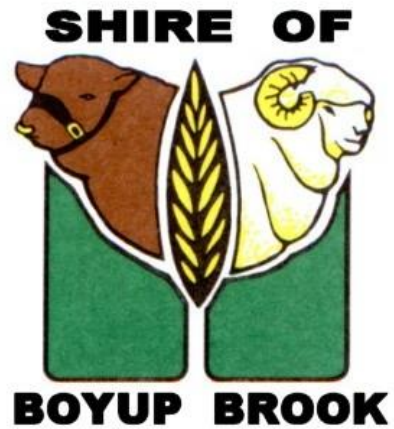


# COUNCIL ATTACHMENTS

19 August 2021

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## MINUTES

ORDINARY COUNCIL MEETING HELD ON

**Thursday 29 July 2021**

Commenced at 5.00pm

Shire of Boyup Brook Council Chambers, Boyup Brook

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Dale Putland  
Chief Executive Officer

29 July 2021

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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

*We acknowledge and pay our respects to the traditional custodians of the land on which we meet and work.*

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**

PRESENT:	Shire President	Richard F Walker
	Deputy Shire President	Helen C O'Connell
	Councillor	Sarah E G Alexander
		Steele Alexander
		Philippe Kaltenrieder
		Darren E King
		Adrian Price
	Chief Executive Officer	Dale Putland
	Manager of Works & Services	Wayne Butler
	Executive Assistant	Maria Lane

LEAVE OF ABSENCE: Nil

APOLOGIES: Cr Kevin J Moir

MEMBERS OF PUBLIC: Nil

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

4. PUBLIC QUESTION TIME
5. PETITIONS/DEPUTATIONS/PRESENTATIONS/REPORTS
6. DISCLOSURE OF INTEREST
7. CONFIRMATION OF MINUTES

<b>7.1 Ordinary Council Minutes – 24 June 2021</b>
--

**COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 7.1**

**MOVED: Cr Steele Alexander**

**SECONDED: Cr Sarah E G Alexander**

**That the minutes of the Ordinary Council Meeting held on Thursday 24 June 2021 be confirmed as an accurate record.**

**CARRIED 7/0**

**Res 21/7/89**

**8. PRESIDENTIAL COMMUNICATIONS**

27 June 2021 – WALGA South West Zone at Capel  
30 June 2021 – Met with Rylington Park Inc Committee  
1 July 2021 – Viewing of the oval lights  
8 July 2021 – Met with Edge Planning  
12 July 2021 – CEO/Auditors  
15 July 2021 – Met with Martin Bleechmore regarding industrial land  
20 July 2021 – Attended Wilga Hall - Strategic Community Plan  
20 July 2021 – Attended Mayanup Hall – Strategic Community Plan  
21 July 2021 – Attended Dinninup Hall – Strategic Community Plan  
21 July 2021 – Attended Tonebridge Hall – Strategic Community Plan  
21 July 2021 – Attended Rylington Park with Boyup Brook Farm Supplies  
26 July 2021 – Attended the Cranbrook Shire with the CEO, met with the CEO, President and Director

**9. COUNCILLOR QUESTIONS ON NOTICE**

**10.1 Manager Works and Services**

Nil

## 10.2 FINANCE

### COUNCIL DECISION

**MOVED:** Cr Sarah E G Alexander

**SECONDED:** Cr Darren E King

That the Council adopts enbloc 10.2.1 and 10.2.2.

**CARRIED BY ENBLOC 7/0**

**Res 21/7/90**

#### 10.2.1 List of Accounts Paid in June 2021

<b>Location:</b>	<i>Not applicable</i>
<b>Applicant:</b>	<i>Not applicable</i>
<b>File:</b>	<i>FM/1/002</i>
<b>Disclosure of Officer Interest:</b>	<i>None</i>
<b>Date:</b>	<i>09/07/2021</i>
<b>Author:</b>	<i>Carolyn Mallett –Senior Finance Officer</i>
<b>Authorising Officer:</b>	<i>Dale Putland – CEO</i>
<b>Attachments:</b>	<i>Yes – List of Accounts Paid in June</i>

### SUMMARY

In accordance with the *Local Government (Financial Management) Regulations 1996* the list of accounts paid in June 2021 are presented to Council.

### BACKGROUND

This report presents accounts/invoices received for the supply of goods and services, salaries and wages, and the like which were paid during the period 01 to 30 June 2021.

### COMMENT

The attached listing represents accounts/invoices the shire paid by cheque or electronic means during the period 01 to 30 June 2021.

### CONSULTATION

Nil

### STATUTORY OBLIGATIONS

Local Government (Financial Management) Regulations 1996, Regulations 12 and 13 apply and are as follows:

12. *Payments from municipal fund or trust fund*

(1) *A payment June only be made from the municipal fund or the trust fund —*

- (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
- (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

13. *Lists of accounts*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
  - (a) *the payee's name;*
  - (b) *the amount of the payment;*
  - (c) *the date of the payment; and*
  - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
  - (a) *for each account which requires council authorisation in that month —*
    - (i) *the payee's name;*
    - (ii) *the amount of the payment; and*
    - (iii) *sufficient information to identify the transaction;*
  - and*
  - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under sub regulation (1) or (2) is to be —*
  - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
  - (b) *recorded in the minutes of that meeting.*

**POLICY IMPLICATIONS**

Council's *Authority to Make Payments Policy* has application.

**BUDGET/FINANCIAL IMPLICATIONS**

Account payments accorded with a detailed 2020-21 Annual Budget

**STRATEGIC IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**COUNCIL DECISION & OFFICER RECOMMENDATION – Item 10.2.1**

That at its July 2021 ordinary meeting Council receive as presented the list of accounts paid in June 2021, totalling \$2,183,398.64 from Municipal account, \$98,372.00 from Police Licensing account and \$11.72 from Boyup Brook Early Learning Centre account, as represented by:

<b>Municipal Cheques</b>	<b>20510 - 20518</b>	<b>\$ 20,500.68</b>
<b>Municipal Electronic Payments</b>	<b>EFT10899 – EFT11093</b>	<b>\$1,953,298.41</b>
<b>Municipal Direct Payments</b>		<b>\$ 209,599.55</b>
<b>Police Licensing Payments</b>		<b>\$ 98,372.00</b>
<b>BBELC Payments</b>		<b>\$ 11.72</b>

**CARRIED BY ENBLOC 7/0**

**Res 21/7/91**

### 10.2.2 30 June 2021 Statement of Financial Activity

<b>Location:</b>	<i>Not applicable</i>
<b>Applicant:</b>	<i>Not applicable</i>
<b>File:</b>	<i>FM/10/003</i>
<b>Disclosure of Officer Interest:</b>	<i>None</i>
<b>Date:</b>	<i>13 July 2021</i>
<b>Authors:</b>	<i>D Long – Finance Consultant</i>
<b>Authorizing Officer:</b>	<i>Dale Putland – Chief Executive Officer</i>
<b>Attachments:</b>	<i>Yes</i>

---

#### **SUMMARY**

The Monthly Financial Report for 30 June 2021 is presented for Council's consideration.

#### **BACKGROUND**

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 require local governments to prepare monthly reports containing the information that is prescribed.

The Regulations require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income, and materials variances can be commented on.

#### **COMMENT**

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- (a) Statement of Comprehensive Income by Function/Program;
- (b) Statement of Comprehensive Income by Nature/Type;
- (c) Statement of Financial Activity;
- (d) Summary of Net Current Asset Position;
- (e) Statement of Explanation of Material Variances;
- (f) Statement of Financial Position;
- (g) Statement of Cash Flows;
- (h) Detailed Operating and Non-Operating Schedules;
- (i) Statement of Cash Back Reserves;
- (j) Loan Borrowings Statement; and
- (k) Trust Fund Statement.

At its budget meeting, Council adopted a material variance threshold of \$10,000 or 10%. For interpretation purposes, this means any variance at Function/Program level that is greater than 10% and exceeds \$10,000 in value is reported on and commentary is provided to explain the YTD budget estimate to YTD actual variance. The material variance is shown on the Statement of Financial Activity, in accordance with the *Local Government (Financial Management) Regulations 1996*.

The material variance commentary is now provided in a separate statement, called the Statement of Explanation of Material Variances. This statement categorises the variance commentary according to reporting Functions/Programs and groups the variances by Operating Revenue, Operating Expenditure, Non-Operating/Capital Revenue, and Capital Expenditure.

The Statement of Financial Activity as at 30 June shows a closing surplus of \$2,115,528. This surplus is only preliminary as there are a series of year end accounting adjustments that need to be made, including further invoices to come from suppliers. A more definitive estimated closing surplus will be available in the coming weeks.

**CONSULTATION** – Nil

**STATUTORY OBLIGATIONS**

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996:

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
  - (b) budget estimates to the end of month to which the statement relates;
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
  - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

**POLICY IMPLICATIONS** – Nil

**BUDGET/FINANCIAL IMPLICATIONS**

As presented in the attached reports.

**STRATEGIC IMPLICATIONS** - Nil

**VOTING REQUIREMENTS**

Simple Majority

**COUNCIL DECISION & OFFICER RECOMMENDATION – Item 10.2.2**

**That Council receive the Monthly Financial Report for 30 June 2021, as presented.**

**CARRIED BY ENBLOC 7/0**

**Res 21/7/92**



### 10.3 PLANNING

Nil

### 10.4 CHIEF EXECUTIVE OFFICER

#### 10.4.1 Agenda Public Briefing and Ordinary Council Meeting times for 2021

<b>Location:</b>	<i>Shire of Boyup Brook</i>
<b>Applicant:</b>	<i>Not Applicable</i>
<b>File:</b>	<i>N/A</i>
<b>Disclosure of Officer Interest:</b>	<i>none</i>
<b>Date:</b>	<i>12 July 2021</i>
<b>Author:</b>	<i>Dale Putland – Chief Executive Officer</i>
<b>Authorizing Officer:</b>	<i>N/A</i>
<b>Attachments:</b>	<i>Nil</i>

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#### **SUMMARY**

The purpose of this report is to put before Council proposed meeting times for the Agenda Public Briefing and the Ordinary Council meetings for the 2021 year and recommend a change from 5pm to 6pm of meeting times.

#### **BACKGROUND**

Scheduling Council and Agenda Public Briefing meetings at a later time of 6.00pm will allow elected members and members of the public with daytime jobs more opportunity to attend the Agenda Briefing Forum and Ordinary Council Meetings.

#### **COMMENT**

Nil

#### **CONSULTATION**

Nil

#### **STATUTORY OBLIGATIONS**

The following sections of the Local Government Act have relevance:

##### **5.3. Ordinary and Special Council Meetings**

- 1) A council is to hold ordinary meetings and may hold special meetings.
- 2) Ordinary meetings are to be held not more than 3 months apart.
- 3) If a council fails to meet as required by subsection (2) the Chief Executive Officer is to notify the Minister of that failure.

#### **5.4. Calling Council Meetings**

An ordinary or a special meeting of a council is to be held –

- (a) if called for by either-
  - (i) the mayor or president; or
  - (ii) at least 1/3 of the councillors;  
in a notice to the Chief Executive Officer setting out the date and purpose of the proposed meeting; or
- (b) if so decided by the council

#### **5.5. Convening Council Meetings**

- (1) The Chief Executive Officer is to convene an ordinary meeting by giving each Council member at least 72 hours' notice of the date, time and place of the meeting and an agenda for the meeting.
- (2) The Chief Executive Officer is to convene a special meeting by giving each Council member notice, before the meeting, of the date, time, place and purpose of the meeting.

The Local Government (Administration) Regulations provide:

#### **Public notice of Council or Committee Meetings – s. 5.25(1)(g)**

- (1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which –
  - (a) the ordinary council meetings; and
  - (b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public are to be held in the next 12 months.
- (2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).
- (3) Subject to sub regulation (4), if a special meeting of a council is to be open to members of the public then the local government is to give local public notice of the date, time, place and purpose of the special meeting.
- (4) If a special meeting of a council is to be open to members of the public but, in the Chief Executive Officer's opinion, it is not practicable to give local public notice of the matters referred to in sub regulation (3), then the local government is to give public notice of the date, time, place and purpose of the special meeting in the manner and to the extent that, in the Chief Executive Officer's opinion, is practicable.

The Local Government Act provides that local public notice is as follows;

#### **1.7. Local Public Notice**

- (1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be –
  - (a) published in a newspaper circulating generally throughout the district;
  - (b) exhibited to the public on a notice board at the local government's offices; and

- (c) exhibited to the public on a notice board at every local government library in the district.
- (2) Unless expressly stated otherwise it is sufficient if the notice is –
  - (a) published under subsection (1) (a) on at least once occasion; and
  - (b) exhibited under subsection (1) (b) and (c) for a reasonable time, being not less than –
    - (i) the time prescribed for the purpose of this paragraph; or
    - (ii) if no time is prescribed, 7 days.

**POLICY IMPLICATIONS**

Nil

**BUDGET/FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

Nil

**SUSTAINABILITY IMPLICATIONS**

- **Environmental**  
There are no known environmental issues at this stage.
- **Economic**  
There are no known economic issues at this stage.
- **Social**  
There are no known social issues at this stage.

**VOTING REQUIREMENTS**

Simple Majority

**COUNCIL DECISION & OFFICER RECOMMENDATION –ITEM 10.4.1**

**MOVED:** Cr Sarah E G Alexander

**SECONDED:** Cr Philippe Kaltenrieder

**That Council resolve to change the meeting times for the Agenda Briefing Forum and the Ordinary Council meeting from 5pm to 6pm to make it more convenient for elected members and members of the public to attend. The revised meeting start times to commence at the next Public Agenda Briefing being held on the 19<sup>th</sup> August 2021.**

**CARRIED 6/1**

**Res 21/7/93**

#### 10.4.2 Local Government Convention and Exhibition

<b>Location:</b>	<i>Perth Convention Exhibition Centre</i>
<b>Applicant:</b>	<i>Not applicable</i>
<b>File:</b>	<i>GR/31/002</i>
<b>Disclosure of Officer Interest:</b>	<i>Nil</i>
<b>Date:</b>	<i>11 July 2021</i>
<b>Author:</b>	<i>Maria Lane – Executive Assistant</i>
<b>Authorizing Officer:</b>	<i>Dale Putland – Chief Executive Officer</i>
<b>Attachment:</b>	<i>Yes</i>

---

#### **SUMMARY**

The 2021 Local Government Convention and Exhibition will be held Sunday, 19 September to 20 September 2021 inclusive . This report recommends that Council be represented at the convention and nominate delegates accordingly.

#### **BACKGROUND**

The Local Government Convention is the premier event for Elected Members and Officers within Local Government.

The Association’s Annual General Meeting is part of the convention program.

In accordance with Western Australian Local Government’s constitution, member Councils are entitled to have two voting delegates. Registration of the voting delegates is required by Friday 27 August 2020.

#### **COMMENT**

In previous years Boyup Brook has been well represented with at least three Councillors and the Chief Executive Officer attending.

The estimated cost per attendee could be up to \$3,500, depending on accommodation requirements and involvement with member development programs.

Whilst it is often hard to quantify the benefit of attending conferences, this annual association get together does provide the opportunity to view a range of vendors wares (ranging from equipment such as graders, backhoes and the like to computer programs, lighting, park and street furniture) and to speak at length with representatives. It also provides the opportunity to speak with other like-minded people who give of their own time to serve the community. This interaction is important in so many ways as it provides a

forum for sharing ideas and experiences and as such is more akin to training. The conference is generally attended by influential people in the state such as the Premier and the leader of the opposition. The President also has the opportunity to meet and greet other community, state and national leaders at a function hosted by the state Governor of Lord Mayor (these alternate each year).

Added to this is the teambuilding opportunity offered by the practice of all staying in the same hotel, incidentally where many other Council delegates also stay and so adding to the out of conference opportunity for interaction with other delegates.

#### **CONSULTATION**

Not applicable

#### **STATUTORY OBLIGATIONS**

Nil

#### **POLICY IMPLICATIONS**

Council's policy on conferences – attendances and expenses by Councillors is as follows:-

Objective

To determine the procedures for attendance at conferences and seminars by Councillors.

Statement

It is Council's policy to have the Shire of Boyup Brook represented at any conference or seminar where it is evident that some benefit will accrue to the Council and/or the district. Attendance at conferences and seminar, etc is to be determined by the Shire President in consultation with the Chief Executive Officer. All Councillors are to be given the opportunity to attend conferences and seminars etc when they are available.

It is Council policy that all reasonable and direct expenses incurred by delegates and partners attending conferences, seminars, etc are to be met by the Shire.

Funds are to be listed annually for Budget consideration to enable the Shire President together with up to 50% of Councillors to attend Local Government Week.

Where possible, attendance at Conferences is to be on a rotation basis.

#### **BUDGET/FINANCIAL IMPLICATIONS**

Expenditure will be incurred in 2021/22 and would be budgeted accordingly.

### **STRATEGIC IMPLICATIONS**

The Convention program will enable delegates to gain information that will benefit local government in Boyup Brook, as will interaction with elected members from throughout Western Australia.

### **SUSTAINABILITY ISSUES**

- **Environmental**  
There are no known significant environmental issues.
- **Economic**  
There are no known significant economic issues.
- **Social**  
There are no known significant social issues.

### **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER RECOMMENDATION – Item 10.4.2**

That:-

1. The Shire President and Cr/s \_\_\_\_\_ and the CEO attend the 2021 Local Government convention and exhibition and expenses incurred be paid by the Shire, as per Council Policy M.01.
2. Councillor \_\_\_\_\_ and Cr \_\_\_\_\_ be authorised voting delegates and that Councillor \_\_\_\_\_ and the CEO be authorised deputy voting delegates.

### **AMENDMENT**

MOVED: Cr Helen C O'Connell

SECONDED: Cr Philippe Kaltenrieder

That:-

1. The Shire President and Cr Helen O'Connell, Cr Sarah Alexander and Cr Steele Alexander to attend the 2021 Local Government AGM and expenses incurred be paid by the Shire, as per Council Policy M.01.
2. The Shire President and Cr Helen C O'Connell be authorised voting delegates and that Cr Sarah Alexander and Cr Steele Alexander be authorised proxy voting delegates.

CARRIED 7/0

Res 21/7/94

### **MOTION**

That:-

The Shire President, Cr Helen O'Connell, Cr Sarah Alexander and Cr Steele Alexander to attend the 2021 Local Government AGM and expenses incurred be paid by the Shire, as per Council Policy M.01.

The Shire President and Cr Helen C O'Connell be authorised voting delegates and that Cr Sarah Alexander and Cr Steele Alexander be authorised proxy voting delegates.

CARRIED 7/0

Res 21/7/95

**11 COMMITTEE MINUTES**

Nil

**12 MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**13 URGENT BUSINESS BY APPROVAL OF THE PRESIDENT OR A MAJORITY OF COUNCILLORS PRESENT**

<b>13.1 Subdivision Application (WAPC Ref 161115) - Lot 6429 Reservoir Road Boyup Brook &amp; Lot 6428 Six Mile Road Dinninup</b>
---

<b>Location:</b>	<i>Lot 6429 Reservoir Road Boyup Brook &amp; Lot 6428 Six Mile Road Dinninup</i>
<b>Applicant:</b>	<i>R. G. Lester &amp; Associates</i>
<b>File:</b>	<i>WAPC 161115</i>
<b>Disclosure of Officer Interest:</b>	<i>None</i>
<b>Date:</b>	<i>26 August 2021</i>
<b>Author:</b>	<i>A. Nicoll, Town Planner</i>
<b>Authorizing Officer:</b>	<i>Dale Putland, Chief Executive Officer</i>
<b>Attachments:</b>	<i>Nil</i>

---

**SUMMARY**

The Shire's Planning Officer recommends that Council advise the Western Australian Planning Commission (WAPC) that it supports the proposed 'Rural' Lot 6429 Reservoir Road Boyup Brook & Rural Lot 6428 Six Mile Road Dinninup subdivision (2 lot into 2 lots) and that the WAPC applies no conditions.

As the subdivision is simply a boundary adjustment, the proposal does not create any additional lots.

**BACKGROUND**

The WAPC received an application to modify the boundary between the Lot 6429 Reservoir Road Boyup Brook & Lot 6428 Six Mile Road Dinninup.

The WAPC forwarded the application to the Shire of Boyup Brook requesting information, comment or recommended conditions.

The applicant contends that the subdivision (boundary adjustment) will lead to improved farming and environmental management outcomes.

### **COMMENT**

The subject Lots are located approximately 9km east of the Boyup Brook Townsite. The subject Lots are used for extensive farming practices (livestock grazing and cropping).

Surrounding land uses include livestock grazing and broad acre cropping.

The application proposes to reduce the size of the Lot 6429 and to increase the size of the Lot 6428. The subdivision proposes to shift the boundary between Lots 6428 and 6429, west by approximately 400m.

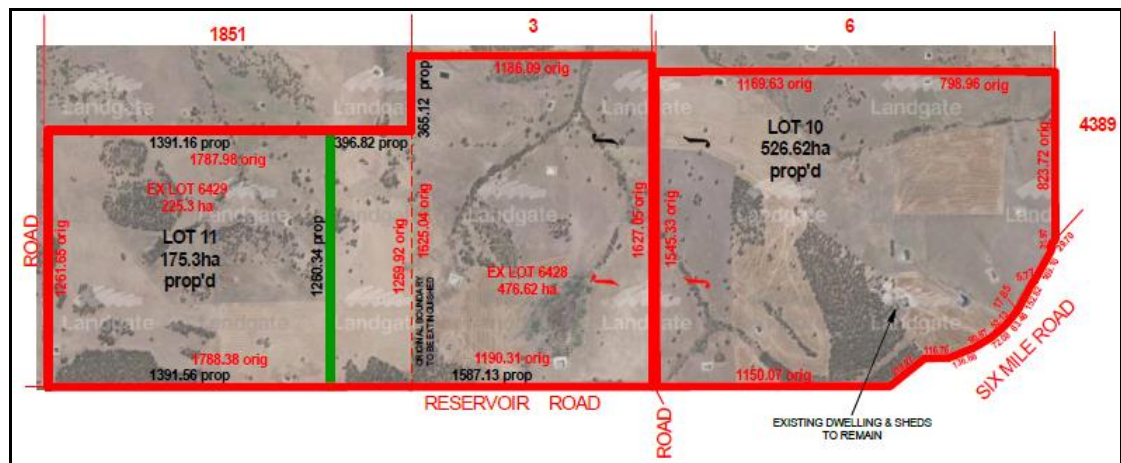
Proposed Lot sizes are:

New Lot 10 = 526.62ha (increased from 476.26ha); and

New Lot 11 = 175.3ha (reduced from 225.3ha).

It is recommended that Council advise the Western Australian Planning Commission that it supports the proposed subdivision as it complies with the Commissions Development Control Policy 3.4 which supports the subdivision of 'Rural' zone land where it proposes to realign boundaries and does not create additional lots.

Figure 1. Existing Situation and Proposed New Subdivision Layout. The dotted line shows the existing boundary and the green lines shows the proposed line.



### **CONSULTATION**

N/A



## **STATUTORY OBLIGATIONS**

### **Shire of Boyup Brook Local Planning Scheme No.2**

Pursuant to clause 5.2.1 of the Shire of Boyup Brook *Local Planning Scheme No. 2* the following is outlined in respect to subdivision:

*In considering applications for subdivision, rezoning and planning consent in the Rural zone, Council shall have regard to:*

- a) the need to protect the agricultural practices of the Rural zone in light of its importance to the District's economy;*
- b) the need to protect the area from uses which will reduce the amount of land available for agriculture;*
- c) the need to preserve the rural character and rural appearance of the area;*
- d) where rural land is being subdivided for closer development, the proposal should be supported with evidence outlining the land's suitability and capability for further development.*

The proposed subdivision does not inherently change or impact on existing land uses or the rural character of the area.

## **POLICY IMPLICATIONS**

The Development Control Policy 3.4 - Rural Subdivision outlines the requirements for rural subdivision within Western Australia. Specifically, section 6 of DCP3.4 outlines the following for which rural subdivision may be considered:

*In considering applications under section 6, the WAPC will consider rural subdivision in the following exceptional circumstances:*

- a) To realign lot boundaries with no increase in the number of lots, where the resultant lots will not adversely affect the rural land uses;*
- b) To protect and actively conserve place of cultural and natural heritage;*
- c) To allow for the efficient provision of utilities and infrastructure and/or for access to natural resources;*
- d) In the Homestead lot policy (Appendix 2)1 allow for the continued occupation of existing homesteads when they are no longer used as part of a farming operation: and*
- e) For other unusual or unanticipated purposes which, in the opinion of the WAPC, do not conflict with this and other relevant policies and are necessary to the public interest.*

Subdivision of the rural land, in the form proposed, is in accordance with the Western Australian Planning Commissions *Development Control Policy 3.4 Subdivision of Rural Land*, which supports the realignment of boundaries.

## **BUDGET/FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple majority

**COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 13.1**

**MOVED:** Cr Philippe Kaltenrieder

**SECONDED:** Cr Darren E King

**That Council**

Advise the Western Australian Planning Commission that it supports the proposal to subdivide Lot 6429 Reservoir Road Boyup Brook & Lot 6428 Six Mile Road Dinninup, for the following reason and does not seek any conditions.

**Reason for support**

- 1) The subdivision is in accordance with the State's *Development Control Policy 3.4 Subdivision of Rural Land*, which limits subdivision potential to the following criteria:
  - a) *To realign lot boundaries with no increase in the number of lots, where the resultant lots will not adversely affect the rural land uses.*

The boundary realignment is not expected to impact on existing land uses or the rural character of the area.

**CARRIED 7/0**

**Res 21/7/96**

**14 CONFIDENTIAL MATTERS – BEHIND CLOSED DOORS**

Nil

**15 CLOSURE OF MEETING**

There being no further business the Shire President, Cr Walker thanked all for attending and declared the meeting closed at 5.44pm.



**Shire of Boyup Brook**  
**Payments 01/07/2021 - 31/07/2021**  
(GST Inclusive Accordingly)

Chq/EFT	Date	Name	Description	Amount
20519	09/07/2021	Water Corporation	Water Across Shire Facilities to 31/05/2021	-1,714.33
20520	20/07/2021	Building and Construction Training Fund BCITF	BCITF Collected Jun2021	-1,251.03
20521	20/07/2021	Department of Mines, Industry Regulation and	BSL Collected Jun2021	-1,056.98
20522	20/07/2021	Shire of Boyup Brook	BSL and BCITF Commission Jun2021	-41.50
20523	20/07/2021	Shire of Dardanup	Regional Road Group Retirement Gift for Allan Claydon	-25.00
20524	20/07/2021	WFI (Insurance Australia Ltd)	Rylington Park - Rural Plan Insurance 2021-22	-2,537.00
20525	22/07/2021	The Royal Australian College of General	Dr Chiwara Membership 2021-22	-959.00
20526	30/07/2021	Pivotel	GPS Tracking Service - Grader and Transfer Station Jul2021	-65.50
<b>TOTAL MUNI CHEQUES to 31 July 2021</b>				<b>-7,650.34</b>



Chq/EFT	Date	Name	Description	Amount
EFT11094	06/07/2021	Boyup Brook IGA	Rylington Park - Shearing School Catering Apr2021	-1,307.43
EFT11095	06/07/2021	Genie Solutions Pty Ltd	Medical Centre Quarterly Licence and Support Fee Jul-Sep2021	-1,056.00
EFT11096	06/07/2021	Officeworks Superstores Pty Ltd	Medical Centre Stationery and Printing	-799.75
EFT11097	09/07/2021	Benara Nurseries	LRCI Flax Mill Upgrades - Supply Trees	-2,783.00
EFT11098	09/07/2021	Blackwood Plant Hire	RTR115 Beatty St Project - Trim Carpark and Street Edges	-1,188.00
EFT11099	09/07/2021	Boyup Brook Co - Operative	Purchases Jun2021	-1,854.04
EFT11100	09/07/2021	Bridgetown Timber Sales	LRCI Tourist Centre Project - Scaffold Hire	-660.00
EFT11100	09/07/2021	Bridgetown Timber Sales	FM House 2 Reid Place - Door Locks	-134.46
EFT11100	09/07/2021	Bridgetown Timber Sales	Depot - Sign Storage	-606.24
EFT11100	09/07/2021	Bridgetown Timber Sales	Walk Trail Bridge Repairs	-74.32
EFT11100	09/07/2021	Bridgetown Timber Sales	Various Shire Buildings - Materials for Repairs	-346.83
EFT11101	09/07/2021	Fonty's Hire (Fontanini Family Trust t/as)	LRCI Tourist Centre Upgrades - Scaffold Hire	-280.00
EFT11102	09/07/2021	JE & KM Corker	RTR007 Kulikup South Rd - Gravel	-6,352.50
EFT11103	09/07/2021	Miotti Transport	RTR007 Kulikup South Rd - Freight	-302.50
EFT11104	20/07/2021	A & L Printers	Printing of Building Permit Envelopes	-437.00
EFT11105	20/07/2021	AFGR1 Equipment Australia Pty Ltd	P224 John Deere 622G Grader - Parts	-265.54
EFT11105	20/07/2021	AFGR1 Equipment Australia Pty Ltd	P146 Push Mower - Parts	-196.30
EFT11105	20/07/2021	AFGR1 Equipment Australia Pty Ltd	P224 John Deere 622G Grader - Spare Keys	-16.06
EFT11106	20/07/2021	AMA Insurance Brokers	Medical Centre - Medical Malpractice Insurance 30/06/2021-30/06/2022	-7,920.00
EFT11107	20/07/2021	Amity Signs	Road and Traffic Signs	-2,478.30
EFT11108	20/07/2021	Ampol Petroleum Distributors Pty Ltd (previously Caltex Energy WA)	Fuel Jun2021	-4,224.75
EFT11109	20/07/2021	Australia Post	Postage and Stationery Jun2021	-420.33
EFT11110	20/07/2021	Australian Services Union	Payroll Deductions	-51.80
EFT11111	20/07/2021	B&B Street Sweeping Pty Ltd	Town Street Sweeping	-1,787.50
EFT11112	20/07/2021	BBG Plumbing	Flax Mill Caravan Park - Repair Water Leak Ensuite 5	-165.00
EFT11113	20/07/2021	BOC Limited	Gas Cylinder Rental Jun2021	-60.12
EFT11114	20/07/2021	Ben Robinson	Reimburse Finance Manager Relocation Costs (per Contract)	-2,003.25
EFT11115	20/07/2021	BizLinQ Technology Pty Ltd	MS Office 365 ProPlus and Project Plan Subscription 21/06/2021 - 20/07/2021	-652.34
EFT11115	20/07/2021	BizLinQ Technology Pty Ltd	Admin Pre-Paid Support Topup	-2,640.00
EFT11115	20/07/2021	Black Box Control Pty Ltd	Monthly Grader Tracking Service Jul2021	-115.50
EFT11117	20/07/2021	Blackwoods (Also Refer Protector Alsafte)	Depot Staff Work Clothing and PPE	-610.86
EFT11118	20/07/2021	Boyup Brook Community Resource Centre	Boyup Brook Gazette Advertising Jul2021	-265.00
EFT11119	20/07/2021	Boyup Brook IGA	Purchases Jun2021	-261.78
EFT11120	20/07/2021	Boyup Brook Medical Services	Pre-Employment Medical for MWS	-170.00
EFT11121	20/07/2021	Boyup Brook Pharmacy (Westphal Family Trust)	Depot Staff Flu Vaccination	-29.95
EFT11122	20/07/2021	Boyup Brook Tourism Association Inc.	Tourist Centre - Shire Contribution to Electricity Costs 16/04/2021-17/06/2021 (per Lease Agreement)	-222.60
EFT11123	20/07/2021	Boyup Brook Tyre Service	P214 Isuzu Giga CX7 455 Prime Mover - Tyres	-3,240.00
EFT11123	20/07/2021	Boyup Brook Tyre Service	P181 Holden Colorado Ute - Repairs	-44.00
EFT11123	20/07/2021	Boyup Brook Tyre Service	P195 Isuzu FVZ 1500 - Batteries	-600.00
EFT11123	20/07/2021	Boyup Brook Tyre Service	P196 Komatsu 555 Grader - Repairs	-178.75
EFT11124	20/07/2021	Bridgetown Muffler & Towbar Centre	Workshop Consumables	-178.26
EFT11124	20/07/2021	Bridgetown Muffler & Towbar Centre	P200 Ford Ranger Duel Cab - Parts	-225.00
EFT11124	20/07/2021	Bridgetown Muffler & Towbar Centre	P181 Holden Colorado Ute - Parts	-137.74
EFT11124	20/07/2021	Bridgetown Muffler & Towbar Centre	P192 Mazda BT-50 - Parts	-151.00
EFT11125	20/07/2021	Bunbury Sharpening Service (S&KJ Clarke t/as)	P146 Building Maintenance Tools - Sharpen Planer Blades	-66.00
EFT11126	20/07/2021	Bunnings Group Ltd	Storage and Pest Control	-190.52
EFT11127	20/07/2021	Civic Workforce Management	Redundancy Facilitation	-2,525.00
EFT11128	20/07/2021	Cleanaway Daniels Services Pty Ltd	Medical Centre - Sharps Disposal Jun2021	-59.75
EFT11129	20/07/2021	Commander	Commander System Monthly Rental 20/07/2021- 19/08/2021	-225.96
EFT11130	20/07/2021	Darren Long Consulting	Assistance with Financial Report and Budget Jun2021	-3,817.55
EFT11131	20/07/2021	Department Of Water And Environmental Regulation	Transfer Station Annual Licence Fee 2021-22	-324.80
EFT11132	20/07/2021	Department of the Premier and Cabinet - Finance Team	Change of Ward Boundaries Notice in Government Gazette	-386.88
EFT11133	20/07/2021	Fencing Unlimited	Depot Security Gate - Replacement Keys	-30.00
EFT11134	20/07/2021	G&M Detergents	Various Shire Buildings - Cleaning Supplies	-109.00
EFT11135	20/07/2021	Harvey Norman AV/IT Superstore Bunbury (BUNBAVIT P/L t/as)	Expendable Tools	-199.00
EFT11136	20/07/2021	Haycom Technology	Medical Centre IT Consulting Fees Jun2021	-1,257.30
EFT11137	20/07/2021	IT Vision	SynergySoft Report Manager Training - Payroll	-770.00
EFT11137	20/07/2021	IT Vision	SynergySoft Excel Integration Training - Payroll and SFO	-748.00
EFT11137	20/07/2021	IT Vision	SynergySoft Financial Management Software - 2021-22 Licence Fees	-36,318.43
EFT11138	20/07/2021	IXOM Operations Pty Ltd	Chlorine Gas Cylinder Service Fee Jun2021	-81.84
EFT11139	20/07/2021	Internode Pty Ltd	Depot, Admin and BBELC Internet Jul-Aug2021	-659.94
EFT11140	20/07/2021	Investing In Our Youth Inc	BBELC - Annual POD Membership 2021-22	-726.00
EFT11141	20/07/2021	Jimina Shaw-Sloan	Reimburse BBELC Staff Badges	-105.79
EFT11142	20/07/2021	LGIS Risk Management	Regional Risk Co-ordinator Fee 2020-21 2nd Instalment	-3,368.78
EFT11143	20/07/2021	Lamat Cleaning Services	Cleaning of the Caravan Park and Flax Mill Grounds Jun2021	-850.00
EFT11143	20/07/2021	Lamat Cleaning Services	Cleaning of Various Shire Buildings Jul2021	-3,590.00
EFT11144	20/07/2021	Landgate	Country Urban Revaluations 2020/2021	-192.90
EFT11144	20/07/2021	Landgate	Mining Tenements Chargeable	-41.00
EFT11145	20/07/2021	Manjimup Toyota & Mitsubishi	P229 Mitsubishi MR Triton GLX Rego 1HGZ104 - Accessories	-1,021.00
EFT11145	20/07/2021	Manjimup Toyota & Mitsubishi	P231 Mitsubishi MR Triton GLX Rego 1HGZ119 - Accessories	-1,021.00
EFT11146	20/07/2021	Metal Artwork Creations	Desk Name Plate for FM	-55.17
EFT11147	20/07/2021	MetroCount	Traffic Count Unit	-4,262.50
EFT11148	20/07/2021	QK Technologies Pty Ltd	BBELC - QikKids Annual Licence 2021-22	-1,427.80
EFT11149	20/07/2021	SOS Office Equipment	Photocopier Billing June2021 including Community Newsletters	-1,033.45
EFT11150	20/07/2021	SUEZ Recycling and Recovery Pty Ltd (NSW)	Paper and Cardboard Recycling Collection Jun2021	-409.55
EFT11151	20/07/2021	Sheridan's	Name Badges for FM and EHO	-76.34
EFT11152	20/07/2021	St John Ambulance Western Australia Ltd (South West)	First Aid Training x 14 Staff	-2,240.00
EFT11153	20/07/2021	Statewide Bearings	Workshop Consumables	-255.53
EFT11154	20/07/2021	Suez Recycling & Recovery (Perth) Pty Ltd	Waste Collection Jun2021	-8,548.70
EFT11155	20/07/2021	Swingertag (The CF Piesse Family Trust t/as)	Rylington Park - Sheep Tags	-1,127.50
EFT11156	20/07/2021	Synergy (Electricity Generation and Retail Corporation t/as)	Electricity Across Shire Facilities to 28/06/2021	-9,214.99
EFT11157	20/07/2021	Telstra Corporation Limited	Telephone Across Shire Facilities to 01/07/2021	-2,104.86
EFT11158	20/07/2021	The Workwear Group Pty Ltd	Work Clothing for Finance Officer	-348.00

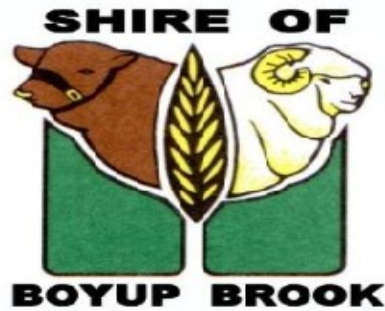


EFT11159	20/07/2021	Thinkproject Australia Pty Ltd (formerly RAMM	Pocket RAMM Software Rental 2021-22	-1,534.13
EFT11160	20/07/2021	Toll Transport Pty Ltd	Freight Jun2021	-795.32
EFT11161	20/07/2021	Total Tools Bunbury (Bunbury TT Pty Ltd t/as)	Expendable Tools	-995.00
EFT11162	20/07/2021	Treehouse Coffee Lounge (Webb & Troeger)	Catering Jun2021	-836.40
EFT11163	20/07/2021	WML Consultants Pty Ltd	Town Hall and Flax Mill Structural Inspections	-3,781.25
EFT11164	20/07/2021	Wal's Welding, Fabrication and Repairs	P166 Semi Tipper Trailer - Install New Tarp System	-1,668.33
EFT11165	20/07/2021	Western Australian Electoral Commission	Refund Hall Hire Bond	-210.00
EFT11166	20/07/2021	Winc Australia Pty Limited	Admin Stationery	-112.86
EFT11167	20/07/2021	activ8me (Australian Private Networks Pty Ltd)	GP House and Rylington Park Internet and Phone Jun-Jul2021	-246.84
EFT11168	30/07/2021	AFGR1 Equipment Australia Pty Ltd	Rylington Park - Boomspray Parts	-678.14
EFT11169	30/07/2021	Ampol Petroleum Distributors Pty Ltd (previously Caltex Energy WA)	Fuel Jul2021	-9,791.43
EFT11170	30/07/2021	Australian Services Union	Payroll Deductions	-51.80
EFT11171	30/07/2021	BBG Plumbing	GP House - Repair HWS	-210.00
EFT11172	30/07/2021	BKS Refrigeration & Airconditioning Pty Ltd	Medical Centre - Air Conditioner Cleaning	-369.00
EFT11173	30/07/2021	BP Medical	Medical Supplies	-186.20
EFT11174	30/07/2021	BizLinQ Technology Pty Ltd	MS Office 365 ProPlus and Project Plan Subscription 21/07/2021-20/08/2021	-652.34
EFT11175	30/07/2021	Blackwood Basin Group Inc	MAF Treatment Environmental Surveys	-6,345.85
EFT11176	30/07/2021	Blackwood Plant Hire	Grave Preparation	-1,485.00
EFT11177	30/07/2021	Boyup Brook Co - Operative	Rylington Park Gas & Cropping Chemical Purchases Jun2021	-1,002.45
EFT11178	30/07/2021	Boyup Brook Community Resource Centre	Medical Centre - Gazette Advertising Apr2021 - COVID Clinic	-108.00
EFT11179	30/07/2021	Boyup Brook Farm Supplies (Lakewood Downs Pty Ltd)	Town and Rural Verge Spraying Supplies	-8,485.53
EFT11179	30/07/2021	Boyup Brook Farm Supplies (Lakewood Downs Pty Ltd)	Rylington Park Cropping Chemical Purchases Jun2021	-2,081.91
EFT11179	30/07/2021	Boyup Brook Farm Supplies (Lakewood Downs Pty Ltd)	Bridge Spraying Supplies	-387.22
EFT11179	30/07/2021	Boyup Brook Farm Supplies (Lakewood Downs Pty Ltd)	P193 Mitsubishi MN Triton Utility - Parts	-127.27
EFT11179	30/07/2021	Boyup Brook Farm Supplies (Lakewood Downs Pty Ltd)	P146 Spray Unit on P139 Trailer - Parts	-1,337.00
EFT11180	30/07/2021	Boyup Brook Tyre Service	P207 Triton Duel Cab Ute - Parts	-240.00
EFT11181	30/07/2021	Bridgetown Muffler & Towbar Centre	P192 Mazda BT-50 - Parts	-148.50
EFT11181	30/07/2021	Bridgetown Muffler & Towbar Centre	P501 Nth Dinninup Fast Fill Trailer - Parts	-45.00
EFT11182	30/07/2021	Coates Hire Operations Pty Limited	Flax Mill Large Shed - Plant Hire For Repairs	-1,171.43
EFT11183	30/07/2021	Fulton Hogan Industries Pty Ltd	Road Patching Supplies	-480.96
EFT11184	30/07/2021	Hastie Waste	Rylington Park - Bulk Waste Collection Jun2021	-95.00
EFT11185	30/07/2021	IT Vision User Group Inc	IT Vision User Group Membership 2021-22	-748.00
EFT11186	30/07/2021	LGIS Insurance Broking (Jardine Lloyd Thompson)	LGISWA Marine Cargo Insurance 2021-22	-433.13
EFT11187	30/07/2021	LGIS WA	LGISWA Motor Vehicle Insurance 2021-22	-45,677.39
EFT11187	30/07/2021	LGIS WA	LGISWA Management Liability Insurance 2021-22	-8,636.16
EFT11187	30/07/2021	LGIS WA	LGISWA Bushfire Insurance 2021-22	-27,989.28
EFT11187	30/07/2021	LGIS WA	LGISWA Commercial Crime and Cyber Liability Insurance 2021-22	-3,831.16
EFT11187	30/07/2021	LGIS WA	LGISWA Personal Accident Insurance 2021-22	-708.68
EFT11187	30/07/2021	LGIS WA	LGISWA Liability Insurance 2021-22	-21,180.39
EFT11187	30/07/2021	LGIS WA	LGISWA Workcare Insurance 2021-22	-27,604.94
EFT11187	30/07/2021	LGIS WA	LGISWA Travel Insurance 2021-22	-1,006.50
EFT11187	30/07/2021	LGIS WA	LGISWA Property Insurance 2021-22	-55,568.58
EFT11187	30/07/2021	LGIS WA	LGISWA Membership Contributions Credit 2021-22 1st Instalment	3,260.28
EFT11188	30/07/2021	Lotta Pty Ltd	Catering Jul2021	-85.00
EFT11189	30/07/2021	Manjimup Toyota & Mitsubishi	P231 Mitsubishi MR Triton GLX Rego 1HGZ119 - Reversing Camera	-605.00
EFT11190	30/07/2021	Miotti Transport	Freight Jul2021	-165.00
EFT11191	30/07/2021	Officeworks Superstores Pty Ltd	Admin Stationery	-168.00
EFT11192	30/07/2021	Old Dog Dirt & Diesel	P231 Mitsubishi MR Triton GLX Rego 1HGZ119 - Parts	-15.70
EFT11193	30/07/2021	Rear's Electrical & Mechanical Services Pty Ltd	Flax Mill Caravan Park - Repair Ensuite 6 HWS	-84.70
EFT11193	30/07/2021	Rear's Electrical & Mechanical Services Pty Ltd	Community Resource Centre - External Light Repair	-84.70
EFT11193	30/07/2021	Rear's Electrical & Mechanical Services Pty Ltd	16A and 16B Forrest St - Replace Smoke Alarms	-193.71
EFT11194	30/07/2021	Seednet	Rylington Park - Seed Royalty	-245.52
EFT11195	30/07/2021	South West Isuzu	P201 Isuzu 3 tonne NH NPR 65-190 Truck - Parts	-418.40
EFT11196	30/07/2021	St John Ambulance Australia WA Ambulance	Training Room Hire - LGIS Risk Management Workshop 24/06/2021	-200.00
EFT11197	30/07/2021	TJ Depiazzi & Sons (Silverspring Trust t/as)	LRCI Tourist Centre Project - Garden Mix	-192.63
EFT11198	30/07/2021	TM Atherton and Co (t/as Atherton Transport)	Rylington Park - Fertiliser Spreading	-808.50
EFT11199	30/07/2021	Telstra Corporation Limited	SMS Messaging to 19/07/2021	-153.85
EFT11200	30/07/2021	Thinkproject Australia Pty Ltd (formerly RAMM Software)	RAMM Annual Support & Maintenance Fee 2021-22	-7,879.06
EFT11201	30/07/2021	Tran-Ex Equipment	Light Plant - Portable Traffic Lights	-13,653.81
EFT11202	30/07/2021	Vasse Weed & Pest Control (Warren Pest Control)	Shire Properties and Bridges - Annual Termite Inspections	-9,220.00
EFT11203	30/07/2021	WALGA	WALGA Subscriptions 2021-22	-26,467.28
EFT11203	30/07/2021	WALGA	Freight - Road Safety Signs	-78.16
EFT11204	30/07/2021	WML Consultants Pty Ltd	Reservoir Dam Pipe Project - Design and Sketch Pipe Line	-1,353.00
EFT11205	30/07/2021	Wal's Welding, Fabrication and Repairs	P231 Mitsubishi MR Triton GLX Rego 1HGZ119 - Parts	-72.86

**TOTAL EFT PAYMENTS to 31 July 2021 -435,113.60**



Chq/EFT	Date	Name	Description	Amount
DD6640.1	02/07/2021	Salary & Wages	Payroll 02Jul2021	-49,125.26
DD6642.1	07/07/2021	Sam & Carolyn Mallett Super Fund	Payroll Deductions	-1,305.38
DD6642.2	07/07/2021	AMP Flexible Super - Super Account	Payroll Deductions	-443.42
DD6642.3	07/07/2021	Aware Super	Payroll Deductions	-6,265.59
DD6642.4	07/07/2021	Rest Superannuation	Superannuation Contributions	-2,352.25
DD6642.5	07/07/2021	Australian Super	Superannuation Contributions	-1,599.84
DD6642.6	07/07/2021	Commonwealth Essential Super	Superannuation Contributions	-431.83
DD6642.7	07/07/2021	AMP SuperLeader	Superannuation Contributions	-178.62
DD6642.8	07/07/2021	Colonial First State Superannuation	Superannuation Contributions	-370.00
DD6642.9	07/07/2021	AMP Superannuation Savings Trust - SignatureSuper	Superannuation Contributions	-2,678.96
DD6644.1	08/07/2021	Salary & Wages	Payroll Pay07Jul2021	-78,726.06
DD6650.1	07/07/2021	Aware Super	Superannuation Contributions	-28.00
DD6652.1	09/07/2021	Salary & Wages	Payroll 08Jul2021	-886.16
DD6671.1	01/07/2021	Westnet	Admin, Swimming Pool and Medical Centre Internet Jul2021	-289.85
DD6671.2	02/07/2021	Stephen & Yvonne Dent	Rent MWS House 3 Reid Place 15/07/2021-28/07/2021	-600.00
DD6671.3	02/07/2021	Michelle Koster and Stephen Hughes	Rent FM House 2 Reid Place 19/07/2021-01/08/2021	-660.00
DD6671.4	09/07/2021	De Lage Landen Pty Ltd	Rental Agreement for Photocopier DocuCentre-VII C5573 Jul2021	-184.80
DD6671.5	09/07/2021	AGDATA Holdings Pty Ltd	Rylington Park - Phoenix Accounting Software Jul2021	-59.00
DD6671.6	16/07/2021	Stephen & Yvonne Dent	Rent MWS House 3 Reid Place 29/07/2021-11/08/2021	-600.00
DD6671.7	16/07/2021	Michelle Koster and Stephen Hughes	Rent FM House 2 Reid Place 02/08/2021-15/08/2021	-660.00
DD6674.1	21/07/2021	Sam & Carolyn Mallett Super Fund	Payroll Deductions	-455.38
DD6674.2	21/07/2021	AMP Flexible Super - Super Account	Payroll Deductions	-220.32
DD6674.3	21/07/2021	Aware Super	Payroll Deductions	-6,109.72
DD6674.4	21/07/2021	Rest Superannuation	Superannuation Contributions	-1,475.35
DD6674.5	21/07/2021	Australian Super	Superannuation Contributions	-1,640.62
DD6674.6	21/07/2021	Commonwealth Essential Super	Superannuation Contributions	-446.34
DD6674.7	21/07/2021	AMP SuperLeader	Superannuation Contributions	-178.62
DD6674.8	21/07/2021	Colonial First State Superannuation	Superannuation Contributions	-370.00
DD6674.9	21/07/2021	AMP Superannuation Savings Trust - SignatureSuper	Superannuation Contributions	-1,768.67
DD6676.1	22/07/2021	Salary & Wages	Payroll Pay21Jul2021	-71,536.95
DD6688.1	23/07/2021	Western Australian Treasury Corporation	Government Loan Guarantee Fees to 30/06/2021	-924.43
DD6689.1	19/07/2021	Shire of Boyup Brook	Smartsheet Licence 09/06/2021-25/02/2022	-852.76
DD6689.1	19/07/2021	Shire of Boyup Brook	Local Government Professionals WA Membership 2021-22 CEO	-531.00
DD6689.1	19/07/2021	Shire of Boyup Brook	The Grants Hub - Annual Subscription	-313.20
DD6689.1	19/07/2021	Shire of Boyup Brook	WorkWear Group - Credit FO Work Clothing Purchase Refunded	316.95
DD6693.1	30/07/2021	Michelle Koster and Stephen Hughes	Rent FM House 2 Reid Place 16/08/2021-29/08/2021	-660.00
DD6693.2	30/07/2021	Stephen & Yvonne Dent	Rent MWS House 3 Reid Place 12/08/2021-25/08/2021	-600.00
DD6695.1	02/07/2021	Commonwealth Bank	Merchant Fee - Muni 02/07/2021	-314.56
DD6695.2	15/07/2021	Commonwealth Bank	Account Service Transaction Fee - Muni 15/07/2021	-157.00
DD6642.10	07/07/2021	MLC Super Fund	Superannuation Contributions	-230.28
DD6674.10	21/07/2021	MLC Super Fund	Superannuation Contributions	-230.26
<b>TOTAL DD MUNI ACCOUNT TO 31 July 2021</b>				<b>-236,143.53</b>
DD310721	31/07/2021	Police Licensing	POLICE CLAIMED - Jul2021	-48,452.00
<b>TOTAL DD POLICE LICENSING ACCOUNT TO 31 July 2021</b>				<b>-48,452.00</b>
DD6671.8	14/07/2021	QK Technologies Pty Ltd	QikKids Gateway Usage May2021	-10.23
<b>TOTAL DD BOYUP BROOK EARLY LEARNING CENTRE ACCOUNT TO 31 July 2021</b>				<b>-10.23</b>
<b>SUMMARY</b>				
<b>CHQ (Muni Account)</b>				-7,650.34
<b>DD</b>				-236,143.53
<b>EFT</b>				-435,113.60
<b>TOTAL</b>				<b>-678,907.47</b>
<b>ALL MUNI TRANS TO 31 July 2021</b>				<b>-678,907.47</b>
<b>DD (Police Licensing Account) TO 31 July 2021</b>				<b>-48,452.00</b>
<b>DD (Boyup Brook Early Learning Centre) TO 31 July 2021</b>				<b>-10.23</b>



# **SHIRE OF BOYUP BROOK**

## **MONTHLY FINANCIAL REPORT**

**31 JULY 2021**

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**SHIRE OF BOYUP BROOK  
STATEMENT OF COMPREHENSIVE INCOME  
FOR THE PERIOD ENDING 31 JULY 2021**

	<b>2021-22 YTD ACTUAL</b>
<b>EXPENDITURE (Excluding Finance Costs)</b>	<b>\$</b>
General Purpose Funding	0
Governance	(13,061)
Law, Order, Public Safety	(75,250)
Health	(81,714)
Education and Welfare	(19,242)
Housing	(7,154)
Community Amenities	(10,560)
Recreation and Culture	(26,861)
Transport	(73,318)
Economic Services	(23,022)
Other Property and Services	(207,461)
	(537,643)
<b>REVENUE</b>	
General Purpose Funding	706
Governance	0
Law, Order, Public Safety	418
Health	545
Education and Welfare	0
Housing	5,337
Community Amenities	1,591
Recreation and Culture	89
Transport	2,509
Economic Services	5,405
Other Property & Services	53,330
	69,928
<i>Increase(Decrease)</i>	(467,715)
<b>FINANCE COSTS</b>	
Education & Welfare	0
Housing	0
Recreation & Culture	0
Total Finance Costs	0
<b>NON-OPERATING REVENUE</b>	
Law, Order & Public Safety	0
Recreation & Culture	0
Transport	0
Total Non-Operating Revenue	0
<b>PROFIT/(LOSS) ON SALE OF ASSETS</b>	
Transport Profit	0
Transport Loss	0
Other Property & Services Profit	0
Other Property & Services Loss	0
Total Profit/(Loss)	0
<b>NET RESULT</b>	(467,715)
<b>Other Comprehensive Income</b>	
Changes on revaluation of non-current assets	0
Total Abnormal Items	0
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(467,715)</b>



**SHIRE OF BOYUP BROOK**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE/TYPE**  
**FOR THE PERIOD ENDING 31 JULY 2021**

	<b>2021-22 YTD ACTUAL</b>
<b>Expenses</b>	
Employee Costs	(315,793)
Materials and Contracts	(63,544)
Utility Charges	0
Depreciation on Non-Current Assets	0
Interest Expenses	0
Insurance Expenses	(156,910)
Other Expenditure	(1,396)
	<u>(537,643)</u>
<b>Revenue</b>	
Rates	0
Operating Grants, Subsidies and Contributions	1,387
Fees and Charges	13,941
Interest Earnings	159
Other Revenue	54,442
	<u>69,928</u>
	<u>(467,715)</u>
Non-Operating Grants, Subsidies & Contributions	0
Profit on Asset Disposals	0
Loss on Asset Disposals	0
	<u>0</u>
<b>Net Result</b>	<b>(467,715)</b>
<b>Other Comprehensive Income</b>	
Changes on revaluation of non-current assets	0
<b>Total Other Comprehensive Income</b>	<u>0</u>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b><u>(467,715)</u></b>

**SHIRE OF BOYUP BROOK**  
**FINANCIAL ACTIVITY STATEMENT BY FUNCTION/PROGRAM**  
**FOR THE PERIOD ENDING 31 JULY 2021**

	<b>2021-22 YTD ACTUAL (b)</b>
<b>OPERATING REVENUE</b>	<b>\$</b>
General Purpose Funding	706
Governance	0
Law, Order Public Safety	418
Health	545
Education and Welfare	0
Housing	5,337
Community Amenities	1,591
Recreation and Culture	89
Transport	2,509
Economic Services	5,405
Other Property and Services	53,330
	<b>69,928</b>
<b>LESS OPERATING EXPENDITURE</b>	
General Purpose Funding	0
Governance	(13,061)
Law, Order, Public Safety	(75,250)
Health	(81,714)
Education and Welfare	(19,242)
Housing	(7,154)
Community Amenities	(10,560)
Recreation and Culture	(26,861)
Transport	(73,318)
Economic Services	(23,022)
Other Property & Services	(207,461)
	<b>(537,643)</b>
<i>Increase(Decrease)</i>	<b>(467,715)</b>
<b>NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET</b>	
Movement in Employee Provisions (Non-current)	0
Movement in Stock On Hand	0
Movement in Accrued Wages	0
Depreciation Written Back	0
	<b>0</b>
<i>Sub Total</i>	<b>(467,715)</b>
<b>INVESTING ACTIVITIES</b>	
Purchase Buildings	0
Purchase Plant and Equipment	0
Purchase Furniture and Equipment	0
Infrastructure Assets - Roads	(53,222)
Infrastructure Assets - Footpaths	0
Infrastructure Assets - Drainage	0
Infrastructure Assets - Parks & Ovals	0
Infrastructure Assets - Recreation	0
Infrastructure Assets - Other	0
Proceeds from Sale of Assets	0
Contributions for the Development of Assets	0
<b>Amount Attributable to Investing Activities</b>	<b>(53,222)</b>
<b>FINANCING ACTIVITIES</b>	
Repayment of Debt - Loan Principal	0
Transfer to Reserves	0
<b>Amount Attributable to Financing Activities</b>	<b>0</b>
<i>Sub Total</i>	<b>(520,937)</b>
<b>FUNDING FROM</b>	
Transfer from Reserves	0
Loans Raised	0
Estimated Opening Surplus at 1 July	2,226,960
Amount Raised from General Rates	0
Closing Funds	0
	<b>2,226,960</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>1,706,023</b>

**SHIRE OF BOYUP BROOK**  
**FINANCIAL ACTIVITY STATEMENT BY NATURE/TYPE**  
**FOR THE PERIOD ENDING 31 JULY 2021**

	2021-22 YTD ACTUAL (b)
<b>OPERATING REVENUE</b>	<b>\$</b>
Ex-Gratia Rates & Write-offs	0
Operating Grants, Subsidies and Contributions	1,387
Fees and Charges	13,941
Interest Earnings	159
Other Revenue	54,442
Profit on Disposal of Asset	0
	<b>69,928</b>
<b>LESS OPERATING EXPENDITURE</b>	
Employee Costs	(301,646)
Materials and Contracts	(77,691)
Utility Charges	0
Depreciation on Non-Current Assets	0
Interest Expenses	0
Insurance Expenses	(156,910)
Other Expenditure	(1,396)
Loss on Disposal of Asset	0
	<b>(537,643)</b>
<i>Increase(Decrease)</i>	<b>(467,715)</b>
<b>NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET</b>	
Movement in Employee Provisions (Non-current)	0
Movement in Stock On Hand	0
Movement in Accrued Wages	0
Depreciation Written Back	0
	<b>0</b>
<i>Sub Total</i>	<b>(467,715)</b>
<b>INVESTING ACTIVITIES</b>	
Purchase Buildings	0
Purchase Plant and Equipment	0
Purchase Furniture and Equipment	0
Infrastructure Assets - Roads	(53,222)
Infrastructure Assets - Footpaths	0
Infrastructure Assets - Drainage	0
Infrastructure Assets - Parks & Ovals	0
Infrastructure Assets - Recreation	0
Infrastructure Assets - Other	0
Proceeds from Sale of Assets	0
Contributions for the Development of Assets	0
<b>Amount Attributable to Investing Activities</b>	<b>(53,222)</b>
<b>FINANCING ACTIVITIES</b>	
Repayment of Debt - Loan Principal	0
Transfer to Reserves	0
<b>Amount Attributable to Financing Activities</b>	<b>0</b>
<i>Sub Total</i>	<b>(520,937)</b>
<b>FUNDING FROM</b>	
Transfer from Reserves	0
Loans Raised	0
Estimated Opening Surplus at 1 July	2,226,960
Amount Raised from General Rates	0
Closing Funds	0
	<b>2,226,960</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>1,706,023</b>

**SHIRE OF BOYUP BROOK**  
**SUMMARY OF CURRENT ASSETS AND LIABILITIES**  
**FOR THE PERIOD ENDING 31 JULY 2021**

	<b>ACTUAL</b> <b>31 JULY 2021</b>
<u>Current Assets</u>	
Cash at bank and on Hand	2,340,582
Restricted Cash	44,493
Restricted Cash Reserves	2,370,141
Trade Receivables	860,850
Stock on Hand	500,895
<b>Total Current Assets</b>	<b>6,116,961</b>
<u>Current Liabilities</u>	
Trade Creditors	(\$457,908)
Bonds and Deposits	(\$90,653)
Accrued Wages	\$0
Accrued Interest on Loans	(\$5,396)
Accrued Expense	(\$1,509)
ATO Liabilities	(\$10,167)
Contract Liability	(\$822,137)
Loan Liability	\$283,330
Provisions	(\$413,664)
<b>Total Current Liabilities</b>	<b>(\$1,518,104)</b>
 Sub-Total	 <b>4,598,858</b>
<b>Adjustments</b>	
LESS Cash Backed Reserves	(\$2,370,141)
LESS Restricted Cash	\$0
LESS Inventory	(\$500,895)
LESS Prepaid Expenses	\$0
ADD: Employee Leave Provisions	\$254,626
ADD: Accrued Interest	\$5,396
ADD: Accrued Salaries & Wages	\$0
ADD: Accrued Expenses	\$1,509
ADD: Current Loan Liability	(\$283,330)
Rounding	0
<b>Net Current Position</b>	<b>1,706,023</b>

**SHIRE OF BOYUP BROOK**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDING 31 JULY 2021**

	Note	2020-21 ACTUAL \$	2021-22 ACTUAL \$	Variance \$
<b>Current assets</b>				
Unrestricted Cash & Cash Equivalents		2,902,142	2,334,643	(567,499)
Restricted Cash		2,370,141	2,370,141	0
Trade and other receivables		869,209	860,850	(8,359)
Inventories		500,895	500,895	0
Other assets		0	0	0
<b>Total current assets</b>		<b>6,645,854</b>	<b>6,116,961</b>	<b>(528,893)</b>
<b>Non-current assets</b>				
Trade and other receivables		15,358	15,358	0
LG House Unit Trust		71,221	71,221	0
Land		2,347,691	2,347,691	0
Buildings		10,141,952	10,141,952	0
Furniture & Equipment		84,442	84,442	0
Plant & Equipment		3,075,341	3,075,341	0
Infrastructure Assets - Roads		76,875,488	76,928,710	53,222
Infrastructure Assets - Bridges		18,289,918	18,289,918	0
Infrastructure Assets - Footpaths		1,165,553	1,165,553	0
Infrastructure Assets - Recreation		1,794,472	1,794,472	0
Infrastructure Assets - Drainage		10,626,481	10,626,481	0
Infrastructure Assets - Parks/Ovals		469,163	469,163	0
Infrastructure Assets - Other		3,560,636	3,560,636	0
<b>Total non-current assets</b>		<b>128,517,717</b>	<b>128,570,939</b>	<b>53,222</b>
<b>Total assets</b>		<b>135,163,571</b>	<b>134,687,900</b>	<b>(475,671)</b>
<b>Current liabilities</b>				
Trade and other payables		532,902	480,269	52,633
Bonds and deposits		40,688	85,365	(44,677)
Contract Liabilities		822,137	822,137	0
Interest-bearing loans and borrowings		-283,330	-283,330	0
Provisions		413,664	413,664	0
<b>Total current liabilities</b>		<b>1,526,060</b>	<b>1,518,104</b>	<b>7,956</b>
<b>Non-current liabilities</b>				
Interest-bearing loans and borrowings		397,010	397,010	0
Provisions		15,177	15,177	0
<b>Total non-current liabilities</b>		<b>412,187</b>	<b>412,187</b>	<b>0</b>
<b>Total liabilities</b>		<b>1,938,247</b>	<b>1,930,291</b>	<b>7,956</b>
<b>Net assets</b>		<b>133,225,324</b>	<b>132,757,609</b>	<b>(467,715)</b>
<b>Equity</b>				
Retained surplus		62,579,529	62,579,529	0
Net Result		0	-467,715	(467,715)
Reserve - asset revaluation		68,275,654	68,275,654	0
Reserve - Cash backed		2,370,141	2,370,141	0
<b>Total equity</b>		<b>133,225,324</b>	<b>132,757,609</b>	<b>(467,715)</b>

This statement is to be read in conjunction with the accompanying notes

**SHIRE OF BOYUP BROOK  
STATEMENT OF CASH FLOWS  
FOR THE PERIOD ENDING 31 JULY 2021**

	Note	2021-22 ACTUAL \$
<b><i>Cash Flows from operating activities</i></b>		
<b>Payments</b>		
Employee Costs		(248,443)
Materials & Contracts		(194,153)
Utilities (gas, electricity, water, etc)		0
Insurance		(156,910)
Interest Expense		0
Goods and Services Tax Paid		(193,943)
Other Expenses		(1,396)
		<b>(794,845)</b>
<b>Receipts</b>		
Rates		31,973
Operating Grants & Subsidies		9,645
Fees and Charges		13,941
Interest Earnings		159
Goods and Services Tax		172,697
Other		99,119
		<b>327,533</b>
<b><i>Net Cash flows from Operating Activities</i></b>		<b>(467,312)</b>
<b><i>Cash flows from investing activities</i></b>		
<b>Payments</b>		
Purchase of Land		0
Purchase of Buildings		0
Purchase Plant and Equipment		0
Purchase Furniture and Equipment		0
Purchase Road Infrastructure Assets		(53,222)
Purchase of Bridges Assets		0
Purchase of Footpath Assets		0
Purchase Drainage Assets		0
Purchase Parks & Ovals Assets		0
Purchase Recreation Assets		0
Purchase Solid Waste Assets		0
Purchase Infrastructure Other Assets		0
<b>Receipts</b>		
Proceeds from Sale of Assets		0
Non-Operating grants used for Development of Assets		0
		<b>(53,222)</b>
<b><i>Cash flows from financing activities</i></b>		
Repayment of Debentures		0
Advances to Community Groups		0
Revenue from Self Supporting Loans		0
Proceeds from New Debentures		0
<b><i>Net cash flows from financing activities</i></b>		<b>0</b>
<b>Net increase/(decrease) in cash held</b>		<b>(520,534)</b>
<b>Cash at the Beginning of Reporting Period</b>		<b>5,275,750</b>
<b>Cash at the End of Reporting Period</b>		<b>4,755,216</b>

**SHIRE OF BOYUP BROOK  
STATEMENT OF CASH FLOWS  
FOR THE PERIOD ENDING 31 JULY 2021**

**Notes**

	<b>2021-22 ACTUAL \$</b>
<b>RECONCILIATION OF CASH</b>	
Cash at Bank	2,507,223
Restricted Cash	2,242,044
Cash on Hand	5,950
<b>TOTAL CASH</b>	<b>4,755,216</b>
<b>RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT</b>	
Net Result (As per Comprehensive Income Statement)	(467,715)
Add back Depreciation	0
(Gain)/Loss on Disposal of Assets	0
AASB15 Adjustment	
LG House Unit trust	
Self Supporting Loan Principal Reimbursements	0
Contributions for the Development of Assets	0
Changes in Assets and Liabilities	
(Increase)/Decrease in Inventory	0
(Increase)/Decrease in Receivables	8,359
Increase/(Decrease) in Accounts Payable	(7,956)
Increase/(Decrease) in Contract Liability	0
Increase/(Decrease) in Prepayments	0
Increase/(Decrease) in Employee Provisions	0
Increase/(Decrease) in Accrued Expenses	0
Rounding	0
<b>NET CASH FROM/(USED) IN OPERATING ACTIVITIES</b>	<b>(467,312)</b>

***Shire of Boyup Brook***  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

**CURRENT YEAR**  
**YTD ACTUALS**  
**31 JULY 2021**  
**Income    Expenditure**

G/L	JOB	C		
<b>Proceeds Sale of Assets</b>				
123001	Proceeds Sale of Assets		\$0	\$0
092010	Proceeds - Sale of Land/Buildings		\$0	\$0
<b>PROCEEDS FROM SALE OF ASSETS</b>			<b>\$0</b>	<b>\$0</b>
<b>Written Down Value</b>				
	Written Down Value - Works Plant		\$0	\$0
<b>Sub Total - WDV ON DISPOSAL OF ASSET</b>			<b>\$0</b>	<b>\$0</b>
<b>Total - GAIN/LOSS ON DISPOSAL OF ASSET</b>			<b>\$0</b>	<b>\$0</b>
<b>Total - OPERATING STATEMENT</b>			<b>\$0</b>	<b>\$0</b>



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

**CURRENT YEAR**  
**YTD ACTUALS**  
**31 JULY 2021**

G/L	JOB	C	Income	Expenditure
<b>RATES</b>				
<b>OPERATING EXPENDITURE</b>				
031103	Rates Administration Activity Costs		\$0	\$0
031101	Collection Costs		\$0	\$0
031100	Valuation Charges		\$0	\$0
031102	Search Costs		\$0	\$0
<b>Sub Total - GENERAL RATES OP EXP</b>			\$0	\$0
<b>OPERATING INCOME</b>				
031001	Rates · GRV		\$0	\$0
031002	Rates · UV		\$0	\$0
031003	Rates · GRV - Minimum		\$0	\$0
031004	Rates · UV - Minimum		\$0	\$0
031006	Rates · Ex-Gratia Rates		\$0	\$0
031013	Rates Administration Fee		\$0	\$0
031005	Rates · Instalment Interest		\$0	\$0
031007	Rates · Non Payment Penalty - LG		(\$152)	\$0
01023	Pensioner Deferred Rate Interest		\$0	\$0
031008	Rates · Rate Enquiries		(\$547)	\$0
031009	Rates - ESL Administration Fee		\$0	\$0
031010	Rates - Reimbursements		\$0	\$0
031011	Rates · Penalty Interest - DFES		(\$6)	\$0
031012	Rates · Rates Interims		\$0	\$0
031104	Rates Written Off		\$0	\$0
<b>Sub Total - GENERAL RATES OP INC</b>			(\$706)	\$0
<b>Total - GENERAL RATES</b>			(\$706)	\$0
<b>OTHER GENERAL PURPOSE FUNDING</b>				
<b>OPERATING EXPENDITURE</b>				
032100	General Purpose Funding - Administration Allocated		\$0	\$0
<b>Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP</b>			\$0	\$0
<b>OPERATING INCOME</b>				
032001	General Purpose Grants Federal Commission (OP)		\$0	\$0
032002	General Purpose Grants Federal - Roads (OP)		\$0	\$0
032003	General Purpose Funding - Interest On Investments - Municipal Accoun		\$0	\$0
032004	Interest on Investments - Reserves Account		\$0	\$0
032006	General Purpose Funding - Interest on Investments - Medical Funds		\$0	\$0
032007	General Purpose Funding - Interest on Investments - Business Online		\$0	\$0
032008	General Purpose Funding - Interest on Investments - Short Term Depos		\$0	\$0
<b>Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC</b>			\$0	\$0
<b>Total - OTHER GENERAL PURPOSE FUNDING</b>			\$0	\$0
<b>Total - GENERAL PURPOSE FUNDING</b>			(\$706)	\$0

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

**CURRENT YEAR**  
**YTD ACTUALS**  
**31 JULY 2021**

G/L	JOB	C	Income	Expenditure
<b>MEMBERS OF COUNCIL</b>				
<b>OPERATING EXPENDITURE</b>				
041100	Members - Sitting Fees.		\$0	\$0
041119	Website Expenses		\$0	\$0
041101	Members - Training Costs		\$0	\$0
041102	Members - Travelling Costs		\$0	\$0
041103	Members - Telecommunications Reimbursements		\$0	\$0
041104	Members - Other Expenses		\$0	\$0
041105	Members - Conferences/Seminars Costs		\$0	\$0
041106	Members - President's Allowance		\$0	\$0
041107	Members - Deputy President's Allowance		\$0	\$0
041108	Members - Council Chamber Expenses		\$0	\$267
041109	Members - Refreshments & Receptions		\$0	\$77
041110	Members - Bunbury Wellington GOC Projects		\$0	\$0
041111	Members - Insurance Costs For Members		\$0	\$4,373
041112	Members - Subscriptions		\$0	\$8,345
041113	Members - Election Expenses		\$0	\$0
041114	Members - Donations		\$0	\$0
041118	ICT - Councillors		\$0	\$0
041120	Warren Blackwood Alliance Expenses		\$0	\$0
041150	Members - Admin Allocation		\$0	\$0
041190	Depreciation - Membership		\$0	\$0
<b>Sub Total - MEMBERS OF COUNCIL OP/EXP</b>			\$0	\$13,061
<b>OPERATING INCOME</b>				
041001	Members - Reimbursements Income		\$0	\$0
041002	Other Governance - Sundry Reimbursements Income		\$0	\$0
041003	Other Governance - Other Minor Income		\$0	\$0
041004	Members - Operating Grants and Contributions		\$0	\$0
<b>Sub Total - MEMBERS OF COUNCIL OP/INC</b>			\$0	\$0
<b>Total - MEMBERS OF COUNCIL</b>			<b>\$0</b>	<b>\$13,061</b>
<b>GOVERNANCE</b>				
<b>OPERATING EXPENDITURE</b>				
042100	Other Governance - Admin Allocated		\$0	\$0
<b>Sub Total - GOVERNANCE - GENERAL OP/EXP</b>			\$0	\$0
<b>OPERATING INCOME</b>				
New	Other Minor Income		\$0	\$0
<b>Sub Total - GOVERNANCE - GENERAL OP/INC</b>			\$0	\$0
<b>Total - GOVERNANCE - GENERAL</b>			<b>\$0</b>	<b>\$0</b>
<b>Total - GOVERNANCE</b>			<b>\$0</b>	<b>\$13,061</b>

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

**CURRENT YEAR**  
**YTD ACTUALS**  
**31 JULY 2021**  
**Income    Expenditure**

G/L    JOB

(

**LAW, ORDER AND PUBLIC SAFETY**

**FIRE PREVENTION**

**OPERATING EXPENDITURE**

051109	ESL - Insurances Fire Appliances and Personnel	\$0	\$32,395
051112	Fire Prevention And Support	\$0	\$10,845
051101	Fire Break Inspection Expenses	\$0	\$0
051102	Fire Hazard Reductions Expenses	\$0	\$19,281
051104	Minor Fire Plant & Equipment Purchases non ESL	\$0	\$0
051105	Fire Plant & Equipment Maintenance - Non ESL	\$0	\$0
051106	ESL - Fire Vehicle Maintenance Costs	\$0	\$0
051107	ESL - Brigade Utilities, rates and taxes	\$0	\$0
051108	ESL - Other Goods & Services relating to Fires	\$0	\$0
051111	ESL - Minor Fire Plant/Equip Under \$1500	\$0	\$0
051114	ESL - Land & Building Maintenance	\$0	\$0
051115	ESL - Clothing and Accessories	\$0	\$0
051116	ESL - Plant and Equipment Maintenance	\$0	\$385
051117	BFRC - Bushfire Risk Planning	\$0	\$0
051118	DFES Fire Defence Grant Expenses	\$0	\$0
051120	Bush Fire - Mitigation Activity Funded	\$0	\$0
051150	Admin Allocation - Fire Control	\$0	\$0
051190	Depreciation - Fire Control	\$0	\$0

**Sub Total - FIRE PREVENTION OP/EXP** \$0      \$62,906

**OPERATING INCOME**

051001	Fire Infringements/Fines Income	\$0	\$0
051002	Sale Of Fire Maps Income	\$0	\$0
051004	ESL - Funding Operating Grant Income	\$0	\$0

**Sub Total - FIRE PREVENTION OP/INC** \$0      \$0

**Total - FIRE PREVENTION** \$0      \$62,906

***Shire of Boyup Brook***  
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**Income    Expenditure**

G/L    JOB

C

**ANIMAL CONTROL**

**OPERATING EXPENDITURE**

052100	Ranger Services Operation Costs	\$0	\$0
052005	Trap Hire Refunds	\$0	\$0
052101	Ranger Vehicle Operating Expenses	\$0	\$0
052102	Dog License Discs Costs	\$0	\$0
052103	Other Control Expenses	\$0	\$10,851
052104	Animal Impounding Costs	\$0	\$0
052109	Cat License Tags Expense	\$0	\$0
052110	Ranger Services Salary Super and Employee Costs	\$0	\$1,494
052150	Admin Allocation - Animal Control	\$0	\$0
052190	Depreciation	\$0	\$0

**Sub Total - ANIMAL CONTROL OP/EXP** \$0      \$12,344

**OPERATING INCOME**

052001	Animal Fines & Penalties Income	\$0	\$0
052002	Animal Impounding Fees Income	\$0	\$0
052003	Dog Registrations Charges	(\$418)	\$0
052004	Cat Registration Charges	\$0	\$0
052006	Animal Control Income - Grant	\$0	\$0
052105	Trap Hire Income	\$0	\$0

**Sub Total - ANIMAL CONTROL OP/INC** (\$418)      \$0

**Total - ANIMAL CONTROL** (\$418)      \$12,344

***Shire of Boyup Brook***  
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**Income    Expenditure**

G/L	JOB	C		
<b>OTHER LAW ORDER &amp; PUBLIC SAFETY</b>				
<b>OPERATING EXPENDITURE</b>				
053100	Local Emergency Management Committee Expenses		\$0	\$0
053150	Administration Allocated - Emergency Mgt		\$0	\$0
053190	Depreciation		\$0	\$0
<b>Sub Total - OTHER LAW ORDER &amp; PUBLIC SAFETY OP/EXP</b>			\$0	\$0
<b>OPERATING INCOME</b>				
053002	Non-Operating Grants CCTV		\$0	\$0
<b>Sub Total - OTHER LAW ORDER &amp; PUBLIC SAFETY OP /INC</b>			\$0	\$0
<b>Total - OTHER LAW ORDER PUBLIC SAFETY</b>			<u>\$0</u>	<u>\$0</u>
<b>Total - LAW ORDER &amp; PUBLIC SAFETY</b>			<u>(\$418)</u>	<u>\$75,250</u>

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**Income    Expenditure**

G/L	JOB		(		
<b>HEALTH FAMILY STOP CENTRE</b>					
<b>OPERATING EXPENDITURE</b>					
071100	B0101	Family Stop Centre - Operation		\$0	\$345
071150		Admin Allocated - Family Stop Centre		\$0	\$0
071190		Depreciation - Family Stop Centre		\$0	\$0
<b>Sub Total - HEALTH FAMILY STOP OP/EXP</b>				\$0	\$345
<b>OPERATING INCOME</b>					
<b>Sub Total - HEALTH FAMILY STOP OP/INC</b>				\$0	\$0
<b>Total - HEALTH FAMILY STOP</b>				<u>\$0</u>	<u>\$345</u>
<b>HEALTH ADMINISTRATION &amp; INSPECTION</b>					
<b>OPERATING EXPENDITURE</b>					
072100		Health Administration Services Expenses		\$0	\$0
072101		Other Health Administration Expenses		\$0	\$0
072102		Provision for Leave Accruals		\$0	\$0
072103		Health Administration Superannuation		\$0	\$0
072150		Admin Allocation - Other Health		\$0	\$0
<b>Sub Total - HEALTH ADMIN AND INSPECTION OP/EXP</b>				\$0	\$0
<b>OPERATING INCOME</b>					
072001		Food Stall Permit Charges		\$0	\$0
072002		Temporary Camping Site Permit Charges		\$0	\$0
072003		Food Business Registration Fee		\$0	\$0
072004		Annual Inspections		\$0	\$0
072005		Lodging House Registration Fees		\$0	\$0
<b>Sub Total - HEALTH ADMIN AND INSPECTION OP/INC</b>				\$0	\$0
<b>Total - HEALTH ADMIN AND INSPECTION</b>				<u>\$0</u>	<u>\$0</u>

**Shire of Boyup Brook**  
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**Income    Expenditure**

G/L    JOB

C

**OTHER HEALTH - MEDICAL SERVICES**

**OPERATING EXPENDITURE**

074100	B0105	Housing General Practitioner - Medical Service	\$0	\$934
074102		Boyup Brook Medical Services Building Costs	\$0	\$1,808
074104		Medical Services - General Practitioners Vehicle	\$0	\$0
074101		Medical Services General Operations	\$0	\$447
074103		Medical Service Employee Costs	\$0	\$61,786
074105		Postage, Printing & Stationery	\$0	\$0
074106		Medical Ctr - Telephones	\$0	\$0
074107		Medical Ctr - Subscriptions	\$0	\$872
074108		Medical Ctr - Insurances	\$0	\$7,264
074109		Medical Bank Fees	\$0	\$0
074110		Medical Ctr - Computer Expenses	\$0	\$2,203
074111		Medical Ctr - Medical Supplies & Equipt	\$0	\$173
074112		Medical Ctr - Locum Doctor	\$0	\$0
074113		Medical Ctr - Superannuation	\$0	\$5,883
074114		Medical Ctr - Training	\$0	\$0
074115		Medical Ctr - Sundry Expenses	\$0	\$0
074116		Medical Service Provision for Leave Accruals	\$0	\$0
074117		Medical - Fringe Benefit Tax	\$0	\$0
074118		Medical Employee (Packaging) Costs	\$0	\$0
074150		Admin Allocated - Boyup Brook Medical Services	\$0	\$0
074191		Depreciation - Medical Centre	\$0	\$0
074190		Depreciation - Housing GP - 5 Rogers Ave	\$0	\$0
074192		Depreciation - Ultrasound Machine	\$0	\$0
074193		Depreciation - GP Vehicle	\$0	\$0

<b>Sub Total - PREVENTIVE SRVS - OP/EXP</b>	\$0	\$81,369
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**OPERATING INCOME**

074001	Surgery Turnover	\$0	\$0
074002	Surgery Rental Income	(\$545)	\$0
074004	Grants, Reimbursements and Contributions	\$0	\$0

<b>Sub Total - PREVENTIVE SRVS - OP/INC</b>	(\$545)	\$0
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<b>Total - PREVENTIVE SERVICES</b>	(\$545)	\$81,369
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***Shire of Boyup Brook***  
**MONTHLY FINANCIAL REPORT**

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**CURRENT YEAR**  
**YTD ACTUALS**  
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**Income    Expenditure**

G/L	JOB	C	Income	Expenditure
<b>PREVENTIVE SERVICE - OTHER</b>				
<b>OPERATING EXPENDITURE</b>				
073100	Analytical Expenses		\$0	\$0
<b>Sub Total - PREVENTIVE SRVS - OTHER OP/EXP</b>			\$0	\$0
<b>Total - PREVENTIVE SERVICES - OTHER</b>			<u>\$0</u>	<u>\$0</u>
<b>OTHER HEALTH</b>				
<b>OPERATING EXPENDITURE</b>				
075100	Ambulance Centre Operation		\$0	\$0
075150	Admin Allocated - Other Health		\$0	\$0
<b>Sub Total - OTHER HEALTH OP/EXP</b>			\$0	\$0
<b>OPERATING INCOME</b>				
<b>Sub Total - OTHER HEALTH OP/INC</b>			\$0	\$0
<b>Total - OTHER HEALTH</b>			<u>\$0</u>	<u>\$0</u>
<b>Total - HEALTH</b>			<u><b>(\$545)</b></u>	<u><b>\$81,714</b></u>



**Shire of Boyup Brook**  
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G/L	JOB	(		
<b>OTHER EDUCATION</b>				
<b>OPERATING EXPENDITURE</b>				
081100	Community Resource Centre		\$0	\$665
081101	Rylington Park Farm Complex		\$0	\$0
081102	Donations - Other Education		\$0	\$0
081103	Early Learning Centre - Employee Costs		\$0	\$16,297
081104	Early Learning Centre - Operating Costs		\$0	\$2,280
081150	Admin Allocation - Other Education		\$0	\$0
081190	Depreciation - Community Resource Centre		\$0	\$0
081191	Depreciation - Rylington Park Farm Complex		\$0	\$0
<b>Sub Total - OTHER EDUCATION OP/EXP</b>			\$0	\$19,242
<b>OPERATING INCOME</b>				
081001	Rylington Park Reimbursements		\$0	\$0
081003	Early Learning Centre - Fees & Charges		\$0	\$0
081004	Early Learning Centre -Operating Income		\$0	\$0
<b>Sub Total - OTHER EDUCATION OP/INC</b>			\$0	\$0
<b>Total - OTHER EDUCATION</b>			<b>\$0</b>	<b>\$19,242</b>
<b>AGED &amp; DISABLED</b>				
<b>OPERATING EXPENDITURE</b>				
082100	Support for Seniors Christmas Lunch		\$0	\$0
082104	Aged Needs Initiative Loan Interest		\$0	\$0
082150	Admin Allocated - Aged & Disabled		\$0	\$0
<b>Sub Total - AGED &amp; DISABLED OP/EXP</b>			\$0	\$0
<b>OPERATING INCOME</b>				
<b>Sub Total - AGED &amp; DISABLED OP/INC</b>			\$0	\$0
<b>Total - AGED &amp; DISABLED</b>			<b>\$0</b>	<b>\$0</b>
<b>OTHER WELFARE</b>				
<b>OPERATING EXPENDITURE</b>				
083100	Other Welfare Expenses		\$0	\$0
083104	Depreciation		\$0	\$0
083105	Donations Expended		\$0	\$0
083150	Admin Allocated - Other Welfare		\$0	\$0
<b>Sub Total - OTHER WELFARE OP/EXP</b>			\$0	\$0
<b>OPERATING INCOME</b>				
<b>Sub Total - OTHER WELFARE OP/INC</b>			\$0	\$0
<b>Total - OTHER WELFARE</b>			<b>\$0</b>	<b>\$0</b>
<b>Total - EDUCATION &amp; WELFARE</b>			<b>\$0</b>	<b>\$19,242</b>

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

**CURRENT YEAR**  
**YTD ACTUALS**  
**31 JULY 2021**  
**Income    Expenditure**

G/L	JOB	C		
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**STAFF HOUSING**

**OPERATING EXPENDITURE**

091100	Staff Housing		\$0	\$565
091130	Interest Paid Loan 115 - Staff House		\$0	\$0
091190	Depreciation - Staff Housing		\$0	\$0
091150	Staff Housing - Less Amt Allocated to Admin.		\$0	\$0

<b>Sub Total - STAFF HOUSING OP/EXP</b>	\$0	\$565
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**OPERATING INCOME**

<b>Sub Total - STAFF HOUSING OP/INC</b>	\$0	\$0
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<b>Total - STAFF HOUSING</b>	\$0	\$565
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**HOUSING OTHER**

**OPERATING EXPENDITURE**

092101	Boyup Brook Citizens Lodge		\$0	\$4,792
092102	Community Housing - Units		\$0	\$879
092103	Other		\$0	\$0
092104	6 Nix - Operating & Mtce Expense		\$0	\$0
092105	House - 1 Rogers Ave		\$0	\$918
092107	7 Knapp Street - Operating & Mtce Expense		\$0	\$0
092108	Property Selling Expenses		\$0	\$0
092150	Admin Allocation - Other Housing		\$0	\$0
092191	Depreciation - Other Housing		\$0	\$0
092192	Depreciation - House - 1 Rogers Ave		\$0	\$0
092190	Depreciation - Boyup Brook Citizens Lodge		\$0	\$0

<b>Sub Total - HOUSING OTHER OP/EXP</b>	\$0	\$6,589
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**HOUSING OPERATING INCOME**

092001	Rent 24A Proctor St		(\$777)	\$0
092002	Rent 24B Proctor St		(\$349)	\$0
092003	Rent 16A Forrest St		(\$777)	\$0
092004	Rent 16B Forrest St		(\$777)	\$0
092005	Rent 1 Rogers St		\$0	\$0
092006	Rent 6 Nix St		\$0	\$0
092007	Housing Reimbursements		\$0	\$0
092009	Other Housing: 7 Knapp St		(\$2,657)	\$0
092011	Community Housing Maintenance Grant		\$0	\$0

<b>Sub Total - HOUSING OTHER OP/INC</b>	(\$5,337)	\$0
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<b>Total - HOUSING OTHER</b>	(\$5,337)	\$6,589
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<b>Total - HOUSING</b>	(\$5,337)	\$7,154
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***Shire of Boyup Brook***  
**MONTHLY FINANCIAL REPORT**

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**Income    Expenditure**

G/L    JOB

(

**SANITATION - HOUSEHOLD REFUSE**

**OPERATING EXPENDITURE**

101100	Refuse Collection Boyup Brook Townsite Expense	\$0	\$0
101101	Recycling Collection Boyup Brook Town Site	\$0	\$0
101106	Transfer Station Employee Costs	\$0	\$1,916
101102	B0400 Boyup Brook Transfer Station Costs	\$0	\$1,327
101103	Land Fill Disposal Site	\$0	\$1,889
101104	Townsite Street Bins Collection	\$0	\$442
101107	Drum Muster Expenses	\$0	\$0
101108	BB Transfer Station Superannuation	\$0	\$141
101119	Waste Bin Maintenance and Delivery	\$0	\$0
101150	Admin Allocated - Waste Management	\$0	\$0
101190	Depreciation - Waste Management	\$0	\$0

**Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP**      \$0      \$5,715

**SANITATION OPERATING INCOME**

101001	Refuse Collection Charges - Rates	\$0	\$0
101002	Waste Disposal Charges	(\$618)	\$0
101003	Recycling Scheme Income	\$0	\$0
101004	Scrap Metal Income	\$0	\$0

**Sub Total - SANITATION H/HOLD REFUSE OP/INC**      (\$618)      \$0

**Total - SANITATION HOUSEHOLD REFUSE**      (\$618)      \$5,715

**SANITATION OTHER**

**OPERATING EXPENDITURE**

**Sub Total - SANITATION OTHER OP/EXP**      \$0      \$0

**OPERATING INCOME**

**Sub Total - SANITATION OTHER OP/INC**      \$0      \$0

**Total - SANITATION OTHER**      \$0      \$0

**EFFLUENT DRAINAGE SYSTEM**

**OPERATING EXPENDITURE**

103100	Septic Tank Inspection Expenses	\$0	\$0
103101	Liquid Waste Disposal Site (Stanton Road)	\$0	\$58

**Sub Total - SEWERAGE OP/EXP**      \$0      \$58

**OPERATING INCOME**

103002      Septic Licence Fees      (\$236)      \$0

**Sub Total - SEWERAGE OP/INC**      (\$236)      \$0

**Total - SEWERAGE**      (\$236)      \$58

**Shire of Boyup Brook**  
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G/L	JOB	C	Income	Expenditure
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**TOWN PLANNING & REGIONAL DEVELOPMENT**

**OPERATING EXPENDITURE**

105100	Town Planning Admin & Control	\$0	\$1,797
105101	Admin Allocation - Town Planning	\$0	\$0

<b>Sub Total - TOWN PLAN &amp; REG DEV OP/EXP</b>	\$0	\$1,797
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**OPERATING INCOME**

105001	Planning Application Fees	(\$147)	\$0
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<b>Sub Total - TOWN PLAN &amp; REG DEV OP/INC</b>	(\$147)	\$0
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<b>Total - TOWN PLANNING &amp; REGIONAL DEVELOPMENT</b>	(\$147)	\$1,797
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**OTHER COMMUNITY AMENITIES**

**OPERATING EXPENDITURE**

106101	Cemetery - Operation	\$0	\$1,840
106101 B0420	Cemetery - Operation	\$0	\$0
106101 B0421	Niche Wall Plaques Operations	\$0	\$0
106101 G314	Cemetery Grounds	\$0	\$0
106102	Public Toilets - Operation	\$0	\$1,149
106102 B0450	Toilets - Lions Park Costs	\$0	\$0
106102 B0451	Toilets - Tourist Centre Costs	\$0	\$0
106102 B0452	Toilets - Town Hall (External) Costs	\$0	\$0
106103	Street Furniture	\$0	\$0
106150	Admin Allocation - Other Community Amenities	\$0	\$0
106151	Admin Allocation - Cemetery	\$0	\$0
106191	Depreciation - Public Toilets	\$0	\$0
106192	Depreciation - Other Community Service's	\$0	\$0

<b>Sub Total - OTHER COMMUNITY AMENITIES OP/EXP</b>	\$0	\$2,989
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**OPERATING INCOME**

106001	Cemetery Burial Fees	\$0	\$0
106002	License/Other Fees BB Cemetery	(\$590)	\$0
106004	Niche Wall Fees	\$0	\$0

<b>Sub Total - OTHER COMMUNITY AMENITIES OP/INC</b>	(\$590)	\$0
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<b>Total - OTHER COMMUNITY AMENITIES</b>	(\$590)	\$2,989
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<b>Total - COMMUNITY AMENITIES</b>	(\$1,591)	\$10,560
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**Shire of Boyup Brook**  
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G/L	JOB	C	Income	Expenditure
<b>PUBLIC HALL &amp; CIVIC CENTRES</b>				
<b>OPERATING EXPENDITURE</b>				
111100	Boyup Brook Hall - Operation		\$0	\$3,249
111102	Halls - Other Public Halls		\$0	\$1,749
111150	Admin Allocation - Public Halls		\$0	\$0
111190	Depreciation - Public Halls		\$0	\$0
<b>Sub Total - PUBLIC HALLS &amp; CIVIC CENTRES OP/EXP</b>			\$0	\$4,998
<b>OPERATING INCOME</b>				
111001	Hall Hire Fees		(\$89)	\$0
<b>Sub Total - PUBLIC HALLS &amp; CIVIC CENTRES OP/INC</b>			(\$89)	\$0
<b>Total - PUBLIC HALL &amp; CIVIC CENTRES</b>			<u>(\$89)</u>	<u>\$4,998</u>
<b>OTHER RECREATION &amp; SPORT</b>				
<b>OPERATING EXPENDITURE</b>				
113100	Recreation Complex		\$0	\$5,403
113109	Walk Trails		\$0	\$0
113110	Townsite Gardens		\$0	\$3,382
113112	Reserves and Parks Operations		\$0	\$959
113119	Other Recreation Facilities		\$0	\$959
113120	War Memorial		\$0	\$3
113121	Kidsport Program by Sports/Rec		\$0	\$0
113150	Admin Allocation - Other Recreation		\$0	\$0
113124	Support for UBAS		\$0	\$0
113122	Support for ANZAC Day		\$0	\$0
113125	Support for Others		\$0	\$815
113190	Depreciation - Other Recreation		\$0	\$0
113191	Depreciation - Parks & Gardens		\$0	\$0
113192	Depreciation: Plant & Equipment		\$0	\$0
<b>Sub Total - OTHER RECREATION &amp; SPORT OP/EXP</b>			\$0	\$11,522
<b>OPERATING INCOME</b>				
113003	Rec Ground Use Hire Fees		\$0	\$0
113002	Reimbursements - Other Rec		\$0	\$0
113022	Capital Grants & Contributions		\$0	\$0
<b>Sub Total - OTHER RECREATION &amp; SPORT OP/INC</b>			\$0	\$0
<b>Total - OTHER RECREATION &amp; SPORT</b>			<u>\$0</u>	<u>\$11,522</u>

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**Income    Expenditure**

G/L	JOB	C		
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**SWIMMING POOL**

**OPERATING EXPENDITURE**

112100	Swimming Pool General Operations	\$0	\$82
112101	Swimming Pool Building Costs	\$0	\$818
112102	Swimming Pool Employee Costs	\$0	\$8,733
112103	Interest on Loan 114 - upgrade pool bowl	\$0	\$0
112104	Swimming Pool Employee Superannuation	\$0	\$50
112106	Pool Staff - Fringe Benefits Tax	\$0	\$0
112150	Admin Allocation - Swimming Pool	\$0	\$0
112190	Depreciation - Swimming Pool	\$0	\$0

<b>Sub Total - SWIMMING POOL OP/EXP</b>	\$0	\$9,683
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**OPERATING INCOME**

112001	Swimming Lesson Fees	\$0	\$0
112003	Pool Daily Admission Fees	\$0	\$0
112004	Season Tickets Fees	\$0	\$0
112005	Pool Hire Fees	\$0	\$0
112006	Gym Equipment Hire Fees	\$0	\$0
112007	Pool Teaching Programme Fees	\$0	\$0
112008	Vacation Swimming Passes	\$0	\$0
112009	Grants and Contributions	\$0	\$0

<b>Sub Total - SWIMMING POOL OP/INC</b>	\$0	\$0
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<b>Total - SWIMMING POOL</b>	\$0	\$9,683
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**TELEVISION & RADIO REBROADCASTING**

**OPERATING EXPENDITURE**

114005	Banks Rd Telecommunications Tower	\$0	\$0
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<b>Sub Total - TV &amp; RADIO REBROADCASTING OP/EXP</b>	\$0	\$0
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**OPERATING INCOME**

114010	Radio & Mobile Tower Site (Including NBN) Fees or Charges	\$0	\$0
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<b>Sub Total - TV &amp; RADIO REBROADCASTING OP/INC</b>	\$0	\$0
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<b>Total - TV &amp; RADIO REBROADCASTING</b>	\$0	\$0
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**LIBRARIES**

**OPERATING EXPENDITURE**

115100	Library Operations	\$0	\$75
115150	Admin Allocation - Libraries	\$0	\$0

<b>Sub Total - LIBRARIES OP/EXP</b>	\$0	\$75
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**OPERATING INCOME**

<b>Sub Total - LIBRARIES OP/INC</b>	\$0	\$0
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<b>Total - LIBRARIES</b>	\$0	\$75
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G/L	JOB	C	Income	Expenditure
<b>OTHER CULTURE</b>				
<b>OPERATING EXPENDITURE</b>				
116100	Museum		\$0	\$466
116101	Craft Hut		\$0	\$116
116102	Support for Sandakan (Ceremony)		\$0	\$0
116150	Admin Allocated - Other Culture		\$0	\$0
116190	Depreciation - Other Culture		\$0	\$0
<b>Sub Total - OTHER CULTURE OP/EXP</b>			\$0	\$583
<b>OPERATING INCOME</b>				
116001	Reimbursements - Other Culture		\$0	\$0
116005	Non-Operating Grants & Contributions		\$0	\$0
<b>Sub Total - OTHER CULTURE OP/INC</b>			\$0	\$0
<b>Total - OTHER CULTURE</b>			<u>\$0</u>	<u>\$583</u>
<b>Total - RECREATION AND CULTURE</b>			<u><b>(\$89)</b></u>	<u><b>\$26,861</b></u>

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G/L	JOB	C	Income	Expenditure
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**STREETS, RD, BRIDGES, DEPOT - CONSTRUCTION**

**OPERATING EXPENDITURE**

Sub Total - ST,RDS,BRIDGES,DEPOT-CONST OP/EXP	\$0	\$0
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**OPERATING INCOME**

121001	RRG Project Grants	\$0	\$0
121002	Grants Direct - State - MRD - (OP)	\$0	\$0
121003	Grants - Federal - Roads to Recovery Grant (Cap)	\$0	\$0
121004	Capital Grants Other & Road Contributions	\$0	\$0
121007	Special Bridge Funding	\$0	\$0

Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OP/INC	\$0	\$0
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Total - ST,RDS,BRIDGES,DEPOT - CONST	\$0	\$0
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**STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE**

**OPERATING EXPENDITURE**

122100	Depot Building Building Costs	\$0	\$1,717
122101	Depot General Operations	\$0	\$580
122103	Road Maintenance & Repairs	\$0	\$8,440
122107	Maintenance Grading	\$0	\$0
122105	Repairs & Maint - Bridges	\$0	\$24,979
122106	Shire Radio Network Costs	\$0	\$0
122108	Drains & Culverts	\$0	\$7,884
122109	Verge Pruning	\$0	\$151
122110	Verge Spraying	\$0	\$0
122111	Crossovers Maintenance	\$0	\$0
122112	Town Services Drainage	\$0	\$194
122113	Town Services - Footpaths	\$0	\$48
122114	Town Services Road Repairs	\$0	\$318
122115	Town Services - Tree Pruning	\$0	\$0
122116	Street Lighting	\$0	\$0
122117	Traffic Signs	\$0	\$0
122119	Road Building and Other Stock	\$0	\$0
122120	Roman Road Data Pickup	\$0	\$8,557
122121	Town Services - Verge Spraying	\$0	\$0
122122	Road Sweeping	\$0	\$0
122123	Emergency Services	\$0	\$16,546
122131	Rural Street Addressing	\$0	\$1
122150	Admin Allocated - Road Maintenance	\$0	\$0
122190	Depreciation - Transport Other	\$0	\$0
122191	Depreciation - Infrastructure	\$0	\$0
122192	Depreciation Roads	\$0	\$0
122193	Depreciation - Bridges	\$0	\$0
122194	Depreciation - Footpaths	\$0	\$0
122195	Depreciation - Drainage	\$0	\$0
123119	Minor Assets and Sundry Items	\$0	\$3,875

Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP	\$0	\$73,290
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**OPERATING INCOME**

Sub Total - MTCE STREETS ROADS DEPOTS OP/INC	\$0	\$0
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Total - MTCE STREETS ROADS DEPOTS	\$0	\$73,290
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G/L	JOB	C	Income	Expenditure
<b>TRAFFIC CONTROL</b>				
<b>OPERATING EXPENDITURE</b>				
125150	Administration Allocated - Traffic Control		\$0	\$0
<b>Sub Total - TRAFFIC CONTROL OP/EXP</b>			\$0	\$0
<b>OPERATING INCOME</b>				
125001	Licensing Service		(\$2,391)	\$0
125002	Motor Vehicle Plates		(\$117)	\$0
125005	Sundry Receipts - Heavy Haulage Permits etc		\$0	\$0
<b>Sub Total - TRAFFIC CONTROL OP/INC</b>			(\$2,509)	\$0
<b>Total - TRAFFIC CONTROL</b>			<u>(\$2,509)</u>	<u>\$0</u>
<b>AERODROMES</b>				
<b>OPERATING EXPENDITURE</b>				
126100	Airstrip		\$0	\$29
126190	Depreciation - Airport		\$0	\$0
<b>Sub Total - AERODROMES OP/EXP</b>			\$0	\$29
<b>OPERATING INCOME</b>				
<b>Sub Total - AERODROMES OP/INC</b>			\$0	\$0
<b>Total - AERODROMES</b>			<u>\$0</u>	<u>\$29</u>
<b>Total - TRANSPORT</b>			<u>(\$2,509)</u>	<u>\$73,318</u>

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G/L	JOB	C	Income	Expenditure
<b>RURAL SERVICES</b>				
<b>OPERATING EXPENDITURE</b>				
131001	Rural Services Expenses		\$0	\$0
131005	Employee Wages, Superannuation & Employee Costs		\$0	\$0
131009	Admin Allocation - Biosecurity		\$0	\$0
<b>Sub Total - RURAL SERVICES OP/EXP</b>			\$0	\$0
<b>OPERATING INCOME</b>				
			\$0	\$0
<b>Sub Total - RURAL SERVICES OP/INC</b>			\$0	\$0
<b>Total - RURAL SERVICES</b>			<u>\$0</u>	<u>\$0</u>
<b>TOURISM AND AREA PROMOTION</b>				
<b>OPERATING EXPENDITURE</b>				
132110	Tourist Bay		\$0	\$0
132103	Community Development Officer		\$0	\$15,627
132104	Tourist Centre		\$0	\$1,829
132106	Promotion Activities		\$0	\$518
132107	OPSFMIL Flax Mill Complex General Operations		\$0	\$394
132108	B0665 Caravan Park/Flax Mill Complex Building Operation		\$0	\$3,129
132111	Carnaby Beetle Collection		\$0	\$41
132113	Community Development Officer - Superannuation		\$0	\$293
132114	Community Development Expenses		\$0	\$0
132115	Community Development - Fringe Benefit Tax		\$0	\$0
132116	CDO Vehicle Op Costs GEN		\$0	\$0
132150	Admin Allocated Tourism		\$0	\$0
132151	Admin Allocated Caravan Pk		\$0	\$0
132190	Depreciation - Tourism/Area Promotion		\$0	\$0
132191	Depreciation - Caravan Pk/Flax		\$0	\$0
<b>Sub Total - TOURISM &amp; AREA PROMOTION OP/EXP</b>			\$0	\$21,831
<b>OPERATING INCOME</b>				
132002	Caravan Park & Complex Fees & Charges		(\$1,706)	\$0
132003	Flax Mill Sheds Storage Charges		(\$953)	\$0
132007	Other Income		(\$138)	\$0
<b>Sub Total - TOURISM &amp; AREA PROMOTION OP/INC</b>			(\$2,798)	\$0
<b>Total - TOURISM &amp; AREA PROMOTION</b>			<u>(\$2,798)</u>	<u>\$21,831</u>

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G/L	JOB	C	Income	Expenditure
<b>BUILDING CONTROL</b>				
<b>OPERATING EXPENDITURE</b>				
133100	Building Control		\$0	\$848
133101	Building Control - Other Costs		\$0	\$0
133102	Building Control Superannuation		\$0	\$72
133103	Building Control - BMO		\$0	\$0
133150	Admin Allocated - Building Control Expenses		\$0	\$0
<b>Sub Total - BUILDING CONTROL OP/EXP</b>			\$0	\$919
<b>BUILDING CONTROL OP/INC</b>				
133001	Building Licences (UFEE)		(\$110)	\$0
133002	BCITF Levy - Commission		(\$17)	\$0
133003	Builders Services Levy - Commission		(\$25)	\$0
<b>Sub Total - BUILDING CONTROL OP/INC</b>			(\$152)	\$0
<b>Total - BUILDING CONTROL</b>			(\$152)	\$919
<b>SALEYARDS &amp; MARKETS</b>				
<b>OPERATING EXPENDITURE</b>				
134100	Saleyards		\$0	\$0
134190	Depreciation - Saleyards & Markets		\$0	\$0
<b>Sub Total - SALEYARDS &amp; MARKETS OP/EXP</b>			\$0	\$0
<b>OPERATING INCOME</b>				
134001	Reimbursements - Saleyards		(\$1,237)	\$0
<b>Sub Total - SALEYARDS &amp; MARKETING OP/INC</b>			(\$1,237)	\$0
<b>Total - SALEYARDS &amp; MARKETS</b>			(\$1,237)	\$0
<b>OTHER ECONOMIC SERVICES</b>				
<b>OPERATING EXPENDITURE</b>				
135100	Standpipes		\$0	\$0
135102	Economic Development Projects		\$0	\$0
135105	Abel Street Shop		\$0	\$272
135150	Admin Allocated - Other Economic Development		\$0	\$0
135190	Depreciation - Develop/Facilities		\$0	\$0
<b>Sub Total - OTHER ECONOMIC SERVICES OP/EXP</b>			\$0	\$272
<b>OPERATING INCOME</b>				
135001	Standpipe Water		\$0	\$0
135005	Abel Street Shop Rental		(\$1,218)	\$0
<b>Sub Total - OTHER ECONOMIC SERVICES OP/INC</b>			(\$1,218)	\$0
<b>Total - OTHER ECONOMIC SERVICES</b>			(\$1,218)	\$272
<b>Total - ECONOMIC SERVICES</b>			(\$5,405)	\$23,022

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G/L	JOB	C	Income	Expenditure
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**PRIVATE WORKS**

**OPERATING EXPENDITURE**

141100	Private Works - Costs		\$0	\$514
<b>Sub Total - PRIVATE WORKS OP/EXP</b>			\$0	\$514

**OPERATING INCOME**

141001	Private Works - Recoup Charges		(\$1,267)	\$0
<b>Sub Total - PRIVATE WORKS OP/INC</b>			(\$1,267)	\$0
<b>Total - PRIVATE WORKS</b>			(\$1,267)	\$514

**PUBLIC WORKS OVERHEADS**

**OPERATING EXPENDITURE**

143100	Supervision		\$0	\$17,745
143101	Consultant Engineer		\$0	\$0
143102	Works Manager Vehicle Op Costs		\$0	\$0
143103	FBT Works Staff		\$0	\$0
143104	Insurance on Works		\$0	\$7,529
143105	Superannuation of Workmen		\$0	\$7,957
143106	PWOH Leave - Depot		\$0	\$11,578
143107	Protective Clothing		\$0	\$0
143108	Uniforms		\$0	\$0
143109	Training & Meeting Expenses		\$0	\$2,396
143110	Occupational Health & Safety		\$0	\$565
143111	Other Expenses		\$0	\$25
143115	Provision for Leave Accruals		\$0	\$0
143116	Conferences and Training Courses (MOW)		\$0	\$0
143117	Works Manager Housing		\$0	\$1,800
143150	Admin Allocated - Works Overhead		\$0	\$0
143180	LESS PWOH ALLOCATED - PROJECTS		\$0	(\$34,392)
<b>Sub Total - PUBLIC WORKS O/HEADS OP/EXP</b>			\$0	\$15,205

**OPERATING INCOME**

143001	Workers Compensation Reimbursements		\$0	\$0
<b>Sub Total - PUBLIC WORKS O/HEADS OP/INC</b>			\$0	\$0
<b>Total - PUBLIC WORKS OVERHEADS</b>			\$0	\$15,205

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G/L    JOB

C

**PLANT OPERATIONS COSTS**

**OPERATING EXPENDITURE**

144100	Repair Wages	\$0	\$4,289
144101	Fuel & Oil	\$0	\$8,901
144102	Tyres & Tubes	\$0	\$0
144103	Parts and Repairs	\$0	\$2,664
144104	Licenses	\$0	\$0
144105	Insurance	\$0	\$31,936
144106	Blades & Points	\$0	\$0
144107	Expendable Tools	\$0	\$0
144108	Freight Costs	\$0	\$0
144110	Superannuation - Mechanic	\$0	\$672
144150	Admin Allocated POC	\$0	\$0
144190	Depreciation - Plant	\$0	\$0
144180	LESS PCO ALLOCATED - PROJECTS	\$0	(\$38,782)

**Sub Total - PLANT OPERATIONS COSTS OP/EXP** \$0    \$9,680

**OPERATING INCOME**

144001	Diesel Rebate	\$0	\$0
144002	Reimbursements - Operating	\$0	\$0

**Sub Total - PLANT OPERATIONS COSTS OP/INC** \$0    \$0

**Total - PLANT OPERATIONS COSTS** \$0    \$9,680

**SALARIES AND WAGES**

**OPERATING EXPENDITURE**

145100	Gross Total Salaries and Wages	\$0	\$276,769
145130	LESS SALS/WAGES ALLOCATED	\$0	(\$262,879)
145101	Workers Compensation Expenses	\$0	\$0

**Sub Total - SALARIES AND WAGES OP/EXP** \$0    \$13,890

**OPERATING INCOME**

145001	Reimbursements - Administration	\$0	\$0
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**Sub Total - SALARIES AND WAGES OP/INC** \$0    \$0

**Total - SALARIES AND WAGES** \$0    \$13,890

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G/L	JOB	C	Income	Expenditure
<b>ADMINISTRATION</b>				
<b>OPERATING EXPENDITURE</b>				
<b>Administration activity units</b>				
146100	Advertising		\$0	\$241
146101	Audit Fees		\$0	\$0
146102	Bank Fees		\$0	\$1,396
146103	Administration Bldg Costs		\$0	\$3,515
146105	Administration Staff Employee Costs		\$0	\$55,247
146106	Consultants		\$0	\$2,525
146108	Insurance		\$0	\$9,036
146109	Legal Expenses		\$0	\$0
146110	IT System Operation & maintenance		\$0	\$35,505
146111	Office Equipment Maintenance		\$0	\$0
146112	Administration - Postage & Freight		\$0	\$0
146113	Printing and Stationery		\$0	\$272
146114	Administration Vehicle Costs		\$0	\$0
146115	Administration - Fringe Benefits Tax		\$0	\$0
146117	Employers Indemnity Insurance		\$0	\$16,864
146118	Subscriptions		\$0	\$16,681
146120	Uniform Allowance		\$0	(\$288)
146121	Telephones		\$0	\$205
146122	Minor Furn & Equip Under \$2000		\$0	\$0
146123	Conferences/Training/Professional Development		\$0	\$1,634
146124	Superannuation		\$0	\$4,772
146125	Admin Provision for Leave Accruals		\$0	\$0
146126	Employee (Packaging) Costs		\$0	\$0
146128	Administration - OSH		\$0	\$210
146190	Depreciation - Administration		\$0	\$0
146150	Less Administration Costs Alloc		\$0	\$0
<b>Sub Total - ADMINISTRATION OP/EXP</b>			\$0	\$149,797
<b>OPERATING INCOME - ADMINISTRATION</b>				
146001	Reimbursements - Administration		(\$11)	\$0
<b>Sub Total - ADMINISTRATION OP/INC</b>			(\$11)	\$0
<b>Total - ADMINISTRATION</b>			<b>(\$11)</b>	<b>\$149,797</b>
<b>UNCLASSIFIED</b>				
<b>OPERATING EXPENDITURE</b>				
149001	Rylington Park Operational Expenses		\$0	\$18,375
<b>Sub Total - UNCLASSIFIED OP/EXP</b>			\$0	\$18,375
<b>OPERATING INCOME</b>				
149101	Rylington Park Income		(\$52,051)	\$0
<b>Sub Total - UNCLASSIFIED OP/INC</b>			(\$52,051)	\$0
<b>Total - UNCLASSIFIED</b>			<b>(\$52,051)</b>	<b>\$18,375</b>
<b>Total - OTHER PROPERTY AND SERVICES</b>			<b>(\$53,330)</b>	<b>\$207,461</b>

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G/L	JOB	C	Income	Expenditure
<b>TRANSFERS TO/FROM RESERVES</b>				
<b>EXPENDITURE</b>				
300101	Transfer to Reserves		\$0	\$0
<b>Sub Total - TRANSFER TO OTHER COUNCIL FUNDS</b>			\$0	\$0
<b>INCOME</b>				
300102	Transfer from Reserves		\$0	\$0
<b>Total - TRANSFER FROM OTHER COUNCIL FUNDS</b>			\$0	\$0
<b>Total - FUND TRANSFER</b>			<u>\$0</u>	<u>\$0</u>
000000	(Surplus) / Deficit - Carried Forward		(\$2,226,960)	\$0
<b>Sub Total - SURPLUS C/FWD</b>			(\$2,226,960)	\$0
<b>Total - SURPLUS</b>			<u>(\$2,226,960)</u>	<u>\$0</u>
<b>NEW LONG TERM LOANS</b>				
<b>INCOME</b>				
<b>Sub Total - LONG TERM LOANS</b>			\$0	\$0
<b>Total - DEFERRED ASSETS</b>			<u>\$0</u>	<u>\$0</u>
<b>LIABILITY LOANS - PRINCIPAL REPAYMENTS</b>				
<b>CAPITAL EXPENDITURE</b>				
146800	Principal Repayment on Loans		\$0	\$0
<b>Sub Total - LOAN REPAYMENTS</b>			\$0	\$0
<b>CAPITAL INCOME</b>				
<b>Sub Total - LOANS RAISED</b>			\$0	\$0
<b>Total - NON CURRENT LIABILITIES</b>			<u>\$0</u>	<u>\$0</u>

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G/L    JOB	C		
<b>OPERATING ACTIVITIES EXCLUDED FROM BUDGET</b>			
000000 Depreciation Written Back		\$0	\$0
000000 Book Value of Assets Sold Written Back		\$0	\$0
00000 Profit/Loss on Sale of Asset Written Back		\$0	\$0
Movement in Accrued Interest on Loans		\$0	\$0
Movement in Accrued Interest on investments		\$0	\$0
Movement in Stock On Hand		\$0	\$0
Movement in Accrued Wages		\$0	\$0
Movement in Employee Benefits (Current)		\$0	\$0
000000 Long Service Leave - Non Cash		\$0	\$0
<b>Sub Total - OPERATING ACTIVITIES EXCLUDED</b>		\$0	\$0
<b>Total - OPERATING ACTIVITIES EXCLUDED</b>		<u>\$0</u>	<u>\$0</u>



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G/L	JOB	C		
<b>FURNITURE &amp; EQUIPMENT</b>				
<b>HEALTH</b>				
<b>CAPITAL EXPENDITURE</b>				
074603	Surgery F&E - Upgrade server to Dell PowerEdge		\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>			\$0	\$0
<b>Total - HEALTH</b>			<u>\$0</u>	<u>\$0</u>
<b>OTHER PROPERTY &amp; SERVICES - ADMINISTRATION</b>				
<b>CAPITAL EXPENDITURE</b>				
146600	Administration Building - Furniture & Equipment Renewals		\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>			\$0	\$0
<b>Total - OTHER PROPERTY</b>			<u>\$0</u>	<u>\$0</u>
<b>Total - FURNITURE AND EQUIPMENT</b>			<u>\$0</u>	<u>\$0</u>

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G/L	JOB	C	Income	Expenditure
<b>LAND AND BUILDINGS</b>				
<b>COMMUNITY AMENITIES</b>				
<b>CAPITAL EXPENDITURE</b>				
101410	Transfer Station Buildings		\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>			\$0	\$0
<b>Total - COMMUNITY AMENITIES</b>			<u>\$0</u>	<u>\$0</u>
<b>LAND AND BUILDINGS</b>				
<b>RECREATION AND CULTURE</b>				
<b>CAPITAL EXPENDITURE</b>				
112504	Swimming Pool Buildings - Lands & Buildings		\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>			\$0	\$0
<b>Total - RECREATION AND CULTURE</b>			<u>\$0</u>	<u>\$0</u>
<b>LAND AND BUILDINGS</b>				
<b>ECONOMIC SERVICES</b>				
<b>EXPENDITURE</b>				
132411	Local Roads & Community Building Projects - FlaxMill		\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>			\$0	\$0
<b>Total - ECONOMIC SERVICES</b>			<u>\$0</u>	<u>\$0</u>
<b>LAND AND BUILDINGS</b>				
<b>OTHER PROPERTY AND SERVICES</b>				
<b>CAPITAL EXPENDITURE</b>				
146605	Administration Building - Building Renewals & Upgrades		\$0	\$0
147410	Rylington Park House Capital		\$0	\$0
147411	Rylington Park Chemical Shed		\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>			\$0	\$0
<b>Total - OTHER PROPERTY AND SERVICES</b>			<u>\$0</u>	<u>\$0</u>
<b>Total - LAND AND BUILDINGS</b>			<u>\$0</u>	<u>\$0</u>

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G/L	JOB			
<b>PLANT AND EQUIPMENT</b>				
<b>LAW ORDER &amp; PUBLIC SAFETY</b>				
<b>CAPITAL EXPENDITURE</b>				
053405	Plant & Equipment		\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>			\$0	\$0
<b>Total - LAW ORDER &amp; PUBLIC SAFETY</b>			<u>\$0</u>	<u>\$0</u>
<b>PLANT AND EQUIPMENT</b>				
<b>RECREATION AND CULTURE</b>				
<b>CAPITAL EXPENDITURE</b>				
113907	Plant & Equipment - Parks & Gardens		\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>			\$0	\$0
<b>Total - RECREATION AND CULTURE</b>			<u>\$0</u>	<u>\$0</u>
<b>PLANT AND EQUIPMENT</b>				
<b>TRANSPORT</b>				
<b>CAPITAL EXPENDITURE</b>				
123603	DWS - Fleet Vehicles		\$0	\$0
123605	Heavy Plant (Prime Movers etc) - Plant & Equipment		\$0	\$0
123609	Light Plant (eg Portable Traffic Lights) - Plant & Equip		\$0	\$0
123610	Heavy Plant (Graders etc) Purchases		\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>			\$0	\$0
<b>Total - TRANSPORT</b>			<u>\$0</u>	<u>\$0</u>
<b>PLANT AND EQUIPMENT</b>				
<b>OTHER PROPERTY &amp; SERVICES</b>				
<b>CAPITAL EXPENDITURE</b>				
147450	Rylington Park Sheep Handler		\$0	\$0
147451	Rylington Park Dorm Rooms Air Conditioners		\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>			\$0	\$0
<b>Total - OTHER PROPERTY &amp; SERVICES</b>			<u>\$0</u>	<u>\$0</u>
<b>Total - PLANT AND EQUIPMENT</b>			<u>\$0</u>	<u>\$0</u>

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

**CURRENT YEAR**  
**YTD ACTUALS**  
**31 JULY 2021**  
**Income    Expenditure**

G/L	JOB			
<b>ROAD INFRASTRUCTURE CAPITAL</b>				
<b>ROAD CONSTRUCTION</b>				
121403	x	<b>ROADS TO RECOVERY PROJECTS</b>		
121403	RTR003	RTR Scotts Brook Road		
121403	RTR004	Winnejup Road	\$0	\$0
121403	RTR007	Kulikup Rd South	\$0	\$606
121403	RTR008	Jayes Road	\$0	\$0
121403	RTR013	RTR - Westbourne Road	\$0	\$0
121403	RTR029	Terry Road	\$0	\$0
121403	RTR115	Beatty Street	\$0	\$0
121404	xx	<b>REGIONAL ROAD GROUP</b>	\$0	\$0
121404	RRG148	RRG Boyup Brook-Cranbrook Rd	\$0	\$0
121404	RRG210	RRG Boyup Brook-Arthur River Rd 2020/21 C/Fwd	\$0	\$0
121404	RRG210A	RRG Boyup Brook-Arthur River Rd	\$0	\$0
121404	RRG004	RRG Winnejup Road	\$0	\$0
121400		<b>MUNICIPAL ROAD PROJECTS</b>	\$0	
121400	MU148	Muni - Boyup Brook-Cranbrook Shoulders	\$0	\$0
121400	MU500	Muni - Back Slopes and Shoulders	\$0	\$0
121400	MU501	Muni - Gravel Pit Rehabilitation	\$0	\$0
121401		Municipal Funded Gravel Sheeting Road Projects	\$0	\$0
121402	LRC109	LRCI - Forrest Street Car Parking	\$0	\$0
121402	LRC148	LRCI - Boyup Brook-Cranbrook Road	\$0	\$0
121410		Municipal Funded - Winter Grading	\$0	\$52,616
121450	MR0000	<b>BRIDGES</b>	\$0	\$0
121450	MR0741	BRIDGES - Bridge 0741	\$0	\$0
121450	MR3310	BRIDGES - Bridge 3310	\$0	\$0
121450	MR3306	BRIDGES - Bridge 3306	\$0	\$0
121450	MR0742	BRIDGES - Bridge 0742	\$0	\$0
121450	MR3313	BRIDGES - Aegers Bridge	\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>			\$0	\$53,222
<b>Total - ROADS</b>			<b>\$0</b>	<b>\$53,222</b>
<b>Total - INFRASTRUCTURE ASSETS ROADS</b>			<b>\$0</b>	<b>\$53,222</b>

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

**CURRENT YEAR**  
**YTD ACTUALS**  
**31 JULY 2021**  
**Income    Expenditure**

G/L	JOB		(		
<b>FOOTPATHS</b>					
121700		Footpaths - Construction			
121700	FP111	Inglis St Footpath Construction			
121700	FP107	Bridge Street Footpath Construction			
121701		Bike Paths - Construction		\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>				\$0	\$0
<b>Total - TRANSPORT - FOOTPATHS</b>				<b>\$0</b>	<b>\$0</b>
<b>Total - FOOTPATH ASSETS</b>				<b>\$0</b>	<b>\$0</b>
<b>DRAINAGE</b>					
121411		<b>Drainage Projects - Municipal Funded</b>			
121411	DC027	Eulin Crossing RD Culvert		\$0	\$0
121411	DC035	Howards Rd Drainage		\$0	\$0
121411	DC039	Asplins Rd Drainage		\$0	\$0
121411	DC045	Reservoir Rd Drainage		\$0	\$0
121411	DC048	W Tree Gull Rd Drainage		\$0	\$0
121411	DC059	Eulin Siding Rd Drainage		\$0	\$0
121411	DC092	Maltrup Rd Drainage		\$0	\$0
121411	DC141	Roland Rd Drainage		\$0	\$0
121411	CS3429	Spencer Road Culvert		\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>				\$0	\$0
<b>Total - TRANSPORT - DRAINAGE</b>				<b>\$0</b>	<b>\$0</b>
<b>Total - DRAINAGE ASSETS</b>				<b>\$0</b>	<b>\$0</b>
<b>PARKS &amp; OVALS INFRASTRUCTURE</b>					
113903		Sandakan Memorial Capital Improvements		\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>				\$0	\$0
<b>Total - OTHER SPORT &amp; RECREATION - PARKS &amp; OVALS</b>				<b>\$0</b>	<b>\$0</b>
<b>Total - PARKS &amp; OVALS ASSETS</b>				<b>\$0</b>	<b>\$0</b>
<b>RECREATION INFRASTRUCTURE</b>					
112503	LRCI010	LRCI Projects - Swimming Pool		\$0	\$0
113906		Recreation Infrastructure - Capital Renewals		\$0	\$0
113911	LRC001	LRCI - Football Oval Lights		\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>				\$0	\$0
<b>Total - RECREATION INFRASTRUCTURE</b>				<b>\$0</b>	<b>\$0</b>
<b>Total - INFRASTRUCTURE ASSETS - RECREATION</b>				<b>\$0</b>	<b>\$0</b>

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

**CURRENT YEAR**  
**YTD ACTUALS**  
**31 JULY 2021**  
**Income    Expenditure**

G/L	JOB	C	Income	Expenditure
<b>INFRASTRUCTURE ASSETS - OTHER</b>				
<b>HEALTH</b>				
074605	Medical Centre Car Park - Other Infrastructure		\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>			\$0	\$0
<b>Total - HEALTH</b>			<u>\$0</u>	<u>\$0</u>
<b>INFRASTRUCTURE OTHER</b>				
<b>TRANSPORT</b>				
122902	Depot Gates		\$0	\$0
122903	Oil Automation System		\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>			\$0	\$0
<b>Total - TRANSPORT</b>			<u>\$0</u>	<u>\$0</u>
<b>INFRASTRUCTURE OTHER</b>				
<b>ECONOMIC SERVICES</b>				
132410	LRC002 LRCI - Flax Mill / Caravan Park Upgrades		\$0	\$0
132410	LRC003 LRCI - Tourism Centre Upgrades		\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>			\$0	\$0
<b>Total - ECONOMIC SERVICES</b>			<u>\$0</u>	<u>\$0</u>
<b>INFRASTRUCTURE OTHER</b>				
<b>OTHER PROPERTY &amp; SERVICES</b>				
147480	Rylington Park Rain Water Tank		\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>			\$0	\$0
<b>Total - OTHER PROPERTY &amp; SERVICES</b>			<u>\$0</u>	<u>\$0</u>
<b>Total - INFRASTRUCTURE ASSETS - OTHER</b>			<u>\$0</u>	<u>\$0</u>
<b>GRAND TOTALS</b>			<u>(\$2,296,888)</u>	<u>\$590,865</u>

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING**

**31 JULY 2021**

**LEAVE RESERVE**

Purpose - To be used to fund annual and long service leave and redundancy requirements.

	<b>ACTUAL 2021-22</b>
<b>Opening Balance</b>	122
<b>Transfer from Accumulated Surplus</b>	
- Interest Earned	0
- Other Transfers	0
<b>Less Transfer to Accumulated Surplus</b>	
-Transfer to Municipal Fund	0
<b>CLOSING BALANCE</b>	<u>122</u>

**UNSPENT GRANTS RESERVE**

Purpose - To quarantine forward grant payments, to fund expenses incurred in the intended year.

	<b>ACTUAL 2021-22</b>
<b>Opening Balance</b>	78
<b>Transfer from Accumulated Surplus</b>	
- Interest Earned	0
- Other Transfers	0
<b>Less Transfer to Accumulated Surplus</b>	
-Transfer to Municipal Fund	0
<b>CLOSING BALANCE</b>	<u>78</u>

**PLANT RESERVE**

Purpose - To be used to fund the purchase of plant items, including graders, trucks, utes, sedans, rollers.

	<b>ACTUAL 2021-22</b>
<b>Opening Balance</b>	148,485
<b>Transfer from Accumulated Surplus</b>	
- Interest Earned	0
- Other Transfers	0
<b>Less Transfer to Accumulated Surplus</b>	
-Transfer to Municipal Fund	0
<b>CLOSING BALANCE</b>	<u>148,485</u>

**BUILDING RESERVE**

Purpose - to be used to fund future maintenance of shire owned buildings, including heritage buildings.

	<b>ACTUAL 2021-22</b>
<b>Opening Balance</b>	706,999
<b>Transfer from Accumulated Surplus</b>	
- Interest Earned	0
- Other Transfers	0
<b>Less Transfer to Accumulated Surplus</b>	
-Transfer to Municipal Fund	0
<b>CLOSING BALANCE</b>	<u>706,999</u>

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING**

**31 JULY 2021**

**COMMUNITY HOUSING RESERVE**

Purpose - to be used to fund maintenance of the Homeswest Housing Units in Forrest & Proctor Streets.

	<b>ACTUAL 2021-22</b>
<b>Opening Balance</b>	<b>213,711</b>
<b>Transfer from Accumulated Surplus</b>	
- Interest Earned	0
- Other Transfers	0
<b>Less Transfer to Accumulated Surplus</b>	
-Transfer to Municipal Fund	0
<b>CLOSING BALANCE</b>	<b>213,711</b>

**EMERGENCY RESERVE**

Purpose - to be used to fund emergency situations outside working hours for example trees on roads, ETC

	<b>ACTUAL 2021-22</b>
<b>Opening Balance</b>	<b>12,357</b>
<b>Transfer from Accumulated Surplus</b>	
- Interest Earned	0
- Other Transfers	0
<b>Less Transfer to Accumulated Surplus</b>	
-Transfer to Municipal Fund	0
<b>CLOSING BALANCE</b>	<b>12,357</b>

**INSURANCE CLAIM RESERVE**

Purpose - to be used to fund the excess on certain insurance claims.

	<b>ACTUAL 2021-22</b>
<b>Opening Balance</b>	<b>15,058</b>
<b>Transfer from Accumulated Surplus</b>	
- Interest Earned	0
- Other Transfers	0
<b>Less Transfer to Accumulated Surplus</b>	
-Transfer to Municipal Fund	0
<b>CLOSING BALANCE</b>	<b>15,058</b>



**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING**

**31 JULY 2021**

**OTHER RECREATION RESERVE**

Purpose - to be used to fund improvements to the recreation facilities and grounds.

	<b>ACTUAL 2021-22</b>
<b>Opening Balance</b>	<b>50,059</b>
<b>Transfer from Accumulated Surplus</b>	
- Interest Earned	0
- Other Transfers	0
<b>Less Transfer to Accumulated Surplus</b>	
-Transfer to Municipal Fund	0
<b>CLOSING BALANCE</b>	<b>50,059</b>

**COMMERCIAL RESERVE**

Purpose - to be used to fund future economic development, enhancement & promotion of the district.

	<b>ACTUAL 2021-22</b>
<b>Opening Balance</b>	<b>447,148</b>
<b>Transfer from Accumulated Surplus</b>	
- Interest Earned	0
- Other Transfers	0
<b>Less Transfer to Accumulated Surplus</b>	
-Transfer to Municipal Fund	0
<b>CLOSING BALANCE</b>	<b>447,148</b>

**BRIDGES RESERVE**

Purpose - to be used to fund future requirements of bridge works.

	<b>ACTUAL 2021-22</b>
<b>Opening Balance</b>	<b>154</b>
<b>Transfer from Accumulated Surplus</b>	
- Interest Earned	0
- Other Transfers	0
<b>Less Transfer to Accumulated Surplus</b>	
-Transfer to Municipal Fund	0
<b>CLOSING BALANCE</b>	<b>154</b>

**AGED ACCOMMODATION RESERVE**

Purpose - to be used to fund future requirements of aged accommodation.

	<b>ACTUAL 2021-22</b>
<b>Opening Balance</b>	<b>27,839</b>
<b>Transfer from Accumulated Surplus</b>	
- Interest Earned	0
- Other Transfers	0
<b>Less Transfer to Accumulated Surplus</b>	
-Transfer to Municipal Fund	0
<b>CLOSING BALANCE</b>	<b>27,839</b>

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING**

**31 JULY 2021**

**ROAD CONTRIBUTIONS RESERVE**

Purpose - to set aside contributions from developers.

	<b>ACTUAL 2021-22</b>
<b>Opening Balance</b>	28,328
<b>Transfer from Accumulated Surplus</b>	
- Interest Earned	0
- Other Transfers	0
<b>Less Transfer to Accumulated Surplus</b>	
-Transfer to Municipal Fund	0
<b>CLOSING BALANCE</b>	<u><u>28,328</u></u>

**IT/OFFICE EQUIPMENT RESERVE**

Purpose - to be used to fund future IT requirements.

	<b>ACTUAL 2021-22</b>
<b>Opening Balance</b>	39,523
<b>Transfer from Accumulated Surplus</b>	
- Interest Earned	0
- Other Transfers	0
<b>Less Transfer to Accumulated Surplus</b>	
-Transfer to Municipal Fund	0
<b>CLOSING BALANCE</b>	<u><u>39,523</u></u>

**CIVIC RECEPTIONS RESERVE**

Purpose - to quarantine unspent 'Refreshments and Receptions' budgets to fund future receptions needs.

	<b>ACTUAL 2021-22</b>
<b>Opening Balance</b>	16,611
<b>Transfer from Accumulated Surplus</b>	
- Interest Earned	0
- Other Transfers	0
<b>Less Transfer to Accumulated Surplus</b>	
-Transfer to Municipal Fund	0
<b>CLOSING BALANCE</b>	<u><u>16,611</u></u>

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING**

**31 JULY 2021**

**UNSPENT COMMUNITY GRANTS RESERVE**

Purpose - for the purpose of holding unallocated/spent community donation/MOU budgets (2% of annual rates), to fund extraordinary community donations or MOU's.

	<b>ACTUAL 2021-22</b>
<b>Opening Balance</b>	121
<b>Transfer from Accumulated Surplus</b>	
- Interest Earned	0
- Other Transfers	0
<b>Less Transfer to Accumulated Surplus</b>	
-Transfer to Municipal Fund	0
<b>CLOSING BALANCE</b>	<u><u>121</u></u>

**RYLINGTON PARK WORKING CAPITAL RESERVE**

Purpose - to be used as working capital for the running and maintenance of Rylington Park Farm.

	<b>ACTUAL 2021-22</b>
<b>Opening Balance</b>	250,753
<b>Transfer from Accumulated Surplus</b>	
- Interest Earned	0
- Other Transfers	0
<b>Less Transfer to Accumulated Surplus</b>	
-Transfer to Municipal Fund	0
<b>CLOSING BALANCE</b>	<u><u>250,753</u></u>

**RYLINGTON PARK COMMUNITY PROJECTS RESERVE**

Purpose - to be used for community contributions towards major community projects within the Boyup Brook community.

	<b>ACTUAL 2021-22</b>
<b>Opening Balance</b>	412,795
<b>Transfer from Accumulated Surplus</b>	
- Interest Earned	0
- Other Transfers	0
<b>Less Transfer to Accumulated Surplus</b>	
-Transfer to Municipal Fund	0
<b>CLOSING BALANCE</b>	<u><u>412,795</u></u>

<b>TOTAL RESERVES</b>	<u><u>2,370,141</u></u>
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**SHIRE OF BOYUP BROOK  
LOAN SCHEDULE  
FOR THE PERIOD ENDING 31 JULY 2021**

LOAN DESCRIPTION	LOAN No.	PRINCIPAL 01.07.21	LOANS RAISED		INTEREST		PRINCIPAL		CLOSING BALANCE
			Budget 2021-22	Actual 2021-22	Budget 2021-22	Actual 2021-22	Budget 2021-22	Actual 2021-22	
<b>EDUCATION &amp; WELFARE</b>									
Aged Accommodation	118	0							0
<b>HOUSING</b>									
Staff House	115	40,324							40,324
<b>Recreation &amp; Culture</b>									
Swimming Pool	114	73,357							73,357
		<b>113,681</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>113,681</b>

Hello

Personally I think this is a wonderful venture and a great benefit to the district.

I have a few concerns though

1/ Will the proprietors make sure that the rubbish has been taken away?

2/ Toilet facilities? No-one wants to see "poo paper" floating around the place

3/ The block will need to always be maintained - mowed or short to ensure the likelihood of an unleft camp fire does not escape - who will monitor this. Just because there is a sign stating no fires during fire season is no guarantee a fire will not be lit.

My major concern is will the campsite be monitored and how often.

Regards Jo

Jo Melville  
104 Scotts Brook Rd  
Boyup Brook 6244  
0428 198803

To: The Shire of Boyup Brook,  
Planning Officer Adrian Nicoll

**Re Proposed Camping Ground on Terry Road.**

**Comment:**

Personally the idea of 'self-contained' sites would have to be very closely monitored that campers have to clean up after themselves, and that rubbish isn't being left over and being washed into the river system, and flowing down stream to neighboring properties. The owners Paul and Trish should live on site to be able to monitor what is going on, instead of living nearby. I don't think you can trust campers to clean up after themselves always and to be fully self-contained. Environmentally, I don't think it is beneficial, without the owners Paul and Trish closely monitoring at all times.

Campers should be made aware that although they can canoe/paddle in the river, not to wander up onto private properties.

Pets being made to be on leads ONLY when there are sheep in their grazing paddock and a number of pets around isn't a great idea, when close neighbors also have farm land with sheep/cattle. Pets should be on leads **at all times** even if there are no sheep in their paddock or other dogs around, otherwise it would be very hard to monitor the dogs whereabouts at all times to make sure they aren't wandering onto neighboring properties, especially when they are not used to the area. They should always be with people and never left by themselves.

Personally I think Boyup Brook has already got sufficient camp grounds, both at the Flax Mill and at Trig well Bridge and other nearby areas.

I think the free camp ground here will take away from people using the Flax Mill, which personally I think is more of an appropriate place for campers.

Regards

Anonymous Concerned Citizen **living in close vicinity to proposed camping area.**

RECEIVED 29 JUL 2021

Adrian Nicoll  
Planning Officer

Dear Adrian,

RE Lot 7876 Camping Ground Proposal

1. My biggest concern is that a special licence was granted for lot 842. (Hemp Licence 00063). One stipulation of this licence was the isolation from the public view. Because of the proposed increased activity on and over the river there could be a breach of our licence, considering open space laws.
2. Visual Pollution – Noise Mitigation  
Residents presently living along the river can already hear vehicles, pets, (especially dogs) and neighbourly activities echoing down the valley. This will no doubt increase with extra visitors who maybe unaware of noise pollution in open country.
3. Can the shire guarantee that sullage, rubbish, and other waste will be dealt with efficiently? Who will be policing this issue? If it is a fee-paying camp site who has duty of care?
4. The Willanarup crossing can be out of action during the rainy season which could extend for a month or so, will Terry Road be upgraded to accommodate the extra traffic.?
5. It can not be assumed that all people own a mobile phone to receive updates on bushfire warnings, many a visitor is with networks which definitely do not work in the local vicinity.
6. Finally, there are several established camping areas. Jayes road free camping ground has a few facilities and is only about 10 kms from town and cater for campers looking for “a road less travelled” experience. This could be utilised more i.e., promoted. The Flaxmill camping and caravan site is currently being upgraded and offers similar river experience where safety issues have already been addressed. Also, Harvey Dickson has unique camping experiences as has Peter Saunderson at Bush camping on Asplin Siding Road.

Thank you  
Regards

J. Cheney

Lot 842 Terry Road

**Name:** Damon, Murray and Barbara Treloar

**Email:** [mwtreloar@activ8.net.au](mailto:mwtreloar@activ8.net.au)

**Phone:** 0428651127

**Address:** Terry road boyup brook wa

**Message:** We are against the camping ground at Lot 7876 Terry Road as it can be a fire danger if it gets into to the 40 acre is extreme fire danger as it is not manage by the council. Reserve that is nearby and therefore become a danger to surrounding farms and town site We are also feel with the caravan park and Harvey Dickson park are sufficient. Also if the owners are not onsite the noise and safety will not be supervise.

**Submitted:** 8/08/2021 5:20:14 PM



DEVELOPMENT APPLICATION.

TO PROVIDE CAMP SITES AT 7876 TERRY ROAD  
BOYUP BROOK



Reference No: ??  
Document Owner: Planning  
Version: 2016

## APPLICATION FOR DEVELOPMENT APPROVAL

PLEASE NOTE THAT PAYMENT MUST BE MADE BEFORE PROCESSING THIS APPLICATION

Owner Details

Name: <u>RP + CP HARRISON</u>		
ABN (if applicable):		
Address: <u>7876 TERRY ROAD BOYUP BROOK</u> Postcode: <u>6244</u>		
Phone:	Fax:	Email:
Work: <u>/</u>	<u>/</u>	<u>paulajekdistributors</u>
Home: <u>/</u>		<u>.com</u>
Mobile: <u>0411 520 266</u>		<u>.au</u>
Contact person for correspondence: <u>Paul</u>		
Signature: <u>[Signature]</u>		Date: <u>12/7/21</u>
Signature: <u>[Signature]</u>		Date: <u>12/7/21</u>

*The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2)*

Applicant details  
(if different from owner)

Name:		
Address: Postcode:		
Phone:	Fax:	Email:
Work:		
Home:		
Mobile:		
Contact person for correspondence:		
The information and plans provided with this application maybe made available by the local government for public viewing in connection with the application. <input type="checkbox"/> Yes <input type="checkbox"/> No		
Signature:		Date:

Property details

Lot No: <u>7876</u>	House/Street No: <u>NIL</u>	Location No:
Diagram or Plan No: <u>81971</u>	Certificate of Title Vol. No: <u>2600</u>	Folio: <u>145</u>
Title encumbrances (e.g. easements, restrictive covenants): <u>NIL</u>		
Street name: <u>TERRY ROAD</u>		Suburb: <u>SHIRE OF BOYUP BROOK</u>
Nearest street intersection: <u>BRIDGETOWN / Boyup Brook Rd</u>		

Proposed development

Nature of development:

☐ Works

☒ Use

☐ Works and use

Is an exemption from development claimed for part of the development? ☐ Yes ☒ No

If yes, is the exemption for:

☐ Works

☐ Use

Description of proposed ~~works and/or~~ land use:

To provide low impact camping on 8 spots rev in level up  
+ track

Description of exemption claimed (if relevant):

Nature of any existing buildings and/or land use:

Occassional pasture

Approximate cost of proposed development:

\$12,000.00

Estimated time of completion: 2 WEEKS.

Office Use Only

TPS No: \_\_\_\_\_ Zone: \_\_\_\_\_ Other: \_\_\_\_\_

Use Type: \_\_\_\_\_

Description: \_\_\_\_\_

Assessment No: \_\_\_\_\_ Building Licence No: \_\_\_\_\_

Acceptance Officer's initials:

Date received:

Local government reference no:

Cashier

Application No: \_\_\_\_\_

Receipt No: \_\_\_\_\_

Amount: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

RECEPTION RECEIPT  
STAMP

Shire of Boyup Brook 2016

Po Box 2, Boyup Brook WA

Phone: 08 9765100 / [www.boyupbrook.wa.gov.au](http://www.boyupbrook.wa.gov.au)





Proposed camp site  
Proposed access track

## LOW IMPACT OFF GRID CAMPING BOYUP BROOK

A proposal in support of our formal application to provide 12 levelled sites set back from the left bank of the Blackwood River along approximately 700 metres of frontage at 7876 Terry Road Boyup Brook.

### 1. Introduction

We, as the applicants, love all things natural and are only interested in sharing it with like minded people. To this end it is our intention to partner with an online organisation called HIPCAMP.

#### **What is Hipcamp?**

Hipcamp is a growing community of good-natured people and the most comprehensive resource for unique outdoor stays. We work with landowners to offer tent camping, RV parks, cabins, and glamping—everywhere from national parks to blueberry farms. By creating opportunities for landowners to earn money hosting nature lovers, Hipcamp works to support those who care for the land and get more people out under the stars.

Properties on Hipcamp range from backyards, bush blocks, hobby farms, acreages and larger productive farms. Our most popular locations are something that's dog friendly, in an empty paddock with a bit of shade beside a creek or close to capital cities, national parks or major tourist routes. Campers are looking for back-to-basic camping and many are self-contained with their own toilet.

HIPCAMP provide an exceptional online presence for hundreds of “low impact” camping sites across the country in a huge range of settings.

HIPCAMP allows for instant bookings, receives payments on behalf of the host and most importantly public liability insurance of \$10,000,000.00 for each occurrence.

Guests are required to agree to comply with strict guidelines laid out by HIPCAMP.

An example of this appears in the statements below extracted from their website

## Safety at Hipcamp

### Inclusion Policy

We have a zero-tolerance policy against discrimination at Hipcamp and are committed to helping our Host and Hipcamper community be inclusive.

### Hosting Standards

All Hosts should review and adhere to these standards around providing a positive Hipcamp experience, being a thoughtful neighbour, and serving as a responsible citizen.

### Hipcamper Standards



All Hipcampers should review and adhere to these standards for safety, trip preparation, and respect in order to uphold Hipcamp's most important value: "leave it better."

### **Fire ban notification tool**

Easily toggle a fire ban on or off for your property at any time—all Hipcampers with a booking at your listing will be alerted immediately.

Like most campsites listed on HIPCAMP the emphasis is on minimalist

Here is an example of the facilities offered and not offered and is exactly what we intend to provide:

#### Campsite area

Bring your own tents, vans and truck campers, trailers, RVs

10 sites

Up to 7 guests per site

Park at listing

ADA access

#### Essentials

Pets allowed

No campfires

No toilet

#### Amenities

No potable water

No kitchen

No showers

No picnic table

No wifi

Remove your rubbish

Laundry absent

#### Camping vehicle details

No electrical connection

No water connection

No sewage dump point

No TV hook up

Generators not allowed

Pull-through site

Max length 30ft

Surface type: grass or field

Surface levelness: requires some levelling.

2. THE SITE

7876 Terry Road is a north facing property and slopes down towards the Blackwood, there is an area at the western end that is prone to winter flooding in extreme years as happened in 1982.


Our campsites will be above this 100 year flood line.

The 12 intended sites are all private and vary from 30-60 metres apart to provide some with greater privacy with others closer to allow groups to be closer together.

A "mud map" of the property shows the proposed positions for the sites along with the access road onto Terry Road

Our application "FOR DEVELOPMENT APPROVAL" is attached

Sincerely



Signed:

14/07/2021

RP and CP HARRISON  
6 ROBINSON AVE  
BOYUP BROOK  
WA 6244

Mob: 0411 520 266



# LEAVE EARLY PLAN





# OUR BE SAFE AND LEAVE EARLY PLAN



**Where do you live?**

Boyup Brook, 6244



**Who do we need to protect?**



Me



People who need assistance



Other adults



Pets



Children



Livestock and other animals



**When will we leave?**

TO LEAVE AS EARLY AS POSSIBLE AFTER A BUSHFIRE WARNING



**Where will we go?**

MOVE TO ANOTHER CARAVAN PARK IN AN AREA DEEMED SAFE



**How will we get there?**

The main Terry Rd allows a guest to exit the property in a northerly or a southerly direction

# OUR BE SAFE AND LEAVE EARLY PLAN



Who will we call?

KEVIN  
0402759024

JUSTIN  
0413150484



What items will we take?

## Prepare before bushfire season

### Emergency Kit

- Drinking water to last at least three days for each person
- Portable battery operated AM/FM radio with spare batteries
- Waterproof torch
- First aid kit
- Woollen blanket
- Emergency contact numbers
- Bushfire protective clothing

## Pack on the day

### Important extras

- Wallet, keys and phone with charger
- Specific requirements for your family members
- Medication and toiletries
- Important documents and valuables

## Other items

- CARAVAN TENTS AND TRAILERS

# OUR BE SAFE AND LEAVE EARLY PLAN



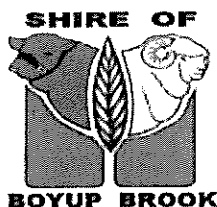
**What is our backup plan?**

IF GUESTS ARE TOURING AND HAVE LEFT THEIR CAMPING GEAR BEHIND THEY WILL BE ENCOURAGED TO INFORM THEIR CAMPING NEIGHBOURS OF THEIR MOVEMENTS SO AS TO IMPROVE THE CHANCES OF MOVING CAMP TO A SAFE LOCATION



**Where will we shelter if we are trapped?**

IN THE RIVER



# Shire of Boyup Brook

Abel Street  
PO Box 2  
Boyup Brook WA 6244

Office Hours:  
8.30am to 4.30pm  
Weekdays

Telephone: (08) 9765 1200  
Facsimile: (08) 9765 1485  
E-mail: shire@boyupbrook.wa.gov.au  
Website: www.boyupbrook.wa.gov.au

ABN: 95 583 688 034

Payer: Paul Harrison  
6 Robinson Ave  
BOYUP BROOK WA 6244

**Receipt Number:** 28082

**Receipt Date :** 15.07.21

Receipt Type	Detail	Amount
Miscellaneous	Planning App under \$50000 Application for Camp ground at 7876 Terry Rd Account: 11050010	\$147.00

* GST Exclusive Charge	\$147.00
* GST	\$0.00
Cash	\$0.00
Cheque	\$0.00
Other	\$147.00

<b>Total</b>	<b>\$147.00</b>
Tendered	\$147.00
Change Given	\$0.00
Round Amount	\$0.00

**Office Copy Only Shire of Boyup Brook**

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Other	\$147.00		

# ACCOMMODATION MANAGEMENT PLAN

## 7876 TERRY ROAD BOYUP BROOK

Before booking in please carefully read and accept the level of amenity we provide and what you will need to bring and take away

**PLEASE BOOK HERE ONLY IF YOU HAVE YOUR OWN TOILET FACILITY**

As this area is designated fire prone it is essential for  
your own safety that you have mobile coverage

Mobile service is presently limited to providers using TELSTRA and OPTUS.

We have 12 sites, which are all numbered and where sites 1-6 are from 30m to 60m apart and 7-12 are closer together so groups can choose to be closer to one another

You will need to be completely self-contained to be able to fully enjoy your surroundings, so bring your own tents, vans, truck campers, trailers, and RVs, toilets and water.

**All 12 sites are within 60 m of the beautiful BLACKWOOD River**

Up to 5 guests per site

Park at listing

### **The essentials**

Pets allowed on leads and not to be left unattended

Campfires allowed in the designated spot and ONLY out of bushfire season

Bring your own firewood - Firewood available at Boyup Brook Co-op

There are no toilets available. Bring your own toilet. Please seek alternative camping grounds if you are unable to provide your own toilet. Effluent disposal on-site is not acceptable.

Sullage point available in Boyup Brook caravan park

### **Amenities**

We provide ultra-basic campsites so you will have to bring:

- Potable water. All your cooking requirements, showers, toilets, picnic table.
- Potable water available in BOYUP BROOK
- There is no Wi-Fi apart from your mobile device
- Canoeists and stand-up paddlers are welcome, there are long stretches of navigable river right in front of your campsite.
- Be mindful at all times of our neighbours and do not encroach onto their properties.
- Management accepts no liability for ALL activities including those on water, they are entirely at your own risk, so please include your life preservers in your gear

**Please ensure you remove all your rubbish and sullage.**

### **Camping vehicle details**

No electrical connection, No water connection, Sullage point available in Boyup Brook caravan park

No TV hook up, Generators not allowed, ATV'S and motorbikes not allowed

Turn around site at number 12, Max length 30ft

Surface type: grass or field, may require some levelling.

**Please always be mindful of not only your camp neighbours, but your farming neighbours too and respect their privacy and right to also enjoy a peaceful location**

**The owners Paul and Trish live in the nearby town of BOYUP BROOK and are available to assist where possible. We also look forward to meeting you after your arrival.**

**Our contact numbers: 0411 520 266 and 0411 520 267**

## BUSHFIRE MANAGEMENT PLAN 7876 TERRY ROAD CAMPSITE RISK ASSESSMENT

HOLDER CONSULTATION	<p><b>Establish the context</b></p> <p><b>Proposed Camping Ground X 12 Sites</b></p> <p>7876 TERRY ROAD 2km South of Boyup Brook Town on gravel loop road back to Boyup Brook via Stanton and Kojonup Roads</p>	MONITORING AND REVIEW
	<p><b>RISK IDENTIFICATION</b></p> <p>Bushfire hazard identification BUSHFIRE ZONE MAP ATTACHED</p> <ol style="list-style-type: none"> <li>1. Located in a designated Bushfire Prone Area</li> <li>2. Located adjacent to 'forest' and grassland type vegetation.</li> <li>3. The forest type vegetation is approximately 40m wide along left bank.</li> <li>4. The grassland is upslope of the proposed camp ground. It is proposed that an area of grassland is managed to achieve a low fuel zone (for use as an onsite refuge area)</li> <li>5. Old established ribbon of trees along S Western boundary in Terry Road, road reserve</li> <li>6. Site access is via a gate in the NW corner with the access track to the 12 sites with a return circle near site 12. Most of the year campers can turn around at each campsite</li> <li>7. Evacuation from the area is north on Terry Road across the Blackwood which is accessible during times of fire ban. Alternatively turn left and travel south on Terry Rd and left into Stanton Rd</li> <li>8. As a last resort a, low fuel area (managed) is clearly accessible and is marked on the mud map as an onsite refuge area.</li> </ol>	
	<p><b>VULNERABILITY ANALYSIS</b></p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><b>Determine consequence</b></p> <p>The 2 identified tree lines pose the greatest hazard.</p> <p>By definition the assets are entirely mobile with the strong advisory to the asset owners to vacate the area while there is time to do so.</p> <p>OR as a last resort to take refuge in a low fuel managed area.</p> </div> <div style="width: 45%;"> <p><b>Determine likelihood</b></p> <p>The property is in the middle of a farming area with scattered trees and riverine forest, the absence of a forest reserve lowers the risk of the possibility of a landscape bushfire event</p> </div> </div>	
	<p><b>RISK EVALUATION event</b></p> <p><b>Evaluate identified risks</b></p> <p>Due to the close location of the proposed camp-site adjacent to forest and grassland vegetation, the risk to life and property is medium to extreme.</p> <p>However, considering the Department of Planning, Lands and Heritage Position Statement on tourism uses in bushfire prone areas, it has been concluded that the risk can be managed.</p> <p>The position statement questions whether or not consideration has been given to, in the event of a bushfire, the loss of any structures (tents or caravans), as being a tolerable risk. It is proposed that campers are advised via a management plan, that, in the instance of a bushfire, campers vacate the premises (leave early). Alternatively, a last resort on-site refuge area (managed as a low fuel area and located centrally between the two woodland/forest vegetation ribbons) is available for campers to seek safe refuge. The area would cover 560,000 m2 and taking into account all 12 campers taking refuge on site, they would not take up more than 500m2</p>	
	<p><b>RISK TREATMENT</b></p> <p><b>Identify risk treatment options</b></p> <ol style="list-style-type: none"> <li>1. Camper Leave early plan</li> <li>2. Provision of an on-site refuge area (area managed in a low fuel condition)</li> </ol>	

### **3. Campsite closure during announced times of extreme fire risk**

**The risk treatment options** are considered easy to apply,

1. with all campers being made aware of the Early evacuation and bushfire risk guidelines prior to booking
2. Regular low cost maintenance of the on-site refuge area
3. Notification via mobile phone from the website app to all campers of camp closure

#### **IMPLEMENTATION**

**Prepared Emergency Evacuation Plan (EEP) is included with this document**



# LEAVE EARLY

BUSH FIRE PRONE AREA

7876 TERRY ROAD BOYUP BROOK

is in a moderate bush fire prone area.

It is important for you as campers who prefer the “road less travelled” to be prepared for a bushfire emergency

**Leaving early from our campsite is your safest option in a bushfire emergency**

Waiting to see flames is too late. Be aware at all times of the **fire danger ratings and bushfire warning system** and leave as early as possible



**HIPCAMP provides a “Fire ban notification tool”**

Management will activate this when a fire ban is proclaimed  
—all Hipcampers with a booking at our listing will be alerted immediately

## **Include**

when planning for a trip during the bushfire season your own  
bushfire safety plan which should consider:

- Who you need to protect
- When you need to leave
- Where you will find shelter
- Who you should notify
- What items you need in your bushfire emergency kit

Your backup plan

**And**

- Don't forget to include your emergency kit and clothing.
  - Your kit should include:
    - Drinking water to last at least three days for each person
    - Portable battery-operated AM/FM radio with spare batteries
      - Waterproof torch
      - First aid kit
      - Woollen blanket
    - Emergency contact numbers
    - Bushfire protective clothing

### **Pack on the day**

- Wallet, keys and phone with charger
- Specific requirements for your family members
  - Medication and toiletries
- Important documents and valuables

Other items

## **Where will we shelter if we are trapped?**

If it is too late to leave our campsite you will need to seek shelter.

Our camp site provides an emergency "MUSTER POINT" which is shown on our mud map and the signage at the entrance.

### **This is to only be considered as your option of "last resort"**

It is an open area approximately 75m x 75m in the middle of a larger paddock and where we ensure the grass is kept to a height less than 100mm.

If you have time, move your RV or caravan and tent from your designated campsite to the "muster point" otherwise make your way there on foot and seek shelter with other campers if possible.

Remain here in your vehicle facing the fire direction until the fire has moved on and assistance has arrived

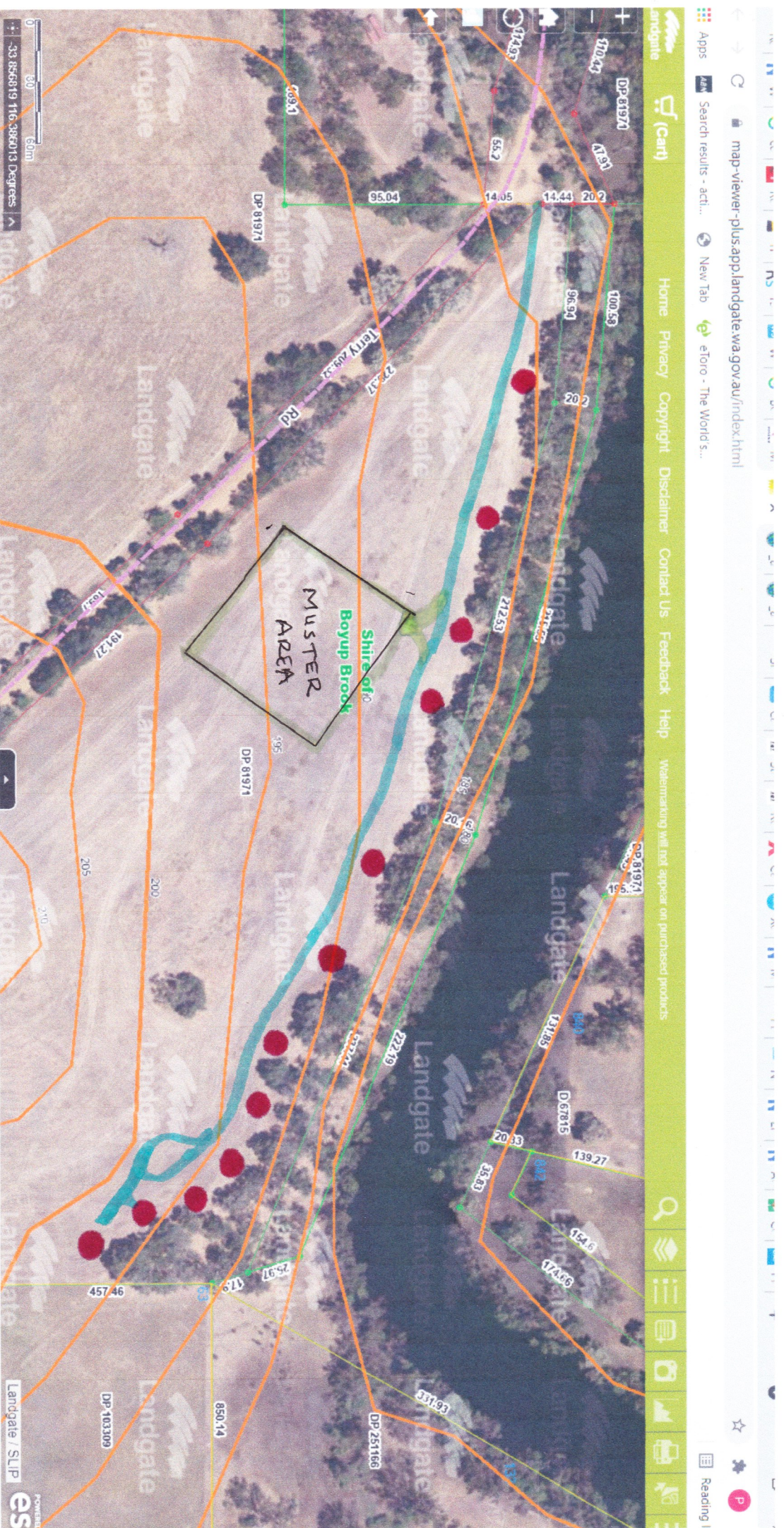
KEEP SAFE      BE AWARE      ENJOY!

Paul and Trish

Mob: 0411 520 266 / 0411 520 267

7876 Terry Rd BOYUP BROOK





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TERRY RD CAMPL...png

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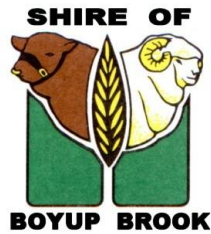
ENG

12/07/2021

Proposed camp site

Proposed access track





**MINUTES FOR THE LOCAL EMERGENCY MANAGEMENT COMMITTEE HELD IN THE ST JOHN  
AMBULANCE SUB CENTRE, ABEL STREET, BOYUP BROOK ON  
Wednesday 4th August 2021 AT 10.00AM.**

**1 RECORD OF ATTENDANCE**

**Shire of Boyup Brook**

Cr Richard Walker – Chairperson

Cr Darren King

**Police**

Sergeant Phil Huggins

**Department of Fire and Emergency Services**

Christopher Sousa

Rob Brogan

**STAFF**

Mr D Putland (Chief Executive Officer)

Mr W Butler (Manager Works & Services)

Mrs M Lane (Executive Assistant/Records Officer)

**APOLOGIES**

Kate Lefebvre – Boyup Brook Hospital

Julie Webber – DPIRD

Senior Constable Tara Spencer

Lynne Schreurs – St John Ambulance

Matt Tuckett – Water Corporation

The Shire President - Richard Walker welcomed Sergeant Phil Huggins and Rob Brogan – Bushfire Mitigation Coordinator to the Local Emergency Management Committee.

2

## 2.1 Local Emergency Management Advisory Committee

## BACKGROUND

That the Minutes of the LEMC Committee was held on 18 March 2021.  
Minutes of the meeting are attached.

### **COMMITTEE RECOMMENDATION - Item 2.1**

**MOVED:** Cr Darren King                      **SECONDED:** Mr Wayne Butler  
That the Minutes of LEMC Committee meeting held 18<sup>th</sup> March 2021 be received.

CARRIED

Res 21/7/97

### 3.1 Meeting Date for 2021

The next LEMC meeting will be held on Wednesday, 3<sup>rd</sup> November 2021 at 10am at the St John Ambulance Sub Centre.

## 4 GENERAL BUSINESS

4.1 Emergency Management Plans were distributed to those in attendance.

## 4.2 Discuss Flooding

An incident occurred where a person drove into a floodway crossing on Terry Road.

Shire employees have been advised to follow Safety Operational Procedures at all times even when assisting in an emergency incident. Volunteer Fire and Rescue are not to direct the Shire to breach safety procedures.

### 4.3 Work Health and Safety Legislation

The Responsible Officer may be prosecuted if they do not follow proper procedures and strict protocols.

## 5. General Discussion

- Invite the X-Ray team to the next LEMC meeting.
- Monitor the water levels at the Blackwood River (moderate flood warning). Moodiarrup monitoring station, which is functional, the Shire to gain access to the data.
- Telephone Towers – back up batteries are inadequate leaving the Shire without any communication. Telstra have been advised about this issue and are unwilling to assist.

The Shire to raise this with the WALGA South West Zone Committee and the District Emergency Management Committee.

## 6. LEMC Contacts (Updated Member Contacts)

## 7. CLOSURE OF MEETING

There being no further business the Chairperson, Cr Walker thanked all for their attendance and declared the meeting closed at 11.04pm.