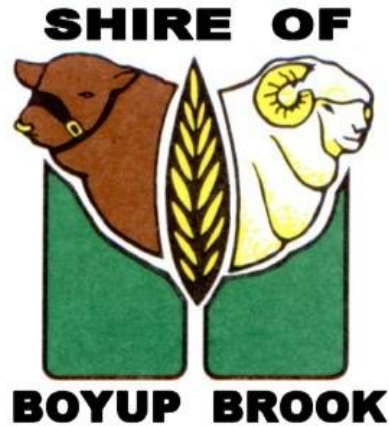


Agenda



ORDINARY MEETING

being held

THURSDAY 18 June 2020
Commencing AT 5.00PM

SHIRE OF BOYUP BROOK
CHAMBERS
ABEL STREET-BOYUP BROOK

NOTICE OF ORDINARY COUNCIL MEETING

To:-

Cr R Walker – Shire President

Cr K Moir

Cr S Alexander

Cr P Kaltenrieder

Cr H O'Connell

Cr T Oversby

Cr A Price

Cr E Rear

The next Ordinary Council Meeting of the Shire of Boyup Brook will be held on Thursday 18 June 2020 in the Council Chambers, Shire of Boyup Brook, Abel Street, Boyup Brook – commencing at 5.00pm.

Mr Christopher Smith
Chief Executive Officer

Date: 9 June 2020

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RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

1.1 Attendance

Cr R Walker - Shire President
Cr S Alexander
Cr P Kaltenrieder
Cr K Moir
Cr H O'Connell
Cr T Oversby
Cr A Price
Cr E Rear

STAFF: Mr Chris Smith (CEO)
Mr Peter Dittrich (Manager Governance)
Ms Vanessa Crispe (Coordinator Works, Projects and Assets)
Mrs Maria Lane (Executive Assistant)

1.2 Apologies

1.3 Leave of Absence

2 PUBLIC QUESTION TIME

2.1 Response to Previous Public Questions Taken on Notice

3 APPLICATIONS FOR LEAVE OF ABSENCE

4 PETITIONS/DEPUTATIONS/PRESENTATIONS/REPORTS

5 DISCLOSURE OF INTEREST

6 CONFIRMATION OF MINUTES

6.1 Ordinary Council Minutes - 21 May 2020

OFFICER RECOMMENDATION - Item 6.1

That the minutes of the Ordinary Council Meeting held on Thursday 21 May 2020 be confirmed as an accurate record.

7 PRESIDENTIAL COMMUNICATIONS

8 COUNCILLORS QUESTIONS ON NOTICE

Nil

9 REPORTS OF OFFICERS

9.1 MANAGER WORKS & SERVICES

9.1.1 Jayes Road Numbering & Renaming

Location:	<i>Boyup Brook Town Site</i>
Applicant:	<i>N/A</i>
File:	<i>Jayes Rd</i>
Disclosure of Officer Interest:	<i>None</i>
Date:	<i>8 June 2020</i>
Author:	<i>Vanessa Crispe – Coordinator Works, projects and Assets</i>
Authorizing Officer:	<i>Christopher Smith - Chief executive Officer</i>
Attachments:	<i>Letter of Approval</i>

SUMMARY

The renaming of Jayes Road in order to resolve a numbering issue was brought to the Council at the 2019 November 2020 February and 2020 March Ordinary Meetings. The matter is being presented to Council for information according to the resolution from the March Ordinary meeting.

MOVED: Cr Oversby

SECONDED: Cr Kaltenrieder

That Council:

- 1. Approve the following road network and addressing changes:**
 - Rename Jayes Road north from the Abel Street intersection. Property numbering to begin at the Abel St intersection and increase heading north. The names selected for the new roads from Policy P.08 in order of preference are Bode, Dent and Cailles.**
 - Rename Jayes Road south from the Abel Street intersection. Property numbering to remain unchanged. The names selected for the new roads from Policy P.08 in order of preference are Cailles, Dent and Bode.**
- 2. Direct the CEO to engage the community in a three-week consultation period with direct consultation undertaken with any ratepayers requiring an address change. Submissions to be reported to council at the April 2020 ordinary meeting.**

CARRIED 8/0

BACKGROUND

The rural property addressing scheme was implemented a number of years ago across Australia as a solution to problems with locating rural properties, particularly for emergency services. The system is distance based with property numbers being determined according to their distance from the designated start of the road. Most properties within the Shire have been allocated a new address under the scheme but requests for numbers continue to be received, mostly for new properties. A recent numbering request highlighted a problem on Jayes Road within the Boyup Brook town site locality (not to be confused with rural Jayes Road south of the town).

Community consultation was undertaken with only one enquiry asking the question to change the Jayes Rural road instead. After the consultation process was completed an application and letter requesting approval for the name changes was sent to the Geographic Names Committee – Landgate.

COMMENT

Correspondence with approval was received from the Geographic Names Committee – Landgate, advising the following:

The naming proposal was considered to be appropriate by the Geographic Names Committee – Landgate.

Rename Jayes Road between Abel Street and Knapp Street **CAILES STREET** as depicted on the attached map, by Ministerial Order.

Rename a portion of Jayes Road to **BRIDGETOWN-BOYUP BROOK ROAD** as depicted on the attached map, by Ministerial Order.

Rename Jayes Road between Abel Street to the north eastern corner point of DP225864 Lot 147 **BODE STREET** as depicted on the attached map, by Ministerial Order.

Rename Boyup Brook-Arthur Road to **BODE STREET** as depicted on the attached map, by Ministerial Order.

Landgate's preference is for road names to begin and end at logical points. With that in mind, and acknowledging that there is a townsite boundary, Landgate's preference would be that the northern portion of road to be renamed will start from the intersection of Boyup Brook Road North and Boyup Brook-Arthur Road. This intersection is approximately 250m further north than the townsite boundary point.

Whilst Landgate acknowledge this may affect RSA measurements the amount is minimal. As most RSAs were rolled out 15-20 years ago many are not “spot on” any more due to road realignments and town bypasses that have happened over the years. As there are known numbers along this and other affected roads, Landgate’s suggestion for future allocations is to measure from known surrounding numbers. This is what Landgate have suggested to all Shires who have road extent changes. With that in mind, Landgate are also renaming the southern portion of Jayes Road to the intersection with Knapp St and look to extend Bridgetown-Boyup Brook Road to the same intersection with Knapp St. This extension will not affect any RSA numbering as the numbering is coming from Bridgetown into Boyup Brook nor will it affect any current addressing.

Landgate have also advised in relation to commemorative naming, they have moved away from the use of “early settler” names unless there is other stronger community contribution and involvement from these individuals within the area. Landgate’s preference is for an individual to have a strong commitment to the area where the name is being used rather than they just owned land. Landgate encourage Local Governments to consult with local Aboriginal groups for appropriate naming where possible.

Landgate’s suggestion for commemorative naming would be to look at naming a building or a structure within a park after your early settlers. This type of naming does not need approval from Geographic Naming Team.

CONSULTATION

Landgate - Location Data Maintenance
Adrian Nicoll – Shire of Boyup Brook Town Planner

STATUTORY OBLIGATIONS

Nil

POLICY IMPLICATIONS

Nil

BUDGET/FINANCIAL IMPLICATIONS

- Cost of under \$1,000 for new street signs and installation.

STRATEGIC IMPLICATIONS

With reference to the Strategic Community Plan 2017 - 2027

Our Goals

Built Environment

- Improve road infrastructure

SUSTAINABILITY IMPLICATIONS

- **Environmental**
There are no known environmental issues.
- **Economic**
There are no known environmental issues.
- **Social**

With reference to the Strategic Community Plan 2017 - 2027

Our Goals

Built Environment

- Improve road infrastructure

Social

- Improve community safety.
- Promote outdoor activities, community participation, interactions and connections.
- Strengthen an active and vibrant community.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION - Item 9.1.1

That Council:

- 1. Note the approval from the Geographic Naming Committee to rename the whole of Jayes Road within the townsite of Boyup Brook with two new names, increasing the town Boundary and extending the Bridgetown – Boyup Brook Road as follows;**
 - **Rename Jayes Road to Cailles Street between Abel Street and Knapp Street.**
 - **Rename a portion of Jayes Road between the Knapp Street and the town boundary to Bridgetown-Boyup Brook Road.**
 - **Rename Jayes Road to Bode Street between Abel Street and the northern town boundary.**
 - **Rename Boyup Brook Arthur Road to Bode Street from the northern town boundary to the Boyup Brook North Road.**

- 2. Note the suggestion for commemorative naming of a building or a structure within a park after early settlers and naming of roads be based on names with a stronger community contribution and involvement.**

9.2 FINANCE

9.2.1 List of Accounts Paid in May 2020

Location:	<i>Not applicable</i>
Applicant:	<i>Not applicable</i>
File:	<i>FM/1/002</i>
Disclosure of Officer Interest:	<i>None</i>
Date:	<i>10/06//20</i>
Author:	<i>Carolyn Mallett - Accountant</i>
Authorising Officer:	<i>Peter Dittrich – Manager Governance</i>
Attachments:	<i>Yes – List of Accounts Paid in May</i>

SUMMARY

In accordance with the *Local Government (Financial Management) Regulations 1996* the list of accounts paid in May 2020 are presented to Council.

BACKGROUND

This report presents accounts/invoices received for the supply of goods and services, salaries and wages, and the like which were paid during the period 01 to 31 May 2020.

COMMENT

The attached listing represents accounts/invoices the shire paid by cheque or electronic means during the period 01 to 31 May 2020.

CONSULTATION

Nil

STATUTORY OBLIGATIONS

Local Government (Financial Management) Regulations 1996, Regulations 12 and 13 apply and are as follows:

12. *Payments from municipal fund or trust fund*
 - (1) *A payment may only be made from the municipal fund or the trust fund –*
 - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds – by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*

- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

13. *Lists of accounts*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*

- (a) *the payee's name;*
- (b) *the amount of the payment;*
- (c) *the date of the payment; and*
- (d) *sufficient information to identify the transaction.*

- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*

- (a) *for each account which requires council authorisation in that month —*

- (i) *the payee's name;*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction;*
- and*

- (b) *the date of the meeting of the council to which the list is to be presented.*

- (3) *A list prepared under sub regulation (1) or (2) is to be —*

- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
- (b) *recorded in the minutes of that meeting.*

POLICY IMPLICATIONS

Council's *Authority to Make Payments Policy* has application.

BUDGET/FINANCIAL IMPLICATIONS

Account payments accorded with a detailed 2019-20 Annual Budget

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – Item 9.2.1

That at its May 2020 ordinary meeting Council receive as presented the list of accounts paid in May 2020, totalling \$1,253,398.98 from Municipal account, \$45,163.25 from Police Licensing account and \$7.76 from Boyup Brook Early Learning Centre account, as represented by:

Municipal Cheques	20389 - 20404	\$ 24,804.13
Municipal Electronic Payments	EFT9279 – EFT9402	\$1,007,240.29
Municipal Direct Payments		\$ 221,354.56
Police Licensing Payments		\$ 45,163.25
BBELC Payments		\$ 7.76

9.2.2 31 May 2020 Statement of Financial Activity

Location:	Not applicable
Applicant:	Not applicable
File:	FM/10/003
Disclosure of Officer Interest:	None
Date:	10 June 2020
Authors:	Peter Dittrich – Manager Governance
Authorizing Officer:	Chris Smith - CEO
Attachments:	31 May 2020 Financial Reports

SUMMARY

This report recommends that Council receive the Statement of Financial Activities and Net Current Assets for the month ended 31 May 2020.

BACKGROUND

Section 6.4 of the Local Government Act 1995 places financial reporting obligations on local government operations.

Regulation 34.(1)–(4) of the Local Government (Financial Management) Regulations 1996 requires the local government to prepare a *Statement of Financial Activity*.

The regulations also prescribe the content of the reports, and that details of items of Material Variances shall also listed.

COMMENT

It is a statutory requirement that the statement of financial activity be prepared each month (Regulation 34.(1A)), and that it be presented at an ordinary meeting of the Council within 2 months after the end of the month to which the statement relates (Regulation 34.(4)(a)).

CONSULTATION - Nil

STATUTORY OBLIGATIONS

Local Government (Financial Management) Regulations 1996, Regulation 34.(1A)

Local Government (Financial Management) Regulations 1996, Regulation 34.(4)(a)

POLICY IMPLICATIONS - Nil

BUDGET/FINANCIAL IMPLICATIONS

As presented in the attached reports.

STRATEGIC IMPLICATIONS - Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – Item 9.2.2

That having had regard for any material variances, Council receive the 31 May 2020 Statements of Financial Activity and Statements of Net Current Assets, as presented.

9.3 CHIEF EXECUTIVE OFFICER

9.3.1 Revoking of Resolutions

Location:	N/a
Applicant:	N/a
Disclosure of Officer Interest:	None
Date:	8 June 2020
Author:	Maria Lane
Authorizing Officer:	Christopher Smith - CEO
Attachments:	Yes

SUMMARY

The purpose of this report is for Council to consider revoking resolutions that are outstanding and are no longer required.

BACKGROUND

There are a number of resolutions of Council dating back to 2015 that have not been actioned. It is requested that Council review those resolutions and revoke those resolutions that are no longer required.

COMMENT

Council will need to review each of the outstanding resolutions and revoke each resolution that is no longer required.

At least one third of Council Members are needed to support the motion to revoke a resolution and before the motion to revoke the resolution is put.

CONSULTATION

Nil.

STATUTORY OBLIGATIONS

Shire of Boyup Brook Local Law No.1 Standing Orders Section 16.20 requires:

16.20 Revoking Decisions - When This Can Occur

16.20.1 A substantive motion may be revoked at any time provided that no action in relation to the resolution being rescinded has already occurred;

16.20.2 If a decision has been made at a Council or a committee meeting

then any motion to revoke or change the decision must be supported-

(a) in the case where an attempt to revoke or change the decision has been made within the previous three months but had failed, by an absolute majority; or

(b) in any other case, by at least one third of the number of offices (whether vacant or not) of members of the Council or committee,

inclusive of the mover.

16.20.3 If a decision has been made at a Council or a committee meeting then any decision to revoke or change the first-mentioned decision must be made

(a) in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority, by that kind of majority; or

(b) in any other case, by an absolute majority.

16.20.4 This clause does not apply to the change to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.

POLICY IMPLICATIONS

Nil.

BUDGET/FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Good Governance

SUSTAINABILITY IMPLICATIONS

- **Environmental**
Nil
- **Economic**
Nil.
- **Social**
Nil

VOTING REQUIREMENTS

Absolute majority

OFFICER RECOMMENDATION – Item 9.3.1

1. That Council revoke the following resolutions:
 - 134/17
 - 70/18
 - 189/19
 - 198/19
 - 290/19

9.3.2 Shire Boyup Brook Local Planning Strategy – Final Consideration

Location:	<i>Shire Boyup Brook</i>
Applicant:	<i>Shire Boyup Brook</i>
File:	<i>LPS</i>
Disclosure of Officer Interest:	<i>None</i>
Date:	<i>18 June 2020</i>
Author:	<i>A Nicoll (Town Planner)</i>
Authorizing Officer:	<i>C Smith (Chief Executive Officer)</i>
Attachments:	<i>1. Draft (advertised) Local Planning Strategy; 2. LPS Schedule of Submissions and Recommendations; 3. Submissions.</i>

SUMMARY

Under the *Planning and Development (Local Planning Schemes) Regulations 2015 (Regulations)*, a local government must prepare a local planning strategy for its local planning scheme.

A draft Local Planning Strategy (Strategy) has been prepared for the Shire of Boyup Brook. The Strategy sets the strategic direction for settlement growth, informs amendments to the Shire’s Local Planning Scheme and informs strategic decisions in relation to land use and development over the next fifteen years.

The draft Strategy was advertised, and submissions received have been assessed, and where appropriate, recommendations made to modify the draft Strategy to address the matters raised.

Council is asked to support the draft Local Planning Strategy subject to recommended modifications and to resolve to submit the draft Strategy to the Western Australian Planning Commission for endorsement. Recommended modifications, together with a summary of submissions, are contained in the ‘LPS Schedule of Submissions and Recommendations’ (see attachment).

BACKGROUND

The Shire of Boyup Brook does not have an endorsed ‘Local Planning Strategy’.

The Shire endorsed a ‘Local Rural Strategy’ (LRS) in 2009 and developed a draft ‘Townsite Strategy’ (TS) in 2014.

On review of the draft TS, the Department of Planning (at the time) suggested that one document, being a 'Local Planning Strategy', would benefit by taking away potential for contradiction between documents (TS and LRS) and to more clearly express the strategic vision, policies and proposals of the local government.

In 2016 a draft Local Planning Strategy was developed in consultation with Shire Councillors.

The draft Strategy made a number of planning recommendations, including identifying:

- New areas for rural living lots; and
- Subdivision potential of existing residential lots, the result of an impending sewerage scheme.

The draft Strategy was then forwarded to the Department of Planning, Lands and Heritage (DPLH) with a request for approval to advertise.

The DPLH, commented that the proposal for additional rural living lots is inappropriate because of an existing oversupply and low demand. The DPLH also commented that the portrayal for subdivision potential of existing residential lots be downgraded because of a state government decision to deny funding of a sewerage scheme.

It was recommended by the DPLH that an area of land adjacent to existing developed land (Gibbs Street) may be suitable for additional residential development. It was suggested that the area may be constructed with onsite sewer and with a range of lot sizes, up to 5000m².

It was also recommended that the subdivision of existing rural living lots into smaller lots (1ha) may be considered to facilitate better use of existing infrastructure and services.

Shire staff made changes to the draft strategy to support recommendations by the DPLH. The Strategy was then advertised, with a total of 16 submissions received.

Submissions were received from State Government Agencies, service providers, planning consultants and land owners. They are broadly categorised in a schedule of submissions, as follows:

- State government agencies and service providers;
- Topic specific submissions;
- General matters; and
- Shire proposed modifications.

Council is requested to support the draft Local Planning Strategy subject to the recommended modifications contained in the 'Schedule of Submissions and Recommendations' and resolve to submit the draft Strategy to the WAPC for endorsement.

COMMENT

The Western Australian Planning Commission emphasizes a need for local planning strategies to provide an overarching framework to future development, land use and governance.

The strategy developed for the Shire recommends different land use and development scenarios for various land parcels in the townsite of Boyup Brook. Twenty three (23) land parcels have been identified for a range of land use and development, including:

- 1) Industrial development;
- 2) Accommodation for aged persons;
- 3) Accommodation for tourists;
- 4) Infill development;
- 5) Residential development; and
- 6) A hub for recreation and community activities.

The strategy sees a future whereby the townsite of Boyup Brook is a safe and vibrant commercial and employment hub with a range of living opportunities and services to support aged persons, tourists and families.

Once the strategy is finally endorsed by the Western Australian Planning Commission, the strategy will become the document driving private sector investment and promoting sustainable development. It will also form the framework for legislative controls affecting development.

The submissions received from State government agencies and service providers predominately raise matters in relation to;

- Policies and the processes that govern their operations and application to the draft Strategy;
- Corrections and additional/improved information that relates to their areas of operation; and
- Suggested additional and/or improved actions.

In most instances, the proposed modifications by State government agencies and service providers were supported.

The submissions received in relation to the general public predominantly raise concern in regard to protecting the environment, supporting tourism and the designation of investigation areas under the draft Strategy.

In most instances, the proposed modifications by members of the public were supported.

We did receive a submission from a landholder requesting to identify their land (Lots 51, 1007 and 1118 Boyup Brook-Arthur Road) for development into 2000m² lots. Planning staff have recommended that the request be dismissed for the following reasons:

- The Local Planning Strategy has earmarked a suitable quantity of new land to satisfy current demand of varying (living) lot sizes.
- There is no need to identify any new areas beyond what is currently identified within the strategy.
- The Shire consulted with the Department of Planning Lands and Heritage (DPLH) on the idea of identifying the Lots 51, 1007 and 1118 Boyup Brook-Arthur Road for development into 2000m² lots. The DPLH recommended not including the subject land within the Strategy, as a future development site. It was calculated that land designated in the Strategy for future residential development could accommodate more than a doubling of the current townsite population.

CONSULTATION

The public advertising of the draft Local Planning Strategy commenced on 23 January 2020 and concluded on 31 March 2020. Public Notices were placed in the Manjimup Times and the Local Shire Gazette. Letters were sent to government agencies and affected landholders.

A total of 16 submissions were received. The submission details, planning officer comments and recommended actions/modifications are contained in the attached 'Schedule of Submissions and Recommendations'.

STATUTORY OBLIGATIONS

Regulation 12A of the Town Planning Regulations 1967 states:

- 1. If a Scheme envisages the zoning or classification of land, the local government shall prepare the Scheme Report under regulation 12 in the form of a Local Planning Strategy and forward the Local Planning Strategy to the Commission.*
- 2. A Local Planning Strategy shall set out the long-term planning directions for the local government apply State and regional planning policies and provide the rationale for the zones and other provisions of the Scheme.*

POLICY IMPLICATIONS

The Local Planning Strategy will draw together several Council policies, strategies and related studies into a single overarching land use planning framework.

Once endorsed by the Commission, the strategy will become the document driving private sector investment and promoting sustainable development. It will also form the framework for legislative controls affecting development.

BUDGET/FINANCIAL IMPLICATIONS

Public advertising of the draft Boyup Brook Local Planning Strategy was undertaken in accordance with the allocated budget.

STRATEGIC IMPLICATIONS

The Shire currently does not have a Local Planning Strategy to guide developers and Councillors in making decisions and to provide direction for the Shire's Scheme.

The proposed Local Planning Strategy sets the strategic direction for settlement growth, informs future review and amendments to the Shire's Local Planning Scheme No. 2 and all other decisions in relation to land use and development over the next fifteen years.

CONCLUSION

The draft Local Planning Strategy has now completed the advertising process.

Planning staff have reviewed the draft Local Planning Strategy having regard for the submissions received and have accordingly recommended modifications. These modifications address matters raised by the submissions and improve the overall content of the draft Strategy.

It is recommended that Council, in pursuance to the *Planning and Development (Local Planning Schemes) Regulations 2015*, resolves to submit a copy of the advertised local planning strategy, the submissions and the schedule of submissions received and proposed modifications to the Western Australia Planning Commission for endorsement.

VOTING REQUIREMENTS

Absolute majority

OFFICER RECOMMENDATION – Item 9.3.2

THAT Council, in pursuance to Clause 14 (3) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, RESOLVES to submit a copy of the advertised local planning strategy, submissions and the schedule of submissions/recommendations, to the Western Australia Planning Commission for endorsement.

9.3.3 Medical Fees and Charges

Location:	<i>Medical centre</i>
Applicant:	<i>Doctors</i>
File:	<i>FM/9/005</i>
Disclosure of Officer Interest:	<i>None</i>
Date:	<i>12 June 2020</i>
Author:	<i>Christopher Smith</i>
Authorizing Officer:	<i>Christopher Smith - CEO</i>
Attachments:	<i>Yes</i>

SUMMARY

The new Doctors have commenced operation and identified the need to update the fees and charges for the medical centre.

BACKGROUND

It is the recommendation of the new doctors that the fee structure does not adequately reflect the value of the work performed.

COMMENT

This item directly affects their proceeds and it is considered best to start this from the earliest date possible so that patients will see the linkage to the new doctors, new structure.

CONSULTATION

Medical Centre

BUDGET/FINANCIAL IMPLICATIONS

Will assist in achieving a cost neutral budget for the medical centre in 2020/21.

STRATEGIC IMPLICATIONS

Council has previously passed a resolution saying that there would be no increase in fees and charges. This resolution needs to be countenanced in the light of whether medical charges are considered separate from normal gazetted fees and charges.

SUSTAINABILITY IMPLICATIONS

- **Environmental**
Nil

- **Economic**
Nil.

- **Social**
Nil

VOTING REQUIREMENTS

Normal majority

OFFICER RECOMMENDATION – Item 9.3.3

That Council agrees to the changes in fees and charges listed in the attached schedule are implemented from 1 July 2020.

9.3.4 Sale Yards

Location:	<i>Saleyards</i>
Applicant:	<i>Environmental Health Officer</i>
File:	<i>R33552</i>
Disclosure of Officer Interest:	<i>None</i>
Date:	<i>12 June 2020</i>
Author:	<i>Christopher Smith</i>
Authorizing Officer:	<i>Christopher Smith - CEO</i>
Attachments:	<i>Yes</i>

SUMMARY

The washdown facility at the Saleyards is presenting an environmental issue which needs to be addressed.

BACKGROUND

Daniel Bleechmore has been using the site to wash down his trucks for some time. He does not pay a fee for this benefit although he has been paying for water and electricity at cost. I have had numerous conversations with him in respect of keeping the site clean. He is now refusing to do the clean-up.

COMMENT

The attached report is self-explanatory.

CONSULTATION

Mr Bleechmore refused to accept my view that he was obliged to maintain the site.

I asked him to contact a Councillor if he chose to disagree with my determination.

STATUTORY OBLIGATIONS

Environmental contamination

POLICY IMPLICATIONS

Nil

BUDGET/FINANCIAL IMPLICATIONS

The current situation at the Saleyards will cost Council up to \$5,000 to remedy.

SUSTAINABILITY IMPLICATIONS

- **Environmental**
See report
- **Economic**
Nil.
- **Social**
Nil

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION – Item 9.3.4

That Council agree to the wash down facility at the Saleyards be shut down from 30 June 2020 and that Council rehabilitate the site within next year’s budget.

9.3.5 Policy Documents review

Location:	<i>Main Office</i>
Applicant:	<i>N/a</i>
File:	<i>Policy</i>
Disclosure of Officer Interest:	<i>None</i>
Date:	<i>12 June 2020</i>
Author:	<i>Christopher Smith</i>
Authorizing Officer:	<i>Christopher Smith - CEO</i>
Attachments:	<i>previously provided by email</i>

SUMMARY

Council is required to review all Policies on an annual basis.

BACKGROUND

In previous years not all policies have been reviewed. As the new CEO I have reviewed all policies, marked up my suggestions where necessary and emailed to all Councillors. This recommendation is seen as the conclusion of this process for this financial year. A more comprehensive approach will be considered next year including looking at the model policies suggested by LGA expert Margaret Hemsley.

COMMENT

Generally, the Council Policies have historically been carefully drafted and should not be automatically considered in need of change.

CONSULTATION

Via email over the last month

STATUTORY OBLIGATIONS

To comply with the requirements of the Local Government Financial Regulations.

POLICY IMPLICATIONS

Updating policies where required.

BUDGET/FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

➤ **Environmental**

Nil

➤ **Economic**

Nil.

➤ **Social**

Nil

VOTING REQUIREMENTS

Normal majority

OFFICER RECOMMENDATION – Item 9.3.5

That Council records in the minutes that all policies have been reviewed in the financial year ending 30 June 2020.

10 COMMITTEE MINUTES

10.1 Rylington Park Transitional Committee – 14 May 2020

OFFICER RECOMMENDATION - Item 10.1

That the minutes of the Rylington Park Transitional Committee Meeting held on Thursday 14 May 2020 be confirmed as an accurate record.

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 URGENT BUSINESS BY APPROVAL OF THE PRESIDENT OR A MAJORITY OF COUNCILLORS PRESENT

Nil

13 CONFIDENTIAL MATTERS - BEHIND CLOSED DOORS

13.1 CEO performance considerations

(Separate attachment)

14 INFORMATION BULLETIN

15 CLOSURE OF MEETING

There being no further business the Shire President, Cr Walker thanked all for attending and declared the meeting closed at