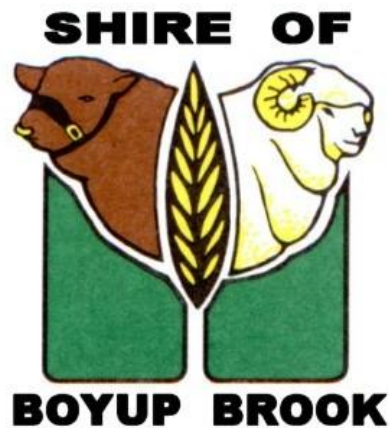


# Agenda



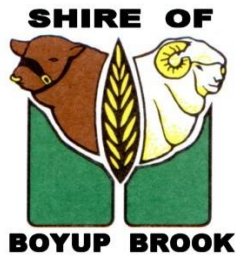
**SPECIAL COUNCIL MEETING**

to be held

Thursday 2 April 2020  
Commencing AT 5.15PM

AT

**SHIRE OF BOYUP BROOK  
CHAMBERS  
ABEL STREET - BOYUP BROOK**



## **NOTICE OF SPECIAL ORDINARY COUNCIL MEETING**

To:-

Cr G Aird  
Cr S Alexander  
Cr P Kaltenrieder  
Cr K Moir  
Cr H O'Connell  
Cr T Oversby  
Cr A Price  
Cr E Rear  
Cr R Walker

The next Special Ordinary Council Meeting of the Shire of Boyup Brook will be held on Thursday 2nd April 2020 in the Shire Chambers, Shire of Boyup Brook, Abel Street, Boyup Brook - commencing at 5.15pm.

Purpose: Delegate Authority to the CEO.

Christopher V Smith  
**Chief Executive Officer**

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**1 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**

**1.1 Attendance**

Cr G Aird  
Cr K Moir  
Cr S Alexander  
Cr P Kaltenrieder  
Cr A Price  
Cr H O'Connell  
Cr T Oversby  
Cr E Rear  
Cr R Walker

STAFF:

Mr Christopher Smith (Chief Executive Officer)  
Mr Peter Dittrich (Manager Governance)  
Mrs Maria Lane (Executive Assistant)

**1.2 Apologies**

**1.3 Leave of Absence**

**2 PUBLIC QUESTION TIME**

**2.1 Response to Previous Public Questions Taken on Notice**

**3 APPLICATIONS FOR LEAVE OF ABSENCE**

**4 REPORTS**

**4.1 Delegate Authority to the CEO**

**MOTION**

**That Council**

- 1. Determine that due to Western Australia being in a “State of Emergency” due to pandemic and in the interests of protecting “at risk” groups in the community,**
  - the Council briefings on 14<sup>th</sup> of April 2020 and 19<sup>th</sup> May 2020 are to be cancelled and replaced with a monthly consolidated briefing being emailed to Councillors. The next face to face briefing is tentatively planned for 16<sup>th</sup> June 2020. Councillors are free to contact staff by phone for further explanation of any items**
  - the Council Meetings on 16th April 2020 and 21<sup>st</sup> May 2020 are to be held remotely using electronic media with a reduced agenda with the next Ordinary Council Meeting to be held on 18th June 2020; During this period the Chief Executive Officer will keep Councillors informed of his decisions by email.**
- 2. Determine that all Council Committee meetings that are considered “non-essential” by the Shire President and/or Chief Executive Officer are postponed until at least 18th June 2020;**
- 3. Advise the community of the decisions contained in points 1. and 2. via Local Public Notice in accordance the Local Government Act 1995; Community in this notice to be asked to submit all representations to Council during this period to be provided in writing 7 days prior to the meeting.**
- 4. Authorise the Shire President, in consultation with the Chief Executive Officer, to authorise emergency expenditure from the Municipal Fund as required until 18th June 2020 in accordance with the Local Government Act 1995;**
- 5. Delegate to the Chief Executive Officer for the period 2<sup>nd</sup> April 2020 to 17th June 2020 power to determine matters which cannot be held over until the 18th June 2020 Council Meeting with this delegation being subject to the following requirements under the Local Government Act 1995 S 5.43 that are not permitted:**
  - a) any power or duty that requires a decision of an absolute majority of the Council;**
  - b) accepting any tender which exceeds \$500,000;**
  - c) appointing an auditor;**
  - d) acquiring or disposing of any property valued more than \$500,000;**
  - e) any of the Shire of Boyup Brook’s powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100 (Local Government Payments and Gifts to its Members);**
  - f) borrowing money on behalf of the Shire of Boyup Brook;**

**g) hearing or determining an objection of a kind referred to in section 9.5 (Objections and Review);**

**h) the power under section 9.49A(4) to authorise a person to sign documents on behalf of the Shire of Boyup Brook;**

**i) any power or duty that requires the approval of the Minister or the Governor;**

**j) such other powers or duties as may be prescribed.**

**6. Consult with all Councillors prior to any delegated decision being made, in a time frame that is applicable to the matter at hand and the consensus of Councillors comments considered in the decision;**

**7. Report all delegated decisions made under this decision of Council to the Council meeting to be held 18th June 2020; and**

**8. Encourage any party aggrieved by any delegated decision made under this decision of Council from 2nd April 2020 to 18th June 2020 to request Council give reconsideration at the next available Council meeting.**

**9. That Council announce a 0% rate increase and no increase to fees and charges for the 2020/21 financial year.**

**10. That Council authorise the CEO to expend funds donated to the Shire of Boyup Brook in relation to the Covid-19 pandemic in accordance with the conditions of such donations received.**

**5 CLOSURE OF MEETING**

There being no further business the Presiding Member thanked all for their attendance and declared the meeting closed at .....