

MINUTES FOR THE SWIMMING POOL COMMITTEE OF THE SHIRE OF BOYUP BROOK
MEETING HELD IN THE COUNCIL CHAMBERS, ABEL STREET, BOYUP BROOK ON MONDAY
11 MARCH 2019 COMMENCED AT 7.30AM

1. RECORD OF ATTENDANCE/APOLOGIES

COMMITTEE

Cr G Aird – Shire President
Cr R Walker - Deputy Shire President
Cr S Alexander
Cr H O'Connell
Cr E Rear

STAFF

Mr S Carstairs (Acting Chief Executive Officer)
Mr D Winter (Community Emergency and Regulation Manager)
Mrs M Lane (Executive Assistant/Records Officer)

2. REPORTS

2.1 Project Update and Opening for the New Children's Pool.

Applicant:	<i>N/A</i>
Disclosure of Officer Interest:	<i>None</i>
Date:	<i>28 February 2019</i>
Author:	<i>Daly Winter – Community, Emergency and Regulation Manager</i>
Authorizing Officer:	<i>Stephen Carstairs - Acting Chief Executive Officer</i>
Attachments:	<i>Yes. Correspondence from Department of Health</i>

SUMMARY

The purpose of this report is to update the Swimming Pool Committee on the progress to date to achieve our Certificate of Compliance (from the Department of Health) for the new Children's Pool, to set a date for formally opening the new Children's Pool, and possibly to even give the pool a name.

The Certificate of Compliance is required before the Shire can open the new pool.

BACKGROUND

On the 12th of February 2019 Caryn Gore (Department of Health) did a site visit to Boyup Brook and inspected the work for the new children's pool. During this visit the Health Department officer worked through a checklist of compliance items for the pool, took measurements and photographs of the new equipment and facilities.

Following that visit, the Shire received a list of 12 matters that needed to be addressed prior to the issue of a certificate of compliance (refer attached). Some of these items could be addressed by the Shire while others needed to be addressed by the Pool supplier Infiniti Designer Pools. Most of the matters were

minor in nature.

COMMENT

Many of the items have now either been finalised or are in the process of being finalised. See list of progress to date detailed below.

- At the time of the final inspection, the water depth in some locations was up to 110mm lower than the adjacent depth markers. For example, water depth at 0.4m depth marker was 0.29m and water depth at 0.6m marker was 490mm. Whilst we do note that water depth may vary slightly (i.e. to 50mm), depth markers need to be representative of the operative depth of water. Depth markers in excess of 50mm from the actual level will need to be replaced so that they are representative of the actual water depth. Please send through photographs once amended;

Progress Made: New depth markers 0.3m and 0.5m have been ordered by Infiniti Pools and installation is scheduled for W/E of 2nd or 3rd March 2019.

Item Pending.

- Facility personnel had identified that some patrons would benefit from the use of a handrail to the toddler pool. Whilst a means of access/egress is not required by the Code for water bodies <600mm deep, we would support the installation of handrails, but would require details to be forwarded to this department for approval prior to installation;

Progress Made: Handrail – Will be addressed at a later date. Not a requirement for issue of Certificate of Compliance. **No Action Required.**

- It was noted that there was sand in the pool due to landscaping in the vicinity. There are some concerns about run off into the pool. Can you please confirm that landscaping to the pool will not drain or run off into the pool. Please send through photos once landscaping is completed;

Progress Made: The Shire's Environmental Health Officer (EHO) has confirmed that the drainage/runoff around the new children's pool is satisfactory.

Confirmation is to be sent to DOH.

- Please forward photograph to show "No use of facility allowed after dark" signage in accordance with Code section 2.25;

Progress Made: A new "No use of facility after dark" sign has been ordered. The signage should arrive in the week commencing. The lettering on the sign, meets the 100mm size requirement. **Pending receipt of signage and then confirmation photographs to be sent to DOH.**

- Please forward photographs to show pipe work in plant room for the toddler pool once fully labelled in accordance with point 2 of Code section 3.3.4 (AS 1345-1995, *Identification of the Contents of Pipes, Conduits and Ducts*).

Progress Made: Infiniti Designer Pools have ordered labelling for the plant room pipe work. It is anticipated that this labelling will be installed on the W/E of 9th or 10th March 2019.

Pending installation of stickers and photographs to DOH.

- Please forward written approval from Water Corporation (if to sewer) or the Local Government for the disposal of backwash water;

Progress Made: The Shire's EHO has approved the backwash water soak well. An email was sent to the Department of Health on the 27/2 confirming this.

Confirmation from DOH pending.

- Please confirm if a Dangerous Goods Licence will be required for the quantity of hazardous chemicals being stored (Code section 4.1);

Progress Made: The Pool Manager is currently working on obtaining confirmation if a Dangerous Goods Licence is required. **Pending notification from Department of Mines, then confirmation to be sent onto DOH.**

- Please provide a photograph of chemical storage once appropriately signed and segregated (Code section 4.1);

Progress Made: Appropriate signed and segregated chemical storage space has been developed. **Once all signage is in place photographs to DOH.**

- Please provide specification sheet for safety suction to the water features.

Progress Made: Specification sheet for safety suction covers sent to DOH 27/2. **Confirmation from DOH pending.**

- Copy of builder's structural compliance certification (template attached);

Progress Made: Builders structural compliance certificated provided.

Confirmation from DOH received.

- Electrical Safety Compliance Certificate for all new electrical works (template attached);

Progress Made: Builders structural compliance certificated provided.

Confirmation from DOH received.

- Certification from the heating system installer/supplier confirming compliance with Appendix 3 of the Code of Practice (template attached);

Progress Made: Certification from installer confirming compliance provided.

Confirmation from DOH received.

- Satisfactory microbial water sampling results from the Shire of Boyup Brook.

Progress Made: The Shire's EHO will conduct water sampling next week to confirm satisfactory microbial water sampling results. **Confirmation of results to be sent to DOH.**

CONSULTATION

Peter Sanderson (Site Supervisor) Jo North (Pool Manager) Dean Guja (Shire Environmental Health Officer) Angela Hales (Shire Occupational Health and Safety Officer) Infiniti Designer Pools and Stephen Carstairs (Acting CEO)

STATUTORY OBLIGATIONS

Nil

POLICY IMPLICATIONS

Nil

BUDGET/FINANCIAL IMPLICATIONS

At the time of writing this report the actual cost of the project (\$146,210) exceeded budget (\$130,650) by some 12%.

STRATEGIC IMPLICATIONS

Shire of Boyup Brook Strategic Community Plan states:

Growing our Community Together – Our Shire will be: “A place that nurtures its youth and aging population.”

Social Goal – “Promote outdoor activities, community participation, interactions and connections.”

SUSTAINABILITY IMPLICATIONS

➤ **Environmental**

N/A

➤ **Economic**

N/A

➤ **Social**

Refer above to the Strategic Implications section of this report.

VOTING REQUIREMENTS

Simple majority.

OFFICER RECOMMENDATION – ITEM 2.1

MOVED: Cr Walker

SECONDED: Cr Alexander

That the Swimming Pool Committee recommend that Council:

- 1. Endorses the progress made to date in meeting Health Department compliance requirements for the new Children's Pool.**
- 2. Set the target date to officially open the new Children's Pool at 1pm on 24 March 2019.**
- 3. Name the new Children's Pool _____ in view of said person's contribution to ...**

AMENDMENT

MOVED: Cr Walker

SECONDED: Cr Rear

That the Swimming Pool Committee recommend that Council:

- 1. Endorses the progress made to date in meeting Health Department compliance requirements for the new Children's Pool.**
- 2. Set the target date to officially open the new Children's Pool at 3.30pm on the 19 March 2019 or the 26 March 2019.**

SUBSTANTIVE MOTION

That the Swimming Pool Committee recommend that Council:

1. Endorses the progress made to date in meeting Health Department compliance requirements for the new Children's Pool.
2. Set the target date to officially open the new Children's Pool at 3.30pm on the 19th March 2019 or 26 March 2019.

CARRIED 5/0

Res 34/19

3 CLOSURE OF MEETING

There being no further business the Presiding Member, Cr Aird thanked all for their attendance and declared the meeting closed at 7.52am.