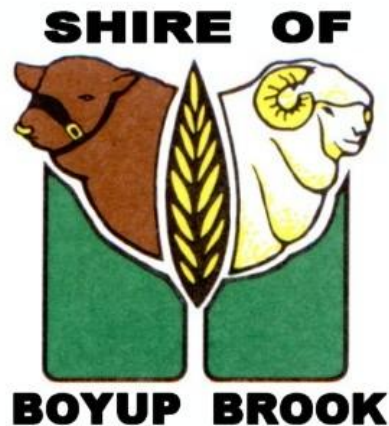


Minutes



ORDINARY MEETING

held

THURSDAY 18 May 2017
Commenced AT 5.05PM

AT

SHIRE OF BOYUP BROOK
CHAMBERS
ABEL STREET - BOYUP BROOK

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1 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

1.1 Attendance

Cr M Giles - Shire President

Cr G Aird – Deputy Shire President

Cr J Imrie

Cr P Kaltenrieder

Cr E Muncey

Cr T Oversby

Cr E Rear

STAFF:

Mr Alan Lamb (Chief Executive Officer)

Mr Stephen Carstairs (Director Corporate Services)

Mr Rob Staniforth-Smith (Director of Works & Services)

Ms Kerry Fisher (Manager of Finance)

Mrs Maria Lane (Executive Assistant)

PUBLIC:

Mr Doug Corker

Ms Mavis Sowry

Ms Kylie Bleechmore

Ms Carina Wilson

Mrs Jess Simpson

Apologies:

Mrs D Bendall-Chambers

1.2 Apologies

Cr K Moir

1.3 Leave of Absence

2 PUBLIC QUESTION TIME

Mr Doug Corker informed Council that he knows where there are lots of rare spider orchids.

The Boyup Brook Progress Group wishes to get Council approval for a project they wish to undertake and request \$500.00 towards the project.

Brief description of project:

The project involves repairing and revamping the bench seats of Boyup Brook townsite.

The vision is to provide a much needed lift to the seats with the addition of some history facts painted creatively on the back rest. The seats will then be thoughtfully relocated to appropriate sites.

The volunteers involved in this project will hopefully take ownership of their seat and maintain its appearance over time.

Response to Previous Public Questions Taken on Notice

3 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

4 PETITIONS/DEPUTATIONS/PRESENTATIONS/REPORTS

Cr Aird attended the Anzac Service on 25th April 2017.
Cr Rear attended the Anzac Service on 25th April 2017.
Cr Rear attended the School Board meeting.
Cr Imrie attended the AGM meeting at the Museum.
Cr Imrie attended the Benjinup Brigade meeting
Cr Kaltenrieder attended the West Boyup Brigade meeting.
Cr Kaltenrieder attended the Anzac Service on 25th April 2017.

5 CONFIRMATION OF MINUTES

5.1 Ordinary Meeting of Council - Thursday 20 April 2017

COUNCIL DECISION & OFFICER RECOMMENDATION

MOVED: Cr Aird

SECONDED: Cr Kaltenrieder

That the minutes of the Ordinary Meeting of Council held on Thursday 20 April 2017 be confirmed as an accurate record.

CARRIED 7/0

Res 50/17

6 PRESIDENTIAL COMMUNICATIONS

Attended the Anzac Service held at the Primary School on 7th April 2017.

Attended the South West Zone meeting held on 28th April 2017.

Cr Giles thanked Cr Aird for attending various functions whilst he was away.

7 COUNCILLORS QUESTIONS ON NOTICE

Nil

8 REPORTS OF OFFICERS

8.1 MANAGER WORKS & SERVICES

8.2 FINANCE

8.2.1 List of Accounts Paid in April 2017

Location:	<i>Not applicable</i>
Applicant:	<i>Not applicable</i>
File:	<i>FM/1/002</i>
Disclosure of Officer Interest:	<i>None</i>
Date:	<i>10 May 2017</i>
Author:	<i>Kerry Fisher – Manager of Finance</i>
Authorizing Officer:	<i>Alan Lamb – Chief Executive Officer</i>
Attachments:	<i>Yes – List of Accounts Paid in April</i>

SUMMARY

In accordance with the *Local Government (Financial Management) Regulations 1996* the list of accounts paid in April 2017 are presented to Council.

BACKGROUND

This report presents accounts/invoices received for the supply of goods and services, salaries and wages, and the like which were paid during the period 01 to 30 April 2017.

COMMENT

The attached listing represents accounts/invoices the shire paid by cheque or electronic means during the period 01 to 30 April 2017.

CONSULTATION

Nil

STATUTORY OBLIGATIONS

Local Government (Financial Management) Regulations 1996, Regulations 12 and 13 apply and are as follows:

12. *Payments from municipal fund or trust fund*

(1) A payment may only be made from the municipal fund or the trust fund —

(a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or

(b) otherwise, if the payment is authorised in advance by a resolution of the council.

- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

13. *Lists of accounts*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*

- (a) the payee's name;*
- (b) the amount of the payment;*
- (c) the date of the payment; and*
- (d) sufficient information to identify the transaction.*

- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*

- (a) for each account which requires council authorisation in that month —*

- (i) the payee's name;*
 - (ii) the amount of the payment; and*
 - (iii) sufficient information to identify the transaction;*
- and*

- (b) the date of the meeting of the council to which the list is to be presented.*

- (3) *A list prepared under sub regulation (1) or (2) is to be —*

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and*
- (b) recorded in the minutes of that meeting.*

POLICY IMPLICATIONS

Council's *Authority to Make Payments Policy* has application.

BUDGET/FINANCIAL IMPLICATIONS

Account payments accorded with a detailed 2016-17 Annual Budget

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION & OFFICER RECOMMENDATION – Item 8.2.1

MOVED: Cr Rear

SECONDED: Cr Kaltenrieder

That at its May 2017 ordinary meeting Council receive as presented the list of accounts paid in April 2017, totalling \$474,766.71 from Municipal account as represented by:

Municipal Cheques	20065 - 20072	\$50,690.77
Municipal Electronic Payments	5262 - 5353	\$188,007.89
Municipal Direct Payments		\$236,068.05

CARRIED 7/0

Res 51/17

8.2.2 30 April 2017 Statement of Financial Activity
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Location:	Not applicable
Applicant:	Not applicable
File:	FM/10/003
Disclosure of Officer Interest:	None
Date:	10 May 2017
Author:	Kerry Fisher – Manager of Finance
Authorizing Officer:	Alan Lamb – Chief Executive Officer
Attachments:	Yes – Financial Reports

SUMMARY

This report recommends that Council receive the Statement of Financial Activities and Net Current Assets for the month ended 30 April 2017.

BACKGROUND

Section 6.4 of the Local Government Act 1995 places financial reporting obligations on local government operations.

Regulation 34.(1)–(4) of the Local Government (Financial Management) Regulations 1996 requires the local government to prepare a *Statement of Financial Activity*.

The regulations also prescribe the content of the reports, and that details of items of Material Variances shall also listed.

COMMENT

It is a statutory requirement that the statement of financial activity be prepared each month (Regulation 34.(1A)), and that it be presented at an ordinary meeting of the Council within 2 months after the end of the month to which the statement relates (Regulation 34.(4)(a)).

CONSULTATION

Alan Lamb – Chief Executive Officer

STATUTORY OBLIGATIONS

Local Government (Financial Management) Regulations 1996, Regulation 34.(1A)

Local Government (Financial Management) Regulations 1996, Regulation 34.(4)(a)

POLICY IMPLICATIONS

Nil

BUDGET/FINANCIAL IMPLICATIONS

As presented in the attached reports.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION & OFFICER RECOMMENDATION – Item 8.2.2

MOVED: Cr Oversby

SECONDED: Cr Muncey

That having regard for any material variances, Council receive the 30 April 2017 Statement of Financial Activity and Statement of Net Current Assets, as presented.

CARRIED 7/0

Res 52/17

8.3 CHIEF EXECUTIVE OFFICER

8.3.1 Extractive Industry Policy – Finally ADOPT

Location:	<i>Shire of Boyup Brook</i>
Applicant:	<i>Shire of Boyup Brook</i>
File:	<i>N/A</i>
Disclosure of Officer Interest:	<i>None</i>
Date:	<i>18 May 2017</i>
Author:	<i>Adrian Nicoll, Town Planner</i>
Authorizing Officer:	<i>Alan Lamb, Chief Executive Officer</i>
Attachments:	<i>Extractive Industry Policy</i>

SUMMARY

The purpose of this report is to put before Council the request to adopt, with modifications, the Shire of Boyup Brook Extractive Industry Policy.

BACKGROUND

By way of the March Council resolution 8.3.1, the draft Shire of Boyup Brook Extractive Industry Policy was advertised in the local newspaper and on the Shire's website, for a period of 21 days.

CONSULTATION

During the advertising period, the Shire received comments from the Department of Water.

The following 'Schedule of Modifications' outlines staff recommendations pertaining to comments received from the Department of Water.

Schedule of Modifications	
Department of Water Comments	Shire Recommendations
1. First paragraph, the word "drainage" should preferably read "drainage (stormwater, flooding, dewatering and pollution)".	Uphold. Specifying the different aspects of drainage provides greater guidance to the Shire and proponents on determining and mitigating against drainage

	related risks.
2. Second paragraph, the word “water resources” should read “groundwater and surface water resources”.	<p>Uphold.</p> <p>This stipulates the different nature of ground/surface water resources.</p>
3. The ‘Policy Statement’ should include a sentence that extractive industries are prohibited without a licence.	<p>Dismiss.</p> <p>As stated in the draft policy, development approval may not be necessary for</p> <ul style="list-style-type: none"> a) Mineral extraction under the Mining Act 1978; b) Extraction of basic raw materials on Crown land vested for that purpose; c) Extraction of materials exempt under the Public Works Act 1902; d) Materials extracted from a lot and then used at the same lot for general purposes such as, re-sheeting internal farm access roads, re-contouring the land to fulfill a subdivision approval or for housing construction. <p>Each proposal will be judged on its merit in accordance with the <i>Planning and Development Regulations 2015</i>, the <i>Shires Local Planning Scheme No.2</i>, other relevant acts and policies listed and exemptions as identified by the proposed policy.</p>
<p>4. It is recommended that the following documents should be added to the ‘Legislative Context’:</p> <p>a) Rights in Water and Irrigation Act 1914</p>	<p>Uphold.</p> <p>The listed Acts (a-c) are statutory obligations that apply to extractive industries.</p>

<ul style="list-style-type: none"> b) Country Areas Water Supply Act 1947 c) Water Agencies (Powers) Act 1984 d) State Planning Policy 2.9 Water Resources e) Operational policy 4.3: Identifying and establishing waterways foreshore areas (DoW September 2012) f) Decision process for stormwater management in WA g) Stormwater Management Manual for Western Australia (DoW 2004–2007) h) Water resource considerations for extractive industries (DoW June 2014) i) Water quality protection note 15 - Extractive industries near sensitive water resources (DoW August 2013) 	<p>The State Policy (d) is an appropriate guide to developments in water resource areas. Water source protection areas are located in the northern areas of the Shire of Boyup Brook.</p> <p>DoW operational documents / guidance notes (e-h) provide information to enable proponents to prepare sufficiently detailed proposals for adequate assessment of extractive applications.</p>
<p>5. The paragraph 9 that states that extractive industries should be setback 50m from creeks, rivers, and waterbodies. Paragraph 9 should preferably read:</p> <p><i>“50m setback to creeks/rivers/waterbodies/dams, unless a greater or lesser setback is determined in accordance with the Department of Water’s Operational policy 4.3: Identifying and establishing waterways foreshore areas (DoW September 2012)”.</i></p>	<p>Uphold</p> <p>The riparian zone (wet/vegetated areas adjacent to water bodies) varies considerably depending on the topography, hydrology, soil type and local characteristics of the land. DoW’s Operational Policy 4.3 provides guidance on how buffers should be determined to ensure adequate distances are determined to achieve waterways’ protection.</p>
<p>6. The development plan should include the following additional requirements:</p> <ul style="list-style-type: none"> a) Maximum seasonal groundwater levels (MSGSL) in metres AHD be provided, based on monitoring bores 	<p>Dismiss</p> <p>Rather than including requirements as suggested, include a notation that recommends referral to the Department of Water for</p>

<p>(pyrometers) or dam/soak levels, where appropriate.</p> <p>b) Proposed maximum extraction depth and a 300 mm vertical buffer separation distances to groundwater (outside of Public Drinking Water Source Areas); and greater in Public Drinking Water Source Areas (2 metres in Priority 2 and 3 areas; and 3 metres in Priority 1 areas) be assured.</p> <p>c) Water Management Plan (stormwater and groundwater management, and water requirements for operations) be provided, as appropriate.</p>	<p>proposals in water source protection areas.</p>
<p>7. The following is recommended to be included into the Extractive Industry Policy</p> <p>a) Groundwater abstraction in areas proclaimed under the '<i>Rights in Water and Irrigation Act 1914</i>' are subject to licensing by the Department of Water.</p> <p>b) Abstraction of artesian groundwater is subject to licensing by the Department of Water under the '<i>Rights in Water and Irrigation Act 1914</i>'.</p> <p>c) Any taking or diversion of surface water in areas proclaimed under the '<i>Rights in Water and Irrigation Act 1914</i>' (whether by direct pumping, construction of a dam, or excavation) can be subject to licensing. Any interference of a watercourse (such as the construction of a dam or crossing, or excavation of the watercourse) will require a permit to interfere with the bed or banks from the department, except for watercourses that rise on the subject lot.</p> <p>d) Where a licence to dewater will be required under '<i>Rights in Water</i>' and <i>Irrigation Act 1914</i>, the application may need to be</p>	<p>Dismiss.</p> <p>The policy is intended to provide guidance on the extraction of resources and not including the extraction of ground and/or surface water.</p> <p>A notation has already been included in the policy alluding to the need to seek approval where necessary for the clearing of vegetation to accommodate an extractive industry.</p>

<p>accompanied by a hydro geological study and other investigations and a monitoring plan will need to be developed and implemented during the period of dewatering.</p> <p>e) Reference should be made to Water quality protection guideline No.11: 'Water quality management in mining and mineral processing: mine dewatering (DoW 2000)'.</p> <p>f) Proposals located within the 'Country Areas Water Supply Act 1947', declared catchment boundaries are subject to clearing controls, and any clearing of native vegetation should initially be assessed under the 'Environmental Protection (Clearing of Native Vegetation) Regulations 2004' before being assessed under the 'Country Areas Water Supply Act 1947'.</p>	
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COMMENT

The Shire of Boyup Brook Extractive Industry Policy provides guidance on the following matters:

- 1) Key objectives, including to:
 - a) Minimise operational impacts (e.g. dust);
 - b) Protect the environment; and
 - c) Ensure access is adequately maintained.
- 2) Development approval and exemption obligations;
- 3) Relevant legislative documents;
- 4) Chief Executive Officer delegations for the granting of development approval made for an extractive industry;
- 5) Key definitions; and
- 6) Procedures, including:
 - a) Information to be provided on application;
 - b) Action to be undertaken, having obtained approval and prior to the extraction of resources;
 - c) Operational requirements; and
 - d) Rehabilitation requirements.

The extractive industry policy is expected to provide Shire officers, Councillors and extractive industry operators, a clear and consistent approach to appraising extractive industries.

STATUTORY OBLIGATIONS

Local Planning Policy's

In accordance with the *Planning and Development Regulations 2015*, after the expiry of the period within which submissions may be made, the local government must review the proposed policy in the light of any submissions made and resolve to:

- a) Proceed with the policy without modification; or
- b) Proceed with the policy with modification; or
- c) Not to proceed with the policy.

If the local government resolves to proceed with the policy, the local government must publish notice of the policy in a newspaper circulating in the Scheme area.

A policy has effect on publication of a notice.

POLICY IMPLICATIONS

There are no policy implications relating to this item.

BUDGET/FINANCIAL IMPLICATIONS

There are no financial implications relating to this item.

STRATEGIC IMPLICATIONS

The proposed extractive industry policy seeks to provide guidance to accommodate the extraction of resources considerate of the environment and infrastructure.

SUSTAINABILITY IMPLICATIONS

➤ Environmental

The policy proposes to protect and maintain, wherever reasonable, the existing landscape character, water resources, natural resources, general amenity of the Shire of Boyup Brook and productive agricultural land use by the appropriate location and operation of extractive industries.

VOTING REQUIREMENTS

Simple Majority

CONCLUSION

The proposed Extractive Industry Policy provides a set of procedures and standards applicable to the extraction of resources required for agriculture (lime and gypsum) and the development of roads, bridges and other associated infrastructure.

It is recommended that the extractive industry policy is adopted subject to modifications, as recommended in the 'Schedule of Modifications'.

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 8.3.1

MOVED: Cr Muncey

SECONDED: Cr Oversby

That Council

- 1. Agree to ADOPT the Shire of Boyup Brook Extractive Industry Policy, as modified; and**
- 2. Agree to publish notice of the policy in a newspaper circulating in the Scheme area.**

CARRIED 7/0

Res 53/17

Impartiality Interest

Cr Oversby declared an impartiality interest in the following item due to being a member of the Lions Club.

8.3.2 Development – Outbuilding (sea container) – 12 Forrest Street

Location:	12 Forrest Street
Applicant:	Boyup Brook Lions Club
File:	A10865
Disclosure of Officer Interest:	None
Date:	18 May 2017
Author:	A. Nicoll, Town Planner
Authorizing Officer:	Alan Lamb, Chief Executive Officer
Attachments:	Nil

SUMMARY

The purpose of this report is to put before Council the request to develop a sea container, for storage purposes, at 12 Forrest Street.



The subject property is owned and operated by the Boyup Brook Lions Club.

As per the Shire's Outbuilding Policy P.04, Council discretion is required in-order to assess the appearance of the sea container in contrast to existing development.

It is recommended that the Council agree to support the proposed sea container, which is not expected to impact on the amenity of the area or neighbouring properties.

BACKGROUND

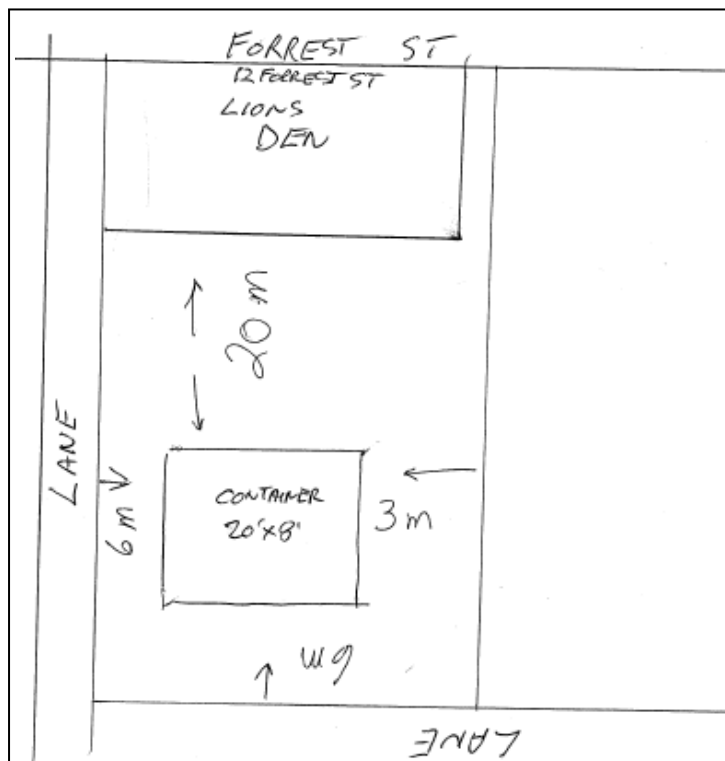
The Boyup Brook Lions Club submitted an application to develop a sea container at 12 Forrest Street.

The property the subject of the application is approximately 1131m² in area and is currently occupied by an existing building, which is used by the Lions Club for operative activities.

COMMENT

The proposed sea container is approximately 6m long and 3m wide.

The sea container is proposed to be located at the rear of the property, behind an existing building (The 'Lion's Den') and with a minimum 3m boundary setback.

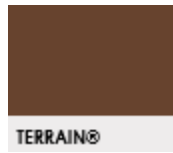


The sea container is currently a bright blue colour with white sign writing.



It is recommended that the sea container is painted a neutral colour that blends with its natural surroundings or the 'Lion's Den'.

Colours that may blend with the natural surrounds include:



The amenity of the area is not expected to be impacted by the proposed development due to its proposed location behind the 'Lion's Den'.

Neighbours are expected to be more amenable to a sea container that's painted a neutral colour, as opposed to a bright (blue) colour.

CONSULTATION

N/A

STATUTORY OBLIGATIONS

The Shire's Local Planning Scheme No.2 states:

3.3.1 In order to give full effect to the provisions and objectives of this Scheme, all development, including a change in the use of land, except as otherwise provided, requires the prior approval of the Council in each case. Accordingly, no person shall commence or carry out any development, including a change in the use of any land, without first having applied for and obtained the planning approval of the Council pursuant to the provisions of this Part.

The subject property is zoned 'Residential' in accordance with the Shire's Local Planning Scheme No.2. Clause 5.1 of the scheme states:

The Residential Zone is intended primarily for residential development in an environment where high standards of amenity and safety predominate to ensure the health and welfare of the population. All other uses approved within this zone under the provisions of this Scheme shall be compatible with this basic objective.

POLICY IMPLICATIONS

As per the Shire's Outbuilding Policy P.04, Council discretion is required on assessment of:

- The appearance of sea containers in contrast to existing development; and
- The screening of sea containers to the street.

The sea container is proposed to be located behind the 'Lion's Den' and therefore will be screened from the street.

It is recommended that the sea container is painted a neutral colour to ensure its appearance contrasts with its surrounds.

BUDGET/FINANCIAL IMPLICATIONS

There are no financial implications in relation to the application.

VOTING REQUIREMENTS

Simple majority

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 8.3.2

MOVED: Cr Muncey

SECONDED: Cr Aird

That Council

Grants development approval for 12 Forrest Street, Boyup Brook, for the purpose of Outbuilding (sea container) subject to the following notice:

Planning and Development Act 2005

Shire of Boyup Brook

NOTICE OF DETERMINATION ON APPLICATION FOR DEVELOPMENT APPROVAL

Location: 12 Forrest Street, Boyup Brook

Description of proposed development:

Outbuilding (Sea Container)

The application for development is approved subject to the following conditions.

Conditions

1. Prior to occupancy of use, unless varied by a condition of approval or a minor amendment to the satisfaction of the Shire of Boyup Brook, all development shall occur in accordance with the approved plans.
2. The outbuilding (sea container) hereby approved shall not be used for human habitation, unless otherwise agreed in writing by the Shire of Boyup Brook.
3. The outbuilding (sea container) is painted a neutral colour that contrasts with the surrounds.
4. All stormwater is to be managed and contained on-site, to the satisfaction of the Shire of Boyup Brook.
5. No processes being conducted on the property that may cause a detriment to the amenity of that area by reason of contamination, noise, vibration, smell, fumes, dust or grit.

Date of determination: 18 May 2017

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

Signed:

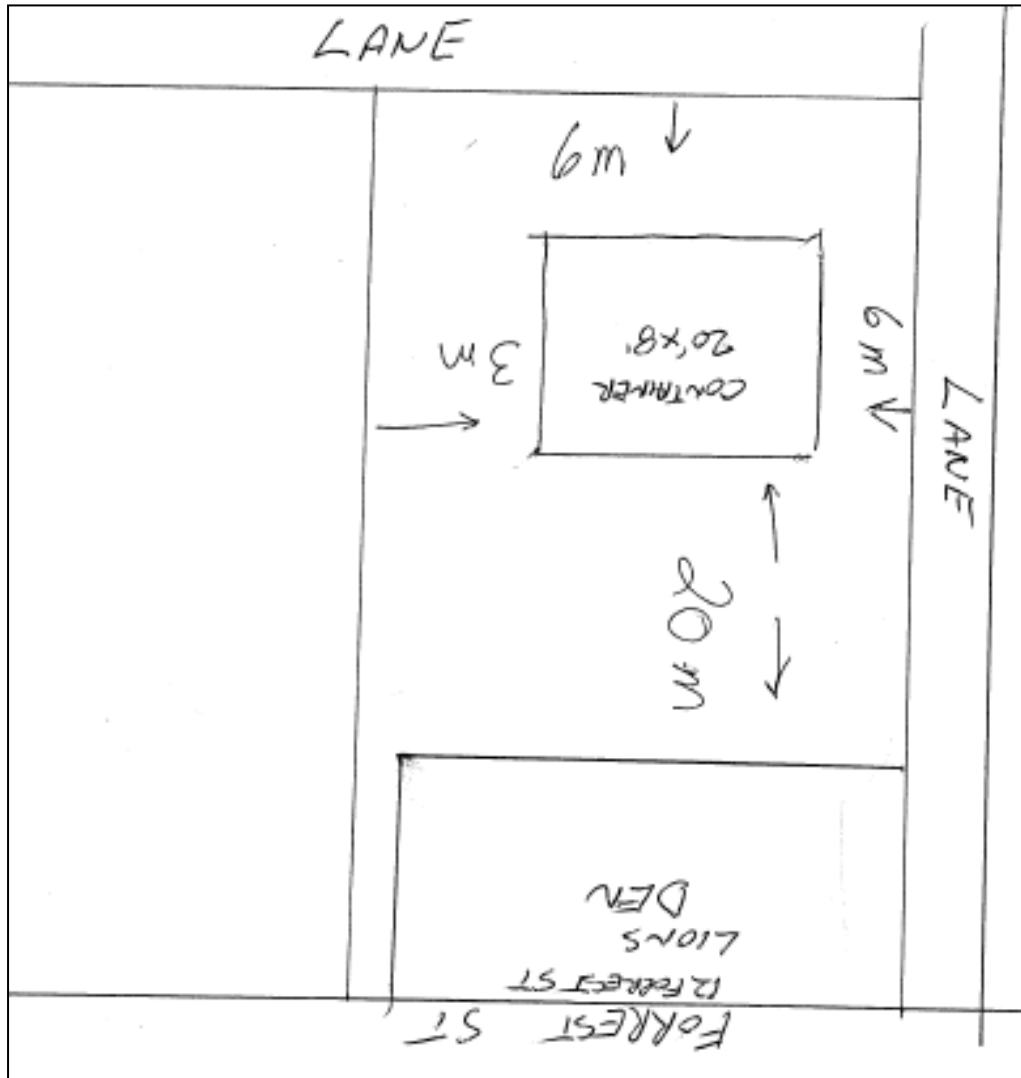
Dated:

for and on behalf of the Shire of Boyup Brook.

CARRIED 7/0

Res 54/17

Approved Plans



8.3.3 Development – Relocated Dwelling - Lot 200 Winnejup Road, Mayanup.

Location: Lot 200 Winnejup Road
Applicant: C Clark
File: A9130
Disclosure of Officer Interest: None
Date: 18 May 2017
Author: A. Nicoll, Town Planner
Authorizing Officer: Alan Lamb, Chief Executive Officer
Attachments: Nil

SUMMARY

The purpose of this report is to put before Council the request to develop a Relocated Dwelling at Lot 200 Winnejup Road.



Council discretion is required in accordance with the Shire's *Local Planning Scheme No.2*, which states:

5.17.1 A relocated dwelling may not be transported to and placed on a lot within the district and thereafter occupied as a residential dwelling (whether in whole or in part) except with the approval of Council and in accordance with any conditions contained in such an approval.

This report item recommends that the Council support the proposed relocated dwelling.

BACKGROUND

The Shire of Boyup Brook received an application to relocate a used dwelling from the Shire of Bridgetown, to Lot 200 Winnejump Road.

Lot 200 Winnejump Road is located approximately 3.5km south west of the Mayanup Townsite.

COMMENT

The relocated dwelling is approximately 10m long and 10m wide with a small veranda.

The dwelling is of a framed construction with timber cladding, gable zincalume roof and has been certified by an engineer as being structurally adequate.



The proposal is unlikely to impact on the locality for the following reasons:

- The subject property is isolated from neighbouring farm dwellings;
- The proposed dwelling is well setback (217m) from the main road;
- The timber cladding on the walls of the dwelling makes for a satisfactory external appearance.

A bushfire attack level assessment has determined that, in the instance of a bushfire, the dwelling may be exposed to a radiant heat of 12.5kw/m².

This means that the dwelling will need to be upgraded to comply with construction standards 3 and 5 of the *Australian Standard 3959 Construction of Buildings in Bushfire Prone Areas*.

STATUTORY OBLIGATIONS

Lot 200 Winnejuip Road is zoned 'Rural' in accordance with *Local Planning Scheme No.2*. A Single House in the 'Rural' zone is a use that is permitted subject to compliance with all requirements of the *Local Planning Scheme No.2*.

The proposal complies with the *Local Planning Scheme No.2* clause 5.2.5, which states:

No building development shall be located within 10 metres of any boundary of a lot in the Rural Zone.

The proposal is expected to comply with the scheme clause 5.17.2, which states:

In considering whether or not to grant approval for a relocated dwelling the Council shall have special regard to:

- i. the appearance and external materials of the dwelling, and any proposed alterations thereto;*
- ii. the amenity of the locality;*
- iii. the visual prominence of the site; and*
- iv. all applicable statutes, local laws and regulations relating to dwelling houses applicable to both the relocated dwelling and the lot upon which it is to be located following transportation.*

The *Local Planning Scheme No.2* clause 5.17.3 states:

In granting an approval for a relocated dwelling the Council may impose conditions including conditions which:

- i. Require the applicant or owner to obtain a building license in accordance with Section 9 of the Building Act 2011; and*
- ii. require the applicant or owner to provide a bond or bank guarantee to Council as surety for the completion of the relocated dwelling to a standard of presentation acceptable to Council within a specified time frame. Should Council require the provision of a bond, such monies so received shall be deposited in an Interest Bearing Trusts Account and upon the satisfactory completion of the necessary works, such monies owing shall be refunded.*

The proposed dwelling is structurally sound and in a presentable condition. It is therefore recommended that the Council does not require the provision of a bond as surety for the completion of the relocated dwelling.

POLICY IMPLICATIONS

The following policy applies to the subject application:

'POLICY NO. B.08 Transportable Residences'

The following Policy B.08 provisions are applicable to the application at hand:

- *Relocated houses may not be brought into the shire until a building permit is issued.*
- *Houses clad with asbestos cement sheeting will be permitted, provided the cladding is undamaged and the relocation complies with the Health (Asbestos) Regulations.*
- *The visual amenity of the building shall be brought up to the required standard within three (3) months of being placed on the lot.*
- *The building application shall include a Structural Engineers Report with the following:*
 - *A statement that the proposed dwelling is in a sound structural condition and can be transported and relocated on a stump floor system. The report must also detail any defects in relation to cladding, roofing, etc and repairs necessary to bring the house up to the required standard;*
 - *Photographs of each elevation;*
 - *Building plans of the dwelling as per the building regulations;*
 - *Septic tank application form and plans;*
 - *Building permit fee and bond (cash or bank guarantee) must be paid prior to the issuing of a building permit.*
- *Stumps may be of timber, steel or concrete. All timber stumps and sole plates to be of new jarrah or other hardwood approved by the Building Surveyor. No second-hand wood stumps or sole plates to be used.*
- *All damaged sections of external wall cladding and roof sheeting shall be replaced with new material to match existing.*
- *If more than 10% of roofing sheets, gutters, ridge caps or flashings are affected by rust then those sheets or materials must be replaced with new roofing materials to match existing.*
- *Any damaged or rusted gutters or downpipes are to be replaced with new materials to match existing.*
- *Any damaged tiles to be replaced with new tiles of the same colour and design as the existing tiles.*
- *All windows and openings are to comply with the Building Code of Australia. All broken glass in the dwelling is to be replaced, all windows and doors to open freely and locks and catches are to be easily operable.*
- *The building is not to be occupied prior to final inspection by the Building Surveyor.*

VOTING REQUIREMENTS

Simple majority

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 8.3.3

MOVED: Cr Aird

SECONDED: Cr Rear

That Council

Grants development approval for a relocated dwelling at Lot 200 Winnejump Road, subject to the following notice:

Planning and Development Act 2005

Shire of Boyup Brook

NOTICE OF DETERMINATION ON APPLICATION FOR DEVELOPMENT APPROVAL

Location: Lot 200 Winnejup Road

Description of proposed development:

Relocated Dwelling

The application for development is approved subject to the following conditions.

Conditions:

1. Prior to occupancy of use, unless varied by a condition of approval or a minor amendment to the satisfaction of the Shire of Boyup Brook, all development shall occur in accordance with the approved plans.
2. All stormwater is to be managed and contained on-site, to the satisfaction of the Shire of Boyup Brook.

Date of determination: 18 May 2017

Note 1: The dwelling will need to be upgraded to comply with construction standards 3 and 5 of the Australian Standard 3959 Construction of Buildings in Bushfire Prone Areas.

Note 2: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

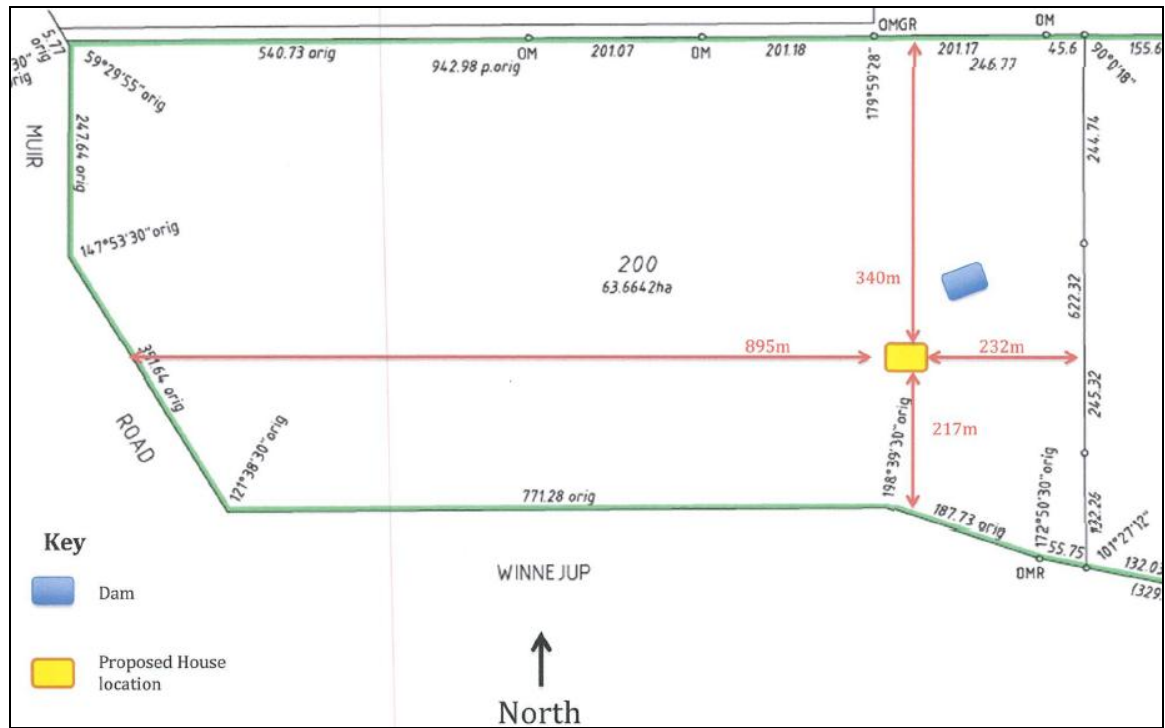
Signed:

Dated:

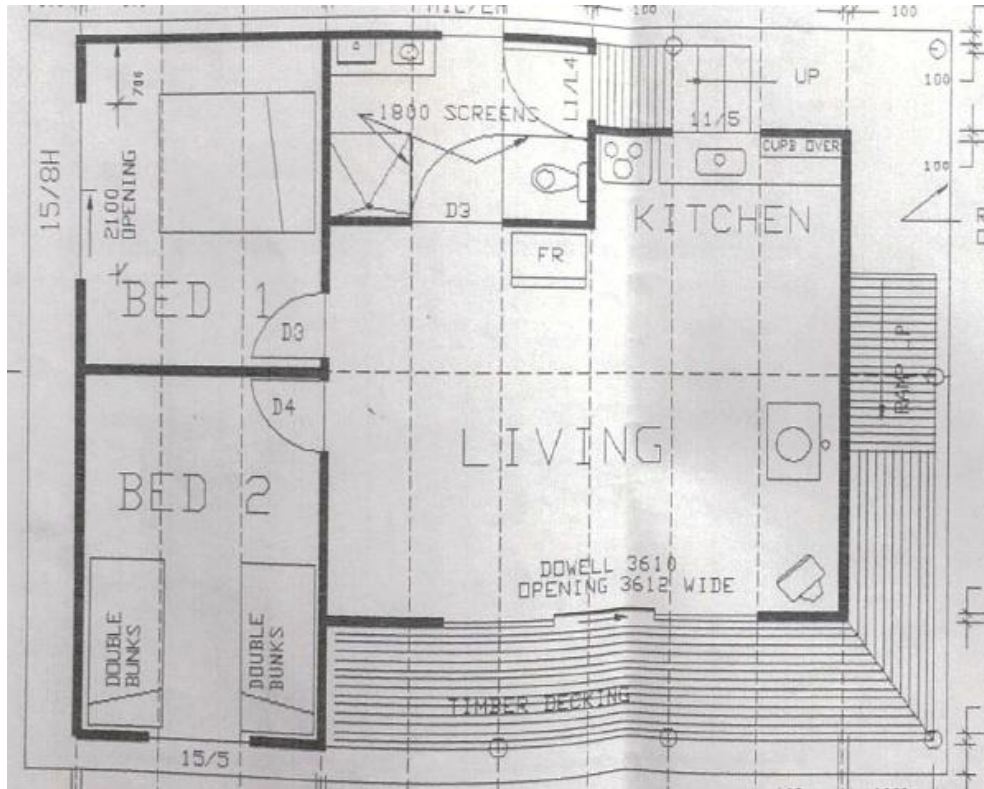
for and on behalf of the Shire of Boyup Brook.

Approved Plans

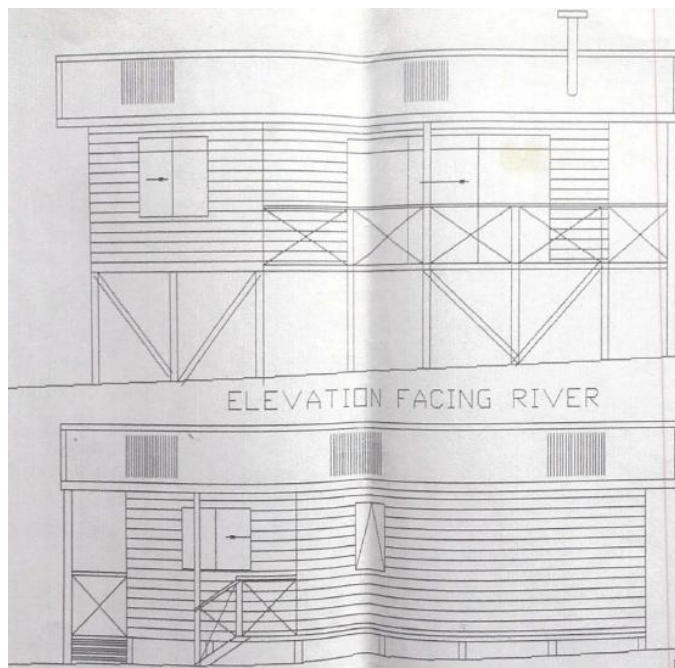
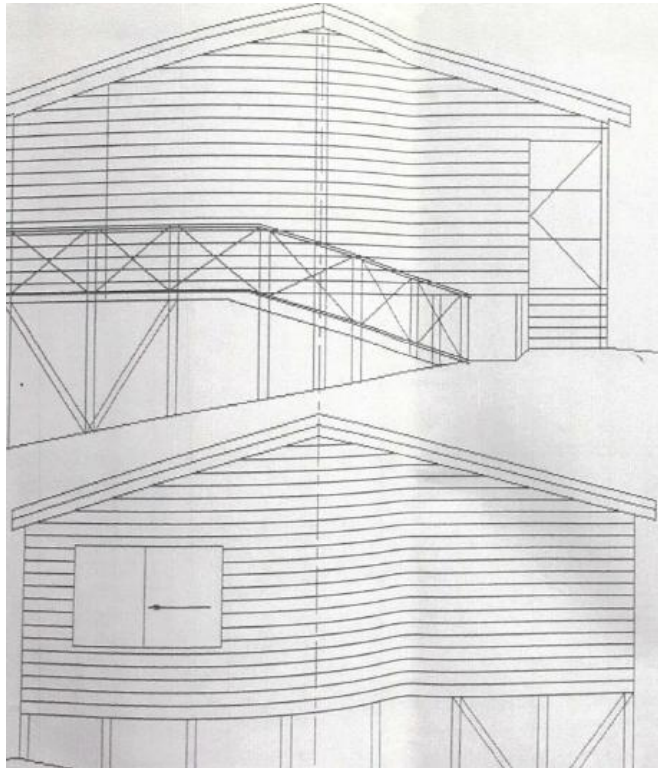
Site Plan



Floor Plans



Elevations



CARRIED 7/0

Res 55/17

8.3.4 Boyup Brook Family Playgroup Inc. Licence

Location:	84 Abel Street, BOYUP BROOK
Applicant:	Boyup Brook Family Playgroup Inc.
File:	LS/62/011
Disclosure of Officer Interest:	None
Date:	09 May 2017
Authors:	Stephen Carstairs – Director Corporate Services
Authorising Officer:	Alan Lamb - Chief Executive Officer
Attachments:	1. Excerpt from the Boyup Brook Family Playgroup Inc. Memorandum of Understanding. 2. Proposed Boyup Brook Family Playgroup Inc. Licence.

SUMMARY

For Council to endorse a proposed licence to the Boyup Brook Family Playgroup Inc. (Family Playgroup) to occupy the Family Stop Centre (84 Abel Street) on Thursday mornings during school term.

BACKGROUND

The Family Playgroup engage in pre-schooler children activities from Council premises at 84 Abel Street (the Family Stop Centre). A Memorandum of Understanding (MOU) to legitimise their 3 year tenure there was executed on 20th June 2013, and has now lapsed.

MOU's are nonbinding agreements between two or more parties which outline the terms and details of an understanding, including each parties' requirements and responsibilities. While in 2013 McCleods (shire's lawyers) recommended that an MOU was the appropriate instrument to legitimise the Family Playgroup's tenure at the Family Stop Centre, McCleods are now recommending a Licence to Occupy instead.

By comparison with an MOU, a Licence to Occupy is a (personal) binding agreement between the landowner (i.e. the shire as the licensor) and the occupier (i.e. the Family Playgroup as the licensee), whereby the licensor permits the licensee non-exclusive occupation of said premises. While licences to occupy are typically short in tenure, they don't have to be.

COMMENT

While the outgoing MOU between the shire and the Family Playgroup and the proposed licence have much in common, they contrast as follows:

- The MOU was for a three year tenure, while the proposed licence is for 7 months and will terminate coincidentally with the YMCA of Perth's lease at the Family Stop Centre;
- The MOU required the Family Playgroup to pay \$28.60 per day (of the order \$1,085 per annum), while the licence has a peppercorn \$1 per year charge which brings it more in line with leases the shire has with similar community groups where charges are of the order \$1 per annum;
- While the MOU did not include an option for renewal, the licence includes the option for the Family Playgroup to renew its licence (subject to Council approval) for 5 years, which is the same tenure that the YMCA of Perth was afforded in their December 2012 lease for the Family Stop Centre.

It is anticipated that the savings the Family Playgroup will realise from the change in charges will offset the cost of the \$20 million public liability insurance the Group will be required to take out under the proposed licence.

CONSULTATION

Alan Lamb (Chief Executive Officer), Robert Staniforth-Smith (Director Works and Services) and McCleods Lawyers.

STATUTORY OBLIGATIONS

The proposed licence document becomes a legal document and is entered into pursuant to the Land Administration Act 1997.

As required, the final licence document would be registered with Landgate with original copies being held by the Shire of Boyup Brook and the Family Playgroup.

POLICY IMPLICATIONS

There are no policy implications relating to this item.

BUDGET/FINANCIAL IMPLICATIONS

If endorsed, the dropping of the day charge (\$28.60) for occupation of the Family Stop facility by the Family Playgroup will mean some \$170 loss of revenue to the shire in the 2016-17 financial year.

STRATEGIC IMPLICATIONS

Nil.

SUSTAINABILITY IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Absolute Majority

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 8.3.4

MOVED: Cr Oversby

SECONDED: Cr Rear

That Council endorses the licence document between the Shire of Boyup Brook and the Boyup Brook Family Playgroup Inc., and confirms the following actions –

- 1. Signing and sealing of the licence by the Shire President and Chief Executive Officer.**
- 2. A final checking of the licence document by shire’s lawyers with any non-substantial changes incorporated into the licence document.**
- 3. As required, submission to Landgate for Registration.**

CARRIED BY ABSOLUTE MAJORITY 7/0

Res 56/17

8.3.5 Lot 336, Jackson Street - Lease of a Portion to Boyup Brook Pistol Club

Location:	<i>Lot 336, Jackson Street</i>
Applicant:	<i>Boyup Brook Pistol Club</i>
File:	<i>LS/62/028</i>
Disclosure of Officer Interest:	<i>None</i>
Date:	<i>10th May 2017</i>
Author:	<i>Stephen Carstairs (Director Corporate Services) and Angela Hales (Environmental Health Officer)</i>
Authorizing Officer:	<i>Alan Lamb (Chief Executive Officer)</i>
Attachments:	<i>1. Approved Boyup Brook Pistol Club lease - August 2016. 2. Proposed lease. 3. Correspondence from the Boyup Brook Pistol Club addressing WAPC's conditions, and copies of Management Plans.</i>

SUMMARY

The purpose of this report is to put before Council a Boyup Brook Pistol Club (BBPC) lease document with the recommendation that Council approve it being executed.

BACKGROUND

Along with a reducing number of community groups, the BBPC occupies a portion of Shire owned land without any formal agreement. Some years ago Council commenced the process of working with the community groups to formalise existing arrangements into leases, so as to provide the groups with security in terms of a legal right to occupy the land, and protection in terms of a legal document to legitimise the existing arrangements.

As a consequence, at its August 2016 ordinary meeting Council resolved (Res 103/16) as follows:

"That Council endorse the lease document between the Shire of Boyup Brook and the Boyup Brook Pistol Club for a portion of Lot 336 on Diagram 11985 being the whole of the land in Certificate of Title Volume 1337 Folio 838, and as depicted on Annexure A of the draft Lease document confirming the following actions subject to there being no substantial changes to the draft as presented –

- *Signing and sealing of the document by the Shire President and Chief Executive Officer.*
- *Submission to Landgate for Registration."*

Shire officers commenced the process of acting upon abovementioned resolution Res 103/16, and in so doing it was determined that the applicant (BBPC) would be required to refer a number of matters (Public Safety, Bushfire Management, Noise Management etc) to the Western Australian Planning Commission (WAPC). Subsequently in January 2017 the WAPC granted approval, with conditions, to a lease between the shire (the Lessor) and the BBPC (the Lessee), and see the WAPC's consent at Annexure D to the proposed lease.

Subsequently, the BBPC has addressed the WAPC's conditions as they relate to:

- a Noise Management Plan (condition 1),
- a Public Safety Management Plan (condition 2); and
- a Bushfire Management Plan (condition 4),

and refer attached for copies of the management plans. These plans have been reviewed by relevant shire officers, and found to be in keeping with best practice as follows:

- each plan has been assessed against their relevant industry standard and/or guideline referred to by the WAPC;
- the plans provide reasonable information that supports a fair, consistent and transparent approach that demonstrates a risk management process is in place with respect to the operations of a shooting venue; and
- the plans provide for protection to the local amenity of the immediate community.

Hence it is considered that the BBPC's plans meet with the conditions of the draft lease agreement as set by the WAPC.

With regard to WAPC condition 3, that details of the "Contaminated Site" status of the site being provided to the leaseholder, the BBPC have been informed in writing that the lease site is not recorded in the states Contaminated Sites Register.

COMMENT

As the current proposed lease agreement document is now substantially different to the one approved by Council in August 2016, i.e. it includes Annexure C - Access Road and Annexure D - WAPC Consent, it is again before Council for endorsement. If Council agrees with the recommendation, the document will go back to the lawyer to produce the execution copies. At that time it is possible that some final changes may need to be made (including adding the signing page) however these are not expected to be material (if they were the document would have to come back to Council and the BBPC).

CONSULTATION

The matter of this lease has been before Council, the WAPC, the BBPC was consulted, and Alan Lamb, Adrian Nicol (shire Planner), and Ben Anderson (DFES Bushfire Risk Management) were also consulted.

STATUTORY OBLIGATIONS

The Local Government Act provides restrictions on how assets may be disposed of (as lease is a form of disposal) but community groups such as sporting clubs are exempt as provided for in Regulation 30(2)(b) of the Local Government (Functions and General) Regulations:

(2)A disposition of land is an exempt disposition if —

- (b) the land is disposed of to a body, whether incorporated or not —*
 - (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and*
 - (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;*

POLICY IMPLICATIONS

Nil

BUDGET/FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

- **Environmental**
There are no known significant environmental issues.
- **Economic**
There are no known significant economic issues.
- **Social**
The BBPC is a well patronised and active sports club in Boyup Brook. The Club has a track record of self reliance, getting on with regular maintenance and improvements, hosting events for other shooters and the like. It is apparent that the Club meets the sporting and social needs of many community members.

VOTING REQUIREMENTS

Absolute majority

COUNCIL DECISION & OFFICER RECOMMENDATION - ITEM 8.3.5

MOVED: Cr Rear

SECONDED: Cr Imrie

That Council endorse the lease document between the Shire of Boyup Brook and the Boyup Brook Pistol Club for a portion of Lot 336 on Diagram 11985 being the whole of the land in Certificate of Title Volume 1337 Folio 838, and as depicted on Annexure A of the draft Lease document confirming the following actions subject to there being no substantial changes to the draft as presented –

- 1. Signing and sealing of the document by the Shire President and Chief Executive Officer.**
- 2. As required, submission of the executed lease to Landgate for Registration.**

CARRIED BY ABSOLUTE MAJORITY 7/0

Res 57/17

8.3.6 Country Local Government Fund Regional Groups 2012-13 - Recommendation to the Bunbury Wellington Group of Councils

Location:	<i>N/A</i>
Applicant:	<i>N/A</i>
File:	<i>n/a</i>
Disclosure of Officer Interest:	<i>None</i>
Date:	<i>10 May 2017</i>
Author:	<i>Alan Lamb</i>
Authorizing Officer:	<i>Chief Executive Officer</i>
Attachments:	<i>Confidential reports provided & letter from Department of Regional Development</i>

SUMMARY

The purpose of this report is to bring the matter of the need for the Bunbury Wellington Group of Council's (BWGC) to provide , by the end of May 2017, how the Country Local Government Fund (CLGF) grant will be spent/project completed by 31 December 2017.

BACKGROUND

The confidential report provided to Councillors was provided by the City of Bunbury CEO in confidence, and so its not for general public use. It also contains estimated costs for things which may later be the subject of tenders and so is commercial sensitive.

The Bunbury Wellington Group of Councils (BWGC) was formed in 1998 and consists of the following members:

- Shire of Capel
- Shire of Dardanup
- Shire of Collie
- Shire of Donnybrook-Balingup
- Shire of Harvey
- Shire of Boyup-Brook (joined May 2012)
- City of Bunbury

The group has been actively exploring the development of a Regional Waste Facility and in recent years, was successful in obtaining funding under the

Council Local Government Fund – Regional Groups to assist with the purchase of a suitable site (located at Banksia Road Dardanup and owned by the Shire of Dardanup).

The Shire of Dardanup decided to go to public tender for the sale of the Banksia Road site, received higher offer and entered into an agreement with the successful tenderer.

The BWGC decided to open the opportunity of regional waste disposal to the whole of the South West and the combined group has been working toward securing a parcel of land for this purpose. Whilst headway has been made in relation to site selection, much is yet to be done before seeking a management order for the (unmanaged) Crown Reserve, selected as being the most suitable site, and site infrastructure development. It will not be possible then to complete the remaining preliminaries, or spend a significant portion of the grant, by 31 December 2017.

The grant is tied to waste management and so the fallback position put at a number of BWGC meetings has been to seek to have the portion of funds, which could not be utilised on the regional waste disposal site/facility, allocated to a new cell at the existing land fill site at Stanley Road (A Bunbury Harvey Regional Council facility in the Shire of Harvey).

COMMENT

Boyup Brook successfully applied to the BWGC for its town sewerage scheme to be part funded in the 2013-14 CLGF Regional Groups funding round but the programme was discontinued, by the State Government. So Boyup Brook did not benefit directly from this source of funding whilst a member of the BWGC. Given time constraints and the grant now being tied to waste management, there appears to be no possibility of diverting funds to a project for this Shire.

If a portion of the funds do go to pay part of the cost of constructing another cell at the exiting Stanley Road waste disposal site it is reasonable for all members of the BWGC to be offered a discount on the normal gate fees for any waste they may send during the next 3 years (each cell lasts 3 to 5 years).

The timeframe for progressing the regional facility, as set out in the confidential attachment, exceeds the 31 December deadline for completion and spending the funds. It is proposed that a delegation of Mayors and Presidents from all of the Southwest Councils meet with the Minister for Regional Development to lobby for the current time restriction to be varied. It is anticipated that this aspect will be dealt with at the BWGC meeting to be held 25 May 2017.

Two Councils in the BWGC had dealt with this matter at the time of writing. The unconfirmed minutes of the City of Bunbury provide:

1. That Council authorise the options proposed for the Country Local Government Funding.

Regional Allocation and South West Regional Waste Management Site to be submitted for consideration at the next Bunbury Wellington Group of Councils Meeting, with Option 1 being the preferred Council position, along with the two other recommendations contained in the report.

2. That in the event that there is no support for Option 1, the Mayor be authorised to consider alternatives provided by the other Local Governments and support a position which will see a positive outcome for the City.

3. That Council support the funding of a project officer and the progressing of the required studies for the site identified in accordance with the CLGF Grant.

The Shire of Collie unconfirmed minutes provide:

That Council

- 1. Support the notion of retaining the CLGF funding 50% towards the development of site 16 (new site) and 50% (approx.) towards development of new cells at the Stanley road site.*
- 2. propose that \$150,000 of the CLGF funding be set aside for feasibility assessment of a waste to energy / biomass facility preferably located in Collie.*

In the end, it is for the BWGC to decide what direction to take in relation to the CLGF grant (it will do this at its meeting scheduled for 25 May 2017, and then seek Department of Regional Development agreement to this). But the Shire President is a voting delegate, at this forum, and so needs some direction from Council. At the same time however he needs latitude to make a decision based on Council's sentiments, information provided at the meeting, and opportunities which may be presented, in order to seek the best outcome for Boyup Brook and the region.

CONSULTATION

The matter of the grant and the regional waste facility have been before Council a number of times in the past.

STATUTORY OBLIGATIONS

Nil

POLICY IMPLICATIONS

Nil

BUDGET/FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

A regional waste facility will undoubtedly be a significant improvement on the current model where each Local Government has its own arrangements/facilities (or joins with one other for a joint facility). This model offers economies of scale which will enable much more waste to be diverted from land fill than could be achieved currently.

SUSTAINABILITY IMPLICATIONS

- **Environmental**
A regional facility will result in more waste being diverted from landfill .
- **Economic**
Whilst cartage costs will increase efficiencies should be realised and gate prices will not be at the dictate of a commercial operator.
- **Social**
There are no known significant social issues.

VOTING REQUIREMENTS

Simple majority

MOVED INTO COMMITTEE

MOVED: Cr Aird

SECONDED: Cr Kaltenrieder

That the Council move into a committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1.to allow members free discussion on the matter.

CARRIED 7/0

Res 58/17

MOVED OUT OF COMMITTEE

MOVED: Cr Muncey

SECONDED: Cr Rear

That the Council moves out of committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1.

CARRIED 7/0

Res 59/17

OFFICER RECOMMENDATION – ITEM 8.3.6

MOVED: Cr Kaltenrieder

SECONDED: Cr Muncey

That Council

1. support the proposal for the Country Local Government Funding Regional Group 2012/13 grant, as awarded to the Bunbury Wellington Group of Councils, to be applied to the development of the new regional facility site, described as site 16, and to a new cell at the Stanley Road regional facility.
2. authorise the President to consider alternatives provided by the other Local Governments and support a position which will see a positive outcome for the Shire.
3. support a strong call for an extension of time for the Bunbury Wellington Group Of Councils to expend grant funds on the new regional site, and for a group of Southwest Council's Mayors and Presidents being delegated to meet with the Minister for Regional Development to put a very strong case in support.

MOTION WITHDRAWN

Withdrawn with the acquiescence of the mover and seconder.

MOTION

MOVED: Cr Muncey

SECONDED: Cr Kaltenrieder

That Council authorise the President to consider alternatives provided by the other Local Governments and support a position which will see a positive outcome for the Shire.

If a positive outcome is not achieved then Council supports the handing back of the grant funds to the Department of Regional Development.

CARRIED 7/0

Res 60/17

8.3.7 Addendum YMCA of Perth Lease

Location:	84 Abel Street, BOYUP BROOK
Applicant:	YMCA of Perth
File:	LS/62/011
Disclosure of Officer Interest:	None
Date:	09 May 2017
Authors:	Stephen Carstairs – Director Corporate Services
Authorising Officer:	Alan Lamb - Chief Executive Officer
Attachments:	1. Excerpt YMCA of Perth lease including the Schedule. 2. Addendum to YMCA of Perth lease. 3. Correspondence from YMCA of Perth requesting a change in days it might operate the child care centre. Support correspondence from the Boyup Brook Playgroup.

SUMMARY

For Council to endorse an addendum to the YMCA of Perth lease for the Family Stop Centre (84 Abel Street), so as to allow the YMCA to occupy the premise for 3 days per week as follows: Monday or Friday, Tuesday and Wednesday.

BACKGROUND

The YMCA of Perth operates a child care centre from Council premises at 84 Abel Street (the Family Stop Centre). A lease to legitimise their tenure there was executed on 21st December 2012 (excerpt attached).

Discussions on the proposed variation to the 21st December 2012 lease, to vary the days of occupation, have occurred over some months and assume priority as the termination date for the lease (20th December 2017) approaches, and see attached correspondence from both the YMCA of Perth and the Family Playgroup who's licence to occupy the Family Stop Centre is the subject of a separate report to Council.

COMMENT

A draft addendum to the 21st December 2012 lease has been prepared and proofed, and is submitted to Council for endorsement.

Changing child care operating days from Mondays to Fridays will mean that the council will need to change its lawn mowing days from Friday (when the premises are not in operation) to every second Monday when the premises are proposed to not be in operation and when shire staff are not on a scheduled RDO.

CONSULTATION

Alan Lamb (Chief Executive Officer) and Robert Staniforth-Smith (Director Works and Services).

STATUTORY OBLIGATIONS

The addendum to the lease document becomes a legal document and is entered into pursuant to the Land Administration Act 1997.

As required, the final addendum document would be registered with Landgate with original copies being held by the Shire of Boyup Brook and the YMCA of Perth.

POLICY IMPLICATIONS

There are no policy implications relating to this item.

BUDGET/FINANCIAL IMPLICATIONS

Changing the shire's lawn mowing day from Fridays to every second Monday is to be at no additional cost to Council.

STRATEGIC IMPLICATIONS

Nil.

SUSTAINABILITY IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Absolute Majority

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 8.3.7

MOVED: Cr Imrie

SECONDED: Cr Kaltenrieder

That Council endorse the addendum to the 21st December 2012 lease document between the Shire of Boyup Brook and the YMCA of Perth to change the days of occupation from: *3 days per week - Monday, Tuesday and Wednesday only*, to: *3 days per week - Monday or Friday, Tuesday and Wednesday only*, and confirming the following actions –

- 1. Signing and sealing of the addendum document by the Shire President and Chief Executive Officer.**
- 2. A final checking of the document by both shire officers and the YMCA of Perth with any non-substantial changes incorporated into the lease addendum document.**
- 3. As required, submission to Landgate for Registration.**

CARRIED BY ABSOLUTE MAJORITY 7/0

Res 61/17

9 COMMITTEE MINUTES

9.1.1 Minutes of the Bunbury Wellington Group of Councils
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Location:	<i>N/A</i>
Applicant:	<i>N/A</i>
File:	<i>n/a</i>
Disclosure of Officer Interest:	<i>Nil</i>
Date:	<i>9 May 2017</i>
Author:	<i>Alan Lamb - CEO</i>
Attachments:	<i>Yes – Minutes</i>

BACKGROUND

The Bunbury Wellington Group of Councils meeting was held on 13 February 2017 and 27 March 2017.

Minutes of the meeting are laid on the table and circulated.

COUNCIL DECISION & OFFICER RECOMMENDATION – Item 9.1.1

MOVED: Cr Oversby

SECONDED: Cr Aird

That the minutes of the Bunbury Wellington Group of Councils meeting be received.

CARRIED 7/0

Res 62/17

10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11 URGENT BUSINESS BY APPROVAL OF THE PRESIDENT OR A MAJORITY OF COUNCILLORS PRESENT

Nil

12 CONFIDENTIAL MATTERS – BEHIND CLOSED DOORS

Nil

13 CLOSURE OF MEETING

There be no further business the Shire President, Cr Giles thanked all for attending and declared the meeting closed at 6.25pm.