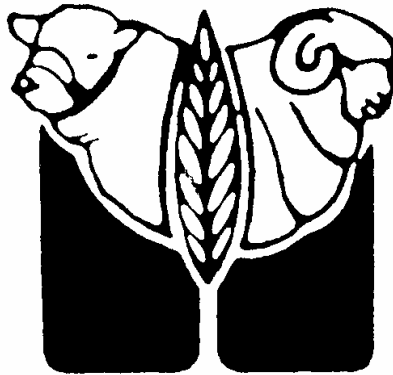


MINUTES



ORDINARY MEETING

HELD ON

THURSDAY, 17 MARCH 2005

AT

SHIRE OF BOYUP BROOK
ABEL STREET – BOYUP BROOK
COMMENCEMENT AT 3.30PM

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Suspension of Standing Orders

MOVED: Cr Oversby

SECONDED: Cr Downing

That the Order of Business for the Council Meeting, being Clause 5 of the Standing Orders, Local Law No 1 be suspended.

CARRIED: 9/0

1 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

1.1 Attendance

Cr T Ginnane – Shire President
Cr J Mondy
Cr N Blackburn
Cr S Broadhurst
Cr R Downing
Cr P Marshall
Cr K Moir
Cr T Oversby
Cr S Purse

Mr W Pearce – Chief Executive Officer
Mr K Jones – Manager of Finance and Administration
Mr J Eddy – Manager of Works and Services
Mrs G Wallace – Secretary (departed 6.00pm)

Mr B Anderson – Donnybrook/Bridgetown Mail (departed 4.40pm)
Mr D Miller (departed 3.56pm)
Mr D Millington (entered 5.04pm/departed 5.45pm)

1.2 Apologies

2 PUBLIC QUESTION TIME

2.1 Response to Previous Public Questions Taken on Notice

Nil

2.2 Public Question Time

D Miller – Town Planning Scheme

Mr Miller asked that the Council to update him on the Shire of Boyup Brook Town Planning Scheme No. 2 and the draft Local Rural Strategy in relation to proposed rural subdivision lot sizes.

The Chief Executive Officer advised that the Council is currently seeking the support of the Western Australian Local Government Association to lobby the Minister for Planning and Infrastructure to change the Western Australian Planning Commission's policy which does not allow such subdivisions to be less than 80ha.

The Boyup Brook Shire Council supports 40ha subdivisions. It will support smaller new lots where the proponent provides evidence that the lots will be sustainable.

D Miller departed the Chambers, the time being 3.56pm.

3 APPLICATIONS FOR LEAVE OF ABSENCE

4 PETITIONS/DEPUTATIONS/PRESENTATIONS/REPORTS

4.1 Cr Broadhurst – Blackwood River Valley Marketing Association

A copy of the new 'Inland Loop to the Blackwood River Valley' brochure was handed out to Council to view. The brochure was launched at the Caravan and Camping Expo. Cr Broadhurst wished to acknowledge the work of previous Community and Economic Development Officer, Ian Rhind for his work on this project.

The BRVMA has achieved placing new valley road signs at major entrances, creating the abovementioned brochure and a website in the past 12 months.

4.2 Cr Blackburn – Rylington Park

The Rylington Park Dam Project has been completed with the help of external funding of \$80,000.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 Minutes of the Ordinary Meeting of the Council held on 17 February 2005.

MOVED: Cr Downing

SECONDED: Cr Mondy

That the minutes of the previous Ordinary Meeting of the Council held on 17 February 2005 be confirmed as an accurate record subject to the following changes:-

Page 5 Item 7.1.1 the following section be deleted:-

“That the Council approve the purchase and installation of ten (10) Crepe Myrtle trees at three hundred and fifty dollars (\$350.00) per tree to complete stage two of the Abel Street beautification.

Amendment

MOVED: Cr Broadhurst

SECONDED: Cr Purse

The words ‘purchase and installation’ be replaced with the word ‘ordering’ and the amount of ‘three hundred and fifty dollars (\$350.00)’ be replaced with ‘two hundred and forty dollars (\$240.00)’.

CARRIED 6/2

The amendment then becomes the motion.”

CARRIED 9/0

6 PRESIDENTIAL COMMUNICATIONS

Cr Ginnane attended the memorial service of Mr Harold Whistler.

Cr Ginnane visited Northampton Shire. The Shire has a co-operative for roads with ratepayers supplying gravel and trucks.

7 REPORTS OF OFFICERS AND COMMITTEES

7.1 WORKS AND SERVICES

7.1.1 Townscape Advisory Committee Minutes

<i>Proponent:</i>	<i>Shire of Boyup Brook</i>
<i>Location:</i>	<i>-</i>
<i>Reporting Officer:</i>	<i>John Eddy</i>
<i>Date Report Written:</i>	<i>10 March 2005</i>
<i>Enabling Legislation:</i>	<i>Local Government Act 1995</i>
<i>File:</i>	<i>PA/37/001</i>
<i>Appendices:</i>	<i>1.1 - Minutes</i>

BACKGROUND:

A Townscape Advisory Committee meeting was held on 9 March 2005.

Minutes of the meeting are laid on the table and circulated (refer to appendix 1.1).

MOVED: Cr Broadhurst

SECONDED: Cr Downing

That the:-

1. minutes of the Townscape Advisory Committee held on the 9 March 2005, be received;
2. following footpaths be presented to the Council for consideration in the 2005/2006 budget.
 1. Abel Street – Chemist Shop to Dickson Street
 2. Dickson Street – Forrest Street to Railway Parade
 3. Railway Parade – Post Office to Dickson Street

CARRIED 9/0

7.2 DEVELOPMENT AND COMMUNITY SERVICES

7.2.1 Nelson Location 583 Muir Road, Boyup Brook – Planning Application for a Home Occupation

<i>Proponent:</i>	<i>M & G Wallace</i>
<i>Location:</i>	<i>NL 583 Muir Road, Boyup Brook</i>
<i>Reporting Officer:</i>	<i>Will Pearce</i>
<i>Date Report Written:</i>	<i>08 March 2005</i>
<i>Enabling Legislation:</i>	<i>Town Planning Scheme No 2</i>
<i>File:</i>	<i>AS10220</i>
<i>Appendices:</i>	<i>-</i>

BACKGROUND:

The proponent has applied to the Council for a home occupation approval to provide for an office for Bookkeeping activities to be located at Nelson Location 583 Muir Road, Boyup Brook.

The applicant has forwarded general details to support the application as required by the Shire's Town Planning Scheme No. 2.

DETAIL:

The lot is zoned 'rural' and as such a home occupation is an 'AA' use under the Town Planning Scheme No. 2 which the Council, in exercising the discretionary powers available to it, may approve.

The proponent advises that a bedroom of 16m² will be used for after hours office purposes only (computer and phone) with a negligible number of vehicles needing to visit the property.

A 'home occupation' is defined in the Scheme... *'as a business or activity carried on, with the permission of the Council, within a dwelling house by a resident in the dwelling to which it is appurtenant on condition that:-*

- a) It does not cause injury to or affect the amenity of the neighbourhood;*
- b) Does not entail the employment of any person not a member of the occupiers family;*
- c) Does not occupy an area of greater than twenty (20) square metres;*
- d) Does not require the provision of any essential services of a greater capacity than normal;*
- e) Does not display a sign exceeding 0.2 square metres;*

- f) *In the opinion of the Council is compatible with the principle uses in the area and does not generate a volume of traffic that would prejudice the amenity of the area;*
- g) *Does not entail the presence of more than one (1) commercial vehicle and does not include provision for fuelling or repairing of motor vehicles within the property.'*

COMMENT:

This proposal would seem to have a negligible impact on the property from a planning perspective.

It is suggested that the Council approves the planning application for an office, to be used for providing book-keeping services, within the residential dwelling located at Nelson Location 583 Muir Road, Boyup Brook as presented on the condition that the proponent complies with the Shire of Boyup Brook Town Planning Scheme 2.

MOVED: Cr Mondy

SECONDED: Cr Marshall

That the Council approves the planning application for an office, to be used for providing book-keeping services, within the residential dwelling located at Nelson Location 583 Muir Road, Boyup Brook as presented on the condition that the proponent complies with the Shire of Boyup Brook Town Planning Scheme 2.

CARRIED 9/0

7.2.2 Location 227 (#2) Forrest Street, Boyup Brook – Planning Application for a Home Occupation

<i>Proponent:</i>	<i>T & T Reid</i>
<i>Location:</i>	<i>Location 227 (#2) Forrest Street, Boyup Brook</i>
<i>Reporting Officer:</i>	<i>Will Pearce</i>
<i>Date Report Written:</i>	<i>08 March 2005</i>
<i>Enabling Legislation:</i>	<i>Town Planning Scheme No 2</i>
<i>File:</i>	<i>AS510</i>
<i>Appendices:</i>	<i>-</i>

BACKGROUND:

The proponent has applied to the Council for a home occupation approval to provide for an office for Bookkeeping activities to be located at Location 227 (#2) Forrest Street, Boyup Brook.

The applicant has forwarded general details to support the application as required by the Shire's Town Planning Scheme No. 2.

DETAIL:

The lot is zoned 'residential' and as such a home occupation is an 'AA' use under the Town Planning Scheme No. 2 which the Council, in exercising the discretionary powers available to it, may approve.

The proponent advises that a bedroom of 12m² will be used for after hours office purposes only (computer and phone) with a negligible number of vehicles needing to visit the property.

A 'home occupation' is defined in the Scheme... 'as a *business or activity carried on, with the permission of the Council, within a dwelling house by a resident in the dwelling to which it is appurtenant on condition that:-*

- h) *It does not cause injury to or affect the amenity of the neighbourhood;*
- i) *Does not entail the employment of any person not a member of the occupiers family;*
- j) *Does not occupy an area of greater than twenty (20) square metres;*
- k) *Does not require the provision of any essential services of a greater capacity than normal;*
- l) *Does not display a sign exceeding 0.2 square metres;*
- m) *In the opinion of the Council is compatible with the principle uses in the area and does not generate a volume of traffic that would prejudice the amenity of the area;*
- n) *Does not entail the presence of more than one (1) commercial vehicle and does not include provision for fuelling or repairing of motor vehicles within the property.'*

COMMENT:

This proposal would seem to have a negligible impact on the property from a planning perspective.

It is suggested that the Council approves the planning application for an office, to be used for providing book-keeping services, within the residential dwelling located at Location 227 (#2) Forrest Street, Boyup Brook as presented on the condition that the proponent complies with the Shire of Boyup Brook Town Planning Scheme 2.

MOVED: Cr Downing

SECONDED: Cr Broadhurst

That the Council approves the planning application for an office, to be used for providing book-keeping services, within the residential dwelling located at Location 227 (#2) Forrest Street, Boyup Brook as presented on the condition that the proponent complies with the Shire of Boyup Brook Town Planning Scheme 2.

CARRIED 9/0

7.2.3 Boyup Brook Telecentre Extension – In kind Support Requested

<i>Proponent:</i>	<i>Boyup Brook Telecentre</i>
<i>Location:</i>	<i>Lot 4 Terry Road, Boyup Brook</i>
<i>Reporting Officer:</i>	<i>Will Pearce</i>
<i>Date Report Written:</i>	<i>08 March 2005</i>
<i>Enabling Legislation:</i>	<i>Town Planning Scheme No 2</i>
<i>File:</i>	<i>CR/31/013</i>
<i>Appendices:</i>	<i>-</i>

BACKGROUND:

The Boyup Brook Telecentre has funding to extend its current facility in Abel Street.

In kind support for site works is requested.

DETAIL:

The Telecentre has approximately \$200,000 in funding to construct a training and video conference room to its existing facility.

The Shire of Boyup Brook has currently budgeted \$20,000 from its Commercial Reserve as a contribution to the project.

The Telecentre has forwarded correspondence stating:-

On behalf of the Boyup Brook Telecentre Management Committee and Staff I would like to thank the shire for their ongoing support of the Telecentre and commitment to the Telecentre extensions.

Due to a time span of over 18 months between the Telecentre applying for funding for the extensions and commencement of building construction there has been a significant increase in building costs brought about by the current building boom occurring around the state.

We have negotiated with the builder to come within our budget, but at the expense of siteworks. We would like to ask the Shire to assist us with the siteworks which include removal of clothes line and hardiflex fence between carpark area and grassed area on eastern side of Telecentre building, removal of garden plants along east side of Telecentre (Poplar trees along courthouse / Telecentre boundary will not need to be removed) and removal of topsoil also on eastern side of Telecentre to allow for a clean site so that the extensions may commence once a building licence has been approved.

I would be happy to meet with the Shire Works Manager, John Eddy, on site to clarify and discuss this request further. Please do not hesitate to contact me on 9765 1169.

COMMENT:

The Manager of Works and Services and the Chief Executive Officer met with the Telecentre Manager, Lynda Coote, on site to discuss the required in kind support.

The MWKS advised that the work involved would require two employees for a day plus plant at an approximate value of \$1,000. The works can be fitted in to the current works program.

The expense can be allocated under the shire's budgeted Telecentre maintenance allocation of approximately \$800 that is not likely to be fully used by 30 June 2005.

It is suggested that the Council approves by an ABSOLUTE MAJORITY providing limited assistance with site works, as requested, required for the future extensions to the Boyup Brook Telecentre at an approximate cost of \$1,000.

MOVED: Cr Mondy

SECONDED: Cr Purse

That the Council approves by an ABSOLUTE MAJORITY providing limited assistance with site works, as requested, required for the future extensions to the Boyup Brook Telecentre at an approximate cost of \$1,000.

CARRIED 9/0

7.2.4 Youth Advisory Committee Minutes

Proponent: Shire of Boyup Brook
Location: -
Reporting Officer: Keith Jones
Date Report Written: 08 March 2005

Enabling Legislation: Local Government Act 1995
File: IM/37/004
Appendices: 1.2 - Minutes

BACKGROUND:

Meetings of the Youth Advisory Committee were held on the 08 and 15 February and 01 March 2005.

Minutes of the meetings are laid on the table and circulated (refer to appendix 1.2).

MOVED: Cr Purse

SECONDED: Cr Oversby

That the minutes of the Youth Advisory Committee on 08 and 15 February and 01 March 2005 be received.

CARRIED 9/0

7.2.5 Economic Development Committee Minutes

Proponent: Shire of Boyup Brook
Location: -
Reporting Officer: Will Pearce
Date Report Written: 10 March 2005
Enabling Legislation: Local Government Act 1995
File: GO/37/005
Appendices: 1.3 Minutes

BACKGROUND:

A Meeting of the Economic Development Committee was held on the 09 March 2005.

Minutes of the meeting are laid on the table and circulated (refer to appendix 1.3).

MOVED: Cr Mondy

SECONDED: Cr Oversby

That the minutes of the Economic Development Committee Meeting held on 09 March 2005, be received;

CARRIED 9/0

7.2.6 Recreation & Leisure Advisory Committee Minutes

Proponent: Shire of Boyup Brook
Location: -
Reporting Officer: Keith Jones
Date Report Written: 08 March 2005
Enabling Legislation: Local Government Act 1995
File: RE/37/001
Appendices: 1.4 Minutes

BACKGROUND:

A meeting of the Recreation & Leisure Advisory Committee was held on the 02 March 2005.

Minutes of the meeting are laid on the table and circulated (refer to appendix 1.4).

MOVED: Cr Mondy

SECONDED: Cr Downing

That:-

1. the minutes of the Recreation & Leisure Advisory Committee held on 02 March 2005, be received;
2. Ms Kirsten Martin be accepted as a community member on the Recreation and Leisure Advisory Committee.

CARRIED 9/0

7.3 CORPORATE SERVICES

7.3.1 2004 Statutory Compliance Audit

<i>Proponent:</i>	<i>Shire of Boyup Brook</i>
<i>Location:</i>	<i>-</i>
<i>Reporting Officer:</i>	<i>Will Pearce</i>
<i>Date Report Written:</i>	<i>01 March 2005</i>
<i>Enabling Legislation:</i>	<i>Local Government Act 1995</i>
<i>File:</i>	<i>FM/09/004</i>
<i>Appendices:</i>	<i>1.5 - Compliance Audit Return</i>

BACKGROUND:

The Statutory Compliance Return for the period 1 January 2004 to 31 December 2004 is presented to the Council for adoption.

DETAIL:

The return is required to be presented to the Council for adoption and forwarded to the Department of Local Government and Regional Development by the end of March annually. The Chief Executive Officer together with the President is responsible for completion of the return certification.

The return is divided into various sections ranging from certifying compliance with the Local Government Act 1995 and subsidiary regulations for disposition of properties, delegations, disclosure of financial interest to financial reporting.

The return has been completed and with the exception of the sections indicated in the return has been met (see Appendix 1.5).

The identified areas of non-compliance have been noted in the return.

COMMENT:

The items of non-compliance are not considered significant in the context of the numerous functions contained in the Compliance Return.

It is recommended that the Compliance Return be adopted and the Executive Director of the Department of Local Government and Regional Development be advised that the sections of non-compliance have been, or will be as the case may be, remedied or not considered to have any impact on the good and proper governance of the shire.

MOVED: Cr Downing

SECONDED: Cr Blackburn

That the Council move into a committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1 to allow members free discussion on the matter.

CARRIED 9/0

MOVED: Cr Oversby

SECONDED: Cr Broadhurst

That the Council moves out of committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1.

CARRIED 9/0

MOVED: Cr Downing

SECONDED: Cr Purse

That the Statutory Compliance Return for the period 1 January 2004 to 31 December 2004 be forwarded to the Department of Local Government and Regional Development with the following amendments:-

- (b)Thoroughfares – Page 8 – item 3 – change ‘N/A’ to ‘No’ and add to explanation ‘No plans available due to age of roads.’
- (c)Tenders – Page 9 – add to explanation ‘at the time of opening’.
- (e) Meeting Process –
 - Page 16 – item 1 – change ‘N/A’ to ‘Yes’
 - Page 18 – item 18 – point 3 change ‘Yes’ to ‘No’ and add to explanation ‘Procedures now in place to ensure this occurs’
- (h) Finance – Page 32 –
 - item 14 – date to be added ‘15 July 2004’
 - item 15 – date to be added ‘26 July 2004’

CARRIED 9/0

7.3.2 Warren Blackwood Economic Alliance Minutes

<i>Proponent:</i>	<i>Warren Blackwood Economic Alliance</i>
<i>Location:</i>	-
<i>Reporting Officer:</i>	<i>Will Pearce</i>
<i>Date Report Written:</i>	<i>08 March 2005</i>
<i>Enabling Legislation:</i>	-
<i>File:</i>	<i>GR/31/006</i>
<i>Appendices:</i>	<i>1.6 - Minutes</i>

BACKGROUND:

A meeting of the Warren Blackwood Economic Alliance was held on 22 February 2005.

Minutes of the meeting are laid on the table and circulated (refer to appendix 1.6).

MOVED: Cr Purse

SECONDED: Cr Broadhurst

That the minutes of the Warren Blackwood Economic Alliance held on 22 February 2005 be received.

CARRIED 9/0

Adjournment

MOVED: Cr Moir

SECONDED: Cr Oversby

That the meeting be adjourned under clause 15.3 of the Standing Orders, Local Law No 1 for an afternoon tea break, the time being 4.20pm.

CARRIED 9/0

Resumption

MOVED: Cr Moir

SECONDED: Cr Oversby

That the meeting resume under clause 15.3 of the Standing Orders, Local Law No 1, the time being 4.37pm.

CARRIED 9/0

The meeting resumed with the following persons in attendance.

Cr T Ginnane – Shire President
Cr J Mondy
Cr N Blackburn
Cr S Broadhurst
Cr R Downing
Cr P Marshall
Cr K Moir
Cr T Oversby
Cr S Purse

Mr W Pearce – Chief Executive Officer
Mr K Jones – Manager of Finance and Administration
Mr J Eddy – Manager of Works and Services
Mrs G Wallace – Secretary
Mr B Anderson – Donnybrook/Bridgetown Mail

Cr Moir declared a financial interest in the following item, the time being 4.38pm.

MOVED: Cr Downing

SECONDED: Cr Mondy

That in accordance with Section 5.23 (2) (c) of the Local Government Act 1995 the next part of the meeting be closed to members of the public to allow the Council to consider a matter relating to a contract entered into, or which may be entered into, and the Council go into committee to allow members free discussion on the matter, the time being 4.40pm.

CARRIED 9/0

Mr Anderson departed the Chambers, the time being 4.40pm.

MOVED: Cr Blackburn

SECONDED: Cr Mondy

That Cr Moir be allowed to remain in Chambers and advise on the following item 7.3.3 with voting rights revoked in accordance with Section 5.68 (1) of the Local Government Act 1995.

7.3.3 Wilga Dam

Proponent: Shire of Boyup Brook
Location: -
Reporting Officer: Will Pearce
Date Report Written: 08 March 2005
Enabling Legislation: Local Government Act 1995
File: CR/31/011
Appendices: 1.7- Letters

BACKGROUND:

In early 2002 Mr R Shepherdson, a resident of Wilga, requested the Shire to lease the Wilga Dam located on railway land due to a change in local circumstances, that is the timber mill ceased operating.

Correspondence from both Mr Shepherdson and Western Australian Government Railways' (WAGR) agent 'burgess rawson' is attached – see appendix 1.7.

The Council at its 21 March 2002 meeting resolved:-

“That the Council investigate the status of the two dams located in the Wilga townsite and the cost to the Shire to lease the dams from the controlling relevant authorities and/or owners.”

The Council at its 10 April 2003 meeting resolved:-

“That the Council request the Department of Land Administration to rationalize the area surrounding the existing Wilga Dam into one reserve vested in the Shire of Boyup Brook”.

and

“That the Council lease the new reserve to the Wilga Progress Association (Inc) for the control and distribution amongst the local community.”

The Council at its 20 May 2004 meeting resolved:-

“That the Council invites comment from the landowners who are supplied with water from the Wilga Dam, of the proposed extension of Reserve 29177 and seeking reimbursement of associated surveying fees, or paying an annual user fee, prior to taking any further action.”

Following seeking feedback on the proposal from local dam users, it is necessary for the Council to consider the management and control of the dam.

DETAIL:

In 2002 the Adelaide Timber Company (previous owner of the Wilga Timber Mill) requested terminating their lease with WAGR which included the Wilga Dam for usage.

Whilst the company leased the dam, four separate residents of Wilga have been drawing water for personal usage. This water was also available to be drawn on in the event of fire.

Mr Shepherdson in 2002 requested the shire to absorb the cost of public liability and lease preparation fees, estimated at \$1,200.

Mr Shepherdson indicated that the fees are quite excessive for the small community and requested that the Shire consider leasing the Wilga Dam.

Should the Council lease the site, there is unlikely to be any increase in public liability premiums.

Correspondence was received from the Public Transport Authority on 06 April 2004 advising that the shire reserve no. 29177 containing a portion of the dam can be extended to include the whole dam subject to the Council funding the surveying costs. This would negate the need for leasing the area.

Feedback was sought from the current users as to who should manage the water in the dam following the creation of the new reserve capturing the whole of the dam.

Find the attached letters (see appendix 1.7) from the following users:-

- Marcus Kotulla Lot 10 Giles Street
- Hillary Sawyer Lot 13 Giles Street
- Norma Shepherdson Lot 28 Shepherdson Road
- Reg Shepherdson Lot 21 Elder Road
- Dean Hindle Wilga Mill Specialty Timbers

All local residential users have requested that the Council manage the dam. Three endorse the shire charging an annual fee.

Please find letters (see appendix 1.7) from the Public Transport Authority dated 1 April 2004 and more importantly 11 January 2005 seeking feedback on the Wilga Mill Specialty Timbers (WMST) request to have the dam included their government lease and therefore under their full control.

WMST have purchased the mill and wish to recommence operations. The mill is located on state government land, lot 6466 Wilga.

WMST is currently negotiating a new lease with the Department of Planning and Infrastructure (DPI) who manage the leasing of the mill.

COMMENT:

The Tonebridge Progress Association currently lease a dam located on crown land to service the Tonebridge townsite residents. The association paid all relevant fees and insurance to the Department of Land Administration. In other words, there was no impact on shire finances or operations.

The Council has already agreed that the dam should be under the local control of the Wilga Progress Association as it did not provide, nor was it called upon to provide, support to the Tonebridge community.

An onsite meeting between the DPI, D Hindle of WMST, Cr K Moir and the CEO will take place on 15 March 2005 to discuss the dam and other timber mill issues.

A verbal report will be provided from Cr Moir and the CEO during consideration of this report.

The CEO will endeavour to provide a written recommendation at the Council meeting based on the above information and the subsequent discussions taking place on 15 March 2005.

Cr Mondy departed the Chambers, the time being 4.41pm.

Cr Mondy returned to Chambers, the time being 4.43pm.

MOVED: Cr Oversby

SECONDED: Cr Broadhurst

In accordance with Section 5.23 (2) of the Local Government Act 1995 the next part of the meeting is open to the members of the public and the Council come out of committee, the time being 4.59pm.

CARRIED 8/0

Cr Moir departed the Chambers, the time being 5.00pm.

MOVED: Cr Downing

SECONDED: Cr Broadhurst

That the Public Transport Authority be advised that the Council will accept all costs associated with the expansion of Reserve 21977 to capture the Wilga dam locates in the adjacent railway corridor.

CARRIED 8/0

Cr Moir returned to the Chambers, the time being 5.02pm.

MOVED: Cr Mondy

SECONDED: Cr Broadhurst

That the order of business in the agenda be changed to allow Item 7.3.7 to be brought forward and dealt with at this time.

CARRIED 9/0

7.3.7 Tender 001-05 - Refurbishment of Swimming Pool Bowl

<i>Proponent:</i>	<i>Shire of Boyup Brook</i>
<i>Location:</i>	<i>-</i>
<i>Reporting Officer:</i>	<i>Keith Jones</i>
<i>Date Report Written:</i>	<i>08 March 2005</i>
<i>Enabling Legislation:</i>	<i>Local Government Act 1995</i>
<i>File:</i>	<i>EQ/57/001</i>
<i>Appendices:</i>	<i>-</i>

BACKGROUND:

Tenders were called for the refurbishment of the Boyup Brook Swimming Pool bowl.

The bowl appears to have become affected with concrete cancer and old steel water pipes are deteriorating causing leaks.

It is now necessary to consider the one and only tender submitted.

DETAIL:

The following report was considered by the Council at its August 2004 meeting-

“BACKGROUND:

Suckling Civil & Structural Engineers were engaged in June to provide an assessment of the main swimming pool bowl due to potential deterioration.

DETAIL:

The engineer's report indicates two main areas of concern-

- The recovery gutter to each side of the pool is suffering a degradation of the original upper render coat and in some areas this is extending into a break down of the cementitious matrix of the underlying concrete.

If allowed to continue this will progress to a stage that the structural integrity will be compromised, either due to loss of the cementitious paste, or due to attack and corrosion of the reinforcement.

- The surface of the pool is beginning to break down. The paint finish has deteriorated under the action of wear and tear and UV exposure.

This has allowed the upper surface of the concrete to be exposed, and the break down of the cementitious paste is beginning. This is occurring locally at this stage, but will be more widespread if not treated.

WA Vinyl Systems, the company who repaired the children's paddling pool, have given an indicative quote to repair the main swimming pool bowl as follows:

Wet deck grating, remove diving blocks in shallow end and patch, retile steps	\$19,600
Sandblasting (approx)	\$ 8,000
New interior finish – coat pool with VM3 permaskin, apply black lane markings	<u>\$58,000</u>
	\$85,600

Note all prices quoted above are GST exclusive.

Travel, freight and meals are included but the Shire is to provide accommodation for 4 persons for approximately 2 weeks.

Due to the fact that the work needed is not budgeted an absolute majority is required.

Part 4 Regulation (11) of The Local Government (Functions and General) Regulations states:

- (1) Tenders are to be publicly invited according to the requirements of this Part before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$50 000 unless subregulation (2) states otherwise.
- (2) Tenders do not have to be publicly invited according to the requirements of this Part if —
 - (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act;
 - (b) the supply of the goods or services is to be obtained through the Council Purchasing Service of WAMA;
 - (ba) the local government intends to enter into a contract arrangement for the supply of goods or services where —
 - (i) the supplier is either —
 - (I) an individual whose last employer was the local government; or
 - (II) a group, partnership or company comprising at least 75% of persons whose last employer was that local government;
 - (ii) the contract —
 - (I) is the first contract of that nature with that individual or group; and
 - (II) is not to operate for more than 3 years;
 - and
 - (iii) the goods or services are —
 - (I) goods or services of a type; or
 - (II) (in the opinion of the local government) substantially similar to, or closely related to, goods or services of a type, that were provided by the individual (or persons) whilst employed by the local government;
 - (c) within the last 6 months —
 - (i) the local government has, according to the requirements of this Part, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications; or
 - (ii) the local government has, under regulation 21(1), sought expressions of interest with respect to the supply of the goods or services but no person was, as a result, listed as an acceptable tenderer;
 - (d) the contract is to be entered into by auction after being expressly authorised by a resolution of the council of the local government;
 - (e) the goods or services are to be supplied by or obtained through the government of the State or the Commonwealth or any of its agencies, or by a local government or a regional local government;

- (ea) the goods or services are to be supplied —
- (i) in respect of an area of land that has been incorporated in a district as a result of an order made under section 2.1 of the Act changing the boundaries of the district; and
- (ii) by a person who, on the commencement of the order referred to in subparagraph (i), has a contract to supply the goods or services to the local government of the district referred to in that subparagraph;
- or
- (f) the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier.

section 6.8(1)(c) of the Local Government Act 1995 states:

6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

- (a) is incurred in a financial year before the adoption of the annual budget by the local government;
- (b) is authorised in advance by resolution*; or
- (c) is authorised in advance by the mayor or president in an emergency.

* Absolute majority required.

A loan for \$85,000 is suggested to be taken over 15 years as that is the guaranteed life of the work.

The interest rate from Treasury Corporation is currently 6.23% for a 15 year loan and this would produce a half yearly repayment of \$4,401.35.

Loan 101 for the pool changerooms finishes next financial year on the 2 April 2006. This payment is currently \$6,315.52 quarterly.

COMMENT:

It is suggested that the Council approve by an ABSOLUTE MAJORITY to tender for the major repairs required on the main swimming pool bowl.

The Council subsequently resolved:-

'That the Council approve by an ABSOLUTE MAJORITY to tender for the major repairs required on the main swimming pool bowl and replacement of the existing steel water piping servicing the poll bowl.'

The tender was advertised as follows and closed on 8 March 2005:-

1. TENDER SPECIFICATIONS TO SUPPLY

- Mandatory site inspection to be held by appointment before 28 February 2005.
- Core sampling of concrete to determine the structural integrity of pool bowl. Advise the Shire of the guaranteed minimum life expectancy, in years, of existing concrete pool bowl based on core sampling.
- Refurbishment/Upgrade of Pool bowl to ensure impervious surface and eradicate leakage.
- Sandblasting pool bowl, if required.
- Replace existing pool gutters and line with PVC grating as per toddlers' pool.
- Replace existing underground steel pipe work from the centre channels to the PVC pipe work that has previously been installed.
- Advise the Shire of the repair method and repair the existing concrete section in Diving Bowl where cracks have developed (structural engineer investigation required). Refurbish the aforementioned section to solve leakage problem.
- Replace all white waterline tiles where necessary.
- Refurbish current steps with non-slip tiles or appropriate non-slip surface.

- Remove existing starting blocks and supply portable blocks including appropriate securing fittings at deep end of pool.
- Replace steel pipe work with PVC from scum gutters to balance tank.
- All the above to be in compliance with State legislation and Australian Standards.

2. TENDER TERM

Period of Tender: 11 April 2005 to 30 September 2005

3. GENERAL

Tenderer will be required to supply the following information on each of the products they wish to supply to Council

- List price at time of tender
- Itemised breakdown of costs as per the tender specifications list
- Rebates to Council
- Net price delivered to Council
- Any other delivery or packaging type cost associated with the products.
- Trading name
- Conditions affecting possible rise or fall in the quoted price
- Any other requirements to be specified.
- The supply of technical specifications and other information on the products.

The only tender received was from VM3 Pty Ltd (trading as WA Vinyl Systems) offering a total net price of \$167,630.

The submission details:

- Core sampling of concrete to determine the structural integrity of pool bowl. Advise the Shire of the guaranteed minimum life expectancy, in years, of existing concrete pool bowl based on core sampling. \$600
- Refurbishment/Upgrade of Pool bowl to ensure impervious surface and eradicate leakage. \$95,850
- Sandblasting pool bowl, if required. (approximate cost – see note (1) re conditions affecting possible rise or fall in quoted price) \$8,000
- Replace existing pool gutters and line with PVC grating as per toddlers' pool. \$19,100
- Replace existing underground steel pipe work from the centre channels to the PVC pipe work that has previously been installed. \$8,300
- Advise the Shire of the repair method and repair the existing concrete section in Diving Bowl where cracks have developed (structural engineer investigation required). Refurbish the aforementioned section to solve leakage problem. \$11,400
- Replace all white waterline tiles where necessary. \$7,300
- Refurbish current steps with non-slip tiles or appropriate non-slip surface. \$3,080
- Remove existing starting blocks and supply portable blocks including appropriate securing fittings at deep end of pool. \$8,800
- Replace steel pipe work with PVC from scum gutters to balance tank. \$5,200

Note: prices are GST inclusive.

COMMENT:

Receiving only one tender is clearly disappointing. The tendered price is approximately double the anticipated cost of the work.

The tenderer has completed satisfactory work for the Shire previously in the form of the toddler's pool in 2003.

The Council may wish to consider engaging Mr Richard Wittenoom, a Bridgetown based structural engineer experienced in building concrete pools throughout the state, to provide an assessment of what action is required to determine the longevity of the bowl.

The Manager of Finance and Administration, Pool Manager and the CEO will meet with Mr Wittenoom prior to the Council meeting and provide a verbal report of the outcome and approximate cost core sampling and longevity assessment (and course of action if so required for the bowl upgrade) on consideration of this report.

Should the engineering report indicate that the Council has a year or two before needing to carry out remedial works, it may be prudent to commence seeking funds now from the South West Development Commission and the Department of Sport and Recreation to financially support the shire in upgrading the pool.

The intention will be to carry out the works prior to the 2006/07 pool season.

The downside of delaying the works is that the exposed piping installed as a diversion to the leaking steel water line in early January will not be able to be placed underground prior to next season. This pipe work is secured and has not been causing a safety problem for patrons since its installation.

It is suggested that the recommendation above is considered.

MOVED: Cr Downing

SECONDED: Cr Oversby

That the Council move into a committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1 to allow members free discussion on the matter.

CARRIED 9/0

D Millington entered the Chambers, the time being 5.04pm.

MOVED: Cr Moir

SECONDED: Cr Blackburn

That the Council moves out of committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1.

CARRIED 9/0

D Millington departed the Chambers, the time being 5.45pm.

MOVED: Cr Mondy

SECONDED: Cr Oversby

That the Council:-

- 1. not accept the tender from WA Vinyl Systems for the Swimming Pool Bowl refurbishment but delegates the authority to the Chief Executive Officer to negotiate with the tenderer with a further report to be submitted to the Council before entering into any binding contract;**
- 2. BY AN ABSOLUTE MAJORITY engage a structural engineer, up to a maximum cost of \$5,000, to-**

- a) determine the integrity of the existing concrete pool bowl,
- b) advise the Council of its guaranteed minimum life expectancy based on core sampling, and
- c) provide a course of action should the bowl be found to be deteriorating requiring remedial works.

CARRIED 9/0

7.3.4 Dog Attack on Sheep at Lot 20 Lee Steere Drive, Boyup Brook - Potential Charges Under the Dog Act

Proponent: Mr J Aughey
Location: Lot 20 Lee Steere Drive, Boyup Brook
Reporting Officer: Will Pearce
Date Report Written: 09 March 2005
Enabling Legislation: Dog Act 1976
File: LS/33/002
Appendices: 1.8- Letters

BACKGROUND:

It is suspected that two (2) dogs killed twenty eight (28) sheep on a property owned by Mr J Aughey at Lot 20 Lee Steere Drive, Boyup Brook occurring between 9.00pm on 17 June 2004 and 6.00am 18 June 2004.

The Council's solicitors, Slee Anderson and Pidgeon, have provided legal advice in relation to the pursuing of this matter.

DETAIL:

The Shire's ranger and local police where called to Mr J Aughey's property at Lot 20 Lee Steere Drive, Boyup Brook on the morning of 18 June 2004 to witness some twenty eight (28) sheep carcasses having been mutilated by dog/s.

The contract Ranger, Andrew Norris from the Bridgetown Shire Council, proceeded to take evidence in relation to this matter which was forwarded to the Council's solicitors.

Correspondence from Slee, Anderson and Pidgeon dated 15 October 2004 and 03 March 2005 is attached – see appendix 1.8.

The two (2) dogs suspected of carrying out the attack were formally given up to the Ranger for destruction.

COMMENT:

The vicious attack on the sheep owned by Mr J Aughey has undoubtedly caused him considerable stress and anger due to the severity of the incident.

However, the lack of actual eye witnesses to the attack means that the case has been considerably weakened making it difficult for the shire to prove guilt 'beyond reasonable doubt'.

However, the Council may wish to consider prosecuting the two (2) dog owners to send a strong message to the community that these incidents will not be tolerated and that dog owners must take responsibility for their animals at all times.

The solicitor advises that pursuing the prosecution could cost approximately \$5,000 in legal fees. Should the Council lose the case, it would also need to bear the legal costs of the two (2) opposing parties, a further \$10,000.

The Council will bear the evidentiary onus to prove the case. The owners of the suspected dogs have already indicated that if their dogs were in the vicinity, they may have only been attracted to the attacks which were being carried out by the other unknown dogs.

The solicitor advises that this is a strong argument against the shire's case.

The dog owners have not admitted guilt to the incident.

To avoid the expense to the shire, Council may wish to consider encouraging Mr Aughey to pursue a civil claim against the owners of the dogs under the Dog Act which the solicitor believes will be more likely to obtain a result due to a lesser burden of proof being required.

It is suggested that Mr J Aughey, being the owner of twenty eight (28) sheep killed by dogs on 18 June 2004 at Lot 20 Lee Steere Drive, Boyup Brook, be advised that he may be entitled to bring a civil case against the owners of the suspected dogs that caused the damage pursuant to section 46 of the Dog Act 1976.

MOVED: Cr Marshall

SECONDED: Cr Broadhurst

That the Council move into a committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1 to allow members free discussion on the matter.

CARRIED 9/0

MOVED: Cr Broadhurst

SECONDED: Cr Mondy

That the Council moves out of committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1.

CARRIED 9/0

MOVED: Cr Moir

SECONDED: Cr Mondy

That item 7.3.4 be laid on the table under clause 15.9 of the Standing Orders, Local Law No.1.

CARRIED 9/0

G Wallace departed the Chambers, the time being 6.00pm.

Cr Blackburn declared an impartiality interest in the following item.

7.3.5 Lease between Shire of Boyup Brook and Boyup Brook Club (Inc.)

Proponent: *Boyup Brook Club (Inc.)*
Location: *Lot 338 Railway Parade, Boyup Brook*
Reporting Officer: *Keith Jones*
Date Report Written: *8 March 2005*
Enabling Legislation: *Local Government Act 1995*
File: *CP/51/002*
Appendices: *-*

BACKGROUND:

The 10 year lease between the shire and the Boyup Brook Club for the bowling green and facilities on lot 338 Railway Parade, a shire reserve, expired on 1 July 2003.

The lease required a rental payment of \$200 per annum. The Boyup Brook Club (Inc.) has not paid rent since August 1995.

The Council is requested to consider offering a new lease to the Club and seeking payment of rental since 1996.

DETAIL:

The lease rental of \$200 per annum has not been paid since 1996. There is a total of \$1,800 in arrears (although the lease expired in 2003, the Council can still seek rent following this period because the facility has continued to be used by the Club under the terms and conditions of this lease).

The rental error is unfortunately due to significant staff turnover at the time and no system being in place to automatically invoice the Club on an annual basis seeking payment.

A lease between the Shire of Boyup Brook and the Boyup Brook Club (Inc.) of Lot 338 Railway Parade, Boyup Brook will create not only a formal arrangement but also provide security for the use of this community facility.

In general, the conditions of the lease could include:-

- o rental of \$1 per annum
- o 10 year term
- o public liability and contents insurance, utilities charges - responsibility of the lessee
- o building insurance – shire responsibility

The shire already provides in-kind support to the Boyup Brook Club (Inc.) by way of building insurance.

COMMENT:

Should the lease proposal be favourable to the Council, it is considered that the current levels of shire support be continued.

It is suggested that the Council considers the above recommendation.

MOVED: Cr Broadhurst

SECONDED: Cr Downing

That the Council move into a committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1 to allow members free discussion on the matter.

CARRIED 9/0

MOVED: Cr Mondy

SECONDED: Cr Purse

That the Council moves out of committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1.

CARRIED 9/0

MOVED: Cr Mondy

SECONDED: Cr Oversby

That the Council approves the:-

1. Chief Executive Officer being delegated authority to liaise with the Boyup Brook Club (Inc.) offering a "Deed of Lease" on the following terms and conditions:-

- Lessee
Boyup Brook Club (Inc.)
- Description of Property
Lot 338 Railway Parade, Boyup Brook (Bowling Green Pavilion and Shed)
- Term
10 (ten) years, commencing 01 July 2005 and terminating 30 June 2015
- Rental
\$330 (inc GST) per year
- General Lessor Covenant
To commit the lessee to peacefully and quietly enjoy the property for the term of the lease without any lawful interruption by the lessor
- General Lessee Covenant
 - To pay all other outgoings, except building insurance, including building maintenance and costs of and incidental to the insurance of all shire and community owned contents and other improvements owned by the lessor of an insurable nature now or hereafter against fire and such other risks that the lessor considers reasonable
 - To comply with and observe any acts of parliament and all local laws, by-laws and orders relating to the leased premises
 - Hold public liability insurance cover of \$10M at its expense
 - To keep all buildings and other improvements now or hereafter in good and tenable and serviceable repair and condition
 - Not to use the property for purposes other than that for Bowling purposes
 - Not without the written consent of the lessor, which consent shall not be unreasonably withheld:-
 - to remove or (structurally) alter any buildings, erections or fences or construct any buildings now or hereinafter
 - to assign, transfer or part with the possession of the property
 - to grant any license or easement for the use of the land

To permit the Lessor or its agents access at all reasonable times to examine the state of repair

To make good all defects/repairs which the Lessor or its Agents determine necessary within a reasonable period of time

Not to do or permit on the property anything which may be or become a nuisance to adjoining owners and occupiers

Not knowingly to do or permit on the property anything which may render insurance voidable

That all buildings and other structural improvements will remain the property of the lessor.

2. **“Deed of Lease” subject to acceptance by the Boyup Brook Club (Inc.), being executed by the Shire President and Chief Executive Officer;**
3. **Seal of the Shire of Boyup Brook being placed on the “Deed of Lease” subject to clause 3 above.**

CARRIED 9/0

Cr Purse departed the Chambers, the time being 6.18pm.

7.3.6 Plant Reserve – Insurance Payment for Damaged 14T Truck

Proponent: Shire of Boyup Brook
Location: -
Reporting Officer: Keith Jones
Date Report Written: 08 March 2005
Enabling Legislation: Local Government Act 1995
File: EQ/2/003
Appendices: -

BACKGROUND:

A 14 tonne truck was involved in an accident and damage was such that the insurance company deemed it to be written off.

The Council is requested to approve the placing of the insurance pay out of \$64,700 in the plant reserve.

DETAIL:

At its February 2005 meeting in relation to the damaged truck which is required to be replaced in 2006/07 pursuant to the plant replacement programme, the Council resolved that it:-

1. bring forward the amount of fifty four thousand dollars (\$54,000) programmed in the plant replacement program for 2006/2007 to 2005/2006;
2. defers the allocation of forty thousand dollars (\$40,000) for replacement of the Transfer Station trailer from 2005/2006 in the plant replacement program to 2006/2007.

The current budget does not provide for replacement of this plant and the Manager of Works and Services is able to continue his program utilizing contractors.

Placing the insurance pay out in the Plant Reserve will still allow for the replacing of the truck as well as earning interest for the reserve.

COMMENT:

It is suggested that the Council approves the above recommendation.

MOVED: Cr Broadhurst

SECONDED: Cr Moir

That the \$64,700 insurance payment for the replacement of the 14T truck be placed in the Plant Reserve.

CARRIED 8/0

7.3.8 Accounts for Payment and Financial Status

Proponent: Shire of Boyup Brook
Location: -
Reporting Officer: Keith Jones
Date Report Written: 08 March 2005
Enabling Legislation: Local Government Act 1995
File: FM/10/003
Appendices: 1.10 - Payments

BACKGROUND:

A monthly report is presented for consideration.

DETAIL:

The accounts for payment up to 28 February 2005 are attached (see appendix 1.10).

The payments made directly through the Municipal Account are as follows:-

• Salaries for the month of Feb 05	\$	67501.28
• Lease of Photocopier	\$	415.06
• Lease of Roller	\$	1,197.61
• Internet Access Fee	\$	40.00
• FlexiRent Computer	\$	2088.00
• Rent MFA	\$	160.00

The Account Balances for the various accounts as at 28 February 2005 are as follows:-

• Municipal Account	\$	353756.03
• Shire Clerk Advance	\$	6221.33
• Shire Medical Account	\$	18166.98
• Trust Account	\$	59597.18
•		

Investments secured with the Commonwealth Bank maturing March 2005 are as follows:-

• Reserves Account Term Deposit	\$	649078.64	@5.12%
• Investment	\$	600,000.00	@5.12%

As at 28 February 2005 the following amount of rates were outstanding:-

Boyup Brook Ward	\$	58400.05
Benjinup Ward	\$	37084.97
Dinninup Ward	\$	19953.38
Scotts Brook Ward	\$	26144.15

TOTAL \$ 141582.55

Sundry Debtors at 10 March 2005 \$ 78473.65

Sundry Creditors at 10 March 2005 \$ NIL

MOVED: Cr Downing

SECONDED: Cr Blackburn

That the accounts as:-

1 **presented totalling \$238186.63 voucher numbers for payment; 13015-13016, 13018-13029, 13034-13117, 1891, 1893, 1895, 1750**

2 **paid by direct payments through the Municipal Account, the Chief Executive Officer's Advance Account and Trust,**

be endorsed for payment.

CARRIED 8/0

8 PETITIONS AND MEMORIALS

Nil

9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

9.1 Cr Marshall – Right of Way between Inglis & Abel Streets

MOVED: Cr Marshall

SECONDED: Cr Oversby

That the North (Abel Street) end of the lane to the west of the Commonwealth Bank be closed to vehicle access but remain open for pedestrian access.

CARRIED 8/0

9.2 Cr Marshall – Review of Donations Policy

Herewith please find notice of motion to the March council meeting.

1. That Council review its policy on donations.

Councillors comment. Personally I am opposed to donations of ratepayer's funds outside the immediate district.

- It places a disproportionate burden on ratepayers over and above the rest of the community.
- It is not councils role to spend ratepayers money in this way.

Hence I would like to see a change to the policy to reflect the above.

If the above isn't attended to then given the large donations made in the previous two years - \$10000 last year and \$5000 this year.

- A reserve account needs to be set up to cover donations of this calibre.
- Unless there are **budgeted** funds available in this account donations should not be made.
- We may need to define Emergency Executive discretion to cover this area.

N.B. I do not believe any of the above donations required emergency response.

2. That council direct the CEO to write to the Shires of Bridgetown and Cranbrook to ask them how they dealt with the donations from Boyup Brook and who were the recipients.

MOVED: Cr Marshall

SECONDED: Cr Oversby

That the Council move into a committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1 to allow members free discussion on the matter.

CARRIED 8/0

MOVED: Cr Downing

SECONDED: Cr Mondy

That the Council moves out of committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1.

CARRIED 8/0

MOVED: Cr Marshall

SECONDED: Cr Downing

That Council establishes a disaster recovery reserve from which donations for emergencies can be drawn.

CARRIED 6/2

MOVED: Cr Marshall

SECONDED:

That council direct the CEO to write to the Shires of Bridgetown and Cranbrook to ask them how they dealt with the donations from Boyup Brook and who were the recipients.

LAPSED FOR WANT OF A SECONDER

10 URGENT BUSINESS – BY APPROVAL OF THE PRESIDENT OR A MAJORITY OF COUNCILLORS PRESENT

11 CLOSURE OF MEETING

There being no further business the Chairman declared the meeting closed at 6.45pm.

These Minutes and Schedule of Accounts were confirmed by the Council at the Council Meeting held on the 21 April 2005.

Cr Terry Ginnane, Shire President