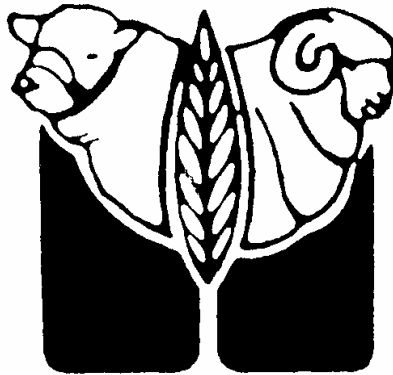


MINUTES



ORDINARY MEETING

HELD ON

THURSDAY, 18 MAY 2006

AT

SHIRE OF BOYUP BROOK
ABEL STREET – BOYUP BROOK
COMMENCEMENT AT 3.30PM

These unconfirmed council minutes are a typewritten transcription of a hand written minutes of the Council meeting as taken by the Chief Executive Officer and Manager of Finance and Administration during that meeting. Whilst every attempt has been made to ensure that the unconfirmed minutes accurately reflect the content of the discussing of the Council meeting, the minutes HAVE NOT YET BEEN CONFIRMED and accordingly the Shire is not liable for and accepts no responsibility for any loss (including purely economic loss) or damage caused directly or indirectly to any person who relies upon the content of the unconfirmed minutes as being true and correct and acts or refrains from acting on reliance upon them.

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1 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

1.1 Attendance

Cr T Ginnane – Shire President
Cr S Broadhurst
Cr R Downing
Cr J Florey
Cr P Marshall
Cr M Martin
Cr K Moir
Cr T Oversby
Cr A Piper

Mr W Pearce – Chief Executive Officer
Mr J Eddy – Manager of Works and Services

Mrs C Maddams
Mrs K Lefebvre entered meeting at 3.35pm
Mr M Giles entered meeting at 3.35pm
Ms M Dolling - Donnybrook Mail
Ms T Kalat

1.2 Apologies

Mr K Jones – Manager of Finance and Administration

2 PUBLIC QUESTION TIME

2.1 Response to Previous Public Questions Taken on Notice

Nil

2.2 Public Question Time

C Maddams – Knapp Street footpath. Why is this proposed footpath only the 4th priority as advertised by the Council recently?

The Shire President advised that this is a recommendation from the Townscape Committee which is currently being considered in the draft 2006/07 budget.

C Maddams advised that the reasons why the footpath is not used are incorrect. Residents from the southern and eastern sides of town use Knapp Street and is a short cut from the east side of the hospital.

T Kalat – A path on the south side of Knapp Street is preferred by St Mary's.

J Eddy advised that the south side is preferred due to the existing street lights. The cost to construct a path on the north would more expensive due to the need to build up a section.

T Kalat – If a footpath is located on the south side of Knapp Street, what will Council do to assist with crossing over?

The Shire President advised that this will be taken into account.

The Shire President advised that trucks can no longer use Knapp Street as Main Roads have withdrawn Heavy Haulage Route rights.

M Giles – Advised the Council that there is constant truck traffic. Recently, 3 cars had to stop for children on Knapp Street. There has also been an increasing number of children attending St Mary's in recent years.

The Shire President thanked the St Mary's representatives for attending the meeting.

T Kalat, C Maddams, M Giles and K Lefbvre left the meeting at 3.45pm

Mr J Eddy left the meeting at 3.48pm.

3 APPLICATIONS FOR LEAVE OF ABSENCE

4 PETITIONS/DEPUTATIONS/PRESENTATIONS/REPORTS

Cr Marshall – Medical Centre

Upgrade progressing well. Work to continue over the weekend.

Cr Florey – Rylington Park

There is a budget available of \$50,000. The trainer resigned recently but will be replaced.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 Minutes of the Ordinary Meeting of the Council held on 20 April 2006.

MOVED: Cr Downing

SECONDED: Cr Florey

That the minutes of the previous Ordinary Meeting of the Council held on 20 April 2006, be confirmed as an accurate record, subject to reference to 'M Tomlinson' on page 11 being deleted.

CARRIED 9/0

6 PRESIDENTIAL COMMUNICATIONS

- * In company of the CEO, met and dined with the Western Australian Planning Commission in Manjimup on 2 May.
- * Attended the funeral of Mr G Treloar
- * Mrs G Whistler passed away recently.
- * Chaired the Bushfire AGM on 9 May. Mr K Henderson is the new CBFCO. J Potter is the 1st Deputy and G Harris is the 2nd Deputy.

7 REPORTS OF OFFICERS AND COMMITTEES

7.1 WORKS AND SERVICES

7.2 DEVELOPMENT AND COMMUNITY SERVICES

7.2.1 Lot 22 Lee Steere Drive, Boyup Brook – Planning Application for a Bed and Breakfast

<i>Proponent:</i>	<i>J & B Watters</i>
<i>Location:</i>	<i>Lot 22 Lee Steere Drive</i>
<i>Reporting Officer:</i>	<i>Will Pearce</i>
<i>Date Report Written:</i>	<i>9 May 2006</i>
<i>Enabling Legislation:</i>	<i>Town Planning Scheme No 2</i>
<i>File:</i>	<i>AS985</i>
<i>Appendices:</i>	<i>1.1 - Map</i>

BACKGROUND:

The proponent has submitted a planning application to develop a 'Bed and Breakfast Accommodation' within their residence at Lot 22 Lee Steere Drive Boyup Brook.

DETAIL:

The dwelling is an existing brick and tile building with Three (3) bedrooms and two (2) bathrooms located on a 'Special rural' zoned lot. The lot is 4ha in area.

The Council's 'Bed and Breakfast Accommodation' policy defines the use as a 'Home Occupation' because the land use has not been specifically listed in the Town Planning Scheme. The policy also states that 'Bed and Breakfast Accommodation' shall be deemed to be an 'SA' use under the scheme which is defined as '*a use that is not permitted unless the Council has granted planning approval after giving notice in accordance with clause 3.5, which requires the following to be carried out:-*

- 1 *notice of the proposed development to be served on the owners and occupiers as likely to be affected by the granting of planning approval stating that submissions may be made to the Council within 21 days of the service of such notice;*

As a consequence of these requirements, the Chief Executive Officer has written to all adjoining owners and occupiers inviting submissions on the proposal;

Submissions closed on 4 May 2006. The one and only submission received from D Ricetti did not object to the proposal.

To fully comply with the policy the proponent will need to:-

- 1 provide adequate fire protection by installing smoke alarms and fire extinguishers;
- 2 install lockable doors for all guestrooms.

COMMENT:

Due to the low impact nature of the activity, this is not an unfair request.

This proposal would seem to have a negligible impact on surrounding properties and the general community.

It is suggested that the Council approve the planning application for a 'Bed and Breakfast Accommodation' at Lot 22 Lee Steere Drive Boyup Brook, subject to compliance with:-

- 1 Town Planning Scheme No. 2 in relation to the requirements of 'Home Occupations';
- 2 the Council's 'Bed and Breakfast Accommodation' policy.

MOVED: Cr Broadhurst

SECONDED: Cr Martin

That the Council approves the planning application for a 'Bed and Breakfast' at Lot 22 Lee Steere Drive Boyup Brook, subject to compliance with:-

- 1 Town Planning Scheme No. 2 in relation to the requirements of 'Home Occupations';**
- 2 the Council's 'Bed and Breakfast Accommodation' policy.**

CARRIED 9/0

7.2.2 Youth Advisory Committee Minutes

<i>Proponent:</i>	<i>Shire of Boyup Brook</i>
<i>Location:</i>	<i>-</i>
<i>Reporting Officer:</i>	<i>Keith Jones</i>
<i>Date Report Written:</i>	<i>11 May 2006</i>
<i>Enabling Legislation:</i>	<i>Local Government Act 1995</i>
<i>File:</i>	<i>IM/37/004</i>
<i>Appendices:</i>	<i>1.2 - Minutes</i>

BACKGROUND:

Meetings of the Youth Advisory Committee were held on 2 and 9 May 2006.

Minutes of the meetings are laid on the table and circulated (refer to appendix 1.2).

MOVED: Cr Marshall

SECONDED: Cr Piper

That the minutes of the Youth Advisory Committee on 2 May and 9 May 2006 be received.

CARRIED 9/0

7.2.3 Economic Development Committee Minutes

Proponent: Shire of Boyup Brook
Location: -
Reporting Officer: Will Pearce
Date Report Written: 9 May 2006
Enabling Legislation: Local Government Act 1995
File: GO/37/005
Appendices: 1.3 Minutes

BACKGROUND:

A meeting of the Economic Development Committee was held on the 3 May 2006.

Minutes of the meeting are laid on the table and circulated (refer to appendix 1.3).

MOVED: Cr Florey

SECONDED: Cr Moir

That:-

1. the minutes of the Economic Development Committee Meeting held on 3 May 2006, be received;
2. the funds of \$5,000 currently allocated for 'tourist coach promotion' be considered in the 2006/07 budget for general promotion expenses.
3. the Council supports the Sunday fortnightly markets being held in the 'grain shed' at the Flax Mill during Winter and the 'Music Park' during Summer subject to the Boyup Brook Country Music Club-
 - a. being responsible for the management and liability of the activities
 - b. operating the markets at its expense
 - c. providing the shire with a programme for booking purposes of the markets two months ahead of schedule
 - d. providing access to toilet facilities as required under health local laws
 - e. paying a park hire fee, if any, to be considered by the Council during the 2006/07 budget deliberations.

CARRIED 9/0

7.2.4 Recreation & Leisure Advisory Committee Minutes

Proponent: Shire of Boyup Brook
Location: -
Reporting Officer: Keith Jones
Date Report Written: 9 May 2006
Enabling Legislation: Local Government Act 1995
File: RE/37/001
Appendices: 1.4 Minutes

BACKGROUND:

A meeting of the Recreation & Leisure Advisory Committee was held on the 4 May 2006.

Minutes of the meeting are laid on the table and circulated (refer to appendix 1.4).

MOVED: Cr Piper

SECONDED: Cr Florey

That the Council move into a committee of the whole under clause 15.6 of the shire's Local Law No.1 - Standing Orders to allow members free discussion on the matter.

CARRIED 9/0

MOVED: Cr Downing

SECONDED: Cr Oversby

That the Council moves out of committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1.

CARRIED 9/0

MOVED: Cr Martin

SECONDED: Cr Florey

That:-

1. the minutes of the Recreation & Leisure Advisory Committee held on 4 May 2006, be received;
2. Council consider for budgetary consideration the provision of an electric bbq in Music Park for the sum of \$7,000.
3. Council:-
 - a. consider for budgetary consideration the provision of a toilet/changeroom facility as per the attached design which includes male and female toilets, showers, changing area and disabled facilities at an approximate cost of \$60,000.
 - b. consider the funding of the project by sourcing grants from Department of Sport and Recreation and Disability Services for at least 50% of the cost.
4. Council request the Manager of Works to cost out the in-fill of the drain between the two hockey grounds.
5. the points brought up and written on the whiteboard at the meeting held on 21 March 2006 be put to the next committee meeting on 1 June 2006

CARRIED 9/0

7.2.5 Bushfire Advisory Committee Minutes AGM – 9 May 2006

<i>Proponent:</i>	<i>Shire of Boyup Brook</i>
<i>Location:</i>	<i>-</i>
<i>Reporting Officer:</i>	<i>Keith Jones</i>
<i>Date Report Written:</i>	<i>12 May 2006</i>
<i>Enabling Legislation:</i>	<i>Local Government Act 1995</i>
<i>File:</i>	<i>RS/37/001</i>
<i>Appendices:</i>	<i>1.5 Minutes</i>

BACKGROUND:

A Bushfire Advisory Committee Annual General meeting was held on 9 May 2006.

Minutes of the meeting are laid on the table and circulated (refer to appendix 1.5).

MOVED: Cr Oversby

SECONDED: Cr Piper

That the minutes of the Bushfire Advisory Committee Annual General Meeting held on 9 May 2006, be received.

CARRIED 9/0

7.3 CORPORATE SERVICES

7.3.1 Accounts for Payment and Financial Status

Proponent: Shire of Boyup Brook
Location: -
Reporting Officer: Keith Jones
Date Report Written: 12 May 2006
Enabling Legislation: Local Government Act 1995
File: FM/10/003
Appendices: 1.6 – Payments – 1.7 - Statement

BACKGROUND:

A monthly financial report is presented for consideration.

DETAIL:

The accounts for payment up to 11 May 2006 are attached (see Appendix 1.7).

The Account Balances for the various accounts as at 30 April 2006 are:-

- | | |
|-------------------------|--------------|
| • Municipal Account | \$381,715.42 |
| • Shire Clerk Advance | \$426.78 |
| • Shire Medical Account | \$6,842.30 |
| • Trust Account | \$35,577.59 |

Investments secured with the Commonwealth Bank maturing 2 June 2006 are:-

- Reserves Account Term Deposit \$ 559,319.16 @ 5.470%

As at 12 May 2006 \$83135.13 in rates was outstanding.

As at 12 May 2006 Sundry Debtors was \$ 159841.86 and Sundry Creditors was nil.

MOVED: Cr Downing

SECONDED: Cr Oversby

That the Council move into a committee of the whole under clause 15.6 of the shire's Local Law No.1 - Standing Orders to allow members free discussion on the matter.

CARRIED 9/0

MOVED: Cr Broadhurst

SECONDED: Cr Florey

That the Council moves out of committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1.

CARRIED 9/0

MOVED: Cr Oversby

SECONDED: Cr Martin

That the accounts as presented totaling \$316,817.51 as-

1 cheque voucher numbers 14915-14995 be approved for payment;

2 paid by-

- a) direct electronic payments through the Municipal Account:
- b) cheque voucher numbers 2056-2060 paid through the Chief Executive Officer's Advance Account;

be endorsed.

CARRIED 9/0

J Eddy returned to the chambers, the time being 4.17pm.

7.3.2 Warren Blackwood Economic Alliance Minutes

<i>Proponent:</i>	<i>Warren Blackwood Economic Alliance</i>
<i>Location:</i>	<i>-</i>
<i>Reporting Officer:</i>	<i>Will Pearce</i>
<i>Date Report Written:</i>	<i>4 May 2006</i>
<i>Enabling Legislation:</i>	<i>-</i>
<i>File:</i>	<i>GR/31/006</i>
<i>Appendices:</i>	<i>1.8 - Minutes</i>

BACKGROUND:

Meetings of the Warren Blackwood Economic Alliance were held on 28 March 2006 and 26 April 2006.

Minutes of the meetings are laid on the table and circulated (refer to appendix 1.8).

MOVED: Cr Florey

SECONDED: Cr Broadhurst

That the minutes of the Warren Blackwood Economic Alliance held on 28 March 2006 and 26 April 2006 be received.

CARRIED 9/0

7.3.3 Boyup Brook Tourism Association - Donation Request

Proponent: Boyup Brook Tourism Association
Location: Town hall
Reporting Officer: Will Pearce
Date Report Written: 11 May 2006
Enabling Legislation: Local Government Act 1995
File: FM/25/008
Appendices: -

BACKGROUND:

The Boyup Brook Tourism Association (BBTA) has recently submitted a donation application to the Council requesting the waiving of hall hire fees for the Boyup Brook Book Bonanza.

The Council requested that this matter be dealt with as a formal agenda item.

DETAIL:

The BBTA will be holding the inaugural Boyup Brook Book Bonanza on 20 and 21 May 2006.

The hall will be used by stallholders on both these days who have not been charged fees as an incentive to attract them to the event.

Stallholders will be charged from 2007 onwards.

Hall hire fees for the event will be \$220.

COMMENT:

The Council's 'Donations' policy requires groups to apply for funds in March and April annually for consideration during the budget process.

The BBTA has put a request in to have the fees waived.

The Council has 3 options-

- Decline the request
- Waive the fee
- Compromise for example charge for 1 day instead of 2

It is suggested that the Council declines the request.

MOVED: Cr Broadhurst

SECONDED: Cr Martin

That the Council declines the request from the Boyup Brook Tourism Association to have the Town Hall hire fees waived.

LOST 0/9

(The Council believes that this inaugural community event expense is worthy of consideration of being waived to reduce the financial burden on the organising committee.)

MOVED: Cr Downing

SECONDED: Cr Oversby

That the Council supports the request from the Boyup Brook Tourism Association to have the Town Hall hire fees waived for the 20 and 21 May.

CARRIED 9/0

7.3.4 Roo Gully - Donation Request

Proponent: Roo Gully Wildlife Sanctuary Inc.
Location: Lot 2 Doust Street
Reporting Officer: Will Pearce
Date Report Written: 11 May 2006
Enabling Legislation: Local Government Act 1995
File: FM/25/008
Appendices: -

BACKGROUND:

Roo Gully Wildlife Sanctuary Inc. has recently submitted a donation application to the Council presented at the 5 May 2006 budget meeting.

The Council requested that this matter be dealt with as a formal agenda item.

DETAIL:

Roo Gully, a not-for-profit organisation operating from Lot 2 Doust Street, has submitted a request to have access to shire plant up to a value of \$5,000 as in-kind support for use of the plant, operated by shire staff willing to volunteer their hours on weekends, to establish a gravel carpark, cut grass paths and spray for firebreaks.

The group has written as follows:-

As Chairperson of Roo Gully Wildlife Sanctuary Incorporated I confirm that this application has been discussed by all Committee members and agreed to be submitted to the Shire of Boyup Brook for 'In Kind' grant funding for use of Shire machinery and equipment, operated by Shire staff who have kindly offered to volunteer their hours to Roo Gully at weekends.

The object of this application is to improve sanctuary safety, and provide new facilities such as a car park, for the expected increase in tourists, which we expect to visit Roo Gully in the coming year.

Roo Gully volunteers and maintenance team will provide ongoing maintenance of paths etc. for tourist safety and also the labour to erect the fencing required around the proposed new car parking area. Roo Gully Wildlife Sanctuary Incorporated will provide the finances necessary to purchase the fencing, gates, signage, etc., for the car park, estimated at \$3,000.

On behalf of everyone associated with Roo Gully I thank you all sincerely for considering our application for 'In Kind' funding.

The Council's 'Private Works' policy states-

“Objective

To provide procedures for requests for private works.

Statement

It is Council's policy to carry out private works when Council's plant is available. All private works are to be carried out with a 20% profit allowance so that all ratepayers can benefit from the utilisation of the Council's plant. Wherever possible, all private works are to be carried out after normal working hours on an overtime basis. Requests for private works and the documentation of each private work are to be in writing and records retained for future reference.

Where Council equipment is used to carry out an undertaking which benefits a community group, the Council will recoup the cost of fuel used, provided the plant is operated in the personal time of a Council staff member trained in the use of that equipment.

If arrangements cannot be reached with Council staff under such an arrangement, normal rates will apply.”

COMMENT:

The Council's 'Donations' policy normally groups to apply for funds in March and April annually for consideration during the budget process.

The Council has 3 options-

- Decline the request
- Provide equipment as per the 'Private Works' policy relating to community groups
- Provide requested support during working hours up to the value of \$5,000 pursuant to the Council's private works hire rates. Any further works to be provided by shire employees in their personal time.

The Manager of Works and Services will be asked to supervise the construction of the carpark should the Council support the request.

It is suggested that the Council approve the application as presented in the donation request papers.

MOVED: Cr Florey

SECONDED: Cr Oversby

That the Council approves the donation request from Roo Gully Wildlife Sanctuary Inc. in the shire's 2006/07 Budget.

CARRIED 8/1

The Chief Executive Officer declared a financial interest in the following item.

7.3.5 Chief Executive Officer – Performance Review

<i>Proponent:</i>	<i>Will Pearce</i>
<i>Location:</i>	<i>-</i>
<i>Reporting Officer:</i>	<i>Will Pearce</i>
<i>Date Report Written:</i>	<i>10 May 2006</i>
<i>Enabling Legislation:</i>	<i>Local Government Act 1995</i>
<i>File:</i>	<i>9/2</i>
<i>Appendices:</i>	<i>1.9 – See Confidential Appendices</i>

BACKGROUND:

The CEO Performance Review Committee, established at the March 2006 meeting and comprising of Councillors Ginnane, Broadhurst and Piper, met with the CEO on 11 May 2006 as outlined in clause 4.4 of the employment contract.

The contract of employment for the Chief Executive Officer requires that a performance review be conducted on an annual basis.

The anniversary of employment for the CEO is 23 April 2006.

DETAIL:

The employment contract for the Chief Executive Officer requires that a performance review be conducted on the following basis:-

4.4 A performance review conducted under this Clause 4 shall take the format of the following procedure:

- (a) as soon as practicable after receipt of notice pursuant to Clause 4.2, the Officer will prepare a report assessing the Officer's own performance of the Officer's obligations under this document measured against the Position Description and the Performance Criteria;*
- (b) the Officer will present his report to Council. and be available for interview;*
- (c) within one month of the conclusion of the performance review the Council shall prepare a report, in consultation with the Officer, to be signed by both the Council and the Officer, such report to include:
 - (i) any conclusion about the Officer's performance during the period the subject of the performance review;*
 - (ii) any proposal by either party to vary the Performance Criteria as a consequence of the performance review and any comments by the Officer on any such proposal;*
 - (iii) any directions or recommendations made to the Officer in relation to future performance by the Officer of the Officer's obligations under this document; and*
 - (iv) details of the extent, if any, to which the Officer disagrees with any statement in the report.**

The Chief Executive Officer's self assessment, as required under the contract, was presented at the March meeting.

The committee collated the Councillor's assessments and discussed them on 10 May 2006. It then met with the CEO on 11 May 2006 – please find attached (see appendix 1.8) a confidential report pursuant to clause 4.4 (c) above.

The contract also requires that an annual review of remuneration takes place.

COMMENT:

It is suggested that the Council:-

1. receives the Chief Executive Officer Performance Review Committee report for 2006;
2. reviews the CEO's remuneration.

MOVED: Cr Oversby

SECONDED: Cr Florey

That in accordance with Section 5.23 (2) (b) of the Local Government Act 1995 the next part of the meeting be closed to members of the public to allow the Council to consider a matter dealing with the personal affairs of a person and the Council go into committee to allow members free discussion on the matter, the time being 4.37pm.

CARRIED 9/0

Mr J Eddy and Ms M Dolling left the meeting, the time being 4.37pm.

Cr Oversby left the meeting the time being 4.40pm.

Cr Oversby re-entered the meeting the time being 4.41pm.

MOVED: Cr Downing

SECONDED: Cr Piper

In accordance with Section 5.23 (2) of the Local Government Act 1995 the next part of the meeting is open to the members of the public and the Council come out of committee, the time being 4.50pm.

CARRIED 9/0

J Eddy and M Dolling returned to the chambers at 4.52pm.

MOVED: Cr Oversby

SECONDED: Cr Martin

That the Council:-

1. receives the Chief Executive Officer Performance Review Committee report for 2006;
2. pays the Chief Executive Officer a bonus of \$5,000.

CARRIED 9/0

7.3.6 Audit and Finance Committee Minutes

Proponent: Audit and Finance Committee
Location: -
Reporting Officer: Will Pearce
Date Report Written: 11 May 2006
Enabling Legislation: -
File: FM/37/001
Appendices: 1.10 - Minutes

BACKGROUND:

An Audit and Finance meeting was held on the 10 May 2006.

Minutes of the meeting are laid on the table and circulated (refer to appendix 1.10).

MOVED: Cr Marshall

SECONDED: Cr Martin

That the minutes of the Audit and Finance Committee Meeting held on 10 May 2006 be received.

CARRIED 9/0

8. PETITIONS AND MEMORIALS

9. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

9.1 Boyup Brook Medical Centre – Painting of Front Facade

MOVED: Cr Marshall

SECONDED: Cr Broadhurst

That the:-

1. exterior front of the Boyup Brook Medical Centre facing Abel and Bridge Streets be painted (concurrent to the building's upgrade works which will incorporate painting of the new re-cladded external walls), as priority maintenance item subject to the Chief Executive Officer receiving an acceptable quote for the proposed work;
2. works to be funded from the Commercial Reserve;
3. the value of the expense be placed back in the Commercial Reserve on determination of the centre's profit for 2005/06.

AMENDMENT

MOVED: Cr Downing

SECONDED: Cr Martin

That clause 1 be amended by deleting the words "... subject to the Chief Executive Officer receiving an acceptable quote for the proposed works" and replace with "not exceeding \$7,500 (inc GST)".

LOST 4/5

The original motion was put and carried.

That the:-

4. exterior front of the Boyup Brook Medical Centre facing Abel and Bridge Streets be painted (concurrent to the building's upgrade works which will incorporate painting of the new re-cladded external walls), as priority maintenance item subject to the Chief Executive Officer receiving an acceptable quote for the proposed work;
5. works to be funded from the Commercial Reserve;
6. value of the expense be placed back in the Commercial Reserve on determination of the centre's profit for 2005/06.

CARRIED 7/2

Councillor Comment.

The above is an unbudgeted expense.

However the professional painter currently employed to paint the inside of the Medical Centre has indicated that the above, if painted now, is a reasonably inexpensive job. If left as is, it will be very expensive to restore at later date. (Councillors may wish to inspect the above and take note of the lifting ledge above and to the right of the entry to the surgery and the condition of the window surrounds.)

To renovate the rest of the building and not paint the front, I believe, is false economy.

As an unbudgeted expense I would move funding it from the Commercial Reserve with money repaid to this reserve from this year's profit from the Medical Centre.

Quotes for the above work should be available for the May Council meeting.

10. URGENT BUSINESS – BY APPROVAL OF THE PRESIDENT OR A MAJORITY OF COUNCILLORS PRESENT

10.1 SANDAKAN REPRESENTATION

MOVED: Cr Moir

SECONDED: Cr Oversby

That Cr Ginnane and a second Councillor (to be determined) represent the Shire of Boyup Brook at the August 2006 Sandakan ceremonies in Sabah, Malaysia.

CARRIED 9/0

11 CLOSURE OF MEETING

There being no further business the Chairman declared the meeting closed at 5.17pm.

These Minutes and Schedule of Accounts were confirmed by the Council at the Council Meeting held on the 2006.

Cr Terry Ginnane, Shire President