



Attachment 10.3.1A

Chq/EFT	Date	Name	Description	Amount
1939	02/02/2026	HealthVue	Medical Centre - Revenue Boost Program Monthly Fee	2,196.70
1940	02/02/2026	Australian Services Union	Payroll Deductions	53.00
1941	02/02/2026	Blackwood Plant Hire	RRG148 Boyup Brook-Cranbrook Road - Plant Hire Dec2025	1,320.00
1941	02/02/2026	Blackwood Plant Hire	Transfer Station - Empty Rubbish Trailer Dec2025	5,280.00
1941	02/02/2026	Blackwood Plant Hire	RTR020 Walshaws Road - Gravel Resheeting	66,000.00
1941	02/02/2026	Blackwood Plant Hire	Grave Preparation	1,485.00
1942	02/02/2026	BOC Limited	Gas Cylinder Rental Dec2025	69.11
1943	02/02/2026	Boyup Brook Medical Services	Pre-employment Medical	180.00
1944	02/02/2026	BP Medical	Medical Supplies	117.70
1945	02/02/2026	Cutting Edges	Grader Blades	1,008.48
1946	02/02/2026	Darren Long Consulting	Monthly Financial Assistance Dec2025	5,934.50
1947	02/02/2026	Resident	Refund Hall Hire Bond	400.00
1948	02/02/2026	JB Hi-Fi Business	Admin Computer Monitors	1,315.96
1949	02/02/2026	Employee	Reimburse Admin Stamp Ink Pads	29.90
1950	02/02/2026	Johnson's Food Services	Various Shire Buildings - Cleaning Supplies	529.97
1951	02/02/2026	Lamat Cleaning	Medical Centre Cleaning Jan2026	1,200.00
1952	02/02/2026	Living Springs Water Pty Ltd	Council and Staff Drinking Water	448.00
1953	02/02/2026	Manjimup Freight Distributors & BMI Logistics	Freight Jan2026	104.72
1954	02/02/2026	Medmate Australia Pty Ltd	Online Telehealth Services Oct-Nov2025	1,272.45
1955	02/02/2026	Node1 Pty Ltd	Admin NBN Feb2026	227.00
1956	02/02/2026	SOS Office Equipment	Photocopier Billing Jan2026	438.76
1957	02/02/2026	South West Counselling Incorporated	Employee Assistance Program Jan2026	170.50
1958	02/02/2026	Squeak & Bean Cafe	Australia Day Catering	800.00
1959	02/02/2026	Synergy	Electricity Across Shire Facilities to 19/02/2026	4,990.52
1960	02/02/2026	Team Global Express	Freight Jan2026	288.42
1961	02/02/2026	TestSpace	Rylington Park Operational Review Workshop	4,000.00
1962	02/02/2026	Garvs Auto Electrics Pty Ltd	P202 Isuzu 4Tn Tip Truck 2016 - Repairs	2,067.50
1962	02/02/2026	Garvs Auto Electrics Pty Ltd	P212 Komatsu 555 Grader - Repairs	49.50
1962	02/02/2026	Garvs Auto Electrics Pty Ltd	P252 Ford Ranger Single Cab Tipper - Repairs	79.50
1962	02/02/2026	Garvs Auto Electrics Pty Ltd	P224 John Deere 622GP Motor Grader - Repairs	79.50
1962	02/02/2026	Garvs Auto Electrics Pty Ltd	P225 Isuzu GIGA CXY Prime Mover - Repairs	766.00
1963	02/02/2026	WA Contract Ranger Services Pty Ltd	Contract Ranger Services Jan2026	2,194.50
1964	02/02/2026	Western Environmental Pty Ltd	Contaminated Site Assessments	4,400.00
1965	09/02/2026	Activ8me (Australian Private Networks Pty Ltd	Swimming Pool Internet Feb2026	64.95
1966	09/02/2026	AFGRI Equipment Australia Pty Ltd Boyup Brook	P146 Small Plant - Parts	316.20
1966	09/02/2026	AFGRI Equipment Australia Pty Ltd Boyup Brook	P224 John Deere 622GP Motor Grader - Parts	2,258.41
1967	09/02/2026	Ampol Petroleum Distributors Pty Ltd	Fuel Jan2026	6,561.70
1968	09/02/2026	Asbestos & You Pty Ltd	Depot Staff Asbestos Training	5,673.00
1969	09/02/2026	Australia Post	Admin Postage Jan2026	77.94
1970	09/02/2026	B&B Street Sweeping Pty Ltd	Town Site Street Sweeping 07/01/2026	2,046.00
1970	09/02/2026	B&B Street Sweeping Pty Ltd	Town Site Street Sweeping - Australia Day	2,046.00
1971	09/02/2026	Black Box Control Pty Ltd	Monthly Grader Tracking Service Feb2026	99.00
1972	09/02/2026	Blackwood Plant Hire	Weekly Landfill Run - Jan26 - Mar26	4,400.00
1973	09/02/2026	BOC Limited	Gas Cylinder Rental Jan2026	69.11
1974	09/02/2026	Boyup Brook Co-operative Co Limited	Purchases. Nov2025	4,473.00
1975	09/02/2026	Boyup Brook Community Resource Centre	SLWA Travel Grant 2025-26 Share & Dare	197.12
1976	09/02/2026	Boyup Brook IGA	Purchases Jan2026	901.82
1977	09/02/2026	Breeze Connect Pty Ltd	Medical Centre VOIP and NBN Jan2026	219.29
1978	09/02/2026	Bunbury Auto One	Light Plant Service Kits	464.39
1979	09/02/2026	Darren Long Consulting	Financial Reporting Assistance Jan2026	10,796.50
1980	09/02/2026	Department Of Water And Environmental Regulat	Transfer Station Annual Licence 2025-26	343.79
1981	09/02/2026	Focus Networks	Monthly Device Management Fees Jan2026	3,702.60
1981	09/02/2026	Focus Networks	Monthly IT and Telephony Services and Microsoft Subscriptions Feb2026	4,320.27
1982	09/02/2026	GCM Agencies Pty Ltd (tff)	P256 Multipac Roller - Parts	66.00
1983	09/02/2026	Haycom Technology Pty Ltd	Medical Centre IT Support Fees Jan2026	689.70
1984	09/02/2026	Hoist Right	P232 Rotary Hoist and Overhead Crane - Quarterly Inspection and Service	1,501.05
1985	09/02/2026	Infield Services Pty Ltd	P243 Komatsu WA250PZ 6 Wheel Loader - Repairs	343.75
1985	09/02/2026	Infield Services Pty Ltd	P212 Komatsu 555 Grader - Service and Repairs	1,925.00
1985	09/02/2026	Infield Services Pty Ltd	P222 Mitsubishi Fuso Heavy Rigid Water Truck - Service and Repairs	1,581.25
1985	09/02/2026	Infield Services Pty Ltd	P235 Bomag Multi-Tyre Roller - Service	825.00
1985	09/02/2026	Infield Services Pty Ltd	P237 Bomag Drum Roller - Service	825.00
1985	09/02/2026	Infield Services Pty Ltd	P225 Isuzu GIGA CXY Prime Mover - Service and Repairs	1,306.25
1986	09/02/2026	Kojonup Agricultural Supplies	Rural Verge Spraying - Chemicals	114.08
1987	09/02/2026	Leal Carpentry Pty Ltd	Tennis Club Restumping	40,950.00
1988	09/02/2026	LFA First Response	ESL - VBFB First Aid Supplies	2,095.01
1989	09/02/2026	Local Government Professionals Australia (WA)	Admin Staff Training	340.00
1990	09/02/2026	Magiq Software Ltd	Support for Payroll Reports	144.38
1991	09/02/2026	Manjimup Freight Distributors & BMI Logistics	Freight Jan2026	18.50
1992	09/02/2026	SJ & HC O'Connell	Zoo Train - Structural Drawings and Engineering Certification	880.00
1993	09/02/2026	Print Media Group	ESL - Stationery	366.84
1994	09/02/2026	Rhythm Civil and Contracting	Bridge 3313 Aegers Road - Emergency Repairs	4,752.00
1995	09/02/2026	Boyup Brook Tyre Service	Fuel Jan2026	73.15
1995	09/02/2026	Boyup Brook Tyre Service	P211 D-Max Dual Cab Tray Back Ute - Parts	250.00
1996	09/02/2026	Amalgamated Movies Non-Theatrical Film Distri	Movie Night Copyright Licence Fees	440.00
1997	09/02/2026	Squire Plumbing Services Pty Ltd	Swimming Pool - Repair Water Leaks	2,375.24
1998	09/02/2026	Synergy (Electricity Generation and Retail Co	Electricity Across Shire Facilities to 27/01/2026	3,200.55
1999	09/02/2026	Telstra Limited	Admin NBN to 24/01/2026	1,212.75
1999	09/02/2026	Telstra Limited	Telephone Across Shire Facilities to 01/02/2026	1,186.24
2000	09/02/2026	Keens Driver Training Bunbury WA	Depot Staff MC Driver Training	725.00
2001	09/02/2026	The Right Stuff for Landholders	Various Shire Properties - Reticulation Parts	1,247.67
2002	09/02/2026	Totally Workwear - Bunbury	Depot Work Clothing	102.00
2003	09/02/2026	Veolia Recycling and Recovery Pty Ltd (NSW)	Paper and Cardboard Recycling Collection Jan2026	1,676.60
2004	09/02/2026	WA Contract Ranger Services Pty Ltd	Contract Ranger Services Jan2026	2,772.00
2005	09/02/2026	Wal's Welding, Fabrication and Repairs	CWSP Grant Flax Mill Standpipe - Materials	4,030.40
2006	09/02/2026	Western Australian Electoral Commission	Local Government Elections Services Oct2025	4,735.31
2007	09/02/2026	Wren Oil	Transfer Station - Waste Oil Collection	264.00
2008	09/02/2026	Zone 50 Engineering Surveys Pty Ltd	RRG148 Boyup Brook-Cranbrook Road - Survey Design Setout	4,690.40
2009	17/02/2026	Ampol Petroleum Distributors Pty Ltd	Fuel Feb2026	3,839.53
2010	17/02/2026	Australian Services Union	Payroll Deductions	53.00
2011	17/02/2026	BOC Limited	Depot Expendable Tools	125.69
2012	17/02/2026	Boyup Brook Co-operative Co Limited	Purchases Dec2025	2,650.60
2013	17/02/2026	Boyup Brook Community Resource Centre	Quarterly Library Service Payment Jan-Mar2026 per MoU 2025-2027	12,375.00
2013	17/02/2026	Boyup Brook Community Resource Centre	Gazette Advertising Feb2026	485.00



Chq/EFT	Date	Name	Description	Amount
2014	17/02/2026	Boyup Brook Tourism Association Inc.	Support for Operating Assistance Oct-Dec2025 per MoU 2025-2027	6,250.00
2015	17/02/2026	BP Medical	Medical Supplies	456.72
2016	17/02/2026	Cleanaway Daniels Services Pty Ltd	Medical Centre - Sharps Disposal Jan2026	334.08
2017	17/02/2026	Cleanaway Solid Waste Pty Ltd	Transfer Station- Furniture Disposal	2,036.03
2018	17/02/2026	H+H Architects	Evacuation Centre Plans and Documentation - Progress Payment	5,291.00
2019	17/02/2026	KATT Pty Ltd	Fire & Safety Equipment Inspections	1,375.00
2020	17/02/2026	Kojonup Agricultural Supplies	P139 Roadside Spray Trailer - Parts	248.33
2021	17/02/2026	Moore Australia (WA) Pty Ltd	Annual Budget Workshop	1,485.00
2022	17/02/2026	Officeworks Ltd	Admin Front Counter Printer	608.95
2022	17/02/2026	Officeworks Ltd	Admin Stationery	373.25
2022	17/02/2026	Officeworks Ltd	Emergency Services Stationery	414.30
2023	17/02/2026	Pivotel Satellite Pty Ltd	GPS Tracking Service - Grader and Transfer Station Feb2026	62.00
2024	17/02/2026	Promotion Products Pty Ltd	Dept of Communities Volunteer Grant - Movie Cooler Bags	1,967.90
2025	17/02/2026	QHSE Integrated Solutions Pty Ltd (Skytrust)	Skytrust Intelligence System (WHS) Subscripton11/03/2026-10/04/2026	493.90
2026	17/02/2026	Rear's Electrical & Mechanical Services Pty L	P102 Three Phase Generator Set - Monthly Inspection and Test	143.00
2026	17/02/2026	Rear's Electrical & Mechanical Services Pty L	P146 Small Plant - Electrical Repairs	330.00
2027	17/02/2026	Boyup Brook Tyre Service	P202 Isuzu 4Tn Tip Truck 2016 - Parts	950.00
2027	17/02/2026	Boyup Brook Tyre Service	P219 Mitsubishi MR4W20 Triton GLX - Parts	775.00
2027	17/02/2026	Boyup Brook Tyre Service	Fuel Feb2025	55.30
2028	17/02/2026	Sprint Express	Freight Jan2026	77.00
2029	17/02/2026	Synergy (Electricity Generation and Retail Co	Electricity Across Shire Facilities to 09/12/2025	176.54
2030	17/02/2026	Telstra Limited	Telephone Across Shire Facilities to 22/01/2026	149.99
2031	17/02/2026	Traffic Force Group Pty Ltd	ANZAC Day - Traffic Management	1,307.90
2032	17/02/2026	Garvs Auto Electrics Pty Ltd	P195 Isuzu FVZ 1500 - Repairs	1,348.00
2033	17/02/2026	WA Contract Ranger Services Pty Ltd	Contract Ranger Services Feb2026	1,790.25
2034	23/02/2026	AFGRI Equipment Australia Pty Ltd Boyup Brook	Rylington Park John Deere 6420SE Tractor - Service and Repairs	7,902.77
2035	23/02/2026	Amity Signs	Traffic Management Signs	815.10
2035	23/02/2026	Amity Signs	Road Signs	636.90
2035	23/02/2026	Amity Signs	Rural Number Signs	173.25
2036	23/02/2026	Ampol Petroleum Distributors Pty Ltd	Fuel Feb2026	5,102.67
2037	23/02/2026	Australian Taxation Office	BAS PAYG Jan2026	48,323.00
2038	23/02/2026	Boyup Brook Co-operative Co Limited	Rylington Park Purchases incl Electronic Ear Tags	4,029.00
2039	23/02/2026	Boyup Brook IGA	Shearing School Catering 12-16 Jan 2026	586.35
2040	23/02/2026	Bridgetown Paint Sales	Depot Expendable Tools	165.00
2041	23/02/2026	Bunbury Auto One	P238 Mitsubishi Triton GLX 4x4 MR Auto - Parts	128.36
2041	23/02/2026	Bunbury Auto One	P219 Mitsubishi MR4W20 Triton GLX - Parts	187.62
2041	23/02/2026	Bunbury Auto One	P250 Toyota Hilux Ute 2015 Tray Top - Parts	810.16
2041	23/02/2026	Bunbury Auto One	P193 Mitsubishi Triton 4x4 GLX Manual - Parts	570.06
2042	23/02/2026	DSW Bunbury (PFI Supplies)	Various Shire Buildings - Cleaning Supplies	1,365.60
2043	23/02/2026	Feral Logic	Rural Roadside Spraying	2,453.88
2044	23/02/2026	Focus Networks	MPS Support - Excluded Services	70.40
2045	23/02/2026	Hales Electrical	Flax Mill Complex - Switchboard Keys	209.00
2046	23/02/2026	Hastie Waste Pty Ltd	Rylington Park Bulk Waste Collection Feb2026	125.00
2047	23/02/2026	Heartland Property Pty Ltd	6A Mitchell Ave - Marketing Fees	574.45
2048	23/02/2026	Infield Services Pty Ltd	ESL - Fast Fill Trailers - Service and Inspection	1,279.05
2049	23/02/2026	Kojonup Agricultural Supplies	P536 TATRA T815-7 McAlinden - Fuel Additive	77.00
2050	23/02/2026	Manjimup Freight Distributors & BMI Logistics	Freight Feb2026	74.14
2051	23/02/2026	Manjimup Liquid Waste	Flax Mill Caravan Park - Septic Pump Out CMM	1,200.00
2051	23/02/2026	Manjimup Liquid Waste	Rec Grounds - Septic Pump Out CMM	900.00
2052	23/02/2026	MR Gifford	Rylington Park - Contract Harvesting	9,847.20
2053	23/02/2026	MJ Shearing Pty Ltd	Rylington Park - Shearing	2,058.56
2054	23/02/2026	Phoenix Petroleum	Rylington Park Fuel Jan2026	3,012.92
2055	23/02/2026	Print Media Group	ESL - Stationery	290.80
2056	23/02/2026	Boyup Brook Tyre Service	Fuel Feb2026	64.84
2057	23/02/2026	Safe Farms WA	Rylington Park - Farm Safety System Annual Renewal	550.00
2058	23/02/2026	South West Isuzu	P202 Isuzu 4Tn Tip Truck 2016 - Parts	240.17
2058	23/02/2026	South West Isuzu	P195 Isuzu FVZ 1500 - Parts	175.00
2059	23/02/2026	Synergy (Electricity Generation and Retail Co	Electricity Across Shire Facilities to 19/02/2026	7,141.13
2060	23/02/2026	The Brook Takeaway	Catering Feb2026	142.50
2061	23/02/2026	The Ludick Workshop Family Trust	RRG004 Winnijup Rd - TMP	10,692.00
2062	23/02/2026	Veolia Recycling & Recovery (Perth) Pty Ltd	Waste Collection Jan2026	9,510.38
TOTAL MUNI EFT to 28 February 2026				415,745.92
20718	09/02/2026	Water Corporation	Water Across Shire Facilities to 02/02/2026	4,626.02
20719	17/02/2026	Water Corporation	Water Across Shire Facilities to 06/02/2026	21,681.55
TOTAL MUNI CHEQUES to 28 February 2026				26,307.57



Chq/EFT	Date	Name	Description	Amount
DD0202.1	2/02/2026	Commonwealth Bank of Australia	Bank Fees Feb2026	426.43
DD0202.2	2/02/2026	Westnet	Medical Centre Internet Feb2026	109.95
DD0202.3	2/02/2026	Westnet	Swimming Pool Internet Feb2026	89.95
DD5024	02/02/2026	Aware Super	Payroll Deductions	20,552.88
DD0902	9/02/2026	De Lage Laden	Admin Photocopier DCVII-C5573 Rental Feb2026	184.80
DD1002	10/02/2026	Western Australian Treasury Corporation	Loan 115 Repayment	8,575.42
DD1202	12/02/2026	Salary & Wages	Payroll 15/01/2026	120207.01
DD1202.1	12/02/2026	Property Owner	3 Reid Pl Rent 20/2/2026-05/03/2026	1000.00
DD1202.2	12/02/2026	The Bunbury Diocesan Trustees and Anglican	18 Barron St Rent 13/02/2026-26/02/2026	720.00
DD1602	16/02/2026	Commonwealth Bank of Australia	Bank Fees Feb2026	183.46
DD5025	19/02/2026	Aware Super	Payroll Deductions	22,419.88
DD2602.1	26/02/2026	Property Owner	3 Reid Pl Rent 06/0/2026-19/03/2026	1,000.00
DD2602.2	26/02/2026	The Bunbury Diocesan Trustees and Anglican	18 Barron St Rent 27/02/2026-12/03/2026	720.00
DD2602.3	26/02/2026	Parish of Boyup Brook		
		Salary & Wages	Payroll 26/02/2026	118,222.00
TOTAL DIRECT DEBITS TO 28 February 2026				294,411.78
DD1602	16/02/2026	Shire of Boyup Brook Credit Card - CEO	Livestock Production Assurance - Rylington Park MLA Accreditation	99.00
DD1602	16/02/2026	Shire of Boyup Brook Credit Card - CEO	NCH - Chambers WavePad Sound Editor Quarterly Subscription	21.67
DD1602	16/02/2026	Shire of Boyup Brook Credit Card - CEO	ChatGPT Subscription Feb2026	29.39
DD1602	16/02/2026	Shire of Boyup Brook Credit Card - CEO	Starlink - CEO House Internet 11/02/2026-11/03/2026	147.50
TOTAL CEO CREDIT CARD TO 28 February 2026				297.56
DD1602	16/02/2026	Shire of Boyup Brook Credit Card - EMCS	Adobe Acrobat Pro DC Monthly Subscription 20/01/2026-19/02/2026	265.96
DD1602	16/02/2026	Shire of Boyup Brook Credit Card - EMCS	Starlink - Depot Internet 25/01/2026-25/02/2026	119.00
DD1602	16/02/2026	Shire of Boyup Brook Credit Card - EMCS	GPSA - Practice Management Training	440.00
DD1602	16/02/2026	Shire of Boyup Brook Credit Card - EMCS	Software Publications - MS365 Training Manuals	130.85
DD1602	16/02/2026	Shire of Boyup Brook Credit Card - EMCS	Survey Monkey Annual Subscription	828.00
TOTAL EMCS CREDIT CARD TO 28 February 2026				1,783.81
DD2302	23/02/2026	BP Australia Pty Ltd	CEO Fuel Jan2026	96.98
DD2302	23/02/2026	BP Australia Pty Ltd	CEO Fuel Jan2026	81.87
DD2302	23/02/2026	BP Australia Pty Ltd	CEO Fuel Jan2026	85.41
DD2302	23/02/2026	BP Australia Pty Ltd	CEO Fuel Jan2026	72.66
TOTAL CEO BP FUEL CARD TO 28 February 2026				336.92
DD2302	23/02/2026	BP Australia Pty Ltd	MCS Fuel Jan2026	73.37
DD2302	23/02/2026	BP Australia Pty Ltd	MCS Fuel Jan2026	31.89
DD2302	23/02/2026	BP Australia Pty Ltd	MCS Fuel Jan2026	73.37
TOTAL MCS BP FUEL CARD TO 28 February 2026				178.63
TOTAL DD MUNI ACCOUNT TO 28 February 2026				297,008.70
DD280226	28/02/2026	Police Licensing	Police Licensing Feb2026	73,751.15
TOTAL DD POLICE LICENSING ACCOUNT TO 28 February 2026				73,751.15
TOTAL DD BOYUP BROOK EARLY LEARNING CENTRE ACCOUNT TO 28 February 2026				0.00
SUMMARY				
EFT				415,745.92
CHQ (Muni Account)				26,307.57
DD				297,008.70
MUNI TOTAL				739,062.19
ALL MUNI TRANS TO 28 February 2026				739,062.19
DD (Police Licensing Account) TO 28 February 2026				73,751.15
GRAND TOTAL 1 - 28 February 2026				812,813.34



Attachment 10.3.2A

Chq/EFT	Date	Name	Description	Amount
2063	03/03/2026	HealthVue	Medical Centre - Revenue Boost Program Monthly Fee	2,196.70
2064	03/03/2026	Ampol Petroleum Distributors Pty Ltd	Fuel Feb2026	5,951.39
2065	03/03/2026	Australian General Practice Accreditation Lim	Medical Centre - Practice Accreditation Self Assessment Fee	1,320.00
2066	03/03/2026	Australian Services Union	Payroll Deductions	53.00
2067	03/03/2026	Biomax Pty Ltd	Tourist Centre - Quarterly ATU Service	500.00
2068	03/03/2026	Boyup Brook Community Resource Centre	Refund Hall Hire Bond	400.00
2069	03/03/2026	Boyup Brook Tourism Association Inc.	Operating Assistance Jan-Mar2026 per MoU 2025-2027	6,250.00
2070	03/03/2026	BP Medical	Medical Supplies	485.49
2071	03/03/2026	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	P237 Bomag Drum Roller - Parts	1,385.24
2072	03/03/2026	Department of Fire & Emergency Services	2025/26 Emergency Services Levy 3rd Quarter Contribution	44,926.50
2073	03/03/2026	Emerge Office Pty Ltd	Admin Stationery	426.80
2074	03/03/2026	Focus Networks	Admin PCs and Docking Stations	8,805.50
2075	03/03/2026	Fulton Hogan Industries Pty Ltd	RRG148 Boyup Brook-Cranbrook Rd - Sealing	102,367.23
2075	03/03/2026	Fulton Hogan Industries Pty Ltd	Road Patching Supplies	807.40
2076	03/03/2026	Hales Electrical	Music Park - Lighting Repairs	836.00
2077	03/03/2026	Infield Services Pty Ltd	ESL - Fast Fill Trailers Service and Repairs	2,420.56
2078	03/03/2026	Interfire Agencies	ESL - VBFB PPE	795.68
2079	03/03/2026	Landgate	Rural Interim Valuations 25/10/2025-13/02/2026	96.96
2080	03/03/2026	Office Of The Auditor General	Attest Audit 2024-25 Fees	59,854.30
2081	03/03/2026	Officeworks Ltd	Depot Stationery	440.87
2082	03/03/2026	Parks Chainsaw and Tree Services	Abels Rd Tree Removal	1,485.00
2083	03/03/2026	Pingarning Pty Ltd t/as Prompt Safety Solutions	WHS Quarterly Services Feb2026	1,210.00
2084	03/03/2026	Boyup Brook Tyre Service	P224 John Deere 622GP Motor Grader - Tyres	8,500.00
2084	03/03/2026	Boyup Brook Tyre Service	Fuel Feb2026	62.73
2085	03/03/2026	Smartsheet Australia Pty Ltd	Smartsheet Annual Subscription 26/02/2026-25/02/2027	3,168.00
2086	03/03/2026	SOS Office Equipment	Photocopier Billing Feb2026	951.28
2087	03/03/2026	South West Isuzu	P225 Isuzu GIGA CXY Prime Mover - Repairs	5,623.78
2087	03/03/2026	South West Isuzu	P214 Isuzu Giga CXZ 455 Prime Mover - Parts	1,106.83
2088	03/03/2026	Synergy	Electricity Across Shire Facilities to 23/02/2026	2,668.02
2089	03/03/2026	Telstra Limited	SMS Fire Ban Messages to 19/02/2026	254.85
2090	03/03/2026	The Ludick Workshop Family Trust	RRG004 Winnijup Rd - Traffic Management	8,910.00
2091	03/03/2026	Veolia Water Operations Pty Ltd	Community Water Supplies Grant - Stormwater Drain Cleaning	32,747.00
2092	03/03/2026	Zone 50 Engineering Surveys Pty Ltd	RRG210 Boyup Brook-Arthur Road - Survey Design Setout	2,601.50
2093	09/03/2026	Employee	Reimburse Citizenship Frames	20.40
2094	09/03/2026	Shire of Boyup Brook	BSL and BCITF Commission Feb2026	28.25
2095	09/03/2026	Synergy	Electricity Across Shire Facilities to 19/02/2026	95.57
2096	09/03/2026	Boyup Brook Community Resource Centre	Gazette Advertising Mar2026	425.00
2097	09/03/2026	Ampol Petroleum Distributors Pty Ltd	Fuel Feb2026	3,539.32
2098	09/03/2026	Lamat Cleaning	Medical Centre Cleaning Feb2026	1,200.00
2099	09/03/2026	Australia Post	Postage Feb2026	689.98
2100	09/03/2026	Building and Construction Industry Training Fund	BCITF Collected Feb2026	132.50
2101	09/03/2026	Amity Signs	Traffic Signs	187.00
2102	09/03/2026	Boyup Brook Tourism Association Inc.	Tourist Centre - Shire Contribution to Electricity 17/12/2025-18/02/2026	251.77
2103	09/03/2026	T-Quip	P228 Toro ZMaster 7000 Mower - Parts	363.17
2103	09/03/2026	T-Quip	P230 Toro Groundmaster 7210 Mower - Parts	182.84
2104	09/03/2026	Cleanaway Daniels Services Pty Ltd	Medical Centre - Monthly Sharps Disposal	336.15
2105	09/03/2026	AFGRI Equipment Australia Pty Ltd	P232 Rotary Hoist and Overhead Crane - Repairs	89.10
2105	09/03/2026	AFGRI Equipment Australia Pty Ltd	P222 Mitsubishi Fuso Heavy Rigid Water Truck - Parts	540.87
2106	09/03/2026	Scavenger Fire & Safety	ESL - VBFB PPE	3,514.94
2107	09/03/2026	Department of Local Gov, Industry Reg and Safety	BSL Collected Feb2026	5,619.05
2108	09/03/2026	Activ8me (Australian Private Networks Pty Ltd)	Swimming Pool Internet Mar2026	64.95
2109	09/03/2026	Focus Networks	Monthly Device Management Fees Feb2026	3,953.40
2110	09/03/2026	Node1 Pty Ltd	Admin NBN Mar2026	227.00
2111	09/03/2026	Telstra Limited	Telephone Across Shire Facilities to 01/03/2026	629.89
2111	09/03/2026	Telstra Limited	Admin NBN to 24/02/2026	1,212.75
2112	09/03/2026	Haycom Technology Pty Ltd	Medical Centre 3XC Professional Annual Licence	1,226.50
2112	09/03/2026	Haycom Technology Pty Ltd	Medical Centre IT Support Fees Feb2026	1,060.95
2113	09/03/2026	H+H Architects	Evacuation Centre Plans and Documentation - Progress Payment	2,645.50
2114	09/03/2026	Breeze Connect Pty Ltd	Medical Centre VOIP and NBN Feb2026	230.78
2115	09/03/2026	Living Springs Water Pty Ltd	Council and Staff Drinking Water	602.00
2115	09/03/2026	Living Springs Water Pty Ltd	Water Cooler Annual Rental Fees	660.00
2116	09/03/2026	Squeak & Bean Cafe	ESL - Catering for Training	180.40
2117	09/03/2026	Supagas Pty Ltd	Rylington Park Annual Gas Cylinder Rental	445.50
2118	12/03/2026	Barna Construction (WA) Pty Ltd	Evacuation Centre - Progress Payment 1	91,786.37
2119	16/03/2026	AFGRI Equipment Australia Pty Ltd	P224 John Deere 622GP Motor Grader - Parts	782.91
2119	16/03/2026	AFGRI Equipment Australia Pty Ltd	P222 Mitsubishi Fuso Heavy Rigid Water Truck - Parts	15.95
2119	16/03/2026	AFGRI Equipment Australia Pty Ltd	P206 Mitsubishi Triton Tip Tray Gardens 2 - Parts	116.53
2120	16/03/2026	Ampol Petroleum Distributors Pty Ltd	Fuel Mar2026	3,931.49
2121	16/03/2026	AusQ Training	Traffic Management Training	1,500.00
2122	16/03/2026	Australian Services Union	Payroll Deductions	53.00
2123	16/03/2026	B&B Street Sweeping Pty Ltd	Street Sweeping - CMF	4,092.00
2124	16/03/2026	Black Box Control Pty Ltd	Monthly Grader Tracking Service Mar2026	99.00
2125	16/03/2026	Blackwood Plant Hire	Transfer Station - Empty Rubbish Trailer	3,520.00
2125	16/03/2026	Blackwood Plant Hire	RTR020 Walshaws Road - Gravel Sheeting	195,360.00
2126	16/03/2026	Boyup Brook Co-operative Co Limited	Purchases Jan2026	1,624.30
2127	16/03/2026	Boyup Brook IGA	Australia Day Breakfast	2,142.98
2127	16/03/2026	Boyup Brook IGA	Purchases Feb2026	640.45
2128	16/03/2026	Bridgetown Paint Sales	Depot - Painting Supplies	549.75
2129	16/03/2026	The Ludick Workshop Family Trust	RRG004 Winnijup Rd - Traffic Management	7,128.00
2130	16/03/2026	Complete Portables	Flax Mill Caravan Park Overflow - CMF Portable Toilet Hire	7,815.50
2131	16/03/2026	Complete Refrigeration & Air	Various Shire Buildings - Air Conditioner Maintenance	2,560.80
2132	16/03/2026	Darren Long Consulting	Financial Reporting Assistance Feb2026	10,061.70
2133	16/03/2026	Dynamic Tinting and Windscreens	P237 Bomag Steel Drum Roller - Repairs	1,554.96
2134	16/03/2026	Hersey's Safety Pty Ltd	RRG148 Boyup Brook-Cranbrook Rd - Guide Posts	916.66
2134	16/03/2026	Hersey's Safety Pty Ltd	RRG210 Boyup Brook-Arthur Rd - Guide Posts	916.67



Chq/EFT	Date	Name	Description	Amount
2134	16/03/2026	Hersey's Safety Pty Ltd	RRG004 Walshaws Rd - Guide Posts	916.67
2134	16/03/2026	Hersey's Safety Pty Ltd	Depot Expendable Tools	705.10
2134	16/03/2026	Hersey's Safety Pty Ltd	Depot PPE	1,061.70
2135	16/03/2026	DLJK Music Co	Australia Day Entertainment	1,000.00
2136	16/03/2026	Manjimup Freight Distributors & BMI Logistics	Freight Feb-Mar2026	82.96
2137	16/03/2026	MASTEC Smart Waste Solutions	Rubbish Bin Replacements	3,001.15
2138	16/03/2026	Petro Fuels Boyup Brook	ESL - Fuel Mar2026	56.63
2139	16/03/2026	Pivotel Satellite Pty Ltd	GPS Tracking Service - Grader and Transfer Station Mar2026	62.00
2140	16/03/2026	Rhodes Pastoral Pty Ltd	Rylington Park - Rams	1,980.00
2141	16/03/2026	Sonic HealthPlus Pty Ltd	Pre-employment Medical	427.90
2142	16/03/2026	South West Isuzu	P211 D-Max Dual Cab Tray Back Ute - Repairs	2,718.42
2143	16/03/2026	Sprint Express	Freight Feb2026	121.00
2144	16/03/2026	Squire Plumbing Services Pty Ltd	Flax Mill Caravan Park Overflow - Connect Toilet Block	330.00
2144	16/03/2026	Squire Plumbing Services Pty Ltd	Admin Toilet Repairs	239.03
2145	16/03/2026	Synergy	Electricity Across Shire Facilities to 27/02/2026	4,184.52
2146	16/03/2026	Team Global Express	Freight Feb2026	209.18
2147	16/03/2026	Telstra Limited	Telephone Across Shire Facilities to 24/02/2026	50.00
2148	16/03/2026	The Right Stuff for Landholders	Town Gardens - Reticulation Parts	391.64
2149	16/03/2026	Totally Workwear - Bunbury	Depot Uniforms - Shire Logo Setup	77.00
2150	16/03/2026	Veolia Recycling & Recovery (Perth) Pty Ltd	Waste Collection Feb2026	9,549.55
2151	16/03/2026	Veolia Recycling and Recovery Pty Ltd (NSW)	Paper and Cardboard Recycling Collection Feb2026	838.30
2152	16/03/2026	WA Contract Ranger Services Pty Ltd	Contract Ranger Services Feb2026	2,310.00
2159	24/03/2026	Australian Taxation Office	BAS and PAYG Feb2026	90,437.00
2160	24/03/2026	Employee	Reimburse Workshop Parts	35.00
2161	24/03/2026	Traffic Force Group Pty Ltd	Generic TMP 2026	1,467.40
2162	24/03/2026	South West Irrigation Consulting	Rec Grounds - Reticulation Controller Adjustment	85.00
2163	24/03/2026	Adam Jenkins Tree Services Pty Ltd	GP House - Tree Removal	5,500.00
2164	24/03/2026	Synergy	Electricity Across Shire Facilities to 23/02/2026	11,336.29
2165	24/03/2026	Landgate	Rural Interim UVs 04/02/2026-13/03/2026	145.44
2166	24/03/2026	Officeworks Ltd	WHS Stationery	141.78
2167	24/03/2026	WALGA	Council Member Essentials eLearning Subscription	5,766.20
2168	24/03/2026	Rear's Electrical & Mechanical Services Pty Ltd	Flax Mill Cottage - Electricity Disconnection	107.25
2169	24/03/2026	BOC Limited	Gas Cylinder Rental Feb2026	62.43
2170	24/03/2026	WA Contract Ranger Services Pty Ltd	Contract Ranger Services Mar2026	1,732.50
2171	24/03/2026	Mcleods Lawyers Pty Ltd	Men's Shed - Lease Preparation	217.80
2171	24/03/2026	Mcleods Lawyers Pty Ltd	Abel St Shops - Contract of Sale	1,406.08
2172	24/03/2026	Team Global Express	Freight Mar2026	168.50
2173	24/03/2026	Sonic HealthPlus Pty Ltd	Pre-employment Medical	427.90
2174	24/03/2026	Sprint Express	Freight Feb2026	27.50
2175	24/03/2026	NAPA	P211 D-Max Dual Cab Tray Back Ute - Parts	388.30
2176	24/03/2026	RM Tucker	Town Hall Piano Tuning	200.00
2177	24/03/2026	Focus Networks	Monthly IT and Telephony Services and Microsoft Subscriptions Mar2026	4,353.27
2177	24/03/2026	Focus Networks	LGIS Cyber Questionnaire	1,017.50
2177	24/03/2026	Focus Networks	Wildcard SSL Certificate Renewal	1,376.10
2177	24/03/2026	Focus Networks	Strategic IT Plan Update - Deposit	2,420.00
2177	24/03/2026	Focus Networks	Monthly MPS Support - Excluded Services Feb2026	70.40
2178	24/03/2026	Tasman Farm (SJ&RC Thompson t/as)	Rylington Park - Shearing School Catering	4,603.57
2179	24/03/2026	The Right Stuff for Landholders	Town Gardens - Reticulation Parts	306.41
2180	24/03/2026	Johnson's Food Services	Various Shire Buildings - Cleaning Supplies	142.94
2181	24/03/2026	Totally Workwear - Bunbury	Depot Work Clothing	3,105.63
2182	24/03/2026	QHSE Integrated Solutions Pty Ltd (Skytrust)	Skytrust Intelligence System (WHS) - Monthly Subscription 11/04/2026-10/05/2026	493.90
2183	24/03/2026	The Ludick Workshop Family Trust	RRG004 Winnijup Rd - Traffic Management	10,692.00
2184	26/03/2026	Australian Services Union	Payroll Deductions	53.00
2185	26/03/2026	Cleanaway Solid Waste Pty Ltd (Qld)	Townsite - CMF Bin Hire and Emptying	4,766.85
2186	26/03/2026	Wal's Welding, Fabrication and Repairs	Community Water Supplies Grant - Flax Mill Standpipe	4,030.40
2187	27/03/2026	Councillor	Councillor Allowances and Sitting Fees Sep2025	260.36
2188	27/03/2026	Wilgee Civil Pty Ltd	RTR009 Six Mile Road - Gravel Resheeting	360,605.92
2189	30/03/2026	AFGRI Equipment Australia Pty Ltd	Rylington Park - Tractor Parts	8.27
2190	30/03/2026	Ampol Petroleum Distributors Pty Ltd	Fuel Mar2026	10,729.41
2191	30/03/2026	Employee	Reimburse Washing Machine	332.00
2192	30/03/2026	BKS Refrigeration & Airconditioning Pty Ltd	Transfer Station - Fridge Degassing	1,329.90
2193	30/03/2026	Bunbury Trucks	P246 Canter 815 Crew Cab 4t Truck - Parts	230.95
2194	30/03/2026	D&L Bleachmore Haulage	Rylington Park - Sheep Freight	2,365.00
2195	30/03/2026	David Nowland's Hydraulic Sales & Service	P222 Mitsubishi Fuso Heavy Rigid Water Truck - Parts	967.73
2196	30/03/2026	DSW Bunbury (PFI Supplies)	Various Shire Buildings - Cleaning Supplies	495.00
2197	30/03/2026	Employee	Reimburse Fuel Mar2026	79.99
2198	30/03/2026	Fulcrum Structural Engineering Pty Ltd	Flax Mill Cottage - Inspection and Report	3,025.00
2199	30/03/2026	GCM Agencies Pty Ltd (ttf)	P256 Multipac Tyred Roller - Parts	170.50
2200	30/03/2026	S Giersberg	GP House - Refurbish Fireplace	778.00
2201	30/03/2026	Hastie Waste Pty Ltd	Rylington Park Bulk Waste Collection Mar2026	125.00
2202	30/03/2026	Howard Porter	P234 Tri Axle Drop Deck Trailer - Parts	1,408.00
2203	30/03/2026	Interfire Agencies	ESL - VBFB Equipment	475.42
2204	30/03/2026	Kojonup Agricultural Supplies	Rylington Park - Herbicide	363.85
2205	30/03/2026	LDC Equipment (SHR) Pty Ltd	P233 Portable Traffic Lights - Remote Repairs	587.98
2206	30/03/2026	Magentus Practice Management Pty Ltd	Medical Centre Quarterly Licence and Support Fee Apr-Jun2026	1,247.87
2207	30/03/2026	Manjimup Toyota & Mitsubishi	P193 Mitsubishi Triton 4x4 GLX Manual - Parts	17.97
2208	30/03/2026	Phoenix Petroleum	Rylington Park - Fuel Mar2026	4,158.06
2209	30/03/2026	Pratico Transport	Rylington Park - Grain Freight Feb2026	16,533.00
2210	30/03/2026	Rear's Electrical & Mechanical Services Pty Ltd	Dinninup Hall - Electrical Disconnection	165.00
2210	30/03/2026	Rear's Electrical & Mechanical Services Pty Ltd	P102 Three Phase Generator Set - Monthly Inspection and Test	143.00
2211	30/03/2026	REED Regional Early Education & Development	Dept of Communities Regional Childcare Workers Attraction and Retention Grant Payment	14,300.00
2212	30/03/2026	SOS Office Equipment	Photocopier Billing Mar2026	632.25
2213	30/03/2026	Geographe Ford	P249 Ford 2024 Ranger Sport EMOS - Parts	215.90



Chq/EFT	Date	Name	Description	Amount
2214	30/03/2026	Synergy	Electricity Across Shire Facilities to 19/03/2026	2,431.40
2215	30/03/2026	Telstra Limited	SMS Fire Ban Messages to 19/03/2026	387.19
2216	30/03/2026	Totally Workwear - Bunbury	Admin Work Clothing	87.54
2217	30/03/2026	Traffic Force Group Pty Ltd	Generic TMP - Controlled Burns	1,020.80
TOTAL MUNI EFT to 31 March 2026				1,290,208.51
TOTAL MUNI CHEQUES to 31 March 2026				0.00



Chq/EFT	Date	Name	Description	Amount
DD0203.1	2/03/2026	Commonwealth Bank of Australia	Bank Fees Mar2026	433.53
DD0203.2	2/03/2026	Westnet	Medical Centre Internet Mar2026	109.95
DD0203.3	2/03/2026	Westnet	Swimming Pool Internet Mar2026	89.95
DD5026	4/03/2026	Aware Super	Payroll Deductions	22,613.73
DD0903	9/03/2026	De Lage Landen	Admin Photocopier DCVII-C5573 Rental Mar2026	184.80
DD1203.1	12/03/2026	Property Owner	3 Reid PI Rent 20/03/2026-02/04/2026	1,000.00
DD1203.2	12/03/2026	The Bunbury Diocesan Trustees and Anglican Parish of Boyup Brook	18 Barron St Rent 13/03/2026-26/03/2026	720.00
DD1203.3	12/03/2026	Salary & Wages	Payroll 12/03/2026	114,038.63
DD1303	13/03/2026	Western Australian Treasury Corporation	Loan 115 Repayment	4,713.18
DD5207	13/03/2026	Aware Super	Payroll Deductions	21,082.45
DD1603	16/02/2026	Commonwealth Bank of Australia	Bank Fees Mar2026	98.44
DD2603.1	26/03/2026	Property Owner	3 Reid PI Rent 03/04/2026-16/04/2026	1,000.00
DD2603.2	26/03/2026	The Bunbury Diocesan Trustees and Anglican Parish of Boyup Brook	18 Barron St Rent 27/03/2026-09/04/2026	720.00
DD2603.3	26/03/2026	Salary & Wages	Payroll 26/03/2026	110,711.04
DD5028	26/03/2026	Aware Super	Payroll Deductions	20,885.80
TOTAL DIRECT DEBITS TO 31 March 2026				298,401.50
DD1703	17/03/2026	Shire of Boyup Brook Credit Card - CEO	ChatGPT Subscription Mar2026	29.37
DD1703	17/03/2026	Shire of Boyup Brook Credit Card - CEO	Starlink - CEO House Internet 11/03/2026-11/04/2026	147.50
TOTAL CEO CREDIT CARD TO 31 March 2026				176.87
DD1703	17/03/2026	Shire of Boyup Brook Credit Card - EMCS	Adobe Acrobat Pro DC Monthly Subscription 20/02/2026-19/03/2026	265.96
DD1703	17/03/2026	Shire of Boyup Brook Credit Card - EMCS	The Brook Takeaway - Catering Feb2026	15.00
DD1703	17/03/2026	Shire of Boyup Brook Credit Card - EMCS	Starlink - Depot Internet 25/02/2026-25/03/2026	119.00
DD1703	17/03/2026	Shire of Boyup Brook Credit Card - EMCS	Helios Salinger - Privacy Awareness Training	165.00
TOTAL EMCS CREDIT CARD TO 31 March 2026				564.96
DD2303	23/03/2026	BP Australia Pty Ltd	CEO Fuel Feb2026	69.81
DD2303	23/03/2026	BP Australia Pty Ltd	CEO Fuel Feb2026	60.63
DD2303	23/03/2026	BP Australia Pty Ltd	CEO Fuel Feb2026	47.54
DD2303	23/03/2026	BP Australia Pty Ltd	CEO Fuel Feb2026	26.97
DD2303	23/03/2026	BP Australia Pty Ltd	CEO Fuel Feb2026	51.41
DD2303	23/03/2026	BP Australia Pty Ltd	CEO Fuel Feb2026	58.00
DD2303	23/03/2026	BP Australia Pty Ltd	CEO Fuel Feb2026	62.78
DD2303	23/03/2026	BP Australia Pty Ltd	CEO Fuel Feb2026	89.96
DD2303	23/03/2026	BP Australia Pty Ltd	CEO Fuel Feb2026	
TOTAL CEO BP FUEL CARD TO 31 March 2026				467.10
DD2303	23/03/2026	BP Australia Pty Ltd	MCS Fuel Feb2026	73.19
TOTAL MCS BP FUEL CARD TO 31 March 2026				73.19
TOTAL DD MUNI ACCOUNT TO 31 March 2026				299,683.62
DD310326	31/03/2026	Police Licensing	Police Licensing Mar2026	49,607.65
TOTAL DD POLICE LICENSING ACCOUNT TO 31 March 2026				49,607.65
TOTAL DD BOYUP BROOK EARLY LEARNING CENTRE ACCOUNT TO 31 March 2026				0.00
SUMMARY				
EFT				1,290,208.51
CHQ (Muni Account)				0.00
DD				299,683.62
MUNI TOTAL				1,589,892.13
ALL MUNI TRANS TO 31 March 2026				1,589,892.13
DD (Police Licensing Account) TO 31 March 2026				49,607.65
GRAND TOTAL 1 - 31 March 2026				1,639,499.78



Attachment 10.3.3A

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

31 MARCH 2026

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**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2026**

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 MARCH 2026
Prepared by: Darren Long (Finance Consultant)
Reviewed by: Malcolm Armstrong (MFS)

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement. The Shire currently has no monies held in Trust.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable

from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows

are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

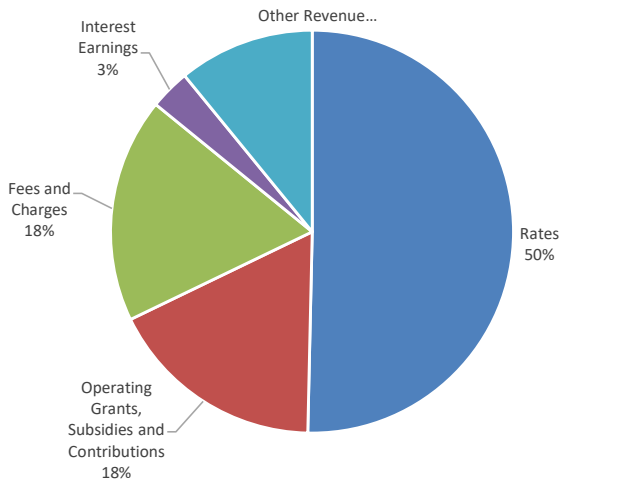
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

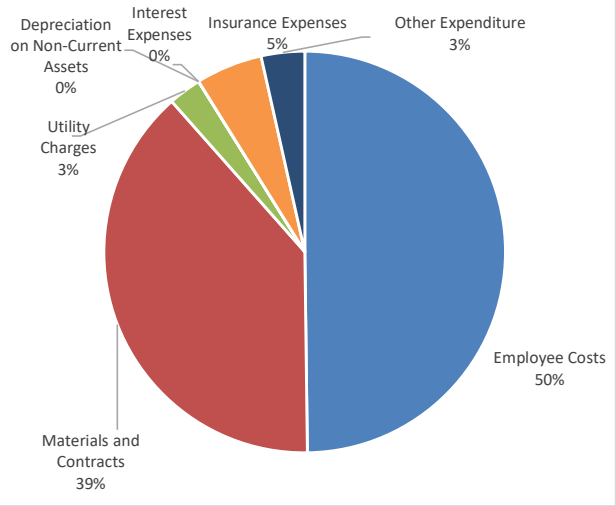
**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2026**

SUMMARY GRAPHS

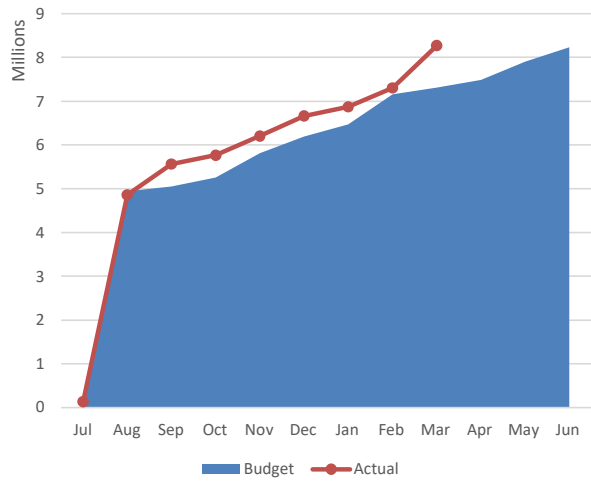
OPERATING REVENUE



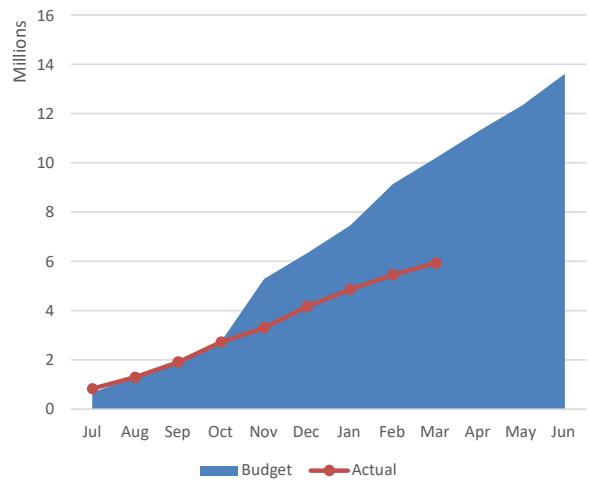
OPERATING EXPENSES



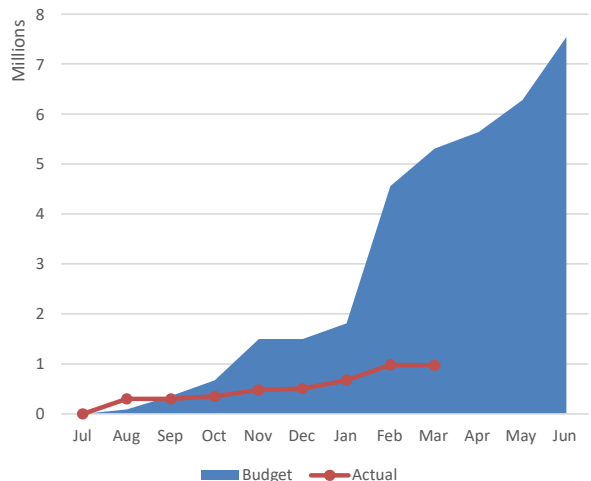
OPERATING REVENUE - Budget-v-YTD Actual



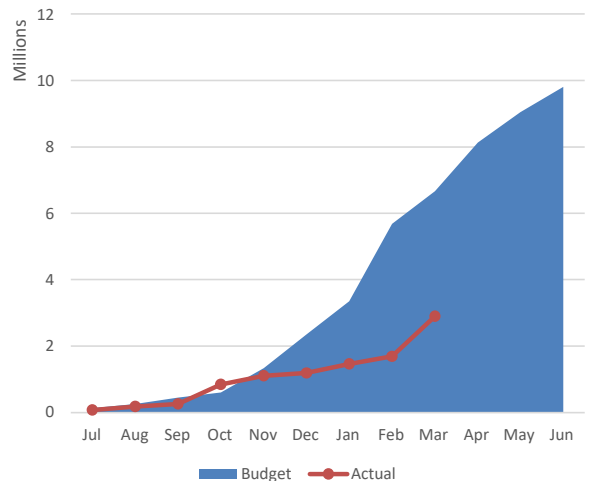
OPERATING EXPENSES - Budget-v-YTD Actual



CAPITAL REVENUE - Budget-v-YTD Actual



CAPITAL EXPENSES - Budget-v-YTD Actual



**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2026**

STATUTORY REPORTING PROGRAMS

The local governments operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
<p>GOVERNANCE</p> <p>To provide a decision making process for the efficient allocation of scarce resources.</p>	Administration and operation of facilities and services to members of the Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which are which are not directly related to specific shire services.
<p>GENERAL PURPOSE FUNDING</p> <p>To collect revenue to allow for the provision of services.</p>	Rates, general purpose government grants and interest revenue.
<p>LAW, ORDER, PUBLIC SAFETY</p> <p>To provide services to help ensure a safer community.</p>	Supervision of various by-laws, fire prevention, emergency services and animal control.
<p>HEALTH</p> <p>To provide an operational framework for good community health.</p>	Food and water quality, pest control, immunisation services, child health services and health education.
<p>EDUCATION AND WELFARE</p> <p>To meet the needs of the community in these areas.</p>	Management and support for families, children, youth and the aged within the community by providing Youth, Aged and Family Centres, Home and Community Aged Care Programs and assistance to schools.
<p>HOUSING</p> <p>To help ensure adequate housing.</p>	Provision of residential housing for council staff. Provision of housing for aged persons, low income families, government and semi government employees.
<p>COMMUNITY AMENITIES</p> <p>Provide services required by the community.</p>	Rubbish collection services and disposal of waste, stormwater drainage, protection of the environment, town planning and regional development and other community amenities (cemeteries and public toilets).
<p>RECREATION AND CULTURE</p> <p>To establish and manage efficiently infrastructure and resources which will help the social wellbeing of the community.</p>	Public halls, recreation and aquatic centres, parks and reserves, libraries, heritage and culture.
<p>TRANSPORT</p> <p>To provide effective and efficient transport services to the community.</p>	Construction and maintenance of roads, footpaths, bridges, street cleaning and lighting, road verges, streetscaping and depot maintenance.
<p>ECONOMIC SERVICES</p> <p>To help promote the Shire and its economic wellbeing.</p>	The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and standpipes.
<p>OTHER PROPERTY AND SERVICES</p> <p>To monitor and control Shire's overhead operating accounts.</p>	Private works, public works overheads, plant and equipment operations, town planning schemes and activities not reported in the above programs.

SHIRE OF BOYUP BROOK
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE PERIOD ENDING 31 MARCH 2026

	2025-2026 ANNUAL BUDGET	2025-2026 YTD BUDGET	2025-2026 YTD ACTUAL
EXPENDITURE (Excluding Finance Costs)	\$		\$
General Purpose Funding	(181,589)	(124,421)	(1,219)
Governance	(520,437)	(429,445)	(154,217)
Law, Order, Public Safety	(634,921)	(475,959)	(210,327)
Health	(1,874,968)	(1,249,012)	(833,013)
Education and Welfare	(225,633)	(182,020)	(63,626)
Housing	(249,530)	(200,789)	(121,505)
Community Amenities	(555,422)	(417,970)	(246,026)
Recreation and Culture	(1,637,034)	(1,280,784)	(679,673)
Transport	(6,326,404)	(4,789,735)	(1,328,562)
Economic Services	(658,435)	(502,461)	(313,201)
Other Property and Services	(696,184)	(542,033)	(1,972,059)
Total Operating Expenditure	(13,560,557)	(10,194,629)	(5,923,427)
REVENUE			
General Purpose Funding	5,365,522	5,058,113	5,091,360
Governance	800	800	2,000
Law, Order, Public Safety	140,650	105,772	140,148
Health	1,106,219	781,007	936,535
Education and Welfare	0	0	12,640
Housing	85,075	64,055	65,143
Community Amenities	259,815	258,144	290,077
Recreation and Culture	66,231	66,203	70,125
Transport	313,451	274,472	674,587
Economic Services	160,240	136,287	126,812
Other Property & Services	730,934	562,177	856,824
Total Operating Revenue	8,228,937	7,307,030	8,266,252
Sub-Total	(5,331,620)	(2,887,599)	2,342,825
FINANCE COSTS			
Law, Order & Public Safety	(40,000)	0	0
Housing	(400)	(400)	(241)
Recreation & Culture	(729)	(2,529)	(230)
Total Finance Costs	(41,129)	(2,929)	(471)
NON-OPERATING REVENUE			
Law, Order & Public Safety	2,302,529	1,634,796	97,421
Recreation & Culture	171,868	0	171,868
Transport	1,714,828	1,314,089	207,309
Economic Services	60,000	60,000	13,182
Total Non-Operating Revenue	4,249,225	3,008,885	489,780
PROFIT/(LOSS) ON SALE OF ASSETS			
Transport Profit	0	0	0
Transport Loss	0	0	0
Total Profit/(Loss)	0	0	0
NET RESULT	(1,123,523)	118,357	2,832,134
Other Comprehensive Income			
Changes on revaluation of non-current assets	0	0	0
	0	0	0
TOTAL COMPREHENSIVE INCOME	(1,123,523)	118,357	2,832,134

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2026**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION

Depreciation expense raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF BOYUP BROOK
STATEMENT OF COMPREHENSIVE INCOME BY NATURE & TYPE
FOR THE PERIOD ENDING 31 MARCH 2026

	2025-2026 ORIGINAL BUDGET	2025-2026 YTD BUDGET	2025-2026 YTD ACTUAL
Expenses			
Employee Costs	(4,347,580)	(3,059,966)	(2,948,783)
Materials and Contracts	(3,276,854)	(2,511,584)	(2,292,956)
Utility Charges	(228,510)	(170,686)	(157,098)
Depreciation on Non-Current Assets	(4,923,028)	(3,692,109)	0
Interest Expenses	(41,129)	(2,929)	(471)
Insurance Expenses	(352,150)	(349,722)	(317,495)
Other Expenditure	(432,434)	(410,562)	(207,095)
Total Operating Expenses	(13,601,685)	(10,197,558)	(5,923,898)
Revenue			
Rates	4,161,743	4,162,436	4,160,504
Operating Grants, Subsidies and Contributions	1,241,130	971,110	1,447,005
Fees and Charges	1,699,830	1,318,966	1,490,694
Interest Earnings	358,700	267,588	265,285
Other Revenue	767,534	586,931	902,763
Total Operating Revenue	8,228,937	7,307,030	8,266,252
Sub-Total	(5,372,748)	(2,890,528)	2,342,354
Non-Operating Grants, Subsidies & Contributions	4,249,225	3,008,885	489,780
Profit on Asset Disposals	0	0	0
Loss on Asset Disposals	0	0	0
	4,249,225	3,008,885	489,780
Net Result	(1,123,523)	118,357	2,832,134
Other Comprehensive Income			
Changes on revaluation of non-current assets	0	0	0
Total Other Comprehensive Income	0	0	0
TOTAL COMPREHENSIVE INCOME	(1,123,523)	118,357	2,832,134

SHIRE OF BOYUP BROOK
STATEMENT OF FINANCIAL ACTIVITY BY NATURE/TYPE
FOR THE PERIOD ENDING 31 MARCH 2026

	2025-2026 ORIGINAL BUDGET	2025-2026 AMENDED BUDGET	2025-2026 YTD BUDGET (a)	2025-2026 YTD ACTUAL (b)	VARIANCE \$ (b)-(a)	VARIANCE % (b)-(a)/(a)	Var ▲▼
OPERATING REVENUE	\$	\$	\$	\$			
Ex-Gratia Rates & Write-offs	(880)	5,625	(187)	1,703	Within Threshold	(1011.28%)	
Operating Grants, Subsidies and Contributions	1,241,130	1,410,646	971,110	1,447,006	475,897	49.01%	▲
Fees and Charges	1,699,830	1,762,663	1,318,966	1,490,694	171,728	13.02%	
Interest Earnings	358,700	358,380	267,588	265,285	Within Threshold	Within Threshold	
Other Revenue	767,534	709,230	586,931	902,763	315,832	53.81%	
Profit on Disposal of Asset	0	0	0	0	Within Threshold	0%	
Total Operating Revenue	4,066,314	4,246,544	3,144,407	4,107,451	963,457		
LESS OPERATING EXPENDITURE							
Employee Costs	(4,347,580)	(4,046,678)	(3,059,966)	(2,948,782)	111,184	Within Threshold	
Materials and Contracts	(3,276,854)	(3,769,782)	(2,511,584)	(2,292,956)	218,628	Within Threshold	
Utility Charges	(228,510)	(233,005)	(170,686)	(157,098)	13,588	Within Threshold	
Depreciation on Non-Current Assets	(4,923,028)	(4,923,028)	(3,692,109)	0	3,692,109	100.00%	
Interest Expenses	(41,129)	(41,129)	(2,929)	(471)	Within Threshold	(83.92%)	
Insurance Expenses	(352,150)	(340,862)	(349,722)	(317,495)	32,227	Within Threshold	
Other Expenditure	(432,435)	(377,231)	(410,562)	(207,095)	203,467	(49.56%)	
Loss on Disposal of Asset	0	0	0	0	Within Threshold	0%	
Total Operating Expenses	(13,601,686)	(13,731,715)	(10,197,558)	(5,923,897)	4,271,203		
Sub-Total	(9,535,372)	(9,485,171)	(7,053,151)	(1,816,446)	5,234,660		
OPERATING ACTIVITIES EXCLUDED FROM BUDGET							
Movement in Employee Provisions (Non-current)	44,635	44,635	0	0	Within Threshold	0%	
Movement in Accrued Interest Expense	0	0	0	(715)	Within Threshold	0%	
Movement in Accrued Expenses	0	0	0	(146,851)	(146,851)	0%	
Movement in Accrued Wages	0	0	0	(130,889)	(130,889)	0%	
Depreciation Written Back	4,923,028	4,923,028	3,692,109	0	(3,692,109)	(100.00%)	
Operating Activities Excluded from Budget	4,967,663	4,967,663	3,692,109	(278,455)	(3,969,849)		
Sub Total	(4,567,709)	(4,517,508)	(3,361,042)	(2,094,901)	1,264,811		
INVESTING ACTIVITIES							
Outflows from investing activities							
Purchase Buildings	(5,308,516)	(4,904,496)	(3,718,255)	(97,421)	3,620,834	97.38%	
Purchase Plant and Equipment	(745,100)	(633,559)	(695,000)	(574,864)	120,136	17.29%	
Purchase Furniture and Equipment	(45,000)	(53,450)	(45,000)	(18,450)	26,550	59.00%	
Infrastructure Assets - Roads	(2,550,526)	(2,773,969)	(1,718,547)	(1,452,380)	266,167	15.49%	
Infrastructure Assets - Footpaths	0	0	0	(1,380)	Within Threshold	0%	
Infrastructure Assets - Parks & Ovals	(457,966)	(457,966)	(342,372)	(176,502)	165,870	48.45%	
Infrastructure Assets - Other	(60,000)	(123,723)	0	(33,605)	(33,605)	0%	
Inflows from investing activities							
Proceeds from Sale of Assets	298,500	513,070	298,500	484,569	186,069	62.33%	
Contributions for the Development of Assets	4,249,225	4,533,557	3,008,885	489,780	(2,519,105)	(83.72%)	
Amount Attributable to Investing Activities	(4,619,383)	(3,900,536)	(3,211,789)	(1,380,253)	1,832,916		
FINANCING ACTIVITIES							
Outflows from financing activities							
Repayment of Debt - Loan Principal	(58,646)	(58,646)	(58,646)	(25,448)	33,198	56.61%	
Transfer to Reserves	(578,885)	(1,054,852)	(89,996)	(520,399)	(430,403)	(478.24%)	
Inflows from financing activities							
Loans Raised	2,000,000	2,000,000	2,000,000	2,000,000	Within Threshold	Within Threshold	
Transfer from Reserves	994,000	482,000	0	0	Within Threshold	0%	
Amount Attributable to Financing Activities	2,356,469	1,368,502	1,851,358	1,454,153	(397,205)		
Sub Total	(6,830,623)	(7,049,542)	(4,721,473)	(2,021,001)	2,700,522		
FUNDING FROM							
Estimated Opening Surplus at 1 July	2,668,000	3,017,674	2,668,000	3,017,674	349,674	13.11%	▲
Amount Raised from General Rates	4,162,623	4,031,868	4,162,623	4,158,801	Within Threshold	Within Threshold	
	6,830,623	7,049,542	6,830,623	7,176,475	2,652,992		
NET SURPLUS/(DEFICIT)	0	(0)	2,109,150	5,155,474			

SHIRE OF BOYUP BROOK
STATEMENT OF FINANCIAL ACTIVITY BY FUNCTION/PROGRAM
FOR THE PERIOD ENDING 31 MARCH 2026

	2025-2026 ORIGINAL BUDGET	2025-2026 AMENDED BUDGET	2025-2026 YTD BUDGET (a)	2025-2026 YTD ACTUAL (b)	VARIANCE \$ (b)-(a)	VARIANCE % (b)-(a)/(a)	Var ▲▼
OPERATING REVENUE							
General Purpose Funding	1,202,899	1,247,816	895,490	932,560	37,070	Within Threshold	
Governance	800	0	800	2,000	Within Threshold	150.00%	
Law, Order Public Safety	140,650	222,175	105,772	140,148	34,377	32.50%	▲
Health	1,106,219	1,156,419	781,007	936,534	155,527	19.91%	▲
Education and Welfare	0	126	0	12,640	12,640	0%	▲
Housing	85,075	85,475	64,055	65,143	Within Threshold	Within Threshold	
Community Amenities	259,815	280,608	258,144	290,078	31,934	12.37%	▲
Recreation and Culture	66,231	67,850	66,203	70,125	Within Threshold	Within Threshold	
Transport	313,451	311,892	274,472	674,588	400,116	145.78%	▲
Economic Services	160,240	160,846	136,287	126,812	Within Threshold	Within Threshold	
Other Property and Services	730,934	713,337	562,177	856,824	294,647	52.41%	▲
Total Operating Revenue	4,066,314	4,246,544	3,144,407	4,107,452	966,310		
LESS OPERATING EXPENDITURE							
General Purpose Funding	(181,589)	(189,656)	(124,421)	(1,219)	123,202	99.02%	
Governance	(520,437)	(606,632)	(429,445)	(154,216)	275,229	64.09%	
Law, Order, Public Safety	(674,921)	(685,958)	(475,959)	(210,327)	265,632	55.81%	
Health	(1,874,968)	(1,620,843)	(1,249,012)	(833,013)	415,999	33.31%	
Education and Welfare	(225,633)	(239,071)	(182,020)	(63,626)	118,394	65.04%	
Housing	(249,930)	(274,212)	(201,189)	(121,746)	79,443	39.49%	
Community Amenities	(555,422)	(622,668)	(417,970)	(246,026)	171,944	41.14%	
Recreation and Culture	(1,637,763)	(1,751,672)	(1,283,313)	(679,903)	603,410	47.02%	
Transport	(6,326,404)	(6,389,419)	(4,789,735)	(1,328,562)	3,461,173	72.26%	
Economic Services	(658,435)	(656,569)	(502,461)	(313,201)	189,260	37.67%	
Other Property & Services	(696,184)	(695,015)	(542,033)	(1,972,059)	(1,430,026)	(263.83%)	
Total operating Expenses	(13,601,686)	(13,731,715)	(10,197,558)	(5,923,898)	4,273,660		
Sub-Total	(9,535,372)	(9,485,171)	(7,053,151)	(1,816,446)	5,239,971		
OPERATING ACTIVITIES EXCLUDED FROM BUDGET							
Movement in Employee Provisions (Non-current)	44,635	44,635	0	0	Within Threshold	0%	
Movement in Accrued Interest Expense	0	0	0	(715)	Within Threshold	0%	
Movement in Accrued Expenses	0	0	0	(146,851)	(146,851)	0%	
Movement in Accrued Wages	0	0	0	(130,889)	(130,889)	0%	
Depreciation Written Back	4,923,028	4,923,028	3,692,109	0	(3,692,109)	(100.00%)	
Operating Activities Excluded from Budget	4,967,663	4,967,663	3,692,109	(278,455)	(3,969,849)		
Sub Total	(4,567,709)	(4,517,508)	(3,361,042)	(2,094,901)	1,270,122		
INVESTING ACTIVITIES							
Outflows from investing activities							
Purchase Buildings	(5,308,516)	(4,904,496)	(3,718,255)	(97,421)	3,620,834	97.38%	
Purchase Plant and Equipment	(745,100)	(633,559)	(695,000)	(574,864)	120,136	17.29%	
Purchase Furniture and Equipment	(45,000)	(53,450)	(45,000)	(18,450)	26,550	59.00%	
Infrastructure Assets - Roads	(2,550,526)	(2,773,969)	(1,718,547)	(1,452,380)	266,167	15.49%	
Infrastructure Assets - Footpaths	0	0	0	(1,380)	Within Threshold	0%	
Infrastructure Assets - Parks & Ovals	(457,966)	(457,966)	(342,372)	(176,502)	165,870	48.45%	
Infrastructure Assets - Recreation	0	0	0	0	Within Threshold	0.00%	
Infrastructure Assets - Other	(60,000)	(123,723)	0	(33,605)	(33,605)	0%	▼
Inflows from investing activities							
Proceeds from Sale of Assets	298,500	513,070	298,500	484,569	186,069	62.33%	▲
Contributions for the Development of Assets	4,249,225	4,533,557	3,008,885	489,780	(2,519,105)	(83.72%)	
Amount Attributable to Investing Activities	(4,619,383)	(3,900,536)	(3,211,789)	(1,380,253)	1,832,916		
FINANCING ACTIVITIES							
Outflows from financing activities							
Repayment of Debt - Loan Principal	(58,646)	(58,646)	(58,646)	(25,448)	33,198	56.61%	
Transfer to Reserves	(578,885)	(1,054,852)	(89,996)	(520,399)	(430,403)	(478.24%)	
Inflows from financing activities							
Transfer from Reserves	994,000	482,000	0	0	Within Threshold	0%	
Loans Raised	2,000,000	2,000,000	2,000,000	2,000,000	Within Threshold	Within Threshold	
Amount Attributable to Financing Activities	2,356,469	1,368,502	1,851,358	1,454,153	(397,205)		
Sub Total	(6,830,623)	(7,049,542)	(4,721,473)	(2,021,001)	2,705,833		
FUNDING FROM							
Estimated Opening Surplus at 1 July	2,668,000	3,017,674	2,668,000	3,017,674	349,674	13.11%	▲
Amount Raised from General Rates	4,162,623	4,031,868	4,162,623	4,158,801	Within Threshold	Within Threshold	
Sub Total	6,830,623	7,049,542	6,830,623	7,176,475	349,674		
NET SURPLUS/(DEFICIT)	0	(0)	2,109,150	5,155,474			

SHIRE OF BOYUP BROOK
SUMMARY OF CURRENT ASSETS AND LIABILITIES
FOR THE PERIOD ENDING 31 MARCH 2026

	ACTUAL YTD	ACTUAL 30/06/2025
Current Assets		
Cash at bank and on Hand	7,611,691	4,829,387
Restricted Cash	16,596	21,909
Restricted Cash Reserves	4,051,095	3,530,696
Trade Receivables	2,039,423	1,891,520
Stock on Hand/Inventory	8,597	8,597
Biological Assets	381,366	381,366
Other Assets	289,778	310,028
Total Current Assets	14,398,545	10,973,501
Current Liabilities		
Trade Creditors	382,064	(195,462)
Bonds and Deposits	5,198	(49,434)
Accrued Wages	(334,966)	(130,889)
Accrued Interest on Loans	179	(535)
Accrued Expense	(179)	(147,031)
ATO Liabilities	0	0
Retention Funds	(52,171)	0
Contract Liability	(4,291,990)	(3,280,125)
Loan Liability	(0)	(25,448)
Finance Lease Liability	0	0
Provisions	(510,148)	(510,148)
Total Current Liabilities	(4,802,014)	(4,339,072)
Sub-Total	9,596,531	6,634,429
Adjustments		
LESS Cash Backed Reserves	(4,051,095)	(3,530,696)
LESS Restricted Cash	0	0
LESS Inventory	(389,962)	(389,962)
LESS Accrued Interest Income	0	0
LESS Prepaid Expenses	0	0
ADD: Employee Leave Provisions	0	0
ADD: Accrued Interest on Loans	(179)	535
ADD: Accrued Salaries & Wages	0	130,889
ADD: Accrued Expenses	179	147,031
ADD: Current Loan Liability	0	25,448
ADD: Current Finance Lease Liability	0	0
Rounding	0	0
Net Current Position	5,155,474	3,017,674

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2026**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Statement of Financial Activity for each months financial statements.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Operating Revenue</u>						
Operating Grants & Contributions	971,110	1,447,006	475,897	49%	TIMING/ PERMANENT	Decrease in General Purpose Grant \$ 17k, Increase in Local Road Grant \$ 49k, Increase in Operating Grant ESL \$ 42k, Increase in Childcare retention \$ 13k, Increase in DWER Stormwater drain investigation \$ 20k, Increase in Roads Mtce - Operating Contributions \$ 377k, Increase in - Operating Grants - Federal \$ 97k.
Fees & Charges	1,318,966	1,490,694	171,728	13%	TIMING	Increase in Surgery Fees \$154k, Increase in Planning Scheme Fees \$ 13k.
Other Revenue	586,931	902,763	315,832	54%	TIMING	Decrease in Workers Comp Reimbursements \$ 42k, Increase in Rylington Sheep sales Income \$ 371k, Increase in Rylington Wool Sales Income \$ 35k, Decrease in Grain Income - Barley \$ 35k, Decrease in Ladies Day Income \$ 19k.
<u>Operating Expenses</u>						
Employee Costs	(3,059,966)	(2,948,782)	111,184	Within Threshold	TIMING	Increase in Fire Prevention Wages \$ 27k, Increase in Overheads \$ 13k, Increase in Bushfire Risk Planning \$ 23k, Decrease in Salaries - EMO \$ 64k, Increase in Medical Services Wages 12k, Decrease in Salaries -DR & GP \$ 45k, Decrease in Practice Mgr & Nurses 99k, Decrease in Receptionists Sal \$ 71k, Decrease in Rental of GP house \$ 13k, Increase in Insurance Workers Comp \$ 18k, Decrease in Superannuation \$ 31k, Decrease in training \$ 15k, Increase in Staff Housing Costs \$ 13k Decrease in Labour On Costs \$ 20k, Decrease in Rec Complex Labour On Costs 13k, Increase in Wages And Salaries \$ 12k, increase in Support for Others Labour On Costs \$ 26k, Decrease in Swim Pool Wages And Salaries \$ 13k, Increase in 'Road Maint Wages \$ 61k, Decrease in 'Road Maint Labour On Costs \$ 62k, Increase Maint Grading Wages And Salaries \$ 21k, Decrease in Maint Grading 'Labour On Costs \$ 33k, Decrease In Town Road Repairs 11k, Increase in Storm Damage Wages 16k, Increase in Less PHOW Allocated 355k, Increase in FBT \$ 14k, Decrease in Admin Superannuation \$ 103k, Decrease in PWOH 'Superannuation \$ 25k, Increase in Annual Leave & Loading \$ 38k, Decrease in Sick Leave \$ 43k, Decrease in Public Holiday \$ 43k, Increase in Admin Superannuation 107k, Increase in Salaries for all administration staff \$ 71k, Decrease in Wages Mechanic \$ 78k

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2026**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Statement of Financial Activity for each months financial statements.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Materials & Contracts	(2,511,584)	(2,292,956)	218,628	Within Threshold	TIMING	Decrease in Council/Committee/Function Refreshments \$ 12k, Increase in Council/Committee/Function Refreshments \$ 14k, Decrease in Materials - WAEC materials \$ 12k, Decrease in Materials \$ 19k, Decrease in Services - Bushfire mitigation \$ 78k, Increase in Services - Ranger services \$ 32k, Decrease in Services - Contract ranger expenses \$ 10k, Decrease in Services - Contaminated Sites assessments \$ 10k, Increase in Services - Medical Buiding General \$ 12k. Increase in Medical Services Employee Expenses \$ 17k ,Decrease inIT Consulting support \$ 11k, Decrease in Services - Medical supplies \$ 15k, Increase in Materials - Cleaning and other goods \$ 17k, Decrease in Materials - REED merger contribution\$ 30k, Decrease in Services - Consultancy works Bridge St Land\$ 10k, Decrease in Other Housing Services - General \$ 16k, Increase in Other Housing Services \$ 13k, Increase in Refuse Collection \$ 40k, Decrease in Contractor Collections Costs \$ 47k, Increase in Recycling Collection Boyup Brook \$ 38k, Decrease in Contractor Collections Costs\$ 34k, Increase in Transfer Station Services - General\$ 47k, Decrease in \$ Services - Mulch of green waste14k, Increase in Landfill Site Services\$ 13k, Decrease in Materials \$ 10k, Increase in Materials - General & cleaning goods \$ 21k, Increase in Services - General \$ 10k, Increase in Rec Complex Services - General\$ 51k, Decrease in Rec Complex Plant Recovery \$ 13k, Decrease in Swim Pool Materials - Chemicals \$ 15k, Decrease in Bridge Maintenance Jayes Rd bridge 3306 \$ 146k, Decrease in Consulting Engineer \$ 22k, Increase in Bridge Repairs Mat \$ 131k, Increase in Verge Pruning Materials\$ 65k, Increase in IT Systems Maint \$58k, Increase in Costs Recovered \$ 184k, Increase in Parts & Repairs Materials 63k, Decrease in Ladies Day Expenses 19k.
Utility Charges	(170,686)	(157,098)	13,588	Within Threshold	TIMING	Increase in Standpipe water \$16k.
Depreciation on Assets	(3,692,109)	0	3,692,109	100%	TIMING	Depreciation on yet raised due to delay of implementation of asset register module.
Insurance Expenses	(349,722)	(317,495)	32,227	Within Threshold	TIMING	Decrease in Medical Centre Insurances \$13k, Increase in Bridges Insurance \$12k.

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2026**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Statement of Financial Activity for each months financial statements.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Other Expenses	(410,562)	(207,095)	203,467	-50%	TIMING	Decrease in Councillor Sitting Fees \$42k, Decrease in Planning contribution \$53k, Decrease in Other Expenses - Contribution to BFRC \$18k, Decrease in Staff housing costs allocated to other functions \$14k, Increase in Contribution to CRC for Library Service \$12k, Decrease in Administration FBT Expense \$11k.
Investing Activities						
Purchase Buildings	(3,718,255)	(97,421)	3,620,834	97%	TIMING	Decrease in Evacuation Centre Building \$3343k, Decrease in CRC Capital Renewal \$25k, Decrease in Dinninup Hall Refurbishment \$14k, Decrease in Town Hall Building \$80k, Decrease in Swimming Pool Buildings \$60k, Decrease in Museum Building \$34k, Decrease in Tennis Club Building \$50k.
Purchase Plant and Equipment	(695,000)	(574,864)	120,136	17%	TIMING	Decrease in Parks & Gardens \$ 69k, Decrease in Heavy Plant (Graders etc) \$103k, Decrease in Utility Van Purchase \$ 45k.
Purchase Furniture and Equipment	(45,000)	(18,450)	26,550	59%	TIMING	Increase in Members Furniture & Equipment \$18k, Decrease in ICT Upgrades & Renewals \$45k.
Infrastructure Assets - Roads	(1,718,547)	(1,452,380)	266,167	15%	TIMING	Decrease in RTR - Six Mile Road \$ 31k, Increase in WALSHAW'S ROAD \$ 238k, Decrease in Craigie Road \$ 130k, Increase in Cranbrook Rd \$ 268k, Decrease in Arthur River Rd \$ 349k, Decrease in Winnejuip Road \$ 154k, Decrease in Municipal Funded - Winter Grading \$ 108k.
Infrastructure Assets - Parks & Ovals	(342,372)	(176,502)	165,870	48%	TIMING	Decrease in Sandakan Playground Upgrade - Tallison \$166k.
Infrastructure Assets - Other	0	(33,605)	(33,605)	0%	TIMING	Increase in Other Law - Other Infrastructure Emergency Water Tanks \$ 13k, Increase in Flaxmill Fence & Water Supply Upgrade \$ 20k.
Proceeds from Sale of Assets	298,500	484,569	186,069	62%	TIMING	Increase in Sale of Land and Building Assets \$180k, Decrease in Sale of Asset - Transport Plant \$13k, Increase in Sale of Assets Admin P&E \$19k.
Non-Operating Grants, Subsidies for the Development of Assets	3,008,885	489,780	(2,519,105)	-84%	TIMING	Decrease in Evacuation Centre Grant \$1537k, Increase in Tallison Sandakan Playground Grant \$172k, Decrease in RRG Grants \$578k, Decrease in RTR Grants \$337k, Decrease in Special Bridge Grant \$193k, Decrease in DWER Emergency Water Tanks Grant \$47k.
Financing Activities						
Transfer to Reserves	(89,996)	(520,399)	(430,403)	-478%		Increase in transfers to Buildings Reserve for sale of land L13132 and 80 Abel Street property.

SHIRE OF BOYUP BROOK
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 31 MARCH 2026

	2024-2025 ACTUAL	2025-2026 ACTUAL	Variance
	\$	\$	\$
Current assets			
Unrestricted Cash & Cash Equivalents	4,829,766	7,611,691	2,781,925
Restricted Cash - Reserves	3,530,695	4,051,095	520,400
Restricted Cash - Other	21,530	16,596	(4,934)
Trade and other receivables	1,894,667	2,039,423	144,756
Inventories	389,962	389,963	1
Contract Assets	288,578	288,578	0
Other assets	18,303	1,200	(17,103)
Total current assets	10,973,501	14,398,546	3,425,045
Non-current assets			
Trade and other receivables	70,717	70,717	(0)
LG House Unit Trust	79,620	79,620	0
Land	4,570,000	4,120,000	(450,000)
Buildings	18,308,594	18,406,015	97,421
Furniture & Equipment	58,212	76,662	18,450
Plant & Equipment	2,500,254	3,040,549	540,295
Right of use Assets - Plant	39,822	39,822	0
Infrastructure Assets - Roads	92,899,253	94,351,632	1,452,379
Infrastructure Assets - Bridges	20,519,287	20,519,287	(0)
Infrastructure Assets - Footpaths	867,098	868,478	1,380
Infrastructure Assets - Recreation	2,211,046	2,211,046	(0)
Infrastructure Assets - Drainage	8,778,017	8,778,017	0
Infrastructure Assets - Parks/Ovals	1,548,034	1,724,536	176,502
Infrastructure Assets - Other	5,964,561	5,998,166	33,605
Total non-current assets	158,414,514	160,284,548	1,870,033
Total assets	169,388,015	174,683,094	5,295,078
Current liabilities			
Trade and other payables	473,917	5,074	468,843
Bonds and deposits	49,434	-5,198	54,632
Contract Liabilities	3,280,125	4,291,990	(1,011,865)
Interest-bearing loans and borrowings	25,448	0	25,448
Finance Lease Liability - Current	0	0	0
Provisions	510,148	510,148	0
Total current liabilities	4,339,072	4,802,014	(462,942)
Non-current liabilities			
Interest-bearing loans and borrowings	0	2,000,000	(2,000,000)
Finance Lease Liability - Non Current	0	0	0
Provisions	57,663	57,663	0
Total non-current liabilities	57,663	2,057,663	(2,000,000)
Total liabilities	4,396,735	6,859,677	(2,462,942)
Net assets	164,991,280	167,823,416	2,832,136
Equity			
Retained surplus	58,054,911	57,534,512	(520,399)
Net Result	0	2,832,135	2,832,135
Reserve - asset revaluation	103,405,674	103,405,674	0
Reserve - Cash backed	3,530,695	4,051,095	520,400
Total equity	164,991,280	167,823,416	2,832,136

This statement is to be read in conjunction with the accompanying notes

**SHIRE OF BOYUP BROOK
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 31 MARCH 2026**

	2024-2025 ACTUAL \$	2025-2026 BUDGET \$	2025-2026 ACTUAL \$
Cash Flows from operating activities			
Payments			
Employee Costs	(4,554,794)	(4,376,069)	(2,685,351)
Materials & Contracts	(2,444,507)	(3,276,933)	(3,049,674)
Utilities (gas, electricity, water, etc)	(198,612)	(228,431)	(157,098)
Insurance	(335,437)	(41,129)	(317,495)
Interest Expense	(2,779)	(352,150)	(1,185)
Goods and Services Tax Paid	(200,630)	0	42,260
Other Expenses	(370,210)	(432,439)	(207,095)
	(8,106,968)	(8,707,151)	(6,375,638)
Receipts			
Rates	3,912,339	4,181,745	3,485,006
Operating Grants & Subsidies	1,870,588	2,367,396	1,447,005
Fees and Charges	2,021,445	1,699,830	1,490,694
Interest Earnings	470,834	358,700	265,285
Goods and Services Tax	128,176	106,341	83,030
Other	794,310	767,534	851,279
	9,197,693	9,481,546	7,622,299
Net Cash flows from Operating Activities	1,090,725	774,395	1,246,660
Cash flows from investing activities			
Payments			
Purchase of Land	0	0	0
Purchase of Buildings	(397,996)	(5,308,516)	(97,421)
Purchase Plant and Equipment	(559,010)	(745,100)	(574,863)
Purchase Furniture and Equipment	(40,640)	(45,000)	(18,450)
Purchase Road Infrastructure Assets	(2,362,863)	(2,550,526)	(1,452,379)
Purchase of Bridges Assets	0	0	0
Purchase of Footpath Assets	(259,723)	0	(1,380)
Purchase Drainage Assets	0	0	0
Purchase Parks & Ovals Assets	(1,545,234)	0	(176,502)
Purchase Recreation Assets	(3,902)	(457,966)	0
Purchase Infrastructure Other Assets	(707,424)	(60,000)	(33,605)
Receipts			
Proceeds from Sale of Assets	165,455	298,500	484,569
Non-Operating grants used for Development of Assets	3,990,043	981,612	1,946,211
	(1,721,295)	(7,886,996)	76,179
Cash flows from financing activities			
Repayment of Debentures	(24,011)	(58,645)	(25,448)
Principal elements of lease payments	(20,360)	0	0
Proceeds from New Debentures	0	2,000,000	2,000,000
Net cash flows from financing activities	(44,371)	1,941,355	1,974,552
Net increase/(decrease) in cash held	(674,941)	(5,171,246)	3,297,391
Cash at the Beginning of Reporting Period	9,056,932	8,381,991	8,381,991
Cash at the End of Reporting Period	8,381,991	3,210,745	11,679,382

**SHIRE OF BOYUP BROOK
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 31 MARCH 2026**

Notes

	2024-2025 ACTUAL \$	2025-2026 BUDGET \$	2025-2026 ACTUAL \$
RECONCILIATION OF CASH			
Cash at Bank	4,815,104	46,780	7,610,941
Restricted Cash	3,566,137	3,163,215	4,067,691
Cash on Hand	750	750	750
TOTAL CASH	8,381,991	3,210,745	11,679,382
RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT			
Net Result (As per Comprehensive Income Statement)	488,531	(1,123,526)	2,832,134
Add back Depreciation	4,800,397	4,923,028	0
(Gain)/Loss on Disposal of Assets	(1,243)	0	0
LG House Unit trust	3,551	0	0
Self Supporting Loan Principal Reimbursements	0	0	0
Contributions for the Development of Assets	(3,993,162)	(981,612)	(489,780)
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	(824)	0	0
(Increase)/Decrease in Receivables	(922,808)	1,277,607	(1,584,083)
Increase/(Decrease) in Accounts Payable	651,837	(73,124)	488,390
Increase/(Decrease) in Contract Liability	0	(25,000)	0
Increase/(Decrease) in Unspent Captail Grants	0	(3,267,613)	0
Increase/(Decrease) in Prepayments	0	0	0
Increase/(Decrease) in Employee Provisions	64,446	44,635	0
Increase/(Decrease) in Accrued Expenses	0	0	0
Rounding	0	0	0
NET CASH FROM/(USED) IN OPERATING ACTIVITIES	1,090,725	774,395	1,246,660

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2026**

CAPITAL EXPENDITURE PROGRAM

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2025-26 Original Budget	2023/24 Amended Budget	2025-26 YTD Budget	2025-26 YTD Actuals	% of Annual Budget
Governance									
041401	Members - TV Screens and Audio Recording Equipment	CEO	F&E	New	0	18,450	0	18,450	0.0%
					0	18,450	0	18,450	
Law Order & Public Safety									
053401	Other Law - Evacuation Centre Building Capital Expenditure	MWS	BUILD	New	4,915,586	4,392,296	3,440,911	97,421	2.0%
051900	Emergency Water Tanks	MWS	OTHER	New	0	13,182	0	13,182	0.0%
					4,915,586	4,405,478	3,440,911	110,603	
Health									
074400	Medical Centre Building - Renovations and access doors	BMC	BUILD	Renewal	100,000	100,000	0	0	0.0%
074401	5 Rogers Avenue House - Renewals	BMC	BUILD	Renewal	0	65,000	0	0	0.0%
074603	Medical Centre IT Server Upgrade	DCEO	F&E	Renewal	0	20,000	0	0	0.0%
					100,000	185,000	0	0	
Education & Welfare									
081400	Community Resource Centre - Internal renovations	BMC	BUILD	Renewal	25,000	25,000	25,000	0	0.0%
					25,000	25,000	25,000	0	
Housing									
091400	1 Rogers Avenue Upgrades	BMC	BUILD	Renewal	0	50,000	0	0	0.0%
					0	50,000	0	0	
Recreation & Culture									
LRC017	Boyup Brook Hall Refurbishment	BMC	BUILD	Upgrade	0	0	0	0	0.0%
LRC021	Wilga Hall - Lighting, Stove, exit lights	BMC	BUILD	Upgrade	6,020	10,000	6,020	0	0.0%
LRC022	Dinninup Hall - Painting and verandah roof	BMC	BUILD	Renewal	13,770	14,770	13,770	0	0.0%
LRC023	Kulikup Hall - Weatherboard replace, stove exit lights	BMC	BUILD	Renewal	10,710	5,000	8,894	0	0.0%
BU1501	Town Hall Building - Roof	MWS	BUILD	New	80,000	80,000	80,000	0	0.0%
BC5500	Swimming Pool Buildings - Solar Upgrade	MWS	BUILD	New	60,000	65,000	60,000	0	0.0%
BC5600	Tennis Club Building - Replace stumps	MWS	BUILD	New	50,000	50,000	50,000	0	0.0%
BR5051	Museum Building - Replace roof & electrical wiring	BMC	BUILD	New	33,660	33,660	33,660	0	0.0%
112500	Swimming Pool Equipment	DCEO	P&E	New	0	0	0	6,405	0.0%
113907	Plant & Equipment - Parks & Gardens	MWS	P&E	New	120,000	111,367	120,000	51,367	42.8%
PKS01	Sandakan Playground Upgrade - Tallison	MWS	PARK	New	427,966	427,966	342,372	176,502	41.2%
PKS02	Sandakan Playground Upgrade - CBH Train Shed	MWS	PARK	New	30,000	30,000	0	0	0.0%
					832,126	827,763	714,716	234,273	
Transport									
123610	Heavy Plant Replacements	MWS	P&E	Renewal	575,000	472,092	575,000	472,092	82.1%
RTR009	RTR - Six Mile Road	MWS	ROAD	Renewal	359,375	328,100	359,375	327,931	91.3%
RTR020	RTR - Walshaws Road	MWS	ROAD	Renewal	0	238,129	0	237,919	0.0%
RTR037	RTR - Craigie Road	MWS	ROAD	Renewal	313,750	0	129,875	0	0.0%
RTR039	RTR - Asplins Road	MWS	ROAD	Renewal	0	107,704	0	0	0.0%
RRG004	Regional Road Group - Winnejup Road	MWS	ROAD	Upgrade	375,080	457,500	375,078	221,261	59.0%
RRG148	Regional Road Group - Boyup Brook Cranbrook Road	MWS	ROAD	Upgrade	389,522	472,500	72,167	339,892	87.3%
RRG210	Regional Road Group - Boyup Brook Arthur River Road	MWS	ROAD	Upgrade	439,880	454,500	439,881	91,070	20.7%
MU501	Gravel Pits Rehabilitation	MWS	ROAD	Renewal	30,000	30,000	0	0	0.0%
121401	Gravel Sheeting Road Projects	MWS	ROAD	Renewal	136,000	136,000	0	0	0.0%
121410	Winter Road Grading	MWS	ROAD	Renewal	506,919	549,536	342,171	234,307	46.2%
LFC125	LRCl - Glynn St Footpath	MWS	FOOT	New	0	0	0	1,380	0.0%
					3,125,526	3,246,061	2,293,547	1,925,851	
Economic Services									
132404	Flaxmill Storage Shed - Gutters	MWS	BUILD	New	13,770	13,770	0	0	0.0%
132900	Tourist Information bay	MWS	OTHER	Upgrade	0	50,000	0	0	0.0%
132901	Flaxmill Fence & Water Supply Upgrade (Other Inf)	MWS	OTHER	Upgrade	60,000	60,541	0	20,423	34.0%
					73,770	124,311	0	20,423	

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2026**

CAPITAL EXPENDITURE PROGRAM

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2025-26 Original Budget	2023/24 Amended Budget	2025-26 YTD Budget	2025-26 YTD Actuals	% of Annual Budget
Other Property & Services									
146500	Administration Vehicle replacements	MWS	P&E	Renewal	45,000	45,000	0	45,000	100.0%
149502	Rylington Park Plant & Equipment	MWS	P&E	New	5,100	5,100	0	0	0.0%
146601	ICT Upgrades & Renewals - New Server	DCEO	F&E	New	45,000	15,000	45,000	0	0.0%
					95,100	65,100	45,000	45,000	
Total Capital Expenditure					9,167,108	8,947,163	6,519,174	2,354,601	

SUMMARIES:									
Buildings					5,308,516	4,904,496	3,718,255	97,421	1.8%
Plant & Equipment					745,100	633,559	695,000	574,863	77.2%
Furniture & Equipment					45,000	53,450	45,000	18,450	41.0%
Road Infrastructure					2,550,526	2,773,969	1,718,547	1,452,379	56.9%
Footpath Infrastructure					0		0	1,380	0.0%
Parks & Reserves Infrastructure					457,966	457,966	342,372	176,502	38.5%
Other Infrastructure					60,000	123,723	0	33,605	56.0%
					9,167,108	8,947,163	6,519,174	2,354,601	25.7%
At No Cost					0	0	0	0	0.0%
Asset Renewal					2,115,524	2,186,331	1,454,085	1,317,248	62.3%
New Asset					5,781,082	5,255,791	4,171,943	364,707	6.3%
Upgrading Asset					1,270,502	1,505,041	893,146	672,646	52.9%
					9,167,108	8,947,163	6,519,174	2,354,601	25.7%
Chief Executive Officer					0	18,450	0	18,450	0.0%
Deputy CEO					45,000	35,000	45,000	6,405	14.2%
Manager Works & Services					8,932,948	8,590,283	6,386,830	2,329,746	26.1%
Building Maintenance Coordinator					189,160	303,430	87,344	0	0.0%
					9,167,108	8,947,163	6,519,174	2,354,601	25.7%

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
STATEMENT OF CAPITAL GRANTS & CONTRACT LIABILITIES
FOR THE PERIOD ENDING 31 MARCH 2026**

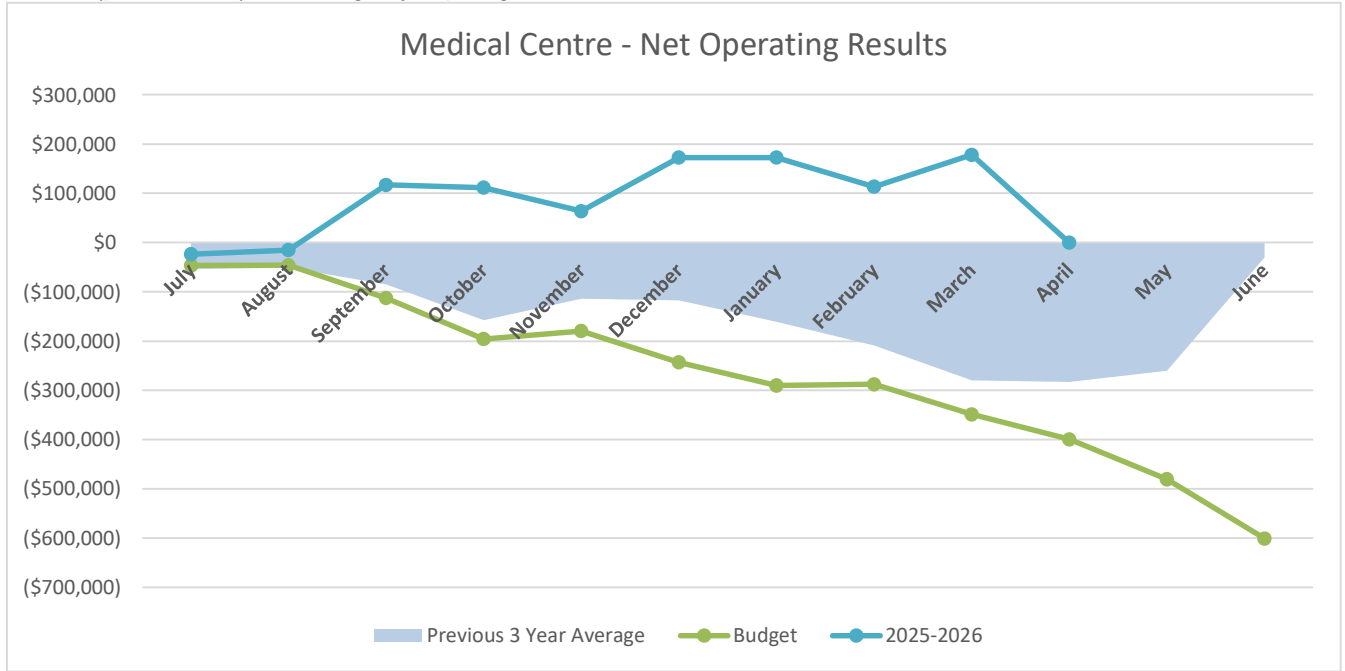
UNSPENT CAPITAL GRANTS							
Grant Provider	Liability 1 July 2025	Increase in Liability	Liability Recorded as Revenue	Closing Liability	Adopted Budget Revenue	YTD Budget	YTD Actual Revenue
Law, Order & Public Safety							
DFES - Evacuation Centre Grant	266,029	-	(97,421)	168,608	672,529	477,496	97,421
CITS - CSRFF Evacuation Centre/Recreation Centre Grant	-	375,000	-	375,000	1,500,000	1,065,000	-
Other - Evacuation Centre/Recreation Centre Contributions	-	-	-	-	130,000	92,300	-
Recreation & Culture							
Talison - Sandakan Playground	137,548	34,320	(171,868)	-	171,868	-	171,868
Transport							
DITRDC - LRCI Phase 2 Grant	3,948	-	-	3,948	-	-	-
MRWA - Boyup Brook-Winnejup Road Grant Job 30000537 22-23	63,200	-	-	63,200	-	-	-
MRWA - Regional Road Group Funding - Boyup Brook Arthur Rd	-	114,000	(91,070)	22,930	285,000	285,000	91,070
MRWA - Regional Road Group Funding - Winnejup Rd	-	98,000	(14,239)	83,761	245,000	245,000	14,239
MRWA - Regional Road Group Funding - Boyup Brook Cranbrook Rd	-	252,000	(102,000)	150,000	255,000	255,000	102,000
DITRDC - Roads to Recovery Grant	14,891	284,309	-	299,200	673,128	336,564	-
WALGGC - Special Bridge Funding	1,332,000	-	-	1,332,000	-	192,525	-
WALGGC - Special Bridge Funding	1,449,997	-	-	1,449,997	-	-	-
WALGGC - Special Bridge Funding	-	291,000	-	291,000	256,700	-	-
Dept of Industry - Airport Grant	-	26,662	-	26,662	-	-	-
Economic Services							
DWER - Water Tanks	-	25,866	(13,182)	12,684	60,000	60,000	13,182
Total Unspent Capital Grants	3,267,613	1,501,157	(489,780)	4,278,990	4,249,225	3,008,885	489,780
CONTRACT LIABILITIES							
Grant Provider	Liability 1 July 2024	Increase in Liability	Liability Recorded as Revenue	Closing Liability	Adopted Budget Revenue	YTD Budget	YTD Actual Revenue
Education & Welfare							
Regional Childcare Workers Grant	12,512	-	(12,512)	-	-	-	12,512
Transport							
Streets Alive Grant	-	13,000	-	13,000	-	-	-
DWER - Stormwater Drain Cleaning Grant	-	20,000	(20,000)	-	-	-	20,000
Total Contract Liabilities	12,512	33,000	(32,512)	13,000	-	-	32,512
TOTAL LIABILITIES & REVENUE	3,280,125	1,534,157	(522,292)	4,291,990	4,249,225	3,008,885	522,292

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2026**

MAJOR BUSINESS UNITS

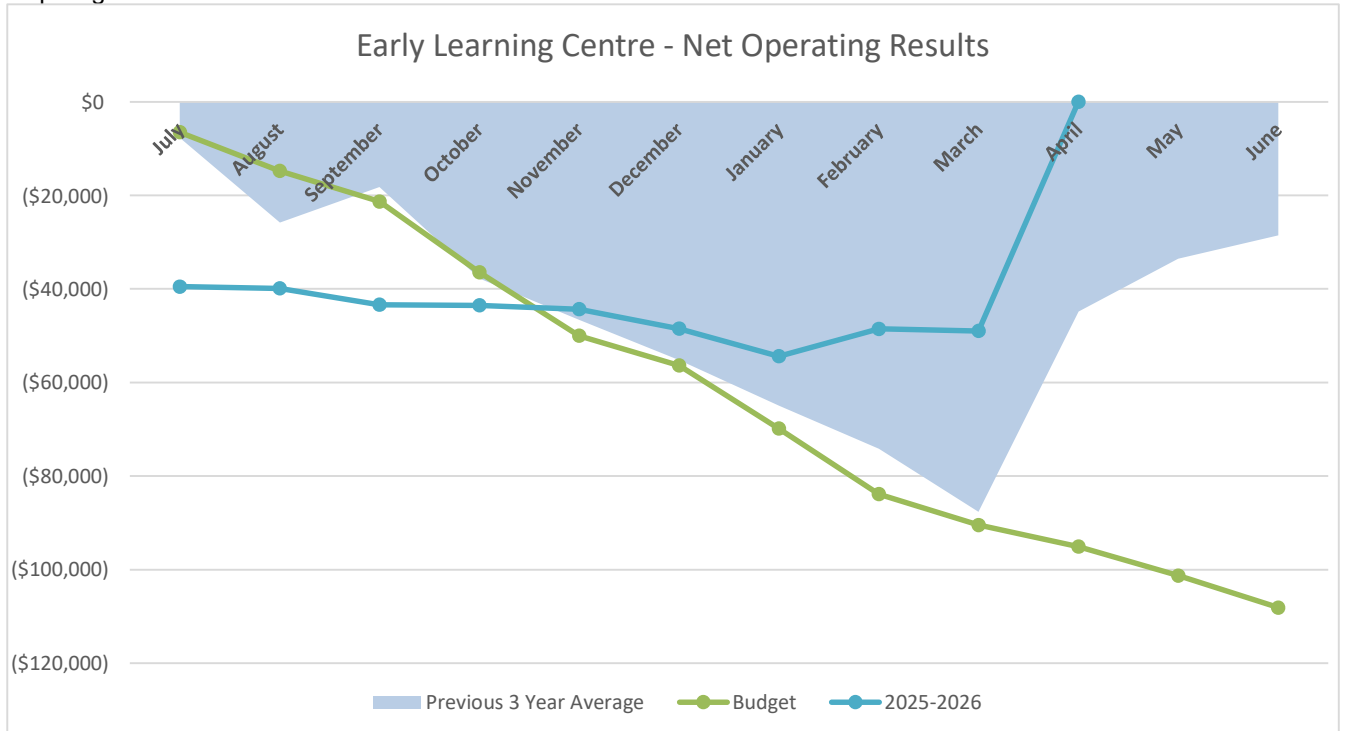
Medical Centre

The Shire of Boyup Brook owns and operates a medical centre that employs 2 doctors, a practice manager, nurses and reception staff, to provide medical services to the community. The following graph shows the operations of the Medical Centre (profit or loss), excluding any capital grants.



Early Learning Centre

The Shire of Boyup Brook owns and operates an early learning centre in Boyup Brook that provides child care services to the community. The following graph shows the operations of the Early Learning Centre (profit or loss), excluding capital grants.

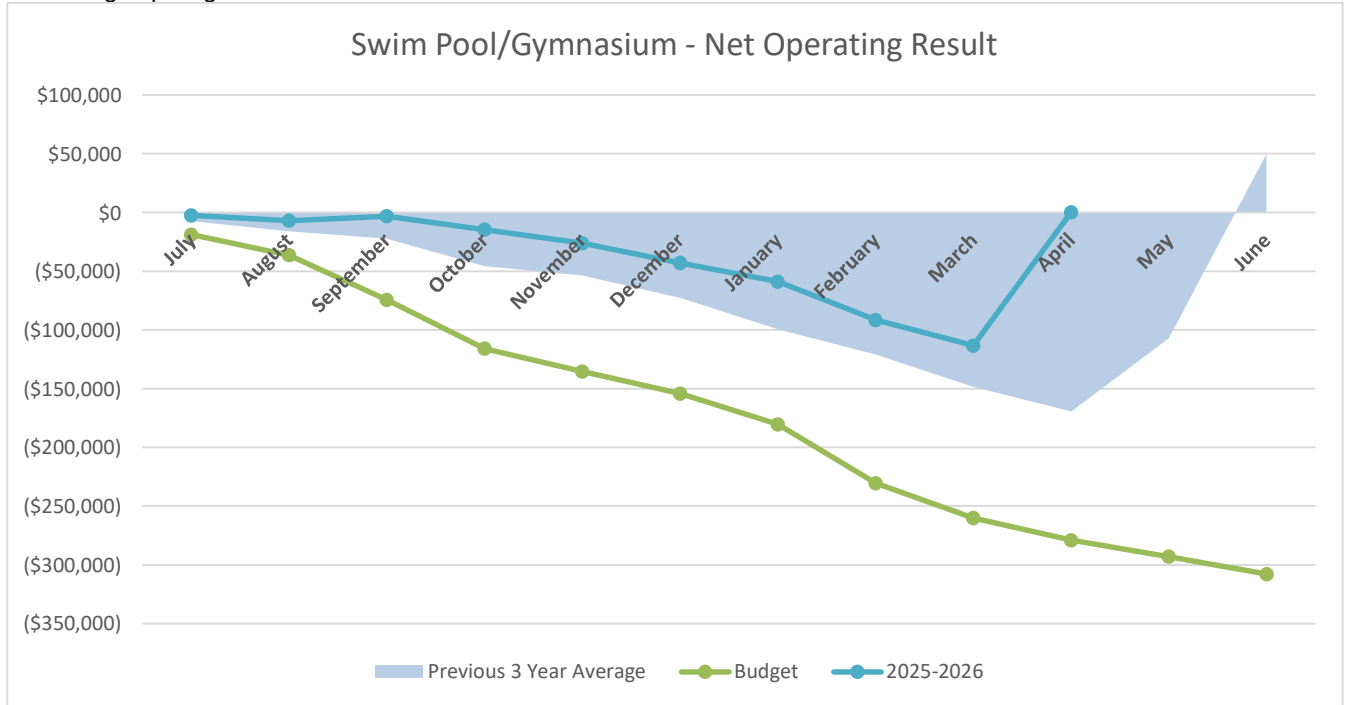


**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2026**

MAJOR BUSINESS UNITS

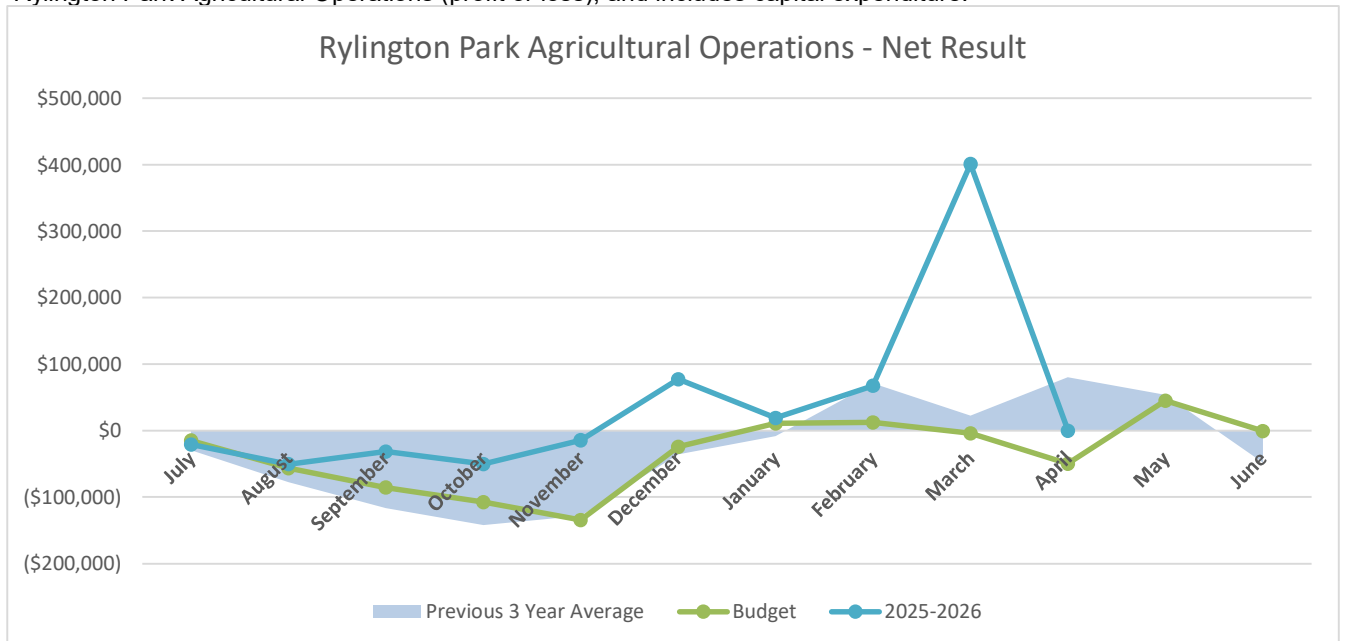
Swimming Pool/Gymnasium

The Shire of Boyup Brook owns and operating a swimming pool and gymnasium complex that provides leisure services to the community. The following graph shows the operations of the Swimming Pool/Gymnasium (profit or loss), excluding capital grants.



Rylington Park Agricultural Operations

The Shire of Boyup Brook assumed ownership and operation of Rylington Park farm on 7 May 2020 as a commercial farming activity that provides educational farming opportunities. The following graph shows the total operations of Rylington Park Agricultural Operations (profit or loss), and includes capital expenditure.



SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2026

RESERVES - CASH BACKED	2025-2026 Actual Opening Balance	2025-2026 Actual Transfer to	2025-2026 Actual Transfer (from)	2025-2026 Actual Closing Balance	2025-2026 Budget Opening Balance	2025-2026 Budget Transfer to	2025-2026 Budget Transfer (from)	2025-2026 Budget Closing Balance
Leave Reserve	37,344	801	0	38,145	37,344	1,269	0	38,613
Plant Reserve	386,424	8,287	0	394,711	386,424	63,134	0	449,558
Building Reserve	887,960	463,724	0	1,351,684	887,960	134,564	(894,000)	128,524
Community Housing Reserve	239,613	5,139	0	244,752	239,613	8,144	0	247,757
Emergency Reserve	13,939	299	0	14,238	13,939	474	0	14,413
Insurance Claim Reserve	16,986	364	0	17,350	16,986	577	0	17,563
Other Recreation Reserve	92,898	1,992	0	94,890	92,898	53,158	0	146,056
Commercial Reserve	504,420	10,818	0	515,238	504,420	17,144	(100,000)	421,564
Bridges Reserve	62,649	1,344	0	63,993	62,649	52,129	0	114,778
Aged Accommodation Reserve	36,216	777	0	36,993	36,216	1,231	0	37,447
Road Contributions Reserve	31,956	685	0	32,641	31,956	1,086	0	33,042
IT/Office Equipment Reserve	148,362	3,181	0	151,543	148,362	30,042	0	178,404
Civic Receptions Reserve	18,739	402	0	19,141	18,739	637	0	19,376
Unspent Grants Reserve	89	2	0	90	89	3	0	92
Unspent Community Grants Reserve	137	3	0	140	137	5	0	142
Rylington Park Working Capital Reserve	258,271	5,539	0	263,810	258,271	8,778	0	267,049
Rylington Park Community Projects Reserve	558,873	11,985	0	570,858	558,873	18,995	0	577,868
Co-Contributions Reserve	156,362	3,353	0	159,715	156,362	105,314	0	261,676
Waste Reserve	20,825	447	0	21,272	20,825	10,708	0	31,533
Rylington Park Scholarship Fund Reserve	6,745	145	0	6,890	6,745	6,729	0	13,474
Asset Design and Development Reserve	51,888	1,113	0	53,001	51,888	31,764	0	83,652
Sandakan Reserve	0	0	0	0	0	8,000	0	8,000
Playground Reserve	0	0	0	0	0	25,000	0	25,000
	3,530,695	520,400	0	4,051,095	3,530,696	578,885	(994,000)	3,115,581

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2026**

LOAN REPAYMENTS	Loan Number	2025-2026	2025-2026	2025-2026	2025-2026	2025-2026	2025-2026	2025-2026	2025-2026	2025-2026	2025-2026
		Actual Principal 1 July 2025	Actual New Loans	Actual Principal Repayments	Actual Interest Repayments	Actual Principal Outstanding	Budget Principal 1 July 2025	Budget New Loans	Budget Principal Repayments	Budget Interest Repayments	Budget Principal Outstanding
Law, Order & Public Safety											
Evacuation Centre	118	0	2,000,000	0	0	2,000,000	0	2,000,000	(33,200)	(40,000)	1,966,800
Housing											
Staff House	115	9,026	0	(9,026)	(241)	0	9,026	0	(9,026)	(400)	0
Recreation and culture											
Swimming Pool	114	16,419	0	(16,419)	(352)	0	16,419	0	(16,419)	(729)	0
		25,445	2,000,000	(25,445)	(594)	2,000,000	25,445	2,000,000	(58,645)	(41,129)	1,966,800

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES 31 MARCH 2026		CURRENT YEAR YTD ACTUALS 31 MARCH 2026		ADOPTED BUDGET 2025-2026		AMENDED BUDGET 30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
PROCEEDS SALE OF ASSETS									
123001	Proceeds Sale of Transport Plant Assets	(\$28,500)	(\$15,455)	(\$15,455)	\$0	(\$28,500)	\$0	(\$43,955)	\$0
146016	Proceeds Sale of Assets - Administration P&E	\$0	(\$19,115)	(\$19,115)	\$0	\$0	\$0	(\$19,115)	\$0
135106	Proceeds - Sale of Buildings Economic Services			\$0	\$0	\$0	\$0	(\$150,000)	\$0
092020	Proceeds - Sale of Land Assets Housing	(\$270,000)	(\$450,000)	(\$450,000)	\$0	(\$270,000)	\$0	(\$300,000)	\$0
PROCEEDS FROM SALE OF ASSETS		(\$298,500)	(\$484,569)	(\$484,569)	\$0	(\$298,500)	\$0	(\$513,070)	\$0
Written Down Value								\$0	\$0
092600	Written Down Value - Disposal of Assets	\$298,500	\$0	\$0	\$0	\$0	\$298,500	\$0	\$513,070
Sub Total - WDV ON DISPOSAL OF ASSET		\$298,500	\$0	\$0	\$0	\$0	\$298,500	\$0	\$513,070
Total - GAIN/LOSS ON DISPOSAL OF ASSET		\$0	(\$484,569)	(\$484,569)	\$0	(\$298,500)	\$298,500	(\$513,070)	\$513,070
Total - OPERATING STATEMENT		\$0	(\$484,569)	(\$484,569)	\$0	(\$298,500)	\$298,500	(\$513,070)	\$513,070

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
RATES									
OPERATING EXPENDITURE									
031103	Rates Administration Activity Costs	\$102,853	\$0	\$0	\$0	\$0	\$137,192	\$0	\$144,758
031101	Collection Costs	\$3,749	\$395	\$0	\$395	\$0	\$5,000	\$0	\$5,000
031100	Valuation Charges	\$3,455	\$824	\$0	\$824	\$0	\$20,000	\$0	\$20,000
031102	Search Costs	\$48	\$0	\$0	\$0	\$0	\$300	\$0	\$300
Sub Total - GENERAL RATES OP EXP		\$110,104	\$1,219	\$0	\$1,219	\$0	\$162,492	\$0	\$170,058
OPERATING INCOME									
031001	Rates - GRV	(\$637,443)	(\$637,616)	(\$637,616)	\$0	(\$637,443)	\$0	(\$637,735)	\$0
031002	Rates - UV	(\$2,932,908)	(\$2,935,861)	(\$2,935,861)	\$0	(\$2,932,908)	\$0	(\$2,801,861)	\$0
031003	Rates - GRV - Minimum	(\$63,450)	(\$63,450)	(\$63,450)	\$0	(\$63,450)	\$0	(\$63,450)	\$0
031004	Rates - UV - Minimum	(\$528,822)	(\$528,822)	(\$528,822)	\$0	(\$528,822)	\$0	(\$528,822)	\$0
031006	Rates - Ex-Gratia Rates	(\$1,688)	(\$1,703)	(\$1,703)	\$0	(\$1,688)	\$0	(\$1,703)	\$0
031013	Rates Administration Fee	\$0	(\$3,394)	(\$3,394)	\$0	(\$3,000)	\$0	\$0	\$0
031005	Rates - Instalment Interest	(\$10,500)	(\$11,602)	(\$11,602)	\$0	(\$10,500)	\$0	\$0	\$0
031007	Rates - Non Payment Penalty - LG	(\$20,250)	(\$15,620)	(\$15,620)	\$0	(\$25,000)	\$0	(\$25,000)	\$0
031008	Rates - Rate Enquiries	(\$5,280)	(\$7,733)	(\$7,733)	\$0	(\$8,000)	\$0	(\$8,000)	\$0
031009	Rates - ESL Administration Fee	(\$4,000)	(\$4,000)	(\$4,000)	\$0	(\$4,000)	\$0	(\$4,000)	\$0
031010	Rates - Reimbursements	\$0	\$930	\$930	\$0	(\$5,000)	\$0	(\$3,728)	\$0
031011	Rates - Penalty Interest - DFES	(\$600)	\$0	\$0	\$0	(\$600)	\$0	(\$600)	\$0
031012	Rates - Rates Interims	(\$150)	\$5,676	\$5,676	\$0	(\$500)	\$0	(\$8,262)	\$0
031016	Rates - Concessions	\$1,992	\$0	\$0	\$0	\$3,018	\$0	\$3,018	\$0
031017	Rates - Deferred Rates - Interest Grant	(\$1,188)	\$0	\$0	\$0	(\$1,800)	\$0	(\$1,800)	\$0
031104	Rates Written Off	\$33	\$0	\$0	\$0	\$50	\$0	\$50	\$0
Sub Total - GENERAL RATES OP INC		(\$4,204,254)	(\$4,203,196)	(\$4,203,196)	\$0	(\$4,219,643)	\$0	(\$4,081,893)	\$0
Total - GENERAL RATES		(\$4,094,150)	(\$4,201,977)	(\$4,203,196)	\$1,219	(\$4,219,643)	\$162,492	(\$4,081,893)	\$170,058

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
OTHER GENERAL PURPOSE FUNDING									
OPERATING EXPENDITURE									
032100	General Purpose Funding - Administration Allocated	\$6,820	\$0	\$0	\$0	\$0	\$9,097	\$0	\$9,598
032101	General Purpose Funding - Doubtful Debts Expense	\$7,497	\$0	\$0	\$0	\$0	\$10,000	\$0	\$10,000
032110	General Purpose Funding - Bad Debts Written Off			\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP		\$14,317	\$0	\$0	\$0	\$0	\$19,097	\$0	\$19,598
OPERATING INCOME									
032001	General Purpose Grants Federal Commission (OP)	(\$333,702)	(\$316,280)	(\$316,280)	\$0	(\$444,937)	\$0	(\$421,708)	\$0
032002	General Purpose Grants Federal - Roads (OP)	(\$285,107)	(\$333,839)	(\$333,839)	\$0	(\$380,142)	\$0	(\$445,120)	\$0
032003	General Purpose Funding - Interest On Investments - Municipal Account	(\$166,000)	(\$161,510)	(\$161,510)	\$0	(\$200,000)	\$0	(\$210,400)	\$0
032004	Interest on Investments - Reserves Account	(\$68,400)	(\$75,718)	(\$75,718)	\$0	(\$120,000)	\$0	(\$120,000)	\$0
032005	Interest on Investments - Police Licensing	(\$83)	(\$395)	(\$395)	\$0	(\$100)	\$0	(\$263)	\$0
032006	General Purpose Funding - Interest on Investments - Medical Funds	(\$567)	(\$423)	(\$423)	\$0	(\$700)	\$0	(\$300)	\$0
032007	General Purpose Funding - Interest on Investments - Business Online	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
032008	General Purpose Funding - Interest on Investments - Short Term Deposit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC		(\$853,858)	(\$888,164)	(\$888,164)	\$0	(\$1,145,879)	\$0	(\$1,197,791)	\$0
Total - OTHER GENERAL PURPOSE FUNDING		(\$839,541)	(\$888,164)	(\$888,164)	\$0	(\$1,145,879)	\$19,097	(\$1,197,791)	\$19,598
Total - GENERAL PURPOSE FUNDING		(\$4,933,692)	(\$5,090,141)	(\$5,091,360)	\$1,219	(\$5,365,522)	\$181,589	(\$5,279,684)	\$189,656

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET		
		31 MARCH 2026		YTD ACTUALS		2025-2026		30 JUNE 2026		
		Budget		31 MARCH 2026		Income		Income		
G/L	JOB		Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure	
MEMBERS OF COUNCIL										
OPERATING EXPENDITURE										
041100		Members - Sitting Fees.	\$52,675	\$11,124	\$0	\$11,124	\$0	\$70,261	\$0	\$71,476
041119		Website Expenses	\$11,400	\$11,400	\$0	\$11,400	\$0	\$11,400	\$0	\$11,400
041101		Members - Training Costs	\$6,900	\$6,412	\$0	\$6,412	\$0	\$10,000	\$0	\$10,000
041102		Members - Travelling Costs	\$3,105	\$653	\$0	\$653	\$0	\$4,500	\$0	\$4,500
041103		Members - Telecommunications Reimbursements	\$7,452	\$1,534	\$0	\$1,534	\$0	\$10,800	\$0	\$10,800
041104		Members - Other Expenses	\$4,400	\$344	\$0	\$344	\$0	\$4,400	\$0	\$4,400
041105		Members - Conferences/Seminars Costs	\$930	\$0	\$0	\$0	\$0	\$1,000	\$0	\$1,000
041106		Members - President's Allowance	\$4,934	\$3,073	\$0	\$3,073	\$0	\$10,280	\$0	\$10,280
041107		Members - Deputy President's Allowance	\$1,259	\$643	\$0	\$643	\$0	\$2,570	\$0	\$2,570
041108		Members - Council Chamber Expenses	\$27,737	\$6,153	\$0	\$6,153	\$0	\$28,204	\$0	\$13,433
041109		Members - Refreshments & Receptions	\$25,204	\$30,335	\$0	\$30,335	\$0	\$21,500	\$0	\$21,500
041109	041109.300	Australia Day Reception			\$0	\$0	\$0	\$9,085	\$0	\$8,411
041110		Members - Bunbury Wellington GOC Projects	\$2,000	\$2,000	\$0	\$2,000	\$0	\$2,000	\$0	\$2,000
041111		Members - Insurance Costs For Members	\$7,782	\$7,307	\$0	\$7,307	\$0	\$7,782	\$0	\$7,307
041112		Members - Subscriptions	\$10,163	\$9,776	\$0	\$9,776	\$0	\$10,163	\$0	\$9,776
041113		Members - Election Expenses	\$16,500	\$4,305	\$0	\$4,305	\$0	\$16,500	\$0	\$32,500
041114		Members - Donations	\$21,330	\$25,183	\$0	\$25,183	\$0	\$27,000	\$0	\$25,183
041118		ICT - Councillors	\$2,200	\$775	\$0	\$775	\$0	\$3,800	\$0	\$3,800
041120		Warren Blackwood Alliance Expenses	\$86,332	\$33,200	\$0	\$33,200	\$0	\$86,332	\$0	\$83,200
041150		Members - Admin Allocation	\$54,855	\$0	\$0	\$0	\$0	\$73,144	\$0	\$103,329
Sub Total - MEMBERS OF COUNCIL OP/EXP			\$347,158	\$154,217	\$0	\$154,217	\$0	\$410,721	\$0	\$436,865
OPERATING INCOME										
041001		Members - Reimbursements Income	(\$800)	\$0	\$0	\$0	(\$800)	\$0	\$0	\$0
041002		Other Governance - Sundry Reimbursements Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
041004		Members - Operating Grants and Contributions	\$0	(\$2,000)	(\$2,000)	\$0	\$0	\$0	\$0	\$0
Sub Total - MEMBERS OF COUNCIL OP/INC			(\$800)	(\$2,000)	(\$2,000)	\$0	(\$800)	\$0	\$0	\$0
Total - MEMBERS OF COUNCIL			\$346,358	\$152,217	(\$2,000)	\$154,217	(\$800)	\$410,721	\$0	\$436,865

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES 31 MARCH 2026		CURRENT YEAR YTD ACTUALS 31 MARCH 2026		ADOPTED BUDGET 2025-2026		AMENDED BUDGET 30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
GOVERNANCE									
OPERATING EXPENDITURE									
042100	Other Governance - Admin Allocated	\$82,287	\$0	\$0	\$0	\$0	\$109,716	\$0	\$169,767
Sub Total - GOVERNANCE - GENERAL OP/EXP		\$82,287	\$0	\$0	\$0	\$0	\$109,716	\$0	\$169,767
OPERATING INCOME									
Sub Total - GOVERNANCE - GENERAL OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - GOVERNANCE - GENERAL		\$82,287	\$0	\$0	\$0	\$0	\$109,716	\$0	\$169,767
Total - GOVERNANCE		\$428,645	\$152,217	(\$2,000)	\$154,217	(\$800)	\$520,437	\$0	\$606,632

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
		31 MARCH 2026		YTD ACTUALS		2025-2026		30 JUNE 2026	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
G/L	JOB								
LAW, ORDER AND PUBLIC SAFETY									
FIRE PREVENTION									
OPERATING EXPENDITURE									
051109	ESL - Insurances Fire Appliances and Personnel	\$41,000	\$33,111	\$0	\$33,111	\$0	\$41,000	\$0	\$33,111
051112	Fire Prevention And Support	\$11,623	\$51,588	\$0	\$51,588	\$0	\$11,925	\$0	\$65,473
051101	Fire Break Inspection Expenses	\$4,500	\$3,570	\$0	\$3,570	\$0	\$4,500	\$0	\$3,570
051102	Fire Hazard Reductions Expenses	\$5,505	\$6,386	\$0	\$6,386	\$0	\$7,646	\$0	\$3,692
051104	Minor Fire Plant & Equipment Purchases non ESL	\$412	\$0	\$0	\$0	\$0	\$550	\$0	\$550
051105	Fire Plant & Equipment Maintenance - Non ESL	\$835	\$0	\$0	\$0	\$0	\$1,120	\$0	\$1,120
051106	ESL - Fire Vehicle Maintenance Costs	\$25,305	\$15,921	\$0	\$15,921	\$0	\$30,488	\$0	\$30,468
051107	ESL - Brigade Utilities, rates and taxes	\$2,075	\$0	\$0	\$0	\$0	\$2,500	\$0	\$2,500
051108	ESL - Other Goods & Services relating to Fires	\$0	\$4,326	\$0	\$4,326	\$0	\$15,000	\$0	\$15,000
051110	ESL - Fire Plant & Equip over \$1500	\$9,375	\$0	\$0	\$0	\$0	\$9,375	\$0	\$9,375
051111	ESL - Minor Fire Plant/Equip Under \$1500	\$4,200	\$3,251	\$0	\$3,251	\$0	\$12,000	\$0	\$12,000
051114	ESL - Land & Building Maintenance	\$1,245	\$1,343	\$0	\$1,343	\$0	\$1,500	\$0	\$2,585
051115	ESL - Clothing and Accessories	\$20,750	\$11,057	\$0	\$11,057	\$0	\$25,000	\$0	\$25,000
051116	ESL - Plant and Equipment Maintenance	\$6,640	\$0	\$0	\$0	\$0	\$8,000	\$0	\$8,000
051117	BFRC - Bushfire Risk Planning	\$20,715	\$31,215	\$0	\$31,215	\$0	\$22,856	\$0	\$54,831
051118	DFES Fire Defence Grant Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
051120	Bush Fire - Mitigation Activity Funded	\$77,623	\$9,640	\$0	\$9,640	\$0	\$93,522	\$0	\$93,522
051150	Admin Allocation - Fire Control	\$54,855	\$0	\$0	\$0	\$0	\$73,144	\$0	\$77,179
051190	Depreciation - Fire Control	\$1,952	\$0	\$0	\$0	\$0	\$2,603	\$0	\$2,603
Sub Total - FIRE PREVENTION OP/EXP		\$288,611	\$171,407	\$0	\$171,407	\$0	\$362,729	\$0	\$440,579
OPERATING INCOME									
050600	ESL & DFES Non Operating Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
051001	Fire Infringements/Fines Income	(\$300)	(\$1,250)	(\$1,250)	\$0	(\$300)	\$0	(\$750)	\$0
051002	Sale Of Fire Maps Income	(\$100)	(\$23)	(\$23)	\$0	(\$100)	\$0	(\$100)	\$0
051003	LGIS Fire Reimbursement Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
051004	Operating Grants and Subsidies Income	(\$101,250)	(\$134,022)	(\$134,022)	\$0	(\$135,000)	\$0	(\$214,289)	\$0
051009	Non-Operating Grants and Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - FIRE PREVENTION OP/INC		(\$101,650)	(\$135,294)	(\$135,294)	\$0	(\$135,400)	\$0	(\$215,139)	\$0
Total - FIRE PREVENTION		\$186,961	\$36,113	(\$135,294)	\$171,407	(\$135,400)	\$362,729	(\$215,139)	\$440,579

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
			31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
ANIMAL CONTROL										
OPERATING EXPENDITURE										
052100	052.1	Ranger Services Operation Costs	\$10,923	\$34,125	\$0	\$34,125	\$0	\$51,811	\$0	\$53,106
052005		Trap Hire Refunds	\$50	\$0	\$0	\$0	\$0	\$50	\$0	\$50
052102		Dog License Discs Costs	\$300	\$0	\$0	\$0	\$0	\$300	\$0	\$300
052103		Other Control Expenses	\$853	\$64	\$0	\$64	\$0	\$900	\$0	\$900
052104		Animal Impounding Costs	\$5,000	\$0	\$0	\$0	\$0	\$5,000	\$0	\$5,000
052109		Cat License Tags Expense	\$200	\$0	\$0	\$0	\$0	\$200	\$0	\$200
052110		Ranger Services Salary Super and Employee Costs	\$3,071	\$1,636	\$0	\$1,636	\$0	\$3,400	\$0	\$2,786
052150		Admin Allocation - Animal Control	\$20,601	\$0	\$0	\$0	\$0	\$27,475	\$0	\$28,991
052190		Depreciation	\$6,194	\$0	\$0	\$0	\$0	\$8,260	\$0	\$8,260
Sub Total - ANIMAL CONTROL OP/EXP			\$47,193	\$35,825	\$0	\$35,825	\$0	\$97,396	\$0	\$99,593
OPERATING INCOME										
052001		Animal Fines & Penalties Income	(\$200)	(\$400)	(\$400)	\$0	(\$250)	\$0	(\$400)	\$0
052002		Animal Impounding Fees Income	\$0	(\$800)	(\$800)	\$0	\$0	\$0	(\$800)	\$0
052003		Dog Registrations Charges	(\$3,922)	(\$3,301)	(\$3,301)	\$0	(\$5,000)	\$0	(\$5,665)	\$0
052004		Cat Registration Charges	\$0	(\$171)	(\$171)	\$0	\$0	\$0	(\$171)	\$0
Sub Total - ANIMAL CONTROL OP/INC			(\$4,122)	(\$4,672)	(\$4,672)	\$0	(\$5,250)	\$0	(\$7,036)	\$0
Total - ANIMAL CONTROL			\$43,071	\$31,153	(\$4,672)	\$35,825	(\$5,250)	\$97,396	(\$7,036)	\$99,593
OTHER LAW ORDER & PUBLIC SAFETY										
OPERATING EXPENDITURE										
053100		Local Emergency Management Committee Expenses	\$1,000	\$268	\$0	\$268	\$0	\$1,000	\$0	\$1,000
053150		Administration Allocated - Emergency Mgt	\$20,598	\$0	\$0	\$0	\$0	\$27,475	\$0	\$28,991
053102		Emergency Services Planning	\$0	\$472	\$0	\$472	\$0	\$0	\$0	\$365
053152		Other Costs	\$736	\$0	\$0	\$0	\$0	\$800	\$0	\$800
053103		Emergency Management Coordination Expenses	\$77,833	\$2,355	\$0	\$2,355	\$0	\$84,601	\$0	\$15,240
053104		Interest on Loan - Evacuation Centre	\$0	\$0	\$0	\$0	\$0	\$40,000	\$0	\$40,000
053105		Government Guarantee Fee - Loan 119	\$0	\$0	\$0	\$0	\$0	\$7,600	\$0	\$6,070
053190		Depreciation	\$39,988	\$0	\$0	\$0	\$0	\$53,320	\$0	\$53,320
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP			\$140,155	\$3,095	\$0	\$3,095	\$0	\$214,796	\$0	\$145,786
OPERATING INCOME										
053001		Charges/Infringements Impounded Vehicles	\$0	(\$182)	(\$182)	\$0	\$0	\$0	\$0	\$0
053002		Non-Operating Grants	(\$1,634,796)	(\$97,421)	(\$97,421)	\$0	(\$2,302,529)	\$0	(\$2,302,529)	\$0
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC			(\$1,634,796)	(\$97,603)	(\$97,603)	\$0	(\$2,302,529)	\$0	(\$2,302,529)	\$0
Total - OTHER LAW ORDER PUBLIC SAFETY			(\$1,494,641)	(\$94,508)	(\$97,603)	\$3,095	(\$2,302,529)	\$214,796	(\$2,302,529)	\$145,786
Total - LAW ORDER & PUBLIC SAFETY			(\$1,264,609)	(\$27,242)	(\$237,569)	\$210,327	(\$2,443,179)	\$674,921	(\$2,524,704)	\$685,958

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES 31 MARCH 2026		CURRENT YEAR YTD ACTUALS 31 MARCH 2026		ADOPTED BUDGET 2025-2026		AMENDED BUDGET 30 JUNE 2026	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
HEALTH -FAMILY AND OTHER HEALTH										
OPERATING EXPENDITURE										
071100	B0121	Family Stop Centre - Operation	\$0	\$370	\$0	\$370	\$0	\$0	\$0	\$0
071100	G316	Family Stop Centre - Grounds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
071150		Admin Allocated - Family Stop Centre	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
071190		Depreciation - Family Stop Centre	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - HEALTH FAMILY STOP OP/EXP			\$0	\$370	\$0	\$370	\$0	\$0	\$0	\$0
OPERATING INCOME										
Sub Total - HEALTH FAMILY STOP OP/INC			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - HEALTH FAMILY STOP			\$0	\$370	\$0	\$370	\$0	\$0	\$0	\$0
HEALTH ADMINISTRATION & INSPECTION										
OPERATING EXPENDITURE										
072100		Health Administration Services Expenses	\$78,067	\$60,608	\$0	\$60,608	\$0	\$103,427	\$0	\$102,223
072101		Other Health Administration Expenses	\$359	\$145	\$0	\$145	\$0	\$495	\$0	\$495
072150		Admin Allocation - Other Health	\$13,784	\$0	\$0	\$0	\$0	\$18,379	\$0	\$19,393
Sub Total - HEALTH ADMIN AND INSPECTION OP/EXP			\$92,209	\$60,753	\$0	\$60,753	\$0	\$122,301	\$0	\$122,111
OPERATING INCOME										
072001		Food Stall Permit Charges	(\$1,100)	(\$719)	(\$719)	\$0	(\$1,100)	\$0	(\$1,100)	\$0
072002		Temporary Camping Site Permit Charges	(\$500)	(\$900)	(\$900)	\$0	(\$500)	\$0	(\$700)	\$0
072003		Food Business Registration Fee	(\$1,394)	(\$2,557)	(\$2,557)	\$0	(\$2,000)	\$0	(\$2,000)	\$0
072004		Annual Inspections	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
072005		Lodging House Registration Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - HEALTH ADMIN AND INSPECTION OP/INC			(\$2,994)	(\$4,176)	(\$4,176)	\$0	(\$3,600)	\$0	(\$3,800)	\$0
Total - HEALTH ADMIN AND INSPECTION			\$89,216	\$56,577	(\$4,176)	\$60,753	(\$3,600)	\$122,301	(\$3,800)	\$122,111

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
			31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
OTHER HEALTH - MEDICAL SERVICES										
OPERATING EXPENDITURE										
074100	B0105	Housing General Practitioner - Medical Service (5 Rogers)	\$11,987	\$18,262	\$0	\$18,262	\$0	\$27,051	\$0	\$25,027
074102		Boyup Brook Medical Services Building	\$38,759	\$27,278	\$0	\$27,278				
074102		Medical Centre Building Operational Expenses			\$0	\$0	\$0	\$80,658	\$0	\$88,526
074102	BO111	Medical Centre Physio Rooms Maintenance			\$0	\$0	\$0	\$4,765	\$0	\$4,765
074102	G315	Medical Centre Gardens & Car Park Maintenance			\$0	\$0	\$0	\$4,840	\$0	\$4,640
074101		Medical Services General Operations	\$728	\$14,845	\$0	\$14,845	\$0	\$1,220	\$0	\$3,743
074103		Medical Service Employee Costs	\$796,615	\$589,424	\$0	\$589,424	\$0	\$1,170,339	\$0	\$933,859
074105		Postage, Printing & Stationery	\$3,898	\$1,731	\$0	\$1,731	\$0	\$5,800	\$0	\$5,800
074106		Medical Ctr - Telephones	\$5,173	\$2,610	\$0	\$2,610	\$0	\$6,900	\$0	\$6,900
074107		Medical Ctr - Subscriptions	\$5,684	\$4,797	\$0	\$4,797	\$0	\$8,111	\$0	\$9,188
074108		Medical Ctr - Insurances	\$18,275	\$0	\$0	\$0	\$0	\$18,275	\$0	\$18,275
074109		Medical Bank Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
074110		Medical Ctr - Computer Expenses	\$30,603	\$21,397	\$0	\$21,397	\$0	\$37,036	\$0	\$46,960
074111		Medical Ctr - Medical Supplies & Equipt	\$18,368	\$4,659	\$0	\$4,659	\$0	\$24,500	\$0	\$29,500
074112		Medical Ctr - Locum Doctor	\$6,600	\$1,272	\$0	\$1,272	\$0	\$20,000	\$0	\$20,000
074113		Medical Ctr - Superannuation	\$90,211	\$59,458	\$0	\$59,458	\$0	\$132,566	\$0	\$102,699
074114		Medical Ctr - Training	\$15,000	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0
074115		Medical Ctr - Sundry Expenses	\$5,300	\$2,176	\$0	\$2,176	\$0	\$7,350	\$0	\$7,350
074116		Medical Service Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$31,245	\$0	\$31,245
074117		Medical - Fringe Benefit Tax	\$1,988	\$213	\$0	\$213	\$0	\$2,650	\$0	\$2,650
074118		Medical Employee (Packaging) Costs	\$0	\$0	\$0	\$0	\$0	\$1,200	\$0	\$0
074119		Medical Doubtful Debts Expense	\$2,099	\$0	\$0	\$0	\$0	\$2,800	\$0	\$2,800
074120		Medical Ctr - Bank Merchant Fees	\$562	\$328	\$0	\$328	\$0	\$750	\$0	\$750
074150		Admin Allocated - Boyup Brook Medical Services	\$61,656	\$0	\$0	\$0	\$0	\$82,241	\$0	\$86,777
074191		Depreciation - Medical Centre	\$7,625	\$0	\$0	\$0	\$0	\$10,170	\$0	\$10,170
074190		Depreciation - Housing GP - 5 Rogers Ave	\$5,249	\$0	\$0	\$0	\$0	\$7,000	\$0	\$7,000
074192		Depreciation - Ultrasound Machine	\$538	\$0	\$0	\$0	\$0	\$715	\$0	\$715
Sub Total - PREVENTIVE SRVS - OP/EXP			\$1,126,918	\$748,450	\$0	\$748,450	\$0	\$1,703,182	\$0	\$1,449,339
OPERATING INCOME										
074001		Surgery Turnover	(\$776,050)	(\$929,676)	(\$929,676)	\$0	(\$1,100,000)	\$0	(\$1,150,000)	\$0
074002		Surgery Rental Income	(\$1,963)	(\$2,346)	(\$2,346)	\$0	(\$2,619)	\$0	(\$2,619)	\$0
074003		Medical - Reimbursement	\$0	(\$337)	(\$337)	\$0	\$0	\$0	\$0	\$0
Sub Total - PREVENTIVE SRVS - OP/INC			(\$778,013)	(\$932,359)	(\$932,359)	\$0	(\$1,102,619)	\$0	(\$1,152,619)	\$0
Total - PREVENTIVE SERVICES			\$348,905	(\$183,909)	(\$932,359)	\$748,450	(\$1,102,619)	\$1,703,182	(\$1,152,619)	\$1,449,339

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES 31 MARCH 2026		CURRENT YEAR YTD ACTUALS 31 MARCH 2026		ADOPTED BUDGET 2025-2026		AMENDED BUDGET 30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
PREVENTIVE SERVICE - OTHER									
OPERATING EXPENDITURE									
073100	Analytical Expenses	\$540	\$486	\$0	\$486	\$0	\$540	\$0	\$0
Sub Total - PREVENTIVE SRVS - OTHER OP/EXP		\$540	\$486	\$0	\$486	\$0	\$540	\$0	\$0
Total - PREVENTIVE SERVICES - OTHER		\$540	\$486	\$0	\$486	\$0	\$540	\$0	\$0
OTHER HEALTH									
OPERATING EXPENDITURE									
075100	Ambulance Centre Operation	\$15,566	\$22,954	\$0	\$22,954	\$0	\$30,566	\$0	\$30,000
075150	Admin Allocated - Other Health	\$13,779	\$0	\$0	\$0	\$0	\$18,379	\$0	\$19,393
Sub Total - OTHER HEALTH OP/EXP		\$29,345	\$22,954	\$0	\$22,954	\$0	\$48,945	\$0	\$49,393
OPERATING INCOME									
Sub Total - OTHER HEALTH OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER HEALTH		\$29,345	\$22,954	\$0	\$22,954	\$0	\$48,945	\$0	\$49,393
Total - HEALTH		\$468,005	(\$103,522)	(\$936,535)	\$833,013	(\$1,106,219)	\$1,874,968	(\$1,156,419)	\$1,620,843

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET		
		31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026		
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure	
G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme								
OTHER EDUCATION										
OPERATING EXPENDITURE										
081100		Community Resource Centre	\$11,281	\$6,319	\$0	\$6,319	\$0	\$11,981	\$0	\$11,197
081102		Donations - Other Education	\$1,800	\$0	\$0	\$0	\$0	\$1,800	\$0	\$1,800
081103		Early Learning Centre - Employee Costs	\$25,553	\$33,358	\$0	\$33,358	\$0	\$34,643	\$0	\$40,450
081104		Early Learning Centre - Operating Costs	\$30,000	\$17,434	\$0	\$17,434	\$0	\$30,000	\$0	\$30,077
081107		Early Learning Centre Building & Grounds								
081107		Early Learning Centre Building Maintenance Expenses	\$5,704	\$4,443	\$0	\$4,443	\$0	\$7,586	\$0	\$8,587
081107	G316	Early Learning Centre Grounds Maintenance Expenses	\$1,630	\$0	\$0	\$0	\$0	\$2,210	\$0	\$3,400
081150		Admin Allocation - Other Education	\$27,567	\$0	\$0	\$0	\$0	\$36,758	\$0	\$38,785
081190		Depreciation - Other Education	\$10,819	\$0	\$0	\$0	\$0	\$14,425	\$0	\$14,425
Sub Total - OTHER EDUCATION OP/EXP			\$114,354	\$61,554	\$0	\$61,554	\$0	\$139,403	\$0	\$148,721
OPERATING INCOME										
081003		Early Learning Centre - Fees & Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
081004		Early Learning Centre -Operating Income	\$0	(\$19)	(\$19)	\$0	\$0	\$0	(\$17)	\$0
081006		Early Learning Centre - Operating grants, subsidies & contributions	\$0	(\$12,512)	(\$12,512)	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER EDUCATION OP/INC			\$0	(\$12,531)	(\$12,531)	\$0	\$0	\$0	(\$17)	\$0
Total - OTHER EDUCATION			\$114,354	\$49,023	(\$12,531)	\$61,554	\$0	\$139,403	(\$17)	\$148,721
AGED & DISABLED										
OPERATING EXPENDITURE										
082100		Support for Seniors Christmas Lunch	\$2,000	\$2,072	\$0	\$2,072	\$0	\$2,000	\$0	\$2,075
082101		Aged Needs Strategy Project	\$10,000	\$0	\$0	\$0	\$0	\$10,000	\$0	\$10,000
082150		Admin Allocated - Aged & Disabled	\$13,779	\$0	\$0	\$0	\$0	\$18,379	\$0	\$19,393
Sub Total - AGED & DISABLED OP/EXP			\$25,779	\$2,072	\$0	\$2,072	\$0	\$30,379	\$0	\$31,468
OPERATING INCOME										
082110		Operating Grants and Contributions - Other	\$0	(\$109)	(\$109)	\$0	\$0	\$0	(\$109)	\$0
Sub Total - AGED & DISABLED OP/INC			\$0	(\$109)	(\$109)	\$0	\$0	\$0	(\$109)	\$0
Total - AGED & DISABLED			\$25,779	\$1,963	(\$109)	\$2,072	\$0	\$30,379	(\$109)	\$31,468

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES 31 MARCH 2026		CURRENT YEAR YTD ACTUALS 31 MARCH 2026		ADOPTED BUDGET 2025-2026		AMENDED BUDGET 30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
OTHER WELFARE									
OPERATING EXPENDITURE									
083104	Depreciation	\$675	\$0	\$0	\$0	\$0	\$900	\$0	\$900
083150	Admin Allocated - Other Welfare	\$41,212	\$0	\$0	\$0	\$0	\$54,951	\$0	\$57,982
Sub Total - OTHER WELFARE OP/EXP		\$41,887	\$0	\$0	\$0	\$0	\$55,851	\$0	\$58,882
OPERATING INCOME									
Sub Total - OTHER WELFARE OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER WELFARE		\$41,887	\$0	\$0	\$0	\$0	\$55,851	\$0	\$58,882
Total - EDUCATION & WELFARE		\$182,020	\$50,986	(\$12,640)	\$63,626	\$0	\$225,633	(\$126)	\$239,071

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
STAFF HOUSING									
OPERATING EXPENDITURE									
091100	Staff Housing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
091130	Interest Paid Loan 115 - Staff House	\$400	\$241	\$0	\$241	\$0	\$400	\$0	\$400
091190	Depreciation - Staff Housing	\$6,905	\$0	\$0	\$0	\$0	\$9,210	\$0	\$9,210
091150	Staff Housing - Less Amt Allocated to Admin.	\$13,779	\$0	\$0	\$0	\$0	\$18,379	\$0	\$19,393
Sub Total - STAFF HOUSING OP/EXP		\$21,084	\$241	\$0	\$241	\$0	\$27,989	\$0	\$29,003
Total - STAFF HOUSING		\$21,084	\$241	\$0	\$241	\$0	\$27,989	\$0	\$29,003

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET		
		31 MARCH 2026		YTD ACTUALS		2025-2026		30 JUNE 2026		
		Budget		31 MARCH 2026		Income		Income		
G/L	JOB		Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure	
HOUSING OTHER										
OPERATING EXPENDITURE										
092101		Boyup Brook Citizens Lodge	\$25,001	\$19,319	\$0	\$19,319	\$0	\$25,626	\$0	\$21,563
092102		Community Housing - Units Maintenance			\$0	\$23,836				
092102		Unit 24A Proctor Street	\$22,870	\$23,836	\$0	\$0	\$0	\$4,951	\$0	\$3,935
092102	BO221	Unit 24B Proctor Street			\$0	\$0	\$0	\$5,937	\$0	\$4,179
092102	BO222	Unit 16A Forrest Street Maint			\$0	\$0	\$0	\$8,354	\$0	\$7,514
092102	BO223	Unit 16B Forrest Street Maint			\$0	\$0	\$0	\$6,399	\$0	\$4,553
092103		Other	\$17,618	\$4,458	\$0	\$4,458	\$0	\$21,618	\$0	\$20,218
092105		House - 1 Rogers Ave			\$0	\$24,320				
092105	BO224	House - 1 Rogers Ave House Maintenance	\$24,796	\$24,320	\$0	\$0	\$0	\$25,172	\$0	\$30,771
092105	GO224	House - 1 Rogers Ave Grounds Maintenance			\$0	\$0	\$0	\$6,860	\$0	\$1,610
092107		7 Knapp Street - Operating & Mtce Expense	\$8,411	\$6,432	\$0	\$6,432	\$0	\$9,460	\$0	\$7,530
092108		Property Selling Expenses	\$0	\$3,052	\$0	\$3,052	\$0	\$0	\$0	\$2,530
092109		Community Housing Maintenance - Grant Funded	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
092115		Other Housing - Operating & Mtce Expense	\$12,000	\$40,087	\$0	\$40,087	\$0	\$15,000	\$0	\$47,218
092140		Loss on Disposal of Asset			\$0	\$0	\$0	\$0		
092150		Admin Allocation - Other Housing	\$13,914	\$0	\$0	\$0	\$0	\$18,564	\$0	\$19,588
092191		Depreciation - Other Housing	\$7,723	\$0	\$0	\$0	\$0	\$10,300	\$0	\$10,300
092192		Depreciation - House - 1 Rogers Ave	\$5,776	\$0	\$0	\$0	\$0	\$7,700	\$0	\$7,700
092190		Depreciation - Boyup Brook Citizens Lodge	\$41,996	\$0	\$0	\$0	\$0	\$56,000	\$0	\$56,000
Sub Total - HOUSING OTHER OP/EXP			\$180,105	\$121,505	\$0	\$121,505	\$0	\$221,941	\$0	\$245,209
HOUSING OPERATING INCOME										
092001		Rent 24A Proctor St	(\$8,325)	(\$10,000)	(\$10,000)	\$0	(\$11,100)	\$0	(\$12,500)	\$0
092002		Rent 24B Proctor St	(\$8,970)	(\$7,600)	(\$7,600)	\$0	(\$11,960)	\$0	(\$11,960)	\$0
092003		Rent 16A Forrest St	(\$9,018)	(\$9,050)	(\$9,050)	\$0	(\$12,025)	\$0	(\$12,025)	\$0
092004		Rent 16B Forrest St	(\$9,067)	(\$9,369)	(\$9,369)	\$0	(\$12,090)	\$0	(\$12,090)	\$0
092007		Housing Reimbursements	(\$3,251)	(\$2,605)	(\$2,605)	\$0	(\$4,000)	\$0	(\$3,000)	\$0
092009		Other Housing: 7 Knapp St	(\$25,424)	(\$26,520)	(\$26,520)	\$0	(\$33,900)	\$0	(\$33,900)	\$0
Sub Total - HOUSING OTHER OP/INC			(\$64,055)	(\$65,143)	(\$65,143)	\$0	(\$85,075)	\$0	(\$85,475)	\$0
Total - HOUSING OTHER			\$116,050	\$56,361	(\$65,143)	\$121,505	(\$85,075)	\$221,941	(\$85,475)	\$245,209
Total - HOUSING			\$137,134	\$56,603	(\$65,143)	\$121,746	(\$85,075)	\$249,930	(\$85,475)	\$274,212

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET		
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		31 MARCH 2026		YTD ACTUALS 31 MARCH 2026		2025-2026		30 JUNE 2026		
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure	
SANITATION - HOUSEHOLD REFUSE										
OPERATING EXPENDITURE										
101100		Refuse Collection Boyup Brook Townsite Expense	\$47,468	\$39,519	\$0	\$39,519	\$0	\$63,293	\$0	\$50,700
101101		Recycling Collection Boyup Brook Town Site	\$34,330	\$38,305	\$0	\$38,305	\$0	\$45,775	\$0	\$47,068
101106		Transfer Station Employee Costs	\$38,285	\$24,960	\$0	\$24,960	\$0	\$49,345	\$0	\$61,462
101102	B0400	Boyup Brook Transfer Station Costs	\$56,136	\$76,086	\$0	\$76,086	\$0	\$72,950	\$0	\$139,450
101103		Land Fill Disposal Site	\$23,984	\$20,654	\$0	\$20,654	\$0	\$34,600	\$0	\$41,400
101104		Townsite Street Bins Collection	\$9,233	\$6,900	\$0	\$6,900	\$0	\$12,540	\$0	\$12,540
101107		Drum Muster Expenses	\$500	\$275	\$0	\$275	\$0	\$500	\$0	\$500
101108		BB Transfer Station Superannuation	\$1,868	(\$116)	\$0	(\$116)	\$0	\$2,620	\$0	\$0
101119		Waste Bin Maintenance and Delivery	\$4,756	\$3,945	\$0	\$3,945	\$0	\$6,884	\$0	\$7,295
101150		Admin Allocated - Waste Management	\$27,418	\$0	\$0	\$0	\$0	\$36,572	\$0	\$38,589
101190		Depreciation - Waste Management	\$19,515	\$0	\$0	\$0	\$0	\$26,015	\$0	\$26,015
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP			\$263,492	\$210,528	\$0	\$210,528	\$0	\$351,094	\$0	\$425,019
SANITATION OPERATING INCOME										
101001		Refuse Collection Charges	(\$238,965)	(\$246,834)	(\$246,834)	\$0	(\$238,965)	\$0	(\$246,744)	\$0
101002		Waste Disposal Charges	(\$950)	(\$8,107)	(\$8,107)	\$0	(\$950)	\$0	(\$8,000)	\$0
101003		Recycling Scheme Income	(\$500)	(\$6,454)	(\$6,454)	\$0	(\$1,000)	\$0	(\$6,454)	\$0
101004		Scrap Metal Income	\$0	(\$8,344)	(\$8,344)	\$0	\$0	\$0	(\$1,450)	\$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC			(\$240,415)	(\$269,738)	(\$269,738)	\$0	(\$240,915)	\$0	(\$262,648)	\$0
Total - SANITATION HOUSEHOLD REFUSE			\$23,077	(\$59,211)	(\$269,738)	\$210,528	(\$240,915)	\$351,094	(\$262,648)	\$425,019

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
EFFLUENT DRAINAGE SYSTEM									
OPERATING EXPENDITURE									
103100	Septic Tank Inspection Expenses	\$200	\$0	\$0	\$0	\$0	\$200	\$0	\$200
103101	Liquid Waste Disposal Site (Stanton Road)	\$1,990	\$1,490	\$0	\$1,490	\$0	\$1,990	\$0	\$2,540
Sub Total - SEWERAGE OP/EXP		\$2,190	\$1,490	\$0	\$1,490	\$0	\$2,190	\$0	\$2,740
OPERATING INCOME									
103001	Septic Tank - Inspection Fees	\$0	(\$2,017)	(\$2,017)	\$0	\$0	\$0	(\$2,200)	\$0
103002	Septic Licence Fees	(\$1,892)	\$0	\$0	\$0	(\$2,200)	\$0	\$0	\$0
Sub Total - SEWERAGE OP/INC		(\$1,892)	(\$2,017)	(\$2,017)	\$0	(\$2,200)	\$0	(\$2,200)	\$0
Total - SEWERAGE		\$298	(\$527)	(\$2,017)	\$1,490	(\$2,200)	\$2,190	(\$2,200)	\$2,740
TOWN PLANNING & REGIONAL DEVELOPMENT									
OPERATING EXPENDITURE									
105100	Town Planning Admin & Control	\$24,550	\$16,660	\$0	\$16,660	\$0	\$36,259	\$0	\$36,091
105101	Admin Allocation - Town Planning	\$27,428	\$0	\$0	\$0	\$0	\$36,572	\$0	\$38,589
Sub Total - TOWN PLAN & REG DEV OP/EXP		\$51,978	\$16,660	\$0	\$16,660	\$0	\$72,831	\$0	\$74,680
OPERATING INCOME									
105001	Planning Application Fees	(\$2,037)	(\$13,163)	(\$13,163)	\$0	(\$2,900)	\$0	(\$12,360)	\$0
Sub Total - TOWN PLAN & REG DEV OP/INC		(\$2,037)	(\$13,163)	(\$13,163)	\$0	(\$2,900)	\$0	(\$12,360)	\$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT		\$49,941	\$3,497	(\$13,163)	\$16,660	(\$2,900)	\$72,831	(\$12,360)	\$74,680

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
			31 MARCH 2026		YTD ACTUALS		2025-2026		30 JUNE 2026	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
OTHER COMMUNITY AMENITIES										
OPERATING EXPENDITURE										
106101		Cemetery - Operation	\$28,892	\$7,187	\$0	\$7,187				
106101	B0420	Cemetery - Operation		\$0	\$0	\$0	\$0	\$38,489	\$0	\$38,888
106101	B0421	Niche Wall Plaques Operations	\$4,160	\$0	\$0	\$0	\$0	\$4,160	\$0	\$4,160
106101	G314	Cemetery Grounds	\$28,963	\$0	\$0	\$0	\$0	\$35,700	\$0	\$23,695
106102		Public Toilets - Operation		\$9,748	\$0	\$9,748				
106102	B0450	Toilets - Lions Park Costs	\$1,649	\$0	\$0	\$0	\$0	\$3,160	\$0	\$3,268
106102	B0451	Toilets - Tourist Centre Costs	\$8,068	\$0	\$0	\$0	\$0	\$10,832	\$0	\$13,515
106102	B0452	Toilets - Town Hall (External) Costs	\$8,578	\$0	\$0	\$0	\$0	\$10,690	\$0	\$9,300
106102	B0453	Toilets - Wilga Hall Costs	\$50	\$0	\$0	\$0	\$0	\$50	\$0	\$50
106102	B0454	Toilets - Tone Bridge Reserve Costs	\$1,305	\$0	\$0	\$0	\$0	\$1,740	\$0	\$1,740
106103		Street Furniture	\$1,130	\$414	\$0	\$414	\$0	\$1,130	\$0	\$1,130
106150		Admin Allocation - Other Community Amenities	\$13,784	\$0	\$0	\$0	\$0	\$18,379	\$0	\$19,393
106151		Admin Allocation - Cemetery	\$1,531	\$0	\$0	\$0	\$0	\$2,042	\$0	\$2,155
106191		Depreciation - Public Toilets	\$127	\$0	\$0	\$0	\$0	\$170	\$0	\$170
106192		Depreciation - Other Community Service's	\$2,072	\$0	\$0	\$0	\$0	\$2,765	\$0	\$2,765
Sub Total - OTHER COMMUNITY AMENITIES OP/EXP			\$100,310	\$17,349	\$0	\$17,349	\$0	\$129,307	\$0	\$120,229
OPERATING INCOME										
106001		Cemetery Burial Fees	(\$10,000)	(\$3,319)	(\$3,319)	\$0	(\$10,000)	\$0	(\$2,000)	\$0
106002		License/Other Fees BB Cemetery	(\$2,500)	(\$2,097)	(\$2,097)	\$0	(\$2,500)	\$0	(\$1,250)	\$0
106003		Cemetery - Reservation Fees	(\$500)	(\$91)	(\$91)	\$0	(\$500)	\$0	(\$150)	\$0
106004		Niche Wall Fees	(\$800)	\$347	\$347	\$0	(\$800)	\$0	\$0	\$0
Sub Total - OTHER COMMUNITY AMENITIES OP/INC			(\$13,800)	(\$5,159)	(\$5,159)	\$0	(\$13,800)	\$0	(\$3,400)	\$0
Total - OTHER COMMUNITY AMENITIES			\$86,510	\$12,190	(\$5,159)	\$17,349	(\$13,800)	\$129,307	(\$3,400)	\$120,229
Total - COMMUNITY AMENITIES			\$159,826	(\$44,051)	(\$290,077)	\$246,026	(\$259,815)	\$555,422	(\$280,608)	\$622,668

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
PUBLIC HALL & CIVIC CENTRES									
OPERATING EXPENDITURE									
111100	Boyup Brook Hall - Operation	\$41,844	\$27,000	\$0	\$27,000	\$0	\$51,030	\$0	\$44,451
111102	Halls - Other Public Halls	\$21,293	\$41,190	\$0	\$41,190	\$0	\$26,589	\$0	\$33,170
111103	Hall Hire Bonds Refunded	\$0	\$582	\$0	\$582	\$0	\$0	\$0	\$0
111150	Admin Allocation - Public Halls	\$27,428	\$0	\$0	\$0	\$0	\$36,572	\$0	\$38,589
111190	Depreciation - Public Halls	\$76,229	\$0	\$0	\$0	\$0	\$101,643	\$0	\$101,643
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP		\$166,794	\$68,772	\$0	\$68,772	\$0	\$215,834	\$0	\$217,853
OPERATING INCOME									
111001	Hall Hire Fees	\$0	(\$3,121)	(\$3,121)	\$0	\$0	\$0	(\$1,500)	\$0
111002	Hall Hire Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC		\$0	(\$3,121)	(\$3,121)	\$0	\$0	\$0	(\$1,500)	\$0
Total - PUBLIC HALL & CIVIC CENTRES		\$166,794	\$65,650	(\$3,121)	\$68,772	\$0	\$215,834	(\$1,500)	\$217,853

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET		
		31 MARCH 2026		YTD ACTUALS		2025-2026		30 JUNE 2026		
		Budget		31 MARCH 2026		Income		Income		
G/L	JOB		Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure	
OTHER RECREATION & SPORT										
OPERATING EXPENDITURE										
113100		Recreation Complex	\$103,530	\$108,424	\$0	\$108,424	\$0	\$122,745	\$0	\$121,843
113109		Walk Trails	\$5,905	\$3,561	\$0	\$3,561	\$0	\$7,873	\$0	\$6,308
113110		Townsite Gardens	\$85,370	\$108,716	\$0	\$108,716	\$0	\$105,900	\$0	\$147,043
113112		Reserves and Parks Operations	\$45,499	\$57,102	\$0	\$57,102	\$0	\$57,853	\$0	\$91,913
113119		Other Recreation Facilities	\$22,863	\$9,104	\$0	\$9,104	\$0		\$0	
113119	B0595	Pistol Club			\$0	\$0	\$0	\$1,749	\$0	\$1,629
113119	B0600	Skate Park Buildings & Ramps (YAK Shak)			\$0	\$0	\$0	\$2,245	\$0	\$1,882
113119	B0620	Tone Bridge Country Club			\$0	\$0	\$0	\$3,728	\$0	\$3,095
113119	B0625	Dinninup UBAS Complex Buildings			\$0	\$0	\$0	\$8,904	\$0	\$7,307
113119	B0630	Mayanup Progress Association Complex Buildings			\$0	\$0	\$0	\$3,282	\$0	\$3,082
113119	G306	Dinninup UBAS Complex Grounds			\$0	\$0	\$0	\$4,920	\$0	\$3,020
113119	G307	Mayanup Progress Association Grounds			\$0	\$0	\$0	\$405	\$0	\$405
113120	B0605	War Memorial	\$5,213	\$2,106	\$0	\$2,106	\$0	\$6,715	\$0	\$4,809
113150		Admin Allocation - Other Recreation	\$46,502	\$0	\$0	\$0	\$0	\$62,005	\$0	\$65,425
113124		Support for UBAS	\$12,720	\$5,192	\$0	\$5,192	\$0	\$12,720	\$0	\$12,620
113122		Support for ANZAC Day	\$7,646	\$1,189	\$0	\$1,189	\$0	\$15,292	\$0	\$14,982
113125		Support for Others	\$38,659	\$71,619	\$0	\$71,619	\$0	\$52,950	\$0	\$83,660
113140		Sundry Plant Items	\$0	\$6,265	\$0	\$6,265	\$0	\$12,000	\$0	\$12,000
113190		Depreciation - Other Recreation	\$199,289	\$0	\$0	\$0	\$0	\$265,731	\$0	\$265,731
113191		Depreciation - Parks & Gardens	\$53,723	\$0	\$0	\$0	\$0	\$71,635	\$0	\$71,635
113192		Depreciation: Plant & Equipment	\$5,717	\$0	\$0	\$0	\$0	\$7,625	\$0	\$7,625
Sub Total - OTHER RECREATION & SPORT OP/EXP			\$632,636	\$373,280	\$0	\$373,280	\$0	\$826,277	\$0	\$926,014
OPERATING INCOME										
113003		Rec Ground Use Hire Fees	(\$3,500)	(\$4,293)	(\$4,293)	\$0	(\$3,500)	\$0	(\$4,056)	\$0
113002		Reimbursements - Other Rec	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
113005		Operating Grants: State Government	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
113022		Recreation - Capital Grants & Contributions	\$0	(\$171,868)	(\$171,868)	\$0	(\$171,868)	\$0	(\$171,868)	\$0
Sub Total - OTHER RECREATION & SPORT OP/INC			(\$3,500)	(\$176,161)	(\$176,161)	\$0	(\$175,368)	\$0	(\$175,924)	\$0
Total - OTHER RECREATION & SPORT			\$629,136	\$197,119	(\$176,161)	\$373,280	(\$175,368)	\$826,277	(\$175,924)	\$926,014

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		31 MARCH 2026		YTD ACTUALS 31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
SWIMMING POOL									
OPERATING EXPENDITURE									
112100	Swimming Pool & Gymnasium General Operations	\$95,208	\$42,237	\$0	\$42,237	\$0	\$104,450	\$0	\$107,687
112101	Swimming Pool Building Costs	\$57,906	\$48,757	\$0	\$48,757	\$0	\$68,531	\$0	\$64,814
112102	Swimming Pool Employee Costs	\$92,814	\$65,129	\$0	\$65,129	\$0	\$104,250	\$0	\$99,312
112103	Interest on Loan 114 - upgrade pool bowl	\$2,529	\$352	\$0	\$352	\$0	\$729	\$0	\$729
112104	Swimming Pool Employee Superannuation	\$9,721	\$5,015	\$0	\$5,015	\$0	\$10,660	\$0	\$10,826
112108	Gym Employee Costs	\$2,736	\$1,827	\$0	\$1,827	\$0	\$3,000	\$0	\$3,000
112109	Interest Paid Gym Lease	\$0	(\$123)	\$0	(\$123)	\$0	\$0	\$0	\$0
112150	Admin Allocation - Swimming Pool	\$30,341	\$0	\$0	\$0	\$0	\$40,471	\$0	\$42,703
112190	Depreciation - Swimming Pool	\$16,777	\$0	\$0	\$0	\$0	\$22,373	\$0	\$22,373
112191	Depreciation - Right of Use Asset P&E	\$4,426	\$0	\$0	\$0	\$0	\$5,899	\$0	\$5,899
Sub Total - SWIMMING POOL OP/EXP		\$312,457	\$163,194	\$0	\$163,194	\$0	\$360,363	\$0	\$357,343
OPERATING INCOME									
112001	Swimming Lesson Fees	\$0	(\$20)	(\$20)	\$0	\$0	\$0	\$0	\$0
112003	Pool Daily Admission Fees	(\$9,472)	(\$11,390)	(\$11,390)	\$0	(\$9,500)	\$0	(\$9,500)	\$0
112004	Season Tickets Fees	(\$19,300)	(\$16,787)	(\$16,787)	\$0	(\$19,300)	\$0	(\$16,400)	\$0
112005	Pool Hire Fees	\$0	(\$511)	(\$511)	\$0	\$0	\$0	\$0	\$0
112006	Gym Equipment Hire Fees	(\$12,690)	(\$11,428)	(\$11,428)	\$0	(\$12,690)	\$0	(\$13,000)	\$0
112007	Pool Teaching Programme Fees	(\$6,000)	(\$8,435)	(\$8,435)	\$0	(\$6,000)	\$0	(\$6,500)	\$0
112008	Vacation Swimming Passes	(\$5,000)	(\$1,246)	(\$1,246)	\$0	(\$5,000)	\$0	(\$4,000)	\$0
112009	Capital Grants and Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11210001	Gymnasium Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - SWIMMING POOL OP/INC		(\$52,462)	(\$49,817)	(\$49,817)	\$0	(\$52,490)	\$0	(\$49,400)	\$0
Total - SWIMMING POOL		\$259,995	\$113,378	(\$49,817)	\$163,194	(\$52,490)	\$360,363	(\$49,400)	\$357,343

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
		31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
TELEVISION & RADIO REBROADCASTING									
OPERATING EXPENDITURE									
114005	Telecommunications Tower	\$4,546	\$1,380	\$0	\$1,380	\$0	\$5,441	\$0	\$4,228
Sub Total - TV & RADIO REBROADCASTING OP/EXP		\$4,546	\$1,380	\$0	\$1,380	\$0	\$5,441	\$0	\$4,228
OPERATING INCOME									
114010	Radio & Mobile Tower Site (Including NBN) Fees or Charges	(\$10,241)	(\$10,497)	(\$10,497)	\$0	(\$10,241)	\$0	(\$10,497)	\$0
Sub Total - TV & RADIO REBROADCASTING OP/INC		(\$10,241)	(\$10,497)	(\$10,497)	\$0	(\$10,241)	\$0	(\$10,497)	\$0
Total - TV & RADIO REBROADCASTING		(\$5,695)	(\$9,117)	(\$10,497)	\$1,380	(\$10,241)	\$5,441	(\$10,497)	\$4,228
LIBRARIES									
OPERATING EXPENDITURE									
115100	Library Operations	\$23,830	\$34,297	\$0	\$34,297	\$0	\$46,705	\$0	\$46,668
115101	State Library Grant Expenditure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
115150	Admin Allocation - Libraries	\$75,461	\$0	\$0	\$0	\$0	\$100,619	\$0	\$106,170
Sub Total - LIBRARIES OP/EXP		\$99,291	\$34,297	\$0	\$34,297	\$0	\$147,324	\$0	\$152,838
OPERATING INCOME									
115001	State Library Grant Income	\$0	(\$397)	(\$397)	\$0	\$0	\$0	(\$397)	\$0
Sub Total - LIBRARIES OP/INC		\$0	(\$397)	(\$397)	\$0	\$0	\$0	(\$397)	\$0
Total - LIBRARIES		\$99,291	\$33,900	(\$397)	\$34,297	\$0	\$147,324	(\$397)	\$152,838

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
OTHER CULTURE									
OPERATING EXPENDITURE									
116100	Museum	\$13,546	\$13,256	\$0	\$13,256	\$0	\$15,191	\$0	\$18,403
116101	Craft Hut	\$2,666	\$1,715	\$0	\$1,715	\$0	\$3,839	\$0	\$3,408
116102	Support for Sandakan (Ceremony)	\$7,380	\$6,883	\$0	\$6,883	\$0	\$8,830	\$0	\$8,116
116103	Other Culture - Community Expenses	\$12,000	\$11,559	\$0	\$11,559	\$0	\$12,000	\$0	\$14,225
116104	Streets Alive Grant Expenditure	\$0	\$5,566	\$0	\$5,566	\$0	\$0	\$0	\$5,566
116150	Admin Allocated - Other Culture	\$13,784	\$0	\$0	\$0	\$0	\$18,379	\$0	\$19,393
116190	Depreciation - Other Culture	\$18,214	\$0	\$0	\$0	\$0	\$24,285	\$0	\$24,285
Sub Total - OTHER CULTURE OP/EXP		\$67,589	\$38,979	\$0	\$38,979	\$0	\$82,524	\$0	\$93,396
OPERATING INCOME									
116001	Reimbursements - Other Culture	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
116002	Other Culture - Operating Grants, Subsidies & Contributions	\$0	(\$2,000)	(\$2,000)	\$0	\$0	\$0	(\$2,000)	\$0
Sub Total - OTHER CULTURE OP/INC		\$0	(\$2,000)	(\$2,000)	\$0	\$0	\$0	(\$2,000)	\$0
Total - OTHER CULTURE		\$67,589	\$36,979	(\$2,000)	\$38,979	\$0	\$82,524	(\$2,000)	\$93,396
Total - RECREATION AND CULTURE		\$1,217,110	\$437,909	(\$241,993)	\$679,903	(\$238,099)	\$1,637,763	(\$239,718)	\$1,751,672

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
STREETS, RD, BRIDGES, DEPOT - CONSTRUCTION									
OPERATING EXPENDITURE									
Sub Total - ST,RDS,BRIDGES,DEPOT-CONST OP/EXP		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OPERATING INCOME									
121001	RRG Project Grants	(\$785,000)	(\$207,309)	(\$207,309)	\$0	(\$785,000)	\$0	(\$923,000)	\$0
121002	Grants Direct - State - MRD - (OP)	(\$251,051)	(\$246,353)	(\$246,353)	\$0	(\$251,051)	\$0	(\$246,353)	\$0
121003	Grants - Federal - Roads to Recovery Grant (Cap)	(\$336,564)	\$0	\$0	\$0	(\$673,128)	\$0	(\$673,128)	\$0
121004	Capital Grants Other & Road Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
121007	Special Bridge Funding	(\$192,525)	\$0	\$0	\$0	(\$256,700)	\$0	(\$376,370)	\$0
Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OP/INC		(\$1,565,140)	(\$453,662)	(\$453,662)	\$0	(\$1,965,879)	\$0	(\$2,218,851)	\$0
Total - ST,RDS,BRIDGES,DEPOT - CONST		(\$1,565,140)	(\$453,662)	(\$453,662)	\$0	(\$1,965,879)	\$0	(\$2,218,851)	\$0

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
			31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE										
OPERATING EXPENDITURE										
122100	B0695	Depot Building - Building Costs	\$30,350	\$32,255	\$0	\$32,255	\$0	\$53,466	\$0	\$49,966
122101	OPSDPT	Depot General Operations	\$23,873	\$24,117	\$0	\$24,117	\$0	\$29,790	\$0	\$34,050
122103		Road Maintenance & Repairs	\$417,323	\$340,178	\$0	\$340,178	\$0	\$482,402	\$0	\$499,649
122104		Roads Vegetation Clearing Offset Costs	\$1,856	\$0	\$0	\$0	\$0	\$3,914	\$0	\$3,914
122107		Maintenance Grading	\$80,309	\$4,771	\$0	\$4,771	\$0	\$214,500	\$0	\$184,500
122105		Repairs & Maint - Bridges	\$568,201	\$575,928	\$0	\$575,928	\$0	\$589,034	\$0	\$665,361
122106		Shire Radio Network Costs	\$4,956	\$162	\$0	\$162	\$0	\$5,280	\$0	\$5,280
122108		Drains & Culverts	\$29,454	\$24,731	\$0	\$24,731	\$0	\$100,800	\$0	\$100,800
122109		Verge Pruning	\$116,491	\$111,539	\$0	\$111,539	\$0	\$122,700	\$0	\$107,160
122110		Verge Spraying	\$5,828	\$13,274	\$0	\$13,274	\$0	\$30,867	\$0	\$28,867
122111		Crossovers Maintenance	\$7,820	\$1,285	\$0	\$1,285	\$0	\$7,820	\$0	\$7,320
122112		Town Services Drainage	\$64,390	\$55,382	\$0	\$55,382	\$0	\$65,900	\$0	\$65,350
122113		Town Services - Footpaths	\$4,229	\$575	\$0	\$575	\$0	\$4,700	\$0	\$4,700
122114		Town Services Road Repairs	\$33,289	\$4,675	\$0	\$4,675	\$0	\$41,220	\$0	\$33,120
122115		Town Services - Tree Pruning	\$39,236	\$17,057	\$0	\$17,057	\$0	\$39,600	\$0	\$36,600
122116		Street Lighting	\$21,424	\$25,605	\$0	\$25,605	\$0	\$32,000	\$0	\$34,500
122117		Traffic Signs	\$4,853	\$20,204	\$0	\$20,204	\$0	\$7,450	\$0	\$10,860
122120		Roman Road Data Pickup	\$13,645	\$8,611	\$0	\$8,611	\$0	\$13,645	\$0	\$13,451
122121		Town Services - Verge Spraying	\$13,674	\$7,066	\$0	\$7,066	\$0	\$29,540	\$0	\$29,540
122122		Road Sweeping	\$7,563	\$11,086	\$0	\$11,086	\$0	\$15,125	\$0	\$18,116
122123		Emergency Services	\$20,024	\$498	\$0	\$498	\$0	\$35,000	\$0	\$17,400
122124		Storm Damage	\$0	\$23,838	\$0	\$23,838	\$0	\$0	\$0	\$19,300
122125		Bridge Contribution Expenditure	\$8,000	\$0	\$0	\$0	\$0	\$8,000	\$0	\$8,000
122126		Streetscaping Expenses	\$11,701	\$92	\$0	\$92	\$0	\$23,000	\$0	\$23,000
122127		Consulting Engineer Expenses	\$33,831	\$11,745	\$0	\$11,745	\$0	\$58,000	\$0	\$40,000
122131		Rural Street Addressing	\$1,831	\$1,471	\$0	\$1,471	\$0	\$3,960	\$0	\$3,960
122150		Admin Allocated - Road Maintenance	\$343,057	\$0	\$0	\$0	\$0	\$457,428	\$0	\$482,659
122190		Depreciation - Transport Other	\$10,243	\$0	\$0	\$0	\$0	\$13,660	\$0	\$13,660
122191		Depreciation - Infrastructure	\$27,288	\$0	\$0	\$0	\$0	\$36,385	\$0	\$36,385
122192		Depreciation Roads	\$1,804,897	\$0	\$0	\$0	\$0	\$2,406,626	\$0	\$2,406,626
122193		Depreciation - Bridges	\$687,051	\$0	\$0	\$0	\$0	\$916,104	\$0	\$916,104
122194		Depreciation - Footpaths	\$10,396	\$0	\$0	\$0	\$0	\$13,862	\$0	\$13,862
122195		Depreciation - Drainage	\$203,825	\$0	\$0	\$0	\$0	\$271,780	\$0	\$271,780
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP			\$4,650,906	\$1,316,146	\$0	\$1,316,146	\$0	\$6,133,558	\$0	\$6,185,840
OPERATING INCOME - STREETS, ROADS, DEPOTS										
122001		Reimbursements - Roads Mtce	\$0	(\$376,602)	(\$376,602)	\$0	\$0	\$0	(\$139)	\$0
122003		Sale of Old Materials and Minor Items	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
122005		Operating Grants, Subsidies & Contributions	\$0	(\$20,000)	(\$20,000)	\$0	(\$30,000)	\$0	(\$30,000)	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC			\$0	(\$396,602)	(\$396,602)	\$0	(\$30,000)	\$0	(\$30,139)	\$0
Total - MTCE STREETS ROADS DEPOTS			\$4,650,906	\$919,544	(\$396,602)	\$1,316,146	(\$30,000)	\$6,133,558	(\$30,139)	\$6,185,840

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
ROAD PLANT PURCHASES									
OPERATING EXPENDITURE									
123119	Minor Equipment and Sundry Items	\$3,750	\$6,959	\$0	\$6,959	\$0	\$5,000	\$0	\$5,000
123120	Plant Auction Selling Expenses	\$1,375	\$1,092	\$0	\$1,092	\$0	\$5,500	\$0	\$5,500
123140	Loss on Sale of Asset	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - ROAD PLANT PURCHASES OP/EXP		\$5,125	\$8,050	\$0	\$8,050	\$0	\$10,500	\$0	\$10,500
OPERATING INCOME - ROAD PLANT PURCHASES									
122002	Profit on Disposal of Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - ROAD PLANT PURCHASES OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - ROAD PLANT PURCHASES		\$5,125	\$8,050	\$0	\$8,050	\$0	\$10,500	\$0	\$10,500
TRAFFIC CONTROL									
OPERATING EXPENDITURE									
125150	Administration Allocated - Traffic Control	\$102,890	\$0	\$0	\$0	\$0	\$137,192	\$0	\$144,758
Sub Total - TRAFFIC CONTROL OP/EXP		\$102,890	\$0	\$0	\$0	\$0	\$137,192	\$0	\$144,758
OPERATING INCOME									
125001	Licensing Service	(\$21,288)	(\$30,604)	(\$30,604)	\$0	(\$30,000)	\$0	(\$33,000)	\$0
125002	Motor Vehicle Plates	(\$277)	(\$297)	(\$297)	\$0	(\$400)	\$0	(\$400)	\$0
125005	Sundry Receipts - Heavy Haulage Permits etc	(\$1,856)	(\$732)	(\$732)	\$0	(\$2,000)	\$0	(\$2,000)	\$0
Sub Total - TRAFFIC CONTROL OP/INC		(\$23,421)	(\$31,632)	(\$31,632)	\$0	(\$32,400)	\$0	(\$35,400)	\$0
Total - TRAFFIC CONTROL		\$79,469	(\$31,632)	(\$31,632)	\$0	(\$32,400)	\$137,192	(\$35,400)	\$144,758

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

			YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
AERODROMES										
OPERATING EXPENDITURE										
126100		Airstrip Maintenance	\$1,715	\$4,365	\$0	\$4,365				
126100	B0650	Airstrip Building Operation			\$0	\$0	\$0	\$676	\$0	\$627
126100	B0652	Airstrip Runway & Surrounds			\$0	\$0	\$0	\$5,675	\$0	\$8,891
126190		Depreciation - Airport	\$29,099	\$0	\$0	\$0	\$0	\$38,803	\$0	\$38,803
Sub Total - AERODROMES OP/EXP			\$30,814	\$4,365	\$0	\$4,365	\$0	\$45,154	\$0	\$48,321
OPERATING INCOME										
126001		Hire Charges - Hangar	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
126003		Non-Operating Grants & Subsidies	\$0	\$0	\$0	\$0	\$0	\$0	(\$26,662)	\$0
Sub Total - AERODROMES OP/INC			\$0	\$0	\$0	\$0	\$0	\$0	(\$26,662)	\$0
Total - AERODROMES			\$30,814	\$4,365	\$0	\$4,365	\$0	\$45,154	(\$26,662)	\$48,321
Total - TRANSPORT			\$3,201,174	\$446,665	(\$881,896)	\$1,328,562	(\$2,028,279)	\$6,326,404	(\$2,311,052)	\$6,389,419

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
		31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme							
TOURISM AND AREA PROMOTION									
OPERATING EXPENDITURE									
132110		\$1,272	\$0	\$0	\$0	\$0	\$2,120	\$0	\$2,120
132102		\$0	\$5,113	\$0	\$5,113	\$0	\$0	\$0	\$0
132103		\$75,913	\$102,570	\$0	\$102,570	\$0	\$117,914	\$0	\$117,640
132104		\$52,030	\$42,794	\$0	\$42,794	\$0	\$25,000	\$0	\$25,000
132104	B0660			\$0	\$0	\$0	\$23,244	\$0	\$17,520
132104	G304			\$0	\$0	\$0	\$18,100	\$0	\$10,400
132106		\$5,074	\$615	\$0	\$615	\$0	\$5,100	\$0	\$5,365
132107	OPFMIL	\$40,588	\$56,229	\$0	\$56,229	\$0	\$52,501	\$0	\$66,390
132108		\$99,372	\$68,404	\$0	\$68,404	\$0	\$0	\$0	\$0
132108	B0665			\$0	\$0	\$0	\$27,725	\$0	\$33,062
132108	B0666			\$0	\$0	\$0	\$16,145	\$0	\$16,145
132108	B0667			\$0	\$0	\$0	\$38,038	\$0	\$28,475
132108	B0669			\$0	\$0	\$0	\$12,570	\$0	\$12,570
132108	B0670			\$0	\$0	\$0	\$1,290	\$0	\$1,290
132108	B0671			\$0	\$0	\$0	\$390	\$0	\$390
132108	G305			\$0	\$0	\$0	\$20,430	\$0	\$20,430
132108	G313			\$0	\$0	\$0	\$2,720	\$0	\$2,720
132111		\$110	\$91	\$0	\$91	\$0	\$110	\$0	\$91
132116		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132150		\$48,033	\$0	\$0	\$0	\$0	\$64,047	\$0	\$67,580
132151		\$13,784	\$0	\$0	\$0	\$0	\$18,379	\$0	\$19,393
132190		\$11,440	\$0	\$0	\$0	\$0	\$15,255	\$0	\$15,255
132191		\$29,240	\$0	\$0	\$0	\$0	\$38,988	\$0	\$38,988
Sub Total - TOURISM & AREA PROMOTION OP/EXP		\$376,856	\$275,817	\$0	\$275,817	\$0	\$500,066	\$0	\$500,824
OPERATING INCOME									
132002		(\$88,189)	(\$84,700)	(\$84,700)	\$0	(\$95,000)	\$0	(\$100,000)	\$0
132003		(\$8,791)	(\$8,914)	(\$8,914)	\$0	(\$13,000)	\$0	(\$13,000)	\$0
132007		(\$1,516)	(\$3,122)	(\$3,122)	\$0	(\$4,000)	\$0	(\$4,000)	\$0
132010		(\$60,000)	(\$13,182)	(\$13,182)	\$0	(\$60,000)	\$0	(\$60,000)	\$0
132011		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - TOURISM & AREA PROMOTION OP/INC		(\$158,496)	(\$109,918)	(\$109,918)	\$0	(\$172,000)	\$0	(\$177,000)	\$0
Total - TOURISM & AREA PROMOTION		\$218,360	\$165,900	(\$109,918)	\$275,817	(\$172,000)	\$500,066	(\$177,000)	\$500,824

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
BUILDING CONTROL									
OPERATING EXPENDITURE									
133100	Building Control	\$16,927	\$14,014	\$0	\$14,014	\$0	\$22,570	\$0	\$20,758
133101	Building Control - Other Costs	\$2,000	\$1,344	\$0	\$1,344	\$0	\$2,000	\$0	\$2,000
133103	Building Control - BMO	\$2,602	\$84	\$0	\$84	\$0	\$3,080	\$0	\$3,080
133150	Admin Allocated - Building Control Expenses	\$13,784	\$0	\$0	\$0	\$0	\$18,379	\$0	\$19,393
Sub Total - BUILDING CONTROL OP/EXP		\$35,312	\$15,442	\$0	\$15,442	\$0	\$46,029	\$0	\$45,231
BUILDING CONTROL OP/INC									
133001	Building Licences (UFEE)	(\$5,270)	(\$14,319)	(\$14,319)	\$0	(\$6,500)	\$0	(\$12,170)	\$0
133002	BCITF Levy - Commission	(\$73)	(\$110)	(\$110)	\$0	(\$90)	\$0	(\$90)	\$0
133003	Builders Services Levy - Commission	(\$122)	(\$88)	(\$88)	\$0	(\$150)	\$0	(\$150)	\$0
Sub Total - BUILDING CONTROL OP/INC		(\$5,465)	(\$14,516)	(\$14,516)	\$0	(\$6,740)	\$0	(\$12,410)	\$0
Total - BUILDING CONTROL		\$29,848	\$925	(\$14,516)	\$15,442	(\$6,740)	\$46,029	(\$12,410)	\$45,231
SALEYARDS & MARKETS									
OPERATING EXPENDITURE									
134100	Saleyards	\$2,362	\$3,387	\$0	\$3,387	\$0	\$2,800	\$0	\$3,388
134190	Depreciation - Saleyards & Markets	\$16,443	\$0	\$0	\$0	\$0	\$21,925	\$0	\$21,925
Sub Total - SALEYARDS & MARKETS OP/EXP		\$18,805	\$3,387	\$0	\$3,387	\$0	\$24,725	\$0	\$25,313
OPERATING INCOME									
134001	Reimbursements - Saleyards	(\$720)	\$0	\$0	\$0	(\$900)	\$0	\$0	\$0
Sub Total - SALEYARDS & MARKETING OP/INC		(\$720)	\$0	\$0	\$0	(\$900)	\$0	\$0	\$0
Total - SALEYARDS & MARKETS		\$18,085	\$3,387	\$0	\$3,387	(\$900)	\$24,725	\$0	\$25,313

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
OTHER ECONOMIC SERVICES									
OPERATING EXPENDITURE									
135100	Standpipes Expenses	\$18,634	\$3,288	\$0	\$3,288	\$0	\$28,256	\$0	\$28,256
135102	Economic Development Projects	\$7,500	\$0	\$0	\$0	\$0	\$7,500	\$0	\$7,500
135103	Country Music Festival Expenses	\$11,200	\$7,500	\$0	\$7,500	\$0	\$11,200	\$0	\$11,200
135105	80 Abel Street Shop	\$17,736	\$7,768	\$0	\$7,768	\$0	\$18,769	\$0	\$15,341
135150	Admin Allocated - Other Economic Development	\$13,784	\$0	\$0	\$0	\$0	\$18,379	\$0	\$19,393
135190	Depreciation - Develop/Facilities	\$2,635	\$0	\$0	\$0	\$0	\$3,511	\$0	\$3,511
Sub Total - OTHER ECONOMIC SERVICES OP/EXP		\$71,488	\$18,556	\$0	\$18,556	\$0	\$87,615	\$0	\$85,201
OPERATING INCOME									
135001	Standpipe Water	(\$19,908)	(\$11,484)	(\$11,484)	\$0	(\$25,000)	\$0	(\$25,000)	\$0
135005	Abel Street Shop Rental	(\$11,700)	(\$4,076)	(\$4,076)	\$0	(\$15,600)	\$0	(\$6,436)	\$0
135006	Non-Operating Grants & Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER ECONOMIC SERVICES OP/INC		(\$31,607)	(\$15,560)	(\$15,560)	\$0	(\$40,600)	\$0	(\$31,436)	\$0
Total - OTHER ECONOMIC SERVICES		\$39,881	\$2,996	(\$15,560)	\$18,556	(\$40,600)	\$87,615	(\$31,436)	\$85,201
Total - ECONOMIC SERVICES		\$306,174	\$173,207	(\$139,994)	\$313,201	(\$220,240)	\$658,435	(\$220,846)	\$656,569

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
		31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
PRIVATE WORKS									
OPERATING EXPENDITURE									
141100	Private Works - Costs	\$2,459	\$0	\$0	\$0	\$0	\$3,100	\$0	\$0
Sub Total - PRIVATE WORKS OP/EXP		\$2,459	\$0	\$0	\$0	\$0	\$3,100	\$0	\$0
OPERATING INCOME									
141001	Private Works - Recoup Charges	(\$2,822)	\$0	\$0	\$0	(\$3,100)	\$0	\$0	\$0
Sub Total - PRIVATE WORKS OP/INC		(\$2,822)	\$0	\$0	\$0	(\$3,100)	\$0	\$0	\$0
Total - PRIVATE WORKS		(\$363)	\$0	\$0	\$0	(\$3,100)	\$3,100	\$0	\$0

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		31 MARCH 2026		YTD ACTUALS 31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
PUBLIC WORKS OVERHEADS									
OPERATING EXPENDITURE									
143100	Supervision	\$224,740	\$227,570	\$0	\$227,570	\$0	\$366,863	\$0	\$340,947
143101	Consultant Engineer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
143102	Works Manager Vehicle Op Costs	\$7,916	\$0	\$0	\$0	\$0	\$10,000	\$0	\$10,000
143103	FBT Works Staff	\$4,125	\$6,605	\$0	\$6,605	\$0	\$5,500	\$0	\$5,500
143104	Insurance on Works	\$45,217	\$61,254	\$0	\$61,254	\$0	\$45,217	\$0	\$61,254
143105	Superannuation of Workmen	\$143,494	\$118,149	\$0	\$118,149	\$0	\$204,059	\$0	\$175,000
143106	PWOH Leave - Depot	\$185,671	\$136,998	\$0	\$136,998	\$0	\$288,309	\$0	\$288,309
143107	Protective Clothing	\$12,000	\$499	\$0	\$499	\$0	\$12,000	\$0	\$12,000
143108	Uniforms	\$1,125	\$1,632	\$0	\$1,632	\$0	\$1,500	\$0	\$1,500
143109	Training & Meeting Expenses	\$37,814	\$37,737	\$0	\$37,737	\$0	\$51,850	\$0	\$67,641
143110	Occupational Health & Safety	\$36,451	\$46,864	\$0	\$46,864	\$0	\$66,130	\$0	\$66,870
143111	Other Expenses	\$86	\$0	\$0	\$0	\$0	\$1,115	\$0	\$1,115
143113	Waste Oil Disposal Costs	\$0	\$240	\$0	\$240	\$0	\$500	\$0	\$500
143115	Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$9,780	\$0	\$9,780
143116	Conferences and Training Courses (MOW)	\$2,500	\$0	\$0	\$0	\$0	\$2,500	\$0	\$2,500
143117	Works Manager Housing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
143150	Admin Allocated - Works Overhead	\$27,428	\$0	\$0	\$0	\$0	\$36,572	\$0	\$38,589
143180	LESS PWOH ALLOCATED - PROJECTS	(\$728,567)	(\$373,262)	\$0	(\$373,262)	\$0	(\$1,101,895)	\$0	(\$1,081,505)
Sub Total - PUBLIC WORKS O/HEADS OP/EXP		\$0	\$264,286	\$0	\$264,286	\$0	\$0	\$0	\$0
OPERATING INCOME									
Sub Total - PUBLIC WORKS O/HEADS OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - PUBLIC WORKS OVERHEADS		\$0	\$264,286	\$0	\$264,286	\$0	\$0	\$0	\$0

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
PLANT OPERATIONS COSTS									
OPERATING EXPENDITURE									
144100	Repair Wages	\$95,994	\$17,254	\$0	\$17,254	\$0	\$126,825	\$0	\$23,947
144101	Fuel & Oil	\$169,848	\$170,150	\$0	\$170,150	\$0	\$240,000	\$0	\$240,000
144102	Tyres & Tubes	\$11,518	\$0	\$0	\$0	\$0	\$23,000	\$0	\$23,000
144103	Parts and Repairs	\$59,805	\$189,089	\$0	\$189,089	\$0	\$110,750	\$0	\$110,750
144104	Licenses	\$1,400	\$13,330	\$0	\$13,330	\$0	\$14,000	\$0	\$14,000
144105	Insurance	\$41,360	\$47,769	\$0	\$47,769	\$0	\$41,360	\$0	\$49,856
144106	Blades & Points	\$12,000	\$5,195	\$0	\$5,195	\$0	\$15,000	\$0	\$15,000
144107	Expendable Tools	\$6,750	\$5,600	\$0	\$5,600	\$0	\$9,000	\$0	\$9,000
144108	Freight Costs	\$0	\$582	\$0	\$582	\$0	\$0	\$0	\$536
144110	Superannuation - Mechanic	\$8,106	\$0	\$0	\$0	\$0	\$10,709	\$0	\$8,469
144150	Admin Allocated POC	\$8,214	\$0	\$0	\$0	\$0	\$10,953	\$0	\$11,557
144200	Mechanic - Bridgetown Shared Expenses	\$0	\$14,263	\$0	\$14,263	\$0	\$0	\$0	\$70,572
144190	Depreciation - Plant	\$265,500	\$0	\$0	\$0	\$0	\$354,015	\$0	\$354,015
144180	LESS POC ALLOCATED - PROJECTS	(\$680,495)	(\$496,672)	\$0	(\$496,672)	\$0	(\$955,612)	\$0	(\$930,702)
Sub Total - PLANT OPERATIONS COSTS OP/EXP		\$0	(\$33,441)	\$0	(\$33,441)	\$0	\$0	\$0	\$0
OPERATING INCOME									
144001	Diesel Rebate	(\$23,471)	(\$23,933)	(\$23,933)	\$0	(\$35,000)	\$0	(\$35,000)	\$0
144002	Reimbursements - Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PLANT OPERATIONS COSTS OP/INC		(\$23,471)	(\$23,933)	(\$23,933)	\$0	(\$35,000)	\$0	(\$35,000)	\$0
Total - PLANT OPERATIONS COSTS		(\$23,471)	(\$57,374)	(\$23,933)	(\$33,441)	(\$35,000)	\$0	(\$35,000)	\$0

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
SALARIES AND WAGES									
OPERATING EXPENDITURE									
145100	Gross Total Salaries and Wages	\$3,251,475	\$0	\$0	\$0	\$0	\$4,335,474	\$0	\$3,927,120
145130	LESS SALS/WAGES ALLOCATED	(\$3,251,475)	(\$20,768)	\$0	(\$20,768)	\$0	(\$4,335,474)	\$0	(\$3,927,120)
145101	Workers Compensation Expenses	\$84,500	\$39,158	\$0	\$39,158	\$0	\$84,500	\$0	\$43,500
Sub Total - SALARIES AND WAGES OP/EXP		\$84,500	\$18,390	\$0	\$18,390	\$0	\$84,500	\$0	\$43,500
OPERATING INCOME									
145001	Reimbursements - Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
143001	Workers Compensation Reimbursements	(\$84,500)	(\$42,747)	(\$42,747)	\$0	(\$84,500)	\$0	(\$43,500)	\$0
Sub Total - SALARIES AND WAGES OP/INC		(\$84,500)	(\$42,747)	(\$42,747)	\$0	(\$84,500)	\$0	(\$43,500)	\$0
Total - SALARIES AND WAGES		\$0	(\$24,357)	(\$42,747)	\$18,390	(\$84,500)	\$84,500	(\$43,500)	\$43,500

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET		
		31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026		
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure	
G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme								
ADMINISTRATION										
OPERATING EXPENDITURE										
146100		Advertising	\$6,890	\$6,080	\$0	\$6,080	\$0	\$11,400	\$0	\$11,660
146101		Audit Fees	\$55,000	\$8,318	\$0	\$8,318	\$0	\$55,000	\$0	\$67,000
146102		Bank Fees	\$3,473	\$1,042	\$0	\$1,042	\$0	\$4,000	\$0	\$4,000
146103		Administration Building Costs	\$50,731	\$39,799	\$0	\$39,799				
146103	B0690	Admin Building Operations			\$0	\$0	\$0	\$60,513	\$0	\$62,506
146103	G308	Admin Building Gardens Maintenance			\$0	\$0	\$0	\$12,000	\$0	\$12,000
146104		Administration General Operations	\$0	\$4,829	\$0	\$4,829	\$0	\$0	\$0	\$0
146105		Administration Staff Employee Costs	\$646,407	\$836,273	\$0	\$836,273	\$0	\$975,306	\$0	\$1,200,060
146106		Consultants	\$71,499	\$66,737	\$0	\$66,737	\$0	\$132,750	\$0	\$170,250
146108		Insurance	\$18,836	\$17,881	\$0	\$17,881	\$0	\$18,836	\$0	\$17,863
146109		Legal Expenses	\$14,325	\$15,807	\$0	\$15,807	\$0	\$25,000	\$0	\$25,000
146110		IT System Operation & maintenance	\$188,982	\$210,423	\$0	\$210,423	\$0	\$230,954	\$0	\$264,527
146111		Office Equipment Maintenance	\$5,000	\$364	\$0	\$364	\$0	\$5,000	\$0	\$5,000
146112		Administration - Postage & Freight	\$3,606	\$3,790	\$0	\$3,790	\$0	\$5,500	\$0	\$5,500
146113		Printing and Stationery	\$11,123	\$6,780	\$0	\$6,780	\$0	\$12,700	\$0	\$12,700
146114		Administration Vehicle Costs	\$8,700	\$0	\$0	\$0	\$0	\$8,700	\$0	\$0
146115		Administration - Fringe Benefits Tax	\$11,250	\$14,489	\$0	\$14,489	\$0	\$15,000	\$0	\$15,000
146117		Employers Indemnity Insurance	\$45,266	\$46,113	\$0	\$46,113	\$0	\$45,266	\$0	\$46,113
146118		Subscriptions	\$13,485	\$13,367	\$0	\$13,367	\$0	\$13,485	\$0	\$14,421
146120		Uniform Allowance	\$1,980	\$427	\$0	\$427	\$0	\$3,000	\$0	\$3,000
146121		Telephones	\$4,875	\$2,410	\$0	\$2,410	\$0	\$6,500	\$0	\$6,500
146122		Minor Furniture & Equip under \$5,000	\$15,000	\$0	\$0	\$0	\$15,000	\$0	\$17,000	
146123		Conferences/Training/Professional Development	\$12,946	\$9,632	\$0	\$9,632	\$0	\$19,600	\$0	\$21,509
146124		Superannuation	\$100,191	(\$3,095)	\$0	(\$3,095)	\$0	\$135,963	\$0	\$0
146125		Admin Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
146126		Employee (Packaging) Costs	\$0	\$0	\$0	\$0	\$0	\$725	\$0	\$725
146128		Administration - OSH	\$9,570	\$19,704	\$0	\$19,704	\$0	\$9,800	\$0	\$20,013
146130		Administration - Bank Merchant Fees	\$6,200	\$5,268	\$0	\$5,268	\$0	\$6,200	\$0	\$8,400
146190		Depreciation - Administration	\$21,186	\$0	\$0	\$0	\$0	\$28,250	\$0	\$28,250
146300		Rounding Account		\$120	\$0	\$120	\$0	\$0		
146150		Less Administration Costs Alloc	(\$1,326,521)	\$0	\$0	\$0	\$0	(\$1,856,448)	\$0	(\$2,038,997)
1146900370		Suspense - Other Expenses	\$0	\$7,330	\$0	\$7,330	\$0	\$0	\$0	\$0
Sub Total - ADMINISTRATION OP/EXP			\$0	\$1,333,887	\$0	\$1,333,887	\$0	\$0	\$0	\$0
OPERATING INCOME - ADMINISTRATION										
146001		Reimbursements - Administration	(\$200)	(\$308)	(\$308)	\$0	(\$200)	\$0	(\$200)	\$0
1146900170		Suspense - Other Revenue	\$0	(\$125)	(\$125)	\$0	\$0	\$0	\$0	\$0
Sub Total - ADMINISTRATION OP/INC			(\$200)	(\$433)	(\$433)	\$0	(\$200)	\$0	(\$200)	\$0
Total - ADMINISTRATION			(\$200)	\$1,333,454	(\$433)	\$1,333,887	(\$200)	\$0	(\$200)	\$0

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
UNCLASSIFIED									
OPERATING EXPENDITURE									
149001	Rylington Park Operational Expenses	\$139,866	\$121,424	\$0	\$121,424	\$0	\$179,470	\$0	\$160,262
149002	Rylington Park Asset Depreciation	\$38,662	\$0	\$0	\$0	\$0	\$51,550	\$0	\$51,550
149005	Rylington Stock Program Expenses	\$95,538	\$125,407	\$0	\$125,407	\$0	\$121,993	\$0	\$133,783
149006	Rylington Crop Program Expenses	\$133,991	\$121,796	\$0	\$121,796	\$0	\$202,170	\$0	\$247,556
149007	Rylington Education Program Expenses	\$23,118	\$10,992	\$0	\$10,992	\$0	\$29,401	\$0	\$29,394
149008	Rylington Events Program Expenses	\$23,899	\$9,318	\$0	\$9,318	\$0	\$24,000	\$0	\$28,970
Sub Total - UNCLASSIFIED OP/EXP		\$455,074	\$388,936	\$0	\$388,936	\$0	\$608,584	\$0	\$651,515
OPERATING INCOME									
147100	Revaluation Profit on Local Govt House Unit Trust	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
149101	Rylington Park Other Income	\$0	\$6,755	\$6,755	\$0	\$0	\$0	\$0	\$0
149104	Rylington Park Operating Grant Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
149105	Rylington Stock Program Income	(\$199,955)	(\$605,675)	(\$605,675)	\$0	(\$343,900)	\$0	(\$368,189)	\$0
149106	Rylington Crop Program Income	(\$216,673)	(\$180,157)	(\$180,157)	\$0	(\$225,674)	\$0	(\$224,224)	\$0
149107	Rylington Education Program Income	(\$11,997)	(\$6,515)	(\$6,515)	\$0	(\$16,000)	\$0	(\$16,000)	\$0
149108	Rylington Event Program Income	(\$22,559)	(\$4,118)	(\$4,118)	\$0	(\$22,560)	\$0	(\$26,224)	\$0
Sub Total - UNCLASSIFIED OP/INC		(\$451,184)	(\$789,711)	(\$789,711)	\$0	(\$608,134)	\$0	(\$634,637)	\$0
Total - UNCLASSIFIED		\$3,890	(\$400,774)	(\$789,711)	\$388,936	(\$608,134)	\$608,584	(\$634,637)	\$651,515
Total - OTHER PROPERTY AND SERVICES		(\$20,144)	\$1,115,235	(\$856,824)	\$1,972,059	(\$730,934)	\$696,184	(\$713,337)	\$695,015

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES 31 MARCH 2026		CURRENT YEAR YTD ACTUALS 31 MARCH 2026		ADOPTED BUDGET 2025-2026		AMENDED BUDGET 30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
TRANSFERS TO/FROM RESERVES									
CAPITAL EXPENDITURE									
300101	Transfer to Reserves	\$89,996	\$520,399	\$0	\$520,399	\$0	\$578,885	\$0	\$1,054,852
Sub Total - TRANSFER TO OTHER COUNCIL FUNDS		\$89,996	\$520,399	\$0	\$520,399	\$0	\$578,885	\$0	\$1,054,852
INCOME									
300102	Transfer from Reserves	\$0	\$0	\$0	\$0	(\$994,000)	\$0	(\$482,000)	\$0
Total - TRANSFER FROM OTHER COUNCIL FUNDS		\$0	\$0	\$0	\$0	(\$994,000)	\$0	(\$482,000)	\$0
Total - FUND TRANSFER		\$89,996	\$520,399	\$0	\$520,399	(\$994,000)	\$578,885	(\$482,000)	\$1,054,852
000000 (Surplus) / Deficit - Carried Forward		(\$2,668,000)	(\$3,017,674)	(\$3,017,674)	\$0	(\$2,668,000)	\$0	(\$3,017,674)	\$0
Sub Total - SURPLUS C/FWD		(\$2,668,000)	(\$3,017,674)	(\$3,017,674)	\$0	(\$2,668,000)	\$0	(\$3,017,674)	\$0
Total - SURPLUS		(\$2,668,000)	(\$3,017,674)	(\$3,017,674)	\$0	(\$2,668,000)	\$0	(\$3,017,674)	\$0

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES 31 MARCH 2026		CURRENT YEAR YTD ACTUALS 31 MARCH 2026		ADOPTED BUDGET 2025-2026		AMENDED BUDGET 30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
NEW LONG TERM LOANS									
INCOME									
053200	New Loan - Evacuation Centre	(\$2,000,000)	(\$2,000,000)	(\$2,000,000)	\$0	(\$2,000,000)	\$0	(\$2,000,000)	\$0
Sub Total - LONG TERM LOANS		(\$2,000,000)	(\$2,000,000)	(\$2,000,000)	\$0	(\$2,000,000)	\$0	(\$2,000,000)	\$0
Total - DEFERRED ASSETS		(\$2,000,000)	(\$2,000,000)	(\$2,000,000)	\$0	(\$2,000,000)	\$0	(\$2,000,000)	\$0
LOANS & FINANCE LEASES - PRINCIPAL REPAYMENTS									
CAPITAL EXPENDITURE									
146800	Principal Repayment on Loans	\$58,646	\$25,448	\$0	\$25,448	\$0	\$58,646	\$0	\$58,646
146801	Principal Repayments - Finance Leases	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - LOAN REPAYMENTS		\$58,646	\$25,448	\$0	\$25,448	\$0	\$58,646	\$0	\$58,646
CAPITAL INCOME									
Sub Total - LOANS RAISED		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - NON CURRENT LIABILITIES		\$58,646	\$25,448	\$0	\$25,448	\$0	\$58,646	\$0	\$58,646

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
OPERATING ACTIVITIES EXCLUDED FROM BUDGET									
000000	Depreciation Written Back	(\$3,692,109)	\$0	\$0	\$0	\$0	(\$4,923,028)	\$0	(\$4,923,028)
111111	Realisation Value of Assets Sold Written Back	(\$298,500)	\$0	\$0	\$0	\$0	(\$298,500)	\$0	(\$513,070)
000000	Loss on Sale of Asset Written Back	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
000000	Profit on Sale of Asset Written Back	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
00000	Movement in Accrued Interest on Loans	\$0	\$715	\$0	\$715	\$0	\$0	\$0	\$0
00000	Movement in Accrued Expenses	\$0	\$146,851	\$0	\$146,851	\$0	\$0	\$0	\$0
00000	Movement in Accrued Wages	\$0	\$130,889	\$0	\$130,889	\$0	\$0	\$0	\$0
000000	Long Service Leave - Non Cash	\$0	\$0	\$0	\$0	\$0	(\$44,635)	\$0	(\$44,635)
000000	Deferred Pensioner Rates	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OPERATING ACTIVITIES EXCLUDED		(\$3,990,609)	\$278,455	\$0	\$278,455	\$0	(\$5,266,163)	\$0	(\$5,480,733)
Total - OPERATING ACTIVITIES EXCLUDED		(\$3,990,609)	\$278,455	\$0	\$278,455	\$0	(\$5,266,163)	\$0	(\$5,480,733)

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
		31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
FURNITURE & EQUIPMENT									
GOVERNANCE - CAPITAL EXPENDITURE									
041401	Members Furniture & Equipment	\$0	\$18,450	\$0	\$18,450	\$0	\$0	\$0	\$18,450
Sub Total - CAPITAL WORKS		\$0	\$18,450	\$0	\$18,450	\$0	\$0	\$0	\$18,450
Total - GOVERNANCE		\$0	\$18,450	\$0	\$18,450	\$0	\$0	\$0	\$18,450
FURNITURE & EQUIPMENT									
HEALTH - CAPITAL EXPENDITURE									
074603	Surgery F&E - Server Upgrade	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
Sub Total - CAPITAL WORKS		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
Total - HEALTH		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
FURNITURE AND EQUIPMENT									
OTHER PROPERTY & SERVICES - CAPITAL EXPENDITURE									
146601	ICT Upgrades & Renewals Capital	\$45,000	\$0	\$0	\$0	\$0	\$45,000	\$0	\$15,000
Sub Total - CAPITAL WORKS		\$45,000	\$0	\$0	\$0	\$0	\$45,000	\$0	\$15,000
Total - OTHER PROPERTY		\$45,000	\$0	\$0	\$0	\$0	\$45,000	\$0	\$15,000
Total - FURNITURE AND EQUIPMENT		\$45,000	\$18,450	\$0	\$18,450	\$0	\$45,000	\$0	\$53,450

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES 31 MARCH 2026		CURRENT YEAR YTD ACTUALS 31 MARCH 2026		ADOPTED BUDGET 2025-2026		AMENDED BUDGET 30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
BUILDINGS									
LAW ORDER AND PUBLIC SAFETY - CAPITAL EXPENDITURE									
053401	Other Law - Evacuation Centre Building Capital Expenditure	\$3,440,911	\$97,421	\$0	\$97,421	\$0	\$4,915,586	\$0	\$4,392,296
Sub Total - CAPITAL WORKS		\$3,440,911	\$97,421	\$0	\$97,421	\$0	\$4,915,586	\$0	\$4,392,296
TOTAL - LAW ORDER AND PUBLIC SAFETY		\$3,440,911	\$97,421	\$0	\$97,421	\$0	\$4,915,586	\$0	\$4,392,296
BUILDINGS									
HEALTH - CAPITAL EXPENDITURE									
074400	Medical Centre Building Capital	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000
074401	House - 5 Rogers Ave - (L&B) Re-newals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$65,000
Sub Total - CAPITAL WORKS		\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$165,000
TOTAL - HEALTH		\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$165,000
BUILDINGS									
EDUCATION & WELFARE - CAPITAL EXPENDITURE									
081400	Land & Buildings - CRC Capital Renewal	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0	\$25,000
Sub Total - CAPITAL WORKS		\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0	\$25,000
TOTAL - EDUCATION & WELFARE		\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0	\$25,000
BUILDINGS									
HOUSING - CAPITAL EXPENDITURE									
091400	1 Rogers Avenue Building Capital Expenditure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Sub Total - CAPITAL WORKS		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Total - HOUSING		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES 31 MARCH 2026		CURRENT YEAR YTD ACTUALS 31 MARCH 2026		ADOPTED BUDGET 2025-2026		AMENDED BUDGET 30 JUNE 2026	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
BUILDINGS										
RECREATION AND CULTURE - CAPITAL EXPENDITURE										
111400		Other Halls - Land & Buildings (L&B)								
111400	LRC022	Dinninup Hall Refurbishment	\$13,770	\$0	\$0	\$0	\$0	\$13,770	\$0	\$14,770
111400	LRC021	Wilga Hall Refurbishment	\$6,020	\$0	\$0	\$0	\$0	\$6,020	\$0	\$10,000
111400	LRC023	Kulikup Hall Refurbishment	\$8,894	\$0	\$0	\$0	\$0	\$10,710	\$0	\$5,000
111403		Town Hall - Building Upgrades & Refurbishments								
111403	BU1501	Town Hall Building Capital Expenditure	\$80,000	\$0	\$0	\$0	\$0	\$80,000	\$0	\$80,000
112400		Swimming Pool Buildings Capital								
112400	BC5500	Swimming Pool Buildings Capital	\$60,000	\$0	\$0	\$0	\$0	\$60,000	\$0	\$65,000
113900		Rec (Inc Music Park) & Sport Buildings	\$0	\$0	\$0	\$0	\$0	\$0		
116400		Other Culture Buildings Capital Expenditure								
116400	BR5051	Museum Building	\$33,660	\$0	\$0	\$0	\$0	\$33,660	\$0	\$33,660
116400	BC5600	Tennis Club Building	\$50,000	\$0	\$0	\$0	\$0	\$50,000	\$0	\$50,000
Sub Total - CAPITAL WORKS			\$252,344	\$0	\$0	\$0	\$0	\$254,160	\$0	\$258,430
Total - RECREATION AND CULTURE			\$252,344	\$0	\$0	\$0	\$0	\$254,160	\$0	\$258,430
BUILDINGS										
ECONOMIC SERVICES - CAPITAL EXPENDITURE										
132400		Tourist Centre - Building Capital Expenditure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132404		Flaxmill Buildings Capital Expenditure								
132404	New	Flaxmill Storage Shed	\$0	\$0	\$0	\$0	\$0	\$13,770	\$0	\$13,770
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$0	\$0	\$13,770	\$0	\$13,770
Total - ECONOMIC SERVICES			\$0	\$0	\$0	\$0	\$0	\$13,770	\$0	\$13,770
Total - BUILDINGS			\$3,718,255	\$97,421	\$0	\$97,421	\$0	\$5,308,516	\$0	\$4,904,496

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
PLANT AND EQUIPMENT									
RECREATION AND CULTURE - CAPITAL EXPENDITURE									
112500	Swimming Pool - Plant & Equipment	\$0	\$6,405	\$0	\$6,405	\$0	\$0	\$0	\$0
113907	Plant & Equipment - Parks & Gardens	\$120,000	\$51,367	\$0	\$51,367	\$0	\$120,000	\$0	\$111,367
Sub Total - CAPITAL WORKS		\$120,000	\$57,771	\$0	\$57,771	\$0	\$120,000	\$0	\$111,367
Total - RECREATION AND CULTURE		\$120,000	\$57,771	\$0	\$57,771	\$0	\$120,000	\$0	\$111,367
PLANT AND EQUIPMENT									
TRANSPORT - CAPITAL EXPENDITURE									
123603	DWS - Fleet Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
123610	Heavy Plant (Graders etc) Purchases	\$575,000	\$472,092	\$0	\$472,092	\$0	\$575,000	\$0	\$472,092
Sub Total - CAPITAL WORKS		\$575,000	\$472,092	\$0	\$472,092	\$0	\$575,000	\$0	\$472,092
Total - TRANSPORT		\$575,000	\$472,092	\$0	\$472,092	\$0	\$575,000	\$0	\$472,092
PLANT AND EQUIPMENT									
OTHER PROPERTY & SERVICES - CAPITAL EXPENDITURE									
146500	Utility Van Purchase	\$0	\$45,000	\$0	\$45,000	\$0	\$45,000	\$0	\$45,000
149502	Rylington Park Plant & Equipment	\$0	\$0	\$0	\$0	\$0	\$5,100	\$0	\$5,100
Sub Total - CAPITAL WORKS		\$0	\$45,000	\$0	\$45,000	\$0	\$50,100	\$0	\$50,100
Total - OTHER PROPERTY & SERVICES		\$0	\$45,000	\$0	\$45,000	\$0	\$50,100	\$0	\$50,100
Total - PLANT AND EQUIPMENT		\$695,000	\$574,863	\$0	\$574,863	\$0	\$745,100	\$0	\$633,559

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
			31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
ROAD INFRASTRUCTURE CAPITAL										
TRANSPORT - ROAD CONSTRUCTION CAPITAL EXPENDITURE										
121403		ROADS TO RECOVERY PROJECTS								
121403	RTR009	RTR - Six Mile Road	\$359,375	\$327,931	\$0	\$327,931	\$0	\$359,375	\$0	\$328,100
121403	RTR020	RTR - WALSHAW'S ROAD	\$0	\$237,919	\$0	\$237,919	\$0	\$0	\$0	\$238,129
121403	RTR037	RTR - Craigie Road	\$129,875	\$0	\$0	\$0	\$0	\$313,750	\$0	\$0
121403	RTR039	RTR - Asplins Road		\$0	\$0	\$0	\$0	\$0	\$0	\$107,704
121404		REGIONAL ROAD GROUP								
121404	RRG148	RRG Boyup Brook-Cranbrook Rd	\$72,167	\$339,892	\$0	\$339,892	\$0	\$389,522	\$0	\$472,500
121404	RRG210	RRG Boyup Brook-Arthur River Rd	\$439,881	\$91,070	\$0	\$91,070	\$0	\$439,880	\$0	\$454,500
121404	RRG004	RRG Winnejup Road	\$375,078	\$221,261	\$0	\$221,261	\$0	\$375,080	\$0	\$457,500
121400		MUNICIPAL ROAD PROJECTS								
121400	MU501	Muni - Gravel Pit Rehabilitation	\$0	\$0	\$0	\$0	\$0	\$30,000	\$0	\$30,000
121401		Municipal Funded Gravel Sheeting Road Projects	\$0	\$0	\$0	\$0	\$0	\$136,000	\$0	\$136,000
121410		Municipal Funded - Winter Grading	\$342,171	\$234,307	\$0	\$234,307	\$0	\$506,919	\$0	\$549,536
Sub Total - CAPITAL WORKS			\$1,718,547	\$1,452,379	\$0	\$1,452,379	\$0	\$2,550,526	\$0	\$2,773,969
Total - ROADS			\$1,718,547	\$1,452,379	\$0	\$1,452,379	\$0	\$2,550,526	\$0	\$2,773,969
Total - INFRASTRUCTURE ASSETS ROADS			\$1,718,547	\$1,452,379	\$0	\$1,452,379	\$0	\$2,550,526	\$0	\$2,773,969
FOOTPATHS										
TRANSPORT - CAPITAL EXPENDITURE										
121702	LFC125	LRCI - Glynn St Footpath	\$0	\$1,380	\$0	\$1,380	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS			\$0	\$1,380	\$0	\$1,380	\$0	\$0	\$0	\$0
Total - TRANSPORT - FOOTPATHS			\$0	\$1,380	\$0	\$1,380	\$0	\$0	\$0	\$0
Total - FOOTPATH ASSETS			\$0	\$1,380	\$0	\$1,380	\$0	\$0	\$0	\$0

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
			31 MARCH 2026		31 MARCH 2026		2025-2026		30 JUNE 2026	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
PARKS & GARDENS INFRASTRUCTURE										
RECREATION - CAPITAL EXPENDITURE										
113909		Parks & Gardens Infrastructure								
113909	PKS01	Sandakan Playground Upgrade - Tallison	\$342,372	\$176,502	\$0	\$176,502	\$0	\$427,966	\$0	\$427,966
113909	PKS02	Sandakan Playground Upgrade - Landscaping Pioneer Lady Memorial	\$0	\$0	\$0	\$0	\$0	\$30,000	\$0	\$30,000
Sub Total - CAPITAL WORKS			\$342,372	\$176,502	\$0	\$176,502	\$0	\$457,966	\$0	\$457,966
Total - OTHER SPORT & RECREATION - PARKS & OVALS			\$342,372	\$176,502	\$0	\$176,502	\$0	\$457,966	\$0	\$457,966
Total - PARKS & OVALS ASSETS			\$342,372	\$176,502	\$0	\$176,502	\$0	\$457,966	\$0	\$457,966

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES 31 MARCH 2026		CURRENT YEAR YTD ACTUALS 31 MARCH 2026		ADOPTED BUDGET 2025-2026		AMENDED BUDGET 30 JUNE 2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
INFRASTRUCTURE ASSETS - OTHER									
LAW, ORDER & PUBLIC SAFETY									
051900	Other Law - Other Infrastructure Emergency Water Tanks	\$0	\$13,182	\$0	\$13,182	\$0	\$0	\$0	\$13,182
Sub Total - CAPITAL WORKS		\$0	\$13,182	\$0	\$13,182	\$0	\$0	\$0	\$13,182
Total - LAW, ORDER & PUBLIC SAFETY		\$0	\$13,182	\$0	\$13,182	\$0	\$0	\$0	\$13,182
INFRASTRUCTURE OTHER									
ECONOMIC SERVICES - CAPITAL EXPENDITURE									
132900	Tourist Information Bay			\$0	\$0	\$0	\$0	\$0	\$50,000
132901	Flaxmill Fence & Water Supply Upgrade	\$0	\$20,423	\$0	\$20,423	\$0	\$60,000	\$0	\$60,541
Sub Total - CAPITAL WORKS		\$0	\$20,423	\$0	\$20,423	\$0	\$60,000	\$0	\$110,541
Total - ECONOMIC SERVICES		\$0	\$20,423	\$0	\$20,423	\$0	\$60,000	\$0	\$110,541
Total - INFRASTRUCTURE ASSETS - OTHER		\$0	\$33,605	\$0	\$33,605	\$0	\$60,000	\$0	\$123,723
GRAND TOTALS		(\$2,109,150)	(\$5,155,474)	(\$14,258,275)	\$9,102,801	(\$18,438,662)	\$18,438,662	(\$18,824,713)	\$18,824,713



Terms of Reference - Audit Risk and Improvement Committee

1. Introduction and Authority of Establishment

The Council of the Shire of Boyup Brook (the Shire) establishes the Audit Risk and Improvement Committee (ARIC) under section 5.8 and section 7.1A of the *Local Government Act 1995* (the Act) and *Local Government (Audit) Regulations 1996*.

The Committee will operate in accordance with all relevant provisions of the *Local Government Act 1995* (the Act), the *Local Government (Audit) Regulations 1996* and the *Local Government (Administration) Regulations 1996*. The ARIC does not undertake management functions and is not responsible for operational matters.

2. Purpose and Objectives

The purpose of the ARIC is to assist Council in fulfilling its governance and oversight responsibilities by providing independent advice and recommendations on matters relating to:

- financial management and reporting
- risk management framework
- internal control systems
- governance processes
- continuous improvement practices

The Committee supports transparent decision-making and ensures the Shire meets its legislative and regulatory obligations.

In accordance with Regulation 16 of the *Local Government (Audit) Regulations 1996*, the ARIC is to:

- receive and review compliance audit reports required under the Act and regulations
- make recommendations to council on actions arising from those reports
- review the effectiveness of the Shire's systems and procedures in relation to financial management, legislative compliance, and risk management
- monitor actions taken in response to audit findings and system reviews
- perform any other functions conferred under the Act or other written laws.

The objectives of the Committee are to:

- a) Ensure the integrity of the financial reporting process
- b) Monitor compliance with legal and regulatory requirements
- c) Oversee internal and external audit processes

- d) Evaluate the effectiveness of risk management and internal control systems
- e) Promote and oversee continuous improvement in governance and operational practices
- f) Provide recommendations on financial management policies and long-term financial planning.

3. Delegated Powers and Authority

3.1 Delegated Powers

The ARIC has no delegated decision making powers under the *Local Government Act 1995* and operates in an advisory capacity only. The ARIC does not have executive powers or authority to implement actions in areas over which management has responsibility, does not have any delegated financial responsibility, and is therefore independent of management.

The ARIC's role is to provide independent advice and make recommendations to Council on matters within its scope, to support informed decision making and the effective discharge of Council's governance responsibilities.

The Committee operates under the authority delegated by Council and exists to assist Council in fulfilling its oversight responsibilities in relation to financial management, risk, and governance.

The ARIC has no executive powers but may:

- seek information necessary to fulfill its responsibilities
- Request the attendance of management or external parties at meetings as required
- Obtain independent professional advice, subject to Council approval.

3.2 Authority

The ARIC has the following authorities of Council:

- As prescribed in Regulation 16 of the Local Government (Audit) Regulations 1996, the Committee is to provide guidance and assistance to Council on matters relevant to its terms of reference. This role is designed to facilitate informed decision making by Council in relation to its legislative functions and duties that have not been delegated to the Chief Executive Officer (CEO)
- The committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its term of reference
- The committee has been delegated authority to meet with the auditor of the Shire at least once in every year to satisfy the requirement of section 7.12A(2) of the Act

- The committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility.

4. Responsibilities

The Committee is responsible for monitoring, reviewing, and providing guidance on the adequacy and effectiveness of the Shire's systems and processes for risk management and internal controls, financial management, compliance and integrity, and audit. Regulation 16 of the Local Government (Audit) Regulations 1996 (WA) sets out the functions of the Committee, which comprise:

4.1 Financial Management Reporting

- Review annual financial statements prior to adoption by Council
- Consider external audit reports and management responses
- Monitor the implementation of audit recommendations
- Provide advice on financial governance and compliance

4.2 Risk Management and Internal Control

- Review the effectiveness of the Shire's risk management framework
- Monitor key strategic and operational risks
- Provide advice on risk management practices and controls

4.3 Governance and Compliance

- Monitor compliance with legislative and regulatory requirements
- Review governance frameworks, policies, and practices
- Provide advice to Council on governance improvements

4.4 Audit Functions

- Review the scope and findings of external audits
- Oversee internal audit activities where applicable
- Monitor the implementation of audit actions and recommendations

4.54.5 Continuous Improvement

- Monitor the implementation of audit and review recommendations
- Support a culture of continuous improvement within the organisation
- Provide advice on improving systems, processes, and performance.

5. Membership

Members shall conduct their duties and make recommendations in a manner that upholds the principles of impartiality and independence all times.

5.1 Composition

- The Committee shall consist of a minimum of eight (8) members, with at least six (6) being elected members of Council and up to two (2) Independent Members.
- The Committee must include an Independent Presiding Member, as mandated by the *Local Government Amendment Act 2024*. For smaller local governments, this chairperson may be shared with other local governments
- An Independent Deputy of the Presiding Member, as mandated by the *Local Government Amendment Act 2024*, only attends meeting in the absence of the Presiding Member
- The Chief Executive Officer and employees are not members of the Committee
- The Council will appoint all members of the committee by absolute majority
- Committee members are required to abide by the *Local Government Act 1995* and Code of Conduct in observing the requirements of declaring any proximity, financial or impartiality interests that relate to any matter to be considered at each meeting.

5.2 Appointment of Independent Presiding and Deputy of the Presiding Members

5.2.1 Selection Criteria and Eligibility

Expressions of interest will be sought from candidates who are a suitably experienced professional who can demonstrate a high level of expertise and knowledge in financial management, risk management, governance, legislative compliance, audit (internal and external), internal controls and assurance processes in a local government setting.

Candidates for Independent Members should also demonstrate experience and qualifications in one or more of the following areas:

- (a) Internal auditing
- (b) Risk management
- (c) Financial management and reporting
- (d) Information, communication and technology management
- (e) Good governance and audit committee practices
- (f) An understanding of the complexities of regional local government operations.
- (g) Have strong communication skills

The following classes of persons are ineligible for appointment to the roles of Independent Presiding Member or Deputy of the Presiding Members:

- (a) Members of the Council
- (b) Members of any other local government council
- (c) Employees of the Shire
- (d) Any person who, or any director or secretary of a company that, currently provides or is likely to provide paid services to the Shire.

Council will appoint independent members based on demonstrated merit, relevant expertise, and an absence of actual, potential, or perceived conflicts of interest.

5.2.2 Selection and Appointment Process

The appointment of the Independent Presiding and Deputy of the Presiding Members will be through one or a combination of the following processes:

(a) The Chief Executive Officer (CEO) will invite expressions of interest for the positions through public advertisement.

(b) The CEO may also review and contact applicants listed on the WALGA Pool of Independent Presiding Members for Local Government Audit Risk and Improvement Committees.

The CEO will assess and evaluate all potential candidates against the approved selection criteria and provide recommendations to the Council. The Council will determine the appointments by absolute majority, taking into consideration each applicant's qualifications, experience, and demonstrated suitability for the role.

5.3 Term Duration

Members are appointed for a period of up to two years terminating on the day of the Local Government Ordinary Council Elections, unless Council resolves otherwise.

The Council may resolve to reappoint external independent members, including the Independent Presiding and Deputy of the Presiding Members, for consecutive terms. Committee Members may resign by providing written notice to the CEO or the Independent Presiding Member, in accordance with regulation 4 of the Local Government (Administration) Regulations 1996 (WA).

Council may, by resolution, terminate the appointment of any Committee Member prior to the expiry of their term if it determines that the member:

(a) has breached the Act, or the Code of Conduct for Council Members, Committee Members and Candidates;

(b) is not actively engaged or contributing to the effective functioning of the Committee; and/ or

(c) have conducted themselves in a manner that brings the Shire into disrepute.

Where a vacancy occurs, the Council may appoint a replacement member in accordance with section 5.11 of the Act. If the vacancy relates to the Independent Presiding or Deputy of the Presiding Members, the Council may appoint an interim member to the position until a new

independent member is appointed. Any person appointed to fill a vacancy will hold office for the remainder of the predecessor's term.

5.4 Committee Member Entitlements

All Committee Members will have access to appropriate training and professional development opportunities, which will be considered as part of the Shire's annual budget process.

Independent Presiding Member and Deputy of the Presiding Member are entitled to receive a meeting fee and to claim reasonable approved expenses associated with performing their duties. Fees and reimbursements will be determined in accordance with the guidance of the Western Australian Salaries and Allowances Tribunal and as resolved by Council budget.

Independent Member approved travel expenses to be reimbursed in accordance with Section 30.6 of the *Local Government Officers' (Western Australia) Award 2021*, as at the date of the Salaries and Allowances Tribunal Determination.

5.5 Voting

- 5.5.1 A quorum for a Committee meeting is at least 50 per cent of the total number of Committee Members and must include either the Independent Presiding Member or the Deputy of the Presiding Member. A minimum of five (5) Members must be present to be able to proceed with the meeting (A quorum is 50%+1 (voting members)).
- 5.5.2 All Members are required to vote and may not abstain from voting.
- 5.5.3 In the event of an equality of votes, the Presiding Member will have a casting vote.

5.6 Disqualification of being a member

- 5.6.1 A Member who does not attend three (3) consecutive committee meetings (with or without the Chairpersons approval) will be disqualified from being a member on the committee (unless exceptional circumstances prevented attendance). Council will be required to appoint an alternative Member to the committee if required.

- 5.6.2 All Members are permitted to vote on any item presented for consideration. Should there be a tied vote the Independent Presiding Member will cast the deciding vote.
- 5.6.3 A member may be removed if they have a serious conflict of interest.
- 5.6.4 Disqualification may occur for serious misconduct or unethical behaviour.
- 5.6.5 Councillors who cease being a councillor is automatically disqualified.
- 5.6.6 Breach of confidentiality for example leaking sensitive audit information.

6. Frequency of meetings

The Committee shall meet at least quarterly or as decided by the committee.

7. Electronic Attendance

Under regulation 14C of the Administration Regulations, electronic attendance at ARIC meetings is permitted but capped at no more than 50 per cent of meetings within any 12 month period.

8. Declaration of Interests

All Committee Members are required to declare their interests detailed in the *Local Government Act 1995*, Section 5.65 – 5.70 with respect to disclosure of financial and proximity interests. Impartiality interests are to be declared using the principles of the Local Government (Model Code of Conduct) Regulations 2021, Regulation 22.

A declaration is to be made in writing to the CEO before the meeting, or verbally at the meeting immediately prior to consideration of the relevant matter.

9. Code of Conduct

All Committee Members are required to comply with the Code of Conduct for Council Members, Committee Members and Candidates adopted by the Council. Members are expected to demonstrate integrity, honesty, and respect in all Committee dealings and to maintain confidentiality over information and matters discussed at meetings.

10. Confidentiality

Members must maintain the confidentiality of information acquired during their tenure on the Committee and must not use the information for personal gain or to the detriment of the local government.

Members of the Audit Risk and Improvement Committee must maintain the confidentiality of all information obtained in the course of their duties, including but not limited to draft and final audit reports, financial information not yet publicly released, risk registers, internal control assessments, legal advice, and any information identified as commercial-in-confidence or personal in nature. Such information must only be used for the purpose of performing committee functions and must not be disclosed to any third party, including the media or unauthorised persons, without the prior authorisation of Council or unless required by law.

This obligation applies during the member's term of appointment and continues after the termination of that appointment. Members must ensure that all confidential information is stored and handled securely and acknowledge that any breach of confidentiality may result in removal from the Committee and any other action deemed appropriate by Council.

Document Control		
Amendment Date	Amendment Description	Res #
30 April 2026	Legislative changes as per Section 87 of the <i>Local Government Amendment Act 2024</i>	

End

Expression of Interest (EOI) for Independent External Members of the Audit Risk and Improvement Committee (ARIC)

Applications close 5.00pm (AWST) on Thursday 28 May 2026

The Shire of Boyup Brook is inviting Expressions of Interest from suitably qualified and experienced individuals to join the Shire's Audit Risk and Improvement (ARIC) Committee as Independent Members, in the positions of

- Independent Presiding Member (Chair) and
- Independent Deputy of the Presiding Member (Deputy Chair)

This initiative aligns with recent reforms of the *Local Government Act 1995* and the *Local Government Amendment Act 2024*, which introduced strengthened governance and oversight requirements for ARICs, including establishment of mandatory independent leadership roles of ARIC by 30 June 2026.

This committee supports the Shire in fulfilling its responsibilities for oversight in areas such as financial audit, risk management, and continuous improvement, in compliance with the *Local Government Act 1995* and associated regulations.

We encourage applications from professionals with experience in:

- Financial management, and audit reporting
- Risk management framework
- internal control systems
- governance processes
- continuous improvement practices

This is an opportunity to contribute meaningfully to the transparency, accountability and continuous improvement of the Shire.

Further information including selection criteria and how to apply, please click **HERE**. Information is available on the Shire's website at www.boyupbrook.wa.gov.au or as a hard copy at the Shire office – 55 Abel Street, Boyup Brook WA 6244

Responses to the Expression of Interest must be received by 5.00 pm (AWST) Thursday 28 May 2026.

All applications should be marked: 'Confidential EOI ARIC' and be addressed to Leonard Long, Chief Executive Officer, Shire of Boyup Brook, PO Box 2 BOYUP BROOK WA 6244, or by email to shire@boyupbrook.wa.gov.au.

Leonard Long
CHIEF EXECUTIVE OFFICER

Expression of Interest – Information Package

Qualifications

Tertiary qualifications in accounting, finance, law, governance, risk management, audit, information security, or a related discipline are highly desirable but not essential.

Selection Process

Expressions of Interest received will be reviewed and presented to Council for final determination. Applicants may be contacted and asked to attend a meeting. Applications will be advised of the outcome following Council consideration.

Code of Conduct

Independent Members will be required to comply with the Shire of Boyup Brook's Code of Conduct for Elected Members, Committee Members and Candidates (currently Policy M10), and all relevant policies.

Application Requirements

In submitting an Expression of Interest, applicants must provide:

- A current Curriculum Vitae
- A covering statement addressing:
 - Relevant background, experience and qualifications
 - Experience in local government, committees or governance roles
 - Motivation and suitability for the role
 - Response to the selection criteria
 - Availability and capacity to attend meetings
 - Contact details for two professional referees
- Copies of relevant qualifications.
- A current National Police Clearance (issued within the last three months).

How to Apply

Expressions of Interest must be submitted via email to shire@boyupbrook.wa.gov.au

Expressions of Interest Close: 5.00pm Thursday, 28 May 2026

Further Information

For further information, please Contact Carolyn Mallett, Executive Manager Corporate Services on (08) 9765 1200 or visit the Shire's website at: www.boyupbrook.wa.gov.au

PUBLIC HEALTH PLAN

Attachment 10.5.3A



www.boyupbrook.wa.gov.au



Our Vision

Growing our community together

Our Shire will be:



A place for people, with a sense of community; one that is active, vibrant, engaged and connected.



A place with community and visitor facilities that are well maintained and further developed as required.



A place that is safe and secure. An inclusive place that nurtures local youth and ageing population and retains local health and medical services.



A place that grows housing and employment opportunities through economic development based on our local comparative advantage.

Our Values



Proactive

Embrace creativity, adaptability and continuous improvement seeking new ideas and solutions to address challenges and seize opportunities to ensure sustainability.



Leadership & Teamwork

Lead through collaboration, promote diversity, have pride in our work and partner with the community to achieve shared visions and aspirations.



Accountability & Integrity

Demonstrate respect, transparency, honesty and inclusivity in all interactions with the community.



Commitment

Build and share knowledge, act professionally and develop relationships that make a positive contribution to our community.



Engaging Community

Show respect, understanding and compassion for others and work collaboratively with community for better outcomes.





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Document Control

Version	Description	Date	Author	Comment
1	Initial draft plan	2020	AH	Paused due to COVID19
2	Second draft	2026	AH	New template New State PHP
3				
4				

We acknowledge and pay our respects to the Traditional Custodians of the land on which we meet and work.

This document is available in alternative formats upon request including in large and standard print, electronically by email, in audio on CD and on the Shires website at www.boyupbrookshire.wa.gov.au.



Executive Summary

Shire of Boyup Brook Public Health Vision

The Shire of Boyup Brook Public Health Plan is a structured road map to support decision makers, health professionals, and communities in implementing health priorities through targeted actions and partnership. It provides a strategic and sustainable framework to promote, prevent, protect and enable the health and wellbeing of all members of the community. The Plan aligns with the Shire’s vision of “Growing our community together” and supports the priorities of the Western Australian State Public Health Plan by focusing on prevention, equity, and the creation of healthy environments.



Guided by the Shire’s PLACE values, the Public Health Plan recognises that health is influenced by a range of social, environmental, economic, and built determinants. The Plan adopts a whole-of-community and whole-of-organisation approach to public health, consistent with the State Public Health Plan’s emphasis on shared responsibility and collaboration across government, community, and partner organisations.

Broad objectives and priorities have been developed to support partnerships with relevant stakeholders and to integrate public health considerations into local government planning and decision-making. This approach reflects the State Public Health Plan’s Promote, Prevent, Protect and enable framework and supports improved health outcomes through actions and outcomes.

The Shire also acknowledges the two overarching objectives which encompass Aboriginal Health and Wellbeing and Equity and Inclusion. These are integrated across the four objectives to achieve broad, action-based initiatives to achieve the identified priorities.

The key objectives of the Shire of Boyup Brook Public Health Plan are to:

The key objectives of the Shire of Boyup Brook Public Health Plan are to:



Promote: Social, mental and environmental wellbeing in a changing climate.



Prevent: Disease and injury through advocacy and education



Protect: Community health through effective compliance and regulatory activities



Enable: Active living and health lifestyles choices within the community

Through alignment with the State Public Health Plan and local strategic priorities, the Shire of Boyup Brook Public Health Plan provides a clear framework for action that supports equity, inclusion, and long-term community wellbeing.



Message from the Shire President

On behalf of Council, I am pleased to present the Shire of Boyup Brook's Public Health Plan 2026-2031.

The health and wellbeing of our community is fundamental to the Shire's vision of Growing our community together. As a rural and agriculturally based community, Boyup Brook faces unique opportunities and challenges that influence health, including geographic distance, access to services, environmental conditions, and the importance of strong social connections. This Public Health Plan provides a clear and proactive framework to address these factors and support the wellbeing of our community now and into the future.

The Plan aligns with the Western Australian State Public Health Plan and the Shire's Strategic Community Plan, reflecting a shared commitment to prevention, protection, and the promotion of healthy environments. It recognises that improving public health is a shared responsibility and requires collaboration across Council, community groups, service providers, and government agencies.

Council is committed to a whole-of-organisation approach to public health planning, ensuring that health considerations are embedded in decision-making, service delivery, and community development. This Plan supports inclusive, safe, and resilient communities and reinforces the Shire's values of Proactive, Leadership and Teamwork, Accountability and Integrity, Commitment, and Engaging Community.

I would like to thank Council members, staff, community representatives, and stakeholders who contributed to the development of this Plan. Your input has been invaluable in shaping a document that reflects the needs, strengths, and aspirations of our community.



Cr Helen O'Connell

Shire President

Shire of BoyupBrook



Introduction

Welcome to the Shire of Boyup Brook's first Public Health Plan. Originally drafted in 2021, the Plan was put on hold. The Plan has since been reviewed and updated in response to significant changes in the public health landscape and lessons learnt, including the declaration of a State of Emergency and the ongoing impacts of the COVID-19 pandemic.

The pandemic has been one of the most significant public health challenges faced by State and local governments in recent history. It highlighted the critical role of local governments in implementing clear safeguards, policies, and programs to protect, maintain, promote, and improve the health and wellbeing of the community.

This Public Health Plan reflects these lessons and provides a proactive framework to support prevention, preparedness, and resilience, ensuring the Shire is well positioned to respond to both current and emerging public health risks while continuing to support the long-term wellbeing of the Boyup Brook community.

Context

The Shire of Boyup Brook views health as central to a liveable, friendly, sustainable and safe community. The Act defines public health as:

- the wider health and wellbeing of the community and
- the combination of safeguards, policies and programs designed to protect, maintain, promote and improve the health of individuals and their communities and to prevent and reduce the incidence of illness and disability.

Under the *Public Health Act 2016* (the Act) all local governments are required to develop a public health plan that address the requirement of the definition.





Introduction

Local health plans are to align with the objectives of the *State Public Health Plan for Western Australia 2025-2030*, be evidence-based, and establish objectives and priorities for the promotion, prevention, protection, and enabling of public health in the local government district. Aligning local public health priorities with the objectives of the State Plan will help to better direct resources to joint areas of public health need.

Local governments play a critical role in shaping the built, social, cultural, economic, and natural environments that influence the health and wellbeing of their communities. Beyond healthcare services, factors such as where people live, the quality of the environment, employment, income, education, and social connections all have a significant impact on health outcomes. Through planning, regulation, service delivery, and community development, local governments are uniquely positioned to influence these determinants and promote healthier communities.

This broad influence highlights the importance of shared responsibility for public health. Partnerships with community organisations, service providers, and other levels of government strengthen capacity, improve efficiency, and support coordinated action. Public health planning provides an opportunity for consultation, reflection, and future-focused strategies, enabling local governments to identify priorities, implement initiatives, and foster more resilient, connected, and healthy communities.





Introduction

Requirements for Public Health Planning under the Act

Health legislation within Western Australia is in the final stages of transitioning from the *Health Act 1911* to the *Public Health Act 2016*. In accordance with the *Public Health Act 2016*, the Shire of Boyup Brook Public Health Plan was developed using an evidence-based and consultative approach. The process combined data analysis, stakeholder engagement, and strategic alignment to ensure the Plan is relevant, actionable, and integrated with broader local and State priorities.

Following the implementation of Part 5 of the *Public Health Act 2016*, it is a mandatory requirement for local governments to develop and implement a Public Health Plan by June 2026. The local government plan must be consistent with the State Public Health Plan but will be tailored to local needs.

In accordance with Section 45 of the *Public Health Act 2016*, a local public health plan must:

- a. identify the public health needs of the local government district; and
- b. include an examination of data relating to health status and health determinants in the local government district; and
- c. establish objectives and policy priorities for —
 - (i) the promotion, improvement and protection of public health in the local government district; and
 - (ii) the development and delivery of public health services in the local government district; and
- d. identify how, based on available evidence, the objectives and policy priorities referred to in paragraph (c) are proposed to be achieved; and
- e. describe how the local government proposes to work with the Chief Health Officer and other bodies undertaking public health initiatives, projects and programmes to achieve the objectives and policy priorities referred to in paragraph (c); and
- f. include a strategic framework for the identification, evaluation and management of public health risks in the local government district and any other matters relating to public health risks in the local government district —
 - (i) that the local government considers appropriate to include in the plan; or
 - (ii) that are required to be included in the plan by the Chief Health Officer or the regulations; and
- g. include a report, in accordance with the regulations, on the performance by the local government of its functions under this Act.

Public
Health
Act 2016



Public
Health
Plan



Implementation





Introduction

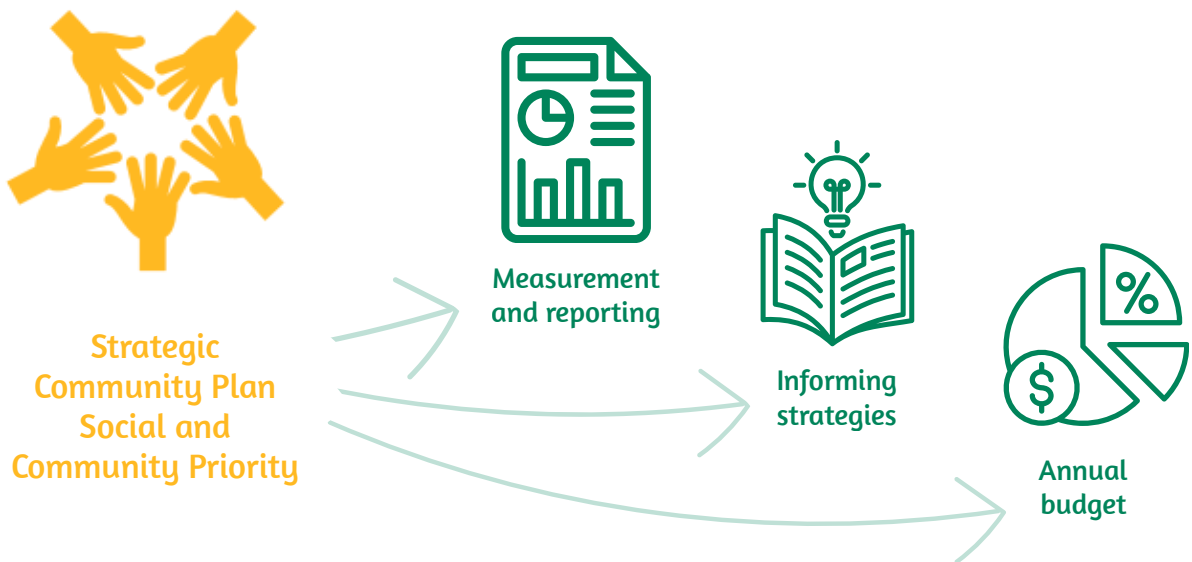
Plan Alignment

Local public health planning complements the integrated planning and reporting framework required under section 5.56 of the *Local Government Act 1995* and Part 5, regulation 19C of the *Local Government (Administration) Regulations 1996*, which require local governments to develop a Strategic Community Plan supported by informing strategies.

The Shire of Boyup Brook Public Health Plan is aligned with the Strategic Community Plan 2021-2031 and the Disability Access and Inclusion Plan 2024-2029, ensuring that public health considerations are embedded across whole-of-community planning. These strategic documents collectively guide the Shire's long-term vision and strengthen the local government's capacity to plan for the diverse and evolving needs of the community.

The Strategic Community Plan serves as the key document that translates community aspirations into operational actions, service delivery priorities, and resource allocation. The Public Health Plan is informed by this plan, supporting an integrated and coordinated approach to improving health and wellbeing outcomes.

The Public Health Plan aligns with a range of identified community objectives, contributing to a welcoming, inclusive, and healthy community, and reflecting the Shire's vision of growing our community together.



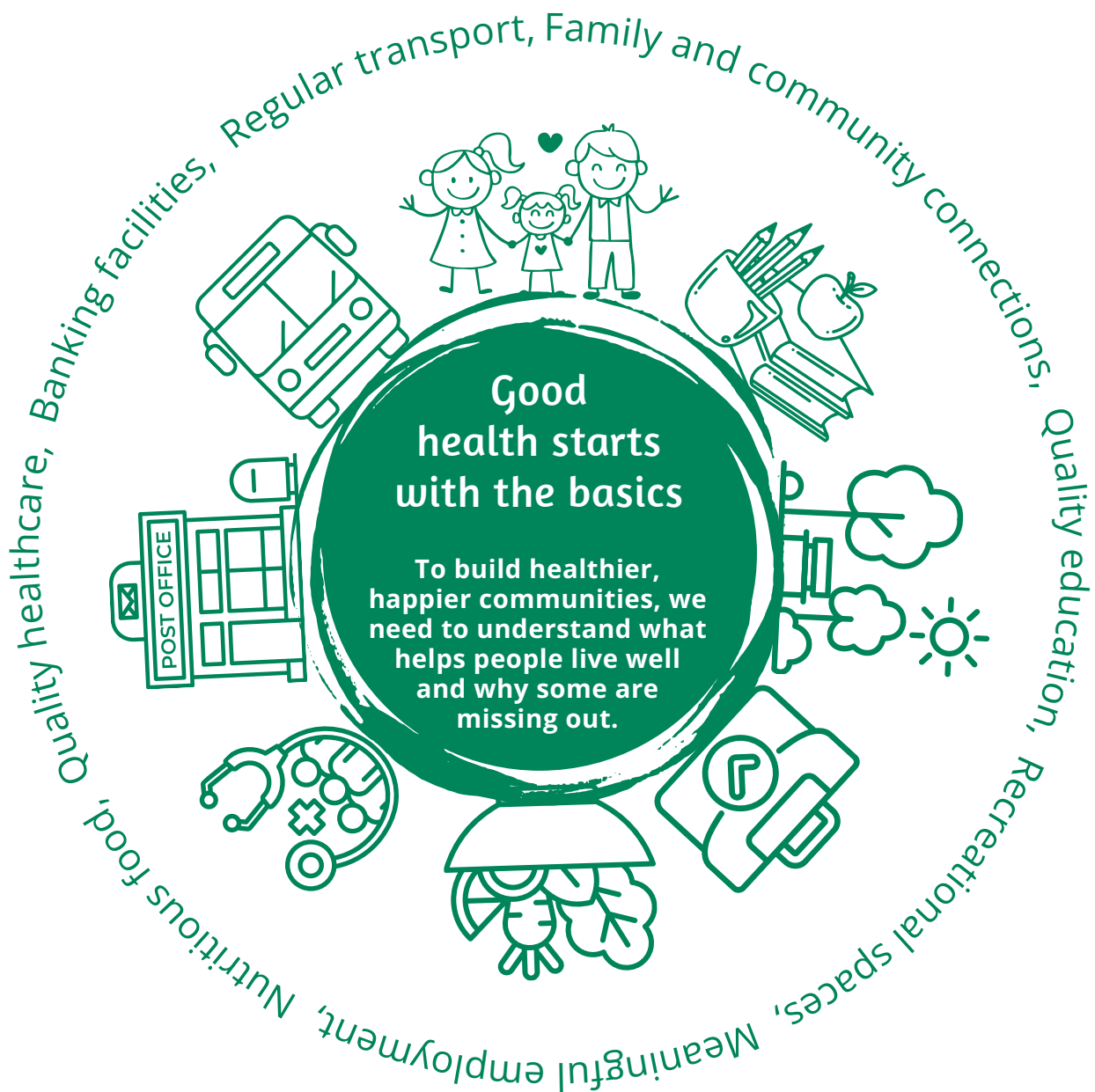


Introduction

Social and commercial determinants of health

Public health is about ensuring communities have fair access to the resources that support good health. These resources are referred to as the social determinants of health – like education, employment, housing, and healthcare. They are resources shaped by broader social and commercial factors.

The commercial determinants of health are the ways businesses impact public health – positively or negatively.⁶ For example, harmful industries like tobacco, alcohol, and unhealthy food and drink negatively contribute to health risks.



Local governments play a key role in addressing these factors. The Shire aims to work with public health partners and community groups to strengthen health and well-being of the community.



Our Community

The Shire of Boyup Brook is a rural local government area located in the South West region of Western Australia, covering approximately 3,000 square kilometres. The community is characterised by low population density, dispersed farming properties, and a small central township that serves as the primary hub for services, employment, education, and social connection. This geographic context is a key consideration under the *Public Health Act 2016*, particularly in relation to environmental health, access to services, and health equity.

Agriculture is the dominant economic activity within the Shire, with sheep farming forming the foundation of the local economy alongside broad acre farming. Employment patterns are closely linked to seasonal and climatic conditions, influencing income stability, work-related health risks, and stress levels for farming families. Agricultural work environments present specific public health considerations, including injury risk, exposure to environmental hazards, and the impacts of climate variability such as drought and extreme weather events.

The population of Boyup Brook is relatively small and stable, with a higher proportion of older adults and long-term residents compared to metropolitan areas. This demographic profile influences health determinants such as access to healthcare, housing suitability, transport availability, and social support networks. An ageing population increases demand for preventative health measures, chronic disease management, and age-friendly community infrastructure.





Our Community

Social determinants of health in Boyup Brook are strongly shaped by community connectedness and participation. Small local schools, sporting clubs, volunteer organisations, and community groups play a central role in fostering social cohesion, mental wellbeing, and resilience. Sporting and community activities are particularly important protective factors in a geographically dispersed community, helping to reduce social isolation and support positive health outcomes.

Environmental determinants of health include the rural landscape, distance from regional centres, and reliance on private transport. Access to health and allied services is more limited than in metropolitan areas, with residents often required to travel significant distances for specialist care. Transport barriers, workforce availability, and service accessibility can disproportionately affect older residents, young people, and those living on remote properties.

The built environment within the township influences opportunities for physical activity, community safety, and social interaction. Public spaces, recreational facilities, and community infrastructure are important enablers of healthy behaviours and wellbeing, consistent with the preventive focus of the Public Health Act 2016.



Overall, Boyup Brook is a resilient rural community with strong social networks and a shared agricultural identity. Public health planning within the Shire must consider the interaction between social, economic, environmental, and built determinants of health, and prioritise prevention, early intervention, and community-led approaches to improve and protect the health and wellbeing of residents across the lifespan.



Our Community

Community Profile



Population 1,702



Male 50%

Median Age 49 years



Female 50%



Family Composition



Couple without children 53.7%



Couple with children 36.4%



One parent family 10%



Indigenous Status



Aboriginal and/or Torres Strait Islander 2.3%



Non-Indigenous 85.4%



Indigenous status not stated 12.6%



CALD



Households that speak a non-English language 1.1%



Education Standards



Bachelor Degree 10.4%



Diploma 7.4%



Certificate IV 2.3%



Certificate III 14.2%



Industry & Employment



Sheep Farming 16.5%



Grain Farming 8.8%



Beef Cattle 7.8%



Local Government 4.1%



Retail 3.3%



Disability Status



People who identify as having a disability 14.6%



People who need assistance with core activities 5.2%













Our Community

Our Health

The Shire of Boyup Brook Health Profile 2011–2020, prepared by the Epidemiology Directorate of the Department of Health WA in collaboration with the Public Health Advisory Group, provided key local health data to inform the Plan. This included analysis of health behaviours, health status, risk factors, injuries, vaccination rates, environmental health measures, and safety data. The Local Government Injury Report provided by Injury Matters, has also been referenced providing data and facts in relation to hospitalisations, by injury category.

Examination of this data identified the priority public health areas for the Shire.

	Health outcome	Our local government prevalence	Western Australia (comparison for context)
	Smoke tobacco daily	11%	10.7%
	Overweight	35.1%	34.95%
	Obese	35.1%	34.95%
	Eat recommended serves of fruit daily	5.3%	49.9%
	Have recommended amount of physical activity per week	51%	48.1%
	Eat fast-food at least weekly	10.4%	23.9%
	High risk alcohol harm use with long-term harm	21.6%	24%
	Mental health diagnosis	11.4%	15.53%
	Injury related hospitalisations - accidental falls	1.038%	1.15%
	Notifiable infectious diseases (sexually transmitted - average males/female)	8.2%	6.1%



Our Community

Our Health

Climate change and environment indicators

Our local government



proportion of population living outside of town

70%



High UV exposure

Possibly high due to rural lifestyle



Extreme weather events (heatwave)

Becoming more frequent



Air quality

Generally good/low pollution



Drinking water quality in town

Meets Australian guidelines



Drinking water outside of town

May not meet guidelines



Environmental Health services

Part time Officer at LG

The [Australian Food Atlas](http://www.australianfoodatlas.org) offers a suite of interactive dashboards that map, measure and monitor food access across local government areas. Access is available to local government employees. It is currently free of charge to these registered users. Access the Australian Food Atlas at www.australianfoodatlas.org.





Our Community

Community engagement and support

Development of the Plan involved consultation across Shire service areas, Council, community members, and external stakeholders. While survey response were limited, insights from ongoing engagement across other Shire focus areas were incorporated.

This included feedback from the drafting of the Disability Access and Inclusion Plan, consultations with local sporting groups, and discussions at emergency management meetings. These contributions ensured the Plan reflects local needs, strengths, and opportunities, and supports coordinated and collaborative action across the community.

Equity and inclusion

This is an opportunity for targeted engagement and action to empower community groups who may benefit most from support. These include but are not limited to:

- People experiencing socio-economic disadvantage
- People living in rural and remote areas
- People with disability
- People living with a mental health condition
- LGBTQIA+ people
- People of Culturally and Linguistically Diverse (CaLD) backgrounds

Aboriginal health and wellbeing

While the Shire Public Health Plan doesn't specifically identify the application of Aboriginal health and wellbeing, the concept is integrated across all other objectives, and outcomes, and will be continually considered in every public health initiative to ensure an aboriginal cultural lens is applied where relevant.





Our Plan

The Shire has developed a Plan that focuses on four key areas, which were established based on an overview of the health profile data and health determinants of people in the Shire of Boyup Brook. Local consultation from a range of community engagement sessions and linked to the priorities of the Shire Strategic Plan.



Each objective has identified priority areas and actions, together with expected outcomes that will impact change. These actions incorporate existing Shire services and initiatives that contribute to public health and community wellbeing, while also identifying areas for future focus and promotion.

Our commitment to the health and wellbeing of our staff

The Shire of Boyup Brook is the local government area's largest single employer, employing more than 50 full-time staff. A healthy workforce is essential to effective service delivery and is characterised by engagement, resilience, and a reduced risk of workplace injury and chronic disease.

The Shire recognises its responsibility to support the health, wellbeing, and safety of its workforce and demonstrates this commitment through the implementation of a Work Health and Safety Management Plan and an employee health and wellbeing program. These initiatives support a safe working environment and promote positive physical and mental health outcomes.

Shire staff are encouraged and supported to maintain and improve their health through a range of workplace initiatives. These include free recreation centre membership, access to peer support and confidential counselling services for employees and their family members, volunteering support, vaccination programs, occupational health and safety training, ergonomically designed workspaces, health checks, and initiatives to support the reduction of alcohol and tobacco use.



Our Plan

Implementation

The Public Health Plan will assist future health related policy and project development within the Shire. It is acknowledged that many factors affecting health fall outside the scope of local government and that the delivery of many health services are facilitated by external agencies.

Where possible, partnerships will be developed with other government agencies (i.e. WA Department of Health), service providers, local organisations, non-government agencies and the community to advocate for improved services and build relationships to address existing and emerging public health issues.

The role of the Shire will vary depending on the scope of the expected outcome and if it is within the shires remit. However local government can influence and contribute in a variety of ways across various platforms.

These will include, but are not limited to:

- Facilitating initiatives and collaboration
- Educating the community and stakeholders
- Delivering services and programs
- Advocating for community needs
- Regulating in accordance with legislation and
- Partnering with relevant organisations and sectors





Monitoring and Evaluation Framework

Reporting

Under the Act, local governments are to review their public health plans each year and replace them no later than five years after their implementation. Regulations governing the reporting requirements of local public health plans are still being developed by the WA Department of Health.

The annual review will monitor the implementation of the action plan and will include:

- a review of demographics and health data to ensure priorities remain current
- monitoring of the implementation in accordance with the schedule
- a review of the strategies to ensure they remain relevant and are producing the desired outcomes
- horizon scanning
- a review of State plans to ensure alignment of priorities
- amendment and updating of the plan to reflect changes

The progress of the plan will be reported to Council annually and also incorporated into the Shire's integrated planning framework.

Implementation

In accordance with section 22 of the *Public Health Act 2016 (WA)*, local governments are required to report to the Chief Health Officer on the performance of functions under the *Public Health Act 2016 (WA)*.



Objective 1: Promote social, mental and environmental wellbeing in a changing climate

Priority: Enhance community mental wellbeing through collaboration, early intervention, and increased access to support services.

Action	Expected outcomes	Shire role					Timeframe			Shire lead	
		Facilitate	Educate	Advocate	Regulate	Deliver	Partner	26/ 27	27/ 28		28/ 29
Partner with local health providers, schools and community groups to deliver mental health awareness programs and events	Increase awareness and use of online health and wellbeing services	✓					✓	●	●	●	Executive Office/ Community
	Improved coordination with the local police for the timely reporting of community safety matters					✓	✓	●	●	●	
	More community groups access funding for initiatives that support social and mental wellbeing	✓		✓			✓	●	●	●	
	Community groups deliver safe and more organised events		✓		✓			●	●	●	
	Increased staff participation in community wellbeing and volunteering activities		✓	✓				●	●	●	
	Letters of support to community groups facilitate grant leverage that address positive social and mental outcomes			✓		✓		●	●	●	
Encourage social connection activities to reduce isolation	Enhance community capacity to plan and deliver inclusive events				✓		✓	●	●	●	Executive Office /Community
	Stronger local partnerships supporting a coordination of mental health activities	✓					✓	●	●	●	
	Tangible support to groups that deliver community participation activities					✓	✓	●	●	●	
	Reduce social isolation across at-risk populations			✓			✓	●	●	●	
	Stronger collaboration between community groups and local services			✓				●	●	●	

Objective 2: Prevent disease and injury through advocacy and education

Priority : Prevent disease and injury through advocacy, education, and proactive measures that address environmental, social, and health risks, including falls, housing conditions, infectious diseases, cancer, and heat-related illness.

Action	Expected outcomes	Shire role						Timeline			Shire lead
		Facilitate	Educate	Advocate	Regulate	Deliver	Partner	26/ 27	27/ 28	28/ 29	
Conduct audits of public spaces, footpaths and walkways to for accessibility and to identify hazards	Fewer fall related injuries in public areas		✓			✓		●	●	●	Executive Office / Works & Operations
	Safer and more accessible pathways and crossings for all community members, including people with disabilities		✓			✓		●	●	●	
Work with government to advocate for improved access to safe and affordable housing	Improved housing stability for at-risk populations			✓				●	●	●	Executive Office/ Community
	Reduced homelessness in the community			✓				●	●	●	
Seek grants to develop land and community spaces	Increased access to safer, healthy spaces for recreation and social connection					✓		●	●	●	Executive Office/ Community
	Enhanced community wellbeing through improved facilities					✓		●	●	●	
Ensure timely investigation and follow-up of notifiable diseases.	Reduced transmission of infectious diseases		✓					●	●	●	Executive Office
	Improved community confidence in local health monitoring and response		✓					●	●	●	
Promote sun safety initiatives and provide information and health related risks	Reduced risk of skin cancer		✓			✓		●	●	●	Executive Office
	Increased community awareness and adoption of sun-smart and health -safe behaviours		✓					●	●	●	
	Safer outdoor environments for outdoor activities		✓			✓		●	●	●	

Objective 3: Protect community health through effective compliance and regulatory activities

Priority : Reduce daily exposure to environmental health risks and safe guard the community through effective compliance.

Action	Expected outcomes	Shire role						Timeframe			Shire lead
		Facilitate	Educate	Deliver	Regulate	Advocate	Partner	26/ 27	27/ 28	28/ 29	
Administration of public health legislation to protect against risks from unsafe accommodation, water, public buildings, asbestos, noise, air quality and events.	Compliant public buildings and facilities used by the community			✓	✓			●	●	●	Executive Office
	Public health risks at events are reduced as part of the approval process			✓	✓			●	●	●	
	Safe water quality at recreational facilities as a result of frequent monitoring and testing			✓	✓			●	●	●	
	Outcomes from health-related investigations achieve a positive outcome and effect change			✓	✓			●	●	●	
	Increase awareness of current and emerging public health issues such as PFAS and climate change		✓		✓				●	●	
Maintain effective and current emergency management arrangements that included the Environmental Health Officer to minimise the impact to the community.	Enhanced preparedness of the community and staff during health emergencies	✓		✓		✓		●	●	●	Executive Office
	More coordinated response to health-related emergencies	✓	✓	✓	✓		✓	●	●	●	
	Increased awareness of actions required by residents	✓	✓	✓			✓	●	●	●	
	Minimised exposure to health risks during and after emergencies			✓	✓		✓	●	●	●	

Appendix 1: Action plan

Objective 4: Enable active living and healthy lifestyle choices within the community

Priority: Design supports the community to be active and make healthy choices through access to safe, inclusive and well maintained recreational facilities, parks and open spaces.

Action	Expected outcomes	Shire role						Timeframe			Shire lead
		Facilitate	Educate	Deliver	Regulate	Advocate	Partner	26/ 27	27/ 28	28/ 29	
Develop and maintain recreational facilities and sporting grounds that meet the location and activity needs of the whole community	Facilities meet the diverse community needs			✓				●	●	●	
	Increased participation in swimming activities	✓	✓					●	●	●	
	Open spaces encourage and facilitate community physical activity and social interaction		✓	✓				●	●	●	
	Greater use of existing open spaces by families and groups	✓	✓				✓	●	●	●	
Develop and maintain parks, gardens and playgrounds as “cool” spaces that offer shade	Use of outdoor areas during summer months	✓		✓				●	●	●	
	Improved physical wellbeing through outdoor activity			✓			✓	●	●	●	
Promote safe and healthy food options and choices with all providers through inspections and education	Increased availability and consumption of healthy foods		✓				✓	●	●	●	
	Awareness of nutritional benefits and safe food procedures		✓				✓	●	●	●	
Provide lighting to encourage nighttime activity	Increased participation in evening and low light activities	✓					✓		●	●	
	Lower antisocial behaviour and a feeling of safety	✓							●		
Enforce no smoking in public places and implement strategies to discourage anti-social alcohol consumption	Reduce exposure to second hand smoke in public places			✓	✓			●	●	●	
	Increased compliance with smoking and alcohol regulations			✓	✓			●	●	●	
Investigate options to install CCTV in key community locations.	Reduction in anti-social behaviour, increase perception of safety among residents, visitors and businesses.			✓			✓	●			
	Enhanced support for law enforcement through improved surveillance and evidence collection	✓					✓	●			



Appendices

Appendix 2: References and relevant government legislation

There are numerous public health centric legislative instruments designed to protect the health and wellbeing of Western Australians. They cover issues such as food safety, water quality, injury prevention, controlled substances and tobacco control.

Acts assigned to the Minister for Health include:

Public Health Act 2016
Health (Miscellaneous Provisions) Act 1911
Food Act 2008
Medicines and Poisons Act 2014
Tobacco Products Control Act 2006
Health Services Act 2016
Radiation Safety Act 1975
Fluoridation of Public Water Supplies Act 1966

Other Acts that directly or significantly impact or influence public health include:

Building Act 2011
Caravan Parks and Camping Grounds Act 1995
Contaminated Sites Act 2003
Emergency Management Act 2005
Environmental Protection Act 1986
Liquor Control Act 1988
Local Government Act 1995
Planning and Development Act 2007
Waste Avoidance and Resource Recovery Act 2007

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Shire of Boyup Brook

ABN 95 583 688 034



55 Abel Street, Boyup Brook WA 6244
PO Box 2, Boyup Brook WA 6244



Ph: 9765 1200



Email: shire@boyupbrook.wa.gov.au



Opening hours: Monday - Friday
9.00am - 4.30pm

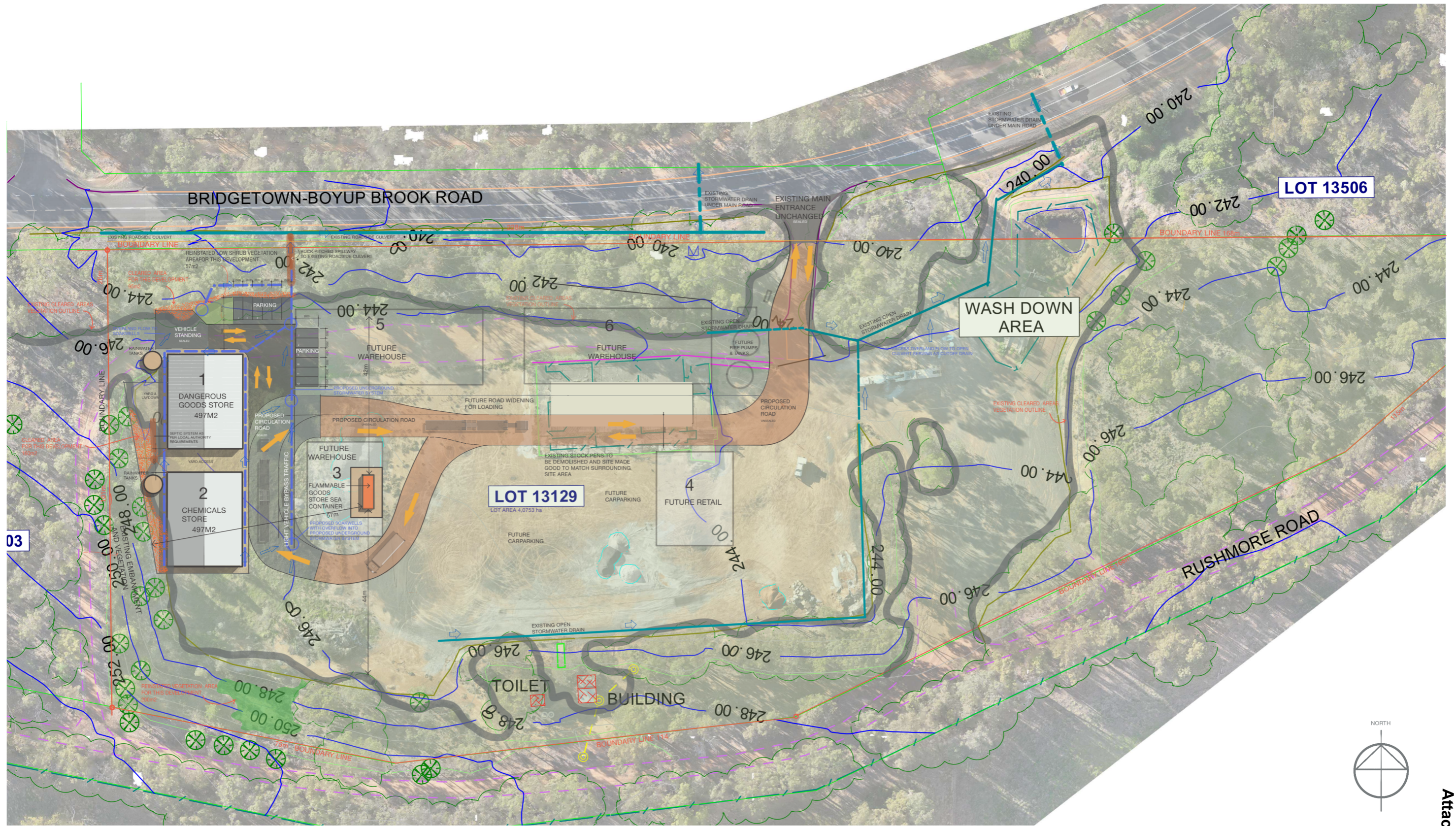


www.boyupbrook.wa.gov.au



The Shire of Boyup Brook is an inclusive and equal opportunity employer that values and respects diversity in the workplace.





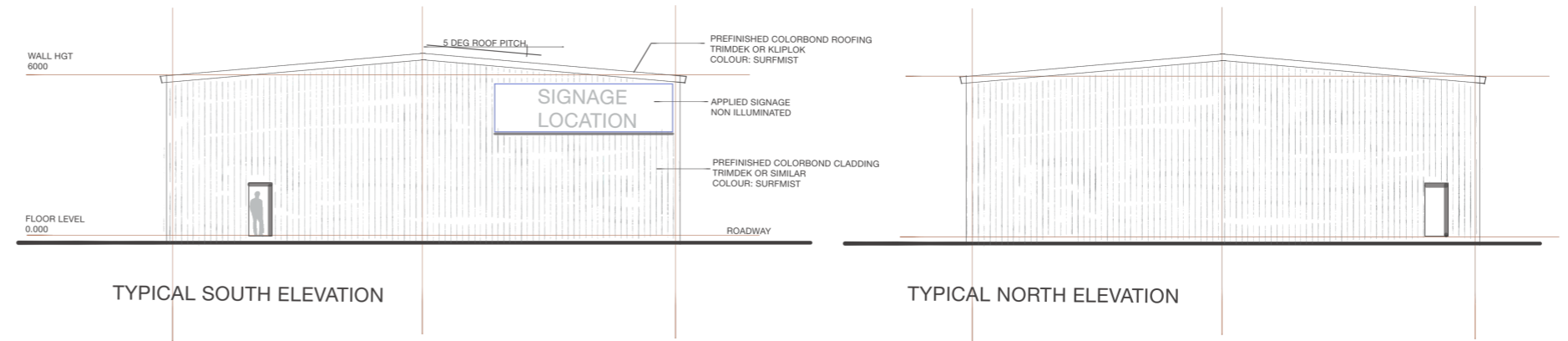
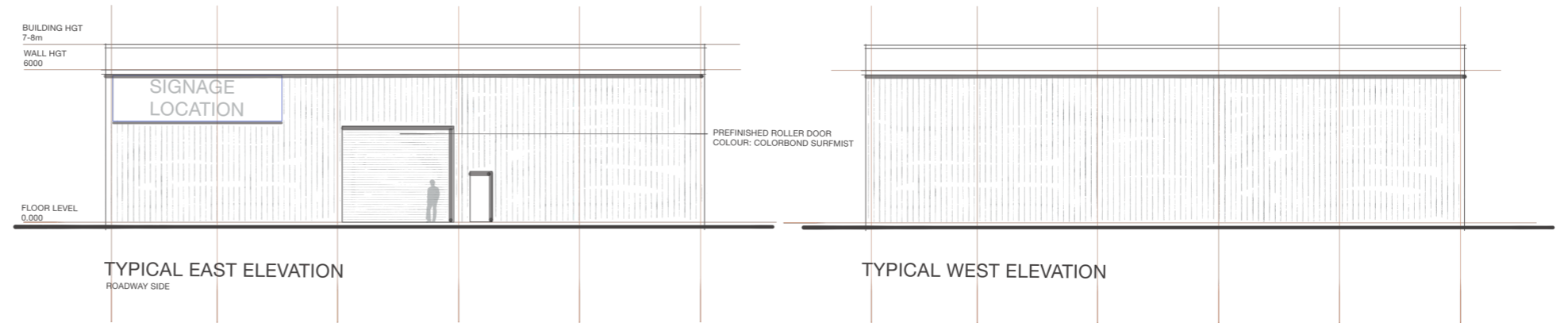
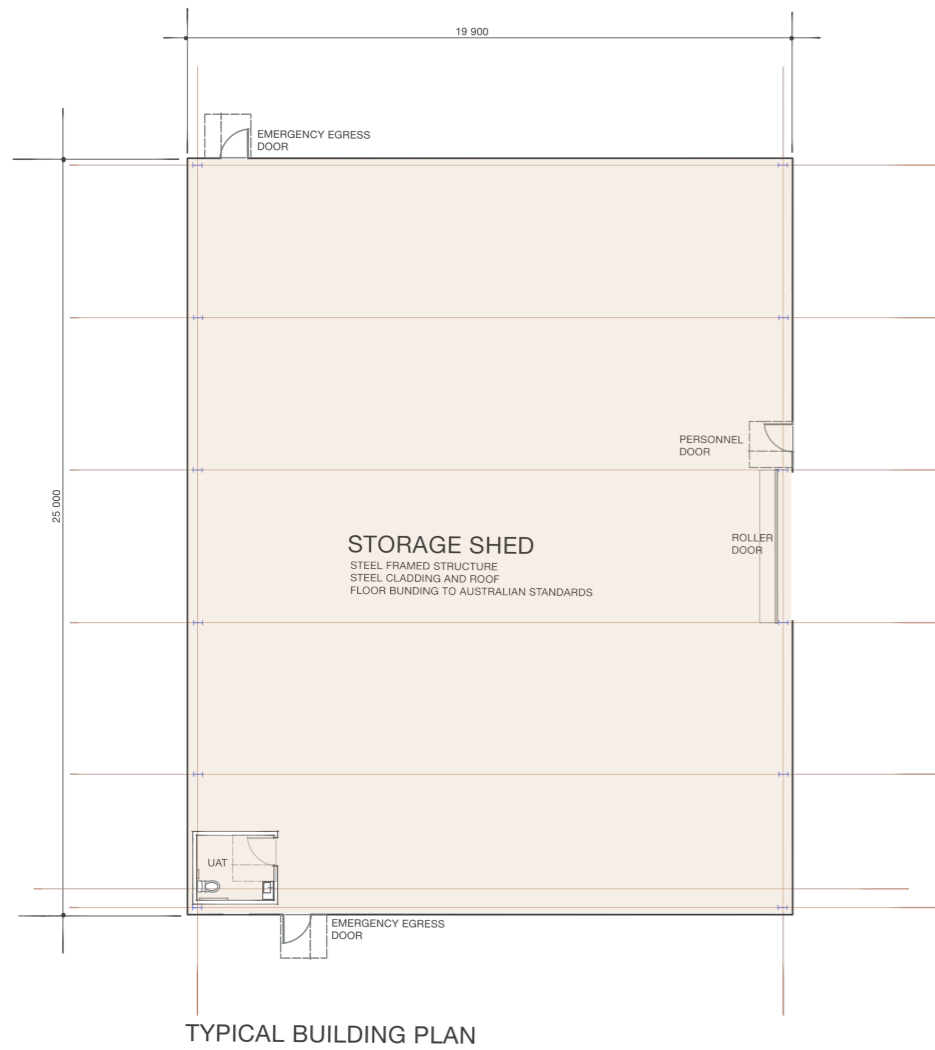
- | | | | | | |
|--|---|--|---|--|--|
| | OPEN STORMWATER CHANNEL DRAIN | | ORANGE HATCH INDICATES AREA OF EXISTING VEGETATION TO BE REMOVED 150m ² | | TRAFFIC FLOW DIRECTION |
| | UNDERGROUND STORMWATER CHANNEL DRAIN | | INDIGENOUS VEGETATION REINVESTMENT TO REPLACE REMOVED VEGETATION 200m ² | | UNSEALED ROAD SURFACE, COMPACTED ROAD-BASE MATERIAL |
| | OPEN EXISTING STORMWATER CHANNEL DRAIN | | NEW LOW HEIGHT INDIGENOUS GROUND COVER TO REPLACE REMOVED VEGETATION 57m ² | | SEALED ROADWAY AT LARGE VEHICLE TURNING & LOADING AREAS |
| | UNDERGROUND EXISTING STORMWATER CHANNEL DRAIN | | | | LINE INDICATES CLEARED AREAS AND CURRENT VEGETATION EDGE |
| | SOAKWELL WITH OVERFLOW TO STORMWATER SYSTEM | | | | |
| | STORMWATER FLOW TO SOAKWELLS | | | | |

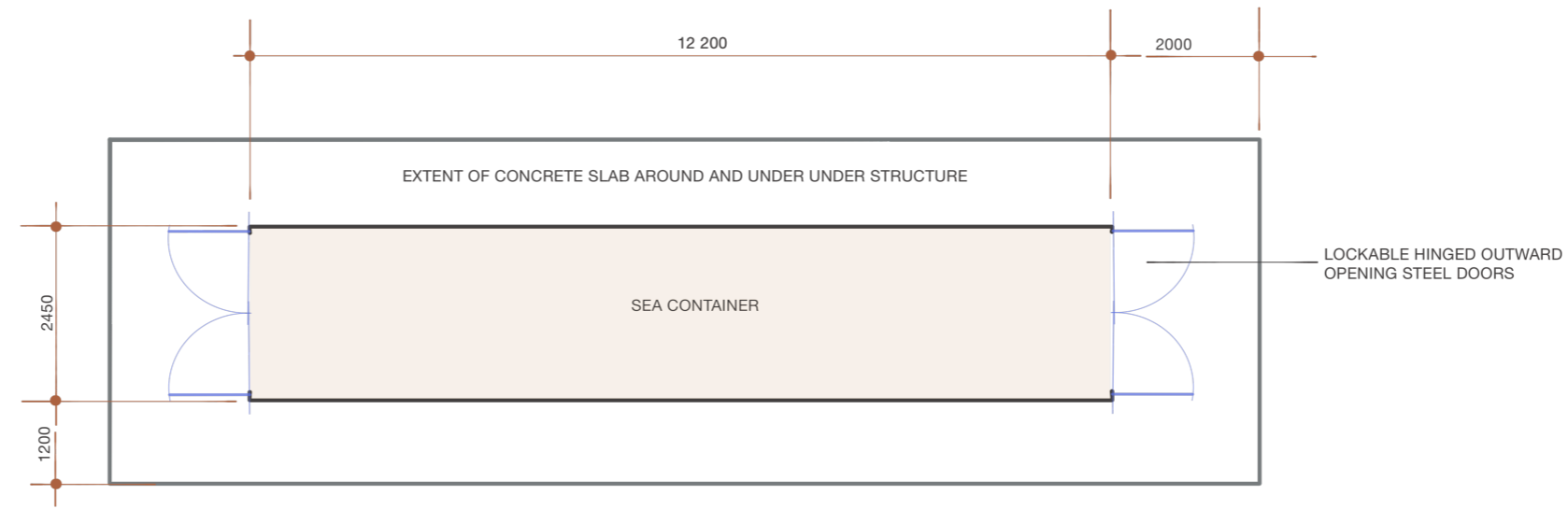


PLANNING INFORMATION
 LOT 13129, 2730 BRIDGETOWN-BOYUP BROOK ROAD
 PLAN NO. P181086
 LAND ID NO. 1988718
 AREA: 3.94 ha
 ZONING: LIGHT INDUSTRY

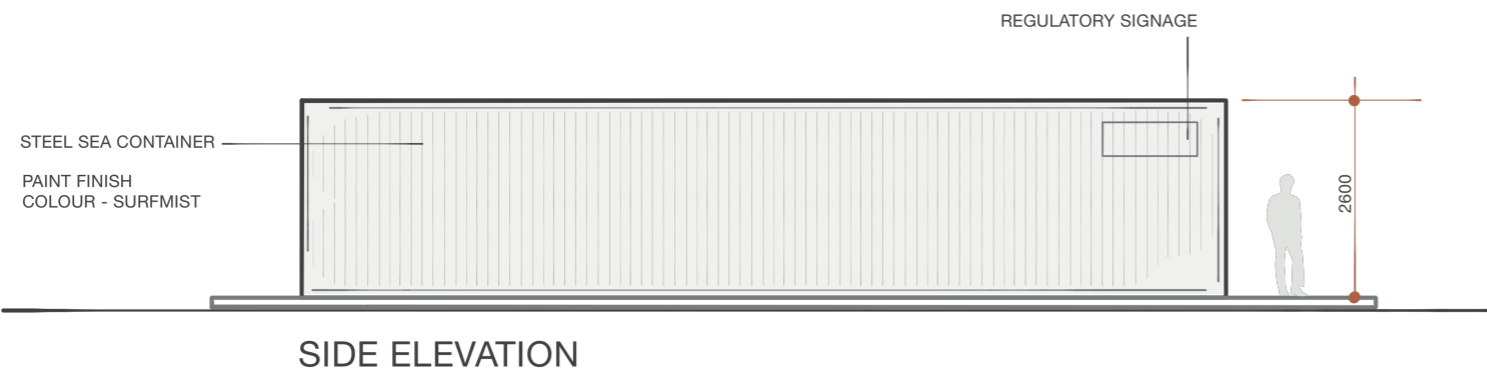
Attachment 10.6.1A

FORREST STREET





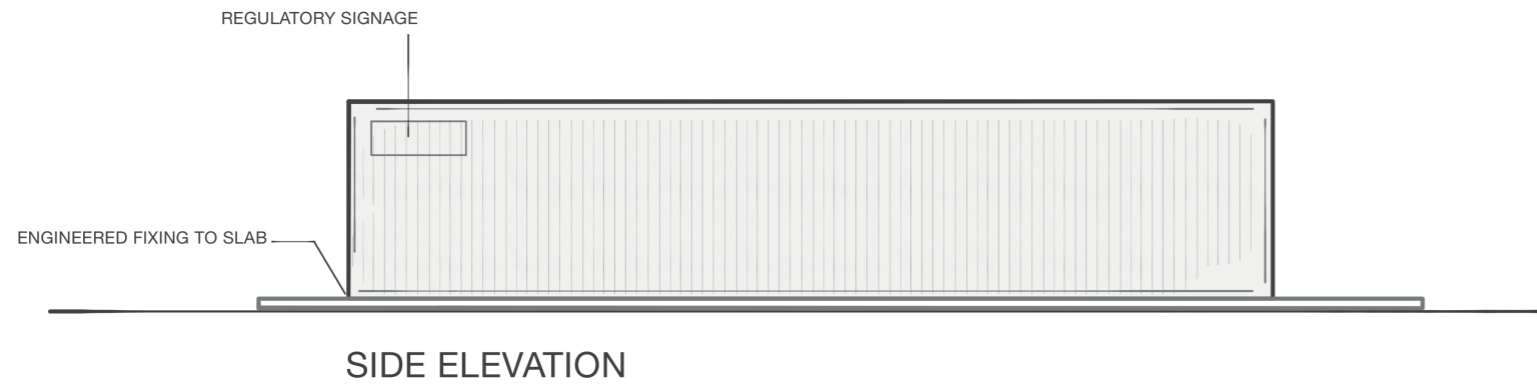
FLAMMABLE GOODS SEA CONTAINER - PLAN



SIDE ELEVATION



END ELEVATION



SIDE ELEVATION

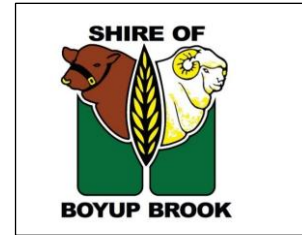


END ELEVATION

Attachment 11.1

Date: Monday, 2 February 2026

To: Shire President
Deputy Shire President
Councillors
Community



Minutes – Audit, Risk and Improvement Committee Meeting

Minutes of Audit, Risk and Improvement Committee Meeting of the Shire of Boyup Brook held on 29 January 2026 at 4:00pm.

A handwritten signature in black ink, appearing to read "Leonard Long".

Leonard Long
Chief Executive Officer

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Agenda

1. Declaration of Opening

The Presiding Member declared the meeting open at 4:00pm.

Acknowledgement of Traditional Custodians

We acknowledge and pay our respects to the Traditional Custodians of the land on which we meet and work.

Committee Meetings are public meetings.

Committee Members and staff risk being held personally liable if their comments are defamatory, or breach any duty of confidentiality.

Statements made during Committee Meetings are solely those of the person making them. Nothing expressed at a Committee Meeting can be attributed to the Shire, unless it is adopted by a resolution of Council.

The Confirmed Minutes of a Committee Meeting are the official record of that Committee Meeting. Verbatim Minutes are not required.

Please make sure your mobiles are turned off or on silent for the duration of the Meeting.

This meeting will be audio-recorded and made available for public access on the Shire Website.

2. Record of Attendance

2.1 Attendance

Councillors

Shire President
Deputy Shire President
Councillors

Cr Helen O'Connell
Cr Darren King
Cr Michael Wright
Cr David Inglis
Cr Philip Moore

Council Officers

Chief Executive Officer
Executive Officer
Executive Manager Corporate Services
Executive Manager Operational Services
Manager Community Services
Coordinator Infrastructure & Gardens

Leonard Long
Magdalena Le Grange
Carolyn Mallett
Jason Forsyth
Nicola Jones
Heidi Webb

Observers / Public Members

Nil

2.2 Apologies

Manager Financial Services

Malcolm Armstrong

3. Public Question Time

3.1 Public Question Time

Nil

4. Declaration of Interest

4.1 Disclosures of Financial and / or Proximity Interest

Nil

4.2 Disclosure of Impartiality Interest that may cause conflict

Nil

5. Previous Committee Meeting Minutes

5.1 Committee Meeting Minutes – 27 February 2025

Moved: Cr. Wright

Seconded: Cr. Inglis

Committee Decision ARI 26/01/001

That the minutes of the Audit, Risk and Improvement Committee Meeting held on 27 February 2025 be confirmed as being a true and accurate record.

CARRIED 5/0
For: Cr O'Connell, Cr Moore, Cr Inglis, Cr King, Cr Wright
Against: Nil

6. Reports of Officers

6.1 Chief Executive Officer

6.1.1 Annual Report and Annual Financial Report for 2024/2025	
File Ref:	FM/9/004
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number:	6.1.1A Annual Report

Moved: Cr. Wright

Seconded: Cr. Inglis

Committee Decision ARI 26/01/002

That the Audit, Risk and Improvement Committee recommend Council:

- 1. Accept the Annual Report for the year ended 30 June 2025 including the Annual Financial Statements and Auditor's Report, as presented.**

CARRIED BY ABSOLUTE MAJORITY 5/0

For: Cr O'Connell, Cr Moore, Cr Inglis, Cr King, Cr Wright

Against: Nil

Summary

The statutory Annual Report is prepared to advise the Community on the activities of the local government. It also contains the audited Annual Financial Report.

Background

The *Amended Local Government Act 1995* requires a local government to prepare an Annual Report each financial year.

Following receipt of the Independent Audit Report, Annual Report and Management Report from the Office of the Auditor General, the Annual Report including the Annual Financial Report has been prepared in accordance with Section 5.54 of the *Amended Local Government Act 1995*.

Report Detail

The Annual Report is an account of the Shire’s activities throughout the 2024/2025 financial year and highlights the progression and achievements towards the strategic objective detailed in the Council’s Strategic Community Plan 2021 -2031.

Section 5.27 of the *Amended Local Government Act 1995* requires a general meeting to be held on a day selected by the local government not more than 56 days after the local government accepts the annual report.

The financial report of the Shire for the year ending 30 June 2025, including statements of financial position, comprehensive income, equity changes, cash flows, and financial activity, has been audited and a qualified audit has been provided.


The qualified audit has been received for the following reason:

“Biological assets

I was unable to obtain sufficient appropriate audit evidence to verify the existence and number of biological assets as at 30 June 2024, nor was I able to confirm the biological assets by alternative means. My audit opinion on the annual financial report for the period ending 30 June 2024 was modified accordingly. Since the closing balance as at 30 June 2024 of biological assets is the opening balance as at 1 July 2024 and forms the basis for the determination of operations for the year, I was unable to determine whether any adjustments to the operations net result for the year ended 30 June 2025 may be necessary.”

Notwithstanding the above the Auditor General was satisfied that the audit was conducted according to Australian Auditing Standards, with sufficient evidence obtained to support the opinion. Further, the audit was based on proper accounts and records and fairly presents the Shire's financial operations and position as of 30 June 2025.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	Governance and Organisation
	Objective	Demonstrate effective leadership, advocacy and governance.
	Outcome	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

Other Strategic Links

Nil

Statutory Environment

Amended Local Government Act 1995

Section 5.53 Annual reports

- (1) The local government is to prepare an annual report for each financial year.
 - (2) The annual report is to contain –
 - (a) A report from the mayor or president, and
 - (b) A report from the CEO, and
 - (c) [Deleted]
 - (d) [Deleted]
 - (e) An overview of the plan for the future of the district made in accordance with section 5.56 including major initiatives that are proposed to commence or to continue in the next financial year, and
 - (f) The financial report for the financial year, and
 - (g) Such information as may be prescribed in relation to the payments made to employees, and
 - (h) The auditor's report prepared under section 7.9(1) or 7.12AD(1) for the financial year, and
 - (ha) a matter on which a report must be made under section 29(2) of the Disability Services Act 1994, and
 - (hb) details of entries made under section 5.21 during the financial year in the register of complaints, including –
 - (i) The number of complaints recorded in the register of complaints, and
 - (ii) How the recorded complaints were dealt with, and
 - (iii) Any other details that the regulations may require, and
- Such other information as may be prescribed.

Sustainability and Risk Consideration

Economic – (Impact on the Economy of the Shire and Region)

The Annual Report demonstrates to the community sound management of the Shire's resources during the financial year.

Social – (Quality of life to community and / or affected landowners)

Nil

Policy Implications

Nil

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk Level	Comment
High	The preparation and acceptance of an Annual Report is a requirement of the Act, failure to provide an accepted Annual Report will be in direct breach of the Act.

Consultation

- AMD Chartered Accountants
- Office of the Auditor General
- Financial Consultant – Darren Long.

Resource Implications**Financial**

Nil

Workforce

Nil

 End
7. Closure

There being no further business the meeting closed at 4:03pm.

 Presiding Member

 Date

Local Emergency Management Committee Meeting 04 February 2026 MINUTES

Location	55 Abel St, Boyup Brook – Shire Chambers
Time	10:00am

1. Declaration of opening Open Meeting

Attendees welcomed, and meeting declared open 10:08am.

Acknowledgement of Traditional Custodians

We acknowledge and pay our respects to the Traditional Custodians of the land on which we meet and work.

2. Record of attendance

2.1 Attendance

Councillors

Shire President – LEMC Chair
Shire Deputy President

Cr Helen O'Connell
Cr Darren King

Council Officers

Chief Executive Officer
Executive Manager Corporate Services/LRC
Emergency Services Officer
Environmental Health Officer
Executive Manager Operational Services
Chief Bush Fire Control Officer

Leonard Long
Carolyn Mallett
Donna Forsyth
Angela Hales
Jason Forsyth
Ben Thompson

Agencies

St John Ambulance
DFES – DEMA
Boyup Brook VFRS
DPIRD- Agriculture & Food Division

Angela Hales – BB Rep
Melissa Howard – LSW
Ross Parker - Captain
Christine Reinke – DPIRD
Rep

Dept. of Communities

Renee Flaxman –
SW/Coord

DFES

Chris Sousa – DO –
Nelson

Observers / Stakeholders

Main Roads WA

Bruce Hancock – SW
Rep

Wagyl Kaip SNAC

Sean Winter – Fire
Coord.

Telstra (MS Teams)
LSW Bush Fire Risk

Andy Boutell
Chris Doherty - BRMC

2.2 Apologies

Western Power	Colin Jones – Foreman
WAPOL	Sgt. Martin Baraiolo - OIC
Water Corporation	David Stanik
St Johns Ambulance	Lisa Tocknell – Ops
	Southern
Boyup Brook CRC	Sharon Lampard
Boyup Brook District High School	Melissa Reimers –
	Principle
DBCA – Donnelly Region	Ed Hatherley
DBCA – Blackwood Region	Steve Ward
WA Country Health Service	Barry Maroney
Bridgetown SES	Wayne Douglass –
	SES/SW

3. Disclosure of interest

Nil

4. Presentations

4.1 John Coles (Senior Scientific Officer) – Dept. Health:

“Environmental Health Directorate (EHD) Emergency Management Unit (EMU)
Following the Local Emergency Management Committee (LEMC) presentation on 04 February 2026, the following is a summary of the key strategic and operational insights regarding the role of Environmental Health (EH) in our Shire's emergency planning.

Environmental health acts as a critical interface between our physical environment and public safety. During an emergency, the focus shifts to preventing disease and injury by managing environmental factors that would otherwise compromise community recovery. Key areas of focus for our Environmental Health Officers (EHOs) include:

- Safety Infrastructure: Ensuring food and water safety, waste management, and the integrity of public spaces.
- Technical Support: Identifying risks like damaged septic tanks, spoiled food, and hazardous materials like burnt asbestos.
- Resource Network: Accessing a statewide network of approximately 400 EHOs and technical support from the EHD's Emergency Management Unit.

The presentation emphasised that evacuation centres are "lifeboats, not cruise ships"—they are designed for temporary refuge and basic needs. Our planning must account for the distinction between Public Health (direct medical care) and Environmental Health (the physical environment).

Key Operational Challenges identified include:

- Overcrowding: High population density in centres significantly increases the risk of disease transmission.

- Infrastructure Stress: Standard sanitation ratios (toilets/showers) quickly become insufficient, requiring pre-planned portable deployment.
- Air Quality: Repurposed buildings often lack HVAC systems capable of filtering smoke during bushfire events.
- Food Safety: Managing unofficial food donations is a high-risk area; Shire policy aligns with State guidance to only accept food from registered commercial businesses to prevent outbreaks.

The EHD recommends integrating EH expertise across all phases of the Prevention, Preparedness, Response, and Recovery (PPRR) cycle:

- Prevention & Preparedness: Auditing nominated centres (like town halls and recreation centres) and training staff on health infrastructure requirements.
- Response: Active monitoring of disease risks, water potability, and vector (mosquito/pest) activity.
- Recovery: Ensuring a safe transition for residents returning to homes that may have compromised health standards.

Moving forward, we should continue to utilise our EHOs' local knowledge and technical skills early in the emergency planning process to ensure our community facilities are robust enough to serve as safe refuges when needed.

4.2 Sean Winter (Cultural and Statutory Fire Coordinator / Archaeologist) Wagyl Kiap Southern Noongar Aboriginal Corporation:

“Local responsibilities for the maintenance and protection of Aboriginal cultural & Heritage sites.” Aboriginal Heritage and Fire Management – Interim Guidance 2025-26.

Following the briefing from Sean Winter (Wagyl Kiap Southern Noongar Aboriginal Corporation - SNAC), the following summary outlines the Shire's evolving responsibilities regarding Aboriginal Cultural Heritage (ACH) during fire mitigation and emergency response.

The partnership with the Southern Noongar people has evolved significantly over the last decade:

- 2016: The first SNAC agreement was established.
- 2021: Organisational development was finalised through the Indigenous Land Use Agreement (ILUA).
- Current Status: SNAC represents one of the six Noongar Regional Corporations. The Shire of Boyup Brook is one of approximately 18 Local Government Areas (LGAs) within the SNAC region.
- Future Land Management: As land is handed back, the Corporation will assume land management responsibilities for Unallocated Crown Land (UCL) and reserves, similar to the roles currently held by DBCA and DFES.

A significant development is the establishment of an Indigenous Ranger Group specifically for mitigation programs.

- Location: One group is stationed at Perup within our Shire.

- Capabilities: They are equipped with full PPE, training, and resources to conduct cultural burning regimes.
- Support: They are available to assist the Shire with mitigation projects and provide guidance on cultural land management.

The Shire has a statutory and moral obligation to protect ACH sites during both planned and unplanned events.

1. While fire itself poses some risk (e.g., damaging scar trees), the introduction of heavy machinery (bulldozers/graders) often causes irreversible destruction to sites.
2. During an active emergency, the preservation of life remains the absolute priority.
3. Even in emergencies, if a protected site is known, attempts to preserve the site must be integrated into the Incident Controller's decision-making process.
4. It is the Shire's responsibility to check for ACH sites via the Department of Planning, Lands and Heritage (DPLH) maps before commencing works.

To ensure compliance with the *Aboriginal Heritage and Fire Management – Interim Guidance 2025-26*, the following protocols apply:

1. Seek advice from SNAC regarding any mitigation projects that may impact registered or known sites.
2. Ensure all required permits are obtained as per current guidelines before ground-disturbing works begin.
3. Help educate the local community on their responsibilities to ensure the long-term preservation of these sites.
4. Incorporate ACH mapping into our Local Emergency Management Arrangements (LEMA) to ensure Fire Officers have immediate access to site data during an event.

5. Confirmation of previous LEMC meeting minutes

Moved: D King Seconded: W. C Reinke

Committee Decision LEM 26/02/017

That the minutes of the Local Emergency Management Committee Meeting held on 05 November 2025 be confirmed as being a true and accurate record.

CARRIED UNANIMOUSLY

6. Review of action list and business arising

6.1 Action List Review

Item	Owner	Comments
9.4 Review Local Emergency Management Arrangements	ESO Completed	Update contents in: A3. Shire of Boyup Brook LEMA – Asset Register A4. Contacts and Resources Directory.
9.7 Review Funding Opportunities	ESO progressing	ESO develop an application for a comprehensive Shire Risk Assessment Review Plan for submission to the next AWARE Program Funding opportunity in 2026.
11.4 Main Roads WA Report	ESO Completed	Add to Roads Emergency Notification procedure- <i>If 138 138 is busy, call WAPOL who have been provided with a direct number to access MRD Rapid response teams.</i>
11.6 DEMA Report	ESO Completed	Share link to the Emergency Management Knowledge Hub with LGA for consultation on fit-for-purpose, suitability to LGA
11.9 DFES – District Officer Report	EMO Completed	Clarification whether the Shire has adequate procedures regarding the disposal of Lithium batteries and do we have existing agreements with service providers regarding the collection and removal of HAZMAT waste.
11.9 DFES – District Officer Report	ESO Completed	Community Awareness re: the closing down of the Bush Fire Ready Plan and transition into the EM WA App for personal emergency plans.

6.2 LEMC Business Arising from Action list

- Disposal of Lithium batteries - SoBB does have a current procedure. Lithium Battery disposal is not permitted at the Transfer Station. Community is deferred to IGA to dispose in provided bin there.
- Review of current procedure is in progress.
- Other HAZMAT items are not allowed at the current waste facility and are required to be transported to suitable facilities outside of the shire. The Shire only accepts Asbestos from within the shire that is wrapped as per legislative requirements.

7. Correspondence

7.1 Incoming (ICR) and Outgoing (OCR) Correspondence to date:

DATE	ICR/ OCR	FROM	TITLE
20251118	ICR	DFES	Acting District Emergency Management Advisor (DEMA) South West - 15 December to the 30 October 2026
20251118	ICR	WPC	Western Power prepared for summer season
20251119		AFAC	ATT iag-severe-weather-factsheet-3rd-edition-112025
20251119	ICR	DFES	Doc 137933 DRFAWA Pre-high threat season presentation
20251119	ICR	DPIRD	Doc 137935 FW Polyphagous shot-hole borer eNews
20251119	ICR	RED CROSS	Doc 137939 'Preparing for Severe Weather in a Changing Climate
20251201	ICR	DFES	Launch of WA Community Evacuation in Emergencies Arrangements Review SHP - Fire FAQs
20251202	OCR	SOBB	Doc 138926 EOI in becoming a RoadWise Council
20251204	ICR	WALGA	Communique - SBAC - 9 September 2025 meeting
20251204	ICR	WALGA	Doc 139140 FW EOI in becoming a RoadWise Council - Declined
20251219	ICR	WALGA	Emergency Management Newsletter - December 2025
20260102	ICR	WALGA	145281 ALGA NGA Motions - Is your LG is interested in putting up an EM related motion
20260107	OCR	SOBB	Emergency Management Newsletter - December 2025

8. Local Emergency Management Committee Membership and Contact List updates.

Melissa Howard – Acting DEMA – LSW. Details added to Contacts List.

9. Local Emergency Management (standing items)

9.1 Post Incident Reports

Nil

9.3 Desktop Exercise.

Scenario: It is Tuesday in mid-February at 11:30 AM. The temperature in Boyup Brook has already reached 39°C, with a forecast peak of 42°C. A major fault on the feeder line has caused a total power outage for the Boyup Brook townsite and surrounding localities.

Western Power estimates a 6-8 hour restoration time, meaning the town will be without power during the hottest part of the day and through the evening peak.

The Complications: Local shops (IGA, cafes) cannot process EFTPOS transactions or keep refrigeration running.

The local swimming pool has been forced to close due to pump failure.

Vulnerable residents (the elderly and those with medical conditions) are starting to feel the effects of the heat without air conditioning.

Mobile towers in the area have limited battery backup (approx. 2–4 hours) and may soon fail.

Question: As the LEMC key member agencies (Shire, Police, St John, and Communities), the "Golden Hour" of response has begun. What are the first five strategic actions required to ensure community safety and welfare before the communications network potentially fails?

Responses:

Vulnerable Persons: There are privacy requirements regarding making a list, vulnerable residents could be encouraged to volunteer this information – CRC has tried, although there has not been much response. Public Education regarding development of individual Emergency Plans and encouraging self-supporting plans would help alleviate the load on already stretched resources during an emergency. Dept. Communities has shared link to the *TeleRedi* initiative where people can complete the survey and register. Full article in link below followed by the direct to survey link:

[Western Australians urged to register for TeleRedi ahead of extreme heat | Western Australian Government](https://www.wa.gov.au/government/news/western-australians-urged-to-register-for-teleredi-ahead-of-extreme-heat)
<https://forms.office.com/Pages/ResponsePage.aspx?id=erAGoalx06v0inBU-PwyCNqGevfYdJhLhqrMtx9cwDxUOFZSUzZZVUhBRjQzNkozTkQ5RIBOWFkwOC4u>

Cool Respite: The Shire has developed a Heatwave Plan which includes the opening of the Town Hall which has air conditioners. The Hall can be powered by the Shire Emergency generator located at the Shire Office. This would be a day respite centre only and community members would be asked to go home in the cooler evenings – alleviating the need for night shift staff. Local businesses, such as the IGA are already equipped with their own generator

systems and are well prepared for power outages in an emergency. A list of generator sites was suggested for inclusion in the LEMA.

Communication: Develop community messaging for social media, although some may not have access once the power outage occurs. The Town Hall has a NBN STAND system and this could be activated as a community hub for connectivity using their mobiles to keep in contact with family and App alerts. Instructions for the use and activation are displayed at the Hall entrance. Asking Community Champions to help spread information via their group contacts and asking people to check on neighbours. The use of the solar powered Variable Messaging Board has also proven a good way to share important messaging and the shire has two, which could be placed in strategic locations. CRC were successful at getting the Regional Tech Hub Connect Grant which will see them attend out-lying locations such as Wilga, Dinninup, Chowerup and Mayanup holding a series of information and tech guidance sessions to improve local awareness and knowledge around connectivity.

9.4 Review Local Emergency Management Arrangements

9.4.1 Review Appendix 3: Boyup Brook Asset Register.

Date:	Section:	Update Description:
20/01/2026	Document	Removed background colour Whole document update to align with DFES BRMS to improve accessibility to Satellite MAPS using Asset ID. Copy available and updated in Excel format so that it can be sorted by LOCALITY, ASSET TYPE etc. Listed assets updated and more relevant to emergency impact.
20/01/2026	Headings	Assets sorted under headings: Human Settlement Assets Cultural Assets Economic Assets Environmental Assets Aboriginal & Cultural Heritage
04/02/2026	Committee suggested updates:	Create map books of Assets – include photos and maps to be included with appendix 3.

A.9.4.1 UNDER REVIEW Appendix 3: Boyup Brook Asset Register

Moved: D King Seconded: R Flaxman

Committee Decision LEM 26/02/018

That the review and update of the Local Emergency Management Arrangement Appendix 3: Shire Asset Register, is appropriate and confirmed as being a true and accurate record.

CARRIED

9.4.2 Review Appendix 4: Contacts and Resources Directory.

Date:	Section:	Update Description:
14/01/2026	Document	Added review due date Removed background colour Re-ordered Agencies – local suppliers first then others after. Hazard management first, support after. Added headings to announce sections – light green ribbon.
14/01/2026	Shire of Boyup Brook Bushfire Brigades	Resource descriptions updated Custodian contact details added for each resource. Added Fast-Fill Trailers, auxiliary trailer, radio communication network and Farmer response to Resource column. X Ray team updated for 2025-26 as elected at BFAC AGM 2025.

14/01/2026	Shire of Boyup Brook – Operations Dept.	Removed “extensive bushfire radio network” and updated Bushfire base radio station located at the Depot Admin office. Updated High volume water pump site and portable standpipes. Removed Numerous private firefighting equipment... Updated Contact details
14/01/2026	DBCA	Correction to grammar and spelling in resource column. Duty Officer Contacts added for Donnelly, Blackwood and Wellington Regions. Ed Hatherly as a sole contact removed
14/01/2026	VFRS	Updated Company Name Updated elected Captain name and contact details for 2025-2026 season
14/01/2026	WAPOL	Removed “James Gaunt”
14/01/2026	SJAA	Grammar correction in resources
14/01/2026	SES - Bridgetown	Resources updated Contact – Updated to Wayne Douglass Fax removed and Duty Phone added
14/01/2026	SES - Collie	Fax removed Duty Phone Added
14/01/2026	SES - Bunbury	Contact details updated. Duty Phone added.
14/01/2026	FPC	Available Resources added Contact details updated: Bryce Edwards removed. Contact number changed to Bunbury Office as advised by FPC. New Fire Manager to be announced soon. Temporary cont.: Matt Jones added
14/01/2026	Bunbury Fibre Exports	Company name updated Resources updated and added.
21/01/2026	PF Olsen	Resources updated and added.
14/01/2026	Fuel & Mechanical	Section added
14/01/2026	Power, Water, Roads	Section Added
14/01/2026	Refreshments	Section Added
04/02/2026 <i>Action Item.</i>	Committee suggested updates: Shire of Boyup Brook	Incorrect AH contact details. Delete current and add correct details. Add LRC mobile number. Add names to contact numbers.
04/02/2026 <i>Action Item.</i>	Committee suggested updates: VFRS	Add DFES 1300 number for AH
04/02/2026 <i>Action Item.</i>	Committee suggested updates: WAPOL	Change Station Mobile number Add 24/7 landline

04/02/2026 <i>Action Item.</i>	Committee suggested updates: WACHS-SW-Hospital	Update contact details
04/02/2026 <i>Action Item.</i>	Committee suggested updates: New Section	Add Dept Communities SW contact details and AH numbers
04/02/2026 <i>Action Item.</i>	Committee suggested updates: Contractors	Add secondary contact for BPH
04/02/2026 <i>Action Item.</i>	Committee suggested updates: Aged Care	Update contact details for the Lodge – Add Manager Details
04/02/2026 <i>Action Item.</i>	Committee suggested updates: Power, Water Roads	Remove BBG Plumbing
04/02/2026 <i>Action Item.</i>	Committee suggested updates: Refreshments	Add: last Side Café Boyup Brook Hotel Squeak & Bean Coffee Truck

A.9.4.2 UNDER REVIEW Appendix 4: Contacts and Resources Directory Jan 2026

Moved: A Hales Seconded: R Flaxman

Committee Decision LEM 26/02/019

That the review and update of the Local Emergency Management Arrangement Appendix 4: Contacts & Resources Directory Jan 2026 with committee suggested updates, be appropriate and confirmed as being a true and accurate record.

CARRIED

9.4.3 Review Appendix 5: Terms of Reference & Emergency Management Policy

Date:	Section:	Update Description:
16/10/2025	Document	Updated review due date Grammatical and spelling corrections throughout document.
16/10/2025	Schedule 01 - Membership	Voting membership box checked for current voting members
04/02/2026 <i>Action Item.</i>	Document	Terms of Reference to be developed as per the Local Emergency Management Committee Handbook

		To be tabled at next meeting
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A.9.4.3 UNDER REVIEW Appendix 5: Terms of Reference & Emergency Management Policy

9.5 Risk Management Update

9.5.1 Jayes Road Bridge Closure – 12 Jan to 29 May. Alternative routes need to be documented in case of emergency.

Action Item: Notice of Road closure shared with DFES and SJAA.

Action Item: Map of detour routes to be developed or sourced for sharing with community on social media and signage.

9.6 Review LEMC Business Plan

DEMA has advised that the template is still under review. It is being developed to align with the State Business Plan. In-house we are encouraged to develop plan which then can be incorporated into the template once it is finalised.

Action Item: ESO to develop Business plan draft for consultation and review at next LEMC.

**9.7 Review Funding Opportunities:
Disaster Resilience and Preparedness Grants**

Grant Program	Target Applicant	Focus Area/ Key Features	Key Features / Notes
<p>All West Australians Reducing Emergencies (AWARE) Program Expected that the 2026–27 round to open around May/June 2026.</p>	<p>WA Local Governments only</p>	<p>Capacity building and preparedness activities at a local level.</p> <p>A competitive grant for projects like: Reviewing LEMA, emergency risk assessments, training, exercises, and community engagement forums. Does NOT fund capital or asset purchases.</p>	<p>Development of an application for a comprehensive Shire Risk Assessment Review for submission to the next AWARE Program Funding opportunity in 2026.</p>
<p>Disaster Ready Fund (DRF) Round 4 is expected to open in early-to-mid 2026.</p>	<p>WA State Agencies, Local Governments (projects administered)</p>	<p>Large-scale, long-term mitigation and resilience projects.</p> <p>For projects that reduce the physical and social impacts of natural disasters.</p>	<p>Evacuation Centre upgrades current projects</p>

	through DFES/State)	This includes infrastructure upgrades, enhanced early warning systems, and strategic risk reduction.	
Investigate suitable opportunities:			Mobile or Fixed Generator for use at the Evacuation Centre/Sporting Complex upgrade.

10. Agency Reports & Agenda Items

10.1 Shire Emergency Services Officer Report – Donna Forsyth Prevention and preparedness activities:

Policy & Governance Development: Drafted several key documents for CEO review to formalise Shire staff involvement in emergency management. These include:

1. Crisis Communications Plan to streamline public messaging.
2. Disaster Recovery Funding Compliance documentation to ensure financial acquittal accuracy post-event.
3. Staff Emergency Duty Procedures, including specialised timesheets for compensation and duty of care.
4. Procurement Policy Updates, specifically regarding emergency exemptions and procedures to allow for rapid response.
5. Strategic Planning: Completed the draft Shire Staff Emergency Management Plan.

Professional Development: Attended Red Cross webinars focusing on:

1. Disability Inclusion in EM: Identifying gaps in individual support systems, organisational capacity, and community expectations.
2. First Nations Centrality in EM: Understanding the role of Local Government in protecting cultural heritage and supporting healing/reconnection strategies post-disaster.

Community Education:

1. Continuous use of the Variable Message Board (VMB) to promote emergency preparedness. Recent messaging has pivoted to "Stay Informed" during high-risk periods and
2. Social Media focus is on importance of social capital and community connectedness.

Response activities conducted or supported:

SoBB Bushfire Brigades attended an incident at McAlinden 04 Feb. Debrief and update was received during office hours 05 Feb. Resourcing was adequate and investigation into the availability of suitable couplings to assist brigades required. All reports received and sent to DFES.

Emerging Risks:

1. A flagged risk is the need for more robust mapping of support systems for community members with disabilities.
2. Inadequate communication conditions reported at the recent incident at McAlinden and while the STAND equipment is a win for Dinninup, the rejection of applications for Mayanup Hall and the Sporting Rec complex leaves these areas with existing communication vulnerabilities during power outages.

Updates, Projects, or Milestones:

1. NBN has confirmed the successful application for STAND Community Wi-Fi equipment to be installed at the Upper Blackwood Agricultural Showgrounds in Dinninup. This provides a vital communications hub for the community during emergencies.
2. Airstrip Infrastructure Upgrade (DBCA Partnership): DBCA is providing a sea container for the airstrip to house water bomber reloading equipment securely. Infrastructure includes solar power and foundations, which will also support responder welfare (shade, portable toilet setup, first aid storage).
3. Airstrip Water Security: Planning is underway for the installation of a new water tank to capture runoff from the existing hangar, increasing the available water supply for fire suppression.

A.10.1 SoBB ESO LEMC Report Q3 15 Jan 2026

10.2 VFRS Report – Ross Parker

Prevention and preparedness activities:

We have completed training such as updated life support training, pump operations, drafting and hose lay, mental health first aid.

Response activities conducted or supported:

We have responded to several vehicle accidents in the last few months plus an incident involving lithium batteries.

Emerging Risks:

Our brigade is still struggling with volunteer numbers which has affected our ability to send a crew. Our brigade will be ramping up recruitment again after the main fire season.

Updates, Projects, or Milestones:

Work has commenced on the upgrade to the station engine bay which will take a few months to complete which will allow our new truck to fit inside the building. Works should not impact our response to incidents

A.10.2 VFRS LEMC Agency Report 21.01.26 (003)

10.3 Shire Environmental Health Officer Report – Angela Hales

Prevention and preparedness activities:

1. Town Hall opened on heatwave days over the Christmas break
2. Measles news story and awareness article on website and Facebook
3. 1 new case of measles as at 23 Jan, 63 in previous year- exposure locations of DoH website.

Response activities conducted or supported:

NIL

Emerging Risks:

Local events in the previous quarter/ next quarter:

1. Country Music Muster - February 13-16th
2. Fox shoot – 20 February
3. Mayanup Camp draft – March 1

Updates, Projects, or Milestones:

Commencing the development of the Shire Public Health Plan

A.10.3 LEMC environmental Health report Feb 2026

10.4 SJAA Report – Angela Hales**Prevention and preparedness activities:**

NIL

Response activities conducted or supported:

Attendance at 2 minor MVA

Emerging Risks:

Local events in the next quarter:

1. Country Music Muster – 13th – 16th Feb 2026 approx 2000 – Ambulance onsite.
2. Campdraft – 28 Feb-3 March 2026 @ Mayanup approx. 500- Ambulance onsite
3. ANZAC Day – Boyup RSL – first aid only
4. Easter Rodeo – Double Barrel entertainment – Ambulance crews on site

Updates, Projects, or Milestones:

New MK7 ambulance arrived – 4WD on the back burner

A.10.4 LEMC St John report Feb 2026

10.5 DPIRD Report – Christine Reinke**Prevention and preparedness activities:**

DPIRD Preparedness Activities and Natural Hazard Season Review (2025–26) The Department, through its Emergency Management Directorate (EMD), is currently coordinating preparedness activities across the State in advance of the 2025 – 2026 natural hazard season (1 Nov 2025 – 31 Mar 2026). These activities include a review of existing seasonal arrangements, standard operating procedures (SOPs), and supporting documentation, along with the planning and delivery of regional emergency management workshops.

In parallel, DPIRD is undertaking a structured review of its natural hazard season preparedness and response arrangements. This review will assess the effectiveness, consistency, and sustainability of the department's current arrangements, including high-threat-period response, on-call coordinator

(OCC) coverage, seasonal training and briefings, and State-wide DEMC/LEMC representation.

The review will also examine alignment with State-level emergency management policy and DPIRD's responsibilities as a Hazard Management Agency and support agency under relevant hazard plans.

Stakeholder consultation will form a key component of this review, with input sought from DEMC and LEMC representatives, DPIRD Regional Leadership Networks, and relevant external stakeholders. Findings and recommendations will be presented to DPIRD Corporate Executive in mid-2026 to inform and implement improvements ahead of the 2026 - 2027 natural hazard season.

Learning & Development; DPIRD EM Preparedness Team is working through the emergency management training program for the 2025/2026 calendar year. Following SEMC endorsement (March 2025) of the revised State Support Plan of Animal Welfare in Emergencies (SSP-AWiE) – DPIRD has commenced planning an exercise to test the SSP-AWiE arrangements in accordance with State Emergency Management Policy. The Exercise will be a Desktop format and will be held in 2026.

Emergency Animal Disease (EAD) Preparedness: DPIRD has conducted several internal workshops focused on EAD preparedness across the preparedness, response, and recovery phases to build awareness and capability.

Response activities conducted or supported:

High Pathogenic Avian Influenza (HPAI) RESOLVED

Current status in WA: Absent- no known detections

Tomato brown rugose fruit virus RESOLVED

Current status in WA: Absent – no known detections

Khapra Beetle

Current status in WA: Absent – no known detections

Emerging Risks:

Polyphagous Shot-Hole Borer (PSHB)

PSHB has transitioned to management. If you have any queries or wish to be included in future correspondence, please email PSHB@dpiird.wa.gov.au

Updates, Projects, or Milestones:

DPIRD is the executor of the State Support Plan for Animal Welfare in Emergencies (AWiE). Please note the following important notices regarding AWiE for district and local representatives:

Please refer to DPIRD's animal welfare section of our website for resources, support, and contacts. Local governments can reach out to our Incident and Emergency Management Branch if they require advice and support for the development of their PAWE (contact emergencymanagement@dpiird.wa.gov.au).

DPIRD's Incident and Emergency Management Branch is undertaking preparedness and response activities where activated under the State Support Plan - Animal Welfare in Emergencies.

DPIRD is working with the SEMC to finalise responses to feedback on the proposed improvements to the State Support Plan - Animal Welfare in Emergencies. The review is scheduled to be finalised in late 2025.

A.10.5 DPIRD LEMC and DEMC report Q3

A.10.5.1 DPIRD EM Incident Overview

10.6 DFES DEMA Report – Melissa Howard

The Local Government Emergency Management Knowledge Hub (EM Hub) was launched on 30 October 2025. The EM Hub is a new online resource designed to support local governments in developing and maintaining their local emergency management arrangements.

The EM Hub is being delivered as part of the LEMA Improvement Program and is now available on the DFES website. It outlines local government roles and responsibilities under the Emergency Management Act 2005 and the State Emergency Management Framework, consolidating key information into a single, accessible platform. The EM Hub also provides direct links to essential documents and templates for further reference.

Designed for both new and experienced practitioners, the EM Hub is structured around the four phases of emergency management—Prevention, Preparedness, Response, and Recovery (PPRR)—with clear guidance and helpful tools in each section.

DFES Resilience and Recovery Strategy and Policy Team welcome your feedback on the EM Hub via Engage WA Emergency Management until 27 March 2026. For more information or questions, please contact the DFES Resilience and Recovery Strategy and Policy Team at recoverypolicy@dfes.wa.gov.au.

Erin Hutchins has accepted a secondment role with SEMC until December 2026. I, Melissa Howard will be the acting District Emergency Management Advisor until Erin's return.

As it's close to budget time for most Local Governments, I thought it be a timely reminder to mention available funding for emergency management activities that will be available to apply for in the 2026/27 financial year.

All West Australians Reducing Emergencies (AWARE) program

This competitive annual grant program aims to enhance West Australia's emergency management arrangements by investing in capacity building and preparedness activities at a local level. Only Western Australian local governments are eligible to apply for AWARE grants. Applications are expected to open July 2026. Applicants can apply for between \$2,500 and \$35,000 (no GST applied) per application including local level risk assessment projects. The grant request can only account for up to 75% of the total project cost, in-kind contributions are acceptable.

Mitigation Activity Fund Grants Program (MAFGP)

The Western Australian government has established the Mitigation Activity Fund Grants Program (MAFGP) to reduce bushfire hazards that present a high risk to assets throughout the State. The program supports local governments with endorsed Bushfire Risk Management Plans to treat bushfire risk in their communities on State land that they manage. Applications are expected to open in April 2026.

National Disaster Risk Reduction (NDRR) Grants Program

No further NDRR grant rounds will be conducted by WA.

In addition to funding, it's also perfect time of year to consider and plan for up-and-coming training opportunities for staff with emergency management roles. Western Australia Local Government Association (WALGA) offers the following courses.

Emergency Management for Local Government Leaders

Wednesday, 29 April 2026 In person 9:00AM - 4:30PM \$720.00 (plus GST) pp

Friday, 25 September 2026 In person 9:00AM - 4:30PM \$720.00 (plus GST) pp

Emergency Management Foundations for Local Government

Wednesday, 27 May 2026 In person 9:00AM - 4:30PM \$720.00 (plus GST) pp

Tuesday, 20 October 2026 In person 9:00AM - 4:30PM \$720.00 (plus GST) pp

Community Disaster Recovery

Thursday, 28 May 2026 In person 9:00AM - 4:30PM \$720.00 (plus GST) pp

Wednesday, 21 October 2026 In person 9:00AM - 4:30PM \$720.00 (plus GST) pp

Recovery Coordinators Course for Local Government – 2 Days in Person (Pre-req's apply)

Thursday, 25 June to Friday, 26 June 2026 9:00AM - 4:30PM \$1,130.00 (plus GST) pp

Monday, 30 November to Tuesday 1, December 2026 9:00AM - 4:30PM \$1,130.00 (plus GST) pp

District Officer (Nelson) Report

- The LSW Region has had a moderate fire season to date, with support being provided to the South West, Upper Great Southern and Great Southern DFES regions for level 2 and 3 incidents.
- Main response locally has been to Road Crash incidents
- Increasing response to support St John Ambulance for rescues and casualty lifts for hikers and trail riders
- Skills enhancement training is being scheduled over the next six months, including working at heights, basic life support, and casualty handling techniques.

Community Preparedness Advisor Report

- Ongoing promotion of My Emergency Plan, accessed through Emergency WA app or website. The WA community has completed 12,269 emergency plans in just 2 months. The Emergency WA app hit 362,949 downloads as at 27 January 2026.
 - 3 trained Community Engagement Facilitators in the shire.
- A.10.6 DFES DEMA Report Q3*

10.7 MRWA Report – Bruce Hancock

1. General

Main Roads South West Region is committed to supporting the relevant agencies involved in Emergencies and Incidents.

It has recently reviewed and restructured its resources to be more responsive to the increasing number of Emergencies and Incidents.

We endeavour to have a representative in attendance at the Oct-Dec and Apr-June LEMC meetings. We will also have a representative at the DEMC meetings and a minimum of 2 at any Exercise.

This ensures our sustainability, rapport and knowledge is spread through the team and does not become person dependent.

We have a Customer Information Centre which is resourced 24 hours a day. They can be contacted on 138 138 for all Emergencies and Incidents.

This team will immediately notify the region of any Emergency/Incident by contacting our 24hr on Call Duty Manager.

The Duty Manager will dispatch resources as required/requested to the Emergency/Incident.

Should the situation warrant, the Duty Manager will activate the On Call Incident Manager.

The Incident Manager may then take charge as the point of contact with IC for the Incident and will activate other resources as required.

2. Resources

2.1 Incident Managers

Main Roads South West Region has 6 Incident Managers (IM) that it can call upon to respond to, manage and support the IC.

Large complex Incidents involving a number of roads may require 2 x IM's to manage the Incident.

2.2 On Scene Liaison Officers

Main Roads South West Region has 8 On Scene Liaison Officers (OSLO) to call upon. The OSLO's are generally dispatched to an Incident to make first point of contact with the IC, assess the situation and report back to the MRWA Duty Manager or IM.

The OSLO's can also assist initially by implementing a VCP as required. They will also support our Vehicle Control Point (VCP) personnel when they are established for the duration of the Emergency/Incident.

2.3 Rapid Response Crews

Main Roads South West Region has 3 Rapid Response Crews (RRC) to call upon. The RRC's are a 2 person crew. They are designed to respond to Emergencies and Incidents and set up the initial VCP control with limited signage.

They will also support our Vehicle Control Point personnel as required.

2.4 Traffic Management Crews

These are contract resources, Main Roads South West Region generally has 3 of these crews engaged on a daily basis. Further to these crews Main Roads is able to call on additional crews from its Contract Traffic Control providers. There are 3 companies Main Roads generally uses but can also call on resources outside our Region depending on the scale and location of the Incident.

These crews form the backbone of our VCP resources. Initially Main Roads will operate crews on 12 hour shifts and if the Incident is likely to extend beyond 3 days will reduce the shifts to 8hrs to manage fatigue.

Each VCP would require 4 resources for a 12 hour shift and 6 resources for an 8 Hr shift.

A.10.7 MRWA LEMC Report Jan 2026

10.8 Bridgetown SES Report – Wayne Douglass

Prevention and preparedness activities:

Weekly training held Monday evenings.

Response activities conducted or supported:

Lake Jasper fire attended by unit personnel for loading water bombers and WebEOC support

Emerging Risks:

NIL

Updates, Projects, or Milestones:

NIL

A.10.8 SES LEMC Report Jan 2026

10.9 VBFB Report – Ben Thompson

Prevention and preparedness activities:

Firebreak inspections were completed early Dec. Some infringements have been handed out. Community has reacted well to the enforcement process, and most properties are maintaining compliance with the Notice.

Response activities conducted or supported:

SoBB Bushfire Brigades have attended some small incidents across the Shire and other neighbouring shires. The largest being the McAlinden Fire on 04 January. Communications in the area is still posing difficulties.

Emerging Risks:

NIL

Updates, Projects, or Milestones:

We are still looking into the acquisition of STARLINK units for select brigades.

10.10 Department of Communities – Emergency Relief Report – Renee Flaxman

Evacuation Centre Reviews:

Reviews of the LEMA documented Boyup Brook Evacuation Centres were on the completed 13th January, confirming:

- The Boyup Brook Town Hall as the Shire's current primary evacuation centre, noting that the Lesser Hall is to be removed from evacuation planning considerations (Council Chambers) and that showering facilities will need to be considered - particularly for longer term activations.
- Arrangements to be made to use Hockey Club ablutions if required.
- Boyup Brook Football Club as a secondary centre (pending upgrades to facilities), noting the facility is not suitable for larger and/or longer-term activations (due to multiple factors, including small size and maintaining of septic sewerage)
- Dinninup Hall as a secondary centre, noting distance from town (approx. 20km east Boyup Brook - Arthur Rd) making access to town amenities (supermarket, pharmacy etc) and night driving challenging
- Rylington Park, though unlikely to be used to be as an evacuation centre option (including not being disability accessible, safety risks – farming equipment and chemicals etc, distance from town – 27kms south west Boyup – Cranbrook Rd) is good alternate short term accommodation option if resources are limited.

Thank you to Donna Forsyth for providing support and assistance to complete the reviews.

Local Activations:

- Leschenault Leisure Centre was opened as an evacuation centre on 30th December 2026, with 5 evacuees attending the centre after the Binningup and Belvedere campgrounds were closed due to a bushfire.
- Roche Park Recreation Centre was activated as an evacuation centre on 21st

State Recovery Changes

- The Department of Communities has new roles and responsibilities under the State Emergency Management Arrangements for Recovery, following the changes endorsed by SEMC on 4 December 2025.

- To support implementation of these new roles, Communities is actively working with local governments, the Community Services Sector and relevant government agencies to understand the new State Recovery roles and responsibilities to support the delivery of local led recovery programs.
- Communities will participate in Local Government recovery planning and activities to ensure services are tailored to the needs and strengths of the community.
- Communities can provide support through a range of activities under the State Support Plan, either directly or in collaboration with State and Local partners, to deliver practical assistance, wellbeing services, and social supports.
- Communities ERS approach to recovery support considers the psychosocial impacts, complexity, and context of any hazard, ensuring assistance is tailored accordingly along with information and referral services to connect impacted individuals with appropriate assistance and resources.

Evacuation Centres

- The SEMC has the WA Community Evacuation in Emergencies Guideline open for Feedback until 20 February 2026. You can submit your comments through <https://engagewaem.com.au/evacuation-guideline>
- The review of community evacuation guidelines has highlighted the need for greater clarity on how evacuation centres are identified, activated, and managed.
- Communities' responsibility is to maintain a register of endorsed community facilities and ensure they are ready to be activated. In collaboration with local government, Communities reviews facilities regularly and manages service delivery within the centre once activated.
- During an emergency event, the Hazard Management Agency engages with Local Government and Communities to assess the risks of and activate an evacuation centre.
- As a suggestion for the LEMC, Communities and the Local Government can review and confirm the register of endorsed communities' facilities before the onset of each high threat season, to ensure they meet the needs of all Hazard Management Agencies.

High threat Season

- ERS is actively supporting communities during this high-threat season by assisting with evacuation centres, providing immediate accommodation, and coordinating early recovery planning in alignment with Local Government.
- ERS has commenced supporting community evacuations with the new Go Bags, with positive feedback received to date, noting the hygiene packs are popular to support people to freshen up, and the air bed, pillow and sleeping bag has been a welcome take home pack. January 2026, with 11 evacuees attending the centre, unable to return home.

11. Urgent Business

NIL

12. Next Meeting

Date	Activity	Venue
06/05/26	Q4 – SoBB LEMC Meeting	Boyup Brook - Chambers

13. Meeting Closure

There being no further business the meeting closed at ...pm.

Presiding Member

Date

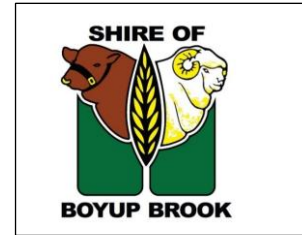
Action List from Meeting:

Item	Owner	Status	Comments
8.0 Contacts List	ESO	Completed	Melissa Howard – Acting DEMA – LSW. Details added to Contacts List..
9.4.1 Review Appendix 3: Boyup Brook Asset Register.	ESO		Create map books of Assets – include photos and maps to be included with appendix 3.
9.4.2 Review Appendix 4: Contacts and Resources Directory.	ESO		Committee suggested updates: Shire of Boyup Brook
9.4.2	ESO		Committee suggested updates: VFRS
9.4.2	ESO		Committee suggested updates: WAPOL
9.4.2	ESO		Committee suggested updates: WACHS-SW-Hospital
9.4.2	ESO		Committee suggested updates: New Section
9.4.2	ESO		Committee suggested updates: Contractors
9.4.2	ESO		Committee suggested updates: Aged Care
9.4.2	ESO		Committee suggested updates: Power, Water Roads
9.4.2	ESO		Committee suggested updates: Refreshments
9.4.3 Review Appendix 5: Terms of Reference & Emergency Management Policy	ESO		Terms of Reference to be developed as per the Local Emergency Management Committee Handbook To be tabled at next meeting.
9.5.1 Jayes Road Bridge Closure	ESO	Completed	Notice of Road closure shared with DFES and SJAA
9.5.1 Jayes Road Bridge Closure	ESO	Progressing	Map of detour routes to be developed or sourced for sharing with community on social media and signage
9.6 Review LEMC Business Plan	ESO	Progressing	ESO to develop Business plan draft for consultation and review at next LEMC.
9.7 Review Funding Opportunities:		Progressing	Development of an application for a comprehensive Shire Risk Assessment Review for submission to the next AWARE Program Funding opportunity in 2026.
9.7 Review Funding Opportunities:	ESO		Mobile or Fixed Generator for use at the Evacuation Centre/Sporting Complex upgrade.

Attachment 11.3

Date: 11 February 2026

To: Shire President
Deputy Shire President
Councillors
Community



Minutes – Rylington Park Committee Meeting

Minutes of Rylington Park Committee Meeting of the Shire of Boyup Brook held on 5 February 2026 at 7:30am.

A handwritten signature in black ink, appearing to read "Long", is written in a cursive style.

Leonard Long
Chief Executive Officer

Shire of Boyup Brook Corporate Values



Proactive

Embrace creativity, adaptability and continuous improvement seeking new ideas and solutions to address challenges and seize opportunities to ensure sustainability.



Leadership & Teamwork

Lead through collaboration, promote diversity, have pride in our work and partner with the community to achieve shared visions and aspirations.



Accountability & Integrity

Demonstrate respect, transparency, honesty and inclusivity in all interactions with the community.



Commitment

Build and share knowledge, act professionally and develop relationships that make a positive contribution to our community.



Engaging Community

Show respect, understanding and compassion for others and work collaboratively with community for better outcomes.





Charter of Rylington Park Institute for Agricultural Training and Research



This Charter confirms that the Rylington Park farming property, home of Rylington Park Institute for Agricultural Training and Research, will be held in trust by the Boyup Brook Shire to benefit the Boyup Brook community and for the use of agricultural training and research.

Rylington Park was gifted to the Shire of Boyup Brook by Mr Eric Farleigh in 1985 to be used for agricultural training and research as this will benefit the town and district as a whole. A quote from Mr Farleigh's last will and testament dated 8th June 1988 states:

"Without creating any specific trust it is my wish that my farming property be retained by the Shire of Boyup Brook for the benefit of persons within the Shire and for research purposes and that my farming records and other records are kept with my farming property."

Eric Farleigh 8th June 1988

The transfer of the farm was officially announced on 2nd November 1985 in order to coincide with a visit to Boyup Brook by the Governor of Western Australia.

After gifting the farm to the Shire, Mr Farleigh continued to live on Rylington Park until his death on 11th November 1988.

OBJECTIVES

The objectives for Rylington Park Institute for Agricultural Training and Research are to:

- Demonstrate good governance and leadership by behaving with integrity and being open and accountable.
- Be recognised as a leader in technology use, training, and sustainable practices.
- Develop, trial and demonstrate the latest agricultural practices and technologies.
- Develop and demonstrate sustainable farming practices to sustainably manage the farm for future generations.
- Deliver industry relevant training.
- Deliver enhanced skills development for the farming community.

ACTIVITIES

To achieve these objectives, the Rylington Park Institute for Agricultural Training and Research will undertake specific activities in the following areas:

- Develop and maintain active partnerships with educational, training and research institutions to conduct training and research in all aspects of agriculture and facilitate these learnings to be shared with the Boyup Brook community.
- Collaborate with local farmers, businesses and organisations to participate in trials and demonstrations.
- Host industry workshops and training days.
- Host rehabilitation and regeneration trials for disused gravel pits and other degraded land.
- Encourage the use of the Rylington Park facilities for broad community participation and involvement.
- Invest in maintenance and ongoing improvements to the farm and facilities to ensure continued use and relevance for future generations.
- Engage the community in annual field days.
- Provide support to the youth of Boyup Brook with agricultural scholarships.
- Contribute to community based projects and activities.
- Provide regular updates on Rylington Park activities to the Boyup Brook community.

Adopted by the Boyup Brook Shire Council on the 25th November 2021


Richard Walker
Shire President


Dale Putland
Chief Executive Officer



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Agenda

1. Declaration of opening

The Presiding Member declared the meeting open at 7:35am.

Acknowledgement of Traditional Custodians

We acknowledge and pay our respects to the Traditional Custodians of the land on which we meet and work.

Committee Meetings are public meetings.

Committee Members and staff risk being held personally liable if their comments are defamatory or breach any duty of confidentiality.

Statements made during Committee Meetings are solely those of the person making them. Nothing expressed at a Committee Meeting can be attributed to the Shire, unless it is adopted by a resolution of Council.

The Confirmed Minutes of a Committee Meeting are the official record of that Committee Meeting. Verbatim Minutes are not required.

Please make sure your mobiles are turned off or on silent for the duration of the Meeting.

This meeting will be audio-recorded and may be made publicly available on the Shire website.

2. Record of attendance

2.1 Attendance

Councillors

Shire President	Cr Helen O'Connell
Deputy Shire President	Cr Darren King
Councillors	Cr David Inglis

Prospective Community Members	Mr Richard Walker
	Mr Andy McElroy

Edith Cowan University	Prof Kerry Brown
------------------------	------------------

Council Officers

Chief Executive Officer
Executive Officer
Farm Working Manager

Leonard Long
Magdalena Le Grange
Peter Grainger

Observers / Public Members**2.2 Apologies**

Councillors

Cr Philip Moore
Cr Michael Wright

2.3 Approved leave of absence

Peter Grainger approved leave from 9/2/2026 to 13/3/2026, returning 16/3/2026.

2.4 Request for leave of absence

Nil

3. Deputations, petitions and presentations**3.1 Deputations**

Nil

3.2 Petitions

Nil

3.3 Presentations

Nil

4. Public question time**4.1 Response to previous public questions taken on notice**

Nil

4.2 Public question time

Nil

5. Declarations of interest**5.1 Financial and / or proximity interest**

Nil

5.2 Disclosures of impartiality interest that my cause conflict

Nil

6. Previous Committee Meeting Minutes / Out of Session Confirmation

6.1 Committee Meeting Minutes – 20 November 2025

Moved: Cr. Inglis

Seconded: Mr. Walker

Committee Decision RP 26/02/001

That the minutes of the Rylington Park Committee Meeting held on 20 November 2025 be confirmed as being a true and accurate record.

CARRIED 5/0

For: Cr O’Connell, Cr Inglis, Mr Walker, Mr McElroy, Cr King

Against: Nil

7. Reports of Officers

7.1 Chief Executive Officer

7.1.1 Rylington Park monthly activity report for December 2025	
File Ref:	Committees-Rylington Park
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Peter Grainger, Farm Working Manager
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	7.1.1A - Financials

Moved: Cr. King	Seconded: Mr. McElroy
Committee Decision RP 26/02/002	
That the Committee:	
<ol style="list-style-type: none"> Receive the monthly activity report for the Rylington Park Farm for December 2025. 	
CARRIED 5/0	
For: Cr O'Connell, Cr Inglis, Mr Walker, Mr McElroy, Cr King	
Against: Nil	

Summary

The monthly report is to provide the Committee with an update on the operations at Rylington Park.

Background

The Rylington Park Institute for Agricultural Training and Research, known as Rylington Park, is a key agricultural asset located 27km from Boyup Brook, in Mayanup.

This 650-hectare property was donated to the Shire of Boyup Brook in 1985 by Mr. Eric Farleigh for agricultural research and training, aimed at the betterment of the Boyup Brook community. Managed by the Shire, the property runs various agricultural programs, including shearing schools and fertiliser and seed trials.

It also offers scholarships to youth in agriculture and has a strategic relationship with Edith Cowan University for research and education, with the intent to share findings with the local farming community. Rylington

Park is committed to supporting the agricultural industry and the regional community through its various initiatives.

Report Detail

Weed Control

- Spot sprayed paddy melons.
- Sprayed around sheds.

Infrastructure and Equipment Maintenance

- Repairs to sheep yards.
- Ongoing fencing maintenance and cleared fallen trees branches from fences Jordon is doing a good job on all fencing.
- Cleaned all water troughs trough blocks.
- Greased FEL Hay Buggy.
- John Deere F.E.L in Afgri for repairs.
- Serviced feed out trailer.
- Cleaned out silos ready for harvest.
- Fumigated with Phos toxin silos with old seasons grain.
- Honda motor bike needs starter motor looked at. Needs servicing looking for a Mechanic to do it.

Crop Management

Nil

Livestock Sales

- XB lambs sold 608 average 48 kilos \$220 per head on farm.

Feed on Hand

- Barley 180 tonnes.
- Lupins 0 tonnes.
- Barley straw 125 Bales.
- Hay 450 bales.

Grain Sales

Nil

Feeding program

- Hay to all sheep.
- 1.5kg lupins per week per head lambs.
- 1kg barley per week per head ewes.

Livestock Handling and Management

- Drenched all the lambs.
 - Jetted all lambs and dirty ewes Extinosad.
 - Shore all the merino lambs.
-

- Treated Black tags ewes with flexvolt oral lice treatment.
 - Lick mineral blocks to all mobs.
 - Move weaner mobs as required to maximize paddock feed.
 - Treated sheep for fly strike.
 - Sorted sheep into age groups.
 - XB rams in 8.12.2025.
-
- White Suffolk Rams: 16 (Deaths 2 destroyed foot abscess).
 - Merino rams: 34 (Deaths 2 old age).
 - Merino Ewes: 2116 (Deaths 13 fly strike).
 - Merino Wethers 28.
 - Merino lambs ewe lambs 607 (Deaths 11 fly strike).
 - Merino wether lambs 507 (Deaths 11 fly strike).
 - XB lambs 112.
 - **TOTAL: 3420**

Wool Sales

- 16 bales


Shearing Schools, events

Nil

OHS

- Working through the check sheet for the farm.
- No incidents.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	Natural Environment
	Objective	Manage natural resources sustainably.
	Outcome	Work with key stakeholders to manage land, fire disease, pest animals and weeds.

Other Strategic Links

Nil

Statutory Environment

Nil

Sustainability and Risk Considerations

Economic – (Impact on the Economy of the Shire and Region)

Rylington Park contributes economically to both the Shire and Region by providing education and skill development in agriculture which can enhance the workforce, leading to more efficient and innovative farming practices.

Conducting agricultural research can lead to better farming techniques and increased productivity, positively impacting the local economy. The farm also hosting field days, and the event draws visitors locally and regionally which can stimulate local spending.

Offering scholarships encourages local youth to pursue careers in agriculture, potentially leading to a more skilled labour pool. Shearing schools support the sheep industry, vital for the local economy. These activities can lead to job creation, increased productivity, and the overall growth of Boyup Brook's agricultural sector.

Social – (Quality of life to community and / or affected landowners)

Rylington Park can impact the quality of life in the Boyup Brook community by enhancing access to agricultural training and education, boosting local economy through job creation and agricultural advancements.

The farm also brings community members together during events and field days, and through its training encourages young people to consider futures in agriculture, aiding in community retention.

Policy Implications

Nil

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
Moderate	<p>The Shire's risks regarding Rylington Park include costs of operating the farm and funding programs may not always be covered by revenue or grants. Fluctuations in agricultural markets can affect the farm's economic viability.</p> <p>Extreme weather events could impact farm operations and ensuring all farming practices meet regulatory standards.</p>

Consultation

Nil

Resource Implications

Financial

Attachment 7.1.1A – Financials.

Workforce

The position of farmhand has been filled.

End

7.1.2 Rylington Park Mobble management app	
File Ref:	Committees-Rylington Park
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Peter Grainger, Farm Working Manager
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. King

Seconded: Cr. Inglis

Committee Decision RP 26/02/003

That the Committee:

- 1. Note the Farm Working Managers verbal report (to be provided in writing by the Farm Working Manager) on the progress of updating the Mobble Management app.**
- 2. Farm Working Manager to provide report to Chief Executive Officer for next meeting.**

CARRIED 5/0

**For: Cr O’Connell, Cr Inglis, Mr Walker, Mr McElroy, Cr King
Against: Nil**

Summary

The Farm Working Manager is to provide the Committee with an update of updating the Mobble farm management app.

Background

The Committee at its meeting held on 20 November 2025 decided as follows:

“Moved: Cr. Inglis

Seconded: Cr. Wright

Committee Decision RP 25/11/041

That the Committee:

- 1. Request the Farm Working Manager to provide a further update on the progress of getting Mobble management app updated.*

CARRIED 7/0

*For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,
Mr Walker, Mr McElroy*

Against: Nil

The Committee at its meeting held on 8 October 2025 decided as follows:

“Moved: Mr A. McElroy Seconded: Cr. O’Connell

Committee Decision RP 25/10/028

That the Committee:

- 1. Note the discussion.*
- 2. Farm Working Manager to provide committee with update at the next Rylington Park Committee meeting.*

CARRIED 6/0


*For: Cr Walker, Cr O’Connell, Cr Inglis, Cr Wright, Cr King,
Mr McElroy
Against: Nil*

Report Detail

Mobble provides a central platform for managing livestock, paddocks, and on-farm operations. It allows users to map their entire property, including paddocks, water points and infrastructure, and track livestock through births, purchases, sales, treatments, and movements.

The app supports grazing management by recording days grazed and rested, stocking rates and paddock performance. It also captures important compliance and inventory information such as animal treatments, chemical use and feed levels. Mobble includes task management and team communication tools to keep staff aligned, and its offline capability ensures it can be used reliably in areas with limited connectivity.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	Natural Environment
	Objective	Manage natural resources sustainably.
	Outcome	Work with key stakeholders to manage land, fire disease, pest animals and weeds.

Other Strategic Links

Nil

Statutory Environment

Nil

Sustainability and Risk Considerations

Economic – (Impact on the Economy of the Shire and Region)

Using a farm management app can improve farm profitability by helping producers make better decisions about stocking, grazing and input use, reducing waste and boosting productivity. It saves time and labour by centralising records and tasks, strengthens compliance by keeping treatment and chemical records accurate, and lowers the risk of costly errors or penalties. Overall, it provides real-time information that supports smarter financial planning and more efficient day-to-day operations.

Social – (Quality of life to community and / or affected landowners)

Nil

Policy Implications

Nil

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
High	<p>Without a farm management app, the farm faces a higher risk of inefficiencies and errors due to relying on manual or inconsistent record-keeping. Important information such as livestock treatments, paddock history, stocking rates and chemical use may be incomplete or misplaced, increasing the chance of compliance breaches or audit issues.</p> <p>Decision-making may be less accurate without timely data, resulting in over- or under-grazing, reduced pasture performance and higher input costs. Overall, the absence of a structured system increases operational, financial and compliance risk for the business.</p>

Consultation

Nil

Resource Implications

Financial

Nil

Workforce

Nil

End

Committee Decision RP 25/10/027


That the Committee:

1. *Note the proposal and provide officers with the following further direction:*
 - a) ~~*The Rylington Park Working Farm Manager not to proceed with the business analysis as per the quote attached 7.1.3A. at this stage and undertake further investigations into the program.*~~
 - b) ~~*Rylington Park Working Farm Manager to proceed with the November shearing school and advise AWI the January school cannot be hosted by Rylington Park.*~~
 - c) ~~*Rylington Park Working Farm Manager to negotiate a new contract with AWI by 31 December going forward.*~~
 - d) *Rylington Park Working Farm Manager to obtain quotes from agronomist for a cropping plan.*
 - e) *Rylington Park Working Farm Manager to contact machinery dealership/supplier to invite them to demonstrate their harvesting and seeding machinery on Rylington Park.*
 - f) *Chief Executive Officer to investigate what operating models there are for the running of Rylington Park.*

CARRIED 6/0

*For: Cr Walker, Cr O’Connell, Cr Inglis, Cr Wright, Cr King,
Mr McElroy
Against: Nil”*

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	Natural Environment
	Objective	Manage natural resources sustainably.
	Outcome	Work with key stakeholders to manage land, fire disease, pest animals and weeds.

Other Strategic Links

Nil

Statutory Environment

Local Government Act 1995.

Sustainability and Risk Considerations

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

Policy Implications

Nil

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
High	Providing timeous responses / updates is imperative to ensure the smooth operations on Rylington Park.

Consultation

Nil

Resource Implications

Financial

Nil

Workforce

Nil

End

7.1.4 Update on Committee Decision and Requests of 20 November 2025	
File Ref:	Committees-Rylington Park
Previous Items:	RP 25/11/044(1)
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Mr. McElroy

Seconded: Cr. Inglis

Committee Decision RP 26/02/005

That the Committee:

- 1. Note the Farm Working Manager is to provide the committee with a written valuation for the sheep handler [Committee Decision RP 25/11/044(1)] at the next meeting.**

CARRIED 5/0

**For: Cr O’Connell, Cr Inglis, Mr Walker, Mr McElroy, Cr King
Against: Nil**

Summary

The Farm Working Manager is to provide the Committee with an update on the matters raised regarding Committee Decision RP 25/11/044.

Background

The Committee at its meeting held on 20 November 2025 decided as follows:

“Moved: Cr. Inglis

Seconded: Mr A. McElroy

Committee Decision RP 25/11/044

That the Committee:

- 1. Have the sheep handler valued.*
- 2. Sell the existing seeder and sheep handler.*
- 3. Purchase a seeder.*

CARRIED 7/0


For: Cr O’Connell, Cr King, Cr Moore, Cr Inglis, Cr Wright, Mr Walker,

*Mr McElroy
Against: Nil*

Report Detail

Nil

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	Natural Environment
	Objective	Manage natural resources sustainably.
	Outcome	Work with key stakeholders to manage land, fire disease, pest animals and weeds.

Other Strategic Links

Nil

Statutory Environment

Nil

Sustainability and Risk Considerations

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

Policy Implications

Policy C11 – Assets Management

Policy G9 – Purchasing

Policy G10 – Disposal of Property

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
High	Providing timeous responses / updates is imperative to ensure the smooth operations on Rylington Park.

Consultation

Nil

Resource Implications

Financial

Nil

Workforce

Nil

End

7.1.5 Update on proposed farmer well-being safety workshop	
File Ref:	Committees/Rylington Park
Previous Items:	RP 25/11/045(1)
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. Inglis

Seconded: Cr. King

Committee Decision RP 26/02/006

That the Committee:

- 1. Note the verbal update report (to be provided in writing by the Kerry Brown, Prof of Employment & Industry ECU) on the proposed workshop for farmer well-being safety to be run by the ECU [Committee Decision RP 25/11/045(1)].**

CARRIED 5/0

For: Cr O'Connell, Cr Inglis, Mr Walker, Mr McElroy, Cr King

Against: Nil

Summary

The Farm Working Manager is to provide the Committee with an update on the matters raised regarding Committee Decision RP 25/11/045.

Background

The Committee at its meeting held on 20 November 2025 decided as follows:

“Moved: Cr. King

Seconded: Cr. Wright

Committee Decision RP 25/11/045

That the Committee:

- 1. Supports the proposed workshop for farmer well-being safety to be run by the ECU.*

CARRIED 7/0


**For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,
Mr Walker, Mr McElroy**

*Against: Nil***Report Detail**

The workshop is to be organised for some time in February 2026. The timing would give ECU enough time to organise the workshop.

Marcus Cattani from ECU is a member of the WorkSafe WA Agriculture Safety Advisory Committee and recently visited the European farmer health and safety project, which has informed this project.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	Natural Environment
	Objective	Manage natural resources sustainably.
	Outcome	Work with key stakeholders to manage land, fire disease, pest animals and weeds.

Other Strategic Links

Nil

Statutory Environment

Nil

Sustainability and Risk Considerations**Economic** – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Hosting a farmer wellbeing and safety workshop provides practical tools to help farmers manage physical risks, mental health pressures, and the increasing demands of modern agriculture. It creates a trusted space for open conversations about stress, fatigue, and isolation, which are common challenges in rural communities. These workshops also promote safer work practices, reducing the likelihood of on-farm injuries and long-term health issues. By bringing farmers together, they strengthen peer networks and encourage early help-seeking and support. Ultimately, investing in wellbeing and safety supports more resilient farming businesses, families, and communities.

Policy Implications

Nil

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
High	Providing timeous responses / updates is imperative to ensure the smooth operations on Rylington Park.

Consultation

Nil

Resource Implications**Financial**

Nil

Workforce

Nil

End

7.1.6 Phase Out of Live Sheep Exports by Sea - transition assistance: Enhancing Market Demand Grants Program	
File Ref:	Committees-Rylington Park
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Mr. McElroy	Seconded: Cr. King
Committee Decision RP 26/02/007	
That the Committee:	
Amended motion	
<ol style="list-style-type: none"> Item laid on the table for the next committee meeting to allow the two members not present to be part of the discussion. 	
CARRIED 5/0 For: Cr O’Connell, Cr Inglis, Mr Walker, Mr McElroy, Cr King Against: Nil	
Original Motion:	
<ol style="list-style-type: none"> Nominates as the Rylington Park Committee representative on the Project Steering Committee. 	

Summary

The Committee is requested to consider appointing a representative on the Project Steering Committee.

Background

Edith Cowan University have been successful in being awarded the grant funded by the federal government under the Phase Out of Live Sheep Exports by Sea - transition assistance: Enhancing Market Demand Grants Program grant opportunity.

The project titled Sheep Industry Pivot - Diversifying Market Pathways to Enhance Demand for Australian Sheep Products was awarded funding for 2 years from 2026-2028.

Report Detail

The Federal Government has handed grants to Edith Cowan University and the Chamber of Commerce and Industry to develop new markets for WA sheep as the live export ban. About \$3.7 million was given to 12 organisations through the Government's \$139m live export trade.

Edith Cowan University (ECU) in collaboration with Rylington Park, will lead a two-year initiative to strengthen market demand and diversification for Australian sheep products in response to the live export phase-out. While the industry has undergone extensive consultation, there remains a need to identify commercially viable diversification pathways.

The project will focus on developing new value-added and by-product opportunities for domestic and international speciality markets. Key activities include a global competitor analysis benchmarking innovative products and an Industry-led Pivot Incubator Pilot with up to 10 producers and processors to trial diversification models. Combining applied market research, design-led collaboration, and real-world pilot implementation, the project will deliver actionable commercial insights, new product opportunities, and stronger industry capability to build a more resilient and adaptable Australia sheep industry.

The grant agreement is currently being negotiated with the department, with a view for execution late February 2026. The grant will run over approximately two years, starting from around March/April 2026, depending on finalisation of project contract.

The project plan involves the project team running an incubator (workshops and trial sites) at Rylington Park with sheep farmers, processors and distributors in late 2027.

Summary Project Stages:

Stage 1 (year 1):

- Global competitive review of international markets to identify potential novel products that suit the Australian Sheep Industry.

Stage 2 (year 1):

- From the review, identify 3-5 novel products in consultation with industry/farmers.


Stage 3 (year 2):

- Develop business cases for the products.

Stage 4 (year 2):

- Run a pivot incubator with up to 10 farmers, processors and distributors keen to embed any of the products into their existing offerings.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	Natural Environment
	Objective	Manage natural resources sustainably.
	Outcome	Work with key stakeholders to manage land, fire disease, pest animals and weeds.

Other Strategic Links

Nil

Statutory Environment

Nil

Sustainability and Risk Considerations**Economic** – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

Policy Implications

Nil

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
Moderate	It is important to nominate a representative to ensure the interests of Rylington Park are considered.

Consultation

Nil

Resource Implications**Financial**

Nil

Workforce

Nil

End

7.1.7 Repair of front-end loader	
File Ref:	Committees-Rylington Park
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	7.1.7A Service History 7.1.7B Repair quote

Moved: Cr. King	Seconded: Mr. McElroy
Committee Decision RP 26/02/008	
That the Committee recommends Council:	
<ol style="list-style-type: none"> 1. Approve the repair of the front-end loader with funds required for the repair being taken from the Rylington Park Operational Reserve. 	
CARRIED 5/0	
For: Cr O'Connell, Cr Inglis, Mr Walker, Mr McElroy, Cr King	
Against: Nil	

Summary

The committee is requested to consider the request to repair the front-end loader which is a vital machine on the farm.

Background


The current value (as is) of the front-end loader has been estimated to be \$10,000 by Afgri Equipment, with its estimated sale price post repairs \$35,000.

Report Detail

The front-end loader broke down late 2025. The machine was taken to Afgri Equipment to diagnose the problem and a quote to repair attached as Attachment 7.1.7B.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	Natural Environment
	Objective	Manage natural resources sustainably.

	Outcome	Work with key stakeholders to manage land, fire disease, pest animals and weeds.
---	----------------	--

Other Strategic Links

Nil

Statutory Environment

Nil

Sustainability and Risk Considerations**Economic** – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

Policy Implications

Nil

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
Moderate	Without an operational front-end loader, it will be very difficult for the Working Farm Manager to feed the sheep which could impact the animal's health.

Consultation

Nil

Resource Implications**Financial**

Nil

Workforce

Nil

 End

8. Members questions on notice

Nil

9. Late items / urgent business matters

Nil

10. General Business

Nil

11. Confidential Items of Business**11.1. Closure of Meeting to the Public**

Moved: Mr. Walker	Seconded: Cr. King
Committee Decision RP 26/02/009	
That the Committee:	
1. Proceed behind closed doors as per Section 5.23(2) of the <i>Local Government Act 1995</i>, to consider item 11.1.1.	
CARRIED 5/0	
For: Cr O’Connell, Cr Inglis, Mr Walker, Mr McElroy, Cr King	
Against: Nil	

11.1.1 Confidential Potential future operational models for Rylington Park	
File Ref:	Committees-Rylington Park
Previous Items:	Item 14.1.1 RP 25/11/050
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number:	Confidential

11.2 Proceed with the meeting in Public

Moved: Cr. Inglis	Seconded: Mr. McElroy
Committee Decision RP 26/02/015	
That the Committee:	
1. Proceed with the meeting in public.	
CARRIED 5/0	

**For: Cr O’Connell, Cr Inglis, Mr Walker, Mr McElroy, Cr King
Against: Nil**

12. Next meeting and closure

Next meeting to be held on 19 March 2026 at 7:30am in the Council Chambers.

There being no further business the meeting closed at 9:42am.

Presiding Member

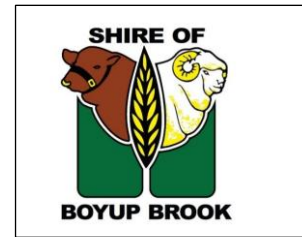
Date

Outstanding Committee Resolutions		
Res #	Resolution	Status
RP 24/03/024	<p>RYLINGTON PARK POTENTIAL SCHOOL PROGRAM - AUSTRALIAN CENTRE FOR STUDENT EQUITY AND SUCCESS (ACSES) FUNDING</p> <ol style="list-style-type: none"> 1. If successful, approves a contribution of \$20,000 towards the grant submission to Australian Centre for Student Equity and Success being prepared by Prof Brown. 2. The contribution approved in (1.) above is to be funded out of Councils Co-contribution reserve. <p><u>Prof Brown Update: 29 January 2025</u> While the grant outcome was advised as unsuccessful in the granting round in 2024, the team has been in discussion with ACSES to understand if a) if the project would be eligible to be considered for the new rolling grant system that replaced the annual call for projects b) whether the project could be considered with modification for funding. The responses have been positive so there has been further discussion about the changes required for the grant application and how these changes would support consideration for funding.</p>	On hold
RP 24/03/033	<p>PROPOSED HEMP TRIALS AT RYLINGTON PARK</p> <ol style="list-style-type: none"> 1. Supports the trials for growing Hemp on 1ha of land at Rylington Park. 2. Authorises the Chief Executive Officer to submit an application for the relevant Hemp Licence to the relevant department. <p><u>CEO Update 29 January 2025:</u> Application form has been completed, staff will be progressing with the application. Licence application paid for 28 February 2025.</p> <p>Relevant persons to provide:</p> <ol style="list-style-type: none"> 1. Police Clearance 2. Character references 	On Hold

Attachment 11.4

Date: 27 February 2026

To: Shire President
Deputy Shire President
Councillors
Community



Minutes – Audit, Risk and Improvement Committee Meeting

Minutes of Audit, Risk and Improvement Committee Meeting of the Shire of Boyup Brook held on 26 February 2026 at 12:30pm.

A handwritten signature in black ink, which appears to read "Leonard Long". The signature is written in a cursive style with a large, sweeping flourish at the end.

Leonard Long
Chief Executive Officer

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Agenda

1. Declaration of Opening

The Presiding Member declared the meeting open at 12:39 pm.

Acknowledgement of Traditional Custodians

We acknowledge and pay our respects to the Traditional Custodians of the land on which we meet and work.

Committee Meetings are public meetings.

Committee Members and staff risk being held personally liable if their comments are defamatory, or breach any duty of confidentiality.

Statements made during Committee Meetings are solely those of the person making them. Nothing expressed at a Committee Meeting can be attributed to the Shire, unless it is adopted by a resolution of Council.

The Confirmed Minutes of a Committee Meeting are the official record of that Committee Meeting. Verbatim Minutes are not required.

Please make sure your mobiles are turned off or on silent for the duration of the Meeting.

This meeting will be audio-recorded and made available for public access on the Shire Website.

2. Record of Attendance

2.1 Attendance

Councillors

Shire President

Deputy Shire President

Councillors

Cr Helen O'Connell

Cr Darren King

Cr Michael Wright

Council Officers

Chief Executive Officer

Executive Officer

Executive Manager Corporate Services

Manager Financial Services

Manager Community Services

Financial Consultant

Leonard Long

Magdalena Le Grange

Carolyn Mallett

Malcolm Armstrong

Nicola Jones

Darren Long

Observers / Public Members

Nil

2.2 Apologies

Councillor	Cr Philip Moore
Executive Manager Operational Services	Jason Forsyth

2.3 Non-attendance

Councillor	Cr David Inglis
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3. Public Question Time

3.1 Public Question Time

4. Declaration of Interest

4.1 Disclosures of Financial and / or Proximity Interest

4.2 Disclosure of Impartiality Interest that may cause conflict

5. Previous Committee Meeting Minutes

5.1 Committee Meeting Minutes – 29 January 2026

Moved: Seconded:

Officer Recommendation ARI 26/02/...

That the minutes of the Audit, Risk and Improvement Committee Meeting held on 29 January 2026 be confirmed as being a true and accurate record.

**.....
For:
Against:**

6. Reports of Officers

6.1 Executive Manager Corporate Services

6.1.1 Draft Long Term Financial Plan 2026/27-2035/36	
File Ref:	Enterprise Resource Planning - Long Term Financial Plan – 2026/27-2035/36
Previous Items:	<i>Item 8.2.8 Council Decision Res 102/18</i>
Applicant:	Nil
Author and Title:	Carolyn Mallett, Executive Manager Corporate Services
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number:	6.1.1A LTFP 2017/18 – 2026/27 6.1.1B Draft LTFP 2026/27-2035/36

<p>Moved: Seconded:</p> <p>Officer Recommendation ARI 26/02/...</p> <p>That the Audit, Risk and Improvement Committee recommend Council:</p> <ol style="list-style-type: none"> Receives the first draft of the Shire of Boyup Brook Long Term Financial Plan 2026/27 to 2035/36 for review, as presented in Attachment 6.1.1B and workshopped with the Committee 26 February 2026. <p style="text-align: right;">Absolute Majority (4)</p> <p style="text-align: right;">For:</p> <p style="text-align: right;">Against:</p>
--

Summary

To receive the first draft and workshop the Long Term Financial Plan (LTFP) for the period 2026/27 – 2035/36 as presented, prepared in accordance with the objectives set out in the Terms of Reference of the Audit, Risk and Improvement Committee adopted by Council on 30 January 2026.

This LTFP is intended to replace the previous Long Term Financial Plan 2017-2027, adopted by Council on 21 June 2018.

The purpose of the LTFP is to demonstrate Council’s financial approach to managing its operations in a responsible, transparent, and sustainable manner for the benefit of our residents, ratepayers, and stakeholders. The LTFP is an internal planning tool that supports Council’s broader strategic planning framework, particularly the Strategic Community Plan.

The Plan aligns community aspirations, strategic priorities and Council's financial capacity over the ten year period from 2026/27 to 2035/36.

The LTFP projects the Shire's financial position over the coming decade using a series of realistic and conservative financial assumptions. This financial modelling provides the Council with robust information to assess long term financial sustainability and appropriate funding arrangements are in place to support proposed capital projects, service delivery and discretionary initiatives.

The LTFP is a dynamic modelling tool that analyses financial trends over a ten-year horizon under a range of assumptions and demonstrates the impacts of current decisions on future financial sustainability.

There is an inherent risk that long term assumptions may change over time. This risk is mitigated through the annual review and update of the LTFP.

The LTFP is a ten-year rolling plan that informs Council Plans and allocates the resources required to achieve the Shire's priorities. It provides the basis for preparation of the annual budget and reflects known impacts from adopted plans, strategies and projects.

Background

The Audit, Risk and Improvement Committee plays a key role in supporting Council's long term financial sustainability and governance by reviewing the Long Term Financial Plan annually.

The LTFP does not commit Council to a future course of action. Where Council decisions differ from the assumptions contained within the plan, the impacts are to be assessed and the LTFP updated accordingly.

The *Local Government Act 1995* requires local governments in Western Australia to ensure good governance and to plan for the future of their districts (Section 5.56 (1)).

Section 19, Division 3, of the *Local Government (Administration) Regulations 1996* sets out the minimum requirements for a local government to 'plan for the future'.

Report Detail

The draft LTFP:

- Demonstrates the Shire's long term financial sustainability
- Allows for early identification of financial risks and pressures
- Shows linkages between strategic plans and financial outcomes

- Enhances transparency and accountability to the community.

The operating baseline was developed using the 2025/2026 budget, with one off expenditure and carryovers removed to identify the minimum revenue and expenditure required to maintain current service levels.

Strategic decisions have been incorporated for:

- Asset Management Program capital and operating projects
- Changes to existing services
- Loan repayments
- Transfers to reserves

The first draft of the LTFP incorporates planned expenditure from the following Programs, to establish the baseline revenue requirement:

- Infrastructure 10 Year Replacement Program 2026/27 – 2035/36
- Footpath 10 Year Replacement Program 2026/27 – 2035/36
- Plant 10 Year Replacement Program 2026/27 – 2035/36
- Operational Expenditure (including road network maintenance)

During the workshop, Councillors will consider and prioritise the funding implications of additional major strategic projects. The use of Reserves may be explored to support capital works and other priority initiatives.

The Shire manages one of the largest rural road networks in Western Australia, and increased demand has placed upward pressure on maintenance costs. Rating strategies to address the infrastructure funding gap will be reviewed during the workshop, including potential staged rate increases to reduce the asset management shortfall.

While inflation has moderated, the impacts of previous high inflation continue to be realised through contract renewals.

The LTFP is based on a zero balanced budget outcome for each year, to be confirmed through the annual budget process. Future estimates reflect current decisions and outline options to progressively close the gap between revenue and expenditure.

The Plan supports informed decision making, priority setting, cash flow management, asset planning and risk management. It also assists the Shire in responding to community growth or contraction.

Economic drivers influencing future service delivery and infrastructure costs have been considered. As trends change, their impacts will be incorporated through annual updates.

All assumptions are based on the best information available at the time of preparation. The draft ten-year Long Term Financial Plan is consistent with the Department of Local Government's guidelines for long term financial management planning.

Assumptions

The following outlines the major financial assumptions applied in the preparation of the draft Long Term Financial Plan (LTFP).

- Unless otherwise indicated through approved or proposed initiatives, current service delivery levels are maintained.
- All income and expenditure items have been escalated over the life of the Plan using relevant indexation rates.
- A rate increase of 9.5% for both GRV and UV properties has been applied in Year 1. The proposed rate increase makes provision for the likely financial impact of the decision by the Forrest Products Commission (FPC) not to pay Shire rates, equivalent to approximately a 3% rate increase, should that decision not be reversed. This is followed by 8% per annum for the remaining years of the Plan, forming part of the long term strategy to progressively close the asset management funding gap.
- Employment costs have been escalated by between 4.0% and 4.75%, in line with the current Industrial Agreement and estimated CPI.
- Perth Consumer Price Index (CPI) and Local Government Cost Index (LGCI) have been conservatively estimated and applied to all other operating and capital cost increases.

Employment Expenses

Increases in employment expenses are driven by three main factors:

1. Increases contained in industrial agreements;
2. Increases in Industry Awards;
3. The Superannuation guarantee has now stabilised to 12%.

Additional pressures include ongoing challenges in attracting and retaining staff, as well as increased difficulty for employees in securing suitable accommodation within the district.

Materials and Contracts

Increases in materials and contract costs are generally aligned with the Local Government Cost Index (LGCI), which is forecast to slow to an annual increase of 3.20%. However, several key materials and service inputs have continued to rise well above inflation.

This places pressure on the Shire's ability to maintain current service delivery standards and deliver the planned capital works program within forecast funding levels. A conservative assumption has been adopted that these higher increases represent a transitional period and will moderate in future years. All cost movements will be closely monitored and reviewed annually through updates to the LTFP.

Utility Charges

Utility charges have been modelled to increase annually over the life of the Plan as follows:

- Electricity 3.5% per annum
- Water 2.5% per annum

Loan Borrowings and Repayments

Loan repayments are based on existing loan schedules, together with estimates for any future borrowings included in the Plan.

The LTFP includes a loan borrowing of \$2 million for the Recreation Emergency Evacuation Facility upgrade.

It is further proposed that any future land sale proceeds be transferred to Reserves, in accordance with Council direction.

Reserve Transfers

Transfers to Reserves have been modelled in line with the existing reserve movements contained in the 2025/26 budget.

Interest earned on Reserve balances has been calculated at 3% per annum and is assumed to be reinvested back into the respective reserves.

Rate Revenue

Draft rate increases of 9.5% for both GRV and UV properties have been applied in the first year to support a significant pipeline of capital and renewal projects. The proposed rate increase also makes provision for the likely financial impact of the decision by the Forrest Products Commission (FPC) not to pay Shire rates, equivalent to approximately a 3% rate increase, should that decision not be reversed,

For the remaining years of the Plan, a reduced annual increase of 8% has been modelled, forming part of a long term strategy to progressively close the asset management funding gap.

It is estimated that the additional revenue generated will be required primarily to meet rising construction, renewal and material costs to maintain the Shire's existing asset base.

Operating Grants

An annual increase of 1% has been applied to operating grant income across all years of the Plan.

While future grant funding remains uncertain and subject to political and economic conditions, this conservative assumption allows for modest indexation to reflect general inflationary pressures.

Fees and Charges

Fees and charges over which Council has discretion have been modelled to increase by 3% per annum across all years of the Plan.

This assumption is guided by the Perth Consumer Price Index (CPI) and reflects a moderate and sustainable approach to cost recovery while minimising impacts on users.

Capital Grants

Road grants from the Regional Roads Group have been modelled to increase by 1% per annum above current funding levels for the life of the Plan. As this funding is allocated through a competitive annual application process for specific projects, actual grants may vary significantly from year to year.

Roads to Recovery funding has also been estimated to increase by 1% per annum across the life of the Plan.

Many capital projects within the LTFP are reliant on external grant funding. Should this funding not be secured, project scopes may need to be reviewed, alternative funding sources identified, or projects deferred.


Capital Expenditure

Capital expenditure is based on the Shire's Asset Management Plans and has been escalated by 1% per annum in line with depreciation assumptions.

Road expenditure reflects existing annual allocations and has been increased in line with expected inflation. Additional funding is forecast over the life of the Plan to help address the asset management gap, particularly for rural road re-sheeting.

The capital works program has been developed with regard to funding sources and asset classification (renewal, upgrade, or new). As noted above, several key infrastructure projects are highly dependent on external grant funding. If these funds are not received at the levels assumed, project scopes will need to be revised, or delivery deferred until alternative funding is secured.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	Governance and Organisation
	Objective	Demonstrate effective leadership, advocacy and governance.
	Outcome	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

Other Strategic Links

Shire of Boyup Brook Strategic Community Plan 2021-2031.

Statutory Environment

- *Local Government Act 1995 (as amended by the Local Government Amendment Act 2024)*
- *Local Government (Administration) Regulations 1996*

Local Government Act 1995

S5.56 Planning for the future

- (1) A local government is to plan for the future of the district
- (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

S6.2 Local Government to prepare annual budget

- (3) In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 ...

Local Government (Administration) Regulations 1996

Division 3 – Planning for the future

R19C Strategic community plans, requirements for (Act s. 5.56)

- (5) In making or reviewing a strategic community plan, a local government is to have regard to — In making or reviewing a strategic community plan, a local government is to have regard to —

- (a) the capacity of its current resources and the anticipated capacity of its future resources; and

Sustainability and Risk Consideration

Economic – (Impact on the Economy of the Shire and Region)

The final LTFP confirms that the Shire of Boyup Brook is sustainable while supported by federal operating and state and federal infrastructure grants.

Social – (Quality of life to community and / or affected landowners)

The LTFP aligns with the Shire of Boyup Brook Community Strategic Plan.

Policy Implications

Policy Manual – Policy C11 – Assets Management.

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk Level	Comment
Moderate	The Long-Term Financial Plan will be used for planning future annual budgets and assessing the future financial sustainability and therefore it is important that the estimates are based on the appropriate and relevant assumptions.

Consultation

- Darren Long (DL Consulting)
- Chief Executive Officer
- Executive Management Team

Several workshops were held with Executive Managers to go through the core scenarios and assumptions.

The Strategic Community Plan 2021-2031 and Asset Management Plans have been referenced in developing the plan.

Workshop with Councillors forms part of this Committee Meeting.

Resource Implications

Financial

While adoption of the LTFP does not in itself create a financial commitment, the annual budget will be developed in accordance with the first year of the Plan. The LTFP also documents the Shire's long term financial sustainability position and the financial impacts of the assumptions used over the ten-year period.

Workforce

Nil

End

7. Closure

Quorum was not reached and the meeting did not progress. Meeting closed at 12:40pm.

Presiding Member

Date

Date: 31 March 2026

To: Shire President
Deputy Shire President
Councillors
Community Members



Minutes – Rylington Park Committee Meeting

Minutes of Rylington Park Committee Meeting of the Shire of Boyup Brook held on 26 March 2026 at 4:30pm.

A handwritten signature in black ink, appearing to read "Long", written in a cursive style.

Leonard Long
Chief Executive Officer

Shire of Boyup Brook Corporate Values



Proactive

Embrace creativity, adaptability and continuous improvement seeking new ideas and solutions to address challenges and seize opportunities to ensure sustainability.



Leadership & Teamwork

Lead through collaboration, promote diversity, have pride in our work and partner with the community to achieve shared visions and aspirations.



Accountability & Integrity

Demonstrate respect, transparency, honesty and inclusivity in all interactions with the community.



Commitment

Build and share knowledge, act professionally and develop relationships that make a positive contribution to our community.



Engaging Community

Show respect, understanding and compassion for others and work collaboratively with community for better outcomes.





Charter of Rylington Park Institute for Agricultural Training and Research



This Charter confirms that the Rylington Park farming property, home of Rylington Park Institute for Agricultural Training and Research, will be held in trust by the Boyup Brook Shire to benefit the Boyup Brook community and for the use of agricultural training and research.

Rylington Park was gifted to the Shire of Boyup Brook by Mr Eric Farleigh in 1985 to be used for agricultural training and research as this will benefit the town and district as a whole. A quote from Mr Farleigh's last will and testament dated 8th June 1988 states:

"Without creating any specific trust it is my wish that my farming property be retained by the Shire of Boyup Brook for the benefit of persons within the Shire and for research purposes and that my farming records and other records are kept with my farming property."

Eric Farleigh 8th June 1988

The transfer of the farm was officially announced on 2nd November 1985 in order to coincide with a visit to Boyup Brook by the Governor of Western Australia.

After gifting the farm to the Shire, Mr Farleigh continued to live on Rylington Park until his death on 11th November 1988.

OBJECTIVES

The objectives for Rylington Park Institute for Agricultural Training and Research are to:

- Demonstrate good governance and leadership by behaving with integrity and being open and accountable.
- Be recognised as a leader in technology use, training, and sustainable practices.
- Develop, trial and demonstrate the latest agricultural practices and technologies.
- Develop and demonstrate sustainable farming practices to sustainably manage the farm for future generations.
- Deliver industry relevant training.
- Deliver enhanced skills development for the farming community.

ACTIVITIES

To achieve these objectives, the Rylington Park Institute for Agricultural Training and Research will undertake specific activities in the following areas:

- Develop and maintain active partnerships with educational, training and research institutions to conduct training and research in all aspects of agriculture and facilitate these learnings to be shared with the Boyup Brook community.
- Collaborate with local farmers, businesses and organisations to participate in trials and demonstrations.
- Host industry workshops and training days.
- Host rehabilitation and regeneration trials for disused gravel pits and other degraded land.
- Encourage the use of the Rylington Park facilities for broad community participation and involvement.
- Invest in maintenance and ongoing improvements to the farm and facilities to ensure continued use and relevance for future generations.
- Engage the community in annual field days.
- Provide support to the youth of Boyup Brook with agricultural scholarships.
- Contribute to community based projects and activities.
- Provide regular updates on Rylington Park activities to the Boyup Brook community.

Adopted by the Boyup Brook Shire Council on the 25th November 2021


Richard Walker
Shire President


Dale Putland
Chief Executive Officer



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Agenda

1. Declaration of opening

The Presiding Member declared the meeting open at 4:30pm.

Acknowledgement of Traditional Custodians

We acknowledge and pay our respects to the Traditional Custodians of the land on which we meet and work.

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This meeting will be audio-recorded and may be made publicly available on the Shire website.

2. Record of attendance

2.1 Attendance

Councillors

Shire President
Deputy Shire President
Councillors

Cr Helen O'Connell
Cr Darren King
Cr David Inglis
Cr Philip Moore
Cr Michael Wright

Community Members

Mr Richard Walker
Mr Andy McElroy

Council Officers

Chief Executive Officer	Leonard Long
Executive Manager Operational Services	Carolyn Mallett
Manager Financial Services	Malcolm Armstrong
Executive Officer	Magdalena Le Grange

Observers / Public Members

Nil

2.2 Apologies

Edith Cowan University	Prof Kerry Brown
------------------------	------------------

2.3 Approved leave of absence

Nil

2.4 Request for leave of absence

Nil

3. Deputations, petitions and presentations

3.1 Deputations

Nil

3.2 Petitions

Nil

3.3 Presentations

Roberto Busi and Daniel Real from the Department of Primary Industries and Regional Development (DPIRD) presented via MS Teams on what species to be sown, reps, plot sizes etc. The overall focus is climate resilient / profitable (annual and perennial) pasture species grown as mixtures and soil health.

Professor Phillip Nichols from the University of Western Australia (UWA) presented via MS Teams on sub clover breeding at Rylington Park.

The proposals will be considered in Item 6.1.1 Proposed Trial by the Department Primary Industries and Regional Development on Climate-Smart Agriculture and sub clover breeding by the UWA.

4. Declarations of interest**4.1 Financial and / or proximity interest**

Nil

4.2 Disclosures of impartiality interest that may cause conflict

Nil

5. Previous Committee Meeting Minutes / Out of Session Confirmation**5.1 Committee Meeting Minutes – 5 February 2026****Moved: Cr. King****Seconded: Cr. Inglis****Committee Decision RP 26/03/016****That the minutes of the Rylington Park Committee Meeting held on 5 February 2026 be confirmed as being a true and accurate record.****CARRIED 7/0****For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,
Mr. Walker, Mr. McElroy****Against: Nil****6. Reports of Officers****6.1 Chief Executive Officer****6.1.1 Proposed Trial by the Department of Primary Industries and Regional Development on Climate-Smart Agriculture**

File Ref:	Committees/Rylington Park
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. Inglis**Seconded: Cr. Wright****Committee Decision RP 26/03/017****That the Committee suspend Standing Orders as per clause 15.6 of the Standing Orders Local Law No. 1 to allow free and open discussion on the matter.****CARRIED 7/0**

**For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,
Mr. Walker, Mr. McElroy
Against: Nil**

Moved: Mr. Walker Seconded: Cr. Wright

Committee Decision RP 26/03/018

That the Committee resume Standing Orders as per clause 15.6 of the Standing Orders Local Law No. 1.

**CARRIED 7/0
For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,
Mr. Walker, Mr. McElroy
Against: Nil**

Moved: Cr. Inglis Seconded: Mr. Walker

Committee Decision RP 26/03/019

That the Committee Recommend to Council:

- 1. Receives the request from the University of Western Australia, with technical support from the Department of Primary Industries and Regional Development, to establish a Climate-Smart Agriculture field trial at Rylington Park for the 2026 and 2027 seasons, with an option to extend into 2028.**
- 2. Supports in principle the establishment of the proposed field trial at Rylington Park, subject to:**
 - a) confirmation that the proposed trial area does not conflict with any existing or proposed lease, licence, operational use or Council-approved future use of the land;**
 - b) the execution of a formal written agreement to the satisfaction of the Chief Executive Officer setting out the respective responsibilities of the parties, including access, insurance, public liability, work health and safety, site management, rehabilitation, and indemnity provisions;**
 - c) all costs associated with establishment, operation, maintenance, signage, removal and rehabilitation of the trial area being met by the proponent unless otherwise approved by Council; and**
 - d) any required statutory approvals, internal approvals, biosecurity controls and operational clearances being obtained prior to commencement.**

3. Authorises the Chief Executive Officer to negotiate the terms and conditions of access and prepare the necessary documentation for Council consideration or execution, as appropriate.

CARRIED 7/0

**For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,
Mr. Walker, Mr. McElroy
Against: Nil**

Summary

A request has been received in relation to the possible establishment of a field trial at Rylington Park as part of the federally funded Climate-Smart Agriculture Program – Partnerships and Innovation. The proposed trial would be led by the University of Western Australia, with technical support and assistance from the Department of Primary Industries and Regional Development.

The trial is intended to examine pasture diversification and management practices to improve climate resistance and resilience. It is proposed that the trial operate during the 2026 and 2027 seasons, with a potential extension into 2028.

This report seeks the Committee's consideration of the request and recommends that the Committee provide in-principle support, subject to appropriate governance, legal, operational and risk management requirements being satisfied.

Background

The Shire has been approached regarding the potential use of Rylington Park for a small scale agricultural field trial as part of a federally funded project. The project forms part of the Climate-Smart Agriculture Program – Partnerships and Innovation and is focused on identifying pasture systems and management approaches that may improve resilience to changing climatic conditions.

The proponents have advised that similar trials were established at Busselton and Warner Glen in 2025 with positive extension outcomes, and that comparable trials have been operating at Katanning and Manjimup since 2024. It is anticipated that the proposed Rylington Park trial would generate interest among local farmers and producers in the district and may provide broader regional learning opportunities.

The proposed trial would consist of a small plot experiment of up to four treatments with four replicates, with individual plot sizes of approximately 15 square metres and a total area of around 300 square metres. The trial would compare different pasture mixes, including annual species, increasing proportions of perennial species, and one treatment representing current local farmer practice.

Report Detail

The request presents a potential opportunity for Rylington Park to be used in a way that supports agricultural innovation, local industry engagement and broader land management learning outcomes. Given the scale of the proposed trial, being approximately 300 square metres in total, the physical land area required is relatively modest. Subject to suitable site selection, the proposal would appear capable of being accommodated without significant land take.

The involvement of the University of Western Australia and the Department of Primary Industries and Regional Development gives the project a degree of technical credibility and suggests that the trial may have practical value for local producers. The focus on pasture diversification and climate resilience is also relevant to agricultural production in the Boyup Brook district, where seasonal variability and long-term climate pressures continue to influence farm management practices.


Notwithstanding the potential merits of the proposal, the Committee should ensure that any access to or use of Rylington Park is properly authorised and documented. In particular, the Committee should be satisfied that the proposed trial does not conflict with any current or intended future use of the property, including any leasing, community use, operational requirements or strategic direction previously determined by Council. If the land is to be made available, this should occur under a formal written agreement setting out matters such as:


- the exact location and size of the trial area;
- the term of occupation and any extension arrangements;
- responsibility for establishment, maintenance, weed and pest control, fencing and signage;
- biosecurity requirements;
- insurance and indemnity obligations;
- access arrangements for staff, contractors and visitors;
- rehabilitation and reinstatement of the site upon completion; and
- treatment of any infrastructure, materials or improvements associated with the trial.

As Rylington Park is a Shire controlled property, the appropriate process would be for Committee (with delegated authority) to first determine whether it is supportive in principle of the use of the land for this purpose. If so, the matter can then be progressed administratively through site assessment, internal operational review and the preparation of a suitable access or licence agreement, depending on the final legal form considered appropriate.

Given that the trial is proposed to run over more than one season, and potentially for up to three years, it is appropriate that the Committee provide a clear direction on the use of the land rather than the matter being dealt with informally. This will ensure proper governance, transparency and protection of the Shire's interests.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	Natural Environment
	Outcome	Manage natural resources sustainability.
	Objective	Improve water security and drought proofing measures.

	Key Imperatives	Economic Development
	Outcome	Be a business friendly Shire and create conditions for economic growth.
	Objective	Partner with key stakeholders and support development of industry/business incubation, innovation and entrepreneurship using a planned approach.

Other Strategic Links

Any approval should be considered in the context of Council's future intentions for Rylington Park and any broader strategic decisions regarding the use, leasing, management or development of the property.

Statutory Environment

As the proposal involves the use of Shire-managed land, Committee must ensure that any access or occupation is properly authorised and documented in accordance with the Shire's governance framework and any applicable legislative requirements.

Depending on the final form of occupation and the duration and exclusivity of use, the arrangement may require documentation by way of licence, access agreement or other formal instrument. Any agreement should be reviewed to ensure that it adequately protects the Shire's legal and financial

interests and addresses public liability, indemnity, insurance, work health and safety and site rehabilitation obligations.

If the proposal proceeds, the proponent must also ensure compliance with any relevant statutory, environmental, biosecurity and operational requirements applicable to the trial activities.

Sustainability and Risk Considerations

Economic – (Impact on the Economy of the Shire and Region)

The proposed trial has the potential to provide indirect economic benefit to the Shire and broader region by contributing to improved pasture management knowledge and climate resilience for local farming enterprises. It may also generate local interest and engagement from producers seeking practical information on pasture diversification and seasonal resilience.

Social – (Quality of life to community and / or affected landowners)

The trial may have a positive social benefit through knowledge sharing, agricultural extension and community confidence in Rylington Park being used for constructive and regionally relevant purposes. Provided the trial is appropriately managed and does not interfere with surrounding land uses, adverse social impacts are expected to be minimal.

Policy Implications

Nil

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
Moderate	The key risks relate to unauthorised use of Shire land, unclear allocation of responsibilities, public liability exposure, site disturbance, weed or biosecurity issues, and potential conflict with future intended use of Rylington Park. These risks can be significantly reduced by ensuring that the Committee only grants in-principle approval at this stage, with any final access subject to a formal written agreement, appropriate insurance, clear site boundaries, operational controls and rehabilitation requirements.

Consultation

Initial consultation has occurred through correspondence from the proponent seeking advice regarding the appropriate process and approval pathway for the proposed trial.

Should the Committee support the proposal in principle, further consultation would be undertaken internally to confirm site suitability, operational implications and any interaction with existing or proposed uses of Rylington Park.

Resource Implications

Financial

At this stage, no direct cost to the Shire is proposed. Any approval should be conditional upon all costs associated with the field trial, including establishment, maintenance, management, signage and site rehabilitation, being met by the proponent unless otherwise approved by Council.

Workforce

Administrative officer time will be required to assess the proposal, identify a suitable site if supported, and prepare the necessary agreement documentation.

This is not expected to be significant provided the project remains modest in scale.

End

Against: Nil

Edith Cowan University have been successful in being awarded the grant funded by the federal government under the Phase Out of Live Sheep Exports by Sea - transition assistance: Enhancing Market Demand Grants Program grant opportunity.

The project titled Sheep Industry Pivot - Diversifying Market Pathways to Enhance Demand for Australian Sheep Products was awarded funding for two years commencing in 2026.

Report Detail

The Federal Government has handed grants to Edith Cowan University and the Chamber of Commerce and Industry to develop new markets for WA sheep in response to the live export ban. About \$3.7 million was given to 12 organisations through the Government's \$139m live export trade.

Edith Cowan University (ECU) in collaboration with Rylington Park, will lead a two-year initiative to strengthen market demand and diversification for Australian sheep products in response to the live export phase out. While the industry has undergone extensive consultation, there remains a need to identify commercially viable diversification pathways.

The project will focus on developing new value added and by product opportunities for domestic and international speciality markets. Key activities include a global competitor analysis benchmarking innovative products and an Industry led Pivot Incubator Pilot with up to 10 producers and processors to trial diversification models. Combining applied market research, design led collaboration, and real-world pilot implementation, the project will deliver actionable commercial insights, new product opportunities, and stronger industry capability to build a more resilient and adaptable Australian sheep industry.

The grant agreement is currently being negotiated with the department, with a view for execution late February 2026. The grant will run over approximately two years, starting from around March/April 2026, depending on finalisation of project contract.

The project plan involves the project team running an incubator (workshops and trial sites) at Rylington Park with sheep farmers, processors and distributors in late 2027.

Summary Project Stages:

Stage 1 (year 1):

- Global competitive review of international markets to identify potential novel products that suit the Australian Sheep Industry.

Stage 2 (year 1):

- From the review, identify 3-5 novel products in consultation with industry/farmers.


Stage 3 (year 2):

- Develop business cases for the products.

Stage 4 (year 2):

- Run a pivot incubator with up to 10 farmers, processors and distributors keen to embed any of the products into their existing offerings.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	Natural Environment
	Objective	Manage natural resources sustainably.
	Outcome	Work with key stakeholders to manage land, fire disease, pest animals and weeds.

Other Strategic Links

Nil

Statutory Environment

Nil

Sustainability and Risk Considerations**Economic** – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

Policy Implications

Nil

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
Moderate	It is important to nominate a representative to ensure the interests of Rylington Park are considered.

Consultation

Nil

Resource Implications

Financial

Nil

Workforce

Nil

End

6.1.3 Rylington Park – Storm in a Teacup 2026	
File Ref:	Committees/Rylington Park
Previous Items:	<i>Committee Decision RP 25/11/037</i>
Applicant:	Nil
Author and Title:	Nicki Jones, Manager Community Services
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	6.1.3A Email from CMCBB

Moved: Mr. Walker	Seconded: Cr. Inglis
Committee Decision RP 26/03/021	
That the Committee:	
<ol style="list-style-type: none"> 1. Accepts the Country Music Club of Boyup Brook Inc. proposal to facilitate the annual Storm in a Teacup event. 	
CARRIED 7/0	
For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr. Walker, Mr. McElroy	
Against: Nil	

Summary

At the Committee Meeting held on 20 November 2025, the CEO was requested to advertise the Storm in a Teacup event for community groups to potentially facilitate. This was advertised in the December 2025 edition of the Boyup Brook Gazette and resulted in two organisations making initial enquiries with one submitting a formal Expression of Interest.

“Moved: Cr. Inglis

Seconded: Cr. Wright

Committee Decision RP 25/11/037

That the Committee:

- 1. Request the CEO to advertise the Storm in a Teacup event for potential groups to take over the running of the event in 2026.*

CARRIED 7/0

For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy
Against: Nil”

Background

The Rylington Park Institute for Agricultural Training and Research (Rylington Park) is located 27km from Boyup Brook town site on the Boyup Brook – Cranbrook Road in Mayanup.

The 650-hectare property was gifted to the Shire of Boyup Brook in 1985 by the late Mr Eric Farleigh for research and training in agriculture, and for the betterment of Boyup Brook.

The property is managed by the Shire of Boyup, who employ staff to operate the farm, host shearing schools and coordinate fertiliser and seed trials on the property.

Rylington Park host field days each year, which include ‘Storm in a Teacup’ Women’s Day in March and the annual Field Day in September.

The Charter of The Rylington Park Institute for Agricultural Training and Research was adopted by Council in November 2021 to confirm the Rylington Park farming property, home of The Rylington Park Institute for Agricultural Training and Research, will be held in trust by the Boyup Brook Shire to benefit the Boyup Brook community and for the use of agricultural training and research.

Report Detail

At the Committee Meeting held on 20 November 2025, the CEO was requested to advertise the Storm in a Teacup event to identify community groups interested in facilitating the event. The opportunity was advertised in the December 2025 edition of the Boyup Brook Gazette, which resulted in two organisations making initial enquiries. These were the Country Music Club of Boyup Brook Inc (CMCBB) and the Boyup Brook Community Resource Centre (BBCRC).

Both organisations were provided with the same information and invited to seek clarification or request further details. The BBCRC indicated they may be interested in coordinating the event with additional groups physically running the event. The BBCRC has not made any further enquiries. The CMCBB however, has submitted a written response expressing interest in facilitating the event.

In their submission, the CMCBB have requested:

- Access for Erlanda Deas to existing information and knowledge relating to the delivery of the event
- An in-kind contribution for the hire of Shire facilities

- An in-kind contribution of tables and chairs.

The CMCBB has a long history of facilitating events, most notably the annual Country Music Muster (formerly the Country Music Festival), with 2027 marking its 40th year. The Club has delivered this major event for the past 40 years, with the only cancellation occurring in 2022 due to the COVID-19 pandemic.

The CMCBB is well placed to facilitate the Storm in a Teacup event due to its extensive experience in event management. In addition, Erlanda Deas who was formerly employed by the Shire of Boyup Brook and responsible for coordinating Storm in a Teacup for the previous 13 years, is a member of the CMCBB Executive Committee and would coordinate the event.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	Social and Community
	Outcome	Support a healthy, active, vibrant community.
	Objective	Promote community participation, interactions and connections.
	Key Imperatives	Social and Community
	Outcome	Encourage the preservation of our culture, heritage and history.
	Objective	Partner with stakeholders to promote Boyup Brook, preserving our history for future generations and sharing the rich heritage of the Shire.
	Key Imperatives	Social and Community
	Outcome	Encourage the preservation of our culture, heritage and history.
	Objective	Support and promote community events and activities.

	Key Imperatives	Economic Development
	Outcome	Be a business friendly Shire and create conditions for economic growth.
	Objective	Partner with key stakeholders and support development of industry/ business incubation, innovation and entrepreneurship using a planned approach.
	Key Imperatives	Economic Development
	Outcome	Be a business friendly Shire and create conditions for economic growth.
	Objective	Support current and new technologies.

Other Strategic Links

Nil

Statutory Environment

Nil

Sustainability and Risk Considerations**Economic** – (Impact on the Economy of the Shire and Region)

The Storm in a Teacup event provides economic benefits to the Boyup Brook community by attracting visitors to the Shire. Events of this nature also support local suppliers and service providers involved in delivering the event. In addition, they help promote Boyup Brook as a destination, which can encourage repeat visitation and contribute to the local tourism economy.

Social – (Quality of life to community and / or affected landowners)

The Storm in a Teacup event provides valuable social benefits by creating a welcoming space specifically for women to connect, share experiences and build friendships. The event attracts attendees from neighbouring towns as well as from Perth, providing opportunities for regional and metropolitan women to come together in a relaxed and supportive environment. It also strengthens community connections, encourages social participation, and contributes to a sense of belonging and wellbeing for those who attend.

Policy Implications

Nil

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
Low	The risk is deemed low due to the CMCBB having a long history of facilitating events and the proposed coordinator having 13 years previous experience in running this event.

Consultation

- Country Music Club of Boyup Brook Inc
- Boyup Brook Community Resource Centre

Resource Implications

Financial

In-kind support only.

Workforce

Nil

End

6.1.4 Rylington Park – Decommissioning of Shire Operated Farming Activities	
File Ref:	Committees/Rylington Park
Previous Items:	<i>Council Decision CM 26/02/030</i>
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. Inglis

Seconded: Cr. Wright

Committee Decision RP 26/03/022

That the Committee suspend Standing Orders as per clause 15.6 of the Standing Orders Local Law No. 1 to allow free and open discussion on the matter.

CARRIED 7/0

**For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,
Mr. Walker, Mr. McElroy
Against: Nil**

Moved: Cr. Wright

Seconded: Cr. Moore

Committee Decision RP 26/03/023

That the Committee resume Standing Orders as per clause 15.6 of the Standing Orders Local Law No. 1.

CARRIED 7/0

**For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,
Mr. Walker, Mr. McElroy
Against: Nil**

Moved: Mr. McElroy

Seconded: Cr. Inglis

Officer Recommendation RP 26/03/...

That the Committee recommends:

- 1. Does not proceed with any cropping program at Rylington Park for the 2026 season.**
- 2. Approves the immediate sale of all livestock at Rylington Park.**

3. Authorises the Chief Executive Officer to take all administrative action necessary to implement the orderly decommissioning of the Shire-operated farming activities at Rylington Park, including arranging the sale of livestock and surplus assets.

4. Approves that any unexpended operating funds and net sale proceeds arising from the cessation of the Shire operated farming activities at Rylington Park be transferred to the Rylington Park Reinstatement Farm Reserve.

.....
For:
Against:

Moved: Mr. McElroy

Seconded: Cr. Inglis

Committee Decision RP 26/03/024

That the Committee recommends:

1. Defer until the next Rylington Park Committee meeting and the Farm visit scheduled for 31 March 2026.

CARRIED 7/0

**For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,
 Mr. Walker, Mr. McElroy**

Against: Nil

Summary

The purpose of this report is to seek Council approval to cease the Shire operated farming activities at Rylington Park, not proceed with cropping for the 2026 season, and commence the immediate sale of livestock and surplus farming assets.

This recommendation is driven by governance, operational, financial and animal welfare considerations. The resignation of the Farm Working Manager materially affects the Shire's capacity to safely and appropriately continue direct livestock management. In the absence of a suitably experienced replacement, the Shire would be required to urgently source labour or contract services to undertake daily stock husbandry, infrastructure inspection, paddock supervision and farm operations.

No fertiliser has been ordered for the upcoming season and current market conditions indicate that inputs may be difficult to secure within the required timeframe or only available at materially increased cost. Proceeding with a cropping program in those circumstances would expose the Shire to avoidable financial and operational risk.

The recommendation to immediately sell livestock is not based solely on current sheep prices. Rather, it reflects the view that the Shire should not continue to hold livestock in the hope of achieving a higher future price where doing so would require ongoing labour, supervision and husbandry commitments and would expose the local government to further market, seasonal and welfare risk. The recommended approach provides a more prudent, certain and defensible outcome and supports an orderly transition of Rylington Park toward a future lease-based model.

Background

Council at its Ordinary Meeting held on 26 February 2026 resolved as follows:

“Moved: Cr. Inglis

Seconded: Cr. Wright

Council Decision CM 26/02/030

That Council:

1. *Proceed with the implementation of following operational model:*
 - a) *Paddocks 20, 21 and 22 (Approx 53ha) being made available to lease at a peppercorn rate to a community group for cropping purposes via expression of interest / tender process.*
 - i. *Approx 10ha of the area in 1(a) above be made available for trials. If any land is not used for trials such land can be used for cropping by the community group.*
 - b) *The dwelling house, accommodation units, ablutions, commercial kitchen and training room be retained for use by the Shire.*
 - i. *The area is to be fenced off to clearly be demarcated.*
 - c) *Advertise the remainder of the farm for lease (at market rates) on the open market with the following additional conditions contained in the lease:*
 - i. *Term of the lease would be an initial three (3) years with the option of another three (3) years.*
 - ii. *The lease is to commence as from 1 March 2027 allowing the lessee access to ‘knock down’ in September 2026 and is to be advertised as soon as possible following Councils decision on the matter.*

8. *Request the Farm Working Manager to investigate which water tank services the dwelling house, accommodation, ablutions and commercial kitchen by no later than end April 2026.*
9. *Request the Chief Executive Officer to obtain a property condition report prior to the property lease commencing.*
10. *Proceeds of the sale of the machinery, produce and livestock be quarantined in a reserve account solely for the use to reinstate Rylington Park should the Council of the day wish to no longer lease the farm and to run the farm.*
11. *The Rylington Park scholarship be continued with funds be taken from the farm lease income.*
12. *Request the Chief Executive Officer to rename the Rylington Park Community Projects Reserve to the Farleigh / Rylington Park Community Projects Reserve where the annual lease income (less all costs associated with the retention of infrastructure by the Shire as per 1(b) above) shall be retained in the reserve account. Any interest received on the reserve account is to be kept in the reserve account. (interest to be diverted back to the reserve)*
13. *A percentage of lease income, to maintain the value of the Rylington Park Reinstatement Farm Reserve (to be approved through the budget process) shall be determined by the Committee after the 'on farm' sale for recommendation to Council.*
14. *The percentage determined in (13) above will be reviewed on an annual basis by Council through the budget process.*
15. *Approve all costs associated with the retention of infrastructure by the Shire as per 1(b) above to be deducted from the annual lease income and included in the relevant Rylington Park maintenance / capital account through the annual budget process.*

CARRIED BY ABSOLUTE MAJORITY 5/0

*For: Cr O'Connell, Cr Moore, Cr Inglis, Cr King, Cr Wright
Against: Nil"*

Rylington Park has been operated by the Shire for farming purposes, including livestock management and seasonal cropping activities. This operational model has required ongoing staff oversight, seasonal planning, procurement of inputs, management of livestock and maintenance of farming assets and infrastructure.

The recent resignation of the Farm Working Manager has created an immediate operational issue in relation to the continuity of the Shire's farming activities. The Farm Working Manager has been the primary officer responsible for the day-to-day operation of the farm, including oversight of livestock welfare, watering, feeding, general husbandry, paddock management and operational planning.

The timing of this resignation is particularly significant given the proximity to the seeding season and the need to make timely decisions regarding fertiliser supply, cropping inputs and livestock management.

Report Detail

The Shire is now in a position where its ability to continue directly operating the Rylington Park farming activities has been substantially compromised. The most immediate issue is the ongoing care and welfare of the livestock. Once the Farm Working Manager ceases employment, the Shire will no longer have a dedicated and suitably experienced officer with day-to-day responsibility for feeding, watering, monitoring animal health, responding to emergencies, maintaining infrastructure and ensuring appropriate husbandry standards.

If the Shire were to retain the livestock, it would likely need to urgently engage a suitably qualified person to undertake those duties. That would create an additional unplanned operational burden. More importantly, from a governance and animal welfare perspective, the Shire should not place itself in a position where livestock are retained without adequate, consistent and experienced care. In the present circumstances, the immediate sale of livestock is considered the most responsible and prudent course of action.

The case for immediate sale is strengthened by the fact that waiting for potentially higher prices is not cost free. Retaining livestock would require the Shire to continue bearing the costs and risks associated with labour, feeding, watering, animal health treatments, stock movements, supervision and the maintenance of fencing, yards and watering infrastructure. Even if future gross sale proceeds were marginally higher, the net financial position may deteriorate once carrying costs and operational risks are taken into account.

Delaying sale would also amount to a speculative commercial decision. While there is always a possibility that livestock prices may improve further, sheep markets are inherently volatile and affected by seasonal conditions, processor demand, export settings and feed availability. In circumstances where Council has resolved to cease direct farming operations, it is not considered appropriate for the local government to remain exposed to future market risk in the hope of achieving an incremental gain.



A related consideration is whether the ewes should be sold immediately or retained to lamb and later sold together with any lambs. While retaining ewes through lambing may, in theory, produce a higher gross return, that outcome is uncertain and depends on favourable lambing percentages, seasonal conditions, stock health, labour availability and future market prices. Retaining ewes to lamb would materially increase the complexity of management at precisely the time the Shire is seeking to wind down direct farming operations. Lambing is a higher risk husbandry period requiring closer supervision and timely intervention, with exposure to ewe and lamb mortality, mismothering, predation and increased pressure on feed and paddock resources.

In practical terms, the sell now option provides a lower risk but more certain financial outcome, while the retain to lamb option may offer a potentially higher gross return but with materially greater management complexity and downside risk. Once labour, supplementary feeding, animal health treatments, lambing losses and sale timing risk are taken into account, the net financial advantage of retaining the flock becomes uncertain. The immediate sale option therefore better aligns with prudent financial management, orderly risk reduction and the proposed cessation of direct farming activities.

The second major issue is the upcoming cropping season. No fertiliser has yet been ordered and current market conditions suggest supply may be constrained and prices elevated. There is therefore no confidence that the required product could be secured in sufficient time to meet the seeding program, and if product is available it is likely to be at increased cost. Cropping is inherently seasonal and time-sensitive. Delays in sourcing fertiliser or proceeding without the required inputs would likely compromise crop establishment, reduce production outcomes and expose the Shire to unnecessary financial risk.

The immediate sale of livestock and surplus farming assets will also assist in preparing the property for future leasing by removing ongoing operational encumbrances, simplifying transitional arrangements and allowing the Shire to present Rylington Park to the market in a clearer and more lease ready state. Overall, the proposed course of action represents an orderly and responsible decommissioning of the Shire operated farming activities at Rylington Park.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	Governance and Organisation
	Objective	Improve financial sustainability.
	Outcome	Improve short and long term financial management planning.
	Key Imperatives	Governance and Organisation
	Objective	Demonstrate effective leadership, advocacy and governance.
	Outcome	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

Other Strategic Links

Nil

Statutory Environment

The Shire is authorised to manage its property and operations in accordance with the *Local Government Act 1995*.

In making decisions regarding the cessation of farming operations, disposal of livestock and sale of surplus farming assets, Council is required to act in a manner that is lawful, reasonable and in the best interests of the local government and community.

The Shire must also ensure that, while livestock remain in its care, all reasonable steps are taken to meet relevant animal welfare obligations and general duty of care requirements. The recommendation in this report is intended to reduce the risk of the Shire retaining livestock without appropriate ongoing management capacity.

Any disposal of assets arising from this decision should be undertaken in accordance with the Shire's applicable policies, purchasing and disposal practices, and sound governance principles.

Sustainability and Risk Considerations

Economic – (Impact on the Economy of the Shire and Region)

In the short term, the cessation of direct farming activities may reduce a small component of local expenditure associated with that operation.

However, that impact is expected to be offset by the longer term benefit of transitioning Rylington Park to a more stable and sustainable model that is

less exposed to seasonal volatility, fluctuating commodity prices and operational risk.

A lease based model is expected to provide a steadier and more predictable income stream that can be directed toward community infrastructure, services and other strategic priorities of Council.

Social – (Quality of life to community and / or affected landowners)

The proposal is not expected to adversely affect the quality of life of the broader community or surrounding landowners in any significant way. The more substantial social benefit lies in transitioning the property to a model that is more sustainable, lower risk and capable of generating a steadier financial return to support community facilities, services and projects. The recommendation also reflects the importance of acting responsibly in relation to animal welfare and land management, thereby maintaining community confidence in the Shire's stewardship of Rylington Park.

Policy Implications

Nil

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
High	The principal risk in not proceeding with the recommended action is that the Shire would continue to hold livestock and attempt to continue farming operations without a dedicated and suitably experienced Farm Working Manager, thereby increasing exposure to animal welfare, staffing, financial, operational and reputational risk. There is also a significant risk that delaying the sale of livestock in anticipation of higher prices could result in a poorer net financial outcome once carrying costs, labour requirements and market volatility are taken into account. Retaining ewes through lambing would further elevate this risk by increasing husbandry complexity and requiring closer supervision during a critical period. Proceeding with the immediate sale of livestock and the discontinuation of cropping materially reduces these risks and supports an orderly transition of the property.

Consultation

Consultation has occurred internally in relation to the operational position of Rylington Park, the staffing implications arising from the Farm Working

Manager's resignation, and the practical issues associated with livestock management and cropping for the upcoming season. Consideration has also been given to the longer-term future use of the property and the benefit of transitioning to a lease-based model that can continue to support productive use of the land in a more sustainable manner.

Resource Implications

Financial

Not proceeding with cropping will avoid substantial expenditure on fertiliser, seed, fuel, contracting and other seasonal inputs which, in the present circumstances, may not deliver an acceptable return. The immediate sale of livestock and surplus farming assets may also generate proceeds that can be directed to the Rylington Park Reserve and used to support future Rylington Park purposes.

Workforce

The resignation of the Farm Working Manager creates an immediate workforce and operational gap. If direct farming activities were to continue, the Shire would likely need to urgently recruit or contract a suitably experienced replacement to maintain livestock care and seasonal farm operations. By ceasing direct farming activities now, the Shire avoids the need for such unplanned resourcing.

End

6.1.5 Update on proposed farmer well-being safety workshop	
File Ref:	Committees/Rylington Park
Previous Items:	<i>Committee Decision RP 25/11/045(1)</i>
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. King

Seconded: Cr. Wright

Committee Decision RP 26/03/025

That the Committee:

1. Receive the following update:

Associate Professor Marcus Cattani has proposed offering a workshop on Farm Safety in partnership with FarmSafe WA in early August 2026.

In view of increasing farm insurance premiums, Assoc Prof Cattani is working to reduce these premiums through a project that engages insurers and with FarmSafe WA to develop programs and protocols to support a recognised national farm safety framework.

The workshop is an opportunity to provide input to the project and learn about the latest in farm safety. There will be a small cost to the workshop.

CARRIED 7/0

**For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,
Mr. Walker, Mr. McElroy
Against: Nil**

Summary

The Committee is requested to receive the update from Professor Kerry Brown of Edith Cowan University.

Background

The Committee at its meeting held on 5 February 2026 decided as follows:

“Moved: Cr. Inglis

Seconded: Cr. King

Committee Decision RP 26/02/006

That the Committee:

1. *Note the verbal update report (to be provided in writing by the Kerry Brown, Prof of Employment & Industry ECU) on the proposed workshop for farmer well-being safety to be run by the ECU [Committee Decision RP 25/11/045(1)]. No further update.*

CARRIED 5/0

**For: Cr O’Connell, Cr Inglis, Mr Walker, Mr McElroy, Cr King
Against: Nil”**

The Committee at its meeting held on 20 November 2025 decided as follows:

“Moved: Cr. King

Seconded: Cr. Wright

Committee Decision RP 25/11/045

That the Committee:

1. *Supports the proposed workshop for farmer well-being safety to be run by the ECU.*

CARRIED 7/0


**For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,
Mr Walker, Mr McElroy
Against: Nil”**

Report Detail

The workshop is to be organised for some time in August 2026. The timing would give ECU enough time to organise the workshop.

Marcus Cattani from ECU is a member of the WorkSafe WA Agriculture Safety Advisory Committee and recently visited the European farmer health and safety project, which has informed this project.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	Natural Environment
	Objective	Manage natural resources sustainably.
	Outcome	Work with key stakeholders to manage land, fire disease, pest animals and weeds.

Other Strategic Links

Nil

Statutory Environment

Nil

Sustainability and Risk Considerations**Economic** – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Hosting a farmer wellbeing and safety workshop provides practical tools to help farmers manage physical risks, mental health pressures, and the increasing demands of modern agriculture. It creates a trusted space for open conversations about stress, fatigue, and isolation, which are common challenges in rural communities. These workshops also promote safer work practices, reducing the likelihood of on farm injuries and long-term health issues. By bringing farmers together, they strengthen peer networks and encourage early help-seeking and support. Ultimately, investing in wellbeing and safety supports more resilient farming businesses, families, and communities.

Policy Implications

Nil

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
Low	The risk level is considered low, as the report is limited to receiving an update on a proposed workshop rather than committing the Committee or Council to a significant operational, financial or statutory action. At this stage, the main risk is administrative in nature, being that poor communication or delayed coordination could affect the timely organisation of the workshop and reduce its potential benefit to local producers.

Consultation

Nil

Resource Implications

Financial

Nil

Workforce

Nil

End

7. Members questions on notice

Nil

8. Late items / urgent business matters

Nil

9. General Business

Nil

10. Confidential Items of Business

Nil

11. Next meeting and closure

Next meeting to be held on 23 April 2026 at 3:30pm in the Council Chambers.

There being no further business the meeting closed at 5:50pm.

Presiding Member

Date

Outstanding Committee Resolutions		
Res #	Resolution	Status
RP 24/03/024	<p>RYLINGTON PARK POTENTIAL SCHOOL PROGRAM - AUSTRALIAN CENTRE FOR STUDENT EQUITY AND SUCCESS (ACSES) FUNDING</p> <ol style="list-style-type: none"> 1. If successful, approves a contribution of \$20,000 towards the grant submission to Australian Centre for Student Equity and Success being prepared by Prof Brown. 2. The contribution approved in (1.) above is to be funded out of Councils Co-contribution reserve. <p><u>Prof Brown Update: 29 January 2025</u> While the grant outcome was advised as unsuccessful in the granting round in 2024, the team has been in discussion with ACSES to understand if a) if the project would be eligible to be considered for the new rolling grant system that replaced the annual call for projects b) whether the project could be considered with modification for funding. The responses have been positive so there has been further discussion about the changes required for the grant application and how these changes would support consideration for funding.</p>	On hold
RP 24/03/033	<p>PROPOSED HEMP TRIALS AT RYLINGTON PARK</p> <ol style="list-style-type: none"> 1. Supports the trials for growing Hemp on 1ha of land at Rylington Park. 2. Authorises the Chief Executive Officer to submit an application for the relevant Hemp Licence to the relevant department. <p><u>CEO Update 29 January 2025:</u> Application form has been completed, staff will be progressing with the application. Licence application paid for 28 February 2025.</p> <p>Relevant persons to provide:</p> <ol style="list-style-type: none"> 1. Police Clearance 2. Character references 	On Hold



Independent Members of the Audit Risk and Improvement Committee (ARIC)

Applications close 5.00pm (AWST) Thursday 28 May 2026

The Shire of Boyup Brook is seeking Expressions of Interest from suitably qualified and experienced independent professionals for appointment to the following roles on its Audit Risk and Improvement Committee (ARIC):

- **Independent Presiding Member (Chair)**
- **Independent Deputy of the Presiding Member (Deputy Chair)**

About the Audit, Risk and Improvement Committee

The Audit Risk and Improvement Committee provides independent advice and assurance to Council on the adequacy and effectiveness of the Shire's financial management, risk management, governance, compliance and audit frameworks.

The Committee operates in accordance with, but not limited to:

- *Local Government Act 1995* - Part 6 (Financial Management) and Part 7 (Audit)
- Local Government (Audit) Regulations 1996 - Regulation 16 and Regulation 17
- Local Government (Financial Management) Regulations 1996 - Regulation 5(2) (Financial Management System Review)
- Local Government (Administration) Regulations 1996 – Regulation 5, 6 and 7

The Committee plays a critical role in supporting Council's oversight responsibilities and promoting continuous improvement across the organisation.

About the Roles

Both the Independent Presiding Member (Chair) and the Independent Deputy of the Presiding Member (Deputy Chair) are independent and advisory in nature and do not involve operational decision making.

Independent Presiding Member (Chair)

The Presiding Member is responsible for leading the Audit Risk and Improvement Committee and ensuring its effective and independent operation.

Key responsibilities include:

- Attend and preside over all Committee meetings
- Provide independent leadership and guidance
- Ensure meetings are conducted efficiently, constructively and within the approved scope
- Facilitate informed discussion, inquiry and constructive challenge
- Support the development of clear, balanced and evidence based advice to Council
- Uphold the independence, integrity and credibility of the Committee

Independent Deputy of the Presiding Member (Deputy Chair)

The Deputy of the Presiding Member supports the Chair and contributes independent expertise.

The Deputy:

- Attends Committee meetings as required (attendance at all meetings is not mandatory)
- Presides over meetings in the absence of the Chair, exercising the same authority and responsibilities when acting in that capacity
- Supports continuity of leadership and the effective Committee operation

Time Commitment, Remuneration and Appointment

The Committee is required to meet four (4) times per year, with additional meetings convened if required.

Independent members will receive a meeting fee of \$400 per meeting, in accordance with the Salaries and Allowances Tribunal Determination for Local Government and as determined in the Annual Shire Budget.

Appointments are made by Council resolution, commencing 1 July 2026 and expiring at the conclusion of the next biennial local government election cycle in October 2027.

These appointments are statutory appointments under the *Local Government Act 1995* and the *Local Government Amendment Act 2024* and do not constitute employment or a contract for services is not employment and does not constitute a contract for services.

Eligibility and Independence Requirements

Applicants must:

- Be an Australian citizen or permanent resident.
- Be independent of the Shire of Boyup Brook, including:
 - Not currently serving as a current elected member or employee (including casual) of any WA Local Government
 - Not having any direct or indirect commercial relationship with the Shire during the term of appointment
- Not subject to bankruptcy or insolvency proceedings under the Bankruptcy Act 1966 (Cth)
- Not have been convicted of:
 - A serious local government offence as defined by the *Local Government Act 1995*; or
 - A criminal offence carrying a penalty of imprisonment exceeding five (5) years

Skills and Experience

Applicants must be suitably qualified and experienced, and be able to demonstrate capability in one or more of the following areas:

- Statutory financial reporting
- Financial management and internal controls
- Risk management frameworks
- Governance and accountability
- Compliance and regulatory oversight
- Internal and external audit
- Data governance and cyber security risk

Applicants must also demonstrate:

- Sound professional judgement, strong interpersonal and communication, and the ability to provide independent, objective and constructive advice