

**Presentation of Petition to Council – 29<sup>th</sup> January, 2026.**

Madam President, Councillors and Staff,

We are here this evening to present to you a Petition in regard to Item 9.2.1 of the Council Meeting 27<sup>th</sup> November, 2025, and to request that you delete the matter referring to the movement of the Pioneer Lady and Memorial Rose Garden from the Sandakan Park Master Plan forthwith. I am amazed and somewhat perturbed that there is no inclusion of my presentation to Council on that date in the Minutes of that meeting – just one line that means nothing.

We have a total of 141 signatures currently supporting this matter, and would have had many more if we had been able to place forms at other relevant places. Unfortunately the Pharmacy seems to have mislaid their copy, so are not included at this stage.

You may have seen my article in the January Gazette in which I explained in some detail how the Pioneer Lady came to be placed in its current position, and also the history behind the Memorial Rose Garden. The Master Plan could be much enhanced by having a quiet place for contemplation while the young enjoy themselves in a more active way. We also request that the Shire fulfill its undertaking of 2003 and attend to the Rose Bushes from now on – they have been neglected for long enough.

We realise that the Zoo Train needs better acknowledgement and that the Museum could use the space it currently occupies, however the feeling of the general public is that there is plenty of room remaining in the Park where this could be housed to more advantage.

We therefore place on the table our Petition and respectfully request that the Shire Council act on the wishes of their ratepayers.

A handwritten signature in black ink, reading "Suzanne R. White". The signature is written in a cursive style and is underlined with a single horizontal line.

## Questions to Council – 27<sup>th</sup> November, 2025.

### Item 9.2.1 Sandakan Park Master Plan.

I would like to ask a couple of questions please:

1. Has anyone – either in the Shire Office or any of the Councillors – bothered to ask Mrs Jacque Chambers if she would mind if the Pioneer Lady was moved to another location? The timing of this suggestion is a little wanting in delicacy since it is just a little over twelve months since Sandy passed away.
2. Has anyone – as above – bothered to ask the Boyup Brook Hospital (or any of the mothers) if they would be happy for their Roses to be moved?

As you can gather I am against the removal of the Pioneer Lady Hologram and the Stillborn Baby Memorial Rose Garden. It is a shame that you cannot even get the name right in the agenda.

I would like to give you a little bit of history, since it seems that history is a little lacking due to the youth present!!!

Mr Sandy Chambers was asked to prepare this sculpture to mark the Centenary of Women's Suffrage. He chose this medium which is unique to him and to our town, and if any of you have bothered to walk around this sculpture you will notice that the lady's right hand disappears behind the fold in her dress. But I digress – the Hologram was unveiled on 31<sup>st</sup> October, 1999, by Mrs Marlene Jeffery, then the wife of the Governor of W.A. and the patron of the Centenary of Women's Suffrage Committee. So it has stood in that place for 26 years. It also was placed in this position because of its proximity to the Museum and history. I understand that Mr. Tony Bogar assisted in setting up the Hologram with the cartage and placement of the granite rocks that surround the area.

I would ask – again – has any engineer looked at the Hologram to advise whether it can be moved without breaking? We no longer have Sandy around to mend it!!!

With regard to the Memorial Rose Garden, I would be most upset and hurt if someone uprooted my rose without telling me – and certainly not at this time of year. The plaque associated with the Garden was put in place on 22<sup>nd</sup> August, 2003, so that has been in place for 22 years. Whilst I do not have intimate knowledge of the reason for the position, I guess it was to enhance the surrounding of the Hologram and perhaps the thought of the lady looking over the babies.

I understand that the reasoning for the suggested removals is to place the Zoo Train shed opposite the Museum. If anyone has taken the trouble to have a good look at the position of the Pioneer Lady they would realise that it is not directly opposite the Museum in any case.

Looking at the plan of development I cannot see why the Zoo Train building could not be placed either up the hill where some of the old farming implements are, or



adjacent to the rear of the DFES building, against the bush area where I presume a small rail track may eventually be placed amongst the projected "art works".

In the Report Detail – page 15 – I notice that by moving these two items they would be more accessible and have ongoing maintenance!! To my mind they are currently very accessible and there has been no maintenance done round there for ages. The walking path needs to be attended to, and the weeds removed. The roses have not had anything done to them for years and currently have suckers coming from their root stock, and it is impossible to read what is on the Memorial stone unless you push away the plant covering it.

I sincerely hope that Council will re-consider where to place the Zoo Train shelter, and agree to leave one of our iconic statues where it was originally placed for reasons which were – and still are – current at the time.

I would like to make the point that I am not against the development of Sandakan Park into a Play area for people and dogs, or the building of a cover for the Zoo Train. All credit is due for making more visitors welcome to the town – even though the theme of Sandakan has been overshadowed.



Petition to Boyup Brook Shire

Regarding Item 9.2.1 at the Ordinary Council meeting 27<sup>th</sup> November, 2025.

We the undersigned do respectfully request the Shire honour the wishes of the residents of Boyup Brook and rescind the intention to move the Pioneer Lady hologram and Stillborn Babies Rose Garden located in Sandakan Park opposite the Boyup Brook District Pioneers' Museum and delete this item from the Sandakan Park Master Plan when it is returned to the next Council Meeting on 29<sup>th</sup> January, 2026.

This hologram was instigated and overseen by the Museum Committee who chose the placement of the sculpture and employed the late Mr. Sandy Chambers to create it. The hologram was funded by the Centenary of Women's Suffrage Committee in 1999 in recognition of the pioneer women of Boyup Brook. The positioning of the Rose Garden memorialising stillborn babies was felt very appropriate for the site.

We feel it is disrespectful to consider relocating this sacred site in order to replace it with the Zoo Train which has no relevance to the history of Boyup Brook and is currently located at the Museum.

NAME	EMAIL OR PHONE NUMBER	SIGNATURE
Glenda MORONI	gmm449@gmail.com	[Signature]
NEIL TIMMS	0437 723 305	[Signature]
TIFFONI MAILE	0402107864	[Signature]
S. GIBB	0427486353	[Signature]
K. STOKKE	0417671699	[Signature]
A. CARROLL	0407 225 750	[Signature]
JESS SUTTON	0455 831964	[Signature]
BRETT SOUTHCOTT	0429 996421	[Signature]
NICOLE SUTTON	0406587901	[Signature]
CARTREY SUTTON	0475 711 790	[Signature]
GENTIAN CHAMBERS	0450152165	[Signature]
Carol Bassaley	maddison0106@proton.me	[Signature]
FA. MYPOL	04080001387	[Signature]
BURKE BLAKE	0416437 487	[Signature]
Anthony Caldwell	0427192436	[Signature]
Kyle Caldwell	0484645249	[Signature]
Julian Mills	0429 082 045	[Signature]



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NAME	EMAIL OR PHONE NUMBER	SIGNATURE
SHELLEY BATES	BATESINOZ@GMAIL.COM	<i>Shelley Bates</i>
FRAN KOVAL	0409114139	<i>F. Koval</i>
LYN BALDWIN	<del>3465</del> 0428 344003	<i>L. Baldwin</i>
Moya Reid	0429 351 998	<i>M. Reid</i>
Jessie Anderson	043140917	<i>J. Anderson</i>
Ben Creek	0428 158 138	<i>B. Creek</i>
Priscilla Pasbrocker	0419990382	<i>P. Pasbrocker</i>
d. Freeman	0451004925	<i>d. Freeman</i>
Christopher Heath	040954482	<i>C. Heath</i>
PETER DEARDEN	0447797124	<i>P. Dearden</i>
Karenah Johnson	0475219936	<i>K. Johnson</i>
JANICE CORKER	0418538096	<i>J. Corker</i>
RHONDA EMERY	0408005071	<i>R. Emery</i>
GRAHAM PARKER	"	<i>G. Parker</i>
BEVERLY PRIDEAUX	0407651411	<i>B. Prideaux</i>
Bianca Aherm	0447692230	<i>B. Aherm</i>
CHERYL CHAMBERS	deecher@gmail.com	<i>C.M. Chambers</i>
Stephanie Marshall	marshallsteph27@gmail.com	<i>S. Marshall</i>
Nicola Hebb	0434 495 633	<i>N. Hebb</i>
SUSAN WALSH	97651560	<i>S. Walsh</i>
Lynette Chambers	0427613069	<i>Lynette Chambers</i>
Annay Dyer	0423413423	<i>A. Dyer</i>
Kodi Hawkins	0476550181	<i>K. Hawkins</i>
John Walsh	0456706035	<i>J. Walsh</i>
Jack White	97651272	<i>J. White</i>

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NAME	EMAIL OR PHONE NUMBER	SIGNATURE
Lynn Tooke	0427322091	L. Tooke
Lynne Schreurs	0427651376	Lynne Schreurs
Wynne Lee Steer	0428651280	Wynne Steer
Margaret Giles	0427651401	M.C. Giles
Debbie Mader	0427612966	Debbie Mader
Lyn Guazzelli	0488759781	L.M. Guazzelli
J Mackie	0428631060	J Mackie
S. Mountford	0474317251	S. Mountford
RUTH CLARK	0413847365	Ruth Clark
Fran BERNINGHAM	0447086238	F. Berningham
Sandy Orrman	0439316126	Sandy Orrman
Genevieve Noyd	0428322714	Genevieve Noyd
Carol Rowe	0407387832	Carol Rowe
Jane's McFarlane	0493992225	Jane's McFarlane
MARGARET HESTER	0427673034	M. Hester
Shirley Downing	97961277	S. Downing
Bea Lounts	0408196185	Bea Lounts
MARIE BLACKBURN	0429651032	M. Blackburn

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NAME	EMAIL OR PHONE NUMBER	SIGNATURE
W BYWATERS	0407012072	
E HINTON	0455365469	
JOHN EDDY	0429651050	
Claire KALTENRIEDER	clairekaltend@gmail.com	
Janene Odham	0407560481	
DAWN MUNCEY	0898651571	
Beryl Bowron	97652039	
Sharee Andrews	0498813541	
DOUG CORKER	08-47653051	
DARREN KING	0417796298	
Haylee Fitzgerald	0409158886	
Aime Beadle	0429651110	
Alysha Smitson	0459315905	
Stephanie Stansbury	0400347069	
Carol Nichols	0455871162	
ALISON PHILLIPS	0448398919	
Theresa Brown	0427875574	
Susy Diaz	0423110398	
HEIDI BAKER	0437394448	
Sue Brown	0405921759	
JO MERVINE	0428198803	
Donna Dearden	0439031909	



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NAME	EMAIL OR PHONE NUMBER	SIGNATURE
Sharon Tedore	0401 732 123	<i>[Signature]</i>
Tania Timms	040222 6035	<i>[Signature]</i>
Jane Lund	0401 226 707	<i>[Signature]</i>
DEANISE BURTON	0427 590 592	<i>[Signature]</i>
Rps Spackman	0437187448	<i>[Signature]</i>
Juden Hills	0489 032 045	<i>[Signature]</i>
Kelin Rice	0421581636	<i>[Signature]</i>
Mavis Smith	0427188486	<i>[Signature]</i>
Shirley Broadhurst	9765 1616	<i>[Signature]</i>
Nikki Bestwick	0450 422 446	<i>[Signature]</i>
Vikki Adams	9769 1190	<i>[Signature]</i>
Stephen Quicke	0489 957 254	<i>[Signature]</i>
Gail O	0407381821	<i>[Signature]</i>
Di Elson	0408 608 746	<i>[Signature]</i>
Liz Blechynski	0448306336	<i>[Signature]</i>
Lyn Jennings	0428 673 008	<i>[Signature]</i>
Beth Anderson	0439 733 836	<i>[Signature]</i>
Caroline Creech	0428 617506	<i>[Signature]</i>



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NAME	EMAIL OR PHONE NUMBER	SIGNATURE
Rhonda Parker	rpparkland@gmail.com	R Parker
Neville Parker	nevparke46@gmail.com	
Jan Ritson	janritson@wesnet.com.au	J.M. Ritson
Ken Ritson	kenritson@wesnet.com.au	Ken Ritson
Steve Thompson	tasmanufacturing-net.au	
Rebecca Thompson	"	
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Merridee Milington		M Milington
DAVID MILINGTON		D.G. Milington
Geri Senter		Geri Senter
Robyn Senter		Robyn Senter
Nathan Magrye		
Barbara Marshall	marke_barb99@hotmail.com	Barbara Marshall
LANCE HESTER	horlup@actis.net.au	Lance Hester
LORRAINE ROBINSON	0427651774	Lorraine Robinson
JAPPYD BURKE	0475448665	Jappyd Burke
Deanna Doarden	0139031909	Deanna Doarden
Don Willett	0427646066	Don Willett
Ted Willett	0498644064	Ted Willett
LORRERE SAMBELL-AUER	0439653705	Lorriere Sambell-Auer
Helen Wass	0428531347	Helen Wass
Harold Wass	0407344517	Harold Wass
STEWLEY BATES	0428651540	Stewley Bates
David Bates	"	David Bates



**Attachment 10.2.2B**



Proposed new location for Zoo Train shelter  
\*not to scale

Proposed new gazebo, seating, connecting pathways and gardens

Existing hologram and memorial



## Attachment 10.3.1A

Chq/EFT	Date	Name	Description	Amount
1830	12/01/2026	Activ8me	Swimming Pool Internet Jan2026	64.95
1831	12/01/2026	Active Discovery	Sandakan PlaySpace - Completion Payment	183,590.00
1832	12/01/2026	AMD Audit & Assurance Pty Ltd	Acquittal Audit LRCI 2025	2,310.00
1832	12/01/2026	AMD Audit & Assurance Pty Ltd	Deferred Pensioner Rates Certification 2025	660.00
1833	12/01/2026	Ampol Petroleum Distributors Pty Ltd	Fuel Jan2026	2,809.81
1834	12/01/2026	Australia Post	Postage Dec2025	687.92
1835	12/01/2026	Australian Communications and Media Authority	BFB Radio Tower Annual Licence Renewal 2026	116.00
1836	12/01/2026	Australian Services Union	Payroll Deductions	53.00
1837	12/01/2026	Black Box Control Pty Ltd	Monthly Grader Tracking Service Nov2025	99.00
1838	12/01/2026	BOC Limited	Gas Cylinder Rental Nov2025	66.88
1839	12/01/2026	Boyup Brook Pharmacy	Medical Supplies	56.85
1840	12/01/2026	BP Medical	Medical Supplies	68.62
1841	12/01/2026	Breeze Connect Pty Ltd	Medical Centre VOIP and NBN Jan2026	200.06
1842	12/01/2026	Cleanaway Daniels Services Pty Ltd	Medical Centre - Sharps Disposal Dec2025	697.40
1843	12/01/2026	Cooperative Bulk Handling Limited	Rylington Park Grain Receival Fees	6,181.30
1844	12/01/2026	Electro Grange Pty Ltd	CEO House Airconditioner	2,090.00
1845	12/01/2026	Focus Networks	MPS Support (Excluded Services) Dec2025	193.60
1845	12/01/2026	Focus Networks	Azure AD Migration and Microsoft SharePoint Setup - Deposit	8,602.66
1846	12/01/2026	H+H Architects	Evacuation Centre Plans and Documentation - Progress Payment	1,646.70
1847	12/01/2026	Haycom Technology Pty Ltd	Medical Centre IT Support Fees Dec2025	1,814.45
1848	12/01/2026	Industrial Automation Group Pty Ltd	Cowley St Standpipe - Swipecard Annual Access and Support Fee 2026	1,537.80
1849	12/01/2026	Lamat Cleaning	Medical Centre Cleaning Dec2025	1,100.00
1850	12/01/2026	Lofty & Little Designs	Rec Grounds Sea Container - Plans	480.00
1851	12/01/2026	Magiq Software Ltd	Additional User Licences x 5	2,640.00
1852	12/01/2026	Manjimup Monograms	ESL - VBFB PPE	693.00
1853	12/01/2026	Employee	Reimburse Australia Day Grant Purchases	491.52
1854	12/01/2026	Node1 Pty Ltd	Admin NBN Jan2026	227.00
1855	12/01/2026	Prime Supplies	Depot Expendable Tools	69.96
1856	12/01/2026	Rear's Electrical & Mechanical Services Pty Ltd	P102 Three Phase Generator Set - Monthly Inspection and Test	143.00
1857	12/01/2026	Rhythm Civil and Contracting	Bridge 740 Trigwell - Emergency Repairs	225,170.00
1858	12/01/2026	Boyup Brook Tyre Service	Fuel Nov2025	88.81
1859	12/01/2026	Employee	Reimburse Police Licencing Training Costs	408.46
1860	12/01/2026	Synergy	Electricity Across Shire Facilities to 18/12/2025	6,517.43
1861	12/01/2026	Team Global Express	Freight Dec2025	574.50
1862	12/01/2026	Telstra Limited	Admin NBN to 24/11/2025	1,212.75
1862	12/01/2026	Telstra Limited	Telephone Across Shire Facilities to 01/01/2026	2,734.33
1863	12/01/2026	WA Contract Ranger Services Pty Ltd	Contract Ranger Services Dec2025	1,617.00
1864	19/01/2026	AFGRI Equipment Australia Pty Ltd	Rylington Park - PPE	82.01
1864	19/01/2026	AFGRI Equipment Australia Pty Ltd	Rylington Park - Expendable Tools	63.91
1864	19/01/2026	AFGRI Equipment Australia Pty Ltd	P146 Small Plant - Parts	36.00
1865	19/01/2026	Ampol Petroleum Distributors Pty Ltd	Fuel Dec2025-Jan2026	5,299.67
1866	19/01/2026	Australian Services Union	Payroll Deductions	53.00
1867	19/01/2026	Black Box Control Pty Ltd	Monthly Grader Tracking Service Dec2025	99.00
1868	19/01/2026	Blackwood Plant Hire	Rural Roadside Verge Pruning	10,080.40
1868	19/01/2026	Blackwood Plant Hire	Rural Shoulder Maintenance	2,420.00
1869	19/01/2026	Boyup Brook Co-operative Co Limited	ESL - VBFB Equipment	449.00
1869	19/01/2026	Boyup Brook Co-operative Co Limited	Rylington Park Purchases Dec2025	1,338.50
1870	19/01/2026	Boyup Brook Tourism Association Inc	Tourist Centre - Shire Contribution to Electricity 17/10/2025-16/12/2025	215.87
1871	19/01/2026	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	P237 Bomag Drum Roller - Parts	872.75
1871	19/01/2026	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	P235 Bomag Multi-Tyre Roller - Parts	448.77
1872	19/01/2026	Country Music Club of Boyup Brook WA Inc	Operating Assistance Jan-Mar2026 per MoJ 2024-2027	2,750.00
1873	19/01/2026	Cutting Edges	P224 John Deere 622GP Motor Grader - Parts and Blades	6,541.92
1874	19/01/2026	Department of Local Gov, Industry Reg and Safety	BSL Collected Dec2025	1,449.60
1875	19/01/2026	Employee	Reimburse Training	1,725.00
1876	19/01/2026	Hastie Waste Pty Ltd	Rylington Park - Bulk Waste Collection Dec2025	125.00
1877	19/01/2026	Country Landscaping & Irrigation	Swimming Pool - Heat Pump Motor Replacement	7,045.35
1878	19/01/2026	Ibes Australia	Medical Centre - Annual Equipment Testing	1,141.25
1879	19/01/2026	Infield Services Pty Ltd	ESL P523 Isuzu Rural Fire Truck North Dinninup - Service and Repairs	5,381.22
1880	19/01/2026	Interfire Agencies	ESL - VBFB PPE	1,349.48
1881	19/01/2026	Mathwin Transport	Freight Jan2026	71.80
1882	19/01/2026	MJ Shearing Pty Ltd	Rylington Park - Shearing	5,864.98
1883	19/01/2026	Ohura Group Pty Ltd	Industrial Relations Consultancy Dec2025	418.70
1884	19/01/2026	Prime Supplies	Depot Expendable Tools	610.28
1885	19/01/2026	Procurement Plus	Evacuation Centre Tender Support Services	1,291.95
1886	19/01/2026	Rear's Electrical & Mechanical Services Pty Ltd	Flax Mill Caravan Park - Replace Exit Sign	140.80
1887	19/01/2026	Boyup Brook Tyre Service	Fuel Dec2025	39.31
1887	19/01/2026	Boyup Brook Tyre Service	P212 Komatsu 555 Grader - Parts	900.00
1887	19/01/2026	Boyup Brook Tyre Service	P222 Mitsubishi Fuso Heavy Rigid Water Truck - Parts	900.00
1888	19/01/2026	Shire of Boyup Brook	BSL Commission Dec2025	30.00
1889	19/01/2026	Sigma Telford Group	Swimming Pool Chemicals	994.40
1890	19/01/2026	South West Isuzu	P225 Isuzu GIGA CXY Prime Mover - Service	3,660.43
1891	19/01/2026	Sprint Express	Freight Dec2025	60.50
1892	19/01/2026	Squire Plumbing Services Pty Ltd	Flax Mill Caravan Park - Gas Repairs	410.00
1893	19/01/2026	St John Ambulance Western Australia Ltd SW	Country Ambulance Cover Jan-Mar2026 per Payment Agreement 2024-27	8,250.00
1893	19/01/2026	St John Ambulance Western Australia Ltd SW	Various Plant - First Aid Kits	1,135.20
1894	19/01/2026	T-Quip	P227 Greensmaster Triflex Mower GR3420 - Repairs	2,961.20
1895	19/01/2026	Team Global Express	Freight Nov2025	236.79
1895	19/01/2026	Team Global Express	Freight Dec2025	1,383.17
1896	19/01/2026	The Brook Takeaway	Catering Dec2025	133.00
1897	19/01/2026	Veolia Recycling and Recovery Pty Ltd (NSW)	Paper and Cardboard Recycling Collection Dec2025	812.33
1898	19/01/2026	Veolia Water Operations Pty Ltd	CWSP Grant Stormwater Drains - Drainage Assessment	24,931.50
1899	19/01/2026	Western Plantation Grinding	RRG148 Boyup Brook-Cranbrook Rd - Plant Hire	8,553.60
1900	19/01/2026	Woodlands Distributors Pty Ltd	Compostable Waste Bags	386.32
1901	19/01/2026	Zone 50 Engineering Surveys Pty Ltd	RRG004 Winneup Rd - Survey Design Setout	4,879.60
1902	20/01/2026	Australian Taxation Office	BAS PAYG Dec2025	61,672.00
1903	20/01/2026	Mcleods Lawyers Pty Ltd	Saleyards Contract of Sale Preparation	473.60
1904	20/01/2026	MJ Shearing Pty Ltd	Rylington Park - Lamb Shearing	7,007.66
1905	20/01/2026	Officeworks Ltd	Medical Centre - Stationery	57.95
1906	20/01/2026	Synergy	Electricity Across Shire Facilities to 27/12/2025	9,224.72
1907	27/01/2026	Ampol Petroleum Distributors Pty Ltd	Fuel Jan2026	5,553.11
1908	27/01/2026	Blackwood Plant Hire	Grave Preparation	1,485.00
1909	27/01/2026	Boyup Brook Community Resource Centre	Boyup Brook Gazette Advertising Jan2026	385.00
1910	27/01/2026	Boyup Brook IGA	Seniors Christmas Lunch Catering	1,092.76



Chq/EFT	Date	Name	Description	Amount
1910	27/01/2026	Boyup Brook IGA	Purchases Dec2025	933.52
1911	27/01/2026	Boyup Brook Medical Services	Pre-employment Medicals	360.00
1912	27/01/2026	C & L Mechanical Service	ESL - P523 Isuzu Rural Fire Truck North Dinninup - Repairs	1,486.56
1913	27/01/2026	Employee	Reimburse Fuel Dec2025	21.84
1914	27/01/2026	Everlon & Co Trust (tff)	Niche Wall Plaque	382.09
1915	27/01/2026	Focus Networks	VMware to Hyper-V Migration - Balance Payment	4,518.53
1915	27/01/2026	Focus Networks	Monthly MPS Support Dec2025	3,448.50
1915	27/01/2026	Focus Networks	Monthly IT and Telephony Services and Microsoft Subscriptions Dec2025	4,309.27
1916	27/01/2026	MJ Hallett	P222 Mitsubishi Fuso Heavy Rigid Water Truck - Repairs	2,299.00
1916	27/01/2026	MJ Hallett	P243 Komatsu WA250PZ 6 Wheel Loader - Repairs	1,540.00
1917	27/01/2026	Hastie Waste Pty Ltd	Rylington Park Bulk Waste Collection Jan2026	125.00
1918	27/01/2026	Country Landscaping & Irrigation	Music Park - Reticulation Repairs	4,956.53
1919	27/01/2026	Interfire Agencies	ESL - VBFB PPE	66.99
1920	27/01/2026	KATT Pty Ltd	Shire Properties - RCD Testing	7,770.40
1921	27/01/2026	Kojonup Agricultural Supplies	Rylington Park Purchases Jan2026	1,642.66
1922	27/01/2026	Manjimup Freight Distributors & BMI Logistics	Freight Dec2025	78.82
1923	27/01/2026	Parks Chainsaw and Tree Services	Music Park - Tree Assessment	550.00
1924	27/01/2026	Pivotel Satellite Pty Ltd	GPS Tracking Service - Grader and Transfer Station Jan2026	62.00
1925	27/01/2026	Prime Supplies	Air Compressor	4,168.42
1926	27/01/2026	QHSE Integrated Solutions Pty Ltd (Skytrust)	Skytrust Intelligence System (WHS) Subscription 11/02/2026-10/03/2026	493.90
1927	27/01/2026	Rear's Electrical & Mechanical Services Pty Ltf	P102 Three Phase Generator Set - Monthly Inspection and Test	143.00
1928	27/01/2026	Redhill Contracting (DI & CJ Muir)	Rylington Park - Hay Baling	11,742.50
1929	27/01/2026	Regional Development Australia South West Inc	South West Community and Economic Profiling (REMPLAN) 2026	385.00
1930	27/01/2026	Boyup Brook Tyre Service	Fuel Jan2026	37.66
1931	27/01/2026	Sonic HealthPlus Pty Ltd	Audiology Assessments	94.60
1932	27/01/2026	SOS Office Equipment	Photocopier Billing Dec2025	520.14
1933	27/01/2026	South West Counselling Incorporated	Employee Assistance Program Jan2026	170.50
1934	27/01/2026	Synergy	Electricity Across Shire Facilities to 16/01/2026	2,348.70
1935	27/01/2026	Team Global Express	Freight Jan2026	47.15
1936	27/01/2026	Keens Driver Training Bunbury WA	Depot Staff HC Training	4,950.00
1937	27/01/2026	Veolia Recycling & Recovery (Perth) Pty Ltd	Waste Collection Dec2025	12,803.93
1938	27/01/2026	Yarrabin Enterprises Trust (tff)	Rylington Park - Rams	2,310.00
<b>TOTAL MUNI EFT to 31 January 2026</b>				<b>737,457.33</b>
<b>TOTAL MUNI CHEQUES to 31 January 2026</b>				<b>0.00</b>





Chq/EFT	Date	Name	Description	Amount
DD0101.1	1/01/2026	Commonwealth Bank of Australia	Bank Fees Jan2026	31.51
DD0101.2	1/01/2026	Property Owner	3 Reid Pl Rent 09/01/2026-22/01/2026	1000.00
DD0101.3	1/01/2026	The Bunbury Diocesan Trustees and Anglican	18 Barron St Rent 02/01/2026-15/01/2026	720.00
DD0102.1	2/01/2026	Parish of Boyup Brook	Westnet	109.95
DD0102.2	2/01/2026	Westnet	Medical Centre Internet Jan2026	89.95
DD0102.3	2/01/2026	Westnet	Swimming Pool Internet Jan2026	370.03
DD0109.1	9/01/2026	Commonwealth Bank of Australia	Bank Fees Jan2026	184.80
DD0115.1	15/01/2026	De Lage Laden	Admin Photocopier DCVII-C5573 Rental Jan2026	120.21
DD0115.2	15/01/2026	Commonwealth Bank of Australia	Bank Fees Jan2026	1000.00
DD0115.3	15/01/2026	Property Owner	3 Reid Pl Rent 23/01/2026-05/02/2026	720.00
DD0115.4	15/01/2026	The Bunbury Diocesan Trustees and Anglican	18 Barron St Rent 16/01/2026-29/01/2026	117206.21
DD5022	19/01/2026	Salary & Wages	Payroll 15/01/2026	20084.27
DD5023	20/01/2026	Aware Super	Payroll Deductions	22367.06
DD0123.1	23/01/2026	Aware Super	Payroll Deductions	144.84
DD0129.1	29/01/2026	Western Australian Treasury Corporation	Government Loan Guarantee Fees to 31/12/2025	1,000.00
DD0129.2	29/01/2026	Property Owner	3 Reid Pl Rent 06/02/2026-19/02/2026	720.00
DD0129.3	29/01/2026	The Bunbury Diocesan Trustees and Anglican	18 Barron St Rent 30/01/2026-12/02/2026	111,241.55
		Parish of Boyup Brook	Payroll 29/01/2026	
		Salary & Wages		
<b>TOTAL DIRECT DEBITS TO 31 January 2026</b>				<b>277,110.38</b>
DD0114.1	14/01/2026	Shire of Boyup Brook Credit Card - CEO	StarInk - CEO House Starlink Mini Monthly Rental	7.88
DD0114.1	14/01/2026	Shire of Boyup Brook Credit Card - CEO	Cleanaway - Furniture Disposal 07/01/2026 3.7Tn	479.96
DD0114.1	14/01/2026	Shire of Boyup Brook Credit Card - CEO	Cleanaway - Furniture Disposal 07/01/2026 5.4Tn	700.48
DD0114.1	14/01/2026	Shire of Boyup Brook Credit Card - CEO	Cleanaway - Furniture Disposal 07/01/2026 5.24Tn	679.74
DD0114.1	14/01/2026	Shire of Boyup Brook Credit Card - CEO	ChatGPT Subscription Jan2026	30.76
DD0114.1	14/01/2026	Shire of Boyup Brook Credit Card - CEO	Cleanaway - Furniture Disposal 08/01/2026 4.9Tn	635.62
DD0114.1	14/01/2026	Shire of Boyup Brook Credit Card - CEO	Cleanaway - Furniture Disposal 08/01/2026 4.82Tn	625.25
DD0114.1	14/01/2026	Shire of Boyup Brook Credit Card - CEO	Starlink - CEO House Internet 11/01/2026-11/02/2026	147.50
<b>TOTAL CEO CREDIT CARD TO 31 January 2026</b>				<b>3,307.19</b>
DD0114.1	14/01/2026	Shire of Boyup Brook Credit Card - EMCS	Adobe Acrobat Pro DC Monthly Subscription 20/12/2025-19/01/2026	265.96
DD0114.1	14/01/2026	Shire of Boyup Brook Credit Card - EMCS	Starlink - Depot Internet Monthly Service Fee	119.00
<b>TOTAL EMCS CREDIT CARD TO 31 January 2026</b>				<b>384.96</b>
DD0121.1	21/01/2026	BP Australia Pty Ltd	CEO Fuel Dec2025	83.02
DD0121.1	21/01/2026	BP Australia Pty Ltd	CEO Fuel Dec2025	42.63
DD0121.1	21/01/2026	BP Australia Pty Ltd	CEO Fuel Dec2025	55.36
DD0121.1	21/01/2026	BP Australia Pty Ltd	CEO Fuel Dec2025	66.21
DD0121.1	21/01/2026	BP Australia Pty Ltd	CEO Fuel Dec2025	50.98
DD0121.1	21/01/2026	BP Australia Pty Ltd	CEO Fuel Dec2025	83.83
DD0121.1	21/01/2026	BP Australia Pty Ltd	CEO Fuel Dec2025	77.47
DD0121.1	21/01/2026	BP Australia Pty Ltd	CEO Fuel Dec2025	51.49
DD0121.1	21/01/2026	BP Australia Pty Ltd	CEO Fuel Dec2025	65.19
<b>TOTAL CEO BP FUEL CARD TO 31 January 2026</b>				<b>576.18</b>
DD0121.1	21/01/2026	BP Australia Pty Ltd	MCS Fuel Dec2025	76.21
<b>TOTAL MCS BP FUEL CARD TO 31 January 2026</b>				<b>76.21</b>
<b>TOTAL DD MUNI ACCOUNT TO 31 January 2026</b>				<b>281,454.92</b>
DD310126	31/01/2026	Police Licensing	Police Licensing Jan2026	56332.75
<b>TOTAL DD POLICE LICENSING ACCOUNT TO 31 January 2026</b>				<b>56,332.75</b>
<b>TOTAL DD BOYUP BROOK EARLY LEARNING CENTRE ACCOUNT TO 31 January 2026</b>				<b>0.00</b>
<b>SUMMARY</b>				
<b>EFT</b>				<b>737,457.33</b>
<b>CHQ (Muni Account)</b>				<b>0.00</b>
<b>DD</b>				<b>281,454.92</b>
<b>MUNI TOTAL</b>				<b>1,018,912.25</b>
<b>ALL MUNI TRANS TO 31 January 2026</b>				<b>1,018,912.25</b>
<b>DD (Police Licensing Account) TO 31 January 2026</b>				<b>56,332.75</b>
<b>GRAND TOTAL 1 - 31 January 2026</b>				<b>1,075,245.00</b>



**SHIRE OF BOYUP BROOK**

**MONTHLY FINANCIAL REPORT**

**31 JANUARY 2026**

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**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JANUARY 2026**

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 31 JANUARY 2026  
Prepared by: Darren Long (Finance Consultant)  
Reviewed by: Malcolm Armstrong (Manager Financial Services)

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement. The Shire currently has no monies held in Trust.

**SIGNIFICANT ACCOUNTING POLICES**

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable

from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows

are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

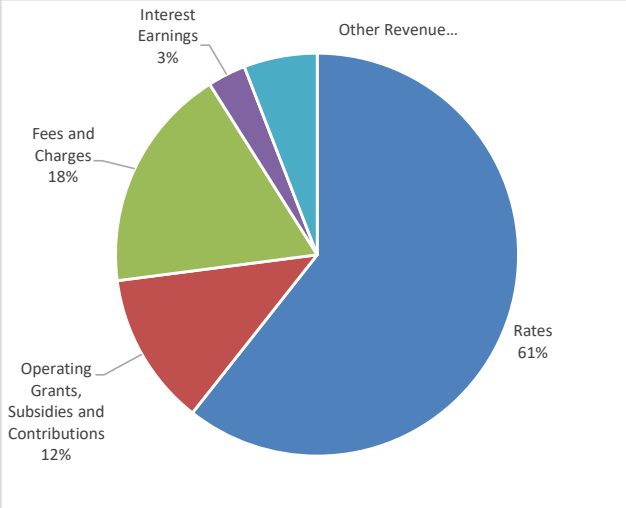
**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

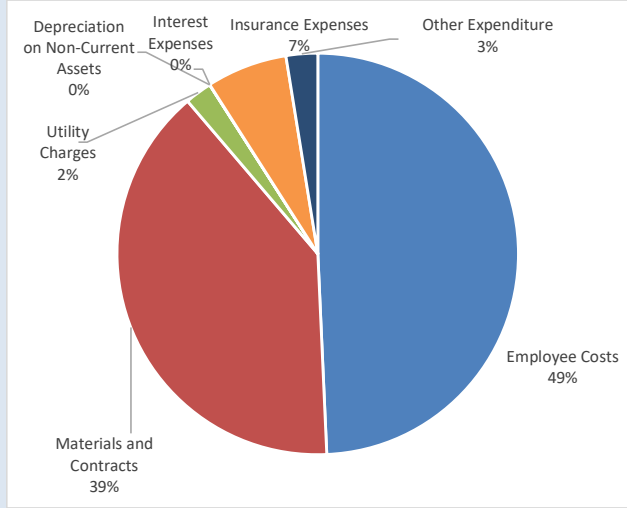
**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JANUARY 2026**

**SUMMARY GRAPHS**

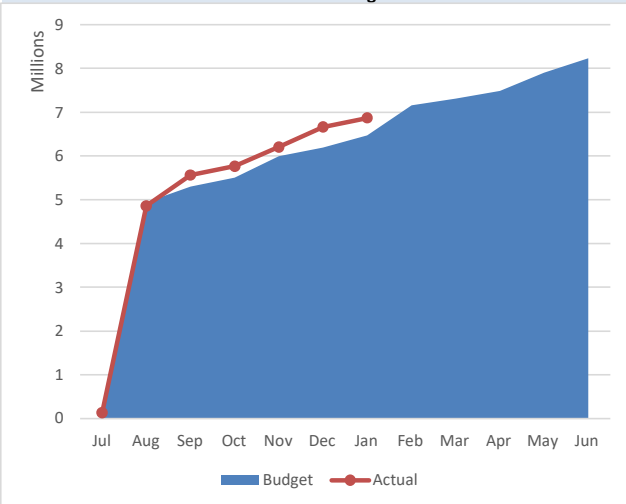
**OPERATING REVENUE**



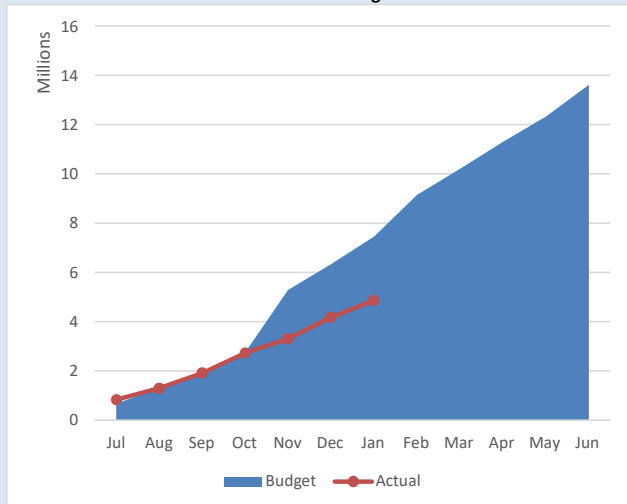
**OPERATING EXPENSES**



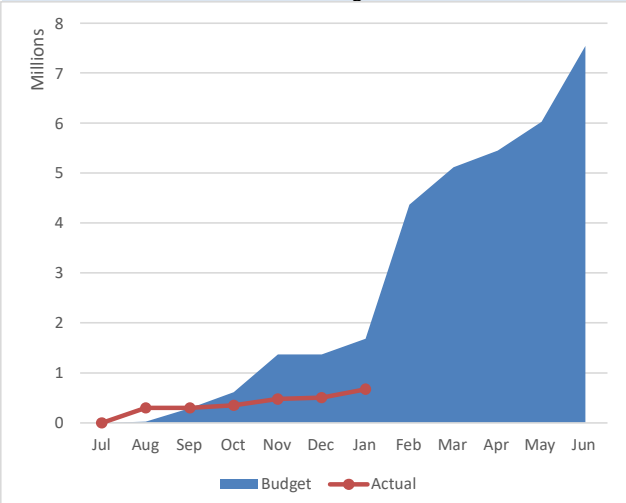
**OPERATING REVENUE - Budget-v-YTD Actual**



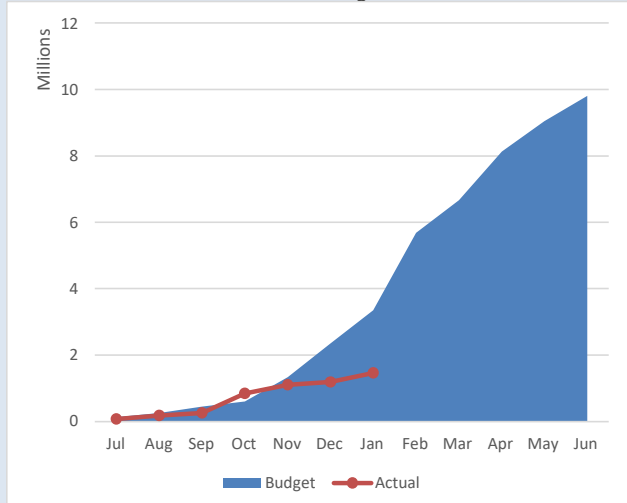
**OPERATING EXPENSES - Budget-v-YTD Actual**



**CAPITAL REVENUE - Budget-v-YTD Actual**



**CAPITAL EXPENSES - Budget-v-YTD Actual**



**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JANUARY 2026**

**STATUTORY REPORTING PROGRAMS**

The local governments operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	<b>ACTIVITIES</b>
<p><b>GOVERNANCE</b></p> <p>To provide a decision making process for the efficient allocation of scarce resources.</p>	Administration and operation of facilities and services to members of the Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which are which are not directly related to specific shire services.
<p><b>GENERAL PURPOSE FUNDING</b></p> <p>To collect revenue to allow for the provision of services.</p>	Rates, general purpose government grants and interest revenue.
<p><b>LAW, ORDER, PUBLIC SAFETY</b></p> <p>To provide services to help ensure a safer community.</p>	Supervision of various by-laws, fire prevention, emergency services and animal control.
<p><b>HEALTH</b></p> <p>To provide an operational framework for good community health.</p>	Food and water quality, pest control, immunisation services, child health services and health education.
<p><b>EDUCATION AND WELFARE</b></p> <p>To meet the needs of the community in these areas.</p>	Management and support for families, children, youth and the aged within the community by providing Youth, Aged and Family Centres, Home and Community Aged Care Programs and assistance to schools.
<p><b>HOUSING</b></p> <p>To help ensure adequate housing.</p>	Provision of residential housing for council staff. Provision of housing for aged persons, low income families, government and semi government employees.
<p><b>COMMUNITY AMENITIES</b></p> <p>Provide services required by the community.</p>	Rubbish collection services and disposal of waste, stormwater drainage, protection of the environment, town planning and regional development and other community amenities (cemeteries and public toilets).
<p><b>RECREATION AND CULTURE</b></p> <p>To establish and manage efficiently infrastructure and resources which will help the social wellbeing of the community.</p>	Public halls, recreation and aquatic centres, parks and reserves, libraries, heritage and culture.
<p><b>TRANSPORT</b></p> <p>To provide effective and efficient transport services to the community.</p>	Construction and maintenance of roads, footpaths, bridges, street cleaning and lighting, road verges, streetscaping and depot maintenance.
<p><b>ECONOMIC SERVICES</b></p> <p>To help promote the Shire and its economic wellbeing.</p>	The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and standpipes.
<p><b>OTHER PROPERTY AND SERVICES</b></p> <p>To monitor and control Shire's overhead operating accounts.</p>	Private works, public works overheads, plant and equipment operations, town planning schemes and activities not reported in the above programs.



**SHIRE OF BOYUP BROOK**  
**STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM**  
**FOR THE PERIOD ENDING 31 JANUARY 2026**

	2025-2026 ANNUAL BUDGET	2025-2026 YTD BUDGET	2025-2026 YTD ACTUAL
<b>EXPENDITURE (Excluding Finance Costs)</b>	<b>\$</b>		<b>\$</b>
General Purpose Funding	(181,589)	(97,407)	(977)
Governance	(520,437)	(380,306)	(136,274)
Law, Order, Public Safety	(634,921)	(286,986)	(164,095)
Health	(1,874,968)	(969,353)	(664,320)
Education and Welfare	(225,633)	(143,636)	(56,477)
Housing	(249,530)	(158,160)	(85,935)
Community Amenities	(555,422)	(318,035)	(171,650)
Recreation and Culture	(1,637,034)	(996,067)	(442,082)
Transport	(6,326,404)	(3,375,002)	(1,182,525)
Economic Services	(658,435)	(393,685)	(197,620)
Other Property and Services	(696,184)	(328,798)	(1,751,955)
<b>Total Operating Expenditure</b>	<b>(13,560,557)</b>	<b>(7,447,435)</b>	<b>(4,853,911)</b>
<b>REVENUE</b>			
General Purpose Funding	5,365,522	4,810,635	4,828,254
Governance	800	800	0
Law, Order, Public Safety	140,650	71,227	149,566
Health	1,106,219	584,384	768,121
Education and Welfare	0	0	127
Housing	85,075	48,778	50,735
Community Amenities	259,815	255,432	280,101
Recreation and Culture	66,231	61,640	56,166
Transport	313,451	205,457	290,407
Economic Services	160,240	71,748	88,791
Other Property & Services	730,934	358,016	374,452
<b>Total Operating Revenue</b>	<b>8,228,937</b>	<b>6,468,116</b>	<b>6,886,720</b>
<b>Sub-Total</b>	<b>(5,331,620)</b>	<b>(979,319)</b>	<b>2,032,810</b>
<b>FINANCE COSTS</b>			
Law, Order & Public Safety	(40,000)	0	0
Housing	(400)	(265)	(265)
Recreation & Culture	(729)	(1,371)	(361)
<b>Total Finance Costs</b>	<b>(41,129)</b>	<b>(1,636)</b>	<b>(626)</b>
<b>NON-OPERATING REVENUE</b>			
Law, Order & Public Safety	2,302,529	759,835	6,764
Recreation & Culture	171,868	0	171,868
Transport	1,714,828	654,925	159,137
Economic Services	60,000	0	0
<b>Total Non-Operating Revenue</b>	<b>4,249,225</b>	<b>1,414,760</b>	<b>337,769</b>
<b>PROFIT/(LOSS) ON SALE OF ASSETS</b>			
Transport Profit	0	0	0
Transport Loss	0	0	0
<b>Total Profit/(Loss)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>(1,123,523)</b>	<b>433,805</b>	<b>2,369,952</b>
<b>Other Comprehensive Income</b>			
Changes on revaluation of non-current assets	0	0	0
	0	0	0
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(1,123,523)</b>	<b>433,805</b>	<b>2,369,952</b>

**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JANUARY 2026**

**NATURE OR TYPE DESCRIPTIONS**

**REVENUE**

**RATES**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**PROFIT ON ASSET DISPOSAL**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**FEES AND CHARGEES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST REVENUE**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**EXPENSES**

**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Loss on the disposal of fixed assets.

**DEPRECIATION**

Depreciation expense raised on all classes of assets.

**FINANCE COSTS**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**SHIRE OF BOYUP BROOK**  
**STATEMENT OF COMPREHENSIVE INCOME BY NATURE & TYPE**  
**FOR THE PERIOD ENDING 31 JANUARY 2026**

	<b>2025-2026 ORIGINAL BUDGET</b>	<b>2025-2026 YTD BUDGET</b>	<b>2025-2026 YTD ACTUAL</b>
<b>Expenses</b>			
Employee Costs	(4,347,580)	(2,297,368)	(2,392,992)
Materials and Contracts	(3,276,854)	(1,468,805)	(1,916,103)
Utility Charges	(228,510)	(132,669)	(106,205)
Depreciation on Non-Current Assets	(4,923,028)	(2,871,643)	0
Interest Expenses	(41,129)	(1,636)	(626)
Insurance Expenses	(352,150)	(347,400)	(314,965)
Other Expenditure	(432,434)	(329,550)	(123,646)
<b>Total Operating Expenses</b>	<b>(13,601,685)</b>	<b>(7,449,071)</b>	<b>(4,854,537)</b>
<b>Revenue</b>			
Rates	4,161,743	4,162,930	4,174,561
Operating Grants, Subsidies and Contributions	1,241,130	668,327	848,825
Fees and Charges	1,699,830	1,033,612	1,248,002
Interest Earnings	358,700	227,566	210,135
Other Revenue	767,534	375,680	405,197
<b>Total Operating Revenue</b>	<b>8,228,937</b>	<b>6,468,116</b>	<b>6,886,720</b>
<b>Sub-Total</b>	<b>(5,372,748)</b>	<b>(980,955)</b>	<b>2,032,183</b>
Non-Operating Grants, Subsidies & Contributions	4,249,225	1,414,760	337,769
Profit on Asset Disposals	0	0	0
Loss on Asset Disposals	0	0	0
	4,249,225	1,414,760	337,769
<b>Net Result</b>	<b>(1,123,523)</b>	<b>433,805</b>	<b>2,369,952</b>
<b>Other Comprehensive Income</b>			
Changes on revaluation of non-current assets	0	0	0
<b>Total Other Comprehensive Income</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(1,123,523)</b>	<b>433,805</b>	<b>2,369,952</b>

**SHIRE OF BOYUP BROOK**  
**STATEMENT OF FINANCIAL ACTIVITY BY NATURE/TYPE**  
**FOR THE PERIOD ENDING 31 JANUARY 2026**

	2025-2026 ORIGINAL BUDGET	2025-2026 YTD BUDGET (a)	2025-2026 YTD ACTUAL (b)	VARIANCE \$ (b)-(a)	VARIANCE % (b)-(a)/(a)	Var ▲▼
<b>OPERATING REVENUE</b>	\$	\$	\$			
Ex-Gratia Rates & Write-offs	(880)	307	1703	Within Threshold	454.00%	
Operating Grants, Subsidies and Contributions	1,241,130	668,327	848,825	180,498	27.01%	▲
Fees and Charges	1,699,830	1,033,612	1,248,002	214,390	20.74%	
Interest Earnings	358,700	227,566	210,135	(17,431)	Within Threshold	
Other Revenue	767,534	375,680	405,197	29,517	Within Threshold	
Profit on Disposal of Asset	0	0	0	Within Threshold	0%	
<b>Total Operating Revenue</b>	<b>4,066,314</b>	<b>2,305,493</b>	<b>2,713,862</b>	<b>406,974</b>		
<b>LESS OPERATING EXPENDITURE</b>						
Employee Costs	(4,347,580)	(2,297,368)	(2,392,991)	(95,623)	Within Threshold	
Materials and Contracts	(3,276,854)	(1,468,805)	(1,916,103)	(447,298)	(30.45%)	
Utility Charges	(228,510)	(132,669)	(106,204)	26,465	19.95%	
Depreciation on Non-Current Assets	(4,923,028)	(2,871,643)	0	2,871,643	100.00%	
Interest Expenses	(41,129)	(1,636)	(626)	Within Threshold	(61.74%)	
Insurance Expenses	(352,150)	(347,400)	(314,965)	32,435	Within Threshold	
Other Expenditure	(432,435)	(329,550)	(123,646)	205,904	(62.48%)	
Loss on Disposal of Asset	0	0	0	Within Threshold	0%	
<b>Total Operating Expenses</b>	<b>(13,601,686)</b>	<b>(7,449,071)</b>	<b>(4,854,535)</b>	<b>2,593,526</b>		
Sub-Total	<b>(9,535,372)</b>	<b>(5,143,578)</b>	<b>(2,140,673)</b>	<b>3,000,500</b>		
<b>OPERATING ACTIVITIES EXCLUDED FROM BUDGET</b>						
Movement in Employee Provisions (Non-current)	44,635	0	0	Within Threshold	0%	
(Profit)/ Loss on the disposal of assets	0	0	0	Within Threshold	0%	
Depreciation Written Back	4,923,028	2,871,643	0	(2,871,643)	(100.00%)	
<b>Operating Activities Excluded from Budget</b>	<b>4,967,663</b>	<b>2,871,643</b>	<b>0</b>	<b>(2,871,643)</b>		
<b>Sub Total</b>	<b>(4,567,709)</b>	<b>(2,271,935)</b>	<b>(2,140,673)</b>	<b>128,857</b>		
<b>INVESTING ACTIVITIES</b>						
<b>Outflows from investing activities</b>						
Purchase of Land	0	0	0	Within Threshold	0%	
Purchase Buildings	(5,308,516)	(1,176,568)	(7,208)	1,169,360	99.39%	
Purchase Plant and Equipment	(745,100)	(695,000)	(574,864)	120,136	17.29%	
Purchase Furniture and Equipment	(45,000)	0	(18,450)	(18,450)	0.00%	
Infrastructure Assets - Roads	(2,550,526)	(1,223,251)	(580,692)	642,559	52.53%	
Infrastructure Assets - Footpaths	0	0	(1,383)	Within Threshold	0%	
Infrastructure Assets - Parks & Ovals	(457,966)	(171,186)	(175,702)	Within Threshold	Within Threshold	
Infrastructure Assets - Other	(60,000)	0	(25,562)	(25,562)	0%	
<b>Inflows from investing activities</b>						
Proceeds from Sale of Assets	298,500	270,000	334,569	64,569	23.91%	
Contributions for the Development of Assets	4,249,225	1,414,760	337,769	(1,076,991)	(76.13%)	
<b>Amount Attributable to Investing Activities</b>	<b>(4,619,383)</b>	<b>(1,581,245)</b>	<b>(711,523)</b>	<b>875,621</b>		
<b>FINANCING ACTIVITIES</b>						
<b>Outflows from financing activities</b>						
Repayment of Debt - Loan Principal	(58,646)	(12,537)	(12,540)	Within Threshold	Within Threshold	
Transfer to Reserves	(578,885)	(69,997)	(67,090)	Within Threshold	Within Threshold	
<b>Inflows from financing activities</b>						
Loans Raised	2,000,000	0	2,000,000	2,000,000	0%	
Transfer from Reserves	994,000	0	0	Within Threshold	0%	
<b>Amount Attributable to Financing Activities</b>	<b>2,356,469</b>	<b>(82,534)</b>	<b>1,920,370</b>	<b>2,000,000</b>		
Sub Total	<b>(6,830,623)</b>	<b>(3,935,714)</b>	<b>(931,826)</b>	<b>3,004,478</b>		
<b>FUNDING FROM</b>						
Estimated Opening Surplus at 1 July	2,668,000	2,668,000	3,017,674	349,674	13.11%	▲
Amount Raised from General Rates	4,162,623	4,162,623	4,172,858	10,235	Within Threshold	
Closing Funds	0	0	0	Within Threshold	0%	
	<b>6,830,623</b>	<b>6,830,623</b>	<b>7,190,532</b>	<b>5,364,387</b>		
<b>NET SURPLUS/(DEFICIT)</b>	<b>0</b>	<b>2,894,909</b>	<b>6,258,706</b>			

**SHIRE OF BOYUP BROOK**  
**STATEMENT OF FINANCIAL ACTIVITY BY FUNCTION/PROGRAM**  
**FOR THE PERIOD ENDING 31 JANUARY 2026**

	2025-2026 ORIGINAL BUDGET	2025-2026 YTD BUDGET (a)	2025-2026 YTD ACTUAL (b)	VARIANCE \$ (b)-(a)	VARIANCE % (b)-(a)/(a)	Var ▲▼
<b>OPERATING REVENUE</b>	\$	\$	\$			
General Purpose Funding	1,202,899	648,012	655,396	Within Threshold	Within Threshold	
Governance	800	800	0	Within Threshold	(100.00%)	
Law, Order Public Safety	140,650	71,227	149,566	78,340	109.99%	▲
Health	1,106,219	584,384	768,122	183,738	31.44%	▲
Education and Welfare	0	0	127	Within Threshold	0%	
Housing	85,075	48,778	50,735	Within Threshold	Within Threshold	
Community Amenities	259,815	255,432	280,101	24,669	Within Threshold	
Recreation and Culture	66,231	61,640	56,166	Within Threshold	Within Threshold	
Transport	313,451	205,457	290,406	84,949	41.35%	▲
Economic Services	160,240	71,748	88,791	17,043	23.75%	▲
Other Property and Services	730,934	358,016	374,452	16,436	Within Threshold	
<b>Total Operating Revenue</b>	<b>4,066,314</b>	<b>2,305,493</b>	<b>2,713,862</b>	<b>405,175</b>		
<b>LESS OPERATING EXPENDITURE</b>						
General Purpose Funding	(181,589)	(97,407)	(977)	96,430	(99.00%)	
Governance	(520,437)	(380,306)	(136,274)	244,032	64.17%	
Law, Order, Public Safety	(674,921)	(286,986)	(164,094)	122,892	42.82%	
Health	(1,874,968)	(969,353)	(664,320)	305,033	31.47%	
Education and Welfare	(225,633)	(143,636)	(56,477)	87,159	60.68%	
Housing	(249,930)	(158,425)	(86,201)	72,224	45.59%	
Community Amenities	(555,422)	(318,035)	(171,649)	146,386	46.03%	
Recreation and Culture	(1,637,763)	(997,438)	(442,443)	554,995	55.64%	
Transport	(6,326,404)	(3,375,002)	(1,182,525)	2,192,477	64.96%	
Economic Services	(658,435)	(393,685)	(197,620)	196,065	49.80%	
Other Property & Services	(696,184)	(328,798)	(1,751,955)	(1,423,157)	(432.84%)	
<b>Total operating Expenses</b>	<b>(13,601,686)</b>	<b>(7,449,071)</b>	<b>(4,854,535)</b>	<b>2,594,536</b>		
Sub-Total	<b>(9,535,372)</b>	<b>(5,143,578)</b>	<b>(2,140,673)</b>	<b>2,999,711</b>		
<b>OPERATING ACTIVITIES EXCLUDED FROM BUDGET</b>						
Movement in Employee Provisions (Non-current)	44,635	0	0	Within Threshold	0%	
Movement in Stock On Hand	0	0	0	Within Threshold	0%	
Movement in Accrued Expenses	0	0	0	Within Threshold	0%	
Depreciation Written Back	4,923,028	2,871,643	0	(2,871,643)	(100.00%)	
<b>Operating Activities Excluded from Budget</b>	<b>4,967,663</b>	<b>2,871,643</b>	<b>0</b>	<b>(2,871,643)</b>		
Sub Total	<b>(4,567,709)</b>	<b>(2,271,935)</b>	<b>(2,140,673)</b>	<b>128,068</b>		
<b>INVESTING ACTIVITIES</b>						
<b>Outflows from investing activities</b>						
Purchase Buildings	(5,308,516)	(1,176,568)	(7,208)	1,169,360	99.39%	
Purchase Plant and Equipment	(745,100)	(695,000)	(574,864)	120,136	17.29%	
Purchase Furniture and Equipment	(45,000)	0	(18,450)	(18,450)	0.00%	▼
Infrastructure Assets - Roads	(2,550,526)	(1,223,251)	(580,692)	642,559	(52.53%)	
Infrastructure Assets - Footpaths	0	0	(1,383)	Within Threshold	0%	
Infrastructure Assets - Parks & Ovals	(457,966)	(171,186)	(175,702)	Within Threshold	Within Threshold	
Infrastructure Assets - Recreation	0	0	0	Within Threshold	0.00%	
Infrastructure Assets - Other	(60,000)	0	(25,562)	(25,562)	0%	▼
<b>Inflows from investing activities</b>						
Proceeds from Sale of Assets	298,500	270,000	334,569	64,569	23.91%	▲
Contributions for the Development of Assets	4,249,225	1,414,760	337,769	(1,076,991)	(76.13%)	
<b>Amount Attributable to Investing Activities</b>	<b>(4,619,383)</b>	<b>(1,581,245)</b>	<b>(711,523)</b>	<b>875,621</b>		
<b>FINANCING ACTIVITIES</b>						
<b>Outflows from financing activities</b>						
Repayment of Debt - Loan Principal	(58,646)	(12,537)	(12,540)	Within Threshold	Within Threshold	
Transfer to Reserves	(578,885)	(69,997)	(67,090)	Within Threshold	Within Threshold	
<b>Inflows from financing activities</b>						
Transfer from Reserves	994,000	0	0	Within Threshold	0%	
Loans Raised	2,000,000	0	2,000,000	2,000,000	0%	▲
<b>Amount Attributable to Financing Activities</b>	<b>2,356,469</b>	<b>(82,534)</b>	<b>1,920,370</b>	<b>2,000,000</b>		
Sub Total	<b>(6,830,623)</b>	<b>(3,935,714)</b>	<b>(931,826)</b>	<b>3,003,689</b>		
<b>FUNDING FROM</b>						
Estimated Opening Surplus at 1 July	2,668,000	2,668,000	3,017,674	349,674	13.11%	▲
Amount Raised from General Rates	4,162,623	4,162,623	4,172,858	10,235	Within Threshold	
Sub Total	<b>6,830,623</b>	<b>6,830,623</b>	<b>7,190,532</b>	<b>359,909</b>		
<b>NET SURPLUS/(DEFICIT)</b>	<b>0</b>	<b>2,894,909</b>	<b>6,258,706</b>			

**SHIRE OF BOYUP BROOK**  
**SUMMARY OF CURRENT ASSETS AND LIABILITIES**  
**FOR THE PERIOD ENDING 31 JANUARY 2026**

	ACTUAL YTD	ACTUAL 30/06/2025
<b>Current Assets</b>		
Cash at bank and on Hand	7,717,287	4,829,387
Restricted Cash	30,384	21,909
Restricted Cash Reserves	3,597,786	3,530,696
Trade Receivables	2,181,624	1,891,520
Stock on Hand/Inventory/Biological Assets	389,962	389,962
Other Assets	21,450	21,450
Contract Assets	288,578	288,578
<b>Total Current Assets</b>	<b>14,227,071</b>	<b>10,973,501</b>
<b>Current Liabilities</b>		
Trade Creditors	483,833	(195,462)
Bonds and Deposits	(58,121)	(49,434)
Accrued Wages	(465,855)	(130,889)
Accrued Interest on Loans	(535)	(535)
Accrued Expense	(147,031)	(147,031)
ATO Liabilities	0	0
Contract Liability	(3,561,216)	(3,280,125)
Loan Liability	(12,909)	(25,448)
Finance Lease Liability	0	0
Provisions	(510,148)	(510,148)
<b>Total Current Liabilities</b>	<b>(4,271,981)</b>	<b>(4,339,072)</b>
<b>Sub-Total</b>	<b>9,955,090</b>	<b>6,634,429</b>
<b>Adjustments</b>		
LESS Cash Backed Reserves	(3,597,786)	(3,530,696)
LESS Restricted Cash	0	0
LESS Inventory	(389,962)	(389,962)
LESS Accrued Interest Income	0	0
LESS Prepaid Expenses	0	0
ADD: Employee Leave Provisions	0	0
ADD: Accrued Interest on Loans	535	535
ADD: Accrued Salaries & Wages	130,889	130,889
ADD: Accrued Expenses	147,031	147,031
ADD: Current Loan Liability	12,909	25,448
ADD: Current Finance Lease Liability	0	0
Rounding	0	0
<b>Net Current Position</b>	<b>6,258,706</b>	<b>3,017,674</b>

**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDING 31 JANUARY 2026**

**EXPLANATION OF MATERIAL VARIANCES**

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Statement of Financial Activity for each months financial statements.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Operating Revenue</u>						
Operating Grants & Contributions	668,327	848,825	180,498	27%	TIMING/ PERMANENT	Decrease in General Purpose grant \$12k, Increase in Local Road grant \$32k, Increase in ESL operating grant \$35k and increase in MAF grant \$41k, Increase in MRWA Road maintenance grant \$58k, Increase in Stormwater Cleaning grant \$20k.
Fees & Charges	1,033,612	1,248,002	214,390	21%	TIMING	Increase in Surgery Fee \$183k, Increase in Planning Fees \$12k, Increase in Caravan Park Fees \$23k.
Interest Earnings	227,566	210,135	(17,431)	Within Threshold	TIMING	Decrease in Rates Instalment Interest \$11k.
Other Revenue	375,680	405,197	29,517	Within Threshold	TIMING	Increase in Workers Comp Reimbursement \$ 43k, Increase in Rylington Sheep Sales Income \$200k, Decrease in Rylington Wool sales \$48k, Decrease in Grain Income Barley \$19k, Decrease in Grain Income Canola \$134k, Decrease in Rylington Grain Income Oats \$21k.
<u>Operating Expenses</u>						
Employee Costs	(2,297,368)	(2,392,991)	(95,623)	Within Threshold	TIMING	Increase in Fire Prevention Wages \$20k, Increase in Bushfire Risk Planning \$18k, Decrease in Salaries EMO \$37k, Decrease in Medical Practice wages \$139k, Increase in Medical Workers Comp Insurance \$19k, Decrease in Medical Superannuation \$20k, Decrease in Medical Training \$15k, Increase in Early Learning Centre Wages \$18k, Decrease in Transfer Station Employee costs \$16k, Decrease in Rec Complex Employee costs \$13k, Decrease in Townsite Gardens Employee costs \$16k, Increase in Support for Other Employee costs \$12k, Decrease in Swim Pool Wages \$18k, Decrease in Road Maint Employee costs \$60k, Decrease in Maintenance Grading expenses \$35k, Decrease in PHOW Superannuation \$17k, Decrease in Public Holidays \$33k, Decrease in Sick Leave \$33k, Increase in Less PHOW Allocated \$396k, Decrease in Mechanic wages \$64k, Increase in Admin Salaries \$96k, Increase in Admin Workers Comp Insurance \$12k, Increase in Admin FBT expense \$14k, Increase in Admin OHS expenses \$10k.

**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDING 31 JANUARY 2026**

**EXPLANATION OF MATERIAL VARIANCES**

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Statement of Financial Activity for each months financial statements.

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For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Materials & Contracts	(1,468,805)	(1,916,103)	(447,298)	-30%	TIMING	Decrease in Chamber Maintenance \$12k, Decrease in Election expenses \$16k, Decrease in Bushfire Mitigation expenses \$10k, Increase in Ranger Services expenses \$25k, Increase in Medical Supplies expenses \$12k, Decrease in Childcare expenses \$19k, Decrease in Community Housing Other expenses \$12k, Increase in Other Housing expenses \$19k, Increase in Transfer Station expenses \$11k, Increase in Landfill expenses \$13k, Decrease in Cemetery expenses \$13k, Decrease in Recreation Complex expenses \$11k, Increase in Townsite Garden expenses \$28k, Decrease in Swimming Pool & Gym Operation expenses \$39k, Decrease in Road Maintenance expenses \$82k, Increase in Bridge Repairs expenses \$573k, Increase in Verge Pruning expenses \$16k, Decrease in Consulting Engineer expenses \$12k, Decrease in Caravan Park/Flaxmill expenses \$16k, Increase in Fleet Parts and Repairs expenses \$80k, Decrease in Audit Fees \$52k, Increase in Rylington Park Crutching & Mulesing expenses \$14k, Decrease in Rylington Stock Fodder expenses \$12k, Increase in Rylington Stock Requisite expenses \$11k, Increase in Rylington Park Fertiliser expenses \$18k, Decrease in Rylington Park contract freight expenses \$15k.
Utility Charges	(132,669)	(106,204)	26,465	20%	TIMING	Decrease in Standpipe Water \$12k, Various accounts with minor decreases in expenses under \$10k in value.
Depreciation on Assets	(2,871,643)	0	2,871,643	100%	TIMING	Depreciation not yet raised.
Insurance Expenses	(347,400)	(314,965)	32,435	Within Threshold	TIMING	Decrease in Medical Indemnity insurance \$13k, Increase in Bridge insurance \$12k. Various insurance accounts with minor decreases in expenses under \$10k in value.
Other Expenses	(329,550)	(123,646)	205,904	-62%	TIMING	Decrease in Councillor Sitting Fees \$29k, Decrease Warren Blackwood Alliance Contribution \$53k, Decrease in Staff Housing Costs allocated \$11k, Decrease in Sundry Suspense expenses \$12k.



**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDING 31 JANUARY 2026**

**EXPLANATION OF MATERIAL VARIANCES**

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Statement of Financial Activity for each months financial statements.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<b>Investing Activities</b>						
Purchase Buildings	(1,176,568)	(7,208)	1,169,360	99%	TIMING	Decrease in Evacuation Centre Building \$976k, Decrease in Dinninup Hall Refurbishment \$14k, Decrease in Town Hall Building \$80k, Decrease in Swimming Pool Solar project \$60k, Decrease in Museum Roof replacement \$33k.
Purchase Plant and Equipment	(695,000)	(574,864)	120,136	17%	TIMING	Decrease in Parks Equipment \$69k, Decrease in Heavy Plant \$ 103k, Increase in Utility Van Purchase \$45k.
Infrastructure Assets - Roads	(1,223,251)	(580,692)	642,559	53%	TIMING	Decrease in Six Mile Road project \$359k, Increase in Walshshaws Rd project \$60k, Increase in Boyup Brook-Cranbrook Rd project \$229k, Increase in Boyup Brook-Arthur River Rd project \$43k, Decrease in Winnejup Road project \$361k, Decrease in Municipal Funded - winter grading \$107k.
Infrastructure Assets - Other	0	(25,562)	(25,562)	0%	TIMING	Increase in Emergency Water Tanks project \$13k, Increase in Flaxmill Fence & Water Supply Upgrade \$12k.
Proceeds from Sale of Assets	270,000	334,569	64,569	24%	TIMING	Increase in proceeds from sale of land \$30k, Increase in proceeds of sale on Admin vehicle \$19k, Decrease in proceeds from sale of Transport plant assets \$13k.
Non-Operating Grants, Subsidies for the Development of Assets	1,414,760	337,769	(1,076,991)	-76%	TIMING	Decrease in Evacuation Centre Grant \$753k, Increase in Sandakan Playground Grant \$171k, Decrease in Regional Road Group Grants \$468k, Decrease in Roads to Recovery grant \$27k.

**SHIRE OF BOYUP BROOK**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDING 31 JANUARY 2026**

	2024-2025 ACTUAL	2025-2026 ACTUAL	Variance
	\$	\$	\$
<b>Current assets</b>			
Unrestricted Cash & Cash Equivalents	5,738,093	7,717,287	1,979,194
Restricted Cash - Reserves	3,530,695	3,597,786	67,091
Restricted Cash - Other	21,530	30,385	8,855
Trade and other receivables	1,847,940	2,181,625	333,685
Inventories	389,962	389,962	0
Contract Assets	288,578	288,578	0
Other assets	21,450	21,450	0
<b>Total current assets</b>	<b>11,838,248</b>	<b>14,227,073</b>	2,388,825
<b>Non-current assets</b>			
Trade and other receivables	70,717	70,717	0
LG House Unit Trust	79,620	79,620	0
Land	4,570,000	4,270,000	(300,000)
Buildings	18,308,594	18,315,803	7,208
Furniture & Equipment	58,212	76,662	18,450
Plant & Equipment	2,500,254	3,040,549	540,295
Right of use Assets - Plant	39,822	39,822	0
Infrastructure Assets - Roads	92,899,253	93,479,944	580,691
Infrastructure Assets - Bridges	20,519,287	20,519,287	(0)
Infrastructure Assets - Footpaths	867,098	868,482	1,384
Infrastructure Assets - Recreation	2,214,948	2,386,748	171,800
Infrastructure Assets - Drainage	8,778,017	8,778,017	0
Infrastructure Assets - Parks/Ovals	1,544,132	1,548,034	3,902
Infrastructure Assets - Other	5,964,561	5,990,124	25,563
<b>Total non-current assets</b>	<b>158,414,514</b>	<b>159,463,808</b>	1,049,294
<b>Total assets</b>	<b>170,252,762</b>	<b>173,690,881</b>	3,438,119
<b>Current liabilities</b>			
Trade and other payables	1,338,664	129,589	1,209,075
Bonds and deposits	49,434	58,121	(8,687)
Contract Liabilities	3,280,125	3,561,216	(281,091)
Interest-bearing loans and borrowings	25,448	12,909	12,539
Finance Lease Liability - Current	0	0	0
Provisions	510,148	510,148	0
<b>Total current liabilities</b>	<b>5,203,819</b>	<b>4,271,983</b>	931,836
<b>Non-current liabilities</b>			
Interest-bearing loans and borrowings	0	2,000,000	(2,000,000)
Finance Lease Liability - Non Current	0	0	0
Provisions	57,663	57,663	0
<b>Total non-current liabilities</b>	<b>57,663</b>	<b>2,057,663</b>	(2,000,000)
<b>Total liabilities</b>	<b>5,261,482</b>	<b>6,329,646</b>	(1,068,164)
<b>Net assets</b>	<b>164,991,280</b>	<b>167,361,235</b>	2,369,955
<b>Equity</b>			
Retained surplus	57,167,627	57,987,822	820,195
Net Result	887,284	2,369,953	1,482,669
Reserve - asset revaluation	103,405,674	103,405,674	0
Reserve - Cash backed	3,530,695	3,597,786	67,091
<b>Total equity</b>	<b>164,991,280</b>	<b>167,361,235</b>	2,369,955

This statement is to be read in conjunction with the accompanying notes

**SHIRE OF BOYUP BROOK  
STATEMENT OF CASH FLOWS  
FOR THE PERIOD ENDING 31 JANUARY 2026**

	<b>2024-2025 ACTUAL</b>	<b>2025-2026 BUDGET</b>	<b>2025-2026 ACTUAL</b>
	\$	\$	\$
<b>Cash Flows from operating activities</b>			
<b>Payments</b>			
Employee Costs	(4,554,794)	(4,376,069)	(1,959,914)
Materials & Contracts	(2,444,507)	(3,276,933)	(2,656,577)
Utilities (gas, electricity, water, etc)	(198,612)	(228,431)	(106,205)
Insurance	(335,437)	(41,129)	(314,965)
Interest Expense	(2,779)	(352,150)	(626)
Goods and Services Tax Paid	(200,630)	0	(36,932)
Other Expenses	(370,210)	(432,439)	(123,646)
	<b>(8,106,968)</b>	<b>(8,707,151)</b>	<b>(5,198,866)</b>
<b>Receipts</b>			
Rates	3,912,339	4,181,745	3,144,537
Operating Grants & Subsidies	1,870,588	2,367,396	848,825
Fees and Charges	2,021,445	1,699,830	1,248,002
Interest Earnings	470,834	358,700	210,135
Goods and Services Tax	128,176	106,341	98,161
Other	794,310	767,534	413,884
	<b>9,197,693</b>	<b>9,481,546</b>	<b>5,963,543</b>
<b>Net Cash flows from Operating Activities</b>	<b>1,090,725</b>	<b>774,395</b>	<b>764,678</b>
<b>Cash flows from investing activities</b>			
<b>Payments</b>			
Purchase of Land	0	0	0
Purchase of Buildings	(397,996)	(5,308,516)	(7,208)
Purchase Plant and Equipment	(559,010)	(745,100)	(574,863)
Purchase Furniture and Equipment	(40,640)	(45,000)	(18,450)
Purchase Road Infrastructure Assets	(2,362,863)	(2,550,526)	(580,691)
Purchase of Bridges Assets	0	0	0
Purchase of Footpath Assets	(259,723)	0	(1,383)
Purchase Drainage Assets	0	0	0
Purchase Parks & Ovals Assets	(1,545,234)	0	(175,702)
Purchase Recreation Assets	(3,902)	(457,966)	0
Purchase Infrastructure Other Assets	(707,424)	(60,000)	(25,562)
<b>Receipts</b>			
Proceeds from Sale of Assets	165,455	298,500	334,569
Non-Operating grants used for Development of Assets	3,990,043	981,612	1,260,619
	<b>(1,721,295)</b>	<b>(7,886,996)</b>	<b>211,327</b>
<b>Cash flows from financing activities</b>			
Repayment of Debentures	(24,011)	(58,645)	(12,540)
Principal elements of lease payments	(20,360)	0	0
Proceeds from New Debentures	0	2,000,000	2,000,000
<b>Net cash flows from financing activities</b>	<b>(44,371)</b>	<b>1,941,355</b>	<b>1,987,460</b>
<b>Net increase/(decrease) in cash held</b>	<b>(674,941)</b>	<b>(5,171,246)</b>	<b>2,963,466</b>
<b>Cash at the Beginning of Reporting Period</b>	<b>9,056,932</b>	<b>8,381,991</b>	<b>8,381,991</b>
<b>Cash at the End of Reporting Period</b>	<b>8,381,991</b>	<b>3,210,745</b>	<b>11,345,457</b>

**SHIRE OF BOYUP BROOK  
STATEMENT OF CASH FLOWS  
FOR THE PERIOD ENDING 31 JANUARY 2026**

**Notes**

	2024-2025 ACTUAL \$	2025-2026 BUDGET \$	2025-2026 ACTUAL \$
<b>RECONCILIATION OF CASH</b>			
Cash at Bank	4,815,104	46,780	7,716,537
Restricted Cash	3,566,137	3,163,215	3,628,170
Cash on Hand	750	750	750
<b>TOTAL CASH</b>	<b>8,381,991</b>	<b>3,210,745</b>	<b>11,345,457</b>
<b>RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT</b>			
Net Result (As per Comprehensive Income Statement)	488,531	(1,123,526)	2,369,952
Add back Depreciation	4,800,397	4,923,028	0
(Gain)/Loss on Disposal of Assets	(1,243)	0	0
LG House Unit trust	3,551	0	0
Self Supporting Loan Principal Reimbursements	0	0	0
Contributions for the Development of Assets	(3,993,162)	(981,612)	(337,769)
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	(824)	0	0
(Increase)/Decrease in Receivables	(922,808)	1,277,607	(1,212,954)
Increase/(Decrease) in Accounts Payable	651,837	(73,124)	(54,552)
Increase/(Decrease) in Contract Liability	0	(25,000)	0
Increase/(Decrease) in Unspent Captail Grants	0	(3,267,613)	0
Increase/(Decrease) in Prepayments	0	0	0
Increase/(Decrease) in Employee Provisions	64,446	44,635	0
Increase/(Decrease) in Accrued Expenses	0	0	0
Rounding	0	0	0
<b>NET CASH FROM/(USED) IN OPERATING ACTIVITIES</b>	<b>1,090,725</b>	<b>774,395</b>	<b>764,678</b>

**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDING 31 JANUARY 2026**

**CAPITAL EXPENDITURE PROGRAM**

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2025-26 Total Budget	2025-26 YTD Budget	2025-26 YTD Actuals	% of Annual Budget
<b>Governance</b>								
041401	Chamber TV Screens	DCEO	F&E	New	0	0	18,450	0.0%
					<u>0</u>	<u>0</u>	<u>18,450</u>	
<b>Law Order &amp; Public Safety</b>								
053401	Other Law - Evacuation Centre Building Capital Expenditure	MWS	BUILD	New	4,915,586	983,118	6,764	0.1%
051900	Emergency Water Tanks	MWS	OTHER	New	0	0	13,182	0.0%
					<u>4,915,586</u>	<u>983,118</u>	<u>19,946</u>	
<b>Health</b>								
074401	5 Rogers Avenue	BMC	BUILD	Renewal	0	0	0	0.0%
074400	Medical Centre Building - Renovations and access doors	BMC	BUILD	Renewal	100,000	0	14	0.0%
					<u>100,000</u>	<u>0</u>	<u>14</u>	
<b>Education &amp; Welfare</b>								
081400	Community Resource Centre - Internal renovations	BMC	BUILD	Renewal	25,000	0	0	0.0%
					<u>0</u>	<u>0</u>	<u>0</u>	
<b>Community Amenities</b>								
101410	Transfer Station buildings	MWS	BUILD	Upgrade	0	0	0	0.0%
					<u>0</u>	<u>0</u>	<u>0</u>	
<b>Recreation &amp; Culture</b>								
LRC017	Boyup Brook Hall Refurbishment	BMC	BUILD	Upgrade	0	0	0	0.0%
LRC021	Wilga Hall - Lighting, Stove, exit lights	BMC	BUILD	Upgrade	6,020	6,020	0	0.0%
LRC022	Dinninup Hall - Painting and verandah roof	BMC	BUILD	Renewal	13,770	13,770	0	0.0%
LRC023	Kulikup Hall - Weatherboard replace, stove exit lights	BMC	BUILD	Renewal	10,710	0	0	0.0%
BU1501	Town Hall Building - Roof	MWS	BUILD	New	80,000	80,000	0	0.0%
BC5500	Swimming Pool Buildings - Solar Upgrade	MWS	BUILD	New	60,000	60,000	0	0.0%
BC5600	Tennis Club Building - Replace stumps	MWS	BUILD	New	50,000	0	0	0.0%
BR5051	Museum Building - Replace roof & electrical wiring	BMC	BUILD	New	33,660	33,660	0	0.0%
113900	Music Park and Sports Buildings	BMC	BUILD	New	0	0	80	0.0%
112500	Swimming Pool Plant and Equipment	MWS	P&E	New	0	0	6,405	0.0%
113907	Plant & Equipment - Parks & Gardens	MWS	P&E	New	120,000	120,000	51,367	42.8%
PKS01	Sandakan Playground Upgrade - Tallison	MWS	PARK	New	427,966	171,186	175,702	41.1%
PKS02	Sandakan Playground Upgrade - CBH Train Shed	MWS	PARK	New	30,000	0	0	0.0%
					<u>832,126</u>	<u>484,636</u>	<u>233,553</u>	
<b>Transport</b>								
123610	Heavy Plant Replacements	MWS	P&E	Renewal	575,000	575,000	472,092	82.1%
RTR009	RTR - Six Mile Road	MWS	ROAD	New	359,375	359,375	0	0.0%
RTR020	RTR - Walshshaws Road	MWS	ROAD	Renewal	0	0	60,000	0.0%
RTR037	RTR - Craigie Road	MWS	ROAD	Renewal	313,750	0	0	0.0%
RRG004	Regional Road Group - Winnejup Road	MWS	ROAD	Upgrade	375,080	375,078	14,239	3.8%
RRG148	Regional Road Group - Boyup Brook Cranbrook Road	MWS	ROAD	Upgrade	389,522	0	229,248	58.9%
RRG210	Regional Road Group - Boyup Brook Arthur River Road	MWS	ROAD	Upgrade	439,880	146,627	42,898	9.8%
MU501	Gravel Pits Rehabilitation	MWS	ROAD	Renewal	30,000	0	0	0.0%
121401	Gravel Sheetting Road Projects	MWS	ROAD	Renewal	136,000	0	0	0.0%
121410	Winter Road Grading	MWS	ROAD	Renewal	506,919	342,171	234,307	46.2%
LFC125	LRCI - Glynn St Footpath	MWS	FOOT	New	0	0	1,383	0.0%
122895	Depot Buildings	BMC	BUILD	New	0	0	175	0.0%
					<u>3,125,526</u>	<u>1,798,251</u>	<u>1,054,341</u>	
<b>Economic Services</b>								
132400	Tourist Centre Building	BMC	BUILD	New	0	0	175	0.0%
132404	Flaxmill Storage Shed - Gutters	MWS	BUILD	New	13,770	0	0	0.0%
132901	Flaxmill Fence & Water Supply Upgrade (Other Inf)	MWS	OTHER	Upgrade	60,000	0	12,380	20.6%
					<u>73,770</u>	<u>0</u>	<u>12,555</u>	

**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDING 31 JANUARY 2026**

**CAPITAL EXPENDITURE PROGRAM**

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2025-26 Total Budget	2025-26 YTD Budget	2025-26 YTD Actuals	% of Annual Budget
<b>Other Property &amp; Services</b>								
146500	Administration Vehicle replacements	MWS	P&E	Renewal	45,000	0	45,000	100.0%
149502	Rylington Park Plant & Equipment	MWS	P&E	New	5,100	0	0	0.0%
146601	ICT Upgrades & Renewals - New Server	DCEO	F&E	New	45,000	0	0	0.0%
					<b>95,100</b>	<b>0</b>	<b>45,000</b>	
	<b>Total Capital Expenditure</b>				<b>9,167,108</b>	<b>3,266,005</b>	<b>1,383,860</b>	

<b>SUMMARIES:</b>				
Buildings	5,308,516	1,176,568	7,208	0.1%
Plant & Equipment	745,100	695,000	574,863	77.2%
Furniture & Equipment	45,000	0	18,450	41.0%
Road Infrastructure	2,550,526	1,223,251	580,691	22.8%
Footpath Infrastructure	0	0	1,383	0.0%
Bridge Infrastructure	0	0	0	0.0%
Drainage Infrastructure	0	0	0	0.0%
Parks & Reserves Infrastructure	457,966	171,186	175,702	38.4%
Recreation Infrastructure	0	0	0	0.0%
Other Infrastructure	60,000	0	25,562	42.6%
	<b>9,167,108</b>	<b>3,266,005</b>	<b>1,383,860</b>	<b>15.1%</b>
At No Cost	0	0	0	0.0%
Asset Renewal	1,756,149	930,941	811,413	46.2%
New Asset	6,140,457	1,807,339	273,683	4.5%
Upgrading Asset	1,270,502	527,725	298,764	23.5%
	<b>9,167,108</b>	<b>3,266,005</b>	<b>1,383,860</b>	<b>15.1%</b>
Chief Executive Officer	0	0	0	0.0%
Deputy CEO	45,000	0	18,450	41.0%
Manager Works & Services	8,932,948	3,212,555	1,364,966	15.3%
Building Maintenance Coordinator	189,160	53,450	444	0.2%
	<b>9,167,108</b>	<b>3,266,005</b>	<b>1,383,860</b>	<b>15.1%</b>

**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT  
STATEMENT OF CAPITAL GRANTS & CONTRACT LIABILITIES  
FOR THE PERIOD ENDING 31 JANUARY 2026**

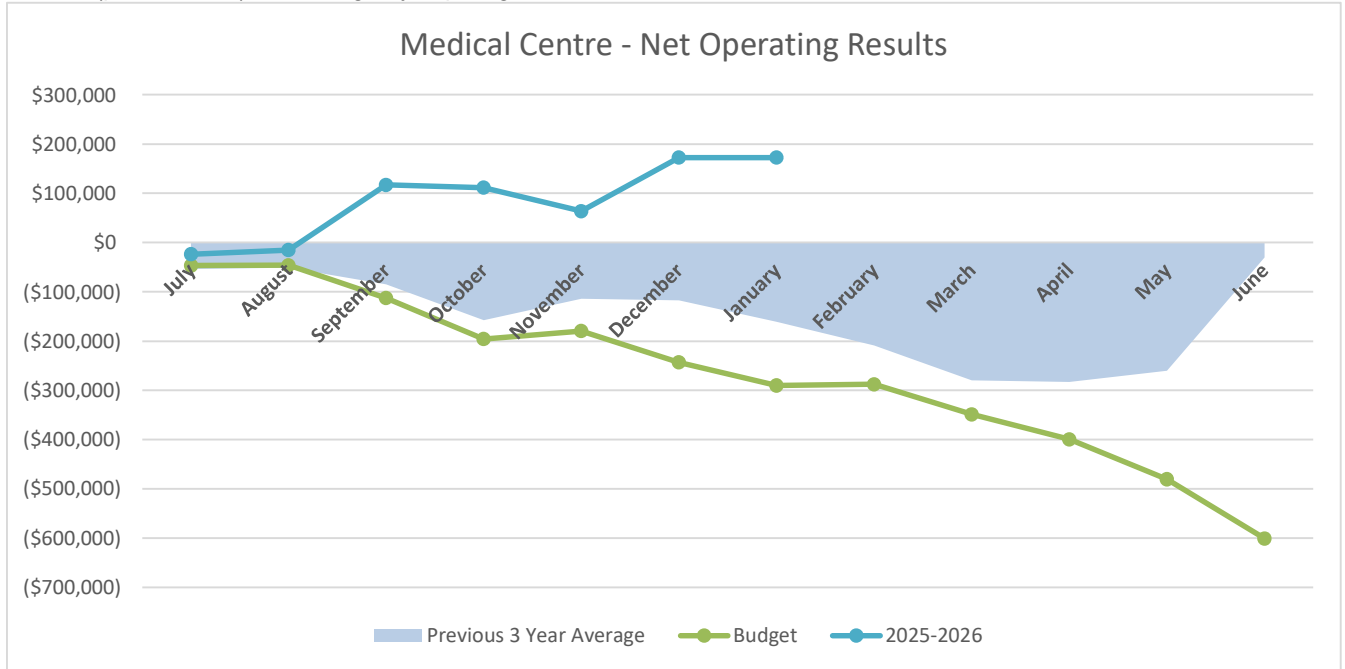
<b>UNSPENT CAPITAL GRANTS</b>							
<b>Grant Provider</b>	<b>Liability 1 July 2025</b>	<b>Increase in Liability</b>	<b>Liability Recorded as Revenue</b>	<b>Closing Liability</b>	<b>Adopted Budget Revenue</b>	<b>YTD Budget</b>	<b>YTD Actual Revenue</b>
<b>Law, Order &amp; Public Safety</b>							
DFES - Evacuation Centre Grant	266,029	-	(6,764)	259,265	672,529	759,835	6,764
CSRFF - Evacuation Centre/Recreation Centre Grant	-	-	-	-	1,500,000	-	-
Other - Evacuation Centre/Recreation Centre Contributions	-	-	-	-	130,000	-	-
<b>Recreation &amp; Culture</b>							
Talison - Sandakan Playground	137,548	34,320	(171,868)	-	171,868	-	171,868
<b>Transport</b>							
DITRDC - LRCI Phase 2 Grant	3,948	-	-	3,948	-	-	-
MRWA - Boyup Brook-Winnejup Road Grant Job 30000537 22-23	63,200	-	-	63,200	-	-	-
MRWA - Regional Road Group Funding - Boyup Brook Arthur Rd	-	114,000	(42,898)	71,102	285,000	428,000	42,898
MRWA - Regional Road Group Funding - Winnejup Rd	-	98,000	(14,239)	83,761	245,000	98,000	14,239
MRWA - Regional Road Group Funding - Boyup Brook Cranbrook Rd	-	102,000	(102,000)	-	255,000	102,000	102,000
DITRDC - Roads to Recovery Grant	14,891	-	-	14,891	673,128	26,925	-
WALGGC - Special Bridge Funding	1,332,000	-	-	1,332,000	-	-	-
WALGGC - Special Bridge Funding	1,449,997	-	-	1,449,997	-	-	-
WALGGC - Special Bridge Funding	-	194,000	-	194,000	256,700	-	-
Dept of Industry - Airport Grant	-	26,662	-	26,662	-	0	0
<b>Economic Services</b>							
DWER - Water Tanks	-	-	-	-	60,000	-	-
<b>Total Unspent Capital Grants</b>	<b>3,267,613</b>	<b>568,982</b>	<b>(337,769)</b>	<b>3,498,826</b>	<b>4,249,225</b>	<b>1,414,760</b>	<b>337,769</b>
<b>CONTRACT LIABILITIES</b>							
<b>Grant Provider</b>	<b>Liability 1 July 2024</b>	<b>Increase in Liability</b>	<b>Liability Recorded as Revenue</b>	<b>Closing Liability</b>	<b>Adopted Budget Revenue</b>	<b>YTD Budget</b>	<b>YTD Actual Revenue</b>
<b>Law, Order &amp; Public Safety</b>							
DFES - Bushfire Mitigation funding	-	46,518	(9,640)	36,878	-	-	9,640
<b>Education &amp; Welfare</b>							
Regional Childcare Workers Grant	12,512	-	-	12,512	-	-	-
<b>Transport</b>							
Streets Alive Grant	-	13,000	-	13,000	-	-	-
DWER - Stormwater Drain Cleaning Grant	-	20,000	(20,000)	-	30,000	-	20,000
<b>Total Contract Liabilities</b>	<b>12,512</b>	<b>79,518</b>	<b>(29,640)</b>	<b>62,390</b>	<b>30,000</b>	<b>-</b>	<b>29,640</b>
<b>TOTAL LIABILITIES &amp; REVENUE</b>	<b>3,280,125</b>	<b>648,500</b>	<b>(367,409)</b>	<b>3,561,216</b>	<b>4,279,225</b>	<b>1,414,760</b>	<b>367,409</b>

**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDING 31 JANUARY 2026**

**MAJOR BUSINESS UNITS**

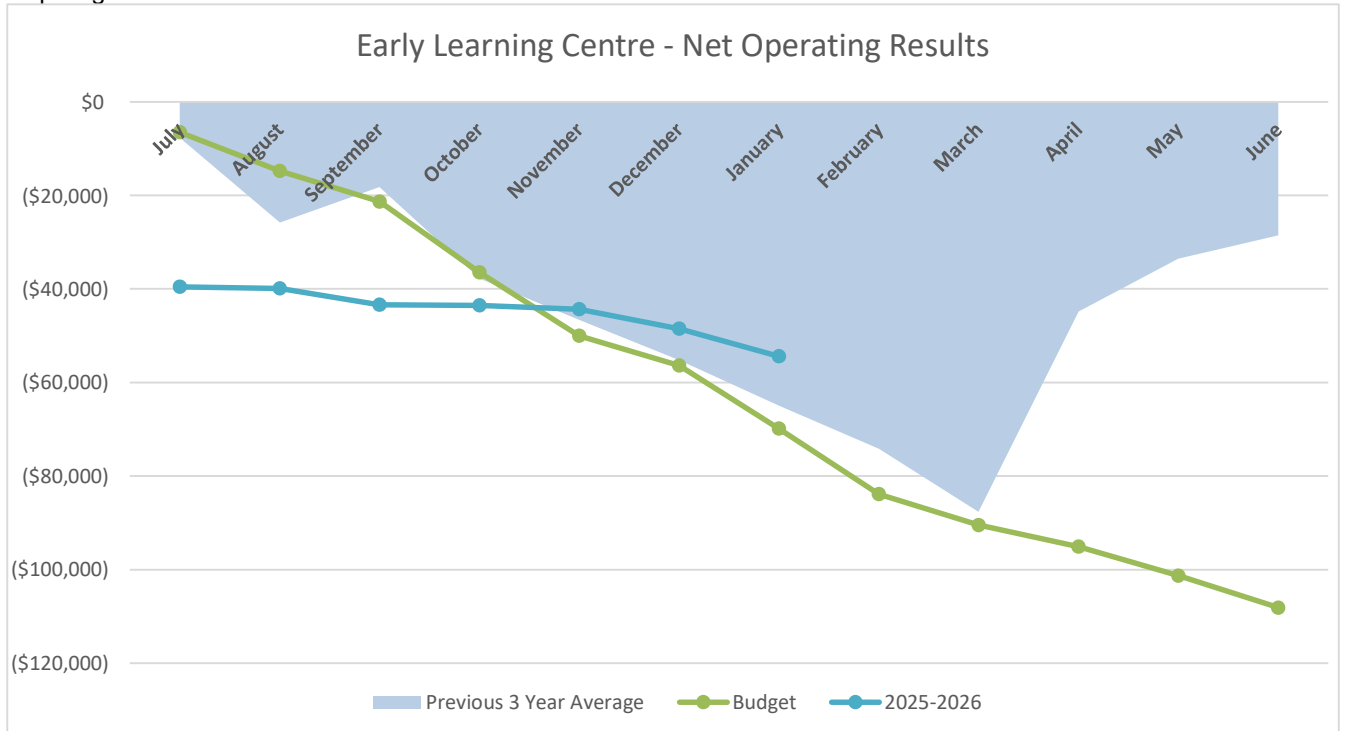
**Medical Centre**

The Shire of Boyup Brook owns and operates a medical centre that employs 2 doctors, a practice manager, nurses and reception staff, to provide medical services to the community. The following graph shows the operations of the Medical Centre (profit or loss), excluding any capital grants.



**Early Learning Centre**

The Shire of Boyup Brook owns and operates an early learning centre in Boyup Brook that provides child care services to the community. The following graph shows the operations of the Early Learning Centre (profit or loss), excluding capital grants.



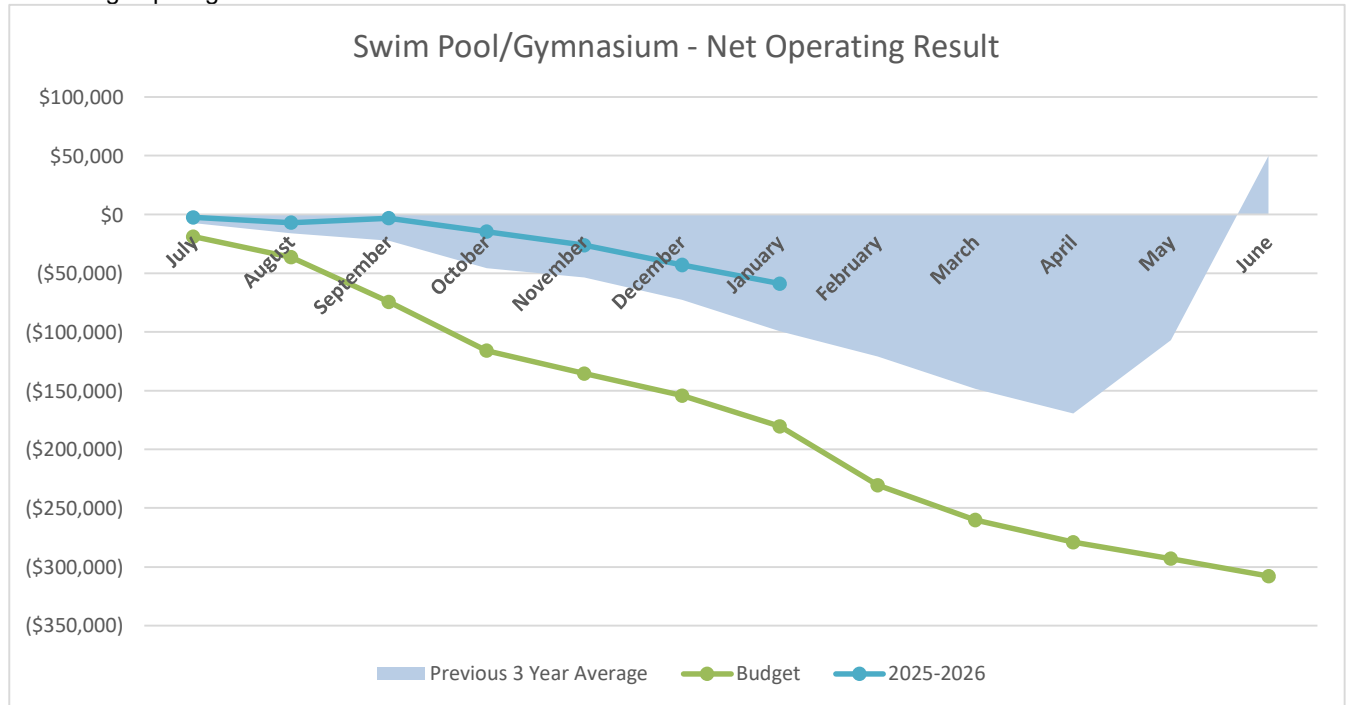


**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDING 31 JANUARY 2026**

**MAJOR BUSINESS UNITS**

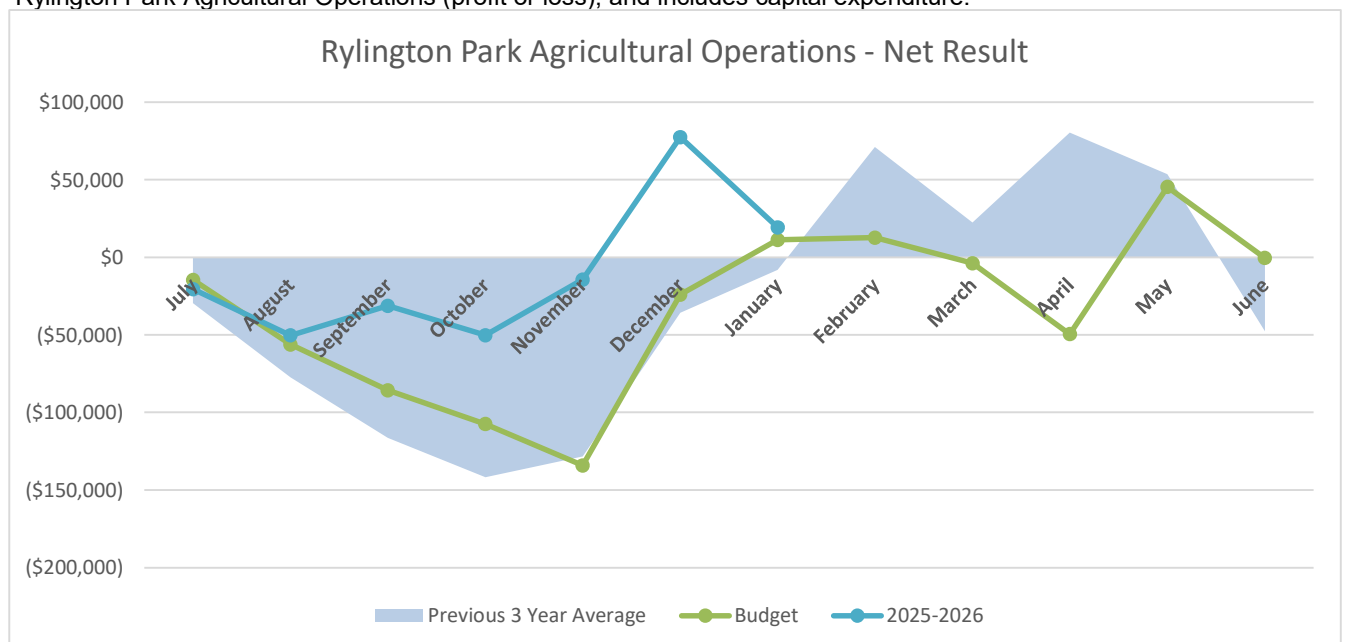
**Swimming Pool/Gymnasium**

The Shire of Boyup Brook owns and operating a swimming pool and gymnasium complex that provides leisure services to the community. The following graph shows the operations of the Swimming Pool/Gymnasium (profit or loss), excluding capital grants.



**Rylington Park Agricultural Operations**

The Shire of Boyup Brook assumed ownership and operation of Rylington Park farm on 7 May 2020 as a commercial farming activity that provides educational farming opportunities. The following graph shows the total operations of Rylington Park Agricultural Operations (profit or loss), and includes capital expenditure.



**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDING 31 JANUARY 2026**

<b>RESERVES - CASH BACKED</b>	<b>2025-2026 Actual Opening Balance</b>	<b>2025-2026 Actual Transfer to</b>	<b>2025-2026 Actual Transfer (from)</b>	<b>2025-2026 Actual Closing Balance</b>	<b>2025-2026 Budget Opening Balance</b>	<b>2025-2026 Budget Transfer to</b>	<b>2025-2026 Budget Transfer (from)</b>	<b>2025-2026 Budget Closing Balance</b>
Leave Reserve	37,344	710	0	38,054	37,344	1,269	0	38,613
Plant Reserve	386,424	7,343	0	393,767	386,424	63,134	0	449,558
Building Reserve	887,960	16,873	0	904,833	887,960	134,564	(894,000)	128,524
Community Housing Reserve	239,613	4,553	0	244,166	239,613	8,144	0	247,757
Emergency Reserve	13,939	265	0	14,204	13,939	474	0	14,413
Insurance Claim Reserve	16,986	323	0	17,309	16,986	577	0	17,563
Other Recreation Reserve	92,898	1,765	0	94,663	92,898	53,158	0	146,056
Commercial Reserve	504,420	9,585	0	514,005	504,420	17,144	(100,000)	421,564
Bridges Reserve	62,649	1,190	0	63,839	62,649	52,129	0	114,778
Aged Accommodation Reserve	36,216	688	0	36,904	36,216	1,231	0	37,447
Road Contributions Reserve	31,956	607	0	32,563	31,956	1,086	0	33,042
IT/Office Equipment Reserve	148,362	2,819	0	151,181	148,362	30,042	0	178,404
Civic Receptions Reserve	18,739	356	0	19,095	18,739	637	0	19,376
Unspent Grants Reserve	89	2	0	90	89	3	0	92
Unspent Community Grants Reserve	137	3	0	139	137	5	0	142
Rylington Park Working Capital Reserve	258,271	4,908	0	263,179	258,271	8,778	0	267,049
Rylington Park Community Projects Reserve	558,873	10,620	0	569,493	558,873	18,995	0	577,868
Co-Contributions Reserve	156,362	2,971	0	159,333	156,362	105,314	0	261,676
Waste Reserve	20,825	396	0	21,221	20,825	10,708	0	31,533
Rylington Park Scholarship Fund Reserve	6,745	128	0	6,873	6,745	6,729	0	13,474
Asset Design and Development Reserve	51,888	986	0	52,874	51,888	31,764	0	83,652
Sandakan Reserve	0	0	0	0	0	8,000	0	8,000
Playground Reserve	0	0	0	0	0	25,000	0	25,000
	<b>3,530,695</b>	<b>67,090</b>	<b>0</b>	<b>3,597,786</b>	<b>3,530,696</b>	<b>578,885</b>	<b>(994,000)</b>	<b>3,115,581</b>

**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDING 31 JANUARY 2026**

LOAN REPAYMENTS	Loan Number	2025-2026	2025-2026	2025-2026	2025-2026	2025-2026	2025-2026	2025-2026	2025-2026	2025-2026	2025-2026
		Actual Principal 1 July 2025	Actual New Loans	Actual Principal Repayments	Actual Interest Repayments	Actual Principal Outstanding	Budget Principal 1 July 2025	Budget New Loans	Budget Principal Repayments	Budget Interest Repayments	Budget Principal Outstanding
<b>Law, Order &amp; Public Safety</b>											
Evacuation Centre	119	0	2,000,000	0	0	2,000,000	0	2,000,000	(33,200)	(40,000)	1,966,800
<b>Housing</b>											
Staff House	115	9,026	0	(4,448)	(265)	4,578	9,026	0	(9,026)	(400)	0
<b>Recreation and culture</b>											
Swimming Pool	114	16,419	0	(8,092)	(484)	8,327	16,419	0	(16,419)	(729)	0
		25,445	2,000,000	(12,540)	(749)	2,012,905	25,445	2,000,000	(58,645)	(41,129)	1,966,800

**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026		
		Budget	Actual	Income	Expenditure	Income	Expenditure	
<b>PROCEEDS SALE OF ASSETS</b>								
123001		Proceeds Sale of Plant Assets	\$0	(\$15,455)	(\$15,455)	\$0	(\$28,500)	\$0
146016		Proceeds Sale of Assets - Administration Plant Equipment	\$0	(\$19,115)	(\$19,115)	\$0	\$0	\$0
092020		Proceeds - Sale of Land Assets	(\$270,000)	(\$300,000)	(\$300,000)	\$0	(\$270,000)	\$0
<b>PROCEEDS FROM SALE OF ASSETS</b>			(\$270,000)	(\$334,569)	(\$334,569)	\$0	(\$298,500)	\$0
<b>Written Down Value</b>								
092600		Written Down Value - Disposal of Assets	\$270,000	\$0	\$0	\$0	\$0	\$298,500
<b>Sub Total - WDV ON DISPOSAL OF ASSET</b>			\$270,000	\$0	\$0	\$0	\$0	\$298,500
<b>Total - GAIN/LOSS ON DISPOSAL OF ASSET</b>			\$0	(\$334,569)	(\$334,569)	\$0	(\$298,500)	\$298,500
<b>Total - OPERATING STATEMENT</b>			\$0	(\$334,569)	(\$334,569)	\$0	(\$298,500)	\$298,500

**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>RATES</b>							
<b>OPERATING EXPENDITURE</b>							
031103	Rates Administration Activity Costs	\$79,997	\$0	\$0	\$0	\$0	\$137,192
031101	Collection Costs	\$2,916	\$395	\$0	\$395	\$0	\$5,000
031100	Valuation Charges	\$3,311	\$582	\$0	\$582	\$0	\$20,000
031102	Search Costs	\$48	\$0	\$0	\$0	\$0	\$300
<b>Sub Total - GENERAL RATES OP EXP</b>		\$86,271	\$977	\$0	\$977	\$0	\$162,492
<b>OPERATING INCOME</b>							
031001	Rates · GRV	(\$637,443)	(\$637,735)	(\$637,735)	\$0	(\$637,443)	\$0
031002	Rates · UV	(\$2,932,908)	(\$2,935,861)	(\$2,935,861)	\$0	(\$2,932,908)	\$0
031003	Rates · GRV - Minimum	(\$63,450)	(\$63,450)	(\$63,450)	\$0	(\$63,450)	\$0
031004	Rates · UV - Minimum	(\$528,822)	(\$528,822)	(\$528,822)	\$0	(\$528,822)	\$0
031006	Rates · Ex-Gratia Rates	(\$1,688)	(\$1,703)	(\$1,703)	\$0	(\$1,688)	\$0
031013	Rates Administration Fee	\$0	\$0	\$0	\$0	(\$3,000)	\$0
031005	Rates · Instalment Interest	(\$10,500)	\$0	\$0	\$0	(\$10,500)	\$0
031007	Rates · Non Payment Penalty - LG	(\$16,750)	(\$18,326)	(\$18,326)	\$0	(\$25,000)	\$0
031008	Rates · Rate Enquiries	(\$3,600)	(\$5,820)	(\$5,820)	\$0	(\$8,000)	\$0
031009	Rates - ESL Administration Fee	(\$4,000)	(\$4,000)	(\$4,000)	\$0	(\$4,000)	\$0
031010	Rates - Reimbursements	\$0	\$930	\$930	\$0	(\$5,000)	\$0
031011	Rates · Penalty Interest - DFES	(\$600)	\$0	\$0	\$0	(\$600)	\$0
031012	Rates · Rates Interims	\$0	(\$8,262)	(\$8,262)	\$0	(\$500)	\$0
031016	Rates - Concessions	\$1,358	\$0	\$0	\$0	\$3,018	\$0
031017	Rates - Deferred Rates - Interest Grant	(\$810)	\$0	\$0	\$0	(\$1,800)	\$0
031104	Rates Written Off	\$23	\$0	\$0	\$0	\$50	\$0
<b>Sub Total - GENERAL RATES OP INC</b>		(\$4,199,190)	(\$4,203,050)	(\$4,203,050)	\$0	(\$4,219,643)	\$0
<b>Total - GENERAL RATES</b>		(\$4,112,919)	(\$4,202,073)	(\$4,203,050)	\$977	(\$4,219,643)	\$162,492

**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

G/L JOB		Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET	
				31 JANUARY 2026		31 JANUARY 2026		2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure		
<b>OTHER GENERAL PURPOSE FUNDING</b>									
<b>OPERATING EXPENDITURE</b>									
032100	General Purpose Funding - Administration Allocated	\$5,304	\$0	\$0	\$0	\$0	\$0	\$9,097	
032101	General Purpose Funding - Doubtful Debts Expense	\$5,831	\$0	\$0	\$0	\$0	\$0	\$10,000	
032110	General Purpose Funding - Bad Debts Written Off			\$0	\$0	\$0	\$0	\$0	
<b>Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP</b>		\$11,135	\$0	\$0	\$0	\$0	\$0	\$19,097	
<b>OPERATING INCOME</b>									
032001	General Purpose Grants Federal Commission (OP)	(\$222,468)	(\$210,854)	(\$210,854)	\$0	(\$444,937)	\$0	\$0	
032002	General Purpose Grants Federal - Roads (OP)	(\$190,071)	(\$222,560)	(\$222,560)	\$0	(\$380,142)	\$0	\$0	
032003	General Purpose Funding - Interest On Investments - Municipal Account	(\$130,000)	(\$124,023)	(\$124,023)	\$0	(\$200,000)	\$0	\$0	
032004	Interest on Investments - Reserves Account	(\$68,400)	(\$67,090)	(\$67,090)	\$0	(\$120,000)	\$0	\$0	
032005	Interest on Investments - Police Licensing	(\$65)	(\$306)	(\$306)	\$0	(\$100)	\$0	\$0	
032006	General Purpose Funding - Interest on Investments - Medical Funds	(\$441)	(\$373)	(\$373)	\$0	(\$700)	\$0	\$0	
032007	General Purpose Funding - Interest on Investments - Business Online	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
032008	General Purpose Funding - Interest on Investments - Short Term Deposit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC</b>		(\$611,445)	(\$625,204)	(\$625,204)	\$0	(\$1,145,879)	\$0	\$0	
<b>Total - OTHER GENERAL PURPOSE FUNDING</b>		(\$600,309)	(\$625,204)	(\$625,204)	\$0	(\$1,145,879)	\$0	\$19,097	
<b>Total - GENERAL PURPOSE FUNDING</b>		(\$4,713,229)	(\$4,827,277)	(\$4,828,254)	\$977	(\$5,365,522)	\$181,589		

**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>MEMBERS OF COUNCIL</b>							
<b>OPERATING EXPENDITURE</b>							
041100	Members - Sitting Fees.	\$40,969	\$11,124	\$0	\$11,124	\$0	\$70,261
041119	Website Expenses	\$11,400	\$11,400	\$0	\$11,400	\$0	\$11,400
041101	Members - Training Costs	\$6,900	\$1,170	\$0	\$1,170	\$0	\$10,000
041102	Members - Travelling Costs	\$3,105	\$653	\$0	\$653	\$0	\$4,500
041103	Members - Telecommunications Reimbursements	\$7,452	\$1,534	\$0	\$1,534	\$0	\$10,800
041104	Members - Other Expenses	\$4,400	\$344	\$0	\$344	\$0	\$4,400
041105	Members - Conferences/Seminars Costs	\$800	\$0	\$0	\$0	\$0	\$1,000
041106	Members - President's Allowance	\$4,934	\$3,073	\$0	\$3,073	\$0	\$10,280
041107	Members - Deputy President's Allowance	\$1,259	\$643	\$0	\$643	\$0	\$2,570
041108	Members - Council Chamber Expenses	\$27,191	\$6,007	\$0	\$6,007	\$0	\$28,204
041109	Members - Refreshments & Receptions	\$19,122	\$22,264	\$0	\$22,264	\$0	\$21,500
041109	Australia Day Reception			\$0	\$0	\$0	\$9,085
041110	Members - Bunbury Wellington GOC Projects	\$2,000	\$2,000	\$0	\$2,000	\$0	\$2,000
041111	Members - Insurance Costs For Members	\$7,782	\$7,307	\$0	\$7,307	\$0	\$7,782
041112	Members - Subscriptions	\$10,163	\$9,776	\$0	\$9,776	\$0	\$10,163
041113	Members - Election Expenses	\$16,500	\$0	\$0	\$0	\$0	\$16,500
041114	Members - Donations	\$21,330	\$25,183	\$0	\$25,183	\$0	\$27,000
041118	ICT - Councillors	\$2,000	\$596	\$0	\$596	\$0	\$3,800
041120	Warren Blackwood Alliance Expenses	\$86,332	\$33,200	\$0	\$33,200	\$0	\$86,332
041150	Members - Admin Allocation	\$42,665	\$0	\$0	\$0	\$0	\$73,144
<b>Sub Total - MEMBERS OF COUNCIL OP/EXP</b>		\$316,305	\$136,274	\$0	\$136,274	\$0	\$410,721
<b>OPERATING INCOME</b>							
041001	Members - Reimbursements Income	(\$800)	\$0	\$0	\$0	(\$800)	\$0
041002	Other Governance - Sundry Reimbursements Income	\$0	\$0	\$0	\$0	\$0	\$0
041004	Members - Operating Grants and Contributions	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - MEMBERS OF COUNCIL OP/INC</b>		(\$800)	\$0	\$0	\$0	(\$800)	\$0
<b>Total - MEMBERS OF COUNCIL</b>		\$315,505	\$136,274	\$0	\$136,274	(\$800)	\$410,721

**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
<b>GOVERNANCE</b>							
<b>OPERATING EXPENDITURE</b>							
042100	Other Governance - Admin Allocated	\$64,001	\$0	\$0	\$0	\$0	\$109,716
<b>Sub Total - GOVERNANCE - GENERAL OP/EXP</b>		\$64,001	\$0	\$0	\$0	\$0	\$109,716
<b>OPERATING INCOME</b>							
<b>Sub Total - GOVERNANCE - GENERAL OP/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - GOVERNANCE - GENERAL</b>		\$64,001	\$0	\$0	\$0	\$0	\$109,716
<b>Total - GOVERNANCE</b>		\$379,506	\$136,274	\$0	\$136,274	(\$800)	\$520,437



**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026		
		Budget	Actual	Income	Expenditure	Income	Expenditure	
<b>LAW, ORDER AND PUBLIC SAFETY</b>								
<b>FIRE PREVENTION</b>								
<b>OPERATING EXPENDITURE</b>								
051109		ESL - Insurances Fire Appliances and Personnel	\$41,000	\$33,111	\$0	\$33,111	\$0	\$41,000
051112		Fire Prevention And Support	\$11,421	\$35,324	\$0	\$35,324	\$0	\$11,925
051101		Fire Break Inspection Expenses	\$3,375	\$3,570	\$0	\$3,570	\$0	\$4,500
051102		Fire Hazard Reductions Expenses	\$5,199	\$1,020	\$0	\$1,020	\$0	\$7,646
051104		Minor Fire Plant & Equipment Purchases non ESL	\$321	\$0	\$0	\$0	\$0	\$550
051105		Fire Plant & Equipment Maintenance - Non ESL	\$650	\$0	\$0	\$0	\$0	\$1,120
051106		ESL - Fire Vehicle Maintenance Costs	\$4,878	\$12,437	\$0	\$12,437	\$0	\$30,488
051107		ESL - Brigade Utilities, rates and taxes	\$400	\$0	\$0	\$0	\$0	\$2,500
051108		ESL - Other Goods & Services relating to Fires	\$0	\$1,210	\$0	\$1,210	\$0	\$15,000
051110		ESL - Fire Plant & Equip over \$1500	\$9,375	\$0	\$0	\$0	\$0	\$9,375
051111		ESL - Minor Fire Plant/Equip Under \$1500	\$4,200	\$2,818	\$0	\$2,818	\$0	\$12,000
051114		ESL - Land & Building Maintenance	\$240	\$1,343	\$0	\$1,343	\$0	\$1,500
051115		ESL - Clothing and Accessories	\$4,000	\$7,107	\$0	\$7,107	\$0	\$25,000
051116		ESL - Plant and Equipment Maintenance	\$1,280	\$0	\$0	\$0	\$0	\$8,000
051117		BFRC - Bushfire Risk Planning	\$12,425	\$26,521	\$0	\$26,521	\$0	\$22,856
051118		DFES Fire Defence Grant Expenses	\$0	\$0	\$0	\$0	\$0	\$0
051120		Bush Fire - Mitigation Activity Funded	\$14,964	\$9,640	\$0	\$9,640	\$0	\$93,522
051150		Admin Allocation - Fire Control	\$42,665	\$0	\$0	\$0	\$0	\$73,144
051190		Depreciation - Fire Control	\$1,518	\$0	\$0	\$0	\$0	\$2,603
<b>Sub Total - FIRE PREVENTION OP/EXP</b>			\$157,910	\$134,100	\$0	\$134,100	\$0	\$362,729
<b>OPERATING INCOME</b>								
050600		ESL & DFES Non Operating Grants	\$0	\$0	\$0	\$0	\$0	\$0
051001		Fire Infringements/Fines Income	(\$300)	(\$1,250)	(\$1,250)	\$0	(\$300)	\$0
051002		Sale Of Fire Maps Income	\$0	(\$23)	(\$23)	\$0	(\$100)	\$0
051003		LGIS Fire Reimbursement Income	\$0	\$0	\$0	\$0	\$0	\$0
051004		Operating Grants and Subsidies Income	(\$67,500)	(\$143,662)	(\$143,662)	\$0	(\$135,000)	\$0
051009		Non-Operating Grants and Contributions	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - FIRE PREVENTION OP/INC</b>			(\$67,800)	(\$144,934)	(\$144,934)	\$0	(\$135,400)	\$0
<b>Total - FIRE PREVENTION</b>			\$90,110	(\$10,834)	(\$144,934)	\$134,100	(\$135,400)	\$362,729

**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>ANIMAL CONTROL</b>							
<b>OPERATING EXPENDITURE</b>							
052100	Ranger Services Operation Costs	\$5,699	\$25,866	\$0	\$25,866	\$0	\$51,811
052005	Trap Hire Refunds	\$50	\$0	\$0	\$0	\$0	\$50
052101	Ranger Vehicle Operating Expenses	\$0	\$0	\$0	\$0	\$0	\$0
052102	Dog License Discs Costs	\$300	\$0	\$0	\$0	\$0	\$300
052103	Other Control Expenses	\$819	\$64	\$0	\$64	\$0	\$900
052104	Animal Impounding Costs	\$4,000	\$0	\$0	\$0	\$0	\$5,000
052109	Cat License Tags Expense	\$200	\$0	\$0	\$0	\$0	\$200
052110	Ranger Services Salary Super and Employee Costs	\$2,929	\$1,686	\$0	\$1,686	\$0	\$3,400
052111	Ranger Services Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$0
052150	Admin Allocation - Animal Control	\$16,023	\$0	\$0	\$0	\$0	\$27,475
052190	Depreciation	\$4,818	\$0	\$0	\$0	\$0	\$8,260
<b>Sub Total - ANIMAL CONTROL OP/EXP</b>		\$34,838	\$27,615	\$0	\$27,615	\$0	\$97,396
<b>OPERATING INCOME</b>							
052001	Animal Fines & Penalties Income	(\$150)	(\$400)	(\$400)	\$0	(\$250)	\$0
052002	Animal Impounding Fees Income	\$0	(\$800)	(\$800)	\$0	\$0	\$0
052003	Dog Registrations Charges	(\$3,277)	(\$3,260)	(\$3,260)	\$0	(\$5,000)	\$0
052004	Cat Registration Charges	\$0	(\$171)	(\$171)	\$0	\$0	\$0
052006	Animal Control Income - Grant	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - ANIMAL CONTROL OP/INC</b>		(\$3,427)	(\$4,632)	(\$4,632)	\$0	(\$5,250)	\$0
<b>Total - ANIMAL CONTROL</b>		\$31,411	\$22,984	(\$4,632)	\$27,615	(\$5,250)	\$97,396

**SHIRE OF BOYUP BROOK**  
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Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>OTHER LAW ORDER &amp; PUBLIC SAFETY</b>							
<b>OPERATING EXPENDITURE</b>							
053100	Local Emergency Management Committee Expenses	\$1,000	\$96	\$0	\$96	\$0	\$1,000
053150	Administration Allocated - Emergency Mgt	\$16,021	\$0	\$0	\$0	\$0	\$27,475
053102	Emergency Services Planning	\$0	\$365	\$0	\$365	\$0	\$0
053152	Other Costs	\$432	\$0	\$0	\$0	\$0	\$800
053103	Emergency Management Coordination Expenses	\$45,683	\$1,919	\$0	\$1,919	\$0	\$84,601
053104	Interest on Loan - Evacuation Centre	\$0	\$0	\$0	\$0	\$0	\$40,000
053105	Government Guarantee Fee - Loan 118	\$0	\$0	\$0	\$0	\$0	\$7,600
053190	Depreciation	\$31,102	\$0	\$0	\$0	\$0	\$53,320
<b>Sub Total - OTHER LAW ORDER &amp; PUBLIC SAFETY OP/EXP</b>		\$94,238	\$2,379	\$0	\$2,379	\$0	\$214,796
<b>OPERATING INCOME</b>							
053002	Non-Operating Grants	(\$759,835)	(\$6,764)	(\$6,764)	\$0	(\$2,302,529)	\$0
<b>Sub Total - OTHER LAW ORDER &amp; PUBLIC SAFETY OP /INC</b>		(\$759,835)	(\$6,764)	(\$6,764)	\$0	(\$2,302,529)	\$0
<b>Total - OTHER LAW ORDER PUBLIC SAFETY</b>		(\$665,597)	(\$4,385)	(\$6,764)	\$2,379	(\$2,302,529)	\$214,796
<b>Total - LAW ORDER &amp; PUBLIC SAFETY</b>		(\$544,076)	\$7,765	(\$156,330)	\$164,095	(\$2,443,179)	\$674,921

**SHIRE OF BOYUP BROOK**  
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Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB		YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
			Budget	Actual	Income	Expenditure	Income	Expenditure
<b>HEALTH -FAMILY AND OTHER HEALTH</b>								
<b>OPERATING EXPENDITURE</b>								
071100	B0101	Family Stop Centre - Operation	\$0	\$0	\$0	\$0	\$0	\$0
071100	G300	Family Stop Centre - Grounds	\$0	\$0	\$0	\$0	\$0	\$0
071150		Admin Allocated - Family Stop Centre	\$0	\$0	\$0	\$0	\$0	\$0
071190		Depreciation - Family Stop Centre	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - HEALTH FAMILY STOP OP/EXP</b>			\$0	\$0	\$0	\$0	\$0	\$0
<b>OPERATING INCOME</b>								
<b>Sub Total - HEALTH FAMILY STOP OP/INC</b>			\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - HEALTH FAMILY STOP</b>			\$0	\$0	\$0	\$0	\$0	\$0
<b>HEALTH ADMINISTRATION &amp; INSPECTION</b>								
<b>OPERATING EXPENDITURE</b>								
072100		Health Administration Services Expenses	\$59,163	\$50,822	\$0	\$50,822	\$0	\$103,427
072101		Other Health Administration Expenses	\$349	\$75	\$0	\$75	\$0	\$495
072150		Admin Allocation - Other Health	\$10,721	\$0	\$0	\$0	\$0	\$18,379
<b>Sub Total - HEALTH ADMIN AND INSPECTION OP/EXP</b>			\$70,233	\$50,898	\$0	\$50,898	\$0	\$122,301
<b>OPERATING INCOME</b>								
072001		Food Stall Permit Charges	(\$1,100)	(\$719)	(\$719)	\$0	(\$1,100)	\$0
072002		Temporary Camping Site Permit Charges	(\$444)	(\$700)	(\$700)	\$0	(\$500)	\$0
072003		Food Business Registration Fee	(\$953)	(\$1,738)	(\$1,738)	\$0	(\$2,000)	\$0
072004		Annual Inspections	\$0	\$0	\$0	\$0	\$0	\$0
072005		Lodging House Registration Fees	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - HEALTH ADMIN AND INSPECTION OP/INC</b>			(\$2,497)	(\$3,157)	(\$3,157)	\$0	(\$3,600)	\$0
<b>Total - HEALTH ADMIN AND INSPECTION</b>			\$67,736	\$47,741	(\$3,157)	\$50,898	(\$3,600)	\$122,301

**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET	
			31 JANUARY 2026		31 JANUARY 2026		2025-2026	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>OTHER HEALTH - MEDICAL SERVICES</b>								
<b>OPERATING EXPENDITURE</b>								
074100	B0105	Housing General Practitioner - Medical Service (5 Rogers)	\$10,014	\$5,646	\$0	\$5,646	\$0	\$27,051
074102		<b>Boyup Brook Medical Services Building</b>	\$31,241	\$19,975	\$0	\$19,975		
074102		Medical Centre Building Operational Expenses			\$0	\$0	\$0	\$80,658
074102	BO111	Medical Centre Physio Rooms Maintenance			\$0	\$0	\$0	\$4,765
074102	G315	Medical Centre Gardens & Car Park Maintenance			\$0	\$0	\$0	\$4,840
074101		Medical Services General Operations	\$512	\$2,523	\$0	\$2,523	\$0	\$1,220
074103		Medical Service Employee Costs	\$614,525	\$486,445	\$0	\$486,445	\$0	\$1,170,339
074105		Postage, Printing & Stationery	\$2,753	\$1,687	\$0	\$1,687	\$0	\$5,800
074106		Medical Ctr - Telephones	\$4,023	\$2,249	\$0	\$2,249	\$0	\$6,900
074107		Medical Ctr - Subscriptions	\$5,684	\$2,800	\$0	\$2,800	\$0	\$8,111
074108		Medical Ctr - Insurances	\$18,275	\$0	\$0	\$0	\$0	\$18,275
074109		Medical Bank Fees	\$0	\$0	\$0	\$0	\$0	\$0
074110		Medical Ctr - Computer Expenses	\$21,322	\$14,950	\$0	\$14,950	\$0	\$37,036
074111		Medical Ctr - Medical Supplies & Equip	\$14,286	\$3,122	\$0	\$3,122	\$0	\$24,500
074112		Medical Ctr - Locum Doctor	\$0	\$1,272	\$0	\$1,272	\$0	\$20,000
074113		Medical Ctr - Superannuation	\$68,749	\$48,535	\$0	\$48,535	\$0	\$132,566
074114		Medical Ctr - Training	\$15,000	\$0	\$0	\$0	\$0	\$15,000
074115		Medical Ctr - Sundry Expenses	\$4,131	\$688	\$0	\$688	\$0	\$7,350
074116		Medical Service Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$31,245
074117		Medical - Fringe Benefit Tax	\$1,325	\$268	\$0	\$268	\$0	\$2,650
074118		Medical Employee (Packaging) Costs	\$0	\$0	\$0	\$0	\$0	\$1,200
074119		Medical Doubtful Debts Expense	\$1,633	\$0	\$0	\$0	\$0	\$2,800
074120		Medical Ctr - Bank Merchant Fees	\$437	\$277	\$0	\$277	\$0	\$750
074150		Admin Allocated - Boyup Brook Medical Services	\$47,955	\$0	\$0	\$0	\$0	\$82,241
074191		Depreciation - Medical Centre	\$5,931	\$0	\$0	\$0	\$0	\$10,170
074190		Depreciation - Housing GP - 5 Rogers Ave	\$4,083	\$0	\$0	\$0	\$0	\$7,000
074192		Depreciation - Ultrasound Machine	\$418	\$0	\$0	\$0	\$0	\$715
<b>Sub Total - PREVENTIVE SRVS - OP/EXP</b>			\$872,297	\$590,437	\$0	\$590,437	\$0	\$1,703,182
<b>OPERATING INCOME</b>								
074001		Surgery Turnover	(\$580,360)	(\$762,954)	(\$762,954)	\$0	(\$1,100,000)	\$0
074002		Surgery Rental Income	(\$1,527)	(\$1,673)	(\$1,673)	\$0	(\$2,619)	\$0
074003		Medical - Reimbursement	\$0	(\$337)	(\$337)	\$0	\$0	\$0
<b>Sub Total - PREVENTIVE SRVS - OP/INC</b>			(\$581,887)	(\$764,964)	(\$764,964)	\$0	(\$1,102,619)	\$0
<b>Total - PREVENTIVE SERVICES</b>			\$290,410	(\$174,527)	(\$764,964)	\$590,437	(\$1,102,619)	\$1,703,182

**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>PREVENTIVE SERVICE - OTHER</b>							
<b>OPERATING EXPENDITURE</b>							
073100	Analytical Expenses	\$540	\$486	\$0	\$486	\$0	\$540
<b>Sub Total - PREVENTIVE SRVS - OTHER OP/EXP</b>		\$540	\$486	\$0	\$486	\$0	\$540
<b>Total - PREVENTIVE SERVICES - OTHER</b>		\$540	\$486	\$0	\$486	\$0	\$540
<b>OTHER HEALTH</b>							
<b>OPERATING EXPENDITURE</b>							
075100	Ambulance Centre Operation	\$15,566	\$22,500	\$0	\$22,500	\$0	\$30,566
075150	Admin Allocated - Other Health	\$10,717	\$0	\$0	\$0	\$0	\$18,379
<b>Sub Total - OTHER HEALTH OP/EXP</b>		\$26,283	\$22,500	\$0	\$22,500	\$0	\$48,945
<b>OPERATING INCOME</b>							
<b>Sub Total - OTHER HEALTH OP/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - OTHER HEALTH</b>		\$26,283	\$22,500	\$0	\$22,500	\$0	\$48,945
<b>Total - HEALTH</b>		\$384,969	(\$103,801)	(\$768,121)	\$664,320	(\$1,106,219)	\$1,874,968

**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026		
		Budget	Actual	Income	Expenditure	Income	Expenditure	
<b>OTHER EDUCATION</b>								
<b>OPERATING EXPENDITURE</b>								
081100		Community Resource Centre	\$10,731	\$5,186	\$0	\$5,186	\$0	\$11,981
081101		Rylington Park Farm Complex	\$0	\$0	\$0	\$0	\$0	\$0
081102		Donations - Other Education	\$1,800	\$0	\$0	\$0	\$0	\$1,800
081103		Early Learning Centre - Employee Costs	\$20,096	\$40,450	\$0	\$40,450	\$0	\$34,643
081104		Early Learning Centre - Operating Costs	\$22,500	\$4,372	\$0	\$4,372	\$0	\$30,000
081107		<b>Early Learning Centre Building &amp; Grounds</b>						
081107		Early Learning Centre Building Maintenance Expenses	\$4,575	\$4,397	\$0	\$4,397	\$0	\$7,586
081107	G316	Early Learning Centre Grounds Maintenance Expenses	\$1,282	\$0	\$0	\$0	\$0	\$2,210
081150		Admin Allocation - Other Education	\$21,441	\$0	\$0	\$0	\$0	\$36,758
081190		Depreciation - Other Education	\$8,415	\$0	\$0	\$0	\$0	\$14,425
<b>Sub Total - OTHER EDUCATION OP/EXP</b>			\$90,841	\$54,405	\$0	\$54,405	\$0	\$139,403
<b>OPERATING INCOME</b>								
081004		Early Learning Centre -Operating Income	\$0	(\$18)	(\$18)	\$0	\$0	\$0
<b>Sub Total - OTHER EDUCATION OP/INC</b>			\$0	(\$18)	(\$18)	\$0	\$0	\$0
<b>Total - OTHER EDUCATION</b>			\$90,841	\$54,387	(\$18)	\$54,405	\$0	\$139,403
<b>AGED &amp; DISABLED</b>								
<b>OPERATING EXPENDITURE</b>								
082100		Support for Seniors Christmas Lunch	\$2,000	\$2,072	\$0	\$2,072	\$0	\$2,000
082101		Aged Needs Strategy Project	\$7,500	\$0	\$0	\$0	\$0	\$10,000
082103		Disability Access & Inclusion Plans	\$0	\$0	\$0	\$0	\$0	\$0
082150		Admin Allocated - Aged & Disabled	\$10,717	\$0	\$0	\$0	\$0	\$18,379
<b>Sub Total - AGED &amp; DISABLED OP/EXP</b>			\$20,217	\$2,072	\$0	\$2,072	\$0	\$30,379
<b>OPERATING INCOME</b>								
082110		Operating Grants and Contributions - Other	\$0	(\$109)	(\$109)	\$0	\$0	\$0
<b>Sub Total - AGED &amp; DISABLED OP/INC</b>			\$0	(\$109)	(\$109)	\$0	\$0	\$0
<b>Total - AGED &amp; DISABLED</b>			\$20,217	\$1,963	(\$109)	\$2,072	\$0	\$30,379

**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
<b>OTHER WELFARE</b>							
<b>OPERATING EXPENDITURE</b>							
083104	Depreciation	\$525	\$0	\$0	\$0	\$0	\$900
083150	Admin Allocated - Other Welfare	\$32,053	\$0	\$0	\$0	\$0	\$54,951
<b>Sub Total - OTHER WELFARE OP/EXP</b>		\$32,578	\$0	\$0	\$0	\$0	\$55,851
<b>OPERATING INCOME</b>							
<b>Sub Total - OTHER WELFARE OP/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - OTHER WELFARE</b>		\$32,578	\$0	\$0	\$0	\$0	\$55,851
<b>Total - EDUCATION &amp; WELFARE</b>		\$143,636	\$56,350	(\$127)	\$56,477	\$0	\$225,633



**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
<b>STAFF HOUSING</b>							
<b>OPERATING EXPENDITURE</b>							
091100	Staff Housing	\$0	\$0	\$0	\$0	\$0	\$0
091130	Interest Paid Loan 115 - Staff House	\$265	\$265	\$0	\$265	\$0	\$400
091190	Depreciation - Staff Housing	\$5,371	\$0	\$0	\$0	\$0	\$9,210
091150	Staff Housing - Less Amt Allocated to Admin.	\$10,717	\$0	\$0	\$0	\$0	\$18,379
<b>Sub Total - STAFF HOUSING OP/EXP</b>		\$16,353	\$265	\$0	\$265	\$0	\$27,989
<b>Total - STAFF HOUSING</b>		\$16,353	\$265	\$0	\$265	\$0	\$27,989

**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026		
		Budget	Actual	Income	Expenditure	Income	Expenditure	
<b>HOUSING OTHER</b>								
<b>OPERATING EXPENDITURE</b>								
092101		Boyup Brook Citizens Lodge	\$24,376	\$13,547	\$0	\$13,547	\$0	\$25,626
092102		<b>Community Housing - Units Maintenance</b>			\$0	\$11,443		
092102		Unit 24A Proctor Street	\$20,974	\$11,443	\$0	\$0	\$0	\$4,951
092102	BO221	Unit 24B Proctor Street			\$0	\$0	\$0	\$5,937
092102	BO222	Unit 16A Forrest Street Maint			\$0	\$0	\$0	\$8,354
092102	BO223	Unit 16B Forrest Street Maint			\$0	\$0	\$0	\$6,399
092103		Other	\$13,618	\$2,950	\$0	\$2,950	\$0	\$21,618
092105		<b>House - 1 Rogers Ave</b>			\$0	\$19,789		
092105	BO224	House - 1 Rogers Ave House Maintenance	\$16,280	\$19,789	\$0	\$0	\$0	\$25,172
092105	GO224	House - 1 Rogers Ave Grounds Maintenance			\$0	\$0	\$0	\$6,860
092107		7 Knapp Street - Operating & Mtce Expense	\$6,839	\$4,432	\$0	\$4,432	\$0	\$9,460
092108		Property Selling Expenses	\$0	\$1,251	\$0	\$1,251	\$0	\$0
092109		Community Housing Maintenance - Grant Funded	\$0	\$0	\$0	\$0	\$0	\$0
092115		Other Housing - Operating & Mtce Expense	\$6,000	\$32,524	\$0	\$32,524	\$0	\$15,000
092140		Loss on Disposal of Asset			\$0	\$0	\$0	\$0
092150		Admin Allocation - Other Housing	\$10,822	\$0	\$0	\$0	\$0	\$18,564
092191		Depreciation - Other Housing	\$6,007	\$0	\$0	\$0	\$0	\$10,300
092192		Depreciation - House - 1 Rogers Ave	\$4,492	\$0	\$0	\$0	\$0	\$7,700
092190		Depreciation - Boyup Brook Citizens Lodge	\$32,664	\$0	\$0	\$0	\$0	\$56,000
<b>Sub Total - HOUSING OTHER OP/EXP</b>			\$142,072	\$85,935	\$0	\$85,935	\$0	\$221,941
<b>HOUSING OPERATING INCOME</b>								
092001		Rent 24A Proctor St	(\$6,475)	(\$7,500)	(\$7,500)	\$0	(\$11,100)	\$0
092002		Rent 24B Proctor St	(\$6,976)	(\$6,080)	(\$6,080)	\$0	(\$11,960)	\$0
092003		Rent 16A Forrest St	(\$7,014)	(\$7,050)	(\$7,050)	\$0	(\$12,025)	\$0
092004		Rent 16B Forrest St	(\$7,052)	(\$7,509)	(\$7,509)	\$0	(\$12,090)	\$0
092007		Housing Reimbursements	(\$1,486)	(\$2,002)	(\$2,002)	\$0	(\$4,000)	\$0
092009		Other Housing: 7 Knapp St	(\$19,774)	(\$20,594)	(\$20,594)	\$0	(\$33,900)	\$0
092011		Community Housing Maintenance Grant	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - HOUSING OTHER OP/INC</b>			(\$48,778)	(\$50,735)	(\$50,735)	\$0	(\$85,075)	\$0
<b>Total - HOUSING OTHER</b>			\$93,294	\$35,200	(\$50,735)	\$85,935	(\$85,075)	\$221,941
<b>Total - HOUSING</b>			\$109,647	\$35,466	(\$50,735)	\$86,201	(\$85,075)	\$249,930

**SHIRE OF BOYUP BROOK**  
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Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026		
		Budget	Actual	Income	Expenditure	Income	Expenditure	
<b>SANITATION - HOUSEHOLD REFUSE</b>								
<b>OPERATING EXPENDITURE</b>								
101100		Refuse Collection Boyup Brook Townsite Expense	\$36,919	\$30,483	\$0	\$30,483	\$0	\$63,293
101101		Recycling Collection Boyup Brook Town Site	\$26,701	\$29,307	\$0	\$29,307	\$0	\$45,775
101106		Transfer Station Employee Costs	\$31,712	\$18,132	\$0	\$18,132	\$0	\$49,345
101102	B0400	Boyup Brook Transfer Station Costs	\$42,167	\$38,994	\$0	\$38,994	\$0	\$72,950
101103		Land Fill Disposal Site	\$21,373	\$19,935	\$0	\$19,935	\$0	\$34,600
101104		Townsite Street Bins Collection	\$7,163	\$5,320	\$0	\$5,320	\$0	\$12,540
101107		Drum Muster Expenses	\$500	\$214	\$0	\$214	\$0	\$500
101108		BB Transfer Station Superannuation	\$1,556	\$0	\$0	\$0	\$0	\$2,620
101119		Waste Bin Maintenance and Delivery	\$3,893	\$1,021	\$0	\$1,021	\$0	\$6,884
101150		Admin Allocated - Waste Management	\$21,325	\$0	\$0	\$0	\$0	\$36,572
101190		Depreciation - Waste Management	\$15,177	\$0	\$0	\$0	\$0	\$26,015
<b>Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP</b>			\$208,487	\$143,407	\$0	\$143,407	\$0	\$351,094
<b>SANITATION OPERATING INCOME</b>								
101001		Refuse Collection Charges	(\$238,965)	(\$247,148)	(\$247,148)	\$0	(\$238,965)	\$0
101002		Waste Disposal Charges	(\$950)	(\$6,157)	(\$6,157)	\$0	(\$950)	\$0
101003		Recycling Scheme Income	(\$500)	(\$6,454)	(\$6,454)	\$0	(\$1,000)	\$0
101004		Scrap Metal Income	\$0	(\$1,450)	(\$1,450)	\$0	\$0	\$0
<b>Sub Total - SANITATION H/HOLD REFUSE OP/INC</b>			(\$240,415)	(\$261,209)	(\$261,209)	\$0	(\$240,915)	\$0
<b>Total - SANITATION HOUSEHOLD REFUSE</b>			(\$31,928)	(\$117,802)	(\$261,209)	\$143,407	(\$240,915)	\$351,094

**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>EFFLUENT DRAINAGE SYSTEM</b>							
<b>OPERATING EXPENDITURE</b>							
103100	Septic Tank Inspection Expenses	\$200	\$0	\$0	\$0	\$0	\$200
103101	Liquid Waste Disposal Site (Stanton Road)	\$1,990	\$1,490	\$0	\$1,490	\$0	\$1,990
<b>Sub Total - SEWERAGE OP/EXP</b>		\$2,190	\$1,490	\$0	\$1,490	\$0	\$2,190
<b>OPERATING INCOME</b>							
103001	Septic Tank - Inspection Fees	\$0	(\$2,017)	(\$2,017)	\$0	\$0	\$0
103002	Septic Licence Fees	(\$1,892)	\$0	\$0	\$0	(\$2,200)	\$0
<b>Sub Total - SEWERAGE OP/INC</b>		(\$1,892)	(\$2,017)	(\$2,017)	\$0	(\$2,200)	\$0
<b>Total - SEWERAGE</b>		\$298	(\$527)	(\$2,017)	\$1,490	(\$2,200)	\$2,190
<b>PROTECTION OF THE ENVIRONMENT</b>							
<b>OPERATING EXPENDITURE</b>							
107100	Landcare Expenses	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>OPERATING INCOME</b>							
<b>Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - PROTECTION OF THE ENVIRONMENT</b>		\$0	\$0	\$0	\$0	\$0	\$0

**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT**

G/L JOB		Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET	
				31 JANUARY 2026		31 JANUARY 2026		2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>TOWN PLANNING &amp; REGIONAL DEVELOPMENT</b>									
<b>OPERATING EXPENDITURE</b>									
105100	Town Planning Admin & Control	\$16,576	\$12,940	\$0	\$12,940	\$0	\$36,259		
105101	Admin Allocation - Town Planning	\$21,333	\$0	\$0	\$0	\$0	\$36,572		
<b>Sub Total - TOWN PLAN &amp; REG DEV OP/EXP</b>		\$37,909	\$12,940	\$0	\$12,940	\$0	\$72,831		
<b>OPERATING INCOME</b>									
105001	Planning Application Fees	(\$1,635)	(\$12,356)	(\$12,356)	\$0	(\$2,900)	\$0		
<b>Sub Total - TOWN PLAN &amp; REG DEV OP/INC</b>		(\$1,635)	(\$12,356)	(\$12,356)	\$0	(\$2,900)	\$0		
<b>Total - TOWN PLANNING &amp; REGIONAL DEVELOPMENT</b>		\$36,274	\$585	(\$12,356)	\$12,940	(\$2,900)	\$72,831		

**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB		YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
			Budget	Actual	Income	Expenditure	Income	Expenditure
<b>OTHER COMMUNITY AMENITIES</b>								
<b>OPERATING EXPENDITURE</b>								
106101		<b>Cemetery - Operation</b>	\$20,529	\$6,945	\$0	\$6,945		
106101	B0420	Cemetery - Operation		\$0	\$0	\$0	\$0	\$38,489
106101	B0421	Niche Wall Plaques Operations	\$4,160	\$0	\$0	\$0	\$0	\$4,160
106101	G314	Cemetery Grounds	\$20,265	\$0	\$0	\$0	\$0	\$35,700
106102		<b>Public Toilets - Operation</b>		\$6,867	\$0	\$6,867		
106102	B0450	Toilets - Lions Park Costs	\$1,323	\$0	\$0	\$0	\$0	\$3,160
106102	B0451	Toilets - Tourist Centre Costs	\$5,485	\$0	\$0	\$0	\$0	\$10,832
106102	B0452	Toilets - Town Hall (External) Costs	\$2,999	\$0	\$0	\$0	\$0	\$10,690
106102	B0453	Toilets - Wilga Hall Costs	\$50	\$0	\$0	\$0	\$0	\$50
106102	B0454	Toilets - Tone Bridge Reserve Costs	\$1,015	\$0	\$0	\$0	\$0	\$1,740
106103		Street Furniture	\$0	\$0	\$0	\$0	\$0	\$1,130
106150		Admin Allocation - Other Community Amenities	\$10,721	\$0	\$0	\$0	\$0	\$18,379
106151		Admin Allocation - Cemetery	\$1,191	\$0	\$0	\$0	\$0	\$2,042
106191		Depreciation - Public Toilets	\$99	\$0	\$0	\$0	\$0	\$170
106192		Depreciation - Other Community Service's	\$1,612	\$0	\$0	\$0	\$0	\$2,765
<b>Sub Total - OTHER COMMUNITY AMENITIES OP/EXP</b>			\$69,449	\$13,813	\$0	\$13,813	\$0	\$129,307
<b>OPERATING INCOME</b>								
106001		Cemetery Burial Fees	(\$10,000)	(\$2,785)	(\$2,785)	\$0	(\$10,000)	\$0
106002		License/Other Fees BB Cemetery	(\$575)	(\$1,992)	(\$1,992)	\$0	(\$2,500)	\$0
106003		Cemetery - Reservation Fees	(\$115)	(\$91)	(\$91)	\$0	(\$500)	\$0
106004		Niche Wall Fees	(\$800)	\$347	\$347	\$0	(\$800)	\$0
106005		Non-Operating Grants	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - OTHER COMMUNITY AMENITIES OP/INC</b>			(\$11,490)	(\$4,520)	(\$4,520)	\$0	(\$13,800)	\$0
<b>Total - OTHER COMMUNITY AMENITIES</b>			\$57,959	\$9,293	(\$4,520)	\$13,813	(\$13,800)	\$129,307
<b>Total - COMMUNITY AMENITIES</b>			\$62,603	(\$108,452)	(\$280,101)	\$171,650	(\$259,815)	\$555,422

**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>PUBLIC HALL &amp; CIVIC CENTRES</b>							
<b>OPERATING EXPENDITURE</b>							
111100	Boyup Brook Hall - Operation	\$31,593	\$20,772	\$0	\$20,772	\$0	\$51,030
111102	Halls - Other Public Halls	\$17,770	\$26,190	\$0	\$26,190	\$0	\$26,589
111103	Hall Hire Bonds Refunded	\$0	\$582	\$0	\$582	\$0	\$0
111150	Admin Allocation - Public Halls	\$21,333	\$0	\$0	\$0	\$0	\$36,572
111190	Depreciation - Public Halls	\$59,289	\$0	\$0	\$0	\$0	\$101,643
<b>Sub Total - PUBLIC HALLS &amp; CIVIC CENTRES OP/EXP</b>		\$129,985	\$47,545	\$0	\$47,545	\$0	\$215,834
<b>OPERATING INCOME</b>							
111001	Hall Hire Fees	\$0	(\$1,580)	(\$1,580)	\$0	\$0	\$0
111002	Hall Hire Bonds	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - PUBLIC HALLS &amp; CIVIC CENTRES OP/INC</b>		\$0	(\$1,580)	(\$1,580)	\$0	\$0	\$0
<b>Total - PUBLIC HALL &amp; CIVIC CENTRES</b>		\$129,985	\$45,965	(\$1,580)	\$47,545	\$0	\$215,834

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 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026		
		Budget	Actual	Income	Expenditure	Income	Expenditure	
<b>OTHER RECREATION &amp; SPORT</b>								
<b>OPERATING EXPENDITURE</b>								
113100		Recreation Complex	\$82,381	\$51,316	\$0	\$51,316	\$0	\$122,745
113109		Walk Trails	\$3,937	\$3,410	\$0	\$3,410	\$0	\$7,873
113110		Townsite Gardens	\$70,794	\$73,463	\$0	\$73,463	\$0	\$105,900
113112		Reserves and Parks Operations	\$34,923	\$40,671	\$0	\$40,671	\$0	\$57,853
113119		<b>Other Recreation Facilities</b>	\$17,123	\$8,218	\$0	\$8,218	\$0	
113119	B0595	Pistol Club			\$0	\$0	\$0	\$1,749
113119	B0600	Skate Park Buildings & Ramps			\$0	\$0	\$0	\$2,245
113119	B0620	Tone Bridge Country Club			\$0	\$0	\$0	\$3,728
113119	B0625	Dinninup UBAS Complex Buildings			\$0	\$0	\$0	\$8,904
113119	B0630	Mayanup Progress Association Complex Buildings			\$0	\$0	\$0	\$3,282
113119	G306	Dinninup UBAS Complex Grounds			\$0	\$0	\$0	\$4,920
113119	G307	Mayanup Progress Association Grounds			\$0	\$0	\$0	\$405
113120	B0605	War Memorial	\$3,638	\$1,346	\$0	\$1,346	\$0	\$6,715
113121		Kidsport Program by Sports/Rec	\$0	\$0	\$0	\$0	\$0	\$0
113150		Admin Allocation - Other Recreation	\$36,168	\$0	\$0	\$0	\$0	\$62,005
113124		Support for UBAS	\$12,720	\$5,192	\$0	\$5,192	\$0	\$12,720
113122		Support for ANZAC Day	\$0	\$0	\$0	\$0	\$0	\$15,292
113125		Support for Others	\$30,976	\$48,575	\$0	\$48,575	\$0	\$52,950
113140		Sundry Plant Items	\$0	\$5,855	\$0	\$5,855	\$0	\$12,000
113190		Depreciation - Other Recreation	\$155,003	\$0	\$0	\$0	\$0	\$265,731
113191		Depreciation - Parks & Gardens	\$41,785	\$0	\$0	\$0	\$0	\$71,635
113192		Depreciation: Plant & Equipment	\$4,447	\$0	\$0	\$0	\$0	\$7,625
<b>Sub Total - OTHER RECREATION &amp; SPORT OP/EXP</b>			\$493,894	\$238,046	\$0	\$238,046	\$0	\$826,277
<b>OPERATING INCOME</b>								
113003		Rec Ground Use Hire Fees	(\$3,500)	(\$4,057)	(\$4,057)	\$0	(\$3,500)	\$0
113002		Reimbursements - Other Rec	\$0	\$0	\$0	\$0	\$0	\$0
113005		Operating Grants: State Government	\$0	\$0	\$0	\$0	\$0	\$0
113022		Recreation - Capital Grants & Contributions	\$0	(\$171,868)	(\$171,868)	\$0	(\$171,868)	\$0
<b>Sub Total - OTHER RECREATION &amp; SPORT OP/INC</b>			(\$3,500)	(\$175,925)	(\$175,925)	\$0	(\$175,368)	\$0
<b>Total - OTHER RECREATION &amp; SPORT</b>			\$490,394	\$62,121	(\$175,925)	\$238,046	(\$175,368)	\$826,277



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Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>SWIMMING POOL</b>							
<b>OPERATING EXPENDITURE</b>							
112100	Swimming Pool & Gymnasium General Operations	\$70,301	\$28,361	\$0	\$28,361	\$0	\$104,450
112101	Swimming Pool Building Costs	\$45,849	\$33,040	\$0	\$33,040	\$0	\$68,531
112102	Swimming Pool Employee Costs	\$62,790	\$29,988	\$0	\$29,988	\$0	\$104,250
112103	Interest on Loan 114 - upgrade pool bowl	\$1,371	\$484	\$0	\$484	\$0	\$729
112104	Swimming Pool Employee Superannuation	\$6,118	\$3,324	\$0	\$3,324	\$0	\$10,660
112108	Gym Employee Costs	\$1,722	\$1,390	\$0	\$1,390	\$0	\$3,000
112109	Interest Paid Gym Lease	\$0	(\$123)	\$0	(\$123)	\$0	\$0
112150	Admin Allocation - Swimming Pool	\$23,599	\$0	\$0	\$0	\$0	\$40,471
112190	Depreciation - Swimming Pool	\$13,049	\$0	\$0	\$0	\$0	\$22,373
112191	Depreciation - Right of Use Asset P&E	\$3,442	\$0	\$0	\$0	\$0	\$5,899
<b>Sub Total - SWIMMING POOL OP/EXP</b>		\$228,240	\$96,464	\$0	\$96,464	\$0	\$360,363
<b>OPERATING INCOME</b>							
112001	Swimming Lesson Fees	\$0	\$0	\$0	\$0	\$0	\$0
112003	Pool Daily Admission Fees	(\$7,019)	(\$6,242)	(\$6,242)	\$0	(\$9,500)	\$0
112004	Season Tickets Fees	(\$17,370)	(\$16,572)	(\$16,572)	\$0	(\$19,300)	\$0
112005	Pool Hire Fees	\$0	\$0	\$0	\$0	\$0	\$0
112006	Gym Equipment Hire Fees	(\$12,690)	(\$8,956)	(\$8,956)	\$0	(\$12,690)	\$0
112007	Pool Teaching Programme Fees	(\$5,820)	(\$4,618)	(\$4,618)	\$0	(\$6,000)	\$0
112008	Vacation Swimming Passes	(\$5,000)	(\$1,246)	(\$1,246)	\$0	(\$5,000)	\$0
112009	Capital Grants and Contributions	\$0	\$0	\$0	\$0	\$0	\$0
1121001	Gymnasium Fees	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - SWIMMING POOL OP/INC</b>		(\$47,899)	(\$37,635)	(\$37,635)	\$0	(\$52,490)	\$0
<b>Total - SWIMMING POOL</b>		\$180,341	\$58,829	(\$37,635)	\$96,464	(\$52,490)	\$360,363

**SHIRE OF BOYUP BROOK  
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Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>TELEVISION &amp; RADIO REBROADCASTING</b>							
<b>OPERATING EXPENDITURE</b>							
114005	Telecommunications Tower	\$3,402	\$0	\$0	\$0	\$0	\$5,441
<b>Sub Total - TV &amp; RADIO REBROADCASTING OP/EXP</b>		\$3,402	\$0	\$0	\$0	\$0	\$5,441
<b>OPERATING INCOME</b>							
114010	Radio & Mobile Tower Site (Including NBN) Fees or Charges	(\$10,241)	(\$10,497)	(\$10,497)	\$0	(\$10,241)	\$0
<b>Sub Total - TV &amp; RADIO REBROADCASTING OP/INC</b>		(\$10,241)	(\$10,497)	(\$10,497)	\$0	(\$10,241)	\$0
<b>Total - TV &amp; RADIO REBROADCASTING</b>		(\$6,839)	(\$10,497)	(\$10,497)	\$0	(\$10,241)	\$5,441
<b>LIBRARIES</b>							
<b>OPERATING EXPENDITURE</b>							
115100	Library Operations	\$23,830	\$22,868	\$0	\$22,868	\$0	\$46,705
115101	State Library Grant Expenditure	\$0	\$0	\$0	\$0	\$0	\$0
115150	Admin Allocation - Libraries	\$58,692	\$0	\$0	\$0	\$0	\$100,619
<b>Sub Total - LIBRARIES OP/EXP</b>		\$82,522	\$22,868	\$0	\$22,868	\$0	\$147,324
<b>OPERATING INCOME</b>							
115001	State Library Grant Income	\$0	(\$397)	(\$397)	\$0	\$0	\$0
<b>Sub Total - LIBRARIES OP/INC</b>		\$0	(\$397)	(\$397)	\$0	\$0	\$0
<b>Total - LIBRARIES</b>		\$82,522	\$22,471	(\$397)	\$22,868	\$0	\$147,324

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Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>OTHER CULTURE</b>							
<b>OPERATING EXPENDITURE</b>							
116100	Museum	\$12,890	\$12,276	\$0	\$12,276	\$0	\$15,191
116101	Craft Hut	\$2,239	\$1,236	\$0	\$1,236	\$0	\$3,839
116102	Support for Sandakan (Ceremony)	\$7,380	\$6,883	\$0	\$6,883	\$0	\$8,830
116103	Other Culture - Community Expenses	\$12,000	\$11,559	\$0	\$11,559	\$0	\$12,000
116104	Streets Alive Grant Expenditure	\$0	\$5,566	\$0	\$5,566	\$0	\$0
116150	Admin Allocated - Other Culture	\$10,721	\$0	\$0	\$0	\$0	\$18,379
116190	Depreciation - Other Culture	\$14,166	\$0	\$0	\$0	\$0	\$24,285
<b>Sub Total - OTHER CULTURE OP/EXP</b>		\$59,395	\$37,520	\$0	\$37,520	\$0	\$82,524
<b>OPERATING INCOME</b>							
116001	Reimbursements - Other Culture	\$0	\$0	\$0	\$0	\$0	\$0
116002	Other Culture - Operating Grants, Subsidies & Contributions	\$0	(\$2,000)	(\$2,000)	\$0	\$0	\$0
<b>Sub Total - OTHER CULTURE OP/INC</b>		\$0	(\$2,000)	(\$2,000)	\$0	\$0	\$0
<b>Total - OTHER CULTURE</b>		\$59,395	\$35,520	(\$2,000)	\$37,520	\$0	\$82,524
<b>Total - RECREATION AND CULTURE</b>		\$935,799	\$214,409	(\$228,034)	\$442,443	(\$238,099)	\$1,637,763

**SHIRE OF BOYUP BROOK  
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Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>STREETS, RD, BRIDGES, DEPOT - CONSTRUCTION</b>							
<b>OPERATING EXPENDITURE</b>							
<b>Sub Total - ST,RDS,BRIDGES,DEPOT-CONST OP/EXP</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>OPERATING INCOME</b>							
121001	RRG Project Grants	(\$628,000)	(\$159,137)	(\$159,137)	\$0	(\$785,000)	\$0
121002	Grants Direct - State - MRD - (OP)	(\$188,288)	(\$246,353)	(\$246,353)	\$0	(\$251,051)	\$0
121003	Grants - Federal - Roads to Recovery Grant (Cap)	(\$26,925)	\$0	\$0	\$0	(\$673,128)	\$0
121004	Capital Grants Other & Road Contributions	\$0	\$0	\$0	\$0	\$0	\$0
121007	Special Bridge Funding	\$0	\$0	\$0	\$0	(\$256,700)	\$0
<b>Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OP/INC</b>		(\$843,213)	(\$405,490)	(\$405,490)	\$0	(\$1,965,879)	\$0
<b>Total - ST,RDS,BRIDGES,DEPOT - CONST</b>		(\$843,213)	(\$405,490)	(\$405,490)	\$0	(\$1,965,879)	\$0

**SHIRE OF BOYUP BROOK**  
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G/L	JOB		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET	
			31 JANUARY 2026	31 JANUARY 2026	31 JANUARY 2026	31 JANUARY 2026	2025-2026	2025-2026
			Budget	Actual	Income	Expenditure	Income	Expenditure
<b>STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE</b>								
<b>OPERATING EXPENDITURE</b>								
122100	B0695	Depot Building - Building Costs	\$23,439	\$17,957	\$0	\$17,957	\$0	\$53,466
122101	OPSDPT	Depot General Operations	\$16,544	\$17,682	\$0	\$17,682	\$0	\$29,790
122103		Road Maintenance & Repairs	\$364,760	\$207,407	\$0	\$207,407	\$0	\$482,402
122104		Roads Vegetation Clearing Offset Costs	\$1,427	\$0	\$0	\$0	\$0	\$3,914
122107		Maintenance Grading	\$52,338	\$2,199	\$0	\$2,199	\$0	\$214,500
122105		Repairs & Maint - Bridges	\$66,457	\$661,393	\$0	\$661,393	\$0	\$589,034
122106		Shire Radio Network Costs	\$41	\$89	\$0	\$89	\$0	\$5,280
122108		Drains & Culverts	\$21,652	\$20,054	\$0	\$20,054	\$0	\$100,800
122109		Verge Pruning	\$116,111	\$111,068	\$0	\$111,068	\$0	\$122,700
122110		Verge Spraying	\$4,917	\$10,032	\$0	\$10,032	\$0	\$30,867
122111		Crossovers Maintenance	\$0	\$1,285	\$0	\$1,285	\$0	\$7,820
122112		Town Services Drainage	\$31,933	\$23,435	\$0	\$23,435	\$0	\$65,900
122113		Town Services - Footpaths	\$1,030	\$460	\$0	\$460	\$0	\$4,700
122114		Town Services Road Repairs	\$26,484	\$4,105	\$0	\$4,105	\$0	\$41,220
122115		Town Services - Tree Pruning	\$30,528	\$17,057	\$0	\$17,057	\$0	\$39,600
122116		Street Lighting	\$16,003	\$19,812	\$0	\$19,812	\$0	\$32,000
122117		Traffic Signs	\$420	\$4,276	\$0	\$4,276	\$0	\$7,450
122120		Roman Road Data Pickup	\$13,007	\$8,611	\$0	\$8,611	\$0	\$13,645
122121		Town Services - Verge Spraying	\$13,674	\$5,883	\$0	\$5,883	\$0	\$29,540
122122		Road Sweeping	\$7,563	\$3,646	\$0	\$3,646	\$0	\$15,125
122123		Emergency Services	\$17,777	\$498	\$0	\$498	\$0	\$35,000
122124		Storm Damage	\$0	\$20,596	\$0	\$20,596	\$0	\$0
122125		Bridge Contribution Expenditure	\$8,000	\$0	\$0	\$0	\$0	\$8,000
122126		Streetscaping Expenses	\$7,216	\$92	\$0	\$92	\$0	\$23,000
122127		Consulting Engineer Expenses	\$24,165	\$11,745	\$0	\$11,745	\$0	\$58,000
122131		Rural Street Addressing	\$1,831	\$797	\$0	\$797	\$0	\$3,960
122150		Admin Allocated - Road Maintenance	\$266,822	\$0	\$0	\$0	\$0	\$457,428
122190		Depreciation - Transport Other	\$7,967	\$0	\$0	\$0	\$0	\$13,660
122191		Depreciation - Infrastructure	\$21,224	\$0	\$0	\$0	\$0	\$36,385
122192		Depreciation Roads	\$1,403,809	\$0	\$0	\$0	\$0	\$2,406,626
122193		Depreciation - Bridges	\$534,373	\$0	\$0	\$0	\$0	\$916,104
122194		Depreciation - Footpaths	\$8,086	\$0	\$0	\$0	\$0	\$13,862
122195		Depreciation - Drainage	\$158,531	\$0	\$0	\$0	\$0	\$271,780
<b>Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP</b>			<b>\$3,268,129</b>	<b>\$1,170,180</b>	<b>\$0</b>	<b>\$1,170,180</b>	<b>\$0</b>	<b>\$6,133,558</b>

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G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>OPERATING INCOME - STREETS, ROADS, DEPOTS</b>							
122001	Reimbursements - Roads Mtce	\$0	(\$232)	(\$232)	\$0	\$0	\$0
122003	Sale of Old Materials and Minor Items	\$0	\$0	\$0	\$0	\$0	\$0
122005	Operating Grants, Subsidies & Contributions	\$0	(\$20,000)	(\$20,000)	\$0	(\$30,000)	\$0
<b>Sub Total - MTCE STREETS ROADS DEPOTS OP/INC</b>		\$0	(\$20,232)	(\$20,232)	\$0	(\$30,000)	\$0
<b>Total - MTCE STREETS ROADS DEPOTS</b>		\$3,268,129	\$1,149,948	(\$20,232)	\$1,170,180	(\$30,000)	\$6,133,558

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G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>ROAD PLANT PURCHASES</b>							
<b>OPERATING EXPENDITURE</b>							
123119	Minor Equipment and Sundry Items	\$2,500	\$6,889	\$0	\$6,889	\$0	\$5,000
123120	Plant Auction Selling Expenses	\$0	\$1,092	\$0	\$1,092	\$0	\$5,500
123140	Loss on Sale of Asset	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - ROAD PLANT PURCHASES OP/EXP</b>		\$2,500	\$7,980	\$0	\$7,980	\$0	\$10,500
<b>OPERATING INCOME - ROAD PLANT PURCHASES</b>							
122002	Profit on Disposal of Assets	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - ROAD PLANT PURCHASES OP/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - ROAD PLANT PURCHASES</b>		\$2,500	\$7,980	\$0	\$7,980	\$0	\$10,500
<b>TRAFFIC CONTROL</b>							
<b>OPERATING EXPENDITURE</b>							
125150	Administration Allocated - Traffic Control	\$80,025	\$0	\$0	\$0	\$0	\$137,192
<b>Sub Total - TRAFFIC CONTROL OP/EXP</b>		\$80,025	\$0	\$0	\$0	\$0	\$137,192
<b>OPERATING INCOME</b>							
125001	Licensing Service	(\$15,558)	(\$23,131)	(\$23,131)	\$0	(\$30,000)	\$0
125002	Motor Vehicle Plates	(\$185)	(\$168)	(\$168)	\$0	(\$400)	\$0
125005	Sundry Receipts - Heavy Haulage Permits etc	(\$1,426)	(\$523)	(\$523)	\$0	(\$2,000)	\$0
<b>Sub Total - TRAFFIC CONTROL OP/INC</b>		(\$17,169)	(\$23,822)	(\$23,822)	\$0	(\$32,400)	\$0
<b>Total - TRAFFIC CONTROL</b>		\$62,857	(\$23,822)	(\$23,822)	\$0	(\$32,400)	\$137,192

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Details By Function Under The Following Program Titles  
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G/L	JOB		YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
			Budget	Actual	Income	Expenditure	Income	Expenditure
<b>AERODROMES</b>								
<b>OPERATING EXPENDITURE</b>								
126100		<b>Airstrip Maintenance</b>	\$1,715	\$4,365	\$0	\$4,365		
126100	B0650	Airstrip Building Operation			\$0	\$0	\$0	\$676
126100	B0652	Airstrip Runway & Surrounds			\$0	\$0	\$0	\$5,675
126190		Depreciation - Airport	\$22,633	\$0	\$0	\$0	\$0	\$38,803
<b>Sub Total - AERODROMES OP/EXP</b>			\$24,348	\$4,365	\$0	\$4,365	\$0	\$45,154
<b>OPERATING INCOME</b>								
126001		Hire Charges - Hangar	\$0	\$0	\$0	\$0	\$0	\$0
126003		Non-Operating Grants & Subsidies	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - AERODROMES OP/INC</b>			\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - AERODROMES</b>			\$24,348	\$4,365	\$0	\$4,365	\$0	\$45,154
<b>Total - TRANSPORT</b>			\$2,514,620	\$732,982	(\$449,544)	\$1,182,525	(\$2,028,279)	\$6,326,404



**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		31 JANUARY 2026		31 JANUARY 2026		2025-2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
<b>TOURISM AND AREA PROMOTION</b>							
<b>OPERATING EXPENDITURE</b>							
132110	Tourist Bay	\$848	\$0	\$0	\$0	\$0	\$2,120
132103	Community Development Officer	\$59,747	\$83,027	\$0	\$83,027	\$0	\$117,914
132104	<b>Tourist Centre Operations</b>	\$43,498	\$15,776	\$0	\$15,776	\$0	\$25,000
132104	B0660 Tourist Centre Building			\$0	\$0	\$0	\$23,244
132104	G304 Tourist Centre Grounds & Gardens			\$0	\$0	\$0	\$18,100
132106	Promotion Activities	\$4,698	\$615	\$0	\$615	\$0	\$5,100
132107	OPFMIL Flax Mill Complex General Operations	\$31,296	\$37,548	\$0	\$37,548	\$0	\$52,501
132108	<b>Caravan Park/Flax Mill Complex Building Operation</b>	\$72,907	\$31,856	\$0	\$31,856	\$0	
132108	B0665 Caravan Park Building Operations			\$0	\$0	\$0	\$27,725
132108	B0666 Caravan Park Overflow Area			\$0	\$0	\$0	\$16,145
132108	B0667 Flaxmill Building Operations			\$0	\$0	\$0	\$38,038
132108	B0669 Country Music Festival			\$0	\$0	\$0	\$12,570
132108	B0670 Flaxmill Storage Shed (Large)			\$0	\$0	\$0	\$1,290
132108	B0671 Flaxmill Storage Shed (Open)			\$0	\$0	\$0	\$390
132108	G305 Caravan Park/Flaxmill Grounds Maintenance			\$0	\$0	\$0	\$20,430
132108	G313 Caravan Park Overflow Grounds Maint			\$0	\$0	\$0	\$2,720
132111	Carnaby Beetle Collection	\$110	\$91	\$0	\$91	\$0	\$110
132116	CDO Vehicle Op Costs GEN	\$0	\$0	\$0	\$0	\$0	\$0
132150	Admin Allocated Tourism	\$37,359	\$0	\$0	\$0	\$0	\$64,047
132151	Admin Allocated Caravan Pk	\$10,721	\$0	\$0	\$0	\$0	\$18,379
132190	Depreciation - Tourism/Area Promotion	\$8,898	\$0	\$0	\$0	\$0	\$15,255
132191	Depreciation - Caravan Pk/Flax	\$22,742	\$0	\$0	\$0	\$0	\$38,988
<b>Sub Total - TOURISM &amp; AREA PROMOTION OP/EXP</b>		\$292,824	\$168,914	\$0	\$168,914	\$0	\$500,066
<b>OPERATING INCOME</b>							
132002	Caravan Park & Complex Fees & Charges	(\$35,939)	(\$58,815)	(\$58,815)	\$0	(\$95,000)	\$0
132003	Flax Mill Sheds Storage Charges	(\$6,802)	(\$6,273)	(\$6,273)	\$0	(\$13,000)	\$0
132006	Event - Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0
132007	Other Income	(\$1,498)	(\$2,638)	(\$2,638)	\$0	(\$4,000)	\$0
132010	Non-Operating Grants, Subsidies & Contributions	\$0	\$0	\$0	\$0	(\$60,000)	\$0
132011	Operating Grants, Subsidies & Contributions	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - TOURISM &amp; AREA PROMOTION OP/INC</b>		(\$44,239)	(\$67,725)	(\$67,725)	\$0	(\$172,000)	\$0
<b>Total - TOURISM &amp; AREA PROMOTION</b>		\$248,585	\$101,189	(\$67,725)	\$168,914	(\$172,000)	\$500,066

**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>BUILDING CONTROL</b>							
<b>OPERATING EXPENDITURE</b>							
133100	Building Control	\$13,165	\$10,692	\$0	\$10,692	\$0	\$22,570
133101	Building Control - Other Costs	\$0	\$78	\$0	\$78	\$0	\$2,000
133102	Building Control Superannuation	\$0	\$0	\$0	\$0	\$0	\$0
133103	Building Control - BMO	\$2,406	\$0	\$0	\$0	\$0	\$3,080
133150	Admin Allocated - Building Control Expenses	\$10,721	\$0	\$0	\$0	\$0	\$18,379
<b>Sub Total - BUILDING CONTROL OP/EXP</b>		\$26,292	\$10,770	\$0	\$10,770	\$0	\$46,029
<b>BUILDING CONTROL OP/INC</b>							
133001	Building Licences (UFEE)	(\$4,163)	(\$12,172)	(\$12,172)	\$0	(\$6,500)	\$0
133002	BCITF Levy - Commission	(\$58)	(\$110)	(\$110)	\$0	(\$90)	\$0
133003	Builders Services Levy - Commission	(\$96)	(\$60)	(\$60)	\$0	(\$150)	\$0
<b>Sub Total - BUILDING CONTROL OP/INC</b>		(\$4,317)	(\$12,342)	(\$12,342)	\$0	(\$6,740)	\$0
<b>Total - BUILDING CONTROL</b>		\$21,975	(\$1,572)	(\$12,342)	\$10,770	(\$6,740)	\$46,029

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**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>SALEYARDS &amp; MARKETS</b>							
<b>OPERATING EXPENDITURE</b>							
134100	Saleyards	\$2,195	\$3,387	\$0	\$3,387	\$0	\$2,800
134190	Depreciation - Saleyards & Markets	\$12,789	\$0	\$0	\$0	\$0	\$21,925
<b>Sub Total - SALEYARDS &amp; MARKETS OP/EXP</b>		\$14,984	\$3,387	\$0	\$3,387	\$0	\$24,725
<b>OPERATING INCOME</b>							
134001	Reimbursements - Saleyards	(\$540)	\$0	\$0	\$0	(\$900)	\$0
<b>Sub Total - SALEYARDS &amp; MARKETING OP/INC</b>		(\$540)	\$0	\$0	\$0	(\$900)	\$0
<b>Total - SALEYARDS &amp; MARKETS</b>		\$14,444	\$3,387	\$0	\$3,387	(\$900)	\$24,725

**SHIRE OF BOYUP BROOK**  
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Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>OTHER ECONOMIC SERVICES</b>							
<b>OPERATING EXPENDITURE</b>							
135100	Standpipes Expenses	\$13,764	\$2,904	\$0	\$2,904	\$0	\$28,256
135102	Economic Development Projects	\$4,500	\$0	\$0	\$0	\$0	\$7,500
135103	Country Music Festival Expenses	\$11,200	\$7,500	\$0	\$7,500	\$0	\$11,200
135105	80 Abel Street Shop	\$17,353	\$4,146	\$0	\$4,146	\$0	\$18,769
135150	Admin Allocated - Other Economic Development	\$10,721	\$0	\$0	\$0	\$0	\$18,379
135190	Depreciation - Develop/Facilities	\$2,049	\$0	\$0	\$0	\$0	\$3,511
<b>Sub Total - OTHER ECONOMIC SERVICES OP/EXP</b>		\$59,586	\$14,550	\$0	\$14,550	\$0	\$87,615
<b>OPERATING INCOME</b>							
135001	Standpipe Water	(\$13,553)	(\$5,233)	(\$5,233)	\$0	(\$25,000)	\$0
135005	Abel Street Shop Rental	(\$9,100)	(\$3,491)	(\$3,491)	\$0	(\$15,600)	\$0
135006	Non-Operating Grants & Contributions	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - OTHER ECONOMIC SERVICES OP/INC</b>		(\$22,652)	(\$8,724)	(\$8,724)	\$0	(\$40,600)	\$0
<b>Total - OTHER ECONOMIC SERVICES</b>		\$36,934	\$5,825	(\$8,724)	\$14,550	(\$40,600)	\$87,615
<b>Total - ECONOMIC SERVICES</b>		\$321,938	\$108,828	(\$88,791)	\$197,620	(\$220,240)	\$658,435

**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
<b>PRIVATE WORKS</b>							
<b>OPERATING EXPENDITURE</b>							
141100	Private Works - Costs	\$2,301	\$0	\$0	\$0	\$0	\$3,100
<b>Sub Total - PRIVATE WORKS OP/EXP</b>		\$2,301	\$0	\$0	\$0	\$0	\$3,100
<b>OPERATING INCOME</b>							
141001	Private Works - Recoup Charges	(\$2,218)	\$0	\$0	\$0	(\$3,100)	\$0
<b>Sub Total - PRIVATE WORKS OP/INC</b>		(\$2,218)	\$0	\$0	\$0	(\$3,100)	\$0
<b>Total - PRIVATE WORKS</b>		\$83	\$0	\$0	\$0	(\$3,100)	\$3,100

**SHIRE OF BOYUP BROOK**  
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Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>PUBLIC WORKS OVERHEADS</b>							
<b>OPERATING EXPENDITURE</b>							
143100	Supervision	\$146,305	\$170,915	\$0	\$170,915	\$0	\$366,863
143101	Consultant Engineer	\$0	\$0	\$0	\$0	\$0	\$0
143102	Works Manager Vehicle Op Costs	\$2,605	\$0	\$0	\$0	\$0	\$10,000
143103	FBT Works Staff	\$2,750	\$8,293	\$0	\$8,293	\$0	\$5,500
143104	Insurance on Works	\$45,217	\$61,254	\$0	\$61,254	\$0	\$45,217
143105	Superannuation of Workmen	\$109,192	\$92,312	\$0	\$92,312	\$0	\$204,059
143106	PWOH Leave - Depot	\$142,944	\$120,167	\$0	\$120,167	\$0	\$288,309
143107	Protective Clothing	\$1,200	\$499	\$0	\$499	\$0	\$12,000
143108	Uniforms	\$1,125	\$697	\$0	\$697	\$0	\$1,500
143109	Training & Meeting Expenses	\$25,728	\$26,245	\$0	\$26,245	\$0	\$51,850
143110	Occupational Health & Safety	\$25,143	\$27,287	\$0	\$27,287	\$0	\$66,130
143111	Other Expenses	\$86	\$0	\$0	\$0	\$0	\$1,115
143113	Waste Oil Disposal Costs	\$0	\$0	\$0	\$0	\$0	\$500
143115	Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$9,780
143116	Conferences and Training Courses (MOW)	\$1,250	\$0	\$0	\$0	\$0	\$2,500
143117	Works Manager Housing	\$0	\$0	\$0	\$0	\$0	\$0
143150	Admin Allocated - Works Overhead	\$21,333	\$0	\$0	\$0	\$0	\$36,572
143180	LESS PWOH ALLOCATED - PROJECTS	(\$524,877)	(\$128,619)	\$0	(\$128,619)	\$0	(\$1,101,895)
<b>Sub Total - PUBLIC WORKS O/HEADS OP/EXP</b>		\$0	\$379,049	\$0	\$379,049	\$0	\$0
<b>OPERATING INCOME</b>							
<b>Sub Total - PUBLIC WORKS O/HEADS OP/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - PUBLIC WORKS OVERHEADS</b>		\$0	\$379,049	\$0	\$379,049	\$0	\$0

**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>PLANT OPERATIONS COSTS</b>							
<b>OPERATING EXPENDITURE</b>							
144100	Repair Wages	\$80,458	\$17,254	\$0	\$17,254	\$0	\$126,825
144101	Fuel & Oil	\$134,568	\$126,753	\$0	\$126,753	\$0	\$240,000
144102	Tyres & Tubes	\$6,353	\$0	\$0	\$0	\$0	\$23,000
144103	Parts and Repairs	\$24,132	\$111,799	\$0	\$111,799	\$0	\$110,750
144104	Licenses	\$700	\$1,013	\$0	\$1,013	\$0	\$14,000
144105	Insurance	\$41,360	\$47,769	\$0	\$47,769	\$0	\$41,360
144106	Blades & Points	\$7,500	\$5,195	\$0	\$5,195	\$0	\$15,000
144107	Expendable Tools	\$5,250	\$3,519	\$0	\$3,519	\$0	\$9,000
144110	Superannuation - Mechanic	\$6,794	\$0	\$0	\$0	\$0	\$10,709
144150	Admin Allocated POC	\$6,389	\$0	\$0	\$0	\$0	\$10,953
144200	Mechanic - Bridgetown Shared Expenses	\$0	\$1,725	\$0	\$1,725	\$0	\$0
144190	Depreciation - Plant	\$206,500	\$0	\$0	\$0	\$0	\$354,015
144180	LESS POC ALLOCATED - PROJECTS	(\$520,003)	(\$347,532)	\$0	(\$347,532)	\$0	(\$955,612)
<b>Sub Total - PLANT OPERATIONS COSTS OP/EXP</b>		\$0	(\$31,969)	\$0	(\$31,969)	\$0	\$0
<b>OPERATING INCOME</b>							
144001	Diesel Rebate	(\$17,850)	(\$21,029)	(\$21,029)	\$0	(\$35,000)	\$0
144002	Reimbursements - Operating	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - PLANT OPERATIONS COSTS OP/INC</b>		(\$17,850)	(\$21,029)	(\$21,029)	\$0	(\$35,000)	\$0
<b>Total - PLANT OPERATIONS COSTS</b>		(\$17,850)	(\$52,998)	(\$21,029)	(\$31,969)	(\$35,000)	\$0

**SHIRE OF BOYUP BROOK**  
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Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026		
		Budget	Actual	Income	Expenditure	Income	Expenditure	
<b>SALARIES AND WAGES</b>								
<b>OPERATING EXPENDITURE</b>								
145100		Gross Total Salaries and Wages	\$2,528,925	\$0	\$0	\$0	\$0	\$4,335,474
145130		LESS SALS/WAGES ALLOCATED	(\$2,528,925)	\$0	\$0	\$0	\$0	(\$4,335,474)
145101		Workers Compensation Expenses	\$0	\$43,338	\$0	\$43,338	\$0	\$84,500
<b>Sub Total - SALARIES AND WAGES OP/EXP</b>			\$0	\$43,338	\$0	\$43,338	\$0	\$84,500
<b>OPERATING INCOME</b>								
145001		Reimbursements - Administration	\$0	\$0	\$0	\$0	\$0	\$0
143001		Workers Compensation Reimbursements	\$0	(\$42,747)	(\$42,747)	\$0	(\$84,500)	\$0
<b>Sub Total - SALARIES AND WAGES OP/INC</b>			\$0	(\$42,747)	(\$42,747)	\$0	(\$84,500)	\$0
<b>Total - SALARIES AND WAGES</b>			\$0	\$591	(\$42,747)	\$43,338	(\$84,500)	\$84,500



**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET	
		31 JANUARY 2026		31 JANUARY 2026		2025-2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
<b>ADMINISTRATION</b>							
<b>OPERATING EXPENDITURE</b>							
146100		\$4,915	\$4,771	\$0	\$4,771	\$0	\$11,400
146101		\$55,000	\$2,700	\$0	\$2,700	\$0	\$55,000
146102		\$3,127	\$1,168	\$0	\$1,168	\$0	\$4,000
146103		\$44,174	\$28,801	\$0	\$28,801	\$0	
146103	B0690			\$0	\$0	\$0	\$60,513
146103	G308			\$0	\$0	\$0	\$12,000
146104		\$0	\$1,800	\$0	\$1,800	\$0	\$0
146105		\$479,078	\$673,109	\$0	\$673,109	\$0	\$975,306
146106		\$54,500	\$45,462	\$0	\$45,462	\$0	\$132,750
146108		\$18,836	\$17,881	\$0	\$17,881	\$0	\$18,836
146109		\$12,200	\$15,609	\$0	\$15,609	\$0	\$25,000
146110		\$165,417	\$174,575	\$0	\$174,575	\$0	\$230,954
146111		\$2,500	\$364	\$0	\$364	\$0	\$5,000
146112		\$2,804	\$3,109	\$0	\$3,109	\$0	\$5,500
146113		\$8,837	\$5,052	\$0	\$5,052	\$0	\$12,700
146114		\$8,348	\$0	\$0	\$0	\$0	\$8,700
146115		\$7,500	\$18,191	\$0	\$18,191	\$0	\$15,000
146117		\$45,266	\$46,113	\$0	\$46,113	\$0	\$45,266
146118		\$13,485	\$13,309	\$0	\$13,309	\$0	\$13,485
146119		\$0	\$0	\$0	\$0	\$0	\$0
146120		\$990	\$427	\$0	\$427	\$0	\$3,000
146121		\$3,792	\$1,926	\$0	\$1,926	\$0	\$6,500
146122		\$9,000	\$0	\$0	\$0	\$0	\$15,000
146123		\$10,166	\$8,135	\$0	\$8,135	\$0	\$19,600
146124		\$82,040	\$0	\$0	\$0	\$0	\$135,963
146125		\$0	\$0	\$0	\$0	\$0	\$0
146126		\$0	\$0	\$0	\$0	\$0	\$725
146128		\$5,010	\$16,024	\$0	\$16,024	\$0	\$9,800
146130		\$3,100	\$4,277	\$0	\$4,277	\$0	\$6,200
146190		\$16,478	\$0	\$0	\$0	\$0	\$28,250
146300			(\$7)	\$0	(\$7)	\$0	\$0
146150		(\$1,056,562)	\$0	\$0	\$0	\$0	(\$1,856,448)
146900370		\$0	(\$12,263)	\$0	(\$12,263)	\$0	\$0
<b>Sub Total - ADMINISTRATION OP/EXP</b>		\$0	\$1,070,532	\$0	\$1,070,532	\$0	\$0

**SHIRE OF BOYUP BROOK**  
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Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>OPERATING INCOME - ADMINISTRATION</b>							
146001	Reimbursements - Administration	(\$200)	(\$280)	(\$280)	\$0	(\$200)	\$0
146900170	Suspense Account - Other Revenue	\$0	(\$125)	(\$125)	\$0	\$0	\$0
<b>Sub Total - ADMINISTRATION OP/INC</b>		(\$200)	(\$405)	(\$405)	\$0	(\$200)	\$0
<b>Total - ADMINISTRATION</b>		(\$200)	\$1,070,126	(\$405)	\$1,070,532	(\$200)	\$0
<b>UNCLASSIFIED</b>							
<b>OPERATING EXPENDITURE</b>							
149001	Rylington Park Operational Expenses	\$114,206	\$94,550	\$0	\$94,550	\$0	\$179,470
149002	Rylington Park Asset Depreciation	\$30,070	\$0	\$0	\$0	\$0	\$51,550
149005	Rylington Stock Program Expenses	\$77,904	\$98,917	\$0	\$98,917	\$0	\$121,993
149006	Rylington Crop Program Expenses	\$81,214	\$82,071	\$0	\$82,071	\$0	\$202,170
149007	Rylington Education Program Expenses	\$14,651	\$6,149	\$0	\$6,149	\$0	\$29,401
149008	Rylington Events Program Expenses	\$8,453	\$9,318	\$0	\$9,318	\$0	\$24,000
<b>Sub Total - UNCLASSIFIED OP/EXP</b>		\$326,498	\$291,005	\$0	\$291,005	\$0	\$608,584
<b>OPERATING INCOME</b>							
147100	Revaluation Profit on Local Govt House Unit Trust	\$0	\$0	\$0	\$0	\$0	\$0
149101	Rylington Park Other Income	\$0	\$0	\$0	\$0	\$0	\$0
149104	Rylington Park Operating Grant Income	\$0	\$0	\$0	\$0	\$0	\$0
149105	Rylington Stock Program Income	(\$146,065)	(\$297,396)	(\$297,396)	\$0	(\$343,900)	\$0
149106	Rylington Crop Program Income	(\$174,199)	(\$2,241)	(\$2,241)	\$0	(\$225,674)	\$0
149107	Rylington Education Program Income	(\$9,331)	(\$6,515)	(\$6,515)	\$0	(\$16,000)	\$0
149108	Rylington Event Program Income	(\$8,153)	(\$4,118)	(\$4,118)	\$0	(\$22,560)	\$0
<b>Sub Total - UNCLASSIFIED OP/INC</b>		(\$337,748)	(\$310,270)	(\$310,270)	\$0	(\$608,134)	\$0
<b>Total - UNCLASSIFIED</b>		(\$11,250)	(\$19,265)	(\$310,270)	\$291,005	(\$608,134)	\$608,584
<b>Total - OTHER PROPERTY AND SERVICES</b>		(\$29,217)	\$1,377,503	(\$374,452)	\$1,751,955	(\$730,934)	\$696,184

**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026		
		Budget	Actual	Income	Expenditure	Income	Expenditure	
<b>TRANSFERS TO/FROM RESERVES</b>								
<b>CAPITAL EXPENDITURE</b>								
300101		Transfer to Reserves	\$69,997	\$67,090	\$0	\$67,090	\$0	\$578,885
<b>Sub Total - TRANSFER TO OTHER COUNCIL FUNDS</b>			\$69,997	\$67,090	\$0	\$67,090	\$0	\$578,885
<b>INCOME</b>								
300102		Transfer from Reserves	\$0	\$0	\$0	\$0	(\$994,000)	\$0
<b>Total - TRANSFER FROM OTHER COUNCIL FUNDS</b>			\$0	\$0	\$0	\$0	(\$994,000)	\$0
<b>Total - FUND TRANSFER</b>			\$69,997	\$67,090	\$0	\$67,090	(\$994,000)	\$578,885
000000		(Surplus) / Deficit - Carried Forward	(\$2,668,000)	(\$3,017,674)	(\$3,017,674)	\$0	(\$2,668,000)	\$0
<b>Sub Total - SURPLUS C/FWD</b>			(\$2,668,000)	(\$3,017,674)	(\$3,017,674)	\$0	(\$2,668,000)	\$0
<b>Total - SURPLUS</b>			(\$2,668,000)	(\$3,017,674)	(\$3,017,674)	\$0	(\$2,668,000)	\$0
<b>NEW LONG TERM LOANS</b>								
<b>INCOME</b>								
053200		New Loan - Evacuation Centre	\$0	(\$2,000,000)	(\$2,000,000)	\$0	(\$2,000,000)	\$0
<b>Sub Total - LONG TERM LOANS</b>			\$0	(\$2,000,000)	(\$2,000,000)	\$0	(\$2,000,000)	\$0
<b>Total - DEFERRED ASSETS</b>			\$0	(\$2,000,000)	(\$2,000,000)	\$0	(\$2,000,000)	\$0

**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>LOANS &amp; FINANCE LEASES - PRINCIPAL REPAYMENTS</b>							
<b>CAPITAL EXPENDITURE</b>							
146800	Principal Repayment on Loans	\$12,537	\$12,540	\$0	\$12,540	\$0	\$58,646
146801	Principal Repayments - Finance Leases	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - LOAN REPAYMENTS</b>		\$12,537	\$12,540	\$0	\$12,540	\$0	\$58,646
<b>CAPITAL INCOME</b>							
<b>Sub Total - LOANS RAISED</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - NON CURRENT LIABILITIES</b>		\$12,537	\$12,540	\$0	\$12,540	\$0	\$58,646
<b>OPERATING ACTIVITIES EXCLUDED FROM BUDGET</b>							
000000	Depreciation Written Back	(\$2,871,643)	\$0	\$0	\$0	\$0	(\$4,923,028)
000000	Realisation Value of Assets Sold Written Back	(\$270,000)	\$0	\$0	\$0	\$0	(\$298,500)
000000	Loss on Sale of Asset Written Back	\$0	\$0	\$0	\$0	\$0	\$0
000000	Profit on Sale of Asset Written Back	\$0	\$0	\$0	\$0	\$0	\$0
00000	Movement in Accrued Interest on Loans	\$0	\$0	\$0	\$0	\$0	\$0
00000	Movement in Accrued Interest on investments	\$0	\$0	\$0	\$0	\$0	\$0
00000	Movement in Stock On Hand	\$0	\$0	\$0	\$0	\$0	\$0
00000	Movement in Accrued Expenses	\$0	\$0	\$0	\$0	\$0	\$0
00000	Movement in Accrued Wages	\$0	\$0	\$0	\$0	\$0	\$0
00000	Movement in Employee Benefits (Current)	\$0	\$0	\$0	\$0	\$0	\$0
00000	Movement in LG House Unit Trust	\$0	\$0	\$0	\$0	\$0	\$0
000000	Long Service Leave - Non Cash	\$0	\$0	\$0	\$0	\$0	(\$44,635)
000000	Deferred Pensioner Rates	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - OPERATING ACTIVITIES EXCLUDED</b>		(\$3,141,643)	\$0	\$0	\$0	\$0	(\$5,266,163)
<b>Total - OPERATING ACTIVITIES EXCLUDED</b>		(\$3,141,643)	\$0	\$0	\$0	\$0	(\$5,266,163)

**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026		
		Budget	Actual	Income	Expenditure	Income	Expenditure	
<b>FURNITURE &amp; EQUIPMENT</b>								
<b>GOVERNANCE - CAPITAL EXPENDITURE</b>								
041401	Members Furniture & Equipment	\$0	\$18,450	\$0	\$18,450	\$0	\$0	
<b>Sub Total - CAPITAL WORKS</b>		\$0	\$18,450	\$0	\$18,450	\$0	\$0	
<b>Total - GOVERNANCE</b>		\$0	\$18,450	\$0	\$18,450	\$0	\$0	
<b>FURNITURE AND EQUIPMENT</b>								
<b>OTHER PROPERTY &amp; SERVICES - CAPITAL EXPENDITURE</b>								
146601	ICT Upgrades & Renewals Capital	\$0	\$0	\$0	\$0	\$0	\$45,000	
<b>Sub Total - CAPITAL WORKS</b>		\$0	\$0	\$0	\$0	\$0	\$45,000	
<b>Total - OTHER PROPERTY</b>		\$0	\$0	\$0	\$0	\$0	\$45,000	
<b>Total - FURNITURE AND EQUIPMENT</b>		\$0	\$18,450	\$0	\$18,450	\$0	\$45,000	

**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>BUILDINGS</b>							
<b>LAW ORDER AND PUBLIC SAFETY - CAPITAL EXPENDITURE</b>							
053401	Other Law - Evacuation Centre Building Capital Expenditure	\$983,118	\$6,764	\$0	\$6,764	\$0	\$4,915,586
<b>Sub Total - CAPITAL WORKS</b>		\$983,118	\$6,764	\$0	\$6,764	\$0	\$4,915,586
<b>TOTAL - LAW ORDER AND PUBLIC SAFETY</b>		\$983,118	\$6,764	\$0	\$6,764	\$0	\$4,915,586
<b>BUILDINGS</b>							
<b>HEALTH - CAPITAL EXPENDITURE</b>							
074400	Medical Centre Building Capital	\$0	\$14	\$0	\$14	\$0	\$100,000
074401	House - 5 Rogers Ave - (L&B) Re-newals	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>		\$0	\$14	\$0	\$14	\$0	\$100,000
<b>TOTAL - HEALTH</b>		\$0	\$14	\$0	\$14	\$0	\$100,000
<b>BUILDINGS</b>							
<b>EDUCATION &amp; WELFARE - CAPITAL EXPENDITURE</b>							
081400	Land & Buildings - CRC Capital Renewal	\$0	\$0	\$0	\$0	\$0	\$25,000
<b>Sub Total - CAPITAL WORKS</b>		\$0	\$0	\$0	\$0	\$0	\$25,000
<b>TOTAL - EDUCATION &amp; WELFARE</b>		\$0	\$0	\$0	\$0	\$0	\$25,000

**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026		
		Budget	Actual	Income	Expenditure	Income	Expenditure	
<b>LAND AND BUILDINGS</b>								
<b>COMMUNITY AMENITIES CAPITAL EXPENDITURE</b>								
101410	Transfer Station Buildings	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Sub Total - CAPITAL WORKS</b>		\$0	\$0	\$0	\$0	\$0	\$0	
<b>Total - COMMUNITY AMENITIES</b>		\$0	\$0	\$0	\$0	\$0	\$0	
<b>BUILDINGS</b>								
<b>RECREATION AND CULTURE - CAPITAL EXPENDITURE</b>								
111400	<b>Other Halls - Land &amp; Buildings (L&amp;B)</b>							
111400	LRC022	Dinninup Hall Refurbishment	\$13,770	\$0	\$0	\$0	\$13,770	
111400	LRC021	Wilga Hall Refurbishment	\$6,020	\$0	\$0	\$0	\$6,020	
111400	LRC023	Kulikup Hall Refurbishment	\$0	\$0	\$0	\$0	\$10,710	
111403	<b>Town Hall - Building Upgrades &amp; Refurbishments</b>							
111403	BU1501	Town Hall Building Capital Expenditure	\$80,000	\$0	\$0	\$0	\$80,000	
112400	<b>Swimming Pool Buildings Capital</b>							
112400	BC5500	Swimming Pool Buildings Capital	\$60,000	\$0	\$0	\$0	\$60,000	
113900	Rec (Inc Music Park) & Sport Buildings		\$0	\$80	\$0	\$80	\$0	
116400	<b>Other Culture Buildings Capital Expenditure</b>							
116400	BR5051	Museum Building	\$33,660	\$0	\$0	\$0	\$33,660	
116400	BC5600	Tennis Club Building	\$0	\$0	\$0	\$0	\$50,000	
<b>Sub Total - CAPITAL WORKS</b>			\$193,450	\$80	\$0	\$80	\$0	\$254,160
<b>Total - RECREATION AND CULTURE</b>			\$193,450	\$80	\$0	\$80	\$0	\$254,160
<b>LAND AND BUILDINGS</b>								
<b>TRANSPORT - CAPITAL EXPENDITURE</b>								
122895	Depot - Buildings		\$0	\$175	\$0	\$175	\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>			\$0	\$175	\$0	\$175	\$0	\$0
<b>Total - TRANSPORT</b>			\$0	\$175	\$0	\$175	\$0	\$0

**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB		YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
			Budget	Actual	Income	Expenditure	Income	Expenditure
<b>BUILDINGS</b>								
<b>ECONOMIC SERVICES - CAPITAL EXPENDITURE</b>								
132400		Tourist Centre - Building Capital Expenditure	\$0	\$175	\$0	\$175	\$0	\$0
132404		<b>Flaxmill Buildings Capital Expenditure</b>						
132404	New	Flaxmill Storage Shed	\$0	\$0	\$0	\$0	\$0	\$13,770
<b>Sub Total - CAPITAL WORKS</b>			\$0	\$175	\$0	\$175	\$0	\$13,770
<b>Total - ECONOMIC SERVICES</b>			\$0	\$175	\$0	\$175	\$0	\$13,770
<b>Total - BUILDINGS</b>			<b>\$1,176,568</b>	<b>\$7,208</b>	<b>\$0</b>	<b>\$7,208</b>	<b>\$0</b>	<b>\$5,308,516</b>



**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>PLANT AND EQUIPMENT</b>							
<b>RECREATION AND CULTURE - CAPITAL EXPENDITURE</b>							
113907	Plant & Equipment - Parks & Gardens	\$120,000	\$51,367	\$0	\$51,367	\$0	\$120,000
<b>Sub Total - CAPITAL WORKS</b>		\$120,000	\$57,771	\$0	\$57,771	\$0	\$120,000
<b>Total - RECREATION AND CULTURE</b>		\$120,000	\$57,771	\$0	\$57,771	\$0	\$120,000
<b>PLANT AND EQUIPMENT</b>							
<b>TRANSPORT - CAPITAL EXPENDITURE</b>							
123610	Heavy Plant (Graders etc) Purchases	\$575,000	\$472,092	\$0	\$472,092	\$0	\$575,000
<b>Sub Total - CAPITAL WORKS</b>		\$575,000	\$472,092	\$0	\$472,092	\$0	\$575,000
<b>Total - TRANSPORT</b>		\$575,000	\$472,092	\$0	\$472,092	\$0	\$575,000
<b>PLANT AND EQUIPMENT</b>							
<b>OTHER PROPERTY &amp; SERVICES - CAPITAL EXPENDITURE</b>							
146500	Utility Van Purchase	\$0	\$45,000	\$0	\$45,000	\$0	\$45,000
149502	Rylington Park Plant & Equipment	\$0	\$0	\$0	\$0	\$0	\$5,100
<b>Sub Total - CAPITAL WORKS</b>		\$0	\$45,000	\$0	\$45,000	\$0	\$50,100
<b>Total - OTHER PROPERTY &amp; SERVICES</b>		\$0	\$45,000	\$0	\$45,000	\$0	\$50,100
<b>Total - PLANT AND EQUIPMENT</b>		<b>\$695,000</b>	<b>\$574,863</b>	<b>\$0</b>	<b>\$574,863</b>	<b>\$0</b>	<b>\$745,100</b>

**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB		YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
			Budget	Actual	Income	Expenditure	Income	Expenditure
<b>ROAD INFRASTRUCTURE CAPITAL</b>								
<b>TRANSPORT - ROAD CONSTRUCTION CAPITAL EXPENDITURE</b>								
121403		<b>ROADS TO RECOVERY PROJECTS</b>						
121403	RTR009	RTR - Six Mile Road	\$359,375	\$0	\$0	\$0	\$0	\$359,375
121403	RTR020	RTR - Walshshaws Road	\$0	\$60,000	\$0	\$60,000	\$0	\$0
121403	RTR037	RTR - Craigie Road	\$0	\$0	\$0	\$0	\$0	\$313,750
121404		<b>REGIONAL ROAD GROUP</b>						
121404	RRG148	RRG Boyup Brook-Cranbrook Rd	\$0	\$229,248	\$0	\$229,248	\$0	\$389,522
121404	RRG210	RRG Boyup Brook-Arthur River Rd	\$146,627	\$42,898	\$0	\$42,898	\$0	\$439,880
121404	RRG004	RRG Winnejup Road	\$375,078	\$14,239	\$0	\$14,239	\$0	\$375,080
121400		<b>MUNICIPAL ROAD PROJECTS</b>						
121400	MU501	Muni - Gravel Pit Rehabilitation	\$0	\$0	\$0	\$0	\$0	\$30,000
121401		Municipal Funded Gravel Sheeting Road Projects	\$0	\$0	\$0	\$0	\$0	\$136,000
121410		Municipal Funded - Winter Grading	\$342,171	\$234,307	\$0	\$234,307	\$0	\$506,919
<b>Sub Total - CAPITAL WORKS</b>			\$1,223,251	\$580,691	\$0	\$580,691	\$0	\$2,550,526
<b>Total - ROADS</b>			\$1,223,251	\$580,691	\$0	\$580,691	\$0	\$2,550,526
<b>Total - INFRASTRUCTURE ASSETS ROADS</b>			\$1,223,251	\$580,691	\$0	\$580,691	\$0	\$2,550,526

**SHIRE OF BOYUP BROOK**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026			
		Budget	Actual	Income	Expenditure	Income	Expenditure		
<b>FOOTPATHS</b>									
<b>TRANSPORT - CAPITAL EXPENDITURE</b>									
121702	LFC125	LRCI - Glynn St Footpath		\$0	\$1,383	\$0	\$1,383	\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>				\$0	\$1,383	\$0	\$1,383	\$0	\$0
<b>Total - TRANSPORT - FOOTPATHS</b>				\$0	\$1,383	\$0	\$1,383	\$0	\$0
<b>Total - FOOTPATH ASSETS</b>				\$0	\$1,383	\$0	\$1,383	\$0	\$0

**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
			Budget	Actual	Income	Expenditure	Income	Expenditure
<b>PARKS &amp; GARDENS INFRASTRUCTURE</b>								
<b>RECREATION - CAPITAL EXPENDITURE</b>								
113909		<b>Parks &amp; Gardens Infrastructure</b>						
113909	PKS01	Sandakan Playground Upgrade - Tallison	\$171,186	\$175,702	\$0	\$175,702	\$0	\$427,966
113909	PKS02	Sandakan Playground Upgrade - CBH Train Shed	\$0	\$0	\$0	\$0	\$0	\$30,000
<b>Sub Total - CAPITAL WORKS</b>			\$171,186	\$175,702	\$0	\$175,702	\$0	\$457,966
<b>Total - OTHER SPORT &amp; RECREATION - PARKS &amp; OVALS</b>			\$171,186	\$175,702	\$0	\$175,702	\$0	\$457,966
<b>Total - PARKS &amp; OVALS ASSETS</b>			<b>\$171,186</b>	<b>\$175,702</b>	<b>\$0</b>	<b>\$175,702</b>	<b>\$0</b>	<b>\$457,966</b>
<b>RECREATION INFRASTRUCTURE</b>								
112503	LRC010	LRCI 2 Swimming Pool Capital Upgrades	\$0	\$0	\$0	\$0	\$0	\$0
	New	Football Chang Room						
<b>Sub Total - CAPITAL WORKS</b>			\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - RECREATION INFRASTRUCTURE</b>			\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - INFRASTRUCTURE ASSETS - RECREATION</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**SHIRE OF BOYUP BROOK  
MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 JANUARY 2026		CURRENT YEAR YTD ACTUALS 31 JANUARY 2026		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>INFRASTRUCTURE ASSETS - OTHER</b>							
<b>LAW, ORDER &amp; PUBLIC SAFETY</b>							
051900	Other Law - Other Infrastructure Emergency Water Tanks	\$0	\$13,182	\$0	\$13,182	\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>		\$0	\$13,182	\$0	\$13,182	\$0	\$0
<b>Total - LAW, ORDER &amp; PUBLIC SAFETY</b>		\$0	\$13,182	\$0	\$13,182	\$0	\$0
<b>INFRASTRUCTURE OTHER</b>							
<b>ECONOMIC SERVICES - CAPITAL EXPENDITURE</b>							
132901	Flaxmill Fence & Water Supply Upgrade	\$0	\$12,380	\$0	\$12,380	\$0	\$60,000
<b>Sub Total - CAPITAL WORKS</b>		\$0	\$12,380	\$0	\$12,380	\$0	\$60,000
<b>Total - ECONOMIC SERVICES</b>		\$0	\$12,380	\$0	\$12,380	\$0	\$60,000
<b>Total - INFRASTRUCTURE ASSETS - OTHER</b>		\$0	\$25,562	\$0	\$25,562	\$0	\$60,000
<b>GRAND TOTALS</b>		<b>(\$2,894,909)</b>	<b>(\$6,258,705)</b>	<b>(\$12,576,733)</b>	<b>\$6,318,027</b>	<b>(\$18,438,662)</b>	<b>\$18,438,662</b>



## Attachment 10.4.2A

AFGRI EQUIPMENT AUSTRALIA PTY LTD  
Trading as AFGRI  
ABN: 52 008 686 002 ACN: 008 686 002  
Refrigerant Trading Authority: AU29549  
MRB: 1826  
MD: 19390  
www.afgri.com.au

\*\*\* DOCUMENT COPY \*\*\*

## SERVICE TAX INVOICE #902648

Invoice To: 36463  
RYLINGTON PARK  
RMB 161  
BOYUP BROOK WA 6244  
ABN: 52371425094

Deliver To:  
1437 Boyup Brook-Cranbrook Rd  
  
Boyup Brook WA 6244

Total Payable

Document Date: 22/10/2009  
Vehicle ID No.: L06420E383530  
P/Order No.:  
Repair Order No.: 162163  
Rego No.: 20E383530  
Stock No:  
Make: John Deere  
Model: 6420SE  
Odometer: 2070  
Page: 1 of 2

Labour:	\$112.80
Parts:	\$0.00
Sublet:	\$0.00
<b>Sub Total:</b>	<b>\$112.80</b>
<b>GST:</b>	<b>\$11.28</b>
<b>Total (Inc GST):</b>	<b>\$124.08</b>
Advisor:	Josh Ryan

### 1.00 - 40 - Tractor not starting

Tractor not starting - found wire off neutral switch. Re-connected wire and started tractor.

**\$33.84**

**Sub-total -**

**\$33.84**

#### MIDLAND 6056

Phone: 08 6274 2400 Fax: 08 9250 4826  
Email: adminsupport@afgri.com.au  
80 Gt Eastern Highway  
SOUTH GUILDFORD WA 6055

#### BANK DETAILS

Bank: NAB  
Branch: PERTH  
BSB: 086006 Account No: 721315336  
Account Name: AFGRI Equipment Australia





AFGRI EQUIPMENT AUSTRALIA PTY LTD  
Trading as AFGRI  
ABN: 52 008 686 002 ACN: 008 686 002  
Refrigerant Trading Authority: AU29549  
MRB: 1826  
MD: 19390  
www.afgri.com.au

\*\*\* DOCUMENT COPY \*\*\*

## SERVICE TAX INVOICE #902648

Invoice To: 36463 RYLINGTON PARK RMB 161 BOYUP BROOK WA 6244 ABN: 52371425094	Document Date: 22/10/2009 Vehicle ID No.: L06420E383530 P/Order No.: Repair Order No.: 162163 Rego No.: 20E383530 Stock No: Make: John Deere Model: 6420SE Odometer: 2070 Page: 2 of 2
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244	

### 1.00 - TRAVEL - Travel time to Farm and Return

Travel time to Farm and Return

**\$78.96**

**Sub-total -**

**\$78.96**

**Total (Inc GST):**

**\$124.08**

#### TERMS AND CONDITIONS

I ACKNOWLEDGE by signing the following that:

- (a) I authorise AFGRI, its employees, contractors and agents ("the Repairers") to perform the Repairs on my vehicle at my cost.
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  - (ii) to the extent permitted by the law the Repairer's liability is limited at the Repairer's option to the cost of repairing the defect, or replacing the defective Parts therefore the Repairers shall not be liable for any of my consequential losses whatsoever.
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#### MIDLAND 6056

Phone: 08 6274 2400 Fax: 08 9250 4826  
Email: adminsupport@afgri.com.au  
80 Gt Eastern Highway  
SOUTH GUILDFORD WA 6055

#### BANK DETAILS

Bank: NAB  
Branch: PERTH  
BSB: 086006 Account No: 721315336  
Account Name: AFGRI Equipment Australia





AFGRI EQUIPMENT AUSTRALIA PTY LTD  
 Trading as AFGRI  
 ABN: 52 008 686 002 ACN: 008 686 002  
 Refrigerant Trading Authority: AU29549  
 MRB: 1826  
 MD: 19390  
 www.afgri.com.au

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**SERVICE TAX INVOICE #915565**

Invoice To: 36463  
 RYLINGTON PARK  
 RMB 161  
 BOYUP BROOK WA 6244  
 ABN: 52371425094

---

Deliver To:  
 1437 Boyup Brook-Cranbrook Rd  
  
 Boyup Brook WA 6244

Document Date: 27/01/2010  
 Vehicle ID No.: L06420E383530  
 P/Order No.:  
 Repair Order No.: 163764  
 Rego No.: 20E383530  
 Stock No:  
 Make: John Deere  
 Model: 6420SE  
 Odometer:  
 Page: 1 of 2

**Total Payable**

**Labour:** \$248.16  
**Parts:** \$535.86  
**Sublet:** \$0.00  
**Sub Total:** \$784.02  
**GST:** \$78.40  
**Total (Inc GST):** \$862.42  
**Advisor:**

**1.00 - MIS - Fit new door and bottom hinge.**

Fit new door and bottom hinge.

<u>Part Number</u>	<u>Part Description</u>
AL179831	Hinge
L169102	

<u>Quantity</u>	<u>Nett Value</u>	<u>Total Cost</u>
1.00	74.07	74.07
1.00	461.79	461.79
<b>2.00</b>		<b>\$535.86</b>
		<b>\$693.78</b>

**Sub-total -**

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**BANK DETAILS**  
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 Branch: PERTH  
 BSB: 086006 Account No: 721315336  
 Account Name: AFGRI Equipment Australia





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Refrigerant Trading Authority: AU29549  
MRB: 1826  
MD: 19390  
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## SERVICE TAX INVOICE #915565

Invoice To: 36463 RYLINGTON PARK RMB 161 BOYUP BROOK WA 6244 ABN: 52371425094	Document Date: 27/01/2010 Vehicle ID No.: L06420E383530 P/Order No.: Repair Order No.: 163764 Rego No.: 20E383530 Stock No: Make: John Deere Model: 6420SE Odometer: Page: 2 of 2
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244	

### 1.00 - TRAVEL - Travel time to Farm and Return

Travel time to Farm and Return

**\$90.24**

**Sub-total -**

**\$90.24**

**Total (Inc GST):**

**\$862.42**

#### TERMS AND CONDITIONS

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SOUTH GUILDFORD WA 6055

#### BANK DETAILS

Bank: NAB  
Branch: PERTH  
BSB: 086006 Account No: 721315336  
Account Name: AFGRI Equipment Australia





AFGRI EQUIPMENT AUSTRALIA PTY LTD  
 Trading as AFGRI  
 ABN: 52 008 686 002 ACN: 008 686 002  
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**SERVICE TAX INVOICE #930864**

Invoice To: 36463 RYLINGTON PARK RMB 161 BOYUP BROOK WA 6244 ABN: 52371425094
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244

Document Date:	15/06/2010
Vehicle ID No.:	L06420E383530
P/Order No.:	
Repair Order No.:	165783
Rego No.:	20E383530
Stock No:	
Make:	John Deere
Model:	6420SE
Odometer:	
Page:	1 of 2

**Total Payable**

<b>Labour:</b>	\$225.60
<b>Parts:</b>	\$582.51
<b>Sublet:</b>	\$0.00
<b>Sub Total:</b>	\$808.11
<b>GST:</b>	\$80.81
<b>Total (Inc GST):</b>	\$888.92
<b>Advisor:</b>	Danielle Koster

**1.00 - 10-120 - Scheduled Service - 2300 hour**

SCHEDULED SERVICE - 2250 HOUR **\$225.60**

Performed service as per service manual

<u>Part Number</u>	<u>Part Description</u>	<u>Quantity</u>	<u>Nett Value</u>	<u>Total Cost</u>
AL156625	Oil Filter	1.00	53.33	53.33
AL172780	Air Filter	1.00	92.27	92.27
RE502248	Hose	1.00	30.90	30.90
RE504836	Engine Oil Filter	1.00	15.83	15.83
WCP1429		0.85	143.40	121.89
RE62418	Fuel Filter	1.00	28.04	28.04
WCP1566	Hy-Gard Oil 20lt	0.30	135.73	40.72
WTRAVEL	TRAVEL KM'S CHARGE	60.00	1.00	60.00

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 80 Gt Eastern Highway  
 SOUTH GUILDFORD WA 6055

**BANK DETAILS**

Bank: NAB  
 Branch: PERTH  
 BSB: 086006 Account No: 721315336  
 Account Name: AFGRI Equipment Australia





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**SERVICE TAX INVOICE #930864**

Invoice To: 36463 RYLINGTON PARK RMB 161 BOYUP BROOK WA 6244 ABN: 52371425094
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244

Document Date:	15/06/2010
Vehicle ID No.:	L06420E383530
P/Order No.:	
Repair Order No.:	165783
Rego No.:	20E383530
Stock No:	
Make:	John Deere
Model:	6420SE
Odometer:	
Page:	2 of 2

**1.00 - 10-120 - Scheduled Service - 2300 hour**

AL160771

1.00	139.53	139.53
<b>67.15</b>		<b>\$582.51</b>

**Sub-total -**

**\$808.11**

**Total (Inc GST): \$888.92**

**TERMS AND CONDITIONS**

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**BANK DETAILS**

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 Branch: PERTH  
 BSB: 086006 Account No: 721315336  
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**SERVICE TAX INVOICE #950044**

Invoice To: 36463 RYLINGTON PARK RMB 161 BOYUP BROOK WA 6244 ABN: 52371425094
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244

Document Date:	25/11/2010
Vehicle ID No.:	L06420E383530
P/Order No.:	
Repair Order No.:	167795
Rego No.:	20E383530
Stock No:	
Make:	John Deere
Model:	6420SE
Odometer:	
Page:	1 of 2

**Total Payable**

<b>Labour:</b>	\$552.78
<b>Parts:</b>	\$2,392.00
<b>Sublet:</b>	\$0.00
<b>Sub Total:</b>	\$2,944.78
<b>GST:</b>	\$294.48
<b>Total (Inc GST):</b>	\$3,239.26
<b>Advisor:</b>	Danielle Koster

**1.00 - INS - Insurance Quote**

REPAIRS AS PER QUOTE **\$552.78**

- Complete Light Assembly
  - Front Grille
  - Battery (Large type pos/neg either end)
  - Clamp
  - Condensor & Receiver Dryer
  - Replace 4 x o-rings
- (Two Lamps not required as quoted for)

<u>Part Number</u>	<u>Part Description</u>	<u>Quantity</u>	<u>Nett Value</u>	<u>Total Cost</u>
AZ47904	Adjusting Strap	6.00	13.38	80.28
WENVIRO		1.00	10.00	10.00
R113050	O-Ring	1.00	1.52	1.52
AL177482		1.00	14.72	14.72
AL162467	Receiver-Dryer	1.00	150.91	150.91
CPN100		1.00	187.06	187.06
AL157615		1.00	742.33	742.33
L156157	Housing	1.00	86.93	86.93
AL152330	Headlight	2.00	146.79	293.58
L155768	Housing	1.00	85.16	85.16
L155597	Grille	1.00	140.44	140.44
L156158	Housing	1.00	86.93	86.93
L157398	Grille	1.00	114.36	114.36
R10093	O-Ring	3.00	.48	1.44
16M7101	Rivet	8.00	2.19	17.52
L155596	Grille	1.00	140.44	140.44
WR134A	Air Con Gas R134A	1.60	40.00	64.00
WTRAVEL	TRAVEL KM'S CHARGE	56.00	1.00	56.00

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**BANK DETAILS**  
 Bank: NAB  
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 BSB: 086006 Account No: 721315336  
 Account Name: AFGRI Equipment Australia



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 MRB: 1826  
 MD: 19390  
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**SERVICE TAX INVOICE #950044**

Invoice To: 36463 RYLINGTON PARK RMB 161 BOYUP BROOK WA 6244 ABN: 52371425094
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244

Document Date:	25/11/2010
Vehicle ID No.:	L06420E383530
P/Order No.:	
Repair Order No.:	167795
Rego No.:	20E383530
Stock No:	
Make:	John Deere
Model:	6420SE
Odometer:	
Page:	2 of 2

**1.00 - INS - Insurance Quote**

L155181	Grille	1.00	118.38	118.38
		<b>89.60</b>		<b>\$2,392.00</b>
<b>Sub-total -</b>				<b>\$2,944.78</b>

**Total (Inc GST): \$3,239.26**

**TERMS AND CONDITIONS**

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**SERVICE TAX INVOICE #950806**

Invoice To: Workshop Sundry Invoice  ABN:
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244

Document Date:	30/11/2010
Vehicle ID No.:	L06420E383530
P/Order No.:	
Repair Order No.:	167795
Rego No.:	20E383530
Stock No:	
Make:	John Deere
Model:	6420SE
Odometer:	
Page:	1 of 1

<b>Total Payable</b>
----------------------

<b>Labour:</b>	\$71.98
<b>Parts:</b>	\$0.00
<b>Sublet:</b>	\$0.00
<b>Sub Total:</b>	\$71.98
<b>GST:</b>	\$0.00
<b>Total (Inc GST):</b>	\$71.98
<b>Advisor:</b>	Danielle Koster

**1.00 - TRAIN - Workshop Training**

Workshop Training **\$71.98**

**Sub-total -** **\$71.98**

**Total (Inc GST):** **\$71.98**

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**BANK DETAILS**

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 BSB: 086006 Account No: 721315336  
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**SERVICE TAX INVOICE #955182**

Invoice To: 36463  
 RYLINGTON PARK  
 RMB 161  
 BOYUP BROOK WA 6244  
 ABN: 52371425094

Document Date: 13/01/2011  
 Vehicle ID No.: L06420E383530  
 P/Order No.:  
 Repair Order No.: 169160  
 Rego No.: 20E383530  
 Stock No.:  
 Make: John Deere  
 Model: 6420SE  
 Odometer:  
 Page: 1 of 1

Deliver To:  
 1437 Boyup Brook-Cranbrook Rd  
  
 Boyup Brook WA 6244

**Total Payable**

**Labour:** \$272.73  
**Parts:** \$0.00  
**Sublet:** \$0.00  
**Sub Total:** \$272.73  
**GST:** \$27.27  
**Total (Inc GST):** \$300.00  
**Advisor:** Danielle Koster

**1.00 - ins - INSURANCE EXCESS CLAIM 3015570**

INSURANCE EXCESS FOR CLAIM# 3015570 **\$272.73**

**Sub-total - \$272.73**

**Total (Inc GST): \$300.00**

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**SERVICE TAX INVOICE #1018224**

Invoice To: 36463  
 Rylington Park  
 RMB 161  
 BOYUP BROOK WA 6244  
 ABN: 52 371 425 094

Document Date: 21/06/2012  
 Vehicle ID No.: L06420E383530  
 P/Order No.:  
 Repair Order No.: 176482  
 Rego No.: 20E383530  
 Stock No:  
 Make: John Deere  
 Model: 6420SE  
 Odometer: 3121  
 Page: 1 of 2

Deliver To:  
 1437 Boyup Brook-Cranbrook Rd  
  
 Boyup Brook WA 6244

**Total Payable**

**Labour:** \$584.88  
**Parts:** \$1,329.91  
**Sublet:** \$0.00  
**Sub Total:** \$1,914.79  
**GST:** \$191.48  
**Total (Inc GST):** \$2,106.27  
**Advisor:**

**1.00 - 10-120 - 3000 hour service.**

**\$584.88**

- 3000 hour service.
- Change engine oil.
- Change oil and fuel filters.
- Change inner air filter.
- Change hydraulic and transmission filters.
- Change transmission oil, front axle and hub oils.
- Clean suction screen.
- Change coolant and thermostat, drive belt and idlers.
- Check over and grease up.
- Replace fuel supply hose.
- Check final drive end play.

Part Number	Part Description	Quantity	Nett Value	Total Cost
WCP6177		0.80	140.00	112.00
AL157593	Idler	1.00	63.80	63.80
AL157596	Idler	1.00	63.80	63.80
AL156625	Oil Filter	1.00	51.87	51.87
WCP1228	80W90 Oil 20lt	0.40	143.15	57.26
WCONS	CONSUMABLES	1.00	10.00	10.00
AL150288	Air Filter	1.00	44.09	44.09
RE517011	Thermostat	1.00	21.81	21.81
RE504836	Engine Oil Filter	1.00	15.83	15.83
R501228	Seal	1.00	12.07	12.07
RE62418	Fuel Filter	1.00	27.21	27.21
R501227	Seal	1.00	14.01	14.01
L111601	V-Belt	1.00	105.69	105.69
WCP1429		0.90	146.57	131.91
WCP1566	Hy-Gard Oil 20lt	2.10	135.73	285.03
AL203061	Hydraulic Oil Filter	1.00	125.26	125.26

**MIDLAND 6056**  
 Phone: 08 6274 2400 Fax: 08 9250 4826  
 Email: adminsupport@afgri.com.au  
 80 Gt Eastern Highway  
 SOUTH GUILDFORD WA 6055

**BANK DETAILS**  
 Bank: NAB  
 Branch: PERTH  
 BSB: 086006 Account No: 721315336  
 Account Name: AFGRI Equipment Australia





AFGRI EQUIPMENT AUSTRALIA PTY LTD  
 Trading as AFGRI  
 ABN: 52 008 686 002 ACN: 008 686 002  
 Refrigerant Trading Authority: AU29549  
 MRB: 1826  
 MD: 19390  
 www.afgri.com.au

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**SERVICE TAX INVOICE #1018224**

Invoice To: 36463 Rylington Park RMB 161 BOYUP BROOK WA 6244 ABN: 52 371 425 094
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244

Document Date:	21/06/2012
Vehicle ID No.:	L06420E383530
P/Order No.:	
Repair Order No.:	176482
Rego No.:	20E383530
Stock No:	
Make:	John Deere
Model:	6420SE
Odometer:	3121
Page:	2 of 2

**1.00 - 10-120 - 3000 hour service.**

WR134A	Air Con Gas R134A	1.00	40.00	40.00
WTRAVEL	TRAVEL KM'S CHARGE	56.00	1.00	56.00
AL172780	Air Filter	1.00	92.27	92.27
		<b>74.20</b>		<b>\$1,329.91</b>
<b>Sub-total -</b>				<b>\$1,914.79</b>

**Total (Inc GST): \$2,106.27**

**TERMS AND CONDITIONS**

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- (d) at all times the vehicle and its contents are at my risk entirely which includes theft, loss or damage which may arise from any negligence of the Repairers' or any other person whatsoever, or any other cause whatsoever, except for willful or deliberate damage.
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**BANK DETAILS**

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 Branch: PERTH  
 BSB: 086006 Account No: 721315336  
 Account Name: AFGRI Equipment Australia





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 www.afgri.com.au

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**SERVICE TAX INVOICE #1018412**

Invoice To: 36463  
 Rylington Park  
 RMB 161  
 BOYUP BROOK WA 6244  
 ABN: 52 371 425 094

Document Date: 22/06/2012  
 Vehicle ID No.: L06420E383530  
 P/Order No.:  
 Repair Order No.: 177101  
 Rego No.: 20E383530  
 Stock No:  
 Make: John Deere  
 Model: 6420SE  
 Odometer: 3121  
 Page: 1 of 2

Deliver To:  
 1437 Boyup Brook-Cranbrook Rd  
  
 Boyup Brook WA 6244

**Total Payable**

**Labour:** \$135.36  
**Parts:** \$508.64  
**Sublet:** \$0.00  
**Sub Total:** \$644.00  
**GST:** \$64.40  
**Total (Inc GST):** \$708.40  
**Advisor:**

**1.00 - 50-110 - Replace water pump.**

Replace water pump. **\$135.36**  
 Drain coolant.  
 Remove drive belt.  
 Remove water pump.  
 Test run and check for leaks.

<u>Part Number</u>	<u>Part Description</u>	<u>Quantity</u>	<u>Nett Value</u>	<u>Total Cost</u>
RE505980		1.00	391.20	391.20
R123417	Gasket	1.00	21.55	21.55

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 BSB: 086006 Account No: 721315336  
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**SERVICE TAX INVOICE #1018412**

Invoice To: 36463 Rylington Park RMB 161 BOYUP BROOK WA 6244 ABN: 52 371 425 094
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244

Document Date:	22/06/2012
Vehicle ID No.:	L06420E383530
P/Order No.:	
Repair Order No.:	177101
Rego No.:	20E383530
Stock No:	
Make:	John Deere
Model:	6420SE
Odometer:	3121
Page:	2 of 2

**1.00 - 50-110 - Replace water pump.**

RE508566	Insert	1.00	95.89	95.89
		<b>3.00</b>		<b>\$508.64</b>
<b>Sub-total -</b>				<b>\$644.00</b>

**Total (Inc GST): \$708.40**

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 SOUTH GUILDFORD WA 6055

**BANK DETAILS**

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 Branch: PERTH  
 BSB: 086006 Account No: 721315336  
 Account Name: AFGRI Equipment Australia





AFGRI EQUIPMENT AUSTRALIA PTY LTD  
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**SERVICE TAX INVOICE #1077420**

Invoice To: 36463  
 Rylington Park Management Committee Inc  
 RMB 161  
 BOYUP BROOK WA 6244  
 ABN: 52 371 425 094

Document Date: 29/10/2013  
 Vehicle ID No.: L06420E383530  
 P/Order No.:  
 Repair Order No.: 185461  
 Rego No.: 20E383530  
 Stock No:  
 Make: John Deere  
 Model: 6420SE  
 Odometer: 3761  
 Page: 1 of 2

Deliver To:  
 1437 Boyup Brook-Cranbrook Rd  
  
 Boyup Brook WA 6244

**Total Payable**

**Labour:** \$435.75  
**Parts:** \$66.00  
**Sublet:** \$0.00  
**Sub Total:** \$501.75  
**GST:** \$50.18  
**Total (Inc GST):** \$551.93  
**Advisor:**

**1.00 - 90 - Air Con Fault.**

Air Con Fault. **\$375.75**

Investigate air con fault to find fault in wiring from hi/low pressure switch to compressor clutch.  
 Route new wire external to harness.

<u>Part Number</u>	<u>Part Description</u>	<u>Quantity</u>	<u>Nett Value</u>	<u>Total Cost</u>
WCONS	CONSUMABLES	1.00	10.00	10.00
WTRAVEL	TRAVEL KM'S CHARGE	56.00	1.00	56.00
<b>Sub-total -</b>			<b>57.00</b>	<b>\$66.00</b>
				<b>\$441.75</b>

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**BANK DETAILS**  
 Bank: NAB  
 Branch: PERTH  
 BSB: 086006 Account No: 721315336  
 Account Name: AFGRI Equipment Australia



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MD: 19390  
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## SERVICE TAX INVOICE #1077420

Invoice To: 36463 Rylington Park Management Committee Inc RMB 161 BOYUP BROOK WA 6244 ABN: 52 371 425 094	Document Date: 29/10/2013 Vehicle ID No.: L06420E383530 P/Order No.: Repair Order No.: 185461 Rego No.: 20E383530 Stock No: Make: John Deere Model: 6420SE Odometer: 3761 Page: 2 of 2
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244	

### 1.00 - TRAVEL - Travel time to Farm

Travel time to Farm and Return.

\$60.00

Sub-total -

\$60.00

**Total (Inc GST): \$551.93**

#### TERMS AND CONDITIONS

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**SERVICE TAX INVOICE #1177310**

Invoice To: 36463  
 Rylington Park Management Committee Inc  
 RMB 161  
 BOYUP BROOK WA 6244  
 ABN: 52 371 425 094

Document Date: 22/03/2016  
 Vehicle ID No.: L06420E383530  
 P/Order No.:  
 Repair Order No.: 197813  
 Rego No.: 20E383530  
 Stock No:  
 Make: John Deere  
 Model: 6420SE  
 Odometer: 4576  
 Page: 1 of 3

Deliver To:  
 1437 Boyup Brook-Cranbrook Rd  
  
 Boyup Brook WA 6244

**Total Payable**

**Labour:** \$800.00  
**Parts:** \$1,568.28  
**Sublet:** \$0.00  
**Sub Total:** \$2,368.28  
**GST:** \$236.83  
**Total (Inc GST):** \$2,605.11  
**Advisor:** Annette Sciano

**1.00 - SERVICE - General Service and Check Over - 4500 hours**

Major Service and Check Over - 4500 hours

**\$740.00**

- Change engine oil & filter
- Replace trans/hyd oil & filters
- Clean suction screen
- Replace fuel filters & bleed
- Drain residue/ water in fuel tank
- Replace engine air filters
- Clean cab chemical filters
- Replace coolant,fan belt & idlers
- Replace MFWD front axle oils & 2 x hub oils
- Grease tractor & FEL
- Clean trans breather,engine breathers,screens

- Extra work performed;
- Fit RH boot tie rod boot on 730 axle
  - Fit 2 fittings to hydraulic filter housing to fix oil leak

Note-  
 Large amounts of large flaky steel in trans oil (possibly diff thrust washers), monitor for fault, oil may need to be drained before next interval to check for more contamination  
 2 bits of blue hyd seal  
 Many grease nipples blocked on FEL

Part Number	Part Description	Quantity	Nett Value	Total Cost
AL203061	Hydraulic Oil Filter	1.00	140.67	140.67
AL172780	Air Filter	1.00	95.08	95.08
AL157596	Idler	1.00	94.04	94.04
AL157593	Idler	1.00	83.64	83.64
AL156625	Oil Filter	1.00	59.08	59.08

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**SERVICE TAX INVOICE #1177310**

Invoice To: 36463 Rylington Park Management Committee Inc RMB 161 BOYUP BROOK WA 6244 ABN: 52 371 425 094
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244

Document Date:	22/03/2016
Vehicle ID No.:	L06420E383530
P/Order No.:	
Repair Order No.:	197813
Rego No.:	20E383530
Stock No:	
Make:	John Deere
Model:	6420SE
Odometer:	4576
Page:	2 of 3

**1.00 - SERVICE - General Service and Check Over - 4500 hours**

AL150288	Air Filter	1.00	48.92	48.92
WCONS	CONSUMABLES	1.00	10.00	10.00
CP1566	HY-Gard Trans/Hyd Oil 20ltr	3.00	108.31	324.93
RE62418	Fuel Filter	1.00	36.75	36.75
RE504836	Engine Oil Filter	1.00	18.02	18.02
L111601	V-Belt	1.00	111.82	111.82
CP6658	Plus-50 II Eng Oil CK4/SN 20ltr	1.00	121.30	121.30
CP6176	Therma-Gard Coolant 10ltr	2.00	69.71	139.42
		<b>16.00</b>		<b>\$1,283.67</b>

**Sub-total -**

**\$2,023.67**

**1.00 - TRAVEL - Travel time to Location and Return \*\*Travel is charged at \$1 per km plus \$100 per**

Travel time to Location and Return **\$60.00**

\*\*Travel is charged at \$1 per km plus \$100 per hour from your nearest regional centre and return\*\*

Part Number	Part Description	Quantity	Nett Value	Total Cost
WTRAVEL	TRAVEL KM'S CHARGE	56.00	1.00	56.00
CP1228	80w90 Gear Oil 20ltr	1.00	121.76	121.76
AL155008	Sleeve	2.00	32.96	65.92

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**SERVICE TAX INVOICE #1177310**

Invoice To: 36463 Rylington Park Management Committee Inc RMB 161 BOYUP BROOK WA 6244 ABN: 52 371 425 094	Document Date: 22/03/2016 Vehicle ID No.: L06420E383530 P/Order No.: Repair Order No.: 197813 Rego No.: 20E383530 Stock No: Make: John Deere Model: 6420SE Odometer: 4576 Page: 3 of 3
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244	

**1.00 - TRAVEL - Travel time to Location and Return \*\*Travel is charged at \$1 per km plus \$100 per**

AL113451	Steering Boot	1.00	40.93	40.93
		<b>60.00</b>		<b>\$284.61</b>
<b>Sub-total -</b>				<b>\$344.61</b>

**Total (Inc GST): \$2,605.11**

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**SERVICE TAX INVOICE #1682281**

Invoice To: 36463  
 Rylington Park Management Committee Inc  
 RMB 161  
 BOYUP BROOK WA 6244  
 ABN: 52 371 425 094

Document Date: 30/10/2017  
 Vehicle ID No.: L06420E383530  
 P/Order No.:  
 Repair Order No.: 297526  
 Rego No.: 20E383530  
 Stock No.:  
 Make: John Deere  
 Model: 6420SE  
 Odometer: 5254  
 Page: 1 of 2

Deliver To:  
 1437 Boyup Brook-Cranbrook Rd  
  
 Boyup Brook WA 6244

**Total Payable**

**Labour:** \$659.50  
**Parts:** \$645.98  
**Sublet:** \$0.00  
**Sub Total:** \$1,305.48  
**GST:** \$130.55  
**Total (Inc GST):** \$1,436.03  
**Advisor:** Annette Sciano

**1.00 - 01 - Loader Valve Repairs**

10.10.17 **\$481.50**

Remove valve off rear of machine & clean crowd one - quite seized & corroded & missing ball. Take ball from boom so both have 3 - crowd still won't return to centre. Remove cable & check - OK.

\*Replace spool/ detent assembly & put robbed part back into boom valve.

Advise customer of price to repair or replace valve, will get back to us.

25.10.17

Repair both loader valves, replace detents & springs.

\*Flow control knobs to be freed up/new knobs & roll pins

\*FNR lever cover/screws

\*FNR job to be done when insurance job done.

Part Number	Part Description	Quantity	Nett Value	Total Cost
RE50334	Detent Kit	1.00	231.15	231.15
RE50333	Hardware Kit	1.00	107.96	107.96
R111309	Sleeve	1.00	22.66	22.66
W42987		1.00	34.71	34.71
RE50385	Detent Kit	2.00	51.95	103.90
			<b>6.00</b>	<b>\$500.38</b>

**Sub-total -**

**\$981.88**

**2.00 - 00JDTRAVEL - 1. TRAVEL LABOUR TO & FROM JOB**

TRAVEL TO & FROM JOB

**\$162.00**

Part Number	Part Description	Quantity	Nett Value	Total Cost
-------------	------------------	----------	------------	------------

BOYUP BROOK 6244  
 Phone: 08 9765 1305 Fax: 08 9765 1396  
 Email: boyupbrookservice@afgri.com.au  
 Henderson Street  
 BOYUP BROOK WA

**BANK DETAILS**

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 Branch: PERTH  
 BSB: 086006 Account No: 721315336  
 Account Name: AFGRI Equipment Australia





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**SERVICE TAX INVOICE #1682281**

Invoice To: 36463 Rylington Park Management Committee Inc RMB 161 BOYUP BROOK WA 6244 ABN: 52 371 425 094
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244

Document Date:	30/10/2017
Vehicle ID No.:	L06420E383530
P/Order No.:	
Repair Order No.:	297526
Rego No.:	20E383530
Stock No:	
Make:	John Deere
Model:	6420SE
Odometer:	5254
Page:	2 of 2

**2.00 - 00JDTRAVEL - 1. TRAVEL LABOUR TO & FROM JOB**

WTRAVEL	TRAVEL KM'S CHARGE	112.00	1.30	145.60
		<b>112.00</b>		<b>\$145.60</b>
<b>Sub-total -</b>				<b>\$307.60</b>

WORKSHOP SUPPLIES

Workshop Sundries **\$16.00**

**Total (Inc GST): \$1,436.03**

**TERMS AND CONDITIONS**

I ACKNOWLEDGE by signing the following that:

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- (c) AFGRI warrants that the repairs will be carried out in a workmanlike manner but if there is a defect;
  - (i) I have an obligation to report any defect within 7 days of becoming aware of that defect; and
  - (ii) to the extent permitted by the law the Repairer's liability is limited at the Repairer's option to the cost of repairing the defect, or replacing the defective Parts therefore the Repairers shall not be liable for any of my consequential losses whatsoever.
- (d) at all times the vehicle and its contents are at my risk entirely which includes theft, loss or damage which may arise from any negligence of the Repairers' or any other person whatsoever, or any other cause whatsoever, except for willful or deliberate damage.
- (e) during the process of repair, some or all of your stored data may be lost. Please ensure that you have made a copy of any data saved on your goods.
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**BOYUP BROOK 6244**

Phone: 08 9765 1305 Fax: 08 9765 1396  
 Email: boyupbrookservice@afgri.com.au  
 Henderson Street  
 BOYUP BROOK WA

**BANK DETAILS**

Bank: NAB  
 Branch: PERTH  
 BSB: 086006 Account No: 721315336  
 Account Name: AFGRI Equipment Australia





AFGRI EQUIPMENT AUSTRALIA PTY LTD  
 Trading as AFGRI  
 ABN: 52 008 686 002 ACN: 008 686 002  
 Refrigerant Trading Authority: AU29549  
 MRB: 1826  
 MD: 19390  
 www.afgri.com.au

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**SERVICE TAX INVOICE #1701029**

Invoice To: 36463  
 Rylington Park Management Committee Inc  
 RMB 161  
 BOYUP BROOK WA 6244  
 ABN: 52 371 425 094

Document Date: 12/12/2017  
 Vehicle ID No.: L06420E383530  
 P/Order No.: Marc  
 Repair Order No.: 297903  
 Rego No.: 20E383530  
 Stock No:  
 Make: John Deere  
 Model: 6420SE  
 Odometer: 5269  
 Page: 1 of 1

Deliver To:  
 1437 Boyup Brook-Cranbrook Rd  
  
 Boyup Brook WA 6244

**Total Payable**

**Labour:** \$272.73  
**Parts:** \$0.00  
**Sublet:** \$0.00  
**Sub Total:** \$272.73  
**GST:** \$27.27  
**Total (Inc GST):** \$300.00  
**Advisor:** Annette Sciano

**4.00 - 01JDINSEXCESS - 3\*\*INSURANCE EXCESS - CUSTOMER CHARGE**

3\*\*INSURANCE EXCESS - CUSTOMER CHARGE **\$272.73**  
 Insurance Excess Payable by Customer as per Policy Requirements Charged on this Repair Order Number  
 to (CUSTOMER NAME)

**Sub-total - \$272.73**

**Total (Inc GST): \$300.00**

**TERMS AND CONDITIONS**

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 Henderson Street  
 BOYUP BROOK WA

**BANK DETAILS**

Bank: NAB  
 Branch: PERTH  
 BSB: 086006 Account No: 721315336  
 Account Name: AFGRI Equipment Australia





AFGRI EQUIPMENT AUSTRALIA PTY LTD  
 Trading as AFGRI  
 ABN: 52 008 686 002 ACN: 008 686 002  
 Refrigerant Trading Authority: AU29549  
 MRB: 1826  
 MD: 19390  
 www.afgri.com.au

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**SERVICE TAX INVOICE #1701034**

Invoice To: 37621 WFI Locked Bag 1 BASSANDEAN WA 6942 ABN: 24000036279
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244

Document Date:	12/12/2017
Vehicle ID No.:	L06420E383530
P/Order No.:	Marc
Repair Order No.:	297903
Rego No.:	20E383530
Stock No.:	
Make:	John Deere
Model:	6420SE
Odometer:	5269
Page:	1 of 2

**Total Payable**

<b>Labour:</b>	\$368.27
<b>Parts:</b>	\$4,261.16
<b>Sublet:</b>	\$0.00
<b>Sub Total:</b>	\$4,629.43
<b>GST:</b>	\$462.94
<b>Total (Inc GST):</b>	\$5,092.37
<b>Advisor:</b>	Annette Sciano

**1.00 - 01 - Insurnce Repairs - Claim#WFI171129584 - Reg #BU1031**

**\$540.00**

Replace bonnet & LH front indicator  
 Remove old bonnet.  
 Assemble new bonnet with new grilles and stickers. Old components will not fit new bonnet.  
 Fit new bonnet to tractor.  
 Fit new indicator bracket and indicator with new screws.  
 Panel beat old grills so they are straight & fit correctly.

<u>Part Number</u>	<u>Part Description</u>	<u>Quantity</u>	<u>Nett Value</u>	<u>Total Cost</u>
37M7240	SCREW 4mm X 10mm	16.00	.56	8.96
21M7465	SCREW OCH 5mm X 12mm	1.00	.63	.63
21M7265	SCREW PAN HEAD 5mm X 12mm	2.00	.55	1.10
R110386	Bracket	1.00	114.88	114.88
L157394	Louver	1.00	157.03	157.03
R110387	Cover	1.00	25.13	25.13
L153876		1.00	57.66	57.66
AL175392	Hood	1.00	3547.70	3547.70
L153875		1.00	57.66	57.66
AL75642	Side Light	1.00	60.22	60.22
MISCOTHER	Miscellaneous Other	2.00	.18	.36
L157393	Louver	1.00	157.03	157.03
		<b>29.00</b>		<b>\$4,188.36</b>

**Sub-total -**

**\$4,728.36**

**2.00 - 00JDTRAVEL - 1. TRAVEL LABOUR TO & FROM JOB**

TRAVEL TO & FROM JOB

**\$81.00**

<u>Part Number</u>	<u>Part Description</u>	<u>Quantity</u>	<u>Nett Value</u>	<u>Total Cost</u>
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 Branch: PERTH  
 BSB: 086006 Account No: 721315336  
 Account Name: AFGRI Equipment Australia





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**SERVICE TAX INVOICE #1701034**

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Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244

Document Date:	12/12/2017
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P/Order No.:	Marc
Repair Order No.:	297903
Rego No.:	20E383530
Stock No:	
Make:	John Deere
Model:	6420SE
Odometer:	5269
Page:	2 of 2

**2.00 - 00JDTRAVEL - 1. TRAVEL LABOUR TO & FROM JOB**

WTRAVEL	TRAVEL KM'S CHARGE	56.00	1.30	72.80
		<b>56.00</b>		<b>\$72.80</b>
<b>Sub-total -</b>				<b>\$153.80</b>

**3.00 - 00JDINSEXCESS - 2\*\*INSURANCE EXCESS - INSURANCE COMPANY REBATE**

2**INSURANCE EXCESS - INSURANCE COMPANY REBATE	<b>-\$272.73</b>
Insurance Excess Payable by Customer as per Policy Requirements Charged on this Repair Order Number to (CUSTOMER NAME) on Invoice #	
<b>Sub-total -</b>	<b>-\$272.73</b>

WORKSHOP SUPPLIES

Workshop Sundries	<b>\$20.00</b>
-------------------	----------------

**Total (Inc GST): \$5,092.37**

**TERMS AND CONDITIONS**

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**BANK DETAILS**

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 Account Name: AFGRI Equipment Australia





AFGRI EQUIPMENT AUSTRALIA PTY LTD  
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 ABN: 52 008 686 002 ACN: 008 686 002  
 Refrigerant Trading Authority: AU29549  
 MRB: 1826  
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 www.afgri.com.au

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**SERVICE TAX INVOICE #1701035**

Invoice To: 36463 Rylington Park Management Committee Inc RMB 161 BOYUP BROOK WA 6244 ABN: 52 371 425 094
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244

Document Date:	12/12/2017
Vehicle ID No.:	L06420E383530
P/Order No.:	
Repair Order No.:	298647
Rego No.:	20E383530
Stock No:	
Make:	John Deere
Model:	6420SE
Odometer:	
Page:	1 of 2

**Total Payable**

<b>Labour:</b>	\$72.25
<b>Parts:</b>	\$933.84
<b>Sublet:</b>	\$0.00
<b>Sub Total:</b>	\$1,006.09
<b>GST:</b>	\$100.61
<b>Total (Inc GST):</b>	\$1,106.70
<b>Advisor:</b>	Annette Sciano

**1.00 - 01 - SCV repairs**

Remove old valves & fit new valves.

**\$56.25**

<u>Part Number</u>	<u>Part Description</u>	<u>Quantity</u>	<u>Nett Value</u>	<u>Total Cost</u>
--------------------	-------------------------	-----------------	-------------------	-------------------

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**SERVICE TAX INVOICE #1701035**

Invoice To: 36463 Rylington Park Management Committee Inc RMB 161 BOYUP BROOK WA 6244 ABN: 52 371 425 094
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244

Document Date:	12/12/2017
Vehicle ID No.:	L06420E383530
P/Order No.:	
Repair Order No.:	298647
Rego No.:	20E383530
Stock No:	
Make:	John Deere
Model:	6420SE
Odometer:	
Page:	2 of 2

**1.00 - 01 - SCV repairs**

RE246313	Repair Kit	2.00	466.92	933.84
		<b>2.00</b>		<b>\$933.84</b>
<b>Sub-total -</b>				<b>\$990.09</b>

WORKSHOP SUPPLIES

Workshop Sundries \$16.00

**Total (Inc GST): \$1,106.70**

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**BANK DETAILS**

Bank: NAB  
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 BSB: 086006 Account No: 721315336  
 Account Name: AFGRI Equipment Australia







AFGRI EQUIPMENT AUSTRALIA PTY LTD  
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 MRB: 1826  
 MD: 19390  
 www.afgri.com.au

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**SERVICE TAX INVOICE #1782265**

Invoice To: 36463 Rylington Park Management Committee Inc 1604 Gibbs Road BOYUP BROOK WA 6244 ABN: 52 371 425 094
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244

Document Date:	19/10/2018
Vehicle ID No.:	L06420E383530
P/Order No.:	
Repair Order No.:	318329
Rego No.:	20E383530
Stock No:	
Make:	John Deere
Model:	6420SE
Odometer:	5543
Page:	1 of 2

**Total Payable**

<b>Labour:</b>	\$530.00
<b>Parts:</b>	\$270.97
<b>Sublet:</b>	\$0.00
<b>Sub Total:</b>	\$800.97
<b>GST:</b>	\$80.10
<b>Total (Inc GST):</b>	\$881.07
<b>Advisor:</b>	Nicholas Joseph

**1.00 - 01 - Hydraulic Leak**

15.10.18 **\$530.00**  
 Investigate leak. Found left brake line leaking. Pressure wash area. Order parts.  
 17.10.18  
 Fitted pipe. Washed down. Bleed brakes and tested. Cleaned work area and put away tools.

<u>Part Number</u>	<u>Part Description</u>	<u>Quantity</u>	<u>Nett Value</u>	<u>Total Cost</u>
51M7041	O-Ring	1.00	2.91	2.91
AL156684	Brake Line	1.00	158.06	158.06
38H5016	Elbow Fitting	1.00	15.20	15.20
T77613	O-Ring	2.00	2.40	4.80

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**SERVICE TAX INVOICE #1782265**

Invoice To: 36463 Rylington Park Management Committee Inc 1604 Gibbs Road BOYUP BROOK WA 6244 ABN: 52 371 425 094
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244

Document Date:	19/10/2018
Vehicle ID No.:	L06420E383530
P/Order No.:	
Repair Order No.:	318329
Rego No.:	20E383530
Stock No:	
Make:	John Deere
Model:	6420SE
Odometer:	5543
Page:	2 of 2

**1.00 - 01 - Hydraulic Leak**

FRTOUT	FREIGHT ON SALES	1.00	90.00	90.00
		<b>6.00</b>		<b>\$270.97</b>
<b>Sub-total -</b>				<b>\$800.97</b>

**Total (Inc GST): \$881.07**

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 MD: 19390  
 www.afgri.com.au

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**SERVICE TAX INVOICE #2982749**

Invoice To: 44028 Rylington Park C/- Shire of Boyup Brook BOYUP BROOK WA 6244 ABN: 95583688034
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244

Document Date:	18/06/2025
Vehicle ID No.:	L06420E383530
P/Order No.:	32714
Repair Order No.:	570630
Rego No.:	20E383530
Stock No:	
Make:	John Deere
Model:	6420SE
Odometer:	7443
Page:	1 of 2

**Total Payable**

<b>Labour:</b>	\$1,018.50
<b>Parts:</b>	\$2,841.85
<b>Sublet:</b>	\$0.00
<b>Sub Total:</b>	\$3,860.35
<b>GST:</b>	\$386.04
<b>Total (Inc GST):</b>	\$4,246.39
<b>Advisor:</b>	Benjamin Mummery

**1.00 - 37 - Repair seat not pumping up**

05.06.2025 BR Travelled to machine **\$471.23**  
 Turned key on, test function of seat would pump but not go up.  
 Removed seat and left wiring connected.  
 Pumped seat up used soapy water to test for leaks found hoses had a hole in it.  
 Compressor stopped working.  
 Talked to customer wanted whole new seat ordered.  
 Re installed seat.

Travelled back to W/Shop  
 10.06.2025 BR Travelled to Machine **\$259.99**  
 Removed old seat.  
 Fit new seat and seat belt components.  
 Test seat function – O.K.  
 Travelled back to W/Shop

<u>Part Number</u>	<u>Part Description</u>	<u>Quantity</u>	<u>Nett Value</u>	<u>Total Cost</u>
BL16299	Seat	1.00	2841.85	2841.85
<b>Sub-total -</b>				<b>\$3,573.07</b>

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## SERVICE TAX INVOICE #2982749

Invoice To: 44028 Rylington Park C/- Shire of Boyup Brook BOYUP BROOK WA 6244 ABN: 95583688034	Document Date: 18/06/2025 Vehicle ID No.: L06420E383530 P/Order No.: 32714 Repair Order No.: 570630 Rego No.: 20E383530 Stock No:
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244	Make: John Deere Model: 6420SE Odometer: 7443 Page: 2 of 2

### 2.00 - 73 - Travel

Travelled 208km @ \$1.25/km

\$260.00

Sub-total -

\$260.00

### WORKSHOP SUPPLIES

Environmental Levy  
Workshop Sundries

\$9.00  
\$18.28

**Total (Inc GST): \$4,246.39**

#### TERMS AND CONDITIONS

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  - (ii) to the extent permitted by the law the Repairer's liability is limited at the Repairer's option to the cost of repairing the defect, or replacing the defective Parts therefore the Repairers shall not be liable for any of my consequential losses whatsoever.
- (d) at all times the vehicle and its contents are at my risk entirely which includes theft, loss or damage which may arise from any negligence of the Repairers' or any other person whatsoever, or any other cause whatsoever, except for willful or deliberate damage.
- (e) during the process of repair, some or all of your stored data may be lost. Please ensure that you have made a copy of any data saved on your goods.
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Henderson Street  
BOYUP BROOK WA

#### BANK DETAILS

Bank: NAB  
Branch: PERTH  
BSB: 086006 Account No: 721315336  
Account Name: AFGRI Equipment Australia





AFGRI EQUIPMENT AUSTRALIA PTY LTD  
 Trading as AFGRI  
 ABN: 52 008 686 002 ACN: 008 686 002  
 Refrigerant Trading Authority: AU29549  
 MRB: 1826  
 MD: 19390  
 www.afgri.com.au

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**SERVICE TAX INVOICE #2998259**

Invoice To: 44028 Rylington Park C/- Shire of Boyup Brook BOYUP BROOK WA 6244 ABN: 95583688034
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244

Document Date:	12/08/2025
Vehicle ID No.:	L06420E383530
P/Order No.:	5310
Repair Order No.:	574187
Rego No.:	20E383530
Stock No:	
Make:	John Deere
Model:	6420SE
Odometer:	7468
Page:	1 of 2

**Total Payable**

<b>Labour:</b>	\$507.00
<b>Parts:</b>	\$1,460.72
<b>Sublet:</b>	\$0.00
<b>Sub Total:</b>	\$1,967.72
<b>GST:</b>	\$196.77
<b>Total (Inc GST):</b>	\$2,164.49
<b>Advisor:</b>	Amanda Chambers

**1.00 - 01 - Service - 7500 Hours**

**\$440.00**

06.08.2025 BR Travelled to machine  
 Carried oit 7500hr service  
 Changed engine oil and filter.  
 Changed fuel filter.  
 Changed primary and secondary engine air filter.  
 Changed hydraulic oil.  
 Checked filter screen, found small pieces of metal in screen – made customer aware.  
 Changed hydraulic filter.  
 Changed transmission filter.  
 Changed front axle oil.  
 Changed hub oils.  
 Changed cab filter.  
 Greased machine and loader.  
 Checked intake hoses and clamps.  
 Checked coolant hoses and clamps.  
 Checked coolant level – not running john deere coolant.  
 Blew out cooling package.  
 Cleaned cooling package screens.  
 Inspected engine belt and idlers – will need replacing.  
 Cleaned out evaporator – full of dust.  
 Travelled back to W/Shop

Part Number	Part Description	Quantity	Nett Value	Total Cost
RE504836	Engine Oil Filter	1.00	45.16	45.16
CP6658	Plus-50 II Eng Oil CK4/SN 20ltr	1.00	177.69	177.69
CP1566	HY-Gard Trans/Hyd Oil 20ltr	2.00	165.50	331.00
AL225554	Cab Air Filter Rear Outer	1.00	123.58	123.58
AL221066	Transmission Oil Filter	1.00	126.93	126.93
AL203061	Hydraulic Oil Filter	1.00	226.06	226.06
AL172780	Air Filter	1.00	222.36	222.36

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Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244

Document Date:	12/08/2025
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P/Order No.:	5310
Repair Order No.:	574187
Rego No.:	20E383530
Stock No:	
Make:	John Deere
Model:	6420SE
Odometer:	7468
Page:	2 of 2

**1.00 - 01 - Service - 7500 Hours**

AL150288	Air Filter	1.00	129.48	129.48
RE62419	Fuel Filter	1.00	78.46	78.46
			<b>10.00</b>	<b>\$1,460.72</b>
<b>Sub-total -</b>				<b>\$1,900.72</b>

**2.00 - 73 - Travel**

Travelled 30km @ \$1.40/km				<b>\$42.00</b>
<b>Sub-total -</b>				<b>\$42.00</b>

WORKSHOP SUPPLIES

Workshop Sundries				<b>\$16.00</b>
Environmental Levy				<b>\$9.00</b>

**Total (Inc GST): \$2,164.49**

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**BANK DETAILS**

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**SERVICE TAX INVOICE #3016100**

Invoice To: 44028 Rylington Park C/- Shire of Boyup Brook BOYUP BROOK WA 6244 ABN: 95583688034
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244

Document Date:	08/10/2025
Vehicle ID No.:	L06420E383530
P/Order No.:	5377
Repair Order No.:	576770
Rego No.:	20E383530
Stock No:	
Make:	John Deere
Model:	6420SE
Odometer:	6734
Page:	1 of 2

**Total Payable**

<b>Labour:</b>	\$769.52
<b>Parts:</b>	\$0.00
<b>Sublet:</b>	\$864.00
<b>Sub Total:</b>	\$1,633.52
<b>GST:</b>	\$163.35
<b>Total (Inc GST):</b>	\$1,796.87
<b>Advisor:</b>	Amanda Chambers

**1.00 - 25 - Transmission - Diagnose no drive**

26.08.2025 - 01.09.2025 BR **\$750.75**  
 Stiff bar tractor into workshop.  
 Run tractor and test pressure with gauge reading 0 psi  
 Changed gauge in case it was broken, ran tractor – 175psi present on gauge.  
 Check load sense pressure – O.K.  
 Tried to drive tractor – drove forwards and reverse.  
 Took tractor for test drive going through all gears forward and reverse – O.K.  
 Submitted DTAC.  
 Suggested draining transmission oil and checking screen.  
 Hydraulic oil had only just been changed, and screen was also cleaned at same time.  
 Suggests looking inside transmission.  
 Called customer and discussed removing transmission - Customer advised they did not want to.  
 Freight - Farm to Workshop **\$432.00**

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## SERVICE TAX INVOICE #3016100

Invoice To: 44028 Rylington Park C/- Shire of Boyup Brook BOYUP BROOK WA 6244 ABN: 95583688034	Document Date: 08/10/2025 Vehicle ID No.: L06420E383530 P/Order No.: 5377 Repair Order No.: 576770 Rego No.: 20E383530 Stock No:
Deliver To: 1437 Boyup Brook-Cranbrook Rd  Boyup Brook WA 6244	Make: John Deere Model: 6420SE Odometer: 6734 Page: 2 of 2

### 1.00 - 25 - Transmission - Diagnose no drive

Freight - AFGRI Workshop to Farm

\$432.00

Sub-total -

\$1,614.75

### WORKSHOP SUPPLIES

Workshop Sundries

\$18.77

**Total (Inc GST): \$1,796.87**

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**Attachment 10.4.2B**

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**SERVICE ESTIMATE #584754**

Customer Name & Address:  
 Rylington Park  
 C/- Shire of Boyup Brook  
 PO Box 2  
 BOYUP BROOK WA 6244

---

Driver Name & Address:  
 - Rylington Park  
 1437 Boyup Brook-Cranbrook Rd  
 BOYUP BROOK WA 6244

Branch: BB  
 Expiry Date: 2/01/2026  
 Document Date: 3/12/2025  
 Rego No.: 20E383530  
 Stock No:  
 Make: John Deere  
 Model: 6420SE  
 Vehicle ID No.: L06420E383530  
 Odometer:  
 Page: 1 of 3

Code	Type	Detail			Value
25	R	Labour for Transmission Repairs			<b>\$11,700.00</b>
		<u>Part Number</u>	<u>Part Description</u>	<u>Quantity</u>	<u>Total Cost</u>
		L110487	Shield	1.00	\$67.38
		AL111656	Pointer	1.00	\$70.08
		L110488	Housing	1.00	\$242.76
		AL218177	Lever	1.00	\$200.56
		AL114330	Handle	1.00	\$69.38
		L110651	Spring	1.00	\$12.46
		22M7158	Set Screw	1.00	\$4.74
		L175718	Spring Pin	1.00	\$16.43
		L30470	Bushing	2.00	\$9.54
		AL114303	Push Pull Cable	1.00	\$506.68
		L110489	Housing	1.00	\$316.20
		R95544	Spring	1.00	\$29.58
		R54174	Spring	1.00	\$6.67
		R299262	Compression Spring	1.00	\$13.11
		R299263	Compression Spring	1.00	\$14.26
		R299264	Pin	1.00	\$11.46
		R241994	Spool Valve Clutch Cooling	2.00	\$84.22
		R273498	Spool Valve Clutch Cooling	1.00	\$115.81
		R273530	Compression Spring Clutch Cooling	2.00	\$27.02
		R255005	Compression Spring Clutch Cooling	2.00	\$27.08
		P48347	O-Ring	1.00	\$3.39
		R559032	Seal	1.00	\$20.06
		51M7045	O-Ring	1.00	\$4.45
		R86638	Shim	1.00	\$4.45
		51M7043	O-Ring	1.00	\$4.98
		AL79010	Screen	1.00	\$211.26
		AR103873	Seal	1.00	\$24.05
					<b>\$13,476.72</b>

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## SERVICE ESTIMATE #584754

Customer Name & Address: Rylington Park C/- Shire of Boyup Brook PO Box 2 BOYUP BROOK WA 6244	Branch: BB Expiry Date: 2/01/2026 Document Date: 3/12/2025 Rego No.: 20E383530 Stock No: Make: John Deere Model: 6420SE Vehicle ID No.: L06420E383530 Odometer: Page: 2 of 3
Driver Name & Address: - Rylington Park 1437 Boyup Brook-Cranbrook Rd BOYUP BROOK WA 6244	

Code	Type	Detail		Value
R341955		Gasket	1.00	\$4.95
R321236		Gasket	1.00	\$79.44
R331119		Cover	1.00	\$1,777.62
R213853		Stop	1.00	\$49.46
R338151		Gasket	1.00	\$57.90
R338152		Gasket	1.00	\$74.46
T27432		Snap Ring	1.00	\$19.78
L224170		Ball Bearing	1.00	\$67.66
RE47291		Pump Repair Kit	1.00	\$78.95
JD10269		Cylindrical Roller Bearing	1.00	\$90.13
AL239889		Hydraulic Oil Pump Housing	1.00	\$1,450.10
R108925		Gear	1.00	\$166.16
R108927		Gear	1.00	\$182.51
RE222630		Shaft	1.00	\$2,400.68
R33167		Ring	2.00	\$67.82
R87210		Thrust Washer	2.00	\$82.92
R120844		Packing	1.00	\$22.03
R120845		Packing	1.00	\$22.06
R95301		Bushing	1.00	\$39.19
R95378		Clutch Plate	2.00	\$261.20
RE321696		Brake Disk	3.00	\$402.93
R95422		Disk	1.00	\$153.52
R95560		Piston	1.00	\$242.33
R341959		Gasket	1.00	\$85.98
R124438		Bushing	1.00	\$92.62
R102913		Spring	8.00	\$110.16
R105040		Thrust Washer	1.00	\$35.99
R39322		Ring	2.00	\$102.00
R104738		Bushing	1.00	\$76.38

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## SERVICE ESTIMATE #584754

<p>Customer Name &amp; Address:          Rylington Park          C/- Shire of Boyup Brook          PO Box 2          BOYUP BROOK WA 6244</p>	<p>Branch: BB</p> <p>Expiry Date: 2/01/2026</p> <p>Document Date: 3/12/2025</p> <p>Rego No.: 20E383530</p> <p>Stock No:</p> <p>Make: John Deere</p> <p>Model: 6420SE</p> <p>Vehicle ID No.: L06420E383530</p> <p>Odometer:</p> <p>Page: 3 of 3</p>
<p>Driver Name &amp; Address:          - Rylington Park          1437 Boyup Brook-Cranbrook Rd          BOYUP BROOK WA 6244</p>	

Code	Type	Detail		Value
R95835		Thrust Washer	1.00	\$23.66
R95301		Bushing	1.00	\$39.19
R120842		Packing	1.00	\$23.73
R120843		Seal	1.00	\$22.91
R101187		Sun Gear	1.00	\$932.77
R101170		Washer	1.00	\$20.54
R188518		Packing	1.00	\$49.07
L225515		Flange	1.00	\$822.80
H64801		O-Ring	1.00	\$4.69
RE39354		Seal	1.00	\$64.68
AL221066		Transmission Oil Filter	1.00	\$126.93
R341953		Gasket	1.00	\$14.65
AL203061		Hydraulic Oil Filter	1.00	\$226.06
R341953		Gasket	1.00	\$14.65
L111005		Gasket	1.00	\$75.62
L75885		Gasket	1.00	\$59.68
CPM2779091		515 Master Gasket	1.00	\$43.60
CP1566		HY-Gard Trans/Hyd Oil 20ltr	3.00	\$496.50

**INSPECTED**

Service Advisor:

<b>Sub Total:</b>	\$25,176.72
<b>GST:</b>	\$2,517.67
<b>Total (Inc GST):</b>	\$27,694.39

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# SHIRE OF BOYUP BROOK RECREATION CENTRE DEVELOPMENT AND IMPLEMENTATION PLAN 2026

Attachment 10.4.6A



February 2026

[www.boyupbrook.wa.gov.au](http://www.boyupbrook.wa.gov.au)



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# 1. Purpose

This document establishes a structured, staged and financially responsible framework for the long-term planning, renewal and enhancement of infrastructure at the Boyup Brook Recreation Centre.

The plan recognises:

- The importance of evidence-based planning prior to capital expenditure.
- Financial sustainability and intergenerational equity.
- The higher cost environment associated with rural Western Australia.
- The need to remain responsive to grant opportunities and external funding

All costs are indicative only and include an assumed rural loading and contingency allowance of approximately 15–25% to account for mobilisation, contractor availability and market volatility. Final costs will be subject to detailed design, procurement outcomes and escalation at time of delivery.

## 2. Summary – Long-Term Investment Outlook

Phase	Description	Indicative Cost Range
Phase 1	Planning & Investigations	\$55,000 - \$104,000
Phase 2	Priority Construction Upgrades	\$170,000 - \$340,000
Phase 3	Targeted Enhancements	\$135,000 - \$250,000
Phase 4	Major Asset Renewal	\$1.75m - \$2.7m
Phase 5	Surface & Perimeter Optimisation	\$360,000 - \$560,000

## 3. Strategic Context

The staged implementation of the Boyup Brook Recreation Centre has been structured to directly support the Shire’s Strategic Community Plan 2021–2031 outcomes and the principles underpinning the Shire’s Asset Management Framework, including:

- Sustainable service delivery.
- Whole-of-life asset planning.
- Evidence-based decision making.
- Financial responsibility and intergenerational equity.

This approach ensures that infrastructure investment is planned before it is built, assets are renewed before failure, and major capital works are sequenced to match funding capacity.

## 4. Integration with Long-Term Financial Planning

The staged implementation of the Boyup Brook Recreation Centre provides a structured yet flexible framework for delivering major community infrastructure over time. While the program is planned across multiple phases and years, it is recognised that the timing and sequencing of individual projects may change in response to external funding opportunities and emerging priorities.

The staged approach supports:

- Inclusion in the Long-Term Financial Plan (10+ years), ensuring projects are sequenced in line with the Shire's financial capacity, asset priorities and strategic objectives.
- Progressive funding through grants, reserves and borrowings, where appropriate, to spread financial impact and manage risk.
- The potential use of funds derived from the lease of a Shire-owned asset, subject to Council consideration, enabling asset optimisation to directly support community infrastructure investment.
- Partnership and co-investment opportunities associated with the successful proponent of the community cropping land, including financial contributions or shared delivery of agreed infrastructure outcomes.
- Flexibility in delivery timeframes, acknowledging that grant programs are competitive, episodic and cannot be predicted in advance. Where significant external funding becomes available, Council may elect to bring forward, defer or re-sequence elements of the program without altering the overall strategic intent.
- Avoidance of single-year capital expenditure spikes, supporting intergenerational equity and long-term financial sustainability.

This approach ensures the implementation of the Recreation Centre development remains financially responsible, adaptable and opportunity-driven, while continuing to comply with best-practice integrated planning and reporting requirements under the Local Government Act and Regulations.

## 5. Delivery Timeframes

While this document outlines the Recreation Centre development across staged phases, it is not aligned to fixed calendar timeframes. The sequencing and delivery of

individual projects will be influenced by a range of external and internal factors beyond the direct control of the Shire.

Key variables include:

- Availability and timing of State and Commonwealth grant programs.
- Success of competitive funding applications.
- Market conditions, including contractor availability and regional construction cost volatility.
- Shifts in asset condition identified through ongoing inspections and risk assessments.
- Council budget capacity and Long-Term Financial Plan adjustments.
- Partnership and co-investment opportunities, including those associated with the lease of Shire assets or community cropping land arrangements.
- Emerging community priorities or compliance requirements.

Accordingly, the phases identified in this document should be interpreted as logical delivery groupings rather than fixed chronological commitments. Council retains the discretion to bring forward, defer or re-sequence projects where funding opportunities arise, risks escalate, or strategic priorities evolve.

This adaptive approach ensures that infrastructure investment remains financially responsible, risk informed and opportunity driven, while preserving the overall strategic intent of the staged Recreation Centre development.

Indicative sequencing:

- Short Term (0–5 years) – Planning and priority upgrades.
- Medium Term (5–10 years) – Targeted enhancements.
- Long Term (10+ years) – Major renewal and optimisation

This adaptive approach ensures the Shire can respond decisively to funding opportunities while maintaining overall strategic direction.

## 6. Strategic Community Plan

The program primarily aligns with the following Strategic Community Plan themes.

### 6.1 Built Environment

Provide sustainable infrastructure that serves the current and future needs of the community:

- Construct / redevelop community and sporting facilities in a manner that maximises their life span, capacity and function.

## 6.2 Social and Community

Support a healthy, active, vibrant community:

- Facilitate access to health facilities, services and programs to achieve good general and mental health wellbeing in the community.
- Provide access to community, sport and recreation facilities.
- Facilitate access to sport and recreation services and programs.
- Promote community participation, interactions and connections.

## 6.3 Economic Development

Support a strong and inclusive economy:

- Promote the town as a great place to visit, stay and live.

## 6.4 Governance and Organisation

Demonstrate effective leadership, advocacy and governance:

- Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

Effectively communicate and engage the community:

- Provide the community with relevant, timely information and effective engagement.
- Work with groups from across the community to address concerns regarding facilities and services.
- Partner with key stakeholders to deliver community projects.

# 7. Asset Management Principles Applied

The Implementation & Development of the Boyup Brook Recreation Centre has been developed in accordance with the Shire's Asset Management Framework and adopted Asset Management Plans. The program applies consistent asset management



principles across all phases to ensure infrastructure investment is evidence-based, financially sustainable and aligned with long-term service delivery objectives.

The program applies the following asset management principles:

- Planning before construction, ensuring that assets are not upgraded or renewed without appropriate investigations, condition assessments and professional advice.
- Condition and risk-based decision making, with renewals prioritised based on asset condition, service risk and remaining useful life rather than asset age alone.
- Lifecycle cost optimisation, including investment in energy-efficient lighting, surface conversions and pool efficiency measures to reduce long-term operating and maintenance costs.
- Avoidance of reactive maintenance, through proactive inspections, structural assessments and renewal planning that reduce the likelihood of unplanned failures.
- Clear asset definition and ownership, ensuring new or upgraded assets are introduced with known maintenance requirements, renewal cycles and lifecycle costs.
- Life extension where appropriate, including repainting and interim upgrades to defer full asset replacement while maintaining safety and functionality.
- Targeted renewal of high-risk assets, particularly where failure would result in service disruption, safety risks or significant unplanned expenditure.
- Grant-ready project development, with capital works scoped accurately to reduce cost overruns and support competitive external funding applications.
- Transition to lower-maintenance assets, reducing ongoing operational burden for the Shire.
- Service continuity and intergenerational equity, ensuring major renewals occur at the optimal point and assets continue to meet community needs into the future.

By applying these principles consistently across all phases, the program ensures that recreation infrastructure investment is strategically justified, financially responsible and sustainable over the long term, while supporting the delivery of community services in line with Council's adopted plans and priorities.

## **8. Phase 1 – Planning & Investigations**

### **8.1 Objective – Phase 1**

To establish a robust, evidence-based foundation for future investment at the Boyup Brook Recreation Centre by undertaking detailed investigations, technical assessments and concept designs. This phase ensures that future capital works are

informed by accurate asset condition data, lifecycle analysis and professional advice, enabling Council to make sound, transparent decisions.

Phase 1 is focused on reducing risk, avoiding premature capital expenditure and ensuring that all future projects are appropriately scoped, costed and prioritised. The outcomes of this phase will support long-term financial planning, improve grant competitiveness and ensure that subsequent development stages align with community needs, asset condition and service delivery requirements.

## 8.2 Indicative Cost – Phase 1

Planning Item	Scope	Indicative Cost (AUD, excl. GST)
Basketball court lighting – main court	Lighting assessment, lux compliance review, concept lighting design, preliminary cost estimate	\$9,000 – \$20,000
Cricket net training facility (incl. lighting)	Site investigation, concept design, lighting design, user consultation, cost plan	\$10,000 – \$18,000
Tennis court surface change & lighting report	Assessment of conversion from grass to hard surface, lighting options for one court, lifecycle costing	\$12,000 – \$22,000
Swimming pool bowl structural integrity report	Structural inspection, condition assessment, defect mapping, remaining life estimate	\$12,000 – \$22,000
Hockey field lighting design	Concept and preliminary detailed lighting design to minimum 300 lux standard	\$12,000 – \$22,000

## 9. Phase 2 – Development & Construction

### 9.1 Objective – Phase 2:

To deliver priority infrastructure upgrades that address immediate participation, safety and asset performance needs while extending the useful life of existing facilities. This phase focuses on high-use training and sporting assets that provide strong community benefit and can be delivered with confidence following the completion of Phase 1 planning.

The objective is to enhance year-round usability of facilities, improve safety through compliant lighting and targeted renewals, and achieve measurable improvements in service delivery while maintaining financial sustainability. Works delivered in this phase are intended to maximise value for money, reduce operational risk and support increased participation across multiple sporting codes.

## 9.2 Indicative Cost – Phase 2

Project	Scope	Indicative Cost (AUD, excl. GST)
Cricket net training area & lighting	Construction of multi-lane net facility, foundations, synthetic surfaces, poles and LED lighting to minimum 300 lux	\$30,000 – \$60,000
Hockey field lighting	Supply and installation of LED sports lighting to minimum 300 lux, including poles, power upgrades and commissioning	\$100,000 – \$200,000
Community swimming pool bowl repaint	Surface preparation, crack repair, epoxy or equivalent pool coating	\$40,000 – \$80,000

## 10. Phase 3 – Development & Construction

### 10.1 Objective – Phase 3

To enhance the functionality, competitiveness and user experience of the Recreation Centre by delivering targeted facility upgrades that support organised sport, community events and regional participation. This phase builds on earlier investments by introducing specialist infrastructure and technology upgrades that improve both participant and spectator outcomes.

The objective is to ensure that facilities remain contemporary, fit-for-purpose and capable of supporting a broader range of sporting and community activities, while introducing new assets with clearly defined lifecycle and maintenance requirements. This phase avoids reactive or ad-hoc upgrades by delivering planned improvements aligned with long-term asset strategies.

### 10.2 Indicative Cost – Phase 3

Project	Scope	Indicative Cost (AUD, excl. GST)
Tennis court lighting (one court)	LED lighting installation, poles, cabling, controls	\$60,000 – \$100,000
Electronic multipurpose scoreboard	Supply and installation suitable for football and cricket	\$55,000 – \$100,000
Swimming pool electronic starting blocks (4 starting blocks)	Competition-grade electronic blocks and timing integration	\$20,000 – \$50,000

## 11. Phase 4 – Development & Construction

### 11.1 Objective – Phase 4

To undertake major renewal and replacement of critical, high-risk assets at the Recreation Centre to ensure long-term service continuity, safety and reliability. This phase addresses assets that are approaching or have reached the end of their useful life and where failure would result in significant service disruption or financial risk.

The objective is to make strategic, once-in-a-generation investments that secure the long-term viability of key community facilities, reduce whole-of-life costs and support intergenerational equity. Works delivered in this phase represent transformational upgrades that underpin the Recreation Centre’s role as a flagship community asset.

### 11.2 Indicative Cost – Phase 4

<b>Project</b>	<b>Scope</b>	<b>Indicative Cost (AUD, excl. GST)</b>
Football / cricket oval lighting	Full oval LED lighting system to competition standard	\$600,000 – \$900,000
Swimming pool bowl replacement	Demolition and reconstruction of pool bowl including hydraulic and structural works	\$1.1 million – \$1.7 million
Swimming pool blankets	Thermal pool covers to reduce heating and evaporation costs	\$50,000 – \$100,000

## 12. Phase 5 – Development & Construction

### 12.1 Objective – Phase 5

To complete long-term surface and perimeter upgrades that transition remaining high-maintenance assets to more sustainable, lower-cost solutions while improving safety, accessibility and asset protection. This phase focuses on optimising the ongoing performance and durability of facilities following earlier major investments.

The objective is to reduce the Shire’s long-term maintenance burden, minimise reliance on volunteer labour, and ensure facilities remain fit-for-purpose well into the future. This phase consolidates the outcomes of the earlier stages by embedding sustainable asset management practices into the Recreation Centre’s infrastructure base.

## 12.2 Indicative Cost – Phase 5

<b>Project</b>	<b>Scope</b>	<b>Indicative Cost (AUD, excl. GST)</b>
Tennis court resurfacing (from grass)	Conversion to hard or synthetic surface, drainage, line marking	\$110,000 – \$160,000
Football / cricket oval fencing	Perimeter fencing suitable for sport and crowd management	\$250,000 – \$400,000

## 13. Conclusion

The Implementation and Development of the Boyup Brook Recreation Centre establishes a structured, financially responsible and strategically aligned pathway for the long-term renewal and enhancement of one of the Shire’s most significant community assets.

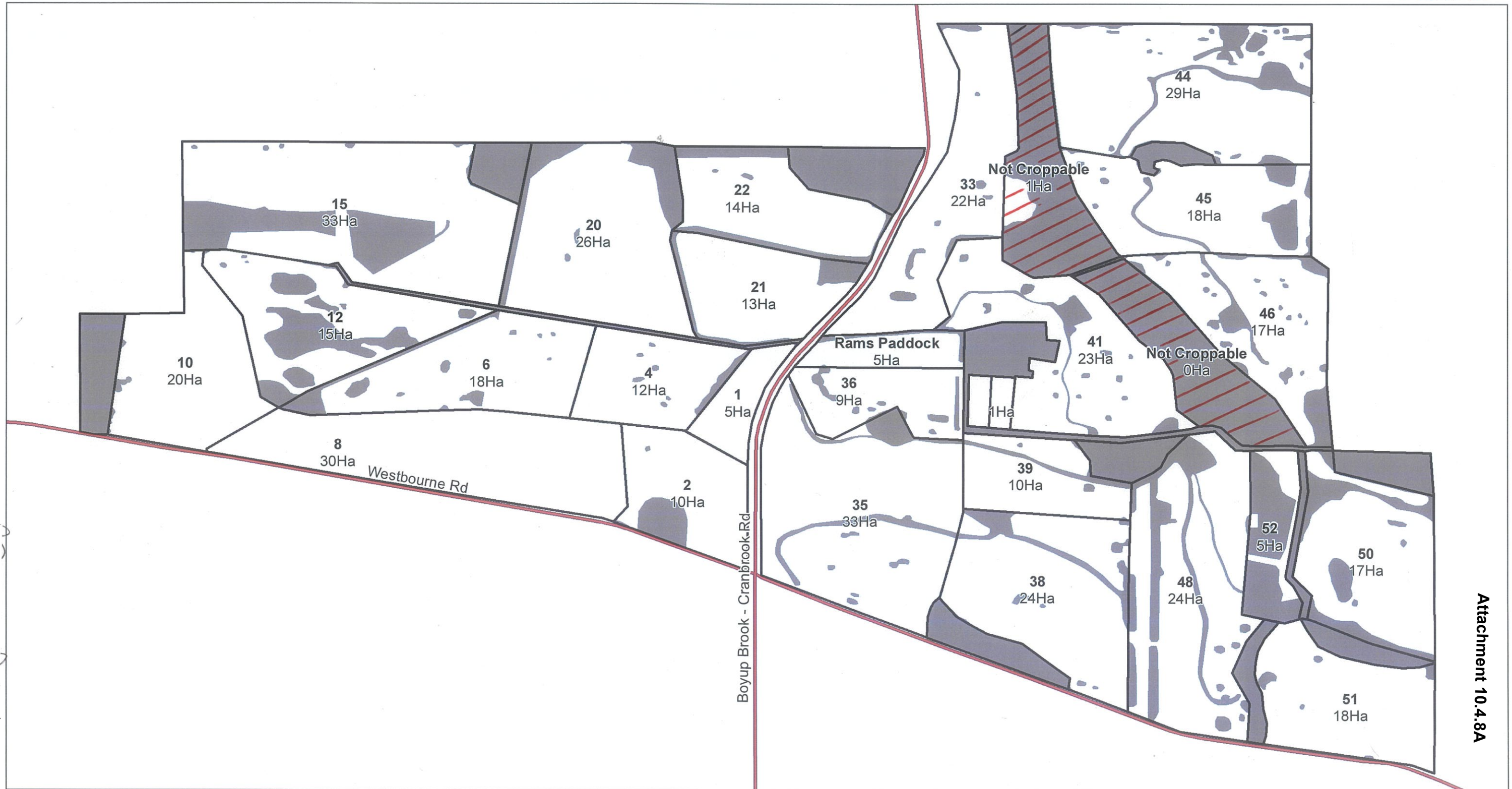
The staged approach ensures that planning precedes construction, risk is reduced before capital is committed, and infrastructure investment is aligned with asset condition, community need and long-term financial capacity. By integrating with the Strategic Community Plan, Asset Management Framework and Long-Term Financial Plan, the program supports sustainable service delivery, intergenerational equity and evidence-based decision making.

Importantly, the framework remains adaptive. While logical phases have been identified, delivery timing will respond to grant opportunities, partnership arrangements, asset risk profiles and Council priorities. This ensures the Shire remains positioned to act decisively when funding opportunities arise, while avoiding unnecessary financial exposure.

Through disciplined planning, targeted renewal and strategic capital investment, the Recreation Centre will continue to evolve as a safe, functional and future-ready facility that supports participation, wellbeing and community connection across Boyup Brook and the broader region.



# Rylington Park



Attachment 10.4.8A

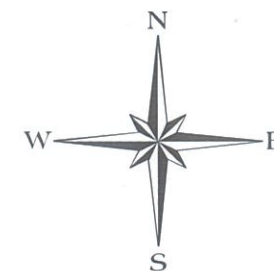
**Processed June 2019**

Farm Last Updated: 4/12/2018

**Total Area:** 596 Ha

**Arable:** 455 Ha

**Non-arable:** 141 Ha



0 0.3 0.6 0.9 1.2 km

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# contract for sale of land or strata title by offer and acceptance



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**NOTICE:** Contracts must be lodged with the Office of State Revenue for duty assessment within two (2) months of the date the last person executes the Contract  
**WARNING -** If the Buyer is not an Australian Citizen or Permanent Resident or a New Zealand Citizen then FIRB approval (and a special condition to this Contract) may be required and additional Duty will be payable. Any non Australian resident will need to give the ATO notice of their purchase within 30 days after settlement.  
**WARNING -** A Withholding Amount may apply to this Contract (see 2022 General Condition 3.7).  
**WARNING -** If GST is relevant to this transaction then the relevant GST provision should be outlined in the Special Conditions or in an attached GST Annexure, which forms part of this Contract.

TO:   
Address:   
Suburb:  State:  Postcode:

As Agent for the Seller / Buyer

**THE BUYER**

Name:   
Address:   
Suburb:  State:  Postcode:   
Name:   
Address:   
Suburb:  State:  Postcode:

EMAIL: The Buyer consents to Notices being served at:

OFFERS TO PURCHASE the Land and Property Chattels set out in the Schedule ("Property") with vacant possession unless stated otherwise in the Special Conditions at the Purchase Price on the terms set out in the Schedule, the Conditions and Special Conditions as:

Sole owner  Joint Tenants  Tenants in Common specify the undivided shares

**SCHEDULE**

The Property at:  
Address:   
Suburb:  State:  Postcode:   
Lot:  Deposited/Survey/Strata/Diagram/Plan:  Whole / Part: Vol:  Folio:   
A deposit of \$  of which \$  is paid now and \$  to be paid within  days of acceptance to be held by   
("the Deposit Holder"). The balance of the Purchase Price to be paid on the Settlement Date.  
Purchase Price:   
Settlement Date:   
Property Chattels including:

**GST WITHHOLDING**

- 1. Is this Contract concerning the taxable supply of new residential premises or potential residential land as defined in the GST Act?  YES  NO
- 2. If NO is ticked or no box is ticked (in which case the answer is deemed to be NO), then the Buyer is not required to make a payment under section 14-250 of the Taxation Administration Act 1953 (Cth).
- 3. If YES is ticked, then the 'GST Withholding Annexure' should be attached to this Contract.

**FINANCE CLAUSE IS APPLICABLE**

LENDER:   
MORTGAGE BROKER (NB: If blank, can be empty):   
LATEST TIME: 4pm on:   
AMOUNT OF LOAN:   
SIGNATURE OF BUYER:

**FINANCE CLAUSE IS NOT APPLICABLE**

Signature of the Buyer if Finance Clause IS NOT applicable

X   
X

X

**NOTE: IF THIS DOCUMENT IS ON SEPARATE PAGES OR IS TO BE FAXED THEN ALL PARTIES SHOULD SIGN ALL PAGES.**



# contract for sale of land or strata title by offer and acceptance



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## CONDITIONS

### 1. SUBJECT TO FINANCE

If the Buyer signs the "Finance Clause is not Applicable" box in the Schedule, or if no information is completed in the "Finance Clause is Applicable" box in the Schedule, then this Clause 1 does not apply to the Contract.  
If any information is completed in or the Buyer signs the "Finance Clause is Applicable" box in the Schedule then this Clause 1 applies to the Contract.

#### 1.1 Buyer's Obligation to Apply for Finance and Give Notice to the Seller

- (a) The Buyer must:
- (1) immediately after the Contract Date make a Finance Application to a Lender or a Mortgage Broker using, if required by the Lender, the Property as security; and
  - (2) use all best endeavours in good faith to obtain Finance Approval.
- (b) If the Buyer does not comply with Clause 1.1(a) or 1.1(c)(1) then the Contract will not come to an end pursuant to clause 1.2 and the Buyer may not terminate the Contract under Clause 1.3. The rights of the Seller under this Clause 1.1 will not be affected if the Buyer does not comply with Clause 1.1.
- (c) The Buyer must immediately give to the Seller or Seller Agent:
- (1) an Approval Notice if the Buyer obtains Finance Approval; or
  - (2) a Non Approval Notice if the Finance Application is rejected;
- at any time while the Contract is in force and effect.

#### 1.2 No Finance Approval by the Latest Time: Non Approval Notice Given

This Contract will come to an end without further action by either Party if on or before the Latest Time:

- (a) the Finance Application has been rejected; or
- (b) a Non Approval Notice, is given to the Seller or Seller Agent.

#### 1.3 No Finance Approval by the Latest Time: No Notice Given

If by the Latest Time the Seller or Seller Agent has not been given:

- (a) an Approval Notice; or
- (b) a Non Approval Notice;

then this Contract will be in full force and effect unless and until either the Seller gives written Notice of termination to the Buyer or the Buyer terminates this Contract by giving a Non-Approval Notice to the Seller or Seller Agent.

#### 1.4 Finance Approval: Approval Notice Given

If by the Latest Time, or if Clause 1.5 applies, before the Contract is terminated:

- (a) Finance Approval has been obtained; or
  - (b) an Approval Notice has been given to the Seller or Seller Agent;
- then this Clause 1 is satisfied and this Contract is in full force and effect.

#### 1.5 Notice Not Given by Latest Time: Sellers Right to Terminate

If by the Latest Time an Approval Notice or a Non Approval Notice has not been given to the Seller or Seller Agent then at any time until an Approval Notice or a Non Approval Notice is given, the Seller may terminate this Contract by written Notice to the Buyer.

#### 1.6 Buyer Must Keep Seller Informed: Evidence

- (a) If requested in writing by the Seller or Seller Agent the Buyer must:
- (1) advise the Seller or Seller Agent of the progress of the Finance Application; and
  - (2) provide evidence in writing of:
    - (i) the making of a Finance Application in accordance with Clause 1.1 (a) and of any loan offer made, or any rejection; and/or
    - (ii) in the case of any Finance Application made to a Mortgage Broker, any "preliminary assessment" of the suitability of the proposed credit contract provided to the Buyer by the Mortgage Broker pursuant to section 116 of the Credit Protection Act; and
  - (3) if applicable, advise the Seller or Seller Agent of the reasons for the Buyer not accepting any loan offer.
- (b) If the Buyer does not comply with the request within 2 Business Days then the Buyer authorises the Seller or Seller Agent to obtain from the Lender and/or Mortgage Broker the information referred to in Clause 1.6(a).

### 1.7 Right To Terminate

If a Party has the right to terminate under this Clause 1, then:

- (a) termination must be effected by written Notice to the other Party;
- (b) Clauses 23 and 24 of the 2022 General Conditions do not apply to the right to terminate;
- (c) upon termination the Deposit and any other monies paid by the Buyer must be repaid to the Buyer;
- (d) upon termination neither Party will have any action or claim against the other for breach of this Contract, except for a breach of Clause 1.1 by the Buyer.

### 1.8 Waiver

The Buyer may waive this Clause 1 by giving written Notice to the Seller or Seller Agent at any time before the Latest Time, or if Clause 1.5 applies, before the Contract is terminated. If waived this Clause is deemed satisfied.

### 1.9 Definitions

In this Clause:

**Amount of Loan** means the amount referred to in the Schedule, any lesser amount of finance referred to in the Finance Application or any lesser amount of finance acceptable to the Buyer. If the amount referred to in the Schedule is blank, then the amount will be an amount equivalent to the Purchase Price.

**Approval Notice** means a statement in writing given by the Buyer, a Lender or a Mortgage Broker to the Seller, or Seller Agent to the effect that Finance Approval has been obtained.

**Credit Protection Act** means the *National Consumer Credit Protection Act, 2009* (Cwth).

**Finance Application** means an application made by or on behalf of the Buyer:

- (a) to a Lender to lend any monies payable under the Contract; or
- (b) to a Mortgage Broker to facilitate an application to a Lender.

**Finance Approval** means a written approval by a Lender of the Finance Application, a written offer to lend or a written notification of an intention to offer to lend made by a Lender:

- (a) for the Amount of Loan;
  - (b) which is unconditional or subject to terms and conditions:
    - (1) which are the Lender's usual terms and conditions for finance of a nature similar to that applied for by the Buyer; or
    - (2) which the Buyer has accepted by written communication to the Lender, but a condition which is in the sole control of the Buyer to satisfy will be treated as having been accepted for the purposes of this definition; or
    - (3) which, if the condition is other than as referred to in paragraphs (1) and (2) above includes:
      - (i) an acceptable valuation of any property;
      - (ii) attaining a particular loan to value ratio;
      - (iii) the sale of another property; or
      - (iv) the obtaining of mortgage insurance;
- and has in fact been satisfied.

**Latest Time** means:

- (a) the time and date referred to in the Schedule; or
- (b) if no date is nominated in the Schedule, then 4pm on the day falling 15 Business Days after the Contract Date.

**Lender** means any bank, building society, credit union or other institution which makes loans and in each case carries on business in Australia.

**Mortgage Broker** means means a holder of an Australian Credit Licence pursuant to section 35 of the Credit Protection Act or a credit representative pursuant to sections 64 or 65 of that legislation.

**Non Approval Notice** means:

- (a) advice in writing given by the Buyer or a Lender to the Seller, or Seller Agent to the effect that the Finance Application has been rejected or Finance Approval has not been obtained; or
  - (b) advice in writing from a Mortgage Broker to the Seller or Seller Agent to the effect that:
    - (i) they have made inquiries about the Buyer's requirements and objectives under this Contract;
    - (ii) they have conducted a "preliminary assessment" pursuant to sections 116 and 117 of the Credit Protection Act of the suitability of the credit contract proposed for the Buyer arising from the Finance Application; and
    - (iii) they have assessed that proposed credit contract as being unsuitable for the Buyer; or
- (2) the Finance Application to a Lender has been rejected.

- 2. Acceptance of an offer by one Party to the other Party will be sufficiently communicated by the accepting Party to the other Party if verbal or written notification is given by the accepting Party or their Representative or Real Estate Agent that the accepting Party has signed the Contract.
- 3. The 2022 General Conditions together with the Annexure of Changes to the 2022 General Conditions Caused by changes to the transfer of Land Act 1893 are incorporated into this Contract so far as they are not varied by or inconsistent with the Conditions or Special Conditions of this Contract.
- 4. The parties consent to the information in this Contract being used/disclosed by REIWA and the Seller Agent in accordance with the privacy collection notices pursuant to the Australian Privacy Principles that appear on the REIWA and Seller Agent's websites.

## SPECIAL CONDITIONS

5. The buyer is aware and accepts that Power and Water are not connected and wont be at settlement. ~~XXXXXXXXXX~~



# contract for sale of land or strata title by offer and acceptance



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## SPECIAL CONDITIONS - Continued

### BUYER [If a corporation, then the Buyer executes this Contract pursuant to the Corporations Act.]

Signature	Date 13/2/26	Signature	Date
Signature	Date 13/2/26	Signature	Date

### THE SELLER (FULL NAME AND ADDRESS) ACCEPTS the Buyer's offer

**Name** Shire of Boyup Brook

**Address** 55 Abel Street

**Suburb** Boyup Brook      **State** WA      **Postcode** 6244

**Name**

**Address**

**Suburb**      **State**      **Postcode**

EMAIL: The Seller consents to Notices being served at: [leonard.long@boyupbrook.wa.gov.au](mailto:leonard.long@boyupbrook.wa.gov.au)

### [If a corporation, then the Seller executes this Contract pursuant to the Corporations Act.]

Signature	Date	Signature	Date
Signature	Date	Signature	Date

#### RECEIPT OF DOCUMENTS

The Buyer acknowledges receipt of the following documents:

1. This offer and acceptance      2. Strata disclosure & attachments (if strata)
3. 2022 General Conditions      4. Property Interest Report

#### Certificate of Title

Signature	Signature
-----------	-----------

#### RECEIPT OF DOCUMENTS

The Seller acknowledges receipt of the following documents:

1. This offer and acceptance      2. 2022 General Conditions
3.

Signature	Signature
-----------	-----------

### CONVEYANCER (Legal Practitioner/Settlement Agent)

The Parties appoint their Representative below to act on their behalf and consent to Notices being served on that Representative's email address.

	BUYER'S REPRESENTATIVE	SELLER'S REPRESENTATIVE
<b>Name</b>		
<b>Signature</b>		

#### COPYRIGHT

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# bush fire prone areas



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The Buyer acknowledges that the Property known as:

6A Mitchell Avenue, Boyup Brook

has been designated by the Fire and Emergency Services Commissioner as being within a bush fire prone area.

A map of bush fire prone areas can be viewed on a map by visiting the web site  
<https://maps.slip.wa.gov.au/landgate/bushfireprone/>

### Legislation and Policy:

Prospective buyers must be aware that additional planning and building requirements may apply to developments within designated bush fire prone areas in accordance with:

- Schedule 2 Part 10A of the *Planning and Development (Local Planning Schemes) Regulations 2015*,
- State Planning Policy 3.7 Planning in Bushfire Prone Areas,
- the supporting Guidelines for Planning in Bushfire Prone Areas and
- the Building Code of Australia. Certain exemptions and exclusions may apply.

### Specific Requirements and for more information:

- Refer to the **Department of Planning, Lands and Heritage website**, or contact the Bushfire Policy Officer at [bushfire@planning.wa.gov.au](mailto:bushfire@planning.wa.gov.au) or on (08) 6551 9000.
- Refer to the **Department of Mines, Industry Regulation and Safety - Building Commission website** or contact [BCInfo@dmirs.wa.gov.au](mailto:BCInfo@dmirs.wa.gov.au) or on 1300 489 099, or;
- Contact the planning or building section of the relevant local government authority

SIGNATURE

DATE

13/2/26

NAME

Janet Christine Larkin

SIGNATURE

DATE

13/2/26

NAME

Stephen Richard John Larkin

SIGNATURE

DATE

NAME

SIGNATURE

DATE

NAME

## ANNEXURE OF CHANGES TO THE 2022 GENERAL CONDITIONS CAUSED BY CHANGES TO THE TRANSFER OF LAND ACT 1893

LANDGATE WILL NOT ISSUE, OR REQUIRE DUPLICATE CERTIFICATES OF TITLE FOR LAND TO BE PRODUCED, FROM THE 7TH AUGUST 2023, CONSEQUENTLY THE PARTIES AGREE TO VARY THE 2022 GENERAL CONDITIONS IN THE FOLLOWING MANNER:

	CONDITION	CHANGES
1.	3.10(a)	Delete subclause (1).
2.	3.11	Delete clause 3.11.
3.	26.1 definition of "Duplicate Certificate of Title"	Delete the definition of "Duplicate Certificate of Title".

**Buyer**

Signature XXXXXXXXXX

Name XXXXXXXXXX

Date 13/2/26

Signature XXXXXXXXXX

Name XXXXXXXXXX

Date 13/2/26

Signature \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_

**Seller**

Signature \_\_\_\_\_

Name Shire of Boyup Brook

Date \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_



## Email Fraud Prevention Notice

**\*\*Due to the recent increase in scams and intercepted emails, as an extra safety precaution please telephone your agent's office to confirm their bank account details are correct BEFORE sending any funds by EFT or Direct Debit to the agent.\*\***

Always independently verify your agent's bank account details that you have received BEFORE sending any money.

Criminals/hackers are targeting email accounts of various parties involved in real estate transactions (e.g. conveyancers, mortgage brokers, and real estate agents).

Emails can be intercepted and resent to say that either: (a) the bank account where money for the transaction has to be deposited has changed and giving new details (which are the fraudsters account details); or (b) the banking details (which the fraudsters have changed to their account details).

These emails are convincing and sophisticated. Among other concerns, this has led to fraudulent instructions being used to divert funds to the criminal's bank account.

These emails may look like legitimate emails from the proper party. If you receive an email regarding instructions that contain any suspicious information, do not click on any links that may be in the email and do not reply.

REIWA strongly recommends that Buyers, Sellers, and their respective conveyancers and others working on a transaction, refrain from placing any sensitive personal and financial information in an email, directly or through an email attachment.

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Western  
Australian  
Planning  
Commission

LEADING A  
CONTEMPORARY  
PLANNING SYSTEM

DRAFT – PUBLIC CONSULTATION

December 2025

**DRAFT CODE – PUBLIC CONSULTATION**

# Renewable Energy Planning Code

*Prepared under Part 3A of the Planning and Development Act 2005*

## Acknowledgement of Country

The Western Australian Planning Commission acknowledges the Aboriginal people as the traditional custodians of Western Australia. We pay our respects to the Ancestors and Elders, both past and present, and the ongoing connection between people, land, waters and community.

We acknowledge those who continue to share knowledge, their traditions and culture to support our journey for reconciliation. In particular, we recognise land and cultural heritage as places that hold great significance for Aboriginal people.

### Disclaimer

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# Part one

## General

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## Citation

This Planning Code is made under Part 3A of the *Planning and Development Act 2005* and is cited as the Renewable Energy Planning Code.

### 1.1 Code Intent

The intent of the Code is to provide a clear and consistent development assessment framework for **energy infrastructure** (including **renewable energy facilities**, **transmission systems** and **battery energy storage systems**) that support the generation, storage and transmission of renewable energy across Western Australia. The Code sets out:

- a. objectives and development provisions for the siting, design, construction, operation and **decommissioning** of **energy infrastructure**;
- b. materials required to accompany development applications for **energy infrastructure**; and
- c. consistent standards and requirements to support quality decision-making across local government areas.

### 1.2 Code Application

The Code applies throughout Western Australia to the assessment of development applications for **energy infrastructure**, including:

- **wind farms** (Part 2);
- **transmission systems** (Part 3 – **to be prepared**);
- **solar farms** (Part 4 – **to be prepared**); and
- **battery energy storage systems** (Part 5 – **to be prepared**).

### 1.3 Code Objectives

The objectives of the Code are to:

- a. guide the establishment of **energy infrastructure** to support a sustainable energy supply for Western Australia;
- b. avoid or minimise land use conflicts and adverse impacts on the surrounding environment, amenity, public health and safety; and
- c. promote development that responds to the characteristics of the site and its local context.

## 1.4 Operation of the Code

The Code is organised into different Elements, each addressing a specific planning issue or development phase.

Each Element includes one or more Element Objectives that support the Code Objectives and describe the intended planning goals or aims for that Element.

To demonstrate achievement of each Element Objective, applicants must respond to the associated development provisions, which may include:

- Performance Outcomes – general development principles or guidance; and/or
- Acceptable Outcomes – specific measurable development standards.

Some Elements only include Performance Outcomes, others include only Acceptable Outcomes, and some include both. Where both types of outcomes are provided for an Element Objective, applicants may respond to either the Performance Outcomes or the Acceptable Outcomes to demonstrate achievement of that Element Objective.

Where an Element includes only Acceptable Outcomes and does not provide a Performance Outcome pathway, compliance with the Acceptable Outcome is the sole means for satisfying the corresponding Element Objective.

Terms shown in **bold** throughout the Code are defined in **Appendix 1**.

Where reference is made in an Element Objective or development provision to:

- existing land uses and works, this is to be taken to refer to land uses and works currently being undertaken or have been carried out;
- approved land uses and works, this is to be taken to refer to land uses and works that have received a development approval or building permit.

In both cases, the reference applies to land uses and works on or prior to the date the **energy infrastructure** development application is lodged with the decision-maker.

## 1.5 Development Applications and Decision-Making

### 1.5.1 Development Applications

In addition to material required under clause 63 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 (LPS Regulations), development applications for **energy infrastructure** must be accompanied by the material outlined in **Appendix 2**.

### 1.5.2 Consultation

Development applications for **energy infrastructure** must be advertised in accordance with clause 64 of Schedule 2 of the LPS Regulations.

### 1.5.3 Assessment and Determination

Development applications should demonstrate achievement of the Element Objectives by satisfying the corresponding Performance Outcomes or Acceptable Outcomes.

Meeting an Acceptable Outcome provides a compliant pathway for assessment and approval. Where an Acceptable Outcome is achieved, the corresponding Element Objective is deemed satisfied.

In determining whether a development application satisfies the relevant Performance Outcomes, the decision-maker will exercise judgment and undertake a merit-based assessment of the application.

The decision-maker must be satisfied the development application meets the Code and Element Objectives and the Acceptable Outcomes or Performance Outcomes associated with each Element Objective.

In approving a development application, the decision-maker should also be satisfied the development will not create significant adverse impacts. Where potential adverse impacts are identified, they should be addressed, where practicable and in order of preference, through the following mitigation hierarchy:

- avoidance – avoid the adverse impact from occurring altogether;
- minimisation – limit the degree or magnitude of the adverse impact; and
- rectification – repair, rehabilitate or restore the impacted site as soon as possible.

## 1.6 Local Planning Framework

Where there is a specific local or regional need, local planning policies, structure plans and local development plans, may, subject to WAPC approval:

- a. supplement the Element Objectives;
- b. modify and/or supplement the Performance Outcomes or Acceptable Outcomes of the Code.

Local governments, in preparing such local planning policies, structure plans and local development plans, and the WAPC in approving them, must ensure they are:

- a. warranted due to a specific need relating to the locality or region;
- b. consistent with the Code and Element Objectives; and
- c. consistent with the LPS Regulations.

Where a local planning policy, structure plan and local development plan that was in effect prior to commencement of the Code is inconsistent with this Code, the provisions of the Code prevail to the extent of the inconsistency.

# Part two

## Wind farms – development standards

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## 2.1 Micro-siting of Wind Turbines

The following provisions apply only where an applicant chooses to use micro-siting. They outline how **wind turbine envelopes** can be incorporated into a development application to provide flexibility after approval:

- 2.1.1 **Wind turbine envelopes** may be used in a development application for a **wind farm** to enable minor adjustments to the location of **wind turbines** and their supporting structures within the envelope after approval, providing flexibility for micro-siting.
- 2.1.2 Where **micro-siting** is proposed, any reference to a **wind turbine** in the Element Objectives and development provisions (Performance Outcomes and Acceptable Outcomes) of the Code is to be interpreted as applying to a turbine envelope.
- 2.1.3 The maximum extent of each **wind turbine envelope** is a circle with a radius of 100 metres, measured from the centre of an indicative turbine location.
- 2.1.4 Each **wind turbine envelope** must contain no more than one turbine, and the total number of envelopes must not exceed the number of turbines proposed for the development.
- 2.1.5 All supporting structures for the **wind turbine**, including the **foundation**, must be fully contained within the turbine envelope.
- 2.1.6 Each **wind turbine envelope** must be located:
  - a. to avoid all known physical or environmental constraints where the siting of a turbine would be unsuitable; and
  - b. so that a turbine and its supporting structures can be positioned anywhere within the envelope and comply with all relevant objectives and development provisions of the Code.
- 2.1.7 Access tracks to wind turbines may be subject to minor realignment where necessitated by micro-siting, provided the decision maker is satisfied this will not result in any additional adverse environmental, amenity, safety or other impacts.
- 2.1.8 Post-construction, the applicant must provide the decision-maker with:
  - a. GPS coordinates for each constructed **wind turbine**; and
  - b. a plan showing the location of all constructed access tracks.



## 2.2 WF Element 1 – Safety

### Element Objective

**WF-EO1.1 Wind turbines** are sited to minimise risks to people, property and infrastructure arising from hazards such as blade throw, wind turbine collapse and other safety incidents.

Performance Outcome	Acceptable Outcome
	<i>Meeting this Acceptable Outcome satisfies the Element Objective.</i>
<i>Not applicable – Acceptable Outcome applies.</i>	<b>WF-AO1.1</b> Wind turbines are set back a minimum of 1.1 times blade tip height from non-host lots, reserves (including road reserves), and existing and approved habitable buildings on host lots and non-host lots.

The safety setback required under **WF-AO1.1** is to be measured from the centre of the **wind turbine** tower to the non-host lot or reserve boundary, or in the case of a **habitable building**, to the nearest external wall of the **habitable building**.

### Element Objective

**WF-EO1.2 Wind turbines** are designed and constructed to ensure structural integrity and operational safety over their lifecycle.

Performance Outcome	Acceptable Outcome
	<i>Meeting this Acceptable Outcome satisfies the Element Objective.</i>
<i>Not applicable – Acceptable Outcome applies.</i>	<b>WF-AO1.2</b> Wind turbines are designed and constructed in accordance with relevant Australian and international standards.

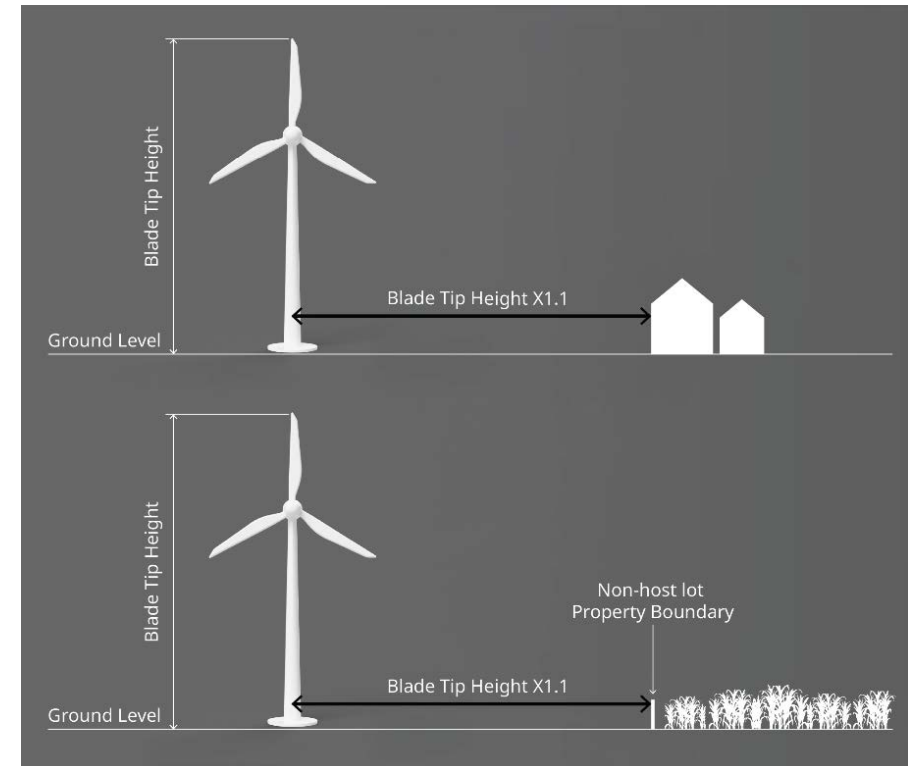


Figure 1: WF-AO1.1 Safety Setback

## 2.3 WF Element 2 – Noise

### Element Objective

**WF-EO2.1 Wind farms** are sited, designed and operated to avoid an **unreasonable noise impact** on:

- a. any existing or approved **noise-sensitive land use**; and
- b. areas identified for the future development of **noise-sensitive land uses**.

### Performance Outcome

**WF-PO2.1 Wind turbines** and other **associated infrastructure** are sited, designed and operated to avoid an **unreasonable noise impact** on any existing or approved **noise-sensitive land use** located on a **host** or **non-host lot**.

**WF-PO2.2 Wind turbines** and other **associated infrastructure** are sited to avoid an **unreasonable noise impact** on areas identified for future urban development <sup>1</sup> or rural residential development in WAPC-endorsed State and local planning frameworks, to ensure these areas can be developed without constraint from wind farm noise impacts.

### Acceptable Outcome

*Not applicable  
– Performance Outcomes apply.*

<sup>1</sup> Code only' version will become footnote 1: Areas identified for future urban development include, but are not limited to, land identified in regional or local planning strategies, local planning schemes or approved structure plans, for residential, tourism, or other noise-sensitive urban uses.

## 2.4 WF Element 3 – Single House Development Potential on Non-Host Lots

### Element Objective

**WF-EO3.1** Wind farms are sited to ensure that **non-host lots** without an existing or approved **single house** retain sufficient land outside the **wind farm's noise impact area** that is suitable for accommodating a future **single house**.

### Performance Outcome

### Acceptable Outcome

*Meeting this Acceptable Outcome satisfies the Element Objective.*

**WF-PO3.1** A wind farm's noise impact area may extend onto a non-host lot where:

- a. The **non-host lot** retains a suitable and sufficient area of land outside the **noise impact area(s)** of the **wind farm** and any other nearby existing or approved **wind farms**, for a future **single house**, which:
  - i. is permissible under the local planning scheme;
  - ii. is not affected by development constraints such as **conservation areas** or flood-prone land; and
  - iii. can be practically serviced, including with vehicle access and utility services; or
- b. The **non-host lot** forms part of a broader contiguous landholding used for agricultural purposes, where a **single house** already exists on another lot within the same holding, and the **non-host lot** is not intended or required to accommodate a separate **single house**.

**WF-AO3.1** The **non-host lot** is located entirely outside of the **wind farm's noise impact area**.

## 2.5 WF Element 4 – Landscape

### Element Objectives<sup>2</sup>

**WF-EO4.1 Wind farms** are sited and designed to avoid or minimise adverse impacts on **significant landscapes** and **significant views**, particularly areas of recognised State, national or international importance.

**WF-EO4.2 Wind farms** are sited and designed with sensitivity to their **landscape** setting to minimise unnecessary visual disruption and prominence where practical opportunities exist, with the understanding that visual change to the landscape is an inevitable outcome of **wind farm** development.

### Performance Outcome

### Acceptable Outcome

**WF-PO4.1** Where a **wind farm** may affect a **significant landscape** or **significant view**, it is sited and designed to avoid or minimise unnecessary visual disruption and prominence and adverse **landscape** and visual impacts. Siting and design responses may include (but are not limited to):

- a. siting **wind turbines** and **associated infrastructure** outside the **significant view** viewing corridor or **significant landscape** extent where feasible;
- b. reducing the number, height or spread of **wind turbines**;
- c. avoiding siting **wind turbines** and **associated infrastructure** on prominent ridgelines;
- d. using **landform** and tree planting to screen **wind turbines** and **associated infrastructure**.

**WF-PO4.2** In all settings, **wind farms** are sited and designed to utilise practical opportunities available within the landscape setting, such as the screening effect of topography or vegetation, or new planting opportunities, to minimise unnecessary visual disruption and the prominence of **wind turbines**.

**WF-PO4.3** Lighting associated with wind turbines is designed to avoid or minimise adverse impacts on views and **landscapes**, while ensuring compliance with aviation safety requirements.

**WF-PO4.4 Wind turbine blades** are finished with a surface treatment of low reflectivity to minimise blade glint.

*Not applicable  
– Performance Outcomes apply.*

<sup>2</sup> Element 4 objectives and performance outcomes replace the guidelines for wind farms in section 3.3 of the WAPC's Visual Landscape Planning in Western Australia: a manual for evaluation, assessment, siting and design (2007).

## 2.6 WF Element 5 – Shadow Flicker

### Element Objective

**WF-EO5.1 Wind turbines** are sited, designed and operated to minimise shadow flicker impacts on any existing or approved **visually sensitive land use** located on a **non-host lot**.

### Performance Outcome

### Acceptable Outcome

*Meeting this Acceptable Outcome satisfies the Element Objective.*

**WF-PO5.1 Wind turbines** are sited and operated to ensure that shadow flicker at any **visually sensitive land use** on non-host lots does not exceed:

**WF-AO5.1 Wind turbines** are set back a minimum distance of 265 times the **maximum blade chord** length from any existing or approved **visually sensitive land use** on non-host lots.

- a. **30 hours per year and 30 minutes on any single day**, based on theoretical shadow flicker modelling; or
- b. **10 hours per year**, based on predicted actual shadow flicker modelling.

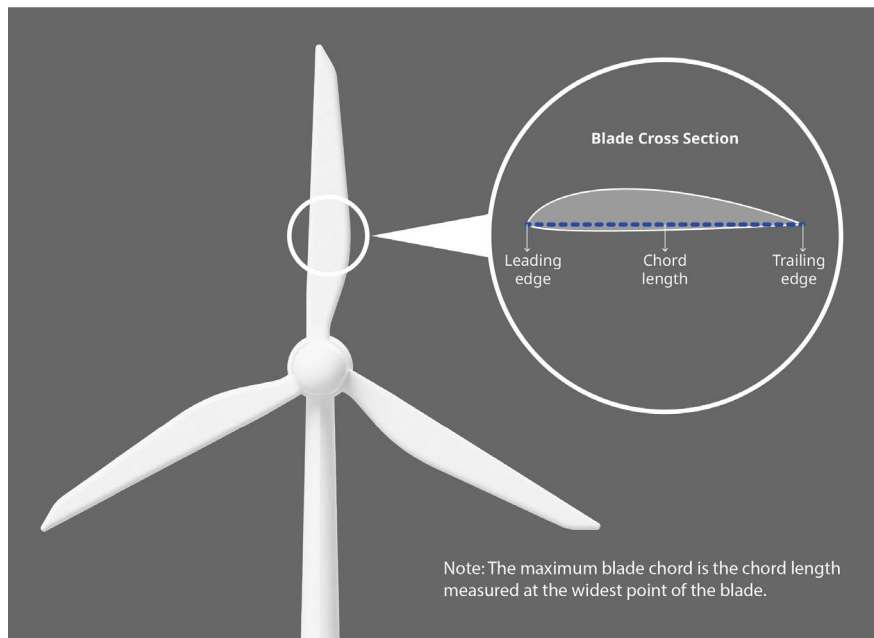


Figure 2: Maximum blade chord measurement

## 2.7 WF Element 6 – Natural Environment

### Element Objective

#### Flora and Fauna

**WF-EO6.1 Wind farms** are sited, designed, constructed and operated to avoid or minimise adverse impacts on **flora and fauna**, in particular **threatened species**, **migratory species** and **threatened ecological communities**.

#### Performance Outcome

**WF-PO6.1 Wind farms** are sited outside and sufficiently set back from: **conservation areas**, **threatened ecological communities**, known habitats of **threatened species**, and migration paths of **migratory species**, including birds and bats.

**WF-PO6.2 Wind farms** are sited to avoid or minimise **native vegetation** clearing where practicable by locating in areas that have already been cleared or disturbed.

**WF-PO6.3 Wind turbines** are designed and operated to reduce adverse impacts on birds and bats, in particular **threatened species** and **migratory species**. This may include (but should not be limited to):

- a. positioning the height of the **rotor swept path** (see **Figure 3**) outside of known bird and bat flight paths;
- b. using design features that deter birds and bats and minimise the risk of bird and bat collision; and
- c. using technology to detect bird and bat activity and curtail the operation of **wind turbines** where needed.

**WF-PO6.4** Land management practices are undertaken during the operation of the **wind farm** to:

- a. reduce the attractiveness of the site to birds and bats which are prone to collision with **wind turbines**; and
- b. maintain biosecurity and minimise the spread of pests, weeds and diseases.

#### Acceptable Outcome

*Not applicable*  
– *Performance Outcomes apply.*



Figure 3: Rotor swept path

## Element Objective

### Water and Land

**WF-EO6.2 Wind farms** are sited, designed and constructed to avoid or minimise **land degradation** and adverse impacts on the quantity and quality of water resources and in particular **sensitive water resources, public drinking water source areas** and **significant wetlands**.

### Performance Outcome

**WF-PO6.1 Wind farms** are sited, designed and constructed in accordance with the draft Statement of Planning Policy 2.9 Planning for Water (WAPC, 2021) and draft Planning for Water Guidelines (WAPC, 2021). This includes but is not limited to:

- a. siting **wind farms** outside and sufficiently set back from **waterways, wetlands** and **dams**;
- b. siting **wind turbines** outside areas with high water tables or areas likely to disrupt natural drainage flows, **water resources, public drinking water areas** and **dams**; and
- c. designing and constructing stormwater, groundwater and sediment management systems (including rehabilitation and stabilisation of disturbed areas) to maintain water quantity and quality.

**WF-PO6.2 Wind farms** are sited and designed to avoid or minimise:

- a. disturbance of contaminated land or acid sulphate soils; and
- b. salinity mobilisation and erosion.

### Acceptable Outcome

*Not applicable  
– Performance Outcomes apply.*



## 2.8 WF Element 7 – Natural Hazards

### Element Objective

**WF-E07.1 Wind farms** are sited, designed, constructed and operated to avoid or minimise risks to people, property and infrastructure arising from **natural hazards**.

### Performance outcome

### Acceptable Outcome

#### Fire

**WF-PO7.1 Wind turbines and associated infrastructure** (excluding access tracks) are sited:

- a. Outside **bushfire prone areas** where possible; or
- b. Within **bushfire prone areas** where the pre-development radiant heat impact does not exceed Bushfire Attack Level (BAL)-29 (29kW/m<sup>2</sup>), as shown in pre-development BAL contour mapping; or
- c. where (a) or (b) cannot be achieved, with asset protection zones (i.e. low fire fuel areas) established around **wind turbines** and **associated infrastructure** to reduce the post-development radiant heat impact to BAL-29 or below, while avoiding or minimising native vegetation clearing and ensuring that any additional landscaping or **revegetation** does not contribute to an unacceptable fire risk.

**WF-PO7.2 Wind turbines and associated infrastructure** are spaced apart to:

- a. reduce the risk of fire spreading between components, considering radiant heat flux as a potential ignition source; and
- b. enable safe and effective aerial firefighting operations with a minimum separation of 300 metres between turbines.

**WF-PO7.3 Wind turbines and associated infrastructure** incorporate features that minimise ignition risk and support emergency response, including:

- a. fire and lightning detection, power disconnection, and independent shutdown systems that can operate independently of local communications during an emergency;
- b. non-combustible or fire-resistant materials in construction;
- c. aviation obstacle lighting;
- d. safe storage of hazardous, flammable and/or combustible materials consistent with *Planning for Bushfire Guidelines* (WAPC, 2024), specifically Bushfire Protection Criteria 7: Development - Commercial and industrial A2.4 Storage of hazardous, flammable and/or combustible materials.

*Not applicable  
– Performance Outcomes apply.*

Performance outcome	Acceptable Outcome
<p><b>WF-PO7.4 Wind farms</b> include vehicular access enabling efficient, safe and reliable emergency response and evacuation, consistent with the Planning for Bushfire Guidelines (WAPC, 2024). This includes:</p> <ul style="list-style-type: none"> <li>a. at least two ingress/egress points, preferably from two different public roads, and for each part of the <b>development site</b> where the site is divided by a public road(s).</li> <li>b. internal access tracks that: <ul style="list-style-type: none"> <li>i. have suitable gradients, vertical clearances and all-weather surfaces;</li> <li>ii. provide a minimum four-metre trafficable width to each <b>turbine</b> and key infrastructure components such as substations and control offices;</li> <li>iii. include passing bays at least every 600 metres, with a minimum size of 20 metres long and six metres wide; and</li> <li>iv. provide adequate turn-around areas for emergency vehicle manoeuvring.</li> </ul> </li> </ul> <p><b>WF-PO7.5 Wind farms</b> provide sufficient, accessible water supply and firefighting infrastructure. The number, size and locations of water tanks is to be determined in consultation with the Department of Fire and Emergency Services and local brigade, and include at a minimum:</p> <ul style="list-style-type: none"> <li>a. one 45,000-litre static water tank at each property entrance from a public road;</li> <li>b. one additional 45,000-litre static water tank within the <b>development site</b>;</li> <li>c. water tank fittings compliant with relevant <i>Planning for Bushfire Guidelines</i> (WAPC, 2024) standards; and</li> <li>d. a hardstand at each tank for emergency vehicles.</li> </ul> <p><b>WF-PO7.6 Wind farm</b> operations support emergency response by:</p> <ul style="list-style-type: none"> <li>a. maintaining firebreaks, <b>asset protection zones</b>, access tracks, water supply, hardstands and fire equipment; and</li> <li>b. enacting emergency procedures, such as <b>turbine</b> shutdown, blade repositioning, power disconnection, activation of obstacle lighting to support aerial firefighting, and facilitating emergency vehicle and water access.</li> </ul> <p><b>WF-PO7.7</b> Any new <b>habitable building</b> associated with the <b>wind farm</b>, located wholly or partly within a <b>bushfire prone area</b>, is sited, designed and constructed in accordance with State Planning Policy (SPP) 3.7 Bushfire (WAPC, 2024) and the Planning for Bushfire Guidelines (WAPC, 2024).</p> <p><b>Other Hazard Management</b></p> <p><b>WF-PO7.8 Wind farms</b> are sited, designed, constructed and operated to avoid or minimise risks associated with:</p> <ul style="list-style-type: none"> <li>a. coastal erosion and inundation, where within a <b>coastal zone</b>;</li> <li>b. flooding;</li> <li>c. cyclones and earthquakes (see <i>Element 1 - Safety</i>, <b>WF-AO1.2</b>); and</li> <li>d. landslides and other land movement (karst), avoiding slopes 15 per cent or greater as per SPP 3.4 Natural Hazards and Disasters (WAPC, 2006).</li> </ul>	<p><i>Not applicable</i> – <i>Performance Outcomes apply.</i></p>

## 2.9 WF Element 8 – Aviation

### Element Objective

**WF-EO8.1 Wind farms** are sited, designed, constructed and operated to maintain the safety, efficiency and operational integrity of airports, **aerodromes, aircraft landing areas** and associated aviation operations and navigation, including low-flying aviation activities.

### Performance Outcome

**WF-PO8.1 Wind turbines and associated infrastructure** are sited, designed, constructed and operated to:

- a. avoid hazards or unacceptable risks to aircraft safety;
- b. avoid or minimise adverse impacts on the safety, efficiency or operational integrity of:
  - i. **airports, aerodromes and aircraft landing areas** and associated aviation operations and navigation; and
  - ii. low-flying aviation operations, including aerial agricultural activities (spraying and mustering), recreational aviation, military aviation, helicopter operations and emergency air services; and
- c. avoid or minimise adverse impacts on the development and operation of future aviation infrastructure identified in State and local planning frameworks.

**WF-PO8.2** Where aviation risks and impacts cannot be fully avoided, they are minimised through effective mitigation measures.

**WF PO8.3 Wind turbines** and associated infrastructure incorporate appropriate lighting and marking to address safety risks while minimising impacts.

### Acceptable Outcome

*Not applicable  
– Performance Outcomes apply.*

## 2.10 WF Element 9 – Electromagnetic Interference

### Element Objective

**WF-EO9.1 Wind farms** are sited, designed and operated to avoid or minimise **EMI**, ensuring the ongoing reliability and functionality of essential services, including communications, radar, weather monitoring, television and radio broadcasting and radio astronomy.

### Performance Outcome

**WF-PO9.1 Wind farms** are sited, designed and operated to avoid EMI wherever practicable, ensuring reliable and functional essential services consistent with regulatory and operational requirements, ensuring continuity for civilian, government and commercial systems.

**WF-PO9.2** Where **EMI** to essential services cannot be fully avoided, it is minimised through effective mitigation measures, including adjusting wind turbine siting and design, or implementing technical solutions (for example, filters or signal boosters) to maintain service performance.

### Acceptable Outcome

*Not applicable  
– Performance Outcomes apply.*

## 2.11 WF Element 10 – Transport

### Element Objective

**WF-EO10.1** The movement of people, materials and equipment associated with a **wind farm** is managed to:

- a. minimise disruption to transport networks and ensure their safe and efficient operation; and
- b. avoid and minimise adverse impacts on property, infrastructure and vegetation.

### Performance Outcome

**WF-PO10.1** Transport routes for oversize overmass (OSOM) vehicle movements are selected, and vehicle movements are scheduled to:

- a. maintain road and rail user safety;
- b. avoid unreasonable disruption to local and regional transport networks;
- c. avoid or minimise the need for:
  - i. modifications to road and rail infrastructure, and utility services;
  - ii. vegetation clearing; and
  - iii. adverse impacts on adjoining properties.

**WF-PO10.2** Workforce vehicular access points are sited to minimise disruption to local and regional transport networks.

### Acceptable Outcome

*Not applicable  
– Performance Outcomes apply.*

## 2.12 WF Element 11 – Construction

### Element Objective

**WF-EO11.1** Wind farms are constructed to:

- a. avoid or minimise adverse impacts on the environment, amenity and safety;
- b. maintain sustainable use and management of local resources and infrastructure; and
- c. maintain safe and efficient movement of people, materials and equipment.

### Performance Outcome

**WF-PO11.1** The construction phase of **wind farms** is managed to avoid or minimise adverse environmental impacts, including effects on **flora, fauna**, water, land, air quality and noise.

**WF-PO11.2** Land disturbed during construction must be **rehabilitated** post-construction.

**WF-PO11.3** Construction activities are planned and executed to maintain site safety and minimise risks to workers and the public, including risks associated with equipment use and, where relevant, aviation interactions.

**WF-PO11.4** Use of local resources and infrastructure, including water, gravel and waste disposal facilities, is sustainable and does not place undue strain on local supply or services.

**WF-PO11.5** Waste generation is avoided or minimised and, where waste is generated, it is reused or recycled where possible and disposed of responsibly in accordance with best practice.

**WF-PO11.6** Vehicular movement of **wind farm** components, construction materials and workforce personnel is coordinated to minimise disruption to transport networks and ensure their safe and efficient operation.

### Acceptable Outcome

*Not applicable  
– Performance Outcomes apply.*

## 2.13 WF Element 12 – Decommissioning and Rehabilitation

### Element Objective

**WF-EO12.1** Wind farms are **decommissioned** upon ceasing operation to:

- a. avoid or minimise adverse impacts on the environment, amenity and safety;
- b. facilitate sustainable waste management; and
- c. maintain safe and efficient movement of people, materials and equipment.

**WF-EO12.2** Wind farm host lots are rehabilitated upon **decommissioning** to their pre-development state or to a condition compatible with their intended ongoing or future land use.

### Performance Outcome

**WF-PO12.1** Wind farms are decommissioned and rehabilitated within 18 months of ceasing operation.

**WF-PO12.2** Wind farms are decommissioned by removing:

- a. above-ground infrastructure, unless retention is agreed with the landowner for repurposing (for example, access tracks); and
- b. below-ground infrastructure to the extent necessary to support future land uses.

**WFPO-12.3** Land disturbed as a result of the wind farm and its **decommissioning** is **rehabilitated** to an acceptable condition that supports future land uses, in consultation with the **host-lot** owner.

**WF-PO12.4** Wind farms are **decommissioned** to avoid or minimise adverse environmental impacts, including effects on **flora, fauna**, water, land, air quality and noise.

**WF-PO12.5** **Decommissioning** activities are planned and executed to maintain site safety and minimise risks to workers and the public, including risks associated with equipment use and, where relevant, aviation interactions.

**WF-PO12.6** Waste generation is minimised through reuse and recycling consistent with best practice and all waste is disposed of at licensed facilities with confirmed capacity.

**WF-PO12.7** Vehicular movement of **wind farm** components, materials and workforce personnel is coordinated to minimise disruption to transport networks and ensure their safe and efficient operation.

### Acceptable Outcome

*Not applicable  
– Performance Outcomes apply.*



# Appendices

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## Appendix 1 – Definitions

*The terms defined in the Code apply to all grammatical forms of the word.*

**Aerodrome** – means an area of land or water (including any buildings, installations and equipment) intended for use wholly or partly for the arrival, departure or movement of aircraft and is certified as an aerodrome under the regulations made under the *Civil Aviation Act 1988* (Cth).

**Aircraft landing area** – means an area of ground intended for use for the conduct of take-off and landing and associated aircraft operations for private, aerial work or charter activities.

**Airport** – means an aerodrome with significant facilities. This includes:

- Federally leased airports regulated by the *Airports Act 1996*.
- a certified **aerodrome** available for use in regular public transport operations (i.e. commercial fee-paying passengers) and may include contiguous land for aviation-related infrastructure/activities.
- defence airfields under the *Defence Act 1903* and joint-user airports under control of the Department of Defence where an arrangement under section 20 of the *Civil Aviation Act 1988* (Cth) is in force.
- land zoned/reserved for the purpose in the scheme.

**Asset Protection Zone** – means a managed buffer zone located between a bush fire hazard and a building or piece of infrastructure used to reduce bushfire risk by strategically controlling vegetation and limiting plant flammability within the zone.

**Associated infrastructure** – means the permanent and temporary buildings, structures and other infrastructure associated with energy infrastructure, including meteorological masts, habitable buildings (such as control or office buildings), storage buildings, fuel storage tanks, mobile concrete batching plants, internal access tracks, fencing, firefighting equipment, gates and signage.

**Battery energy storage system** – means the use of premises for the operation of one or more battery storage devices that:

- a. convert electricity into stored energy; and
- b. release stored energy as electricity; and

includes any equipment necessary for the operation of the plant.

**Bushfire prone area** – means an area designated by the Fire and Emergency Services Commissioner under section 18P of the *Fire and Emergency Services Act 1998* as being subject, or likely to be subject, to bushfires. Refer to Department of Fire and Emergency Services [Bushfire Prone Area map](#).

**Coastal zone** – means those areas of water and land that may be influenced by coastal processes.

**Conservation areas** – has the meaning given in the *Environmental Protection Act 1986*.

**Dam** – means any artificial structure, barrier or levee, whether temporary or permanent, which does or could impound, divert or control water, silt, debris or liquid borne materials, together with its appurtenant (associated) works.

**Decommission** – means the removal of buildings, structures and infrastructure associated with a land use once it fully or partially ceases operation.

**Development site** – means that part of a lot(s) on which a building or structure that is the subject of the development stands or is to be constructed.

**Ecological community** – has the meaning given in the *Biodiversity Conservation Act 2016*.

**Electromagnetic interference** – means the effect of disturbing or degrading communications and monitoring signals currently in operation and transmitted via microwave, very high frequency and ultra-frequency systems resulting from siting and operation of energy infrastructure and other structures.

**Energy infrastructure** – means renewable energy facilities, transmission systems and battery energy storage systems.

**Fauna** – has the meaning given under the *Biodiversity Conservation Act 2016*.

**Flora** – has the meaning given under the *Biodiversity Conservation Act 2016*.

**Ground clearance** – means the vertical distance from the ground level at the base of a wind turbine to the tip of its blade when it is in its lowermost position (see Figure 2).

**Ground level** – means the finished ground level resulting from the development.

Habitable building – has the meaning given under State Planning Policy 3.7 Bushfire (WAPC, 2024).

**Host lot** – means the lot or lots on which the development is proposed or located and includes all land within the development application or approval area.

**Land degradation** – has the meaning given under the *Soil and Land Conservation Act 1945*.

**Landforms** – has the meaning given under the Environmental Protection Authority’s Environmental Factor Guideline – Landforms as follows: The distinctive, recognisable physical features of the earth’s surface having a characteristic shape produced by natural processes. A landform is defined by the combination of its geology (composition) and morphology (form).

**Landscape** – means the cumulative expression of natural and cultural features, patterns and processes in a geographical area, including human perceptions and associations with visual landscape incorporating appearance and the type of views provided.<sup>78</sup>

**Maximum blade chord length** – means the widest point of a wind turbine blade cross-section, measured from the trailing edge to the leading edge of the blade (refer Figure 6).

**Micro-siting** – means the movement of wind turbines by small distances within the wind turbine envelope during the detailed design or construction stages of a development.

**Migratory species** – has the meaning given in the *Environment Protection and Biodiversity Conservation Act 1999* (Cth).

**Native vegetation** – has the meaning given in the *Environmental Protection Act 1986*.

**Natural hazards** – means processes or phenomena that have the potential to cause significant adverse impacts to people, property and infrastructure associated with fires, floods, coastal erosion and inundation, landslides, other land movements (karst), earthquakes and cyclones.

**Noise impact area** – means an area of land in the vicinity of a noise-generating land use that is either currently or projected in the future to be affected by an unreasonable noise impact from that land use as identified through a Noise Impact Assessment.

**Noise-sensitive land use** – means a land use or development occupied or designed for occupation or use for residential purposes (including dwellings, residential buildings or short-stay accommodation), caravan park, camping ground, educational establishment, child care premises, hospital, nursing home, corrective institution or place of worship.

**Non-host lot** – means any lot adjoining or in proximity to a host lot that may be impacted by the development or land use.

**Predicted actual shadow flicker modelling** – means a modelling approach for wind turbines that estimates realistic **shadow flicker** at a specific location by accounting for meteorological conditions (such as cloud cover), turbine operations and mitigation measures, such as curtailment and shutdown, with the aim of providing a more realistic forecast of shadow flicker under typical operating conditions.

**Public drinking water source area** – means underground water pollution control areas, catchment areas and water reserves that are constituted under the *Metropolitan Water Supply, Sewerage, and Drainage Act 1909* or the *Country Areas Water Supply Act 1947*.

**Rehabilitation** – means a process where disturbed land is returned to a stable, productive and self-sustaining condition, taking future land use into account.

**Renewable energy facility/facilities** – means premises and structures used to generate electricity from a **renewable source/s**. It does not include renewable energy electricity generation where the electricity produced principally supplies and is incidental to an associated domestic, business or community related premises.

**Renewable sources** – has the meaning given in the *Electricity Corporations Act 2005*.

**Repowering** – means the replacement or substantial upgrade of one or more existing **wind turbines** or **associated infrastructure** to extend the facility’s operating life or improve its generating capacity.

**Revegetation** – means returning vegetation (indigenous or otherwise) to an area.

**Rotor swept path** – means the circular area surrounding the nacelle within which the blades rotate (see **Figure 7**). **Sensitive water resources** – means areas in which development has the potential to affect water-dependent ecosystems, natural waterways and estuaries, **wetlands** and selected coastal inlets and embayment that have been recognised at either the state or national level as having high ecological, social, cultural and/or economic values and are sensitive to contamination associated with land use and development. They include:

- a) estuary catchments on the Swan and Scott Coastal Plains;
- b) land that drains to and is within two kilometres of Irwin Inlet, Wilson Inlet, Torbay Inlet, Manarup Lagoon, Lake Powell, Princess Royal Harbour and Oyster Harbour;
- c) land that drains to and is within two kilometres of the estuarine areas of the following: Dampier Creek (Broome), Hill River, Irwin River (Mid West), Margaret River (South West), Murchison River, Hardy Inlet, Chapman River, Walpole-Nornalup Inlet, Wellstead Estuary and Greenough River;
- d) land that drains to and is within two kilometres of the following coastal embayments: Cockburn Sound, Coral Bay, Cowaramup Bay, Flinders Bay, Geographe Bay, Jurien Bay, Koombana Bay, Mangles Bay, Peaceful Bay, Roebuck Bay, Shark Bay (south of the northern tip of Peron Peninsula) and Warnbro Sound;
- e) land that drains to and is within one kilometre of other estuarine areas, except for portions approved by government for uses such as ports;
- f) within one kilometre up groundwater gradient and 250 metres down groundwater gradient of a **significant wetland**; or where the groundwater gradient is unknown or seasonably variable within one kilometre of the **significant wetland**;

- g) habitats of specially protected water-dependent **fauna** and the area within one kilometre of groundwater-dependent **threatened ecological communities** and groundwater-dependent priority **ecological communities**; and
- h) wild rivers catchments.

Site-specific assessments undertaken during the planning process may identify additional significant **water resources**.

The sensitive **water resource** area boundaries are identified on the policy map of Sensitive Water Resource Areas and may be refined through higher resolution mapping in accordance with the definition provided above.

**Shadow flicker** – means the recurrent flickering effect caused when rotating wind turbine blades cast shadows across the ground or nearby buildings, creating alternating patterns on light and shade.

**Significant landscape** – means a **landscape** area or feature that holds special importance or value, formally recognised in international, national or state legislation or policy and which warrants consideration in planning and development decisions. May include World Heritage areas, national and state parks.

**Significant view** – means a public view that holds special importance or value for its visual qualities or economic or cultural significance, formally recognised in international, national or state legislation or policy which warrants consideration in planning and development decisions. May include views from iconic scenic or tourist routes, trails and lookouts.

**Significant wetland** – means Ramsar wetlands and those listed in the Australian Government’s Directory of Important Wetlands in Australia; wetlands categorised as Conservation Category in the Department of Biodiversity, Conservation and Attractions’ Swan Coastal Plain wetlands dataset, wetlands listed in the South Coast Significant Wetlands dataset, other endorsed wetland datasets and other wetlands that have been identified for protection during the land planning process.

**Single house** – has the meaning given in the Planning and Development (Local Planning Schemes) Regulations 2015.

**Solar farm** – means a **renewable energy facility** that uses solar energy to generate electricity and includes ground-mounted photovoltaic and thermal technology and any **associated infrastructure**.

**Theoretical shadow flicker modelling** – means a modelling approach used to determine the maximum theoretical extent and duration of shadow flicker at a specific location. It is based on geometric simulation that accounts for the sun’s path, topographic variation and the wind turbine specifications such as blade chord length and hub height.

**Threatened ecological community** – has the meaning given in the *Biodiversity Conservation Act 2016* and the *Environmental Protection and Biodiversity Conservation Act 1999* (Cth).

**Threatened species** – has the meaning given in the *Biodiversity Conservation Act 2016* and the *Environmental Protection and Biodiversity Conservation Act 1999* (Cth).

**Transmission system** – has the meaning given in the *Electricity Industry Act 2004*.

**Turbine curtailment** – means the intentional reduction or stopping of blade rotation to avoid or minimise an impact, such as noise, shadow flicker, the risk to wildlife.

**Unreasonable noise impact** – means a level of noise impact that exceeds the lowest assigned level permitted for a “Noise sensitive premises: highly sensitive area” in Table 1 of the Environmental Protection (Noise) Regulations 1997.

**Visually sensitive land use** – means a land use where people live or regularly spend extended periods of time, including residential dwellings, short-stay accommodation, schools, hospitals, recreation areas and generally excludes commercial or industrial premises.

**Water resources** – means watercourses, **waterways** and their estuaries, inlets and floodplains, **wetlands**, groundwater, surface water, stormwater and drainage. A water resource includes all aspects of the water resource, including water, organisms and other components and ecosystems that contribute to the physical condition and ecological health of the water resource.

**Waterway** – means any river, creek, stream or brook, including its foreshore area or reserve, floodplain, estuary and inlet. This includes systems that flow permanently, for part of the year or occasionally; and parts of the waterway that have been artificially modified.

**Wetland** – means an area of seasonally, intermittently or permanently waterlogged or inundated land, whether natural or otherwise, and includes a lake, swamp, marsh, spring.

**Wind farm** – means a renewable energy facility that uses wind energy to generate electricity and includes wind turbines and any **associated infrastructure**.

**Wind turbine** – means a structure that incorporates a machine designed to convert wind energy into electricity and comprises a foundation, tower, nacelle and rotor. It does not include a wind mill, which uses wind energy to generate mechanical energy.

**Wind turbine envelope** – means a defined area of land measured from the centre of an indicative wind turbine location within which a wind turbine and its foundation may be sited.

## Appendix 2 – Material to Accompany a Development Application

Clause 1.5.1 of the Code requires the following information to accompany an application for development approval for **energy infrastructure**.

### All Energy Infrastructure

1. Outcomes from any pre-lodgement community and stakeholder engagement undertaken including:
  - a. Details of pre-lodgement engagement activities undertaken.
  - b. Summary of information, plans and images shared.
  - c. Feedback received, including key issues raised.
  - d. Explanation of how feedback was considered or addressed.
2. Confirmation of servicing availability (such as water, power, waste) for any proposed **habitable buildings**.
3. Details of the proposed **transmission system** and transmission line route to connect the **renewable energy facility** and/or **battery energy storage system** to the state's electricity grid and the status of the connection approval where relevant.

### Wind Farms

#### Site Plan Details

1. A plan showing:
  - a. Location and GPS coordinates for each **wind turbine** (where individual siting is confirmed), or GPS-defined boundaries of **wind turbine envelopes**.
  - b. Setbacks of **wind turbines** and **wind turbine envelopes** from **non-host lot** boundaries and reserves.
2. A plan showing the location, design and depth of **wind turbine foundations**, electricity cabling and other underground infrastructure.
3. A plan showing the location of any **associated infrastructure**.

### Wind Turbine Specifications

1. Total number and characteristics of the **wind turbines**, including:
  - a. **hub height**;
  - b. **blade length** and **rotor diameter**;
  - c. **maximum blade chord**;
  - d. **blade tip height**;
  - e. **ground clearance**;
  - f. **rotor swept path**;
  - g. colours, materials and finishes;
  - h. noise-generation characteristics;
  - i. aviation safety lighting; and
  - j. transformer locations (near to or inside the tower).

### Reports and Plans

1. Noise Impact Assessment
2. Single House Development Potential Impact Assessment (where relevant)
3. Landscape and Visual Impact Assessment
4. Shadow Flicker Assessment (where relevant)
5. Environment Report
6. Bird and Bat Management Plan
7. Water Management Report
8. Bushfire Attack Level (BAL) Contour Map
9. Bushfire Management Plan
10. Coastal Hazard Risk Management and Adaptation Plan (where relevant)
11. Geotechnical Assessment (where relevant)
12. Aviation Impact Assessment
13. Electromagnetic Interference Assessment
14. Transport Impact Assessment
15. Construction and Environmental Management Plan
16. Preliminary Decommissioning and Rehabilitation Management Plan

*Note: Information required in the above reports and plans is detailed in Part Two – Wind Farms*





Infrastructure Planning and Policy  
Department of Planning, Lands and Heritage  
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[renewableenergyplanning@dplh.wa.gov.au](mailto:renewableenergyplanning@dplh.wa.gov.au)

Dear Sir/ Madam

**Public Consultation - Renewable Energy Planning Code (December 2025 Draft) and Proposed Amendments to the *Planning and Development (Significant Development) Regulations 2024***

The Shire of Boyup Brook appreciates the opportunity to provide comment on the draft Renewable Energy Planning Code and the proposed amendments to the *Planning and Development (Significant Development) Regulations 2024*. Council acknowledges the importance of renewable energy development in supporting Western Australia's transition to a sustainable energy future and recognises the need for consistency and clarity in assessment standards across the State. However, given the rural and agricultural nature of the Shire of Boyup Brook, Council raises several matters of concern.

Council notes that renewable energy facilities valued at \$20 million or more will be classified as mandatory significant development requiring determination by the Western Australian Planning Commission under Part 11B of the *Planning and Development Act 2005*. In practical terms, it is highly likely that most commercial scale renewable energy proposals within the Shire would exceed this threshold. While the supporting documentation indicates that local government and community consultation will continue as part of the process, ultimate decision-making authority will rest with the WAPC. Council therefore seeks clarification regarding the weight to be afforded to formal local government recommendations, the scope and minimum standards for community consultation, responsibility for determining consultation requirements and the availability of cost recovery for local government involvement, including advertising and administrative costs. Council requests that developments with long-term land use and economic implications for rural communities must meaningfully reflect local planning objectives and agricultural priorities.

Council further notes that the Code prevails over inconsistent local planning policies and that supplementary policies must align with the Code and receive WAPC approval. While statewide consistency is supported, rural local governments must retain the ability to address locality-specific issues, particularly those relating to agricultural productivity and landscape character.

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## Shire of Boyup Brook

*country  
choice*

The Shire of Boyup Brook is a predominantly agricultural district where cropping and grazing underpin the local economy. Council is concerned that the Code does not explicitly recognise high value agricultural land, farming efficiency or cumulative land fragmentation as primary planning considerations. Without explicit recognition of agricultural land protection, there is a real risk of incremental erosion of the productive land base that sustains the local economy.

Although the Code includes detailed provisions addressing flora, fauna, water resources and natural hazards, it does not require comprehensive assessment of cumulative economic impacts at a local government scale. Renewable energy facilities, transmission corridors and associated infrastructure have the potential to permanently alter land use patterns, disrupt farm operations and reduce agricultural efficiency. Council strongly requests that independent economic impact assessments prepared at a local government scale be mandatory for large scale renewable energy proposals and be publicly available to ensure long-term economic consequences for rural communities are properly understood and weighed in the decision-making process.

In relation to wind turbine siting, Council acknowledges the requirement for a minimum setback of 1.1 times blade tip height from non-host lots, reserves and habitable buildings. While this provision addresses structural safety risk, it does not address broader agricultural, operational or cumulative visual impacts. Council requests that agricultural operational impacts should be recognised as a planning constraint, that cumulative impacts between multiple developments require clearer assessment parameters and that flexibility must not result in unintended encroachment on productive land or farm infrastructure.

Council supports the requirement for Noise Impact Assessments and Shadow Flicker Assessments; however, clarification is requested regarding independent peer review mechanisms, assessment of cumulative noise impacts and monitoring and enforcement of operational conditions, including curtailment requirements. In rural contexts, shadow flicker concerns are limited to developments proximate to dwellings, and Council seeks assurance that modelling methodologies and compliance frameworks will be robust and transparent.

With respect to landscape and visual impact, Council acknowledges the requirement for a Landscape and Visual Impact Assessment and the objective of minimizing unnecessary visual disruption. However, the definition of significant landscape primarily refers to areas of State, national or international recognition. Council requests that locally significant rural landscapes and scenic corridors also be recognised, as rural landscapes character contributes to community identity and tourism value. Given the

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scale of modern wind turbines, opportunities for meaningful mitigation in open agricultural landscapes are inherently limited and should be acknowledged in assessment weighting.

Council supports strong protection of flora, fauna and water resources as outlined in the Code. Notwithstanding this support, Council requests further consideration of land degradation associated with turbine pads, access tracks and substations, groundwater and catchment impact in agricultural districts and clear rehabilitation standards to ensure land remains viable for agricultural use following decommissioning.

The Shire of Boyup Brook supports renewable energy development in principle; however, renewable energy expansion must occur in a manner that protects productive agricultural land, maintains rural landscape character, ensures robust and meaningful community consultation, recognises cumulative economic impacts at a local government scale and preserves an appropriate role for local government in shaping long-term land use outcomes.

Council respectfully requests that the matters raised in this submission be carefully considered prior to finalisation of the Renewable Energy Planning Code and associated regulatory amendments.

Kind Regards

Cr Helen O'Connell  
**Shire President**

25 March 2026

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**Local Emergency Management Committee Meeting 05 November 2025**  
**MINUTES**

Location	55 Abel St, Boyup Brook – Shire Chambers
Time	10:00am

**1. Declaration of opening**

**1.1 Open Meeting**

Attendees welcomed, and meeting declared open 10:04am.

**1.2 Acknowledgement of Traditional Custodians**

We acknowledge and pay our respects to the Traditional Custodians of the land on which we meet and work.

**2. Record of attendance.**

**2.1 Attendance**

**Councillors**

Shire President – LEMC Chair  
 Shire Deputy President

Cr Helen O'Connell  
 Cr Darren King

**Council Officers**

Chief Executive Officer  
 Executive Manager Corporate Services/LRC  
 Emergency Services Officer  
 Environmental Health Officer  
 Project Officer - Roads  
 Chief Bush Fire Control Officer

Leonard Long  
 Carolyn Mallett  
 Donna Forsyth  
 Angela Hales  
 Craig McMeikan  
 Ben Thompson

**Agencies – Voting**

WA POL  
 St John Ambulance  
 DFES – District Officer (Proxy)  
 DFES – DEMC  
 Bridgetown SES  
 Boyup Brook VFRS

Const. Daniel Drummond  
 Angela Hales – BB Rep  
 Richard Bothe – DO Nelson  
 Erin Hutchins – DEMA-LSW  
 Wayne Douglass – SES/SW  
 Ross Parker - Captain

**Observers / Public Members – Non Voting**

Main Roads WA  
 Boyup Brook CRC

Bruce Hancock – SW Rep  
 Sharon Lampard

## 2.2 Apologies

Executive Manager Operational Services

Jason Forsyth

## 3. Disclosure of interest

Nil

## 4. Presentations

### 4.1 John Coles (Senior Scientific Officer) – Dept. Health

*“Establishment and Operation of Emergency Evacuation Centre’s – Guideline for Public Health Considerations.”*

Report was unable to be presented due to ICT issues within the Chambers. John was contacted and the presentation will be rescheduled for the next LEMC meeting in February.

## 5. Confirmation of previous LEMC meeting minutes

**Moved: B Hancock Seconded: W. Douglass**

**Committee Decision LEM 25/11/016**

- 1. That the minutes of the Local Emergency Management Committee Meeting held on 06 August 2025 be confirmed as being a true and accurate record.**

**CARRIED UNANIMOUSLY**

## 6. Review of action list and business arising

### 6.1 Action List Review

Item	Owner	Status	Comments
9.2 Review Mutual Aid Agreements with neighbouring shires and develop an understanding of what “mutual aid” will consist of and require from each shire.	ESO	Ongoing	06 November – DFES holding a Logistics Capability session in Manjimup
9.3 Develop a desk top exercise – Boyup Brook Townsite Evacuation due to Bushfire threat	ESO	Completed	Section 9.3



9.4 Update Folder: A5: Terms of Reference A7: Emergency Relief and Support Plan Check voting members boxes – 4.5.1 LEMA	ESO	Completed	LEMA zip file  LEMA (V6)
9.7 Include list of available Grant Opportunities on Agenda	ESO	Completed	Section 9.7
Shire Live Streaming Capability Testing	ESO	Completed	See: 6.2 LEMC Business Arising from Action list:

## 6.2 LEMC Business Arising from Action list

### Shire Live Streaming Capability Testing

#### Outcomes

- There is a reliance on single access to Shire Social Media accounts and access to shire ICT.
- A clear procedure for ICT operation during an Emergency will need to be developed, including a plan B for access and authorisation to use shire social media accounts for live streaming.
- Exercising and using the Livestreaming platform for other shire and community business will increase audience acceptance and understanding this as a way of receiving information from the shire.
- Opportunity for the Plan B and C to include alternative locations for use during live streaming – Re: SJA and VFRS sub-centres. This will need to be passed by the respective committees.

## 7. Correspondence

### 7.1 Incoming Correspondence to date

Please refer to Attachment 7.1A LEMC 2nd Quarter Correspondence 2025.

### 7.2 Outgoing Correspondence

Please refer to Attachment 7.1A LEMC 2nd Quarter Correspondence 2025.

## 8. Local Emergency Management Committee Membership and Contact List updates

Nil

## 9. Local Emergency Management (standing items)

### 9.1 Post Incident Reports

Nil

### 9.2 Post Exercise Report

*(See A 9.2 Post Exercise Report – State Bushfire Exercise 2025)*

The State Bushfire Exercise 2025 provided participants with a scenario involving a complex, multi-tenure bushfire requiring coordination between Local Government, DBCA, and DFES. The exercise successfully tested critical elements of operational preparedness, including agency roles under Section 39A of the *Bush Fires Act 1954 (WA)*, resource management (especially water access and local knowledge integration), and the mechanisms for command, control, and coordination. Tours of the DBCA and DFES Incident Control Centres reinforced the practical application of the Australasian Inter-service Incident Management System (AIIMS) structure and the importance of a well-equipped and staffed Incident Management Team (IMT) for complex, long-duration incidents.

### 9.3 LEMC Exercise

#### **Scenario:**

It is a Saturday afternoon in January. Emergency WA has just upgraded a bushfire warning to include the evacuation of the entire Boyup Brook townsite. The Incident Control Team (ICT) has tasked the Local Emergency Coordinator (LEC) and the Local Government (Shire) to immediately activate the local arrangements to support the evacuation and welfare of the community.

#### **Question:**

The primary operational responsibility (Control) rests with DFES. In this support and coordination role, what are the first five non-operational, high priority actions the LEMC's key member agencies (Police, Shire, St John and Communities) need to coordinate in the next 60 minutes?

#### **Agency Responses:**

WAPOL – After activation by ICT, initial call would be call for increased resources and assistance to the Bunbury District Office as only 3 officers based in Boyup Brook. Main operation would be to direct traffic in and out of Boyup Brook, the set up of in/out zones to ensure evacuation traffic

is headed in desired directions and EM Services can access. DFES Vehicle ID registration stickers were noted as high importance to easily identify responders.

LGA – Liaise with Dept. Communities to get information regarding location of evacuation centre. Send staff to assist with initial set-up activation of evacuation centre. Set-up communication channels to ensure adequate information regarding the evacuation reaches the community. Discussion around how to identify at-risk community members who may need assistance to evacuate. BFB would be assisting DFES as the IC. CBFCO would most likely be the Shire liaison within the IMT to assist with local knowledge of resources, terrain and other valuable information.

DFES – Where would the location of the ICT and be? And the embedding of a shire liaison into the IMT as soon as practicable is important during the response phase. The discussion question also addresses the need for the shire to think about how this would impact the whole town, including local responders and shire staff – the importance of having incident support groups (ISGs) planned, and a good Business Continuity Plan in place to refer to during an emergency.

SJA – Liaise with ICT to find out if a first aid post would be required if more responders were headed to the incident, whether there is any requirement to assist with patient transfers from the hospital. Assistance from surrounding branches would seek as required.

Additional recommendations included the importance of Preparedness and encouraging community to have emergency evacuation plans which should be activated long before the town is under serious threat. Preparedness for response to an emergency would reduce workload for responding services.

#### **9.4 Review Local Emergency Management Arrangements**

*Update contents in A5: Terms of Reference and Emergency Management Policy. Completed*

*Update contents in A7: Emergency Relief and Support Plan. Completed*  
Currently reviewing A3. Shire of Boyup Brook LEMA – Asset Register and, A4. Contacts and Resources Directory.

#### **9.5 Risk Management Update**

Nil



## 9.6 Review LEMC Business Plan

No Business Plan updates. Awaiting updated template to revise business plan.

## 9.7 Review Funding Opportunities

LEMC has asked that ESO develop an application for a comprehensive Shire Risk Assessment Review for submission to the next AWARE Program Funding opportunity in 2026.

Grant Program	Target Applicant	Focus Area	Key Features / Notes
<b>All West Australians Reducing Emergencies (AWARE) Program</b>	WA Local Governments only	Capacity building and preparedness activities at a local level.	A competitive grant for projects like: Reviewing Local Emergency Management Arrangements (LEMA), emergency risk assessments, training, exercises, and community engagement forums. Does NOT fund capital or asset purchases.

## 10. Agenda Items

Nil

## 11. Agency/Member Reports

### 11.1 Environmental Health Officer Report

See A.11.1. LEMC Environmental Health Report Nov 2025. Summary below.

- Measles still active in North-west communities - 8 locally acquired cases notified.
- Updated to 53 Cases – SW cases in Bunbury, Margaret River and cases rising.
- Also increase in COVID reported cases and Influenza A.

### 11.2 St John's Ambulance Report

See A.11.2. SJA Report Aug 2025. Summary below.



- Feasibility study to commence for building and carpark works, including additional undercover parking and shade.
- 4 WD vehicle purchased cancelled new MK7 almost ready for delivery.
- Events in town resulted in 5 serious event related injuries requiring transport or treatment.
- Use of a borrowed Starlink Mobile set-up resulted in improved communications over the weekend which is usually poor due to drain on communication towers with the increase of mobile phone users in the area.

### **11.3 Bridgetown SES Report**

*See A.11.3. SES Bridgetown LEMC Report - Nov 2025.*

- No Call outs since last meeting in August.
- Water Bomber re-loading training held Nov 1 at the Boyup Brook Airstrip. 8 members attended.
- Noted some improvements to help with safety and fatigue whilst attending a Water Bomber Callout such as the need for toilets – especially for female responders, clear track around dam to omit the need to reverse a vehicle and trailer, a rope to assist removing the suction valve from the dam.

### **11.4 Main Roads WA Report**

*See A.11.4. Main Roads Local Emergency Management Committee Report. Summary below.*

- Recently reviewed and restructured resources to be more responsive to the increasing number of Emergencies and Incidents.
- 24-hour Emergency Contact Centre – 138 138. Incidents are reported to the Call Duty Manager who will dispatch any required resources.
- Resources include Incident Managers, On Scene Liaison Officers, Rapid Response Crews and Traffic Management Crews.
- 3 new red Response vehicles and 4 x Rapid Response Vehicles.
- If 138 138 is busy, call WAPOL who have been provided with a direct number to access Rapid response teams.

### **11.5 Shire Emergency Management Report**

*See A.11.5. ESO LEMC Report Nov 2025. Summary below.*

- BFB operational equipment servicing on-schedule to be ready for fire season.
- Firebreak and Fire Hazard Inspections will begin towards the end of November and will include recommendations to households regarding fire hazards within residential areas.

- Wilga Townsite Mitigation and Community Resilience Case Study will be included in the Office of Bushfire Risk Management Annual report.
- Waiting to hear back regarding the NAB Grant Application for a mobile generator system.
- Applications were submitted for 3 STAND Community Wi-Fi satellite services. Mayanup Hall, Dinninup Showgrounds and the Football Club (New Evacuation Centre site).

## 11.6 DEMA Report

*A 11.6 DFES Report second quarter 2025-2026. Summary below.*

- State Hazard Plan – Fire (the Plan) has undergone a comprehensive review. The Plan was approved by SEMC on 7 August 2025 and published on 21 August 2025. Stress that it is important for agencies review and are fully aware of the changes and requirements.
- State Hazard Plan – HAZMAT Annex B Space Re-entry Debris (SPRED) is in the consultation phase.
- The State Emergency Management Committee (SEMC) Strategic Plan 2026-2029 outlines how the SEMC will collaborate with Western Australia's emergency management sector to develop a comprehensive system that fosters resilience and preparedness in our State. (see: *A 11.6.1 State Emergency Management Committee (SEMC) Strategic Plan 2026-2029.*). This feeds into the Local Level Business Plan. They are currently looking at templates for reporting on what we're doing and how we are meeting objectives.
- Interagency training initiatives between Department of Fire and Emergency Services (DFES) volunteers and St John Ambulance are currently being arranged or delivered to improve collaborative response effectiveness.
- Lithium battery fire hazards and disposal and waste management concerns.
- Community Preparedness - DFES Public Information Branch have been working on an upgrade to Emergency WA which will include a new multi-hazard planning tool, which will replace my bushfire plan.
- The Emergency Management Knowledge Hub has just been shared to gather feedback to ensure it is fit-for-purpose and suits needs of the LG.

## 11.7 Chief Bush Fire Control Officer Report –

*Volunteer Bushfire Brigades – Ben Thompson – See: A 11.6. CBFCO LEMC Report Nov 2025.*

- Water availability should not be an issue this season.
- Attended the State Fire Exercise and found it very interesting and eye-opening. Would recommend other agencies take a visit to see how an emergency is run from the ICC.
- Communication in remote areas is always an on-going issue.



- Election promise funding has resulted in \$24K to spend on upgrading Comms and ICT for the Bushfire brigades.
- Weekly Radio Calls will begin again as of 7am, Monday 10 Nov and will continue until the end of Fire Season

### **11.8 WAPOL Report.**

- Increased police presence over the weekend when Events took place.
- Event implemented a lock-in policy which resulted in a decrease in traffic infringements and DUI over the weekend.

### **11.9 DFES – District Officer Report**

- DFES has been holding on-going training across the district including DFES/SJA inter-agency exercises.
- There has been an exponential increase of Lithium Battery Fires reported. The community needs to be aware of the high risks caused by the misuse, or damaging of lithium batteries, and the extreme risks if batteries are not disposed of correctly.
- DFES will be seeking clarification of whether the Shire has adequate procedures regarding the disposal of Lithium batteries and do we have existing agreements with service providers regarding the collection and removal of HAZMAT waste.
- New assets for SW-DFES – New truck – Located Manjimup and 10-seater bus – located in Bridgetown.
- Community will need to be aware that the Bushfire Ready Plan they currently have will need to be downloaded now if they wish to transfer it to the new Emergency Plan option through the EM WA App, otherwise they will need to start from scratch when the Bushfire Ready App closes.

## **12. General Business**

### **12.1 Agency Reports**

Please ensure that you clearly address Emerging Risks in your report. This allows the LEMC to actively engage in discussing options to mitigate these risks. Please read other Agency reports prior to the meeting so that you have time to actively research, investigate possible solutions or develop further questions for the agencies. Emerging risks can include, low staffing, cut in budgets, climate change/weather forecasts, population increase etc.

## **13. Next Meeting**

Next meeting to be held on **04 February 2026, at 10:00am** at the Council Chambers.

**LEMC Calendar**

Date	Activity	Venue
04/02/26	Q3 – SoBB LEMC Meeting	Boyup Brook – Chambers Guest Speaker – John Coles – Dept. Health.
06/05/26	Q4 – SoBB LEMC Meeting	Boyup Brook - Chambers

**Action List from Meeting:**

Item	Owner	Status	Comments
9.4 Review Local Emergency Management Arrangements	ESO		Update contents in: A3. Shire of Boyup Brook LEMA – Asset Register A4. Contacts and Resources Directory.
9.7 Review Funding Opportunities	ESO		ESO develop an application for a comprehensive Shire Risk Assessment Review Plan for submission to the next AWARE Program Funding opportunity in 2026.
11.4 Main Roads WA Report	ESO		Add to Roads Emergency Notification procedure- <i>If 138 138 is busy, call WAPOL who have been provided with a direct number to access MRD Rapid response teams.</i>
11.6 DEMA Report	ESO		Share link to the Emergency Management Knowledge Hub with LGA for consultation on fit-for-purpose, suitability to LGA
11.9DFES – District Officer Report	EMO		Clarification whether the Shire has adequate procedures regarding the disposal of Lithium batteries and do we have existing agreements with service providers regarding the collection and removal of HAZMAT waste.
11.9DFES – District Officer Report	ESO		Community Awareness re: the closing down of the Bush Fire Ready Plan and transition into the EM WA App for personal emergency plans.

**14. Meeting Closure**

There being no further business the meeting closed at 11:33am.

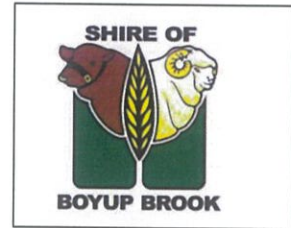


Presiding Member

4/02/2026  
Date

Date: 1 December 2025

To: Shire President  
Deputy Shire President  
Councillors  
Community



**Minutes – Rylington Park Committee Meeting**

Rylington Park Committee Meeting 20 November 2025 minutes.

A handwritten signature in black ink, appearing to read "Long", is written in a cursive style.

Leonard Long  
Chief Executive Officer



# Shire of Boyup Brook Corporate Values



## Proactive

Embrace creativity, adaptability and continuous improvement seeking new ideas and solutions to address challenges and seize opportunities to ensure sustainability.



## Leadership & Teamwork

Lead through collaboration, promote diversity, have pride in our work and partner with the community to achieve shared visions and aspirations.



## Accountability & Integrity

Demonstrate respect, transparency, honesty and inclusivity in all interactions with the community.



## Commitment

Build and share knowledge, act professionally and develop relationships that make a positive contribution to our community.



## Engaging Community

Show respect, understanding and compassion for others and work collaboratively with community for better outcomes.





## Charter of Rylington Park Institute for Agricultural Training and Research



This Charter confirms that the Rylington Park farming property, home of Rylington Park Institute for Agricultural Training and Research, will be held in trust by the Boyup Brook Shire to benefit the Boyup Brook community and for the use of agricultural training and research.

Rylington Park was gifted to the Shire of Boyup Brook by Mr Eric Farleigh in 1985 to be used for agricultural training and research as this will benefit the town and district as a whole. A quote from Mr Farleigh's last will and testament dated 8th June 1988 states:

*"Without creating any specific trust it is my wish that my farming property be retained by the Shire of Boyup Brook for the benefit of persons within the Shire and for research purposes and that my farming records and other records are kept with my farming property."*

*Eric Farleigh 8th June 1988*

The transfer of the farm was officially announced on 2nd November 1985 in order to coincide with a visit to Boyup Brook by the Governor of Western Australia.

After gifting the farm to the Shire, Mr Farleigh continued to live on Rylington Park until his death on 11th November 1988.

### OBJECTIVES

The objectives for Rylington Park Institute for Agricultural Training and Research are to:

- Demonstrate good governance and leadership by behaving with integrity and being open and accountable.
- Be recognised as a leader in technology use, training, and sustainable practices.
- Develop, trial and demonstrate the latest agricultural practices and technologies.
- Develop and demonstrate sustainable farming practices to sustainably manage the farm for future generations.
- Deliver industry relevant training.
- Deliver enhanced skills development for the farming community.

### ACTIVITIES

To achieve these objectives, the Rylington Park Institute for Agricultural Training and Research will undertake specific activities in the following areas:

- Develop and maintain active partnerships with educational, training and research institutions to conduct training and research in all aspects of agriculture and facilitate these learnings to be shared with the Boyup Brook community.
- Collaborate with local farmers, businesses and organisations to participate in trials and demonstrations.
- Host industry workshops and training days.
- Host rehabilitation and regeneration trials for disused gravel pits and other degraded land.
- Encourage the use of the Rylington Park facilities for broad community participation and involvement.
- Invest in maintenance and ongoing improvements to the farm and facilities to ensure continued use and relevance for future generations.
- Engage the community in annual field days.
- Provide support to the youth of Boyup Brook with agricultural scholarships.
- Contribute to community based projects and activities.
- Provide regular updates on Rylington Park activities to the Boyup Brook community.

Adopted by the Boyup Brook Shire Council on the 25th November 2021

  
Richard Walker  
Shire President

  
Dale Putland  
Chief Executive Officer





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## Agenda

### 1. Declaration of opening

The Presiding Member declared the meeting open at 7:31am.

#### Acknowledgement of Traditional Custodians

We acknowledge and pay our respects to the Traditional Custodians of the land on which we meet and work.

Committee Meetings are public meetings.

Committee Members and staff risk being held personally liable if their comments are defamatory or breach any duty of confidentiality.

Statements made during Committee Meetings are solely those of the person making them. Nothing expressed at a Committee Meeting can be attributed to the Shire, unless it is adopted by a resolution of Council.

The Confirmed Minutes of a Committee Meeting are the official record of that Committee Meeting. Verbatim Minutes are not required.

Please make sure your mobiles are turned off or on silent for the duration of the Meeting.

This meeting will be audio-recorded and may be made publicly available on the Shire website.

### 2. Record of attendance

#### 2.1 Attendance

##### **Councillors**

Shire President  
Deputy Shire President  
Councillors

Cr Helen O'Connell  
Cr Darren King  
Cr David Inglis  
Cr Philip Moore (via MS Teams)  
Cr Michael Wright

Community Members

Mr Richard Walker  
Mr Andy McElroy

Edith Cowan University

Prof Kerry Brown

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**Council Officers**

Chief Executive Officer  
Farm Working Manager

Leonard Long  
Peter Grainger

**Observers / Public Members**

Dan Glover (Left Chambers at 7:54am)

**2.2 Apologies**

Nil

**2.3 Request for leave of absence**

Nil

**3. Deputations, petitions and presentations****3.1 Deputations**

Nil

**3.2 Petitions**

Nil

**3.3 Presentations**

Dan Glover from CSBP provided general information on cropping and the year going forward.

**4. Public question time****4.1 Response to previous public questions taken on notice**

Nil

**4.2 Public question time**

Nil

**5. Appointment of Community Members to the Committee**

<b>5.1 Appointment of Community Members onto the Rylington Park Committee and Appointment of Sub-Committee</b>	
<b>File Ref:</b>	Committees/Rylington Park
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Leonard Long, Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Absolute Majority
<b>Attachment Number:</b>	5.1A – Mr Richard Walker Submission 5.1B – Mr Andy McElroy Submission



**Moved: Cr. King****Seconded: Cr. Wright****Committee Decision RP 25/11/031****That the Committee:**

- 1. Appoints Mr. Richard Walker and Mr. Andy McElroy as the two community members to sit on the Rylington Park Committee.**
- 2. Appoints Cr. Wright, Cr. Inglis, and Mr. McElroy, as the Sub-Committee.**

**CARRIED BY ABSOLUTE MAJORITY 5/0**  
**For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright**  
**Against: Nil**

**Summary**

The Rylington Park Farm committee has been operating for several years. The Committee is requested to consider the appointment of the two community members onto the Rylington Park Farm Committee.

In addition, the Committee is requested to appoint a Sub-Committee whose scope would be to ensure swift decision making can be made when required on operational issues associated with the sale and purchase of the various crops and biological assets located on the Rylington Park Farm. The scope, and members ships is detailed in the draft Rylington Park Farm 'Terms of Reference'.

**Background**

Recent amendments to section 5.12 of the *Local Government Act 1995* remove the ability for committee members to elect their own Chairperson. Instead, a Chairperson and Deputy Chairperson must be appointed by resolution of the Council for all committees established under section 5.8 of the Act.

This legislative change directly affects the Rylington Park Committee of Council:

**Report Detail**


The call for expressions of interest for the community to join the Rylington Park Farm Committee was advertised in the local Gazette as well as placed on the Shire website and social media platforms on 3 October 2025. Submissions were to be submitted by Friday, 14 November 2025 and had to provide details on the following:

- Name
- Email
- Phone number.
- Why you would like to be considered for this position.

Two submissions were received:

- Richard Walker (**Attachment 5.1A**)
- Andy McElroy (**Attachment 5.1B**)

### Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	<b>Key Imperatives</b>	<b>Governance and Organisation</b>
	<b>Objective</b>	Demonstrate effective leadership, advocacy and governance.
	<b>Outcome</b>	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

#### Other Strategic Links

Nil

#### Statutory Environment

- *Local Government Act 1995* – Section 5.8: Establishment of Committees.
- *Local Government Act 1995* – Section 5.12: Appointment of Presiding Members.

#### Sustainability and Risk Consideration

##### Economic – (Impact on the Economy of the Shire and Region)

By incorporating diverse perspectives and local knowledge into strategic planning, the committee can make more informed decisions that support the sustainable growth of the farm while fostering economic development in the surrounding area.

##### Social – (Quality of life to community and / or affected landowners)

Nil

#### Policy Implications

Nil



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### Risk Management Implications

Shire of Boyup Brook’s commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk Level	Comment
Moderate	The Rylington Park Farm is a large liability to Council. Input from community members on the committee is invaluable to the farms continued operations.

### Consultation

Nil

### Resource Implications

#### Financial

Nil

#### Workforce

Nil

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End

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## 6. Appointment of Deputy Chairperson

<b>6.1 Appointment of the Deputy Chairperson of the Rylington Park Committee</b>	
<b>File Ref:</b>	Committees/Rylington Park
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Leonard Long, Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Absolute Majority
<b>Attachment Number:</b>	Nil

<b>Moved: Cr. Inglis</b>	<b>Seconded: Cr. Wright</b>
<b>Committee Decision RP 25/11/032</b>	
<b>That the Committee recommends Council:</b>	
<b>1. Appoint Cr. King as the Deputy Chairperson of the Rylington Park Committee.</b>	
<b>CARRIED BY ABSOLUTE MAJORITY 7/0</b>	
<b>For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy</b>	
<b>Against: Nil</b>	

### Summary

The Committee is requested to recommend a Deputy Chairperson for the Rylington Park Committee to Council for approval.

### Background

Recent amendments to section 5.12 of the *Local Government Act 1995* remove the ability for committee members to elect their own Chairperson. Instead, a Chairperson and Deputy Chairperson must be appointed by resolution of the Council for all committees established under section 5.8 of the Act.

At its Ordinary Council Meeting of 29 May 2025, Council resolved as follows:

*“Moved: Cr. King*

*Seconded: Cr. Kaltenrieder*

*Council Decision CM 25/05/096*

*That Council:*

1. Due to the recent resignation of Cr Sarah Alexander from Council, that Cr O'Connell be appointed to the Boyup Brook Medical Services Committee.
2. In terms of section 5.12 of the Local Government Act 1995 the following Chairperson and Deputy Chairperson is appointed to the relevant committees established in terms of section 5.8 Local Government Act 1995.
  - a) **Audit, Risk and Improvement Committee:**
    - Chairperson – Shire President.
    - Deputy Chairperson – Deputy Shire President.
  - b) **Rylington Park Committee:**
    - **Chairperson – Shire President.**
    - **Deputy Chairperson – Councillor Caldwell.**
  - c) **Boyup Brook Medical Services Committee:**
    - Chairperson – Shire President.
    - Deputy Chairperson – Councillor O'Connell.


CARRIED BY ABSOLUTE MAJORITY 6/0

For: Cr Walker, Cr O'Connell, Cr Kaltenrieder, Cr Inglis, Cr King,  
Cr Caldwell  
Against: Nil"

### Report Detail

To ensure statutory compliance, Council must appoint both a Chairperson and Deputy Chairperson to its committees.

### Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	<b>Key Imperatives</b>	<b>Governance and Organisation</b>
	<b>Objective</b>	Demonstrate effective leadership, advocacy and governance.
	<b>Outcome</b>	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

### Other Strategic Links

Nil

### Statutory Environment

- *Local Government Act 1995* – Section 5.8: Establishment of Committees.
- *Local Government Act 1995* – Section 5.12: Appointment of Presiding Members.
- *Local Government Amendment Act 2024* – Section 87 (not yet proclaimed).

### Sustainability and Risk Consideration

#### Economic – (Impact on the Economy of the Shire and Region)

Nil

#### Social – (Quality of life to community and / or affected landowners)

Nil

#### Policy Implications

Nil

### Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk Level	Comment
moderate	To ensure meeting are run in a professional manner it is important to appoint a deputy Chairperson who can run the meeting should the chairperson not be able to attend.

#### Consultation

Nil

#### Resource Implications

#### Financial

Nil

#### Workforce

Nil

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End

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**7. Declarations of interest**

**7.1 Financial and / or proximity interest**  
Nil

**7.2 Disclosures of impartiality interest that my cause conflict**  
Nil

**8. Previous Committee Meeting Minutes / Out of Session Confirmation**

**8.1 Committee Meeting Minutes – 8 October 2025**

**Moved: Cr. Inglis**

**Seconded: Cr. Wright**

**Committee Decision RP 25/11/033**

**That the minutes of the Rylington Park Committee Meeting held on 8 October 2025 be confirmed as being a true and accurate record.**

**CARRIED 7/0**  
**For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,  
Mr Walker, Mr McElroy**  
**Against: Nil**

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## 9. Reports of Officers

### 9.1 Chief Executive Officer

9.1.1 Rylington Park Committee and Rylington Park Sub-Committee Terms of Reference	
<b>File Ref:</b>	Committees/Rylington Park
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Leonard Long, Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Absolute Majority
<b>Attachment Number:</b>	9.1.1A – Amended Terms of Reference

<b>Moved: Cr. Wright</b>	<b>Seconded: Cr. Inglis</b>
<b>Committee Decision RP 25/11/034</b>	
<b>That the Committee recommends Council:</b>	
<ol style="list-style-type: none"> <li><b>Approves the amended Terms of Reference for the Rylington Park Committee and Sub-Committee as per attachment 9.1.1A</b></li> </ol>	
<b>CARRIED BY ABSOLUTE MAJORITY 7/0</b> <b>For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy</b> <b>Against: Nil</b>	

#### Summary

The Committee is requested to consider the amended Rylington Park Farm ‘Terms of Reference’.

#### Background

It is important for any committee to have ‘Terms of Reference’ to ensure the committee operates smoothly and within the authority approved by Council.

#### Report Detail


Rylington Park Farm is a unique asset for the Shire to own and is difficult/challenging to operate/manage in terms of the requirements of the *Local Government Act 1995* without the creation of a committee as well as a sub-committee. In addition to the committee and sub-committee, policies will be created to ensure compliance with the *Local Government Act 1995*.



It must be noted the ‘Terms of Reference’ provide the committee with full approval authority should the ‘Terms of Reference’ be approved by Council, with the ability to sub-delegate to the sub-committee.

However, the delegated approval from Council to the committee is limited to those aspects contained within the ‘Terms of Reference’ scope under clause 2.

**Shire of Boyup Brook Strategic Community Plan 2021 - 2031**

	<b>Key Imperatives</b>	<b>Governance and Organisation</b>
	<b>Objective</b>	Demonstrate effective leadership, advocacy and governance.
	<b>Outcome</b>	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

**Other Strategic Links**

Nil

**Statutory Environment**

Nil

**Sustainability and Risk Consideration**

**Economic – (Impact on the Economy of the Shire and Region)**

Nil

**Social – (Quality of life to community and / or affected landowners)**

Nil

**Policy Implications**

Nil

**Risk Management Implications**

Shire of Boyup Brook’s commitment to the identification and management of risk that may impact on the achievement of its business objectives.

<b>Risk Level</b>	<b>Comment</b>
<b>High</b>	Operating a committee without an adopted Terms of Reference creates significant governance and compliance risks, including unclear authority and potential for invalid or ultra vires decisions. It reduces accountability and transparency by leaving reporting, scope and procedures

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	undefined. The lack of clarity can lead to role confusion, inefficiency and conflict among members and staff.
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**Consultation**

Nil

**Resource Implications**

**Financial**

Nil

**Workforce**

Nil

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End

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<b>9.1.2 Discussion on the annual Storm in a Teacup event</b>	
<b>File Ref:</b>	Committees/Rylington Park
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Leonard Long, Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Attachment Number:</b>	Nil

**Moved: Cr. King                      Seconded: Cr. Inglis**

**Committee Decision RP 25/11/035**

That the Committee suspend Standing Orders as per clause 15.6 of the Standing Orders Local Law No. 1 to allow free and open discussion on the matter.

**CARRIED 7/0**

**For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,  
Mr Walker, Mr McElroy  
Against: Nil**

**Moved: Cr. Inglis                      Seconded: Cr. King**

**Committee Decision RP 25/11/036**

That the Committee resume Standing Orders as per clause 15.6 of the Standing Orders Local Law No. 1.

**CARRIED 7/0**

**For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,  
Mr Walker, Mr McElroy  
Against: Nil**

**Moved: Cr. Inglis                      Seconded: Cr. Wright**

**Committee Decision RP 25/11/037**

That the Committee:

1. Request the CEO to advertise the Storm in a Teacup event for potential groups to take over the running of the event in 2026.

**CARRIED 7/0**

**For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,  
Mr Walker, Mr McElroy  
Against: Nil**



## Summary

The Committee is required to decide if the annual Storm in a Teacup will be hosted in 2026.


## Background

The 2026 Annual Storm in a Teacup is earmarked to be held on 13 March 2026.

## Report Detail

Due to staff resignations should the event go ahead it would have to depend on the Committee and the Storm in a Teacup Events group to make all the necessary arrangement.

## Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	<b>Key Imperatives</b>	<b>Natural Environment</b>
	<b>Objective</b>	Manage natural resources sustainably.
	<b>Outcome</b>	Work with key stakeholders to manage land, fire disease, pest animals and weeds.

## Other Strategic Links

Nil

## Statutory Environment

Nil

## Sustainability and Risk Consideration

**Economic** – (Impact on the Economy of the Shire and Region)

Nil

**Social** – (Quality of life to community and / or affected landowners)

Nil

## Policy Implications

Nil

## Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

---

<b>Risk Level</b>	<b>Comment</b>
<b>Moderate</b>	The hosting of the event could be perceived as irresponsible from a fiscal perspective considering the farm has not made a profit for a number of years. However, not running it may also result in reputational damage.

**Consultation**

Nil

**Resource Implications****Financial**

\$18,600 has been set aside to host the event.

**Workforce**

Unfortunately, due to the shortage of staff, no staff are available to organise the event.

---

End

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## 9.2 Farm Working Manager

<b>9.2.1 Rylington Park monthly activity report for October 2025</b>	
<b>File Ref:</b>	Committees/Rylington Park
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Peter Grainger, Farm Working Manager
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Attachment Number:</b>	9.2.1A - Financials

**Moved: Cr. King**

**Seconded: Cr. Wright**

**Committee Decision RP 25/11/038**

**That the Committee:**

- 1. Receive the monthly activity report for the Rylington Park Farm for October 2025.**

**CARRIED 7/0**

**For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,  
Mr Walker, Mr McElroy**

**Against: Nil**

### Summary

The monthly report is to provide the Committee with an update on the operations at Rylington Park.

### Background

The Rylington Park Institute for Agricultural Training and Research, known as Rylington Park, is a key agricultural asset located 27km from Boyup Brook, in Mayanup.

This 650-hectare property was donated to the Shire of Boyup Brook in 1985 by Mr. Eric Farleigh for agricultural research and training, aimed at the betterment of the Boyup Brook community. Managed by the Shire, the property runs various agricultural programs, including shearing schools and fertiliser and seed trials.

It also offers scholarships to youth in agriculture and has a strategic relationship with Edith Cowan University for research and education, with the intent to share findings with the local farming community. Rylington Park is committed to supporting the agricultural industry and the regional community through its various initiatives.



## Report Detail

### Weed Control

- Sprayed around sheds.
- Spray topped 33 and laneway with Gramoxone.

### Infrastructure and Equipment Maintenance

- Repairs to sheep yards.
- Ongoing fencing maintenance and cleared fallen tree branches from fences.
- Cleaned all water troughs trough blocks.
- Greased FEL Hay Buggy.
- John Deere front end loader stopped moving forward and backwards in AFGRI getting looked at.
- Serviced feed out trailer.

### Crop Management

- Dave Muir cut oaten hay.

### Livestock Sales

- Green tags sold 301 @ \$176 \$52,936.

### Feed on Hand

- Barley 90 tonnes.
- Lupins 25 tonnes.
- Barley straw 125 Bales.
- Hay 240 bales.

### Grain Sales

Nil

### Feeding program

- Barley straw as needed.
- Hay to weaned lambs.

### Livestock Handling and Management

- Weaned and needled the rest of the lambs with 6:1.
  - Move weaner mobs as required to maximize paddock feed.
  - Shored all the XB lambs MJ shearing.
  - Treated sheep for fly strike.
  - Foot paired the White Suffolk rams were needed treated with antibiotic two rams haven't recovered well. Need to buy two more from Borree stud.
  - Purchased 5 White Suffolk rams from Borree Stud.
  - Purchased 7 Rams from Darren Chapman 4 at the sale 3 from private selection.
-

- Sorted 2 mobs of ewes into age groups ready for mating.

Livestock Inventory 20/5/25

- White Suffolk Rams: 16.
- Merino rams: 36 need to sell 7 older rams.
- Merino Ewes: 2129 including Black tag hoggets' Deaths 12 fly strike.
- Merino Wethers 28.
- Lambs Mixed sex 1842.
- **TOTAL: 4352**

Wool Sales

- 16 bales in store.


Shearing Schools, events

- Dirt and Dust rally for mental health stayed one Saturday night.
- Jordan Gosatti from Bridgetown started working for us last week.

OHS

- Working through the check sheet for the farm.
- No incidents.

**Shire of Boyup Brook Strategic Community Plan 2021 - 2031**

	<b>Key Imperatives</b>	<b>Natural Environment</b>
	<b>Objective</b>	Manage natural resources sustainably.
	<b>Outcome</b>	Work with key stakeholders to manage land, fire disease, pest animals and weeds.

**Other Strategic Links**

Nil

**Statutory Environment**

Nil

**Sustainability and Risk Considerations**

**Economic – (Impact on the Economy of the Shire and Region)**

Rylington Park contributes economically to both the Shire and Region by providing education and skill development in agriculture which can enhance the workforce, leading to more efficient and innovative farming practices.

Conducting agricultural research can lead to better farming techniques and increased productivity, positively impacting the local economy. The farm

also hosting field days, and the event draws visitors locally and regionally which can stimulate local spending.

Offering scholarships encourages local youth to pursue careers in agriculture, potentially leading to a more skilled labour pool. Shearing schools support the sheep industry, vital for the local economy. These activities can lead to job creation, increased productivity, and the overall growth of Boyup Brook's agricultural sector.

**Social** – (Quality of life to community and / or affected landowners)

Rylington Park can impact the quality of life in the Boyup Brook community by enhancing access to agricultural training and education, boosting local economy through job creation and agricultural advancements.

The farm also brings community members together during events and field days, and through its training encourages young people to consider futures in agriculture, aiding in community retention.

**Policy Implications**

Nil

**Risk Management Implications**

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
<b>Moderate</b>	The Shire's risks regarding Rylington Park include costs of operating the farm and funding programs may not always be covered by revenue or grants. Fluctuations in agricultural markets can affect the farm's economic viability. Extreme weather events could impact farm operations and ensuring all farming practices meet regulatory standards.

**Consultation**

Nil

**Resource Implications**

**Financial**

Attachment 9.2.1A – Financials.

**Workforce**

The position of farmhand has been filled.

End



<b>9.2.2 Rylington Park Mobble management app</b>	
<b>File Ref:</b>	Committees/Rylington Park
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Peter Grainger, Farm Working Manager
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Attachment Number:</b>	Nil

**Moved: Cr. King                      Seconded: Cr. Inglis**

**Committee Decision RP 25/11/039**

**That the Committee suspend Standing Orders as per clause 15.6 of the Standing Orders Local Law No. 1 to allow free and open discussion on the matter.**

**CARRIED 7/0**

**For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,  
Mr Walker, Mr McElroy**

**Against: Nil**

**Moved: Cr. Inglis                      Seconded: Cr. Wright**

**Committee Decision RP 25/11/040**

**That the Committee resume Standing Orders as per clause 15.6 of the Standing Orders Local Law No. 1.**

**CARRIED 7/0**

**For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,  
Mr Walker, Mr McElroy**

**Against: Nil**

**Moved: Cr. Inglis                      Seconded: Cr. Wright**

**Committee Decision RP 25/11/041**

**That the Committee:**

- 1. Request the Farm Working Manager to provide a further update on the progress of getting Mobble management app updated at the new committee meeting.**

**CARRIED 7/0**

**For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,  
Mr Walker, Mr McElroy**

**Against: Nil**

### Summary

The Farm Working Manager is to provide the Committee with an update of updating the Mobble farm management app.

### Background

The Committee at its meeting held on 8 October 2025 decided as follows:

*“Moved: Mr A. McElroy                      Seconded: Cr. O’Connell*

*Committee Decision RP 25/10/028*

*That the Committee:*

- 1. Note the discussion.*
- 2. Farm Working Manager to provide committee with update at the next Rylington Park Committee meeting.*


*CARRIED 6/0  
For: Cr Walker, Cr O’Connell, Cr Inglis, Cr Wright, Cr King,  
Mr McElroy  
Against: Nil”*

### Report Detail

Mobble provides a central platform for managing livestock, paddocks, and on-farm operations. It allows users to map their entire property, including paddocks, water points and infrastructure, and track livestock through births, purchases, sales, treatments, and movements.

The app supports grazing management by recording days grazed and rested, stocking rates and paddock performance. It also captures important compliance and inventory information such as animal treatments, chemical use and feed levels. Mobble includes task management and team communication tools to keep staff aligned, and its offline capability ensures it can be used reliably in areas with limited connectivity.

### Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	<b>Key Imperatives</b>	<b>Natural Environment</b>
	<b>Objective</b>	Manage natural resources sustainably.
	<b>Outcome</b>	Work with key stakeholders to manage land, fire disease, pest animals and weeds.



**Other Strategic Links**

Nil

**Statutory Environment**

Nil

**Sustainability and Risk Considerations****Economic – (Impact on the Economy of the Shire and Region)**

Using a farm management app can improve farm profitability by helping producers make better decisions about stocking, grazing and input use, reducing waste and boosting productivity. It saves time and labour by centralising records and tasks, strengthens compliance by keeping treatment and chemical records accurate, and lowers the risk of costly errors or penalties. Overall, it provides real-time information that supports smarter financial planning and more efficient day-to-day operations.

**Social – (Quality of life to community and / or affected landowners)**

Nil

**Policy Implications**

Nil

**Risk Management Implications**

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
High	<p>Without a farm management app, the farm faces a higher risk of inefficiencies and errors due to relying on manual or inconsistent record-keeping. Important information such as livestock treatments, paddock history, stocking rates and chemical use may be incomplete or misplaced, increasing the chance of compliance breaches or audit issues.</p> <p>Decision-making may be less accurate without timely data, resulting in over- or under-grazing, reduced pasture performance and higher input costs. Overall, the absence of a structured system increases operational, financial and compliance risk for the business.</p>

**Consultation**

Nil



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## Resource Implications

### Financial

Nil

### Workforce

Nil

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End

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<b>9.2.3 Proposed sale and purchase of farm machinery</b>	
<b>File Ref:</b>	Committees/Rylington Park
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Peter Grainger, Farm Working Manager
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Attachment Number:</b>	Nil

<b>Moved: Cr. Inglis</b>	<b>Seconded: Cr. King</b>
<b>Committee Decision RP 25/11/042</b>	
That the Committee suspend Standing Orders as per clause 15.6 of the Standing Orders Local Law No. 1 to allow free and open discussion on the matter.	
<b>CARRIED 7/0</b>	
<b>For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy</b>	
<b>Against: Nil</b>	

<b>Moved: Cr. Wright</b>	<b>Seconded: Cr. Inglis</b>
<b>Committee Decision RP 25/11/043</b>	
That the Committee resume Standing Orders as per clause 15.6 of the Standing Orders Local Law No. 1.	
<b>CARRIED 7/0</b>	
<b>For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy</b>	
<b>Against: Nil</b>	

<b>Moved: Cr. Inglis</b>	<b>Seconded: Mr. McElroy</b>
<b>Committee Decision RP 25/11/044</b>	
That the Committee recommends Council:	
<ol style="list-style-type: none"> <li>1. Have the sheep handler valued.</li> <li>2. Sell the existing seeder and sheep handler.</li> <li>3. Purchase a seeder.</li> </ol>	
<b>CARRIED 7/0</b>	
<b>For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy</b>	
<b>Against: Nil</b>	

## Summary

The Farm Working Manager is to provide the Committee with an update on machinery dealership/supplier invited to demonstrate their harvesting and seeding machinery on Rylington Park and to discuss the potential sale and purchase of farm machinery.

## Background

The seeding is currently contracted out at a cost of \$10,000 annually.

## Report Detail

The Committee at its meeting held on 8 October 2025 decided as follows:

*“Moved: Cr. Inglis                      Seconded: Cr. King*

*Committee Decision RP 25/10/027*

*That the Committee:*

- 1. Note the proposal and provide officers with the following further direction:*
  - a) The Rylington Park Working Farm Manager not to proceed with the business analysis as per the quote attached 7.1.3A. at this stage and undertake further investigations into the program.*
  - b) Rylington Park Working Farm Manager to proceed with the November shearing school and advise AWI the January school cannot be hosted by Rylington Park.*
  - c) Rylington Park Working Farm Manager to negotiate a new contract with AWI by 31 December going forward.*
  - d) Rylington Park Working Farm Manager to obtain quotes from agronomist for a cropping plan.*
  - e) Rylington Park Working Farm Manager to contact machinery dealership/supplier to invite them to demonstrate their harvesting and seeding machinery on Rylington Park.*
  - f) Chief Executive Officer to investigate what operating models there are for the running of Rylington Park.*

CARRIED 6/0

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*For: Cr Walker, Cr O'Connell, Cr Inglis, Cr Wright, Cr King,  
Mr McElroy  
Against: Nil"*

It is proposed to sell the following machinery which is either not being used or not fit for purpose:


- Seeder for approximately \$8,000.
- Sheep handling machine for approximately \$25,000.

With the proceeds from the sale of the above purchase the following:

- Buy a second-hand seeder fit for purpose.

Upgrading from old, no-longer-fit-for-purpose farm machinery to a more modern seeder provides a clear operational and financial advantage. The current arrangement limits the ability to sow early, particularly for canola, which in turn reduces yield potential and increases seasonal risk. A fit-for-purpose seeder will enable earlier planting, improving establishment, crop performance and overall productivity, with an estimated annual saving of approximately \$5,000 in seeding costs further strengthens the case.

#### Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	<b>Key Imperatives</b>	<b>Natural Environment</b>
	<b>Objective</b>	Manage natural resources sustainably.
	<b>Outcome</b>	Work with key stakeholders to manage land, fire disease, pest animals and weeds.

#### Other Strategic Links

Nil

#### Statutory Environment

*Local Government Act 1995.*

#### Sustainability and Risk Considerations

**Economic** – (Impact on the Economy of the Shire and Region)

Nil

**Social** – (Quality of life to community and / or affected landowners)

Nil

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### Policy Implications

Policy C11 – Assets Management  
Policy G9 – Purchasing  
Policy G10 – Disposal of Property.

### Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
Moderate	Timeliness of seeding by not using a contractor. Investment in improved technology to maximise potential return.

### Consultation

Nil

### Resource Implications

#### Financial

Nil

#### Workforce

Nil

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End

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11. **Members questions on notice**  
Nil
12. **Late items / urgent business matters**  
Nil
13. **General Business**

Cr Inglis, requested an update on the below resolution:

- *Rylington Park Working Farm Manager to contact machinery dealership/supplier to invite them to demonstrate their harvesting and seeding machinery on Rylington Park.*

**Moved: Cr. King**                      **Seconded: Cr. Inglis**

**Committee Decision RP 25/11/046**

**That the Committee:**

1. **Request the Farm Working Manager to provide feedback/update on the following item contained in the Committee Decision RP 25/10/027.**

*“Moved: Cr. Inglis                      Seconded: Cr. King*

*Committee Decision RP 25/10/027*

*That the Committee:*

1. *Note the proposal and provide officers with the following further direction:*
  - b. Rylington Park Working Farm Manager to proceed with the November shearing school and advise AWI the January school cannot be hosted by Rylington Park.*
  - c. Rylington Park Working Farm Manager to negotiate a new contract with AWI by 31 December going forward.*
  - d. Rylington Park Working Farm Manager to obtain quotes from agronomist for a cropping plan.*
  - e. Rylington Park Working Farm Manager to contact machinery dealership/supplier to invite them to demonstrate their harvesting and seeding machinery on Rylington Park.*

**CARRIED 6/0**

*For: Cr Walker, Cr O’Connell, Cr Inglis, Cr Wright, Cr King,*

*Mr McElroy*  
*Against: Nil*

**CARRIED 7/0**  
**For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,**  
**Mr Walker, Mr McElroy**  
**Against: Nil**

**14. Confidential Items of Business**

**14.1. Closure of Meeting to the Public**

**Moved: Cr. King**                      **Seconded: Cr. Inglis**

**Committee Decision RP 25/11/047**

**That the Committee:**

**1. Proceed behind closed doors as per Section 5.23(2) of the *Local Government Act 1995*, to consider item 14.1.1.**

**CARRIED 7/0**  
**For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,**  
**Mr Walker, Mr McElroy**  
**Against: Nil**



<b>14.1.1 Confidential Potential future operational models for Rylington Park</b>	
<b>File Ref:</b>	Committees/Rylington Park
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Leonard Long, Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Absolute Majority
<b>Attachment Number:</b>	Confidential

**14.2 Proceed with the meeting in Public**

Moved: Cr. King                      Seconded: Cr. Inglis

Committee Decision RP 25/11/051

That the Committee:

1. Proceed with the meeting in public.

**CARRIED 7/0**  
**For: Cr. O’Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright,**  
**Mr Walker, Mr McElroy**  
**Against: Nil**

**15. Next meeting and closure**

Next meeting to be held on 5 February 2026 at 7:30am in the Council Chambers.

There being no further business the meeting closed at 9:56am.

  
 Presiding Member

5.2.26  
 Date

<b>Outstanding Committee Resolutions</b>		
<b>Res #</b>	<b>Resolution</b>	<b>Status</b>
RP 24/03/024	<p>RYLINGTON PARK POTENTIAL SCHOOL PROGRAM - AUSTRALIAN CENTRE FOR STUDENT EQUITY AND SUCCESS (ACSES) FUNDING</p> <ol style="list-style-type: none"> <li>1. If successful, approves a contribution of \$20,000 towards the grant submission to Australian Centre for Student Equity and Success being prepared by Prof Brown.</li> <li>2. The contribution approved in (1.) above is to be funded out of Councils Co-contribution reserve.</li> </ol> <p><b><u>Prof Brown Update: 29 January 2025</u></b>  While the grant outcome was advised as unsuccessful in the granting round in 2024, the team has been in discussion with ACSES to understand if a) if the project would be eligible to be considered for the new rolling grant system that replaced the annual call for projects b) whether the project could be considered with modification for funding. The responses have been positive so there has been further discussion about the changes required for the grant application and how these changes would support consideration for funding.</p>	On hold
RP 24/03/033	<p>PROPOSED HEMP TRIALS AT RYLINGTON PARK</p> <ol style="list-style-type: none"> <li>1. <del>Supports the trials for growing Hemp on 1ha of land at Rylington Park.</del></li> <li>2. Authorises the Chief Executive Officer to submit an application for the relevant Hemp Licence to the relevant department.</li> </ol> <p><b><u>CEO Update 29 January 2025:</u></b>  Application form has been completed, staff will be progressing with the application.  Licence application paid for 28 February 2025.</p> <p>Relevant persons to provide:</p> <ol style="list-style-type: none"> <li>1. Police Clearance</li> <li>2. Character references</li> </ol>	Outstanding
RP 25/02/006	RYLINGTON PARK GREENING AUSTRALIA, ECU AND AWI JOINT PROJECT	Items closed



<p>RP25/06/013</p>	<ol style="list-style-type: none"> <li>1. Approve the development of a detailed proposal prepared by Greening Australia to consider a research project on the topic of Using integrated native planting to restore farm landscapes for environmental, economic and productivity improvements funded externally through independent sources.</li> <li>2. Request that prior to the commencement of the project Greening Australia provide a program of activities as well as detailed financials to the committee for consideration.</li> </ol> <p>Prof Brown provided an update 6/03/2025</p> <p>Update: Development of a detailed proposal to support a research project on the topic of: <i>Using integrated native planting to restore farm landscapes for environmental, economic and productivity improvements.</i></p> <ul style="list-style-type: none"> <li>- Restoration costs have been compiled, and Project Team is currently modelling the project to understand carbon returns</li> <li>- There is a need to obtain the required paperwork from the Shire of Boyup Brook as landholder ahead of being able to provide financial information in a proposal. Timeline for receipt is by end of next week</li> <li>- The project proposal should be ready to share with the Committee during the week ending 28 March 2025 pending all requested details provided as per the point above.</li> </ul> <p><b><u>Update from Prof Brown 19 June 2025</u></b>  <b>A decision has been made by Greening Australia Executive to remove the Rylington Park project from the 2026 Aggregation for the following reasons:</b></p> <ul style="list-style-type: none"> <li>• <b>Timing Issues</b> – they don't see the landholder agreement being finalised in time which could impact other landholders.</li> <li>• <b>Project Viability</b> – further additions to the project budget will see this become the most expensive project in the aggregation and they're not sure it will be accepted by the funding partner.</li> </ul>	<p>RPC 4 June 2025</p>
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	<p><b>RYLINGTON PARK AGRONOMY REPORT BY CSBP Dan Glover</b></p> <p>Rylington Park Trial Results – CSBP Dan Glover to arrange for RPC have access to view trial results.</p> <p>Get Dan Glover back for an informal meeting, give him a heads-up on the topic.</p> <p><b>RYLINGTON PARK MOBBLE MANAGEMENT APP</b></p> <p>Farm Working Manager to provide Mobble update on the progress report to the next RPC meeting.</p> <p><b>GENERAL BUSINESS</b></p> <p>Farm Working Manager to follow through and provide feedback on decision RP 25/10/027:</p> <p><i>d) Rylington Park Working Farm Manager to obtain quotes from agronomist for a cropping plan</i></p> <p><i>e) Rylington Park Working Farm Manager to contact machinery dealership/supplier to invite them to demonstrate their harvesting and seeding machinery on Rylington Park.</i></p>	<p>20 November 2025</p>
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WALGA

Attachment 11.3

# **South West Country Zone Minutes**

## **21 November 2025**

**Hosted by the City of Bunbury  
4 Stephen Street, Bunbury**

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## PRIORITISATION FRAMEWORK

The below Prioritisation Framework was endorsed at the April 2024 South West Country Zone meeting.

Zone Delegates when drafting Agenda items and motions on policy or advocacy issues, using the below criteria as prompts for what kind of information to include. The Prioritisation Framework does not remove the need for judgements to be made and is intended to guide, not replace, decision-making.

How to use the Framework:

- If the majority of the factors are towards the left column, the issue is a high priority.
- If the majority of the factors are towards the middle, the issue requires action, but is not a high priority.
- If the majority of the factors are towards the right column, the issue is a low priority.

<b>Impact on Local Government Sector</b> Impact on Local Government sector without intervention	High	Medium	Low
<b>Reach</b> Number of member Local Governments affected	Sector-wide	Significant (multiple regions, Zones, or bands)	Few
<b>Influence</b> Capacity to influence decision makers	High	Medium	Low
<b>Principles</b> Alignment to core principles such as autonomy, funding, general competence	Strong	Partial	Peripheral
<b>Clarity</b> Policy change needed is clear and well-defined	Clear	Partial	Unclear
<b>Decision-maker support</b> Level of support among decision-makers (political and administrative)	High	Medium	Low
<b>Public support</b> Level of support among the public or other stakeholders	High	Medium	Low
<b>Positive consequences for WALGA</b> Prospect of positive consequences for WALGA. E.g. enhanced standing among members or leverage for other issues.	High	Medium	Low
<b>Negative consequences for WALGA</b>	High	Medium	Low



Prospect of negative consequences for WALGA for not undertaking the advocacy effort. E.g. diminished standing among members or other stakeholders.			
<b>Partnerships</b> Potential for partnerships with other stakeholders	Yes (3+)	Possibly (1-2)	No (0)

## ANNOUNCEMENTS

Zone Delegates were requested to provide sufficient written notice, wherever possible, on amendments to recommendations within the State Council or Zone agenda to the Zone Chair and Secretariat prior to the Zone meeting.

Agenda Papers were emailed 7 days prior to the meeting date.

Confirmation of Attendance An attendance sheet was circulated prior to the commencement of the meeting.

## ATTACHMENTS

1. Draft Minutes of previous meeting
2. November 2025 Update – Department of Local Government, Industry Regulation and Safety
3. Zone Status Report
4. President's Report

*President Cr Tony Dean was invited to open the meeting as outgoing Chair, and then the WALGA Secretariat assumed the Chair to conduct the Zone Elections.*

## 1 OPENING, ATTENDANCE AND APOLOGIES

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### 1.1 OPENING

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*President Cr Tony Dean opened the meeting at 9:01am.*

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### 1.2 ATTENDANCE

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#### MEMBERS

#### 1 Voting Delegates from each Member Council

Shire of Augusta Margaret River

President Cr Julia Jean-Rice

Shire of Boyup Brook

President Cr Helen O'Connell  
Mr Leonard Long, Chief Executive Officer, non-voting delegate

Shire of Bridgetown-Greenbushes

President Cr Stephen Carstairs  
Mr Garry Adams, Chief Executive Officer, non-voting delegate

City of Bunbury	Mayor Jaysen de San Miguel
City of Busselton	Mayor Phill Cronin Dr Garry Hunt PSM, Chief Executive Officer (Temporary), non-voting delegate
Shire of Capel	President Cr John Fergusson Mr Gary Clark, Chief Executive Officer (Temporary), non-voting delegate
Shire of Collie	President Cr Ian Miffling Mr Phil Anastasakis, Chief Executive Officer, non-voting delegate
Shire of Dardanup	President Cr Tyrrell Gardiner Mr André Schönfeldt, Chief Executive Officer, non-voting delegate
Shire of Donnybrook Balingup	President Cr Vivienne MacCarthy Mr Nick O'Connor, Chief Executive Officer, non-voting delegate
Shire of Harvey	President Cr Michelle Campbell Ms Annie Riordan, Chief Executive Officer, non-voting delegate
Shire of Manjimup	President Cr Donnelle Buegge Mr Jayson Giadresco, Director Development Services, non-voting delegate
Shire of Nannup	President Cr Tony Dean Mr David Taylor, Chief Executive Officer, non-voting delegate
<b>WALGA Secretariat</b>	Mr Chris Hossen, Policy Manager Planning and Building Mr Saul Cresswell, Principal Policy Advisor Economic Development
<b>South West Development Commission</b>	Ms Cate Brooks, Chief Executive Officer
<b>RDA South West</b>	Mr Charles Jenkinson, Director Regional Development
<b>Australia's South West</b>	Ms Emma Brown, Tourism Engagement Manager
<b>Australian Government Department of Employment and Workplace Relations</b>	Mr Matt Beahan, Regional Workforce Transition Officer
<b>Guest Speakers</b> Department of Communities	Ms Louise Koyd, Manager (Office of Homelessness)

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### 1.3 APOLOGIES

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Shire of Augusta Margaret River	Ms Andrea Selvey, Chief Executive Officer
City of Bunbury	Mr Alan Ferris, Chief Executive Officer
Shire of Manjimup	Mr Ben Rose, Chief Executive Officer
Australia's South West	Ms Catrin Allsop, Chief Executive Officer
Aboriginal Affairs; Water; Climate Resilience; South West	Hon Don Punch MLA

## 2 ACKNOWLEDGEMENT OF COUNTRY

We, the South West Country Zone of WALGA, acknowledge the Nyoongar people, the Traditional Custodians of this land, and pay our respects to their Elders past, present and future.

*Mr Chris Hossen assumed the Chair to conduct the elections.*

## 3 ELECTIONS

Pursuant to the WALGA Constitution and the Constitution of the South West Country Zone, the Secretariat assumed the Chair for conducting the election of office bearers, State Council Representatives and Deputy State Council Representatives.

---

### 3.1 ELECTIONS OF CHAIR AND DEPUTY CHAIR OF THE SOUTH WEST COUNTRY ZONE

---

The election for the Chair and Deputy Chair was conducted and the term set at two years expiring in November 2027, in line with the terms of State Council representatives and in sync with Local Government Elections.

#### Zone Chair

The following written nominations were received for the position of Chair.

- President Cr Donelle Buegge                      Shire of Manjimup
- President Cr Tony Dean                              Shire of Nannup

No nominations were received from the floor.

As more than one nomination was received, ballot papers were distributed and a secret ballot conducted.

## DECLARATION

**That President Cr Donelle Buegge, Shire of Manjimup, is elected as Chair of the South West Country Zone for the term of 2 years, November 2025 to November 2027.**

#### Deputy Zone Chair

The following written nomination was received for the position of Deputy Chair.

- President Cr John Fergusson                      Shire of Capel

Councillor Fergusson withdrew his nomination.

Further nominations were accepted from the floor:

- President Cr Julia Jean-Rice                      Shire of Augusta Margaret River

As only one nomination is received, the position of Deputy Chair was declared.

#### **DECLARATION**

**That President Cr Julia Jean-Rice, Shire of Augusta Margaret River, is elected as Deputy Chair of the South West Country Zone for the term of 2 years, November 2025 to November 2027.**

---

### **3.2 ELECTIONS OF STATE COUNCIL REPRESENTATIVES AND DEPUTY STATE COUNCIL REPRESENTATIVES OF THE SOUTH WEST COUNTRY ZONE**

---

In accordance with sub-clause 9(3) of the WALGA Constitution, representatives and deputy representatives to the State Council shall be elected by Zones of the Metropolitan and Country constituencies for two (2) year terms, commencing from the Ordinary Meeting of State Council in December 2025 and concluding on the day before the Ordinary Meeting of State Council in December 2027.

For the South West Country Zone, there is one (1) representative position on State Council and one (1) deputy representative position.

#### State Councillor

The following written nomination was received for the position of State Council Representative:

- President Cr Donelle Buegge                      Shire of Manjimup
- President Cr Julia Jean-Rice                      Shire of August Margaret River
- President Cr Tony Dean                              Shire of Nannup

Further nominations were accepted from the floor.

The following nomination was received from the floor:

- Mayor Phill Cronin                                  City of Busselton

As more than one nomination was received, ballot papers were distributed and a secret ballot conducted.





## 5 DEPUTATIONS

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### 5.1 CITY OF BUNBURY

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*Mayor Jaysen de San Miguel*

Bunbury Mayor Jaysen de San Miguel provided an update to the Zone on current priorities and key projects.

**Noted**

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### 5.2 DEPARTMENT OF COMMUNITIES

---

Ms Louise Koyd, Manager from Office of Homelessness was unable to attend the meeting, and will be invited to attend an upcoming Zone meeting.

**Noted**

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### 5.3 WALGA PRESENTATION

---

Chris Hossen, Zone Executive Officer provided a presentation to the Zone about WALGA and the role of Zone Delegates.

**Noted**

## 6 AGENCY REPORTS

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### 6.1 SOUTH WEST DEVELOPMENT COMMISSION

---

Cate Brooks, Chief Executive Officer, provided an update to the Zone.

**Noted**

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### 6.2 REGIONAL DEVELOPMENT AUSTRALIA – SOUTH WEST

---

Charles Jenkinson, Director Regional Development, provided a brief update to the Zone.

**Noted**

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### 6.3 DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY (LGIRS)

---

The November 2025 LGIRS update was attached within the Agenda.

**Noted**

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## 6.4 AUSTRALIA'S SOUTH WEST

---

Tourism Engagement Manager at Australia's South West, Emma Brown, provided a brief update to the Zone.

**Noted**

---

## 6.5 DEPARTMENT OF FIRE AND EMERGENCY SERVICES

---

Mr Murray Carter was an apology for this meeting.

**Noted**

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## 6.6 AUSTRALIAN GOVERNMENT DEPARTMENT OF EMPLOYMENT AND WORKPLACE RELATIONS

---

Mr Matt Beahan provided a brief update to the Zone.

**Noted**

## 7 CONFIRMATION OF MINUTES

The Minutes of the South West Country Zone meeting held on 22 August 2025 have previously been circulated to Member Councils and were provided as an attachment to the Agenda.

### RESOLUTION

Moved: President Cr Julia Meldrum  
Seconded: President Cr Tyrrell Gardiner

That the Minutes of the meeting of the South West Country Zone held on 22 August 2025 be confirmed as a true and accurate record of the proceedings.

**CARRIED**

## 8 BUSINESS ARISING

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### 8.1 STATUS REPORT

---

A Status Report outlining the actions taken on the Zone's resolutions was enclosed as an attachment to the Agenda.

**Noted**

## RESOLUTION

Moved: President Cr Julia Jean-Rice  
Seconded: Mayor Phill Cronin

With regard to item 8.7 Lack of Biosecurity Management by Government Agencies of the Zone Status Report, and in relation to the Polyphagous shot-hole borer biosecurity response, the South West Country Zone:

1. calls on the State Government to implement permanent signage along major transport routes into the South West Region to slow the spread of the PSHB and protect important agricultural industries and forests,
2. requests senior DPIRD officials attend an upcoming Zone meeting,
3. encourages Local Government within the Zone to work together to develop uniform signage and communication materials.

CARRIED

## 9 ZONE BUSINESS

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### 9.1 CLIMATE EMERGENCY AUSTRALIA

---

*By Shire of August Margaret River*

#### BACKGROUND

Climate Emergency Australia (CEA) is a network of Australian councils that have declared, recognised or acknowledged the climate emergency.

Over sixty councils came together in February 2020 and resolved to form this nationwide network. CEA is overseen by an Executive made up of senior representatives from five member councils.

More than one hundred councils around Australia have now declared or recognised the climate emergency.

#### **MOTION / COUNCIL DECISION**

#### **CR TOWNSHEND, CR LANE OM2019/191**

*That Council:*

1. *Declares a climate emergency and the Shire President to convey this message to our State and Federal government leaders, and lobby for those governments to take a stronger position on environmental issues contributing to climate change;*
2. *Acts urgently on the environmental issues which contribute to greenhouse gas emissions;*
3. *Continues to work on measures to adapt to climate change throughout the Shire district; and*
4. *Considers an allocation (potentially to a community group) in the mid-year budget review to:*
  - a) *facilitate and enable engagement with key stakeholders in the community; and*
  - b) *determine appropriate goals and method of measuring the improvements in environmental issues which are contributing to climate change.*

**CARRIED 5/2**

**CRS EARL AND MCLEOD VOTED AGAINST**

Climate Emergency Australia advocates on behalf of our members to other levels of government to respond to the Climate Emergency and is building the capacity of councils to respond to the climate emergency.

The Shire of Augusta Margaret River has recently joined this network, as one of only two local governments in Western Australia.

This report to the WALGA South West Country Zone aims to raise awareness of CEA and the benefits of joining this network.

Benefits and costs are summarised in the attached Climate Emergency Australia Prospectus 2025-2026 – see attached.

The CEA Coordinator has offered to present to the WALGA Zone.

## RESOLUTION

**Moved:** President Cr Julia Jean-Rice  
**Seconded:** President Cr Vivienne MacCarthy

**That the South West Country Zone invites the Climate Emergency Australia Coordinator to present at a future Zone meeting.**

**CARRIED**

---

## 9.2 RATING COSTS OF TRAFFIC MANAGEMENT AND THE EFFECT OF COMMUNITY EVENTS

---

*By Shire of Manjimup*

### BACKGROUND

Traffic management around road works, maintenance and construction has long been a critical component of ensuring safety for both road users and the workers involved. In Western Australia, the Main Roads WA Code of Practice provides a framework aligning with national standards while reflecting WA-specific conditions. The Code sets out requirements for preparing Traffic Management Plans, accrediting personnel, designing temporary signage, traffic control devices, speed zones and lane closures. These are essential given the risk exposures at worksites on or adjacent to live traffic lanes.

The “Traffic Management for Events Code of Practice” issued by MRWA outlines the requirements for events that affect roads (vehicular traffic, pedestrians, cyclists, emergency vehicles) in Western Australia. It emphasises that event organisers must consider all road user needs (not just vehicle traffic) and provide safe, clear traffic routing, signage, closures, detours and communications.

Both codes are in place to protect people and communities. We understand that safety comes first.

In October 2024, Main Roads WA made changes to its Traffic Management Company Registration Scheme, mandating a minimum ordinary hourly rate of \$37.24 per hour for all traffic controllers on state roads – whether they’re working on a Main Roads project, or for any other client.

Traffic controllers must also receive all relevant loadings and entitlements in the Building and Construction General On-site Award 2020. An entry-level traffic controller's base 38-hour week wage will now be \$73,586 per annum, or \$78,672 per annum with fares and travel allowance. Working a 50-hour week, they'll be paid \$116,851 per annum. This is where the cost implications arise.

This motion, quite simply, is to highlight the concerns and elevated costs related to traffic management, particularly that effecting local community events.

## **SECRETARIET COMMENT**

WALGA actively participates in the Main Roads WA Temporary Traffic Management Advisory Group and the Traffic Management for Events Advisory Group, where significant concerns have been raised regarding the large increases in cost precipitated by the State Government-mandated wage increase for Temporary Traffic Management workers working on Main Roads WA projects.

Following the initial implementation of the wage increase, WALGA communicated with both the Commissioner of MRWA and Minister of Transport to point out the significant implications that this will have on Local Governments and express disappointment in this decision. Two subsequent meetings were held between the WALGA CEO and staff with Main Roads executives in 2024 to reiterate the significant consequences of the proposed changes. Despite significant concerns and multiple discussions, the position on increased pay and conditions remains and continues to affect a substantial increase on Temporary Traffic Management costs on both Main Roads-maintained roads and Local Government roads. It is unclear whether the quality of traffic management has improved and the retention of qualified traffic management personnel has increased.

Regarding event management, WA Police may have capacity to support with traffic management for non-commercial events, while work is ongoing to expand the allowable activities of personnel holding the Event Traffic Controller designation. WALGA will continue to advocate for policies and practices which clearly outline Local Government's responsibilities, assign clear responsibilities, mitigate risk, and ensure safe conditions for both traffic management personnel and the general public.

## **RESOLUTION**

**Moved:** President Cr Donelle Buegge  
**Seconded:** Mayor Phill Cronin

**That the South West Zone request the WALGA State Council to:**

- 1. Advocate to the WA State Government to review the Main Roads WA Codes of Practice in relation to Traffic Management, including but not limited to:**
  - 1.1 Regulation on events management, particularly in regional Western Australia.**
  - 1.2 Research into best practice, innovation and fit-for-purpose solutions applied outside of Western Australian (and Australian) jurisdictions.**
- 2. Advocate to the WA State Government to improve public road safety education and awareness, particularly as it relates to transport environments under active traffic management conditions."**

**CARRIED**



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### **9.3 SUBMISSIONS TO THE SALARIES AND ALLOWANCES TRIBUNAL REMUNERATION INQUIRY FOR LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS AND ELECTED MEMBERS**

---

*By Kathy Robertson, Manager Association and Corporate Governance*

#### **BACKGROUND**

The Salaries and Allowances Tribunal (SAT) conduct an annual inquiry into Local Government Chief Executive Officer and Elected Member remuneration.

SAT generally advertises its intention to receive submissions in December for its inquiry and Determination in relation to the following financial year. The Tribunal will invite individual Local Governments, the Department of Local Government, Industry Regulations and Safety, WALGA, Local Government Professionals WA and other interested individuals to provide information or submissions.

SAT will likely publish its Determination for 2026-2027 in April 2026.

#### **COMMENT**

In preparation for the inquiry to be undertaken early next year, a draft submission from WALGA has been prepared making recommendations to SAT on behalf of the sector in relation to Elected Member fees and allowances, Chief Executive Officer remuneration, the Regional/Isolation Allowance, and independent audit, risk and improvement committee member fees. The draft WALGA submission is contained in the December State Council Agenda for Zone and State Council consideration.

Local Governments can also put forward a submission, particularly in relation to their own circumstances, including requests to be classified in a different Band.

WALGA encourages all Local Governments to make a submission to SAT.

**Noted**

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### **9.4 DAMA UPDATE**

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*By Shire of Dardanup*

The DAMA Update for members of the South West Country Zone was attached with the Agenda.

**Noted**

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## 9.5 POLYPHAGOUS SHOT-HOLE BORER UPDATE – NOVEMBER 2025

---

*By Rebecca Brown, Policy Manager Environment and Waste*

### EXECUTIVE SUMMARY

- Since the State Council Agenda and Item for Noting was developed, there has been a further development relating to PSHB management.
- On Friday 14 November, the State Government [gazetted](#) changes to the zones within the Quarantine Area for Polyphagous shot-hole borer (PSHB).
- This change sees a significantly larger portion of the metropolitan area, and all 30 Local Governments, having responsibility for managing PSHB infestations.

### POLICY IMPLICATIONS

This item relates to [advocacy positions](#) 4.4 Post Border Biosecurity and 4.7 Polyphagous shot-hole borer.

### BACKGROUND

On Friday 14 November, the State Government [gazetted](#) changes to the zones within the Quarantine Area (QA) for Polyphagous shot-hole borer (PSHB). Figure 1 shows a comparison of the previous and new areas.

Previously the QA included Zone A and B; with DPIRD undertaking limited activity in Zone A and some tree removal and surveillance in Zone B. Zone A and B have been renamed the Management Zone and Containment Zone, respectively. Zone A, now the Management Zone, has been expanded to cover all 30 Local Governments in the metropolitan area. Previously, Zone A completely covered 15 Local Government areas and partially included 6. The new Management Zone covers 23 Local Governments completely and parts of a further 7 Local Governments.

All Local Governments and other landowners and managers in the Management Zone are now responsible for managing borer-affected trees on their land. The Department of Primary Industry and Regional Development (DPIRD) has discontinued tree removal and pruning in the Management Zone – except where trees were already designated for removal or pruning during the eradication phase of the response.

The Containment Zone is the area between the Management Zone and the outer boundary of the QA. Under the Transition to Management Plan, DPIRD's response will now be limited to pruning and removal of trees in the Containment Zone that pose a risk of spreading the borer outside of the QA.

WALGA met with the DPIRD on Thursday 13 November regarding these changes and requested an urgent briefing for Local Governments in the QA – this was held on Tuesday 18 November. A recording of this session will be made available to Local Government. DPIRD are hosting a more extensive briefing on Monday 8 December.

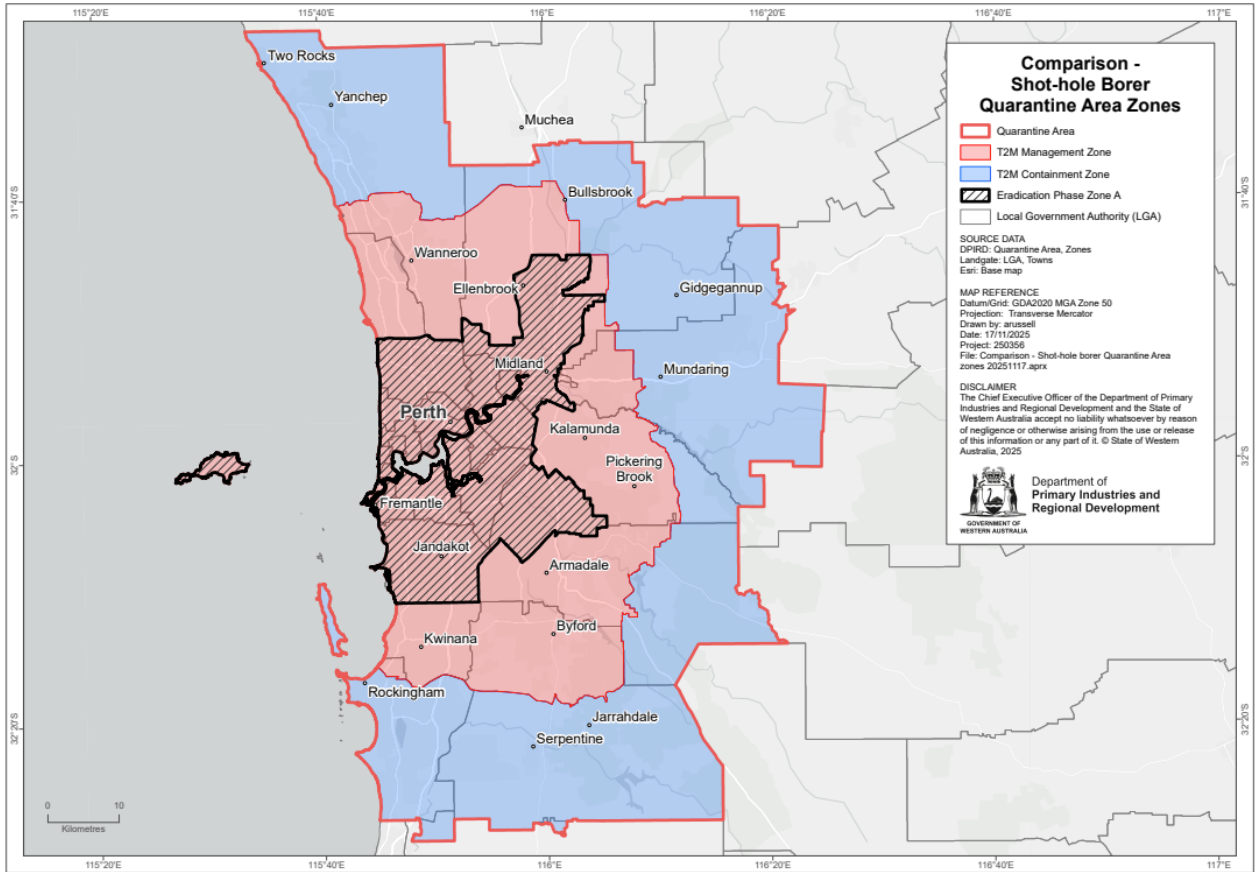


Figure 1: Quarantine Area, with Management and Containment Zones, compared to previous Zone A and B

**COMMENT**

WALGA was not consulted on these changes, which have immediate and unanticipated impacts for Local Governments that are now in the Management Zone and ongoing impacts for Local Governments who have been managing PSHB since the Transition to Management commenced in July 2025.

WALGA has expressed its concerns to DPIRD regarding the impact of these changes for the spread of PSHB, on Local Government and the urgent need for further financial support.

To assist Local Governments undertaking management activities, WALGA is hosting capacity building webinars and events.

**Noted**

## 10 WALGA STATE COUNCIL AGENDA

Zone Delegates are invited to read and consider the WALGA State Council Agenda, which has been provided as an attachment with this Agenda and can be found via the link [here](#).

The Zone can provide comment or submit an alternative recommendation on any of the items, including the items for noting. The Zone comment will then be presented to the State Council for consideration at their meeting.

The State Council Agenda items requiring a decision of State Council are extracted for Zone consideration below.

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### 10.1 2025 ANNUAL GENERAL MEETING RESOLUTIONS (STATE COUNCIL AGENDA ITEM 8.1)

---

#### EXECUTIVE SUMMARY

- WALGA's 2025 Annual General Meeting (AGM) was held on 23 September.
- The meeting resolved for WALGA to act in relation to four Member Motions:
  - Provision of Medical Services in Remote and Very Remote Local Governments
  - Homelessness – Short-term Accommodation Solutions
  - Rating Exemption Advocacy Motion
  - Rateability of Miscellaneous Licenses
- The action proposed to be taken in relation to each of the resolutions has been summarised for State Council's consideration.

#### ATTACHMENT

- [WALGA 2025 Annual General Meeting Minutes](#)

#### BACKGROUND

The 2025 WALGA AGM was held on 23 September 2025. 220 Voting Delegates were in attendance, with 124 Local Governments represented.

Five Member Motions were considered, with four being supported by Members at the AGM, as follows.

#### 7.1 Provision of Medical Services in Remote and Very Remote Local Governments

- That WALGA calls on the Western Australian Government and WA Grants Commission to:*
1. *increase the total funding and then the Medical Facilities Cost Adjuster component of the Financial Assistance to Local Governments; and*
  2. *recalculate distributions to those Local Governments that are providing block cash payments to attract and retain general practitioners to allow affected Council to redirect ratepayer funds to Local Government responsibilities.*

#### 7.2 Homelessness – Short-term Accommodation Solutions

*That WALGA advocate to the State Government to provide culturally appropriate short-term accommodation options and wrap-around support services that provide sustainable homelessness solutions in all Local Governments across Western Australia.*

#### 7.3 Rating Exemption Advocacy Position

*That WALGA, in addition to its current advocacy positions 2.1.1 and 2.1.2 relating to rating exemptions, advocate to the WA Government for the introduction of a reimbursement model, whereby the WA Government repays Local Government the greater of:*

- 1. 75% of the value of rates lost in applying the charitable purposes exemption; or*
- 2. 1% of the total revenue of the Local Government.*

## **7.5 Rateability of Miscellaneous Licenses**

*That WALGA:*

- 1. Formally oppose any move by the Local Government Minister to introduce amendments to the Local Government Act to restrict the application of rates on Miscellaneous Licences.*
- 2. Develop an advocacy position on sector consultation prior to any amendment to the Local Government Act.*
- 3. Undertake a financial analysis of the cost to the Mining Industry of the rating of Miscellaneous Licences compared to the benefit to the Local Government sector.*

## **COMMENT**

Comment on each of the 2025 AGM resolutions is below.

In considering these resolutions, State Council and the relevant Policy Teams are guided by Clause 22(7) of the [WALGA Constitution](#), as follows:

*Where the State Council considers that a direction or decision from an Annual General Meeting has been made without information or a material nature or in circumstances which have materially altered and such direction or decision is not in the best interests of the Association, the State Council may decline to follow that direction or decision and, in that event, the Chief Executive Officer by notice shall advise the Ordinary Members of the decision of the State Council and the reasons for that decision.*

Members will be informed of progress on the above issues through Policy Team Reports in future State Council Agendas and through the AGM Status Report in next year's AGM Agenda.

### **7.1 Provision of Medical Services in Remote and Very Remote Local Governments**

A revised Rural and Remote Healthcare Services Advocacy Position was endorsed by State Council on 5 September 2025. The AGM resolution and WALGA's ongoing advocacy align on the need for financial reimbursement for Local Government support for essential primary health care services. WALGA's approach does not specify how reimbursement to Local Governments should be undertaken, or which Local Governments should be eligible. This approach aims to provide flexibility to achieve the same outcome, such as utilising the upcoming renewal of the National Health Reform Agreement.

It is recommended that this resolution be referred to the People and Place Policy Team.

### **7.2 Homelessness – Short-term Accommodation Solutions**

WALGA is currently reviewing the Homelessness Advocacy Position as part of a regular advocacy position review process. To inform the review, WALGA will survey Local Governments to gather information on the extent of Local Government engagement with homelessness and the extent of services, including accommodation options, available within their Local Government areas.

It is recommended that this resolution be referred to the People and Place Policy Team.

### **7.3 Rating Exemption Advocacy Position**

It is recommended that this resolution be referred to the Governance Policy Team.

### **7.5 Rateability of Miscellaneous Licences**

An Advocacy Position on Rating of Miscellaneous Licences was endorsed by State Council on 5 September 2025. WALGA will continue to advocate for a broad review on all rating exemption categories and oppose legislative amendments that seek to exempt occupied miscellaneous licence land from rating.

It is recommended that this resolution is endorsed.

#### **WALGA RECOMMENDATION**

That:

1. the following resolutions from the 2025 WALGA Annual General Meeting be referred to the People and Place Policy Team for further work to be undertaken:
  - 7.1 Provision of Medical Services in Remote and Very Remote Local Governments
  - 7.2 Homelessness – Short-term Accommodation Solutions
2. the following resolution from the 2025 WALGA Annual General Meeting be referred to the Governance Policy Team for further work to be undertaken:
  - 7.3 Rating Exemption Advocacy Position
3. the following resolution from the 2025 WALGA Annual General Meeting be endorsed:
  - 7.5 Rateability of Miscellaneous Licences

#### **RESOLUTION**

**Moved:** President Cr Tony Dean

**Seconded:** President Cr Julia Jean-Rice

**That the South West Country Zone supports the WALGA recommendation for State Council Agenda item 8.1 as contained in the State Council Agenda and as provided above.**

**CARRIED**



---

## 10.2 2026 SALARIES AND ALLOWANCES TRIBUNAL REMUNERATION INQUIRY FOR LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS AND ELECTED MEMBERS (STATE COUNCIL AGENDA ITEM 8.2)

---

*By Kathy Robertson, Manager Association and Corporate Governance*

### EXECUTIVE SUMMARY

- The Salaries and Allowances Tribunal (SAT) conduct an inquiry into Local Government Chief Executive Officer and Elected Member remuneration annually.
- In preparation for the Inquiry to be undertaken early next year, WALGA has prepared a draft submission to SAT that makes recommendations in relation to Elected Member fees and allowances, Chief Executive Officer remuneration, the Regional/Isolation Allowance and independent Audit, Risk and Improvement Committee (ARIC) member fees.
- The 2026 submission recommends:
  - an increase to Elected Member fees and allowances (including maximum reimbursable expenses) of 3%;
  - an increase to Chief Executive Officer remuneration bands of 3%;
  - an increase to the Regional/Isolation Allowance payable for Local Governments that are particularly isolated, long distances from population centres, and lacking in amenities;
  - the publication of clear guidance to the Local Government sector outlining how the Regional/Isolation Allowance is applied in terms of methodology, criteria and weightings; and
  - an increase to the current fee range for independent committee members, including ARIC members and chairs; and
  - a higher fee range for independent ARIC chairs, in recognition of the additional skill, knowledge and time commitment of the role.
- SAT will publish its determination for 2026-27 in April 2026.
- The Governance Policy Team considered the submission at its meeting on 29 October and recommended that it be included in the December Agenda for State Council endorsement.

### ATTACHMENT

- Draft WALGA submission to the 2026 Salaries and Allowances Tribunal Remuneration Inquiry – Local Government Chief Executive Officers and Elected Members

### POLICY IMPLICATIONS

The current Advocacy Positions relating to this submission are [Position 2.10 Elected Member Remuneration](#), [Position 2.2.3 Audit, Risk and Improvement Committees](#), [Position 2.10A Chief Executive Officer Remuneration](#), and [Position 2.10A.1 Regional/Isolation Allowance](#).

#### 2.10 Elected Member Remuneration

*The Local Government sector supports appropriate remuneration of Local Government Elected Members on the basis of:*

1. *Vibrant democracy and good governance: fees and allowances payable to Elected Members should be sufficient to ensure that a diversity of candidates from a range of backgrounds seek election to Local Government leadership positions;*

2. *Demands of the role: as the complexity of Local Government increases, and community expectations placed upon Elected Members grow in the social media age, the remuneration paid to Elected Members for their significant time commitment must compensate them for the personal and opportunity costs of taking on significant community leadership positions;*
3. *Skills and training: with the implementation of the State Government's universal Elected Member training policy and the increasing expectation for Elected Members to undertake training, the time that Elected Members spend on professional development should be recognised by the fees and allowances framework; and*
4. *Economic conditions: Elected Member fees and allowances must be considered within the surrounding economic environment. The value of fees and allowances paid to Elected Members should keep pace with the increasing costs of living and rates of inflation, to ensure that the relative value of Elected Member fees and allowances does not erode over time.*

### **2.2.3 Audit, Risk and Improvement Committees**

*The Local Government sector:*

1. *supports Audit, Risk and Improvement Committees (ARIC) having a clearly defined role with an Elected Member majority;*
2. *supports the option for smaller Local Governments to share ARIC to reduce the burden on their resources;*
3. *does not support the requirement for the chair of the ARIC to be an independent member. The appointment of the chair should be at the discretion of the Local Government; and*
4. *supports the payment of meeting fees or defined reimbursements to independent ARIC members. The fees payable should be set by the Salaries and Allowances Tribunal within a separate fee category and at a suitable level that recognises the skills and knowledge required for such a role.*

### **2.10A Chief Executive Officer Remuneration**

*The Local Government sector supports appropriate remuneration of Local Government Chief Executive Officers on the basis of:*

1. *Importance of the role: the role of the CEO within Local Government is undeniably one of importance. The efficient operations and accountability of Local Governments is dependent on the appointment of a suitably qualified CEO.*
2. *Attraction and retention: Local Governments must compete in the broader labour market to attract and retain CEOs with the requisite qualifications and experience.*
3. *Demands of the role: the skill, workload and time commitment required from the role of a Local Government CEO must be fairly compensated.*

#### **2.10A.1 Regional/Isolation Allowance**

*The Local Government sector:*

1. *values the Regional/Isolation Allowance payable to Chief Executive Officers as an important means for Local Governments, particularly those that are remote or isolated, to supplement remuneration and attract suitably qualified Chief Executive Officers; and*
2. *supports greater transparency regarding methodology of application for the Regional/Isolation Allowance.*

## **BACKGROUND**

The Salaries and Allowances Tribunal (SAT) conduct an annual Inquiry into Local Government Elected Members' fees and allowances and Chief Executive Officers' remuneration. SAT invites submissions from Local Governments and other stakeholders.

SAT are yet to invite submissions for the 2026 Inquiry, however in anticipation of the upcoming end of year closure period and noting that the next ordinary meeting of State Council will be in March, the submission has been drafted early for consideration by Zones and State Council.

Local Governments are also encouraged to make their own submission to SAT, particularly in relation to their individual circumstances including requests to be classified in a different Band.

The content and recommendations in this submission were shaped by existing advocacy positions, previous submissions and feedback from individual Members since the 2025 Determination was published earlier this year.

The 2025 SAT Determination broadly aligned with WALGA's submission on behalf of Members, including:

- 3.5% increase to CEO remuneration band ranges (plus the 0.5% additional Superannuation Guarantee);
- 3.5% increase to the fee band ranges and some allowances for Elected Members (exclusive of superannuation where relevant);
- reduction of the four band ranges for independent committee members to one band, with the range to be from \$0 to \$450; and
- for the first time, provision for reimbursement of expenses for independent committee members.

The Tribunal also made two commitments in relation to:

- conducting a comprehensive survey of Local Governments in the latter half of 2025, the results of which will assist SAT in reviewing the quantum and effectiveness of the Regional/Isolation Allowance; and
- determining the rates for the independent chair of the audit, risk and improvement committee at a future date, to coincide with the commencement of the legislative changes.

## **COMMENT**

WALGA's submission for the 2026 Inquiry makes six recommendations:

1. That Elected Member Fees and Allowances (including maximum reimbursable expenses) are increased by 3%.
2. That the Chief Executive Officer remuneration bands are increased by 3%.
3. That the maximum payable Regional/Isolation Allowance be increased for Local Governments that are particularly isolated, long distances from population centres, and lacking in amenities.
4. That clear guidance be published to the Local Government sector outlining how the Regional/Isolation Allowance is applied in terms of methodology, criteria and weightings.
5. That the current fee range for independent committee members be increased to recognise the level of skill and knowledge required of independent audit, risk and improvement committee members, and to attract suitably skilled individuals to the role.

6. That a higher fee range be determined for independent chairs of audit, risk and improvement committees to recognise the additional skill, knowledge and preparation required to fulfil the role, and to attract suitably skilled individuals.

In relation to Recommendation 1: Elected Member Fees and Allowances, the submission:

- Reiterates WALGA's current advocacy position.
- Points to the current economic conditions putting pressure on households, including those of Elected Members and potential candidates, which lends itself to an increase in fees and allowances. Noting that CPI is currently at 2.1% and WPI 3.7%

In relation to Recommendation 2: Chief Executive Officer Remuneration, the submission:

- Summarises WALGA's current advocacy position in relation to the importance of the role of Chief Executive Officer, including the skill, workload and time commitment required from the role, and the difficulties of attracting and retaining suitable candidates in a competitive labour market.

In relation to Recommendations 3 and 4: Regional/Isolation Allowance, the submission:

- Underlines the importance of the Regional/Isolation Allowance for attracting and retaining quality Chief Executive Officers to some Local Governments that are particularly isolated or remote.
- Recommends both a review of, and publication of guidance about, the methodology, criteria and weightings for the Allowance to provide clarity for the sector.

In relation to Recommendations 5 and 6: Independent Audit, Risk and Improvement Committee Member Fees, the submission:

- Recognises the 2025 Determination went some way to help attract, retain and adequately compensate suitable individuals to the roles of member and chair of ARICs.
- Notes that the current maximum rate of \$450 is not adequately competitive when trying to recruit members and chairs within the broader labour market and should be increased.
- Reinforces WALGA's existing position that a separate, higher fee range needs to be established for ARIC independent chairs.

On 29 October, the Governance Policy Team considered the submission and recommended that it be included in the December State Council Agenda for endorsement.

## WALGA RECOMMENDATION

That State Council endorse the submission to the 2026 Salaries and Allowances Tribunal Remuneration Inquiry for Local Government Chief Executive Officers and Elected Members.

## RESOLUTION

Moved: President Cr Julia Jean-Rice  
Seconded: Mayor Phill Cronin

That the South West Country Zone supports the WALGA recommendation for State Council Agenda item 8.2 as contained in the State Council Agenda and as provided above.

CARRIED

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## 10.3 TOURISM ADVOCACY POSITION UPDATE (STATE COUNCIL AGENDA ITEM 8.3)

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*By Saul Cresswell, Principal Policy Advisor Economic Development*

### BACKGROUND

The visitor economy is an important driver of economic development for metropolitan and regional Local Governments in Western Australia. Comprising people travelling for leisure, business events, education, and those visiting friends and relatives, the visitor economy contributed \$18.3 billion to the Western Australian economy in 2023-24. Approximately 45 per cent of this spend took place in the regions.

In 2015, WALGA undertook research and consultation on tourism, developing a *Local Government and Tourism Discussion Paper* that included recommendations. As part of the recommendations, Advocacy Position 3.9 Tourism was endorsed by State Council in March 2017.

Local Governments are instrumental in maintaining the amenity of destinations, a critical factor in safeguarding tourism reputation and repeat visitation. There has been a growth in demands on Local Government resources to meet gaps in service delivery from other levels of Government or the private sector and to align with changes in community expectations (see [WALGA's submission on the Inquiry into Local Government Financial Sustainability](#)). The WA Government's *Diversify WA* economic framework considers tourism and events a priority sector in the diversification of the state's economy. The *WA Visitor Economy Strategy* (WAVES) sets a vision for a \$25 billion visitor economy by 2033.

The State Government, through Tourism WA and the Regional Tourism Organisations, have developed regional tourism strategies, known as Tourism Destination Management Plans (TDMPs), to identify the challenges and opportunities across demand, supply and capability. TDMPs are the most informed articulation of a shared tourism vision undertaken to date, yet have no funding mechanism to implement them.

Tourism emerged as a key topic in WALGA's 2024 Economic Development Survey, with visitor attraction a focus area for Local Government economic development efforts. Responding to the findings, WALGA undertook a Tourism Survey in June 2025, which received 36 Local Government responses from a diversity of regions, with 92% of respondents stating that tourism had medium or high importance to their Local Government.

WALGA developed the *Role of Local Government in Tourism Discussion Paper*, which outlined the constraints and opportunities for Local Governments, and was distributed for Member and stakeholder feedback in September 2025. It also included a draft revised advocacy position. Feedback was received from 28 Local Governments, plus Tourism WA, Tourism Council WA and Regional Tourism Organisations. Local Government responses were received from each of the five tourism regions: Australia's South West, Australia's North West, Australia's Coral Coast, Australia's Golden Outback and Destination Perth.

The consultation provided unanimous support for the overarching intent of the draft advocacy position. Nearly half of respondents proposed amendments, which were considered and incorporated into to the revised draft advocacy positions.

Key sector feedback during WALGA's consultation, included:

- Inadequate recognition of the pivotal role Local Government plays in providing community infrastructure and services that underpins amenity for visitors, and the need for sustainable funding mechanisms.
- Continued confusion about the roles of tourism agencies across WA and who to turn to for support.
- The prohibitive costs of accessing data relating to tourism in Local Government areas.
- Impacts of a difficult regulatory environment at all levels of government on tourism and events.
- The need for support addressing tourism literacy and the visitor economy.

The People and Place Policy Team endorsed the updated advocacy position at its meeting on 22 October 2025, with the inclusion of an additional point requesting resourcing for emergency management and medical services that face significantly increased demand during peak tourism periods.

## **ATTACHMENT**

- [The Role of Local Government in Tourism - 2025 Research Paper](#)

## **POLICY IMPLICATIONS**

WALGA's **current** position:

*That WALGA:*

1. *Continues to advocate for a Local Government tourism strategy to deliver local tourism outcomes;*
2. *In the short-medium term, advocates that the State Government:*
  - a. *Produces targeted communication and education for Local Government using existing Tourism WA data to demonstrate the value of tourism to local communities, Elected Members and Local Government officers;*
  - b. *Provides guidance for Local Government on marketing small projects including events and attractions;*
  - c. *Directs Regional Development Commissions to facilitate the coordination of tourism stakeholders to provide strategic support where required for Local Government; and*



- d. *Provides funding to Local Government for tourist infrastructure.*
- 3. *In the long term, advocates that the State Government:*
  - a. *Articulates the lead agency and defines the roles of other agencies in tourism, to facilitate coordination and collaboration of tourism activities across the State and to enhance Local Government's understanding of tourism in WA;*
  - b. *Defines and communicates how it provides destination marketing support to Local Governments and communicates how Local Governments can most effectively direct their resources;*
  - c. *Develops a sustainable State Government tourism funding mechanism for both regional and metropolitan Local Governments which is clearly communicated to Local Governments;*
  - d. *Implements and invests in Regional Investment Blueprints and delivers through appropriate funding models such as Royalties for Regions and federal funding opportunities which are clearly communicated to Local Government;*
  - e. *Continues funding to support sustainability of visitor centres;*
  - f. *Undertakes improvements to tourism-related infrastructure and technology including mobile signals and WIFI in regional areas; and*
  - g. *Undertakes measures to reduce the cost and improve the scheduling and routes of regional air services.*

It is proposed that the position **be replaced** with:

*WALGA calls on the State Government to:*

1. *Fund the implementation of the WA Visitor Economy Strategy and the supporting Tourism Destination Management Plans and Regional Tourism Development Strategies, including for:*
  - a. *maintenance and renewal of Local Government assets and services that underpin a positive visitor experience*
  - b. *new and existing tourism infrastructure*
  - c. *improving telecommunications infrastructure*
  - d. *measures to reduce the cost and improve the scheduling and routes of regional air services*
  - e. *accredited Visitor Centres.*
2. *Ensure that tourism destinations with significant seasonal influxes of visitors have adequate medical and emergency services and reliable telecommunications.*
3. *Articulate a clear tourism governance framework with defined roles and responsibilities to facilitate coordination and collaboration of tourism activities across the State.*
4. *Adequately consult and consider Local Government when undertaking strategic tourism planning across Western Australia.*
5. *Provide improved access to affordable, timely and granular data that delivers LGA-level insights on visitation, spend and event impacts.*

## **COMMENT**

Since the current advocacy position was adopted, tourism across the State has continued to evolve and change, including post pandemic visitation growth, changing tourism behaviour, and the increasing costs of doing business.

Many challenges identified in the current advocacy position persist and remain part of the new draft advocacy position. These include:

- a lack of clarity in tourism organisation roles and responsibilities
- ineffective coordination efforts
- lack of capacity building opportunities for Local Government
- and inaccessible and expensive data, often missing a localised focus.

The suggested revision to Advocacy Position 3.9 Tourism aims to provide a consolidated and contemporary position on the important role Local Government provides for tourism in WA and how best to capitalise on opportunities to benefit their communities.

The proposed updates to the advocacy position seek to:

- Align State Government investment and support with the contemporary Tourism Destination Management Plans (TDMPs).
- Reiterate the need for clear tourism governance across the State, without reference to which agency should lead the work.
- Reiterate and further clarify the need for accessible data to support informed decision making.
- Emphasise the pivotal role the Local Government sector plays in supporting the visitor experience, and advocate for adequate consultation and funding to ensure this role can be sustained.

WALGA will continue to work with State Government agencies and support the Local Government sector, including sharing the updated tourism research paper which provides context around tourism and the diverse roles Local Government can play.

#### WALGA RECOMMENDATION

That State Council replace Advocacy Position 3.9 Tourism with an updated position as follows:

*WALGA calls on the State Government to:*

1. *Fund the implementation of the WA Visitor Economy Strategy and the supporting Tourism Destination Management Plans and Regional Tourism Development Strategies, including for:*
  - a. *maintenance and renewal of Local Government assets and services that underpin a positive visitor experience*
  - b. *new and existing tourism infrastructure*
  - c. *improving telecommunications infrastructure*
  - d. *measures to reduce the cost and improve the scheduling and routes of regional air services*
  - e. *accredited Visitor Centres.*
2. *Ensure that tourism destinations with a significant seasonal visitor influx have adequate medical and emergency services and reliable telecommunications.*
3. *Articulate a clear tourism governance framework with defined roles and responsibilities to facilitate coordination and collaboration of tourism activities across the State.*
4. *Adequately consult and consider Local Government when undertaking strategic tourism planning across Western Australia.*
5. *Provide improved access to affordable, timely and granular data that delivers LGA-level insights on visitation, spend and event impacts.*

## RESOLUTION

Moved: President Cr Tony Dean  
Seconded: President Cr Julia Jean-Rice

That the South West Country Zone supports the WALGA recommendation for State Council Agenda item 8.3 as contained in the State Council Agenda and as provided above.

CARRIED

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### 10.4 WASTE MANAGEMENT ADVOCACY POSITIONS (STATE COUNCIL AGENDA ITEM 8.4)

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*By Rebecca Brown, Policy Manager Environment and Waste*

#### EXECUTIVE SUMMARY

- WALGA has been undertaking a process of reviewing and updating Advocacy Positions and Policy Statements.
- There are three Waste Management Advocacy Positions (7.2 State Waste Strategy, 7.3 Waste Authority and 7.11 Waste Management and Resource Recovery Partnership Agreement) which have been recently reviewed.
- It was determined that these positions are either no longer relevant or have been incorporated into other positions and it is therefore recommended they be retired.
- To ensure a clear Local Government position on all relevant waste management matters, WALGA is also undertaking a policy position gap analysis to inform the development of future Advocacy Positions.
- The Municipal Waste Advisory Council endorsed retiring the three Advocacy Positions at its meeting on 15 October 2025.

#### POLICY IMPLICATIONS

The item retires the existing [Advocacy Positions](#):

##### **7.2 State Waste Strategy**

*Local Government requires leadership and clear direction from the State Government in relation to waste management. As such, Local Government supports the development and implementation of a comprehensive State Waste Strategy which:*

- 1. Is consistent with the content, purpose and objective of existing legislation and policy at both a state and national level;*
- 2. Clearly identifies the roles and responsibilities of the Waste Authority in regard to the development and implementation of the Strategy, as outlined in the Waste Avoidance and Resource Recovery Act 2007;*
- 3. Is reviewed, with Stakeholder input, within 2 years of implementation; and*
- 4. Includes achievable targets for all waste streams and focuses on waste reduction, resource recovery and the diversion of waste from landfill. Targets should be based on accurate baseline data and clearly identify roles, responsibilities and funding for each target area.*

##### **7.3 Waste Authority**

*Local Government considers that an independent and effective Waste Authority is required. The role of the Waste Authority should be of a collaborative, facilitative and strategic nature. Specific activities should include:*

1. *Developing, administering, monitoring and reviewing the State Waste Strategy;*
2. *Developing a Priority Waste List (for Extended Producer Responsibility) as required in the Waste Avoidance and Resource Recovery Act 2007; and*
3. *Developing and implementing an annual Business Plan that delivers the objectives of the Waste Strategy.*

### **7.11 Waste Management and Resource Recovery Partnership Agreement**

*The Local Government sector supports the initiation of a State Local Government Partnership Agreement on Waste Management and Resource Recovery.*

#### **BACKGROUND**

The process to review and update Advocacy Positions and Policy Statements relating to waste management is nearing completion. Three Advocacy Positions remain which have recently been reviewed:

- *7.2 State Waste Strategy* - The substance of this position is covered in the [Advocacy Position 7.1 Waste Management Legislation](#) which was endorsed by State Council in March 2025, and outlines requirements for State and Australian Government Waste Strategies.
- *7.3 Waste Authority* - This advocacy position is no longer required, as the Waste Authority's legislative requirements are defined under the WARR Act, and other aspects of waste management are addressed through Policy Position 7.1, endorsed by State Council in March 2025.
- *7.11 Waste Management and Resource Recovery Partnership Agreement* - Partnership agreements have not continued and advocacy efforts are being pursued through a variety of other approaches.

The Municipal Waste Advisory Council endorsed the retirement of the three Advocacy Positions at its meeting on 15 October 2025.

#### **COMMENT**

A review of all existing Advocacy Positions and Policy Statements has been progressed over the last two years. The three remaining advocacy positions are covered or included in other advocacy positions or have become dated and are no longer a relevant focus of advocacy. The Officers Advisory Group supported retiring the Advocacy Positions acknowledging that they are either incorporated into other existing positions or have become outdated. The Municipal Waste Advisory Council endorsed retiring the three Advocacy Positions and supported a gap analysis of advocacy positions.

## WALGA RECOMMENDATION

That State Council retire Advocacy Positions:

1. 7.2 State Waste Strategy;
2. 7.3 Waste Authority; and
3. 7.11 Waste Management and Resource Recovery Partnership Agreement.

## RESOLUTION

Moved: President Cr John Fergusson

Seconded: Mayor Phill Cronin

That the South West Country Zone supports the WALGA recommendation for State Council Agenda item 8.4 as contained in the State Council Agenda and as provided above.

CARRIED

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## 10.5 ELECTORAL MATERIAL – AUTHORISATION STATEMENT ADDRESS REQUIREMENTS (STATE COUNCIL AGENDA ITEM 8.5)

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*By Felicity Morris, Manager Governance and Procurement*

### EXECUTIVE SUMMARY

- Authorisation requirements for electoral material are intended to protect the transparency and accountability of the electoral process.
- The mandatory publication of a street address, often the candidate's home, raises privacy and safety concerns, potentially deterring participation in Local Government elections.
- Other Australian jurisdictions offer more flexible approaches, such as allowing post office boxes or partial addresses, which maintain transparency without compromising safety.
- It is proposed that WALGA advocate that only the locality is included in the authorisation statement.
- The Governance Policy Team revised and endorsed the new advocacy position at its meeting on 20 October.

### ATTACHMENT

- [Jurisdictional comparison - Electoral material authorisation requirements](#)

### POLICY IMPLICATIONS

The purpose of this report is to provide a new advocacy position for endorsement. WALGA has several existing advocacy positions regarding election matters, but none dealing with electoral material.

### BACKGROUND

Section 4.87 of the *Local Government Act 1995* requires all printed, published or distributed electoral material to include the name and address of the person who authorised the electoral material. The address cannot be a post office box. Printed electoral material must also include the name and business address of the printer.

In recent electoral cycles, concerns have been raised regarding the requirement to publish a physical address, often the residential address of the candidate. Members increasingly raised these concerns in the lead up to the 2025 Ordinary Local Government Elections, including at the Mayors and Presidents Forum at the 2025 WALGA Convention.

## **COMMENT**

Authorisation requirements for election advertising are designed to enhance transparency and accountability in the electoral process. By clearly identifying the individual or organisation responsible for electoral communications, these rules ensure that voters can assess the source, credibility, and intent behind campaign materials. This transparency helps voters make informed decisions, discourages misinformation, and prevents “irresponsibility through anonymity”. Authorisation also enables regulatory bodies to trace and address any breaches of electoral laws, reinforcing the integrity of democratic participation.

However, the obligation to publish a candidate’s physical address raises significant privacy and safety concerns. Candidates for Local Government elections in Western Australia do not typically have official campaign headquarters. They may not have a business or other suitable address to use and are often required to list their personal residence. The internet and social media have increased the accessibility and permanence of personal information, making it easier for individuals to be targeted. Publicly disclosing a residential address can expose candidates and their families to risks such as harassment, intimidation, or unwanted contact, particularly in contentious or high-profile elections. These concerns are especially acute for candidates from vulnerable groups or those campaigning on polarising issues. This may deter individuals from standing for election, thereby limiting diversity and participation in local democracy.

A review of the requirements in other Australian jurisdictions has been carried out and is provided as an attachment. While many jurisdictions have similar requirements to WA, others have more flexible approaches:

- PO boxes satisfy the address requirement in Local Government elections in South Australia and Victoria.
- The locality (town/city) is sufficient for material that is published by an individual in Local Government elections in the Northern Territory, while a full address is required for material published by an organisation.
- The street name and locality are sufficient for material published by an individual in Territory elections in the Northern Territory, while a full address is required for material published by an organisation.
- Only the name of the person authorising the material is required for ACT Territory elections.

This demonstrates that there are a range of options for identifying the person responsible for the material, without needing to provide their address. The Returning Officer and regulatory bodies have access to candidates’ contact and nomination details, ensuring that any breaches can be investigated and enforced without compromising personal privacy. The draft advocacy position recommends that the requirement is limited to the name and locality of the person authorising the material.

It should be acknowledged that elected Council Members may be required to disclose their addresses in Primary and Annual Returns, which are available for public inspection. Similarly, a disclosure of a proximity interest in Council Meeting documents may allow a



Council Member's address to be identified. However, these materials are not circulated as widely as electoral materials or subject to the heightened electoral context.

As a final matter, if candidates print materials at home, the WAEC advises that no separate statement of the printer's address is required, as this is satisfied by the authorisation statement. Many Australian jurisdictions do not require the printer's name or address on printed electoral materials. Increasingly, printing may be done through companies operating online only, without physical addresses. The review of authorisation requirements provides an opportunity to remove the requirement to include the printer's details.

#### WALGA RECOMMENDATION

That WALGA advocate to the State Government to amend section 4.87 of the *Local Government Act 1995* to:

1. Replace the requirement to include the name and address of the person authorising the electoral material, with a requirement to include the name and locality of the person authorising the material.
2. Remove the requirement for the name and business address of the electoral material printer to appear at the end of the electoral material

#### RESOLUTION

**Moved:** President Cr Julia Jean-Rice

**Seconded:** Mayor Phill Cronin

**That the South West Country Zone supports the WALGA recommendation for State Council Agenda item 8.5 as contained in the State Council Agenda and as provided above.**

**CARRIED**

#### 10.6 OTHER STATE COUNCIL AGENDA ITEMS

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Zone Delegates are invited to raise for discussion, questions or decision any of the items in the State Council Agenda, including the items for noting, Policy Team and Committee Reports or the Key Activity Reports.

Nil.

## 11 OTHER BUSINESS

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### 11.1 SOUTH WEST AGRIBUSINESS PRECINCT

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*By the Shire of Capel*

The South West Agribusiness Precinct prospectus was previously distributed to members. Mr Gary Clark, CEO Shire of Capel discussed this item.

**Noted**

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### 11.2 MOTION OF APPRECIATION – TONY DEAN

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*By the Shire of Capel*

#### RESOLUTION

Moved:                      President Cr Julia Jean-Rice  
Seconded:                  Mayor Phill Cronin

The South West Country Zone acknowledge and thank President Cr Tony Dean for his service to the Zone, particularly as Chair, and to WALGA as State Councillor.

**CARRIED**

## 12 EXECUTIVE REPORTS

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### 12.1 WALGA PRESIDENT'S REPORT

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Chris Hossen provided a brief update to the Zone on behalf of the President. The report was provided as an attachment to the Agenda.

**Noted**

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### 12.2 WALGA STATE COUNCILLOR REPORT

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President Cr Tony Dean provided a report to the Zone on State Council activities since the last meeting.

**Noted**

## 13 FINANCIAL REPORT

### 13.1 SOUTH WEST COUNTRY ZONE FINANCIAL REPORT

Period Ending Sep 2025 Report	Actual	Note
	\$	
Opening Cash Balance	23,636	
<b>Income</b>		
Subscription Income	-	1
<b>Total Income</b>	-	
<b>Expenses</b>		
Bank Charges	16	
Sponsorship	-	
Plaques	-	
<b>Total Expenses</b>	<b>16</b>	
<b>Closing Cash Balance</b>	<b>23,620</b>	

**Note**

1: Subscription invoices have been issued, and payments are currently held in the WALGA bank account. The total amount will be transferred to the SWCZ account once all payments have been received, currently received 10/12.

**RESOLUTION**

Moved: Mayor Phill Cronin  
 Seconded: President Cr Michelle Campbell

That the South West Country Zone financial report for September 2025 be received.

**CARRIED**

## 14 EMERGING ISSUES

Nil.

## 15 2026 MEETING DATES AND LOCATIONS

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### 15.1 2026 PROPOSED MEETING DATES

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Meeting dates for 2026 have been prepared to coincide with the State Council meeting timeframes. These dates are listed below with the host Local Governments continuing in alphabetical order.

Please note if any changes need to be made.

MEETING DATE	HOST LOCAL GOVERNMENT
Friday, 20 February 2026	Busselton
Friday, 24 April 2026	Capel
Friday, 19 June 2026	Collie
Friday, 21 August 2026	Dardanup
Friday, 20 November 2026	Donnybrook-Balingup

## 16 NEXT MEETING

The next meeting of the South West Country Zone will be held on Friday, 20 February 2026 at the City of Busselton commencing at 9:00am.

## 17 CLOSURE

*There being no further business the Chair declared the meeting closed at 12:14pm.*

OFFICIAL  
**SOUTH WEST REGIONAL ROAD GROUP  
 MINUTES OF MEETING**

Attachment 11.4

VENUE – Dardanup Shire Council Chambers, 1 Council Drive, Eaton  
 On **Monday 24 November 2025** commencing at 9.30am

**ELECTED MEMBERS, LGA TECHNICAL STAFF, MRWA AND WALGA  
 REPRESENTATIVES AND INVITED GUESTS PRESENT AND APOLOGIES RECEIVED**

Cr Lisa Bell	Shire of Augusta Margaret River	Present
David Nicholson	Shire of Augusta Margaret River	Apology
Chris Yates	Shire of Augusta Margaret River	Present
Cr Paul Carrotts	Shire of Boddington	Present
Fabian Houbrechts	Shire of Boddington	Apology
Cr Philip Moore	Shire of Boyup Brook	Apology
Jason Forsyth	Shire of Boyup Brook	Present
Cr Tony Pratico	Shire of Bridgetown Greenbushes	Present
Morgan Gillham	Shire of Bridgetown Greenbushes	Present
Mayor Jaysen Miguel	City of Bunbury	Present
Cr Julie Broad	City of Bunbury	Present
Aileen Clemens	City of Bunbury	Present
Cr Anne Ryan	City of Busselton	Present
Daniell Abrahamse	City of Busselton	Present
Cr Peter McCleery	Shire of Capel	Present
Steele Alexander	Shire of Capel	Present
Matt Young	Shire of Capel	Present
Cr Dale Hill Power	Shire of Collie	Present
Scott Geere	Shire of Collie	Apology
Cr Tyrrell Gardiner	Shire of Dardanup	Present
Theo Naude	Shire of Dardanup	Present
Cr Alex Purich	Shire of Donnybrook Balingup	Present
Damien Morgan	Shire of Donnybrook Balingup (Technical Chairperson)	Present
Ross Marshall	Shire of Donnybrook Balingup	Apology
Cr John Bromham	Shire of Harvey (SWRRG Deputy Chairperson)	Present
Kevin Ketterer	Shire of Harvey	Present
<i>Delegate to be appointed</i>	City of Mandurah	Apology
Matthew Hall	City of Mandurah	Apology
Shire President Donelle Buegge	Shire of Manjimup (SWRRG Chairperson)	Present
Catherine Mills	Shire of Manjimup	Present
Cr Rob Cashman	Shire of Murray	Present
Alan Smith	Shire of Murray	Apology
Martin Harrop	Shire of Murray	Present
Cr Tony Dean	Shire of Nannup	Apology
Damon Lukins	Shire of Nannup	Apology
Cr Julie Rowles	Shire of Waroona	Present
Steven Watson	Shire of Waroona	Present
Bruce Walker	MRWA Director South West Region	Present
Melody Patterson	MRWA	Present
Hayley Frontino	MRWA	Present
Sharni Bennell	MRWA	Present
Kevin Pethick	MRWA	Present
Katherine Celenza	RoadWise	Present
Max Bushell	WALGA	Apology
Reza Najafzadeh	WALGA	Present

OFFICIAL

1A. OPEN MEETING / APOLOGIES / IDENTIFY ELECTED MEMBERS	ACTION
<ul style="list-style-type: none"> <li>• Bruce Walker opened the meeting at 9:30am.</li> <li>• Acknowledgement of Country.</li> <li>• Apologies were called for and noted (refer previous page).</li> </ul>	
1B. APPOINTMENT OF CHAIR & DEPUTY CHAIR OF THE SWRRG COMMITTEE	ACTION
<ul style="list-style-type: none"> <li>• Bruce Walker called for nominations for the position of SWRRG Chairperson.</li> <li>• Nominations received from Cr McCleery (Capel) and Shire President Buegge (Manjimup).</li> <li>• Put to the vote – Shire President Buegge elected 7 votes to 5.</li>   <li>• Shire President Buegge called for nominations for the position of SWRRG Deputy Chairperson.</li> <li>• Nominations received from Cr McCleery (Capel) and Cr Bromham (Harvey).</li> <li>• Put to the vote – Cr Bromham elected 7 votes to 4.</li> </ul>	
1C. PRESENTATION – ROLE OF RRG	ACTION
<p>Reza Najafzadeh gave the presentation on behalf of WALGA, a copy of the presentation will be provided with the minutes.</p> <p>Items discussed include:</p> <ul style="list-style-type: none"> <li>• Road safety responsibility at LG and Main Roads intersections</li> <li>• AGBS funding – can use a proactive risk assessment to apply</li> <li>• ROADS 2040 review – is there a process for an overall refresh of ROADS 2040 – MRWA take question on notice.</li> </ul>	H Frontino
2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING	ACTION
<p><b>Motion:</b> <i>That the minutes from the previous RRG Elected Members Committee meeting held on 28 July 2025 be accepted as a true recording of the proceedings.</i></p> <p><b>Moved:</b> Cr Anne Ryan (Busselton)  <b>Seconded:</b> Cr John Bromham (Harvey)  <b>Result:</b> Carried (unanimous)</p>	
3. BUSINESS ARISING FROM PREVIOUS MEETING	ACTION
<p>The following points were raised relating to the minutes of the previous meeting:</p> <p><b>Item 12</b>  <b>Action (Technical Committee Chairperson)</b>  <b>Motion:</b> <i>That Member Councils each compile a report on major bridges on Roads of Regional Significance as outlined in ROADS 2040, within their LGA. This list is to be presented to the SWRRG Technical Committee at their November 2025 meeting for collation and decision for the ownership / responsibility / maintenance of these bridges to be passed to MRWA. This collated list will be presented to Elected Members at the November meeting, then a letter to the Minister for Transport will be prepared highlighting the current and expected level of bridge maintenance within the South West Region.</i></p> <p>Damien Morgan outlined the process undertaken by the Technical Committee. While the intent of the original Motion was for ownership of major LG bridges to be passed to MRWA, the Technical Committee unanimously agreed this outcome would be highly unlikely, and that there would be more benefit in LGs retaining ownership of their bridge assets. Damien outlined the current funding process, and that most LGs agreed that the concern was with the funding arrangements, rather than asset ownership. The Technical Committee put forward the following Motion:</p> <p><b>Motion:</b> <i>Request WALGA advocate to the State Roads Funds to Local Government Advisory Committee (SAC) on behalf of the SWRRG for a review of the current bridge funding arrangements, with representation from the SWRRG Technical Committee to be included in the review process. Request the review be completed with the findings reported back to the SWRRG at its July 2026 meeting.</i></p> <p><b>Moved:</b> Cr Peter McCleery (Capel)  <b>Seconded:</b> Cr John Bromham (Harvey)  <b>Result:</b> Carried (unanimous)</p>	Pres Buegge



4. CORRESPONDENCE	ACTION
<p><b>Motion:</b> <i>That the correspondence as attached to Agenda Item 4 be noted.</i></p> <p><b>Moved:</b> Cr Anne Ryan (Busselton)  <b>Seconded:</b> Cr Alex Purich (Donnybrook Balingup)  <b>Result:</b> Carried (unanimous)</p>	
5. STATE ADVISORY COMMITTEE (SAC) MEETING MINUTES	ACTION
<p>Minutes of the RRG Chairs Meeting – 15 August 2025  <i>(Information only no motion of acceptance required)</i></p> <ul style="list-style-type: none"> <li>• Cr McCleery provided an update from the RRG Chairs Meeting.</li> </ul> <p>Minutes of the SAC meeting – 02/2025 – 3 September 2025  <i>(Information only no motion of acceptance required)</i></p> <ul style="list-style-type: none"> <li>• Next meeting 2 December 2025</li> </ul>	
6. SOUTH WEST RRG TECHNICAL COMMITTEE REPORT	ACTION
<p>Minutes from Technical Committee meeting held 14 July 2025 attached under Item 6 of the Agenda.  <i>(Information only no motion of acceptance required)</i></p> <p>Chairperson Damien Morgan (Donnybrook Balingup) provided a summary of the minutes. Discussion was held regarding:</p> <ul style="list-style-type: none"> <li>• ROADS 2040</li> <li>• LG Boundary Management Template</li> <li>• Draft 2026/27 Program <ul style="list-style-type: none"> <li>• Unallocated funds</li> <li>• &gt;\$500,000 requests and template</li> </ul> </li> </ul>	
7. SOUTH WEST REGIONAL ROAD GROUP WORKS PROGRAM REPORT	
2024 / 2025 KPI Summary	ACTION
<p>Attached is a summary of the SWRRG KPIs as at 31 October 2025.  <i>(Information only no motion of acceptance required)</i></p>	
2025 / 2026 Program Summary & Quarterly Report	ACTION
<p>Attached to this Agenda Item is a summary of all funded projects (including carryover projects) detailing current and planned expenditure and comments affecting full delivery as at 31 October 2025.  <i>(Information only, no motion of acceptance required)</i></p>	
2025/26 Program Amendments – Elected Members to Note: <b>Approval not required. Approval requested through “Out of Session” process.</b> <i>(Copies of the correspondence included under Agenda Item 4)</i>	ACTION
<p><b>“Out of Session” approval received for the following amendments.</b></p> <ul style="list-style-type: none"> <li>• City of Busselton – Requesting to return surplus funds \$123,490 Commonage Road PN30002572 and \$6,825 Payne Road PN30003526.</li> <li>• Shire of Collie – Request to transfer surplus funds \$57,877 from Harris River Road PN30003532 to Harris River Road PN30004162.</li> <li>• Shire of Harvey – Requesting to withdraw \$530,000 The Promenade PN30002589, return surplus funds \$300,000 Uduc Road PN30000554, and request additional funds \$480,000 Old Coast Road PN30003541.</li> <li>• Shire of Waroona – Request additional funds \$500,000 Preston Beach Road PN30004195.</li> <li>• Shire of Murray – Requesting to return surplus funds \$250,000 Burnside Road PN30004181 and \$630,000 Del Park Road PN30004182, and request additional funds \$470,000 Lakes Road PN30004184.</li> <li>• Shire of Boyup Brook – Request additional funds \$18,000 Boyup Brook Arthur River Road PN30004216, \$60,000 Boyup Brook Cranbrook Road Pn30004217 and \$60,000 Winnejup Road PN30004218.</li> <li>• Shire of Harvey – Requesting to extend the overall approved timeframe on Harvey Quindanning Road by 4 years to 2029/30.</li> </ul>	

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<b>2025 / 2026 Program Amendments – Elected Members to Note: Approval Required</b> <b>Requests approved through ‘Out of Session’ process</b> <i>(Copies of correspondence included under Agenda Item 4)</i>	ACTION
<p><b>“Out of Session” approval received for the following amendments.</b></p> <ul style="list-style-type: none"> <li>• City of Busselton – Requesting to return surplus funds \$123,490 Commonage Road PN30002572 and \$6,825 Payne Road PN30003526.</li> <li>• Shire of Collie – Request to transfer surplus funds \$57,877 from Harris River Road PN30003532 to Harris River Road PN30004162.</li> <li>• Shire of Harvey – Requesting to withdraw \$530,000 The Promenade PN30002589, return surplus funds \$300,000 Uduc Road PN30000554, and request additional funds \$480,000 Old Coast Road PN30003541.</li> <li>• Shire of Waroona – Request additional funds \$500,000 Preston Beach Road PN30004195.</li> <li>• Shire of Murray – Requesting to return surplus funds \$250,000 Burnside Road PN30004181 and \$630,000 Del Park Road PN30004182, and request additional funds \$470,000 Lakes Road PN30004184.</li> <li>• Shire of Boyup Brook – Request additional funds \$18,000 Boyup Brook Arthur River Road PN30004216, \$60,000 Boyup Brook Cranbrook Road Pn30004217 and \$60,000 Winnejup Road PN30004218.</li> <li>• Shire of Harvey – Requesting to extend the overall approved timeframe on Harvey Quindanning Road by 4 years to 2029/30.</li> </ul> <p>No Motion included in Agenda, Out of Session Approval to be requested.</p>	H Frontino

<b>ROADS 2040</b>	ACTION
<p><b>Motion: <i>That the roads submitted for inclusion in ROADS 2040 as recommended by the Auditor and endorsed by the SWRRG Technical Committee be recommended by the SWRRG Elected Members to the State Advisory Committee.</i></b></p> <p><b>Moved: Cr Lisa Bell (Augusta Margaret River)</b>  <b>Seconded: Cr Peter McCleery (Capel)</b>  <b>Result: Carried (unanimous)</b></p>	

<b>2026 RRG Reporting &amp; Meeting Schedule</b>	ACTION
<p><b>Motion: <i>That the 2026 RRG Reporting and Meeting Schedule be endorsed by the SWR RRG Elected Members.</i></b></p> <p><b>Moved: Cr John Bromham (Harvey)</b>  <b>Seconded: Cr Paul Carrotts (Boddington)</b>  <b>Result: Carried (unanimous)</b></p>	

<b>8. PRESENTATION BY INVITED GUESTS</b>	ACTION
<p>Nil presentations.</p>	

9. WALGA REPORT	ACTION
<p>Max Bushell (WALGA) was an apology, so Katherine Celenza (Road Wise) offered to take any questions on the WALGA Regional Road Group Report November 2025 on notice.</p> <p>Report taken as read.</p> <p>Reza Najafzadeh (WALGA) submitted the Local Roads Program Delivery Manager October 2025 Report.</p> <p>Discussion was held regarding:</p> <ul style="list-style-type: none"> <li>• Road Improvement Projects</li> <li>• Boundary Management Agreement Template – can be used as a document to outline roles and responsibilities between any two parties, including DBCA</li> <li>• Western Power, DWER, Atso Gas</li> <li>• MRWA TSAP Workshop</li> </ul> <p><b>Motion: <i>That WALGA take a lead role and advocate to the Minister for Water on behalf of Local Government regarding Water Corporation bridge maintenance, funding programs, asset management and appropriate and timely scheduling of maintenance.</i></b></p> <p><b>Moved: Cr Peter McCleery (Capel)</b>  <b>Seconded: Cr John Bromham (Harvey)</b>  <b>Result: Carried (unanimous)</b></p> <p>Local Government Technical staff are encouraged to provide feedback regarding issues with Water Corp bridges directly to Reza.</p>	<p style="text-align: center;">WALGA</p> <p style="text-align: center;">Tech Ctte</p>
10. ROADWISE UPDATE	ACTION
<p>RoadWise Officer Katherine Celenza submitted November 2025 Report.</p> <p>Discussion was held regarding:</p> <ul style="list-style-type: none"> <li>• Role of RoadWise</li> <li>• Road Safety Ratings</li> <li>• Black Spot support</li> <li>• Spees limits on unsealed roads</li> <li>• Standard clearance envelopes, exemptions – communicate with DWER to determine case by case best options</li> </ul> <p><b>Motion: <i>That RoadWise advocates the use of double demerit points for the remainder of any given year, once the previous years road toll has been reached.</i></b></p> <p><b>Moved: Cr Tony Pratico (Bridgetown Greenbushes)</b>  <b>Seconded: No seconder</b>  <b>Result: Not put to vote</b></p>	
11. MRWA ROADWORKS PROGRAM UPDATE	ACTION
<p>A/Director South West Region Bruce Walker presented the Main Roads Current and Planned works program report (November 2025).</p> <p>Discussion was held regarding:</p> <ul style="list-style-type: none"> <li>• Rapid response vehicles</li> <li>• Raymond Road / South Western Highway / Coalfields Highway intersection – ongoing holding repairs being undertaken, profiling works planned to mitigate ongoing issue</li> <li>• Gastaldo Road RAV Route Classification modification – proposed speed zone relocation – MRWA take question on notice and communicate directly with Shire of Collie technical staff.</li> <li>• Discovery Drive activated speed limit trial</li> </ul>	<p style="text-align: center;">B Walker</p>

12. GENERAL BUSINESS	ACTION
<p>Several items were raised by Cr Bromham prior to the meeting, and responses provided by MRWA were attached to the Agenda.</p> <p><b>Motion: That Main Roads WA be requested to conduct a survey of vehicle movements on Forrest Highway at peak times at the intersection of Old Coast Road and Marriot Road to ensure the safety of the public and to provide safe access to Forrest Highway to local communities and industry from the Kemerton Heavy Industrial Area.</b></p> <p><b>Moved: Cr John Bromham (Harvey)</b>  <b>Seconded: Cr Tony Pratico (Bridgetown Greenbushes)</b>  <b>Result: Carried (unanimous)</b></p> <p><b>Motion: That the Chairperson of the SWRRG requests the State Advisory Committee to increase the funding allocation for the Commodity Route Funding Program from \$4 million to \$10 million annually, and increase the maximum grant funding available for each eligible road projects from \$400,000 to \$600,000 under this funding program.</b></p> <p><b>Moved: Cr Tony Pratico (Bridgetown Greenbushes)</b>  <b>Seconded: Shire President Buegge (Manjimup)</b>  <b>Result: Carried (11 in favour, 2 against)</b>  <b>(Against – Busselton, Donnybrook Balingup)</b></p> <p><b>Cr Ryan (Busselton)</b> – Requested an update on a previous Motion regarding requesting additional funding for Road Project Grants.</p> <p><b>Cr McCleery (Capel)</b> – Are traffic counts for Bussell Highway (post Wilman Wadandi Highway opening) available?</p> <p><b>Bruce Walker (MRWA)</b> – Yes, data available online via MRWA Traffic Map (December 2024 &amp; May 2025 counts). Volumes on the approach to Bunbury dropped approximately 20%, through Bunbury 30%, through Gelorup 40%. Peak hour counts have dropped by approximately 25%.</p> <p><b>Cr Ryan (Busselton)</b> – Query to WALGA regarding their work with other agencies (Western Power, DWER, etc) – Why are there delays, what have WALGA achieved to date, and when will delays reduce?</p> <p><b>Reza Najafzadeh (WALGA)</b> – 6 meetings held with Western Power to date – agreed to treat Black Spot projects as priority, have employed extra staff, have agreed to LGs using Option B for street lighting projects – meeting to assess impacts in February. 6 DWER workshops held to improve information and communication, have employed extra staff. 2 MRWA TSAP workshops.</p> <p><b>Cr Ryan (Busselton)</b> – Queried if SWRRG KPIs align with OAG report?</p> <p><b>Kevin Pethick (WALGA)</b> – Advised State Advisory Committee sets KPIs for all RRGs across the State.</p>	<p><b>B Walker</b></p> <p><b>Pres Buegge</b></p> <p><b>H Frontino</b></p>
13. MEETING CLOSE	ACTION
<p><b>Meeting closed:</b> Chairperson thanked all for their attendance.</p> <p>The meeting closed at 11.55am.</p> <p><b>Next Meeting: 9.30am 30 March 2026 at Shire of Dardanup Council Chambers</b></p>	