

MEMORANDUM OF UNDERSTANDING

Between:

Joan Evelyn Louisa King and the King Family (referred to in the Memorandum of Understanding as the Benefactor)

And the

Boyup Brook Pioneer Museum (referred to in the Memorandum of Understanding as the Beneficiary)

This memorandum of understanding will commence upon signing by both the Benefactor and the Beneficiary.

Gift of the Zoo Train (1954) and three carriages (referred to in this agreement as the Train)

1 Upon signing of this Memorandum of Understanding the Benefactor relinquishes all title to the Train on the understanding that the following conditions will be met by the Beneficiary:

- The train will be insured for a minimum amount of \$30,000 per annum, which amount is to be increased to cover any value added due to the restoration of the train, so that the insured value at all times reflects the current value of the train. The Beneficiary will, on demand by the Benefactor, provide proof of the existence and currency of such insurance.
- The train will be used for the benefit of the Boyup Brook Community.
- The train will be restored back to working condition as far as practical, in original paint colours, and provided with adequate shelter to maintain its condition.
- The train will not be disposed of or sold without the written consent from the Benefactor or a representative of the King Family.
- A plaque acknowledging the work done by the late Mr. Swinbank in restoring train to its present condition is to be fixed to the engine or carriages. Plaque to be provided by Swinbank family. This was a condition imposed on the sale of the train at the auction of Swinbank Collection.

Management of Train by the Beneficiary

- 2 Upon signing of this Memorandum of Understanding the Beneficiary agrees to
- abide by the conditions outlined by the Benefactor in relation to the insurance, restoration and maintenance or disposal of the Train.
 - A separate project committee will be formed to oversee the restoration and the operation of the train, with the intention of becoming a separate entity/organisation in the future. This entity/organisation will be responsible for the all ongoing restoration and project costs.

EXECUTION: *Dated the 28th day of February 2009.*

[Signature]
Benefactor

[Signature]
Beneficiary



Attachment 9.3.1A

Chq/EFT	Date	Name	Description	Amount
EFT17198	03/04/2025	Amity Signs	Road and Traffic Signs	-1,747.90
EFT17199	03/04/2025	Ampol Petroleum Distributors Pty Ltd	Fuel Mar2025	-5,026.51
EFT17200	03/04/2025	B&B Street Sweeping Pty Ltd	Cemetery Street Sweeping	-1,364.00
EFT17201	03/04/2025	BP Medical	Medical Supplies	-1,701.14
EFT17202	03/04/2025	Boyup Brook Medical Services	Pre-employment Medicals	-540.00
EFT17203	03/04/2025	Boyup Brook Tourism Association Inc	Tourist Centre - Shire Contribution to Electricity 17/12/2024- 8/02/2025	-271.01
EFT17204	03/04/2025	Boyup Brook Workshop (Got'em Group)	Rural Verge Pruning -Traffic Management	-6,633.00
EFT17204	03/04/2025	Boyup Brook Workshop (Got'em Group)	RRG210 Boyup Brook-Arthur Rd - Traffic Management	-19,701.00
EFT17205	03/04/2025	Cleanaway Daniels Services Pty Ltd	Medical Centre - Sharps Disposal Feb2025	-605.52
EFT17206	03/04/2025	Focus Networks	Monthly Device Management Fees Mar2025	-3,437.50
EFT17207	03/04/2025	Lamat Cleaning (The Bogar Unit Trust t/as)	Medical Centre - Cleaning Feb-Mar2025	-2,500.00
EFT17208	03/04/2025	Landgate	SLIP (Shared Location Information Platform) Annual Subscription 2025-26	-2,609.00
EFT17209	03/04/2025	Officeworks Ltd	Medical Centre Stationery	-132.40
EFT17209	03/04/2025	Officeworks Ltd	Admin Stationery	-100.16
EFT17210	03/04/2025	PFI Supplies	Various Shire Buildings - Cleaning Supplies	-468.60
EFT17211	03/04/2025	Promotion Products Pty Ltd	Heritage Council Grant - Heritage Walks Promotional Material	-1,111.55
EFT17212	03/04/2025	RSEA Safety	Depot PPE and Work Clothing	-2,244.25
EFT17213	03/04/2025	SOS Office Equipment	Photocopier Billing Mar2025	-674.31
EFT17214	03/04/2025	Southern Lock & Security	Medical Centre - Security Lock ad Keys	-1,818.56
EFT17215	03/04/2025	Sprint Express	Freight Feb2025	-22.00
EFT17216	03/04/2025	Supagas Pty Ltd	Rylington Park - Annual Gas Bottle Rental	-445.50
EFT17217	03/04/2025	Synergy	Electricity Across Shire Facilities to 17/03/2025	-10,889.05
EFT17218	03/04/2025	Wiseman Signs	Flax Mill - Retting Door Sign	-396.00
EFT17219	14/04/2025	AFGRI Equipment Australia Pty Ltd	P177 Tractor John Deere 5083E - Parts	-255.83
EFT17219	14/04/2025	AFGRI Equipment Australia Pty Ltd	P246 FUSO Canter 815 Crew Cab 4t Truck - Parts	-32.00
EFT17219	14/04/2025	AFGRI Equipment Australia Pty Ltd	P224 John Deere 622GP Motor Grader - Parts	-583.00
EFT17219	14/04/2025	AFGRI Equipment Australia Pty Ltd	Workshop Expendable Tools	-16.50
EFT17220	14/04/2025	Ampol Petroleum Distributors Pty Ltd	Fuel Apr2025	-4,189.38
EFT17221	14/04/2025	Arrow Bronze	Niche Wall Vase	-151.22
EFT17222	14/04/2025	Australian Services Union	Payroll Deductions	-53.00
EFT17223	14/04/2025	BOC Limited	Gas Cylinder Rental Mar2025	-66.86
EFT17224	14/04/2025	Blackwood Plant Hire	LRCI Footpath Maintenance - Gravel	-770.00
EFT17225	14/04/2025	Boyup Brook Golf Club Inc	Rylington Park Ladies Day - Catering	-1,000.00
EFT17226	14/04/2025	Boyup Brook Pharmacy	Medical Supplies	-74.65
EFT17227	14/04/2025	Boyup Brook Workshop (Got'em Group)	RRG210 Boyup Brook-Arthur Rd - Traffic Management	-10,945.00
EFT17228	14/04/2025	Coates Hire Operations Pty Limited	RRG210 Boyup Brook-Arthur Rd - Pump Hire Mar2025	-1,837.70
EFT17229	14/04/2025	Department of Mines, Industry Regulation and Safety BSL	BSL Collected Mar2025	-1,324.91
EFT17230	14/04/2025	Resident	Rylington Park Ladies Day - Catering	-5,950.00
EFT17231	14/04/2025	Employee	Reimburse 2012 Rover Ride-On Mower (50%)	-1,275.00
EFT17232	14/04/2025	Living Springs Water Pty Ltd	Water Cooler Annual Rental Fees 01/03/2025-28/02/2026	-660.00
EFT17233	14/04/2025	Employee	Reimburse Community Easter Egg Hunt Prizes	-47.11
EFT17234	14/04/2025	Node1 Pty Ltd	Admin NBN Apr2025	-227.00
EFT17235	14/04/2025	Old Dog Motors	P212 Komatsu GD555 Grader 2017 - Parts	-21.80
EFT17236	14/04/2025	RSEA Safety	Depot PPE	-499.73
EFT17237	14/04/2025	Salary & Wages	Payroll 27Mar2025	-1,203.00
EFT17238	14/04/2025	Shire of Boyup Brook	BSL Commission Mar2025	-25.00
EFT17239	14/04/2025	The Rock Garden BnB (JG Oldham t/as)	Rylington Park Lades Day - Speaker Accommodation	-260.00
EFT17240	14/04/2025	Veolia Recycling and Recovery Pty Ltd (NSW)	Paper and Cardboard Recycling Mar2025	-1,624.65
EFT17241	14/04/2025	WA Concrete Pty Ltd	LRCI Footpath Maintenance - Progress Payment	-3,064.65
EFT17242	14/04/2025	Wilgee Civil Pty Ltd	RTR009 Six Mile Rd - Gravel Resheeting	-324,289.33
EFT17243	22/04/2025	Australian Taxation Office	BAS PAYG Mar2025	-40,496.00
EFT17244	29/04/2025	Ampol Petroleum Distributors Pty Ltd	Fuel Apr2025	-5,263.12
EFT17245	29/04/2025	Australia Post	Postage Mar2025	-237.08
EFT17246	29/04/2025	Australian Services Union	Payroll Deductions	-53.00
EFT17247	29/04/2025	BP Medical	Medical Supplies	-198.25
EFT17248	29/04/2025	Beulah Wines	Rylington Park Ladies Day - Wine	-225.00
EFT17249	29/04/2025	Black Box Control Pty Ltd	Monthly Grader Tracking Service Apr2025	-99.00
EFT17250	29/04/2025	Blackwood Plant Hire	Cemetery - Sand	-330.00
EFT17251	29/04/2025	Boyup Brook Co-operative Company Limited	Purchases Mar2025	-2,747.96
EFT17251	29/04/2025	Boyup Brook Co-operative Company Limited	Swimming Pool - Chemicals	-6,482.00
EFT17251	29/04/2025	Boyup Brook Co-operative Company Limited	ESL - VBFB Equipment	-1,578.80
EFT17252	29/04/2025	Boyup Brook Community Resource Centre	Gazette Advertising Apr2025	-485.00
EFT17253	29/04/2025	Boyup Brook IGA	Purchases Feb2025 incl Australia Day Breakfast Catering	-1,376.43
EFT17253	29/04/2025	Boyup Brook IGA	Purchases Mar2025	-376.33
EFT17254	29/04/2025	Boyup Brook Pharmacy	Purchases Mar2025	-67.70
EFT17255	29/04/2025	Boyup Brook Tyre Service	Fuel Mar2025	-135.25
EFT17256	29/04/2025	Breeze Connect Pty Ltd	Medical Centre VOIP and NBN Mar2025	-292.72
EFT17257	29/04/2025	Bridgetown Timber & Hardware	Admin Office Upgrades - Materials	-1,141.78
EFT17257	29/04/2025	Bridgetown Timber & Hardware	Public Toilets - Replacement Toilet Seats	-164.88
EFT17258	29/04/2025	Bunnings Group Ltd	Regional Airports Grant - Runway Closure Tarps	-171.00
EFT17259	29/04/2025	Cleanaway Daniels Services Pty Ltd	Medical Centre - Sharps Disposal Mar2025	-454.30
EFT17260	29/04/2025	CW&JR Roney	Emergency Fire Works - Tree Clearing per CBFCCO	-2,750.00
EFT17261	29/04/2025	DSAK Pty Ltd (Manjimup and Bridgetown Retravision)	Flax Mill Caravan Park - Ensuite Key Cutting	-7.99
EFT17262	29/04/2025	EcoPrint Supplies	Medical Centre - Printer Toner	-250.80
EFT17263	29/04/2025	Hastie Waste Pty Ltd	Rylington Park - Bulk Waste Collection Mar-Apr2025	-240.00
EFT17264	29/04/2025	Haycom Technology Pty Ltd	Medical Centre IT Support Fees Mar2025	-1,138.50
EFT17265	29/04/2025	Landgate	Rural UV General Revaluations 2024-25	-16,957.59
EFT17266	29/04/2025	MJB Industries Pty Ltd	Road Maintenance - Concrete Pipes	-762.70
EFT17267	29/04/2025	Manjimup Freight Distributors & BMI Logistics	Freight Apr2025	-63.50
EFT17268	29/04/2025	Mcleods Lawyers Pty Ltd	Medical Centre - Legal Advice	-295.90
EFT17269	29/04/2025	Ohura Group Pty Ltd	Industrial Relations Consultancy Mar2025	-841.50
EFT17270	29/04/2025	Procurement Plus	Procurement Assistance - Bulk Fuel Contract	-3,212.00
EFT17271	29/04/2025	Readytech (ttf IT Vision Unit Trust t/as)	SynergySoft SQL Server Backend Setup and Data Cleansing	-19,696.60
EFT17272	29/04/2025	South Regional TAFE	Depot - Auschem Training	-1,339.80
EFT17273	29/04/2025	Southern Lock & Security	Key Cutting	-20.00
EFT17274	29/04/2025	St John Ambulance Western Australia Ltd (South West)	2024-25 Contribution Towards Emergency Ambulance Service - 4th Quarter Payment	-8,250.00
EFT17275	29/04/2025	Synergy	Electricity Across Shire Facilities to 27/03/2025	-7,250.21
EFT17276	29/04/2025	Team Global Express	Freight Mar2025	-64.28
EFT17277	29/04/2025	Telstra Limited	Telephone Across Shire Facilities to 24/03/2025	-1,020.07
EFT17277	29/04/2025	Telstra Limited	Admin NBN to 24/03/2025	-1,212.74



Shire of Boyup Brook
Payments 01/04/2025 - 30/04/2025
(GST Inclusive Accordingly)

Chq/EFT	Date	Name	Description	Amount
EFT17278	29/04/2025	The Brook Takeaway	Catering Apr2025	-50.00
EFT17279	29/04/2025	The Print Shop Online	Shire Logo Stickers	-90.20
EFT17280	29/04/2025	The Tarramee Trust	Medical Centre - Practice Nurse Training	-1,056.00
EFT17281	29/04/2025	WA Contract Ranger Services Pty Ltd	Contract Ranger Services Mar-Apr2025	-4,075.50
EFT17282	29/04/2025	Wilgee Civil Pty Ltd	Six Mile Rd - Gravel Resheeting Works	-105,630.54
EFT17283	29/04/2025	activ8me (Australian Private Networks Pty Ltd)	Swimming Pool and GP House Internet Apr2025	-144.90
TOTAL EFT PAYMENTS to 30 April 2025				-663,683.20
20690	29/04/2025	Pivotel	GPS Tracking Service - Grader and Transfer Station Apr2025	-62.00
20691	29/04/2025	Shire of Bridgetown-Greenbushes	Bushfire Risk Mitigation Coordinator Jan-Mar2025	-6,439.34
20692	29/04/2025	Water Corporation	Water Across Shire Facilities to 01/04/2025	-6,672.26
TOTAL MUNI CHEQUES to 30 April 2025				-13,173.60

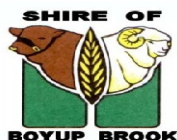


Chq/EFT	Date	Name	Description	Amount
DD9458.1	09/04/2025	Employee Super Fund	Payroll Deductions	-1,016.33
DD9458.2	09/04/2025	Panorama Super (Asgard Independence Plan Division Two)	Superannuation Contributions	-346.30
DD9458.3	09/04/2025	CBUS (Construction & Building Industry Super)	Superannuation Contributions	-438.60
DD9458.4	09/04/2025	HESTA	Superannuation Contributions	-326.60
DD9458.5	09/04/2025	HOSTPLUS Superannuation Fund	Superannuation Contributions	-1,633.02
DD9458.6	09/04/2025	Aware Super	Payroll Deductions	-8,643.05
DD9458.7	09/04/2025	Rest Superannuation	Superannuation Contributions	-2,211.59
DD9458.8	09/04/2025	Mercer Super Trust (TTF) - Mercer SmartSuper Plan	Superannuation Contributions	-637.77
DD9458.9	09/04/2025	Australian Super	Superannuation Contributions	-1,677.56
DD9460.1	10/04/2025	Salary & Wages	Payroll 09Apr2025	-117,011.47
DD9470.1	23/04/2025	Employee Super Fund	Payroll Deductions	-1,002.61
DD9470.2	23/04/2025	Panorama Super (Asgard Independence Plan Division Two)	Superannuation Contributions	-346.30
DD9470.3	23/04/2025	CBUS (Construction & Building Industry Super)	Superannuation Contributions	-394.26
DD9470.4	23/04/2025	HESTA	Superannuation Contributions	-294.40
DD9470.5	23/04/2025	HOSTPLUS Superannuation Fund	Superannuation Contributions	-1,791.36
DD9470.6	23/04/2025	Aware Super	Payroll Deductions	-8,244.95
DD9470.7	23/04/2025	Rest Superannuation	Superannuation Contributions	-2,253.55
DD9470.8	23/04/2025	Mercer Super Trust (TTF) - Mercer SmartSuper Plan	Superannuation Contributions	-626.80
DD9470.9	23/04/2025	Australian Super	Superannuation Contributions	-1,927.66
DD9472.1	24/04/2025	Salary & Wages	Payroll 23Apr2025	-115,443.16
DD9482.1	29/04/2025	Aware Super	Payroll Deductions	-1,258.15
DD9482.2	29/04/2025	Mercer Super Trust (TTF) - Mercer SmartSuper Plan	Superannuation Contributions	-592.11
DD9484.1	30/04/2025	Salary & Wages	Payroll 29Apr2025	-63,957.51
DD9493.1	01/04/2025	Commonwealth Bank	Bank Fees Apr2025	-30.82
DD9493.2	24/04/2025	Property Owner	3 Reid PI - Rent 02/05/2025-15/05/2025	-900.00
DD9493.3	02/04/2025	Commonwealth Bank	Bank Fees Apr2025	-400.26
DD9493.4	15/04/2025	Commonwealth Bank	Bank Fees Apr2025	-198.17
DD9493.5	01/04/2025	Westnet	Medical Centre and Swimming Pool Internet Apr2025	-199.90
DD9493.6	09/04/2025	De Lage Landen Pty Ltd	Rental Agreement for Photocopier DCVII-C5573 Apr2025	-184.80
DD9493.7	04/04/2025	The Bunbury Diocesan Trustees and Anglican Parish of Boyup Brook	18 Barron St GP House - Rent 11/04/2025-24/04/2025	-720.00
DD9493.8	24/04/2025	The Bunbury Diocesan Trustees and Anglican Parish of Boyup Brook	18 Barron St GP House - Rent 25/04/2025-08/05/2025	-720.00
DD9493.9	04/04/2025	Property Owner	3 Reid PI - Rent 18/04/2025-01/05/2025	-900.00
DD9458.10	09/04/2025	Colonial First State Superannuation	Superannuation Contributions	-1,277.22
DD9458.11	09/04/2025	Commonwealth Essential Super	Superannuation Contributions	-738.96
DD9458.12	09/04/2025	AMP Super Fund - SignatureSuper	Superannuation Contributions	-2,254.50
DD9458.13	09/04/2025	Australian Retirement Trust	Superannuation Contributions	-563.42
DD9470.10	23/04/2025	Colonial First State Superannuation	Superannuation Contributions	-1,277.22
DD9470.11	23/04/2025	Commonwealth Essential Super	Superannuation Contributions	-744.25
DD9470.12	23/04/2025	AMP Super Fund - SignatureSuper	Superannuation Contributions	-2,382.57
DD9470.13	23/04/2025	Australian Retirement Trust	Superannuation Contributions	-563.42
TOTAL DIRECT DEBITS TO 30 April 2025				-346,130.62
DD9492.1	11/04/2025	Shire of Boyup Brook Credit Card - CEO	Squeak & Bean Café - Catering Mar2025	-55.50
DD9492.1	11/04/2025	Shire of Boyup Brook Credit Card - CEO	Bunbury Camera House - Chambers Photo Printing	-384.70
DD9492.1	11/04/2025	Shire of Boyup Brook Credit Card - CEO	ChatGPT Subscription Apr2025	-33.52
DD9492.1	11/04/2025	Shire of Boyup Brook Credit Card - CEO	Harvey Norman - Depot OHS IT Equipment	-785.00
TOTAL CEO CREDIT CARD TO 30 April 2025				-1,258.72
DD9492.1	11/04/2025	Shire of Boyup Brook Credit Card - EMCS	Adobe Acrobat Pro DC Monthly Subscription 20/03/2025-19/04/2025	-244.94
TOTAL EMCS CREDIT CARD TO 30 April 2025				-244.94
DD9493.10	21/04/2025	BP Australia Pty Ltd	CEO Fuel Mar2025	-93.69
DD9493.10	21/04/2025	BP Australia Pty Ltd	CEO Fuel Mar2025	-100.92
DD9493.10	21/04/2025	BP Australia Pty Ltd	CEO Fuel Mar2025	-103.84
TOTAL CEO BP FUEL CARD TO 30 April 2025				-298.45
DD9493.10	21/04/2025	BP Australia Pty Ltd	MCS Fuel Mar2025	-84.42
DD9493.10	21/04/2025	BP Australia Pty Ltd	MCS Fuel Mar2025	-83.35
TOTAL MCS BP FUEL CARD TO 30 April 2025				-167.77
TOTAL DD MUNI ACCOUNT TO 30 April 2025				-348,100.50
DD9502.1	30/04/2025	Police Licensing	Police Licensing Apr2025	-50,807.10
TOTAL DD POLICE LICENSING ACCOUNT TO 30 April 2025				-50,807.10
TOTAL DD BOYUP BROOK EARLY LEARNING CENTRE ACCOUNT TO 30 April 2025				0.00



SUMMARY

EFT	-663,683.20
CHQ (Muni Account)	-13,173.60
DD	-348,100.50
MUNI TOTAL	<u><u>-1,024,957.30</u></u>
ALL MUNI TRANS TO 30 April 2025	-1,024,957.30
DD (Police Licensing Account) TO 30 April 2025	-50,807.10
GRAND TOTAL 1 - 30 April 2025	<u><u>-1,075,764.40</u></u>



SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

30 APRIL 2025

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**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 APRIL 2025**

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 APRIL 2025
Prepared by: Darren Long (Finance Consultant)
Reviewed by: Malcolm Armstrong (MFS)

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement. The Shire currently has no monies held in Trust.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable

from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows

are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

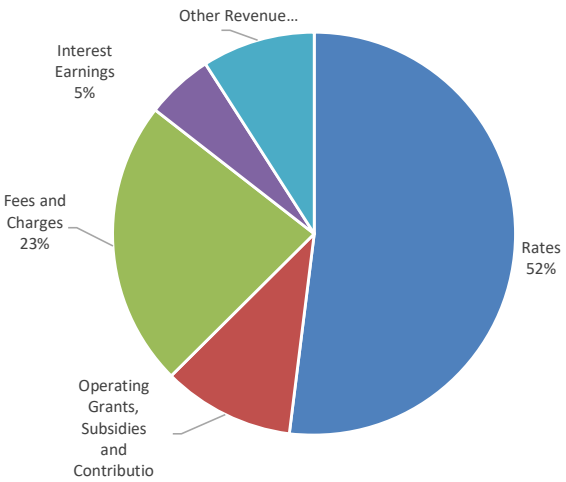
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

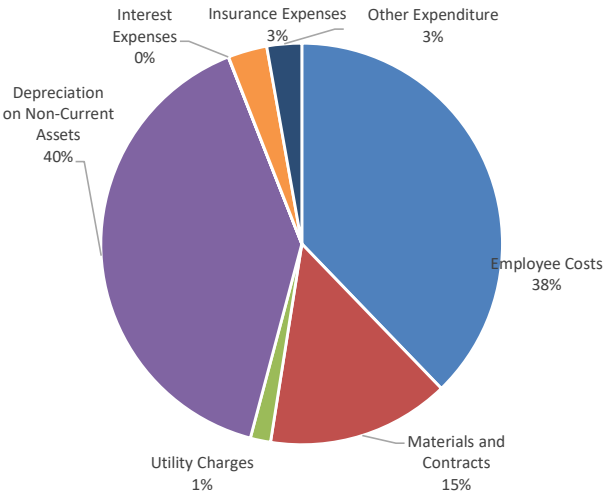
**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 APRIL 2025**

SUMMARY GRAPHS

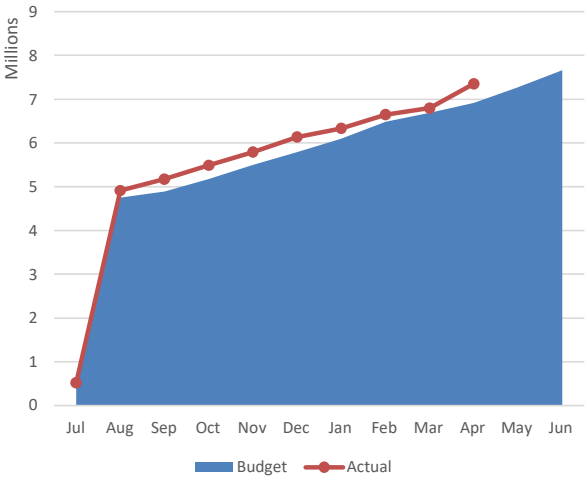
OPERATING REVENUE



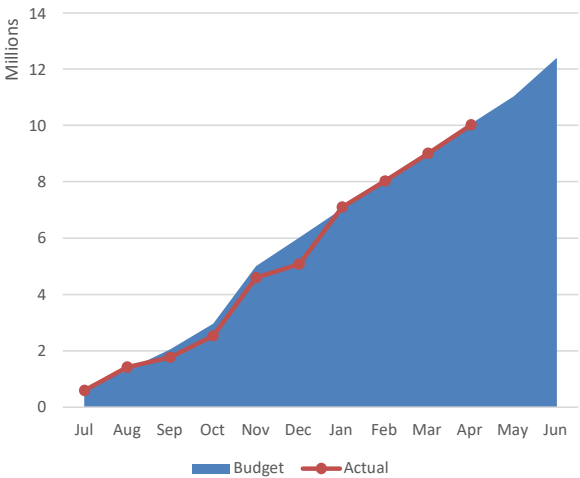
OPERATING EXPENSES



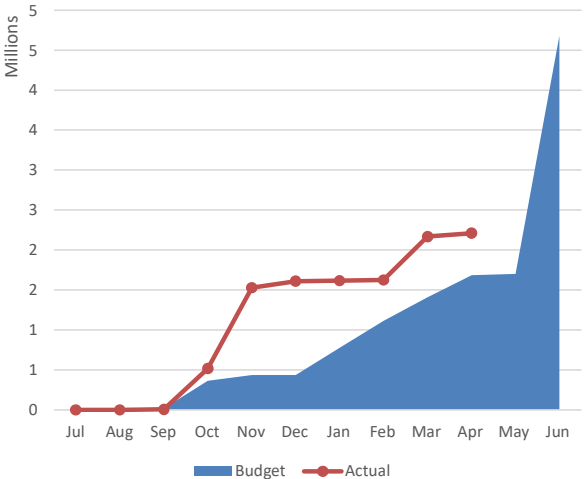
OPERATING REVENUE - Budget-v-YTD Actual



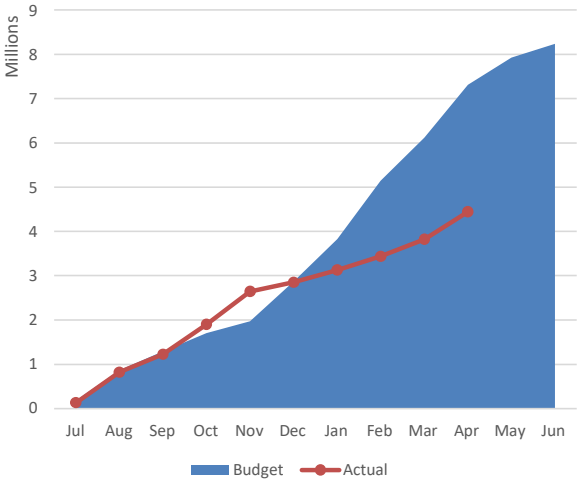
OPERATING EXPENSES - Budget-v-YTD Actual



CAPITAL REVENUE - Budget-v-YTD Actual



CAPITAL EXPENSES - Budget-v-YTD Actual



**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 APRIL 2025**

STATUTORY REPORTING PROGRAMS

The local governments operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of the Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which are which are not directly related to specific shire services.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer community.	Supervision of various by-laws, fire prevention, emergency services and animal control.
HEALTH To provide an operational framework for good community health.	Food and water quality, pest control, immunisation services, child health services and health education.
EDUCATION AND WELFARE To meet the needs of the community in these areas.	Management and support for families, children, youth and the aged within the community by providing Youth, Aged and Family Centres, Home and Community Aged Care Programs and assistance to schools.
HOUSING To help ensure adequate housing.	Provision of residential housing for council staff. Provision of housing for aged persons, low income families, government and semi government employees.
COMMUNITY AMENITIES Provide services required by the community.	Rubbish collection services and disposal of waste, stormwater drainage, protection of the environment, town planning and regional development and other community amenities (cemeteries and public toilets).
RECREATION AND CULTURE To establish and manage efficiently infrastructure and resources which will help the social wellbeing of the community.	Public halls, recreation and aquatic centres, parks and reserves, libraries, heritage and culture.
TRANSPORT To provide effective and efficient transport services to the community.	Construction and maintenance of roads, footpaths, bridges, street cleaning and lighting, road verges, streetscaping and depot maintenance.
ECONOMIC SERVICES To help promote the Shire and its economic wellbeing.	The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and standpipes.
OTHER PROPERTY AND SERVICES To monitor and control Shire's overhead operating accounts.	Private works, public works overheads, plant and equipment operations, town planning schemes and activities not reported in the above programs.

SHIRE OF BOYUP BROOK
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE PERIOD ENDING 30 APRIL 2025

	2024-2025 ANNUAL BUDGET	2024-2025 YTD BUDGET	2024-2025 YTD ACTUAL
EXPENDITURE (Excluding Finance Costs)	\$		\$
General Purpose Funding	(187,102)	(144,679)	(136,923)
Governance	(506,944)	(439,744)	(324,546)
Law, Order, Public Safety	(613,638)	(559,450)	(401,797)
Health	(1,556,766)	(1,204,373)	(1,231,119)
Education and Welfare	(491,583)	(420,877)	-313,361
Housing	(315,164)	(295,208)	(344,521)
Community Amenities	(507,502)	(417,415)	(374,337)
Recreation and Culture	(1,500,340)	(1,267,320)	(1,299,693)
Transport	(4,980,636)	(3,886,874)	(4,374,738)
Economic Services	(778,236)	(666,967)	(525,794)
Other Property and Services	(965,694)	(764,393)	(693,373)
Total Operating Expenditure	(12,403,605)	(10,067,299)	(10,020,203)
REVENUE			
General Purpose Funding	4,269,261	4,162,710	4,373,365
Governance	0	0	8,910
Law, Order, Public Safety	238,727	238,216	225,832
Health	1,152,100	922,389	922,722
Education and Welfare	225,000	205,043	200,124
Housing	226,540	69,623	207,991
Community Amenities	254,382	251,978	269,652
Recreation and Culture	62,490	62,489	78,890
Transport	237,670	231,821	296,571
Economic Services	160,840	143,733	147,152
Other Property & Services	833,233	622,998	625,449
Total Operating Revenue	7,660,243	6,911,000	7,356,659
Sub-Total	(4,743,362)	(3,156,299)	(2,663,544)
FINANCE COSTS			
Housing	(908)	(1,388)	(600)
Recreation & Culture	(1,845)	(2,687)	(1,035)
Total Finance Costs	(2,753)	(4,075)	(1,635)
NON-OPERATING REVENUE			
Law, Order & Public Safety	835,545	0	128,690
Community Amenities	0	0	432,867
Recreation & Culture	1,716,000	0	591,399
Transport	1,845,663	1,404,563	860,807
Economic Services	0	0	28,039
Total Non-Operating Revenue	4,397,208	1,404,563	2,045,402
PROFIT/(LOSS) ON SALE OF ASSETS			
Housing Profit	0	0	0
Transport Profit	0	0	36,052
Transport Loss	0	0	(34,809)
Total Profit/(Loss)	0	0	1,243
NET RESULT	(348,906)	(1,755,812)	(618,534)
Other Comprehensive Income			
Changes on revaluation of non-current assets	0	0	0
	0	0	0
TOTAL COMPREHENSIVE INCOME	(348,906)	(1,755,812)	(618,534)

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 APRIL 2025**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION

Depreciation expense raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF BOYUP BROOK
STATEMENT OF COMPREHENSIVE INCOME BY NATURE & TYPE
FOR THE PERIOD ENDING 30 APRIL 2025

	2024-2025 ORIGINAL BUDGET	2024-2025 YTD BUDGET	2024-2025 YTD ACTUAL
Expenses			
Employee Costs	(4,471,406)	(3,576,877)	(3,784,814)
Materials and Contracts	(3,387,919)	(2,533,216)	(1,475,726)
Utility Charges	(235,560)	(193,632)	(163,633)
Depreciation on Non-Current Assets	(3,622,898)	(3,018,956)	(4,000,463)
Interest Expenses	(2,753)	(4,075)	(1,635)
Insurance Expenses	(327,312)	(324,852)	(315,160)
Other Expenditure	(358,509)	(419,766)	(280,405)
Total Operating Expenses	(12,406,357)	(10,071,375)	(10,021,838)
Revenue			
Rates	3,825,765	3,826,471	3,823,721
Operating Grants, Subsidies and Contributions	805,683	606,553	778,011
Fees and Charges	1,962,497	1,672,308	1,690,577
Interest Earnings	201,300	157,173	398,677
Other Revenue	864,998	648,495	665,673
Total Operating Revenue	7,660,243	6,911,000	7,356,659
Sub-Total	(4,746,114)	(3,160,375)	(2,665,179)
Non-Operating Grants, Subsidies & Contributions	4,397,208	1,404,563	2,045,402
Profit on Asset Disposals	0	0	36,052
Loss on Asset Disposals	0	0	(34,809)
	4,397,208	1,404,563	2,046,645
Net Result	(348,906)	(1,755,812)	(618,534)
Other Comprehensive Income			
Changes on revaluation of non-current assets	0	0	0
Total Other Comprehensive Income	0	0	0
TOTAL COMPREHENSIVE INCOME	(348,906)	(1,755,812)	(618,534)

SHIRE OF BOYUP BROOK
FINANCIAL ACTIVITY STATEMENT BY NATURE/TYPE
FOR THE PERIOD ENDING 30 APRIL 2025

		2024-2025	2024-2025	2024-2025	2024-2025	VARIANCE	VARIANCE	Var
	Cod	ORIGINAL	AMENDED	YTD	YTD	\$	%	
		BUDGET	BUDGET	BUDGET (a)	ACTUAL (b)	(b)-(a)	(b)-(a)/(a)	▲▼
OPERATING REVENUE		\$	\$	\$	\$			
Ex-Gratia Rates & Write-offs	19	(678)	(2,351)	28	1592	Within Threshold	5659.77%	
Operating Grants, Subsidies and Contributions	11	805,683	913,783	606,553	778,011	171,458	28.27%	▲
Fees and Charges	14	1,962,497	1,926,048	1,672,308	1,690,576	18,268	Within Threshold	
Interest Earnings	16	201,300	432,339	157,173	398,677	241,504	153.65%	
Other Revenue	17	864,998	860,442	648,495	665,673	17,178	Within Threshold	
Profit on Disposal of Asset	18	0	0	0	36,052	36,052	0%	
Total Operating Revenue		3,833,800	4,130,261	3,084,557	3,570,581	484,460		
LESS OPERATING EXPENDITURE								
Employee Costs	30	(4,471,406)	(4,454,858)	(3,576,877)	(3,411,027)	165,850	Within Threshold	
Materials and Contracts	32	(3,387,919)	(3,549,754)	(2,533,216)	(1,849,513)	683,703	26.99%	
Utility Charges	34	(235,560)	(195,104)	(193,632)	(163,633)	29,999	15.49%	
Depreciation on Non-Current Assets	33	(3,622,898)	(4,585,054)	(3,018,956)	(4,000,463)	(981,507)	(32.51%)	
Interest Expenses	36	(2,753)	(2,753)	(4,075)	(1,635)	Within Threshold	(59.88%)	
Insurance Expenses	35	(327,312)	(341,881)	(324,852)	(315,160)	Within Threshold	Within Threshold	
Other Expenditure	37	(358,510)	(380,762)	(419,766)	(280,405)	139,361	33.20%	
Loss on Disposal of Asset	38	0	0	0	(34,809)	(34,809)	0%	
Total Operating Expenses		(12,406,358)	(13,510,166)	(10,071,375)	(10,056,645)	2,598		
Sub-Total		(8,572,558)	(9,379,905)	(6,986,818)	(6,486,064)	487,057		
OPERATING ACTIVITIES EXCLUDED FROM BUDGET								
Movement in Employee Provisions (Non-current)		44,635	44,635	0	0	Within Threshold	0%	
Movement in Accrued Interest Expense		0	0	0	(1,042)	Within Threshold	0%	
Movement in Accrued Interest Income		0	0	0	6,806	Within Threshold	0%	
Movement in Accrued Expenses		0	(46,257)	0	(46,257)	(46,257)	0%	
Movement in Accrued Wages		0	(132,058)	0	(132,058)	(132,058)	0%	
Movement in Cash backed Employee Provisions		0	0	0	0	Within Threshold	0%	
(Profit)/ Loss on the disposal of assets		0	0	0	(1,243)	Within Threshold	0%	
Depreciation Written Back		3,622,898	4,585,054	3,018,956	4,000,463	981,507	32.51%	
Operating Activities Excluded from Budget		3,667,533	4,451,374	3,018,956	3,826,669	803,192		
Sub Total		(4,905,025)	(4,928,531)	(3,967,862)	(2,659,395)	1,290,249		
INVESTING ACTIVITIES								
Outflows from investing activities								
Purchase of Land		0		0	0	Within Threshold	0%	
Purchase Buildings		(1,979,933)	(2,052,451)	(1,809,234)	(322,068)	1,487,166	82.20%	
Purchase Plant and Equipment		(620,386)	(601,979)	(647,386)	(559,010)	88,376	13.65%	
Purchase Furniture and Equipment		0	(40,640)	0	(40,640)	(40,640)	0.00%	
Infrastructure Assets - Roads		(2,434,101)	(2,434,708)	(2,077,098)	(1,760,590)	316,508	15.24%	
Infrastructure Assets - Footpaths		(216,620)	(263,914)	(216,624)	(160,963)	55,661	25.69%	
Infrastructure Assets - Aerodromes		(70,000)	(96,000)	0	(2,095)	Within Threshold	0%	
Infrastructure Assets - Parks & Ovals		(1,966,000)	(1,967,103)	(1,966,000)	(584,633)	1,381,367	70.26%	
Infrastructure Assets - Recreation		0	0	0	(3,902)	Within Threshold	0.00%	
Infrastructure Assets - Other		(487,331)	(705,696)	(487,331)	(501,036)	(13,705)	Within Threshold	
Inflows from investing activities								
Proceeds from Sale of Assets		282,000	465,455	282,000	165,455	(116,545)	(41.33%)	
Contributions for the Development of Assets	13	4,397,208	4,886,288	1,404,563	2,045,402	640,839	45.63%	
Amount Attributable to Investing Activities		(3,095,163)	(2,810,748)	(5,517,110)	(1,724,080)	3,799,027		
FINANCING ACTIVITIES								
Outflows from financing activities								
Repayment of Debt - Loan Principal		(24,014)	(24,014)	(24,014)	(24,014)	Within Threshold	Within Threshold	
Repayment of Debt - Lease Principal		(15,241)	(20,241)	(15,241)	(15,318)	Within Threshold	Within Threshold	
Transfer to Reserves		(421,000)	(776,000)	(62,498)	(470,662)	(408,165)	(653.09%)	
Inflows from financing activities								
Transfer from Reserves		1,034,000	1,054,000	0	0	Within Threshold	0%	
Amount Attributable to Financing Activities		573,745	233,745	(101,753)	(509,994)	(408,165)		
Sub Total		(7,426,443)	(7,505,534)	(9,586,724)	(4,893,469)	4,681,112		
FUNDING FROM								
Estimated Opening Surplus at 1 July		3,600,000	3,679,906	3,600,000	3,679,906	79,906	Within Threshold	
Amount Raised from General Rates	10	3,826,443	3,826,445	3,826,443	3,822,129	Within Threshold	Within Threshold	
Closing Funds		0	0	0	0	Within Threshold	0%	
		7,426,443	7,506,351	7,426,443	7,502,035	4,352,853		
NET SURPLUS/(DEFICIT)		0	817	(2,160,281)	2,608,566			

SHIRE OF BOYUP BROOK
BUDGET REVIEW FINANCIAL ACTIVITY STATEMENT BY FUNCTION/PROGRAM
FOR THE PERIOD ENDING 30 APRIL 2025

	2024-2025 ORIGINAL BUDGET	2024-2025 AMENDED BUDGET	2024-2025 YTD BUDGET (a)	2024-2025 YTD ACTUAL (b)	VARIANCE \$ (b)-(a)	VARIANCE % (b)-(a)/(a)	Var ▲▼
OPERATING REVENUE	\$	\$	\$	\$			
General Purpose Funding	442,818	632,736	336,267	551,236	214,969	63.93%	▲
Governance	0	8,910	0	8,910	Within Threshold	0%	
Law, Order Public Safety	238,727	226,206	238,216	225,832	(12,384)	Within Threshold	
Health	1,152,100	1,105,595	922,389	922,721	Within Threshold	Within Threshold	
Education and Welfare	225,000	250,107	205,043	200,124	Within Threshold	Within Threshold	
Housing	226,540	219,940	69,623	207,991	138,368	198.74%	▲
Community Amenities	254,382	271,201	251,978	269,652	17,674	Within Threshold	
Recreation and Culture	62,490	69,189	62,489	78,890	16,401	26.25%	▲
Transport	237,670	282,020	231,821	332,623	100,802	43.48%	▲
Economic Services	160,840	157,278	143,733	147,152	Within Threshold	Within Threshold	
Other Property and Services	833,233	907,079	622,998	625,450	Within Threshold	Within Threshold	
Total Operating Revenue	3,833,800	4,130,261	3,084,557	3,570,581	475,830		
LESS OPERATING EXPENDITURE							
General Purpose Funding	(187,102)	(202,891)	(144,679)	(136,923)	Within Threshold	Within Threshold	
Governance	(506,944)	(469,625)	(439,744)	(324,546)	115,198	26.20%	
Law, Order, Public Safety	(613,638)	(640,932)	(559,450)	(401,797)	157,653	28.18%	
Health	(1,556,766)	(1,724,316)	(1,204,373)	(1,231,118)	(26,745)	Within Threshold	
Education and Welfare	(491,583)	(454,051)	(420,877)	(313,362)	107,515	25.55%	
Housing	(316,072)	(357,542)	(296,596)	(345,121)	(48,525)	(16.36%)	
Community Amenities	(507,502)	(520,303)	(417,415)	(374,337)	43,078	10.32%	
Recreation and Culture	(1,502,185)	(1,473,778)	(1,270,007)	(1,300,728)	(30,721)	Within Threshold	
Transport	(4,980,636)	(5,951,810)	(3,886,874)	(4,409,546)	(522,672)	(13.45%)	
Economic Services	(778,236)	(677,209)	(666,967)	(525,794)	141,173	21.17%	
Other Property & Services	(965,694)	(1,037,709)	(764,393)	(693,373)	71,020	Within Threshold	
Total operating Expenses	(12,406,358)	(13,510,166)	(10,071,375)	(10,056,645)	6,974		
Sub-Total	(8,572,558)	(9,379,905)	(6,986,818)	(6,486,064)	482,804		
OPERATING ACTIVITIES EXCLUDED FROM BUDGET							
Movement in Employee Provisions (Non-current)	44,635	44,635	0	0	Within Threshold	0%	
Movement in Accrued Interest Expense	0	0	0	(1,042)	Within Threshold	0%	
Movement in Prepaid Expenses	0	0	0	0	Within Threshold	0%	
Movement in Stock On Hand	0	0	0	0	Within Threshold	0%	
Movement in Accrued Interest Income	0	0	0	6,806	Within Threshold	0%	
Movement in Accrued Expenses	0	(46,257)	0	(46,257)	(46,257)	0%	
Movement in Accrued Wages	0	(132,058)	0	(132,058)	(132,058)	0%	
Depreciation Written Back	3,622,898	4,585,054	3,018,956	4,000,463	981,507	32.51%	
Operating Activities Excluded from Budget	3,667,533	4,451,374	3,018,956	3,826,669	803,192		
Sub Total	(4,905,025)	(4,928,531)	(3,967,862)	(2,659,395)	1,285,996		
INVESTING ACTIVITIES							
Outflows from investing activities							
Purchase Buildings	(1,979,933)	(2,052,451)	(1,809,234)	(322,068)	1,487,166	82.20%	
Purchase Plant and Equipment	(620,386)	(601,979)	(647,386)	(559,010)	88,376	13.65%	
Purchase Furniture and Equipment	0	(40,640)	0	(40,640)	(40,640)	0.00%	▼
Infrastructure Assets - Roads	(2,434,101)	(2,434,708)	(2,077,098)	(1,760,590)	316,508	624.76%	
Infrastructure Assets - Footpaths	(216,620)	(263,914)	(216,624)	(160,963)	55,661	25.69%	
Infrastructure Assets - Aerodromes	(70,000)	(96,000)	0	(2,095)	Within Threshold	0%	
Infrastructure Assets - Parks & Ovals	(1,966,000)	(1,967,103)	(1,966,000)	(584,633)	1,381,367	70.26%	
Infrastructure Assets - Recreation	0	0	0	(3,902)	Within Threshold	0.00%	
Infrastructure Assets - Other	(487,331)	(705,696)	(487,331)	(501,036)	(13,705)	Within Threshold	
Inflows from investing activities							
Proceeds from Sale of Assets	282,000	465,455	282,000	165,455	(116,545)	(41.33%)	▼
Contributions for the Development of Assets	4,397,208	4,886,288	1,404,563	2,045,402	640,839	45.63%	
Amount Attributable to Investing Activities	(3,095,163)	(2,810,748)	(5,517,110)	(1,724,080)	3,799,027		
FINANCING ACTIVITIES							
Outflows from financing activities							
Repayment of Debt - Loan Principal	(24,014)	(24,014)	(24,014)	(24,014)	Within Threshold	Within Threshold	
Repayment of Debt - Lease Principal	(15,241)	(20,241)	(15,241)	(15,318)	Within Threshold	Within Threshold	
Self Supporting Loan Principal Income	0	0	0	0	Within Threshold	0%	
Transfer to Reserves	(421,000)	(776,000)	(62,498)	(470,662)	(408,165)	(653.09%)	
Inflows from financing activities							
Transfer from Reserves	1,034,000	1,054,000	0	0	Within Threshold	0%	
Loans Raised	0	0	0	0	Within Threshold	0%	
Amount Attributable to Financing Activities	573,745	233,745	(101,753)	(509,994)	(408,165)		
Sub Total	(7,426,443)	(7,505,534)	(9,586,724)	(4,893,469)	4,676,858		
FUNDING FROM							
Estimated Opening Surplus at 1 July	3,600,000	3,679,906	3,600,000	3,679,906	79,906	Within Threshold	
Amount Raised from General Rates	3,826,443	3,826,445	3,826,443	3,822,129	Within Threshold	Within Threshold	
Sub Total	7,426,443	7,506,351	7,426,443	7,502,035	79,906		
NET SURPLUS/(DEFICIT)	0	817	(2,160,281)	2,608,566			

SHIRE OF BOYUP BROOK
SUMMARY OF CURRENT ASSETS AND LIABILITIES
FOR THE PERIOD ENDING 30 APRIL 2025

	ACTUAL YTD	ACTUAL 30/06/2024
<u>Current Assets</u>		
Cash at bank and on Hand	5,954,305	5,997,802
Restricted Cash	20,602	23,331
Restricted Cash Reserves	3,506,461	3,035,799
Trade Receivables	599,138	971,096
Stock on Hand/Inventory/Biological Assets	190,671	190,671
Other Assets	1,200	24,247
Total Current Assets	10,272,377	10,242,946
<u>Current Liabilities</u>		
Trade Creditors	(387,594)	(\$463,311)
Bonds and Deposits	(46,362)	(\$44,905)
Accrued Wages	0	(\$132,058)
Accrued Interest on Loans	0	(\$1,042)
Accrued Expense	0	(\$46,257)
ATO Liabilities	0	\$0
Contract Liability	(3,093,029)	(\$2,381,855)
Loan Liability	(0)	(\$24,014)
Finance Lease Liability	77	(\$15,241)
Provisions	(439,694)	(\$439,694)
Total Current Liabilities	(3,966,603)	(3,548,378)
Sub-Total	6,305,774	6,694,568
<u>Adjustments</u>		
LESS Cash Backed Reserves	(3,506,461)	(3,035,799)
LESS Restricted Cash	0	0
LESS Inventory	(190,671)	(190,671)
LESS Accrued Interest Income	0	(6,806)
LESS Prepaid Expenses	0	0
ADD: Employee Leave Provisions	0	0
ADD: Accrued Interest on Loans	0	1,042
ADD: Accrued Salaries & Wages	0	132,058
ADD: Accrued Expenses	0	46,257
ADD: Current Loan Liability	0	24,014
ADD: Current Finance Lease Liability	(77)	15,241
Rounding	0	1
Net Current Position	2,608,566	3,679,906

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 APRIL 2025**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Statement of Financial Activity for each months financial statements.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Operating Revenue</u>						
Operating Grants & Contributions	606,553	778,011	171,458	28%	TIMING/ PERMANENT	Increase in Locla Road Grants \$25k, Increase in Community Housing Maintenance Grant Income \$143k, Increase in Rylington Events Income \$14k.
Fees & Charges	1,672,308	1,690,576	18,268	Within Threshold	TIMING	Increase in Medical Surgery Revenue \$16k.
Interest Earnings	157,173	398,677	241,504	154%	TIMING /PERMANENT	Increase Rates Non Payment Penalty Interest \$12k, Increase in Interest on Investment - Municipal \$86k, Increase in Interest on Investment Reserves \$68k.
<u>Operating Expenses</u>						
Employee Costs	(3,576,877)	(3,411,027)	165,850	Within Threshold	TIMING	Increase in BFRC-Bushfire Planning \$17k, Decrease in Ranger Services Operation Costs \$31k, Increase in Medical Service Employee Costs \$49k, Decrease in Early Learning Centre Employee Costs \$24k, Decrease in Transfer Station Employee Costs \$13k, Decrease in Support for Others \$50k, Decrease in Rural Road Maintenance \$204k, Increase in Maintenance Grading \$25k, Decrease in Verge Pruning (Rural) \$39k, Increase in Supervision Wages \$36k, Increase in PWOH Leave \$15k, Decrease in Less PWOH Allocated- Projects \$95k, Decrease in Repair Wages \$27k, Decrease in Administration BLDG Costs \$12k, Decrease in Administration - Superannuation \$19k, Decrease in Rylington Park Operational Expenses \$24k, Increase in Rylington Events Expenses \$14k.

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 APRIL 2025**

EXPLANATION OF MATERIAL VARIANCES

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REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Materials & Contracts	(2,533,216)	(1,849,513)	683,703	27%	TIMING	Decrease in Members - Refreshments & Receptions \$13k, Increase in ESL- Maintenance of Fire Vehicles \$11k, Increase in Fire Prevention & Support \$11k, Decrease in ESL Clothing & Accessories \$27k, Decrease in DFES Fire Defence Grant Expenses \$13k, Decrease in Bushfire-Mitigation Activity Funded \$94k, Increase in Ranger Services Operation Costs \$32k, Decrease in Health Administration Services Expenses \$68k, Decrease in Medical Ctr- Computer Expenses \$10k, Increase in Ambulance Centre Operation \$15k, Decrease in Aged Needs Strategy Project \$29k, Decrease in Refuse Collection Boyup Brook Townsite Expenses \$19k, Increase in Land Fill Disposal Site \$13k, Decrease in Cemetery Operation \$12k, Decrease in Swimming Pool Maintenance \$10k, Increase in Rural Road Maintenance \$31k, Increase in Maintenance Grading \$44k, Decrease in Verge Pruning (Rural) \$14k, Decrease in Consulting Engineer Expenses \$12k, Decrease in Caravan Park/ Flax Mill Complex Building Operation \$10k, Decrease in Fuel & Oil \$52k, Decrease in Tyre & Tubes \$11k, Decrease in Parts & Repairs \$15k, Increase in Licences \$11k, Decrease in Less PCC Allocated - Projects \$61k, Decrease in Audit fees \$43k, Decrease in Consultants \$19k, Increase in IT System Operation & Maintenance \$26k, Decrease in Minor Furniture & Equipment \$14K, Decrease in Rylington Cropping Program Expenses \$71k, Decrease in Rylington Education Program Expenses \$52k.
Utility Charges	(193,632)	(163,633)	29,999	15%	TIMING	Decrease in Standpipes Water \$13k.
Depreciation on Assets	(3,018,956)	(4,000,463)	(981,507)	-33%	TIMING	Increase in Emergency Services Depreciation \$22k, Increase in Boyup Brook Citizen Lodge Depreciation \$20k, Increase in Public Halls Depreciation \$43k, Decrease in Recreation & Other Infra \$12k, Increase in Parks & Gardens \$18k, Increase in Roads Depreciation \$370k, Increase in Bridges \$132k, Decrease in Drainage Depreciation \$56k, Decrease in Saleyards & Market Depreciation \$48k, Increase in Plant Depreciation \$102k.
Other Expenses	(419,766)	(280,405)	139,361	33%	TIMING	Decrease in Members- Sitting Fees \$29k, Decrease in Library Operations \$21k.

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 APRIL 2025**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Statement of Financial Activity for each months financial statements.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Investing Activities						
Purchase Buildings	(1,809,234)	(322,068)	1,487,166	82%	TIMING	Decrease in Evacuation Centre Building project \$1.437k, Decrease in CRC Building Capital Renewal \$20k, Decrease in Town Hall Building Capital Expenditure \$68k, Decrease in Flaxmill Scrutching Shed \$16k, Increase in Administration Building Capital Expenditure \$82k.
Purchase Plant and Equipment	(647,386)	(559,010)	88,376	14%	TIMING	Decrease in Swimming Pool Plant & Equipment \$10k, Decrease in Parks & Gardens Plant \$32k, Decrease in Admin Pool Vehicle \$53k, Increase in Rylington Park Plant & Equipment \$11k.
Purchase Furniture and Equipment	0	(40,640)	(40,640)	0%	TIMING	Increase in Members Furniture & Equipment by \$ 32k.
Infrastructure Assets - Roads	(2,077,098)	(1,760,590)	316,508	15%	TIMING	Increase in RTR-Six Mile Road \$19k, Decrease in RTR- Craigie Road \$209k, Increase in RRG Boyup Brook - Cranbrook Rd \$81k, Decrease in RRG Boyup Brook -Arthur River Road \$214k, Decrease in RRG Winnejump Road \$40k, Increase in Gravel Sheeting Road Projects \$44k, Increase in Winter Grading \$11k.
Infrastructure Assets - Footpaths	(216,624)	(160,963)	55,661	26%	TIMING	Decrease in LCRI- Abel St Footpath by \$55K.
Infrastructure Assets - Parks & Ovals	(1,966,000)	(584,633)	1,381,367	70%	TIMING	Decrease in Sandakan Playground Improvement \$1.382k
Infrastructure Assets - Other	(487,331)	(501,036)	(13,705)	Within Threshold	TIMING	Decrease in Cemetery Upgrade project \$17k, Increase in FlaxMill Fence & Water Supply Upgrade \$34k.
Proceeds from Sale of Assets	282,000	165,455	(116,545)	-41%	TIMING	Increase for Sale of Isuzu Truck \$7k, Decrease for Sale of Komatsu Grader \$113k, Decrease for Sale of Komatsu Loader \$9k.
Non-Operating Grants, Subsidies for the Development of Assets	1,404,563	2,045,402	640,839	46%	TIMING	Increase in Evacuation Centre Grant \$99k, Increase in LRCI Cemetery Grants \$145k, Increase in Tallison Playground Contribution \$583k, Decrease in Regional Road Group Grants \$398k, Decrease in Roads to Recovery Grant \$547k, Increase in LRCI Phase 3 Grant \$366k,
Financing Activities						
Transfer to Reserves	(62,498)	(470,662)	(408,165)	-653%		Transfers to Reserves actioned earlier than anticipated.

SHIRE OF BOYUP BROOK
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 30 APRIL 2025

	2023-24 ACTUAL	2024-25 ACTUAL	Variance
	\$	\$	\$
Current assets			
Unrestricted Cash & Cash Equivalents	5,998,756	5,955,783	-42,973
Restricted Cash - Reserves	3,035,798	3,506,460	470,662
Restricted Cash - Other	22,378	19,125	-3,253
Trade and other receivables	974,163	599,138	-375,025
Inventories	190,671	190,671	0
Other assets	21,181	1,200	-19,981
Total current assets	10,242,947	10,272,377	29,430
Non-current assets			
Trade and other receivables	62,416	62,416	0
LG House Unit Trust	83,171	83,171	0
Land	4,570,000	4,669,587	99,587
Buildings	18,311,715	18,200,917	-110,798
Furniture & Equipment	19,556	58,156	38,600
Plant & Equipment	2,582,543	2,578,608	-3,935
Right of use Assets - Plant	45,721	40,808	-4,913
Infrastructure Assets - Roads	92,944,335	92,700,941	-243,394
Infrastructure Assets - Bridges	21,435,894	20,672,473	-763,420
Infrastructure Assets - Footpaths	621,245	770,656	149,411
Infrastructure Assets - Recreation	2,372,053	2,241,856	-130,197
Infrastructure Assets - Drainage	8,938,514	8,804,840	-133,674
Infrastructure Assets - Parks/Ovals	0	583,530	583,530
Infrastructure Assets - Other	5,511,382	5,800,847	289,464
Total non-current assets	157,498,544	157,268,804	-229,740
Total assets	167,741,491	167,541,181	-200,310
Current liabilities			
Trade and other payables	642,668	387,594	255,074
Bonds and deposits	44,906	46,362	-1,456
Contract Liabilities	2,381,855	3,093,029	-711,174
Interest-bearing loans and borrowings	24,014	0	24,014
Finance Lease Liability - Current	15,241	-77	15,318
Provisions	439,694	439,694	0
Total current liabilities	3,548,379	3,966,603	-418,224
Non-current liabilities			
Interest-bearing loans and borrowings	25,445	25,445	0
Finance Lease Liability - Non Current	0	0	0
Provisions	63,671	63,671	0
Total non-current liabilities	89,116	89,116	0
Total liabilities	3,637,495	4,055,719	-418,224
Net assets	164,103,996	163,485,462	-618,534
Equity			
Retained surplus	57,662,523	57,191,862	-470,661
Net Result	0	-618,534	-618,534
Reserve - asset revaluation	103,405,674	103,405,674	0
Reserve - Cash backed	3,035,799	3,506,460	470,661
Total equity	164,103,996	163,485,462	-618,534

This statement is to be read in conjunction with the accompanying notes

**SHIRE OF BOYUP BROOK
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 30 APRIL 2025**

	2023-2024 ACTUAL \$	2024-2025 BUDGET \$	2024-2025 ACTUAL \$
Cash Flows from operating activities			
Payments			
Employee Costs	(4,645,824)	(4,426,771)	(3,915,031)
Materials & Contracts	(1,708,127)	(3,387,919)	(1,611,642)
Utilities (gas, electricity, water, etc)	(251,198)	(235,560)	(163,633)
Insurance	(4,217)	(2,753)	(315,160)
Interest Expense	(282,769)	(327,312)	(2,677)
Goods and Services Tax Paid	(409,414)	0	(205,954)
Other Expenses	(488,234)	(358,511)	(280,405)
	(7,789,783)	(8,738,826)	(6,494,502)
Receipts			
Rates	3,611,469	3,825,765	3,822,992
Operating Grants & Subsidies	1,996,691	662,343	776,556
Fees and Charges	2,151,995	1,962,497	1,690,577
Interest Earnings	398,741	201,300	405,483
Goods and Services Tax	375,526	0	209,196
Other	861,952	864,998	671,651
	9,396,374	7,516,903	7,576,455
Net Cash flows from Operating Activities	1,606,591	(1,221,923)	1,081,953
Cash flows from investing activities			
Payments			
Purchase of Land	0	0	0
Purchase of Buildings	(621,140)	(1,979,933)	(322,068)
Purchase Plant and Equipment	(454,979)	(620,386)	(559,010)
Purchase Furniture and Equipment	0	0	(40,640)
Purchase Road Infrastructure Assets	(2,226,902)	(2,434,101)	(1,760,589)
Purchase of Bridges Assets	0	0	0
Purchase of Footpath Assets	(243)	(216,620)	(160,963)
Purchase Drainage Assets	(115,658)	0	0
Purchase Parks & Ovals Assets	0	(1,966,000)	(584,633)
Purchase Recreation Assets	(126,105)	0	(3,902)
Purchase Infrastructure Other Assets	(79,253)	(557,331)	(503,131)
Receipts			
Proceeds from Sale of Assets	51,818	282,000	165,455
Non-Operating grants used for Development of Assets	3,742,312	3,490,693	3,151,296
	169,850	(4,001,678)	(618,185)
Cash flows from financing activities			
Repayment of Debentures	(22,660)	(24,014)	(24,014)
Principal elements of lease payments	(19,800)	(15,242)	(15,318)
Proceeds from New Debentures	0	0	0
Net cash flows from financing activities	(42,460)	(39,256)	(39,332)
Net increase/(decrease) in cash held	1,733,981	(5,262,857)	424,436
Cash at the Beginning of Reporting Period	7,322,951	9,056,932	9,056,932
Cash at the End of Reporting Period	9,056,932	3,794,075	9,481,368

**SHIRE OF BOYUP BROOK
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 30 APRIL 2025**

Notes

	2023-2024 ACTUAL \$	2024-2025 BUDGET \$	2024-2025 ACTUAL \$
RECONCILIATION OF CASH			
Cash at Bank	3,578,473	21,821	5,949,496
Restricted Cash	5,462,559	3,766,304	3,531,122
Cash on Hand	15,900	5,950	750
TOTAL CASH	9,056,932	3,794,075	9,481,368
RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT			
Net Result (As per Comprehensive Income Statement)	(988,611)	(348,907)	(618,534)
Add back Depreciation	4,623,109	3,622,898	4,000,463
(Gain)/Loss on Disposal of Assets	8,182	0	(1,243)
LG House Unit trust	0	0	0
Self Supporting Loan Principal Reimbursements	0	0	0
Contributions for the Development of Assets	(1,680,465)	(3,490,693)	(2,045,402)
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	(235)	0	0
(Increase)/Decrease in Receivables	(1,892,320)	0	(710,888)
Increase/(Decrease) in Accounts Payable	1,498,536	0	457,557
Increase/(Decrease) in Contract Liability	0	(1,049,855)	0
Increase/(Decrease) in Prepayments	0	0	0
Increase/(Decrease) in Employee Provisions	38,396	44,635	0
Increase/(Decrease) in Accrued Expenses	0	0	0
Rounding	0	0	0
NET CASH FROM/(USED) IN OPERATING ACTIVITIES	1,606,591	(1,221,922)	1,081,953

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 APRIL 2025**

CAPITAL EXPENDITURE PROGRAM

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2024-25 Total Budget	2024-25 YTD Budget	2024-25 YTD Actuals	% of Annual Budget
Governance								
041401	Members Furniture & Equipment - Acquisitions	MWS	F&E	New	0	0	32,199	0.0%
					0	0	32,199	
Law Order & Public Safety								
053401	Other Law - Evacuation Centre Building Capital Expenditure	MWS	L&B	New	1,707,000	1,536,300	99,587	5.8%
051600	ESL Plant & Equipment - SES LED Trailers	MWS	P&E	New	45,090	45,090	45,090	100.0%
					1,752,090	1,581,390	144,677	
Education & Welfare								
081400	Community Resource Centre - External painting, balustrades, decking & restumping, internal paint	BMC	L&B	Renewal	20,000	20,000	0	0.0%
081401	Early Learning Centre - External painting, kitchen cabinetry & irrigation install	BMC	L&B	Renewal	5,000	5,000	0	0.0%
					25,000	25,000	0	
Housing								
091400	CEO Residence - Replace fencing	BMC	L&B	Renewal	10,000	10,000	4,529	45.3%
					10,000	10,000	4,529	
Community Amenities								
107900	Cemetery Other Infrastructure	MWS	Other	Upgrade	457,331	457,331	440,562	96.3%
					457,331	457,331	440,562	
Recreation & Culture								
LRC017	Boyup Brook Hall Refurbishment	BMC	L&B	Upgrade	0	0	0	0.0%
BU1501	Town Hall Building Capital Expenditure	MWS	L&B	New	75,000	75,000	6,655	8.9%
BC5500	Swimming Pool Buildings Air Conditioning	MWS	L&B	New	10,000	10,000	6,947	69.5%
BR5052	Craft Hut Capital Expenditure	MWS	L&B	New	14,000	14,000	8,066	57.6%
112500	Swimming Pool - Plant & Equipment	MWS	P&E	New	22,696	22,696	12,769	56.3%
IR008	Sandakan Playground Fencing/Equipment - New	MWS	PARK	New	0	0	3,902	0.0%
113907	Plant & Equipment - Parks & Gardens	MWS	P&E	New	32,600	32,600	0	0.0%
PKS01	Sandakan Playground Upgrade - Tallison	MWS	PARK	New	1,966,000	1,966,000	583,530	29.7%
113903	Capital Improvements - Other Infrastr - Sandakan Memorial	MWS	PARK	New	0	0	1,103	0.0%
					2,120,296	2,120,296	622,972	
Transport								
123603	DWS - Fleet Vehicles	MWS	P&E	New	70,000	70,000	64,975	92.8%
123610	Heavy Plant Replacements	MWS	P&E	Renewal	375,000	375,000	375,359	100.1%
RTR009	RTR - Six Mile Road	MWS	ROAD	New	276,467	276,467	295,896	107.0%
RTR037	Roads to Recovery - Craigie Road	MWS	ROAD	Renewal	270,450	270,450	61,755	22.8%
RRG004	Regional Road Group - Winnejuap Road	MWS	ROAD	Upgrade	420,000	420,003	380,342	90.6%
RRG148	Regional Road Group - Boyup Brook Cranbrook Road	MWS	ROAD	Upgrade	390,000	194,667	275,937	70.8%
RRG210	Regional Road Group - Boyup Brook Arthur River Road	MWS	ROAD	Upgrade	465,000	465,000	250,648	53.9%
MU501	Gravel Pits Rehabilitation	MWS	ROAD	Renewal	20,000	20,000	10,611	53.1%
121401	Gravel Sheetting Road Projects	MWS	ROAD	Renewal	103,395	51,698	96,028	92.9%
121410	Winter Road Grading	MWS	ROAD	Renewal	488,789	378,813	389,373	79.7%
126400	Aerodrome Infrastructure - Gravel resheet	MWS	OTHER	Renewal	70,000	0	2,095	3.0%
122895	Depot - Buildings	MWS	L&B	New	0	0	963	0.0%
LFC106	LRCI - Abel St Footpath	MWS	FOOT	New	23,060	23,061	23,444	101.7%
LFC107	LRCI - Bridge St Footpath	MWS	FOOT	New	76,380	76,381	20,930	27.4%
LFC109	LRCI - Forrest St Footpath	MWS	FOOT	New	12,875	12,875	12,975	100.8%
LFC111	LRCI - Inglis St Footpath	MWS	FOOT	New	21,950	21,951	22,959	104.6%
LFC114	LRCI - Cailes St Footpath	MWS	FOOT	New	4,200	4,200	4,300	102.4%
LFC115	LRCI - Beatty St Footpath	MWS	FOOT	New	71,974	71,974	72,074	100.1%
LFC123	LRCI - Dickson St Footpath	MWS	FOOT	New	6,181	6,182	4,281	69.3%
					3,165,721	2,738,722	2,364,945	
Economic Services								
135402	Standpipe - Card Swipe Facilities x 2	MWS	OTHER	Upgrade	30,000	30,000	26,701	89.0%
132404	Flaxmill Scrutching Shed	MWS	L&B	New	16,200	16,200	0	0.0%
132409	Caravan Parks Buildings (Laundry, Ablutions etc)	MWS	L&B	New	35,000	35,000	25,827	73.8%
132901	Flaxmill Fence & Water Supply Upgrade (Other Inf)	MWS	OTHER	Upgrade	0	0	33,773	
					81,200	81,200	86,301	

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 APRIL 2025**

CAPITAL EXPENDITURE PROGRAM

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2024-25 Total Budget	2024-25 YTD Budget	2024-25 YTD Actuals	% of Annual Budget
Other Property & Services								
146500	Administration Vehicle replacements	MWS	P&E	Renewal	45,000	90,000	37,459	83.2%
149502	Rylington Park Plant & Equipment	MWS	P&E	New	30,000	12,000	23,357	77.9%
149503	Rylington Park - Water filtration & replace house roof	MWS	L&B	Renewal	30,000	30,000	29,066	96.9%
146605	Administration Building Capital Expenditure	MWS	L&B	New	57,733	57,734	140,428	243.2%
146601	ICT Upgrades & Renewals (Furniture & Equipment)	MWS	F&E	New	0	0	8,441	0.0%
					162,733	189,734	238,751	
Total Capital Expenditure					7,774,371	7,203,673	3,934,935	

SUMMARIES:				
Land & Buildings	1,979,933	1,809,234	322,068	16.3%
Plant & Equipment	620,386	647,386	559,010	90.1%
Furniture & Equipment	0	0	40,640	0.0%
Road Infrastructure	2,434,101	2,077,098	1,760,589	72.3%
Footpath Infrastructure	216,620	216,624	160,963	74.3%
Bridge Infrastructure	0	0	0	0.0%
Drainage Infrastructure	0	0	0	0.0%
Parks & Reserves Infrastructure	1,966,000	1,966,000	588,535	29.9%
Recreation Infrastructure	0	0	0	0.0%
Other Infrastructure	557,331	487,331	503,131	90.3%
	7,774,371	7,203,673	3,934,935	50.6%
At No Cost	0	0	0	0.0%
Asset Renewal	1,437,634	1,250,961	1,006,275	70.0%
New Asset	4,574,406	4,385,711	1,520,697	33.2%
Upgrading Asset	1,762,331	1,567,001	1,407,963	79.9%
	7,774,371	7,203,673	3,934,935	50.6%
Chief Executive Officer	0	0	0	0.0%
Deputy CEO	0	0	0	0.0%
Manager Works & Services	7,739,371	7,168,673	3,930,406	50.8%
Building Maintenance Coordinator	35,000	35,000	4,529	12.9%
	7,774,371	7,203,673	3,934,935	50.6%

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
STATEMENT OF CAPITAL GRANTS & CONTRACT LIABILITIES
FOR THE PERIOD ENDING 30 APRIL 2025**

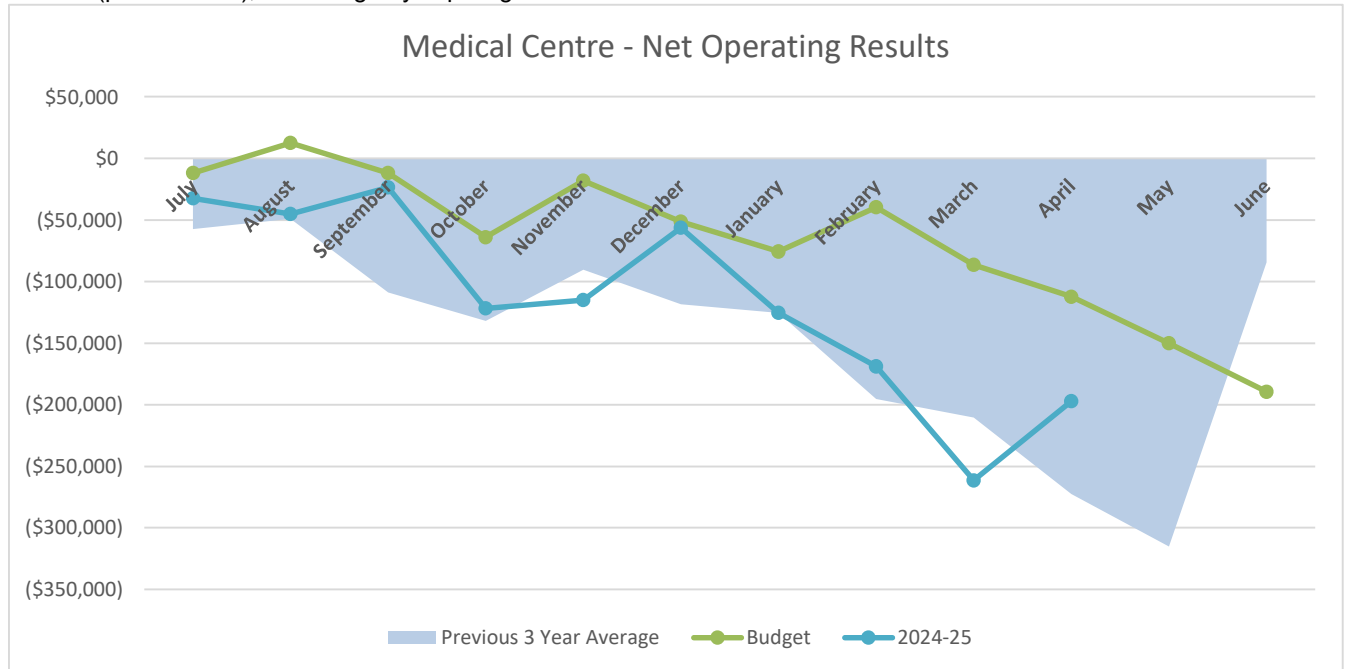
UNSPENT CAPITAL GRANTS					Adopted Budget Revenue	Amended Budget Revenue	YTD Budget	YTD Actual Revenue
Grant Provider	Liability 1 July 2024	Increase in Liability	Liability Recorded as Revenue	Closing Liability				
Law, Order & Public Safety								
DFES - Evauation Centre Grant	406,500	-	(99,587)	306,913	813,000	-	-	99,587
DFES - SES LED Trailers Grant	-	-	-	-	22,545	-	-	22,545
Community Amenities								
DITRDC - LRCI Phase 4A	432,867	-	(432,867)	-	-	-	-	432,867
Recreation & Culture								
Talison - Sandakan Playground	-	858,000	(583,530)	274,470	1,716,000	-	-	583,530
Transport								
DITRDC - LRCI Phase 2 Grant	3,948	-	-	3,948	7,646	-	-	42,782
DITRDC - LRCI Phase 3 Grant	-	-	-	-	366,025	-	-	366,025
DITRDC - LRCI Phase 4B	-	-	-	-	75,075	-	7,646	-
MRWA - Boyup Brook-Winnejup Road Grant Job 30000537	63,200	-	-	63,200	-	-	-	-
MRWA - Regional Road Group Funding	-	452,000	(452,000)	-	850,000	-	850,000	452,000
DITRDC - Roads to Recovery Grant	-	-	-	-	546,917	-	546,917	-
WALGGC - Special Bridge Funding	1,332,000	-	-	1,332,000	-	-	-	-
WALGGC - Special Bridge Funding	-	1,087,498	-	1,087,498	-	-	-	-
Total Unspent Capital Grants	2,238,515	2,397,498	(1,567,984)	3,068,029	4,397,208	-	1,404,563	1,999,336
CONTRACT LIABILITIES					Adopted Budget Revenue	Amended Budget Revenue	YTD Budget	YTD Actual Revenue
Grant Provider	Liability 1 July 2024	Increase in Liability	Liability Recorded as Revenue	Closing Liability				
Law, Order & Public Safety								
DFES - Bushfire Mitigation funding	-	-	-	-	-	-	-	-
Education & Welfare								
Regional Childcare Workers Grant	-	25,000	-	25,000	-	-	-	-
Housing								
DoC - SHERP Grant Funding	143,340	-	(143,340)	-	143,340	-	-	143,340
Total Contract Liabilities	143,340	25,000	(143,340)	25,000	143,340	-	-	143,340
TOTAL LIABILITIES & REVENUE	2,381,855	2,422,498	(1,711,324)	3,093,029	4,540,548	0	1,404,563	2,142,676

SHIRE OF BOYUP BROOK MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 30 APRIL 2025

MAJOR BUSINESS UNITS

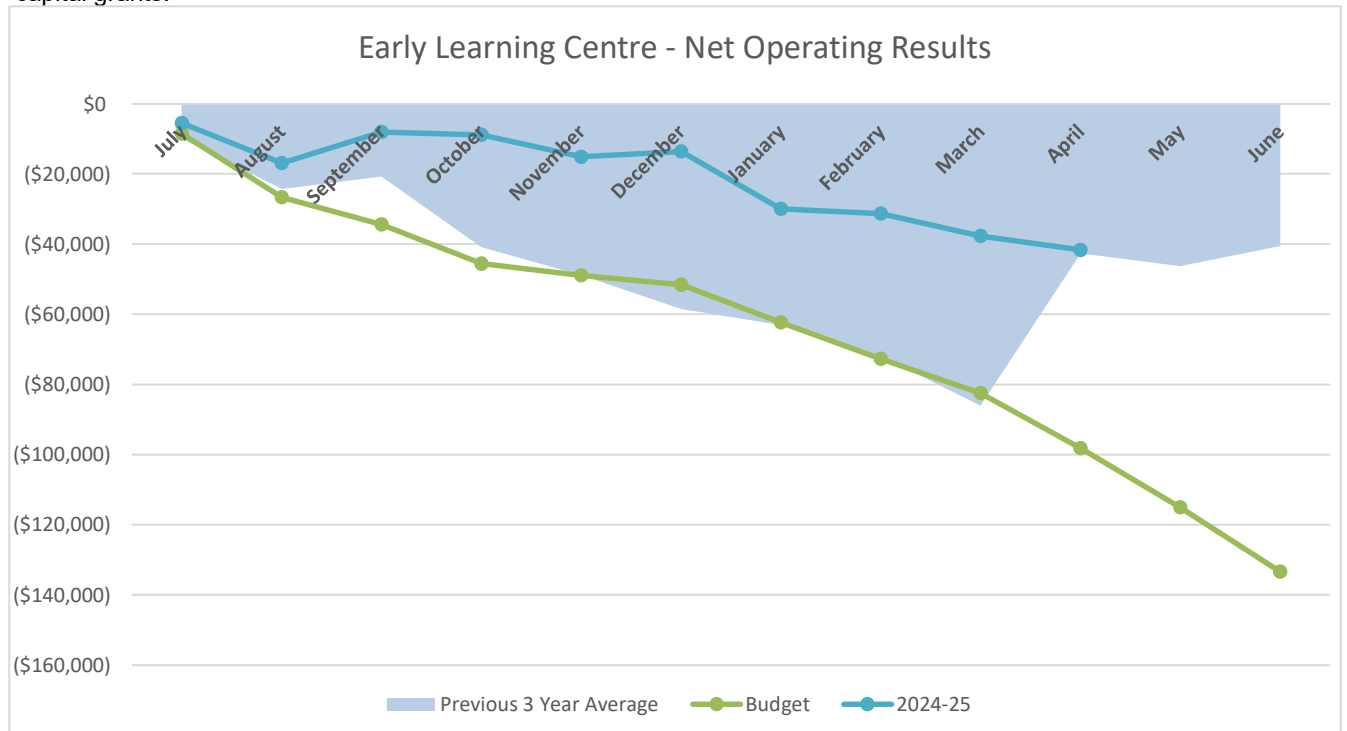
Medical Centre

The Shire of Boyup Brook owns and operates a medical centre that employs 2 doctors, a practice manager, nurses and reception staff, to provide medical services to the community. The following graph shows the operations of the Medical Centre (profit or loss), excluding any capital grants.



Early Learning Centre

The Shire of Boyup Brook owns and operates an early learning centre in Boyup Brook that provides child care services to the community. The following graph shows the operations of the Early Learning Centre (profit or loss), excluding capital grants.

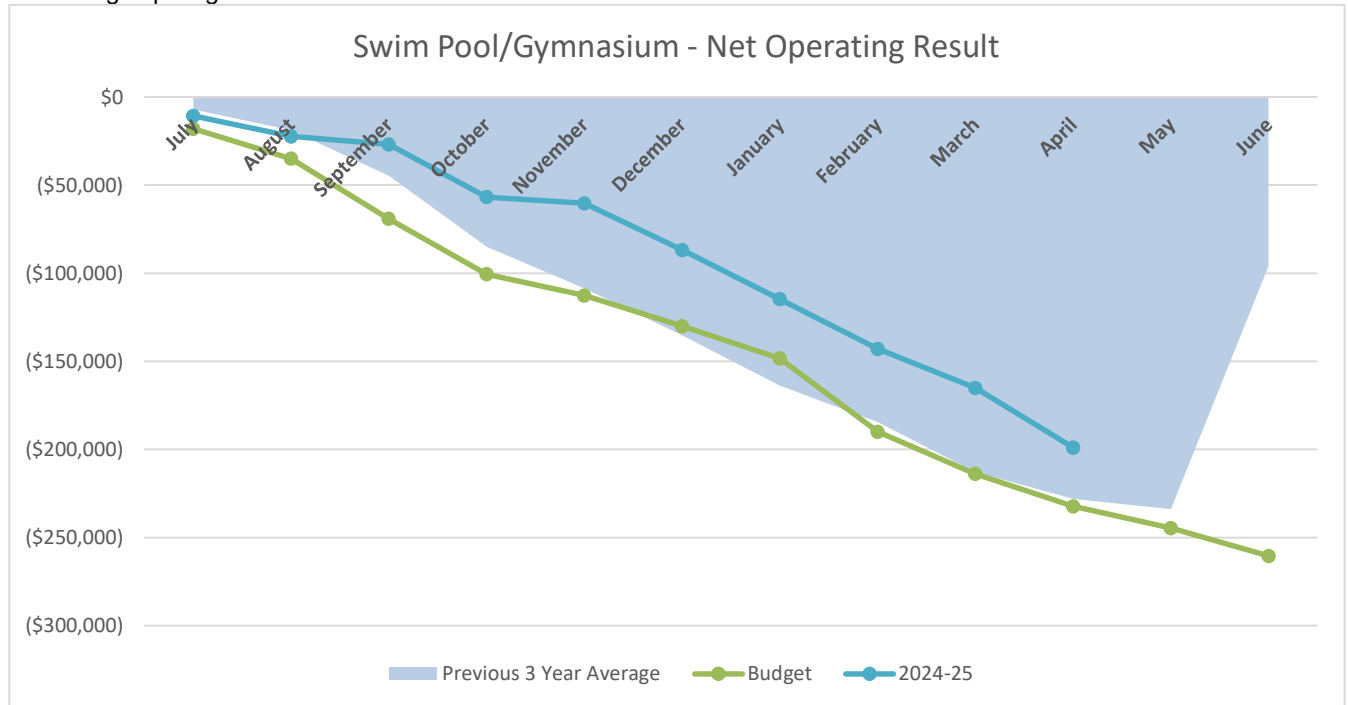


SHIRE OF BOYUP BROOK MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 30 APRIL 2025

MAJOR BUSINESS UNITS

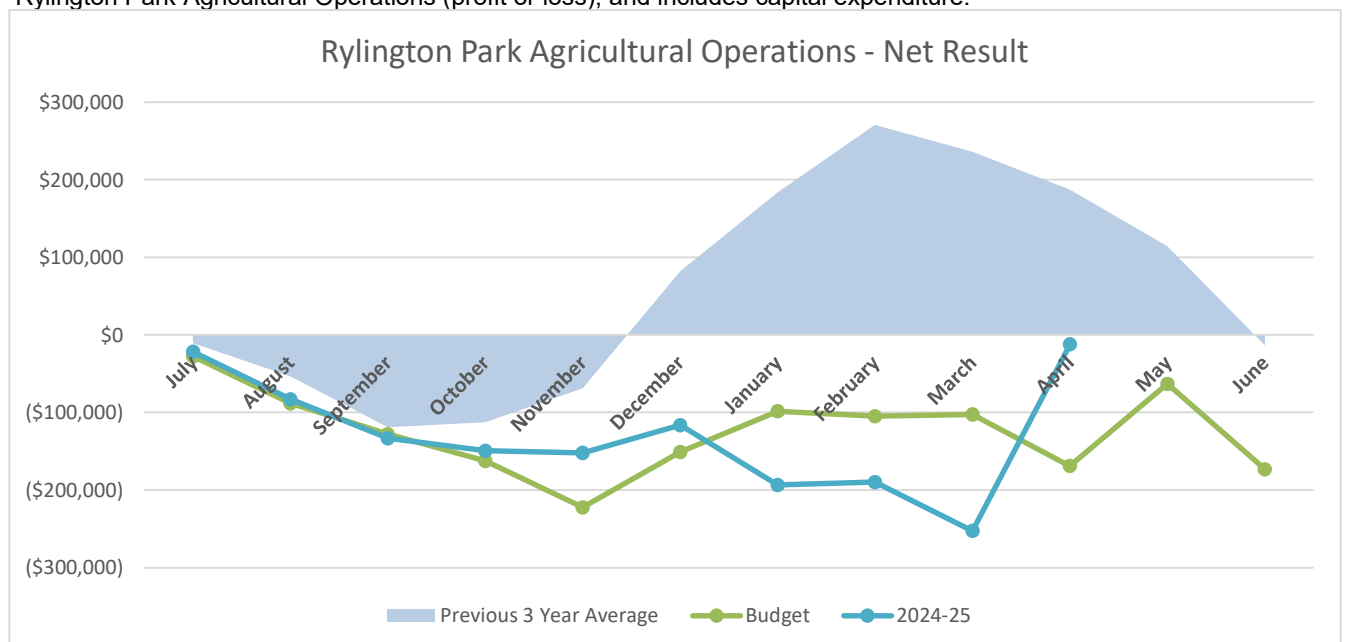
Swimming Pool/Gymnasium

The Shire of Boyup Brook owns and operating a swimming pool and gymnasium complex that provides leisure services to the community. The following graph shows the operations of the Swimming Pool/Gymnasium (profit or loss), excluding capital grants.



Rylington Park Agricultural Operations

The Shire of Boyup Brook assumed ownership and operation of Rylington Park farm on 7 May 2020 as a commercial farming activity that provides educational farming opportunities. The following graph shows the total operations of Rylington Park Agricultural Operations (profit or loss), and includes capital expenditure.



SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 APRIL 2025

RESERVES - CASH BACKED	2024-25 Actual Opening Balance	2024-25 Actual Transfer to	2024-25 Actual Transfer (from)	2024-25 Actual Closing Balance	2024-25 Budget Opening Balance	2024-25 Budget Transfer to	2024-25 Budget Transfer (from)	2024-25 Budget Closing Balance
Leave Reserve	35,745	1,343	0	37,088	35,745	848	0	36,593
Plant Reserve	340,571	43,200	0	383,771	340,572	37,566	0	378,138
Building Reserve	800,266	81,600	0	881,866	800,265	68,952	(447,000)	422,217
Community Housing Reserve	229,350	8,617	0	237,967	229,351	5,430	0	234,781
Emergency Reserve	13,341	501	0	13,842	13,341	315	0	13,656
Insurance Claim Reserve	16,259	611	0	16,870	16,259	383	0	16,642
Other Recreation Reserve	69,053	22,595	0	91,648	69,053	21,635	0	90,688
Commercial Reserve	482,817	18,141	0	500,958	482,817	11,438	0	494,255
Bridges Reserve	30,166	32,052	0	62,218	30,166	30,713	0	60,879
Aged Accommodation Reserve	34,665	1,302	0	35,967	34,665	818	0	35,483
Road Contributions Reserve	30,588	1,149	0	31,737	30,588	728	0	31,316
IT/Office Equipment Reserve	42,677	104,666	0	147,343	42,677	101,013	0	143,690
Civic Receptions Reserve	17,936	674	0	18,610	17,936	428	0	18,364
Unspent Grants Reserve	85	3	0	88	85	0	0	85
Unspent Community Grants Reserve	131	5	0	136	131	0	0	131
Rylington Park Working Capital Reserve	247,210	9,288	0	256,498	378,250	8,955	(140,000)	247,205
Rylington Park Community Projects Reserve	534,938	20,099	0	555,037	534,938	12,668	(447,000)	100,606
Co-Contributions Reserve	100,000	55,289	0	155,289	100,000	52,370	0	152,370
Waste Reserve	10,000	10,682	0	20,682	10,000	10,240	0	20,240
Reserved Equity: Rylington Park Scholarship Fund	0	6,699	0	6,699	0	6,500	0	6,500
Asset Design and Development Reserve	0	51,532	0	51,532	0	50,000	0	50,000
Swimming Pool Reserve	0	613	0	613	0	0	0	0
	3,035,798	470,662	0	3,506,460	3,166,839	421,000	(1,034,000)	2,553,839

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 APRIL 2025**

LOAN REPAYMENTS	Loan Number	2024-25 Actual Principal	2024-25 New New Loans	2024-25 New Principal Repayments	2024-25 Actual Interest Repayments	2024-25 Actual Principal Outstanding	2024-25 Budget Principal	2024-25 Budget New Loans	2024-25 Budget Principal Repayments	2024-25 Budget Interest Repayments	2024-25 Budget Principal Outstanding
		1 July 2023					1 July 2023				
Housing											
Staff House	115	17,994	0	(3,961)	(600)	14,033	17,994	0	(8,038)	(1,388)	9,956
Recreation and culture											
Swimming Pool	114	32,742	0	(14,622)	(922)	18,120	32,742	0	(14,622)	(2,529)	18,120
		50,736	0	(18,583)	(1,522)	32,153	50,736	250,000	(22,660)	(3,917)	278,076

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
Proceeds Sale of Assets									
123001	Proceeds Sale of Plant Assets	(\$282,000)	(\$165,455)	(\$165,454.55)	\$0	(\$282,000)	\$0	(\$165,455)	\$0
092020	Proceeds - Sale of Land Assets	\$0	\$0	\$0	\$0	\$0	\$0	(\$300,000)	\$0
PROCEEDS FROM SALE OF ASSETS		(\$282,000)	(\$165,455)	(\$165,455)	\$0	(\$282,000)	\$0	(\$465,455)	\$0
Written Down Value								\$0	\$0
092600	Written Down Value - Disposal of Assets	\$282,000	\$0	\$0	\$0	\$0	\$282,000	\$0	\$465,455
Sub Total - WDV ON DISPOSAL OF ASSET		\$282,000	\$0	\$0	\$0	\$0	\$282,000	\$0	\$465,455
Total - GAIN/LOSS ON DISPOSAL OF ASSET		\$0	(\$165,455)	(\$165,455)	\$0	(\$282,000)	\$282,000	(\$465,455)	\$465,455
Total - OPERATING STATEMENT		\$0	(\$165,455)	(\$165,455)	\$0	(\$282,000)	\$282,000	(\$465,455)	\$465,455

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
RATES									
OPERATING EXPENDITURE									
031103	Rates Administration Activity Costs	\$116,362	\$110,854	\$0	\$110,854	\$0	\$139,690	\$0	\$148,589
031101	Collection Costs	\$4,165	\$33	\$0	\$33	\$0	\$5,000	\$0	\$5,000
031100	Valuation Charges	\$16,273	\$18,687	\$0	\$18,687	\$0	\$32,850	\$0	\$33,350
031102	Search Costs	\$164	\$0	\$0	\$0	\$0	\$300	\$0	\$300
Sub Total - GENERAL RATES OP EXP		\$136,964	\$129,573	\$0	\$129,573	\$0	\$177,840	\$0	\$187,239
OPERATING INCOME									
031001	Rates - GRV	(\$582,295)	\$0	\$0	\$0	(\$582,295)	\$0	(\$582,295)	\$0
031002	Rates - UV	(\$2,690,290)	\$0	\$0	\$0	(\$2,690,290)	\$0	(\$2,690,292)	\$0
031003	Rates - GRV - Minimum	(\$71,934)	\$0	\$0	\$0	(\$71,934)	\$0	(\$71,934)	\$0
031004	Rates - UV - Minimum	(\$481,924)	\$0	\$0	\$0	(\$481,924)	\$0	(\$481,924)	\$0
031006	Rates - Ex-Gratia Rates	(\$1,390)	(\$1,592)	(\$1,592)	\$0	(\$1,390)	\$0	(\$1,592)	\$0
031013	Rates Administration Fee	\$0	(\$3,390)	(\$3,390)	\$0	(\$40)	\$0	(\$3,380)	\$0
031005	Rates - Instalment Interest	(\$5,000)	(\$10,984)	(\$10,984)	\$0	(\$5,000)	\$0	(\$10,963)	\$0
031007	Rates - Non Payment Penalty - LG	(\$17,200)	(\$29,077)	(\$29,077)	\$0	(\$20,000)	\$0	(\$20,000)	\$0
031008	Rates - Rate Enquiries	(\$7,700)	(\$7,319)	(\$7,319)	\$0	(\$10,000)	\$0	(\$8,500)	\$0
031009	Rates - ESL Administration Fee	(\$4,000)	(\$4,000)	(\$4,000)	\$0	(\$4,000)	\$0	(\$4,000)	\$0
031010	Rates - Reimbursements	\$0	\$0	\$0	\$0	(\$5,000)	\$0	(\$5,000)	\$0
031011	Rates - Penalty Interest - DFES	(\$600)	(\$991)	(\$991)	\$0	(\$600)	\$0	(\$676)	\$0
031012	Rates - Rates Interims	(\$1,000)	(\$3,826,789)	(\$3,826,789)	\$0	(\$1,000)	\$0	(\$1,873)	\$0
031016	Rates - Concessions	\$2,324	\$0	\$0	\$0	\$3,018	\$0	\$3,018	\$0
031017	Rates - Deferred Rates - Interest Grant	\$0	(\$1,861)	(\$1,861)	\$0	\$0	\$0	(\$1,861)	\$0
031104	Rates Written Off	\$39	\$4,659	\$4,659	\$0	\$50	\$0	\$4,659	\$0
Sub Total - GENERAL RATES OP INC		(\$3,860,971)	(\$3,881,343)	(\$3,881,343)	\$0	(\$3,870,405)	\$0	(\$3,876,613)	\$0
Total - GENERAL RATES		(\$3,724,007)	(\$3,751,770)	(\$3,881,343)	\$129,573	(\$3,870,405)	\$177,840	(\$3,876,613)	\$187,239

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
OTHER GENERAL PURPOSE FUNDING									
OPERATING EXPENDITURE									
032100	General Purpose Funding - Administration Allocated	\$7,715	\$7,350	\$0	\$7,350	\$0	\$9,262	\$0	\$9,852
032101	General Purpose Funding - Doubtful Debts Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,300
032110	General Purpose Funding - Bad Debts Written Off			\$0	\$0	\$0	\$0	\$0	\$3,500
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP		\$7,715	\$7,350	\$0	\$7,350	\$0	\$9,262	\$0	\$15,652
OPERATING INCOME									
032001	General Purpose Grants Federal Commission (OP)	(\$132,525)	(\$76,446)	(\$76,446)	\$0	(\$176,701)	\$0	(\$101,928)	\$0
032002	General Purpose Grants Federal - Roads (OP)	(\$34,841)	(\$59,954)	(\$59,954)	\$0	(\$46,455)	\$0	(\$79,940)	\$0
032003	General Purpose Funding - Interest On Investments - Municipal Accour	(\$91,000)	(\$236,942)	(\$236,942)	\$0	(\$100,000)	\$0	(\$270,000)	\$0
032004	Interest on Investments - Reserves Account	(\$42,750)	(\$117,856)	(\$117,856)	\$0	(\$75,000)	\$0	(\$130,000)	\$0
032006	General Purpose Funding - Interest on Investments - Medical Funds	(\$623)	(\$616)	(\$616)	\$0	(\$700)	\$0	(\$700)	\$0
032007	General Purpose Funding - Interest on Investments - Business Online	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
032008	General Purpose Funding - Interest on Investments - Short Term Depo	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC		(\$301,739)	(\$492,022)	(\$492,022)	\$0	(\$398,856)	\$0	(\$582,568)	\$0
Total - OTHER GENERAL PURPOSE FUNDING		(\$294,024)	(\$484,671)	(\$492,022)	\$7,350	(\$398,856)	\$9,262	(\$582,568)	\$15,652
Total - GENERAL PURPOSE FUNDING		(\$4,018,031)	(\$4,236,441)	(\$4,373,365)	\$136,923	(\$4,269,261)	\$187,102	(\$4,459,181)	\$202,891

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
MEMBERS OF COUNCIL									
OPERATING EXPENDITURE									
041100	Members - Sitting Fees.	\$62,024	\$33,032	\$0	\$33,032	\$0	\$74,458	\$0	\$74,458
041119	Website Expenses	\$8,860	\$8,860	\$0	\$8,860	\$0	\$8,860	\$0	\$8,860
041101	Members - Training Costs	\$6,900	\$0	\$0	\$0	\$0	\$10,000	\$0	\$3,000
041102	Members - Travelling Costs	\$3,105	\$3,082	\$0	\$3,082	\$0	\$4,500	\$0	\$4,500
041103	Members - Telecommunications Reimbursements	\$7,949	\$5,040	\$0	\$5,040	\$0	\$11,520	\$0	\$11,520
041104	Members - Other Expenses	\$4,400	\$1,480	\$0	\$1,480	\$0	\$4,400	\$0	\$4,400
041105	Members - Conferences/Seminars Costs	\$14,570	\$6,183	\$0	\$6,183	\$0	\$15,500	\$0	\$15,500
041106	Members - President's Allowance	\$4,934	\$5,140	\$0	\$5,140	\$0	\$10,280	\$0	\$10,280
041107	Members - Deputy President's Allowance	\$1,259	\$1,285	\$0	\$1,285	\$0	\$2,570	\$0	\$2,570
041108	Members - Council Chamber Expenses	\$44,839	\$15,278	\$0	\$15,278	\$0	\$45,440	\$0	\$13,995
041109	Members - Refreshments & Receptions	\$37,912	\$22,134	\$0	\$22,134	\$0	\$44,510	\$0	\$44,510
041110	Members - Bunbury Wellington GOC Projects	\$2,000	\$2,000	\$0	\$2,000	\$0	\$2,000	\$0	\$2,000
041111	Members - Insurance Costs For Members	\$6,916	\$7,074	\$0	\$7,074	\$0	\$6,916	\$0	\$7,073
041112	Members - Subscriptions	\$9,103	\$9,703	\$0	\$9,703	\$0	\$9,103	\$0	\$9,700
041113	Members - Election Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
041114	Members - Donations	\$27,000	\$18,973	\$0	\$18,973	\$0	\$27,000	\$0	\$25,000
041118	ICT - Councillors	\$13,800	\$8,453	\$0	\$8,453	\$0	\$14,620	\$0	\$14,620
041120	Warren Blackwood Alliance Expenses	\$29,077	\$29,077	\$0	\$29,077	\$0	\$29,077	\$0	\$29,077
041150	Members - Admin Allocation	\$62,039	\$59,102	\$0	\$59,102	\$0	\$74,476	\$0	\$69,732
Sub Total - MEMBERS OF COUNCIL OP/EXP		\$346,687	\$235,893	\$0	\$235,893	\$0	\$395,230	\$0	\$350,795
OPERATING INCOME									
041001	Members - Reimbursements Income	\$0	(\$910)	(\$910)	\$0	\$0	\$0	(\$910)	\$0
041002	Other Governance - Sundry Reimbursements Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
041004	Members - Operating Grants and Contributions	\$0	(\$8,000)	(\$8,000)	\$0	\$0	\$0	(\$8,000)	\$0
Sub Total - MEMBERS OF COUNCIL OP/INC		\$0	(\$8,910)	(\$8,910)	\$0	\$0	\$0	(\$8,910)	\$0
Total - MEMBERS OF COUNCIL		\$346,687	\$226,983	(\$8,910)	\$235,893	\$0	\$395,230	(\$8,910)	\$350,795

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
GOVERNANCE									
OPERATING EXPENDITURE									
042100	Other Governance - Admin Allocated	\$93,058	\$88,653	\$0	\$88,653	\$0	\$111,714	\$0	\$118,830
Sub Total - GOVERNANCE - GENERAL OP/EXP		\$93,058	\$88,653	\$0	\$88,653	\$0	\$111,714	\$0	\$118,830
OPERATING INCOME									
Sub Total - GOVERNANCE - GENERAL OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - GOVERNANCE - GENERAL		\$93,058	\$88,653	\$0	\$88,653	\$0	\$111,714	\$0	\$118,830
Total - GOVERNANCE		\$439,744	\$315,636	(\$8,910)	\$324,546	\$0	\$506,944	(\$8,910)	\$469,625

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
LAW, ORDER AND PUBLIC SAFETY									
FIRE PREVENTION									
OPERATING EXPENDITURE									
051109	ESL - Insurances Fire Appliances and Personnel	\$40,793	\$39,068	\$0	\$39,068	\$0	\$40,793	\$0	\$39,066
051112	Fire Prevention And Support	\$26,306	\$43,444	\$0	\$43,444	\$0	\$29,558	\$0	\$60,770
051101	Fire Break Inspection Expenses	\$3,540	\$3,570	\$0	\$3,570	\$0	\$3,540	\$0	\$3,570
051102	Fire Hazard Reductions Expenses	\$7,358	\$4,619	\$0	\$4,619	\$0	\$9,681	\$0	\$9,075
051104	Minor Fire Plant & Equipment Purchases non ESL	\$458	\$0	\$0	\$0	\$0	\$550	\$0	\$550
051105	Fire Plant & Equipment Maintenance - Non ESL	\$708	\$0	\$0	\$0	\$0	\$850	\$0	\$850
051106	ESL - Fire Vehicle Maintenance Costs	\$18,600	\$32,721	\$0	\$32,721	\$0	\$18,600	\$0	\$30,593
051107	ESL - Brigade Utilities, rates and taxes	\$2,500	\$0	\$0	\$0	\$0	\$2,500	\$0	\$2,500
051108	ESL - Other Goods & Services relating to Fires	\$0	\$2,505	\$0	\$2,505	\$0	\$12,561	\$0	\$12,561
051110	ESL - Fire Plant & Equip over \$1500	\$9,375	\$0	\$0	\$0	\$0	\$9,375	\$0	\$9,375
051111	ESL - Minor Fire Plant/Equip Under \$1500	\$12,660	\$6,301	\$0	\$6,301	\$0	\$12,660	\$0	\$12,660
051114	ESL - Land & Building Maintenance	\$1,166	\$447	\$0	\$447	\$0	\$1,166	\$0	\$1,166
051115	ESL - Clothing and Accessories	\$33,800	\$6,807	\$0	\$6,807	\$0	\$33,800	\$0	\$33,800
051116	ESL - Plant and Equipment Maintenance	\$7,927	\$14,378	\$0	\$14,378	\$0	\$8,100	\$0	\$17,013
051117	BFRC - Bushfire Risk Planning	\$22,494	\$51,976	\$0	\$51,976	\$0	\$22,890	\$0	\$59,520
051118	DFES Fire Defence Grant Expenses	\$12,979	\$0	\$0	\$0	\$0	\$13,520	\$0	\$13,520
051120	Bush Fire - Mitigation Activity Funded	\$93,522	\$23	\$0	\$23	\$0	\$93,522	\$0	\$93,545
051150	Admin Allocation - Fire Control	\$62,039	\$59,102	\$0	\$59,102	\$0	\$74,476	\$0	\$79,220
051190	Depreciation - Fire Control	\$559	\$2,168	\$0	\$2,168	\$0	\$670	\$0	\$2,631
Sub Total - FIRE PREVENTION OP/EXP		\$356,783	\$267,128	\$0	\$267,128	\$0	\$388,812	\$0	\$481,985
OPERATING INCOME									
050600	ESL & DFES Non Operating Grants	\$0	(\$22,545)	(\$22,545)	\$0	\$0	\$0	(\$45,910)	\$0
051001	Fire Infringements/Fines Income	\$0	(\$385)	(\$385)	\$0	\$0	\$0	(\$350)	\$0
051002	Sale Of Fire Maps Income	(\$100)	(\$68)	(\$68)	\$0	(\$100)	\$0	(\$45)	\$0
051003	LGIS Fire Reimbursement Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
051004	Operating Grants and Subsidies Income	(\$233,077)	(\$220,261)	(\$220,261)	\$0	(\$233,077)	\$0	(\$220,261)	\$0
051005	Fire Hazard Reduction Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
051009	Non-Operating Grants and Contributions	\$0	(\$6,558)	(\$6,558)	\$0	\$0	\$0	\$0	\$0
Sub Total - FIRE PREVENTION OP/INC		(\$233,177)	(\$249,818)	(\$249,818)	\$0	(\$233,177)	\$0	(\$266,566)	\$0
Total - FIRE PREVENTION		\$123,606	\$17,310	(\$249,818)	\$267,128	(\$233,177)	\$388,812	(\$266,566)	\$481,985

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
ANIMAL CONTROL									
OPERATING EXPENDITURE									
052100	Ranger Services Operation Costs	\$36,334	\$32,792	\$0	\$32,792	\$0	\$44,237	\$0	\$46,720
052005	Trap Hire Refunds	\$50	\$0	\$0	\$0	\$0	\$50	\$0	\$50
052101	Ranger Vehicle Operating Expenses	\$1,279	\$0	\$0	\$0	\$0	\$1,535	\$0	\$1,535
052102	Dog License Discs Costs	\$300	\$0	\$0	\$0	\$0	\$300	\$0	\$300
052103	Other Control Expenses	\$859	\$0	\$0	\$0	\$0	\$900	\$0	\$900
052104	Animal Impounding Costs	\$5,000	\$0	\$0	\$0	\$0	\$5,000	\$0	\$5,000
052109	Cat License Tags Expense	\$200	\$0	\$0	\$0	\$0	\$200	\$0	\$200
052110	Ranger Services Salary Super and Employee Costs	\$4,526	\$3,258	\$0	\$3,258	\$0	\$4,526	\$0	\$3,426
052111	Ranger Services Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
052150	Admin Allocation - Animal Control	\$23,312	\$22,201	\$0	\$22,201	\$0	\$27,976	\$0	\$29,758
052190	Depreciation	\$332	\$6,882	\$0	\$6,882	\$0	\$400	\$0	\$8,355
Sub Total - ANIMAL CONTROL OP/EXP		\$72,193	\$65,134	\$0	\$65,134	\$0	\$85,124	\$0	\$96,244
OPERATING INCOME									
052001	Animal Fines & Penalties Income	(\$200)	(\$400)	(\$400)	\$0	(\$250)	\$0	(\$250)	\$0
052002	Animal Impounding Fees Income	(\$300)	\$0	\$0	\$0	(\$300)	\$0	(\$300)	\$0
052003	Dog Registrations Charges	(\$4,539)	(\$4,618)	(\$4,618)	\$0	(\$5,000)	\$0	(\$5,000)	\$0
052004	Cat Registration Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - ANIMAL CONTROL OP/INC		(\$5,039)	(\$5,118)	(\$5,118)	\$0	(\$5,550)	\$0	(\$5,550)	\$0
Total - ANIMAL CONTROL		\$67,154	\$60,016	(\$5,118)	\$65,134	(\$5,550)	\$85,124	(\$5,550)	\$96,244

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
OTHER LAW ORDER & PUBLIC SAFETY									
OPERATING EXPENDITURE									
053100	Local Emergency Management Committee Expenses	\$1,000	\$0	\$0	\$0	\$0	\$1,000	\$0	\$1,000
053150	Administration Allocated - Emergency Mgt	\$23,304	\$22,201	\$0	\$22,201	\$0	\$27,976	\$0	\$29,758
053152	Other Costs	\$0	\$719	\$0	\$719	\$0	\$0	\$0	\$450
053103	Emergency Management Coordination Expenses	\$83,382	\$2,529	\$0	\$2,529	\$0	\$83,381	\$0	\$4,150
053190	Depreciation	\$22,788	\$44,087	\$0	\$44,087	\$0	\$27,345	\$0	\$27,345
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP		\$130,474	\$69,536	\$0	\$69,536	\$0	\$139,702	\$0	\$62,703
OPERATING INCOME									
053002	Non-Operating Grants	\$0	(\$99,587)	(\$99,587)	\$0	(\$835,545)	\$0	(\$835,545)	\$0
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC		\$0	(\$99,587)	(\$99,587)	\$0	(\$835,545)	\$0	(\$835,545)	\$0
Total - OTHER LAW ORDER PUBLIC SAFETY		\$130,474	(\$30,051)	(\$99,587)	\$69,536	(\$835,545)	\$139,702	(\$835,545)	\$62,703
Total - LAW ORDER & PUBLIC SAFETY		\$321,234	\$47,275	(\$354,522)	\$401,797	(\$1,074,272)	\$613,638	(\$1,107,661)	\$640,932

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
HEALTH -FAMILY AND OTHER HEALTH										
OPERATING EXPENDITURE										
071100	B0101	Family Stop Centre - Operation	\$0	\$421	\$0	\$421	\$0	\$0	\$0	\$350
071100	G300	Family Stop Centre - Grounds	\$0	\$0	\$0	\$0	\$0	\$0		
071150		Admin Allocated - Family Stop Centre	\$0	\$10,484	\$0	\$10,484	\$0	\$0	\$0	\$0
071190		Depreciation - Family Stop Centre	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - HEALTH FAMILY STOP OP/EXP			\$0	\$10,905	\$0	\$10,905	\$0	\$0	\$0	\$350
OPERATING INCOME										
Sub Total - HEALTH FAMILY STOP OP/INC			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - HEALTH FAMILY STOP			\$0	\$10,905	\$0	\$10,905	\$0	\$0	\$0	\$350
HEALTH ADMINISTRATION & INSPECTION										
OPERATING EXPENDITURE										
072100		Health Administration Services Expenses	\$123,463	\$45,477	\$0	\$45,477	\$0	\$147,762	\$0	\$141,797
072101		Other Health Administration Expenses	\$118	\$238	\$0	\$238	\$0	\$150	\$0	\$500
072150		Admin Allocation - Other Health	\$15,594	\$14,851	\$0	\$14,851	\$0	\$18,713	\$0	\$19,905
Sub Total - HEALTH ADMIN AND INSPECTION OP/EXP			\$139,175	\$60,566	\$0	\$60,566	\$0	\$166,625	\$0	\$162,202
OPERATING INCOME										
072001		Food Stall Permit Charges	(\$700)	(\$1,149)	(\$1,149)	\$0	(\$700)	\$0	(\$950)	\$0
072002		Temporary Camping Site Permit Charges	(\$500)	(\$800)	(\$800)	\$0	(\$500)	\$0	(\$800)	\$0
072003		Food Business Registration Fee	(\$105)	(\$2,059)	(\$2,059)	\$0	(\$150)	\$0	(\$1,845)	\$0
072004		Annual Inspections	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
072005		Lodging House Registration Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - HEALTH ADMIN AND INSPECTION OP/INC			(\$1,304)	(\$4,007)	(\$4,007)	\$0	(\$1,350)	\$0	(\$3,595)	\$0
Total - HEALTH ADMIN AND INSPECTION			\$137,870	\$56,559	(\$4,007)	\$60,566	(\$1,350)	\$166,625	(\$3,595)	\$162,202

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
OTHER HEALTH - MEDICAL SERVICES										
OPERATING EXPENDITURE										
074100	B0105	Housing General Practitioner - Medical Service	\$12,347	\$11,078	\$0	\$11,078	\$0	\$15,607	\$0	\$15,607
074102		Boyup Brook Medical Services Building Costs	\$25,424	\$38,119	\$0	\$38,119	\$0	\$33,915	\$0	\$40,378
074101		Medical Services General Operations	\$1,468	\$807	\$0	\$807	\$0	\$1,968	\$0	\$1,968
074103		Medical Service Employee Costs	\$699,846	\$815,216	\$0	\$815,216	\$0	\$891,943	\$0	\$1,075,386
074105		Postage, Printing & Stationery	\$4,368	\$4,097	\$0	\$4,097	\$0	\$5,800	\$0	\$5,800
074106		Medical Ctr - Telephones	\$5,748	\$4,964	\$0	\$4,964	\$0	\$6,900	\$0	\$6,900
074107		Medical Ctr - Subscriptions	\$6,606	\$17,682	\$0	\$17,682	\$0	\$9,031	\$0	\$21,121
074108		Medical Ctr - Insurances	\$17,490	\$8,433	\$0	\$8,433	\$0	\$17,490	\$0	\$20,397
074109		Medical Bank Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
074110		Medical Ctr - Computer Expenses	\$31,711	\$21,859	\$0	\$21,859	\$0	\$35,656	\$0	\$35,656
074111		Medical Ctr - Medical Supplies & Equipt	\$18,992	\$15,473	\$0	\$15,473	\$0	\$22,800	\$0	\$22,800
074112		Medical Ctr - Locum Doctor	\$32,076	\$0	\$0	\$0	\$0	\$48,600	\$0	\$2,000
074113		Medical Ctr - Superannuation	\$79,712	\$86,550	\$0	\$86,550	\$0	\$101,557	\$0	\$107,050
074114		Medical Ctr - Training	\$5,000	\$4,550	\$0	\$4,550	\$0	\$5,000	\$0	\$5,000
074115		Medical Ctr - Sundry Expenses	\$7,642	\$2,518	\$0	\$2,518	\$0	\$9,250	\$0	\$9,250
074116		Medical Service Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$31,245	\$0	\$31,245
074117		Medical - Fringe Benefit Tax	\$1,988	\$490	\$0	\$490	\$0	\$2,650	\$0	\$2,650
074118		Medical Employee (Packaging) Costs	\$0	\$0	\$0	\$0	\$0	\$1,200	\$0	\$1,200
074119		Medical Doubtful Debts Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
074120		Medical Ctr - Bank Merchant Fees	\$458	\$602	\$0	\$602	\$0	\$550	\$0	\$750
074150		Admin Allocated - Boyup Brook Medical Services	\$69,754	\$66,452	\$0	\$66,452	\$0	\$83,738	\$0	\$89,073
074191		Depreciation - Medical Centre	\$7,082	\$8,470	\$0	\$8,470	\$0	\$8,500	\$0	\$8,500
074190		Depreciation - Housing GP - 5 Rogers Ave	\$5,668	\$5,830	\$0	\$5,830	\$0	\$6,800	\$0	\$6,800
074192		Depreciation - Ultrasound Machine	\$0	\$595	\$0	\$595	\$0	\$0	\$0	\$725
Sub Total - PREVENTIVE SRVS - OP/EXP			\$1,033,382	\$1,113,786	\$0	\$1,113,786	\$0	\$1,340,200	\$0	\$1,510,256
OPERATING INCOME										
074001		Surgery Turnover	(\$920,460)	(\$916,606)	(\$916,606)	\$0	(\$1,150,000)	\$0	(\$1,100,000)	\$0
074002		Surgery Rental Income	(\$625)	(\$2,109)	(\$2,109)	\$0	(\$750)	\$0	(\$2,000)	\$0
074003		Medical - Reimbursement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PREVENTIVE SRVS - OP/INC			(\$921,085)	(\$918,715)	(\$918,715)	\$0	(\$1,150,750)	\$0	(\$1,102,000)	\$0
Total - PREVENTIVE SERVICES			\$112,297	\$195,071	(\$918,715)	\$1,113,786	(\$1,150,750)	\$1,340,200	(\$1,102,000)	\$1,510,256

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
PREVENTIVE SERVICE - OTHER									
OPERATING EXPENDITURE									
073100	Analytical Expenses	\$500	\$479	\$0	\$479	\$0	\$500	\$0	\$500
Sub Total - PREVENTIVE SRVS - OTHER OP/EXP		\$500	\$479	\$0	\$479	\$0	\$500	\$0	\$500
Total - PREVENTIVE SERVICES - OTHER		\$500	\$479	\$0	\$479	\$0	\$500	\$0	\$500
OTHER HEALTH									
OPERATING EXPENDITURE									
075100	Ambulance Centre Operation	\$15,728	\$30,533	\$0	\$30,533	\$0	\$30,728	\$0	\$31,103
075150	Admin Allocated - Other Health	\$15,588	\$14,851	\$0	\$14,851	\$0	\$18,713	\$0	\$19,905
Sub Total - OTHER HEALTH OP/EXP		\$31,316	\$45,383	\$0	\$45,383	\$0	\$49,441	\$0	\$51,008
OPERATING INCOME									
Sub Total - OTHER HEALTH OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER HEALTH		\$31,316	\$45,383	\$0	\$45,383	\$0	\$49,441	\$0	\$51,008
Total - HEALTH		\$281,983	\$308,397	(\$922,722)	\$1,231,119	(\$1,152,100)	\$1,556,766	(\$1,105,595)	\$1,724,316

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
OTHER EDUCATION									
OPERATING EXPENDITURE									
081100	Community Resource Centre	\$6,256	\$6,237	\$0	\$6,237	\$0	\$7,556	\$0	\$7,874
081102	Donations - Other Education	\$250	\$1,800	\$0	\$1,800	\$0	\$250	\$0	\$2,050
081103	Early Learning Centre - Employee Costs	\$246,425	\$189,642	\$0	\$189,642	\$0	\$289,911	\$0	\$238,067
081104	Early Learning Centre - Operating Costs	\$15,392	\$9,134	\$0	\$9,134	\$0	\$18,400	\$0	\$22,700
081105	Early Learning Centre Provision of Leave Accrual	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
081107	Early Learning Centre Building & Grounds								
081107	Early Learning Centre Building Maintenance Expenses	\$9,939	\$7,349	\$0	\$7,349	\$0	\$11,770	\$0	\$11,964
081107	G316 Early Learning Centre Grounds Maintenance Expenses	\$3,367	\$0	\$0	\$0	\$0	\$3,988	\$0	\$3,988
081150	Admin Allocation - Other Education	\$31,188	\$19,217	\$0	\$19,217	\$0	\$37,427	\$0	\$39,811
081190	Depreciation - Other Education	\$8,808	\$12,011	\$0	\$12,011	\$0	\$10,567	\$0	\$10,567
Sub Total - OTHER EDUCATION OP/EXP		\$321,624	\$245,390	\$0	\$245,390	\$0	\$379,869	\$0	\$337,021
OPERATING INCOME									
081003	Early Learning Centre - Fees & Charges	(\$205,043)	(\$199,981)	(\$199,981)	\$0	(\$225,000)	\$0	(\$225,000)	\$0
081004	Early Learning Centre -Operating Income	\$0	(\$143)	(\$143)	\$0	\$0	\$0	(\$107)	\$0
081005	Early Learning Centre - Non operating grants	\$0	(\$3,600)	(\$3,600)	\$0	\$0	\$0	(\$900)	\$0
081006	Early Learning Centre - Operating grants, subsidies & contributions	\$0	\$0	\$0	\$0	\$0	\$0	(\$25,000)	\$0
Sub Total - OTHER EDUCATION OP/INC		(\$205,043)	(\$203,724)	(\$203,724)	\$0	(\$225,000)	\$0	(\$251,007)	\$0
Total - OTHER EDUCATION		\$116,582	\$41,666	(\$203,724)	\$245,390	(\$225,000)	\$379,869	(\$251,007)	\$337,021
AGED & DISABLED									
OPERATING EXPENDITURE									
082100	Support for Seniors Christmas Lunch	\$2,000	\$1,679	\$0	\$1,679	\$0	\$2,000	\$0	\$1,700
082101	Aged Needs Strategy Project	\$35,000	\$6,293	\$0	\$6,293	\$0	\$35,000	\$0	\$35,000
082150	Admin Allocated - Aged & Disabled	\$15,588	\$14,851	\$0	\$14,851	\$0	\$18,713	\$0	\$19,905
Sub Total - AGED & DISABLED OP/EXP		\$52,588	\$22,822	\$0	\$22,822	\$0	\$55,713	\$0	\$56,605
OPERATING INCOME									
Sub Total - AGED & DISABLED OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - AGED & DISABLED		\$52,588	\$22,822	\$0	\$22,822	\$0	\$55,713	\$0	\$56,605

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
OTHER WELFARE									
OPERATING EXPENDITURE									
083104	Depreciation	\$41	\$748	\$0	\$748	\$0	\$50	\$0	\$910
083150	Admin Allocated - Other Welfare	\$46,624	\$44,401	\$0	\$44,401	\$0	\$55,951	\$0	\$59,515
Sub Total - OTHER WELFARE OP/EXP		\$46,665	\$45,149	\$0	\$45,149	\$0	\$56,001	\$0	\$60,425
OPERATING INCOME									
Sub Total - OTHER WELFARE OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER WELFARE		\$46,665	\$45,149	\$0	\$45,149	\$0	\$56,001	\$0	\$60,425
Total - EDUCATION & WELFARE		\$215,835	\$109,637	(\$203,724)	\$313,361	(\$225,000)	\$491,583	(\$251,007)	\$454,051

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

G/L JOB		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		AMENDED BUDGET	
		30 APRIL 2025		30 APRIL 2025		2024-2025		30 JUNE 2025	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme									
STAFF HOUSING									
OPERATING EXPENDITURE									
091130	Interest Paid Loan 115 - Staff House	\$1,388	\$600	\$0	\$600	\$0	\$908	\$0	\$908
091190	Depreciation - Staff Housing	\$4,779	\$7,668	\$0	\$7,668	\$0	\$5,735	\$0	\$5,735
091150	Staff Housing - Less Amt Allocated to Admin.	\$15,588	\$14,851	\$0	\$14,851	\$0	\$18,713	\$0	\$19,905
Sub Total - STAFF HOUSING OP/EXP		\$21,755	\$23,855	\$0	\$23,855	\$0	\$25,356	\$0	\$26,548
Total - STAFF HOUSING		\$21,755	\$23,855	\$0	\$23,855	\$0	\$25,356	\$0	\$26,548

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MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
HOUSING OTHER									
OPERATING EXPENDITURE									
092101	Boyup Brook Citizens Lodge	\$25,841	\$18,673	\$0	\$18,673	\$0	\$25,841	\$0	\$23,065
092102	Community Housing - Units	\$21,485	\$22,841	\$0	\$22,841	\$0	\$23,074	\$0	\$23,305
092103	Other	\$5,127	\$1,540	\$0	\$1,540	\$0	\$5,451	\$0	\$4,331
092105	House - 1 Rogers Ave	\$19,828	\$12,911	\$0	\$12,911	\$0	\$22,720	\$0	\$17,493
092107	7 Knapp Street - Operating & Mtce Expense	\$8,207	\$7,081	\$0	\$7,081	\$0	\$9,067	\$0	\$9,067
092108	Property Selling Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
092109	Community Housing Maintenance - Grant Funded	\$143,340	\$161,306	\$0	\$161,306	\$0	\$143,340	\$0	\$161,306
092115	Other Housing - Operating & Mtce Expense	\$0	\$20,280	\$0	\$20,280	\$0	\$0	\$0	\$30,000
092140	Loss on Disposal of Asset			\$0	\$0	\$0	\$0		
092150	Admin Allocation - Other Housing	\$15,746	\$15,000	\$0	\$15,000	\$0	\$18,903	\$0	\$20,107
092191	Depreciation - Other Housing	\$4,641	\$8,579	\$0	\$8,579	\$0	\$5,570	\$0	\$5,570
092192	Depreciation - House - 1 Rogers Ave	\$3,639	\$6,413	\$0	\$6,413	\$0	\$4,365	\$0	\$4,365
092190	Depreciation - Boyup Brook Citizens Lodge	\$26,988	\$46,641	\$0	\$46,641	\$0	\$32,385	\$0	\$32,385
Sub Total - HOUSING OTHER OP/EXP		\$274,841	\$321,265	\$0	\$321,265	\$0	\$290,716	\$0	\$330,994
HOUSING OPERATING INCOME									
092001	Rent 24A Proctor St	(\$9,083)	(\$10,175)	(\$10,175)	\$0	(\$10,900)	\$0	(\$12,000)	\$0
092002	Rent 24B Proctor St	(\$8,000)	(\$9,927)	(\$9,927)	\$0	(\$9,600)	\$0	(\$9,600)	\$0
092003	Rent 16A Forrest St	(\$9,916)	(\$6,227)	(\$6,227)	\$0	(\$11,900)	\$0	(\$5,000)	\$0
092004	Rent 16B Forrest St	(\$10,750)	(\$10,230)	(\$10,230)	\$0	(\$12,900)	\$0	(\$13,000)	\$0
092007	Housing Reimbursements	(\$3,626)	(\$3,207)	(\$3,207)	\$0	(\$4,000)	\$0	(\$3,000)	\$0
092009	Other Housing: 7 Knapp St	(\$28,249)	(\$24,886)	(\$24,886)	\$0	(\$33,900)	\$0	(\$34,000)	\$0
092011	Community Housing Maintenance Grant	\$0	(\$143,340)	(\$143,340)	\$0	(\$143,340)	\$0	(\$143,340)	\$0
Sub Total - HOUSING OTHER OP/INC		(\$69,623)	(\$207,991)	(\$207,991)	\$0	(\$226,540)	\$0	(\$219,940)	\$0
Total - HOUSING OTHER		\$205,218	\$113,274	(\$207,991)	\$321,265	(\$226,540)	\$290,716	(\$219,940)	\$330,994
Total - HOUSING		\$226,973	\$137,129	(\$207,991)	\$345,121	(\$226,540)	\$316,072	(\$219,940)	\$357,542

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
SANITATION - HOUSEHOLD REFUSE									
OPERATING EXPENDITURE									
101100	Refuse Collection Boyup Brook Townsite Expense	\$56,664	\$37,169	\$0	\$37,169	\$0	\$68,000	\$0	\$68,000
101101	Recycling Collection Boyup Brook Town Site	\$30,832	\$29,085	\$0	\$29,085	\$0	\$37,000	\$0	\$37,000
101106	Transfer Station Employee Costs	\$39,753	\$24,003	\$0	\$24,003	\$0	\$46,675	\$0	\$26,645
101102	B0400 Boyup Brook Transfer Station Costs	\$58,383	\$69,427	\$0	\$69,427	\$0	\$71,576	\$0	\$81,394
101103	Land Fill Disposal Site	\$23,242	\$41,166	\$0	\$41,166	\$0	\$33,235	\$0	\$42,735
101104	Townsite Street Bins Collection	\$10,011	\$6,735	\$0	\$6,735	\$0	\$12,449	\$0	\$12,449
101107	Drum Muster Expenses	\$500	\$256	\$0	\$256	\$0	\$500	\$0	\$500
101108	BB Transfer Station Superannuation	\$1,854	\$2,219	\$0	\$2,219	\$0	\$2,452	\$0	\$2,452
101119	Waste Bin Maintenance and Delivery	\$5,113	\$2,619	\$0	\$2,619	\$0	\$6,790	\$0	\$3,790
101150	Admin Allocated - Waste Management	\$31,019	\$29,551	\$0	\$29,551	\$0	\$37,238	\$0	\$39,610
101190	Depreciation - Waste Management	\$18,396	\$21,637	\$0	\$21,637	\$0	\$22,070	\$0	\$22,070
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP		\$275,769	\$263,866	\$0	\$263,866	\$0	\$337,985	\$0	\$336,645
SANITATION OPERATING INCOME									
101001	Refuse Collection Charges	(\$232,007)	(\$232,253)	(\$232,253)	\$0	(\$232,007)	\$0	(\$232,253)	\$0
101002	Waste Disposal Charges	(\$8,075)	(\$9,565)	(\$9,565)	\$0	(\$8,075)	\$0	(\$9,000)	\$0
101003	Recycling Scheme Income	(\$500)	(\$4,811)	(\$4,811)	\$0	(\$1,000)	\$0	(\$4,811)	\$0
101004	Scrap Metal Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC		(\$240,582)	(\$246,629)	(\$246,629)	\$0	(\$241,082)	\$0	(\$246,064)	\$0
Total - SANITATION HOUSEHOLD REFUSE		\$35,187	\$17,238	(\$246,629)	\$263,866	(\$241,082)	\$337,985	(\$246,064)	\$336,645

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
EFFLUENT DRAINAGE SYSTEM									
OPERATING EXPENDITURE									
103100	Septic Tank Inspection Expenses	\$200	\$0	\$0	\$0	\$0	\$200	\$0	\$200
103101	Liquid Waste Disposal Site (Stanton Road)	\$3,555	\$767	\$0	\$767	\$0	\$3,555	\$0	\$3,555
Sub Total - SEWERAGE OP/EXP		\$3,755	\$767	\$0	\$767	\$0	\$3,755	\$0	\$3,755
OPERATING INCOME									
103002	Septic Licence Fees	(\$1,892)	(\$2,832)	(\$2,832)	\$0	(\$2,200)	\$0	(\$2,200)	\$0
Sub Total - SEWERAGE OP/INC		(\$1,892)	(\$2,832)	(\$2,832)	\$0	(\$2,200)	\$0	(\$2,200)	\$0
Total - SEWERAGE		\$1,863	(\$2,066)	(\$2,832)	\$767	(\$2,200)	\$3,755	(\$2,200)	\$3,755
PROTECTION OF THE ENVIRONMENT									
OPERATING EXPENDITURE									
107100	Landcare Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OPERATING INCOME									
Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - PROTECTION OF THE ENVIRONMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
TOWN PLANNING & REGIONAL DEVELOPMENT									
OPERATING EXPENDITURE									
105100	Town Planning Admin & Control	\$27,966	\$19,707	\$0	\$19,707	\$0	\$35,191	\$0	\$34,270
105101	Admin Allocation - Town Planning	\$31,030	\$29,551	\$0	\$29,551	\$0	\$37,238	\$0	\$39,611
Sub Total - TOWN PLAN & REG DEV OP/EXP		\$58,997	\$49,258	\$0	\$49,258	\$0	\$72,429	\$0	\$73,881
OPERATING INCOME									
105001	Planning Application Fees	(\$5,404)	(\$2,988)	(\$2,988)	\$0	(\$7,000)	\$0	(\$5,000)	\$0
Sub Total - TOWN PLAN & REG DEV OP/INC		(\$5,404)	(\$2,988)	(\$2,988)	\$0	(\$7,000)	\$0	(\$5,000)	\$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT		\$53,593	\$46,269	(\$2,988)	\$49,258	(\$7,000)	\$72,429	(\$5,000)	\$73,881

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
OTHER COMMUNITY AMENITIES									
OPERATING EXPENDITURE									
106101	Cemetery - Operation	\$25,826	\$31,499	\$0	\$31,499	\$0	\$0		
106101	B0420 Cemetery - Operation		\$0	\$0	\$0	\$0	\$30,998	\$0	\$42,299
106101	B0421 Niche Wall Plaques Operations	\$2,718	\$0	\$0	\$0	\$0	\$2,718	\$0	\$2,718
106101	G314 Cemetery Grounds	\$10,004	\$0	\$0	\$0	\$0	\$12,015	\$0	\$12,015
106102	Public Toilets - Operation		\$10,005	\$0	\$10,005	\$0	\$0		
106102	B0450 Toilets - Lions Park Costs	\$3,037	\$0	\$0	\$0	\$0	\$3,686	\$0	\$3,750
106102	B0451 Toilets - Tourist Centre Costs	\$5,144	\$0	\$0	\$0	\$0	\$5,973	\$0	\$5,973
106102	B0452 Toilets - Town Hall (External) Costs	\$7,922	\$0	\$0	\$0	\$0	\$9,275	\$0	\$9,275
106102	B0454 Toilets - Tone Bridge Reserve Costs	\$1,417	\$0	\$0	\$0	\$0	\$1,701	\$0	\$1,701
106103	Street Furniture	\$2,130	\$0	\$0	\$0	\$0	\$2,130	\$0	\$2,130
106150	Admin Allocation - Other Community Amenities	\$15,594	\$14,851	\$0	\$14,851	\$0	\$18,713	\$0	\$19,905
106151	Admin Allocation - Cemetery	\$1,732	\$1,650	\$0	\$1,650	\$0	\$2,079	\$0	\$2,211
106191	Depreciation - Public Toilets	\$841	\$140	\$0	\$140	\$0	\$1,010	\$0	\$1,010
106192	Depreciation - Other Community Service's	\$2,530	\$2,301	\$0	\$2,301	\$0	\$3,035	\$0	\$3,035
Sub Total - OTHER COMMUNITY AMENITIES OP/EXP		\$78,894	\$60,447	\$0	\$60,447	\$0	\$93,333	\$0	\$106,022
OPERATING INCOME									
106001	Cemetery Burial Fees	(\$1,500)	(\$9,501)	(\$9,501)	\$0	(\$1,500)	\$0	(\$10,000)	\$0
106002	License/Other Fees BB Cemetery	(\$2,000)	(\$3,475)	(\$3,475)	\$0	(\$2,000)	\$0	(\$3,270)	\$0
106003	Cemetery - Reservation Fees	\$0	(\$667)	(\$667)	\$0	\$0	\$0	(\$667)	\$0
106004	Niche Wall Fees	(\$600)	(\$3,560)	(\$3,560)	\$0	(\$600)	\$0	(\$4,000)	\$0
106005	Non-Operating Grants	\$0	(\$432,867)	(\$432,867)	\$0	\$0	\$0	(\$287,292)	\$0
Sub Total - OTHER COMMUNITY AMENITIES OP/INC		(\$4,100)	(\$450,070)	(\$450,070)	\$0	(\$4,100)	\$0	(\$305,229)	\$0
Total - OTHER COMMUNITY AMENITIES		\$74,794	(\$389,623)	(\$450,070)	\$60,447	(\$4,100)	\$93,333	(\$305,229)	\$106,022
Total - COMMUNITY AMENITIES		\$165,437	(\$328,181)	(\$702,519)	\$374,337	(\$254,382)	\$507,502	(\$558,493)	\$520,303

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MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
PUBLIC HALL & CIVIC CENTRES									
OPERATING EXPENDITURE									
111100	Boyup Brook Hall - Operation	\$36,496	\$47,930	\$0	\$47,930	\$0	\$43,272	\$0	\$55,206
111102	Halls - Other Public Halls	\$14,365	\$22,824	\$0	\$22,824	\$0	\$19,851	\$0	\$21,412
111150	Admin Allocation - Public Halls	\$31,030	\$29,551	\$0	\$29,551	\$0	\$37,238	\$0	\$39,611
111190	Depreciation - Public Halls	\$42,819	\$84,656	\$0	\$84,656	\$0	\$51,384	\$0	\$51,384
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP		\$124,710	\$184,962	\$0	\$184,962	\$0	\$151,745	\$0	\$167,613
OPERATING INCOME									
111001	Hall Hire Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - PUBLIC HALL & CIVIC CENTRES		\$124,710	\$184,962	\$0	\$184,962	\$0	\$151,745	\$0	\$167,613

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Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
OTHER RECREATION & SPORT									
OPERATING EXPENDITURE									
113100	Recreation Complex	\$90,021	\$96,937	\$0	\$96,937	\$0	\$102,052	\$0	\$91,318
113109	Walk Trails	\$6,133	\$2,849	\$0	\$2,849	\$0	\$6,133	\$0	\$6,133
113110	Townsite Gardens	\$90,196	\$75,528	\$0	\$75,528	\$0	\$101,235	\$0	\$77,900
113112	Reserves and Parks Operations	\$51,226	\$33,670	\$0	\$33,670	\$0	\$65,042	\$0	\$39,650
113119	Other Recreation Facilities	\$25,530	\$21,420	\$0	\$21,420				
113119 B0595	Pistol Club			\$0	\$0	\$0	\$600	\$0	\$1,633
113119 B0600	Skate Park Buildings & Ramps			\$0	\$0	\$0	\$1,329	\$0	\$1,774
113119 B0620	Tone Bridge Country Club			\$0	\$0	\$0	\$4,071	\$0	\$4,071
113119 B0625	Dinninup UBAS Complex Buildings			\$0	\$0	\$0	\$9,669	\$0	\$10,010
113119 B0630	Mayanup Progress Association Complex Buildings			\$0	\$0	\$0	\$3,845	\$0	\$3,917
113119 G306	Dinninup UBAS Complex Grounds			\$0	\$0	\$0	\$7,709	\$0	\$7,709
113119 G307	Mayanup Progress Association Grounds			\$0	\$0	\$0	\$386	\$0	\$386
113120 B0605	War Memorial	\$5,151	\$5,153	\$0	\$5,153	\$0	\$6,290	\$0	\$6,296
113150	Admin Allocation - Other Recreation	\$52,610	\$45,780	\$0	\$45,780	\$0	\$63,134	\$0	\$67,156
113124	Support for UBAS	\$6,116	\$3,603	\$0	\$3,603	\$0	\$6,116	\$0	\$3,603
113122	Support for ANZAC Day	\$7,797	\$1,368	\$0	\$1,368	\$0	\$7,797	\$0	\$7,797
113125	Support for Others	\$107,391	\$61,297	\$0	\$61,297	\$0	\$131,369	\$0	\$70,531
113140	Sundry Plant Items	\$0	\$1,680	\$0	\$1,680	\$0	\$7,000	\$0	\$7,000
113190	Depreciation - Other Recreation	\$183,673	\$221,415	\$0	\$221,415	\$0	\$220,420	\$0	\$268,758
113191	Depreciation - Parks & Gardens	\$41,690	\$59,695	\$0	\$59,695	\$0	\$50,030	\$0	\$50,030
113192	Depreciation: Plant & Equipment	\$13,741	\$6,354	\$0	\$6,354	\$0	\$16,490	\$0	\$16,490
Sub Total - OTHER RECREATION & SPORT OP/EXP		\$681,273	\$641,070	\$0	\$641,070	\$0	\$810,717	\$0	\$742,162
OPERATING INCOME									
113003	Rec Ground Use Hire Fees	(\$3,500)	(\$3,963)	(\$3,963)	\$0	(\$3,500)	\$0	(\$3,963)	\$0
113002	Reimbursements - Other Rec	\$0	(\$5,382)	(\$5,382)	\$0	\$0	\$0	(\$18)	\$0
113005	Operating Grants: State Government	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
113022	Recreation - Capital Grants & Contributions	\$0	(\$583,530)	(\$583,530)	\$0	(\$1,716,000)	\$0	(\$1,716,000)	\$0
Sub Total - OTHER RECREATION & SPORT OP/INC		(\$3,500)	(\$592,875)	(\$592,875)	\$0	(\$1,719,500)	\$0	(\$1,719,981)	\$0
Total - OTHER RECREATION & SPORT		\$677,773	\$48,195	(\$592,875)	\$641,070	(\$1,719,500)	\$810,717	(\$1,719,981)	\$742,162

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
SWIMMING POOL									
OPERATING EXPENDITURE									
112100	Swimming Pool & Gymnasium General Operations	\$66,538	\$53,712	\$0	\$53,712	\$0	\$71,516	\$0	\$74,173
112101	Swimming Pool Building Costs	\$57,802	\$62,551	\$0	\$62,551	\$0	\$64,890	\$0	\$72,818
112102	Swimming Pool Employee Costs	\$87,773	\$88,494	\$0	\$88,494	\$0	\$93,439	\$0	\$86,908
112103	Interest on Loan 114 - upgrade pool bowl	\$2,529	\$922	\$0	\$922	\$0	\$1,655	\$0	\$1,655
112104	Swimming Pool Employee Superannuation	\$9,035	\$5,625	\$0	\$5,625	\$0	\$9,271	\$0	\$8,550
112106	Pool Staff - Fringe Benefits Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
112108	Gym Employee Costs	\$2,924	\$1,092	\$0	\$1,092	\$0	\$3,000	\$0	\$1,900
112109	Interest Paid Gym Lease	\$158	\$114	\$0	\$114	\$0	\$190	\$0	\$190
112150	Admin Allocation - Swimming Pool	\$34,325	\$32,701	\$0	\$32,701	\$0	\$41,207	\$0	\$43,832
112190	Depreciation - Swimming Pool	\$14,781	\$18,644	\$0	\$18,644	\$0	\$17,740	\$0	\$20,916
112191	Depreciation - Right of Use Asset P&E	\$5,412	\$4,913	\$0	\$4,913	\$0	\$6,497	\$0	\$6,497
Sub Total - SWIMMING POOL OP/EXP		\$281,277	\$268,768	\$0	\$268,768	\$0	\$309,405	\$0	\$317,439
OPERATING INCOME									
112003	Pool Daily Admission Fees	(\$10,499)	(\$9,578)	(\$9,578)	\$0	(\$10,500)	\$0	(\$9,500)	\$0
112004	Season Tickets Fees	(\$19,300)	(\$19,208)	(\$19,208)	\$0	(\$19,300)	\$0	(\$19,208)	\$0
112005	Pool Hire Fees	\$0	(\$11)	(\$11)	\$0	\$0	\$0	(\$11)	\$0
112006	Gym Equipment Hire Fees	(\$13,500)	(\$12,468)	(\$12,468)	\$0	(\$13,500)	\$0	(\$13,500)	\$0
112007	Pool Teaching Programme Fees	(\$5,000)	(\$6,921)	(\$6,921)	\$0	(\$5,000)	\$0	(\$6,763)	\$0
112008	Vacation Swimming Passes	(\$700)	(\$5,801)	(\$5,801)	\$0	(\$700)	\$0	(\$5,800)	\$0
112009	Capital Grants and Contributions	\$0	(\$7,869)	(\$7,869)	\$0	\$0	\$0	(\$7,869)	\$0
Sub Total - SWIMMING POOL OP/INC		(\$48,999)	(\$61,988)	(\$61,988)	\$0	(\$49,000)	\$0	(\$62,651)	\$0
Total - SWIMMING POOL		\$232,278	\$206,780	(\$61,988)	\$268,768	(\$49,000)	\$309,405	(\$62,651)	\$317,439

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
TELEVISION & RADIO REBROADCASTING									
OPERATING EXPENDITURE									
114005	Telecommunications Tower	\$4,785	\$4,239	\$0	\$4,239	\$0	\$5,383	\$0	\$5,410
Sub Total - TV & RADIO REBROADCASTING OP/EXP		\$4,785	\$4,239	\$0	\$4,239	\$0	\$5,383	\$0	\$5,410
OPERATING INCOME									
114010	Radio & Mobile Tower Site (Including NBN) Fees or Charges	(\$9,990)	(\$10,241)	(\$10,241)	\$0	(\$9,990)	\$0	(\$10,241)	\$0
Sub Total - TV & RADIO REBROADCASTING OP/INC		(\$9,990)	(\$10,241)	(\$10,241)	\$0	(\$9,990)	\$0	(\$10,241)	\$0
Total - TV & RADIO REBROADCASTING		(\$5,205)	(\$6,001)	(\$10,241)	\$4,239	(\$9,990)	\$5,383	(\$10,241)	\$5,410
LIBRARIES									
OPERATING EXPENDITURE									
115100	Library Operations	\$24,918	\$45,185	\$0	\$45,185	\$0	\$47,718	\$0	\$47,723
115101	State Library Grant Expenditure	\$0	\$5,185	\$0	\$5,185	\$0	\$0	\$0	\$0
115150	Admin Allocation - Libraries	\$85,373	\$81,303	\$0	\$81,303	\$0	\$102,452	\$0	\$108,978
Sub Total - LIBRARIES OP/EXP		\$110,291	\$131,673	\$0	\$131,673	\$0	\$150,170	\$0	\$156,701
OPERATING INCOME									
115001	State Library Grant Income	\$0	(\$5,185)	(\$5,185)	\$0	\$0	\$0	(\$185)	\$0
Sub Total - LIBRARIES OP/INC		\$0	(\$5,185)	(\$5,185)	\$0	\$0	\$0	(\$185)	\$0
Total - LIBRARIES		\$110,291	\$126,488	(\$5,185)	\$131,673	\$0	\$150,170	(\$185)	\$156,701

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Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
OTHER CULTURE									
OPERATING EXPENDITURE									
116100	Museum	\$15,949	\$11,871	\$0	\$11,871	\$0	\$16,481	\$0	\$15,210
116101	Craft Hut	\$3,786	\$2,488	\$0	\$2,488	\$0	\$3,869	\$0	\$4,198
116102	Support for Sandakan (Ceremony)	\$10,732	\$12,063	\$0	\$12,063	\$0	\$12,107	\$0	\$12,062
116103	Other Culture - Community Expenses	\$11,700	\$8,508	\$0	\$8,508	\$0	\$11,700	\$0	\$8,514
116150	Admin Allocated - Other Culture	\$15,594	\$14,851	\$0	\$14,851	\$0	\$18,713	\$0	\$19,905
116190	Depreciation - Other Culture	\$9,911	\$20,236	\$0	\$20,236	\$0	\$11,895	\$0	\$24,564
Sub Total - OTHER CULTURE OP/EXP		\$67,671	\$70,016	\$0	\$70,016	\$0	\$74,765	\$0	\$84,453
OPERATING INCOME									
116001	Reimbursements - Other Culture	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
116002	Other Culture - Operating Grants, Subsidies & Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER CULTURE OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER CULTURE		\$67,671	\$70,016	\$0	\$70,016	\$0	\$74,765	\$0	\$84,453
Total - RECREATION AND CULTURE		\$1,207,518	\$630,439	(\$670,289)	\$1,300,728	(\$1,778,490)	\$1,502,185	(\$1,793,058)	\$1,473,778

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
STREETS, RD, BRIDGES, DEPOT - CONSTRUCTION									
OPERATING EXPENDITURE									
Sub Total - ST,RDS,BRIDGES,DEPOT-CONST OP/EXP		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OPERATING INCOME									
121001	RRG Project Grants	(\$850,000)	(\$452,000)	(\$452,000)	\$0	(\$850,000)	\$0	(\$850,000)	\$0
121002	Grants Direct - State - MRD - (OP)	(\$206,110)	(\$251,051)	(\$251,051)	\$0	(\$206,110)	\$0	(\$251,051)	\$0
121003	Grants - Federal - Roads to Recovery Grant (Cap)	(\$546,917)	\$0	\$0	\$0	(\$546,917)	\$0	(\$546,917)	\$0
121004	Capital Grants Other & Road Contributions	(\$7,646)	(\$408,807)	(\$408,807)	\$0	(\$448,746)	\$0	(\$483,882)	\$0
121007	Special Bridge Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OP/INC		(\$1,610,673)	(\$1,111,858)	(\$1,111,858)	\$0	(\$2,051,773)	\$0	(\$2,131,850)	\$0
Total - ST,RDS,BRIDGES,DEPOT - CONST		(\$1,610,673)	(\$1,111,858)	(\$1,111,858)	\$0	(\$2,051,773)	\$0	(\$2,131,850)	\$0

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE										
OPERATING EXPENDITURE										
122100	B0695	Depot Building - Building Costs	\$41,392	\$39,732	\$0	\$39,732	\$0	\$51,123	\$0	\$45,960
122101	OPSDPT	Depot General Operations	\$12,529	\$6,389	\$0	\$6,389	\$0	\$14,621	\$0	\$12,671
122103		Road Maintenance & Repairs	\$418,773	\$246,207	\$0	\$246,207	\$0	\$443,974	\$0	\$439,693
122104		Roads Vegetation Clearing Offset Costs	\$1,000	\$0	\$0	\$0	\$0	\$1,000	\$0	\$1,000
122107		Maintenance Grading	\$95,581	\$172,143	\$0	\$172,143	\$0	\$184,092	\$0	\$201,199
122105		Repairs & Maint - Bridges	\$141,383	\$151,931	\$0	\$151,931	\$0	\$412,850	\$0	\$415,484
122106		Shire Radio Network Costs	\$2,500	\$261	\$0	\$261	\$0	\$2,821	\$0	\$2,821
122108		Drains & Culverts	\$51,543	\$39,560	\$0	\$39,560	\$0	\$91,050	\$0	\$93,050
122109		Verge Pruning	\$179,402	\$74,093	\$0	\$74,093	\$0	\$187,600	\$0	\$144,760
122110		Verge Spraying	\$20,897	\$11,546	\$0	\$11,546	\$0	\$23,480	\$0	\$23,280
122111		Crossovers Maintenance	\$4,078	\$3,467	\$0	\$3,467	\$0	\$4,078	\$0	\$6,585
122112		Town Services Drainage	\$4,122	\$6,168	\$0	\$6,168	\$0	\$4,755	\$0	\$8,579
122113		Town Services - Footpaths	\$2,762	\$2,035	\$0	\$2,035	\$0	\$3,070	\$0	\$3,070
122114		Town Services Road Repairs	\$17,242	\$33,481	\$0	\$33,481	\$0	\$21,350	\$0	\$34,200
122115		Town Services - Tree Pruning	\$41,108	\$27,728	\$0	\$27,728	\$0	\$41,490	\$0	\$37,105
122116		Street Lighting	\$23,958	\$24,212	\$0	\$24,212	\$0	\$32,000	\$0	\$29,000
122117		Traffic Signs	\$3,783	\$0	\$0	\$0	\$0	\$5,707	\$0	\$5,707
122120		Roman Road Data Pickup	\$9,018	\$8,385	\$0	\$8,385	\$0	\$9,018	\$0	\$8,903
122121		Town Services - Verge Spraying	\$17,069	\$11,433	\$0	\$11,433	\$0	\$25,906	\$0	\$23,906
122122		Road Sweeping	\$7,063	\$7,398	\$0	\$7,398	\$0	\$14,125	\$0	\$14,125
122123		Emergency Services	\$17,593	\$20,885	\$0	\$20,885	\$0	\$28,700	\$0	\$28,700
122126		Streetscaping Expenses	\$2,465	\$0	\$0	\$0	\$0	\$10,350	\$0	\$10,350
122127		Consulting Engineer Expenses	\$33,336	\$11,560	\$0	\$11,560	\$0	\$50,000	\$0	\$25,000
122131		Rural Street Addressing	\$2,179	\$2,337	\$0	\$2,337	\$0	\$3,141	\$0	\$3,550
122150		Admin Allocated - Road Maintenance	\$388,120	\$369,612	\$0	\$369,612	\$0	\$465,763	\$0	\$536,809
122190		Depreciation - Transport Other	\$17,816	\$11,384	\$0	\$11,384	\$0	\$21,375	\$0	\$14,283
122191		Depreciation - Infrastructure	\$21,620	\$21,986	\$0	\$21,986	\$0	\$25,945	\$0	\$26,688
122192		Depreciation Roads	\$1,372,872	\$2,005,522	\$0	\$2,005,522	\$0	\$1,647,515	\$0	\$2,434,335
122193		Depreciation - Bridges	\$537,938	\$763,420	\$0	\$763,420	\$0	\$645,550	\$0	\$926,652
122194		Depreciation - Footpaths	\$14,379	\$11,552	\$0	\$11,552	\$0	\$17,255	\$0	\$14,022
122195		Depreciation - Drainage	\$226,472	\$133,674	\$0	\$133,674	\$0	\$271,780	\$0	\$162,255
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP			\$3,729,995	\$4,218,099	\$0	\$4,218,099	\$0	\$4,761,484	\$0	\$5,733,742

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
OPERATING INCOME - STREETS, ROADS, DEPOTS									
122001	Reimbursements - Roads Mtce	\$0	(\$12,223)	(\$12,223)	\$0	\$0	\$0	(\$45)	\$0
122003	Sale of Old Materials and Minor Items	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC		\$0	(\$11,478)	(\$11,478)	\$0	\$0	\$0	(\$45)	\$0
Total - MTCE STREETS ROADS DEPOTS		\$3,729,995	\$4,206,621	(\$11,478)	\$4,218,099	\$0	\$4,761,484	(\$45)	\$5,733,742

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
ROAD PLANT PURCHASES									
OPERATING EXPENDITURE									
123119	Minor Equipment and Sundry Items	\$8,625	\$5,954	\$0	\$5,954	\$0	\$11,500	\$0	\$11,500
123120	Plant Auction Selling Expenses	\$0	\$5,510	\$0	\$5,510	\$0	\$0	\$0	\$5,510
Sub Total - ROAD PLANT PURCHASES OP/EXP		\$8,625	\$46,272	\$0	\$46,272	\$0	\$11,500	\$0	\$17,010
OPERATING INCOME - ROAD PLANT PURCHASES									
122002	Profit on Disposal of Assets	\$0	(\$36,052)	(\$36,052)	\$0	\$0	\$0	\$0	\$0
Sub Total - ROAD PLANT PURCHASES OP/INC		\$0	(\$36,052)	(\$36,052)	\$0	\$0	\$0	\$0	\$0
Total - ROAD PLANT PURCHASES		\$8,625	\$10,220	(\$36,052)	\$46,272	\$0	\$11,500	\$0	\$17,010
TRAFFIC CONTROL									
OPERATING EXPENDITURE									
125150	Administration Allocated - Traffic Control	\$116,404	\$110,854	\$0	\$110,854	\$0	\$139,690	\$0	\$148,589
Sub Total - TRAFFIC CONTROL OP/EXP		\$116,404	\$110,854	\$0	\$110,854	\$0	\$139,690	\$0	\$148,589
OPERATING INCOME									
125001	Licensing Service	(\$23,238)	(\$31,620)	(\$31,620)	\$0	(\$29,000)	\$0	(\$29,000)	\$0
125002	Motor Vehicle Plates	(\$474)	(\$345)	(\$345)	\$0	(\$560)	\$0	(\$243)	\$0
125005	Sundry Receipts - Heavy Haulage Permits etc	(\$2,000)	(\$1,386)	(\$1,386)	\$0	(\$2,000)	\$0	(\$990)	\$0
Sub Total - TRAFFIC CONTROL OP/INC		(\$25,711)	(\$33,351)	(\$33,351)	\$0	(\$31,560)	\$0	(\$30,233)	\$0
Total - TRAFFIC CONTROL		\$90,692	\$77,503	(\$33,351)	\$110,854	(\$31,560)	\$139,690	(\$30,233)	\$148,589

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
AERODROMES										
OPERATING EXPENDITURE										
126100		Airstrip Maintenance	\$12,910	\$1,989	\$0	\$1,989				
126100	B0650	Airstrip Building Operation			\$0	\$0	\$0	\$1,052	\$0	\$708
126100	B0652	Airstrip Runway & Surrounds			\$0	\$0	\$0	\$44,180	\$0	\$12,515
126190		Depreciation - Airport	\$18,940	\$32,333	\$0	\$32,333	\$0	\$22,730	\$0	\$39,246
Sub Total - AERODROMES OP/EXP			\$31,850	\$34,322	\$0	\$34,322	\$0	\$67,962	\$0	\$52,469
OPERATING INCOME										
126001		Hire Charges - Hangar	\$0	(\$691)	(\$691)	\$0	\$0	\$0	(\$691)	\$0
126003		Non-Operating Grants & Subsidies	\$0	\$0	\$0	\$0	\$0	\$0	(\$26,000)	\$0
Sub Total - AERODROMES OP/INC			\$0	(\$691)	(\$691)	\$0	\$0	\$0	(\$26,691)	\$0
Total - AERODROMES			\$31,850	\$33,631	(\$691)	\$34,322	\$0	\$67,962	(\$26,691)	\$52,469
Total - TRANSPORT			\$2,250,490	\$3,216,116	(\$1,193,430)	\$4,409,547	(\$2,083,333)	\$4,980,636	(\$2,188,819)	\$5,951,810

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
TOURISM AND AREA PROMOTION									
OPERATING EXPENDITURE									
132110	Tourist Bay	\$1,534	\$608	\$0	\$608	\$0	\$2,192	\$0	\$950
132103	Community Development Officer	\$95,604	\$97,917	\$0	\$97,917	\$0	\$106,309	\$0	\$108,378
132104	Tourist Centre Operations	\$65,015	\$57,572	\$0	\$57,572	\$0	\$25,000	\$0	\$25,000
132104	B0660 Tourist Centre Building			\$0	\$0	\$0	\$28,838	\$0	\$25,885
132104	G304 Tourist Centre Grounds & Gardens			\$0	\$0	\$0	\$21,732	\$0	\$27,932
132106	Promotion Activities	\$17,750	\$1,261	\$0	\$1,261	\$0	\$17,750	\$0	\$4,750
132107	OPFMIL Flax Mill Complex General Operations	\$42,090	\$42,255	\$0	\$42,255	\$0	\$50,022	\$0	\$54,248
132108	Caravan Park/Flax Mill Complex Building Operation	\$96,872	\$97,555	\$0	\$97,555				
132108	B0665 Caravan Park Building Operations			\$0	\$0	\$0	\$41,885	\$0	\$44,216
132108	B0666 Caravan Park Overflow Area			\$0	\$0	\$0	\$14,480	\$0	\$14,480
132108	B0667 Flaxmill Building Operations			\$0	\$0	\$0	\$20,896	\$0	\$24,033
132108	B0669 Country Music Festival			\$0	\$0	\$0	\$17,798	\$0	\$17,798
132108	B0670 Flaxmill Storage Shed (Large)			\$0	\$0	\$0	\$2,731	\$0	\$2,731
132108	B0671 Flaxmill Storage Shed (Open)			\$0	\$0	\$0	\$1,360	\$0	\$1,267
132108	G305 Caravan Park/Flaxmill Grounds Maintenance			\$0	\$0	\$0	\$13,163	\$0	\$13,163
132108	G313 Caravan Park Overflow Grounds Maint			\$0	\$0	\$0	\$1,440	\$0	\$1,440
132111	Carnaby Beetle Collection	\$90	\$101	\$0	\$101	\$0	\$90	\$0	\$101
132116	CDO Vehicle Op Costs GEN	\$1,584	\$0	\$0	\$0	\$0	\$2,000	\$0	\$2,000
132150	Admin Allocated Tourism	\$54,343	\$51,752	\$0	\$51,752	\$0	\$65,214	\$0	\$69,368
132151	Admin Allocated Caravan Pk	\$15,594	\$14,851	\$0	\$14,851	\$0	\$18,713	\$0	\$19,905
132190	Depreciation - Tourism/Area Promotion	\$3,572	\$12,712	\$0	\$12,712	\$0	\$4,290	\$0	\$15,429
132191	Depreciation - Caravan Pk/Flax	\$37,601	\$32,488	\$0	\$32,488	\$0	\$45,125	\$0	\$39,435
Sub Total - TOURISM & AREA PROMOTION OP/EXP		\$431,649	\$409,071	\$0	\$409,071	\$0	\$501,028	\$0	\$512,509
OPERATING INCOME									
132002	Caravan Park & Complex Fees & Charges	(\$80,784)	(\$87,662)	(\$87,662)	\$0	(\$85,000)	\$0	(\$90,000)	\$0
132003	Flax Mill Sheds Storage Charges	(\$9,032)	(\$11,929)	(\$11,929)	\$0	(\$12,000)	\$0	(\$14,000)	\$0
132006	Event - Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132007	Other Income	\$0	(\$4,095)	(\$4,095)	\$0	\$0	\$0	(\$3,800)	\$0
132010	Non-Operating Grants, Subsidies & Contributions	\$0	(\$8,621)	(\$8,621)	\$0	\$0	\$0	(\$66,543)	\$0
Sub Total - TOURISM & AREA PROMOTION OP/INC		(\$89,816)	(\$112,307)	(\$112,307)	\$0	(\$97,000)	\$0	(\$174,343)	\$0
Total - TOURISM & AREA PROMOTION		\$341,832	\$296,765	(\$112,307)	\$409,071	(\$97,000)	\$501,028	(\$174,343)	\$512,509

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
BUILDING CONTROL									
OPERATING EXPENDITURE									
133100	Building Control	\$19,828	\$17,677	\$0	\$17,677	\$0	\$23,795	\$0	\$15,858
133101	Building Control - Other Costs	\$3,150	\$6,219	\$0	\$6,219	\$0	\$3,150	\$0	\$7,450
133102	Building Control Superannuation	\$2,280	\$0	\$0	\$0	\$0	\$2,736	\$0	\$0
133103	Building Control - BMO	\$4,174	\$1,023	\$0	\$1,023	\$0	\$4,548	\$0	\$4,548
133150	Admin Allocated - Building Control Expenses	\$15,594	\$14,851	\$0	\$14,851	\$0	\$18,713	\$0	\$19,905
Sub Total - BUILDING CONTROL OP/EXP		\$45,026	\$39,770	\$0	\$39,770	\$0	\$52,942	\$0	\$47,761
BUILDING CONTROL OP/INC									
133001	Building Licences (UFEE)	(\$5,104)	(\$9,444)	(\$9,444)	\$0	(\$6,200)	\$0	(\$8,000)	\$0
133002	BCITF Levy - Commission	(\$74)	(\$58)	(\$58)	\$0	(\$90)	\$0	(\$60)	\$0
133003	Builders Services Levy - Commission	(\$123)	(\$140)	(\$140)	\$0	(\$150)	\$0	(\$150)	\$0
Sub Total - BUILDING CONTROL OP/INC		(\$5,301)	(\$9,642)	(\$9,642)	\$0	(\$6,440)	\$0	(\$8,210)	\$0
Total - BUILDING CONTROL		\$39,725	\$30,128	(\$9,642)	\$39,770	(\$6,440)	\$52,942	(\$8,210)	\$47,761

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
SALEYARDS & MARKETS									
OPERATING EXPENDITURE									
134100	Saleyards	\$10,295	\$4,911	\$0	\$4,911	\$0	\$11,840	\$0	\$9,800
134190	Depreciation - Saleyards & Markets	\$94,450	\$18,272	\$0	\$18,272	\$0	\$113,345	\$0	\$22,179
Sub Total - SALEYARDS & MARKETS OP/EXP		\$104,745	\$23,183	\$0	\$23,183	\$0	\$125,185	\$0	\$31,979
OPERATING INCOME									
134001	Reimbursements - Saleyards	(\$1,440)	(\$960)	(\$960)	\$0	(\$1,800)	\$0	(\$668)	\$0
Sub Total - SALEYARDS & MARKETING OP/INC		(\$1,440)	(\$960)	(\$960)	\$0	(\$1,800)	\$0	(\$668)	\$0
Total - SALEYARDS & MARKETS		\$103,305	\$22,224	(\$960)	\$23,183	(\$1,800)	\$125,185	-\$668	\$31,979
OTHER ECONOMIC SERVICES									
OPERATING EXPENDITURE									
135100	Standpipes Expenses	\$35,027	\$15,837	\$0	\$15,837	\$0	\$42,196	\$0	\$27,196
135102	Economic Development Projects	\$7,500	\$0	\$0	\$0	\$0	\$7,500	\$0	\$7,500
135103	Country Music Festival Expenses	\$14,326	\$10,000	\$0	\$10,000	\$0	\$14,326	\$0	\$14,326
135105	Abel Street Shop	\$9,880	\$10,156	\$0	\$10,156	\$0	\$12,481	\$0	\$12,481
135150	Admin Allocated - Other Economic Development	\$15,594	\$14,851	\$0	\$14,851	\$0	\$18,713	\$0	\$19,905
135190	Depreciation - Develop/Facilities	\$3,220	\$2,926	\$0	\$2,926	\$0	\$3,865	\$0	\$3,552
Sub Total - OTHER ECONOMIC SERVICES OP/EXP		\$85,546	\$53,769	\$0	\$53,769	\$0	\$99,081	\$0	\$84,960
OPERATING INCOME									
135001	Standpipe Water	(\$34,176)	(\$19,973)	(\$19,973)	\$0	(\$40,000)	\$0	(\$25,000)	\$0
135005	Abel Street Shop Rental	(\$12,999)	(\$12,891)	(\$12,891)	\$0	(\$15,600)	\$0	(\$15,600)	\$0
135006	Non-Operating Grants & Contributions	\$0	(\$19,418)	(\$19,418)	\$0	\$0	\$0	(\$19,430)	\$0
Sub Total - OTHER ECONOMIC SERVICES OP/INC		(\$47,175)	(\$52,282)	(\$52,282)	\$0	(\$55,600)	\$0	(\$60,030)	\$0
Total - OTHER ECONOMIC SERVICES		\$38,371	\$1,487	(\$52,282)	\$53,769	(\$55,600)	\$99,081	(\$60,030)	\$84,960
Total - ECONOMIC SERVICES		\$523,233	\$350,603	(\$175,191)	\$525,794	(\$160,840)	\$778,236	(\$243,251)	\$677,209

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
PRIVATE WORKS									
OPERATING EXPENDITURE									
141100	Private Works - Costs	\$2,526	\$0	\$0	\$0	\$0	\$3,035	\$0	\$0
Sub Total - PRIVATE WORKS OP/EXP		\$2,526	\$0	\$0	\$0	\$0	\$3,035	\$0	\$0
OPERATING INCOME									
141001	Private Works - Recoup Charges	(\$2,806)	(\$8,447)	(\$8,447)	\$0	(\$3,035)	\$0	\$0	\$0
Sub Total - PRIVATE WORKS OP/INC		(\$2,806)	(\$8,447)	(\$8,447)	\$0	(\$3,035)	\$0	\$0	\$0
Total - PRIVATE WORKS		(\$280)	(\$8,447)	(\$8,447)	\$0	(\$3,035)	\$3,035	\$0	\$0

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
PUBLIC WORKS OVERHEADS									
OPERATING EXPENDITURE									
143100	Supervision	\$263,863	\$301,894	\$0	\$301,894	\$0	\$334,682	\$0	\$359,372
143102	Works Manager Vehicle Op Costs	\$2,187	\$6,834	\$0	\$6,834	\$0	\$2,380	\$0	\$4,000
143103	FBT Works Staff	\$3,375	\$5,226	\$0	\$5,226	\$0	\$4,500	\$0	\$6,970
143104	Insurance on Works	\$35,540	\$38,619	\$0	\$38,619	\$0	\$35,540	\$0	\$29,052
143105	Superannuation of Workmen	\$152,940	\$147,011	\$0	\$147,011	\$0	\$185,652	\$0	\$170,000
143106	PWOH Leave - Depot	\$255,788	\$217,545	\$0	\$217,545	\$0	\$288,309	\$0	\$215,000
143107	Protective Clothing	\$8,000	\$5,449	\$0	\$5,449	\$0	\$8,000	\$0	\$8,000
143108	Uniforms	\$1,125	\$193	\$0	\$193	\$0	\$1,500	\$0	\$1,500
143109	Training & Meeting Expenses	\$37,085	\$47,500	\$0	\$47,500	\$0	\$50,850	\$0	\$52,554
143110	Occupational Health & Safety	\$41,086	\$32,090	\$0	\$32,090	\$0	\$66,440	\$0	\$52,680
143111	Other Expenses	\$101	\$406	\$0	\$406	\$0	\$1,315	\$0	\$1,665
143113	Waste Oil Disposal Costs	\$0	\$415	\$0	\$415	\$0	\$20	\$0	\$250
143115	Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$9,780	\$0	\$9,780
143116	Conferences and Training Courses (MOW)	\$2,500	\$0	\$0	\$0	\$0	\$2,500	\$0	\$2,500
143117	Works Manager Housing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
143150	Admin Allocated - Works Overhead	\$31,030	\$29,551	\$0	\$29,551	\$0	\$37,238	\$0	\$39,611
143180	LESS PWOH ALLOCATED - PROJECTS	(\$834,621)	(\$714,790)	\$0	(\$714,790)	\$0	(\$1,028,706)	\$0	(\$952,934)
Sub Total - PUBLIC WORKS O/HEADS OP/EXP		\$0	\$120,945	\$0	\$120,945	\$0	\$0	\$0	\$0
OPERATING INCOME									
143001	Workers Compensation Reimbursements	\$0	(\$51,946)	(\$51,946)	\$0	\$0	\$0	(\$77,919)	\$0
Sub Total - PUBLIC WORKS O/HEADS OP/INC		\$0	(\$51,946)	(\$51,946)	\$0	\$0	\$0	(\$77,919)	\$0
Total - PUBLIC WORKS OVERHEADS		\$0	\$68,999	(\$51,946)	\$120,945	\$0	\$0	(\$77,919)	\$0

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
PLANT OPERATIONS COSTS									
OPERATING EXPENDITURE									
144100	Repair Wages	\$79,791	\$44,087	\$0	\$44,087	\$0	\$105,265	\$0	\$94,380
144101	Fuel & Oil	\$211,338	\$159,312	\$0	\$159,312	\$0	\$265,000	\$0	\$255,000
144102	Tyres & Tubes	\$15,068	\$3,733	\$0	\$3,733	\$0	\$20,000	\$0	\$15,000
144103	Parts and Repairs	\$83,394	\$55,737	\$0	\$55,737	\$0	\$112,285	\$0	\$97,285
144104	Licenses	\$1,470	\$12,458	\$0	\$12,458	\$0	\$9,800	\$0	\$12,458
144105	Insurance	\$44,800	\$37,600	\$0	\$37,600	\$0	\$44,800	\$0	\$37,600
144106	Blades & Points	\$6,930	\$8,053	\$0	\$8,053	\$0	\$7,700	\$0	\$7,700
144107	Expendable Tools	\$7,500	\$4,596	\$0	\$4,596	\$0	\$9,000	\$0	\$9,000
144110	Superannuation - Mechanic	\$8,117	\$9,328	\$0	\$9,328	\$0	\$10,709	\$0	\$10,000
144150	Admin Allocated POC	\$9,293	\$8,850	\$0	\$8,850	\$0	\$11,152	\$0	\$11,862
144190	Depreciation - Plant	\$192,552	\$295,012	\$0	\$295,012	\$0	\$231,075	\$0	\$231,075
144180	LESS POC ALLOCATED - PROJECTS	(\$660,253)	(\$705,810)	\$0	(\$705,810)	\$0	(\$826,786)	\$0	(\$781,360)
Sub Total - PLANT OPERATIONS COSTS OP/EXP		\$0	(\$67,046)	\$0	(\$67,046)	\$0	\$0	\$0	\$0
OPERATING INCOME									
144001	Diesel Rebate	(\$26,824)	(\$25,962)	(\$25,962)	\$0	(\$40,000)	\$0	(\$38,000)	\$0
144002	Reimbursements - Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PLANT OPERATIONS COSTS OP/INC		(\$26,824)	(\$25,962)	(\$25,962)	\$0	(\$40,000)	\$0	(\$38,000)	\$0
Total - PLANT OPERATIONS COSTS		(\$26,824)	(\$93,009)	(\$25,962)	(\$67,046)	(\$40,000)	\$0	(\$38,000)	\$0

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MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
SALARIES AND WAGES									
OPERATING EXPENDITURE									
145100	Gross Total Salaries and Wages	\$3,582,514	\$3,628,779	\$0	\$3,628,779	\$0	\$4,299,189	\$0	\$4,339,348
145130	LESS SALS/WAGES ALLOCATED	(\$3,582,514)	(\$3,628,779)	\$0	(\$3,628,779)	\$0	(\$4,299,189)	\$0	(\$4,339,348)
145101	Workers Compensation Expenses	\$0	\$81,782	\$0	\$81,782	\$0	\$0	\$0	\$84,415
Sub Total - SALARIES AND WAGES OP/EXP		\$0	\$81,782	\$0	\$81,782	\$0	\$0	\$0	\$84,415
OPERATING INCOME									
145001	Reimbursements - Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - SALARIES AND WAGES OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - SALARIES AND WAGES		\$0	\$81,782	\$0	\$81,782	\$0	\$0	\$0	\$84,415

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
ADMINISTRATION									
OPERATING EXPENDITURE									
146100	Advertising	\$8,450	\$7,954	\$0	\$7,954	\$0	\$11,900	\$0	\$12,500
146101	Audit Fees	\$50,000	\$17,690	\$0	\$17,690	\$0	\$50,000	\$0	\$60,000
146102	Bank Fees	\$6,883	\$2,883	\$0	\$2,883	\$0	\$7,500	\$0	\$7,500
146103	Administration Building Costs	\$66,152	\$57,808	\$0	\$57,808				
146103	B0690 Admin Building Operations			\$0	\$0	\$0	\$73,584	\$0	\$87,265
146103	G308 Admin Building Gardens Maintenance			\$0	\$0	\$0	\$10,359	\$0	\$10,359
146105	Administration Staff Employee Costs	\$733,005	\$760,190	\$0	\$760,190	\$0	\$972,644	\$0	\$988,168
146106	Consultants	\$93,649	\$73,676	\$0	\$73,676	\$0	\$162,035	\$0	\$162,035
146108	Insurance	\$16,888	\$16,749	\$0	\$16,749	\$0	\$16,888	\$0	\$16,749
146109	Legal Expenses	\$16,243	\$12,761	\$0	\$12,761	\$0	\$25,000	\$0	\$25,000
146110	IT System Operation & maintenance	\$178,503	\$302,839	\$0	\$302,839	\$0	\$234,544	\$0	\$332,804
146111	Office Equipment Maintenance	\$5,000	\$3,896	\$0	\$3,896	\$0	\$5,000	\$0	\$5,000
146112	Administration - Postage & Freight	\$3,861	\$2,468	\$0	\$2,468	\$0	\$5,500	\$0	\$3,500
146113	Printing and Stationery	\$11,723	\$8,397	\$0	\$8,397	\$0	\$12,700	\$0	\$12,700
146114	Administration Vehicle Costs	\$800	\$7,329	\$0	\$7,329	\$0	\$800	\$0	\$6,000
146115	Administration - Fringe Benefits Tax	\$11,250	\$10,616	\$0	\$10,616	\$0	\$15,000	\$0	\$15,000
146117	Employers Indemnity Insurance	\$43,742	\$43,443	\$0	\$43,443	\$0	\$43,742	\$0	\$43,443
146118	Subscriptions	\$12,163	\$13,364	\$0	\$13,364	\$0	\$12,163	\$0	\$13,266
146119	Administration Staff Housing	\$17,909	\$11,119	\$0	\$11,119	\$0	\$22,082	\$0	\$12,609
146120	Uniform Allowance	\$1,980	\$733	\$0	\$733	\$0	\$3,000	\$0	\$3,000
146121	Telephones	\$5,416	\$2,102	\$0	\$2,102	\$0	\$6,500	\$0	\$3,800
146122	Minor Furniture & Equip under \$5,000	\$15,500	\$1,245	\$0	\$1,245	\$0	\$15,500	\$0	\$15,500
146123	Conferences/Training/Professional Development	\$11,258	\$14,054	\$0	\$14,054	\$0	\$17,500	\$0	\$20,200
146124	Superannuation	\$108,459	\$88,831	\$0	\$88,831	\$0	\$129,026	\$0	\$129,026
146125	Admin Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
146126	Employee (Packaging) Costs	\$725	\$0	\$0	\$0	\$0	\$725	\$0	\$725
146128	Administration - OSH	\$14,360	\$17,829	\$0	\$17,829	\$0	\$14,550	\$0	\$26,887
146130	Administration - Bank Merchant Fees	\$0	\$4,769	\$0	\$4,769	\$0	\$0	\$0	\$6,065
146190	Depreciation - Administration	\$18,342	\$23,543	\$0	\$23,543	\$0	\$22,010	\$0	\$23,452
146300	Rounding Account		\$4	\$0	\$4	\$0	\$0		
146150	Less Administration Costs Alloc	(\$1,452,262)	(\$1,500,050)	\$0	(\$1,500,050)	\$0	(\$1,890,252)	\$0	(\$2,042,553)
Sub Total - ADMINISTRATION OP/EXP		\$0	\$6,241	\$0	\$6,241	\$0	\$0	\$0	\$0

SHIRE OF BOYUP BROOK

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Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
OPERATING INCOME - ADMINISTRATION									
146001	Reimbursements - Administration	(\$500)	\$1,952	\$1,952	\$0	(\$500)	\$0	\$2,277	\$0
Sub Total - ADMINISTRATION OP/INC		(\$500)	\$152	\$152	\$0	(\$500)	\$0	\$2,277	\$0
Total - ADMINISTRATION		(\$500)	\$6,393	\$152	\$6,241	(\$500)	\$0	\$2,277	\$0
UNCLASSIFIED									
OPERATING EXPENDITURE									
149001	Rylington Park Operational Expenses	\$195,532	\$140,241	\$0	\$140,241	\$0	\$232,006	\$0	\$192,327
149002	Rylington Park Asset Depreciation	\$37,081	\$42,597	\$0	\$42,597	\$0	\$44,500	\$0	\$50,229
149005	Rylington Stock Program Expenses	\$168,251	\$126,461	\$0	\$126,461	\$0	\$198,808	\$0	\$211,857
149006	Rylington Crop Program Expenses	\$249,597	\$159,206	\$0	\$159,206	\$0	\$359,945	\$0	\$359,945
149007	Rylington Education Program Expenses	\$87,807	\$31,238	\$0	\$31,238	\$0	\$103,800	\$0	\$106,298
149008	Rylington Events Program Expenses	\$23,600	\$51,709	\$0	\$51,709	\$0	\$23,600	\$0	\$32,638
Sub Total - UNCLASSIFIED OP/EXP		\$761,867	\$551,451	\$0	\$551,451	\$0	\$962,659	\$0	\$953,294
OPERATING INCOME									
147100	Revaluation Profit on Local Govt House Unit Trust	\$0	\$0	\$0	\$0	\$0	\$0		
149101	Rylington Park Other Income	\$0	(\$9,056)	(\$9,056)	\$0	\$0	\$0	(\$11,513)	\$0
149104	Rylington Park Operating Grant Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
149105	Rylington Stock Program Income	(\$247,875)	(\$306,580)	(\$306,580)	\$0	(\$424,446)	\$0	(\$424,446)	\$0
149106	Rylington Crop Program Income	(\$221,174)	(\$164,983)	(\$164,983)	\$0	(\$221,174)	\$0	(\$219,150)	\$0
149107	Rylington Education Program Income	(\$101,260)	(\$23,056)	(\$23,056)	\$0	(\$121,518)	\$0	(\$115,168)	\$0
149108	Rylington Event Program Income	(\$22,559)	(\$35,571)	(\$35,571)	\$0	(\$22,560)	\$0	(\$23,160)	\$0
Sub Total - UNCLASSIFIED OP/INC		(\$592,868)	(\$539,245)	(\$539,245)	\$0	(\$789,698)	\$0	(\$793,437)	\$0
Total - UNCLASSIFIED		\$168,999	\$12,206	(\$539,245)	\$551,451	(\$789,698)	\$962,659	(\$793,437)	\$953,294
Total - OTHER PROPERTY AND SERVICES		\$141,395	\$67,924	(\$625,449)	\$693,373	(\$833,233)	\$965,694	(\$907,079)	\$1,037,709

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MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
TRANSFERS TO/FROM RESERVES									
EXPENDITURE									
300101	Transfer to Reserves	\$62,498	\$470,662	\$0	\$470,662	\$0	\$421,000	\$0	\$776,000
Sub Total - TRANSFER TO OTHER COUNCIL FUNDS		\$62,498	\$470,662	\$0	\$470,662	\$0	\$421,000	\$0	\$776,000
INCOME									
300102	Transfer from Reserves	\$0	\$0	\$0	\$0	(\$1,034,000)	\$0	(\$1,054,000)	\$0
Total - TRANSFER FROM OTHER COUNCIL FUNDS		\$0	\$0	\$0	\$0	(\$1,034,000)	\$0	(\$1,054,000)	\$0
Total - FUND TRANSFER		\$62,498	\$470,662	\$0	\$470,662	(\$1,034,000)	\$421,000	(\$1,054,000)	\$776,000
000000	(Surplus) / Deficit - Carried Forward	(\$3,600,000)	(\$3,679,906)	(\$3,679,906)	\$0	(\$3,600,000)	\$0	(\$3,679,906)	\$0
Sub Total - SURPLUS C/FWD		(\$3,600,000)	(\$3,679,906)	(\$3,679,906)	\$0	(\$3,600,000)	\$0	(\$3,679,906)	\$0
Total - SURPLUS		(\$3,600,000)	(\$3,679,906)	(\$3,679,906)	\$0	(\$3,600,000)	\$0	(\$3,679,906)	\$0
NEW LONG TERM LOANS									
INCOME									
132300	New Loan - Caravan Park Ablutions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - LONG TERM LOANS		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - DEFERRED ASSETS		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SHIRE OF BOYUP BROOK

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Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
LOANS & FINANCE LEASES - PRINCIPAL REPAYMENTS									
CAPITAL EXPENDITURE									
146800	Principal Repayment on Loans	\$24,014	\$24,014	\$0	\$24,014	\$0	\$24,014	\$0	\$24,014
146801	Principal Repayments - Finance Leases	\$15,241	\$15,318	\$0	\$15,318	\$0	\$15,241	\$0	\$20,241
Sub Total - LOAN REPAYMENTS		\$39,255	\$39,332	\$0	\$39,332	\$0	\$39,255	\$0	\$44,255
CAPITAL INCOME									
Sub Total - LOANS RAISED		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - NON CURRENT LIABILITIES		\$39,255	\$39,332	\$0	\$39,332	\$0	\$39,255	\$0	\$44,255
OPERATING ACTIVITIES EXCLUDED FROM BUDGET									
000000	Depreciation Written Back	(\$3,018,956)	(\$4,000,463)	\$0	(\$4,000,463)	\$0	(\$3,622,898)	\$0	(\$4,585,054)
000000	Realisation Value of Assets Sold Written Back	(\$282,000)	\$0	\$0	\$0	\$0	(\$282,000)	\$0	(\$465,455)
000000	Loss on Sale of Asset Written Back	\$0	(\$34,809)	\$0	(\$34,809)	\$0	\$0	\$0	\$0
000000	Profit on Sale of Asset Written Back	\$0	\$36,052	\$36,052	\$0	\$0	\$0	\$0	\$0
	Movement in Accrued Interest on Loans	\$0	\$1,042	\$0	\$1,042	\$0	\$0		
	Movement in Accrued Interest on investments	\$0	(\$6,806)	(\$6,806)	\$0	\$0	\$0		
	Movement in Stock On Hand	\$0	\$0	\$0	\$0	\$0	\$0		
	Movement in Accrued Expenses	\$0	\$46,257	\$0	\$46,257	\$0	\$0	\$0	\$46,257
	Movement in Accrued Wages	\$0	\$132,058	\$0	\$132,058	\$0	\$0	\$0	\$132,058
	Movement in Employee Benefits (Current)	\$0	\$0	\$0	\$0	\$0	\$0		
	Movement in LG House Unit Trust	\$0	\$0	\$0	\$0	\$0	\$0		
000000	Long Service Leave - Non Cash	\$0	\$0	\$0	\$0	\$0	(\$44,635)	\$0	(\$44,635)
000000	Deferred Pensioner Rates	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OPERATING ACTIVITIES EXCLUDED		(\$3,300,956)	(\$3,826,669)	\$29,247	(\$3,855,916)	\$0	(\$3,949,533)	\$0	(\$4,916,829)
Total - OPERATING ACTIVITIES EXCLUDED		(\$3,300,956)	(\$3,826,669)	\$29,247	(\$3,855,916)	\$0	(\$3,949,533)	\$0	(\$4,916,829)

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
FURNITURE & EQUIPMENT									
GOVERNANCE - CAPITAL EXPENDITURE									
042402	Furniture & Equipment - Capital Renewals	\$0	\$0						
041401	Members Furniture & Equipment	\$0	\$32,199	\$0	\$32,199	\$0	\$0	\$0	\$32,199
Sub Total - CAPITAL WORKS		\$0	\$32,199	\$0	\$32,199	\$0	\$0	\$0	\$32,199
Total - GOVERNANCE		\$0	\$32,199	\$0	\$32,199	\$0	\$0	\$0	\$32,199
FURNITURE AND EQUIPMENT									
OTHER PROPERTY & SERVICES - CAPITAL EXPENDITURE									
146601	ICT Upgrades & Renewals Capital	\$0	\$8,441	\$0	\$8,441	\$0	\$0	\$0	\$8,441
Sub Total - CAPITAL WORKS		\$0	\$8,441	\$0	\$8,441	\$0	\$0	\$0	\$8,441
Total - OTHER PROPERTY		\$0	\$8,441	\$0	\$8,441	\$0	\$0	\$0	\$8,441
Total - FURNITURE AND EQUIPMENT		\$0	\$40,640	\$0	\$40,640	\$0	\$0	\$0	\$40,640

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Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
BUILDINGS									
LAW ORDER AND PUBLIC SAFETY - CAPITAL EXPENDITURE									
053401	Other Law - Evaucation Centre Building Capital Expenditure	\$1,536,300	\$99,587	\$0	\$99,587	\$0	\$1,707,000	\$0	\$1,707,000
Sub Total - CAPITAL WORKS		\$1,536,300	\$99,587	\$0	\$99,587	\$0	\$1,707,000	\$0	\$1,707,000
TOTAL - LAW ORDER AND PUBLIC SAFETY		\$1,536,300	\$99,587	\$0	\$99,587	\$0	\$1,707,000	\$0	\$1,707,000
BUILDINGS									
EDUCATION & WELFARE - CAPITAL EXPENDITURE									
081400	Land & Buildings - CRC Capital Renewal	\$20,000	\$0	\$0	\$0	\$0	\$20,000	\$0	\$20,000
081401	Buildings - Early Learning Centre Capital	\$5,000	\$0	\$0	\$0	\$0	\$5,000	\$0	\$5,000
Sub Total - CAPITAL WORKS		\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0	\$25,000
TOTAL - EDUCATION & WELFARE		\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0	\$25,000
BUILDINGS									
HOUSING - CAPITAL EXPENDITURE									
091400	1 Rogers Avenue Building Capital Expenditure	\$10,000	\$4,529	\$0	\$4,529	\$0	\$10,000	\$0	\$4,529
Sub Total - CAPITAL WORKS		\$10,000	\$4,529	\$0	\$4,529	\$0	\$10,000	\$0	\$4,529
Total - HOUSING		\$10,000	\$4,529	\$0	\$4,529	\$0	\$10,000	\$0	\$4,529

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
BUILDINGS										
RECREATION AND CULTURE - CAPITAL EXPENDITURE										
111403		Town Hall - Building Upgrades & Refurbishments								
111403	BU1501	Town Hall Building Capital Expenditure	\$75,000	\$6,655	\$0	\$6,655	\$0	\$75,000	\$0	\$75,000
112400		Swimming Pool Buildings Capital								
112400	BC5500	Swimming Pool Buildings Air Conditioning	\$10,000	\$6,947	\$0	\$6,947	\$0	\$10,000	\$0	\$6,947
116400		Other Culture Buildings Capital Expenditure								
116400	BR5052	Craft Hut Capital Expenditure	\$14,000	\$8,066	\$0	\$8,066	\$0	\$14,000	\$0	\$8,066
Sub Total - CAPITAL WORKS			\$99,000	\$21,668	\$0	\$21,668	\$0	\$99,000	\$0	\$90,013
Total - RECREATION AND CULTURE			\$99,000	\$21,668	\$0	\$21,668	\$0	\$99,000	\$0	\$90,013
LAND AND BUILDINGS										
TRANSPORT										
CAPITAL EXPENDITURE										
122895		Depot - Buildings	\$0	\$963	\$0	\$963	\$0	\$0	\$0	\$963
Sub Total - CAPITAL WORKS			\$0	\$963	\$0	\$963	\$0	\$0	\$0	\$963
Total - TRANSPORT			\$0	\$963	\$0	\$963	\$0	\$0	\$0	\$963
BUILDINGS										
ECONOMIC SERVICES - CAPITAL EXPENDITURE										
132404		Flaxmill Buildings Capital Expenditure								
132404	BC5000	Flaxmill Scrutching Shed	\$16,200	\$0	\$0	\$0	\$0	\$16,200	\$0	\$0
132409		Caravan Parks Buildings (Laundry, Ablutions etc)	\$35,000	\$25,827	\$0	\$25,827	\$0	\$35,000	\$0	\$45,000
Sub Total - CAPITAL WORKS			\$51,200	\$25,827	\$0	\$25,827	\$0	\$51,200	\$0	\$45,000
Total - ECONOMIC SERVICES			\$51,200	\$25,827	\$0	\$25,827	\$0	\$51,200	\$0	\$45,000

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
BUILDINGS									
OTHER PROPERTY AND SERVICES - CAPITAL EXPENDITURE									
146605	Administration Building Capital Expenditure	\$57,734	\$140,428	\$0	\$140,428	\$0	\$57,733	\$0	\$144,880
149503	Rylington Park House Capital	\$30,000	\$29,066	\$0	\$29,066	\$0	\$30,000	\$0	\$35,066
Sub Total - CAPITAL WORKS		\$87,734	\$169,494	\$0	\$169,494	\$0	\$87,733	\$0	\$179,946
Total - OTHER PROPERTY AND SERVICES		\$87,734	\$169,494	\$0	\$169,494	\$0	\$87,733	\$0	\$179,946
Total - BUILDINGS		\$1,809,234	\$322,068	\$0	\$322,068	\$0	\$1,979,933	\$0	\$2,052,451

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
PLANT AND EQUIPMENT									
LAW ORDER & PUBLIC SAFETY - CAPITAL EXPENDITURE									
051600	ESL Plant & Equipment	\$45,090	\$45,090	\$0	\$45,090	\$0	\$45,090	\$0	\$45,090
Sub Total - CAPITAL WORKS		\$45,090	\$45,090	\$0	\$45,090	\$0	\$45,090	\$0	\$45,090
Total - LAW ORDER & PUBLIC SAFETY		\$45,090	\$45,090	\$0	\$45,090	\$0	\$45,090	\$0	\$45,090
PLANT AND EQUIPMENT									
RECREATION AND CULTURE - CAPITAL EXPENDITURE									
112500	Swimming Pool - Plant & Equipment	\$22,696	\$12,769	\$0	\$12,769	\$0	\$22,696	\$0	\$21,769
113907	Plant & Equipment - Parks & Gardens	\$32,600	\$0	\$0	\$0	\$0	\$32,600	\$0	\$32,600
Sub Total - CAPITAL WORKS		\$55,296	\$12,769	\$0	\$12,769	\$0	\$55,296	\$0	\$54,369
Total - RECREATION AND CULTURE		\$55,296	\$12,769	\$0	\$12,769	\$0	\$55,296	\$0	\$54,369
PLANT AND EQUIPMENT									
TRANSPORT - CAPITAL EXPENDITURE									
123603	DWS - Fleet Vehicles	\$70,000	\$64,975	\$0	\$64,975	\$0	\$70,000	\$0	\$64,975
123610	Heavy Plant (Graders etc) Purchases	\$375,000	\$375,359	\$0	\$375,359	\$0	\$375,000	\$0	\$375,359
Sub Total - CAPITAL WORKS		\$445,000	\$440,335	\$0	\$440,335	\$0	\$445,000	\$0	\$440,334
Total - TRANSPORT		\$445,000	\$440,335	\$0	\$440,335	\$0	\$445,000	\$0	\$440,334

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
PLANT AND EQUIPMENT									
OTHER PROPERTY & SERVICES - CAPITAL EXPENDITURE									
146500	Pool Vehicle	\$90,000	\$37,459	\$0	\$37,459	\$0	\$45,000	\$0	\$37,459
149502	Rylington Park Plant & Equipment	\$12,000	\$23,357	\$0	\$23,357	\$0	\$30,000	\$0	\$24,727
Sub Total - CAPITAL WORKS		\$102,000	\$60,816	\$0	\$60,816	\$0	\$75,000	\$0	\$62,186
Total - OTHER PROPERTY & SERVICES		\$102,000	\$60,816	\$0	\$60,816	\$0	\$75,000	\$0	\$62,186
Total - PLANT AND EQUIPMENT		\$647,386	\$559,010	\$0	\$559,010	\$0	\$620,386	\$0	\$601,979

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
ROAD INFRASTRUCTURE CAPITAL										
TRANSPORT - ROAD CONSTRUCTION CAPITAL EXPENDITURE										
121403		ROADS TO RECOVERY PROJECTS								
121403	RTR009	RTR - Six Mile Road	\$276,467	\$295,896	\$0	\$295,896	\$0	\$276,467	\$0	\$277,074
121403	RTR037	RTR - Craigie Road	\$270,450	\$61,755	\$0	\$61,755	\$0	\$270,450	\$0	\$270,450
121404		REGIONAL ROAD GROUP								
121404	RRG148	RRG Boyup Brook-Cranbrook Rd	\$194,667	\$275,937	\$0	\$275,937	\$0	\$390,000	\$0	\$390,000
121404	RRG210	RRG Boyup Brook-Arthur River Rd	\$465,000	\$250,648	\$0	\$250,648	\$0	\$465,000	\$0	\$465,000
121404	RRG004	RRG Winnejup Road	\$420,003	\$380,342	\$0	\$380,342	\$0	\$420,000	\$0	\$420,000
121400		MUNICIPAL ROAD PROJECTS					\$0	\$0		
121400	MU501	Muni - Gravel Pit Rehabilitation	\$20,000	\$10,611	\$0	\$10,611	\$0	\$20,000	\$0	\$20,000
121401		Municipal Funded Gravel Sheeting Road Projects	\$51,698	\$96,028	\$0	\$96,028	\$0	\$103,395	\$0	\$103,395
121410		Municipal Funded - Winter Grading	\$378,813	\$389,373	\$0	\$389,373	\$0	\$488,789	\$0	\$488,789
Sub Total - CAPITAL WORKS			\$2,077,098	\$1,760,589	\$0	\$1,760,589	\$0	\$2,434,101	\$0	\$2,434,708
Total - ROADS			\$2,077,098	\$1,760,589	\$0	\$1,760,589	\$0	\$2,434,101	\$0	\$2,434,708
Total - INFRASTRUCTURE ASSETS ROADS			\$2,077,098	\$1,760,589	\$0	\$1,760,589	\$0	\$2,434,101	\$0	\$2,434,708

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
FOOTPATHS										
TRANSPORT - CAPITAL EXPENDITURE										
121700	FP111	Footpath Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
121702		Local Roads & Community Infrastructure Footpath Construction								
121702	LFC106	LRCI - Abel St Footpath	\$23,061	\$23,444	\$0	\$23,444	\$0	\$23,060	\$0	\$23,060
121702	LFC107	LRCI - Bridge St Footpath	\$76,381	\$20,930	\$0	\$20,930	\$0	\$76,380	\$0	\$76,380
121702	LFC109	LRCI - Forrest St Footpath	\$12,875	\$12,975	\$0	\$12,975	\$0	\$12,875	\$0	\$12,875
121702	LFC111	LRCI - Inglis St Footpath	\$21,951	\$22,959	\$0	\$22,959	\$0	\$21,950	\$0	\$21,950
121702	LFC114	LRCI - Cailles St Footpath	\$4,200	\$4,300	\$0	\$4,300	\$0	\$4,200	\$0	\$4,200
121702	LFC115	LRCI - Beatty St Footpath	\$71,974	\$72,074	\$0	\$72,074	\$0	\$71,974	\$0	\$71,974
121702	LFC123	LRCI - Dickson St Footpath	\$6,182	\$4,281	\$0	\$4,281	\$0	\$6,181	\$0	\$6,181
121702	LFCNEW	LRCI - Various Footpaths	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$47,294
Sub Total - CAPITAL WORKS			\$216,624	\$160,963	\$0	\$160,963	\$0	\$216,620	\$0	\$263,914
Total - TRANSPORT - FOOTPATHS			\$216,624	\$160,963	\$0	\$160,963	\$0	\$216,620	\$0	\$263,914
Total - FOOTPATH ASSETS			\$216,624	\$160,963	\$0	\$160,963	\$0	\$216,620	\$0	\$263,914
AIRPORT										
TRANSPORT - CAPITAL EXPENDITURE										
126400		Aerodrome Infrastructure	\$0	\$2,095	\$0	\$2,095	\$0	\$70,000	\$0	\$96,000
Sub Total - CAPITAL WORKS			\$0	\$2,095	\$0	\$2,095	\$0	\$70,000	\$0	\$96,000
Total - TRANSPORT - AERODROMES			\$0	\$2,095	\$0	\$2,095	\$0	\$70,000	\$0	\$96,000
Total - AERODROME ASSETS			\$0	\$2,095	\$0	\$2,095	\$0	\$70,000	\$0	\$96,000

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
PARKS & GARDENS INFRASTRUCTURE									
RECREATION - CAPITAL EXPENDITURE									
113903	Sandakan Memorial Capital Improvements	\$0	\$1,103	\$0	\$1,103	\$0	\$0	\$0	\$1,103
113909	Parks & Gardens Infrastructure								
113909	PKS01 Sandakan Playground Upgrade - Tallison	\$1,966,000	\$583,530	\$0	\$583,530	\$0	\$1,966,000	\$0	\$1,966,000
Sub Total - CAPITAL WORKS		\$1,966,000	\$584,633	\$0	\$584,633	\$0	\$1,966,000	\$0	\$1,967,103
Total - OTHER SPORT & RECREATION - PARKS & OVALS		\$1,966,000	\$584,633	\$0	\$584,633	\$0	\$1,966,000	\$0	\$1,967,103
Total - PARKS & OVALS ASSETS		\$1,966,000	\$584,633	\$0	\$584,633	\$0	\$1,966,000	\$0	\$1,967,103
RECREATION INFRASTRUCTURE									
113906	Recreation Infrastructure - Capital Renewals							\$0	\$0
113906	Sandakan Playground Fencing/Equipment - New	\$0	\$3,902	\$0	\$3,902			\$0	\$0
Sub Total - CAPITAL WORKS		\$0	\$3,902	\$0	\$3,902	\$0	\$0	\$0	\$0
Total - RECREATION INFRASTRUCTURE		\$0	\$3,902	\$0	\$3,902	\$0	\$0	\$0	\$0
Total - INFRASTRUCTURE ASSETS - RECREATION		\$0	\$3,902	\$0	\$3,902	\$0	\$0	\$0	\$0

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 30 APRIL 2025		CURRENT YEAR YTD ACTUALS 30 APRIL 2025		ADOPTED BUDGET 2024-2025		AMENDED BUDGET 30 JUNE 2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
INFRASTRUCTURE ASSETS - OTHER									
LAW, ORDER & PUBLIC SAFETY									
051900	Other Law - Other Infrastructure Emergency Water Tanks	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$95,194
Sub Total - CAPITAL WORKS		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$95,194
Total - LAW, ORDER & PUBLIC SAFETY		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$95,194
INFRASTRUCTURE OTHER									
COMMUNITY AMENITIES - CAPITAL EXPENDITURE									
107900	LRC038 Cemetery Other Infrastructure	\$457,331	\$440,562	\$0	\$440,562	\$0	\$457,331	\$0	\$457,331
Sub Total - CAPITAL WORKS		\$457,331	\$440,562	\$0	\$440,562	\$0	\$457,331	\$0	\$457,331
Total - COMMUNITY AMENITIES		\$457,331	\$440,562	\$0	\$440,562	\$0	\$457,331	\$0	\$457,331
INFRASTRUCTURE OTHER									
ECONOMIC SERVICES - CAPITAL EXPENDITURE									
132901	Flaxmill Fence & Water Supply Upgrade	\$0	\$33,773	\$0	\$33,773	\$0	\$0	\$0	\$123,171
135402	Standpipe Capital Expenditure	\$30,000	\$26,701	\$0	\$26,701	\$0	\$30,000	\$0	\$30,000
Sub Total - CAPITAL WORKS		\$30,000	\$60,474	\$0	\$60,474	\$0	\$30,000	\$0	\$153,171
Total - ECONOMIC SERVICES		\$30,000	\$60,474	\$0	\$60,474	\$0	\$30,000	\$0	\$153,171
Total - INFRASTRUCTURE ASSETS - OTHER		\$487,331	\$501,036	\$0	\$501,036	\$0	\$487,331	\$0	\$705,696
GRAND TOTALS		\$2,160,281	(\$2,608,567)	(\$13,254,227)	\$10,645,661	(\$16,973,451)	\$16,973,451	(\$18,042,355)	\$18,041,538

GEOTECHNICAL INVESTIGATION AND SITE SUITABILITY FOR EFFLUENT DISPOSAL

For: Shire of Boyup Brook

Project Address: Lot 1 #60 Forrest Street Boyup Brook

Project Number: D201525

Job Number: J311096

Revision Number: 0

Author: David Harding

Date: 12/10/2018

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1. PROJECT DETAILS

1.1. Introduction

At the request of Joanna Kaye of Shire of Boyup Brook, Structerre Consulting Engineers (Structerre) have conducted a Geotechnical Investigation at Lot 1 #60 Forrest Street, Boyup Brook. The purpose of the investigation was to provide the following:

- An assessment of subsurface soil profile and groundwater conditions across the proposed area of development;
- Site classification in accordance with AS 2870-2011 Residential Slabs and Footings;
- Wind Classification in accordance with AS 4055-2012 Wind Loads for Housing;
- Recommendations for stormwater drainage design;
- Recommendations on earthworks and site preparation;
- Provision of a footing detail considering anticipated surface movement and sand pad thickness; and
- Recommendations for suitability of on-site effluent disposal

Structerre were provided with a site plan prepared by Thompson Surveying Consultants showing surface contours, the existing building and the location in relation to the site boundaries.

Terms of reference for this investigation were presented in a Structerre Consulting Engineers proposal reference Q76860 (dated 11 September 2018), which was submitted to and accepted by Shire of Boyup Brook.

1.2. Field Investigation – Scope of Works

The field investigation was carried out on 2 October 2018 and comprised:

- 8 x Sample Retrieval Probes Boreholes (BH) up to a depth of 2.5m over the site for material assessment and soil profiling;
- 3 x In situ percolation tests to determine the permeability of the materials within the upper 1.0m; and
- 8 x Dynamic Cone Penetrometer (DCP) tests in accordance with AS 1289.6.3.2 (1997) up to a depth of 2.1m for evaluation of relative densities of the upper layers.

The borehole, percolation and DCP test locations are shown on the attached site plan in Appendix 1.

A suitability qualified geotechnical personnel from Structerre supervised the fieldwork and all fieldwork, interpretation and terminology used in this report are in accordance with the guidelines presented in AS1726-2017 Geotechnical Site Investigations.

2. SITE DESCRIPTION

2.1. Features

The site is located at Lot 1 #60 Forrest Street, Boyup Brook, Shire of Boyup Brook. Forrest Street lies to the south of the site, Connolly Street to the east, Railway Parade to the north and commercial properties to the west.

At the time of the field investigation the area was covered in light vegetation with small to medium sized trees. A number of steel shelters and sheds occupied the site. A disused bowling green slightly raised above the remainder of the site was also noted.

The site is considered to have high exposure to sun and wind. At the time of the field investigation there were no ponds, dams or watercourses at the site. A dam was located approximately 85m west of the proposed location, watercourse 170m to the north and a watercourse 138m to the east.

2.2. Property

At the time of the field investigation the location of the proposed effluent disposal area was not defined.

The site was covered in exposed soil and vegetation.

2.3. Topography

The site slopes up from the eastern boundary to the western boundary with a levelled fill section to the southwest of the site noted as a disused bowling green..

2.4. Geological Setting

The Collie sheet 1: 250,000 Environmental Geology Series (Sheet SI 50-6, 1983) prepared by the Geological Survey of Western Australia indicates that the following geological layer underlies the site:

- Laterite – chiefly massive, but includes overlying pisolithic gravel and minor lateritized sand
- Even-grained granite rocks – fine to coarse-grained grandiorite, adomelite and granite
- Migamtite – banded and nebulitic, often strongly contorted

2.5. Ground Surface and Groundwater Level

The Landgate website indicates the ground surface level at this site was approximately 190.0 - 195.0m Australian Height Datum (AHD). This is consistent with the site survey provided by the client.

Groundwater information for this site is not available.

2.6. Earthquake Coefficient

In accordance with AS 1170.4-2007 Structural Design Actions the site is located within an area with an earthquake acceleration coefficient of 0.09.

2.7. Wind Classification

In accordance with AS 4055-2012 Wind Loads for Housing, wind classification of this site falls within the non-cyclonic "N2" category.

3. RESULTS OF THE INVESTIGATION

3.1. Subsurface Soil Profile

The subsurface soil profile presented below was determined from the ground conditions encountered within the boreholes and through the interpretation of the DCP test results:

Table 1 – Subsurface Soil Profile BH01

Depth to Base of Strata (m)	Material Description
0.1	TOPSOIL
0.5	FILL: Clayey SAND (medium to coarse grained), trace silt, very loose to medium dense
1.7	NATURAL: Sandy CLAY medium dense to dense
Not Penetrated (>2.3m)	NATURAL: SAND (coarse grained), with gravel, trace clay, dense grading to very dense

Table 2 – Subsurface Soil Profile BH03

Depth to Base of Strata (m)	Material Description
0.1	TOPSOIL
0.4	FILL: SAND; trace gravel
1.1	FILL: Sandy CLAY (fine grained, medium plasticity), trace silt, very loose to medium dense
Not Penetrated (>2.5m)	NATURAL: Sandy CLAY (medium plasticity), firm grading to very stiff

Table 3 – Subsurface Soil Profile BH02, BH04, BH05, BH06 and BH07

Depth to Base of Strata (m)	Material Description
0.1 – 0.2 (Ave. 0.1)	TOPSOIL
0.4 - 0.5	FILL: Clayey SAND/Gravelly SAND/SAND (medium to coarse grained), trace silt, very loose to medium dense
Not Penetrated (>2.5m)	NATURAL: Sandy CLAY/CLAY (medium plasticity), firm grading to very stiff

The soils encountered are consistent with the expected site conditions as predicted from the Environmental Geology Map. It is important to note that there may be pockets of fill on site that are deeper than that encountered by the investigation boreholes. The subsurface soil conditions encountered are presented in the bore logs, within Appendix 3.

Materials encountered can be described as being Category 4 – 5 soils (AS1547 2012).

3.2. Groundwater

Groundwater was not encountered in any of the boreholes during or immediately after drilling. However, water is expected to perch above the non permeable layer at an approximate depth of 0.3m below the existing surface.

3.3. Percolation Testing

Percolation testing of the in situ soils was undertaken in two locations. Results of the testing are summarised below:

Table 4 – In Situ Percolation Test Results

Test Location	Testing Depth	Soil Type	Permeability
1	0.0 - 1.0m	Gravelly SAND to Sandy CLAY	0.8m/day
2	0.0 - 1.0m	Sandy CLAY	0.3m/day
2	0.0 - 1.0m	Sandy CLAY	0.1m/day

3.4. Laboratory Test Results

3.4.1. Phosphorus Retention Index

One sample was submitted to CSBP Soil & Plant Analysis Laboratory for analysis of phosphate retention and calculation of Phosphorus Retention Index (PRI). The results are summarised below, with the certificate provided in Appendix 4.

Table 5 – Chemical Laboratory Results

Sample No.	Soil Type	PRI
Perc 2_0.2 – 0.6m	Sandy CLAY	2020.8

The soil samples tested within the site areas indicate that the soil tested can be described as very strongly adsorbing (reference Method for Analysis of Phosphorus in Western Australia Soils, DG Allen & RC Jeffery, March 1990, Chemistry Centre, Agricultural Chemistry Laboratory).

3.4.2. Geotechnical Testing

Particle Size Distribution (PSD) and Atterberg Limits were tested by Structerre's in-house NATA accredited laboratory. Results of the testing are summarised below:

Table 6 – Atterberg Limit Test Results

Test Hole	Depth (m)	Soil Description	Liquid Limit %	Plastic Limit %	Plasticity Index %	Linear Shrinkage %
BH01	0.5-1.0	Sandy CLAY trace gravel	39	22	17	6.5

Test results indicate that the natural sandy CLAY trace gravel has low to moderate shrink swell capacity or degree of expansion.

A copy of the results are presented in Appendix 4.

4. GEOTECHNICAL CONSTRUCTION CONSIDERATIONS

4.1. Site Classification

AS 2870-2011 Residential Slabs and Footings provides guidance on site classification for residential slabs and footing design based on the expected ground surface movement and depth of expected moisture changes.

Table 7 – Classification Based on Site Reactivity

AS 2870-2011 Residential Slabs and Footings - Clause 2.1.2 Table 2.1	
Class	Foundation
A	Most sand and rock sites with little or no ground movement from moisture changes
S	Slightly reactive clay sites, which may experience only slight ground movement from moisture changes ($0 < y_s \leq 20\text{mm}$)
M	Moderately reactive clay or silt sites, which may experience moderate ground movement from moisture changes ($20 < y_s \leq 40\text{mm}$)
H1	Highly reactive clay sites, which may experience high ground movement from moisture changes ($40 < y_s \leq 60\text{mm}$)
H2	Highly reactive clay sites, which may experience very high ground movement from moisture changes ($60 < y_s \leq 75\text{mm}$)
E	Extremely reactive sites, which may experience extreme ground movement from moisture changes ($y_s > 75\text{mm}$)
Clause 2.1.3 Classification of other Sites	
P	Sites which include soft or unstable foundations such as soft clay or silt or loose sands, landslip, mine subsidence, collapsing soils and soils subject to erosion, reactive sites subject to abnormal moisture conditions and site that cannot be classified in accordance to Table 2.1

The site in its current condition is classified as Class “P” due to the uncontrolled fill encountered. Based on results of this investigation the site can be upgraded to a Class “S” in accordance with AS 2870-2011 provided that all unsuitable materials are removed and replaced with engineer-controlled sand fill materials in accordance with the earthwork recommendations outlined in Section 4.4 of this report.

Footings suitable for this site should be adopted to accommodate expected ground surface movements of approximately $y_s = 10\text{mm}$ associated with the presence of moderately reactive sandy CLAY deposits within the building site.

4.2. Drainage

The existing ground conditions are not suitable for on-site disposal of stormwater runoff through the use of soakwells. It is recommended that all stormwater from roofed, paved and driveway areas be collected and detained to reduce peak flow rates prior to discharging off site as per council requirements. Sub soil drainage may be required at this site to control ground water perching in the upper soil layers.

4.3. Effluent Disposal

The requirements and recommendations outlined in this section are based on the assumption that the proposed effluent disposal system will be a soil absorption system – trenches, beds and mounds (i.e. leach drain). Should an alternative effluent disposal system be proposed, Structerre should be notified, as alternative requirements may be applicable due to the actual proposed system.

Based on the findings of the site investigation, the site in its current condition is not suitable for on-site effluent disposal, due to shallow depth of the low permeable / impermeable layer (i.e. clay).

To facilitate on-site effluent disposal based on AS1547-2012 and the Code of Practice for On-site Sewage Management, the following site requirements are considered appropriate:

- The surface gradient of the disposal area should be less than 10%.
- The disposal system should maintain a minimum distance of:
 - 100m from Public Water Supply Production Bores located in Public Drinking Water Source Areas;
 - 30m from potable private bore;
 - 20m from non-potable private bore;
 - 1.8m downslope and 3.0m upslope from property boundaries (may be more dependent on local authority guidelines);
 - 3.0m downslope from building boundaries and 6.0m upslope from building boundaries;
 - 1.8m from driveways and paved surfaces;
 - 15.0m from sub-soil / open drains;
 - 3.0m downslope and 6.0m upslope from a swimming pool; and
 - 100m from surface water.
- The distance between the base of the disposal system (i.e. trench bottom, bed base) and the groundwater table and impermeable layer (i.e. bedrock, clay) should not be less than 1.5m.
- On completion of the proposed disposal area, appropriate landscaping should be undertaken (i.e. planting of shallow rooted grasses / shrubs).

4.4. Earthworks

4.4.1. Effluent Disposal Area

Based on the requirements outlined in Section 4.3, on-site effluent disposal could be achieved through the implementation of the following earthworks:

- The topsoil and vegetation should be stripped from the disposal area.
- The exposed surface gradient should be 10% or less.
- The disposal area should be excavated and filled with permeable soil (i.e. loams or sandy loams) to achieve a minimum of 1.5m distance from the base of the disposal system (i.e. the base of the trench) to low permeable layer (i.e. bedrock, clay). Alternatively, a mound system could be used to achieve the minimum distance of 1.5m from the underlying clay layer.
- Construct a low permeable bund and surface v-drain downslope of the effluent disposal area.
- Construct a surface v-drain upslope of effluent disposal area.
- On completion of the proposed disposal area appropriate landscaping should be undertaken (i.e. planting shallow rooted grasses / shrubs).

Category 4 – 5 soils were encountered on site. It is recommended that the permeability of the construction materials be verified, to enable an appropriate design irrigation rate to be determined.

4.4.2. Residential Building Envelope

All earthworks shall be undertaken in accordance with AS 3798-2007 Guidelines on earthworks for commercial and residential developments and are to include the following:

- All unsuitable materials to be stripped and removed from the site. Unsuitable materials include topsoil, uncontrolled fill, deleterious and organic materials.
- It is considered that the near surface material requires improvement. Therefore, it is proposed to excavate and stockpile the materials for reuse, provided it is free from clay/silt (i.e. <5%), deleterious and organic materials. The depth of excavation may vary depending on conditions encountered and is subject to inspection. However, it is envisaged that the average depth of excavation would be approximately 0.6m with a increased depth of 1.1m in the vicinity of BH03. Should the site levels be reduced the excavated materials can be reused or removed off site.
- Excavation should not be greater than 2.0m and/or undermine the surrounding structures. A 1V: 2H slope should be maintained for temporary excavations. If excavation is required closer than the 1V: 2H slope would allow or deeper, it is recommended that this office be contacted for retaining system design.

- Proof compact the exposed base. The compaction requirements are set out in the table below, as per AS 3798-2007:

Table 8 – Compaction Requirements

Item	Application	Minimum relative compaction, %	
		Minimum density ratio (Standard Compaction Effort) (Cohesive soils)	Minimum density index (Cohesionless soils)
1	Residential - lot, fill, house, sites	95	70

- After excavation and proof compaction, the excavated base is to be inspected and approved by a representative from this office prior to backfilling. At this stage it can be assessed whether any further materials need to be removed or whether further compaction of the base is required.
- A minimum of 0.6m sand cover is to be maintained above the reactive material in order to achieve a Class “S” site with $y_s = 10\text{mm}$.
- The ground level should be built up to design levels with the stockpiled sand FILL and imported fill, if required. The imported fill should consist of free draining sand with not more than 5% passing a 75 μm sieve and be free of organic matter and other deleterious materials. The fill materials should be placed in layers not exceeding 300mm loose thickness and compacted to achieve a minimum 7 PSP blows over the interval 150 – 450mm, 9 PSP blows over the interval 450 – 750mm and 11 PSP blows over the interval 750 -1050mm.
- After remedial earthworks have been completed, the earthworks should be inspected and approved by a representative from this office.

5. CONCLUSIONS

A site investigation has been carried out at the site of the proposed residential development to assess the geotechnical conditions. Parameter and design recommendations are incorporated in the body of the report. The following conclusions have been drawn from the site investigation:

- The average subsurface soil profile encountered comprised topsoil to 0.5m, gravelly sand FILL to 0.4m, underlain by Sandy CLAY/CLAY to the investigated depth of 2.5m. Locally SAND was encountered in BH01 between 1.7 and 2.3m below ground level.
- Groundwater or perched water was not encountered across the site to the depth of 2.5m.
- It is considered that the site is not suitable for on-site drainage.
- The site can be classified as Class “S” in accordance with AS 2870-2011 due to presence of moderately reactive Sandy CLAY deposits within the building site, provided that the recommended earthworks are undertaken.
- On-site effluent disposal can be achieved with the satisfaction of the following recommendations:
 - Stripping of topsoil and vegetation
 - Fill placement within disposal area
- The full scope of the recommended earthworks is presented in Section 4.4, but generally comprises:
 - Stripping of topsoil and unsuitable materials
 - Proof compaction of the base
 - Placement of sand fill to required level
 - Compaction to final level

6. LIMITATION OF FIELD INVESTIGATIONS

This report has been prepared in accordance with generally accepted consulting practice for Shire of Boyup Brook using information supplied at the time and for the project specific requirements as understood by Structerre. To the best of our knowledge the information contained in this report is accurate at the date of issue, however it should be emphasised that any changes to ground conditions and/or the proposed structures may invalidate the recommendations given herein.

The conclusions and recommendations in this report are based on the site conditions revealed through selective point sampling, representing the conditions of the site in total, although the area investigated represents only a small portion of the site. The actual characteristics may vary significantly between successive test locations and sample intervals other than where observations, explorations and investigations have been made.

The materials and their geotechnical properties presented in this report may not represent the full range of materials and strengths that actually exist on site and the recommendations should be regarded as preliminary in nature. Allowances should be made for variability in ground conditions and any consequent impact on the development. Structerre accepts no responsibility and shall not be liable for any consequence of variations in ground conditions.

If ground conditions encountered during construction are different to that described in this report, this office should be notified immediately.

For and behalf of

STRUCTERRE CONSULTING ENGINEERS



Author: David Harding
Title: Geotechnical Supervisor



Checked By: Daniel Smith
Title: Geotechnical Engineer
Credentials: BEng Civil, MIEAust, AGS

Disclaimer

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Job #	Revision	Authored	Checked	Authorised
J311096	0	DH	DAS	MEC

7. REFERENCES

Department of Water – Perth Groundwater Atlas

Landgate Map Viewer

Geological Survey of Western Australia 1:50,000 Environmental Geology Series

AS 1170.4-2007 Structural design actions – Earthquake actions in Australia

AS 1289.3.1.2-2009 Methods of testing soils for engineering purposes – Soil classification tests – Determination of the liquid limit of a soil

AS 1289.3.2.1-2009 Methods of testing soils for engineering purposes – Soil classification tests – Determination of the plastic limit of a soil

AS 1289.3.3.1-2009 Methods of testing soils for engineering purposes – Soil classification tests – Calculation of the plasticity index of a soil

AS 1289.3.4.1-2009 Methods of testing soils for engineering purposes – Soil classification tests – Determination of the linear shrinkage of a soil

AS 1289.6.3.2-1997 Methods of testing soils for engineering purposes – Soil strength and consolidation tests – Determination of the penetration resistance of a soil – 9kg dynamic cone penetrometer test

AS 1726-2017 Geotechnical site investigation

AS 2870-2011 Residential slabs and footings

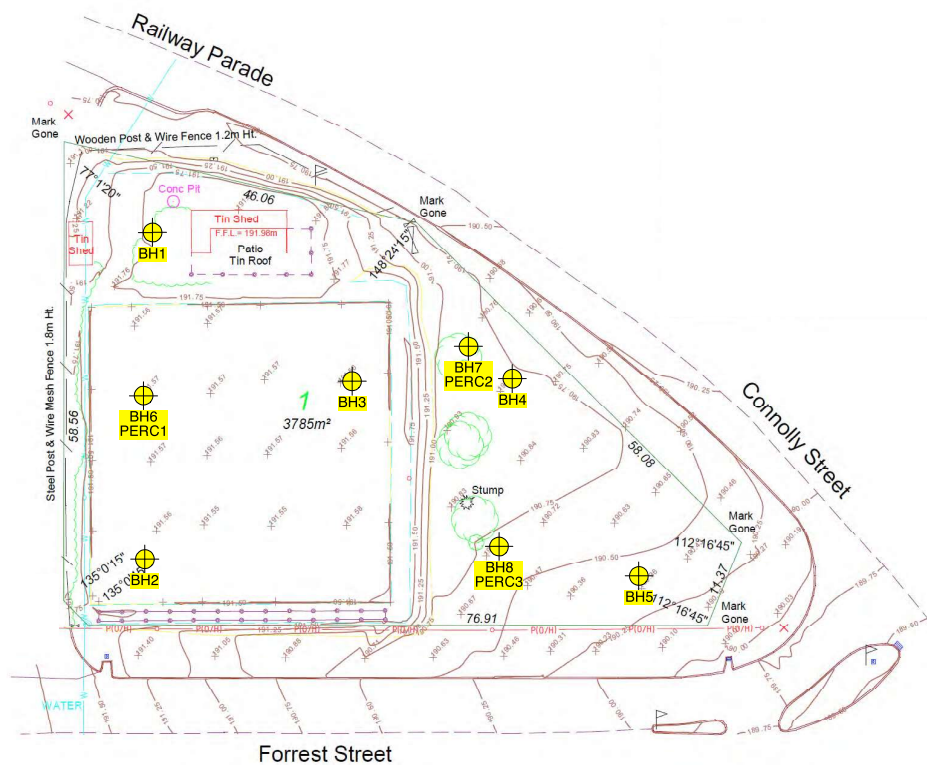
AS 3798-2007 Guidelines on earthworks for commercial and residential developments

AS 4055-2012 Wind loads for housing

AS 1547-2012 Onsite domestic wastewater management



Draft Country Sewer Policy- Department of Health

APPENDIX 1 – SITE LOCATION MAP



Note: Showing approximate test locations only

LEGEND

 BH Borehole
 PERC Percolation Test



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TEL 9205 4500 FAX 9205 4501 EMAIL: wageotecheng@strucTerre.com.au

PROJECT:			
Lot 1 Forrest Street, Boyup Brook			
PROJECT #:		CLIENT:	
D201525		Boyup Brook Shire	
JOB #:			
J311096			
SCALE:		TITLE:	
NTS		Geotechnical Investigation Site Plan	
DATE:		DRAWN BY:	CHECKED BY:
2 Oct '18		MM	DH

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APPENDIX 2 – SITE PHOTOS



PHOTO 1



PHOTO 2



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PROJECT:

Lot 1 Forrest Street, Boyup Brook

PROJECT #: D201525

JOB #: J311096

CLIENT:

Boyup Brook Shire

SCALE: NTS

TITLE:

Site Photographs

DATE: 2 Oct '18

DRAWN BY:

MM

CHECKED BY:

DH

APPENDIX 3 – BORELOGS

Project No. D201525

Logged By Daniel Goodall


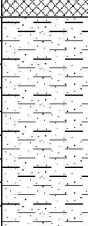
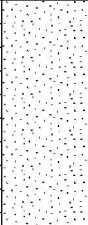
Machine Soil Retrieval Probe

Easting
Job No. J311096

Date 02/10/2018

Hole Dia. 65mm

Northing

Depth	Graphic	Stratum Description	Consistency	DCP Blows/150mm				Samples		Moisture	Water Level
				5	10	15	20	Depth	Type		
1		Topsoil:	VL					0.5 - 1.0	T	D to M	
		SC: Clayey SAND: with gravel, dark brown (FILL)	MD-D								
		CI: Sandy CLAY: medium grained, medium plasticity, orange/brown (Alluvium)	F - St								
		patchy orange/brown									
		patchy yellow/brown									
			VSt							M	
2		SP: SAND: coarse grained, with gravel, trace clay,	St - VSt							M to W	
			D-VD								
3		Terminated at 2.30 m									

Remarks

1. Termination reason: Refusal - interpreted on cemented ground
2. Hole stability:
3. Samples taken: As indicated
4. Co-ordinate system: WGS 84

Project No. D201525

Logged By Daniel Goodall




Machine Soil Retrieval Probe

Easting
Job No. J311096

Date 02/10/2018

Hole Dia. 65mm

Northing

Depth	Graphic	Stratum Description	Consistency	DCP Blows/150mm				Samples		Moisture	Water Level
				5	10	15	20	Depth	Type		
1		Topsoil:	VL							D to M	
		SP: SAND: trace gravel (FILL)	MD								
		CI: Sandy CLAY: fine grained, medium plasticity, trace gravel, dark brown (FILL)	F								
			VS - S								
2		CI: Sandy CLAY: fine grained, medium plasticity, trace gravel, mottled orange/brown (Alluvium)								M	
			F - St								
			VSt								
3		mottled red/brown									
		Terminated at 2.50 m									

Remarks

1. Termination reason: Target depth
2. Hole stability:
3. Samples taken: None
4. Co-ordinate system: WGS 84

Project No. D201525

Logged By Daniel Goodall


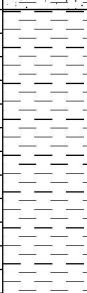
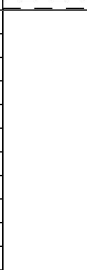
Machine Soil Retrieval Probe

Easting
Job No. J311096

Date 02/10/2018

Hole Dia. 65mm

Northing

Depth	Graphic	Stratum Description	Consistency	DCP Blows/150mm				Samples		Moisture	Water Level
				5	10	15	20	Depth	Type		
1		CI: Sandy CLAY: fine grained, medium plasticity, trace gravel, mottled red/brown (Alluvium)	VSt							D to M	
			St - VSt								
2		CI: CLAY: fine grained, medium to high plasticity, trace gravel, mottled red/brown (Alluvium)									
3		Terminated at 2.50 m									

Remarks

1. Termination reason: Target depth
2. Hole stability:
3. Samples taken: None
4. Co-ordinate system: WGS 84

Project No. D201525

Logged By Daniel Goodall



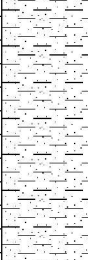
Machine Soil Retrieval Probe

Easting
Job No. J311096

Date 02/10/2018

Hole Dia. 65mm

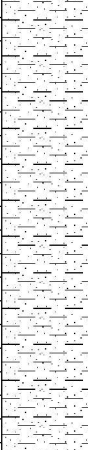
Northing

Depth	Graphic	Stratum Description	Consistency	DCP Blows/150mm				Samples		Moisture	Water Level
				5	10	15	20	Depth	Type		
		Topsoil:	L-MD							D	
		GP: Gravelly SAND: medium to coarse grained, non-plastic, dark brown (FILL)									
		CI: Sandy CLAY: fine to medium grained, medium plasticity, mottled orange/brown (Alluvium)	St - VSt								
1		Terminated at 1.00 m									
2											
3											

Remarks

1. Termination reason: Target depth
2. Hole stability:
3. Samples taken: None
4. Co-ordinate system: WGS 84

Project No. D201525 **Logged By** Daniel Goodall **Machine** Soil Retrieval Probe **Easting**
Job No. J311096 **Date** 02/10/2018 **Hole Dia.** 65mm **Northing**

Depth	Graphic	Stratum Description	Consistency	DCP Blows/150mm				Samples		Moisture	Water Level
				5	10	15	20	Depth	Type		
1		Cl: Sandy CLAY: fine grained, medium plasticity, mottled orange/brown (Alluvium)	VSt - H					0.2 - 0.6	T	D	
			St - VSt								
		Terminated at 1.00 m									
2											
3											

Remarks

1. Termination reason: Target depth
2. Hole stability:
3. Samples taken: As indicated
4. Co-ordinate system: WGS 84

Project No. D201525

Logged By Daniel Goodall

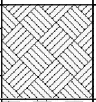
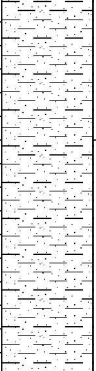
Machine Soil Retrieval Probe

Easting
Job No. J311096

Date 02/10/2018

Hole Dia. 65mm

Northing

Depth	Graphic	Stratum Description	Consistency	DCP Blows/150mm				Samples		Moisture	Water Level
				5	10	15	20	Depth	Type		
		Topsoil:	D-VD								
		CI: Sandy CLAY: medium plasticity, pale orange/brown (Alluvium)									
		<i>mottled red,</i>	F - St							D to M	
1		Terminated at 1.00 m									
2											
3											

Remarks

1. Termination reason: Target depth
2. Hole stability:
3. Samples taken: None
4. Co-ordinate system: WGS 84

APPENDIX 4 – LABORATORY TEST RESULTS

Sample No. 31936 **Client** Geotechnical
Job No. J311096 **Project** Lot 1 Forrest St, Boyup Brook

Laboratory testing carried out at Balcatta Laboratory 1 Erindale Rd, Balcatta WA 6021

SAMPLE DETAILS

BH No. / Depth : 1 0.5-1m Sampling Method Client
 Sample History : 50°C Oven Dried Sample Preparation AS 1289 1.1

ATTERBERG LIMITS

Description	Method	Result (%)
Liquid Limit	AS 1289.3.1.2	39
Plastic Limit	AS 1289.3.2.1	22
Plasticity Index	AS 1289.3.3.1	17
Linear Shrinkage	AS 1289.3.4.1	6.5
Nature of Shrinkage		Cracked

PARTICLE SIZE DISTRIBUTION

Method: AS 1289.3.6.1
Description: Particle size distribution by sieve analysis

Sieve Size (mm)	% Passing
19.0	100
2.36	96
0.425	74
0.075	59

AS 1726:2017 Clause 6.1

Material Description: Sandy CLAY trace gravel

AS Group Symbol: CI or OI



Wayne Rozmianiec



Laboratory Manager

Date: 10-Oct-18

88282
Strutterre Consulting Engineers



Soil & Plant Analysis Laboratory

ANALYSIS REPORT

Generated: 10/10/2018 3:16:05 PM

Lab No	2YS18110
Name	Perc2_0.2-0.6m
Code	S898820
Customer	Strutterre Consulting Engineers
Depth	0-10
Phosphorus Retention Index	2020.8

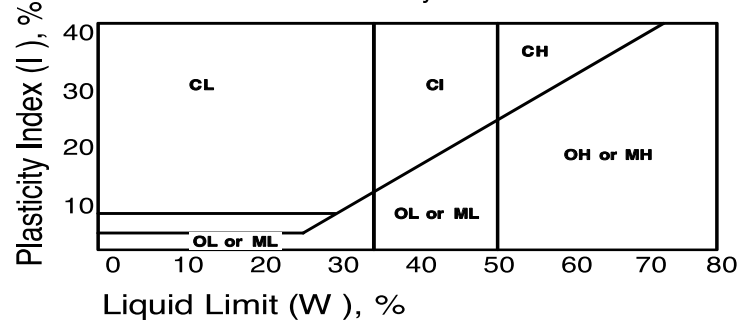
APPENDIX 5 – BORELOG TERMINOLOGY

BORELOG TERMINOLOGY

Particle Size Distribution

Major Division	Subdivision	Size
	Boulders	>200mm
	Cobbles	200 - 63mm
Gravel	Coarse	63 - 20mm
	Medium	20 - 6mm
	Fine	6 - 2.36mm
Sand	Coarse	2.36 - 0.6mm
	Medium	0.6 - 0.2mm
	Fine	0.2 - 0.075mm

Plasticity



Consistency of Cohesive Soils

Term	Undrained Strength Su (kPa)	Field Guide
Very Soft	< 12	Exudes between the fingers when squeezed in hand
Soft	12 - 25	Can be moulded by light finger pressure
Firm	25 - 50	Can be moulded by strong finger pressure
Stiff	50 - 100	Cannot be moulded by Fingers. Can be indented by thumb.
Very Stiff	100 - 200	Can be indented by thumb nail
Hard	> 200	Can be indented with difficulty by thumb nail.
Friable	-	Crumbles or powders when scraped by thumbnail

Consistency/Density of Non-Cohesive Soils

Term	Density Index (%)	SPT "N" Value Comparison	Moisture Content
Very Loose	< 15	0 - 4	D Dry
Loose	15 - 35	4 - 10	M Moist
Medium Dense	35 - 65	10 - 30	W Wet
Dense	65 - 85	30 - 50	S Saturated
Very Dense	> 85	> 50	

Minor Components

Term	Assessment Guide	Proportion of Minor Component In:
Trace	Presence just detectable by feel or eye, but soil properties little or no different to general properties of primary component	Coarse grained soils: < 5 % Fine grained soils: <15%
With	Presence easily detected by feel or eye, soil properties little different to general properties of primary component	Coarse grained soils: 5 - 12 % Fine grained soils: 15 - 30%

Soil Legend

 FILL	 CLAY	 GRAVEL	 CONCRETE
 TOPSOIL	 SILT	 LIMESTONE	 COMBINATIONS
 PEAT	 SAND	 BEDROCK	eg: Clay, Silty, Sandy

USCS

GW Well graded gravel	SC Clayey sand	OL Organic low plasticity silt	CL Low plasticity clay
GP Poorly graded gravel	SM Silty sand	ML Low plasticity silt	CI Intermediate plasticity clay
SW Well graded sand		MH High plasticity silt	CH High plasticity clay
SP Poorly graded sand		OH Organic high plasticity silt	PT Peat

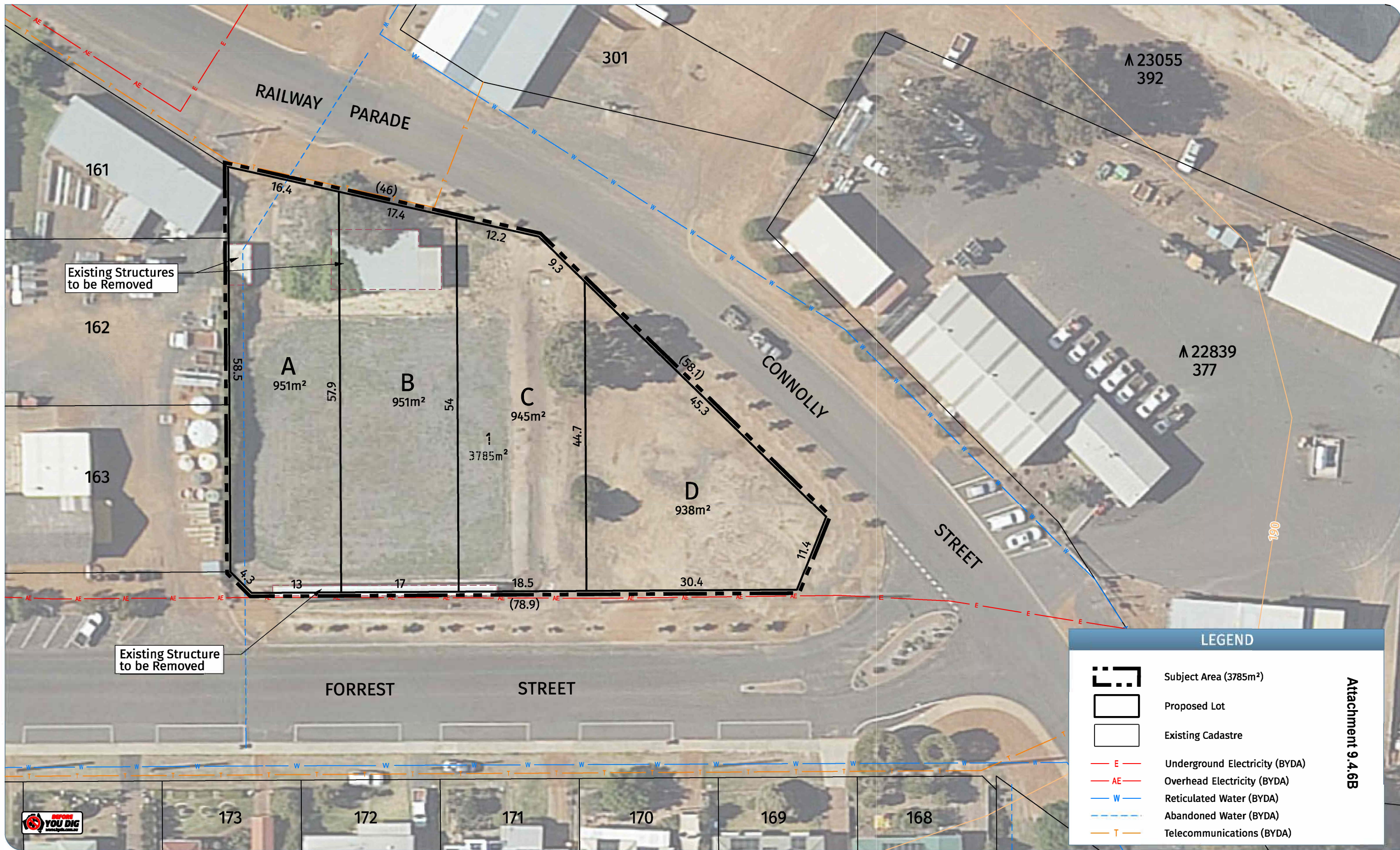
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WA | QLD | NSW | VIC

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ABN 71 349 772 837 Zemla Pty Ltd ACN 008 966 283 as trustee for the Young Purich and Higham Unit Trust trading as Strucsterre Consulting Engineers



CONCEPT SUBDIVISION

Lot 1 (No. 60) Forrest Street,
BOYUP BROOK

Plan No. | 24626-01
Date | 07/04/25
Drawn | NP
Checked | KS
Revision | A

BUNBURY OFFICE:
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BUNBURY WA 6230
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Scale | 1:500@A3

0 5m 10m 15m



NOTE: This plan has been prepared for planning purposes. Areas, Contours and Dimensions shown are subject to survey

LEGEND

- Subject Area (3785m²)
- Proposed Lot
- Existing Cadastre
- Underground Electricity (BYDA)
- Overhead Electricity (BYDA)
- Reticulated Water (BYDA)
- Abandoned Water (BYDA)
- Telecommunications (BYDA)

Attachment 9.4.6B



Harley Dykstra

PLANNING & SURVEY SOLUTIONS

River Grove Private Estate Pty Ltd

08/04/2025

Shire of Boyup Brook

Att: Mr. Leonard Long

Chief Executive Officer

PO Box 2 Boyup Brook WA 6244

Dear Leonard,

I refer to our recent meeting at the Boyup Brook Council offices together with further ongoing discussions regarding the development of a 4 x 950m² lot residential subdivision at 60 Forrest Street Boyup Brook.

I have attached the Subdivision Concept Plan prepared by Harley Dykstra Planning and Survey.

I can confirm that I am now able to enter into an Agreement between the Shire of Boyup Brook and my development company ... River Grove Private Estate Pty Ltd based on those discussions to fully develop the site.

I appreciate the Shire's input in providing information to assist in the Due Dilligence process.

I acknowledge that as part of that Agreement, I accept that it will be my responsibility, obligation and at my cost to:

- To engage a suitably qualified contractor to remove and dispose the asbestos from the former bowling club clubhouse.
- Remove two concrete based hardstands with overhead shelters.
- Ensure that the lots comply with all Health Department obligations regarding onsite effluent disposal.
- Connect each lot to Water Corp scheme water and Western Power.
- Clear site of all existing refuse and debris.
- I agree to pay all legal costs in preparation of the Agreement.

Timetable >

Western Power connection to the site is the main issue. Official notification advises that the timeframe to receive the Western Power quote is approximately 12months. Titles will not be issued until the quote is received and paid.

River Grove Private Estate Pty Ltd

My intention is to lodge the required application as soon as the basis of the Agreement between the parties is agreed to. Time is of the essence.

I am aware that this parcel of land is currently zoned Commercial and that a change to Residential is in process.

I accept that should the zoning process be delayed past settlement date; I agree to pay the Commercial rate until zoning is finalised.

A note> The WAPC Subdivision Application has a statutory 90-day time frame to process, whereas Western Power has no statutory timeframe.

Settlement to be within 21 days of receipt of an acceptable Western Power quote.

Should there be any further information that you may require please do not hesitate to contact me on the telephone number provided below.

Greg Kennedy

Director

River Grove Private Estate Pty Ltd

P: 0407.491957

E: greg.kennedy48@outlook.com

OFFICIAL
**SOUTH WEST REGIONAL ROAD GROUP
MINUTES OF MEETING**

Attachment 10.1

VENUE – Dardanup Shire Council Chambers, 1 Council Drive, Eaton
On **Monday 31 March 2025** commencing at 9.30am

**ELECTED MEMBERS, LGA TECHNICAL STAFF, MRWA AND WALGA
REPRESENTATIVES AND INVITED GUESTS PRESENT AND APOLOGIES RECEIVED**

Cr David Binks	Shire of Augusta Margaret River (SWRRG Deputy Chairperson)	Apology
Cr Ian Earl	Shire of Augusta Margaret River	Present
David Nicholson	Shire of Augusta Margaret River	Present
Cr Lee Lewis	Shire of Boddington	Present
Fabian Houbrechts	Shire of Boddington	Apology
Cr Helen O'Connell	Shire of Boyup Brook	Present
Jason Forsyth	Shire of Boyup Brook	Apology
Cr Tony Pratico	Shire of Bridgetown Greenbushes	Present
Steele Alexander	Shire of Bridgetown Greenbushes	Present
Cr Karen Steele	City of Bunbury	Apology
Aileen Clemens	City of Bunbury	Present
Cr Anne Ryan	City of Busselton	Present
Daniell Abrahamse	City of Busselton	Present
Cr Peter McCleery	Shire of Capel (SWRRG Chairperson)	Present
Jamie Muir	Shire of Capel	Present
Cr Dale Hill Power	Shire of Collie	Apology
Scott Geere	Shire of Collie	Apology
Cr Tyrrell Gardiner	Shire of Dardanup	Present
Theo Naude	Shire of Dardanup	Present
Cr Anne Mitchell	Shire of Donnybrook Balingup	Present
Damien Morgan	Shire of Donnybrook Balingup	Apology
Ross Marshall	Shire of Donnybrook Balingup	Present
Cr John Bromham	Shire of Harvey	Present
Shane Faber	Shire of Harvey	Present
Mayor Caroline Knight	City of Mandurah	Present (TEAMS)
Matthew Hall	City of Mandurah	Present (TEAMS)
Cr Donelle Buegge	Shire of Manjimup	Present (arrived 9.50am)
Michael Leers	Shire of Manjimup (Technical Chairperson)	Present
Cr David Pike	Shire of Murray	Apology
Alan Smith	Shire of Murray	Apology
Martin Harrop	Shire of Murray	Present
Cr Ian Gibb	Shire of Nannup	Apology
Damon Lukins	Shire of Nannup	Apology
Cr John Mason	Shire of Waroona	Present
Brad Oborn	Shire of Waroona	Present
Robert Barnsley	MRWA Director South West Region	Present
Melody Patterson	MRWA	Apology
Hayley Frontino	MRWA	Present
Sharni Bennell	MRWA	Present
Bruce Hancock	MRWA	Present
Kevin Pethick	MRWA	Present
Katherine Celenza	RoadWise	Present
Mark Bondietti	WALGA	Apology
Max Bushell	WALGA	Present
Reza Najafzadeh	WALGA	Present

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1. OPEN MEETING / APOLOGIES / IDENTIFY ELECTED MEMBERS	ACTION
<ul style="list-style-type: none"> Cr McCleery opened the meeting at 9:30am. Acknowledgement of Country. Apologies were called for and noted (refer previous page). 	
2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING	ACTION
<p>Motion: <i>That the minutes from the previous RRG Elected Members Committee meeting held on 25 November 2024 be accepted as a true recording of the proceedings.</i></p> <p>Moved: Cr Helen O'Connell (Boyup Brook) Seconded: Cr Anne Ryan (Busselton) Result: Carried (unanimous)</p>	
3. BUSINESS ARISING FROM PREVIOUS MEETING	ACTION
Nil.	
4. CORRESPONDENCE	ACTION
<p>Motion: <i>That the correspondence as attached to Agenda Item 4 be noted.</i></p> <p>Moved: Cr John Bromham (Harvey) Seconded: Cr Tyrrell Gardiner (Dardanup) Result: Carried (unanimous)</p>	
5. STATE ADVISORY COMMITTEE (SAC) MEETING MINUTES	ACTION
<p>Regional Road Group – Chairperson Report</p> <p>Cr McCleery discussed the following:</p> <ul style="list-style-type: none"> Reza Najafzadeh has commenced with WALGA in the Local Roads Program Delivery Manager role and has met with SWRRG Chair, Technical Committee Chair, DSWR and individual LGs. Meeting held with Office of the Auditor General regarding Road Asset Maintenance, update to be provided in June. Attended the March Technical Committee meeting. <p>Minutes of the SAC meeting – 03/2024 – 10 December 2024 <i>(Information only no motion of acceptance required)</i></p> <ul style="list-style-type: none"> Next meeting 29 April 2025 	
6. SOUTH WEST RRG TECHNICAL COMMITTEE REPORT	ACTION
<p>Minutes from Technical Committee meeting held 17 March 2025 attached under Item 6 of the Agenda. <i>(Information only no motion of acceptance required)</i></p> <p>Chairperson Michael Leers (Manjimup) provided a summary of the minutes. Discussion was held regarding:</p> <ul style="list-style-type: none"> MRWA delivery of bridge projects Draft Operation Procedure 113 – Operational Boundaries and Asset Management Responsibilities <p>Michael Leers (Manjimup) – Over the last 12 months discussion has been taking place regarding MRWA delivery of LG bridge projects in SWR. The SWRRG Technical Committee has made 2 recommendations for the SWRRG to consider regarding bridge to culvert replacement projects, and simple bridge repair projects. It has also been suggested that a change be made to the funding claiming process to be in line with the process for Road Project Grants (1st 40% claimed up front, 2nd 40% claimed when expenditure reaches 1st claim value, final 20% (plus any overspend) claimed on project completion and sign off). The Technical Committee has agreed to include the LG Bridge Program as a standing item on its Agenda. By looking at the Program from a RRG level LGs should be able to work together more efficiently than MRWA alone. There will be opportunities to group projects together to achieve economies of scale.</p> <p>Further discussion was held regarding:</p> <ul style="list-style-type: none"> Clarification of 40/40/20 funding claiming mechanism (cashflows), can all funds be provided up front. MRWA to advise how funds delivered from Treasury to MRWA, then on to LGs. Cost shifting and what activities/staff will be covered by funding. 	H Frontino

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<ul style="list-style-type: none"> • Level of support to be provided by MRWA. • Responsibility for gaining approvals/permits. • Resourcing options for simple bridge or culvert projects. • Projects on likely list for culvert replacement to be circulated. • Cost increases. • Time extensions – case by case basis depending on cause of delay. • Cost / resource shifting. • Preference of Councilors to take back to full Council for resolution or vote on the day as elected representative. <p>Agreed to defer discussion and motions to Item 12 General Business.</p>	H Frontino
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7. SOUTH WEST REGIONAL ROAD GROUP WORKS PROGRAM REPORT

2024 / 2025 KPI Summary	ACTION
Attached is a summary of the SWRRG KPIs as at 28 February 2025. (Information only no motion of acceptance required)	

2024/25 Project Progress – Quarterly Report & Program Summary	ACTION
Attached is a summary of all funded projects (including carryover projects) detailing current and planned expenditure and comments affecting full delivery as at 28 February 2025. (Information only no motion of acceptance required)	

2024/25 Program Amendments – Elected Members to Note: <u>Approval not required.</u> Approval requested through “Out of Session” process. (Copies of the correspondence included under Agenda Item 4)	ACTION
<p>“Out of Session” approval received for the following amendments.</p> <ul style="list-style-type: none"> • Shire of Donnybrook Balingup – Requesting additional funds \$104,000 Cundinup Kirup Road PN30003538. • Shire of Boddington – Requesting additional funds \$330,000 Lower Hotham Road PN30003510. • Shire of Collie – Requesting to return surplus funds \$162,463 Gastaldo Road PN30002578. • Shire of Collie – Requesting to return surplus funds \$184,297 Mornington Road PN30002579. • City of Busselton – Requesting additional funds \$446,667 Bussell Highway PN30003522. 	

2024/25 Program Amendments – Elected Members to Note: <u>Approval Required.</u> (Copies of the correspondence included under Agenda Item 4)	ACTION
<ul style="list-style-type: none"> • Shire of Nannup – Requesting additional funds \$6,104 Cundinup South Road PN30003558, and return surplus funds \$29,924 Bridgetown Nannup Road PN30003557. • Shire of Harvey – Requesting to return surplus funds \$68,700 Myalup Beach Road PN30002587. <p>Motion: That approval be granted to amend the above projects as detailed above and in correspondence received.</p> <p>Moved: Mayor Caroline Knight (Mandurah) Seconded: Cr John Bromham (Harvey) Result: Carried (unanimous)</p>	

8. PRESENTATION BY INVITED GUESTS	ACTION
<p>Director South West Region Robert Barnsley gave a presentation on the updated OP113 Rural Regions Operational Boundaries and Asset Maintenance Responsibilities.</p> <ul style="list-style-type: none"> • The same presentation is being delivered across the State. • Presentation will be distributed with the meeting minutes. <p>Max Bushell (WALGA) indicated the WALGA had provided the following feedback:</p> <ul style="list-style-type: none"> • Tangent point – believe all maintenance should be MRWA responsibility. • SRFLGA is the funding body, SAC not yet consulted. • The change from ‘Townsite’ to ‘Built up Area’ increases the LG workload. 	

9. WALGA REPORT	ACTION
<p>Max Bushell (WALGA) submitted February 2025 Report.</p> <p>Report taken as read.</p> <p>Discussion was held regarding:</p> <ul style="list-style-type: none"> • Bus stop infrastructure responsibilities. • New bus route criteria – question taken on notice. • WALGA submission on Speed Zone Policy – Max to distribute. <p>Max Bushell also provided a brief summary of the SWRRG Road project Prioritisation Guidelines review process undertaken and proposed changes to be made.</p> <p>Motion: <i>That the revised South West Regional Road Group Road Project Prioritisation Guidelines be endorsed for use from the 2026/27 cycle onwards, with annual revisions to be undertaken as necessary.</i></p> <p>Moved: Cr Anne Ryan (Busselton) Seconded: Mayor Caroline Knight (Mandurah) Result: Carried (unanimous)</p> <p>Reza Najafzadeh (WALGA) submitted the Local Roads Program Delivery Manager March 2025 Report. Report will be distributed with the minutes.</p> <p>Discussion was held regarding:</p> <ul style="list-style-type: none"> • Western Power • DWER • Project Planning • Cultural Heritage costs and timing. • Cost and time blow outs – preconstruction and staging, additional funds can be requested from pool. • ARC 	<p>Max Bushell Max Bushell</p>
10. ROADWISE UPDATE	ACTION
<p>RoadWise Officer Katherine Celenza submitted March 2025 Report.</p> <p>Report taken as read.</p> <p>Katherine outlined casualty reduction factors for sealed shoulders and rumble strips. For further details please contact Katherine directly.</p>	
11. MRWA ROADWORKS PROGRAM UPDATE	ACTION
<p>Director South West Region Robert Barnsley presented the Main Roads Current and Planned works program report (March 2025).</p> <p>Discussion was held regarding:</p> <ul style="list-style-type: none"> • Wilman Wadandi Highway • Bussell Highway duplication • SWH / Willowdale Road • SWH – Brunswick to Roelands • Forrest Highway acceleration lanes • Bussell Highway – Capel safety improvements <p>The following was also noted:</p> <ul style="list-style-type: none"> • SWH Coalfields Hwy intersection is not part of the scope for the Brunswick to Roelands project, but has been included on the MRWA maintenance program. • Work has increased on Bussell Highway duplication project due to a change in contracting arrangements, resulting in MRWA working more closely with the contractors, more resources on site and working more efficiently. Also the opening of the Wilman Wadandi Highway has freed up resources to be available for this project. 	

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<p>Cr Anne Mitchell (Donnybrook Balingup) – Advised the group she is planning to go through the Shire into the South West Zone to progress a change to the current 2/3-1/3 Road Project Grant funding split. Aim is to reduce LG contribution to 20%. This will require a change to the 5 year agreement (State Road Funds to Local Government Agreement 2023/24 – 2027/28).</p> <p>Rob Barnsley (MRWA) – Advised this will be his last SWRRG meeting as he is moving to the Kimberley Region.</p> <p>Cr Peter McCleery (Capel) – Thanked Rob for his time with the SWRRG.</p>	
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13. MEETING CLOSE	ACTION
<p>Meeting closed: Chairperson thanked all for their attendance.</p> <p>The meeting closed at 11.59am.</p> <p>Next Meeting: 9.30am 28 July 2025 at Shire of Dardanup Council Chambers</p>	



WBAC Climate Alliance Reference Group Meeting

Date: Friday 11th April 2025

Location: Shire of Bridgetown Greenbushes administration office, Council Chambers

Meeting opened: 9.16 am

Attendance

Voting:

Cr Alexis Davy SODB (Chair)
Cr Vicki Hansen SON (Deputy Chair)
Cr Wendy Eiby SOM
Cr Mike Christensen SOBG
Cr Tracy Lansdell SOBG
Cr Tim Sly SON
Officer Nicki Jones SOBB
Officer Rosco Marshall SODB
Officer Ann Bentley SOM

Non-voting:

Matthew Tartaglia (Project Officer)
Officer Alexa Tunmer SOBG
Officer Clint Connor SON

Apologies:

Cr Anita Linderman SODB
Cr Julia Boyle SOBG (guest)
Cr Donelle Buegge SOM

1) Welcome & Acknowledgement of Country

Cr Vicki Hansen acknowledged Kaneang, Pibelmen and Wadandi peoples as the traditional custodians of the land.

2) Declarations of interest – Nil

3) Confirm minutes of previous meeting

Moved: Cr Tracy Lansdell SOBG

Seconded: Cr Vicki Hanson SON

4) Matters arising

a) Regional Renewable Energy Advocacy

Original motion: CARG recommended WBAC develop a regional position on renewable energy projects, covering planning approvals, consultation, and community dividends and benefit sharing.

WBAC Board Response (1 Apr): The Climate Alliance Project Officer to investigate existing work or background material related to this position. Cr Tony Dean offered to provide support with this research.

- WALGA will release an advocacy paper in May based on recent consultation. It was suggested that this item be carried over for further discussion following the release of the upcoming WALGA position paper.
- Discussion of the Shire of Narrogin's position on community benefits from renewable energy projects.
- This aligns with previous CARG discussions on a regional position

Action: Project Officer to liaise with Belinda O'Brien (CCWA) about attending a future CARG meeting to discuss regional advocacy work. This item will be revisited once the WALGA position paper is released in May.

b) Review of WBAC Board endorsed 2025 CARG Project Priorities (28 January WBAC Meeting)

- Advance Key Sustainability Initiatives
 - Progress the Waterwise Councils program across participating shires.
 - Support the delivery of energy audits and promote energy efficiency measures in the region.
- Secure Funding Opportunities
 - Identify and apply for grants and funding that support climate action, sustainability, and community well-being.

- Encourage collaboration on joint funding applications to maximise impact.
- Investigate Regional Waste Management Solutions
 - Collaborate with regional bodies to explore sustainable and innovative waste management practices tailored to local needs.
- Develop a Sub-Regional Climate Change Communication and Engagement Plan
 - Investigate and draft a plan that outlines strategies for effective communication and community engagement on climate change across the region.
- Evaluate the Feasibility of a Climate Change Grant Category
 - Support shires in assessing the potential to establish a dedicated grant category for climate change-related community projects.
- Monitor and Report on Progress
 - Develop a framework for tracking and reporting on regional climate and sustainability initiatives.
 - Use measurable outcomes to evaluate success and refine strategies for greater effectiveness.
- Promote Regional Climate Resilience
 - Support projects that address climate risks, including water conservation, energy transition, and forest management.
 - Collaborate with community and council stakeholders to ensure long-term sustainability in the Warren Blackwood region.

5) Update on action items - attached Below

6) Community Engagement Plan

- Overview of the draft Community Engagement Plan developed as part of climate adaptation planning.
- Purpose: Create a stakeholder engagement process that invites early community input on climate risks, priorities, and opportunities.
- Opportunity to refine the focus of our current approach
- Consider a broad vs focused approach — current approach may be too broad; need to channel efforts meaningfully.
- Discuss opportunity to develop a template or framework to guide consistent engagement across the region.
- Consider adding:
 - Key Performance Indicators (KPIs)

- An addendum outlining that the plan is a living document and will be updated as needed.
- Identify how engagement will be achieved within individual shires
- Use the strategy as both a planning guide and a communication tool.

Action: All CARG members to review the draft Community Engagement Plan and provide feedback and endorsement at the next scheduled meeting.

7) Potential collaborative project ideas. Note: that the WBAC is a registered NFP entity with an ABN and that the proposed 25/26 FY budget for the CARG is the same as 24/25 for project officer only.

- Post-Bushfire & Degraded Land Revegetation
- Treated Timber Disposal
- E-Waste Disposal
- Verge Policy & Landscaping

Action: Project Officer to send out project proposal template to group for review.

Action: Project Officer to contact Chris Ferreira from The Forever Project about presenting on potential regional projects around fire-wise gardens/plantings.

Action: Project Officer to enquire if Verge can present at WBAC Futures Forum or future CARG meeting

Action: Schedule a collaborative verge policy workshop for early in the new financial year.

Action: Officer Ann Bently to circulate SOM's verge policy to group

8) Ministerial Engagement – Warren Blackwood Futures Forum

- Minister Don Punch confirmed to speak on Southwest projects at the Futures Forum creating an opportunity to raise the profile of the Alliance's work, to emphasise project readiness and alignment with state priorities, and to demonstrate how the Alliance is working together across shires on aligned priorities. Water security is a key issue across the region. Note: At the time of the meeting it was believed that CARG would be presenting in this forum.

9) Member updates

- Project officer compiled spreadsheet tracking for current progress for each shire on actions.

- SOBB
 - Applying for water tanks for firefighting. Grants available to support this initiative
 - High-speed EV charger to be installed behind the Shire Admin Office
- SON
 - Revegetation plans for gravel pits
 - Application to State NRM for invasive species management plan and Responsible pet ownership plan
 - Ongoing waste visual amenity issues
 - Artificial bird perch to be constructed at landfill to keep dropped litter on site
 - Navigating e-waste, tyres, mattresses
 - Community EV charger arriving soon
 - Signed MoU with Water Corp
 - Supporting Waste Wise events like Nannup Music Festival
- SOM
 - Coastal Hazard Plan finalised and online
 - Windy Harbour project supporting community empowerment and threatened species
 - Completed biodiversity project
 - Supporting waste-free events via Sustainability Advisory Committee (SAC)
 - Participating in the Great Cocky Count and conducting Ringtail Possum surveys as part of community wildlife monitoring
 - Signed Waterwise Councils MoU
- SODB
 - RAC EV charging infrastructure to be discussed
 - Shifting from surface water to bore and tank reliance
 - Seeking grant funding for solar harvesting and storage
 - Energy audit in progress for top two sites (Rec Centre and Admin Building)
 - Library received Switch Your Thinking Energy Audit Kit
 - E-waste facility grant secured for Balingup tip
 - Review of decarbonisation action items underway
 - Internal discussion regarding priority of sustainability actions
 - Waterwise Councils initiative rejected by Council
- SOBG
 - Successful Repair Café in place (supporting loneliness and practical repair culture)
 - Waste to worm farm project – 15 old bins converted to worm farms

- Cleanaway engaging schools and community about waste education
- Annual waste facility report completed (waste streams, tonnage, and groundwater monitoring)
- Website updates underway – including Sustainability & Environment section
- Re-endorsed as Waterwise Council
- Planning for carbon accounting – corporate and community-wide
- Superfast charger construction restarted; ready Aug–Sept
- Strategic Plan update in progress
- Sustainability Survey also completed

Action: Project Officer to update the Action Plan spreadsheet to include all current action items and ensure the document is accessible and editable by all group members.

Action: Officer Alexa Tunmer to share Repair Cafe posters and media with all shires

Action: Officer Alexa Tunmer to share sustainable survey questions with Project Officer

10) General Business

- South West NRM (SWNRM) is interested in being involved across the region – discussions with member officer
- Future Agenda Item: Consider creating a Sustainability Incentive Award as an opportunity to recognise local leadership and promote climate action efforts
- Ag waste recycling initiative in South Australia
 - \$2 million investment into turning waste into pellets
 - Worth monitoring – aligns with local interest in verge waste and circular economy models
 - Consider inviting the company to present; send an email invitation

Action: Invite Linda Metz, SWNRM to attend an upcoming meeting

Action: Cr Tim Sly to send Project Officer details of Ag Waste initiative

Date of next meeting: 30th May 2025

Close meeting: 11.35am

Action tracking

Item:	Action:	Progress:
Waterwise Councils	Project Officer to share the SOM council report supporting motion to become Waterwise Council with the group after it is reviewed by Council in March	In Progress
Waterwise Councils	Project Officer to follow up with Lina Peché to determine timing for a session where CARG members can discuss their Waterwise action plans and reporting.	To Do
Carbon Offset Project	Project Officer to ensure that CARG members are invited to any sessions held by DCCEEW at WBAC level	In Progress
Carbon Offset Project	Project officer to seek additional information on the likely requirements, timelines and thresholds for mandatory carbon or climate related financial risk disclosure reporting	In Progress & Ongoing
Grant Opportunities	Project Officer to align funding opportunities with the action plan in future grant applications to ensure strategic relevance and effective resource allocation	In Progress & Ongoing
Grant Opportunities	CARG to consider large grant opportunity for 2026, allowing sufficient time to scope projects, ensure alignment with action plans, and obtain necessary approvals	In Progress & Ongoing
Renewable Energy Position	Project Officer to liaise with Belinda O'Brien (CCWA) about attending a future CARG meeting to discuss regional advocacy work. This item	In Progress

	will be revisited once the WALGA position paper is released in May.	
Community Engagement Plan	All CARG members to review the draft Community Engagement Plan and provide feedback and endorsement at the next scheduled meeting.	In Progress
Project Proposal	Project Officer to send out project proposal template to group for review.	To Do
Project Proposal	Project Officer to contact Chris Ferreira from The Forever Project about presenting on potential regional projects around Firewise gardens/plantings.	In Progress
Project Proposal	Project Officer to enquire if Verge can present at WBAC Futures Forum or future CARG meeting	In Progress
Project Proposal	Schedule a collaborative verge policy workshop for early in the new financial year.	To Do
Project Proposal	Officer Ann Bently to circulate SOM's verge policy to group.	To Do
Action Plan Spreadsheet	Project Officer to update the Action Plan spreadsheet to include all current action items and ensure the document is accessible and editable by all group members.	In Progress
Shire Updates	Officer Alexa Tunmer to share Repair Cafe posters and media with all shires.	To Do
Shire Updates	Officer Alexa Tunmer to share sustainable survey questions with Project Officer.	To Do

Shire Updates	Cr Tim Sly to send Project Officer details of Ag Waste initiative.	To Do
Shire Updates	Invite Linda Metz, SWNRM to attend an upcoming meeting	To Do



WALGA

Attachment 10.3

South West Country Zone Minutes

28 April 2025

**Hosted by the Shire of
Nannup, Nannup Rec Centre
Function Room, Warren Road,
Nannup**

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PRIORITISATION FRAMEWORK

How to use the Framework:

- If the majority of the factors are towards the left column, the issue is a high priority.
- If the majority of the factors are towards the middle, the issue requires action, but is not a high priority.
- If the majority of the factors are towards the right column, the issue is a low priority.

Impact on Local Government Sector Impact on Local Government sector without intervention	High	Medium	Low
Reach Number of member Local Governments affected	Sector-wide	Significant (multiple regions, Zones, or bands)	Few
Influence Capacity to influence decision makers	High	Medium	Low
Principles Alignment to core principles such as autonomy, funding, general competence	Strong	Partial	Peripheral
Clarity Policy change needed is clear and well-defined	Clear	Partial	Unclear
Decision-maker support Level of support among decision-makers (political and administrative)	High	Medium	Low
Public support Level of support among the public or other stakeholders	High	Medium	Low
Positive consequences for WALGA Prospect of positive consequences for WALGA. E.g. enhanced standing among members or leverage for other issues.	High	Medium	Low
Negative consequences for WALGA Prospect of negative consequences for WALGA for not undertaking the advocacy effort. E.g. diminished standing among members or other stakeholders.	High	Medium	Low
Partnerships Potential for partnerships with other stakeholders	Yes (3+)	Possibly (1-2)	No (0)

ANNOUNCEMENTS

Zone Delegates were requested to provide sufficient written notice, wherever possible, on amendments to recommendations within the State Council or Zone agenda to the Zone Chair and Secretariat prior to the Zone meeting.

Agenda Papers were emailed 7 days prior to the meeting date.

Confirmation of Attendance An attendance sheet was circulated prior to the commencement of the meeting, please register your attendance by printing your name against your Council on the attendance sheet.

ATTACHMENTS

1. Draft Minutes of previous meeting
2. President's Report

1 OPENING, ATTENDANCE AND APOLOGIES

1.1 OPENING

Zone Chair, President Cr Tony Dean opened the meeting at 9:04am.

1.2 ATTENDANCE

MEMBERS	1 Voting Delegates from each Member Council
Shire of August Margaret River	President Cr Julia Meldrum Ms Andrea Selvey, Chief Executive Officer, non-voting delegate (online)
Shire of Boyup Brook	President Cr Richard Walker Mr Leonard Long, Chief Executive Officer, non-voting delegate
Shire of Bridgetown-Greenbushes	Mr Arthur Kyron, Chief Executive Officer (Temporary), non-voting delegate
City of Bunbury	Deputy Mayor Tresslyn Smith (Deputy) Mr Alan Ferris, Chief Executive Officer, non-voting delegate
City of Busselton	Mayor Phill Cronin Mr Tony Nottle, Chief Executive Officer, non-voting delegate
Shire of Capel	President Cr Doug Kitchen Mr Kenn Donohoe, Chief Executive Officer (Acting), non-voting delegate
Shire of Collie	President Cr Ian Miffling Mr Phil Anastasakis, Chief Executive Officer, non-voting delegate

Shire of Dardanup	President Cr Tyrrell Gardiner Mr André Schönfeldt, Chief Executive Officer, non-voting delegate
Shire of Donnybrook Balingup	President Cr Vivienne McCarthy Mr Nicholas O'Connor, Chief Executive Officer, non-voting delegate
Shire of Harvey	President Cr Michelle Campbell
Shire of Manjimup	President Cr Donnelle Buegge Mr Ben Rose, Chief Executive Officer, non-voting delegate
Shire of Nannup	President Cr Tony Dean - Chair Mr David Taylor, Chief Executive Officer, non-voting delegate
WALGA Secretariat	Cr Paul Kelly, Deputy President Mr Chris Hossen, Policy Manager Planning and Building Mr Jason Russell, Senior Governance Specialist
South West Development Commission	Ms Cate Brooks, Chief Executive Officer
RDA South West	Mr Charles Jenkinson, Director Regional Development
Guest Speakers Reconciliation WA	Ms Francine Bayet, Member and Partner Manager

1.3 APOLOGIES

Department of Local Government, Sport and Cultural Industries	Mr Brendan McNally, Regional Manager Peel-South West
Australia's South West	Ms Catrin Allsop, Chief Executive Officer
Department of Employment and Workforce Relations	Mr Matt Beahan, Regional Workforce Transition Officer

2 ACKNOWLEDGEMENT OF COUNTRY

We, the South West Country Zone of WALGA, acknowledge the Nyoongar people, the Traditional Custodians of this land, and pay our respects to their Elders past, present and future.

3 DECLARATIONS OF INTEREST

Nil.

4 DEPUTATIONS

4.1 SHIRE OF NANNUP

President Cr Tony Dean and Mr David Taylor, Chief Executive Officer provided an update to the Zone on Nannup's current priorities and key projects.

Noted

4.2 RECONCILIATION WA

Ms Francine Bayet, Member and Partner Manager from Reconciliation WA provided a presentation to the Zone on the recently launched *Kolbang Yanginy*, the upcoming National Reconciliation Week and information about the ways Local Governments can engage in reconciliation.

Francine provided an overview of the broader Reconciliation WA programs and the support and services the organisation can offer.

Noted

5 AGENCY REPORTS

5.1 SOUTH WEST DEVELOPMENT COMMISSION

Ms Cate Brooks, Chief Executive Officer, provided an update to the Zone.

Noted

5.2 REGIONAL DEVELOPMENT AUSTRALIA – SOUTH WEST

Mr Charles Jenkinson, Director Regional Development, provided an update to the Zone.

Noted

5.3 DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES

Mr Brendan McNally, Regional Manager Peel South-West, was an apology for the meeting.

With the recent reshuffle of Ministers, Mr McNally advised that there may be a new representative attending in future and will advise when known.

Noted

5.4 AUSTRALIA'S SOUTH WEST

Ms Catrin Allsop, Chief Executive Officer at Australia's South West, was an apology for this meeting.

Noted

5.5 AUSTRALIAN GOVERNMENT DEPARTMENT OF EMPLOYMENT AND WORKPLACE RELATIONS

Mr Matt Beahan, Regional Workforce Transition Officer from the Department of Employment and Workplace Relations, was an apology for this meeting.

Noted

6 CONFIRMATION OF MINUTES

The Minutes of the South West Country Zone meeting held on 21 February 2025 were circulated to Member Councils prior to the meeting and were provided as an attachment to the Agenda.

RESOLUTION

Moved: President Cr Julia Meldrum

Seconded: President Cr Ian Miffing

That the Minutes of the meeting of the South West Country Zone held on 21 February 2025 are confirmed as a true and accurate record of the proceedings.

CARRIED

7 BUSINESS ARISING

7.1 STATUS REPORT

By Chantelle O'Brien, Zone Executive Officer

BACKGROUND

Status Report for April 2025 which contains WALGA's responses to the resolutions of previous Zone Meetings.

Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
22 November 2024 Zone Agenda Item 8.1 Cessation of Custom Kill Services in South West	<ol style="list-style-type: none"> 1. That the South West Country Zone advocate to the Minister for Agriculture for the Western Australian Government to support local, small-scale farmers in their efforts to locate or develop an alternative custom kill service provider in the South-West Region. 2. Reaffirm the South West Country Zone's commitment to a Regional Agribusiness Precinct in the South West as a regionally significant outcome, as adopted February 2024. 	Letter has been sent to the Minister for Agriculture. An update will be provided here once a response has been provided.	April 2025	Chris Hossen Policy Manager Planning and Building chossen@walga.asn.au 92132056
22 November 2024 Zone Agenda Item 8.7 Proposal to Increase Pensioners and Seniors Rebates	That the South West Country Zone advocate to the State Government and Federal Government for increased rebates to eligible Pensioners and Seniors in relation to their local government rates charges, water service charges, emergency services levy and underground electricity connection charges, as suggested in the three tables above.	Letter to the Premier and Minister is currently being drafted to be ready to send following the State Elections.	February 2025	Chris Hossen Policy Manager Planning and Building chossen@walga.asn.au 92132056
22 November 2024 Zone Agenda Item 8.8 Breast Cancer Diagnostic Clinic in Bunbury	That the South West WALGA Zone write to Premier Hon. Roger Cook, requesting the expansion of a Breast Cancer Diagnostic Clinic in Bunbury to enhance breast cancer diagnostic services for women in the South West.	Letter to the Premier is currently being drafted to be ready to send following the State Elections.	February 2025	Chris Hossen Policy Manager Planning and Building chossen@walga.asn.au 92132056
23 August 2024 Zone Agenda Item 8.4 Telco Communication Coverage in Rural Areas	<p>That WALGA:</p> <ol style="list-style-type: none"> 1. advocate through the State Government for an independent investigation into mobile phone coverage in rural Western Australia particularly the Lower South West land division and 2. advocate via both the State and Federal Government for a greater and more reliable mobile coverage network throughout the rural areas of Western Australia. 	<p>The Association met with senior representatives from Telstra and is documenting specific areas where reduced coverage has been identified.</p> <p>Ongoing</p>	April 2025	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031

RESOLUTION

Moved: President Cr Julia Meldrum

Seconded: President Cr Ian Miffling

That the South West Country Zone WALGA April 2025 Status Report be noted.

CARRIED

8 ZONE BUSINESS

8.1 DIVESTMENT OF BRIDGE WORKS FROM MAIN ROADS WA TO LOCAL GOVERNMENT

By the Shire of Manjimup

In the broader South West of WA, between Mandurah and Walpole and out to Boddington and Boyup Brook, there are a total of 949 bridges spanning various waterways that carry various forms of traffic - from single use vehicles to heavy vehicles such as B Doubles. 309 of those bridges are on local roads and the responsibility of local government. 254 bridges are the responsibility of Water Corporation (WC). On State roads, there are 194 bridges being the responsibility of Main Roads Western Australia (MRWA) and 156 bridges are the responsibility of the Department of Biodiversity, Conservation and Attraction's (DBCA). The remaining bridges are responsibility of Harvey Water, Public Transport Authority or private enterprise.

Early in 2024, MRWA approached local governments in the south west with a request to undertake delivery of bridge work projects. The request was in response to MRWA addressing difficulties around delivering the Bridge Program. The requested assistance arose from MRWA identifying bridge works that could be delivered by local governments.

This issue was raised at the MRWA South West Regional Road Group (SWRRG) Technical Committee meeting, resulting in a letter to MRWA from the Technical Committee in October 2024 seeking a better understanding of the MRWA proposal. It should be noted that at this stage, no LGA's had taken up the request from MRWA. Following this, the delivery of the MRWA Bridges Program was discussed at the SWRRG Elected Members Committee Meeting in late 2024, alongside further discussion at the subsequent Technical Committee meetings. At its December 2024 meeting, the State Advisory Committee (SAC) also noted the problems with getting access to enough qualified contractors to help deliver the Bridge Program, resulting in a forecast \$6.5M under spend. In early December 2024, MRWA responded to the Technical Committee's letter, which was considered by the Technical Committee at its meeting 17 March 2025.

On a similar note, in June 2024 the City of Busselton wrote the Minister for Training and Workforce Development; Water; Industrial Relations with concerns that WaterCorp had just notified the City of the load limiting of ten WaterCorp bridges within the City of Busselton. The load limiting of bridges across the City of Busselton is expected to impact dairy haulage routes, plantation timber logging routes, school bus routes and mineral resource haulage routes (including mine sites). These impacts can also be expected across all LGA's in the south west, as a minimum, with load limiting being a likely outcome for all bridges in the MRWA Bridge Program. A copy of the letter from the City of Busselton and the response from the Minister are attached.

COMMENT

In its initial request to the south west LGA's, MRWA advised that its request to have help in delivering its Bridge Program was restricted to bridge works that would generally be:

- Relatively straightforward repairs that could be delivered by the LGA using suitably qualified bridge contractors.
- Work that otherwise would be unlikely to be funded and delivered on the Bridge Program.

The request then clarified that MRWA, for its part, would provide the LGA:

- A list of suitable contractors.
- Surveillance at critical hold points (e.g. prior to the contractor pouring concrete).
- Detailed design drawings and specifications.
- A cost estimate (to be reviewed by the LGA).

It should be noted at this point, that MRWA has noted that the issue with program delivery has been an issue for three years or so. This has impacted the program delivery with most projects in the South West being for timber bridges with a very limited pool of qualified and appropriate contractors, resulting in a backlog of work.

The SWRRG Technical Committee sought clarification from MRWA about the proposed changes to arrangements for the delivery of bridge works in the South West Region, which MRWA confirmed:

- MRWA is experiencing ongoing delivery constraints resulting in their delivery program being two years behind schedule.
- MRWA SW will not be delivering culvert replacements for LGAs.
- Subject to LGAs being willing to arrange delivery of straightforward structural repair projects, the funding will be prioritised by MRWA for these projects, but being subject to funding availability.
- MRWA statutory responsibility for bridges on LGA roads is to deliver the Level 2 bridge inspections and load rating, with everything or anything else being a bonus.

Then to enable the SWRRG Technical Group to better understand the MRWA proposal, MRWA also confirmed the following:

1. Noting the State Road Funds to Local Government Agreement, bridge works (Category 2) are identified as a MRWA managed program, and therefore:
 - a. The proposal is already carried out in all other regions across the State. The other regions have already implemented this to various extents. For example, most Metro LGAs deliver their bridge works. The Wheatbelt and Great Southern Region MRWA have not been delivering culverts for LGAs for a long time. South West Region MRWA has provided a high level of delivery service to LGAs that is not replicated elsewhere in the State.
 - b. Delivery of bridgeworks by MRWA for LGAs has always been by agreement on a project by project case. The State Road Funds to Local Government Agreement allows for delivery by either MRWA or LGAs.

- c. Where there is an agreement between the LGA and MRWA for MRWA to deliver the bridgeworks, the project funding included amounts for MRWA project and contract management costs.
2. If LGA's deliver a culvert replacement or a straightforward structure repair project:
 - a. All costs associated with the delivery of the bridgeworks, including project and contract management, obtaining environmental and heritage approvals, can be included in the funding. However, the funding is only available in the year of construction (Year 0). Costs incurred by the LGA prior to Year 0 (e.g. environmental and heritage approvals) will need to be carried by the LGA but then recouped from the project funding in Year 0. This is the way MRWA currently delivers its own bridgeworks.
 - b. It is proposed that full funding will not be allocated by 40% up front, then a further 40% and 20% claim process at milestones, but with full funding being available in Year 0. Refer to previous comments.
 - c. Projects will not be able to be staged over multiple years to assist with the challenges in delivery. However, if projects need to be carried over from Year 0 to Year 1, historically there is no problem with this from a MRWA and WALGGC perspective.
 - d. LGA's will have surety that any over-expenditure can be fully reimbursed from the program. The State Roads Funds to Local Government Procedures are clear that any over-expenditure will not need to be met by the LGA.
 - e. MRWA will endeavour to assist all LGAs deliver their bridgeworks subject to overall funding levels and relative priorities of bridgeworks. LGAs bridge needs are discussed face-to-face annually with MRWA in order to achieve joint agreements on bridgeworks needs and priorities.
 - f. Given competing time lines and priorities amongst all the South West LGA's, no guarantee can be given by MRWA regarding project delivery given difficulty with the present contracting environment. However, it is highly likely that if more bridgeworks are delivered by LGAs, a wider pool of bridge contractors will be available with the result that delivery timeliness will be improved.
3. To assist the South West LGA's with bridge project delivery, MRWA is exploring a number of different strategies to improve bridge works delivery including:
 - More delivery by LGAs.
 - More delivery using in-house resources.
 - Encouraging additional timber bridge contractors to gain pre-qualification to enable them to be used on the Statewide Structures Delivery Panel Contract.
 - Alternative contracting models.

A copy of the SWRRG letter to MRWA and MRWA response is attached.

Alongside these correspondences, the SWRRG Technical Committee discussed a number of possible solutions at its 11 November 2024 meeting, including:

- SWRRG would prefer MRWA deliver the service. Do not believe LGA's to be best long term asset managers for bridges.
- The only way to deliver a consistent regional outcome is for MRWA to continue to manage all of the works that they currently do.

- To achieve this, MRWA will require additional resourcing (personnel and financial) to support project prioritisation (at a regional level) as well as planning and delivery.
- MRWA are also better positioned to negotiate and award regional delivery panel contracts to support the program as they will have an oversight of all bridge assets and required works through existing reporting - something LGs do not have access to.
- Transferring (any) works from MRWA to LGs will result in less cohesion and more inconsistent delivery due to differing resource/funding scenarios/challenges between LGs, as well as different budget decisions by staff and Councils.

Another solution was for a State funded/managed rural bridge replacement program, delivered by the State.

At its 17 March 2025 meeting, the SWRRG Technical Committee again discussed the issues of MRWA delivering bridge replacement/structural repairs for LGA's in the South West. After discussing the possible solutions, at its meeting on 31 March 2025, the SWRRG Elected Member Committee made a number of resolutions:

1. That the Bridge Program become a regular Agenda item of the South West RRG Technical Committee meeting, with the aim to provide a collaborative approach to project delivery.
2. The Regional Road Group Technical Committee agree to Main Roads WA proposal for Local Government to carry out the bridge to culvert program with assistance from Main Roads WA.
3. The Regional Road Group Technical Committee agree to Main Roads WA for Local Governments to manage simple bridge repair proposal, with Main Roads WA providing assistance with design, survey and bridge inspections only in agreement between Main Roads WA and the Local Government authority.

Resolutions 2 and 3, above, are in opposition to the recommendation of this WALGA Zone Report.

SECRETARIAT COMMENT

The roles played by Main Roads WA in management of bridges and delivery of bridge renewal and replacement projects varies across WA. However, this has to date been by agreement with Local Governments. While some metropolitan Local Governments have delivered bridge projects, Main Roads has managed bridge replacement projects including design, approvals, procurement and construction for Local Governments in the metropolitan region.

Timely delivery of funded bridge renewal and replacement projects remains problematic. This is a matter of concern for all bridge owners. Main Roads has returned or carried over significant amounts of bridge program funding in most regions. This suggests that the primary issue is insufficient skilled, qualified people able to undertake the work, including design and project supervision, rather than lack of funding. Solutions will need to address this.

Local Governments do not have a strong understanding of the medium to long term strategy in relation to bridge renewal or replacement, as this activity is managed by Main Roads WA as part of Level 2 bridge inspections. The decisions about which bridges are prioritised and funded, whether the strategy is renewal, replacement with a bridge or

replacement with a culvert are generally made by Main Roads WA. There is a very long lead time to secure the necessary environmental, cultural heritage and waterways approvals for any bridge related work. This work is complex and requires significant expertise. No evidence has been tabled to show how transferring more responsibility for bridges to Local Governments will overcome existing constraints.

Main Roads WA suggests that there is a larger pool of capable, qualified contractors available to work on bridges and bridge replacements than is currently available to Main Roads. If procured by Local Governments these contractors would add to industry capacity. This assessment has not been tested.

In the long term it would seem unlikely that suitable materials and skills for renewal of timber bridges will be available and alternatives will need to be put in place. This will include replacement of small bridges with culverts where this is technically feasible.

Withdrawal of Main Roads' bridge expertise may exacerbate issues with asset management of structures owned by Water Corporation, Department of Biodiversity, Conservation and Attractions and others which can lead to significant disruption to the road network.

RESOLUTION

Moved: President Cr Donnelle Buegge
Seconded: Mayor Phill Cronin

That the South West Country Zone:

- 1. Strongly objects to the transfer of bridge works management from Main Roads WA (South West Region) to Local Governments in the South West.**
- 2. Adopts an advocacy position in relation to bridge works management which advocates for Main Roads WA (South West Region) to maintain its present service delivery to Local Governments, with increased State funding to better resource and enable Main Roads WA to continue the sustainable delivery of bridge works services.**
- 3. Writes to the following contacts to advise of the above adopted advocacy position and that the Zone strongly objects to the transfer of bridge works management from Main Roads WA to Local Governments in the South West:**
 - a. The Director General, and South West Regional Manager of Main Roads WA.**
 - b. The Hon. Rita Saffioti MLA (Deputy Premier, Treasurer, Minister for Transport, Sport and Recreation).**
 - c. Hon. Don Punch MLA (Minister for Aboriginal Affairs; Water; Climate Resilience; South West).**
 - d. The Hon. Stephen Dawson MLC (Minister for Regional Development; Ports; Science and Innovation; Medical Research; Kimberley).**
 - e. Hon. Hannah Beazley MLA (Minister for Local Government; Disability Services; Volunteering; Youth; Gascoyne).**
 - f. Other Members of State Parliament representing the electorates of member Local Governments of the South West Country Zone.**
 - g. WALGA State Council.**

CARRIED UNANIMOUSLY

8.2 SOUTH WEST DAMA UPDATE

By the Shire of Dardanup

As per the MOU signed in 2021, the Shire of Dardanup as the Designate Area Representative (DAR) signed the South West Designated Area Migration Agreement (DAMA) with the Federal government which took effect from January 2022.

As a requirement of the Designated Migration Agreement, the DAR must report annually to the Department of Home Affairs. Please see **attached** with the Agenda the South West DAMA Annual Report.

The current DAMA is to end in December 2026 and recent discussions with the Department have suggested the Federal Government aims to move to a solely state-based DAMA program after the conclusion of the regional DAMA's.

The move to a state-based DAMA will not address labour shortages specific to the South West region and does not allow for the current concessions to salary, age and language that the South West DAMA allows.

RESOLUTION

Moved: President Cr Tyrrell Gardiner
Seconded: President Cr Michelle Campbell

That the South West Country Zone endorses the attached annual report to be submitted to the Department of Home Affairs and supports the Shire of Dardanup in lobbying for an extension to the current agreement due to end in December 2026.

CARRIED UNANIMOUSLY

8.3 BAND 4 LOCAL GOVERNMENTS MEETING - UPDATE

By Tony Brown, Executive Director Member Services

BACKGROUND

Following the Band 4 roundtable meeting hosted by the Minister for Local Government, Hon Hannah Beasley, on 3 September 2024, WALGA was pleased to host a further meeting of Band 4 Local Governments to continue the discussion.

The meeting was held on 11 October at the Perth Convention and Exhibition Centre. All 60 Band 4 Local Governments in the State were invited to attend. Overall, 72 representatives from 48 Local Governments attended the meeting.

The aim of the meeting was to identify and agree on the top issues facing Band 4 WA Local Governments, to enable the group to consider and develop potential solutions to these issues, before presenting to the Minister.

Caroline Robinson, Director of 150 Square facilitated the discussion.

ATTACHMENT

- Band 4 Local Governments meeting update report

COMMENT

As the main outcome of the meeting, the group identified the top four strategic and operational issues facing Band 4 Local Governments (from most pressing to least pressing):

1. Housing;
2. Audit;
3. Provision of medical services; and
4. Financial Assistance Grants (timing).

WALGA has since undertaken considerable work on the above issues.

An update report on the work done to date was recently circulated to all Band 4 CEOs and Presidents and is provided as an attachment to this item.

Noted

8.4 2025 DETERMINATION OF THE SALARIES AND ALLOWANCES TRIBUNAL FOR LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS AND ELECTED MEMBERS

By Kathy Robertson, Manager Association and Corporate Governance

BACKGROUND

The Salaries and Allowances Tribunal (SAT) has issued its 2025 determination in relation to Local Government Chief Executive Officer remuneration and Elected Member fees and allowances.

WALGA made a submission to SAT on behalf of the sector late last year. The submission was considered by Zones and State Council in November/December last year. WALGA's submission recommended:

1. A 4% increase to Elected Member fees and allowances and CEO remuneration bands.
2. An increase to the Regional/Isolation Allowance, and publication of clear guidance to the sector outlining how the Allowance is applied in terms of methodology, criteria and weightings.
3. The creation of a new fee category for independent audit, risk and improvement committee members without bands, with the fee set at a level which recognizes the skills and knowledge required for such a role, and that the new category provide a fee for the independent chair position as well as independent member positions.

ATTACHMENT

- [2025 Determination of the Salaries and Allowances Tribunal for Local Government Chief Executive Officers and Elected Council Members](#)

COMMENT

On 4 April, SAT released its latest Local Government Chief Executive Officers and Elected Members Determination.

In summary, the 2025 Determination provides for the following:

- A 3.5% increase to CEO remuneration band ranges (plus the 0.5% additional Superannuation Guarantee).
- A 3.5% increase to the fee band ranges and some allowances for Elected Members (exclusive of superannuation where relevant).
- A reduction of the four band ranges for independent committee members to one band, with the range to be from \$0 to \$450.

- Provision for reimbursement of expenses for independent committee members has also been determined for the first time.
- A determination as to the rates for the independent chair of the audit, risk and improvement committee will be determined at a future date, to coincide with the commencement of the legislative changes.

The Tribunal have also committed to conducting a comprehensive survey of Local Governments in the latter half of 2025 to assess the:

- placement of CEOs within their band and the adequacy of the current remuneration ranges;
- placement of Elected Members within their band and the adequacy of the current fee ranges and suitability of allowances;
- effectiveness of the Regional/Isolation Allowance, Housing Allowance and motor vehicle provisions; and
- attraction and retention issues for CEOs and executives, particularly in the regions.

The Tribunal will then review the eligibility criteria to receive the Regional/Isolation Allowance, as well as the quantum and effectiveness of the Allowance.

The Determination comes into effect from 1 July 2025.

Noted

8.5 LOCAL GOVERNMENT (DEVELOPMENT ASSESSMENT PANELS) REGULATIONS 2025

By Chris Hossen, Policy Manager, Planning and Building and Felicity Morris, Manager Governance and Procurement

BACKGROUND

The State Government's 2021 updates to the *Action Plan for Planning Reform* included measures to improve consistency and transparency for DAP applications, including clarifying the respective role of Elected Members and officers to remove Elected Members from what were deemed to be administrative DAP functions.

These changes were not included in amendments to the *Planning and Development Act 2005*, but were included as part of the 2024 reforms to the *Local Government Act 1995* through the insertion of a new section (s. 9.69 B) to allow for the creation of regulations that specify DAP functions that must be performed on behalf of the Local Government by the CEO or authorised officer.

On Tuesday 1 April 2025, new *Local Government (Development Assessment Panels) Regulations 2025* (the Regulations) were gazetted. The Regulations come into full effect from 1 May 2025, and will apply to all Development Assessment Panel (DAP) applications lodged from that date. The Department of Local Government, Sport and Cultural Industries (DLGSC) sent an LG Alert to the sector on 2 April advising of the new regulations.

The Regulations:

- require Responsible Authority Reports (RARs) to be prepared and submitted by the CEO of a Local Government, or an employee authorised by the CEO
 - CEOs of Class 1 and 2 Local Governments must authorise at least one employee
 - Local Governments will still be able to engage external consultants to assist in preparing RARs

- prohibit the Council from directing the CEO, an authorised employee or a consultant in preparing the RAR or directing the CEO to engage a particular consultant
- require the CEO and authorised employees to disclose conflicts of interests in accordance with the requirements of the *Local Government Act 1995*, and not undertake any DAP functions in which they have a conflict of interest.

The Regulations are available on the [WA Legislation website](#).

POLICY IMPLICATIONS

WALGA [Advocacy Positions](#) 6.1 Planning Principles and Reform and 6.4 Development Assessment Panels.

6.1 Planning Principles and Reform

- The Local Government sector supports an efficient and effective planning system guided by legislation, policy, and processes that:*
 - facilitates the creation of sustainable and liveable communities and places*
 - has a focus on strategic planning that delivers on long-term objectives and outcomes that balance social, environmental, cultural, and economic interests*
 - is easy to understand, accessible and transparent*
 - recognises the diversity of Western Australia and ensures that local environment, context, communities and character are appropriately reflected in planning frameworks and decision making*
 - ensures decisions are made by the level of government closest to and most impacted by a planning proposal*
 - establishes consistent planning frameworks and streamlines planning processes where there is a demonstrated benefit in doing so.*
- Reforms to the planning system should:*
 - be guided by the above principles*
 - deliver community benefit*
 - promote system efficiency, including through the use of technology*
 - be evidence-based and informed by robust, transparent data*
 - proceed at an appropriate pace to enable effective implementation*
 - be informed by engagement with the community*
 - be amended only with WALGA involvement and consultation/involvement with Local Government.*

6.4 Development Assessment Panels (currently under review)

The Association does not support Development Assessment Panels (DAPs) in their current structure. Necessary changes to the structure of the DAPs system include:

- the abolishment of the current 'mandatory' mechanism where a proposal has a value of \$10 million or greater, and its replacement with an 'opt in' mechanism for all proposals*
- raising the DAP threshold from the current \$2 million to \$5 million,*
- the composition DAPs should be modified to provide equal representation of Specialist Members and Local Government Members,*
- the creation of a distinct Special Matters DAP (SMDAP) is not supported, given there are already multiple avenues for determination on the basis of zoning and monetary value of applications. Should the State Government progress with the implementation of a SMDAP, the following changes are proposed to the model released in March 2022:*

- *allow proponents with proposals that meet the threshold or criteria being able to opt-out of the SMDAP pathway and allow assessment and determination by Local Government,*
 - *mandate consultation with the relevant Local Governments prior to the issuing of a Ministerial Order in relation to SMDAP Precinct Criteria, and*
 - *ensure SMDAP Precincts be identified through Regulations, rather than by the Minister,*
 - *include greater professional planning expertise, and knowledge of local context through the Local Government members of the District DAP, by including majority professional town planner panel members, with two Local Government representatives,*
 - *expand the role of Local Governments in SMDAP processes and appropriate remuneration for involvement of Local Governments be included to support the SMDAP decision-making process*
5. *in principle, the further reduction in the number of panels from five to three is supported, to the extent that this reduces the administrative burden on local governments and enhances consistency of decision making,*
 6. *in principle, the permanent appointment of panel members where this results in consistent decision making is supported as this reduces the potential for conflicts of interest and ensures sound knowledge of DAP processes and procedures,*
 7. *WALGA supports greater transparency around DAP processes and decisions, as community distrust of DAP decision-making is a key area of concern for many local governments.*

COMMENT

Local Governments have one month to consider and implement the appropriate authorisations, and any resulting changes to systems and processes. WALGA will produce template authorisations and will host an officer information session with the relevant departments to assist Local Governments.

While Councils will be prevented from directing staff in the preparation of RARs, the administration can continue to brief Council on the content and progress of any DAP applications. There are no changes to the composition of DAPs.

WALGA will continue to oppose changes that erode Local Government autonomy and influence in the WA planning system and will continue to advocate for reforms that recognise the benefits of local decision making in planning.

WALGA is commencing a review of its Development Assessment Panel advocacy position and will consult with the sector and zones as part of that process.

Questions regarding the Regulations can be directed to the Local Government reform team at actreview@dlgsc.wa.gov.au or the DAP secretariat at daps@dplh.wa.gov.au.

Noted

8.6 ZONE PRIORITIES FOR MINISTERIAL BRIEFINGS

By Dana Mason, External Affairs Manager, WALGA

BACKGROUND

Following the March election, the Cook Government has unveiled its new Cabinet, emphasizing regional representation by appointing a dedicated Minister for each region.

The new Cabinet structure shows that the Government intends to have a greater focus on regional WA during this term.

WALGA has written to all Ministers responsible for specific regions, inviting them to participate in upcoming meetings of their respective WALGA Zones.

WALGA will also provide each Minister with a written briefing on the key issues facing their region.

To ensure these briefings are comprehensive, WALGA is seeking input from the Zones to identify the top three to five priorities they would like highlighted.

The Zones provide an important opportunity for the Government to have a direct line of communication and engagement with regional WA and ensure that local issues are considered in the broader policy agenda.

WALGA will report on engagements with Ministers responsible for specific regions through the President's report at a future Zone meeting.

PROCEDURAL MOTION

That standing orders be suspended to discuss the Zone's priorities

Moved: President Cr Julia Meldrum

Seconded: President Cr Tyrell Gardiner

CARRIED

PROCEDURAL MOTION

That standing orders be reinstated

Moved: President Cr Julia Meldrum

Seconded: President Cr Richard Walker

CARRIED

RESOLUTION

Moved: President Cr Doug Kitchen
Seconded: President Cr Richard Walker

That the South West Country Zone provide its endorsed 2025 federal state advocacy positions, as the top priorities, being:

1. Land/Housing Accommodation Deconstraining
2. Regional Waste
3. Climate Change Adaption

CARRIED

8.7 LACK OF BIOSECURITY MANAGEMENT BY GOVERNMENT AGENCIES

By Shire of Boyup Brook

BACKGROUND

This report outlines concerns regarding the lack of biosecurity management and maintenance on land owned and/or managed by government agencies. What has changed is the State Government has funded the Forest Products Commission (FPC) with \$350m to buy farmland and convert to pine plantations with the resulting increased threat to neighbouring farmland and forests caused by the additional spread of unmanaged feral pests and weeds.



(Wilga Location)

Land managed by government agencies—including, as an example, pine plantations operated by the FPC—has been identified as being vulnerable to the spread of invasive species due to insufficient control measures. Cotton bush (*Gomphocarpus fruticosus*), a declared pest under the Biosecurity and Agriculture Management Act 2007, serves as one example. This highly invasive weed spreads rapidly in disturbed environments, such as monoculture plantations, and can encroach upon neighbouring farmlands if not actively managed.

Invasive species present several risks, including:

- Reduced agricultural productivity – Compete with pasture and crops, diminishing fodder availability for livestock.

- Increased land management costs – Local farmers are burdened with additional weed control expenses.
- Loss of native biodiversity – Outcompete native flora, leading to environmental degradation.

Government agencies responsible for managing public land, such as the Forest Products Commission (FPC), play a major role in Western Australia's commercial forestry and land use strategies. For example, the FPC has been allocated \$350 million of taxpayers' money to acquire farmland and convert it into pine plantations. While such initiatives aim to support long-term timber supply and industry sustainability, concerns are raised regarding their environmental impact, particularly in relation to biodiversity loss and the spread of invasive species.

Many parcels of land owned and/or managed by government agencies are located adjacent to or near state forests, increasing the risk of invasive species spreading into protected natural areas. Invasive weeds, such as cotton bush, if not properly controlled, pose a significant threat to these areas by outcompeting native vegetation, altering ecosystems, and increasing management costs for both the Department of Biodiversity, Conservation and Attractions (DBCA) and private landowners. If left unmanaged, invasive species can rapidly colonise cleared or disturbed areas within state forests, reducing biodiversity and increasing fire risks.

Furthermore, the spread of invasive species from these government-managed areas into state forests places an additional burden on local conservation efforts, as native flora and fauna struggle to compete with these aggressive plants. Effective weed management on government-managed land is crucial to prevent the spread of invasive species into environmentally sensitive areas and protect Western Australia's natural ecosystems.

The spread of invasive weeds, such as cotton bush, from government-managed lands has raised concerns among farmers and landowners. Observations indicate that some of these areas are not adequately maintained to prevent the establishment and spread of invasive weed species.

SECRETARIAT COMMENT

WALGA is aware of the issue that the Zone has raised regarding the impact of the State Government not effectively managing biosecurity risks on their own land. This issue is included as a key point in WALGA advocacy position on Post-Border Biosecurity

To be effective the Western Australian biosecurity system must:

1. Take a transparent approach to the notion of 'shared responsibility' by ensuring that:

a) The respective roles and responsibilities of Commonwealth, State and Local Government, industry, landholders, community groups and individuals are agreed and clearly articulated; and

b) There is improved pest management on State Government managed land and a formalised structure for State Government agencies with responsibilities for biosecurity management to work together and coordinate their activities.

Full Position available [online](#).

MOTION

Moved: President Cr Richard Walker
Seconded: President Cr Ian Miffling

That the South West Country Zone write to the relevant Ministers seeking information on the Forest Products Commission's biosecurity management plans on titled land.

AMENDMENT

Moved: President Cr Tony Dean
Seconded: President Cr Julia Meldrum

Add the following clauses to the Recommendation:

2. That the South West Country Zone write to the following Ministers outlining this Zones concerns with the lack of biosecurity, in particular invasive species, on freehold and State controlled plantations:
 - Hon Jackie Jarvis, Minister for Agriculture
 - Hon Don Punch, Minister for South West
 - Hon Matthew Swinbourn, Minister for Environment
 - Hon Stephen Dawson, Minister for Regional Development
 - Hon John Carey, Minister for Lands
3. That this Zone forward the above letter to the Chair of the Upper House Standing Committee on the Environment and Public Works Affairs requesting it act on its contents, and that this be done after the new Upper House is sworn in.

CARRIED UNANIMOUSLY

RESOLUTION

Moved: President Cr Richard Walker
Seconded: President Cr Ian Miffling

1. That the South West Country Zone write to the relevant Ministers seeking information on the Forest Products Commission's biosecurity management plans on title land.
2. That the South West Country Zone write to the following Ministers outlining this Zones concerns with the lack of biosecurity, in particular invasive species, on freehold and State controlled plantations.
 - Hon Jackie Jarvis, Minister for Agriculture
 - Hon Don Punch, Minister for South West
 - Hon Matthew Swinbourn, Minister for Environment
 - Hon Stephen Dawson, Minister for Regional Development
 - Hon John Carey, Minister for Lands
3. That this Zone forward the above letter to the Chair of the Upper House Standing Committee on the Environment and Public Works Affairs requesting it act on its contents, and that this be done after the new Upper House is sworn in.

THE AMENDED MOTION WAS PUT AND

CARRIED UNANIMOUSLY

9 STATE COUNCIL AGENDA – MATTERS FOR DECISION AND NOTING

Zone Delegates are invited to read and consider the WALGA State Council Agenda, which has been provided as an attachment with this Agenda and can be found via the link [here](#).

The Zone can provide comment or submit an alternative recommendation on any of the items, including the items for noting. The Zone comment will then be presented to the State Council for consideration at their meeting.

The State Council Agenda items requiring a decision of State Council are extracted for Zone consideration below.

9.1 REGULATIONS FOR CEO KPIS AND ONLINE REGISTERS – WALGA SUBMISSION (STATE COUNCIL AGENDA ITEM 8.1)

By Tony Brown, Executive Director Member Services and Felicity Morris, Manager Governance and Procurement

EXECUTIVE SUMMARY

- Consultation is open on the draft Local Government Regulations Amendment Regulations 2024 (the Draft Regulations), which give effect to reforms relating to the publication of online registers, publication of CEO performance criteria and performance reviews, and other CEO matters.
- The Local Government legislation reform platform from the State Government indicated that one of the reform outcomes was "Reducing red tape, increasing consistency and simplicity".
- The overwhelming sector feedback is that these reforms will not achieve this aim and will instead increase red tape without any clear public benefit.
- Sector feedback has been collated and identifies overarching concerns listed in this report.
- The attached submission, informed by this feedback, is recommended for endorsement.

ATTACHMENT

- [Regulations for CEO KPIs and public registers Draft WALGA submission](#)

POLICY IMPLICATIONS

WALGA's existing advocacy positions are based on the high-level reform proposals provided for public consultation in 2022.

The current [Advocacy Positions](#) are:

2.2.4 CEO Recruitment Panel

The Local Government sector supports the Department of Local Government, Sport and Cultural Industries establishing a panel of approved panel members to perform the role of the independent person on CEO recruitment panels.

2.5.27 Online Registers

The Local Government sector supports requiring Local Governments to report specific information in online registers on the Local Government's website, including registers for leases, community grants, interests disclosures, applicant contributions and contracts (excluding contracts of employment).

2.5.28 Publishing CEO Key Performance Indicators

1. *The Local Government sector conditionally supports the reporting of CEO Key Performance Indicators (KPIs) that are consistent with the strategic direction and operational function of the Local Government, subject to exemptions for publishing KPIs of a confidential nature.*
2. *The Local Government sector does not support results of CEO performance reviews being published.*

BACKGROUND

The *Local Government Amendment Act 2023* (2023 Amendment Act) contained the Tranche 1 reforms to the *Local Government Act 1995* (the Act). This included the following changes which are yet to commence:

- Requirements for Local Government CEO's performance criteria and performance reviews to be published.
- Establishment of a panel of independent persons for CEO performance reviews.
- A requirement for Local Governments to publish and maintain registers on their website.

The draft Local Government Regulations Amendment Regulations 2024 (the Draft Regulations), which will give effect to these reforms, have been released for public consultation. The Department of Local Government, Sport and Cultural Industries (DLGSC) have requested comment by 8 May. Information is available on the [DLGSC website](#), including a copy of the [Draft Regulations](#) and a [DLGSC Consultation Paper](#).

WALGA circulated a discussion paper and request for comment to all Local Governments on 30 January.

COMMENT

Responses received from Local Governments indicate serious concerns with the detail of the Draft Regulations. Overarching concerns include:

- The creation of red tape and excessive administrative burden, in conflict with a stated aim of the reform, and without clear public benefit.
- Continued proliferation of compliance requirements for Local Governments, including overlapping but inconsistent reporting obligations.
- Unreasonable implementation timeframes given existing Local Government workload, cumulative burden of ongoing program of reform and upcoming elections.
- Confusion and lack of clarity (plain English drafting) in the Draft Regulations.

Specific concerns are discussed in relation to each proposal.

CEO matters: Publishing performance criteria and reports on performance review

Of the submissions that provided comment on this aspect of the Draft Regulations, over half expressed strong opposition to publication of CEO KPIs and performance reviews. Opposition was based on factors including the inconsistency with public sector practice, risks to CEOs, mechanisms for reporting on organisational rather than individual performance and the erosion of Local Government autonomy. A small number of Local Governments broadly supported the regulations or their intent. In addressing the content of Draft Regulations 18AA and 18FAA, submissions raised concerns with the proposed reporting of target achievement and the mechanisms for exclusion of performance criteria from publication.

CEO matters: Independent persons panel (CEO recruitment)

Key concerns included a lack of clarity about the selection criteria and processes to be followed by the Departmental CEO in establishing the panel, the capacity for Councils to appoint independent members from within their own districts, and the management of conflicts of interest.

CEO matters: Certification, recruitment and termination

There were divided views on the requirement for separate certification, but support for the retention of a requirement to conduct a selection process before contract expiry, the option to include additional information in a performance criterion and the proposed modification of the CEO Standards in relation to termination during probation.

Registers: General considerations

Local Governments articulated a range of concerns that are applicable to all registers, including the administrative burden, unreasonable commencement and retrospectivity, lack of clarity and difficulty in applying the requirements, and the implications of the *Privacy and Responsible Information Sharing Act 2024* (the PRIS Act).

Lease register

Submissions raised considerable concerns with this proposed register. Issues include the breadth of the lease definition, safety and confidentiality for residents and community groups, commercial in confidence information and the ability of Local Governments to generate best value from assets, whether through commercial returns or community benefits.

Grants and sponsorships register

Some Local Governments provided general support for the register, subject to the exclusion of retrospectivity. However, the majority of submissions identified concerns regarding the value threshold, privacy and confidentiality, and a lack of clarity in the calculation of value.

Development contributions register

The majority of submissions expressed concerns regarding the administrative burden with limited improvements in transparency and oversight of Developer Contribution Plans (DCPs) than is currently provided for under the state planning framework. This burden is exacerbated by the retrospectivity and short implementation timeframe. Those Local Governments with a high number of DCPs advise that this is likely to lead to delays and increased costs in the administration of DCPs. Privacy considerations and practical issues with the calculation of interest for individual contributions, and the list of items and percentage of expenditure were also identified.

Contracts for goods and services register

All submissions that commented on the contract register highlighted concerns including the administrative burden associated with the unreasonably low threshold value and duplication of existing reporting requirements. Members raised heightened fraud risks, and issues relating to commercial in confidence information. There is also a lack of clarity regarding the definition of contract and contract value.

This sector feedback and detailed analysis of the Draft Regulations has informed the preparation of the attached draft WALGA submission.

WALGA RECOMMENDATION

That WALGA endorse the recommendations contained in the attached '*Regulations for CEO KPIs and public registers submission*'.

MOTION

Moved: President Cr Tyrell Gardiner

Seconded: President Cr Michelle Campbell

That the South West Zone supports the WALGA recommendation for State Council Agenda item 8.1 as contained in the State Council Agenda and as provided above with the following amendment:

2.5.28 Publishing CEO Key Performance Indicators

1. *The Local Government sector ~~conditionally supports~~ does not support the reporting of CEO Key Performance Indicators (KPIs) ~~that are consistent with the strategic direction and operational function of the Local Government,~~ subject to exemptions for publishing KPIs of a confidential nature.*

LOST

RESOLUTION

Moved President Cr Julia Meldrum

Seconded President Cr Donelle Buegge

That the South West Zone supports the WALGA recommendation for State Council Agenda item 8.1 as contained in the State Council Agenda and as provided above.

CARRIED

9.2 DOG AND CAT MANAGEMENT ADVOCACY POSITION (STATE COUNCIL AGENDA ITEM 8.2)

By Felicity Morris, Manager Governance and Procurement and Marnie Herrington, Governance Specialist

EXECUTIVE SUMMARY

- Motions from Zones regarding the PetsWA Centralised Registration Database provide an opportunity to review the existing *Puppy Farming* advocacy position and replace it with a new *Dog and Cat Management* advocacy position.
- The purpose of the new position is to reflect the progression of the *Dog Amendment (Stop Puppy Farming) Act 2021* and the emerging concerns of the Local Government sector regarding the PetsWA centralised registration system.
- The Governance Policy Team endorsed the new advocacy position at its meeting on 24 March.

ATTACHMENT

- [Comparison table between current Advocacy Position 2.12 Puppy Farming, and proposed advocacy position Dog and Cat Management.](#)

POLICY IMPLICATIONS

This item is to replace existing Advocacy Position 2.12 *Puppy Farming* with a new *Dog and Cat Management* position.

The current Advocacy Position is as follows:

2.12 Puppy Farming

1. The WA Local Government sector:

- Welcomes a cost modelling review of the financial impact on Local Governments to ensure that Local Government is able to fully recover costs and not be disadvantaged in ensuring compliance of any new legislation to Stop Puppy Farming.*
- Acknowledges the benefit of de-sexing of dogs not used for approved breeding purposes, and request further information on the complexities associated with de-sexing of dogs prior to considering supporting the proposal.*
- Supports a centralised dog registration system that is developed, operated and maintained by State Government.*
- Supports appropriate legislative exemptions for livestock working dogs in recognition of their special breeding requirements.*
- Does not support the transition of pet shops to adoption centres.*
- Requests there be a Local Government-specific consultation process in relation to the proposed amendments to the Animal Welfare Act to introduce Standards and Guidelines for the Health and Welfare of Animals including dogs.*
- Supports a State Government-led education initiative whereby the community is encouraged to purchase puppies from professional registered breeders.*
- Requests the State Government discontinue the use of the term 'Farming' due to the negative connotation that may be associated with other regulated industries, and consider re-naming the initiative 'Stop Puppy Mills'.*

2. The Local Government sector advocates that:

- a) *any additional costs incurred by a Local Government in administering the Dog Act be paid by the State Government; and*
- b) *the Fees and Charges set in Regulations are reviewed bi-annually and at minimum, be adjusted by the Local Government Cost Index.*

The recommended new Advocacy Position is as follows:

Dog and Cat Management

In regard to the Dog Amendment (Stop Puppy Farming) Act 2021 and the PetsWA Centralised Database, the WA Local Government sector advocates:

- a) *that fees reflect completed cost modelling to ensure that Local Governments achieve full cost recovery in ensuring compliance with the Dog Act 1976 or Cat Act 2011.*
- b) *that Fees and Charges set in Regulations are reviewed bi-annually and, at minimum, adjusted by the Local Government Cost Index.*
- c) *that the PetsWA centralised registration database is developed, operated and maintained by State Government, with no loss to Local Government registration fee revenue.*
- d) *that the function of PetsWA be restricted to the registration of dogs and cats, exclude ancillary functions such as animal related complaints and infringement notices, and integrate with existing Local Government corporate systems.*
- e) *for the continued legislative exemptions for livestock working dogs in recognition of their special breeding requirements.*
- f) *for a State Government-led education initiative whereby the community is encouraged to purchase puppies from approved breeders.*

A table comparing the current and proposed advocacy position can be seen in Attachment A.

BACKGROUND

Stop Puppy Farming Legislation

- At its September 2018 meeting, State Council adopted a detailed position in relation to the Stop Puppy Farming Initiative (*Resolution 103.6/2018*).
- At its March 2020 meeting, State Council resolved that “WALGA write to the Minister and request that he withdraw the Stop Puppy Farming Bill and more appropriately consult with the sector, traditional custodians and the wider community, or failing that, that he remove any reference to Local Government in the bill as the sector does not endorse it in its current form” (*Resolution 13.1/2020*).
- At its September 2021, State Council adopted additional points to the advocacy position, supporting WALGA continuing to advocate that:
 - a. any additional costs incurred by a Local Government in administering the Dog Act be paid by the State Government; and
 - b. the Fees and Charges set in Regulations are reviewed bi-annually and at minimum, be adjusted by the Local Government Cost Index.
 (*Resolution 275.5/2021*)
- In December 2021, the *Dog Amendment (Stop Puppy Farming) Act 2021* (the Act) was passed by Parliament. The Act amended both the *Dog Act 1976* and the *Cat Act 2011* in several ways.
- The implementation of the legislation is occurring in phases, with existing pet shops needing to transition to adoption centres by obtaining a 'pet shop approval' through their Local Governments by 26 May.

- It is anticipated that dog breeding approval provisions and mandatory sterilisation of dogs (unless an exemption is in place) will take effect later in 2025. In August 2024, the State Government awarded a contract to Seisma Group to establish PetsWA (the new centralised registration system for dogs and cats), which is anticipated to be operational later in 2025.

Fees and cost recovery

In a letter to WALGA dated 1 November 2021, Minister John Carey confirmed that “the State Government has committed to covering the costs associated with the establishment of the Centralised Registration System, to centrally record the registration of all domestic cats and dogs within Western Australia”. However, the State Government position relating to ongoing costs associated with the system and the particulars about revenue generated from registrations has not been made clear.

In early 2024, the Department of Local Government, Sport and Cultural Industries (DLGSC) released a Consultation Paper prepared by consultants Marsden Jacob Associates on the new and existing fees and charges under the *Dog Act 1976* and *Cat Act 2011*. WALGA provided a submission in line with State Councils advocacy position as follows.

That WALGA:

1. *Welcomes a cost modelling review of the financial impact on Local Governments to ensure that Local Government is able to fully recover costs and not be disadvantaged in ensuring compliance of any new legislation to Stop Puppy Farming;*
2. *Supports a centralised dog registration system that is developed, operated and maintained by State Government;*
3. *Any additional costs incurred by a Local Government in administering the Dog Act be paid by the State Government; and*
4. *The Fees and Charges set in Regulations are reviewed biennially and at minimum, be adjusted by the Local Government Cost Index.*

Zone resolutions

Central Country Zone

At the Central Country Zone Meeting of 15 November 2024, the Zone considered an item which raised concerns that the administrative costs of the PetsWA central registration system would be withheld by the State Government from registration fees collected by Local Governments. As already noted, registration fees are already insufficient to cover the costs of Local Government cat and dog management responsibilities.

The Zone resolved:

That the Central Country Zone request WALGA to:

- a) *advocate to the Government of Western Australia that 100% of the revenue derived from pet registrations (both dogs and cats) continue to be returned directly to Local Governments to effectively administer the Dog Act 1976 and Cat Act 2011.*
- b) *recommend that the new centralized PetsWA Pet Registry Scheme, administered by the State Government, should not retain any commission or portion of the registration fees for its operations, as the current fee structure does not adequately cover the costs associated with pet management at the Local Government level.*

North Metropolitan Zone

At the North Metropolitan Zone Meeting of 20 November 2024, the Zone considered an item which raised concerns that the community would be able to lodge complaints through the PetsWA centralised registration system and that infringements would be issued through the system. As no integration with Local Government systems has been advised, this would create a duplicate workload for officers.

The Zone resolved:

That WALGA advocate to the State Government for the PetsWA Centralised Registration Database scope to be restricted to a centralised registration system (excluding complaints and infringements) that integrates with Local Government's existing corporate systems.

COMMENT

As the Act has progressed, the existing advocacy position should be reviewed to reflect the current state.

A comparison between the current and proposed advocacy position is provided in Attachment A, with key themes addressed below.

Cost Recovery

Under the *Dog Amendment (Stop Puppy Farming) Act 2021*, Local Governments will have increased responsibilities, including approvals to breed and pet shop approvals, as well as associated investigation and enforcement functions. WALGA has continued to advocate to the State Government for fees and charges to be set at a level that achieves full cost recovery and that any additional costs incurred by a Local Government in administering the Dog Act be paid by the State Government. The proposed advocacy position retains these key positions.

The fees from registrations and animal related infringements do not currently cover all costs associated with Local Government responsibilities. There is a risk that the State Government could administer the PetsWA system in a way which reduces Local Government income from registrations.

WALGA's existing advocacy position supports PetsWA to be managed by the State (Advocacy Position 2.12.b). The proposed *Dog and Cat Management* Advocacy Position expands on the existing position to make it absolutely clear that there should be no loss of registration fee revenue to the Local Governments in administering the database.

Scope of PetsWA

The Act provides for a centralised registration system, known as PetsWA, to be managed by the State Government. DLGSC has been tasked with the implementation of the system. The contract to develop PetsWA was awarded on 2 August 2024 and is expected to launch in the second half of 2025. PetsWA is intended to replace the dog and cat registers managed by individual Local Governments with a single online system, used state-wide. PetsWA will allow dog and cat owners to register their pets and make payments online.

In addition to uncertainty about revenue from fees and charges under PetsWA, there is ambiguity about the scope of information recorded within PetsWA. DLGSC has noted that PetsWA could be used to manage public complaints, request ranger visits, manage dangerous dog notices, and issue infringements. This could increase administrative burden on Local Government staff by duplicating data entry with existing record management

systems, as there is no clarity on the extent of the integration with Local Government's existing systems.

To avoid this, PetsWA should be integrated with Local Government's existing systems and the scope should be restricted to its original function as a centralised registration system.

WALGA RECOMMENDATION

That WALGA replace Advocacy Position 2.12 *Puppy Farming* with a revised *Dog and Cat Management* advocacy position, as follows:

In regard to the Dog Amendment (Stop Puppy Farming) Act 2021 and the PetsWA Centralised Database, the WA Local Government sector advocates:

- a) that fees reflect completed cost modelling to ensure that Local Governments achieve full cost recovery in ensuring compliance with the Dog Act 1976 or Cat Act 2011.*
- b) that Fees and Charges set in Regulations are reviewed bi-annually and, at minimum, adjusted by the Local Government Cost Index.*
- c) that the PetsWA centralised registration database is developed, operated and maintained by State Government, with no loss to Local Government registration fee revenue.*
- d) that the function of PetsWA be restricted to the registration of dogs and cats, exclude ancillary functions such as animal related complaints and infringement notices, and integrate with existing Local Government corporate systems.*
- e) for the continued legislative exemptions for livestock working dogs in recognition of their special breeding requirements.*
- f) for a State Government-led education initiative whereby the community is encouraged to purchase puppies from approved breeders.*

RESOLUTION

Moved: President Cr Tyrell Gardiner

Seconded: President Cr Julia Meldrum

That the South West Country Zone:

1. supports the WALGA recommendation for State Council Agenda item 8.2 as contained in the State Council Agenda and as provided above; and
2. Reaffirms the Cat Local Law WALGA AGM resolution and the need for State Government to amend the State Cat Act.

CARRIED UNANIMOUSLY

9.3 NATIVE VEGETATION CLEARING REGULATIONS ADVOCACY POSITION (STATE COUNCIL AGENDA ITEM 8.3)

By Nicole Matthews, Executive Manager Policy and Ian Duncan, Executive Manager Infrastructure

EXECUTIVE SUMMARY

- The effectiveness, cost and complexity of the regulatory system for native vegetation clearing has been a longstanding concern for Local Governments, particularly in relation to its impacts on the delivery of road and other infrastructure projects.
- WALGA has made numerous representations and submissions to the State Government on this issue.
- WALGA's current [advocacy positions](#) relating to the regulation of clearing of native vegetation were endorsed by State Council in 2004 (5.2.1) and 2006 (5.2.2).
- Numerous reviews and significant legislative and policy changes aimed at streamlining regulatory requirements have occurred since that time which has resulted in some improvement, however, problems persist.
- The updated Advocacy Position, seeks to respond to feedback and issues raised by the sector, calls the State Government to:
 - implement **legislative, policy and process changes**, including the imposition of statutory timeframes for assessments and appeals; increasing the duration of clearing permits; providing a permanent exemption to enable clearing in previously legally cleared transport corridors; and strengthening environmental data sharing requirements.
 - allocate **adequate resources** to implement an expedited process for road safety and state and federally funded or co-funded projects; a dedicated Local Government unit to process applications and support the sector; timely compliance and enforcement action; and implement a state-funded collection and provision of data.
 - undertake **bioregional planning** and implement **strategic solutions for environmental offsets** for Local Government.
 - **reduce duplication** between the State and Australian government regulatory systems.
- At their joint meeting on 24 March, the Environment and Infrastructure Policy Teams recommended that State Council endorse the Native Vegetation Clearing Regulations advocacy position.

ATTACHMENT

- [WALGA Native Vegetation Clearing Regulations Issues Paper](#)
- [Road Safety Briefing Note](#)

POLICY IMPLICATIONS

This item is to replace existing Advocacy Positions 5.2.1 Environmental Protection Act and 5.2.2 Land Clearing in Road Reserves with a new *Native Vegetation Clearing Regulations* position.

The current [Advocacy Positions](#) are as follows:

5.2.1 Environmental Protection Act

Impact on Road Reserves Position Statement. The Local Government sector supports continued advocacy to minimise the impact on road reserves and in regards to

Regulations, processing times, access to vegetation data and a Code of Practice on maintenance activities.

5.2.2 Land Clearing in Road Reserves

The Local Government sector supports Schedule 2 of the Environmental Protection (Clearing of Native Vegetation) Regulations 2004 as a permanent exemption for the maintenance of existing transport corridors and supports the continued advocacy for improvements to processing and timelines of the current clearing legislation.

The proposed Advocacy Position is as follows:

Native Vegetation Clearing Regulations

WALGA calls on the Western Australian Government, in consultation with Local Government, to undertake legislative and policy reform to improve the effectiveness, efficiency and transparency of the regulatory system for clearing native vegetation in Western Australia, including:

- 1. Amending the Environmental Protection Act 1986 and associated regulations to remove unnecessary process, complexity and improve timeframes, including:*
 - a. introducing statutory timeframes for the determination of referrals, permit applications and appeals*
 - b. increasing the default duration of Area and Purpose Permits to 10 years*
 - c. provide a permanent exemption for clearing of previously legally cleared transport corridors*
 - d. strengthening environmental data sharing requirements to ensure proponents cannot opt-out of sharing data collected for environmental assessment and monitoring purposes.*
- 2. Ensuring the regulatory system is adequately resourced to:*
 - a. implement an expedited process for clearing permits for projects that prevent death and serious injury (road safety), and state and federally funded or co-funded projects*
 - b. establish a dedicated Local Government unit within the Department of Water and Environmental Regulation to:*
 - i. case manage Local Government referrals and clearing permit applications*
 - ii. provide guidance and training for Local Governments, particularly in relation to roadside vegetation management*
 - iii. support partnerships with Local Governments in strategic environmental offsets*
 - c. enable timely investigation and enforcement action for illegal clearing*
 - d. increase investment in the collection and provision of statewide biodiversity data, including:*
 - i. funding and coordinating a state-wide biodiversity survey program to standardise habitat and vegetation mapping*
 - ii. making biodiversity data more discoverable, accessible and useable.*
- 3. Undertaking bioregional planning for native vegetation management, with a focus on highly cleared areas and implementing strategic solutions for environmental offsets that can be utilised by Local Government.*
- 4. Working with the Australian Government to reduce duplication between the Environmental Protection Act 1986 and the Environment Protection and Biodiversity Conservation Act 1999.*

BACKGROUND

Western Australia is one of the most biodiverse places on Earth and has significant regional endemism, meaning it has plants and animals that only live in a particular location (Western Australian Biodiversity Science Institute). Eight of Australia's 15 declared biodiversity hotspots are in WA and the South West Ecoregion, (running from Shark Bay in the northwest to Esperance in south east with a narrow strip along the southeastern coast to the border between WA and SA) is one of only 34 internationally recognised Global Biodiversity Hotspots (and the only in Australia). A Global Biodiversity Hotspot is defined as a geographical region that has at least 1,500 vascular plant species and has lost at least 70 per cent of its original supporting habitat.

In Western Australia the clearing of native vegetation is primarily regulated under Part V Division 2 of the [Environmental Protection Act 1986](#) (EP Act) and [Environmental Protection \(Clearing of Native Vegetation\) Regulations 2004](#) (Regulations). Under section 51C of the EP Act clearing of native vegetation is an offence unless a permit has been granted, or an exemption applies.

The Regulations provide exemptions for routine land management practices, including for clearing done for maintenance in existing, previously legally cleared transport (road and rail) corridors, provided that the previous clearing occurred within the preceding 10 years (Regulation 5, Item 22). Schedule 2, cl. 2 of the Regulations specify the extent of maintenance clearing for an area or purpose:

Area or purpose	Extent of clearing
Crossover area	Clearing to the extent previously cleared for the area.
Lateral clearance area	Complete clearing to the width and height previously cleared for that stretch of road or railway.
Maintenance and protection of transport corridor infrastructure	Clearing to the extent necessary to – a) Maintain the efficacy and safety of the infrastructure; b) Protect the infrastructure (for example from fire); and c) Provide access to the infrastructure to maintain it.
An area that is a public roadside facility	Clearing to the extent necessary to maintain (but not extend) the intended use of the area.
Sight line area	Clearing to the extent previously cleared for that area.

Schedule 2, cl. 1 of the Regulations provides the following definitions:

- *crossover area* means the area occupied by a crossover from a road to a property adjacent to the road and any associated sight line areas;
- *lateral clearance area*, in relation to a stretch of road or railway, means the area (if any) parallel to and immediately adjacent to the stretch of road or railway that is ordinarily cleared;
- *public roadside facility* includes a camping area, rest area, information bay, road train assembly area or parking area or a footpath or cycle track in the road reserve;

- *transport corridor infrastructure*, in relation to a stretch of road or railway, includes barriers, signs, guideposts, drains, levies, embankments, gutters, bridges, overpasses and other similar structures or works.

While this exemption does not apply in an environmentally sensitive area, an area that would otherwise be an environmentally sensitive area is not an environmentally sensitive area to the extent it is in a maintenance area of transport corridor.

The Australian Government regulates clearing that is likely to impact a matter of National Environment Significance through the application of Parts 7 - 9 of the *Environmental Protection and Biodiversity Conservation Act 1999* (the EPBC Act) and *Environment Protection and Biodiversity Conservation Regulations 2000*.

The effectiveness, cost, complexity and timeframes associated with the regulatory system for native vegetation clearing have been a longstanding concern for Local Governments, particularly in relation to impacts on the delivery of road projects, which make up approximately 60 per cent of Local Government clearing permit applications and 30 per cent of referrals (Dec 2021 – Oct 2024). WALGA has made numerous representations and submissions to the State Government on this issue.

WALGA has three [advocacy positions](#) related to native vegetation clearing regulation dating (2004, 2006, 2018). Numerous reviews and significant legislative and policy changes have occurred since that time, aimed at streamlining regulatory requirements, including the Western Australian Offset Policy (2011) and Guideline (2014), the Review of the Western Australian Offsets Framework (2019), the implementation of cost recovery for clearing permit applications (2019), the release of the [Native Vegetation Policy for Western Australia](#) in 2022, the [Independent \(Vogel-McFerran\) Review of WA Environmental Approvals Processes and Procedures](#) (2023) and amendments to the *Environmental Protection Act 1986* in 2020 and 2024.

As a result of these changes, the exemption for clearing in previously cleared transport corridors increased from 5 to 10 years, a referral process was introduced for low impact clearing and minor scheme amendments no longer require referral to the Environmental Protection Authority.

While these changes have resulted in some improvements, problems persist. This was recognised by the Vogel-McFerran Review, which found that “approvals processes have become overly complex, time-consuming, and costly – holding back economic development without any benefit to the environment”.

In 2024, to inform the development of an updated advocacy position on native vegetation clearing regulation, WALGA undertook research and analysis of the Department of Water and Environmental Regulation (DWER) and the Office of the Appeals Convenor data, previous submissions and Zone resolutions/feedback and held a sector webinar to inform the development of an [Issues Paper](#). The Paper was considered by the Environment Policy Team and included in the November 2024 Zone meeting Agendas for feedback.

The main themes from the consultations, Zones and issues paper feedback were:

- key challenges faced by the sector related to the complexity of the regulatory system, costs associated with the process and the time taken for assessment and appeals; and

- these challenges can delay critical road and infrastructure projects and impact Local Government's ability to attract and retain grant funding.

COMMENT

A consolidated, updated advocacy position will enable WALGA to comprehensively advocate for members to address the challenges of operating in a complex and costly regulatory environment, whilst balancing the protection of the environment.

The updated Advocacy Position calls on the State Government to:

- Implement **legislative, policy and process changes** including:
 - the imposition of statutory timeframes for assessments and appeals;
 - a permanent exemption for clearing in previously legally cleared transport corridors;
 - increasing the duration of clearing permits; and
 - strengthening environmental data sharing requirements.
- Allocate **adequate resources** to implement an expedited process for road safety and state and federally funded or co-funded projects; a dedicated Local Government unit to process applications and support the sector; timely compliance and enforcement action; and implement a state-funded collection and provision of data.
- Undertake **bioregional planning** and implement **strategic solutions for environmental offsets** for Local Government.
- **Reduce duplication** between the State and Australian government regulatory systems.

WALGA RECOMMENDATION

That WALGA replace the following Advocacy Positions:

5.2.1 Environmental Protection Act

5.2.2 Land Clearing in Road Reserves

with an updated Native Vegetation Clearing Regulations Advocacy Position as follows:

WALGA calls on the Western Australian Government, in consultation with Local Government, to undertake legislative and policy reform to improve the effectiveness, efficiency and transparency of the regulatory system for clearing native vegetation in Western Australia, including:

1. *Amending the Environmental Protection Act 1986 and associated regulations to remove unnecessary process, complexity and improve timeframes, including:*
 - a. *introducing statutory timeframes for the determination of referrals, permit applications and appeals*
 - b. *increasing the default duration of Area and Purpose Permits to 10 years*
 - c. *provide a permanent exemption for clearing of previously legally cleared transport corridors*
 - d. *strengthening environmental data sharing requirements to ensure proponents cannot opt-out of sharing data collected for environmental assessment and monitoring purposes.*
2. *Ensuring the regulatory system is adequately resourced to:*

- a. *implement an expedited process for clearing permits for projects that prevent death and serious injury (road safety), and state and federally funded or co-funded projects*
- b. *establish a dedicated Local Government unit within the Department of Water and Environmental Regulation to:*
 - i. *case manage Local Government referrals and clearing permit applications*
 - ii. *provide guidance and training for Local Governments, particularly in relation to roadside vegetation management*
 - iii. *support partnerships with Local Governments in strategic environmental offsets*
- c. *enable timely investigation and enforcement action for illegal clearing*
- d. *increase investment in the collection and provision of statewide biodiversity data, including:*
 - i. *funding and coordinating a state-wide biodiversity survey program to standardise habitat and vegetation mapping*
 - ii. *making biodiversity data more discoverable, accessible and useable.*
- 3. *Undertaking bioregional planning for native vegetation management, with a focus on highly cleared areas and implementing strategic solutions for environmental offsets that can be utilised by Local Government.*
- 4. *Working with the Australian Government to reduce duplication between the Environmental Protection Act 1986 and the Environment Protection and Biodiversity Conservation Act 1999.*

RESOLUTION

Moved : President Cr Tyrell Gardiner
 Seconded: President Cr Donelle Buegge

That the South West Zone support the WALGA recommendation for State Council Agenda item 8.3 as contained in the State Council Agenda and as provided above with the following amendment to point 1(c):

- c. *provide a permanent exemption for clearing of previously legally cleared transport corridors, including allowing Local Governments to clear for safety reasons as previously allowed for in the Regulations*

CARRIED

9.4 SUBMISSION ON THE STATE RECOVERY ARRANGEMENTS (STATE COUNCIL AGENDA ITEM 8.4)

By Rachel Armstrong, Policy Manager Emergency Management

EXECUTIVE SUMMARY

- The Department of Fire and Emergency Services (DFES) is consulting on revised State Recovery Arrangements via [Engage WA Emergency Management](#). Formal consultation closes Friday, 2 May.
- WALGA was granted an extension to enable the draft submission to be included as an Item for Decision in the 7 May State Council Agenda.
- The revised arrangements integrate lessons from past recoveries, current best practices, and clarify roles and responsibilities.
- There are no significant changes to Local Government roles and responsibilities under the *Emergency Management Act 2005* and State Emergency Management Framework.
- The Commonwealth - State Disaster Recovery Funding Arrangements - Western Australia (DRFA-WA) are not part of the State Emergency Management Framework and are outside the scope of the review.
- WALGA's draft submission was shared with Local Governments and the draft final version incorporates feedback.
- WALGA's submission is generally supportive of the revised State Recovery Arrangements, which provide improved clarity on roles and responsibilities in recovery, particularly for State Government, and clearer arrangements for transitioning from response to recovery and from recovery to business as usual.
- WALGA's submission highlights the need for State Government investment in streamlined, appropriate and effective funding mechanisms for recovery and resilience building, and the need to ensure adequate support to Local Governments.
- The People and Place Policy Team noted the draft submission at its 18 March meeting.

ATTACHMENT

- [Draft State Recovery Arrangements – WALGA submission](#)

POLICY IMPLICATIONS

WALGA's submission on the State Recovery Arrangements is aligned to the following [Advocacy Positions](#) :

8.1 Emergency Management Principles

- 1. The State Government bears fundamental responsibility for emergency management and has the role of providing strategic guidance, support and services for emergency management activities in Western Australia.*
- 2. The State Government should provide financial and resourcing support as necessary to enable Local Governments to adequately deliver their extensive emergency management roles and responsibilities under the State Emergency Management Framework.*
- 3. The Local Government Sector should be engaged as a partner in policy and legislative reviews that impact Local Government emergency management roles and responsibilities.*

8.2 State Emergency Management Framework

Local Governments are supported to undertake their emergency management responsibilities by a simple and streamlined State Emergency Management Framework with the primary objectives of:

- 1. Protecting people, the economy, and the natural environment from disasters;*
- 2. Supporting communities in preventing, preparing for, responding to and recovering from emergencies;*
- 3. Clearly outlining roles, responsibilities and accountabilities for Local Government and other emergency management stakeholders;*
- 4. Scalability and adaptability that supports Local Governments of varied capacity and capability; and*
- 5. Supporting agency interoperability through common systems and approaches to key activities including data management, communications, and hazard management.*

8.3 Sustainable Grant Funding Model for Emergency Management

Local Government should be empowered to discharge its emergency management responsibilities through sustainable grant funding models that support a shared responsibility and all hazards approach to prevention, preparedness, response and recovery from natural disasters. A sustainable grant funding model for Local Government emergency management:

- 1. Empowers Local Governments to undertake proactive approaches to preparedness, prevention, response and recovery;*
- 2. Supports the resilience of local communities through capacity-building activities and programs;*
- 3. Is responsive to the variations in Local Government resourcing and context; and*
- 4. Develops the skills, capacity and capability of the emergency management workforce; and*
- 5. Is consistent, flexible, timely, accessible, scalable, strategic and the guidance provided is comprehensive.*

8.11 Local Emergency Management Arrangements (LEMA)

- 1. The State Government should fund the implementation of the Local Emergency Management Arrangements (LEMA) Improvement Plan endorsed by the State Emergency Management Committee (SEMC).*
- 2. A reformed LEMA system should:*
 - a. Clearly articulate the roles and responsibilities of Local Governments in emergency management;*
 - b. Simplify the reporting processes and reduce the administrative burden of maintaining compliance;*
 - c. Provide a suite of scalable tools and guidance materials that are accessible through an online knowledge hub;*
 - d. Build the emergency management capacity and capability of Local Governments through the provision of targeted training, exercising support, human resources and sustainable funding;*
 - e. Assist Local Governments to continue to deliver their core business activities and provide public information during an emergency event;*
 - f. Improve the connectivity of Local Governments' various risk management and hazard planning processes through an integrated approach; and*
 - g. Enable resource sharing and collaboration across the Local Government sector.*

5.4.3 Betterment (resilience)

The Local Government sector supports increased funding for the replacement or restoration of damaged assets to a more resilient standard following an event.

BACKGROUND

Since 2020, Western Australia has faced complex recovery challenges from events like Cyclone Seroja, Wooroloo bushfires, and Kimberley floods, necessitating greater State involvement. The review of State Recovery Arrangements aims to integrate lessons from past recoveries, update best practices, and clarify roles.

There are no changes to Local Government's responsibility to manage recovery following an emergency affecting the community in its district as set out in the *Emergency Management Act 2005* (s36b). There are no substantive changes to Local Government roles and responsibilities for recovery under the State Emergency Management Framework.

The proposed changes to the State Recovery Arrangements include:

- introducing four State Strategic Recovery Priorities which are informed by the National Principles for Disaster Recovery in the [Australian Disaster Recovery Framework](#).
- implementing a new four-tiered Model for State Involvement in Recovery where the State's involvement increases with the complexity of the recovery.
- clarifying roles and responsibilities for Local Government, Hazard Management Agencies, State agencies, and support organisations. The improved clarity in State roles in recovery should make it easier for Local Governments to access the support they need to coordinate community-led recovery.
- emphasising greater community engagement in recovery.
- reduced emphasis on an Impact Statement as a trigger for transitioning recovery coordination from the Hazard Management Agency (HMA) to Local or State Government and a new requirement for transition arrangements to be planned/agreed with Local Governments.
- clarifying the requirement for a planned transition from recovery arrangements to 'business-as-usual' service delivery for Local and State Government.

WALGA and Local Governments have been involved in preliminary consultations to support the development of the revised State Recovery Arrangements, including through the State Emergency Management Committee (SEMC), WALGA's Local Government Emergency Management Advisory Group (LGEMAG) and Local Government Focus Groups.

COMMENT

WALGA requested and was granted an extension to enable the draft submission to be included as an Item for Decision in the 7 May State Council Agenda.

WALGA's draft submission incorporates feedback from preliminary consultation, WALGA's advocacy positions, and input from the sector via the Local Emergency Management Arrangements (LEMA) Review and the 2023 Local Government Emergency Management Survey. This feedback has consistently demonstrated support within the sector for shared responsibility for recovery, with the level and type of support required varying with the size, scale and complexity of the event and Local Government capacity.

Overall, the amended State Recovery Arrangements provide much improved clarity on how responsibility for recovery is to be shared and therefore a better foundation for recovery coordination.

The submission recommends:

1. The State Government should develop streamlined, appropriate and effective funding mechanisms to invest in Local Government recovery and resilience building.
2. Investment in recovery should not be limited by the eligibility requirements of the DRFA-WA and should meet the recovery requirements of Local Governments and Communities.
3. The DRFA-WA must be urgently reviewed to streamline administration, approvals and evidentiary requirements, address the cash-flow impacts of the reimbursement model and enable resilient reconstruction / betterment following a disaster.
4. The State Government should invest in effective risk assessment and risk reduction, in addition to ensuring to providing effective and fit for purpose State Recovery Arrangements.

State Strategic Recovery Priorities

5. WALGA supports the proposed four State Strategic Recovery Priorities: 1. Assist people to meet their recovery needs; 2. Enable community-centred recovery; 3. Restore community function and wellbeing; 4. Foster community disaster resilience.

Model for State Involvement in Recovery

6. WALGA supports the proposed 4-tier Model for State involvement in Recovery.
7. WALGA supports the roles assigned to Local Government under each recovery level (R1-4). The roles and responsibilities are aligned to current roles and responsibilities.
8. WALGA supports the roles assigned to State Government under each recovery level (R1-4), which provide improved clarity.

Roles and responsibilities

9. WALGA supports the roles and responsibilities allocated to Local Governments in the revised State Recovery arrangements, including section 6.3 of the revised State EM Policy, with minor amendments as outlined in Appendix 1. The roles and responsibilities in the revised arrangements are aligned to current roles and responsibilities.
10. WALGA recommends that the revised State Recovery Arrangements clearly reinforce the role of the State Recovery Coordinator to confirm individual Local Government's capacity to undertake their allocated roles and responsibilities during recovery and ensures additional support is provided as required.
11. WALGA supports the roles and responsibilities allocated to Hazard Management Agencies and Controlling Agencies in section 6.6 of the revised State EM Policy, which provide improved clarity.
12. WALGA supports the roles and responsibilities allocated to State agencies in section 6.7 and Appendix F of the revised State EM Policy, which provide improved clarity.
13. The revised State Recovery Arrangements should formalise coordination protocols between Local Governments and State agencies to enable rapid mobilisation of essential workers in disaster impacted communities.
14. The revised State Recovery Arrangements should consider inclusion of roles, responsibilities and coordination protocols for essential services, as coordinated restoration of essential services is fundamental to early recovery.
15. The revised State Recovery Arrangements should reinforce compliance with data sharing arrangements under 6.1.72 of the EM Act to ensure that State Agencies are

sharing information effectively in recovery and include this as a specific function of the State Recovery Coordinator / Controller.

Greater emphasis on engaging community

16. WALGA supports the greater emphasis on engaging communities in planning recovery, and the flexibility in approach so that this can be adapted to meet Local Government and community needs and capacities.

Phases of Recovery

17. WALGA supports amendments to the State EM Plan to introduce three phases of recovery: 1) Recovery Planning. 2) Response and Early Recovery. 3) Recovery Operations.
18. Considering Phase 3) Recovery Operations:
 - a. The requirements for Local Governments to review and evaluate the Local Operational Recovery Plan should be scalable to the Local Government's capacity, and the recovery level and context and supported by simple and effective guidance.
 - b. All monitoring and evaluation requirements for DRFA-WA programs, if applicable, should be coordinated by the State Government.
19. Recovery Operations should be supported by pre-prepared State-level Urgent Recovery Programs and surge capacity for implementation.
20. Streamlined guidance should be provided for needs assessment, review and evaluation. The approach should be scalable to the Local Government's capacity, and the recovery level and context.

Public Information and Communication

21. WALGA supports nomination of DFES, instead of the State Emergency Public Information Coordinator to coordinate State-level recovery public information and communications. DFES should consult and coordinate with Local Governments on recovery communications.

Transition between response and recovery

22. WALGA supports the proposed requirements for a planned transition of recovery coordination by agreement between the Hazard Management Agency and Local Government for R1 and R2 recoveries.
23. WALGA supports the proposed requirements for a planned transition of recovery coordination between the Hazard Management Agency and State Government for R3 and R4 recoveries with a written transition plan.

Transition from recovery to 'business-as-usual' service arrangements

24. WALGA supports the proposed requirements for the State to plan the de-escalation of State recovery involvement and transition to 'business as usual' service arrangements. The requirements for a transition plan are clearly described and sufficient, however should be outlined in a written plan.

Requirement for an Impact Statement

25. WALGA supports the requirement that the HMA prepares an Impact Statement in all Level 2 and 3 incidents.

Local Operational Recovery Plans

26. WALGA supports the general requirement for a Local Operational Recovery Plan to be prepared for R2, R3 and R4 events.

27. The Local Recovery Guideline should be revised to provide better guidance to Local Governments on how to prepare a Local Operational Recovery Plan.
28. State Recovery support should be provided to prepare a Local Operational Recovery Plan, if requested by the Local Government.
29. WALGA Recommends renaming the Local Operational Recovery Plan to [Event] Recovery Action Plan.

Executive Government Forum

30. WALGA supports provisions to enable strategic oversight and direction for complex recovery issues via referral to an existing cross-government executive forum or a Director General/Chief Executive Officer-level forum.

The People and Place Policy Team noted the draft submission at their 18 March meeting.

WALGA RECOMMENDATION

That State Council endorse the submission to the Department of Fire and Emergency Services on proposed revisions to the State Recovery Arrangements.

RESOLUTION

Moved: President Cr Tyrell Gardiner
Seconded: Mayor Phill Cronin

That the South West Zone supports the WALGA recommendation for State Council Agenda item 8.4 as contained in the State Council Agenda and as provided above with the following addition:

That WALGA advocates for a CESM to be placed at each Local Government in WA to provide a network of support for the preparation and implementation of the State recovery arrangements at a local level.

CARRIED

9.5 HEALTH (PUBLIC BUILDINGS) REGULATIONS CONSULTATION (STATE COUNCIL AGENDA ITEM 8.5)

By Coralie Claudio, Senior Policy Advisor, Planning

EXECUTIVE SUMMARY

- The Department of Health (DoH) is seeking feedback on the [Consultation Paper 2025 Health \(Public Buildings\) Regulations 1992](#) (Consultation Paper), which examines whether the Regulations should be repealed without replacement.
- Repealing the Regulations is not supported by the sector, as it would impede Local Governments' ability to proactively manage and mitigate public health risks.
- Revised Regulations are supported to provide a contemporary, risk-based approach to public building management, eliminating unnecessary building construction requirements and incorporating modern compliance and enforcement tools.
- WALGA received an extension of time from DoH to allow the submission to be considered by State Council as part of the May Agenda.

ATTACHMENT

- [WALGA's submission on the Health \(Public Buildings\) Regulations Consultation](#)

POLICY IMPLICATIONS

WALGA's submission is consistent with the following [WALGA Advocacy Position](#)

6.6 Building Act and Regulations

Assessments of the effectiveness of building control systems across Australia have recognised that there is diminishing public confidence in the building and construction industry, and that change is required to ensure buildings are safe and perform to expected standards. Now more than ever, the focus is on Local Government building departments to deliver good governance, local leadership and sustainable services that meet the needs of their communities whilst supporting local jobs and economic growth. The Association has the following endorsed positions:

- 1. Support the retention of Local Government as the primary permit authority in Western Australia for decisions made under the Building Act 2011.*
- 2. Supports mandatory inspections for all classes of buildings; however, Local Government should not be solely responsible for all mandatory inspections.*
- 3. Advocate for the State Government to urgently prioritise legislative reform that addresses systemic failures in the current building control model and to provide clarification on the role of Local Government in building control to ensure building legislation supports the following objectives:*
 - a. Quality buildings that are cost efficient.*
 - b. Functional, safe and environmentally friendly buildings.*
 - c. Good decision making in all aspects of building.*
 - d. Efficiency and effectiveness in building management, administration and regulation.*
 - e. Openness and accountability with respect to all building matters.*
 - f. Recognition of the rights and responsibilities of all parties in building matters in an equitable manner.*
- 4. Existing and proposed building control related fees and charges to be cost recovery for Local Government.*
- 5. WALGA will work with members, state agencies and industry groups to develop training opportunities and to promote the Local Government building surveying profession to ensure sustainability of Local Government building control services.*
- 6. WALGA supports the Australian Building Codes Boards Trajectory for Low Energy Buildings by supporting Local Governments to meet community strategic objectives of a net zero carbon future by 2050 through work with members, state agencies and industry groups.*

BACKGROUND

The *Health (Public Buildings) Regulations 1992* (the Regulations) were established to ensure the safety, health, and welfare of people using public buildings in Western Australia. The current definition of a public building is broad, and captures most public areas where people gather for a pre-determined purpose, including for entertainment, sports and recreation, worship and educational purposes.

These Regulations set standards for the construction, maintenance, and operation of public buildings, covering aspects such as occupancy limits, emergency exits, evacuation plans, ventilation, lighting and sanitary facilities. Local Governments play a crucial role in enforcing the Regulations, specifically by conducting routine inspections to ensure ongoing compliance with health and safety standards.

In 2018, the DoH released a Discussion Paper *Managing public health risks in public buildings in Western Australia*, that sought feedback on two options: repealing the Regulations without replacement or providing new, updated Regulations under the *Public Health Act 2016*.

WALGA's submission at the time supported the latter option as Regulations would continue to allow for the assessment and maintenance of the operational safety of public buildings that would maintain patron safety and provide adequate control and enforcement tools for Local Government officers.

This was the position of DoH when the Consultation Summary Report was published in 2019. The report also noted that the Regulations shouldn't duplicate the construction requirements in building legislation and instead focus on the ongoing management of public health risks associated with the building. No updated Regulations were released.

In February, DoH released the Consultation Paper that re-examined if the Regulations should be repealed without replacement. The paper outlines relevant legislative and regulatory changes since 2019 and further examines the need for Regulations in addition to the WA building legislation and the National Construction Codes (NCC) that set safety standards and protocols for building construction.

COMMENT

WALGA does not support the repealing of the Regulations, as it would impede Local Governments' ability to undertake routine inspections, proactively managing and mitigating public health risks related to public buildings.

WALGA's submission acknowledges that the Regulations are outdated, and they should be reviewed and updated to ensure they are contemporary, fit for purpose and focus on the ongoing management of public buildings, rather than building construction requirements.

Health provisions, specifically the ongoing management of public buildings, are not appropriately placed within building legislation, and the building sector is not adequately trained or resourced to effectively manage ongoing public health risks.

Additionally, the general public health duty under the updated *Public Health Act 2016*, along with other legislation and inspections undertaken by government agencies, does not provide effective management and compliance mechanisms to address public building safety.

WALGA RECOMMENDATION

That WALGA endorse the submission on Health (Public Buildings) Regulations Consultation to the Department of Health.

RESOLUTION

Moved: President Cr Donnelle Buegge

Seconded: President Cr Phill Cronin

That the South West Country Zone supports the WALGA recommendation for State Council Agenda item 8.5 as contained in the State Council Agenda and as provided above.

9.6 OTHER STATE COUNCIL ITEMS

Zone Delegates are invited to raise for discussion, questions or decision any of the items in the State Council Agenda, including the items for noting, Policy Team and Committee Reports or the Key Activity Reports.

10 OTHER BUSINESS

Nil.

11 EXECUTIVE REPORTS

11.1 WALGA PRESIDENT'S REPORT

Cr Paul Kelly, WALGA Deputy President, provided a brief update to the Zone on behalf of the WALGA President. The May 2025 President's Report was provided as an attachment to the Agenda.

Noted

11.2 WALGA STATE COUNCILLOR REPORT

State Councillor, President Cr Tony Dean presented on the previous State Council meeting.

Noted

12 FINANCIAL REPORT

12.1 SOUTH WEST COUNTRY ZONE FINANCIAL REPORT

South West Country Zone
Cashflow
Period Ending 31 March 25

	Actual	Comments
	- \$	
Opening Cash Balance	26,501	
Income		
Subscription Income	6,600	
Total Income	6,600	

Expenses

Bank Charges	49	
Sponsorship	10,000	IIF sponsorship
Plaques	-	
Total Expenses	10,049	
Closing Cash Balance	23,053	

RESOLUTION

Moved: President Cr Ian Miffling
Seconded: President Cr Richard Walker

That the South West Country Zone financial report for April 2025 be received.

CARRIED

13 EMERGING ISSUES

Nil.

14 2025 MEETING DATES AND LOCATIONS

Meeting dates for 2025 are listed below. Please note if any changes need to be made.

MEETING DATE	HOST LOCAL GOVERNMENT
Friday, 20 June 2025	Boyup Brook
Friday, 22 August 2025	Bridgetown-Greenbushes
Friday, 21 November 2025	Bunbury

15 NEXT MEETING

The next meeting of the South West Country Zone will be held on Friday, 20 June 2025 at the Shire of Boyup Brook commencing at 9:00am.

16 CLOSURE

The Chair declared the meeting closed at 12:42pm.