



Attachment 9.2.1A

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|--|------------|
| EFT16374 | 07/10/2024 | AMPAC Debt Recovery (WA) Pty Ltd | Rates Debt Collection Commission and Costs Sep2024 | -35.75 |
| EFT16375 | 07/10/2024 | Ampol Petroleum Distributors Pty Ltd | Fuel Sep2024 | -3,164.21 |
| EFT16376 | 07/10/2024 | AusQ Training | Traffic Management Training | -2,600.00 |
| EFT16377 | 07/10/2024 | BOC Limited | Depot Expendable Tools | -236.48 |
| EFT16377 | 07/10/2024 | BOC Limited | Gas Cylinder Rental Sep2024 | -62.71 |
| EFT16378 | 07/10/2024 | BP Medical | Medical Supplies | -714.50 |
| EFT16379 | 07/10/2024 | Bio Diverse Solutions | Independent Living Units - 32-34 Bridge St Site Soil Evaluation Progress Payment | -3,460.88 |
| EFT16380 | 07/10/2024 | Black Box Control Pty Ltd | Monthly Grader Tracking Service Oct2024 | -99.00 |
| EFT16381 | 07/10/2024 | Boyup Brook Pharmacy | BBELC First Aid Supplies | -286.54 |
| EFT16381 | 07/10/2024 | Boyup Brook Pharmacy | Medical Supplies | -22.00 |
| EFT16382 | 07/10/2024 | Boyup Brook Tyre Service | P206 Mitsubishi Triton Tip Tray Gardens 2 - Repairs | -44.00 |
| EFT16383 | 07/10/2024 | Bridgetown Carpets & Floorcoverings | SHERP Grant 16A and 16B Forrest St Refurbishment - Blinds | -2,888.00 |
| EFT16384 | 07/10/2024 | Bunbury Auto One | P202 Isuzu 4Tn Tip Truck 2016 - Parts | -152.42 |
| EFT16385 | 07/10/2024 | Bunbury Centa Pty Ltd | Admin Cleaning Supplies | -92.00 |
| EFT16386 | 07/10/2024 | Bunnings Group Ltd | P202 Isuzu 4Tn Tip Truck 2016 - Parts | -49.50 |
| EFT16387 | 07/10/2024 | CHG-MERIDIAN Australia Pty Ltd | Swimming Pool Gym Equipment Rental Agreement Oct-Dec2024 | -5,658.33 |
| EFT16388 | 07/10/2024 | Community Mental Health Action Team (CoMHAT) | Community Grant Funding 2024-25 - Mental Health Week | -5,000.00 |
| EFT16389 | 07/10/2024 | Dardanup Removals & Storage | SHERP Grant 16A Forrest St Refurbishment - Contents Removal and Assistance with Financial Reporting and Budget Aug2024 | -6,341.75 |
| EFT16390 | 07/10/2024 | Darren Long Consulting | NDRR Grant - ESL Plant - 2 x VMS LED Display Trailers | -2,216.50 |
| EFT16391 | 07/10/2024 | Data Signs | Niche Wall Single Plaque | -49,599.00 |
| EFT16392 | 07/10/2024 | Everlon & Co Trust | Rylington Park - AWI Shearer and Wool Handling Training Sep2024 | -260.04 |
| EFT16393 | 07/10/2024 | Great Southern Shearing Pty Ltd | Evacuation Centre Plans - Progress Payment | -14,061.30 |
| EFT16394 | 07/10/2024 | H+H Architects | Medical Centre - Computer and Monitor | -20,326.90 |
| EFT16395 | 07/10/2024 | Haycom Technology Pty Ltd | Standpipe Controller for Swipecard Facility - Balance Payment | -1,700.64 |
| EFT16396 | 07/10/2024 | Industrial Automation Group Pty Ltd | Transfer Station - Solar Security System | -12,329.90 |
| EFT16397 | 07/10/2024 | Jaycar Pty Ltd | P212 Komatsu GD555 Grader 2017 - Parts | -1,358.00 |
| EFT16398 | 07/10/2024 | Komatsu Australia Pty Ltd | ESL - VBFB AED Battery and Electrode Replacements | -223.28 |
| EFT16399 | 07/10/2024 | LFA First Response | Rylington Park Field Day - Bus Hire | -2,642.26 |
| EFT16400 | 07/10/2024 | Lions Club Boyup Brook | Council and Staff Drinking Water | -97.00 |
| EFT16401 | 07/10/2024 | Living Springs Water Pty Ltd | Evaluation Framework Workshop | -195.00 |
| EFT16402 | 07/10/2024 | Local Government Professionals Australia (WA) | Freight Sep2024 | -880.00 |
| EFT16403 | 07/10/2024 | Manjimup Freight Distributors & BMI Logistics | GP Recruitment Engagement Fee | -58.21 |
| EFT16404 | 07/10/2024 | Michael Little Healthcare Pty Ltd | SHERP Grant 16A and 16B Forrest St Refurbishment - Cleaning | -6,600.00 |
| EFT16405 | 07/10/2024 | New Leaf Cleaning & Windows | ESL - Fast Fill Trailers Annual Servicing | -450.00 |
| EFT16406 | 07/10/2024 | Old Dog Dirt & Diesel | Various Shire Buildings - Cleaning Supplies | -2,752.30 |
| EFT16407 | 07/10/2024 | PFI Supplies | Workshop Steel | -422.40 |
| EFT16408 | 07/10/2024 | Prime Supplies | Accommodation for Employee Training 24-29 Nov 2024 | -331.32 |
| EFT16409 | 07/10/2024 | QI Franchise Management Pty Ltd (Quest Innaloo) | Admin Executive Offices - Lighting and Power Progress Payment | -1,160.00 |
| EFT16410 | 07/10/2024 | Rear's Electrical & Mechanical Services Pty Ltd | Photocopier Billing Sep2024 | -6,600.00 |
| EFT16411 | 07/10/2024 | SOS Office Equipment | Chambers Roller Shutter Key Blanks | -1,008.66 |
| EFT16412 | 07/10/2024 | Southern Shutters | Electricity Across Shire Facilities to 20/08/2024 | -20.00 |
| EFT16413 | 07/10/2024 | Synergy | Freight Sep2024 | -7,481.84 |
| EFT16414 | 07/10/2024 | Team Global Express | Fire Ban SMS Messaging to 19/09/2024 | -128.16 |
| EFT16415 | 07/10/2024 | Telstra Limited | P102 Three Phase Generator Set (2011) - Parts | -0.90 |
| EFT16416 | 07/10/2024 | Truckline (Bunbury) | Contract Ranger Services Sep2024 | -45.51 |
| EFT16417 | 07/10/2024 | WA Contract Ranger Services Pty Ltd | P146 Small Plant - Parts | -2,142.25 |
| EFT16418 | 14/10/2024 | AFGR1 Equipment Australia Pty Ltd | Postage Sep2024 | -6.00 |
| EFT16419 | 14/10/2024 | Australia Post | Payroll Deductions | -541.15 |
| EFT16420 | 14/10/2024 | Australian Services Union | Rylington Park - Field Day and Shearing School Catering Sep2024 | -79.50 |
| EFT16421 | 14/10/2024 | Boyup Brook IGA | Tourist Centre - Shire Contribution to Electricity 19/06/2024-19/08/2024 | -2,311.01 |
| EFT16422 | 14/10/2024 | Boyup Brook Tourism Association Inc. | BCITF Collected Sep2024 | -325.19 |
| EFT16423 | 14/10/2024 | Building and Construction Industry Training Fund | Rylington Park Field Day - Guest Speaker Travel Costs | -88.73 |
| EFT16424 | 14/10/2024 | Celebrity Speakers | BSL Collected Sep2024 | -275.00 |
| EFT16425 | 14/10/2024 | Department of Mines, Industry Regulation and Safety BSL | Admin Exec Offices - Disconnect Plumbing | -335.98 |
| EFT16426 | 14/10/2024 | EM Squire & RI Squire | Councillor iPads | -290.30 |
| EFT16427 | 14/10/2024 | JB Hi-Fi Business | Swimming Pool - Ablutions Floor Repairs | -5,192.46 |
| EFT16428 | 14/10/2024 | KJF South West Floor Covering Service | Various Shire Buildings - Cleaning Sep2024 | -4,957.43 |
| EFT16429 | 14/10/2024 | Lamat Cleaning (The Bogar Unit Trust t/as) | Reimburse Chambers IT Equipment | -3,360.00 |
| EFT16430 | 14/10/2024 | Employee | ESL - Bus Hire for VBFB Training | -199.00 |
| EFT16431 | 14/10/2024 | Lions Club Boyup Brook | P206 Mitsubishi Triton Tip Tray Gardens - Electrical Repairs | -135.00 |
| EFT16432 | 14/10/2024 | My AutoSparky | P207 Mitsubishi Triton Dual Cab - Electrical Repairs | -622.05 |
| EFT16432 | 14/10/2024 | My AutoSparky | Admin NBN Oct2024 | -237.05 |
| EFT16433 | 14/10/2024 | Node1 Pty Ltd | Chambers - Power Supply for Video Screens | -227.00 |
| EFT16434 | 14/10/2024 | Rear's Electrical & Mechanical Services Pty Ltd | BSL and CTF Commission Sep2024 | -884.94 |
| EFT16435 | 14/10/2024 | Shire of Boyup Brook | Catering Oct2024 | -33.25 |
| EFT16436 | 14/10/2024 | Squeak & Bean Cafe | Telephone Across Shire Facilities to 24/09/2024 | -216.00 |
| EFT16437 | 14/10/2024 | Telstra Limited | Gym Cleaning Supplies | -100.00 |
| EFT16438 | 14/10/2024 | Winc Australia Pty Limited | Fuel Oct2024 | -232.61 |
| EFT16439 | 21/10/2024 | Ampol Petroleum Distributors Pty Ltd | Niche Wall Double Bronze Plaque | -3,867.84 |
| EFT16440 | 21/10/2024 | Arrow Bronze | Various Shire Gardens - Seedlings | -632.13 |
| EFT16441 | 21/10/2024 | Benara Nurseries | Independent Living Units - 32-34 Bridge St Site Soil Evaluation | -468.60 |
| EFT16442 | 21/10/2024 | Bio Diverse Solutions | Rylington Park - Contour Drains | -3,460.88 |
| EFT16443 | 21/10/2024 | Blackwood Plant Hire | SHERP Grant 16A and 16B Forrest St Refurbishment - Final Payment | -4,042.50 |
| EFT16444 | 21/10/2024 | Blackwood Valley Building | Purchases Sep2024 | -96,903.25 |
| EFT16445 | 21/10/2024 | Boyup Brook Co-operative Company Limited | Rylington Park - Purchases Sep2024 incl Shearing Equipment | -2,232.00 |
| EFT16445 | 21/10/2024 | Boyup Brook Co-operative Company Limited | ESL - Fast Fill Trailer Equipment | -5,816.32 |
| EFT16445 | 21/10/2024 | Boyup Brook Co-operative Company Limited | Gazette Advertising Oct2024 | -1,165.40 |
| EFT16446 | 21/10/2024 | Boyup Brook Community Resource Centre | Quarterly Support for Running Costs Oct-Dec2024 per MoU 2024-27 | -555.00 |
| EFT16447 | 21/10/2024 | Boyup Brook Districts Pioneers Museum Inc | Purchases Sep2024 | -1,375.00 |
| EFT16448 | 21/10/2024 | Boyup Brook IGA | Shire Properties - Gutter Cleaning | -533.38 |
| EFT16449 | 21/10/2024 | Boyup Property Maintenance | Medical Centre VOIP and NBN Sep2024 | -6,600.00 |
| EFT16450 | 21/10/2024 | Breeze Connect Pty Ltd | Building Maintenance Supplies | -340.27 |
| EFT16451 | 21/10/2024 | Bridgetown Timber & Hardware | Depot Chemical Shed - Ventilation | -205.29 |
| EFT16451 | 21/10/2024 | Bridgetown Timber & Hardware | Admin Catering Equipment - Milk Cooler | -369.50 |
| EFT16452 | 21/10/2024 | Bunbury Centa Pty Ltd | Grader Operations Training | -379.00 |
| EFT16453 | 21/10/2024 | Cape Training & Assessing | Medical Centre - Sharps Disposal Sep2024 | -1,150.00 |
| EFT16454 | 21/10/2024 | Cleanaway Daniels Services Pty Ltd | Swimming Pool - Heat Pump Replacement | -445.69 |
| EFT16455 | 21/10/2024 | Country Landscaping & Irrigation | Rylington Park - Ram Purchases | -9,056.52 |
| EFT16456 | 21/10/2024 | Elders Rural Services Australia Pty Ltd | Website Domain Hosting 01/10/2024-01/10/2026 | -7,590.00 |
| EFT16457 | 21/10/2024 | Focus Networks | Fuel Sep2024 | -66.00 |
| EFT16458 | 21/10/2024 | Fuel Brothers WA.Com Pty Ltd | | -117.34 |



| Chq/EFT | Date | Name | Description | Amount |
|---------------------------------------|------------|---|---|-------------|
| EFT16459 | 21/10/2024 | Harley Transport Pty Ltd | Rylington Park - Sheep Freight Oct2024 | -1,437.15 |
| EFT16460 | 21/10/2024 | Hastie Waste Pty Ltd | Rylington Park - Bulk Waste Collection Sep2024 | -120.00 |
| EFT16461 | 21/10/2024 | Haycom Technology Pty Ltd | Medical Centre IT Support Fees Sep2024 | -544.50 |
| EFT16462 | 21/10/2024 | Ibis Perth | WALGA Convention - CEO and Councillor Accommodation and Meals | -1,643.18 |
| EFT16463 | 21/10/2024 | Kojonup Agricultural Supplies | Rylington Park - Fungicide | -994.62 |
| EFT16464 | 21/10/2024 | Kojonup Veterinary Hospital | Rylington Park - Ram Inspections and Anaesthetic | -212.75 |
| EFT16465 | 21/10/2024 | LGIS WA | LGISWA Workcare Insurance 2024-25 Instalment 2 | -49,618.25 |
| EFT16465 | 21/10/2024 | LGIS WA | LGISWA Liability Insurance 2024-25 Instalment 2 | -26,672.25 |
| EFT16465 | 21/10/2024 | LGIS WA | LGISWA Property Insurance 2024-25 Instalment 2 | -85,143.72 |
| EFT16465 | 21/10/2024 | LGIS WA | LGISWA Bushfire Insurance 2024-25 Instalment 2 | -16,496.15 |
| EFT16465 | 21/10/2024 | LGIS WA | LGISWA Crime Insurance 2024-25 Instalment 2 | -2,571.25 |
| EFT16465 | 21/10/2024 | LGIS WA | LGISWA Motor Fleet Insurance 2024-25 Instalment 2 | -26,933.50 |
| EFT16465 | 21/10/2024 | LGIS WA | LGISWA Personal Accident Insurance 2024-25 Instalment 2 | -461.45 |
| EFT16465 | 21/10/2024 | LGIS WA | LGISWA Management Liability Insurance 2024-25 Instalment 2 | -4,827.90 |
| EFT16465 | 21/10/2024 | LGIS WA | LGISWA Travel Insurance 2024-25 Instalment 2 | -621.50 |
| EFT16466 | 21/10/2024 | Resident | Refund Hall Hire Bond | -200.00 |
| EFT16467 | 21/10/2024 | MJB Industries Pty Ltd | Flax Mill Caravan Park - Septic Tank Lid | -332.82 |
| EFT16468 | 21/10/2024 | Manjimup Freight Distributors & BMI Logistics | Freight Oct2024 | -36.65 |
| EFT16469 | 21/10/2024 | Moore Australia Audit (WA) | LRCI 2021-22 and 2022-23 Acquittal Audits | -6,160.00 |
| EFT16470 | 21/10/2024 | My AutoSparky | P212 Komatsu GD555 Grader 2017 - Repairs | -836.00 |
| EFT16471 | 21/10/2024 | Nexus Advisernet | Rylington Park - Crop Insurance | -5,457.42 |
| EFT16472 | 21/10/2024 | Employee | Reimburse Accommodation for Training | -441.67 |
| EFT16473 | 21/10/2024 | Officeworks Ltd | Admin Stationery | -163.56 |
| EFT16474 | 21/10/2024 | Old Dog Dirt & Diesel | P536 TATRA Fire Truck T815-7 4.4 McAlinden BFB - Repairs | -1,156.35 |
| EFT16474 | 21/10/2024 | Old Dog Dirt & Diesel | P211 Isuzu D-Max Dual Cab Tray Back Utility - Repairs | -662.70 |
| EFT16475 | 21/10/2024 | PFI Supplies | Various Shire Buildings - Cleaning Supplies | -199.60 |
| EFT16475 | 21/10/2024 | PFI Supplies | Flax Mill Caravan Park - Cleaning Supplies | -138.00 |
| EFT16476 | 21/10/2024 | Print Media Group | ESL - Vehicle ID Stickers | -48.45 |
| EFT16477 | 21/10/2024 | Rambusters | Rylington Park - Ram Shearing | -412.50 |
| EFT16478 | 21/10/2024 | Rear's Electrical & Mechanical Services Pty Ltd | Sandakan Memorial - Replace Power Outlet | -869.00 |
| EFT16479 | 21/10/2024 | Rocklea Farming Co | Dinninup Hall - Gutter Repairs | -1,496.00 |
| EFT16480 | 21/10/2024 | Santana Australia Pty Ltd | Christmas Lights | -7,245.90 |
| EFT16481 | 21/10/2024 | Six Mile Pty Ltd (tff The Six Mile Trust t/as) | Air Strip - Firebreak Spraying | -495.00 |
| EFT16482 | 21/10/2024 | South West Counselling Incorporated | Employee Assistance Program | -511.50 |
| EFT16483 | 21/10/2024 | Spencer Signs | Rec Grounds Entrance Sign - Sandy Chambers Gate | -1,009.80 |
| EFT16484 | 21/10/2024 | Sprint Express | Freight Sep2024 | -71.50 |
| EFT16485 | 21/10/2024 | St Mary's Catholic School (P&F Assoc) | Sandakan Service - Catering | -3,750.00 |
| EFT16486 | 21/10/2024 | Synergy | Electricity Across Shire Facilities to 24/09/2024 | -4322.69 |
| EFT16487 | 21/10/2024 | Tasman Shearing (SJ&RC Thompson t/as) | Rylington Park - Crutching | -2,109.03 |
| EFT16488 | 21/10/2024 | Telstra Limited | Admin NBN to 24/09/2024 | -1,212.75 |
| EFT16488 | 21/10/2024 | Telstra Limited | Telephone Across Shire Facilities to 24/09/2024 | -1,223.73 |
| EFT16489 | 21/10/2024 | Truckline (Bunbury) | P102 Three Phase Generator Set - Parts | -189.44 |
| EFT16490 | 21/10/2024 | Veolia Recycling and Recovery Pty Ltd (NSW) | Paper and Cardboard Recycling Collection Sep2024 | -812.33 |
| EFT16491 | 21/10/2024 | WA Contract Ranger Services Pty Ltd | Contract Ranger Services Oct2024 | -2,090.00 |
| EFT16492 | 21/10/2024 | WALGA | LGA Essentials Training | -654.50 |
| EFT16493 | 21/10/2024 | Zone 50 Engineering Surveys Pty Ltd | RTR037 Craigie Road - Survey Design | -264.00 |
| EFT16493 | 21/10/2024 | Zone 50 Engineering Surveys Pty Ltd | RRG004 Winneup Road - Survey Design | -3,273.60 |
| EFT16493 | 21/10/2024 | Zone 50 Engineering Surveys Pty Ltd | RTR009 Six Mile Road - Concept Plans | -264.00 |
| EFT16494 | 21/10/2024 | activ8me (Australian Private Networks Pty Ltd) | Internet Across Shire Facilities Oct2024 | -219.85 |
| EFT16495 | 22/10/2024 | Australian Taxation Office | BAS and PAYG Sep2024 | -70,437.00 |
| EFT16496 | 28/10/2024 | Ampol Petroleum Distributors Pty Ltd | Fuel Oct2024 | -8,335.75 |
| EFT16497 | 28/10/2024 | Argos Fire Safety Pty Ltd | ESL - Fast Fill Trailers Replacement Fire Extinguishers | -341.00 |
| EFT16498 | 28/10/2024 | Australian Services Union | Payroll Deductions | -79.50 |
| EFT16499 | 28/10/2024 | BP Medical | Medical Supplies | -711.13 |
| EFT16500 | 28/10/2024 | BT Equipment Pty Ltd t/a Tutt Bryant Equipment | P155 Bomag Multi Tyre Roller - Parts | -196.28 |
| EFT16501 | 28/10/2024 | Boyup Brook Community Resource Centre | Quarterly Library Service Payment Oct-Dec2024 | -12,375.00 |
| EFT16502 | 28/10/2024 | Boyup Brook Medical Services | Pre-employment Medical | -170.00 |
| EFT16503 | 28/10/2024 | Bunbury Trucks | P222 Mitsubishi Fuso FS52 Heavy Rigid Water Truck - Parts | -492.05 |
| EFT16504 | 28/10/2024 | Country Music Club Of Boyup Brook WA Inc | Contribution for Operating Assistance Oct-Dec2024 | -2,750.00 |
| EFT16505 | 28/10/2024 | Department of Fire & Emergency Services | ESL on Shire Buildings | -3,335.09 |
| EFT16506 | 28/10/2024 | Focus Networks | Monthly MPS Support Sep2024 | -170.50 |
| EFT16506 | 28/10/2024 | Focus Networks | Monthly Device Management Fees Sep2024 | -3,111.90 |
| EFT16506 | 28/10/2024 | Focus Networks | Monthly Managed IT Services and Microsoft 365 Subscriptions Oct2024 | -3,954.67 |
| EFT16506 | 28/10/2024 | Focus Networks | Admin - Replacement UPS - Deposit | -4,642.55 |
| EFT16507 | 28/10/2024 | HC Jones & Co | Flax Mill Caravan Park - Ablutions Shower Repairs | -250.00 |
| EFT16508 | 28/10/2024 | Ratepayer | Rates Refund A3230 | -657.50 |
| EFT16509 | 28/10/2024 | Internode Pty Ltd | Depot and BBELC internet Nov2024 | -219.98 |
| EFT16511 | 28/10/2024 | Johnson's Food Services | Flax Mill Caravan Park - Paper Towel Dispenser | -24.64 |
| EFT16512 | 28/10/2024 | Kojonup Agricultural Supplies | Swimming Pool - Heat Pump Parts | -43.71 |
| EFT16513 | 28/10/2024 | Lions Cancer Institute (Inc) | Donation to Special Children's Big Day Out 2024 | -1,000.00 |
| EFT16514 | 28/10/2024 | Local Government Professionals Australia (WA) | Staff Training - Intelligent Solutions Using AI | -156.00 |
| EFT16515 | 28/10/2024 | Manjimup Glass Service | Football Club Rooms - Window Repairs | -267.30 |
| EFT16516 | 28/10/2024 | Mcleods Lawyers Pty Ltd | VBFB WHS Advice | -1,952.94 |
| EFT16517 | 28/10/2024 | Modus Australia | LRCI Cemetery Upgrades - Self Composting Toilet Progress Payment | -21,693.76 |
| EFT16518 | 28/10/2024 | My AutoSparky | P247 Komatsu 555 Grader (2024) - Repairs | -350.00 |
| EFT16518 | 28/10/2024 | My AutoSparky | P246 FUSO Canter 815 Crew Cab 4t Truck - Maintenance | -200.00 |
| EFT16519 | 28/10/2024 | Officeworks Ltd | BBELC Stationery and Cleaning Supplies | -507.10 |
| EFT16520 | 28/10/2024 | Peter Jennings | Reimburse VBFB Travel to Training | -85.00 |
| EFT16521 | 28/10/2024 | QHSE Integrated Systems Pty Ltd (Skytrust) | Skytrust Intelligence System - Setup and Subscription Oct2024-Jan2025 | -2,580.60 |
| EFT16522 | 28/10/2024 | Redfish Technologies Pty Ltd | Chambers Audio Visual Equipment | -35,418.35 |
| EFT16522 | 28/10/2024 | Redfish Technologies Pty Ltd | Admin to Chambers Wireless Link | -1,862.38 |
| EFT16523 | 28/10/2024 | Stawedge Bearings | P240 SALF Slasher DER.N 180 2011 - Parts | -18.83 |
| EFT16524 | 28/10/2024 | Synergy | Flax Mill Caravan Park Electricity to 15/10/2024 | -1,520.27 |
| EFT16525 | 28/10/2024 | Team Global Express | Freight Oct2024 | -553.84 |
| EFT16526 | 28/10/2024 | The Rose Hotel | Depot Staff Accommodation for Training | -145.00 |
| EFT16527 | 28/10/2024 | WA Country Health Service | SHERP Grant 16B Forrest St Refurbishment - Tenant Accommodation | -2,190.95 |
| EFT16528 | 28/10/2024 | Winc Australia Pty Limited | Swimming Pool Stationery | -94.49 |
| TOTAL EFT PAYMENTS to 31 October 2024 | | | | -783,544.57 |



| Chq/EFT | Date | Name | Description | Amount |
|--|------------|-------------------|--|------------------|
| 20671 | 14/10/2024 | Water Corporation | Water Across Shire Facilities to 02/10/2024 | -4,973.07 |
| 20672 | 21/10/2024 | Pivotel | GPS Tracking Service - Grader and Transfer Station Oct2024 | -62.00 |
| 20673 | 21/10/2024 | Water Corporation | Water Across Shire Facilities to 02/10/2024 | -781.78 |
| 20674 | 28/10/2024 | Employee | Employee Gratuity - Continuous Service Recognition | -2,000.00 |
| TOTAL MUNI CHEQUES to 31 October 2024 | | | | -7,816.85 |

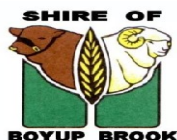


| Chq/EFT | Date | Name | Description | Amount |
|---|------------|--|---|-------------|
| DD9119.1 | 02/10/2024 | Rest Superannuation | Superannuation Contributions | -371.41 |
| DD9119.2 | 02/10/2024 | Australian Super | Superannuation Contributions | -32.20 |
| DD9121.1 | 02/10/2024 | Salary & Wages | Payroll 02Oct2024 | -2,785.65 |
| DD9139.1 | 09/10/2024 | Employee Super Fund | Payroll Deductions | -1,002.61 |
| DD9139.2 | 09/10/2024 | Mercer Super Trust (TTF) - Mercer SmartSuper | Payroll Deductions | -495.95 |
| DD9139.3 | 09/10/2024 | Panorama Super (Asgard Independence Plan Division Two) | Superannuation Contributions | -346.30 |
| DD9139.4 | 09/10/2024 | CBUS (Construction & Building Industry Super) | Superannuation Contributions | -220.90 |
| DD9139.5 | 09/10/2024 | HESTA | Superannuation Contributions | -294.40 |
| DD9139.6 | 09/10/2024 | HOSTPLUS Superannuation Fund | Superannuation Contributions | -92.32 |
| DD9139.7 | 09/10/2024 | Aware Super | Payroll Deductions | -8,962.15 |
| DD9139.8 | 09/10/2024 | Rest Superannuation | Superannuation Contributions | -2,013.83 |
| DD9139.9 | 09/10/2024 | Australian Super | Superannuation Contributions | -2,511.18 |
| DD9141.1 | 10/10/2024 | Salary & Wages | Payroll 09Oct2024 | -115,395.45 |
| DD9164.1 | 23/10/2024 | Employee Super Fund | Payroll Deductions | -1,281.46 |
| DD9164.2 | 23/10/2024 | Mercer Super Trust (TTF) - Mercer SmartSuper | Payroll Deductions | -495.94 |
| DD9164.3 | 23/10/2024 | Panorama Super (Asgard Independence Plan Division Two) | Superannuation Contributions | -346.30 |
| DD9164.4 | 23/10/2024 | CBUS (Construction & Building Industry Super) | Superannuation Contributions | -496.04 |
| DD9164.5 | 23/10/2024 | HESTA | Superannuation Contributions | -294.40 |
| DD9164.6 | 23/10/2024 | HOSTPLUS Superannuation Fund | Superannuation Contributions | -253.22 |
| DD9164.7 | 23/10/2024 | Aware Super | Payroll Deductions | -9,134.55 |
| DD9164.8 | 23/10/2024 | Rest Superannuation | Superannuation Contributions | -1,955.54 |
| DD9164.9 | 23/10/2024 | Australian Super | Superannuation Contributions | -2,411.34 |
| DD9166.1 | 24/10/2024 | Salary & Wages | Payroll 23Oct2024 | -116,430.90 |
| DD9179.1 | 01/10/2024 | Commonwealth Bank | Bank Fees Oct2024 | -31.51 |
| DD9179.2 | 04/10/2024 | Property Owner | 3 Reid PI - Rent 06/10/2024-19/10/2024 | -800.00 |
| DD9179.3 | 04/10/2024 | The Bunbury Diocesan Trustees and Anglican Parish of Boyup Brook | 18 Barron St GP House - Rent 11/10/2024-24/10/2024 | -660.00 |
| DD9179.4 | 18/10/2024 | The Bunbury Diocesan Trustees and Anglican Parish of Boyup Brook | 18 Barron St GP House - Rent 25/10/2024-07/11/2024 | -660.00 |
| DD9179.5 | 02/10/2024 | Commonwealth Bank | Bank Fees Oct2024 | -2,053.13 |
| DD9179.6 | 15/10/2024 | Commonwealth Bank | Bank Fees Oct2024 | -469.11 |
| DD9179.7 | 01/10/2024 | Westnet | Medical Centre, Admin and Swimming Pool Internet Oct2024 | -289.85 |
| DD9179.8 | 09/10/2024 | De Lage Landen Pty Ltd | Rental Agreement for the DocuCentre-VII C5573 Oct2024 | -184.80 |
| DD9179.10 | 23/10/2024 | AGDATA Holdings Pty Ltd | Rylington Park - Phoenix Accounting Software Oct2024 | -54.00 |
| DD9179.11 | 18/10/2024 | Property Owner | 3 Reid PI - Rent 20/10/2024-02/11/2024 | -800.00 |
| DD9182.1 | 28/10/2024 | Commonwealth Bank | Bank Fees Oct2024 | -2.50 |
| DD9139.10 | 09/10/2024 | AMP Super Fund - SignatureSuper | Superannuation Contributions | -1,106.98 |
| DD9139.11 | 09/10/2024 | Commonwealth Essential Super | Superannuation Contributions | -667.39 |
| DD9139.12 | 09/10/2024 | Colonial First State Superannuation | Superannuation Contributions | -1,198.35 |
| DD9139.13 | 09/10/2024 | UniSuper | Superannuation Contributions | -3,206.63 |
| DD9139.14 | 09/10/2024 | Australian Retirement Trust | Superannuation Contributions | -563.42 |
| DD9164.10 | 23/10/2024 | AMP Super Fund - SignatureSuper | Superannuation Contributions | -1,118.99 |
| DD9164.11 | 23/10/2024 | Commonwealth Essential Super | Superannuation Contributions | -672.22 |
| DD9164.12 | 23/10/2024 | Colonial First State Superannuation | Superannuation Contributions | -1,236.07 |
| DD9164.13 | 23/10/2024 | UniSuper | Superannuation Contributions | -2,360.44 |
| DD9164.14 | 23/10/2024 | Australian Retirement Trust | Superannuation Contributions | -563.42 |
| TOTAL DIRECT DEBITS TO 31 October 2024 | | | | -286,322.85 |
| DD9180.1 | 15/10/2024 | Shire of Boyup Brook Credit Card - CEO | Dexion - Compactus Shelf Clips | -66.99 |
| DD9180.1 | 15/10/2024 | Shire of Boyup Brook Credit Card - CEO | ChatGPT Subscription Oct2024 | -29.85 |
| DD9180.1 | 15/10/2024 | Shire of Boyup Brook Credit Card - CEO | Awards and Trophies - Employee Service Recognition | -195.15 |
| DD9180.1 | 15/10/2024 | Shire of Boyup Brook Credit Card - CEO | Ibis Perth - WALGA Conference Meals | -259.60 |
| DD9180.1 | 15/10/2024 | Shire of Boyup Brook Credit Card - CEO | Officeworks - Wireless Mouse | -54.00 |
| DD9180.1 | 15/10/2024 | Shire of Boyup Brook Credit Card - CEO | Starlink - CEO House Internet | -139.00 |
| TOTAL CEO CREDIT CARD TO 31 October 2024 | | | | -744.59 |
| DD9180.1 | 15/10/2024 | Shire of Boyup Brook Credit Card - EMCS | Adobe Acrobat Pro DC Additional User 22/09/2024-19/10/2024 | -31.94 |
| DD9180.1 | 15/10/2024 | Shire of Boyup Brook Credit Card - EMCS | Adobe Acrobat Pro DC Monthly Subscription 20/09/2024-19/10/2024 | -209.95 |
| TOTAL EMCS CREDIT CARD TO 31 October 2024 | | | | -241.89 |
| DD9179.9 | 22/10/2024 | BP Australia Pty Ltd | CEO Fuel Sep2024 | -89.06 |
| DD9179.9 | 22/10/2024 | BP Australia Pty Ltd | CEO Fuel Sep2024 | -18.40 |
| DD9179.9 | 22/10/2024 | BP Australia Pty Ltd | CEO Fuel Sep2024 | -95.84 |
| DD9179.9 | 22/10/2024 | BP Australia Pty Ltd | CEO Fuel Sep2024 | -46.78 |
| TOTAL CEO BP FUEL CARD TO 31 October 2024 | | | | -250.08 |
| DD9179.9 | 22/10/2024 | BP Australia Pty Ltd | MCS Fuel Sep2024 | -80.51 |
| DD9179.9 | 22/10/2024 | BP Australia Pty Ltd | MCS Fuel Sep2024 | -78.60 |
| TOTAL MCS BP FUEL CARD TO 31 October 2024 | | | | -159.11 |
| TOTAL DD MUNI ACCOUNT TO 31 October 2024 | | | | -287,718.52 |
| DD311024 | 31/10/2024 | Police Licensing | Police Licencing Oct2024 | -51268.95 |
| TOTAL DD POLICE LICENSING ACCOUNT TO 31 October 2024 | | | | -51,268.95 |
| TOTAL DD BOYUP BROOK EARLY LEARNING CENTRE ACCOUNT TO 31 October 2024 | | | | 0.00 |



SUMMARY

| | |
|--|-----------------------------|
| CHQ (Muni Account) | -7,816.85 |
| EFT | -783,544.57 |
| DD | -287,718.52 |
| MUNI TOTAL | <u><u>-1,079,079.94</u></u> |
| ALL MUNI TRANS TO 31 October 2024 | -1,079,079.94 |
| DD (Police Licensing Account) TO 31 October 2024 | -51,268.95 |
| GRAND TOTAL 1 - 31 October 2024 | <u><u>-1,130,348.89</u></u> |



SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

31 OCTOBER 2024

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**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2024**

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 OCTOBER 2024

Prepared by: Darren Long (Finance Consultant)

Reviewed by: Malcolm Armstrong (MFS)

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement. The Shire currently has no monies held in Trust.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable

from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows

are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

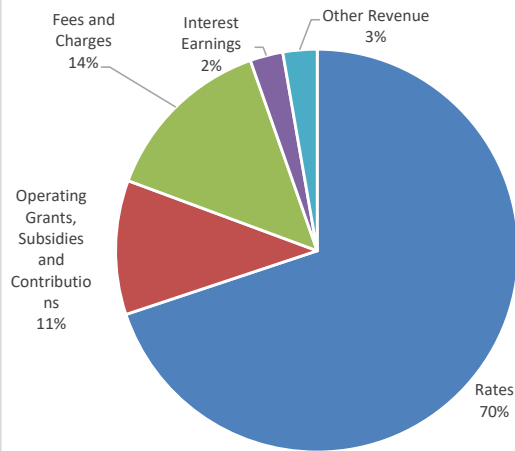
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

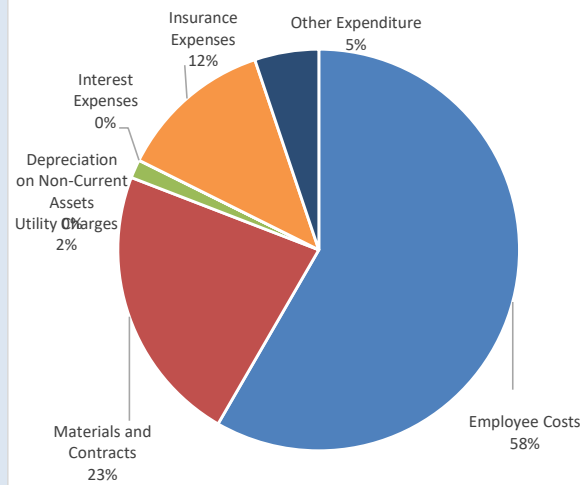
**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2024**

SUMMARY GRAPHS

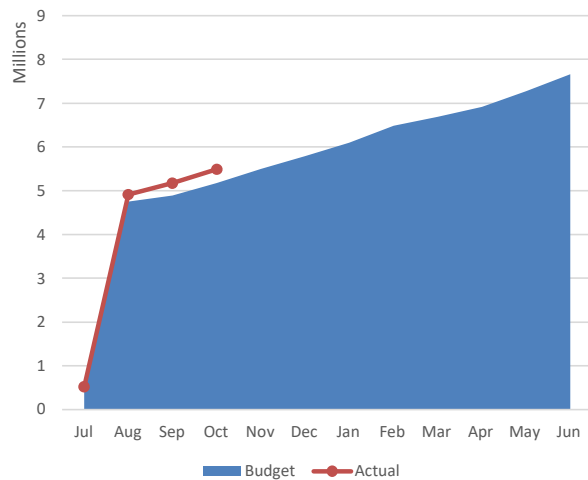
OPERATING REVENUE



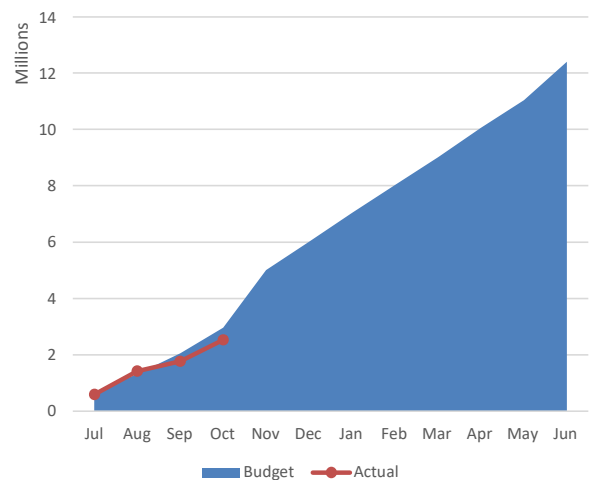
OPERATING EXPENSES



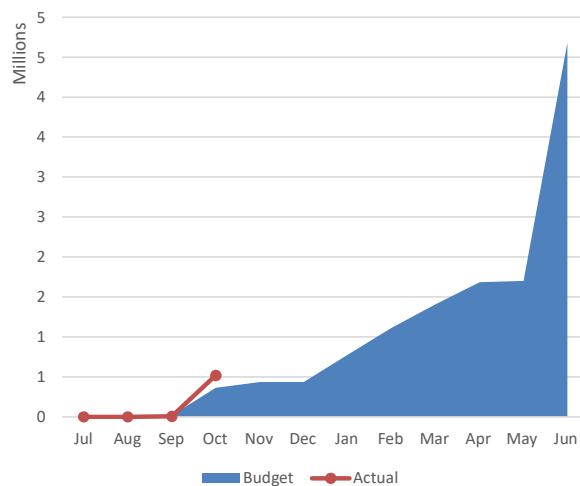
OPERATING REVENUE - Budget-v-YTD Actual



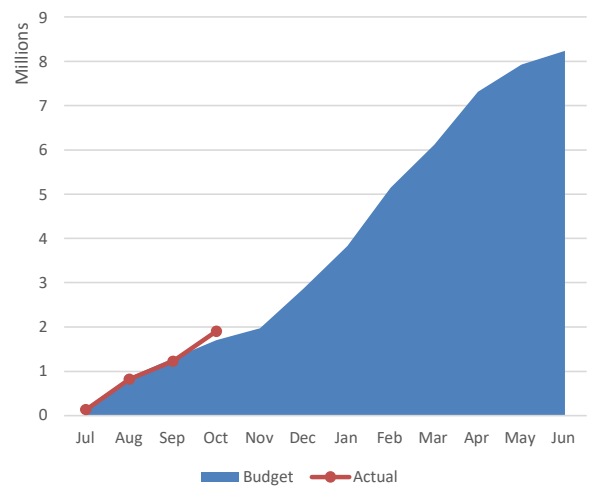
OPERATING EXPENSES - Budget-v-YTD Actual



CAPITAL REVENUE - Budget-v-YTD Actual



CAPITAL EXPENSES - Budget-v-YTD Actual



**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2024**

STATUTORY REPORTING PROGRAMS

The local governments operations as disclosed in these financial statements encompass the following service orientated activities/programs.

| | ACTIVITIES |
|--|---|
| GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources. | Administration and operation of facilities and services to members of the Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which are which are not directly related to specific shire services. |
| GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services. | Rates, general purpose government grants and interest revenue. |
| LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer community. | Supervision of various by-laws, fire prevention, emergency services and animal control. |
| HEALTH To provide an operational framework for good community health. | Food and water quality, pest control, immunisation services, child health services and health education. |
| EDUCATION AND WELFARE To meet the needs of the community in these areas. | Management and support for families, children, youth and the aged within the community by providing Youth, Aged and Family Centres, Home and Community Aged Care Programs and assistance to schools. |
| HOUSING To help ensure adequate housing. | Provision of residential housing for council staff. Provision of housing for aged persons, low income families, government and semi government employees. |
| COMMUNITY AMENITIES Provide services required by the community. | Rubbish collection services and disposal of waste, stormwater drainage, protection of the environment, town planning and regional development and other community amenities (cemeteries and public toilets). |
| RECREATION AND CULTURE To establish and manage efficiently infrastructure and resources which will help the social wellbeing of the community. | Public halls, recreation and aquatic centres, parks and reserves, libraries, heritage and culture. |
| TRANSPORT To provide effective and efficient transport services to the community. | Construction and maintenance of roads, footpaths, bridges, street cleaning and lighting, road verges, streetscaping and depot maintenance. |
| ECONOMIC SERVICES To help promote the Shire and its economic wellbeing. | The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and standpipes. |
| OTHER PROPERTY AND SERVICES To monitor and control Shire's overhead operating accounts. | Private works, public works overheads, plant and equipment operations, town planning schemes and activities not reported in the above programs. |

SHIRE OF BOYUP BROOK
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE PERIOD ENDING 31 OCTOBER 2024

| | 2024-2025 ANNUAL BUDGET | 2024-2025 YTD BUDGET | 2024-2025 YTD ACTUAL |
|--|--|-------------------------------------|-------------------------------------|
| EXPENDITURE (Excluding Finance Costs) | \$ | | \$ |
| General Purpose Funding | (187,102) | (53,157) | (45,835) |
| Governance | (506,944) | (231,834) | (151,444) |
| Law, Order, Public Safety | (613,638) | (125,903) | (145,268) |
| Health | (1,556,766) | (476,301) | (490,779) |
| Education and Welfare | (491,583) | (165,281) | -125,461 |
| Housing | (315,164) | (205,951) | (225,319) |
| Community Amenities | (507,502) | (162,724) | (130,208) |
| Recreation and Culture | (1,500,340) | (410,270) | (336,854) |
| Transport | (4,980,636) | (646,835) | (494,842) |
| Economic Services | (778,236) | (208,322) | (158,366) |
| Other Property and Services | (965,694) | (269,121) | (224,632) |
| Total Operating Expenditure | (12,403,605) | (2,955,700) | (2,529,009) |
| REVENUE | | | |
| General Purpose Funding | 4,269,261 | 3,942,670 | 4,029,535 |
| Governance | 0 | 0 | 910 |
| Law, Order, Public Safety | 238,727 | 118,949 | 152,388 |
| Health | 1,152,100 | 350,192 | 339,060 |
| Education and Welfare | 225,000 | 90,968 | 87,670 |
| Housing | 226,540 | 27,511 | 167,813 |
| Community Amenities | 254,382 | 247,200 | 532,376 |
| Recreation and Culture | 62,490 | 16,555 | 22,687 |
| Transport | 237,670 | 215,439 | 264,820 |
| Economic Services | 160,840 | 34,316 | 40,775 |
| Other Property & Services | 833,233 | 127,351 | 131,624 |
| Total Operating Revenue | 7,660,243 | 5,171,149 | 5,769,658 |
| Sub-Total | (4,743,362) | 2,215,449 | 3,240,648 |
| FINANCE COSTS | | | |
| Housing | (908) | (752) | (207) |
| Recreation & Culture | (1,845) | (1,434) | (270) |
| Total Finance Costs | (2,753) | (2,186) | (478) |
| NON-OPERATING REVENUE | | | |
| General Purpose Funding | 0 | | 0 |
| Law, Order & Public Safety | 835,545 | 0 | 11,273 |
| Education & Welfare | 0 | | 0 |
| Recreation & Culture | 1,716,000 | 0 | 0 |
| Transport | 1,845,663 | 361,877 | 53,513 |
| Economic Services | 0 | 0 | 9,708 |
| Total Non-Operating Revenue | 4,397,208 | 361,877 | 74,493 |
| PROFIT/(LOSS) ON SALE OF ASSETS | | | |
| Housing Profit | 0 | 0 | 0 |
| Transport Profit | 0 | 0 | 0 |
| Transport Loss | 0 | 0 | 0 |
| Total Profit/(Loss) | 0 | 0 | 0 |
| NET RESULT | (348,907) | 2,575,139 | 3,314,664 |
| Other Comprehensive Income | | | |
| Changes on revaluation of non-current assets | 0 | 0 | 0 |
| | 0 | 0 | 0 |
| TOTAL COMPREHENSIVE INCOME | (348,907) | 2,575,139 | 3,314,664 |

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2024**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION

Depreciation expense raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF BOYUP BROOK
STATEMENT OF COMPREHENSIVE INCOME BY NATURE & TYPE
FOR THE PERIOD ENDING 31 OCTOBER 2024

| | 2024-2025 ORIGINAL BUDGET | 2024-2025 YTD BUDGET | 2024-2025 YTD ACTUAL |
|---|--|-------------------------------------|-------------------------------------|
| Expenses | | | |
| Employee Costs | (4,471,406) | (1,642,289) | (1,475,911) |
| Materials and Contracts | (3,387,919) | (939,126) | (569,814) |
| Utility Charges | (235,560) | (76,200) | (37,565) |
| Depreciation on Non-Current Assets | (3,622,898) | 0 | 0 |
| Interest Expenses | (2,753) | (2,186) | (478) |
| Insurance Expenses | (327,312) | (310,132) | (315,160) |
| Other Expenditure | (358,509) | 12,046 | (130,559) |
| Total Operating Expenses | (12,406,357) | (2,957,887) | (2,529,487) |
| Revenue | | | |
| Rates | 3,825,765 | 3,827,219 | 3,833,526 |
| Operating Grants, Subsidies and Contributions | 805,683 | 378,437 | 590,433 |
| Fees and Charges | 1,962,497 | 775,338 | 767,121 |
| Interest Earnings | 201,300 | 53,662 | 144,665 |
| Other Revenue | 864,998 | 136,493 | 150,241 |
| Total Operating Revenue | 7,660,243 | 5,171,149 | 5,485,985 |
| Sub-Total | (4,746,114) | 2,213,263 | 2,956,498 |
| Non-Operating Grants, Subsidies & Contributions | 4,397,208 | 361,877 | 358,166 |
| Profit on Asset Disposals | 0 | 0 | 0 |
| Loss on Asset Disposals | 0 | 0 | 0 |
| | 4,397,208 | 361,877 | 358,166 |
| Net Result | (348,906) | 2,575,139 | 3,314,664 |
| Other Comprehensive Income | | | |
| Changes on revaluation of non-current assets | 0 | 0 | 0 |
| Total Other Comprehensive Income | 0 | 0 | 0 |
| TOTAL COMPREHENSIVE INCOME | (348,906) | 2,575,139 | 3,314,664 |

SHIRE OF BOYUP BROOK
FINANCIAL ACTIVITY STATEMENT BY NATURE/TYPE
FOR THE PERIOD ENDING 31 OCTOBER 2024

| | 2024-2025 ORIGINAL BUDGET | 2024-2025 YTD BUDGET (a) | 2024-2025 YTD ACTUAL (b) | VARIANCE \$ (b)-(a) | VARIANCE % (b)-(a)/(a) | Var ▲▼ |
|--|---------------------------------|--------------------------------|--------------------------------|---------------------------|------------------------------|-----------|
| OPERATING REVENUE | \$ | \$ | \$ | | | |
| Ex-Gratia Rates & Write-offs | (678) | 776 | 0 | Within Threshold | (100.00%) | |
| Operating Grants, Subsidies and Contributions | 805,683 | 378,437 | 590,433 | 211,996 | 56.02% | ▲ |
| Fees and Charges | 1,962,497 | 775,338 | 767,121 | Within Threshold | Within Threshold | |
| Interest Earnings | 201,300 | 53,662 | 144,666 | 91,004 | 169.59% | ▲ |
| Other Revenue | 864,998 | 136,493 | 150,241 | 13,748 | 10.07% | ▲ |
| Profit on Disposal of Asset | 0 | 0 | 0 | Within Threshold | 0% | |
| Total Operating Revenue | 3,833,800 | 1,344,706 | 1,652,461 | 316,748 | | |
| LESS OPERATING EXPENDITURE | | | | | | |
| Employee Costs | (4,471,406) | (1,642,289) | (1,330,903) | 311,386 | 18.96% | |
| Materials and Contracts | (3,387,919) | (939,126) | (714,823) | 224,303 | 23.88% | |
| Utility Charges | (235,560) | (76,200) | (37,565) | 38,635 | 50.70% | |
| Depreciation on Non-Current Assets | (3,622,898) | 0 | 0 | Within Threshold | 0.00% | |
| Interest Expenses | (2,753) | (2,186) | (478) | Within Threshold | (78.14%) | |
| Insurance Expenses | (327,312) | (310,132) | (315,160) | Within Threshold | Within Threshold | |
| Other Expenditure | (358,510) | 12,046 | (130,559) | (142,605) | (1183.85%) | ▼ |
| Loss on Disposal of Asset | 0 | 0 | 0 | Within Threshold | 0% | |
| Total Operating Expenses | (12,406,358) | (2,957,887) | (2,529,488) | 431,718 | | |
| Sub-Total | (8,572,558) | (1,613,180) | (877,027) | 748,466 | | |
| OPERATING ACTIVITIES EXCLUDED FROM BUDGET | | | | | | |
| Movement in Employee Provisions (Non-current) | 44,635 | 0 | 0 | Within Threshold | 0% | |
| Movement in Accrued Interest Expense | 0 | 0 | (1,042) | Within Threshold | 0% | |
| Movement in Accrued Interest Income | | | 6,806 | Within Threshold | 0% | |
| Movement in Accrued Expenses | | 0 | (46,257) | (46,257) | 0% | |
| Depreciation Written Back | 3,622,898 | 0 | 0 | Within Threshold | 0% | |
| Operating Activities Excluded from Budget | 3,667,533 | 0 | (172,552) | (178,315) | | |
| Sub Total | (4,905,025) | (1,613,180) | (1,049,579) | 570,151 | | |
| INVESTING ACTIVITIES | | | | | | |
| Outflows from investing activities | | | | | | |
| Purchase of Land | 0 | 0 | 0 | Within Threshold | 0% | |
| Purchase Buildings | (1,979,933) | (32,487) | (113,490) | (81,003) | (249.34%) | |
| Purchase Plant and Equipment | (620,386) | (602,386) | (541,108) | 61,278 | (10.17%) | |
| Purchase Furniture and Equipment | 0 | 0 | (36,419) | (36,419) | 0.00% | ▼ |
| Infrastructure Assets - Roads | (2,434,101) | (469,935) | (446,461) | 23,474 | Within Threshold | |
| Infrastructure Assets - Footpaths | (216,620) | (216,624) | (50,270) | 166,354 | 76.79% | |
| Infrastructure Assets - Aerodromes | (70,000) | 0 | 0 | Within Threshold | 0% | |
| Infrastructure Assets - Parks & Ovals | 0 | 0 | (1,103) | Within Threshold | 0% | |
| Infrastructure Assets - Recreation | (1,966,000) | (39,320) | 0 | 39,320 | 100.00% | |
| Infrastructure Assets - Other | (487,331) | (297,265) | (305,988) | Within Threshold | Within Threshold | |
| Inflows from investing activities | | | | | | |
| Proceeds from Sale of Assets | 282,000 | 0 | 159,945 | 159,945 | 0% | ▲ |
| Contributions for the Development of Assets | 4,397,208 | 361,877 | 358,166 | Within Threshold | Within Threshold | |
| Amount Attributable to Investing Activities | (3,095,163) | (1,296,140) | (976,728) | 332,949 | | |
| FINANCING ACTIVITIES | | | | | | |
| Outflows from financing activities | | | | | | |
| Repayment of Debt - Loan Principal | (24,014) | (11,833) | (11,833) | Within Threshold | Within Threshold | |
| Repayment of Debt - Lease Principal | (15,241) | (10,122) | (5,080) | Within Threshold | (49.81%) | |
| Transfer to Reserves | (421,000) | (24,999) | (390,280) | (365,281) | (1461.18%) | |
| Inflows from financing activities | | | | | | |
| Transfer from Reserves | 1,034,000 | 0 | 0 | Within Threshold | 0% | |
| Amount Attributable to Financing Activities | 573,745 | (46,954) | (407,193) | (365,281) | | |
| Sub Total | (7,426,443) | (2,956,275) | (2,433,500) | 537,819 | | |
| FUNDING FROM | | | | | | |
| Estimated Opening Surplus at 1 July | 3,600,000 | 3,600,000 | 3,679,906 | 79,906 | Within Threshold | |
| Amount Raised from General Rates | 3,826,443 | 3,826,443 | 3,833,526 | Within Threshold | Within Threshold | |
| Closing Funds | 0 | 0 | 0 | Within Threshold | 0% | |
| | 7,426,443 | 7,426,443 | 7,513,432 | 252,444 | | |
| NET SURPLUS/(DEFICIT) | 0 | 4,470,168 | 5,079,932 | | | |

SHIRE OF BOYUP BROOK
BUDGET REVIEW FINANCIAL ACTIVITY STATEMENT BY FUNCTION/PROGRAM
FOR THE PERIOD ENDING 31 OCTOBER 2024

| | 2024-2025 ORIGINAL BUDGET | 2024-2025 YTD BUDGET (a) | 2024-2025 YTD ACTUAL (b) | VARIANCE \$ (b)-(a) | VARIANCE % (b)-(a)/(a) | Var ▲▼ |
|--|---------------------------------|--------------------------------|--------------------------------|---------------------------|------------------------------|-----------|
| OPERATING REVENUE | \$ | \$ | \$ | | | |
| General Purpose Funding | 442,818 | 116,227 | 196,009 | 79,782 | 68.64% | ▲ |
| Governance | 0 | 0 | 910 | Within Threshold | 0% | |
| Law, Order Public Safety | 238,727 | 118,949 | 152,388 | 33,439 | 28.11% | ▲ |
| Health | 1,152,100 | 350,192 | 339,059 | (11,133) | Within Threshold | |
| Education and Welfare | 225,000 | 90,968 | 87,670 | Within Threshold | Within Threshold | |
| Housing | 226,540 | 27,511 | 167,813 | 140,302 | 510.00% | ▲ |
| Community Amenities | 254,382 | 247,200 | 532,377 | 285,177 | 115.36% | ▲ |
| Recreation and Culture | 62,490 | 16,555 | 22,687 | Within Threshold | 37.04% | |
| Transport | 237,670 | 215,439 | 264,820 | 49,381 | 22.92% | ▲ |
| Economic Services | 160,840 | 34,316 | 40,775 | Within Threshold | 18.82% | |
| Other Property and Services | 833,233 | 127,351 | 131,625 | Within Threshold | Within Threshold | |
| Total Operating Revenue | 3,833,800 | 1,344,706 | 1,936,133 | 576,949 | | |
| LESS OPERATING EXPENDITURE | | | | | | |
| General Purpose Funding | (187,102) | (53,157) | (45,835) | Within Threshold | (13.77%) | |
| Governance | (506,944) | (231,834) | (151,444) | 80,390 | 34.68% | |
| Law, Order, Public Safety | (613,638) | (125,903) | (145,268) | (19,365) | 15.38% | |
| Health | (1,556,766) | (476,301) | (490,779) | (14,478) | Within Threshold | |
| Education and Welfare | (491,583) | (165,281) | (125,461) | 39,820 | 24.09% | |
| Housing | (316,072) | (206,703) | (225,527) | (18,824) | Within Threshold | |
| Community Amenities | (507,502) | (162,724) | (130,208) | 32,516 | (19.98%) | |
| Recreation and Culture | (1,502,185) | (411,704) | (337,124) | 74,580 | (18.11%) | |
| Transport | (4,980,636) | (646,835) | (494,843) | 151,992 | (23.50%) | |
| Economic Services | (778,236) | (208,322) | (158,366) | 49,956 | (23.98%) | |
| Other Property & Services | (965,694) | (269,121) | (224,632) | 44,489 | (16.53%) | |
| Total operating Expenses | (12,406,358) | (2,957,887) | (2,529,487) | 421,077 | | |
| Sub-Total | (8,572,558) | (1,613,180) | (593,354) | 998,026 | | |
| OPERATING ACTIVITIES EXCLUDED FROM BUDGET | | | | | | |
| Movement in Employee Provisions (Non-current) | 44,635 | 0 | 0 | Within Threshold | 0% | |
| Movement in Accrued Interest Expense | 0 | 0 | (1,042) | Within Threshold | 0% | |
| Movement in Accrued Interest Income | 0 | 0 | 6,806 | Within Threshold | 0% | |
| Movement in Accrued Expenses | 0 | 0 | (46,257) | (46,257) | 0% | |
| Movement in Accrued Wages | 0 | 0 | (132,058) | (132,058) | 0% | |
| Depreciation Written Back | 3,622,898 | 0 | 0 | Within Threshold | 0% | |
| Operating Activities Excluded from Budget | 3,667,533 | 0 | (172,552) | (178,315) | | |
| Sub Total | (4,905,025) | (1,613,180) | (765,906) | 819,711 | | |
| INVESTING ACTIVITIES | | | | | | |
| Outflows from investing activities | | | | | | |
| Purchase Buildings | (1,979,933) | (32,487) | (113,490) | (81,003) | 249.34% | |
| Purchase Plant and Equipment | (620,386) | (602,386) | (541,108) | 61,278 | (10.17%) | |
| Purchase Furniture and Equipment | 0 | 0 | (36,419) | (36,419) | 0.00% | ▼ |
| Infrastructure Assets - Roads | (2,434,101) | (469,935) | (446,461) | 23,474 | Within Threshold | |
| Infrastructure Assets - Footpaths | (216,620) | (216,624) | (50,270) | 166,354 | 76.79% | |
| Infrastructure Assets - Aerodromes | (70,000) | 0 | 0 | Within Threshold | 0% | |
| Infrastructure Assets - Parks & Ovals | 0 | 0 | (1,103) | Within Threshold | 0% | |
| Infrastructure Assets - Recreation | (1,966,000) | (39,320) | 0 | 39,320 | 100.00% | |
| Infrastructure Assets - Other | (487,331) | (297,265) | (305,988) | Within Threshold | Within Threshold | |
| Inflows from investing activities | | | | | | |
| Proceeds from Sale of Assets | 282,000 | 0 | 159,945 | 159,945 | 0% | ▲ |
| Contributions for the Development of Assets | 4,397,208 | 361,877 | 74,493 | (287,384) | (79.41%) | |
| Amount Attributable to Investing Activities | (3,095,163) | (1,296,140) | (1,260,401) | 45,565 | | |
| FINANCING ACTIVITIES | | | | | | |
| Repayment of Debt - Loan Principal | (24,014) | (11,833) | (11,833) | Within Threshold | Within Threshold | |
| Repayment of Debt - Lease Principal | (15,241) | (10,122) | (5,080) | Within Threshold | (49.81%) | |
| Transfer to Reserves | (421,000) | (24,999) | (390,280) | (365,281) | (1461.18%) | |
| Transfer from Reserves | 1,034,000 | 0 | 0 | Within Threshold | 0% | |
| Loans Raised | 0 | 0 | 0 | Within Threshold | 0% | |
| Amount Attributable to Financing Activities | 573,745 | (46,954) | (407,193) | (365,281) | | |
| Sub Total | (7,426,443) | (2,956,275) | (2,433,500) | 499,995 | | |
| FUNDING FROM | | | | | | |
| Estimated Opening Surplus at 1 July | 3,600,000 | 3,600,000 | 3,679,906 | 79,906 | Within Threshold | |
| Amount Raised from General Rates | 3,826,443 | 3,826,443 | 3,833,526 | Within Threshold | Within Threshold | |
| Sub Total | 7,426,443 | 7,426,443 | 7,513,432 | 79,906 | | |
| NET SURPLUS/(DEFICIT) | 0 | 4,470,168 | 5,079,932 | | | |

SHIRE OF BOYUP BROOK
SUMMARY OF CURRENT ASSETS AND LIABILITIES
FOR THE PERIOD ENDING 31 OCTOBER 2024

| | ACTUAL YTD | ACTUAL 30/06/2024 |
|---|--------------------|----------------------|
| <u>Current Assets</u> | | |
| Cash at bank and on Hand | 6,815,164 | 5,997,802 |
| Restricted Cash | 30,742 | 23,331 |
| Restricted Cash Reserves | 3,426,078 | 3,035,799 |
| Trade Receivables | 2,509,327 | 971,096 |
| Stock on Hand/Inventory/Biological Assets | 179,733 | 179,733 |
| Other Assets | 1,200 | 24,247 |
| Total Current Assets | 12,962,245 | 10,232,008 |
| <u>Current Liabilities</u> | | |
| Trade Creditors | (316,934) | (463,311) |
| Bonds and Deposits | (50,398) | (44,905) |
| Accrued Wages | 0 | (132,058) |
| Accrued Interest on Loans | 0 | (1,042) |
| Accrued Expense | 0 | (46,257) |
| ATO Liabilities | 0 | 0 |
| Contract Liability | (3,469,475) | (2,381,855) |
| Loan Liability | (12,181) | (24,014) |
| Finance Lease Liability | (10,161) | (15,241) |
| Provisions | (439,694) | (439,694) |
| Total Current Liabilities | (4,298,843) | (3,548,378) |
| Sub-Total | 8,663,401 | 6,683,630 |
| Adjustments | | |
| LESS Cash Backed Reserves | (3,426,078) | (3,035,799) |
| LESS Restricted Cash | 0 | 0 |
| LESS Inventory | (179,733) | (179,733) |
| LESS Accrued Interest Income | | (6,806) |
| LESS Prepaid Expenses | 0 | 0 |
| ADD: Employee Leave Provisions | 0 | 1,042 |
| ADD: Accrued Interest on Loans | 0 | 132,058 |
| ADD: Accrued Salaries & Wages | 0 | 46,257 |
| ADD: Accrued Expenses | 0 | 24,014 |
| ADD: Current Loan Liability | 12,181 | 15,241 |
| ADD: Current Finance Lease Liability | 10,161 | 0 |
| Rounding | 0 | 1 |
| Net Current Position | 5,079,932 | 3,679,906 |

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2024**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Statement of Financial Activity for each months financial statements.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

| REPORTING AREA | YTD BUDGET | YTD ACTUAL | VARIANCE \$ | VARIANCE % | TIMING / PERMANENT | EXPLANATION |
|----------------------------------|---------------|---------------|-------------|------------|-----------------------|---|
| <u>Operating Revenue</u> | | | | | | |
| Operating Grants & Contributions | 378,437 | 590,433 | 211,996 | 56% | TIMING/ PERMANENT | Decrease in General Purpose Grants \$19K, Increase in Local Road Grants \$8K, Increase in ESL and DFES Grant Income \$34K, Increase in SHERP Community Housing Maintenance Grant \$143k, Increase in State MRD Grant by \$45K |
| Interest Earnings | 53,662 | 144,666 | 91,004 | 170% | TIMING /PERMANENT | Increase in Rates Instalment Interest by \$6K, Increase in Rates Non Payment Penalty by \$6K, Increase in Interest On Investments - Municipal Account by \$63K, Increase in Interest On Investments - Reserves Account by \$14K |
| Other Revenue | 136,493 | 150,241 | 13,748 | 10% | TIMING | Increase in Sale of Recyclables Revenue by \$4K, Increase in Licensing Service by \$3K, Increase in Workers Compensation Reimbursements by \$19K, Decrease in Diesel Fuel Rebate by \$10K, Increase in Rylington Park Income by \$7K, Increase in Rylington Park Program Income by \$49K, Decrease in Rylington Stock Program Income by \$46K, Decrease in Rylington Education Program Income by \$20K, Increase in Rylington Events Income by \$9K |

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2024**

EXPLANATION OF MATERIAL VARIANCES

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| REPORTING AREA | YTD BUDGET | YTD ACTUAL | VARIANCE \$ | VARIANCE % | TIMING / PERMANENT | EXPLANATION |
|---------------------------|---------------|---------------|-------------|------------|-----------------------|--|
| <u>Operating Expenses</u> | | | | | | |
| Employee Costs | (1,642,289) | (1,330,903) | 311,386 | 19% | TIMING | Increase in Fire Prevention and Support \$6K, Increase in Bushfire Risk Planning \$13K, Decrease in Ranger Services Operating Costs \$12K, Increase in Medical Services Employee Costs \$46K, Increase in Medical Centre Subscriptions \$16K, Increase in Medical Centre Superannuation \$5K, Decrease in Early Learning Centre Employee Costs \$35K, Decrease in Transfer Station Employee Costs \$7K, Increase in Boyup Brook Hall Operation \$8K, Decrease in Swimming Pool Employee Costs \$10K, Decrease in Recreation Complex by \$9K, Decrease in Townsite Gardens by \$14K, Decrease in Support for Others by \$18K, Decrease in Rural Road Maintenance by \$105K, Decrease in Maintenance Grading by \$11K, Increase in Drains and Culverts by \$16K, Decrease in Air Strip by \$6K, Increase in Community Development Centre by \$9K, Decrease in Tourist Centre by \$14K, Increase in Supervision by \$48K, Decrease in Works Employee Insurance Costs by \$6K, Decrease in PWOH leave - Depot by \$11K, Increase in Training and Meeting Expenses by \$20K, Decrease in LESS PWOH ALLOCATED - PROJECTS by \$10, Decrease in Repair Wages by \$41K, Increase in Workers Compensation expenses by \$27K, Decrease in Administration Staff Employee Costs by \$174K |

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2024**

EXPLANATION OF MATERIAL VARIANCES

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For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

| REPORTING AREA | YTD BUDGET | YTD ACTUAL | VARIANCE \$ | VARIANCE % | TIMING / PERMANENT | EXPLANATION |
|-----------------------|---------------|---------------|-------------|------------|-----------------------|--|
| Materials & Contracts | (939,126) | (714,823) | 224,303 | 24% | TIMING | Decrease in Members Training Costs by \$3K, Decrease in Members Other Expenses by \$4K, Decrease in Council Chambers Expenses by \$27K Decrease in Members Refreshments and Receptions by \$8K, Increase in ICT Councillors by \$7K, Increase in Fire Vehicle Maintenance costs by \$11K, Increase in ESL Plant Equipment Maintenance by \$9K, Increase in Ranger Services Operation Costs by \$7K, Decrease in Health Administration Services by \$33K, Decrease in Medical Ctr Subscriptions by \$4K, Decrease in Medical Ctr Computer Expenses by \$4K, Increase in Aged Needs Strategy Project by \$6K, Increase in Community Housing Maintenance Expenses by \$25K, Decrease in Refuse Collection Boyup Brook Townsite Expense by \$23K, Increase in Land Fill Disposal Site by \$6K, Decrease in Swimming Pool & Gymnasium General Operations by \$12K, Decrease in Recreation Complex by \$4K, Decrease in Townsite Gardens by \$8K, Increase in Depot Building Costs by \$5K, Decrease in Repairs & Maint - Bridges by \$23K, Decrease in Town Services - Tree Pruning by \$10K, Decrease in Consulting Engineer Expenses by \$7K, Decrease in Air Strip by \$5K, Decrease in Flax Mill Complex General Operations by \$5K, Decrease in Caravan Park/Flax Mill Complex Building Operation by \$8K, Decrease in Fuel & Oil by \$25K, Increase in Parts and Repairs by \$17K, Decrease in LESS PCO ALLOCATED - PROJECTS by \$49K, Decrease in Administration - Audit Fees by \$34K, Decrease in Consultants by \$9K, Increase in Administration - IT System Operation & Maintenance by \$10K, Decrease in Rylington Stock Program Expenses by \$20K, Increase in Rylington Cropping Program Expenses by \$26K, Increase in Rylington Events Expenses by \$7K |
| Utility Charges | (76,200) | (37,565) | 38,635 | 51% | TIMING | Decrease in Swimming Pool & Gymnasium General Operations by \$5K, Decrease in Swimming Pool Building Costs by \$6K, Decrease in Standpipes by \$11K, Decrease in Rylington Park Operational Expenses by \$3K |

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2024**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Statement of Financial Activity for each months financial statements.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

| REPORTING AREA | YTD BUDGET | YTD ACTUAL | VARIANCE \$ | VARIANCE % | TIMING / PERMANENT | EXPLANATION |
|----------------|---------------|---------------|-------------|------------|-----------------------|--|
| Other Expenses | 12,046 | (130,559) | (142,605) | -1184% | TIMING | Decrease in Members Sitting Fees by \$24K, Decrease in Members Donations by \$10K, Increase in Admin Allocated - Family Stop Centre by \$6K, Decrease in Admin Allocation - Other Education by \$7K, Decrease in Library Operations by \$21K, Decrease in Admin Allocated - Road Maintenance by \$14K, Decrease in Tourist Centre \$7K, Decrease in Country Music Festival Expenses by \$5K, Decrease in Less Administration Costs Alloc by \$226K |

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2024

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Statement of Financial Activity for each months financial statements.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

| REPORTING AREA | YTD BUDGET | YTD ACTUAL | VARIANCE \$ | VARIANCE % | TIMING / PERMANENT | EXPLANATION |
|------------------------------------|---------------|---------------|-------------|------------------|-----------------------|--|
| Investing Activities | | | | | | |
| Purchase Buildings | (32,487) | (113,490) | (81,003) | -249% | TIMING | Decrease in Rylington Park - Water filtration & replace house roof by \$4K, Increase in Administration Building Capital Expenditure by \$32K, Increase in Depot - Buildings by \$1K, Increase in Boyup Brook Hall Refurbishment by \$6K, Increase in Swimming Pool Buildings Air Conditioning by \$7K, Increase in Craft Hut Capital Expenditure by \$8K, Increase in Evacuation Centre Building Capital Expenditure by \$28K, Increase in CEO Residence Fencing by \$2K |
| Purchase Plant and Equipment | (602,386) | (541,108) | 61,278 | -10% | TIMING | Decrease in Swimming Pool - Plant & Equipment by \$10K, Decrease in Plant & Equipment - Parks & Gardens by \$33K, Decrease in DWS - Fleet Vehicles by \$5K, Decrease in Administration Vehicle replacements by \$8K, Decrease in Rylington Park Plant & Equipment by \$7K |
| Purchase Furniture and Equipment | 0 | (36,419) | (36,419) | 0% | TIMING | Increase in Chamber chairs \$32k, Increase in Computer equipment \$4k. |
| Infrastructure Assets - Roads | (469,935) | (446,461) | 23,474 | Within Threshold | TIMING | Decrease in RRG Winnejuip Road by \$95K, Increase in Gravel Pits Rehabilitation by \$11K, Increase in Winter Road Grading by \$59K |
| Infrastructure Assets - Footpaths | (216,624) | (50,270) | 166,354 | 77% | TIMING | Decrease in Abel St Footpath by \$18K, Decrease in Bridge St Footpath by \$59K, Decrease in Forrest St Footpath by \$10K, Decrease in Inglis St Footpath by \$17K, Decrease in Cailles St Footpath by \$3K, Decrease in Beatty St Footpath by \$55K, Decrease in Dickson St Footpath by \$5K |
| Infrastructure Assets - Recreation | (39,320) | 0 | 39,320 | 100% | TIMING | Sandakan Playground project not yet commenced. |
| Proceeds from Sale of Assets | 0 | 159,945 | 159,945 | 0% | TIMING | Sale of Isuzu Truck for \$26K, Sale of Komatsu Grader by \$75K, Sale of Komatsu Loader by \$59K |
| Financing Activities | | | | | | |
| Transfer to Reserves | (24,999) | (390,280) | (365,281) | -1461% | | Transfers to Reserves actioned earlier than anticipated. |

SHIRE OF BOYUP BROOK
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 31 OCTOBER 2024

| | 2023-24 ACTUAL | 2024-25 ACTUAL | Variance |
|---------------------------------------|--------------------|--------------------|------------------|
| | \$ | \$ | \$ |
| Current assets | | | |
| Unrestricted Cash & Cash Equivalents | 5,998,756 | 6,819,988 | 821,232 |
| Restricted Cash - Reserves | 3,035,798 | 3,426,078 | 390,280 |
| Restricted Cash - Other | 22,378 | 25,919 | 3,541 |
| Trade and other receivables | 974,163 | 2,509,328 | 1,535,165 |
| Inventories | 179,733 | 179,733 | 0 |
| Other assets | 21,181 | 1,200 | -19,981 |
| Total current assets | 10,232,009 | 12,962,246 | 2,730,237 |
| Non-current assets | | | |
| Trade and other receivables | 62,416 | 62,416 | 0 |
| LG House Unit Trust | 83,171 | 83,171 | 0 |
| Land | 4,570,000 | 4,597,719 | 27,719 |
| Buildings | 18,311,715 | 18,397,485 | 85,771 |
| Furniture & Equipment | 19,556 | 55,975 | 36,419 |
| Plant & Equipment | 2,582,543 | 2,963,706 | 381,163 |
| Right of use Assets - Plant | 45,721 | 45,721 | 0 |
| Infrastructure Assets - Roads | 92,944,335 | 93,390,795 | 446,461 |
| Infrastructure Assets - Bridges | 21,435,894 | 21,435,894 | 0 |
| Infrastructure Assets - Footpaths | 621,245 | 671,515 | 50,270 |
| Infrastructure Assets - Recreation | 2,372,053 | 2,372,053 | 0 |
| Infrastructure Assets - Drainage | 8,938,514 | 8,938,514 | 0 |
| Infrastructure Assets - Parks/Ovals | 0 | 0 | 0 |
| Infrastructure Assets - Other | 5,511,382 | 5,818,472 | 307,090 |
| Total non-current assets | 157,498,544 | 158,833,436 | 1,334,892 |
| Total assets | 167,730,553 | 171,795,682 | 4,065,129 |
| Current liabilities | | | |
| Trade and other payables | 642,668 | 316,934 | 325,734 |
| Bonds and deposits | 44,906 | 50,399 | -5,493 |
| Contract Liabilities | 2,381,855 | 3,469,475 | -1,087,620 |
| Interest-bearing loans and borrowings | 24,014 | 12,181 | 11,833 |
| Finance Lease Liability - Current | 15,241 | 10,161 | 5,080 |
| Provisions | 439,694 | 439,694 | 0 |
| Total current liabilities | 3,548,379 | 4,298,844 | -750,466 |
| Non-current liabilities | | | |
| Interest-bearing loans and borrowings | 25,445 | 25,445 | 0 |
| Finance Lease Liability - Non Current | 0 | 0 | 0 |
| Provisions | 63,671 | 63,671 | 0 |
| Total non-current liabilities | 89,116 | 89,116 | 0 |
| Total liabilities | 3,637,495 | 4,387,961 | -750,466 |
| Net assets | 164,093,058 | 167,407,722 | 3,314,663 |
| Equity | | | |
| Retained surplus | 57,651,585 | 57,261,306 | -390,279 |
| Net Result | 0 | 3,314,664 | 3,314,664 |
| Reserve - asset revaluation | 103,405,674 | 103,405,674 | 0 |
| Reserve - Cash backed | 3,035,799 | 3,426,078 | 390,279 |
| Total equity | 164,093,058 | 167,407,722 | 3,314,664 |

This statement is to be read in conjunction with the accompanying notes

SHIRE OF BOYUP BROOK
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 31 OCTOBER 2024

| | 2023-2024 ACTUAL \$ | 2024-2025 BUDGET \$ | 2024-2025 ACTUAL \$ |
|---|------------------------------------|------------------------------------|------------------------------------|
| Cash Flows from operating activities | | | |
| Payments | | | |
| Employee Costs | (4,645,824) | (4,426,771) | (1,611,384) |
| Materials & Contracts | (1,708,127) | (3,387,919) | (794,893) |
| Utilities (gas, electricity, water, etc) | (251,198) | (235,560) | (37,565) |
| Insurance | (4,217) | (2,753) | (315,160) |
| Interest Expense | (282,769) | (327,312) | (1,519) |
| Goods and Services Tax Paid | (409,414) | 0 | (131,381) |
| Other Expenses | (488,234) | (358,511) | (130,559) |
| | (7,789,783) | (8,738,826) | (3,022,462) |
| Receipts | | | |
| Rates | 3,611,469 | 3,825,765 | 2,825,916 |
| Operating Grants & Subsidies | 1,996,691 | 662,343 | 588,978 |
| Fees and Charges | 2,151,995 | 1,962,497 | 767,121 |
| Interest Earnings | 398,741 | 201,300 | 151,471 |
| Goods and Services Tax | 375,526 | 0 | 225,790 |
| Other | 861,952 | 864,998 | 160,254 |
| | 9,396,374 | 7,516,903 | 4,719,530 |
| Net Cash flows from Operating Activities | 1,606,591 | (1,221,923) | 1,697,068 |
| Cash flows from investing activities | | | |
| Payments | | | |
| Purchase of Land | 0 | 0 | 0 |
| Purchase of Buildings | (621,140) | (1,979,933) | (113,490) |
| Purchase Plant and Equipment | (454,979) | (620,386) | (541,107) |
| Purchase Furniture and Equipment | 0 | 0 | (36,419) |
| Purchase Road Infrastructure Assets | (2,226,902) | (2,434,101) | (446,461) |
| Purchase of Bridges Assets | 0 | 0 | 0 |
| Purchase of Footpath Assets | (243) | (216,620) | (50,270) |
| Purchase Drainage Assets | (115,658) | 0 | 0 |
| Purchase Parks & Ovals Assets | 0 | (1,966,000) | (1,103) |
| Purchase Recreation Assets | (126,105) | 0 | 0 |
| Purchase Infrastructure Other Assets | (79,253) | (557,331) | (305,987) |
| Receipts | | | |
| Proceeds from Sale of Assets | 51,818 | 282,000 | 159,945 |
| Non-Operating grants used for Development of Assets | 3,742,312 | 3,490,693 | 869,790 |
| | 169,850 | (4,001,678) | (465,103) |
| Cash flows from financing activities | | | |
| Repayment of Debentures | (22,660) | (24,014) | (11,833) |
| Principal elements of lease payments | (19,800) | (15,242) | (5,080) |
| Proceeds from New Debentures | 0 | 0 | 0 |
| Net cash flows from financing activities | (42,460) | (39,256) | (16,913) |
| Net increase/(decrease) in cash held | 1,733,981 | (5,262,857) | 1,215,052 |
| Cash at the Beginning of Reporting Period | 7,322,951 | 9,056,932 | 9,056,932 |
| Cash at the End of Reporting Period | 9,056,932 | 3,794,075 | 10,271,984 |

**SHIRE OF BOYUP BROOK
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 31 OCTOBER 2024**

Notes

| | 2023-2024 ACTUAL \$ | 2024-2025 BUDGET \$ | 2024-2025 ACTUAL \$ |
|--|------------------------------------|------------------------------------|------------------------------------|
| RECONCILIATION OF CASH | | | |
| Cash at Bank | 3,578,473 | 21,821 | 6,879,034 |
| Restricted Cash | 5,462,559 | 3,766,304 | 3,392,200 |
| Cash on Hand | 15,900 | 5,950 | 750 |
| TOTAL CASH | 9,056,932 | 3,794,075 | 10,271,984 |
| RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT | | | |
| Net Result (As per Comprehensive Income Statement) | (988,611) | (348,908) | 3,314,664 |
| Add back Depreciation | 4,623,109 | 3,622,898 | 0 |
| (Gain)/Loss on Disposal of Assets | 8,182 | 0 | 0 |
| LG House Unit trust | 0 | 0 | 0 |
| Self Supporting Loan Principal Reimbursements | 0 | 0 | 0 |
| Contributions for the Development of Assets | (1,680,465) | (3,490,693) | (358,166) |
| Changes in Assets and Liabilities | | | |
| (Increase)/Decrease in Inventory | (235) | 0 | 0 |
| (Increase)/Decrease in Receivables | (1,892,320) | 0 | (2,026,808) |
| Increase/(Decrease) in Accounts Payable | 1,498,536 | 0 | 767,378 |
| Increase/(Decrease) in Contract Liability | 0 | (1,049,855) | 0 |
| Increase/(Decrease) in Prepayments | 0 | 0 | 0 |
| Increase/(Decrease) in Employee Provisions | 38,396 | 44,635 | 0 |
| Increase/(Decrease) in Accrued Expenses | 0 | 0 | 0 |
| Rounding | 0 | 0 | 0 |
| NET CASH FROM/(USED) IN OPERATING ACTIVITIES | 1,606,591 | (1,221,923) | 1,697,068 |

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2024

CAPITAL EXPENDITURE PROGRAM

| COA | Description | Resp. Officer | Asset Class | Asset Invest. Type | 2024-25 Total Budget | 2024-25 YTD Budget | 2024-25 YTD Actuals | % of Annual Budget |
|--------------------------------------|--|---------------|-------------|--------------------|----------------------|--------------------|---------------------|--------------------|
| Governance | | | | | | | | |
| 041401 | Members Furniture & Equipment - Acquisitions | MWS | F&E | New | 0 | 0 | 32,199 | 0.0% |
| | | | | | 0 | 0 | 32,199 | |
| Law Order & Public Safety | | | | | | | | |
| 053401 | Other Law - Evacuation Centre Building Capital Expenditure | MWS | L&B | New | 1,707,000 | 0 | 27,719 | 1.6% |
| 051600 | ESL Plant & Equipment - SES LED Trailers | MWS | P&E | New | 45,090 | 45,090 | 45,090 | 100.0% |
| | | | | | 1,752,090 | 45,090 | 72,809 | |
| Education & Welfare | | | | | | | | |
| 081400 | Community Resource Centre - External painting, balustrades, decking & restumping, internal paint | BMC | L&B | Renewal | 20,000 | 0 | 0 | 0.0% |
| 081401 | Early Learning Centre - External painting, kitchen cabinetry & irrigation install | BMC | L&B | Renewal | 5,000 | 0 | 0 | 0.0% |
| | | | | | 25,000 | 0 | 0 | |
| Housing | | | | | | | | |
| 091400 | CEO Residence - Replace fencing | BMC | L&B | Renewal | 10,000 | 0 | 2,265 | 22.6% |
| | | | | | 10,000 | 0 | 2,265 | |
| Community Amenities | | | | | | | | |
| 107900 | Cemetery Other Infrastructure | MWS | Other | Upgrade | 457,331 | 297,265 | 283,673 | 62.0% |
| | | | | | 457,331 | 297,265 | 283,673 | |
| Recreation & Culture | | | | | | | | |
| LRC017 | Boyup Brook Hall Refurbishment | BMC | L&B | Upgrade | 0 | 0 | 6,655 | 0.0% |
| BU1501 | Town Hall Building Capital Expenditure | MWS | L&B | New | 75,000 | 0 | 0 | 0.0% |
| BC5500 | Swimming Pool Buildings Air Conditioning | MWS | L&B | New | 10,000 | 0 | 6,947 | 69.5% |
| BR5052 | Craft Hut Capital Expenditure | MWS | L&B | New | 14,000 | 0 | 8,066 | 57.6% |
| 112500 | Swimming Pool - Plant & Equipment | MWS | P&E | New | 22,696 | 22,696 | 12,769 | 56.3% |
| 113907 | Plant & Equipment - Parks & Gardens | MWS | P&E | New | 32,600 | 32,600 | 0 | 0.0% |
| PKS01 | Sandakan Playground Upgrade - Tallison | MWS | REC | New | 1,966,000 | 39,320 | 0 | 0.0% |
| 113903 | Capital Improvements - Other Infrastr - Sandakan Memorial | MWS | PARK | New | 0 | 0 | 1,103 | 0.0% |
| | | | | | 2,120,296 | 94,616 | 35,540 | |
| Transport | | | | | | | | |
| 123603 | DWS - Fleet Vehicles | MWS | P&E | New | 70,000 | 70,000 | 64,975 | 92.8% |
| 123610 | Heavy Plant Replacements | MWS | P&E | Renewal | 375,000 | 375,000 | 375,359 | 100.1% |
| RTR009 | RTR - Six Mile Road | MWS | ROAD | New | 276,467 | 0 | 371 | 0.1% |
| RTR037 | Roads to Recovery - Craigie Road | MWS | ROAD | Renewal | 270,450 | 0 | 240 | 0.1% |
| RRG004 | Regional Road Group - Winnejump Road | MWS | ROAD | Upgrade | 420,000 | 140,001 | 45,384 | 10.8% |
| RRG148 | Regional Road Group - Boyup Brook Cranbrook Road | MWS | ROAD | Upgrade | 390,000 | 0 | 241 | 0.1% |
| RRG210 | Regional Road Group - Boyup Brook Arthur River Road | MWS | ROAD | Upgrade | 465,000 | 0 | 241 | 0.1% |
| MU501 | Gravel Pits Rehabilitation | MWS | ROAD | Renewal | 20,000 | 0 | 10,611 | 53.1% |
| 121401 | Gravel Sheetting Road Projects | MWS | ROAD | Renewal | 103,395 | 0 | 0 | 0.0% |
| 121410 | Winter Road Grading | MWS | ROAD | Renewal | 488,789 | 329,934 | 389,373 | 79.7% |
| 126400 | Aerodrome Infrastructure - Gravel resheet | MWS | OTHER | Renewal | 70,000 | 0 | 0 | 0.0% |
| 122895 | Depot - Buildings | MWS | L&B | New | 0 | 0 | 963 | 0.0% |
| LFC106 | LRCI - Abel St Footpath | MWS | FOOT | New | 23,060 | 23,061 | 5,368 | 23.3% |
| LFC107 | LRCI - Bridge St Footpath | MWS | FOOT | New | 76,380 | 76,381 | 17,675 | 23.1% |
| LFC109 | LRCI - Forrest St Footpath | MWS | FOOT | New | 12,875 | 12,875 | 3,017 | 23.4% |
| LFC111 | LRCI - Inglis St Footpath | MWS | FOOT | New | 21,950 | 21,951 | 5,111 | 23.3% |
| LFC114 | LRCI - Cailes St Footpath | MWS | FOOT | New | 4,200 | 4,200 | 969 | 23.1% |
| LFC115 | LRCI - Beatty St Footpath | MWS | FOOT | New | 71,974 | 71,974 | 16,658 | 23.1% |
| LFC123 | LRCI - Dickson St Footpath | MWS | FOOT | New | 6,181 | 6,182 | 1,472 | 23.8% |
| | | | | | 3,165,721 | 1,131,559 | 938,028 | |
| Economic Services | | | | | | | | |
| 135402 | Standpipe - Card Swipe Facilities x 2 | MWS | OTHER | Upgrade | 30,000 | 0 | 22,315 | 74.4% |
| 132404 | Flaxmill Scrutching Shed | MWS | L&B | New | 16,200 | 0 | 0 | 0.0% |
| 132409 | Caravan Parks Recovery (Laundry, Ablutions etc) | MWS | L&B | New | 35,000 | 0 | 0 | 0.0% |
| | | | | | 81,200 | 0 | 22,315 | |

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2024**

CAPITAL EXPENDITURE PROGRAM

| COA | Description | Resp. Officer | Asset Class | Asset Invest. Type | 2024-25 Total Budget | 2024-25 YTD Budget | 2024-25 YTD Actuals | % of Annual Budget |
|--------------------------------------|--|---------------|-------------|--------------------|----------------------|--------------------|---------------------|--------------------|
| Other Property & Services | | | | | | | | |
| 146500 | Administration Vehicle replacements | MWS | P&E | Renewal | 45,000 | 45,000 | 37,459 | 83.2% |
| 149502 | Rylington Park Plant & Equipment | MWS | P&E | New | 30,000 | 12,000 | 5,455 | 18.2% |
| 149503 | Rylington Park - Water filtration & replace house roof | MWS | L&B | Renewal | 30,000 | 30,000 | 25,512 | 85.0% |
| 146605 | Administration Building Capital Expenditure | MWS | L&B | New | 57,733 | 2,487 | 35,363 | 61.3% |
| 146601 | ICT Upgrades & Renewals (Furniture & Equipment) | MWS | F&E | New | 0 | 0 | 4,221 | 0.0% |
| | | | | | 162,733 | 89,487 | 108,009 | |
| Total Capital Expenditure | | | | | 7,774,371 | 1,658,017 | 1,494,837 | |

| | | | | |
|----------------------------------|------------------|------------------|------------------|--------------|
| SUMMARIES: | | | | |
| Land & Buildings | 1,979,933 | 32,487 | 113,490 | 5.7% |
| Plant & Equipment | 620,386 | 602,386 | 541,107 | 87.2% |
| Furniture & Equipment | 0 | 0 | 36,419 | 0.0% |
| Road Infrastructure | 2,434,101 | 469,935 | 446,461 | 18.3% |
| Footpath Infrastructure | 216,620 | 216,624 | 50,270 | 23.2% |
| Bridge Infrastructure | 0 | 0 | 0 | 0.0% |
| Drainage Infrastructure | 0 | 0 | 0 | 0.0% |
| Parks & Reserves Infrastructure | 0 | 0 | 1,103 | 0.0% |
| Recreation Infrastructure | 1,966,000 | 39,320 | 0 | 0.0% |
| Other Infrastructure | 557,331 | 297,265 | 305,987 | 54.9% |
| | 7,774,371 | 1,658,017 | 1,494,837 | 19.2% |
| At No Cost | 0 | 0 | 0 | 0.0% |
| Asset Renewal | 1,437,634 | 779,934 | 840,818 | 58.5% |
| New Asset | 4,574,406 | 440,817 | 295,511 | 6.5% |
| Upgrading Asset | 1,762,331 | 437,266 | 358,508 | 20.3% |
| | 7,774,371 | 1,658,017 | 1,494,837 | 19.2% |
| Chief Executive Officer | 0 | 0 | 0 | 0.0% |
| Deputy CEO | 0 | 0 | 0 | 0.0% |
| Manager Works & Services | 7,739,371 | 1,658,017 | 1,485,918 | 19.2% |
| Building Maintenance Coordinator | 35,000 | 0 | 8,919 | 25.5% |
| | 7,774,371 | 1,658,017 | 1,494,837 | 19.2% |

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
STATEMENT OF CAPITAL GRANTS & CONTRACT LIABILITIES
FOR THE PERIOD ENDING 31 OCTOBER 2024**

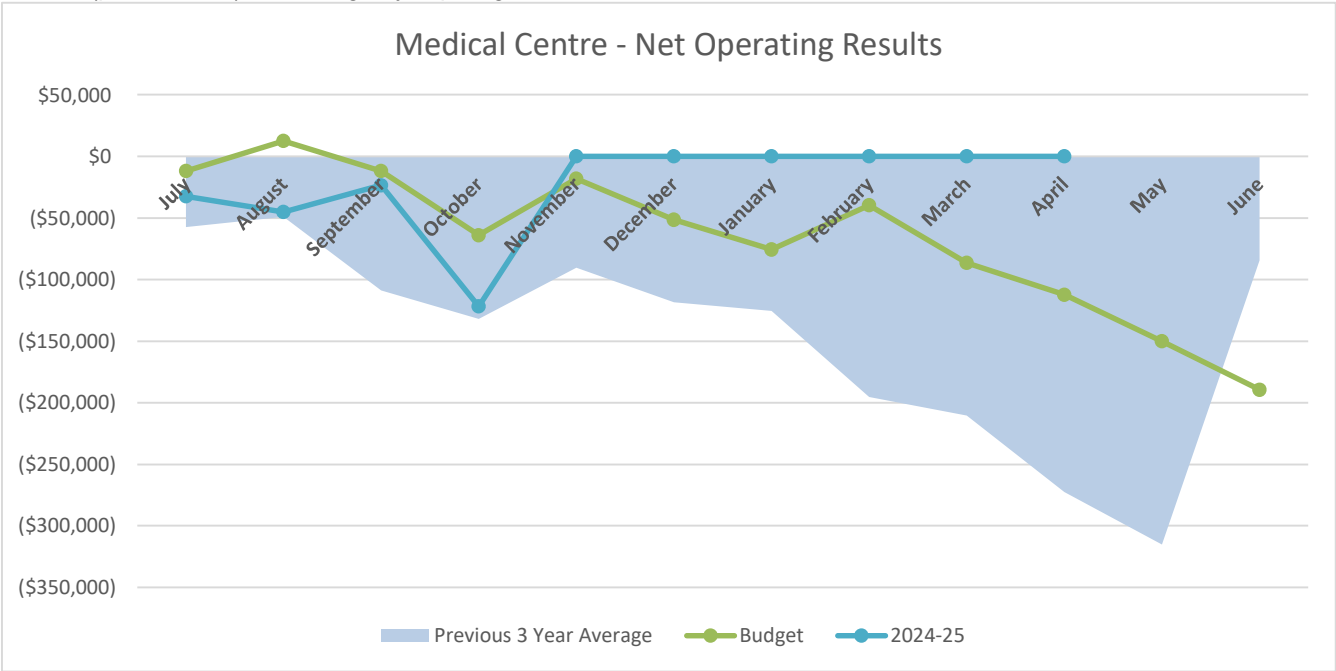
| UNSPENT CAPITAL GRANTS | | | | | Adopted Budget Revenue | Amended Budget Revenue | YTD Budget | YTD Actual Revenue |
|---|----------------------------------|----------------------------------|--|------------------------------|---------------------------------------|---------------------------------------|-----------------------|-----------------------------------|
| Grant Provider | Liability 1 July 2024 | Increase in Liability | Liability Recorded as Revenue | Closing Liability | | | | |
| Law, Order & Public Safety | | | | | | | | |
| DFES - Evauation Centre Grant | 406,500 | - | - | 406,500 | 813,000 | - | - | - |
| DFES - SES LED Trailers Grant | - | - | - | - | 22,545 | - | - | 11,273 |
| Community Amenities | | | | | | | | |
| DITRDC - LRCI Phase 4A | 432,867 | - | (283,673) | 149,194 | - | - | - | 283,673 |
| Recreation & Culture | | | | | | | | |
| Talison - Sandakan Playground | - | 858,000 | - | 858,000 | 1,716,000 | - | - | - |
| Transport | | | | | | | | |
| DITRDC - LRCI Phase 2 Grant | 3,948 | - | - | 3,948 | 7,646 | - | - | 7,646 |
| DITRDC - LRCI Phase 3 Grant | - | - | - | - | 366,025 | - | - | - |
| DITRDC - LRCI Phase 4B | - | - | - | - | 75,075 | - | - | - |
| MRWA - Boyup Brook-Winnejup Road Grant Job 30000537 | 63,200 | - | - | 63,200 | - | - | - | - |
| MRWA - Regional Road Group Funding | - | 340,000 | (45,867) | 294,133 | 850,000 | - | 340,000 | 45,867 |
| DITRDC - Roads to Recovery Grant | - | - | - | - | 546,917 | - | 21,877 | - |
| WALGGC - Special Bridge Funding | 1,332,000 | - | - | 1,332,000 | - | - | - | - |
| WALGGC - Special Bridge Funding | - | 362,499 | - | 362,499 | - | - | - | - |
| Total Unspent Capital Grants | 2,238,515 | 1,560,499 | (329,540) | 3,469,475 | 4,397,208 | - | 361,877 | 348,458 |
| | | | | | | | | |
| CONTRACT LIABILITIES | | | | | Adopted Budget Revenue | Amended Budget Revenue | YTD Budget | YTD Actual Revenue |
| Grant Provider | Liability 1 July 2024 | Increase in Liability | Liability Recorded as Revenue | Closing Liability | | | | |
| Housing | | | | | | | | |
| DoC - SHERP Grant Funding | 143,340 | 0 | (143,340) | - | 143,340 | - | - | 143,340 |
| Total Contract Liabilities | 143,340 | - | (143,340) | - | 143,340 | - | - | 143,340 |
| | | | | | | | | |
| TOTAL LIABILITIES & REVENUE | 2,381,855 | 1,560,499 | (472,880) | 3,469,475 | 4,540,548 | 0 | 361,877 | 491,798 |

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2024**

MAJOR BUSINESS UNITS

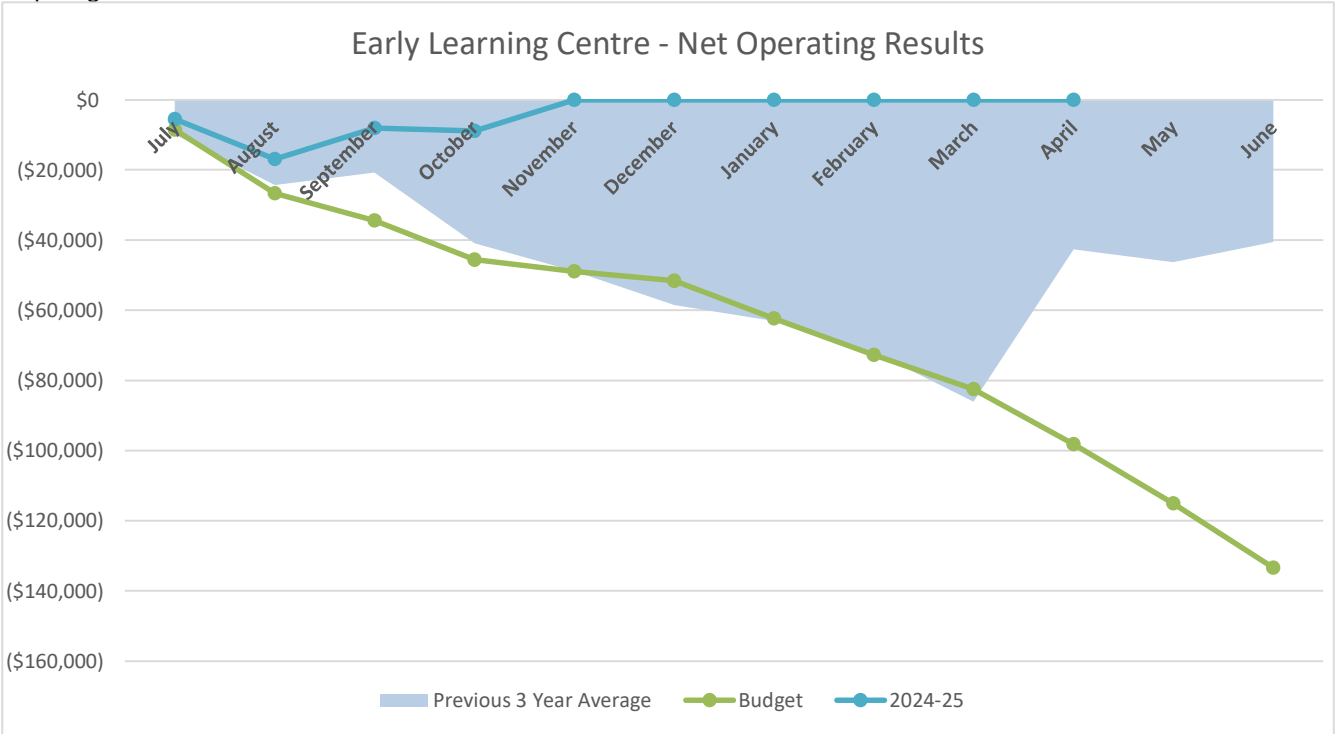
Medical Centre

The Shire of Boyup Brook owns and operates a medical centre that employs 2 doctors, a practice manager, nurses and reception staff, to provide medical services to the community. The following graph shows the operations of the Medical Centre (profit or loss), excluding any capital grants.



Early Learning Centre

The Shire of Boyup Brook owns and operates an early learning centre in Boyup Brook that provides child care services to the community. The following graph shows the operations of the Early Learning Centre (profit or loss), excluding capital grants.

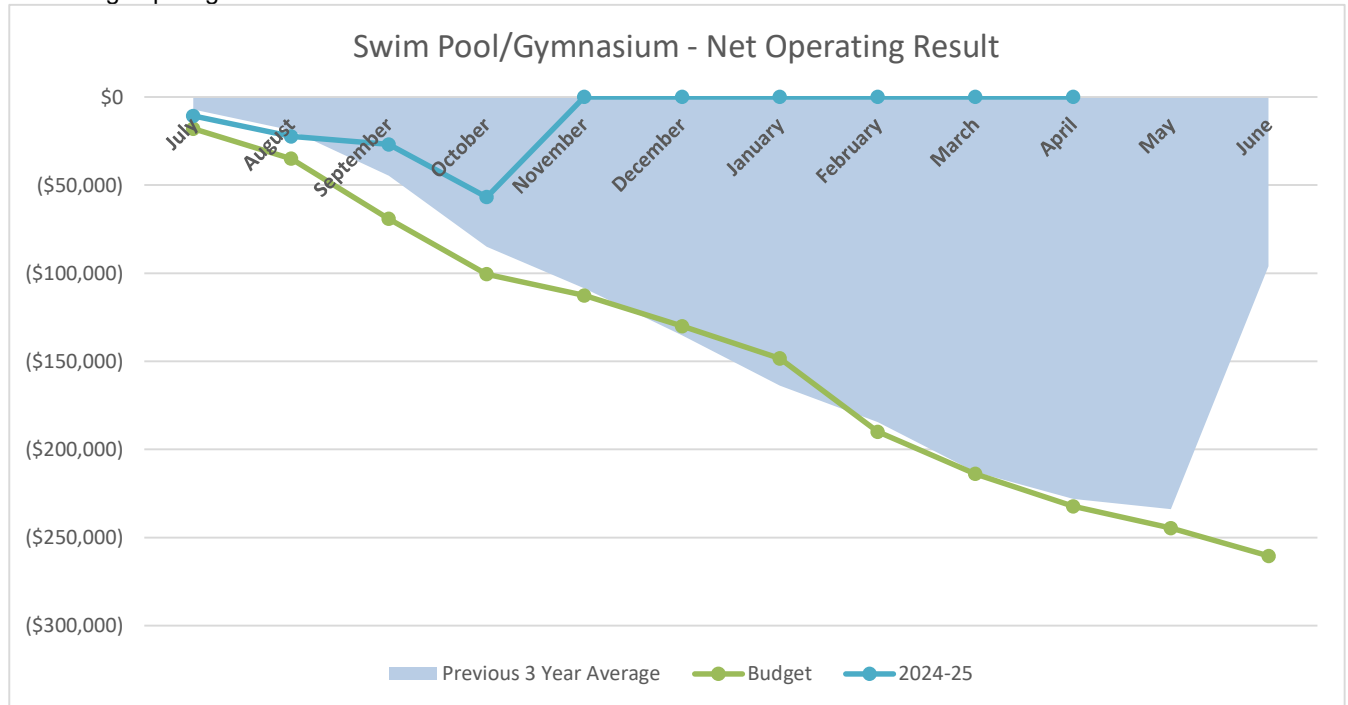


SHIRE OF BOYUP BROOK MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 31 OCTOBER 2024

MAJOR BUSINESS UNITS

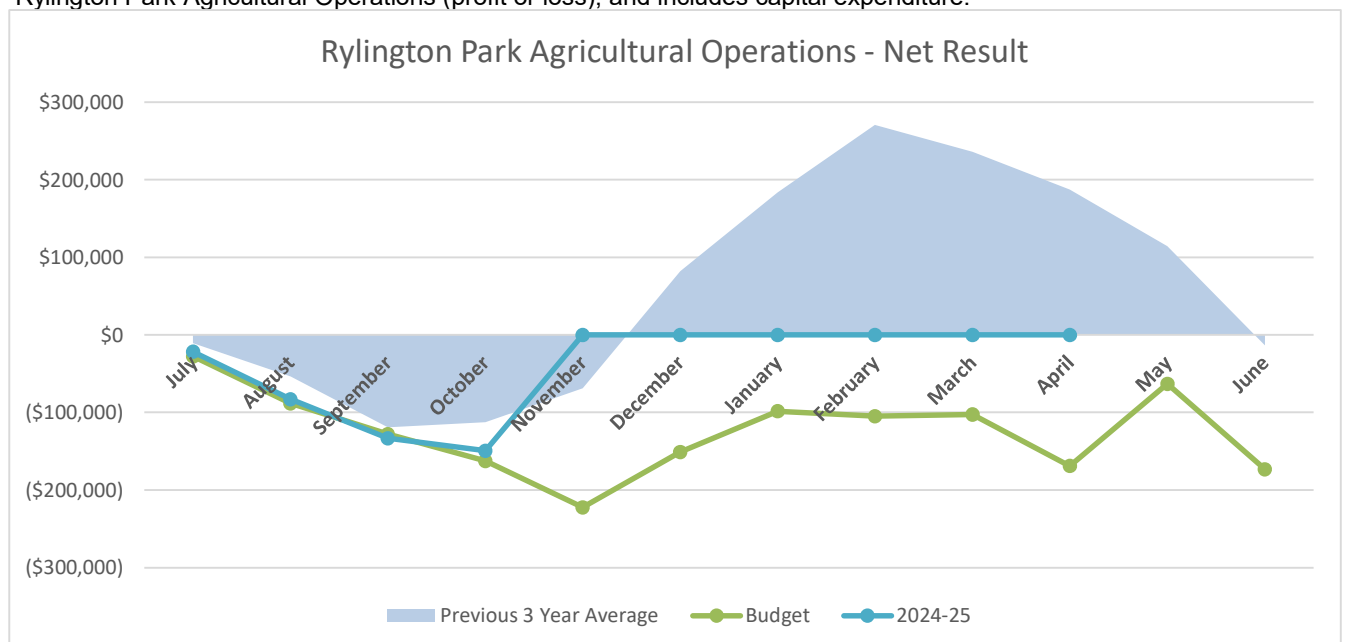
Swimming Pool/Gymnasium

The Shire of Boyup Brook owns and operating a swimming pool and gymnasium complex that provides leisure services to the community. The following graph shows the operations of the Swimming Pool/Gymnasium (profit or loss), excluding capital grants.



Rylington Park Agricultural Operations

The Shire of Boyup Brook assumed ownership and operation of Rylington Park farm on 7 May 2020 as a commercial farming activity that provides educational farming opportunities. The following graph shows the total operations of Rylington Park Agricultural Operations (profit or loss), and includes capital expenditure.



SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2024

| | 2024-25 Actual Opening Balance | 2024-25 Actual Transfer to | 2024-25 Actual Transfer (from) | 2024-25 Actual Closing Balance | 2024-25 Budget Opening Balance | 2024-25 Budget Transfer to | 2024-25 Budget Transfer (from) | 2024-25 Budget Closing Balance |
|--|---|----------------------------------|---|---|---|----------------------------------|---|---|
| RESERVES - CASH BACKED | | | | | | | | |
| Leave Reserve | 35,745 | 493 | 0 | 36,238 | 35,745 | 848 | 0 | 36,593 |
| Plant Reserve | 340,571 | 34,402 | 0 | 374,973 | 340,572 | 37,566 | 0 | 378,138 |
| Building Reserve | 800,266 | 61,384 | 0 | 861,650 | 800,265 | 68,952 | (447,000) | 422,217 |
| Community Housing Reserve | 229,350 | 3,162 | 0 | 232,512 | 229,351 | 5,430 | 0 | 234,781 |
| Emergency Reserve | 13,341 | 184 | 0 | 13,525 | 13,341 | 315 | 0 | 13,656 |
| Insurance Claim Reserve | 16,259 | 224 | 0 | 16,483 | 16,259 | 383 | 0 | 16,642 |
| Other Recreation Reserve | 69,053 | 952 | 0 | 70,005 | 69,053 | 21,635 | 0 | 90,688 |
| Commercial Reserve | 482,817 | 6,657 | 0 | 489,474 | 482,817 | 11,438 | 0 | 494,255 |
| Bridges Reserve | 30,166 | 30,626 | 0 | 60,792 | 30,166 | 30,713 | 0 | 60,879 |
| Aged Accommodation Reserve | 34,665 | 478 | 0 | 35,143 | 34,665 | 818 | 0 | 35,483 |
| Road Contributions Reserve | 30,588 | 422 | 0 | 31,010 | 30,588 | 728 | 0 | 31,316 |
| IT/Office Equipment Reserve | 42,677 | 101,289 | 0 | 143,966 | 42,677 | 101,013 | 0 | 143,690 |
| Civic Receptions Reserve | 17,936 | 247 | 0 | 18,183 | 17,936 | 428 | 0 | 18,364 |
| Unspent Grants Reserve | 85 | 1 | 0 | 86 | 85 | 0 | 0 | 85 |
| Unspent Community Grants Reserve | 131 | 2 | 0 | 133 | 131 | 0 | 0 | 131 |
| Rylington Park Working Capital Reserve | 247,210 | 3,408 | 0 | 250,618 | 378,250 | 8,955 | (140,000) | 247,205 |
| Rylington Park Community Projects Reserve | 534,938 | 7,375 | 0 | 542,313 | 534,938 | 12,668 | (447,000) | 100,606 |
| Co-Contributions Reserve | 100,000 | 51,729 | 0 | 151,729 | 100,000 | 52,370 | 0 | 152,370 |
| Waste Reserve | 10,000 | 10,208 | 0 | 20,208 | 10,000 | 10,240 | 0 | 20,240 |
| Reserved Equity: Rylington Park Scholarship Fund | 0 | 6,546 | 0 | 6,546 | 0 | 6,500 | 0 | 0 |
| Asset Design and Development Reserve | 0 | 50,350 | 0 | 50,350 | 0 | 50,000 | 0 | 0 |
| Swimming Pool Reserve | 0 | 20,140 | 0 | 20,140 | 0 | 0 | 0 | 0 |
| | 3,035,798 | 390,280 | 0 | 3,426,078 | 3,166,839 | 421,000 | (1,034,000) | 2,497,339 |

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2024**

| LOAN REPAYMENTS | Loan Number | 2024-25 Actual | 2024-25 New | 2024-25 New | 2024-25 Actual | 2024-25 Actual | 2024-25 | 2024-25 | 2024-25 | 2024-25 | 2024-25 |
|------------------------|----------------|-------------------|----------------|----------------|-------------------|-------------------|-----------|---------|------------|------------|-------------|
| | | Principal | New | Principal | Interest | Principal | Budget | Budget | Budget | Budget | Budget |
| | | 1 July 2023 | Loans | Repayments | Repayments | Outstanding | Principal | New | Repayments | Repayments | Outstanding |
| Housing | | | | | | | | | | | |
| Staff House | 115 | 17,994 | 0 | (3,961) | (207) | 14,033 | 17,994 | 0 | (8,038) | (1,388) | 9,956 |
| Recreation and culture | | | | | | | | | | | |
| Swimming Pool | 114 | 32,742 | 0 | (14,622) | (207) | 18,120 | 32,742 | 0 | (14,622) | (2,529) | 18,120 |
| | | 50,736 | 0 | (18,583) | (414) | 32,153 | 50,736 | 250,000 | (22,660) | (3,917) | 278,076 |

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

| G/L JOB | | Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES | | CURRENT YEAR | | ADOPTED BUDGET | |
|---|---|---|--|------------------|-------------|-----------------|-------------|----------------|-------------|
| | | | | 31 OCTOBER 2024 | | 31 OCTOBER 2024 | | 2024-2025 | |
| | | | | Budget | Actual | Income | Expenditure | Income | Expenditure |
| Proceeds Sale of Assets | | | | | | | | | |
| 123001 | Proceeds Sale of Plant Assets | | | \$0 | (\$159,945) | (\$159,944.91) | \$0 | (\$282,000) | \$0 |
| 092020 | Proceeds - Sale of Land Assets | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| PROCEEDS FROM SALE OF ASSETS | | | | \$0 | (\$159,945) | (\$159,945) | \$0 | (\$282,000) | \$0 |
| Written Down Value | | | | | | | | | |
| 092600 | Written Down Value - Disposal of Assets | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$282,000 |
| Sub Total - WDV ON DISPOSAL OF ASSET | | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$282,000 |
| Total - GAIN/LOSS ON DISPOSAL OF ASSET | | | | \$0 | (\$159,945) | (\$159,945) | \$0 | (\$282,000) | \$282,000 |
| Total - OPERATING STATEMENT | | | | \$0 | (\$159,945) | (\$159,945) | \$0 | (\$282,000) | \$282,000 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|---|-------------------------------------|---------------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| RATES | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 031103 | Rates Administration Activity Costs | \$46,545 | \$42,448 | \$0 | \$42,448 | \$0 | \$139,690 |
| 031101 | Collection Costs | \$1,666 | \$33 | \$0 | \$33 | \$0 | \$5,000 |
| 031100 | Valuation Charges | \$1,841 | \$540 | \$0 | \$540 | \$0 | \$32,850 |
| 031102 | Search Costs | \$20 | \$0 | \$0 | \$0 | \$0 | \$300 |
| Sub Total - GENERAL RATES OP EXP | | \$50,071 | \$43,021 | \$0 | \$43,021 | \$0 | \$177,840 |
| OPERATING INCOME | | | | | | | |
| 031001 | Rates · GRV | (\$582,295) | \$0 | \$0 | \$0 | (\$582,295) | \$0 |
| 031002 | Rates · UV | (\$2,690,290) | \$0 | \$0 | \$0 | (\$2,690,290) | \$0 |
| 031003 | Rates · GRV - Minimum | (\$71,934) | \$0 | \$0 | \$0 | (\$71,934) | \$0 |
| 031004 | Rates · UV - Minimum | (\$481,924) | \$0 | \$0 | \$0 | (\$481,924) | \$0 |
| 031006 | Rates · Ex-Gratia Rates | (\$1,390) | \$0 | \$0 | \$0 | (\$1,390) | \$0 |
| 031013 | Rates Administration Fee | \$0 | (\$3,380) | (\$3,380) | \$0 | (\$40) | \$0 |
| 031005 | Rates · Instalment Interest | (\$4,700) | (\$10,963) | (\$10,963) | \$0 | (\$5,000) | \$0 |
| 031007 | Rates · Non Payment Penalty - LG | (\$7,000) | (\$13,199) | (\$13,199) | \$0 | (\$20,000) | \$0 |
| 031008 | Rates · Rate Enquiries | (\$2,000) | (\$2,551) | (\$2,551) | \$0 | (\$10,000) | \$0 |
| 031009 | Rates - ESL Administration Fee | (\$4,000) | \$0 | \$0 | \$0 | (\$4,000) | \$0 |
| 031010 | Rates - Reimbursements | \$0 | \$0 | \$0 | \$0 | (\$5,000) | \$0 |
| 031011 | Rates · Penalty Interest - DFES | (\$600) | (\$470) | (\$470) | \$0 | (\$600) | \$0 |
| 031012 | Rates · Rates Interims | \$0 | (\$3,838,185) | (\$3,838,185) | \$0 | (\$1,000) | \$0 |
| 031016 | Rates - Concessions | \$604 | \$0 | \$0 | \$0 | \$3,018 | \$0 |
| 031017 | Rates - Deferred Rates - Interest Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 031104 | Rates Written Off | \$10 | \$4,659 | \$4,659 | \$0 | \$50 | \$0 |
| Sub Total - GENERAL RATES OP INC | | (\$3,845,519) | (\$3,864,089) | (\$3,864,089) | \$0 | (\$3,870,405) | \$0 |
| Total - GENERAL RATES | | (\$3,795,448) | (\$3,821,069) | (\$3,864,089) | \$43,021 | (\$3,870,405) | \$177,840 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|---|-------------------------------------|---------------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| OTHER GENERAL PURPOSE FUNDING | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 032100 | General Purpose Funding - Administration Allocated | \$3,086 | \$2,815 | \$0 | \$2,815 | \$0 | \$9,262 |
| 032101 | General Purpose Funding - Doubtful Debts Expense | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 032110 | General Purpose Funding - Bad Debts Written Off | | | \$0 | \$0 | \$0 | \$0 |
| Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP | | \$3,086 | \$2,815 | \$0 | \$2,815 | \$0 | \$9,262 |
| OPERATING INCOME | | | | | | | |
| 032001 | General Purpose Grants Federal Commission (OP) | (\$44,175) | (\$25,482) | (\$25,482) | \$0 | (\$176,701) | \$0 |
| 032002 | General Purpose Grants Federal - Roads (OP) | (\$11,614) | (\$19,985) | (\$19,985) | \$0 | (\$46,455) | \$0 |
| 032003 | General Purpose Funding - Interest On Investments - Municipal Account | (\$18,000) | (\$81,378) | (\$81,378) | \$0 | (\$100,000) | \$0 |
| 032004 | Interest on Investments - Reserves Account | (\$23,250) | (\$37,474) | (\$37,474) | \$0 | (\$75,000) | \$0 |
| 032006 | General Purpose Funding - Interest on Investments - Medical Funds | (\$112) | (\$1,127) | (\$1,127) | \$0 | (\$700) | \$0 |
| 032007 | General Purpose Funding - Interest on Investments - Business Online | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 032008 | General Purpose Funding - Interest on Investments - Short Term Deposits | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC | | (\$97,151) | (\$165,446) | (\$165,446) | \$0 | (\$398,856) | \$0 |
| Total - OTHER GENERAL PURPOSE FUNDING | | (\$94,065) | (\$162,631) | (\$165,446) | \$2,815 | (\$398,856) | \$9,262 |
| Total - GENERAL PURPOSE FUNDING | | (\$3,889,513) | (\$3,983,700) | (\$4,029,535) | \$45,835 | (\$4,269,261) | \$187,102 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|---|-------------------------------------|-----------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| MEMBERS OF COUNCIL | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 041100 | Members - Sitting Fees. | \$24,809 | \$0 | \$0 | \$0 | \$0 | \$74,458 |
| 041119 | Website Expenses | \$8,860 | \$8,860 | \$0 | \$8,860 | \$0 | \$8,860 |
| 041101 | Members - Training Costs | \$3,100 | \$0 | \$0 | \$0 | \$0 | \$10,000 |
| 041102 | Members - Travelling Costs | \$1,395 | \$0 | \$0 | \$0 | \$0 | \$4,500 |
| 041103 | Members - Telecommunications Reimbursements | \$3,571 | \$0 | \$0 | \$0 | \$0 | \$11,520 |
| 041104 | Members - Other Expenses | \$4,400 | \$0 | \$0 | \$0 | \$0 | \$4,400 |
| 041105 | Members - Conferences/Seminars Costs | \$1,860 | \$3,627 | \$0 | \$3,627 | \$0 | \$15,500 |
| 041106 | Members - President's Allowance | \$925 | \$0 | \$0 | \$0 | \$0 | \$10,280 |
| 041107 | Members - Deputy President's Allowance | \$154 | \$0 | \$0 | \$0 | \$0 | \$2,570 |
| 041108 | Members - Council Chamber Expenses | \$34,469 | \$7,901 | \$0 | \$7,901 | \$0 | \$45,440 |
| 041109 | Members - Refreshments & Receptions | \$13,165 | \$2,608 | \$0 | \$2,608 | \$0 | \$44,510 |
| 041110 | Members - Bunbury Wellington GOC Projects | \$0 | \$2,000 | \$0 | \$2,000 | \$0 | \$2,000 |
| 041111 | Members - Insurance Costs For Members | \$6,916 | \$7,074 | \$0 | \$7,074 | \$0 | \$6,916 |
| 041112 | Members - Subscriptions | \$9,103 | \$9,103 | \$0 | \$9,103 | \$0 | \$9,103 |
| 041113 | Members - Election Expenses | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 041114 | Members - Donations | \$27,000 | \$17,889 | \$0 | \$17,889 | \$0 | \$27,000 |
| 041118 | ICT - Councillors | \$990 | \$6,728 | \$0 | \$6,728 | \$0 | \$14,620 |
| 041120 | Warren Blackwood Alliance Expenses | \$29,077 | \$29,077 | \$0 | \$29,077 | \$0 | \$29,077 |
| 041150 | Members - Admin Allocation | \$24,815 | \$22,631 | \$0 | \$22,631 | \$0 | \$74,476 |
| Sub Total - MEMBERS OF COUNCIL OP/EXP | | \$194,610 | \$117,497 | \$0 | \$117,497 | \$0 | \$395,230 |
| OPERATING INCOME | | | | | | | |
| 041001 | Members - Reimbursements Income | \$0 | (\$910) | (\$910) | \$0 | \$0 | \$0 |
| 041002 | Other Governance - Sundry Reimbursements Income | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 041004 | Members - Operating Grants and Contributions | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total - MEMBERS OF COUNCIL OP/INC | | \$0 | (\$910) | (\$910) | \$0 | \$0 | \$0 |
| Total - MEMBERS OF COUNCIL | | \$194,610 | \$116,587 | (\$910) | \$117,497 | \$0 | \$395,230 |

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

| G/L JOB | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|------------------------------------|-------------------------------------|-----------|--|-------------|-----------------------------|-------------|
| | | Budget | Actual | Income | Expenditure | Income | Expenditure |
| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | | | | | | |
| GOVERNANCE | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 042100 | Other Governance - Admin Allocated | \$37,223 | \$33,947 | \$0 | \$33,947 | \$0 | \$111,714 |
| Sub Total - GOVERNANCE - GENERAL OP/EXP | | \$37,223 | \$33,947 | \$0 | \$33,947 | \$0 | \$111,714 |
| OPERATING INCOME | | | | | | | |
| Sub Total - GOVERNANCE - GENERAL OP/INC | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total - GOVERNANCE - GENERAL | | \$37,223 | \$33,947 | \$0 | \$33,947 | \$0 | \$111,714 |
| Total - GOVERNANCE | | \$231,834 | \$150,534 | (\$910) | \$151,444 | \$0 | \$506,944 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|--|-------------------------------------|-------------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| LAW, ORDER AND PUBLIC SAFETY | | | | | | | |
| FIRE PREVENTION | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 051109 | ESL - Insurances Fire Appliances and Personnel | \$40,793 | \$39,068 | \$0 | \$39,068 | \$0 | \$40,793 |
| 051112 | Fire Prevention And Support | \$14,256 | \$12,540 | \$0 | \$12,540 | \$0 | \$29,558 |
| 051101 | Fire Break Inspection Expenses | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,540 |
| 051102 | Fire Hazard Reductions Expenses | \$1,162 | \$4,619 | \$0 | \$4,619 | \$0 | \$9,681 |
| 051104 | Minor Fire Plant & Equipment Purchases non ESL | \$183 | \$0 | \$0 | \$0 | \$0 | \$550 |
| 051105 | Fire Plant & Equipment Maintenance - Non ESL | \$283 | \$0 | \$0 | \$0 | \$0 | \$850 |
| 051106 | ESL - Fire Vehicle Maintenance Costs | \$0 | \$11,036 | \$0 | \$11,036 | \$0 | \$18,600 |
| 051107 | ESL - Brigade Utilities, rates and taxes | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,500 |
| 051108 | ESL - Other Goods & Services relating to Fires | \$0 | \$805 | \$0 | \$805 | \$0 | \$12,561 |
| 051110 | ESL - Fire Plant & Equip over \$1500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$9,375 |
| 051111 | ESL - Minor Fire Plant/Equip Under \$1500 | \$0 | \$2,859 | \$0 | \$2,859 | \$0 | \$12,660 |
| 051114 | ESL - Land & Building Maintenance | \$0 | \$330 | \$0 | \$330 | \$0 | \$1,166 |
| 051115 | ESL - Clothing and Accessories | \$0 | \$38 | \$0 | \$38 | \$0 | \$33,800 |
| 051116 | ESL - Plant and Equipment Maintenance | \$345 | \$8,668 | \$0 | \$8,668 | \$0 | \$8,100 |
| 051117 | BFRC - Bushfire Risk Planning | \$0 | \$14,968 | \$0 | \$14,968 | \$0 | \$22,890 |
| 051118 | DFES Fire Defence Grant Expenses | \$0 | \$0 | \$0 | \$0 | \$0 | \$13,520 |
| 051120 | Bush Fire - Mitigation Activity Funded | \$0 | \$23 | \$0 | \$23 | \$0 | \$93,522 |
| 051150 | Admin Allocation - Fire Control | \$24,815 | \$22,631 | \$0 | \$22,631 | \$0 | \$74,476 |
| 051190 | Depreciation - Fire Control | \$0 | \$0 | \$0 | \$0 | \$0 | \$670 |
| Sub Total - FIRE PREVENTION OP/EXP | | \$81,837 | \$117,585 | \$0 | \$117,585 | \$0 | \$388,812 |
| OPERATING INCOME | | | | | | | |
| 050600 | ESL & DFES Non Operating Grants | \$0 | (\$11,273) | (\$11,273) | \$0 | \$0 | \$0 |
| 051001 | Fire Infringements/Fines Income | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 051002 | Sale Of Fire Maps Income | \$0 | \$0 | \$0 | \$0 | (\$100) | \$0 |
| 051003 | LGIS Fire Reimbursement Income | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 051004 | Operating Grants and Subsidies Income | (\$116,539) | (\$150,484) | (\$150,484) | \$0 | (\$233,077) | \$0 |
| 051005 | Fire Hazard Reduction Income | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total - FIRE PREVENTION OP/INC | | (\$116,539) | (\$161,756) | (\$161,756) | \$0 | (\$233,177) | \$0 |
| Total - FIRE PREVENTION | | (\$34,701) | (\$44,171) | (\$161,756) | \$117,585 | (\$233,177) | \$388,812 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|---|-------------------------------------|-----------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| ANIMAL CONTROL | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 052100 | Ranger Services Operation Costs | \$14,562 | \$7,838 | \$0 | \$7,838 | \$0 | \$44,237 |
| 052005 | Trap Hire Refunds | \$50 | \$0 | \$0 | \$0 | \$0 | \$50 |
| 052101 | Ranger Vehicle Operating Expenses | \$512 | \$0 | \$0 | \$0 | \$0 | \$1,535 |
| 052102 | Dog License Discs Costs | \$300 | \$0 | \$0 | \$0 | \$0 | \$300 |
| 052103 | Other Control Expenses | \$640 | \$0 | \$0 | \$0 | \$0 | \$900 |
| 052104 | Animal Impounding Costs | \$4,000 | \$0 | \$0 | \$0 | \$0 | \$5,000 |
| 052109 | Cat License Tags Expense | \$200 | \$0 | \$0 | \$0 | \$0 | \$200 |
| 052110 | Ranger Services Salary Super and Employee Costs | \$4,526 | \$709 | \$0 | \$709 | \$0 | \$4,526 |
| 052111 | Ranger Services Provision for Leave Accruals | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 052150 | Admin Allocation - Animal Control | \$9,325 | \$8,501 | \$0 | \$8,501 | \$0 | \$27,976 |
| 052190 | Depreciation | \$0 | \$0 | \$0 | \$0 | \$0 | \$400 |
| Sub Total - ANIMAL CONTROL OP/EXP | | \$34,114 | \$17,049 | \$0 | \$17,049 | \$0 | \$85,124 |
| OPERATING INCOME | | | | | | | |
| 052001 | Animal Fines & Penalties Income | (\$150) | \$0 | \$0 | \$0 | (\$250) | \$0 |
| 052002 | Animal Impounding Fees Income | (\$300) | \$0 | \$0 | \$0 | (\$300) | \$0 |
| 052003 | Dog Registrations Charges | (\$1,960) | (\$1,904) | (\$1,904) | \$0 | (\$5,000) | \$0 |
| 052004 | Cat Registration Charges | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total - ANIMAL CONTROL OP/INC | | (\$2,410) | (\$1,904) | (\$1,904) | \$0 | (\$5,550) | \$0 |
| Total - ANIMAL CONTROL | | \$31,704 | \$15,145 | (\$1,904) | \$17,049 | (\$5,550) | \$85,124 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|---|-------------------------------------|------------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| OTHER LAW ORDER & PUBLIC SAFETY | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 053100 | Local Emergency Management Committee Expenses | \$630 | \$0 | \$0 | \$0 | \$0 | \$1,000 |
| 053150 | Administration Allocated - Emergency Mgt | \$9,322 | \$8,501 | \$0 | \$8,501 | \$0 | \$27,976 |
| 053152 | Other Costs | \$0 | \$244 | \$0 | \$244 | \$0 | \$0 |
| 053103 | Emergency Management Coordination Expenses | \$0 | \$1,889 | \$0 | \$1,889 | \$0 | \$83,381 |
| 053190 | Depreciation | \$0 | \$0 | \$0 | \$0 | \$0 | \$27,345 |
| Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP | | \$9,952 | \$10,634 | \$0 | \$10,634 | \$0 | \$139,702 |
| OPERATING INCOME | | | | | | | |
| 053002 | Non-Operating Grants | \$0 | \$0 | \$0 | \$0 | (\$835,545) | \$0 |
| Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC | | \$0 | \$0 | \$0 | \$0 | (\$835,545) | \$0 |
| Total - OTHER LAW ORDER PUBLIC SAFETY | | \$9,952 | \$10,634 | \$0 | \$10,634 | (\$835,545) | \$139,702 |
| Total - LAW ORDER & PUBLIC SAFETY | | \$6,955 | (\$18,392) | (\$163,660) | \$145,268 | (\$1,074,272) | \$613,638 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|-------|---|-------------------------------------|-----------|--|-------------|-----------------------------|-------------|
| G/L | JOB | | Budget | Actual | Income | Expenditure | Income | Expenditure |
| HEALTH -FAMILY AND OTHER HEALTH | | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | | |
| 071100 | B0101 | Family Stop Centre - Operation | \$0 | \$186 | \$0 | \$186 | \$0 | \$0 |
| 071100 | G300 | Family Stop Centre - Grounds | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 071150 | | Admin Allocated - Family Stop Centre | \$0 | \$5,686 | \$0 | \$5,686 | \$0 | \$0 |
| 071190 | | Depreciation - Family Stop Centre | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total - HEALTH FAMILY STOP OP/EXP | | | \$0 | \$5,873 | \$0 | \$5,873 | \$0 | \$0 |
| OPERATING INCOME | | | | | | | | |
| Sub Total - HEALTH FAMILY STOP OP/INC | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total - HEALTH FAMILY STOP | | | \$0 | \$5,873 | \$0 | \$5,873 | \$0 | \$0 |
| HEALTH ADMINISTRATION & INSPECTION | | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | | |
| 072100 | | Health Administration Services Expenses | \$48,585 | \$14,222 | \$0 | \$14,222 | \$0 | \$147,762 |
| 072101 | | Other Health Administration Expenses | \$69 | \$52 | \$0 | \$52 | \$0 | \$150 |
| 072150 | | Admin Allocation - Other Health | \$6,237 | \$5,686 | \$0 | \$5,686 | \$0 | \$18,713 |
| Sub Total - HEALTH ADMIN AND INSPECTION OP/EXP | | | \$54,892 | \$19,961 | \$0 | \$19,961 | \$0 | \$166,625 |
| OPERATING INCOME | | | | | | | | |
| 072001 | | Food Stall Permit Charges | \$0 | (\$178) | (\$178) | \$0 | (\$700) | \$0 |
| 072002 | | Temporary Camping Site Permit Charges | (\$56) | (\$300) | (\$300) | \$0 | (\$500) | \$0 |
| 072003 | | Food Business Registration Fee | (\$57) | (\$1,497) | (\$1,497) | \$0 | (\$150) | \$0 |
| 072004 | | Annual Inspections | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 072005 | | Lodging House Registration Fees | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total - HEALTH ADMIN AND INSPECTION OP/INC | | | (\$112) | (\$1,975) | (\$1,975) | \$0 | (\$1,350) | \$0 |
| Total - HEALTH ADMIN AND INSPECTION | | | \$54,780 | \$17,986 | (\$1,975) | \$19,961 | (\$1,350) | \$166,625 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | | YTD COMPARATIVES | | CURRENT YEAR | | ADOPTED BUDGET | |
|---|-------|--|------------------|-----------------|-----------------|-----------------|----------------|-------------|
| G/L | JOB | | 31 OCTOBER 2024 | 31 OCTOBER 2024 | 31 OCTOBER 2024 | 31 OCTOBER 2024 | 2024-2025 | 2024-2025 |
| | | | Budget | Actual | Income | Expenditure | Income | Expenditure |
| OTHER HEALTH - MEDICAL SERVICES | | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | | |
| 074100 | B0105 | Housing General Practitioner - Medical Service | \$5,974 | \$4,344 | \$0 | \$4,344 | \$0 | \$15,607 |
| 074102 | | Boyup Brook Medical Services Building Costs | \$14,519 | \$17,791 | \$0 | \$17,791 | \$0 | \$33,915 |
| 074101 | | Medical Services General Operations | \$99 | \$0 | \$0 | \$0 | \$0 | \$1,968 |
| 074103 | | Medical Service Employee Costs | \$280,471 | \$327,594 | \$0 | \$327,594 | \$0 | \$891,943 |
| 074105 | | Postage, Printing & Stationery | \$1,581 | \$1,487 | \$0 | \$1,487 | \$0 | \$5,800 |
| 074106 | | Medical Ctr - Telephones | \$2,299 | \$2,295 | \$0 | \$2,295 | \$0 | \$6,900 |
| 074107 | | Medical Ctr - Subscriptions | \$5,018 | \$17,241 | \$0 | \$17,241 | \$0 | \$9,031 |
| 074108 | | Medical Ctr - Insurances | \$17,490 | \$8,433 | \$0 | \$8,433 | \$0 | \$17,490 |
| 074109 | | Medical Bank Fees | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 074110 | | Medical Ctr - Computer Expenses | \$13,580 | \$9,213 | \$0 | \$9,213 | \$0 | \$35,656 |
| 074111 | | Medical Ctr - Medical Supplies & Equipt | \$7,597 | \$6,197 | \$0 | \$6,197 | \$0 | \$22,800 |
| 074112 | | Medical Ctr - Locum Doctor | \$0 | \$0 | \$0 | \$0 | \$0 | \$48,600 |
| 074113 | | Medical Ctr - Superannuation | \$31,219 | \$36,063 | \$0 | \$36,063 | \$0 | \$101,557 |
| 074114 | | Medical Ctr - Training | \$2,500 | \$655 | \$0 | \$655 | \$0 | \$5,000 |
| 074115 | | Medical Ctr - Sundry Expenses | \$3,053 | \$1,111 | \$0 | \$1,111 | \$0 | \$9,250 |
| 074116 | | Medical Service Provision for Leave Accruals | \$0 | \$0 | \$0 | \$0 | \$0 | \$31,245 |
| 074117 | | Medical - Fringe Benefit Tax | \$663 | \$163 | \$0 | \$163 | \$0 | \$2,650 |
| 074118 | | Medical Employee (Packaging) Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,200 |
| 074119 | | Medical Doubtful Debts Expense | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 074120 | | Medical Ctr - Bank Merchant Fees | \$183 | \$214 | \$0 | \$214 | \$0 | \$550 |
| 074150 | | Admin Allocated - Boyup Brook Medical Services | \$27,902 | \$25,446 | \$0 | \$25,446 | \$0 | \$83,738 |
| 074191 | | Depreciation - Medical Centre | \$0 | \$0 | \$0 | \$0 | \$0 | \$8,500 |
| 074190 | | Depreciation - Housing GP - 5 Rogers Ave | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,800 |
| 074192 | | Depreciation - Ultrasound Machine | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total - PREVENTIVE SRVS - OP/EXP | | | \$414,146 | \$458,247 | \$0 | \$458,247 | \$0 | \$1,340,200 |
| OPERATING INCOME | | | | | | | | |
| 074001 | | Surgery Turnover | (\$349,830) | (\$336,357) | (\$336,357) | \$0 | (\$1,150,000) | \$0 |
| 074002 | | Surgery Rental Income | (\$250) | (\$727) | (\$727) | \$0 | (\$750) | \$0 |
| 074003 | | Medical - Reimbursement | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total - PREVENTIVE SRVS - OP/INC | | | (\$350,080) | (\$337,085) | (\$337,085) | \$0 | (\$1,150,750) | \$0 |
| Total - PREVENTIVE SERVICES | | | \$64,066 | \$121,163 | (\$337,085) | \$458,247 | (\$1,150,750) | \$1,340,200 |

SHIRE OF BOYUP BROOK MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|--------------------------------|-------------------------------------|-----------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| PREVENTIVE SERVICE - OTHER | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 073100 | Analytical Expenses | \$500 | \$479 | \$0 | \$479 | \$0 | \$500 |
| Sub Total - PREVENTIVE SRVS - OTHER OP/EXP | | \$500 | \$479 | \$0 | \$479 | \$0 | \$500 |
| Total - PREVENTIVE SERVICES - OTHER | | \$500 | \$479 | \$0 | \$479 | \$0 | \$500 |
| OTHER HEALTH | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 075100 | Ambulance Centre Operation | \$528 | \$533 | \$0 | \$533 | \$0 | \$30,728 |
| 075150 | Admin Allocated - Other Health | \$6,235 | \$5,686 | \$0 | \$5,686 | \$0 | \$18,713 |
| Sub Total - OTHER HEALTH OP/EXP | | \$6,763 | \$6,219 | \$0 | \$6,219 | \$0 | \$49,441 |
| OPERATING INCOME | | | | | | | |
| Sub Total - OTHER HEALTH OP/INC | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total - OTHER HEALTH | | \$6,763 | \$6,219 | \$0 | \$6,219 | \$0 | \$49,441 |
| Total - HEALTH | | \$126,109 | \$151,720 | (\$339,060) | \$490,779 | (\$1,152,100) | \$1,556,766 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|---|-------------------------------------|------------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| OTHER EDUCATION | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 081100 | Community Resource Centre | \$3,595 | \$4,037 | \$0 | \$4,037 | \$0 | \$7,556 |
| 081102 | Donations - Other Education | \$250 | \$0 | \$0 | \$0 | \$0 | \$250 |
| 081103 | Early Learning Centre - Employee Costs | \$112,075 | \$77,007 | \$0 | \$77,007 | \$0 | \$289,911 |
| 081104 | Early Learning Centre - Operating Costs | \$6,166 | \$5,688 | \$0 | \$5,688 | \$0 | \$18,400 |
| 081105 | Early Learning Centre Provision of Leave Accrual | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 081107 | Early Learning Centre Building & Grounds | | | | | | |
| 081107 | Early Learning Centre Building Maintenance Expenses | \$4,358 | \$4,062 | \$0 | \$4,062 | \$0 | \$11,770 |
| 081107 | G316 Early Learning Centre Grounds Maintenance Expenses | \$1,477 | \$0 | \$0 | \$0 | \$0 | \$3,988 |
| 081150 | Admin Allocation - Other Education | \$12,475 | \$5,686 | \$0 | \$5,686 | \$0 | \$37,427 |
| 081190 | Depreciation - Other Education | \$0 | \$0 | \$0 | \$0 | \$0 | \$10,567 |
| Sub Total - OTHER EDUCATION OP/EXP | | \$140,397 | \$96,480 | \$0 | \$96,480 | \$0 | \$379,869 |
| OPERATING INCOME | | | | | | | |
| 081003 | Early Learning Centre - Fees & Charges | (\$90,968) | (\$87,616) | (\$87,616) | \$0 | (\$225,000) | \$0 |
| 081004 | Early Learning Centre -Operating Income | \$0 | (\$53) | (\$53) | \$0 | \$0 | \$0 |
| Sub Total - OTHER EDUCATION OP/INC | | (\$90,968) | (\$87,670) | (\$87,670) | \$0 | (\$225,000) | \$0 |
| Total - OTHER EDUCATION | | \$49,429 | \$8,810 | (\$87,670) | \$96,480 | (\$225,000) | \$379,869 |
| AGED & DISABLED | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 082100 | Support for Seniors Christmas Lunch | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,000 |
| 082101 | Aged Needs Strategy Project | \$0 | \$6,293 | \$0 | \$6,293 | \$0 | \$35,000 |
| 082150 | Admin Allocated - Aged & Disabled | \$6,235 | \$5,686 | \$0 | \$5,686 | \$0 | \$18,713 |
| Sub Total - AGED & DISABLED OP/EXP | | \$6,235 | \$11,979 | \$0 | \$11,979 | \$0 | \$55,713 |
| OPERATING INCOME | | | | | | | |
| Sub Total - AGED & DISABLED OP/INC | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total - AGED & DISABLED | | \$6,235 | \$11,979 | \$0 | \$11,979 | \$0 | \$55,713 |

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|---------------------------------|-------------------------------------|----------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| OTHER WELFARE | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 083104 | Depreciation | \$0 | \$0 | \$0 | \$0 | \$0 | \$50 |
| 083150 | Admin Allocated - Other Welfare | \$18,650 | \$17,002 | \$0 | \$17,002 | \$0 | \$55,951 |
| Sub Total - OTHER WELFARE OP/EXP | | \$18,650 | \$17,002 | \$0 | \$17,002 | \$0 | \$56,001 |
| OPERATING INCOME | | | | | | | |
| Sub Total - OTHER WELFARE OP/INC | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total - OTHER WELFARE | | \$18,650 | \$17,002 | \$0 | \$17,002 | \$0 | \$56,001 |
| Total - EDUCATION & WELFARE | | \$74,314 | \$37,791 | (\$87,670) | \$125,461 | (\$225,000) | \$491,583 |

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|--|-------------------------------------|---------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| STAFF HOUSING | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 091130 | Interest Paid Loan 115 - Staff House | \$752 | \$207 | \$0 | \$207 | \$0 | \$908 |
| 091190 | Depreciation - Staff Housing | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,735 |
| 091150 | Staff Housing - Less Amt Allocated to Admin. | \$6,235 | \$5,686 | \$0 | \$5,686 | \$0 | \$18,713 |
| Sub Total - STAFF HOUSING OP/EXP | | \$6,987 | \$5,894 | \$0 | \$5,894 | \$0 | \$25,356 |
| Total - STAFF HOUSING | | \$6,987 | \$5,894 | \$0 | \$5,894 | \$0 | \$25,356 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|--|-------------------------------------|-------------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| HOUSING OTHER | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 092101 | Boyup Brook Citizens Lodge | \$18,166 | \$13,963 | \$0 | \$13,963 | \$0 | \$25,841 |
| 092102 | Community Housing - Units | \$14,192 | \$13,605 | \$0 | \$13,605 | \$0 | \$23,074 |
| 092103 | Other | \$3,425 | \$1,540 | \$0 | \$1,540 | \$0 | \$5,451 |
| 092105 | House - 1 Rogers Ave | \$8,704 | \$9,276 | \$0 | \$9,276 | \$0 | \$22,720 |
| 092107 | 7 Knapp Street - Operating & Mtce Expense | \$5,590 | \$5,388 | \$0 | \$5,388 | \$0 | \$9,067 |
| 092108 | Property Selling Expenses | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 092109 | Community Housing Maintenance - Grant Funded | \$143,340 | \$170,116 | \$0 | \$170,116 | \$0 | \$143,340 |
| 092140 | Loss on Disposal of Asset | | | \$0 | \$0 | \$0 | \$0 |
| 092150 | Admin Allocation - Other Housing | \$6,298 | \$5,744 | \$0 | \$5,744 | \$0 | \$18,903 |
| 092191 | Depreciation - Other Housing | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,570 |
| 092192 | Depreciation - House - 1 Rogers Ave | \$0 | \$0 | \$0 | \$0 | \$0 | \$4,365 |
| 092190 | Depreciation - Boyup Brook Citizens Lodge | \$0 | \$0 | \$0 | \$0 | \$0 | \$32,385 |
| Sub Total - HOUSING OTHER OP/EXP | | \$199,715 | \$219,633 | \$0 | \$219,633 | \$0 | \$290,716 |
| HOUSING OPERATING INCOME | | | | | | | |
| 092001 | Rent 24A Proctor St | (\$3,633) | (\$4,163) | (\$4,163) | \$0 | (\$10,900) | \$0 |
| 092002 | Rent 24B Proctor St | (\$3,200) | (\$3,407) | (\$3,407) | \$0 | (\$9,600) | \$0 |
| 092003 | Rent 16A Forrest St | (\$3,967) | (\$677) | (\$677) | \$0 | (\$11,900) | \$0 |
| 092004 | Rent 16B Forrest St | (\$4,300) | (\$4,185) | (\$4,185) | \$0 | (\$12,900) | \$0 |
| 092007 | Housing Reimbursements | (\$1,112) | (\$713) | (\$713) | \$0 | (\$4,000) | \$0 |
| 092009 | Other Housing: 7 Knapp St | (\$11,300) | (\$11,329) | (\$11,329) | \$0 | (\$33,900) | \$0 |
| 092011 | Community Housing Maintenance Grant | \$0 | (\$143,340) | (\$143,340) | \$0 | (\$143,340) | \$0 |
| Sub Total - HOUSING OTHER OP/INC | | (\$27,511) | (\$167,813) | (\$167,813) | \$0 | (\$226,540) | \$0 |
| Total - HOUSING OTHER | | \$172,205 | \$51,820 | (\$167,813) | \$219,633 | (\$226,540) | \$290,716 |
| Total - HOUSING | | \$179,192 | \$57,714 | (\$167,813) | \$225,527 | (\$226,540) | \$316,072 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|--|-------------------------------------|-------------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| SANITATION - HOUSEHOLD REFUSE | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 101100 | Refuse Collection Boyup Brook Townsite Expense | \$22,666 | \$9,546 | \$0 | \$9,546 | \$0 | \$68,000 |
| 101101 | Recycling Collection Boyup Brook Town Site | \$12,333 | \$7,899 | \$0 | \$7,899 | \$0 | \$37,000 |
| 101106 | Transfer Station Employee Costs | \$17,269 | \$11,164 | \$0 | \$11,164 | \$0 | \$46,675 |
| 101102 | B0400 Boyup Brook Transfer Station Costs | \$26,166 | \$22,954 | \$0 | \$22,954 | \$0 | \$71,576 |
| 101103 | Land Fill Disposal Site | \$15,186 | \$20,512 | \$0 | \$20,512 | \$0 | \$33,235 |
| 101104 | Townsite Street Bins Collection | \$4,321 | \$1,709 | \$0 | \$1,709 | \$0 | \$12,449 |
| 101107 | Drum Muster Expenses | \$500 | \$256 | \$0 | \$256 | \$0 | \$500 |
| 101108 | BB Transfer Station Superannuation | \$944 | \$852 | \$0 | \$852 | \$0 | \$2,452 |
| 101119 | Waste Bin Maintenance and Delivery | \$1,723 | \$393 | \$0 | \$393 | \$0 | \$6,790 |
| 101150 | Admin Allocated - Waste Management | \$12,408 | \$11,316 | \$0 | \$11,316 | \$0 | \$37,238 |
| 101190 | Depreciation - Waste Management | \$0 | \$0 | \$0 | \$0 | \$0 | \$22,070 |
| Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP | | \$113,515 | \$86,600 | \$0 | \$86,600 | \$0 | \$337,985 |
| SANITATION OPERATING INCOME | | | | | | | |
| 101001 | Refuse Collection Charges | (\$232,007) | (\$232,113) | (\$232,113) | \$0 | (\$232,007) | \$0 |
| 101002 | Waste Disposal Charges | (\$8,075) | (\$2,903) | (\$2,903) | \$0 | (\$8,075) | \$0 |
| 101003 | Recycling Scheme Income | (\$500) | (\$3,566) | (\$3,566) | \$0 | (\$1,000) | \$0 |
| 101004 | Scrap Metal Income | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total - SANITATION H/HOLD REFUSE OP/INC | | (\$240,582) | (\$238,582) | (\$238,582) | \$0 | (\$241,082) | \$0 |
| Total - SANITATION HOUSEHOLD REFUSE | | (\$127,067) | (\$151,982) | (\$238,582) | \$86,600 | (\$241,082) | \$337,985 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|---|-------------------------------------|---------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| EFFLUENT DRAINAGE SYSTEM | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 103100 | Septic Tank Inspection Expenses | \$0 | \$0 | \$0 | \$0 | \$0 | \$200 |
| 103101 | Liquid Waste Disposal Site (Stanton Road) | \$3,555 | \$652 | \$0 | \$652 | \$0 | \$3,555 |
| Sub Total - SEWERAGE OP/EXP | | \$3,555 | \$652 | \$0 | \$652 | \$0 | \$3,755 |
| OPERATING INCOME | | | | | | | |
| 103002 | Septic Licence Fees | (\$1,628) | (\$708) | (\$708) | \$0 | (\$2,200) | \$0 |
| Sub Total - SEWERAGE OP/INC | | (\$1,628) | (\$708) | (\$708) | \$0 | (\$2,200) | \$0 |
| Total - SEWERAGE | | \$1,927 | (\$56) | (\$708) | \$652 | (\$2,200) | \$3,755 |
| PROTECTION OF THE ENVIRONMENT | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 107100 | Landcare Expenses | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| OPERATING INCOME | | | | | | | |
| Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total - PROTECTION OF THE ENVIRONMENT | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|----------------------------------|-------------------------------------|----------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| TOWN PLANNING & REGIONAL DEVELOPMENT | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 105100 | Town Planning Admin & Control | \$7,013 | \$7,672 | \$0 | \$7,672 | \$0 | \$35,191 |
| 105101 | Admin Allocation - Town Planning | \$12,412 | \$11,316 | \$0 | \$11,316 | \$0 | \$37,238 |
| Sub Total - TOWN PLAN & REG DEV OP/EXP | | \$19,425 | \$18,988 | \$0 | \$18,988 | \$0 | \$72,429 |
| OPERATING INCOME | | | | | | | |
| 105001 | Planning Application Fees | (\$3,030) | (\$589) | (\$589) | \$0 | (\$7,000) | \$0 |
| Sub Total - TOWN PLAN & REG DEV OP/INC | | (\$3,030) | (\$589) | (\$589) | \$0 | (\$7,000) | \$0 |
| Total - TOWN PLANNING & REGIONAL DEVELOPMENT | | \$16,396 | \$18,399 | (\$589) | \$18,988 | (\$7,000) | \$72,429 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|-------|--|-------------------------------------|-------------|---------------------------------|-------------|-----------------------------|-------------|
| G/L | JOB | | Budget | Actual | Income | Expenditure | Income | Expenditure |
| OTHER COMMUNITY AMENITIES | | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | | |
| 106101 | | Cemetery - Operation | \$10,301 | \$14,882 | \$0 | \$14,882 | \$0 | \$0 |
| 106101 | B0420 | Cemetery - Operation | | \$0 | \$0 | \$0 | \$0 | \$30,998 |
| 106101 | B0421 | Niche Wall Plaques Operations | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,718 |
| 106101 | G314 | Cemetery Grounds | \$3,619 | \$0 | \$0 | \$0 | \$0 | \$12,015 |
| 106102 | | Public Toilets - Operation | | \$2,769 | \$0 | \$2,769 | \$0 | \$0 |
| 106102 | B0450 | Toilets - Lions Park Costs | \$1,264 | \$0 | \$0 | \$0 | \$0 | \$3,686 |
| 106102 | B0451 | Toilets - Tourist Centre Costs | \$1,761 | \$0 | \$0 | \$0 | \$0 | \$5,973 |
| 106102 | B0452 | Toilets - Town Hall (External) Costs | \$1,788 | \$0 | \$0 | \$0 | \$0 | \$9,275 |
| 106102 | B0454 | Toilets - Tone Bridge Reserve Costs | \$567 | \$0 | \$0 | \$0 | \$0 | \$1,701 |
| 106103 | | Street Furniture | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,130 |
| 106150 | | Admin Allocation - Other Community Amenities | \$6,237 | \$5,686 | \$0 | \$5,686 | \$0 | \$18,713 |
| 106151 | | Admin Allocation - Cemetery | \$693 | \$632 | \$0 | \$632 | \$0 | \$2,079 |
| 106191 | | Depreciation - Public Toilets | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,010 |
| 106192 | | Depreciation - Other Community Service's | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,035 |
| Sub Total - OTHER COMMUNITY AMENITIES OP/EXP | | | \$26,229 | \$23,969 | \$0 | \$23,969 | \$0 | \$93,333 |
| OPERATING INCOME | | | | | | | | |
| 106001 | | Cemetery Burial Fees | (\$1,500) | (\$4,826) | (\$4,826) | \$0 | (\$1,500) | \$0 |
| 106002 | | License/Other Fees BB Cemetery | (\$460) | (\$3,168) | (\$3,168) | \$0 | (\$2,000) | \$0 |
| 106003 | | Cemetery - Reservation Fees | \$0 | (\$667) | (\$667) | \$0 | \$0 | \$0 |
| 106004 | | Niche Wall Fees | \$0 | (\$164) | (\$164) | \$0 | (\$600) | \$0 |
| 106005 | | Non-Operating Grants | \$0 | (\$283,673) | (\$283,673) | \$0 | \$0 | \$0 |
| Sub Total - OTHER COMMUNITY AMENITIES OP/INC | | | (\$1,960) | (\$292,497) | (\$292,497) | \$0 | (\$4,100) | \$0 |
| Total - OTHER COMMUNITY AMENITIES | | | \$24,269 | (\$268,529) | (\$292,497) | \$23,969 | (\$4,100) | \$93,333 |
| Total - COMMUNITY AMENITIES | | | (\$84,475) | (\$402,168) | (\$532,376) | \$130,208 | (\$254,382) | \$507,502 |

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|---------------------------------|-------------------------------------|----------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| PUBLIC HALL & CIVIC CENTRES | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 111100 | Boyup Brook Hall - Operation | \$20,021 | \$31,716 | \$0 | \$31,716 | \$0 | \$43,272 |
| 111102 | Halls - Other Public Halls | \$7,382 | \$14,601 | \$0 | \$14,601 | \$0 | \$19,851 |
| 111150 | Admin Allocation - Public Halls | \$12,412 | \$11,316 | \$0 | \$11,316 | \$0 | \$37,238 |
| 111190 | Depreciation - Public Halls | \$0 | \$0 | \$0 | \$0 | \$0 | \$51,384 |
| Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP | | \$39,815 | \$57,632 | \$0 | \$57,632 | \$0 | \$151,745 |
| OPERATING INCOME | | | | | | | |
| 111001 | Hall Hire Fees | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total - PUBLIC HALL & CIVIC CENTRES | | \$39,815 | \$57,632 | \$0 | \$57,632 | \$0 | \$151,745 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|--|-------------------------------------|-----------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| OTHER RECREATION & SPORT | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 113100 | Recreation Complex | \$46,245 | \$31,868 | \$0 | \$31,868 | \$0 | \$102,052 |
| 113109 | Walk Trails | \$1,533 | \$1,785 | \$0 | \$1,785 | \$0 | \$6,133 |
| 113110 | Townsite Gardens | \$34,289 | \$10,942 | \$0 | \$10,942 | \$0 | \$101,235 |
| 113112 | Reserves and Parks Operations | \$22,870 | \$16,306 | \$0 | \$16,306 | \$0 | \$65,042 |
| 113119 | Other Recreation Facilities | \$14,115 | \$14,655 | \$0 | \$14,655 | | |
| 113119 B0595 | Pistol Club | | | \$0 | \$0 | \$0 | \$600 |
| 113119 B0600 | Skate Park Buildings & Ramps | | | \$0 | \$0 | \$0 | \$1,329 |
| 113119 B0620 | Tone Bridge Country Club | | | \$0 | \$0 | \$0 | \$4,071 |
| 113119 B0625 | Dinninup UBAS Complex Buildings | | | \$0 | \$0 | \$0 | \$9,669 |
| 113119 B0630 | Mayanup Progress Association Complex Buildings | | | \$0 | \$0 | \$0 | \$3,845 |
| 113119 G306 | Dinninup UBAS Complex Grounds | | | \$0 | \$0 | \$0 | \$7,709 |
| 113119 G307 | Mayanup Progress Association Grounds | | | \$0 | \$0 | \$0 | \$386 |
| 113120 B0605 | War Memorial | \$2,050 | \$678 | \$0 | \$678 | \$0 | \$6,290 |
| 113150 | Admin Allocation - Other Recreation | \$21,044 | \$19,185 | \$0 | \$19,185 | \$0 | \$63,134 |
| 113124 | Support for UBAS | \$3,364 | \$0 | \$0 | \$0 | \$0 | \$6,116 |
| 113122 | Support for ANZAC Day | \$0 | \$0 | \$0 | \$0 | \$0 | \$7,797 |
| 113125 | Support for Others | \$46,021 | \$27,888 | \$0 | \$27,888 | \$0 | \$131,369 |
| 113140 | Sundry Plant Items | \$0 | \$0 | \$0 | \$0 | \$0 | \$7,000 |
| 113190 | Depreciation - Other Recreation | \$0 | \$0 | \$0 | \$0 | \$0 | \$220,420 |
| 113191 | Depreciation - Parks & Gardens | \$0 | \$0 | \$0 | \$0 | \$0 | \$50,030 |
| 113192 | Depreciation: Plant & Equipment | \$0 | \$0 | \$0 | \$0 | \$0 | \$16,490 |
| Sub Total - OTHER RECREATION & SPORT OP/EXP | | \$191,532 | \$123,306 | \$0 | \$123,306 | \$0 | \$810,717 |
| OPERATING INCOME | | | | | | | |
| 113003 | Rec Ground Use Hire Fees | (\$3,500) | (\$3,963) | (\$3,963) | \$0 | (\$3,500) | \$0 |
| 113002 | Reimbursements - Other Rec | \$0 | (\$18) | (\$18) | \$0 | \$0 | \$0 |
| 113005 | Operating Grants: State Government | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 113022 | Recreation - Capital Grants & Contributions | \$0 | \$0 | \$0 | \$0 | (\$1,716,000) | \$0 |
| Sub Total - OTHER RECREATION & SPORT OP/INC | | (\$3,500) | (\$3,981) | (\$3,981) | \$0 | (\$1,719,500) | \$0 |
| Total - OTHER RECREATION & SPORT | | \$188,032 | \$119,325 | (\$3,981) | \$123,306 | (\$1,719,500) | \$810,717 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|--|-------------------------------------|-----------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| SWIMMING POOL | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 112100 | Swimming Pool & Gymnasium General Operations | \$30,635 | \$14,439 | \$0 | \$14,439 | \$0 | \$71,516 |
| 112101 | Swimming Pool Building Costs | \$26,783 | \$18,325 | \$0 | \$18,325 | \$0 | \$64,890 |
| 112102 | Swimming Pool Employee Costs | \$28,171 | \$18,235 | \$0 | \$18,235 | \$0 | \$93,439 |
| 112103 | Interest on Loan 114 - upgrade pool bowl | \$1,371 | \$207 | \$0 | \$207 | \$0 | \$1,655 |
| 112104 | Swimming Pool Employee Superannuation | \$2,180 | \$788 | \$0 | \$788 | \$0 | \$9,271 |
| 112106 | Pool Staff - Fringe Benefits Tax | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 112108 | Gym Employee Costs | \$705 | \$691 | \$0 | \$691 | \$0 | \$3,000 |
| 112109 | Interest Paid Gym Lease | \$63 | \$64 | \$0 | \$64 | \$0 | \$190 |
| 112150 | Admin Allocation - Swimming Pool | \$13,730 | \$12,522 | \$0 | \$12,522 | \$0 | \$41,207 |
| 112190 | Depreciation - Swimming Pool | \$0 | \$0 | \$0 | \$0 | \$0 | \$17,740 |
| 112191 | Depreciation - Right of Use Asset P&E | | | \$0 | \$0 | \$0 | \$6,497 |
| Sub Total - SWIMMING POOL OP/EXP | | \$103,639 | \$65,270 | \$0 | \$65,270 | \$0 | \$309,405 |
| OPERATING INCOME | | | | | | | |
| 112003 | Pool Daily Admission Fees | (\$585) | (\$331) | (\$331) | \$0 | (\$10,500) | \$0 |
| 112004 | Season Tickets Fees | (\$1,930) | (\$5,820) | (\$5,820) | \$0 | (\$19,300) | \$0 |
| 112005 | Pool Hire Fees | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 112006 | Gym Equipment Hire Fees | \$0 | (\$2,314) | (\$2,314) | \$0 | (\$13,500) | \$0 |
| 112007 | Pool Teaching Programme Fees | (\$550) | \$0 | \$0 | \$0 | (\$5,000) | \$0 |
| 112008 | Vacation Swimming Passes | \$0 | \$0 | \$0 | \$0 | (\$700) | \$0 |
| 112009 | Capital Grants and Contributions | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total - SWIMMING POOL OP/INC | | (\$3,065) | (\$8,465) | (\$8,465) | \$0 | (\$49,000) | \$0 |
| Total - SWIMMING POOL | | \$100,574 | \$56,805 | (\$8,465) | \$65,270 | (\$49,000) | \$309,405 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|---|-------------------------------------|------------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| TELEVISION & RADIO REBROADCASTING | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 114005 | Telecommunications Tower | \$1,253 | \$1,280 | \$0 | \$1,280 | \$0 | \$5,383 |
| Sub Total - TV & RADIO REBROADCASTING OP/EXP | | \$1,253 | \$1,280 | \$0 | \$1,280 | \$0 | \$5,383 |
| OPERATING INCOME | | | | | | | |
| 114010 | Radio & Mobile Tower Site (Including NBN) Fees or Charges | (\$9,990) | (\$10,241) | (\$10,241) | \$0 | (\$9,990) | \$0 |
| Sub Total - TV & RADIO REBROADCASTING OP/INC | | (\$9,990) | (\$10,241) | (\$10,241) | \$0 | (\$9,990) | \$0 |
| Total - TV & RADIO REBROADCASTING | | (\$8,737) | (\$8,961) | (\$10,241) | \$1,280 | (\$9,990) | \$5,383 |
| LIBRARIES | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 115100 | Library Operations | \$1,668 | \$22,685 | \$0 | \$22,685 | \$0 | \$47,718 |
| 115101 | State Library Grant Expenditure | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 115150 | Admin Allocation - Libraries | \$34,149 | \$31,132 | \$0 | \$31,132 | \$0 | \$102,452 |
| Sub Total - LIBRARIES OP/EXP | | \$35,817 | \$53,817 | \$0 | \$53,817 | \$0 | \$150,170 |
| OPERATING INCOME | | | | | | | |
| 115001 | State Library Grant Income | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total - LIBRARIES OP/INC | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total - LIBRARIES | | \$35,817 | \$53,817 | \$0 | \$53,817 | \$0 | \$150,170 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|---|-------------------------------------|-----------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| OTHER CULTURE | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 116100 | Museum | \$10,979 | \$9,026 | \$0 | \$9,026 | \$0 | \$16,481 |
| 116101 | Craft Hut | \$1,875 | \$1,805 | \$0 | \$1,805 | \$0 | \$3,869 |
| 116102 | Support for Sandakan (Ceremony) | \$8,857 | \$12,353 | \$0 | \$12,353 | \$0 | \$12,107 |
| 116103 | Other Culture - Community Expenses | \$11,700 | \$6,950 | \$0 | \$6,950 | \$0 | \$11,700 |
| 116150 | Admin Allocated - Other Culture | \$6,237 | \$5,686 | \$0 | \$5,686 | \$0 | \$18,713 |
| 116190 | Depreciation - Other Culture | \$0 | \$0 | \$0 | \$0 | \$0 | \$11,895 |
| Sub Total - OTHER CULTURE OP/EXP | | \$39,648 | \$35,820 | \$0 | \$35,820 | \$0 | \$74,765 |
| OPERATING INCOME | | | | | | | |
| 116001 | Reimbursements - Other Culture | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 116002 | Other Culture - Operating Grants, Subsidies & Contributions | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total - OTHER CULTURE OP/INC | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total - OTHER CULTURE | | \$39,648 | \$35,820 | \$0 | \$35,820 | \$0 | \$74,765 |
| Total - RECREATION AND CULTURE | | \$395,150 | \$314,437 | (\$22,687) | \$337,124 | (\$1,778,490) | \$1,502,185 |

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|--|-------------------------------------|-------------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| STREETS, RD, BRIDGES, DEPOT - CONSTRUCTION | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| Sub Total - ST,RDS,BRIDGES,DEPOT-CONST OP/EXP | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| OPERATING INCOME | | | | | | | |
| 121001 | RRG Project Grants | (\$340,000) | (\$45,867) | (\$45,867) | \$0 | (\$850,000) | \$0 |
| 121002 | Grants Direct - State - MRD - (OP) | (\$206,110) | (\$251,051) | (\$251,051) | \$0 | (\$206,110) | \$0 |
| 121003 | Grants - Federal - Roads to Recovery Grant (Cap) | (\$21,877) | \$0 | \$0 | \$0 | (\$546,917) | \$0 |
| 121004 | Capital Grants Other & Road Contributions | \$0 | (\$7,646) | (\$7,646) | \$0 | (\$448,746) | \$0 |
| 121007 | Special Bridge Funding | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OP/INC | | (\$567,987) | (\$304,564) | (\$304,564) | \$0 | (\$2,051,773) | \$0 |
| Total - ST,RDS,BRIDGES,DEPOT - CONST | | (\$567,987) | (\$304,564) | (\$304,564) | \$0 | (\$2,051,773) | \$0 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | | YTD COMPARATIVES | | CURRENT YEAR | | ADOPTED BUDGET | |
|---|--------|--|------------------|------------------|-----------------|------------------|----------------|--------------------|
| G/L | JOB | | 31 OCTOBER 2024 | 31 OCTOBER 2024 | 31 OCTOBER 2024 | 31 OCTOBER 2024 | 2024-2025 | 2024-2025 |
| | | | Budget | Actual | Income | Expenditure | Income | Expenditure |
| STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE | | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | | |
| 122100 | B0695 | Depot Building - Building Costs | \$11,268 | \$16,459 | \$0 | \$16,459 | \$0 | \$51,123 |
| 122101 | OPSDPT | Depot General Operations | \$3,340 | \$2,568 | \$0 | \$2,568 | \$0 | \$14,621 |
| 122103 | | Road Maintenance & Repairs | \$208,431 | \$105,154 | \$0 | \$105,154 | \$0 | \$443,974 |
| 122104 | | Roads Vegetation Clearing Offset Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,000 |
| 122107 | | Maintenance Grading | \$17,489 | \$1,297 | \$0 | \$1,297 | \$0 | \$184,092 |
| 122105 | | Repairs & Maint - Bridges | \$89,355 | \$68,973 | \$0 | \$68,973 | \$0 | \$412,850 |
| 122106 | | Shire Radio Network Costs | \$39 | \$174 | \$0 | \$174 | \$0 | \$2,821 |
| 122108 | | Drains & Culverts | \$10,243 | \$30,099 | \$0 | \$30,099 | \$0 | \$91,050 |
| 122109 | | Verge Pruning | \$10,862 | \$8,129 | \$0 | \$8,129 | \$0 | \$187,600 |
| 122110 | | Verge Spraying | \$3,257 | \$11,511 | \$0 | \$11,511 | \$0 | \$23,480 |
| 122111 | | Crossovers Maintenance | \$0 | \$2,359 | \$0 | \$2,359 | \$0 | \$4,078 |
| 122112 | | Town Services Drainage | \$1,558 | \$5,499 | \$0 | \$5,499 | \$0 | \$4,755 |
| 122113 | | Town Services - Footpaths | \$0 | \$225 | \$0 | \$225 | \$0 | \$3,070 |
| 122114 | | Town Services Road Repairs | \$5,481 | \$12,869 | \$0 | \$12,869 | \$0 | \$21,350 |
| 122115 | | Town Services - Tree Pruning | \$16,978 | \$1,416 | \$0 | \$1,416 | \$0 | \$41,490 |
| 122116 | | Street Lighting | \$8,045 | \$8,153 | \$0 | \$8,153 | \$0 | \$32,000 |
| 122117 | | Traffic Signs | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,707 |
| 122120 | | Roman Road Data Pickup | \$8,950 | \$8,385 | \$0 | \$8,385 | \$0 | \$9,018 |
| 122121 | | Town Services - Verge Spraying | \$10,658 | \$9,283 | \$0 | \$9,283 | \$0 | \$25,906 |
| 122122 | | Road Sweeping | \$3,531 | \$0 | \$0 | \$0 | \$0 | \$14,125 |
| 122123 | | Emergency Services | \$10,045 | \$12,508 | \$0 | \$12,508 | \$0 | \$28,700 |
| 122126 | | Streetscaping Expenses | \$954 | \$0 | \$0 | \$0 | \$0 | \$10,350 |
| 122127 | | Consulting Engineer Expenses | \$8,334 | \$900 | \$0 | \$900 | \$0 | \$50,000 |
| 122131 | | Rural Street Addressing | \$726 | \$746 | \$0 | \$746 | \$0 | \$3,141 |
| 122150 | | Admin Allocated - Road Maintenance | \$155,248 | \$141,530 | \$0 | \$141,530 | \$0 | \$465,763 |
| 122190 | | Depreciation - Transport Other | \$0 | \$0 | \$0 | \$0 | \$0 | \$21,375 |
| 122191 | | Depreciation - Infrastructure | \$0 | \$0 | \$0 | \$0 | \$0 | \$25,945 |
| 122192 | | Depreciation Roads | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,647,515 |
| 122193 | | Depreciation - Bridges | \$0 | \$0 | \$0 | \$0 | \$0 | \$645,550 |
| 122194 | | Depreciation - Footpaths | \$0 | \$0 | \$0 | \$0 | \$0 | \$17,255 |
| 122195 | | Depreciation - Drainage | \$0 | \$0 | \$0 | \$0 | \$0 | \$271,780 |
| 123119 | | Minor Equipment and Sundry Items | \$2,875 | \$2,681 | \$0 | \$2,681 | \$0 | \$11,500 |
| Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP | | | \$587,666 | \$450,918 | \$0 | \$450,918 | \$0 | \$4,772,984 |

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

| G/L JOB | | Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | YTD COMPARATIVES | | CURRENT YEAR | | ADOPTED BUDGET | |
|--|---------------------------------------|---|------------------|-----------|-----------------|-------------|----------------|-------------|
| | | | 31 OCTOBER 2024 | | 31 OCTOBER 2024 | | 2024-2025 | |
| | | | Budget | Actual | Income | Expenditure | Income | Expenditure |
| OPERATING INCOME - STREETS, ROADS, DEPOTS | | | | | | | | |
| 122001 | Reimbursements - Roads Mtce | | \$0 | (\$45) | (\$45) | \$0 | \$0 | \$0 |
| 122002 | Profit on Disposal of Assets | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 122003 | Sale of Old Materials and Minor Items | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total - MTCE STREETS ROADS DEPOTS OP/INC | | | \$0 | (\$45) | (\$45) | \$0 | \$0 | \$0 |
| Total - MTCE STREETS ROADS DEPOTS | | | \$587,666 | \$450,873 | (\$45) | \$450,918 | \$0 | \$4,772,984 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|-------|---|-------------------------------------|------------|--|-------------|-----------------------------|-------------|
| G/L | JOB | | Budget | Actual | Income | Expenditure | Income | Expenditure |
| TRAFFIC CONTROL | | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | | |
| 125150 | | Administration Allocated - Traffic Control | \$46,561 | \$42,448 | \$0 | \$42,448 | \$0 | \$139,690 |
| Sub Total - TRAFFIC CONTROL OP/EXP | | | \$46,561 | \$42,448 | \$0 | \$42,448 | \$0 | \$139,690 |
| OPERATING INCOME | | | | | | | | |
| 125001 | | Licensing Service | (\$8,491) | (\$11,983) | (\$11,983) | \$0 | (\$29,000) | \$0 |
| 125002 | | Motor Vehicle Plates | (\$129) | (\$243) | (\$243) | \$0 | (\$560) | \$0 |
| 125005 | | Sundry Receipts - Heavy Haulage Permits etc | (\$709) | (\$990) | (\$990) | \$0 | (\$2,000) | \$0 |
| Sub Total - TRAFFIC CONTROL OP/INC | | | (\$9,329) | (\$13,216) | (\$13,216) | \$0 | (\$31,560) | \$0 |
| Total - TRAFFIC CONTROL | | | \$37,232 | \$29,232 | (\$13,216) | \$42,448 | (\$31,560) | \$139,690 |
| AERODROMES | | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | | |
| 126100 | | Airstrip Maintenance | \$12,607 | \$1,477 | \$0 | \$1,477 | | |
| 126100 | B0650 | Airstrip Building Operation | | | \$0 | \$0 | \$0 | \$1,052 |
| 126100 | B0652 | Airstrip Runway & Surrounds | | | \$0 | \$0 | \$0 | \$44,180 |
| 126190 | | Depreciation - Airport | \$0 | \$0 | \$0 | \$0 | \$0 | \$22,730 |
| Sub Total - AERODROMES OP/EXP | | | \$12,607 | \$1,477 | \$0 | \$1,477 | \$0 | \$67,962 |
| OPERATING INCOME | | | | | | | | |
| 126001 | | Hire Charges - Hangar | \$0 | (\$509) | (\$509) | \$0 | \$0 | \$0 |
| 126003 | | Non-Operating Grants & Subsidies | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total - AERODROMES OP/INC | | | \$0 | (\$509) | (\$509) | \$0 | \$0 | \$0 |
| Total - AERODROMES | | | \$12,607 | \$968 | (\$509) | \$1,477 | \$0 | \$67,962 |
| Total - TRANSPORT | | | \$69,519 | \$176,510 | (\$318,333) | \$494,842 | (\$2,083,333) | \$4,980,636 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|--|-------------------------------------|------------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| TOURISM AND AREA PROMOTION | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 132110 | Tourist Bay | \$219 | \$226 | \$0 | \$226 | \$0 | \$2,192 |
| 132103 | Community Development Officer | \$20,868 | \$33,645 | \$0 | \$33,645 | \$0 | \$106,309 |
| 132104 | Tourist Centre Operations | \$35,892 | \$10,941 | \$0 | \$10,941 | \$0 | \$25,000 |
| 132104 | B0660 Tourist Centre Building | | | \$0 | \$0 | \$0 | \$28,838 |
| 132104 | G304 Tourist Centre Grounds & Gardens | | | \$0 | \$0 | \$0 | \$21,732 |
| 132106 | Promotion Activities | \$1,379 | \$0 | \$0 | \$0 | \$0 | \$17,750 |
| 132107 | OPFMIL Flax Mill Complex General Operations | \$17,001 | \$14,342 | \$0 | \$14,342 | \$0 | \$50,022 |
| 132108 | Caravan Park/Flax Mill Complex Building Operation | \$36,622 | \$37,308 | \$0 | \$37,308 | | |
| 132108 | B0665 Caravan Park Building Operations | | | \$0 | \$0 | \$0 | \$41,885 |
| 132108 | B0666 Caravan Park Overflow Area | | | \$0 | \$0 | \$0 | \$14,480 |
| 132108 | B0667 Flaxmill Building Operations | | | \$0 | \$0 | \$0 | \$20,896 |
| 132108 | B0669 Country Music Festival | | | \$0 | \$0 | \$0 | \$17,798 |
| 132108 | B0670 Flaxmill Storage Shed (Large) | | | \$0 | \$0 | \$0 | \$2,731 |
| 132108 | B0671 Flaxmill Storage Shed (Open) | | | \$0 | \$0 | \$0 | \$1,360 |
| 132108 | G305 Caravan Park/Flaxmill Grounds Maintenance | | | \$0 | \$0 | \$0 | \$13,163 |
| 132108 | G313 Caravan Park Overflow Grounds Maint | | | \$0 | \$0 | \$0 | \$1,440 |
| 132111 | Carnaby Beetle Collection | \$90 | \$101 | \$0 | \$101 | \$0 | \$90 |
| 132114 | Community Development Expenses | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 132116 | CDO Vehicle Op Costs GEN | \$660 | \$0 | \$0 | \$0 | \$0 | \$2,000 |
| 132150 | Admin Allocated Tourism | \$21,737 | \$19,817 | \$0 | \$19,817 | \$0 | \$65,214 |
| 132151 | Admin Allocated Caravan Pk | \$6,237 | \$5,686 | \$0 | \$5,686 | \$0 | \$18,713 |
| 132190 | Depreciation - Tourism/Area Promotion | \$0 | \$0 | \$0 | \$0 | \$0 | \$4,290 |
| 132191 | Depreciation - Caravan Pk/Flax | \$0 | \$0 | \$0 | \$0 | \$0 | \$45,125 |
| Sub Total - TOURISM & AREA PROMOTION OP/EXP | | \$140,707 | \$122,066 | \$0 | \$122,066 | \$0 | \$501,028 |
| OPERATING INCOME | | | | | | | |
| 132002 | Caravan Park & Complex Fees & Charges | (\$18,998) | (\$20,605) | (\$20,605) | \$0 | (\$85,000) | \$0 |
| 132003 | Flax Mill Sheds Storage Charges | (\$3,524) | (\$5,223) | (\$5,223) | \$0 | (\$12,000) | \$0 |
| 132006 | Event - Reimbursements | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 132007 | Other Income | \$0 | (\$1,233) | (\$1,233) | \$0 | \$0 | \$0 |
| Sub Total - TOURISM & AREA PROMOTION OP/INC | | (\$22,522) | (\$27,062) | (\$27,062) | \$0 | (\$97,000) | \$0 |
| Total - TOURISM & AREA PROMOTION | | \$118,185 | \$95,005 | (\$27,062) | \$122,066 | (\$97,000) | \$501,028 |

SHIRE OF BOYUP BROOK

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| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|---|-------------------------------------|-----------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| BUILDING CONTROL | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 133100 | Building Control | \$7,931 | \$5,305 | \$0 | \$5,305 | \$0 | \$23,795 |
| 133101 | Building Control - Other Costs | \$1,100 | \$2,412 | \$0 | \$2,412 | \$0 | \$3,150 |
| 133102 | Building Control Superannuation | \$912 | \$0 | \$0 | \$0 | \$0 | \$2,736 |
| 133103 | Building Control - BMO | \$3,611 | \$0 | \$0 | \$0 | \$0 | \$4,548 |
| 133150 | Admin Allocated - Building Control Expenses | \$6,237 | \$5,687 | \$0 | \$5,687 | \$0 | \$18,713 |
| Sub Total - BUILDING CONTROL OP/EXP | | \$19,792 | \$13,404 | \$0 | \$13,404 | \$0 | \$52,942 |
| BUILDING CONTROL OP/INC | | | | | | | |
| 133001 | Building Licences (UFEE) | (\$2,606) | (\$2,916) | (\$2,916) | \$0 | (\$6,200) | \$0 |
| 133002 | BCITF Levy - Commission | (\$38) | (\$25) | (\$25) | \$0 | (\$90) | \$0 |
| 133003 | Builders Services Levy - Commission | (\$63) | (\$65) | (\$65) | \$0 | (\$150) | \$0 |
| Sub Total - BUILDING CONTROL OP/INC | | (\$2,707) | (\$3,006) | (\$3,006) | \$0 | (\$6,440) | \$0 |
| Total - BUILDING CONTROL | | \$17,085 | \$10,398 | (\$3,006) | \$13,404 | (\$6,440) | \$52,942 |

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MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|--|-------------------------------------|------------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| SALEYARDS & MARKETS | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 134100 | Saleyards | \$6,268 | \$1,373 | \$0 | \$1,373 | \$0 | \$11,840 |
| 134190 | Depreciation - Saleyards & Markets | \$0 | \$0 | \$0 | \$0 | \$0 | \$113,345 |
| Sub Total - SALEYARDS & MARKETS OP/EXP | | \$6,268 | \$1,373 | \$0 | \$1,373 | \$0 | \$125,185 |
| OPERATING INCOME | | | | | | | |
| 134001 | Reimbursements - Saleyards | (\$1,080) | (\$257) | (\$257) | \$0 | (\$1,800) | \$0 |
| Sub Total - SALEYARDS & MARKETING OP/INC | | (\$1,080) | (\$257) | (\$257) | \$0 | (\$1,800) | \$0 |
| Total - SALEYARDS & MARKETS | | \$5,188 | \$1,115 | (\$257) | \$1,373 | (\$1,800) | \$125,185 |
| OTHER ECONOMIC SERVICES | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 135100 | Standpipes Expenses | \$13,562 | \$2,782 | \$0 | \$2,782 | \$0 | \$42,196 |
| 135102 | Economic Development Projects | \$0 | \$0 | \$0 | \$0 | \$0 | \$7,500 |
| 135103 | Country Music Festival Expenses | \$14,326 | \$5,000 | \$0 | \$5,000 | \$0 | \$14,326 |
| 135105 | Abel Street Shop | \$7,431 | \$8,055 | \$0 | \$8,055 | \$0 | \$12,481 |
| 135150 | Admin Allocated - Other Economic Development | \$6,237 | \$5,686 | \$0 | \$5,686 | \$0 | \$18,713 |
| 135190 | Depreciation - Develop/Facilities | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,865 |
| Sub Total - OTHER ECONOMIC SERVICES OP/EXP | | \$41,556 | \$21,523 | \$0 | \$21,523 | \$0 | \$99,081 |
| OPERATING INCOME | | | | | | | |
| 135001 | Standpipe Water | (\$2,808) | (\$5,105) | (\$5,105) | \$0 | (\$40,000) | \$0 |
| 135005 | Abel Street Shop Rental | (\$5,200) | (\$5,345) | (\$5,345) | \$0 | (\$15,600) | \$0 |
| 135006 | Non-Operating Grants & Contributions | \$0 | (\$9,708) | (\$9,708) | \$0 | \$0 | \$0 |
| Sub Total - OTHER ECONOMIC SERVICES OP/INC | | (\$8,008) | (\$20,158) | (\$20,158) | \$0 | (\$55,600) | \$0 |
| Total - OTHER ECONOMIC SERVICES | | \$33,548 | \$1,365 | (\$20,158) | \$21,523 | (\$55,600) | \$99,081 |
| Total - ECONOMIC SERVICES | | \$174,006 | \$107,883 | (\$50,483) | \$158,366 | (\$160,840) | \$778,236 |

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MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|--------------------------------|-------------------------------------|--------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| PRIVATE WORKS | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 141100 | Private Works - Costs | \$1,374 | \$0 | \$0 | \$0 | \$0 | \$3,035 |
| Sub Total - PRIVATE WORKS OP/EXP | | \$1,374 | \$0 | \$0 | \$0 | \$0 | \$3,035 |
| OPERATING INCOME | | | | | | | |
| 141001 | Private Works - Recoup Charges | (\$1,541) | \$0 | \$0 | \$0 | (\$3,035) | \$0 |
| Sub Total - PRIVATE WORKS OP/INC | | (\$1,541) | \$0 | \$0 | \$0 | (\$3,035) | \$0 |
| Total - PRIVATE WORKS | | (\$167) | \$0 | \$0 | \$0 | (\$3,035) | \$3,035 |

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| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|--|-------------------------------------|-------------|--|-------------|-----------------------------|---------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| PUBLIC WORKS OVERHEADS | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 143100 | Supervision | \$74,166 | \$120,969 | \$0 | \$120,969 | \$0 | \$334,682 |
| 143101 | Consultant Engineer | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 143102 | Works Manager Vehicle Op Costs | \$420 | \$2,835 | \$0 | \$2,835 | \$0 | \$2,380 |
| 143103 | FBT Works Staff | \$1,125 | \$1,742 | \$0 | \$1,742 | \$0 | \$4,500 |
| 143104 | Insurance on Works | \$35,540 | \$29,052 | \$0 | \$29,052 | \$0 | \$35,540 |
| 143105 | Superannuation of Workmen | \$58,276 | \$54,232 | \$0 | \$54,232 | \$0 | \$185,652 |
| 143106 | PWOH Leave - Depot | \$51,924 | \$41,192 | \$0 | \$41,192 | \$0 | \$288,309 |
| 143107 | Protective Clothing | \$0 | \$817 | \$0 | \$817 | \$0 | \$8,000 |
| 143108 | Uniforms | \$750 | \$0 | \$0 | \$0 | \$0 | \$1,500 |
| 143109 | Training & Meeting Expenses | \$10,541 | \$33,102 | \$0 | \$33,102 | \$0 | \$50,850 |
| 143110 | Occupational Health & Safety | \$15,188 | \$16,506 | \$0 | \$16,506 | \$0 | \$66,440 |
| 143111 | Other Expenses | \$17 | \$406 | \$0 | \$406 | \$0 | \$1,315 |
| 143113 | Waste Oil Disposal Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$20 |
| 143115 | Provision for Leave Accruals | \$0 | \$0 | \$0 | \$0 | \$0 | \$9,780 |
| 143116 | Conferences and Training Courses (MOW) | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,500 |
| 143117 | Works Manager Housing | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 143150 | Admin Allocated - Works Overhead | \$12,412 | \$11,316 | \$0 | \$11,316 | \$0 | \$37,238 |
| 143180 | LESS PWOH ALLOCATED - PROJECTS | (\$260,359) | (\$270,883) | \$0 | (\$270,883) | \$0 | (\$1,028,706) |
| Sub Total - PUBLIC WORKS O/HEADS OP/EXP | | \$0 | \$41,286 | \$0 | \$41,286 | \$0 | \$0 |
| OPERATING INCOME | | | | | | | |
| 143001 | Workers Compensation Reimbursements | \$0 | (\$19,480) | (\$19,480) | \$0 | \$0 | \$0 |
| Sub Total - PUBLIC WORKS O/HEADS OP/INC | | \$0 | (\$19,480) | (\$19,480) | \$0 | \$0 | \$0 |
| Total - PUBLIC WORKS OVERHEADS | | \$0 | \$21,806 | (\$19,480) | \$41,286 | \$0 | \$0 |

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MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|-------------------------------|-------------------------------------|-------------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| PLANT OPERATIONS COSTS | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 144100 | Repair Wages | \$63,085 | \$20,738 | \$0 | \$20,738 | \$0 | \$105,265 |
| 144101 | Fuel & Oil | \$88,113 | \$63,517 | \$0 | \$63,517 | \$0 | \$265,000 |
| 144102 | Tyres & Tubes | \$2,240 | \$1,745 | \$0 | \$1,745 | \$0 | \$20,000 |
| 144103 | Parts and Repairs | \$10,229 | \$30,414 | \$0 | \$30,414 | \$0 | \$112,285 |
| 144104 | Licenses | \$490 | \$12,458 | \$0 | \$12,458 | \$0 | \$9,800 |
| 144105 | Insurance | \$44,800 | \$37,600 | \$0 | \$37,600 | \$0 | \$44,800 |
| 144106 | Blades & Points | \$1,155 | \$0 | \$0 | \$0 | \$0 | \$7,700 |
| 144107 | Expendable Tools | \$3,000 | \$3,183 | \$0 | \$3,183 | \$0 | \$9,000 |
| 144110 | Superannuation - Mechanic | \$6,418 | \$3,302 | \$0 | \$3,302 | \$0 | \$10,709 |
| 144150 | Admin Allocated POC | \$3,717 | \$3,389 | \$0 | \$3,389 | \$0 | \$11,152 |
| 144190 | Depreciation - Plant | \$0 | \$0 | \$0 | \$0 | \$0 | \$231,075 |
| 144180 | LESS POC ALLOCATED - PROJECTS | (\$223,247) | (\$272,178) | \$0 | (\$272,178) | \$0 | (\$826,786) |
| Sub Total - PLANT OPERATIONS COSTS OP/EXP | | \$0 | (\$95,831) | \$0 | (\$95,831) | \$0 | \$0 |
| OPERATING INCOME | | | | | | | |
| 144001 | Diesel Rebate | (\$20,400) | (\$10,892) | (\$10,892) | \$0 | (\$40,000) | \$0 |
| 144002 | Reimbursements - Operating | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total - PLANT OPERATIONS COSTS OP/INC | | (\$20,400) | (\$10,892) | (\$10,892) | \$0 | (\$40,000) | \$0 |
| Total - PLANT OPERATIONS COSTS | | (\$20,400) | (\$106,723) | (\$10,892) | (\$95,831) | (\$40,000) | \$0 |

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MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|---------------------------------|-------------------------------------|---------------|--|---------------|-----------------------------|---------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| SALARIES AND WAGES | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 145100 | Gross Total Salaries and Wages | \$1,433,006 | \$1,432,535 | \$0 | \$1,432,535 | \$0 | \$4,299,189 |
| 145130 | LESS SALS/WAGES ALLOCATED | (\$1,433,006) | (\$1,432,535) | \$0 | (\$1,432,535) | \$0 | (\$4,299,189) |
| 145101 | Workers Compensation Expenses | \$0 | \$26,947 | \$0 | \$26,947 | \$0 | \$0 |
| Sub Total - SALARIES AND WAGES OP/EXP | | \$0 | \$26,947 | \$0 | \$26,947 | \$0 | \$0 |
| OPERATING INCOME | | | | | | | |
| 145001 | Reimbursements - Administration | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total - SALARIES AND WAGES OP/INC | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total - SALARIES AND WAGES | | \$0 | \$26,947 | \$0 | \$26,947 | \$0 | \$0 |

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MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|---|-------------------------------------|-------------|--|-------------|-----------------------------|---------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| ADMINISTRATION | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 146100 | Advertising | \$1,253 | \$3,470 | \$0 | \$3,470 | \$0 | \$11,900 |
| 146101 | Audit Fees | \$0 | (\$34,100) | \$0 | (\$34,100) | \$0 | \$50,000 |
| 146102 | Bank Fees | \$3,280 | \$553 | \$0 | \$553 | \$0 | \$7,500 |
| 146103 | Administration Building Costs | \$37,695 | \$34,011 | \$0 | \$34,011 | | |
| 146103 | B0690 Admin Building Operations | | | \$0 | \$0 | \$0 | \$73,584 |
| 146103 | G308 Admin Building Gardens Maintenance | | | \$0 | \$0 | \$0 | \$10,359 |
| 146105 | Administration Staff Employee Costs | \$469,069 | \$294,755 | \$0 | \$294,755 | \$0 | \$972,644 |
| 146106 | Consultants | \$37,505 | \$29,213 | \$0 | \$29,213 | \$0 | \$162,035 |
| 146108 | Insurance | \$16,888 | \$16,749 | \$0 | \$16,749 | \$0 | \$16,888 |
| 146109 | Legal Expenses | \$7,890 | \$2,260 | \$0 | \$2,260 | \$0 | \$25,000 |
| 146110 | IT System Operation & maintenance | \$94,547 | \$104,569 | \$0 | \$104,569 | \$0 | \$234,544 |
| 146111 | Office Equipment Maintenance | \$1,250 | \$0 | \$0 | \$0 | \$0 | \$5,000 |
| 146112 | Administration - Postage & Freight | \$1,480 | \$369 | \$0 | \$369 | \$0 | \$5,500 |
| 146113 | Printing and Stationery | \$6,369 | \$3,711 | \$0 | \$3,711 | \$0 | \$12,700 |
| 146114 | Administration Vehicle Costs | \$482 | \$0 | \$0 | \$0 | \$0 | \$800 |
| 146115 | Administration - Fringe Benefits Tax | \$3,750 | \$3,539 | \$0 | \$3,539 | \$0 | \$15,000 |
| 146117 | Employers Indemnity Insurance | \$43,742 | \$43,443 | \$0 | \$43,443 | \$0 | \$43,742 |
| 146118 | Subscriptions | \$12,163 | \$12,887 | \$0 | \$12,887 | \$0 | \$12,163 |
| 146119 | Administration Staff Housing | \$8,977 | \$6,400 | \$0 | \$6,400 | \$0 | \$22,082 |
| 146120 | Uniform Allowance | \$990 | \$570 | \$0 | \$570 | \$0 | \$3,000 |
| 146121 | Telephones | \$2,167 | \$1,179 | \$0 | \$1,179 | \$0 | \$6,500 |
| 146122 | Minor Furniture & Equip under \$5,000 | \$1,600 | \$1,245 | \$0 | \$1,245 | \$0 | \$15,500 |
| 146123 | Conferences/Training/Professional Development | \$8,743 | \$7,413 | \$0 | \$7,413 | \$0 | \$17,500 |
| 146124 | Superannuation | \$39,998 | \$33,937 | \$0 | \$33,937 | \$0 | \$129,026 |
| 146125 | Admin Provision for Leave Accruals | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 146126 | Employee (Packaging) Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$725 |
| 146128 | Administration - OSH | \$410 | \$5,936 | \$0 | \$5,936 | \$0 | \$14,550 |
| 146130 | Administration - Bank Merchant Fees | \$0 | \$1,560 | \$0 | \$1,560 | \$0 | \$0 |
| 146190 | Depreciation - Administration | \$0 | \$0 | \$0 | \$0 | \$0 | \$22,010 |
| 146150 | Less Administration Costs Alloc | (\$800,248) | (\$574,393) | \$0 | (\$574,393) | \$0 | (\$1,890,252) |
| Sub Total - ADMINISTRATION OP/EXP | | \$0 | (\$721) | \$0 | (\$721) | \$0 | \$0 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|---|-------------------------------------|-------------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| OPERATING INCOME - ADMINISTRATION | | | | | | | |
| 146001 | Reimbursements - Administration | \$0 | \$2,282 | \$2,282 | \$0 | (\$500) | \$0 |
| Sub Total - ADMINISTRATION OP/INC | | \$0 | \$2,282 | \$2,282 | \$0 | (\$500) | \$0 |
| Total - ADMINISTRATION | | \$0 | \$1,561 | \$2,282 | (\$721) | (\$500) | \$0 |
| UNCLASSIFIED | | | | | | | |
| OPERATING EXPENDITURE | | | | | | | |
| 149001 | Rylington Park Operational Expenses | \$93,758 | \$82,698 | \$0 | \$82,698 | \$0 | \$232,006 |
| 149002 | Rylington Park Asset Depreciation | \$0 | \$0 | \$0 | \$0 | \$0 | \$44,500 |
| 149005 | Rylington Stock Program Expenses | \$76,600 | \$45,997 | \$0 | \$45,997 | \$0 | \$198,808 |
| 149006 | Rylington Crop Program Expenses | \$60,606 | \$92,599 | \$0 | \$92,599 | \$0 | \$359,945 |
| 149007 | Rylington Education Program Expenses | \$32,533 | \$16,253 | \$0 | \$16,253 | \$0 | \$103,800 |
| 149008 | Rylington Events Program Expenses | \$4,250 | \$15,404 | \$0 | \$15,404 | \$0 | \$23,600 |
| Sub Total - UNCLASSIFIED OP/EXP | | \$267,747 | \$252,951 | \$0 | \$252,951 | \$0 | \$962,659 |
| OPERATING INCOME | | | | | | | |
| 147100 | Revaluation Profit on Local Govt House Unit Trust | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 149104 | Rylington Park Operating Grant Income | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 149105 | Rylington Stock Program Income | (\$64,906) | (\$67,793) | (\$67,793) | \$0 | (\$424,446) | \$0 |
| 149106 | Rylington Crop Program Income | \$0 | (\$1,304) | (\$1,304) | \$0 | (\$221,174) | \$0 |
| 149107 | Rylington Education Program Income | (\$40,504) | (\$18,328) | (\$18,328) | \$0 | (\$121,518) | \$0 |
| 149108 | Rylington Event Program Income | \$0 | (\$9,324) | (\$9,324) | \$0 | (\$22,560) | \$0 |
| Sub Total - UNCLASSIFIED OP/INC | | (\$105,410) | (\$103,535) | (\$103,535) | \$0 | (\$789,698) | \$0 |
| Total - UNCLASSIFIED | | \$162,337 | \$149,416 | (\$103,535) | \$252,951 | (\$789,698) | \$962,659 |
| Total - OTHER PROPERTY AND SERVICES | | \$141,771 | \$93,008 | (\$131,624) | \$224,632 | (\$833,233) | \$965,694 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|-----------------------------------|-------------------------------------|---------------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| TRANSFERS TO/FROM RESERVES | | | | | | | |
| EXPENDITURE | | | | | | | |
| 300101 | Transfer to Reserves | \$24,999 | \$390,280 | \$0 | \$390,280 | \$0 | \$421,000 |
| Sub Total - TRANSFER TO OTHER COUNCIL FUNDS | | \$24,999 | \$390,280 | \$0 | \$390,280 | \$0 | \$421,000 |
| INCOME | | | | | | | |
| 300102 | Transfer from Reserves | \$0 | \$0 | \$0 | \$0 | (\$1,034,000) | \$0 |
| Total - TRANSFER FROM OTHER COUNCIL FUNDS | | \$0 | \$0 | \$0 | \$0 | (\$1,034,000) | \$0 |
| Total - FUND TRANSFER | | \$24,999 | \$390,280 | \$0 | \$390,280 | (\$1,034,000) | \$421,000 |
| 000000 (Surplus) / Deficit - Carried Forward | | (\$3,600,000) | (\$3,679,906) | (\$3,679,906) | \$0 | (\$3,600,000) | \$0 |
| Sub Total - SURPLUS C/FWD | | (\$3,600,000) | (\$3,679,906) | (\$3,679,906) | \$0 | (\$3,600,000) | \$0 |
| Total - SURPLUS | | (\$3,600,000) | (\$3,679,906) | (\$3,679,906) | \$0 | (\$3,600,000) | \$0 |
| NEW LONG TERM LOANS | | | | | | | |
| INCOME | | | | | | | |
| 132300 | New Loan - Caravan Park Ablutions | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total - LONG TERM LOANS | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total - DEFERRED ASSETS | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|---|-------------------------------------|-----------|--|-------------|-----------------------------|---------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| LOANS & FINANCE LEASES - PRINCIPAL REPAYMENTS | | | | | | | |
| CAPITAL EXPENDITURE | | | | | | | |
| 146800 | Principal Repayment on Loans | \$11,833 | \$11,833 | \$0 | \$11,833 | \$0 | \$24,014 |
| 146801 | Principal Repayments - Finance Leases | \$10,122 | \$5,080 | \$0 | \$5,080 | \$0 | \$15,241 |
| Sub Total - LOAN REPAYMENTS | | \$21,955 | \$16,913 | \$0 | \$16,913 | \$0 | \$39,255 |
| CAPITAL INCOME | | | | | | | |
| Sub Total - LOANS RAISED | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total - NON CURRENT LIABILITIES | | \$21,955 | \$16,913 | \$0 | \$16,913 | \$0 | \$39,255 |
| OPERATING ACTIVITIES EXCLUDED FROM BUDGET | | | | | | | |
| 000000 | Depreciation Written Back | \$0 | \$0 | \$0 | \$0 | \$0 | (\$3,622,898) |
| 000000 | Realisation Value of Assets Sold Written Back | \$0 | \$0 | \$0 | \$0 | \$0 | (\$282,000) |
| 000000 | Profit/Loss on Sale of Asset Written Back | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Movement in Accrued Interest on Loans | \$0 | \$1,042 | \$0 | \$1,042 | \$0 | \$0 |
| | Movement in Accrued Interest on investments | \$0 | (\$6,806) | (\$6,806) | \$0 | \$0 | \$0 |
| | Movement in Stock On Hand | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Movement in Accrued Expenses | \$0 | \$46,257 | \$0 | \$46,257 | \$0 | \$0 |
| | Movement in Accrued Wages | \$0 | \$132,058 | \$0 | \$132,058 | \$0 | \$0 |
| | Movement in Employee Benefits (Current) | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Movement in LG House Unit Trust | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 000000 | Long Service Leave - Non Cash | \$0 | \$0 | \$0 | \$0 | \$0 | (\$44,635) |
| 000000 | Deferred Pensioner Rates | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sub Total - OPERATING ACTIVITIES EXCLUDED | | \$0 | \$172,552 | (\$6,806) | \$179,357 | \$0 | (\$3,949,533) |
| Total - OPERATING ACTIVITIES EXCLUDED | | \$0 | \$172,552 | (\$6,806) | \$179,357 | \$0 | (\$3,949,533) |

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MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|-------------------------------|-------------------------------------|----------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| FURNITURE & EQUIPMENT | | | | | | | |
| GOVERNANCE - CAPITAL EXPENDITURE | | | | | | | |
| 041401 | Members Furniture & Equipment | \$0 | \$32,199 | \$0 | \$32,199 | \$0 | \$0 |
| Sub Total - CAPITAL WORKS | | \$0 | \$32,199 | \$0 | \$32,199 | \$0 | \$0 |
| Total - GOVERNANCE | | \$0 | \$32,199 | \$0 | \$32,199 | \$0 | \$0 |
| FURNITURE AND EQUIPMENT | | | | | | | |
| OTHER PROPERTY & SERVICES - CAPITAL EXPENDITURE | | | | | | | |
| 146601 | Server Upgrade | \$0 | \$4,221 | \$0 | \$4,221 | \$0 | \$0 |
| Sub Total - CAPITAL WORKS | | \$0 | \$4,221 | \$0 | \$4,221 | \$0 | \$0 |
| Total - OTHER PROPERTY | | \$0 | \$4,221 | \$0 | \$4,221 | \$0 | \$0 |
| Total - FURNITURE AND EQUIPMENT | | \$0 | \$36,419 | \$0 | \$36,419 | \$0 | \$0 |

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| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|--|-------------------------------------|----------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| BUILDINGS | | | | | | | |
| LAW ORDER AND PUBLIC SAFETY - CAPITAL EXPENDITURE | | | | | | | |
| 053401 | Other Law - Evacuation Centre Building Capital Expenditure | \$0 | \$27,719 | \$0 | \$27,719 | \$0 | \$1,707,000 |
| Sub Total - CAPITAL WORKS | | \$0 | \$27,719 | \$0 | \$27,719 | \$0 | \$1,707,000 |
| TOTAL - LAW ORDER AND PUBLIC SAFETY | | \$0 | \$27,719 | \$0 | \$27,719 | \$0 | \$1,707,000 |
| BUILDINGS | | | | | | | |
| EDUCATION & WELFARE - CAPITAL EXPENDITURE | | | | | | | |
| 081400 | Land & Buildings - CRC Capital Renewal | \$0 | \$0 | \$0 | \$0 | \$0 | \$20,000 |
| 081401 | Buildings - Early Learning Centre Capital | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,000 |
| Sub Total - CAPITAL WORKS | | \$0 | \$0 | \$0 | \$0 | \$0 | \$25,000 |
| TOTAL - EDUCATION & WELFARE | | \$0 | \$0 | \$0 | \$0 | \$0 | \$25,000 |
| BUILDINGS | | | | | | | |
| HOUSING - CAPITAL EXPENDITURE | | | | | | | |
| 091400 | 1 Rogers Avenue Building Capital Expenditure | \$0 | \$2,265 | \$0 | \$2,265 | \$0 | \$10,000 |
| Sub Total - CAPITAL WORKS | | \$0 | \$2,265 | \$0 | \$2,265 | \$0 | \$10,000 |
| Total - HOUSING | | \$0 | \$2,265 | \$0 | \$2,265 | \$0 | \$10,000 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| | | YTD COMPARATIVES | | CURRENT YEAR | | ADOPTED BUDGET | |
|---|--|------------------|-----------|-----------------|-------------|----------------|-------------|
| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | 31 OCTOBER 2024 | | 31 OCTOBER 2024 | | 2024-2025 | |
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| BUILDINGS | | | | | | | |
| RECREATION AND CULTURE - CAPITAL EXPENDITURE | | | | | | | |
| 111403 | Town Hall - Building Upgrades & Refurbishments | | | | | | |
| 111403 BU1501 | Town Hall Building Capital Expenditure | | | \$0 | \$0 | \$0 | \$75,000 |
| 112400 | Swimming Pool Buildings Capital | | | | | | |
| 112400 BC5500 | Swimming Pool Buildings Air Conditioning | \$0 | \$6,947 | \$0 | \$6,947 | \$0 | \$10,000 |
| 116400 | Other Culture Buildings Capital Expenditure | | | | | | |
| 116400 BR5052 | Craft Hut Capital Expenditure | | | \$0 | \$8,066 | \$0 | \$14,000 |
| Sub Total - CAPITAL WORKS | | \$0 | \$21,668 | \$0 | \$21,668 | \$0 | \$99,000 |
| Total - RECREATION AND CULTURE | | \$0 | \$21,668 | \$0 | \$21,668 | \$0 | \$99,000 |
| BUILDINGS | | | | | | | |
| ECONOMIC SERVICES - CAPITAL EXPENDITURE | | | | | | | |
| 132404 | Flaxmill Buildings Capital Expenditure | | | | | | |
| 132404 BC5000 | Flaxmill Scrutching Shed | | | \$0 | \$0 | \$0 | \$16,200 |
| 132409 | Caravan Parks Buildings (Laundry, Ablutions etc) | \$0 | \$0 | \$0 | \$0 | \$0 | \$35,000 |
| Sub Total - CAPITAL WORKS | | \$0 | \$0 | \$0 | \$0 | \$0 | \$51,200 |
| Total - ECONOMIC SERVICES | | \$0 | \$0 | \$0 | \$0 | \$0 | \$51,200 |
| BUILDINGS | | | | | | | |
| OTHER PROPERTY AND SERVICES - CAPITAL EXPENDITURE | | | | | | | |
| 146605 | Administration Building Capital Expenditure | \$2,487 | \$35,363 | \$0 | \$35,363 | \$0 | \$57,733 |
| 149503 | Rylington Park House Capital | \$30,000 | \$25,512 | \$0 | \$25,512 | \$0 | \$30,000 |
| Sub Total - CAPITAL WORKS | | \$32,487 | \$60,875 | \$0 | \$60,875 | \$0 | \$87,733 |
| Total - OTHER PROPERTY AND SERVICES | | \$32,487 | \$60,875 | \$0 | \$60,875 | \$0 | \$87,733 |
| Total - BUILDINGS | | \$32,487 | \$113,490 | \$0 | \$113,490 | \$0 | \$1,979,933 |

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|-------------------------------------|-------------------------------------|-----------|--|-------------|-----------------------------|-------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| PLANT AND EQUIPMENT | | | | | | | |
| LAW ORDER & PUBLIC SAFETY - CAPITAL EXPENDITURE | | | | | | | |
| 051600 | ESL Plant & Equipment | \$45,090 | \$45,090 | \$0 | \$45,090 | \$0 | \$45,090 |
| Sub Total - CAPITAL WORKS | | \$45,090 | \$45,090 | \$0 | \$45,090 | \$0 | \$45,090 |
| Total - LAW ORDER & PUBLIC SAFETY | | \$45,090 | \$45,090 | \$0 | \$45,090 | \$0 | \$45,090 |
| PLANT AND EQUIPMENT | | | | | | | |
| RECREATION AND CULTURE - CAPITAL EXPENDITURE | | | | | | | |
| 112500 | Swimming Pool - Plant & Equipment | \$22,696 | \$12,769 | \$0 | \$12,769 | \$0 | \$22,696 |
| 113907 | Plant & Equipment - Parks & Gardens | \$32,600 | \$0 | \$0 | \$0 | \$0 | \$32,600 |
| Sub Total - CAPITAL WORKS | | \$55,296 | \$12,769 | \$0 | \$12,769 | \$0 | \$55,296 |
| Total - RECREATION AND CULTURE | | \$55,296 | \$12,769 | \$0 | \$12,769 | \$0 | \$55,296 |
| PLANT AND EQUIPMENT | | | | | | | |
| TRANSPORT - CAPITAL EXPENDITURE | | | | | | | |
| 123603 | DWS - Fleet Vehicles | \$70,000 | \$64,975 | \$0 | \$64,975 | \$0 | \$70,000 |
| 123610 | Heavy Plant (Graders etc) Purchases | \$375,000 | \$375,359 | \$0 | \$375,359 | \$0 | \$375,000 |
| Sub Total - CAPITAL WORKS | | \$445,000 | \$440,335 | \$0 | \$440,335 | \$0 | \$445,000 |
| Total - TRANSPORT | | \$445,000 | \$440,335 | \$0 | \$440,335 | \$0 | \$445,000 |

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|----------------------------------|-------------------------------------|------------------|--|------------------|-----------------------------|------------------|
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| PLANT AND EQUIPMENT | | | | | | | |
| OTHER PROPERTY & SERVICES - CAPITAL EXPENDITURE | | | | | | | |
| 146500 | Pool Vehicle | \$45,000 | \$37,459 | \$0 | \$37,459 | \$0 | \$45,000 |
| 149502 | Rylington Park Plant & Equipment | \$12,000 | \$5,455 | \$0 | \$5,455 | \$0 | \$30,000 |
| Sub Total - CAPITAL WORKS | | \$57,000 | \$42,914 | \$0 | \$42,914 | \$0 | \$75,000 |
| Total - OTHER PROPERTY & SERVICES | | \$57,000 | \$42,914 | \$0 | \$42,914 | \$0 | \$75,000 |
| Total - PLANT AND EQUIPMENT | | \$602,386 | \$541,107 | \$0 | \$541,107 | \$0 | \$620,386 |

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|--------|--|-------------------------------------|-----------|--|-------------|-----------------------------|-------------|
| G/L | JOB | | Budget | Actual | Income | Expenditure | Income | Expenditure |
| ROAD INFRASTRUCTURE CAPITAL | | | | | | | | |
| TRANSPORT - ROAD CONSTRUCTION CAPITAL EXPENDITURE | | | | | | | | |
| 121403 | | ROADS TO RECOVERY PROJECTS | | | | | | |
| 121403 | RTR009 | RTR - Six Mile Road | \$0 | \$371 | \$0 | \$371 | \$0 | \$276,467 |
| 121403 | RTR037 | RTR - Craigie Road | \$0 | \$240 | \$0 | \$240 | \$0 | \$270,450 |
| 121404 | | REGIONAL ROAD GROUP | | | | | | |
| 121404 | RRG148 | RRG Boyup Brook-Cranbrook Rd | \$0 | \$241 | \$0 | \$241 | \$0 | \$390,000 |
| 121404 | RRG210 | RRG Boyup Brook-Arthur River Rd | \$0 | \$241 | \$0 | \$241 | \$0 | \$465,000 |
| 121404 | RRG004 | RRG Winnejup Road | \$140,001 | \$45,384 | \$0 | \$45,384 | \$0 | \$420,000 |
| 121400 | | MUNICIPAL ROAD PROJECTS | | | | | \$0 | \$0 |
| 121400 | MU501 | Muni - Gravel Pit Rehabilitation | \$0 | \$10,611 | \$0 | \$10,611 | \$0 | \$20,000 |
| 121401 | | Municipal Funded Gravel Sheeting Road Projects | \$0 | \$0 | \$0 | \$0 | \$0 | \$103,395 |
| 121410 | | Municipal Funded - Winter Grading | \$329,934 | \$389,373 | \$0 | \$389,373 | \$0 | \$488,789 |
| Sub Total - CAPITAL WORKS | | | \$469,935 | \$446,461 | \$0 | \$446,461 | \$0 | \$2,434,101 |
| Total - ROADS | | | \$469,935 | \$446,461 | \$0 | \$446,461 | \$0 | \$2,434,101 |
| Total - INFRASTRUCTURE ASSETS ROADS | | | \$469,935 | \$446,461 | \$0 | \$446,461 | \$0 | \$2,434,101 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | | YTD COMPARATIVES 31 OCTOBER 2024 | | CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024 | | ADOPTED BUDGET 2024-2025 | |
|---|--------|---|-------------------------------------|----------|--|-------------|-----------------------------|-------------|
| G/L | JOB | | Budget | Actual | Income | Expenditure | Income | Expenditure |
| FOOTPATHS | | | | | | | | |
| TRANSPORT - CAPITAL EXPENDITURE | | | | | | | | |
| 121700 | FP111 | Footpath Construction | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 121702 | | Local Roads & Community Infrastructure Footpath Construction | | | | | | |
| 121702 | LFC106 | LRCI - Abel St Footpath | \$23,061 | \$5,368 | | \$5,368 | \$0 | \$23,060 |
| 121702 | LFC107 | LRCI - Bridge St Footpath | \$76,381 | \$17,675 | | \$17,675 | \$0 | \$76,380 |
| 121702 | LFC109 | LRCI - Forrest St Footpath | \$12,875 | \$3,017 | | \$3,017 | \$0 | \$12,875 |
| 121702 | LFC111 | LRCI - Inglis St Footpath | \$21,951 | \$5,111 | | \$5,111 | \$0 | \$21,950 |
| 121702 | LFC114 | LRCI - Cailes St Footpath | \$4,200 | \$969 | | \$969 | \$0 | \$4,200 |
| 121702 | LFC115 | LRCI - Beatty St Footpath | \$71,974 | \$16,658 | | \$16,658 | \$0 | \$71,974 |
| 121702 | LFC123 | LRCI - Dickson St Footpath | \$6,182 | \$1,472 | | \$1,472 | \$0 | \$6,181 |
| Sub Total - CAPITAL WORKS | | | \$216,624 | \$50,270 | \$0 | \$50,270 | \$0 | \$216,620 |
| Total - TRANSPORT - FOOTPATHS | | | \$216,624 | \$50,270 | \$0 | \$50,270 | \$0 | \$216,620 |
| Total - FOOTPATH ASSETS | | | \$216,624 | \$50,270 | \$0 | \$50,270 | \$0 | \$216,620 |
| AIRPORT | | | | | | | | |
| TRANSPORT - CAPITAL EXPENDITURE | | | | | | | | |
| 126400 | | Aerodrome Infrastructure | \$0 | \$0 | \$0 | \$0 | \$0 | \$70,000 |
| Sub Total - CAPITAL WORKS | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$70,000 |
| Total - TRANSPORT - AERODROMES | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$70,000 |
| Total - AERODROME ASSETS | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$70,000 |

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

| | | YTD COMPARATIVES | | CURRENT YEAR | | ADOPTED BUDGET | |
|---|--|------------------|---------------|-----------------|-------------|----------------|--------------|
| Details By Function Under The Following Program Titles And Type Of Activities Within The Programme | | 31 OCTOBER 2024 | | 31 OCTOBER 2024 | | 2024-2025 | |
| G/L | JOB | Budget | Actual | Income | Expenditure | Income | Expenditure |
| PARKS & GARDENS INFRASTRUCTURE | | | | | | | |
| RECREATION - CAPITAL EXPENDITURE | | | | | | | |
| 113903 | Sandakan Memorial Capital Improvements | \$0 | \$1,103 | \$0 | \$1,103 | \$0 | \$0 |
| 113909 | Parks & Gardens Infrastructure | | | | | | |
| 113909 | PKS01 Sandakan Playground Upgrade - Tallison | \$39,320 | \$0 | \$0 | \$0 | \$0 | \$1,966,000 |
| Sub Total - CAPITAL WORKS | | \$39,320 | \$1,103 | \$0 | \$1,103 | \$0 | \$1,966,000 |
| Total - OTHER SPORT & RECREATION - PARKS & OVALS | | \$39,320 | \$1,103 | \$0 | \$1,103 | \$0 | \$1,966,000 |
| Total - PARKS & OVALS ASSETS | | \$39,320 | \$1,103 | \$0 | \$1,103 | \$0 | \$1,966,000 |
| INFRASTRUCTURE OTHER | | | | | | | |
| COMMUNITY AMENITIES - CAPITAL EXPENDITURE | | | | | | | |
| 107900 | LRC038 Cemetery Other Infrastructure | \$297,265 | \$283,673 | \$0 | \$283,673 | \$0 | \$457,331 |
| Sub Total - CAPITAL WORKS | | \$297,265 | \$283,673 | \$0 | \$283,673 | \$0 | \$457,331 |
| Total - COMMUNITY AMENITIES | | \$297,265 | \$283,673 | \$0 | \$283,673 | \$0 | \$457,331 |
| INFRASTRUCTURE OTHER | | | | | | | |
| ECONOMIC SERVICES - CAPITAL EXPENDITURE | | | | | | | |
| 135402 | Standpipe Capital Expenditure | \$0 | \$22,315 | \$0 | \$22,315 | \$0 | \$30,000 |
| Sub Total - CAPITAL WORKS | | \$0 | \$22,315 | \$0 | \$22,315 | \$0 | \$30,000 |
| Total - ECONOMIC SERVICES | | \$0 | \$22,315 | \$0 | \$22,315 | \$0 | \$30,000 |
| Total - INFRASTRUCTURE ASSETS - OTHER | | \$297,265 | \$305,987 | \$0 | \$305,987 | \$0 | \$487,331 |
| GRAND TOTALS | | (\$4,470,168) | (\$5,079,933) | (\$9,690,807) | \$4,610,874 | (\$16,973,451) | \$16,973,451 |

Terms of Reference

Rylington Park Committee



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1. Context

The creation of a committee is to oversee the strategic matters of Rylington Park, it is not to oversee the daily operations. However, to the unique nature of the asset a limited number of operational decisions can be made by the Rylington Park Committee.

2. Scope of Authority

- Preparation of the annual budget.
- Preparation and approval of the annual cropping plan.
- Purchasing / selling of any livestock.
- Purchasing / selling of any crop.
- Approval of any trials / use on the Rylington Park Farm.
- Livestock feed programs.
- Approval of Livestock Management Plan.
- Shearing School Sheep Guidelines.

3. Membership

- (a) The committee will consist of six (6) Councillors, one (1) (non-voting) representative of Edith Cowan University and two (2) community members.

The following staff although not committee members will represent the Shire at Committee Meetings:

- Chief Executive Officer
- Working Farm Manager

4. Term

The Term of the Councillors / Members (excluding the Shire President and the representative from Edith Cowan University) will be two (2) years and coincide with the bi-annual election cycle.

5. Governance

Being a local government service and asset, the operations of the Rylington Park are to be in line with relevant Shire policies and the *Local Government Act 1995*.

6. Frequency of meetings

Meetings should be held bi-monthly or as decided by the committee by Absolute Majority vote.

7. Authority of Committee

- (a) The committee be delegated the authority from Council to consider all matters pertaining to the strategic direction of the Rylington Park. This does not include the day-to day operations of the Rylington Park.
- (b) The committee has the authority to sub-delegate to the sub-committee subject to the delegation being limited to the scope contained in 12.3 below.

8. Committee Chair

The Shire President will be the standing Chair of this committee.

9. Quorum

A minimum of five (5) Councillors / Members must be present to be able to proceed with the meeting (A quorum is 50%+1 (voting members)).

10. Disqualification of being a member

- (a) A Councillor / Member who does not attend three (3) consecutive committee meetings (with or without the Chairpersons approval) will be disqualified from being a member on the committee (unless exceptional circumstances prevented attendance). Council will be required to appoint an alternative Councillor to the committee and a vacant community members position will be advertised.
- (b) Any Councillor / Member that misses more than 50% committee meetings (with or without the Chairpersons approval) will be disqualified from being a member on the committee (unless exceptional circumstances prevented attendance). Council will be required to appoint an alternative Councillor to the committee and a vacant community members position will be advertised.

11. Voting

Only the eight (8) Councillors / Members are permitted to vote on any item presented for consideration. Should there be a tied vote the Shire President will cast the deciding vote.

All Councillors / Members are required to vote and may not abstain from voting.

12. Rylington Park Sub-Committee

12.1 Context

The creation of a sub-committee is important to ensure swift decision making can be made when required.

The need for the sub-committee has arisen due to the requirement to make swift timeous decisions to allow the Working Farm Manager to utilize funds, sell livestock and / or crops at short notice due to favourable market conditions.

12.2 Membership

The sub-committee will consist of three committee members voted in by Absolute Majority of the committee.

12.3 Scope

The sub-committee is in place solely for the purpose of ensuring swift timely decisions can be made on operational issues associated with the sale and purchase of the various crops and biological assets only located on the Rylington Park.

12.4 Voting

In order to proceed with a request for the sale / purchase of goods or services, **ALL** three (3) sub-committee members **MUST** provide approval. If there is a split vote the matter will need to be presented to the full Rylington Park Committee.

12.5 Governance

Being a local government asset, the procurement of goods and services as well as the sale of goods and services is governed by Council Policy.

Any other operational matters relating to the Rylington Park are governed by the Rylington Park Committee.

12.6 Procedure

When the sale of goods and services or the purchase of goods or services has been identified by the Working Farm Manager:

- Working Farm Manager is to email the details of the sale / purchase of goods or services to the Chief Executive Officer and the Executive Officer.

- Chief Executive Officer or Executive Officer will forward the email to the sub-committee members requesting approval or refusal to proceed with the sale / purchase of the goods or services requested by the Working Farm Manager.
- The Working Farm Manager may not proceed with the sale / purchase of goods or services until he has received approval from the Chief Executive Officer.

13. Confidentiality

Councillors / Members and staff are to ensure all confidential matters pertaining to the Rylington Park remains confidential.

| Document Control | | |
|------------------|--|-------|
| Amendment Date | Amendment Description | Res # |
| 28 Oct 24 | <p>3. Membership</p> <p>(a) The committee will consist of the Shire President, six (6) Councillors, one (1) (non-voting) representative of Edith Cowan University and two (2) community members.</p> <p>The following staff, although not committee members, will represent the Shire at Committee meetings.</p> <ul style="list-style-type: none"> - Chief Executive Officer - Working Farm Manager — Farm Coordinator <p>Edith Cowan University will have a non-voting representative on the committee.</p> | |
| | <p>11. Voting</p> <p>Only the nine (9) eight (8) Councillors / Members are permitted to vote on any item presented for consideration. Should there be a stale tied vote the Shire President will cast the deciding vote.</p> <p>All Councillors / Members are required to vote and may not abstain from voting</p> | |

End

Concept for Highfield Pasture Raised Eggs

The Project:

Highfield is a small first generation family owned agricultural business, located in the Shire of Boyup Brook. Our 57 Ha holding is currently partially stocked with sheep for wool and meat production.

We decided to venture into Pasture Raised Eggs, using the chicken caravan model, as we find the many benefits of regenerative agriculture and animal welfare appealing.

The intention is to start out with 500 Chickens, and over time, reinvest the profits to build up the infrastructure to support a flock of up to 3000 birds, that will be kept in separate age groups.

We will be a primary producer supplying to a wholesaler, that caters to the paddock to plate movement.

The Farm

The farm is located on 841 Condinup Road, a very little travelled road between Gibbs Road and Boyup Brook Road North.

The farm boundary (excluding connected lane way to the dam) totals approximately 3400m, of which only 700m is road frontage. The adjacent area consists only of uninhabited pine plantation with the nearest inhabited structure being 3.2 km from house to house . There are no water ways or wells in the vicinity and the property is elevated. Flooding does not have to be taken into consideration.

Vehicles:

The day to day operations do not require vehicle movement on public roads, beyond weekly egg delivery. The delivery will be done with an air-conditioned van.

The chicken caravans (2 caravans that measure 2.9m by 8m) will have to be moved from Hyden onto the property initially. They will have to be marked as oversize but to not require a pilot vehicle.

Number of Birds

This application is for up to 3000 hens as the maximum number of birds to be held at any time. This is purely to allow for future expansion, if feasible. The initial flock size will be 500 hens. Profits will be reinvested to reach an intermediate flock size of 1000 hens, which is equivalent to two caravans housing 500 hens each, segregated into age groups.

Water Management Plan:

The primary water source for the birds will be rain water that is collected from the roofs of the house and the main shed. Any dam water that is used will be filtered and UV treated.

Due to the location of the farm, there is no threat to ground or surface water ways.

Waste Management

The mobile chicken caravan system prevents a build up of manure and pathogens in anyone spot, if operated properly.

Chicken mortalities will be disposed of by using burial pits. These pits align with the Department of Water and Environmental Regulation of minimum buffer zones of 50 m to waterways and 100 m to supply bores, as there are none.

The burial pits will be fenced off with vermin excluding fencing.

Management of the Hens and Business

Daily Chores:

The egg collection will commence twice daily around 9 am and 4 pm. The roll away nesting boxes allow for the eggs to stay clean and keep them out of reach of the chickens and other birds. The water and feed are checked during egg collection, and replenished, as required.

Should any eggs require cleaning, then the dry cleaning method is the method of choice, as it keeps the the plume intact and minimises the risk of bacterial contamination. Very dirty eggs will be discarded.

Candling, grading and packing and final labelling are done by the company we provide our eggs to.

Weekly Chores:

The chicken caravans will be moved every 3-4 days by about 50m. The rotation does not follow a specific pattern, as it is dependent on factors like:

- season
- ground cover
- over all paddock assessment amongst other factors such as weather forecast

Care will be taken that the caravans do not return to the same spot within 3 month.

Nesting boxes are washed with a pressure cleaner.

The egg storage area is cleaned thoroughly with disinfectant

Three monthly:

Chickenfeed is ordered from Kettridges Quality Stock Feed every 2-3 month.

Old hens are sold privately and new pullets are introduced to the pastured grazing system. The pullets are vaccinated by and purchased from SBA - Specialized Breeders Australia.

Other

Highfield Ag incorporates biosecurity measurements.

The chicken caravans are mobile to prevent nutrient and pathogen build up in any one spot. No repeated grazing within 3 month allows for pasture recovery.

The proposed location for the chicken caravans is in line with restrictions and buffer zones plus also conveniently located for monitoring and accessibility.

Animal welfare is of highest priority. The flock is protected by mobile electric fencing that is run by a solar converter. In addition to the fencing we intend to get two Maremma dogs to live with the chickens and contribute to the protection from foxes and birds of prey.

Handling of mass mortality due to infection or spread of disease

1. Immediate Actions

- **Isolate and Quarantine:** Isolate the affected flock and establish a quarantine zone.
- **PPE and Sanitation:** Ensure all personnel use PPE and disinfect all equipment and surfaces.

2. Disposal Methods

- **Composting:** Use a composting system with carbon-rich materials. Monitor temperature and moisture levels.
- **Burial:** Dig a pit at least 1.5 meters deep, cover with lime or disinfectant, then soil. Ensure it's away from water sources.
- **Rendering:** Transport dead chickens to an approved rendering facility in sealed containers.
- **Incineration:** Use an authorized incineration facility to ensure complete destruction of pathogens.

3. Biosecurity Measures

- **Disinfection:** Thoroughly disinfect equipment, vehicles, and facilities.

- **Waste Management:** Dispose of waste, including PPE, according to regulations.

4. Reporting and Documentation

- **Notify Authorities:** Report to local animal health authorities and document disposal actions.
- **Record Keeping:** Maintain detailed logs of all activities and outcomes.

5. Follow-Up

- **Surveillance:** Monitor the farm and conduct regular testing to ensure the virus is gone.
- **Restocking:** Follow guidelines for restocking once biosecurity is confirmed.

6. Communication

- **Inform Stakeholders:** Update neighboring farms and the community on the situation and precautions.

This streamlined plan focuses on essential actions for effective management and disposal of infected poultry.

Contacts in case of an avian influenza outbreak

Department of Primary Industries and Regional Development (DPIRD)

- **Person in Charge:** Dr. John Hines (Acting Principal Veterinary Officer)
- **Phone:** +61 8 9368 3333
- **Address:** 3 Baron-Hay Court, South Perth WA 6151
- **Email:** john.hines@dpiird.wa.gov.au

Local Veterinarian or Avian Specialist

- **Local Contact:** Boyup Brook Veterinary Clinic
- **Person in Charge:** Dr. Melanie Smith (Principal Veterinarian)
- **Phone:** +61 8 9765 1060
- **Address:** 11-13 Giblett St, Boyup Brook WA 6244
- **Email:** info@boyupbrookvet.com.au

Environmental Protection Authority (EPA)

- **Person in Charge:** Ms. Emily Johnson (Senior Environmental Officer)
- **Phone:** +61 8 6364 7000
- **Address:** 8 Davidson Terrace, Joondalup WA 6027
- **Email:** emily.johnson@epa.wa.gov.au

Shire of Boyup Brook

- **Person in Charge:** Mr. Leonard Long (Chief Executive Officer)
- **Phone:** +61 8 9765 1200
- **Address:** 55 Abel St, Boyup Brook WA 6244
- **Email:** shire@boyupbrook.wa.gov.au

Department of Health Western Australia

- **Person in Charge:** Dr. Michael Wright (Public Health Officer)
- **Phone:** +61 8 9222 4222
- **Address:** 189 Royal Street, East Perth WA 6004
- **Email:** health@health.wa.gov.au

Boyup Brook Fire and Rescue

- **Person in Charge:** Station Officer Clinton Wawilow
- **Phone:** 0407 091 540
- **Address:** 37 Forrest Street, Boyup Brook WA 6244
- **Email:** fire.boyupbrook@wa.gov.au
- **GIBBS ROAD BFB** Ron Bingham 0429 900 058 Paul Goerling 0428 676 730

Poultry Industry Association of WA

- **Person in Charge:** Mr. Richard Bell (President)
- **Phone:** +61 8 9458 5355
- **Address:** 100 Burswood Rd, Burswood WA 6100
- **Email:** richard.bell@poultrywa.com.au

841 condinup road

Farm



Boundaries



Forest 1



Forest 2



Forest 3



Dam 1



Dam 2



House 1



Big shed



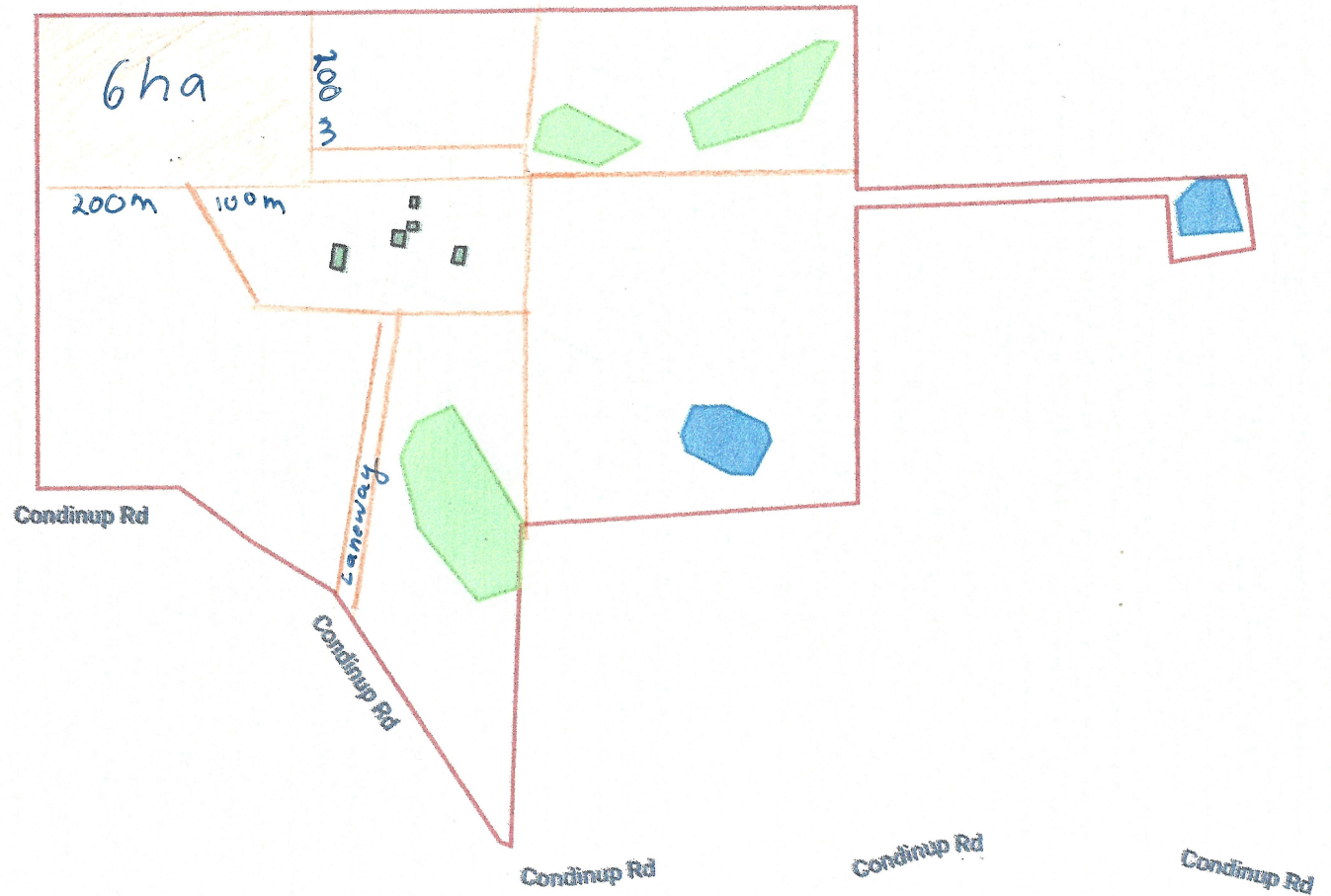
House 2



Hay shed



Shearing shed



 proposed area/location for chicken caravans





ROGER MACHIN
LICENSED SURVEYOR

p. 0498 644 015
a. Shop 5, 159 Hampton Street, Bridgetown WA 6255
w. www.bridgetownsveying.com.au
e. roger@bridgetownsveying.com.au

"Serving the Lower South West and Central Great Southern since 1978"

RASM Ref. 4112
Lic. Svyr Roger Machin

PLAN DRAFTED
18.9.2024

terrace & tranquille
dwg ref no. t24476

**DEPARTMENT OF PLANNING, LANDS
AND HERITAGE**

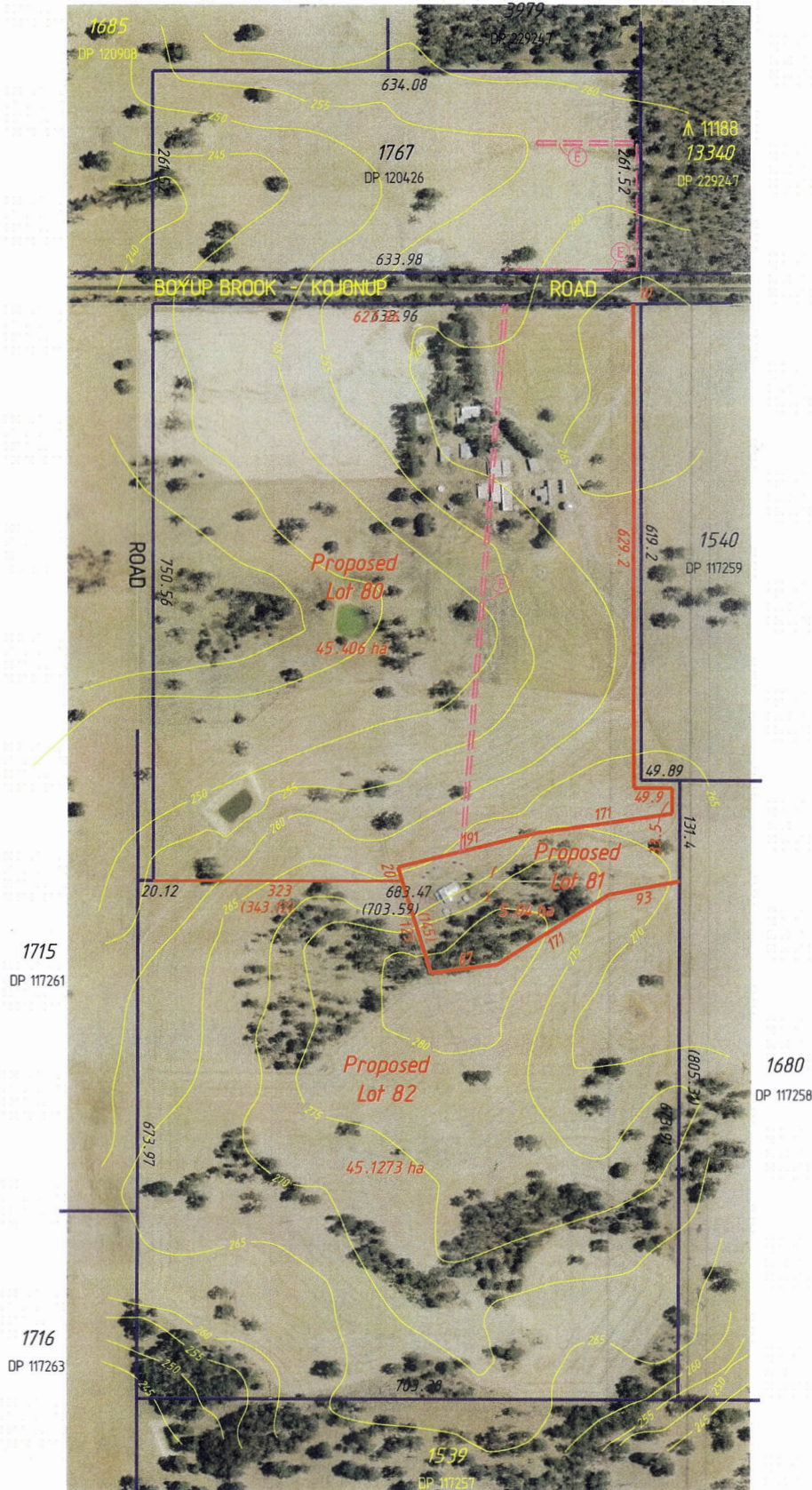
DATE
22-Oct-2024

FILE
200942



**PROPOSED AREAS
AND DIMENSIONS
SUBJECT TO FINAL
CADASTRAL SURVEY**

FOR ALL LOT
INFORMATION
AND PROPOSED
SUBDIVISION DETAILS
- SEE SHEET 2



LEGEND

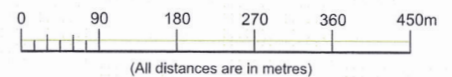
| | |
|---|---|
| 41.6 | PROPOSED LOT DETAILS |
| 41.6 | CURRENT LOT DETAILS / BOUNDARY & LENGTH |
| --- | (ABUTTING) LOT BOUNDARY LINE |
| --- | CONTOUR LINE & LEVEL (RL) |

Any other details are described within the Graphic.

NOTES:

- LEVELS SHOWN (IF ANY) IN SLOPING DIGITS RELATIVE TO THE AUSTRALIAN HEIGHT DATUM.
- AERIAL PHOTOGRAPHY SOURCED FROM LANDGATE / LOCATE - ESRI DATA SERVICES (SEPT 2024).
- LOT DETAILS SHOWN ARE PROVIDED BY LANDGATE.
- CONTOURS SHOWN ARE PLOTTED AT INTERVAL OF 5 metres
- ALL PROPOSED LOT DETAILS ARE SHOWN IN RED**

SCALE 1 : 6,000 (on A3 Sheet size)



RASM JOB No. 4112

Date of Survey / Site Inspection : 9.9.2024

LOCALITY OF SCOTTS BROOK (P/c 6244)

LGA : SHIRE OF BOYUP BROOK

DISTRICT : NELSON

Proprietor / Client/s :

S.G.T. & R.M. COOLE

this plan has been produced as an **APPLICATION PLAN** for the :

**PROPOSED SUBDIVISION OF LOT
1575 ON DEPOSITED PLAN 120426
AND LOT 5242 ON
DEPOSITED PLAN 136637**

2764 BOYUP BROOK - KOJONUP ROAD,
SCOTTS BROOK

< WESTERN AUSTRALIA >

**ROGER MACHIN
LICENSED SURVEYOR**

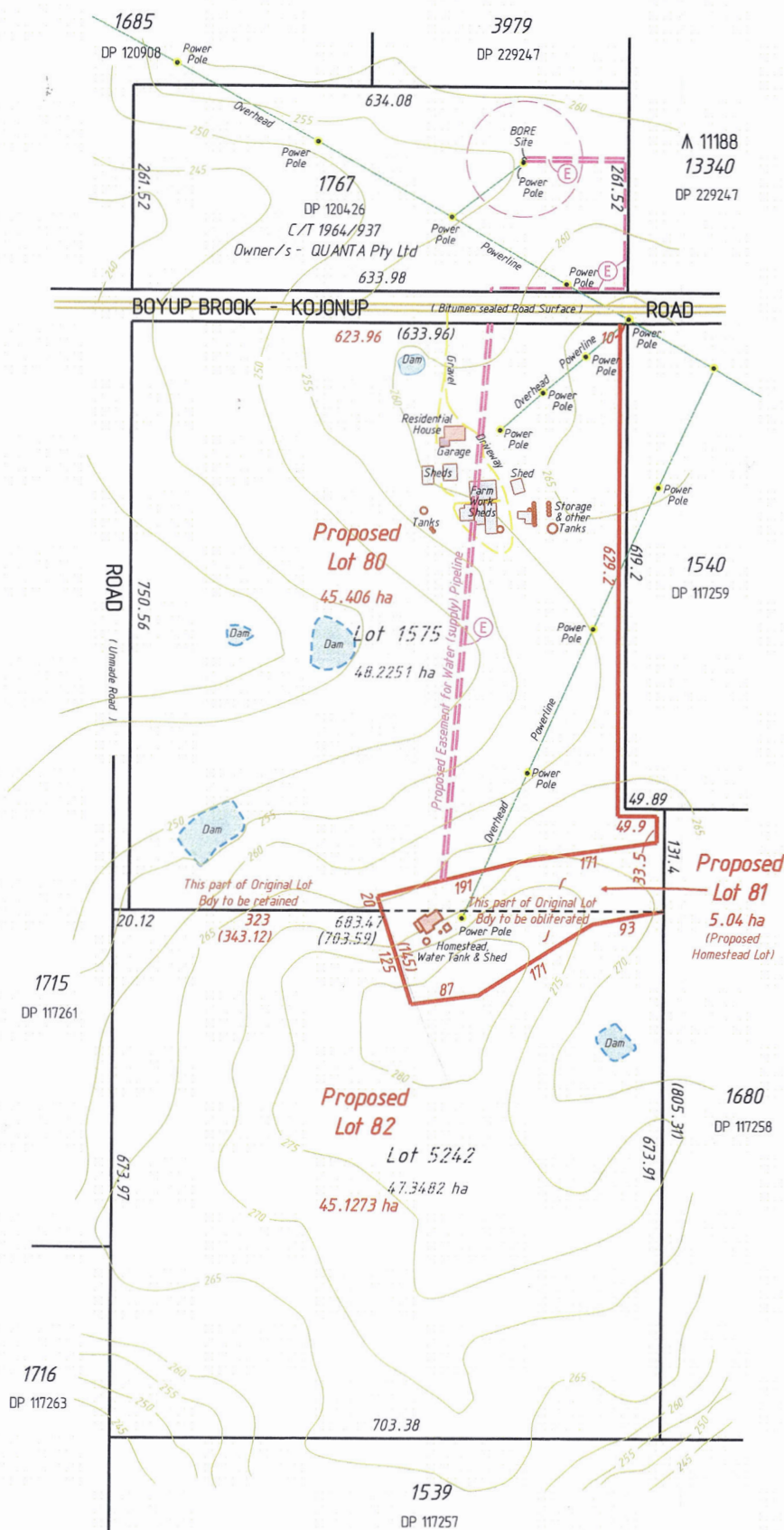
P. 0495 644 015
A. Shop 5, 159 Hampton Street, Bridgetown WA 6255
W. www.bridgetowns-surveying.com.au
E. roger@bridgetowns-surveying.com.au

"Serving the Lower South West and Central Great Southern since 1978"

RASM Ref. 4112
Lic. Syvr Roger Machin

PLAN DRAFTED
18.9.2024

france a. tranquille
dwg ref no. 24476



**PROPOSED AREAS
AND DIMENSIONS
SUBJECT TO FINAL
CADASTRAL SURVEY**

PROPOSED 10m wide EASEMENT to be created under
Section 136C OF THE TRANSFER OF LAND ACT 1893
For a WATER (Supply) PIPELINE which will connect to
a Water BORE located within LOT 1767 on DP 120426,
TO BENEFIT NEW LOTS 80, 81 & 82

Affected Land Description/s :

LOT 1575 ON DEPOSITED PLAN 120426
(originally being Crown Diagram 20426)

Certificate of Title : Volume 1093 Folio 773

Owner/s - S.G.T & R.M. COOLE

2764 Boyup Brook-Kojonup Road, SCOTTS BROOK WA 6244

LOT 5242 ON DEPOSITED PLAN 136637
(originally being Crown Diagram 36637)

Certificate of Title : Volume 707 Folio 84

Owner/s - S.G.T & R.M. COOLE

2788 Boyup Brook-Kojonup Road, SCOTTS BROOK WA 6244

LEGEND

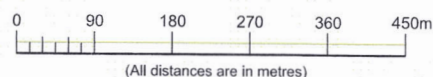
- 41.6 PROPOSED LOT DETAILS
- 41.6 CURRENT LOT DETAILS / BOUNDARY & LENGTH
- (ABUTTING) LOT BOUNDARY LINE
- 141 CONTOUR LINE & LEVEL (RL)

Any other details are described within the Graphic.

NOTES:

- LEVELS SHOWN (IF ANY) IN SLOPING DIGITS RELATIVE TO THE AUSTRALIAN HEIGHT DATUM.
- UTILITY SERVICE CABLES / PIPELINES SHOWN ARE DESCRIBED WITHIN GRAPHIC. THEIR INLET/OUTLET POSITIONS ARE APPROXIMATE.
- LOT DETAILS SHOWN ARE PROVIDED BY LANDGATE & DBYD.
- CONTOURS SHOWN ARE PLOTTED AT INTERVAL OF 10 metres
- CADASTRAL BOUNDARIES NOT CHECKED.
- ALL PROPOSED LOT DETAILS ARE SHOWN IN RED

SCALE 1 : 6,000 (on A3 Sheet size)



RASM JOB No. 4112

Date of Survey / Site Inspection : 9.9.2024

LOCALITY OF SCOTTS BROOK (P/c 6244)

LGA : SHIRE OF BOYUP BROOK

DISTRICT : NELSON

Proprietor / Client/s :

S.G.T. & R.M. COOLE

this plan has been produced as an **APPLICATION PLAN** for the :

**PROPOSED SUBDIVISION OF LOT
1575 ON DEPOSITED PLAN 120426
AND LOT 5242 ON
DEPOSITED PLAN 136637**

2764 BOYUP BROOK - KOJONUP ROAD,
SCOTTS BROOK

< WESTERN AUSTRALIA >



Rainbow Ridge

RECEIVED

- 4 NOV 2024

4 November 2024

Mr Leonard Long
Chief Executive Officer
Shire of Boyup Brook
PO Box 2
BOYUP BROOK WA 6244

Dear Mr Long

I am writing to lodge a development approval application to run a home based business that provides a range of consulting services as follows:

- Business cases
- Corporate business plans (development and review)
- Community engagement/consultation
- Facility and services operational review
- Feasibility studies
- Grant applications and acquittals
- Needs assessments
- Placemaking project identification and delivery
- Strategic plans (development and review)
- Leadership enhancement and executive coaching (www.barantutl.au)
- Lobbying advice and briefing paper content development
- Media and communications content development
- Women's wellbeing workshop delivery (personal growth and life transition focus)

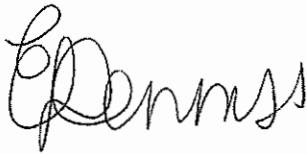
I have extensive local government expertise gained during 20 years of experience in the industry where I have filled roles such as Director of Community Services, Manager Community Connection and Acting Chief Executive Officer.

I am currently completing her Masters of Leadership with Deakin University which is consolidating my local government, leadership and community development skill set.

I am also a diploma qualified life coach and certified equine informed learning facilitator (www.capall.au). On completion of my Masters Degree I will be well placed to offer the consulting services outlined in this letter.

Primarily my work will be conducted in my home office, with some individual leadership and life coaching sessions conducted with my horses in the existing round yard on the property.

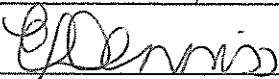
Yours sincerely

A handwritten signature in black ink, appearing to read 'Elizabeth Denniss', with a stylized, cursive script.

Elizabeth Denniss
Rainbow Ridge Farm
PO Box 260
BOYUP BROOK WA 6244
M – 0456728961
W – www.rainbowridge.au
E- elizabethdenniss@bigpond.com

APPLICATION FOR DEVELOPMENT APPROVAL

PLEASE NOTE THAT PAYMENT MUST BE MADE BEFORE PROCESSING THIS APPLICATION

| Owner Details | | | | | |
|--|---|----------------|-----------------------------|--------------|--|
| Name | Elizabeth Dennis | | | | |
| ABN (if applicable) | | Email | elizabethdennis@bigpond.com | | |
| Address | 255 Abel Road Boyup Brook | | Postcode | 6244 | |
| Phone | — | Mobile | 0456728961 | Work | — |
| Contact person for correspondence | As above | | | | |
| Signature |  | | | Date | 28-10-2024 |
| Signature | | | | Date | |
| The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Scheme) Regulations 2015 Schedule 2 clause 62(2) | | | | | |
| Applicant Details (if different from the owner) | | | | | |
| Name | | | | | |
| ABN (if applicable) | | Email | | | |
| Address | | | Postcode | | |
| Phone | | Mobile | | Work | |
| Contact person for correspondence | | | | | |
| The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. | | | | | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Signature | | | | Date | |
| Property Details | | | | | |
| Lot No. | 2 | House No. | 255 | Location No. | Nelson 1302 |
| Diagram/Plan No. | D86492 | Title Vol. No. | 1998 | Folio No. | ? |
| Title encumbrances (eg easements, restrictive covenants) Western Power Easement | | | | | |
| Along Power Lines | | | | | |
| Street Name | 255 Abel Road | | | Suburb | Boyup Brook |
| Nearest Street Intersection | | Barron Close | | | |



Shire of Boyup Brook

www.boyupbrook.wa.gov.au

Abel Street Boyup Brook WA 6244

PO Box 2 Boyup Brook WA 6244

☎ (08) 9765 1200

✉ shire@boyupbrook.wa.gov.au

Proposed Development

| | | | | |
|---|--------------------------------|---|--------------------------------------|--|
| Nature of development | Works <input type="checkbox"/> | Use <input checked="" type="checkbox"/> | Works & Use <input type="checkbox"/> | Signage <input type="checkbox"/> |
| Is an exemption from development claimed for part of the development? | | | | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| If yes, is the exemption for | Works <input type="checkbox"/> | Use <input type="checkbox"/> | | |
| Description of proposed works and/or land use | | | | |
| Home office and Equine Facilitated Learning Yard + Coaching | | | | |
| Description of exemption if claimed (if relevant) | | | | |
| | | | | |
| Nature of any existing buildings and or land use | | | | |
| Residential, Equine, Gunsmithing, Disassembly Workshops | | | | |
| Approximate cost of proposed development \$ Nil | | | | |
| | | | | |
| Estimated time of completion | | | | |
| Currently ready | | | | |

Office Use Only

| | | | | | |
|--------------------------------|--|---------------------|--------------------------|-------|--|
| TPS No. | | Zone | | Other | |
| Use Type | | | | | |
| Description | | | | | |
| | | | | | |
| Assessment No. | | Building Licence No | | | |
| Acceptance Officer's initials | | | Date received | | |
| Local Government reference No. | | | | | |
| Cashier | | | | | |
| Application No. | | | Reception Received Stamp | | |
| Receipt No. | | | | | |
| Amount | | | | | |
| Signature | | | | | |
| Date | | | | | |

DEVELOPMENT APPLICATION CHECKLIST

All sections to be ticked ✓ where relevant or crossed X where not applicable

Development Application Form

- ☒ All required sections completed
- ☒ Signature of Applicant
- ☒ Signature(s) of each Owner/Registered Proprietor(s) of subject land

Covering Letter (may be waived for compliant or minor proposals)

- ☒ Addressed to the Chief Executive Officer
- ☒ Thoroughly, accurately and truthfully outlines details of the proposal
- ☒ If applicable, justification why the proposal does not comply with requirements of the Residential Design Codes (see Part 3 of the R-Codes), relevant Town Planning Scheme or Shire Policy

Development Application Checklist (this form)

- ☒ All required section completed
- ☒ Signature of Applicant

Site Plan x 2 (A4 or A3 only)

- ☒ For Residential zoned development see application information matrix in Part 3 of R-Codes
- ☒ Scale not less than 1:100 or 1:200 (Residential, Commercial, Industrial), 1:1000 (Rural)
- ☒ Full Address: Lot No, Street No. (urban or rural), Street Name and Suburb/Locality
- ☒ North Point and Scale Bar
- ☒ Natural features (e.g., streams, lakes, rock outcrops)
- ☒ Setbacks of all structures from lot boundaries or building envelope
- ☒ Stream or Landscape Protection Area
- ☒ Full site area and all lot boundaries
- ☒ Dimensions of all boundaries (Rural and Special Rural zones exempt)
- ☒ Site area by survey
- ☒ Location of any easements and services (i.e. power lines, water lines, service lines)
- ☒ Vehicle entrance and exit points
- ☒ Vehicle access ways and parking bays, all pedestrian areas
- ☒ Location and description of open space areas, landscaped areas, types of screening or fencing
- ☒ Proximity of adjoining buildings and their uses
- ☒ Existing and proposed buildings and structures
- ☒ Structures and vegetation proposed to be removed
- ☒ Height Contours and Spot Levels
- ☒ Finished Ground Levels and Finished Floor Levels
- ☒ Height of Cut and Fill and Location of Embankments
- ☒ Onsite effluent disposal system

Floor Plan x 2 (A4 or A3 only)

- ☒ For Residential zoned development see application information matrix in Part 3 of R-Codes
- ☒ Scale not less than 1:100
- ☒ Finished Floor Levels
- ☒ Proposed and existing buildings
- ☒ All windows, doors and other entryways
- ☒ Use of buildings clearly indicated

Elevations x 2 (A4 or A3 only)

- ☒ For Residential zoned development see application information matrix in Part 3 of R-Codes
- ☒ Scale not less than 1:100
- ☒ All elevations (views)
- ☒ Proposed buildings and signage
- ☒ Windows, doors and other entryways
- ☒ Materials, colours and finishes of exterior construction
- ☒ Natural and Finished Ground Levels (cross section)
- ☒ Wall and Roof Heights (above natural and finished ground levels)
- ☒ Dimensions of Patios, Verandahs and Balconies, etc.

Heritage Issues

- ☒ Desktop assessment of Aboriginal Heritage Issues (any findings)
- ☒ Desktop assessment of Post-Settlement Heritage Issues (any findings)

Bushfire Issues

- ☒ Desktop assessment of property located within bushfire prone area
- ☒ Desktop assessment of development site located within bushfire prone area
- ☒ Bushfire Attack Level (BAL) Assessment (including BAL Basic)
- ☒ Bushfire Management Plan/Statement

Development Application Fees

- ☒ Refer to Town Planning section of the Shire's Schedule of Fees and Charges **\$147**

By signing the development application form and the development application checklist, the applicant acknowledges, without prejudice, the accuracy and content of the forms, plans and supporting information submitted with or subsequent to lodgement of the development application.

Applicant's Signature: _____

[Handwritten Signature]

Date: _____

28/10/2024

Email copies of applications may be accepted initially however an original copy bearing all signatures is required, unless otherwise agreed.

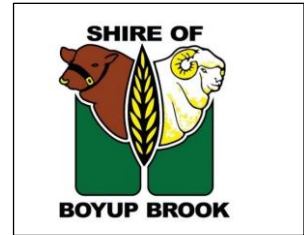
Incomplete applications may be returned or suspended pending receipt of all required information. Additional information not stipulated above may also be required.

The information is required as part of the assessment process for an application and compliance with the checklist does not necessarily mean that a proposal will be supported.

Attachment 10.1

Date: 29 October 2024

To: Shire President
Deputy Shire President
Councillors
Community



Minutes – Rylington Park Committee Meeting

28 October 2024

A handwritten signature in black ink, appearing to read "Long", is written in a cursive style.

Leonard Long
Chief Executive Officer

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Agenda

1. Declaration of opening

The Presiding Member declared the meeting open at 9:06am.

Acknowledgement of Traditional Custodians

We acknowledge and pay our respects to the Traditional Custodians of the land on which we meet and work.

Committee Meetings are public meetings.

Committee Members and staff risk being held personally liable if their comments are defamatory, or breach any duty of confidentiality.

Statements made during Committee Meetings are solely those of the person making them. Nothing expressed at a Committee Meeting can be attributed to the Shire, unless it is adopted by a resolution of Council.

The Confirmed Minutes of a Committee Meeting are the official record of that Committee Meeting. Verbatim Minutes are not required.

Please make sure your mobiles are turned off or on silent for the duration of the Meeting.

This meeting will be audio recorded for minute taking purposes.

2. Record of attendance

2.1 Attendance

Councillors

Shire President
Deputy Shire President
Councillors

Cr Richard Walker
Cr Helen O'Connell
Cr Charles Caldwell
Cr Michael Wright
Cr Darren King

Community Members
Edith Cowan University

Mr Andy McElroy
Prof Kerry Brown

Council Officers

Chief Executive Officer
Executive Officer
Working Farm Manager

Leonard Long
Magdalena Le Grange
Peter Grainger

Observers / Public Members**2.2 Apologies**

Councillor
Community Member

Cr David Inglis
Joshua Stretch

2.3 Request for leave of absence

Nil

3. Deputations, petitions and presentations**3.1 Deputations**

Nil

3.2 Petitions

Nil

3.3 Presentations

Nil

4. Public question time**4.1 Response to previous public questions taken on notice**

Nil

4.2 Public question time

Nil

5. Declarations of interest**5.1 Financial and / or proximity interest**

- a) Prof Kerry Brown declared a Financial Interest in Item 7.2 being the partner of the Applicant for the position of Working Farm Manager.
- b) Peter Grainger declared a Financial Interest in Item 7.2 being an applicant for the position of Working Farm Manager.

5.2 Disclosures of impartiality interest that may cause conflict

Nil

6. Previous committee meeting minutes / out of session confirmation

6.1 Committee meeting minutes – 16 September 2024

Moved: Mr A. McElroy

Seconded: Cr. O'Connell

Committee Decision RP 24/10/068

That the minutes of the Rylington Park Committee Meeting held on 16 September 2024 be confirmed as being a true and accurate record.

Carried 7/0

**For: Cr Walker, Cr O'Connell, Prof Brown, Mr McElroy, Cr King,
Cr Caldwell, Cr Wright
Against: Nil**

7. Confidential Items of business

7.1 Proceed behind closed doors

Moved: Cr. King

Seconded: Cr. Caldwell

Committee Decision RP 24/10/069

That Council:

- 1. Proceed behind closed doors as per Section 5.23(2) of the *Local Government Act 1995*, to consider item 7.2, Consideration of the appointment of the Working Farm Manager, the time being 9:10am.**

Carried 7/0

**For: Cr Walker, Cr O'Connell, Prof Brown, Mr McElroy, Cr King,
Cr Caldwell, Cr Wright
Against: Nil**

Financial Interest

- a) Prof Kerry Brown declared a Financial Interest in Item 7.2 being the partner of the applicant for the position of Working Farm Manager.
- b) Peter Grainger declared a Financial Interest in Item 7.2 being an applicant for the position of Working Farm Manager.

Prof Brown and Peter Grainger left Chambers 9:10am.

Prof Brown and Peter Grainger returned to Chambers 9:38am.

| 7.2 Confidential Consideration of the appointment of the Working Farm Manager | |
|--|---------------------------------------|
| File Ref: | P/File 258 |
| Previous Items: | Nil |
| Applicant: | Nil |
| Author and Title: | Leonard Long, Chief Executive Officer |
| Declaration of Interest: | Nil |
| Voting Requirements: | Absolute Majority |
| Attachment Number: | 7.2A – Resume |

Moved: Cr. O'Connell

Seconded: Cr. King

Committee Decision RP 24/10/070

That the Committee:

- 1. Offers the position of Working Farm Manager on a five (5) year contract to Peter Grainger.**
- 2. Within three (3) months of the acceptance of the position develop a set of Key Performance Indicators (KPI's) thereafter on a yearly basis on which to evaluate the Working Farm Manager annually.**

Carried 5/1

For: Cr Walker, Cr O'Connell, Mr McElroy, Cr King, Cr Wright

Against: Cr Caldwell

7.3 Proceed with the meeting in public

Moved: Cr. O'Connell

Seconded: Cr. King

Committee Decision RP 24/10/071

That Council:

1. Proceed with the meeting in public, the time being 9:38am.

Carried 6/0
For: Cr Walker, Cr O'Connell, Mr McElroy, Cr King, Cr Caldwell, Cr Wright
Against: Nil

8. Reports of Officers

8.1 Chief Executive Officer

| 8.1.1 Rylington Park activity report for the month of September 2024 | |
|--|--------------------------------------|
| File Ref: | RP/01/002 |
| Previous Items: | Nil |
| Applicant: | Nil |
| Author and Title: | Peter Grainger, Working Farm Manager |
| Declaration of Interest: | Nil |
| Voting Requirements: | Simple Majority |
| Attachment Number: | Nil |

Moved: Cr. Wright

Seconded: Cr. Caldwell

Committee Decision RP 24/10/072

That the Committee:

- 1. Receive the monthly activity report for the Rylington Park Farm for the month of September 2024.**
- 2. Approves the reduction of ewes to align with the shearing school as well as the farm requirements.**
- 3. Approves the Working Farm Manager to decide on the mating times for all ewes.**

Carried 7/0

**For: Cr Walker, Cr O'Connell, Prof Brown, Mr McElroy, Cr King,
Cr Caldwell, Cr Wright**

Against: Nil

Summary

The monthly report is to provide Council with an update on the operations at the Rylington Park Farm.

Background

The Rylington Park Institute for Agricultural Training and Research, known as Rylington Park, is a key agricultural asset located 27km from Boyup Brook, in Mayanup.

This 650-hectare property was donated to the Shire of Boyup Brook in 1985 by Mr. Eric Farleigh for agricultural research and training, aimed at

the betterment of the Boyup Brook community. Managed by the Shire, the property runs various agricultural programs, including shearing schools and fertiliser and seed trials.

It also offers scholarships to youth in agriculture and has a strategic relationship with Edith Cowan University for research and education, with the intent to share findings with the local farming community. Rylington Park is committed to supporting the agricultural industry and the regional community through its various initiatives.

Report detail

Weed Control

- Sprayed fire breaks.

Infrastructure and Equipment Maintenance

- Repaired sheep yards and rehung gates. New gate next to crutching race to help crutched sheep return to yards.
- Ongoing fencing maintenance and cleared fallen branches from fences.
- Cleaned out the workshop.
- Greased 6125m tractor.
- Cleaned out heritage shed next to machinery shed.

Crop Management

- Spraying up to date.
- Barley crop – looking good small amount of rye grass showing in paddock 38.
- Canola crop – looking good small amount of rye grass showing in paddock 51.
- Hay / silage looks good.

Livestock Sales

- 202 blue tag hoggets sold early September.

Feed on Hand

- Barley 38 tonnes.
- Lupins 3 tonnes.
- Hay 20 bales.
- Barley straw 4 bales.

Feeding program

- Barley straw as needed.

Livestock Handling and Management

- Crutched the rest of the merinos.
- Moved mobs as required to maximize paddock feed.
- Repaired pipe to main dam water tank.
- 6 deaths in ewes.

Livestock Inventory as of 11/10/2024

- White Suffolk Rams: 19
 - Merino ewe Hogget's: 406
 - Merino rams: 31
 - Merino mixed sex Hogget's to sell 202
 - Merino Ewes: 1,763
 - XB lambs 960
 - Merino lambs 920
- TOTAL: 4301


Wool Sales

- Nil

Shearing Schools, events & trials

- NBN Landcare Camera taken away.
- Shearing School was a success with 14 students attending.
- Field day was a success.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

| | | |
|---|------------------------|--|
|  | Key Imperatives | Natural Environment |
| | Objective | Manage natural resources sustainably. |
| | Outcome | Work with key stakeholders to manage land, fire disease, pest animals and weeds. |

Other strategic links

Nil

Statutory environment

Nil

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Rylington Park Farm contributes economically to both the Shire and Region by providing education and skill development in agriculture which can enhance the workforce, leading to more efficient and innovative farming practices.

Conducting agricultural research can lead to better farming techniques and increased productivity, positively impacting the local economy. The farm also hosting field days and the event draws visitors locally and regionally which can stimulate local spending.

Offering scholarships encourages local youth to pursue careers in agriculture, potentially leading to a more skilled labour pool. Shearing schools support the sheep industry, vital for the local economy. These activities can lead to job creation, increased productivity, and the overall growth of Boyup Brook's agricultural sector.

Social – (Quality of life to community and / or affected landowners)

Rylington Park Farm can impact the quality of life in the Boyup Brook community by enhancing access to agricultural training and education, boosting local economy through job creation and agricultural advancements.

Policy implications

Nil

Risk management implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

| Risk Level | Comment |
|-------------------|---|
| Moderate | <p>The Shire's risks regarding Rylington Park Farm include costs of operating the farm and funding programs may not always be covered by revenue or grants. Fluctuations in agricultural markets can affect the farm's economic viability.</p> <p>Extreme weather events could impact farm operations and ensuring all farming practices meet regulatory standards.</p> |

Consultation

Nil

Resource implications

Financial

Nil

Workforce

Nil

End

| 8.1.2 Amendment to the Rylington Park Committee Terms of Reference | |
|---|---------------------------------------|
| File Ref: | RP/01/002 |
| Previous Items: | Nil |
| Applicant: | Nil |
| Author and Title: | Leonard Long, Chief Executive Officer |
| Declaration of Interest: | Nil |
| Voting Requirements: | Absolute Majority |
| Attachment Number: | 8.1.2A - Amended Terms of Reference |

Prof Brown and Peter Grainger left Chambers 9:49am.

Prof Brown and Peter Grainger returned to Chambers 9:56am.

| | |
|--|-----------------------------|
| Moved: Cr. O'Connell | Seconded: Cr. Wright |
| Committee Decision RP 24/10/073 | |
| That the Committee recommends Council: | |
| 1. Approves the amended Terms of Reference for the Rylington Park Committee as per attachment 8.1.2A. | |
| For: Cr Walker, Cr O'Connell, Mr McElroy, Cr King, Cr Caldwell, Cr Wright | |
| Carried 6/0 Against: Nil | |

Summary

The Committee is requested to consider the proposed Rylington Park 'Terms of Reference'.

Background

It is important for any committee to have 'Terms of Reference' to ensure the Committee operates smoothly and within the authority approved by Council.

Report detail

The Shire has a close working relationship with ECU and would like to continue this relationship regarding any prospective trials or educational opportunities to be held at Rylington Park.

However, the ECU representative is currently a voting member on the Committee and required to attend all meetings. This is considered

unnecessary and very time consuming for the ECU representative. This could also be seen to potentially be a conflict of interest due to the operational type of decisions the Committee is required to make.

3. Membership

- (a) The Committee will consist of up to six (6) Councillors, one (1) (non-voting) representative of Edith Cowan University and two (2) community members.

The following staff, although not Committee members, will represent the Shire at Committee meetings:


- Chief Executive Officer
- Working Farm Manager
- ~~Farm Coordinator~~

11. Voting

Only the ~~nine (9)~~ eight (8) Councillors / Members are permitted to vote on any item presented for consideration. Should there be a ~~stale~~ tied vote the Shire President will cast the deciding vote.

All Councillors / Members are required to vote and may not abstain from voting.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

|  | Key Imperatives | Governance and Organisation |
|---|-----------------|---|
| | Objective | Demonstrate effective leadership, advocacy, and governance. |
| | Outcome | Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community. |

Other strategic links

Nil

Statutory environment

Nil

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

Policy implications

Nil

Risk management implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

| Risk Level | Comment |
|-------------------|---|
| Low | Given that majority of Councillors (six) are on the committee and the decision made at the committee level is likely to be further approved by the full Council, the risk is considered moderate. |

Consultation

Nil

Resource implications

Financial

Nil

Workforce

Nil

End

Moved: Cr O’Connell Seconded: Cr Caldwell

Committee Decision RP 24/10/074

That the meeting be adjourned for a break at 9:57am.

Carried
For: Cr Walker, Cr O’Connell, Prof Brown, Mr McElroy, Cr King, Cr
Caldwell, Cr Wright
Against: Nil

Moved: Cr O’Connell Seconded: Cr Caldwell

Committee Decision RP 24/10/075

That the meeting resumes, time being 9:59am.

Carried
For: Cr Walker, Cr O’Connell, Prof Brown, Mr McElroy, Cr King, Cr
Caldwell, Cr Wright
Against: Nil

| 8.1.3 Australian Wool Innovation – WoolPoll 2024 Voting | |
|--|---------------------------------------|
| File Ref: | RP/01/002 |
| Previous Items: | Nil |
| Applicant: | Nil |
| Author and Title: | Leonard Long, Chief Executive Officer |
| Declaration of Interest: | Nil |
| Voting Requirements: | Absolute Majority |
| Attachment Number: | Nil |

| | |
|---|-------------------------------|
| Moved: Cr. Wright | Seconded: Cr. Caldwell |
| Committee Decision RP 24/10/076 | |
| That the Committee recommends Council: | |
| 1. Requests the Chief Executive Officer to register the Shire of Boyup Brook WoolPoll levy rate at 2%. | |
| Carried 7/0 | |
| For: Cr Walker, Cr O’Connell, Prof Brown, Mr McElroy, Cr King, Cr Caldwell, Cr Wright | |
| Against: Nil | |

Summary

The Committee is requested to consider what percentage if any the Shire should register with regard to the WoolPoll Levy.

Background

WoolPoll is a biennial (every two years) voting event run by Australian Wool Innovation (AWI), giving Australian woolgrowers the opportunity to influence how much of their wool income is invested in industry research, development, and marketing. WoolPoll allows woolgrowers to vote on the levy rate they contribute from the sale of their wool. The levy is a percentage of their wool sales revenue, and growers can vote for different levy options, which range from 0% to 2%.

The funds raised through this levy are managed by AWI and are used to support a variety of activities aimed at advancing the wool industry, such as improving wool production, sustainability initiatives, marketing campaigns to promote wool globally, and supporting shearing and wool-handling training.

The origins of WoolPoll date back to the early 2000s when the wool industry sought a more democratic process for determining the levy rate.

Woolgrowers, who pay the levy, gained the right to vote on how much they should contribute through this transparent system, ensuring that AWI's investments align with the priorities of the growers.

The outcome of WoolPoll is crucial as it determines the level of funding AWI receives to carry out its programs, directly impacting the industry's development and competitiveness. WoolPoll is a significant part of the governance structure of AWI, and it empowers woolgrowers to have a direct say in how their industry is shaped.

Report detail

WoolPoll 2024 is an important event for Australian woolgrowers, giving them the chance to vote on the levy rate that will fund Australian Wool Innovation's (AWI) research, development, and marketing activities for the next three years. Voting opened on 20 September and will close on 1 November 2024, with the results to be announced on 15 November during AWI's Annual General Meeting.

Woolgrowers can choose between four levy options: 0%, 1%, 1.5% (the current rate), and 2%. The AWI has provided the following snapshot of the benefits linked to each levy option:

Levy Option 1 - 0% (\$4,600,000 revenue)

AWI will close

Levy Option 2 - 1% (\$42,900,000 revenue)

No investment into the following:

- No breeding leadership.
- No new flystrike vaccine.
- No sheep classing workshops.
- No funding for scientific research in relation to the wool's eco credentials.
- No methane emissions reduction research.

Reduced investment into the following:

- Capacity building activities e.g. Lifetime ewe management training.
- Extension networks consolidated so fewer local programs.
- Cutting face to face flystrike extensions activities.
- Shearer training.
- Marketing spend focused on China primarily.
- Bio harvesting.

Levy Option 3 – 1.5% (\$54,600,00 revenue)

No investment into the following:

- No sheep classing workshops.
- No new flystrike vaccine research.

Reduced investment into the following:

- Internal parasite research reduced.
- Capacity building e.g. breeding leadership, lifetime ewe management.
- Defence of wool's environmental credentials in Europe only, with no work in Asia or North America.
- Limited support for wild dog programs.
- Reduced opportunities for collaborations and jointly funded grant applications.
- Marketing spend focused on China, limited spending on other markets.

Priority investment:

- Shearer training.
- Bio harvesting.

Levy Option 4 – 2% (\$66,100,000 revenue)

Reduced investment into the following:


- Marketing spend focused on China, Japan, Korea, Europe and America.
- Some support for state / regional wild dog control programs.

Priority investment:

- Shearing training.
- Accelerating bio harvesting research.
- Emerging markets program.
- Visual scoring apps / tools for woolgrowers.
- Internal parasite research.
- Flystrike vaccine funding secured.
- Continued research to support wool's environmental credentials.
- Capacity building investment in breeding leadership and lifetime ewe management training.
- Sheep classing workshops.

AWI has warned that without an increase to 2%, some programs may face cuts due to lower wool prices and reduced production forecasts. The outcome of WoolPoll will determine the levy rate effective from 1 July 2025.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

| | | |
|---|------------------------|---|
|  | Key Imperatives | Governance and Organisation |
| | Objective | Demonstrate effective leadership, advocacy, and governance. |
| | Outcome | Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community. |

Other strategic links

Nil

Statutory environment

Nil

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

Policy implications

Nil

Risk management implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

| Risk Level | Comment |
|-------------------|--|
| Moderate | Should the investment be less than 1.5% it may have an impact on Rylington Park regarding the continued provision of Shearers training. However, there will not be any impact on the financial sustainability of the farm. |

Consultation

Nil

Resource implications

Financial

Nil

Workforce

Nil

End

| 8.1.4 Rylington Park Agronomy Report 2025 | |
|--|---------------------------------------|
| File Ref: | RP/01/002 |
| Previous Items: | Nil |
| Applicant: | Nil |
| Author and Title: | Leonard Long, Chief Executive Officer |
| Declaration of Interest: | Nil |
| Voting Requirements: | Simple Majority |
| Attachment Number: | 8.1.4A – Agronomy Report 2025 |

Moved: Cr. Caldwell Seconded: Cr. Wright

Committee Decision RP 24/10/077

That Council suspend Standing Orders as per clause 15.6 of the Standing Orders Local Law No. 1 to allow free and open discussion on the matter.

Carried 6/0
For: Cr Walker, Prof Brown, Mr McElroy, Cr King, Cr Caldwell, Cr Wright
Against: Nil

Moved: Cr. King Seconded: Cr. Wright

Committee Decision RP 24/10/078

That Council resume Standing Orders as per clause 15.6 of the Standing Orders Local Law No. 1.

Carried 6/0
For: Cr Walker, Prof Brown, Mr McElroy, Cr King, Cr Caldwell, Cr Wright
Against: Nil

Moved: Cr. King Seconded: Cr. Caldwell

Committee Decision RP 24/10/079

That the Committee:

- 1. Acknowledge the agronomy report for 2025 as per attachment 8.1.4A, and request the Chief Executive Officer to present an updated report to the next Rylington Park Committee meeting.**

Carried 6/0
For: Cr Walker, Prof Brown, Mr McElroy, Cr King, Cr Caldwell, Cr Wright
Against: Nil

Summary

The Committee is requested to consider the proposed agronomy report for the 2025 cropping season.

Background


For the 2025 cropping season, having an agronomy report is essential for any farm to ensure optimal crop performance and long-term sustainability.

An agronomy report provides detailed insights into soil health, nutrient requirements, and pest or disease risks, all of which are critical for making informed decisions on crop selection and management practices.

Report detail

See attachment 8.1.4A Agronomy report for 2025.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

|  | Key Imperatives | Governance and Organisation |
|---|-----------------|---|
| | Objective | Demonstrate effective leadership, advocacy, and governance. |
| | Outcome | Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community. |

Other strategic links

Nil

Statutory environment

Nil

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

Policy implications

Nil

Risk management implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

| Risk Level | Comment |
|------------|---|
| Moderate | Without an agronomy report there is a risk that the farm will not produce high yield of crop. |

Consultation

Nil

Resource implications

Financial

Nil

Workforce

Nil

End

9. Members questions on notice

Nil

10. Late items / urgent business matters

Nil

11. Next meeting and closure

Next meeting to be held on 12 December 2024 at 7:00am at the Council Chambers.

There being no further business the meeting closed at 10:17am.

Presiding Member

Date

| Outstanding Committee Resolutions | | |
|--|--|---------------|
| Res # | Resolution | Status |
| RP 24/02/004 | <p>WESTERN AUSTRALIAN AGRICULTURAL RESEARCH COLLABORATION (WAARC) RESEARCH FUNDING OPPORTUNITIES</p> <p>Provides in principle support for the use of the Rylington Park Farm should the Edith Cowan University's project on Soil Health be successful with its grant submission to the Western Australian Agricultural Research Collaboration.</p> <p><u>Prof Brown Update: 18 July 2024</u> The grant was unsuccessful and no further action is proposed at this point.</p> | Pending |
| RP 24/03/024 | <p>RYLINGTON PARK POTENTIAL SCHOOL PROGRAM - AUSTRALIAN CENTRE FOR STUDENT EQUITY AND SUCCESS (ACSES) FUNDING</p> <ol style="list-style-type: none"> 1. If successful, approves a contribution of \$20,000 towards the grant submission to Australian Centre for Student Equity and Success being prepared by Prof Brown. 2. The contribution approved in (1.) above is to be funded out of Councils Co-contribution reserve. <p><u>Prof Brown Update: 18 July 2024</u> The ACSES grant titled Pathways to University Program for Regional Students was submitted by the due date of 6 June 2024 for \$179,954 (total grant budget: \$199,954). Team headed by Kerry Brown, includes ECU School of Business and Law academics and Boyup Brook High School Principal Melissa Reimers. The team has been given feedback that requires further information mainly relating to scale up costs which is due 19 July. The team expects to hear the grant outcomes by early August 2024.</p> | Pending |
| RP 24/03/033 | <p>PROPOSED HEMP TRIALS AT RYLINGTON PARK</p> <ol style="list-style-type: none"> 1. Supports the trials for growing Hemp on 1ha of land at Rylington Park. | Pending |

| | | |
|--------------|---|---------|
| | <p>2. Authorises the Chief Executive Officer to submit an application for the relevant Hemp Licence to the relevant department.</p> <p><u>CEO Update 18 July 2024:</u> Application form has been completed as far as possible and sent to Prof Brown and Cr King on 24/06/2024 to assist with some details.</p> | |
| RP 24/03/036 | <p>LANDCARE AUSTRALIA / NBN RYLINGTON PARK FERAL ANIMAL BEHAVIOUR TRIAL</p> <p>1. Approve the use of Rylington Park for a six-month trial managed by the Blackwood Basin Group (as from February 2024) to observe feral animal behaviours.</p> <p>2. Request the Landcare Australia / Blackwood Basin Group to provide a report on the outcomes to Council on conclusion of the trial.</p> | Pending |

Local Emergency Management Committee Meeting 06 November 2024

MINUTES

| | |
|----------|--|
| Location | 55 Abel St, Boyup Brook – Shire Chambers |
| Time | 10:00am |

1. Declaration of Opening

1.1 Open Meeting – Attendees welcomed and Meeting declared open 10:00am.

1.2 Acknowledgement of Traditional Custodians – *We acknowledge and pay our respects to the Traditional Custodians of the land on which we meet and work.*

2. Record of Attendance

Councillors

Deputy Shire President Cr Helen O’Connell

Council Officers

Acting/Chief Executive Officer Jason Forsyth

Acting/Executive Manager Corporate

Services Malcolm Armstrong

Emergency Services Officer Donna Forsyth

Shire of Boyup Brook X-Ray Team

Ben Thompson Chief Bushfire Control Officer

Agencies

Clinton Wawilow Captain - Boyup Brook VFRS

Acting Sgt Sara Cole WA POL

Angela Hales St John Ambulance Boyup Brook

Renee Flaxman Department of Communities

Chris Doherty DFES – BRMC SoBB

Richard Bothe Bridgetown SES

Reuven Meiri Bridgetown SES (proxy)

Bruce Hancock Main Roads WA

Observers / Public Members

Nil

Apologies

Shire President Cr Richard Walker

Shire – CEO Leonard Long

WAPOL Sgt Martin Baraiolo

Boyup Brook CRC Jodi Neild and Sharon Lampard (proxy)

Boyup Brook District High School Melissa Reimers

Shire EMCCS/LRC Carolyn Mallett

| | |
|-------------------------------------|--|
| DFES – District Officer Warren | Chris Sousa |
| DPIRD – Agriculture & Food Division | Christine Reinke |
| DFES – DEMA SW | Erin Hutchins (unable to connect Teams)* |
| DBCA – Blackwood Region | Ed Hatherley (unable to connect Teams)* |

- The scheduled MS Teams meeting was unable to be accessed due to inability to sign onto system because of Password restrictions. The meeting was also not recorded.

Non-Attendance

| | |
|-------------------|--------------------------|
| Paige Weaver | WACHS - Blackwood Region |
| Melissa Robertson | Water Corporation |
| Allan Madgwick | DBCA – Wellington Region |
| Stephen Mills | DBCA – Donnelly Region |

3. Disclosure of Interest

Nil Stated

4. Presentations

Nil scheduled

5. Confirmation of Previous Meetings Minutes

| | |
|---|--------------------------------|
| Moved: Ms R. Flaxman | Seconded: Mr C. Doherty |
| Committee Decision LEM 24/11/010 | |
| That the minutes of the LEMC meeting held on 7 August 2024 be confirmed as being a true and accurate record. | |
| CARRIED UNANIMOUSLY | |

6. Review of Action List and Business Arising

| Item | Owner | Status | Comments |
|---|--------------|---------------|--|
| Update Contacts list and include best Out of Hours (OOH) contacts for each LEMC member. | ESO | Ongoing | OOH contacts to be reviewed at each meeting. |
| LEMC Business Plan prepared by Rosalyn Edward to be updated and presented to next LEMC. | ESO | Ongoing | Business Plan A8.3 Erin advised that template currently under review. |

| | | | |
|--|-----|-----------|---|
| Agency/Member Reports to be received prior to agenda distribution. | ESO | Ongoing | Meeting Chair has advised that late reports will not be accepted on the day of the meeting or included in the Agenda. |
| Investigate the agreement between Shire and DWER in an emergency situation – whether water can be access outside of set permit parameters. | ESO | Ongoing | LEMC has been advised that the Reservoir access agreement with DWER is NOV-APR and standpipe is insitu and could be used for emergency purposes. Needs to be confirmed if stated in actual agreement. |
| Contact Bridgetown SES & obtain contact numbers. | ESO | Completed | Contacts List updated. |
| Contact Nathan Hall re Local Recovery Exercise. | ESO | Completed | Refer to 9.1 |
| Review AWARE funding re: training shire Bushfire Risk Assessors. Look for Funding re more water facilities in Boyup Brook area. | ESO | Completed | CEO advised AWARE funding project not a suitable project. CWSP grant application submitted for 3 strategic water tanks for firefighting purpose. Result TBA. |
| Update final version of Terms of Reference as decided for LEMC. | LRC | Completed | |

7. Correspondence

7.1 Correspondence IN

| Date | Agency from | Title | Brief Summary/Notes |
|------------|-------------|---|-----------------------------------|
| 5/08/2024 | | Reminder - Closing date 14 Sept 2024 - Reporting on Bushfire Risk Reduction | |
| 20/08/2024 | WALGA | Thank You for Joining Us WALGA | Documents from session available: |

| | | | |
|------------|---------------|---|--|
| | | Climate Action Info Session | |
| 21/08/2024 | DFES | Unconfirmed Minutes - SW DEMC 19 March 2024 | |
| 21/08/2024 | DFES | DEMC Members guidelines | |
| 23/08/2024 | NEMA | Recovery Funding Presentation - Tuesday 17 September 2024 | |
| 23/08/2024 | UNSW | Request for Assistance in Promoting Flood and Bushfire Preparedness Surveys | University Study: |
| 26/08/2024 | NEMA | Letter from Coordinator General Brandon Moon SECOFFICIAL | letter from the National Emergency Management Agency's (NEMA) Coordinator-General Brendan Moon AM, about NEMA's Coordination and Planning Officer capability |
| 2/09/2024 | DFES | DEMC contact list - September 2024 | |
| 26/09/2024 | WALGA | Emergency Management News - September 2024 | |
| 27/09/2024 | WALGA | CONSULTATION REQUEST - State Hazard Plan - Fire | |
| 1/10/2024 | DFES | DEMC contact list October 2024 | |
| 2/10/2024 | DPIRD | PSHB Webinar for LEMC | |
| 7/10/2024 | DFES | Agenda SW DEMC Meeting - 15 October 2024 | |
| 8/10/2024 | SW Timber Hub | An update from the South West Timber Hub | www.swtimberhub.com.au |
| 8/10/2024 | DWER | Climate Science Initiative WA - October Newsletter | Climate Science Initiative |

| | | | |
|------------|-------------------|---|--|
| 9/10/2024 | DPIRD | Agency Report - DPIRD SW | Christine Reinke - Snr Biosecurity Officer |
| 9/10/2024 | WALGA | Local views to inform next round of investment in mobile network resilience | Councillors can submit projects or locations to the project notice board and sites in the peri-urban fringe can be submitted for the first time. |
| 10/10/2024 | OBRM | Boyup Brook Extension Request – BRMP | The Shire of Boyup Brook's request for an extension to 31 December 2024 has been granted. |
| 10/10/2024 | DPIRD | PSHB Webinar Time update | |
| 11/10/2024 | DBCA | Drought effects vegetation die-off and fire | |
| 22/10/2024 | DBCA | Agency Report - Blackwood | Steve Ward - Fire Operations Officer (GIS) |
| 25/10/2024 | CBFCO | Agency Report - BFB | Ben Thompson |
| 29/10/2024 | Dept. Communities | Agency Report – Oct-Dec | Renee Flaxman |

7.2 Correspondence OUT

| Date | Fwd to | Title | Brief Summary/Notes |
|------------|--------|---|---------------------|
| 23/08/2024 | LEMC | Recovery Funding Presentation - Tuesday 17 September 2024 | |
| 24/08/2024 | LEMC | Request for Assistance in Promoting Flood and Bushfire Preparedness Surveys | |
| 28/08/2024 | LEMC | Financial year climate and water statement 202324 | |
| 1/10/2024 | LEMC | Reminder to Submit Agency Reports | By 10 Oct COB |
| 2/10/2024 | LEMC | PSHB Webinar for LEMC | |
| 3/10/2024 | LEMC | CONSULTATION REQUEST - State | |

| | | | |
|------------|-------------------|---|-------------------------------------|
| | | Hazard Plan - Human Biosecurity | |
| 8/10/2024 | XRAY ONLY | An update from the South West Timber Hub | |
| 9/10/2024 | LEMC | Local views to inform next round of investment in mobile network resilience | |
| 10/10/2024 | LEMC | PSHB Webinar Time update | |
| 14/10/2024 | LEMC | Drought effects vegetation die-off and fire | |
| 14/10/2024 | XRAY/BFB Captains | Memorandum - Reporting Suspicious Fire Incidents | |
| 17/10/2024 | LEMC | Reminder to Submit Agency Reports | By 21 Oct COB: incl report template |

8. Standing Items

8.1 Local Emergency Management Committee Membership

Snr Constable Sara Cole will be stepping up as Acting Sgt for Boyup Brook whilst Sgt Martin Baraiolo is away until further notice.

Jason Forsyth will be Acting CEO for the Shire of Boyup Brook whilst Leonard Long is away. (4 Nov – 11 Nov)

8.2 Local Emergency Management Contact List

Angela Hales to be added under the Shire of Boyup Brook heading for her roles as Public Health and Environment Officer and as the Deputy Local Recovery Coordinator.

Bruce Hancock (MRWA) has provided more details to be added to the contact list, including landline, position title.

ESO advised that Contact list be converted to an easier to update format. See attachment 8.2A.

8.3 Local Emergency Management Business Plan

No updates stated for current business plan (attachment 8.3A)

Committee members are to notify the Emergency Service Officer of any changes to the Business Plan, which will then be placed on the agenda for the next LEMC meeting.

9. Reports of Agencies / Officers

| 9.1 Local Recovery Plan Exercise – Storm Recovery Exercise 2024 | |
|--|---|
| File Ref: | EM/31/005 |
| Previous Items: | Nil |
| Applicant: | Nil |
| Author and Title: | Donna Forsyth, Emergency Services Officer |
| Declaration of Interest: | Nil |
| Voting Requirements: | Simple Majority |
| Attachment Number: | Nil |

Moved: Mrs A. Hales

Seconded: Acting Sgt S. Cole

Committee Decision LEM 24/11/011

That the Committee:

- 1. Set the following date to undertake a Local Recovery Storm Recovery exercise, 02 April 2025.**

CARRIED UNANIMOUSLY

Summary

Storm Recovery Exercise to be run with the Shire of Boyup Brook LEMC and relevant Shire staff. This will test our Local Recovery Plan effectiveness.

Background

Exercises are to be conducted to strengthen our capabilities and drive continuous improvement. By simulating real-life scenarios in a controlled environment, exercises allow us to test our preparedness, familiarise personnel with their roles and responsibilities, and foster effective collaboration and communication across organisations.

Report detail

On Saturday, 1 June 2024 at approximately 2200 hrs, a severe storm front passed through the Shire of Boyup Brook, bringing severe thunderstorms, intense rainfall, and damaging winds. Impact from damaging winds was widespread across parts of the local government. The State Emergency Service received 167 Requests for Assistance.

A severe weather warning was first issued on the afternoon of Friday 31 May 2024 for the southwest land division. The Bureau of Meteorology has indicated


that the damage experienced during this incident was caused by the confluence of two severe thunderstorm cells, which led to the damage.

On 2 June 2024 at 0119 hours, a Level 2 Storm Incident was declared by DFES. An Incident Management Team was activated, supported by the DFES Regional Operations Centre. An Incident Support Group was also established to support a coordinated multi-agency response.

Membership included the Department of Communities, Western Australian Police, Shire of Boyup Brook, St John Ambulance, Department of Fire and Emergency Services, Western Power, Water Corporation, Department of Justice, Telstra, NBN Co, Western Australian Country Health Service and ATCO Gas, Department of Transport, Department of Education, and Department of Primary Industries and Regional Development.

Early on Sunday 2 June 2024 an evacuation centre was opened at the Boyup Brook Town Hall – Abel Street. Thirty people attended the evacuation centre and fifteen people were provided with emergency relief and support.

Shire of Boyup Brook Strategic Community Plan 2021 – 2031

| | | |
|---|------------------------|---|
|  | Key Imperatives | Governance and Organisation |
| | Objective | Demonstrate effective leadership, advocacy and governance. |
| | Outcome | Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community. |

Other strategic links

Nil

Statutory environment

The State EM Policy section 4.8.8.3 states that local governments must exercise at least annually in consultation with their LEMC.

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Increased awareness of possible financial pressures faced by the Shire during a recovery period after an emergency or disaster.

Social – (Quality of life to community and / or affected landowners)

Increased confidence within the community regarding the Shire's capabilities for managing the recovery after an emergency or disaster.

Policy implications

Nil

Risk management implications

Increases the Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

End

| 9.2 Department of Primary Industries and Regional Development | |
|--|--|
| File Ref: | EM/31/005 |
| Previous Items: | Nil |
| Applicant: | Nil |
| Author and Title: | Christine Reinke, Senior Biosecurity Officer |
| Declaration of Interest: | Nil |
| Voting Requirements: | Simple Majority |
| Attachment Number: | 9.2A SW DPIRD DEMC Agency Report 18 September 2024 |

Moved: Ms R. Flaxman**Seconded: Mrs D. Forsyth****Committee Decision LEM 24/11/012****That the Committee:**

- 1. Receive the report from the Department of Primary Industries and Regional Development dated 18 September 2024 as per Attachment 9.2A.**

CARRIED UNANIMOUSLY

Summary

The report is to provide the Local Emergency Management Committee (LEMC) with an update on the operations of the Department of Primary Industries and Regional Development.

Background

DPIRD Bunbury office (to include Waroona in the north, east to Collie, Manjimup, Bridgetown and south to Augusta/Walpole) is in the process of finalising the Hazard Season and Biosecurity arrangements. Internal appointments and arrangements will be confirmed by mid Oct 2024.


Report detail

DPIRD is currently managing a number of Biosecurity incidents in relation to plant pests/diseases and aquatic pests/diseases. Nil animal pest/disease incidents. Summary as follows:

- African Black Sugar and Browsing Ant (Perth); PSHB (Perth); Red Dwarf Honey Bee (Karratha); Carpet Sea Squirt (Australian Marine Complex).
- Responses to outbreaks of H7 high pathogenicity avian influenza is currently underway in Victoria, New South Wales, and the ACT. Note that this is not the H5 strain that are currently causing concern globally. DPIRD is monitoring the situation and undertaking preparedness activities.

DPIRD is aware of LG requests for information from a number of shires regarding the current Polyphagous Shot-Hole Border (PSHB) Biosecurity Response.

Shire of Boyup Brook Strategic Community Plan 2021 – 2031

| | | |
|---|------------------------|---|
|  | Key Imperatives | Governance and Organisation |
| | Objective | Demonstrate effective leadership, advocacy and governance. |
| | Outcome | Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community. |

Other strategic links

Nil

Statutory environment

Emergency Management Act 2005

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

Policy implications

Nil

Risk management implications

Shire of Boyup Brook’s commitment to the identification and management of risks that may impact on the achievement of its business objectives.

End

| 9.3 Department of Biodiversity, Conservation and Attraction | |
|--|--|
| File Ref: | EM/31/005 |
| Previous Items: | Nil |
| Applicant: | Nil |
| Author and Title: | Steve Ward, Fire Operations Officer (GIS) |
| Declaration of Interest: | Nil |
| Voting Requirements: | Simple Majority |
| Attachment Number: | 9.3A LEMC Agency Report DBCA 22 October 2024 |

Moved: Ms R. Flaxman**Seconded: Mr C. Doherty****Committee Decision LEM 24/11/013****That the Committee:**

- 1. Receive the report from the Department of Biodiversity, Conservation and Attraction dated 22 October 2024 as per Attachment 9.3A.**

CARRIED UNANIMOUSLY

Summary

The report is to provide the Local Emergency Management Committee (LEMC) with an update on the operations of the Dept. Biodiversity, Conservation and Attractions – Blackwood Region.

Background

This report aims to provide a comprehensive overview of DBCA- Blackwood's capabilities, limitations, emerging risks, scheduled exercises, and lessons learned from past incidents and exercises.

Report detail

Since the last LEMC, DBCA has completed the following preparedness/prevention activities:

- Mandatory pre-season awareness training and drills for all fire related staff;
- Mandatory Annual fire fitness testing;
- District fire preparedness assessment;
- 2 Prescribed burns completed within the Kirup Townsite Asset Protection Zone.


Since the last LMCA, DBCA has attended the following incidents:

- 16 Bushfires on DBCA estate.

An emerging risk that DBCA would like to flag for LEMC awareness.

- A number of the fires attended by DBCA in the Kirup/Nannup area appear to have been arson. WA Police and other control agencies have been notified with strategies put in place to deal with the issue.

Shire of Boyup Brook Strategic Community Plan 2021 – 2031

| | | |
|---|------------------------|---|
|  | Key Imperatives | Governance and Organisation |
| | Objective | Demonstrate effective leadership, advocacy and governance. |
| | Outcome | Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community. |

Other strategic links

Nil

Statutory environment

Emergency Management Act 2005

Bushfires Act 1954

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Likely, if fires caused by arson reach private property or damage Shire Roads and Infrastructure such as bridges.

Social – (Quality of life to community and / or affected landowners)

Could be affected by road closures.

Policy implications

Nil

Risk management implications

First responders to fires are asked to complete a Fire Incident Report and to report immediately to 000 or local police if they feel fires have been ignited under suspicious circumstances. A Memo was sent to all brigade captains on 14th Oct regarding the procedure for reporting suspicious fires.

End

| 9.4 Shire of Boyup Brook - VBFB | |
|--|---|
| File Ref: | EM/31/005 |
| Previous Items: | Nil |
| Applicant: | Nil |
| Author and Title: | Ben Thompson - CBFCO |
| Declaration of Interest: | Nil |
| Voting Requirements: | Simple Majority |
| Attachment Number: | 9.4A LEMC Agency Report BFB 25 October 2024 |

Moved: Mr J. Forsyth**Seconded: Ms R. Flaxman****Committee Decision LEM 24/11/014****That the Committee:**

- 1. Receive the report from the Volunteer Bushfire Brigades dated 25 October 2024 as per Attachment 9.4A.**

CARRIED UNANIMOUSLY

Summary

The report is to provide the Local Emergency Management Committee (LEMC) with an update on the operations of the Volunteer Bushfire Brigades within the Shire of Boyup Brook.

Background

This report aims to provide a comprehensive overview of SoBB VBFB capabilities, limitations, emerging risks, scheduled exercises, and lessons learned from past incidents and exercises.

Report detail

The fire season is just beginning. Operational Equipment has been serviced ready for the coming season and many members have participated in training over the winter months.

It has been quite a dry spring. While I think we are in a better position for water than last year, it is still not ideal leading into this season.


Permits began on the 9th of October. We are only allowing burning for hazard reduction at the moment.

There have been a few small fire incidents to deal with already, which appear to be deliberately lit. Police have been notified.

Correspondence between BFB and plantation management has been positive going into summer which is great.

Firebreak and fire Hazard inspections will commence leading into December with Nov 30th being the deadline for residents to be compliant with the Firebreak and Fire Hazard Notice 2024.

Shire of Boyup Brook Strategic Community Plan 2021 – 2031

| | | |
|---|------------------------|---|
|  | Key Imperatives | Governance and Organisation |
| | Objective | Demonstrate effective leadership, advocacy and governance. |
| | Outcome | Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community. |

Other strategic links

Nil

Statutory environment

Emergency Management Act 2005

Bushfires Act 1954

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Water availability could affect agribusiness and local community if a large amount of water is used for fire suppression.

Social – (Quality of life to community and / or affected landowners)

Economic stressors could lead to social impacts on farmers and other businesses relying on water.

Policy implications

Nil

Risk management implications

To mitigate the impact of water shortages during emergencies, particularly on farmers, the Shire is actively exploring grant opportunities to fund the installation of strategic water storage infrastructure throughout the region.

End

| 9.5 Department of Fire and Emergency Services | |
|--|-----------------|
| File Ref: | EM/31/005 |
| Previous Items: | Nil |
| Applicant: | Nil |
| Author and Title: | |
| Declaration of Interest: | Nil |
| Voting Requirements: | Simple Majority |
| Attachment Number: | Nil |

No report received

ESO advised by Erin Hutchins (DFES) that report was sent on 21 Oct 2024. The report has been missed in the incoming correspondence and was not included in the meeting at request of presiding chair of the meeting.

| 9.6 St John Ambulance - Boyup Brook | |
|--|--------------------------|
| File Ref: | EM/31/005 |
| Previous Items: | Nil |
| Applicant: | Nil |
| Author and Title: | Angela Hales |
| Declaration of Interest: | Nil |
| Voting Requirements: | Simple Majority |
| Attachment Number: | 9.11A (bottom of report) |

Moved: Mr J. Forsyth

Seconded: Ms R. Flaxman

Committee Decision LEM 24/11/015

That the Committee:

- 1. Receive the report from St John Ambulance dated 04 November 2024 as per Attachment 9.11A.**

CARRIED UNANIMOUSLY

Summary

The report is to provide the Local Emergency Management Committee (LEMC) with an update on St Johns Ambulance preparedness and activity.

Background


St John Ambulance Service is a vital player in the LEMC, offering pre-hospital medical care, first aid training, event medical services, and community health programs. They report to the LEMC on resource availability, incident response,

resource needs, operational challenges, and lessons learned from past emergencies.

Report detail

- Rodeo – 2 x ambulances and 1 x R65 extraction
- Marathon – 2 x ambulance 1 x RFDS extractions
- Dinninup Show – 5 Nov 24
- Preparing rosters for Christmas break – may need to get external support.
- 4WD ambulance has been delivered to be fitted out – 6 months until delivered, require driver training.

Shire of Boyup Brook Strategic Community Plan 2021 – 2031

|  | Key Imperatives | Governance and Organisation |
|---|-----------------|---|
| | Objective | Demonstrate effective leadership, advocacy and governance. |
| | Outcome | Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community. |

Other strategic links

Nil

Statutory environment

Emergency Management Act 2005

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Unavailability and/or lengthy wait times for ambulance could result in a tragedy which could upset social fabric of community

Policy implications

Nil

Risk management implications

Shire of Boyup Brook's LEMC has a commitment to the identification and management of risks that may impact on the community. Assistance and support to increase volunteer recruitment and retainment needs to be investigated.

End

| 9.7 Western Australian Police | |
|-------------------------------|-----------------|
| File Ref: | EM/31/005 |
| Previous Items: | Nil |
| Applicant: | Nil |
| Author and Title: | |
| Declaration of Interest: | Nil |
| Voting Requirements: | Simple Majority |
| Attachment Number: | Nil |

No report received

| 9.8 Main Roads Western Australia | |
|----------------------------------|-----------------|
| File Ref: | EM/31/005 |
| Previous Items: | Nil |
| Applicant: | Nil |
| Author and Title: | |
| Declaration of Interest: | Nil |
| Voting Requirements: | Simple Majority |
| Attachment Number: | Nil |

No report received

| 9.9 Water Corporation | |
|--------------------------|-----------------|
| File Ref: | EM/31/005 |
| Previous Items: | Nil |
| Applicant: | Nil |
| Author and Title: | |
| Declaration of Interest: | Nil |
| Voting Requirements: | Simple Majority |
| Attachment Number: | Nil |

No report received

| 9.10 Department of Communities | |
|---------------------------------------|---|
| File Ref: | EM/31/005 |
| Previous Items: | Nil |
| Applicant: | Nil |
| Author and Title: | Renee Flaxman – Regional Coord - SW |
| Declaration of Interest: | Nil |
| Voting Requirements: | Simple Majority |
| Attachment Number: | 9.10A SW Dept. Communities Agency Report 29 October 2024 |

Moved: Ms R. Flaxman**Seconded: Mrs A. Hales****Committee Decision LEM 24/11/016****That the Committee:**

- 1. Receive the report from the Department of Communities dated 29 October 2024 as per Attachment 9.10A.**

CARRIED UNANIMOUSLY

Summary

The report is to provide the Local Emergency Management Committee (LEMC) with an update on the operations of the Department of Communities - SW.

Background


Over the past 12 months, Emergency Relief and Support (ERS) has delivered a series of engagement sessions and circulars to the ERS Sector Partners to share knowledge across the sector, build connections between organisations, and increase engagement in the activities of ERS and the emergency management sector outside of activations.

Report detail

- The last engagement session for 2024 was a pre-season forum held on 17 October. The purpose of the session was to build knowledge and connections with a focus on preseason preparedness.
- Ahead of the high threat season, Communities is working with the Department of Premier & Cabinet to finalise MOU negotiations with the Commonwealth for the Centre for National Resilience Perth.
- Communities has conducted an Annual Review of the State Support Plan – Emergency Relief and Support and is proposing minor changes following the implementation of its enhanced structure.

- ERS is developing a Strategic Procurement Framework to enable effective and efficient decisions about procurement strategies.
- Communities is collaborating with the Department of Fire and Emergency Services to define the State responsibilities for medium and long-term temporary accommodation for impacted residents and workers following a disaster.
- Communities has developed the first iteration of the Western Australian Post-Disaster Cultural Outcomes Framework, which will continue to be refined to ensure appropriateness and effectiveness.
- Evacuation Centre Training - To date five training sessions have been completed since the start of October.
- In preparation for the upcoming season, Communities was invited to- and participated in several LGA exercises relating to emergency management including.
- Ongoing planning and preparedness activities, internal exercising and training continues to be a high priority such as:
 - Development of Regional Preparedness Plans.
 - Reviewing and updating Evacuation Centres information
 - Evaluating and revising equipment supplies and trialling proposals to standardise, streamline and upgrade equipment as well as to reduce procurement timeframes across the state.

Shire of Boyup Brook Strategic Community Plan 2021 – 2031

| | | |
|---|------------------------|---|
|  | Key Imperatives | Governance and Organisation |
| | Objective | Demonstrate effective leadership, advocacy and governance. |
| | Outcome | Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community. |

Other strategic links

Nil

Statutory environment

Emergency Management Act 2005

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

Policy implications

Nil

Risk management implications

Shire of Boyup Brook's LEMC has a commitment to the identification and management of risks that may impact on the achievement of Dept. Communities business objectives.

Discussion Questions:

Nil

End

| 9.11 Public Health Officer Report | |
|--|---|
| File Ref: | EM/31/005 |
| Previous Items: | Nil |
| Applicant: | Nil |
| Author and Title: | Angela Hales – EHO/PHO SoBB |
| Declaration of Interest: | Nil |
| Voting Requirements: | Simple Majority |
| Attachment Number: | 9.11A SoBB LEMC Health Report 4 November 2024 |

Moved: Mr J. Forsyth**Seconded: Mrs D. Forsyth****Committee Decision LEM 24/11/017****That the Committee:**

- 1. Receive the report from the Shire of Boyup Brook Public Health Officer dated 4 November 2024 as per Attachment 9.11A.**

CARRIED UNANIMOUSLY

Summary

The report is to provide the Local Emergency Management Committee (LEMC) with an update on Local Government Health Alerts and Activity.


Background

The Shire's Public Health Officer (PHO) plays a crucial role within the LEMC and provide public health expertise and guidance, ensuring the health and well-being of the community during emergencies. The PHO role is to supply background knowledge, assess potential public health risks associated with emergencies and to contribute to preparing and planning for emergency response strategies.

Report detail

- Dept of Health alerts last in the last 90 days
- Repeal of Covid 19 Provisions
- Emergency Management – Training and Information sessions attended by shire staff.
 - Heatwave
 - Evacuation Centres
- Events – Debrief of activity

Shire of Boyup Brook Strategic Community Plan 2021 – 2031

| | | |
|---|------------------------|---|
|  | Key Imperatives | Governance and Organisation |
| | Objective | Demonstrate effective leadership, advocacy and governance. |
| | Outcome | Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community. |

Other strategic links

Nil

Statutory environment

Emergency Management Act 2005

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

Policy implications

Nil

Risk management implications

Timely identification and management of health risks that may impact on the community.

Discussion Questions Posed:

ESO – From a public health perspective, what is our current situation like regarding suitable Evacuation Centre Sites?

Response A: A. Hales – Inspection of current listed sites are required to ensure that septic systems can manage larger than expected use, areas are ventilated and can meet Dept. of Communities requirements.

Response B: R. Flaxman – Currently the Football Club is listed as the shire's primary evacuation centre location, and an inspection can be arranged for the near future to ensure that the current plan is fit for use. Date of inspection TBA.

End

| 9.12 Bushfire Risk Mitigation Coordinator Report | |
|---|--|
| File Ref: | EM/31/005 |
| Previous Items: | Nil |
| Applicant: | Nil |
| Author and Title: | Chris Doherty – BRMC – Boyup Brook |
| Declaration of Interest: | Nil |
| Voting Requirements: | Simple Majority |
| Attachment Number: | 9.12A SoBB BRMC Report 5 November 2024 |

Moved: Mrs A. Hales**Seconded: Mrs D. Forsyth****Committee Decision LEM 24/11/018****That the Committee:**

- 1. Receive the report from the Shire of Boyup Brook Bushfire Risk Management Coordinator dated 5 November 2024 as per Attachment 9.12A.**

CARRIED UNANIMOUSLY

Summary

The report is to provide the Local Emergency Management Committee (LEMC) with an update on local bushfire mitigation completed under the Mitigation Activity Fund Grant round1, 2024-2025.

Background


The Mitigation Activity Fund (MAF) Round 1, 2024-2025, is a state government initiative aimed at reducing bushfire risk in WA. The program provides funding to local governments to undertake mitigation activities such as mechanical fuel reduction, firebreak creation, and planned burns on land controlled by the LG. By investing in these measures, the MAF aims to protect communities and reduce the impact of future bushfires.

Report detail

- Approved 29 treatments \$92,545.
- Met with Blackwood Biosecurity to discuss complimentary treatment strategies.
- Desktop audit of BRMS to update treatment statuses
- MAF Assurance team visit to assess last year's treatments
- Writing and development of the Bushfire Risk Management Plan with Shire ESO and relevant stakeholders and community.

- Upcoming priorities include, assisting ESO with MAF treatment delivery for 2024-25.

Shire of Boyup Brook Strategic Community Plan 2021 – 2031

| | | |
|---|------------------------|---|
|  | Key Imperatives | Governance and Organisation |
| | Objective | Demonstrate effective leadership, advocacy and governance. |
| | Outcome | Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community. |

Other strategic links

Nil

Statutory environment

Emergency Management Act 2005

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

Policy implications

Nil

Risk management implications

Availability of resources locally to complete mitigation works within the allocated budget.

Weather conditions may delay ability to complete treatments.

End

10. Late items / Urgent Business

10.1 Quarterly Reporting

| | |
|--------------------------|--|
| Quarter 1: (Jul-Aug-Sep) | 1. LEMC Business Plan Tabled (deferred to next LEMC meeting, Agenda Item 9.1) 2. Develop annual meeting schedule (Agenda Item 9.2) 3. Exercise date for financial year (Agenda Item 7.3) |
| Quarter 2: (Oct-Nov-Dec) | Seasonal review State Preparedness Report Review |
| Quarter 3: (Jan-Feb-Mar) | LEMC Business Plan Review |
| Quarter 4: (Apr-May-Jun) | Complete annual Preparedness Survey and Annual Report Exercise Schedule developed – deferred to next LEMC Meeting |

11. Next meeting and closure

Next meeting to be held on 5 February 2025 at 10:00am at the Council Chambers.

| | |
|-------------|--|
| 1st Quarter | 10am Wednesday 7 th August 2024 |
| 2nd Quarter | 10am Wednesday 6 th November 2024 |
| 3rd Quarter | 10am Wednesday 5 th February 2025 |
| 4th Quarter | 10am Wednesday 7 th May 2025 |

There being no further business the meeting closed at 10:23 am.

Presiding Member

Date

Action List from Agenda Items and Business Arising

| Item | Owner | Status | Comments |
|--|-------|-----------|---|
| Update Contacts list and include best Out of Hours (OOH) contacts for each LEMC member. | ESO | Ongoing | OOH contacts to be reviewed at each meeting |
| LEMC Business Plan review due at next LEMC | ESO | Ongoing | Business Plan A8.3 |
| Agency/Member Reports to be received prior to agenda distribution. | ESO | Ongoing | 1 week prior to next LEMC last call for reports. |
| Investigate the agreement between Shire and DWER in an emergency situation – whether water can be access outside of set permit parameters. | ESO | Ongoing | Need to confirm EM use is stated in actual agreement. |
| 9.11 Date set for Evacuation Centre Inspection for Shire of Boyup Brook | ESO | Completed | Monday 18/11/24 |

Confidential Nomination Forms