



## Attachment 10.2.1

**Shire of Boyup Brook**  
**Payments 01/03/2021 - 31/03/2021**  
(GST Inclusive Accordingly)

Chq/EFT	Date	Name	Description	Amount
20490	12/03/2021	Building and Construction Training Fund BCITF	BCITF Collected Feb2021	-957.26
20491	12/03/2021	Department of Mines, Industry Regulation and Safety BSL	BSL Collected Feb2021	-1,700.31
20492	12/03/2021	Pivotel	Trak Spot Tracking Charges T/F Station & Grader Feb2021	-64.00
20493	12/03/2021	Shire of Boyup Brook	BSL and BCITF Commission Feb2021	-48.25
20494	16/03/2021	Telstra Corporation Limited	Telephone Across Shire Facilities to 01/03/2021	-889.88
20495	29/03/2021	Australian Securities & Investments Commission (ASIC)	BBELC Business Name Registration Renewal	-87.00
20496	29/03/2021	Pivotel	Trak Spot Tracking Charges T/F Station & Grader Mar2021	-62.50
20497	29/03/2021	Telstra Corporation Limited	Telephone Across Shire Facilities to 22/02/2021	-1,437.82
TOTAL MUNI CHEQUES to 31 Mar 2021				-5,247.02



Shire of Boyup Brook  
Payments 01/03/2021 - 31/03/2021  
(GST Inclusive Accordingly)

Chq/EFT	Date	Name	Description	Amount
EFT10551	12/03/2021	A & M Medical Services Pty Ltd	Swimming Pool - Annual Service Oxy Sok and Defib	-244.15
EFT10551	12/03/2021	A & M Medical Services Pty Ltd	Medical Centre - Annual Service Oxy Sok, Oxygen Regulator and Defib	-303.49
EFT10552	12/03/2021	Ampol Petroleum Distributors Pty Ltd (previously Caltex Energy WA)	Fuel Feb2021	-3,947.92
EFT10553	12/03/2021	Arrow Bronze	Niche Wall - Single Bronze Plaque	-412.78
EFT10554	12/03/2021	Australia Post	Postage Feb2021	-501.21
EFT10554	12/03/2021	Australia Post	Annual PO Box Rental	-136.00
EFT10555	12/03/2021	Australian Services Union	Payroll Deductions	-51.80
EFT10556	12/03/2021	Australian Taxation Office	PAYG Feb2021	-69,862.00
EFT10557	12/03/2021	BOC Limited	Gas Cylinder Rental Feb2021	-56.12
EFT10558	12/03/2021	BP Medical	Medical Supplies	-895.40
EFT10559	12/03/2021	BizLinQ Technology Pty Ltd	Microsoft Office 365 ProPlus Monthly Subscription Feb2021	-559.94
EFT10559	12/03/2021	BizLinQ Technology Pty Ltd	Admin Pre-Paid Support Topup Feb2021	-2,640.00
EFT10560	12/03/2021	Blackwood Plant Hire	Grave Preparation	-1,485.00
EFT10561	12/03/2021	Boyup Brook Community Resource Centre	Rylington Park - Women's Day Advertising and Printing	-62.75
EFT10562	12/03/2021	Boyup Brook IGA	Purchases Feb2021	-241.16
EFT10563	12/03/2021	Boyup Brook Tyre Service	P212 Komatsu 555 Grader - Repairs	-100.00
EFT10564	12/03/2021	Bridgetown Muffler & Towbar Centre	P108 Dynapac Vibe Roller - Parts	-275.00
EFT10564	12/03/2021	Bridgetown Muffler & Towbar Centre	P219 Mitsubishi MR4W20 Triton - Service Kit	-139.00
EFT10565	12/03/2021	CSBP Limited	Rylington Park - Soil Testing	-687.83
EFT10566	12/03/2021	Childcare Centre Desktop	BBELC - Childcare Centre Desktop Annual Subscription	-397.00
EFT10567	12/03/2021	Commander	Commander System Monthly Rental Mar2021	-225.96
EFT10568	12/03/2021	Country Music Club Of Boyup Brook WA Incorporated	Community Grant Funding 2020/21 - Country Music Festival Support	-16,500.00
EFT10569	12/03/2021	Department of Fire & Emergency Services	2020/21 Emergency Services Levy 3rd Quarter Contribution	-34,252.50
EFT10570	12/03/2021	Dylan Biluta	Rylington Park - Shearing Wether Lambs	-486.00
EFT10571	12/03/2021	Geoff Leeson's Radiator Centre	P225 Isuzu Giga Prime Mover - Parts	-1,320.00
EFT10572	12/03/2021	Geoffrey Dalton	Rylington Park - Reimburse Owner Classer Course	-1,000.00
EFT10573	12/03/2021	Great Southern Shearing Pty Ltd	Rylington Park - Wool Handling Training	-4,052.40
EFT10574	12/03/2021	IT Vision	OSR Manual Claims Add-on License and Installation	-275.00
EFT10575	12/03/2021	Impressive Signs and Designs	Rylington Park - Women's Day Banners and Magnets	-659.50
EFT10576	12/03/2021	JR & A Hersey Pty Ltd	Depot PPE	-781.93
EFT10577	12/03/2021	Janette Kuypers	Reimburse 50% Diploma Practice Management and Business	-1,997.50
EFT10578	12/03/2021	Newground Water Services Pty Ltd	Shire Recreation Grounds and Buildings Water Strategy Report	-2,475.00
EFT10578	12/03/2021	Newground Water Services Pty Ltd	LRCI Flax Mill Caravan Park Upgrade - Water Strategy Report	-2,475.00
EFT10579	12/03/2021	Old Dog Dirt & Diesel	P195 Isuzu FVZ 1500 - Repairs	-350.00
EFT10579	12/03/2021	Old Dog Dirt & Diesel	P214 Isuzu Giga CX7 455 Prime Mover - Repairs	-350.00
EFT10579	12/03/2021	Old Dog Dirt & Diesel	P201 Isuzu 3 Tonne NH NPR 65-190 Truck - Repairs	-420.00
EFT10579	12/03/2021	Old Dog Dirt & Diesel	P225 Isuzu Giga Prime Mover - Repairs	-940.00
EFT10579	12/03/2021	Old Dog Dirt & Diesel	P199 Komatsu Back Hoe - Repairs	-268.55
EFT10580	12/03/2021	Opteon Property Group Pty Ltd	22 Bridge St - Property Valuation	-770.00
EFT10581	12/03/2021	Phillip De Ronchi	Reimburse Laser Equipment Monthly Instalments Mar2021	-1,927.08
EFT10581	12/03/2021	Phillip De Ronchi	Reimburse Principal Practitioner Mobile Phone 03/02/2021-03/03/2021	-135.52
EFT10582	12/03/2021	Rear's Electrical & Mechanical Services Pty Ltd	Depot Dam Pump - Electrical Repairs	-255.75
EFT10582	12/03/2021	Rear's Electrical & Mechanical Services Pty Ltd	Recreation Ground Pump Shed - Electrical Repairs	-121.00
EFT10583	12/03/2021	Roamin Enterprises Pty Ltd	RTR007 Kulikup Road South Project - Drainage Works	-14,630.00
EFT10583	12/03/2021	Roamin Enterprises Pty Ltd	Reservoir Road Drainage - Culvert Repairs	-7,920.00
EFT10584	12/03/2021	Rosslyn Chilwell	Rylington Park - Reimburse Owner Classer Course	-1,000.00
EFT10585	12/03/2021	Safe Farms WA	Rylington Park - SafeFarms WA Annual Renewal 2021-22	-544.50
EFT10586	12/03/2021	South West Group Of Affiliated Agricultural Assoc	Community Grant Funding 2020/21 - SW Display at Perth Royal Show	-250.00
EFT10587	12/03/2021	Synergy (Electricity Generation and Retail Corporation t/as)	Rylington Park - Electricity to 02/02/2021	-1,266.55
EFT10588	12/03/2021	The Right Stuff for Landholders	P146 Rec Ground Pump - Parts	-146.08
EFT10589	12/03/2021	The Trustee for the Harley Trust (Harley Transport Pty Ltd)	Rylington Park - Stock Cartage Feb2021	-1,298.33
EFT10590	12/03/2021	Toll Transport Pty Ltd	Freight Feb2021	-483.51
EFT10591	12/03/2021	Top Marks IT Solutions	Rylington Park - IT Support	-1,445.63
EFT10592	12/03/2021	Truckline (Bunbury)	P225 Isuzu Giga Prime Mover - Parts	-693.57
EFT10593	16/03/2021	Adrian Price	Cr Sitting Fees and Allowances Nov2020-Feb2021	-2,965.00
EFT10594	16/03/2021	Beesley Holdings Pty Ltd t/as Capital Plumbing and Gas	Swimming Pool - Connect Soda Ash Injection Point	-275.00
EFT10595	16/03/2021	Core SRM Australia	Consultant Engineer Placement Feb2021	-16,500.00
EFT10596	16/03/2021	Darren King	Cr Sitting Fees and Allowances Nov2020-Feb2021	-2,965.00
EFT10597	16/03/2021	Hales Electrical	LRCI - Football Oval Lights Stage 1 - 1st Instalment (Deposit)	-20,000.00
EFT10598	16/03/2021	Harder Shearing (The Harder Trust t/as)	Rylington Park - Shearer Training	-4,147.28
EFT10599	16/03/2021	Helen Christine O'Connell	Cr Sitting Fees and Allowances Nov2020-Feb2021	-5,654.67
EFT10600	16/03/2021	Kevin Moir	Cr Sitting Fees and Allowances Nov2020-Feb2021	-3,007.12
EFT10601	16/03/2021	LGIS WA	LGISWA Bridge Insurance 2020-21	-21,322.54
EFT10602	16/03/2021	Lamat Cleaning Services	Cleaning of Various Shire Buildings Mar2021	-3,540.00
EFT10602	16/03/2021	Lamat Cleaning Services	Cleaning of Caravan Park and Flax Mill Grounds Feb2021	-1,060.00
EFT10603	16/03/2021	Landgate	Mining Tenements Chargeable Feb2021	-40.60
EFT10604	16/03/2021	Lions Club Boyup Brook	Transfer Station Labour Nov-Dec2020	-650.00
EFT10605	16/03/2021	Markelforce Pty Ltd	Death Notice in The West Australian 12/02/2021	-67.12
EFT10605	16/03/2021	Markelforce Pty Ltd	Position Vacant Advertisement Finance Manager in MBT 17/02/2021	-327.93
EFT10606	16/03/2021	NRP Electrical Services	Swimming Pool - Repair Circulation Pump Fault	-412.50
EFT10607	16/03/2021	Neverfail Springwater Limited	Water for Council Chambers	-29.65
EFT10608	16/03/2021	Nicholas John Cole	BBELC - Airconditioner Service	-90.00
EFT10609	16/03/2021	Paul Hick	Rylington Park - Shearer Training	-4,126.65
EFT10610	16/03/2021	Philippe Kaltenrieder	Cr Sitting Fees and Allowances Nov2020-Feb2021	-2,997.76
EFT10611	16/03/2021	Richard Firth Walker	Cr Sitting Fees and Allowances Nov2020-Feb2021	-8,733.34
EFT10612	16/03/2021	SO'S Office Equipment	Photocopier Billing Feb2021 Including Community Newsletters	-834.17
EFT10613	16/03/2021	Sarah Elizabeth Grace Alexander	Cr Sitting Fees and Allowances Nov2020-Feb2021	-2,965.00
EFT10614	16/03/2021	St John Ambulance Western Australia Ltd (South West)	Australia Day COVID Safe Grant - First Aid Tent	-198.00
EFT10615	16/03/2021	Steele Alexander	Cr Sitting Fees and Allowances Nov2020-Feb2021	-2,965.00
EFT10616	16/03/2021	Stewart & Heaton Clothing Co. Pty Ltd	Fire Fighting Jackets	-1,417.06
EFT10617	16/03/2021	Synergy (Electricity Generation and Retail Corporation t/as)	Electricity Across Shire Facilities to 27/02/2021	-12,699.66
EFT10618	16/03/2021	Thomas James Oversby	Transfer Station Labour 13/12/2020	-110.00
EFT10618	16/03/2021	Thomas James Oversby	Cr Sitting Fees and Allowances Nov2020-Feb2021	-3,058.38
EFT10618	16/03/2021	Thomas James Oversby	Eulin Siding Road Drainage - Supply Gravel	-464.75





Shire of Boyup Brook  
Payments 01/03/2021 - 31/03/2021  
(GST Inclusive Accordingly)

EFT10619	16/03/2021	Treehouse Coffee Lounge (Webb & Troeger)	Catering Feb2021	-150.00
EFT10620	16/03/2021	Truckline (Bunbury)	Plant Parts	-8.75
EFT10621	16/03/2021	activ8me (Australian Private Networks Pty Ltd)	GP House and Rylington Park Internet and Phone Feb-Mar2021	-243.91
EFT10622	29/03/2021	Ampol Petroleum Distributors Pty Ltd (previously Caltex Energy WA)	Fuel Mar2021	-7,320.82
EFT10623	29/03/2021	Australian Services Union	Payroll Deductions	-51.80
EFT10624	29/03/2021	Automotive Electrical & 4WD Accessories (AECOA Pty Ltd)	Portable Light Plant - Parts	-5,742.00
EFT10625	29/03/2021	BP Medical	Medical Supplies	-434.50
EFT10626	29/03/2021	BizLinQ Technology Pty Ltd	SSL Certificate Wildcard Subscription 12 Months	-528.00
EFT10626	29/03/2021	BizLinQ Technology Pty Ltd	Maintenance Renewal on SPX Windows Virtual Server to 19/02/2022	-649.00
EFT10626	29/03/2021	BizLinQ Technology Pty Ltd	FortiGate-90D 1 Year Unified Protection to 20/04/2022	-1,089.00
EFT10626	29/03/2021	BizLinQ Technology Pty Ltd	Microsoft Office 365 Project Plan Subscription 12/03/2021-20/04/2021	-120.12
EFT10626	29/03/2021	BizLinQ Technology Pty Ltd	Microsoft Office 365 ProPlus Monthly Subscription Mar2021	-559.94
EFT10627	29/03/2021	Black Box Control Pty Ltd	Monthly Grader Tracking Fee Service Mar2021	-115.50
EFT10628	29/03/2021	Boyup Brook Accommodation (formerly Boyup Brook Bed and Breakfast)	Strategic Community Plan Consultant Accommodation 11/03/2021	-90.00
EFT10629	29/03/2021	Boyup Brook Co - Operative	Rylington Park Purchases Dec2020	-705.55
EFT10630	29/03/2021	Boyup Brook Community Resource Centre	Gazette Advertising Mar2021	-225.00
EFT10631	29/03/2021	Boyup Brook Farm Supplies (Lakewood Downs Pty Ltd)	P211 Isuzu Dmax Tray Back Utility - Parts	-41.48
EFT10631	29/03/2021	Boyup Brook Farm Supplies (Lakewood Downs Pty Ltd)	Rylington Park - Purchases Feb2021	-898.82
EFT10632	29/03/2021	Boyup Brook IGA	Rylington Park - Shearing School Catering Feb2021	-1,242.24
EFT10633	29/03/2021	Boyup Brook Pharmacy (Westphal Family Trust)	Purchases Jan2021	-15.95
EFT10634	29/03/2021	Boyup Brook Sport and Recreation Association	Donation Rylington Park - Harvesting	-12,000.00
EFT10635	29/03/2021	Bridgetown Muffler & Towbar Centre	P214 Isuzu Prime Mover - Parts	-76.00
EFT10635	29/03/2021	Bridgetown Muffler & Towbar Centre	P219 Mitsubishi MR4V20 Triton - Parts	-90.00
EFT10635	29/03/2021	Bridgetown Muffler & Towbar Centre	P200 Ford Ranger Dual Cab - Parts	-30.00
EFT10636	29/03/2021	Bridgetown Pottery Restaurant (B&P Mills t/as)	Rylington Park - Ladies Day Catering	-4,950.00
EFT10637	29/03/2021	Bridgetown Timber Sales	RTR007 Kulikup Road South Project - Form Work	-950.00
EFT10637	29/03/2021	Bridgetown Timber Sales	Niche Wall - Fixings	-4.50
EFT10638	29/03/2021	Cleanaway Daniels Services Pty Ltd	Medical Centre - Sharps Disposal Feb2021	-228.38
EFT10639	29/03/2021	Cutting Edges	Grader Blades and Points	-3,586.64
EFT10640	29/03/2021	D & L Bleachmore Haulage	Rylington Park Freight Mar2021	-572.00
EFT10641	29/03/2021	Erlanda Deas	Reimburse Rylington Park Ladies Day 2021 Purchases	-248.41
EFT10642	29/03/2021	Fuel Brothers WA.Com Pty Ltd	Fuel Feb2021	-195.06
EFT10643	29/03/2021	Genie Solutions Pty Ltd	Medical Centre Quarterly Licence and Support Fee Apr-Jun2021	-1,055.00
EFT10644	29/03/2021	Gillian O'Shaughnessy	Rylington Park Ladies Day - Keynote Speaker	-1,500.00
EFT10645	29/03/2021	HE Knapp & Co	RTR007 Kulikup South Project - Gravel Supply	-9,798.25
EFT10646	29/03/2021	Hampton Partners (Starheights Pty Ltd t/as)	Rylington Park - Interim Financial Statements to 30/06/2021	-4,114.00
EFT10647	29/03/2021	Hastie Waste	Rylington Park - Bulk Waste Collection Feb2021	-95.00
EFT10648	29/03/2021	Haycom Technology	Medical Centre IT Consulting Fees Feb2021	-2,585.00
EFT10649	29/03/2021	IXOM Operations Pty Ltd	Chlorine Gas Cylinder Service Fee Feb2021	-152.77
EFT10650	29/03/2021	Internode Pty Ltd	Depot, Admin and BBELC Internet Apr2021	-329.97
EFT10651	29/03/2021	Kay Raisin	Reimburse Rates Officer Printer Toner	-45.85
EFT10652	29/03/2021	Kleenheat Gas - Wesfarmers Kleenheat Gas Pty Ltd	Rylington Park - Annual Facility Fees	-386.10
EFT10653	29/03/2021	Leanne Lisser	Refund Bond for BBELC Hire	-210.00
EFT10654	29/03/2021	Machinery West Pty Ltd	Flax Mill Maintenance - EWP Hire 15/02/2021	-668.25
EFT10655	29/03/2021	Market Creations Pty Ltd	Website Support	-165.00
EFT10656	29/03/2021	Moore Australia (WA) Pty Ltd (formerly Moore Stephens WA)	SFO Training - 2021 Budget Workshop	-990.00
EFT10657	29/03/2021	Neverfail Springwater Limited	Medical Centre - Water and Annual Rental	-212.05
EFT10658	29/03/2021	Officeline Products Pty Ltd	Councillor Lock Box - Blank Keys	-37.40
EFT10659	29/03/2021	Phoenix Petroleum	Rylington Park - Fuel Mar2021	-2,734.56
EFT10660	29/03/2021	Pratico Transport	Rylington Park - Freight Mar2021	-6,141.30
EFT10661	29/03/2021	RAW Animal Health	Rylington Park - Stock Antibiotics	-210.10
EFT10662	29/03/2021	SUEZ Recycling and Recovery Pty Ltd (NSW)	Paper and Cardboard Recycling Collection x 2 Feb2021	-1,146.73
EFT10663	29/03/2021	Southern's Water Technology	Hockey Ground - Reticulation Repairs	-240.48
EFT10664	29/03/2021	Sprint Express	Freight Feb2021	-130.90
EFT10665	29/03/2021	Statewide Bearings	Workshop Consumables - Grease	-664.07
EFT10666	29/03/2021	Stewart & Heaton Clothing Co. Pty Ltd	BFB Uniforms	-717.44
EFT10667	29/03/2021	Suez Recycling & Recovery (Perth) Pty Ltd	Waste Collection Feb2021	-7,364.84
EFT10668	29/03/2021	Surgical House Pty Ltd	Medical Supplies	-706.25
EFT10669	29/03/2021	Swags N Wags	Rylington Park - Shearing Combs	-633.00
EFT10670	29/03/2021	T-Quip	Purchase P228 Toro Z Master 7000 52inch Turbo Force Deck Mower	-26,400.00
EFT10670	29/03/2021	T-Quip	Less Trade In P203 John Deere X380 48inch Deck Mower	4,400.00
EFT10671	29/03/2021	TanLee's Sparkly Cleans	Rylington Park - Ladies Day Cleaning	-365.00
EFT10672	29/03/2021	Terrys Engineering Services	P146 Small Plant - Parts	-57.00
EFT10673	29/03/2021	The Trustee for the Harley Trust (Harley Transport Pty Ltd)	Rylington Park Freight Mar2021	-1,074.48
EFT10674	29/03/2021	Traffic Force (TMSW Unit Trust t/as)	RTR115 Beatty St Project - Traffic Management Plan	-662.20
EFT10675	29/03/2021	Treehouse Coffee Lounge (Webb & Troeger)	Catering Feb-Mar2021	-588.00
EFT10676	29/03/2021	West Australian Newspapers Limited	Medical Centre Advertising Jan2021	-300.00
EFT10677	29/03/2021	Winc Australia Pty Limited	Depot and Admin Stationery	-1,162.74
EFT10678	29/03/2021	Xtend Events (Diane Rayner t/as)	Rylington Park - Ladies Day PA System Hire	-450.00

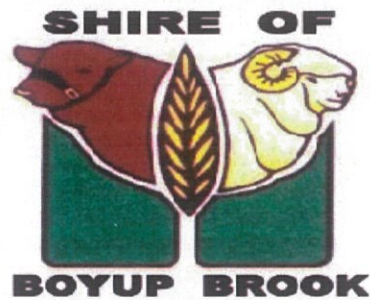
TOTAL EFT PAYMENTS to 31 Mar 2021 -421,194.69



Shire of Boyup Brook  
Payments 01/03/2021 - 31/03/2021  
(GST Inclusive Accordingly)

Chq/EFT	Date	Name	Description	Amount
DD6317.1	03/03/2021	Sam & Carolyn Mallett Super Fund	Payroll Deductions	-1,441.99
DD6317.2	03/03/2021	MLC Super Fund	Superannuation Contributions	-218.76
DD6317.3	03/03/2021	AMP Flexible Super - Super Account	Payroll Deductions	-297.26
DD6317.4	03/03/2021	Aware Super	Payroll Deductions	-6,996.54
DD6317.5	03/03/2021	Rest Superannuation	Superannuation Contributions	-1,926.08
DD6317.6	03/03/2021	Australian Super	Superannuation Contributions	-1,142.33
DD6317.7	03/03/2021	Commonwealth Essential Super	Superannuation Contributions	-358.30
DD6317.8	03/03/2021	AMP SuperLeader	Superannuation Contributions	-169.69
DD6317.9	03/03/2021	Prime Super	Superannuation Contributions	-76.04
DD6319.1	04/03/2021	Salary & Wages	Payroll Pay03Mar2021	-76,564.80
DD6341.1	03/03/2021	AMP Superannuation Savings Trust - SignatureSuper	Superannuation Contributions	-320.15
DD6343.1	11/03/2021	Salary & Wages	Payroll Pay11Mar2021	-1,786.03
DD6387.1	17/03/2021	Sam & Carolyn Mallett Super Fund	Payroll Deductions	-644.22
DD6387.2	17/03/2021	MLC Super Fund	Superannuation Contributions	-218.76
DD6387.3	17/03/2021	AMP Flexible Super - Super Account	Payroll Deductions	-401.30
DD6387.4	17/03/2021	Aware Super	Payroll Deductions	-7,252.08
DD6387.5	17/03/2021	Rest Superannuation	Superannuation Contributions	-2,357.04
DD6387.6	17/03/2021	Australian Super	Superannuation Contributions	-1,196.21
DD6387.7	17/03/2021	Commonwealth Essential Super	Superannuation Contributions	-454.22
DD6387.8	17/03/2021	AMP SuperLeader	Superannuation Contributions	-169.69
DD6387.9	17/03/2021	Prime Super	Superannuation Contributions	-26.67
DD6389.1	18/03/2021	Salary & Wages	Payroll Pay17Mar2021	-86,015.11
DD6399.1	17/03/2021	Aware Super	Superannuation Contributions	-481.26
DD6401.1	26/03/2021	Salary & Wages	Payroll Pay26Mar2021	-2,537.87
DD6406.1	01/03/2021	Westnet	Admin, Swimming Pool and Medical Centre Internet Mar2021	-349.85
DD6406.2	09/03/2021	AGDATA Holdings Pty Ltd	Rylington Park - Phoenix Accounting Software Mar2021	-59.00
DD6406.3	09/03/2021	De Lage Landen Pty Ltd	Rental Agreement for Photocopier DocuCentre-VII C5573 Mar2021	-184.80
DD6406.5	15/03/2021	Western Australian Treasury Corporation	Loan 115 - 3 Rogers Ave Repayment	-4,712.81
DD6413.1	31/03/2021	Sam & Carolyn Mallett Super Fund	Payroll Deductions	-1,478.16
DD6413.2	31/03/2021	AMP Flexible Super - Super Account	Payroll Deductions	-371.58
DD6413.3	31/03/2021	Aware Super	Payroll Deductions	-7,342.09
DD6413.4	31/03/2021	Rest Superannuation	Superannuation Contributions	-2,348.39
DD6413.5	31/03/2021	Australian Super	Superannuation Contributions	-1,183.59
DD6413.6	31/03/2021	Commonwealth Essential Super	Superannuation Contributions	-413.06
DD6413.7	31/03/2021	AMP SuperLeader	Superannuation Contributions	-169.69
DD6413.8	31/03/2021	Colonial First State Superannuation	Superannuation Contributions	-502.79
DD6413.9	31/03/2021	AMP Superannuation Savings Trust - SignatureSuper	Superannuation Contributions	-867.58
DD6421.1	31/03/2021	AMP Superannuation Savings Trust - SignatureSuper	Superannuation Contributions	-932.34
DD6438.1	17/03/2021	Shire of Boyup Brook	Adobe Systems Software - Acrobat Pro DC Annual Licence	-299.90
DD6438.1	17/03/2021	Shire of Boyup Brook	Reece Australia - Rec Ground Dam Repairs	-170.83
DD6438.1	17/03/2021	Shire of Boyup Brook	CBA Annual Fee for Credit Card - CEO	-2.50
DD6438.1	17/03/2021	Shire of Boyup Brook	CBA Annual Fee for Credit Card - SFO	-2.50
DD6439.1	01/03/2021	Commonwealth Bank	Merchant Fees - Muni 01/03/2021	-261.64
DD6442.1	31/03/2021	Aware Super	Superannuation contributions	-282.70
DD6458.1	15/03/2021	Commonwealth Bank	Transaction Fees - Muni 15/03/2021	-132.69
DD6317.1	03/03/2021	Colonial First State Superannuation	Superannuation Contributions	-496.14
DD6317.1	03/03/2021	AMP Superannuation Savings Trust - SignatureSuper	Superannuation Contributions	-867.58
DD6387.1	17/03/2021	Colonial First State Superannuation	Superannuation Contributions	-452.39
DD6387.1	17/03/2021	AMP Superannuation Savings Trust - SignatureSuper	Superannuation Contributions	-1,735.16
DD6413.1	31/03/2021	MLC Super Fund	Superannuation Contributions	-218.76
DD6463.1	31/03/2021	Western Australian Treasury Corporation	Settlement of Loan 118 - Aged Care Initiative (As per Council Res 193/20)	-354,160.53
TOTAL DD MUNI ACCOUNT TO 31 Mar 2021				-573,051.45
DD6419.1	31/03/2021	Police Licensing	Police Licensing Claimed March 2021	-61,068.95
TOTAL DD POLICE LICENSING ACCOUNT TO 31 Mar 2021				-61,068.95
DD6406.4	10/03/2021	QK Technologies Pty Ltd	QikKids Gateway Usage Jan2021	-4.46
TOTAL DD BOYUP BROOK EARLY LEARNING CENTRE ACCOUNT TO 31 Mar 2021				-4.46
SUMMARY				
CHQ (Muni Account)				-5,247.02
DD				-573,051.45
EFT				-421,194.69
TOTAL				-999,493.16
ALL MUNI TRANS TO 31 Mar 2021				-999,493.16
DD (Police Licensing Account) TO 31 Mar 2021				-61,068.95
DD (Boyup Brook Early Learning Centre) 31 Mar 2021				-4.46





# **SHIRE OF BOYUP BROOK**

## **MONTHLY FINANCIAL REPORT**

**28 FEBRUARY 2021**

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**SHIRE OF BOYUP BROOK**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE PERIOD ENDING 28 FEBRUARY 2021**

	2020-21 ANNUAL BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL
<b>EXPENDITURE (Excluding Finance Costs)</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
General Purpose Funding	(139,443)	(139,443)	(664)
Governance	(379,473)	(386,917)	(166,556)
Law, Order, Public Safety	(508,331)	(521,564)	(118,371)
Health	(1,249,020)	(1,443,420)	(807,652)
Education and Welfare	(226,309)	(247,050)	(101,445)
Housing	(140,757)	(170,958)	(67,290)
Community Amenities	(348,711)	(456,723)	(213,315)
Recreation and Culture	(1,162,098)	(1,216,027)	(376,441)
Transport	(4,312,005)	(4,056,062)	(513,984)
Economic Services	(657,873)	(662,873)	(147,266)
Other Property and Services	(533,005)	(569,725)	(844,497)
	(9,657,024)	(9,870,761)	(3,357,481)
<b>REVENUE</b>			
General Purpose Funding	3,742,447	3,812,865	3,603,802
Governance	0	25,100	23,600
Law, Order, Public Safety	271,834	272,066	139,633
Health	907,844	1,059,830	756,496
Education and Welfare	125,000	145,650	98,077
Housing	89,601	71,501	46,789
Community Amenities	207,766	215,229	213,035
Recreation and Culture	41,441	43,813	43,055
Transport	191,890	193,580	179,993
Economic Services	110,530	92,969	76,765
Other Property & Services	511,009	513,313	460,227
	6,199,362	6,445,916	5,641,471
<i>Increase(Decrease)</i>	(3,457,662)	(3,424,845)	2,283,991
<b>FINANCE COSTS</b>			
Education & Welfare	(14,218)	(14,218)	(7,211)
Housing	(2,670)	(2,670)	(1,384)
Recreation & Culture	(4,866)	(4,866)	(4,866)
Total Finance Costs	(21,754)	(21,754)	(13,461)
<b>NON-OPERATING REVENUE</b>			
Law, Order & Public Safety	31,700	0	0
Recreation & Culture	0	9,091	9,091
Transport	2,630,121	2,504,121	977,574
Total Non-Operating Revenue	2,661,821	2,513,212	986,665
<b>PROFIT/(LOSS) ON SALE OF ASSETS</b>			
Transport Profit	0	0	0
Transport Loss	0	0	0
Other Property & Services Profit	0	0	0
Other Property & Services Loss	0	0	0
Total Profit/(Loss)	0	0	0
<b>NET RESULT</b>	(817,595)	(933,387)	3,257,194
<b>Other Comprehensive Income</b>			
Changes on revaluation of non-current assets	0	0	0
Total Abnormal Items	0	0	0
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(817,595)</b>	<b>(933,387)</b>	<b>3,257,194</b>



**SHIRE OF BOYUP BROOK**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE/TYPE**  
**FOR THE PERIOD ENDING 28 FEBRUARY 2021**

	<b>2020-21 ORIGINAL BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL</b>
<b>Expenses</b>			
Employee Costs	(2,875,038)	(3,181,870)	(2,297,365)
Materials and Contracts	(2,544,200)	(2,429,226)	(621,486)
Utility Charges	(228,519)	(231,812)	(127,090)
Depreciation on Non-Current Assets	(3,592,229)	(3,592,229)	0
Interest Expenses	(21,754)	(21,754)	(13,461)
Insurance Expenses	(165,432)	(206,901)	(162,014)
Other Expenditure	(251,606)	(228,724)	(149,766)
	<b>(9,678,778)</b>	<b>(9,892,515)</b>	<b>(3,371,181)</b>
<b>Revenue</b>			
Rates	3,007,292	3,007,292	3,006,611
Operating Grants, Subsidies and Contributions	1,125,550	1,226,020	906,295
Fees and Charges	1,518,125	1,662,917	1,246,362
Interest Earnings	45,205	33,780	20,227
Other Revenue	503,190	515,907	462,216
	<b>6,199,362</b>	<b>6,445,916</b>	<b>5,641,711</b>
	<b>(3,479,416)</b>	<b>(3,446,599)</b>	<b>2,270,530</b>
Non-Operating Grants, Subsidies & Contributions	2,661,821	2,513,212	986,665
Profit on Asset Disposals	0	0	0
Loss on Asset Disposals	0	0	0
	<b>2,661,821</b>	<b>2,513,212</b>	<b>986,665</b>
<b>Net Result</b>	<b>(817,595)</b>	<b>(933,387)</b>	<b>3,257,194</b>
<b>Other Comprehensive Income</b>			
Changes on revaluation of non-current assets	0	0	0
<b>Total Other Comprehensive Income</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(817,595)</b>	<b>(933,387)</b>	<b>3,257,194</b>

**SHIRE OF BOYUP BROOK**  
**FINANCIAL ACTIVITY STATEMENT BY FUNCTION/PROGRAM**  
**FOR THE PERIOD ENDING 28 FEBRUARY 2021**

	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD BUDGET (a)	2020-21 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
<b>OPERATING REVENUE</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>			
General Purpose Funding	736,160	806,578	545,305	597,192	51,887	Within Threshold	▲
Governance	0	25,100	0	23,600	23,600	(100.00%)	
Law, Order Public Safety	271,834	272,066	208,237	139,633	(68,605)	49.13%	
Health	907,844	1,059,830	596,727	756,496	159,768	(21.12%)	
Education and Welfare	125,000	145,650	93,925	98,077	Within Threshold	Within Threshold	▲
Housing	89,601	71,501	59,703	46,789	(12,913)	27.60%	
Community Amenities	207,766	215,229	204,385	213,035	Within Threshold	Within Threshold	▲
Recreation and Culture	41,441	43,813	39,443	43,055	Within Threshold	Within Threshold	▲
Transport	191,890	193,580	180,431	179,993	Within Threshold	Within Threshold	▲
Economic Services	110,530	92,969	80,886	76,765	Within Threshold	Within Threshold	▲
Other Property and Services	511,009	513,313	387,876	460,227	72,351	(15.72%)	
	<b>3,193,075</b>	<b>3,439,629</b>	<b>2,396,919</b>	<b>2,634,861</b>	<b>226,088</b>		
<b>LESS OPERATING EXPENDITURE</b>							
General Purpose Funding	(139,443)	(139,443)	(82,220)	(664)	81,556	(12273.84%)	
Governance	(379,473)	(386,917)	(283,242)	(166,556)	116,686	(70.06%)	
Law, Order, Public Safety	(508,331)	(521,564)	(300,414)	(118,371)	182,043	153.79%	▲
Health	(1,249,020)	(1,443,420)	(739,931)	(807,652)	(67,721)	Within Threshold	
Education and Welfare	(240,527)	(261,268)	(160,028)	(108,656)	51,373	47.28%	▲
Housing	(143,427)	(173,628)	(103,148)	(68,674)	34,475	(50.20%)	
Community Amenities	(348,711)	(456,723)	(233,901)	(213,315)	20,586	Within Threshold	▲
Recreation and Culture	(1,166,964)	(1,220,893)	(803,652)	(381,307)	422,345	(110.76%)	
Transport	(4,312,005)	(4,056,062)	(2,636,048)	(513,984)	2,122,065	(412.87%)	
Economic Services	(657,873)	(662,873)	(351,714)	(147,266)	204,447	(138.83%)	
Other Property & Services	(533,005)	(569,725)	(327,626)	(844,497)	(516,871)	61.20%	
	<b>(9,678,778)</b>	<b>(9,892,515)</b>	<b>(6,021,925)</b>	<b>(3,370,942)</b>	<b>2,650,983</b>		
<i>Increase(Decrease)</i>	<b>(6,485,703)</b>	<b>(6,452,886)</b>	<b>(3,625,006)</b>	<b>(736,081)</b>	<b>2,877,071</b>		
<b>NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET</b>							
Movement in Employee Provisions (Non-current)	43,030	43,030	0	0	Within Threshold	0.00%	
Movement in Stock On Hand		0		2,759	Within Threshold	100.00%	
Movement in Accrued Wages		0		(134,085)	(134,085)	100.00%	
Depreciation Written Back	3,592,229	3,592,229	2,319,353	0	(2,319,353)	0.00%	
	<b>3,635,259</b>	<b>3,635,259</b>	<b>2,319,353</b>	<b>(131,326)</b>	<b>(2,453,438)</b>		
<i>Sub Total</i>	<b>(2,850,444)</b>	<b>(2,817,627)</b>	<b>(1,305,653)</b>	<b>(867,407)</b>	<b>423,633</b>		
<b>INVESTING ACTIVITIES</b>							
Purchase Buildings	(104,539)	(89,892)	(35,000)	(89,892)	(54,892)	61.06%	
Purchase Plant and Equipment	(402,500)	(173,031)	(260,500)	(10,909)	249,591	(2287.94%)	
Purchase Furniture and Equipment	(30,000)	(46,750)	(30,000)	(16,750)	13,250	(79.10%)	
Infrastructure Assets - Roads	(3,262,655)	(2,853,666)	(1,689,716)	(685,450)	1,004,266	(146.51%)	
Infrastructure Assets - Footpaths	(72,000)	0	(72,000)	0	72,000	0.00%	
Infrastructure Assets - Aerodromes	0	0	0	0	Within Threshold	0.00%	
Infrastructure Assets - Drainage	0	(70,824)	0	(75,592)	(75,592)	100.00%	
Infrastructure Assets - Recreation	(80,000)	(207,665)	0	(2,386)	Within Threshold	100.00%	
Infrastructure Assets - Other	(73,729)	(271,519)	(48,979)	(9,488)	39,491	(416.22%)	
Proceeds from Sale of Assets	127,714	195,732	48,667	127,273	78,606	61.76%	
Contributions for the Development of Assets	2,661,821	2,513,212	1,311,370	986,665	(324,705)	32.91%	
<b>Amount Attributable to Investing Activities</b>	<b>(1,235,888)</b>	<b>(1,004,403)</b>	<b>(776,158)</b>	<b>223,470</b>	<b>1,002,014</b>		
<b>FINANCING ACTIVITIES</b>							
Repayment of Debt - Loan Principal	(36,156)	(36,156)	(24,071)	(24,071)	Within Threshold	Within Threshold	
Transfer to Reserves	(19,000)	(152,567)	0	0	Within Threshold	0.00%	
<b>Amount Attributable to Financing Activities</b>	<b>(55,156)</b>	<b>(188,723)</b>	<b>(24,071)</b>	<b>(24,071)</b>	<b>0</b>		
<i>Sub Total</i>	<b>(4,141,488)</b>	<b>(4,010,753)</b>	<b>(2,105,882)</b>	<b>(668,008)</b>	<b>1,425,648</b>		
<b>FUNDING FROM</b>							
Transfer from Reserves	0	0	0	0	Within Threshold	0%	▲
Loans Raised	0	0	0	0	Within Threshold	0%	▲
Estimated Opening Surplus at 1 July	1,135,201	1,004,466	1,135,201	1,012,961	(122,240)	12.07%	
Amount Raised from General Rates	3,006,287	3,006,287	3,006,287	3,006,611	Within Threshold	Within Threshold	▲
Closing Funds	0	0	0	0	Within Threshold	0%	▲
	<b>4,141,488</b>	<b>4,010,753</b>	<b>4,141,488</b>	<b>4,019,572</b>	<b>(122,240)</b>		
<b>NET SURPLUS/(DEFICIT)</b>	<b>0</b>	<b>0</b>	<b>2,035,606</b>	<b>3,351,564</b>	<b>1,303,408</b>		



**SHIRE OF BOYUP BROOK**  
**FINANCIAL ACTIVITY STATEMENT BY NATURE/TYPE**  
**FOR THE PERIOD ENDING 28 FEBRUARY 2021**

	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD BUDGET (a)	2020-21 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
<b>OPERATING REVENUE</b>	\$	\$	\$	\$			
Ex-Gratia Rates & Write-offs	1,005	1,005	1,088	0	Within Threshold	0%	▲
Operating Grants, Subsidies and Contributions	1,125,550	1,226,020	889,478	906,295	16,817	Within Threshold	▲
Fees and Charges	1,518,125	1,662,917	1,104,504	1,246,362	141,858	(11.38%)	
Interest Earnings	45,205	33,780	31,330	20,227	(11,103)	54.89%	
Other Revenue	503,190	515,907	370,518	462,216	91,699	(19.84%)	
Profit on Disposal of Asset	0	0	0	0	Within Threshold	0%	▲
	<b>3,193,075</b>	<b>3,439,629</b>	<b>2,396,919</b>	<b>2,635,100</b>	<b>239,270</b>		
<b>LESS OPERATING EXPENDITURE</b>							
Employee Costs	(2,875,038)	(3,181,870)	(1,792,288)	(2,141,118)	(348,830)	(16.29%)	▼
Materials and Contracts	(2,544,200)	(2,468,349)	(1,375,417)	(777,734)	597,683	(76.85%)	
Utility Charges	(228,519)	(231,812)	(150,093)	(127,090)	23,003	18.10%	▲
Depreciation on Non-Current Assets	(3,592,229)	(3,592,229)	(2,319,353)	0	2,319,353	0%	▲
Interest Expenses	(21,754)	(21,754)	(13,461)	(13,461)	Within Threshold	Within Threshold	▲
Insurance Expenses	(165,432)	(206,901)	(193,532)	(162,014)	31,518	19.45%	▲
Other Expenditure	(251,606)	(189,601)	(177,781)	(149,766)	28,015	18.71%	▲
Loss on Disposal of Asset	0	0	0	0	Within Threshold	0.00%	
	<b>(9,678,778)</b>	<b>(9,892,515)</b>	<b>(6,021,925)</b>	<b>(3,371,181)</b>	<b>2,650,744</b>		
<i>Increase(Decrease)</i>	<b>(6,485,703)</b>	<b>(6,452,886)</b>	<b>(3,625,006)</b>	<b>(736,081)</b>	<b>2,890,014</b>		
<b>NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET</b>							
Movement in Employee Provisions (Non-current)	43,030	43,030	0	0	Within Threshold	0.00%	
Movement in Stock On Hand	0	0	0	2,759	Within Threshold	100.00%	
Movement in Accrued Wages	0	0	0	(134,085)	(134,085)	100.00%	
Depreciation Written Back	3,592,229	3,592,229	2,319,353	0	(2,319,353)	0.00%	
	<b>3,635,259</b>	<b>3,635,259</b>	<b>2,319,353</b>	<b>(131,326)</b>	<b>(2,453,438)</b>		
<i>Sub Total</i>	<b>(2,850,444)</b>	<b>(2,817,627)</b>	<b>(1,305,653)</b>	<b>(867,407)</b>	<b>436,576</b>		
<b>INVESTING ACTIVITIES</b>							
Purchase Buildings	(104,539)	(89,892)	(35,000)	(89,892)	(54,892)	81.06%	
Purchase Plant and Equipment	(402,500)	(173,031)	(260,500)	(10,909)	249,591	(2287.94%)	
Purchase Furniture and Equipment	(30,000)	(46,750)	(30,000)	(16,750)	13,250	(79.10%)	
Infrastructure Assets - Roads	(3,262,655)	(2,853,666)	(1,689,716)	(685,450)	1,004,266	(146.51%)	
Infrastructure Assets - Footpaths	(72,000)	0	(72,000)	0	72,000	0.00%	
Infrastructure Assets - Aerodromes	0	0	0	0	Within Threshold	0.00%	
Infrastructure Assets - Drainage	0	(70,824)	0	(75,592)	(75,592)	100.00%	
Infrastructure Assets - Parks & Ovals (Recreation)	(80,000)	(207,665)	0	(2,386)	Within Threshold	100.00%	▲
Infrastructure Assets - Other	(73,729)	(271,519)	(48,979)	(9,488)	39,491	(416.22%)	
Proceeds from Sale of Assets	127,714	195,732	48,667	127,273	78,606	61.76%	▲
Contributions for the Development of Assets	2,661,821	2,513,212	1,311,370	986,665	(324,705)	32.91%	
<b>Amount Attributable to Investing Activities</b>	<b>(1,235,888)</b>	<b>(1,004,403)</b>	<b>(776,158)</b>	<b>223,470</b>	<b>1,002,014</b>		
<b>FINANCING ACTIVITIES</b>							
Repayment of Debt - Loan Principal	(36,156)	(36,156)	(24,071)	(24,071)	Within Threshold	Within Threshold	▲
Transfer to Reserves	(19,000)	(152,567)	0	0	Within Threshold	0.00%	
<b>Amount Attributable to Financing Activities</b>	<b>(55,156)</b>	<b>(188,723)</b>	<b>(24,071)</b>	<b>(24,071)</b>	<b>0</b>		
<i>Sub Total</i>	<b>(4,141,488)</b>	<b>(4,010,753)</b>	<b>(2,105,882)</b>	<b>(668,008)</b>	<b>1,438,590</b>		
<b>FUNDING FROM</b>							
Transfer from Reserves	0	0	0	0	Within Threshold	0%	▲
Loans Raised	0	0	0	0	Within Threshold	0%	▲
Estimated Opening Surplus at 1 July	1,135,201	1,004,466	1,135,201	1,012,961	(122,240)	12.07%	
<b>Amount Raised from General Rates</b>	<b>3,006,287</b>	<b>3,006,287</b>	<b>3,006,287</b>	<b>3,006,611</b>	<b>Within Threshold</b>	<b>Within Threshold</b>	<b>▲</b>
Closing Funds	0	0	0	0	Within Threshold	0%	▲
	<b>4,141,488</b>	<b>4,010,753</b>	<b>4,141,488</b>	<b>4,019,572</b>	<b>(122,240)</b>		
<b>NET SURPLUS/(DEFICIT)</b>	<b>0</b>	<b>0</b>	<b>2,035,606</b>	<b>3,351,664</b>	<b>1,316,350</b>		

**SHIRE OF BOYUP BROOK**  
**SUMMARY OF CURRENT ASSETS AND LIABILITIES**  
**FOR THE PERIOD ENDING 28 FEBRUARY 2021**

	<b>ACTUAL</b> <b>28 FEBRUARY 2021</b>
<u>Current Assets</u>	
Cash at bank and on Hand	3,606,689
Restricted Cash	47,503
Restricted Cash Reserves	2,587,098
Trade Receivables	1,132,223
Stock on Hand	500,895
<b>Total Current Assets</b>	<b>7,874,408</b>
<u>Current Liabilities</u>	
Trade Creditors	(\$373,649)
Bonds and Deposits	(\$61,654)
Accrued Wages	\$0
Accrued Interest on Loans	(\$5,396)
Accrued Expense	(\$1,509)
ATO Liabilities	(\$10,167)
Contract Liability	(\$822,137)
Loan Liability	(\$12,086)
Provisions	(\$413,664)
<b>Total Current Liabilities</b>	<b>(\$1,700,262)</b>
 Sub-Total	 <b>6,174,146</b>
<b>Adjustments</b>	
LESS Cash Backed Reserves	(\$2,587,098)
LESS Restricted Cash	(\$8,207)
LESS Inventory	(\$500,895)
LESS Prepaid Expenses	\$0
ADD: Employee Leave Provisions	\$254,626
ADD: Accrued Interest	\$5,396
ADD: Accrued Salaries & Wages	\$0
ADD: Accrued Expenses	\$1,509
ADD: Current Loan Liability	\$12,086
Rounding	0
<b>Net Current Position</b>	<b>3,351,564</b>



**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 28 FEBRUARY 2021**

**EXPLANATION OF MATERIAL VARIANCES**

<b>REPORTING PROGRAM &amp; EXPLANATION</b>	<b>TIMING / PERMANENT</b>	<b>\$ VARIANCE</b>	<b>% VARIANCE</b>
<b>OPERATING REVENUE</b>			
<b>General Purpose Funding</b>			
General purpose grant allocation higher than budget estimate. Local road grant allocation lower than budget estimate	PERMANENT/ TIMING	51,887	Within Threshold
<b>Governance</b>			
Grant for Australia Day and Volunteer Event not anticipated	PERMANENT	23,600	100.00%
<b>Law Order &amp; Public Safety -</b>			
ESL grant funding lower than anticipated for reporting period.	TIMING	(68,605)	(49.13%)
<b>Health</b>			
Medical surgery fees \$159,000 higher than anticipated for reporting period.	PERMANENT	159,768	21.12%
<b>Education &amp; Welfare</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	Within Threshold
<b>Housing</b>			
Rental income for Rogers St and Nix St houses currently at \$0 for reporting period.		(12,913)	(27.60%)
<b>Community Amenities</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	Within Threshold
<b>Recreation &amp; Culture</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	Within Threshold
<b>Transport</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	Within Threshold
<b>Economic Services</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	Within Threshold
<b>Other Property and Services</b>			
Private works charges lower than anticipated for reporting period. Admin reimbursements lower than anticipated for reporting period. Rylington Park income higher than anticipated for reporting period.	TIMING	72,351	15.72%

**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 28 FEBRUARY 2021**

**EXPLANATION OF MATERIAL VARIANCES**

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
<b>OPERATING EXPENDITURE</b>			
<b>General Purpose Funding</b>			
Administration allocations not yet raised for reporting period. Rates debt collection expenses lower than anticipated for reporting period.	TIMING	81,556	12273.84%
<b>Governance</b>			
Administration allocations not yet raised for reporting period. Sitting fees expenses, member training expenses, member conference expenses, subscription expenses and community donation expenses lower than anticipated for reporting period. Members refreshment expenses higher than anticipated for reporting period.	PERMANENT/ TIMING	116,686	70.06%
<b>Law Order &amp; Public Safety -</b>			
Administration allocations and depreciation expense not yet raised for reporting period. Fire mitigation activity expenses lower than anticipated for reporting period	TIMING	182,043	153.79%
<b>Health</b>			
Administration allocations and depreciation expense not yet raised for reporting period. Medical services employee costs \$201,000 higher than anticipated for reporting period; partly offset by increase in medical fees received. Medical services insurance expenses, computer expenses, and sundry expenses lower than anticipated for reporting period.	PERMANENT/ TIMING	(67,721)	Within Threshold
<b>Education &amp; Welfare</b>			
Administration allocations and depreciation expense not yet raised for reporting period. Early learning centre employee costs higher than anticipated for reporting period.	PERMANENT/ TIMING	51,373	47.28%
<b>Housing</b>			
Administration allocations and depreciation expense not yet raised for reporting period. Service contract expenses for 1 Rogers Avenue \$14k over budget.	PERMANENT/ TIMING	34,475	50.20%
<b>Community Amenities</b>			
Landfill disposal site service contract expenses \$10k over budget	PERMANENT/ TIMING	20,586	Within Threshold
<b>Recreation &amp; Culture</b>			
Administration allocations and depreciation expense not yet raised for reporting period. Recreation complex expenses and Reserves and Parks operation expenses lower than anticipated for reporting period. Swimming pool building maintenance expenses over budget by \$7k and swimming pool employee costs over budget by \$9k.	TIMING	422,345	110.76%
<b>Transport</b>			
Administration allocations and depreciation expense not yet raised for reporting period. Road maintenance and repairs expenses and verge pruning expenses lower than anticipated for reporting period.	PERMANENT/ TIMING	2,122,065	412.87%
<b>Economic Service</b>			
Administration allocations and depreciation expense not yet raised for reporting period. Flaxmill general operations and building operation expenses lower than anticipated for reporting period. Building control expenses lower than anticipated for reporting period. Saleyard expenses lower than anticipated for reporting period.	TIMING	204,447	138.83%
<b>Other Property &amp; Services</b>			
Private works expenses lower than anticipated for reporting period. Overheads of \$36,402 charged on Supervision salaries in error, postings to be corrected. Supervision salaries \$50,000 higher than anticipated for reporting period. Superannuation expenses, leave expenses, training expenses and Occupational health and Safety expenses higher than anticipated for reporting period. Parts & repairs expenses higher than anticipated for reporting period. Gross salaries paid \$275,000 higher than anticipated - primarily relates to medical services and PWOH salaries increased costs. IT systems operation expenses lower than anticipated for reporting period.	PERMANENT/ TIMING	(516,871)	(61.20%)

SHIRE OF BOYUP BROOK  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDING 28 FEBRUARY 2021

**EXPLANATION OF MATERIAL VARIANCES**

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
<b>CAPITAL REVENUES</b>			
<u>Non-Operating Grants, Subsidies &amp; Contributions</u>			
<u>Law, Order &amp; Public Safety</u>			
CCTV Grant - Grant application unsuccessful	PERMANENT	0	
<u>Recreation &amp; Culture</u>			
Non-Operating Grants - Grant funding for Sandakan Memorial not anticipated	TIMING	9,091	
<u>Transport</u>			
Regional Road Group Grants - RRG funding lower than anticipated for reporting period.	TIMING	(204,301)	
Roads to Recovery Grants - Grant funding lower than anticipated for reporting period.	TIMING	(324,724)	
LRCI Commonwealth Grant - Grant funding higher than anticipated for reporting period	TIMING	192,765	
Special Bridge funding MRDWA - Bridge funding higher than anticipated for reporting period.	TIMING	2,464	
		<u>(324,705)</u>	(32.91%)
<u>Proceeds from Sale of Assets</u>			
Proceeds from Sale of Assets - Proceeds from sale of asset higher than anticipated	PERMANENT	78,606	
		0	
		<u>78,606</u>	61.76%
<u>Transfers from Reserve</u>			
Transfers from Reserve -		0	0%

**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 28 FEBRUARY 2021**

**EXPLANATION OF MATERIAL VARIANCES**

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
<b>CAPITAL EXPENDITURE</b>			
<b>Transfers to Reserve</b>			
Transfers to Reserve -		0	0.00%
<b>Furniture &amp; Equipment</b>			
<b>Health</b>			
Surgery Equipment - Capital - (F&E) - New server expense not included in budget	PERMANENT/ **NB**	(16,750)	
<b>Other Property &amp; Services</b>			
Administration Building F&E - Project not yet commenced		30,000	
<b>Total (Over)/Under Budget</b>		<b>13,250</b>	<b>79.10%</b>
<b>Buildings</b>			
<b>Community Amenities</b>			
Transfer Station Buildings - Project expenses lower than anticipated for reporting period	TIMING	5,012	
<b>Other Property &amp; Services</b>			
Administration Building - Building Renewals & Upgrades - Project expenses higher than budget allocation	PERMANENT	(74,904)	
Rylington Park House Capital		0	
Rylington Park Chemical Shed - Project not yet commenced	TIMING	15,000	
		<b>(54,892)</b>	<b>(61.06%)</b>
<b>Plant &amp; Equipment</b>			
<b>Law, Order &amp; Public Safety</b>			
Law & Order - Plant & Equipment		0	
<b>Recreation &amp; Culture</b>			
Plant & Equipment - Parks & Gardens - Plant acquisitions not yet made	TIMING	57,091	
<b>Transport</b>			
Light Plant (eg Portable Traffic Lights) - Acquisitions not yet made	TIMING	32,500	
Heavy Plant (Graders etc) Purchases		160,000	
Miscellaneous Small Plant - Plant purchases occurred earlier than anticipated	TIMING	0	
<b>Other Property &amp; Services</b>			
Rylington Park Dorm Rooms Air Conditioners		0	
<b>Total (Over)/Under Budget</b>		<b>249,591</b>	<b>2287.94%</b>
<b>Road Construction</b>			
Roads to Recovery Road Projects - Project expenses lower than anticipated for the reporting period	TIMING	302,973	
Regional Road Group - Project expenses higher than anticipated for the reporting period	TIMING	360,494	
Municipal Funded Road Projects -		0	
Municipal Funded Gravel Sheetting Road Projects - Project expenses higher than anticipated for reporting period.	TIMING	(58,133)	
Municipal Funded - Winter Grading - Project expenses lower than anticipated for the reporting period	TIMING	89,931	
Bridges - Projects not yet commenced	TIMING	309,000	
<b>Total (Over)/Under Budget</b>		<b>1,004,266</b>	<b>146.51%</b>



**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 28 FEBRUARY 2021**

**EXPLANATION OF MATERIAL VARIANCES**

<b>REPORTING PROGRAM &amp; EXPLANATION</b>	<b>TIMING / PERMANENT</b>	<b>\$ VARIANCE</b>	<b>% VARIANCE</b>
<b><u>Footpath Construction</u></b>			
Footpaths/Bike paths Construction - Project not yet commenced	TIMING	72,000	
<b>Total (Over)/Under Budget</b>		<b>72,000</b>	<b>0.00%</b>
<b><u>Drainage Infrastructure</u></b>			
Drainage Projects - No budget allocation for drainage projects	PERMANENT/ **NB**	(75,592)	
<b>Total (Over)/Under Budget</b>		<b>(75,592)</b>	<b>100.00%</b>
<b><u>Parks &amp; Ovals</u></b>			
Recreation Infrastructure - Capital Renewals - Project commenced earlier than anticipated	TIMING	(186)	
LRCI - Football Oval Lights - New project funded by LRCI grant	PERMANENT	(2,200)	
<b>Total (Over)/Under Budget</b>		<b>(2,386)</b>	<b>100.00%</b>
<b><u>Other Infrastructure</u></b>			
<b><u>Transport</u></b>			
Depot Gates		0	
Oil Automation System - Project expenses lower than anticipated for reporting period.	TIMING	24,482	
<b><u>Economic Services</u></b>			
LRCI - Flax Mill / Caravan Park Upgrades - New project funded by LRCI grant	PERMANENT	(991)	
LRCI - Tourism Centre Upgrades - New project funded by LRCI grant	PERMANENT	0	
<b><u>Other Property &amp; Services</u></b>			
Rylington Park Rain Water Tank - Project not yet commenced	TIMING	16,000	
<b>Total (Over)/Under Budget</b>		<b>39,491</b>	<b>416.22%</b>
<b>Note: (NB) = No Budget Provision Made</b>			

**SHIRE OF BOYUP BROOK**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDING 28 FEBRUARY 2021**

	Note	2019-20 ACTUAL \$	2020-21 ACTUAL \$	Variance \$
<b>Current assets</b>				
Unrestricted Cash & Cash Equivalents		1,898,984	3,630,207	1,731,223
Restricted Cash		2,587,098	2,595,305	8,207
Trade and other receivables		527,434	1,132,223	604,789
Inventories		503,653	500,895	(2,759)
Other assets		0	0	0
<b>Total current assets</b>		<b>5,532,085</b>	<b>7,874,408</b>	<b>2,342,323</b>
<b>Non-current assets</b>				
Trade and other receivables		15,358	15,358	0
LG House Unit Trust		71,221	71,221	0
Land		2,347,691	2,347,691	0
Buildings		10,213,634	10,303,526	89,892
Furniture & Equipment		72,069	88,819	16,750
Plant & Equipment		3,038,370	2,922,006	(116,364)
Infrastructure Assets - Roads		75,330,750	76,016,200	685,450
Infrastructure Assets - Bridges		17,621,241	17,621,241	0
Infrastructure Assets - Footpaths		1,167,036	1,167,036	0
Infrastructure Assets - Recreation		1,675,284	1,677,669	2,386
Infrastructure Assets - Drainage		10,563,930	10,639,522	75,592
Infrastructure Assets - Parks/Ovals		469,270	469,270	0
Infrastructure Assets - Other		3,345,451	3,354,940	9,488
<b>Total non-current assets</b>		<b>125,931,304</b>	<b>126,694,498</b>	<b>763,194</b>
<b>Total assets</b>		<b>131,463,389</b>	<b>134,568,906</b>	<b>3,105,517</b>
<b>Current liabilities</b>				
Trade and other payables		522,855	396,009	126,846
Bonds and deposits		57,127	56,366	761
Contract Liabilities		822,137	822,137	0
Interest-bearing loans and borrowings		36,157	12,086	24,071
Provisions		413,664	413,664	0
<b>Total current liabilities</b>		<b>1,851,939</b>	<b>1,700,262</b>	<b>151,677</b>
<b>Non-current liabilities</b>				
Interest-bearing loans and borrowings		397,010	397,010	0
Provisions		15,177	15,177	0
<b>Total non-current liabilities</b>		<b>412,187</b>	<b>412,187</b>	<b>0</b>
<b>Total liabilities</b>		<b>2,264,126</b>	<b>2,112,449</b>	<b>151,677</b>
<b>Net assets</b>		<b>129,199,262</b>	<b>132,456,457</b>	<b>3,257,194</b>
<b>Equity</b>				
Retained surplus		58,336,510	58,336,510	0
Net Result		0	3,257,194	3,257,194
Reserve - asset revaluation		68,275,654	68,275,654	0
Reserve - Cash backed		2,587,098	2,587,098	(0)
<b>Total equity</b>		<b>129,199,262</b>	<b>132,456,457</b>	<b>3,257,194</b>

This statement is to be read in conjunction with the accompanying notes

SHIRE OF BOYUP BROOK  
STATEMENT OF CASH FLOWS  
FOR THE PERIOD ENDING 28 FEBRUARY 2021

	Note	2019-20 ACTUAL \$	2020-21 BUDGET \$	2020-21 ACTUAL \$
<b>Cash Flows from operating activities</b>				
<b>Payments</b>				
Employee Costs		(3,438,685)	(2,832,008)	(2,362,076)
Materials & Contracts		(1,030,373)	(2,544,200)	(747,215)
Utilities (gas, electricity, water, etc)		(213,746)	(228,519)	(127,090)
Insurance		(192,945)	(165,432)	(162,014)
Interest Expense		(23,984)	(21,754)	(13,461)
Goods and Services Tax Paid		(175,797)	0	(140,806)
Other Expenses		(236,903)	(251,606)	(149,766)
		<b>(5,312,433)</b>	<b>(6,043,519)</b>	<b>(3,702,426)</b>
<b>Receipts</b>				
Rates		2,917,692	3,007,292	2,382,167
Operating Grants & Subsidies		1,805,433	450,956	860,635
Fees and Charges		1,393,045	1,518,125	1,246,362
Interest Earnings		60,926	45,205	20,227
Goods and Services Tax		149,136	0	272,473
Other		219,007	503,190	461,456
		<b>6,545,239</b>	<b>5,524,768</b>	<b>5,243,319</b>
<b>Net Cash flows from Operating Activities</b>		<b>1,232,806</b>	<b>(518,751)</b>	<b>1,540,893</b>
<b>Cash flows from investing activities</b>				
<b>Payments</b>				
Purchase of Land		(127,273)	0	0
Purchase of Buildings		(10,247)	(104,539)	(89,892)
Purchase Plant and Equipment		(757,120)	(402,500)	116,364
Purchase Furniture and Equipment		(67,984)	(30,000)	(16,750)
Purchase Road Infrastructure Assets		(1,209,814)	(2,313,365)	(685,450)
Purchase of Bridges Assets		(61,381)	(949,290)	0
Purchase of Footpath Assets		(63,597)	(72,000)	0
Purchase Aerodrome Assets		0	0	0
Purchase Drainage Assets		(177,860)	0	(75,592)
Purchase Sewerage Assets		0	0	0
Purchase Parks & Ovals Assets		0	(80,000)	0
Purchase Recreation Assets		(7,980)	0	(2,386)
Purchase Solid Waste Assets		0	(73,729)	0
Purchase Infrastructure Other Assets		(5,443)		(9,488)
<b>Receipts</b>				
Proceeds from Sale of Assets		309,596	127,714	0
Non-Operating grants used for Development of Assets		1,426,149	2,661,821	986,665
		<b>(752,954)</b>	<b>(1,235,888)</b>	<b>223,470</b>
<b>Cash flows from financing activities</b>				
Repayment of Debentures		(39,432)	(36,157)	(24,071)
Advances to Community Groups		0	0	0
Revenue from Self Supporting Loans		0	0	0
Proceeds from New Debentures		0	0	0
<b>Net cash flows from financing activities</b>		<b>(39,432)</b>	<b>(36,157)</b>	<b>(24,071)</b>
<b>Net increase/(decrease) in cash held</b>		<b>440,420</b>	<b>(1,790,796)</b>	<b>1,740,293</b>
<b>Cash at the Beginning of Reporting Period</b>		<b>3,362,018</b>	<b>3,852,438</b>	<b>4,500,998</b>
<b>Cash at the End of Reporting Period</b>		<b>3,802,438</b>	<b>2,061,642</b>	<b>6,241,290</b>

**SHIRE OF BOYUP BROOK  
STATEMENT OF CASH FLOWS  
FOR THE PERIOD ENDING 28 FEBRUARY 2021**

**Notes**

	2019-20 ACTUAL \$	2020-21 BUDGET \$	2020-21 ACTUAL \$
<b>RECONCILIATION OF CASH</b>			
Cash at Bank	124,793	1,015,385	3,449,523
Restricted Cash	3,671,695		2,785,717
Cash on Hand	5,950	580	6,050
<b>TOTAL CASH</b>	<b>3,802,438</b>	<b>1,015,965</b>	<b>6,241,290</b>
<b>RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT</b>			
Net Result (As per Comprehensive Income Statement)	(1,093,697)	(817,595)	3,257,194
Add back Depreciation	3,018,256	3,592,229	0
(Gain)/Loss on Disposal of Assets	156,782	-	0
AASB15 Adjustment	(9,674)		
LG House Unit trust	(1,153)		
Self Supporting Loan Principal Reimbursements	0	-	0
Contributions for the Development of Assets	(659,311)	(2,661,821)	(986,665)
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	(1,743)	0	2,759
(Increase)/Decrease in Receivables	(89,783)	-	(604,789)
Increase/(Decrease) in Accounts Payable	121,781	-	(127,606)
Increase/(Decrease) in Contract Liability		(674,594)	0
Increase/(Decrease) in Prepayments	0	0	0
Increase/(Decrease) in Employee Provisions	(208,652)	43,030	0
Increase/(Decrease) in Accrued Expenses	0	0	0
Rounding	-	0	0
<b>NET CASH FROM/(USED) IN OPERATING ACTIVITIES</b>	<b>1,232,806</b>	<b>(518,751)</b>	<b>1,540,893</b>

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>Proceeds Sale of Assets</b>									
123001	Proceeds Sale of Assets								
092010	Proceeds - Sale of Land/Buildings	(\$48,667)	(\$127,273)	(\$127,273)	\$0	(\$127,714)	\$0	(\$55,732)	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	(\$140,000)	\$0
<b>PROCEEDS FROM SALE OF ASSETS</b>									
		(\$48,667)	(\$127,273)	(\$127,273)	\$0	(\$127,714)	\$0	(\$195,732)	\$0
<b>Written Down Value</b>									
								\$0	\$0
	Written Down Value - Works Plant	\$48,667	\$0	\$0	\$0	\$0	\$127,714	\$0	\$195,732
<b>Sub Total - WDV ON DISPOSAL OF ASSET</b>									
		\$48,667	\$0	\$0	\$0	\$0	\$127,714	\$0	\$195,732
<b>Total - GAIN/LOSS ON DISPOSAL OF ASSET</b>									
		\$0	(\$127,273)	(\$127,273)	\$0	(\$127,714)	\$127,714	(\$195,732)	\$195,732
<b>Total - OPERATING STATEMENT</b>									
		\$0	(\$127,273)	(\$127,273)	\$0	(\$127,714)	\$127,714	(\$195,732)	\$195,732



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021	CURRENT YEAR ACTUALS 28 FEBRUARY 2021	ADOPTED BUDGET 2020-21	PROJECTION -30 JUNE 2021
	Budget Actual	Income Expenditure	Income Expenditure	Income Expenditure
<b>RATES</b>				
<b>OPERATING EXPENDITURE</b>				
031103 Rates Administration Activity Costs	\$0	\$0	\$0	\$0
031101 Collection Costs	\$90	\$0	\$0	\$0
031100 Valuation Charges	\$494	\$0	\$0	\$0
031102 Search Costs	\$80	\$0	\$0	\$0
Sub Total - GENERAL RATES OP EXP	\$664	\$664	\$132,825	\$132,825
<b>OPERATING INCOME</b>				
031001 Rates - GRV	(\$511,324)	(\$511,324)	(\$460,579)	(\$460,579)
031002 Rates - UV	(\$2,170,963)	(\$2,170,963)	(\$2,170,963)	(\$2,170,963)
031003 Rates - GRV - Minimum	\$0	\$0	(\$50,745)	(\$50,745)
031004 Rates - UV - Minimum	(\$324,000)	(\$324,000)	(\$324,000)	(\$324,000)
031006 Rates - Ex-Gratia Rates	(\$1,255)	\$0	(\$1,255)	(\$1,255)
031013 Rates Administration Fee	\$0	\$0	\$0	\$0
031005 Rates - Instalment Interest	(\$3,794)	(\$3,794)	(\$2,800)	(\$3,790)
031007 Rates - Non Payment Penalty - LG	(\$14,135)	(\$14,135)	(\$21,415)	(\$14,000)
01023 Pensioner Deferred Rate Interest	\$0	\$0	\$0	\$0
031008 Rates - Rate Enquiries	(\$3,671)	(\$6,480)	(\$6,330)	(\$6,480)
031009 Rates - ESL Administration Fee	(\$4,000)	(\$4,000)	(\$4,000)	(\$4,000)
031010 Rates - Reimbursements	\$0	\$0	(\$6,000)	(\$6,000)
031011 Rates - Penalty Interest - DFES	(\$690)	(\$673)	(\$690)	(\$690)
031012 Rates - Rates Interims	\$0	(\$323)	\$0	\$0
031104 Rates Written Off	\$167	\$0	\$250	\$250
Sub Total - GENERAL RATES OP INC	(\$3,034,598)	(\$3,035,692)	(\$3,048,527)	(\$3,042,252)
<b>Total - GENERAL RATES</b>	<b>(\$2,956,788)</b>	<b>(\$3,035,027)</b>	<b>(\$3,048,527)</b>	<b>(\$3,042,252)</b>

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021	CURRENT YEAR ACTUALS 28 FEBRUARY 2021	ADOPTED BUDGET 2020-21	PROJECTION 30 JUNE 2021
	Budget Actual	Income Expenditure	Income Expenditure	Income Expenditure
<b>OTHER GENERAL PURPOSE FUNDING</b>				
<b>OPERATING EXPENDITURE</b>				
032100 General Purpose Funding - Administration Allocated	\$4,410 \$0	\$0 \$0	\$0 \$6,618	\$0 \$6,618
<b>Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP</b>	<b>\$4,410 \$0</b>	<b>\$0 \$0</b>	<b>\$0 \$6,618</b>	<b>\$0 \$6,618</b>
<b>OPERATING INCOME</b>				
032001 General Purpose Grants Federal Commission (OP)	(\$257,483) (\$339,823)	(\$339,823) \$0	(\$343,310) \$0	(\$453,097) \$0
032002 General Purpose Grants Federal - Roads (OP)	(\$247,733) (\$226,662)	(\$226,662) \$0	(\$330,310) \$0	(\$302,216) \$0
032003 General Purpose Funding - Interest On Investments - Municipal Ac	(\$730) \$0	\$0 \$0	(\$1,000) \$0	\$0 \$0
032004 Interest on Investments - Reserves Account	(\$10,830) \$0	\$0 \$0	(\$19,000) \$0	(\$15,000) \$0
032006 General Purpose Funding - Interest on Investments - Medical Func	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0
032007 General Purpose Funding - Interest on Investments - Business On	\$0 \$0	(\$480) \$0	\$0 \$0	\$0 \$0
032008 General Purpose Funding - Interest on Investments - Short Term I	(\$219) (\$1,146)	(\$1,146) \$0	(\$300) \$0	(\$300) \$0
<b>Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC</b>	<b>(\$516,994) (\$568,111)</b>	<b>(\$568,111) \$0</b>	<b>(\$693,920) \$0</b>	<b>(\$770,613) \$0</b>
<b>Total - OTHER GENERAL PURPOSE FUNDING</b>	<b>(\$512,584) (\$568,111)</b>	<b>(\$568,111) \$0</b>	<b>(\$693,920) \$6,618</b>	<b>(\$770,613) \$6,618</b>
<b>Total - GENERAL PURPOSE FUNDING</b>	<b>(\$3,469,372) (\$3,603,138)</b>	<b>(\$3,603,802) \$664</b>	<b>(\$3,742,447) \$139,443</b>	<b>(\$3,812,865) \$139,443</b>



# Shire of Boyup Brook MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>MEMBERS OF COUNCIL</b>									
<b>OPERATING EXPENDITURE</b>									
041100	Members - Sitting Fees.	\$50,353	\$45,056	\$0	\$45,056	\$0	\$75,560	\$0	\$75,560
041119	Website Expenses	\$3,332	\$0	\$0	\$0	\$0	\$5,000	\$0	\$5,000
041101	Members - Training Costs	\$7,452	(\$195)	\$0	(\$195)	\$0	\$10,800	\$0	\$10,800
041102	Members - Travelling Costs	\$4,692	\$2,865	\$0	\$2,865	\$0	\$6,800	\$0	\$6,800
041103	Members - Telecommunications Reimbursements	\$7,949	\$6,786	\$0	\$6,786	\$0	\$11,520	\$0	\$11,520
041104	Members - Other Expenses	\$3,625	\$1,499	\$0	\$1,499	\$0	\$3,625	\$0	\$3,625
041105	Members - Conferences/Seminars Costs	\$13,948	\$45	\$0	\$45	\$0	\$15,850	\$0	\$50
041106	Members - President's Allowance	\$4,934	\$6,853	\$0	\$6,853	\$0	\$10,280	\$0	\$10,280
041107	Members - Deputy President's Allowance	\$1,259	\$1,713	\$0	\$1,713	\$0	\$2,570	\$0	\$2,570
041108	Members - Council Chamber Expenses	\$778	\$335	\$0	\$335	\$0	\$905	\$0	\$905
041109	Members - Refreshments & Receptions	\$11,872	\$29,144	\$0	\$29,144	\$0	\$17,815	\$0	\$36,939
041110	Members - Bunbury Wellington GOC Projects	\$1,500	\$1,445	\$0	\$1,445	\$0	\$1,500	\$0	\$1,500
041111	Members - Insurance Costs For Members	\$8,040	\$7,254	\$0	\$7,254	\$0	\$8,040	\$0	\$7,254
041112	Members - Subscriptions	\$8,835	\$8,043	\$0	\$8,043	\$0	\$8,835	\$0	\$8,043
041113	Members - Election Expenses	\$0	\$3,286	\$0	\$3,286	\$0	\$0	\$0	\$3,286
041114	Members - Donations	\$64,698	\$50,256	\$0	\$50,256	\$0	\$64,698	\$0	\$64,698
041118	ICT - Councillors	\$1,320	\$2,171	\$0	\$2,171	\$0	\$2,640	\$0	\$2,640
041150	Members - Admin Allocation	\$35,462	\$0	\$0	\$0	\$0	\$53,214	\$0	\$55,626
041190	Depreciation - Membership	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - MEMBERS OF COUNCIL OPI/EXP</b>		\$230,050	\$166,556	\$0	\$166,556	\$0	\$299,652	\$0	\$307,096
<b>OPERATING INCOME</b>									
041001	Members - Reimbursements Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
041002	Other Governance - Sundry Reimbursements Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
041003	Other Governance - Other Minor Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
041004	Members - Operating Grants and Contributions	\$0	(\$23,600)	(\$23,600)	\$0	\$0	\$0	(\$25,100)	\$0
<b>Sub Total - MEMBERS OF COUNCIL OPI/INC</b>		\$0	(\$23,600)	(\$23,600)	\$0	\$0	\$0	(\$25,100)	\$0
<b>Total - MEMBERS OF COUNCIL</b>		\$230,050	\$142,956	(\$23,600)	\$166,556	\$0	\$299,652	(\$25,100)	\$307,096

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>GOVERNANCE</b>									
<b>OPERATING EXPENDITURE</b>									
042100	Other Governance - Admin Allocated	\$53,193	\$0	\$0	\$0	\$0	\$79,821	\$0	\$79,821
Sub Total - GOVERNANCE - GENERAL OPI/EXP		\$53,193	\$0	\$0	\$0	\$0	\$79,821	\$0	\$79,821
<b>OPERATING INCOME</b>									
New	Other Minor Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - GOVERNANCE - GENERAL OPI/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - GOVERNANCE - GENERAL		\$53,193	\$0	\$0	\$0	\$0	\$79,821	\$0	\$79,821
Total - GOVERNANCE		\$283,242	\$142,956	(\$23,600)	\$166,556	\$0	\$379,473	(\$25,100)	\$386,917



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

Shire of Boyup Brook									
MONTHLY FINANCIAL REPORT									
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme									
G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
LAW, ORDER AND PUBLIC SAFETY									
FIRE PREVENTION									
OPERATING EXPENDITURE									
051109									
	ESL - Insurances Fire Appliances and Personnel								
051112	Fire Prevention And Support	\$37,781	\$32,964	\$0	\$32,964	\$0	\$37,781	\$0	\$33,500
051101	Fire Break Inspection Expenses	\$22,300	\$21,186	\$0	\$21,186	\$0	\$22,300	\$0	\$28,794
051102	Fire Hazard Reductions Expenses	\$2,655	\$2,750	\$0	\$2,750	\$0	\$3,540	\$0	\$2,750
051104	Minor Fire Plant & Equipment Purchases non ESL	\$24,445	\$17,875	\$0	\$17,875	\$0	\$35,428	\$0	\$37,159
051105	Fire Plant & Equipment Maintenance - Non ESL	\$267	\$47	\$0	\$47	\$0	\$400	\$0	\$400
051106	ESL - Fire Vehicle Maintenance Costs	\$333	\$0	\$0	\$0	\$0	\$500	\$0	\$500
051107	ESL - Brigade Utilities, rates and taxes	\$4,100	\$6,791	\$0	\$6,791	\$0	\$10,000	\$0	\$10,200
051108	ESL - Other Goods & Services relating to Fires	\$160	\$249	\$0	\$249	\$0	\$390	\$0	\$390
051111	ESL - Minor Fire Plant/Equip Under \$1500	\$0	\$371	\$0	\$371	\$0	\$2,000	\$0	\$2,000
051114	ESL - Land & Building Maintenance	\$350	\$0	\$0	\$0	\$0	\$1,000	\$0	\$5,000
051115	ESL - Clothing and Accessories	\$291	\$0	\$0	\$0	\$0	\$710	\$0	\$860
051116	ESL - Plant and Equipment Maintenance	\$820	\$0	\$0	\$0	\$0	\$2,000	\$0	\$20,405
051117	BFRC - Bushfire Risk Planning	\$615	\$172	\$0	\$172	\$0	\$1,500	\$0	\$1,500
051118	DFES Fire Defence Grant Expenses	\$446	\$0	\$0	\$0	\$0	\$1,351	\$0	\$1,351
051120	Bush Fire - Mitigation Activity Funded	\$4,326	\$0	\$0	\$0	\$0	\$13,520	\$0	\$13,520
051150	Admin Allocation - Fire Control	\$80,434	\$13,367	\$0	\$13,367	\$0	\$196,180	\$0	\$196,180
051190	Depreciation - Fire Control	\$35,462	\$0	\$0	\$0	\$0	\$53,214	\$0	\$53,214
		\$670	\$0	\$0	\$0	\$0	\$670	\$0	\$670
Sub Total - FIRE PREVENTION OPI/EXP		\$215,455	\$95,771	\$0	\$95,771	\$0	\$382,484	\$0	\$408,393
OPERATING INCOME									
051001	Fire Infringements/Fines Income								
051002	Sale Of Fire Maps Income	(\$500)	(\$750)	(\$750)	\$0	(\$500)	\$0	(\$750)	\$0
051004	ESL - Funding Operating Grant Income	(\$150)	(\$73)	(\$73)	\$0	(\$150)	\$0	(\$150)	\$0
		(\$203,654)	(\$133,398)	(\$133,398)	\$0	(\$265,654)	\$0	(\$265,654)	\$0
Sub Total - FIRE PREVENTION OP/INC		(\$204,304)	(\$134,220)	(\$134,220)	\$0	(\$266,304)	\$0	(\$266,554)	\$0
Total - FIRE PREVENTION		\$11,151	(\$38,449)	(\$134,220)	\$95,771	(\$266,304)	\$382,484	(\$266,554)	\$408,393



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>ANIMAL CONTROL</b>									
<b>OPERATING EXPENDITURE</b>									
052100	Ranger Services Operation Costs	\$1,077	\$880	\$0	\$880	\$0	\$1,650	\$0	\$1,650
052005	Trap Hire Refunds	\$50	\$0	\$0	\$0	\$0	\$50	\$0	\$50
052101	Ranger Vehicle Operating Expenses	\$2,300	\$0	\$0	\$0	\$0	\$3,450	\$0	\$3,450
052102	Dog License Discs Costs	\$250	\$0	\$0	\$0	\$0	\$250	\$0	\$250
052103	Other Control Expenses	\$4,934	\$9,204	\$0	\$9,204	\$0	\$7,945	\$0	\$14,123
052104	Animal Impounding Costs	\$4,000	\$386	\$0	\$386	\$0	\$5,000	\$0	\$5,000
052109	Cat License Tags Expense	\$100	\$0	\$0	\$0	\$0	\$100	\$0	\$100
052110	Ranger Services Salary Super and Employee Costs	\$26,812	\$12,130	\$0	\$12,130	\$0	\$39,379	\$0	\$20,525
052150	Admin Allocation - Animal Control	\$13,325	\$0	\$0	\$0	\$0	\$19,989	\$0	\$19,989
052190	Depreciation	\$267	\$0	\$0	\$0	\$0	\$400	\$0	\$400
<b>Sub Total - ANIMAL CONTROL OPI/EXP</b>		\$53,115	\$22,600	\$0	\$22,600	\$0	\$78,213	\$0	\$65,537
<b>OPERATING INCOME</b>									
052001	Animal Fines & Penalties Income	(\$159)	\$0	\$0	\$0	(\$265)	\$0	\$0	\$0
052002	Animal Impounding Fees Income	(\$105)	(\$358)	(\$358)	\$0	(\$105)	\$0	(\$358)	\$0
052003	Dog Registrations Charges	(\$3,619)	(\$5,048)	(\$5,048)	\$0	(\$5,060)	\$0	(\$5,048)	\$0
052004	Cat Registration Charges	\$0	(\$6)	(\$6)	\$0	\$0	\$0	(\$6)	\$0
052006	Animal Control Income - Grant	\$0	\$0	\$0	\$0	(\$50)	\$0	(\$50)	\$0
052105	Trap Hire Income	(\$50)	\$0	\$0	\$0	(\$50)	\$0	(\$50)	\$0
<b>Sub Total - ANIMAL CONTROL OP/INC</b>		(\$3,933)	(\$5,412)	(\$5,412)	\$0	(\$5,530)	\$0	(\$5,512)	\$0
<b>Total - ANIMAL CONTROL</b>		\$49,182	\$17,188	(\$5,412)	\$22,600	(\$5,530)	\$78,213	(\$5,512)	\$65,537

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OTHER LAW ORDER &amp; PUBLIC SAFETY</b>								
<b>OPERATING EXPENDITURE</b>								
053100 Local Emergency Management Committee Expenses	\$300	\$0	\$0	\$0	\$0	\$300	\$0	\$300
053150 Administration Allocated - Emergency Mgt	\$13,321	\$0	\$0	\$0	\$0	\$19,989	\$0	\$19,989
053190 Depreciation	\$18,223	\$0	\$0	\$0	\$0	\$27,345	\$0	\$27,345
<b>Sub Total - OTHER LAW ORDER &amp; PUBLIC SAFETY OP/EXP</b>	<b>\$31,843</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$47,634</b>	<b>\$0</b>	<b>\$47,634</b>
<b>OPERATING INCOME</b>								
053002 Non-Operating Grants CCTV	\$0	\$0	\$0	\$0	(\$31,700)	\$0	\$0	\$0
<b>Sub Total - OTHER LAW ORDER &amp; PUBLIC SAFETY OP /INC</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$31,700)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total - OTHER LAW ORDER PUBLIC SAFETY</b>	<b>\$31,843</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$31,700)</b>	<b>\$47,634</b>	<b>\$0</b>	<b>\$47,634</b>
<b>Total - LAW ORDER &amp; PUBLIC SAFETY</b>	<b>\$92,176</b>	<b>(\$21,261)</b>	<b>(\$139,633)</b>	<b>\$118,371</b>	<b>(\$303,534)</b>	<b>\$508,331</b>	<b>(\$272,066)</b>	<b>\$521,564</b>

## Shire of Boyup Brook

## MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
HEALTH FAMILY STOP CENTRE							
OPERATING EXPENDITURE							
071100	B0101 Family Stop Centre - Operation	\$8,790	\$3,360	\$0	\$3,360	\$0	\$11,083
071150	Admin Allocated - Family Stop Centre	\$8,910	\$0	\$0	\$0	\$0	\$13,371
071190	Depreciation - Family Stop Centre	\$2,466	\$0	\$0	\$0	\$0	\$3,700
Sub Total - HEALTH FAMILY STOP OPI/EXP		\$20,166	\$3,360	\$0	\$3,360	\$0	\$28,154
OPERATING INCOME							
Sub Total - HEALTH FAMILY STOP OPI/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - HEALTH FAMILY STOP		\$20,166	\$3,360	\$0	\$3,360	\$0	\$28,154
HEALTH ADMINISTRATION & INSPECTION							
OPERATING EXPENDITURE							
072100	Health Administration Services Expenses	\$27,742	\$15,585	\$0	\$15,585	\$0	\$45,690
072101	Other Health Administration Expenses	\$109	\$78	\$0	\$78	\$0	\$150
072102	Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$0
072103	Health Administration Superannuation	\$120	\$0	\$0	\$0	\$0	\$300
072150	Admin Allocation - Other Health	\$8,914	\$0	\$0	\$0	\$0	\$13,371
Sub Total - HEALTH ADMIN AND INSPECTION OPI/EXP		\$36,884	\$15,663	\$0	\$15,663	\$0	\$54,321
OPERATING INCOME							
072001	Food Stall Permit Charges	(\$130)	(\$38)	(\$38)	\$0	(\$130)	\$0
072002	Temporary Camping Site Permit Charges	(\$900)	\$0	\$0	\$0	(\$900)	\$0
072003	Food Business Registration Fee	(\$748)	(\$655)	(\$655)	\$0	(\$1,255)	\$0
072004	Annual Inspections	(\$105)	\$0	\$0	\$0	(\$105)	\$0
072005	Lodging House Registration Fees	\$0	(\$306)	(\$306)	\$0	\$0	\$0
Sub Total - HEALTH ADMIN AND INSPECTION OPI/INC		(\$1,863)	(\$999)	(\$999)	\$0	(\$2,390)	\$0
Total - HEALTH ADMIN AND INSPECTION		\$35,001	\$14,664	(\$999)	\$15,663	(\$2,390)	\$54,321



## Shire of Boyup Brook

## MONTHLY FINANCIAL REVIEW

Details By Function Under The Following  
And Type Of Activities Within The Programme

G/L JOB		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
OTHER HEALTH - MEDICAL SERVICES									
OPERATING EXPENDITURE									
074100	B0105	Housing General Practitioner - Medical Service	\$10,339	\$9,845	\$0	\$9,845	\$0	\$16,509	\$19,196
074102		Boyup Brook Medical Services Building Costs	\$10,707	\$16,206	\$0	\$16,206	\$0	\$23,365	\$24,926
074104		Medical Services - General Practitioners Vehicle	\$728	\$0	\$0	\$0	\$0	\$0	\$0
074101		Medical Services General Operations	\$1,103	\$0	\$0	\$0	\$0	\$2,620	\$0
074103		Medical Service Employee Costs	\$401,540	\$618,329	\$0	\$618,329	\$0	\$657,214	\$873,503
074105		Postage, Printing & Stationery	\$1,589	\$2,897	\$0	\$2,897	\$0	\$3,000	\$4,350
074106		Medical Ctr - Telephones	\$4,255	\$4,550	\$0	\$4,550	\$0	\$6,385	\$6,825
074107		Medical Ctr - Subscriptions	\$0	\$757	\$0	\$757	\$0	\$5,580	\$5,937
074108		Medical Ctr - Insurances	\$14,757	\$6,353	\$0	\$6,353	\$0	\$14,757	\$14,757
074109		Medical Bank Fees	\$520	\$694	\$0	\$694	\$0	\$780	\$930
074110		Medical Ctr - Computer Expenses	\$33,579	\$20,427	\$0	\$20,427	\$0	\$47,399	\$41,729
074111		Medical Ctr - Medical Supplies & Equipmt	\$7,867	\$16,705	\$0	\$16,705	\$0	\$11,805	\$24,415
074112		Medical Ctr - Locum Doctor	\$0	\$0	\$0	\$0	\$0	\$0	\$48,600
074113		Medical Ctr - Superanuation	\$36,643	\$56,592	\$0	\$56,592	\$0	\$59,914	\$83,925
074114		Medical Ctr - Training	\$1,500	\$450	\$0	\$450	\$0	\$1,500	\$1,500
074115		Medical Ctr - Sundry Expenses	\$69,037	\$19,548	\$0	\$19,548	\$0	\$104,500	\$52,625
074116		Medical Service Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$33,990	\$33,990
074117		Medical - Fringe Benefit Tax	\$1,260	\$2,494	\$0	\$2,494	\$0	\$2,520	\$4,990
074118		Medical Employee (Packaging) Costs	\$0	\$0	\$0	\$0	\$0	\$1,200	\$0
074150		Admin Allocated - Boyup Brook Medical Services	\$39,872	\$0	\$0	\$0	\$0	\$59,832	\$59,832
074191		Depreciation - Medical Centre	\$5,664	\$0	\$0	\$0	\$0	\$8,500	\$8,500
074190		Depreciation - Housing GP - 5 Rogers Ave	\$4,532	\$0	\$0	\$0	\$0	\$6,800	\$6,800
074192		Depreciation - Ultrasound Machine	\$3,449	\$0	\$0	\$0	\$0	\$5,175	\$5,175
074193		Depreciation - GP Vehicle	\$77	\$0	\$0	\$0	\$0	\$115	\$115
Sub Total - PREVENTIVE SRVS - OPI/EXP		\$649,016	\$775,847	\$0	\$775,847	\$0	\$1,123,030	\$0	\$1,322,620
OPERATING INCOME									
074001		Surgery Turnover	(\$591,210)	(\$750,587)	(\$750,587)	\$0	(\$900,000)	(\$1,052,635)	\$0
074002		Surgery Rental Income	(\$3,635)	(\$4,909)	(\$4,909)	\$0	(\$5,454)	(\$5,999)	\$0
074004		Grants, Reimbursements and Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PREVENTIVE SRVS - OP/INC		(\$594,845)	(\$755,496)	(\$755,496)	\$0	(\$905,454)	(\$1,058,634)	\$0	\$0
Total - PREVENTIVE SERVICES		\$54,171	\$20,350	(\$755,496)	\$775,847	(\$905,454)	\$1,123,030	(\$1,058,634)	\$1,322,620



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PREVENTIVE SERVICE - OTHER</b>									
<b>OPERATING EXPENDITURE</b>									
073100	Analytical Expenses	\$475	\$254	\$0	\$254	\$0	\$475	\$0	\$475
<b>Sub Total - PREVENTIVE SRVS - OTHER OPI/EXP</b>		\$475	\$254	\$0	\$254	\$0	\$475	\$0	\$475
<b>Total - PREVENTIVE SERVICES - OTHER</b>		\$475	\$254	\$0	\$254	\$0	\$475	\$0	\$475
<b>OTHER HEALTH</b>									
<b>OPERATING EXPENDITURE</b>									
075100	Ambulance Centre Operation	\$24,479	\$12,528	\$0	\$12,528	\$0	\$24,479	\$0	\$24,479
075150	Admin Allocated - Other Health	\$8,910	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
<b>Sub Total - OTHER HEALTH OPI/EXP</b>		\$33,389	\$12,528	\$0	\$12,528	\$0	\$37,850	\$0	\$37,850
<b>OPERATING INCOME</b>									
<b>Sub Total - OTHER HEALTH OPI/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - OTHER HEALTH</b>		\$33,389	\$12,528	\$0	\$12,528	\$0	\$37,850	\$0	\$37,850
<b>Total - HEALTH</b>		\$143,203	\$51,156	<b>(\$756,496)</b>	<b>\$807,652</b>	<b>(\$907,844)</b>	<b>\$1,249,020</b>	<b>(\$1,059,830)</b>	<b>\$1,443,420</b>

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OTHER EDUCATION</b>								
<b>OPERATING EXPENDITURE</b>								
081100 Community Resource Centre	\$2,384	\$2,031	\$0	\$2,031	\$0	\$2,734	\$0	\$3,364
081102 Donations - Other Education	\$250	\$200	\$0	\$200	\$0	\$250	\$0	\$250
081103 Early Learning Centre - Employee Costs	\$79,693	\$92,302	\$0	\$92,302	\$0	\$118,770	\$0	\$138,881
081104 Early Learning Centre - Operating Costs	\$9,989	\$6,889	\$0	\$6,889	\$0	\$13,990	\$0	\$13,990
081150 Admin Allocation - Other Education	\$8,914	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
081190 Depreciation - Community Resource Centre	\$3,347	\$0	\$0	\$0	\$0	\$5,020	\$0	\$5,020
081191 Depreciation - Rylington Park Farm Complex	\$11,256	\$0	\$0	\$0	\$0	\$16,885	\$0	\$16,885
<b>Sub Total - OTHER EDUCATION OPI/EXP</b>	<b>\$115,833</b>	<b>\$101,421</b>	<b>\$0</b>	<b>\$101,421</b>	<b>\$0</b>	<b>\$171,020</b>	<b>\$0</b>	<b>\$191,761</b>
<b>OPERATING INCOME</b>								
081001 Rylington Park Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
081003 Early Learning Centre - Fees & Charges	(\$93,925)	(\$98,077)	(\$98,077)	\$0	(\$125,000)	\$0	(\$145,650)	\$0
081004 Early Learning Centre -Operating Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - OTHER EDUCATION OPI/INC</b>	<b>(\$93,925)</b>	<b>(\$98,077)</b>	<b>(\$98,077)</b>	<b>\$0</b>	<b>(\$125,000)</b>	<b>\$0</b>	<b>(\$145,650)</b>	<b>\$0</b>
<b>Total - OTHER EDUCATION</b>	<b>\$21,908</b>	<b>\$3,344</b>	<b>(\$98,077)</b>	<b>\$101,421</b>	<b>(\$125,000)</b>	<b>\$171,020</b>	<b>(\$145,650)</b>	<b>\$191,761</b>
<b>AGED &amp; DISABLED</b>								
<b>OPERATING EXPENDITURE</b>								
082100 Support for Seniors Christmas Lunch	\$1,390	\$0	\$0	\$0	\$0	\$1,390	\$0	\$1,390
082104 Aged Needs Initiative Loan Interest	\$7,211	\$7,211	\$0	\$7,211	\$0	\$14,218	\$0	\$14,218
082150 Admin Allocated - Aged & Disabled	\$8,910	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
<b>Sub Total - AGED &amp; DISABLED OPI/EXP</b>	<b>\$17,511</b>	<b>\$7,211</b>	<b>\$0</b>	<b>\$7,211</b>	<b>\$0</b>	<b>\$28,979</b>	<b>\$0</b>	<b>\$28,979</b>
<b>OPERATING INCOME</b>								
<b>Sub Total - AGED &amp; DISABLED OPI/INC</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total - AGED &amp; DISABLED</b>	<b>\$17,511</b>	<b>\$7,211</b>	<b>\$0</b>	<b>\$7,211</b>	<b>\$0</b>	<b>\$28,979</b>	<b>\$0</b>	<b>\$28,979</b>

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OTHER WELFARE</b>									
<b>OPERATING EXPENDITURE</b>									
083100	Other Welfare Expenses	\$0	\$0	\$0	\$0	\$0	\$500	\$0	\$500
083104	Depreciation	\$33	\$0	\$0	\$0	\$0	\$50	\$0	\$50
083105	Donations Expended	\$0	\$24	\$0	\$24	\$0	\$0	\$0	\$0
083150	Admin Allocated - Other Welfare	\$26,651	\$0	\$0	\$0	\$0	\$39,978	\$0	\$39,978
<b>Sub Total - OTHER WELFARE OP/EXP</b>		<b>\$26,684</b>	<b>\$24</b>	<b>\$0</b>	<b>\$24</b>	<b>\$0</b>	<b>\$40,528</b>	<b>\$0</b>	<b>\$40,528</b>
<b>OPERATING INCOME</b>									
<b>Sub Total - OTHER WELFARE OP/INC</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total - OTHER WELFARE</b>		<b>\$26,684</b>	<b>\$24</b>	<b>\$0</b>	<b>\$24</b>	<b>\$0</b>	<b>\$40,528</b>	<b>\$0</b>	<b>\$40,528</b>
<b>Total - EDUCATION &amp; WELFARE</b>		<b>\$66,103</b>	<b>\$10,578</b>	<b>(\$98,077)</b>	<b>\$108,656</b>	<b>(\$125,000)</b>	<b>\$240,527</b>	<b>(\$145,650)</b>	<b>\$261,268</b>



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**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>STAFF HOUSING</b>									
<b>OPERATING EXPENDITURE</b>									
091100	Staff Housing	\$6,757	\$2,554	\$0	\$2,554	\$0	\$7,389	\$0	\$10,141
091130	Interest Paid Loan 115 - Staff House	\$1,384	\$1,384	\$0	\$1,384	\$0	\$2,670	\$0	\$2,670
091190	Depreciation - Staff Housing	\$3,822	\$0	\$0	\$0	\$0	\$5,735	\$0	\$5,735
091150	Staff Housing - Less Amt Allocated to Admin.	\$8,910	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
<b>Sub Total - STAFF HOUSING OP/EXP</b>		\$20,873	\$3,938	\$0	\$3,938	\$0	\$29,165	\$0	\$31,917
<b>OPERATING INCOME</b>									
<b>Sub Total - STAFF HOUSING OP/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - STAFF HOUSING</b>		\$20,873	\$3,938	\$0	\$3,938	\$0	\$29,165	\$0	\$31,917



## Shire of Boyup Brook

# MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
HOUSING OTHER							
OPERATING EXPENDITURE							
092101	Boyup Brook Citizens Lodge	\$7,659	\$10,364	\$0	\$10,364	\$0	\$7,959
092102	Community Housing - Units	\$14,528	\$10,740	\$0	\$10,740	\$0	\$18,408
092103	Other	\$2,911	\$6,188	\$0	\$6,188	\$0	\$4,732
092104	6 Nix - Operating & Mtce Expense	\$4,325	\$2,418	\$0	\$2,418	\$0	\$5,636
092105	House - 1 Rogers Ave	\$7,859	\$22,535	\$0	\$22,535	\$0	\$10,961
092107	7 Knapp Street - Operating & Mtce Expense	\$7,791	\$6,642	\$0	\$6,642	\$0	\$10,741
092108	Property Selling Expenses	\$0	\$5,848	\$0	\$5,848	\$0	\$0
092150	Admin Allocation - Other Housing	\$9,000	\$0	\$0	\$0	\$0	\$13,506
092191	Depreciation - Other Housing	\$3,712	\$0	\$0	\$0	\$0	\$5,570
092192	Depreciation - House - 1 Rogers AWe	\$2,909	\$0	\$0	\$0	\$0	\$4,365
092190	Depreciation - Boyup Brook Citizens Lodge	\$21,581	\$0	\$0	\$0	\$0	\$32,385
Sub Total - HOUSING OTHER OPI/EXP		\$82,275	\$64,736	\$0	\$64,736	\$0	\$114,262
HOUSING OPERATING INCOME							
092001	Rent 24A Proctor St	(\$5,954)	(\$6,358)	(\$6,358)	\$0	(\$8,932)	\$0
092002	Rent 24B Proctor St	(\$5,534)	(\$5,061)	(\$5,061)	\$0	(\$8,302)	\$0
092003	Rent 16A Forrest St	(\$7,221)	(\$6,986)	(\$6,986)	\$0	(\$10,832)	\$0
092004	Rent 16B Forrest St	(\$7,271)	(\$6,605)	(\$6,605)	\$0	(\$10,907)	\$0
092005	Rent 1 Rogers St	(\$6,013)	\$0	\$0	\$0	(\$9,020)	\$0
092006	Rent 6 Nix St	(\$6,668)	\$0	\$0	\$0	(\$10,003)	\$0
092007	Housing Reimbursements	(\$128)	(\$952)	(\$952)	\$0	(\$235)	\$0
092009	Other Housing: 7 Knapp St	(\$20,912)	(\$20,829)	(\$20,829)	\$0	(\$31,370)	\$0
Sub Total - HOUSING OTHER OP/INC		(\$59,703)	(\$46,789)	(\$46,789)	\$0	(\$89,601)	\$0
Total - HOUSING OTHER		\$22,573	\$17,947	(\$46,789)	\$64,736	(\$89,601)	\$114,262
Total - HOUSING		\$43,446	\$21,885	(\$46,789)	\$68,674	(\$89,601)	\$143,427

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

Shire of Boyup Brook MONTHLY FINANCIAL REPORT									
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme									
G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
SANITATION - HOUSEHOLD REFUSE									
OPERATING EXPENDITURE									
101100	Refuse Collection Boyup Brook Townsite Expense								
101101	Recycling Collection Boyup Brook Town Site	\$30,565	\$28,684	\$0	\$28,684	\$0	\$45,850	\$0	\$49,175
101106	Transfer Station Employee Costs	\$19,026	\$17,667	\$0	\$17,667	\$0	\$28,540	\$0	\$30,290
101102	Boyup Brook Transfer Station Costs	\$22,516	\$54,882	\$0	\$54,882	\$0	\$29,991	\$0	\$60,665
101103	Land Fill Disposal Site	\$31,312	\$31,796	\$0	\$31,796	\$0	\$46,735	\$0	\$50,855
101104	Townsite Street Bins Collection	\$11,520	\$29,010	\$0	\$29,010	\$0	\$17,490	\$0	\$35,540
101107	Drum Muster Expenses	\$7,196	\$5,855	\$0	\$5,855	\$0	\$10,910	\$0	\$10,910
101108	BB Transfer Station Superannuation	\$1,600	\$1,521	\$0	\$1,521	\$0	\$1,600	\$0	\$1,600
101119	Waste Bin Maintenance and Delivery	\$1,475	\$1,039	\$0	\$1,039	\$0	\$2,210	\$0	\$2,210
101150	Admin Allocated - Waste Management	\$0	\$1,428	\$0	\$1,428	\$0	\$1,000	\$0	\$2,000
101190	Depreciation - Waste Management	\$17,731	\$0	\$0	\$0	\$0	\$26,607	\$0	\$26,607
		\$14,707	\$0	\$0	\$0	\$0	\$22,070	\$0	\$22,070
	Sub Total - SANITATION HOUSEHOLD REFUSE OPI/EXP	\$157,650	\$171,883	\$0	\$171,883	\$0	\$233,003	\$0	\$291,922
SANITATION OPERATING INCOME									
101001	Refuse Collection Charges - Rates								
101002	Waste Disposal Charges	(\$188,700)	(\$188,697)	(\$188,697)	\$0	(\$188,700)	\$0	(\$188,700)	\$0
101003	Recycling Scheme Income	(\$4,371)	(\$3,806)	(\$3,806)	\$0	(\$4,371)	\$0	(\$4,371)	\$0
101004	Scrap Metal Income	(\$681)	(\$763)	(\$763)	\$0	(\$1,362)	\$0	(\$1,362)	\$0
		(\$1,584)	(\$2,428)	(\$2,428)	\$0	(\$2,400)	\$0	(\$2,400)	\$0
	Sub Total - SANITATION H/HOLD REFUSE OPI/INC	(\$195,336)	(\$195,694)	(\$195,694)	\$0	(\$196,833)	\$0	(\$196,833)	\$0
	Total - SANITATION HOUSEHOLD REFUSE	(\$37,686)	(\$23,811)	(\$195,694)	\$171,883	(\$196,833)	\$233,003	(\$196,833)	\$291,922
SANITATION OTHER									
OPERATING EXPENDITURE									
	Sub Total - SANITATION OTHER OPI/EXP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OPERATING INCOME									
	Sub Total - SANITATION OTHER OPI/INC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total - SANITATION OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



**Shire of Boyup Brook**  
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Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>EFFLUENT DRAINAGE SYSTEM</b>								
<b>OPERATING EXPENDITURE</b>								
103100 Septic Tank Inspection Expenses	\$200	\$0	\$0	\$0	\$0	\$200	\$0	\$200
103101 Liquid Waste Disposal Site (Stanton Road)	\$1,915	\$1,891	\$0	\$1,891	\$0	\$1,915	\$0	\$2,808
<b>Sub Total - SEWERAGE OI/EXP</b>	<b>\$2,115</b>	<b>\$1,891</b>	<b>\$0</b>	<b>\$1,891</b>	<b>\$0</b>	<b>\$2,115</b>	<b>\$0</b>	<b>\$3,008</b>
<b>OPERATING INCOME</b>								
103002 Septic Licence Fees								
<b>Sub Total - SEWERAGE OP/INC</b>	<b>(\$1,624)</b>	<b>(\$2,596)</b>	<b>(\$2,596)</b>	<b>\$0</b>	<b>(\$1,888)</b>	<b>\$0</b>	<b>(\$2,596)</b>	<b>\$0</b>
<b>Total - SEWERAGE</b>	<b>\$491</b>	<b>(\$705)</b>	<b>(\$2,596)</b>	<b>\$1,891</b>	<b>(\$1,888)</b>	<b>\$2,115</b>	<b>(\$2,596)</b>	<b>\$3,008</b>
<b>TOWN PLANNING &amp; REGIONAL DEVELOPMENT</b>								
<b>OPERATING EXPENDITURE</b>								
105100 Town Planning Admin & Control	\$16,599	\$14,475	\$0	\$14,475	\$0	\$27,711	\$0	\$63,711
105101 Admin Allocation - Town Planning	\$17,737	\$0	\$0	\$0	\$0	\$26,607	\$0	\$26,607
<b>Sub Total - TOWN PLAN &amp; REG DEV OI/EXP</b>	<b>\$34,336</b>	<b>\$14,475</b>	<b>\$0</b>	<b>\$14,475</b>	<b>\$0</b>	<b>\$54,318</b>	<b>\$0</b>	<b>\$90,318</b>
<b>OPERATING INCOME</b>								
105001 Planning Application Fees								
<b>Sub Total - TOWN PLAN &amp; REG DEV OP/INC</b>	<b>(\$3,821)</b>	<b>(\$4,283)</b>	<b>(\$4,283)</b>	<b>\$0</b>	<b>(\$5,440)</b>	<b>\$0</b>	<b>(\$5,440)</b>	<b>\$0</b>
<b>Total - TOWN PLANNING &amp; REGIONAL DEVELOPMENT</b>	<b>\$30,515</b>	<b>\$10,191</b>	<b>(\$4,283)</b>	<b>\$14,475</b>	<b>(\$5,440)</b>	<b>\$54,318</b>	<b>(\$5,440)</b>	<b>\$90,318</b>

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OTHER COMMUNITY AMENITIES</b>									
<b>OPERATING EXPENDITURE</b>									
106101	Cemetery - Operation								
106101	B0420 Cemetery - Operation	\$12,707	\$15,248	\$0	\$15,248	\$0	\$0	\$0	\$29,071
106101	B0421 Niche Wall Plaques Operations	\$50	\$0	\$0	\$0	\$0	\$19,071	\$0	\$50
106101	G314 Cemetery Grounds	\$4,372	\$0	\$0	\$0	\$0	\$6,485	\$0	\$6,485
106102	Public Toilets - Operation		\$9,818	\$0	\$9,818	\$0	\$0	\$0	\$0
106102	B0450 Toilets - Lions Park Costs	\$2,533	\$0	\$0	\$0	\$0	\$3,800	\$0	\$3,800
106102	B0451 Toilets - Tourist Centre Costs	\$2,174	\$0	\$0	\$0	\$0	\$3,067	\$0	\$4,487
106102	B0452 Toilets - Town Hall (External) Costs	\$4,933	\$0	\$0	\$0	\$0	\$7,470	\$0	\$8,250
106103	Street Furniture	\$430	\$0	\$0	\$0	\$0	\$430	\$0	\$430
106150	Admin Allocation - Other Community Amenities	\$8,914	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
106151	Admin Allocation - Cemetery	\$991	\$0	\$0	\$0	\$0	\$1,486	\$0	\$1,486
106191	Depreciation - Public Toilets	\$673	\$0	\$0	\$0	\$0	\$1,010	\$0	\$1,010
106192	Depreciation - Other Community Services	\$2,023	\$0	\$0	\$0	\$0	\$3,035	\$0	\$3,035
<b>Sub Total - OTHER COMMUNITY AMENITIES OI/EXP</b>		\$39,801	\$25,066	\$0	\$25,066	\$0	\$59,275	\$0	\$71,475
<b>OPERATING INCOME</b>									
106001	Cemetery Burial Fees								
106002	License/Other Fees BB Cemetery	(\$900)	(\$9,014)	(\$9,014)	\$0	(\$900)	\$0	(\$9,000)	\$0
106004	Niche Wall Fees	(\$1,000)	(\$1,307)	(\$1,307)	\$0	(\$1,000)	\$0	(\$1,220)	\$0
		(\$1,705)	(\$140)	(\$140)	\$0	(\$1,705)	\$0	(\$140)	\$0
<b>Sub Total - OTHER COMMUNITY AMENITIES OI/INC</b>		(\$3,605)	(\$10,462)	(\$10,462)	\$0	(\$3,605)	\$0	(\$10,360)	\$0
<b>Total - OTHER COMMUNITY AMENITIES</b>		\$36,196	\$14,604	(\$10,462)	\$25,066	(\$3,605)	\$59,275	(\$10,360)	\$71,475
<b>Total - COMMUNITY AMENITIES</b>		\$29,516	\$280	(\$213,035)	\$213,315	(\$207,766)	\$348,711	(\$215,229)	\$456,723



**Shire of Boyup Brook**  
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G/L JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PUBLIC HALL &amp; CIVIC CENTRES</b>								
<b>OPERATING EXPENDITURE</b>								
111100 Boyup Brook Hall - Operation	\$23,113	\$18,011	\$0	\$18,011	\$0	\$34,494	\$0	\$35,897
111102 Halls - Other Public Halls	\$6,057	\$4,171	\$0	\$4,171	\$0	\$8,639	\$0	\$10,527
111150 Admin Allocation - Public Halls	\$17,737	\$0	\$0	\$0	\$0	\$26,607	\$0	\$26,607
111190 Depreciation - Public Halls	\$34,255	\$0	\$0	\$0	\$0	\$51,384	\$0	\$51,384
<b>Sub Total - PUBLIC HALLS &amp; CIVIC CENTRES OP/EXP</b>	<b>\$81,162</b>	<b>\$22,182</b>	<b>\$0</b>	<b>\$22,182</b>	<b>\$0</b>	<b>\$121,124</b>	<b>\$0</b>	<b>\$124,415</b>
<b>OPERATING INCOME</b>								
111001 Hall Hire Fees	(\$1,799)	(\$2,893)	(\$2,893)	\$0	(\$2,400)	\$0	(\$2,893)	\$0
<b>Sub Total - PUBLIC HALLS &amp; CIVIC CENTRES OP/INC</b>	<b>(\$1,799)</b>	<b>(\$2,893)</b>	<b>(\$2,893)</b>	<b>\$0</b>	<b>(\$2,400)</b>	<b>\$0</b>	<b>(\$2,893)</b>	<b>\$0</b>
<b>Total - PUBLIC HALL &amp; CIVIC CENTRES</b>	<b>\$79,363</b>	<b>\$19,288</b>	<b>(\$2,893)</b>	<b>\$22,182</b>	<b>(\$2,400)</b>	<b>\$121,124</b>	<b>(\$2,893)</b>	<b>\$124,415</b>

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
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G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OTHER RECREATION &amp; SPORT</b>									
<b>OPERATING EXPENDITURE</b>									
113100	Recreation Complex	\$91,104	\$60,347	\$0	\$60,347	\$0	\$116,766	\$0	\$114,733
113109	Walk Trails	\$3,343	\$2,112	\$0	\$2,112	\$0	\$4,457	\$0	\$4,984
113110	Townsite Gardens	\$51,546	\$62,145	\$0	\$62,145	\$0	\$70,466	\$0	\$102,160
113112	Reserves and Parks Operations	\$40,020	\$36,337	\$0	\$36,337	\$0	\$58,362	\$0	\$59,747
113119	Other Recreation Facilities	\$14,160	\$5,554	\$0	\$5,554	\$0	\$21,385	\$0	\$22,329
113120	War Memorial	\$6,037	\$3,671	\$0	\$3,671	\$0	\$8,580	\$0	\$8,580
113121	Kidsport Program by Sports/Rec	\$8,824	\$0	\$0	\$0	\$0	\$13,236	\$0	\$13,236
113150	Admin Allocation - Other Recreation	\$21,248	\$0	\$0	\$0	\$0	\$31,874	\$0	\$31,874
113124	Support for UBAS	\$3,780	\$0	\$0	\$0	\$0	\$30,780	\$0	\$3,780
113122	Support for ANZAC Day	\$0	\$0	\$0	\$0	\$0	\$6,115	\$0	\$6,115
113125	Support for Others	\$11,299	\$9,885	\$0	\$9,885	\$0	\$17,125	\$0	\$17,125
113190	Depreciation - Other Recreation	\$146,941	\$0	\$0	\$0	\$0	\$220,420	\$0	\$220,420
113191	Depreciation - Parks & Gardens	\$33,352	\$0	\$0	\$0	\$0	\$50,030	\$0	\$50,030
113192	Depreciation: Plant & Equipment	\$10,993	\$0	\$0	\$0	\$0	\$16,490	\$0	\$16,490
<b>Sub Total - OTHER RECREATION &amp; SPORT OPI/EXP</b>		<b>\$442,646</b>	<b>\$180,052</b>	<b>\$0</b>	<b>\$180,052</b>	<b>\$0</b>	<b>\$666,085</b>	<b>\$0</b>	<b>\$671,603</b>
<b>OPERATING INCOME</b>									
113003	Rec Ground Use Hire Fees	<b>(\$3,586)</b>	<b>(\$3,469)</b>	<b>(\$3,469)</b>	\$0	<b>(\$3,586)</b>	\$0	<b>(\$3,586)</b>	\$0
113002	Reimbursements - Other Rec	<b>(\$125)</b>	<b>(\$136)</b>	<b>(\$136)</b>	\$0	<b>(\$500)</b>	\$0	<b>(\$500)</b>	\$0
<b>Sub Total - OTHER RECREATION &amp; SPORT OPI/INC</b>		<b>(\$3,711)</b>	<b>(\$3,605)</b>	<b>(\$3,605)</b>	\$0	<b>(\$4,086)</b>	\$0	<b>(\$4,086)</b>	\$0
<b>Total - OTHER RECREATION &amp; SPORT</b>		<b>\$438,935</b>	<b>\$176,446</b>	<b>(\$3,605)</b>	<b>\$180,052</b>	<b>(\$4,086)</b>	<b>\$666,085</b>	<b>(\$4,086)</b>	<b>\$671,603</b>

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

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And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>SWIMMING POOL</b>									
<b>OPERATING EXPENDITURE</b>									
112100	Swimming Pool General Operations	\$63,156	\$56,245	\$0	\$56,245	\$0	\$78,950	\$0	\$80,950
112101	Swimming Pool Building Costs	\$29,020	\$41,948	\$0	\$41,948	\$0	\$41,428	\$0	\$50,138
112102	Swimming Pool Employee Costs	\$56,300	\$59,434	\$0	\$59,434	\$0	\$70,168	\$0	\$96,427
112103	Interest on Loan 114 - upgrade pool bowl	\$4,866	\$4,866	\$0	\$4,866	\$0	\$4,866	\$0	\$4,866
112104	Swimming Pool Employee Superannuation	\$3,977	\$4,619	\$0	\$4,619	\$0	\$4,755	\$0	\$6,588
112106	Pool Staff - Fringe Benefits Tax	\$4,853	\$1,559	\$0	\$1,559	\$0	\$9,705	\$0	\$9,705
112150	Admin Allocation - Swimming Pool	\$19,821	\$0	\$0	\$0	\$0	\$29,443	\$0	\$29,443
112190	Depreciation - Swimming Pool	\$11,822	\$0	\$0	\$0	\$0	\$17,740	\$0	\$17,740
<b>Sub Total - SWIMMING POOL OPIEXP</b>		\$193,615	\$168,670	\$0	\$168,670	\$0	\$257,055	\$0	\$295,857
<b>OPERATING INCOME</b>									
112001	Swimming Lesson Fees	\$0	\$28	\$28	\$0	\$0	\$0	\$28	\$0
112003	Pool Daily Admission Fees	(\$10,181)	(\$7,562)	(\$7,562)	\$0	(\$11,180)	\$0	(\$8,000)	\$0
112004	Season Tickets Fees	(\$13,960)	(\$16,910)	(\$16,910)	\$0	(\$13,960)	\$0	(\$16,910)	\$0
112005	Pool Hire Fees	(\$228)	(\$197)	(\$197)	\$0	(\$250)	\$0	(\$108)	\$0
112006	Gym Equipment Hire Fees	(\$35)	\$0	\$0	\$0	(\$35)	\$0	\$0	\$0
112008	Vacation Swimming Passes	(\$480)	(\$1,124)	(\$1,124)	\$0	(\$480)	\$0	(\$1,124)	\$0
112009	Grants and Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - SWIMMING POOL OPINC</b>		(\$24,863)	(\$27,278)	(\$27,278)	\$0	(\$25,905)	\$0	(\$27,556)	\$0
<b>Total - SWIMMING POOL</b>		\$168,732	\$141,392	(\$27,278)	\$168,670	(\$25,905)	\$257,055	(\$27,556)	\$295,857



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And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>TELEVISION &amp; RADIO REBROADCASTING</b>									
<b>OPERATING EXPENDITURE</b>									
114005	Banks Rd Telecommunications Tower	\$3,456	\$1,007	\$0	\$1,007	\$0	\$4,649	\$0	\$4,649
<b>Sub Total - TV &amp; RADIO REBROADCASTING OI/EXP</b>		\$3,456	\$1,007	\$0	\$1,007	\$0	\$4,649	\$0	\$4,649
<b>OPERATING INCOME</b>									
114010	Radio & Mobile Tower Site (Including NBN) Fees or Charges	(\$9,050)	(\$9,278)	(\$9,278)	\$0	(\$9,050)	\$0	(\$9,278)	\$0
<b>Sub Total - TV &amp; RADIO REBROADCASTING OI/INC</b>		(\$9,050)	(\$9,278)	(\$9,278)	\$0	(\$9,050)	\$0	(\$9,278)	\$0
<b>Total - TV &amp; RADIO REBROADCASTING</b>		(\$5,594)	(\$8,271)	(\$9,278)	\$1,007	(\$9,050)	\$4,649	(\$9,278)	\$4,649
<b>LIBRARIES</b>									
<b>OPERATING EXPENDITURE</b>									
115100	Library Operations	\$2,303	\$2,436	\$0	\$2,436	\$0	\$3,040	\$0	\$3,115
115150	Admin Allocation - Libraries	\$48,800	\$0	\$0	\$0	\$0	\$73,203	\$0	\$73,203
<b>Sub Total - LIBRARIES OI/EXP</b>		\$51,103	\$2,436	\$0	\$2,436	\$0	\$76,243	\$0	\$76,318
<b>OPERATING INCOME</b>									
<b>Sub Total - LIBRARIES OI/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - LIBRARIES</b>		\$51,103	\$2,436	\$0	\$2,436	\$0	\$76,243	\$0	\$76,318

**Shire of Boyup Brook**  
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Details By Function Under The Following Program Titles  
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Shire of Boyup Brook									
MONTHLY FINANCIAL REPORT									
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme									
G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
OTHER CULTURE									
OPERATING EXPENDITURE									
116100	Museum	\$4,015	\$2,504	\$0	\$2,504	\$0	\$5,478	\$0	\$4,815
116101	Craft Hut	\$1,552	\$828	\$0	\$828	\$0	\$1,804	\$0	\$1,919
116102	Support for Sandakan (Ceremony)	\$9,260	\$3,628	\$0	\$3,628	\$0	\$9,260	\$0	\$16,051
116150	Admin Allocated - Other Culture	\$8,914	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
116190	Depreciation - Other Culture	\$7,930	\$0	\$0	\$0	\$0	\$11,895	\$0	\$11,895
Sub Total - OTHER CULTURE OPI/EXP		\$31,670	\$6,961	\$0	\$6,961	\$0	\$41,808	\$0	\$48,051
OPERATING INCOME									
116001	Reimbursements - Other Culture	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
116005	Non-Operating Grants & Contributions	\$0	(\$9,091)	(\$9,091)	\$0	\$0	\$0	(\$9,091)	\$0
Sub Total - OTHER CULTURE OP/INC		\$0	(\$9,091)	(\$9,091)	\$0	\$0	\$0	(\$9,091)	\$0
Total - OTHER CULTURE		\$31,670	(\$2,130)	(\$9,091)	\$6,961	\$0	\$41,808	(\$9,091)	\$48,051
Total - RECREATION AND CULTURE		\$764,209	\$329,162	(\$52,145)	\$381,307	(\$41,441)	\$1,166,964	(\$52,904)	\$1,220,893

*Shire of Boyup Brook*  
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Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>STREETS, RD, BRIDGES, DEPOT - CONSTRUCTION</b>									
<b>OPERATING EXPENDITURE</b>									
<b>Sub Total - ST,RDS,BRIDGES,DEPOT-CONST OPI/EXP</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>OPERATING INCOME</b>									
121001	RRG Project Grants	(\$685,016)	(\$480,715)	(\$480,715)	\$0	(\$685,016)	\$0	(\$585,016)	\$0
121002	Grants Direct - State - MRD - (OP)	(\$160,040)	(\$164,030)	(\$164,030)	\$0	(\$160,040)	\$0	(\$164,030)	\$0
121003	Grants - Federal - Roads to Recovery Grant (Cap)	(\$342,584)	(\$17,840)	(\$17,840)	\$0	(\$502,284)	\$0	(\$502,284)	\$0
121004	Capital Grants Other & Road Contributions	(\$36,000)	(\$228,765)	(\$228,765)	\$0	(\$493,531)	\$0	(\$467,531)	\$0
121007	Special Bridge Funding	(\$247,790)	(\$250,254)	(\$250,254)	\$0	(\$949,290)	\$0	(\$949,290)	\$0
<b>Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OPI/INC</b>		(\$1,471,410)	(\$1,141,604)	(\$1,141,604)	\$0	(\$2,790,161)	\$0	(\$2,668,151)	\$0
<b>Total - ST,RDS,BRIDGES,DEPOT - CONST</b>		(\$1,471,410)	(\$1,141,604)	(\$1,141,604)	\$0	(\$2,790,161)	\$0	(\$2,668,151)	\$0



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G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OPERATING EXPENDITURE</b>									
122100	Depot Building Building Costs	\$35,760	\$19,758	\$0	\$19,758	\$0	\$58,560	\$0	\$48,560
122101	Depot General Operations	\$19,207	\$21,703	\$0	\$21,703	\$0	\$30,452	\$0	\$49,289
122103	Road Maintenance & Repairs	\$111,580	\$43,559	\$0	\$43,559	\$0	\$150,385	\$0	\$190,045
122107	Maintenance Grading	\$96,584	\$144,387	\$0	\$144,387	\$0	\$266,733	\$0	\$252,383
122105	Repairs & Maint - Bridges	\$32,369	\$63,724	\$0	\$63,724	\$0	\$229,244	\$0	\$149,244
122106	Shire Radio Network Costs	\$0	\$0	\$0	\$0	\$0	\$800	\$0	\$800
122108	Drains & Culverts	\$31,367	\$12,047	\$0	\$12,047	\$0	\$120,179	\$0	\$59,879
122109	Verge Pruning	\$104,230	\$257	\$0	\$257	\$0	\$109,785	\$0	\$14,785
122110	Verge Spraying	\$6,958	\$5,048	\$0	\$5,048	\$0	\$43,680	\$0	\$38,680
122111	Crossovers Maintenance	\$750	\$183	\$0	\$183	\$0	\$750	\$0	\$750
122112	Town Services Drainage	\$9,919	\$1,410	\$0	\$1,410	\$0	\$13,515	\$0	\$13,515
122113	Town Services - Footpaths	\$14,017	\$615	\$0	\$615	\$0	\$16,494	\$0	\$16,494
122114	Town Services Road Repairs	\$15,237	\$5,038	\$0	\$5,038	\$0	\$18,867	\$0	\$18,867
122115	Town Services - Tree Pruning	\$11,454	\$16,461	\$0	\$16,461	\$0	\$14,858	\$0	\$20,300
122116	Street Lighting	\$16,579	\$16,654	\$0	\$16,654	\$0	\$28,350	\$0	\$28,600
122117	Traffic Signs	\$3,534	\$13,708	\$0	\$13,708	\$0	\$5,425	\$0	\$19,875
122119	Road Building and Other Stock	\$245	\$1,388	\$0	\$1,388	\$0	\$245	\$0	\$245
122120	Roman Road Data Pickup	\$21,529	\$7,780	\$0	\$7,780	\$0	\$24,800	\$0	\$23,037
122121	Town Services - Verge Spraying	\$9,748	\$13,684	\$0	\$13,684	\$0	\$21,059	\$0	\$17,600
122122	Road Sweeping	\$4,563	\$4,680	\$0	\$4,680	\$0	\$9,125	\$0	\$9,125
122123	Emergency Services	\$25,413	\$27,989	\$0	\$27,989	\$0	\$44,827	\$0	\$44,827
122131	Rural Street Addressing	\$2,571	\$1,429	\$0	\$1,429	\$0	\$5,561	\$0	\$6,160
122150	Admin Allocated - Road Maintenance	\$221,852	\$0	\$0	\$0	\$0	\$332,792	\$0	\$269,900
122190	Depreciation - Transport Other	\$14,249	\$0	\$0	\$0	\$0	\$21,375	\$0	\$21,375
122191	Depreciation - Infrastructure	\$17,296	\$0	\$0	\$0	\$0	\$25,945	\$0	\$25,945
122192	Depreciation Roads	\$1,098,299	\$0	\$0	\$0	\$0	\$1,647,515	\$0	\$1,647,515
122193	Depreciation - Bridges	\$430,349	\$0	\$0	\$0	\$0	\$645,550	\$0	\$645,550
122194	Depreciation - Footpaths	\$11,503	\$0	\$0	\$0	\$0	\$17,255	\$0	\$17,255
122195	Depreciation - Drainage	\$181,179	\$0	\$0	\$0	\$0	\$271,780	\$0	\$271,780
123119	Minor Assets and Sundry Items	\$5,000	\$2,375	\$0	\$2,375	\$0	\$10,000	\$0	\$5,000
<b>Sub Total - MTCE STREETS ROADS DEPOTS OPI/EXP</b>		<b>\$2,553,342</b>	<b>\$509,328</b>	<b>\$0</b>	<b>\$509,328</b>	<b>\$0</b>	<b>\$4,185,906</b>	<b>\$0</b>	<b>\$3,927,380</b>

**Shire of Boyup Brook**  
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Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OPERATING INCOME</b>								
122002 Profit on Disposal of Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
122003 Sale of Old Materials and Minor Items	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - MTCE STREETS ROADS DEPOTS OP/INC</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - MTCE STREETS ROADS DEPOTS</b>	\$2,553,342	\$509,328	\$0	\$509,328	\$0	\$4,185,906	\$0	\$3,927,380
<b>TRAFFIC CONTROL</b>								
<b>OPERATING EXPENDITURE</b>								
125150 Administration Allocated - Traffic Control	\$66,537	\$0	\$0	\$0	\$0	\$99,810	\$0	\$99,810
<b>Sub Total - TRAFFIC CONTROL OP/EXP</b>	\$66,537	\$0	\$0	\$0	\$0	\$99,810	\$0	\$99,810
<b>OPERATING INCOME</b>								
125001 Licensing Service	(\$17,902)	(\$15,318)	(\$15,318)	\$0	(\$28,800)	\$0	(\$28,800)	\$0
125002 Motor Vehicle Plates	(\$519)	(\$645)	(\$645)	\$0	(\$750)	\$0	(\$750)	\$0
125005 Sundry Receipts - Heavy Haulage Permits etc	(\$1,970)	\$0	\$0	\$0	(\$2,300)	\$0	\$0	\$0
<b>Sub Total - TRAFFIC CONTROL OP/INC</b>	(\$20,391)	(\$15,963)	(\$15,963)	\$0	(\$31,850)	\$0	(\$29,550)	\$0
<b>Total - TRAFFIC CONTROL</b>	\$46,146	(\$15,963)	(\$15,963)	\$0	(\$31,850)	\$99,810	(\$29,550)	\$99,810
<b>AERODROMES</b>								
<b>OPERATING EXPENDITURE</b>								
126100 Airstrip	\$1,016	\$4,656	\$0	\$4,656	\$0	\$3,559	\$0	\$6,142
126190 Depreciation - Airport	\$15,153	\$0	\$0	\$0	\$0	\$22,730	\$0	\$22,730
<b>Sub Total - AERODROMES OP/EXP</b>	\$16,169	\$4,656	\$0	\$4,656	\$0	\$26,289	\$0	\$28,872
<b>OPERATING INCOME</b>								
<b>Sub Total - AERODROMES OP/INC</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - AERODROMES</b>	\$16,169	\$4,656	\$0	\$4,656	\$0	\$26,289	\$0	\$28,872
<b>Total - TRANSPORT</b>	\$1,144,247	(\$643,582)	(\$1,157,566)	\$513,984	(\$2,822,011)	\$4,312,005	(\$2,697,701)	\$4,056,062



**Shire of Boyup Brook**  
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G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>RURAL SERVICES</b>									
<b>OPERATING EXPENDITURE</b>									
131001	Rural Services Expenses	\$26,177	\$0	\$0	\$0	\$0	\$29,085	\$0	\$25,280
131005	Employee Wages, Superannuation & Employee Costs	\$4,921	\$0	\$0	\$0	\$0	\$13,270	\$0	\$13,270
131009	Admin Allocation - Biosecurity	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - RURAL SERVICES OP/EXP</b>		\$31,097	\$0	\$0	\$0	\$0	\$42,355	\$0	\$38,550
<b>OPERATING INCOME</b>									
<b>Sub Total - RURAL SERVICES OP/INC</b>				\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - RURAL SERVICES</b>		\$31,097	\$0	\$0	\$0	\$0	\$42,355	\$0	\$38,550



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Details By Function Under The Following Program Titles And Type Of Activities Within The Programme									
G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
TOURISM AND AREA PROMOTION									
OPERATING EXPENDITURE									
132110	Tourist Bay	\$1,165	\$871	\$0	\$871	\$0	\$2,330	\$0	\$2,330
132103	Community Development Officer	\$26,270	\$18,885	\$0	\$18,885	\$0	\$41,500	\$0	\$32,080
132104	Tourist Centre	\$15,557	\$11,829	\$0	\$11,829	\$0	\$22,431	\$0	\$22,631
132106	Promotion Activities	\$11,959	\$8,464	\$0	\$8,464	\$0	\$17,450	\$0	\$17,450
132107	OPSF/MIL Flax Mill Complex General Operations	\$26,160	\$20,340	\$0	\$20,340	\$0	\$39,695	\$0	\$43,695
132108	Caravan Park/Flax Mill Complex Building Operation	\$37,578	\$28,822	\$0	\$28,822	\$0	\$80,452	\$0	\$83,814
132111	Carnaby Beetle Collection	\$48	\$89	\$0	\$89	\$0	\$48	\$0	\$89
132113	Community Development Officer - Superannuation	\$1,469	\$1,149	\$0	\$1,149	\$0	\$2,320	\$0	\$1,800
132114	Community Development Expenses	\$150	\$0	\$0	\$0	\$0	\$150	\$0	\$150
132115	Community Development - Fringe Benefit Tax	\$5,715	\$980	\$0	\$980	\$0	\$11,430	\$0	\$11,430
132116	CDO Vehicle Op Costs GEN	\$2,623	\$0	\$0	\$0	\$0	\$3,650	\$0	\$3,650
132150	Admin Allocated Tourism	\$31,063	\$0	\$0	\$0	\$0	\$46,596	\$0	\$46,596
132151	Admin Allocated Caravan Pk	\$8,914	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
132190	Depreciation - Tourism/Area Promotion	\$2,860	\$0	\$0	\$0	\$0	\$4,290	\$0	\$4,290
132191	Depreciation - Caravan Pk/Flax	\$30,082	\$0	\$0	\$0	\$0	\$45,125	\$0	\$45,125
Sub Total - TOURISM & AREA PROMOTION OP/EXP		\$201,611	\$91,429	\$0	\$91,429	\$0	\$330,838	\$0	\$328,501
OPERATING INCOME									
132002	Caravan Park & Complex Fees & Charges	(\$37,038)	(\$25,275)	(\$25,275)	\$0	(\$43,400)	\$0	(\$37,300)	\$0
132003	Flax Mill Sheds Storage Charges	(\$6,021)	(\$11,697)	(\$11,697)	\$0	(\$10,040)	\$0	(\$10,744)	\$0
132007	Other Income	(\$2,588)	(\$4,212)	(\$4,212)	\$0	(\$6,910)	\$0	(\$6,910)	\$0
Sub Total - TOURISM & AREA PROMOTION OP/INC		(\$45,647)	(\$41,184)	(\$41,184)	\$0	(\$60,350)	\$0	(\$54,954)	\$0
Total - TOURISM & AREA PROMOTION		\$155,964	\$50,246	(\$41,184)	\$91,429	(\$60,350)	\$330,838	(\$54,954)	\$328,501

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>BUILDING CONTROL</b>									
<b>OPERATING EXPENDITURE</b>									
133100	Building Control	\$27,322	\$9,889	\$0	\$9,889	\$0	\$40,985	\$0	\$40,985
133101	Building Control - Other Costs	\$250	\$0	\$0	\$0	\$0	\$250	\$0	\$250
133102	Building Control Superannuation	\$1,499	\$704	\$0	\$0	\$0	\$2,248	\$0	\$1,300
133103	Building Control - BMO	\$4,668	\$2,986	\$0	\$2,986	\$0	\$7,280	\$0	\$7,280
133150	Admin Allocated - Building Control Expenses	\$8,914	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
	<b>Sub Total - BUILDING CONTROL OPI/EXP</b>	<b>\$42,652</b>	<b>\$13,579</b>	<b>\$0</b>	<b>\$13,579</b>	<b>\$0</b>	<b>\$64,134</b>	<b>\$0</b>	<b>\$63,186</b>
<b>BUILDING CONTROL OP/INC</b>									
133001	Building Licences (UFEE)	(\$6,075)	(\$13,225)	(\$13,225)	\$0	(\$8,500)	\$0	(\$13,120)	\$0
133002	BCITF Levy - Commission	(\$98)	(\$99)	(\$99)	\$0	(\$120)	\$0	(\$120)	\$0
133003	Builders Services Levy - Commission	(\$139)	(\$175)	(\$175)	\$0	(\$195)	\$0	(\$195)	\$0
	<b>Sub Total - BUILDING CONTROL OP/INC</b>	<b>(\$6,300)</b>	<b>(\$13,499)</b>	<b>(\$13,499)</b>	<b>\$0</b>	<b>(\$8,815)</b>	<b>\$0</b>	<b>(\$13,435)</b>	<b>\$0</b>
	<b>Total - BUILDING CONTROL</b>	<b>\$36,352</b>	<b>\$79</b>	<b>(\$13,499)</b>	<b>\$13,579</b>	<b>(\$8,815)</b>	<b>\$64,134</b>	<b>(\$13,435)</b>	<b>\$63,186</b>
<b>SALEYARDS &amp; MARKETS</b>									
<b>OPERATING EXPENDITURE</b>									
134100	Saleyards	\$26,714	\$10,528	\$0	\$10,528	\$0	\$35,520	\$0	\$35,520
134190	Depreciation - Saleyards & Markets	\$0	\$0	\$0	\$0	\$0	\$113,345	\$0	\$113,345
	<b>Sub Total - SALEYARDS &amp; MARKETS OPI/EXP</b>	<b>\$26,714</b>	<b>\$10,528</b>	<b>\$0</b>	<b>\$10,528</b>	<b>\$0</b>	<b>\$148,865</b>	<b>\$0</b>	<b>\$148,865</b>
<b>OPERATING INCOME</b>									
134001	Reimbursements - Saleyards	(\$6,660)	(\$6,518)	(\$6,518)	\$0	(\$8,325)	\$0	(\$8,325)	\$0
	<b>Sub Total - SALEYARDS &amp; MARKETING OP/INC</b>	<b>(\$6,660)</b>	<b>(\$6,518)</b>	<b>(\$6,518)</b>	<b>\$0</b>	<b>(\$8,325)</b>	<b>\$0</b>	<b>(\$8,325)</b>	<b>\$0</b>
	<b>Total - SALEYARDS &amp; MARKETS</b>	<b>\$20,054</b>	<b>\$4,010</b>	<b>(\$6,518)</b>	<b>\$10,528</b>	<b>(\$8,325)</b>	<b>\$148,865</b>	<b>-\$8,325</b>	<b>\$148,865</b>



Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

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**Shire of Boyup Brook**  
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Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L JOB	YTD COMPARATIVES 28 FEBRUARY 2021 Period 8		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PRIVATE WORKS</b>								
<b>OPERATING EXPENDITURE</b>								
141100 Private Works - Costs	\$17,295	\$7,671	\$0	\$7,671	\$0	\$23,305	\$0	\$23,305
<b>Sub Total - PRIVATE WORKS OPIEXP</b>	\$17,295	\$7,671	\$0	\$7,671	\$0	\$23,305	\$0	\$23,305
<b>OPERATING INCOME</b>								
141001 Private Works - Recoup Charges	(\$21,009)	(\$9,658)	(\$9,658)	\$0	(\$23,305)	\$0	(\$23,305)	\$0
<b>Sub Total - PRIVATE WORKS OPINC</b>	(\$21,009)	(\$9,658)	(\$9,658)	\$0	(\$23,305)	\$0	(\$23,305)	\$0
<b>Total - PRIVATE WORKS</b>	(\$3,715)	(\$1,986)	(\$9,658)	\$7,671	(\$23,305)	\$23,305	(\$23,305)	\$23,305

**Shire of Boyup Brook**  
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Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PUBLIC WORKS OVERHEADS</b>									
<b>OPERATING EXPENDITURE</b>									
143100	Supervision	\$125,308	\$249,786	\$0	\$249,786	\$0	\$224,325	\$0	\$253,918
143101	Consultant Engineer	\$3,750	\$0	\$0	\$0	\$0	\$5,000	\$0	\$50,000
143102	Works Manager Vehicle Op Costs	\$4,053	\$0	\$0	\$0	\$0	\$6,800	\$0	\$6,800
143103	FBT Works Staff	\$1,800	(\$8,914)	\$0	(\$6,914)	\$0	\$3,600	\$0	\$3,600
143104	Insurance on Works	\$16,128	\$17,332	\$0	\$17,332	\$0	\$16,128	\$0	\$17,332
143105	Superannuation of Workmen	\$68,444	\$75,319	\$0	\$75,319	\$0	\$103,437	\$0	\$108,295
143106	PWOH Leave - Depot	\$93,402	\$161,313	\$0	\$161,313	\$0	\$136,194	\$0	\$175,000
143107	Protective Clothing	\$1,056	\$294	\$0	\$294	\$0	\$5,280	\$0	\$5,280
143108	Uniforms	\$1,211	\$740	\$0	\$740	\$0	\$1,615	\$0	\$1,615
143109	Training & Meeting Expenses	\$11,312	\$19,122	\$0	\$19,122	\$0	\$21,021	\$0	\$25,465
143110	Occupational Health & Safety	\$13,345	\$55,763	\$0	\$55,763	\$0	\$29,125	\$0	\$73,865
143111	Other Expenses	\$574	\$152	\$0	\$152	\$0	\$7,459	\$0	\$3,180
143115	Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$5,190	\$0	\$5,190
143116	Conferences and Training Courses (MOW)	\$3,750	\$1,105	\$0	\$1,105	\$0	\$5,000	\$0	\$5,000
143150	Admin Allocated - Works Overhead	\$17,737	\$0	\$0	\$0	\$0	\$26,607	\$0	\$26,607
143180	LESS PWOH ALLOCATED - PROJECTS	(\$361,870)	(\$442,220)	\$0	(\$442,220)	\$0	(\$596,781)	\$0	(\$741,147)
<b>Sub Total - PUBLIC WORKS O/HEADS OI/EXP</b>		\$0	\$131,882	\$0	\$131,882	\$0	\$0	\$0	\$20,000
<b>OPERATING INCOME</b>									
143001	Workers Compensation Reimbursements	\$0	(\$2,477)	(\$2,477)	\$0	(\$560)	\$0	(\$2,477)	\$0
<b>Sub Total - PUBLIC WORKS O/HEADS OI/INC</b>		\$0	(\$2,477)	(\$2,477)	\$0	(\$560)	\$0	(\$2,477)	\$0
<b>Total - PUBLIC WORKS OVERHEADS</b>		\$0	\$129,405	(\$2,477)	\$131,882	(\$560)	\$0	(\$2,477)	\$20,000

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

Shire of Boyup Brook									
MONTHLY FINANCIAL REPORT									
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme									
G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
PLANT OPERATIONS COSTS									
OPERATING EXPENDITURE									
144100	Repair Wages	\$66,397	\$33,979	\$0	\$33,979	\$0	\$88,400	\$0	\$51,800
144101	Fuel & Oil	\$114,507	\$96,131	\$0	\$96,131	\$0	\$178,610	\$0	\$178,610
144102	Tyres & Tubes	\$4,479	\$4,232	\$0	\$4,232	\$0	\$16,215	\$0	\$16,215
144103	Parts and Repairs	\$40,263	\$66,871	\$0	\$66,871	\$0	\$137,510	\$0	\$91,160
144104	Licenses	\$425	(\$420)	\$0	(\$420)	\$0	\$8,500	\$0	\$8,500
144105	Insurance	\$25,734	\$22,947	\$0	\$22,947	\$0	\$25,734	\$0	\$22,950
144106	Blades & Points	\$9,100	\$2,420	\$0	\$2,420	\$0	\$14,000	\$0	\$14,000
144107	Expendable Tools	\$3,333	\$5,152	\$0	\$5,152	\$0	\$5,000	\$0	\$7,500
144108	Freight Costs	\$1,400	\$0	\$0	\$0	\$0	\$2,100	\$0	\$2,100
144110	Superannuation - Mechanic	\$6,308	\$4,018	\$0	\$4,018	\$0	\$8,398	\$0	\$8,398
144150	Admin Allocated POC	\$5,312	\$0	\$0	\$0	\$0	\$7,969	\$0	\$7,969
144190	Depreciation - Plant	\$154,044	\$0	\$0	\$0	\$0	\$231,075	\$0	\$231,075
144180	LESS PCO ALLOCATED - PROJECTS	(\$431,302)	(\$544,908)	\$0	(\$544,903)	\$0	(\$723,511)	\$0	(\$640,277)
Sub Total - PLANT OPERATIONS COSTS OI/EXP		\$0	(\$309,579)	\$0	(\$309,573)	\$0	\$0	\$0	\$0
OPERATING INCOME									
144001	Diesel Rebate	(\$22,334)	(\$17,570)	(\$17,570)	\$0	(\$33,305)	\$0	(\$33,305)	\$0
144002	Reimbursements - Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PLANT OPERATIONS COSTS OI/INC		(\$22,334)	(\$17,570)	(\$17,570)	\$0	(\$33,305)	\$0	(\$33,305)	\$0
Total - PLANT OPERATIONS COSTS		(\$22,334)	(\$327,149)	(\$17,570)	(\$309,573)	(\$33,305)	\$0	(\$33,305)	\$0



**Shire of Boyup Brook**  
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Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>SALARIES AND WAGES</b>									
<b>OPERATING EXPENDITURE</b>									
145100		\$1,915,113	\$2,212,910	\$0	\$2,212,910	\$0	\$2,872,784	\$0	\$3,173,529
145130		(\$1,915,113)	(\$2,211,902)	\$0	(\$2,211,902)	\$0	(\$2,872,784)	\$0	(\$3,173,529)
145101		\$800	\$6,131	\$0	\$6,131	\$0	\$800	\$0	\$6,131
	<b>Sub Total - SALARIES AND WAGES OP/EXP</b>	\$800	\$7,139	\$0	\$7,139	\$0	\$800	\$0	\$6,131
<b>OPERATING INCOME</b>									
145001		(\$800)	\$0	\$0	\$0	(\$800)	\$0	(\$800)	\$0
	<b>Sub Total - SALARIES AND WAGES OP/INC</b>	(\$800)	\$0	\$0	\$0	(\$800)	\$0	(\$800)	\$0
	<b>Total - SALARIES AND WAGES</b>	\$0	\$7,139	\$0	\$7,139	(\$800)	\$800	(\$800)	\$6,131

**Shire of Boyup Brook**  
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Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
ADMINISTRATION									
OPERATING EXPENDITURE									
Administration activity units									
146100	Advertising	\$3,465	\$6,450	\$0	\$6,450	\$0	\$7,395	\$0	\$9,745
146101	Audit Fees	\$24,100	\$60	\$0	\$60	\$0	\$24,100	\$0	\$24,100
146102	Bank Fees	\$8,198	\$8,052	\$0	\$8,052	\$0	\$9,950	\$0	\$9,950
146103	Administration Bldg Costs	\$34,990	\$31,917	\$0	\$31,917	\$0	\$62,051	\$0	\$58,442
146105	Administration Staff Employee Costs	\$477,278	\$384,187	\$0	\$384,187	\$0	\$753,165	\$0	\$713,651
146106	Consultants	\$100,100	\$124,660	\$0	\$124,660	\$0	\$176,989	\$0	\$184,839
146108	Insurance	\$9,743	(\$7,887)	\$0	(\$7,887)	\$0	\$9,743	\$0	\$11,027
146109	Legal Expenses	\$6,832	\$1,022	\$0	\$1,022	\$0	\$14,000	\$0	\$14,000
146110	IT System Operation & maintenance	\$66,760	\$53,813	\$0	\$53,813	\$0	\$78,050	\$0	\$78,050
146111	Office Equipment Maintenance	\$3,750	\$0	\$0	\$0	\$0	\$5,000	\$0	\$5,000
146112	Administration - Postage & Freight	\$3,014	\$4,065	\$0	\$4,065	\$0	\$5,300	\$0	\$6,100
146113	Printing and Stationery	\$10,213	\$7,393	\$0	\$7,393	\$0	\$12,500	\$0	\$12,000
146114	Administration Vehicle Costs	\$2,965	\$29	\$0	\$29	\$0	\$2,965	\$0	\$2,965
146115	Administration - Fringe Benefits Tax	\$2,625	(\$8,540)	\$0	(\$8,540)	\$0	\$3,500	\$0	\$3,500
146117	Employers Indemnity Insurance	\$31,033	\$31,032	\$0	\$31,032	\$0	\$31,033	\$0	\$31,033
146118	Subscriptions	\$23,440	\$17,680	\$0	\$17,680	\$0	\$23,440	\$0	\$17,680
146120	Uniform Allowance	\$990	\$106	\$0	\$106	\$0	\$3,000	\$0	\$3,000
146121	Telephones	\$10,433	\$9,208	\$0	\$9,208	\$0	\$15,650	\$0	\$15,650
146122	Minor Furn & Equip Under \$2000	\$1,500	\$1,760	\$0	\$1,760	\$0	\$2,500	\$0	\$2,500
146123	Conferences/Training/Professional Development	\$7,090	\$500	\$0	\$500	\$0	\$13,385	\$0	\$5,912
146124	Superannuation	\$52,259	\$36,538	\$0	\$36,538	\$0	\$73,708	\$0	\$55,000
146125	Admin Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
146126	Employee (Packaging) Costs	\$0	\$0	\$0	\$0	\$0	\$725	\$0	\$725
146128	Administration - OSH	\$452	\$2,616	\$0	\$2,616	\$0	\$452	\$0	\$3,252
146190	Depreciation - Administration	\$14,673	\$0	\$0	\$0	\$0	\$22,010	\$0	\$22,010
146015	Loss on Sale of Asset	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
146150	Less Administration Costs Alloc	(\$695,902)	\$0	\$0	\$0	\$0	(\$1,350,611)	\$0	(\$1,290,131)
Sub Total - ADMINISTRATION OPI/EXP		\$0	\$704,659	\$0	\$704,659	\$0	\$0	\$0	\$0

**Shire of Boyup Brook**  
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Details By Function Under The Following Program Titles  
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G/L JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OPERATING INCOME - ADMINISTRATION</b>								
146001 Reimbursements - Administration			(\$4,629)	\$0	(\$27,789)	\$0	(\$23,304)	\$0
<b>Sub Total - ADMINISTRATION OP/INC</b>			(\$4,630)	\$0	(\$27,789)	\$0	(\$23,304)	\$0
<b>Total - ADMINISTRATION</b>	(\$27,182)	\$700,029	(\$4,630)	\$704,659	(\$27,789)	\$0	(\$23,304)	\$0
<b>UNCLASSIFIED</b>								
<b>OPERATING EXPENDITURE</b>								
147010 Local (District) Planning Strategy	\$0	\$0	\$0	\$0	\$0	\$5,000	\$0	\$5,000
147011 Purchase of Land - Consultants	\$3,750	\$0	\$0	\$0	\$0	\$7,500	\$0	\$7,500
149001 Rylington Park Operational Expenses	\$305,781	\$302,724	\$0	\$302,724	\$0	\$496,400	\$0	\$507,789
<b>Sub Total - UNCLASSIFIED OP/EXP</b>	\$309,531	\$302,724	\$0	\$302,724	\$0	\$508,900	\$0	\$520,289
<b>OPERATING INCOME</b>								
149101 Rylington Park Income			(\$425,892)	\$0	(\$425,250)	\$0	(\$430,122)	\$0
<b>Sub Total - UNCLASSIFIED OP/INC</b>	(\$316,550)	(\$425,892)	(\$425,892)	\$0	(\$425,250)	\$0	(\$430,122)	\$0
<b>Total - UNCLASSIFIED</b>	(\$7,019)	(\$123,168)	(\$425,892)	\$302,724	(\$425,250)	\$508,900	(\$430,122)	\$520,289
<b>Total - OTHER PROPERTY AND SERVICES</b>	(\$60,250)	\$384,270	(\$460,227)	\$844,497	(\$511,009)	\$533,005	(\$513,313)	\$569,725



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Details By Function Under The Following Program Titles  
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G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>TRANSFERS TO/FROM RESERVES</b>									
<b>EXPENDITURE</b>									
300101	Transfer to Reserves	\$0	\$0	\$0	\$0	\$0	\$19,000	\$0	\$152,567
<b>Sub Total - TRANSFER TO OTHER COUNCIL FUNDS</b>		\$0	\$0	\$0	\$0	\$0	\$19,000	\$0	\$152,567
<b>INCOME</b>									
300102	Transfer from Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - TRANSFER FROM OTHER COUNCIL FUNDS</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - FUND TRANSFER</b>		\$0	\$0	\$0	\$0	\$0	\$19,000	\$0	\$152,567
000000	(Surplus) / Deficit - Carried Forward	(\$1,135,201)	(\$1,012,961)	(\$1,012,961)	\$0	(\$1,135,201)	\$0	(\$1,004,466)	\$0
<b>Sub Total - SURPLUS C/FWD</b>		(\$1,135,201)	(\$1,012,961)	(\$1,012,961)	\$0	(\$1,135,201)	\$0	(\$1,004,466)	\$0
<b>Total - SURPLUS</b>		(\$1,135,201)	(\$1,012,961)	(\$1,012,961)	\$0	(\$1,135,201)	\$0	(\$1,004,466)	\$0

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G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>NEW LONG TERM LOANS</b>									
<b>INCOME</b>									
	Sub Total - LONG TERM LOANS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total - DEFERRED ASSETS</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>LIABILITY LOANS - PRINCIPAL REPAYMENTS</b>									
<b>CAPITAL EXPENDITURE</b>									
146800	Principal Repayment on Loans	\$24,071	\$24,071	\$0	\$24,071	\$0	\$36,156	\$0	\$36,156
	<b>Sub Total - LOAN REPAYMENTS</b>	\$24,071	\$24,071	\$0	\$24,071	\$0	\$36,156	\$0	\$36,156
<b>CAPITAL INCOME</b>									
	Sub Total - LOANS RAISED	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total - NON CURRENT LIABILITIES</b>	\$24,071	\$24,071	\$0	\$24,071	\$0	\$36,156	\$0	\$36,156
<b>OPERATING ACTIVITIES EXCLUDED FROM BUDGET</b>									
000000	Depreciation Written Back	(\$2,319,353)	\$0	\$0	\$0	\$0	(\$3,592,229)	\$0	(\$3,592,229)
000000	Book Value of Assets Sold Written Back	(\$48,667)	\$0	\$0	\$0	\$0	(\$127,714)	\$0	(\$195,732)
000000	Profit/Loss on Sale of Asset Written Back	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Accrued Interest on Loans	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Accrued Interest on investments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Stock On Hand	\$0	(\$2,759)	\$0	(\$2,759)	\$0	\$0	\$0	\$0
	Movement in Accrued Wages	\$0	\$134,085	\$0	\$134,085	\$0	\$0	\$0	\$0
	Movement in Employee Benefits (Current)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
000000	Long Service Leave - Non Cash	\$0	\$0	\$0	\$0	\$0	(\$43,030)	\$0	(\$43,030)
	<b>Sub Total - OPERATING ACTIVITIES EXCLUDED</b>	(\$2,368,020)	\$131,326	\$0	\$131,326	\$0	(\$3,762,973)	\$0	(\$3,830,991)
	<b>Total - OPERATING ACTIVITIES EXCLUDED</b>	(\$2,368,020)	\$131,326	\$0	\$131,326	\$0	(\$3,762,973)	\$0	(\$3,830,991)

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>FURNITURE &amp; EQUIPMENT</b>									
<b>HEALTH</b>									
<b>CAPITAL EXPENDITURE</b>									
074603	Surgery F&E - Upgrade server to Dell PowerEdge	\$0	\$16,750	\$0	\$16,750	\$0	\$0	\$0	\$16,750
Sub Total - CAPITAL WORKS		\$0	\$16,750	\$0	\$16,750	\$0	\$0	\$0	\$16,750
Total - HEALTH		\$0	\$16,750	\$0	\$16,750	\$0	\$0	\$0	\$16,750
<b>OTHER PROPERTY &amp; SERVICES - ADMINISTRATION</b>									
<b>CAPITAL EXPENDITURE</b>									
146600	Administration Building - Furniture & Equipment Renewals	\$30,000	\$0	\$0	\$0	\$0	\$30,000	\$0	\$30,000
Sub Total - CAPITAL WORKS		\$30,000	\$0	\$0	\$0	\$0	\$30,000	\$0	\$30,000
Total - OTHER PROPERTY		\$30,000	\$0	\$0	\$0	\$0	\$30,000	\$0	\$30,000
Total - FURNITURE AND EQUIPMENT		\$30,000	\$16,750	\$0	\$16,750	\$0	\$30,000	\$0	\$46,750



**Shire of Boyup Brook**  
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Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>LAND AND BUILDINGS</b>									
<b>COMMUNITY AMENITIES</b>									
<b>CAPITAL EXPENDITURE</b>									
101410	Transfer Station Buildings	\$20,000	\$14,988	\$0	\$14,988	\$0	\$20,000	\$0	\$14,988
<b>Sub Total - CAPITAL WORKS</b>		\$20,000	\$14,988	\$0	\$14,988	\$0	\$20,000	\$0	\$14,988
<b>Total - COMMUNITY AMENITIES</b>		\$20,000	\$14,988	\$0	\$14,988	\$0	\$20,000	\$0	\$14,988
<b>LAND AND BUILDINGS</b>									
<b>OTHER PROPERTY AND SERVICES</b>									
<b>CAPITAL EXPENDITURE</b>									
146605	Administration Building - Building Renewals & Upgrades	\$0	\$74,904	\$0	\$74,904	\$0	\$19,539	\$0	\$74,904
147410	Rylington Park House Capital	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0
147411	Rylington Park Chemical Shed	\$15,000	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>		\$15,000	\$74,904	\$0	\$74,904	\$0	\$84,539	\$0	\$74,904
<b>Total - OTHER PROPERTY AND SERVICES</b>		\$15,000	\$74,904	\$0	\$74,904	\$0	\$84,539	\$0	\$74,904
<b>Total - LAND AND BUILDINGS</b>		\$35,000	\$89,892	\$0	\$89,892	\$0	\$104,539	\$0	\$89,892

*Shire of Boyup Brook*  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021	CURRENT YEAR ACTUALS 28 FEBRUARY 2021	ADOPTED BUDGET 2020-21	PROJECTION 30 JUNE 2021
	Budget Actual	Income Expenditure	Income Expenditure	Income Expenditure
<b>PLANT AND EQUIPMENT LAW ORDER &amp; PUBLIC SAFETY</b>				
<b>CAPITAL EXPENDITURE</b>				
053405 Plant & Equipment	\$0 \$0	\$0 \$0	\$0 \$51,700	\$0 \$0
Sub Total - CAPITAL WORKS	\$0 \$0	\$0 \$0	\$0 \$51,700	\$0 \$0
Total - LAW ORDER & PUBLIC SAFETY	\$0 \$0	\$0 \$0	\$0 \$51,700	\$0 \$0
<b>PLANT AND EQUIPMENT</b>				
<b>RECREATION AND CULTURE</b>				
<b>CAPITAL EXPENDITURE</b>				
113907 Plant & Equipment - Parks & Gardens	\$68,000 \$10,909	\$0 \$10,909	\$0 \$68,000	\$0 \$56,909
Sub Total - CAPITAL WORKS	\$68,000 \$10,909	\$0 \$10,909	\$0 \$68,000	\$0 \$56,909
Total - RECREATION AND CULTURE	\$68,000 \$10,909	\$0 \$10,909	\$0 \$68,000	\$0 \$56,909
<b>PLANT AND EQUIPMENT</b>				
<b>TRANSPORT</b>				
<b>CAPITAL EXPENDITURE</b>				
123603 DWS - Fleet Vehicles	\$0 \$0	\$0 \$0	\$0 \$69,000	\$0 \$73,122
123609 Light Plant (eg Portable Traffic Lights) - Plant & Equip	\$32,500 \$0	\$0 \$0	\$0 \$43,000	\$0 \$43,000
123610 Heavy Plant (Graders etc) Purchases	\$160,000 \$0	\$0 \$0	\$0 \$160,000	\$0 \$0
123619 Miscellaneous Small Plant	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0
Sub Total - CAPITAL WORKS	\$192,500 \$0	\$0 \$0	\$0 \$272,000	\$0 \$116,122
Total - TRANSPORT	\$192,500 \$0	\$0 \$0	\$0 \$272,000	\$0 \$116,122

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PLANT AND EQUIPMENT</b>									
<b>OTHER PROPERTY &amp; SERVICES</b>									
<b>CAPITAL EXPENDITURE</b>									
147451	Rylington Park Dorm Rooms Air Conditioners	\$0	\$0	\$0	\$0	\$0	\$10,800	\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>		\$0	\$0	\$0	\$0	\$0	\$10,800	\$0	\$0
<b>Total - OTHER PROPERTY &amp; SERVICES</b>		\$0	\$0	\$0	\$0	\$0	\$10,800	\$0	\$0
<b>Total - PLANT AND EQUIPMENT</b>		\$260,500	\$10,909	\$0	\$10,909	\$0	\$402,500	\$0	\$173,031



*Shire of Boyup Brook*  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>ROAD INFRASTRUCTURE CAPITAL</b>									
<b>ROAD CONSTRUCTION</b>									
121403	x								
121403	RTR007	\$200,086	\$86,364	\$0	\$86,364	\$0	\$200,086	\$0	\$200,086
121403	RTR008	\$112,742	\$82,603	\$0	\$82,603	\$0	\$112,742	\$0	\$82,617
121403	RTR029	\$0	\$20,638	\$0	\$20,638	\$0	\$0	\$0	\$22,427
121403	RTR115	\$189,457	\$9,707	\$0	\$9,707	\$0	\$189,457	\$0	\$214,297
121404	xx								
121404	RRG148	\$0	\$46,555	\$0	\$46,555	\$0	\$337,407	\$0	\$318,000
121404	RRG210	\$495,302	\$86,270	\$0	\$86,270	\$0	\$495,302	\$0	\$501,000
121404	RRG004	\$0	\$1,984	\$0	\$1,984	\$0	\$150,000	\$0	\$2,372
121400									
121400	MU148	\$0	\$88,767	\$0	\$88,767	\$0	\$201,593	\$0	\$193,928
121400	MU500	\$0	\$0	\$0	\$0	\$0	\$201,426	\$0	\$0
121400	MU501	\$52,767	\$19,063	\$0	\$19,063	\$0	\$94,990	\$0	\$74,990
121402	LRC109	\$0	\$2,457	\$0	\$2,457	\$0	\$0	\$0	\$40,000
121402	LRC148	\$0	\$612	\$0	\$612	\$0	\$0	\$0	\$0
121410									
121410	Municipal Funded - Winter Grading	\$330,362	\$240,431	\$0	\$240,431	\$0	\$330,362	\$0	\$254,659
121450									
121450	BRIDGES	\$0	\$0	\$0	\$0	\$0	\$57,290	\$0	\$57,290
121450	MR0741	\$170,000	\$0	\$0	\$0	\$0	\$170,000	\$0	\$170,000
121450	MR3310	\$0	\$0	\$0	\$0	\$0	\$134,000	\$0	\$134,000
121450		\$0	\$0	\$0	\$0	\$0	\$394,000	\$0	\$394,000
121450		\$55,000	\$0	\$0	\$0	\$0	\$110,000	\$0	\$110,000
121450		\$84,000	\$0	\$0	\$0	\$0	\$84,000	\$0	\$84,000
Sub Total - CAPITAL WORKS		\$1,689,716	\$685,450	\$0	\$685,450	\$0	\$3,262,655	\$0	\$2,853,666
Total - ROADS		\$1,689,716	\$685,450	\$0	\$685,450	\$0	\$3,262,655	\$0	\$2,853,666
Total - INFRASTRUCTURE ASSETS ROADS		\$1,689,716	\$685,450	\$0	\$685,450	\$0	\$3,262,655	\$0	\$2,853,666

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021	CURRENT YEAR ACTUALS 28 FEBRUARY 2021	ADOPTED BUDGET 2020-21	PROJECTION 30 JUNE 2021
	Budget	Actual	Income	Expenditure
<b>FOOTPATHS</b>				
121701 Bike Paths - Construction	\$72,000	\$0	\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>	\$72,000	\$0	\$0	\$0
<b>Total - TRANSPORT - FOOTPATHS</b>	\$72,000	\$0	\$0	\$0
<b>Total - FOOTPATH ASSETS</b>	\$72,000	\$0	\$0	\$0
<b>DRAINAGE</b>				
<b>Drainage Projects - Municipal Funded</b>				
121411 DC035 Howards Rd Drainage	\$0	\$12,216	\$0	\$0
121411 DC039 Asplins Rd Drainage	\$0	\$1,705	\$0	\$0
121411 DC045 Reservoir Rd Drainage	\$0	\$4,768	\$0	\$0
121411 DC048 W Tree Gull Rd Drainage	\$0	\$38,005	\$0	\$0
121411 DC059 Eulin Siding Rd Drainage	\$0	\$12,854	\$0	\$0
121411 DC092 Maltrup Rd Drainage	\$0	\$6,044	\$0	\$0
121408 Roads to Recovery - Drainage Projects	\$0	\$0	\$0	\$0
121412 RRG - Drainage Projects	\$0	\$0	\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$75,592	\$0	\$0
<b>Total - TRANSPORT - DRAINAGE</b>	\$0	\$75,592	\$0	\$0
<b>Total - DRAINAGE ASSETS</b>	\$0	\$75,592	\$0	\$0
<b>RECREATION INFRASTRUCTURE</b>				
<b>Recreation Infrastructure - Capital Renewals</b>				
113906 LRC001 LRCI - Football Oval Lights	\$0	\$186	\$0	\$0
113911 LRC001 LRCI - Football Oval Lights	\$0	\$2,200	\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$2,386	\$0	\$0
<b>Total - RECREATION INFRASTRUCTURE</b>	\$0	\$2,386	\$0	\$0
<b>Total - INFRASTRUCTURE ASSETS - RECREATION</b>	\$0	\$2,386	\$0	\$0



*Shire of Boyup Brook*  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>INFRASTRUCTURE ASSETS - OTHER</b>									
<b>HEALTH</b>									
074605	Medical Centre Car Park - Other Infrastructure	\$0	\$0	\$0	\$0	\$0	\$9,750	\$0	\$9,750
Sub Total - CAPITAL WORKS		\$0	\$0	\$0	\$0	\$0	\$9,750	\$0	\$9,750
Total - HEALTH		\$0	\$0	\$0	\$0	\$0	\$9,750	\$0	\$9,750
<b>INFRASTRUCTURE OTHER</b>									
<b>TRANSPORT</b>									
122902	Depot Gates	\$0	\$0	\$0	\$0	\$0	\$15,000	\$0	\$15,000
122903	Oil Automation System	\$32,979	\$8,497	\$0	\$8,497	\$0	\$32,979	\$0	\$32,979
Sub Total - CAPITAL WORKS		\$32,979	\$8,497	\$0	\$8,497	\$0	\$47,979	\$0	\$47,979
Total - TRANSPORT		\$32,979	\$8,497	\$0	\$8,497	\$0	\$47,979	\$0	\$47,979
<b>INFRASTRUCTURE OTHER</b>									
<b>ECONOMIC SERVICES</b>									
132410	LRC002 LRCI - Flax Mill / Caravan Park Upgrades	\$0	\$991	\$0	\$991	\$0	\$0	\$0	\$147,680
132410	LRC003 LRCI - Tourism Centre Upgrades	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Sub Total - CAPITAL WORKS		\$0	\$991	\$0	\$991	\$0	\$0	\$0	\$197,680
Total - ECONOMIC SERVICES		\$0	\$991	\$0	\$991	\$0	\$0	\$0	\$197,680



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 8 28 FEBRUARY 2021		CURRENT YEAR ACTUALS 28 FEBRUARY 2021		ADOPTED BUDGET 2020-21		PROJECTION 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>INFRASTRUCTURE OTHER</b>									
<b>OTHER PROPERTY &amp; SERVICES</b>									
147480	Ryllinton Park Rain Water Tank	\$16,000	\$0	\$0	\$0	\$0	\$16,000	\$0	\$16,110
	<b>Sub Total - CAPITAL WORKS</b>	\$16,000	\$0	\$0	\$0	\$0	\$16,000	\$0	\$16,110
	<b>Total - OTHER PROPERTY &amp; SERVICES</b>	\$16,000	\$0	\$0	\$0	\$0	\$16,000	\$0	\$16,110
	<b>Total - INFRASTRUCTURE ASSETS - OTHER</b>	\$48,979	\$9,488	\$0	\$9,488	\$0	\$73,729	\$0	\$271,519
	<b>GRAND TOTALS</b>	(\$2,035,606)	(\$3,351,564)	(\$7,768,370)	\$4,416,805	(\$10,124,098)	\$10,124,098	(\$10,159,326)	\$10,159,326

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING 28 FEBRUARY 2021**

**LEAVE RESERVE**

Purpose - To be used to fund annual and long service leave and redundancy requirements.

	ACTUAL 2020-21	BUDGET 2020-21
Opening Balance	122	121
Transfer from Accumulated Surplus		
- Interest Earned	0	1
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>122</b>	<b>122</b>

**UNSPENT GRANTS RESERVE**

Purpose - To quarantine forward grant payments, to fund expenses incurred in the intended year.

	ACTUAL 2020-21	BUDGET 2020-21
Opening Balance	78	78
Transfer from Accumulated Surplus		
- Interest Earned	0	1
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>78</b>	<b>79</b>

**PLANT RESERVE**

Purpose - To be used to fund the purchase of plant items, including graders, trucks, utes, sedans, rollers.

	ACTUAL 2020-21	BUDGET 2020-21
Opening Balance	148,275	148,325
Transfer from Accumulated Surplus		
- Interest Earned	0	1,464
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>148,275</b>	<b>149,789</b>

**BUILDING RESERVE**

Purpose - to be used to fund future maintenance of shire owned buildings, including heritage buildings.

	ACTUAL 2020-21	BUDGET 2020-21
Opening Balance	705,999	706,235
Transfer from Accumulated Surplus		
- Interest Earned	0	6,970
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>705,999</b>	<b>713,205</b>

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING 28 FEBRUARY 2021**

**COMMUNITY HOUSING RESERVE**

Purpose - to be used to fund maintenance of the Homeswest Housing Units in Forrest & Proctor Streets.

	ACTUAL 2020-21	BUDGET 2020-21
<b>Opening Balance</b>	79,999	80,026
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	790
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>79,999</b>	<b>80,816</b>

**EMERGENCY RESERVE**

Purpose - to be used to fund emergency situations outside working hours for example trees on roads, ETC

	ACTUAL 2020-21	BUDGET 2020-21
<b>Opening Balance</b>	12,339	12,343
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	121
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>12,339</b>	<b>12,464</b>

**INSURANCE CLAIM RESERVE**

Purpose - to be used to fund the excess on certain insurance claims.

	ACTUAL 2020-21	BUDGET 2020-21
<b>Opening Balance</b>	15,037	15,042
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	148
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>15,037</b>	<b>15,190</b>



**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING 28 FEBRUARY 2021**

**OTHER RECREATION RESERVE**

Purpose - to be used to fund improvements to the recreation facilities and grounds.

	ACTUAL 2020-21	BUDGET 2020-21
Opening Balance	49,989	50,005
Transfer from Accumulated Surplus		
- Interest Earned	0	494
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
- Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>49,989</b>	<b>50,499</b>

**COMMERCIAL RESERVE**

Purpose - to be used to fund future economic development, enhancement & promotion of the district.

	ACTUAL 2020-21	BUDGET 2020-21
Opening Balance	446,515	446,665
Transfer from Accumulated Surplus		
- Interest Earned	0	4,408
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
- Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>446,515</b>	<b>451,073</b>

**BRIDGES RESERVE**

Purpose - to be used to fund future requirements of bridge works.

	ACTUAL 2020-21	BUDGET 2020-21
Opening Balance	153	154
Transfer from Accumulated Surplus		
- Interest Earned	0	2
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
- Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>153</b>	<b>156</b>

**AGED ACCOMMODATION RESERVE**

Purpose - to be used to fund future requirements of aged accommodation.

	ACTUAL 2020-21	BUDGET 2020-21
Opening Balance	381,518	381,646
Transfer from Accumulated Surplus		
- Interest Earned	0	3,767
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
- Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>381,518</b>	<b>385,413</b>

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING 28 FEBRUARY 2021**

**ROAD CONTRIBUTIONS RESERVE**

Purpose - to set aside contributions from developers.

	ACTUAL 2020-21	BUDGET 2020-21
<b>Opening Balance</b>	28,288	28,298
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	279
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
- Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>28,288</u>	<u>28,577</u>

**IT/OFFICE EQUIPMENT RESERVE**

Purpose - to be used to fund future IT requirements.

	ACTUAL 2020-21	BUDGET 2020-21
<b>Opening Balance</b>	39,468	39,481
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	390
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
- Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>39,468</u>	<u>39,871</u>

**CIVIC RECEPTIONS RESERVE**

Purpose - to quarantine unspent 'Refreshments and Receptions' budgets to fund future receptions needs.

	ACTUAL 2020-21	BUDGET 2020-21
<b>Opening Balance</b>	16,587	16,593
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	164
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
- Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>16,587</u>	<u>16,757</u>

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING**

**28 FEBRUARY 2021**

**UNSPENT COMMUNITY GRANTS RESERVE**

Purpose - for the purpose of holding unallocated/spent community donation/MOU budgets (2% of annual rates), to fund extraordinary community donations or MOU's.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	121	121
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	1
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>121</b>	<b>122</b>

**RYLINGTON PARK WORKING CAPITAL RESERVE**

Purpose - to be used as working capital for the running and maintenance of Rylington Park Farm.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	250,399	0
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	0
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>250,399</b>	<b>0</b>

**RYLINGTON PARK RESERVE**

Purpose - to be used for community contributions towards major community projects within the Boyup Brook community.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	412,211	0
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	0
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>412,211</b>	<b>0</b>

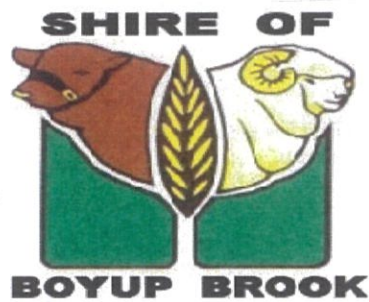
**TOTAL RESERVES**

**2,587,098    1,944,133**



**SHIRE OF BOYUP BROOK  
LOAN SCHEDULE  
FOR THE PERIOD ENDING 28 FEBRUARY 2021**

LOAN DESCRIPTION	LOAN No.	PRINCIPAL 01.07.20	LOANS RAISED		INTEREST		PRINCIPAL		CLOSING BALANCE
			Budget 2020-21	Actual 2020-21	Budget 2020-21	Actual 2020-21	Budget 2020-21	Actual 2020-21	
<b>EDUCATION &amp; WELFARE</b>									
Aged Accommodation	118	300,446	0	0	14,217	7,211	17,117	8,457	291,989
<b>HOUSING</b>									
Staff House	115	47,079	0	0	2,670	1,384	6,755	3,329	43,750
<b>Recreation &amp; Culture</b>									
Swimming Pool	114	85,642	0	0	4,867	4,866	12,285	12,285	73,357
		<b>433,167</b>	<b>0</b>	<b>0</b>	<b>21,754</b>	<b>13,461</b>	<b>36,157</b>	<b>24,071</b>	<b>409,096</b>



# **SHIRE OF BOYUP BROOK**

## **MONTHLY FINANCIAL REPORT**

**31 MARCH 2021**

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**SHIRE OF BOYUP BROOK**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE PERIOD ENDING 31 MARCH 2021**

	2020-21 ANNUAL BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL
<b>EXPENDITURE (Excluding Finance Costs)</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
General Purpose Funding	(139,443)	(139,443)	(705)
Governance	(379,473)	(386,917)	(182,982)
Law, Order, Public Safety	(508,331)	(521,564)	(126,172)
Health	(1,249,020)	(1,443,420)	(897,129)
Education and Welfare	(226,309)	(247,050)	(114,967)
Housing	(140,757)	(170,958)	(67,559)
Community Amenities	(348,711)	(456,723)	(233,552)
Recreation and Culture	(1,162,098)	(1,216,027)	(423,028)
Transport	(4,312,005)	(4,056,062)	(576,817)
Economic Services	(657,873)	(662,873)	(155,538)
Other Property and Services	(533,005)	(569,725)	(910,899)
	(9,657,024)	(9,870,761)	(3,689,347)
<b>REVENUE</b>			
General Purpose Funding	3,742,447	3,812,865	3,605,422
Governance	0	25,100	23,600
Law, Order, Public Safety	271,834	272,066	140,326
Health	907,844	1,059,830	891,001
Education and Welfare	125,000	145,650	115,429
Housing	89,601	71,501	52,507
Community Amenities	207,766	215,229	216,148
Recreation and Culture	41,441	43,813	44,663
Transport	191,890	193,580	184,987
Economic Services	110,530	92,969	89,178
Other Property & Services	511,009	513,313	578,962
	6,199,362	6,445,916	5,942,223
<i>Increase(Decrease)</i>	(3,457,662)	(3,424,845)	2,252,876
<b>FINANCE COSTS</b>			
Education & Welfare	(14,218)	(14,218)	(7,211)
Housing	(2,670)	(2,670)	(2,670)
Recreation & Culture	(4,866)	(4,866)	(4,866)
Total Finance Costs	(21,754)	(21,754)	(14,747)
<b>NON-OPERATING REVENUE</b>			
Law, Order & Public Safety	31,700	0	0
Recreation & Culture	0	9,091	9,091
Transport	2,630,121	2,504,121	1,377,347
Total Non-Operating Revenue	2,661,821	2,513,212	1,386,438
<b>PROFIT/(LOSS) ON SALE OF ASSETS</b>			
Transport Profit	0	0	0
Transport Loss	0	0	0
Other Property & Services Profit	0	0	0
Other Property & Services Loss	0	0	0
Total Profit/(Loss)	0	0	0
<b>NET RESULT</b>	(817,595)	(933,387)	3,624,566
<b>Other Comprehensive Income</b>			
Changes on revaluation of non-current assets	0	0	0
Total Abnormal Items	0	0	0
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(817,595)</b>	<b>(933,387)</b>	<b>3,624,566</b>



SHIRE OF BOYUP BROOK  
STATEMENT OF COMPREHENSIVE INCOME  
BY NATURE/TYPE  
FOR THE PERIOD ENDING 31 MARCH 2021

	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL
<b>Expenses</b>			
Employee Costs	(2,875,038)	(3,181,870)	(2,531,320)
Materials and Contracts	(2,544,200)	(2,429,226)	(672,123)
Utility Charges	(228,519)	(231,812)	(139,646)
Depreciation on Non-Current Assets	(3,592,229)	(3,592,229)	0
Interest Expenses	(21,754)	(21,754)	(14,747)
Insurance Expenses	(165,432)	(206,901)	(181,398)
Other Expenditure	(251,606)	(228,724)	(165,100)
	(9,678,778)	(9,892,515)	(3,704,334)
<b>Revenue</b>			
Rates	3,007,292	3,007,292	3,006,611
Operating Grants, Subsidies and Contributions	1,125,550	1,226,020	912,915
Fees and Charges	1,518,125	1,662,917	1,423,876
Interest Earnings	45,205	33,780	20,534
Other Revenue	503,190	515,907	578,528
	6,199,362	6,445,916	5,942,463
	(3,479,416)	(3,446,599)	2,238,129
Non-Operating Grants, Subsidies & Contributions	2,661,821	2,513,212	1,386,438
Profit on Asset Disposals	0	0	0
Loss on Asset Disposals	0	0	0
	2,661,821	2,513,212	1,386,438
<b>Net Result</b>	<b>(817,595)</b>	<b>(933,387)</b>	<b>3,624,566</b>
<b>Other Comprehensive Income</b>			
Changes on revaluation of non-current assets	0	0	0
<b>Total Other Comprehensive Income</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(817,595)</b>	<b>(933,387)</b>	<b>3,624,566</b>

**SHIRE OF BOYUP BROOK**  
**FINANCIAL ACTIVITY STATEMENT BY FUNCTION/PROGRAM**  
**FOR THE PERIOD ENDING 31 MARCH 2021**

	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD BUDGET (a)	2020-21 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
<b>OPERATING REVENUE</b>	\$	\$	\$	\$			
General Purpose Funding	736,160	806,578	547,205	598,812	51,606	Within Threshold	▲
Governance	0	25,100	0	23,600	23,600	100.00%	▲
Law, Order Public Safety	271,834	272,066	208,690	140,326	(68,364)	(48.72%)	▼
Health	907,844	1,059,830	641,048	891,001	249,953	28.05%	▲
Education and Welfare	125,000	145,650	104,188	115,429	11,242	Within Threshold	▲
Housing	89,601	71,501	67,213	52,507	(14,706)	(28.01%)	▼
Community Amenities	207,766	215,229	204,385	216,148	11,763	Within Threshold	▲
Recreation and Culture	41,441	43,813	40,728	44,663	Within Threshold	Within Threshold	▲
Transport	191,890	193,580	183,131	184,987	Within Threshold	Within Threshold	▲
Economic Services	110,530	92,969	89,279	89,178	Within Threshold	Within Threshold	▲
Other Property and Services	511,009	513,313	446,695	578,962	132,267	22.85%	▲
	<b>3,193,075</b>	<b>3,439,629</b>	<b>2,532,561</b>	<b>2,935,613</b>	<b>397,361</b>		
<b>LESS OPERATING EXPENDITURE</b>							
General Purpose Funding	(139,443)	(139,443)	(92,425)	(705)	91,720	13008.60%	▲
Governance	(379,473)	(386,917)	(303,384)	(182,982)	120,402	65.80%	▲
Law, Order, Public Safety	(508,331)	(521,564)	(411,348)	(126,172)	285,176	226.02%	▲
Health	(1,249,020)	(1,443,420)	(846,734)	(897,129)	(50,395)	Within Threshold	▲
Education and Welfare	(240,527)	(261,268)	(177,679)	(122,177)	55,501	45.43%	▲
Housing	(143,427)	(173,628)	(116,608)	(70,229)	46,379	66.04%	▲
Community Amenities	(348,711)	(456,723)	(258,311)	(233,552)	24,759	10.60%	▲
Recreation and Culture	(1,166,964)	(1,220,893)	(895,849)	(427,894)	467,955	109.36%	▲
Transport	(4,312,005)	(4,056,062)	(2,934,786)	(576,817)	2,357,969	408.79%	▲
Economic Services	(657,873)	(662,873)	(417,420)	(155,538)	261,883	168.37%	▲
Other Property & Services	(533,005)	(569,725)	(398,993)	(910,899)	(511,906)	(56.20%)	▼
	<b>(9,678,778)</b>	<b>(9,892,515)</b>	<b>(6,853,537)</b>	<b>(3,704,095)</b>	<b>3,149,442</b>		
<i>Increase(Decrease)</i>	<b>(6,485,703)</b>	<b>(6,452,886)</b>	<b>(4,320,975)</b>	<b>(768,482)</b>	<b>3,546,803</b>		
<b>NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET</b>							
Movement in Employee Provisions (Non-current)	43,030	43,030	0	0	Within Threshold	0.00%	
Movement in Stock On Hand	0	0	0	2,759	Within Threshold	100.00%	
Movement in Accrued Wages	0	0	0	(134,085)	(134,085)	100.00%	
Depreciation Written Back	3,592,229	3,592,229	2,609,188	0	(2,609,188)	0.00%	
	<b>3,635,259</b>	<b>3,635,259</b>	<b>2,609,188</b>	<b>(131,326)</b>	<b>(2,743,273)</b>		
<i>Sub Total</i>	<b>(2,850,444)</b>	<b>(2,817,627)</b>	<b>(1,711,787)</b>	<b>(899,808)</b>	<b>803,530</b>		
<b>INVESTING ACTIVITIES</b>							
Purchase Buildings	(104,539)	(89,892)	(35,000)	(89,892)	(54,892)	(61.06%)	
Purchase Plant and Equipment	(402,500)	(173,031)	(264,000)	(40,129)	223,871	557.88%	
Purchase Furniture and Equipment	(30,000)	(46,750)	(30,000)	(16,750)	13,250	79.10%	
Infrastructure Assets - Roads	(3,262,655)	(2,853,666)	(2,597,721)	(819,379)	1,778,342	217.04%	
Infrastructure Assets - Footpaths	(72,000)	0	(72,000)	0	72,000	0.00%	
Infrastructure Assets - Aerodromes	0	0	0	0	Within Threshold	0.00%	
Infrastructure Assets - Drainage	0	(70,824)	0	(83,215)	(83,215)	100.00%	
Infrastructure Assets - Recreation	(80,000)	(207,665)	0	(22,817)	(22,817)	100.00%	
Infrastructure Assets - Other	(73,729)	(271,519)	(58,729)	(12,073)	46,656	386.45%	
Proceeds from Sale of Assets	127,714	195,732	48,667	144,000	95,333	66.20%	
Contributions for the Development of Assets	2,661,821	2,513,212	1,311,370	1,386,438	75,068	Within Threshold	
<b>Amount Attributable to Investing Activities</b>	<b>(1,235,888)</b>	<b>(1,004,403)</b>	<b>(1,697,413)</b>	<b>446,183</b>	<b>2,143,596</b>		
<b>FINANCING ACTIVITIES</b>							
Repayment of Debt - Loan Principal	(36,156)	(36,156)	(27,497)	(27,497)	Within Threshold	Within Threshold	
Transfer to Reserves	(19,000)	(152,567)	0	0	Within Threshold	0.00%	
<b>Amount Attributable to Financing Activities</b>	<b>(55,156)</b>	<b>(188,723)</b>	<b>(27,497)</b>	<b>(27,497)</b>	<b>0</b>		
<i>Sub Total</i>	<b>(4,141,488)</b>	<b>(4,010,753)</b>	<b>(3,436,697)</b>	<b>(481,122)</b>	<b>2,947,126</b>		
<b>FUNDING FROM</b>							
Transfer from Reserves	0	0	0	0	Within Threshold	0%	▲
Loans Raised	0	0	0	0	Within Threshold	0%	▲
Estimated Opening Surplus at 1 July	1,135,201	1,004,466	1,135,201	1,012,961	(122,240)	12.07%	
Amount Raised from General Rates	3,006,287	3,006,287	3,006,287	3,006,611	Within Threshold	Within Threshold	▲
Closing Funds	0	0	0	0	Within Threshold	0%	▲
	<b>4,141,488</b>	<b>4,010,753</b>	<b>4,141,488</b>	<b>4,019,572</b>	<b>(122,240)</b>		
<b>NET SURPLUS/(DEFICIT)</b>	<b>0</b>	<b>0</b>	<b>704,791</b>	<b>3,538,450</b>	<b>2,824,886</b>		

**SHIRE OF BOYUP BROOK**  
**FINANCIAL ACTIVITY STATEMENT BY NATURE/TYPE**  
**FOR THE PERIOD ENDING 31 MARCH 2021**

	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD BUDGET (a)	2020-21 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
<b>OPERATING REVENUE</b>	\$	\$	\$	\$			
Ex-Gratia Rates & Write-offs	1,005	1,005	1,068	0	Within Threshold	0%	▲
Operating Grants, Subsidies and Contributions	1,125,550	1,226,020	890,133	912,915	22,782	Within Threshold	▲
Fees and Charges	1,518,125	1,662,917	1,177,512	1,423,876	246,363	(17.30%)	
Interest Earnings	45,205	33,780	32,745	20,534	(12,212)	59.47%	
Other Revenue	503,190	515,907	431,104	578,528	147,424	(25.48%)	
Profit on Disposal of Asset	0	0	0	0	Within Threshold	0%	▲
	<b>3,193,075</b>	<b>3,439,629</b>	<b>2,532,561</b>	<b>2,935,852</b>	<b>404,368</b>		
<b>LESS OPERATING EXPENDITURE</b>							
Employee Costs	(2,875,038)	(3,181,870)	(1,933,817)	(2,348,323)	(414,506)	(17.65%)	▼
Materials and Contracts	(2,544,200)	(2,468,349)	(1,684,321)	(855,120)	829,201	(96.97%)	
Utility Charges	(228,519)	(231,812)	(165,963)	(139,646)	26,317	18.85%	▲
Depreciation on Non-Current Assets	(3,592,229)	(3,592,229)	(2,609,189)	0	2,609,189	0%	▲
Interest Expenses	(21,754)	(21,754)	(14,747)	(14,747)	Within Threshold	Within Threshold	▲
Insurance Expenses	(165,432)	(206,901)	(202,743)	(181,398)	21,345	11.77%	▲
Other Expenditure	(251,606)	(189,601)	(242,757)	(165,100)	77,657	47.04%	▲
Loss on Disposal of Asset	0	0	0	0	Within Threshold	0.00%	
	<b>(9,678,778)</b>	<b>(9,892,515)</b>	<b>(6,853,537)</b>	<b>(3,704,334)</b>	<b>3,149,203</b>		
<i>Increase(Decrease)</i>	<b>(6,485,703)</b>	<b>(6,462,886)</b>	<b>(4,320,976)</b>	<b>(768,482)</b>	<b>3,553,561</b>		
<b>NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET</b>							
Movement in Employee Provisions (Non-current)	43,030	43,030	0	0	Within Threshold	0.00%	
Movement in Stock On Hand	0	0	0	2,759	Within Threshold	100.00%	
Movement in Accrued Wages	0	0	0	(134,085)	(134,085)	100.00%	
Depreciation Written Back	3,592,229	3,592,229	2,609,188	0	(2,609,188)	0.00%	
	<b>3,635,259</b>	<b>3,635,259</b>	<b>2,609,188</b>	<b>(131,326)</b>	<b>(2,743,273)</b>		
<i>Sub Total</i>	<b>(2,850,444)</b>	<b>(2,817,627)</b>	<b>(1,711,787)</b>	<b>(899,808)</b>	<b>810,288</b>		
<b>INVESTING ACTIVITIES</b>							
Purchase Buildings	(104,539)	(89,892)	(35,000)	(89,892)	(54,892)	61.06%	
Purchase Plant and Equipment	(402,500)	(173,031)	(264,000)	(40,129)	223,871	(557.88%)	
Purchase Furniture and Equipment	(30,000)	(46,750)	(30,000)	(16,750)	13,250	(79.10%)	
Infrastructure Assets - Roads	(3,262,655)	(2,853,666)	(2,597,721)	(819,379)	1,778,342	(217.04%)	
Infrastructure Assets - Footpaths	(72,000)	0	(72,000)	0	72,000	0.00%	
Infrastructure Assets - Aerodromes	0	0	0	0	Within Threshold	0.00%	
Infrastructure Assets - Drainage	0	(70,824)	0	(83,215)	(83,215)	100.00%	
Infrastructure Assets - Parks & Ovals (Recreation)	(80,000)	(207,665)	0	(22,817)	(22,817)	100.00%	
Infrastructure Assets - Other	(73,729)	(271,519)	(58,729)	(12,073)	46,656	(386.45%)	
Proceeds from Sale of Assets	127,714	195,732	48,667	144,000	95,333	66.20%	▲
Contributions for the Development of Assets	2,661,821	2,513,212	1,311,370	1,386,438	75,068	Within Threshold	▲
<b>Amount Attributable to Investing Activities</b>	<b>(1,235,888)</b>	<b>(1,004,403)</b>	<b>(1,697,413)</b>	<b>446,183</b>	<b>2,143,596</b>		
<b>FINANCING ACTIVITIES</b>							
Repayment of Debt - Loan Principal	(36,156)	(36,156)	(27,497)	(27,497)	Within Threshold	Within Threshold	▲
Transfer to Reserves	(19,000)	(152,567)	0	0	Within Threshold	0.00%	
<b>Amount Attributable to Financing Activities</b>	<b>(55,156)</b>	<b>(188,723)</b>	<b>(27,497)</b>	<b>(27,497)</b>	<b>0</b>		
<i>Sub Total</i>	<b>(4,141,488)</b>	<b>(4,010,753)</b>	<b>(3,436,697)</b>	<b>(481,122)</b>	<b>2,953,884</b>		
<b>FUNDING FROM</b>							
Transfer from Reserves	0	0	0	0	Within Threshold	0%	▲
Loans Raised	0	0	0	0	Within Threshold	0%	▲
Estimated Opening Surplus at 1 July	1,135,201	1,004,466	1,135,201	1,012,961	(122,240)	12.07%	
Amount Raised from General Rates	3,006,287	3,006,287	3,006,287	3,006,611	Within Threshold	Within Threshold	▲
Closing Funds	0	0	0	0	Within Threshold	0%	▲
	<b>4,141,488</b>	<b>4,010,753</b>	<b>4,141,488</b>	<b>4,019,572</b>	<b>(122,240)</b>		
<b>NET SURPLUS/(DEFICIT)</b>	<b>0</b>	<b>0</b>	<b>704,791</b>	<b>3,538,450</b>	<b>2,831,644</b>		



**SHIRE OF BOYUP BROOK**  
**SUMMARY OF CURRENT ASSETS AND LIABILITIES**  
**FOR THE PERIOD ENDING 31 MARCH 2021**

	<b>ACTUAL</b> <b>31 MARCH 2021</b>
<u>Current Assets</u>	
Cash at bank and on Hand	3,784,414
Restricted Cash	59,361
Restricted Cash Reserves	2,587,098
Trade Receivables	1,054,285
Stock on Hand	500,895
<b>Total Current Assets</b>	<b>7,986,053</b>
<u>Current Liabilities</u>	
Trade Creditors	(\$303,665)
Bonds and Deposits	(\$56,398)
Accrued Wages	\$0
Accrued Interest on Loans	(\$5,396)
Accrued Expense	(\$1,509)
ATO Liabilities	(\$10,167)
Contract Liability	(\$822,137)
Loan Liability	(\$8,660)
Provisions	(\$413,664)
<b>Total Current Liabilities</b>	<b>(\$1,621,595)</b>
 Sub-Total	 <b>6,364,458</b>
<b>Adjustments</b>	
LESS Cash Backed Reserves	(\$2,587,098)
LESS Restricted Cash	(\$8,207)
LESS Inventory	(\$500,895)
LESS Prepaid Expenses	\$0
ADD: Employee Leave Provisions	\$254,626
ADD: Accrued Interest	\$5,396
ADD: Accrued Salaries & Wages	\$0
ADD: Accrued Expenses	\$1,509
ADD: Current Loan Liability	\$8,660
Rounding	1
<b>Net Current Position</b>	<b>3,538,450</b>

**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 31 MARCH 2021**

**EXPLANATION OF MATERIAL VARIANCES**

<b>REPORTING PROGRAM &amp; EXPLANATION</b>	<b>TIMING / PERMANENT</b>	<b>\$ VARIANCE</b>	<b>% VARIANCE</b>
<b>OPERATING REVENUE</b>			
<b>General Purpose Funding</b>			
General purpose grant allocation higher than budget estimate. Local road grant allocation lower than budget estimate	PERMANENT/ TIMING	51,606	Within Threshold
<b>Governance</b>			
Grant for Australia Day and Volunteer Event not anticipated	PERMANENT	23,600	100.00%
<b>Law Order &amp; Public Safety -</b>			
ESL grant funding lower than anticipated for reporting period.	TIMING	(68,364)	(48.72%)
<b>Health</b>			
Medical surgery fees \$250,000 higher than anticipated for reporting period.	PERMANENT	249,953	28.05%
<b>Education &amp; Welfare</b>			
Early learning fees higher than anticipated for reporting period	TIMING	11,242	Within Threshold
<b>Housing</b>			
Rental income for Rogers St and Nix St houses currently at \$0 for reporting period.	PERMANENT	(14,706)	(28.01%)
<b>Community Amenities</b>			
Septic licence fees and cemetery fees higher than anticipated for reporting period	TIMING	11,763	Within Threshold
<b>Recreation &amp; Culture</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	Within Threshold
<b>Transport</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	Within Threshold
<b>Economic Services</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	Within Threshold
<b>Other Property and Services</b>			
Private works charges lower than anticipated for reporting period. Workers compensation reimbursements higher than anticipated for reporting period. Admin reimbursements lower than anticipated for reporting period. Rylington Park income higher than anticipated for reporting period.	TIMING	132,267	22.85%

**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 31 MARCH 2021**

**EXPLANATION OF MATERIAL VARIANCES**

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
<b>OPERATING EXPENDITURE</b>			
<b>General Purpose Funding</b> Administration allocations not yet raised for reporting period. Rates debt collection expenses lower than anticipated for reporting period.	TIMING	91,720	13008.60%
<b>Governance</b> Administration allocations not yet raised for reporting period. Sitting fees expenses, member training expenses, and member conference expenses lower than anticipated for reporting period. Members refreshment expenses higher than anticipated for reporting period.	PERMANENT/ TIMING	120,402	65.80%
<b>Law Order &amp; Public Safety -</b> Administration allocations and depreciation expense not yet raised for reporting period. Fire defence grant expenses and Fire Mitigation activity expenses lower than anticipated for reporting period.	TIMING	285,176	226.02%
<b>Health</b> Administration allocations and depreciation expense not yet raised for reporting period. Health administration services expenses lower than anticipated for reporting period. Medical services employee costs \$243,000 higher and than anticipated for reporting period. Medical services insurance expenses, computer expenses, locum expenses and sundry expenses lower than anticipated for reporting period.	PERMANENT/ TIMING	(50,395)	Within Threshold
<b>Education &amp; Welfare</b> Administration allocations and depreciation expense not yet raised for reporting period. Early learning centre employee costs higher than anticipated for reporting period.	PERMANENT/ TIMING	55,501	45.43%
<b>Housing</b> Administration allocations and depreciation expense not yet raised for reporting period. Service contract expenses for 1 Rogers Avenue \$14k over budget. Property selling expenses for 6 Nix St not anticipated.	PERMANENT/ TIMING	46,379	66.04%
<b>Community Amenities</b> Administration allocations and depreciation expense not yet raised for reporting period. Transfer Station employee expenses and Landfill Disposal site service contract expenses over budget.	PERMANENT/ TIMING	24,759	10.60%
<b>Recreation &amp; Culture</b> Administration allocations and depreciation expense not yet raised for reporting period. Recreation complex expenses and Other Recreation facilities expenses lower than anticipated for reporting period. Townsite gardens expenses higher than anticipated for reporting period. Swimming pool building maintenance expenses over budget by \$13k and swimming pool employee costs over budget by \$9k.	TIMING	467,955	109.36%
<b>Transport</b> Administration allocations and depreciation expense not yet raised for reporting period. Road maintenance and repairs expenses, verge pruning expenses and Roman data pickup expenses lower than anticipated for reporting period. Maintenance grading expenses higher than anticipated for reporting period.	PERMANENT/ TIMING	2,357,969	408.79%
<b>Economic Service</b> Administration allocations and depreciation expense not yet raised for reporting period. Rural services expenses lower than anticipated for reporting period. Flaxmill general operations and building operation expenses lower than anticipated for reporting period. Building control expenses lower than anticipated for reporting period. Saleyard expenses lower than anticipated for reporting period.	TIMING	261,883	168.37%



**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 31 MARCH 2021**

**EXPLANATION OF MATERIAL VARIANCES**

<b>REPORTING PROGRAM &amp; EXPLANATION</b>	<b>TIMING / PERMANENT</b>	<b>\$ VARIANCE</b>	<b>% VARIANCE</b>
<b>Other Property &amp; Services</b>			
Private works expenses lower than anticipated for reporting period. Overheads of \$36,402 charged on Supervision salaries in error, postings to be corrected.			
Supervision salaries \$50,000 higher than anticipated for reporting period.			
Superannuation expenses, leave expenses, training expenses and Occupational health and Safety expenses higher than anticipated for reporting period. Fuel and oil expenses and blades and points expenses lower than anticipated for reporting period.	PERMANENT/ TIMING	(511,906)	(56.20%)
Gross salaries paid \$290,000 higher than anticipated - primarily relates to medical services and PWOH salaries increased costs. Admin staff employee expenses, admin superannuation, and IT systems operation expenses lower than anticipated for reporting period.			
<b>CAPITAL REVENUES</b>			
<b><u>Non-Operating Grants, Subsidies &amp; Contributions</u></b>			
<b><u>Law, Order &amp; Public Safety</u></b>			
CCTV Grant - Grant application unsuccessful	PERMANENT	0	
<b><u>Recreation &amp; Culture</u></b>			
Non-Operating Grants - Grant funding for Sandakan Memorial not anticipated	TIMING	9,091	
<b><u>Transport</u></b>			
Regional Road Group Grants - RRG funding lower than anticipated for reporting period.	TIMING	(204,301)	
Roads to Recovery Grants - Grant funding higher than anticipated for reporting period.	TIMING	75,049	
LRCI Commonwealth Grant - Grant funding higher than anticipated for reporting period	TIMING	192,765	
Special Bridge funding MRDWA - Bridge funding higher than anticipated for reporting period.	TIMING	2,464	
		<b>75,068</b>	<b>Within Threshold</b>
<b><u>Proceeds from Sale of Assets</u></b>			
Proceeds from Sale of Assets - Proceeds from sale of plant assets lower than anticipated	PERMANENT	(44,667)	
Proceeds from Sale of Assets - proceeds from Sale of Buildings higher than anticipated.		140,000	
		<b>95,333</b>	<b>66.20%</b>
<b><u>Transfers from Reserve</u></b>			
Transfers from Reserve -		0	0%

**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 31 MARCH 2021**

**EXPLANATION OF MATERIAL VARIANCES**

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
<b>CAPITAL EXPENDITURE</b>			
<b><u>Transfers to Reserve</u></b>			
Transfers to Reserve -		0	0.00%
<b><u>Furniture &amp; Equipment</u></b>			
<b><u>Health</u></b>			
	PERMANENT/ **NB**		
Surgery Equipment - Capital - (F&E) - New server expense not included in budget		(16,750)	
<b><u>Other Property &amp; Services</u></b>			
Administration Building F&E - Project not yet commenced		30,000	
<b>Total (Over)/Under Budget</b>		<b>13,250</b>	<b>79.10%</b>
<b><u>Buildings</u></b>			
<b><u>Community Amenities</u></b>			
Transfer Station Buildings - Project expenses lower than anticipated for reporting period	TIMING	5,012	
<b><u>Other Property &amp; Services</u></b>			
Administration Building - Building Renewals & Upgrades - Project expenses higher than budget allocation	PERMANENT	(74,904)	
Rylington Park House Capital		0	
Rylington Park Chemical Shed - Project not yet commenced	TIMING	15,000	
		<b>(54,892)</b>	<b>(61.06%)</b>
<b><u>Plant &amp; Equipment</u></b>			
<b><u>Law, Order &amp; Public Safety</u></b>			
Law & Order - Plant & Equipment		0	
<b><u>Recreation &amp; Culture</u></b>			
Plant & Equipment - Parks & Gardens - Plant acquisitions not yet made	TIMING	33,091	
<b><u>Transport</u></b>			
Light Plant (eg Portable Traffic Lights) - Acquisitions not yet made	TIMING	30,780	
Heavy Plant (Graders etc) Purchases		160,000	
Miscellaneous Small Plant - Plant purchases occurred earlier than anticipated	TIMING	0	
<b><u>Other Property &amp; Services</u></b>			
Rylington Park Dorm Rooms Air Conditioners		0	
<b>Total (Over)/Under Budget</b>		<b>223,871</b>	<b>557.88%</b>
<b><u>Road Construction</u></b>			
Roads to Recovery Road Projects - Project expenses lower than anticipated for the reporting period	TIMING	278,135	
Regional Road Group - Project expenses higher than anticipated for the reporting period	TIMING	749,423	
Municipal Funded Road Projects -		0	
Municipal Funded Gravel Sheetting Road Projects - Project expenses higher than anticipated for reporting period.	TIMING	45,445	
Municipal Funded - Winter Grading - Project expenses lower than anticipated for the reporting period	TIMING	87,050	
Bridges - Projects not yet commenced	TIMING	618,290	
<b>Total (Over)/Under Budget</b>		<b>1,778,342</b>	<b>217.04%</b>

SHIRE OF BOYUP BROOK  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDING 31 MARCH 2021

**EXPLANATION OF MATERIAL VARIANCES**

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
<b>Footpath Construction</b>			
Footpaths/Bike paths Construction - Project not yet commenced	TIMING	72,000	
Total (Over)/Under Budget		<u>72,000</u>	0.00%
<b>Drainage Infrastructure</b>			
Drainage Projects - No budget allocation for drainage projects	PERMANENT/ **NB**	(83,215)	
Total (Over)/Under Budget		<u>(83,215)</u>	100.00%
<b>Parks &amp; Ovals</b>			
Recreation Infrastructure - Capital Renewals - Project commenced earlier than anticipated	TIMING	(2,436)	
LRCI - Football Oval Lights - New project funded by LRCI grant	PERMANENT	(20,382)	
Total (Over)/Under Budget		<u>(22,817)</u>	100.00%
<b>Other Infrastructure</b>			
<b>Transport</b>			
Depot Gates		0	
Oil Automation System - Project expenses lower than anticipated for reporting period.	TIMING	24,482	
<b>Economic Services</b>			
LRCI - Flax Mill / Caravan Park Upgrades - New project funded by LRCI grant	PERMANENT	(3,575)	
LRCI - Tourism Centre Upgrades - New project funded by LRCI grant	PERMANENT	0	
<b>Other Property &amp; Services</b>			
Rylington Park Rain Water Tank - Project not yet commenced	TIMING	16,000	
Total (Over)/Under Budget		<u>46,656</u>	386.45%
<b>Note: (NB) = No Budget Provision Made</b>			



**SHIRE OF BOYUP BROOK**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDING 31 MARCH 2021**

	Note	2019-20 ACTUAL \$	2020-21 ACTUAL \$	Variance \$
<b>Current assets</b>				
Unrestricted Cash & Cash Equivalents		1,898,984	3,825,274	1,926,290
Restricted Cash		2,587,098	2,595,305	8,207
Trade and other receivables		527,434	1,054,285	526,851
Inventories		503,653	500,895	(2,759)
Other assets		0	0	0
<b>Total current assets</b>		<b>5,532,085</b>	<b>7,986,053</b>	<b>2,453,968</b>
<b>Non-current assets</b>				
Trade and other receivables		15,358	15,358	0
LG House Unit Trust		71,221	71,221	0
Land		2,347,691	2,347,691	0
Buildings		10,213,634	10,163,526	(50,108)
Furniture & Equipment		72,069	88,819	16,750
Plant & Equipment		3,038,370	3,074,499	36,129
Infrastructure Assets - Roads		75,330,750	76,150,129	819,379
Infrastructure Assets - Bridges		17,621,241	17,621,241	0
Infrastructure Assets - Footpaths		1,167,036	1,167,036	0
Infrastructure Assets - Recreation		1,675,284	1,698,101	22,817
Infrastructure Assets - Drainage		10,563,930	10,647,144	83,215
Infrastructure Assets - Parks/Ovals		469,270	469,270	0
Infrastructure Assets - Other		3,345,451	3,357,524	12,073
<b>Total non-current assets</b>		<b>125,931,304</b>	<b>126,871,558</b>	<b>940,255</b>
<b>Total assets</b>		<b>131,463,389</b>	<b>134,857,611</b>	<b>3,394,223</b>
<b>Current liabilities</b>				
Trade and other payables		522,855	326,025	196,829
Bonds and deposits		57,127	51,110	6,017
Contract Liabilities		822,137	822,137	0
Interest-bearing loans and borrowings		36,157	8,660	27,497
Provisions		413,664	413,664	0
<b>Total current liabilities</b>		<b>1,851,939</b>	<b>1,621,595</b>	<b>230,344</b>
<b>Non-current liabilities</b>				
Interest-bearing loans and borrowings		397,010	397,010	0
Provisions		15,177	15,177	0
<b>Total non-current liabilities</b>		<b>412,187</b>	<b>412,187</b>	<b>0</b>
<b>Total liabilities</b>		<b>2,264,126</b>	<b>2,033,782</b>	<b>230,344</b>
<b>Net assets</b>		<b>129,199,262</b>	<b>132,823,829</b>	<b>3,624,566</b>
<b>Equity</b>				
Retained surplus		58,336,510	58,336,510	0
Net Result		0	3,624,566	3,624,566
Reserve - asset revaluation		68,275,654	68,275,654	0
Reserve - Cash backed		2,587,098	2,587,098	(0)
<b>Total equity</b>		<b>129,199,262</b>	<b>132,823,829</b>	<b>3,624,566</b>

This statement is to be read in conjunction with the accompanying notes

SHIRE OF BOYUP BROOK  
STATEMENT OF CASH FLOWS  
FOR THE PERIOD ENDING 31 MARCH 2021

	Note	2019-20 ACTUAL \$	2020-21 BUDGET \$	2020-21 ACTUAL \$
<b>Cash Flows from operating activities</b>				
<b>Payments</b>				
Employee Costs		(3,438,685)	(2,832,008)	(2,608,746)
Materials & Contracts		(1,030,373)	(2,544,200)	(867,626)
Utilities (gas, electricity, water, etc)		(213,746)	(228,519)	(139,646)
Insurance		(192,945)	(165,432)	(181,398)
Interest Expense		(23,984)	(21,754)	(14,747)
Goods and Services Tax Paid		(175,797)	0	(135,146)
Other Expenses		(236,903)	(251,606)	(165,100)
		<b>(5,312,433)</b>	<b>(6,043,519)</b>	<b>(4,112,409)</b>
<b>Receipts</b>				
Rates		2,917,692	3,007,292	2,538,984
Operating Grants & Subsidies		1,805,433	450,956	818,866
Fees and Charges		1,393,045	1,518,125	1,423,876
Interest Earnings		60,926	45,205	20,534
Goods and Services Tax		149,136	0	248,827
Other		219,007	503,190	572,511
		<b>6,545,239</b>	<b>5,524,768</b>	<b>5,623,598</b>
<b>Net Cash flows from Operating Activities</b>		<b>1,232,806</b>	<b>(518,751)</b>	<b>1,511,190</b>
<b>Cash flows from investing activities</b>				
<b>Payments</b>				
Purchase of Land		(127,273)	0	0
Purchase of Buildings		(10,247)	(104,539)	(89,892)
Purchase Plant and Equipment		(757,120)	(402,500)	103,871
Purchase Furniture and Equipment		(67,984)	(30,000)	(16,750)
Purchase Road Infrastructure Assets		(1,209,814)	(2,313,365)	(819,379)
Purchase of Bridges Assets		(61,381)	(949,290)	0
Purchase of Footpath Assets		(63,597)	(72,000)	0
Purchase Aerodrome Assets		0	0	0
Purchase Drainage Assets		(177,860)	0	(83,215)
Purchase Sewerage Assets		0	0	0
Purchase Parks & Ovals Assets		0	(80,000)	0
Purchase Recreation Assets		(7,980)	0	(22,817)
Purchase Solid Waste Assets		0	(73,729)	0
Purchase Infrastructure Other Assets		(5,443)		(12,073)
<b>Receipts</b>				
Proceeds from Sale of Assets		309,596	127,714	0
Non-Operating grants used for Development of Assets		1,426,149	2,661,821	1,386,438
		<b>(752,954)</b>	<b>(1,235,888)</b>	<b>446,183</b>
<b>Cash flows from financing activities</b>				
<b>Repayment of Debentures</b>				
Repayment of Debentures		(39,432)	(36,157)	(27,497)
Advances to Community Groups		0	0	0
Revenue from Self Supporting Loans		0	0	0
Proceeds from New Debentures		0	0	0
<b>Net cash flows from financing activities</b>		<b>(39,432)</b>	<b>(36,157)</b>	<b>(27,497)</b>
<b>Net increase/(decrease) in cash held</b>		<b>440,420</b>	<b>(1,790,796)</b>	<b>1,929,876</b>
<b>Cash at the Beginning of Reporting Period</b>		<b>3,362,018</b>	<b>3,852,438</b>	<b>4,500,998</b>
<b>Cash at the End of Reporting Period</b>		<b>3,802,438</b>	<b>2,061,642</b>	<b>6,430,873</b>

**SHIRE OF BOYUP BROOK  
STATEMENT OF CASH FLOWS  
FOR THE PERIOD ENDING 31 MARCH 2021**

Notes

	2019-20 ACTUAL \$	2020-21 BUDGET \$	2020-21 ACTUAL \$
<b>RECONCILIATION OF CASH</b>			
Cash at Bank	124,793	1,015,385	3,532,316
Restricted Cash	3,671,695		2,892,507
Cash on Hand	5,950	580	6,050
<b>TOTAL CASH</b>	<b>3,802,438</b>	<b>1,015,965</b>	<b>6,430,873</b>
<b>RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT</b>			
Net Result (As per Comprehensive Income Statement)	(1,093,697)	(817,595)	3,624,566
Add back Depreciation	3,018,256	3,592,229	0
(Gain)/Loss on Disposal of Assets	156,782	-	0
AASB15 Adjustment	(9,674)		
LG House Unit trust	(1,153)		
Self Supporting Loan Principal Reimbursements	0	-	0
Contributions for the Development of Assets	(659,311)	(2,661,821)	(1,386,438)
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	(1,743)	0	2,759
(Increase)/Decrease in Receivables	(89,783)	-	(526,851)
Increase/(Decrease) in Accounts Payable	121,781	-	(202,847)
Increase/(Decrease) in Contract Liability		(674,594)	0
Increase/(Decrease) in Prepayments	0	0	0
Increase/(Decrease) in Employee Provisions	(208,652)	43,030	0
Increase/(Decrease) in Accrued Expenses	0	0	0
Rounding	-	0	0
<b>NET CASH FROM/(USED) IN OPERATING ACTIVITIES</b>	<b>1,232,806</b>	<b>(518,751)</b>	<b>1,511,190</b>



Shire of Boyup Brook  
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
123001	Proceeds Sale of Assets								
092010	Proceeds - Sale of Land/Buildings	(\$48,667)	(\$4,000)	(\$4,000)	\$0	(\$127,714)	\$0	(\$55,732)	\$0
		\$0	(\$140,000)	(\$140,000)	\$0	\$0	\$0	(\$140,000)	\$0
	PROCEEDS FROM SALE OF ASSETS	(\$48,667)	(\$144,000)	(\$144,000)	\$0	(\$127,714)	\$0	(\$195,732)	\$0
	Written Down Value							\$0	\$0
	Written Down Value - Works Plant	\$48,667	\$0	\$0	\$0	\$0	\$127,714	\$0	\$195,732
	Sub Total - WDV ON DISPOSAL OF ASSET	\$48,667	\$0	\$0	\$0	\$0	\$127,714	\$0	\$195,732
	Total - GAIN/LOSS ON DISPOSAL OF ASSET	\$0	(\$144,000)	(\$144,000)	\$0	(\$127,714)	\$127,714	(\$195,732)	\$195,732
	Total - OPERATING STATEMENT	\$0	(\$144,000)	(\$144,000)	\$0	(\$127,714)	\$127,714	(\$195,732)	\$195,732

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>RATES</b>									
<b>OPERATING EXPENDITURE</b>									
031103	Rates Administration Activity Costs		\$0	\$0	\$0	\$0	\$99,810	\$0	\$99,810
031101	Collection Costs	\$74,828	\$90	\$0	\$90	\$0	\$15,630	\$0	\$15,630
031100	Valuation Charges	\$888	\$535	\$0	\$535	\$0	\$17,200	\$0	\$17,200
031102	Search Costs	\$30	\$80	\$0	\$80	\$0	\$185	\$0	\$185
<b>Sub Total - GENERAL RATES OP EXP</b>		\$87,463	\$705	\$0	\$705	\$0	\$132,825	\$0	\$132,825
<b>OPERATING INCOME</b>									
031001	Rates - GRV	(\$460,579)	(\$511,324)	(\$511,324)	\$0	(\$460,579)	\$0	(\$460,579)	\$0
031002	Rates - UV	(\$2,170,963)	(\$2,170,963)	(\$2,170,963)	\$0	(\$2,170,963)	\$0	(\$2,170,963)	\$0
031003	Rates - GRV - Minimum	(\$50,745)	\$0	\$0	\$0	(\$50,745)	\$0	(\$50,745)	\$0
031004	Rates - UV - Minimum	(\$324,000)	(\$324,000)	(\$324,000)	\$0	(\$324,000)	\$0	(\$324,000)	\$0
031006	Rates - Ex-Gratia Rates	(\$1,255)	\$0	\$0	\$0	(\$1,255)	\$0	(\$1,255)	\$0
031013	Rates Administration Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
031005	Rates - Instalment Interest	(\$2,800)	(\$3,794)	(\$3,794)	\$0	(\$2,800)	\$0	(\$3,790)	\$0
031007	Rates - Non Payment Penalty - LG	(\$17,346)	(\$14,433)	(\$14,433)	\$0	(\$21,415)	\$0	(\$14,000)	\$0
01023	Pensioner Deferred Rate Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
031008	Rates - Rate Enquiries	(\$4,178)	(\$7,793)	(\$7,793)	\$0	(\$6,330)	\$0	(\$6,480)	\$0
031009	Rates - ESL Administration Fee	(\$4,000)	(\$4,000)	(\$4,000)	\$0	(\$4,000)	\$0	(\$4,000)	\$0
031010	Rates - Reimbursements	\$0	\$0	\$0	\$0	(\$6,000)	\$0	(\$6,000)	\$0
031011	Rates - Penalty Interest - DFES	(\$690)	(\$682)	(\$682)	\$0	(\$690)	\$0	(\$690)	\$0
031012	Rates - Rates Interims	\$0	(\$323)	(\$323)	\$0	\$0	\$0	\$0	\$0
031014	Rates Written Off	\$187	\$0	\$0	\$0	\$250	\$0	\$250	\$0
<b>Sub Total - GENERAL RATES OP INC</b>		(\$3,036,369)	(\$3,037,312)	(\$3,037,312)	\$0	(\$3,048,527)	\$0	(\$3,042,252)	\$0
<b>Total - GENERAL RATES</b>		(\$2,948,905)	(\$3,036,607)	(\$3,037,312)	\$705	(\$3,048,527)	\$132,825	(\$3,042,252)	\$132,825

Shire of Boyup Brook  
MONTHLY FINANCIAL REPORT

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G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021	CURRENT YEAR YTD ACTUALS 31 MARCH 2021	ADOPTED BUDGET 2020-21	AMENDED BUDGET 30 JUNE 2021
		Budget Actual	Income Expenditure	Income Expenditure	Income Expenditure
<b>OTHER GENERAL PURPOSE FUNDING</b>					
<b>OPERATING EXPENDITURE</b>					
032100	General Purpose Funding - Administration Allocated	\$4,962 \$0	\$0 \$0	\$0 \$6,618	\$0 \$6,618
<b>Sub Total - OTHER GENERAL PURPOSE FUNDING OPI/EXP</b>					
		\$4,962 \$0	\$0 \$0	\$0 \$6,618	\$0 \$6,618
<b>OPERATING INCOME</b>					
032001	General Purpose Grants Federal Commission (OP)	(\$257,483) (\$339,823)	(\$339,823) \$0	(\$343,310) \$0	(\$453,097) \$0
032002	General Purpose Grants Federal - Roads (OP)	(\$247,733) (\$226,662)	(\$226,662) \$0	(\$330,310) \$0	(\$302,216) \$0
032003	General Purpose Funding - Interest On Investments - Municipal Ac	(\$830) \$0	\$0 \$0	(\$1,000) \$0	\$0 \$0
032004	Interest on Investments - Reserves Account	(\$10,830) \$0	\$0 \$0	(\$19,000) \$0	(\$15,000) \$0
032006	General Purpose Funding - Interest on Investments - Medical Func	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0
032007	General Purpose Funding - Interest on Investments - Business On	\$0 (\$480)	(\$480) \$0	\$0 \$0	\$0 \$0
032008	General Purpose Funding - Interest on Investments - Short Term L	(\$249) (\$1,146)	(\$1,146) \$0	(\$300) \$0	(\$300) \$0
<b>Sub Total - OTHER GENERAL PURPOSE FUNDING OPI/INC</b>					
		(\$517,124) (\$568,111)	(\$568,111) \$0	(\$693,920) \$0	(\$770,613) \$0
<b>Total - OTHER GENERAL PURPOSE FUNDING</b>					
		(\$512,162) (\$568,111)	(\$568,111) \$0	(\$693,920) \$6,618	(\$770,613) \$6,618
<b>Total - GENERAL PURPOSE FUNDING</b>					
		(\$3,461,068) (\$3,604,717)	(\$3,605,422) \$705	(\$3,742,447) \$139,443	(\$3,812,865) \$139,443



# Shire of Boyup Brook

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G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>MEMBERS OF COUNCIL</b>									
<b>OPERATING EXPENDITURE</b>									
041100	Members - Sitting Fees.	\$56,647	\$45,056	\$0	\$45,056	\$0	\$75,560	\$0	\$75,560
041119	Website Expenses	\$3,749	\$150	\$0	\$150	\$0	\$5,000	\$0	\$5,000
041101	Members - Training Costs	\$7,452	(\$195)	\$0	(\$195)	\$0	\$10,800	\$0	\$10,800
041102	Members - Travelling Costs	\$4,692	\$2,865	\$0	\$2,865	\$0	\$6,800	\$0	\$6,800
041103	Members - Telecommunications Reimbursements	\$7,949	\$6,786	\$0	\$6,786	\$0	\$11,520	\$0	\$11,520
041104	Members - Other Expenses	\$3,625	\$1,720	\$0	\$1,720	\$0	\$3,625	\$0	\$3,625
041105	Members - Conferences/Seminars Costs	\$14,741	\$45	\$0	\$45	\$0	\$15,850	\$0	\$50
041106	Members - President's Allowance	\$4,934	\$6,853	\$0	\$6,853	\$0	\$10,280	\$0	\$10,280
041107	Members - Deputy President's Allowance	\$1,259	\$1,713	\$0	\$1,713	\$0	\$2,570	\$0	\$2,570
041108	Members - Council Chamber Expenses	\$851	\$377	\$0	\$377	\$0	\$905	\$0	\$905
041109	Members - Refreshments & Receptions	\$13,356	\$29,908	\$0	\$29,908	\$0	\$17,815	\$0	\$36,939
041110	Members - Bunbury Wellington GOC Projects	\$1,500	\$1,445	\$0	\$1,445	\$0	\$1,500	\$0	\$1,500
041111	Members - Insurance Costs For Members	\$8,040	\$7,254	\$0	\$7,254	\$0	\$8,040	\$0	\$7,254
041112	Members - Subscriptions	\$8,835	\$8,043	\$0	\$8,043	\$0	\$8,835	\$0	\$8,043
041113	Members - Election Expenses	\$0	\$3,286	\$0	\$3,286	\$0	\$0	\$0	\$3,286
041114	Members - Donations	\$64,698	\$65,506	\$0	\$65,506	\$0	\$64,698	\$0	\$64,698
041118	ICT - Councilors	\$1,320	\$2,171	\$0	\$2,171	\$0	\$2,640	\$0	\$2,640
041150	Members - Admin Allocation	\$38,895	\$0	\$0	\$0	\$0	\$53,214	\$0	\$55,626
041190	Depreciation - Membership	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - MEMBERS OF COUNCIL OPI/EXP</b>		\$243,542	\$182,982	\$0	\$182,982	\$0	\$299,652	\$0	\$307,096
<b>OPERATING INCOME</b>									
041001	Members - Reimbursements Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
041002	Other Governance - Sundry Reimbursements Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
041003	Other Governance - Other Minor Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
041004	Members - Operating Grants and Contributions	\$0	(\$23,600)	(\$23,600)	\$0	\$0	\$0	(\$25,100)	\$0
<b>Sub Total - MEMBERS OF COUNCIL OPI/INC</b>		\$0	(\$23,600)	(\$23,600)	\$0	\$0	\$0	(\$25,100)	\$0
<b>Total - MEMBERS OF COUNCIL</b>		\$243,542	\$159,382	(\$23,600)	\$182,982	\$0	\$299,652	(\$25,100)	\$307,096

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Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>GOVERNANCE</b>									
<b>OPERATING EXPENDITURE</b>									
042100	Other Governance - Admin Allocated	\$59,842	\$0	\$0	\$0	\$0	\$79,821	\$0	\$79,821
Sub Total - GOVERNANCE - GENERAL OPI/EXP		\$59,842	\$0	\$0	\$0	\$0	\$79,821	\$0	\$79,821
<b>OPERATING INCOME</b>									
New	Other Minor Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - GOVERNANCE - GENERAL OPI/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - GOVERNANCE - GENERAL		\$59,842	\$0	\$0	\$0	\$0	\$79,821	\$0	\$79,821
Total - GOVERNANCE		\$303,384	\$159,382	(\$23,600)	\$182,982	\$0	\$379,473	(\$25,100)	\$386,917



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G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>LAW, ORDER AND PUBLIC SAFETY</b>									
<b>FIRE PREVENTION</b>									
<b>OPERATING EXPENDITURE</b>									
051109	ESL - Insurances Fire Appliances and Personnel	\$37,781	\$32,964	\$0	\$32,964	\$0	\$37,781	\$0	\$33,500
051112	Fire Prevention And Support	\$22,300	\$22,428	\$0	\$22,428	\$0	\$22,300	\$0	\$28,794
051101	Fire Break Inspection Expenses	\$3,540	\$2,750	\$0	\$2,750	\$0	\$3,540	\$0	\$2,750
051102	Fire Hazard Reductions Expenses	\$25,508	\$19,743	\$0	\$19,743	\$0	\$35,428	\$0	\$37,159
051104	Minor Fire Plant & Equipment Purchases non ESL	\$300	\$47	\$0	\$47	\$0	\$400	\$0	\$400
051105	Fire Plant & Equipment Maintenance - Non ESL	\$375	\$0	\$0	\$0	\$0	\$500	\$0	\$500
051106	ESL - Fire Vehicle Maintenance Costs	\$8,300	\$6,791	\$0	\$6,791	\$0	\$10,000	\$0	\$10,200
051107	ESL - Brigade Utilities, rates and taxes	\$324	\$249	\$0	\$249	\$0	\$390	\$0	\$390
051108	ESL - Other Goods & Services relating to Fires	\$0	\$371	\$0	\$371	\$0	\$2,000	\$0	\$2,000
051111	ESL - Minor Fire Plant/Equip Under \$1500	\$350	\$0	\$0	\$0	\$0	\$1,000	\$0	\$5,000
051114	ESL - Land & Building Maintenance	\$589	\$0	\$0	\$0	\$0	\$710	\$0	\$860
051115	ESL - Clothing and Accessories	\$1,660	\$1,940	\$0	\$1,940	\$0	\$2,000	\$0	\$20,405
051116	ESL - Plant and Equipment Maintenance	\$1,245	\$172	\$0	\$172	\$0	\$1,500	\$0	\$1,500
051117	BFRC - Bushfire Risk Planning	\$919	\$0	\$0	\$0	\$0	\$1,351	\$0	\$1,351
051118	DFES Fire Defence Grant Expenses	\$9,329	\$0	\$0	\$0	\$0	\$13,520	\$0	\$13,520
051120	Bush Fire - Mitigation Activity Funded	\$162,829	\$13,367	\$0	\$13,367	\$0	\$196,180	\$0	\$196,180
051150	Admin Allocation - Fire Control	\$39,895	\$0	\$0	\$0	\$0	\$53,214	\$0	\$53,214
051190	Depreciation - Fire Control	\$670	\$0	\$0	\$0	\$0	\$670	\$0	\$670
<b>Sub Total - FIRE PREVENTION OPI/EXP</b>		\$315,914	\$100,821	\$0	\$100,821	\$0	\$382,484	\$0	\$408,393
<b>OPERATING INCOME</b>									
051001	Fire Infringements/Fines Income	(\$500)	(\$750)	(\$750)	\$0	(\$500)	\$0	(\$750)	\$0
051002	Sale Of Fire Maps Income	(\$150)	(\$91)	(\$91)	\$0	(\$150)	\$0	(\$150)	\$0
051004	ESL - Funding Operating Grant Income	(\$203,654)	(\$133,398)	(\$133,398)	\$0	(\$266,654)	\$0	(\$266,654)	\$0
<b>Sub Total - FIRE PREVENTION OPI/INC</b>		(\$204,304)	(\$134,238)	(\$134,238)	\$0	(\$266,304)	\$0	(\$266,554)	\$0
<b>Total - FIRE PREVENTION</b>		\$111,610	(\$33,417)	(\$134,238)	\$100,821	(\$266,304)	\$382,484	(\$266,554)	\$408,393



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G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>ANIMAL CONTROL</b>									
<b>OPERATING EXPENDITURE</b>									
052100	Ranger Services Operation Costs	\$1,160	\$949	\$0	\$949	\$0	\$1,650	\$0	\$1,650
052005	Trap Hire Refunds	\$50	\$0	\$0	\$0	\$0	\$50	\$0	\$50
052101	Ranger Vehicle Operating Expenses	\$2,587	\$0	\$0	\$0	\$0	\$3,450	\$0	\$3,450
052102	Dog License Discs Costs	\$250	\$0	\$0	\$0	\$0	\$250	\$0	\$250
052103	Other Control Expenses	\$5,518	\$10,255	\$0	\$10,255	\$0	\$7,945	\$0	\$14,123
052104	Animal Impounding Costs	\$5,000	\$386	\$0	\$386	\$0	\$5,000	\$0	\$5,000
052109	Cat License Tags Expense	\$100	\$0	\$0	\$0	\$0	\$100	\$0	\$100
052110	Ranger Services Salary Super and Employee Costs	\$29,691	\$13,760	\$0	\$13,760	\$0	\$39,379	\$0	\$20,525
052150	Admin Allocation - Animal Control	\$14,991	\$0	\$0	\$0	\$0	\$19,989	\$0	\$19,989
052190	Depreciation	\$300	\$0	\$0	\$0	\$0	\$400	\$0	\$400
Sub Total - ANIMAL CONTROL OPI/EXP		\$59,648	\$25,351	\$0	\$25,351	\$0	\$78,213	\$0	\$65,537
<b>OPERATING INCOME</b>									
052001	Animal Fines & Penalties Income	(\$212)	\$0	\$0	\$0	(\$265)	\$0	\$0	\$0
052002	Animal Impounding Fees Income	(\$105)	(\$358)	(\$358)	\$0	(\$105)	\$0	(\$358)	\$0
052003	Dog Registrations Charges	(\$3,989)	(\$5,723)	(\$5,723)	\$0	(\$5,060)	\$0	(\$5,048)	\$0
052004	Cat Registration Charges	\$0	(\$6)	(\$6)	\$0	\$0	\$0	(\$6)	\$0
052006	Animal Control Income - Grant	(\$50)	\$0	\$0	\$0	(\$50)	\$0	(\$50)	\$0
052105	Trap Hire Income	(\$50)	\$0	\$0	\$0	(\$50)	\$0	(\$50)	\$0
Sub Total - ANIMAL CONTROL OP/INC		(\$4,386)	(\$6,087)	(\$6,087)	\$0	(\$5,530)	\$0	(\$5,512)	\$0
Total - ANIMAL CONTROL		\$55,262	\$19,263	(\$6,087)	\$25,351	(\$5,530)	\$78,213	(\$5,512)	\$65,537

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G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OTHER LAW ORDER &amp; PUBLIC SAFETY</b>									
<b>OPERATING EXPENDITURE</b>									
053100	Local Emergency Management Committee Expenses	\$300	\$0	\$0	\$0	\$0	\$300	\$0	\$300
053150	Administration Allocated - Emergency Mgt	\$14,986	\$0	\$0	\$0	\$0	\$19,989	\$0	\$19,989
053190	Depreciation	\$20,501	\$0	\$0	\$0	\$0	\$27,345	\$0	\$27,345
<b>Sub Total - OTHER LAW ORDER &amp; PUBLIC SAFETY OP/EXP</b>		\$35,786	\$0	\$0	\$0	\$0	\$47,634	\$0	\$47,634
<b>OPERATING INCOME</b>									
053002	Non-Operating Grants CCTV	\$0	\$0	\$0	\$0	(\$31,700)	\$0	\$0	\$0
<b>Sub Total - OTHER LAW ORDER &amp; PUBLIC SAFETY OP /INC</b>		\$0	\$0	\$0	\$0	(\$31,700)	\$0	\$0	\$0
<b>Total - OTHER LAW ORDER PUBLIC SAFETY</b>		\$35,786	\$0	\$0	\$0	(\$31,700)	\$47,634	\$0	\$47,634
<b>Total - LAW ORDER &amp; PUBLIC SAFETY</b>		\$202,658	(\$14,154)	(\$140,326)	\$126,172	(\$303,534)	\$508,331	(\$272,066)	\$521,564

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G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>HEALTH FAMILY STOP CENTRE</b>									
<b>OPERATING EXPENDITURE</b>									
071100	B0101			\$0	\$3,872	\$0	\$11,083	\$0	\$11,083
071150	Family Stop Centre - Operation	\$9,866	\$3,872	\$0	\$0	\$0	\$13,371	\$0	\$13,371
071190	Admin Allocated - Family Stop Centre	\$10,024	\$0	\$0	\$0	\$0	\$3,700	\$0	\$3,700
	Depreciation - Family Stop Centre	\$2,774	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - HEALTH FAMILY STOP OPI/EXP		\$22,664	\$3,872	\$0	\$3,872	\$0	\$28,154	\$0	\$28,154
<b>OPERATING INCOME</b>									
Sub Total - HEALTH FAMILY STOP OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - HEALTH FAMILY STOP		\$22,664	\$3,872	\$0	\$3,872	\$0	\$28,154	\$0	\$28,154
<b>HEALTH ADMINISTRATION &amp; INSPECTION</b>									
<b>OPERATING EXPENDITURE</b>									
072100	Health Administration Services Expenses	\$32,950	\$15,585	\$0	\$15,585	\$0	\$45,690	\$0	\$40,500
072101	Other Health Administration Expenses	\$109	\$78	\$0	\$78	\$0	\$150	\$0	\$150
072102	Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
072103	Health Administration Superannuation	\$120	\$0	\$0	\$0	\$0	\$300	\$0	\$300
072150	Admin Allocation - Other Health	\$10,028	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
Sub Total - HEALTH ADMIN AND INSPECTION OPI/EXP		\$43,206	\$15,663	\$0	\$15,663	\$0	\$59,511	\$0	\$54,321
<b>OPERATING INCOME</b>									
072001	Food Stall Permit Charges	(\$130)	(\$38)	(\$38)	\$0	(\$130)	\$0	(\$130)	\$0
072002	Temporary Camping Site Permit Charges	(\$900)	(\$100)	(\$100)	\$0	(\$900)	\$0	\$0	\$0
072003	Food Business Registration Fee	(\$875)	(\$845)	(\$845)	\$0	(\$1,255)	\$0	(\$655)	\$0
072004	Annual Inspections	(\$105)	\$0	\$0	\$0	(\$105)	\$0	(\$105)	\$0
072005	Lodging House Registration Fees	\$0	(\$306)	(\$306)	\$0	\$0	\$0	(\$306)	\$0
Sub Total - HEALTH ADMIN AND INSPECTION OP/INC		(\$2,010)	(\$1,289)	(\$1,289)	\$0	(\$2,390)	\$0	(\$1,196)	\$0
Total - HEALTH ADMIN AND INSPECTION		\$41,197	\$14,374	(\$1,289)	\$15,663	(\$2,390)	\$59,511	(\$1,196)	\$54,321



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G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021	CURRENT YEAR YTD ACTUALS 31 MARCH 2021	ADOPTED BUDGET 2020-21	AMENDED BUDGET 30 JUNE 2021
		Budget	Actual	Income	Expenditure
				Income	Expenditure
<b>OTHER HEALTH - MEDICAL SERVICES</b>					
<b>OPERATING EXPENDITURE</b>					
074100	B0105	\$11,528	\$10,091	\$0	\$16,509
074102	Housing General Practitioner - Medical Service	\$20,163	\$16,971	\$0	\$23,365
074104	Boyup Brook Medical Services Building Costs	\$970	\$0	\$0	\$0
074101	Medical Services - General Practitioners Vehicle	\$1,580	\$0	\$0	\$0
074103	Medical Services General Operations	\$445,416	\$688,365	\$0	\$2,620
074105	Medical Service Employee Costs	\$2,016	\$2,989	\$0	\$3,000
074106	Postage, Printing & Stationery	\$4,787	\$5,194	\$0	\$6,385
074107	Medical Ctr - Telephones	\$0	\$757	\$0	\$5,580
074108	Medical Ctr - Subscriptions	\$14,757	\$6,353	\$0	\$14,757
074109	Medical Ctr - Insurances	\$585	\$778	\$0	\$930
074110	Medical Bank Fees	\$37,030	\$23,890	\$0	\$47,399
074111	Medical Ctr - Computer Expenses	\$8,850	\$19,068	\$0	\$11,805
074112	Medical Ctr - Medical Supplies & Equipment	\$16,038	\$0	\$0	\$24,415
074113	Medical Ctr - Locum Doctor	\$40,771	\$63,379	\$0	\$48,600
074114	Medical Ctr - Superannuation	\$1,500	\$2,448	\$0	\$59,914
074115	Medical Ctr - Training	\$77,713	\$22,037	\$0	\$1,500
074116	Medical Ctr - Sundry Expenses	\$0	\$0	\$0	\$104,500
074117	Medical Service Provision for Leave Accruals	\$1,890	\$2,494	\$0	\$33,990
074118	Medical - Fringe Benefit Tax	\$0	\$0	\$0	\$2,520
074119	Medical Employee (Packaging) Costs	\$44,856	\$0	\$0	\$0
074120	Admin Allocated - Boyup Brook Medical Services	\$6,372	\$0	\$0	\$1,200
074121	Depreciation - Medical Centre	\$5,098	\$0	\$0	\$59,832
074122	Depreciation - Housing GP - 5 Rogers Ave	\$3,880	\$0	\$0	\$8,500
074123	Depreciation - Ultrasound Machine	\$86	\$0	\$0	\$6,800
074124	Depreciation - GP Vehicle	\$745,886	\$864,813	\$0	\$5,175
Sub Total - PREVENTIVE SRVS - OPI/EXP		\$745,886	\$864,813	\$0	\$115
<b>OPERATING INCOME</b>					
074001	Surgery Turnover	(\$634,950)	(\$884,257)	(\$500,000)	\$0
074002	Surgery Rental Income	(\$4,089)	(\$5,455)	(\$5,454)	(\$1,052,635)
074004	Grants, Reimbursements and Contributions	\$0	\$0	\$0	(\$5,999)
Sub Total - PREVENTIVE SRVS - OPI/INC		(\$639,039)	(\$889,712)	(\$905,454)	\$0
Total - PREVENTIVE SERVICES		\$106,847	(\$24,899)	(\$905,454)	(\$1,058,634)
				\$1,123,030	\$1,322,620

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G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PREVENTIVE SERVICE - OTHER</b>									
<b>OPERATING EXPENDITURE</b>									
073100	Analytical Expenses	\$475	\$254	\$0	\$254	\$0	\$475	\$0	\$475
Sub Total - PREVENTIVE SRVS - OTHER OPI/EXP		\$475	\$254	\$0	\$254	\$0	\$475	\$0	\$475
Total - PREVENTIVE SERVICES - OTHER		\$475	\$254	\$0	\$254	\$0	\$475	\$0	\$475
<b>OTHER HEALTH</b>									
<b>OPERATING EXPENDITURE</b>									
075100	Ambulance Centre Operation	\$24,479	\$12,528	\$0	\$12,528	\$0	\$24,479	\$0	\$24,479
075150	Admin Allocated - Other Health	\$10,024	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
Sub Total - OTHER HEALTH OPI/EXP		\$34,503	\$12,528	\$0	\$12,528	\$0	\$37,850	\$0	\$37,850
<b>OPERATING INCOME</b>									
Sub Total - OTHER HEALTH OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER HEALTH		\$34,503	\$12,528	\$0	\$12,528	\$0	\$37,850	\$0	\$37,850
Total - HEALTH		\$205,686	\$6,128	(\$891,001)	\$897,129	(\$907,844)	\$1,249,020	(\$1,059,830)	\$1,443,420



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OTHER EDUCATION</b>								
<b>OPERATING EXPENDITURE</b>								
081100 Community Resource Centre	\$2,384	\$2,108	\$0	\$2,108	\$0	\$2,734	\$0	\$3,364
081102 Donations - Other Education	\$250	\$200	\$0	\$200	\$0	\$250	\$0	\$250
081103 Early Learning Centre - Employee Costs	\$88,788	\$104,899	\$0	\$104,899	\$0	\$118,770	\$0	\$138,881
081104 Early Learning Centre - Operating Costs	\$11,155	\$7,736	\$0	\$7,736	\$0	\$13,990	\$0	\$13,990
081150 Admin Allocation - Other Education	\$10,028	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
081190 Depreciation - Community Resource Centre	\$3,765	\$0	\$0	\$0	\$0	\$5,020	\$0	\$5,020
081191 Depreciation - Rylington Park Farm Complex	\$12,663	\$0	\$0	\$0	\$0	\$16,885	\$0	\$16,885
<b>Sub Total - OTHER EDUCATION OI/EXP</b>	<b>\$129,033</b>	<b>\$114,943</b>	<b>\$0</b>	<b>\$114,943</b>	<b>\$0</b>	<b>\$171,020</b>	<b>\$0</b>	<b>\$191,761</b>
<b>OPERATING INCOME</b>								
081001 Rylington Park Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
081003 Early Learning Centre - Fees & Charges	(\$104,188)	(\$115,429)	(\$115,429)	\$0	(\$125,000)	\$0	(\$145,650)	\$0
081004 Early Learning Centre - Operating Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - OTHER EDUCATION OI/INC</b>	<b>(\$104,188)</b>	<b>(\$115,429)</b>	<b>(\$115,429)</b>	<b>\$0</b>	<b>(\$125,000)</b>	<b>\$0</b>	<b>(\$145,650)</b>	<b>\$0</b>
<b>Total - OTHER EDUCATION</b>	<b>\$24,845</b>	<b>(\$486)</b>	<b>(\$115,429)</b>	<b>\$114,943</b>	<b>(\$125,000)</b>	<b>\$171,020</b>	<b>(\$145,650)</b>	<b>\$191,761</b>
<b>AGED &amp; DISABLED</b>								
<b>OPERATING EXPENDITURE</b>								
082100 Support for Seniors Christmas Lunch	\$1,390	\$0	\$0	\$0	\$0	\$1,390	\$0	\$1,390
082104 Aged Needs Initiative Loan Interest	\$7,211	\$7,211	\$0	\$7,211	\$0	\$14,218	\$0	\$14,218
082150 Admin Allocated - Aged & Disabled	\$10,024	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
<b>Sub Total - AGED &amp; DISABLED OI/EXP</b>	<b>\$18,625</b>	<b>\$7,211</b>	<b>\$0</b>	<b>\$7,211</b>	<b>\$0</b>	<b>\$28,979</b>	<b>\$0</b>	<b>\$28,979</b>
<b>OPERATING INCOME</b>								
<b>Sub Total - AGED &amp; DISABLED OI/INC</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total - AGED &amp; DISABLED</b>	<b>\$18,625</b>	<b>\$7,211</b>	<b>\$0</b>	<b>\$7,211</b>	<b>\$0</b>	<b>\$28,979</b>	<b>\$0</b>	<b>\$28,979</b>



Shire of Boyup Brook  
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OTHER WELFARE</b>									
<b>OPERATING EXPENDITURE</b>									
083100	Other Welfare Expenses	\$0	\$0	\$0	\$0	\$0	\$500	\$0	\$500
083104	Depreciation	\$37	\$0	\$0	\$0	\$0	\$50	\$0	\$50
083105	Donations Expended	\$0	\$24	\$0	\$24	\$0	\$0	\$0	\$0
083150	Admin Allocated - Other Welfare	\$29,982	\$0	\$0	\$0	\$0	\$39,978	\$0	\$39,978
<b>Sub Total - OTHER WELFARE OPI/EXP</b>		\$30,020	\$24	\$0	\$24	\$0	\$40,528	\$0	\$40,528
<b>OPERATING INCOME</b>									
<b>Sub Total - OTHER WELFARE OPI/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - OTHER WELFARE</b>		\$30,020	\$24	\$0	\$24	\$0	\$40,528	\$0	\$40,528
<b>Total - EDUCATION &amp; WELFARE</b>		\$73,491	\$6,748	(\$115,429)	\$122,177	(\$125,000)	\$240,527	(\$145,650)	\$261,268

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>STAFF HOUSING</b>									
<b>OPERATING EXPENDITURE</b>									
091100	Staff Housing	\$7,142	\$2,554	\$0	\$2,554	\$0	\$7,389	\$0	\$10,141
091130	Interest Paid Loan 115 - Staff House	\$2,670	\$2,670	\$0	\$2,670	\$0	\$2,670	\$0	\$2,670
091190	Depreciation - Staff Housing	\$4,300	\$0	\$0	\$0	\$0	\$5,735	\$0	\$5,735
091150	Staff Housing - Less Amt Allocated to Admin.	\$10,024	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
<b>Sub Total - STAFF HOUSING OPI/EXP</b>		\$24,136	\$5,224	\$0	\$5,224	\$0	\$29,165	\$0	\$31,917
<b>OPERATING INCOME</b>									
<b>Sub Total - STAFF HOUSING OPI/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - STAFF HOUSING</b>		\$24,136	\$5,224	\$0	\$5,224	\$0	\$29,165	\$0	\$31,917

## Shire of Boyup Brook

# MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
HOUSING OTHER									
OPERATING EXPENDITURE									
092101	Boyup Brook Citizens Lodge	\$7,659	\$10,364	\$0	\$10,364	\$0	\$7,959	\$0	\$12,685
092102	Community Housing - Units	\$16,116	\$10,740	\$0	\$10,740	\$0	\$18,408	\$0	\$15,379
092103	Other	\$3,760	\$6,188	\$0	\$6,188	\$0	\$4,732	\$0	\$2,418
092104	6 Nix - Operating & Mtce Expense	\$4,935	\$2,418	\$0	\$2,418	\$0	\$5,636	\$0	\$5,636
092105	House - 1 Rogers Ave	\$8,857	\$22,804	\$0	\$22,804	\$0	\$10,961	\$0	\$27,321
092107	7 Knapp Street - Operating & Mtce Expense	\$9,292	\$5,642	\$0	\$6,642	\$0	\$10,741	\$0	\$16,013
092108	Property Selling Expenses	\$0	\$5,848	\$0	\$5,848	\$0	\$0	\$0	\$6,433
092150	Admin Allocation - Other Housing	\$10,125	\$0	\$0	\$0	\$0	\$13,506	\$0	\$13,506
092191	Depreciation - Other Housing	\$4,176	\$0	\$0	\$0	\$0	\$5,570	\$0	\$5,570
092192	Depreciation - House - 1 Rogers Ave	\$3,272	\$0	\$0	\$0	\$0	\$4,365	\$0	\$4,365
092190	Depreciation - Boyup Brook Citizens Lodge	\$24,279	\$0	\$0	\$0	\$0	\$32,385	\$0	\$32,385
Sub Total - HOUSING OTHER OPI/EXP		\$92,472	\$65,005	\$0	\$65,005	\$0	\$114,262	\$0	\$141,711
HOUSING OPERATING INCOME									
092001	Rent 24A Proctor St	(\$6,699)	(\$7,135)	(\$7,135)	\$0	(\$8,932)	\$0	(\$8,932)	\$0
092002	Rent 24B Proctor St	(\$6,226)	(\$5,812)	(\$5,812)	\$0	(\$8,302)	\$0	(\$8,064)	\$0
092003	Rent 16A Forrest St	(\$8,124)	(\$7,763)	(\$7,763)	\$0	(\$10,832)	\$0	(\$11,600)	\$0
092004	Rent 16B Forrest St	(\$8,180)	(\$7,382)	(\$7,382)	\$0	(\$10,907)	\$0	(\$11,200)	\$0
092005	Rent 1 Rogers St	(\$6,765)	\$0	\$0	\$0	(\$9,020)	\$0	\$0	\$0
092006	Rent 6 Nix St	(\$7,502)	\$0	\$0	\$0	(\$10,003)	\$0	\$0	\$0
092007	Housing Reimbursements	(\$191)	(\$1,016)	(\$1,016)	\$0	(\$235)	\$0	(\$335)	\$0
092009	Other Housing: 7 Knapp St	(\$23,527)	(\$23,400)	(\$23,400)	\$0	(\$31,370)	\$0	(\$31,370)	\$0
Sub Total - HOUSING OTHER OP/INC		(\$67,213)	(\$52,507)	(\$52,507)	\$0	(\$89,601)	\$0	(\$71,501)	\$0
Total - HOUSING OTHER		\$25,259	\$12,498	(\$52,507)	\$65,005	(\$89,601)	\$114,262	(\$71,501)	\$141,711
Total - HOUSING		\$49,395	\$17,722	(\$52,507)	\$70,229	(\$89,601)	\$143,427	(\$71,501)	\$173,628



Shire of Boyup Brook  
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021	CURRENT YEAR YTD ACTUALS 31 MARCH 2021	ADOPTED BUDGET 2020-21	AMENDED BUDGET 30 JUNE 2021
		Budget	Income	Income	Income
		Actual	Expenditure	Expenditure	Expenditure
<b>SANITATION - HOUSEHOLD REFUSE</b>					
<b>OPERATING EXPENDITURE</b>					
101100	Refuse Collection Boyup Brook Townsite Expense	\$34,386	\$0	\$32,383	\$0
101101	Recycling Collection Boyup Brook Town Site	\$21,404	\$0	\$19,994	\$0
101106	Transfer Station Employee Costs	\$23,358	\$0	\$56,270	\$0
101102	Boyup Brook Transfer Station Costs	\$33,509	\$0	\$36,346	\$0
101103	Land Fill Disposal Site	\$12,277	\$0	\$31,720	\$0
101104	Townsite Street Bins Collection	\$8,033	\$0	\$6,651	\$0
101107	Drum Muster Expenses	\$1,600	\$0	\$1,521	\$0
101108	BB Transfer Station Superannuation	\$1,575	\$0	\$1,171	\$0
101119	Waste Bin Maintenance and Delivery	\$0	\$0	\$1,457	\$0
101150	Admin Allocated - Waste Management	\$19,947	\$0	\$0	\$0
101190	Depreciation - Waste Management	\$16,546	\$0	\$0	\$0
	<b>Sub Total - SANITATION HOUSEHOLD REFUSE OPI/EXP</b>	\$172,636	\$0	\$187,513	\$0
<b>SANITATION OPERATING INCOME</b>					
101001	Refuse Collection Charges - Rates	(\$188,700)	(\$188,697)	(\$188,700)	(\$188,700)
101002	Waste Disposal Charges	(\$4,371)	(\$4,803)	(\$4,371)	(\$4,371)
101003	Recycling Scheme Income	(\$681)	(\$763)	(\$1,362)	(\$1,362)
101004	Scrap Metal Income	(\$1,584)	(\$2,428)	(\$2,400)	(\$2,400)
	<b>Sub Total - SANITATION H/HOLD REFUSE OPI/INC</b>	(\$195,336)	(\$196,691)	(\$196,833)	(\$196,833)
	<b>Total - SANITATION HOUSEHOLD REFUSE</b>	(\$22,700)	(\$196,691)	(\$196,833)	(\$196,833)
<b>SANITATION OTHER</b>					
<b>OPERATING EXPENDITURE</b>					
	<b>Sub Total - SANITATION OTHER OPI/EXP</b>	\$0	\$0	\$0	\$0
<b>OPERATING INCOME</b>					
	<b>Sub Total - SANITATION OTHER OPI/INC</b>	\$0	\$0	\$0	\$0
	<b>Total - SANITATION OTHER</b>	\$0	\$0	\$0	\$0

*Shire of Boyup Brook*  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>EFFLUENT DRAINAGE SYSTEM</b>									
<b>OPERATING EXPENDITURE</b>									
103100	Septic Tank Inspection Expenses	\$200	\$0	\$0	\$0	\$0	\$200	\$0	\$200
103101	Liquid Waste Disposal Site (Stanton Road)	\$1,915	\$1,942	\$0	\$1,942	\$0	\$1,915	\$0	\$2,808
<b>Sub Total - SEWERAGE OP/EXP</b>		<b>\$2,115</b>	<b>\$1,942</b>	<b>\$0</b>	<b>\$1,942</b>	<b>\$0</b>	<b>\$2,115</b>	<b>\$0</b>	<b>\$3,008</b>
<b>OPERATING INCOME</b>									
103002	Septic Licence Fees								
<b>Sub Total - SEWERAGE OP/INC</b>		<b>(\$1,624)</b>	<b>(\$3,776)</b>	<b>(\$3,776)</b>	\$0	<b>(\$1,888)</b>	\$0	<b>(\$2,596)</b>	\$0
		<b>(\$1,624)</b>	<b>(\$3,776)</b>	<b>(\$3,776)</b>	\$0	<b>(\$1,888)</b>	\$0	<b>(\$2,596)</b>	\$0
<b>Total - SEWERAGE</b>		<b>\$491</b>	<b>(\$1,834)</b>	<b>(\$3,776)</b>	<b>\$1,942</b>	<b>(\$1,888)</b>	<b>\$2,115</b>	<b>(\$2,596)</b>	<b>\$3,008</b>
<b>TOWN PLANNING &amp; REGIONAL DEVELOPMENT</b>									
<b>OPERATING EXPENDITURE</b>									
105100	Town Planning Admin & Control	\$18,877	\$16,197	\$0	\$16,197	\$0	\$27,711	\$0	\$63,711
105101	Admin Allocation - Town Planning	\$19,954	\$0	\$0	\$0	\$0	\$26,607	\$0	\$26,607
<b>Sub Total - TOWN PLAN &amp; REG DEV OP/EXP</b>		<b>\$38,832</b>	<b>\$16,197</b>	<b>\$0</b>	<b>\$16,197</b>	<b>\$0</b>	<b>\$54,318</b>	<b>\$0</b>	<b>\$90,318</b>
<b>OPERATING INCOME</b>									
105001	Planning Application Fees								
<b>Sub Total - TOWN PLAN &amp; REG DEV OP/INC</b>		<b>(\$3,821)</b>	<b>(\$4,577)</b>	<b>(\$4,577)</b>	\$0	<b>(\$5,440)</b>	\$0	<b>(\$5,440)</b>	\$0
		<b>(\$3,821)</b>	<b>(\$4,577)</b>	<b>(\$4,577)</b>	\$0	<b>(\$5,440)</b>	\$0	<b>(\$5,440)</b>	\$0
<b>Total - TOWN PLANNING &amp; REGIONAL DEVELOPMENT</b>		<b>\$35,011</b>	<b>\$11,619</b>	<b>(\$4,577)</b>	<b>\$16,197</b>	<b>(\$5,440)</b>	<b>\$54,318</b>	<b>(\$5,440)</b>	<b>\$90,318</b>



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
OTHER COMMUNITY AMENITIES									
OPERATING EXPENDITURE									
106101									
106101	B0420	\$14,318	\$17,152	\$0	\$17,152	\$0	\$0	\$0	\$0
106101	B0421		\$0	\$0	\$0	\$0	\$19,071	\$0	\$29,071
106101	B0421	\$50	\$0	\$0	\$0	\$0	\$50	\$0	\$50
106101	G314	\$4,922	\$0	\$0	\$0	\$0	\$6,485	\$0	\$6,485
106102			\$10,749	\$0	\$10,749	\$0	\$0	\$0	\$0
106102	B0450	\$2,850	\$0	\$0	\$0	\$0	\$3,800	\$0	\$3,800
106102	B0451	\$2,364	\$0	\$0	\$0	\$0	\$3,067	\$0	\$4,487
106102	B0452	\$5,620	\$0	\$0	\$0	\$0	\$7,470	\$0	\$8,250
106103		\$430	\$0	\$0	\$0	\$0	\$430	\$0	\$430
106150		\$10,028	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
106151		\$1,114	\$0	\$0	\$0	\$0	\$1,486	\$0	\$1,486
106191		\$757	\$0	\$0	\$0	\$0	\$1,010	\$0	\$1,010
106192		\$2,276	\$0	\$0	\$0	\$0	\$3,035	\$0	\$3,035
Sub Total - OTHER COMMUNITY AMENITIES OPI/EXP		\$44,729	\$27,901	\$0	\$27,901	\$0	\$59,275	\$0	\$71,475
OPERATING INCOME									
106001									
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106004									
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Shire of Boyup Brook  
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PUBLIC HALL &amp; CIVIC CENTRES</b>									
<b>OPERATING EXPENDITURE</b>									
111100	Boyup Brook Hall - Operation	\$26,460	\$19,581	\$0	\$19,581	\$0	\$34,494	\$0	\$35,897
111102	Halls - Other Public Halls	\$6,537	\$4,223	\$0	\$4,223	\$0	\$8,639	\$0	\$10,527
111150	Admin Allocation - Public Halls	\$19,954	\$0	\$0	\$0	\$0	\$26,607	\$0	\$26,607
111190	Depreciation - Public Halls	\$38,536	\$0	\$0	\$0	\$0	\$51,384	\$0	\$51,384
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP		\$91,489	\$23,804	\$0	\$23,804	\$0	\$121,124	\$0	\$124,415
<b>OPERATING INCOME</b>									
111001	Hall Hire Fees	(\$2,095)	(\$2,970)	(\$2,970)	\$0	(\$2,400)	\$0	(\$2,893)	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC		(\$2,095)	(\$2,970)	(\$2,970)	\$0	(\$2,400)	\$0	(\$2,893)	\$0
Total - PUBLIC HALL & CIVIC CENTRES		\$89,394	\$20,834	(\$2,970)	\$23,804	(\$2,400)	\$121,124	(\$2,893)	\$124,415

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G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OTHER RECREATION &amp; SPORT</b>									
<b>OPERATING EXPENDITURE</b>									
113100	Recreation Complex	\$97,570	\$69,691	\$0	\$69,691	\$0	\$116,766	\$0	\$114,733
113109	Walk Trails	\$3,343	\$2,112	\$0	\$2,112	\$0	\$4,457	\$0	\$4,984
113110	Townsite Gardens	\$56,395	\$73,463	\$0	\$73,463	\$0	\$70,466	\$0	\$102,160
113112	Reserves and Parks Operations	\$44,136	\$41,412	\$0	\$41,412	\$0	\$58,362	\$0	\$59,747
113119	Other Recreation Facilities	\$16,040	\$5,554	\$0	\$5,554	\$0	\$21,385	\$0	\$22,329
113120	War Memorial	\$6,538	\$3,805	\$0	\$3,805	\$0	\$8,580	\$0	\$8,580
113121	Kidsport Program by Sports/Rec	\$9,927	\$0	\$0	\$0	\$0	\$13,236	\$0	\$13,236
113150	Admin Allocation - Other Recreation	\$23,905	\$0	\$0	\$0	\$0	\$31,874	\$0	\$31,874
113124	Support for UBAS	\$3,780	\$0	\$0	\$0	\$0	\$30,780	\$0	\$3,780
113122	Support for ANZAC Day	\$3,058	\$146	\$0	\$146	\$0	\$6,115	\$0	\$6,115
113125	Support for Others	\$12,503	\$11,055	\$0	\$11,055	\$0	\$17,125	\$0	\$17,125
113190	Depreciation - Other Recreation	\$165,308	\$0	\$0	\$0	\$0	\$220,420	\$0	\$220,420
113191	Depreciation - Parks & Gardens	\$37,521	\$0	\$0	\$0	\$0	\$50,030	\$0	\$50,030
113192	Depreciation: Plant & Equipment	\$12,367	\$0	\$0	\$0	\$0	\$16,490	\$0	\$16,490
<b>Sub Total - OTHER RECREATION &amp; SPORT OP/EXP</b>		\$492,389	\$207,238	\$0	\$207,238	\$0	\$666,085	\$0	\$671,603
<b>OPERATING INCOME</b>									
113003	Rec Ground Use Hire Fees	(\$3,586)	(\$3,469)	(\$3,469)	\$0	(\$3,586)	\$0	(\$3,586)	\$0
113002	Reimbursements - Other Rec	(\$125)	(\$136)	(\$136)	\$0	(\$500)	\$0	(\$500)	\$0
<b>Sub Total - OTHER RECREATION &amp; SPORT OP/INC</b>		(\$3,711)	(\$3,605)	(\$3,605)	\$0	(\$4,086)	\$0	(\$4,086)	\$0
<b>Total - OTHER RECREATION &amp; SPORT</b>		\$488,678	\$203,633	(\$3,605)	\$207,238	(\$4,086)	\$666,085	(\$4,086)	\$671,603

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G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>SWIMMING POOL</b>									
<b>OPERATING EXPENDITURE</b>									
112100	Swimming Pool General Operations	\$69,337	\$57,364	\$0	\$57,364	\$0	\$78,950	\$0	\$80,950
112101	Swimming Pool Building Costs	\$34,875	\$47,327	\$0	\$47,327	\$0	\$41,428	\$0	\$50,138
112102	Swimming Pool Employee Costs	\$60,923	\$69,538	\$0	\$69,538	\$0	\$70,168	\$0	\$96,427
112103	Interest on Loan 114 - upgrade pool bowl	\$4,866	\$4,866	\$0	\$4,866	\$0	\$4,866	\$0	\$4,866
112104	Swimming Pool Employee Superannuation	\$4,336	\$5,470	\$0	\$5,470	\$0	\$4,755	\$0	\$6,588
112106	Pool Staff - Fringe Benefits Tax	\$7,279	\$1,559	\$0	\$1,559	\$0	\$9,705	\$0	\$9,705
112150	Admin Allocation - Swimming Pool	\$22,073	\$0	\$0	\$0	\$0	\$29,443	\$0	\$29,443
112190	Depreciation - Swimming Pool	\$13,300	\$0	\$0	\$0	\$0	\$17,740	\$0	\$17,740
Sub Total - SWIMMING POOL OP/EXP		\$216,989	\$186,124	\$0	\$186,124	\$0	\$257,055	\$0	\$295,857
<b>OPERATING INCOME</b>									
112001	Swimming Lesson Fees	\$0	\$28	\$28	\$0	\$0	\$0	\$28	\$0
112003	Pool Daily Admission Fees	(\$11,148)	(\$8,642)	(\$8,642)	\$0	(\$11,180)	\$0	(\$8,000)	\$0
112004	Season Tickets Fees	(\$13,960)	(\$16,910)	(\$16,910)	\$0	(\$13,960)	\$0	(\$16,910)	\$0
112005	Pool Hire Fees	(\$249)	(\$204)	(\$204)	\$0	(\$250)	\$0	(\$108)	\$0
112006	Gym Equipment Hire Fees	(\$35)	\$0	\$0	\$0	(\$35)	\$0	\$0	\$0
112008	Vacation Swimming Passes	(\$480)	(\$1,143)	(\$1,143)	\$0	(\$480)	\$0	(\$1,124)	\$0
112009	Grants and Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - SWIMMING POOL OP/INC		(\$25,872)	(\$28,810)	(\$28,810)	\$0	(\$25,905)	\$0	(\$27,556)	\$0
Total - SWIMMING POOL		\$191,118	\$157,315	(\$28,810)	\$186,124	(\$25,905)	\$257,055	(\$27,556)	\$295,857



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G/L	JOB	YTD COMPARATIVES Period 9 . 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>TELEVISION &amp; RADIO REBROADCASTING</b>									
<b>OPERATING EXPENDITURE</b>									
114005	Banks Rd Telecommunications Tower	\$3,754	\$1,007	\$0	\$1,007	\$0	\$4,649	\$0	\$4,649
Sub Total - TV & RADIO REBROADCASTING OPI/EXP		\$3,754	\$1,007	\$0	\$1,007	\$0	\$4,649	\$0	\$4,649
<b>OPERATING INCOME</b>									
114010	Radio & Mobile Tower Site (Including NBN) Fees or Charges	(\$9,050)	(\$9,278)	(\$9,278)	\$0	(\$9,050)	\$0	(\$9,278)	\$0
Sub Total - TV & RADIO REBROADCASTING OPI/INC		(\$9,050)	(\$9,278)	(\$9,278)	\$0	(\$9,050)	\$0	(\$9,278)	\$0
Total - TV & RADIO REBROADCASTING		(\$5,296)	(\$8,271)	(\$9,278)	\$1,007	(\$9,050)	\$4,649	(\$9,278)	\$4,649
<b>LIBRARIES</b>									
<b>OPERATING EXPENDITURE</b>									
115100	Library Operations	\$2,303	\$2,436	\$0	\$2,436	\$0	\$3,040	\$0	\$3,115
115150	Admin Allocation - Libraries	\$54,900	\$0	\$0	\$0	\$0	\$73,203	\$0	\$73,203
Sub Total - LIBRARIES OPI/EXP		\$57,203	\$2,436	\$0	\$2,436	\$0	\$76,243	\$0	\$76,318
<b>OPERATING INCOME</b>									
Sub Total - LIBRARIES OPI/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - LIBRARIES		\$57,203	\$2,436	\$0	\$2,436	\$0	\$76,243	\$0	\$76,318

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G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OTHER CULTURE</b>									
<b>OPERATING EXPENDITURE</b>									
116100	Museum	\$4,265	\$2,828	\$0	\$2,828	\$0	\$5,478	\$0	\$4,815
116101	Craft Hut	\$1,552	\$828	\$0	\$828	\$0	\$1,804	\$0	\$1,919
116102	Support for Sandakan (Ceremony)	\$9,260	\$3,628	\$0	\$3,628	\$0	\$9,260	\$0	\$16,051
116150	Admin Allocated - Other Culture	\$10,028	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
116190	Depreciation - Other Culture	\$8,921	\$0	\$0	\$0	\$0	\$11,895	\$0	\$11,895
<b>Sub Total - OTHER CULTURE OP/EXP</b>		\$34,026	\$7,284	\$0	\$7,284	\$0	\$41,808	\$0	\$48,051
<b>OPERATING INCOME</b>									
116001	Reimbursements - Other Culture	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
116005	Non-Operating Grants & Contributions	\$0	(\$9,091)	(\$9,091)	\$0	\$0	\$0	(\$9,091)	\$0
<b>Sub Total - OTHER CULTURE OP/INC</b>		\$0	(\$9,091)	(\$9,091)	\$0	\$0	\$0	(\$9,091)	\$0
<b>Total - OTHER CULTURE</b>		\$34,026	(\$1,807)	(\$9,091)	\$7,284	\$0	\$41,808	(\$9,091)	\$48,051
<b>Total - RECREATION AND CULTURE</b>		\$855,121	\$374,140	(\$53,754)	\$427,894	(\$41,441)	\$1,166,964	(\$52,904)	\$1,220,893

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G/L JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>STREETS, RD, BRIDGES, DEPOT - CONSTRUCTION</b>								
<b>OPERATING EXPENDITURE</b>								
Sub Total - ST,RDS,BRIDGES,DEPOT-CONST OPI/EXP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>OPERATING INCOME</b>								
121001 RRG Project Grants	(\$685,016)	(\$480,715)	(\$480,715)	\$0	(\$685,016)	\$0	(\$585,016)	\$0
121002 Grants Direct - State - MRD - (OP)	(\$160,040)	(\$164,030)	(\$164,030)	\$0	(\$160,040)	\$0	(\$164,030)	\$0
121003 Grants - Federal - Roads to Recovery Grant (Cap)	(\$342,564)	(\$417,613)	(\$417,613)	\$0	(\$502,284)	\$0	(\$502,284)	\$0
121004 Capital Grants Other & Road Contributions	(\$36,000)	(\$228,765)	(\$228,765)	\$0	(\$493,531)	\$0	(\$467,531)	\$0
121007 Special Bridge Funding	(\$247,790)	(\$250,254)	(\$250,254)	\$0	(\$949,290)	\$0	(\$949,290)	\$0
Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OPI/INC	(\$1,471,410)	(\$1,541,377)	(\$1,541,377)	\$0	(\$2,790,161)	\$0	(\$2,668,151)	\$0
Total - ST,RDS,BRIDGES,DEPOT - CONST	(\$1,471,410)	(\$1,541,377)	(\$1,541,377)	\$0	(\$2,790,161)	\$0	(\$2,668,151)	\$0



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G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OPERATING EXPENDITURE</b>									
122100	Depot Building Building Costs	\$39,730	\$21,739	\$0	\$21,739	\$0	\$58,560	\$0	\$48,560
122101	Depot General Operations	\$23,782	\$25,354	\$0	\$25,354	\$0	\$30,452	\$0	\$49,289
122103	Road Maintenance & Repairs	\$121,822	\$46,518	\$0	\$46,518	\$0	\$150,385	\$0	\$190,045
122107	Maintenance Grading	\$99,865	\$168,594	\$0	\$168,594	\$0	\$266,733	\$0	\$252,383
122105	Repairs & Maint - Bridges	\$33,515	\$83,108	\$0	\$83,108	\$0	\$229,244	\$0	\$149,244
122106	Shire Radio Network Costs	\$800	\$0	\$0	\$0	\$0	\$800	\$0	\$800
122108	Drains & Culverts	\$35,116	\$12,453	\$0	\$12,453	\$0	\$120,179	\$0	\$59,879
122109	Verge Pruning	\$104,230	\$257	\$0	\$257	\$0	\$109,785	\$0	\$14,785
122110	Verge Spraying	\$8,247	\$6,547	\$0	\$6,547	\$0	\$43,680	\$0	\$38,680
122111	Crossovers Maintenance	\$750	\$183	\$0	\$183	\$0	\$750	\$0	\$750
122112	Town Services Drainage	\$10,055	\$1,563	\$0	\$1,563	\$0	\$13,515	\$0	\$13,515
122113	Town Services - Footpaths	\$14,841	\$615	\$0	\$615	\$0	\$16,494	\$0	\$16,494
122114	Town Services Road Repairs	\$15,237	\$5,259	\$0	\$5,259	\$0	\$18,867	\$0	\$18,867
122115	Town Services - Tree Pruning	\$14,721	\$16,461	\$0	\$16,461	\$0	\$14,858	\$0	\$20,300
122116	Street Lighting	\$18,980	\$19,068	\$0	\$19,068	\$0	\$28,350	\$0	\$28,600
122117	Traffic Signs	\$3,534	\$13,708	\$0	\$13,708	\$0	\$5,425	\$0	\$19,875
122119	Road Building and Other Stock	\$245	\$1,388	\$0	\$1,388	\$0	\$245	\$0	\$245
122120	Roman Road Data Pickup	\$24,800	\$7,780	\$0	\$7,780	\$0	\$24,800	\$0	\$23,037
122121	Town Services - Verge Spraying	\$9,748	\$18,197	\$0	\$18,197	\$0	\$21,059	\$0	\$17,600
122122	Road Sweeping	\$4,563	\$4,680	\$0	\$4,680	\$0	\$9,125	\$0	\$9,125
122123	Emergency Services	\$25,646	\$29,334	\$0	\$29,334	\$0	\$44,827	\$0	\$44,827
122131	Rural Street Addressing	\$2,571	\$1,429	\$0	\$1,429	\$0	\$5,561	\$0	\$6,160
122150	Admin Allocated - Road Maintenance	\$249,584	\$0	\$0	\$0	\$0	\$332,792	\$0	\$269,900
122190	Depreciation - Transport Other	\$16,031	\$0	\$0	\$0	\$0	\$21,375	\$0	\$21,375
122191	Depreciation - Infrastructure	\$19,458	\$0	\$0	\$0	\$0	\$25,945	\$0	\$25,945
122192	Depreciation Roads	\$1,235,587	\$0	\$0	\$0	\$0	\$1,647,515	\$0	\$1,647,515
122193	Depreciation - Bridges	\$484,143	\$0	\$0	\$0	\$0	\$645,550	\$0	\$645,550
122194	Depreciation - Footpaths	\$12,941	\$0	\$0	\$0	\$0	\$17,255	\$0	\$17,255
122195	Depreciation - Drainage	\$203,827	\$0	\$0	\$0	\$0	\$271,780	\$0	\$271,780
123119	Minor Assets and Sundry Items	\$7,500	\$2,375	\$0	\$2,375	\$0	\$10,000	\$0	\$5,000
<b>Sub Total - MTCE STREETS ROADS DEPOTS OPIEXP</b>		<b>\$2,841,868</b>	<b>\$572,058</b>	<b>\$0</b>	<b>\$572,058</b>	<b>\$0</b>	<b>\$4,185,906</b>	<b>\$0</b>	<b>\$3,927,380</b>

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G/L JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
	Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OPERATING INCOME</b>								
122002 Profit on Disposal of Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
122003 Sale of Old Materials and Minor Items	\$0	(\$5)	(\$5)	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - MTCE STREETS ROADS DEPOTS OP/INC</b>	\$0	(\$5)	(\$5)	\$0	\$0	\$0	\$0	\$0
<b>Total - MTCE STREETS ROADS DEPOTS</b>	\$2,841,868	\$572,054	(\$5)	\$572,058	\$0	\$4,185,906	\$0	\$3,927,380
<b>TRAFFIC CONTROL</b>								
<b>OPERATING EXPENDITURE</b>								
125150 Administration Allocated - Traffic Control	\$74,855	\$0	\$0	\$0	\$0	\$99,810	\$0	\$99,810
<b>Sub Total - TRAFFIC CONTROL OP/EXP</b>	\$74,855	\$0	\$0	\$0	\$0	\$99,810	\$0	\$99,810
<b>OPERATING INCOME</b>								
125001 Licensing Service	(\$20,436)	(\$20,190)	(\$20,190)	\$0	(\$28,800)	\$0	(\$28,800)	\$0
125002 Motor Vehicle Plates	(\$518)	(\$762)	(\$762)	\$0	(\$750)	\$0	(\$750)	\$0
125005 Sundry Receipts - Heavy Haulage Permits etc	(\$2,135)	\$0	\$0	\$0	(\$2,300)	\$0	\$0	\$0
<b>Sub Total - TRAFFIC CONTROL OP/INC</b>	(\$23,091)	(\$20,953)	(\$20,953)	\$0	(\$31,850)	\$0	(\$29,550)	\$0
<b>Total - TRAFFIC CONTROL</b>	\$51,764	(\$20,953)	(\$20,953)	\$0	(\$31,850)	\$99,810	(\$29,550)	\$99,810
<b>AERODROMES</b>								
<b>OPERATING EXPENDITURE</b>								
126100 Airstrip	\$1,016	\$4,759	\$0	\$4,759	\$0	\$3,559	\$0	\$6,142
126190 Depreciation - Airport	\$17,047	\$0	\$0	\$0	\$0	\$22,730	\$0	\$22,730
<b>Sub Total - AERODROMES OP/EXP</b>	\$18,063	\$4,759	\$0	\$4,759	\$0	\$26,289	\$0	\$28,872
<b>OPERATING INCOME</b>								
<b>Sub Total - AERODROMES OP/INC</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - AERODROMES</b>	\$18,063	\$4,759	\$0	\$4,759	\$0	\$26,289	\$0	\$28,872
<b>Total - TRANSPORT</b>	\$1,440,286	(\$985,517)	(\$1,562,334)	\$576,817	(\$2,822,011)	\$4,312,005	(\$2,697,701)	\$4,056,062

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		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>RURAL SERVICES</b>									
<b>OPERATING EXPENDITURE</b>									
131001	Rural Services Expenses	\$29,085	\$0	\$0	\$0	\$0	\$29,085	\$0	\$25,280
131005	Employee Wages, Superannuation & Employee Costs	\$5,926	\$0	\$0	\$0	\$0	\$13,270	\$0	\$13,270
131009	Admin Allocation - Biosecurity	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - RURAL SERVICES OP/EXP		\$35,011	\$0	\$0	\$0	\$0	\$42,355	\$0	\$38,550
<b>OPERATING INCOME</b>									
Sub Total - RURAL SERVICES OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - RURAL SERVICES		\$35,011	\$0	\$0	\$0	\$0	\$42,355	\$0	\$38,550



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		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>TOURISM AND AREA PROMOTION</b>									
<b>OPERATING EXPENDITURE</b>									
132110	Tourist Bay	\$1,398	\$975	\$0	\$975	\$0	\$2,330	\$0	\$2,330
132103	Community Development Officer	\$26,718	\$20,588	\$0	\$20,588	\$0	\$41,500	\$0	\$32,080
132104	Tourist Centre	\$16,387	\$12,498	\$0	\$12,498	\$0	\$22,431	\$0	\$22,631
132106	Promotion Activities	\$14,893	\$8,464	\$0	\$8,464	\$0	\$17,450	\$0	\$17,450
132107	OPSFML Flax Mill Complex General Operations	\$29,897	\$21,450	\$0	\$21,450	\$0	\$39,695	\$0	\$43,695
132108	Caravan Park/Flax Mill Complex Building Operation	\$70,289	\$30,870	\$0	\$30,870	\$0	\$80,452	\$0	\$83,814
132111	Caraby Beetle Collection	\$48	\$89	\$0	\$89	\$0	\$48	\$0	\$89
132113	Community Development Officer - Superannuation	\$1,494	\$1,288	\$0	\$1,288	\$0	\$2,320	\$0	\$1,800
132114	Community Development Expenses	\$150	\$0	\$0	\$0	\$0	\$150	\$0	\$150
132115	Community Development - Fringe Benefit Tax	\$8,573	\$980	\$0	\$980	\$0	\$11,430	\$0	\$11,430
132116	CDO Vehicle Op Costs GEN	\$2,623	\$0	\$0	\$0	\$0	\$3,650	\$0	\$3,650
132150	Admin Allocated Tourism	\$34,946	\$0	\$0	\$0	\$0	\$46,596	\$0	\$46,596
132151	Admin Allocated Caravan Pk	\$10,028	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
132190	Depreciation - Tourism/Area Promotion	\$3,217	\$0	\$0	\$0	\$0	\$4,290	\$0	\$4,290
132191	Depreciation - Caravan Pk/Flax	\$33,842	\$0	\$0	\$0	\$0	\$45,125	\$0	\$45,125
<b>Sub Total - TOURISM &amp; AREA PROMOTION OPI/EXP</b>		\$254,502	\$97,200	\$0	\$97,200	\$0	\$330,838	\$0	\$328,501
<b>OPERATING INCOME</b>									
132002	Caravan Park & Complex Fees & Charges	(\$40,288)	(\$32,660)	(\$32,660)	\$0	(\$43,400)	\$0	(\$37,300)	\$0
132003	Flax Mill Sheds Storage Charges	(\$6,789)	(\$12,650)	(\$12,650)	\$0	(\$10,040)	\$0	(\$10,744)	\$0
132007	Other Income	(\$2,620)	(\$4,278)	(\$4,278)	\$0	(\$6,910)	\$0	(\$6,910)	\$0
<b>Sub Total - TOURISM &amp; AREA PROMOTION OPI/INC</b>		(\$49,697)	(\$49,588)	(\$49,588)	\$0	(\$60,350)	\$0	(\$54,954)	\$0
<b>Total - TOURISM &amp; AREA PROMOTION</b>		\$204,805	\$47,612	(\$49,588)	\$97,200	(\$60,350)	\$330,838	(\$54,954)	\$328,501

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G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>BUILDING CONTROL</b>									
<b>OPERATING EXPENDITURE</b>									
133100	Building Control	\$30,738	\$12,035	\$0	\$12,035	\$0	\$40,985	\$0	\$40,985
133101	Building Control - Other Costs	\$250	\$0	\$0	\$0	\$0	\$250	\$0	\$250
133102	Building Control Superannuation	\$1,686	\$861	\$0	\$861	\$0	\$2,248	\$0	\$1,300
133103	Building Control - BMO	\$5,077	\$3,183	\$0	\$3,183	\$0	\$7,280	\$0	\$7,280
133150	Admin Allocated - Building Control Expenses	\$10,028	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
	<b>Sub Total - BUILDING CONTROL OPI/EXP</b>	\$47,778	\$16,079	\$0	\$16,079	\$0	\$64,134	\$0	\$63,186
<b>BUILDING CONTROL OP/INC</b>									
133001	Building Licences (UFEE)	(\$6,892)	(\$15,720)	(\$15,720)	\$0	(\$8,500)	\$0	(\$13,120)	\$0
133002	BCITF Levy - Commission	(\$97)	(\$107)	(\$107)	\$0	(\$120)	\$0	(\$120)	\$0
133003	Builders Services Levy - Commission	(\$158)	(\$215)	(\$215)	\$0	(\$195)	\$0	(\$195)	\$0
	<b>Sub Total - BUILDING CONTROL OP/INC</b>	(\$7,147)	(\$16,042)	(\$16,042)	\$0	(\$8,815)	\$0	(\$13,435)	\$0
	<b>Total - BUILDING CONTROL</b>	\$40,631	\$37	(\$16,042)	\$16,079	(\$8,815)	\$64,134	(\$13,435)	\$63,186
<b>SALEYARDS &amp; MARKETS</b>									
<b>OPERATING EXPENDITURE</b>									
134100	Saleyards	\$26,837	\$10,528	\$0	\$10,528	\$0	\$35,520	\$0	\$35,520
134190	Depreciation - Saleyards & Markets	\$0	\$0	\$0	\$0	\$0	\$113,345	\$0	\$113,345
	<b>Sub Total - SALEYARDS &amp; MARKETS OPI/EXP</b>	\$26,837	\$10,528	\$0	\$10,528	\$0	\$148,865	\$0	\$148,865
<b>OPERATING INCOME</b>									
134001	Reimbursements - Saleyards	(\$6,660)	(\$6,518)	(\$6,518)	\$0	(\$8,325)	\$0	(\$8,325)	\$0
	<b>Sub Total - SALEYARDS &amp; MARKETING OP/INC</b>	(\$6,660)	(\$6,518)	(\$6,518)	\$0	(\$8,325)	\$0	(\$8,325)	\$0
	<b>Total - SALEYARDS &amp; MARKETS</b>	\$20,177	\$4,010	(\$6,518)	\$10,528	(\$8,325)	\$148,865	-\$8,325	\$148,865



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G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OTHER ECONOMIC SERVICES</b>									
<b>OPERATING EXPENDITURE</b>									
135100	Standpipes	\$24,549	\$26,075	\$0	\$26,075	\$0	\$36,975	\$0	\$42,175
135102	Economic Development Projects	\$7,500	\$0	\$0	\$0	\$0	\$7,500	\$0	\$7,500
135105	Abel Street Shop	\$8,316	\$5,655	\$0	\$5,655	\$0	\$9,970	\$0	\$10,360
135150	Admin Allocated - Other Economic Development	\$10,028	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
135190	Depreciation - Develop/Facilities	\$2,899	\$0	\$0	\$0	\$0	\$3,865	\$0	\$3,865
<b>Sub Total - OTHER ECONOMIC SERVICES OPI/EXP</b>		\$53,291	\$31,730	\$0	\$31,730	\$0	\$71,681	\$0	\$83,771
<b>OPERATING INCOME</b>									
135001	Standpipe Water	(\$17,120)	(\$4,057)	(\$4,057)	\$0	(\$21,500)	\$0	(\$4,500)	\$0
135005	Abel Street Shop Rental	(\$8,655)	(\$12,973)	(\$12,973)	\$0	(\$11,540)	\$0	(\$11,755)	\$0
<b>Sub Total - OTHER ECONOMIC SERVICES OPI/INC</b>		(\$25,775)	(\$17,030)	(\$17,030)	\$0	(\$33,040)	\$0	(\$16,255)	\$0
<b>Total - OTHER ECONOMIC SERVICES</b>		\$27,516	\$14,701	(\$17,030)	\$31,730	(\$33,040)	\$71,681	(\$16,255)	\$83,771
<b>Total - ECONOMIC SERVICES</b>		\$328,141	\$66,360	(\$89,178)	\$155,538	(\$110,530)	\$657,873	(\$92,969)	\$662,873



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G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PRIVATE WORKS</b>									
<b>OPERATING EXPENDITURE</b>									
141100	Private Works - Costs	\$18,488	\$7,953	\$0	\$7,953	\$0	\$23,305	\$0	\$23,305
Sub Total - PRIVATE WORKS OP/EXP		\$18,488	\$7,953	\$0	\$7,953	\$0	\$23,305	\$0	\$23,305
<b>OPERATING INCOME</b>									
141001	Private Works - Recoup Charges	(\$21,217)	(\$10,464)	(\$10,464)	\$0	(\$23,305)	\$0	(\$23,305)	\$0
Sub Total - PRIVATE WORKS OP/INC		(\$21,217)	(\$10,464)	(\$10,464)	\$0	(\$23,305)	\$0	(\$23,305)	\$0
Total - PRIVATE WORKS		(\$2,729)	(\$2,511)	(\$10,464)	\$7,953	(\$23,305)	\$23,305	(\$23,305)	\$23,305

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G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PUBLIC WORKS OVERHEADS</b>									
<b>OPERATING EXPENDITURE</b>									
143100	Supervision	\$137,421	\$258,842	\$0	\$258,842	\$0	\$224,325	\$0	\$253,918
143101	Consultant Engineer	\$5,000	\$11,404	\$0	\$11,404	\$0	\$5,000	\$0	\$50,000
143102	Works Manager Vehicle Op Costs	\$5,383	\$0	\$0	\$0	\$0	\$6,800	\$0	\$6,800
143103	FBT Works Staff	\$2,700	(\$6,914)	\$0	(\$6,914)	\$0	\$3,600	\$0	\$3,600
143104	Insurance on Works	\$16,128	\$17,332	\$0	\$17,332	\$0	\$16,128	\$0	\$17,332
143105	Superannuation of Workmen	\$72,737	\$82,412	\$0	\$82,412	\$0	\$103,437	\$0	\$108,295
143106	PWOH Leave - Depot	\$87,709	\$168,872	\$0	\$168,872	\$0	\$136,194	\$0	\$175,000
143107	Protective Clothing	\$5,280	\$294	\$0	\$294	\$0	\$5,280	\$0	\$5,280
143108	Uniforms	\$1,211	\$740	\$0	\$740	\$0	\$1,615	\$0	\$1,615
143109	Training & Meeting Expenses	\$15,331	\$20,576	\$0	\$20,576	\$0	\$21,021	\$0	\$25,465
143110	Occupational Health & Safety	\$16,054	\$56,264	\$0	\$56,264	\$0	\$29,125	\$0	\$73,865
143111	Other Expenses	\$574	\$152	\$0	\$152	\$0	\$7,459	\$0	\$3,180
143115	Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$5,190	\$0	\$5,190
143116	Conferences and Training Courses (MOW)	\$5,000	\$1,105	\$0	\$1,105	\$0	\$5,000	\$0	\$5,000
143150	Admin Allocated - Works Overhead	\$19,954	\$0	\$0	\$0	\$0	\$25,607	\$0	\$26,607
143180	LESS PWOH ALLOCATED - PROJECTS	(\$390,482)	(\$494,586)	\$0	(\$494,586)	\$0	(\$596,781)	\$0	(\$741,147)
Sub Total - PUBLIC WORKS OI/HEADS OI/EXP		\$0	\$116,583	\$0	\$116,583	\$0	\$0	\$0	\$20,000
<b>OPERATING INCOME</b>									
143001	Workers Compensation Reimbursements	(\$560)	(\$8,924)	(\$8,924)	\$0	(\$560)	\$0	(\$2,477)	\$0
Sub Total - PUBLIC WORKS OI/HEADS OI/INC		(\$560)	(\$8,924)	(\$8,924)	\$0	(\$560)	\$0	(\$2,477)	\$0
Total - PUBLIC WORKS OVERHEADS		(\$560)	\$107,659	(\$8,924)	\$116,583	(\$560)	\$0	(\$2,477)	\$20,000

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G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PLANT OPERATIONS COSTS</b>									
<b>OPERATING EXPENDITURE</b>									
144100	Repair Wages	\$66,910	\$39,781	\$0	\$39,781	\$0	\$88,400	\$0	\$51,800
144101	Fuel & Oil	\$126,402	\$107,156	\$0	\$107,156	\$0	\$178,610	\$0	\$178,610
144102	Tyres & Tubes	\$8,120	\$4,232	\$0	\$4,232	\$0	\$16,215	\$0	\$16,215
144103	Parts and Repairs	\$74,255	\$73,319	\$0	\$73,319	\$0	\$137,510	\$0	\$91,160
144104	Licenses	\$850	(\$420)	\$0	(\$420)	\$0	\$8,500	\$0	\$8,500
144105	Insurance	\$25,734	\$22,947	\$0	\$22,947	\$0	\$25,734	\$0	\$22,950
144106	Blades & Points	\$11,200	\$6,051	\$0	\$6,051	\$0	\$14,000	\$0	\$14,000
144107	Expendable Tools	\$3,750	\$5,152	\$0	\$5,152	\$0	\$5,000	\$0	\$7,500
144108	Freight Costs	\$1,575	\$0	\$0	\$0	\$0	\$2,100	\$0	\$2,100
144110	Superannuation - Mechanic	\$6,356	\$4,656	\$0	\$4,656	\$0	\$8,398	\$0	\$8,398
144150	Admin Allocated POC	\$5,977	\$0	\$0	\$0	\$0	\$7,969	\$0	\$7,969
144190	Depreciation - Plant	\$173,299	\$0	\$0	\$0	\$0	\$231,075	\$0	\$231,075
144180	LESS PCO ALLOCATED - PROJECTS	(\$504,429)	(\$625,323)	\$0	(\$625,323)	\$0	(\$723,511)	\$0	(\$640,277)
	Sub Total - PLANT OPERATIONS COSTS OPI/EXP	\$0	(\$362,449)	\$0	(\$362,449)	\$0	\$0	\$0	\$0
<b>OPERATING INCOME</b>									
144001	Diesel Rebate	(\$22,334)	(\$17,570)	(\$17,570)	\$0	(\$33,305)	\$0	(\$33,305)	\$0
144002	Reimbursements - Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Sub Total - PLANT OPERATIONS COSTS OPI/INC	(\$22,334)	(\$17,570)	(\$17,570)	\$0	(\$33,305)	\$0	(\$33,305)	\$0
	Total - PLANT OPERATIONS COSTS	(\$22,334)	(\$380,019)	(\$17,570)	(\$362,449)	(\$33,305)	\$0	(\$33,305)	\$0



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		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>SALARIES AND WAGES</b>									
<b>OPERATING EXPENDITURE</b>									
145100	Gross Total Salaries and Wages	\$2,154,502	\$2,444,973	\$0	\$2,444,973	\$0	\$2,872,784	\$0	\$3,173,529
145130	LESS SALS/WAGES ALLOCATED	(\$2,154,502)	(\$2,443,965)	\$0	(\$2,443,965)	\$0	(\$2,872,784)	\$0	(\$3,173,529)
145101	Workers Compensation Expenses	\$800	\$6,131	\$0	\$6,131	\$0	\$800	\$0	\$6,131
	<b>Sub Total - SALARIES AND WAGES OPI/EXP</b>	\$800	\$7,139	\$0	\$7,139	\$0	\$800	\$0	\$6,131
<b>OPERATING INCOME</b>									
145001	Reimbursements - Administration	(\$800)	\$0	\$0	\$0	(\$800)	\$0	(\$800)	\$0
	<b>Sub Total - SALARIES AND WAGES OPI/INC</b>	(\$800)	\$0	\$0	\$0	(\$800)	\$0	(\$800)	\$0
	<b>Total - SALARIES AND WAGES</b>	\$0	\$7,139	\$0	\$7,139	(\$800)	\$800	(\$800)	\$6,131

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G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021	CURRENT YEAR YTD ACTUALS 31 MARCH 2021	ADOPTED BUDGET 2020-21	AMENDED BUDGET 30 JUNE 2021
		Budget Actual	Income Expenditure	Income Expenditure	Income Expenditure
<b>ADMINISTRATION</b>					
<b>OPERATING EXPENDITURE</b>					
<b>Administration activity units</b>					
146100	Advertising	\$4,470	\$7,004	\$0	\$7,395
146101	Audit Fees	\$24,100	\$60	\$0	\$24,100
146102	Bank Fees	\$8,639	\$8,052	\$0	\$9,950
146103	Administration Bldg Costs	\$39,317	\$34,530	\$0	\$62,051
146105	Administration Staff Employee Costs	\$495,754	\$426,457	\$0	\$753,165
146106	Consultants	\$114,599	\$125,450	\$0	\$176,989
146108	Insurance	\$9,743	(\$7,887)	\$0	\$9,743
146109	Legal Expenses	\$8,022	\$1,022	\$0	\$14,000
146110	IT System Operation & maintenance	\$69,635	\$60,708	\$0	\$78,050
146111	Office Equipment Maintenance	\$5,000	\$0	\$0	\$5,000
146112	Administration - Postage & Freight	\$3,475	\$4,577	\$0	\$6,100
146113	Printing and Stationery	\$10,948	\$7,602	\$0	\$12,000
146114	Administration Vehicle Costs	\$2,965	\$29	\$0	\$2,965
146115	Administration - Fringe Benefits Tax	\$2,625	(\$8,540)	\$0	\$3,500
146117	Employers Indemnity Insurance	\$31,033	\$31,032	\$0	\$31,033
146118	Subscriptions	\$23,440	\$17,680	\$0	\$23,440
146120	Uniform Allowance	\$1,980	\$106	\$0	\$3,000
146121	Telephones	\$11,737	\$10,400	\$0	\$15,650
146122	Minor Furn & Equip Under \$2000	\$2,500	\$1,760	\$0	\$2,500
146123	Conferences/Training/Professional Development	\$8,611	\$1,400	\$0	\$5,912
146124	Superannuation	\$54,315	\$41,051	\$0	\$73,708
146125	Admin Provision for Leave Accruals	\$0	\$0	\$0	\$0
146126	Employee (Packaging) Costs	\$0	\$0	\$0	\$725
146128	Administration - OSH	\$452	\$2,621	\$0	\$452
146190	Depreciation - Administration	\$16,507	\$0	\$0	\$22,010
146015	Loss on Sale of Asset	\$0	\$0	\$0	\$0
146150	Less Administration Costs Alloc	(\$949,864)	\$0	\$0	(\$1,290,131)
Sub Total - ADMINISTRATION OI/EXP		\$0	\$765,113	\$0	\$0
<b>OPERATING INCOME - ADMINISTRATION</b>					
146001	Reimbursements - Administration	(\$27,334)	(\$4,671)	(\$27,789)	(\$23,304)
Sub Total - ADMINISTRATION OI/INC		(\$27,334)	(\$4,672)	(\$27,789)	\$0
Total - ADMINISTRATION		(\$27,334)	(\$4,672)	(\$27,789)	\$0

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G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>UNCLASSIFIED</b>									
<b>OPERATING EXPENDITURE</b>									
147010	Local (District) Planning Strategy	\$5,000	\$0	\$0	\$0	\$0	\$5,000	\$0	\$5,000
147011	Purchase of Land - Consultants	\$3,750	\$0	\$0	\$0	\$0	\$7,500	\$0	\$7,500
149001	Rylington Park Operational Expenses	\$370,955	\$376,560	\$0	\$376,560	\$0	\$496,400	\$0	\$507,789
Sub Total - UNCLASSIFIED OPI/EXP		\$379,705	\$376,560	\$0	\$376,560	\$0	\$508,900	\$0	\$520,289
<b>OPERATING INCOME</b>									
149101	Rylington Park Income	(\$374,450)	(\$537,332)	(\$537,332)	\$0	(\$425,250)	\$0	(\$430,122)	\$0
Sub Total - UNCLASSIFIED OPI/INC		(\$374,450)	(\$537,332)	(\$537,332)	\$0	(\$425,250)	\$0	(\$430,122)	\$0
Total - UNCLASSIFIED		\$5,255	(\$160,772)	(\$537,332)	\$376,560	(\$425,250)	\$508,900	(\$430,122)	\$520,289
Total - OTHER PROPERTY AND SERVICES		(\$47,702)	\$331,936	(\$578,962)	\$910,899	(\$511,009)	\$533,005	(\$513,313)	\$569,725



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		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>TRANSFERS TO/FROM RESERVES</b>									
<b>EXPENDITURE</b>									
300101	Transfer to Reserves	\$0	\$0	\$0	\$0	\$0	\$19,000	\$0	\$152,567
<b>Sub Total - TRANSFER TO OTHER COUNCIL FUNDS</b>		\$0	\$0	\$0	\$0	\$0	\$19,000	\$0	\$152,567
<b>INCOME</b>									
300102	Transfer from Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - TRANSFER FROM OTHER COUNCIL FUNDS</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - FUND TRANSFER</b>		\$0	\$0	\$0	\$0	\$0	\$19,000	\$0	\$152,567
000000	(Surplus) / Deficit - Carried Forward	(\$1,135,201)	(\$1,012,961)	(\$1,012,961)	\$0	(\$1,135,201)	\$0	(\$1,004,466)	\$0
<b>Sub Total - SURPLUS C/FWD</b>		(\$1,135,201)	(\$1,012,961)	(\$1,012,961)	\$0	(\$1,135,201)	\$0	(\$1,004,466)	\$0
<b>Total - SURPLUS</b>		(\$1,135,201)	(\$1,012,961)	(\$1,012,961)	\$0	(\$1,135,201)	\$0	(\$1,004,466)	\$0

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Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
NEW LONG TERM LOANS							
INCOME							
Sub Total - LONG TERM LOANS		\$0	\$0	\$0	\$0	\$0	\$0
Total - DEFERRED ASSETS		\$0	\$0	\$0	\$0	\$0	\$0
LIABILITY LOANS - PRINCIPAL REPAYMENTS							
CAPITAL EXPENDITURE							
146800	Principal Repayment on Loans	\$27,497	\$27,497	\$0	\$27,497	\$0	\$36,156
Sub Total - LOAN REPAYMENTS		\$27,497	\$27,497	\$0	\$27,497	\$0	\$36,156
CAPITAL INCOME							
Sub Total - LOANS RAISED		\$0	\$0	\$0	\$0	\$0	\$0
Total - NON CURRENT LIABILITIES		\$27,497	\$27,497	\$0	\$27,497	\$0	\$36,156
OPERATING ACTIVITIES EXCLUDED FROM BUDGET							
000000	Depreciation Written Back	(\$2,609,188)	\$0	\$0	\$0	\$0	(\$3,592,229)
000000	Book Value of Assets Sold Written Back	(\$48,667)	\$0	\$0	\$0	\$0	(\$195,732)
000000	Profit/Loss on Sale of Asset Written Back	\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Accrued Interest on Loans	\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Accrued Interest on Investments	\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Stock On Hand	\$0	(\$2,759)	\$0	(\$2,759)	\$0	\$0
	Movement in Accrued Wages	\$0	\$134,085	\$0	\$134,085	\$0	\$0
	Movement in Employee Benefits (Current)	\$0	\$0	\$0	\$0	\$0	\$0
000000	Long Service Leave - Non Cash	\$0	\$0	\$0	\$0	\$0	(\$43,030)
Sub Total - OPERATING ACTIVITIES EXCLUDED		(\$2,657,855)	\$131,326	\$0	\$131,326	\$0	(\$3,762,973)
Total - OPERATING ACTIVITIES EXCLUDED		(\$2,657,855)	\$131,326	\$0	\$131,326	\$0	(\$3,830,991)

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>FURNITURE &amp; EQUIPMENT</b>									
<b>HEALTH</b>									
<b>CAPITAL EXPENDITURE</b>									
074603	Surgery F&E - Upgrade server to Dell PowerEdge	\$0	\$16,750	\$0	\$16,750	\$0	\$0	\$0	\$16,750
Sub Total - CAPITAL WORKS		\$0	\$16,750	\$0	\$16,750	\$0	\$0	\$0	\$16,750
Total - HEALTH		\$0	\$16,750	\$0	\$16,750	\$0	\$0	\$0	\$16,750
<b>OTHER PROPERTY &amp; SERVICES - ADMINISTRATION</b>									
<b>CAPITAL EXPENDITURE</b>									
146600	Administration Building - Furniture & Equipment Renewals	\$30,000	\$0	\$0	\$0	\$0	\$30,000	\$0	\$30,000
Sub Total - CAPITAL WORKS		\$30,000	\$0	\$0	\$0	\$0	\$30,000	\$0	\$30,000
Total - OTHER PROPERTY		\$30,000	\$0	\$0	\$0	\$0	\$30,000	\$0	\$30,000
Total - FURNITURE AND EQUIPMENT		\$30,000	\$16,750	\$0	\$16,750	\$0	\$30,000	\$0	\$46,750



Shire of Boyup Brook  
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>LAND AND BUILDINGS</b>									
<b>COMMUNITY AMENITIES</b>									
<b>CAPITAL EXPENDITURE</b>									
101410	Transfer Station Buildings	\$20,000	\$14,988	\$0	\$14,988	\$0	\$20,000	\$0	\$14,988
Sub Total - CAPITAL WORKS		\$20,000	\$14,988	\$0	\$14,988	\$0	\$20,000	\$0	\$14,988
Total - COMMUNITY AMENITIES		\$20,000	\$14,988	\$0	\$14,988	\$0	\$20,000	\$0	\$14,988
<b>LAND AND BUILDINGS</b>									
<b>OTHER PROPERTY AND SERVICES</b>									
<b>CAPITAL EXPENDITURE</b>									
146605	Administration Building - Building Renewals & Upgrades	\$0	\$74,904	\$0	\$74,904	\$0	\$19,539	\$0	\$74,904
147410	Rylington Park House Capital	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0
147411	Rylington Park Chemical Shed	\$15,000	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0
Sub Total - CAPITAL WORKS		\$15,000	\$74,904	\$0	\$74,904	\$0	\$84,539	\$0	\$74,904
Total - OTHER PROPERTY AND SERVICES		\$15,000	\$74,904	\$0	\$74,904	\$0	\$84,539	\$0	\$74,904
Total - LAND AND BUILDINGS		\$35,000	\$89,892	\$0	\$89,892	\$0	\$104,539	\$0	\$89,892

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PLANT AND EQUIPMENT</b>									
<b>LAW ORDER &amp; PUBLIC SAFETY</b>									
<b>CAPITAL EXPENDITURE</b>									
053405	Plant & Equipment	\$0	\$0	\$0	\$0	\$0	\$51,700	\$0	\$0
Sub Total - CAPITAL WORKS		\$0	\$0	\$0	\$0	\$0	\$51,700	\$0	\$0
Total - LAW ORDER & PUBLIC SAFETY		\$0	\$0	\$0	\$0	\$0	\$51,700	\$0	\$0
<b>PLANT AND EQUIPMENT</b>									
<b>RECREATION AND CULTURE</b>									
<b>CAPITAL EXPENDITURE</b>									
113907	Plant & Equipment - Parks & Gardens	\$68,000	\$34,909	\$0	\$34,909	\$0	\$68,000	\$0	\$56,909
Sub Total - CAPITAL WORKS		\$68,000	\$34,909	\$0	\$34,909	\$0	\$68,000	\$0	\$56,909
Total - RECREATION AND CULTURE		\$68,000	\$34,909	\$0	\$34,909	\$0	\$68,000	\$0	\$56,909
<b>PLANT AND EQUIPMENT</b>									
<b>TRANSPORT</b>									
<b>CAPITAL EXPENDITURE</b>									
123603	DWS - Fleet Vehicles	\$0	\$0	\$0	\$0	\$0	\$69,000	\$0	\$73,122
123609	Light Plant (eg Portable Traffic Lights) - Plant & Equip	\$36,000	\$5,220	\$0	\$5,220	\$0	\$43,000	\$0	\$43,000
123610	Heavy Plant (Graders etc) Purchases	\$160,000	\$0	\$0	\$0	\$0	\$160,000	\$0	\$0
123619	Miscellaneous Small Plant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS		\$196,000	\$5,220	\$0	\$5,220	\$0	\$272,000	\$0	\$116,122
Total - TRANSPORT		\$196,000	\$5,220	\$0	\$5,220	\$0	\$272,000	\$0	\$116,122

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PLANT AND EQUIPMENT</b>									
<b>OTHER PROPERTY &amp; SERVICES</b>									
<b>CAPITAL EXPENDITURE</b>									
147451	Rylington Park Dorm Rooms Air Conditioners	\$0	\$0	\$0	\$0	\$0	\$10,800	\$0	\$0
Sub Total - CAPITAL WORKS		\$0	\$0	\$0	\$0	\$0	\$10,800	\$0	\$0
Total - OTHER PROPERTY & SERVICES		\$0	\$0	\$0	\$0	\$0	\$10,800	\$0	\$0
Total - PLANT AND EQUIPMENT		\$264,000	\$40,129	\$0	\$40,129	\$0	\$402,500	\$0	\$173,031



Shire of Boyup Brook  
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>ROAD INFRASTRUCTURE CAPITAL</b>									
<b>ROAD CONSTRUCTION</b>									
121403	x								
121403	RTR007	\$200,086	\$109,464	\$0	\$0	\$0	\$0	\$0	\$200,086
121403	RTR008	\$112,742	\$82,617	\$0	\$82,617	\$0	\$112,742	\$0	\$82,617
121403	RTR029	\$0	\$20,638	\$0	\$20,638	\$0	\$0	\$0	\$22,427
121403	RTR115	\$189,457	\$11,430	\$0	\$11,430	\$0	\$189,457	\$0	\$214,297
121404	xx								
121404	RRG148	\$337,407	\$143,540	\$0	\$143,540	\$0	\$337,407	\$0	\$318,000
121404	RRG210	\$495,302	\$87,374	\$0	\$87,374	\$0	\$495,302	\$0	\$501,000
121404	RRG004	\$150,000	\$2,372	\$0	\$2,372	\$0	\$150,000	\$0	\$2,372
121400									
121400	MU148	\$50,398	\$88,767	\$0	\$88,767	\$0	\$201,593	\$0	\$193,928
121400	MU500	\$50,357	\$0	\$0	\$0	\$0	\$201,426	\$0	\$0
121400	MU501	\$63,320	\$19,063	\$0	\$19,063	\$0	\$94,990	\$0	\$74,990
121402	LRC109	\$0	\$7,342	\$0	\$7,342	\$0	\$0	\$0	\$40,000
121402	LRC148	\$0	\$3,458	\$0	\$3,458	\$0	\$0	\$0	\$0
121410		\$330,362	\$243,312	\$0	\$243,312	\$0	\$330,362	\$0	\$254,659
121410		\$57,290	\$0	\$0	\$0	\$0	\$57,290	\$0	\$57,290
121450	MR0741	\$170,000	\$0	\$0	\$0	\$0	\$170,000	\$0	\$170,000
121450	MR3310	\$0	\$0	\$0	\$0	\$0	\$134,000	\$0	\$134,000
121450		\$197,000	\$0	\$0	\$0	\$0	\$394,000	\$0	\$394,000
121450		\$110,000	\$0	\$0	\$0	\$0	\$110,000	\$0	\$110,000
121450		\$84,000	\$0	\$0	\$0	\$0	\$84,000	\$0	\$84,000
Sub Total - CAPITAL WORKS		\$2,597,721	\$819,379	\$0	\$819,379	\$0	\$3,262,655	\$0	\$2,853,666
Total - ROADS		\$2,597,721	\$819,379	\$0	\$819,379	\$0	\$3,262,655	\$0	\$2,853,666
Total - INFRASTRUCTURE ASSETS ROADS		\$2,597,721	\$819,379	\$0	\$819,379	\$0	\$3,262,655	\$0	\$2,853,666

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>FOOTPATHS</b>									
121701	Bike Paths - Construction	\$72,000	\$0	\$0	\$0	\$0	\$72,000	\$0	\$0
Sub Total - CAPITAL WORKS		\$72,000	\$0	\$0	\$0	\$0	\$72,000	\$0	\$0
Total - TRANSPORT - FOOTPATHS		\$72,000	\$0	\$0	\$0	\$0	\$72,000	\$0	\$0
Total - FOOTPATH ASSETS		\$72,000	\$0	\$0	\$0	\$0	\$72,000	\$0	\$0
<b>DRAINAGE</b>									
Drainage Projects - Municipal Funded									
121411	DC035 Howards Rd Drainage	\$0	\$12,216	\$0	\$12,216	\$0	\$0	\$0	\$12,216
121411	DC039 Asplins Rd Drainage	\$0	\$1,705	\$0	\$1,705	\$0	\$0	\$0	\$1,705
121411	DC045 Reservoir Rd Drainage	\$0	\$11,968	\$0	\$11,968	\$0	\$0	\$0	\$0
121411	DC048 W Tree Gull Rd Drainage	\$0	\$38,005	\$0	\$38,005	\$0	\$0	\$0	\$38,005
121411	DC059 Eulin Siding Rd Drainage	\$0	\$13,277	\$0	\$13,277	\$0	\$0	\$0	\$12,854
121411	DC092 Maltrop Rd Drainage	\$0	\$6,044	\$0	\$6,044	\$0	\$0	\$0	\$6,044
121408	Roads to Recovery - Drainage Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
121412	RRG - Drainage Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS		\$0	\$83,215	\$0	\$83,215	\$0	\$0	\$0	\$70,824
Total - TRANSPORT - DRAINAGE		\$0	\$83,215	\$0	\$83,215	\$0	\$0	\$0	\$70,824
Total - DRAINAGE ASSETS		\$0	\$83,215	\$0	\$83,215	\$0	\$0	\$0	\$70,824
<b>RECREATION INFRASTRUCTURE</b>									
113906	Recreation Infrastructure - Capital Renewals	\$0	\$2,436	\$0	\$2,436	\$0	\$80,000	\$0	\$80,000
113911	LRC001 LRCI - Football Oval Lights	\$0	\$20,382	\$0	\$20,382	\$0	\$0	\$0	\$127,665
Sub Total - CAPITAL WORKS		\$0	\$22,817	\$0	\$22,817	\$0	\$80,000	\$0	\$207,665
Total - RECREATION INFRASTRUCTURE		\$0	\$22,817	\$0	\$22,817	\$0	\$80,000	\$0	\$207,665
Total - INFRASTRUCTURE ASSETS - RECREATION		\$0	\$22,817	\$0	\$22,817	\$0	\$80,000	\$0	\$207,665



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>INFRASTRUCTURE ASSETS - OTHER</b>									
<b>HEALTH</b>									
074605	Medical Centre Car Park - Other Infrastructure	\$9,750	\$0	\$0	\$0	\$0	\$9,750	\$0	\$9,750
Sub Total - CAPITAL WORKS		\$9,750	\$0	\$0	\$0	\$0	\$9,750	\$0	\$9,750
Total - HEALTH		\$9,750	\$0	\$0	\$0	\$0	\$9,750	\$0	\$9,750
<b>INFRASTRUCTURE OTHER</b>									
<b>TRANSPORT</b>									
122902	Depot Gates	\$0	\$0	\$0	\$0	\$0	\$15,000	\$0	\$15,000
122903	Oil Automation System	\$32,979	\$8,497	\$0	\$8,497	\$0	\$32,979	\$0	\$32,979
Sub Total - CAPITAL WORKS		\$32,979	\$8,497	\$0	\$8,497	\$0	\$47,979	\$0	\$47,979
Total - TRANSPORT		\$32,979	\$8,497	\$0	\$8,497	\$0	\$47,979	\$0	\$47,979
<b>INFRASTRUCTURE OTHER</b>									
<b>ECONOMIC SERVICES</b>									
132410	LRC002 LRCI - Flax Mill / Caravan Park Upgrades	\$0	\$3,575	\$0	\$3,575	\$0	\$0	\$0	\$147,680
132410	LRC003 LRCI - Tourism Centre Upgrades	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Sub Total - CAPITAL WORKS		\$0	\$3,575	\$0	\$3,575	\$0	\$0	\$0	\$197,680
Total - ECONOMIC SERVICES		\$0	\$3,575	\$0	\$3,575	\$0	\$0	\$0	\$197,680



Shire of Boyup Brook  
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 9 31 MARCH 2021		CURRENT YEAR YTD ACTUALS 31 MARCH 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>INFRASTRUCTURE OTHER</b>									
<b>OTHER PROPERTY &amp; SERVICES</b>									
147480	Rylington Park Rain Water Tank	\$16,000	\$0	\$0	\$0	\$0	\$16,000	\$0	\$16,110
	Sub Total - CAPITAL WORKS	\$16,000	\$0	\$0	\$0	\$0	\$16,000	\$0	\$16,110
	Total - OTHER PROPERTY & SERVICES	\$16,000	\$0	\$0	\$0	\$0	\$16,000	\$0	\$16,110
	Total - INFRASTRUCTURE ASSETS - OTHER	\$58,729	\$12,073	\$0	\$12,073	\$0	\$73,729	\$0	\$271,519
	GRAND TOTALS	(\$704,791)	(\$3,538,450)	(\$8,485,622)	\$4,947,172	(\$10,124,098)	\$10,124,098	(\$10,159,326)	\$10,159,326

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING 31 MARCH 2021**

**LEAVE RESERVE**

Purpose - To be used to fund annual and long service leave and redundancy requirements.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	122	121
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	1
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>122</u>	<u>122</u>

**UNSPENT GRANTS RESERVE**

Purpose - To quarantine forward grant payments, to fund expenses incurred in the intended year.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	78	78
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	1
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>78</u>	<u>79</u>

**PLANT RESERVE**

Purpose - To be used to fund the purchase of plant items, including graders, trucks, utes, sedans, rollers.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	148,275	148,325
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	1,464
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>148,275</u>	<u>149,789</u>

**BUILDING RESERVE**

Purpose - to be used to fund future maintenance of shire owned buildings, including heritage buildings.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	705,999	706,235
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	6,970
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>705,999</u>	<u>713,205</u>

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING 31 MARCH 2021**

**COMMUNITY HOUSING RESERVE**

Purpose - to be used to fund maintenance of the Homeswest Housing Units in Forrest & Proctor Streets.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	79,999	80,026
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	790
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>79,999</u>	<u>80,816</u>

**EMERGENCY RESERVE**

Purpose - to be used to fund emergency situations outside working hours for example trees on roads, ETC

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	12,339	12,343
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	121
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>12,339</u>	<u>12,464</u>

**INSURANCE CLAIM RESERVE**

Purpose - to be used to fund the excess on certain insurance claims.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	15,037	15,042
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	148
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>15,037</u>	<u>15,190</u>



**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING 31 MARCH 2021**

**OTHER RECREATION RESERVE**

Purpose - to be used to fund improvements to the recreation facilities and grounds.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	49,989	50,005
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	494
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>49,989</u>	<u>50,499</u>

**COMMERCIAL RESERVE**

Purpose - to be used to fund future economic development, enhancement & promotion of the district.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	446,515	446,665
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	4,408
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>446,515</u>	<u>451,073</u>

**BRIDGES RESERVE**

Purpose - to be used to fund future requirements of bridge works.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	153	154
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	2
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>153</u>	<u>156</u>

**AGED ACCOMMODATION RESERVE**

Purpose - to be used to fund future requirements of aged accommodation.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	381,518	381,646
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	3,767
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>381,518</u>	<u>385,413</u>

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING 31 MARCH 2021**

**ROAD CONTRIBUTIONS RESERVE**

Purpose - to set aside contributions from developers.

	ACTUAL 2020-21	BUDGET 2020-21
Opening Balance	28,288	28,298
Transfer from Accumulated Surplus		
- Interest Earned	0	279
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>28,288</b>	<b>28,577</b>

**IT/OFFICE EQUIPMENT RESERVE**

Purpose - to be used to fund future IT requirements.

	ACTUAL 2020-21	BUDGET 2020-21
Opening Balance	39,468	39,481
Transfer from Accumulated Surplus		
- Interest Earned	0	390
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>39,468</b>	<b>39,871</b>

**CIVIC RECEPTIONS RESERVE**

Purpose - to quarantine unspent 'Refreshments and Receptions' budgets to fund future receptions needs.

	ACTUAL 2020-21	BUDGET 2020-21
Opening Balance	16,587	16,593
Transfer from Accumulated Surplus		
- Interest Earned	0	164
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>16,587</b>	<b>16,757</b>

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING 31 MARCH 2021**

**UNSPENT COMMUNITY GRANTS RESERVE**

Purpose - for the purpose of holding unallocated/spent community donation/MOU budgets (2% of annual rates), to fund extraordinary community donations or MOU's.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	121	121
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	1
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>121</b>	<b>122</b>

**RYLINGTON PARK WORKING CAPITAL RESERVE**

Purpose - to be used as working capital for the running and maintenance of Rylington Park Farm.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	250,399	0
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	0
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>250,399</b>	<b>0</b>

**RYLINGTON PARK RESERVE**

Purpose - to be used for community contributions towards major community projects within the Boyup Brook community.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	412,211	0
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	0
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>412,211</b>	<b>0</b>

**TOTAL RESERVES**

<b>2,587,098</b>	<b>1,944,133</b>
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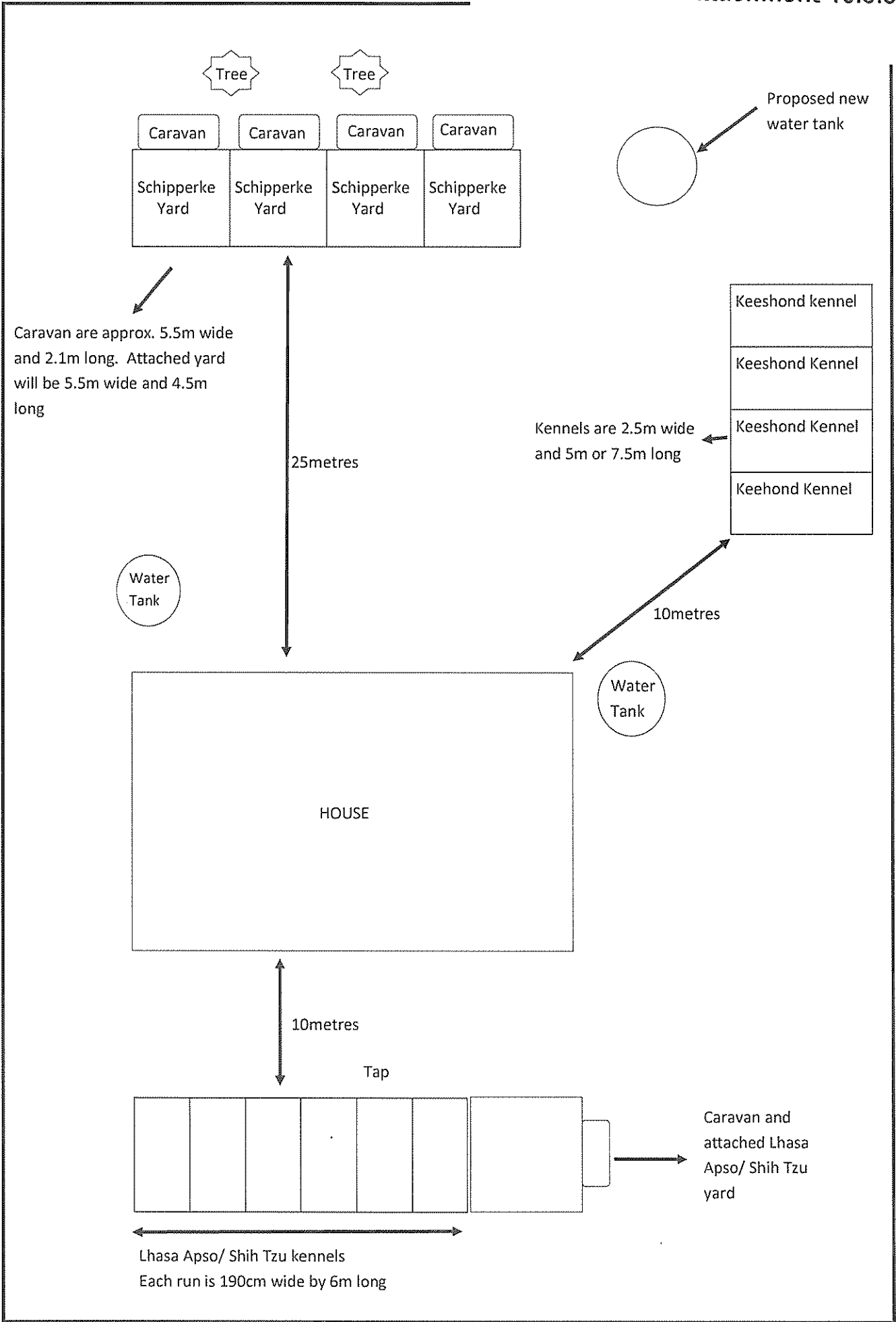


**SHIRE OF BOYUP BROOK**

**LOAN SCHEDULE**

**FOR THE PERIOD ENDING 31 MARCH 2021**

LOAN DESCRIPTION	LOAN No.	PRINCIPAL 01.07.20	LOANS RAISED		INTEREST		PRINCIPAL		CLOSING BALANCE
			Budget 2020-21	Actual 2020-21	Budget 2020-21	Actual 2020-21	Budget 2020-21	Actual 2020-21	
EDUCATION & WELFARE Aged Accommodation	118	300,446	0	0	14,217	7,211	17,117	8,457	291,989
HOUSING Staff House	115	47,079	0	0	2,670	2,670	6,755	6,755	40,324
Recreation & Culture Swimming Pool	114	85,642	0	0	4,867	4,866	12,285	12,285	73,357
		<b>433,167</b>	<b>0</b>	<b>0</b>	<b>21,754</b>	<b>14,747</b>	<b>36,157</b>	<b>27,497</b>	<b>405,670</b>



## AERIAL IMAGE WITH DESIGN PLAN





Lhasa Apso/ Shih Tzu yards will be completely slabbed with a drain along one side. They all have a kennel and will be completely covered for shade with tin or polycarbonate sheets. Yard walls are constructed with weld mesh and there will be a walkway in front to access each yard but to also ensure that if a dog gets out it can go no further.

The Schipperkes area consists of caravans for shelter which are cleaned daily. The attached yards are either grass or slabbed. Fencing is weld mesh covered with shade cloth. There will be a maximum of two dogs per yard for company.

The Keeshond kennels are fully enclosed with weld mesh and aviary wire and then shade cloth and the roof is tin sheets. Flooring consists of slabbing at the front and back and artificial turf in the middle. There will be a drain on one side. The Keeshond kennels will accommodate a maximum of two per kennel.

### Cleaning

All yards are cleaned from faecal matter twice daily. The slabbed kennels are hosed down at least once a day. Caravans are mopped daily

### Water

Fresh water is provided daily for each dog. In hot weather water buckets and bowls are checked and refilled more regularly. The buckets and bowls are cleaned and washed out regularly to prevent algae or grime build up. Biscuits are provided in the morning for all dogs.

### Feeding

All adult dogs are fed once a day. Puppies and whelping bitches are fed more regularly, 2 to 4 times per day. Meal bowls are collected after use and washed ready for the next day.

### General Health

All dogs are given flea and worm preventatives regularly. They are vet checked at least once per year and kept up to date with vaccinations. They are either taken to the groomer or groomed in house as per what is required for the breed.

### General

Dogs are fed, locked up/put to bed between 5pm and 6pm. On really hot days it may be a little later and on really cold or wet days it may be a little earlier. If there are thunderstorms dogs are also locked up then so they feel secure and are safe. They are then let out early in the morning.

All weld mesh on the outside boundary of the yards are covered with small gauge aviary/guinea pig or snake mesh and shade cloth to try and prevent snakes from entering any dog area.

All of the dog areas have an extra area in front with a fence and gate so that if one dog does escape their immediate yard they can go no further. At no times will dogs be running around the farm or neighbouring properties. Dogs are regularly walked on leash or taken out for excursions.

The nearest neighbour is at least 5km away and are the owners of the property. They have told us we can do whatever is needed to the property to make it meet council requirements and will assist us to do this if necessary.

All kennels will be secure and safe but due to the fact that we don't own the property and are only renting it all structures can be moved, removed or changed around as required.

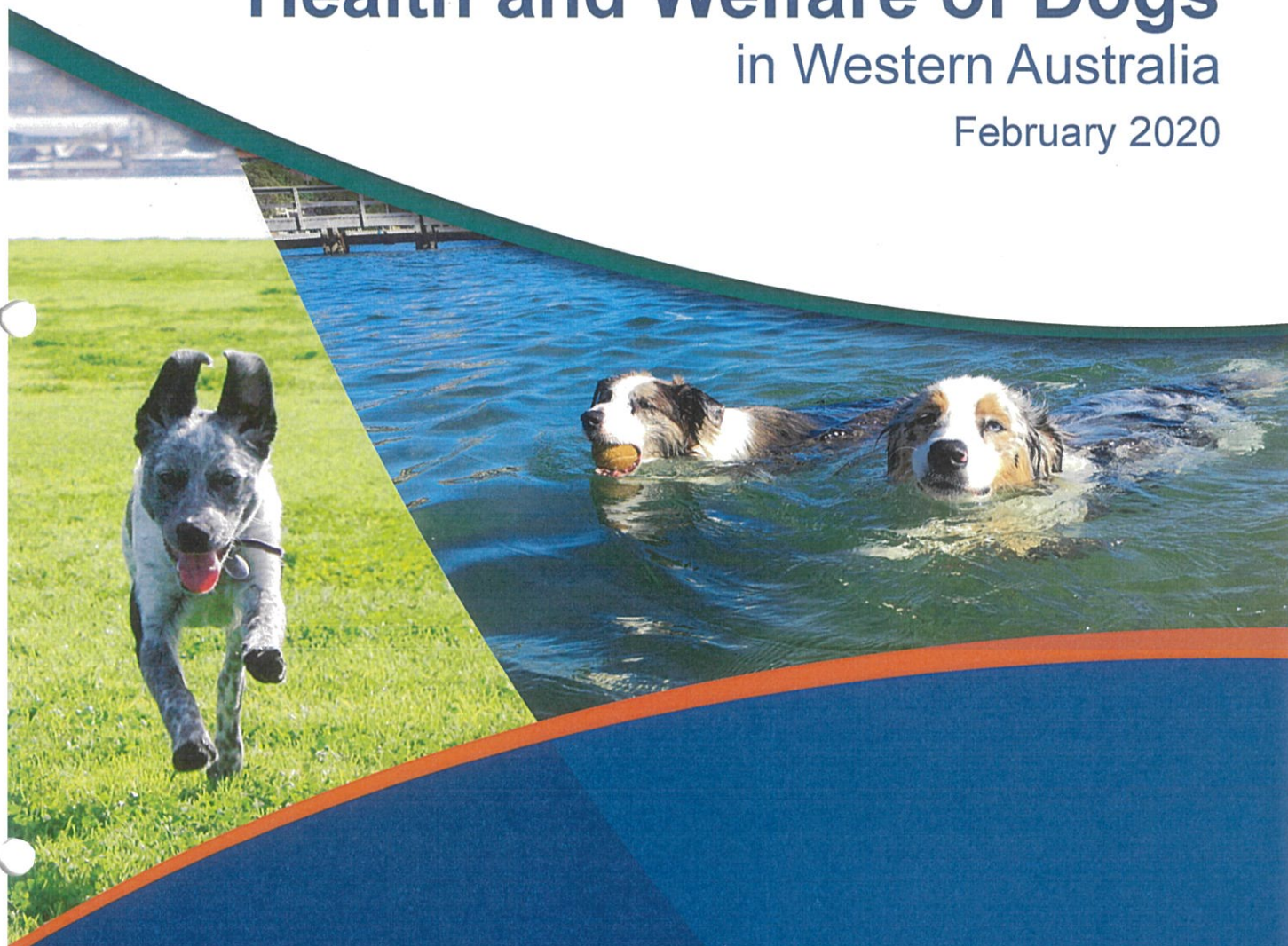




Department of  
Primary Industries and  
Regional Development

# Health and Welfare of Dogs in Western Australia

February 2020



## Standards & Guidelines

### Animal welfare

Ensuring all animals receive appropriate care

[dpird.wa.gov.au](http://dpird.wa.gov.au)





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## Preface

The Western Australian Government recognises the value of animal welfare to our community and strives to ensure that all animals receive appropriate standards of care. As companions and working animals, dogs have an important place in the lives of many Western Australians.

The Dog Standards and Guidelines were prepared by the Department of Primary Industries and Regional Development (the Department) in consultation with experts in dog health and welfare. The contents do not necessarily reflect the policies of the organisations or the views of the individuals who participated in the process to date.

# Part 1 - Preliminary

## Section 1 – Introduction

### Purpose

This document describes the minimum standards that owners and people responsible for the care of dogs must follow to ensure the health and welfare of dogs kept in Western Australia (WA). It also details guidelines and additional information to support people in charge of dogs to maximise the health and welfare of dogs under their care.

### Background

As defined by the World Organisation for Animal Health (OIE), “animal welfare means how an animal is coping with the conditions in which it lives. An animal is in a good state of welfare if (as indicated by scientific evidence) it is healthy, comfortable, well nourished, safe, able to express innate behaviour, and if it is not suffering from unpleasant states such as pain, fear and distress”.

For the purpose of this document, health includes both the physical and mental health of the dog. Good animal welfare can only be achieved when an animal's mental, social, behavioural and physical needs are met.

Responsible dog ownership involves providing for the welfare, health and safety of a dog while considering other people in the community and complying with relevant laws.

In Western Australia, the main laws on the keeping and welfare of dogs are the *Animal Welfare Act 2002* (Animal Welfare Act) and the *Dog Act 1976* (Dog Act).

#### Animal Welfare Act

The Animal Welfare Act has the purpose of promoting and protecting the welfare, safety and health of animals. The Department of Primary Industries and Regional Development (the Department) assists the Minister for Agriculture and Food in administering the Animal Welfare Act. Further information on animal welfare in WA is available at <https://www.agric.wa.gov.au/animalwelfare>.

#### The Dog Act

The Dog Act establishes obligations and rights in relation to the control, registration, ownership and keeping of dogs. Administration of the Dog Act is the responsibility of the Department of Local Government, Sport and Cultural Industries, while enforcement is primarily undertaken by local government authorities. Further information on the Dog Act is available at <https://www.dlgsc.wa.gov.au/localgovernment/forcommunity/Pages/Dogs-and-Cats.aspx>.

### Scope and application

This document covers key aspects of the care, welfare and health of dogs in WA.

The Dog Standards and Guidelines apply to all dogs (*Canis lupus familiaris* and *Canis lupus dingo* or hybrid) kept in WA. They do not cover wild, free-ranging dogs that do not have an owner or carer.

**Standards** are minimum requirements to meet the basic welfare needs of dogs. They are presented in a text box labelled 'Minimum standards' and use the word 'must'.

**Guidelines** are recommended practices to achieve desirable animal welfare outcomes and use the word 'should'.

The Dog Standards and Guidelines are based on currently available scientific evidence and consideration of existing policy in other jurisdictions. Where evidence has not yet been established or is not yet quantified, standards and guidelines are based on current understanding of the welfare needs of dogs. The general information in this document is not a substitute for expert advice on concerns or issues with an individual animal.

The Dog Standards and Guidelines document is a statement of the Department's policy. At such time as regulations are introduced under the Animal Welfare Act, compliance will become mandatory and penalties may apply for non-compliance. Such regulations will be based on the standards in this document. The guidelines will not be considered as mandatory requirements. Rather, they are recommended to support the health and welfare of dogs.

Part 2 of the Dog Standards and Guidelines apply to all people with responsibility for the care and management of dogs, in private and commercial settings.

Part 3 sets out additional requirements that ONLY apply to specified establishments ('Part 3 Establishments'), defined in this context as follows:

A **Part 3 Establishment** means :

1. a premises on which five or more fertile bitches of breeding age are kept for the purpose of breeding and selling dogs, other than livestock working dogs; and
2. a domestic dog operation, including;
  - (a) an animal shelter or dog management facility (pound);
  - (b) a pet shop; or
  - (c) a premises, other than a veterinary hospital, at which dogs are boarded, trained, or kept overnight or during the day where;
    - i. the person in charge of a dog is not the ordinary keeper of the dog, and;
    - ii. the operator charges a fee, or the operation is run with a view to making a profit.

The standards, in all cases, apply to a 'person in charge' of a dog. This term is defined in the Animal Welfare Act as follows:

**person in charge**, in relation to an animal, means —

- a) the owner of the animal;
- b) a person who has actual physical custody or control of the animal;
- c) if the person referred to in paragraph (b) is a member of staff of another person, that other person; or
- d) the owner or occupier of the place or vehicle where the animal is or was at the relevant time.

A dog can have more than one 'person in charge' at any one time. For example, the owner and a person who has actual physical custody or control of a dog can both be considered as the 'person in charge' of the dog.



## Interpretation

In these Standards and Guidelines –

**bitch** means a female dog;

**breeding age** means, for the purpose of applying Part 3 requirements, a bitch between 12 months to eight years of age;

**choke chain** means a length of metal chain, strapping or rope which forms a collar when passed through an end 'O' ring or eye, also called a choke collar, slip collar or check chain;

**dam** means a female parent of a puppy or litter of puppies;

**dog** means an animal of any age of the species *Canis lupus familiaris* or *Canis lupus dingo*, or hybrid, kept in Western Australia;

**debarking** means a surgical procedure to remove the vocal cords;

**electronic collar** means a collar that is used to modify behaviour through the delivery of a stimulus, including but not limited to an electric shock, citronella spray, vibration, water vapour, air pressure or tone, and includes electric training collars and electrical devices known as the "invisible fence";

**enrichment** means the promotion of psychological wellbeing through identification and provision of environmental stimuli necessary to allow a dog to express natural behaviours;

**establishment** means a premises where dogs are kept or housed by a Part 3 Establishment;

**experienced dog trainer** means a person with an accredited qualification or demonstrable experience in canine behaviour and training;

**extremes of weather** means temperature and climatic conditions (such as rain, hail, snow, wind, humidity and heat) that - individually or in combination - are likely to predispose dogs to heat or cold stress, or risk of harm.

**fit for breeding** means a dog is suitable for breeding, following consideration of factors such as the dog's health, temperament, and genetic make-up;

**fit for further breeding** means a bitch over seven years of age is suitable for breeding, based on physical examination and further tests as required by a veterinarian. A bitch cannot be certified by a veterinarian as 'fit for further breeding' if she has already produced five litters. A certificate allowing further breeding will be valid for six months after the examination.

**harm** has the meaning as defined in the *Animal Welfare Act 2002*; 'includes – (a) injury; (b) pain; and (c) distress evidenced by severe, abnormal physiological or behavioural reactions';

**health** means both the physical and mental health of a dog;

**housing** means any shelter or structure, including an enclosure, cage, crate or module, a house or apartment used for human habitation, or a garage or shed, where a dog is kept. This does not include cages and crates used for confinement during transport or when a dog is under the care or instruction of a veterinarian;

**incompatible dogs** means dogs which, when in each other's presence, interact in a manner that can cause injury, fear or distress to one or both of the dogs;

**individual characteristics** mean traits or characteristics of a dog such as breed, age, reproductive status, genetic makeup, personality, prior socialisation and experiences; these

characteristics influence the mental, social, behavioural and physical needs of the individual dog;

**livestock working dogs** means dogs principally used for droving, guarding or tending livestock;

**physiological needs** means the requirements for the normal functioning of a dog's body;

**premises where a dog is kept** means any land or building, including housing and outdoor areas such as open space, yard or garden, where a dog is kept;

**problem behaviour** means a behaviour that is considered to be outside the normal or acceptable behaviour pattern for that species and type of animal; these can include both pathological/abnormal behaviours, or natural behaviours which may be perceived as a nuisance or risk to people, other animals, property or the environment;

**prong collar** means a chain made of metal or hardened plastic links with prongs for positioning against the neck on each link, also called a pinch collar;

**proper diet** means a diet with a nutritional composition generally regarded as suitable for dogs;

**puppy** means a dog under the age of six months;

**reasonable measures** means those actions regarded as reasonable to be done by an experienced person in the circumstances to address a problem, as determined by accepted practice and by other similarly experienced people;

**restraint device** means a device fitted on a dog as an aid to dog control and management, including a collar, lead or leash, harness, muzzle and halter;

**sire** means the male parent of a puppy or litter of puppies;

**social needs** means an individual dog's requirement for appropriate socialisation and positive interaction with people, dogs and other animals.

**staff** has the meaning as defined in the *Animal Welfare Act 2002*; 'in relation to a person, includes – (a) all the people working for, or engaged by, that person whether as officers, employees, agents, contractors, volunteers or in any other capacity; (b) if the person is a scientific establishment, all the people who use the establishment's facilities for scientific purposes; (c) if the person is a body corporate, its directors, secretary and executive officers; and (d) if the person is a partnership, the partners';

**surgical alteration procedure\*** means ear cropping, debarking, dew claw removal and tail docking procedures. \*Note that tail docking of dogs is regulated under the *Animal Welfare (General) Regulations 2003*.

**transfer** has the meaning as defined in the *Dog Act 1976*; 'to sell, trade, give away, take consideration for, transfer ownership of and offer for sale, and to reclaim from a dog management facility';

**veterinarian** means a veterinary surgeon registered with the *Veterinary Surgeons Act 1960*;

**veterinary advice** means advice offered from a veterinarian or person acting on the instructions of a veterinarian, including telephone advice;

**veterinary care** means care or treatment of an animal provided by a veterinarian or person acting on the instructions of a veterinarian in accordance with generally accepted veterinary practices.

## Part 2 – General care of dogs

### Section 1 – General

#### 1. Identification of dogs

##### Objective

To ensure that dogs are identified in a way that protects and promotes their welfare, safety and health.

##### Minimum standards: Identification

- S1.1** Branding (hot iron or freeze) and ear notching must not be used for the purpose of identifying a dog.
- S1.2** Tattooing of the ear or other body parts must only be undertaken for the purpose of identifying a dog, or indicating that a dog has been sterilised. Tattooing must not be undertaken for cosmetic reasons.

##### Recommended guidelines

- G1.1** A tag, engraved or marked with current owner contact details, should be securely attached to a dog's collar.
- G1.2** Tattooing should only be performed by a person trained to perform tattooing, using appropriate pain relief as advised by a veterinarian.

##### Note

The Dog Act sets out the requirements for the identification of dogs kept in WA. Other methods of identification, such as microchipping and ear tattooing can present health and welfare risks to a dog if not performed appropriately. See the Dog Act for requirements on microchipping dogs in WA, including who can legally implant microchips.

Standards and guidelines on the use of collars are set out in Part 2, Section 3, 12: Restraint.



## 2. Transfer of ownership

### Objective

To ensure that the welfare, safety and health of dogs are protected at the time of transfer, taking into account their future needs.

#### Minimum standards: Transfer of ownership

- S2.1** A puppy must not be permanently separated from its dam and littermates for the purpose of transfer unless the puppy:
- (a) is at least eight weeks of age; and
  - (b) is fully weaned;
- unless contrary to the welfare or health of the puppy or the dam as advised by a veterinarian.
- S2.2** A dog must not be transferred by a person if the person is aware, or reasonably suspects, that a dog is sick, injured, physically impaired, diseased, pregnant, aggressive or displaying problem behaviours, unless:
- a) the dog's condition is fully disclosed to the prospective owner, and
  - b) following disclosure, the prospective owner consents to the transfer proceeding.

### Recommended guidelines

- G2.1** Reasonable efforts should be made to ensure that prospective new owners are able to provide for the health and welfare of a dog before transferring the dog.
- G2.2** A dog should not be transferred unless the dog has been;
- (a) treated for internal and external parasites; and
  - (b) vaccinated in accordance with general veterinary advice
- unless this is contrary to the welfare or health of the dog.
- G2.3** A dog breeder should make reasonable efforts to maintain contact with the owners of dogs that he/she has bred, to:
- (a) offer advice and reasonable assistance to support the care and welfare of the dogs they have bred; and
  - (b) allow evaluation of any inherited disorders or problem behaviours that may develop in the dogs they have bred.
- G2.4** Wherever practicable, intended owners of a puppy should be allowed to appropriately socialise and interact with the puppy, its littermates, dam and sire prior to transfer of the puppy.
- G2.5** Intended owners should be offered written information relating to the care of the dog, at no cost and at the time of transfer. This should include:
- (a) information about the general care and management of dogs; and
  - (b) information specific to the dog, including:
    - (i) the dog's current diet and feeding schedule, any care, training, exercise practices the dog is accustomed to; and
    - (ii) any available health records relating to the dog, including desexing and vaccination certificates.

- G2.6** To allow a puppy to acclimatise to a new home during its socialisation stage, a puppy going to a new home should ideally be transferred between eight and twelve weeks of age.
- G2.7** All reasonable efforts should be made to rehome a healthy dog that is without an owner or can no longer be kept by the dog's current owner.

**Note**

Change of dog ownership involves a duty of care, both by the person transferring ownership and the prospective owner. This duty of care includes consideration of the mental, social, behavioural and physical needs of the dog and the capability of the prospective owner to meet those needs.

The acquisition of a dog should be the result of careful planning and recognition of the responsibilities involved with owning a dog during its whole life. Purchasing a dog on impulse can often result in poor welfare outcomes, particularly when there is a mismatch between owner expectations and lifestyle, and the animal's needs.

The 'transfer' of dogs has the same meaning as it does under the Dog Act. The Dog Act has a number of requirements that apply to the transfer of dogs.

## Section 2 – Housing and transport

### 3. Housing conditions

#### Objective

To ensure that the housing, environment and security of dogs are of a standard that promotes and protects their welfare, safety and health.

#### Minimum standards: Housing conditions

- S3.1** Housing must be designed, constructed, serviced and maintained in a way that:
- (a) provides for the welfare, safety and health of a dog;
  - (b) minimises the risk of injury to a dog;
  - (c) minimises the risk of transmission of infectious disease agents; and
  - (d) prevents the escape of a housed dog.
- S3.2** A premises on which a dog is kept must:
- (a) include a weatherproof area which adequately provides the dog with shelter, shade or other protection from the elements;
  - (b) allow access to a dry surface which:
    - (i) offers sufficient thermal and physical comfort for the dog when resting, and is;
    - (ii) suitable for the needs of the individual animal;
  - (c) have sufficient air flow and quality to ensure levels of noxious gases, odours, dust, or heat do not pose a risk of harm to dog health or welfare; and
  - (d) be maintained to avoid faeces, urine and spoiled food accumulating to such an extent that this poses a risk to the health or welfare of the dog.
- S3.3** An enclosure in which a dog is kept must:
- (a) be large enough for a dog to stand, turn around freely, stretch, roll, lie with limbs extended, and urinate and defaecate away from sleeping and eating areas; and
  - (b) not be constructed with toxic materials.

*Note:* These standards do not apply to dogs during transport or under the care or instruction of a veterinarian.

#### Recommended guidelines

- G3.1** An enclosure in which a dog is kept should meet the minimum size specifications in Appendix 1.
- G3.2** Where enclosures are constructed with wire flooring, a suitable solid material should cover the flooring to provide comfort and protection from injury.
- G3.3** A dog should have access to dry bedding, sufficiently padded to reduce the risk of health conditions associated with prolonged lying on a hard surface.
- G3.4** Reasonable efforts should be made to effectively control pests where a dog is kept, including flies, fleas, ticks, mosquitoes and rodents. For example, the premises on which a dog is kept should be checked on a daily basis, and faeces, urine and soiled food removed.



- G3.5** Lighting used in housing should be as close as possible, in duration and intensity, to natural conditions.
- G3.6** Enclosures should be designed to allow the regular inspection of kept dogs.
- G3.7** Enclosures used for long-term keeping of dogs should be designed to allow enrichment and choice, such as raised platforms or sleeping quarters, and a separate exercise/activity area.
- G3.8** Incompatible dogs should not be kept in an enclosure together, and should be managed and kept in a way that prevents fighting and injury.
- G3.9** A sick or injured dog should be kept in a quiet, warm and dry area away from interference of other animals.

### Note

Suitable housing provides a dog with:

- protection from the natural elements and extreme weather
- a comfortable place to rest and sleep
- choice of environment and space to move about freely
- opportunity to express natural behaviours
- security by preventing escape or straying
- protection from other animals or people.

Dogs are kept under a range of conditions. Many companion dogs share the housing of their owner or carer but some dogs may be confined for a period in enclosures, e.g. temporary kennelling, or dogs kept for work or sport. In this document, pens, runs and kennels used for housing and confinement are considered as 'enclosures'. For further information on recommended enclosure size and design, including bedding, see Appendix 1.

Isolation can be stressful for dogs, and where a dog is housed for an extended period on its own, the social and behavioural needs of a dog must be considered, such as through the provision of enrichment. Part 2, Section 3, 10: Behaviour and training has further information.

These standards set out minimum requirements for the housing of dogs. For standards relating to transport, see Part 2, Section 2, 6: Transport of dogs. For further information on managing dogs in hot weather, see Appendix 2.

## 4. Crating of dogs

### Objective

To ensure that dogs are crated in a manner that minimises the risk to their welfare, safety and health.

#### Minimum standards: Crating of dogs

- |             |   |
|-------------|---|
| <b>S4.1</b> | A dog must not be confined in a crate for a period of time that is detrimental to the health or welfare of the dog. |
| <b>S4.2</b> | A crate used to confine a dog must allow the dog to stand up, turn around and lie comfortably.                      |

### Recommended guidelines

- G4.1** A dog should not be confined in a crate unless;
- (a) the dog has been trained to accept confinement; and

(b) efforts are made to provide appropriate enrichment.

- G4.2** A crated dog should be given the regular opportunity to urinate and defaecate outside the crate.

### Note

Dogs may be crated for various reasons, including transport, when cage rest is recommended by a veterinarian, or to provide a secure place to sleep or rest. This section does not apply to dogs crated during transport or under the care or instruction of a veterinarian.

It is essential to introduce a dog to a crate in a careful and gradual manner. Crating may be harmful when a dog has not been properly trained to accept crating, when crated dogs are not provided adequate enrichment, or are confined for excessive periods of time. Puppies need to urinate and defaecate more frequently, so the time spent in a crate must be shorter compared to adult dogs.

## 5. Tethering of dogs

### Objective

To ensure that tethering, if used, is done in a manner that minimises the risk to the welfare, safety and health of dogs.

### Minimum standards: Tethering of dogs

- S5.1** A dog must not be tethered in a way that may cause an unreasonable risk of harm to the dog, including attaching a dog:
- (a) to an object that could be moved under any exertion by the dog;
  - (b) adjacent to a drop or fence in a manner that puts the dog at risk of injury or death by hanging;
  - (c) using choke chains or other devices which tighten around the neck; or
  - (d) outdoors in extreme weather conditions without adequate shelter.
- S5.2** A dog must not be tethered for more than 30 minutes unless:
- (a) the dog has been trained to accept tethering;
  - (b) all devices used are appropriate for the individual dog;
  - (c) the dog is regularly supervised;
  - (d) the tether is fitted with a swivel and is checked daily.
- S5.3** Pregnant bitches of more than seven weeks gestation, whelping bitches and lactating dams with puppies must not be tethered.
- S5.4** The use of a tether to confine a dog must be discontinued if the dog displays signs of distress associated with tethering.

*Note:* These standards do not apply to dogs tethered during transport.

### Recommended guidelines

- G5.1** Tethers should only be used when other means of confinement are unsuitable.
- G5.2** When dogs are to be tethered for an extended period, the tether should be of sufficient length to allow the dog to stand, turn around freely, stretch, lie with limbs extended, and urinate and defaecate away from bedding and food and water bowls.



- G5.3** Dogs should not be tethered to address problem behaviour unless part of a behaviour modification program overseen by a veterinarian or experienced dog trainer.
- G5.4** A tethering site should be relatively flat, dry and maintained daily; this includes the removal of dog faeces.
- G5.5** A dog should be provided with daily exercise off the tether.
- G5.6** The size and weight of chain or cable used to tether a dog should be appropriate to the size of the dog, and not hinder the dog's movement within the tether site.

### Note

Tethering is the securing of an animal to an anchor point to confine it to an area. Swivel fittings on a fixed running tether are the preferred type of tether as they may reduce the likelihood of entanglement and injury. A coated cable or good quality metal chain is less likely to break or become tangled, and is therefore preferable to rope. Thin wire cables can pose a higher risk of injury than a heavier, rigid, coated cable.

Long-term tethering, without opportunity to move and exercise freely beyond the tethering site, can have a significant negative impact on the health of a dog and should be avoided.

In addition to access to food, water and shelter, a tethered dog needs enrichment, and periods of free movement and exercise to prevent distress, boredom or social isolation. A secured open space, yard or garden or enclosure which complies with the housing requirements in this document is preferred over tethering as a means of confinement (see Part 2, Section 2, 3: Housing conditions).

Standards for Housing conditions, other than S3.3, apply to the tethering of dogs.

## 6. Transport of dogs

### Objective

To ensure that dogs are fit and adequately prepared for their journey, and transported in a manner that protects and promotes their welfare, safety and health.

#### Minimum standards: Transport of dogs

- S6.1** A dog must not be left unattended in a vehicle in conditions where the dog is at risk of heat stress.
- S6.2** Where a dog is transported on the open back of a moving vehicle on a road the dog must be:
  - (a) provided adequate shelter during extremes of weather; and
  - (b) suitably secured by enclosing the dog in a transport crate fixed to the vehicle; or
  - (c) restrained by a tether where;
    - (i) the length of the tether allows the dog some movement, including to stand and lie down, but does not allow the dog to jump or fall off the tray; and
    - (ii) the tether is not attached to a choke chain or other device which may tighten around the neck.
- S6.3** A dog must not be transported in the boot of a sedan.
- S6.4** Transport crates used to transport dogs must:



- (a) be escape-proof;
- (b) provide adequate space for a dog to sit and stand without restriction; and
- (c) when fixed to a vehicle, be fixed securely in a position which provides adequate air flow and quality and minimises exposure to exhaust fumes and dust.

**S6.5** A dog that is to be transported must be fit for the intended journey, except where the transport is to seek veterinary care for the dog.

### Recommended guidelines

- G6.1** Non-slip surfaces and insulated matting should be provided for dogs transported in direct contact with metal surfaces, such as on the open back of a vehicle, or in the back of a van or truck.
- G6.2** Where a dog is tethered on the open back of a moving vehicle for transport on a road, the dog should be suitably secured by a harness.
- G6.3** Transport crates used to transport dogs should:
  - (a) be designed for transporting animals;
  - (b) provide adequate light;
  - (c) provide adequate shelter from rain and wind, direct sunlight or other adverse weather conditions; and
  - (d) be strong enough to withstand general handling.
- G6.4** Dogs should be regularly checked for their welfare, safety and health during transport. Where the transport method permits, adequate stops should be made to allow a transported dog the opportunity to eat, drink, exercise, urinate and defaecate, and for the transport crate or area to be cleaned as necessary.
- G6.5** Where possible, transport crates and vehicles used for the transport of dogs should be kept in a clean and hygienic state during the transport process.
- G6.6** Dogs should be effectively restrained or confined during transport to prevent driver distraction and risk of injury in the event of an accident.
- G6.7** Where dogs are transported by air, carriers should ensure that they comply with the Live Animal Regulations, published by the International Air Transport Association (IATA).

### Note

These recommendations apply to every person transporting a dog in WA, whether by road, air or water. Requirements for the provision of food, water, exercise and health care set out in other chapters also apply to dogs during transport.

People with responsibility for transporting a dog should take steps to minimise the stress that may be caused by the transport experience. Preparation is important and should take into consideration the type and length of the journey, whether the dog is transported with familiar companions, and the quality of transport.

Leaving a dog unattended in a vehicle even on a relatively mild day can pose a significant risk to health and welfare. Providing a small amount of ventilation, window tinting or putting a sun shade up in a vehicle will not prevent temperatures rising to levels that can seriously threaten the health of confined dogs.

See Appendix 2 for further information on managing dogs in hot weather.

## Section 3 – Health and husbandry

### 7. Health and veterinary care

#### Objective

To ensure the provision of appropriate health and veterinary care to protect and promote the health and welfare of dogs.

#### Minimum standards: Health and veterinary care

- |             |   |
|-------------|---|
| <b>S7.1</b> | A dog must be checked at least once a day to monitor its health and welfare.  |
| <b>S7.2</b> | A dog must not be struck, punched or kicked, unless in self-defence or for the immediate protection of another person or animal.  |
| <b>S7.3</b> | Veterinary advice must be sought promptly for a dog showing signs of:<br>(a) acute or chronic pain, suffering, or distress;<br>(b) rapidly deteriorating health;<br>(c) serious injury; or<br>(d) poisoning, or where a dog is known or suspected to have consumed a poison or other toxic substance.   |
| <b>S7.4</b> | Reasonable measures must be taken to:<br>(a) prevent dogs from contracting distemper, infectious canine hepatitis and parvovirus;<br>(b) protect dogs from other common infectious diseases; and<br>(c) control internal and external parasites, including heartworm, as applicable to the local area where the dog is kept.  |
| <b>S7.5</b> | A surgical alteration procedure must only be performed on a dog;<br>(a) by a veterinarian; and<br>(b) for the purpose of curing or alleviating a disease or injury from which the dog suffers; or<br>(c) in the case of a debarking procedure, as an alternative to euthanasia of the dog when reasonable and documented effort has been made to reduce barking behaviour through other training techniques, and these have not been effective. |
| <b>S7.6</b> | Reasonable measures must be taken to prevent a dog from suffering heat or cold stress.  |
| <b>S7.7</b> | A dog's coat, nails and teeth must be maintained to avoid impairment of the dog's health, mobility or general welfare.  |

#### Recommended guidelines

##### Poor health and injury

- |             |   |
|-------------|---|
| <b>G7.1</b> | A dog should receive a veterinary health-check as frequently as necessary, with at least one check a year, to enable provision of suitable health care. |
| <b>G7.2</b> | All practical steps should be taken to ensure that dogs are not exposed to poisons and harmful substances.  |
| <b>G7.3</b> | Human medication should not be administered to a dog, unless under the advice of a veterinarian.  |

##### Preventative health care

- |             |  |
|-------------|--|
| <b>G7.4</b> | Dogs should be vaccinated in accordance with veterinary recommendations, based on consideration of the individual dog's circumstances, including age |
|-------------|--|

and health state, location and likely contact with other dogs and animals. Serological antibody (or 'titre') testing may be used to support this decision.

- G7.5** Internal and external parasites can affect both dog and human health. Dogs should be given regular and effective treatments to prevent and control internal and external parasites as recommended by veterinarians or relevant product manufacturers.
- G7.6** Unless otherwise advised by a veterinarian, a dog that is known or suspected to have a contagious disease that is likely to pose a serious health risk to other animals should be securely isolated to reduce the risk of disease transmission.

#### Grooming and dental care

- G7.7** Dogs should be groomed sufficiently to prevent the coat from becoming tangled or matted. Dogs' coats, ears and feet should be checked regularly and appropriate action taken when grass seeds, burrs or external parasites such as fleas, ticks and mites are observed.
- G7.8** Dogs' teeth and gums should be checked regularly and appropriate action taken, such as seeking veterinary advice, when signs of poor teeth and gum health are observed.

#### **Note**

Owners and carers of dogs have a responsibility to maintain the health of a dog in their care, and to seek treatment for injury and disease when it occurs.

Daily checking is important to allow detection of changes to normal behaviour or signs of poor health in a dog. The health needs of a dog vary according to its life stage, breed and type. Young, senior and breeding dogs may require closer monitoring to ensure that any changes to their state of health are identified early. Seeking veterinary advice early in the course of an illness or injury can minimise the impact and assist the management of the problem. A daily health check should include monitoring the dog's physical condition, checking for signs of poor health and injury, and checking that the dog is eating, drinking, toileting and behaving normally.

Preventative health care aims to prevent or reduce the risk of disease, rather than treating a disease after it occurs. For dogs, preventative health care includes vaccination and management of internal and external parasites. The main ('core') vaccines administered to dogs in WA are those used to protect against the life-threatening diseases; canine distemper, infectious canine hepatitis and parvovirus. Vaccines against the main agents causing canine cough (also called kennel cough) are also commonly given. Reasonable preventative health care measures will depend on the circumstances of the individual dog, including the prevalence of diseases and parasites in the geographical location where the dog is, or will be, kept. Veterinary advice should be sought on the most appropriate way to protect dogs from contracting infectious diseases and parasites. For most dogs, this will include vaccination or titre-testing to check immunity, and regular treatment for internal and external parasites, including heartworm.

Grooming and dental care are also important for a dog's health and wellbeing.



## 8. Food and water

### Objective

To ensure dogs are provided with water and food of sufficient quality and quantity to provide good health and welfare.

#### Minimum standards: Food and water

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|-------------|--|
| <b>S8.1</b> | A dog must have access to clean water in sufficient quantity to meet the dog's physiological needs.  |
| <b>S8.2</b> | A dog must have access to a proper diet in sufficient quantity to:<br>(a) maintain good health; and<br>(b) meet the physiological needs of the dog, including, but not limited to, times of growth, pregnancy and lactation.   |
| <b>S8.3</b> | Unless otherwise advised by a veterinarian, a dog must be offered food:<br>(a) in the case of a weaned puppy under four months of age, at least three times a day;<br>(b) in the case of a puppy between four and six months of age, at least two times a day; and<br>(c) in any other case, at least once each day. |

### Recommended guidelines

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|-------------|--|
| <b>G8.1</b> | Unweaned puppies should be monitored to ensure that each puppy's nutritional and suckling needs are met through lactation or hand rearing.   |
| <b>G8.2</b> | Puppies should be offered appropriately prepared solid food from the age of three to four weeks.   |
| <b>G8.3</b> | Sick or debilitated dogs, and/or dogs on prescription diets, should be fed in accordance with veterinary advice.   |
| <b>G8.4</b> | Food should be prepared hygienically and stored to prevent its deterioration or contamination. Manufacturer's instructions should be followed where available.   |
| <b>G8.5</b> | Food and water containers provided for dogs should:<br>(a) be constructed of non-toxic materials;<br>(b) be designed for easy and effective cleaning and disinfection;<br>(c) be readily accessible to the dog and positioned to avoid unintended spillage or contamination by urine or faeces; and<br>(d) not pose an unreasonable risk of harm to the dog. |
| <b>G8.6</b> | Spoiled or contaminated dog food or water should be removed and disposed of promptly, and containers cleaned before reuse.   |
| <b>G8.7</b> | Social compatibility should be considered when feeding dogs together, to ensure that each dog is able to eat a sufficient quantity of food without distress or fear.   |
| <b>G8.8</b> | Automatic feeders or watering devices should be checked daily to ensure proper function and cleanliness.   |

## Note

A proper diet is important to dog welfare, in preventing some diseases and maintaining overall good health. For the purpose of this document, a *proper diet* means: a diet with a nutritional composition generally regarded as suitable for dogs. The nutritional composition includes the water, energy, protein, fat, carbohydrate, mineral and vitamin content of the food. The quality of food is further affected by how digestible and palatable the food is, and if it is free from harmful contaminants. See Appendix 3 for more information on feeding dogs.

As a guide, dogs require 50-70mL of water per kilogram of bodyweight each day. Dogs need more water if the weather is hot, they are active and/or feeding puppies. Providing free access to water can be the most convenient way to meet a dog's water requirements.

Body condition scoring provides a means to assess if a dog's nutritional needs are being met. Further information on monitoring a dog's body condition score (BCS), as guided by the World Small Animal Veterinary Association (WSAVA)<sup>1</sup> is provided below.

## 9. Body condition

### Objective

To ensure body condition is appropriate to maintain the health and welfare of dogs.

#### Minimum standards: Body condition

- |             |  |
|-------------|--|
| <b>S9.1</b> | Reasonable efforts must be made to maintain a dog in an ideal body condition (Body condition score (BCS) 4-5 of 9 on the WSAVA scale). |
| <b>S9.2</b> | Veterinary advice must be sought for a dog with a severely underweight (BCS 2 or below on the WSAVA scale) body condition.             |

### Recommended guidelines

- G9.1** Veterinary advice should be sought:
- (a) if the dog's body condition lies outside the ideal range (4-5 of 9 on the WSAVA scale) and the dog shows signs of ill-health, such as not eating, drinking, toileting or behaving normally;
  - (b) if a dog's body condition changes (as reflected by change in BCS) without known changes to nutritional intake or level of exercise;
  - (c) for a dog with a thin body condition (BCS below 4 of 9), which does not respond to increased nutritional intake; or
  - (d) for a dog with a heavy body condition (BCS above 5 of 9) which does not respond to a reduced nutritional intake and suitable increases to the dog's level of exercise.

<sup>1</sup>Provided courtesy of the World Small Animal Veterinary Association (WSAVA). Available at the WSAVA Global Nutrition Committee Nutritional Toolkit website: <http://www.wsava.org/nutrition-toolkit>. Accessed June 29, 2016. Copyright Tufts University, 2014.

## Note

Body condition reflects a dog's health and nutritional state and can be assessed through body condition scoring (BCS). In dogs, BCS involves observing and feeling over the ribs, backbone, pelvis and abdomen. BCS can be used to guide feeding by helping determine whether an increased or reduction in 'energy', through food, is required. See Appendix 4 for the nine-point scale recommended by the WSAVA to assess body condition in dogs.



## 10. Behaviour and training

### Objective

To ensure that the behavioural and social needs of dogs at every stage of development are met through appropriate socialisation, training and provision of an enriched environment.

#### Minimum Standards: Behaviour and training

- |              |  |
|--------------|--|
| <b>S10.1</b> | The social and behavioural needs of a dog must be met on a daily basis. This includes providing appropriate enrichment that takes into account the individual characteristics and health of the dog. |
| <b>S10.2</b> | The training techniques or aids used to train a dog and the duration of such training must not cause harm to the dog.  |

### Recommended guidelines

- G10.1** Dogs should be appropriately socialised with people, dogs, other animals and stimuli to acclimatise them to their environment, and the circumstances in which they will be kept.
- G10.2** Training techniques should be appropriate to the individual dog, taking into consideration the dog's learning methods and preferred motivators. This could include using methods which encourage desirable behaviours by allowing the dog to work for something that motivates them, rather than techniques that involve strongly aversive stimuli.
- G10.3** A training technique used to train a dog should be modified or discontinued if it causes the dog to be fearful or distressed.
- G10.4** Training should be discontinued, or modified as advised by a veterinarian, when a dog is clinically unwell.
- G10.5** Training or exercising of a dog for intensive working or sporting purposes should follow a structured training process which considers the dog's individual characteristics, including age and skeletal development.
- G10.6** Veterinary advice should be sought at the early stages of a problem behaviour to rule out health-related causes.

### Note

Good animal welfare, safety and health can only be achieved when an animal's mental, social, behavioural and physical needs are met.

All dogs have the need to express natural behaviours. Lacking this, a dog may become frustrated, bored and stressed, leading to negative impacts on health and welfare and, potentially, to problem behaviours. The opportunity to express natural behaviours is therefore essential to an animal's welfare.

The social needs of domestic dogs include regular, quality interaction with people. While the presence of another animal is not a substitute for the companionship of an owner or carer, the social needs of some dogs may be partly met through companionship and interaction with other animals. Isolation can be very stressful for dogs and it is important to appropriately manage any extended period when a dog is on their own.

Enrichment refers to the provision of environmental stimuli (such as toys, treats, games and training, social interaction and exercise) that promote psychological wellbeing. The purpose of enrichment is to reduce stress and improve welfare by providing physical and mental



stimulation, encouraging natural behaviours, and allowing animals more control over their environment. All dogs need some form of enrichment, however this need will depend on an individual animal and the circumstances in which it is kept. Providing enrichment is a particularly important if a dog is on their own for extended periods.

The ability to control and manage a dog is an important part of responsible dog ownership. Training can be a valuable enrichment activity, and age appropriate training should begin in the home as early as possible. All dogs should receive basic obedience training, such as 'stay' and 'recall'. Problem behaviours and their underlying causes should be identified and, if possible, addressed by the use of appropriate training and management techniques. Training techniques that involve intimidation or punishment, causing fear or physical harm, are not acceptable.

## 11. Exercise

### Objective

To ensure that dogs receive appropriate and sufficient exercise to promote and protect their health and welfare.

#### Minimum standards: Exercise

- |              |  |
|--------------|--|
| <b>S11.1</b> | A dog must receive exercise that is appropriate to the dog's individual characteristics, health, and level of fitness, and sufficient to maintain the health and welfare of the dog. |
|--------------|--|

### Recommended guidelines

- |              |   |
|--------------|---|
| <b>G11.1</b> | Dogs should be given the opportunity to exercise for a minimum of 20 minutes each day, unless under veterinary advice.          |
| <b>G11.2</b> | Dogs kept primarily indoors, or in an enclosure, should be given the opportunity to exercise outdoors on a daily basis.         |
| <b>G11.3</b> | Care should be taken to limit intensity and duration of exercise in very hot conditions and during the hottest part of the day. |
| <b>G11.4</b> | Exercise should be introduced gradually to dogs unaccustomed to regular exercise.   |
| <b>G11.5</b> | A dog using exercise equipment, such as treadmills and therapy pools, should be supervised at all times.                        |

### Note

Exercise is extremely important for a dog's health; and can:

- maintain or improve fitness
- maintain healthy body condition
- allow dogs an opportunity to urinate and defaecate
- provide an opportunity to express other natural behaviours
- improve confidence and help prevent problem behaviours
- provide a positive experience of being outdoors and exploring
- allow interaction with other people and animals, and the environment
- allow a dog to expend physical energy.

Exercise requirements vary and need to be appropriate for a dog's individual characteristics and health status. Veterinary advice should be sought for dogs with particular physiological or health considerations.

## 12. Restraint

### Objective

To ensure that restraint devices, if used, are used in a manner that protects the welfare, safety and health of dogs.

#### Minimum standards: Restraint

- |              |   |
|--------------|---|
| <b>S12.1</b> | Restraint devices used on dogs must be correctly sized and appropriate for the individual dog.  |
| <b>S12.2</b> | A prong collar must only be used on a dog if: <ul style="list-style-type: none"><li>(a) the collar is introduced and used in accordance with a training program under the advice of an experienced dog trainer;</li><li>(b) the use is in accordance with the manufacturer's instructions for the use of the collar;</li><li>(c) the collar has not been modified after purchase;</li><li>(d) the dog is over 6 months of age;</li><li>(e) the dog is under direct supervision; and</li><li>(f) if there is no trauma to the skin of the dog as a result of the collar.</li></ul> |
| <b>S12.3</b> | Choke chains must not be left on an unsupervised dog.   |
| <b>S12.4</b> | A muzzle must only be used on a dog if: <ul style="list-style-type: none"><li>(a) the dog is under direct supervision;</li><li>(b) use is for a period that does not pose an unreasonable risk of harm to the dog; and</li><li>(c) the muzzle does not restrict the dog's breathing.</li></ul>  |

#### Recommended guidelines

- |              |  |
|--------------|--|
| <b>G12.1</b> | A properly fitted flat collar will allow two fingers to be placed between the collar and the dog's neck.   |
| <b>G12.2</b> | Collars and harnesses should be checked frequently and adjusted to correctly fit a dog, particularly when fitted on a young growing dog.                       |
| <b>G12.3</b> | A dog should be supervised when wearing a harness or head halter.  |
| <b>G12.4</b> | A harness should not be left on a dog continuously in any 24 period, unless under veterinary advice.   |
| <b>G12.5</b> | A muzzle should not be used for the purpose of punishment.   |
| <b>G12.6</b> | If a muzzle is to be used, it should be introduced slowly to a dog, in a manner which encourages positive association and minimises risk of harm with its use. |
| <b>G12.7</b> | A choke chain should only be used by a person knowledgeable in their use, or under the supervision of someone knowledgeable in their use.                      |
| <b>G12.8</b> | The use of a choke chain should be discontinued if its use worsens a dog's behaviour.  |



## Note

A restraint device is a device fitted to a dog as an aid to control and management. Restraint devices include collars, leads, leashes, harnesses, muzzles and halters. Restraint devices are used for a range of purposes, such as to aid training, prevent straying or escaping, to allow identification and to support exercise, working or sporting activities.

Many of these devices are routinely used. However, if fitted or used incorrectly, restraint devices can harm and/or significantly reduce the welfare of a dog. The quality of restraint device design and materials can affect their efficacy and comfort.

Restraint devices for training and behaviour modification should be used with care. Incorrect use of a restraint device to train a dog can lead to unintended behavioural outcomes such as aggression and anxiety, or the dog becoming resistant to training. Professional advice should inform the selection, fitting and use of any restraint device.

## 13. Electronic collars

### Objective

To ensure that electronic collars, if used, are used in a manner that minimises risks to the welfare, safety and health of dogs.

#### Minimum standards: Electronic collars

- S13.1** An electronic collar must only be used on a dog in accordance with the generally accepted method of use. In these Standards, the following requirements define 'generally accepted method of use':
- (a) the electronic collar is introduced and used on a dog under the advice of an experienced dog trainer in accordance with a training program appropriate for the individual dog;
  - (b) the dog is not suffering from any health problems, injury or illness that prevents the dog from responding appropriately to the electronic collar, unless under the advice of a veterinarian;
  - (c) the dog is over 6 months of age;
  - (d) an electronic collar is not left on the dog for more than 12 hours in any 24 hour period, unless necessary for the containment of the dog;
  - (e) the use of the electronic collar is in accordance with the manufacturer's instructions for use; and
  - (f) the electronic collar is checked regularly to ensure it is fitted and working correctly.
- S13.2** Where an electronic collar that delivers an electric shock is used on a dog, the collar must comply with the technical requirements set out in Appendix 5.
- S13.3** A person in charge of a dog must discontinue the use of an electronic collar if:
- (a) there is any trauma to the skin of the dog as a result of the collar; or
  - (b) there is any evidence that the device is not functioning properly.

### Recommended guidelines

- G13.1** An electronic collar to prevent a dog from barking that is activated by external sound should not be used where the barking of other nearby dogs may activate the collar.



- G13.2** Where a containment collar is used on a dog, a visual cue such as a fence, posts or flags should be present to indicate where the boundary for the containment system is located.
- G13.3** Where a containment collar that delivers an electric shock is used on a dog, the collar should send an auditory or vibratory warning to the dog as it approaches the boundary in advance of the delivery of the stimulus.

#### Note

For the purpose of this document, an electronic collar means a collar that is used to modify behaviour through the delivery of a stimulus, including but not limited to an electric shock, citronella spray, vibration, water vapour, air pressure or tone, and includes electric training collars and electrical devices known as the “invisible fence”.

In WA, a device (other than an electric fence) designed or modified to deliver an electric shock to an animal is a prescribed inhumane device under the Act. However, the use of a prescribed inhumane device in accordance with the manner set out in the Act can provide a defence to a charge of cruelty. For dogs, the manner of use “*must be in accordance with the generally accepted method of usage for the type of collar, or for containment, for the type of “invisible fence”, as outlined in the standards above.*”

## 14. Euthanasia

### Objective

To ensure that dogs are afforded a humane death, without pain, suffering or distress.

#### Minimum standards: Euthanasia

- S14.1** Euthanasia of a dog must be done by a veterinarian, or a person authorised to administer euthanasia agents under the *Veterinary Surgeons Act 1960*, unless:
- (a) there are reasonable grounds for using an alternative method;
  - (b) the alternative method will humanely kill a dog;
  - (c) the alternative method is performed by a person competent in the method; and
  - (d) the alternative method avoids unnecessary injury, pain or distress of the dog.
- S14.2** A firearm must only be used as an alternative method for the euthanasia of a dog in circumstances where:
- (a) it is in the best interests of the health and welfare of the dog, such as where a veterinarian is not reasonably accessible;
  - (b) the person is competent and licensed to use a firearm; and
  - (c) the firearm is suitable for the purpose of euthanasia of a dog.
- S14.3** Where a person undertakes to euthanase a dog, steps must be taken after euthanasia to confirm that the dog is dead.

### Recommended guidelines

- G14.1** A dog should not be euthanased within view of other animals.
- G14.2** Following euthanasia and confirmation of death, the body of a dog should be disposed of in accordance with local government requirements.

## Note

In this document, euthanasia is defined as the humane killing of an animal in the animal's best interests; e.g., when injury, pain, distress or suffering is likely to exceed manageable levels, or when the health or welfare of an animal is irredeemably compromised. Humane killing requires rapid loss of consciousness, with death occurring while the animal is unconscious. A humane killing technique avoids causing unnecessary pain or distress. Killing methods that are not acceptable include; drowning, blunt trauma, gassing, bleeding out and suffocation.

When the health and welfare of a dog is irreversibly compromised, such as terminally unwell or severely injured animals, euthanasia may provide the best welfare outcome. Euthanasia may also be advised for animals with problem behaviours, where welfare is compromised and other methods to modify behaviour have not been successful.

Signs that can be observed to confirm that a dog is dead include:

- loss of consciousness and deliberate movement including eye movement;
- absence of a corneal 'blink' reflex when the eyeball is touched, or maximum dilation of the pupil; and
- absence of respiratory movements for at least five minutes.

## Section 4 – Breeding

### 15. Breeding of dogs

#### Objective

To ensure that breeding practices protect the health and welfare of dogs, and prevent inherited disorders and the over-production of dogs.

#### Minimum standards: Breeding of dogs

- S15.1** A dog must not be mated unless:
- (a) the dog's health is checked by a veterinarian no more than twelve months before the mating and the dog is deemed fit for breeding;
  - (b) the dog is free from injury or disease at the time of mating;
  - (c) in the case of a male dog, the dog is at least nine months of age;
  - (d) in the case of a bitch, the dog is at least twelve months of age and physically mature, and has had at least one season (oestrus cycle) prior to the mating; and
  - (e) if the bitch is seven years of age or more, that the bitch has been checked and certified by a veterinarian as fit for further breeding.
- S15.2** A breeder must not use a bitch to produce more than:
- (a) two litters in any eighteen month period; and
  - (b) five litters before the dog is retired from breeding.
- S15.3** A breeder must make reasonable efforts to ensure that the genetic make-up of a sire and dam selected for breeding will not increase the frequency or severity of known inherited disorders in any resultant puppy. To this end, a dog must not be mated with a first degree relative.
- S15.4** A person in charge must ensure that appropriate steps are taken during mating of a breeding pair of dogs to avoid welfare, safety and health risks to the dogs.
- S15.5** A pregnant bitch must be:
- (a) checked at least twice a day to monitor its health and welfare; and
  - (b) provided appropriate assistance if signs of ill-health or distress are observed. This may include seeking advice from a veterinarian or an experienced dog breeder.

#### Recommended guidelines

- G15.1** Dogs should only be allowed to breed when there is a reasonable expectation of finding suitable homes for any puppy produced.
- G15.2** Unless selected for breeding, a bitch should be isolated from all entire male dogs while in season (pro-oestrus and oestrus).
- G15.3** A dog that displays excessively nervous or aggressive behaviour towards people or other animals should not be used for breeding.
- G15.4** Dogs which have or carry inherited disorders:
- (a) with a high chance of inheritance; or
  - (b) with a low chance of inheritance, but which may severely compromise an animal's health or welfare;
- should not be used for breeding.
- G15.5** Breeding dogs should not be selected for exaggerated breed characteristics which may impact on the health or welfare of any resultant puppy.



- G15.6** Where a breeding dog is a type or breed affected by a known inherited disorder which has a recommended screening procedure or test, the dog should be tested for the inherited disorder; and:
- (a) documentation of the test result provided to the owners of any dog selected to breed with the dog;
  - (b) documentation of the test result of both the sire and the dam provided to the new owners of any resultant puppy; and
  - (c) the results used to inform breeding decisions.
- G15.7** A dog should not be mated with a second degree relative.
- G15.8** A person in charge must ensure that the behavioural and social needs of a breeding dog that is isolated from other dogs and animals are met on a daily basis. This may require the provision of additional attention and companionship by the owner or carer.
- G15.9** Breeding stands should not be used to confine a bitch for mating, unless in the best interests of the health and welfare of the dogs.
- G15.10** Mating dogs should be allowed to separate naturally.
- G15.11** Assisted reproductive technologies used for breeding dogs should be performed or overseen by a veterinarian.
- G15.12** Bitches should have a healthy body condition prior to mating and this should be maintained throughout pregnancy and lactation.
- G15.13** Bitches should be up-to-date for core vaccinations and deworming treatments prior to mating.

## Note

Breeding dogs and puppies have specific health and welfare needs and people in charge of them must ensure that these needs are met, through responsible breeding practices. This includes the appropriate selection of dogs for breeding, management of mating, care of the pregnant bitch, and care and management of the dam and puppies.

By setting limits on the age of breeding dogs and the number of litters that can be produced, these standards aim to prevent poor health outcomes, improve genetic diversity and avoid excess production of puppies. Veterinary health checks before mating dogs aim to provide assurance that the dogs are fit for breeding. If a breeder wishes to breed a bitch that is seven years of age or older, the dog must be certified by a veterinarian as fit for further breeding.

Owners and carers should familiarise themselves with the normal whelping process and must monitor a bitch due to deliver or whelping regularly to enable the early detection of whelping difficulties. Providing early assistance to a bitch in difficulty will reduce the potential suffering of the bitch and improve puppy survival rates. Advice should be obtained from a veterinarian or, if appropriate, an experienced dog breeder, in the case of whelping difficulties.

Appendix 6 provides additional information on the care of breeding dogs and puppies.

## 16. Whelping and care of puppies

### Objective

To ensure that whelping and rearing are carried out in a manner that protects and promotes the health and welfare of breeding dogs and puppies.

#### Minimum standards: Whelping and care of puppies

- S16.1** A pregnant bitch that is due to deliver or whelping must be:
- a) able to withdraw from other animals;
  - b) provided with a suitable birthing area;
  - c) checked often enough to allow early detection of whelping difficulties; and
  - d) provided appropriate assistance if signs of whelping difficulties are observed. This may include seeking advice from a veterinarian or an experienced dog breeder.
- S16.2** A lactating dam must be checked at least twice a day to assess its state of health and lactation. Veterinary advice must be sought if a lactating dam is showing signs of ill-health or abnormal behaviour.
- S16.3** Health-checks and vaccination advice must be provided by a veterinarian for a dam and litter within six to eight weeks of birth of the litter.
- S16.4** Unless otherwise advised by a veterinarian;
- a) a puppy must be vaccinated against distemper, hepatitis, parvovirus (core diseases);
  - b) an intestinal worm program must be started from two weeks of age and
  - c) reasonable measures must be taken to control external parasites.
- S16.5** Pre-weaned/suckling puppies must be checked at least twice a day to assess their state of health and growth. Veterinary advice must be sought if:
- a) a puppy has a significant physical abnormality, injury or abnormal behaviour; or
  - b) a puppy is not gaining weight or otherwise appears unwell.

### Recommended guidelines

- G16.1** Bedding material for the whelping and puppy rearing area should be:
- (a) replaced after whelping; and
  - (b) replaced as frequently as needed to keep the area clean, while taking care to not disturb the dam and litter.
- G16.2** A dam and recently born puppies should be monitored at least every six hours, to assess the dam and litters' state of health, and to ensure the puppies are feeding and maternal acceptance has been established.
- G16.3** The eyes and ears of a puppy should not be interfered with before they open/unfold respectively. Veterinary advice should be sought if a puppy's eyes have not opened by 14 days of age, or if ears have not unfolded by 20 days of age.
- G16.4** Daily gentle handling of puppies should begin within seven days of birth.
- G16.5** An appropriate puppy socialisation program should be started when the puppy is four weeks of age. This involves the safe, gradual and positive introduction of puppies to different stimuli likely to be encountered in the future.

# Part 3 – Additional requirements for Part 3 Establishments

## Section 1 – Introduction

### Objective

To safeguard the welfare, safety and health of dogs kept at a Part 3 Establishment.

### Scope and application of Part 3

For the purposes of these Standards and Guidelines, a Part 3 Establishment means:

- (a) a premises on which five or more fertile bitches of breeding age are kept for the purpose of breeding and selling dogs, other than livestock working dogs; and
- (b) a domestic dog operation, including;
  - an animal shelter or dog management facility (pound);
  - a pet shop; or
  - a premises, other than a veterinary hospital, at which dogs are boarded, trained, or kept overnight or during the day where;
    - the person in charge of a dog is not the ordinary keeper of the dog, and;
    - the operator charges a fee, or the operation is run with a view to making a profit.

Part 3 requirements do not apply where unsterilised female dogs of breeding age are kept for a primary purpose other than breeding, and where fewer than three litters are produced per year.

Unless otherwise specified, the requirements in this Part are in addition to any relevant requirements in Part 2 of this document.

The additional requirements outlined in this Part are intended to safeguard dogs from welfare, safety and health risks particularly associated with Part 3 Establishments, including:

- being in a new and unfamiliar environment;
- several people being responsible for many dogs;
- housing conditions for dogs that may be significantly different to where they are usually kept; or
- the keeping or breeding of dogs for commercial gain or advantage.

These requirements address business practices, infrastructure, equipment, staff and operating procedures with the goal of protecting the safety, health and welfare of dogs kept at a Part 3 Establishment. It is the responsibility of the 'person in charge' of the Part 3 Establishment to ensure that these practices are maintained. The person in charge may be the owner of some or all animals kept at the establishment or the establishment may be owned or managed by a person who does not own any of the dogs at the premises.

In terms of the legal responsibility for animals, 'person in charge of a dog' in a Part 3 Establishment may apply to various people, such as the dog's owner, employees, business owners, managers and transporters. All people with responsibility for dogs must be aware of the legal requirements for the health and welfare of dogs and take responsibility for compliance with these standards.



## Section 2 – Administrative requirements

### 17. Business practices

#### Minimum standards: Part 3 Establishment - Business practices

- S17.1** A person in charge of a Part 3 Establishment must:
- (a) ensure the number of animal carers is sufficient to maintain the welfare, safety and health of the dogs kept at the establishment;
  - (b) ensure there are reasonable means to ensure the care and monitoring of dogs housed at the establishment out of business hours;
  - (c) ensure accurate and up to date records are kept relating to the identity, health and care of dogs kept at the establishment; and
  - (d) take reasonable measures in the design, construction, maintenance and operation of equipment and facilities to ensure the welfare, health and safety of dogs kept at the establishment.

#### Recommended guidelines

- G17.1** A written Dog Health Management Plan should be developed in consultation with a veterinarian, and implemented at the establishment.
- G17.2** A documented Emergency Management Plan should be in place to protect the safety of dogs kept at an establishment in the event of an emergency.
- G17.3** Arrangements for the care of a dog should be agreed upon between the owner of the dog and Part 3 Establishment at the time of admission. This should include arrangements for the dog in the event of an emergency or when veterinary care is required.
- G17.4** A Part 3 Establishment that breeds dogs should record information detailing each litter bred. This should include, where applicable: the name and microchip number of both the dam and the sire, the date of mating(s), the date of whelping, identification details of each animal within the litter, and any abnormalities or deaths.
- G17.5** The minimum staffing level should be the equivalent of one full-time competent animal attendant for every 25 dogs kept at the establishment.

#### Note

The quality of care and handling of a dog in a Part 3 Establishment will have a significant impact on the dog's experience, particularly where a dog is away from its usual environment or the dog is not familiar with the person in charge.

People responsible for dogs must have relevant knowledge, experience and skills to follow protocols for care and management.

A record of relevant staff qualifications and training can be useful to demonstrate staff competency in dog care and management and highlight any need for additional training. Appendix 7 contains additional information on record-keeping.

Each Part 3 Establishment should make arrangements for obtaining veterinary advice on the prevention and treatment of injuries and disease in dogs at the establishment. Where a Dog Health Management Plan is in place, details of these arrangements should be included. Appendix 8 contains additional information on Dog Health Management Plans.

## Section 3 – Housing requirements

### 18. Housing conditions

#### Minimum standards: Part 3 Establishment - Housing conditions

- S18.1** An establishment must:
- (a) be able to be reasonably secured to prevent access by unauthorised people;
  - (b) have functional fire-fighting equipment readily available;
  - (c) have sufficient lighting for inspection of animals as required; and
  - (d) have an adequate water supply and adequate means of disposing of waste approved by the appropriate government authority.
- S18.2** All fully enclosed housing must have:
- (a) ventilation devices that avoid draughts and distribute fresh air evenly through the housing;
  - (b) an air change rate of at least 8-12 changes per hour to prevent the accumulation of noxious odours and gases to harmful levels; and
  - (c) a back-up plan in the event that the ventilation device becomes inoperable.
- S18.3** Dogs must not be kept exclusively in darkness or continuous lighting over a 24 hour period.
- S18.4** Dogs must be housed and managed to prevent fighting and injury. This includes not keeping incompatible dogs together in an enclosure.
- S18.5** Reasonable measures must be taken to keep the establishment in a clean and hygienic state.
- S18.6** An indoor enclosure must be disinfected between a changeover of dogs and at least once weekly, unless this is contrary to the welfare, safety and health of the dog housed in the enclosure.
- S18.7** Reasonable steps must be taken to control pests including fleas, flies, ticks, lice, mosquitoes and wild rodents.

#### Recommended guidelines

- G18.1** A dog should have access to a dry area during cleaning.
- G18.2** An establishment should be designed and constructed to ensure that drainage does not run from isolation areas to, or through, other animal housing areas.
- G18.3** Faulty or flickering lights should be promptly replaced.
- G18.4** Effort should be made to maintain the temperature of housing in an establishment below 30 degrees. Where the temperature exceeds 30 degrees, reasonable measures should be taken to mitigate hot environmental conditions.
- G18.5** Any artificial heating device used in an enclosure should be positioned to provide a temperature gradient for housed dogs.



## Note

The location and design of a Part 3 Establishment can have a significant effect on welfare, particularly for dogs housed in enclosures for extended periods.

The layout, materials and arrangement of an establishment should provide for a range of natural behaviours and allow a dog to exercise choice, such as inclusion of a platform in the enclosure to allow visual contact with other animals. Dogs should also be able to withdraw to a quiet and dark area to allow rest and sleep. Other key considerations for the layout of an establishment includes ease of cleaning and monitoring of animals. Security measures such as the incorporation of double barriers to reduce the risk of the escape of dogs should also be considered. Fire-fighting equipment, such as hoses and fire extinguishers, sufficient for the size of establishment and type of operation should be functional and accessible.

If possible, a Part 3 Establishment should be situated away from sources of excessive noise or vibration, such as road traffic and machinery which can be a source of stress or injury to dogs. Noise from barking dogs should be managed to comply with noise regulations and occupational health and safety requirements.

Extremes of environmental temperature can be a significant stressor, particularly for confined dogs. Where a Dog Health Management Plan is in place, this should include protocols for the management of extremes of environmental temperature. Thermometers should be placed at different sites in the establishment and checked regularly during the hottest part of the day.

The duration and intensity of artificial lighting, where used, should be as close as possible to natural conditions and light cycles. At night, establishment lights should be subdued or turned off, or dog enclosures protected by other means from exposure to excessive light.

## 19. Biosecurity and isolation areas

### Minimum standards: Part 3 Establishment - Biosecurity and isolation areas

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|--------------|--|
| <b>S19.1</b> | Reasonable precautions must be taken to prevent the introduction and spread of disease in an establishment.  |
| <b>S19.2</b> | Enclosures must be disinfected immediately after an outbreak of infectious disease is suspected or identified.   |
| <b>S19.3</b> | A dog known to have a contagious disease that could pose a serious health risk to other animals, such as parvovirus, canine distemper or infectious canine hepatitis, must be effectively isolated to reduce the risk of transmission. |
| <b>S19.4</b> | Items from an isolation area, including bedding, food and water utensils, and enrichment items, must be used solely in the isolation area.   |

### Recommended guidelines

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|--------------|---|
| <b>G19.1</b> | Waste collection drains in a Part 3 Establishment should be cleaned daily.  |
| <b>G19.2</b> | To avoid adverse effects on housed dogs, advice should be sought from a licensed pest animal technician before pest control operations are conducted at an establishment. |
| <b>G19.3</b> | Hand-washing facilities and personal protective equipment, such as disposable gloves, should be available for staff, and where applicable,                                |



members of the public who come into contact with animals at the establishment.

**G19.4** A Part 3 Establishment should have a means to effectively separate a sick dog from other animals; either in an isolation area at the establishment, or by arrangement with a veterinary clinic.

**G19.5** Veterinary advice should be sought in the event of an unexplained death of a dog.

### Note

Good hygiene is an essential biosecurity measure, particularly in establishments housing larger, or changing, populations of dogs. The layout, maintenance and tidiness of the establishment has a direct relationship with hygiene. Staff should be aware of the risks of transfer of infectious diseases when handling animals or cleaning enclosures and should use practices to reduce these risks. Housing should be designed and constructed, serviced and maintained in a way that minimises the risk of transmission of infectious diseases. Refer to Part 2, Section 2, 3: Housing conditions for further information.

When dogs are kept at an establishment outside normal business hours, the standards of hygiene and biosecurity must still be maintained, regardless of whether the operation is closed to the public. Where a Dog Health Management Plan is in place, it should address biosecurity risks relevant to the Part 3 Establishment.

## 20. Transport

### Minimum standards: Part 3 Establishment - Transport

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|--------------|---|
| <b>S20.1</b> | Vehicles used to transport consignments of dogs must be kept in a clean and hygienic state, and appropriate measures must be taken to minimise the transmission of infectious diseases. |
| <b>S20.2</b> | Incompatible dogs, and dogs who are unfamiliar with each other, must be physically separated during transport.  |

### Note

Transportation can be stressful for dogs, particularly when they are exposed to unfamiliar people, places and animals. Part 3 Establishments that transport dogs must minimise the health and welfare risks posed by transport.

## Section 4 – Health and husbandry requirements

### 21. Dog husbandry

#### Minimum standards: Part 3 Establishment - Dog husbandry

- S21.1** A person in charge of a dog in a Part 3 Establishment must have, or be under the direct supervision of a person that has, the necessary knowledge, experience and skills to maintain the welfare, safety and health of the dog.

#### Recommended guidelines

- G21.1** Husbandry practices at an establishment should minimise exposure of dogs to excessive noise.

#### Note

As many dogs find it stressful to be in a Part 3 Establishment, staff should be aware of, and proactively monitor for signs of stress. These signs include excessive panting and salivation, compulsive or repetitive behaviours such as pacing or circling, over-grooming, loss of appetite, lethargy or vocalisation, aggression to humans or other dogs, withdrawal, cowering, attempts to hide, dig, climb or escape.

Staff should try to address possible stressors. Dogs suffering from stress should not be isolated unnecessarily, as this may contribute to their anxiety.

### 22. Food and water

#### Minimum standards: Part 3 Establishment - Food and water

- S22.1** Food for a dog must be prepared hygienically and stored in a way that prevents deterioration and contamination.
- S22.2** Spoiled or contaminated food and water must be removed and disposed of promptly, and containers must be cleaned before reuse.

#### Recommended guidelines

- G22.1** When feeding dogs together in a domestic dog operation, an individual food container should be provided to each dog.

#### Note

The hygienic preparation and storage of food is especially important in Part 3 Establishments, particularly where there are a large number of dogs and various staff handling food. A clean area dedicated to food preparation can reduce the risk of food contamination.

Where a Dog Health Management Plan is in place, protocols for feeding dogs should be included, and cover the type of food, frequency of feeding, and record-keeping. Food and water consumption can be a key indicator of a dog's health and welfare. Staff should monitor and record each dog's food and water consumption. If a dog is not eating normally, staff should take steps to encourage eating and seek veterinary advice if necessary.

## 23. Exercise

### Minimum standards: Part 3 Establishment - Exercise

- |              |   |
|--------------|---|
| <b>S23.1</b> | A dog continuously housed in an enclosure must be given an opportunity to exercise outdoors on a daily basis, unless this would be contrary to their welfare, safety or health. |
| <b>S23.2</b> | When exercised together, dogs must be supervised and reasonable measures taken to ensure that they are compatible.  |

#### Note

Dogs must be given the opportunity to exercise and express natural behaviours. However, the appropriate exercise will depend on the individual animal. When dogs are exercised off-lead in exercise areas, these areas should be securely fenced and designed to prevent escape.

The number of staff supervising dogs during exercise should be sufficient for the number of dogs. A ratio of one staff member to four compatible dogs is generally acceptable where direct supervision is provided. The compatibility of dogs should be carefully assessed prior to group-exercising, in particular when dogs are not familiar with each other.

Exercise areas must be maintained to minimise the risk of injury and spread of infectious disease or parasites. Measures should be taken to prevent the deterioration of grassed outdoor exercise areas to bare earth.

## 24. Whelping and care of puppies

### Minimum standards: Part 3 Establishment - Whelping and care of puppies

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|--------------|--|
| <b>S24.1</b> | A separate area or enclosure must be provided for:<br>(a) each pregnant bitch due to whelp; and<br>(b) each nursing dam with a litter. |
| <b>S24.2</b> | A puppy must be socialised in accordance with a puppy socialisation program appropriate for the age of the puppy.                      |
| <b>S24.3</b> | Reasonable measures must be taken to suitably rehome an unwanted or surplus breeding dog or puppy.                                     |

#### Note

Pregnant bitches, lactating dams and puppies are particularly vulnerable to environmental stressors, and exposure to stressful conditions can be harmful to puppy health and future behaviour. See Part 2, Section 4 and Appendix 6 on more information on whelping and care of puppies.



## Appendix 1: Enclosure size and design

Table 1: Recommended minimum enclosure size for dogs.

*Note:* Local governments may specify mandatory minimum floor areas and internal kennel heights for approved kennel establishments licensed under Dog Local Laws.

Height of dog at shoulder	Min floor area (m2)*	Min height (cm)**	Min width (cm)	Increased floor area for each additional dog (m2)
<40cm	1.5	180	90	1.0
40-70cm	2.4	180	100	1.2
>70cm	3.5	180	120	1.7

- \*Minimum floor area includes the area allocated to bedding
- \*\*Minimum height applies if the enclosure is roofed.

Where livestock working dogs are housed in raised kennels, the kennel should have a minimum floor area of 2m<sup>2</sup>, a minimum width of 90cm, and an internal height of at least 95cm over at least two thirds of the kennel's length.

### Enclosure design

The design of enclosures to be used for long-term confinement of dogs should allow for enrichment, choice and comfort. Where metal and concrete floors are used, care should be taken to ensure the comfort of the dog, and minimise the risk of pressure sores and foot injuries. Metal flooring and roofing can become extremely hot in warm weather, while metal and concrete flooring can be cold in cooler weather. Including enclosure furniture, such as raised platforms or sleeping quarters and providing appropriate bedding may reduce adverse health effects from enclosure housing materials.

### Bedding

Bedding offers thermal and physical comfort, and minimises the risk of health issues caused or exacerbated by prolonged lying on a hard surface. Various materials can be suitable for bedding, including dog mattresses and trampoline or sling beds; companion dogs may have access to a couch or bed in the home. Supportive bedding may be of particular benefit to older dogs and dogs with arthritis. Although a dog may choose to lie on the ground rather than use its bedding, bedding should always be provided.

### Outdoor environments

Where possible, outdoor housing should be located in an area that provides a dog access to both shade and sun. A separate exercise/activity area is also important for the health and welfare of dogs primarily housed in enclosures. Outdoor yards or runs allow dogs to express natural behaviours but must be maintained to minimise hazards, such as:

- injury from materials such as wire and metal sheeting;
- injury from grass seeds, especially to feet, ears and mouths;
- toxic or irritating plant foliage and berries;
- snake-bites, especially where areas have long grass or excessive vegetation;
- respiratory and eye problems caused by dusty conditions; and
- drowning.

Where dogs are housed in an area with access to a pool, dam or other body of water, they should be supervised and trained to get out of the water if they jump or fall in.

## Appendix 2: Managing dogs in hot weather

Hot weather conditions experienced in WA pose a particular risk to dog health and welfare. In addition to high temperatures, factors such as high humidity, excessive exercise, close confinement and a lack of adequate ventilation, shade, and drinking water, heighten health and welfare risks. Some dogs are more vulnerable to heat stress. Particular care should be taken with brachycephalic, densely-coated and overweight dogs, and any dogs suffering from poor health.

### Health risks

Heat stress and heat stroke: Heat stress may occur when environmental temperatures rise, requiring physiological and behavioural changes by the dog, such as panting, drinking water and seeking shade to maintain a safe body temperature. Heat stroke is a life-threatening condition arising when the dog's efforts to reduce its body temperature fail, and the rise in internal body temperature causes tissue and organ damage. Signs of heat stroke commonly include; restlessness, relentless panting, salivating, red or pale gums, increased heart rate, vomiting, diarrhoea, staggering, lethargy, muscle tremors, seizures, collapse and death. If a dog is suspected to have heat stroke, veterinary care should be sought immediately and emergency first aid instigated to cool the dog.

Injury to foot pads and skin: Under hot conditions, surfaces such as metal, concrete, asphalt and sand can burn or injure dogs' foot pads and skin. Walking or exercising dogs directly on unshaded, hot surfaces should be avoided. Care should be taken to protect dogs with white or sparse coats, especially over the nose and ears, from sunburn.

### Housing and environment

Steps to reduce the risk for dogs in hot weather include providing access to a cooler, shaded area, moving a dog indoors or gently wetting the dog. Supervised swimming in a body of water, a paddling pool filled with water, or sprinklers can provide both enrichment and reduce the risk of heat stress on hot days.

Dogs should have free access to drinking water during hot weather to prevent dehydration; providing at least two water bowls can be advisable, to allow for spillage. Adding ice cubes to the water bowl or providing treats frozen in ice cubes can also help to keep dogs cool.

### Exercise

Exercising a dog in hot and humid conditions increases the dog's susceptibility to heat stress and should be avoided or carefully managed. Where possible, dogs should be walked early in the morning or late in the evening when temperatures are cooler. Where it is necessary to walk a dog in a muzzle, a loose basket muzzle which allows the dog to pant should be used. Swimming can be a suitable way to exercise a dog on warmer days.

### Transport

Dogs must never be left unattended in a vehicle in conditions where the dog is at risk of heat stress. The temperature in a closed vehicle in full sun can reach 50 degrees centigrade in less than 15 minutes. Pets can overheat quickly, even if the windows are open or the car is parked in the shade. On hot days, it is also necessary to ensure sufficient ventilation in a moving vehicle.

### Grooming

Clipping a dog's coat may help long haired dogs tolerate warmer weather. However, as some coats, such as double coats, can assist in the maintenance of thermal comfort, it may be beneficial to ask a veterinarian or professional groomer for advice before clipping a dog.



## Appendix 3: Feeding dogs – general considerations

### Dog food types

The most appropriate food for a dog will depend on the individual dog and their particular circumstances.

Commercially prepared dog food is available in a dry (biscuit/kibble) preparation, or moist or semi-moist preparations. When a dog food company claims their product represents a 'complete and balanced' food for dogs, they are stating that their product has been manufactured to meet the nutritional requirements for dogs (such as the nutritional recommendations of the Association of American Feed Control Officials, or AAFCO), and can be fed as the dog's sole diet. Commercial dog foods have also been developed for specific life stages and dog health conditions.

Home-made dog food can be provided as a cooked preparation or as a raw diet. While home-made dog food is preferred by some owners and carers, they must ensure it is prepared with safe ingredients and meets recommended nutritional requirements.

To reduce the risk of nutritional imbalance, recipes should be reviewed for nutritional composition by a veterinarian, particularly if owners or carers intend to use home-prepared dog food for pregnant and lactating females, or growing puppies. Imbalances in the calcium/phosphorous ratio or energy content, for example, can pose a serious health risk to these animals.

Feeding raw offal to dogs may pose a health risk to humans, dogs and other animals. If dogs are fed raw offal, a complete worming program should be implemented.

### Feeding methods and frequency

Meal feeding: where an allocated quantity of food is provided. This is the preferred method of feeding for most dogs. Daily or twice daily feeding is suitable for a mature dog. However, smaller and more frequent meals may be appropriate for an individual dog to ensure that nutritional needs are met, or to reduce the risk of gastrointestinal problems.

Free choice feeding: where food is always available; also known as ad libitum or self-feeding. While this may be used for lactating dams, this method is generally not recommended for dogs, as it may lead to obesity. In growing dogs, especially large breeds, rapid growth linked to free choice feeding can lead to skeletal development problems.

Enrichment: Providing food in a variety of ways is increasingly used as environmental enrichment for dogs. For example, food dispensing toys and devices such as snufflemats and treat balls may be used to prevent or manage boredom or separation-related problem behaviours.

Changes in diet: A new diet should be introduced gradually, ideally over three to seven days to reduce the risk of gastrointestinal upset.

Treats and supplements: Treats can be useful during training and socialisation, however, too many treats can lead to obesity or excessive levels of nutrients such as salt. Where treats are not nutritionally 'complete and balanced', they should make up less than 10% of the daily energy intake; low calorie treats should be considered.

A wide range of supplements exist for a range of nutritional and medical purposes. Dietary supplements should be used in accordance with veterinary advice; unnecessary supplementation may cause dietary imbalance, and adversely affect a dog's health.



## **Dogs with special feeding requirements**

Pregnant bitches and lactating dams: A highly digestible, high energy, correctly balanced diet is required to optimise the health of a pregnant bitch and her puppies. As the pregnancy progresses through to whelping and lactation, food may need to be provided in three or four portions throughout the day, or free choice feeding may be suitable for a bitch to maintain her body condition. Depending on the litter size, a lactating dam may require up to three times her usual food requirements to ensure milk supply for the rapidly growing puppies and to prevent metabolic diseases, such as eclampsia, which in dogs is caused by low blood calcium levels.

Growing dogs: Feeding practices during a dog's growth stage should avoid encouraging an overly rapid growth rate or a heavy body condition, as this can make dogs susceptible to obesity and musculoskeletal disease in later life. Dietary supplements should not be necessary if a young dog is fed a good quality 'growth' diet. Expert advice may be useful if uncertainty exists regarding the feeding of growing dogs. Regular Body Condition Scoring (BCS) can also be useful tool to monitor the suitability of a feeding program for a growing dog.

Old dogs: As dogs age, their need for high quality and readily digestible food increases. They may also be prone to obesity, and to developing illnesses and conditions such as arthritis, which can be managed with specific treatments, diet and supplements.

Specific conditions and illnesses: A range of medical conditions may be managed or improved by feeding a special diet, or avoiding a specific diet. For example, high-fat meals or treats should be avoided for a dog that is susceptible to pancreatitis. Veterinary advice should be sought to assist the feeding of dogs with specific health requirements.

Overweight dogs: A BCS over 5 out of 9 exceeds the 'ideal' body condition for a dog. A number of underlying factors can cause a dog to gain weight. These include overfeeding, sedentary lifestyle, and metabolic changes that can occur as a dog ages. Some medical conditions can lead to weight gain in a dog, and certain medications can also increase hunger. Reducing the weight of severely overweight or obese dogs should be carefully undertaken as part of a weight management plan under expert advice. This may include a gradual increase to the level of exercise as well as the management of food intake.

## **Common items that may pose a risk to dogs**

### **Poisoning**

Many household items and foods can be toxic to dogs. All practical steps should be taken to ensure dogs cannot access poisons, or harmful household items or substances. If a dog is showing signs of poisoning, or is suspected to have eaten a poisonous or potentially toxic substance, veterinary advice must be promptly sought.

### **Indigestible objects**

When swallowed by a dog, indigestible objects such as toys, large fruit seeds, clothing and plastics can obstruct or perforate the gut (stomach and intestine) wall. This can cause significant pain and lead to a life-threatening medical emergency. Prompt veterinary advice must be sought for a dog that has consumed an indigestible object, and is showing signs pain, suffering and distress or rapidly deteriorating health.

## Appendix 4: Body condition scoring scale



**WSAVA**  
Global Nutrition  
Committee

# Body Condition

## Score





**1**



**2**



**3**



**4**



**5**



**6**



**7**



**8**



**9**

**UNDER IDEAL**

- Ribs, lumbar vertebrae, pelvic bones and all bony prominences evident from a distance. No discernible body fat. Obvious loss of muscle mass.
- Ribs, lumbar vertebrae and pelvic bones easily visible. No palpable fat. Some evidence of other bony prominences. Minimal loss of muscle mass.
- Ribs easily palpated and may be visible with no palpable fat. Tops of lumbar vertebrae visible. Pelvic bones becoming prominent. Obvious waist and abdominal tuck.

**IDEAL**

- Ribs easily palpable, with minimal fat covering. Waist easily noted, viewed from above. Abdominal tuck evident.
- Ribs palpable without excess fat covering. Waist observed behind ribs when viewed from above. Abdomen tucked up when viewed from side.

**OVER IDEAL**

- Ribs palpable with slight excess fat covering. Waist is discernible viewed from above but is not prominent. Abdominal tuck apparent.
- Ribs palpable with difficulty. Heavy fat cover. Noticeable fat deposits over lumbar area and base of tail. Waist absent or barely visible. Abdominal tuck may be present.
- Ribs not palpable under very heavy fat cover, or palpable only with significant pressure. Heavy fat deposits over lumbar area and base of tail. Waist absent. No abdominal tuck. Obvious abdominal distention may be present.
- Massive fat deposits over thorax, spine and base of tail. Waist and abdominal tuck absent. Fat deposits on neck and limbs. Obvious abdominal distention.

Garner A. et al. Comparison of a 9-point body condition scoring system with dual energy X-ray absorptiometry for measuring body composition in dogs. *Journal of the American Veterinary Medical Association* 2011; 229: 1515-1520.   
 Janssens L. et al. Effect of breed on body composition and comparison between various methods to measure body composition in dogs. *Res Vet Sci* 2010; 98: 237-241.   
 Liska J. et al. The effect of breed on body composition and comparison between various methods to measure body composition in dogs. *Res Vet Sci* 2010; 98: 237-241.   
 Liska J. et al. Development and validation of a body condition scoring system for dogs. *Canine Pract* 1997; 22: 35-35.

## **Appendix 5: Technical requirements for electronic collars**

For the purpose of this document, an electronic collar means a collar that is used to modify behaviour through the delivery of a stimulus, including but not limited to an electric shock, citronella spray, vibration, water vapour, air pressure or tone, and includes electric training collars and electrical devices known as the “invisible fence”.

In WA, an electronic collar must only be used on a dog in accordance with the generally accepted method of use.

To comply with standard S13.2 in this document, an electronic collar used on a dog must comply with the following specifications:

- the power of the collar must not exceed either 15 milliamps root mean square or 100 milliamps single pulse with a maximum duration of 3 milliamps per second;
- the length of the stimulation period must be limited by an automatic safety cut-out;
- the collar must provide for variable levels of static stimulation;
- the collar contact points must be rounded, with a radius of curvature of not less than 1.5millimetres; and
- the distance between the collar contact points must not exceed 60 millimetres.

Electronic collars meeting the Electronic Collar Manufacturers Association (ECMA) technical requirements can be considered to be compliant with these specifications.

Section 13 addresses the use of electronic collars on dogs.



## Appendix 6: Breeding dogs

Owners and carers intending to breed dogs should have a good understanding of the general mental, social, behavioural and physical needs of breeding animals, and any additional issues posed by a breeding dog's individual characteristics. Owners or carers should ensure they are knowledgeable about the:

- normal reproductive cycle of the dog;
- selection of dogs to ensure that breeding dogs are as physically, behaviourally and genetically sound as possible;
- safe management of breeding dogs during mating, including when mating should be stopped, such as if a bitch is being unduly harassed without accepting the male dog;
- care and management of pregnant bitches, including nutritional and health care needs, the normal whelping process, and when prompt veterinary care is required;
- care and management of the lactating dam and puppies, including nutritional and health care needs and providing an appropriate nursing environment;
- special requirements of puppies, including nutritional and health care needs, the normal developmental milestones for puppies and appropriate puppy socialisation.

Inexperienced owners or carers planning to breed from their dog should seek expert advice, such as from an experienced dog breeder or veterinarian, at all stages of the breeding process. Good care and management of breeding animals is essential for the welfare of breeding dogs and the production of healthy puppies.

### Selection of breeding animals

In addition to ensuring that a bitch and dog are physically mature and in good mental and physical health at the time of mating, the selection of breeding dogs should consider the risk of genetic disorders and any exaggerated physical characteristics that may pose health and welfare risks. Selection of breeding dogs should also consider any risk posed by previous reproductive complications and disease, such as where a bitch has failed to carry a litter to term or has required a caesarean section.

A dog's nature, or 'temperament', is affected not only by training and socialisation but also has a genetic component. It is therefore important to select breeding dogs for behavioural soundness and mental health. Waiting for puppies from a litter to mature to adulthood can allow evaluation of behavioural traits before planning to use the sire and dam to breed another litter.

### Inherited disorders and exaggerated physical characteristics

An inherited disorder is one that is passed from parent to offspring through a defective gene or combination of genes. Some inherited disorders have high heritability, where it is very likely that if the parent dog is affected then the offspring will also be affected. Genetic testing can be helpful to identify whether a dog is affected by, or is carrying, a particular inherited disorder.

In addition to inherited disorders, exaggerated physical characteristics, seen as desirable in certain breed types, can be associated with health and welfare risks. These include characteristics such as chondrodysplasia (short limbs) and excessive skin wrinkling. Another common example is seen with brachycephaly which can be associated with Brachycephalic Obstructive Airway Syndrome, where upper airway abnormalities increase upper airway resistance and make breathing harder for a dog.

Advice from a veterinarian or animal geneticist may assist with the selection, or exclusion, of a particular dog from a breeding program.

## Care of dog and puppies

### Whelping

As providing early assistance to a bitch with difficulty whelping will reduce potential suffering of the bitch and improve puppy survival rates, it is important to be aware of the signs of difficulty, which include:

- whelping has commenced (the bitch has contractions/straining) but has not progressed within two hours;
- more than two hours in between the delivery of puppies;
- the bitch has intense contractions/straining for more than 20 minutes without a puppy being delivered;
- the bitch becomes weak, lethargic, or has an elevated body temperature;
- where a pup is visibly stuck in the birth canal;
- the bitch has heavy or prolonged bleeding;
- the bitch has a dark green vaginal discharge before or during whelping; or
- the birth of a dead puppy.

Whelping area: A suitable whelping area or box should be in a safe, warm, well ventilated and quiet environment, and allow the owner or carer to observe the bitch and expected puppies without disturbance. The bitch should be introduced to the area or box at least one week before the expected whelping date; wherever possible, this should be in an environment familiar to the bitch. Some bitches will refuse to use the provided area or whelping box. Where practicable and safe, the bitch's choice should be catered for; caution must be taken not to place the litter at risk through unnecessary interference.

Nursing area: A suitable area is essential to support the nursing dam and her puppies in their first few weeks of life. Puppies cannot effectively regulate their body temperature for the first four weeks of life, so care should be taken to ensure the nursing area is warm, safe and draught-free.

Signs of ill-health in a lactating dam include:

- abnormal vulval discharge;
- mammary glands that appear inflamed, ulcerated, or have abnormal discharge;
- excessive significant or rapid weight loss; and
- signs of eclampsia, such as panting, twitching or seizing.

### Puppies

Colostrum is the nutrient-rich first milk produced by a lactating dam and contains special proteins which can provide important immune protection for the first three to four months of a puppy's life. It is very important that puppies suckle from the mother and receive this colostrum within 24 hours of birth; healthy puppies will be active from birth and start to suckle within 30 minutes of birth. Orphaned or rejected newborn puppies may require an alternative source of natural or formulated dog colostrum.

If needed to supplement the dam's milk to reduce demand on the dam, such as with a large litter or where the dam is losing body condition, lactose-free puppy milk supplements are available. Due to the high lactose content, puppies do not tolerate cow's milk, and feeding it to puppies should be avoided.

Puppies should start to be interested in solid food from between three to four weeks of age, when their first puppy teeth start to erupt. Softened solid food can be offered several times a day from three weeks of age. Puppies should be supervised during feeding, with water freely

accessible. By five to six weeks of age, puppies should be readily eating solid food, with weaning generally completed between six to eight weeks of age.

### **Social and exercise needs**

Periods of separation or isolation for breeding dogs, such as when a bitch is in season or the last few days of advanced pregnancy or nursing puppies, must be managed to prevent dogs suffering stress from social isolation. This may require providing more human companionship, although unwanted attention that could disturb nursing dams should be avoided. In general, gentle exercise is appropriate for pregnant bitches until the last two weeks prior to whelping. Nursing dams will not require regular exercise while their puppies are very young.

### **Orphaned puppies**

Raising orphaned or rejected puppies can be a time-consuming and challenging undertaking but can be successfully managed with good understanding of the husbandry needs of very young puppies. Advice from a veterinarian or experienced dog breeder or puppy carer is recommended for owners or carers attempting to rear orphaned puppies.

### **Separation from the dam and litter**

Weaning and maternal separation must be managed carefully to minimise stress at a time when puppies are particularly vulnerable to psychological harm. Advice can be sought from a veterinarian, experienced dog breeder or puppy carer on weaning practices.

Puppies intended for transfer (including sale or being given away) to another home should spend short periods of time away from the dam and littermates, to encourage independence while still in a familiar environment. A person transferring a puppy needs to be satisfied that the puppy is ready for independent life before they are moved to a new home.

### **Puppy socialisation**

There are a number of recognised stages of development for dogs, including the socialisation stage between three and twelve weeks of age. Appropriate puppy socialisation is important for a number of reasons, including to:

- assist puppies to learn how to interact in a confident and appropriate way with people, dogs and other animals;
- enable puppies to better adapt to new situations and environments;
- optimise mental development and behaviour;
- promote manageability and responsiveness to training;
- reduce timidity and aggression towards people, dogs and other animals; and
- prevent other problem behaviours later in life.

An appropriate puppy socialisation program involves careful introduction of a puppy to a wide range of people, dogs and other animals, as well as to different places, noises, household objects, appliances and experiences. Receptiveness to socialisation will begin to pass after twelve weeks of age, so early puppy socialisation is important. This needs to be provided in a safe and positive environment, and if possible, under advice or guidance from a dog behaviour professional. Puppies can benefit from attending socialisation classes (often called 'puppy pre-school') at an early age once their vaccination program has begun. Veterinary advice should be sought to optimise puppy socialisation without risking exposure to canine infectious diseases or other harmful circumstances.



## **Appendix 7: Record-keeping in a Part 3 Establishment**

The owner/operator of a Part 3 Establishment must keep records relating to the identity, health and care of dogs in the establishment. It is good practice to keep back-up copies of all electronic records.

Consideration should be given to recording the following information:

### **Animal identification**

- Name
- Microchip number (if microchipped)
- Sex (including whether desexed)
- Breed
- Coat colour and any distinguishing features, such as scars or markings
- Age and/or date of birth
- Breeder registration details (where applicable)
- The pedigree registration number (where applicable)

### **Animal health and care**

- Vaccination records
- Internal and external parasite control
- Medical history; medical and dietary requirements; genetic or health test results
- Any identified behaviour problems
- If relevant, breeding information including:
  - Breeder registration details
  - name and microchip number of the dam and sire (if available)
  - breeding history for the dam including dates of mating
  - date of whelping
  - number and identification of puppies born
  - number of puppies still-born or born with gross abnormalities
  - description of any whelping complications and assistance or treatment provided
  - number of puppies alive at eight weeks of age
  - any veterinary care provided post whelping and/or during lactation.
- In the event of the death of a dog; the date of death, details of any post-mortem performed, and the cause of death if known.
- In the event of euthanasia of a dog; the date, reason and method of euthanasia.

### **Business records**

- Boarding agreement or contract – e.g. duration of boarding, the establishment's responsibilities and any specific dog care instructions. The boarding agreement should include arrangements in the event of an emergency, should the dog require veterinary care or not be collected by the owners.
- Admission records – e.g. the date, time and reason for admission, and any observations of the health condition of the dog (such as hair loss, sore eyes, injuries or lameness).
- Identification cards - to identify dogs admitted to an establishment (for example, to place on the front of an enclosure housing the dog).
- Transfer records - in addition to obligations under the Dog Act, the date and details of the transfer, details of the dog's new owners, and any details provided to the new owners. Refer to Part 2, Section 1, 2 for further information on transfer of ownership. This information should also be recorded if an animal is leased.

## **Appendix 8: Dog Health Management Plan**

### **Dog Health Management Plan**

A Dog Health Management Plan covers the arrangements for care and management of dogs kept in a Part 3 Establishment. This should include specifications or protocols for:

- dog admission and assessment
- quarantine and movement of dogs, including the introduction of new animals
- nutrition and feeding
- cleaning, hygiene and disinfection of the establishment
- vaccination requirements and programs
- disease prevention measures, including screening for external parasites and ringworm
- control of internal and external parasites
- monitoring and identifying signs of stress and ill-health in dogs
- the care of sick and injured dogs, including when prompt veterinary care is required
- response to an infectious disease outbreak
- management of isolation facilities
- approved methods of euthanasia for emergency situations
- exercise, enrichment and socialisation programs
- dog behaviour and welfare assessment
- selection of breeding dogs
- care and management of breeding dogs, including pregnant bitches, whelping bitches, lactating dams, and puppies
- monitoring and assessment of puppies
- assessment, care and management of breeding dogs at the end of breeding
- grooming
- risk assessments of housing and exercise areas
- out of hours arrangements for the care of housed dogs, including cleaning arrangements
- pest management

### **Emergency Management Plan**

Ideally a supervisor will be onsite at all times. However, when an establishment is closed or otherwise unattended (such as out of business hours or at night), a supervisor should be available who is contactable by telephone, resides within a reasonable distance from the establishment, and can attend the establishment at short notice in the event of an emergency.

An Emergency Management Plan for both people and animals should be developed and prominently displayed. Staff should be familiar with its content and if necessary trained in key procedures (e.g. use of fire extinguishers). The Plan should include procedures for evacuation of dogs in an emergency, such as a fire. Arrangements for the housing and care of animals after an evacuation should be considered.

### **Important disclaimer**

The Chief Executive Officer of the Department of Primary Industries and Regional Development and the State of Western Australia accept no liability whatsoever by reason of negligence or otherwise arising from the use or release of this information or any part of it.

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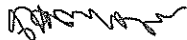
102 Casuarina Way  
Wanneroo WA 6065  
March 10 2021

Mr Dale Putland  
Executive Chief Officer  
Shire of Boyup Brook

I visit the Boyup Brook area and wish to object to the Application for an Animal Establishment (Dog Kennels) at 894 Tuckett Road Chowerup.

1. The area experiences extremes of temperatures and is unsuitable for housing dogs (large, small and puppies) in the manner described.
2. Being in a farming area the business would not be easily accessed for ongoing checks on adherence to the standards listed in the application.

Yours sincerely



Mrs Leanne Hansen

# Henderson Glendale

104 Scotts Brook Road Boyup Brook 6244 W.A

Mobile: 0428198803

ABN: 25646 628 230

glendalejokev@gmail.com

5 March 2021

To whom it may concern

I oppose the Animal Establishment for “puppy farming” purposes.

I am not against the idea of a kennel facility whereby dogs are looked after while the owner is away.

**I do not agree to the breeding and housing of 30 or more dogs and puppies in a caravan for commercial purposes.**

Sincerely yours

Jo Melville



SHIRE OF BOYUP BROOK  
PO BOX 2  
BOYUP BROOK WA 6244

Dear Shire,

I wish to lodge a formal objection to the establishment of ad-hoc Breeding Kennels at (Lot 894) Tuckett road, Chowerup. This is a farming property with an application submitted by people wishing to rent the premises for the purposes of breeding dogs.

I reside with my wife at (Lot 827) Tuckett road, Chowerup. This is a rural property that I own and have enjoyment of in approach to my retirement years. I have owned this property and others in the Boyup Brook Shire for over 15 years. The establishment of temporary breeding kennels on the adjoining property to mine is totally unacceptable.

Simply put, I have nowhere else to go and put my faith in Council to reject this application.

The grounds for my objection are as follows:

1. The application is misleading and incorrect when it advises that the nearest neighbour "is at least 5km away". My home is less than 1000 metres from the proposed breeding kennels.
2. The bona-fides of the Applicants are questionable when reference is made to their membership of Dogs-On-Line where they state "I do not believe in kennels", yet they are proposing temporary ad-hoc breeding kennels on a rented remote farming property.
3. The proposed breeding kennels are temporary, ad-hoc structures that appear un-professional, lacking of suitable standards of buildings and void of any investment that would be otherwise indicative of a professional business venture. This further brings into question the bona-fides of the Applicants.

With 17 breeding female dogs there is potential for over 80 dogs to be at this location.

4. The noise from barking dogs will disturb my amenity. Schipperke's are reported as being prone to barking and this will disturb me and my family and the native wildlife that I have encouraged around my residence. The potential noise is of primary concern to me.
5. I believe that the smell from faeces and food has potential to impact my residence.
6. Faeces and food contribute towards the breeding of flies which may impact my amenity and contribute towards disease in both animals and humans around my residence.
7. There are no indications of how faeces, rotten food and dead animals will be disposed of and any potential environmental impact of those (and any chemicals) proposed to be used.
8. Nothing in the application supports the and bona-fides of the Applicants as being professional and registered breeders of dogs, knowledge of the proper and humane care of dogs, or the compliance with Standards and Guidelines for the Health and Welfare of Dogs or any other legislative and, or licensing requirement.
9. There is no clear indication that the Applicants will reside on the property.
10. The Stop Popping Farming Consultation Report and subsequent legislation that is before Parliament clearly indicates the communities willingness (including the RSPCA) to deter something that could appear to be ad-hoc temporary breeding kennels at a remote rented farming property by people who have not clearly established their bona-fides and appear to be engaged in a short-term venture for financial gain.

This is completely and totally unacceptable.

I reside with my wife at the adjoining property. We both work on a fly-in and fly-out basis, however hopefully (within this calender year) we hope to enjoy the peace and comfort of retirement at a home where we have invested time, money and effort. We reside there to enjoy the peace and tranquillity that this region provides and the approval to establish breeding kennels within audio range of our home is soul-destroying.

Simply put, I have nowhere else to go and put my faith in Council to reject this application.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Neill Warner', with a stylized, cursive script.

Neill Warner

(Lot 827) Tuckett road, Chowerup

Mobile: 0428601151

Postal Address - PO Box 146 North Tamborine, Queensland.

Dear Mr Putland and Boyup Brook Shire Councillors.

I wish to lodge my OPPOSITION for the development of Breeding Kennels for dogs in the Boyup Brook Shire out at Chowerup.

I have contacted the Albany Shire regarding this application for Breeding Kennels, as it states clearly on the Application Form. The first time the phone was put back on its holder. Second time I asked for the Ranger, "dog or parking" I was asked, "dog" I replied. "Why are you making an inquiry into the application for the Breeding Kennels there in Boyup Brook", answer, "I just want to know if there is any history in regard to this Nina Crouchley, and breeding dogs in Albany, welfare of the dogs is all I am concerned about". "Let me get back to you". One hour later, "Oh, you will have to contact the Boyup Brook Shire Council and ask them!!!!!! You must understand that this is confidential information and we cannot inform you". Ok, that being said, I do now definitely believe that this Breeding Kennel must not be approved. Whilst I am aware such approval would bring the shire some income, I believe it is not in the best interest of the animals for this to go ahead.

I am sorry for this long winded email, but I have been part of animal rescue and it is not nice.

1. The Application Clearly states Breeding Kennels.
  2. The application clearly states breeding of Lhasa Apso, Shih tzu, Schipperke and Keeshond.
  3. You can find very limited information about Bev Watters and Nina Crouchley At Dogsonline.
  4. On this forum it states that all litters of all breeds are born in the residential house?????
  5. I have contacted Nina three times on Messenger, as I am going to go Albany very soon, as she welcomes any inspection of her dog breeding set up. I have not heard from her as yet.
  6. The property where this proposed Breeding Kennels is going to be, there are only 2 Rain water tanks, she says the owner is going to erect another one for her? Cost???  
Daily washing, cleaning, scrubbing of said runs will use a lot of water. There is no mention of how dog excreta is going to be disposed of.. You don't just leave it on the ground. I have questioned the Evacuation Plan should there be a fire.
  7. There is NO FIRE EVACUATION plan registered with the application, let alone a fire fighting unit should there be embers and such from a far away fire. A lot can be saved with a squirt of water, I do actually know from experience. This I feel should include how and WHAT all these animals are going to be transported in? Dogs, puppies, really come on!!!. It states that there will be approx 30 dogs on site at any one time.
- I very clearly remember the Bridgetown fires where the owner of the Boarding Kennels had to seek the help of a farmer with a huge truck to evacuate animals that had been placed in Pet carry crates. It was awful.
8. Caravans for the dogs to live in. I am sure you all know just how cold a caravan is for us, and we have a heater on. The idea of this is dreadful. The doggies need purpose built living accomodation.  
\* 4 Schipperke Caravans and 4 yards grass??? (water) or slabbed. They must be slabbed so as to allow NO bacteria and or fleas breeding.



\* Lhasa Apso, Shih tzu yards, 6 pens, one big yard type of thing, and one small caravan at the end of the pens. You cannot tell me that all the doggies are going to be locked in this caravan at night.

\* Keeshond yards, NO caravan.

The application does not state that there will be wind protection around any of these yards with corrugated iron.

\* ALL kennel roofs must have c iron on top, for rain protection, not just the Keeshond Kennels. Shade cloth over the top of the runs, with a sprinkler system in place for the above 38 degree temperature that the area is now experiencing.

\* polycarbonate only makes it hotter. Polystyrene sheeting would go a long way to keeping these animals comfortable, no matter the temperature.

8a. There is NO mention of framed dog beds off the ground, with either the hessian type material or some form of padding.

9. Just how secure are these kennels if, and when we get a mongrel of a storm, as we do down here, when it is stated that the buildings can be dismantled, as they do not own the property?????

10. Application drawings do NOT show the common closed access with a gate or door should a dog escape from their run. It is stated but.....

11. The applicant Nina Crouchely, states openly on fb that all the dogs "come into the house into purpose built playpens and enclosures for the night time and inclement weather", etc etc etc and I might add that this is the post in which I was invited to visit their current property.

12. The quality and brand of food to be fed to these dogs whether, breeding, puppies, old retirees, etc is NOT stated.

13. The breeders are only registered with ANKC, other Registered Agencies they need to pay money. Dogs West Online..... No registration.

14. The breeders claim that all this set up is only going to cost \$2000. I find that incredibly hard to believe, and just dread the quality of it all.

My concern is for the animals only.

Many thanks for your consideration,

Glenda Moroni.

97652958

RECEIVED

16 MAR 2021

Alison Hardiman  
106 Corker Road  
MAYANUP WA 6244  
Phone: 0427292849  
Email: [anali@westnet.com.au](mailto:anali@westnet.com.au)

14 March 2021

Shire of Boyup Brook  
PO Box 2  
BOYUP BROOK WA 6244

I hereby present my submission in response to the application for an 'Animal Establishment' at 894 Tuckett Road, Chowerup as advertised in The Boyup Gazette, March 2021.

I oppose the application on the following grounds:

The Application for Development Approval has not been signed by the owner of the land, Mr John Saunders. This raises the question as to whether the owner is aware of this application for the intended use of his property.

Position: The property is very remote with little chance of the operation of the business being witnessed. I have been advised that no inspections will be carried out to ensure the safety and welfare of the animals unless a report is received regarding the treatment of the animals. This is unlikely to happen given the location. This location is also a great distance from a veterinary service, which is worrying considering the business involves the breeding (birthing) of puppies.

Accommodation/construction: No construction details are provided regarding the kennels, other than coverings of tin or polycarbonate which will be very hot in summer, likely to drip condensation in winter. No insulation materials appear to be used. Caravans used as accommodation will not allow for much circulation of air, considering the number of hours the animals are confined to them. They can also be very hot if closed up over night. The NSW government's Animal Welfare Code of Practice regarding breeding of dogs states '**Vehicles, caravans, portable crates and the crawl space under any dwelling MUST NOT be used as permanent housing for dogs and cats.**' I consider this a good precedent to consider, regarding this application. I attach the excerpt and recommend you visit [dpi.nsw.gov.au](http://dpi.nsw.gov.au) for further reference. There is no detail of an isolation area for sick/infected animals included in this application.

I also attach copies of the applicants' online advertisements for their animals. In each description they highlight the fact that they '**don't believe in kennels**', however this is what this application is for. If this is misleading advertising, how honest are they in regard to their application details. If they are referring to the birthing of the puppies in the home, is this considered a health issue in human accommodation? Provision of birthing facilities is not mentioned in the application

No details are included in the application in regard to number of times, or how often bitches will be bred, number of puppies at the location at any one time, or the fate of those puppies not suitable for sale, or unsold.

Drainage: The application mentions drains in yards. No details are shown on the plans for where they drain to, and disposal of waste soiled water. Also no details are included regarding disposal of animal waste, food and bedding waste.

Water supply: Plans show two existing water tanks and a proposed third tank. No details of the capacities of these tanks are mentioned, or the method of filling the third tank which appears to be stand-alone at a

distance from any building. Only one tap is shown in the vicinity of one section of kennels. A lot of water is going to be required for the house occupants, plus fresh water for the animals as well as for grooming/bathing of animals and the cleaning required to be carried out in the kennels. No watering system appears to be in place.

Cleaning: No mention is made in the application regarding disinfection of kennels and caravans. I have read the guidelines for most states in Australia, and weekly disinfecting of accommodations is a requirement.

Safety: No details are included in the application regarding fire-fighting equipment. Standards and Guidelines for Health and Welfare of Dogs as per *agric.wa.gov.au* include **'Have functional fire-fighting equipment readily available.'**

Costing: Considering the description of the accommodation and the above points, the applicants' cost of development of \$2,000 seems a huge underestimate. Even considering the temporary nature of the kennels and caravans, \$2,000 would not cover the drainage works, waste collection system, watering system and installation of fencing and reconstruction of kennels.

Exercise: My research indicates that recommended minimum exercise times vary from 20 minutes per day to 2x30 minutes per day. Given the number of dogs, even 20 minutes a day with multiple numbers of dogs being exercised at one time, adds up to a number of hours per carer per day, on top of all the feeding, watering, cleaning, grooming, attending to puppies etc. A lot of work for two people to accomplish a high standard of care, particularly during hot or inclement weather conditions. Considering the dogs are fed before being locked up for 10-12 hours per night, what facilities are available for toileting in kennels and caravans?

The transitory/temporary overtones of this application concern me greatly. The temporary nature of the structures and estimated ultra-low cost of the development do not indicate a commitment by the operators to providing a stable, safe environment for the animals. No formal qualifications are mentioned in regard to the applicants who presumably will be responsible for the health and welfare of the animals.

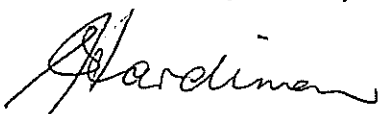
I am aware that there is no official legislation in WA at this time in regard to dog breeding, but it is in the pipeline. As such, it appears legal for breeders to continue breeding uncontrolled numbers of dogs, as long as councils provide licences.

I request that you do NOT approve this application even though it is a legal practice at the moment. Boyup Brook council stood up for the shire when it refused to allow GM crop trials, even though they were legal. I urge you to again stand up for the right for Boyup Brook to remain free of 'puppy farming'.

Suggestions: Applicants be required to assemble the accommodation, drainage and water system, including fire-fighting equipment for inspection before the application can be considered.

If council does allow this enterprise to proceed, that monthly inspections be carried out by the ranger, at the expense of the operators, to ensure safety and welfare of the animals.

In closing, I again urge you to NOT approve this application. The problems and costs borne by the community in relation to abandoned, unwanted and mistreated dogs are well known. The breeding of yet more dogs, often for fashionable purposes, and for financial gain for the breeders at the expense of the quality of life of the animals, only exacerbates this problem. Hopefully Boyup Brook will play their part in helping limit this practice by not allowing 'puppy farming' in our shire.



Alison Hardiman



## 6 ANIMAL HOUSING

### Objective

The accommodation, environment and security of animals should be of a standard which ensures their security, safety and wellbeing.

### 6.1 ACCOMMODATION

#### 6.1.1 Standards

- 6.1.1.1 Vehicles, caravans, portable crates and the crawl space under any dwelling must not be used as permanent housing for dogs and cats.
- 6.1.1.2 Breeding facilities must have a continuous water supply, adequate to meet the daily requirements of the dog and cats held.
- 6.1.1.3 Breeding facilities must be designed, constructed, serviced and maintained in a way that provides for the good health and well being of the animals, which prevents the transmission of infectious disease agents, the escape of animals and does not cause injury to either animals or humans.
- 6.1.1.4 Animals must be provided with protection from rain and wind, direct sunlight or other adverse weather conditions and must be provided with a clean and dry dedicated sleeping area.
- 6.1.1.5 Where a facility houses both dogs and cats, cat housing must be a sufficient distance or otherwise isolated from dog housing to minimise the stress created by the sound, sight or smell of dogs.
- 6.1.1.6 Dog housing and cat housing must meet the minimum pen sizes shown in Tables 1 and 2 below. These limits do not apply to dogs and cats under veterinary care for a disease or injury.
- 6.1.1.7 Dogs and cats must not be in extended contact with wet floors.
- 6.1.1.8 Each cat must be provided with a suitable box in which to hide or sleep.
- 6.1.1.9 All sleeping areas for cats and dogs must have clean, hygienic, dry and soft bedding, appropriate to the species and breed, sufficient for the number of animals held, and sufficient to insulate them from the floor.
- 6.1.1.10 Each confined cat must be provided with a litter tray which is at least 1.2 times the length of the cat, and which contains a sufficient depth of material such as commercial cat litter, sawdust, shavings, sand or shredded paper.

ONLINE

[tps://www.dogzonline.com.au/](https://www.dogzonline.com.au/)VISIT  
DOGZ ONLINE NZ ([HTTPS://WWW.DOGZONLINE.CO.NZ/](https://www.dogzonline.co.nz/))[Home \(/\)](#) > [Breed Index Pages \(/breeds/list.asp\)](/breeds/list.asp) > [Member Details](#)**Heiniger** ProGroom™[\(/marketplace/r.asp?id=174\)](/marketplace/r.asp?id=174)

## Member Profile

**Name :** Bev Watters**Town :** Redmond, WA**Phone :** (08) 9845 3069 / 0490774166**Email :** [Send Email](#)

### Breeder Listings

#### Prefix : ZINBARR (Lhasa Apso)

We are a small Lhasa Apso family situated in the beautiful southwest of Western Australia.

As the owner of Bargchain I have been involved in breeding and showing dogs of various breeds since I was a child with my foster parents.

I have previously owned and bred Lhasa Apsos but after several lifestyle changes had to move onto other breeds. However since moving to our current home I have rekindled my love for this breed.

I do not believe in kennels. All of my Lhasa Apsos are born and raised in the home.

I have owned, bred and raised Australian Champions through solid lines. Litters are carefully planned and when puppies are available they will be sold with health certificates on limited register although show puppy enquiries are always welcome.

We are more than happy to talk to anyone about Lhasa Apso puppies or

#### Prefix : BARGCHAIN (Schipperke)



MATURE DOG

We are a small schipperke family situated in the beautiful southwest of Western Australia and currently the only breeder in the state.

As the owner of Bargchain Schipperkes I have been involved in breeding and showing dogs of various breeds since I was a child with my foster parents. I have previously owned and bred Schipperkes but after several lifestyle changes had to move onto other breeds. However since moving to our current home I have rekindled my love for this hardy, loyal and independent breed.

I do not believe in kennels. All my Schipperkes are born and raised in the home and only when they are old enough they are given their own yard and sleeping quarters.

I have owned, bred and raised Australian Champions through solid lines

### Prefix : ZINBARR (Shih Tzu)

We are a small Shih Tzu family situated in the beautiful southwest of Western Australia.

As the owner of Bargchain I have been involved in breeding and showing dogs of various breeds since I was a child with my foster parents.

I have previously owned Shih Tzus but after several lifestyle changes had to move onto other breeds. However since moving to our current home I have rekindled my love for this breed.

I do not believe in kennels. All of my Shih Tzus are born and raised in the home.

I have owned, bred and raised Australian Champions through solid lines. Litters are carefully planned and when puppies are available they will be sold with health certificates on limited register although show puppy enquiries are always welcome.

We are more than happy to talk to anyone about Shih Tzu puppies or general

ONLINE

(/)

[Advertising \(/advertising.asp\)](/advertising.asp)

[Contact \(/contact.asp\)](/contact.asp)

[Terms of Use \(/disclaimer.asp\)](/disclaimer.asp)





## KEESTOLUV (/BREEDS/MEMBER.ASP? NAME=NINACROUCHLEY)

**Contact :** Nina Crouchley  
**Location :** Albany WA  
**Phone :** 08 9845 3069  
**Email :** [Send Email \(disp.asp?t=breeder&b=1080&r=33269&m=NINACROUCHLEY\)](#)

We are a small Keeshond family located in the beautiful Southwest of WA.

My journey with this amazing breed began in my childhood when I had a Keeshond and when I moved into my own home as an adult I rekindled my passion for this breed.

I have had and still have the joy of having Keeshonden as my companions firstly. I also show them and have only newly entered the breeding world with the support and mentoring of a few close people.

My breeding dogs come from quality lines of sound type, temperament and health. All my dogs are lovingly raised in the home and are considered my family.

I welcome all enquiries about this special and adorable breed.

[ [Back to top](#) ]



(c) dogzonline.com.au

## JONJA (/BREEDS/MEMBER.ASP? NAME=RUMBLES)

**Contact :** Jane Faulkner  
**Location :** Brisbane QLD  
**Email :** [Send Email \(disp.asp?t=breeder&b=1080&r=34103&m=RUMBLES\)](#)

Jonja Keeshonds.

Welcome to the home to some of the most beautiful Keeshonds !!

Jonja Keeshonds are based in the lovely sunny state of Queensland .

We are a small selective breeder with top quality winning show dogs from imported lines.

I am qualified in animal welfare and veterinary nursing so our dogs are well looked after and are much loved family pets. I have been involved with breeding dogs for over 20 years. All our breeding dogs are all PHPT negative, and hips, Elbows & Patella's scored so you can have confidence in getting a healthy sound puppy from us..

If you are interested in a beautiful pet or would like to be competing in

To the Shire of Boyup Brook

RE: Application for Animal Establishment (Dog Breeding Kennel) on Tuckett Rd, Chowerup

I wish to advise that I do not support the application by Beverley Watters and Christina Crouchley for an Animal Establishment in the Shire of Boyup Brook.

My reasons are as follows

- With 4 breeds mentioned and a license for 30 dogs requested in the application, this is clearly a commercial enterprise, however the information provided (all dog runs are scrapped together with materials for ease of moving) shows it does not appear to be set up as a permanent business.
- A cost of \$2000 for proposed work to the property (to install kennels, caravans and new water tank - proper drainage from the kennels would also be required) seems highly underestimated. The quality of the materials as well as the work to be done would be in doubt.
- The temporary nature of the kennels (tin/polycarbonate roof and dirt/concrete/artificial turf floors) risks health issues for the dogs, particularly in our Summer and Winter. There is no mention of any type of heating or cooling system in the kennels to moderate the temperature for dogs that will have little to no exercise for the duration of their lives at the kennels (puppies approx. 8 weeks) and mature dogs for years.
- There is no mention of an exercise yard for the dogs (where will they be while their kennels are being cleaned, likely with chemicals?) and there is no mention of a quarantine area for dogs that are sick.
- The nearest vet care is approx. 1hr away (Kojonup – 80km, Manjimup – 70km or Bridgetown – 70km). The application mentions the dogs will be vet checked once a year. That is not sufficient for puppies or whelping bitches in this kind of stressful environment.
- Two people will be living at the property and running the business, this is not sufficient to run a kennel of this size with 25-30 dogs to feed and exercise, and 14 dog runs and 5 caravans to clean and air. Feeding and exercising that many dogs at minimum estimate of 30 minutes per dog is >12 hours, with cleaning of kennels on top of that. As both applicants show their dogs, there will be times where only one of them is on the property and responsible for all the work required for the kennels for at least 2 or 3 days at a time which will likely result in the dogs living in unclean kennels for days. This does not include the preparation time required to be spent on dogs before they are shown.
- Each of the breeds in the application require regular (weekly) grooming due to being long or double coated breeds. The Schipperke requires the least amount of grooming of the 4 breeds (pics and information of each breed provided)
- The amount of water required to properly clean 14 kennels and 5 caravans would not be available to a property not on scheme water or with regular rainfall to keep dams full (very few properties in Boyup have full dams)
- Ms Watters states clearly in her online breeder's profiles that she does not believe in kennels, however that is obviously not true. (screen capture of Ms Watter's dogzonline.com included)

- The Shire of Boyup Brook is not in a position to do the checks required for this type of establishment. That has been proven from the last puppy farm that was closed down in the Shire a few years ago, when checks were to be completed yearly, however none were after the first year.

As one of the applicants, Beverley Watters, has been running a breeding kennel in one form or another for many years, I respectfully request that if the Shire is considering approving the application, they conduct due diligence and investigate whether all aspects of the existing/previous operations have been conducted above board. This includes Shire approvals and checks, Business registration, ranger and health checks of the property, RSPCA and Dogswest inspections, and proof of regular vet checks for all dogs.

The below links may help in identifying issues that may be of interest.

- <https://www.rspcawa.asn.au/campaigns/#close-puppy-farms>
- <http://www.rspcavic.org/issues/puppy-factories/>
- [http://petcaretips.net/weaning\\_puppies.html](http://petcaretips.net/weaning_puppies.html)

For the above reasons I sincerely hope the Shire of Boyup Brook denies the applicant the ability to set up an Animal Establishment in our Shire.

Regards

Natalie Spooner  
0427 866 509  
Resident of Boyup Brook



Kay Raisin

Boyup Brook

17/11/2020

Dear Kay

**Public Library Funding Allocation**  
**January – June 2021**

Public library funding allocations have been calculated for the period January to June 2021 using the funding model endorsed by WALGA State Council and the Library Board of Western Australia in March 2012. The allocated amount for new library materials in your local government for the period is:

**\$ 6600.00**

The introduction of the new Public Library Funding Allocation Model has been delayed by Government process and will now be implemented from 1 July 2021. The new model will give local governments in Tiers 2 and 3 the opportunity to apply for Technology and Digital Inclusion Grants and Encouraging Promising Practice Grants.

In preparation for the implementation of the new funding allocation model, State Library will trial the new grant processes to ensure the smooth implementation from 1 July 2021. Participation in the trial will be voluntary. Technology and Digital Inclusion Grants and Encouraging Promising Practice Grants to a total of \$50,000 will be available during the trial. Participation in the trial will not affect your funding allocation recorded in this letter. Further information will be provided regarding your opportunity to participate in this trial separately.

The increase in resource use during library closures as a result of COVID-19 prompted an agreement by the State Library and PLWA at the Operational Management Group meeting on 15

April 2020 to reallocate 10% of library materials funding from each individual local government allocation to State-wide shared eresources, which increased the eresources budget by 50%. These funds were allocated in the July to December 2020 period, so there is no further impact on the January to June 2021 allocations. Please refer to the table below for 2020/21 funding and the total allocation for the January to June 2021 period:

State Budget 2020/21	\$9,377,000	Total FY State Budget 2020/21 figure <b>\$8,347,000</b> + recurrent allocation for eresources <b>\$1,030,000</b>
Less LOTE	\$210,000	
Less eresources (inc. Jul-Dec)	\$1,656,604	Additional 50% deducted proportionally from Jul-Dec allocation
Less shelf ready costs	\$1,733,229	
Less VisAbility grant	\$185,000	
Full year estimate to be distributed	\$5,592,167	
Less Jul-Dec 2020 allocation	\$2,679,396	
<b>Total to be distributed to Local Government</b>	<b>\$2,912,771</b>	January to June 2021 allocation

If you have any questions relating to public library funding allocations for the January to June 2021 period, please contact Barbara Parnaby, Manager Collection Services via email [barbara.parnaby@slwa.wa.gov.au](mailto:barbara.parnaby@slwa.wa.gov.au) or telephone 9427 3183.

Yours sincerely

Susan McEwan



Director Collection Services



## Library Relocation Proposal

**April 2021**

The Boyup Brook Community Resource Centre would like to offer the Shire of Boyup Brook a comprehensive proposal to relocate the community's library to the BBCRC and undertake the delivery of Library Services to the Boyup Brook community.

### Background

The possibility of this initiative has been an item of discussion between the Boyup Brook Community Resource Centre (BBCRC) and Shire of Boyup Brook for a number of years, with momentum gaining in the last sixteen months.

Boyup Brook's population statistics, according to the *Australian Bureau of Statistics 2016 Census data*<sup>1</sup>, sees the median age of residents as 49 years old with almost a 50:50 split of females to males. Children aged 0 - 14 years made up 18.6% of the population and people aged 65 years and over made up 23.9% of the population. These two demographics combined represent 42.5% of Boyup Brook's total population and are a significant target market for the library.

According to the '*Western Australian Public Libraries: Our Future*' Background Paper (Dec 2017), the following 'key drivers for change' were listed:

- **Integrated planning** - page 16 of this paper discusses the success of co-located facilities highlighting the 'clear synergies' between Community Resource Centres and public libraries, with 36 CRCs providing library services at the time of the report. The BBCRC has contacted a number of other CRCs to research their library spaces and service provision and will maintain this communication to keep abreast of new programs and trends in their libraries.
- **Good governance** – the recognition of the need to update the *Library Act 1951* and the development of Guidelines to outline the strategic and operational framework for public libraries of which the BBCRC will follow.
- **Best value service delivery** – this discusses the shift towards measuring outcomes of programs and activities and benefits to the community that result from the provision of a library service, from the traditional outputs of how many people, visits, loans etc. The BBCRC is keen to add value to the library through the development and delivery of various programs as described in the 'Opportunities' section of this proposal.
- **Public value** – states that Western Australian libraries are community centric; delivering services around the aspirations and interests of their local communities. This aligns directly with the BBCRC's objectives.
- **Community engagement and place-making** – The paper mentions that "Public libraries strengthen public participation, and increase access to the world of information. They are powerful spaces for exchange, creation and learning. Public libraries provide a range of opportunities for participation that cultivate a sense of belonging and offer services that improve community wellbeing." The library would complement the current services and activities of the BBCRC, with community members having suggested that the library would be a great addition to the BBCRC.



### **Capacity to Deliver**

The Boyup Brook Community Resource Centre has been delivering services to the Boyup Brook community since 1995. Over the past 26 years, the BBCRC has remained proactive in meeting community needs by building on existing programs and partnerships to increase the capacity and financial stability of the organisation, continually searching for alternative services and programs to provide to the community. The BBCRC is well placed to deliver library services to the community and strengthen its relationship with the Shire of Boyup Brook.

The BBCRC is located in the town centre at 86 Abel Street, with easy access parking, an accessible building (including accessible toilets) and is open to the public weekdays between 9am and 4pm. The library would also be available to the public during these hours.

In 2019-20, almost 8,000 people accessed services and activities provided by the BBCRC. This indicates that the CRC is well utilised and by relocating the library, there is a likelihood that overall user numbers will increase for both the CRC and the library.

The BBCRC has a positive reputation in the community for being a welcoming and inclusive space and providing a range of activities for diverse sectors of the community. The BBCRC has a good rapport with many individuals, community groups, businesses and service providers and understands the importance of partnerships to ensure effective service delivery.

The library would be set up in the BBCRC's existing 54 square metre 'Training Room' and would be fitted to include static and mobile shelving, public computers, WIFI access, comfortable spaces for reading, work spaces, access to puzzles and games and display areas. This will increase the library space and functionality compared to the setup of approximately 20sqm in the Shire Administration building.

The BBCRC has the capacity for existing staff to undertake the necessary training and professional development opportunities to conduct the library services. The BBCRC Centre Manager has access to the knowledge and experience of other CRCs that operate library services for their communities and the BBCRC's current trainee has recent qualifications in Library Services. Utilising the experience of the Shire's existing library officers will be fundamental in the training and handover of the service.

According to the *Public Library Services in 2025: Research & Consultation Findings June 2015*<sup>4</sup>, there has been an "increased tendency for business and governments to push business online and public libraries are increasingly filling the gap to provide access and to develop digital literacy skills. Increasingly, public libraries will undertake the role of developing digital literacy and supporting community members to negotiate the online environment." With its modern technology and equipment, the BBCRC can develop a physical and virtual library network. Since its inception, the BBCRC has provided digital literacy support to community members who need assistance and facilitate access to the internet, helping to bridge the digital divide. The BBCRC has sourced funding for a technology upgrade to ensure more efficient connectivity and service delivery.

The BBCRC also currently offers a service for local authors in publishing and selling their books and has held a number of literary events such as a local author day and visits from guest authors.

### **Opportunities:**

The *Australian Public Library statistics 2018-19*<sup>5</sup> indicates that "Many patrons visit or use the services of the public library for purposes other than borrowing library materials, such as library programs and events for children and adults or using the internet and online services. The growing importance and popularity of library programs is demonstrated by a 7% increase in the number of attendances".

The library will provide the BBCRC with opportunities to expand its program of activities and value add to the existing role of the library in the community through:

- Children's literacy through Better Beginnings, a program offered by the State Library Service of WA aiming to develop literacy skills in young children through fostering a love of books and language. With the Early Learning Centre and Playgroup located next door to the BBCRC, there are opportunities to provide children and young families with early literacy activities.
- The facilitation of intergenerational activities and increased opportunities for volunteering also supports the Boyup Brook Community Mental Health Action Team's community wellbeing plan in creating opportunities for younger and older community members to interact and share knowledge, skills and experience.
- The BBCRC could arrange regular visits from guest authors, featuring a range of authors to suit different interests, including children.
- Developing a greater interest and documentation of community history by showcasing existing records, encouraging additions to collections, providing access to previous community history projects (for example the Voices of Boyup Brook cassettes), a local resident eulogy project and access to the Lost Boyup Brook Facebook page.
- Creating feature displays to coincide with various community events and days/weeks of recognition eg Upper Blackwood Agricultural Show, NAIDOC week, Children's Week etc.
- The existing community and government information sources provided by the CRC could be integrated into the library, providing a central hub of information.

One of the alternate program delivery options mentioned in the *Public Library Services in 2025 Research and Consultation Findings (2015)*<sup>4</sup> was to "Combine with Community Resource Centres with trained staff that can deliver or facilitate programs to the Community."

#### **Financial Details:**

To achieve the outcomes outlined in this proposal, the BBCRC requests a payment of \$20,000 (ex GST) from the Shire of Boyup Brook to operate library services and programs.

It is proposed that at the completion of the first year of operation, both parties meet to review the administrative, financial and community outcomes, to ensure the agreement is realistic and meeting the long term objectives of operating the library. A longer term arrangement can then be negotiated.

This figure is based on staffing the library to conduct day-to-day duties, as well as the development, promotion and delivery of literacy and other programs for the community. This figure has been arrived at in consultation with current library officers, other Shire staff and through researching and communicating with other CRCs where the community's library is co-located.

ITEM	DETAILS	COST TO SHIRE (ex GST)
Day to day library duties	Staffing allocation of approx. 5 hr/wk	\$10,920
Program development and delivery	Allocation of staff time for 2 hr/wk	\$ 4,368
Annual library operating expenses	Stock insurance, SW consortia contribution, software, freight, lost and damaged materials	\$3,000
Also provided by the CRC to deliver library services	Contribution to overhead costs such as electricity, internet, computer, printing, cleaning, professional development Advertising programs and services	\$1,712
	<b>TOTAL</b>	<b>\$20,000</b>

The BBCRC will seek opportunities that could assist with funding projects and programs associated with the library, which could in the future, reduce this component of the fee paid by the Shire.

In setting up the library, the BBCRC will contribute funds towards new carpet, upgrading the lighting in the room and purchasing new furniture and shelving as required to make it a fit for purpose library facility. As previously mentioned, a grant has also been received for the BBCRC to upgrade the IT cabling and network, providing a more reliable internet connection for public and staff use. The BBCRC is not seeking financial support for the Shire toward these set-up expenses.

The timing of the relocation will be negotiated to ensure there is minimal impact for the community where the library is not accessible. Ideally this will occur on one or two days either side of a weekend where the Shire and BBCRC staff, as well as volunteers, can be utilised to pack up the books and shelving, move the items over the weekend and unpack at the beginning of the next week.

### Summary

The Boyup Brook Community Resource Centre is excited about the prospect of partnering with the Shire of Boyup Brook to deliver library services to the community.

The benefits of the relocation will be far-reaching as the library will be able to offer much more than just books. The proposed programs to be run through the library will create increased community engagement, social development opportunities, reducing isolation, as well as promoting literacy for all demographics.

This library relocation proposal will contribute to the livability of Boyup Brook and support the *Shire of Boyup Brook's Strategic Community Plan 2017-2027*<sup>2</sup> vision of 'Growing our Community Together' and through the objectives and priorities listed below:

- Objective: 'Ensure a safe secure community with access to services and facilities as needed'
- Objective: 'Promote community participation, interactions and connections'
  - Priority: 'Continue to support Community groups and clubs'
  - Priority: 'Partner with key stakeholders on community needs driven projects'
- Objective: 'Attract permanent residents'
  - Priority: 'Continue to promote the family friendly lifestyle of Boyup Brook'
- Objective: 'Provide leadership on behalf of the community'
  - Priority: 'Develop partnerships with stakeholders to enhance community services and infrastructure'
- Objective: 'Foster community participation and collaboration'
  - Priority: 'Support volunteers and encourage community involvement in community groups and organisations'
  - Priority: 'Partner in specific projects including community contributions'
- Objective: 'Manage resources effectively'
  - Priority: 'Strive to deliver projects to the level needed/wanted by the community funding dependent'

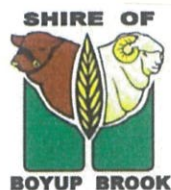
According to the 'Western Australian Public Libraries: Our Future' Background Paper (Dec 2017), "Public libraries are at the heart of community inclusion and access to services"<sup>3</sup> which complements the BBCRC's vision of 'creating a connected, supported and inclusive community'.

The Boyup Brook Community Resource Centre looks forward to the Shire's consideration of this proposal and an outcome that will be beneficial for the BBCRC, Shire and importantly, the community.

References:

- <sup>1</sup> [http://quickstats.censusdata.abs.gov.au/census\\_services/getproduct/census/2016/quickstat/LGA50770?opendocument](http://quickstats.censusdata.abs.gov.au/census_services/getproduct/census/2016/quickstat/LGA50770?opendocument)
- <sup>2</sup> *Shire of Boyup Brook Strategic Community Plan 2017-2027*
- <sup>3</sup> *Western Australian Public Libraries: Our Future | Background Paper December 2017*
- <sup>4</sup> *Public Library Services in Western Australia in 2025 Research & Consultation Findings June 2015*
- <sup>5</sup> <https://www.nsla.org.au/sites/default/files/documents/nsla-public-library-stats-2018-19.pdf>





## MINUTES

Rylington Park Transitional Committee  
held at the Shire Chambers  
commenced at 4.05 pm, Wednesday 10 March 2021

### Attendance

Cr R Walker  
Cr O'Connell  
Mr M Chambers  
Mr R Turner  
Mr D Putland – Chief Executive Officer  
Mrs M Lane – Executive Assistant

### Order of business:

1. Previous minutes attached – 24 February 2021

**Moved: Mr M Chambers**

**Seconded: Mr R Turner**

**That the Minutes of the Rylington Park Transitional Committee held on 24 February 2021 be accepted as a true and correct record.**

**CARRIED 4/0**

**Res 21/3/30**

### General discussion

- The Constitution  
Cr Helen O'Connell to follow up with Billy Wellstead from the South West Development Commission and Katie McDowell from the Warren Blackwood Alliance in relation to the Constitution.
  - Rylington Park Lease  
The lease is currently being looked at and Council will be briefed on what needs to be included in the lease.
  - Fertilizer program has been received.
2. Next meeting date for the Rylington Park Transitional Committee to be held on 5 May 2021 at 4pm in the Shire Chambers.
  3. Closure of meeting  
There being no further business the Shire President, Cr Walker thanked all for attending and declared the meeting closed at 5.07pm.

