

COUNCIL ATTACHMENTS

25 March 2021





File: CR/31/003

Mr E Muncey
48 Lee Steere Drive
Boyup Brook WA 6244

Shire of Boyup Brook

Dear Eric,

Re: Financial Assistance to the Boyup Brook Country Music Club

Thank you for attending the Ordinary Council meeting held on Thursday, 25th February 2021.

In response to your question: "What has the Shire provided to the Country Music Club in relation to donations and in-kind requests over the last 15 years".

Please find attached a breakdown of financial assistance to the Boyup Brook Country Music Club from the 1st July 2011 to 30 June 2020.

We have been unable to provide the full 15 years however, we hope the information provided will satisfy your concerns. If not, we ask you to make an application under the *Freedom of Information Act 1992* which can be made through the shire website www.boyupbrook.wa.gov.au or by emailing to shire@boyupbrook.wa.gov.au. *country choice*

Applications for documents which are non-personal in nature require a \$30 application fee to be paid when the application is lodged. Other charges may also be imposed to cover the administration costs associated with locating documents within the scope of your request.

You can ask the Shire for an estimate of charges when lodging an application. If the charges are likely to exceed the application fee we must give you an estimate of charges and ask whether you want to proceed with the application. You must notify the Shire (within 30 days) of your intention to proceed. In some instances, the Shire may request an advance deposit. The fees, charges, deposits, and possible reductions are set by the FOI Act and Regulations are listed in full in the FOI Statement.

For further information regarding Freedom of Information visit www.foi.wa.gov.au.

Yours sincerely

Dale Putland
Chief Executive Officer

4 March 2021

Abel Street
PO Box 2
BOYUP BROOK
WA 6244

Phone:
08 9765 1200

Facsimile:
08 9765 1485

E-mail:
shire@boyupbrook.wa.gov.au

www.boyupbrook.wa.com.au

ABN: 95 583 688 034

Summary of Financial Assistance to the Boyup Brook Country Music Club Inc – 1st July 2011 to 30th June 2020

YEAR	TOTAL YEAR COST Excluding GST	TOTAL YEAR Contribution from BBCMC excluding GST	TOTAL YEAR NET COST
2011/12	\$26,311	\$20,000	\$6,311
2012/13	\$27,000	\$20,000	\$7,000
2013/14	\$10,000	-	\$10,000
2014/15	\$10,000	-	\$10,000
2015/16	\$10,000	-	\$10,000
2016/17	\$10,000	-	\$10,000
2017/18	\$10,000	-	\$10,000
2018/19	\$10,000	-	\$10,000
2019/20	\$12,500	-	\$12,500

Schedule of Submissions Proposal to apply the 'Gross Rental Value' (GRV) method as a basis for a rate application of Special Rural zone properties.		
No.	Address	Shire Comment
Public Objector		
1.	Lloyd Cusack	<p>Summary of Submission only.</p> <p>Please note that a full copy of each submission has been made available.</p> <p>Given that special rural properties with comparable dwelling sizes to a townhouse would attract a higher rental potential, we can conclude that a rating under GRV would result in special rural properties paying higher rates than those within the township yet receiving less services & amenities - such as below.</p> <ul style="list-style-type: none"> • Scheme sewerage • Bitumen roads • Scheme water • Postal services • Rubbish collection • NBN & cellular coverage <p>Whilst I'm not against paying rates & reasonable annual increases, such a large jump under GRV is unreasonable.</p> <p>Other municipalities in Western Australia (Shire of Manjimup, the Shire of Augusta/Margaret River and the Shire of Denmark), have resolved to apply the GRV rating method to Special Rural zone properties on the basis that they are generally used for non-agricultural purposes.</p> <p>Dismiss concern alleging that, under the GRV rating method, special rural properties would pay higher rates than those within the township yet receive less services & amenities.</p> <p>The GRV represents the gross annual rental that a property might reasonably be expected to earn annually if it were rented. Special rural properties may not necessarily pay a higher rate than a property in the township.</p> <p>Local Government benefits received by landholders, as a result of rate revenue, is generally the same for properties in town, versus properties in special rural areas.</p> <p>Special rural zone properties receive the following Shire benefits, which are similar to those received for properties in town:</p> <ul style="list-style-type: none"> • Infrastructure and property services, including local roads, bridges, footpaths, drainage, waste collection and management; • Provision of recreation facilities, such as parks, sports fields, swimming pool, sport centre, halls, camping ground and caravan park;
2.	Neil and Carol Nicholson	<p>I believe that this proposed change is something that should have been considered and implemented when Ridge View Estate was first established, rather than deciding to make this change after the fact, with the potential to have significant impact on rate payers.</p> <p>It would appear special rural properties with comparable dwelling sizes to a town house would attract a higher rental potential, so it seems under GRV, special rural properties would be paying higher rates than those within the township, but without the same level of benefits that town based people.</p>
3.	Terry & Eula Matthews 154 Ridge View Avenue	<p>We are currently both unemployed, we do not receive any Commonwealth Government financial support and are on a fixed and limited income, however we both volunteer with the Boyup Brook, St Johns Ambulance as we believe strongly in contributing to and participating within the Community.</p> <p>While we all plan and budget for increases to the cost of goods and services each year, we feel that changing the way the rates are calculated for our property will result in a significant increase. Unfortunately, any significant increase to our rates will have to be offset by reduced spending within the township of Boyup Brook and looking at 'value for money' options within other areas.</p> <p>While supporting local is of importance to us we will not be able to continue to the extent that we have done in the past.</p> <p>If the Shire proceeds with the change to the rating for Special Rural Properties then it would be considered to be discriminatory that Special Rural Properties do not receive the same level of services and facilities as rate payers within the town boundaries.</p> <p>In summary we formally reject the Boyup Brook Shires proposal to apply the Gross Rental Value as the basis of applying the rates supported by:</p> <ol style="list-style-type: none"> 1. The absence of services and facilities currently provided to Special Rural Properties with no indication that these services and facilities will be increased or improved.



		<p>2. The proposal is inequitable for Special Rural Property owners when compared to residents in town.</p> <p>3. The Shire's assumption that the Special Rural Properties are "lifestyle blocks" without a formal assessment process being undertaken.</p>	<ul style="list-style-type: none"> • Health services such as water and food inspection, toilet facilities, noise control and animal control; • Community services, such as child-care, aged care and accommodation, community care and welfare services; • Building services, including inspections, licensing, certification and enforcement; • Planning and development approval; • Administration of facilities, such as a cemetery and parking facilities; • Cultural facilities and services, such as the library, art gallery and museum; • Vehicle & Firearms Licensing Service; • Motor Vehicle Licensing; • Library; • Fire and Rescue Service; • Boyup Brook Community Resource Centre.
4.	<p>Gloria Eddy John Eddy Maria Bogar Gyula Bogar Mina Black Ian Kuglo Laurie Maggi Tara Spencer Sharon Lampard Travis Reed Talia Tweedie Scott Tweedie Kym Flanner Warwick Wiseman Peter Jennings Lloyd and Rebekah Peter Dearden Dave Reeves Cathy Reeves Susan Wilkins Neville Lenis Julie Pollitt Don Railton Darren Newby Denise Nichels Tony Rawling Elaine O'Reilly Stephen Lee Steere Dorothy Mrcitty Sam Gentle Vivienne Lee Steere Wilfred Lee Steere Mark Scenini Leoni Scenini Tony Matthews Kim and Carole Lloyd Elizabeth Denniss Susan Saunders Anthony Cooper Liz Cunningham</p>	<p>We, the undersigned owners and occupiers of Special Rural Zone properties, object to the Shire of Boyup Brook proposal to change the method of land valuation from Special Rural to Gross Rental Value for the following reasons:</p> <ol style="list-style-type: none"> 1. The Shire developed the properties as "Special Rural" and the properties were purchased as such in good faith. 2. Special Rural areas do not benefit from facilities and services afforded GRV rated properties within the townsite. 3. At a Special Council Meeting on 10th August 2017, the result of a Landgate comparison of Unimproved Value and GRV rating advised the Special Rural sector would be disadvantaged if it were rated by the GRV method by approximately 20%. 4. Should Council need to increase rate revenue, any increase should apply uniformly across all rateable properties within the Shire. 	
5.	Kym Flanner	<p>When you consider the current demographics of landholders along Ridge View Ave in particular, majority are young families (like us) or soon to be retirees opting for the appeal that comes from residing on a lifestyle block. By changing to a GRV, all that I can see in the immediate future would be an increase in rates with no benefit or gain, only a financial strain.</p> <p>I can't see the revenue from increased rates will benefit my family or anyone else on the Avenue. I can't see a park being installed or any improvements made along our Avenue. I am interested to know what you will be doing to benefit the ratepayer.</p>	



		<p>If rates increase, it will become less desirable for any new families to move into the area. Why would they outlay for a block, build a home and have phenomenal shire rates without any conveniences in return. Alternatively, you will deter current landholders from further development in building their large/family home. People who are currently in a shed dwelling may not go ahead with building a home, knowing rates will increase dramatically. They may be inclined to build that home, but it won't be on the special rural zoned property in Boyup Brook.</p>	
6.	Peter Jennings 187 Ridge View Avenue Boyup Brook	<p>Under GRV; the rates will go up considerably, but to what extent, no-body can tell me!</p> <p>When I asked the CEO what additional benefit we would receive as affected ratepayers-the answer was exactly the same as now,-which is nothing. In the 9 months that I have lived in Ridge View Avenue, I have seen shire workers do approximately 1 hours work mowing roadside verges! That's all!</p>	
7.	Elizabeth Denniss	<p>I believe the timing of the proposed change is insensitive, particularly in light of the post COVID19 pandemic and related economic impacts; many of which are unknown as we move forward in 2021. Affected landowners who may be experiencing ongoing financial difficulty directly or indirectly due to the pandemic may now be faced with a 'double whammy' being: significant increase in rates as a result of the implementation of any changes to rating method, as well as any annual increase as determined by Council for the 2021-2022 financial year. This 'double whammy' is proposed to be implemented immediately after the freeze on rates Council applied in alignment with State Government recommendations for the 2019-2020 financial year due to the pandemic.</p>	Note concern that the timing of the proposed change may be insensitive, particularly in light of the post COVID19 pandemic and related economic impacts.
8.	Eula Matthews 154 Ridgeview Avenue	<p>It can be said that at this point I have not been formally notified of the consultation process regarding the changing method of land valuation or have been given the opportunity by the shire to participate in the consultation process. As a joint property owner, I find this inappropriate, inequitable and discriminatory.</p>	Note concern relating to consultation.
Public Support			
5.	Ed Fletcher	<p>In principal both Di and I agree with the content of the Shires proposal, which does fall in line with other shires and we also somewhat agree that activities undertaken on Special Rural Properties should be limited and somewhat controlled, however as an Engineer and someone who plans to enjoy our Rural Property and NOT someone who hopes to earn a living from the property, I think you may need to expand on and explain the definitions in your Not Permitted Rural Type Activity list.</p>	Note in-principle support.



Dale.

Executive Assistant

From: Lloyd Cusack <simbasnack@gmail.com>
Sent: Thursday, 24 December 2020 1:44 PM
To: Shire
Subject: Special rural - GRV rate method change

To the council of Boyup Brook,

I am writing in response to the proposed change of rating special rural land from UV to GRV. Please see feedback per each category as mentioned in the consultation document.

If my property changes from UV to GRV, will my rates increase?

Very little information about the true impact is given even though it's likely that the council would have at-least conducted preliminary modelling prior to consultation. March 19 2020 council minutes alludes to this point - *"Should the Council agree that the GRV rating method should apply to properties zoned Special Rural, then the Shire might realise an increase in the rates pool."*

No GRV rate in the dollar was provided (for current year) which makes it difficult for the rate payer to determine with some degree of accuracy the increase in rates under GRV. Given that we could assume a GRV rate in the dollar from similar shires & some assumptions about a reasonable GRV rating (based on rental potential), the increase in rates is very likely to be in the order of hundreds of dollars a year for special rural properties with dwellings. Modelling on the increase in rates should have been provided through the consultation process.

Given that special rural properties with comparable dwelling sizes to a townhouse would attract a higher rental potential, we can conclude that a rating under GRV would result in special rural properties paying higher rates than those within the township yet receiving less services & amenities - such as below.

- Scheme sewerage
- Bitchumen roads*
- Scheme water
- Postal services
- Rubbish collection*
- NBN & cellular coverage*

**Some special rural properties receive these services.*

Should all Special Rural zone properties be rated using the Gross Rental Value?

It would make more sense if the council re-zoned these properties to rural rather than applying special exemptions.

What does the Local Government Act 1995 have to say on the matter?

Unfortunately the act does not provide a definition for 'rural purposes' so this is open to interpretation. We can however agree that these properties are a rural setting and activities rural in nature not permitted within town boundaries can & do occur on special rural properties. Such activities & land use that would not be permitted or achievable within town boundaries include.

- Enthusiast agricultural activities such as small orchards.
- Operation of vehicles such as dirt bikes & quad bikes.
- Operation of heavy machinery.
- Pest control.



- Establishment of dams.
- Keeping of animals such as horses, goats, cows, sheep etc.
- Small acre cropping.

In the March 19 2020 council minutes the following statement is made:

"Shire staff have determined that Special Rural zone properties in the Shire of Boyup Brook are used predominantly for non-rural purposes and therefore, in accordance with the Local Government Act 1995, the method of valuation of land should be based on the Gross Rental Value and not the Unimproved Value."

This statement alludes that the shire has a complete & accurate inventory of activities that it's rate payers undertake on their properties. This is not accurate & out of touch with what actually occurs on these properties & the intent of owning & occupying a property outside the township.

Summing up

A change to GRV will result in a significant increase of rates to special rural landholders based on a questionable interpretation of the local government act. Whilst I'm not against paying rates & reasonable annual increases, such a large jump under GRV is unreasonable. The effect on some ratepayers will likely be greater given individual financial capacity & that some people have been adversely affected by COVID. The shire should primarily consider the financial impact to ratepayers that may be financially stressed by this proposal.

On a positive note I would like to thank the shire for consulting with us first rather than using a sham process. Perhaps Alannah MacTiernan could take note...

Regards,

Lloyd Cusack

Date .

A15083 Fm 1481002
ICR 10030

Executive Assistant

From: Lloyd Cusack <simbasnack@gmail.com>
Sent: Thursday, 24 December 2020 1:44 PM
To: Shire
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- Enthusiast agricultural activities such as small orchards.
- Operation of vehicles such as dirt bikes & quad bikes.
- Operation of heavy machinery.
- Pest control.

Executive Assistant

From: Eula Matthews <eula1957@outlook.com>
Sent: Sunday, 3 January 2021 7:11 PM
To: Shire
Subject: Consultation with Landholders - Changing method of Land Valuation - Special Rural Zone Properties

Dear Chief Executive Officer, Dale Putland,

On December 23, 2020 my husband TE Matthews received a letter dated December 21, 2020 from yourself Re: Consulting with landholders - changing method of land valuation - special rural zone properties.

As the joint property owner of our residence, I was not included in the correspondence and find this disrespectful.

As the joint property owner, I believe that I should either have been included in the correspondence or have been sent a separate letter if the shire wishes to address this correspondence to single persons.

I find that addressing the letter to only the male property owner of a joint property is not in keeping with current standards and expectations. It is an outdated view where the female joint property owner is not considered or offered the same opportunities as the male property owner and may be considered as sexual discrimination.

I also find that this matter is not in keeping with the Boyup Brook Shire's own Policies.

I don't believe that this is an oversight on behalf of the shire as our annual shire rates are addressed to both of us as has all previous correspondence from the shire.

It can be said that at this point I have not been formally notified of the consultation process regarding the changing method of land valuation or have been given the opportunity by the shire to participate in the consultation process. As a joint property owner, I find this inappropriate, inequitable and discriminatory.

Unfortunately, as the shire has been closed from 1500 hours December 24, 2020 until January 4, 2021, I have been unable to bring this issue to your attention before now. I would like to ensure that there will be no opportunity for the shire to disregard any comment(s) or queries I may have due to not been formally afforded the opportunity to participate.

Due to the lack of consultation time (comments due by January 12) as a direct result of the shire sending out this correspondence just prior to the Christmas/New Year Shire closure I would expect to hear back from you as a matter of urgency and feel that I should receive a written response no later than close of business on Wednesday January 6.

Kind Regards

Eula Matthews
154 Ridgeview Avenue
PO Box 195, Boyup Brook, 6164

Sent from Outlook



The Chief Executive Officer
Shire of Boyup Brook
Abel Street
Boyup Brook WA 6244

Dear Sir,

Petition to the Shire President and Councillors of the Shire of Boyup Brook.

RE: Changing method of land valuation – Special Rural Zone Properties
as per Shire of Boyup Brook correspondence of 21st December, 2020.

We, the undersigned owners and occupiers of Special Rural Zone properties, object to the Shire of Boyup Brook proposal to change the method of land valuation from Special Rural to Gross Rental Value for the following reasons:

1. The Shire developed the properties as “Special Rural” and the properties were purchased as such in good faith.
2. Special Rural areas do not benefit from facilities and services afforded GRV rated properties within the townsite.
3. At a Special Council Meeting on 10th August 2017, the result of a Landgate comparison of Unimproved Value and GRV rating advised the Special Rural sector would be disadvantaged if it were rated by the GRV method by approximately 20%.
4. Should Council need to increase rate revenue, any increase should apply uniformly across all rateable properties within the Shire.

As the initiator of the petition, my name and contact details are below:

John Eddy

78 Zig Zag Road, Boyup Brook WA 6244

Ph: 0429651050

for further information in relation to this matter.

As the initiator of this petition, I am the primary point of contact and am responsible for advising petitioners of the outcome of this petition.

Signatories follow on additional page/pages.

John Eddy
11/1/2021



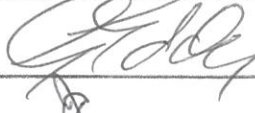




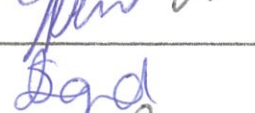
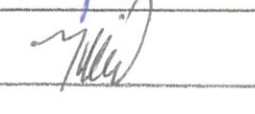

29th December, 2020.

Petition to the Shire President and Councillors of the Shire of Boyup Brook.

RE: Changing method of land valuation – Special Rural Zone Properties
as per Shire of Boyup Brook correspondence of 21st December, 2020.

We, the undersigned owners and occupiers of Special Rural Zone properties object to the Shire of Boyup Brook proposal to change the method of land valuation from Special Rural to Gross Rental Value for the following reasons:

1. The Shire developed the properties as "Special Rural" and the properties were purchased as such in good faith.
2. Special Rural areas do not benefit from facilities and services afforded GRV rated properties within the townsite.
3. At a Special Council Meeting held on 10th August 2017, the result of a Landgate comparison of Unimproved Value and GRV rating advised the Special Rural sector would be disadvantaged if it were rated by the GRV method by approximately 20%.
4. Should Council need to increase rate revenue, any increase should apply uniformly across all rateable properties within the Shire.

NAME	ADDRESS	SIGNATURE	DATE
Gloria Eddy	78 ZIG ZAG RD BOYUP BROOK		7-1-21
JOHN EDDY	" " " " " "		7/1/21.
MARIA BOGAR	37 FORREST ST BOYUP BROOK		7/1/21
Gyula BOGAR	37 FORREST ST BOYUP BROOK		7/1/21
Maria Black	36 RIDGEVIEW AVE BOYUP BROOK		7/1/21
Ian Kugler	129 Abel Rd		7/1/21
LAURIE MAGGI	41 RIDGEVIEW AVENUE		7/1/21.
Tara SPENCER	100 Ridge View Avenue		8/1/21
Sharon Lampard	" "		8/1/21
Travis Reid	37 Lee Steere Drive		9/1/21

NAME	ADDRESS	SIGNATURE	DATE
EULA MATTHEWS	154 RIDGEVIEW AVE BOYUP BROOK	E Matthews	9/1/2020
Talia Tweedie	98 Ridge View Ave Boyup Brook	Talia Tweedie	9/1/2021
Scott Tweedie	98 Ridge View Ave Boyup Brook	A. Tweedie	9/1/2021
Kym Flanner	234 Ridge View Ave	K Flanner	9/01/2021
WARWICK WISEMAN	207 RIDGEVIEW AVE BOYUP BROOK	W Wiseman	9.1.2021
PETER JENNINGS	187 RIDGE VIEW AVE BOYUP BROOK	P Jennings	9/1/2021
Lloyd & Rebekah	157 RIDGE VIEW AVE BOYUP BROOK	Lloyd & Rebekah	9/1/2021
PETER DEARDEN	152 RIDGE VIEW AVE BOYUP BROOK	P Dearden	9/1/21
DAVE REEVES	126 RIDGE VIEW AVE BOYUP BROOK	D Reeves	9/1/21
Cathy Reeves	126 Ridge View Avenue Boyup Brook	C Reeves	9/1/21
SUSAN WILLIAMS	48 KAUFMANN CLOSE B.B.	S Williams	9/1/21
Heather Lewis	52 KAUFMANN CLOSE	H Lewis	9/1/2021
JONIE BARRITT	52 KAUFMANN CLOSE	J Barritt	9/1/2021
DON RAILTON	94 Ridge View Ave.	Don Railton	9/1/2021
DARREN NEWBEY	71 RIDGE VIEW AVE	D Newbey	9-1-21
Denise Nichols	81 LEE STEERE DRIVE	D Nichols	9/1/21
TONY RAWLINS	87 LEE STEERE DRIVE	T Rawlins	9/1/21
Elaine O'Reilly	97 Lee Steere Drive	E O'Reilly	9-1-21
STEVEN LEE STEERE	106 Lee Steere Drive	S Lee Steere	9/1/21
Dorothy McKie	120 Lee Steere Drive	Dorothy McKie	9/1/21
Sam Gentle	124 Lee Steere Drive	S Gentle	9/1/20
VIVIANDE LEE STEERE	148 Lee Steere Dr.	V Lee Steere	9-1-20
Wilfred LEE STEERE	148 Lee Steere Dr	W Lee Steere	9-1-20
MARK SCENINI	180 LEE STEERE DR	M Scenini	9/1/20
Joanie Scenini	180 Lee Steere Dr	J Scenini	9/1/20
Terry Matthews	154 RIDGEVIEW AVENUE BB.	T Matthews	9/1/21
Kym & Carol Lloyd	23 BARROW COURT. B/B.	K & C Lloyd	10/1/21
Elizabeth Dennis	255 Abels Road Boyup Brook	E Dennis	10/01/2021
SUSAN SANDERS	5 WILLIAM ST BOYUP BROOK	S Sanders	10/01/2021
Anthony Cooper	4 Ridgeview Ave Boyup	A Cooper	10/01/2021

RECEIVED 11 JAN 2021



date .

Fm 148/002
ICR10107

Executive Assistant

From: neil_carol@westnet.com.au
Sent: Monday, 11 January 2021 10:57 AM
To: Shire
Subject: Special Rural - GRV rate method change
Attachments: Boyup.docx

To the Council of Boyup Brook,

Please find attached letter of response to the letter of consultation regarding the proposed changes to Special rural - GRV rate method.

Yours sincerely

Neil and Carol Nicholson



To the Council of Boyup Brook,

I am writing in response to the proposed change of rating special rural land from UV to GRV. In the consultation letter that was sent out, it would have been better if an indication of potential impact in monetary terms could have been given, as this proposed change has the potential to be of significant impact to rate payers that fall within this category.

When we chose to purchase our property, we considered all aspects, including the cost of rates, because we wanted to minimise our expenses, especially for when we retire. Higher rates would possibly have influenced our decision to purchase here in the first instance. That said, I believe that this proposed change is something that should have been considered / implemented when Ridge View Estate was first established, rather than trying to make this change after the fact, with the potential to have significant impact on rate payers.

Having done some investigation, I found that 'rural pursuit' is an approved rural land use purpose, that covers a range of activities.

<https://www.dplh.wa.gov.au/getmedia/1d5417ff-cb1f-4ccc-ac75-64b460436acf/Boyup-Brook-scheme-text>

List of approved land uses under schedule 3.

Special Rural Zone No. 7 **Lots 720 and 721** DP 100786 Boyup Brook - Bridgetown Road, Boyup Brook. AMD 12 GG 17/4/09.

Uses permitted within the zone are:- AMD 15 GG 12/5/15 Ancillary Accommodation (P) Bed & Breakfast (AA) Cabin (AA) Chalet (SA) Guesthouse (SA) Holiday Home (P) Home Business (AA) Home Occupation (P) Home Office (P) Industry – Cottage (AA) Intensive Agriculture (SA) **Rural Pursuit (SA)** Single House (P)

In essence, it would appear special rural properties with comparable dwelling sizes to a town house would attract a higher rental potential, so it seems under GRV, special rural properties would be paying higher rates than those within the township, but without the same level of benefits that town based people get i.e.

- Scheme sewerage
- Scheme water
- Postal services
- NBN & cellular coverage (In some instances)
- Rubbish collection (In some instances)
- Bitumen roads (In some instances)

In closing – thanks for consulting with us, we have no issue paying our rates, but whilst we appreciate the services we do receive, it would not seem fair for us to pay the equivalent of a town dwelling without receiving the same level of benefits.

Kind regards

Neil Nicholson



RECEIVED

11 JAN 2021

Peter Jennings
187 Ridge View Avenue
Boyup Brook
WA 6244
Ph 0427 445530
11/1/2021

Fm/481002
JCR 10116

Boyup Brook Shire Council

Dear Sir/Madam,

Re- Proposed change of rating system of Special Rural Blocks (SRB) in Boyup Brook Shire, including, but not limited to Ridge View Avenue.

Firstly- I have not received any correspondence, or notification from the Boyup Brook Shire regarding this matter. All affected stakeholders should have been notified! I found out by accident last week! When I saw the CEO on Tuesday of last week; I was told a copy of the original letter sent out would be sent to me by late last week- At the date of writing this letter, I am still waiting.

The CEO could not provide me with an assessment of how the change of rating system to GRV for SRB would affect me as a landholder. Under GRV; the rates will go up considerably, but to what extent, no-body can tell me! When I asked the CEO what additional benefit we would receive as affected ratepayers- the answer was exactly the same as now,- which is nothing. In the 9 months that I have lived in Ridge View Avenue, I have seen shire workers do approximately 1 hours work mowing roadside verges! That's all!

Under website

<https://www.dlgsc.wa.gov.au/departments/publication/changing-methods-of-valuation-of-land>

Step 3- consulting ratepayers- on a number of paragraphs through this section it says ;

"Affected landowners should be informed of the likely impact that any change in valuation method will have on the property!"

This hasn't been provided. It should have been provided so that affected ratepayers could make a fully informed decision regarding this matter.

Under uses permitted by the shire for SRB, one of them is Rural Pursuits. This would still come under U.V. There are a lot of undeveloped blocks in Special Rural areas- are you going to have both GRV, and UV ratings systems in place.

Whilst I know that rates make up a big part of the shires income, any increases should be shared equitably between all shire ratepayers. SRB owners should not be discriminated against by forcing them to pay huge rate increases alone!!!

I am hoping that the shire councillors will see some sense regarding this matter, and not just look at dollar signs of increased rates.

Regards



Peter Jennings

•



Executive Assistant

From: Kym Flanner <kymflanner@gmail.com>
Sent: Tuesday, 12 January 2021 2:02 PM
To: Shire
Subject: Submission for Special Rural Zone valuations

Dear Mr Putland and all councillors,

As a landholder of a special rural property, 234 Ridge View Avenue Boyup Brook, I am writing to voice my opinion that we are AGAINST the notion our property being rated using the Gross Rental Value.

When you consider the current demographics of landholders along Ridge View Ave in particular, majority are young families (like us) or soon to be retirees opting for the appeal that comes from residing on a lifestyle block. By changing to a GRV, all that I can see in the immediate future would be an increase in rates with no benefit or gain, only a financial strain.

I can't see the revenue from increased rates will benefit my family or anyone else on the Avenue, I can't see a park being installed or any improvements made along our Avenue. I am interested to know what you will be doing to benefit the ratepayer.

We have bought our property and returned to the district to raise our young children, we have enjoyed making it our home and intend to stay for the long term. It is not an investment property nor intended to become a rental, so why rate it using that method?

If rates increase, it will become less desirable for any new families to move into the area. Why would they outlay for a block, build a home and have phenomenal shire rates without any conveniences in return. Alternatively, you will deter current landholders from further development in building their large/family home. People who are currently in a shed dwelling may not go ahead with building a home, knowing rates will increase dramatically. They may be inclined to build that home, but it won't be on the special rural zoned property in Boyup Brook.

Mr Putland and councillors, I hope you take our considerations into account when making this decision, as it is one which will cause financial burden to us and add no additional value to our major asset and home.

Thank you for your time,

Kym and Nathan Flanner
234 Ridge View Ave, Boyup Brook



Executive Assistant

From: Elizabeth Denniss <elizabeth@heartlandequineexperiences.com>
Sent: Tuesday, 12 January 2021 12:27 PM
To: Shire
Cc: edenniss@bridgetown.wa.gov.au
Subject: CHANGING METHOD OF LAND VALUATION - SPECIAL RURAL PROPERTIES - SUBMISSION

Dear Dale

I am writing to provide response to the matter of changing the method of land valuation for special rural zoned properties in the Shire of Boyup Brook. My property is 255 Abels Road, Boyup Brook.

Firstly I must express my extreme disappointment and concern regarding the timing of the consultation period. I do not believe it is best practice in terms of community consultation nor good governance for a local government authority to conduct consultation during the festive season. Many people are away for the holiday season and would miss the opportunity to respond, or have very limited time to respond (even your letter was issued 4 days before Christmas and the consultation period itself was only 3 weeks and 2 days.

I understand the importance of budget timelines and decision making around Council meeting dates and the preparation of agenda reports and the time taken to review submissions by your staff. Nonetheless to give such a short period of time for the consultation, knowing it was during the festive and holiday season can create negative perceptions regarding Council's commitment to quality engagement and consultation with residents.

While I understand the need for the Shire to comply with the rating provisions of the Act and any relevant legislation I provide the following comments specific to the proposed change in methodology:

1. Your letter states that *"our aim is to have these changes in place for the 2021/2022 financial year"* which conveys the decision is already made as to what the recommendation to Council, and subsequently the Minister, will be. This raises serious concerns with regard to the validity of the consultation process.
2. Your letter does not identify or explain why the proposed changes need to take effect in the next financial year. I believe the timing of the proposed change is insensitive, particularly in light of the post COVID19 pandemic and related economic impacts; many of which are unknown as we move forward in 2021. Affected landowners who may be experiencing ongoing financial difficulty directly or indirectly due to the pandemic may now be faced with a 'double whammy' being: significant increase in rates as a result of the implementation of any changes to rating method, as well as any annual increase as determined by Council for the 2021-2022 financial year. This 'double whammy' is proposed to be implemented immediately after the freeze on rates Council applied in alignment with State Government recommendations for the 2019-2020 financial year due to the pandemic.
3. Your letter identifies specific Shires who currently use the GRV method in rating Special Rural zones. Your letter makes no mention of Shires who do not and why they do not. In making an informed decision I would anticipate Councillors would wish to know this information and certainly affected ratepayers would find it informative also. In order to understand a matter, and surely to make decisions on a matter, all of the relevant information should be procured and provided to stakeholders.
4. Your letter does not inform me, as a rate payer, as to whether Council's intent is to increase rate revenue or achieve greater rate equity through the proposed change in methodology. In terms of effective governance and fiscal and social equity, this clarity is required for education/information purposes and I expect would be required by Councillors to inform their decision making processes. Perceptions of increasing rate revenue due to perceptions of previous



financial mismanagement expose Council to reputational risk within the community that could be averted with further engagement and education around this point.

5. In reviewing the Local Government Operational Guidelines No 2 March 2012 "Changing Methods of Valuation of Land" which I believe is the guiding document for Shires in this matter, I feel that you have failed to provide me with the relevant information identified as required for the consultation process. In particular I reference the requirement to advise affected landowners of the indication of the likely impact that any proposed changes would have *specific* to the rate assessment of each individual property. Your letter instead only provides general comments about possible rate increases. As you are required to advise the Minister in detail as to the likely impact of rate changes specific to my property I would have thought that you would procure this information for Councillors during the decision making process and also to ratepayers during the consultation process. This would have allowed each affected landowner to understand the specific impacts more fully and also have enabled us to provide *informed* feedback during the consultation process. I understand that this could be facilitated by requesting the Valuer General for an indicative GRV value for each affected property and then calculating the impact on each property by assessing this indicative GRV value in alignment with Council's current rate in the dollar. Logically, this would seem to be where the process should have started in terms of Council deliberations and community consultation, which brings me back to my first point regarding the concerns as to the validity of the consultation process.

In summary, I would request that Councillors consider the need to work more collaboratively with the affected landowners on this important issue and to consider the following course of action:

- Request the Valuer General provide an indicative GRV value for each affected property and calculate the impact on each property by assessing this indicative GRV value in alignment with Council's current rate in the dollar.
- Proceed to undertake further engagement, education and consultation with affected landowners/ratepayers once the details of indicative impacts specific to each property are determined; and
- Provide further advice to affected landowners/ratepayers in relation to Points 2,3 and 4 above.

Thank you for the opportunity to provide a response to this proposal.

Yours sincerely

Elizabeth Denniss

Author - [Horses Heartache & Healing](#)

Founder - [Heartland Equine Experiences](#)

Co-Founder - [Equine Raindrop Technique](#)

Executive Assistant

From: Elizabeth Denniss <elizabeth@heartlandequineexperiences.com>
Sent: Tuesday, 12 January 2021 12:27 PM
To: Shire
Cc: edenniss@bridgetown.wa.gov.au
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Executive Assistant

From: liz cunningham <tonyandlizatmirra@hotmail.com>
Sent: Tuesday, 19 January 2021 3:20 PM
To: Shire; liz cunningham
Subject: Petition to the Shire President and Councillors of the Shire of Boyup Brook re Changing method of land valuation - Special Rural Zone Properties as per shire of Boyup Brook correspondence 21st December 2020

Dear Sir/Madam,

We the undersigned owners and occupiers of a Special Rural Zone property object to the Shire of Boyup Brook proposal to change the method of land valuation from Special Rural to Gross Rental Value for the following reasons:

1. The Shire developed the properties as "Special Rural" and the properties were purchased as such in good faith
2. Special Rural areas do not benefit from facilities and services afforded GRV rated properties within the townsite
3. At a special council meeting held on 10th August 2017 the result of a Landgate comparison of Unimproved Value and GRV rating advised the Special Rural sector would be disadvantaged if it were rated by the GRV method by approximately 20%
4. Should council need to increase rate revenue any increase should apply uniformly across all rateable properties within the Shire

Kind Regards
Anthony and Elizabeth Cunningham
60 Zig Zag Rd
Ridgeview Estate
Boyup Brook



Executive Assistant

From: Ed Fletcher <fletche@southwest.com.au>
Sent: Monday, 18 January 2021 12:12 PM
To: Adrian Nicholl
Cc: Shire
Subject: consultation with landowner S/R props

Dear Dale and Adrian,

I trust this finds you both well and that you had an enjoyable festive season.
Thank you for forwarding through to Di and I your letter dated the 11-Jan-21, Re- the "Changing Method of Land Valuation for Special Rural Zone Properties"

In principal both Di and I agree with the content of the Shires proposal, which does fall in line with other shires and we also somewhat agree that activities undertaken on Special Rural Properties should be limited and somewhat controlled, however as an Engineer and someone who plans to enjoy our Rural property and NOT someone who hopes to earn a living from the property, I think you may need to expand on and explain the definitions in your **Not Permitted Rural Type Activity list**:... item- A, through to item-E... as not everyone reads the shire TPS

I.e: a) **Plantation**... I gather your meaning is the planting of trees for for future cropping and sale, "if this is correct then it needs to be stated in your document to the ratepayers"

because we like other owners fully plan to re-forest some of our land for: land for land rehabilitation, Privacy and for native animals and birds

b) **Agroforestry**: Needs to be briefly explained in full to avoid future confusion.. how does it differ with item-A?

c) **Farm Workers Accommodation**: A little confusing as B&B's are permitted.. to the average Academic like me it is a little contradictory, you may need to explain the difference

d) **Animal Establishment**: To most people considering buying a Special Rural block, this is confusing as most folks run a few sheep Ect, you need to explain, maybe Max/Min numbers

e) **Agricultural Extensive**: Again, please expand on your definition / what is agricultural extensive ? to me it means absolutely nothing ?

Better explaining the above will avoid confusion and future problems, as I know many good folks on Special Rural Land in Boyup Brook do derive their income or offset their Super income from their small plots of land and I believe as do you, that it can be sensibly *MANAGED* with your "Not Permitted list"by not hampering owners.... but by explaining the reason behind the list and by providing an accepted guideline and setting sensible and SAFE limits: I.e: Max of five sheep on five acres to keep the grass down to reduce fire risk ??..... two cows ??.....50 chooks ?.....four goats ?..... Max of 50 trees can be planted....???

I trust that we will always remain a fair and open Shire that explains and defines the reasons behind change to the ratepayers of Boyup Brook.

Kind regards,



18 January 2021

Ed Fletcher & Di Fletcher

Dir: FPC

CME: OIM: GD.OHS&W

Dip: Ship Design & Construction

Dip: Steam Turbine Technology & Propulsion

P/O Box 214 Boyup Brook

P/O Box 6308 South Bunbury

Mob: 0417 972 867

Executive Assistant

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I trust that we will always remain a fair and open Shire that explains and defines the reasons behind change to the ratepayers of Boyup Brook.

Kind regards,

Fm 148/002
ICR 10114.

Executive Assistant

From: Terry Matthews <matthete@outlook.com>
Sent: Monday, 11 January 2021 1:28 PM
To: Shire
Cc: jantom@westnet.com.au; adrianpriceaoy@bigpond.com;
kevinmoir@westnet.com.au; garlicgully@gmail.com; pkerm1t1@gmail.com; eleets72@gmail.com; salexander386@gmail.com; bonniedale@activ8.net.au; wambenger@westnet.com.au
Subject: T&E Matthews - Changing Method of Land Valuation Submission
Attachments: T&E Matthews - Changing Method of Land Valuation Submission 11012021.pdf

Good Afternoon,

Please refer to the attached, Changing Method of Land Valuation – Submission.

Should you require further information please contact us at your convenience.

(Kind Regards

Terry & Eula Matthews
154 Ridge View Avenue
BOYUP BROOK W.A. 6244



Mr. Dale Putland
Chief Executive Officer
Shire of Boyup Brook

RE: CHANGING METHOD OF LAND VALUATION – SPECIAL RURAL ZONE PROPERTIES

Sir,

We first purchased our property at 154 Ridge View Avenue, Boyup Brook, in August 2009, with the express purpose of building our home and residing in Boyup Brook into our retirement years.

We spoke at length with the Shire (at the time) to establish what services and facilities would be available within the Ridge View estate and accepted the fact there would not be any as offered to those residents in the town, as the Shire rates (Unimproved Value) were applied to reflect this.

In 2018/2019 we built our new home and have since discussed with the Shire any future plans to rezone Special Rural Properties, as there were conversations within the community that the Shire was considering increasing the rates to the method applied to the town residences which we assumed was only possible by rezoning. We were informed that properties adjacent to Ridge View Avenue are zoned Special Rural (Area No.6) and that the Shire was not proposing to change the Special Rural Zone for these properties. There was no mention in the correspondence at the time that the Shire was considering changing the way the rates were applied from Unimproved Value (UV) to Gross Rental Value (GRV).

We are currently both unemployed, we do not receive any Commonwealth Government financial support and are on a fixed and limited income, however we both volunteer with the Boyup Brook, St Johns Ambulance as we believe strongly in contributing to and participating within the Community.

While we all plan and budget for increases to the cost of goods and services each year, we feel that changing the way the rates are calculated for our property will result in a significant increase. Unfortunately, any significant increase to our rates will have to be offset by reduced spending within the township of Boyup Brook and looking at 'value for money' options within other areas. While supporting local is of importance to us we will not be able to continue to the extent that we have done in the past.

In relation to the letter to landholders – **Changing Method of Land Valuation – Special Rural Properties** (dated 21 December 2020) that we received on Wednesday, 23 December 2020, we would like to draw your attention to the timing of the Shire's correspondence as it appears it has been manipulated to reduce the time available for property owners to make requests for information, seek clarification and present submissions on the proposed change.

We also noted that Boyup Brook Shire Offices were closed from Thursday, 24 December 2020 and reopened on Monday, 4 January 2021.

Christmas and New Year are characteristically periods during which time many property owners are away from the Shire on holidays or other activities. Any correspondence sent during this period is more likely, not to be actioned by property owners until after they return from holiday's, which may fall outside the Shire's timeline for submissions.

The Shire's own Policy states that "community consultation will be undertaken as early in the planning process as possible to allow to widen the scope of consultation and to improve the outcomes. Adequate time will also be made available for community consultation to be effective".



As your letter states, it was back in March 2020 that the Shire resolved to consult with landholders of Special Rule Properties on the notion of applying the GRV method as a basis for applying rates. This further supports our perception of the Shire's attempt to manipulate the process.

We are appalled the Shire has behaved in this manner and strongly believe that the communication timeline should be extended to make allowance for those property owners that are away on holidays or currently reside outside of Boyup Brook.

Whilst understanding rates are the principal source of revenue for the Shire, we have not been advised by how much changing the method of how rates are applied to Special Rural Properties will benefit the financial position of the Shire (we do not believe changing the method of how rates are applied to Special Rural Properties will have a significant effect on the overall financial position of the Shire).

I would also draw your attention to the Shire's primary reason (as per the Shire's correspondence) for reviewing the valuation method used...

*"With the growth and change in traditional land use in rural areas (changed from 'rural' to 'special rural'), **equitable rating** has been an ongoing issue, particularly with properties that are rated unimproved value (UV) but are essentially residential (lifestyle) lots in a rural area".*

If the Shire proceeds with the change to the rating for Special Rural Properties then it would be considered to be discriminatory that Special Rural Properties do not receive the same level of services and facilities as rate payers within the town boundaries.

In addition, to draw comparisons that Special Rural Properties in Boyup Brook are 'lifestyle' properties similar to Manjimup, Augusta/Margaret River and Denmark, be assured that Boyup Brook is not a Margaret River, Augusta or Denmark. Boyup Brook is an isolated inland rural farming community with limited services and facilities and lacks the lifestyle and environment offered by these communities.

While we are not expecting a dollar for dollar return on our rates in the way of services or facilities, we do expect to see improvements/gains in our area that align us with those properties in town or do we question "is this an easy grab for money by the Shire".

In relation to the Shire's proposal to change the method of how rates are applied for Special Rural Properties we seek a written response from the Shire on the following items that form part of our submission.

Can the Shire please ensure your written response is simply not a referral to Landgate or other Government agency, but answers the questions raised (as requested by the Shire).

Questions

*The definition of a Gross Rental Value (GRV): Means the gross annual rental that the land might reasonably be expected to realise if let on tenancy from year to year, upon condition that the landlord were liable for all **rates, taxes, insurance, and other outgoings** necessary to maintain the value of the land.*

1. Due to our home not being built at the time the Valuer General assessed properties in Boyup Brook (August 2018) can the Shire please explain what method will be used to determine the GRV of our property at 154 Ridge View Avenue?
2. Can the Shire please specify what the GRV (evidence based) is for our property at 154 Ridge View Avenue?
3. Will property owners within Ridge View estate and surrounding areas (Special Rural Properties) receive the same level of services and facilities currently available to residents within the township of Boyup Brook? for example:

Mr. Dale Putland
Chief Executive Officer
Shire of Boyup Brook

RE: CHANGING METHOD OF LAND VALUATION – SPECIAL RURAL ZONE PROPERTIES

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- footpath and cycleway construction and maintenance
 - bitumen roads and kerbing
 - maintenance of all local roads including verge reflectors
 - native vegetation controls to road verges
 - fire hazard reduction to road verges (we currently reside in a bush fire prone area)
 - parks, playground, streetscapes and tree planting
 - suitable facility for local access to Automated External Defibrillator
4. With regard to your comment "where it is assessed that the predominant use of Special Rural land is non-rural in nature, the land shall be rated on its GRV". As we have not had any representative from the Shire visit our property or consult with us can we ask:
- who assessed this?
 - how was this determined?
 - is this an assumption by the shire? and
 - will we be given the opportunity to meet with a representative of the Shire to formally assess the use of our property for the purpose of changing the method of how the rates are applied?
5. Due to the expected and significant increase in rates we will be paying if the proposal is adopted, does the Shire intend phasing in the change to the rates (GRV) or providing a concession to the rating used (current rate is considerably higher than the rate applied by surrounding Shires) to reduce the hardship on Special Rural Property owners?

In summary we formally reject the Boyup Brook Shires proposal to apply the Gross Rental Value as the basis of applying the rates supported by:

1. The absence of services and facilities currently provided to Special Rural Properties with no indication that these services and facilities will be increased or improved.
2. The proposal is inequitable for Special Rural Property owners when compared to residents in town.
3. The Shire's assumption that the Special Rural Properties are "lifestyle blocks" without a formal assessment process being undertaken.

Yours Sincerely

Terry & Eula Matthews
154 Ridge View Avenue
BOYUP BROOK W.A.

Monday, 11 January 2021

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The Chief Executive Officer
Shire of Boyup Brook
PO Box 2
Boyup Brook WA 6244
10th February 2021.

FILED 2021

Shire of Boyup Brook CEO Dale Putland,

Dear Dale thank- you for meeting with us (Precious Waste Boyup Brook inc.) at the transfer station on Friday 15th January 2021.

We have decided that an area of 25 metres by 35 meters will accommodate us. We are looking at getting a 40 foot sea container from Talison Lithium in Greenbushes.

We understand that we are required to fence two sides of this area on the right side as you enter the transfer station, and the Shire will fence the road edge entering the transfer station and include a 6 metre double gate and a personal gate in the fence/gate.

I have enclosed a proposed plan of the site. Included are plans for where the sea container will be placed, plans for a decking, 'pallet' bins for storing e-waste, and a roof covering the sea container and proposed decking. We will also install solar panels for power to recharge dismantling tools and lighting.

If there is any more information that you require please ring me on (08)97651149.

Yours sincerely,

M. Brlevich.

Mary-Anne Brlevich
Spokesperson for Precious Waste Boyup Brook inc
13 Inglis street
Boyup Brook
WA 6244.

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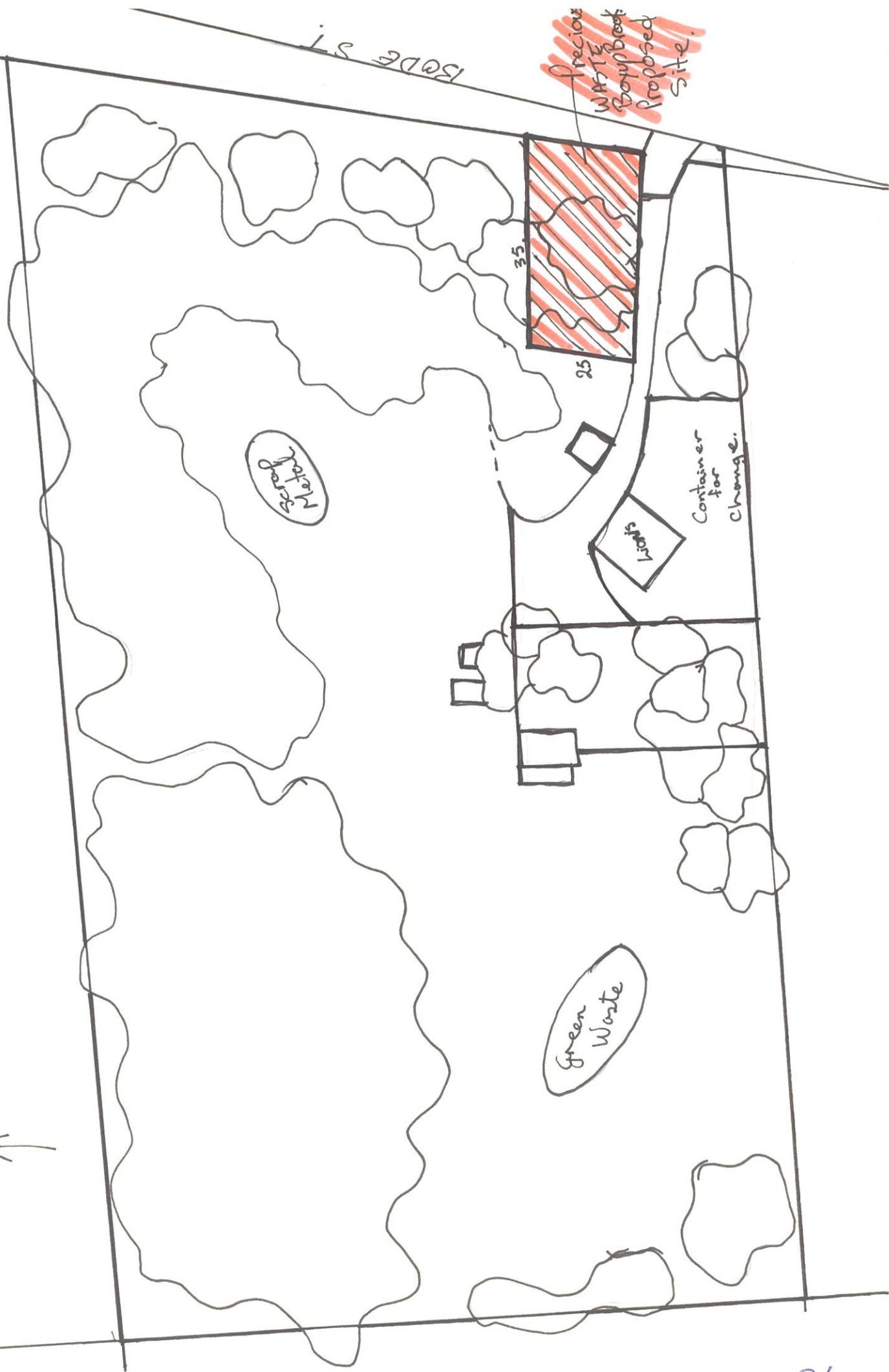
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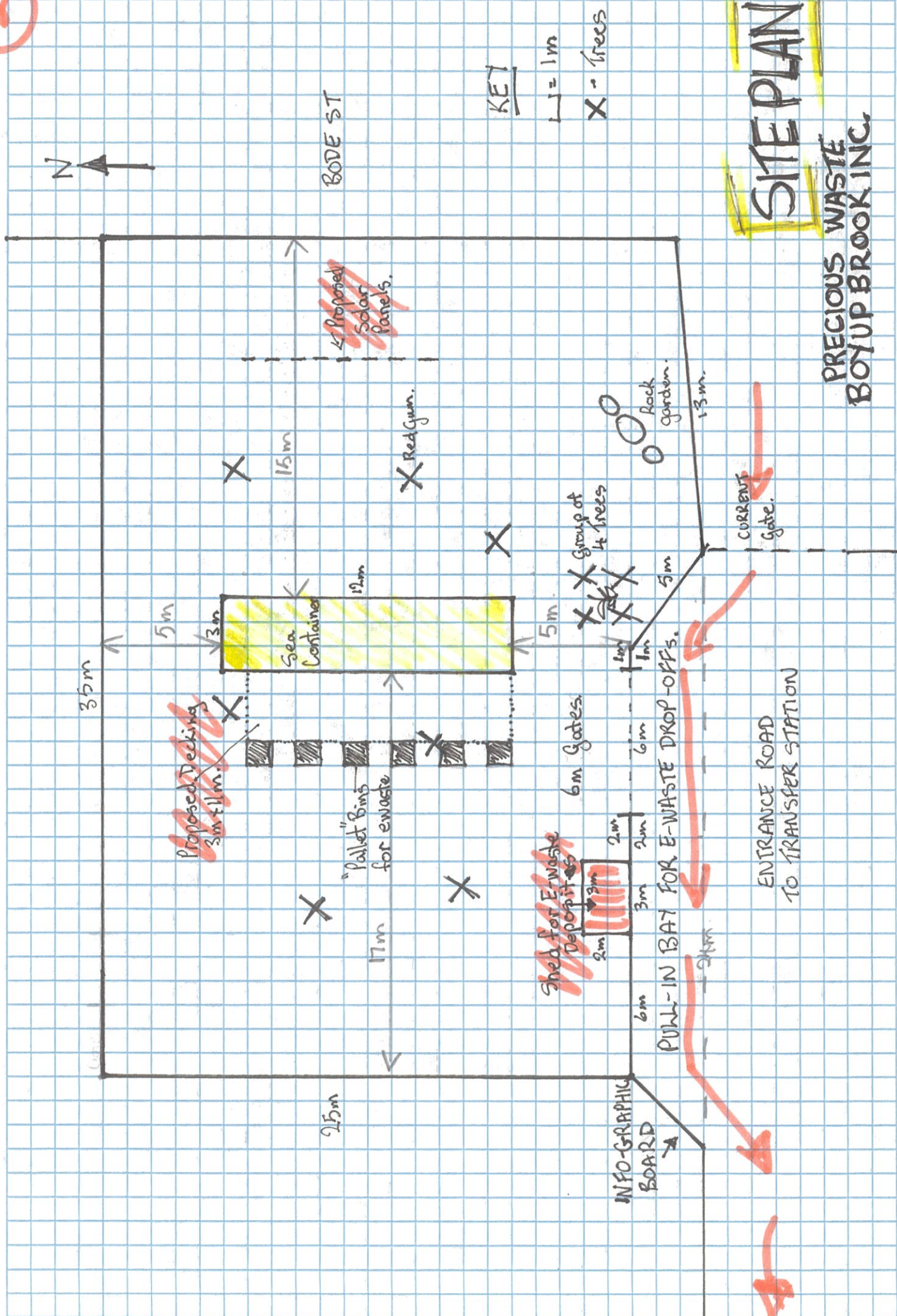
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2H9792-67M
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A hand-drawn diagram of a cell on blue grid paper. The cell is an irregular shape with a dashed outline. Inside, various organelles are labeled with handwritten text and arrows pointing to them. The labels include: Nucleus (a large, dark, oval structure), Mitochondrion (bean-shaped structures with internal folds), Golgi apparatus (a stack of three flattened sacs), Lysosome (small, circular structures), Peroxisome (small, circular structures), and Vacuole (a large, clear, oval structure). The diagram is drawn with black ink.

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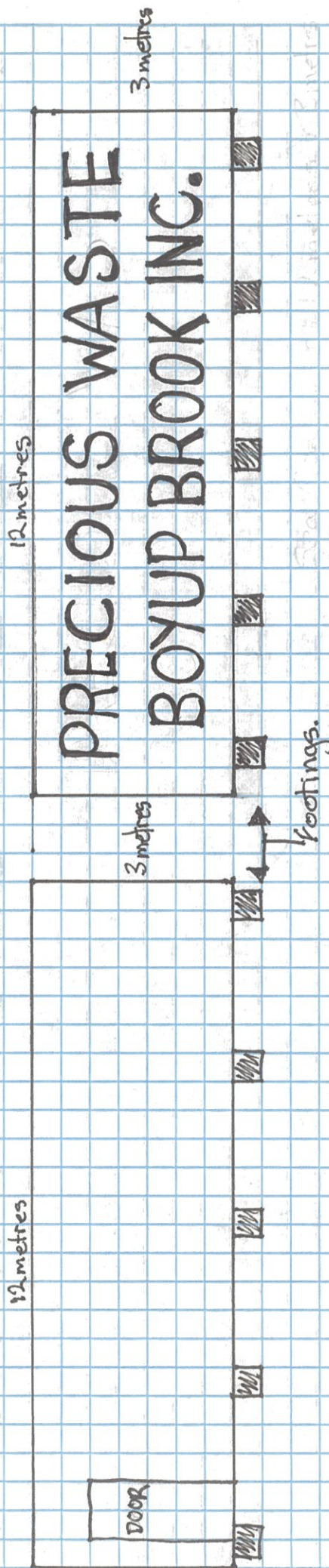
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and Father
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FRONT VIEW



BACK VIEW facing BODE ST.

12 metres

PRECIOUS WASTE
BOYUP BROOK INC.

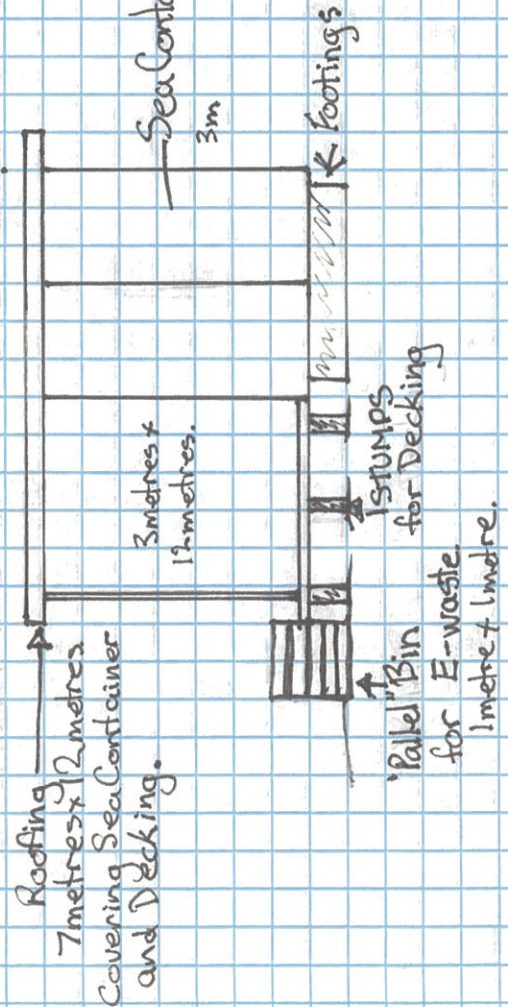
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3 metres

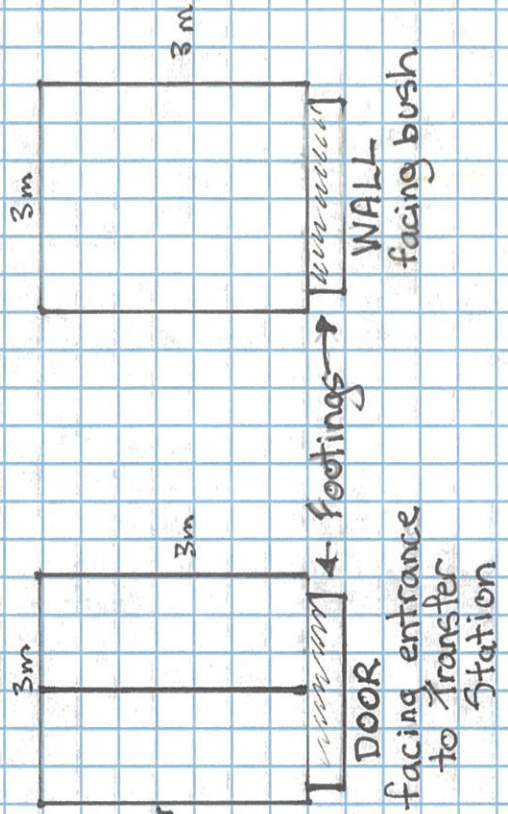
Footings.

SEA CONTAINER SIDE VIEW

- with proposed Decking + Roof.
- 'Pallet' bins for E-waste.



SIDE VIEW



BUCK ALUM FOUND ROAD 21

WEST NORTH

2016/06/22

Estimado

THE LONG WAY

BOOKING

20

3

guten

WE CAN SAVE THE WORLD

Ex: $\log_{10} 100 = 2$
 $\log_{10} 1000 = 3$
 $\log_{10} 10000 = 4$

The diagram shows a horizontal line with a point labeled 'a' on the left and a point labeled 'b' on the right. Below the line, there are two small circles, one labeled 'a' and one labeled 'b', connected by a horizontal line segment.

2019.12.26

Handwritten:

and Dear Sir,
I have been thinking
of you very much lately.
Yours truly,
G. B. Smith

Handwritten notes:

- 1000000
- MW
- New York

202

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2017

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with
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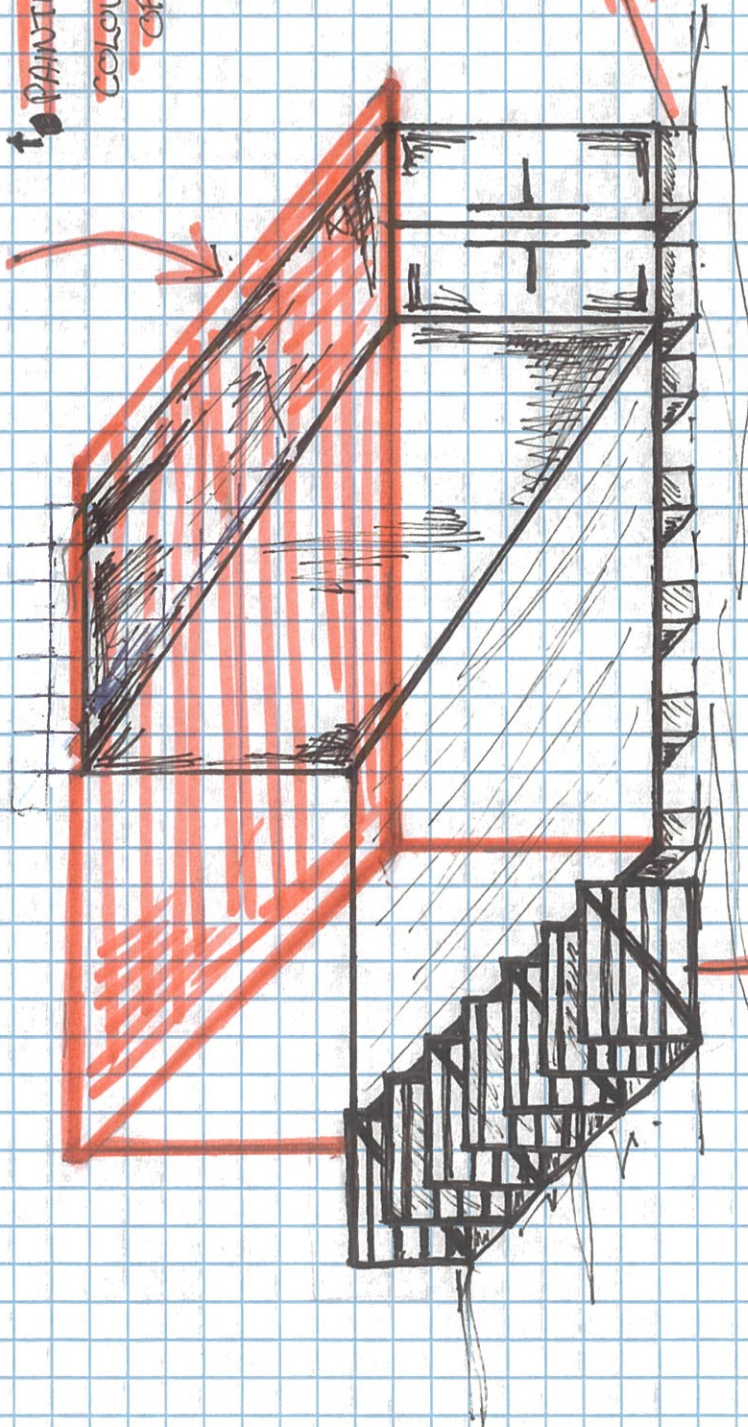
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PRECIOUS WASTE
BOYUP BROOK INC.]

to PAINTED IN BRIGHT

COLOURS ON BACK
OF SEA CONTAINER



Footings for
Sea Container

Pallet bins for
E-WASTE
1m x 1m

PROPOSED - SEA CONTAINER - $12\text{m} \times 3\text{m}$
- DECKING - $3\text{m} \times 12\text{m}$.

NB POSSIBLE ROOF COVERING
DECKING + SEA CONTAINER - $8\text{m} \times 12\text{m}$

PRECIOUS WASTE
BOYUP BROOK INC. BUILDING PLAN (3)

12 AM 2010:189

Brooklyn

Winter in Berlin

[illegible]

Memorandum for Mr. Tolson
Subject: [illegible]
Date: [illegible]

Handwritten practice letters on lined paper:

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

DEKING 2ND CONSUMER - QUARTZ
REMIT NO 4 - 2111330

2006 BSOX INC. BUILDING 8
7240 2001390
2006 BSOX INC. BUILDING 8
7240 2001390

The diagram illustrates the decomposition of a 2D tensor into two 1D tensors. On the left, a 2D tensor is represented as a grid of points. An arrow points from this tensor to a single 1D tensor on the right, which is also represented as a grid of points.

BOYUP BROOK COMMUNITY WASTE ACTION GROUP

Informal Group

Role

To assist the Shire in planning, designing and the delivering of waste minimisation and communication and education activities to the community of Boyup Brook Shire to assist with other activities undertaken by Community Waste Action Group (CWAG) members.

Waste Avoidance and Resource Recovery Strategy 2030 is a guiding document for CWAG members

Membership

Group Members may be represented by

- Shire representative
- Schools
- Precious Waste Boyup Brook Inc
- Arts Community representative
- Boyup Brook Lions Club
- Community Members
- Boyup Brook CRC

Meeting Frequency

The group will meet as required, although it is intended to be no greater than every two months.

Duties

The Community Waste Action Group will principally consider options to minimise waste going to landfill in Boyup Brook and assist with educating the community

These options may include but not be limited to:

1. Assistance with ideas for waste minimisation,
2. Discussing program delivery options regarding waste minimisation
3. Assistance in promoting and delivering programs relating to waste minimisation, and
4. Assistance in monitoring success/failure of programs.
5. Communication between parties to allow for a planned approach to waste minimisation and assistance with program and activities.

11/11/11





EDUCATION

Links provided on Shire website Precious Waste BB Inc and CRC

- What can be recycled in yellow top bins
- What can be recycled in Suez bins at transfer station
- What the shire recycles and fees
- What the Lions Club recycles C4C
- What Precious Waste BB recycles e-waste
- What CRC recycles eg Redcycle - household batteries etc

Shire

Drumuster
Asbestos
Metals
Batteries
White goods
General waste

Needs in the future

Flouro tubes and bulbs
Household batteries CRC
Oil dump
Clean land fill/rubble
Polystyrene
Mattresses
Clothing/Textiles
Worm farms

11

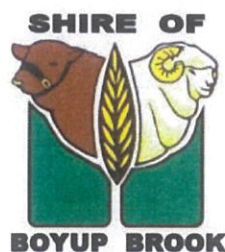




Review of Ward Boundaries and Representation Discussion Paper

December 2020

All submissions must be received by 4pm Thursday, January 28 2021





Background

The review will be as per Schedule 2.2. of the *Local Government Act 1995*, which requires local governments with Wards to carry out a review of the Ward Boundaries and the number of Elected Members of each Ward from time to time so that no more than eight years elapse between successive reviews.

The last review of the Ward boundaries and Elected Member representation was undertaken in 2017.

There are two basic options available to the community when considering the structure of the Council: either no Wards or more than one Ward. There are both advantages and disadvantages in applying either of the two options and these are addressed in the notes.

According to the Local Government Advisory Board:

Ward System

Many local governments have a Ward system and find that it works well for them.

The **advantages** of a Ward system may include:

- Different sectors of the community can be represented ensuring a good spread of representation and interest amongst Elected Members;
- There is more opportunity for Elected Members to have a greater knowledge and interest in the issue of the Ward; and
- It may be easier for a candidate to be elected if they only need to canvass one Ward.

The **disadvantages** of a Ward system may include:

- Elected Members can become too focused on their Wards and less focused on the affairs of other Wards and the whole local government;
- An unhealthy competition for resources can develop when electors in each Ward come to expect the service and facilities provided in other Wards, whether they are appropriate or not;
- The community and Elected Members can tend to regard the local government in terms of Wards rather than as a whole community;
- Ward boundaries may appear to be placed arbitrarily and may not reflect the social interaction and communities of interest of the community; and
- Balanced representation across the local government may be difficult to achieve, particularly if a local government has highly populated urban areas and sparsely populated rural areas.

No Ward System

The **advantages** of a No Ward system may include:

- Elected Members are elected by the whole community not just a section of it. Knowledge and interest in all areas of the Council's affairs would result in broadening the views beyond the immediate concerns of those in a Ward;



- The smaller town sites and rural areas have the whole Council working for them;
- Members of the community who want to approach an Elected Member can speak to any Elected Member;
- Social networks and community of interest are often spread across a local government and Elected Members can have an overview of these;
- Elected Members can use their specialty skills and knowledge for the benefits of the whole local government;
- There is balanced representation with each Elected Member representing the whole community; and
- The election process is much simpler for the community to understand and for the Council to administer.

The **disadvantages** of a No Ward System may include:

- Electors may feel that they are not adequately represented if they do not have an affinity with any of the Elected Members;
- Elected Members living in a certain area may have a greater affinity and understanding of the issues specific to that area;
- There is potential for an interest group to dominate the Council;
- Elected members may feel overwhelmed by having to represent all electors and may not have the time or opportunity to understand and represent all the issues; and
- It may be more difficult and costly for candidates to be elected if they need to canvass the whole local government area.

Number of Elected Members

The **advantages** of a reduction in the number of Elected Members may include the following:

- The decision making process may be more effective and efficient if the number of Elected Members is reduced. It is more timely to ascertain the views of a fewer number of people and decision making may be easier;
- There is also more scope for team spirit and cooperation amongst a smaller number of people;
- The cost of maintaining Elected Members is likely to be reduced;
- The increase in the ratio of Elected Members to electors is unlikely to be significant;
- Consultation with the community can be achieved through a variety of means in addition to individuals and groups contacting their local Elected Member;
- A reduction in the number of Elected Members may result in an increased commitment from those elected reflecting in greater interest and participation in Council's affairs;
- Fewer Elected Members are more readily identifiable in the community;
- Few positions on Council may lead to a greater interest in elections with contested elections and those elected obtaining a greater level of support from the community; and



Review of Ward Boundaries and Representation Discussion Paper

- There is a state-wide trend for reduction in the number of Elected Members and many local governments have found that fewer Elected Members works well.

The **disadvantages** of a reduction in the number of Elected Members may include the following:

- A smaller number of Elected Members may result in an increased workload and may lessen effectiveness. A demanding role may discourage others from nominating for Council;
- There is the potential for dominance in the Council by a particular interest group;
- A reduction in the number of Elected Members may limit diversity around the Council table;
- Opportunities for community participation in Council's affairs may be reduced if there are fewer Elected Members for the community to contact; and
- An increase in the ratio of Elected Member to electors may place too many demands on Elected Members.

This discussion paper has been developed to assist the community in considering options and ideas as well as clarifying factors that will form part of the review. The options presented are a few of the possible options and scenarios that are open to the Shire to consider.

This discussion paper will outline five options, and provide an overview of each scenario assessed against the following criteria:

- Community of interests
- Physical and topographical features
- Demographic
- Economic factors
- Ratio of Elected members to electors in the various Wards.

The Shire will determine a preferred option relating to Ward boundaries and Elected Member representation following consideration of all submissions.

Public Submissions

All residents and / or business operators within the Shire of Boyup Brook are encouraged to review this discussion paper and provide your feedback on the options presented.

Members of the community are invited to make a submission about any aspect of Ward boundaries and representation. This can be made to the Executive Assistant by:

In Person: Attend the Administration Office

Email: EA@boyupbrook.wa.gov.au

Mail: Shire of Boyup Brook
PO Box 2
Boyup Brook WA 6244

All submissions are to be received by **4pm Thursday January 28, 2021.**



Current Situation

The Shire of Boyup Brook comprises of Nine Elected Members, and is divided into four Wards; Boyup Brook, Benjinup, Dinninup, and Scotts Brook Ward.

The Boyup Brook Ward has three elected members and the other wards each have two elected members.



| Wards | Number of Electors | Number of Elected Members | Elected Member / Elected Ratio | Ratio Deviation % |
|--------------|--------------------|---------------------------|--------------------------------|-------------------|
| Boyup Brook | 504 | 3 | 168 | -25.48% |
| Benjinup | 248 | 2 | 124 | 7.39% |
| Dinninup | 236 | 2 | 118 | 11.87% |
| Scotts Brook | 217 | 2 | 108 | 18.96% |
| Shire | 1205 | 9 | 134 | |

Table 1: Shire of Boyup Brook elector to Elected Member ratios – situation as at 30 September 2020.



Review of Ward Boundaries and Representation Discussion Paper

The % ratio deviation gives a clear indication of the % difference between the average Elected Member / elector ratio for the whole local government and for each Ward.

It is evident that there are significant imbalances in representation across the Shire with the Scotts Brook and Dinninup Wards overrepresented and the Boyup Brook Ward underrepresented. A balanced representation would be reflected in the % ratio deviation being within plus or minus 10%.

At present, the Shire of Boyup Brook comprises of 1205 electors with nine Elected Members. The ratio of Elected Member to electors is 1:134. The number of electors per locality are as follows:

| | |
|--------------|--------------|
| Benjinup | 90 |
| Boyup Brook | 629 |
| Chowerup | 22 |
| Dinninup | 94 |
| Kulikup | 85 |
| Mayanup | 131 |
| McAlinden | 46 |
| Scotts Brook | 52 |
| Tone Bridge | 11 |
| Wilga | 45 |
| Total | 1,205 |

Cost Per Elected Member

Under the *Local Government Act 1995*, Elected Members are entitled to fees, reimbursement of expenses and allowances. The total cost to the Shire of Boyup Brook of these fees and allowances would vary depending on the number of Elected Members. Costs regarding support services and overheads would not change greatly if there was to be a change in the number of Elected Members or Wards. The fees and allowances paid to an Elected Member is outlined below:

Elected Member Allowance

- Elected Member Annual Meeting Fees \$7,615
- Information Technology \$1,280

Elected Members are also reimbursed for Elected Member related expenses for travel and childcare costs if claimed.



Elected Member Representation at Other Band 4 Local Governments

Below is a comparison of the Elected Member representation level at other Band 4 local governments, the number of Wards and corresponding ratio of Elected Member to electors:

| Local Government | Number of Electors | Number of Elected Members | Number of Electors to Elected Member | Number of Wards |
|---------------------------------|--------------------|---------------------------|--------------------------------------|-----------------|
| Shire of Beverly | 1330 | 9 | 148 | 0 |
| Shire of Boddington | 1146 | 6 | 191 | 0 |
| Shire of Brookton | 671 | 7 | 96 | 0 |
| Shire of Broomehill - Tambellup | 698 | 7 | 100 | 0 |
| Shire of Bruce Rock | 650 | 9 | 72 | 0 |
| Shire of Carnamah | 382 | 7 | 55 | 0 |
| Shire of Chapman Valley | 979 | 8 | 122 | 0 |
| Shire of Coorow | 743 | 8 | 93 | 0 |
| Shire of Corrigin | 815 | 7 | 116 | 0 |
| Shire of Cranbrook | 730 | 9 | 81 | 0 |
| Shire of Cuballing | 629 | 6 | 105 | 0 |
| Shire of Cue | 123 | 7 | 18 | 0 |
| Shire of Cunderdin | 792 | 8 | 99 | 0 |
| Shire of Dowerin | 478 | 8 | 60 | 0 |
| Shire of Dumbleyung | 46 | 8 | 6 | 4 |
| Shire of Dundas | 339 | 6 | 57 | 0 |
| Shire of Gnowangerup | 744 | 9 | 83 | 0 |
| Shire of Goomalling | 670 | 7 | 96 | 0 |
| Shire of Jerramungup | 758 | 7 | 108 | 0 |
| Shire of Kellerberrin | 804 | 7 | 115 | 0 |
| Shire of Kent | 334 | 8 | 42 | 0 |
| Shire of Kondinin | 534 | 8 | 67 | 0 |
| Shire of Koorda | 264 | 7 | 38 | 0 |
| Shire of Kulin | 337 | 9 | 37 | 4 |
| Shire of Lake Grace | 898 | 9 | 100 | 0 |
| Shire of Menzies | 196 | 6 | 33 | 2 |
| Shire of Mingenew | 294 | 7 | 42 | 2 |
| Shire of Morawa | 394 | 7 | 56 | 0 |
| Shire of Mount Magnet | 215 | 7 | 31 | 0 |
| Shire of Mount Marshall | 330 | 7 | 47 | 0 |
| Shire of Mukinbudin | 374 | 9 | 42 | 0 |
| Shire of Murchison | 70 | 6 | 12 | 0 |
| Shire of Nannup | 1030 | 8 | 129 | 3 |
| Shire of Narembeen | 523 | 8 | 65 | 0 |
| Shire of Ngaanyatjaraku | 692 | 8 | 87 | 0 |
| Shire of Nungarin | 162 | 7 | 23 | 0 |
| Shire of Perenjori | 294 | 7 | 42 | 0 |



Review of Ward Boundaries and Representation Discussion Paper

| | | | | |
|--------------------------|------|----|-----|---|
| Shire of Pingelly | 773 | 7 | 110 | 0 |
| Shire of Quairading | 742 | 8 | 93 | 0 |
| Shire of Sandstone | 57 | 6 | 10 | 0 |
| Shire of Shark Bay | 497 | 7 | 71 | 2 |
| Shire of Tammin | 243 | 6 | 41 | 0 |
| Shire of Three Springs | 320 | 7 | 46 | 0 |
| Shire of Trayning | 239 | 7 | 34 | 0 |
| Shire of Upper Gascoyne | 115 | 7 | 16 | 0 |
| Shire of Victoria Plains | 555 | 7 | 79 | 4 |
| Shire of Wagin | 1287 | 10 | 129 | 0 |
| Shire of Wandering | 319 | 7 | 46 | 0 |
| Shire of West Arthur | 582 | 7 | 83 | 0 |
| Shire of Westonia | 186 | 6 | 31 | 0 |
| Shire of Wickiepin | 500 | 8 | 63 | 0 |
| Shire of Williams | 671 | 8 | 84 | 0 |
| Shire of Wiluna | 172 | 7 | 25 | 0 |
| Shire of Wongan-Ballidu | 923 | 6 | 154 | 0 |
| Shire of Woodanilling | 301 | 6 | 50 | 0 |
| Shire of Wyalkatchem | 337 | 6 | 56 | 0 |
| Shire of Yalgoo | 107 | 6 | 18 | 0 |

A review of the Elected Member Representation at other Band 4 Local Governments show that:

- 88% have no Wards (50 of 57)
- 63% have seven or less Elected Members (36 of 57)
- 2% have more Elected Members than the Shire of Boyup Brook (1 of 57)
- 86% have less Elected Members than the Shire of Boyup Brook (49 of 57)
- No local government has five Elected Members.

Names of Wards

The names of Wards will also need to be considered.

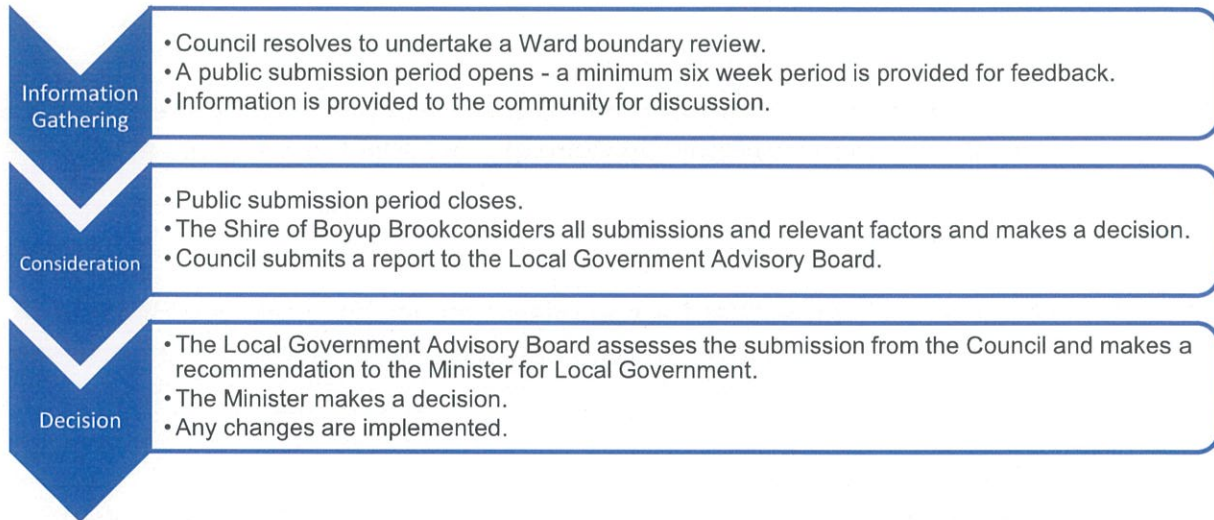
For example, it may be preferable to use names of localities, the names of landmarks within the district, or simply North, South, East, West, etc.

Generic names have been used in the following options to allow for suggestions from the community.



Ward Boundary Review Process

The Ward boundary review process must be carried out in accordance with the provisions of the *Local Government Act 1995*. This involves a number of steps:



The next Council election will be held on the 16th October 2021. To ensure any required changes are made to the Shire of Boyup Brook Ward Structure, the Shire will need to make a submission to the Local Government Advisory board by the 12th February 2021.

More details about the Local Government Advisory Board, and its roles and process are available at:

<https://www.dlgsc.wa.gov.au/local-government/local-governments/boards-and-commissions#advisory>

Timeline

The following timeline is proposed in respect to the Ward and Representation review:

| | |
|-------------------|--|
| November 26, 2020 | Council Meeting – Council decision to undertake a Ward Review. |
| December 10, 2020 | Public notice period commences inviting submission – six week minimum statutory advertising. |
| January 28, 2021 | Public notice period finishes – Officers finalise accessing public submissions and prepare report and recommendation. |
| February 11, 2021 | Council meeting – Council to resolve preferred Ward representation option for forwarding to the Local Government Advisory Board. |



Options to Consider

The Council will consider the following options and take into account any public submissions:

- Option 1:** No Ward boundaries with between five to nine Elected Members.
- Option 2:** No changes to current Ward boundaries, with one Elected Member for Scotts Brook, Dinninup and Benjinup Ward and two Elected Members for Boyup Brook Ward.
- Option 3A:** Create two Wards; Ward A comprising the locality of Boyup Brook, with three Elected Members and Ward B comprising the remainder of the Shire with three Elected Members.
- Option 3B:** Create four Wards; Ward A comprising the locality of Boyup Brook with three Elected Members, Ward B comprising the localities of Benjinup, McAlinden and Wilga, with one Elected Member, Ward C comprising the localities of Dinninup and Kulikup, with one Elected Member, and Ward D comprising the localities of Chowerup, Mayanup, Scotts Brook and Tone Bridge with one Elected Member.
- Option 4A:** Create four Wards; Ward A comprising the localities of Benjinup, McAlinden and Wilga, with one elected member, Ward B comprising the localities of Dinninup and Kulikup, with one elected member, Ward C comprising the localities of Chowerup, Scotts Brook, Tone Bridge and 2/3 Mayanup with one elected member, and Ward D comprising the locality of Boyup Brook and 1/3 Mayanup with four Elected Members.
- Option 4B:** Create five Wards; Ward A comprising the localities of Benjinup, McAlinden and Wilga, with one Elected Member, Ward B comprising the localities of Dinninup and Kulikup, with one Elected Member, Ward C comprising the localities of Chowerup, Scotts Brook, Tone Bridge and 2/3 Mayanup with one Elected Member, Ward D comprising the northern part of the locality of Boyup Brook with two Elected Members, and Ward E comprising the southern part of the locality of Boyup Brook and 1/3 of Mayanup with two Elected Members.
- Option 5:** Keep the current Wards and Elected Member representation, with an additional 20 electors in the locality of Boyup Brook transferred to the Benjinup Ward, an additional 32 electors in the locality of Boyup Brook transferred to the Dinninup Ward and 51 electors in the locality of Boyup Brook transferred to the Scotts Brook Ward.



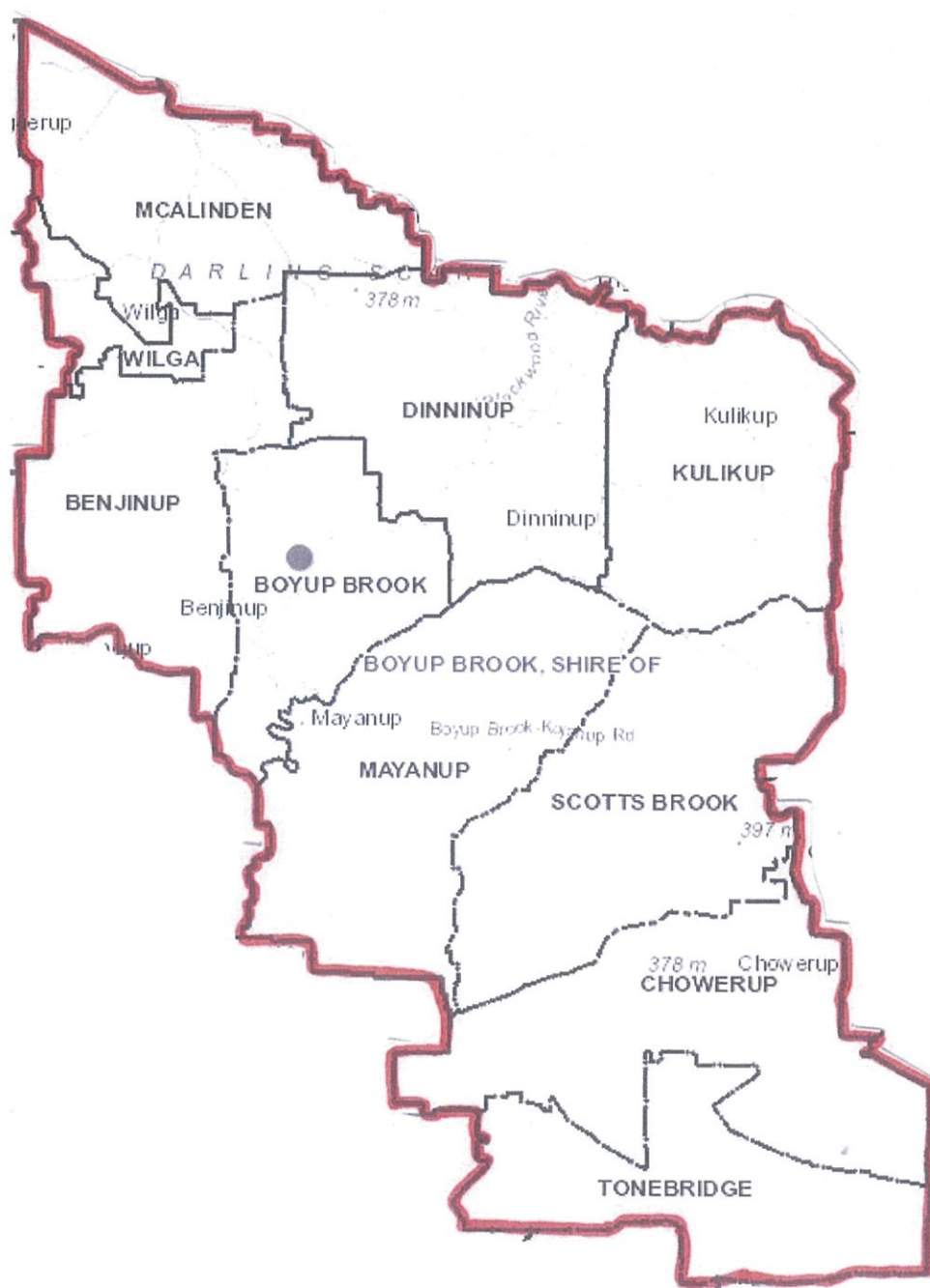
Review Options

The options suggested in this discussion paper are to assist with community input and discussion and is not meant to be exhaustive. Further options for consideration by Council are welcome.

A feedback form can be found on page 25 of this discussion paper. Preferred options can be stated, changes to options can be described and / or new options can be presented.

Please note that all feedback must be received by the Shire by **4pm Thursday 28th January 2021** to be included in this review of Ward Boundaries and Representation.

Option 1 – No Wards





Strengths

- Elected Members are elected by all electors of the district and not just one section of the district.
- Members of the community are able to approach all Elected Members without the perceived barrier of having to approach the Ward Elected Member.
- Each Elected Member represents the whole district and not a specific Ward.
- Social networks and communities of interest are often spread across the district.
- Due to the small population, having no Wards will mean there will be no need for further Ward Boundary changes and removes any concerns with over and unbalanced Elected Member representation.
- Only one election will be held every two years, instead of the current four elections that are held every two years.

Weakness

- Some electors may feel that they are losing their local community representative.
- It may be more difficult to canvas for Local Government Elections.

Community of Interest

- All councillors represent all the Shire of Boyup Brook constituents.

Physical and Topographical Features

- This district boundary follows boundaries of localities.

Demographic

- This is not a factor considered in this proposed representation of the districts.

Economic Factors

- This district boundary does not reflect the areas of economic activity.

Ratio of Elected Members to Electors

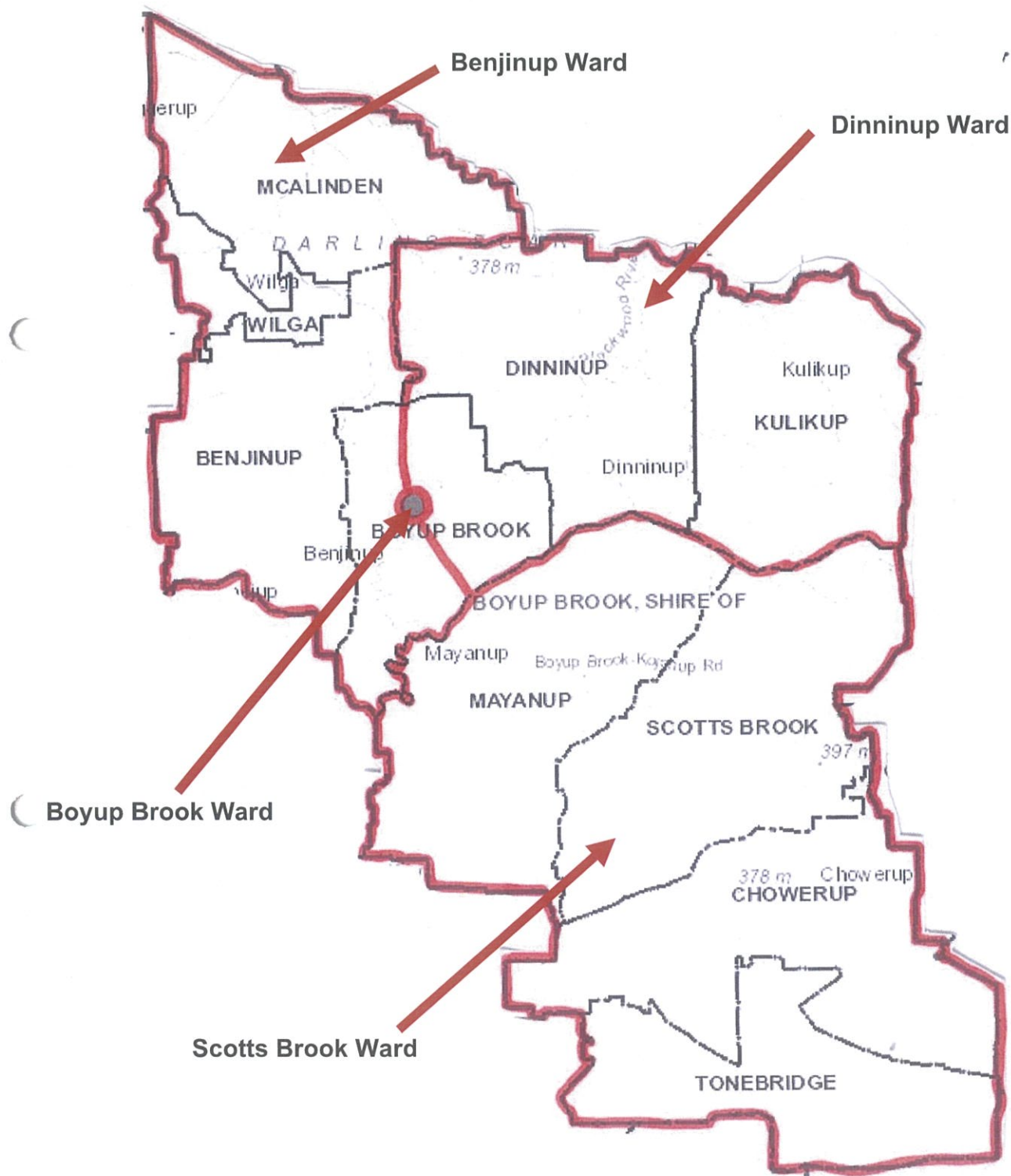
- This option results in a balanced representation across the Shire.

| Wards | Number of Electors | Number of Elected Members | Elected Member / Elected Ratio | Ratio Deviation % |
|-------|--------------------|---------------------------|--------------------------------|-------------------|
| Nil | 1205 | 5 | 241 | N/A |
| Nil | 1205 | 6 | 201 | N/A |
| Nil | 1205 | 7 | 172 | N/A |
| Nil | 1205 | 8 | 151 | N/A |
| Nil | 1205 | 9 | 134 | N/A |



Review of Ward Boundaries and Representation Discussion Paper

Option 2 - No changes to current Ward boundaries, with one Elected Member for Scotts Brook, Dinninup and Benjinup Ward and two Elected Members for Boyup Brook Ward.





Review of Ward Boundaries and Representation Discussion Paper

Strengths

- No changes to the current boundaries, which will result in less confusion.
- Significant ongoing savings due to the largest reduction in Elected Members from current numbers.

Weakness

- There would need to be ongoing Ward reviews and boundary changes due to the Shire's small population.
- The Benjinup, Scotts Brook and Dinninup Ward will only have an election every four years.

Community of Interest

- Remain the same as currently.

Physical and Topographical feature

- Remain the same as currently.

Demographic

- This is not a factor considered in this proposed representation of the district.

Economic Factors

- This district boundary does not reflect the areas of economic activity.

Ratio of Elected Members to Electors

- This option results in a balance representation across the Shire.

| Wards | Number of Electors | Number of Elected Members | Elected Member / Elected Ratio | Ratio Deviation % |
|--------------|--------------------|---------------------------|--------------------------------|-------------------|
| Boyup Brook | 504 | 2 | 252 | -4.56% |
| Benjinup | 248 | 1 | 248 | -2.90% |
| Dinninup | 236 | 1 | 236 | 2.07% |
| Scotts Brook | 217 | 1 | 217 | 9.96% |
| Shire | 1205 | 5 | 241 | |



Review of Ward Boundaries and Representation Discussion Paper

Option 3A: Create two Wards; Ward A comprising the locality of Boyup Brook, with three Elected Members and Ward B comprising the remainder of the Shire with three Elected Members.





Strengths

- Limited need for ongoing Ward reviews and boundary changes.
- The ward boundaries would be based on locality boundaries.
- No locality is split over two or more wards.
- Large ongoing savings due to the second largest reduction in Elected members from current numbers.

Weakness

- May lead to a them (town) and us (rural) mentality, with decisions not made in the best interest of the whole Shire of Boyup Brook.
- Significant land mass of the Shire in one Ward.

Community of Interest

- Ward A represents the town area of the Shire of Boyup Brook.
- Ward B represents the rural area of the Shire of Boyup Brook.

Physical and Topographical feature

- Ward A follows the boundary of the locality of Boyup Brook.
- Ward B follows the boundary of the remaining localities of the Shire of Boyup Brook.

Demographic

- This is not a factor considered in this proposed representation of the district.

Economic Factors

- This district boundary does not reflect the areas of economic activity.

Ratio of Elected Members to Electors

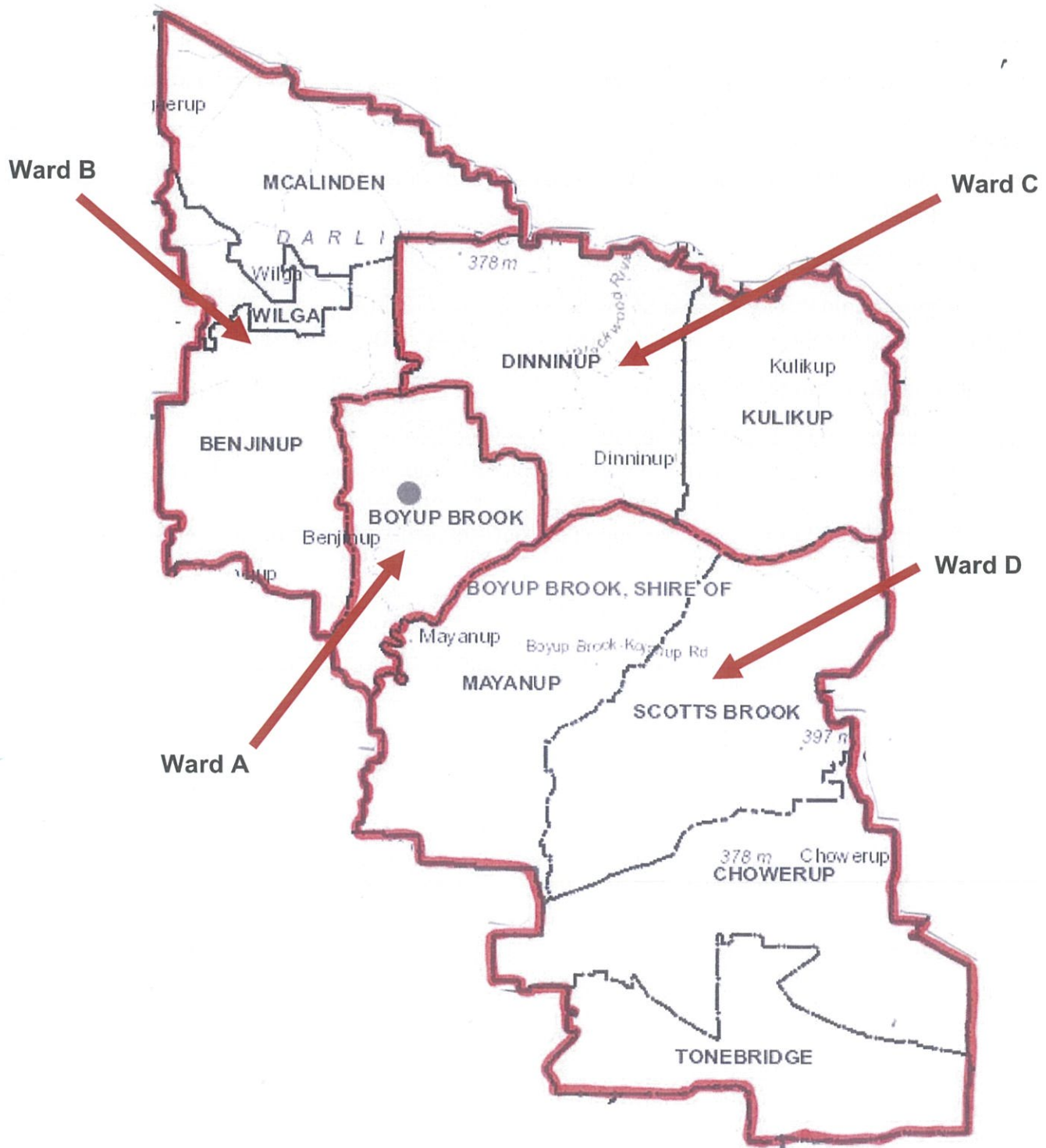
- This option results in a balanced representation across the Shire.

| Wards | Number of Electors | Number of Elected Members | Elected Member / Elected Ratio | Ratio Deviation % |
|-------|--------------------|---------------------------|--------------------------------|-------------------|
| A | 629 | 3 | 210 | -4.48% |
| B | 576 | 3 | 192 | 4.48% |
| Shire | 1205 | 6 | 201 | |



Review of Ward Boundaries and Representation Discussion Paper

Option 3B: Create four Wards; Ward A comprising the locality of Boyup Brook with three Elected Members, Ward B comprising the localities of Benjinup, McAlinden and Wilga, with one Elected Member, Ward C comprising the localities of Dinninup and Kulikup, with one Elected Member, and Ward D comprising the localities of Chowerup, Mayanup, Scotts Brook and Tone Bridge with one Elected Member.





Strengths

- The Ward boundaries would be based on locality boundaries.
- No locality is split over two or more Wards.
- Large ongoing savings due to the second largest reduction in Elected Members from current numbers.

Weakness

- May lead to a them (town) and us (rural) mentality, with decisions not made in the best interest of the whole Shire of Boyup Brook.
- Significant land mass of the Shire in one Ward.
- There would need to be ongoing Ward reviews and boundary changes due to the Shire's small population.

Community of Interest

- Ward A represents the town area of the Shire of Boyup Brook.
- Ward B, C and D represents the rural area of the Shire of Boyup Brook.

Physical and Topographical feature

- Ward A follows the boundary of the locality of Boyup Brook.
- Ward B follows the boundary of the localities of Benjinup, McAlinden and Wilga.
- Ward C follows the boundary of the localities of Dinninup and Kulikup.
- Ward D follows the boundary of the localities of Chowerup, Mayanup, Scotts Brook and Tone Bridge.

Demographic

- This is not a factor considered in this proposed representation of the district.

Economic Factors

- This district boundary does not reflect the areas of economic activity.

Ratio of Elected Members to Electors

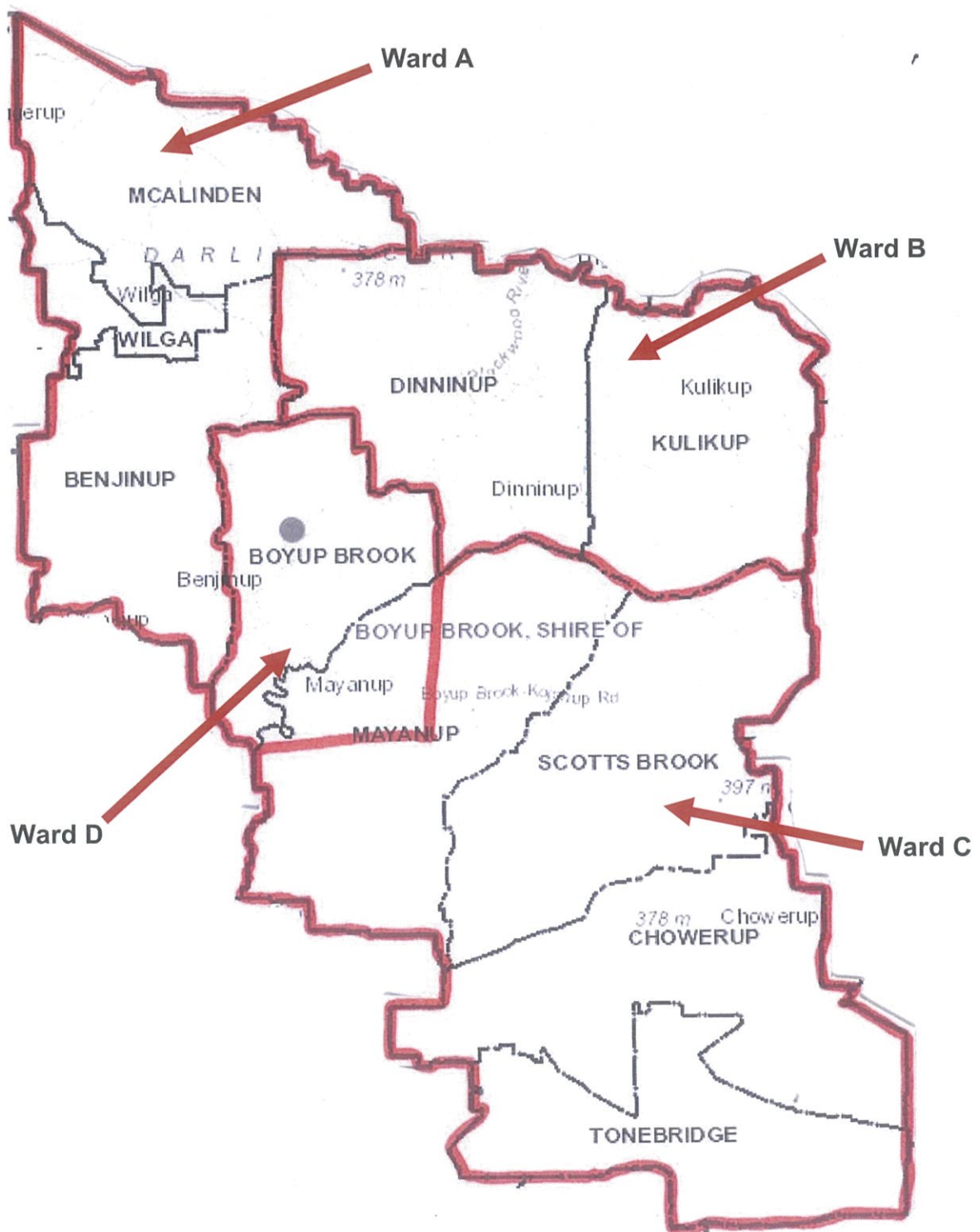
- This option nearly results in a balanced representation across the Shire.
- This could be addressed by relocating at least two electors from Ward D into Ward C.

| Wards | Number of Electors | Number of Elected Members | Elected Member / Elected Ratio | Ratio Deviation % |
|--------------|--------------------|---------------------------|--------------------------------|-------------------|
| Ward A | 629 | 3 | 210 | -4.48% |
| Ward B | 181 | 1 | 181 | 9.95% |
| Ward C | 179 | 1 | 179 | 10.90% |
| Ward D | 216 | 1 | 216 | -7.46% |
| Shire | 1205 | 6 | 201 | |



Review of Ward Boundaries and Representation Discussion Paper

Option 4A: Create four Wards, Ward A comprising the localities of Benjinup, McAlinden and Wilga, with one Elected Member, Ward B comprising the localities of Dinninup and Kulikup, with one Elected Member, Ward C comprising the localities of Chowerup, Scotts Brook, Tone Bridge and 2/3 Mayanup with one Elected Member, and Ward D comprising the locality of Boyup Brook and 1/3 Mayanup with four Elected Members.





Strengths

- Provides a compliant option for 7 elected members.

Weakness

- Dissects the locality of Mayanup between wards.
- Will require regular and ongoing ward reviews.

Community of Interest

- Ward A, B and C represents the vast majority of the rural area of the Shire of Boyup Brook.
- Ward D represents vast majority of the town area of the Shire of Boyup Brook.

Physical and Topographical feature

- Ward A follows the boundary of the localities of Benjinup, McAlinden and Wilga.
- Ward B follows the boundary of the localities of Dinninup and Kulikup.
- Ward C follows the boundary of the localities of Chowerup, Scotts Brook, Tone Bridge and 2/3 Mayanup.
- Ward D follows the boundary of the locality of Boyup Brook and 1/3 of Mayanup.

Demographic

- This is not a factor considered in this proposed representation of the district.

Economic Factors

- This district boundary does not reflect the areas of economic activity.

Ratio of Elected Members to Electors

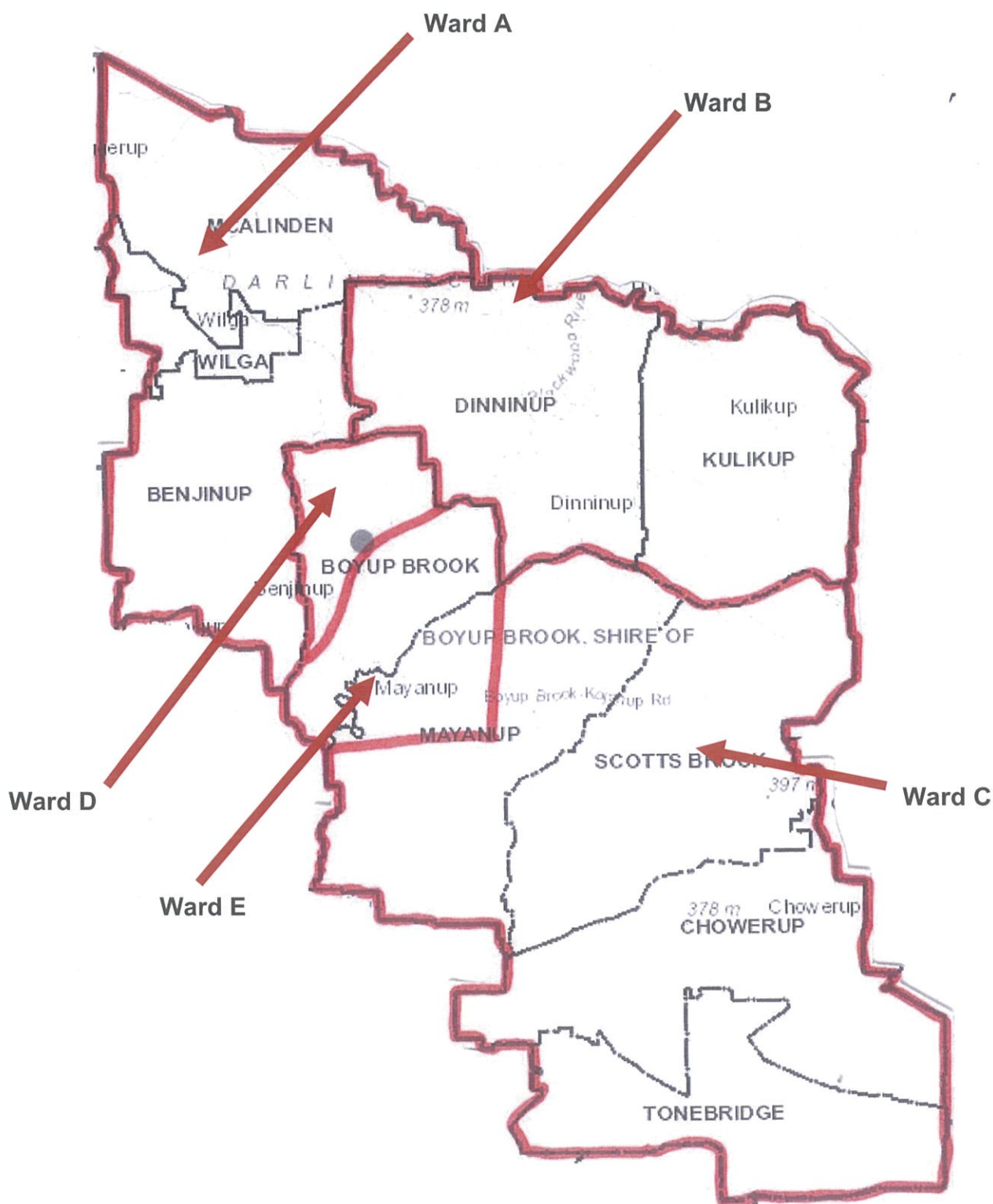
- This option results in a balanced representation across the Shire.

| Wards | Number of Electors | Number of Elected Members | Elected Member / Elected Ratio | Ratio Deviation % |
|--------------|--------------------|---------------------------|--------------------------------|-------------------|
| Ward A | 181 | 1 | 181 | -5.23% |
| Ward B | 179 | 1 | 179 | -4.07% |
| Ward C | 172 | 1 | 172 | 0.00% |
| Ward D | 673 | 4 | 168 | 2.18% |
| Shire | 1205 | 7 | 172 | |



Review of Ward Boundaries and Representation Discussion Paper

Option 4B: Create five Wards, Ward A comprising the localities of Benjinup, McAlinden and Wilga, with one Elected Member, Ward B comprising the localities of Dinninup and Kulikup, with one Elected Member, Ward C comprising the localities of Chowerup, Scotts Brook, Tone Bridge and 2/3 Mayanup with one Elected Member, Ward D comprising the northern part of the locality of Boyup Brook with two Elected Members, and Ward E comprising the southern part of the locality of Boyup Brook and 1/3 of Mayanup with two Elected Members.





Strengths

- Provides a compliant option for 7 Elected Members.

Weakness

- Dissects the locality of Boyup Brook and Mayanup between Wards.
- Will require regular and ongoing Ward reviews.
- Confusing.
- Splits the town into two Wards.
- Increase in Wards – goes against state trend.

Community of Interest

- Ward A, B and C represents the vast majority of the rural area of the Shire of Boyup Brook.
- Ward D and E represents vast majority of the town area of the Shire of Boyup Brook.

Physical and Topographical Features

- Ward A follows the boundary of the localities of Benjinup, McAlinden and Wilga.
- Ward B follows the boundary of the localities of Dinninup and Kulikup.
- Ward C follows the boundary of the localities of Chowerup, Scotts Brook, Tone Bridge and 2/3 Mayanup.

Demographic

- This is not a factor considered in this proposed representation of the district.

Economic Factors

- This district boundary does not reflect the areas of economic activity.

Ratio of Elected Members to Electors

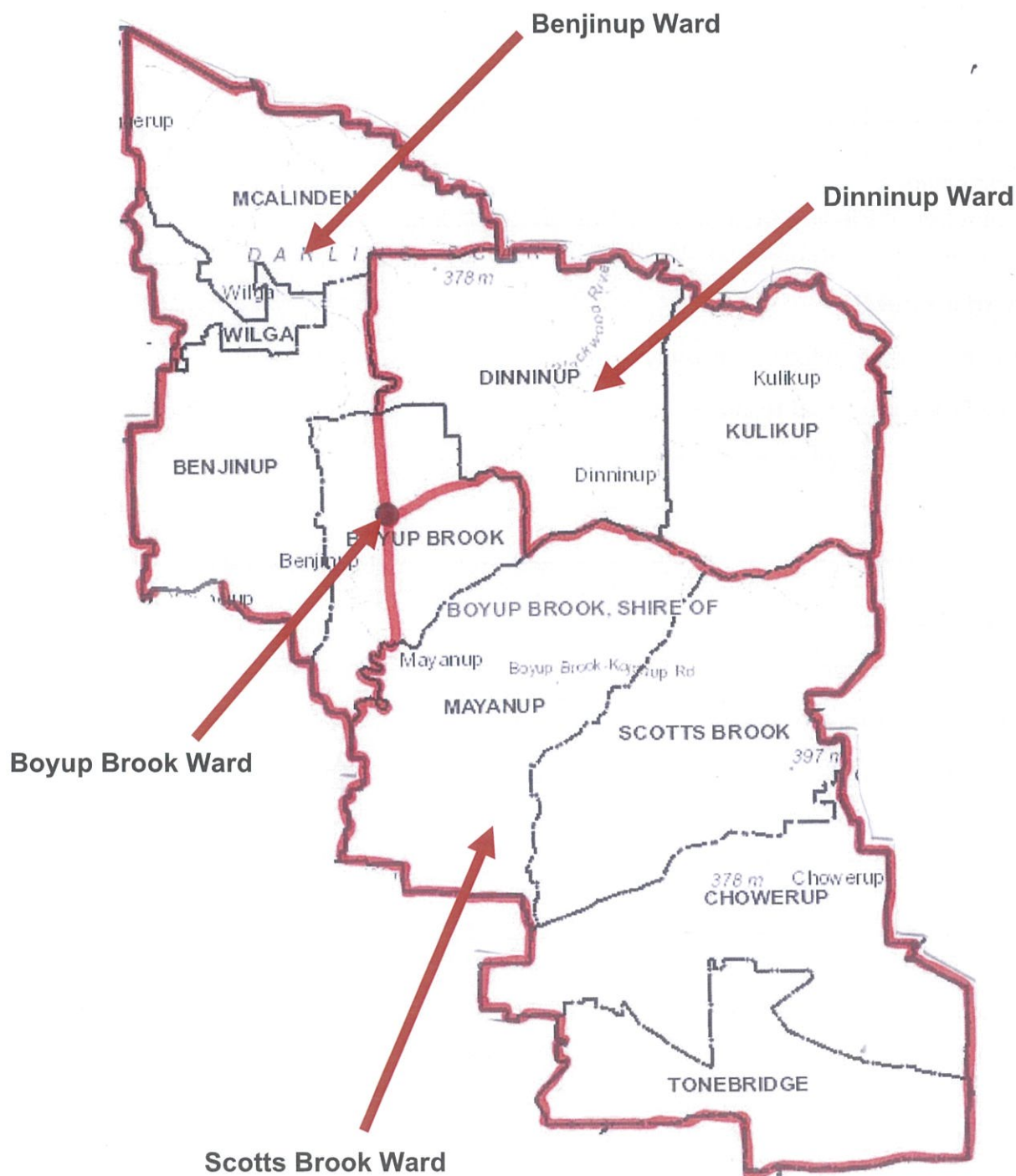
- This option results in a balanced representation across the Shire.

| Wards | Number of Electors | Number of Elected Members | Elected Member / Elected Ratio | Ratio Deviation % |
|--------------|--------------------|---------------------------|--------------------------------|-------------------|
| Ward A | 181 | 1 | 181 | -5.23% |
| Ward B | 179 | 1 | 179 | -4.07% |
| Ward C | 172 | 1 | 172 | 0.00% |
| Ward D | 337 | 2 | 168 | 2.03% |
| Ward E | 336 | 2 | 168 | 2.32% |
| Shire | 1205 | 7 | 172 | |



Review of Ward Boundaries and Representation Discussion Paper

Option 5: Keep the current Wards and Elected Member representation, with an additional 20 electors in the locality of Boyup Brook transferred to the Benjinup Ward, an additional 32 electors in the locality of Boyup Brook transferred to the Dinninup Ward and 51 electors in the locality of Boyup Brook transferred to the Scotts Brook Ward.





Strengths

- Keeps the current nine Elected Members.
- Keeps the current Wards with boundary adjustments only required.
- Will not require a complete spill of Elected Members.
- Will only require the locality of Boyup Brook to move between Wards to enable correct Elected Member ratio in future.

Weakness

- The locality of Boyup Brook is split across four Wards.
- Keeps the current nine Elected Members.
- No cost savings.
- High number of Elected Members for size of population.
- Goes against state trend of no Wards.

Community of Interest

- Remains similar to what is currently.

Physical and Topographical feature

- Remains similar to what is currently.

Demographic

- This is not a factor considered in this proposed representation of the district.

Economic Factors

- This district boundary does not reflect the areas of economic activity.

Ratio of Elected Members to Electors

- This option results in a balanced representation across the Shire.

| Wards | Number of Electors | Number of Elected Members | Elected Member / Elected Ratio | Ratio Deviation % |
|--------------|--------------------|---------------------------|--------------------------------|-------------------|
| Boyup Brook | 401 | 3 | 134 | 0.00% |
| Benjinup | 268 | 2 | 134 | 0.00% |
| Dinninup | 268 | 2 | 134 | 0.00% |
| Scotts Brook | 268 | 2 | 134 | 0.00% |
| Shire | 1205 | 9 | 134 | |



Feedback Form

You can provide this feedback to the Shire of Boyup Brook in a number of ways:

Attention: Executive Assistant
In Person: Attend the Administration Office
Email: EA@boyupbrook.wa.gov.au
Mail: Shire of Boyup Brook
Abel Street
Boyup Brook WA 6244

All submissions must be received by **4pm Thursday January 28, 2021**

1. What do you think is the ideal number of Elected Members for the Shire of Boyup Brook?

- ☐ Nine
☐ Seven
☐ Less than seven

Comments:

2. Do you have a preferred option out of those presented in the Discussion Paper?

- a) Option 1 ☐
b) Option 2 ☐
c) Option 3 ☐
 i) A
 ii) B
d) Option 4 ☐
 i) A
 ii) B
e) Option 5 ☐

Comments:



Review of Ward Boundaries and Representation Discussion Paper

3. If you have a preferred option, do you have a suggestion for the names of the Wards?

Comments:

4. Do you have a suggestion for the number of Wards and Representation for the Shire of Boyup Brook?

Comments:

5. Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

Thank you for your interest and involvement in this review. The Shire welcomes your comments on any matter that may assist in making informed and responsible decisions for the benefit of the community of the Shire of Boyup Brook.

Name

Address

Phone Number



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You can provide this feedback to the Shire of Boyup Brook in a number of ways:

Post/over the counter: Shire of Boyup Brook, 55 Abel Street Boyup Brook WA 6244

Email: shire@boyupbrook.wa.gov.au

Forms are also available over the counter at the Shire's Administration Office and can be emailed to you.

All submissions must be received by **4.30pm Wednesday 21st December 2022**

1. What do you think is the ideal number of Elected Members for the Shire of Boyup Brook?

☐ Seven

☒ Five

Comments:

The money saved by having a reduced number of Elected members can be used on something more worthwhile.

Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

Name _____

Date 21/12/22

Thank you for your interest and involvement in this review. The Shire welcomes your comments on any matter that may assist in making informed and responsible decisions for the benefit of the community of the Shire of Boyup Brook.





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1. What do you think is the ideal number of Elected Members for the Shire of Boyup Brook?

☐ Seven

☒ Five

Comments:

It has been noted by the community that not all Councillors get involved in community events. I did not see all the Councillors at the community Christmas party and the numbers were down at the recent Councillors Christmas Party.

Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

*The Councillors should live in Boyup Brook and get more involved as some residents still do not know which Councillors represent which ward.
Review the wards.*

Name _____

Date 21/12/2022

Thank you for your interest and involvement in this review. The Shire welcomes your comments on any matter that may assist in making informed and responsible decisions for the benefit of the community of the Shire of Boyup Brook.





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1. What do you think is the ideal number of Elected Members for the Shire of Boyup Brook?

☐ Seven

☒ Five

Comments:

Sufficient to represent our smaller community's voices.

2. Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

*Ward boundaries ensure a more even spread of
Council representation.*

*All councillors to come from within the community
they represent.*

Name _____

Date 15.12.22

Thank you for your interest and involvement in this review. The Shire welcomes your comments on any matter that may assist in making informed and responsible decisions for the benefit of the community of the Shire of Boyup Brook.





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1. What do you think is the ideal number of Elected Members for the Shire of Boyup Brook?

☐ Seven

☒ Five

Comments:

Five people could come to an agreement
easier than seven. Plus would cut costs

Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

People aren't always from the ward they live
in so has become not necessary

Name _____

Date 5-12-2022

Thank you for your interest and involvement in this review. The Shire welcomes your comments on any matter that may assist in making informed and responsible decisions for the benefit of the community of the Shire of Boyup Brook.





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1. What do you think is the ideal number of Elected Members for the Shire of Boyup Brook?

☐ Seven

☒ Five

Comments:

TOO MANY PEOPLE CAUSES TO MUCH CONFLICT

Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

*I FEEL THAT WARD BOUNDARIES + REPRESENTATION
IS NOT NEEDED AS MOST DO NOT LIVE IN THEIR WARD AREAS
ANYWAY*

Name _____

Date 5.12.22

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All submissions must be received by **4.30pm Wednesday 21st December 2022**

1. What do you think is the ideal number of Elected Members for the Shire of Boyup Brook?

☐ Seven

☒ Five

Comments:

The less number of members the more possibility
of agreement on matters.

2. Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

I believe ward boundaries are not needed

Name _____

Date 5 12 22

Thank you for your interest and involvement in this review. The Shire welcomes your comments on any matter that may assist in making informed and responsible decisions for the benefit of the community of the Shire of Boyup Brook.





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Email: shire@boyupbrook.wa.gov.au

Forms are also available over the counter at the Shire's Administration Office and can be emailed to you.

All submissions must be received by **4.30pm Wednesday 21st December 2022**

1. What do you think is the ideal number of Elected Members for the Shire of Boyup Brook?

☐ Seven

☒ Five

Comments:

More efficient with less numbers & less
overall costs to council, less conflict
with decision making

Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

People aren't representing wards currently in the
true sense of not necessarily living in that area

Name _____

Date 5.12.22

Thank you for your interest and involvement in this review. The Shire welcomes your comments on any matter that may assist in making informed and responsible decisions for the benefit of the community of the Shire of Boyup Brook.





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All submissions must be received by **4.30pm Wednesday 21st December 2022**

1. What do you think is the ideal number of Elected Members for the Shire of Boyup Brook?

☐ Seven

☒ Five

Comments:

We only need 5
This will keep costs down and maybe
our Rates not so HIGH.

2. Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

We need local people THAT LIVE in the
Shire of Boyup BROOK not people that
work and live in another town to run
our town.

Name _____

Date 6 12 22

Thank you for your interest and involvement in this review. The Shire welcomes your comments on any matter that may assist in making informed and responsible decisions for the benefit of the community of the Shire of Boyup Brook.





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All submissions must be received by **4.30pm Wednesday 21st December 2022**

1. What do you think is the ideal number of Elected Members for the Shire of Boyup Brook?

☐ Seven

☒ Five

Comments:

5 more than enough.

2. Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

We need councillors that are LOCAL
LIVE IN THE TOWN — MUST
BE A RULE !

Name _____

Date 9.12.22

Thank you for your interest and involvement in this review. The Shire welcomes your comments on any matter that may assist in making informed and responsible decisions for the benefit of the community of the Shire of Boyup Brook.





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All submissions must be received by **4.30pm Wednesday 21st December 2022**

1. What do you think is the ideal number of Elected Members for the Shire of Boyup Brook?

☐ Seven

☒ Five

Comments:

5 ENOUGH
KEEP COSTS LOW
BETTER DECISION MAKING

2. Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

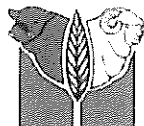
LOCAL COUNCILLORS
MUST LIVE IN THE DISTRICT
+ NOT IN ANOTHER TOWN

Name _____

Date 9.12.22

Thank you for your interest and involvement in this review. The Shire welcomes your comments on any matter that may assist in making informed and responsible decisions for the benefit of the community of the Shire of Boyup Brook.





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1CR15672

Shire of Boyup Brook
2022 Ward and Representation Review Discussion Paper

Feedback Form

You can provide this feedback to the Shire of Boyup Brook in a number of ways:

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Forms are also available over the counter at the Shire's Administration Office and can be emailed to you.

All submissions must be received by **4.30pm Wednesday 21st December 2022**

1. What do you think is the ideal number of Elected Members for the Shire of Boyup Brook?

☐ Seven

☒ Five

Comments:

*I believe 5 Councillors should be sufficient
to preside over council business.*

2. Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

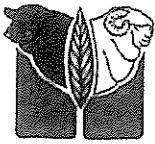
NO FURTHER COMMENT

Name _____

Date *16/12/22*

Thank you for your interest and involvement in this review. The Shire welcomes your comments on any matter that may assist in making informed and responsible decisions for the benefit of the community of the Shire of Boyup Brook.





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All submissions must be received by **4.30pm Wednesday 21st December 2022**

1. What do you think is the ideal number of Elected Members for the Shire of Boyup Brook?

☐ Seven

☒ Five

Comments:

Members that are inactive & only interested in receiving a pay
cheque should not be representing any one but their own pocket
Nepotism should be eradicated as it inhibits objectivity.

Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

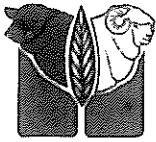
Elected members representing the community should reside in
Boyup Brook or own property in Boyup Brook

Name _____

Date 15/12/2022

Thank you for your interest and involvement in this review. The Shire welcomes your comments on any matter that may assist in making informed and responsible decisions for the benefit of the community of the Shire of Boyup Brook.





60/11/001

10215673

Shire of Boyup Brook

2022 Ward and Representation Review Discussion Paper

Feedback Form

You can provide this feedback to the Shire of Boyup Brook in a number of ways:

Post/over the counter: Shire of Boyup Brook, 55 Abel Street Boyup Brook WA 6244

Email: shire@boyupbrook.wa.gov.au

Forms are also available over the counter at the Shire's Administration Office and can be emailed to you.

All submissions must be received by **4.30pm Wednesday 21st December 2022**

1. What do you think is the ideal number of Elected Members for the Shire of Boyup Brook?

☐ Seven

☒ Five

Comments:

for a shire with a relatively small population like Boyup and only a small number of industries, we need councillors committed to the shire. We currently have more councillors per capita than shires with much larger population. Less councillors with more commitment to improving the shire would be more beneficial.

Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

Name _____

Date 16/12/22

Thank you for your interest and involvement in this review. The Shire welcomes your comments on any matter that may assist in making informed and responsible decisions for the benefit of the community of the Shire of Boyup Brook.





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☐ Seven

☒ Five

Comments:

We currently have nine, reducing to five will save a minimum of \$35,580.00 per year. When considering other costs such as travel, meals etc it will more than likely be closer to \$60,000.00 per year. This can be better spent on employing a trainee. The shire is then providing a skill set to a person and a much needed staff member to the team. The current number of nine appear to take so long to make a decision due to so many opinions. Reduce to five people who are dedicated to getting the job done and employ a much needed staff member in the admin office. Two don't live in our community therefore the fees they collect are spent elsewhere.

2. Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

Scrap ward boundaries - the Elected Member doesn't have to live in the ward anyway so what's the point! As to the listed disadvantages:

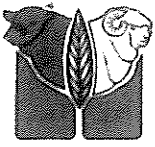
1. The workload shouldn't change - five just means better time management + being prepared.
2. There is always potential for dominance with an odd number.
3. This could occur however is it already happening with nine?
4. All Elected Members should have a public profile - that is their role. No excuses here!
5. How will this occur? Are our current nine out and about in community? Two of them don't even live here.

Name _____

Date 22-11-22

Thank you for your interest and involvement in this review. The Shire welcomes your comments on any matter that may assist in making informed and responsible decisions for the benefit of the community of the Shire of Boyup Brook.





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☒ Five

Comments:

I see five as an adequate number for the number of people in the shire. Compare with the per capita representation in the city shires

Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

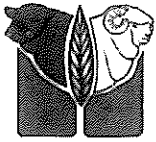
I believe that doing away with wards will concentrate representation entirely in the town to the detriment of rural ~~wards~~ dwellers who will not have their needs aired in council

Name _____

Date 20/12/22

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☐ Five

Comments:

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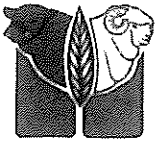
Comments:

Name _____

Date 21/12/22

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☒ Seven

☐ Five

Comments:

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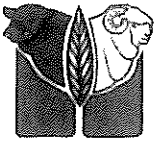
Comments:

Name _____

Date 21/12/22

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☒ Seven

☐ Five

Comments:

The diversity and size of our Shire justifies a wide representation. Also the maximum number will spread the workload to insure effectiveness

Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

Name _____

Date 21/12/2022

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☐ Five

Comments:

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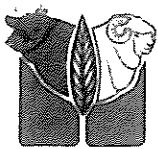
Comments:

Name _____

Date 20-12-22

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☒ Seven

☐ Five

Comments:

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Comments:

Name _____

Date 21/12/2022

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☒ Seven

☐ Five

Comments:

Councillors should get out into the community & serve the people

Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

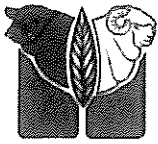
No Councillor has ever made contact with us as new to the area

Name _____

Date 21/12/2022

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☒ Seven

☐ Five

Comments:

THE MAJORITY OF COUNCILLORS BE RURAL
BASED & LIVE ON GRAVEL ROADS NOT
BITUMEN

PLEASE GRADE RURAL ROADS MORE
FREQUENTLY AND CLEAN OUT PIPES.

Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

Name: _____

Date 19-12-22

Thank you for your interest and involvement in this review. The Shire welcomes your comments on any matter that may assist in making informed and responsible decisions for the benefit of the community of the Shire of Boyup Brook.





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1. What do you think is the ideal number of Elected Members for the Shire of Boyup Brook?

☒ Seven

☐ Five

Comments:

I feel we are better to have seven elected members as
it provides a greater cross section of our community.

2. Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

I feel it is important we continue to have councillors
but understand it is a government directive to make the
change. Feel that we should continue to be able to have
input, not just take direction from Government.

Name _____

Date 25.11.2022

Thank you for your interest and involvement in this review. The Shire welcomes your comments on any matter that may assist in making informed and responsible decisions for the benefit of the community of the Shire of Boyup Brook.





GO/11/001

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☒ Seven

☐ Five

Comments:

*there should be no wards removals
this is a dictator move to take from bush to city
the first step is wrong direction*

2. Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

*they have worked til now.
why disrupt a good thing for somethink that wont.*

Name _____

Date 8-12-2022

Thank you for your interest and involvement in this review. The Shire welcomes your comments on any matter that may assist in making informed and responsible decisions for the benefit of the community of the Shire of Boyup Brook.





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☒ Seven

☐ Five

Comments:

A higher number hopefully gives a broader range of perspectives and hopefully - a higher chance of having councillors that facilitate communication between community and council and understand the views of the people they represent.

2. Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

Name

Date 21 12 22

Thank you for your interest and involvement in this review. The Shire welcomes your comments on any matter that may assist in making informed and responsible decisions for the benefit of the community of the Shire of Boyup Brook.





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☒ Seven

Reform Election Pathway.

☐ Five

Comments:

** Suggest councillors have an informal open meeting with interested rate payers when a huge decision is going to be made eg. the Cavanah Park debacle.*

** Councillors must live in the Shire of Boyup Brook. Understand circumstances change, but - - -*

2. Do you have any further comments regarding the Review of Ward Boundaries and Representation Discussion Paper?

Comments:

We need alot more transparency between Shire and rate payers.

Name _____

Date *21/12/22*

Thank you for your interest and involvement in this review. The Shire welcomes your comments on any matter that may assist in making informed and responsible decisions for the benefit of the community of the Shire of Boyup Brook.





| Chq/EFT | Date | Name | Description | Amount |
|-----------------------------------|------------|---|---|------------|
| 20481 | 02/02/2021 | Pivotel | Trak Spot Tracking Charges Jan2020 | -62.00 |
| 20482 | 02/02/2021 | Telstra Corporation Limited | Telephone Across Shire Facilities to 19/01/2021 | -969.57 |
| 20483 | 12/02/2021 | Building and Construction Training Fund BCITF | BCITF Collected 01/01/2021-31/01/2021 | -814.78 |
| 20484 | 12/02/2021 | City Of Bunbury | Contribution to Bunbury Geographe Tourism Partnership 2020/21 | -2,200.00 |
| 20485 | 12/02/2021 | Department of Mines, Industry Regulation and Safety BSL | BSL Collected 01/01/2021-31/01/2021 | -922.07 |
| 20486 | 12/02/2021 | Shire of Boyup Brook | BSL and BCITF Commission 01/01/2021-31/01/2021 | -41.50 |
| 20487 | 12/02/2021 | Telstra Corporation Limited | Telephone Across Shire Facilities to 24/01/2021 | -2,839.31 |
| 20488 | 12/02/2021 | Water Corporation | Water Across Shire Facilities to 02/02/2021 | -986.34 |
| 20489 | 26/02/2021 | Water Corporation | Water Across Shire Facilities to 02/02/2021 | -26,934.47 |
| TOTAL MUNI CHEQUES to 28 Feb 2021 | | | | -35,770.04 |



| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|---|------------|
| EFT10403 | 02/02/2021 | Ampol Petroleum Distributors Pty Ltd | Fuel Jan2021 | -1,965.87 |
| EFT10404 | 02/02/2021 | Andrew Luc | Refund BBELC Account Credit | -71.30 |
| EFT10405 | 02/02/2021 | Australian Communications and Media Authority
ACMA | Annual Licence Renewal Radio Licence Bushfire Brigade to 29/01/2022 | -114.00 |
| EFT10406 | 02/02/2021 | Australian Services Union | Payroll Deductions | -51.80 |
| EFT10407 | 02/02/2021 | B&B Street Sweeping Pty Ltd | Town Site Street Sweeping | -1,716.00 |
| EFT10408 | 02/02/2021 | BKS Refrigeration & Airconditioning Pty Ltd | Transfer Station Office - Install Air Conditioning Unit | -454.00 |
| EFT10409 | 02/02/2021 | Barrett & Sons Pty Ltd (The Trustee for Barrett
Building Trust) | Lesser Hall - Floor Repairs | -385.00 |
| EFT10410 | 02/02/2021 | BizLinQ Technology Pty Ltd | Depot Firewall Protection to 17/01/2022 | -724.90 |
| EFT10411 | 02/02/2021 | Blackwood Plant Hire | Transfer Station Office - Trenching for Power Supply | -132.00 |
| EFT10411 | 02/02/2021 | Blackwood Plant Hire | P133 Low Loader Trailer - Parts | -88.00 |
| EFT10411 | 02/02/2021 | Blackwood Plant Hire | Bulldozer Hire for Tonebridge Fire 31/12/2020 | -3,036.00 |
| EFT10412 | 02/02/2021 | Bonnie Steel | Refund BBELC Account Credit | -18.99 |
| EFT10413 | 02/02/2021 | Boyup Brook Accommodation (formerly Boyup
Brook Bed and Breakfast) | Medical Centre Auditors - Accommodation | -180.00 |
| EFT10414 | 02/02/2021 | Boyup Brook Community Resource Centre | Gazette Advertising Including Australia Day Jan2021 | -430.00 |
| EFT10415 | 02/02/2021 | Boyup Brook Farm Supplies (Lakewood Downs
Pty Ltd) | Rylington Park - Purchases Dec2020 | -121.00 |
| EFT10416 | 02/02/2021 | Boyup Brook IGA | Rylington Park - Purchases Dec2020 | -1,420.89 |
| EFT10417 | 02/02/2021 | Boyup Brook Tyre Service | P155 Bomag Multi Tyre Roller - Repairs | -905.00 |
| EFT10418 | 02/02/2021 | Bridgetown Glass Services | Caravan Park - Ensuite 3 Window Repair | -190.30 |
| EFT10419 | 02/02/2021 | Bridgetown Muffler & Towbar Centre | P198 Toyota Prado DSL WGN - Parts | -157.00 |
| EFT10420 | 02/02/2021 | Cleanaway Daniels Services Pty Ltd | Medical Centre - Sharps Disposal Dec2020 | -150.38 |
| EFT10421 | 02/02/2021 | Craneford Plumbing | Tourist Centre Toilets - Quarterly ATU Service Jan2021 | -137.50 |
| EFT10422 | 02/02/2021 | Dinninup Grove (Suzanne M Emmerson & Roy V
Emmerson t/as) | Citizenship Ceremony - Gift Hamper | -50.00 |
| EFT10423 | 02/02/2021 | G&M Detergents | Various Shire Buildings - Cleaning Supplies | -77.00 |
| EFT10424 | 02/02/2021 | Great Southern Shearing Pty Ltd | Rylington Park - Wool Handling Training 18-22Jan2021 | -4,052.40 |
| EFT10425 | 02/02/2021 | Hales Electrical | Medical Centre Exit Lights | -682.00 |
| EFT10425 | 02/02/2021 | Hales Electrical | Town Hall Toilets - Light Repairs | -269.50 |
| EFT10425 | 02/02/2021 | Hales Electrical | Swimming Pool - Pump Repairs | -385.00 |
| EFT10425 | 02/02/2021 | Hales Electrical | Admin Vacuum Cleaner Repairs | -220.00 |
| EFT10426 | 02/02/2021 | Hastie Waste | Rylington Park - Bulk Waste Collection Dec2020 | -95.00 |
| EFT10427 | 02/02/2021 | IXOM Operations Pty Ltd | Chlorine Gas Cylinder Service Fee Dec2020 | -190.96 |
| EFT10428 | 02/02/2021 | Internode Pty Ltd | Depot, Admin and ELC Internet Feb2021 | -329.97 |
| EFT10429 | 02/02/2021 | John Davison | Reimburse P226 Ammann AP240 Roller Parts | -117.00 |
| EFT10430 | 02/02/2021 | Kalpumps Pty Ltd | P146 Water Pump - Parts | -3,430.90 |
| EFT10431 | 02/02/2021 | Kathryn Westphal | Refund BBELC Account Credit | -77.00 |
| EFT10432 | 02/02/2021 | Komatsu Australia Pty Ltd | P199 Komatsu Back Hoe - Parts | -181.09 |
| EFT10432 | 02/02/2021 | Komatsu Australia Pty Ltd | P196 Komatsu 555 Grader - Parts | -3,109.28 |
| EFT10432 | 02/02/2021 | Komatsu Australia Pty Ltd | P212 Komatsu 555 Grader - Parts | -3,109.28 |
| EFT10433 | 02/02/2021 | Mark Stanton | Rylington Park - Shearer Training 18-22Jan2021 | -3,795.00 |
| EFT10434 | 02/02/2021 | Paul Hick | Rylington Park - Shearer Training 18-22Jan2021 | -4,126.65 |
| EFT10435 | 02/02/2021 | QUBE Logistics (WA) Pty Ltd | Swimming Pool Freight Jan2021 | -452.39 |
| EFT10436 | 02/02/2021 | RICOH Business Centre (Dodima Pty Ltd) | Admin Ricoh Printer Service | -260.63 |
| EFT10437 | 02/02/2021 | Rear's Electrical & Mechanical Services Pty Ltd | Transfer Station Office - Wire in Air Conditioning Unit | -415.67 |
| EFT10438 | 02/02/2021 | Regional Development Australia South West Inc | SW Economic and Community Profiling (REMPAN) Contribution 2020-21 | -275.00 |
| EFT10439 | 02/02/2021 | Royal Life Saving Society WA Inc | Swimming Pool - Swim School Certificates | -30.60 |
| EFT10440 | 02/02/2021 | SUEZ Recycling and Recovery Pty Ltd (NSW) | Paper and Cardboard Recycling Collection Dec2020 | -546.06 |
| EFT10441 | 02/02/2021 | Scott Martin | Reimburse National Police Clearance | -55.80 |
| EFT10442 | 02/02/2021 | Sprint Express | Freight Dec2020 | -329.28 |
| EFT10443 | 02/02/2021 | Suez Recycling & Recovery (Perth) Pty Ltd | Waste Collection Dec2020 | -8,624.13 |
| EFT10444 | 02/02/2021 | The Trustee for the Sanderson Family Trust (Peter
Sanderson) | Repair and Maintenance of Various Shire Buildings Jan2021 | -349.96 |
| EFT10445 | 02/02/2021 | Toll Transport Pty Ltd | Freight Dec2020 | -62.70 |
| EFT10446 | 02/02/2021 | Trisley's Hydraulic Services Pty Ltd | Swimming Pool - Replace Soda Ash Injector | -605.00 |
| EFT10447 | 02/02/2021 | WALGA | 2021 Desk Pad Calendars | -32.70 |
| EFT10448 | 02/02/2021 | Winc Australia Pty Limited | Admin Stationery | -205.75 |
| EFT10449 | 12/02/2021 | A & L Printers | MWS Business Cards | -131.00 |
| EFT10450 | 12/02/2021 | AFGR Equipment Australia Pty Ltd | P225 Isuzu Giga Prime Mover - Parts | -776.02 |
| EFT10451 | 12/02/2021 | AMA Services (WA) Pty Ltd | Medical Supplies | -164.54 |
| EFT10452 | 12/02/2021 | Air Response (GC & K Symonds Family Trust t/as) | Swimming Pool Heating System Inspection | -730.00 |
| EFT10453 | 12/02/2021 | Ampol Petroleum Distributors Pty Ltd | Fuel Jan2021 | -6,144.04 |
| EFT10454 | 12/02/2021 | Australia Post | Postage Jan2021 | -770.63 |
| EFT10455 | 12/02/2021 | Australia Wide Investigations Pty Ltd | Confidential Investigations per CEO | -2,309.00 |
| EFT10456 | 12/02/2021 | Australian Services Union | Payroll Deductions | -51.80 |
| EFT10457 | 12/02/2021 | B&B Street Sweeping Pty Ltd | Town Site Street Sweeping | -3,432.00 |
| EFT10458 | 12/02/2021 | BGC (Australia) Pty Ltd | RTR007 Kulikup Road South Project - Cement | -3,300.00 |
| EFT10459 | 12/02/2021 | BKS Refrigeration & Airconditioning Pty Ltd | 16A and 16B Forrest St - Air Conditioner Service | -369.00 |
| EFT10460 | 12/02/2021 | BOC Limited | Gas Cylinder Rental 29/12/2020-28/01/2021 | -61.32 |
| EFT10461 | 12/02/2021 | Biji Tree Consultancy | Median Strip Arboricultural Reports | -660.00 |
| EFT10462 | 12/02/2021 | BizLinQ Technology Pty Ltd | MS Office 365 ProPlus Monthly Subscription Jan2021 | -559.94 |
| EFT10462 | 12/02/2021 | BizLinQ Technology Pty Ltd | VMWare Annual Subscription to 03/02/2022 | -132.00 |
| EFT10463 | 12/02/2021 | Black Box Control Pty Ltd | Monthly Grader Tracking Service Feb2021 | -115.50 |
| EFT10464 | 12/02/2021 | Boyup Brook Farm Supplies (Lakewood Downs
Pty Ltd) | Purchases Dec2020 | -831.84 |
| EFT10465 | 12/02/2021 | Boyup Brook IGA | Purchases Dec2020-Jan2021 | -2,851.32 |
| EFT10466 | 12/02/2021 | Boyup Brook Tourism Association Inc. | Annual Contribution for Operating Assistance 2020-21 | -25,000.00 |
| EFT10467 | 12/02/2021 | Boyup Brook Tyre Service | P193 Mitsubishi MN Triton Utility - Repairs | -40.00 |
| EFT10468 | 12/02/2021 | Bridgetown Boarding Kennels & Cattery | Animal Impound Costs Oct2020 | -285.00 |
| EFT10469 | 12/02/2021 | Bridgetown Muffler & Towbar Centre | P211 Isuzu Dmax Tray Back Utility - Parts | -74.00 |
| EFT10470 | 12/02/2021 | Cleanaway Daniels Services Pty Ltd | Medical Centre - Sharps Disposal Nov2020 | -181.02 |
| EFT10471 | 12/02/2021 | Collie Bus Service | Australia Day COVID Safe Grant - Bus Hire | -770.00 |
| EFT10472 | 12/02/2021 | Commander | Commander System Monthly Rental Feb2021 | -225.96 |
| EFT10473 | 12/02/2021 | Complant Pty Ltd | P226 Ammann AP240 Multi Tyre Roller - Parts | -519.83 |
| EFT10474 | 12/02/2021 | D & L Bleachmore Haulage | Rylington Park - Freight Jan2021 | -154.00 |
| EFT10475 | 12/02/2021 | Daly Winter | Reimburse Australia Day Decorations | -63.00 |
| EFT10476 | 12/02/2021 | Darren Long Consulting | Financial Reporting Nov2020 | -687.50 |
| EFT10477 | 12/02/2021 | Dsak Pty Ltd (Manjimup and Bridgetown
Retravisin) | RTR115 Beatty St Project - Planter Bags | -72.00 |



| | | | | |
|----------|------------|--|---|--------------------|
| EFT10478 | 12/02/2021 | EcoPrint Supplies | Medical Centre - Printer Toner | -400.40 |
| EFT10479 | 12/02/2021 | Fuel Brothers WA.Com Pty Ltd | Bushfire Volunteer Catering Dec2020 | -455.00 |
| EFT10479 | 12/02/2021 | Fuel Brothers WA.Com Pty Ltd | Fuel Jan2021 | -233.54 |
| EFT10479 | 12/02/2021 | Fuel Brothers WA.Com Pty Ltd | Australia Day COVID Safe Grant - Breakfast Catering | -250.00 |
| EFT10480 | 12/02/2021 | G&M Detergents | Swimming Pool - Cleaning Supplies | -218.20 |
| EFT10481 | 12/02/2021 | Hales Contracting Group P/L | Australia Day COVID Safe Grant - COVID Safety Marshall | -198.00 |
| EFT10482 | 12/02/2021 | Hales Electrical | Depot Dam - Pump Repairs | -220.00 |
| EFT10483 | 12/02/2021 | Hastie Waste | Rylington Pk - Bulk Waste Collection Jan2021 | -95.00 |
| EFT10484 | 12/02/2021 | IXOM Operations Pty Ltd | Swimming Pool - Chlorine Gas Cylinder Supply Jan2021 | -1,511.53 |
| EFT10485 | 12/02/2021 | Internode Pty Ltd | Depot, Admin and BBELC Internet Mar2021 | -329.97 |
| EFT10486 | 12/02/2021 | JE & KM Corker | Old Mail and Elliott Roads - Supply Gravel | -6,897.00 |
| EFT10487 | 12/02/2021 | Joanna Hales-Pearce | Reimburse Finance Officer Work Clothing | -105.50 |
| EFT10488 | 12/02/2021 | John Davison | Reimburse P226 2008 Ammann AP240 Multi Wheel Roller Parts | -239.00 |
| EFT10489 | 12/02/2021 | Lamat Cleaning Services | Cleaning of the Caravan Park and Flax Mill Grounds Jan2021 | -920.00 |
| EFT10489 | 12/02/2021 | Lamat Cleaning Services | Cleaning of Various Shire Buildings Feb2021 | -3,635.00 |
| EFT10489 | 12/02/2021 | Lamat Cleaning Services | Australia Day COVID Safe Grant - Cleaning of Town Hall Toilets | -100.00 |
| EFT10490 | 12/02/2021 | Landgate | Rural Valuations Nov2020 | -69.20 |
| EFT10491 | 12/02/2021 | Lasercraft Australia Ltd | Australia Day Awards Plaques | -536.50 |
| EFT10492 | 12/02/2021 | Lotta Pty Ltd | Australia Day COVID Safe Grant - Breakfast Catering | -252.00 |
| EFT10493 | 12/02/2021 | Marketforce Pty Ltd | MCCS Position Vacant Ad on Seek 17/11/2020 | -247.50 |
| EFT10494 | 12/02/2021 | Neverfail Springwater Limited | Medical Centre - Water | -58.05 |
| EFT10494 | 12/02/2021 | Neverfail Springwater Limited | Council Chambers - Water | -58.05 |
| EFT10495 | 12/02/2021 | Newground Water Services Pty Ltd | Depot Dam - Replacement Pump | -2,068.00 |
| EFT10496 | 12/02/2021 | Nexus Risk Services | Rylington Park - Crop Insurance | -2,104.10 |
| EFT10497 | 12/02/2021 | Phillip De Ronchi | Reimburse Principal Practitioner's Mobile Phone Jan2021 | -135.52 |
| EFT10497 | 12/02/2021 | Phillip De Ronchi | Reimburse Laser Equipment Monthly Instalments Jan2021 | -1,927.08 |
| EFT10498 | 12/02/2021 | Pipeco WA | RTR007 Kulikup Road South Project - Stormwater Pipes | -4,677.75 |
| EFT10499 | 12/02/2021 | QUBE Logistics (WA) Pty Ltd | Swimming Pool - Freight Dec2020 | -613.36 |
| EFT10500 | 12/02/2021 | Rear's Electrical & Mechanical Services Pty Ltd | Sandakan Park - Power Box Relocation and Gazebo Lighting | -2,648.26 |
| EFT10501 | 12/02/2021 | Rural Press Pty Ltd (ACM) | Rylington Park - Farm Weekly Subscription 2 Years | -358.92 |
| EFT10502 | 12/02/2021 | SOS Office Equipment | Docucentre VII C5573 Photocopier Billing Job Jan2021 | -585.82 |
| EFT10503 | 12/02/2021 | Sigma Chemicals (Sigma Companies Group Pty Ltd) | Swimming Pool - Chemicals | -663.08 |
| EFT10504 | 12/02/2021 | Southern's Water Technology | Rec Grounds - Retic Pump Repairs | -1,243.00 |
| EFT10505 | 12/02/2021 | Sprint Express | Freight Jan2021 | -39.60 |
| EFT10506 | 12/02/2021 | Statewide Bearings | Oil Automation System Supplies | -1,557.52 |
| EFT10507 | 12/02/2021 | Synergy (Electricity Generation and Retail Corporation t/as) | Electricity Across Shire Facilities to 27/01/2021 | -7,156.94 |
| EFT10508 | 12/02/2021 | The Right Stuff for Landholders | Reticulation Supplies | -53.52 |
| EFT10509 | 12/02/2021 | The Trustee for the Sanderson Family Trust (Peter Sanderson) | Repair and Maintenance of Various Shire Buildings Jan2021 | -641.30 |
| EFT10510 | 12/02/2021 | The West Australian Regional Newspapers | Medical Centre - Advertising in The West Australian Jan2021 | -600.00 |
| EFT10511 | 12/02/2021 | Toll Transport Pty Ltd | Freight Dec2020-Jan2021 | -472.18 |
| EFT10512 | 12/02/2021 | Traffic Force | RRG148 Boyup Brook Cranbrook Road - Traffic Management Plan | -567.60 |
| EFT10513 | 12/02/2021 | Treehouse Coffee Lounge (Webb & Troeger) | Catering Jan2021 | -90.00 |
| EFT10513 | 12/02/2021 | Treehouse Coffee Lounge (Webb & Troeger) | Australia Day COVID Safe Grant - Coffee Van | -1,100.00 |
| EFT10514 | 12/02/2021 | WALGA | Transport and Roads Forum 11/02/2021 | -70.00 |
| EFT10515 | 12/02/2021 | Wamer & Webster Pty Ltd | Medical Supplies | -625.33 |
| EFT10516 | 12/02/2021 | West Australian Newspapers Limited | Medical Centre Advertising Jan2021 | -300.00 |
| EFT10517 | 12/02/2021 | Winc Australia Pty Limited | Admin, BBELC and Medical Centre Stationery | -1,379.90 |
| EFT10518 | 12/02/2021 | activ8me (Australian Private Networks Pty Ltd) | GP House and Rylington Park Internet and Phone Jan-Feb2021 | -216.06 |
| EFT10519 | 26/02/2021 | A & L Printers | Printing - Purchase Order Books | -490.00 |
| EFT10520 | 26/02/2021 | AFGRI Equipment Australia Pty Ltd | Rylington Park - Tractor Parts | -362.23 |
| EFT10520 | 26/02/2021 | AFGRI Equipment Australia Pty Ltd | P226 Ammann AP240 Multi Tyre Roller - Parts | -72.56 |
| EFT10520 | 26/02/2021 | AFGRI Equipment Australia Pty Ltd | Grader Blades and Points | -429.70 |
| EFT10521 | 26/02/2021 | Agrarian Management | Rylington Park - Strategic Review | -5,000.00 |
| EFT10522 | 26/02/2021 | Australian Services Union | Payroll Deductions | -51.80 |
| EFT10523 | 26/02/2021 | Australian Taxation Office | PAYG Jan2021 | -60,194.00 |
| EFT10524 | 26/02/2021 | BP Medical | Medical Supplies | -598.74 |
| EFT10525 | 26/02/2021 | Beesley Holdings Pty Ltd t/as Capital Plumbing and Gas | Various Shire Buildings - Plumbing Repairs | -1,164.51 |
| EFT10526 | 26/02/2021 | Blackwood Plant Hire | Grave Preparation | -1,485.00 |
| EFT10527 | 26/02/2021 | Boyup Brook Co - Operative | Purchases Jan2021 | -2,170.75 |
| EFT10528 | 26/02/2021 | Boyup Brook Community Resource Centre | Boyup Brook Gazette Advertising Feb2021 | -108.00 |
| EFT10529 | 26/02/2021 | Boyup Brook Farm Supplies (Lakewood Downs Pty Ltd) | Rylington Park Purchases Jan2021 | -456.77 |
| EFT10530 | 26/02/2021 | Boyup Brook IGA | Rylington Park - Shearing School Catering | -1,282.56 |
| EFT10531 | 26/02/2021 | Boyup Brook Medical Services | BBELC - Pre-employment Medical | -170.00 |
| EFT10532 | 26/02/2021 | Bunbury Coffee Machines (Bonissimo Pty Ltd) | Admin Refreshments - Coffee Filters | -118.00 |
| EFT10533 | 26/02/2021 | Cleanaway Daniels Services Pty Ltd | Medical Centre Sharps Disposal Jan2021 | -92.21 |
| EFT10534 | 26/02/2021 | Erlanda Deas | Reimburse Rylington Park Reversing Camera and Silicon Tape | -243.95 |
| EFT10535 | 26/02/2021 | Fuel Brothers WA.Com Pty Ltd | Fuel Jan2021 | -67.86 |
| EFT10536 | 26/02/2021 | Hales Electrical | LRCI - Football Oval Lights - Design Specifications and Report | -2,420.00 |
| EFT10536 | 26/02/2021 | Hales Electrical | Caravan Park - Repair Ensuite 6 HWS | -110.00 |
| EFT10536 | 26/02/2021 | Hales Electrical | Swimming Pool - Replace Main Pump VSD Unit | -3,355.00 |
| EFT10537 | 26/02/2021 | Haycom Technology | Medical Centre IT Consulting Fees Jan2021 | -1,901.90 |
| EFT10538 | 26/02/2021 | Holcim (Australia) Pty Ltd | RTR007 Kulikup Road Sth Project - Culvert Pipes and Headwalls | -1,499.05 |
| EFT10538 | 26/02/2021 | Holcim (Australia) Pty Ltd | DC045 Reservoir Rd - Culvert Pipes and Headwalls | -3,131.95 |
| EFT10539 | 26/02/2021 | IXOM Operations Pty Ltd | Chlorine Gas Cylinder Service Fee Jan2021 | -173.23 |
| EFT10540 | 26/02/2021 | Lions Club Boyup Brook | International Day of Disability Grant - Bus for Community Christmas | -200.00 |
| EFT10541 | 26/02/2021 | Macco Feeds Australia (The Bessell Trust t/as) | Rylington Park - Sheep Mineral Lick | -511.50 |
| EFT10542 | 26/02/2021 | Miotti Transport | Freight Jan2021 | -1,063.70 |
| EFT10543 | 26/02/2021 | Modern Teaching Aids Pty Ltd | BBELC - High Chairs | -280.18 |
| EFT10544 | 26/02/2021 | ProFem (Sayco Pty Ltd T/A) | Medical Supplies | -380.95 |
| EFT10545 | 26/02/2021 | SUEZ Recycling and Recovery Pty Ltd (NSW) | Paper and Cardboard Recycling Collection x2 Jan2021 | -1,146.73 |
| EFT10546 | 26/02/2021 | Seton Australia | Disposable Face Masks | -86.15 |
| EFT10547 | 26/02/2021 | Suez Recycling & Recovery (Perth) Pty Ltd | Waste Collection Jan2021 | -7,382.13 |
| EFT10548 | 26/02/2021 | Syd Matthews & Co Pty Ltd | RTR007 Kulikup Road South Project - Aggregate | -1,992.76 |
| EFT10549 | 26/02/2021 | Synergy (Electricity Generation and Retail Corporation t/as) | Electricity Across Shire Facilities to 15/02/2021 | -3,619.37 |
| EFT10550 | 26/02/2021 | The Trustee for the Sanderson Family Trust (Peter Sanderson) | Repair and Maintenance of Various Shire Buildings Feb2021 | -1,007.72 |
| | | | TOTAL EFT PAYMENTS to 28 Feb 2021 | -254,201.13 |



| Chq/EFT | Date | Name | Description | Amount |
|---|------------|---|--|-------------|
| DD6244.2 | 01/02/2021 | Wealth Personal Superannuation and Pension Fund (MyNorth Super) | Payroll Deductions | -102.82 |
| DD6246.1 | 01/02/2021 | Salary & Wages | Payroll 01Feb2021 | -19,547.40 |
| DD6250.1 | 03/02/2021 | Sam & Carolyn Mallett Super Fund | Payroll Deductions | -366.97 |
| DD6250.2 | 03/02/2021 | AMP Superannuation Savings Trust - SignatureSuper | Superannuation Contributions | -867.58 |
| DD6250.3 | 03/02/2021 | MLC Super Fund | Superannuation Contributions | -218.76 |
| DD6250.4 | 03/02/2021 | AMP Flexible Super - Super Account | Payroll Deductions | -267.53 |
| DD6250.5 | 03/02/2021 | Aware Super | Payroll Deductions | -6,907.89 |
| DD6250.6 | 03/02/2021 | Rest Superannuation | Superannuation Contributions | -1,894.77 |
| DD6250.7 | 03/02/2021 | Australian Super | Superannuation Contributions | -1,142.35 |
| DD6250.8 | 03/02/2021 | AMP RSA Superannuation | Superannuation Contributions | -249.08 |
| DD6250.9 | 03/02/2021 | Commonwealth Essential Super | Superannuation Contributions | -369.91 |
| DD6252.1 | 04/02/2021 | Salary & Wages | Payroll 03Feb2021 | -76,546.39 |
| DD6274.1 | 11/02/2021 | AMP Superannuation Savings Trust - SignatureSuper | Superannuation Contributions | -400.91 |
| DD6274.2 | 11/02/2021 | Aware Super | Superannuation Contributions | -57.72 |
| DD6276.1 | 11/02/2021 | Salary & Wages | Payroll 11Feb2021 | -2,557.64 |
| DD6284.1 | 17/02/2021 | Sam & Carolyn Mallett Super Fund | Payroll Deductions | -549.80 |
| DD6284.2 | 17/02/2021 | AMP Superannuation Savings Trust - SignatureSuper | Superannuation Contributions | -867.58 |
| DD6284.3 | 17/02/2021 | MLC Super Fund | Superannuation Contributions | -218.76 |
| DD6284.4 | 17/02/2021 | AMP Flexible Super - Super Account | Payroll Deductions | -379.01 |
| DD6284.5 | 17/02/2021 | Aware Super | Payroll Deductions | -6,945.88 |
| DD6284.6 | 17/02/2021 | Rest Superannuation | Superannuation Contributions | -1,894.77 |
| DD6284.7 | 17/02/2021 | Australian Super | Superannuation Contributions | -1,161.59 |
| DD6284.8 | 17/02/2021 | AMP RSA Superannuation | Superannuation Contributions | -119.93 |
| DD6284.9 | 17/02/2021 | Commonwealth Essential Super | Superannuation Contributions | -464.04 |
| DD6286.1 | 18/02/2021 | Salary & Wages | Payroll 17Feb2021 | -76,719.67 |
| DD6289.1 | 24/02/2021 | AMP Superannuation Savings Trust - SignatureSuper | Superannuation Contributions | -1,387.56 |
| DD6289.2 | 24/02/2021 | Aware Super | Superannuation Contributions | -286.89 |
| DD6291.1 | 24/02/2021 | Salary & Wages | Payroll 24Feb2021 | -9,405.85 |
| DD6295.1 | 01/02/2021 | Westnet | Admin, Swimming Pool and Medical Centre Internet Feb2021 | -289.85 |
| DD6295.2 | 09/02/2021 | De Lage Landen Pty Ltd | Rental Agreement for the DocuCentre-VII C5573 Feb2021 | -184.80 |
| DD6295.3 | 09/02/2021 | AGDATA Holdings Pty Ltd | Rylington Pk - Phoenix Accounting Software Feb2021 | -59.00 |
| DD6295.4 | 10/02/2021 | Western Australian Treasury Corporation | Loan 114 Repayment - Pool Bowl Upgrade Feb2021 | -8,575.72 |
| DD6296.1 | 16/02/2021 | Shire of Boyup Brook | WA Safety Products - PPE | -196.52 |
| DD6296.1 | 16/02/2021 | Shire of Boyup Brook | City of Perth - CWPA Conference Parking | -4.04 |
| DD6296.1 | 16/02/2021 | Shire of Boyup Brook | City of Perth - CWPA Conference Parking | -5.05 |
| DD6296.1 | 16/02/2021 | Shire of Boyup Brook | Telstra - CWPA Mobile Phone Recharge | -50.00 |
| DD6296.1 | 16/02/2021 | Shire of Boyup Brook | Vibe Petroleum Donnybrook - Diesel | -90.02 |
| DD6362.1 | 02/02/2021 | Commonwealth Bank | Merchant Fee - Muni 02/02/2021 | -430.71 |
| DD6362.2 | 15/02/2021 | Commonwealth Bank | BPay Transactions Fees - Muni 15/02/2021 | -196.19 |
| DD6250.10 | 03/02/2021 | AMP SuperLeader | Superannuation Contributions | -169.69 |
| DD6250.11 | 03/02/2021 | Prime Super | Superannuation Contributions | -72.54 |
| DD6250.12 | 03/02/2021 | Colonial First State Superannuation | Superannuation Contributions | -409.69 |
| DD6284.10 | 17/02/2021 | AMP SuperLeader | Superannuation Contributions | -169.69 |
| DD6284.11 | 17/02/2021 | Prime Super | Superannuation Contributions | -75.66 |
| DD6284.12 | 17/02/2021 | Colonial First State Superannuation | Superannuation Contributions | -351.50 |
| TOTAL DD MUNI ACCOUNT TO 28 Feb 2021 | | | | -223,229.72 |
| DD6381.1 | 28/02/2021 | Police Licensing | Police Licensing Claimed Feb2021 | -51,976.15 |
| TOTAL DD POLICE LICENSING ACCOUNT TO 28 Feb 2021 | | | | -51,976.15 |
| DD6295.5 | 10/02/2021 | QK Technologies Pty Ltd | QikKids Gateway Usage Dec2020 | -6.27 |
| TOTAL DD BOYUP BROOK EARLY LEARNING CENTRE ACCOUNT TO 28 Feb 2021 | | | | -6.27 |
| SUMMARY | | | | |
| CHQ (Muni Account) | | | | -35,770.04 |
| DD | | | | -223,229.72 |
| EFT | | | | -254,201.13 |
| TOTAL | | | | -513,200.89 |
| ALL MUNI TRANS TO 28 Feb 2021 | | | | -513,200.89 |
| DD (Police Licensing Account) TO 28 Feb 2021 | | | | -51,976.15 |
| DD (Boyup Brook Early Learning Centre) 28 Feb 2021 | | | | -6.27 |

| Project Name | Specific outputs | Project Officer | project components | total project cost | LRCI Funding | Quote status | share funded |
|---|--|-----------------|--------------------|--------------------|--------------|------------------------------------|--------------|
| Flax Mill Community Facilities Improvements | Cladding, sheeting and weather board repairs all buildings | Daly | \$40,000.00 | \$108,900.00 | \$40,000.00 | waiting for quotes | |
| | Remove asbestos from storage building | Daly | \$8,600.00 | | \$8,600.00 | waiting for second quote | |
| | Fix and repair white ant damage to timber truss in cottage. | Daly | \$1,150.00 | | \$1,150.00 | amount confirmed - quotes received | |
| | Fix and repair white ant damage to storage shed | Daly | \$5,000.00 | | \$5,000.00 | amount confirmed - quotes received | |
| | Remove and replace verandah from over stairs at end of the main building to upper story. | Daly | \$20,000.00 | | \$20,000.00 | waiting for quotes | |
| | Flax Mill Display and public viewing area lighting | Ang | \$4,150.00 | | \$4,150.00 | amount confirmed - quotes received | |
| | Camp kitchen upgrade | Ang | \$30,000.00 | | \$30,000.00 | waiting for quotes | |
| | Shade sails | Daly | \$32,059.00 | | \$32,059.00 | waiting for quotes | |
| | Solar power system | Daly | \$25,000.00 | | \$25,000.00 | amount confirmed - quotes received | |
| | Floor coverings | Daly | \$27,000.00 | | \$27,000.00 | waiting for second quote | |
| Boyup Brook Swimming Pool upgrade | Toddler pool hand rail | Daly | \$5,000.00 | \$227,464.00 | \$5,000.00 | waiting for quotes | |
| | Public Accessible gym | Daly | \$55,000.00 | | \$55,000.00 | waiting for quotes | |
| | Inclusive access ramp \$25,000 doors \$12,405 | Angela | \$37,405.00 | | \$37,405.00 | waiting for second quote | |
| | Chlorine safety system | Angela | \$33,500.00 | | \$33,500.00 | amount confirmed - quotes received | |
| | Pool reticulation | Calvin | \$10,000.00 | | \$10,000.00 | waiting for quotes | |
| | Public Address System | Daly | \$2,500.00 | | \$2,500.00 | amount confirmed - quotes received | |
| Lesser Hall Improvements | jarrah floor boards | Daly | \$15,000.00 | \$15,000.00 | \$15,000.00 | waiting for quotes | |
| | | | | \$351,364.00 | | | |

D. Payment of the Grant

- 8 The total maximum amount of the Grant is \$351,364. This is the Grantee's Phase 2 Allocation.
- 8.1 The Grantee's bank account for Phase 2 of the LRCI program is the bank account the Grantee uses for the LRCI Program. A change to a bank account must follow the process notified by the Commonwealth.
- 8.2 In order for the Grantee to receive the full Grant amount, the Grantee must have submitted a draft Work Schedule for the total Grant amount by 31 July 2021.
- 8.3 If the Grantee has not applied for the full Grant amount in a draft Work Schedule by 31 July 2021, the Commonwealth has the right to not pay the Grantee the amount of the Grant not applied for by the Grantee.



HELD BY LANDGATE IN DIGITAL FORMAT ONLY





MINUTES

Rylington Park Transitional Committee
held at the Shire Chambers
commenced at 4.14 pm, Wednesday 24 February 2021

Attendance

Cr O'Connell
Mr M Chambers
Mr R Turner
Mr D Putland – Chief Executive Officer
Mrs M Lane – Executive Assistant

Apologies

Cr R Walker – Shire President
Mr P Reid has resigned from the Rylington Park Transitional Committee

Order of business:

1. Previous minutes attached – 2 December 2020

Moved: Mr M Chambers

Seconded: Mr R Turner

That the Minutes of the Rylington Park Transitional Committee held on 2 December 2020 be accepted as a true and correct record.

CARRIED 3/0

Res 22/2/1

COMMITTEE RECOMMENDATION

Moved: Mr R Turner

Seconded: Mr M Chambers

The committee resolve that Helen O'Connell to contact Katie McDowell from the Warren Blackwood Alliance in relation to the Constitution.

That Richard Turner will contact Don Lyster to draw up a Rylington Park lease.

CARRIED 3/0

Res 22/2/2

COMMITTEE RECOMMENDATION

Moved: Mr R Turner

Seconded: Mr M Chambers

The committee recommends that the CEO organize the purchase of the fertilizer program urgently.

CARRIED 3/0

Res 22/2/3

2. Next meeting date for the Rylington Park Transitional Committee to be held on Wednesday 10th March 2021 at 4pm in the Shire Chambers.
3. **Closure of meeting**
There being no further business, Cr O'Connell thanked all for attending and declared the meeting closed at 4.58pm.



Boyup Brook - Compliance Audit Return 2020

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of the relevant minutes.

| Commercial Enterprises by Local Governments | | | | | |
|---|--------------------------------|---|----------|----------|------------|
| No | Reference | Question | Response | Comments | Respondent |
| 1 | s3.59(2)(a) F&G
Regs 7,9,10 | Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2020? | N/A | | Maria Lane |
| 2 | s3.59(2)(b) F&G
Regs 7,8,10 | Has the local government prepared a business plan for each major land transaction that was not exempt in 2020? | N/A | | Maria Lane |
| 3 | s3.59(2)(c) F&G
Regs 7,8,10 | Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2020? | N/A | | Maria Lane |
| 4 | s3.59(4) | Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2020? | N/A | | Maria Lane |
| 5 | s3.59(5) | During 2020, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority? | N/A | | Maria Lane |

| Delegation of Power/Duty | | | | | |
|--------------------------|-----------------------------------|---|----------|---|------------|
| No | Reference | Question | Response | Comments | Respondent |
| 1 | s5.16 | Were all delegations to committees resolved by absolute majority? | N/A | | Maria Lane |
| 2 | s5.16 | Were all delegations to committees in writing? | N/A | | Maria Lane |
| 3 | s5.17 | Were all delegations to committees within the limits specified in section 5.17? | N/A | | Maria Lane |
| 4 | s5.18 | Were all delegations to committees recorded in a register of delegations? | N/A | | Maria Lane |
| 5 | s5.18 | Has council reviewed delegations to its committees in the 2019/2020 financial year? | N/A | | Maria Lane |
| 6 | s5.42(1) & s5.43
Admin Reg 18G | Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Act? | Yes | | Maria Lane |
| 7 | s5.42(1) | Were all delegations to the CEO resolved by an absolute majority? | Yes | Delegate authority to the CEO was adopted at a Special Council meeting on 2 April 2020. | Maria Lane |



**Department of
Local Government, Sport
and Cultural Industries**

| | | | | | |
|----|---------------------------|--|-----|---|------------|
| 8 | s5.42(2) | Were all delegations to the CEO in writing? | No | | Maria Lane |
| 9 | s5.44(2) | Were all delegations by the CEO to any employee in writing? | N/A | | Maria Lane |
| 10 | s5.16(3)(b) & s5.45(1)(b) | Were all decisions by the council to amend or revoke a delegation made by absolute majority? | Yes | | Maria Lane |
| 11 | s5.46(1) | Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees? | Yes | | Maria Lane |
| 12 | s5.46(2) | Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2019/2020 financial year? | No | Review of Delegation Register was adopted on 27 August 2020 | Maria Lane |
| 13 | s5.46(3) Admin Reg 19 | Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Admin Reg 19? | Yes | | Maria Lane |

Disclosure of Interest

| No | Reference | Question | Response | Comments | Respondent |
|----|-----------------------------------|--|----------|----------|------------|
| 1 | s5.67 | Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter? | Yes | | Maria Lane |
| 2 | s5.68(2) & s5.69(5) Admin Reg 21A | Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by Admin Reg 21A, recorded in the minutes of the relevant council or committee meeting? | Yes | | Maria Lane |
| 3 | s5.73 | Were disclosures under section sections 5.65, 5.70 or 5.71A(3) recorded in the minutes of the meeting at which the disclosures were made? | Yes | | Maria Lane |
| 4 | s5.75 Admin Reg 22, Form 2 | Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day? | Yes | | Maria Lane |
| 5 | s5.76 Admin Reg 23, Form 3 | Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2020? | Yes | | Maria Lane |
| 6 | s5.77 | On receipt of a primary or annual return, did the CEO, or the mayor/president, give written acknowledgment of having received the return? | Yes | | Maria Lane |
| 7 | s5.88(1) & (2)(a) | Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76? | Yes | | Maria Lane |



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| 8 | s5.88(1) & (2)(b)
Admin Reg 28 | Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A, in the form prescribed in Admin Reg 28? | Yes | Maria Lane |
| 9 | s5.88(3) | When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76, did the CEO remove from the register all returns relating to that person? | Yes | Maria Lane |
| 10 | s5.88(4) | Have all returns removed from the register in accordance with section 5.88(3) been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return? | Yes | Maria Lane |
| 11 | s5.89A(1), (2) & (3)
Admin Reg 28A | Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B, in the form prescribed in Admin Reg 28A? | Yes | Maria Lane |
| 12 | s5.89A(5) & (5A) | Did the CEO publish an up-to-date version of the gift register on the local government's website? | Yes | Maria Lane |
| 13 | s5.89A(6) | When a person ceases to be a person who is required to make a disclosure under section 5.87A or 5.87B, did the CEO remove from the register all records relating to that person? | Yes | Maria Lane |
| 14 | s5.89A(7) | Have copies of all records removed from the register under section 5.89A(6) been kept for a period of at least five years after the person ceases to be a person required to make a disclosure? | Yes | Maria Lane |
| 15 | Rules of Conduct
Reg 11(1), (2) & (4) | Where a council member had an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person, did they disclose the interest in accordance with Rules of Conduct Reg 11(2)? | Yes | Maria Lane |
| 16 | Rules of Conduct
Reg 11(6) | Where a council member disclosed an interest under Rules of Conduct Reg 11(2) was the nature of the interest recorded in the minutes? | Yes | Maria Lane |
| 17 | s5.70(2) & (3) | Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report? | Yes | Maria Lane |
| 18 | s5.71A & s5.71B(5) | Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under s5.71A(1) relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application? | N/A | Maria Lane |



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| 19 | s5.71B(6) & s5.71B(7) | Was any decision made by the Minister under subsection 5.71B(6) recorded in the minutes of the council meeting at which the decision was considered? | N/A | | Maria Lane |
| 20 | s5.103 Admin Regs 34B & 34C | Has the local government adopted a code of conduct in accordance with Admin Regs 34B and 34C to be observed by council members, committee members and employees? | Yes | | Maria Lane |
| 21 | Admin Reg 34B(5) | Has the CEO kept a register of notifiable gifts in accordance with Admin Reg 34B(5)? | Yes | | Maria Lane |

Disposal of Property

| No | Reference | Question | Response | Comments | Respondent |
|----|-----------|---|----------|----------|------------|
| 1 | s3.58(3) | Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) (unless section 3.58(5) applies)? | N/A | | Maria Lane |
| 2 | s3.58(4) | Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property? | N/A | | Maria Lane |

Elections

| No | Reference | Question | Response | Comments | Respondent |
|----|-------------------------|---|----------|--|------------|
| 1 | Elect Regs 30G(1) & (2) | Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate? | No | As gifts were not received, a form did not get completed by the new elected members. | Maria Lane |
| 2 | Elect Regs 30G(3) & (4) | Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years? | Yes | | Maria Lane |
| 3 | Elect Regs 30G(5) & (6) | Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with Elect Reg 30G(6)? | Yes | | Maria Lane |

Finance

| No | Reference | Question | Response | Comments | Respondent |
|----|-----------|----------|----------|----------|------------|
|----|-----------|----------|----------|----------|------------|



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|----|-------------------|--|-----|-----------------------------------|------------|
| 1 | s7.1A | Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act? | Yes | | Maria Lane |
| 2 | s7.1B | Where the council delegated to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority? | N/A | | Maria Lane |
| 3 | s7.3(1) & s7.6(3) | Was the person or persons appointed by the local government to be its auditor appointed by an absolute majority decision of council? | N/A | Appointed by the Auditor General. | Maria Lane |
| 4 | s7.3(3) | Was the person(s) appointed by the local government under s7.3(1) to be its auditor a registered company auditor or an approved auditor? | N/A | | Maria Lane |
| 5 | s7.9(1) | Was the auditor's report for the financial year ended 30 June 2020 received by the local government by 31 December 2020? | No | Awaiting final audit. | Maria Lane |
| 6 | s7.12A(3) | Where the local government determined that matters raised in the auditor's report prepared under s7.9(1) of the Act required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters? | N/A | Awaiting final audit. | Maria Lane |
| 7 | s7.12A(4)(a) | Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? | N/A | Awaiting final audit. | Maria Lane |
| 8 | s7.12A(4)(b) | Where the local government was required to prepare a report under s.7.12A(4)(a), was a copy of the report given to the Minister within three months of the audit report being received by the local government? | N/A | Awaiting final audit. | Maria Lane |
| 9 | s7.12A(5) | Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website? | N/A | Awaiting final audit. | Maria Lane |
| 10 | Audit Reg 7 | Did the agreement between the local government and its auditor include the objectives and scope of the audit, a plan for the audit, details of the remuneration and expenses paid to the auditor, and the method to be used by the local government to communicate with the auditor? | N/A | Appointed by the Auditor General. | Maria Lane |
| 11 | Audit Reg 10(1) | Was the auditor's report for the financial year ending 30 June received by the local government within 30 days of completion of the audit? | N/A | | Maria Lane |



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Integrated Planning and Reporting

| No | Reference | Question | Response | Comments | Respondent |
|----|-------------------------|--|----------|------------------|------------|
| 1 | Admin Reg 19C | Has the local government adopted by absolute majority a strategic community plan?
If Yes, please provide the adoption date or the date of the most recent review in the Comments section? | Yes | 13 February 2017 | Maria Lane |
| 2 | Admin Reg 19DA(1) & (4) | Has the local government adopted by absolute majority a corporate business plan?
If Yes, please provide the adoption date or the date of the most recent review in the Comments section? | Yes | 21 June 2018 | Maria Lane |
| 3 | Admin Reg 19DA(2) & (3) | Does the corporate business plan comply with the requirements of Admin Reg 19DA(2) & (3)? | Yes | | Maria Lane |

Local Government Employees

| No | Reference | Question | Response | Comments | Respondent |
|----|--------------------------------------|--|----------|----------|------------|
| 1 | Admin Reg 18C | Did the local government approve a process to be used for the selection and appointment of the CEO before the position of CEO was advertised? | Yes | | Maria Lane |
| 2 | s5.36(4) & s5.37(3)
Admin Reg 18A | Were all CEO and/or senior employee vacancies advertised in accordance with Admin Reg 18A? | Yes | | Maria Lane |
| 3 | Admin Reg 18E | Was all information provided in applications for the position of CEO true and accurate? | Yes | | Maria Lane |
| 4 | Admin Reg 18F | Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4)? | Yes | | Maria Lane |
| 5 | s5.37(2) | Did the CEO inform council of each proposal to employ or dismiss senior employee? | Yes | | Maria Lane |
| 6 | s5.37(2) | Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so? | N/A | | Maria Lane |

Official Conduct

| No | Reference | Question | Response | Comments | Respondent |
|----|-----------|--|----------|----------|------------|
| 1 | s5.120 | Has the local government designated a senior employee as defined by section 5.37 to be its complaints officer? | N/A | | Maria Lane |



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|---|-----------|--|-----|--|------------|
| 2 | s5.121(1) | Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a)? | Yes | | Maria Lane |
| 3 | s5.121(2) | Does the complaints register include all information required by section 5.121(2)? | Yes | | Maria Lane |
| 4 | s5.121(3) | Has the CEO published an up-to-date version of the register of the complaints on the local government's official website? | Yes | | Maria Lane |

Optional Questions

| No | Reference | Question | Response | Comments | Respondent |
|----|----------------------------------|--|----------|-----------------------------|------------|
| 1 | Financial Management Reg 5(2)(c) | Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Financial Management Reg 5(2)(c) within the three years prior to 31 December 2020?
If yes, please provide the date of council's resolution to accept the report. | Yes | Adopted on 18 April 2019 | Maria Lane |
| 2 | Audit Reg 17 | Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Audit Reg 17 within the three years prior to 31 December 2020?
If yes, please provide date of council's resolution to accept the report. | Yes | Adopted on 27 November 2019 | Maria Lane |
| 3 | s5.87C(2) | Where a disclosure was made under sections 5.87A or 5.87B, was the disclosure made within 10 days after receipt of the gift? | Yes | | Maria Lane |
| 4 | s5.87C | Where a disclosure was made under sections 5.87A or 5.87B, did the disclosure include the information required by section 5.87C? | Yes | | Maria Lane |
| 5 | s5.90A(2) | Did the local government prepare and adopt by absolute majority a policy dealing with the attendance of council members and the CEO at events? | Yes | | Maria Lane |
| 6 | s.5.90A(5) | Did the CEO publish an up-to-date version of the attendance at events policy on the local government's official website? | Yes | | Maria Lane |
| 7 | s5.96A(1), (2), (3) & (4) | Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4)? | Yes | | Maria Lane |



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|----|-----------|---|-----|-----------------------|------------|
| 8 | s5.128(1) | Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members? | Yes | | Maria Lane |
| 9 | s5.127 | Did the local government prepare a report on the training completed by council members in the 2019/2020 financial year and publish it on the local government's official website by 31 July 2020? | Yes | | Maria Lane |
| 10 | s6.4(3) | By 30 September 2020, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2020? | No | Awaiting final audit. | Maria Lane |

Tenders for Providing Goods and Services

| No | Reference | Question | Response | Comments | Respondent |
|----|--|--|----------|--|------------|
| 1 | F&G Reg 11A(1) & (3) | Does the local government have a current purchasing policy that complies with F&G Reg 11A(3) in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$250,000 or less or worth \$250,000 or less? | Yes | Policy to be reviewed to include the new limit | Maria Lane |
| 2 | F&G Reg 11A(1) | Did the local government comply with its current purchasing policy in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less? | Yes | | Maria Lane |
| 3 | s3.57 F&G Reg 11 | Subject to F&G Reg 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in F&G Reg 11(1)? | Yes | | Maria Lane |
| 4 | F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4) | When regulations 11(1), 12(2) or 13 required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with F&G Reg 14(3) and (4)? | Yes | | Maria Lane |
| 5 | F&G Reg 12 | Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than a single contract? | N/A | | Maria Lane |
| 6 | F&G Reg 14(5) | If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation? | N/A | | Maria Lane |



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|----|---------------------------------|---|-----|---|------------|
| 7 | F&G Regs 15 & 16 | Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Regs 15 and 16? | Yes | | Maria Lane |
| 8 | F&G Reg 17 | Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website? | No | Work in progress - will include a tender register on the website. | Maria Lane |
| 9 | F&G Reg 18(1) | Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender? | No | | Maria Lane |
| 10 | F&G Reg 18(4) | Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept? | No | Walga e-quotes were used. | Maria Lane |
| 11 | F&G Reg 19 | Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted? | No | Tender did not receive advice in writing. | Maria Lane |
| 12 | F&G Regs 21 & 22 | Did the local government's advertising and expression of interest processes comply with the requirements of F&G Regs 21 and 22? | Yes | | Maria Lane |
| 13 | F&G Reg 23(1) & (2) | Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice? | Yes | | Maria Lane |
| 14 | F&G Reg 23(3) | Were all expressions of interest that were not rejected assessed by the local government? | No | Walga e-quotes were used. | Maria Lane |
| 15 | F&G Reg 23(4) | After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services as an acceptable tenderer? | Yes | | Maria Lane |
| 16 | F&G Reg 24 | Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with F&G Reg 24? | Yes | | Maria Lane |
| 17 | F&G Regs 24AD(2) & (4) and 24AE | Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with F&G Reg 24AD(4) and 24AE? | Yes | | Maria Lane |
| 18 | F&G Reg 24AD(6) | If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation? | N/A | | Maria Lane |
| 19 | F&G Reg 24AF | Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application? | Yes | Used WALGA e-quotes. | Maria Lane |



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| 20 | F&G Reg 24AG | Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of F&G Reg 24AG? | Yes | Used WALGA e-quotes. | Maria Lane |
| 21 | F&G Reg 24AH(1) | Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications? | No | Walga e-quotes were used. | Maria Lane |
| 22 | F&G Reg 24AH(3) | Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept? | No | Walga - e-quotes were used. | Maria Lane |
| 23 | F&G Reg 24AI | Did the CEO send each applicant written notice advising them of the outcome of their application? | Yes | | Maria Lane |
| 24 | F&G Regs 24E & 24F | Where the local government gave regional price preference, did the local government comply with the requirements of F&G Regs 24E and 24F? | N/A | | Maria Lane |

I certify this Compliance Audit Return has been adopted by council at its meeting on

Thursday, 25th March 2021

Signed Mayor/President, Boyup Brook

Signed CEO, Boyup Brook