



Attachment 9.2.1A

Chq/EFT	Date	Name	Description	Amount
EFT16374	07/10/2024	AMPAC Debt Recovery (WA) Pty Ltd	Rates Debt Collection Commission and Costs Sep2024	-35.75
EFT16375	07/10/2024	Ampol Petroleum Distributors Pty Ltd	Fuel Sep2024	-3,164.21
EFT16376	07/10/2024	AusQ Training	Traffic Management Training	-2,600.00
EFT16377	07/10/2024	BOC Limited	Depot Expendable Tools	-236.48
EFT16377	07/10/2024	BOC Limited	Gas Cylinder Rental Sep2024	-62.71
EFT16378	07/10/2024	BP Medical	Medical Supplies	-714.50
EFT16379	07/10/2024	Bio Diverse Solutions	Independent Living Units - 32-34 Bridge St Site Soil Evaluation Progress Payment	-3,460.88
EFT16380	07/10/2024	Black Box Control Pty Ltd	Monthly Grader Tracking Service Oct2024	-99.00
EFT16381	07/10/2024	Boyup Brook Pharmacy	BBELC First Aid Supplies	-286.54
EFT16381	07/10/2024	Boyup Brook Pharmacy	Medical Supplies	-22.00
EFT16382	07/10/2024	Boyup Brook Tyre Service	P206 Mitsubishi Triton Tip Tray Gardens 2 - Repairs	-44.00
EFT16383	07/10/2024	Bridgetown Carpets & Floorcoverings	SHERP Grant 16A and 16B Forrest St Refurbishment - Blinds	-2,888.00
EFT16384	07/10/2024	Bunbury Auto One	P202 Isuzu 4Tn Tip Truck 2016 - Parts	-152.42
EFT16385	07/10/2024	Bunbury Centa Pty Ltd	Admin Cleaning Supplies	-92.00
EFT16386	07/10/2024	Bunnings Group Ltd	P202 Isuzu 4Tn Tip Truck 2016 - Parts	-49.50
EFT16387	07/10/2024	CHG-MERIDIAN Australia Pty Ltd	Swimming Pool Gym Equipment Rental Agreement Oct-Dec2024	-5,658.33
EFT16388	07/10/2024	Community Mental Health Action Team (CoMHAT)	Community Grant Funding 2024-25 - Mental Health Week	-5,000.00
EFT16389	07/10/2024	Dardanup Removals & Storage	SHERP Grant 16A Forrest St Refurbishment - Contents Removal and Assistance with Financial Reporting and Budget Aug2024	-6,341.75
EFT16390	07/10/2024	Darren Long Consulting	NDRR Grant - ESL Plant - 2 x VMS LED Display Trailers	-2,216.50
EFT16391	07/10/2024	Data Signs	Niche Wall Single Plaque	-49,599.00
EFT16392	07/10/2024	Everlon & Co Trust	Rylington Park - AWI Shearer and Wool Handling Training Sep2024	-260.04
EFT16393	07/10/2024	Great Southern Shearing Pty Ltd	Evacuation Centre Plans - Progress Payment	-14,061.30
EFT16394	07/10/2024	H+H Architects	Medical Centre - Computer and Monitor	-20,326.90
EFT16395	07/10/2024	Haycom Technology Pty Ltd	Standpipe Controller for Swipecard Facility - Balance Payment	-1,700.64
EFT16396	07/10/2024	Industrial Automation Group Pty Ltd	Transfer Station - Solar Security System	-12,329.90
EFT16397	07/10/2024	Jaycar Pty Ltd	P212 Komatsu GD555 Grader 2017 - Parts	-1,358.00
EFT16398	07/10/2024	Komatsu Australia Pty Ltd	ESL - VBFB AED Battery and Electrode Replacements	-223.28
EFT16399	07/10/2024	LFA First Response	Rylington Park Field Day - Bus Hire	-2,642.26
EFT16400	07/10/2024	Lions Club Boyup Brook	Council and Staff Drinking Water	-97.00
EFT16401	07/10/2024	Living Springs Water Pty Ltd	Evaluation Framework Workshop	-195.00
EFT16402	07/10/2024	Local Government Professionals Australia (WA)	Freight Sep2024	-880.00
EFT16403	07/10/2024	Manjimup Freight Distributors & BMI Logistics	GP Recruitment Engagement Fee	-58.21
EFT16404	07/10/2024	Michael Little Healthcare Pty Ltd	SHERP Grant 16A and 16B Forrest St Refurbishment - Cleaning	-6,600.00
EFT16405	07/10/2024	New Leaf Cleaning & Windows	ESL - Fast Fill Trailers Annual Servicing	-450.00
EFT16406	07/10/2024	Old Dog Dirt & Diesel	Various Shire Buildings - Cleaning Supplies	-2,752.30
EFT16407	07/10/2024	PFI Supplies	Workshop Steel	-422.40
EFT16408	07/10/2024	Prime Supplies	Accommodation for Employee Training 24-29 Nov 2024	-331.32
EFT16409	07/10/2024	QI Franchise Management Pty Ltd (Quest Innaloo)	Admin Executive Offices - Lighting and Power Progress Payment	-1,160.00
EFT16410	07/10/2024	Rear's Electrical & Mechanical Services Pty Ltd	Photocopier Billing Sep2024	-6,600.00
EFT16411	07/10/2024	SOS Office Equipment	Chambers Roller Shutter Key Blanks	-1,008.66
EFT16412	07/10/2024	Southern Shutters	Electricity Across Shire Facilities to 20/08/2024	-20.00
EFT16413	07/10/2024	Synergy	Freight Sep2024	-7,481.84
EFT16414	07/10/2024	Team Global Express	Fire Ban SMS Messaging to 19/09/2024	-128.16
EFT16415	07/10/2024	Telstra Limited	P102 Three Phase Generator Set (2011) - Parts	-0.90
EFT16416	07/10/2024	Truckline (Bunbury)	Contract Ranger Services Sep2024	-45.51
EFT16417	07/10/2024	WA Contract Ranger Services Pty Ltd	P146 Small Plant - Parts	-2,142.25
EFT16418	14/10/2024	AFGR1 Equipment Australia Pty Ltd	Postage Sep2024	-6.00
EFT16419	14/10/2024	Australia Post	Payroll Deductions	-541.15
EFT16420	14/10/2024	Australian Services Union	Rylington Park - Field Day and Shearing School Catering Sep2024	-79.50
EFT16421	14/10/2024	Boyup Brook IGA	Tourist Centre - Shire Contribution to Electricity 19/06/2024-19/08/2024	-2,311.01
EFT16422	14/10/2024	Boyup Brook Tourism Association Inc.	BCITF Collected Sep2024	-325.19
EFT16423	14/10/2024	Building and Construction Industry Training Fund	Rylington Park Field Day - Guest Speaker Travel Costs	-88.73
EFT16424	14/10/2024	Celebrity Speakers	BSL Collected Sep2024	-275.00
EFT16425	14/10/2024	Department of Mines, Industry Regulation and Safety BSL	Admin Exec Offices - Disconnect Plumbing	-335.98
EFT16426	14/10/2024	EM Squire & RI Squire	Councillor iPads	-290.30
EFT16427	14/10/2024	JB Hi-Fi Business	Swimming Pool - Ablutions Floor Repairs	-5,192.46
EFT16428	14/10/2024	KJF South West Floor Covering Service	Various Shire Buildings - Cleaning Sep2024	-4,957.43
EFT16429	14/10/2024	Lamat Cleaning (The Bogar Unit Trust t/as)	Reimburse Chambers IT Equipment	-3,360.00
EFT16430	14/10/2024	Employee	ESL - Bus Hire for VBFB Training	-199.00
EFT16431	14/10/2024	Lions Club Boyup Brook	P206 Mitsubishi Triton Tip Tray Gardens - Electrical Repairs	-135.00
EFT16432	14/10/2024	My AutoSparky	P207 Mitsubishi Triton Dual Cab - Electrical Repairs	-622.05
EFT16432	14/10/2024	My AutoSparky	Admin NBN Oct2024	-237.05
EFT16433	14/10/2024	Node1 Pty Ltd	Chambers - Power Supply for Video Screens	-227.00
EFT16434	14/10/2024	Rear's Electrical & Mechanical Services Pty Ltd	BSL and CTF Commission Sep2024	-884.94
EFT16435	14/10/2024	Shire of Boyup Brook	Catering Oct2024	-33.25
EFT16436	14/10/2024	Squeak & Bean Cafe	Telephone Across Shire Facilities to 24/09/2024	-216.00
EFT16437	14/10/2024	Telstra Limited	Gym Cleaning Supplies	-100.00
EFT16438	14/10/2024	Winc Australia Pty Limited	Fuel Oct2024	-232.61
EFT16439	21/10/2024	Ampol Petroleum Distributors Pty Ltd	Niche Wall Double Bronze Plaque	-3,867.84
EFT16440	21/10/2024	Arrow Bronze	Various Shire Gardens - Seedlings	-632.13
EFT16441	21/10/2024	Benara Nurseries	Independent Living Units - 32-34 Bridge St Site Soil Evaluation	-468.60
EFT16442	21/10/2024	Bio Diverse Solutions	Rylington Park - Contour Drains	-3,460.88
EFT16443	21/10/2024	Blackwood Plant Hire	SHERP Grant 16A and 16B Forrest St Refurbishment - Final Payment	-4,042.50
EFT16444	21/10/2024	Blackwood Valley Building	Purchases Sep2024	-96,903.25
EFT16445	21/10/2024	Boyup Brook Co-operative Company Limited	Rylington Park - Purchases Sep2024 incl Shearing Equipment	-2,232.00
EFT16445	21/10/2024	Boyup Brook Co-operative Company Limited	ESL - Fast Fill Trailer Equipment	-5,816.32
EFT16445	21/10/2024	Boyup Brook Co-operative Company Limited	Gazette Advertising Oct2024	-1,165.40
EFT16446	21/10/2024	Boyup Brook Community Resource Centre	Quarterly Support for Running Costs Oct-Dec2024 per MoU 2024-27	-555.00
EFT16447	21/10/2024	Boyup Brook Districts Pioneers Museum Inc	Purchases Sep2024	-1,375.00
EFT16448	21/10/2024	Boyup Brook IGA	Shire Properties - Gutter Cleaning	-533.38
EFT16449	21/10/2024	Boyup Property Maintenance	Medical Centre VOIP and NBN Sep2024	-6,600.00
EFT16450	21/10/2024	Breeze Connect Pty Ltd	Building Maintenance Supplies	-340.27
EFT16451	21/10/2024	Bridgetown Timber & Hardware	Depot Chemical Shed - Ventilation	-205.29
EFT16451	21/10/2024	Bridgetown Timber & Hardware	Admin Catering Equipment - Milk Cooler	-369.50
EFT16452	21/10/2024	Bunbury Centa Pty Ltd	Grader Operations Training	-379.00
EFT16453	21/10/2024	Cape Training & Assessing	Medical Centre - Sharps Disposal Sep2024	-1,150.00
EFT16454	21/10/2024	Cleanaway Daniels Services Pty Ltd	Swimming Pool - Heat Pump Replacement	-445.69
EFT16455	21/10/2024	Country Landscaping & Irrigation	Rylington Park - Ram Purchases	-9,056.52
EFT16456	21/10/2024	Elders Rural Services Australia Pty Ltd	Website Domain Hosting 01/10/2024-01/10/2026	-7,590.00
EFT16457	21/10/2024	Focus Networks	Fuel Sep2024	-66.00
EFT16458	21/10/2024	Fuel Brothers WA.Com Pty Ltd		-117.34



Chq/EFT	Date	Name	Description	Amount
EFT16459	21/10/2024	Harley Transport Pty Ltd	Rylington Park - Sheep Freight Oct2024	-1,437.15
EFT16460	21/10/2024	Hastie Waste Pty Ltd	Rylington Park - Bulk Waste Collection Sep2024	-120.00
EFT16461	21/10/2024	Haycom Technology Pty Ltd	Medical Centre IT Support Fees Sep2024	-544.50
EFT16462	21/10/2024	Ibis Perth	WALGA Convention - CEO and Councillor Accommodation and Meals	-1,643.18
EFT16463	21/10/2024	Kojonup Agricultural Supplies	Rylington Park - Fungicide	-994.62
EFT16464	21/10/2024	Kojonup Veterinary Hospital	Rylington Park - Ram Inspections and Anaesthetic	-212.75
EFT16465	21/10/2024	LGIS WA	LGISWA Workcare Insurance 2024-25 Instalment 2	-49,618.25
EFT16465	21/10/2024	LGIS WA	LGISWA Liability Insurance 2024-25 Instalment 2	-26,672.25
EFT16465	21/10/2024	LGIS WA	LGISWA Property Insurance 2024-25 Instalment 2	-85,143.72
EFT16465	21/10/2024	LGIS WA	LGISWA Bushfire Insurance 2024-25 Instalment 2	-16,496.15
EFT16465	21/10/2024	LGIS WA	LGISWA Crime Insurance 2024-25 Instalment 2	-2,571.25
EFT16465	21/10/2024	LGIS WA	LGISWA Motor Fleet Insurance 2024-25 Instalment 2	-26,933.50
EFT16465	21/10/2024	LGIS WA	LGISWA Personal Accident Insurance 2024-25 Instalment 2	-461.45
EFT16465	21/10/2024	LGIS WA	LGISWA Management Liability Insurance 2024-25 Instalment 2	-4,827.90
EFT16465	21/10/2024	LGIS WA	LGISWA Travel Insurance 2024-25 Instalment 2	-621.50
EFT16466	21/10/2024	Resident	Refund Hall Hire Bond	-200.00
EFT16467	21/10/2024	MJB Industries Pty Ltd	Flax Mill Caravan Park - Septic Tank Lid	-332.82
EFT16468	21/10/2024	Manjimup Freight Distributors & BMI Logistics	Freight Oct2024	-36.65
EFT16469	21/10/2024	Moore Australia Audit (WA)	LRCI 2021-22 and 2022-23 Acquittal Audits	-6,160.00
EFT16470	21/10/2024	My AutoSparky	P212 Komatsu GD555 Grader 2017 - Repairs	-836.00
EFT16471	21/10/2024	Nexus Advisernet	Rylington Park - Crop Insurance	-5,457.42
EFT16472	21/10/2024	Employee	Reimburse Accommodation for Training	-441.67
EFT16473	21/10/2024	Officeworks Ltd	Admin Stationery	-163.56
EFT16474	21/10/2024	Old Dog Dirt & Diesel	P536 TATRA Fire Truck T815-7 4.4 McAlinden BFB - Repairs	-1,156.35
EFT16474	21/10/2024	Old Dog Dirt & Diesel	P211 Isuzu D-Max Dual Cab Tray Back Utility - Repairs	-662.70
EFT16475	21/10/2024	PFI Supplies	Various Shire Buildings - Cleaning Supplies	-199.60
EFT16475	21/10/2024	PFI Supplies	Flax Mill Caravan Park - Cleaning Supplies	-138.00
EFT16476	21/10/2024	Print Media Group	ESL - Vehicle ID Stickers	-48.45
EFT16477	21/10/2024	Rambusters	Rylington Park - Ram Shearing	-412.50
EFT16478	21/10/2024	Rear's Electrical & Mechanical Services Pty Ltd	Sandakan Memorial - Replace Power Outlet	-869.00
EFT16479	21/10/2024	Rocklea Farming Co	Dinninup Hall - Gutter Repairs	-1,496.00
EFT16480	21/10/2024	Santana Australia Pty Ltd	Christmas Lights	-7,245.90
EFT16481	21/10/2024	Six Mile Pty Ltd (tff The Six Mile Trust t/as)	Air Strip - Firebreak Spraying	-495.00
EFT16482	21/10/2024	South West Counselling Incorporated	Employee Assistance Program	-511.50
EFT16483	21/10/2024	Spencer Signs	Rec Grounds Entrance Sign - Sandy Chambers Gate	-1,009.80
EFT16484	21/10/2024	Sprint Express	Freight Sep2024	-71.50
EFT16485	21/10/2024	St Mary's Catholic School (P&F Assoc)	Sandakan Service - Catering	-3,750.00
EFT16486	21/10/2024	Synergy	Electricity Across Shire Facilities to 24/09/2024	-4322.69
EFT16487	21/10/2024	Tasman Shearing (SJ&RC Thompson t/as)	Rylington Park - Crutching	-2,109.03
EFT16488	21/10/2024	Telstra Limited	Admin NBN to 24/09/2024	-1,212.75
EFT16488	21/10/2024	Telstra Limited	Telephone Across Shire Facilities to 24/09/2024	-1,223.73
EFT16489	21/10/2024	Truckline (Bunbury)	P102 Three Phase Generator Set - Parts	-189.44
EFT16490	21/10/2024	Veolia Recycling and Recovery Pty Ltd (NSW)	Paper and Cardboard Recycling Collection Sep2024	-812.33
EFT16491	21/10/2024	WA Contract Ranger Services Pty Ltd	Contract Ranger Services Oct2024	-2,090.00
EFT16492	21/10/2024	WALGA	LGA Essentials Training	-654.50
EFT16493	21/10/2024	Zone 50 Engineering Surveys Pty Ltd	RTR037 Craigie Road - Survey Design	-264.00
EFT16493	21/10/2024	Zone 50 Engineering Surveys Pty Ltd	RRG004 Winneup Road - Survey Design	-3,273.60
EFT16493	21/10/2024	Zone 50 Engineering Surveys Pty Ltd	RTR009 Six Mile Road - Concept Plans	-264.00
EFT16494	21/10/2024	activ8me (Australian Private Networks Pty Ltd)	Internet Across Shire Facilities Oct2024	-219.85
EFT16495	22/10/2024	Australian Taxation Office	BAS and PAYG Sep2024	-70,437.00
EFT16496	28/10/2024	Ampol Petroleum Distributors Pty Ltd	Fuel Oct2024	-8,335.75
EFT16497	28/10/2024	Argos Fire Safety Pty Ltd	ESL - Fast Fill Trailers Replacement Fire Extinguishers	-341.00
EFT16498	28/10/2024	Australian Services Union	Payroll Deductions	-79.50
EFT16499	28/10/2024	BP Medical	Medical Supplies	-711.13
EFT16500	28/10/2024	BT Equipment Pty Ltd t/a Tutt Bryant Equipment	P155 Bomag Multi Tyre Roller - Parts	-196.28
EFT16501	28/10/2024	Boyup Brook Community Resource Centre	Quarterly Library Service Payment Oct-Dec2024	-12,375.00
EFT16502	28/10/2024	Boyup Brook Medical Services	Pre-employment Medical	-170.00
EFT16503	28/10/2024	Bunbury Trucks	P222 Mitsubishi Fuso FS52 Heavy Rigid Water Truck - Parts	-492.05
EFT16504	28/10/2024	Country Music Club Of Boyup Brook WA Inc	Contribution for Operating Assistance Oct-Dec2024	-2,750.00
EFT16505	28/10/2024	Department of Fire & Emergency Services	ESL on Shire Buildings	-3,335.09
EFT16506	28/10/2024	Focus Networks	Monthly MPS Support Sep2024	-170.50
EFT16506	28/10/2024	Focus Networks	Monthly Device Management Fees Sep2024	-3,111.90
EFT16506	28/10/2024	Focus Networks	Monthly Managed IT Services and Microsoft 365 Subscriptions Oct2024	-3,954.67
EFT16506	28/10/2024	Focus Networks	Admin - Replacement UPS - Deposit	-4,642.55
EFT16507	28/10/2024	HC Jones & Co	Flax Mill Caravan Park - Ablutions Shower Repairs	-250.00
EFT16508	28/10/2024	Ratepayer	Rates Refund A3230	-657.50
EFT16509	28/10/2024	Internode Pty Ltd	Depot and BBELC internet Nov2024	-219.98
EFT16511	28/10/2024	Johnson's Food Services	Flax Mill Caravan Park - Paper Towel Dispenser	-24.64
EFT16512	28/10/2024	Kojonup Agricultural Supplies	Swimming Pool - Heat Pump Parts	-43.71
EFT16513	28/10/2024	Lions Cancer Institute (Inc)	Donation to Special Children's Big Day Out 2024	-1,000.00
EFT16514	28/10/2024	Local Government Professionals Australia (WA)	Staff Training - Intelligent Solutions Using AI	-156.00
EFT16515	28/10/2024	Manjimup Glass Service	Football Club Rooms - Window Repairs	-267.30
EFT16516	28/10/2024	Mcleods Lawyers Pty Ltd	VBFB WHS Advice	-1,952.94
EFT16517	28/10/2024	Modus Australia	LRCI Cemetery Upgrades - Self Composting Toilet Progress Payment	-21,693.76
EFT16518	28/10/2024	My AutoSparky	P247 Komatsu 555 Grader (2024) - Repairs	-350.00
EFT16518	28/10/2024	My AutoSparky	P246 FUSO Canter 815 Crew Cab 4t Truck - Maintenance	-200.00
EFT16519	28/10/2024	Officeworks Ltd	BBELC Stationery and Cleaning Supplies	-507.10
EFT16520	28/10/2024	Peter Jennings	Reimburse VBFB Travel to Training	-85.00
EFT16521	28/10/2024	QHSE Integrated Systems Pty Ltd (Skytrust)	Skytrust Intelligence System - Setup and Subscription Oct2024-Jan2025	-2,580.60
EFT16522	28/10/2024	Redfish Technologies Pty Ltd	Chambers Audio Visual Equipment	-35,418.35
EFT16522	28/10/2024	Redfish Technologies Pty Ltd	Admin to Chambers Wireless Link	-1,862.38
EFT16523	28/10/2024	Stawead Bearings	P240 SALF Slasher DER.N 180 2011 - Parts	-18.83
EFT16524	28/10/2024	Synergy	Flax Mill Caravan Park Electricity to 15/10/2024	-1,520.27
EFT16525	28/10/2024	Team Global Express	Freight Oct2024	-553.84
EFT16526	28/10/2024	The Rose Hotel	Depot Staff Accommodation for Training	-145.00
EFT16527	28/10/2024	WA Country Health Service	SHERP Grant 16B Forrest St Refurbishment - Tenant Accommodation	-2,190.95
EFT16528	28/10/2024	Winc Australia Pty Limited	Swimming Pool Stationery	-94.49
TOTAL EFT PAYMENTS to 31 October 2024				-783,544.57



Chq/EFT	Date	Name	Description	Amount
20671	14/10/2024	Water Corporation	Water Across Shire Facilities to 02/10/2024	-4,973.07
20672	21/10/2024	Pivotel	GPS Tracking Service - Grader and Transfer Station Oct2024	-62.00
20673	21/10/2024	Water Corporation	Water Across Shire Facilities to 02/10/2024	-781.78
20674	28/10/2024	Employee	Employee Gratuity - Continuous Service Recognition	-2,000.00
TOTAL MUNI CHEQUES to 31 October 2024				-7,816.85

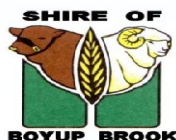


Chq/EFT	Date	Name	Description	Amount
DD9119.1	02/10/2024	Rest Superannuation	Superannuation Contributions	-371.41
DD9119.2	02/10/2024	Australian Super	Superannuation Contributions	-32.20
DD9121.1	02/10/2024	Salary & Wages	Payroll 02Oct2024	-2,785.65
DD9139.1	09/10/2024	Employee Super Fund	Payroll Deductions	-1,002.61
DD9139.2	09/10/2024	Mercer Super Trust (TTF) - Mercer SmartSuper	Payroll Deductions	-495.95
DD9139.3	09/10/2024	Panorama Super (Asgard Independence Plan Division Two)	Superannuation Contributions	-346.30
DD9139.4	09/10/2024	CBUS (Construction & Building Industry Super)	Superannuation Contributions	-220.90
DD9139.5	09/10/2024	HESTA	Superannuation Contributions	-294.40
DD9139.6	09/10/2024	HOSTPLUS Superannuation Fund	Superannuation Contributions	-92.32
DD9139.7	09/10/2024	Aware Super	Payroll Deductions	-8,962.15
DD9139.8	09/10/2024	Rest Superannuation	Superannuation Contributions	-2,013.83
DD9139.9	09/10/2024	Australian Super	Superannuation Contributions	-2,511.18
DD9141.1	10/10/2024	Salary & Wages	Payroll 09Oct2024	-115,395.45
DD9164.1	23/10/2024	Employee Super Fund	Payroll Deductions	-1,281.46
DD9164.2	23/10/2024	Mercer Super Trust (TTF) - Mercer SmartSuper	Payroll Deductions	-495.94
DD9164.3	23/10/2024	Panorama Super (Asgard Independence Plan Division Two)	Superannuation Contributions	-346.30
DD9164.4	23/10/2024	CBUS (Construction & Building Industry Super)	Superannuation Contributions	-496.04
DD9164.5	23/10/2024	HESTA	Superannuation Contributions	-294.40
DD9164.6	23/10/2024	HOSTPLUS Superannuation Fund	Superannuation Contributions	-253.22
DD9164.7	23/10/2024	Aware Super	Payroll Deductions	-9,134.55
DD9164.8	23/10/2024	Rest Superannuation	Superannuation Contributions	-1,955.54
DD9164.9	23/10/2024	Australian Super	Superannuation Contributions	-2,411.34
DD9166.1	24/10/2024	Salary & Wages	Payroll 23Oct2024	-116,430.90
DD9179.1	01/10/2024	Commonwealth Bank	Bank Fees Oct2024	-31.51
DD9179.2	04/10/2024	Property Owner	3 Reid PI - Rent 06/10/2024-19/10/2024	-800.00
DD9179.3	04/10/2024	The Bunbury Diocesan Trustees and Anglican Parish of Boyup Brook	18 Barron St GP House - Rent 11/10/2024-24/10/2024	-660.00
DD9179.4	18/10/2024	The Bunbury Diocesan Trustees and Anglican Parish of Boyup Brook	18 Barron St GP House - Rent 25/10/2024-07/11/2024	-660.00
DD9179.5	02/10/2024	Commonwealth Bank	Bank Fees Oct2024	-2,053.13
DD9179.6	15/10/2024	Commonwealth Bank	Bank Fees Oct2024	-469.11
DD9179.7	01/10/2024	Westnet	Medical Centre, Admin and Swimming Pool Internet Oct2024	-289.85
DD9179.8	09/10/2024	De Lage Landen Pty Ltd	Rental Agreement for the DocuCentre-VII C5573 Oct2024	-184.80
DD9179.10	23/10/2024	AGDATA Holdings Pty Ltd	Rylington Park - Phoenix Accounting Software Oct2024	-54.00
DD9179.11	18/10/2024	Property Owner	3 Reid PI - Rent 20/10/2024-02/11/2024	-800.00
DD9182.1	28/10/2024	Commonwealth Bank	Bank Fees Oct2024	-2.50
DD9139.10	09/10/2024	AMP Super Fund - SignatureSuper	Superannuation Contributions	-1,106.98
DD9139.11	09/10/2024	Commonwealth Essential Super	Superannuation Contributions	-667.39
DD9139.12	09/10/2024	Colonial First State Superannuation	Superannuation Contributions	-1,198.35
DD9139.13	09/10/2024	UniSuper	Superannuation Contributions	-3,206.63
DD9139.14	09/10/2024	Australian Retirement Trust	Superannuation Contributions	-563.42
DD9164.10	23/10/2024	AMP Super Fund - SignatureSuper	Superannuation Contributions	-1,118.99
DD9164.11	23/10/2024	Commonwealth Essential Super	Superannuation Contributions	-672.22
DD9164.12	23/10/2024	Colonial First State Superannuation	Superannuation Contributions	-1,236.07
DD9164.13	23/10/2024	UniSuper	Superannuation Contributions	-2,360.44
DD9164.14	23/10/2024	Australian Retirement Trust	Superannuation Contributions	-563.42
TOTAL DIRECT DEBITS TO 31 October 2024				-286,322.85
DD9180.1	15/10/2024	Shire of Boyup Brook Credit Card - CEO	Dexion - Compactus Shelf Clips	-66.99
DD9180.1	15/10/2024	Shire of Boyup Brook Credit Card - CEO	ChatGPT Subscription Oct2024	-29.85
DD9180.1	15/10/2024	Shire of Boyup Brook Credit Card - CEO	Awards and Trophies - Employee Service Recognition	-195.15
DD9180.1	15/10/2024	Shire of Boyup Brook Credit Card - CEO	Ibis Perth - WALGA Conference Meals	-259.60
DD9180.1	15/10/2024	Shire of Boyup Brook Credit Card - CEO	Officeworks - Wireless Mouse	-54.00
DD9180.1	15/10/2024	Shire of Boyup Brook Credit Card - CEO	Starlink - CEO House Internet	-139.00
TOTAL CEO CREDIT CARD TO 31 October 2024				-744.59
DD9180.1	15/10/2024	Shire of Boyup Brook Credit Card - EMCS	Adobe Acrobat Pro DC Additional User 22/09/2024-19/10/2024	-31.94
DD9180.1	15/10/2024	Shire of Boyup Brook Credit Card - EMCS	Adobe Acrobat Pro DC Monthly Subscription 20/09/2024-19/10/2024	-209.95
TOTAL EMCS CREDIT CARD TO 31 October 2024				-241.89
DD9179.9	22/10/2024	BP Australia Pty Ltd	CEO Fuel Sep2024	-89.06
DD9179.9	22/10/2024	BP Australia Pty Ltd	CEO Fuel Sep2024	-18.40
DD9179.9	22/10/2024	BP Australia Pty Ltd	CEO Fuel Sep2024	-95.84
DD9179.9	22/10/2024	BP Australia Pty Ltd	CEO Fuel Sep2024	-46.78
TOTAL CEO BP FUEL CARD TO 31 October 2024				-250.08
DD9179.9	22/10/2024	BP Australia Pty Ltd	MCS Fuel Sep2024	-80.51
DD9179.9	22/10/2024	BP Australia Pty Ltd	MCS Fuel Sep2024	-78.60
TOTAL MCS BP FUEL CARD TO 31 October 2024				-159.11
TOTAL DD MUNI ACCOUNT TO 31 October 2024				-287,718.52
DD311024	31/10/2024	Police Licensing	Police Licencing Oct2024	-51268.95
TOTAL DD POLICE LICENSING ACCOUNT TO 31 October 2024				-51,268.95
TOTAL DD BOYUP BROOK EARLY LEARNING CENTRE ACCOUNT TO 31 October 2024				0.00



SUMMARY

CHQ (Muni Account)	-7,816.85
EFT	-783,544.57
DD	-287,718.52
MUNI TOTAL	<u>-1,079,079.94</u>
ALL MUNI TRANS TO 31 October 2024	-1,079,079.94
DD (Police Licensing Account) TO 31 October 2024	-51,268.95
GRAND TOTAL 1 - 31 October 2024	<u>-1,130,348.89</u>



SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

31 OCTOBER 2024

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**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2024**

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 OCTOBER 2024

Prepared by: Darren Long (Finance Consultant)

Reviewed by: Malcolm Armstrong (MFS)

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement. The Shire currently has no monies held in Trust.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable

from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows

are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

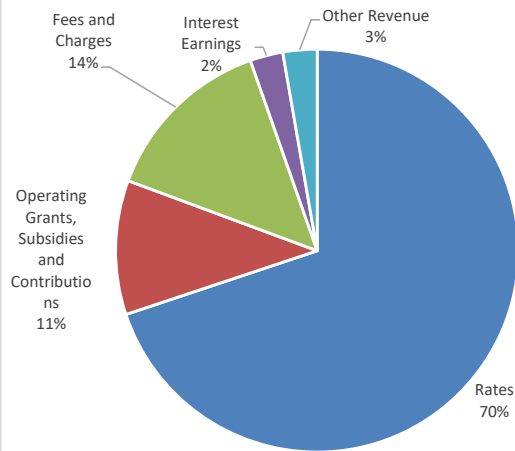
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

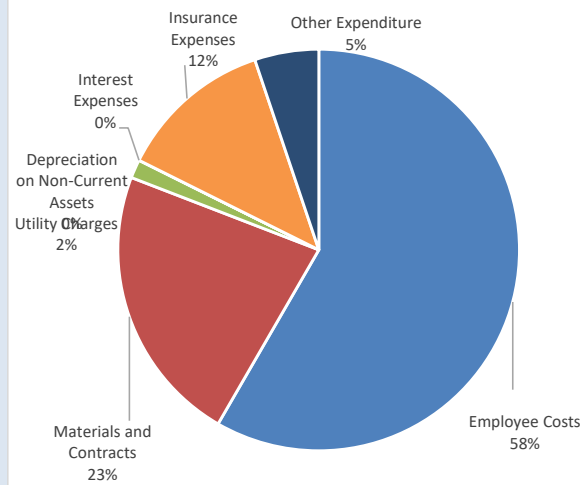
**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2024**

SUMMARY GRAPHS

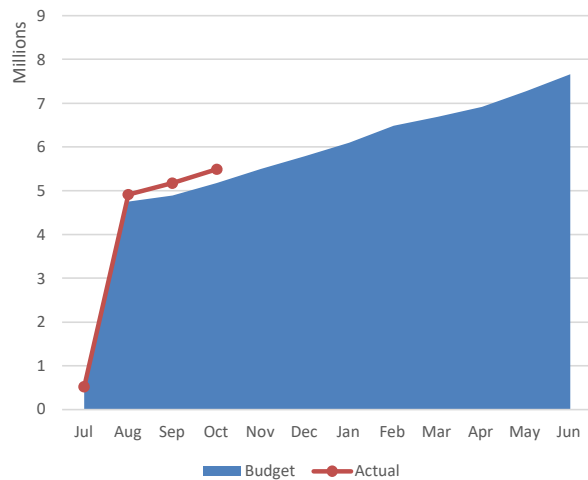
OPERATING REVENUE



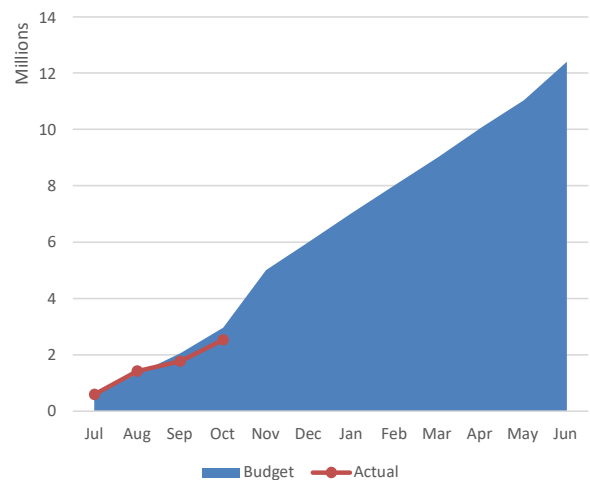
OPERATING EXPENSES



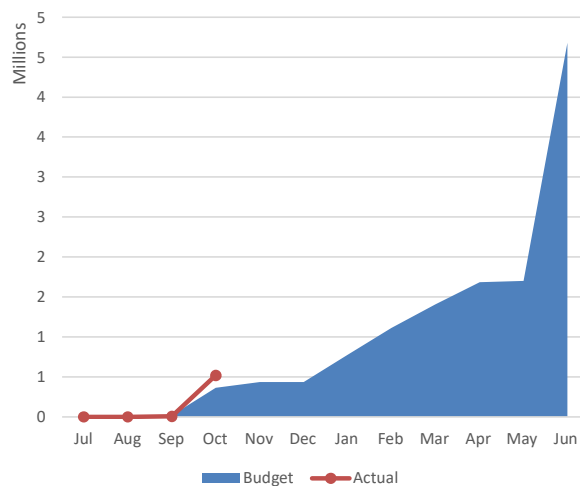
OPERATING REVENUE - Budget-v-YTD Actual



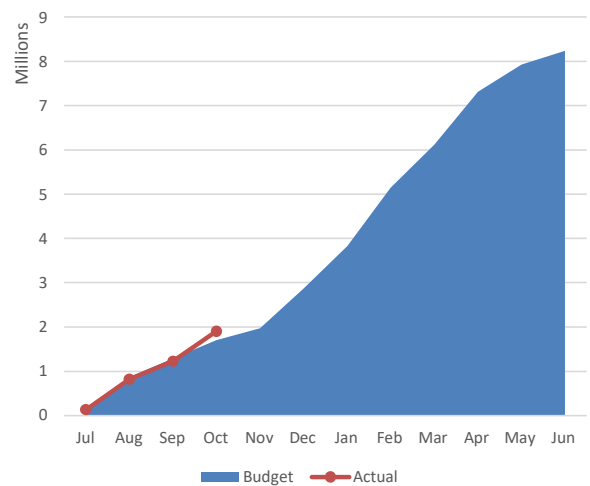
OPERATING EXPENSES - Budget-v-YTD Actual



CAPITAL REVENUE - Budget-v-YTD Actual



CAPITAL EXPENSES - Budget-v-YTD Actual



**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2024**

STATUTORY REPORTING PROGRAMS

The local governments operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of the Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which are which are not directly related to specific shire services.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer community.	Supervision of various by-laws, fire prevention, emergency services and animal control.
HEALTH To provide an operational framework for good community health.	Food and water quality, pest control, immunisation services, child health services and health education.
EDUCATION AND WELFARE To meet the needs of the community in these areas.	Management and support for families, children, youth and the aged within the community by providing Youth, Aged and Family Centres, Home and Community Aged Care Programs and assistance to schools.
HOUSING To help ensure adequate housing.	Provision of residential housing for council staff. Provision of housing for aged persons, low income families, government and semi government employees.
COMMUNITY AMENITIES Provide services required by the community.	Rubbish collection services and disposal of waste, stormwater drainage, protection of the environment, town planning and regional development and other community amenities (cemeteries and public toilets).
RECREATION AND CULTURE To establish and manage efficiently infrastructure and resources which will help the social wellbeing of the community.	Public halls, recreation and aquatic centres, parks and reserves, libraries, heritage and culture.
TRANSPORT To provide effective and efficient transport services to the community.	Construction and maintenance of roads, footpaths, bridges, street cleaning and lighting, road verges, streetscaping and depot maintenance.
ECONOMIC SERVICES To help promote the Shire and its economic wellbeing.	The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and standpipes.
OTHER PROPERTY AND SERVICES To monitor and control Shire's overhead operating accounts.	Private works, public works overheads, plant and equipment operations, town planning schemes and activities not reported in the above programs.

SHIRE OF BOYUP BROOK
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE PERIOD ENDING 31 OCTOBER 2024

	2024-2025 ANNUAL BUDGET	2024-2025 YTD BUDGET	2024-2025 YTD ACTUAL
EXPENDITURE (Excluding Finance Costs)	\$		\$
General Purpose Funding	(187,102)	(53,157)	(45,835)
Governance	(506,944)	(231,834)	(151,444)
Law, Order, Public Safety	(613,638)	(125,903)	(145,268)
Health	(1,556,766)	(476,301)	(490,779)
Education and Welfare	(491,583)	(165,281)	-125,461
Housing	(315,164)	(205,951)	(225,319)
Community Amenities	(507,502)	(162,724)	(130,208)
Recreation and Culture	(1,500,340)	(410,270)	(336,854)
Transport	(4,980,636)	(646,835)	(494,842)
Economic Services	(778,236)	(208,322)	(158,366)
Other Property and Services	(965,694)	(269,121)	(224,632)
Total Operating Expenditure	(12,403,605)	(2,955,700)	(2,529,009)
REVENUE			
General Purpose Funding	4,269,261	3,942,670	4,029,535
Governance	0	0	910
Law, Order, Public Safety	238,727	118,949	152,388
Health	1,152,100	350,192	339,060
Education and Welfare	225,000	90,968	87,670
Housing	226,540	27,511	167,813
Community Amenities	254,382	247,200	532,376
Recreation and Culture	62,490	16,555	22,687
Transport	237,670	215,439	264,820
Economic Services	160,840	34,316	40,775
Other Property & Services	833,233	127,351	131,624
Total Operating Revenue	7,660,243	5,171,149	5,769,658
Sub-Total	(4,743,362)	2,215,449	3,240,648
FINANCE COSTS			
Housing	(908)	(752)	(207)
Recreation & Culture	(1,845)	(1,434)	(270)
Total Finance Costs	(2,753)	(2,186)	(478)
NON-OPERATING REVENUE			
General Purpose Funding	0		0
Law, Order & Public Safety	835,545	0	11,273
Education & Welfare	0		0
Recreation & Culture	1,716,000	0	0
Transport	1,845,663	361,877	53,513
Economic Services	0	0	9,708
Total Non-Operating Revenue	4,397,208	361,877	74,493
PROFIT/(LOSS) ON SALE OF ASSETS			
Housing Profit	0	0	0
Transport Profit	0	0	0
Transport Loss	0	0	0
Total Profit/(Loss)	0	0	0
NET RESULT	(348,907)	2,575,139	3,314,664
Other Comprehensive Income			
Changes on revaluation of non-current assets	0	0	0
	0	0	0
TOTAL COMPREHENSIVE INCOME	(348,907)	2,575,139	3,314,664

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2024**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION

Depreciation expense raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF BOYUP BROOK
STATEMENT OF COMPREHENSIVE INCOME BY NATURE & TYPE
FOR THE PERIOD ENDING 31 OCTOBER 2024

	2024-2025 ORIGINAL BUDGET	2024-2025 YTD BUDGET	2024-2025 YTD ACTUAL
Expenses			
Employee Costs	(4,471,406)	(1,642,289)	(1,475,911)
Materials and Contracts	(3,387,919)	(939,126)	(569,814)
Utility Charges	(235,560)	(76,200)	(37,565)
Depreciation on Non-Current Assets	(3,622,898)	0	0
Interest Expenses	(2,753)	(2,186)	(478)
Insurance Expenses	(327,312)	(310,132)	(315,160)
Other Expenditure	(358,509)	12,046	(130,559)
Total Operating Expenses	(12,406,357)	(2,957,887)	(2,529,487)
Revenue			
Rates	3,825,765	3,827,219	3,833,526
Operating Grants, Subsidies and Contributions	805,683	378,437	590,433
Fees and Charges	1,962,497	775,338	767,121
Interest Earnings	201,300	53,662	144,665
Other Revenue	864,998	136,493	150,241
Total Operating Revenue	7,660,243	5,171,149	5,485,985
Sub-Total	(4,746,114)	2,213,263	2,956,498
Non-Operating Grants, Subsidies & Contributions	4,397,208	361,877	358,166
Profit on Asset Disposals	0	0	0
Loss on Asset Disposals	0	0	0
	4,397,208	361,877	358,166
Net Result	(348,906)	2,575,139	3,314,664
Other Comprehensive Income			
Changes on revaluation of non-current assets	0	0	0
Total Other Comprehensive Income	0	0	0
TOTAL COMPREHENSIVE INCOME	(348,906)	2,575,139	3,314,664

SHIRE OF BOYUP BROOK
FINANCIAL ACTIVITY STATEMENT BY NATURE/TYPE
FOR THE PERIOD ENDING 31 OCTOBER 2024

	2024-2025 ORIGINAL BUDGET	2024-2025 YTD BUDGET (a)	2024-2025 YTD ACTUAL (b)	VARIANCE \$ (b)-(a)	VARIANCE % (b)-(a)/(a)	Var ▲▼
OPERATING REVENUE	\$	\$	\$			
Ex-Gratia Rates & Write-offs	(678)	776	0	Within Threshold	(100.00%)	
Operating Grants, Subsidies and Contributions	805,683	378,437	590,433	211,996	56.02%	▲
Fees and Charges	1,962,497	775,338	767,121	Within Threshold	Within Threshold	
Interest Earnings	201,300	53,662	144,666	91,004	169.59%	▲
Other Revenue	864,998	136,493	150,241	13,748	10.07%	▲
Profit on Disposal of Asset	0	0	0	Within Threshold	0%	
Total Operating Revenue	3,833,800	1,344,706	1,652,461	316,748		
LESS OPERATING EXPENDITURE						
Employee Costs	(4,471,406)	(1,642,289)	(1,330,903)	311,386	18.96%	
Materials and Contracts	(3,387,919)	(939,126)	(714,823)	224,303	23.88%	
Utility Charges	(235,560)	(76,200)	(37,565)	38,635	50.70%	
Depreciation on Non-Current Assets	(3,622,898)	0	0	Within Threshold	0.00%	
Interest Expenses	(2,753)	(2,186)	(478)	Within Threshold	(78.14%)	
Insurance Expenses	(327,312)	(310,132)	(315,160)	Within Threshold	Within Threshold	
Other Expenditure	(358,510)	12,046	(130,559)	(142,605)	(1183.85%)	▼
Loss on Disposal of Asset	0	0	0	Within Threshold	0%	
Total Operating Expenses	(12,406,358)	(2,957,887)	(2,529,488)	431,718		
Sub-Total	(8,572,558)	(1,613,180)	(877,027)	748,466		
OPERATING ACTIVITIES EXCLUDED FROM BUDGET						
Movement in Employee Provisions (Non-current)	44,635	0	0	Within Threshold	0%	
Movement in Accrued Interest Expense	0	0	(1,042)	Within Threshold	0%	
Movement in Accrued Interest Income			6,806	Within Threshold	0%	
Movement in Accrued Expenses		0	(46,257)	(46,257)	0%	
Depreciation Written Back	3,622,898	0	0	Within Threshold	0%	
Operating Activities Excluded from Budget	3,667,533	0	(172,552)	(178,315)		
Sub Total	(4,905,025)	(1,613,180)	(1,049,579)	570,151		
INVESTING ACTIVITIES						
Outflows from investing activities						
Purchase of Land	0	0	0	Within Threshold	0%	
Purchase Buildings	(1,979,933)	(32,487)	(113,490)	(81,003)	(249.34%)	
Purchase Plant and Equipment	(620,386)	(602,386)	(541,108)	61,278	(10.17%)	
Purchase Furniture and Equipment	0	0	(36,419)	(36,419)	0.00%	▼
Infrastructure Assets - Roads	(2,434,101)	(469,935)	(446,461)	23,474	Within Threshold	
Infrastructure Assets - Footpaths	(216,620)	(216,624)	(50,270)	166,354	76.79%	
Infrastructure Assets - Aerodromes	(70,000)	0	0	Within Threshold	0%	
Infrastructure Assets - Parks & Ovals	0	0	(1,103)	Within Threshold	0%	
Infrastructure Assets - Recreation	(1,966,000)	(39,320)	0	39,320	100.00%	
Infrastructure Assets - Other	(487,331)	(297,265)	(305,988)	Within Threshold	Within Threshold	
Inflows from investing activities						
Proceeds from Sale of Assets	282,000	0	159,945	159,945	0%	▲
Contributions for the Development of Assets	4,397,208	361,877	358,166	Within Threshold	Within Threshold	
Amount Attributable to Investing Activities	(3,095,163)	(1,296,140)	(976,728)	332,949		
FINANCING ACTIVITIES						
Outflows from financing activities						
Repayment of Debt - Loan Principal	(24,014)	(11,833)	(11,833)	Within Threshold	Within Threshold	
Repayment of Debt - Lease Principal	(15,241)	(10,122)	(5,080)	Within Threshold	(49.81%)	
Transfer to Reserves	(421,000)	(24,999)	(390,280)	(365,281)	(1461.18%)	
Inflows from financing activities						
Transfer from Reserves	1,034,000	0	0	Within Threshold	0%	
Amount Attributable to Financing Activities	573,745	(46,954)	(407,193)	(365,281)		
Sub Total	(7,426,443)	(2,956,275)	(2,433,500)	537,819		
FUNDING FROM						
Estimated Opening Surplus at 1 July	3,600,000	3,600,000	3,679,906	79,906	Within Threshold	
Amount Raised from General Rates	3,826,443	3,826,443	3,833,526	Within Threshold	Within Threshold	
Closing Funds	0	0	0	Within Threshold	0%	
	7,426,443	7,426,443	7,513,432	252,444		
NET SURPLUS/(DEFICIT)	0	4,470,168	5,079,932			

SHIRE OF BOYUP BROOK
BUDGET REVIEW FINANCIAL ACTIVITY STATEMENT BY FUNCTION/PROGRAM
FOR THE PERIOD ENDING 31 OCTOBER 2024

	2024-2025 ORIGINAL BUDGET	2024-2025 YTD BUDGET (a)	2024-2025 YTD ACTUAL (b)	VARIANCE \$ (b)-(a)	VARIANCE % (b)-(a)/(a)	Var ▲▼
OPERATING REVENUE	\$	\$	\$			
General Purpose Funding	442,818	116,227	196,009	79,782	68.64%	▲
Governance	0	0	910	Within Threshold	0%	
Law, Order Public Safety	238,727	118,949	152,388	33,439	28.11%	▲
Health	1,152,100	350,192	339,059	(11,133)	Within Threshold	
Education and Welfare	225,000	90,968	87,670	Within Threshold	Within Threshold	
Housing	226,540	27,511	167,813	140,302	510.00%	▲
Community Amenities	254,382	247,200	532,377	285,177	115.36%	▲
Recreation and Culture	62,490	16,555	22,687	Within Threshold	37.04%	
Transport	237,670	215,439	264,820	49,381	22.92%	▲
Economic Services	160,840	34,316	40,775	Within Threshold	18.82%	
Other Property and Services	833,233	127,351	131,625	Within Threshold	Within Threshold	
Total Operating Revenue	3,833,800	1,344,706	1,936,133	576,949		
LESS OPERATING EXPENDITURE						
General Purpose Funding	(187,102)	(53,157)	(45,835)	Within Threshold	(13.77%)	
Governance	(506,944)	(231,834)	(151,444)	80,390	34.68%	
Law, Order, Public Safety	(613,638)	(125,903)	(145,268)	(19,365)	15.38%	
Health	(1,556,766)	(476,301)	(490,779)	(14,478)	Within Threshold	
Education and Welfare	(491,583)	(165,281)	(125,461)	39,820	24.09%	
Housing	(316,072)	(206,703)	(225,527)	(18,824)	Within Threshold	
Community Amenities	(507,502)	(162,724)	(130,208)	32,516	(19.98%)	
Recreation and Culture	(1,502,185)	(411,704)	(337,124)	74,580	(18.11%)	
Transport	(4,980,636)	(646,835)	(494,843)	151,992	(23.50%)	
Economic Services	(778,236)	(208,322)	(158,366)	49,956	(23.98%)	
Other Property & Services	(965,694)	(269,121)	(224,632)	44,489	(16.53%)	
Total operating Expenses	(12,406,358)	(2,957,887)	(2,529,487)	421,077		
Sub-Total	(8,572,558)	(1,613,180)	(593,354)	998,026		
OPERATING ACTIVITIES EXCLUDED FROM BUDGET						
Movement in Employee Provisions (Non-current)	44,635	0	0	Within Threshold	0%	
Movement in Accrued Interest Expense	0	0	(1,042)	Within Threshold	0%	
Movement in Accrued Interest Income	0	0	6,806	Within Threshold	0%	
Movement in Accrued Expenses	0	0	(46,257)	(46,257)	0%	
Movement in Accrued Wages	0	0	(132,058)	(132,058)	0%	
Depreciation Written Back	3,622,898	0	0	Within Threshold	0%	
Operating Activities Excluded from Budget	3,667,533	0	(172,552)	(178,315)		
Sub Total	(4,905,025)	(1,613,180)	(765,906)	819,711		
INVESTING ACTIVITIES						
Outflows from investing activities						
Purchase Buildings	(1,979,933)	(32,487)	(113,490)	(81,003)	249.34%	
Purchase Plant and Equipment	(620,386)	(602,386)	(541,108)	61,278	(10.17%)	
Purchase Furniture and Equipment	0	0	(36,419)	(36,419)	0.00%	▼
Infrastructure Assets - Roads	(2,434,101)	(469,935)	(446,461)	23,474	Within Threshold	
Infrastructure Assets - Footpaths	(216,620)	(216,624)	(50,270)	166,354	76.79%	
Infrastructure Assets - Aerodromes	(70,000)	0	0	Within Threshold	0%	
Infrastructure Assets - Parks & Ovals	0	0	(1,103)	Within Threshold	0%	
Infrastructure Assets - Recreation	(1,966,000)	(39,320)	0	39,320	100.00%	
Infrastructure Assets - Other	(487,331)	(297,265)	(305,988)	Within Threshold	Within Threshold	
Inflows from investing activities						
Proceeds from Sale of Assets	282,000	0	159,945	159,945	0%	▲
Contributions for the Development of Assets	4,397,208	361,877	74,493	(287,384)	(79.41%)	
Amount Attributable to Investing Activities	(3,095,163)	(1,296,140)	(1,260,401)	45,565		
FINANCING ACTIVITIES						
Repayment of Debt - Loan Principal	(24,014)	(11,833)	(11,833)	Within Threshold	Within Threshold	
Repayment of Debt - Lease Principal	(15,241)	(10,122)	(5,080)	Within Threshold	(49.81%)	
Transfer to Reserves	(421,000)	(24,999)	(390,280)	(365,281)	(1461.18%)	
Transfer from Reserves	1,034,000	0	0	Within Threshold	0%	
Loans Raised	0	0	0	Within Threshold	0%	
Amount Attributable to Financing Activities	573,745	(46,954)	(407,193)	(365,281)		
Sub Total	(7,426,443)	(2,956,275)	(2,433,500)	499,995		
FUNDING FROM						
Estimated Opening Surplus at 1 July	3,600,000	3,600,000	3,679,906	79,906	Within Threshold	
Amount Raised from General Rates	3,826,443	3,826,443	3,833,526	Within Threshold	Within Threshold	
Sub Total	7,426,443	7,426,443	7,513,432	79,906		
NET SURPLUS/(DEFICIT)	0	4,470,168	5,079,932			

SHIRE OF BOYUP BROOK
SUMMARY OF CURRENT ASSETS AND LIABILITIES
FOR THE PERIOD ENDING 31 OCTOBER 2024

	ACTUAL YTD	ACTUAL 30/06/2024
<u>Current Assets</u>		
Cash at bank and on Hand	6,815,164	5,997,802
Restricted Cash	30,742	23,331
Restricted Cash Reserves	3,426,078	3,035,799
Trade Receivables	2,509,327	971,096
Stock on Hand/Inventory/Biological Assets	179,733	179,733
Other Assets	1,200	24,247
Total Current Assets	12,962,245	10,232,008
<u>Current Liabilities</u>		
Trade Creditors	(316,934)	(463,311)
Bonds and Deposits	(50,398)	(44,905)
Accrued Wages	0	(132,058)
Accrued Interest on Loans	0	(1,042)
Accrued Expense	0	(46,257)
ATO Liabilities	0	0
Contract Liability	(3,469,475)	(2,381,855)
Loan Liability	(12,181)	(24,014)
Finance Lease Liability	(10,161)	(15,241)
Provisions	(439,694)	(439,694)
Total Current Liabilities	(4,298,843)	(3,548,378)
Sub-Total	8,663,401	6,683,630
Adjustments		
LESS Cash Backed Reserves	(3,426,078)	(3,035,799)
LESS Restricted Cash	0	0
LESS Inventory	(179,733)	(179,733)
LESS Accrued Interest Income		(6,806)
LESS Prepaid Expenses	0	0
ADD: Employee Leave Provisions	0	1,042
ADD: Accrued Interest on Loans	0	132,058
ADD: Accrued Salaries & Wages	0	46,257
ADD: Accrued Expenses	0	24,014
ADD: Current Loan Liability	12,181	15,241
ADD: Current Finance Lease Liability	10,161	0
Rounding	0	1
Net Current Position	5,079,932	3,679,906

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2024**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Statement of Financial Activity for each months financial statements.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Operating Revenue</u>						
Operating Grants & Contributions	378,437	590,433	211,996	56%	TIMING/ PERMANENT	Decrease in General Purpose Grants \$19K, Increase in Local Road Grants \$8K, Increase in ESL and DFES Grant Income \$34K, Increase in SHERP Community Housing Maintenance Grant \$143k, Increase in State MRD Grant by \$45K
Interest Earnings	53,662	144,666	91,004	170%	TIMING /PERMANENT	Increase in Rates Instalment Interest by \$6K, Increase in Rates Non Payment Penalty by \$6K, Increase in Interest On Investments - Municipal Account by \$63K, Increase in Interest On Investments - Reserves Account by \$14K
Other Revenue	136,493	150,241	13,748	10%	TIMING	Increase in Sale of Recyclables Revenue by \$4K, Increase in Licensing Service by \$3K, Increase in Workers Compensation Reimbursements by \$19K, Decrease in Diesel Fuel Rebate by \$10K, Increase in Rylington Park Income by \$7K, Increase in Rylington Park Program Income by \$49K, Decrease in Rylington Stock Program Income by \$46K, Decrease in Rylington Education Program Income by \$20K, Increase in Rylington Events Income by \$9K

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2024**

EXPLANATION OF MATERIAL VARIANCES

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REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Operating Expenses</u>						
Employee Costs	(1,642,289)	(1,330,903)	311,386	19%	TIMING	Increase in Fire Prevention and Support \$6K, Increase in Bushfire Risk Planning \$13K, Decrease in Ranger Services Operating Costs \$12K, Increase in Medical Services Employee Costs \$46K, Increase in Medical Centre Subscriptions \$16K, Increase in Medical Centre Superannuation \$5K, Decrease in Early Learning Centre Employee Costs \$35K, Decrease in Transfer Station Employee Costs \$7K, Increase in Boyup Brook Hall Operation \$8K, Decrease in Swimming Pool Employee Costs \$10K, Decrease in Recreation Complex by \$9K, Decrease in Townsite Gardens by \$14K, Decrease in Support for Others by \$18K, Decrease in Rural Road Maintenance by \$105K, Decrease in Maintenance Grading by \$11K, Increase in Drains and Culverts by \$16K, Decrease in Air Strip by \$6K, Increase in Community Development Centre by \$9K, Decrease in Tourist Centre by \$14K, Increase in Supervision by \$48K, Decrease in Works Employee Insurance Costs by \$6K, Decrease in PWOH leave - Depot by \$11K, Increase in Training and Meeting Expenses by \$20K, Decrease in LESS PWOH ALLOCATED - PROJECTS by \$10, Decrease in Repair Wages by \$41K, Increase in Workers Compensation expenses by \$27K, Decrease in Administration Staff Employee Costs by \$174K

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2024**

EXPLANATION OF MATERIAL VARIANCES

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REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Materials & Contracts	(939,126)	(714,823)	224,303	24%	TIMING	Decrease in Members Training Costs by \$3K, Decrease in Members Other Expenses by \$4K, Decrease in Council Chambers Expenses by \$27K Decrease in Members Refreshments and Receptions by \$8K, Increase in ICT Councillors by \$7K, Increase in Fire Vehicle Maintenance costs by \$11K, Increase in ESL Plant Equipment Maintenance by \$9K, Increase in Ranger Services Operation Costs by \$7K, Decrease in Health Administration Services by \$33K, Decrease in Medical Ctr Subscriptions by \$4K, Decrease in Medical Ctr Computer Expenses by \$4K, Increase in Aged Needs Strategy Project by \$6K, Increase in Community Housing Maintenance Expenses by \$25K, Decrease in Refuse Collection Boyup Brook Townsite Expense by \$23K, Increase in Land Fill Disposal Site by \$6K, Decrease in Swimming Pool & Gymnasium General Operations by \$12K, Decrease in Recreation Complex by \$4K, Decrease in Townsite Gardens by \$8K, Increase in Depot Building Costs by \$5K, Decrease in Repairs & Maint - Bridges by \$23K, Decrease in Town Services - Tree Pruning by \$10K, Decrease in Consulting Engineer Expenses by \$7K, Decrease in Air Strip by \$5K, Decrease in Flax Mill Complex General Operations by \$5K, Decrease in Caravan Park/Flax Mill Complex Building Operation by \$8K, Decrease in Fuel & Oil by \$25K, Increase in Parts and Repairs by \$17K, Decrease in LESS PCO ALLOCATED - PROJECTS by \$49K, Decrease in Administration - Audit Fees by \$34K, Decrease in Consultants by \$9K, Increase in Administration - IT System Operation & Maintenance by \$10K, Decrease in Rylington Stock Program Expenses by \$20K, Increase in Rylington Cropping Program Expenses by \$26K, Increase in Rylington Events Expenses by \$7K
Utility Charges	(76,200)	(37,565)	38,635	51%	TIMING	Decrease in Swimming Pool & Gymnasium General Operations by \$5K, Decrease in Swimming Pool Building Costs by \$6K, Decrease in Standpipes by \$11K, Decrease in Rylington Park Operational Expenses by \$3K

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2024**

EXPLANATION OF MATERIAL VARIANCES

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REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Other Expenses	12,046	(130,559)	(142,605)	-1184%	TIMING	Decrease in Members Sitting Fees by \$24K, Decrease in Members Donations by \$10K, Increase in Admin Allocated - Family Stop Centre by \$6K, Decrease in Admin Allocation - Other Education by \$7K, Decrease in Library Operations by \$21K, Decrease in Admin Allocated - Road Maintenance by \$14K, Decrease in Tourist Centre \$7K, Decrease in Country Music Festival Expenses by \$5K, Decrease in Less Administration Costs Alloc by \$226K

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2024

EXPLANATION OF MATERIAL VARIANCES

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For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Investing Activities						
Purchase Buildings	(32,487)	(113,490)	(81,003)	-249%	TIMING	Decrease in Rylington Park - Water filtration & replace house roof by \$4K, Increase in Administration Building Capital Expenditure by \$32K, Increase in Depot - Buildings by \$1K, Increase in Boyup Brook Hall Refurbishment by \$6K, Increase in Swimming Pool Buildings Air Conditioning by \$7K, Increase in Craft Hut Capital Expenditure by \$8K, Increase in Evacuation Centre Building Capital Expenditure by \$28K, Increase in CEO Residence Fencing by \$2K
Purchase Plant and Equipment	(602,386)	(541,108)	61,278	-10%	TIMING	Decrease in Swimming Pool - Plant & Equipment by \$10K, Decrease in Plant & Equipment - Parks & Gardens by \$33K, Decrease in DWS - Fleet Vehicles by \$5K, Decrease in Administration Vehicle replacements by \$8K, Decrease in Rylington Park Plant & Equipment by \$7K
Purchase Furniture and Equipment	0	(36,419)	(36,419)	0%	TIMING	Increase in Chamber chairs \$32k, Increase in Computer equipment \$4k.
Infrastructure Assets - Roads	(469,935)	(446,461)	23,474	Within Threshold	TIMING	Decrease in RRG Winnejuip Road by \$95K, Increase in Gravel Pits Rehabilitation by \$11K, Increase in Winter Road Grading by \$59K
Infrastructure Assets - Footpaths	(216,624)	(50,270)	166,354	77%	TIMING	Decrease in Abel St Footpath by \$18K, Decrease in Bridge St Footpath by \$59K, Decrease in Forrest St Footpath by \$10K, Decrease in Inglis St Footpath by \$17K, Decrease in Cailles St Footpath by \$3K, Decrease in Beatty St Footpath by \$55K, Decrease in Dickson St Footpath by \$5K
Infrastructure Assets - Recreation	(39,320)	0	39,320	100%	TIMING	Sandakan Playground project not yet commenced.
Proceeds from Sale of Assets	0	159,945	159,945	0%	TIMING	Sale of Isuzu Truck for \$26K, Sale of Komatsu Grader by \$75K, Sale of Komatsu Loader by \$59K
Financing Activities						
Transfer to Reserves	(24,999)	(390,280)	(365,281)	-1461%		Transfers to Reserves actioned earlier than anticipated.

SHIRE OF BOYUP BROOK
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 31 OCTOBER 2024

	2023-24 ACTUAL	2024-25 ACTUAL	Variance
	\$	\$	\$
Current assets			
Unrestricted Cash & Cash Equivalents	5,998,756	6,819,988	821,232
Restricted Cash - Reserves	3,035,798	3,426,078	390,280
Restricted Cash - Other	22,378	25,919	3,541
Trade and other receivables	974,163	2,509,328	1,535,165
Inventories	179,733	179,733	0
Other assets	21,181	1,200	-19,981
Total current assets	10,232,009	12,962,246	2,730,237
Non-current assets			
Trade and other receivables	62,416	62,416	0
LG House Unit Trust	83,171	83,171	0
Land	4,570,000	4,597,719	27,719
Buildings	18,311,715	18,397,485	85,771
Furniture & Equipment	19,556	55,975	36,419
Plant & Equipment	2,582,543	2,963,706	381,163
Right of use Assets - Plant	45,721	45,721	0
Infrastructure Assets - Roads	92,944,335	93,390,795	446,461
Infrastructure Assets - Bridges	21,435,894	21,435,894	0
Infrastructure Assets - Footpaths	621,245	671,515	50,270
Infrastructure Assets - Recreation	2,372,053	2,372,053	0
Infrastructure Assets - Drainage	8,938,514	8,938,514	0
Infrastructure Assets - Parks/Ovals	0	0	0
Infrastructure Assets - Other	5,511,382	5,818,472	307,090
Total non-current assets	157,498,544	158,833,436	1,334,892
Total assets	167,730,553	171,795,682	4,065,129
Current liabilities			
Trade and other payables	642,668	316,934	325,734
Bonds and deposits	44,906	50,399	-5,493
Contract Liabilities	2,381,855	3,469,475	-1,087,620
Interest-bearing loans and borrowings	24,014	12,181	11,833
Finance Lease Liability - Current	15,241	10,161	5,080
Provisions	439,694	439,694	0
Total current liabilities	3,548,379	4,298,844	-750,466
Non-current liabilities			
Interest-bearing loans and borrowings	25,445	25,445	0
Finance Lease Liability - Non Current	0	0	0
Provisions	63,671	63,671	0
Total non-current liabilities	89,116	89,116	0
Total liabilities	3,637,495	4,387,961	-750,466
Net assets	164,093,058	167,407,722	3,314,663
Equity			
Retained surplus	57,651,585	57,261,306	-390,279
Net Result	0	3,314,664	3,314,664
Reserve - asset revaluation	103,405,674	103,405,674	0
Reserve - Cash backed	3,035,799	3,426,078	390,279
Total equity	164,093,058	167,407,722	3,314,664

This statement is to be read in conjunction with the accompanying notes

**SHIRE OF BOYUP BROOK
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 31 OCTOBER 2024**

	2023-2024 ACTUAL \$	2024-2025 BUDGET \$	2024-2025 ACTUAL \$
Cash Flows from operating activities			
Payments			
Employee Costs	(4,645,824)	(4,426,771)	(1,611,384)
Materials & Contracts	(1,708,127)	(3,387,919)	(794,893)
Utilities (gas, electricity, water, etc)	(251,198)	(235,560)	(37,565)
Insurance	(4,217)	(2,753)	(315,160)
Interest Expense	(282,769)	(327,312)	(1,519)
Goods and Services Tax Paid	(409,414)	0	(131,381)
Other Expenses	(488,234)	(358,511)	(130,559)
	(7,789,783)	(8,738,826)	(3,022,462)
Receipts			
Rates	3,611,469	3,825,765	2,825,916
Operating Grants & Subsidies	1,996,691	662,343	588,978
Fees and Charges	2,151,995	1,962,497	767,121
Interest Earnings	398,741	201,300	151,471
Goods and Services Tax	375,526	0	225,790
Other	861,952	864,998	160,254
	9,396,374	7,516,903	4,719,530
Net Cash flows from Operating Activities	1,606,591	(1,221,923)	1,697,068
Cash flows from investing activities			
Payments			
Purchase of Land	0	0	0
Purchase of Buildings	(621,140)	(1,979,933)	(113,490)
Purchase Plant and Equipment	(454,979)	(620,386)	(541,107)
Purchase Furniture and Equipment	0	0	(36,419)
Purchase Road Infrastructure Assets	(2,226,902)	(2,434,101)	(446,461)
Purchase of Bridges Assets	0	0	0
Purchase of Footpath Assets	(243)	(216,620)	(50,270)
Purchase Drainage Assets	(115,658)	0	0
Purchase Parks & Ovals Assets	0	(1,966,000)	(1,103)
Purchase Recreation Assets	(126,105)	0	0
Purchase Infrastructure Other Assets	(79,253)	(557,331)	(305,987)
Receipts			
Proceeds from Sale of Assets	51,818	282,000	159,945
Non-Operating grants used for Development of Assets	3,742,312	3,490,693	869,790
	169,850	(4,001,678)	(465,103)
Cash flows from financing activities			
Repayment of Debentures	(22,660)	(24,014)	(11,833)
Principal elements of lease payments	(19,800)	(15,242)	(5,080)
Proceeds from New Debentures	0	0	0
Net cash flows from financing activities	(42,460)	(39,256)	(16,913)
Net increase/(decrease) in cash held	1,733,981	(5,262,857)	1,215,052
Cash at the Beginning of Reporting Period	7,322,951	9,056,932	9,056,932
Cash at the End of Reporting Period	9,056,932	3,794,075	10,271,984

**SHIRE OF BOYUP BROOK
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 31 OCTOBER 2024**

Notes

	2023-2024 ACTUAL \$	2024-2025 BUDGET \$	2024-2025 ACTUAL \$
RECONCILIATION OF CASH			
Cash at Bank	3,578,473	21,821	6,879,034
Restricted Cash	5,462,559	3,766,304	3,392,200
Cash on Hand	15,900	5,950	750
TOTAL CASH	9,056,932	3,794,075	10,271,984
RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT			
Net Result (As per Comprehensive Income Statement)	(988,611)	(348,908)	3,314,664
Add back Depreciation	4,623,109	3,622,898	0
(Gain)/Loss on Disposal of Assets	8,182	0	0
LG House Unit trust	0	0	0
Self Supporting Loan Principal Reimbursements	0	0	0
Contributions for the Development of Assets	(1,680,465)	(3,490,693)	(358,166)
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	(235)	0	0
(Increase)/Decrease in Receivables	(1,892,320)	0	(2,026,808)
Increase/(Decrease) in Accounts Payable	1,498,536	0	767,378
Increase/(Decrease) in Contract Liability	0	(1,049,855)	0
Increase/(Decrease) in Prepayments	0	0	0
Increase/(Decrease) in Employee Provisions	38,396	44,635	0
Increase/(Decrease) in Accrued Expenses	0	0	0
Rounding	0	0	0
NET CASH FROM/(USED) IN OPERATING ACTIVITIES	1,606,591	(1,221,923)	1,697,068

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2024**

CAPITAL EXPENDITURE PROGRAM

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2024-25 Total Budget	2024-25 YTD Budget	2024-25 YTD Actuals	% of Annual Budget
Governance								
041401	Members Furniture & Equipment - Acquisitions	MWS	F&E	New	0	0	32,199	0.0%
					0	0	32,199	
Law Order & Public Safety								
053401	Other Law - Evacuation Centre Building Capital Expenditure	MWS	L&B	New	1,707,000	0	27,719	1.6%
051600	ESL Plant & Equipment - SES LED Trailers	MWS	P&E	New	45,090	45,090	45,090	100.0%
					1,752,090	45,090	72,809	
Education & Welfare								
081400	Community Resource Centre - External painting, balustrades, decking & restumping, internal paint	BMC	L&B	Renewal	20,000	0	0	0.0%
081401	Early Learning Centre - External painting, kitchen cabinetry & irrigation install	BMC	L&B	Renewal	5,000	0	0	0.0%
					25,000	0	0	
Housing								
091400	CEO Residence - Replace fencing	BMC	L&B	Renewal	10,000	0	2,265	22.6%
					10,000	0	2,265	
Community Amenities								
107900	Cemetery Other Infrastructure	MWS	Other	Upgrade	457,331	297,265	283,673	62.0%
					457,331	297,265	283,673	
Recreation & Culture								
LRC017	Boyup Brook Hall Refurbishment	BMC	L&B	Upgrade	0	0	6,655	0.0%
BU1501	Town Hall Building Capital Expenditure	MWS	L&B	New	75,000	0	0	0.0%
BC5500	Swimming Pool Buildings Air Conditioning	MWS	L&B	New	10,000	0	6,947	69.5%
BR5052	Craft Hut Capital Expenditure	MWS	L&B	New	14,000	0	8,066	57.6%
112500	Swimming Pool - Plant & Equipment	MWS	P&E	New	22,696	22,696	12,769	56.3%
113907	Plant & Equipment - Parks & Gardens	MWS	P&E	New	32,600	32,600	0	0.0%
PKS01	Sandakan Playground Upgrade - Tallison	MWS	REC	New	1,966,000	39,320	0	0.0%
113903	Capital Improvements - Other Infrastr - Sandakan Memorial	MWS	PARK	New	0	0	1,103	0.0%
					2,120,296	94,616	35,540	
Transport								
123603	DWS - Fleet Vehicles	MWS	P&E	New	70,000	70,000	64,975	92.8%
123610	Heavy Plant Replacements	MWS	P&E	Renewal	375,000	375,000	375,359	100.1%
RTR009	RTR - Six Mile Road	MWS	ROAD	New	276,467	0	371	0.1%
RTR037	Roads to Recovery - Craigie Road	MWS	ROAD	Renewal	270,450	0	240	0.1%
RRG004	Regional Road Group - Winnejup Road	MWS	ROAD	Upgrade	420,000	140,001	45,384	10.8%
RRG148	Regional Road Group - Boyup Brook Cranbrook Road	MWS	ROAD	Upgrade	390,000	0	241	0.1%
RRG210	Regional Road Group - Boyup Brook Arthur River Road	MWS	ROAD	Upgrade	465,000	0	241	0.1%
MU501	Gravel Pits Rehabilitation	MWS	ROAD	Renewal	20,000	0	10,611	53.1%
121401	Gravel Sheetting Road Projects	MWS	ROAD	Renewal	103,395	0	0	0.0%
121410	Winter Road Grading	MWS	ROAD	Renewal	488,789	329,934	389,373	79.7%
126400	Aerodrome Infrastructure - Gravel resheet	MWS	OTHER	Renewal	70,000	0	0	0.0%
122895	Depot - Buildings	MWS	L&B	New	0	0	963	0.0%
LFC106	LRCI - Abel St Footpath	MWS	FOOT	New	23,060	23,061	5,368	23.3%
LFC107	LRCI - Bridge St Footpath	MWS	FOOT	New	76,380	76,381	17,675	23.1%
LFC109	LRCI - Forrest St Footpath	MWS	FOOT	New	12,875	12,875	3,017	23.4%
LFC111	LRCI - Inglis St Footpath	MWS	FOOT	New	21,950	21,951	5,111	23.3%
LFC114	LRCI - Cailes St Footpath	MWS	FOOT	New	4,200	4,200	969	23.1%
LFC115	LRCI - Beatty St Footpath	MWS	FOOT	New	71,974	71,974	16,658	23.1%
LFC123	LRCI - Dickson St Footpath	MWS	FOOT	New	6,181	6,182	1,472	23.8%
					3,165,721	1,131,559	938,028	
Economic Services								
135402	Standpipe - Card Swipe Facilities x 2	MWS	OTHER	Upgrade	30,000	0	22,315	74.4%
132404	Flaxmill Scrutching Shed	MWS	L&B	New	16,200	0	0	0.0%
132409	Caravan Parks Recovery (Laundry, Ablutions etc)	MWS	L&B	New	35,000	0	0	0.0%
					81,200	0	22,315	

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2024**

CAPITAL EXPENDITURE PROGRAM

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2024-25 Total Budget	2024-25 YTD Budget	2024-25 YTD Actuals	% of Annual Budget
Other Property & Services								
146500	Administration Vehicle replacements	MWS	P&E	Renewal	45,000	45,000	37,459	83.2%
149502	Rylington Park Plant & Equipment	MWS	P&E	New	30,000	12,000	5,455	18.2%
149503	Rylington Park - Water filtration & replace house roof	MWS	L&B	Renewal	30,000	30,000	25,512	85.0%
146605	Administration Building Capital Expenditure	MWS	L&B	New	57,733	2,487	35,363	61.3%
146601	ICT Upgrades & Renewals (Furniture & Equipment)	MWS	F&E	New	0	0	4,221	0.0%
					162,733	89,487	108,009	
Total Capital Expenditure					7,774,371	1,658,017	1,494,837	

SUMMARIES:				
Land & Buildings	1,979,933	32,487	113,490	5.7%
Plant & Equipment	620,386	602,386	541,107	87.2%
Furniture & Equipment	0	0	36,419	0.0%
Road Infrastructure	2,434,101	469,935	446,461	18.3%
Footpath Infrastructure	216,620	216,624	50,270	23.2%
Bridge Infrastructure	0	0	0	0.0%
Drainage Infrastructure	0	0	0	0.0%
Parks & Reserves Infrastructure	0	0	1,103	0.0%
Recreation Infrastructure	1,966,000	39,320	0	0.0%
Other Infrastructure	557,331	297,265	305,987	54.9%
	7,774,371	1,658,017	1,494,837	19.2%
At No Cost	0	0	0	0.0%
Asset Renewal	1,437,634	779,934	840,818	58.5%
New Asset	4,574,406	440,817	295,511	6.5%
Upgrading Asset	1,762,331	437,266	358,508	20.3%
	7,774,371	1,658,017	1,494,837	19.2%
Chief Executive Officer	0	0	0	0.0%
Deputy CEO	0	0	0	0.0%
Manager Works & Services	7,739,371	1,658,017	1,485,918	19.2%
Building Maintenance Coordinator	35,000	0	8,919	25.5%
	7,774,371	1,658,017	1,494,837	19.2%

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
STATEMENT OF CAPITAL GRANTS & CONTRACT LIABILITIES
FOR THE PERIOD ENDING 31 OCTOBER 2024**

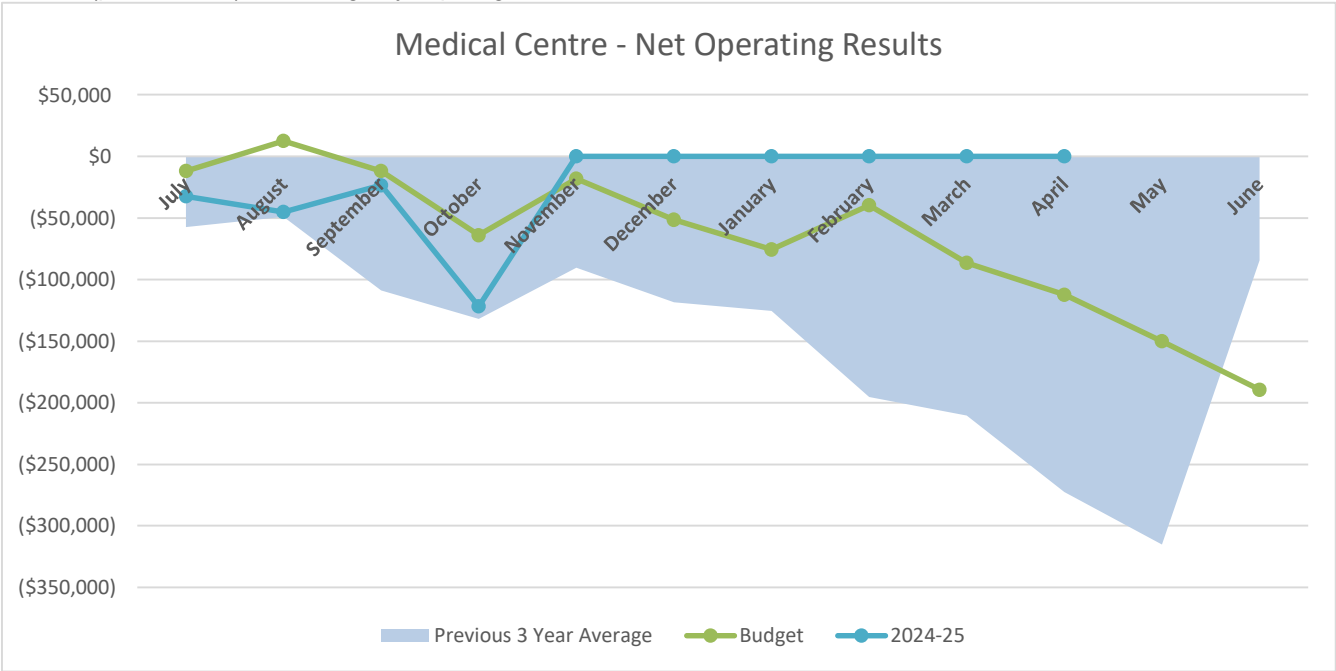
UNSPENT CAPITAL GRANTS					Adopted Budget Revenue	Amended Budget Revenue	YTD Budget	YTD Actual Revenue
Grant Provider	Liability 1 July 2024	Increase in Liability	Liability Recorded as Revenue	Closing Liability				
Law, Order & Public Safety								
DFES - Evauation Centre Grant	406,500	-	-	406,500	813,000	-	-	-
DFES - SES LED Trailers Grant	-	-	-	-	22,545	-	-	11,273
Community Amenities								
DITRDC - LRCI Phase 4A	432,867	-	(283,673)	149,194	-	-	-	283,673
Recreation & Culture								
Talison - Sandakan Playground	-	858,000	-	858,000	1,716,000	-	-	-
Transport								
DITRDC - LRCI Phase 2 Grant	3,948	-	-	3,948	7,646	-	-	7,646
DITRDC - LRCI Phase 3 Grant	-	-	-	-	366,025	-	-	-
DITRDC - LRCI Phase 4B	-	-	-	-	75,075	-	-	-
MRWA - Boyup Brook-Winnejup Road Grant Job 30000537	63,200	-	-	63,200	-	-	-	-
MRWA - Regional Road Group Funding	-	340,000	(45,867)	294,133	850,000	-	340,000	45,867
DITRDC - Roads to Recovery Grant	-	-	-	-	546,917	-	21,877	-
WALGGC - Special Bridge Funding	1,332,000	-	-	1,332,000	-	-	-	-
WALGGC - Special Bridge Funding	-	362,499	-	362,499	-	-	-	-
Total Unspent Capital Grants	2,238,515	1,560,499	(329,540)	3,469,475	4,397,208	-	361,877	348,458
CONTRACT LIABILITIES					Adopted Budget Revenue	Amended Budget Revenue	YTD Budget	YTD Actual Revenue
Grant Provider	Liability 1 July 2024	Increase in Liability	Liability Recorded as Revenue	Closing Liability				
Housing								
DoC - SHERP Grant Funding	143,340	0	(143,340)	-	143,340	-	-	143,340
Total Contract Liabilities	143,340	-	(143,340)	-	143,340	-	-	143,340
TOTAL LIABILITIES & REVENUE	2,381,855	1,560,499	(472,880)	3,469,475	4,540,548	0	361,877	491,798

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2024**

MAJOR BUSINESS UNITS

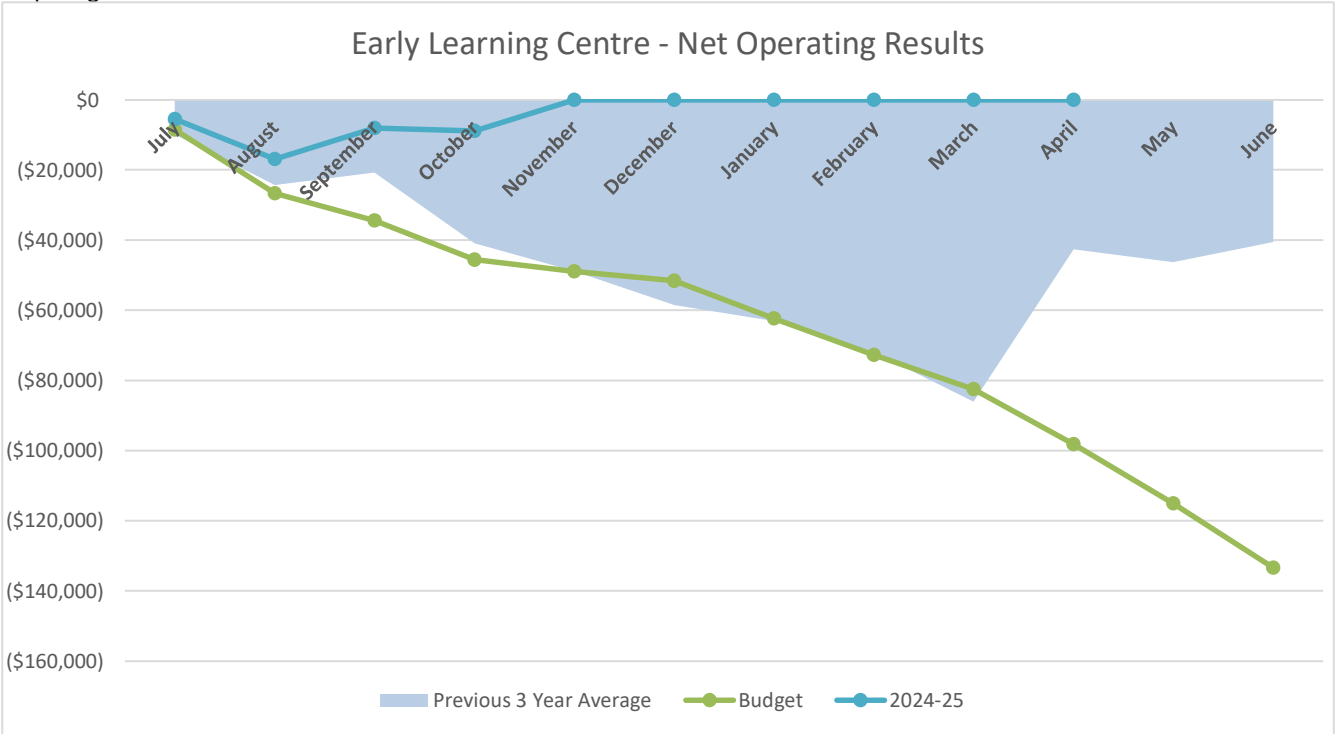
Medical Centre

The Shire of Boyup Brook owns and operates a medical centre that employs 2 doctors, a practice manager, nurses and reception staff, to provide medical services to the community. The following graph shows the operations of the Medical Centre (profit or loss), excluding any capital grants.



Early Learning Centre

The Shire of Boyup Brook owns and operates an early learning centre in Boyup Brook that provides child care services to the community. The following graph shows the operations of the Early Learning Centre (profit or loss), excluding capital grants.

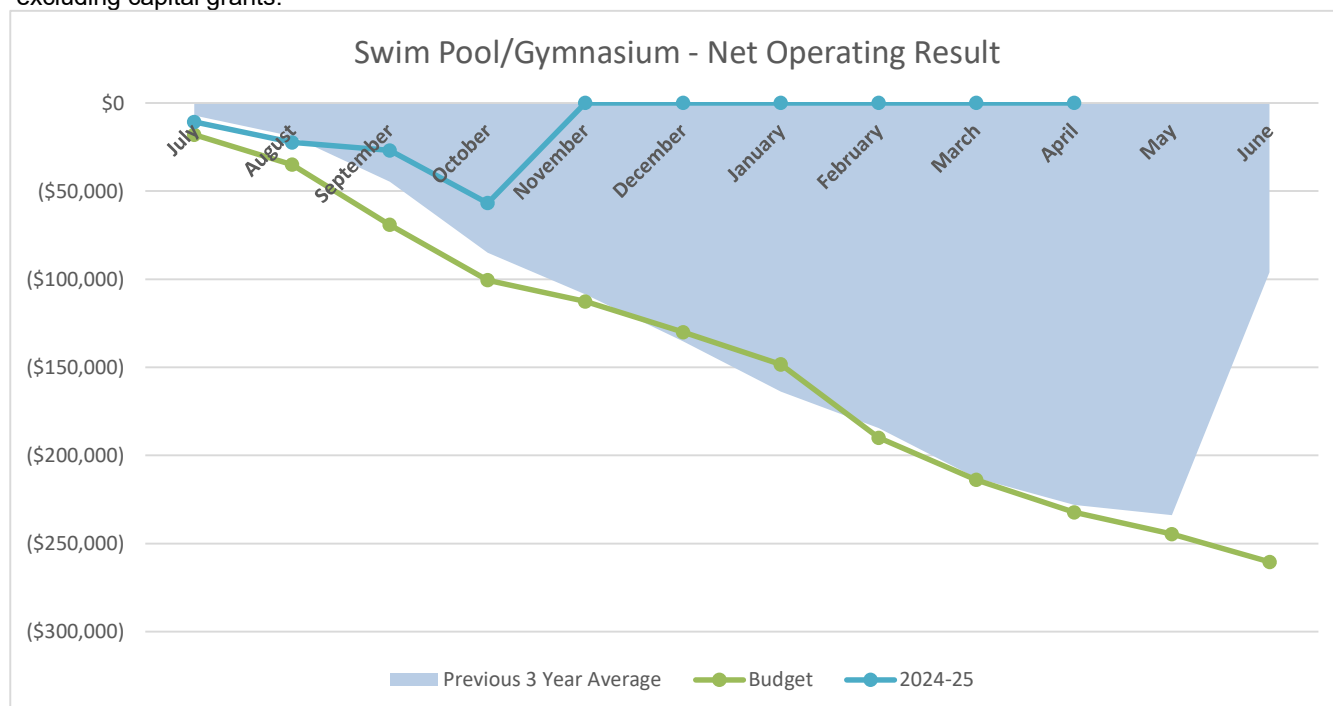


SHIRE OF BOYUP BROOK MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 31 OCTOBER 2024

MAJOR BUSINESS UNITS

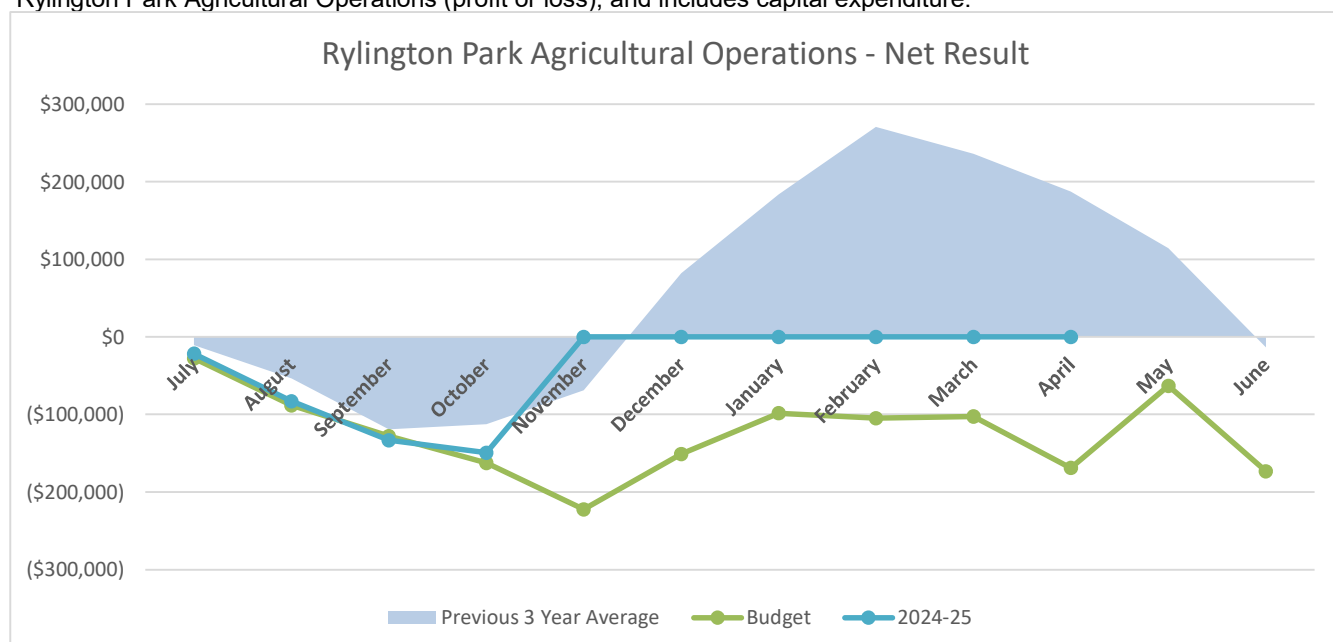
Swimming Pool/Gymnasium

The Shire of Boyup Brook owns and operating a swimming pool and gymnasium complex that provides leisure services to the community. The following graph shows the operations of the Swimming Pool/Gymnasium (profit or loss), excluding capital grants.



Rylington Park Agricultural Operations

The Shire of Boyup Brook assumed ownership and operation of Rylington Park farm on 7 May 2020 as a commercial farming activity that provides educational farming opportunities. The following graph shows the total operations of Rylington Park Agricultural Operations (profit or loss), and includes capital expenditure.



SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2024

RESERVES - CASH BACKED	2024-25 Actual Opening Balance	2024-25 Actual Transfer to	2024-25 Actual Transfer (from)	2024-25 Actual Closing Balance	2024-25 Budget Opening Balance	2024-25 Budget Transfer to	2024-25 Budget Transfer (from)	2024-25 Budget Closing Balance
Leave Reserve	35,745	493	0	36,238	35,745	848	0	36,593
Plant Reserve	340,571	34,402	0	374,973	340,572	37,566	0	378,138
Building Reserve	800,266	61,384	0	861,650	800,265	68,952	(447,000)	422,217
Community Housing Reserve	229,350	3,162	0	232,512	229,351	5,430	0	234,781
Emergency Reserve	13,341	184	0	13,525	13,341	315	0	13,656
Insurance Claim Reserve	16,259	224	0	16,483	16,259	383	0	16,642
Other Recreation Reserve	69,053	952	0	70,005	69,053	21,635	0	90,688
Commercial Reserve	482,817	6,657	0	489,474	482,817	11,438	0	494,255
Bridges Reserve	30,166	30,626	0	60,792	30,166	30,713	0	60,879
Aged Accommodation Reserve	34,665	478	0	35,143	34,665	818	0	35,483
Road Contributions Reserve	30,588	422	0	31,010	30,588	728	0	31,316
IT/Office Equipment Reserve	42,677	101,289	0	143,966	42,677	101,013	0	143,690
Civic Receptions Reserve	17,936	247	0	18,183	17,936	428	0	18,364
Unspent Grants Reserve	85	1	0	86	85	0	0	85
Unspent Community Grants Reserve	131	2	0	133	131	0	0	131
Rylington Park Working Capital Reserve	247,210	3,408	0	250,618	378,250	8,955	(140,000)	247,205
Rylington Park Community Projects Reserve	534,938	7,375	0	542,313	534,938	12,668	(447,000)	100,606
Co-Contributions Reserve	100,000	51,729	0	151,729	100,000	52,370	0	152,370
Waste Reserve	10,000	10,208	0	20,208	10,000	10,240	0	20,240
Reserved Equity: Rylington Park Scholarship Fund	0	6,546	0	6,546	0	6,500	0	0
Asset Design and Development Reserve	0	50,350	0	50,350	0	50,000	0	0
Swimming Pool Reserve	0	20,140	0	20,140	0	0	0	0
	3,035,798	390,280	0	3,426,078	3,166,839	421,000	(1,034,000)	2,497,339

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2024**

LOAN REPAYMENTS	Loan Number	2024-25 Actual Principal	2024-25 New New Loans	2024-25 New Principal Repayments	2024-25 Actual Interest Repayments	2024-25 Actual Principal Outstanding	2024-25 Budget Principal	2024-25 Budget New Loans	2024-25 Budget Principal Repayments	2024-25 Budget Interest Repayments	2024-25 Budget Principal Outstanding
		1 July 2023					1 July 2023				
Housing											
Staff House	115	17,994	0	(3,961)	(207)	14,033	17,994	0	(8,038)	(1,388)	9,956
Recreation and culture											
Swimming Pool	114	32,742	0	(14,622)	(207)	18,120	32,742	0	(14,622)	(2,529)	18,120
		50,736	0	(18,583)	(414)	32,153	50,736	250,000	(22,660)	(3,917)	278,076

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

G/L JOB		Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET	
			31 OCTOBER 2024		31 OCTOBER 2024		2024-2025	
			Budget	Actual	Income	Expenditure	Income	Expenditure
Proceeds Sale of Assets								
123001	Proceeds Sale of Plant Assets		\$0	(\$159,945)	(\$159,944.91)	\$0	(\$282,000)	\$0
092020	Proceeds - Sale of Land Assets		\$0	\$0	\$0	\$0	\$0	\$0
PROCEEDS FROM SALE OF ASSETS			\$0	(\$159,945)	(\$159,945)	\$0	(\$282,000)	\$0
Written Down Value								
092600	Written Down Value - Disposal of Assets		\$0	\$0	\$0	\$0	\$0	\$282,000
Sub Total - WDV ON DISPOSAL OF ASSET			\$0	\$0	\$0	\$0	\$0	\$282,000
Total - GAIN/LOSS ON DISPOSAL OF ASSET			\$0	(\$159,945)	(\$159,945)	\$0	(\$282,000)	\$282,000
Total - OPERATING STATEMENT			\$0	(\$159,945)	(\$159,945)	\$0	(\$282,000)	\$282,000

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
RATES							
OPERATING EXPENDITURE							
031103	Rates Administration Activity Costs	\$46,545	\$42,448	\$0	\$42,448	\$0	\$139,690
031101	Collection Costs	\$1,666	\$33	\$0	\$33	\$0	\$5,000
031100	Valuation Charges	\$1,841	\$540	\$0	\$540	\$0	\$32,850
031102	Search Costs	\$20	\$0	\$0	\$0	\$0	\$300
Sub Total - GENERAL RATES OP EXP		\$50,071	\$43,021	\$0	\$43,021	\$0	\$177,840
OPERATING INCOME							
031001	Rates · GRV	(\$582,295)	\$0	\$0	\$0	(\$582,295)	\$0
031002	Rates · UV	(\$2,690,290)	\$0	\$0	\$0	(\$2,690,290)	\$0
031003	Rates · GRV - Minimum	(\$71,934)	\$0	\$0	\$0	(\$71,934)	\$0
031004	Rates · UV - Minimum	(\$481,924)	\$0	\$0	\$0	(\$481,924)	\$0
031006	Rates · Ex-Gratia Rates	(\$1,390)	\$0	\$0	\$0	(\$1,390)	\$0
031013	Rates Administration Fee	\$0	(\$3,380)	(\$3,380)	\$0	(\$40)	\$0
031005	Rates · Instalment Interest	(\$4,700)	(\$10,963)	(\$10,963)	\$0	(\$5,000)	\$0
031007	Rates · Non Payment Penalty - LG	(\$7,000)	(\$13,199)	(\$13,199)	\$0	(\$20,000)	\$0
031008	Rates · Rate Enquiries	(\$2,000)	(\$2,551)	(\$2,551)	\$0	(\$10,000)	\$0
031009	Rates - ESL Administration Fee	(\$4,000)	\$0	\$0	\$0	(\$4,000)	\$0
031010	Rates - Reimbursements	\$0	\$0	\$0	\$0	(\$5,000)	\$0
031011	Rates · Penalty Interest - DFES	(\$600)	(\$470)	(\$470)	\$0	(\$600)	\$0
031012	Rates · Rates Interims	\$0	(\$3,838,185)	(\$3,838,185)	\$0	(\$1,000)	\$0
031016	Rates - Concessions	\$604	\$0	\$0	\$0	\$3,018	\$0
031017	Rates - Deferred Rates - Interest Grant	\$0	\$0	\$0	\$0	\$0	\$0
031104	Rates Written Off	\$10	\$4,659	\$4,659	\$0	\$50	\$0
Sub Total - GENERAL RATES OP INC		(\$3,845,519)	(\$3,864,089)	(\$3,864,089)	\$0	(\$3,870,405)	\$0
Total - GENERAL RATES		(\$3,795,448)	(\$3,821,069)	(\$3,864,089)	\$43,021	(\$3,870,405)	\$177,840

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER GENERAL PURPOSE FUNDING							
OPERATING EXPENDITURE							
032100	General Purpose Funding - Administration Allocated	\$3,086	\$2,815	\$0	\$2,815	\$0	\$9,262
032101	General Purpose Funding - Doubtful Debts Expense	\$0	\$0	\$0	\$0	\$0	\$0
032110	General Purpose Funding - Bad Debts Written Off			\$0	\$0	\$0	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP		\$3,086	\$2,815	\$0	\$2,815	\$0	\$9,262
OPERATING INCOME							
032001	General Purpose Grants Federal Commission (OP)	(\$44,175)	(\$25,482)	(\$25,482)	\$0	(\$176,701)	\$0
032002	General Purpose Grants Federal - Roads (OP)	(\$11,614)	(\$19,985)	(\$19,985)	\$0	(\$46,455)	\$0
032003	General Purpose Funding - Interest On Investments - Municipal Account	(\$18,000)	(\$81,378)	(\$81,378)	\$0	(\$100,000)	\$0
032004	Interest on Investments - Reserves Account	(\$23,250)	(\$37,474)	(\$37,474)	\$0	(\$75,000)	\$0
032006	General Purpose Funding - Interest on Investments - Medical Funds	(\$112)	(\$1,127)	(\$1,127)	\$0	(\$700)	\$0
032007	General Purpose Funding - Interest on Investments - Business Online	\$0	\$0	\$0	\$0	\$0	\$0
032008	General Purpose Funding - Interest on Investments - Short Term Deposit	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC		(\$97,151)	(\$165,446)	(\$165,446)	\$0	(\$398,856)	\$0
Total - OTHER GENERAL PURPOSE FUNDING		(\$94,065)	(\$162,631)	(\$165,446)	\$2,815	(\$398,856)	\$9,262
Total - GENERAL PURPOSE FUNDING		(\$3,889,513)	(\$3,983,700)	(\$4,029,535)	\$45,835	(\$4,269,261)	\$187,102

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
MEMBERS OF COUNCIL							
OPERATING EXPENDITURE							
041100	Members - Sitting Fees.	\$24,809	\$0	\$0	\$0	\$0	\$74,458
041119	Website Expenses	\$8,860	\$8,860	\$0	\$8,860	\$0	\$8,860
041101	Members - Training Costs	\$3,100	\$0	\$0	\$0	\$0	\$10,000
041102	Members - Travelling Costs	\$1,395	\$0	\$0	\$0	\$0	\$4,500
041103	Members - Telecommunications Reimbursements	\$3,571	\$0	\$0	\$0	\$0	\$11,520
041104	Members - Other Expenses	\$4,400	\$0	\$0	\$0	\$0	\$4,400
041105	Members - Conferences/Seminars Costs	\$1,860	\$3,627	\$0	\$3,627	\$0	\$15,500
041106	Members - President's Allowance	\$925	\$0	\$0	\$0	\$0	\$10,280
041107	Members - Deputy President's Allowance	\$154	\$0	\$0	\$0	\$0	\$2,570
041108	Members - Council Chamber Expenses	\$34,469	\$7,901	\$0	\$7,901	\$0	\$45,440
041109	Members - Refreshments & Receptions	\$13,165	\$2,608	\$0	\$2,608	\$0	\$44,510
041110	Members - Bunbury Wellington GOC Projects	\$0	\$2,000	\$0	\$2,000	\$0	\$2,000
041111	Members - Insurance Costs For Members	\$6,916	\$7,074	\$0	\$7,074	\$0	\$6,916
041112	Members - Subscriptions	\$9,103	\$9,103	\$0	\$9,103	\$0	\$9,103
041113	Members - Election Expenses	\$0	\$0	\$0	\$0	\$0	\$0
041114	Members - Donations	\$27,000	\$17,889	\$0	\$17,889	\$0	\$27,000
041118	ICT - Councillors	\$990	\$6,728	\$0	\$6,728	\$0	\$14,620
041120	Warren Blackwood Alliance Expenses	\$29,077	\$29,077	\$0	\$29,077	\$0	\$29,077
041150	Members - Admin Allocation	\$24,815	\$22,631	\$0	\$22,631	\$0	\$74,476
Sub Total - MEMBERS OF COUNCIL OP/EXP		\$194,610	\$117,497	\$0	\$117,497	\$0	\$395,230
OPERATING INCOME							
041001	Members - Reimbursements Income	\$0	(\$910)	(\$910)	\$0	\$0	\$0
041002	Other Governance - Sundry Reimbursements Income	\$0	\$0	\$0	\$0	\$0	\$0
041004	Members - Operating Grants and Contributions	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - MEMBERS OF COUNCIL OP/INC		\$0	(\$910)	(\$910)	\$0	\$0	\$0
Total - MEMBERS OF COUNCIL		\$194,610	\$116,587	(\$910)	\$117,497	\$0	\$395,230

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
GOVERNANCE							
OPERATING EXPENDITURE							
042100	Other Governance - Admin Allocated	\$37,223	\$33,947	\$0	\$33,947	\$0	\$111,714
Sub Total - GOVERNANCE - GENERAL OP/EXP		\$37,223	\$33,947	\$0	\$33,947	\$0	\$111,714
OPERATING INCOME							
Sub Total - GOVERNANCE - GENERAL OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - GOVERNANCE - GENERAL		\$37,223	\$33,947	\$0	\$33,947	\$0	\$111,714
Total - GOVERNANCE		\$231,834	\$150,534	(\$910)	\$151,444	\$0	\$506,944

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
LAW, ORDER AND PUBLIC SAFETY							
FIRE PREVENTION							
OPERATING EXPENDITURE							
051109	ESL - Insurances Fire Appliances and Personnel	\$40,793	\$39,068	\$0	\$39,068	\$0	\$40,793
051112	Fire Prevention And Support	\$14,256	\$12,540	\$0	\$12,540	\$0	\$29,558
051101	Fire Break Inspection Expenses	\$0	\$0	\$0	\$0	\$0	\$3,540
051102	Fire Hazard Reductions Expenses	\$1,162	\$4,619	\$0	\$4,619	\$0	\$9,681
051104	Minor Fire Plant & Equipment Purchases non ESL	\$183	\$0	\$0	\$0	\$0	\$550
051105	Fire Plant & Equipment Maintenance - Non ESL	\$283	\$0	\$0	\$0	\$0	\$850
051106	ESL - Fire Vehicle Maintenance Costs	\$0	\$11,036	\$0	\$11,036	\$0	\$18,600
051107	ESL - Brigade Utilities, rates and taxes	\$0	\$0	\$0	\$0	\$0	\$2,500
051108	ESL - Other Goods & Services relating to Fires	\$0	\$805	\$0	\$805	\$0	\$12,561
051110	ESL - Fire Plant & Equip over \$1500	\$0	\$0	\$0	\$0	\$0	\$9,375
051111	ESL - Minor Fire Plant/Equip Under \$1500	\$0	\$2,859	\$0	\$2,859	\$0	\$12,660
051114	ESL - Land & Building Maintenance	\$0	\$330	\$0	\$330	\$0	\$1,166
051115	ESL - Clothing and Accessories	\$0	\$38	\$0	\$38	\$0	\$33,800
051116	ESL - Plant and Equipment Maintenance	\$345	\$8,668	\$0	\$8,668	\$0	\$8,100
051117	BFRC - Bushfire Risk Planning	\$0	\$14,968	\$0	\$14,968	\$0	\$22,890
051118	DFES Fire Defence Grant Expenses	\$0	\$0	\$0	\$0	\$0	\$13,520
051120	Bush Fire - Mitigation Activity Funded	\$0	\$23	\$0	\$23	\$0	\$93,522
051150	Admin Allocation - Fire Control	\$24,815	\$22,631	\$0	\$22,631	\$0	\$74,476
051190	Depreciation - Fire Control	\$0	\$0	\$0	\$0	\$0	\$670
Sub Total - FIRE PREVENTION OP/EXP		\$81,837	\$117,585	\$0	\$117,585	\$0	\$388,812
OPERATING INCOME							
050600	ESL & DFES Non Operating Grants	\$0	(\$11,273)	(\$11,273)	\$0	\$0	\$0
051001	Fire Infringements/Fines Income	\$0	\$0	\$0	\$0	\$0	\$0
051002	Sale Of Fire Maps Income	\$0	\$0	\$0	\$0	(\$100)	\$0
051003	LGIS Fire Reimbursement Income	\$0	\$0	\$0	\$0	\$0	\$0
051004	Operating Grants and Subsidies Income	(\$116,539)	(\$150,484)	(\$150,484)	\$0	(\$233,077)	\$0
051005	Fire Hazard Reduction Income	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - FIRE PREVENTION OP/INC		(\$116,539)	(\$161,756)	(\$161,756)	\$0	(\$233,177)	\$0
Total - FIRE PREVENTION		(\$34,701)	(\$44,171)	(\$161,756)	\$117,585	(\$233,177)	\$388,812

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
ANIMAL CONTROL							
OPERATING EXPENDITURE							
052100	Ranger Services Operation Costs	\$14,562	\$7,838	\$0	\$7,838	\$0	\$44,237
052005	Trap Hire Refunds	\$50	\$0	\$0	\$0	\$0	\$50
052101	Ranger Vehicle Operating Expenses	\$512	\$0	\$0	\$0	\$0	\$1,535
052102	Dog License Discs Costs	\$300	\$0	\$0	\$0	\$0	\$300
052103	Other Control Expenses	\$640	\$0	\$0	\$0	\$0	\$900
052104	Animal Impounding Costs	\$4,000	\$0	\$0	\$0	\$0	\$5,000
052109	Cat License Tags Expense	\$200	\$0	\$0	\$0	\$0	\$200
052110	Ranger Services Salary Super and Employee Costs	\$4,526	\$709	\$0	\$709	\$0	\$4,526
052111	Ranger Services Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$0
052150	Admin Allocation - Animal Control	\$9,325	\$8,501	\$0	\$8,501	\$0	\$27,976
052190	Depreciation	\$0	\$0	\$0	\$0	\$0	\$400
Sub Total - ANIMAL CONTROL OP/EXP		\$34,114	\$17,049	\$0	\$17,049	\$0	\$85,124
OPERATING INCOME							
052001	Animal Fines & Penalties Income	(\$150)	\$0	\$0	\$0	(\$250)	\$0
052002	Animal Impounding Fees Income	(\$300)	\$0	\$0	\$0	(\$300)	\$0
052003	Dog Registrations Charges	(\$1,960)	(\$1,904)	(\$1,904)	\$0	(\$5,000)	\$0
052004	Cat Registration Charges	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - ANIMAL CONTROL OP/INC		(\$2,410)	(\$1,904)	(\$1,904)	\$0	(\$5,550)	\$0
Total - ANIMAL CONTROL		\$31,704	\$15,145	(\$1,904)	\$17,049	(\$5,550)	\$85,124

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER LAW ORDER & PUBLIC SAFETY							
OPERATING EXPENDITURE							
053100	Local Emergency Management Committee Expenses	\$630	\$0	\$0	\$0	\$0	\$1,000
053150	Administration Allocated - Emergency Mgt	\$9,322	\$8,501	\$0	\$8,501	\$0	\$27,976
053152	Other Costs	\$0	\$244	\$0	\$244	\$0	\$0
053103	Emergency Management Coordination Expenses	\$0	\$1,889	\$0	\$1,889	\$0	\$83,381
053190	Depreciation	\$0	\$0	\$0	\$0	\$0	\$27,345
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP		\$9,952	\$10,634	\$0	\$10,634	\$0	\$139,702
OPERATING INCOME							
053002	Non-Operating Grants	\$0	\$0	\$0	\$0	(\$835,545)	\$0
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC		\$0	\$0	\$0	\$0	(\$835,545)	\$0
Total - OTHER LAW ORDER PUBLIC SAFETY		\$9,952	\$10,634	\$0	\$10,634	(\$835,545)	\$139,702
Total - LAW ORDER & PUBLIC SAFETY		\$6,955	(\$18,392)	(\$163,660)	\$145,268	(\$1,074,272)	\$613,638

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
HEALTH -FAMILY AND OTHER HEALTH								
OPERATING EXPENDITURE								
071100	B0101	Family Stop Centre - Operation	\$0	\$186	\$0	\$186	\$0	\$0
071100	G300	Family Stop Centre - Grounds	\$0	\$0	\$0	\$0	\$0	\$0
071150		Admin Allocated - Family Stop Centre	\$0	\$5,686	\$0	\$5,686	\$0	\$0
071190		Depreciation - Family Stop Centre	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - HEALTH FAMILY STOP OP/EXP			\$0	\$5,873	\$0	\$5,873	\$0	\$0
OPERATING INCOME								
Sub Total - HEALTH FAMILY STOP OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - HEALTH FAMILY STOP			\$0	\$5,873	\$0	\$5,873	\$0	\$0
HEALTH ADMINISTRATION & INSPECTION								
OPERATING EXPENDITURE								
072100		Health Administration Services Expenses	\$48,585	\$14,222	\$0	\$14,222	\$0	\$147,762
072101		Other Health Administration Expenses	\$69	\$52	\$0	\$52	\$0	\$150
072150		Admin Allocation - Other Health	\$6,237	\$5,686	\$0	\$5,686	\$0	\$18,713
Sub Total - HEALTH ADMIN AND INSPECTION OP/EXP			\$54,892	\$19,961	\$0	\$19,961	\$0	\$166,625
OPERATING INCOME								
072001		Food Stall Permit Charges	\$0	(\$178)	(\$178)	\$0	(\$700)	\$0
072002		Temporary Camping Site Permit Charges	(\$56)	(\$300)	(\$300)	\$0	(\$500)	\$0
072003		Food Business Registration Fee	(\$57)	(\$1,497)	(\$1,497)	\$0	(\$150)	\$0
072004		Annual Inspections	\$0	\$0	\$0	\$0	\$0	\$0
072005		Lodging House Registration Fees	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - HEALTH ADMIN AND INSPECTION OP/INC			(\$112)	(\$1,975)	(\$1,975)	\$0	(\$1,350)	\$0
Total - HEALTH ADMIN AND INSPECTION			\$54,780	\$17,986	(\$1,975)	\$19,961	(\$1,350)	\$166,625

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET	
G/L	JOB		31 OCTOBER 2024	31 OCTOBER 2024	31 OCTOBER 2024	31 OCTOBER 2024	2024-2025	2024-2025
			Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER HEALTH - MEDICAL SERVICES								
OPERATING EXPENDITURE								
074100	B0105	Housing General Practitioner - Medical Service	\$5,974	\$4,344	\$0	\$4,344	\$0	\$15,607
074102		Boyup Brook Medical Services Building Costs	\$14,519	\$17,791	\$0	\$17,791	\$0	\$33,915
074101		Medical Services General Operations	\$99	\$0	\$0	\$0	\$0	\$1,968
074103		Medical Service Employee Costs	\$280,471	\$327,594	\$0	\$327,594	\$0	\$891,943
074105		Postage, Printing & Stationery	\$1,581	\$1,487	\$0	\$1,487	\$0	\$5,800
074106		Medical Ctr - Telephones	\$2,299	\$2,295	\$0	\$2,295	\$0	\$6,900
074107		Medical Ctr - Subscriptions	\$5,018	\$17,241	\$0	\$17,241	\$0	\$9,031
074108		Medical Ctr - Insurances	\$17,490	\$8,433	\$0	\$8,433	\$0	\$17,490
074109		Medical Bank Fees	\$0	\$0	\$0	\$0	\$0	\$0
074110		Medical Ctr - Computer Expenses	\$13,580	\$9,213	\$0	\$9,213	\$0	\$35,656
074111		Medical Ctr - Medical Supplies & Equipt	\$7,597	\$6,197	\$0	\$6,197	\$0	\$22,800
074112		Medical Ctr - Locum Doctor	\$0	\$0	\$0	\$0	\$0	\$48,600
074113		Medical Ctr - Superannuation	\$31,219	\$36,063	\$0	\$36,063	\$0	\$101,557
074114		Medical Ctr - Training	\$2,500	\$655	\$0	\$655	\$0	\$5,000
074115		Medical Ctr - Sundry Expenses	\$3,053	\$1,111	\$0	\$1,111	\$0	\$9,250
074116		Medical Service Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$31,245
074117		Medical - Fringe Benefit Tax	\$663	\$163	\$0	\$163	\$0	\$2,650
074118		Medical Employee (Packaging) Costs	\$0	\$0	\$0	\$0	\$0	\$1,200
074119		Medical Doubtful Debts Expense	\$0	\$0	\$0	\$0	\$0	\$0
074120		Medical Ctr - Bank Merchant Fees	\$183	\$214	\$0	\$214	\$0	\$550
074150		Admin Allocated - Boyup Brook Medical Services	\$27,902	\$25,446	\$0	\$25,446	\$0	\$83,738
074191		Depreciation - Medical Centre	\$0	\$0	\$0	\$0	\$0	\$8,500
074190		Depreciation - Housing GP - 5 Rogers Ave	\$0	\$0	\$0	\$0	\$0	\$6,800
074192		Depreciation - Ultrasound Machine	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PREVENTIVE SRVS - OP/EXP			\$414,146	\$458,247	\$0	\$458,247	\$0	\$1,340,200
OPERATING INCOME								
074001		Surgery Turnover	(\$349,830)	(\$336,357)	(\$336,357)	\$0	(\$1,150,000)	\$0
074002		Surgery Rental Income	(\$250)	(\$727)	(\$727)	\$0	(\$750)	\$0
074003		Medical - Reimbursement	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PREVENTIVE SRVS - OP/INC			(\$350,080)	(\$337,085)	(\$337,085)	\$0	(\$1,150,750)	\$0
Total - PREVENTIVE SERVICES			\$64,066	\$121,163	(\$337,085)	\$458,247	(\$1,150,750)	\$1,340,200

SHIRE OF BOYUP BROOK MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
PREVENTIVE SERVICE - OTHER							
OPERATING EXPENDITURE							
073100	Analytical Expenses	\$500	\$479	\$0	\$479	\$0	\$500
Sub Total - PREVENTIVE SRVS - OTHER OP/EXP		\$500	\$479	\$0	\$479	\$0	\$500
Total - PREVENTIVE SERVICES - OTHER		\$500	\$479	\$0	\$479	\$0	\$500
OTHER HEALTH							
OPERATING EXPENDITURE							
075100	Ambulance Centre Operation	\$528	\$533	\$0	\$533	\$0	\$30,728
075150	Admin Allocated - Other Health	\$6,235	\$5,686	\$0	\$5,686	\$0	\$18,713
Sub Total - OTHER HEALTH OP/EXP		\$6,763	\$6,219	\$0	\$6,219	\$0	\$49,441
OPERATING INCOME							
Sub Total - OTHER HEALTH OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER HEALTH		\$6,763	\$6,219	\$0	\$6,219	\$0	\$49,441
Total - HEALTH		\$126,109	\$151,720	(\$339,060)	\$490,779	(\$1,152,100)	\$1,556,766

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER EDUCATION							
OPERATING EXPENDITURE							
081100	Community Resource Centre	\$3,595	\$4,037	\$0	\$4,037	\$0	\$7,556
081102	Donations - Other Education	\$250	\$0	\$0	\$0	\$0	\$250
081103	Early Learning Centre - Employee Costs	\$112,075	\$77,007	\$0	\$77,007	\$0	\$289,911
081104	Early Learning Centre - Operating Costs	\$6,166	\$5,688	\$0	\$5,688	\$0	\$18,400
081105	Early Learning Centre Provision of Leave Accrual	\$0	\$0	\$0	\$0	\$0	\$0
081107	Early Learning Centre Building & Grounds						
081107	Early Learning Centre Building Maintenance Expenses	\$4,358	\$4,062	\$0	\$4,062	\$0	\$11,770
081107	G316 Early Learning Centre Grounds Maintenance Expenses	\$1,477	\$0	\$0	\$0	\$0	\$3,988
081150	Admin Allocation - Other Education	\$12,475	\$5,686	\$0	\$5,686	\$0	\$37,427
081190	Depreciation - Other Education	\$0	\$0	\$0	\$0	\$0	\$10,567
Sub Total - OTHER EDUCATION OP/EXP		\$140,397	\$96,480	\$0	\$96,480	\$0	\$379,869
OPERATING INCOME							
081003	Early Learning Centre - Fees & Charges	(\$90,968)	(\$87,616)	(\$87,616)	\$0	(\$225,000)	\$0
081004	Early Learning Centre -Operating Income	\$0	(\$53)	(\$53)	\$0	\$0	\$0
Sub Total - OTHER EDUCATION OP/INC		(\$90,968)	(\$87,670)	(\$87,670)	\$0	(\$225,000)	\$0
Total - OTHER EDUCATION		\$49,429	\$8,810	(\$87,670)	\$96,480	(\$225,000)	\$379,869
AGED & DISABLED							
OPERATING EXPENDITURE							
082100	Support for Seniors Christmas Lunch	\$0	\$0	\$0	\$0	\$0	\$2,000
082101	Aged Needs Strategy Project	\$0	\$6,293	\$0	\$6,293	\$0	\$35,000
082150	Admin Allocated - Aged & Disabled	\$6,235	\$5,686	\$0	\$5,686	\$0	\$18,713
Sub Total - AGED & DISABLED OP/EXP		\$6,235	\$11,979	\$0	\$11,979	\$0	\$55,713
OPERATING INCOME							
Sub Total - AGED & DISABLED OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - AGED & DISABLED		\$6,235	\$11,979	\$0	\$11,979	\$0	\$55,713

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER WELFARE							
OPERATING EXPENDITURE							
083104	Depreciation	\$0	\$0	\$0	\$0	\$0	\$50
083150	Admin Allocated - Other Welfare	\$18,650	\$17,002	\$0	\$17,002	\$0	\$55,951
Sub Total - OTHER WELFARE OP/EXP		\$18,650	\$17,002	\$0	\$17,002	\$0	\$56,001
OPERATING INCOME							
Sub Total - OTHER WELFARE OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER WELFARE		\$18,650	\$17,002	\$0	\$17,002	\$0	\$56,001
Total - EDUCATION & WELFARE		\$74,314	\$37,791	(\$87,670)	\$125,461	(\$225,000)	\$491,583

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET	
		31 OCTOBER 2024		31 OCTOBER 2024		2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
STAFF HOUSING							
OPERATING EXPENDITURE							
091130	Interest Paid Loan 115 - Staff House	\$752	\$207	\$0	\$207	\$0	\$908
091190	Depreciation - Staff Housing	\$0	\$0	\$0	\$0	\$0	\$5,735
091150	Staff Housing - Less Amt Allocated to Admin.	\$6,235	\$5,686	\$0	\$5,686	\$0	\$18,713
Sub Total - STAFF HOUSING OP/EXP		\$6,987	\$5,894	\$0	\$5,894	\$0	\$25,356
Total - STAFF HOUSING		\$6,987	\$5,894	\$0	\$5,894	\$0	\$25,356

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
HOUSING OTHER							
OPERATING EXPENDITURE							
092101	Boyup Brook Citizens Lodge	\$18,166	\$13,963	\$0	\$13,963	\$0	\$25,841
092102	Community Housing - Units	\$14,192	\$13,605	\$0	\$13,605	\$0	\$23,074
092103	Other	\$3,425	\$1,540	\$0	\$1,540	\$0	\$5,451
092105	House - 1 Rogers Ave	\$8,704	\$9,276	\$0	\$9,276	\$0	\$22,720
092107	7 Knapp Street - Operating & Mtce Expense	\$5,590	\$5,388	\$0	\$5,388	\$0	\$9,067
092108	Property Selling Expenses	\$0	\$0	\$0	\$0	\$0	\$0
092109	Community Housing Maintenance - Grant Funded	\$143,340	\$170,116	\$0	\$170,116	\$0	\$143,340
092140	Loss on Disposal of Asset			\$0	\$0	\$0	\$0
092150	Admin Allocation - Other Housing	\$6,298	\$5,744	\$0	\$5,744	\$0	\$18,903
092191	Depreciation - Other Housing	\$0	\$0	\$0	\$0	\$0	\$5,570
092192	Depreciation - House - 1 Rogers Ave	\$0	\$0	\$0	\$0	\$0	\$4,365
092190	Depreciation - Boyup Brook Citizens Lodge	\$0	\$0	\$0	\$0	\$0	\$32,385
Sub Total - HOUSING OTHER OP/EXP		\$199,715	\$219,633	\$0	\$219,633	\$0	\$290,716
HOUSING OPERATING INCOME							
092001	Rent 24A Proctor St	(\$3,633)	(\$4,163)	(\$4,163)	\$0	(\$10,900)	\$0
092002	Rent 24B Proctor St	(\$3,200)	(\$3,407)	(\$3,407)	\$0	(\$9,600)	\$0
092003	Rent 16A Forrest St	(\$3,967)	(\$677)	(\$677)	\$0	(\$11,900)	\$0
092004	Rent 16B Forrest St	(\$4,300)	(\$4,185)	(\$4,185)	\$0	(\$12,900)	\$0
092007	Housing Reimbursements	(\$1,112)	(\$713)	(\$713)	\$0	(\$4,000)	\$0
092009	Other Housing: 7 Knapp St	(\$11,300)	(\$11,329)	(\$11,329)	\$0	(\$33,900)	\$0
092011	Community Housing Maintenance Grant	\$0	(\$143,340)	(\$143,340)	\$0	(\$143,340)	\$0
Sub Total - HOUSING OTHER OP/INC		(\$27,511)	(\$167,813)	(\$167,813)	\$0	(\$226,540)	\$0
Total - HOUSING OTHER		\$172,205	\$51,820	(\$167,813)	\$219,633	(\$226,540)	\$290,716
Total - HOUSING		\$179,192	\$57,714	(\$167,813)	\$225,527	(\$226,540)	\$316,072

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
SANITATION - HOUSEHOLD REFUSE							
OPERATING EXPENDITURE							
101100	Refuse Collection Boyup Brook Townsite Expense	\$22,666	\$9,546	\$0	\$9,546	\$0	\$68,000
101101	Recycling Collection Boyup Brook Town Site	\$12,333	\$7,899	\$0	\$7,899	\$0	\$37,000
101106	Transfer Station Employee Costs	\$17,269	\$11,164	\$0	\$11,164	\$0	\$46,675
101102	B0400 Boyup Brook Transfer Station Costs	\$26,166	\$22,954	\$0	\$22,954	\$0	\$71,576
101103	Land Fill Disposal Site	\$15,186	\$20,512	\$0	\$20,512	\$0	\$33,235
101104	Townsite Street Bins Collection	\$4,321	\$1,709	\$0	\$1,709	\$0	\$12,449
101107	Drum Muster Expenses	\$500	\$256	\$0	\$256	\$0	\$500
101108	BB Transfer Station Superannuation	\$944	\$852	\$0	\$852	\$0	\$2,452
101119	Waste Bin Maintenance and Delivery	\$1,723	\$393	\$0	\$393	\$0	\$6,790
101150	Admin Allocated - Waste Management	\$12,408	\$11,316	\$0	\$11,316	\$0	\$37,238
101190	Depreciation - Waste Management	\$0	\$0	\$0	\$0	\$0	\$22,070
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP		\$113,515	\$86,600	\$0	\$86,600	\$0	\$337,985
SANITATION OPERATING INCOME							
101001	Refuse Collection Charges	(\$232,007)	(\$232,113)	(\$232,113)	\$0	(\$232,007)	\$0
101002	Waste Disposal Charges	(\$8,075)	(\$2,903)	(\$2,903)	\$0	(\$8,075)	\$0
101003	Recycling Scheme Income	(\$500)	(\$3,566)	(\$3,566)	\$0	(\$1,000)	\$0
101004	Scrap Metal Income	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC		(\$240,582)	(\$238,582)	(\$238,582)	\$0	(\$241,082)	\$0
Total - SANITATION HOUSEHOLD REFUSE		(\$127,067)	(\$151,982)	(\$238,582)	\$86,600	(\$241,082)	\$337,985

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
EFFLUENT DRAINAGE SYSTEM							
OPERATING EXPENDITURE							
103100	Septic Tank Inspection Expenses	\$0	\$0	\$0	\$0	\$0	\$200
103101	Liquid Waste Disposal Site (Stanton Road)	\$3,555	\$652	\$0	\$652	\$0	\$3,555
Sub Total - SEWERAGE OP/EXP		\$3,555	\$652	\$0	\$652	\$0	\$3,755
OPERATING INCOME							
103002	Septic Licence Fees	(\$1,628)	(\$708)	(\$708)	\$0	(\$2,200)	\$0
Sub Total - SEWERAGE OP/INC		(\$1,628)	(\$708)	(\$708)	\$0	(\$2,200)	\$0
Total - SEWERAGE		\$1,927	(\$56)	(\$708)	\$652	(\$2,200)	\$3,755
PROTECTION OF THE ENVIRONMENT							
OPERATING EXPENDITURE							
107100	Landcare Expenses	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP		\$0	\$0	\$0	\$0	\$0	\$0
OPERATING INCOME							
Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - PROTECTION OF THE ENVIRONMENT		\$0	\$0	\$0	\$0	\$0	\$0

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
TOWN PLANNING & REGIONAL DEVELOPMENT							
OPERATING EXPENDITURE							
105100	Town Planning Admin & Control	\$7,013	\$7,672	\$0	\$7,672	\$0	\$35,191
105101	Admin Allocation - Town Planning	\$12,412	\$11,316	\$0	\$11,316	\$0	\$37,238
Sub Total - TOWN PLAN & REG DEV OP/EXP		\$19,425	\$18,988	\$0	\$18,988	\$0	\$72,429
OPERATING INCOME							
105001	Planning Application Fees	(\$3,030)	(\$589)	(\$589)	\$0	(\$7,000)	\$0
Sub Total - TOWN PLAN & REG DEV OP/INC		(\$3,030)	(\$589)	(\$589)	\$0	(\$7,000)	\$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT		\$16,396	\$18,399	(\$589)	\$18,988	(\$7,000)	\$72,429

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER COMMUNITY AMENITIES								
OPERATING EXPENDITURE								
106101		Cemetery - Operation	\$10,301	\$14,882	\$0	\$14,882	\$0	\$0
106101	B0420	Cemetery - Operation		\$0	\$0	\$0	\$0	\$30,998
106101	B0421	Niche Wall Plaques Operations	\$0	\$0	\$0	\$0	\$0	\$2,718
106101	G314	Cemetery Grounds	\$3,619	\$0	\$0	\$0	\$0	\$12,015
106102		Public Toilets - Operation		\$2,769	\$0	\$2,769	\$0	\$0
106102	B0450	Toilets - Lions Park Costs	\$1,264	\$0	\$0	\$0	\$0	\$3,686
106102	B0451	Toilets - Tourist Centre Costs	\$1,761	\$0	\$0	\$0	\$0	\$5,973
106102	B0452	Toilets - Town Hall (External) Costs	\$1,788	\$0	\$0	\$0	\$0	\$9,275
106102	B0454	Toilets - Tone Bridge Reserve Costs	\$567	\$0	\$0	\$0	\$0	\$1,701
106103		Street Furniture	\$0	\$0	\$0	\$0	\$0	\$2,130
106150		Admin Allocation - Other Community Amenities	\$6,237	\$5,686	\$0	\$5,686	\$0	\$18,713
106151		Admin Allocation - Cemetery	\$693	\$632	\$0	\$632	\$0	\$2,079
106191		Depreciation - Public Toilets	\$0	\$0	\$0	\$0	\$0	\$1,010
106192		Depreciation - Other Community Service's	\$0	\$0	\$0	\$0	\$0	\$3,035
Sub Total - OTHER COMMUNITY AMENITIES OP/EXP			\$26,229	\$23,969	\$0	\$23,969	\$0	\$93,333
OPERATING INCOME								
106001		Cemetery Burial Fees	(\$1,500)	(\$4,826)	(\$4,826)	\$0	(\$1,500)	\$0
106002		License/Other Fees BB Cemetery	(\$460)	(\$3,168)	(\$3,168)	\$0	(\$2,000)	\$0
106003		Cemetery - Reservation Fees	\$0	(\$667)	(\$667)	\$0	\$0	\$0
106004		Niche Wall Fees	\$0	(\$164)	(\$164)	\$0	(\$600)	\$0
106005		Non-Operating Grants	\$0	(\$283,673)	(\$283,673)	\$0	\$0	\$0
Sub Total - OTHER COMMUNITY AMENITIES OP/INC			(\$1,960)	(\$292,497)	(\$292,497)	\$0	(\$4,100)	\$0
Total - OTHER COMMUNITY AMENITIES			\$24,269	(\$268,529)	(\$292,497)	\$23,969	(\$4,100)	\$93,333
Total - COMMUNITY AMENITIES			(\$84,475)	(\$402,168)	(\$532,376)	\$130,208	(\$254,382)	\$507,502

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
PUBLIC HALL & CIVIC CENTRES							
OPERATING EXPENDITURE							
111100	Boyup Brook Hall - Operation	\$20,021	\$31,716	\$0	\$31,716	\$0	\$43,272
111102	Halls - Other Public Halls	\$7,382	\$14,601	\$0	\$14,601	\$0	\$19,851
111150	Admin Allocation - Public Halls	\$12,412	\$11,316	\$0	\$11,316	\$0	\$37,238
111190	Depreciation - Public Halls	\$0	\$0	\$0	\$0	\$0	\$51,384
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP		\$39,815	\$57,632	\$0	\$57,632	\$0	\$151,745
OPERATING INCOME							
111001	Hall Hire Fees	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - PUBLIC HALL & CIVIC CENTRES		\$39,815	\$57,632	\$0	\$57,632	\$0	\$151,745

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER RECREATION & SPORT							
OPERATING EXPENDITURE							
113100	Recreation Complex	\$46,245	\$31,868	\$0	\$31,868	\$0	\$102,052
113109	Walk Trails	\$1,533	\$1,785	\$0	\$1,785	\$0	\$6,133
113110	Townsite Gardens	\$34,289	\$10,942	\$0	\$10,942	\$0	\$101,235
113112	Reserves and Parks Operations	\$22,870	\$16,306	\$0	\$16,306	\$0	\$65,042
113119	Other Recreation Facilities	\$14,115	\$14,655	\$0	\$14,655		
113119 B0595	Pistol Club			\$0	\$0	\$0	\$600
113119 B0600	Skate Park Buildings & Ramps			\$0	\$0	\$0	\$1,329
113119 B0620	Tone Bridge Country Club			\$0	\$0	\$0	\$4,071
113119 B0625	Dinninup UBAS Complex Buildings			\$0	\$0	\$0	\$9,669
113119 B0630	Mayanup Progress Association Complex Buildings			\$0	\$0	\$0	\$3,845
113119 G306	Dinninup UBAS Complex Grounds			\$0	\$0	\$0	\$7,709
113119 G307	Mayanup Progress Association Grounds			\$0	\$0	\$0	\$386
113120 B0605	War Memorial	\$2,050	\$678	\$0	\$678	\$0	\$6,290
113150	Admin Allocation - Other Recreation	\$21,044	\$19,185	\$0	\$19,185	\$0	\$63,134
113124	Support for UBAS	\$3,364	\$0	\$0	\$0	\$0	\$6,116
113122	Support for ANZAC Day	\$0	\$0	\$0	\$0	\$0	\$7,797
113125	Support for Others	\$46,021	\$27,888	\$0	\$27,888	\$0	\$131,369
113140	Sundry Plant Items	\$0	\$0	\$0	\$0	\$0	\$7,000
113190	Depreciation - Other Recreation	\$0	\$0	\$0	\$0	\$0	\$220,420
113191	Depreciation - Parks & Gardens	\$0	\$0	\$0	\$0	\$0	\$50,030
113192	Depreciation: Plant & Equipment	\$0	\$0	\$0	\$0	\$0	\$16,490
Sub Total - OTHER RECREATION & SPORT OP/EXP		\$191,532	\$123,306	\$0	\$123,306	\$0	\$810,717
OPERATING INCOME							
113003	Rec Ground Use Hire Fees	(\$3,500)	(\$3,963)	(\$3,963)	\$0	(\$3,500)	\$0
113002	Reimbursements - Other Rec	\$0	(\$18)	(\$18)	\$0	\$0	\$0
113005	Operating Grants: State Government	\$0	\$0	\$0	\$0	\$0	\$0
113022	Recreation - Capital Grants & Contributions	\$0	\$0	\$0	\$0	(\$1,716,000)	\$0
Sub Total - OTHER RECREATION & SPORT OP/INC		(\$3,500)	(\$3,981)	(\$3,981)	\$0	(\$1,719,500)	\$0
Total - OTHER RECREATION & SPORT		\$188,032	\$119,325	(\$3,981)	\$123,306	(\$1,719,500)	\$810,717

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
SWIMMING POOL							
OPERATING EXPENDITURE							
112100	Swimming Pool & Gymnasium General Operations	\$30,635	\$14,439	\$0	\$14,439	\$0	\$71,516
112101	Swimming Pool Building Costs	\$26,783	\$18,325	\$0	\$18,325	\$0	\$64,890
112102	Swimming Pool Employee Costs	\$28,171	\$18,235	\$0	\$18,235	\$0	\$93,439
112103	Interest on Loan 114 - upgrade pool bowl	\$1,371	\$207	\$0	\$207	\$0	\$1,655
112104	Swimming Pool Employee Superannuation	\$2,180	\$788	\$0	\$788	\$0	\$9,271
112106	Pool Staff - Fringe Benefits Tax	\$0	\$0	\$0	\$0	\$0	\$0
112108	Gym Employee Costs	\$705	\$691	\$0	\$691	\$0	\$3,000
112109	Interest Paid Gym Lease	\$63	\$64	\$0	\$64	\$0	\$190
112150	Admin Allocation - Swimming Pool	\$13,730	\$12,522	\$0	\$12,522	\$0	\$41,207
112190	Depreciation - Swimming Pool	\$0	\$0	\$0	\$0	\$0	\$17,740
112191	Depreciation - Right of Use Asset P&E			\$0	\$0	\$0	\$6,497
Sub Total - SWIMMING POOL OP/EXP		\$103,639	\$65,270	\$0	\$65,270	\$0	\$309,405
OPERATING INCOME							
112003	Pool Daily Admission Fees	(\$585)	(\$331)	(\$331)	\$0	(\$10,500)	\$0
112004	Season Tickets Fees	(\$1,930)	(\$5,820)	(\$5,820)	\$0	(\$19,300)	\$0
112005	Pool Hire Fees	\$0	\$0	\$0	\$0	\$0	\$0
112006	Gym Equipment Hire Fees	\$0	(\$2,314)	(\$2,314)	\$0	(\$13,500)	\$0
112007	Pool Teaching Programme Fees	(\$550)	\$0	\$0	\$0	(\$5,000)	\$0
112008	Vacation Swimming Passes	\$0	\$0	\$0	\$0	(\$700)	\$0
112009	Capital Grants and Contributions	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - SWIMMING POOL OP/INC		(\$3,065)	(\$8,465)	(\$8,465)	\$0	(\$49,000)	\$0
Total - SWIMMING POOL		\$100,574	\$56,805	(\$8,465)	\$65,270	(\$49,000)	\$309,405

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
TELEVISION & RADIO REBROADCASTING							
OPERATING EXPENDITURE							
114005	Telecommunications Tower	\$1,253	\$1,280	\$0	\$1,280	\$0	\$5,383
Sub Total - TV & RADIO REBROADCASTING OP/EXP		\$1,253	\$1,280	\$0	\$1,280	\$0	\$5,383
OPERATING INCOME							
114010	Radio & Mobile Tower Site (Including NBN) Fees or Charges	(\$9,990)	(\$10,241)	(\$10,241)	\$0	(\$9,990)	\$0
Sub Total - TV & RADIO REBROADCASTING OP/INC		(\$9,990)	(\$10,241)	(\$10,241)	\$0	(\$9,990)	\$0
Total - TV & RADIO REBROADCASTING		(\$8,737)	(\$8,961)	(\$10,241)	\$1,280	(\$9,990)	\$5,383
LIBRARIES							
OPERATING EXPENDITURE							
115100	Library Operations	\$1,668	\$22,685	\$0	\$22,685	\$0	\$47,718
115101	State Library Grant Expenditure	\$0	\$0	\$0	\$0	\$0	\$0
115150	Admin Allocation - Libraries	\$34,149	\$31,132	\$0	\$31,132	\$0	\$102,452
Sub Total - LIBRARIES OP/EXP		\$35,817	\$53,817	\$0	\$53,817	\$0	\$150,170
OPERATING INCOME							
115001	State Library Grant Income	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - LIBRARIES OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - LIBRARIES		\$35,817	\$53,817	\$0	\$53,817	\$0	\$150,170

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER CULTURE							
OPERATING EXPENDITURE							
116100	Museum	\$10,979	\$9,026	\$0	\$9,026	\$0	\$16,481
116101	Craft Hut	\$1,875	\$1,805	\$0	\$1,805	\$0	\$3,869
116102	Support for Sandakan (Ceremony)	\$8,857	\$12,353	\$0	\$12,353	\$0	\$12,107
116103	Other Culture - Community Expenses	\$11,700	\$6,950	\$0	\$6,950	\$0	\$11,700
116150	Admin Allocated - Other Culture	\$6,237	\$5,686	\$0	\$5,686	\$0	\$18,713
116190	Depreciation - Other Culture	\$0	\$0	\$0	\$0	\$0	\$11,895
Sub Total - OTHER CULTURE OP/EXP		\$39,648	\$35,820	\$0	\$35,820	\$0	\$74,765
OPERATING INCOME							
116001	Reimbursements - Other Culture	\$0	\$0	\$0	\$0	\$0	\$0
116002	Other Culture - Operating Grants, Subsidies & Contributions	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER CULTURE OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER CULTURE		\$39,648	\$35,820	\$0	\$35,820	\$0	\$74,765
Total - RECREATION AND CULTURE		\$395,150	\$314,437	(\$22,687)	\$337,124	(\$1,778,490)	\$1,502,185

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
STREETS, RD, BRIDGES, DEPOT - CONSTRUCTION							
OPERATING EXPENDITURE							
Sub Total - ST,RDS,BRIDGES,DEPOT-CONST OP/EXP		\$0	\$0	\$0	\$0	\$0	\$0
OPERATING INCOME							
121001	RRG Project Grants	(\$340,000)	(\$45,867)	(\$45,867)	\$0	(\$850,000)	\$0
121002	Grants Direct - State - MRD - (OP)	(\$206,110)	(\$251,051)	(\$251,051)	\$0	(\$206,110)	\$0
121003	Grants - Federal - Roads to Recovery Grant (Cap)	(\$21,877)	\$0	\$0	\$0	(\$546,917)	\$0
121004	Capital Grants Other & Road Contributions	\$0	(\$7,646)	(\$7,646)	\$0	(\$448,746)	\$0
121007	Special Bridge Funding	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OP/INC		(\$567,987)	(\$304,564)	(\$304,564)	\$0	(\$2,051,773)	\$0
Total - ST,RDS,BRIDGES,DEPOT - CONST		(\$567,987)	(\$304,564)	(\$304,564)	\$0	(\$2,051,773)	\$0

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET	
G/L	JOB		31 OCTOBER 2024	31 OCTOBER 2024	31 OCTOBER 2024	31 OCTOBER 2024	2024-2025	2024-2025
			Budget	Actual	Income	Expenditure	Income	Expenditure
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE								
OPERATING EXPENDITURE								
122100	B0695	Depot Building - Building Costs	\$11,268	\$16,459	\$0	\$16,459	\$0	\$51,123
122101	OPSDPT	Depot General Operations	\$3,340	\$2,568	\$0	\$2,568	\$0	\$14,621
122103		Road Maintenance & Repairs	\$208,431	\$105,154	\$0	\$105,154	\$0	\$443,974
122104		Roads Vegetation Clearing Offset Costs	\$0	\$0	\$0	\$0	\$0	\$1,000
122107		Maintenance Grading	\$17,489	\$1,297	\$0	\$1,297	\$0	\$184,092
122105		Repairs & Maint - Bridges	\$89,355	\$68,973	\$0	\$68,973	\$0	\$412,850
122106		Shire Radio Network Costs	\$39	\$174	\$0	\$174	\$0	\$2,821
122108		Drains & Culverts	\$10,243	\$30,099	\$0	\$30,099	\$0	\$91,050
122109		Verge Pruning	\$10,862	\$8,129	\$0	\$8,129	\$0	\$187,600
122110		Verge Spraying	\$3,257	\$11,511	\$0	\$11,511	\$0	\$23,480
122111		Crossovers Maintenance	\$0	\$2,359	\$0	\$2,359	\$0	\$4,078
122112		Town Services Drainage	\$1,558	\$5,499	\$0	\$5,499	\$0	\$4,755
122113		Town Services - Footpaths	\$0	\$225	\$0	\$225	\$0	\$3,070
122114		Town Services Road Repairs	\$5,481	\$12,869	\$0	\$12,869	\$0	\$21,350
122115		Town Services - Tree Pruning	\$16,978	\$1,416	\$0	\$1,416	\$0	\$41,490
122116		Street Lighting	\$8,045	\$8,153	\$0	\$8,153	\$0	\$32,000
122117		Traffic Signs	\$0	\$0	\$0	\$0	\$0	\$5,707
122120		Roman Road Data Pickup	\$8,950	\$8,385	\$0	\$8,385	\$0	\$9,018
122121		Town Services - Verge Spraying	\$10,658	\$9,283	\$0	\$9,283	\$0	\$25,906
122122		Road Sweeping	\$3,531	\$0	\$0	\$0	\$0	\$14,125
122123		Emergency Services	\$10,045	\$12,508	\$0	\$12,508	\$0	\$28,700
122126		Streetscaping Expenses	\$954	\$0	\$0	\$0	\$0	\$10,350
122127		Consulting Engineer Expenses	\$8,334	\$900	\$0	\$900	\$0	\$50,000
122131		Rural Street Addressing	\$726	\$746	\$0	\$746	\$0	\$3,141
122150		Admin Allocated - Road Maintenance	\$155,248	\$141,530	\$0	\$141,530	\$0	\$465,763
122190		Depreciation - Transport Other	\$0	\$0	\$0	\$0	\$0	\$21,375
122191		Depreciation - Infrastructure	\$0	\$0	\$0	\$0	\$0	\$25,945
122192		Depreciation Roads	\$0	\$0	\$0	\$0	\$0	\$1,647,515
122193		Depreciation - Bridges	\$0	\$0	\$0	\$0	\$0	\$645,550
122194		Depreciation - Footpaths	\$0	\$0	\$0	\$0	\$0	\$17,255
122195		Depreciation - Drainage	\$0	\$0	\$0	\$0	\$0	\$271,780
123119		Minor Equipment and Sundry Items	\$2,875	\$2,681	\$0	\$2,681	\$0	\$11,500
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP			\$587,666	\$450,918	\$0	\$450,918	\$0	\$4,772,984

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

G/L JOB		Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET	
			31 OCTOBER 2024		31 OCTOBER 2024		2024-2025	
			Budget	Actual	Income	Expenditure	Income	Expenditure
OPERATING INCOME - STREETS, ROADS, DEPOTS								
122001	Reimbursements - Roads Mtce		\$0	(\$45)	(\$45)	\$0	\$0	\$0
122002	Profit on Disposal of Assets		\$0	\$0	\$0	\$0	\$0	\$0
122003	Sale of Old Materials and Minor Items		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC			\$0	(\$45)	(\$45)	\$0	\$0	\$0
Total - MTCE STREETS ROADS DEPOTS			\$587,666	\$450,873	(\$45)	\$450,918	\$0	\$4,772,984

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
TRAFFIC CONTROL								
OPERATING EXPENDITURE								
125150		Administration Allocated - Traffic Control	\$46,561	\$42,448	\$0	\$42,448	\$0	\$139,690
Sub Total - TRAFFIC CONTROL OP/EXP			\$46,561	\$42,448	\$0	\$42,448	\$0	\$139,690
OPERATING INCOME								
125001		Licensing Service	(\$8,491)	(\$11,983)	(\$11,983)	\$0	(\$29,000)	\$0
125002		Motor Vehicle Plates	(\$129)	(\$243)	(\$243)	\$0	(\$560)	\$0
125005		Sundry Receipts - Heavy Haulage Permits etc	(\$709)	(\$990)	(\$990)	\$0	(\$2,000)	\$0
Sub Total - TRAFFIC CONTROL OP/INC			(\$9,329)	(\$13,216)	(\$13,216)	\$0	(\$31,560)	\$0
Total - TRAFFIC CONTROL			\$37,232	\$29,232	(\$13,216)	\$42,448	(\$31,560)	\$139,690
AERODROMES								
OPERATING EXPENDITURE								
126100		Airstrip Maintenance	\$12,607	\$1,477	\$0	\$1,477		
126100	B0650	Airstrip Building Operation			\$0	\$0	\$0	\$1,052
126100	B0652	Airstrip Runway & Surrounds			\$0	\$0	\$0	\$44,180
126190		Depreciation - Airport	\$0	\$0	\$0	\$0	\$0	\$22,730
Sub Total - AERODROMES OP/EXP			\$12,607	\$1,477	\$0	\$1,477	\$0	\$67,962
OPERATING INCOME								
126001		Hire Charges - Hangar	\$0	(\$509)	(\$509)	\$0	\$0	\$0
126003		Non-Operating Grants & Subsidies	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - AERODROMES OP/INC			\$0	(\$509)	(\$509)	\$0	\$0	\$0
Total - AERODROMES			\$12,607	\$968	(\$509)	\$1,477	\$0	\$67,962
Total - TRANSPORT			\$69,519	\$176,510	(\$318,333)	\$494,842	(\$2,083,333)	\$4,980,636

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
TOURISM AND AREA PROMOTION							
OPERATING EXPENDITURE							
132110	Tourist Bay	\$219	\$226	\$0	\$226	\$0	\$2,192
132103	Community Development Officer	\$20,868	\$33,645	\$0	\$33,645	\$0	\$106,309
132104	Tourist Centre Operations	\$35,892	\$10,941	\$0	\$10,941	\$0	\$25,000
132104	B0660 Tourist Centre Building			\$0	\$0	\$0	\$28,838
132104	G304 Tourist Centre Grounds & Gardens			\$0	\$0	\$0	\$21,732
132106	Promotion Activities	\$1,379	\$0	\$0	\$0	\$0	\$17,750
132107	OPFMIL Flax Mill Complex General Operations	\$17,001	\$14,342	\$0	\$14,342	\$0	\$50,022
132108	Caravan Park/Flax Mill Complex Building Operation	\$36,622	\$37,308	\$0	\$37,308		
132108	B0665 Caravan Park Building Operations			\$0	\$0	\$0	\$41,885
132108	B0666 Caravan Park Overflow Area			\$0	\$0	\$0	\$14,480
132108	B0667 Flaxmill Building Operations			\$0	\$0	\$0	\$20,896
132108	B0669 Country Music Festival			\$0	\$0	\$0	\$17,798
132108	B0670 Flaxmill Storage Shed (Large)			\$0	\$0	\$0	\$2,731
132108	B0671 Flaxmill Storage Shed (Open)			\$0	\$0	\$0	\$1,360
132108	G305 Caravan Park/Flaxmill Grounds Maintenance			\$0	\$0	\$0	\$13,163
132108	G313 Caravan Park Overflow Grounds Maint			\$0	\$0	\$0	\$1,440
132111	Carnaby Beetle Collection	\$90	\$101	\$0	\$101	\$0	\$90
132114	Community Development Expenses	\$0	\$0	\$0	\$0	\$0	\$0
132116	CDO Vehicle Op Costs GEN	\$660	\$0	\$0	\$0	\$0	\$2,000
132150	Admin Allocated Tourism	\$21,737	\$19,817	\$0	\$19,817	\$0	\$65,214
132151	Admin Allocated Caravan Pk	\$6,237	\$5,686	\$0	\$5,686	\$0	\$18,713
132190	Depreciation - Tourism/Area Promotion	\$0	\$0	\$0	\$0	\$0	\$4,290
132191	Depreciation - Caravan Pk/Flax	\$0	\$0	\$0	\$0	\$0	\$45,125
Sub Total - TOURISM & AREA PROMOTION OP/EXP		\$140,707	\$122,066	\$0	\$122,066	\$0	\$501,028
OPERATING INCOME							
132002	Caravan Park & Complex Fees & Charges	(\$18,998)	(\$20,605)	(\$20,605)	\$0	(\$85,000)	\$0
132003	Flax Mill Sheds Storage Charges	(\$3,524)	(\$5,223)	(\$5,223)	\$0	(\$12,000)	\$0
132006	Event - Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0
132007	Other Income	\$0	(\$1,233)	(\$1,233)	\$0	\$0	\$0
Sub Total - TOURISM & AREA PROMOTION OP/INC		(\$22,522)	(\$27,062)	(\$27,062)	\$0	(\$97,000)	\$0
Total - TOURISM & AREA PROMOTION		\$118,185	\$95,005	(\$27,062)	\$122,066	(\$97,000)	\$501,028

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
BUILDING CONTROL							
OPERATING EXPENDITURE							
133100	Building Control	\$7,931	\$5,305	\$0	\$5,305	\$0	\$23,795
133101	Building Control - Other Costs	\$1,100	\$2,412	\$0	\$2,412	\$0	\$3,150
133102	Building Control Superannuation	\$912	\$0	\$0	\$0	\$0	\$2,736
133103	Building Control - BMO	\$3,611	\$0	\$0	\$0	\$0	\$4,548
133150	Admin Allocated - Building Control Expenses	\$6,237	\$5,687	\$0	\$5,687	\$0	\$18,713
Sub Total - BUILDING CONTROL OP/EXP		\$19,792	\$13,404	\$0	\$13,404	\$0	\$52,942
BUILDING CONTROL OP/INC							
133001	Building Licences (UFEE)	(\$2,606)	(\$2,916)	(\$2,916)	\$0	(\$6,200)	\$0
133002	BCITF Levy - Commission	(\$38)	(\$25)	(\$25)	\$0	(\$90)	\$0
133003	Builders Services Levy - Commission	(\$63)	(\$65)	(\$65)	\$0	(\$150)	\$0
Sub Total - BUILDING CONTROL OP/INC		(\$2,707)	(\$3,006)	(\$3,006)	\$0	(\$6,440)	\$0
Total - BUILDING CONTROL		\$17,085	\$10,398	(\$3,006)	\$13,404	(\$6,440)	\$52,942

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
SALEYARDS & MARKETS							
OPERATING EXPENDITURE							
134100	Saleyards	\$6,268	\$1,373	\$0	\$1,373	\$0	\$11,840
134190	Depreciation - Saleyards & Markets	\$0	\$0	\$0	\$0	\$0	\$113,345
Sub Total - SALEYARDS & MARKETS OP/EXP		\$6,268	\$1,373	\$0	\$1,373	\$0	\$125,185
OPERATING INCOME							
134001	Reimbursements - Saleyards	(\$1,080)	(\$257)	(\$257)	\$0	(\$1,800)	\$0
Sub Total - SALEYARDS & MARKETING OP/INC		(\$1,080)	(\$257)	(\$257)	\$0	(\$1,800)	\$0
Total - SALEYARDS & MARKETS		\$5,188	\$1,115	(\$257)	\$1,373	(\$1,800)	\$125,185
OTHER ECONOMIC SERVICES							
OPERATING EXPENDITURE							
135100	Standpipes Expenses	\$13,562	\$2,782	\$0	\$2,782	\$0	\$42,196
135102	Economic Development Projects	\$0	\$0	\$0	\$0	\$0	\$7,500
135103	Country Music Festival Expenses	\$14,326	\$5,000	\$0	\$5,000	\$0	\$14,326
135105	Abel Street Shop	\$7,431	\$8,055	\$0	\$8,055	\$0	\$12,481
135150	Admin Allocated - Other Economic Development	\$6,237	\$5,686	\$0	\$5,686	\$0	\$18,713
135190	Depreciation - Develop/Facilities	\$0	\$0	\$0	\$0	\$0	\$3,865
Sub Total - OTHER ECONOMIC SERVICES OP/EXP		\$41,556	\$21,523	\$0	\$21,523	\$0	\$99,081
OPERATING INCOME							
135001	Standpipe Water	(\$2,808)	(\$5,105)	(\$5,105)	\$0	(\$40,000)	\$0
135005	Abel Street Shop Rental	(\$5,200)	(\$5,345)	(\$5,345)	\$0	(\$15,600)	\$0
135006	Non-Operating Grants & Contributions	\$0	(\$9,708)	(\$9,708)	\$0	\$0	\$0
Sub Total - OTHER ECONOMIC SERVICES OP/INC		(\$8,008)	(\$20,158)	(\$20,158)	\$0	(\$55,600)	\$0
Total - OTHER ECONOMIC SERVICES		\$33,548	\$1,365	(\$20,158)	\$21,523	(\$55,600)	\$99,081
Total - ECONOMIC SERVICES		\$174,006	\$107,883	(\$50,483)	\$158,366	(\$160,840)	\$778,236

SHIRE OF BOYUP BROOK MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
PRIVATE WORKS							
OPERATING EXPENDITURE							
141100	Private Works - Costs	\$1,374	\$0	\$0	\$0	\$0	\$3,035
Sub Total - PRIVATE WORKS OP/EXP		\$1,374	\$0	\$0	\$0	\$0	\$3,035
OPERATING INCOME							
141001	Private Works - Recoup Charges	(\$1,541)	\$0	\$0	\$0	(\$3,035)	\$0
Sub Total - PRIVATE WORKS OP/INC		(\$1,541)	\$0	\$0	\$0	(\$3,035)	\$0
Total - PRIVATE WORKS		(\$167)	\$0	\$0	\$0	(\$3,035)	\$3,035

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
PUBLIC WORKS OVERHEADS							
OPERATING EXPENDITURE							
143100	Supervision	\$74,166	\$120,969	\$0	\$120,969	\$0	\$334,682
143101	Consultant Engineer	\$0	\$0	\$0	\$0	\$0	\$0
143102	Works Manager Vehicle Op Costs	\$420	\$2,835	\$0	\$2,835	\$0	\$2,380
143103	FBT Works Staff	\$1,125	\$1,742	\$0	\$1,742	\$0	\$4,500
143104	Insurance on Works	\$35,540	\$29,052	\$0	\$29,052	\$0	\$35,540
143105	Superannuation of Workmen	\$58,276	\$54,232	\$0	\$54,232	\$0	\$185,652
143106	PWOH Leave - Depot	\$51,924	\$41,192	\$0	\$41,192	\$0	\$288,309
143107	Protective Clothing	\$0	\$817	\$0	\$817	\$0	\$8,000
143108	Uniforms	\$750	\$0	\$0	\$0	\$0	\$1,500
143109	Training & Meeting Expenses	\$10,541	\$33,102	\$0	\$33,102	\$0	\$50,850
143110	Occupational Health & Safety	\$15,188	\$16,506	\$0	\$16,506	\$0	\$66,440
143111	Other Expenses	\$17	\$406	\$0	\$406	\$0	\$1,315
143113	Waste Oil Disposal Costs	\$0	\$0	\$0	\$0	\$0	\$20
143115	Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$9,780
143116	Conferences and Training Courses (MOW)	\$0	\$0	\$0	\$0	\$0	\$2,500
143117	Works Manager Housing	\$0	\$0	\$0	\$0	\$0	\$0
143150	Admin Allocated - Works Overhead	\$12,412	\$11,316	\$0	\$11,316	\$0	\$37,238
143180	LESS PWOH ALLOCATED - PROJECTS	(\$260,359)	(\$270,883)	\$0	(\$270,883)	\$0	(\$1,028,706)
Sub Total - PUBLIC WORKS O/HEADS OP/EXP		\$0	\$41,286	\$0	\$41,286	\$0	\$0
OPERATING INCOME							
143001	Workers Compensation Reimbursements	\$0	(\$19,480)	(\$19,480)	\$0	\$0	\$0
Sub Total - PUBLIC WORKS O/HEADS OP/INC		\$0	(\$19,480)	(\$19,480)	\$0	\$0	\$0
Total - PUBLIC WORKS OVERHEADS		\$0	\$21,806	(\$19,480)	\$41,286	\$0	\$0

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
PLANT OPERATIONS COSTS							
OPERATING EXPENDITURE							
144100	Repair Wages	\$63,085	\$20,738	\$0	\$20,738	\$0	\$105,265
144101	Fuel & Oil	\$88,113	\$63,517	\$0	\$63,517	\$0	\$265,000
144102	Tyres & Tubes	\$2,240	\$1,745	\$0	\$1,745	\$0	\$20,000
144103	Parts and Repairs	\$10,229	\$30,414	\$0	\$30,414	\$0	\$112,285
144104	Licenses	\$490	\$12,458	\$0	\$12,458	\$0	\$9,800
144105	Insurance	\$44,800	\$37,600	\$0	\$37,600	\$0	\$44,800
144106	Blades & Points	\$1,155	\$0	\$0	\$0	\$0	\$7,700
144107	Expendable Tools	\$3,000	\$3,183	\$0	\$3,183	\$0	\$9,000
144110	Superannuation - Mechanic	\$6,418	\$3,302	\$0	\$3,302	\$0	\$10,709
144150	Admin Allocated POC	\$3,717	\$3,389	\$0	\$3,389	\$0	\$11,152
144190	Depreciation - Plant	\$0	\$0	\$0	\$0	\$0	\$231,075
144180	LESS POC ALLOCATED - PROJECTS	(\$223,247)	(\$272,178)	\$0	(\$272,178)	\$0	(\$826,786)
Sub Total - PLANT OPERATIONS COSTS OP/EXP		\$0	(\$95,831)	\$0	(\$95,831)	\$0	\$0
OPERATING INCOME							
144001	Diesel Rebate	(\$20,400)	(\$10,892)	(\$10,892)	\$0	(\$40,000)	\$0
144002	Reimbursements - Operating	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PLANT OPERATIONS COSTS OP/INC		(\$20,400)	(\$10,892)	(\$10,892)	\$0	(\$40,000)	\$0
Total - PLANT OPERATIONS COSTS		(\$20,400)	(\$106,723)	(\$10,892)	(\$95,831)	(\$40,000)	\$0

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
SALARIES AND WAGES							
OPERATING EXPENDITURE							
145100	Gross Total Salaries and Wages	\$1,433,006	\$1,432,535	\$0	\$1,432,535	\$0	\$4,299,189
145130	LESS SALS/WAGES ALLOCATED	(\$1,433,006)	(\$1,432,535)	\$0	(\$1,432,535)	\$0	(\$4,299,189)
145101	Workers Compensation Expenses	\$0	\$26,947	\$0	\$26,947	\$0	\$0
Sub Total - SALARIES AND WAGES OP/EXP		\$0	\$26,947	\$0	\$26,947	\$0	\$0
OPERATING INCOME							
145001	Reimbursements - Administration	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - SALARIES AND WAGES OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - SALARIES AND WAGES		\$0	\$26,947	\$0	\$26,947	\$0	\$0

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
ADMINISTRATION							
OPERATING EXPENDITURE							
146100	Advertising	\$1,253	\$3,470	\$0	\$3,470	\$0	\$11,900
146101	Audit Fees	\$0	(\$34,100)	\$0	(\$34,100)	\$0	\$50,000
146102	Bank Fees	\$3,280	\$553	\$0	\$553	\$0	\$7,500
146103	Administration Building Costs	\$37,695	\$34,011	\$0	\$34,011		
146103	B0690 Admin Building Operations			\$0	\$0	\$0	\$73,584
146103	G308 Admin Building Gardens Maintenance			\$0	\$0	\$0	\$10,359
146105	Administration Staff Employee Costs	\$469,069	\$294,755	\$0	\$294,755	\$0	\$972,644
146106	Consultants	\$37,505	\$29,213	\$0	\$29,213	\$0	\$162,035
146108	Insurance	\$16,888	\$16,749	\$0	\$16,749	\$0	\$16,888
146109	Legal Expenses	\$7,890	\$2,260	\$0	\$2,260	\$0	\$25,000
146110	IT System Operation & maintenance	\$94,547	\$104,569	\$0	\$104,569	\$0	\$234,544
146111	Office Equipment Maintenance	\$1,250	\$0	\$0	\$0	\$0	\$5,000
146112	Administration - Postage & Freight	\$1,480	\$369	\$0	\$369	\$0	\$5,500
146113	Printing and Stationery	\$6,369	\$3,711	\$0	\$3,711	\$0	\$12,700
146114	Administration Vehicle Costs	\$482	\$0	\$0	\$0	\$0	\$800
146115	Administration - Fringe Benefits Tax	\$3,750	\$3,539	\$0	\$3,539	\$0	\$15,000
146117	Employers Indemnity Insurance	\$43,742	\$43,443	\$0	\$43,443	\$0	\$43,742
146118	Subscriptions	\$12,163	\$12,887	\$0	\$12,887	\$0	\$12,163
146119	Administration Staff Housing	\$8,977	\$6,400	\$0	\$6,400	\$0	\$22,082
146120	Uniform Allowance	\$990	\$570	\$0	\$570	\$0	\$3,000
146121	Telephones	\$2,167	\$1,179	\$0	\$1,179	\$0	\$6,500
146122	Minor Furniture & Equip under \$5,000	\$1,600	\$1,245	\$0	\$1,245	\$0	\$15,500
146123	Conferences/Training/Professional Development	\$8,743	\$7,413	\$0	\$7,413	\$0	\$17,500
146124	Superannuation	\$39,998	\$33,937	\$0	\$33,937	\$0	\$129,026
146125	Admin Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$0
146126	Employee (Packaging) Costs	\$0	\$0	\$0	\$0	\$0	\$725
146128	Administration - OSH	\$410	\$5,936	\$0	\$5,936	\$0	\$14,550
146130	Administration - Bank Merchant Fees	\$0	\$1,560	\$0	\$1,560	\$0	\$0
146190	Depreciation - Administration	\$0	\$0	\$0	\$0	\$0	\$22,010
146150	Less Administration Costs Alloc	(\$800,248)	(\$574,393)	\$0	(\$574,393)	\$0	(\$1,890,252)
Sub Total - ADMINISTRATION OP/EXP		\$0	(\$721)	\$0	(\$721)	\$0	\$0

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
OPERATING INCOME - ADMINISTRATION							
146001	Reimbursements - Administration	\$0	\$2,282	\$2,282	\$0	(\$500)	\$0
Sub Total - ADMINISTRATION OP/INC		\$0	\$2,282	\$2,282	\$0	(\$500)	\$0
Total - ADMINISTRATION		\$0	\$1,561	\$2,282	(\$721)	(\$500)	\$0
UNCLASSIFIED							
OPERATING EXPENDITURE							
149001	Rylington Park Operational Expenses	\$93,758	\$82,698	\$0	\$82,698	\$0	\$232,006
149002	Rylington Park Asset Depreciation	\$0	\$0	\$0	\$0	\$0	\$44,500
149005	Rylington Stock Program Expenses	\$76,600	\$45,997	\$0	\$45,997	\$0	\$198,808
149006	Rylington Crop Program Expenses	\$60,606	\$92,599	\$0	\$92,599	\$0	\$359,945
149007	Rylington Education Program Expenses	\$32,533	\$16,253	\$0	\$16,253	\$0	\$103,800
149008	Rylington Events Program Expenses	\$4,250	\$15,404	\$0	\$15,404	\$0	\$23,600
Sub Total - UNCLASSIFIED OP/EXP		\$267,747	\$252,951	\$0	\$252,951	\$0	\$962,659
OPERATING INCOME							
147100	Revaluation Profit on Local Govt House Unit Trust	\$0	\$0	\$0	\$0	\$0	\$0
149104	Rylington Park Operating Grant Income	\$0	\$0	\$0	\$0	\$0	\$0
149105	Rylington Stock Program Income	(\$64,906)	(\$67,793)	(\$67,793)	\$0	(\$424,446)	\$0
149106	Rylington Crop Program Income	\$0	(\$1,304)	(\$1,304)	\$0	(\$221,174)	\$0
149107	Rylington Education Program Income	(\$40,504)	(\$18,328)	(\$18,328)	\$0	(\$121,518)	\$0
149108	Rylington Event Program Income	\$0	(\$9,324)	(\$9,324)	\$0	(\$22,560)	\$0
Sub Total - UNCLASSIFIED OP/INC		(\$105,410)	(\$103,535)	(\$103,535)	\$0	(\$789,698)	\$0
Total - UNCLASSIFIED		\$162,337	\$149,416	(\$103,535)	\$252,951	(\$789,698)	\$962,659
Total - OTHER PROPERTY AND SERVICES		\$141,771	\$93,008	(\$131,624)	\$224,632	(\$833,233)	\$965,694

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
TRANSFERS TO/FROM RESERVES							
EXPENDITURE							
300101	Transfer to Reserves	\$24,999	\$390,280	\$0	\$390,280	\$0	\$421,000
Sub Total - TRANSFER TO OTHER COUNCIL FUNDS		\$24,999	\$390,280	\$0	\$390,280	\$0	\$421,000
INCOME							
300102	Transfer from Reserves	\$0	\$0	\$0	\$0	(\$1,034,000)	\$0
Total - TRANSFER FROM OTHER COUNCIL FUNDS		\$0	\$0	\$0	\$0	(\$1,034,000)	\$0
Total - FUND TRANSFER		\$24,999	\$390,280	\$0	\$390,280	(\$1,034,000)	\$421,000
000000 (Surplus) / Deficit - Carried Forward		(\$3,600,000)	(\$3,679,906)	(\$3,679,906)	\$0	(\$3,600,000)	\$0
Sub Total - SURPLUS C/FWD		(\$3,600,000)	(\$3,679,906)	(\$3,679,906)	\$0	(\$3,600,000)	\$0
Total - SURPLUS		(\$3,600,000)	(\$3,679,906)	(\$3,679,906)	\$0	(\$3,600,000)	\$0
NEW LONG TERM LOANS							
INCOME							
132300	New Loan - Caravan Park Ablutions	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - LONG TERM LOANS		\$0	\$0	\$0	\$0	\$0	\$0
Total - DEFERRED ASSETS		\$0	\$0	\$0	\$0	\$0	\$0

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
LOANS & FINANCE LEASES - PRINCIPAL REPAYMENTS							
CAPITAL EXPENDITURE							
146800	Principal Repayment on Loans	\$11,833	\$11,833	\$0	\$11,833	\$0	\$24,014
146801	Principal Repayments - Finance Leases	\$10,122	\$5,080	\$0	\$5,080	\$0	\$15,241
Sub Total - LOAN REPAYMENTS		\$21,955	\$16,913	\$0	\$16,913	\$0	\$39,255
CAPITAL INCOME							
Sub Total - LOANS RAISED		\$0	\$0	\$0	\$0	\$0	\$0
Total - NON CURRENT LIABILITIES		\$21,955	\$16,913	\$0	\$16,913	\$0	\$39,255
OPERATING ACTIVITIES EXCLUDED FROM BUDGET							
000000	Depreciation Written Back	\$0	\$0	\$0	\$0	\$0	(\$3,622,898)
000000	Realisation Value of Assets Sold Written Back	\$0	\$0	\$0	\$0	\$0	(\$282,000)
000000	Profit/Loss on Sale of Asset Written Back	\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Accrued Interest on Loans	\$0	\$1,042	\$0	\$1,042	\$0	\$0
	Movement in Accrued Interest on investments	\$0	(\$6,806)	(\$6,806)	\$0	\$0	\$0
	Movement in Stock On Hand	\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Accrued Expenses	\$0	\$46,257	\$0	\$46,257	\$0	\$0
	Movement in Accrued Wages	\$0	\$132,058	\$0	\$132,058	\$0	\$0
	Movement in Employee Benefits (Current)	\$0	\$0	\$0	\$0	\$0	\$0
	Movement in LG House Unit Trust	\$0	\$0	\$0	\$0	\$0	\$0
000000	Long Service Leave - Non Cash	\$0	\$0	\$0	\$0	\$0	(\$44,635)
000000	Deferred Pensioner Rates	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OPERATING ACTIVITIES EXCLUDED		\$0	\$172,552	(\$6,806)	\$179,357	\$0	(\$3,949,533)
Total - OPERATING ACTIVITIES EXCLUDED		\$0	\$172,552	(\$6,806)	\$179,357	\$0	(\$3,949,533)

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
FURNITURE & EQUIPMENT							
GOVERNANCE - CAPITAL EXPENDITURE							
041401	Members Furniture & Equipment	\$0	\$32,199	\$0	\$32,199	\$0	\$0
Sub Total - CAPITAL WORKS		\$0	\$32,199	\$0	\$32,199	\$0	\$0
Total - GOVERNANCE		\$0	\$32,199	\$0	\$32,199	\$0	\$0
FURNITURE AND EQUIPMENT							
OTHER PROPERTY & SERVICES - CAPITAL EXPENDITURE							
146601	Server Upgrade	\$0	\$4,221	\$0	\$4,221	\$0	\$0
Sub Total - CAPITAL WORKS		\$0	\$4,221	\$0	\$4,221	\$0	\$0
Total - OTHER PROPERTY		\$0	\$4,221	\$0	\$4,221	\$0	\$0
Total - FURNITURE AND EQUIPMENT		\$0	\$36,419	\$0	\$36,419	\$0	\$0

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
BUILDINGS							
LAW ORDER AND PUBLIC SAFETY - CAPITAL EXPENDITURE							
053401	Other Law - Evacuation Centre Building Capital Expenditure	\$0	\$27,719	\$0	\$27,719	\$0	\$1,707,000
Sub Total - CAPITAL WORKS		\$0	\$27,719	\$0	\$27,719	\$0	\$1,707,000
TOTAL - LAW ORDER AND PUBLIC SAFETY		\$0	\$27,719	\$0	\$27,719	\$0	\$1,707,000
BUILDINGS							
EDUCATION & WELFARE - CAPITAL EXPENDITURE							
081400	Land & Buildings - CRC Capital Renewal	\$0	\$0	\$0	\$0	\$0	\$20,000
081401	Buildings - Early Learning Centre Capital	\$0	\$0	\$0	\$0	\$0	\$5,000
Sub Total - CAPITAL WORKS		\$0	\$0	\$0	\$0	\$0	\$25,000
TOTAL - EDUCATION & WELFARE		\$0	\$0	\$0	\$0	\$0	\$25,000
BUILDINGS							
HOUSING - CAPITAL EXPENDITURE							
091400	1 Rogers Avenue Building Capital Expenditure	\$0	\$2,265	\$0	\$2,265	\$0	\$10,000
Sub Total - CAPITAL WORKS		\$0	\$2,265	\$0	\$2,265	\$0	\$10,000
Total - HOUSING		\$0	\$2,265	\$0	\$2,265	\$0	\$10,000

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		31 OCTOBER 2024		31 OCTOBER 2024		2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
BUILDINGS							
RECREATION AND CULTURE - CAPITAL EXPENDITURE							
111403	Town Hall - Building Upgrades & Refurbishments						
111403 BU1501	Town Hall Building Capital Expenditure			\$0	\$0	\$0	\$75,000
112400	Swimming Pool Buildings Capital						
112400 BC5500	Swimming Pool Buildings Air Conditioning	\$0	\$6,947	\$0	\$6,947	\$0	\$10,000
116400	Other Culture Buildings Capital Expenditure						
116400 BR5052	Craft Hut Capital Expenditure			\$0	\$8,066	\$0	\$14,000
Sub Total - CAPITAL WORKS		\$0	\$21,668	\$0	\$21,668	\$0	\$99,000
Total - RECREATION AND CULTURE		\$0	\$21,668	\$0	\$21,668	\$0	\$99,000
BUILDINGS							
ECONOMIC SERVICES - CAPITAL EXPENDITURE							
132404	Flaxmill Buildings Capital Expenditure						
132404 BC5000	Flaxmill Scrutching Shed			\$0	\$0	\$0	\$16,200
132409	Caravan Parks Buildings (Laundry, Ablutions etc)	\$0	\$0	\$0	\$0	\$0	\$35,000
Sub Total - CAPITAL WORKS		\$0	\$0	\$0	\$0	\$0	\$51,200
Total - ECONOMIC SERVICES		\$0	\$0	\$0	\$0	\$0	\$51,200
BUILDINGS							
OTHER PROPERTY AND SERVICES - CAPITAL EXPENDITURE							
146605	Administration Building Capital Expenditure	\$2,487	\$35,363	\$0	\$35,363	\$0	\$57,733
149503	Rylington Park House Capital	\$30,000	\$25,512	\$0	\$25,512	\$0	\$30,000
Sub Total - CAPITAL WORKS		\$32,487	\$60,875	\$0	\$60,875	\$0	\$87,733
Total - OTHER PROPERTY AND SERVICES		\$32,487	\$60,875	\$0	\$60,875	\$0	\$87,733
Total - BUILDINGS		\$32,487	\$113,490	\$0	\$113,490	\$0	\$1,979,933

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
PLANT AND EQUIPMENT							
LAW ORDER & PUBLIC SAFETY - CAPITAL EXPENDITURE							
051600	ESL Plant & Equipment	\$45,090	\$45,090	\$0	\$45,090	\$0	\$45,090
Sub Total - CAPITAL WORKS		\$45,090	\$45,090	\$0	\$45,090	\$0	\$45,090
Total - LAW ORDER & PUBLIC SAFETY		\$45,090	\$45,090	\$0	\$45,090	\$0	\$45,090
PLANT AND EQUIPMENT							
RECREATION AND CULTURE - CAPITAL EXPENDITURE							
112500	Swimming Pool - Plant & Equipment	\$22,696	\$12,769	\$0	\$12,769	\$0	\$22,696
113907	Plant & Equipment - Parks & Gardens	\$32,600	\$0	\$0	\$0	\$0	\$32,600
Sub Total - CAPITAL WORKS		\$55,296	\$12,769	\$0	\$12,769	\$0	\$55,296
Total - RECREATION AND CULTURE		\$55,296	\$12,769	\$0	\$12,769	\$0	\$55,296
PLANT AND EQUIPMENT							
TRANSPORT - CAPITAL EXPENDITURE							
123603	DWS - Fleet Vehicles	\$70,000	\$64,975	\$0	\$64,975	\$0	\$70,000
123610	Heavy Plant (Graders etc) Purchases	\$375,000	\$375,359	\$0	\$375,359	\$0	\$375,000
Sub Total - CAPITAL WORKS		\$445,000	\$440,335	\$0	\$440,335	\$0	\$445,000
Total - TRANSPORT		\$445,000	\$440,335	\$0	\$440,335	\$0	\$445,000

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
PLANT AND EQUIPMENT							
OTHER PROPERTY & SERVICES - CAPITAL EXPENDITURE							
146500	Pool Vehicle	\$45,000	\$37,459	\$0	\$37,459	\$0	\$45,000
149502	Rylington Park Plant & Equipment	\$12,000	\$5,455	\$0	\$5,455	\$0	\$30,000
Sub Total - CAPITAL WORKS		\$57,000	\$42,914	\$0	\$42,914	\$0	\$75,000
Total - OTHER PROPERTY & SERVICES		\$57,000	\$42,914	\$0	\$42,914	\$0	\$75,000
Total - PLANT AND EQUIPMENT		\$602,386	\$541,107	\$0	\$541,107	\$0	\$620,386

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
ROAD INFRASTRUCTURE CAPITAL								
TRANSPORT - ROAD CONSTRUCTION CAPITAL EXPENDITURE								
121403		ROADS TO RECOVERY PROJECTS						
121403	RTR009	RTR - Six Mile Road	\$0	\$371	\$0	\$371	\$0	\$276,467
121403	RTR037	RTR - Craigie Road	\$0	\$240	\$0	\$240	\$0	\$270,450
121404		REGIONAL ROAD GROUP						
121404	RRG148	RRG Boyup Brook-Cranbrook Rd	\$0	\$241	\$0	\$241	\$0	\$390,000
121404	RRG210	RRG Boyup Brook-Arthur River Rd	\$0	\$241	\$0	\$241	\$0	\$465,000
121404	RRG004	RRG Winnejup Road	\$140,001	\$45,384	\$0	\$45,384	\$0	\$420,000
121400		MUNICIPAL ROAD PROJECTS					\$0	\$0
121400	MU501	Muni - Gravel Pit Rehabilitation	\$0	\$10,611	\$0	\$10,611	\$0	\$20,000
121401		Municipal Funded Gravel Sheeting Road Projects	\$0	\$0	\$0	\$0	\$0	\$103,395
121410		Municipal Funded - Winter Grading	\$329,934	\$389,373	\$0	\$389,373	\$0	\$488,789
Sub Total - CAPITAL WORKS			\$469,935	\$446,461	\$0	\$446,461	\$0	\$2,434,101
Total - ROADS			\$469,935	\$446,461	\$0	\$446,461	\$0	\$2,434,101
Total - INFRASTRUCTURE ASSETS ROADS			\$469,935	\$446,461	\$0	\$446,461	\$0	\$2,434,101

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES 31 OCTOBER 2024		CURRENT YEAR YTD ACTUALS 31 OCTOBER 2024		ADOPTED BUDGET 2024-2025	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
FOOTPATHS								
TRANSPORT - CAPITAL EXPENDITURE								
121700	FP111	Footpath Construction	\$0	\$0	\$0	\$0	\$0	\$0
121702		Local Roads & Community Infrastructure Footpath Construction						
121702	LFC106	LRCI - Abel St Footpath	\$23,061	\$5,368		\$5,368	\$0	\$23,060
121702	LFC107	LRCI - Bridge St Footpath	\$76,381	\$17,675		\$17,675	\$0	\$76,380
121702	LFC109	LRCI - Forrest St Footpath	\$12,875	\$3,017		\$3,017	\$0	\$12,875
121702	LFC111	LRCI - Inglis St Footpath	\$21,951	\$5,111		\$5,111	\$0	\$21,950
121702	LFC114	LRCI - Cailes St Footpath	\$4,200	\$969		\$969	\$0	\$4,200
121702	LFC115	LRCI - Beatty St Footpath	\$71,974	\$16,658		\$16,658	\$0	\$71,974
121702	LFC123	LRCI - Dickson St Footpath	\$6,182	\$1,472		\$1,472	\$0	\$6,181
Sub Total - CAPITAL WORKS			\$216,624	\$50,270	\$0	\$50,270	\$0	\$216,620
Total - TRANSPORT - FOOTPATHS			\$216,624	\$50,270	\$0	\$50,270	\$0	\$216,620
Total - FOOTPATH ASSETS			\$216,624	\$50,270	\$0	\$50,270	\$0	\$216,620
AIRPORT								
TRANSPORT - CAPITAL EXPENDITURE								
126400		Aerodrome Infrastructure	\$0	\$0	\$0	\$0	\$0	\$70,000
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$0	\$0	\$70,000
Total - TRANSPORT - AERODROMES			\$0	\$0	\$0	\$0	\$0	\$70,000
Total - AERODROME ASSETS			\$0	\$0	\$0	\$0	\$0	\$70,000

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT

		YTD COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		31 OCTOBER 2024		31 OCTOBER 2024		2024-2025	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
PARKS & GARDENS INFRASTRUCTURE							
RECREATION - CAPITAL EXPENDITURE							
113903	Sandakan Memorial Capital Improvements	\$0	\$1,103	\$0	\$1,103	\$0	\$0
113909	Parks & Gardens Infrastructure						
113909	PKS01 Sandakan Playground Upgrade - Tallison	\$39,320	\$0	\$0	\$0	\$0	\$1,966,000
Sub Total - CAPITAL WORKS		\$39,320	\$1,103	\$0	\$1,103	\$0	\$1,966,000
Total - OTHER SPORT & RECREATION - PARKS & OVALS		\$39,320	\$1,103	\$0	\$1,103	\$0	\$1,966,000
Total - PARKS & OVALS ASSETS		\$39,320	\$1,103	\$0	\$1,103	\$0	\$1,966,000
INFRASTRUCTURE OTHER							
COMMUNITY AMENITIES - CAPITAL EXPENDITURE							
107900	LRC038 Cemetery Other Infrastructure	\$297,265	\$283,673	\$0	\$283,673	\$0	\$457,331
Sub Total - CAPITAL WORKS		\$297,265	\$283,673	\$0	\$283,673	\$0	\$457,331
Total - COMMUNITY AMENITIES		\$297,265	\$283,673	\$0	\$283,673	\$0	\$457,331
INFRASTRUCTURE OTHER							
ECONOMIC SERVICES - CAPITAL EXPENDITURE							
135402	Standpipe Capital Expenditure	\$0	\$22,315	\$0	\$22,315	\$0	\$30,000
Sub Total - CAPITAL WORKS		\$0	\$22,315	\$0	\$22,315	\$0	\$30,000
Total - ECONOMIC SERVICES		\$0	\$22,315	\$0	\$22,315	\$0	\$30,000
Total - INFRASTRUCTURE ASSETS - OTHER		\$297,265	\$305,987	\$0	\$305,987	\$0	\$487,331
GRAND TOTALS		(\$4,470,168)	(\$5,079,933)	(\$9,690,807)	\$4,610,874	(\$16,973,451)	\$16,973,451

Terms of Reference

Rylington Park Committee



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1. Context

The creation of a committee is to oversee the strategic matters of Rylington Park, it is not to oversee the daily operations. However, to the unique nature of the asset a limited number of operational decisions can be made by the Rylington Park Committee.

2. Scope of Authority

- Preparation of the annual budget.
- Preparation and approval of the annual cropping plan.
- Purchasing / selling of any livestock.
- Purchasing / selling of any crop.
- Approval of any trials / use on the Rylington Park Farm.
- Livestock feed programs.
- Approval of Livestock Management Plan.
- Shearing School Sheep Guidelines.

3. Membership

- (a) The committee will consist of six (6) Councillors, one (1) (non-voting) representative of Edith Cowan University and two (2) community members.

The following staff although not committee members will represent the Shire at Committee Meetings:

- Chief Executive Officer
- Working Farm Manager

4. Term

The Term of the Councillors / Members (excluding the Shire President and the representative from Edith Cowan University) will be two (2) years and coincide with the bi-annual election cycle.

5. Governance

Being a local government service and asset, the operations of the Rylington Park are to be in line with relevant Shire policies and the *Local Government Act 1995*.

6. Frequency of meetings

Meetings should be held bi-monthly or as decided by the committee by Absolute Majority vote.

7. Authority of Committee

- (a) The committee be delegated the authority from Council to consider all matters pertaining to the strategic direction of the Rylington Park. This does not include the day-to day operations of the Rylington Park.
- (b) The committee has the authority to sub-delegate to the sub-committee subject to the delegation being limited to the scope contained in 12.3 below.

8. Committee Chair

The Shire President will be the standing Chair of this committee.

9. Quorum

A minimum of five (5) Councillors / Members must be present to be able to proceed with the meeting (A quorum is 50%+1 (voting members)).

10. Disqualification of being a member

- (a) A Councillor / Member who does not attend three (3) consecutive committee meetings (with or without the Chairpersons approval) will be disqualified from being a member on the committee (unless exceptional circumstances prevented attendance). Council will be required to appoint an alternative Councillor to the committee and a vacant community members position will be advertised.
- (b) Any Councillor / Member that misses more than 50% committee meetings (with or without the Chairpersons approval) will be disqualified from being a member on the committee (unless exceptional circumstances prevented attendance). Council will be required to appoint an alternative Councillor to the committee and a vacant community members position will be advertised.

11. Voting

Only the eight (8) Councillors / Members are permitted to vote on any item presented for consideration. Should there be a tied vote the Shire President will cast the deciding vote.

All Councillors / Members are required to vote and may not abstain from voting.

12. Rylington Park Sub-Committee

12.1 Context

The creation of a sub-committee is important to ensure swift decision making can be made when required.

The need for the sub-committee has arisen due to the requirement to make swift timeous decisions to allow the Working Farm Manager to utilize funds, sell livestock and / or crops at short notice due to favourable market conditions.

12.2 Membership

The sub-committee will consist of three committee members voted in by Absolute Majority of the committee.

12.3 Scope

The sub-committee is in place solely for the purpose of ensuring swift timely decisions can be made on operational issues associated with the sale and purchase of the various crops and biological assets only located on the Rylington Park.

12.4 Voting

In order to proceed with a request for the sale / purchase of goods or services, **ALL** three (3) sub-committee members **MUST** provide approval. If there is a split vote the matter will need to be presented to the full Rylington Park Committee.

12.5 Governance

Being a local government asset, the procurement of goods and services as well as the sale of goods and services is governed by Council Policy.

Any other operational matters relating to the Rylington Park are governed by the Rylington Park Committee.

12.6 Procedure

When the sale of goods and services or the purchase of goods or services has been identified by the Working Farm Manager:

- Working Farm Manager is to email the details of the sale / purchase of goods or services to the Chief Executive Officer and the Executive Officer.

- Chief Executive Officer or Executive Officer will forward the email to the sub-committee members requesting approval or refusal to proceed with the sale / purchase of the goods or services requested by the Working Farm Manager.
- The Working Farm Manager may not proceed with the sale / purchase of goods or services until he has received approval from the Chief Executive Officer.

13. Confidentiality

Councillors / Members and staff are to ensure all confidential matters pertaining to the Rylington Park remains confidential.

Document Control		
Amendment Date	Amendment Description	Res #
28 Oct 24	3. Membership (a) The committee will consist of the Shire President, six (6) Councillors, one (1) (non-voting) representative of Edith Cowan University and two (2) community members. The following staff, although not committee members, will represent the Shire at Committee meetings. - Chief Executive Officer - Working Farm Manager — Farm Coordinator Edith Cowan University will have a non-voting representative on the committee.	
	11. Voting Only the nine (9) eight (8) Councillors / Members are permitted to vote on any item presented for consideration. Should there be a stale tied vote the Shire President will cast the deciding vote. All Councillors / Members are required to vote and may not abstain from voting	

End

Concept for Highfield Pasture Raised Eggs

The Project:

Highfield is a small first generation family owned agricultural business, located in the Shire of Boyup Brook. Our 57 Ha holding is currently partially stocked with sheep for wool and meat production.

We decided to venture into Pasture Raised Eggs, using the chicken caravan model, as we find the many benefits of regenerative agriculture and animal welfare appealing.

The intention is to start out with 500 Chickens, and over time, reinvest the profits to build up the infrastructure to support a flock of up to 3000 birds, that will be kept in separate age groups.

We will be a primary producer supplying to a wholesaler, that caters to the paddock to plate movement.

The Farm

The farm is located on 841 Condinup Road, a very little travelled road between Gibbs Road and Boyup Brook Road North.

The farm boundary (excluding connected lane way to the dam) totals approximately 3400m, of which only 700m is road frontage. The adjacent area consists only of uninhabited pine plantation with the nearest inhabited structure being 3.2 km from house to house . There are no water ways or wells in the vicinity and the property is elevated. Flooding does not have to be taken into consideration.

Vehicles:

The day to day operations do not require vehicle movement on public roads, beyond weekly egg delivery. The delivery will be done with an air-conditioned van.

The chicken caravans (2 caravans that measure 2.9m by 8m) will have to be moved from Hyden onto the property initially. They will have to be marked as oversize but to not require a pilot vehicle.

Number of Birds

This application is for up to 3000 hens as the maximum number of birds to be held at any time. This is purely to allow for future expansion, if feasible. The initial flock size will be 500 hens. Profits will be reinvested to reach an intermediate flock size of 1000 hens, which is equivalent to two caravans housing 500 hens each, segregated into age groups.

Water Management Plan:

The primary water source for the birds will be rain water that is collected from the roofs of the house and the main shed. Any dam water that is used will be filtered and UV treated.

Due to the location of the farm, there is no threat to ground or surface water ways.

Waste Management

The mobile chicken caravan system prevents a build up of manure and pathogens in anyone spot, if operated properly.

Chicken mortalities will be disposed of by using burial pits. These pits align with the Department of Water and Environmental Regulation of minimum buffer zones of 50 m to waterways and 100 m to supply bores, as there are none.

The burial pits will be fenced off with vermin excluding fencing.

Management of the Hens and Business

Daily Chores:

The egg collection will commence twice daily around 9 am and 4 pm. The roll away nesting boxes allow for the eggs to stay clean and keep them out of reach of the chickens and other birds. The water and feed are checked during egg collection, and replenished, as required.

Should any eggs require cleaning, then the dry cleaning method is the method of choice, as it keeps the the plume intact and minimises the risk of bacterial contamination. Very dirty eggs will be discarded.

Candling, grading and packing and final labelling are done by the company we provide our eggs to.

Weekly Chores:

The chicken caravans will be moved every 3-4 days by about 50m. The rotation does not follow a specific pattern, as it is dependent on factors like:

- season
- ground cover
- over all paddock assessment amongst other factors such as weather forecast

Care will be taken that the caravans do not return to the same spot within 3 month.

Nesting boxes are washed with a pressure cleaner.

The egg storage area is cleaned thoroughly with disinfectant

Three monthly:

Chickenfeed is ordered from Kettridges Quality Stock Feed every 2-3 month.

Old hens are sold privately and new pullets are introduced to the pastured grazing system. The pullets are vaccinated by and purchased from SBA - Specialized Breeders Australia.

Other

Highfield Ag incorporates biosecurity measurements.

The chicken caravans are mobile to prevent nutrient and pathogen build up in any one spot. No repeated grazing within 3 month allows for pasture recovery.

The proposed location for the chicken caravans is in line with restrictions and buffer zones plus also conveniently located for monitoring and accessibility.

Animal welfare is of highest priority. The flock is protected by mobile electric fencing that is run by a solar converter. In addition to the fencing we intend to get two Maremma dogs to live with the chickens and contribute to the protection from foxes and birds of prey.

Handling of mass mortality due to infection or spread of disease

1. Immediate Actions

- **Isolate and Quarantine:** Isolate the affected flock and establish a quarantine zone.
- **PPE and Sanitation:** Ensure all personnel use PPE and disinfect all equipment and surfaces.

2. Disposal Methods

- **Composting:** Use a composting system with carbon-rich materials. Monitor temperature and moisture levels.
- **Burial:** Dig a pit at least 1.5 meters deep, cover with lime or disinfectant, then soil. Ensure it's away from water sources.
- **Rendering:** Transport dead chickens to an approved rendering facility in sealed containers.
- **Incineration:** Use an authorized incineration facility to ensure complete destruction of pathogens.

3. Biosecurity Measures

- **Disinfection:** Thoroughly disinfect equipment, vehicles, and facilities.

- **Waste Management:** Dispose of waste, including PPE, according to regulations.

4. Reporting and Documentation

- **Notify Authorities:** Report to local animal health authorities and document disposal actions.
- **Record Keeping:** Maintain detailed logs of all activities and outcomes.

5. Follow-Up

- **Surveillance:** Monitor the farm and conduct regular testing to ensure the virus is gone.
- **Restocking:** Follow guidelines for restocking once biosecurity is confirmed.

6. Communication

- **Inform Stakeholders:** Update neighboring farms and the community on the situation and precautions.

This streamlined plan focuses on essential actions for effective management and disposal of infected poultry.

Contacts in case of an avian influenza outbreak

Department of Primary Industries and Regional Development (DPIRD)

- **Person in Charge:** Dr. John Hines (Acting Principal Veterinary Officer)
- **Phone:** +61 8 9368 3333
- **Address:** 3 Baron-Hay Court, South Perth WA 6151
- **Email:** john.hines@dpiird.wa.gov.au

Local Veterinarian or Avian Specialist

- **Local Contact:** Boyup Brook Veterinary Clinic
- **Person in Charge:** Dr. Melanie Smith (Principal Veterinarian)
- **Phone:** +61 8 9765 1060
- **Address:** 11-13 Giblett St, Boyup Brook WA 6244
- **Email:** info@boyupbrookvet.com.au

Environmental Protection Authority (EPA)

- **Person in Charge:** Ms. Emily Johnson (Senior Environmental Officer)
- **Phone:** +61 8 6364 7000
- **Address:** 8 Davidson Terrace, Joondalup WA 6027
- **Email:** emily.johnson@epa.wa.gov.au

Shire of Boyup Brook

- **Person in Charge:** Mr. Leonard Long (Chief Executive Officer)
- **Phone:** +61 8 9765 1200
- **Address:** 55 Abel St, Boyup Brook WA 6244
- **Email:** shire@boyupbrook.wa.gov.au

Department of Health Western Australia

- **Person in Charge:** Dr. Michael Wright (Public Health Officer)
- **Phone:** +61 8 9222 4222
- **Address:** 189 Royal Street, East Perth WA 6004
- **Email:** health@health.wa.gov.au

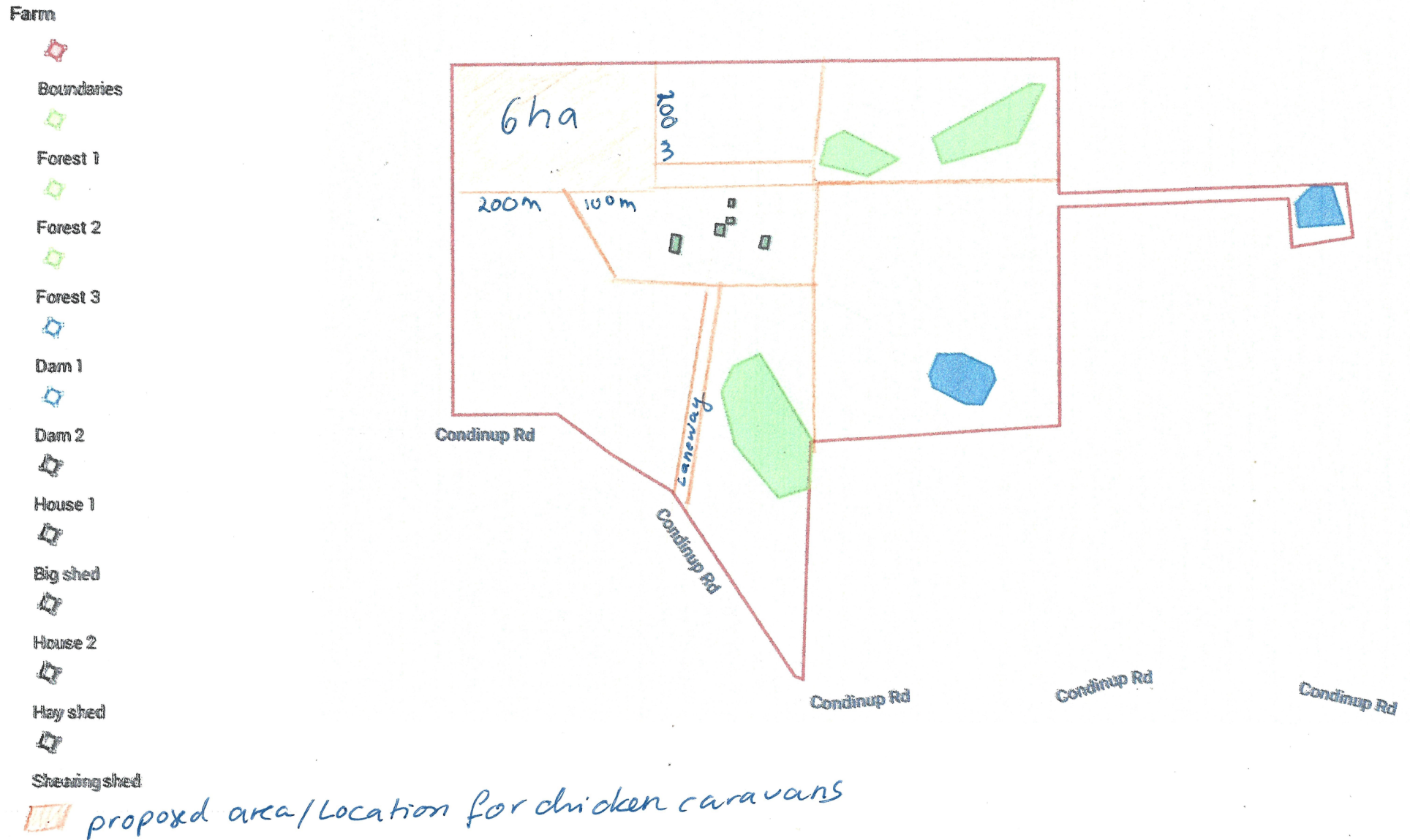
Boyup Brook Fire and Rescue

- **Person in Charge:** Station Officer Clinton Wawilow
- **Phone:** 0407 091 540
- **Address:** 37 Forrest Street, Boyup Brook WA 6244
- **Email:** fire.boyupbrook@wa.gov.au
- **GIBBS ROAD BFB** Ron Bingham 0429 900 058 Paul Goerling 0428 676 730

Poultry Industry Association of WA

- **Person in Charge:** Mr. Richard Bell (President)
- **Phone:** +61 8 9458 5355
- **Address:** 100 Burswood Rd, Burswood WA 6100
- **Email:** richard.bell@poultrywa.com.au

841 condinup road







ROGER MACHIN
LICENSED SURVEYOR

p. 0498 644 015
a. Shop 5, 159 Hampton Street, Bridgetown WA 6255
w. www.bridgetownsveying.com.au
e. roger@bridgetownsveying.com.au

"Serving the Lower South West and Central Great Southern since 1978"

RASM Ref. 4112
Lic. Svyr Roger Machin

PLAN DRAFTED
18.9.2024

terrace & tranquille
dwg ref no. t24476

**DEPARTMENT OF PLANNING, LANDS
AND HERITAGE**

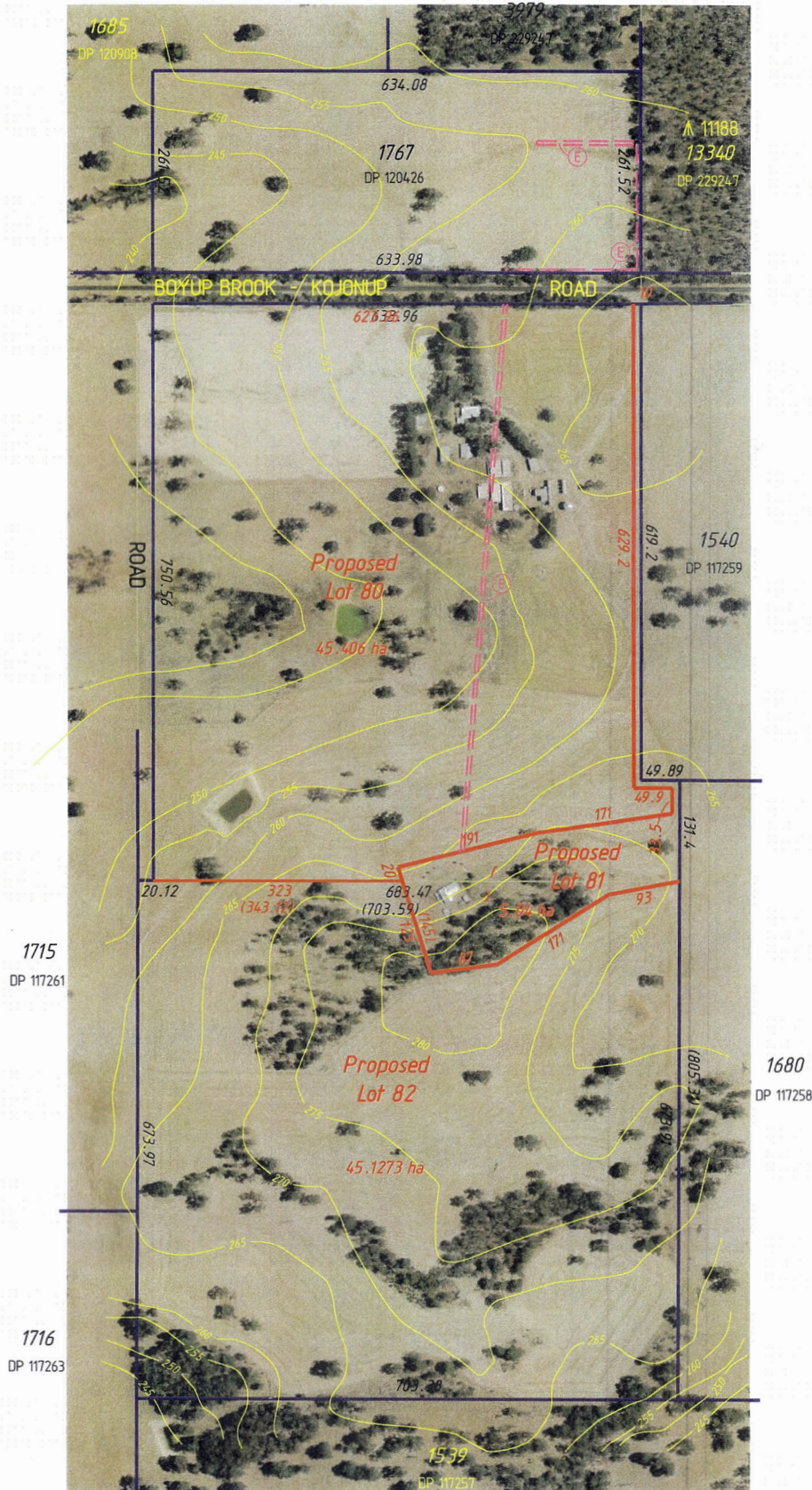
DATE
22-Oct-2024

FILE
200942



**PROPOSED AREAS
AND DIMENSIONS
SUBJECT TO FINAL
CADASTRAL SURVEY**

FOR ALL LOT
INFORMATION
AND PROPOSED
SUBDIVISION DETAILS
- SEE SHEET 2



LEGEND

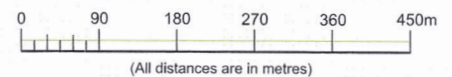
41.6	PROPOSED LOT DETAILS
41.6	CURRENT LOT DETAILS / BOUNDARY & LENGTH
---	(ABUTTING) LOT BOUNDARY LINE
---	CONTOUR LINE & LEVEL (RL)

Any other details are described within the Graphic.

NOTES:

- LEVELS SHOWN (IF ANY) IN SLOPING DIGITS RELATIVE TO THE AUSTRALIAN HEIGHT DATUM.
- AERIAL PHOTOGRAPHY SOURCED FROM LANDGATE / LOCATE - ESRI DATA SERVICES (SEPT 2024).
- LOT DETAILS SHOWN ARE PROVIDED BY LANDGATE.
- CONTOURS SHOWN ARE PLOTTED AT INTERVAL OF 5 metres
- ALL PROPOSED LOT DETAILS ARE SHOWN IN RED**

SCALE 1 : 6,000 (on A3 Sheet size)



RASM JOB No. 4112

Date of Survey / Site Inspection : 9.9.2024

LOCALITY OF SCOTTS BROOK (P/c 6244)

LGA : SHIRE OF BOYUP BROOK

DISTRICT : NELSON

Proprietor / Client/s :

S.G.T. & R.M. COOLE

this plan has been produced as an **APPLICATION PLAN** for the :

**PROPOSED SUBDIVISION OF LOT
1575 ON DEPOSITED PLAN 120426
AND LOT 5242 ON
DEPOSITED PLAN 136637**

2764 BOYUP BROOK - KOJONUP ROAD,
SCOTTS BROOK

< WESTERN AUSTRALIA >

**ROGER MACHIN
LICENSED SURVEYOR**

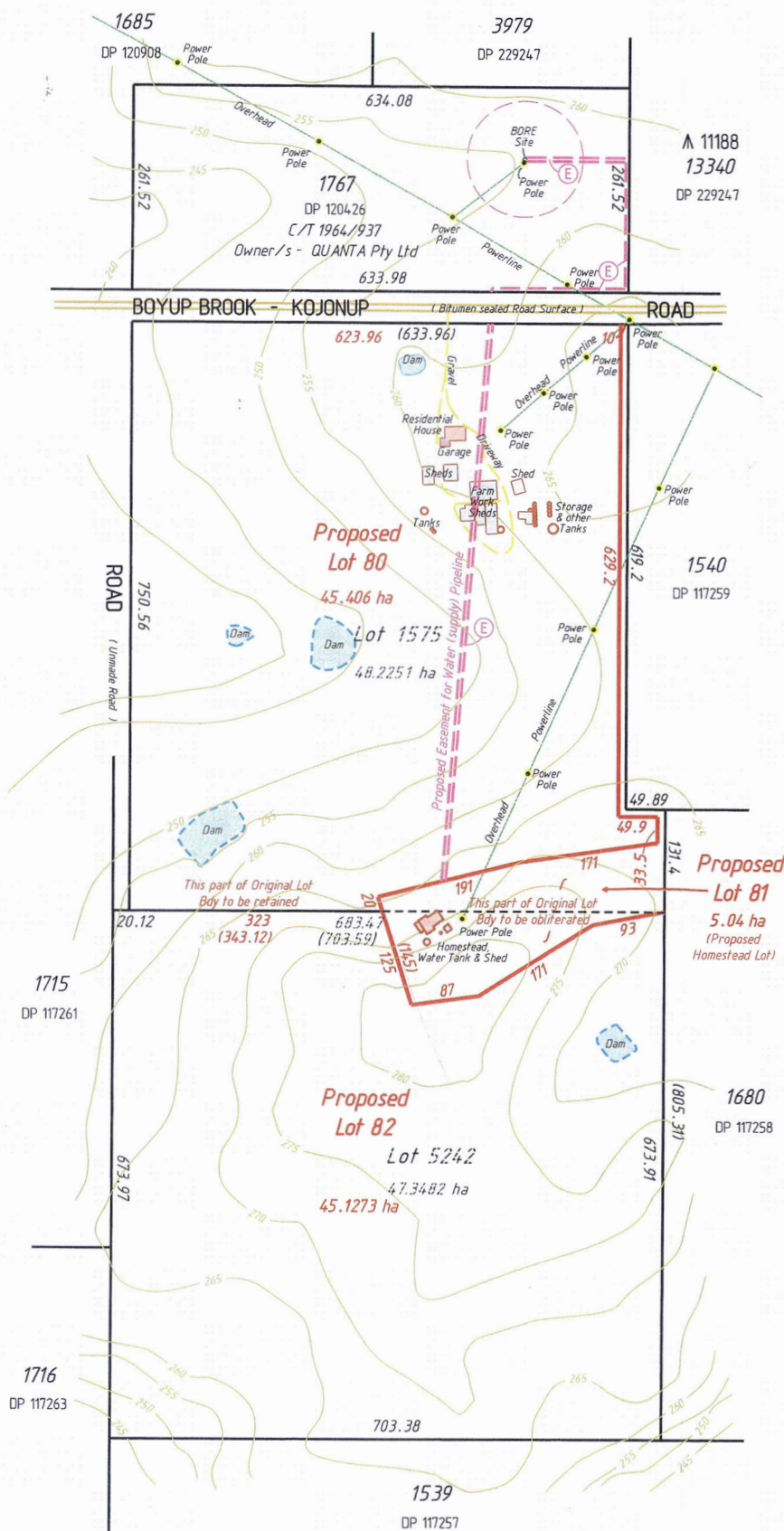
P. 0495 644 015
A. Shop 5, 159 Hampton Street, Bridgetown WA 6255
W. www.bridgetowns-surveying.com.au
E. roger@bridgetowns-surveying.com.au

"Servicing the Lower South West and Central Great Southern since 1978"

RASM Ref. 4112
Lic. Syvr Roger Machin

PLAN DRAFTED
18.9.2024

france a. tranquille
dwg ref no. 24476



**PROPOSED AREAS
AND DIMENSIONS
SUBJECT TO FINAL
CADASTRAL SURVEY**

PROPOSED 10m wide EASEMENT to be created under
Section 136C OF THE TRANSFER OF LAND ACT 1893
For a WATER (Supply) PIPELINE which will connect to
a Water BORE located within LOT 1767 on DP 120426,
TO BENEFIT NEW LOTS 80, 81 & 82

Affected Land Description/s :

LOT 1575 ON DEPOSITED PLAN 120426
(originally being Crown Diagram 20426)
Certificate of Title : Volume 1093 Folio 773
Owner/s - S.G.T & R.M. COOLE
2764 Boyup Brook-Kojonup Road, SCOTTS BROOK WA 6244

LOT 5242 ON DEPOSITED PLAN 136637
(originally being Crown Diagram 36637)
Certificate of Title : Volume 707 Folio 84
Owner/s - S.G.T & R.M. COOLE
2788 Boyup Brook-Kojonup Road, SCOTTS BROOK WA 6244

LEGEND

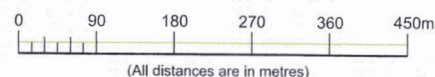
- 41.6 PROPOSED LOT DETAILS
- 41.6 CURRENT LOT DETAILS / BOUNDARY & LENGTH
- (ABUTTING) LOT BOUNDARY LINE
- 141 CONTOUR LINE & LEVEL (RL)

Any other details are described within the Graphic.

NOTES:

- LEVELS SHOWN (IF ANY) IN SLOPING DIGITS RELATIVE TO THE AUSTRALIAN HEIGHT DATUM.
- UTILITY SERVICE CABLES / PIPELINES SHOWN ARE DESCRIBED WITHIN GRAPHIC. THEIR INLET/OUTLET POSITIONS ARE APPROXIMATE.
- LOT DETAILS SHOWN ARE PROVIDED BY LANDGATE & DBYD.
- CONTOURS SHOWN ARE PLOTTED AT INTERVAL OF 10 metres
- CADASTRAL BOUNDARIES NOT CHECKED.
- ALL PROPOSED LOT DETAILS ARE SHOWN IN RED

SCALE 1 : 6,000 (on A3 Sheet size)



RASM JOB No. 4112

Date of Survey / Site Inspection : 9.9.2024

LOCALITY OF SCOTTS BROOK (P/c 6244)

LGA : SHIRE OF BOYUP BROOK

DISTRICT : NELSON

Proprietor / Client/s :

S.G.T. & R.M. COOLE

this plan has been produced as an **APPLICATION PLAN** for the :

**PROPOSED SUBDIVISION OF LOT
1575 ON DEPOSITED PLAN 120426
AND LOT 5242 ON
DEPOSITED PLAN 136637**

2764 BOYUP BROOK - KOJONUP ROAD,
SCOTTS BROOK

< WESTERN AUSTRALIA >



Rainbow Ridge

RECEIVED

- 4 NOV 2024

4 November 2024

Mr Leonard Long
Chief Executive Officer
Shire of Boyup Brook
PO Box 2
BOYUP BROOK WA 6244

Dear Mr Long

I am writing to lodge a development approval application to run a home based business that provides a range of consulting services as follows:

- Business cases
- Corporate business plans (development and review)
- Community engagement/consultation
- Facility and services operational review
- Feasibility studies
- Grant applications and acquittals
- Needs assessments
- Placemaking project identification and delivery
- Strategic plans (development and review)
- Leadership enhancement and executive coaching (www.barantuil.au)
- Lobbying advice and briefing paper content development
- Media and communications content development
- Women's wellbeing workshop delivery (personal growth and life transition focus)

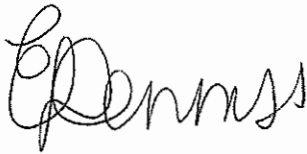
I have extensive local government expertise gained during 20 years of experience in the industry where I have filled roles such as Director of Community Services, Manager Community Connection and Acting Chief Executive Officer.

I am currently completing her Masters of Leadership with Deakin University which is consolidating my local government, leadership and community development skill set.

I am also a diploma qualified life coach and certified equine informed learning facilitator (www.capall.au). On completion of my Masters Degree I will be well placed to offer the consulting services outlined in this letter.

Primarily my work will be conducted in my home office, with some individual leadership and life coaching sessions conducted with my horses in the existing round yard on the property.

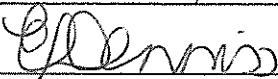
Yours sincerely

A handwritten signature in black ink, appearing to read 'Elizabeth Denniss', with a stylized, cursive script.

Elizabeth Denniss
Rainbow Ridge Farm
PO Box 260
BOYUP BROOK WA 6244
M – 0456728961
W – www.rainbowridge.au
E- elizabethdenniss@bigpond.com

APPLICATION FOR DEVELOPMENT APPROVAL

PLEASE NOTE THAT PAYMENT MUST BE MADE BEFORE PROCESSING THIS APPLICATION

Owner Details					
Name	Elizabeth Dennis				
ABN (if applicable)		Email	elizabethdennis@bigpond.com		
Address	255 Abel Road Boyup Brook		Postcode	6244	
Phone	—	Mobile	0456728961	Work	—
Contact person for correspondence	As above				
Signature				Date	28-10-2024
Signature				Date	
The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Scheme) Regulations 2015 Schedule 2 clause 62(2)					
Applicant Details (if different from the owner)					
Name					
ABN (if applicable)		Email			
Address			Postcode		
Phone		Mobile		Work	
Contact person for correspondence					
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application.					Yes ☐ No ☐
Signature				Date	
Property Details					
Lot No.	2	House No.	255	Location No.	Nelson 1302
Diagram/Plan No.	D86492	Title Vol. No.	1998	Folio No.	?
Title encumbrances (eg easements, restrictive covenants) Western Power Easement					
Along Power Lines					
Street Name	255 Abel Road			Suburb	Boyup Brook
Nearest Street Intersection	Barron Close				



Shire of Boyup Brook

www.boyupbrook.wa.gov.au

Abel Street Boyup Brook WA 6244

PO Box 2 Boyup Brook WA 6244

☎ (08) 9765 1200

✉ shire@boyupbrook.wa.gov.au

Proposed Development

Nature of development	Works ☐	Use ☒	Works & Use ☐	Signage ☐
Is an exemption from development claimed for part of the development?				Yes ☐ No ☐
If yes, is the exemption for	Works ☐	Use ☐		
Description of proposed works and/or land use				
Home office and Equine Facilitated Learning Yard + Coaching				
Description of exemption if claimed (if relevant)				
Nature of any existing buildings and or land use				
Residential, Equine, Gunsmithing, Disalination Workshops				
Approximate cost of proposed development \$ Nil				
Estimated time of completion				
Currently ready				

Office Use Only

TPS No.		Zone		Other	
Use Type					
Description					
Assessment No.		Building Licence No			
Acceptance Officer's initials			Date received		
Local Government reference No.					
Cashier					
Application No.			Reception Received Stamp		
Receipt No.					
Amount					
Signature					
Date					

DEVELOPMENT APPLICATION CHECKLIST

All sections to be ticked ✓ where relevant or crossed X where not applicable

Development Application Form

- ☒ All required sections completed
- ☒ Signature of Applicant
- ☒ Signature(s) of each Owner/Registered Proprietor(s) of subject land

Covering Letter (may be waived for compliant or minor proposals)

- ☒ Addressed to the Chief Executive Officer
- ☒ Thoroughly, accurately and truthfully outlines details of the proposal
- ☒ If applicable, justification why the proposal does not comply with requirements of the Residential Design Codes (see Part 3 of the R-Codes), relevant Town Planning Scheme or Shire Policy

Development Application Checklist (this form)

- ☒ All required section completed
- ☒ Signature of Applicant

Site Plan x 2 (A4 or A3 only)

- ☒ For Residential zoned development see application information matrix in Part 3 of R-Codes
- ☒ Scale not less than 1:100 or 1:200 (Residential, Commercial, Industrial), 1:1000 (Rural)
- ☒ Full Address: Lot No, Street No. (urban or rural), Street Name and Suburb/Locality
- ☒ North Point and Scale Bar
- ☒ Natural features (e.g., streams, lakes, rock outcrops)
- ☒ Setbacks of all structures from lot boundaries or building envelope
- ☒ Stream or Landscape Protection Area
- ☒ Full site area and all lot boundaries
- ☒ Dimensions of all boundaries (Rural and Special Rural zones exempt)
- ☒ Site area by survey
- ☒ Location of any easements and services (i.e. power lines, water lines, service lines)
- ☒ Vehicle entrance and exit points
- ☒ Vehicle access ways and parking bays, all pedestrian areas
- ☒ Location and description of open space areas, landscaped areas, types of screening or fencing
- ☒ Proximity of adjoining buildings and their uses
- ☒ Existing and proposed buildings and structures
- ☒ Structures and vegetation proposed to be removed
- ☒ Height Contours and Spot Levels
- ☒ Finished Ground Levels and Finished Floor Levels
- ☒ Height of Cut and Fill and Location of Embankments
- ☒ Onsite effluent disposal system

Floor Plan x 2 (A4 or A3 only)

- ☒ For Residential zoned development see application information matrix in Part 3 of R-Codes
- ☒ Scale not less than 1:100
- ☒ Finished Floor Levels
- ☒ Proposed and existing buildings
- ☒ All windows, doors and other entryways
- ☒ Use of buildings clearly indicated

Elevations x 2 (A4 or A3 only)

- ☒ For Residential zoned development see application information matrix in Part 3 of R-Codes
- ☒ Scale not less than 1:100
- ☒ All elevations (views)
- ☒ Proposed buildings and signage
- ☒ Windows, doors and other entryways
- ☒ Materials, colours and finishes of exterior construction
- ☒ Natural and Finished Ground Levels (cross section)
- ☒ Wall and Roof Heights (above natural and finished ground levels)
- ☒ Dimensions of Patios, Verandahs and Balconies, etc.

Heritage Issues

- ☒ Desktop assessment of Aboriginal Heritage Issues (any findings)
- ☒ Desktop assessment of Post-Settlement Heritage Issues (any findings)

Bushfire Issues

- ☒ Desktop assessment of property located within bushfire prone area
- ☒ Desktop assessment of development site located within bushfire prone area
- ☒ Bushfire Attack Level (BAL) Assessment (including BAL Basic)
- ☒ Bushfire Management Plan/Statement

Development Application Fees

- ☒ Refer to Town Planning section of the Shire's Schedule of Fees and Charges **\$147**

By signing the development application form and the development application checklist, the applicant acknowledges, without prejudice, the accuracy and content of the forms, plans and supporting information submitted with or subsequent to lodgement of the development application.

Applicant's Signature: _____

[Handwritten Signature]

Date: _____

28/10/2024

Email copies of applications may be accepted initially however an original copy bearing all signatures is required, unless otherwise agreed.

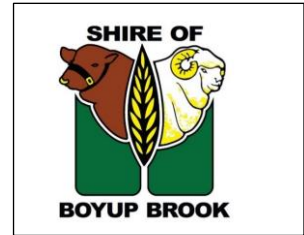
Incomplete applications may be returned or suspended pending receipt of all required information. Additional information not stipulated above may also be required.

The information is required as part of the assessment process for an application and compliance with the checklist does not necessarily mean that a proposal will be supported.

Attachment 10.1

Date: 29 October 2024

To: Shire President
Deputy Shire President
Councillors
Community



Minutes – Rylington Park Committee Meeting

28 October 2024

A handwritten signature in black ink, appearing to read "Long", is written in a cursive style.

Leonard Long
Chief Executive Officer

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Agenda

1. Declaration of opening

The Presiding Member declared the meeting open at 9:06am.

Acknowledgement of Traditional Custodians

We acknowledge and pay our respects to the Traditional Custodians of the land on which we meet and work.

Committee Meetings are public meetings.

Committee Members and staff risk being held personally liable if their comments are defamatory, or breach any duty of confidentiality.

Statements made during Committee Meetings are solely those of the person making them. Nothing expressed at a Committee Meeting can be attributed to the Shire, unless it is adopted by a resolution of Council.

The Confirmed Minutes of a Committee Meeting are the official record of that Committee Meeting. Verbatim Minutes are not required.

Please make sure your mobiles are turned off or on silent for the duration of the Meeting.

This meeting will be audio recorded for minute taking purposes.

2. Record of attendance

2.1 Attendance

Councillors

Shire President

Deputy Shire President

Councillors

Cr Richard Walker

Cr Helen O'Connell

Cr Charles Caldwell

Cr Michael Wright

Cr Darren King

Community Members

Edith Cowan University

Mr Andy McElroy

Prof Kerry Brown

Council Officers

Chief Executive Officer
Executive Officer
Working Farm Manager

Leonard Long
Magdalena Le Grange
Peter Grainger

Observers / Public Members**2.2 Apologies**

Councillor
Community Member

Cr David Inglis
Joshua Stretch

2.3 Request for leave of absence

Nil

3. Deputations, petitions and presentations**3.1 Deputations**

Nil

3.2 Petitions

Nil

3.3 Presentations

Nil

4. Public question time**4.1 Response to previous public questions taken on notice**

Nil

4.2 Public question time

Nil

5. Declarations of interest**5.1 Financial and / or proximity interest**

- a) Prof Kerry Brown declared a Financial Interest in Item 7.2 being the partner of the Applicant for the position of Working Farm Manager.
- b) Peter Grainger declared a Financial Interest in Item 7.2 being an applicant for the position of Working Farm Manager.

5.2 Disclosures of impartiality interest that may cause conflict

Nil

6. Previous committee meeting minutes / out of session confirmation**6.1 Committee meeting minutes – 16 September 2024****Moved: Mr A. McElroy****Seconded: Cr. O'Connell****Committee Decision RP 24/10/068**

That the minutes of the Rylington Park Committee Meeting held on 16 September 2024 be confirmed as being a true and accurate record.

Carried 7/0

**For: Cr Walker, Cr O'Connell, Prof Brown, Mr McElroy, Cr King,
Cr Caldwell, Cr Wright
Against: Nil**

7. Confidential Items of business**7.1 Proceed behind closed doors****Moved: Cr. King****Seconded: Cr. Caldwell****Committee Decision RP 24/10/069****That Council:**

- 1. Proceed behind closed doors as per Section 5.23(2) of the *Local Government Act 1995*, to consider item 7.2, Consideration of the appointment of the Working Farm Manager, the time being 9:10am.**

Carried 7/0

**For: Cr Walker, Cr O'Connell, Prof Brown, Mr McElroy, Cr King,
Cr Caldwell, Cr Wright
Against: Nil**

Financial Interest

- a) Prof Kerry Brown declared a Financial Interest in Item 7.2 being the partner of the applicant for the position of Working Farm Manager.
- b) Peter Grainger declared a Financial Interest in Item 7.2 being an applicant for the position of Working Farm Manager.

Prof Brown and Peter Grainger left Chambers 9:10am.

Prof Brown and Peter Grainger returned to Chambers 9:38am.

7.2 Confidential Consideration of the appointment of the Working Farm Manager	
File Ref:	P/File 258
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number:	7.2A – Resume

Moved: Cr. O'Connell

Seconded: Cr. King

Committee Decision RP 24/10/070

That the Committee:

- 1. Offers the position of Working Farm Manager on a five (5) year contract to Peter Grainger.**
- 2. Within three (3) months of the acceptance of the position develop a set of Key Performance Indicators (KPI's) thereafter on a yearly basis on which to evaluate the Working Farm Manager annually.**

Carried 5/1

For: Cr Walker, Cr O'Connell, Mr McElroy, Cr King, Cr Wright

Against: Cr Caldwell

7.3 Proceed with the meeting in public

Moved: Cr. O'Connell

Seconded: Cr. King

Committee Decision RP 24/10/071

That Council:

1. Proceed with the meeting in public, the time being 9:38am.

Carried 6/0
For: Cr Walker, Cr O'Connell, Mr McElroy, Cr King, Cr Caldwell, Cr Wright
Against: Nil

8. Reports of Officers

8.1 Chief Executive Officer

8.1.1 Rylington Park activity report for the month of September 2024	
File Ref:	RP/01/002
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Peter Grainger, Working Farm Manager
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. Wright

Seconded: Cr. Caldwell

Committee Decision RP 24/10/072

That the Committee:

- 1. Receive the monthly activity report for the Rylington Park Farm for the month of September 2024.**
- 2. Approves the reduction of ewes to align with the shearing school as well as the farm requirements.**
- 3. Approves the Working Farm Manager to decide on the mating times for all ewes.**

Carried 7/0

**For: Cr Walker, Cr O'Connell, Prof Brown, Mr McElroy, Cr King,
Cr Caldwell, Cr Wright**

Against: Nil

Summary

The monthly report is to provide Council with an update on the operations at the Rylington Park Farm.

Background

The Rylington Park Institute for Agricultural Training and Research, known as Rylington Park, is a key agricultural asset located 27km from Boyup Brook, in Mayanup.

This 650-hectare property was donated to the Shire of Boyup Brook in 1985 by Mr. Eric Farleigh for agricultural research and training, aimed at

the betterment of the Boyup Brook community. Managed by the Shire, the property runs various agricultural programs, including shearing schools and fertiliser and seed trials.

It also offers scholarships to youth in agriculture and has a strategic relationship with Edith Cowan University for research and education, with the intent to share findings with the local farming community. Rylington Park is committed to supporting the agricultural industry and the regional community through its various initiatives.

Report detail

Weed Control

- Sprayed fire breaks.

Infrastructure and Equipment Maintenance

- Repaired sheep yards and rehung gates. New gate next to crutching race to help crutched sheep return to yards.
- Ongoing fencing maintenance and cleared fallen branches from fences.
- Cleaned out the workshop.
- Greased 6125m tractor.
- Cleaned out heritage shed next to machinery shed.

Crop Management

- Spraying up to date.
- Barley crop – looking good small amount of rye grass showing in paddock 38.
- Canola crop – looking good small amount of rye grass showing in paddock 51.
- Hay / silage looks good.

Livestock Sales

- 202 blue tag hoggets sold early September.

Feed on Hand

- Barley 38 tonnes.
- Lupins 3 tonnes.
- Hay 20 bales.
- Barley straw 4 bales.

Feeding program

- Barley straw as needed.

Livestock Handling and Management

- Crutched the rest of the merinos.
- Moved mobs as required to maximize paddock feed.
- Repaired pipe to main dam water tank.
- 6 deaths in ewes.

Livestock Inventory as of 11/10/2024

- White Suffolk Rams: 19
 - Merino ewe Hogget's: 406
 - Merino rams: 31
 - Merino mixed sex Hogget's to sell 202
 - Merino Ewes: 1,763
 - XB lambs 960
 - Merino lambs 920
- TOTAL: 4301

Wool Sales

- Nil

Shearing Schools, events & trials

- NBN Landcare Camera taken away.
- Shearing School was a success with 14 students attending.
- Field day was a success.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	Natural Environment
	Objective	Manage natural resources sustainably.
	Outcome	Work with key stakeholders to manage land, fire disease, pest animals and weeds.

Other strategic links

Nil

Statutory environment

Nil

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Rylington Park Farm contributes economically to both the Shire and Region by providing education and skill development in agriculture which can enhance the workforce, leading to more efficient and innovative farming practices.

Conducting agricultural research can lead to better farming techniques and increased productivity, positively impacting the local economy. The farm also hosting field days and the event draws visitors locally and regionally which can stimulate local spending.

Offering scholarships encourages local youth to pursue careers in agriculture, potentially leading to a more skilled labour pool. Shearing schools support the sheep industry, vital for the local economy. These activities can lead to job creation, increased productivity, and the overall growth of Boyup Brook's agricultural sector.

Social – (Quality of life to community and / or affected landowners)

Rylington Park Farm can impact the quality of life in the Boyup Brook community by enhancing access to agricultural training and education, boosting local economy through job creation and agricultural advancements.

Policy implications

Nil

Risk management implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
Moderate	The Shire's risks regarding Rylington Park Farm include costs of operating the farm and funding programs may not always be covered by revenue or grants. Fluctuations in agricultural markets can affect the farm's economic viability. Extreme weather events could impact farm operations and ensuring all farming practices meet regulatory standards.

Consultation

Nil

Resource implications

Financial

Nil

Workforce

Nil

End

8.1.2 Amendment to the Rylington Park Committee Terms of Reference	
File Ref:	RP/01/002
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number:	8.1.2A - Amended Terms of Reference

Prof Brown and Peter Grainger left Chambers 9:49am.

Prof Brown and Peter Grainger returned to Chambers 9:56am.

Moved: Cr. O'Connell	Seconded: Cr. Wright
Committee Decision RP 24/10/073	
That the Committee recommends Council:	
1. Approves the amended Terms of Reference for the Rylington Park Committee as per attachment 8.1.2A.	
For: Cr Walker, Cr O'Connell, Mr McElroy, Cr King, Cr Caldwell, Cr Wright	
Carried 6/0 Against: Nil	

Summary

The Committee is requested to consider the proposed Rylington Park 'Terms of Reference'.

Background

It is important for any committee to have 'Terms of Reference' to ensure the Committee operates smoothly and within the authority approved by Council.

Report detail

The Shire has a close working relationship with ECU and would like to continue this relationship regarding any prospective trials or educational opportunities to be held at Rylington Park.

However, the ECU representative is currently a voting member on the Committee and required to attend all meetings. This is considered

unnecessary and very time consuming for the ECU representative. This could also be seen to potentially be a conflict of interest due to the operational type of decisions the Committee is required to make.

3. Membership

- (a) The Committee will consist of up to six (6) Councillors, one (1) (non-voting) representative of Edith Cowan University and two (2) community members.

The following staff, although not Committee members, will represent the Shire at Committee meetings:

- Chief Executive Officer
- Working Farm Manager
- ~~Farm Coordinator~~

11. Voting

Only the ~~nine (9)~~ eight (8) Councillors / Members are permitted to vote on any item presented for consideration. Should there be a ~~stale~~ tied vote the Shire President will cast the deciding vote.

All Councillors / Members are required to vote and may not abstain from voting.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	Governance and Organisation
	Objective	Demonstrate effective leadership, advocacy, and governance.
	Outcome	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

Other strategic links

Nil

Statutory environment

Nil

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

Policy implications

Nil

Risk management implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
Low	Given that majority of Councillors (six) are on the committee and the decision made at the committee level is likely to be further approved by the full Council, the risk is considered moderate.

Consultation

Nil

Resource implications

Financial

Nil

Workforce

Nil

End

Moved: Cr O’Connell Seconded: Cr Caldwell

Committee Decision RP 24/10/074

That the meeting be adjourned for a break at 9:57am.

Carried
For: Cr Walker, Cr O’Connell, Prof Brown, Mr McElroy, Cr King, Cr
Caldwell, Cr Wright
Against: Nil

Moved: Cr O’Connell Seconded: Cr Caldwell

Committee Decision RP 24/10/075

That the meeting resumes, time being 9:59am.

Carried
For: Cr Walker, Cr O’Connell, Prof Brown, Mr McElroy, Cr King, Cr
Caldwell, Cr Wright
Against: Nil

8.1.3 Australian Wool Innovation – WoolPoll 2024 Voting	
File Ref:	RP/01/002
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number:	Nil

Moved: Cr. Wright	Seconded: Cr. Caldwell
Committee Decision RP 24/10/076	
That the Committee recommends Council:	
1. Requests the Chief Executive Officer to register the Shire of Boyup Brook WoolPoll levy rate at 2%.	
Carried 7/0 For: Cr Walker, Cr O’Connell, Prof Brown, Mr McElroy, Cr King, Cr Caldwell, Cr Wright Against: Nil	

Summary

The Committee is requested to consider what percentage if any the Shire should register with regard to the WoolPoll Levy.

Background

WoolPoll is a biennial (every two years) voting event run by Australian Wool Innovation (AWI), giving Australian woolgrowers the opportunity to influence how much of their wool income is invested in industry research, development, and marketing. WoolPoll allows woolgrowers to vote on the levy rate they contribute from the sale of their wool. The levy is a percentage of their wool sales revenue, and growers can vote for different levy options, which range from 0% to 2%.

The funds raised through this levy are managed by AWI and are used to support a variety of activities aimed at advancing the wool industry, such as improving wool production, sustainability initiatives, marketing campaigns to promote wool globally, and supporting shearing and wool-handling training.

The origins of WoolPoll date back to the early 2000s when the wool industry sought a more democratic process for determining the levy rate.

Woolgrowers, who pay the levy, gained the right to vote on how much they should contribute through this transparent system, ensuring that AWI's investments align with the priorities of the growers.

The outcome of WoolPoll is crucial as it determines the level of funding AWI receives to carry out its programs, directly impacting the industry's development and competitiveness. WoolPoll is a significant part of the governance structure of AWI, and it empowers woolgrowers to have a direct say in how their industry is shaped.

Report detail

WoolPoll 2024 is an important event for Australian woolgrowers, giving them the chance to vote on the levy rate that will fund Australian Wool Innovation's (AWI) research, development, and marketing activities for the next three years. Voting opened on 20 September and will close on 1 November 2024, with the results to be announced on 15 November during AWI's Annual General Meeting.

Woolgrowers can choose between four levy options: 0%, 1%, 1.5% (the current rate), and 2%. The AWI has provided the following snapshot of the benefits linked to each levy option:

Levy Option 1 - 0% (\$4,600,000 revenue)

AWI will close

Levy Option 2 - 1% (\$42,900,000 revenue)

No investment into the following:

- No breeding leadership.
- No new flystrike vaccine.
- No sheep classing workshops.
- No funding for scientific research in relation to the wool's eco credentials.
- No methane emissions reduction research.

Reduced investment into the following:

- Capacity building activities e.g. Lifetime ewe management training.
- Extension networks consolidated so fewer local programs.
- Cutting face to face flystrike extensions activities.
- Shearer training.
- Marketing spend focused on China primarily.
- Bio harvesting.

Levy Option 3 – 1.5% (\$54,600,00 revenue)

No investment into the following:

- No sheep classing workshops.
- No new flystrike vaccine research.

Reduced investment into the following:

- Internal parasite research reduced.
- Capacity building e.g. breeding leadership, lifetime ewe management.
- Defence of wool's environmental credentials in Europe only, with no work in Asia or North America.
- Limited support for wild dog programs.
- Reduced opportunities for collaborations and jointly funded grant applications.
- Marketing spend focused on China, limited spending on other markets.

Priority investment:

- Shearer training.
- Bio harvesting.

Levy Option 4 – 2% (\$66,100,000 revenue)

Reduced investment into the following:

- Marketing spend focused on China, Japan, Korea, Europe and America.
- Some support for state / regional wild dog control programs.

Priority investment:

- Shearing training.
- Accelerating bio harvesting research.
- Emerging markets program.
- Visual scoring apps / tools for woolgrowers.
- Internal parasite research.
- Flystrike vaccine funding secured.
- Continued research to support wool's environmental credentials.
- Capacity building investment in breeding leadership and lifetime ewe management training.
- Sheep classing workshops.

AWI has warned that without an increase to 2%, some programs may face cuts due to lower wool prices and reduced production forecasts. The outcome of WoolPoll will determine the levy rate effective from 1 July 2025.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	Governance and Organisation
	Objective	Demonstrate effective leadership, advocacy, and governance.
	Outcome	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

Other strategic links

Nil

Statutory environment

Nil

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

Policy implications

Nil

Risk management implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
Moderate	Should the investment be less than 1.5% it may have an impact on Rylington Park regarding the continued provision of Shearers training. However, there will not be any impact on the financial sustainability of the farm.

Consultation

Nil

Resource implications

Financial

Nil

Workforce

Nil

End

8.1.4 Rylington Park Agronomy Report 2025	
File Ref:	RP/01/002
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	8.1.4A – Agronomy Report 2025

Moved: Cr. Caldwell Seconded: Cr. Wright

Committee Decision RP 24/10/077

That Council suspend Standing Orders as per clause 15.6 of the Standing Orders Local Law No. 1 to allow free and open discussion on the matter.

Carried 6/0
For: Cr Walker, Prof Brown, Mr McElroy, Cr King, Cr Caldwell, Cr Wright
Against: Nil

Moved: Cr. King Seconded: Cr. Wright

Committee Decision RP 24/10/078

That Council resume Standing Orders as per clause 15.6 of the Standing Orders Local Law No. 1.

Carried 6/0
For: Cr Walker, Prof Brown, Mr McElroy, Cr King, Cr Caldwell, Cr Wright
Against: Nil

Moved: Cr. King Seconded: Cr. Caldwell

Committee Decision RP 24/10/079

That the Committee:

- 1. Acknowledge the agronomy report for 2025 as per attachment 8.1.4A, and request the Chief Executive Officer to present an updated report to the next Rylington Park Committee meeting.**

Carried 6/0
For: Cr Walker, Prof Brown, Mr McElroy, Cr King, Cr Caldwell, Cr Wright
Against: Nil

Summary

The Committee is requested to consider the proposed agronomy report for the 2025 cropping season.

Background

For the 2025 cropping season, having an agronomy report is essential for any farm to ensure optimal crop performance and long-term sustainability.

An agronomy report provides detailed insights into soil health, nutrient requirements, and pest or disease risks, all of which are critical for making informed decisions on crop selection and management practices.

Report detail

See attachment 8.1.4A Agronomy report for 2025.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	Governance and Organisation
	Objective	Demonstrate effective leadership, advocacy, and governance.
	Outcome	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

Other strategic links

Nil

Statutory environment

Nil

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

Policy implications

Nil

Risk management implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
Moderate	Without an agronomy report there is a risk that the farm will not produce high yield of crop.

Consultation

Nil

Resource implications

Financial

Nil

Workforce

Nil

End

9. Members questions on notice

Nil

10. Late items / urgent business matters

Nil

11. Next meeting and closure

Next meeting to be held on 12 December 2024 at 7:00am at the Council Chambers.

There being no further business the meeting closed at 10:17am.

Presiding Member

Date

Outstanding Committee Resolutions		
Res #	Resolution	Status
RP 24/02/004	WESTERN AUSTRALIAN AGRICULTURAL RESEARCH COLLABORATION (WAARC) RESEARCH FUNDING OPPORTUNITIES Provides in principle support for the use of the Rylington Park Farm should the Edith Cowan University's project on Soil Health be successful with its grant submission to the Western Australian Agricultural Research Collaboration. <u>Prof Brown Update: 18 July 2024</u> The grant was unsuccessful and no further action is proposed at this point.	Pending
RP 24/03/024	RYLINGTON PARK POTENTIAL SCHOOL PROGRAM - AUSTRALIAN CENTRE FOR STUDENT EQUITY AND SUCCESS (ACSES) FUNDING 1. If successful, approves a contribution of \$20,000 towards the grant submission to Australian Centre for Student Equity and Success being prepared by Prof Brown. 2. The contribution approved in (1.) above is to be funded out of Councils Co-contribution reserve. <u>Prof Brown Update: 18 July 2024</u> The ACSES grant titled Pathways to University Program for Regional Students was submitted by the due date of 6 June 2024 for \$179,954 (total grant budget: \$199,954). Team headed by Kerry Brown, includes ECU School of Business and Law academics and Boyup Brook High School Principal Melissa Reimers. The team has been given feedback that requires further information mainly relating to scale up costs which is due 19 July. The team expects to hear the grant outcomes by early August 2024.	Pending
RP 24/03/033	PROPOSED HEMP TRIALS AT RYLINGTON PARK 1. Supports the trials for growing Hemp on 1ha of land at Rylington Park.	Pending

	2. Authorises the Chief Executive Officer to submit an application for the relevant Hemp Licence to the relevant department. <u>CEO Update 18 July 2024:</u> Application form has been completed as far as possible and sent to Prof Brown and Cr King on 24/06/2024 to assist with some details.	
RP 24/03/036	LANDCARE AUSTRALIA / NBN RYLINGTON PARK FERAL ANIMAL BEHAVIOUR TRIAL 1. Approve the use of Rylington Park for a six-month trial managed by the Blackwood Basin Group (as from February 2024) to observe feral animal behaviours. 2. Request the Landcare Australia / Blackwood Basin Group to provide a report on the outcomes to Council on conclusion of the trial.	Pending

Local Emergency Management Committee Meeting 06 November 2024

MINUTES

Location	55 Abel St, Boyup Brook – Shire Chambers
Time	10:00am

1. Declaration of Opening

1.1 Open Meeting – Attendees welcomed and Meeting declared open 10:00am.

1.2 Acknowledgement of Traditional Custodians – *We acknowledge and pay our respects to the Traditional Custodians of the land on which we meet and work.*

2. Record of Attendance

Councillors

Deputy Shire President Cr Helen O’Connell

Council Officers

Acting/Chief Executive Officer Jason Forsyth

Acting/Executive Manager Corporate

Services Malcolm Armstrong

Emergency Services Officer Donna Forsyth

Shire of Boyup Brook X-Ray Team

Ben Thompson Chief Bushfire Control Officer

Agencies

Clinton Wawilow Captain - Boyup Brook VFRS

Acting Sgt Sara Cole WA POL

Angela Hales St John Ambulance Boyup Brook

Renee Flaxman Department of Communities

Chris Doherty DFES – BRMC SoBB

Richard Bothe Bridgetown SES

Reuven Meiri Bridgetown SES (proxy)

Bruce Hancock Main Roads WA

Observers / Public Members

Nil

Apologies

Shire President Cr Richard Walker

Shire – CEO Leonard Long

WAPOL Sgt Martin Baraiolo

Boyup Brook CRC Jodi Neild and Sharon Lampard (proxy)

Boyup Brook District High School Melissa Reimers

Shire EMCCS/LRC Carolyn Mallett

DFES – District Officer Warren	Chris Sousa
DPIRD – Agriculture & Food Division	Christine Reinke
DFES – DEMA SW	Erin Hutchins (unable to connect Teams)*
DBCA – Blackwood Region	Ed Hatherley (unable to connect Teams)*

- The scheduled MS Teams meeting was unable to be accessed due to inability to sign onto system because of Password restrictions. The meeting was also not recorded.

Non-Attendance

Paige Weaver	WACHS - Blackwood Region
Melissa Robertson	Water Corporation
Allan Madgwick	DBCA – Wellington Region
Stephen Mills	DBCA – Donnelly Region

3. Disclosure of Interest

Nil Stated

4. Presentations

Nil scheduled

5. Confirmation of Previous Meetings Minutes

Moved: Ms R. Flaxman	Seconded: Mr C. Doherty
Committee Decision LEM 24/11/010	
That the minutes of the LEMC meeting held on 7 August 2024 be confirmed as being a true and accurate record.	
CARRIED UNANIMOUSLY	

6. Review of Action List and Business Arising

Item	Owner	Status	Comments
Update Contacts list and include best Out of Hours (OOH) contacts for each LEMC member.	ESO	Ongoing	OOH contacts to be reviewed at each meeting.
LEMC Business Plan prepared by Rosalyn Edward to be updated and presented to next LEMC.	ESO	Ongoing	Business Plan A8.3 Erin advised that template currently under review.

Agency/Member Reports to be received prior to agenda distribution.	ESO	Ongoing	Meeting Chair has advised that late reports will not be accepted on the day of the meeting or included in the Agenda.
Investigate the agreement between Shire and DWER in an emergency situation – whether water can be access outside of set permit parameters.	ESO	Ongoing	LEMC has been advised that the Reservoir access agreement with DWER is NOV-APR and standpipe is insitu and could be used for emergency purposes. Needs to be confirmed if stated in actual agreement.
Contact Bridgetown SES & obtain contact numbers.	ESO	Completed	Contacts List updated.
Contact Nathan Hall re Local Recovery Exercise.	ESO	Completed	Refer to 9.1
Review AWARE funding re: training shire Bushfire Risk Assessors. Look for Funding re more water facilities in Boyup Brook area.	ESO	Completed	CEO advised AWARE funding project not a suitable project. CWSP grant application submitted for 3 strategic water tanks for firefighting purpose. Result TBA.
Update final version of Terms of Reference as decided for LEMC.	LRC	Completed	

7. Correspondence

7.1 Correspondence IN

Date	Agency from	Title	Brief Summary/Notes
5/08/2024		Reminder - Closing date 14 Sept 2024 - Reporting on Bushfire Risk Reduction	
20/08/2024	WALGA	Thank You for Joining Us WALGA	Documents from session available:

		Climate Action Info Session	
21/08/2024	DFES	Unconfirmed Minutes - SW DEMC 19 March 2024	
21/08/2024	DFES	DEMC Members guidelines	
23/08/2024	NEMA	Recovery Funding Presentation - Tuesday 17 September 2024	
23/08/2024	UNSW	Request for Assistance in Promoting Flood and Bushfire Preparedness Surveys	University Study:
26/08/2024	NEMA	Letter from Coordinator General Brandon Moon SECOFFICIAL	letter from the National Emergency Management Agency's (NEMA) Coordinator-General Brendan Moon AM, about NEMA's Coordination and Planning Officer capability
2/09/2024	DFES	DEMC contact list - September 2024	
26/09/2024	WALGA	Emergency Management News - September 2024	
27/09/2024	WALGA	CONSULTATION REQUEST - State Hazard Plan - Fire	
1/10/2024	DFES	DEMC contact list October 2024	
2/10/2024	DPIRD	PSHB Webinar for LEMC	
7/10/2024	DFES	Agenda SW DEMC Meeting - 15 October 2024	
8/10/2024	SW Timber Hub	An update from the South West Timber Hub	www.swtimberhub.com.au
8/10/2024	DWER	Climate Science Initiative WA - October Newsletter	Climate Science Initiative

9/10/2024	DPIRD	Agency Report - DPIRD SW	Christine Reinke - Snr Biosecurity Officer
9/10/2024	WALGA	Local views to inform next round of investment in mobile network resilience	Councillors can submit projects or locations to the project notice board and sites in the peri-urban fringe can be submitted for the first time.
10/10/2024	OBRM	Boyup Brook Extension Request – BRMP	The Shire of Boyup Brook's request for an extension to 31 December 2024 has been granted.
10/10/2024	DPIRD	PSHB Webinar Time update	
11/10/2024	DBCA	Drought effects vegetation die-off and fire	
22/10/2024	DBCA	Agency Report - Blackwood	Steve Ward - Fire Operations Officer (GIS)
25/10/2024	CBFCO	Agency Report - BFB	Ben Thompson
29/10/2024	Dept. Communities	Agency Report – Oct-Dec	Renee Flaxman

7.2 Correspondence OUT

Date	Fwd to	Title	Brief Summary/Notes
23/08/2024	LEMC	Recovery Funding Presentation - Tuesday 17 September 2024	
24/08/2024	LEMC	Request for Assistance in Promoting Flood and Bushfire Preparedness Surveys	
28/08/2024	LEMC	Financial year climate and water statement 202324	
1/10/2024	LEMC	Reminder to Submit Agency Reports	By 10 Oct COB
2/10/2024	LEMC	PSHB Webinar for LEMC	
3/10/2024	LEMC	CONSULTATION REQUEST - State	

		Hazard Plan - Human Biosecurity	
8/10/2024	XRAY ONLY	An update from the South West Timber Hub	
9/10/2024	LEMC	Local views to inform next round of investment in mobile network resilience	
10/10/2024	LEMC	PSHB Webinar Time update	
14/10/2024	LEMC	Drought effects vegetation die-off and fire	
14/10/2024	XRAY/BFB Captains	Memorandum - Reporting Suspicious Fire Incidents	
17/10/2024	LEMC	Reminder to Submit Agency Reports	By 21 Oct COB: incl report template

8. Standing Items

8.1 Local Emergency Management Committee Membership

Snr Constable Sara Cole will be stepping up as Acting Sgt for Boyup Brook whilst Sgt Martin Baraiolo is away until further notice.

Jason Forsyth will be Acting CEO for the Shire of Boyup Brook whilst Leonard Long is away. (4 Nov – 11 Nov)

8.2 Local Emergency Management Contact List

Angela Hales to be added under the Shire of Boyup Brook heading for her roles as Public Health and Environment Officer and as the Deputy Local Recovery Coordinator.

Bruce Hancock (MRWA) has provided more details to be added to the contact list, including landline, position title.

ESO advised that Contact list be converted to an easier to update format. See attachment 8.2A.

8.3 Local Emergency Management Business Plan

No updates stated for current business plan (attachment 8.3A)

Committee members are to notify the Emergency Service Officer of any changes to the Business Plan, which will then be placed on the agenda for the next LEMC meeting.

9. Reports of Agencies / Officers

9.1 Local Recovery Plan Exercise – Storm Recovery Exercise 2024	
File Ref:	EM/31/005
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Donna Forsyth, Emergency Services Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Mrs A. Hales

Seconded: Acting Sgt S. Cole

Committee Decision LEM 24/11/011

That the Committee:

- 1. Set the following date to undertake a Local Recovery Storm Recovery exercise, 02 April 2025.**

CARRIED UNANIMOUSLY

Summary

Storm Recovery Exercise to be run with the Shire of Boyup Brook LEMC and relevant Shire staff. This will test our Local Recovery Plan effectiveness.

Background

Exercises are to be conducted to strengthen our capabilities and drive continuous improvement. By simulating real-life scenarios in a controlled environment, exercises allow us to test our preparedness, familiarise personnel with their roles and responsibilities, and foster effective collaboration and communication across organisations.

Report detail

On Saturday, 1 June 2024 at approximately 2200 hrs, a severe storm front passed through the Shire of Boyup Brook, bringing severe thunderstorms, intense rainfall, and damaging winds. Impact from damaging winds was widespread across parts of the local government. The State Emergency Service received 167 Requests for Assistance.

A severe weather warning was first issued on the afternoon of Friday 31 May 2024 for the southwest land division. The Bureau of Meteorology has indicated

that the damage experienced during this incident was caused by the confluence of two severe thunderstorm cells, which led to the damage.

On 2 June 2024 at 0119 hours, a Level 2 Storm Incident was declared by DFES. An Incident Management Team was activated, supported by the DFES Regional Operations Centre. An Incident Support Group was also established to support a coordinated multi-agency response.

Membership included the Department of Communities, Western Australian Police, Shire of Boyup Brook, St John Ambulance, Department of Fire and Emergency Services, Western Power, Water Corporation, Department of Justice, Telstra, NBN Co, Western Australian Country Health Service and ATCO Gas, Department of Transport, Department of Education, and Department of Primary Industries and Regional Development.

Early on Sunday 2 June 2024 an evacuation centre was opened at the Boyup Brook Town Hall – Abel Street. Thirty people attended the evacuation centre and fifteen people were provided with emergency relief and support.

Shire of Boyup Brook Strategic Community Plan 2021 – 2031

	Key Imperatives	Governance and Organisation
	Objective	Demonstrate effective leadership, advocacy and governance.
	Outcome	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

Other strategic links

Nil

Statutory environment

The State EM Policy section 4.8.8.3 states that local governments must exercise at least annually in consultation with their LEMC.

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Increased awareness of possible financial pressures faced by the Shire during a recovery period after an emergency or disaster.

Social – (Quality of life to community and / or affected landowners)

Increased confidence within the community regarding the Shire's capabilities for managing the recovery after an emergency or disaster.

Policy implications

Nil

Risk management implications

Increases the Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

End

9.2 Department of Primary Industries and Regional Development	
File Ref:	EM/31/005
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Christine Reinke, Senior Biosecurity Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	9.2A SW DPIRD DEMC Agency Report 18 September 2024

Moved: Ms R. Flaxman**Seconded: Mrs D. Forsyth****Committee Decision LEM 24/11/012****That the Committee:**

- 1. Receive the report from the Department of Primary Industries and Regional Development dated 18 September 2024 as per Attachment 9.2A.**

CARRIED UNANIMOUSLY

Summary

The report is to provide the Local Emergency Management Committee (LEMC) with an update on the operations of the Department of Primary Industries and Regional Development.

Background

DPIRD Bunbury office (to include Waroona in the north, east to Collie, Manjimup, Bridgetown and south to Augusta/Walpole) is in the process of finalising the Hazard Season and Biosecurity arrangements. Internal appointments and arrangements will be confirmed by mid Oct 2024.

Report detail

DPIRD is currently managing a number of Biosecurity incidents in relation to plant pests/diseases and aquatic pests/diseases. Nil animal pest/disease incidents. Summary as follows:

- African Black Sugar and Browsing Ant (Perth); PSHB (Perth); Red Dwarf Honey Bee (Karratha); Carpet Sea Squirt (Australian Marine Complex).
- Responses to outbreaks of H7 high pathogenicity avian influenza is currently underway in Victoria, New South Wales, and the ACT. Note that this is not the H5 strain that are currently causing concern globally. DPIRD is monitoring the situation and undertaking preparedness activities.

DPIRD is aware of LG requests for information from a number of shires regarding the current Polyphagous Shot-Hole Border (PSHB) Biosecurity Response.

Shire of Boyup Brook Strategic Community Plan 2021 – 2031

	Key Imperatives	Governance and Organisation
	Objective	Demonstrate effective leadership, advocacy and governance.
	Outcome	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

Other strategic links

Nil

Statutory environment

Emergency Management Act 2005

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

Policy implications

Nil

Risk management implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

End

9.3 Department of Biodiversity, Conservation and Attraction	
File Ref:	EM/31/005
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Steve Ward, Fire Operations Officer (GIS)
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	9.3A LEMC Agency Report DBCA 22 October 2024

Moved: Ms R. Flaxman**Seconded: Mr C. Doherty****Committee Decision LEM 24/11/013****That the Committee:**

- 1. Receive the report from the Department of Biodiversity, Conservation and Attraction dated 22 October 2024 as per Attachment 9.3A.**

CARRIED UNANIMOUSLY

Summary

The report is to provide the Local Emergency Management Committee (LEMC) with an update on the operations of the Dept. Biodiversity, Conservation and Attractions – Blackwood Region.

Background

This report aims to provide a comprehensive overview of DBCA- Blackwood's capabilities, limitations, emerging risks, scheduled exercises, and lessons learned from past incidents and exercises.

Report detail

Since the last LEMC, DBCA has completed the following preparedness/prevention activities:

- Mandatory pre-season awareness training and drills for all fire related staff;
- Mandatory Annual fire fitness testing;
- District fire preparedness assessment;
- 2 Prescribed burns completed within the Kirup Townsite Asset Protection Zone.

Since the last LMCA, DBCA has attended the following incidents:

- 16 Bushfires on DBCA estate.

An emerging risk that DBCA would like to flag for LEMC awareness.

- A number of the fires attended by DBCA in the Kirup/Nannup area appear to have been arson. WA Police and other control agencies have been notified with strategies put in place to deal with the issue.

Shire of Boyup Brook Strategic Community Plan 2021 – 2031

	Key Imperatives	Governance and Organisation
	Objective	Demonstrate effective leadership, advocacy and governance.
	Outcome	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

Other strategic links

Nil

Statutory environment

Emergency Management Act 2005

Bushfires Act 1954

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Likely, if fires caused by arson reach private property or damage Shire Roads and Infrastructure such as bridges.

Social – (Quality of life to community and / or affected landowners)

Could be affected by road closures.

Policy implications

Nil

Risk management implications

First responders to fires are asked to complete a Fire Incident Report and to report immediately to 000 or local police if they feel fires have been ignited under suspicious circumstances. A Memo was sent to all brigade captains on 14th Oct regarding the procedure for reporting suspicious fires.

End

9.4 Shire of Boyup Brook - VBFB	
File Ref:	EM/31/005
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Ben Thompson - CBFCO
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	9.4A LEMC Agency Report BFB 25 October 2024

Moved: Mr J. Forsyth**Seconded: Ms R. Flaxman****Committee Decision LEM 24/11/014****That the Committee:**

- 1. Receive the report from the Volunteer Bushfire Brigades dated 25 October 2024 as per Attachment 9.4A.**

CARRIED UNANIMOUSLY

Summary

The report is to provide the Local Emergency Management Committee (LEMC) with an update on the operations of the Volunteer Bushfire Brigades within the Shire of Boyup Brook.

Background

This report aims to provide a comprehensive overview of SoBB VBFB capabilities, limitations, emerging risks, scheduled exercises, and lessons learned from past incidents and exercises.

Report detail

The fire season is just beginning. Operational Equipment has been serviced ready for the coming season and many members have participated in training over the winter months.

It has been quite a dry spring. While I think we are in a better position for water than last year, it is still not ideal leading into this season.

Permits began on the 9th of October. We are only allowing burning for hazard reduction at the moment.

There have been a few small fire incidents to deal with already, which appear to be deliberately lit. Police have been notified.

Correspondence between BFB and plantation management has been positive going into summer which is great.

Firebreak and fire Hazard inspections will commence leading into December with Nov 30th being the deadline for residents to be compliant with the Firebreak and Fire Hazard Notice 2024.

Shire of Boyup Brook Strategic Community Plan 2021 – 2031

	Key Imperatives	Governance and Organisation
	Objective	Demonstrate effective leadership, advocacy and governance.
	Outcome	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

Other strategic links

Nil

Statutory environment

Emergency Management Act 2005

Bushfires Act 1954

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Water availability could affect agribusiness and local community if a large amount of water is used for fire suppression.

Social – (Quality of life to community and / or affected landowners)

Economic stressors could lead to social impacts on farmers and other businesses relying on water.

Policy implications

Nil

Risk management implications

To mitigate the impact of water shortages during emergencies, particularly on farmers, the Shire is actively exploring grant opportunities to fund the installation of strategic water storage infrastructure throughout the region.

End

9.5 Department of Fire and Emergency Services	
File Ref:	EM/31/005
Previous Items:	Nil
Applicant:	Nil
Author and Title:	
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

No report received

ESO advised by Erin Hutchins (DFES) that report was sent on 21 Oct 2024. The report has been missed in the incoming correspondence and was not included in the meeting at request of presiding chair of the meeting.

9.6 St John Ambulance - Boyup Brook	
File Ref:	EM/31/005
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Angela Hales
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	9.11A (bottom of report)

Moved: Mr J. Forsyth

Seconded: Ms R. Flaxman

Committee Decision LEM 24/11/015

That the Committee:

- 1. Receive the report from St John Ambulance dated 04 November 2024 as per Attachment 9.11A.**

CARRIED UNANIMOUSLY

Summary

The report is to provide the Local Emergency Management Committee (LEMC) with an update on St Johns Ambulance preparedness and activity.

Background

St John Ambulance Service is a vital player in the LEMC, offering pre-hospital medical care, first aid training, event medical services, and community health programs. They report to the LEMC on resource availability, incident response,

resource needs, operational challenges, and lessons learned from past emergencies.

Report detail

- Rodeo – 2 x ambulances and 1 x R65 extraction
- Marathon – 2 x ambulance 1 x RFDS extractions
- Dinninup Show – 5 Nov 24
- Preparing rosters for Christmas break – may need to get external support.
- 4WD ambulance has been delivered to be fitted out – 6 months until delivered, require driver training.

Shire of Boyup Brook Strategic Community Plan 2021 – 2031

	Key Imperatives	Governance and Organisation
	Objective	Demonstrate effective leadership, advocacy and governance.
	Outcome	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

Other strategic links

Nil

Statutory environment

Emergency Management Act 2005

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Unavailability and/or lengthy wait times for ambulance could result in a tragedy which could upset social fabric of community

Policy implications

Nil

Risk management implications

Shire of Boyup Brook's LEMC has a commitment to the identification and management of risks that may impact on the community. Assistance and support to increase volunteer recruitment and retainment needs to be investigated.

End

9.7 Western Australian Police	
File Ref:	EM/31/005
Previous Items:	Nil
Applicant:	Nil
Author and Title:	
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

No report received

9.8 Main Roads Western Australia	
File Ref:	EM/31/005
Previous Items:	Nil
Applicant:	Nil
Author and Title:	
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

No report received

9.9 Water Corporation	
File Ref:	EM/31/005
Previous Items:	Nil
Applicant:	Nil
Author and Title:	
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

No report received

9.10 Department of Communities	
File Ref:	EM/31/005
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Renee Flaxman – Regional Coord - SW
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	9.10A SW Dept. Communities Agency Report 29 October 2024

Moved: Ms R. Flaxman**Seconded: Mrs A. Hales****Committee Decision LEM 24/11/016****That the Committee:**

- 1. Receive the report from the Department of Communities dated 29 October 2024 as per Attachment 9.10A.**

CARRIED UNANIMOUSLY

Summary

The report is to provide the Local Emergency Management Committee (LEMC) with an update on the operations of the Department of Communities - SW.

Background

Over the past 12 months, Emergency Relief and Support (ERS) has delivered a series of engagement sessions and circulars to the ERS Sector Partners to share knowledge across the sector, build connections between organisations, and increase engagement in the activities of ERS and the emergency management sector outside of activations.

Report detail

- The last engagement session for 2024 was a pre-season forum held on 17 October. The purpose of the session was to build knowledge and connections with a focus on preseason preparedness.
- Ahead of the high threat season, Communities is working with the Department of Premier & Cabinet to finalise MOU negotiations with the Commonwealth for the Centre for National Resilience Perth.
- Communities has conducted an Annual Review of the State Support Plan – Emergency Relief and Support and is proposing minor changes following the implementation of its enhanced structure.

- ERS is developing a Strategic Procurement Framework to enable effective and efficient decisions about procurement strategies.
- Communities is collaborating with the Department of Fire and Emergency Services to define the State responsibilities for medium and long-term temporary accommodation for impacted residents and workers following a disaster.
- Communities has developed the first iteration of the Western Australian Post-Disaster Cultural Outcomes Framework, which will continue to be refined to ensure appropriateness and effectiveness.
- Evacuation Centre Training - To date five training sessions have been completed since the start of October.
- In preparation for the upcoming season, Communities was invited to- and participated in several LGA exercises relating to emergency management including.
- Ongoing planning and preparedness activities, internal exercising and training continues to be a high priority such as:
 - Development of Regional Preparedness Plans.
 - Reviewing and updating Evacuation Centres information
 - Evaluating and revising equipment supplies and trialling proposals to standardise, streamline and upgrade equipment as well as to reduce procurement timeframes across the state.

Shire of Boyup Brook Strategic Community Plan 2021 – 2031

	Key Imperatives	Governance and Organisation
	Objective	Demonstrate effective leadership, advocacy and governance.
	Outcome	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

Other strategic links

Nil

Statutory environment

Emergency Management Act 2005

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

Policy implications

Nil

Risk management implications

Shire of Boyup Brook's LEMC has a commitment to the identification and management of risks that may impact on the achievement of Dept. Communities business objectives.

Discussion Questions:

Nil

End

9.11 Public Health Officer Report	
File Ref:	EM/31/005
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Angela Hales – EHO/PHO SoBB
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	9.11A SoBB LEMC Health Report 4 November 2024

Moved: Mr J. Forsyth**Seconded: Mrs D. Forsyth****Committee Decision LEM 24/11/017****That the Committee:**

- 1. Receive the report from the Shire of Boyup Brook Public Health Officer dated 4 November 2024 as per Attachment 9.11A.**

CARRIED UNANIMOUSLY

Summary

The report is to provide the Local Emergency Management Committee (LEMC) with an update on Local Government Health Alerts and Activity.

Background

The Shire's Public Health Officer (PHO) plays a crucial role within the LEMC and provide public health expertise and guidance, ensuring the health and well-being of the community during emergencies. The PHO role is to supply background knowledge, assess potential public health risks associated with emergencies and to contribute to preparing and planning for emergency response strategies.

Report detail

- Dept of Health alerts last in the last 90 days
- Repeal of Covid 19 Provisions
- Emergency Management – Training and Information sessions attended by shire staff.
 - Heatwave
 - Evacuation Centres
- Events – Debrief of activity

Shire of Boyup Brook Strategic Community Plan 2021 – 2031

	Key Imperatives	Governance and Organisation
	Objective	Demonstrate effective leadership, advocacy and governance.
	Outcome	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

Other strategic links

Nil

Statutory environment

Emergency Management Act 2005

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

Policy implications

Nil

Risk management implications

Timely identification and management of health risks that may impact on the community.

Discussion Questions Posed:

ESO – From a public health perspective, what is our current situation like regarding suitable Evacuation Centre Sites?

Response A: A. Hales – Inspection of current listed sites are required to ensure that septic systems can manage larger than expected use, areas are ventilated and can meet Dept. of Communities requirements.

Response B: R. Flaxman – Currently the Football Club is listed as the shire's primary evacuation centre location, and an inspection can be arranged for the near future to ensure that the current plan is fit for use. Date of inspection TBA.

End

9.12 Bushfire Risk Mitigation Coordinator Report	
File Ref:	EM/31/005
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Chris Doherty – BRMC – Boyup Brook
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	9.12A SoBB BRMC Report 5 November 2024

Moved: Mrs A. Hales**Seconded: Mrs D. Forsyth****Committee Decision LEM 24/11/018****That the Committee:**

- 1. Receive the report from the Shire of Boyup Brook Bushfire Risk Management Coordinator dated 5 November 2024 as per Attachment 9.12A.**

CARRIED UNANIMOUSLY

Summary

The report is to provide the Local Emergency Management Committee (LEMC) with an update on local bushfire mitigation completed under the Mitigation Activity Fund Grant round1, 2024-2025.

Background

The Mitigation Activity Fund (MAF) Round 1, 2024-2025, is a state government initiative aimed at reducing bushfire risk in WA. The program provides funding to local governments to undertake mitigation activities such as mechanical fuel reduction, firebreak creation, and planned burns on land controlled by the LG. By investing in these measures, the MAF aims to protect communities and reduce the impact of future bushfires.

Report detail

- Approved 29 treatments \$92,545.
- Met with Blackwood Biosecurity to discuss complimentary treatment strategies.
- Desktop audit of BRMS to update treatment statuses
- MAF Assurance team visit to assess last year's treatments
- Writing and development of the Bushfire Risk Management Plan with Shire ESO and relevant stakeholders and community.

- Upcoming priorities include, assisting ESO with MAF treatment delivery for 2024-25.

Shire of Boyup Brook Strategic Community Plan 2021 – 2031

	Key Imperatives	Governance and Organisation
	Objective	Demonstrate effective leadership, advocacy and governance.
	Outcome	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

Other strategic links

Nil

Statutory environment

Emergency Management Act 2005

Sustainability and risk considerations

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

Policy implications

Nil

Risk management implications

Availability of resources locally to complete mitigation works within the allocated budget.

Weather conditions may delay ability to complete treatments.

End

10. Late items / Urgent Business

10.1 Quarterly Reporting

Quarter 1: (Jul-Aug-Sep)	1. LEMC Business Plan Tabled (deferred to next LEMC meeting, Agenda Item 9.1) 2. Develop annual meeting schedule (Agenda Item 9.2) 3. Exercise date for financial year (Agenda Item 7.3)
Quarter 2: (Oct-Nov-Dec)	Seasonal review State Preparedness Report Review
Quarter 3: (Jan-Feb-Mar)	LEMC Business Plan Review
Quarter 4: (Apr-May-Jun)	Complete annual Preparedness Survey and Annual Report Exercise Schedule developed – deferred to next LEMC Meeting

11. Next meeting and closure

Next meeting to be held on 5 February 2025 at 10:00am at the Council Chambers.

1st Quarter	10am Wednesday 7 th August 2024
2nd Quarter	10am Wednesday 6 th November 2024
3rd Quarter	10am Wednesday 5 th February 2025
4th Quarter	10am Wednesday 7 th May 2025

There being no further business the meeting closed at 10:23 am.

Presiding Member

Date

Action List from Agenda Items and Business Arising

Item	Owner	Status	Comments
Update Contacts list and include best Out of Hours (OOH) contacts for each LEMC member.	ESO	Ongoing	OOH contacts to be reviewed at each meeting
LEMC Business Plan review due at next LEMC	ESO	Ongoing	Business Plan A8.3
Agency/Member Reports to be received prior to agenda distribution.	ESO	Ongoing	1 week prior to next LEMC last call for reports.
Investigate the agreement between Shire and DWER in an emergency situation – whether water can be access outside of set permit parameters.	ESO	Ongoing	Need to confirm EM use is stated in actual agreement.
9.11 Date set for Evacuation Centre Inspection for Shire of Boyup Brook	ESO	Completed	Monday 18/11/24

Confidential Nomination Forms