Shire of Boyup Brook

Payments 01/07/2024 - 31/07/2024

(GST Inclusive Accordingly)

Attachment 9.2.1A

Chq/EFT	Date	Name	Description	Amount
20659	01/07/2024	Department Of Communities	BBELC Small Service Annual Fee 2024-25	-282.00
20660	08/07/2024	WFI (Insurance Australia Ltd)	GP Business Legal Liability Insurance 2024-25	-490.00
20661	08/07/2024	Insurance Commission of Western Australia	Refund Medical Centre Invoice Overpayments	-714.34
20662	15/07/2024	Pivotel	GPS Tracking Service - Grader and Transfer Station Jul2024	-62.00
20663	29/07/2024	Shire of Bridgetown-Greenbushes	Bushfire Risk Mitigation Coordinator Apr-Jun2024	-7,006.67
			TOTAL MUNI CHEQUES to 31 July 2024	**-8,555.01**

Shire of Boyup Brook

Payments 01/07/2024 - 31/07/2024

(GST Inclusive Accordingly)

Chq/EFT	Date	Name	Description	Amount
EFT15942	01/07/2024	WFI (Insurance Australia Ltd)	Rylington Park Insurance 2024-25	-2,786.00
EFT15943	01/07/2024	AMA Insurance Brokers	Medical Centre - Medical Malpractice Insurance 30/06/2024-30/06/2025	-8,705.00
EFT15944	01/07/2024	Amity Signs	Road and Safety Signage	-1,170.40
EFT15945	01/07/2024	Ampol Petroleum Distributors Pty Ltd	Fuel Jun2024	-9,398.09
EFT15946	01/07/2024	BKS Refrigeration & Airconditioning Pty Ltd	LRCI Town Hall Refurbishment - Lesser Hall Airconditioning	-12,580.00
EFT15947	01/07/2024	Black Box Control Pty Ltd	Monthly Grader Tracking Service Jul2024	-101.85
EFT15948	01/07/2024	Bridgetown Timber & Hardware	Road Maintenance Supplies	-75.33
EFT15949	01/07/2024	Employee	Reimburse Caravan Park Garden and Cleaning Equipment	-95.03
EFT15949	01/07/2024	Employee	Reimburse Chambers Crockery	-39.90
EFT15950	01/07/2024	EM Squire & RI Squire	CEO House - Toilet Repairs	-450.00
EFT15951	01/07/2024	Living Springs	Council and Staff Drinking Water	-221.00
EFT15952	01/07/2024	Manjimup Freight Distributors & BMI Logistics	Freight Jun2024	-35.00
EFT15953	01/07/2024	Employee	Reimburse Removal Costs	-1,887.50
EFT15954	01/07/2024	QK Technologies Pty Ltd	BBELC QikKids Annual Licence 2024-25	-2,354.00
EFT15955	01/07/2024	RSEA Safety	Depot Staff Work Clothing	-111.10
EFT15956	01/07/2024	Rear's Electrical & Mechanical Services Pty Ltd	Rylington Park - Office Electrical Upgrades	-893.73
EFT15956	01/07/2024	Rear's Electrical & Mechanical Services Pty Ltd	LRCI Town Hall Refurbishment - Lesser Hall Airconditioning Electrical Works	-3,520.00
EFT15956	01/07/2024	Rear's Electrical & Mechanical Services Pty Ltd	LRCI Town Hall Refurbishment - Lesser Hall Lights	-2,970.00
EFT15957	01/07/2024	TW&FL Mead	Cemetery and Hot Rod Track - Sand	-600.60
EFT15958	01/07/2024	The Trustee for AJ & DS Painting Contractors	Various Shire Buildings - Painting Quotes	-330.00
EFT15959	08/07/2024	Australia Post	Postage Jun2024	-216.89
EFT15960	08/07/2024	Australian Services Union	Payroll Deductions	-79.50
EFT15961	08/07/2024	Boyup Brook IGA	Purchases Jun2024	-472.47
EFT15962	08/07/2024	Boyup Brook Medical Services	Pre-Employment Medicals	-510.00
EFT15963	08/07/2024	Boyup Brook Pharmacy	WHS Supplies	-59.90
EFT15963	08/07/2024	Boyup Brook Pharmacy	Medical Supplies	-107.45
EFT15964	08/07/2024	Boyup Brook Tourism Association Inc.	Tourist Centre - Shire Contribution to Electricity Costs 19/04/2024-18/06/2024	-245.20
EFT15965	08/07/2024	Building and Construction Industry Training Fund BCITF	BCITF Collected Jun2024	-151.75
EFT15966	08/07/2024	Bunbury Centa Pty Ltd (Harvey Norman)	Catering Equipment	-2,595.00
EFT15967	08/07/2024	Cleanaway Daniels Services Pty Ltd	Medical Centre - Sharps Disposal Jun2024	-599.12
EFT15968	08/07/2024	Darren Long Consulting	Assistance with Audit, Financial Reporting and Budget May2024	-10,392.25
EFT15969	08/07/2024	Department of Mines, Industry Regulation and Safety BSL	BSL Collected Jun2024	-161.25
EFT15970	08/07/2024	Employee	Reimburse Catering	-55.95
EFT15971	08/07/2024	Employee	Reimburse Stationery	-38.49
EFT15972	08/07/2024	Employee	Reimburse MIPS and RACGP Memberships 2024-25	-962.40
EFT15973	08/07/2024	Lamat Cleaning (The Bogar Unit Trust t/as)	Various Shire Buildings - Cleaning Jun2024	-2,880.00
EFT15974	08/07/2024	Landgate	Valuations May2024	-135.10
EFT15975	08/07/2024	Magentus Practice Management Pty Ltd	Medical Centre - SMS Credits	-450.00
EFT15976	08/07/2024	McLeods Barristers and Solicitors	Advice re Aboriginal Heritage Act Requirements	-400.40
EFT15977	08/07/2024	Employee	Reimburse MIPS and RACGP Memberships 2024-25	-14,802.50
EFT15978	08/07/2024	Employee	Reimburse Catering Jul2024	-300.00
EFT15979	08/07/2024	Shire of Boyup Brook	BCITF and BSL Commission Jun2024	-18.25
EFT15980	08/07/2024	Property Owner	3 Reid Pl - Water Usage 28/03/2024-29/05/2024	-70.25
EFT15981	08/07/2024	Synergy	Electricity Across Shire Facilities to 20/06/2024	-2,121.37
EFT15982	08/07/2024	Telstra Limited	Telephone Across Shire Facilities to 24/05/2024	-100.00
EFT15983	08/07/2024	The Quacking Frog Teapot Shed	Catering Jun2024	-532.00
EFT15984	08/07/2024	The West Australian Regional Newspapers	Employment Advertisement in MBT 27/06/2024	-238.87
EFT15985	08/07/2024	Therapeutic Guidelines Ltd	Therapeutic Guidelines Renewal 2024-25	-362.00
EFT15986	08/07/2024	activ8me (Australian Private Networks Pty Ltd)	Various Shire Properties - Internet and Phone Jul2024	-370.23
EFT15987	15/07/2024	AFGRI Equipment Australia Pty Ltd	Rylington Park - Boomspray Parts	-697.96
EFT15988	15/07/2024	Ampol Petroleum Distributors Pty Ltd	Fuel Jul2024	-5,705.90
EFT15989	15/07/2024	Australasian Performing Right Association Ltd (APRA) t/as OneMusic Australia	APRA Music Broadcast Licence 2024-25	-378.55
EFT15990	15/07/2024	BOC Limited	Gas Cylinder Rental Jun2024	-62.71
EFT15991	15/07/2024	BT Equipment Pty Ltd t/a Tutt Bryant Equipment	P155 Bomag Multi Tyre Roller - Service Kit	-757.16
EFT15992	15/07/2024	Blackwood Plant Hire	MAF Treatments	-98,780.00
EFT15992	15/07/2024	Blackwood Plant Hire	Grave Preparation	-1,485.00
EFT15993	15/07/2024	Boyup Brook Co-operative Company Limited	Purchases Jun2024	-783.80
EFT15993	15/07/2024	Boyup Brook Co-operative Company Limited	Rylington Park Purchases Jun2024 incl Stock Treatments	-2,254.15
EFT15994	15/07/2024	Boyup Brook Community Resource Centre	Quarterly Library Service Agreement Payment Jul-Sep2024	-12,375.00
EFT15994	15/07/2024	Boyup Brook Community Resource Centre	Gazette Advertising Jul2024	-485.00
EFT15995	15/07/2024	Boyup Brook Districts Pioneers Museum Inc	Quarterly Support for Running Costs per MOU Jul-Sep2024	-1,375.00
EFT15996	15/07/2024	Boyup Brook IGA	Purchases Jun2024	-24.80
EFT15997	15/07/2024	Boyup Brook Tyre Service	P196 Komatsu 555 Grader (2015) - Onsite Repairs	-685.50
EFT15998	15/07/2024	Boyup Brook Volunteer Fire & Rescue Service	MAF Treatment	-1,600.00
EFT15999	15/07/2024	Cutting Edges	P217 Sumitomo 2010 SH210LC-5 Excavator 20t - Parts	-497.98
EFT16000	15/07/2024	David Nowland's Hydraulic Sales & Service	P202 Isuzu 4 Tonne Tip Truck 2016 - Parts	-1,487.87
EFT16001	15/07/2024	Dinninup Volunteer Bush Fire Brigade	MAF Treatments	-18,100.00
EFT16002	15/07/2024	Resident	Refund Medicare Rebate	-80.10
EFT16003	15/07/2024	Finishing WA	Council Minute Book Binding	-814.00
EFT16004	15/07/2024	Focus Networks	Monthly Device Management Fees Jun2024	-2,949.10
EFT16004	15/07/2024	Focus Networks	Monthly Managed IT Services and Microsoft 365 Subscriptions Jul2024	-3,602.56
EFT16005	15/07/2024	Fuel Brothers WA.Com Pty Ltd	Fuel Jun2024	-133.36
EFT16005	15/07/2024	Fuel Brothers WA.Com Pty Ltd	Catering Jun2024	-119.00
EFT16006	15/07/2024	H+H Architects	Evacuation Centre Concept Design - Progress Payment	-2,861.10
EFT16007	15/07/2024	Hastie Waste	Rylington Park - Bulk Waste Collection Jun2024	-120.00
EFT16008	15/07/2024	Internode Pty Ltd	BBELC and Depot NBN Aug2024	-219.98
EFT16009	15/07/2024	JLT Risk Solutions Pty Ltd (LGIS Insurance Broking)	LGIS Marine Cargo Insurance 2024-25	-876.65
EFT16010	15/07/2024	Kojonup Agricultural Supplies	Rylington Park Purchases Jun2024 incl Crop Pest Control	-2,887.54
EFT16011	15/07/2024	Komatsu Australia Pty Ltd	P212 Komatsu GD555 Grader 2017 - Service Kit	-894.20
EFT16012	15/07/2024	Local Government Professionals Australia WA	Local Government Annual Subscription Bronze 2024-25	-550.00
EFT16013	15/07/2024	Manjimup Freight Distributors & BMI Logistics	Freight Apr-May2024	-49.50
EFT16014	15/07/2024	McAlinden Bush Fire Brigade	MAF Treatments	-4,400.00
EFT16015	15/07/2024	McLeods Barristers and Solicitors	Medical Centre - Legal Advice	-400.40
EFT16016	15/07/2024	My AutoSparky	Various Plant - Electrical Repairs	-715.00
EFT16017	15/07/2024	Prime Supplies	Expendable Tools	-372.48
EFT16018	15/07/2024	RSEA Safety	Depot PPE	-180.40
EFT16019	15/07/2024	SmartTech Australia (Sitech (WA) Pty Ltd)	P243 Komatsu WA250PZ 6Wheel Loader - Parts	-2,211.00

Shire of Boyup Brook

Payments 01/07/2024 - 31/07/2024

(GST Inclusive Accordingly)

Chq/EFT	Date	Name	Description	Amount
EFT16020	15/07/2024	Southern's Water Technology	Flax Mill Caravan Park - Irrigation System Parts	-1,678.28
EFT16021	15/07/2024	Sprint Express	Freight Jun2024	-35.20
EFT16022	15/07/2024	Synergy	Electricity Across Shire Facilities to 27/06/2024	-2,918.44
EFT16023	15/07/2024	TM Atherton and Co (t/as Atherton Transport)	Rylington Park - Fertiliser Spreading	-352.00
EFT16024	15/07/2024	Team Global Express	Freight Jun2024	-112.57
EFT16025	15/07/2024	Telstra Limited	Telephone Across Shire Facilities to 24/06/2024	-1,490.44
EFT16025	15/07/2024	Telstra Limited	Admin NBN (Fibre) to 24/06/2024	-1,047.74
EFT16026	15/07/2024	Veolia Recycling and Recovery Pty Ltd (NSW)	Paper and Cardboard Recycling Collection Jun2024	-812.33
EFT16027	15/07/2024	West Boyup Brook Bush Fire Brigade	MAF Treatment	-8,900.00
EFT16028	15/07/2024	Winc Australia Pty Limited	WHS Induction Files	-1,514.48
EFT16029	22/07/2024	Employee	Reimburse Access Guidelines Booklets	-57.22
EFT16030	22/07/2024	Australian Services Union	Payroll Deductions	-79.50
EFT16031	22/07/2024	BP Medical	Medical Supplies	-205.95
EFT16032	22/07/2024	Boyup Brook Medical Services	Pre-Employment Medical	-170.00
EFT16033	22/07/2024	Darren Long Consulting	Reg17 Audit Preparation	-8,910.00
EFT16033	22/07/2024	Darren Long Consulting	Assistance with Audit, Financial Reporting and Budget Jun2024	-1,993.75
EFT16034	22/07/2024	H+H Architects	Draft Sports Precinct Masterplan - Progress Payment	-5,417.50
EFT16035	22/07/2024	HR & FA Gifford (HE, LR & MR Gifford t/as)	Rylington Park - Contract Seeding	-14,300.00
EFT16036	22/07/2024	Harley Transport Pty Ltd (ttft Harley Trust t/as)	Rylington Park - Wool Freight Jun2024	-264.00
EFT16037	22/07/2024	Haycom Technology Pty Ltd	Medical Centre IT Support Fees Jun2024	-1,042.75
EFT16038	22/07/2024	Kinnect Training Pty Ltd	Medical Supplies	-134.75
EFT16039	22/07/2024	Kojonup Agricultural Supplies	Rural Verge Spraying	-1,143.00
EFT16040	22/07/2024	Manjimup Freight Distributors & BMI Logistics	Freight Jul2024	-45.00
EFT16041	22/07/2024	Medicines and Poisons Regulation Branch	Medical Centre - Health Services Permit Renewal Fee	-158.00
EFT16042	22/07/2024	Contractor	Rylington Park - Sheep Yard Cleaning	-1,254.00
EFT16043	22/07/2024	Phoenix Petroleum	Rylington Park - Fuel Jun2024	-2,858.15
EFT16044	22/07/2024	Pro Sound Acoustics	LRCI Town Hall Refurbishment - Acoustic Treatment Installation	-14,574.00
EFT16045	22/07/2024	Rear's Electrical & Mechanical Services Pty Ltd	LRCI Town Hall Refurbishment - Lesser Hall Electrical Works	-4,920.00
EFT16046	22/07/2024	SOS Office Equipment	Photocopier Billing Sep2024	-865.23
EFT16047	22/07/2024	Seed Force Pty Ltd t/as RAGT	Rylington Park - Barley Seed Royalties	-953.52
EFT16048	22/07/2024	Southern DIRT Inc	Rylington Park - Grower Membership 2024-25	-220.00
EFT16049	22/07/2024	Synergy	Electricity Across Shire Facilities to 12/06/2024	-1,234.04
EFT16050	22/07/2024	Thinkproject Australia Pty Ltd	RAMM Transport Support and Maintenance Fee 2024-25	-9,223.20
EFT16051	22/07/2024	Veolia Recycling & Recovery (Perth) Pty Ltd	Waste Collection Jun2024	-8,959.29
EFT16052	23/07/2024	Australian Taxation Office	BAS and PAYG Jun2024	-55,240.00
EFT16053	29/07/2024	AFGRI Equipment Australia Pty Ltd	P177 Tractor John Deere 5083E - Repairs	-441.74
EFT16054	29/07/2024	Adam Jenkins Tree Services	Six Mile Road - Tree Pruning	-770.00
EFT16055	29/07/2024	Agiletech	RRG Road Data Assessments	-440.00
EFT16056	29/07/2024	Ampol Petroleum Distributors Pty Ltd	Fuel Jul2024	-6,829.28
EFT16057	29/07/2024	BT Equipment Pty Ltd t/a Tutt Bryant Equipment	P235 Bomag Combination Tandem Multi Tyred Roller BW28RH - Parts	-538.05
EFT16058	29/07/2024	Country Music Club Of Boyup Brook WA Inc	Quarterly Operating Assistance per MOU Jul-Sep2024	-2,750.00
EFT16059	29/07/2024	EM Squire & RI Squire	Flax Mill Caravan Park - Ablutions HWS Repairs	-330.00
EFT16059	29/07/2024	EM Squire & RI Squire	Tourist Centre Toilets - Replace Basin Tap	-242.00
EFT16059	29/07/2024	EM Squire & RI Squire	BBELC - Replace Basin Taps	-297.00
EFT16060	29/07/2024	Hales Electrical	Music Park - Relocate Retic Controller Box and Power Outlet	-489.50
EFT16060	29/07/2024	Hales Electrical	Football Grounds - Lighting Repairs	-594.00
EFT16061	29/07/2024	Employee	Reimburse Stationery	-35.99
EFT16062	29/07/2024	Kojonup Agricultural Supplies	Rural Verge Spraying	-1,773.78
EFT16062	29/07/2024	Kojonup Agricultural Supplies	P164 Box Trailer (Spraying) - Parts	-81.50
EFT16063	29/07/2024	Komatsu Australia Pty Ltd	P243 Komatsu WA250PZ 6Wheel Loader - Maintenance	-162.76
EFT16064	29/07/2024	LGIS WA	WorkCare Insurance 2024-25 1st Instalment	-49,618.25
EFT16064	29/07/2024	LGIS WA	Personal Accident Insurance 2024-25 1st Instalment	-4,827.90
EFT16064	29/07/2024	LGIS WA	Travel Insurance 2024-25 1st Instalment	-621.50
EFT16064	29/07/2024	LGIS WA	Liability Insurance 2024-25 1st Instalment	-26,672.25
EFT16064	29/07/2024	LGIS WA	Property Insurance 2024-25 1st Instalment	-85,143.72
EFT16064	29/07/2024	LGIS WA	Bushfire Insurance 2024-25 1st Instalment	-16,496.15
EFT16064	29/07/2024	LGIS WA	Crime Insurance 2024-25 1st Instalment	-2,571.25
EFT16064	29/07/2024	LGIS WA	Motor Fleet Insurance 2024-25 1st Instalment	-26,933.50
EFT16064	29/07/2024	LGIS WA	Personal Accident Insurance 2024-25 1st Instalment	-461.45
EFT16065	29/07/2024	Employee	Reimburse Work Clothing	-569.90
EFT16066	29/07/2024	Local Government Professionals Australia WA	CEO Annual Membership 2024-25	-560.00
EFT16067	29/07/2024	Manjimup Freight Distributors & BMI Logistics	Freight Jul2024	-25.00
EFT16068	29/07/2024	PFI Supplies	Various Shire Buildings - Cleaning Supplies	-430.60
EFT16069	29/07/2024	Prime Supplies	Depot - Field Service Tool Box	-2,949.00
EFT16069	29/07/2024	Prime Supplies	Expendable Tools	-388.23
EFT16070	29/07/2024	Rear's Electrical & Mechanical Services Pty Ltd	Chambers Kitchen - Install New GPOs and Lighting	-1,258.00
EFT16070	29/07/2024	Rear's Electrical & Mechanical Services Pty Ltd	7 Knapp St - Repair HWS	-450.00
EFT16071	29/07/2024	South West Party Hire	Town Hall - Equipment Hire	-100.00
EFT16072	29/07/2024	Southwest Hoist & Crane	P232 Precision Rotary 4 Post Hoist Workshop - Routine Service and Safety Inspection	-994.40
EFT16073	29/07/2024	Squeak & Bean Cafe	Catering Jul2024	-192.00
EFT16074	29/07/2024	Statewide Bearings	P222 Mitsubishi Fuso FS52 Water Truck 2005 - Parts	-65.73
EFT16074	29/07/2024	Statewide Bearings	P243 Komatsu WA250PZ 6Wheel Loader - Parts	-159.50
EFT16075	29/07/2024	Synergy	Electricity Across Shire Facilities to 20/06/2024	-5,855.03
EFT16076	29/07/2024	Team Global Express	Freight Jul2024	-202.38
EFT16077	29/07/2024	Total Tools Bunbury (Bunbury TT Pty Ltd t/as)	Men's Shed - Disposable Tools	-93.59
EFT16077	29/07/2024	Total Tools Bunbury (Bunbury TT Pty Ltd t/as)	Lesser Hall - Maintenance Supplies	-79.95
EFT16078	29/07/2024	Traffic Force (TMSW Unit Trust t/as)	Rural Roads - Generic Traffic Management Plan	-957.00
EFT16079	29/07/2024	WA Concrete Pty Ltd	LRCI Footpath Upgrades - Materials	-55,000.00
EFT16080	29/07/2024	Wagyl Kaip Southern Noongar Aboriginal Corp	Consultation Fee	-550.00
			TOTAL EFT PAYMENTS to 31 July 2024	**-712,812.08**

Shire of Boyup Brook

Payments 01/07/2024 - 31/07/2024

(GST Inclusive Accordingly)

Chq/EFT	Date	Name	Description	Amount
DD8948.1	03/07/2024	Employee Super Fund	Payroll Deductions	-966.86
DD8948.2	03/07/2024	Mercer Super Trust (TTF) - Mercer SmartSuper Plan	Superannuation Contributions	-396.07
DD8948.3	03/07/2024	Panorama Super (Asgard Independence Plan Division Two)	Superannuation Contributions	-323.64
DD8948.4	03/07/2024	CBUS (Construction & Building Industry Super)	Superannuation Contributions	-109.86
DD8948.5	03/07/2024	HESTA	Superannuation Contributions	-309.12
DD8948.6	03/07/2024	Aware Super	Payroll Deductions	-7,864.12
DD8948.7	03/07/2024	Rest Superannuation	Superannuation Contributions	-1,662.25
DD8948.8	03/07/2024	Australian Super	Superannuation Contributions	-3,145.67
DD8948.9	03/07/2024	Colonial First State Superannuation	Superannuation Contributions	-978.22
DD8950.1	04/07/2024	Salary & Wages	Payroll 03Jun2024	-122,573.09
DD8975.1	17/07/2024	Employee Super Fund	Payroll Deductions	-966.86
DD8975.2	17/07/2024	Mercer Super Trust (TTF) - Mercer SmartSuper	Superannuation Contributions	-396.06
DD8975.3	17/07/2024	Panorama Super (Asgard Independence Plan	Superannuation Contributions	-323.64
DD8975.4	17/07/2024	CBUS (Construction & Building Industry Super)	Superannuation Contributions	-56.78
DD8975.5	17/07/2024	HESTA	Superannuation Contributions	-326.03
DD8975.6	17/07/2024	Aware Super	Payroll Deductions	-7,659.41
DD8975.7	17/07/2024	Rest Superannuation	Superannuation Contributions	-1,827.26
DD8975.8	17/07/2024	Australian Super	Superannuation Contributions	-3,301.45
DD8975.9	17/07/2024	Colonial First State Superannuation	Superannuation Contributions	-955.72
DD8977.1	18/07/2024	Salary & Wages	Payroll 17Jul2024	-109,316.09
DD8996.1	01/07/2024	Commonwealth Bank	Bank Fees Jul2024	-31.16
DD8996.2	02/07/2024	Commonwealth Bank	Bank Fees Jul2024	-232.27
DD8996.3	15/07/2024	Commonwealth Bank	Bank Fees Jul2024	-79.28
DD8996.4	12/07/2024	Property Owner	3 Reid Pl - Rent 14/07/2024-27/07/2024	-800.00
DD8996.5	12/07/2024	The Bunbury Diocesan Trustees and Anglican Parish of Boyup Brook	18 Barron St GP House - Rent 19/07/2024-01/08/2024	-660.00
DD8996.6	26/07/2024	The Bunbury Diocesan Trustees and Anglican Parish of Boyup Brook	18 Barron St GP House - Rent 02/08/2024-15/08/2024	-660.00
DD8996.7	26/07/2024	Property Owner	3 Reid Pl - Rent 28/07/2024-10/07/2024	-800.00
DD8997.1	01/07/2024	Westnet	Medical Centre, Admin and Swimming Pool Internet Jul2024	-289.85
DD8997.2	09/07/2024	De Lage Landen Pty Ltd	Rental Agreement for Photocopier DCVII-C5573 Jul2024	-184.80
DD8997.3	22/07/2024	BP Australia Pty Ltd	CEO Fuel Purchases Jun2024	-282.25
DD8997.4	23/07/2024	AGDATA Holdings Pty Ltd	Rylington Park - Phoenix Accounting Software Monthly Fee	-54.00
DD8997.5	23/07/2024	Western Australian Treasury Corporation	Government Loan Guarantee Fees to 30/06/2024	-251.68
DD8998.1	16/07/2024	Shire of Boyup Brook Credit Card	WBAC - Tourism Conference 2024	-46.10
DD8998.1	16/07/2024	Shire of Boyup Brook Credit Card	Adobe Acrobat Pro DC Monthly Subscription 20/06/2024-19/07/2024	-209.95
DD8998.1	16/07/2024	Shire of Boyup Brook Credit Card	LG Professionals - EMCCS Annual Membership 2024-25	-560.00
DD8998.1	16/07/2024	Shire of Boyup Brook Credit Card	BBDHS P&C - Catering Jul2024	-34.68
DD8998.1	16/07/2024	Shire of Boyup Brook Credit Card	BB Hotel - Chambers Refreshments	-39.98
DD8998.1	16/07/2024	Shire of Boyup Brook Credit Card	Forestry Australia - WA Field Trip Registration	-30.00
DD8998.1	16/07/2024	Shire of Boyup Brook Credit Card	ChatGPT Monthly Subscription Jul2024	-30.86
DD8998.1	16/07/2024	Shire of Boyup Brook Credit Card	Intertek Inform - Australian Standards	-155.25
DD8998.1	16/07/2024	Shire of Boyup Brook Credit Card	Starlink - CEO House Internet Jun2024	-139.00
DD8998.1	16/07/2024	Shire of Boyup Brook Credit Card	Spotlight - Gym Blinds	-475.00
DD8998.1	16/07/2024	Shire of Boyup Brook Credit Card	Rebel Sport - Swimming Pool Portable Basketball Hoops	-598.00
DD9000.1	31/07/2024	Employee Super Fund	Payroll Deductions	-966.86
DD9000.2	31/07/2024	Mercer Super Trust (TTF) - Mercer SmartSuper Plan	Payroll Deductions	-495.94
DD9000.3	31/07/2024	Panorama Super (Asgard Independence Plan Division Two)	Superannuation Contributions	-323.64
DD9000.4	31/07/2024	CBUS (Construction & Building Industry Super)	Superannuation Contributions	-109.86
DD9000.5	31/07/2024	HESTA	Superannuation Contributions	-338.10
DD9000.6	31/07/2024	Aware Super	Payroll Deductions	-7,687.47
DD9000.7	31/07/2024	Rest Superannuation	Superannuation Contributions	-1,867.76
DD9000.8	31/07/2024	Australian Super	Superannuation Contributions	-2,794.49
DD9000.9	31/07/2024	Colonial First State Superannuation	Superannuation Contributions	-979.10
DD8948.10	03/07/2024	Commonwealth Essential Super	Superannuation Contributions	-744.72
DD8948.11	03/07/2024	AMP Super Fund - SignatureSuper	Superannuation Contributions	-961.61
DD8948.12	03/07/2024	UniSuper	Superannuation Contributions	-4,589.09
DD8948.13	03/07/2024	Australian Retirement Trust	Superannuation Contributions	-543.08
DD8975.10	17/07/2024	Commonwealth Essential Super	Superannuation Contributions	-744.14
DD8975.11	17/07/2024	AMP Super Fund - SignatureSuper	Superannuation Contributions	-947.14
DD8975.12	17/07/2024	UniSuper	Superannuation Contributions	-1,960.94
DD8975.13	17/07/2024	Australian Retirement Trust	Superannuation Contributions	-543.08
DD9000.10	31/07/2024	Commonwealth Essential Super	Superannuation Contributions	-689.11
DD9000.11	31/07/2024	AMP Super Fund - SignatureSuper	Superannuation Contributions	-912.23
DD9000.12	31/07/2024	UniSuper	Superannuation contributions	-3329.13
DD9000.13	31/07/2024	Australian Retirement Trust	Superannuation Contributions	-673.89
			TOTAL DD MUNI ACCOUNT TO 31 July 2024	**-302,303.69**
DD9009.1	31/07/2024	Police Licensing	Police Licencing Jul2024	-51,484.80
			TOTAL DD POLICE LICENSING ACCOUNT TO 31 July 2024	**-51,484.80**
			TOTAL DD BOYUP BROOK EARLY LEARNING CENTRE ACCOUNT TO 31 July 2024	**0.00**

SUMMARY

CHQ (Muni Account)	-8,555.01
EFT	-712,812.08
DD	-302,303.69
MUNI TOTAL	**-1,023,670.78**
ALL MUNI TRANS TO 31 July 2024	**-1,023,670.78**
DD (Police Licensing Account) TO 31 July 2024	**-51,484.80**
GRAND TOTAL 1 - 31 July 2024	**-1,075,155.58**

Attachment 9.2.2A

SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

31 JULY 2024

TABLE OF CONTENTS

	Page
Basis of Preparation	2
Summary Graphs	3
Key Terms and Descriptions - Reporting Function/Programs	4
Statement of Comprehensive Income - by Program	5
Key Terms and Descriptions - Nature & Type	6
Statement of Comprehensive Income - by Nature & Type	7
Statement of Financial Activity by Nature & type	8
Statement of Financial Activity by Program/Function	9
Net Current Position	10
Statement of Material Variances	11
Statement of Financial Position	12
Statement of Cash Flows	13-14
Capital Expenditure Program	15-16
Major Business Unit Details	17-18
Reserve Accounts	19
Loans	20
Detailed Operating & Non-Operating Accounts	21-47

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2024

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 JULY 2024
Prepared by: Darren Long (Finance Consultant)
Reviewed by: Malcolm Armstrong (Finance Manager)

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

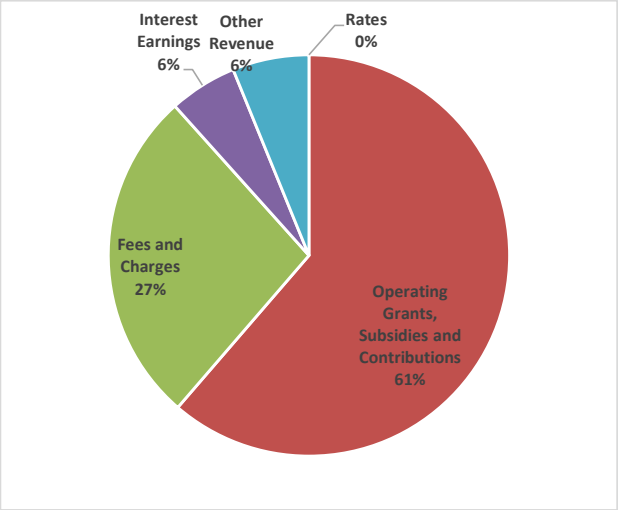
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

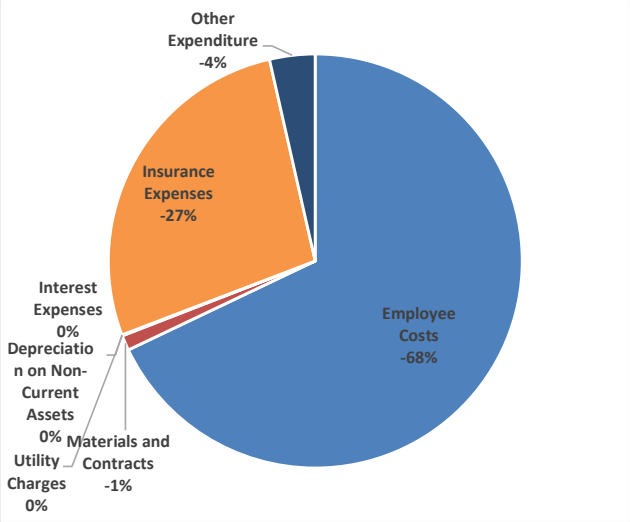
SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2024

SUMMARY GRAPHS

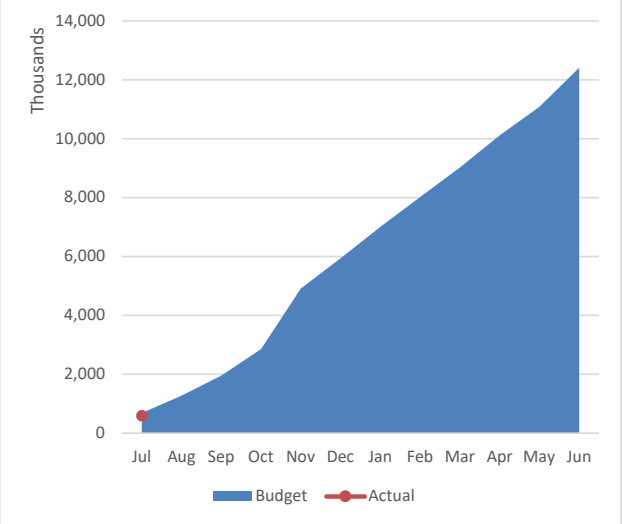
OPERATING REVENUE



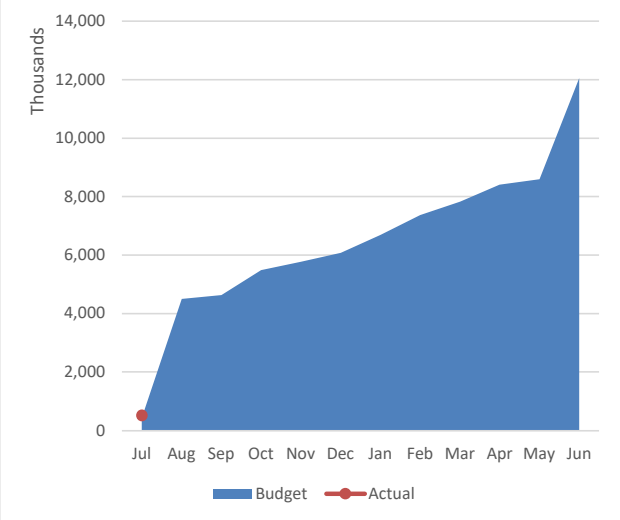
OPERATING EXPENSES



OPERATING REVENUE - Budget-v-YTD Actual



OPERATING EXPENSES - Budget-v-YTD Actual



SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2024

STATUTORY REPORTING PROGRAMS

The local governments operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE	
To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of the Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which are which are not directly related to specific shire services.
GENERAL PURPOSEFUNDING	
To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	
To provide services to help ensure a safer community.	Supervision of various by-laws, fire prevention, emergency services and animal control.
HEALTH	
To provide an operational framework for good community health.	Food and water quality, pest control, immunisation services, child health services and health education.
EDUCATION AND WELFARE	
To meet the needs of the community in these areas.	Management and support for families, children, youth and the aged within the community by providing Youth, Aged and Family Centres, Home and Community Aged Care Programs and assistance to schools.
HOUSING	
To help ensure adequate housing.	Provision of residential housing for council staff. Provision of housing for aged persons, low income families, government and semi government employees.
COMMUNITY AMENITIES	
Provide services required by the community.	Rubbish collection services and disposal of waste, stormwater drainage, protection of the environment, town planning and regional development and other community amenities (cemeteries and public toilets).
RECREATION AND CULTURE	
To establish and manage efficiently infrastructure and resources which will help the social wellbeing of the community.	Public halls, recreation and aquatic centres, parks and reserves, libraries, heritage and culture.
TRANSPORT	
To provide effective and efficient transport services to the community.	Construction and maintenance of roads, footpaths, bridges, street cleaning and lighting, road verges, streetscaping and depot maintenance.
ECONOMIC SERVICES	
To help promote the Shire and its economic wellbeing.	The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and standpipes.
OTHER PROPERTY AND SERVICES	
To monitor and control Shire's overhead operating accounts.	Private works, public works overheads, plant and equipment operations, town planning schemes and activities not reported in the above programs.

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM/FUNCTION
FOR THE PERIOD ENDING 31 JULY 2024

	2024-2025 ANNUAL BUDGET	2024-2025 YTD BUDGET	2024-2025 YTD ACTUAL
EXPENDITURE (Excluding Finance Costs)	**$**		**$**
General Purpose Funding	(187,102)	(12,824)	(9,900)
Governance	(506,944)	(26,844)	(18,448)
Law, Order, Public Safety	(613,638)	(17,447)	(34,627)
Health	(1,556,766)	(119,401)	(145,937)
Education and Welfare	(491,583)	(39,141)	(27,126)
Housing	(315,164)	(12,878)	(13,327)
Community Amenities	(507,502)	(34,406)	(20,990)
Recreation and Culture	(1,500,340)	(89,968)	(78,851)
Transport	(4,980,636)	(204,137)	(122,116)
Economic Services	(778,236)	(49,000)	(29,124)
Other Property and Services	(965,694)	(76,932)	(90,319)
Total Operating Expenditure	(12,403,605)	(682,980)	(590,766)
REVENUE			
General Purpose Funding	4,269,261	6,487	28,945
Governance	0	0	0
Law, Order, Public Safety	238,727	58,603	68,793
Health	1,152,100	91,717	107,723
Education and Welfare	225,000	23,423	15,814
Housing	226,540	6,600	4,948
Community Amenities	254,382	2,928	2,437
Recreation and Culture	62,490	0	615
Transport	237,670	208,297	253,363
Economic Services	160,840	7,060	8,551
Other Property & Services	833,233	24,261	29,584
Total Operating Revenue	7,660,243	429,376	520,774
Sub-Total	(4,743,362)	(253,604)	(69,992)
FINANCE COSTS			
Housing	(908)	0	0
Recreation & Culture	(1,845)	(16)	0
Total Finance Costs	(2,753)	(16)	0
NON-OPERATING REVENUE			
Law, Order & Public Safety	835,545	0	0
Recreation & Culture	1,716,000	0	0
Transport	1,845,663	0	0
Economic Services	0	0	0
Total Non-Operating Revenue	4,397,208	0	0
PROFIT/(LOSS) ON SALE OF ASSETS			
Housing Profit	0	0	0
Transport Profit	0	0	0
Transport Loss	0	0	0
Total Profit/(Loss)	0	0	0
NET RESULT	**(348,907)**	**(253,620)**	**(69,992)**
Other Comprehensive Income			
Changes on revaluation of non-current assets	0	0	0
	0	0	0
TOTAL COMPREHENSIVE INCOME	**(348,907)**	**(253,620)**	**(69,992)**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES
All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

GRANTS, SUBSIDIES AND CONTRIBUTIONS
Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS
Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL
Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES
Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS
All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL
Loss on the disposal of fixed assets.

DEPRECIATION
Depreciation expense raised on all classes of assets.

FINANCE COSTS
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE
Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
STATEMENT OF COMPREHENSIVE INCOME BY NATURE/TYPE
FOR THE PERIOD ENDING 31 JULY 2024

	2024-2025 ORIGINAL BUDGET	2024-2025 YTD BUDGET	2024-2025 YTD ACTUAL
Expenses			
Employee Costs	(4,471,406)	(583,207)	(401,269)
Materials and Contracts	(3,387,919)	(170,786)	(6,994)
Utility Charges	(235,560)	(14,635)	(450)
Depreciation on Non-Current Assets	(3,622,898)	0	0
Interest Expenses	(2,753)	(16)	0
Insurance Expenses	(327,312)	(151,185)	(160,971)
Other Expenditure	(358,509)	236,833	(21,082)
Total Operating Expenses	(12,406,357)	(682,996)	(590,766)
Revenue			
Rates	3,825,765	(184)	0
Operating Grants, Subsidies and Contributions	805,683	264,379	319,396
Fees and Charges	1,962,497	132,871	140,781
Interest Earnings	201,300	6,071	28,556
Other Revenue	864,998	26,239	32,040
Total Operating Revenue	7,660,243	429,376	520,774
Sub-Total	(4,746,114)	(253,620)	(69,992)
Non-Operating Grants, Subsidies & Contributions	4,397,208	0	0
Profit on Asset Disposals	0	0	0
Loss on Asset Disposals	0	0	0
	4,397,208	0	0
Net Result	**(348,906)**	**(253,620)**	**(69,992)**
Other Comprehensive Income			
Changes on revaluation of non-current assets	0	0	0
Total Other Comprehensive Income	0	0	0
TOTAL COMPREHENSIVE INCOME	**(348,906)**	**(253,620)**	**(69,992)**

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FINANCIAL ACTIVITY STATEMENT BY NATURE/TYPE
FOR THE PERIOD ENDING 31 JULY 2024

	2024-2025 ORIGINAL BUDGET	2024-2025 YTD BUDGET (a)	2024-2025 YTD ACTUAL (b)	MATERIAL $ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR ▲▼
OPERATING REVENUE	**$**	**$**	**$**			
Ex-Gratia Rates & Write-offs	(678)	(184)	0	Within Threshold	(100.00%)	
Operating Grants, Subsidies and Contributions	805,683	264,379	319,397	55,018	20.81%	▲
Fees and Charges	1,962,497	132,871	140,782	Within Threshold	Within Threshold	
Interest Earnings	201,300	6,071	28,556	22,485	370.37%	▲
Other Revenue	864,998	26,239	32,041	Within Threshold	22.11%	
Profit on Disposal of Asset	0	0	0	Within Threshold	0%	
Total Operating Revenue	**3,833,800**	**429,376**	**520,776**	**77,503**		
LESS OPERATING EXPENDITURE						
Employee Costs	(4,471,406)	(583,207)	(382,051)	201,156	34.49%	
Materials and Contracts	(3,387,919)	(170,786)	(26,213)	144,573	84.65%	
Utility Charges	(235,560)	(14,635)	(450)	14,185	96.93%	
Depreciation on Non-Current Assets	(3,622,898)	0	0	Within Threshold	0.00%	
Interest Expenses	(2,753)	(16)	0	Within Threshold	(100.00%)	
Insurance Expenses	(327,312)	(151,185)	(160,971)	Within Threshold	Within Threshold	
Other Expenditure	(358,510)	236,833	(21,082)	(257,915)	(108.90%)	▼
Loss on Disposal of Asset	0	0	0	Within Threshold	0%	
Total Operating Expenses	**(12,406,358)**	**(682,996)**	**(590,767)**	**102,000**		
Sub-Total	**(8,572,558)**	**(253,620)**	**(69,991)**	**179,502**		
NON-CASH ITEMS EXCLUDED FROM OPERATING						
Movement in Employee Provisions (Non-current)	44,635	0	0	Within Threshold	0%	
(Profit)/ Loss on the disposal of assets	0	0	0	Within Threshold	0%	
Depreciation Written Back	3,622,898	0	0	Within Threshold	0%	
Operating Activities Excluded from Budget	**3,667,533**	**0**	**0**	**0**		
Sub Total	**(4,905,025)**	**(253,620)**	**(69,991)**	**179,502**		
INVESTING ACTIVITIES						
Outflows from investing activities						
Purchase of Land	0	0	0	Within Threshold	0%	
Purchase Buildings	(1,979,933)	(4,500)	(7,283)	Within Threshold	61.84%	
Purchase Plant and Equipment	(620,386)	0	0	Within Threshold	0.00%	
Infrastructure Assets - Roads	(2,434,101)	(109,978)	(62,401)	47,577	43.26%	
Infrastructure Assets - Footpaths	(216,620)	(43,324)	(50,000)	Within Threshold	15.41%	
Infrastructure Assets - Aerodromes	(70,000)	0	0	Within Threshold	0%	
Infrastructure Assets - Recreation	(1,966,000)	0	0	Within Threshold	0.00%	
Infrastructure Assets - Other	(487,331)	0	0	Within Threshold	0.00%	
Inflows from investing activites						
Proceeds from Sale of Assets	282,000	0	0	Within Threshold	0%	
Contributions for the Development of Assets	4,397,208	0	0	Within Threshold	0%	
Amount Attributable to Investing Activities	**(3,095,163)**	**(157,802)**	**(119,684)**	**47,577**		
FINANCING ACTIVITIES						
Outflows from financing activities						
Repayment of Debt - Loan Principal	(24,014)	0	0	Within Threshold	0%	
Repayment of Debt - Lease Principal	(15,241)	(1,270)	0	Within Threshold	(100.00%)	
Transfer to Reserves	(421,000)	(6,250)	(9,893)	Within Threshold	58.29%	
Inflows from financing activities						
Transfer from Reserves	1,034,000	0	0	Within Threshold	0%	
Loans Raised	0	0	0	Within Threshold	0%	
Amount Attributable to Financing Activities	**573,745**	**(7,520)**	**(9,893)**	**0**		
Sub Total	**(7,426,443)**	**(418,942)**	**(199,568)**	**227,079**		
FUNDING FROM						
Estimated Opening Surplus at 1 July	3,600,000	3,600,000	3,723,628	123,628	Within Threshold	
Amount Raised from General Rates	3,826,443	0	0	Within Threshold	0%	
Closing Funds	0	0	0	Within Threshold	0%	
	7,426,443	**3,600,000**	**3,723,628**	**123,628**		
NET SURPLUS/(DEFICIT)	**0**	**3,181,058**	**3,524,060**			

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
STATEMENT OF FINANCIAL ACTIVITY BY FUNCTION/PROGRAM
FOR THE PERIOD ENDING 31 JULY 2024

	2024-2025 ORIGINAL BUDGET	2024-2025 YTD BUDGET (a)	2024-2025 YTD ACTUAL (b)	MATERIAL $ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR ▲▼
OPERATING REVENUE	**$**	**$**	**$**			
General Purpose Funding	442,818	6,487	28,946	22,459	346.22%	▲
Law, Order Public Safety	238,727	58,603	68,793	10,190	17.39%	▲
Health	1,152,100	91,717	107,723	16,006	17.45%	▲
Education and Welfare	225,000	23,423	15,814	Within Threshold	(32.48%)	
Housing	226,540	6,600	4,948	Within Threshold	(25.03%)	
Community Amenities	254,382	2,928	2,438	Within Threshold	(16.74%)	
Recreation and Culture	62,490	0	615	Within Threshold	0%	
Transport	237,670	208,297	253,363	45,066	21.64%	▲
Economic Services	160,840	7,060	8,551	Within Threshold	21.11%	
Other Property and Services	833,233	24,261	29,585	Within Threshold	21.94%	
Total Operating Revenue	**3,833,800**	**429,376**	**520,776**	**93,721**		
LESS OPERATING EXPENDITURE						
General Purpose Funding	(187,102)	(12,824)	(9,900)	Within Threshold	(22.80%)	
Governance	(506,944)	(26,844)	(18,448)	Within Threshold	31.28%	
Law, Order, Public Safety	(613,638)	(17,447)	(34,627)	(17,180)	(98.47%)	
Health	(1,556,766)	(119,401)	(145,938)	(26,537)	(22.22%)	
Education and Welfare	(491,583)	(39,141)	(27,126)	12,015	30.70%	
Housing	(316,072)	(12,878)	(13,327)	Within Threshold	Within Threshold	
Community Amenities	(507,502)	(34,406)	(20,990)	13,417	38.99%	
Recreation and Culture	(1,502,185)	(89,984)	(78,851)	11,133	12.37%	
Transport	(4,980,636)	(204,137)	(122,116)	82,021	40.18%	
Economic Services	(778,236)	(49,000)	(29,124)	19,876	40.56%	
Other Property & Services	(965,694)	(76,932)	(90,319)	(13,387)	17.40%	
Total operating Expenses	**(12,406,358)**	**(682,996)**	**(590,767)**	**81,358**		
Sub-Total	**(8,572,558)**	**(253,620)**	**(69,991)**	**175,079**		
NON-CASH ITEMS EXCLUDED FROM OPERATING						
Movement in Employee Provisions (Non-current)	44,635	0	0	Within Threshold	0%	
(Profit)/ Loss on the disposal of assets	0	0	0	Within Threshold	0%	
Depreciation Written Back	3,622,898	0	0	Within Threshold	0%	
Operating Activities Excluded from Budget	**3,667,533**	**0**	**0**	**0**		
Sub Total	**(4,905,025)**	**(253,620)**	**(69,991)**	**175,079**		
INVESTING ACTIVITIES						
Outflows from investing activities						
Purchase Buildings	(1,979,933)	(4,500)	(7,283)	Within Threshold	61.84%	
Purchase Plant and Equipment	(620,386)	0	0	Within Threshold	0.00%	
Infrastructure Assets - Roads	(2,434,101)	(109,978)	(62,401)	47,577	43.26%	
Infrastructure Assets - Footpaths	(216,620)	(43,324)	(50,000)	Within Threshold	15.41%	
Infrastructure Assets - Aerodromes	(70,000)	0	0	Within Threshold	0%	
Infrastructure Assets - Recreation	(1,966,000)	0	0	Within Threshold	0.00%	
Infrastructure Assets - Other	(487,331)	0	0	Within Threshold	0.00%	
Inflows from investing activites						
Proceeds from Sale of Assets	282,000	0	0	Within Threshold	0%	
Contributions for the Development of Assets	4,397,208	0	0	Within Threshold	0%	
Amount Attributable to Investing Activities	**(3,095,163)**	**(157,802)**	**(119,684)**	**47,577**		
FINANCING ACTIVITIES						
Outflows from financing activities						
Repayment of Debt - Loan Principal	(24,014)	0	0	Within Threshold	0%	
Repayment of Debt - Lease Principal	(15,241)	(1,270)	0	Within Threshold	(100.00%)	
Transfer to Reserves	(421,000)	(6,250)	(9,893)	Within Threshold	(58.29%)	
Inflows from financing activities						
Transfer from Reserves	1,034,000	0	0	Within Threshold	0%	
Loans Raised	0	0	0	Within Threshold	0%	
Amount Attributable to Financing Activities	**573,745**	**(7,520)**	**(9,893)**	**0**		
Sub Total	**(7,426,443)**	**(418,942)**	**(199,568)**	**222,656**		
FUNDING FROM						
Estimated Opening Surplus at 1 July	3,600,000	3,600,000	3,723,628	123,628	Within Threshold	
Amount Raised from General Rates	3,826,443	0	0	Within Threshold	0%	
Closing Funds	0	0	0	Within Threshold	0%	
Sub Total	**7,426,443**	**3,600,000**	**3,723,628**	**123,628**		
NET SURPLUS/(DEFICIT)	**0**	**3,181,058**	**3,524,060**			

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
SUMMARY OF CURRENT ASSETS AND LIABILITIES
FOR THE PERIOD ENDING 31 JULY 2024

	YTD ACTUAL	30 JUNE 2024
Current Assets		
Cash at bank and on Hand	5,648,753	5,997,802
Restricted Cash	19,654	23,331
Restricted Cash Reserves	3,045,691	3,035,799
Trade Receivables	751,164	970,796
Stock on Hand/Inventory/Biological Assets	308,875	308,875
Other Assets	37,845	37,845
Total Current Assets	**9,811,982**	**10,374,448**
Current Liabilities		
Trade Creditors	($95,996)	($463,311)
Bonds and Deposits	($39,014)	($44,490)
Accrued Wages	($132,058)	($132,058)
Accrued Interest on Loans	($1,042)	($1,042)
Accrued Expense	($46,257)	($46,257)
ATO Liabilities	$0	$0
Contract Liability	($2,381,855)	($2,381,855)
Loan Liability	($24,014)	($24,014)
Finance Lease Liability	($15,241)	($15,241)
Provisions	($409,685)	($409,685)
Total Current Liabilities	**($3,145,163)**	**($3,517,954)**
Sub-Total	**$6,666,819**	**$6,856,495**
Adjustments		
LESS Cash Backed Reserves	($3,045,691)	($3,035,799)
LESS Inventory	($308,875)	($308,875)
LESS Prepaid Expenses	($6,806)	($6,806)
ADD: Accrued Interest	$1,042	$1,042
ADD: Accrued Salaries & Wages	$132,058	$132,058
ADD: Accrued Expenses	$46,257	$46,257
ADD: Current Loan Liability	$24,014	$24,014
ADD: Current Finance Lease Liability	$15,241	$15,241
Rounding	$0	$0
Net Current Position	**$3,524,060**	**$3,723,628**

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 JULY 2024

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Statement of Financial Activity (from the adopted Budget) for each months financial statements.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of $10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE $	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Operating Revenue						
Operating Grants & Contributions	264,379	319,397	55,018	21%	TIMING/ PERMANENT	Increase in ESL and DFES - Funding Operating Grant Income by $10k, Increase in Grants Direct - State - MRD - (OP) by $45k
Interest Earnings	6,071	28,556	22,485	370%	TIMING /PERMANENT	Increase in Rates - Non Payment Penalty - LG by $1k, Increase in General Purpose Funding - Interest On Investments - Municipal Account by $14k, Increase in General Purpose Funding - Interest on Investments - Reserves Account by $8k
Operating Expenses						
Employee Costs	(583,207)	(382,051)	201,156	34%	TIMING	Increase in Medical Service Employee Costs by $32k, Increase in Medical Ctr - Subscriptions by $14k, Decrease in Early Learning Centre - Employee Costs by $10k, Decrease in Rural Road Maintenance by $36k, Increase in Supervision by $12k, Decrease in PWOH Leave - Depot by $7k, Decrease in Repair Wages by $9k, Decrease in Gross Total Salaries and Wages by $40k, Increase in Workers Compensation Expenses by $7k, Decrease in LESS SALS/WAGES ALLOCATED by $66k, Decrease in Administration Staff Employee Costs $207k
Materials & Contracts	(170,786)	(26,213)	144,573	85%	TIMING	
Utility Charges	(14,635)	(450)	14,185	97%	TIMING	Decrease in Swimming Pool Building Costs by $4k, Decrease in Recreation Complex by $2k, Decrease in Flax Mill Complex General Operations by $2k
Other Expenses	236,833	(21,082)	(257,915)	-109%	TIMING	Decrease in Members - Sitting Fees by $6k, Increase in Library Operations by $10k, Decrease in Admin Allocated - Road Maintenance by $7k, Increase in Less Administration Costs Alloc by $284k
Investing Activities						
Infrastructure Assets - Roads	(109,978)	(62,401)	47,577	43%	TIMING	Winter grading expenses lower.

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 31 JULY 2024

	Note	2023-24 ACTUAL	2024-2025 ACTUAL	Variance
		$	$	$
Current assets				
Unrestricted Cash & Cash Equivalents		5,998,756	5,652,721	-346,035
Restricted Cash - Reserves		3,035,798	3,045,691	9,893
Restricted Cash - Other		22,378	15,686	-6,692
Trade and other receivables		973,863	754,230	-219,633
Inventories		308,875	308,875	0
Other assets		34,779	34,779	0
Total current assets		**10,374,449**	**9,811,982**	-562,467
Non-current assets				
Trade and other receivables		62,416	62,416	0
LG House Unit Trust		83,171	83,171	0
Land		4,578,182	4,578,182	0
Buildings		18,311,715	18,318,998	7,283
Furniture & Equipment		19,556	19,556	0
Plant & Equipment		2,603,273	2,603,273	0
Right of use Assets - Plant		45,721	45,721	0
Infrastructure Assets - Roads		92,932,816	92,995,217	62,401
Infrastructure Assets - Bridges		21,435,894	21,435,894	0
Infrastructure Assets - Footpaths		621,245	671,245	50,000
Infrastructure Assets - Recreation		2,379,085	2,379,085	0
Infrastructure Assets - Drainage		8,937,954	8,937,954	0
Infrastructure Assets - Parks/Ovals		0	0	0
Infrastructure Assets - Other		5,522,779	5,522,779	0
Total non-current assets		**157,533,807**	**157,653,490**	119,684
Total assets		**167,908,256**	**167,465,473**	-442,783
Current liabilities				
Trade and other payables		642,668	275,354	367,314
Bonds and deposits		44,491	39,015	5,476
Contract Liabilities		2,381,855	2,381,855	0
Interest-bearing loans and borrowings		24,014	24,014	0
Finance Lease Liability - Current		15,241	15,241	0
Provisions		409,685	409,685	0
Total current liabilities		**3,517,955**	**3,145,165**	372,790
Non-current liabilities				
Interest-bearing loans and borrowings		25,445	25,445	0
Finance Lease Liability - Non Current		0	0	0
Provisions		63,671	63,671	0
Total non-current liabilities		**89,116**	**89,116**	0
Total liabilities		**3,607,071**	**3,234,281**	372,790
Net assets		**164,301,185**	**164,231,192**	-69,993
Equity				
Retained surplus		57,859,712	57,849,820	-9,892
Net Result		0	-69,993	-69,993
Reserve - asset revaluation		103,405,674	103,405,674	0
Reserve - Cash backed		3,035,799	3,045,691	9,892
Total equity		**164,301,185**	**164,231,192**	-69,993

This statement is to be read in conjunction with the accompanying notes

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 31 JULY 2024

	2023-2024 ACTUAL $	2024-2025 BUDGET $	2024-2025 ACTUAL $
Cash Flows from operating activities			
Payments			
Employee Costs	(4,720,004)	(4,426,771)	(481,029)
Materials & Contracts	(1,842,666)	(3,387,919)	(254,016)
Utilities (gas, electricity, water, etc)	(251,197)	(235,560)	(450)
Insurance	(282,769)	(2,753)	(160,971)
Interest Expense	(4,692)	(327,312)	0
Goods and Services Tax Paid	(302,855)	0	(244,210)
Other Expenses	(395,367)	(358,511)	(21,082)
	(7,799,550)	**(8,738,826)**	**(1,161,757)**
Receipts			
Rates	3,592,854	3,825,765	31,883
Operating Grants & Subsidies	2,146,611	662,343	317,942
Fees and Charges	2,169,397	1,962,497	140,781
Interest Earnings	391,936	201,300	28,556
Goods and Services Tax	345,815	0	278,098
Other	881,390	864,998	28,019
	9,528,003	**7,516,903**	**825,279**
Net Cash flows from Operating Activities	***1,728,453***	***(1,221,923)***	***(336,478)***
Cash flows from investing activities			
Payments			
Purchase of Buildings	(621,140)	(1,979,933)	(7,283)
Purchase Plant and Equipment	(459,594)	(620,386)	0
Purchase Furniture and Equipment	0	0	0
Purchase Road Infrastructure Assets	(2,215,384)	(2,434,101)	(62,401)
Purchase of Bridges Assets	0	0	0
Purchase of Footpath Assets	(243)	(216,620)	(50,000)
Purchase Drainage Assets	(115,099)	0	0
Purchase Parks & Ovals Assets	0	(1,966,000)	0
Purchase Recreation Assets	(133,137)	0	0
Purchase Infrastructure Other Assets	(72,221)	(557,331)	0
Receipts			
Proceeds from Sale of Assets	51,818	282,000	0
Non-Operating grants used for Development of Assets	3,612,989	3,490,693	113,328
	47,989	**(4,001,678)**	**(6,356)**
Cash flows from financing activities			
Repayment of Debentures	(22,660)	(24,014)	0
Principal elements of lease payments	(19,800)	(15,242)	0
Proceeds from New Debentures	0	0	0
Net cash flows from financing activities	***(42,460)***	***(39,256)***	***0***
Net increase/(decrease) in cash held	**1,733,981**	**(5,262,857)**	**(342,834)**
Cash at the Beginning of Reporting Period	**7,322,951**	**9,056,932**	**9,056,932**
Cash at the End of Reporting Period	**9,056,932**	**3,794,075**	**8,714,098**

SHIRE OF BOYUP BROOK
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 31 JULY 2024

Notes

	2023-2024 ACTUAL $	2024-2025 BUDGET $	2024-2025 ACTUAL $
RECONCILIATION OF CASH			
Cash at Bank	5,995,684	57,821	5,644,442
Restricted Cash	3,060,498	2,532,180	3,068,906
Cash on Hand	750	5,950	750
TOTAL CASH	**9,056,932**	**2,595,951**	**8,714,098**
RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT			
Net Result (As per Comprehensive Income Statement)	(780,484)	(348,908)	(69,992)
Add back Depreciation	4,588,564	3,622,898	0
(Gain)/Loss on Disposal of Assets	0	0	0
LG House Unit trust	0	0	0
Self Supporting Loan Principal Reimbursements	0	0	0
Contributions for the Development of Assets	(1,680,465)	(3,490,693)	0
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	(235)	0	0
(Increase)/Decrease in Receivables	(1,905,918)	0	106,304
Increase/(Decrease) in Accounts Payable	1,498,603	0	(372,790)
Increase/(Decrease) in Contract Liability	0	(1,049,855)	0
Increase/(Decrease) in Prepayments	0	0	0
Increase/(Decrease) in Employee Provisions	8,387	44,635	0
Increase/(Decrease) in Accrued Expenses	0	0	0
Rounding	0	0	0
NET CASH FROM/(USED) IN OPERATING ACTIVITIES	**1,728,452**	**(1,221,923)**	**(336,478)**

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 JULY 2024

CAPITAL EXPENDITURE PROGRAM

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2024/25 Total Budget	2024/25 YTD Budget	2024/25 YTD Actuals	% of Annual Budget
Law Order & Public Safety								
053401	Evacuation Centre Construction	CEO	L&B	New	1,707,000	0	0	0.0%
051600	Plant & Equipment - SES LED Trailers	DCEO	P&E	New	45,090	0	0	0.0%
					1,752,090	**0**	**0**	
Education & Welfare								
081400	Community Resource Centre - External painting, balustrades, decking & restumping, internal paint	BMC	L&B	Renewal	20,000	0	0	0.0%
081401	Early Learning Centre - Irrigation install	BMC	L&B	Renewal	5,000	0	0	0.0%
					25,000	**0**	**0**	
Housing								
091400	1 Rogers Residence - Garage Door install	BMC	L&B	Renewal	10,000	0	0	0.0%
					10,000	**0**	**0**	
Community Amenities								
107900	Cemetery Other Infrastructure	MWS	Other	Upgrade	457,331	0	0	0.0%
					457,331	**0**	**0**	
Recreation & Culture								
BU1501	Town Hall Roof Replacement	BMC	L&B	Renewal	75,000	4,500	4,473	6.0%
BC5500	Swimming Pool - Air conditioner replacement	BMC	L&B	Renewal	10,000	0	0	0.0%
BR5052	Craft Hut - Roof and gutter replacement	BMC	L&B	Renewal	14,000	0	0	0.0%
BC5000	Scrutching Shed - Mural and metal sheeting	BMC	L&B	Renewal	16,200	0	0	0.0%
112500	Swimming Pool - Robot cleaner & new pump	MWS	P&E	Renewal	22,696	0	0	0.0%
113909	Sandakan Park Playground Upgrade	CEO	PARK	Upgrade	1,966,000	0	0	0.0%
113907	Plant & Equipment - Replacement of parks & gardens plant and equipment	MWS	P&E	Renewal	32,600	0	0	0.0%
					2,136,496	**4,500**	**4,473**	
Transport								
123603	Fleet Vehicles - Replace Utilities	MWS	P&E	Renewal	70,000	0	0	0.0%
123610	Heavy Plant Replacements - Grader	MWS	P&E	Renewal	375,000	0	0	0.0%
RTR009	Roads to Recovery - Six Mile Road	MWS	ROAD	Renewal	276,467	0	0	0.0%
RTR037	Roads to Recovery - Craigie Road	MWS	ROAD	Renewal	270,450	0	0	0.0%
RRG148	Regional Road Group - Boyup Brook-Cranbrook Rd	MWS	ROAD	Renewal	390,000	0	0	0.0%
RRG210	Regional Road Group - Boyup Brook - Arthur River Rd	MWS	ROAD	Renewal	465,000	0	0	0.0%
RRG004	Regional Road Group - Winnejup Road	MWS	ROAD	Renewal	420,000	0	0	0.0%
MU501	Gravel Pit Rehabilitation	MWS	ROAD	Renewal	20,000	0	0	0.0%
121401	Municipal Gravel Sheeting Projects	MWS	ROAD	Renewal	103,395	0	0	0.0%
121410	Winter Grading	MWS	ROAD	Renewal	488,789	109,978	62,401	12.8%
LFC106	Footpath Construction - Abel Street	MWS	FOOT	Upgrade	23,060	4,612	5,323	23.1%
LFC107	Footpath Construction - Bridge Street	MWS	FOOT	Upgrade	76,380	15,276	17,630	23.1%
LFC109	Footpath Construction - Forrest Street	MWS	FOOT	Upgrade	12,875	2,575	2,972	23.1%
LFC111	Footpath Construction - Inglis Street	MWS	FOOT	Upgrade	21,950	4,390	5,066	23.1%
LFC114	Footpath Construction - Cailes Street	MWS	FOOT	Upgrade	4,200	840	969	23.1%
LFC115	Footpath Construction - Beatty Street	MWS	FOOT	Upgrade	71,974	14,395	16,613	23.1%
LFC123	Footpath Construction - Dickson Street	MWS	FOOT	Upgrade	6,181	1,236	1,427	23.1%
126400	Aerodrome Infrastructure - Gravel resheet	MWS	OTHER	Renewal	70,000	0	0	0.0%
					3,165,721	**153,302**	**112,401**	
Economic Services								
132409	Caravan park - Mains power upgrade	MWS	L&B	New	35,000	0	0	0.0%
135402	Standpipe - Card Swipe Facilities x 2	DCEO	OTHER	Upgrade	30,000	0	0	0.0%
					65,000	**0**	**0**	

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 JULY 2024

CAPITAL EXPENDITURE PROGRAM

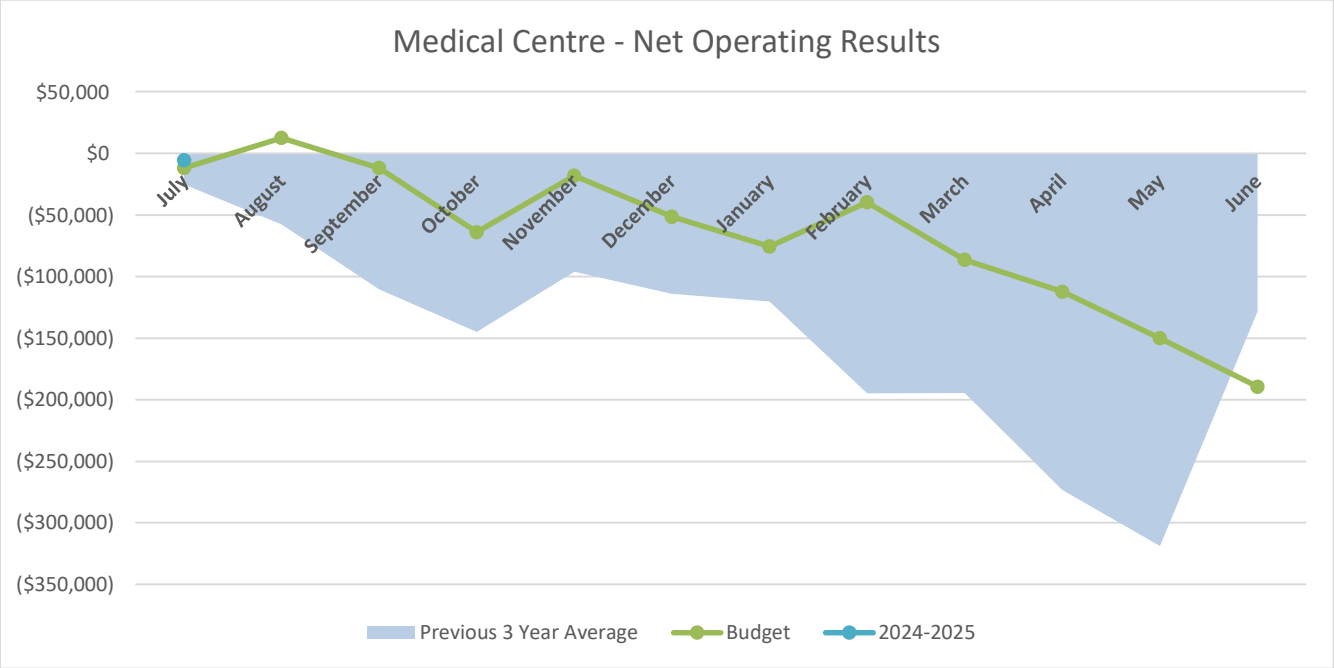
COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2024/25 Total Budget	2024/25 YTD Budget	2024/25 YTD Actuals	% of Annual Budget
Other Property & Services								
146500	Administration Vehicle replacements	MWS	P&E	Renewal	45,000	0	0	0.0%
146605	Administration Building - Refurbishment of offices, pergola addition to rear entry of building and gutter replacement	BMC	L&B	Renewal	57,733	0	0	0.0%
149502	Rylington Park Plant & Equipment - Replace fuel trailer, stock water system upgrade and sheep feeders	DCEO	P&E	Renewal	30,000	0	0	0.0%
149503	Rylington Park House - Internal painting	BMC	L&B	Renewal	30,000	0	2,810	9.4%
					162,733	**0**	**2,810**	
	Total Capital Expenditure				**7,774,371**	**157,802**	**119,684**	

SUMMARIES:				
Land & Buildings	1,979,933	4,500	7,283	0.4%
Plant & Equipment	620,386	0	0	0.0%
Road Infrastructure	2,434,101	109,978	62,401	2.6%
Footpath Infrastructure	216,620	43,324	50,000	23.1%
Parks & Reserves Infrastructure	1,966,000	0	0	0.0%
Other Infrastructure	557,331	0	0	0.0%
	7,774,371	**157,802**	**119,684**	**1.5%**
At No Cost	0	0	0	0.0%
Asset Renewal	3,317,330	114,478	69,684	2.1%
New Asset	1,787,090	0	0	0.0%
Upgrading Asset	2,669,951	43,324	50,000	1.9%
	7,774,371	**157,802**	**119,684**	**1.5%**
Chief Executive Officer	3,673,000	0	0	0.0%
Deputy CEO	105,090	0	0	0.0%
Manager Works & Services	3,758,348	153,302	112,401	3.0%
Building Maintenance Coordinator	237,933	4,500	7,283	3.1%
	7,774,371	**157,802**	**119,684**	**1.5%**

MAJOR BUSINESS UNITS

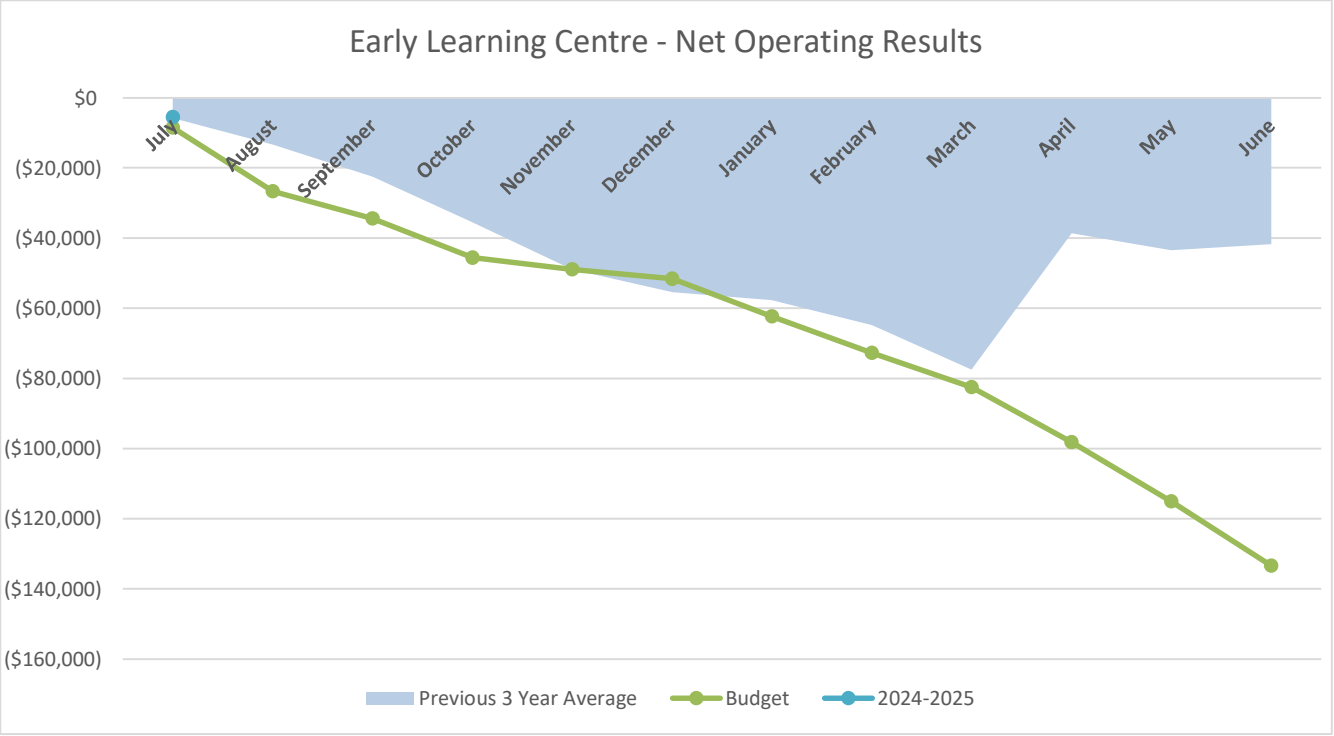
Medical Centre

The Shire of Boyup Brook owns and operates a medical centre that employs 2 doctors, a practice manager, nurses and reception staff, to provide medical services to the community. The following graph shows the operations of the Medical Centre (profit or loss), excluding any capital grants.



Early Learning Centre

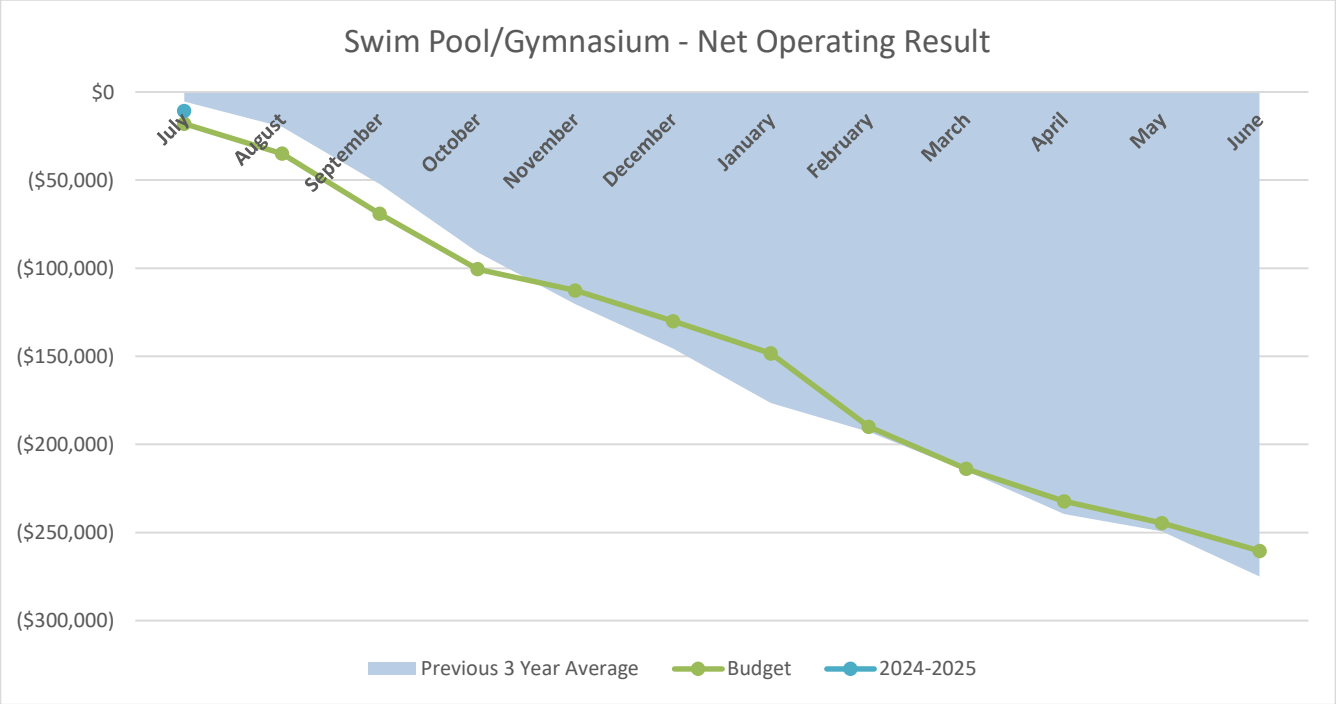
The Shire of Boyup Brook owns and operates an early learning centre in Boyup Brook that provides child care services to the community. The following graph shows the operations of the Early Learning Centre (profit or loss), excluding capital grants.



MAJOR BUSINESS UNITS

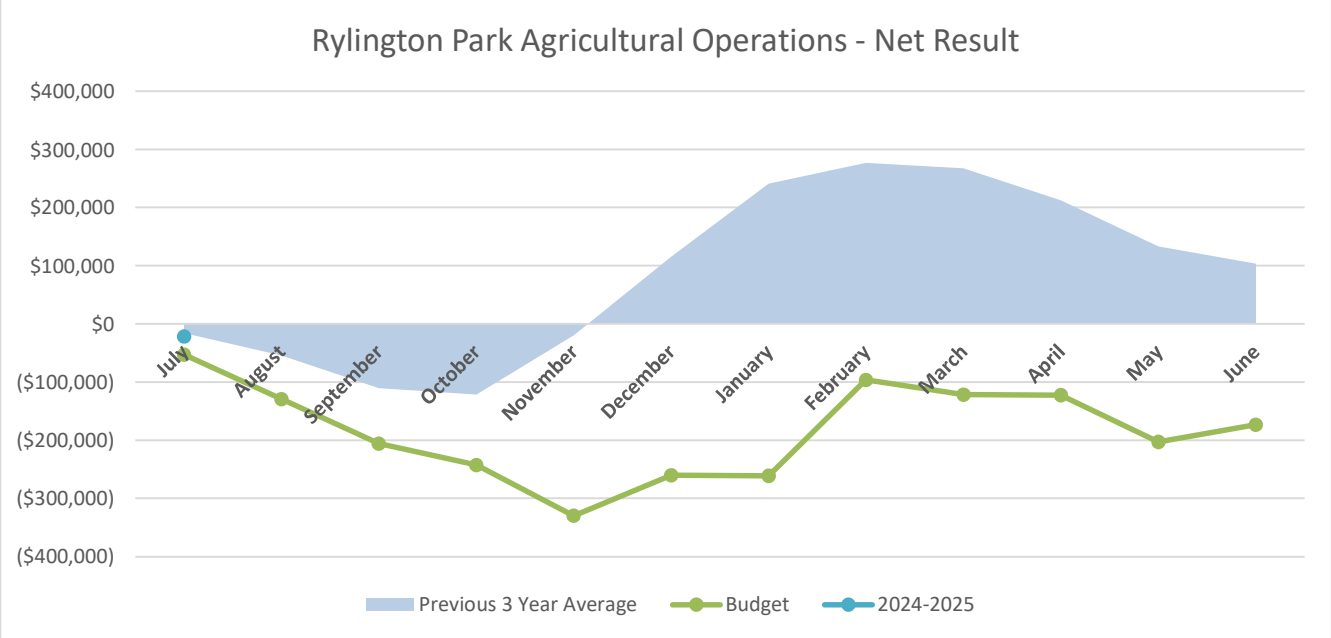
Swimming Pool/Gymnasium

The Shire of Boyup Brook owns and operating a swimming pool and gymnasium complex that provides leisure services to the community. The following graph shows the operations of the Swimming Pool/Gymnasium (profit or loss), excluding capital grants.



Rylington Park Agricultural Operations

The Shire of Boyup Brook assumed ownership and operation of Rylington Park farm on 7 May 2020 as a commercial farming activity that provides educational farming opportunities. The following graph shows the total operations of Rylington Park Agricultural Operations (profit or loss), and includes capital expenditure.



SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 JULY 2024

RESERVES - CASH BACKED	2025 Actual Opening Balance	2025 Actual Transfer to	2025 Actual Transfer (from)	2025 Actual Closing Balance	2025 Budget Opening Balance	2025 Budget Transfer to	2025 Budget Transfer (from)	2025 Budget Closing Balance
Leave Reserve	35,745	116	0	35,861	35,745	848	0	36,593
Plant Reserve	340,572	1,110	0	341,682	340,572	37,566	0	378,138
Building Reserve	800,265	2,608	0	802,873	800,265	68,952	(447,000)	422,217
Community Housing Reserve	229,351	747	0	230,098	229,351	5,430	0	234,781
Emergency Reserve	13,342	43	0	13,385	13,341	315	0	13,656
Insurance Claim Reserve	16,259	53	0	16,312	16,259	383	0	16,642
Other Recreation Reserve	69,053	225	0	69,278	69,053	21,635	0	90,688
Commercial Reserve	482,817	1,574	0	484,391	482,817	11,438	0	494,255
Bridges Reserve	30,166	98	0	30,264	30,166	30,713	0	60,879
Aged Accommodation Reserve	34,665	113	0	34,778	34,665	818	0	35,483
Road Contributions Reserve	30,588	100	0	30,688	30,588	728	0	31,316
IT/Office Equipment Reserve	42,677	139	0	42,816	42,677	101,013	0	143,690
Civic Receptions Reserve	17,936	58	0	17,994	17,936	428	0	18,364
Unspent Grants Reserve	85	0	0	85	85	0	0	85
Unspent Community Grants Reserve	131	0	0	131	131	0	0	131
Rylington Park Working Capital Reserve	247,210	806	0	248,016	378,250	8,955	(140,000)	247,205
Rylington Park Community Projects Reserve	534,938	1,743	0	536,681	534,938	12,668	(447,000)	100,606
Co-Contributions Reserve	100,000	326	0	100,326	100,000	52,370	0	152,370
Waste Reserve	10,000	33	0	10,033	10,000	10,240	0	20,240
Rylington park scholarship reserve	0	0	0	0	0	6,500	0	6,500
Asset design and development reserve	0	0	0	0	0	50,000	0	50,000
	3,035,800	9,892	0	3,045,692	3,166,839	421,000	(1,034,000)	2,553,839

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 JULY 2024

LOAN REPAYMENTS	Loan Number	2025 Actual Principal 1 July 2024	2025 New Loans	2025 Actual Principal Repayments	2025 Actual Interest Repayments	2025 Actual Principal Outstanding	2025 Budget Principal 1 July 2024	2025 Budget New Loans	2025 Budget Principal Repayments	2025 Budget Interest Repayments	2025 Budget Principal Outstanding
Housing											
Staff House	115	14,033	0	0	0	14,033	14,033	0	(8,517)	(908)	5,516
Recreation and culture											
Swimming Pool	114	18,120	0	0	0	18,120	18,120	0	(15,497)	(1,655)	2,623
		32,153	0	0	0	32,153	32,153	0	(24,014)	(2,563)	8,139

Shire of Boyup Brook

MONTHLY FINANCIAL REPORT REPORT

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
Proceeds Sale of Assets						
123001		Proceeds Sale of Plant Assets	$0	$0	($282,000)	$0
092020		Proceeds - Sale of Land Assets	$0	$0	$0	$0
PROCEEDS FROM SALE OF ASSETS			$0	$0	($282,000)	$0
		Written Down Value				
092600		Written Down Value - Disposal of Assets	$0	$0	$0	$282,000
Sub Total - WDV ON DISPOSAL OF ASSET			$0	$0	$0	$282,000
Total - GAIN/LOSS ON DISPOSAL OF ASSET			$0	$0	**($282,000)**	**$282,000**
Total - OPERATING STATEMENT			**$0**	**$0**	**($282,000)**	$282,000

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
RATES						
OPERATING EXPENDITURE						
031103		Rates Administration Activity Costs	$11,636	$9,285	$0	$139,690
031101		Collection Costs	$417	$0	$0	$5,000
031100		Valuation Charges	$0	$0	$0	$32,850
031102		Search Costs	$0	$0	$0	$300
Sub Total - GENERAL RATES OP EXP			$12,053	$9,285	$0	$177,840
OPERATING INCOME						
031001		Rates · GRV	$0	$0	($582,295)	$0
031002		Rates · UV	$0	$0	($2,690,290)	$0
031003		Rates · GRV - Minimum	$0	$0	($71,934)	$0
031004		Rates · UV - Minimum	$0	$0	($481,924)	$0
031006		Rates · Ex-Gratia Rates	$0	$0	($1,390)	$0
031013		Rates Administration Fee	$0	$0	($40)	$0
031005		Rates · Instalment Interest	$0	$0	($5,000)	$0
031007		Rates · Non Payment Penalty - LG	($800)	($1,747)	($20,000)	$0
031008		Rates · Rate Enquiries	($600)	($405)	($10,000)	$0
031009		Rates - ESL Administration Fee	$0	$0	($4,000)	$0
031010		Rates - Reimbursements	$0	$0	($5,000)	$0
031011		Rates · Penalty Interest - DFES	$0	($62)	($600)	$0
031012		Rates · Rates Interims	$0	$0	($1,000)	$0
031016		Rates - Concessions	$181	$0	$3,018	$0
031017		Rates - Deferred Rates - Interest Grant	$0	$0	$0	$0
031104		Rates Written Off	$3	$0	$50	$0
Sub Total - GENERAL RATES OP INC			($1,216)	($2,213)	($3,870,405)	$0
Total - GENERAL RATES			$10,837	$7,071	($3,870,405)	$177,840
OTHER GENERAL PURPOSE FUNDING						
OPERATING EXPENDITURE						
032100		General Purpose Funding - Administration Allocated	$772	$616	$0	$9,262
032101		General Purpose Funding - Doubtful Debts Expense	$0	$0	$0	$0
032110		General Purpose Funding - Bad Debts Written Off			$0	$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP			$772	$616	$0	$9,262
OPERATING INCOME						
032001		General Purpose Grants Federal Commission (OP)	$0	$0	($176,701)	$0
032002		General Purpose Grants Federal - Roads (OP)	$0	$0	($46,455)	$0
032003		General Purpose Funding - Interest On Investments - Municipal Account	($3,000)	($16,797)	($100,000)	$0
032004		Interest on Investments - Reserves Account	($2,250)	($9,892)	($75,000)	$0
032006		General Purpose Funding - Interest on Investments - Medical Funds	($21)	($42)	($700)	$0
032007		General Purpose Funding - Interest on Investments - Business Online	$0	$0	$0	$0
032008		General Purpose Funding - Interest on Investments - Short Term Deposit	$0	$0	$0	$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC			($5,271)	($26,732)	($398,856)	$0
Total - OTHER GENERAL PURPOSE FUNDING			($4,499)	($26,116)	($398,856)	$9,262
Total - GENERAL PURPOSE FUNDING			$6,337	($19,045)	**($4,269,261)**	**$187,102**

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
MEMBERS OF COUNCIL						
OPERATING EXPENDITURE						
041100		Members - Sitting Fees.	$6,202	$0	$0	$74,458
041119		Website Expenses	$0	$0	$0	$8,860
041101		Members - Training Costs	$500	$0	$0	$10,000
041102		Members - Travelling Costs	$225	$0	$0	$4,500
041103		Members - Telecommunications Reimbursements	$576	$0	$0	$11,520
041104		Members - Other Expenses	$0	$0	$0	$4,400
041105		Members - Conferences/Seminars Costs	$155	$0	$0	$15,500
041106		Members - President's Allowance	$0	$0	$0	$10,280
041107		Members - Deputy President's Allowance	$0	$0	$0	$2,570
041108		Members - Council Chamber Expenses	$300	$1,915	$0	$45,440
041109		Members - Refreshments & Receptions	$3,291	$542	$0	$44,510
041110		Members - Bunbury Wellington GOC Projects	$0	$0	$0	$2,000
041111		Members - Insurance Costs For Members	$0	$3,537	$0	$6,916
041112		Members - Subscriptions	$0	$0	$0	$9,103
041113		Members - Election Expenses	$0	$0	$0	$0
041114		Members - Donations	$0	$0	$0	$27,000
041118		ICT - Councillors	$85	$79	$0	$14,620
041120		Warren Blackwood Alliance Expenses	$0	$0	$0	$29,077
041150		Members - Admin Allocation	$6,204	$4,950	$0	$74,476
Sub Total - MEMBERS OF COUNCIL OP/EXP			$17,539	$11,023	$0	$395,230
OPERATING INCOME						
041001		Members - Reimbursements Income	$0	$0	$0	$0
041002		Other Governance - Sundry Reimbursements Income	$0	$0	$0	$0
041004		Members - Operating Grants and Contributions	$0	$0	$0	$0
Sub Total - MEMBERS OF COUNCIL OP/INC			$0	$0	$0	$0
Total - MEMBERS OF COUNCIL			$17,539	$11,023	$0	$395,230
GOVERNANCE						
OPERATING EXPENDITURE						
042100		Other Governance - Admin Allocated	$9,306	$7,425	$0	$111,714
Sub Total - GOVERNANCE - GENERAL OP/EXP			$9,306	$7,425	$0	$111,714
OPERATING INCOME						
Sub Total - GOVERNANCE - GENERAL OP/INC			$0	$0	$0	$0
Total - GOVERNANCE - GENERAL			$9,306	$7,425	$0	$111,714
Total - GOVERNANCE			$26,844	$18,448	**$0**	**$506,944**

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
LAW, ORDER AND PUBLIC SAFETY						
FIRE PREVENTION						
OPERATING EXPENDITURE						
051109		ESL - Insurances Fire Appliances and Personnel	$0	$17,882	$0	$40,793
051112		Fire Prevention And Support	$1,622	$4,053	$0	$29,558
051101		Fire Break Inspection Expenses	$0	$0	$0	$3,540
051102		Fire Hazard Reductions Expenses	$0	$0	$0	$9,681
051104		Minor Fire Plant & Equipment Purchases non ESL	$46	$0	$0	$550
051105		Fire Plant & Equipment Maintenance - Non ESL	$71	$0	$0	$850
051106		ESL - Fire Vehicle Maintenance Costs	$0	$0	$0	$18,600
051107		ESL - Brigade Utilities, rates and taxes	$0	$0	$0	$2,500
051108		ESL - Other Goods & Services relating to Fires	$0	$0	$0	$12,561
051110		ESL - Fire Plant & Equip over $1500	$0	$0	$0	$9,375
051111		ESL - Minor Fire Plant/Equip Under $1500	$0	$0	$0	$12,660
051114		ESL - Land & Building Maintenance	$0	$64	$0	$1,166
051115		ESL - Clothing and Accessories	$0	$38	$0	$33,800
051116		ESL - Plant and Equipment Maintenance	$86	$0	$0	$8,100
051117		BFRC - Bushfire Risk Planning	$0	$2,440	$0	$22,890
051118		DFES Fire Defence Grant Expenses	$0	$0	$0	$13,520
051120		Bush Fire - Mitigation Activity Funded	$0	$62	$0	$93,522
051150		Admin Allocation - Fire Control	$6,204	$4,950	$0	$74,476
051190		Depreciation - Fire Control	$0	$0	$0	$670
Sub Total - FIRE PREVENTION OP/EXP			$8,028	$29,490	$0	$388,812
OPERATING INCOME						
050600		ESL & DFES Non Operating Grants	$0	$0	$0	$0
051001		Fire Infringements/Fines Income	$0	$0	$0	$0
051002		Sale Of Fire Maps Income	$0	$0	($100)	$0
051003		LGIS Fire Reimbursement Income	$0	$0	$0	$0
051004		Operating Grants and Subsidies Income	($58,269)	($68,345)	($233,077)	$0
051005		Fire Hazard Reduction Income	$0	$0	$0	$0
Sub Total - FIRE PREVENTION OP/INC			($58,269)	($68,345)	($233,177)	$0
Total - FIRE PREVENTION			($50,241)	($38,856)	($233,177)	$388,812
ANIMAL CONTROL						
OPERATING EXPENDITURE						
052100		Ranger Services Operation Costs	$3,790	$87	$0	$44,237
052005		Trap Hire Refunds	$0	$0	$0	$50
052101		Ranger Vehicle Operating Expenses	$128	$0	$0	$1,535
052102		Dog License Discs Costs	$0	$0	$0	$300
052103		Other Control Expenses	$16	$0	$0	$900
052104		Animal Impounding Costs	$0	$0	$0	$5,000
052109		Cat License Tags Expense	$0	$0	$0	$200
052110		Ranger Services Salary Super and Employee Costs	$683	$0	$0	$4,526
052111		Ranger Services Provision for Leave Accruals	$0	$0	$0	$0
052150		Admin Allocation - Animal Control	$2,331	$1,859	$0	$27,976
052190		Depreciation	$0	$0	$0	$400
Sub Total - ANIMAL CONTROL OP/EXP			$6,949	$1,947	$0	$85,124
OPERATING INCOME						
052001		Animal Fines & Penalties Income	($100)	$0	($250)	$0
052002		Animal Impounding Fees Income	($75)	$0	($300)	$0
052003		Dog Registrations Charges	($159)	($448)	($5,000)	$0
052004		Cat Registration Charges	$0	$0	$0	$0
Sub Total - ANIMAL CONTROL OP/INC			($334)	($448)	($5,550)	$0
Total - ANIMAL CONTROL			$6,615	$1,499	($5,550)	$85,124

Shire of Boyup Brook

MONTHLY FINANCIAL REPORT REPORT

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
OTHER LAW ORDER & PUBLIC SAFETY						
OPERATING EXPENDITURE						
053100		Local Emergency Management Committee Expenses	$140	$0	$0	$1,000
053150		Administration Allocated - Emergency Mgt	$2,330	$1,859	$0	$27,976
053152		Other Costs	$0	$94	$0	$0
053103		Emergency Management Coordination Expenses	$0	$1,237	$0	$83,381
053190		Depreciation	$0	$0	$0	$27,345
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP			$2,470	$3,191	$0	$139,702
OPERATING INCOME						
053002		Non-Operating Grants	$0	$0	($835,545)	$0
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC			$0	$0	($835,545)	$0
Total - OTHER LAW ORDER PUBLIC SAFETY			$2,470	$3,191	($835,545)	$139,702
Total - LAW ORDER & PUBLIC SAFETY			($41,156)	($34,165)	**($1,074,272)**	**$613,638**

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
HEALTH -FAMILY AND OTHER HEALTH						
OPERATING EXPENDITURE						
071100	B0101	Family Stop Centre - Operation	$0	$77	$0	$0
071100	G300	Family Stop Centre - Grounds	$0	$0	$0	$0
071150		Admin Allocated - Family Stop Centre	$0	$1,244	$0	$0
071190		Depreciation - Family Stop Centre	$0	$0	$0	$0
Sub Total - HEALTH FAMILY STOP OP/EXP			$0	$1,321	$0	$0
OPERATING INCOME						
Sub Total - HEALTH FAMILY STOP OP/INC			$0	$0	$0	$0
Total - HEALTH FAMILY STOP			$0	$1,321	$0	$0
HEALTH ADMINISTRATION & INSPECTION						
OPERATING EXPENDITURE						
072100		Health Administration Services Expenses	$12,146	$2,607	$0	$147,762
072101		Other Health Administration Expenses	$0	$52	$0	$150
072150		Admin Allocation - Other Health	$1,559	$1,244	$0	$18,713
Sub Total - HEALTH ADMIN AND INSPECTION OP/EXP			$13,706	$3,903	$0	$166,625
OPERATING INCOME						
072001		Food Stall Permit Charges	$0	$0	($700)	$0
072002		Temporary Camping Site Permit Charges	$0	$0	($500)	$0
072003		Food Business Registration Fee	$0	($410)	($150)	$0
072004		Annual Inspections	$0	$0	$0	$0
072005		Lodging House Registration Fees	$0	$0	$0	$0
Sub Total - HEALTH ADMIN AND INSPECTION OP/INC			$0	($410)	($1,350)	$0
Total - HEALTH ADMIN AND INSPECTION			$13,706	$3,493	($1,350)	$166,625

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
OTHER HEALTH - MEDICAL SERVICES						
OPERATING EXPENDITURE						
074100	B0105	Housing General Practitioner - Medical Service	$1,228	$768	$0	$15,607
074102		Boyup Brook Medical Services Building Costs	$3,007	$1,441	$0	$33,915
074101		Medical Services General Operations	$3	$0	$0	$1,968
074103		Medical Service Employee Costs	$65,197	$97,119	$0	$891,943
074105		Postage, Printing & Stationery	$0	$33	$0	$5,800
074106		Medical Ctr - Telephones	$575	$67	$0	$6,900
074107		Medical Ctr - Subscriptions	$1,908	$14,490	$0	$9,031
074108		Medical Ctr - Insurances	$8,745	$8,433	$0	$17,490
074109		Medical Bank Fees	$0	$0	$0	$0
074110		Medical Ctr - Computer Expenses	$6,368	$164	$0	$35,656
074111		Medical Ctr - Medical Supplies & Equipt	$1,899	$656	$0	$22,800
074112		Medical Ctr - Locum Doctor	$0	$0	$0	$48,600
074113		Medical Ctr - Superannuation	$6,957	$10,501	$0	$101,557
074114		Medical Ctr - Training	$0	$0	$0	$5,000
074115		Medical Ctr - Sundry Expenses	$729	$0	$0	$9,250
074116		Medical Service Provision for Leave Accruals	$0	$0	$0	$31,245
074117		Medical - Fringe Benefit Tax	$0	$163	$0	$2,650
074118		Medical Employee (Packaging) Costs	$0	$0	$0	$1,200
074119		Medical Doubtful Debts Expense	$0	$0	$0	$0
074120		Medical Ctr - Bank Merchant Fees	$46	$68	$0	$550
074150		Admin Allocated - Boyup Brook Medical Services	$6,975	$5,566	$0	$83,738
074191		Depreciation - Medical Centre	$0	$0	$0	$8,500
074190		Depreciation - Housing GP - 5 Rogers Ave	$0	$0	$0	$6,800
074192		Depreciation - Ultrasound Machine	$0	$0	$0	$0
Sub Total - PREVENTIVE SRVS - OP/EXP			$103,637	$139,469	$0	$1,340,200
OPERATING INCOME						
074001		Surgery Turnover	($91,655)	($107,131)	($1,150,000)	$0
074002		Surgery Rental Income	($62)	($182)	($750)	$0
074003		Medical - Reimbursement	$0	$0	$0	$0
074004		Grants, Reimbursements and Contributions	$0	$0	$0	$0
Sub Total - PREVENTIVE SRVS - OP/INC			($91,717)	($107,313)	($1,150,750)	$0
Total - PREVENTIVE SERVICES			$11,919	$32,156	($1,150,750)	$1,340,200
PREVENTIVE SERVICE - OTHER						
OPERATING EXPENDITURE						
073100		Analytical Expenses	$500	$0	$0	$500
Sub Total - PREVENTIVE SRVS - OTHER OP/EXP			$500	$0	$0	$500
Total - PREVENTIVE SERVICES - OTHER			$500	$0	$0	$500
OTHER HEALTH						
OPERATING EXPENDITURE						
075100		Ambulance Centre Operation	$0	$0	$0	$30,728
075150		Admin Allocated - Other Health	$1,559	$1,244	$0	$18,713
Sub Total - OTHER HEALTH OP/EXP			$1,559	$1,244	$0	$49,441
OPERATING INCOME						
Sub Total - OTHER HEALTH OP/INC			$0	$0	$0	$0
Total - OTHER HEALTH			$1,559	$1,244	$0	$49,441
Total - HEALTH			$27,684	$38,215	**($1,152,100)**	**$1,556,766**

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
OTHER EDUCATION						
OPERATING EXPENDITURE						
081100		Community Resource Centre	$990	$1,061	$0	$7,556
081102		Donations - Other Education	$0	$0	$0	$250
081103		Early Learning Centre - Employee Costs	$26,148	$16,329	$0	$289,911
081104		Early Learning Centre - Operating Costs	$1,431	$2,695	$0	$18,400
081105		Early Learning Centre Provision of Leave Accrual	$0	$0	$0	$0
081107		**Early Learning Centre Building & Grounds**		$834		
081107	B0121	Early Learning Centre Building Maintenance Expenses	$920		$0	$11,770
081107	G316	Early Learning Centre Grounds Maintenance Expenses	$312		$0	$3,988
081150		Admin Allocation - Other Education	$3,119	$1,244	$0	$37,427
081190		Depreciation - Other Education	$0	$0	$0	$10,567
Sub Total - OTHER EDUCATION OP/EXP			$32,920	$22,163	$0	$379,869
OPERATING INCOME						
081003		Early Learning Centre - Fees & Charges	($23,423)	($15,799)	($225,000)	$0
081004		Early Learning Centre -Operating Income	$0	($15)	$0	$0
081005		Early Learning Centre - Non operating grants	$0	$0	$0	$0
Sub Total - OTHER EDUCATION OP/INC			($23,423)	($15,814)	($225,000)	$0
Total - OTHER EDUCATION			$9,497	$6,349	($225,000)	$379,869
AGED & DISABLED						
OPERATING EXPENDITURE						
082100		Support for Seniors Christmas Lunch	$0	$0	$0	$2,000
082101		Aged Needs Strategy Project	$0	$0	$0	$35,000
082150		Admin Allocated - Aged & Disabled	$1,559	$1,244	$0	$18,713
Sub Total - AGED & DISABLED OP/EXP			$1,559	$1,244	$0	$55,713
OPERATING INCOME						
Sub Total - AGED & DISABLED OP/INC			$0	$0	$0	$0
Total - AGED & DISABLED			$1,559	$1,244	$0	$55,713
OTHER WELFARE						
OPERATING EXPENDITURE						
083104		Depreciation	$0	$0	$0	$50
083150		Admin Allocated - Other Welfare	$4,662	$3,719	$0	$55,951
Sub Total - OTHER WELFARE OP/EXP			$4,662	$3,719	$0	$56,001
OPERATING INCOME						
Sub Total - OTHER WELFARE OP/INC			$0	$0	$0	$0
Total - OTHER WELFARE			$4,662	$3,719	$0	$56,001
Total - EDUCATION & WELFARE			$15,719	$11,312	**($225,000)**	**$491,583**

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
STAFF HOUSING						
OPERATING EXPENDITURE						
091130		Interest Paid Loan 115 - Staff House	$0	$0	$0	$908
091190		Depreciation - Staff Housing	$0	$0	$0	$5,735
091150		Staff Housing - Less Amt Allocated to Admin.	$1,559	$1,244	$0	$18,713
Sub Total - STAFF HOUSING OP/EXP			$1,559	$1,244	$0	$25,356
Total - STAFF HOUSING			$1,559	$1,244	$0	$25,356
HOUSING OTHER						
OPERATING EXPENDITURE						
092101		Boyup Brook Citizens Lodge	$6,496	$6,752	$0	$25,841
092102		Community Housing - Units	$1,072	$1,609	$0	$23,074
092103		Other	$0	$0	$0	$5,451
092105		House - 1 Rogers Ave	$1,195	$988	$0	$22,720
092107		7 Knapp Street - Operating & Mtce Expense	$983	$1,477	$0	$9,067
092108		Property Selling Expenses	$0	$0	$0	$0
092109		Community Housing Maintenance - Grant Funded	$0	$0	$0	$143,340
092140		Loss on Disposal of Asset			$0	$0
092150		Admin Allocation - Other Housing	$1,575	$1,256	$0	$18,903
092191		Depreciation - Other Housing	$0	$0	$0	$5,570
092192		Depreciation - House - 1 Rogers Ave	$0	$0	$0	$4,365
092190		Depreciation - Boyup Brook Citizens Lodge	$0	$0	$0	$32,385
Sub Total - HOUSING OTHER OP/EXP			$11,319	$12,083	$0	$290,716
HOUSING OPERATING INCOME						
092001		Rent 24A Proctor St	($908)	($925)	($10,900)	$0
092002		Rent 24B Proctor St	($800)	$0	($9,600)	$0
092003		Rent 16A Forrest St	($992)	($214)	($11,900)	$0
092004		Rent 16B Forrest St	($1,075)	($930)	($12,900)	$0
092007		Housing Reimbursements	$0	$0	($4,000)	$0
092009		Other Housing: 7 Knapp St	($2,825)	($2,879)	($33,900)	$0
092011		Community Housing Maintenance Grant	$0	$0	($143,340)	$0
Sub Total - HOUSING OTHER OP/INC			($6,600)	($4,948)	($226,540)	$0
Total - HOUSING OTHER			$4,719	$7,135	($226,540)	$290,716
Total - HOUSING			$6,278	$8,379	**($226,540)**	**$316,072**

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
SANITATION - HOUSEHOLD REFUSE						
OPERATING EXPENDITURE						
101100		Refuse Collection Boyup Brook Townsite Expense	$5,666	$0	$0	$68,000
101101		Recycling Collection Boyup Brook Town Site	$3,083	$0	$0	$37,000
101106		Transfer Station Employee Costs	$5,529	$3,417	$0	$46,675
101102	B0400	Boyup Brook Transfer Station Costs	$3,085	$2,932	$0	$71,576
101103		Land Fill Disposal Site	$1,921	$3,067	$0	$33,235
101104		Townsite Street Bins Collection	$561	$0	$0	$12,449
101107		Drum Muster Expenses	$500	$48	$0	$500
101108		BB Transfer Station Superannuation	$137	$167	$0	$2,452
101119		Waste Bin Maintenance and Delivery	$417	$0	$0	$6,790
101150		Admin Allocated - Waste Management	$3,102	$2,475	$0	$37,238
101190		Depreciation - Waste Management	$0	$0	$0	$22,070
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP			$24,002	$12,106	$0	$337,985
SANITATION OPERATING INCOME						
101001		Refuse Collection Charges	$0	$0	($232,007)	$0
101002		Waste Disposal Charges	$0	($413)	($8,075)	$0
101003		Recycling Scheme Income	$0	$0	($1,000)	$0
101004		Scrap Metal Income	$0	$0	$0	$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC			$0	($413)	($241,082)	$0
Total - SANITATION HOUSEHOLD REFUSE			$24,002	$11,693	($241,082)	$337,985
EFFLUENT DRAINAGE SYSTEM						
OPERATING EXPENDITURE						
103100		Septic Tank Inspection Expenses	$0	$0	$0	$200
103101		Liquid Waste Disposal Site (Stanton Road)	$0	$0	$0	$3,555
Sub Total - SEWERAGE OP/EXP			$0	$0	$0	$3,755
OPERATING INCOME						
103002		Septic Licence Fees	($550)	($236)	($2,200)	$0
Sub Total - SEWERAGE OP/INC			($550)	($236)	($2,200)	$0
Total - SEWERAGE			($550)	($236)	($2,200)	$3,755
PROTECTION OF THE ENVIRONMENT						
OPERATING EXPENDITURE						
107100		Landcare Expenses	$0	$0	$0	$0
Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP			$0	$0	$0	$0
OPERATING INCOME						
Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC			$0	$0	$0	$0
Total - PROTECTION OF THE ENVIRONMENT			$0	$0	$0	$0

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
TOWN PLANNING & REGIONAL DEVELOPMENT						
OPERATING EXPENDITURE						
105100		Town Planning Admin & Control	$0	$1,949	$0	$35,191
105101		Admin Allocation - Town Planning	$3,103	$2,475	$0	$37,238
Sub Total - TOWN PLAN & REG DEV OP/EXP			$3,103	$4,424	$0	$72,429
OPERATING INCOME						
105001		Planning Application Fees	($1,178)	$0	($7,000)	$0
Sub Total - TOWN PLAN & REG DEV OP/INC			($1,178)	$0	($7,000)	$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT			$1,925	$4,424	($7,000)	$72,429
OTHER COMMUNITY AMENITIES						
OPERATING EXPENDITURE						
106101		**Cemetery - Operation**	$2,697	$2,594	$0	$0
106101	B0420	Cemetery - Operation		$0	$0	$30,998
106101	B0421	Niche Wall Plaques Operations	$0	$0	$0	$2,718
106101	G314	Cemetery Grounds	$1,509	$0	$0	$12,015
106102		**Public Toilets - Operation**		$484	$0	$0
106102	B0450	Toilets - Lions Park Costs	$336	$0	$0	$3,686
106102	B0451	Toilets - Tourist Centre Costs	$486	$0	$0	$5,973
106102	B0452	Toilets - Town Hall (External) Costs	$398	$0	$0	$9,275
106102	B0454	Toilets - Tone Bridge Reserve Costs	$142	$0	$0	$1,701
106103		Street Furniture	$0	$0	$0	$2,130
106150		Admin Allocation - Other Community Amenities	$1,559	$1,244	$0	$18,713
106151		Admin Allocation - Cemetery	$173	$138	$0	$2,079
106191		Depreciation - Public Toilets	$0	$0	$0	$1,010
106192		Depreciation - Other Community Service's	$0	$0	$0	$3,035
Sub Total - OTHER COMMUNITY AMENITIES OP/EXP			$7,301	$4,460	$0	$93,333
OPERATING INCOME						
106001		Cemetery Burial Fees	($1,050)	($1,364)	($1,500)	$0
106002		License/Other Fees BB Cemetery	($150)	($98)	($2,000)	$0
106003		Cemetery - Reservation Fees	$0	($327)	$0	$0
106004		Niche Wall Fees	$0	$0	($600)	$0
Sub Total - OTHER COMMUNITY AMENITIES OP/INC			($1,200)	($1,789)	($4,100)	$0
Total - OTHER COMMUNITY AMENITIES			$6,101	$2,671	($4,100)	$93,333
Total - COMMUNITY AMENITIES			$31,478	$18,552	**($254,382)**	**$507,502**

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
PUBLIC HALL & CIVIC CENTRES						
OPERATING EXPENDITURE						
111100		Boyup Brook Hall - Operation	$9,130	$14,421	$0	$43,272
111102		Halls - Other Public Halls	$3,074	$5,414	$0	$19,851
111150		Admin Allocation - Public Halls	$3,103	$2,475	$0	$37,238
111190		Depreciation - Public Halls	$0	$0	$0	$51,384
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP			$15,307	$22,310	$0	$151,745
OPERATING INCOME						
111001		Hall Hire Fees	$0	$0	$0	$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC			$0	$0	$0	$0
Total - PUBLIC HALL & CIVIC CENTRES			$15,307	$22,310	$0	$151,745
OTHER RECREATION & SPORT						
OPERATING EXPENDITURE						
113100		Recreation Complex	$6,723	$7,131	$0	$102,052
113109		Walk Trails	$0	$0	$0	$6,133
113110		Townsite Gardens	$10,545	$529	$0	$101,235
113112		Reserves and Parks Operations	$3,685	$1,602	$0	$65,042
113119		**Other Recreation Facilities**	$4,057	$4,031		
113119	B0595	Pistol Club			$0	$600
113119	B0600	Skate Park Buildings & Ramps			$0	$1,329
113119	B0620	Tone Bridge Country Club			$0	$4,071
113119	B0625	Dinninup UBAS Complex Buildings			$0	$9,669
113119	B0630	Mayanup Progress Association Complex Buildings			$0	$3,845
113119	G306	Dinninup UBAS Complex Grounds			$0	$7,709
113119	G307	Mayanup Progress Association Grounds			$0	$386
113120	B0605	War Memorial	$288	$62	$0	$6,290
113150		Admin Allocation - Other Recreation	$5,261	$4,196	$0	$63,134
113124		Support for UBAS	$0	$0	$0	$6,116
113122		Support for ANZAC Day	$0	$0	$0	$7,797
113125		Support for Others	$10,433	$4,844	$0	$131,369
113140		Sundry Plant Items	$0	$0	$0	$7,000
113190		Depreciation - Other Recreation	$0	$0	$0	$220,420
113191		Depreciation - Parks & Gardens	$0	$0	$0	$50,030
113192		Depreciation: Plant & Equipment	$0	$0	$0	$16,490
Sub Total - OTHER RECREATION & SPORT OP/EXP			$40,992	$22,395	$0	$810,717
OPERATING INCOME						
113003		Rec Ground Use Hire Fees	$0	$0	($3,500)	$0
113002		Reimbursements - Other Rec	$0	$0	$0	$0
113005		Operating Grants: State Government	$0	$0	$0	$0
113022		Recreation - Capital Grants & Contributions	$0	$0	($1,716,000)	$0
Sub Total - OTHER RECREATION & SPORT OP/INC			$0	$0	($1,719,500)	$0
Total - OTHER RECREATION & SPORT			$40,992	$22,395	($1,719,500)	$810,717

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
SWIMMING POOL						
OPERATING EXPENDITURE						
112100		Swimming Pool & Gymnasium General Operations	$1,266	$1,198	$0	$71,516
112101		Swimming Pool Building Costs	$6,522	$1,773	$0	$64,890
112102		Swimming Pool Employee Costs	$6,299	$5,405	$0	$93,439
112103		Interest on Loan 114 - upgrade pool bowl	$0	$0	$0	$1,655
112104		Swimming Pool Employee Superannuation	$412	$51	$0	$9,271
112106		Pool Staff - Fringe Benefits Tax	$0	$0	$0	$0
112108		Gym Employee Costs	$133	$223	$0	$3,000
112109		Interest Paid Gym Lease	$16	$0	$0	$190
112150		Admin Allocation - Swimming Pool	$3,433	$2,739	$0	$41,207
112190		Depreciation - Swimming Pool	$0	$0	$0	$17,740
112191		Depreciation - Right of Use Asset P&E			$0	$6,497
Sub Total - SWIMMING POOL OP/EXP			$18,080	$11,389	$0	$309,405
OPERATING INCOME						
112003		Pool Daily Admission Fees	$0	$0	($10,500)	$0
112004		Season Tickets Fees	$0	$0	($19,300)	$0
112005		Pool Hire Fees	$0	$0	$0	$0
112006		Gym Equipment Hire Fees	$0	($615)	($13,500)	$0
112007		Pool Teaching Programme Fees	$0	$0	($5,000)	$0
112008		Vacation Swimming Passes	$0	$0	($700)	$0
112009		Capital Grants and Contributions	$0	$0	$0	$0
Sub Total - SWIMMING POOL OP/INC			$0	($615)	($49,000)	$0
Total - SWIMMING POOL			$18,080	$10,773	($49,000)	$309,405
TELEVISION & RADIO REBROADCASTING						
OPERATING EXPENDITURE						
114005		Telecommunications Tower	$0	$0	$0	$5,383
Sub Total - TV & RADIO REBROADCASTING OP/EXP			$0	$0	$0	$5,383
OPERATING INCOME						
114010		Radio & Mobile Tower Site (Including NBN) Fees or Charges	$0	$0	($9,990)	$0
Sub Total - TV & RADIO REBROADCASTING OP/INC			$0	$0	($9,990)	$0
Total - TV & RADIO REBROADCASTING			$0	$0	($9,990)	$5,383
LIBRARIES						
OPERATING EXPENDITURE						
115100		Library Operations	$684	$11,343	$0	$47,718
115101		State Library Grant Expenditure	$0	$0	$0	$0
115150		Admin Allocation - Libraries	$8,537	$6,810	$0	$102,452
Sub Total - LIBRARIES OP/EXP			$9,221	$18,152	$0	$150,170
OPERATING INCOME						
115001		State Library Grant Income	$0	$0	$0	$0
Sub Total - LIBRARIES OP/INC			$0	$0	$0	$0
Total - LIBRARIES			$9,221	$18,152	$0	$150,170

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
OTHER CULTURE						
OPERATING EXPENDITURE						
116100		Museum	$4,609	$3,110	$0	$16,481
116101		Craft Hut	$215	$251	$0	$3,869
116102		Support for Sandakan (Ceremony)	$0	$0	$0	$12,107
116103		Other Culture - Community Expenses	$0	$0	$0	$11,700
116150		Admin Allocated - Other Culture	$1,559	$1,244	$0	$18,713
116190		Depreciation - Other Culture	$0	$0	$0	$11,895
Sub Total - OTHER CULTURE OP/EXP			$6,383	$4,605	$0	$74,765
OPERATING INCOME						
116001		Reimbursements - Other Culture	$0	$0	$0	$0
116002		Other Culture - Operating Grants, Subsidies & Contributions	$0	$0	$0	$0
Sub Total - OTHER CULTURE OP/INC			$0	$0	$0	$0
Total - OTHER CULTURE			$6,383	$4,605	$0	$74,765
Total - RECREATION AND CULTURE			**$89,984**	**$78,236**	**($1,778,490)**	**$1,502,185**

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
STREETS, RD, BRIDGES, DEPOT - CONSTRUCTION						
OPERATING EXPENDITURE						
Sub Total - ST,RDS,BRIDGES,DEPOT-CONST OP/EXP			$0	$0	$0	$0
OPERATING INCOME						
121001		RRG Project Grants	$0	$0	($850,000)	$0
121002		Grants Direct - State - MRD - (OP)	($206,110)	($251,051)	($206,110)	$0
121003		Grants - Federal - Roads to Recovery Grant (Cap)	$0	$0	($546,917)	$0
121004		Capital Grants Other & Road Contributions	$0	$0	($448,746)	$0
121007		Special Bridge Funding	$0	$0	$0	$0
Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OP/INC			($206,110)	($251,051)	($2,051,773)	$0
Total - ST,RDS,BRIDGES,DEPOT - CONST			($206,110)	($251,051)	($2,051,773)	$0
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE						
		OPERATING EXPENDITURE				
122100	B0695	Depot Building - Building Costs	$3,241	$1,905	$0	$51,123
122101	OPSDPT	Depot General Operations	$735	$226	$0	$14,621
122103		Road Maintenance & Repairs	$90,773	$18,513	$0	$443,974
122104		Roads Vegetation Clearing Offset Costs	$0	$0	$0	$1,000
122107		Maintenance Grading	$479	$153	$0	$184,092
122105		Repairs & Maint - Bridges	$28,250	$29,585	$0	$412,850
122106		Shire Radio Network Costs	$0	$0	$0	$2,821
122108		Drains & Culverts	$4,853	$5,916	$0	$91,050
122109		Verge Pruning	$469	$3,048	$0	$187,600
122110		Verge Spraying	$26	$7,673	$0	$23,480
122111		Crossovers Maintenance	$0	$0	$0	$4,078
122112		Town Services Drainage	$1,174	$151	$0	$4,755
122113		Town Services - Footpaths	$0	$0	$0	$3,070
122114		Town Services Road Repairs	$3,958	$969	$0	$21,350
122115		Town Services - Tree Pruning	$2,547	$0	$0	$41,490
122116		Street Lighting	$0	$0	$0	$32,000
122117		Traffic Signs	$0	$0	$0	$5,707
122120		Roman Road Data Pickup	$8,854	$8,385	$0	$9,018
122121		Town Services - Verge Spraying	$1,150	$773	$0	$25,906
122122		Road Sweeping	$0	$0	$0	$14,125
122123		Emergency Services	$7,175	$787	$0	$28,700
122126		Streetscaping Expenses	$0	$0	$0	$10,350
122127		Consulting Engineer Expenses	$0	$900	$0	$50,000
122131		Rural Street Addressing	$0	$0	$0	$3,141
122150		Admin Allocated - Road Maintenance	$38,812	$30,958	$0	$465,763
122190		Depreciation - Transport Other	$0	$0	$0	$21,375
122191		Depreciation - Infrastructure	$0	$0	$0	$25,945
122192		Depreciation Roads	$0	$0	$0	$1,647,515
122193		Depreciation - Bridges	$0	$0	$0	$645,550
122194		Depreciation - Footpaths	$0	$0	$0	$17,255
122195		Depreciation - Drainage	$0	$0	$0	$271,780
123119		Minor Equiupment and Sundry Items	$0	$2,681	$0	$11,500
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP			$192,497	$112,623	$0	$4,772,984
OPERATING INCOME						
122001		Reimbursements - Roads Mtce	$0	($45)	$0	$0
122002		Profit on Disposal of Assets	$0	$0	$0	$0
122003		Sale of Old Materials and Minor Items	$0	$0	$0	$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC			$0	($45)	$0	$0
Total - MTCE STREETS ROADS DEPOTS			$192,497	$112,578	$0	$4,772,984

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
TRAFFIC CONTROL						
OPERATING EXPENDITURE						
125150		Administration Allocated - Traffic Control	$11,640	$9,285	$0	$139,690
Sub Total - TRAFFIC CONTROL OP/EXP			$11,640	$9,285	$0	$139,690
OPERATING INCOME						
125001		Licensing Service	($2,187)	($2,187)	($29,000)	$0
125002		Motor Vehicle Plates	$0	($80)	($560)	$0
125005		Sundry Receipts - Heavy Haulage Permits etc	$0	$0	($2,000)	$0
Sub Total - TRAFFIC CONTROL OP/INC			($2,187)	($2,267)	($31,560)	$0
Total - TRAFFIC CONTROL			$9,454	$7,018	($31,560)	$139,690
AERODROMES						
OPERATING EXPENDITURE						
126100		**Airstrip Maintenance**	$0	$208		
126100	B0650	Airstrip Building Operation			$0	$1,052
126100	B0652	Airstrip Runway & Surrounds			$0	$44,180
126190		Depreciation - Airport	$0	$0	$0	$22,730
Sub Total - AERODROMES OP/EXP			$0	$208	$0	$67,962
OPERATING INCOME						
126003		Non-Operating Grants & Subsidies	$0	$0	$0	$0
Sub Total - AERODROMES OP/INC			$0	$0	$0	$0
Total - AERODROMES			$0	$208	$0	$67,962
Total - TRANSPORT			**($4,159)**	**($131,247)**	**($2,083,333)**	**$4,980,636**

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
TOURISM AND AREA PROMOTION						
OPERATING EXPENDITURE						
132110		Tourist Bay	$0	$0	$0	$2,192
132103		Community Development Officer	$3,519	$6,343	$0	$106,309
132104		**Tourist Centre Operations**	$12,684	$2,131	$0	$25,000
132104	B0660	Tourist Centre Building			$0	$28,838
132104	G304	Tourist Centre Grounds & Gardens			$0	$21,732
132106		Promotion Activities	$0	$0	$0	$17,750
132107	OPFMIL	Flax Mill Complex General Operations	$4,971	$2,020	$0	$50,022
132108		**Caravan Park/Flax Mill Complex Building Operation**	$14,379	$6,022		
132108	B0665	Caravan Park Building Operations			$0	$41,885
132108	B0666	Caravan Park Overflow Area			$0	$14,480
132108	B0667	Flaxmill Building Operations			$0	$20,896
132108	B0669	Country Music Festival			$0	$17,798
132108	B0670	Flaxmill Storage Shed (Large)			$0	$2,731
132108	B0671	Flaxmill Storage Shed (Open)			$0	$1,360
132108	G305	Caravan Park/Flaxmill Grounds Maintenance			$0	$13,163
132108	G313	Caravan Park Overflow Grounds Maint			$0	$1,440
132111		Carnaby Beetle Collection	$45	$50	$0	$90
132114		Community Development Expenses	$0	$0	$0	$0
132116		CDO Vehicle Op Costs GEN	$0	$0	$0	$2,000
132150		Admin Allocated Tourism	$5,434	$4,335	$0	$65,214
132151		Admin Allocated Caravan Pk	$1,559	$1,244	$0	$18,713
132190		Depreciation - Tourism/Area Promotion	$0	$0	$0	$4,290
132191		Depreciation - Caravan Pk/Flax	$0	$0	$0	$45,125
Sub Total - TOURISM & AREA PROMOTION OP/EXP			$42,591	$22,144	$0	$501,028
OPERATING INCOME						
132002		Caravan Park & Complex Fees & Charges	($4,420)	($3,934)	($85,000)	$0
132003		Flax Mill Sheds Storage Charges	$0	($1,691)	($12,000)	$0
132006		Event - Reimbursements	$0	$0	$0	$0
132007		Other Income	$0	($225)	$0	$0
132010		Non-Operating Grants, Subsidies & Contributions	$0	$0	$0	$0
Sub Total - TOURISM & AREA PROMOTION OP/INC			($4,420)	($5,849)	($97,000)	$0
Total - TOURISM & AREA PROMOTION			$38,171	$16,295	($97,000)	$501,028
BUILDING CONTROL						
OPERATING EXPENDITURE						
133100		Building Control	$1,983	$1,303	$0	$23,795
133101		Building Control - Other Costs	$0	$0	$0	$3,150
133102		Building Control Superannuation	$228	$0	$0	$2,736
133103		Building Control - BMO	$59	$0	$0	$4,548
133150		Admin Allocated - Building Control Expenses	$1,559	$1,244	$0	$18,713
		Sub Total - BUILDING CONTROL OP/EXP	$3,829	$2,547	$0	$52,942
BUILDING CONTROL OP/INC						
133001		Building Licences (UFEE)	($501)	($1,031)	($6,200)	$0
133002		BCITF Levy - Commission	($7)	($8)	($90)	$0
133003		Builders Services Levy - Commission	($12)	($10)	($150)	$0
Sub Total - BUILDING CONTROL OP/INC			($520)	($1,050)	($6,440)	$0
Total - BUILDING CONTROL			$3,309	$1,497	($6,440)	$52,942

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT REPORT

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
SALEYARDS & MARKETS						
OPERATING EXPENDITURE						
134100		Saleyards	$117	$0	$0	$11,840
134190		Depreciation - Saleyards & Markets	$0	$0	$0	$113,345
Sub Total - SALEYARDS & MARKETS OP/EXP			$117	$0	$0	$125,185
OPERATING INCOME						
134001		Reimbursements - Saleyards	($360)	$0	($1,800)	$0
Sub Total - SALEYARDS & MARKETING OP/INC			($360)	$0	($1,800)	$0
Total - SALEYARDS & MARKETS			($243)	$0	($1,800)	$125,185
OTHER ECONOMIC SERVICES						
OPERATING EXPENDITURE						
135100		Standpipes Expenses	$2	$52	$0	$42,196
135102		Economic Development Projects	$0	$0	$0	$7,500
135103		Country Music Festival Expenses	$0	$2,500	$0	$14,326
135105		Abel Street Shop	$901	$637	$0	$12,481
135150		Admin Allocated - Other Economic Development	$1,559	$1,244	$0	$18,713
135190		Depreciation - Develop/Facilities	$0	$0	$0	$3,865
Sub Total - OTHER ECONOMIC SERVICES OP/EXP			$2,463	$4,433	$0	$99,081
OPERATING INCOME						
135001		Standpipe Water	($460)	($198)	($40,000)	$0
135005		Abel Street Shop Rental	($1,300)	($1,455)	($15,600)	$0
135006		Non-Operating Grants & Contributions			$0	$0
Sub Total - OTHER ECONOMIC SERVICES OP/INC			($1,760)	($1,653)	($55,600)	$0
Total - OTHER ECONOMIC SERVICES			$703	$2,780	($55,600)	$99,081
Total - ECONOMIC SERVICES			$41,939	$20,572	**($160,840)**	**$778,236**

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
PRIVATE WORKS						
OPERATING EXPENDITURE						
141100		Private Works - Costs	$475	$0	$0	$3,035
Sub Total - PRIVATE WORKS OP/EXP			$475	$0	$0	$3,035
OPERATING INCOME						
141001		Private Works - Recoup Charges	($569)	$0	($3,035)	$0
Sub Total - PRIVATE WORKS OP/INC			($569)	$0	($3,035)	$0
Total - PRIVATE WORKS			($94)	$0	($3,035)	$3,035
PUBLIC WORKS OVERHEADS						
OPERATING EXPENDITURE						
143100		Supervision	$14,893	$27,338	$0	$334,682
143101		Consultant Engineer	$0	$0	$0	$0
143102		Works Manager Vehicle Op Costs	$13	$495	$0	$2,380
143103		FBT Works Staff	$0	$1,742	$0	$4,500
143104		Insurance on Works	$17,770	$14,526	$0	$35,540
143105		Superannuation of Workmen	$13,107	$13,134	$0	$185,652
143106		PWOH Leave - Depot	$17,068	$9,955	$0	$288,309
143107		Protective Clothing	$0	$0	$0	$8,000
143108		Uniforms	$0	$0	$0	$1,500
143109		Training & Meeting Expenses	$112	$1,040	$0	$50,850
143110		Occupational Health & Safety	$27	$5,156	$0	$66,440
143111		Other Expenses	$0	$406	$0	$1,315
143113		Waste Oil Disposal Costs	$0	$0	$0	$20
143115		Provision for Leave Accruals	$0	$0	$0	$9,780
143116		Conferences and Training Courses (MOW)	$0	$0	$0	$2,500
143117		Works Manager Housing	$0	$0	$0	$0
143150		Admin Allocated - Works Overhead	$3,103	$2,475	$0	$37,238
143180		LESS PWOH ALLOCATED - PROJECTS	($66,092)	($41,710)	$0	($1,028,706)
Sub Total - PUBLIC WORKS O/HEADS OP/EXP			$0	$34,558	$0	$0
OPERATING INCOME						
143001		Workers Compensation Reimbursements	$0	$0	$0	$0
Sub Total - PUBLIC WORKS O/HEADS OP/INC			$0	$0	$0	$0
Total - PUBLIC WORKS OVERHEADS			$0	$34,558	$0	$0

Shire of Boyup Brook

MONTHLY FINANCIAL REPORT REPORT

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
PLANT OPERATIONS COSTS						
OPERATING EXPENDITURE						
144100		Repair Wages	$13,716	$3,589	$0	$105,265
144101		Fuel & Oil	$8,878	$11,652	$0	$265,000
144102		Tyres & Tubes	$1,120	$0	$0	$20,000
144103		Parts and Repairs	$820	$4,363	$0	$112,285
144104		Licenses	$490	$0	$0	$9,800
144105		Insurance	$44,800	$20,452	$0	$44,800
144106		Blades & Points	$770	$0	$0	$7,700
144107		Expendable Tools	$750	$692	$0	$9,000
144110		Superannuation - Mechanic	$1,395	$792	$0	$10,709
144150		Admin Allocated POC	$929	$741	$0	$11,152
144190		Depreciation - Plant	$0	$0	$0	$231,075
144180		LESS POC ALLOCATED - PROJECTS	($73,668)	($42,786)	$0	($826,786)
Sub Total - PLANT OPERATIONS COSTS OP/EXP			$0	($504)	$0	$0
OPERATING INCOME						
144001		Diesel Rebate	$0	($6,439)	($40,000)	$0
144002		Reimbursements - Operating	$0	$0	$0	$0
Sub Total - PLANT OPERATIONS COSTS OP/INC			$0	($6,439)	($40,000)	$0
Total - PLANT OPERATIONS COSTS			$0	($6,943)	($40,000)	$0
SALARIES AND WAGES						
OPERATING EXPENDITURE						
145100		Gross Total Salaries and Wages	$358,251	$318,602	$0	$4,299,189
145130		LESS SALS/WAGES ALLOCATED	($358,251)	($293,736)	$0	($4,299,189)
145101		Workers Compensation Expenses	$0	$6,544	$0	$0
Sub Total - SALARIES AND WAGES OP/EXP			$0	$31,410	$0	$0
OPERATING INCOME						
145001		Reimbursements - Administration	$0	$0	$0	$0
Sub Total - SALARIES AND WAGES OP/INC			$0	$0	$0	$0
Total - SALARIES AND WAGES			$0	$31,410	$0	$0

Shire of Boyup Brook

MONTHLY FINANCIAL REPORT REPORT

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
ADMINISTRATION						
OPERATING EXPENDITURE						
146100		Advertising	$0	$441	$0	$11,900
146101		Audit Fees	$0	$0	$0	$50,000
146102		Bank Fees	$1,500	$314	$0	$7,500
146103		**Administration Building Costs**	$14,891	$4,926		
146103	B0690	Admin Building Operations			$0	$73,584
146103	G308	Admin Building Gardens Maintenance			$0	$10,359
146105		Administration Staff Employee Costs	$278,097	$71,084	$0	$972,644
146106		Consultants	$6,410	$0	$0	$162,035
146108		Insurance	$8,444	$8,374	$0	$16,888
146109		Legal Expenses	$165	$0	$0	$25,000
146110		IT System Operation & maintenance	$49,569	$3,972	$0	$234,544
146111		Office Equipment Maintenance	$0	$0	$0	$5,000
146112		Administration - Postage & Freight	$0	$0	$0	$5,500
146113		Printing and Stationery	$3,556	$0	$0	$12,700
146114		Administration Vehicle Costs	$0	$0	$0	$800
146115		Administration - Fringe Benefits Tax	$0	$3,539	$0	$15,000
146117		Employers Indemnity Insurance	$21,871	$21,722	$0	$43,742
146118		Subscriptions	$12,163	$171	$0	$12,163
146119		Administration Staff Housing	$2,108	$1,600	$0	$22,082
146120		Uniform Allowance	$0	$570	$0	$3,000
146121		Telephones	$542	$33	$0	$6,500
146122		Minor Furniture & Equip under $5,000	$1,600	$0	$0	$15,500
146123		Conferences/Training/Professional Development	$0	$569	$0	$17,500
146124		Superannuation	$8,967	$7,343	$0	$129,026
146126		Employee (Packaging) Costs	$0	$0	$0	$725
146128		Administration - OSH	$100	$983	$0	$14,550
146130		Administration - Bank Merchant Fees	$0	$256	$0	$0
146190		Depreciation - Administration	$0	$0	$0	$22,010
146150		Less Administration Costs Alloc	($409,983)	($125,641)	$0	($1,890,252)
Sub Total - ADMINISTRATION OP/EXP			$0	$256	$0	$0
OPERATING INCOME - ADMINISTRATION						
146001		Reimbursements - Administration	$0	$0	($500)	$0
Sub Total - ADMINISTRATION OP/INC			$0	$0	($500)	$0
Total - ADMINISTRATION			$0	$256	($500)	$0
UNCLASSIFIED						
OPERATING EXPENDITURE						
149001		Rylington Park Operational Expenses	$19,282	$21,789	$0	$232,006
149002		Rylington Park Asset Depreciation	$0	$0	$0	$44,500
149005		Rylington Stock Program Expenses	$16,566	$1,379	$0	$198,808
149006		Rylington Crop Program Expenses	$29,993	$539	$0	$359,945
149007		Rylington Education Program Expenses	$8,649	$700	$0	$103,800
149008		Rylington Events Program Expenses	$1,967	$191	$0	$23,600
Sub Total - UNCLASSIFIED OP/EXP			$76,457	$24,598	$0	$962,659
OPERATING INCOME						
149105		Rylington Stock Program Income	($12,733)	($18,586)	($424,446)	$0
149106		Rylington Crop Program Income	($6,636)	($550)	($221,174)	$0
149107		Rylington Education Program Income	($3,646)	$0	($121,518)	$0
149108		Rylington Event Program Income	($677)	($4,009)	($22,560)	$0
Sub Total - UNCLASSIFIED OP/INC			($23,692)	($23,146)	($789,698)	$0
Total - UNCLASSIFIED			$52,765	$1,453	($789,698)	$962,659
Total - OTHER PROPERTY AND SERVICES			**$52,671**	**$60,735**	**($833,233)**	**$965,694**

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
TRANSFERS TO/FROM RESERVES						
EXPENDITURE						
300101		Transfer to Reserves	$6,250	$9,892	$0	$421,000
Sub Total - TRANSFER TO OTHER COUNCIL FUNDS			$6,250	$9,892	$0	$421,000
INCOME						
300102		Transfer from Reserves	$0	$0	($1,034,000)	$0
Total - TRANSFER FROM OTHER COUNCIL FUNDS			$0	$0	($1,034,000)	$0
Total - FUND TRANSFER			$6,250	$9,892	**($1,034,000)**	**$421,000**
000000		(Surplus) / Deficit - Carried Forward	($3,600,000)	($3,723,628)	($3,600,000)	$0
Sub Total - SURPLUS C/FWD			($3,600,000)	($3,723,628)	($3,600,000)	$0
Total - SURPLUS			($3,600,000)	($3,723,628)	($3,600,000)	$0
NEW LONG TERM LOANS						
INCOME						
132300		New Loan - Caravan Park Ablutions	$0	$0	$0	$0
Sub Total - LONG TERM LOANS			$0	$0	$0	$0
Total - DEFERRED ASSETS			$0	$0	**$0**	**$0**
LOANS & FINANCE LEASES - PRINCIPAL REPAYMENTS						
CAPITAL EXPENDITURE						
146800		Principal Repayment on Loans	$0	$0	$0	$24,014
146801		Principal Repayments - Finance Leases	$1,270	$0	$0	$15,241
Sub Total - LOAN REPAYMENTS			$1,270	$0	$0	$39,255
CAPITAL INCOME						
Sub Total - LOANS RAISED			$0	$0	$0	$0
Total - NON CURRENT LIABILITIES			$1,270	$0	**$0**	**$39,255**
OPERATING ACTIVITIES EXCLUDED FROM BUDGET						
000000		Depreciation Written Back	$0	$0	$0	($3,622,898)
000000		Realisation Value of Assets Sold Written Back	$0	$0	$0	($282,000)
00000		Profit/Loss on Sale of Asset Written Back	$0	$0	$0	$0
		Movement in Accrued Interest on Loans	$0	$0	$0	$0
		Movement in Accrued Interest on investments	$0	$0	$0	$0
		Movement in Stock On Hand	$0	$0	$0	$0
		Movement in Accrued Expenses		$0	$0	$0
		Movement in Accrued Wages	$0	$0	$0	$0
		Movement in Employee Benefits (Current)	$0	$0	$0	$0
		Movement in LG House Unit Trust			$0	$0
000000		Long Service Leave - Non Cash	$0	$0	$0	($44,635)
000000		Deferred Pensioner Rates		$0	$0	$0
Sub Total - OPERATING ACTIVITIES EXCLUDED			$0	$0	$0	($3,949,533)
Total - OPERATING ACTIVITIES EXCLUDED			$0	$0	$0	($3,949,533)

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
BUILDINGS						
LAW ORDER AND PUBLIC SAFETY - CAPITAL EXPENDITURE						
053401		Other Law - Evaucation Centre Building Capital Expenditure	$0	$0	$0	$1,707,000
Sub Total - CAPITAL WORKS			$0	$0	$0	$1,707,000
TOTAL - LAW ORDER AND PUBLIC SAFETY			$0	$0	$0	$1,707,000
BUILDINGS						
EDUCATION & WELFARE - CAPITAL EXPENDITURE						
081400		Land & Buildings - CRC Capital Renewal	$0	$0	$0	$20,000
081401		Buildings - Early Learning Centre Capital	$0	$0	$0	$5,000
Sub Total - CAPITAL WORKS			$0	$0	$0	$25,000
TOTAL - EDUCATION & WELFARE			$0	$0	$0	$25,000
BUILDINGS						
HOUSING - CAPITAL EXPENDITURE						
091400		1 Rogers Avenue Building Capital Expenditure	$0	$0	$0	$10,000
Sub Total - CAPITAL WORKS			$0	$0	$0	$10,000
Total - HOUSING			$0	$0	$0	$10,000
BUILDINGS						
RECREATION AND CULTURE - CAPITAL EXPENDITURE						
111403		**Town Hall - Building Upgrades & Refurbishments**				
111403	BU1501	Town Hall Building Capital Expenditure	$4,500	$4,473	$0	$75,000
112400		**Swimming Pool Buildings Capital**				
112400	BC5500	Swimming Pool Buildings Air Conditioning	$0	$0	$0	$10,000
116400		**Other Culture Buildings Capital Expenditure**				
116400	BR5052	Craft Hut Capital Expenditure	$0	$0	$0	$14,000
Sub Total - CAPITAL WORKS			$4,500	$4,473	$0	$99,000
Total - RECREATION AND CULTURE			$4,500	$4,473	$0	$99,000
BUILDINGS						
ECONOMIC SERVICES - CAPITAL EXPENDITURE						
132404		**Flaxmill Buildings Capital Expenditure**				
132404	BC5000	Flaxmill Scrutching Shed	$0	$0	$0	$16,200
132409		Caravan Parks Buildings (Laundry, Ablutions etc)	$0	$0	$0	$35,000
Sub Total - CAPITAL WORKS			$0	$0	$0	$51,200
Total - ECONOMIC SERVICES			$0	$0	$0	$51,200
BUILDINGS						
OTHER PROPERTY AND SERVICES - CAPITAL EXPENDITURE						
146605		Administration Building Capital Expenditure	$0	$0	$0	$57,733
149503		Rylington Park House Capital	$0	$2,810	$0	$30,000
Sub Total - CAPITAL WORKS			$0	$2,810	$0	$87,733
Total - OTHER PROPERTY AND SERVICES			$0	$2,810	$0	$87,733
Total - LAND AND BUILDINGS			**$4,500**	**$7,283**	**$0**	**$1,979,933**

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
PLANT AND EQUIPMENT						
LAW ORDER & PUBLIC SAFETY - CAPITAL EXPENDITURE						
051600		ESL Plant & Equipment	$0	$0	$0	$45,090
Sub Total - CAPITAL WORKS			$0	$0	$0	$45,090
Total - LAW ORDER & PUBLIC SAFETY			$0	$0	$0	$45,090
PLANT AND EQUIPMENT						
RECREATION AND CULTURE - CAPITAL EXPENDITURE						
112500		Swimming Pool - Plant & Equipment	$0	$0	$0	$22,696
113907		Plant & Equipment - Parks & Gardens	$0	$0	$0	$32,600
Sub Total - CAPITAL WORKS			$0	$0	$0	$55,296
Total - RECREATION AND CULTURE			$0	$0	$0	$55,296
PLANT AND EQUIPMENT						
TRANSPORT - CAPITAL EXPENDITURE						
123603		DWS - Fleet Vehicles	$0	$0	$0	$70,000
123610		Heavy Plant (Graders etc) Purchases	$0	$0	$0	$375,000
Sub Total - CAPITAL WORKS			$0	$0	$0	$445,000
Total - TRANSPORT			$0	$0	$0	$445,000
PLANT AND EQUIPMENT						
OTHER PROPERTY & SERVICES - CAPITAL EXPENDITURE						
146500		Pool Vehicle	$0	$0	$0	$45,000
149502		Rylington Park Plant & Equipment	$0	$0	$0	$30,000
Sub Total - CAPITAL WORKS			$0	$0	$0	$75,000
Total - OTHER PROPERTY & SERVICES			$0	$0	$0	$75,000
Total - PLANT AND EQUIPMENT			**$0**	**$0**	**$0**	**$620,386**

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	 Actual	ADOPTED BUDGET 2024-2025 Income	 Expenditure
ROAD INFRASTRUCTURE CAPITAL						
ROAD CONSTRUCTION						
121403		**ROADS TO RECOVERY PROJECTS**				
121403	RTR009	RTR - Six Mile Road	$0	$0	$0	$276,467
121403	RTR037	RTR - Craigie Road	$0	$0	$0	$270,450
121404		**REGIONAL ROAD GROUP**				
121404	RRG148	RRG Boyup Brook-Cranbrook Rd	$0	$0	$0	$390,000
121404	RRG210	RRG Boyup Brook-Arthur River Rd	$0	$0	$0	$465,000
121404	RRG004	RRG Winnejup Road	$0	$0	$0	$420,000
121400		**MUNICIPAL ROAD PROJECTS**				
121400	MU501	Muni - Gravel Pit Rehabilitation	$0	$0	$0	$20,000
121401		Municipal Funded Gravel Sheeting Road Projects	$0	$0	$0	$103,395
121410		Municipal Funded - Winter Grading	$109,978	$62,401	$0	$488,789
Sub Total - CAPITAL WORKS			$109,978	$62,401	$0	$2,434,101
Total - ROADS			$109,978	$62,401	$0	$2,434,101
Total - INFRASTRUCTURE ASSETS ROADS			**$109,978**	**$62,401**	**$0**	**$2,434,101**

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
FOOTPATHS						
121702		**Local Roads & Community Infrastructure Footpath Construction**				
121702	LFC106	LRCI - Abel St Footpath	$4,612	$5,323	$0	$23,060
121702	LFC107	LRCI - Bridge St Footpath	$15,276	$17,630	$0	$76,380
121702	LFC109	LRCI - Forrest St Footpath	$2,575	$2,972	$0	$12,875
121702	LFC111	LRCI - Inglis St Footpath	$4,390	$5,066	$0	$21,950
121702	LFC114	LRCI - Cailes St Footpath	$840	$969	$0	$4,200
121702	LFC115	LRCI - Beatty St Footpath	$14,395	$16,613	$0	$71,974
121702	LFC123	LRCI - Dickson St Footpath	$1,236	$1,427	$0	$6,181
Sub Total - CAPITAL WORKS			$43,324	$50,000	$0	$216,620
Total - TRANSPORT - FOOTPATHS			$43,324	$50,000	$0	$216,620
Total - FOOTPATH ASSETS			**$43,324**	**$50,000**	**$0**	**$216,620**
AIRPORT						
126400		Aerodrome Infrastructure	$0	$0	$0	$70,000
Sub Total - CAPITAL WORKS			$0	$0	$0	$70,000
Total - TRANSPORT - AERODROMES			$0	$0	$0	$70,000
Total - AERODROME ASSETS			**$0**	**$0**	**$0**	**$70,000**
PARKS & GARDENS INFRASTRUCTURE						
113909		**Parks & Gardens Infrastructure**				
113909	PKS01	Sandakan Playground Upgrade - Tallison	$0	$0	$0	$1,966,000
Sub Total - CAPITAL WORKS			$0	$0	$0	$1,966,000
Total - OTHER SPORT & RECREATION - PARKS & OVALS			$0	$0	$0	$1,966,000
Total - PARKS & OVALS ASSETS			**$0**	**$0**	**$0**	**$1,966,000**

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT REPORT

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	YTD COMPARATIVES 31 JULY 2024 Budget	Actual	ADOPTED BUDGET 2024-2025 Income	Expenditure
INFRASTRUCTURE OTHER						
COMMUNITY AMENITIES - CAPITAL EXPENDITURE						
107900		Cemetery Other Infrastructure	$0	$0	$0	$457,331
Sub Total - CAPITAL WORKS			$0	$0	$0	$457,331
Total - COMMUNITY AMENITIES			$0	$0	$0	$457,331
INFRASTRUCTURE OTHER						
ECONOMIC SERVICES - CAPITAL EXPENDITURE						
135402		Standpipe Capital Expenditure	$0	$0	$0	$30,000
Sub Total - CAPITAL WORKS			$0	$0	$0	$30,000
Total - ECONOMIC SERVICES			$0	$0	**$0**	**$30,000**
Total - INFRASTRUCTURE ASSETS - OTHER			**$0**	**$0**	**$0**	**$487,331**
GRAND TOTALS			($3,181,058)	($3,524,060)	**($16,973,451)**	**$16,973,451**

DISABILITY ACCESS AND INCLUSION PLAN

2024 - 2029

Attachment 9.3.8A

www.boyupbrook.wa.gov.au

shireofboyupbrook

shireofboyupbrook

SHIRE OF BOYUP BROOK

Boyup Brook Country Music Festival

Alternative Formats

The information in this document is available in alternative formats on individual request. Please contact shire@boyupbrook.wa.gov.au or visit our website for accessible formats and locate the A+ A- options along the top of the main page.

If you are deaf, or have a hearing or speech impairment:
Contact us through the National Relay Service:
TTY users phone 133 677 then ask for 08 9765 1200
Speak and Listen users phone 1300 555 727 then ask for 08 9765 1200

Acknowledgement of Country

The Shire of Boyup Brook acknowledges and pays our respects to the traditional custodians of the land on which we meet.

Acknowledgements

The Shire of Boyup Brook wishes to acknowledge everyone within the workplace and the community, particularly those with lived experience of disability, who have contributed to the development of this Disability Access and Inclusion Plan.

Feedback

We welcome your feedback. Any feedback or comments relating to this document can be sent to shire@boyupbrook.wa.gov.au, in person or by mail to:

Shire of Boyup Brook
PO Box 2
55 Abel Street
Boyup Brook WA 6244

Our Purpose and Context

The Shire of Boyup Brook aims to advocate for all community members, to facilitate improvements to access and inclusiveness within the shire. We will partner with community organisations and individuals to demonstrate continuous improvement and universal design principles where practical and within the budgetary constraints. The Shire will seek out opportunities to leverage funds from supporting organisations and government bodies through grants to enable achievement of the actions against each outcome.

The Shires Disability Access and Inclusion Plan (DAIP) 2024-2029 covers the seven outcomes of access and inclusion and the Shire is committed to implementing the actions associated with these strategies through a staged approach between 2024 and 2029. While there may be budget constraints that limit additional actions, there's flexibility to adapt and amend these actions as needed. This approach allows for adjustments based on changing circumstances or new information.

Our Vision

Growing our community together. Our Shire will be:

- A place for people, with a sense of community; one that is active, vibrant, engaged and connected.
- A place with community and visitor facilities that are well maintained and further developed as required.
- A place that is safe and secure. An inclusive place that nurtures local youth and ageing population and retains local health and medical services.
- A place that grows housing and employment opportunities through economic development based on our local comparative advantage.

Our Values

Proactive
Embrace creativity, adaptability and continuous improvement seeking new ideas and solutions to address challenges and seize opportunities to ensure sustainability.

Leadership & Teamwork
Lead through collaboration, promote diversity, have pride in our work and partner with the community to achieve shared visions and aspirations.

Accountability & Integrity
Demonstrate respect, transparency, honesty and inclusivity in all interactions with the community.

Commitment
Build and share knowledge, act professionally and develop relationships that make a positive contribution to our community.

Engaging Community
Show respect, understanding and compassion for others and work collaboratively with community for better outcomes.

Our Strategic Objectives

In accordance with our Community Strategic Plan 2021-2031, the DAIP outcomes are linked across each objective.

Built Environment

Improvement of the built environment addressing the desire for new facilities as well as maintaining and upgrading current facilities and infrastructure.

Outcome 2

Social/Community

Maintaining and improve services for the aged, support for youth, community safety, create a vibrant engaged community, and find new and more effective ways to deliver services and amenities.

All outcomes

Economic Development

Support business development, tourism, and initiatives to create more local jobs to stimulate our economy, increase population and number of visitors.

Outcome 1 and 7

Natural Environment

Deliver quality green spaces and sustainable lifestyles; support and encourage recycling; responsibly promote our natural assets including the river, wildflowers and fauna as well as encourage sustainable agriculture and climate resilience.

All outcomes

Governance and Organisation

Demonstrate strong leadership, with improved planning and consultation, community services and infrastructure development. Make goal orientated decisions for long term benefits of the Shire and the Community.

Outcome 2

P L A C E

Proactive, Leadership & Teamwork, Accountability & Integrity, Commitment, Engaging Community

Growing our community together

Our Commitment to Access and Inclusion

The Shire of Boyup Brook operates on the premise that its services and facilities within the local government are accessible and inclusive to all community members and visitors.

The Shire of Boyup Brook adopted its first Disability Access and Inclusion Plan (DAIP) in 2007 to address barriers for people with a disability. The Plan was consistent with the provisions of the *Disability Services Act 1993* (amended in 2004), and addressed the six outcomes.

As we move into 2024, it is evident that many of the strategies and actions have become part of business as usual and more broadly incorporated into other local government plans.

Events typically consider access for all, new buildings are purposefully designed and staff are more aware of other's needs.

Boyup Brook Community Christmas Celebrations

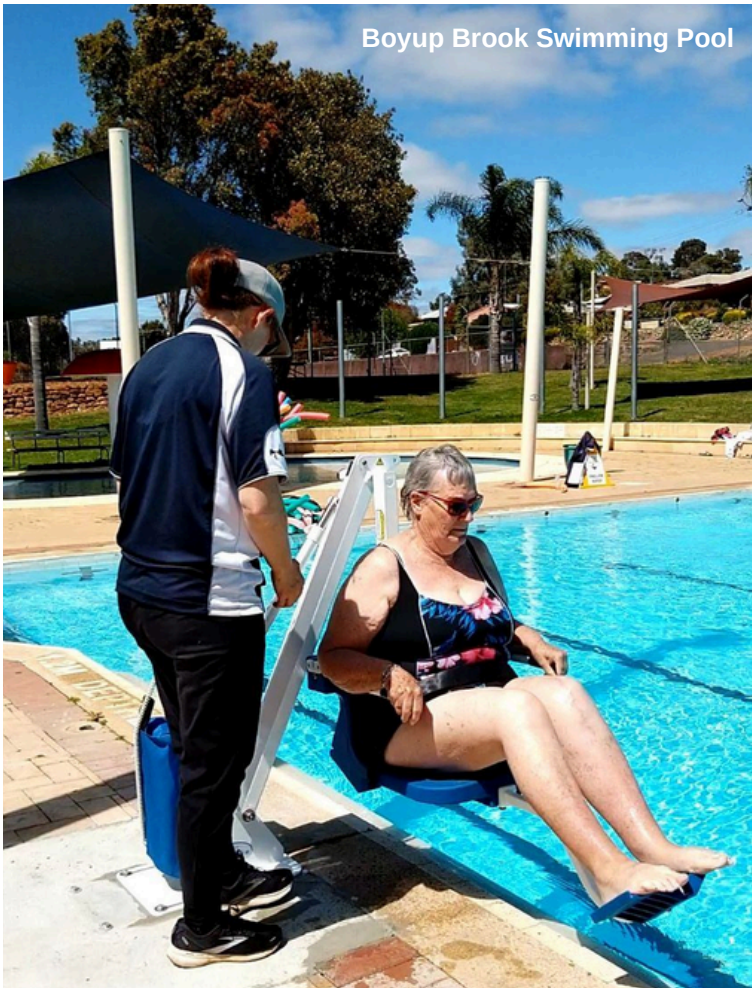
Boyup Brook Community Christmas Celebrations

In 2020, the Western Australian Government issued the State Disability Strategy (A Western Australia for Everyone: State Disability Strategy 2020 – 2030). The Shire of Boyup Brook has prepared the DAIP 2024-2029 to align with the Strategy's vision and to continue to comply with the *Disability Services Act 1993.*

The Shire of Boyup Brook is committed to continual improvement and to fostering an inclusive social and environmental community. We are dedicated to eliminating or reducing any impact on individuals or groups with disabilities within the Shire. Family, friends and carers of people with disability, parents with prams, seniors and those with a temporary disability through accident or illness will also benefit from the ongoing improvements in and around the local government area.

In developing this plan, the Shire of Boyup Brook is committed to facilitating the inclusion of people with disability through enhanced access to information, services and all our facilities.

Legislative Framework



Legal obligations under relevant disability laws can be categorised into two key themes.

- Prevent unlawful disability discrimination and
- Ensure equal access to opportunity for everyone

State, National and international disability laws have informed this plan, together with the State Disability Strategy 2020-2030 and the State Disability Action Plan 2020-2030.

The *Disability Discrimination Act 1992* (DDA) provides all Australians with protection against unlawful discrimination based on their disability. Under the Act, it is unlawful to discriminate against a person on the basis of their disability. Disability discrimination can occur in two ways.

- Direct discrimination is about less favourable treatment
- Indirect discrimination is about unfair exclusion.

The implied obligation under the DDA is to ensure equitable, safe and dignified access for people with disability.

The *Equal Opportunities Act 1984* (EOA) operates in a similar manner to the DDA but also requires agencies to ensure equal access to opportunities for people with disability, amongst others. The implied obligation under the EOA is to ensure that people with disability have access to the same opportunities as others. That is, ‘equity’ for all.

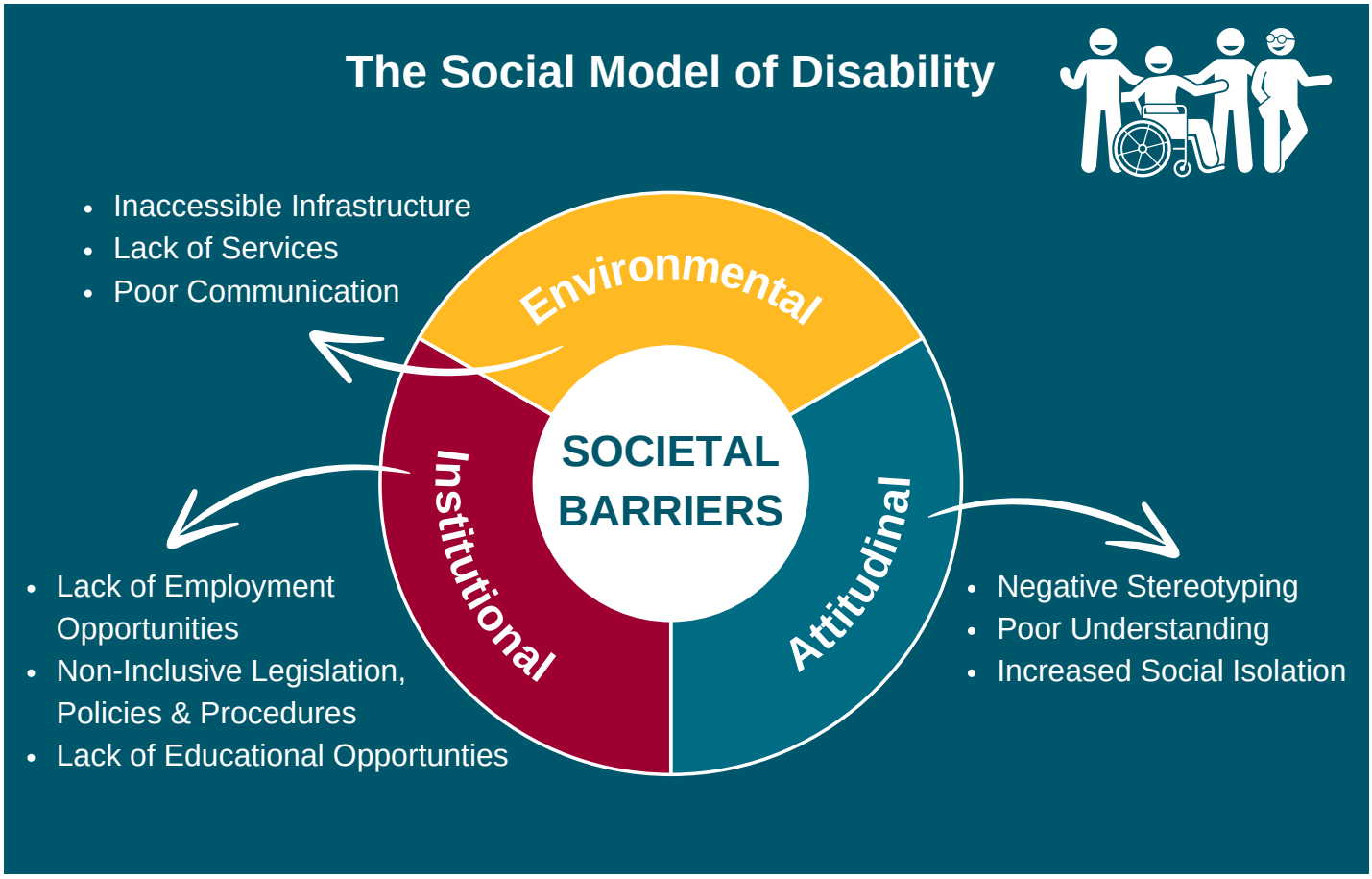
The *State Disability Services Act 1993* as amended (DSA) requires all public authorities in WA to develop and implement a Disability Access and Inclusion Plan (DAIP).

The DAIP is aimed at identifying strategies to ensure that people with disability can actually access services, buildings, facilities, information and complaint mechanisms and can participate in events, consultations and employment offered by local government authorities.

The Social Model of Disability

This plan uses the United Nations Convention on the Rights of Persons with Disabilities definition of disability, which describes people with disability as people who have long-term physical, mental, intellectual, or sensory differences that, when interacting with inaccessible communities and environments, prevent full and equal community participation. This is often called the social model of disability. The social model of disability is an important way of perceiving inequality because it views disability as stemming from communities, services and spaces that are not accessible or inclusive.

The organisation People with Disability Australia use the Social Model of Disability to inform how we work to advance and protect the rights, health and wellbeing of people with disability. The social model sees 'disability' is the result of the interaction between people living with impairments and an environment filled with physical, attitudinal, communication and social barriers. It therefore carries the implication that the physical, attitudinal, communication and social environment must change to enable people living with impairments to participate in society on an equal basis with others. https://pwd.org.au/resources/models-of-disability/



National Disability Statistics

4 million people in Australia have a disability

18% of all Australians have a disability (2018)

This is also known as the prevalence of disability

23%

1 in 4

have a mental or behavioural disorder as their main condition, including:

- **6.5%** with intellectual and developmental disorders (including autism)
- **3.8%** with mood affective disorders, such as depression
- **2.6%** with dementia or Alzheimer disease

51%

1 in 2

are female

48%

1 in 2

aged five and over have a schooling or employment restriction (2018)

The prevalence of disability increases with age. Around one in eight (12%) of people aged under the age of 65 have some level of disability, rising to one in two (50%) for those aged 65 and over. This means that the longer we live, the more likely we are to experience some form of disability.

National Carer Statistics

2.65 million carers

10.8% of all Australians are carers

235,000 young carers (under the age of 25)

Access and Inclusion Statistics 2021 ABS Census

Shire of Boyup Brook (SoBB) population

1834

SoBB households that speak a non-English language

19

SoBB people with a disability

249

SoBB people who need assistance with core activites

89

Carers

93

SoBB top long term health conditions

Arthritis	14.7%
Mental Health	10.1%
Diabetes	6.6%
Asthma	6.5%

Percentage of Australians with a disability

17.7%

SoBB Aboriginal and Torres Strait Islander population

22

Development of the DAIP 2024-2029

Consultation and Planning

The development of the DAIP 2024-2029 involved identifying strategies and actions from three different sources:

- Review of 2017-2023 DAIP outcomes
- Internal consultation
- Community consultation

The consultation process ensures that any barriers faced by the community in the Shire of Boyup Brook, and by staff in relation to access and inclusion are identified and incorporated into the new DAIP. The process included:

- Internal review of the previous DAIP to determine what actions were still relevant
- Internal discussions with senior staff members
- External consultation process where the community was asked for feedback through the local Gazette, social media and website platforms, and advertising posters displayed on prominent community notice boards
- Direct or one on one phone sessions with various community groups and organisations

Information gathered from the Community Resource Centre's "Community Access for All" information sessions identified several challenging locations for wheelchair access in and around Boyup Brook. These solutions and suggestions will be incorporated into the actions related to the relevant outcome.

Review, Monitoring and Reporting of the DAIP

The Shire of Boyup Brook reviews its strategic plans and actions annually to monitor progress and ensure it remains consistent with the Shire of Boyup Brook's priorities, and that it adapts to emerging access and inclusion issues and best practice solutions. This will be achieved by:

- Keeping staff informed about progress on the implementation and achievements outlined in the DAIP
- Communication with staff on relevant updates received from the Department of Communities
- Promoting awareness by ensuring the training of all new staff occurs as part of the induction process
- Completion of the annual reporting template to Department of Communities by 31 July each calendar year

Boyup Brook Sandakan Memorial Service

Implementation of the DAIP

The *Disability Services Act 1993* requires staff along with agents and contractors of the Shire of Boyup Brook to conduct their business in a manner consistent with the Shire of Boyup Brook's DAIP. It requires agents and contractors to take all practicable measures to ensure that relevant outcomes are implemented that align with the strategies in the Plan.

Implementation of the DAIP is the responsibility of all Shire of Boyup Brook staff. Some initiatives apply to all areas of the local government while others apply to specific areas.

Communications of the DAIP

The DAIP 2024 – 2029 will be promoted in the following ways:

- Publish on the Shire of Boyup Brook website
- Promote on the Shire of Boyup Brook social media platforms
- Provide a hard copy in Shire of Boyup Brook Administration Office front counter

The DAIP will also be available in alternative formats and languages upon request.

Access and Inclusion Outcomes

The DAIP provides a framework for the identification of barriers to access and inclusion, and for development of strategies to improve access and inclusion. These strategies contribute to seven access and inclusion outcomes, which are defined in the *Disability Services Regulations 2004*.

Outcomes

1. **People with disability have the same opportunities to access the services of, and any events organised by, the relevant public authority.**
2. **People with disability have the same opportunities to access buildings and other facilities of the relevant public authority.**
3. **People with disability receive information from the relevant public authority in a format that will enable them to access the information readily.**
4. **People with disability receive the same level and quality of service from employees of the relevant public authority.**
5. **People with disability have the same opportunities to make complaints to the relevant public authority.**
6. **People with disability have the same opportunities to participate in any public consultation by the relevant public authority.**
7. **People with a disability have the same opportunities regarding employment practices (recruitment and retention) by the relevant public authority.**

St John Ambulance Boyup Brook Sub Centre

Additional Information

for further information on DAIP and the Department of Communities, please visit:

https://www.wa.gov.au/organisation/department-of-communities

On 3 December 2020, the State Government launched a 10 year whole-of-community vision to protect, uphold and advance the rights of people with disability living in Western Australia.

A Western Australia for Everyone: State Disability Strategy 2020-2030 (the Strategy) sets the foundation for building a more inclusive Western Australia, empowering people with disability to participate meaningfully in all parts of society and to have the resources to do so.

For more information or to read the strategy in full, please visit

https://www.wa.gov.au/government/document-collections/state-disability-strategy-2020-2030

Building code of Australia **https://www.abcb.gov.au/**

References

State Disability Strategy 2020-2030
Australian Institute of Health and Welfare - People With Disability in Australia 2024
Australia's Disability Strategy 2021-2031
United Nations Convention on the Rights of Persons with Disabilities

Boyup Brook Swimming Pool

Shire Contact Information

55 Abel Street, Boyup Brook WA 6244
PO Box 2, Boyup Brook WA 6244

Ph: 9765 1200

Email: shire@boyupbrook.wa.gov.au

Opening hours: Monday - Friday
8.30am - 4.30pm

www.boyupbrook.wa.gov.au

SHIRE OF
BOYUP BROOK

The Shire of Boyup Brook is an inclusive and equal opportunity employer that values and respects diversity in the workplace.

Appendix – Outcomes and actions

Outcome 1: People with disability have the same opportunities as other people to access the services of, and any events organised by the Shire of Boyup Brook.

	Strategy	Action/s	Timeline
1.1	Ensure all shire documents related to events and services are provided in an accessible format that is designed for all.	• Continue to review forms and documents. • Implement the requirements of the Shire style guide across all documentation. • Ensure staff are informed with DAIP policy changes. • Create documents and forms that comply with the principles in the Web Content Accessibility Guidelines (WCAG 2.0) with reference to colour contrast and accessibility. https://www.w3.org/TR/WCAG22/	Ongoing Ongoing Ongoing Ongoing
1.2	Ensure all functions and events organised by the Shire are accessible and adopt the principles outlined in the DAIP.	• Shire event staff utilise the event application process and relevant checklists. (Access Institute Handbook 2.3 Festivals & Outdoor Events).	Ongoing
1.3	Ensure all event organisers consider access and inclusion strategies to meet the outcome 1.	• Encourage event organisers to develop large and accessible maps for larger scale events. • Event application and approval process includes assessment of the events accessibility. • Support event organisers by providing information on "How to provide better access to outdoor events" Access Institute Handbook 2.3).	Implemented & ongoing Ongoing
1.4	Encourage local business and community groups to increase their awareness and become more accessible and inclusive.	• Partner with community organisations to promote accessible solutions for the community. • Include reference to compliance with disability principles in MOU's and Community Grants.	Ongoing 2024-2025
1.5	Ensure project scope documents require agents and contractors to comply with access standards where practicable.	• Include compliance standards in scope of works for projects. • Work with project managers and architects on Sandakan Park redevelopment and Evacuation Centre. • Apply the principles of universal design for Shire multi -residential developments.	Ongoing 2024-2027 2024-2029

Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities within the Shire of Boyup Brook.

	Strategy	Action/s	Timeline
2.1	Apply to the principles of the Wayfinding Design Guidelines and "Whys of Access" to assist with navigation through the local environment and provide continuous paths of travel relevant to users.	• Conduct an audit of paths and kerbings and continue to improve safe access that meets the needs of the community. • Conduct an audit of crossings within the townsite to identify priority locations. • Seek feedback from community about how they get around asking questions in relation to their day using a map to identify barriers.	2024-2026
2.2	Implement an annual works program that identifies maintenance required to ACROD parking at public/shire buildings.	• Annual inspection of designated ACROD parking bays. • Investigate alternative designs and signage to reduce maintenance. • Include the addition of bollards to accessible parking bays.	2024-2025 Annually
2.3	Continue to improve access to existing shire facilities such as the medical centre and cemetery.	• Investigate options to improve access to existing facilities and consider opportunities to use an access consultant.	Annually
2.4	Review access to all public buildings and identify areas to improved access.	• Assess the type of controls in use such as handles and light switches on public buildings frequently accessed by the community. • Review circulation and passing spaces at each public building.	2024-2029

Outcome 3: People with disability receive information from the Shire of Boyup Brook in a format that will enable them to access the information as readily as other people are able to access it.

	Strategy	Actions	Timings
3.1	Ensure the Shire's information disseminated via internet and social media is consistent with the DAIP	• Provide a banner on the homepage with a link to the DAIP.	2024
3.2	Ensure all shire documents related to events and services are provided in an easy to read font, (arial 12) that is clear and legible and designed for all.	• Continue to review forms and documents. • Ensure staff are informed regarding DAIP strategies. • Ensure all documents and forms comply with the Web Content Accessibility Guidelines (WCAG 2.0).https://www.w3.org/TR/WCAG22/	Ongoing Ongoing Ongoing Ongoing
3.3	Review strategies and actions by consulting with representatives the community.	• Create a working group who meet annually to explore and implement additional support to assist people access relevant information and provide the shire with feedback.	2024-2025

Outcome 4: People with disability receive the same level and quality of service from the staff of the Shire of Boyup Brook as other people receive from the staff of the shire.

	Strategy	Action/s	Timeline
4.1	Continue to improve customer service to ensure people with communication barriers are given time to get their message across or source information.	• Review Customer Service Charter to include communication access actions. • Identify different types of communication methods such as Auslan & provide staff with a basic understanding or tools to use.	2024-2026
4.2	Provide training to all staff on disability access and inclusion awareness.	• All staff undertake disability access and inclusion training as part of induction. • Explore the use of online videos and training focusing on disability access and inclusion for key staff.	Ongoing

Outcome 5: People with disability have the same opportunities as other people to make complaints to the Shire of Boyup Brook**.**

	Strategy	Action/s	Timeline
5.1	As part of outcome 4, staff to use skills and knowledge to identify people who need assistance.	• Knowledge gained through training and education. • Use of a Auslan for hard of hearing people.	Ongoing
5.2	As part of outcome 3 ensure form is easy to complete and read and is available in alternative formats.	• Style guide based on best practice and current standards.	Ongoing
5.3	Develop streamlined complaints management systems for matters relating to accessibility and inclusion.	• Review existing tools for feedback. • Allow ongoing feedback to be embedded into DAIP strategies annually.	Ongoing
5.4	Utilise feedback as a resource for future planning and quality improvement.	• Investigate how to capture and use data provided though feedback to develop an access map.	Ongoing

Outcome 6: People with disability have the same opportunities as other people to participate in any public consultation by the Shire of Boyup Brook**.**

	Strategy	Action/s	Timeline
6.1	Community engagement processes will be well-promoted to all stakeholders across a wide selection of the community.	• Develop a marketing and communications campaign to increase awareness. • Partner with local organisations to increase reach and participation. • Raise awareness within the community of the working group. • Develop terms of reference for the working group.	2024-2026
6.2	Specific direct communication will occur with key stakeholders.	• Utilise working group to engage with key stakeholders on an annual basis to measure success across the DAIP for reporting.	Annually

Outcome 7: People with disability have the same opportunities as other people to obtain and maintain employment at the Shire of Boyup Brook.

	Strategy	Action/s	Timeline
7.1	People with disability will be encouraged and supported to apply for roles at the shire.	• Ensure advertisements are inclusive. • Expand relationship with disability employment service providers. • Ensure recruitment processes are transparent, consistent, and fair for all people with disability and diverse backgrounds.	Ongoing Ongoing Ongoing
7.2	Workplaces at the shire will be accessible and safe for all staff.	• Compliance to Building Code and relevant Australian Standards.	Ongoing
7.3	Investigate tools to assist the Shire become an inclusive volunteering workspace.	• Selected staff to complete the Volunteering WA training course. • Provide opportunities for inclusion of volunteers during emergency recovery.	Ongoing Ongoing

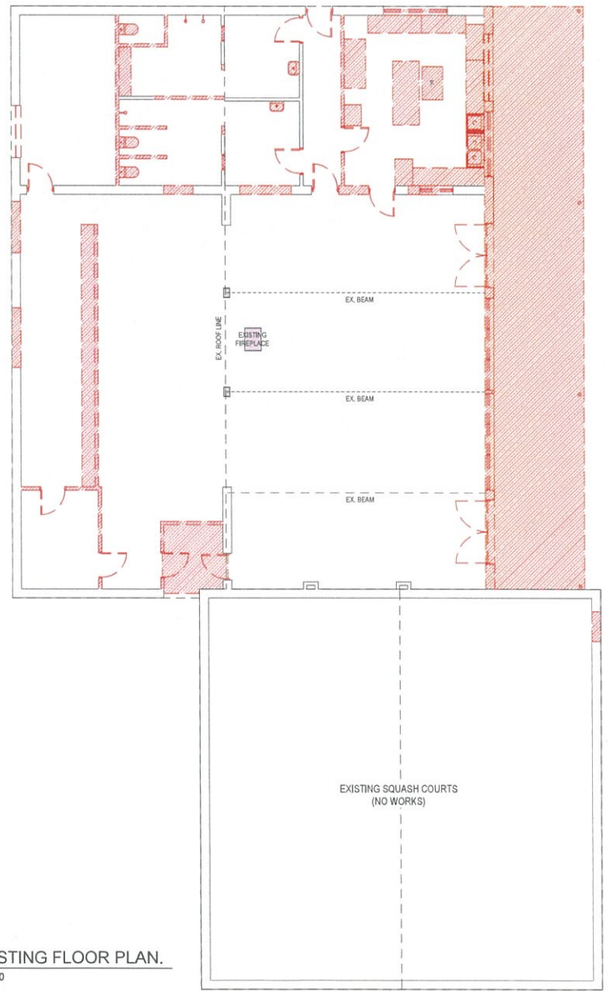
Attachment 9.3.10A

7.6.2024
BBSRA PRESIDENT.

DEMOLITION LEGEND.

EXISTING.

TO BE DEMOLISHED.



01 A2.01 EXISTING FLOOR PLAN.
1 : 100

02 A2.01 FLOOR PLAN - OPTION 3.
1 : 100

CHANGEROOM FLOOR AREA COMPARISON.

	CHANGE ROOM	WET AREA	UMPIRES ROOM	TOTAL
OPTION 03	50m²	43m²	10m²	103m²
OPTION 03A	59m²	51m²	15m²	125m²
OPTION 03B	67m²	35m²	12m²	114m²
OPTION 03C	55m²	35m²	12m²	102m²
AFL FACILITY GUIDELINES LOCAL PLAYING LEVEL MIN. RECOMMENDED FLOOR AREAS.	45-55m²	25m²	12m²	82-92m²

ROOM LEGEND - OPTION 3B.

	01	FUNCTION ROOM	197m²
	02	MEETING ROOM	20m²
	03	KITCHEN	35m²
	04	SERVERY	10m²
	05	DRY STORE	9m²
	06	AIRLOCK	12m²
	07	UAT	7m²
	08	MALE	12m²
	09	FEMALE	13m²
	10	CLEANER	5m²
	11	UMPIRE	12m²
	12	CHANGEROOM	101m²
	13	STORE 1	9m²
	14	STORE 2	23m²
	15	SERVICES	4m²
	16	VERANDAH	137m²
		TOTAL FECA	574m²

PROJECT No. 0315-24

BOYUP BROOK EVACUATION CENTRE

PAVILION UPGRADE

FLOOR PLAN OPTION 3B

DRAWING No
A2.01
REVISION

H+H architects

ALBANY 9842 5558
KALGOORLIE 0433 319 653
BUNBURY 9778 9600

Local Emergency Management Committee Meeting 07 August 2024 MINUTES

Location	55 Abel St, Boyup Brook – Shire Chambers
Time	10.00am

1. Administration

1.1 Open Meeting – Attendees welcomed and Meeting declared open 10:04am.

1.2 Acknowledgement of Traditional Custodians – *We acknowledge and pay our respects to the Traditional Custodians of the land on which we meet and work.*

1.3 RECORD OF ATTENDANCE

ATTENDANCE

Councillors
Deputy Shire President Cr Helen O'Connell

Council Officers
Chief Executive Officer Leonard Long
Executive Officer Magdalena Le Grange
Executive Manager Corporate & Community Services Carolyn Mallett
Emergency Services Officer Donna Forsyth

Shire of Boyup Brook X-Ray Team
Ben Thompson Chief Bushfire Control Officer

Agencies
Clinton Wawilow Captain - Boyup Brook VFRS
Snr Constable Daniel Drummond WA POL
Sgt Dan Abbott WA POL
Lynne Schreurs St John Ambulance Boyup Brook (proxy) (left Chambers at 11:26am)
Sharon Lampard Boyup Brook CRC – proxy
Renee Flaxman Department of Communities (via MS Teams)
Simone McKinlay WACHS - Blackwood Region (via MS Teams)
Christine Reinke DPIRD- Agriculture & Food Division (via MS Teams)
Chris Sousa District Officer – DFES
Erin Hutchins District Emergency Management Advisor SW – DFES (via MS Teams, joined 10:58am)
Steve Ward DBCA Blackwood Region
Reuven Meiri Bridgetown SES (proxy)
Kerrie McNevin Main Roads WA (proxy)

Observers / Public Members
Nil

APOLOGIES

Shire President	Cr Richard Walker
Executive Manager Operational Services	Jason Forsyth
Brad Fairbrass	Fire Weather Officer
Chris Doherty	Bushfire Risk Mitigation Coordinator – DFES
Wayde Robertson	Fire Weather Officer
Sgt Martin Baraiolo	WA POL
Snr Constable Sarah Cole	WA POL
Darren Harvey	DBCA
Jewell Crossberg	DBCA
Angela Hales	St John Ambulance Boyup Brook
Erin Kenny	Dept. of Communities - Collie
Julie Webber	DPIRD- Agriculture & Food Division

NON - ATTENDANCE

Paige Weaver	WACHS - Blackwood Region
Nathan Hall	District Officer Emergency Management – DFES
Melissa Robertson	Water Corporation
Allan Madgwick	DBCA – Wellington Region
Stephen Mills	DBCA – Donnelly Region

2. Confirmation of Previous Meetings Minutes

Moved: Mr B Thompson **Seconded: Mr C Sousa**

COMMITTEE DECISION LEM 24/08/007

That the minutes of the LEMC Special meeting held on 2 May 2024 be confirmed as being a true and accurate record.

CARRIED UNANIMOUSLY

3. Correspondence

3.1 Correspondence IN – deferred to next LEMC Meeting

3.2 Correspondence OUT -

3.2.1 20240611 LEMC Members – Proposed Meeting dates for 2024-25, to be confirmed per Agenda Item 9.2.

3.2.2 20240722 DFES – Erin Hutchins (SEMC). Council endorsed LEMA and associated appendices, LRP and associated appendices (Attachment A2).

3.2.3 20240802 DFES – Erin Hutchins (SEMC). LEMC Annual Report 2023-24 on activities undertaken during the financial year, per Section 40 of the *Emergency Management Act 2005* (Attachment A3).

4. Review of Emergency Contacts List (Attachment A1)

4.1 Recommendations invited from LEMC.

4.2 Request to add Sharon Lampard, Boyup Brook Community Resource Centre as proxy. LEMC Agreed.

4.3 Request to add Donna Forsyth, Boyup Brook Shire Emergency Services Officer and LEMC Executive Officer (XO) position. LEMC Agreed.

4.4 Consider addition of the community and staff representatives of the Local Recovery Group identified through the LEMA and LRP workshops to be added to the Contact List?
LRP has a significant contacts list for use. No need to add to LEMC contact list. It would be important to include anyone not on both lists in any workshops and exercises.

4.5 Rosalyn Edwards resigned and a new Ranger is to be appointed – remove Ranger from contacts list until further notice. Julie Webber stood down as DPIRD representative and replaced by Christine Reinke, contacts list updated.

4.6 Request that all LEMC members provide a mobile contact for out of hours accessibility in event of emergency. Majority agreed.

5. Review of Action List and business arising

Item	Owner	Status
Add to Emergency Contact List: Bruce Hancock - Main Roads WA Christine Reinke – DPIRD Donna Forsyth – SoBB Bushfire Mitigation Officer Reuven Meiri – Bridgetown SES proxy Lynne Schreurs - St John Ambulance proxy.	XO	Completed
Present final LEMA and Local Recovery Plan and LEMC Special Meeting Minutes 02 May 2024 with recommendation to Council to endorse plans at next OCM.	XO	Complete: Endorsed at OCM 27Jun2024.
Review draft LEMC Business Plan 2023-2025. Workshopped LEMC Meeting 07Feb2024. XO to rework notes prepared by Rosalyn Edward.	XO	Active: Updated table to be presented to next LEMC Meeting.
Develop local Hazardous Substance Register from local business and review Hazmat procedures manifesto at front of buildings. DFES are developing statewide register Develop Hazardous Substance Register. Implementation in approximately 12 months.	DFES VBFB Arky	Active: Arky and DFES to provide update on any progress.

6. Agency/Member Reports

6.1 Dept of Communities - Renee Flaxman (Attachment A9)
Communities are currently actively working with Bunbury City in their Recovery phase of their Tornado incident. They have just completed filling roles for Community Support Workers within the region.

6.2 WAPOL – Snr Constable Daniel Drummond / Sgt Dan Abbott
SW Police are struggling with staffing at the moment. They will have two officers on at least most times and utilise surrounding Shire's resources as required.

6.3 DFES – Chris Sousa (Attachment A10)

- Firewise Gardening publication out now for Community Education.

- Forecast is that next season will be like last season seeing drought conditions and reduced water availability for emergencies.
- New Australian Weather warning system and Fire Danger Rating system has gone National. Media campaign on now and is applicable to all weather incidents such as storm, Cyclone and Bushfire. Incident action statements are also aligned with the new system.

6.4 DFES - Erin Hutchins – Provided, refer attached (Attachment A7).

6.5 VBFB – Ben Thompson

- Water availability is the BFB main concern for the BFB next season.
- Thanks to Shire for the Standpipe at the Reservoir. It wasn't used last season but will most likely be used next season.
- It has been a difficult year for MAFS with implementation of mitigation works. Thanks extended to Donna and the Shire for their work.
- CEO stated that use of the site is dependent on DWER permit for access.
- Ben and Dave will be attending the ROAC meeting tomorrow and will take key issues such as telecommunications failure and water shortages to the meeting.

Action Item: XO to investigate the agreement between Shire and DWER in an emergency situation – whether water can be access outside of set permit parameters.

6.6 St John Ambulance – Lynne Schreurs (proxy)

They have 5 new members and are finding it hard to source new members via social media. Face to face recruitment is having the best results. Major issue with new recruits is they do not have a clear understanding of the level of commitment required. Currently they have adequate numbers for emergency response, although find it hard to fill rosters for transfers.

6.7 Dept of Health – Simone McKinlay (proxy) - *Nil provided*

6.8 Boyup Brook VFRS – Arky Wawilow

- Recently had a great practical exercise alongside SJA regarding Lithium Fires. Scenario included a traffic accident, multiple injuries and pending explosion of a Lithium Battery and then the subsequent extinguishing of the resulting fire.
- VFRS are happy to organise another practical exercise which can be included at a LEMC discussion.

6.9 DPIRD – Christine Reinke

- Currently working through a re-structure of the emergency management team.
- No Key responses for DPIRD happening in the SW at the moment.

Some issues in surrounding regions so please report any noted disease or pest immediately to DPIRD.

6.10 Water Corp – Mel Robertson (absent)

6.11 Boyup Brook CRC – Sharon Lampard (proxy)

- Times of Drought project currently in place.
- Discussions around GP down SW outreach hub in times of emergency and/or Dr shortage.

6.12 Bushfire Risk Mitigation Coordinator – Chris Doherty (absent)

6.13 DBCA Blackwood Region – Steve Ward (Attachment A11).

- Bushfire Mitigation difficult last season due to short burn window. Burns completed were mild in nature.
- Similar conditions as last season expected. With continued rainfall Spring conditions are on track for planned burns.
- Further mitigation planned in area around Wilga/McAlinden along hwy.
- Resourcing is an issue alongside weather conditions. $31m injection into BDCA from Govt will see 6 new fire related staff and 2 loaders come to the region.

6.14 Bridgetown SES – Reuven Meiri

- SES can provide fire assist, fallen tree assistance, facilitating comms, transport to from incident site of responders, tea carts, fire-bomber loading, search teams etc – during an emergency.
- Based in Bridgetown, they are rarely used or included in Boyup Brook's emergency response, although they will assist as required and where needed and called. Having helped at Bunbury for the Tornado cleanup and regularly assist community and brigades in Bridgetown. They would like to become integrated into Boyup Brooks emergency management operations.
- Mobilisation requires calling the required emergency numbers for activation, although use of the Mobile number for the duty officer gives them a heads up that an activation.

6.15 Main Roads WA – Kerrie McNevin

Currently changes and transitions happening in the Rapid Response Team development.

6.16 Shire of Boyup Brook – Donna Forsyth (Attachment A12).

- Staff Development training – Change Maker Workshop – Drought Preparedness. This workshop focussed on initiating change and development of ideas within a community.
- Staff Development training – Local Recovery Plan Workshop – This workshop focussed on roles and support during recovery and development of Recovery groups.
- The Bushfire Risk Management Plan is currently under development with support from OBRM, DFES, VBFBs and DBCA.
- Coming up community education will focus on the Firebreak and Fire Hazard Reduction notice being sent with Rates this month. This will focus on the communities role in bushfire season preparedness.
- We were successful to receive funds to complete 18 mitigation treatments in and around the Shire.
- We were successful to receive funds for bushfire operations through ESL, but not successful in our capital requests, so we are currently working on an appeal to that decision.

7. Local Emergency Management (standing items)

7.1 Post Incident Reports – None tabled.
7.2 Post Exercise Reports – Emergency Management Exercise 02May2024 – Implementing 2024 LEMA-General Plan and 2024 LRP (Attachment A4).
7.3 Local Recovery Exercise – date and nature of exercise to be determined.
7.4 Review Local Emergency Management Arrangements – endorsed by Council 27Jun2024 (Attachment A5).
7.5 Risk Management update – covered under Agency/Member Reports.
7.6 Review LEMC business plan – to be reviewed 3rd Quarter LEMC Meeting.
7.7 Review funding opportunities and outcomes from grant applications– update from XO Donna Forsyth.

8. Quarterly Reporting

Quarter 1: (Jul-Aug-Sep)	1. LEMC Business Plan Tabled (deferred to next LEMC meeting, Agenda Item 9.1) 2. Develop annual meeting schedule (Agenda Item 9.2) 3. Exercise date for financial year (Agenda Item 7.3)
Quarter 2: (Oct-Nov-Dec)	Seasonal review State Preparedness Report Review
Quarter 3: (Jan-Feb-Mar)	LEMC Business Plan Review
Quarter 4: (Apr-May-Jun)	Complete annual Preparedness Survey and Annual Report Exercise Schedule developed – deferred to next LEMC Meeting

9. Agenda Items

9.1 LEMC Business Plan 2023-2025 review - Workshopped LEMC Meeting 07Feb2024. Updated Plan to be presented to next LEMC Meeting.
9.2 To enhance coordination and scheduling with the South West Emergency Management Calendar 2024-2025, it is proposed that the Boyup Brook Local Emergency Management Committee meet on the first Wednesday of each quarter per below table. This will enable long term scheduling of meetings.

1st Quarter	10am Wednesday 7th August 2024
2nd Quarter	10am Wednesday 6th November 2024
3rd Quarter	10am Wednesday 5th February 2025
4th Quarter	10am Wednesday 7th May 2025

9.3 The South West Emergency Management District (SW & LW regions) recently held a Local Government (LG) Recovery workshop and as part of the workshop, representatives from the 12 LG's participated in the development of a Local Operational Recovery Plan (LORP).
There is now an opportunity to look closer at the development of a LORP with input from support agencies on the LEMC with the assistance of the District Officer Emergency Management (DOEM) and District Emergency Management Officer (DEMA).
Does the LEMC want DFES to facilitate a desktop exercise to explore the development of a LORP at a future LEMC meeting?

9.4 LEMC Terms of Reference – To be reviewed every 5 years. LEMC Terms of Reference draft to be reviewed (Attachment A6), including Membership and Positions. The draft has been developed utilising the Local Emergency Management Committee Handbook Template and is an associated Appendix to the Local Emergency Management Arrangements Appendix A5.1 (Attachment A8).

Discussion was held regarding the Deputy Chair role on the LEMC. It is recommended in guidelines that the LEC (WAPOL) sits in this role. It was stated in the absence of the Chair (Shire President – as recommended), that the Deputy steps up and facilitates the meetings and other aspects of the role, including updating and liaising with councillors. It was agreed that the Elected Member on the committee would be better as the Deputy position due to their current interactions with council and key decision making channels. LEC was not available for comment, although it was stated that in time of Emergency, the LEC would not be available to stand up in Chair role during an emergency.

Moved: Mrs D Forsyth **Seconded: Ms S Lampard**

COMMITTEE DECISION LEM 24/08/008

That the Committee:

Adopts and recommends the Shire of Boyup Brook Council adopts, the Shire of Boyup Brook Local Emergency Management Committee Terms of Reference.

CARRIED UNANIMOUSLY

Moved: Snr Constable D Drummond **Seconded: Mr B Thompson**

COMMITTEE DECISION LEM 24/08/009

That the Committee:

Endorses and recommends the Shire of Boyup Brook Council endorses, the reviewed Local Emergency Management Arrangements (LEMA) Appendix A5.1 Shire of Boyup Brook Local Emergency Management Committee Terms of Reference.

CARRIED UNANIMOUSLY

10. General Business

Nil

11. Next Meeting

Date	Activity	Venue	Comment
06 Nov 2024	10am	Shire Chambers (Lesser Hall) and via MS Teams	2nd Quarter LEMC Meeting

12. Meeting Closure

There being no further business the meeting closed at 11:53am.

_____ _____

Presiding Member Date

Action List from Agenda Items and Business Arising

Item	Description	Owner	Status
4	Update Contacts list and include best Out of Hours (OOH) contacts for each LEMC member.	XO	Outstanding
5	LEMC Business Plan prepared by Rosalyn Edward to be updated and presented to next LEMC.	XO	Outstanding
6	Agency/Member Reports to be received prior to agenda distribution.	XO	Outstanding
6.5	Investigate the agreement between Shire and DWER in an emergency situation – whether water can be access outside of set permit parameters.	XO	Outstanding
6.14	Contact Bridgetown SES & obtain contact numbers	XO	Outstanding
7.3	Contact Nathan Hall re Local Recovery Exercise. *Same as 9.3.*	XO	Outstanding
7.7	Review AWARE funding re: training shire Bushfire Risk Assessors. Look for Funding re more water facilities in Boyup Brook area.	XO	Outstanding
9.4	Update final version of Terms of Reference as decided for LEMC.	Carolyn Mallett	Outstanding