Shire of Boyup Brook

Payments 01/05/2024 - 31/05/2024

(GST Inclusive Accordingly)

Attachment 9.2.1A

Chq/EFT	Date	Name	Description	Amount
20652	13/05/2024	Pivotel	GPS Tracking Service - Grader and Transfer Station May2024	-62.00
20653	20/05/2024	CANCELLED	(Printing Error)	0.00
20654	20/05/2024	Shire of Bridgetown-Greenbushes	Bushfire Risk Mitigation Coordinator Jan-Mar2024	-6,477.61
			TOTAL MUNI CHEQUES to 31 May 2024	**-6,539.61**

Shire of Boyup Brook

Payments 01/05/2024 - 31/05/2024

(GST Inclusive Accordingly)

Chq/EFT	Date	Name	Description	Amount
EFT15644	01/05/2024	Blackwood Plant Hire	RTR038 Lodge Road - Gravel Resheeting	-218,350.00
EFT15644	01/05/2024	Blackwood Plant Hire	RTR038 Lodge Road - Culverts	-8,690.00
EFT15645	06/05/2024	AFGRI Equipment Australia Pty Ltd	P146 Small Plant - Parts	-224.00
EFT15646	06/05/2024	Adam Jenkins Tree Services	RRG004 Winnejup Road - Vegetation Clearing	-1,760.00
EFT15647	06/05/2024	Amity Signs	RRG210 Boyup Brook-Arthur Road - Signage	-214.50
EFT15648	06/05/2024	Ampol Petroleum Distributors Pty Ltd	Fuel Apr2024	-15,371.04
EFT15649	06/05/2024	Beyond Bricks (WA) Pty Ltd	LRCI Kulikup Hall Refurbishment - Building Materials	-2,160.00
EFT15650	06/05/2024	Boyup Brook Tourism Association Inc.	Tourist Centre - Shire Contribution to Electricity Costs 17/08/2024-18/04/2024	-281.62
EFT15651	06/05/2024	Boyup Brook Tyre Service	P202 Isuzu 4Tn Tip Truck 2016 - Parts	-480.00
EFT15651	06/05/2024	Boyup Brook Tyre Service	P207 Mitsubishi Triton Dual Cab - Parts	-255.00
EFT15652	06/05/2024	Breeze Connect Pty Ltd	Medical Centre - VOIP Monthly Subscription Mar2024	-21.49
EFT15653	06/05/2024	Crommelins Machinery	Reservoir Standpipe Project - Pump	-8,151.00
EFT15654	06/05/2024	Cutting Edges	Grader Blades	-3,412.20
EFT15655	06/05/2024	D & L Bleechmore Haulage	Rylington Park - Sheep Freight Mar2024	-478.50
EFT15655	06/05/2024	D & L Bleechmore Haulage	Rylington Park - Fertiliser Freight Mar2024	-528.00
EFT15656	06/05/2024	Darren Long Consulting	Assistance with Fair Value and Financial Reporting Mar2024	-3,368.75
EFT15657	06/05/2024	Fencing Unlimited	Reservoir Standpipe Project - Gate Control Unit	-641.44
EFT15658	06/05/2024	G&M Detergents and Hygiene Services Albany	Townsite Hygiene Service Agreement 2024-25	-3,426.00
EFT15659	06/05/2024	Great Southern Shearing Pty Ltd	Rylington Park - Wool Handling Training	-4,647.50
EFT15660	06/05/2024	H+H Architects	Evacuation Centre - Feature Survey	-1,320.00
EFT15661	06/05/2024	Hastie Waste	Rylington Park - Bulk Waste Collection Jan2024	-115.00
EFT15662	06/05/2024	Integrated Fuel Services and Solutions	Depot Smartfill System Repairs	-6,325.99
EFT15663	06/05/2024	Karri Concrete	RTR037 Craigie Road - Concrete Pipes	-719.46
EFT15664	06/05/2024	Employee	Reimburse Hon Freeman Reception Equipment	-110.61
EFT15665	06/05/2024	Malatesta Group Holdings Pty Ltd	RRG004 Winnejup Road - Premix	-1,800.00
EFT15666	06/05/2024	Market Creations Agency Pty Ltd	Website Refresh - Project Build	-8,184.00
EFT15667	06/05/2024	Ohura Group Pty Ltd	Industrial Relations Consultancy	-563.86
EFT15668	06/05/2024	Old Dog Dirt & Diesel	P146 Small Plant - Parts	-31.95
EFT15669	06/05/2024	RSEA Safety	Depot PPE	-3,438.25
EFT15670	06/05/2024	Rear's Electrical & Mechanical Services Pty Ltd	Depot Workshop - Light Repairs	-937.94
EFT15671	06/05/2024	Roney Earthworks	RRG004 Winnejup Road - Pushup Gravel	-16,558.00
EFT15672	06/05/2024	Semini Custom Feeds Pty Ltd	Rylington Park - Sheep Pellets	-13,561.13
EFT15673	06/05/2024	South West Isuzu	P214 Isuzu Giga CX7 455 Prime Mover - Repairs	-124.80
EFT15674	06/05/2024	South West Livestock Services Pty Ltd	Rylington Park - Sheep Pregnancy Scanning	-1,551.16
EFT15675	06/05/2024	Statewide Bearings	P201 Isuzu NHPR 65190 3Tn Dual Cab Truck - Parts	-544.50
EFT15675	06/05/2024	Statewide Bearings	Reservoir Standpipe Project - Water Meter	-1,667.60
EFT15675	06/05/2024	Statewide Bearings	P222 Mitsubishi Fuso FS52 Heavy Rigid Water Truck - Parts	-847.00
EFT15676	06/05/2024	Property Owner	3 Reid Place (Ranger) - Water Usage 30/01/2024-28/03/2024	-212.10
EFT15677	06/05/2024	Synergy (Electricity Generation and Retail	Electricity Across Shire Facilities to 19/04/2024	-2,331.12
EFT15678	06/05/2024	TJ Barnes	Rylington Park - Ladies Day Cleaning	-515.20
EFT15679	06/05/2024	Tasman Shearing	Rylington Park - Shearer Training	-4,845.50
EFT15680	06/05/2024	Telstra Limited	SMS Messaging to 19/04/2024	-0.90
EFT15681	06/05/2024	The Bottle-O North Road	Rylington Park - Shearer Training	-4,784.12
EFT15682	06/05/2024	Traffic Force (TMSW Unit Trust t/as)	ANZAC Day Service - TMP	-1,595.00
EFT15683	06/05/2024	WA Skills Training Pty Ltd	Health and Safety Representative Training	-995.00
EFT15684	13/05/2024	A & M Medical Services Pty Ltd	Medical Centre - Annual Equipment Service	-533.39
EFT15685	13/05/2024	AFGRI Equipment Australia Pty Ltd	P221 Action 2010 Side Tipper Semi Trailer - Repairs	-695.51
EFT15685	13/05/2024	AFGRI Equipment Australia Pty Ltd	Rylington Park - Tractor Parts and Hydraulic Oil	-524.91
EFT15686	13/05/2024	AMPAC Debt Recovery (WA) Pty Ltd	Rates Debt Collection Commission and Costs Apr2024	-9,842.97
EFT15687	13/05/2024	Ampol Petroleum Distributors Pty Ltd	Fuel Apr2024	-1,391.30
EFT15688	13/05/2024	Australia Post	Postage Apr2024	-530.48
EFT15689	13/05/2024	Australian Services Union	Payroll Deductions	-26.50
EFT15690	13/05/2024	B&B Street Sweeping Pty Ltd	Townsite Street Sweeping	-1,875.50
EFT15691	13/05/2024	BOC Limited	Gas Cylinder Rental Apr2024	-62.71
EFT15692	13/05/2024	BP Medical	Medical Supplies	-554.04
EFT15693	13/05/2024	BT Equipment Pty Ltd t/a Tutt Bryant Equipment	P235 Bomag Combination Tandem Multi Tyred Roller - Repairs	-1,728.38
EFT15694	13/05/2024	Beulah Wines	Hon Freeman Reception - Drinks	-650.00
EFT15695	13/05/2024	Black Box Control Pty Ltd	Monthly Grader Tracking Service May2024	-101.85
EFT15696	13/05/2024	Blackwood Plant Hire	RTR037 Craigie Road - Gravel Resheeting Progress Payment	-104,500.00
EFT15697	13/05/2024	Boyup Brook Co-operative Company Limited	Rylington Park - Purchases Apr2024 incl Sheep Treatments	-2,069.35
EFT15698	13/05/2024	Boyup Brook IGA	Purchases Apr2024	-524.30
EFT15699	13/05/2024	Boyup Brook Tyre Service	P238 Mitsubishi Triton GLX 4x4 MR - Windscreen	-460.00
EFT15699	13/05/2024	Boyup Brook Tyre Service	P207 Mitsubishi Triton Dual Cab - Parts	-780.00
EFT15699	13/05/2024	Boyup Brook Tyre Service	P193 Mitsubishi MN Triton 4x4 GLX Club Cab - Windscreen	-460.00
EFT15699	13/05/2024	Boyup Brook Tyre Service	Rylington Park - Auger Battery	-130.00
EFT15700	13/05/2024	Bridgetown Timber & Hardware	Building Maintenance Expendable Tools	-529.01
EFT15701	13/05/2024	Cleanaway Daniels Services Pty Ltd	Medical Centre - Sharps Disposal Apr2024	-606.38
EFT15702	13/05/2024	Coates Hire Operations Pty Limited	RRG004 Winnejup Road - Water Pump Hire Apr2024	-6,757.25
EFT15703	13/05/2024	Country Landscaping & Irrigation	Reservoir Standpipe Project - Parts	-255.32
EFT15703	13/05/2024	Country Landscaping & Irrigation	Swimming Pool Heat Pump Repairs	-367.95
EFT15704	13/05/2024	DSAK Pty Ltd (Manjimup and Bridgetown Retravision)	Flax Mill Caravan Park Ablutions - Taps	-17.98
EFT15705	13/05/2024	Employee	Reimburse CPR Training	-65.00
EFT15706	13/05/2024	Fencing Unlimited	Pedestrian Safety Fence Parts	-95.00
EFT15707	13/05/2024	Hales Electrical	Medical Centre - Electrical Repairs	-198.00
EFT15708	13/05/2024	Hannaford Seedmaster Services Boyup Brook & Districts	Rylington Park - Barley Seed Cleaning	-3,367.89
EFT15709	13/05/2024	Hastie Waste	Rylington Park - Bulk Waste Collection Apr2024	-115.00
EFT15710	13/05/2024	Haycom Technology Pty Ltd	Medical Centre IT Support Fees Apr2024	-648.45
EFT15711	13/05/2024	Employee	Reimburse CPR Training	-65.00
EFT15712	13/05/2024	Johnson's Food Services	Various Shire Buildings - Cleaning Supplies	-49.28
EFT15713	13/05/2024	Keybrook Holdings Pty Ltd	Mayanup Progress Assoc Grounds - Asbestos Cleanup	-350.00
EFT15714	13/05/2024	Kojonup Agricultural Supplies	Rylington Park - Canola Seed	-8,448.00
EFT15714	13/05/2024	Kojonup Agricultural Supplies	Rylington Park - Worm Egg Count	-96.80
EFT15714	13/05/2024	Kojonup Agricultural Supplies	Rylington Park - Sheep Handler Parts	-92.40
EFT15714	13/05/2024	Kojonup Agricultural Supplies	Rylington Park - Sheep Treatments	-2,407.85
EFT15714	13/05/2024	Kojonup Agricultural Supplies	Rylington Park - Pasture and Ryegrass Seed Mixes	-6,891.50
EFT15714	13/05/2024	Kojonup Agricultural Supplies	Rylington Park - Barley Seed	-5,640.00
EFT15714	13/05/2024	Kojonup Agricultural Supplies	Rylington Park - Fertiliser AgNP 23.57Tn	-31,163.06
EFT15714	13/05/2024	Kojonup Agricultural Supplies	Rylington Park - Fertiliser GranNS 17Tn	-8,732.90
EFT15715	13/05/2024	Lamat Cleaning (The Bogar Unit Trust t/as)	Various Shire Buildings - Cleaning Apr2024	-2,960.00

Shire of Boyup Brook

Payments 01/05/2024 - 31/05/2024

(GST Inclusive Accordingly)

Chq/EFT	Date	Name	Description	Amount
EFT15716	13/05/2024	Local Government, Racing And Cemeteries Employees Union	Payroll Deductions	-11.00
EFT15717	13/05/2024	Manjimup Freight Distributors & BMI Logistics	Freight Apr2024	-33.00
EFT15718	13/05/2024	Moore Australia Audit (WA)	RTR 2022-23 Acquittal Audit	-3,850.00
EFT15719	13/05/2024	Office Of The Auditor General	Attest Audit 2022-23	-44,616.00
EFT15720	13/05/2024	Rear's Electrical & Mechanical Services Pty Ltd	Depot Fuel Bowsers - Test Fast Fill Controller	-187.00
EFT15720	13/05/2024	Rear's Electrical & Mechanical Services Pty Ltd	Medical Centre - Replace Lights	-330.00
EFT15721	13/05/2024	SOS Office Equipment	Photocopier Billing Apr2024	-684.07
EFT15722	13/05/2024	Safetycare Australia Pty Ltd	Safety Hub Annual Subscription	-1,650.00
EFT15723	13/05/2024	Sprint Express	Freight Mar2024	-187.00
EFT15724	13/05/2024	Synergy (Electricity Generation and Retail Corporation t/as)	Rylington Park Electricity to 11/04/2024	-1,228.18
EFT15725	13/05/2024	Team Global Express	Freight Apr2024	-650.82
EFT15726	13/05/2024	Telstra Limited	Telephone Across Shire Facilities to 01/05/2024	-1,297.44
EFT15727	13/05/2024	The Quacking Frog Teapot Shed	Medical Centre - Wellness Clinic Catering	-450.00
EFT15728	13/05/2024	The Right Stuff for Landholders	Reservoir Standpipe Project - Parts	-220.58
EFT15729	13/05/2024	Totally Workwear - Bunbury	Depot PPE	-200.20
EFT15730	13/05/2024	activ8me (Australian Private Networks Pty Ltd)	Various Shire Properties - Internet and Phone May2024	-370.23
EFT15731	20/05/2024	Australian Taxation Office	BAS and PAYG Apr2024	-89,664.00
EFT15732	20/05/2024	Boyup Brook Community Resource Centre	Boyup Brook Gazette Advertising May2024	-415.00
EFT15733	20/05/2024	Boyup Brook IGA	Rylington Park - Shearing School Catering	-1,655.78
EFT15734	20/05/2024	Bunbury Nissan	P241 Nissan Navara CrewCab - CEO Vehicle 20000km Service	-572.00
EFT15735	20/05/2024	C & L Mechanical Service	Rylington Park - Rake Parts	-530.53
EFT15736	20/05/2024	Focus Networks	Website and Email Encryption	-1,683.00
EFT15736	20/05/2024	Focus Networks	Monthly MPS Support Apr2024	-115.50
EFT15736	20/05/2024	Focus Networks	Monthly Device Management Fees Apr2024	-3,274.70
EFT15736	20/05/2024	Focus Networks	Monthly Managed IT Services and Microsoft Office Subscriptions May2024	-3,629.45
EFT15737	20/05/2024	Fuel Brothers WA.Com Pty Ltd	Fuel Feb2024	-131.52
EFT15737	20/05/2024	Fuel Brothers WA.Com Pty Ltd	Australia Day Breakfast Catering	-680.00
EFT15737	20/05/2024	Fuel Brothers WA.Com Pty Ltd	West Boyup Brook BFB Fuel Feb2024	-64.08
EFT15738	20/05/2024	Golden Pipe Dreams (t/as Boyup Brook Hotel)	Hon Freeman Reception Catering	-3,200.00
EFT15739	20/05/2024	HFM Asset Management Pty Ltd	Building Assets Data Collection and Condition Assessment - Disbursements	-772.77
EFT15740	20/05/2024	HW & Associates	Independent Living Units - Quantity Surveying	-3,300.00
EFT15741	20/05/2024	Hastie Waste	Rylington Park - Bulk Waste Collection May2024	-115.00
EFT15742	20/05/2024	Internode Pty Ltd	Depot and BBELC Internet Jun2024	-109.99
EFT15743	20/05/2024	Johnson's Food Services	Various Shire Buildings - Cleaning Supplies	-362.22
EFT15744	20/05/2024	Landgate	SLIP Annual Subscription Service 2024-25	-2,533.00
EFT15744	20/05/2024	Landgate	Mining Tenement Valuation Roll 2024	-436.95
EFT15745	20/05/2024	Living Springs	Council and Staff Drinking Water May2024	-260.00
EFT15746	20/05/2024	Employee	Reimburse Catering May2024	-53.14
EFT15747	20/05/2024	Market Creations Agency Pty Ltd	Website Refresh - Final Payment	-1,636.80
EFT15748	20/05/2024	Node1 Pty Ltd	Admin NBN Jun2024	-227.00
EFT15749	20/05/2024	Officeworks Ltd	Admin Stationery	-349.79
EFT15750	20/05/2024	Ratepayer	Rates Refund A15133	-319.50
EFT15751	20/05/2024	Synergy (Electricity Generation and Retail Corporation t/as)	Electricity Across Shire Facilities to 18/04/2024	-7,406.29
EFT15752	20/05/2024	The Brook Takeaway	Catering May2024	-138.00
EFT15753	20/05/2024	Harley Transport Pty Ltd	Rylington Park - Sheep Freight May2024	-1,069.20
EFT15754	20/05/2024	Treehouse Coffee Lounge	Catering May2024	-35.00
EFT15755	20/05/2024	Veolia Recycling & Recovery (Perth) Pty Ltd	Waste Collection Apr2024	-9,030.67
EFT15756	22/05/2024	Komatsu Australia Pty Ltd	Purchase of P243 Komatsu WA250PZ 6 Wheel Loader	-287,408.77
EFT15757	27/05/2024	AFGRI Equipment Australia Pty Ltd	P224 John Deere 622GP Motor Grader - Parts	-255.97
EFT15758	27/05/2024	Adam Jenkins Tree Services	Barron St Median - Tree Removal	-1,100.00
EFT15759	27/05/2024	Amity Signs	Road Signage	-2,602.05
EFT15760	27/05/2024	Ampol Petroleum Distributors Pty Ltd	Fuel May2024	-3,521.79
EFT15761	27/05/2024	Australian Services Union	Payroll Deductions	-26.50
EFT15762	27/05/2024	Australian Taxation Office	Admin Fees	-7.95
EFT15763	27/05/2024	Blackwoods	Expendable Tools	-153.99
EFT15764	27/05/2024	Boyup Brook Co-operative Company Limited	Purchases Mar2024	-2,239.70
EFT15764	27/05/2024	Boyup Brook Co-operative Company Limited	McAlinden BFB - Chainsaw Parts	-108.00
EFT15764	27/05/2024	Boyup Brook Co-operative Company Limited	Purchases Apr2024	-2,742.25
EFT15764	27/05/2024	Boyup Brook Co-operative Company Limited	Reservoir Standpipe Project - Parts	-1,332.40
EFT15764	27/05/2024	Boyup Brook Co-operative Company Limited	Expendable Tools	-197.50
EFT15764	27/05/2024	Boyup Brook Co-operative Company Limited	P201 Isuzu NHPR 65190 3Tn Dual Cab Truck - Parts	-369.00
EFT15764	27/05/2024	Boyup Brook Co-operative Company Limited	Swimming Pool - Chlorine	-2,310.00
EFT15764	27/05/2024	Boyup Brook Co-operative Company Limited	Medical Centre - Kettle	-59.95
EFT15765	27/05/2024	Boyup Brook Tyre Service	P195 Isuzu FVZ 1500 - Windscreen	-650.00
EFT15765	27/05/2024	Boyup Brook Tyre Service	P214 Isuzu Giga CX7 455 Prime Mover - Windscreen	-650.00
EFT15766	27/05/2024	Breeze Connect Pty Ltd	Medical Centre VOIP and NBN Apr2024	-181.48
EFT15767	27/05/2024	Bridgetown Timber & Hardware	Building Maintenance Supplies	-1,157.54
EFT15768	27/05/2024	Country Music Club Of Boyup Brook WA Inc	Hon Freeman Reception - Linen Drycleaning	-186.00
EFT15769	27/05/2024	D & L Bleechmore Haulage	Rylington Park - Fertiliser Freight May2024	-1,408.00
EFT15770	27/05/2024	Daimler Trucks Perth	Purchase of P246 Mitsubishi Canter CrewCab Truck	-89,216.27
EFT15771	27/05/2024	EM Squire & RI Squire	Admin - Septic Repairs	-451.00
EFT15771	27/05/2024	EM Squire & RI Squire	Flax Mill Caravan Park - Ablutions Tap Repairs	-203.50
EFT15772	27/05/2024	Fuel Brothers WA.Com Pty Ltd	Catering Feb2024	-216.00
EFT15772	27/05/2024	Fuel Brothers WA.Com Pty Ltd	Fuel Apr2024	-2,185.81
EFT15773	27/05/2024	Fulton Hogan Industries Pty Ltd	RRG148 Boyup Brook-Cranbrook Road - Sealing	-75,787.14
EFT15773	27/05/2024	Fulton Hogan Industries Pty Ltd	RRG004 Winnejup Road - Sealing	-132,620.95
EFT15774	27/05/2024	HW & Associates	Independent Living Units - Quantity Surveying	-3,300.00
EFT15775	27/05/2024	Haycom Technology Pty Ltd	Medical Centre - Computers	-3,851.10
EFT15775	27/05/2024	Haycom Technology Pty Ltd	WA Primary Health Alliance Grant - Medical Centre Phone System Installation	-1,078.00
EFT15776	27/05/2024	Keybrook Holdings Pty Ltd	22 Proctor Street - Removal of Asbestos Fence	-2,900.00
EFT15777	27/05/2024	Kojonup Agricultural Supplies	Admin Fees	-32.60
EFT15778	27/05/2024	Komatsu Australia Pty Ltd	P196 Komatsu 555 Grader (2015) - Service Kit	-792.15
EFT15779	27/05/2024	MASTEC Smart Waste Solutions t/as MASTEC Australia Pty Ltd	Waste Bin Lid Pins	-177.27
EFT15780	27/05/2024	Market Creations Agency Pty Ltd	Website Refresh - Social Media Custom Feed Module	-1,056.00
EFT15781	27/05/2024	Officeworks Ltd	Depot Stationery	-202.28
EFT15782	27/05/2024	Ohura Group Pty Ltd	Industrial Relations Consultancy	-1,660.12
EFT15783	27/05/2024	Old Dog Dirt & Diesel	P139 Roadside Spray Trailer - Parts	-177.50
EFT15784	27/05/2024	Procurement Plus	Contract Development Services	-23,469.60

Shire of Boyup Brook

Payments 01/05/2024 - 31/05/2024

(GST Inclusive Accordingly)

Chq/EFT	Date	Name	Description	Amount
EFT15785	27/05/2024	Employee	Reimburse Animal Services Costs	-25.50
EFT15786	27/05/2024	South West Isuzu	P225 Isuzu GIGA CXY 2012 Prime Mover - Parts	-1,625.52
EFT15787	27/05/2024	Southern Lock & Security	Flax Mill Water Tanks - Keyed Padlocks	-338.00
EFT15788	27/05/2024	Southwest Hoist & Crane	P232 Overhead Crane and Hoist - Routine Service and Safety Inspection	-976.80
EFT15789	27/05/2024	Spencer Signs	Flax Mill - Signage	-1,280.95
EFT15790	27/05/2024	Sprint Express	Freight Apr2024	-132.00
EFT15791	27/05/2024	Synergy (Electricity Generation and Retail Corporation t/as)	Electricity Across Shire Facilities to 17/05/2024	-3,784.05
EFT15792	27/05/2024	The Quacking Frog Teapot Shed	Catering Apr2024	-282.00
EFT15793	27/05/2024	Trophies West	Honour Board Name Plates	-119.89
EFT15794	27/05/2024	Veolia Recycling and Recovery Pty Ltd (NSW)	Paper and Cardboard Recycling Apr2024	-812.33
			TOTAL EFT PAYMENTS to 31 May 2024	**-1,400,662.01**

Shire of Boyup Brook

Payments 01/05/2024 - 31/05/2024

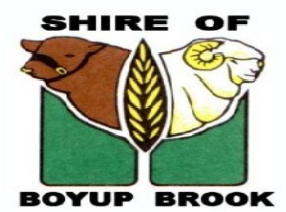
(GST Inclusive Accordingly)

Chq/EFT	Date	Name	Description	Amount
DD8818.1	08/05/2024	Employee Super Fund	Payroll Deductions	-975.76
DD8818.2	08/05/2024	Mercer Super Trust (TTF) - Mercer SmartSuper Plan	Superannuation Contributions	-378.84
DD8818.3	08/05/2024	Panorama Super (Asgard Independence Plan Division Two)	Superannuation Contributions	-309.57
DD8818.4	08/05/2024	CBUS (Construction & Building Industry Super)	Superannuation Contributions	-202.65
DD8818.5	08/05/2024	HESTA	Superannuation Contributions	-73.92
DD8818.6	08/05/2024	Aware Super	Payroll Deductions	-7,491.59
DD8818.7	08/05/2024	Rest Superannuation	Superannuation Contributions	-1,805.38
DD8818.8	08/05/2024	Australian Super	Superannuation Contributions	-2,643.74
DD8818.9	08/05/2024	Commonwealth Essential Super	Superannuation Contributions	-627.18
DD8820.1	09/05/2024	Salary & Wages	Payroll 08May2024	-117,127.13
DD8832.1	14/05/2024	Aware Super	Superannuation Contributions	-421.34
DD8832.2	14/05/2024	Rest Superannuation	Superannuation Contributions	-12.50
DD8834.1	14/05/2024	Salary & Wages	Payroll 14May2024	-12,729.08
DD8836.1	08/05/2024	Colonial First State Superannuation	Superannuation Contributions	-142.15
DD8838.1	15/05/2024	Salary & Wages	Payroll 15May2024	-13,685.49
DD8849.1	22/05/2024	Employee Super Fund	Payroll Deductions	-942.07
DD8849.2	22/05/2024	Mercer Super Trust (TTF) - Mercer SmartSuper	Superannuation Contributions	-378.84
DD8849.3	22/05/2024	Panorama Super (Asgard Independence Plan	Superannuation Contributions	-309.57
DD8849.4	22/05/2024	CBUS (Construction & Building Industry Super)	Superannuation Contributions	-121.77
DD8849.5	22/05/2024	HESTA	Superannuation Contributions	-254.10
DD8849.6	22/05/2024	Aware Super	Payroll Deductions	-7,464.89
DD8849.7	22/05/2024	Rest Superannuation	Superannuation Contributions	-1,421.03
DD8849.8	22/05/2024	Australian Super	Superannuation Contributions	-2,631.32
DD8849.9	22/05/2024	Commonwealth Essential Super	Superannuation Contributions	-613.50
DD8851.1	23/05/2024	Salary & Wages	Payroll 22May2024	-107,465.62
DD8860.1	22/05/2024	Australian Super	Superannuation Contributions	-280.90
DD8862.1	28/05/2024	Salary & Wages	Payroll 28May2024	-2,047.60
DD8865.1	29/05/2024	Employee Super Fund	Superannuation Contributions	-592.39
DD8865.2	29/05/2024	AMP Super Fund - SignatureSuper	Superannuation Contributions	-273.49
DD8867.1	29/05/2024	Salary & Wages	Payroll 29May2024	-5,851.62
DD8874.1	16/05/2024	Shire of Boyup Brook Credit Card	P243 Komatsu WA250PZ 6 Wheel Loader - Licencing	-115.35
DD8874.1	16/05/2024	Shire of Boyup Brook Credit Card	Dan Murphy's - Hon Freeman Reception Drinks	-313.70
DD8874.1	16/05/2024	Shire of Boyup Brook Credit Card	ChatGPT Subscription May2024	-31.72
DD8874.1	16/05/2024	Shire of Boyup Brook Credit Card	Starlink - CEO House Internet Apr2024	-139.00
DD8874.1	16/05/2024	Shire of Boyup Brook Credit Card	Adobe Acrobat Pro DC Monthly Subscription 20/04/2024-19/05/2024	-209.95
DD8874.1	16/05/2024	Shire of Boyup Brook Credit Card	Tripsafe Cable Cover	-172.65
DD8874.1	16/05/2024	Shire of Boyup Brook Credit Card	Aldi Mobile - Depot Gate SIM Annual Renewal	-35.00
DD8874.1	16/05/2024	Shire of Boyup Brook Credit Card	Canva Annual Subscription 2024-25	-164.99
DD8874.1	16/05/2024	Shire of Boyup Brook Credit Card	CBA Annual Fees for Corporate Credit Cards	-30.00
DD8875.1	01/05/2024	Westnet	Medical Centre, Admin and Swimming Pool Internet May2024	-289.85
DD8875.2	02/05/2024	Commonwealth Bank	Bank Fees May2024	-289.20
DD8875.3	09/05/2024	De Lage Landen Pty Ltd	Rental Agreement for Photocopier DCVII-C5573 May2024	-184.80
DD8875.4	15/05/2024	Commonwealth Bank	Bank Fees May2024	-92.83
DD8875.5	21/05/2024	BP Australia Pty Ltd	CEO Fuel Purchases Apr2024	-363.63
DD8875.6	23/05/2024	AGDATA Holdings Pty Ltd	Rylington Park - Phoenix Accounting Software	-54.00
DD8876.1	02/05/2024	Property Owner	3 Reid Pl (Ranger) - Rent 04/05/2024-17/05/2024	-800.00
DD8876.2	16/05/2024	Property Owner	3 Reid Pl (Ranger) - Rent 18/05/2024-31/05/2024	-800.00
DD8876.3	30/05/2024	Property Owner	3 Reid Pl (Ranger) - Rent 01/06/2024-14/06/2024	-800.00
DD8876.4	02/05/2024	The Bunbury Diocesan Trustees and Anglican	18 Barron St GP House - Rent 10/05/2024-23/05/2024	-660.00
DD8876.5	16/05/2024	The Bunbury Diocesan Trustees and Anglican	18 Barron St GP House - Rent 24/05/2024-06/06/2024	-660.00
DD8876.6	30/05/2024	The Bunbury Diocesan Trustees and Anglican	18 Barron St GP House - Rent 07/06/2024-20/06/2024	-660.00
DD8818.10	08/05/2024	AMP Super Fund - SignatureSuper	Superannuation Contributions	-905.30
DD8818.11	08/05/2024	Colonial First State Superannuation	Superannuation Contributions	-952.48
DD8818.12	08/05/2024	UniSuper	Superannuation Contributions	-2,994.39
DD8818.13	08/05/2024	Australian Retirement Trust	Superannuation Contributions	-519.47
DD8849.10	22/05/2024	AMP Super Fund - SignatureSuper	Superannuation Contributions	-881.98
DD8849.11	22/05/2024	Colonial First State Superannuation	Superannuation Contributions	-636.01
DD8849.12	22/05/2024	UniSuper	Superannuation Contributions	-2,561.13
DD8849.13	22/05/2024	Australian Retirement Trust	Superannuation Contributions	-519.47
			TOTAL DD MUNI ACCOUNT TO 31 May 2024	**-306,111.93**
DD310524	31/05/2024	Police Licensing	Police Licencing May2024	-53,703.20
			TOTAL DD POLICE LICENSING ACCOUNT TO 31 May 2024	**-53,703.20**
			TOTAL DD BOYUP BROOK EARLY LEARNING CENTRE ACCOUNT TO 31 May 2024	**0.00**

SUMMARY

CHQ (Muni Account)	-6,539.61
EFT	-1,400,662.01
DD	-306,111.93
MUNI TOTAL	**-1,713,313.55**
ALL MUNI TRANS TO 31 May 2024	**-1,713,313.55**
DD (Police Licensing Account) TO 31 May 2024	**-53,703.20**
GRAND TOTAL 1 - 31 May 2024	**-1,767,016.75**

Attachment 9.2.2A



MONTHLY FINANCIAL REPORT

31 MAY 2024

TABLE OF CONTENTS

	Page
Statement of Comprehensive Income - by Program	2
Statement of Comprehensive Income - by Nature & Type	3
Statement of Financial Activity by Nature	4
Statement of Financial Activity by Program	5
Net Current Position	6
Variance Report	7-10
Statement of Financial Position	11
Statement of Cash Flows	12-13
Progress of the Capital Program	14-15
Major Business Unit Details	16-17
Reserve Accounts	18
Loans	19
Detailed Operating & Non-Operating Accounts	20-48

SHIRE OF BOYUP BROOK
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDING 31 MAY 2024

	NOTES	2023-24 ANNUAL BUDGET	2023-24 YTD BUDGET	2023-24 YTD ACTUAL	VARIANCE
EXPENDITURE (Excluding Finance Costs)		**$**		**$**	
General Purpose Funding		(158,533)	(132,475)	(126,489)	-5%
Governance		(524,085)	(435,833)	(362,861)	-17%
Law, Order, Public Safety		(463,236)	(415,267)	(448,392)	8%
Health		(1,567,566)	(1,217,173)	(1,332,299)	9%
Education and Welfare		(454,620)	(394,529)	-355,702	-10%
Housing		(306,843)	(288,638)	(178,689)	-38%
Community Amenities		(527,452)	(438,137)	(389,685)	-11%
Recreation and Culture		(1,415,292)	(1,197,275)	(1,297,232)	8%
Transport		(4,491,015)	(3,702,490)	(4,611,881)	25%
Economic Services		(684,442)	(501,104)	(550,642)	10%
Other Property and Services		(831,171)	(710,633)	(773,856)	9%
Total Operating Expenditure		(11,424,255)	(9,433,554)	(10,427,728)	
REVENUE					
General Purpose Funding		3,628,819	3,614,045	4,067,188	13%
Governance		0	0	10,752	0%
Law, Order, Public Safety		125,900	125,339	136,886	9%
Health		1,180,900	925,286	1,190,662	29%
Education and Welfare		210,000	191,373	246,948	29%
Housing		216,940	61,367	71,025	16%
Community Amenities		231,300	227,490	253,585	11%
Recreation and Culture		62,900	62,899	81,110	29%
Transport		230,577	224,860	239,310	6%
Economic Services		122,555	106,559	164,521	54%
Other Property & Services		765,209	648,170	805,749	24%
Total Operating Revenue		6,775,100	6,187,389	7,267,735	
Sub-Total		(4,649,155)	(3,246,165)	(3,159,993)	
FINANCE COSTS					
Housing		(1,388)	(1,388)	(1,388)	0%
Recreation & Culture		(3,305)	(3,175)	(3,305)	4%
Total Finance Costs		(4,693)	(4,563)	(4,692)	
NON-OPERATING REVENUE					
General Purpose Funding	No.3	0		0	
Law, Order & Public Safety	No.5	0	0	420,700	0%
Education & Welfare	No.8	0		1,251	0%
Recreation & Culture	No.11	95,714	0	5,715	0%
Transport	No.12	1,688,825	1,052,414	931,157	-12%
Economic Services	No.13	0	0	19,459	0%
Total Non-Operating Revenue		1,784,539	1,052,414	1,378,282	
PROFIT/(LOSS) ON SALE OF ASSETS					
Housing Profit		0	0	0	
Transport Profit		0	0	0	
Transport Loss		0	0	0	
Other Property & Services Profit		0		0	
Other Property & Services Loss		0		0	
Total Profit/(Loss)		0	0	0	
NET RESULT		**(2,869,309)**	**(2,198,314)**	**(1,786,404)**	
Other Comprehensive Income					
Changes on revaluation of non-current assets		0	0	0	
		0	0	0	
TOTAL COMPREHENSIVE INCOME		**(2,869,309)**	**(2,198,314)**	**(1,786,404)**	

"Traffic Lights" Colour Coding:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the Council has defined a formula in Council Policy 2.1.6 (see also Variance Report in these Statements).

To simplify this reporting, a traffic light system is used in the variance column of the Statement of Comprehensive Income and the Rate Setting Statement, as follows:

Revenue:

Green = Actual Revenue is greater than Year-to-Date budgeted revenue by 10% or more

Red = Variance between Actual Revenue and Year-to-Date budget is greater than 10% (lower)

Expenditure:

Green = Actual Expenditure is less than Year-to-Date budgeted expenditure

Red = Variance between Actual Expenditure and Year-to-Date budget is greater than 10% (higher)

SHIRE OF BOYUP BROOK
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE/TYPE
FOR THE PERIOD ENDING 31 MAY 2024

	2023-24 ORIGINAL BUDGET	2023-24 YTD BUDGET	2023-24 YTD ACTUAL	VARIANCE
Expenses				
Employee Costs	(3,912,622)	(3,100,015)	(4,000,724)	29%
Materials and Contracts	(3,050,034)	(2,585,438)	(1,405,938)	-46%
Utility Charges	(213,715)	(175,409)	(215,600)	23%
Depreciation on Non-Current Assets	(3,586,909)	(2,894,592)	(4,211,425)	45%
Interest Expenses	(4,693)	(4,563)	(4,692)	3%
Insurance Expenses	(328,313)	(314,590)	(282,769)	-10%
Other Expenditure	(332,662)	(363,510)	(311,273)	-14%
Total Operating Expenses	(11,428,948)	(9,438,117)	(10,432,421)	
Revenue				
Rates	3,579,069	3,579,319	3,589,564	0%
Operating Grants, Subsidies and Contributions	495,917	327,577	440,490	34%
Fees and Charges	1,879,735	1,590,909	2,013,414	27%
Interest Earnings	27,750	23,026	361,522	1470%
Other Revenue	792,629	666,557	862,744	29%
Total Operating Revenue	6,775,100	6,187,389	7,267,735	
Sub-Total	(4,653,848)	(3,250,728)	(3,164,686)	
Non-Operating Grants, Subsidies & Contributions	1,784,539	1,052,414	1,378,282	31%
Profit on Asset Disposals	0	0	0	0%
Loss on Asset Disposals	0	0	0	0%
	1,784,539	1,052,414	1,378,282	
Net Result	**(2,869,309)**	**(2,198,314)**	**(1,786,404)**	
Other Comprehensive Income				
Changes on revaluation of non-current assets	0	0	0	
Total Other Comprehensive Income	0	0	0	
TOTAL COMPREHENSIVE INCOME	**(2,869,309)**	**(2,198,314)**	**(1,786,404)**	

SHIRE OF BOYUP BROOK
FINANCIAL ACTIVITY STATEMENT BY NATURE/TYPE
FOR THE PERIOD ENDING 31 MAY 2024

	2023-24 ORIGINAL BUDGET	2023-24 YTD BUDGET (a)	2023-24 YTD ACTUAL (b)	MATERIAL $ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
OPERATING REVENUE	**$**	**$**	**$**			
Ex-Gratia Rates & Write-offs	2,140	2,390	1390	Within Threshold	(41.84%)	
Operating Grants, Subsidies and Contributions	495,917	327,577	440,490	112,913	34.47%	▲
Fees and Charges	1,879,735	1,709,863	2,013,414	303,551	17.75%	▲
Interest Earnings	27,750	24,005	361,522	337,517	1406.00%	▲
Other Revenue	792,629	689,460	862,744	173,284	25.13%	▲
Profit on Disposal of Asset	0	0	0	Within Threshold	0%	
Total Operating Revenue	**3,198,171**	**2,753,295**	**3,679,560**	**927,265**		
LESS OPERATING EXPENDITURE						
Employee Costs	(3,912,622)	(3,448,186)	(3,618,994)	(170,808)	Within Threshold	
Materials and Contracts	(3,050,034)	(2,815,014)	(1,787,667)	1,027,347	36.50%	
Utility Charges	(213,715)	(193,117)	(215,600)	(22,483)	(11.64%)	
Depreciation on Non-Current Assets	(3,586,909)	(3,183,985)	(4,211,425)	(1,027,440)	(32.27%)	
Interest Expenses	(4,693)	(4,628)	(4,692)	Within Threshold	Within Threshold	
Insurance Expenses	(328,313)	(314,590)	(282,769)	31,821	10.12%	
Other Expenditure	(332,662)	(389,391)	(311,273)	78,118	20.06%	
Loss on Disposal of Asset	0	0	0	Within Threshold	0%	
Total Operating Expenses	**(11,428,948)**	**(10,348,911)**	**(10,432,420)**	**(83,444)**		
Sub-Total	**(8,230,777)**	**(7,595,616)**	**(6,752,860)**	**843,820**		
NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET						
Movement in Employee Provisions (Non-current)	44,635	0	0	Within Threshold	0%	
Movement in Accrued Expenses		0	0	Within Threshold	0%	
Depreciation Written Back	3,586,909	3,183,985	4,211,425	1,027,440	32.27%	▲
Operating Activities Excluded from Budget	**3,631,544**	**3,183,985**	**4,211,425**	**1,027,440**		
Sub Total	**(4,599,233)**	**(4,411,631)**	**(2,541,435)**	**1,871,260**		
INVESTING ACTIVITIES						
Purchase of Land	0	0	0	Within Threshold	0%	
Purchase Buildings	(889,155)	(590,190)	(560,263)	29,927	Within Threshold	
Purchase Plant and Equipment	(891,660)	(891,660)	(449,599)	442,061	49.58%	
Purchase Furniture and Equipment	(25,000)	(25,000)	0	25,000	100.00%	
Infrastructure Assets - Roads	(1,950,962)	(1,931,408)	(1,822,341)	109,067	Within Threshold	
Infrastructure Assets - Footpaths	(75,075)	(75,075)	(243)	74,832	99.68%	
Infrastructure Assets - Aerodromes	(53,056)	(53,056)	0	53,056	100.00%	
Infrastructure Assets - Drainage	(58,866)	(58,866)	(71,713)	(12,847)	(21.82%)	
Infrastructure Assets - Parks & Ovals	(200,000)	(200,000)	0	200,000	100.00%	
Infrastructure Assets - Recreation	(150,000)	(150,000)	(133,137)	16,863	11.24%	
Infrastructure Assets - Other	(344,313)	(309,313)	(58,637)	250,676	81.04%	
Proceeds from Sale of Assets	310,000	305,000	51,818	(253,182)	(83.01%)	▼
Contributions for the Development of Assets	1,784,539	1,067,429	1,378,282	310,853	29.12%	▲
Amount Attributable to Investing Activities	**(2,543,548)**	**(2,912,140)**	**(1,665,833)**	**1,246,307**		
FINANCING ACTIVITIES						
Repayment of Debt - Loan Principal	(22,660)	(22,660)	(22,660)	Within Threshold	Within Threshold	
Repayment of Debt - Lease Principal	(19,800)	(18,150)	(19,800)	Within Threshold	Within Threshold	
Transfer to Reserves	(270,000)	(4,583)	(99,396)	(94,813)	(2068.73%)	
Amount Attributable to Financing Activities	**(312,460)**	**(45,393)**	**(141,856)**	**(94,813)**		
Sub Total	**(7,455,241)**	**(7,369,164)**	**(4,349,124)**	**3,022,754**		
FUNDING FROM						
Transfer from Reserves	138,000	0	0	Within Threshold	0%	
Loans Raised	250,000	250,000	0	(250,000)	(100.00%)	▼
Estimated Opening Surplus at 1 July	3,490,312	3,490,312	3,815,098	324,786	Within Threshold	
Amount Raised from General Rates	3,576,929	3,576,929	3,588,174	11,245	Within Threshold	
Closing Funds	0	0	0	Within Threshold	0%	
	7,455,241	**7,317,241**	**7,403,272**	**86,031**		
NET SURPLUS/(DEFICIT)	**0**	**(51,923)**	**3,054,148**			

SHIRE OF BOYUP BROOK
BUDGET REVIEW FINANCIAL ACTIVITY STATEMENT BY FUNCTION/PROGRAM
FOR THE PERIOD ENDING 31 MAY 2024

	2023-24 ORIGINAL BUDGET	2023-24 YTD BUDGET (a)	2023-24 YTD ACTUAL (b)	MATERIAL $ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
OPERATING REVENUE	**$**	**$**	**$**			
General Purpose Funding	51,890	38,595	479,014	440,419	1141.12%	▲
Governance	0	0	10,752	10,752	0%	▲
Law, Order Public Safety	125,900	125,676	136,886	11,211	Within Threshold	
Health	1,180,900	1,023,214	1,190,661	167,447	16.36%	▲
Education and Welfare	210,000	199,164	246,948	47,784	23.99%	▲
Housing	216,940	67,459	71,025	Within Threshold	Within Threshold	
Community Amenities	231,300	230,463	253,585	23,122	10.03%	▲
Recreation and Culture	62,900	62,899	81,110	18,211	28.95%	▲
Transport	230,577	227,286	239,310	12,024	Within Threshold	
Economic Services	122,555	111,366	164,521	53,155	47.73%	▲
Other Property and Services	765,209	667,175	805,750	138,575	20.77%	▲
Total Operating Revenue	**3,198,171**	**2,753,295**	**3,679,561**	**922,700**		
LESS OPERATING EXPENDITURE						
General Purpose Funding	(158,533)	(144,140)	(126,489)	17,651	12.25%	
Governance	(524,085)	(460,205)	(362,861)	97,344	21.15%	
Law, Order, Public Safety	(463,236)	(442,885)	(448,392)	Within Threshold	Within Threshold	
Health	(1,567,566)	(1,369,082)	(1,332,299)	36,783	Within Threshold	
Education and Welfare	(454,620)	(421,970)	(355,703)	66,267	15.70%	
Housing	(308,231)	(299,702)	(180,077)	119,625	39.91%	
Community Amenities	(527,452)	(472,877)	(389,685)	83,192	17.59%	
Recreation and Culture	(1,418,597)	(1,290,905)	(1,300,536)	Within Threshold	Within Threshold	
Transport	(4,491,015)	(4,075,194)	(4,611,882)	(536,688)	(13.17%)	
Economic Services	(684,442)	(531,259)	(550,642)	(19,383)	Within Threshold	
Other Property & Services	(831,171)	(840,693)	(773,856)	66,837	Within Threshold	
Total operating Expenses	**(11,428,948)**	**(10,348,911)**	**(10,432,422)**	**(68,373)**		
Sub-Total	**(8,230,777)**	**(7,595,616)**	**(6,752,861)**	**854,327**		
NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET						
Movement in Employee Provisions (Non-current)	44,635	0	0	Within Threshold	0%	
Movement in Accrued Expenses	0	0	0	Within Threshold	0%	
Depreciation Written Back	3,586,909	3,183,985	4,211,425	1,027,440	32.27%	
Operating Activities Excluded from Budget	**3,631,544**	**3,183,985**	**4,211,425**	**1,027,440**		
Sub Total	**(4,599,233)**	**(4,411,631)**	**(2,541,437)**	**1,881,767**		
INVESTING ACTIVITIES						
Purchase of Land	0	0	0	Within Threshold	0%	
Purchase Buildings	(889,155)	(590,190)	(560,263)	29,927	Within Threshold	
Purchase Plant and Equipment	(891,660)	(891,660)	(449,599)	442,061	49.58%	
Purchase Furniture and Equipment	(25,000)	(25,000)	0	25,000	100.00%	
Infrastructure Assets - Roads	(1,950,962)	(1,931,408)	(1,822,341)	109,067	Within Threshold	
Infrastructure Assets - Footpaths	(75,075)	(75,075)	(243)	74,832	99.68%	
Infrastructure Assets - Aerodromes	(53,056)	(53,056)	0	53,056	100.00%	
Infrastructure Assets - Drainage	(58,866)	(58,866)	(71,713)	(12,847)	(21.82%)	
Infrastructure Assets - Parks & Ovals	(200,000)	(200,000)	0	200,000	100.00%	
Infrastructure Assets - Recreation	(150,000)	(150,000)	(133,137)	16,863	11.24%	
Infrastructure Assets - Other	(344,313)	(309,313)	(58,637)	250,676	81.04%	
Proceeds from Sale of Assets	310,000	305,000	51,818	(253,182)	(83.01%)	▼
Contributions for the Development of Assets	1,784,539	1,067,429	1,378,282	310,853	29.12%	
Amount Attributable to Investing Activities	**(2,543,548)**	**(2,912,140)**	**(1,665,833)**	**1,246,307**		
FINANCING ACTIVITIES						
Repayment of Debt - Loan Principal	(22,660)	(22,660)	(22,660)	Within Threshold	Within Threshold	
Repayment of Debt - Lease Principal	(19,800)	(18,150)	(19,800)	Within Threshold	Within Threshold	
Transfer to Reserves	(270,000)	(4,583)	(99,395)	(94,812)	(2068.70%)	
Amount Attributable to Financing Activities	**(312,460)**	**(45,393)**	**(141,855)**	**(94,812)**		
Sub Total	**(7,455,241)**	**(7,369,164)**	**(4,349,124)**	**3,033,262**		
FUNDING FROM						
Transfer from Reserves	138,000	0	0	Within Threshold	0%	
Loans Raised	250,000	250,000	0	(250,000)	(100.00%)	▼
Estimated Opening Surplus at 1 July	3,490,312	3,490,312	3,815,098	324,786	Within Threshold	
Amount Raised from General Rates	3,576,929	3,576,929	3,588,174	11,245	Within Threshold	
Closing Funds	0	0	0	Within Threshold	0%	
Sub Total	**7,455,241**	**7,317,241**	**7,403,272**	**86,031**		
NET SURPLUS/(DEFICIT)	**(0)**	**(51,923)**	**3,054,148**			

SHIRE OF BOYUP BROOK
SUMMARY OF CURRENT ASSETS AND LIABILITIES
FOR THE PERIOD ENDING 31 MAY 2024

	ACTUAL 31 MAY 2024	ACTUAL 30/06/2023
Current Assets		
Cash at bank and on Hand	4,611,959	4,557,417
Restricted Cash	78,738	16,044
Restricted Cash Reserves	2,848,885	2,749,490
Trade Receivables	678,094	992,734
Stock on Hand/Inventory/Biological Assets	308,640	308,640
Other Assets	59,885	59,885
Total Current Assets	**8,586,200**	**8,684,210**
Current Liabilities		
Trade Creditors	($168,326)	($1,036,436)
Bonds and Deposits	($94,386)	($51,709)
Accrued Wages	($116,377)	($116,377)
Accrued Interest on Loans	($1,517)	($1,517)
Accrued Expense	($39,700)	($39,700)
ATO Liabilities	($1,300)	($1,300)
Contract Liability	($1,708,986)	($320,008)
Loan Liability	($0)	($22,660)
Finance Lease Liability	$0	($19,800)
Provisions	($401,529)	($401,529)
Total Current Liabilities	**($2,532,121)**	**($2,011,037)**
Sub-Total	**6,054,079**	**6,673,173**
Adjustments		
LESS Cash Backed Reserves	($2,848,885)	($2,749,490)
LESS Restricted Cash	$0	$0
LESS Inventory	($308,640)	($308,640)
LESS Prepaid Expenses	$0	$0
ADD: Employee Leave Provisions	$0	$0
ADD: Accrued Interest	$1,517	$1,517
ADD: Accrued Salaries & Wages	$116,377	$116,377
ADD: Accrued Expenses	$39,700	$39,700
ADD: Current Loan Liability	$0	$22,660
ADD: Current Finance Lease Liability	$0	$19,800
Rounding	0	0
Net Current Position	**3,054,148**	**3,815,098**

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MAY 2024

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 3 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on this page will be reported below.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of $10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE $	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Operating Revenue						
Operating Grants & Contributions	327,577	440,490	112,913	34%	TIMING/ PERMANENT	Increase in General Purpose grant of $42k, Increase in Local Road grant of $41k, Increase in Australia Day grant $10k, Increase in MAF grant of $5k, Increase in Other Culture income of $5k, Increase in MRWA Road Maintenance grant of $5k.
Fees & Charges	1,709,863	2,013,414	303,551	18%	TIMING	Increase in Rates Reimbursement Fees $17k, Increase in medical surgery fees of $167k, Increase in Early Learning Centre fees $48k, Increase in Pool Fees $7k, Increase in Caravan Park Fees $28k, Increase in Standpipe Fees $25k, Decrease in Private Works Fees $8k.
Interest Earnings	24,005	361,522	337,517	1406%	TIMING /PERMANENT	Increase in Rates Instalment Interest $5k, Increase in Rates late penalty interest $17k, Increase in Municipal Fund interest of $216k, increase in Reserve account interest of $97k.
Other Revenue	689,460	862,744	173,284	25%	TIMING	Increase in Sale of Recyclables $12k, Increase in workers compensation reimbursements of $23k, Increase in diesel fuel rebate of $21k, Increase in Admin Reimbursements of $17k, Increase in Rylinton Park Income $83k.

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MAY 2024

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 3 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on this page will be reported below.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of $10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE $	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Operating Expenses						
Employee Costs	(3,448,186)	(3,618,994)	(170,808)	Within Threshold	TIMING	Increase in Fire Prevention wages $49k, Decrease in Ranger Salaries $32k, Decrease in Health Administration salaries $12k, Increase in Medical Centre wages $81k, Decrease in Townsite Garden Wages $6, Decrease in Reserves and Parks wages $4k, Decrease in Rural Road wages of $76k, Increase in Maintenance Grading Wages $46k, Increase in Supervision wages of $105k, Increase in Superannuation expenses $11k, Increase in Protective Clothing $9k, Decrease in Consultants by $4k,
Materials & Contracts	(2,815,014)	(1,787,667)	1,027,347	36%	TIMING	Increase in Rates - Collection Costs by $13k, Increase in Rates - Valuation Expenses by $16k, Increase in Members Election expenses $15k, Decrease in ESL Clothing expenses $20k, Decrease in DFES Fire Defence expenses $13k, Decrease in Medical Centre Computer expenses $13k, Decrease in Medical Centre Locum expenses $32k, Decrease in Early Learning Centre expenses $33k, Decrease in Aged Needs Strategy $28k, Decrease in Community Housing maintenance $152k, Decrease in Transfer Station expenses $ 13k, Decrease in Landfill expenses $19k, Decrease in Town Planning expenses $42k, Decrease in Swimming Pool operating expenses $28k, Decrease in Other Culture expenses $11k, Decrease in Bridge Repairs & Mainternance expenses $75k, Decrease in Maintenance Grading expenses $27k, Decrease in Drians & Culverts expenses $9k, Decrease in Verge Pruning expenses (Rural) $41k, Decrease in Romans Data Collection $13k, Decrease in Town Verge Spraying expenses $17k, Decrease in Consulting Engineer expenses $30k, Decrease in Minor Asset purchases $17k, Decrease in Promotion Activities $22k, Decrease in Building Control expenses $31k, Decrease in Economic Development project expenses $17k, Decrease in Country Music Festival expenses $15k, Decrease in Occ Health & Safety expenses $ 20k, Decrease in Fuel & Oil expenses $18k, Decrease in Parts & Repairs expenses $31k, Decrease in Audit expenses $50k, Decrease in Administration Building expenses $12k, Decrease in Admin Legal expenses $19k, Decrease in IT expenses $26k, Decrease in Rylington Park Operational expenses $27k.

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MAY 2024

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 3 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on this page will be reported below.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of $10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE $	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Utility Charges	(193,117)	(215,600)	(22,483)	-12%	TIMING	Increase in Boyup Brook Medical Services utilities $6k, Decrease in Swimming Pool Building Costs by $8k, Increase in Flaxmill Complex Utilities $3k, Increase in Standpipe utilities $20k.
Depreciation on Assets	(3,183,985)	(4,211,425)	(1,027,440)	-32%	TIMING	Depreciation not able to be raised until after audit.
Insurance Expenses	(314,590)	(282,769)	31,821	10%	TIMING	Decrease in Medical Centre Insurances $29k, decrease in Repairs & Maint - Bridges by $7k, Deacrease in Plant Op Insurance by $9k, Increase in Rylington Park Operational Expenses by $10k
Investing Activities						
Purchase Buildings	(590,190)	(560,263)	29,927	Within Threshold	TIMING	Decrease in Medical Centre Building project expenses $62k, Decrease in Early Learning Centre Building expenses $23k, Decrease in CRC Building expenses $40k, Decrease in CEO Residence project expenses $30k, Decrease in Tonebridge Hall project expenses $4k, Decrease in Dinninup Hall project expenses $5k, Decrease in Kulikup Hall project expenses $8k, Increase in Boyup Brook Hall refurbishment $136k, Increase in Tourist Centre building project $18k, Decrease in Pharmacy upgrade project $15k, Decrease in Rylington Park House project expenses $95k.
Purchase Plant and Equipment	(891,660)	(449,599)	442,061	50%	TIMING	Decrease in ESL Plant & Equipment $22k, Decrease in Portable traffic lights $10k, Decrease in Heavy Plant purchases $368k, Increase in Minor Equipment purchases $9k, Decrease in Administration Vehucle Replacements by $168k.
Purchase Furniture and Equipment	(25,000)	0	25,000	100%	TIMING	Decrease in Medical Centre Telehealth project $25k.
Infrastructure Assets - Roads	(1,931,408)	(1,822,341)	109,067	Within Threshold	TIMING	Decrease in RTR Craigie Rd project $3253k, Decrease in RTR Lodge Rd project $12k, Increase in Winnejup Rd RRG project $460k, Decrease in Boyup Brook-Arthur River RRG project $156k, Decrease in Boyup Brook-Cranbrook Rd RRG project $113k, Decrease in Gravel Sheeting projects $54k, Increase in Winter grading expenses $94k.
Infrastructure Assets - Footpaths	(75,075)	(243)	74,832	100%	TIMING	Decrease in footpath project expenses $75k.
Infrastructure Assets - Drainage	(58,866)	(71,713)	(12,847)	-22%	TIMING	Increase in Boyup Brook hall drainage works $12k.
Infrastructure Assets - Parks & Ovals	(200,000)	0	200,000	100%	TIMING	Decrease in Sandakan playground project expenses $200k.
Infrastructure Assets - Recreation	(150,000)	(133,137)	16,863	11%	TIMING	Decrease in Oval reticulation project expenses $17k.

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MAY 2024

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 3 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on this page will be reported below.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of $10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE $	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Infrastructure Assets - Other	(309,313)	(58,637)	250,676	81%	TIMING	Increase in Landfill fencing works $30k, Increase in Cemetery project works $5k, Decrease in Town Hall Car Park project expenses $214k, Decrease in Standpipe Cardswipe project expenses $21k, Decrease in Blackwood River Access Path project expenses $45k, Decrease in Flaxmill fence project $5k.
Non-Operating Grants, Subsidies for the Development of Assets	1,067,429	1,378,282	310,853	29%	TIMING	Increase in DFES AWARE funding $14k, Increase in DFES Evacuation Centre Grant $406k, Decrease in Regional Road Group grant spent $251k, Decrease in Roads to Recovery grant spent $406, Increase in LRCI3 grant funding received $103k, Increase in LRCI4 grant funding received $432k.
Financing Activities						
Transfer to Reserves	(4,583)	(99,396)	(94,813)	-2069%		Increase in interest earned transferred to Reserves $85k.

SHIRE OF BOYUP BROOK
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 31 MAY 2024

	Note	2022-23 ACTUAL $	2023-24 ACTUAL $	Variance $
Current assets				
Unrestricted Cash & Cash Equivalents		4,557,704	4,619,694	61,990
Restricted Cash - Reserves		2,749,490	2,848,884	99,394
Restricted Cash - Other		15,757	71,004	55,247
Trade and other receivables		1,000,602	685,962	-314,640
Inventories		308,640	308,640	0
Other assets		52,017	52,017	0
Total current assets		**8,684,209**	**8,586,201**	-98,009
Non-current assets				
Trade and other receivables		43,363	43,363	0
LG House Unit Trust		81,490	81,490	0
Land		4,630,000	4,578,182	-51,818
Buildings		18,077,533	18,282,642	205,109
Furniture & Equipment		21,570	19,720	-1,850
Plant & Equipment		2,527,851	2,624,853	97,003
Right of use Assets - Plant		51,620	46,206	-5,414
Infrastructure Assets - Roads		93,057,859	92,733,122	-324,737
Infrastructure Assets - Bridges		22,352,500	21,511,231	-841,269
Infrastructure Assets - Footpaths		634,869	622,385	-12,484
Infrastructure Assets - Recreation		2,392,520	2,391,132	-1,388
Infrastructure Assets - Drainage		8,981,907	8,906,726	-75,181
Infrastructure Assets - Parks/Ovals		0	0	0
Infrastructure Assets - Other		5,683,556	5,528,276	-155,280
Total non-current assets		**158,536,637**	**157,369,327**	-1,167,309
Total assets		**167,220,846**	**165,955,528**	-1,265,318
Current liabilities				
Trade and other payables		1,195,330	327,220	868,110
Bonds and deposits		51,709	94,387	-42,678
Contract Liabilities		320,008	1,708,986	-1,388,978
Interest-bearing loans and borrowings		22,660	0	22,660
Finance Lease Liability - Current		19,800	0	19,800
Provisions		401,529	401,529	0
Total current liabilities		**2,011,037**	**2,532,122**	-521,085
Non-current liabilities				
Interest-bearing loans and borrowings		49,459	49,459	0
Finance Lease Liability - Non Current		15,241	15,241	0
Provisions		63,440	63,440	0
Total non-current liabilities		**128,141**	**128,141**	0
Total liabilities		**2,139,177**	**2,660,263**	-521,085
Net assets		**165,081,669**	**163,295,265**	-1,786,403
Equity				
Retained surplus		58,926,505	58,827,110	-99,395
Net Result		0	-1,786,404	-1,786,404
Reserve - asset revaluation		103,405,674	103,405,674	0
Reserve - Cash backed		2,749,490	2,848,885	99,396
Total equity		**165,081,668**	**163,295,265**	-1,786,403

This statement is to be read in conjunction with the accompanying notes

SHIRE OF BOYUP BROOK
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 31 MAY 2024

	Note	2022-23 ACTUAL $	2023-24 BUDGET $	2023-24 ACTUAL $
Cash Flows from operating activities				
Payments				
Employee Costs		(3,736,341)	(3,867,987)	(4,397,199)
Materials & Contracts		(2,044,971)	(3,050,034)	(1,746,201)
Utilities (gas, electricity, water, etc)		(201,834)	(213,715)	(215,600)
Insurance		(293,827)	(328,313)	(282,769)
Interest Expense		(6,096)	(4,693)	(4,692)
Goods and Services Tax Paid		0	0	(328,464)
Other Expenses		(467,138)	(332,662)	(311,273)
		(6,750,207)	**(7,797,404)**	**(7,286,199)**
Receipts				
Rates		3,244,858	3,579,069	3,569,801
Operating Grants & Subsidies		2,543,882	495,917	440,490
Fees and Charges		1,924,985	1,879,735	2,013,414
Interest Earnings		173,534	27,750	361,522
Goods and Services Tax		119,116	0	305,082
Other		1,024,432	792,629	905,421
		9,030,807	**6,775,100**	**7,595,731**
Net Cash flows from Operating Activities		***2,280,600***	***(1,022,304)***	***309,532***
Cash flows from investing activities				
Payments				
Purchase of Land		0	0	0
Purchase of Buildings		(254,783)	(889,155)	(560,263)
Purchase Plant and Equipment		(260,838)	(891,660)	(449,599)
Purchase Furniture and Equipment		(21,321)	(25,000)	0
Purchase Road Infrastructure Assets		(1,877,878)	(1,950,962)	(1,822,341)
Purchase of Bridges Assets		(170,000)	0	0
Purchase of Footpath Assets		0	(75,075)	(243)
Purchase Drainage Assets		(153,133)	(58,866)	(71,713)
Purchase Parks & Ovals Assets		0	(200,000)	0
Purchase Recreation Assets		(17,468)	(150,000)	(133,137)
Purchase Infrastructure Other Assets		(78,467)	(397,369)	(58,637)
Receipts				
Proceeds from Sale of Assets		95,455	310,000	51,818
Non-Operating grants used for Development of Assets		1,549,321	1,464,531	2,993,675
		(1,189,112)	**(2,863,556)**	**(50,440)**
Cash flows from financing activities				
Repayment of Debentures		(21,383)	(22,660)	(22,660)
Principal elements of lease payments		(19,224)	(19,800)	(19,800)
Proceeds from New Debentures		0	250,000	0
Net cash flows from financing activities		***(40,607)***	***207,540***	***(42,460)***
Net increase/(decrease) in cash held		**1,050,881**	**(3,678,320)**	**216,631**
Cash at the Beginning of Reporting Period		**6,272,070**	**7,192,814**	**7,322,951**
Cash at the End of Reporting Period		**7,322,951**	**3,514,494**	**7,539,582**

SHIRE OF BOYUP BROOK
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 31 MAY 2024

Notes

	2022-23 ACTUAL $	2023-24 BUDGET $	2023-24 ACTUAL $
RECONCILIATION OF CASH			
Cash at Bank	4,541,090	632,254	4,618,944
Restricted Cash - Reserves	2,765,961	2,881,490	2,848,884
Restricted Cash - Other	0	0	71,004
Cash on Hand	15,900	750	750
TOTAL CASH	**7,322,951**	**3,514,494**	**7,539,582**
RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT			
Net Result (As per Comprehensive Income Statement)	317,687	(2,869,309)	(1,786,404)
Add back Depreciation	3,871,686	3,586,909	4,211,425
(Gain)/Loss on Disposal of Assets	26,985	-	0
LG House Unit trust	(3,686)	-	0
Self Supporting Loan Principal Reimbursements	0	-	0
Contributions for the Development of Assets	(1,549,321)	(1,464,531)	(1,378,282)
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	(11,929)	0	0
(Increase)/Decrease in Receivables	(78,095)	-	(1,300,752)
Increase/(Decrease) in Accounts Payable	51,355	-	563,545
Increase/(Decrease) in Contract Liability	(362,993)	(320,008)	0
Increase/(Decrease) in Prepayments	0	0	0
Increase/(Decrease) in Employee Provisions	18,911	44,635	0
Increase/(Decrease) in Accrued Expenses	0	0	0
Rounding	-	0	0
NET CASH FROM/(USED) IN OPERATING ACTIVITIES	**2,280,600**	**(1,022,304)**	**309,532**

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MAY 2024

CAPITAL EXPENDITURE PROGRAM

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2023/24 Total Budget	2023/24 YTD Budget	2023/24 YTD Actuals	% of Annual Budget
Law Order & Public Safety								
051600	ESL Plant & Equipment - Wash station and fastfill trailer	MWS	P&E	New	21,660	21,660	0	0.0%
					21,660	**21,660**	**0**	
Health								
074600	Medical Centre - Telehealth setup	DCEO	F&E	New	25,000	25,000	0	0.0%
074400	Medical Centre Building - Design for internal layout, internal painting, new flooring, blinds, external painting and structural work	BMC	L&B	Renewal	75,000	75,000	12,727	17.0%
					100,000	**100,000**	**12,727**	
Education & Welfare								
081400	Community Resource Centre - External painting, balustrades, decking & restumping, internal paint	BMC	L&B	Renewal	40,000	40,000	0	0.0%
081401	Early Learning Centre - External painting, kitchen cabinetry & irrigation install	BMC	L&B	Renewal	23,000	23,000	0	0.0%
					63,000	**63,000**	**0**	
Housing								
091400	CEO Residence - Replace fencing	BMC	L&B	Renewal	30,000	30,000	403	1.3%
					30,000	**30,000**	**403**	
Community Amenities								
101400	Landfill/Transfer Station - Fencing	MWS	Other	Renewal	35,000	0	30,256	86.4%
107900	Cemetery Other Infrastructure	MWS	Other	Upgrade	0	0	5,050	0.0%
					35,000	**0**	**35,306**	
Recreation & Culture								
LRC018	Mayanup Hall - Refurbishment	BMC	L&B	Renewal	9,741	5,001	3,839	39.4%
LRC019	Tonebridge Hall Refurbishment	BMC	L&B	Renewal	13,673	13,673	9,064	66.3%
LRC022	Dinninup Hall Refurbishment & Drainage Works	MWS	L&B	Renewal	35,126	10,126	4,780	13.6%
LRC021	Wilga Hall Refurbishment	BMC	L&B	Renewal	1,818	1,818	0	0.0%
LRC023	Kulikup Hall Refurbishment	BMC	L&B	Renewal	11,797	9,797	1,964	16.6%
LRC027	McAlinden Hall Refurbishment	BMC	L&B	Renewal	12,436	6,400	4,310	34.7%
LRC017	Boyup Brook Hall Refurbishment	BMC	L&B	Upgrade	217,377	217,377	353,244	162.5%
LRC006	Swimming Pool - Upgrade Entrance	MWS	L&B	Renewal	11,187	0	0	0.0%
LRC024	Boyup Brook Hall Drainage	MWS	DRAIN	Renewal	58,866	58,866	70,798	120.3%
LRC026	Sandakan Playground Upgrade	MWS	PARK	Upgrade	200,000	200,000	0	0.0%
113906	Recreation Oval - Reticulation	MWS	REC	Upgrade	150,000	150,000	133,137	88.8%
LRC025	Boyup Brook Town Hall Car Park & Landscaping	MWS	OTHER	Upgrade	214,313	214,313	0	0.0%
					936,334	**887,370**	**581,135**	
Transport								
123609	Light Plant Replacements	MWS	P&E	Renewal	22,000	22,000	12,322	56.0%
123610	Heavy Plant Replacements	MWS	P&E	Renewal	738,000	738,000	369,886	50.1%
123619	Minor Equipment - Pressure Cleaner	MWS	P&E	Renewal	0	0	9,015	0.0%
RTR037	Roads to Recovery - Craigie Road	MWS	ROAD	Renewal	357,116	357,116	103,701	29.0%
RTR038	Roads to Recovery - Lodge Road	MWS	ROAD	Renewal	216,445	216,443	204,760	94.6%
RRG004	Regional Road Group - Winnejup Road	MWS	ROAD	Upgrade	0	0	460,950	0.0%
RRG148	Regional Road Group - Boyup Brook Cranbrook Road	MWS	ROAD	Upgrade	377,283	377,733	263,750	69.9%
RRG210	Regional Road Group - Boyup Brook Arthur River Road	MWS	ROAD	Upgrade	589,118	589,116	432,940	73.5%
MU501	Gravel Pits Rehabilitation	MWS	ROAD	Renewal	20,000	0	382	1.9%
121401	Gravel Sheeting Road Projects	MWS	ROAD	Renewal	54,000	54,000	0	0.0%
121410	Winter Road Grading	MWS	ROAD	Renewal	337,000	261,175	355,858	105.6%
FP111	Inglis Street Footpath	MWS	FOOT	Upgrade	75,075	75,075	243	0.3%
126400	Aerodrome Infrastructure - Gravel resheet	MWS	OTHER	Renewal	53,056	0	0	0.0%
					2,839,093	**2,690,658**	**2,213,808**	
Economic Services								
132400	Tourist Centre - Upgrade Septic system	MWS	L&B	New	90,000	89,999	107,572	119.5%
132405	Flaxmill Caravan Park Ablution Block	MWS	L&B	New	250,000	0	2,172	0.9%
135401	80 Abel St - Pharmacy expansion to upgrade septic	MWS	L&B	Renewal	15,000	15,000	0	0.0%
135402	Standpipe - Card Swipe Facilities x 2	MWS	OTHER	Upgrade	40,000	40,000	18,811	47.0%
135403	Blackwood River Access Path	MWS	OTHER	Upgrade	50,000	50,000	4,520	9.0%
132901	Flaxmill Caravan Park Fence & Water Supply Upgrade	MWS	OTHER	Upgrade	5,000	5,000	0	0.0%
					450,000	**199,999**	**133,075**	

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MAY 2024

CAPITAL EXPENDITURE PROGRAM

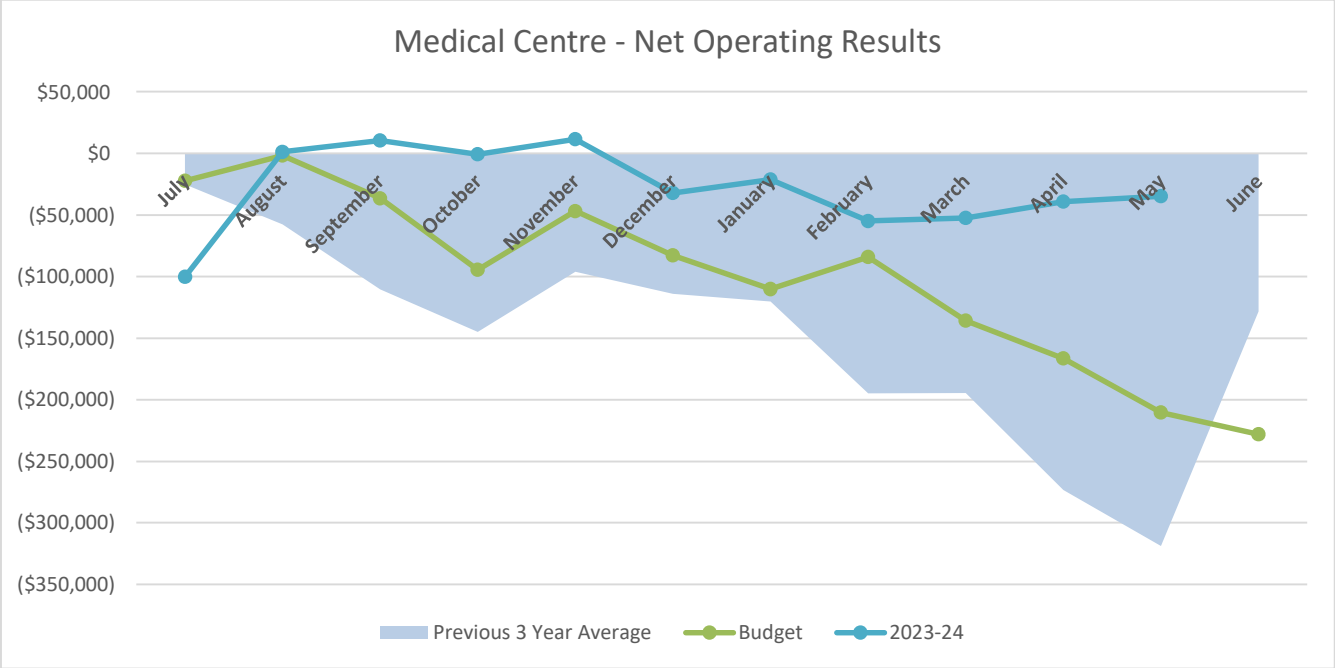
COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2023/24 Total Budget	2023/24 YTD Budget	2023/24 YTD Actuals	% of Annual Budget
Other Property & Services								
146500	Administration Vehicle replacements	MWS	P&E	Renewal	110,000	110,000	58,375	53.1%
149503	Rylington Park - Water filtration & replace house roof	MWS	L&B	Renewal	53,000	53,000	41,944	79.1%
					163,000	**163,000**	**100,319**	
	Total Capital Expenditure				**4,638,087**	**4,155,688**	**3,076,773**	

SUMMARIES:				
Land & Buildings	889,155	590,190	542,018	61.0%
Plant & Equipment	891,660	891,660	449,599	50.4%
Furniture & Equipment	25,000	25,000	0	0.0%
Road Infrastructure	1,950,962	1,855,583	1,822,341	93.4%
Footpath Infrastructure	75,075	75,075	243	0.3%
Bridge Infrastructure	0	0	0	0.0%
Drainage Infrastructure	58,866	58,866	70,798	120.3%
Parks & Reserves Infrastructure	200,000	200,000	0	0.0%
Recreation Infrastructure	150,000	150,000	133,137	88.8%
Other Infrastructure	397,369	309,313	58,637	14.8%
	4,638,087	**4,155,688**	**3,076,773**	**66.3%**
At No Cost	0	0	0	0.0%
Asset Renewal	2,333,261	2,100,415	1,294,384	55.5%
New Asset	386,660	136,659	109,744	28.4%
Upgrading Asset	1,918,166	1,918,614	1,672,645	87.2%
	4,638,087	**4,155,688**	**3,076,773**	**66.3%**
Chief Executive Officer	0	0	0	0.0%
Deputy CEO	25,000	25,000	0	0.0%
Manager Works & Services	4,178,245	3,708,622	2,691,223	64.4%
Building Maintenance Coordinator	434,842	422,065	385,550	88.7%
	4,638,087	**4,155,688**	**3,076,773**	**66.3%**

MAJOR BUSINESS UNITS

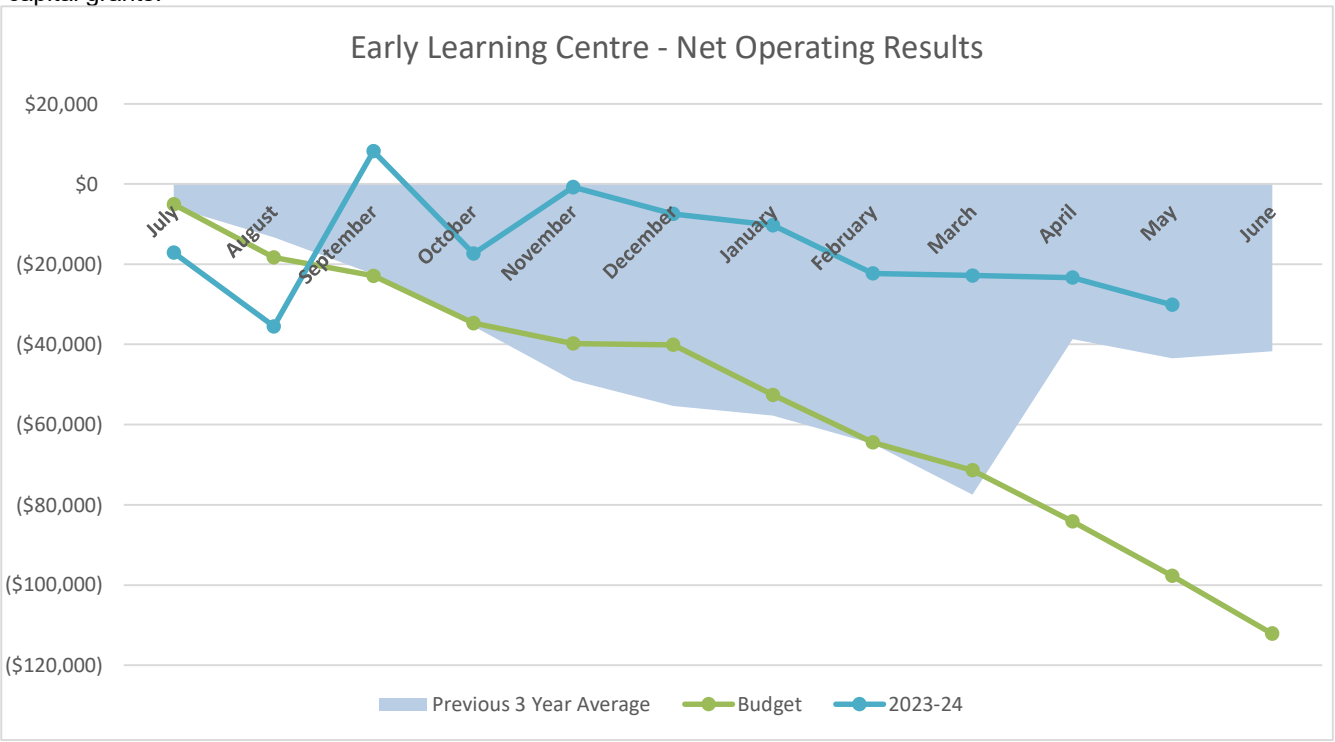
Medical Centre

The Shire of Boyup Brook owns and operates a medical centre that employs 2 doctors, a practice manager, nurses and reception staff, to provide medical services to the community. The following graph shows the operations of the Medical Centre (profit or loss), excluding any capital grants.



Early Learning Centre

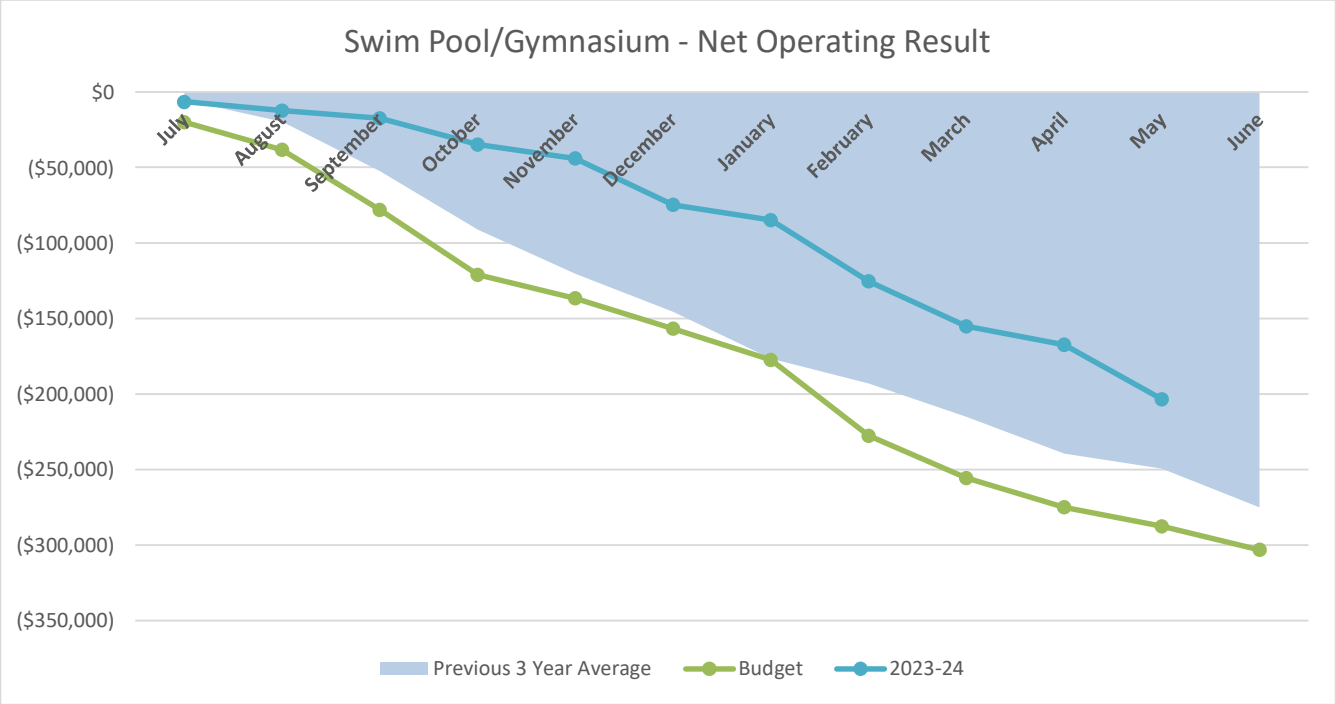
The Shire of Boyup Brook owns and operates an early learning centre in Boyup Brook that provides child care services to the community. The following graph shows the operations of the Early Learning Centre (profit or loss), excluding capital grants.



MAJOR BUSINESS UNITS

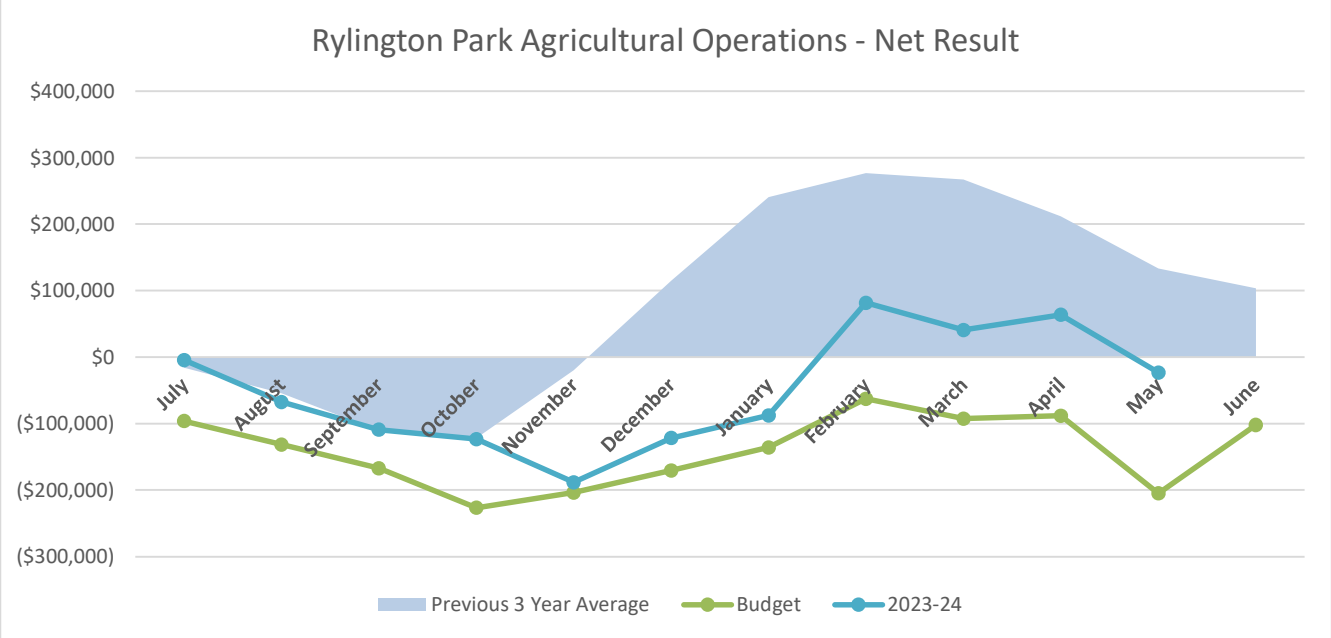
Swimming Pool/Gymnasium

The Shire of Boyup Brook owns and operating a swimming pool and gymnasium complex that provides leisure services to the community. The following graph shows the operations of the Swimming Pool/Gymnasium (profit or loss), excluding capital grants.



Rylington Park Agricultural Operations

The Shire of Boyup Brook assumed ownership and operation of Rylington Park farm on 7 May 2020 as a commercial farming activity that provides educational farming opportunities. The following graph shows the total operations of Rylington Park Agricultural Operations (profit or loss), and includes capital expenditure.



SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MAY 2024

RESERVES - CASH BACKED	2024 Actual Opening Balance	2024 Actual Transfer to	2024 Actual Transfer (from)	2024 Actual Closing Balance	2024 Budget Opening Balance	2024 Budget Transfer to	2024 Budget Transfer (from)	2024 Budget Closing Balance
Leave Reserve	34,375	1,243	0	35,618	34,375	63	0	34,438
Plant Reserve	231,351	8,363	0	239,714	231,351	100,421	0	331,772
Building Reserve	759,976	27,474	0	787,450	759,976	11,383	0	771,359
Community Housing Reserve	220,560	7,973	0	228,533	220,560	401	0	220,961
Emergency Reserve	12,830	464	0	13,294	12,830	23	0	12,853
Insurance Claim Reserve	15,636	565	0	16,201	15,636	28	0	15,664
Other Recreation Reserve	51,981	1,879	0	53,860	51,982	15,095	0	67,077
Commercial Reserve	464,312	16,786	0	481,098	464,312	844	0	465,156
Bridges Reserve	160	6	0	166	160	30,000	0	30,160
Aged Accommodation Reserve	32,498	2,043	0	34,541	32,498	59	0	32,557
Road Contributions Reserve	29,415	1,063	0	30,478	29,415	53	0	29,468
IT/Office Equipment Reserve	41,041	1,484	0	42,525	41,041	75	0	41,116
Civic Receptions Reserve	17,249	624	0	17,873	17,249	31	0	17,280
Unspent Grants Reserve	82	3	0	85	82	0	0	82
Unspent Community Grants Reserve	126	5	0	131	126	0	0	126
Rylington Park Working Capital Reserve	363,752	13,150	0	376,902	363,752	661	(138,000)	226,413
Rylington Park Community Projects Reserve	474,145	16,272	0	490,417	474,145	863	0	475,008
Co-Contributions Reserve	0	0	0	0	0	100,000	0	100,000
Waste Reserve	0	0	0	0	0	10,000	0	10,000
	2,749,489	99,396	0	2,848,885	2,749,490	270,000	(138,000)	2,881,490

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MAY 2024

LOAN REPAYMENTS	Loan Number	2024 Actual Principal 1 July 2023	2024 New New Loans	2024 New Principal Repayments	2024 Actual Interest Repayments	2024 Actual Principal Outstanding	2024 Budget Principal 1 July 2023	2024 Budget New Loans	2024 Budget Principal Repayments	2024 Budget Interest Repayments	2024 Budget Principal Outstanding
Housing											
Staff House	115	17,994	0	(3,961)	(1,388)	14,033	17,994	0	(8,038)	(1,388)	9,956
Recreation and culture											
Swimming Pool	114	32,742	0	(14,622)	(2,529)	18,120	32,742	0	(14,622)	(2,529)	18,120
Economic services											
Caravan Park Ablutions	119	0	0	0	0	0	0	250,000	0	0	250,000
		50,736	0	(18,583)	(3,917)	32,153	50,736	250,000	(22,660)	(3,917)	278,076

O/H
0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
Proceeds Sale of Assets							
123001		Proceeds Sale of Plant Assets		($305,000)	$0	($310,000)	$0
092020		Proceeds - Sale of Land Assets		$0	($51,818)	$0	$0
PROCEEDS FROM SALE OF ASSETS				($305,000)	($51,818)	($310,000)	$0
		Written Down Value					
092600		Written Down Value - Disposal of Assets		$305,000	$0	$0	$310,000
Sub Total - WDV ON DISPOSAL OF ASSET				$305,000	$0	$0	$310,000
Total - GAIN/LOSS ON DISPOSAL OF ASSET				$0	($51,818)	**($310,000)**	**$310,000**
Total - OPERATING STATEMENT				**$0**	**($51,818)**	**($310,000)**	$310,000

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
RATES							
OPERATING EXPENDITURE							
031103		Rates Administration Activity Costs		$105,488	$100,732	$0	$126,636
031101		Collection Costs		$4,165	$18,004	$0	$5,000
031100		Valuation Charges		$15,663	$1,074	$0	$18,200
031102		Search Costs		$164	$0	$0	$300
Sub Total - GENERAL RATES OP EXP				$125,480	$119,810	$0	$150,136
OPERATING INCOME							
031001		Rates · GRV		($545,845)	$997	($545,845)	$0
031002		Rates · UV		($2,555,332)	$0	($2,555,332)	$0
031003		Rates · GRV - Minimum		($66,024)	$0	($66,024)	$0
031004		Rates · UV - Minimum		($409,728)	$0	($409,728)	$0
031006		Rates · Ex-Gratia Rates		($1,390)	($1,390)	($1,390)	$0
031013		Rates Administration Fee		$0	($40)	($3,000)	$0
031005		Rates · Instalment Interest		($3,000)	($8,105)	($3,000)	$0
031007		Rates · Non Payment Penalty - LG		($14,620)	($32,906)	($17,000)	$0
031008		Rates · Rate Enquiries		($7,700)	($10,655)	($10,000)	$0
031009		Rates - ESL Administration Fee		($4,000)	($4,000)	($4,000)	$0
031010		Rates - Reimbursements		$0	($17,914)	($5,000)	$0
031011		Rates · Penalty Interest - DFES		($600)	($1,354)	($600)	$0
031012		Rates · Rates Interims		($1,000)	($3,589,171)	($1,000)	$0
031104		Rates Written Off		$0	$0	$250	$0
Sub Total - GENERAL RATES OP INC				($3,609,239)	($3,664,539)	($3,621,669)	$0
Total - GENERAL RATES				($3,483,759)	($3,544,729)	($3,621,669)	$150,136
OTHER GENERAL PURPOSE FUNDING							
OPERATING EXPENDITURE							
032100		General Purpose Funding - Administration Allocated		$6,995	$6,679	$0	$8,397
032101		General Purpose Funding - Doubtful Debts Expense		$0	$0	$0	$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP				$6,995	$6,679	$0	$8,397
OPERATING INCOME							
032001		General Purpose Grants Federal Commission (OP)		$0	($42,137)	$0	$0
032002		General Purpose Grants Federal - Roads (OP)		$0	($41,525)	$0	$0
032003		General Purpose Funding - Interest On Investments - Municipal Account		($1,911)	($218,771)	($2,100)	$0
032004		Interest on Investments - Reserves Account		($2,850)	($99,395)	($5,000)	$0
032006		General Purpose Funding - Interest on Investments - Medical Funds		$0	($821)	$0	$0
032007		General Purpose Funding - Interest on Investments - Business Online		$0	$0	$0	$0
032008		General Purpose Funding - Interest on Investments - Short Term Deposit		($46)	$0	($50)	$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC				($4,806)	($402,650)	($7,150)	$0
Total - OTHER GENERAL PURPOSE FUNDING				$2,188	($395,970)	($7,150)	$8,397
Total - GENERAL PURPOSE FUNDING				($3,481,571)	($3,940,699)	**($3,628,819)**	**$158,533**

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
MEMBERS OF COUNCIL							
OPERATING EXPENDITURE							
041100		Members - Sitting Fees.		$63,600	$39,624	$0	$76,350
041119		Website Expenses		$23,691	$25,370	$0	$26,530
041101		Members - Training Costs		$7,452	$480	$0	$10,800
041102		Members - Travelling Costs		$2,346	$3,256	$0	$3,400
041103		Members - Telecommunications Reimbursements		$8,270	$6,126	$0	$11,985
041104		Members - Other Expenses		$4,400	$2,986	$0	$4,400
041105		Members - Conferences/Seminars Costs		$22,419	$5,208	$0	$23,850
041106		Members - President's Allowance		$4,934	$5,140	$0	$10,280
041107		Members - Deputy President's Allowance		$1,259	$1,285	$0	$2,570
041108		Members - Council Chamber Expenses		$31,941	$1,732	$0	$32,063
041109		Members - Refreshments & Receptions		$19,942	$34,042	$0	$23,940
041111		Members - Insurance Costs For Members		$7,326	$6,402	$0	$7,326
041112		Members - Subscriptions		$8,510	$9,110	$0	$8,510
041113		Members - Election Expenses		$0	$16,236	$0	$23,000
041114		Members - Donations		$61,350	$47,653	$0	$61,350
041118		ICT - Councillors		$15,191	$13,933	$0	$16,341
041120		Warren Blackwood Alliance Expenses		$12,600	$8,015	$0	$12,600
041150		Members - Admin Allocation		$56,241	$53,706	$0	$67,516
Sub Total - MEMBERS OF COUNCIL OP/EXP				$351,471	$282,303	$0	$422,811
OPERATING INCOME							
041001		Members - Reimbursements Income		$0	($752)	$0	$0
041002		Other Governance - Sundry Reimbursements Income		$0	$0	$0	$0
Sub Total - MEMBERS OF COUNCIL OP/INC				$0	($10,752)	$0	$0
Total - MEMBERS OF COUNCIL				$351,471	$271,551	$0	$422,811
GOVERNANCE							
OPERATING EXPENDITURE							
042100		Other Governance - Admin Allocated		$84,361	$80,558	$0	$101,274
Sub Total - GOVERNANCE - GENERAL OP/EXP				$84,361	$80,558	$0	$101,274
OPERATING INCOME							
Sub Total - GOVERNANCE - GENERAL OP/INC				$0	$0	$0	$0
Total - GOVERNANCE - GENERAL				$84,361	$80,558	$0	$101,274
Total - GOVERNANCE				$435,833	$352,109	**$0**	**$524,085**

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
LAW, ORDER AND PUBLIC SAFETY							
FIRE PREVENTION							
OPERATING EXPENDITURE							
051109		ESL - Insurances Fire Appliances and Personnel		$36,920	$35,115	$0	$36,920
051112		Fire Prevention And Support		$15,769	$84,600	$0	$15,770
051101		Fire Break Inspection Expenses		$3,540	$3,017	$0	$3,540
051102		Fire Hazard Reductions Expenses		$8,403	$5,671	$0	$11,056
051104		Minor Fire Plant & Equipment Purchases non ESL		$458	$98	$0	$550
051105		Fire Plant & Equipment Maintenance - Non ESL		$417	$808	$0	$500
051106		ESL - Fire Vehicle Maintenance Costs		$15,000	$22,400	$0	$15,000
051107		ESL - Brigade Utilities, rates and taxes		$1,200	$79	$0	$1,200
051108		ESL - Other Goods & Services relating to Fires		$0	$4,627	$0	$7,000
051110		ESL - Fire Plant & Equip over $1500		$17,000	$13,820	$0	$17,000
051111		ESL - Minor Fire Plant/Equip Under $1500		$15,000	$7,368	$0	$15,000
051114		ESL - Land & Building Maintenance		$3,582	$694	$0	$3,582
051115		ESL - Clothing and Accessories		$45,000	$25,304	$0	$45,000
051116		ESL - Plant and Equipment Maintenance		$12,132	$8,203	$0	$12,760
051117		BFRC - Bushfire Risk Planning		$22,855	$20,056	$0	$23,214
051118		DFES Fire Defence Grant Expenses		$12,979	$0	$0	$13,520
051120		Bush Fire - Mitigation Activity Funded		$0	$9,785	$0	$0
051150		Admin Allocation - Fire Control		$56,241	$53,706	$0	$67,516
051190		Depreciation - Fire Control		$670	$1,549	$0	$670
Sub Total - FIRE PREVENTION OP/EXP				$267,165	$296,899	$0	$289,798
OPERATING INCOME							
050600		ESL & DFES Non Operating Grants		$0	($14,200)	$0	$0
051001		Fire Infringements/Fines Income		$0	$0	$0	$0
051002		Sale Of Fire Maps Income		($100)	($104)	($100)	$0
051003		LGIS Fire Reimbursement Income		$0	($778)	$0	$0
051004		ESL - Funding Operating Grant Income		($120,000)	($127,227)	($120,000)	$0
051005		Fire Hazard Reduction Income		$0	($645)	$0	$0
Sub Total - FIRE PREVENTION OP/INC				($120,100)	($142,953)	($120,100)	$0
Total - FIRE PREVENTION				$147,065	$153,946	($120,100)	$289,798
ANIMAL CONTROL							
OPERATING EXPENDITURE							
052100		Ranger Services Operation Costs		$1,497	$1,876	$0	$2,431
052005		Trap Hire Refunds		$50	$0	$0	$50
052101		Ranger Vehicle Operating Expenses		$417	$1,330	$0	$500
052102		Dog License Discs Costs		$300	$190	$0	$300
052103		Other Control Expenses		$1,753	$103	$0	$2,028
052104		Animal Impounding Costs		$5,000	$2,005	$0	$5,000
052109		Cat License Tags Expense		$100	$190	$0	$100
052110		Ranger Services Salary Super and Employee Costs		$73,314	$38,597	$0	$84,262
052111		Ranger Services Provision for Leave Accruals		$0	$0	$0	$0
052150		Admin Allocation - Animal Control		$21,133	$20,174	$0	$25,361
052190		Depreciation		$333	$7,584	$0	$400
Sub Total - ANIMAL CONTROL OP/EXP				$103,898	$72,049	$0	$120,432
OPERATING INCOME							
052001		Animal Fines & Penalties Income		($400)	($169)	($500)	$0
052002		Animal Impounding Fees Income		($300)	($654)	($300)	$0
052003		Dog Registrations Charges		($4,539)	($7,220)	($5,000)	$0
052008		Cat Sterilisation Program Grant Income		$0	$0	$0	$0
Sub Total - ANIMAL CONTROL OP/INC				($5,239)	($8,133)	($5,800)	$0
Total - ANIMAL CONTROL				$98,659	$63,916	($5,800)	$120,432

O/H
0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
OTHER LAW ORDER & PUBLIC SAFETY							
OPERATING EXPENDITURE							
053100		Local Emergency Management Committee Expenses		$300	$0	$0	$300
053150		Administration Allocated - Emergency Mgt		$21,126	$20,174	$0	$25,361
053152		Other Costs		$0	$0	$0	$0
053103		Emergency Management Coordination Expenses		$0	$15,322	$0	$0
053190		Depreciation		$22,778	$43,677	$0	$27,345
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP				$44,204	$79,444	$0	$53,006
OPERATING INCOME							
053002		Non-Operating Grants		$0	($406,500)	$0	$0
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC				$0	($406,500)	$0	$0
Total - OTHER LAW ORDER PUBLIC SAFETY				$44,204	($327,056)	$0	$53,006
Total - LAW ORDER & PUBLIC SAFETY				$289,928	($109,194)	**($125,900)**	**$463,236**

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
HEALTH FAMILY STOP CENTRE							
OPERATING EXPENDITURE							
071100	B0101	Family Stop Centre - Operation		$13,294	$10,848	$0	$14,475
071150		Admin Allocated - Family Stop Centre		$14,132	$13,495	$0	$16,965
071190		Depreciation - Family Stop Centre		$3,082	$5,091	$0	$3,700
Sub Total - HEALTH FAMILY STOP OP/EXP				$30,508	$29,434	$0	$35,140
OPERATING INCOME							
Sub Total - HEALTH FAMILY STOP OP/INC				$0	$0	$0	$0
Total - HEALTH FAMILY STOP				$30,508	$29,434	$0	$35,140
HEALTH ADMINISTRATION & INSPECTION							
OPERATING EXPENDITURE							
072100		Health Administration Services Expenses		$54,934	$27,553	$0	$65,523
072101		Other Health Administration Expenses		$118	$73	$0	$150
072102		Provision for Leave Accruals		$0	$0	$0	$0
072103		Health Administration Superannuation		$0	$0	$0	$0
072150		Admin Allocation - Other Health		$14,137	$13,495	$0	$16,965
Sub Total - HEALTH ADMIN AND INSPECTION OP/EXP				$69,188	$41,120	$0	$82,638
OPERATING INCOME							
072001		Food Stall Permit Charges		($600)	($1,573)	($600)	$0
072002		Temporary Camping Site Permit Charges		($500)	($1,000)	($500)	$0
072003		Food Business Registration Fee		($1,394)	($153)	($2,000)	$0
072004		Annual Inspections		$0	($110)	$0	$0
072005		Lodging House Registration Fees		$0	$0	$0	$0
Sub Total - HEALTH ADMIN AND INSPECTION OP/INC				($2,494)	($2,835)	($3,100)	$0
Total - HEALTH ADMIN AND INSPECTION				$66,695	$38,285	($3,100)	$82,638

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
OTHER HEALTH - MEDICAL SERVICES							
OPERATING EXPENDITURE							
074100	B0105	Housing General Practitioner - Medical Service		$11,220	$13,494	$0	$14,478
074102		Boyup Brook Medical Services Building Costs		$26,267	$32,792	$0	$34,310
074101		Medical Services General Operations		$1,513	$40	$0	$2,050
074103		Medical Service Employee Costs		$759,279	$925,645	$0	$967,957
074105		Postage, Printing & Stationery		$3,766	$5,345	$0	$5,000
074106		Medical Ctr - Telephones		$5,748	$6,860	$0	$6,900
074107		Medical Ctr - Subscriptions		$4,816	$3,765	$0	$5,936
074108		Medical Ctr - Insurances		$29,965	$425	$0	$29,965
074109		Medical Bank Fees		$562	$0	$0	$675
074110		Medical Ctr - Computer Expenses		$36,279	$25,565	$0	$39,936
074111		Medical Ctr - Medical Supplies & Equipt		$18,618	$18,213	$0	$22,350
074112		Medical Ctr - Locum Doctor		$32,076	$0	$0	$48,600
074113		Medical Ctr - Superannuation		$68,667	$98,929	$0	$87,485
074114		Medical Ctr - Training		$5,000	$3,556	$0	$5,000
074115		Medical Ctr - Sundry Expenses		$8,808	$6,106	$0	$10,650
074116		Medical Service Provision for Leave Accruals		$0	$0	$0	$31,245
074117		Medical - Fringe Benefit Tax		$750	$2,518	$0	$1,000
074118		Medical Employee (Packaging) Costs		$0	$0	$0	$1,200
074120		Medical Ctr - Bank Merchant Fees		$0	$533	$0	$0
074150		Admin Allocated - Boyup Brook Medical Services		$63,236	$60,385	$0	$75,913
074191		Depreciation - Medical Centre		$7,081	$8,998	$0	$8,500
074190		Depreciation - Housing GP - 5 Rogers Ave		$5,664	$6,425	$0	$6,800
Sub Total - PREVENTIVE SRVS - OP/EXP				$1,089,312	$1,220,264	$0	$1,405,950
OPERATING INCOME							
074001		Surgery Turnover		($920,460)	($1,185,555)	($1,150,000)	$0
074002		Surgery Rental Income		($2,332)	($727)	($2,800)	$0
074004		Grants, Reimbursements and Contributions		$0	$0	($25,000)	$0
Sub Total - PREVENTIVE SRVS - OP/INC				($922,792)	($1,187,827)	($1,177,800)	$0
Total - PREVENTIVE SERVICES				$166,520	$32,437	($1,177,800)	$1,405,950
PREVENTIVE SERVICE - OTHER							
OPERATING EXPENDITURE							
073100		Analytical Expenses		$500	$463	$0	$500
Sub Total - PREVENTIVE SRVS - OTHER OP/EXP				$500	$463	$0	$500
Total - PREVENTIVE SERVICES - OTHER				$500	$463	$0	$500
OTHER HEALTH							
OPERATING EXPENDITURE							
075100		Ambulance Centre Operation		$13,533	$27,523	$0	$26,373
075150		Admin Allocated - Other Health		$14,132	$13,495	$0	$16,965
Sub Total - OTHER HEALTH OP/EXP				$27,665	$41,018	$0	$43,338
OPERATING INCOME							
Sub Total - OTHER HEALTH OP/INC				$0	$0	$0	$0
Total - OTHER HEALTH				$27,665	$41,018	$0	$43,338
Total - HEALTH				$291,887	$141,637	**($1,180,900)**	**$1,567,566**

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
OTHER EDUCATION							
OPERATING EXPENDITURE							
081100		Community Resource Centre		$5,739	$15,605	$0	$7,039
081101		Rylington Park Farm Complex		$0	$0	$0	$0
081102		Donations - Other Education		$250	$250	$0	$250
081103		Early Learning Centre - Employee Costs		$214,567	$226,552	$0	$252,522
081104		Early Learning Centre - Operating Costs		$48,212	$14,260	$0	$54,086
081106		ECU Joint Research Support		$0	$0	$0	$0
081150		Admin Allocation - Other Education		$14,137	$13,495	$0	$16,965
081190		Depreciation - Community Resource Centre		$4,183	$8,146	$0	$5,020
081191		Depreciation - Rylington Park Farm Complex		$0	$0	$0	$0
Sub Total - OTHER EDUCATION OP/EXP				$287,088	$278,307	$0	$335,882
OPERATING INCOME							
081003		Early Learning Centre - Fees & Charges		($191,373)	($246,778)	($210,000)	$0
081004		Early Learning Centre -Operating Income		$0	($170)	$0	$0
081005		Early Learning Centre - Non operating grants		$0	($1,251)	$0	$0
Sub Total - OTHER EDUCATION OP/INC				($191,373)	($248,199)	($210,000)	$0
Total - OTHER EDUCATION				$95,715	$30,108	($210,000)	$335,882
AGED & DISABLED							
OPERATING EXPENDITURE							
082100		Support for Seniors Christmas Lunch		$1,000	$909	$0	$1,000
082101		Aged Needs Strategy Project		$50,000	$21,820	$0	$50,000
082150		Admin Allocated - Aged & Disabled		$14,132	$13,495	$0	$16,965
Sub Total - AGED & DISABLED OP/EXP				$65,132	$36,224	$0	$67,965
OPERATING INCOME							
Sub Total - AGED & DISABLED OP/INC				$0	$0	$0	$0
Total - AGED & DISABLED				$65,132	$36,224	$0	$67,965
OTHER WELFARE							
OPERATING EXPENDITURE							
083100		Other Welfare Expenses		$0	$0	$0	$0
083104		Depreciation		$42	$824	$0	$50
083150		Admin Allocated - Other Welfare		$42,267	$40,347	$0	$50,723
Sub Total - OTHER WELFARE OP/EXP				$42,309	$41,171	$0	$50,773
OPERATING INCOME							
Sub Total - OTHER WELFARE OP/INC				$0	$0	$0	$0
Total - OTHER WELFARE				$42,309	$41,171	$0	$50,773
Total - EDUCATION & WELFARE				$203,156	$107,503	**($210,000)**	**$454,620**

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
STAFF HOUSING							
OPERATING EXPENDITURE							
091100		Staff Housing		$0	$0	$0	$0
091130		Interest Paid Loan 115 - Staff House		$1,388	$1,388	$0	$1,388
091190		Depreciation - Staff Housing		$4,777	$7,434	$0	$5,735
091150		Staff Housing - Less Amt Allocated to Admin.		$14,132	$13,495	$0	$16,965
Sub Total - STAFF HOUSING OP/EXP				$20,297	$22,317	$0	$24,088
Total - STAFF HOUSING				$20,297	$22,317	$0	$24,088
HOUSING OTHER							
OPERATING EXPENDITURE							
092101		Boyup Brook Citizens Lodge		$27,288	$16,517	$0	$27,288
092102		Community Housing - Units		$21,563	$17,513	$0	$23,188
092103		Other		$4,876	$4,061	$0	$5,199
092105		House - 1 Rogers Ave		$14,522	$22,314	$0	$16,203
092107		7 Knapp Street - Operating & Mtce Expense		$8,613	$6,173	$0	$9,469
092108		Property Selling Expenses		$0	$9,634	$0	$0
092109		Community Housing Maintenance - Grant Funded		$143,340	$0	$0	$143,340
092150		Admin Allocation - Other Housing		$14,274	$13,631	$0	$17,136
092191		Depreciation - Other Housing		$4,640	$9,453	$0	$5,570
092192		Depreciation - House - 1 Rogers Ave		$3,636	$7,067	$0	$4,365
092190		Depreciation - Boyup Brook Citizens Lodge		$26,977	$51,397	$0	$32,385
Sub Total - HOUSING OTHER OP/EXP				$269,729	$157,760	$0	$284,143
HOUSING OPERATING INCOME							
092001		Rent 24A Proctor St		($9,083)	($10,009)	($10,900)	$0
092002		Rent 24B Proctor St		($8,000)	($4,226)	($9,600)	$0
092003		Rent 16A Forrest St		($7,666)	($9,969)	($9,200)	$0
092004		Rent 16B Forrest St		($8,666)	($11,755)	($10,400)	$0
092005		Rent 1 Rogers St		$0	$0	$0	$0
092007		Housing Reimbursements		($453)	($3,983)	($500)	$0
092009		Other Housing: 7 Knapp St		($27,499)	($31,083)	($33,000)	$0
092011		Community Housing Maintenance Grant		$0	$0	($143,340)	$0
Sub Total - HOUSING OTHER OP/INC				($61,367)	($71,025)	($216,940)	$0
Total - HOUSING OTHER				$208,362	$86,736	($216,940)	$284,143
Total - HOUSING				$228,659	$109,052	**($216,940)**	**$308,231**

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
SANITATION - HOUSEHOLD REFUSE							
OPERATING EXPENDITURE							
101100		Refuse Collection Boyup Brook Townsite Expense		$46,748	$45,667	$0	$56,100
101101		Recycling Collection Boyup Brook Town Site		$28,232	$28,732	$0	$33,880
101106		Transfer Station Employee Costs		$25,107	$27,803	$0	$29,391
101102	B0400	Boyup Brook Transfer Station Costs		$56,708	$67,205	$0	$68,233
101103		Land Fill Disposal Site		$38,666	$32,122	$0	$48,040
101104		Townsite Street Bins Collection		$11,678	$9,792	$0	$14,521
101107		Drum Muster Expenses		$2,660	$38	$0	$2,660
101108		BB Transfer Station Superannuation		$1,855	$2,336	$0	$2,453
101119		Waste Bin Maintenance and Delivery		$4,823	$5,832	$0	$6,304
101150		Admin Allocated - Waste Management		$28,120	$26,853	$0	$33,758
101190		Depreciation - Waste Management		$18,384	$22,095	$0	$22,070
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP				$262,981	$268,475	$0	$317,410
SANITATION OPERATING INCOME							
101001		Refuse Collection Charges		($208,500)	($210,264)	($208,500)	$0
101002		Waste Disposal Charges		($4,500)	($9,229)	($4,500)	$0
101003		Recycling Scheme Income		($350)	($13,212)	($700)	$0
101004		Scrap Metal Income		($3,300)	$0	($5,000)	$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC				($216,650)	($232,705)	($218,700)	$0
Total - SANITATION HOUSEHOLD REFUSE				$46,331	$35,770	($218,700)	$317,410
EFFLUENT DRAINAGE SYSTEM							
OPERATING EXPENDITURE							
103100		Septic Tank Inspection Expenses		$200	$0	$0	$200
103101		Liquid Waste Disposal Site (Stanton Road)		$3,460	$1,055	$0	$3,460
Sub Total - SEWERAGE OP/EXP				$3,660	$1,055	$0	$3,660
OPERATING INCOME							
103002		Septic Licence Fees		($2,408)	($2,124)	($2,800)	$0
Sub Total - SEWERAGE OP/INC				($2,408)	($2,124)	($2,800)	$0
Total - SEWERAGE				$1,252	($1,069)	($2,800)	$3,660
PROTECTION OF THE ENVIRONMENT							
OPERATING EXPENDITURE							
107100		Landcare Expenses		$0	$0	$0	$0
Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP				$0	$0	$0	$0
OPERATING INCOME							
Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC				$0	$0	$0	$0
Total - PROTECTION OF THE ENVIRONMENT				$0	$0	$0	$0

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
TOWN PLANNING & REGIONAL DEVELOPMENT							
OPERATING EXPENDITURE							
105100		Town Planning Admin & Control		$64,151	$27,736	$0	$78,954
105101		Admin Allocation - Town Planning		$28,131	$26,853	$0	$33,758
Sub Total - TOWN PLAN & REG DEV OP/EXP				$92,282	$54,589	$0	$112,712
OPERATING INCOME							
105001		Planning Application Fees		($4,632)	($7,840)	($6,000)	$0
Sub Total - TOWN PLAN & REG DEV OP/INC				($4,632)	($7,840)	($6,000)	$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT				$87,650	$46,748	($6,000)	$112,712
OTHER COMMUNITY AMENITIES							
OPERATING EXPENDITURE							
106101		**Cemetery - Operation**		$30,392	$28,496	$0	$0
106101	B0420	Cemetery - Operation			$0	$0	$36,492
106101	B0421	Niche Wall Plaques Operations		$2,318	$0	$0	$2,318
106101	G314	Cemetery Grounds		$9,293	$0	$0	$11,160
106102		**Public Toilets - Operation**			$19,569	$0	$0
106102	B0450	Toilets - Lions Park Costs		$3,037	$0	$0	$3,676
106102	B0451	Toilets - Tourist Centre Costs		$5,915	$0	$0	$6,349
106102	B0452	Toilets - Town Hall (External) Costs		$8,750	$0	$0	$10,350
106103		Street Furniture		$430	$0	$0	$430
106150		Admin Allocation - Other Community Amenities		$14,137	$13,495	$0	$16,965
106151		Admin Allocation - Cemetery		$1,571	$1,499	$0	$1,885
106191		Depreciation - Public Toilets		$842	$155	$0	$1,010
106192		Depreciation - Other Community Service's		$2,529	$2,353	$0	$3,035
Sub Total - OTHER COMMUNITY AMENITIES OP/EXP				$79,214	$65,567	$0	$93,670
OPERATING INCOME							
106001		Cemetery Burial Fees		($1,200)	($7,335)	($1,200)	$0
106002		License/Other Fees BB Cemetery		($2,000)	($2,506)	($2,000)	$0
106003		Cemetery - Reservation Fees		$0	$0	$0	$0
106004		Niche Wall Fees		($600)	($1,075)	($600)	$0
Sub Total - OTHER COMMUNITY AMENITIES OP/INC				($3,800)	($10,916)	($3,800)	$0
Total - OTHER COMMUNITY AMENITIES				$75,414	$54,651	($3,800)	$93,670
Total - COMMUNITY AMENITIES				$210,647	$136,100	**($231,300)**	**$527,452**

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
PUBLIC HALL & CIVIC CENTRES							
OPERATING EXPENDITURE							
111100		Boyup Brook Hall - Operation		$35,037	$36,073	$0	$41,971
111102		Halls - Other Public Halls		$13,589	$11,805	$0	$17,809
111150		Admin Allocation - Public Halls		$28,131	$26,853	$0	$33,758
111190		Depreciation - Public Halls		$42,818	$85,107	$0	$51,384
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP				$119,575	$159,838	$0	$144,922
OPERATING INCOME							
111001		Hall Hire Fees		$0	($200)	$0	$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC				$0	($200)	$0	$0
Total - PUBLIC HALL & CIVIC CENTRES				$119,575	$159,638	$0	$144,922
OTHER RECREATION & SPORT							
OPERATING EXPENDITURE							
113100		Recreation Complex		$93,530	$111,151	$0	$104,512
113109		Walk Trails		$6,272	$3,711	$0	$6,272
113110		Townsite Gardens		$84,354	$83,605	$0	$94,825
113112		Reserves and Parks Operations		$66,438	$54,978	$0	$85,669
113119		Other Recreation Facilities		$23,605	$17,835	$0	$30,254
113120		War Memorial		$4,822	$7,223	$0	$5,872
113150		Admin Allocation - Other Recreation		$47,694	$45,527	$0	$57,235
113124		Support for UBAS		$4,466	$5,275	$0	$4,466
113122		Support for ANZAC Day		$13,460	$5,827	$0	$13,460
113125		Support for Others		$32,897	$71,147	$0	$40,212
113140		Sundry Plant Items		$0	$701	$0	$11,000
113190		Depreciation - Other Recreation		$183,676	$230,474	$0	$220,420
113191		Depreciation - Parks & Gardens		$41,690	$64,493	$0	$50,030
113192		Depreciation: Plant & Equipment		$13,741	$7,002	$0	$16,490
Sub Total - OTHER RECREATION & SPORT OP/EXP				$616,647	$708,949	$0	$740,717
OPERATING INCOME							
113003		Rec Ground Use Hire Fees		($3,500)	($3,754)	($3,500)	$0
113002		Reimbursements - Other Rec		$0	($2,455)	$0	$0
113022		Recreation - Capital Grants & Contributions		$0	($5,715)	($95,714)	$0
Sub Total - OTHER RECREATION & SPORT OP/INC				($3,500)	($15,447)	($99,214)	$0
Total - OTHER RECREATION & SPORT				$613,147	$693,502	($99,214)	$740,717

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
SWIMMING POOL							
OPERATING EXPENDITURE							
112100		Swimming Pool & Gymnasium General Operations		$98,436	$54,392	$0	$103,866
112101		Swimming Pool Building Costs		$59,078	$50,969	$0	$66,255
112102		Swimming Pool Employee Costs		$99,751	$84,905	$0	$105,802
112103		Interest on Loan 114 - upgrade pool bowl		$2,529	$2,529	$0	$2,529
112104		Swimming Pool Employee Superannuation		$9,272	$5,522	$0	$9,515
112106		Pool Staff - Fringe Benefits Tax		$0	$0	$0	$0
112108		Gym Employee Costs		$2,924	$1,466	$0	$3,000
112109		Interest Paid Gym Lease		$646	$776	$0	$776
112150		Admin Allocation - Swimming Pool		$31,118	$29,715	$0	$37,357
112190		Depreciation - Swimming Pool		$14,777	$18,991	$0	$17,740
112191		Depreciation - Right of Use Asset P&E		$0	$5,414	$0	$0
Sub Total - SWIMMING POOL OP/EXP				$318,532	$254,679	$0	$346,840
OPERATING INCOME							
112003		Pool Daily Admission Fees		($10,499)	($10,666)	($10,500)	$0
112004		Season Tickets Fees		($19,300)	($18,313)	($19,300)	$0
112005		Pool Hire Fees		($200)	($3)	($200)	$0
112006		Gym Equipment Hire Fees		($10,000)	($13,709)	($10,000)	$0
112007		Pool Teaching Programme Fees		($3,000)	($7,818)	($3,000)	$0
112008		Vacation Swimming Passes		($700)	($709)	($700)	$0
112009		Capital Grants and Contributions		$0	$0	$0	$0
Sub Total - SWIMMING POOL OP/INC				($43,699)	($51,218)	($43,700)	$0
Total - SWIMMING POOL				$274,833	$203,461	($43,700)	$346,840
TELEVISION & RADIO REBROADCASTING							
OPERATING EXPENDITURE							
114005		Telecommunications Tower		$4,706	$4,451	$0	$5,303
Sub Total - TV & RADIO REBROADCASTING OP/EXP				$4,706	$4,451	$0	$5,303
OPERATING INCOME							
114010		Radio & Mobile Tower Site (Including NBN) Fees or Charges		($9,700)	($9,991)	($9,700)	$0
Sub Total - TV & RADIO REBROADCASTING OP/INC				($9,700)	($9,991)	($9,700)	$0
Total - TV & RADIO REBROADCASTING				($4,994)	($5,540)	($9,700)	$5,303
LIBRARIES							
OPERATING EXPENDITURE							
115100		Library Operations		$14,943	$26,107	$0	$27,743
115101		State Library Grant Expenditure		$0	$5,860	$0	$6,000
115150		Admin Allocation - Libraries		$77,395	$73,879	$0	$92,878
Sub Total - LIBRARIES OP/EXP				$92,338	$105,847	$0	$126,621
OPERATING INCOME							
115001		State Library Grant Income		($6,000)	($5,423)	($6,000)	$0
Sub Total - LIBRARIES OP/INC				($6,000)	($5,423)	($6,000)	$0
Total - LIBRARIES				$86,338	$100,424	($6,000)	$126,621

O/H
0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
OTHER CULTURE							
OPERATING EXPENDITURE							
116100		Museum		$8,309	$11,984	$0	$8,775
116101		Craft Hut		$3,123	$1,886	$0	$3,388
116102		Support for Sandakan (Ceremony)		$13,171	$6,799	$0	$13,171
116103		Other Culture - Community Expenses		$0	$10,309	$0	$0
116150		Admin Allocated - Other Culture		$14,137	$13,495	$0	$16,965
116190		Depreciation - Other Culture		$9,912	$22,299	$0	$11,895
Sub Total - OTHER CULTURE OP/EXP				$48,652	$66,772	$0	$54,194
OPERATING INCOME							
116001		Reimbursements - Other Culture		$0	$0	$0	$0
116002		Other Culture - Operating Grants, Subsidies & Contributions		$0	($4,545)	$0	$0
Sub Total - OTHER CULTURE OP/INC				$0	($4,545)	$0	$0
Total - OTHER CULTURE				$48,652	$62,227	$0	$54,194
Total - RECREATION AND CULTURE				**$1,137,552**	**$1,213,712**	**($158,614)**	**$1,418,597**

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
STREETS, RD, BRIDGES, DEPOT - CONSTRUCTION							
OPERATING EXPENDITURE							
Sub Total - ST,RDS,BRIDGES,DEPOT-CONST OP/EXP				$0	$0	$0	$0
OPERATING INCOME							
121001		RRG Project Grants		($631,700)	($380,385)	($631,700)	$0
121002		Grants Direct - State - MRD - (OP)		($201,577)	($206,109)	($201,577)	$0
121003		Grants - Federal - Roads to Recovery Grant (Cap)		($420,714)	($14,100)	($420,714)	$0
121004		Capital Grants Other & Road Contributions		$0	($536,672)	($636,411)	$0
121007		Special Bridge Funding		$0	$0	$0	$0
Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OP/INC				($1,253,991)	($1,137,266)	($1,890,402)	$0
Total - ST,RDS,BRIDGES,DEPOT - CONST				($1,253,991)	($1,137,266)	($1,890,402)	$0
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE							
		OPERATING EXPENDITURE					
122100	B0695	Depot Building - Building Costs		$47,682	$42,932	$0	$58,755
122101	OPSDPT	Depot General Operations		$20,307	$9,656	$0	$23,414
122103		Road Maintenance & Repairs		$287,731	$235,967	$0	$304,514
122104		Roads Vegetation Clearing Offset Costs		$1,000	$0	$0	$1,000
122107		Maintenance Grading		$60,775	$154,619	$0	$117,055
122105		Repairs & Maint - Bridges		$123,709	$77,676	$0	$181,412
122106		Shire Radio Network Costs		$3,861	$256	$0	$4,374
122108		Drains & Culverts		$31,351	$36,127	$0	$55,380
122109		Verge Pruning		$124,453	$130,697	$0	$130,140
122110		Verge Spraying		$17,124	$14,137	$0	$19,240
122111		Crossovers Maintenance		$1,100	$2,406	$0	$1,100
122112		Town Services Drainage		$2,982	$6,172	$0	$3,440
122113		Town Services - Footpaths		$6,191	$1,852	$0	$6,880
122114		Town Services Road Repairs		$18,858	$18,159	$0	$23,350
122115		Town Services - Tree Pruning		$23,442	$22,234	$0	$23,660
122116		Street Lighting		$24,026	$27,777	$0	$32,090
122117		Traffic Signs		$4,195	$4,945	$0	$6,329
122120		Roman Road Data Pickup		$130,477	$115,609	$0	$130,477
122121		Town Services - Verge Spraying		$21,509	$14,453	$0	$32,644
122122		Road Sweeping		$7,063	$6,793	$0	$14,125
122123		Emergency Services		$16,490	$21,287	$0	$26,900
122125		Bridge Contribution Expenditure		$0	$0	$0	$0
122126		Streetscaping Expenses		$12,239	$179	$0	$19,400
122127		Consulting Engineer Expenses		$26,664	$0	$0	$40,000
122131		Rural Street Addressing		$508	$4,063	$0	$732
122150		Admin Allocated - Road Maintenance		$351,848	$335,865	$0	$422,234
122190		Depreciation - Transport Other		$17,812	$11,045	$0	$21,375
122191		Depreciation - Infrastructure		$21,620	$23,905	$0	$25,945
122192		Depreciation Roads		$1,372,874	$2,148,835	$0	$1,647,515
122193		Depreciation - Bridges		$537,937	$841,269	$0	$645,550
122194		Depreciation - Footpaths		$14,379	$12,727	$0	$17,255
122195		Depreciation - Drainage		$226,474	$145,979	$0	$271,780
123119		Minor Assets and Sundry Items		$18,750	$1,243	$0	$25,000
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP				$3,575,430	$4,468,863	$0	$4,333,065
OPERATING INCOME							
122001		Reimbursements - Roads Mtce		$0	($45)	$0	$0
122002		Profit on Disposal of Assets		$0	$0	$0	$0
122003		Sale of Old Materials and Minor Items		$0	($45)	$0	$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC				$0	($89)	$0	$0
Total - MTCE STREETS ROADS DEPOTS				$3,575,430	$4,468,774	$0	$4,333,065

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
TRAFFIC CONTROL							
OPERATING EXPENDITURE							
125150		Administration Allocated - Traffic Control		$105,526	$100,732	$0	$126,636
Sub Total - TRAFFIC CONTROL OP/EXP				$105,526	$100,732	$0	$126,636
OPERATING INCOME							
125001		Licensing Service		($22,436)	($29,497)	($28,000)	$0
125002		Motor Vehicle Plates		($846)	($609)	($1,000)	$0
125005		Sundry Receipts - Heavy Haulage Permits etc		$0	($3,005)	$0	$0
Sub Total - TRAFFIC CONTROL OP/INC				($23,283)	($33,112)	($29,000)	$0
Total - TRAFFIC CONTROL				$82,243	$67,620	($29,000)	$126,636
AERODROMES							
OPERATING EXPENDITURE							
126100		Airstrip		$2,593	$6,656	$0	$8,584
126190		Depreciation - Airport		$18,941	$35,630	$0	$22,730
Sub Total - AERODROMES OP/EXP				$21,534	$42,287	$0	$31,314
OPERATING INCOME							
126003		Non-Operating Grants & Subsidies		$0	$0	$0	$0
Sub Total - AERODROMES OP/INC				$0	$0	$0	$0
Total - AERODROMES				$21,534	$42,287	$0	$31,314
Total - TRANSPORT				**$2,425,216**	**$3,441,415**	**($1,919,402)**	**$4,491,015**

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
RURAL SERVICES							
OPERATING EXPENDITURE							
131001		Rural Services Expenses		$0	$0	$0	$0
Sub Total - RURAL SERVICES OP/EXP				$0	$0	$0	$0
OPERATING INCOME							
						$0	$0
Sub Total - RURAL SERVICES OP/INC				$0	$0	$0	$0
Total - RURAL SERVICES				$0	$0	$0	$0
TOURISM AND AREA PROMOTION							
OPERATING EXPENDITURE							
132110		Tourist Bay		$1,455	$703	$0	$2,078
132103		Community Development Officer		$20,464	$86,331	$0	$22,756
132104		Tourist Centre		$65,625	$66,118	$0	$74,291
132106		Promotion Activities		$24,120	$20,190	$0	$24,120
132107	OPFMIL	Flax Mill Complex General Operations		$42,046	$44,600	$0	$50,057
132108	B0665	Caravan Park/Flax Mill Complex Building Operation		$82,385	$102,750	$0	$90,873
132111		Carnaby Beetle Collection		$100	$89	$0	$100
132114		Community Development Expenses		$150	$0	$0	$150
132116		CDO Vehicle Op Costs GEN		$3,960	$4,471	$0	$5,000
132150		Admin Allocated Tourism		$49,265	$47,027	$0	$59,120
132151		Admin Allocated Caravan Pk		$14,137	$13,495	$0	$16,965
132190		Depreciation - Tourism/Area Promotion		$3,575	$12,142	$0	$4,290
132191		Depreciation - Caravan Pk/Flax		$37,603	$35,764	$0	$45,125
Sub Total - TOURISM & AREA PROMOTION OP/EXP				$344,884	$433,679	$0	$394,925
OPERATING INCOME							
132002		Caravan Park & Complex Fees & Charges		($57,024)	($85,614)	($60,000)	$0
132003		Flax Mill Sheds Storage Charges		($9,032)	($12,838)	($12,000)	$0
132006		Event - Reimbursements		$0	($999)	$0	$0
132007		Other Income		($1,516)	($2,801)	($4,000)	$0
132010		Non-Operating Grants, Subsidies & Contributions		$0	$0	$0	$0
Sub Total - TOURISM & AREA PROMOTION OP/INC				($67,573)	($102,252)	($76,000)	$0
Total - TOURISM & AREA PROMOTION				$277,311	$331,427	($76,000)	$394,925
BUILDING CONTROL							
OPERATING EXPENDITURE							
133100		Building Control		$18,622	$11,436	$0	$22,347
133101		Building Control - Other Costs		$33,850	$3,124	$0	$33,850
133102		Building Control Superannuation		$1,732	$184	$0	$2,078
133103		Building Control - BMO		$6,759	$793	$0	$7,000
133150		Admin Allocated - Building Control Expenses		$14,137	$13,495	$0	$16,965
		Sub Total - BUILDING CONTROL OP/EXP		$75,099	$29,032	$0	$82,240
BUILDING CONTROL OP/INC							
133001		Building Licences (UFEE)		($9,878)	($6,435)	($12,000)	$0
133002		BCITF Levy - Commission		($99)	($96)	($120)	$0
133003		Builders Services Levy - Commission		($161)	($157)	($195)	$0
Sub Total - BUILDING CONTROL OP/INC				($10,138)	($6,688)	($12,315)	$0
Total - BUILDING CONTROL				$64,961	$22,344	($12,315)	$82,240

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
SALEYARDS & MARKETS							
OPERATING EXPENDITURE							
134100		Saleyards		$9,994	$8,726	$0	$11,680
134190		Depreciation - Saleyards & Markets		$0	$3,781	$0	$113,345
Sub Total - SALEYARDS & MARKETS OP/EXP				$9,994	$12,507	$0	$125,025
OPERATING INCOME							
134001		Reimbursements - Saleyards		$0	($1,493)	$0	$0
Sub Total - SALEYARDS & MARKETING OP/INC				$0	($1,493)	$0	$0
Total - SALEYARDS & MARKETS				$9,994	$11,014	$0	$125,025
OTHER ECONOMIC SERVICES							
OPERATING EXPENDITURE							
135100		Standpipes Expenses		$21,662	$43,308	$0	$26,214
135102		Economic Development Projects		$7,500	$0	$0	$7,500
135103		Country Music Festival Expenses		$15,000	$8,788	$0	$15,000
135105		Abel Street Shop		$9,607	$7,300	$0	$12,708
135150		Admin Allocated - Other Economic Development		$14,137	$13,495	$0	$16,965
135190		Depreciation - Develop/Facilities		$3,221	$2,533	$0	$3,865
Sub Total - OTHER ECONOMIC SERVICES OP/EXP				$71,127	$75,424	$0	$82,252
OPERATING INCOME							
135001		Standpipe Water		($12,816)	($39,625)	($15,000)	$0
135005		Abel Street Shop Rental		($16,033)	($14,464)	($19,240)	$0
135006		Non-Operating Grants & Contributions		$0	($19,459)	$0	$0
Sub Total - OTHER ECONOMIC SERVICES OP/INC				($28,849)	($73,547)	($34,240)	$0
Total - OTHER ECONOMIC SERVICES				$42,278	$1,877	($34,240)	$82,252
Total - ECONOMIC SERVICES				$394,544	$366,662	**($122,555)**	**$684,442**

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
PRIVATE WORKS							
OPERATING EXPENDITURE							
141100		Private Works - Costs		$8,389	$621	$0	$10,080
Sub Total - PRIVATE WORKS OP/EXP				$8,389	$621	$0	$10,080
OPERATING INCOME							
141001		Private Works - Recoup Charges		($9,319)	($564)	($10,080)	$0
Sub Total - PRIVATE WORKS OP/INC				($9,319)	($564)	($10,080)	$0
Total - PRIVATE WORKS				($930)	$57	($10,080)	$10,080
PUBLIC WORKS OVERHEADS							
OPERATING EXPENDITURE							
143100		Supervision		$142,980	$335,822	$0	$181,355
143101		Consultant Engineer		$0	$0	$0	$0
143102		Works Manager Vehicle Op Costs		$2,187	$1,254	$0	$2,380
143103		FBT Works Staff		$2,700	$4,196	$0	$3,600
143104		Insurance on Works		$21,953	$32,906	$0	$21,953
143105		Superannuation of Workmen		$115,764	$147,927	$0	$140,525
143106		PWOH Leave - Depot		$175,193	$206,200	$0	$197,467
143107		Protective Clothing		$8,000	$8,861	$0	$8,000
143108		Uniforms		$1,211	$598	$0	$1,615
143109		Training & Meeting Expenses		$44,626	$17,774	$0	$61,190
143110		Occupational Health & Safety		$41,274	$42,838	$0	$66,744
143111		Other Expenses		$78	$342	$0	$1,015
143113		Waste Oil Disposal Costs		$0	$15	$0	$20
143115		Provision for Leave Accruals		$0	$0	$0	$9,780
143116		Conferences and Training Courses (MOW)		$2,500	$301	$0	$2,500
143117		Works Manager Housing		$0	$0	$0	$0
143150		Admin Allocated - Works Overhead		$28,131	$26,853	$0	$33,758
143180		LESS PWOH ALLOCATED - PROJECTS		($586,597)	($757,374)	$0	($731,902)
Sub Total - PUBLIC WORKS O/HEADS OP/EXP				$0	$68,515	$0	$0
OPERATING INCOME							
143001		Workers Compensation Reimbursements		($600)	($23,712)	($600)	$0
Sub Total - PUBLIC WORKS O/HEADS OP/INC				($600)	($23,712)	($600)	$0
Total - PUBLIC WORKS OVERHEADS				($600)	$44,802	($600)	$0

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
PLANT OPERATIONS COSTS							
OPERATING EXPENDITURE							
144100		Repair Wages		$41,346	$58,927	$0	$54,546
144101		Fuel & Oil		$211,338	$202,534	$0	$265,000
144102		Tyres & Tubes		$12,431	$17,729	$0	$16,500
144103		Parts and Repairs		$109,838	$91,966	$0	$147,890
144104		Licenses		$1,275	$651	$0	$8,500
144105		Insurance		$50,589	$41,450	$0	$50,589
144106		Blades & Points		$11,700	$7,700	$0	$13,000
144107		Expendable Tools		$10,083	$11,373	$0	$12,100
144108		Freight Costs		$0	$0	$0	$0
144110		Superannuation - Mechanic		$0	$9,162	$0	$0
144150		Admin Allocated POC		$8,425	$8,042	$0	$10,110
144190		Depreciation - Plant		$192,555	$257,421	$0	$231,075
144180		LESS POC ALLOCATED - PROJECTS		($649,579)	($816,723)	$0	($809,310)
Sub Total - PLANT OPERATIONS COSTS OP/EXP				$0	($109,768)	$0	$0
OPERATING INCOME							
144001		Diesel Rebate		($23,471)	($52,772)	($35,000)	$0
144002		Reimbursements - Operating		$0	$0	$0	$0
Sub Total - PLANT OPERATIONS COSTS OP/INC				($23,471)	($52,772)	($35,000)	$0
Total - PLANT OPERATIONS COSTS				($23,471)	($162,540)	($35,000)	$0
SALARIES AND WAGES							
OPERATING EXPENDITURE							
145100		Gross Total Salaries and Wages		$3,346,944	$3,821,412	$0	$4,016,494
145130		LESS SALS/WAGES ALLOCATED		($3,346,944)	($3,794,902)	$0	($4,016,494)
145101		Workers Compensation Expenses		$0	$15,949	$0	$0
Sub Total - SALARIES AND WAGES OP/EXP				$0	$42,459	$0	$0
OPERATING INCOME							
145001		Reimbursements - Administration		$0	$0	$0	$0
Sub Total - SALARIES AND WAGES OP/INC				$0	$0	$0	$0
Total - SALARIES AND WAGES				$0	$42,459	$0	$0

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
ADMINISTRATION							
OPERATING EXPENDITURE							
146100		Advertising		$8,450	$7,106	$0	$11,900
146101		Audit Fees		$50,000	$44,373	$0	$50,000
146102		Bank Fees		$12,389	$34,221	$0	$13,500
146103		Administration Building Costs		$50,085	$51,711	$0	$69,464
146105		Administration Staff Employee Costs		$654,124	$681,434	$0	$867,667
146106		Consultants		$135,316	$142,357	$0	$182,000
146108		Insurance		$16,598	$16,209	$0	$16,598
146109		Legal Expenses		$19,491	$9,572	$0	$30,000
146110		IT System Operation & maintenance		$133,415	$184,570	$0	$154,680
146111		Office Equipment Maintenance		$5,000	$0	$0	$5,000
146112		Administration - Postage & Freight		$3,861	$4,215	$0	$5,500
146113		Printing and Stationery		$11,723	$10,330	$0	$12,700
146114		Administration Vehicle Costs		$800	$0	$0	$800
146115		Administration - Fringe Benefits Tax		$7,200	$14,267	$0	$9,600
146117		Employers Indemnity Insurance		$39,065	$40,403	$0	$39,065
146118		Subscriptions		$10,319	$11,489	$0	$10,319
146119		Administration Staff Housing		$16,194	$18,401	$0	$19,964
146120		Uniform Allowance		$1,980	$1,582	$0	$3,000
146121		Telephones		$6,666	$4,658	$0	$8,000
146122		Minor Furniture & Equip Under $2000		$15,000	$5,749	$0	$15,000
146123		Conferences/Training/Professional Development		$11,258	$10,717	$0	$17,500
146124		Superannuation		$75,309	$85,362	$0	$89,590
146125		Admin Provision for Leave Accruals		$0	$0	$0	$0
146126		Employee (Packaging) Costs		$725	$0	$0	$725
146128		Administration - OSH		$48,489	$2,853	$0	$59,030
146130		Administration - Bank Merchant Fees		$0	$4,282	$0	$0
146190		Depreciation - Administration		$18,341	$15,933	$0	$22,010
146300		Rounding Account			$0	$0	$0
146150		Less Administration Costs Alloc		($1,351,799)	($1,363,087)	$0	($1,713,612)
Sub Total - ADMINISTRATION OP/EXP				$0	$38,709	$0	$0
OPERATING INCOME - ADMINISTRATION							
146001		Reimbursements - Administration		($300)	($18,493)	($300)	$0
Sub Total - ADMINISTRATION OP/INC				($300)	($18,493)	($300)	$0
Total - ADMINISTRATION				($300)	$20,216	($300)	$0
UNCLASSIFIED							
OPERATING EXPENDITURE							
149001		Rylington Park Operational Expenses		$688,200	$688,820	$0	$804,236
149002		Rylington Park Asset Depreciation		$14,045	$44,500	$0	$16,855
Sub Total - UNCLASSIFIED OP/EXP				$702,245	$733,319	$0	$821,091
OPERATING INCOME							
147100		Revaluation Profit on Local Govt House Unit Trust		$0	$0		
149101		Rylington Park Income		($614,480)	($710,207)	($719,229)	$0
149104		Rylington Park Operating Grant Income		$0	$0	$0	$0
Sub Total - UNCLASSIFIED OP/INC				($614,480)	($710,207)	($719,229)	$0
Total - UNCLASSIFIED				$87,765	$23,112	($719,229)	$821,091
Total - OTHER PROPERTY AND SERVICES				**$62,464**	**($31,893)**	**($765,209)**	**$831,171**

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
TRANSFERS TO/FROM RESERVES							
EXPENDITURE							
300101		Transfer to Reserves		$4,167	$99,395	$0	$270,000
Sub Total - TRANSFER TO OTHER COUNCIL FUNDS				$4,167	$99,395	$0	$270,000
INCOME							
300102		Transfer from Reserves		$0	$0	($138,000)	$0
Total - TRANSFER FROM OTHER COUNCIL FUNDS				$0	$0	($138,000)	$0
Total - FUND TRANSFER				$4,167	$99,395	**($138,000)**	**$270,000**
000000		(Surplus) / Deficit - Carried Forward		($3,490,312)	($3,815,098)	($3,490,312)	$0
Sub Total - SURPLUS C/FWD				($3,490,312)	($3,815,098)	($3,490,312)	$0
Total - SURPLUS				($3,490,312)	($3,815,098)	($3,490,312)	$0
NEW LONG TERM LOANS							
INCOME							
132300		New Loan - Caravan Park Ablutions		($250,000)	$0	($250,000)	$0
Sub Total - LONG TERM LOANS				($250,000)	$0	($250,000)	$0
Total - DEFERRED ASSETS				($250,000)	$0	**($250,000)**	**$0**
LOANS & FINANCE LEASES - PRINCIPAL REPAYMENTS							
CAPITAL EXPENDITURE							
146800		Principal Repayment on Loans		$22,660	$22,660	$0	$22,660
146801		Principal Repayments - Finance Leases		$16,500	$19,800	$0	$19,800
Sub Total - LOAN REPAYMENTS				$39,160	$42,460	$0	$42,460
CAPITAL INCOME							
Sub Total - LOANS RAISED				$0	$0	$0	$0
Total - NON CURRENT LIABILITIES				$39,160	$42,460	**$0**	**$42,460**
OPERATING ACTIVITIES EXCLUDED FROM BUDGET							
000000		Depreciation Written Back		($2,894,592)	($4,211,425)	$0	($3,586,909)
000000		Realisation Value of Assets Sold Written Back		($305,000)	$0	$0	($310,000)
00000		Profit/Loss on Sale of Asset Written Back		$0	$0	$0	$0
		Movement in Accrued Interest on Loans		$0	$0	$0	$0
		Movement in Accrued Interest on investments		$0	$0	$0	$0
		Movement in Stock On Hand		$0	$0	$0	$0
		Movement in Accrued Expenses			$0	$0	$0
		Movement in Accrued Wages		$0	$0	$0	$0
		Movement in Employee Benefits (Current)		$0	$0	$0	$0
000000		Long Service Leave - Non Cash		$0	$0	$0	($44,635)
000000		Deferred Pensioner Rates			$0	$0	$0
Sub Total - OPERATING ACTIVITIES EXCLUDED				($3,199,592)	($4,211,425)	$0	($3,941,544)
Total - OPERATING ACTIVITIES EXCLUDED				($3,199,592)	($4,211,425)	$0	($3,941,544)

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
FURNITURE & EQUIPMENT							
HEALTH							
CAPITAL EXPENDITURE							
074600		Surgery Equipment - Capital - (F&E)		$25,000	$0	$0	$25,000
Sub Total - CAPITAL WORKS				$25,000	$0	$0	$25,000
Total - HEALTH				$25,000	$0	$0	$25,000
FURNITURE AND EQUIPMENT							
OTHER PROPERTY & SERVICES							
CAPITAL EXPENDITURE							
146600		Administration Building - Furniture & Equipment Renewals		$0	$0	$0	$0
Sub Total - CAPITAL WORKS				$0	$0	$0	$0
Total - OTHER PROPERTY				$0	$0	$0	$0
Total - FURNITURE AND EQUIPMENT				**$25,000**	**$0**	**$0**	**$25,000**
LAND AND BUILDINGS							
LAW ORDER AND PUBLIC SAFETY							
EXPENDITURE							
053401		Other Law - Evaucation Centre Building Capital Expenditure		$0	$1,200	$0	$0
Sub Total - CAPITAL WORKS				$0	$1,200	$0	$0
TOTAL - LAW ORDER AND PUBLIC SAFETY				$0	$1,200	$0	$0

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
LAND AND BUILDINGS							
HEALTH							
CAPITAL EXPENDITURE							
074400		Medical Centre Building Capital		$75,000	$12,727	$0	$75,000
Sub Total - CAPITAL WORKS				$75,000	$12,727	$0	$75,000
TOTAL - HEALTH				$75,000	$12,727	$0	$75,000
LAND AND BUILDINGS							
EDUCATION & WELFARE							
EXPENDITURE							
081400		Land & Buildings - CRC Capital Renewal		$40,000	$0	$0	$40,000
081401		Buildings - Early Learning Centre Capital		$23,000	$0	$0	$23,000
083400	BC300	Other Welfare Building Capital - COMHAT		$0	$0	$0	$0
Sub Total - CAPITAL WORKS				$63,000	$0	$0	$63,000
TOTAL - EDUCATION & WELFARE				$63,000	$0	$0	$63,000
LAND AND BUILDINGS							
HOUSING							
CAPITAL EXPENDITURE							
091400		CEO Residence Building Capital Expenditure		$30,000	$403	$0	$30,000
091401		CEO Residence - External Capital Works		$0	$17,045	$0	$0
Sub Total - CAPITAL WORKS				$30,000	$17,447	$0	$30,000
Total - HOUSING				$30,000	$17,447	$0	$30,000
LAND AND BUILDINGS							
RECREATION AND CULTURE							
CAPITAL EXPENDITURE							
111400		**Other Halls - Land & Buildings (L&B)**					
111400	LRC018	Mayanup Hall Building Refurbishment		$5,001	$3,839	$0	$9,741
111400	LRC019	Tonebridge Hall Refurbishment		$13,673	$9,064	$0	$13,673
111400	LRC022	Dinninup Hall Refurbishment		$10,126	$4,780	$0	$35,126
111400	LRC021	Wilga Hall Refurbishment		$1,818	$0	$0	$1,818
111400	LRC023	Kulikup Hall Refurbishment		$9,797	$1,964	$0	$11,797
111400	LRC027	McAlinden Hall Refurbishment		$6,400	$4,310	$0	$12,436
111403		**Town Hall - Building Upgrades & Refurbishments**					
111403	LRC017	Town Hall Building Refurbishment		$217,377	$353,244	$0	$217,377
112504		**LRCI - Swimming Pool Building**					
112504	LRC006	LRCI 2/3 - Swimming Pool Building - Upgrade Entrance		$0	$0	$0	$11,187
Sub Total - CAPITAL WORKS				$264,191	$377,200	$0	$313,155
Total - RECREATION AND CULTURE				$264,191	$377,200	$0	$313,155

O/H
0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
LAND AND BUILDINGS							
ECONOMIC SERVICES							
CAPITAL EXPENDITURE							
132400		Tourist Centre - Building Capital Expenditure		$89,999	$107,572	$0	$90,000
132405		Flaxmill Caravan Park Ablution Block		$0	$2,172	$0	$250,000
132408		Flax Mill Cottage & Camp Kitchen		$0	$0	$0	$0
132411	LRC004	Local Roads & Community Building Projects - FlaxMill		$0	$0	$0	$0
135401		Capital - 80 Abel Street Shops		$15,000	$0	$0	$15,000
Sub Total - CAPITAL WORKS				$104,999	$109,744	$0	$355,000
Total - ECONOMIC SERVICES				$104,999	$109,744	$0	$355,000
LAND AND BUILDINGS							
OTHER PROPERTY AND SERVICES							
CAPITAL EXPENDITURE							
149503		Rylington Park House Capital		$53,000	$41,944	$0	$53,000
Sub Total - CAPITAL WORKS				$53,000	$41,944	$0	$53,000
Total - OTHER PROPERTY AND SERVICES				$53,000	$41,944	$0	$53,000
Total - LAND AND BUILDINGS				**$590,190**	**$560,263**	**$0**	**$889,155**

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
PLANT AND EQUIPMENT							
LAW ORDER & PUBLIC SAFETY							
CAPITAL EXPENDITURE							
051600		ESL Plant & Equipment		$21,660	$0	$0	$21,660
Sub Total - CAPITAL WORKS				$21,660	$0	$0	$21,660
Total - LAW ORDER & PUBLIC SAFETY				$21,660	$0	$0	$21,660
Total - RECREATION AND CULTURE				$0	$0	$0	$0
PLANT AND EQUIPMENT							
TRANSPORT							
CAPITAL EXPENDITURE							
123603		DWS - Fleet Vehicles		$0	$0	$0	$0
123609		Light Plant (eg Portable Traffic Lights) - Plant & Equip		$22,000	$12,322	$0	$22,000
123610		Heavy Plant (Graders etc) Purchases		$738,000	$369,886	$0	$738,000
123619		Miscellaneous Small Plant		$0	$9,015	$0	$0
Sub Total - CAPITAL WORKS				$760,000	$391,223	$0	$760,000
Total - TRANSPORT				$760,000	$391,223	$0	$760,000
PLANT AND EQUIPMENT							
OTHER PROPERTY & SERVICES							
CAPITAL EXPENDITURE							
146500		Pool Vehicle		$110,000	$58,375	$0	$110,000
Sub Total - CAPITAL WORKS				$110,000	$58,375	$0	$110,000
Total - OTHER PROPERTY & SERVICES				$110,000	$58,375	$0	$110,000
Total - PLANT AND EQUIPMENT				**$891,660**	**$449,599**	**$0**	**$891,660**

O/H
0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
ROAD INFRASTRUCTURE CAPITAL							
ROAD CONSTRUCTION							
121403	x	**ROADS TO RECOVERY PROJECTS**					
121403	RTR007	Kulikup Rd South		$0	$0	$0	$0
121403	RTR008	Jayes Road		$0	$0	$0	$0
121403	RTR037	RTR - Craigie Road		$357,116	$103,701	$0	$357,116
121403	RTR038	Lodge Road		$216,443	$204,760	$0	$216,445
121404	xx	**REGIONAL ROAD GROUP**				$0	$0
121404	RRG148	RRG Boyup Brook-Cranbrook Rd		$377,733	$263,750	$0	$377,283
121404	RGA148	RRG Boyup Brook-Cranbrook Rd 21-22 C/Fwd		$0	$0	$0	$0
121404	RRG210	RRG Boyup Brook-Arthur River Rd		$589,116	$432,940	$0	$589,118
121404	RRG004	RRG Winnejup Road		$0	$460,950	$0	$0
121404	RGA004	RRG Winnejup Road 21-22 C/Fwd		$0	$0	$0	$0
121400		**MUNICIPAL ROAD PROJECTS**				$0	$0
121400	MU501	Muni - Gravel Pit Rehabilitation		$0	$382	$0	$20,000
121401		Municipal Funded Gravel Sheeting Road Projects		$54,000	$0	$0	$54,000
121410		Municipal Funded - Winter Grading		$261,175	$355,858	$0	$337,000
121450	MR0741	BRIDGES - Bridge 0741 - Boree Gully Rd		$0	$0	$0	$0
121451		CROSSOVER CONSTRUCTION		$0	$0	$0	$0
Sub Total - CAPITAL WORKS				$1,855,583	$1,822,341	$0	$1,950,962
Total - ROADS				$1,855,583	$1,822,341	$0	$1,950,962
Total - INFRASTRUCTURE ASSETS ROADS				**$1,855,583**	**$1,822,341**	**$0**	**$1,950,962**

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
FOOTPATHS							
121700	FP111	Footpath Construction		$75,075	$243	$0	$75,075
Sub Total - CAPITAL WORKS				$75,075	$243	$0	$75,075
Total - TRANSPORT - FOOTPATHS				$75,075	$243	$0	$75,075
Total - FOOTPATH ASSETS				**$75,075**	**$243**	**$0**	**$75,075**
AIRPORT							
126400		Aerodrome Infrastructure		$0	$0	$0	$53,056
Sub Total - CAPITAL WORKS				$0	$0	$0	$53,056
Total - TRANSPORT - AERODROMES				$0	$0	$0	$53,056
Total - AERODROME ASSETS				**$0**	**$0**	**$0**	**$53,056**
DRAINAGE							
111800		**Drainage - Town Hall**					
111800	LRC024	Drainage Works - Town Hall Surrounds		$58,866	$70,798	$0	$58,866
121411		**Drainage Projects - Municipal Funded**					
121411	DC163	Spencer Road Culvert		$0	$0	$0	$0
Sub Total - CAPITAL WORKS				$58,866	$71,713	$0	$58,866
Total - TRANSPORT - DRAINAGE				$58,866	$71,713	$0	$58,866
Total - DRAINAGE ASSETS				**$58,866**	**$71,713**	**$0**	**$58,866**
PARKS & GARDENS INFRASTRUCTURE							
113909		**Parks & Gardens Infrastructure**					
113909	LRC026	Sandakan Playground Upgrade		$200,000	$0	$0	$200,000
Sub Total - CAPITAL WORKS				$200,000	$0	$0	$200,000
Total - OTHER SPORT & RECREATION - PARKS & OVALS				$200,000	$0	$0	$200,000
Total - PARKS & OVALS ASSETS				**$200,000**	**$0**	**$0**	**$200,000**

O/H 0.88

G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Conc	YTD COMPARATIVES 31 MAY 2024 Budget	Actual	ADOPTED BUDGET 2023-2024 Income	Expenditure
RECREATION INFRASTRUCTURE							
112503	LRC010	LRCI 2 Swimming Pool Capital Upgrades		$0	$0	$0	$0
113906		Recreation Infrastructure - Capital Renewals - Oval Reticulation		$150,000	$133,137	$0	$150,000
Sub Total - CAPITAL WORKS				$150,000	$133,137	$0	$150,000
Total - RECREATION INFRASTRUCTURE				$150,000	$133,137	$0	$150,000
Total - INFRASTRUCTURE ASSETS - RECREATION				**$150,000**	**$133,137**	**$0**	**$150,000**
INFRASTRUCTURE OTHER							
COMMUNITY AMENITIES							
101400		Landfill/Transfer Station Development (Other Infra)		$0	$30,256	$0	$35,000
107900		Cemetery Other Infrastructure		$0	$5,050	$0	$0
Sub Total - CAPITAL WORKS				$0	$35,306	$0	$35,000
Total - COMMUNITY AMENITIES				$0	$35,306	$0	$35,000
INFRASTRUCTURE OTHER							
RECREATION & CULTURE							
111900		**Other Infrastructure - Town Hall**					
111900	LRC025	Town Hall Car Park & Landscaping		$214,313	$0	$0	$214,313
Sub Total - CAPITAL WORKS				$214,313	$0	$0	$214,313
Total - RECREATION & CULTURE				$214,313	$0	**$0**	**$214,313**
INFRASTRUCTURE OTHER							
ECONOMIC SERVICES							
132403		Caravan Park Lighting Upgrade (Other Inf)		$0	$0	$0	$0
132412		Caravan Park Additional Bays Development		$0	$0	$0	$0
132901		Flaxmill Fence & Water Supply Upgrade		$5,000	$0	$0	$5,000
135402		Standpipe Capital Expenditure		$40,000	$18,811	$0	$40,000
135403		Access Path to Blackwood River		$50,000	$4,520	$0	$50,000
Sub Total - CAPITAL WORKS				$95,000	$23,331	$0	$95,000
Total - ECONOMIC SERVICES				$95,000	$23,331	**$0**	**$95,000**
Total - INFRASTRUCTURE ASSETS - OTHER				**$309,313**	**$58,637**	**$0**	**$344,313**
GRAND TOTALS				($542,576)	($3,054,148)	**($12,747,951)**	**$12,747,951**

Attachment 9.3.3A

Mayanup Horse and Pony Club Inc

ABN: 23 962 949 539 Incorporation : A1000612L
The Secretary/Treasurer, Mrs Veronica Nix,
RMB 133, Boyup Brook, WA 6244
vnix@iinet.net.au Ph:0409684083

29 May 2024

The CEO : Mr Leonard Long
Shire Of Boyup Brook
PO Box 2
BOYUP BROOK WA 6244

Dear Mr Long

Mayanup Horse and Pony Club seek an extension to the time line for their 2023 community grant- Transportable Storage Facility.

We were well prepared and had done significant due diligence prior to putting in our grant application, however encountered a number of 'bumps' in our journey. Whilst we are nearly at the end, we may require a few extra months to complete the project.

The time line so far is as follows, please note these are milestones, not all correspondence is included.

17/10/2023- Grant funds deposited in MHPC bank account.
The search for a suitable Storage facility began with best value for money.
13/12/2023 Email to CEO requesting permission to land 40ft sea container prior to planning approval.
14/12/2023 Email to shire requesting sea container tie down restrain requirements, cc in building surveyor and planner.
25/1/2024Follow up email as no response from above
29/1/2024 Response from Planner requesting reply from Building Surveyor.
29/1/2024 Response from Building surveyor indicating requirements are BA2, site plan, elevation plan and structural engineers certificate for tie down.(engineers certificate had previously NOT been mentioned to us when we were conducting due diligence)
15/2/2024 Request for quote from Engineer
27/2/2024 Follow up to engineer as no response.
8/3/2024 Additional information emailed to engineer
14/3/2024 Follow up to engineer
14/3/2024 Application for Development Approval lodged with the shire on advice from independent retired Draftsperson.
28/3/2024 Engineers certificate received
3/4/2024 Purchase and location of 40ft sea container on Mayanup Reserve.
11/4/2024 Letter from the shire indicating Application for Development Approval was successful with conditions.

6/5/2024 BA2 and associated paperwork lodged with the shire as per building surveyors email.
9/5/2024 BA1 and associated paperwork lodged with shire as per new instructions.
29/5/2024 Email from Nicki (shire of BB) requesting project update and notification that if extension required, request needs to be made by 31/5/2024.

MHPC had a sea container ready to purchase and move in December 2023, however were in the catch 22 situation that we did not have planning approval yet to locate it. We were also unaware at this point that we would require a engineers certificate that could cost between $500-$1500 and resulting tie down mechanisms which could cost up to $3000. Unfortunately we were unable complete the purchase due to the uncertainty of the new costs flagging up in the project.

Our Engineers certificate indicated that if the Sea Container was to only be used for storage then no tie down is required. This information was lodged with the BA1 on the 9/5/2024. We have not been notified of an outcome of our application as of today. We understand that as the application is on public land, we may be required to install tie-downs anyway.

As we have not yet received an outcome to our building application, we are unsure as to the next steps of our project and the time it will take or the costs involved.

We are poised to complete our project pending information from the Shire of Boyup Brook.

Yours Sincerely

Veronica Nix
Secretary/ Treasurer
Mayanup Horse and Pony Club Inc

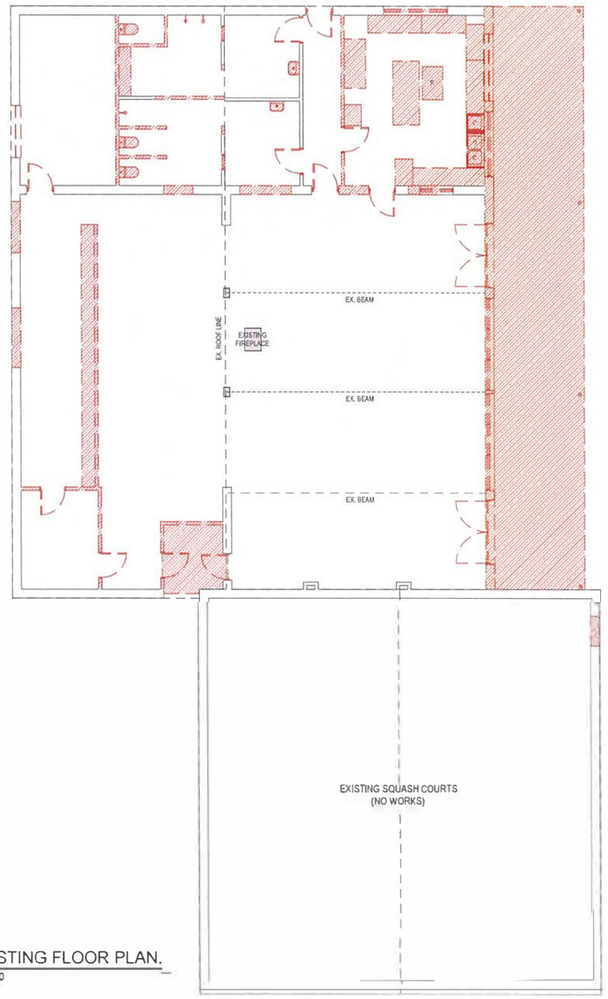
Attachment 9.3.4A

7.6.2024
BBSRA PRESIDENT

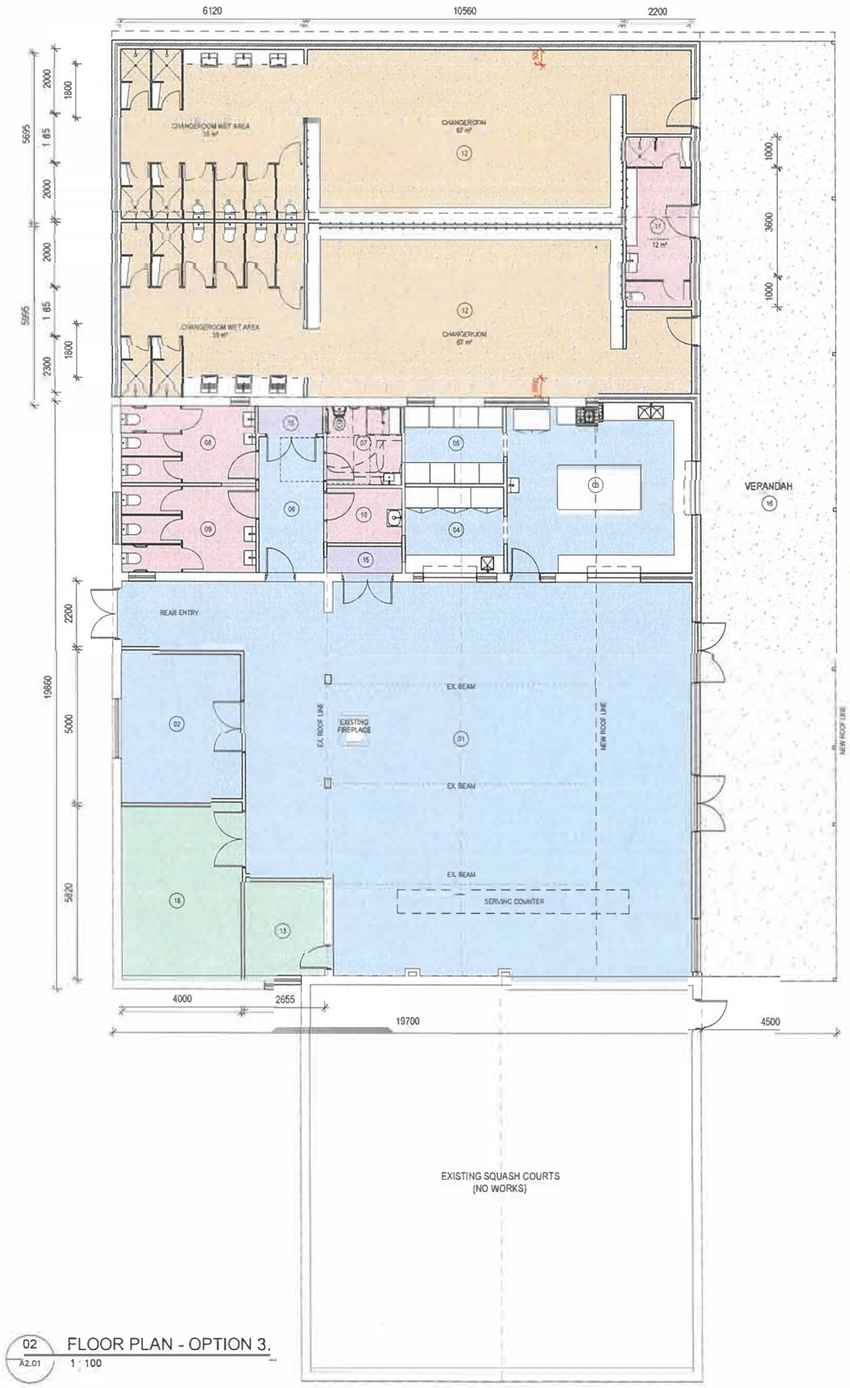
DEMOLITION LEGEND.

EXISTING.

TO BE DEMOLISHED



01 A2.01 EXISTING FLOOR PLAN.
1 : 100



02 A2.01 FLOOR PLAN - OPTION 3.
1 : 100

CHANGEROOM FLOOR AREA COMPARISON.

	CHANGE ROOM	WET AREA	UMPIRES ROOM	TOTAL
OPTION 3B	55m²	43m²	10m²	105m²
OPTION 03A	59m²	51m²	15m²	125m²
OPTION 03B	67m²	35m²	12m²	114m²
OPTION 03C	55m²	35m²	12m²	102m²
AFL FACILITY GUIDELINES LOCAL PLAYING LEVEL MIN. RECOMMENDED FLOOR AREAS.	45-55m²	25m²	12m²	82-92m²

ROOM LEGEND - OPTION 3B.

	01	FUNCTION ROOM	197m²
	02	MEETING ROOM	20m²
	03	KITCHEN	55m²
	04	SERVERY	13m²
	05	DRY STORE	9m²
	06	AIRLOCK	12m²
	07	UAT	7m²
	08	MALE	12m²
	09	FEMALE	13m²
	10	CLEANER	5m²
	11	UMPIRE	12m²
	12	CHANGEROOM	101m²
	13	STORE 1	9m²
	14	STORE 2	23m²
	15	SERVICES	4m²
	16	VERANDAH	137m²
		TOTAL FECA	574m²

PROJECT No. 0315-24

BOYUP BROOK EVACUATION CENTRE

PAVILION UPGRADE

FLOOR PLAN OPTION 3B

DRAWING No
A2.01
REVISION

H+H architects

ALBANY 9842 5558
KALGOORLIE 0433 319 653
BUNBURY 9778 9600

Final Application

SHIRE OF BOYUP BROOK

Shire of Boyup Brook

Community Grant Application
For Financial Year 2024/2025

Organisation Name	West Boyup Brook BFB
Project Name	BFB Communication Upgrade
Grant Request Amount	$2080.20

Applications close 4:00pm Friday 26 April 2024.

This Application Form should be read in conjunction with Council's Policy F.02 Guidelines for Community Grants which includes information on criteria and eligibility. The policy can be downloaded from the Shire website: http://www.boyupbrook.wa.gov.au

All new applicants are strongly encouraged to contact the Community Development Officer on 9765 1200 or email shire@boyupbrook.wa.gov.au to discuss your application prior to completing this form.

Applicant Details

Name of applicant organisation	West Boyup Brook Bushfire Brigade		
Name of President or Chairperson	Brian Cailes		
Name of main contact person	Donna Forsyth		
Position of main contact person	Secretary/Treasurer		
Telephone	0439371910	Email	westboyupbfb@gmail.com
Postal Address	PO Box 19, Boyup Brook WA		

Status of the Organisation

☐ Incorporated Association (include Certification of Incorporation)

☐ Cooperative

☒ Established Community Group Shire of Boyup Brook - Bush Fire Brigades

☐ Other (provide details)

Is the organisation registered for GST?	☐ Yes ☒ No		
Does the organisation have an ABN?	☐ Yes ☒ No	Number	95 583 688 034
Does the organisation have Public Liability Insurance?	☒ Yes ☐ No	☐ Copy provided	
Has the organisation previously received Community Funding from the Shire?	☐ Yes ☒ No		
If funding has been received previously, did you acquit the grant?	☐ Yes ☐ No		
Details of project (name, year, amount)	BFB Communication Upgrade 2024 - $2080.20		

Grant Request Information

Community Grants are a once off contribution for projects occurring within the financial year and are for requests not exceeding $5,000. Community Grant Applications will be assessed by Council with preference given to applications that leverage funds from additional organisations and provide a larger percentage of cash contribution.

Community grant request	$2080.20
Amount contributed by the organisation	$0

Project / Activity / Event Information

Project name	BFB Communication Upgrade 2024

Project description - clearly explain what you want the funding for (min 100 words max 250 words).

SEE A.1.

Proposed commencement date	September 2024
Proposed completion date	October 2024

Explain why the project is important and the benefits to your community group and the wider community (min 100 words max 250 words).
SEE A.2.
Explain how your project is aligned to the strategic objectives of the Shire of Boyup Brook (see Annual Report and Strategic Community Plan on the website or contact the Shire office for more details). Provide a comprehensive explanation as to why Council should fund your proposal including which objectives your project is aligned to and why (min 150 words max 500 words).
SEE A.3.
Who is your target audience/participants? eg youth, families, people with disabilities, aged, indigenous groups, industry representatives, etc (min 100 words max 250 words).
SEE A.4.
Are you working with any other community groups to achieve your project? If yes, please provide details of each group and how they are supporting the project.
No
What will the funding be specifically used for?
SEE A.5.

Project Budget

Total income must be equal to total expenditure (all amounts ex GST). Please add an extra sheet if required. If applicable, please include in your attachment's confirmation from other funding sources, copies of quotes and in-kind breakdown.

Income Table

Funding Source	Cash (Ex GST)	In-Kind	Total	Confirmed Y/N
Applicant's contribution		Response Vehicle		Yes
Shire of Boyup Brook	2080.20		2080.20	
Other sources of funding				
Volunteer hours	@$30 p/hr =			
Total Income			2080.20	

Expenditure Table

Expenditure Details	Funding Organisation	Amount
ie Catering	Shire of Boyup Brook	$200.00
Tait TM9355 Remote Head Radio	DJ Communications	1375.00
VHF Aerial	DJ Communications	100.00
Mount	DJ Communications	24.09
Labour & Mileage	DJ Communications	392.00
Total Expenditure		1891.09 (ex GST)

Applicant Checklist

Prior to submitting your application, please consult the checklist below and tick boxes to show that all requested information has been included:

- ☐ If your organisation is incorporated, please provide your Certificate of Incorporation
- ☐ Copy of Insurance Certificate of Currency
- ☐ Recent financial statement (audited where applicable)
- ☐ Confirmation that the application has been supported by resolution of the organisation
- ☐ List of Management Committee and Executive Officers names and positions
- ☐ Letter(s) of support from other community groups
- ☐ Quotes attached
- ☐ In-kind breakdown attached
- ☐ Confirmation from other funding source/s attached
- ☐ All relevant parties have endorsed and signed the application
- ☐ All questions have been answered and relevant information attached

Application Authorisation

Only the Chairperson or President of the Organisation should sign this application form.

I certify that I am authorised to make this application on behalf of the organisation, that all the information provided is true and correct and I give permission for the Shire of Boyup Brook to contact any persons or organisations regarding this application. I agree to abide by the Shire of Boyup Brook Code of Conduct.

Name	Donna Forsyth		
Position	Secretary/Treasurer		
Signed	DL Forsyth	Date	26/04/2024

Submit this completed form and associated supporting documents by 4:00pm Friday 26 April 2024.

Attention: Chief Executive Officer
Shire of Boyup Brook
PO Box 2
Boyup Brook WA 6244

or

shire@boyupbrook.wa.gov.au
(subject line Community Grant Application and your organisations name)

fm/25/008
1CR20149

RECEIVED 23 APR 2024

SHIRE OF
BOYUP BROOK

Shire of Boyup Brook

Community Grant Application
For Financial Year 2024/2025

Organisation Name TONEBRIDGE COUNTRY CLUB INC

Project Name INSURANCE & OPERATING COSTS

Grant Request Amount $1000

Applications close 4:00pm Friday 26 April 2024.

This Application Form should be read in conjunction with Council's Policy F.02 Guidelines for Community Grants which includes information on criteria and eligibility. The policy can be downloaded from the Shire website: http://www.boyupbrook.wa.gov.au

All new applicants are strongly encouraged to contact the Community Development Officer on 9765 1200 or email shire@boyupbrook.wa.gov.au to discuss your application prior to completing this form.

Applicant Details

Name of applicant organisation	Tonebridge Country Club Inc		
Name of President or Chairperson	Mark Muir		
Name of main contact person	Susan Mead		
Position of main contact person	Secretary		
Telephone	9769 1086	Email	
Postal Address	3598 Westbourne Road Boyup Brook WA 6244		

Status of the Organisation

☑ Incorporated Association (include Certification of Incorporation)

☐ Cooperative

☐ Established Community Group

☐ Other (provide details)

Is the organisation registered for GST?	☐ Yes ☑ No		
Does the organisation have an ABN?	☑ Yes ☐ No	Number	38 392 718 830
Does the organisation have Public Liability Insurance?	☑ Yes ☐ No	☑ Copy provided	
Has the organisation previously received Community Funding from the Shire?	☑ Yes ☐ No		
If funding has been received previously, did you acquit the grant?	☑ Yes ☐ No		
Details of project (name, year, amount)	Insurance - operating costs, $1000 every year		

Grant Request Information

Community Grants are a once off contribution for projects occurring within the financial year and are for requests not exceeding $5,000. Community Grant Applications will be assessed by Council with preference given to applications that leverage funds from additional organisations and provide a larger percentage of cash contribution.

Community grant request	$1000
Amount contributed by the organisation	In-kind contributions and $150

Project / Activity / Event Information

Project name	Insurance - operating costs

Project description - clearly explain what you want the funding for (min 100 words max 250 words).

see attached

Proposed commencement date	August 2024
Proposed completion date	September 2024

Explain why the project is important and the benefits to your community group and the wider community (min 100 words max 250 words).

See attached

Explain how your project is aligned to the strategic objectives of the Shire of Boyup Brook (see Annual Report and Strategic Community Plan on the website or contact the Shire office for more details). Provide a comprehensive explanation as to why Council should fund your proposal including which objectives your project is aligned to and why (min 150 words max 500 words).

See attached

Who is your target audience/participants? eg youth, families, people with disabilities, aged, indigenous groups, industry representatives, etc (min 100 words max 250 words).

See attached

Are you working with any other community groups to achieve your project? If yes, please provide details of each group and how they are supporting the project.

No

What will the funding be specifically used for?

Insurance & operating costs

Project Budget

Total income must be equal to total expenditure (all amounts ex GST). Please add an extra sheet if required. If applicable, please include in your attachment's confirmation from other funding sources, copies of quotes and in-kind breakdown.

Income Table

Funding Source	Cash (Ex GST)	In-Kind	Total	Confirmed Y/N
Applicant's contribution		see attached	$150.00	
Shire of Boyup Brook	$1000.00		$1000.00	
Other sources of funding				
Volunteer hours	@$30 p/hr =			
Total Income			$1,150	

Expenditure Table

Expenditure Details	Funding Organisation	Amount
ie Catering	Shire of Boyup Brook	$200.00
Insurance - operating costs	Shire of Boyup Brook	1000.00
" " "	Tarbridge Country Club	150.00
Estimated increase in premium		
Total Expenditure		$ 1,150.00

Applicant Checklist

Prior to submitting your application, please consult the checklist below and tick boxes to show that all requested information has been included:

- ☑ If your organisation is incorporated, please provide your Certificate of Incorporation
- ☑ Copy of Insurance Certificate of Currency
- ☑ Recent financial statement (audited where applicable)
- ☑ Confirmation that the application has been supported by resolution of the organisation
- ☑ List of Management Committee and Executive Officers names and positions
- ☑ Letter(s) of support from other community groups
- ☐ Quotes attached last years attached as not due until August 2024.
- ☑ In-kind breakdown attached
- ☐ Confirmation from other funding source/s attached
- ☑ All relevant parties have endorsed and signed the application
- ☑ All questions have been answered and relevant information attached

Application Authorisation

Only the Chairperson or President of the Organisation should sign this application form.

I certify that I am authorised to make this application on behalf of the organisation, that all the information provided is true and correct and I give permission for the Shire of Boyup Brook to contact any persons or organisations regarding this application. I agree to abide by the Shire of Boyup Brook Code of Conduct.

Name	MARK MUIK		
Position	CHAIRMAN		
Signed	MB Muik	Date 22/4/24.	

Submit this completed form and associated supporting documents by 4:00pm Friday 26 April 2024.

Attention: Chief Executive Officer
Shire of Boyup Brook
PO Box 2
Boyup Brook WA 6244

or

shire@boyupbrook.wa.gov.au
(subject line Community Grant Application and your organisations name)

FM/25/008 1CR20195

RECEIVED 26 APR 2024

SHIRE OF BOYUP BROOK

Shire of Boyup Brook

Community Grant Application
For Financial Year 2024/2025

Organisation Name Boyup Brook District Pioneers Museum

Project Name Accessible Toilet

Grant Request Amount $5,000

Applications close 4:00pm Friday 26 April 2024.

This Application Form should be read in conjunction with Council's Policy F.02 Guidelines for Community Grants which includes information on criteria and eligibility. The policy can be downloaded from the Shire website: http://www.boyupbrook.wa.gov.au

All new applicants are strongly encouraged to contact the Community Development Officer on 9765 1200 or email shire@boyupbrook.wa.gov.au to discuss your application prior to completing this form.

Applicant Details

Name of applicant organisation	BOYUP BROOK DISTRICT PIONEERS MUSEUM		
Name of President or Chairperson	JOHN IMRIE		
Name of main contact person	JAN LARKIN		
Position of main contact person	SECRETARY / TREASURER		
Telephone	97653066	Email	jan larkin 2@gmail.com
Postal Address	25 CAILES ST BOYUP BROOK		

Status of the Organisation

☑ Incorporated Association (include Certification of Incorporation)

☐ Cooperative

☐ Established Community Group

☐ Other (provide details)

Is the organisation registered for GST?	☑ Yes ☐ No		
Does the organisation have an ABN?	☑ Yes ☐ No	Number	88 814 833 668
Does the organisation have Public Liability Insurance?	☑ Yes ☐ No	☑ Copy provided	
Has the organisation previously received Community Funding from the Shire?	☐ Yes ☑ No		
If funding has been received previously, did you acquit the grant?	☐ Yes ☐ No		
Details of project (name, year, amount)			

Grant Request Information

Community Grants are a once off contribution for projects occurring within the financial year and are for requests not exceeding $5,000. Community Grant Applications will be assessed by Council with preference given to applications that leverage funds from additional organisations and provide a larger percentage of cash contribution.

Community grant request	$5,000
Amount contributed by the organisation	$20,000 +

Project / Activity / Event Information

Project name	MODUS ACCESSIBLE TOILET

Project description - clearly explain what you want the funding for (min 100 words max 250 words).

ATTACHED

Proposed commencement date	Uncertain. DEPOSIT HAS BEEN PAID & We are trying to co-ordinate delivery with the Cemetery toilet
Proposed completion date	Within 6 weeks of delivery

Explain why the project is important and the benefits to your community group and the wider community (min 100 words max 250 words).
ATTACHED
Explain how your project is aligned to the strategic objectives of the Shire of Boyup Brook (see Annual Report and Strategic Community Plan on the website or contact the Shire office for more details). Provide a comprehensive explanation as to why Council should fund your proposal including which objectives your project is aligned to and why (min 150 words max 500 words).
ATTACHED
Who is your target audience/participants? eg youth, families, people with disabilities, aged, indigenous groups, industry representatives, etc (min 100 words max 250 words).
ATTACHED
Are you working with any other community groups to achieve your project? If yes, please provide details of each group and how they are supporting the project.
ATTACHED
What will the funding be specifically used for?
ATTACHED
Project Budget
Total income must be equal to total expenditure (all amounts ex GST). Please add an extra sheet if required. If applicable, please include in your attachment's confirmation from other funding sources, copies of quotes and in-kind breakdown.

Income Table

Funding Source	Cash (Ex GST)		In-Kind	Total	Confirmed Y/N
Applicant's contribution	$20,000+			$20,000+	Y
Shire of Boyup Brook	$5,000			$5,000	N
Other sources of funding					
Boyup Brook Lion	$1,000			$1,000	Y
Bridgetown Rotar	$2,000			$2,000	Y
Volunteer hours	72	@$30 p/hr =	$2160	$2160	N
Total Income				$30,160	

Expenditure Table

Expenditure Details	Funding Organisation	Amount
ie Catering	Shire of Boyup Brook	$200.00
Modus Vatra TOILET FLAT PACK + DELIVERY	Shire of Boyup Brook	$5,000
Remainder of toilet cost	Boyup Brook LIONS	$1,000
" " " "	BRIDGETOWN ROTARY	$2,000
" " " "	MUSEUM	$13,755
~~Total Expenditure~~ Including concrete pad, builder electrician, plumber. $10-15,000	MUSEUM	Unknown.
TOTAL EXPENDITURE		$21,755 +++

Applicant Checklist

Prior to submitting your application, please consult the checklist below and tick boxes to show that all requested information has been included:

- ☑ If your organisation is incorporated, please provide your Certificate of Incorporation
- ☑ Copy of Insurance Certificate of Currency
- ☑ Recent financial statement (audited where applicable)
- ☑ Confirmation that the application has been supported by resolution of the organisation
- ☑ List of Management Committee and Executive Officers names and positions
- ☑ Letter(s) of support from other community groups
- ☑ Quotes attached
- ☑ In-kind breakdown attached
- ☐ Confirmation from other funding source/s attached
- ☑ All relevant parties have endorsed and signed the application
- ☑ All questions have been answered and relevant information attached

Application Authorisation

Only the Chairperson or President of the Organisation should sign this application form.

I certify that I am authorised to make this application on behalf of the organisation, that all the information provided is true and correct and I give permission for the Shire of Boyup Brook to contact any persons or organisations regarding this application. I agree to abide by the Shire of Boyup Brook Code of Conduct.

Name	JOHN IMRIE		
Position	PRESIDENT		
Signed	J H Imrie	Date 18th.	April 24

Submit this completed form and associated supporting documents by 4:00pm Friday 26 April 2024.

Attention: Chief Executive Officer
Shire of Boyup Brook
PO Box 2
Boyup Brook WA 6244

or

shire@boyupbrook.wa.gov.au
(subject line Community Grant Application and your organisations name)

Final Application

FM/25/008
OUR20230

SHIRE OF
BOYUP BROOK

Shire of Boyup Brook

Community Grant Application
For Financial Year 2024/2025

Organisation Name	Boyup Brook Community Mental Health Action Team (CoMHAT)
Project Name	Mental Health Week 2024
Grant Request Amount	$5000

Applications close 4:00pm Friday 26 April 2024.

This Application Form should be read in conjunction with Council's Policy F.02 Guidelines for Community Grants which includes information on criteria and eligibility. The policy can be downloaded from the Shire website: http://www.boyupbrook.wa.gov.au

All new applicants are strongly encouraged to contact the Community Development Officer on 9765 1200 or email shire@boyupbrook.wa.gov.au to discuss your application prior to completing this form.

Applicant Details

Name of applicant organisation	Boyup Brook Community Mental Health Action Team (CoMHAT)		
Name of President or Chairperson	Renee Knapp		
Name of main contact person	Anna Carroll		
Position of main contact person	Event Coordinator		
Telephone	0435581219	Email	events@comhat.com.au
Postal Address	PO Box 188 Boyup Brook WA 6244		

Status of the Organisation

- ☒ Incorporated Association (include Certification of Incorporation)
- ☐ Cooperative
- ☒ Established Community Group
- ☐ Other (provide details)

Is the organisation registered for GST?	☐ Yes ☒ No		
Does the organisation have an ABN?	☒ Yes ☐ No	Number	87 902 688 375
Does the organisation have Public Liability Insurance?	☐ Yes ☐ No	☒ Copy provided	
Has the organisation previously received Community Funding from the Shire?	☒ Yes ☐ No		
If funding has been received previously, did you acquit the grant?	☒ Yes ☐ No		
Details of project (name, year, amount)	2021 & 2022 & 2023 Community Wellness Festival & Mental Health Week events		

Grant Request Information

Community Grants are a once off contribution for projects occurring within the financial year and are for requests not exceeding $5,000. Community Grant Applications will be assessed by Council with preference given to applications that leverage funds from additional organisations and provide a larger percentage of cash contribution.

Community grant request	$5000
Amount contributed by the organisation	$5500

Project / Activity / Event Information

Project name	Boyup Brook 2024 Mental Health Week

Project description - clearly explain what you want the funding for (min 100 words max 250 words).

Each year Boyup Brook CoMHAT offers a range of activities to celebrate Mental Health Week. This provides an opportunity to spread awareness about mental health and wellbeing, offer a chance for

Proposed commencement date	Week of the 5th-12 October
Proposed completion date	12th October

Explain why the project is important and the benefits to your community group and the wider community (min 100 words max 250 words).
With existing mental health issues faced by rural communities, it is more important than ever to for us to work together to provide engaging activities within our community that both encourage
Explain how your project is aligned to the strategic objectives of the Shire of Boyup Brook (see Annual Report and Strategic Community Plan on the website or contact the Shire office for more details). Provide a comprehensive explanation as to why Council should fund your proposal including which objectives your project is aligned to and why (min 150 words max 500 words).
The Boyup Brook Community Mental Health Week Events project will: provide a safe and vibrant community event that embraces the mental health ideals of "Act
Who is your target audience/participants? eg youth, families, people with disabilities, aged, indigenous groups, industry representatives, etc (min 100 words max 250 words).
While last year our target demographic for the Mental Health Week Community Colour Run was youth and young families, we are looking to expand our reach to a wider demographic. This will be
Are you working with any other community groups to achieve your project? If yes, please provide details of each group and how they are supporting the project.
Yes we will be engaging with the Shire regarding the Food trucks and vendors, the Lions Club regarding transportation and local wellness and mental health practitioners and musicians for
What will the funding be specifically used for?
The running of a Mental Health Week Community Colour Run Event.
Project Budget
Total income must be equal to total expenditure (all amounts ex GST). Please add an extra sheet if required. If applicable, please include in your attachment's confirmation from other funding sources, copies of quotes and in-kind breakdown.

Income Table

Funding Source	Cash (Ex GST)	In-Kind	Total	Confirmed Y/N
Applicant's contribution		5500	5500	Y
Shire of Boyup Brook	5000		5000	N
Other sources of funding	Our in kind we source through sponsorship from	Boyup Brook Co-op	DFD Rhodes	Y
Lions Bus		~~200~~ ✓	200	Y
WAAMH	1000		1000	N
Volunteer hours	@$30 p/hr =	1200	$1200	Y
Total Income	$6000	~~$6900~~ ✓	$12900	N

6900

Expenditure Table

Expenditure Details	Funding Organisation	Amount
ie Catering	Shire of Boyup Brook	$200.00
SEE ATTACHED EXPENDITURE		
Total Expenditure		

Applicant Checklist

Prior to submitting your application, please consult the checklist below and tick boxes to show that all requested information has been included:

- ☐ If your organisation is incorporated, please provide your Certificate of Incorporation
- ☐ Copy of Insurance Certificate of Currency
- ☐ Recent financial statement (audited where applicable)
- ☐ Confirmation that the application has been supported by resolution of the organisation
- ☐ List of Management Committee and Executive Officers names and positions
- ☐ Letter(s) of support from other community groups
- ☐ Quotes attached
- ☐ In-kind breakdown attached
- ☐ Confirmation from other funding source/s attached
- ☐ All relevant parties have endorsed and signed the application
- ☐ All questions have been answered and relevant information attached

Application Authorisation

Only the Chairperson or President of the Organisation should sign this application form.

I certify that I am authorised to make this application on behalf of the organisation, that all the information provided is true and correct and I give permission for the Shire of Boyup Brook to contact any persons or organisations regarding this application. I agree to abide by the Shire of Boyup Brook Code of Conduct.

Name	Renee Knapp		
Position	Chairperson		
Signed		Date	24th April 2024

Submit this completed form and associated supporting documents by 4:00pm Friday 26 April 2024.

Attention: Chief Executive Officer
Shire of Boyup Brook
PO Box 2
Boyup Brook WA 6244

or

shire@boyupbrook.wa.gov.au
(subject line Community Grant Application and your organisations name)

Fm/25/008
ICR20199

SHIRE OF
BOYUP BROOK

Shire of Boyup Brook

Community Grant Application
For Financial Year 2024/2025

Organisation Name	Boyup Brook Clay Target Club
Project Name	Kitchen Upgrade
Grant Request Amount	$5000

Applications close 4:00pm Friday 26 April 2024.

This Application Form should be read in conjunction with Council's Policy F.02 Guidelines for Community Grants which includes information on criteria and eligibility. The policy can be downloaded from the Shire website: http://www.boyupbrook.wa.gov.au

All new applicants are strongly encouraged to contact the Community Development Officer on 9765 1200 or email shire@boyupbrook.wa.gov.au to discuss your application prior to completing this form.

Applicant Details

Name of applicant organisation	Boyup Brook Clay Target Club		
Name of President or Chairperson	Stuart Uren		
Name of main contact person	Colin Hales		
Position of main contact person	Club Member		
Telephone	0417180720	Email	colin@halescontracting.com.au
Postal Address	P:O Box 82 Boyup Brook WA 6244		

Status of the Organisation

- ■ Incorporated Association (include Certification of Incorporation)
- ☐ Cooperative
- ☐ Established Community Group
- ☐ Other (provide details)

Is the organisation registered for GST?	☐ Yes ■ No		
Does the organisation have an ABN?	■ Yes ☐ No	Number	42 559 166 266
Does the organisation have Public Liability Insurance?	☐ Yes ☐ No	■ Copy provided	
Has the organisation previously received Community Funding from the Shire?	■ Yes ☐ No		
If funding has been received previously, did you acquit the grant?	■ Yes ☐ No		
Details of project (name, year, amount)	2005 Clubhouse Patio $2500		

Grant Request Information

Community Grants are a once off contribution for projects occurring within the financial year and are for requests not exceeding $5,000. Community Grant Applications will be assessed by Council with preference given to applications that leverage funds from additional organisations and provide a larger percentage of cash contribution.

Community grant request	$5000
Amount contributed by the organisation	$5000

Project / Activity / Event Information

Project name	Kitchen Upgrade

Project description - clearly explain what you want the funding for (min 100 words max 250 words).

To dismantle and remove existing kitchen wooden cupboards, benchtops and sinks, that were installed in the 1950's. Replacement with new purpose built stainless steel benches and shelves that

Proposed commencement date	30 May 2024
Proposed completion date	30 August 2024

Explain why the project is important and the benefits to your community group and the wider community (min 100 words max 250 words).
As a progressive Club formed in 1956, we have always strived for continual improvement on our club
Explain how your project is aligned to the strategic objectives of the Shire of Boyup Brook (see Annual Report and Strategic Community Plan on the website or contact the Shire office for more details). Provide a comprehensive explanation as to why Council should fund your proposal including which objectives your project is aligned to and why (min 150 words max 500 words).
The Aim of the project is to improve the club facilities for the future, provide the club with a compliant
Who is your target audience/participants? eg youth, families, people with disabilities, aged, indigenous groups, industry representatives, etc (min 100 words max 250 words).
The Boyup Brook Clay Target Club has 42 members, the majority of them local to the district and on
Are you working with any other community groups to achieve your project? If yes, please provide details of each group and how they are supporting the project.
Nil
What will the funding be specifically used for?
To supply and install new kitchen benches, sink, hand washing sink and associated plumbing that

Project Budget

Total income must be equal to total expenditure (all amounts ex GST). Please add an extra sheet if required. If applicable, please include in your attachment's confirmation from other funding sources, copies of quotes and in-kind breakdown.

Income Table

Funding Source	Cash (Ex GST)		In-Kind	Total	Confirmed Y/N
Applicant's contribution	$2303			$2303	Y
Shire of Boyup Brook	$5000			$5000	N
Other sources of funding					
Volunteer hours	30	@$30 p/hr =	$900	$900	
Total Income	$7303		$900	$8202	

Expenditure Table

Expenditure Details	Funding Organisation	Amount
ie Catering	Shire of Boyup Brook	$200.00
Plumbing	Rusty's Plumbing	$7078.50
Electrical	Hales Electrical	$1188
Freight	Sprint Express	$400
Benches, sinks, and shelving	Brayco	$3623
Total Expenditure		$12289.50

Applicant Checklist

Prior to submitting your application, please consult the checklist below and tick boxes to show that all requested information has been included:

- ■ If your organisation is incorporated, please provide your Certificate of Incorporation
- ■ Copy of Insurance Certificate of Currency
- ■ Recent financial statement (audited where applicable)
- ■ Confirmation that the application has been supported by resolution of the organisation
- ■ List of Management Committee and Executive Officers names and positions
- ☐ Letter(s) of support from other community groups
- ■ Quotes attached
- ☐ In-kind breakdown attached
- ☐ Confirmation from other funding source/s attached
- ■ All relevant parties have endorsed and signed the application
- ■ All questions have been answered and relevant information attached

Application Authorisation

Only the Chairperson or President of the Organisation should sign this application form.

I certify that I am authorised to make this application on behalf of the organisation, that all the information provided is true and correct and I give permission for the Shire of Boyup Brook to contact any persons or organisations regarding this application. I agree to abide by the Shire of Boyup Brook Code of Conduct.

Name	Stu Uren		
Position	President		
Signed		Date	24/4/2024

Submit this completed form and associated supporting documents by 4:00pm Friday 26 April 2024.

Attention: Chief Executive Officer
Shire of Boyup Brook
PO Box 2
Boyup Brook WA 6244

or

shire@boyupbrook.wa.gov.au
(subject line Community Grant Application and your organisations name)

Income Table					
Funding Source	**Cash (Ex GST)**		**In-Kind**	**Total**	**Confirmed Y/N**
Applicant's contribution	$6,309.00			$6,309.00	Y
Shire of Boyup Brook	$5,000.00			$5,000.00	N
Volunteer hours	30	@$30 p/hr =	$900.00	$900.00	Y
				$12,209.00	

Expenditure Table		
Expenditure Details	Funding Organisation	Amount
Plumbing – Rusty's Plumbing	Club & Shire	$6,435.00
Electrical – Hales Electrical	Club	$1,180.00
Benches etc – Brayco	Club & Shire	$3,294.00
Freight – Sprint Express	Club	$400.00
Demolition – In-kind	Club	$450.00
Installation – In-kind	Club	$450.00
Total Expenditure		**$12,209.00**

All costings excusive of GST

fm/25/008
KR20201

SHIRE OF
BOYUP BROOK

Shire of Boyup Brook

Community Grant Application
For Financial Year 2024/2025

Organisation Name	Boyup Brook Community Resource Centre Inc
Project Name	30th Birthday Celebrations
Grant Request Amount	$1,050.00

Applications close 4:00pm Friday 26 April 2024.

This Application Form should be read in conjunction with Council's Policy F.02 Guidelines for Community Grants which includes information on criteria and eligibility. The policy can be downloaded from the Shire website: http://www.boyupbrook.wa.gov.au

All new applicants are strongly encouraged to contact the Community Development Officer on 9765 1200 or email shire@boyupbrook.wa.gov.au to discuss your application prior to completing this form.

Applicant Details

Name of applicant organisation	Boyup Brook Community Resource Centre Inc		
Name of President or Chairperson	Hayley Graham		
Name of main contact person	Jodi Nield		
Position of main contact person	Centre Manager		
Telephone	9765 1169	Email	crc@boyupbrook.org
Postal Address	86 Abel Street, Boyup Brook, WA, 6244		

Status of the Organisation

- ☒ Incorporated Association (include Certification of Incorporation)
- ☐ Cooperative
- ☐ Established Community Group
- ☐ Other (provide details)

Is the organisation registered for GST?	☒ Yes ☐ No		
Does the organisation have an ABN?	☒ Yes ☐ No	Number	33 612 027 501
Does the organisation have Public Liability Insurance?	☒ Yes ☐ No	☐ Copy provided	
Has the organisation previously received Community Funding from the Shire?	☒ Yes ☐ No		
If funding has been received previously, did you acquit the grant?	☒ Yes ☐ No		
Details of project (name, year, amount)	Upgrade of Art Boards - 2020/2021 - $861.21		

Grant Request Information

Community Grants are a once off contribution for projects occurring within the financial year and are for requests not exceeding $5,000. Community Grant Applications will be assessed by Council with preference given to applications that leverage funds from additional organisations and provide a larger percentage of cash contribution.

Community grant request	$1,050.00
Amount contributed by the organisation	$1,596.36

Project / Activity / Event Information

Project name	30th Birthday Celebrations

Project description - clearly explain what you want the funding for (min 100 words max 250 words).

please see attached

Proposed commencement date	06/01/2025
Proposed completion date	30/05/2025

Explain why the project is important and the benefits to your community group and the wider community (min 100 words max 250 words).
please see attached
Explain how your project is aligned to the strategic objectives of the Shire of Boyup Brook (see Annual Report and Strategic Community Plan on the website or contact the Shire office for more details). Provide a comprehensive explanation as to why Council should fund your proposal including which objectives your project is aligned to and why (min 150 words max 500 words).
please see attached
Who is your target audience/participants? eg youth, families, people with disabilities, aged, indigenous groups, industry representatives, etc (min 100 words max 250 words).
please see attached
Are you working with any other community groups to achieve your project? If yes, please provide details of each group and how they are supporting the project.
please see attached
What will the funding be specifically used for?
please see attached
Project Budget
Total income must be equal to total expenditure (all amounts ex GST). Please add an extra sheet if required. If applicable, please include in your attachment's confirmation from other funding sources, copies of quotes and in-kind breakdown.

Income Table

Funding Source	Cash (Ex GST)	In-Kind	Total	Confirmed Y/N
Applicant's contribution	$1,410.00	$186.36	$1,596.36	Y
Shire of Boyup Brook	$1,050.00		$1,050.00	N
Other sources of funding				
Volunteer hours	@$30 p/hr =			
Total Income	$2,460.00	$186.36	$2,646.36	

Expenditure Table

Expenditure Details	Funding Organisation	Amount
ie Catering	Shire of Boyup Brook	$200.00
Catering & Entertainment	Shire of BB	$950.00
Trainee Honour Board	CRC	$210.00
Printing of Memorabilia	Shire of BB	$100.00
Event Administration, Advertising, Coordination	CRC	$1,386.36
Total Expenditure		$2,646.36

Applicant Checklist

Prior to submitting your application, please consult the checklist below and tick boxes to show that all requested information has been included:

- ☒ If your organisation is incorporated, please provide your Certificate of Incorporation
- ☒ Copy of Insurance Certificate of Currency
- ☒ Recent financial statement (audited where applicable)
- ☒ Confirmation that the application has been supported by resolution of the organisation
- ☒ List of Management Committee and Executive Officers names and positions
- ☒ Letter(s) of support from other community groups
- ☐ Quotes attached
- ☐ In-kind breakdown attached
- ☐ Confirmation from other funding source/s attached
- ☒ All relevant parties have endorsed and signed the application
- ☒ All questions have been answered and relevant information attached

Application Authorisation

Only the Chairperson or President of the Organisation should sign this application form.

I certify that I am authorised to make this application on behalf of the organisation, that all the information provided is true and correct and I give permission for the Shire of Boyup Brook to contact any persons or organisations regarding this application. I agree to abide by the Shire of Boyup Brook Code of Conduct.

Name	Hayley Graham		
Position	Chairperson		
Signed	HRGraham	Date	26/04/2024

Submit this completed form and associated supporting documents by 4:00pm Friday 26 April 2024.

Attention: Chief Executive Officer
Shire of Boyup Brook
PO Box 2
Boyup Brook WA 6244

or

shire@boyupbrook.wa.gov.au
(subject line Community Grant Application and your organisations name)

FM/25/008
ICR20208

SHIRE OF
BOYUP BROOK

Shire of Boyup Brook

Community Grant Application
For Financial Year 2024/2025

Organisation Name	CWA - Boyup Brook Branch
Project Name	Promoting CWA - Boyup Brook Branch
Grant Request Amount	$400.00

Applications close 4:00pm Friday 26 April 2024.

This Application Form should be read in conjunction with Council's Policy F.02 Guidelines for Community Grants which includes information on criteria and eligibility. The policy can be downloaded from the Shire website: http://www.boyupbrook.wa.gov.au

All new applicants are strongly encouraged to contact the Community Development Officer on 9765 1200 or email shire@boyupbrook.wa.gov.au to discuss your application prior to completing this form.

Applicant Details			
Name of applicant organisation	CWA - Boyup Brook Branch		
Name of President or Chairperson	Brandy Newton		
Name of main contact person	Helen O'Connell		
Position of main contact person	Treasurer		
Telephone	0427 653146	Email	boyupbrookcwa@gmail.com
Postal Address	c/- 406 Muir Road, Mayanup WA 6244		
Status of the Organisation			
☒ Incorporated Association (include Certification of Incorporation) (CWA of WA)			
☐ Cooperative			
☐ Established Community Group			
☐ Other (provide details)			
Is the organisation registered for GST? ☒ Yes ☐ No			
Does the organisation have an ABN? ☒ Yes ☐ No		Number	75 087 227 582
Does the organisation have Public Liability Insurance?		☒ Yes ☐ No	☐ Copy provided
Has the organisation previously received Community Funding from the Shire?		☐ Yes ☒ No	
If funding has been received previously, did you acquit the grant?		☐ Yes ☐ No	
Details of project (name, year, amount)	N/A		

Grant Request Information	
Community Grants are a once off contribution for projects occurring within the financial year and are for requests not exceeding $5,000. Community Grant Applications will be assessed by Council with preference given to applications that leverage funds from additional organisations and provide a larger percentage of cash contribution.	
Community grant request	$400.00
Amount contributed by the organisation	$45.72

Project / Activity / Event Information	
Project name	Promoting CWA - Boyup Brook Branch
Project description - clearly explain what you want the funding for (min 100 words max 250 words).	
1. on supporting document	
Proposed commencement date	ASAP
Proposed completion date	ASAP

Explain why the project is important and the benefits to your community group and the wider community (min 100 words max 250 words).
2. on supporting document
Explain how your project is aligned to the strategic objectives of the Shire of Boyup Brook (see Annual Report and Strategic Community Plan on the website or contact the Shire office for more details). Provide a comprehensive explanation as to why Council should fund your proposal including which objectives your project is aligned to and why (min 150 words max 500 words).
3. on supporting document
Who is your target audience/participants? eg youth, families, people with disabilities, aged, indigenous groups, industry representatives, etc (min 100 words max 250 words).
4. on supporting document
Are you working with any other community groups to achieve your project? If yes, please provide details of each group and how they are supporting the project.
5. on supporting document
What will the funding be specifically used for?
6. on supporting document
Project Budget
Total income must be equal to total expenditure (all amounts ex GST). Please add an extra sheet if required. If applicable, please include in your attachment's confirmation from other funding sources, copies of quotes and in-kind breakdown.

Income Table

Funding Source	Cash (Ex GST)	In-Kind	Total	Confirmed Y/N
Applicant's contribution	45.72		45.72	Y
Shire of Boyup Brook	400.00		400.00	N
Other sources of funding	0			
Volunteer hours	@$30 p/hr =			
Total Income	$445.72		$445.72	

Expenditure Table

Expenditure Details	Funding Organisation	Amount
ie Catering	Shire of Boyup Brook	$200.00
Promo colour	Shire of Boyup Brook	127.00
Printsmart Graphics	Shire of Boyup Brook	273.00
balance of cost	CWA	45.72
Total Expenditure		445.72

Applicant Checklist

Prior to submitting your application, please consult the checklist below and tick boxes to show that all requested information has been included:

- ☐ If your organisation is incorporated, please provide your Certificate of Incorporation
- ☐ Copy of Insurance Certificate of Currency
- ☐ Recent financial statement (audited where applicable)
- ☐ Confirmation that the application has been supported by resolution of the organisation
- ☐ List of Management Committee and Executive Officers names and positions
- ☐ Letter(s) of support from other community groups
- ☐ Quotes attached
- ☐ In-kind breakdown attached
- ☐ Confirmation from other funding source/s attached
- ☐ All relevant parties have endorsed and signed the application
- ☐ All questions have been answered and relevant information attached

Application Authorisation

Only the Chairperson or President of the Organisation should sign this application form.

I certify that I am authorised to make this application on behalf of the organisation, that all the information provided is true and correct and I give permission for the Shire of Boyup Brook to contact any persons or organisations regarding this application. I agree to abide by the Shire of Boyup Brook Code of Conduct.

Name	Brandy Newton		
Position	CWA President Boyup Brook Branch		
Signed		Date	26.4.24

Submit this completed form and associated supporting documents by 4:00pm Friday 26 April 2024.

Attention: Chief Executive Officer
Shire of Boyup Brook
PO Box 2
Boyup Brook WA 6244

or

shire@boyupbrook.wa.gov.au
(subject line Community Grant Application and your organisations name)

Nicki Jones

From: Double Barrel <info@doublebarrelentertainment.com.au>
Sent: Thursday, 2 May 2024 6:35 AM
To: Shire; Nicki Jones
Subject: Double Barrel Entertainment Sponsorship Proposal
Attachments: Sponsorship Proposals (1).pdf

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Mr Leonard Long
Chief Executive Officer
Shire of Boyup Brook
PO Box 2
BOYUP BROOK W.A. 6244

Dear Leonard,

I would like to invite the Shire of Boyup Brook to become a key Sponsor in the Harvey Dickson October Rodeo & Music Shindig presented by Double Barrel Entertainment. I have attached a Sponsorship Proposal for your perusal. You will note from the proposal the significant impact our event has on Boyup Brook and its local businesses and community.

It's evident that when our event takes place in Boyup Brook it not only attracts attendees but also drives substantial support for the town's economy. Numerous businesses, including the Boyup Brook Co-Op, IGA, Fuel Stations and Afgri, benefit from increased patronage during this time.
Moreover our event contracts the services of St John Ambulance Boyup Brook who provide an essential ambulance service along with various accommodation sites for bands and security. We make financial contributions to the Boyup Brook Volunteer Fire and Rescue and actively encourage the Boyup Brook Lions Club to collect all containers for change items which in turn go back into the Boyup Brook Community.
By utilising these services, we not only ensure the smooth operation of our event but also contribute to the livelihood of local business and service providers.

Additionally, our event serves as a platform to promote Boyup Brook through advertising, including Television, attracting a significant number of visitors to the area. This influx of people not only boosts businesses but also enhances the town's visibility and reputation.

In essence, our event is more than just a gathering: it's a catalyst for community engagement, economic growth, and promotion of Boyup Brook. We are grateful for the ongoing support and hospitality extended to us by the town and its residents.

Thank you for considering our Sponsorship Proposal, we look forward to continuing our partnership with the Boyup Brook Community for many successful events to come.

Warm regards
Joanne Kestel

SPONSORSHIP PROPOSAL

for

DOUBLE BARREL ENTERTAINMENT

RODEO & COUNTRY MUSIC EVENTS

proudly presented by Mark & Jo Kestel

About our Rodeo, Music and Camping Events

Held at venues throughout WA regional areas, these Rodeo & Music Events are enjoyment for the whole family with non-stop Rodeo, Music, Camping and Bronc Bucking action.

The Rodeo hosts some of the best talent this country has to offer. As a full points Rodeo affiliated with ABCRA (Australian Bushmen's Campdraft and Rodeo Association), it attracts a high calibre of competition from around the state.

Australia's not only turning out world class competitors in the sport of rodeo, but here in the west, we're producing some of the best rodeos. Double Barrel Entertainment is leading the way with their combination of family-friendly rodeo and great music. If you've never experienced a DBE event, then you're in for a treat.

As an all-round entertainment event, it draws a great crowd. On average, over the last two years our rodeos have had an attendance of approximately 3000 spectators at each event. There were approximately 4,000 at the 2021 Easter Rodeo (Covid restrictions in place) & even bigger crowd in October 2021.

The event is also an opportunity for food vendors, market stall holders, local business, and suppliers to display their wares. A place where your sponsorship will be on display throughout the Event, also promoted through our TV, Print & social Media Advertising.

About Us

Double Barrel Entertainment was formed by Mark & Jo Kestel. who rodeoed together & have extensive rodeo experience here in the West going back some time now.

Mark rode rough stock for years Bull riding and bareback with some comedy clowning thrown in. Jo barrel raced for years & was a former Rodeo Queen of Australia, representing Australia overseas at the Calgary Stampede. She then travelled to the USA for the "daddy of em' all" the Cheyenne Frontier Days.

Mark & Jo Kestel rodeoed together for years – travelling up and down the country, riding rough stock, judging events, bull riding, barrel racing and donning clown outfits. They sat on both sides of the rodeo fence – as spectator and competitor. They know what works and what doesn't.

Together Mark & Jo join in their love of rodeo and great music to produce some of the best rodeo events in WA.

Their combined experience results in events that appeal to a broader audience. Their aim is to introduce rodeo to the wider WA community.

Our Rodeo School

Teaching a new generation more than just rodeo.

In 2018, Double Barrel Entertainment partnered with the Karlayura Group to host the first DBE Rodeo School.

It was an opportunity to bring from the US, two world-class rodeo competitors, Travis Edwards and Sam Spreadborough. The day saw them teach a group of Indigenous competitors some advanced rodeo skills. Of particular interest was Sam's rise to prominence on the rodeo scene in America. ???

As an Aboriginal Australian, his story provided inspiration to the other Indigenous competitors as he talked about his journey - both here in Australia and his scholarship to rodeo college in the United States.

DBE is still proudly involved with the rodeo school today and encourages young and upcoming riders to achieve their rodeo dreams.

Our Proposal

Double Barrel Entertainment are aiming to make all our events throughout WA annual events. Not just events for competitors, but one that the whole family can enjoy.

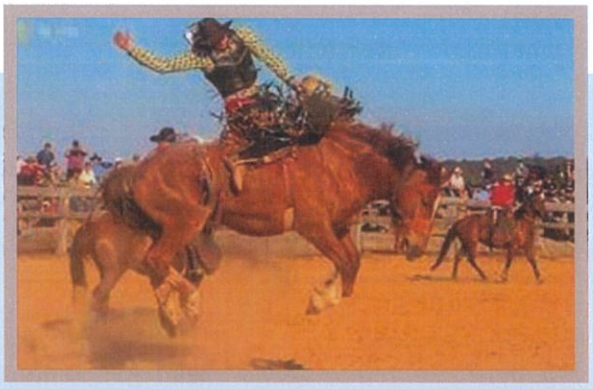
DBE currently runs the following events:

- Boshack (Toodyay) rodeo
- Harvey Dickson Easter rodeo & Music Shindig
- The Muster with the RASWA (Claremont Showgrounds)
- Wyalkatchem Rodeo
- Chapman Valley rodeo
- Harvey Dickson October rodeo and Music Shindig

It is an opportunity to showcase a country life to a lot of city people. But as these event's reputation is growing, so does the need for quality sponsors that want to be part of something special. It is an opportunity to put your name to an event that's keeping traditions alive to a new generation.

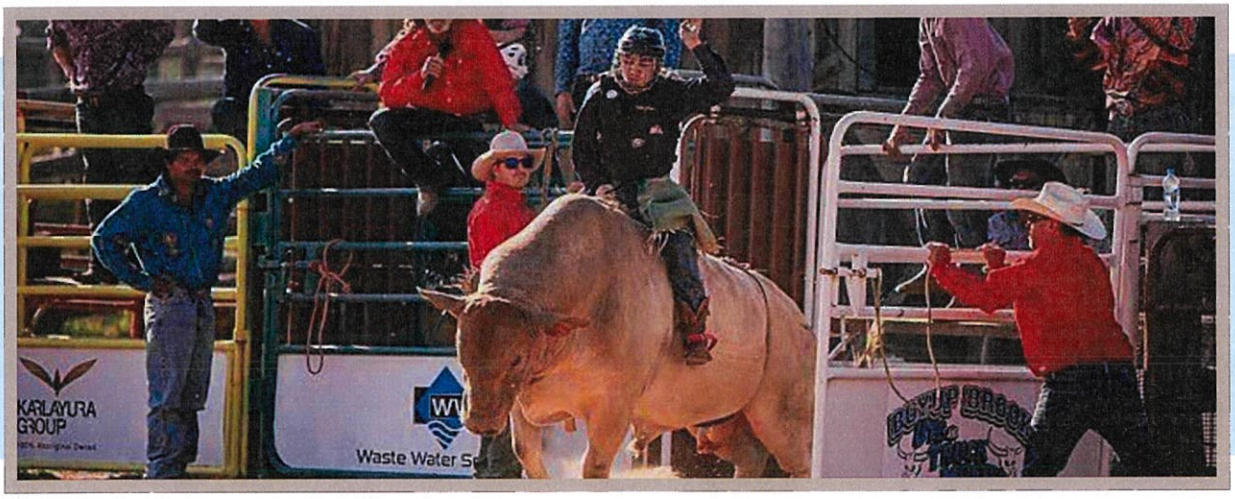
With the growth in attendance, plus plenty of ways to promote your company, being a sponsor of these events is an investment for the future.

CD Dodd came on board as a Naming Rights sponsor, Easter 2021 & since then have stayed with DBE & the Harvey Dickson Rodeo & enjoyed great success. Naming rights can be discussed with Jo or Mark upon request.



The Bull Package

Sponsorship Package $10,000.00 (only 6 available)



This sponsorship package is available for the six chutes the rough stock competitors buck out of during the event.

Your company logo is fitted onto the front of the chute - great for live action photos.

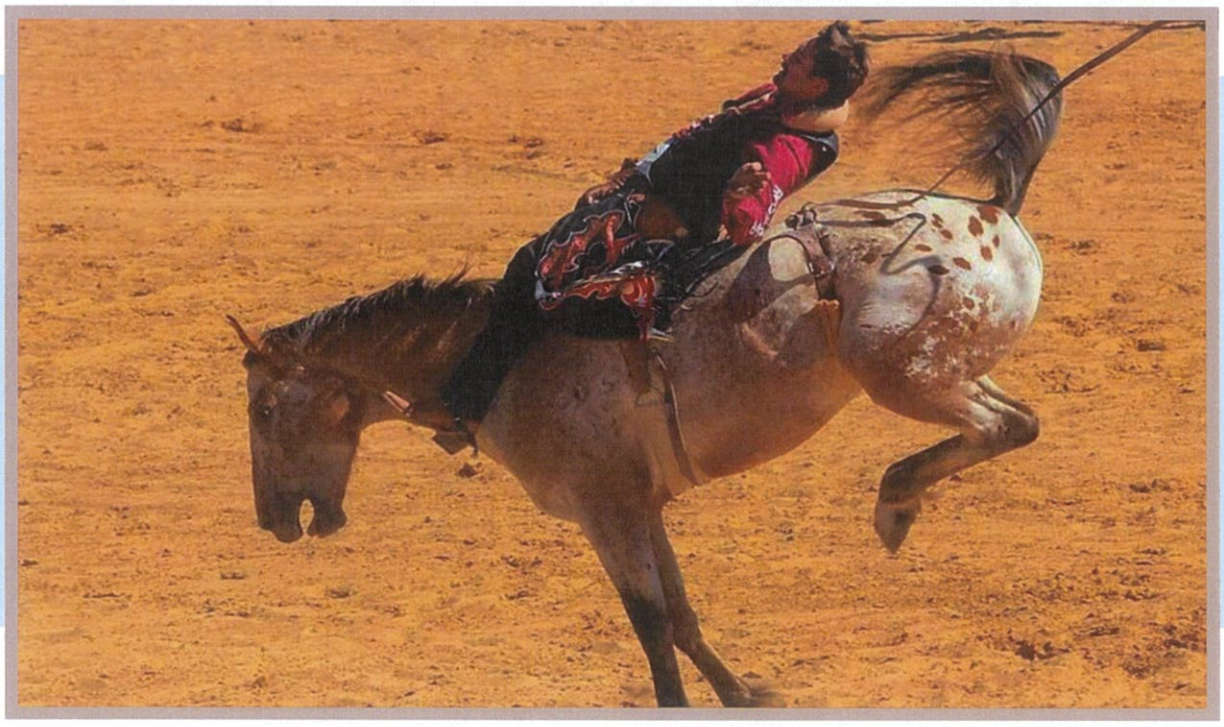
Your company name is also announced along with the chute opening. Additional banners and flags can be displayed throughout the arena.

The total package includes:

- 10 x entry tickets for you and your guests
- 40 x drink tokens
- Your logo included in all advertising platforms used for the event, including TV, print & social media.
- Your logo added to our website & linked to your website.
- Supplied banners and flags displayed around the arena.

The Bronc Package

Sponsorship Package $5,000.00



Your company name is announced throughout the Rodeo & your logo & website link added to our website.

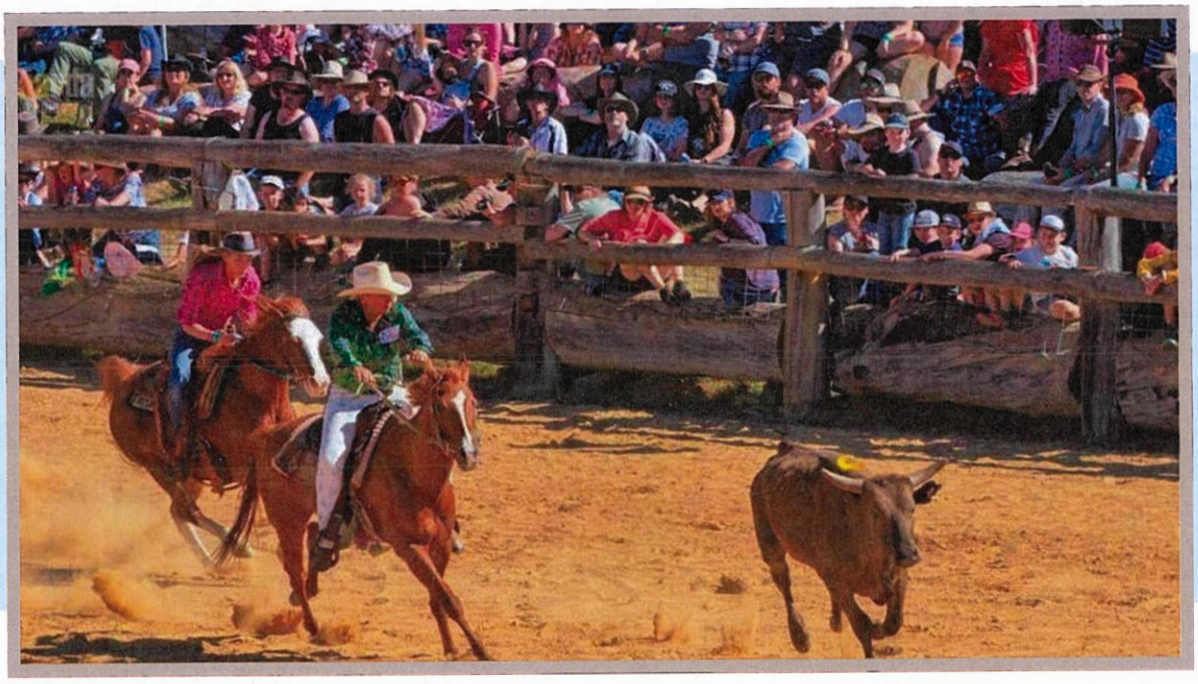
Your banner supplied by you can be displayed in the arena.

The total package includes:

- 6 x entry tickets
- 15 x drink tokens
- Your logo included in all advertising platforms used for the event, print, social media, etc.
- Your logo added to our website & linked to your website.
- Your supplied banner displayed around the arena.

The Steer Package

Sponsorship Package $2,500.00



Our final package is great for advertising your business.

Look at the picture above. See those spaces on the fences? They could have your banners on them & with media partners confirmed a great action shot can have your name immortalised in photos for years to come.

The total package includes:

- 4 x entry tickets
- 8 x drink tickets
- Your logo added to our website along with your website link.
- Your supplied banner displayed around the arena fences.

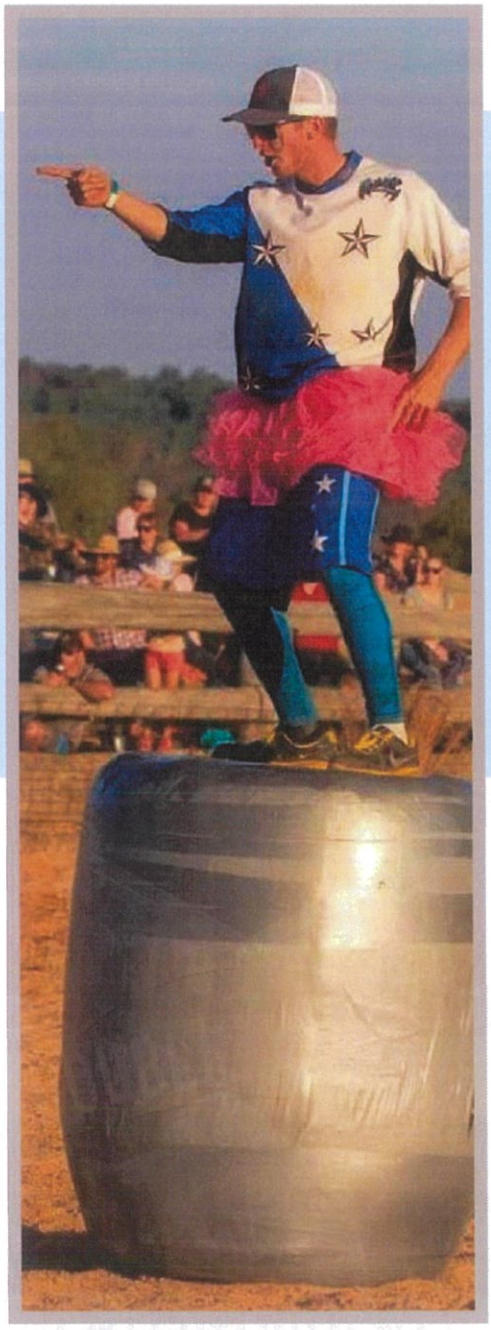
A Final Word

These Rodeo, Music and Camping events are as much about the people as it is the sport.

We're looking for collaboration partners that want to be a part of this amazing community event.

For 20 years Rodeo has brought joy and revenue throughout Metro and Regional WA and we at DBE want to continue this tradition. With your help, we can., and remember, all sponsorships receive an invoice for tax purposes.

If you would like to discuss our sponsorship packages or have any questions, please don't hesitate to contact us:



Mark Kestel: 0429 031 778

or

Jo Kestel: 0407 984 473

info@doublebarrelentertainment.com.au

BUNBURY
FIBRE EXPORTS

Dear Leonard & Adrian,

RE: Proposed Darganullup Tree Farm

We have reviewed the application material provided to date, including the latest request for additional information from Leonard dated 13 May. This review has included discussions with our Planning Consultant.

Going on the Council meeting dates outlined by Adrian, if the shire is willing, there appears ample time available to decide this application at the next (June) Council meeting (inclusive of advertising and referrals).

Overall, we don't understand what seems to be reluctance to advance this application to a decision, particularly when the Shire's position seems clear. We hope that you will proactively advance this matter to a decision as soon as possible.

We do seem to be at a stalemate that is down to a difference of opinion rather than an absence of necessary and reasonable technical information. We would like to support you both to reach a positive conclusion but would also like to avoid delays that simply frustrate a decision from being made.

The following provides supplementary information to that already provided. With this, our view is that the additional information request is concluded.

Background

The subject land is within the Rural Zone of the Shire of Boyup Brook Planning Scheme No 2.

Tree Farm is an A use in this zone, which means the *use is not permitted unless the local government has exercised its discretion by granting development approval after advertising the application in accordance with Clause 64 of the deemed provisions.*

As per Clause 64 of the deemed provisions, an A use is to be advertised for a period of 14 days.

This is not a complex application. As per the deemed provisions, only complex applications compel an advertising period of 28 days.

Additional information process

Several facets of the application process to date are curious. This includes advertising commencing for at least a week and then being ceased without our knowledge.

Under Clause 65A (4) of the deemed provisions, only 1 request for additional information can be made. The request for additional information was made on 22 April, after the advertising was underway.

Berth 8 Inner Harbour, Leschenault Drive, Bunbury, Western Australia 6230
PO Box 1286, Bunbury, WA 6231
Phone : (08) 9781 4500 Facsimile : (08) 9781 4555

Following the applicant's submission of additional information on 8 May, Adrian has communicated by email, also on 8 May, seeking clarification on the additional information item about *potential impact (or not), of the proposed tree farm, on the Shire's social and economic status* - the Socio Impact Assessment.

From Adrian's 8 May email, and because no questions were raised, it is reasonable to assume the other additional information provided, save for queries on the Socio Impact Assessment, was satisfactory.

The acceptance of this information is not assumed reflective of whether the local government will approve this application, only that it has received adequate information on which to assess it and decide.

Despite this, a further, second request for additional information was received from Leonard on 13 May. This seems to contradict, stating none of the information provided is satisfactory to the shire, and this additional information needs to be prepared by suitably qualified professionals by June.

The original 22 April additional information request does not state this material has to be prepared by suitably qualified professionals. Even if it did, the onus is on the applicant to meet this expectation, or not.

Suitably qualified professionals

BFE are expert Tree Farm operators. BFE is a large commercial operation and decisions about where to establish multimillion dollar investment is not taken lightly. Our foresters are qualified and experienced, experts in tree farming.

As the proposed Tree Farm:

- Does not involve any vegetation clearing, existing native vegetation is retained, and
- Will use land for growing trees on land that is already cleared and used for growing crops and livestock (noting Agriculture – Extensive is a P permitted use in the Rural Zone),

it is considered the level of information provided about *environmental matters* is sufficient.

In relation to waterways, the tree farm planting is proposed like areas for cropping (Agriculture – Extensive, P use), setback and ensuring buffers to waterways.

In addition to that shown in the lodged Plantation Plan, we also commit that any new tree farm planting will be setback a minimum 10m from the top of the bank of waterways.

Bushfire

In addition to the detailed technical advice about the Tree Farm already provided, we also commit to exclude any new Tree Farm planting within 100m of the existing 3 buildings in the Mayanup townsite.

Berth 8 Inner Harbour, Leschenault Drive, Bunbury, Western Australia 6230
PO Box 1286, Bunbury, WA 6231
Phone : (08) 9781 4500 Facsimile : (08) 9781 4555

This creates a further Tree Farm exclusion area around the townsite, inclusive of the required 15m firebreak and existing roads / verges.

Overall, we agree, bushfire is a key consideration. There is a careful operational and management regime set out in the provided Plantation Management Plan. This aligns with industry best practice, and particularly the *DFES Guidelines for Plantation Fire Protection* and the *FIFWA Code of Practice for Timber Plantations in WA*.

Noting the absence of specificity in the original additional information request, it is considered sufficient information for addressing fire risk has been provided.

In addition, and as touched on when you spoke with Kanella Hope from Planned Focus early on in this process, and separate to this decision, is the *FIFWA Plantation Managers Fire Agreement*.

This is an alliance between plantation operators, DFES, DBCA and local government to share resources and provide a unified approach in the control and management of wildfire within or near signatory's plantation estates. I understand the Shire of Boyup Brook is not presently a signatory to this agreement. Opportunity exists for it to do so. Please let me know if you would like to pursue this alliance.

Landscape

We disagree that tree's growing in an agricultural landscape, which is fundamentally about growing and farming crops, is negative. In rural areas, Tree Farm is encouraged by SPP2.5.

New comments in the Shire's recently adopted Local Planning Strategy about not being supportive of Tree Farms are broad statements. These statements are not planning strategies supported by planning rationale and evidence. Indeed, the planning rationale and evidence available is to the contrary.

The interface of the subject land to the Boyup Brook-Kojonup Road is already varied. This is already a mixed view of remnant vegetation and productive farmland that has been historically cleared and used for crops and livestock. Crops and livestock that routinely grow, move, and change in the landscape, in addition to views of the existing blue gum plantation.

This locality is an interesting, non-urban, and very much a productive agricultural landscape. Trees growing for harvest have been for at least the last 30 years part of the historical, productive agricultural landscape of this Shire and in vicinity of this site. This is a productive agricultural landscape that in our view will be retained if not enhanced as this Tree Farm grows over time. We do not consider this a negative on the route between Boyup Brook and Kojonup.

As set out in the application, because of protecting existing vegetation and working with the topography, this Tree Farm won't be monotonous, long, regular straight rows of pines trees (which some say also possesses its own beauty in the landscape). This more organic and site responsive planting arrangement proposed is evident in the existing blue gum plantation on this property which is considered interesting in the landscape and as you drive along the north / south stretch of Boyup Brook – Kojonup Road.

Berth 8 Inner Harbour, Leschenault Drive, Bunbury, Western Australia 6230
PO Box 1286, Bunbury, WA 6231
Phone : (08) 9781 4500 Facsimile : (08) 9781 4555

Planting will organically wrap around the existing vegetation in compartments, separated by firebreaks and established stands, and in some areas, substantial areas of native vegetation plus the vegetated / separation to waterways. Although the growth of the Tree Farm is slower and ultimately taller in its final stages than other crops, consistent is that views of the Tree Farm will be a crop growing over time before being harvested.

The retention of existing vegetation, including individual trees across the property, protect this vegetation and views of it. In this broader locality historical land clearing has left large areas devoid of vegetation and vulnerable to salinity and erosion. Tree planting can improve this.

Avoiding further land clearing and a necessity to plant more trees is an issue identified in the Shire's recently approved Local Planning Strategy. At 4.4.1.1 *Natural Environment:*

> *Farming practices including clearing of vegetation, use of chemicals and livestock grazing amid remnant vegetated areas and river systems, has the potential to impact on the environment (biodiversity of life) and the longevity of agricultural practices.*
>
> *Sustainable and environmentally friendly farming management practices such as fencing off remnant vegetation, incorporating suitable vegetated buffers to water courses, capturing and breaking down soil contaminants prior to reaching water courses and planting of trees on escarpments and low areas subject to soil acidification, is lacking in some areas. Intensification of livestock practices (e.g. feedlots for livestock) has the potential to exacerbate climate change.*

Given this, it is considered the material provided to date about landscape impact is sufficient.

Socio Impact Assessment

The view that Tree Farms fundamentally push people off the land and are a negative agricultural presence is not accepted. Likewise, the suggested view that Tree Farms do not create local jobs or contribute to the local economy.

As set out, BFE are expert, experienced Tree Farm operators. BFE is a large commercial operation and decisions about where to establish multimillion dollar investment are considerable, including in context of the locality and access to necessary support and staff.

In scope of the additional information request, and in the absence of specificity about what this should comprise, it is considered the socio-economic assessment material BFE has provided to date is adequate.

The purpose of a socio-economic impact assessment is to present a point of view, and this has been achieved based on readily available data and by suitably qualified forestry experts.

In addition, I also add:

Berth 8 Inner Harbour, Leschenault Drive, Bunbury, Western Australia 6230
PO Box 1286, Bunbury, WA 6231
Phone : (08) 9781 4500 Facsimile : (08) 9781 4555

The Shire's Planning Scheme was gazetted in 1997 and is recognised in the Shire's recently adopted Local Planning Strategy as requiring review because it is not contemporary. In rural areas, Tree Farm is encouraged by SPP2.5. The subject land is not Priority Agricultural land.

The Shire's recently approved Local Planning Strategy recognises at 4.3.3 *Industry,* that *Agriculture, Forestry and Fishing* are the key industry employer in the Shire, with 46.4% of the local population working in this sector.

The Strategy goes onto recognise that the Shire of Boyup Brook has:

> *a key locational advantage which may present opportunity to attract new industry to the area based on the transport network and proximity to Bunbury and Albany. The Shire also has a vast area which could present opportunities for businesses providing complementary services to the Agriculture, Forestry and Fishing industries (as per ABS employment industries) to locate within the Shire. One of the key constraints for attracting new and diverse industry is the lack of appropriately zoned land. The Shire has a lack of land zoned for industrial and commercial purposes for the expansion of existing businesses or the attraction of new business to the Shire.*

Whilst there is abundance of rural zoned land, the Strategy sets out areas to expand industrial zones to attract new businesses to the Shire. This creates opportunity for value adding and diversification of the existing agricultural economic base which already includes Tree Farming.

Climate change

Tree farming is increasingly important in context of decarbonisation and the conscious transition into renewables that is underway across the economy, including within agriculture.

Like food to feed population, housing of population is also critical.

Timber is a renewable resource, essential to construction, paper, and other products. Tree Farms store carbon as they grow. This importance cannot be underestimated.

Unlike a Tree Farm for carbon sequestration, this is a Tree Farm for harvest. This means the land is available for productive use in perpetuity, not set aside and lost to any future productive agriculture use in a permanent carbon sequestration arrangement. Once the trees are established, it may be possible for livestock to graze beneath the trees.

Whilst the local government may disagree, and although it is slower to reach fruition, we consider Tree Farm to be productive agriculture. Tree Farm is growing a crop, and to be commercial can only in effect occur at a commercial scale on rural zoned land.

Further, the timber industry in WA has also been demonstrably in decline and there are concerns about ability to meet future demand, including in context of the ban on harvesting native forest.

Berth 8 Inner Harbour, Leschenault Drive, Bunbury, Western Australia 6230
PO Box 1286, Bunbury, WA 6231
Phone : (08) 9781 4500 Facsimile : (08) 9781 4555

Conclusion

Overall, and with this additional information, it is considered the original request for further information has been satisfied, providing sufficient basis upon which the local government can decide.

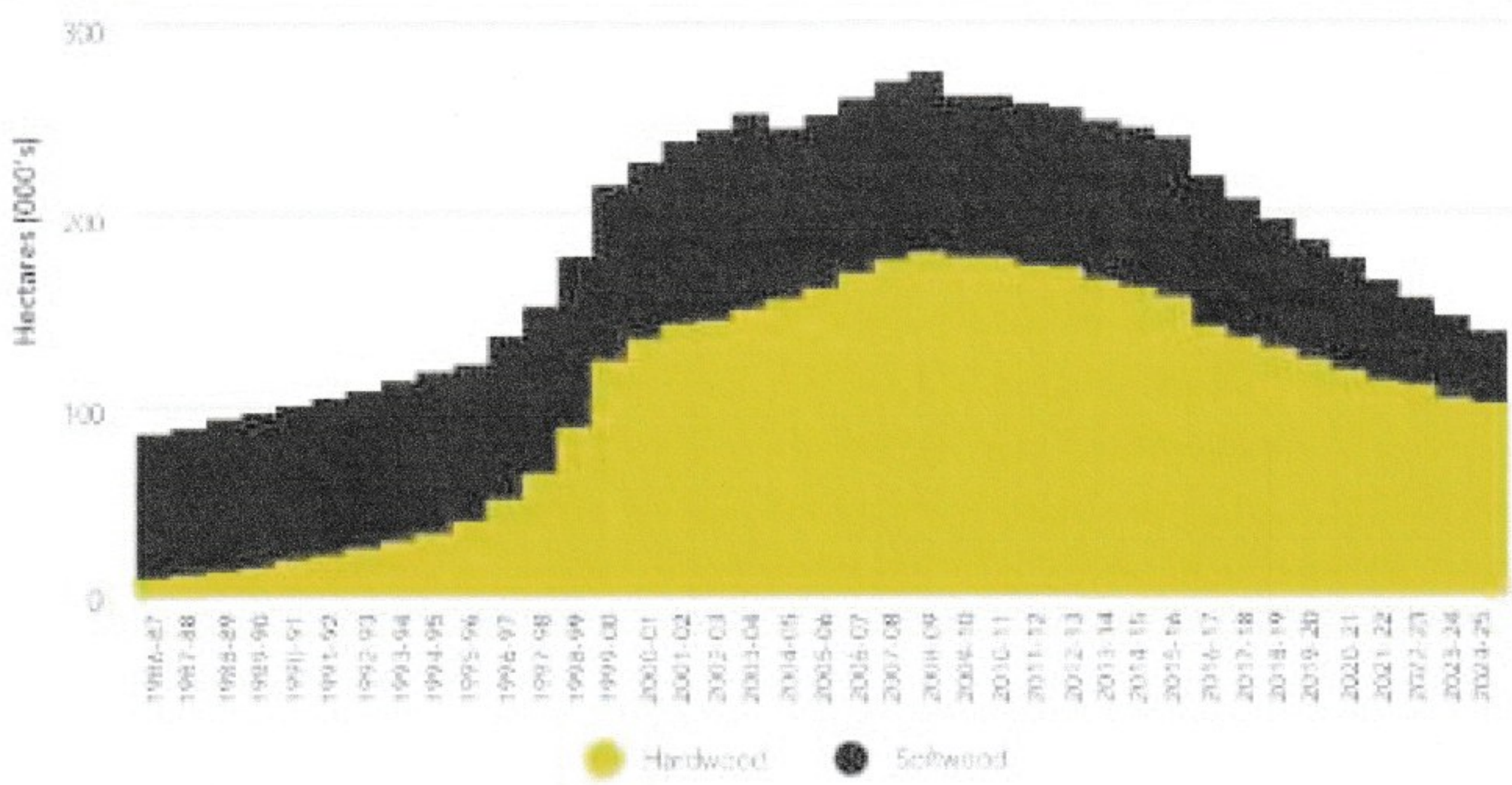
As this matter of additional information now seems to be a difference of opinion rather than a lack of sufficient information, we are hesitant to provide any further additional information.

Whilst we appreciate the Shire can form its own view about Tree Farms, factually they are already an ingrained part of the local economy.

This is an economy which continues to adjust. Some of these adjustment issues are set out in the Local Planning Strategy, however others are emerging quickly and as a society we need agility to react. A huge impact on us all is the increasing decarbonisation of our economy and the shift towards renewables, including renewable timber products, to combat climate change.

The total plantation estate in Western Australia peaked in 2009 with 164,000 ha of hardwood and 85,000 ha of softwood plantations. Since this time the total plantation estate has been in serious decline and unless action is taken this trend is forecast to continue.

Graph 1: Total Plantation Area in Western Australia (Source: ABARES and FIFWA)



Whilst areas under plantation are now far less than historical peaks, it is apparent that the demand for renewable timber will continue to grow. It is unrealistic however to assume Tree Farms are taking over all rural land or that they are a negative impact upon the Boyup Brook community.
BFE, and I would suggest FIFWA as representative of the broader sector, are available should the Shire seek to work proactively to leverage further benefits for the community.

Signed:..... Date:...20th May 2024.....

B.Scott (BFE Forester)

Berth 8 Inner Harbour, Leschenault Drive, Bunbury, Western Australia 6230
PO Box 1286, Bunbury, WA 6231
Phone : (08) 9781 4500 Facsimile : (08) 9781 4555

PLANTATION MANAGEMENT PLAN

Darganullup
1431 Boyup Brook-Kojonup Road
PROPERTY

P 2025

Prepared by

BUNBURY FIBRE EXPORTS

Last updated 20.03.2024

Bunbury Fibre Exports
Plantation Management Plan

Introduction

Mitsui Bussan Woodchips Oceania Pty Ltd (MWO) is in the process of purchasing a property in the district of Mayanup. This property is ex-cropping and pasture with an area of approximately 204 hectares to be established with pine softwood (*P radiata*).

Establishment and maintenance of the pine plantation will be conducted by Bunbury Fibre Exports Ptd Ltd.) as MWO's appointed property management company.

Situated in the Boyup Brook Shire, the property is located approximately 16km south of Boyup Brook.

This document outlines the following in relation to this plantation –

1. Property summary
2. Land information
3. Plantation Establishment Plan
4. Plantation Tending Plan
5. Fire Management Plan
6. Timber Harvesting Plan

All relevant maps and plans are attached.

Proposed Planting Map

References: *- Code of Practice for Timber Plantations in Western Australia*
- Guidelines for Plantation Fire Protection 2011
- Local Shire Council Firebreak Orders
- Plantation Managers Fire Agreement

1 PROPERTY SUMMARY

Plantation Name:	Darganullup
Landowner:	Mitsui Bussan Woodchip Oceania Pty Ltd
Planting Year:	2025
Total Property Area:	426ha
Plantable Area:	Approximately 205 ha *(Pinus radiata)*
Location Number:	Nelson Locations Title: - Lot 1401 on DP111777 Lot 1465 on DP 112291 Lot 7920 on DP252757 Lot 8466 on DP253199 Lot 729 on DP256627 Lot 741 on DP256628
Catchment:	Blackwood River
Avg Annual Rainfall:	645 mm (Boyup Brook Weather Station Ref. No: 9504)
Landscape Position:	Lower to upper slopes.
Topography:	Flat to moderate. Total elevation change, 25 metres
Aspect:	Mostly southerly with some northerly

2 LAND INFORMATION

2.1 Area

The general area is zoned for the purpose of agriculture/plantations. The area is currently under canola, pasture and blue gum plantation with areas of native remnant vegetation within the property boundary.
A change from cropping, pasture and blue gum plantations to pine sawlog plantation is proposed.
A total land area of 426.29 hectares on one multi lot certificate of title, of which approximately 205 hectares is considered arable, excluding some non-arable areas defined below.

2.2 Locality plan and access roads

A location plan is attached. Access to the property is from both Boyup Brook Road as well as Boyup Brook – Kojonup Road.

2.3 Natural features

2.3.1 Principle soil types:

The soils are predominantly a clayey loam ranging to gravelly loams.

2.3.2 Areas of native vegetation:

This property includes areas of native vegetation and paddock trees.
These areas will be maintained and excluded from the planting area.
Fuel reduction burns of native vegetation areas will be planned as part of maintaining a low fuel load over the plantation areas. No information is available on a time from last fuel reduction burn. However, stock have been present in this property, and as such the fuel load in native vegetation areas is low due to browsing.
Determination of actual fuel loads present in remanent vegetation will occur as part of the plantation establishment and any fuel reduction planning will be in consultation with Boyup Brook CBFCO.

2.3.3 Significant landscape, cultural and heritage values:

Searches of the relevant databases has determined the property falls within the Gnaala Karla Booja Indigenous Land Use Agreement Area. The property has Mythological heritage values identified associated with the Wagul/Waugal/Waagal along the Gnowergerup Brook.

These identified areas will be excluded from planting areas and identified as exclusion areas on all plantation maps.
Darganallup is 426ha in size of which only 205ha (Less than 50%) will be established to pine. The balance of the area will be made up of firebreaks native vegetation, environmental native plantings together with stream reserves in order to protect water quality with regards filtering as well as assisting in the reduction of soil salinity.
Native environmental plantings will be carried out in areas identified as suitable by BFE.

2.3.4 Visual

Mitsui/BFE can assist in the supplying of Native Trees to plant within the road reserve, along the property boundaries in order to minimise the visual aspect of the pine from the main tourist routes along the Boyanup/Kojonup Road if required. This can be done in consultation and assistance from the Boyup Brook Shire if agreed to by both parties.
The plantation will undergo 2 thinning operations over its full rotation which will open up the visual aspect of the plantation from all tourist routes around the property.

2.4 Improvements

2.4.1 Buildings

The current homestead will be demolished leaving a wooden shearing shed and 2 corrugated sheds in close proximity to each other. A concrete water tank will also remain for the use of fire fighting and will remain full at all times.

2.4.2 Roads, bridges, creek crossings

Current roading is restricted to the firebreaks. Internal roads will be established at time of plantation establishment. These roads will also act as firebreaks between compartments.
One crossing of an internal creek identified. Indicated on attached Proposed Plantation Map.

2.4.3 Fences, gates and dams

No internal fences or internal gates will remain on the property. External fences are in fair condition.
The southern boundary fence adjoins Boyup Brook-Kojonup Road, and the western boundary fence adjoins Boyup Brook Road.
There are dams on the property which hold water throughout the year. These are accessed via gates to the property from Boyup Brook - Kojonup Road.

2.4.4 Powerlines, Telstra cables etc.

There is a main power line running west to east, the full length of the property which has a private feed off it to the old homestead and sheds. There is a Telstra cable running along the road reserve side of the fence line adjoining Boyup Brook – Kojonup Road. The cable also runs to the existing homestead along the main access to the house.

3 PLANTATION ESTABLISHMENT PLAN – (Summary)

3.1 Areas of native vegetation, including paddock trees to be cleared

There is no native vegetation that requires removal as part of the establishment.

3.2 Management of harvest residue (cropping)

This may involve the burning of paddock stubble by BFE.

3.3 Control of vermin and declared weeds

BFE will take all reasonable steps to control rabbits and other pests.

They will also be responsible for the control of declared plants within the property.

BFE will participate in any community/neighbour based joint fox control.

The site has been checked for the presence of declared weeds.

3.4 Areas to be planted, compartment sizes

The plan attached shows the plantation area; the area has been divided into compartments according to the Guidelines for Plantation Protection.
No compartments will be greater than 30ha.

3.5 Species to be planted and source of seedlings

The site will be planted with *Pinus radiata* sourced from Tree Breeding Australia seed orchards and grown in a local nursery.

3.6 Direction of planting lines in relation to contours and natural drainage

The direction of the planting lines will be dictated by the existing cropping areas and most favourable aspect.

3.7 Description of soil preparation methods

The site will be ripped or mounded where necessary using a 4x4-tractor / plough configuration at 4 metre rowing spacing (1111spha) utilizing existing stump lines.
Weed control will follow the ripping/mounding operations prior or post planting.

3.8 Description of weed control methods, including herbicide application rates and buffer zones

Pre-planting Broad Spray
The presence of difficult weeds will determine the requirement for a broad spray pre ripping of the plantable area.
Broad spray using 1 litre per hectare of Glyphosate mixed with 40 grams of Metsulfuron-methyl and 200ml of Pulse per hectare with a wetting agent in 100 litres per hectare of water.

Strip spraying
To control the occurrence of annual grasses across the site, the post-plant strip spray prescription for mounds/rips is 2 litres per hectare of Amitrole – T, 3kg per hectare of Simazine and 20g per hectare of Sulfometuron Methyl in 100 litres of water per hectare.

Appropriate buffer zones, in line with label requirements and “Code of Practice for Timber Plantations in Western Australia” guidelines will be observed in order to prevent contamination of waterways. All operations will be carried out in accordance with the weed control guidelines stated in the “Code of Practice for Timber Plantations in Western Australia” by licensed contractors.

3.9 Planting technique

Trees will be planted using a hand-held tree planter. Planting contractors will carry plants from a central plant dump from within the property to sections within the proposed planting area by 4x4 utilities and 4x4 ATV motorbikes.

The proposed plantation is to be planted at 1111 stems per hectare in a 3.0m x 3.0m configuration.

3.10 Access roads and firebreaks

Access roads and firebreaks are shown on the plans attached. External firebreaks are 15 metres wide with 6-metre-wide access roads / firebreaks internally. Firebreak maintenance to Local Authority guidelines is the responsibility of BFE on behalf of the landowner.

4 PLANTATION TENDING PLAN

4.1 Grazing strategy

The planting area is suitable for grazing by livestock however the pine trees are required to be minimum three years old prior to the introduction of stock.

The aim of grazing is to reduce the amount of grass present on fire breaks and under the tree canopy, thus reducing the fire risk. This will be done by offering neighbouring landowners the opportunity to graze livestock on appropriate areas within the property once the trees have reached a required height.

4.2 Pruning and thinning schedule

Tree branches that intrude onto designated firebreaks will be mechanically pruned to meet Local Authority guidelines.
Crop trees will be thinned twice before the final harvest, but no other pruning is scheduled.

4.3 Fertilising schedule

There will be an initial fertilizer application, banded form pre mounding to prevent nitrification of waterways, to raise soil conditions to an appropriate nutrient level for tree establishment. Type and rates of fertilizer used will be determined following nutrient analysis of soil samples.

Fertiliser applications to sustain tree vigour and health will be applied at 15 years of age or post first thinning. The fertiliser will be applied by ground or air. Rates and types of fertilisers will be dependent on results from soil and folia sample analysis.

4.4 Weed management

As part of the ongoing maintenance to the tree crop area a second weed control application will occur during the next winter of the year following planting. (ie winter of year 2025). Weed types will determine the weed control prescription.

4.5 Monitoring and contingencies for diseases and pests

Early Growth Monitoring will occur weekly from the end of planting through to the end of February in the following year. It is not envisaged that any diseases will be found that will affect the plantation or surrounding native vegetation. Upon detection of any pest found to be causing damage to the plantation, an appropriate bait and/or spray will be applied where required.

4.6 ***Road and break maintenance***

Access roads and firebreaks are shown on the plans attached. External firebreaks are 15 metres wide with 6-metre-wide access roads / firebreaks internally. Firebreak maintenance to Local Authority guidelines is the responsibility of BFE on behalf of the landowner. BFE will monitor firebreak maintenance to ensure compliance.

5 FIRE MANAGEMENT PLAN

5.1 Landowner property details

NAME	Mitsui Bussan Woodchip Oceania Pty Ltd
ADDRESS	Level 15, 101 Collins Street, Melbourne VIC 3000
PHONE NUMBER	MEL: 03 9605 8800 Bunbury: 08 9781 4500
24 HOUR FIRELINE NUMBER	08 9721 5963
PLANTATION MANAGER	Brett Scott 0458 824 780
LOCATION NUMBER(S)	Lot 1401 on DP111777, Lot 1465 on DP112291, Lot 7920 on DP252757, Lot 8466 on DP 253199, Lot 729 on DP 256627, Lot 741 on DP 256628
SPECIES OF TREES PLANTED	*P radiata*
TOTAL AREA PLANTED	204 hectares pines plus any native plantings
PREVIOUS LAND USE AND CONDITION (ie pasture, ex bush)	Cropping, Pasture and Blue Gum Plantation

5.2 Property details of neighbouring locations

NAME	Phone Number	LOCATION NUMBER(S)
Byrony Poulton		Lot 1466 on DP111775
Jo-anne Melville & Kim Henderson		Lot 1276 on DP116249
David Corker		Lot 1667 on DP119046 Lot 1316 on DP109245
Roderick Hack		Lot 7471 on DP82430
John and Marie Muir		Lot 1253 on DP119042
Reid Super Pty Ltd		Lot 1554 on DP117085
Douglas Corker		Lot 1555 on DP117086
Leith Hales		Lot 1 in D27283
Emma Procter & Garrick Jones		Lot 2 on D85886
Leith & Christine Hales		Lot 3 on D85886
Jamann Corker		Lot 60 0n DP34431
Anthony & Olivia Walker		Lot 61 on DP34431
Shire of Boyup Brook		Lot 385 on DP74331

5.3 Local fire agencies

AGENCY	ADDRESS	PHONE NUMBER	CONTACT PERSON
DBCA Blackwood District	Kirup	9731 6232	Duty Officer
BFE Pty Ltd	Berth 8 Leschenault Drive Bunbury WA 6230	9781 4500	Manager
Boyup Brook Shire Office	Abel Street Boyup Brook WA 6244	9765 1200	Reception
Chief Bush Fire Control Officer Boyup Brook	Abel Street Boyup Brook WA 6244	0427 673 072	Ben Thompson
Deputy Chief Fire Control Officer Boyup Brook	Abel Street Boyup Brook WA 6244	0497 671 340	Tristan Mead
FCO Mayanup Brigade	RMB 157 Boyup Brook, 6244	0428 158 138	Ben Creek
Deputy Bush Fire Control Officer Boyup Brook	Brook WA 6244	0429 109 691	Mat Frank

5.4 Risk of ignition

Potential ignition sources are mainly restricted to lightning strikes, adjoining roads and escapes from burning operations on surrounding land plus machinery caused fires from both plantation and cereal harvesting operations.

5.5 Detection of fires

The landowner, neighbours and passersby, and the existing brigade system will undertake fire detection.

On days identified as extreme fire danger BFE will ensure increased monitoring of plantations.

In addition, Department of Biodiversity, Conservation and Attractions (DBCA) spotter aircraft regularly fly within smoke spotting distance of the area and will report all smokes sighted. In the event of a fire, 000 should be immediately called, then the Shire Chief Fire Control Officer should be notified. The CFCO should in turn contact Bunbury Fibre Exports.

BFE as plantation managers and all contractors will abide by all harvest, vehicle movement and fire bans as issued by the Boyup Brook Shire.

5.6 Training

BFE staff have undertaken DFES0995 Bushfire Safety Awareness and DFES1023 Firefighting Skills or equivalent, as a minimum requirement.

All contractors engaged for firefighting will also hold these minimum requirements.

5.7 Location Of Fire Control Equipment.

Fire units that may be available are both privately owned, and volunteer brigade units derived from neighbouring properties and central depots, as well as plantation industry firefighting resources.

In addition, the plantation industry as a whole has recognised the importance of a unified approach to the control and management of fires within or close to its plantation estate and has developed the Plantation Managers Fire Agreement to ensure the most efficient and effective responses are made to wildfires. BFE are one of nine plantation industry signatories to this Agreement. The combined resources of the industry in terms of both manpower and equipment are extensive and are strategically located both in major centres and on or near plantations throughout the South West and Great Southern Regions. In the event of a fire on or threatening these properties BFE can call on the combined resources of the plantation industry in accordance with the protocols laid out in the Agreement. Information relating to suppression resources at an industry level are also tabled below.

Location and capacity of Brigade fire appliances:

Location	Light Units Min. 450L	Med. Duty Units Min. 1900L	HD Units Min. 2700L
Mayanup	0	0	1

Location and capacity of fire appliances:

Location	Light Units Min. 450L	Med. Duty Units Min. 1900L	HD Units Min. 2700L
Ents Forestry Bunbury	2	0	1
PF Olsen Collie	1	0	1
WAPRES Manjimup and Bunbury	2	0	2
BFE Bunbury	3	0	1
BFE Collie	2	0	2
FPC Mcalinden	0	0	1

Note: WAPRES also have a 950 loader and 10,000 litre water truck located at Manjimup

Location and capacity of DBCA fire appliances:

Location	Light Units Min. 450L	Med. Duty Units Min. 1900L	HD Units Min. 2700L
DBCA Blackwood & Wellington Districts Collie and Kirup	8	2	8

5.8 Initial attacks on fires

In the event that BFE becomes aware of a fire within, adjacent to or approaching the property, staff must first alert the relevant authorities by calling triple zero.

Staff should then identify the most appropriate and available fire attack options, which are likely to be those in closest proximity to the fire, being those located in Boyup Brook or Mcalinden (both within 30 minutes of the plantation). The most appropriate attack option must also consider the suitability of the equipment and personnel in the context of the particular incident.

As the landowner, Bunbury Fibre Exports will be the primary firefighting source supported by other plantation industry operators through its plantation industry agreement and utilising the BFE based fire appliance near a location close to Boyup Brook.

Initial attack on fires will be via the Bush Fire Brigade system coordinated by the local Fire Control Officer, Boyup Brook Shire and FESA. The Boyup Brook Shire have advised that they will not enter plantations or forests on private land but are likely to attend the boundary of the property to assist with fire which is burning in adjacent grassland. BFE and the plantation industry will also supply units for fire suppression, mop-up and control.

Initial attack on a fire will be dependent on head fire rates of spread and fire intensities. It is proposed experienced personnel will assess each fire, in response to the following values in order of priority.

1. Human Life.
2. Community assets, property or special values (including environmental values).
3. Cost of suppression in relation to values threatened.

With fire behaviour and values in mind response strategies should follow this order of priority as a guide -

1 Direct attack on head fires where (Head Fire Forward Rate of spread) HFROS allows.
2 Indirect attack on head fire by extinguishing flank fire working towards the head fire.
3 Limit fire spread to pre-determined internal strategic firebreaks.
4 Limit fire spread to compartment breaks.
5 Limit fire spread to property boundary firebreaks where property is block planted.
6 Fall back to neighbouring properties, roads or where fire can be safely extinguished.

5.9 Access in and around plantation

Access to the plantation is via Boyup Brook Road as well as Boyup Brook – Kojonup Road. Access points will be sign posted with Plantation name and BFE contact phone number.
The plantation will have trafficable firebreaks in and around the perimeter in accordance with Shire by laws and Guidelines for Plantation Fire Protection. External breaks will be 15 metres wide, internal 6 metres. Access will also be maintained to water supplies. (See map for details)

5.10 Method of road, track and firebreak maintenance

Most firebreaks will be sprayed in early spring to ensure the appropriate width of mineral earth break is obtained prior to the fire season. Appropriate buffer zones will be observed in order to prevent contamination of waterways.

Grading will be used if required to improve trafficability on the roads and firebreaks and to construct water barriers if required to manage water-flow on the firebreaks and to minimise the potential for erosion.

5.11 Measures to protect powerlines and gas pipelines

A power line runs from west to east across the entire length of the property and will have the required setbacks as per Western Power guidelines of 20m either side of line. No gas pipelines exist within the property.

5.12 Direction indicators of water points, road signs and other features

Water points will be marked on the fire control plan and will be sign posted in the field regarding direction and position.

Copies of the maps will also be placed in a waterproof canister at the access to the property on Condinup Road.

5.13 Water supplies

During establishment of the plantation, a 100,000L water tank based near the sheds will be dedicated to firefighting water supply and will be always kept full during summer.

The water points on the property will be maintained to provide permanent water supplies throughout the summer months for fire control purposes. Portable pumps may be required to access water during dry seasons.

5.14 Surrounding fuels

Fuel types surrounding the plantation are quite variable and include; pastured paddocks, cropping and isolated pockets of native forest. There are no plans, at this stage, to carry out a fuel reduction program on adjoining property.

However, if neighbouring owners wish to conduct fuel reduction burns, BFE as the property manager, are open to assisting.

5.15 Fire breaks

Firebreaks will be maintained in accordance with Shire regulations and the Guidelines for Plantation Fire Protection, as shown on the attached map by the landowner. All firebreak Notices issued by the Shire will be complied with.

5.16 Existing plantations in the area

This plantation is approximately 29km south of existing Mitsui Plantations. These plantations are managed by BFE. There is also a PF Olsen managed pine plantation approximately 15km south of Mayanup townsite along the Boyup Brook/Cranbrook Road.

5.17 Surrounding values

Neighbouring homesteads exist along the following boundary's:

100m from Western Boundary, 215m on southern side of Boyup Brook – Kojonup Road, 150m on the eastern boundary, two house approximately 410m from the northern boundary.

Local shire boundary is more than 10 kilometres from property boundary.

5.18 Proximity to townsites

The plantation is approximately 14 km south of the Boyup Brook town centre via the Boyup Brook – Kojonup Road.

Mayanup Town Site – Junction of Boyup Broo/Kojonup/Cranbrook Intersection

- 20m graded or cultivated break will be established along the boundary directly opposite the Mayanup town site from the Boyup Brook/Kojonup/Cranbrook intersection 600m to the east along the property boundary.
- Ladder Pruning of the pines directly opposite the Mayanup Town site of the pines in Compartment 16 of 3.6ha will be pruned up to 4m in height.
- Water tanks (2 x 25000L) with universal fittings for the local brigades will be installed at the main entrance to the property in case of a fire emergency.
- Water Tank(100000L) will be kept full at the old homestead/shed and accessible for all local fire units.

6. TIMBER HARVESTING PLAN

6.1 Location of harvesting operation

The first and second harvesting or thinning operations on this proposed plantation will take place over the entire area of the plantation as shown on the attached map and will be based on a harvesting plan to be developed closer to the time of harvesting which will be approximately in the year 2039. Haulage route will be via Boyup Brook-Kojonup Road.

BFE will liaise with the Shire when submitting application for Shire Endorsement to use Multi Combination Vehicle (MCV) for road haulage.

Boyup Brook-Kojonup Road is currently on the Main Roads WA HVS Rav Network for Network 3 and Network 4 Vehicles with Conditions

6.2 Timetable

Thinning will occur when the plantation is approximately 15 years of age, and a further thinning at 22 years of age with the final harvest at 30 years of age.

6.3 Harvesting operations

Harvesting will be carried out using conventional plantation harvesting equipment. This currently consists of track mounted harvesters fitted with a felling / debarking head which leave processed logs in the plantation to be picked up by an all-wheel drive rubber tyred forwarder which are later loaded on to trucks. The operation will be a clear fall, which means all standing trees will be removed.

Post harvest management and monitoring will continue whilst property is continued to be under Mitsui ownership.

6.4 Machinery and transport

Transport will be by truck configurations, which are legal and permitted by Main Roads and Local Authorities.

Boyup Brook-Kojonup Road is currently on the Main Roads WA HVS Rav Network for Network 3 and Network 4 Vehicles with Conditions

6.5 Environmental safeguards

The extraction of timber will be carried out using appropriate equipment for the plantation and soil conditions and competent personnel to achieve the standards of safety, environmental care and economic efficiency.

BFE as plantation managers and all contractors will abide by all harvest, vehicle movement and fire bans as issued by the Boyup Brook Shire.

6.6 Safety

Plantation operations will be as safe as possible and comply with occupational health and safety legislation, and the Safety Code for Western Australian Logging Operations must be observed.

Note: A DRAFT map including areas to be planted, fire breaks, water points, initial access points and other protective measures will accompany the plan.

Updated by: Brett Scott 11th April 2024

Approved by Plantation Manager:

___Brett Scott___ 11th April 2024

Mitsui Bussan Woodchip Oceania Pty. Ltd

ENVIRONMENTAL IMPACT STATEMENT

Supporting Darganullup plantation proposal

May 2024

1. Background and Scope

The Shire of Boyup Brook has requested Mitsui Bussan Woodchip Oceania (MWO) provide an Environmental Impact Statement (EIS) as part of its planning application to establish a pine plantation on the Darganullup property (Lot 1431, Boyup Brook-Kojonup Rd WA 6255) in Mayanup.

Bunbury Fibre Exports (BFE) is a wholly owned subsidiary of MWO and will be the Plantation Managers for this development.

MWO and BFE hold Forest Stewardship Council (FSC) and the Programme for the Endorsement of Forest Certification (PEFC) certificates which recognise responsible forest management with regard to environmental protection, among other things.[1.]

2. Approach

The Shire has highlighted some specific concerns regarding the Environmental Impact of a long rotation pine plantation on the local area. MWO has drawn on published reputable information sources to provide an analysis of these impacts. BFE staff are highly skilled and experienced in Plantation Management and adhere strictly to The Code of Practice for Timber Plantations in Western Australia[2.]. A detailed Plantation Management Plan, prepared by senior foresters at BFE and submitted as part of the development application, addresses many of the concerns highlighted.

3. Biodiversity Impact

Biodiversity in the agricultural context is widely understood to support agricultural production through the provision of greater pollination and biological pest control[3.]. Evidence suggests that pine plantations support a higher level of biodiversity than agricultural operations such as pasture and cropping[4.]. Plantations with areas of native vegetation, as present in Darganullup, typically support even greater biodiversity than contiguous plantations. Native animals frequently observed in exotic softwood plantations include echidnas, kangaroos, possums, birds (including the endangered Carnaby`s Black Cockatoo) and a wide range of insects.

Brockerhoff et al 2008 concluded:

'there is abundant evidence that plantation forests can provide valuable habitat, even for some threatened and endangered species, and may contribute to the conservation of biodiversity by various mechanisms.' And

'afforestation of agricultural land can assist conservation by providing complementary forest habitat, buffering edge effects, and increasing connectivity.'

There are no reports of threatened species in the specific area of the development, however there are four threatened species in this general area of WA as shown in the table below:

Accepted name	Conservation code
Myrmecobius fasciatus Waterhouse, 1836	EN
Ornduffia submersa (Aston) Tippery & Les	P4
Phascogale tapoatafa wambenger Aplin, Rhind, Ten Have & Chesser, 2015	CD
Zanda latirostris Carnaby, 1948	EN

All native vegetation currently on the property will remain and buffers will be maintained around all stream reserves and water sources. Where previous native vegetation has died back, MWO intends to continue its existing program of environmental planting projects which restore these areas.

Weed control will be conducted according to label rates, under appropriate weather conditions and buffers will be applied around sensitive areas such as waterways in line with The Code of Practice for Timber Plantation in Western Australia of Practice. Weed control will be carried out by licensed contractors.

A program will be in place to control any declared noxious weeds including pine and blue gum wildings on the property. The program will also include the monitoring and control of feral animals where appropriate.

4. Hydrology

a. Water quality and Salinity

Afforestation is widely recognised as assisting to combat dryland salinity. Salinity is a complex issue with many bio and geophysical factors contributing to the mitigation of increasing stream salt loads. It is generally understood that plantations reduce salt load in salinity affected catchments over the long term. The longer rotational nature of pine plantations contributes positively to the decrease in salinity within the catchment.

Zhang et al., 2007, in their publication *Afforestation in a Catchment Context: Understanding the impacts on water yield and salinity*[5.] examine the benefits of plantation forestry on water quality, summarising as follows:

> *Forestry generally displaces agriculture rather than secondary industries, and reduced fertiliser, herbicide and pesticide applications to forested catchments will generally result in improved water quality. However, in some situations, herbicide application at establishment and management activities such as road construction and felling have been known to offset these benefits. As with most land uses, much depends on the standard of management.*
> *Any adverse effects of afforestation, particularly during the establishment and harvesting stages, can be minimised by conforming to codes of best forest practice. As an example, a recent study showed that forested land is generally associated with lower total sediment, phosphorus and nitrogen concentrations compared with grazing land for catchments in south-east Queensland, indicating better water quality from forested catchments (Chiew et al., 2002).*

b. Watercourse buffers

The property does not fall within a Proclaimed Drinking Water and Recovery Catchment. In accordance with the Code, operational buffer zones will be maintained on either side of streams and water sources to reduce the risk of contamination of water courses.

c. Water crossings

One crossing of an internal creek has been identified and this crossing will be constructed in accordance with The Code of Practice for Timber Plantation in Western Australia in order to protect water quality.

5. **Visual Impact**

Concern has been raised over the visual impact of a pine plantation being established adjacent to Boyup Brook–Kojonup Road. The plantation will abut the route for approximately 3.1km heading east-west to the south of the proposed plantation and for approximately 1.3km heading north-south to the west of the plantation. Approximately 1 km of the southern section of road currently has native vegetation abutting the road which will remain untouched in the proposed development. Approximately 1km of the western parcel of the property is an existing blue gum plantation. This section of road frontage will remain a plantation under the proposed development. The title area of the property is 426 ha and as such the plantation trees will occupy less than 50% of the total land area, broken up by areas of existing native vegetation, natural waterways and paddock trees.

There will be a 15m fire break separating the plantation from external boundaries and areas of existing vegetation along the road verge – reducing the visual impact of the plantation. Mitsui/BFE will be happy to look at assisting the Boyup Brook Shire in planting a native tree screen along the road reserve to assist with the visual standards required by the shire.

6. **Soil erosion**

Consistent with other agricultural and horticultural land uses, plantation establishment requires cultivation and removal of grass and other competing vegetation at establishment. This means there is potential for soil degradation and erosion. Unlike for annual crops, only a portion of the site is affected, and this happens only once during a rotation of approximately 30years in a pine plantation Most soil loss in plantations is from roads and tracks. This is mitigated by good design, correct drainage measures and adequate maintenance, all of which are controlled by The Code of Practice for Timber Plantation in Western Australia.

7. **Indigenous Heritage**

A mythological Indigenous heritage site has been identified on the site, this corresponds with the stream running through the property and as such will have buffers maintained around the area. See attached map in appendix 1.

8. **Climate Change Mitigation**

Plantation forestry is a very important part of the climate mitigation strategy for Australia. The Federal government has pledged to reach Net Zero emissions by 2050 with interim targets of a reduction of 43% on 2005 levels by 2030.

In 2016, 3 billion tonnes of carbon were stored in production native forests and approximately 250 million tonnes of carbon were stored in plantations (57% in softwood plantations and 43% in hardwood plantations).[6.]

Forestry is relatively unique to the Australian economy in that it is a net carbon 'sink'. The proposed Darganullup plantation is intended to be registered with the Clean Energy Regulator as a carbon offset project – recognising the carbon dioxide sequestered from the atmosphere as a result of the trees growth over time.

Timber is a reusable, recyclable and renewable resource. Timber sourced from sustainable forestry and plantations stores carbon during its use and has a low embodied energy compared to other building materials such as steel, aluminium and concrete. Hence green building codes promote the use of sustainable sourced timer in construction (Plantations 2008[4.])

Demand for wood is expected to grow as the circular bioeconomy expands and new products are developed. Commercial plantations are set to supply a large share of these future demands. The proposed Darganullup plantation will be one plantation contributing to our future bio economy.

9. Summary

MWO and BFE are recognised by FSC and PEFC as being committed to environmentally responsible forest management. The proposed Darganullup plantation will not only protect local environmental values, but it will also enhance them. The growth of the plantation will combat salinity and climate change. The renewable products grown in the plantation will support a more environmentally friendly housing and construction industry.

References

1. FSC Standards
2. Code of Practice for Timber plantations in Western Australia.
3. Biodiversity-mediated benefits for crop production
4. Plantations 2008 (DAFF)
5. Afforestation in a Catchment Context: Understanding the impacts on water yield and salinity
6. Australia`s State of the Forests Report 2018

Appendix 1

Legend
Property Boundary
Indigenous Heritage Site
Place ID: 20434
Site Name: Blackwood River
Type: Mythological
Status:Registered Site

Mitsui Bussan Woodchip Oceania Pty. Ltd

ECONOMIC AND SOCIAL IMPACT STATEMENT

Supporting Darganullup plantation proposal

May 2024

1. Background and Scope

The Shire of Boyup Brook has requested Mitsui Bussan Woodchip Oceania (MWO) provide, as part of its planning application to establish the Darganullup property in Mayanup to a pine plantation, an Economic and Social Impact Statement (ESIO) with a specific reference to the number of jobs lost or created and the resulting social impact.

The Shire has stated preference to avoid broadscale plantations, to protect the agricultural sector and to promote small-scale forestry / farm forestry within the Shire. While MWO respects the Shire's position to avoid perceived adverse impacts of plantation establishment, MWO agrees with the *FESA Guidelines for Plantation Fire Protection* and other authorities who state that "tree plantings are considered a legitimate rural land use activity".

In 2016, the Western Australian Planning Commission developed a 'Rural Planning' policy (State Planning Policy 2.5), which states:

'tree farming is supported and encouraged on rural land as a means of diversifying rural economies and providing economic and environmental benefit.'
And
'WAPC policy is that tree farms should be supported and encouraged on rural land. Therefore, any local planning strategies or schemes seeking to prohibit or severely restrict tree farming would not be in keeping with State policy.'

In the Boyup Brook Local Planning Strategy 2019-2034, it states:

'Tree plantations present various economic, environmental and employment opportunities'

The scope for preparing any ESIO is broad. In context of the Darganullup plantation, which has been used as agricultural land, MWO has considered two land uses for comparison in this ESIO. Based on MWO's local experience owning, managing, and disposing of land in the Shire, the two most likely land uses for the Darganullup plantation, given its circumstances and that of the sector, would be:

- Continuation (and reversion of the existing blue gum plantation) of broadacre farming; and
- Conversion to long rotation (pine) plantation.

The land in question does not include any habitable structures apart from an old homestead in poor condition which will be demolished. Considering this, and the general trend of land use discussed further below, "lifestyle" or "mixed farming" is not considered to be a likely land use for this property.

While MWO agrees that small scale forestry / farm forestry would be a positive strategy for the Shire to attract investment, diversify farm incomes, achieve environmental benefits, and enhance productivity of existing farms, the merits of farm forestry as a standalone land use are outside the scope of this ESIO. This said, the viability of small-scale forestry becomes more viable when it is located close to larger scale forestry operations.

2. Approach

MWO has drawn on published reputable information sources to provide an analysis of regional land use trends, to identify and broadly compare the two most likely land uses for the subject property, and finally to describe the contribution of plantation forestry to regional employment and economies. Also provided is some project specific employment and economic contributions.

3. Project contributions to employment and investment

The Darganullup project should contribute significant employment and investment into the region and to the Shire of Boyup Brook over the full rotation of the pine. MWO plans to invest approximately $450,000 in operational expenditure in the first year, and considerably more than that over the life of the project. An indicative sum to be paid to harvest and haulage contractors for thinning and final harvest operations over the rotation of the plantation is over $7 million. Further spending in value adding the logs will occur post-harvest. The project will pay various other contractors for additional services during the rotation.

A summary of the expected expense contribution of the project is provided below showing a snapshot of expected finances being generated within the shire over a 30-year rotation based on current day to day costs and operations vs other broadacre expenses generated and maintained within the Boyup Brook Shire. The table excludes sales as generally most sales will be processed in other shires unless economy of scale dictates that either a sawmill or nursery be feasible to construct and maintain in the shire.

Employment beyond the property in value adding and the building industry is massive, and this is discussed further in this report.

Pinus Radiata 30 Year Rotation			**Canola Rotation**		
Operation	Input Cost /Planted ha	Local Shire %	Operation	Input Cost /Planted Ha	Local Shire %
Establishment	2500	20%	Establishment & Harvest	800.00	80%
Weed Control	250	0%			
1st Thinning (10)	6300	100%			
Maintenance Fert.	350	0%			
2nd Thinning (20)	6300	100%			
Maintenance Fert.	350	0%			
Harvest	17500	100%			
Firebreak Maintenance	20	30%			
Pest Control	6	100%			
Declared Weeds	10	0%			
Total Expenses Over 30 Years/ha	$33586.00		**Total Expenses Over 30 Years/ha**	$24000.00	
Generated Cash kept within Local Shire/ha over 30 years	$30899.00	92%	**Generated Cash kept within Local Shire/ha over 30 years**	$19200.00	80%

MWO (or its subsidiary Bunbury Fibre Exports) expects both the company as well as local contractors to employ both full-time as well as casual employees to manage the Darganullup property and it is noted that MWO have similar intentions for the other existing plantations they own within the Shire.

4. Societal and land use trends

Trends which MWO considers particularly pertinent to this ESIO are:

- Regional demand for building and forest products; and
- Broadacre farm size and production.

4.1 *Housing and demand for timber products*

Domestic demand for pine sawlogs is growing rapidly. Lumber for Australian housing is predominantly supplied by domestic sawmills, with the balance supplied by imports. The domestic sawn timber industry cannot currently keep pace with demand, which is leading to timber shortages and construction delays (ABARES 2019).
Number of dwellings commenced in the Dec Quarter 2023 are up slightly compared to the previous quarter (Australian Bureau of Statistics, Building Activity, Australia April 2024), and this trend is anecdotally continuing with strength. Imports are also currently unable to supply the shortfall of lumber to the Australian building industry.

Given that the building industry generates massive employment and economic activity for WA, and the declining availability of pine sawlogs, the Government of Western Australia has decided to invest $350m into growing the pine plantation estate. The State Government funds are mentioned only to highlight the acute need for additional plantations in WA, MWO is not currently a recipient of any of these funds.

4.2 Broadacre farm size and production

It is well understood that across regional Australia, production farms are consolidating. The number of farms has dropped by over 50% between 1978 and 2022, while production has continued to grow (ABARES) – meaning less farms producing more output.

The trend of farm consolidation is widely considered to be the result of farmers pursuing economies of scale. This economy of scale is demonstrated by data produced by ABARES in 2021 that showed "the largest 10% of broadacre farms produced around half of total output, while the smallest 50% of farms produced around 10% of total output." Farms are getting bigger and more efficient, and for good reason.

5. Agriculture and Forestry compatibility

While it is the case that farming and forestry compete for land in some regions, the two industries can be compatible and even complementary.

5.1 Farm forestry

Using livestock to manage fuel loads beneath plantation trees is common. In a plantation within the Shire, the Forest Products Commission of WA (FPC) has an agreement with a neighbouring farmer to allow stock beneath the plantation for the mutual benefit of farmer and forester. MWO is open to a similar approach at a point where trees have grown to a stage which would allow grazing to occur without damaging plantation trees and when doing so doesn't threaten the health of remnant vegetation.

Farm forestry can improve a farm's productivity, profitability, resilience, and sustainability. A multi-year or multi-decade crop like a tree plantation allows farmers to diversify their income and adjust the harvest year to when it suits their cash needs or when timber markets are stronger. Successful small scale farm forestry requires forestry expertise, quality seedlings, professional management and efficient operations and logistics.

Small, poorly managed plantations are commonly unsuccessful and financially unviable. Larger plantations such as the one proposed at Darganullup provide the scale necessary to attract and retain the expertise and efficiency to ensure affiliated financially viable small scale farm forestry. MWO is committed to working with local farmers in the region to help them establish farm forestry plantings and assist them to access to the Australian Carbon Credit Unit (ACCU) market.

5.2 Posts and poles

There exists two post and pole producers in South West WA. These are Koppers Wood Products in Picton and Timber Treaters in Bridgetown. The posts and poles are an important source of materials for agricultural businesses in the region. Pine posts and poles are a light, durable and cost competitive fencing material for farmers. Without the pine plantation industry, farmers may be forced to use relatively heavy and expensive concrete or steel posts.

6. Likely land use and employment impact

The trend of consolidation of Australian farms, and the local experience of MWO in regional Australia indicates that if the Darganullup plantation, at 204 ha was maintained as agriculture, it would likely be absorbed into a larger agricultural enterprise. Even if it was not consolidated into a larger enterprise, combined with the parallel trend of increasing farm machinery size and efficiency, it is unlikely any additional or a greater amount of agricultural employment would be generated than compared to the current circumstances.

Virtually all pine sawlogs in the region are processed in South West WA and final timber products consumed by Australian businesses and families. Considering the full life cycle of a pine plantation from seed production to wall-stud installation, Australian employment is generated at every step, mostly regional employment, and a large proportion in South West WA.

The flow-on employment of pine saw logs, which are used almost exclusively for domestic processing and consumption (- compared to agriculture, from which 70% of products are exported (ABARES)), MWO contends that the total employment on a regional scale is arguably greater for pine plantation than broadacre farming.

The quality of employment is also a consideration. Based on ABARES data and research by Schirmer et al. 2017, the plantation forestry industry generates a greater proportion of full-time employment than other sectors of the economy (84% Vs 68% respectively). On a national scale, less than 30% of jobs generated by broadacre farming are full time jobs (ABARES). As a result of plantation forestry's high proportion of full-time employment, plantation forestry workers in WA are less likely to earn lower incomes and more likely to earn higher incomes. This research demonstrates that plantation forestry jobs are of a high quality, providing workers with reliable, disposable income to spend in the wider economy and community.

7. Social impact

Given that is it most likely that both broadacre farming and a standalone plantation forestry project would absorb this property into a larger enterprise, the employment generated by either land use is unlikely to be significant enough to have a material impact on society in proximity of the property. MWO contends that social impact at a local scale is more likely to be connected to the quality of employment generated by the land use. Given that plantation forestry generates more full time, high paying jobs than other sectors in WA (Schirmer et al. 2017), it is unlikely that any negative social impact would result from the plantation being established.

For local governments where pine plantations are likely to be developed, population change data from the Australian Bureau of Statistics (Census 2001 to 2021), indicates that the general trend is for increasing or stable population figures,

and the 'family' makeup of households has remained steady at around 70%. Family composition or population has not significantly declined in the last 20 years. The population and number of dwellings in the Shire of Boyup Brook grew between 2016 and 2021 by 133 and 26 respectively with the number of persons participating in agriculture growing by 16 persons between 2016 and 2021.

As in the past, MWO continues its dedication to making a positive difference within the local community and is always ready to support the community, where feasible, through its subsidiary, BFE.

8. Economic and employment impacts of the pine plantation sector

This section considers two key publications based on social and economic research. One is WA specific and the other considers the South West Slopes region of NSW – where a large and mature pine plantation sector exists. The periods covered by both publications overlap because they coincide with the publication of, among other things: the ABS' *2016 Census of Population and Housing*, and the *2016 Regional Wellbeing Survey*.

The University of Canberra and Econsearch were commissioned by Forest and Wood Products Australia to complete a socio-economic impact study of Western Australia in 2017 (Schirmer et. al. 2017). The report considers employment from *primary production* (growing and harvesting timber), *primary processing* (sawmilling etc.) and *secondary processing* (cabinetry, etc.). The paper does not include peripheral economic activity generated by plantations such as livestock grazing, seed production, recycling timber products after use, recreation etc. A summary of the findings of Schirmer et al. (2017) are presented here with a 2022 update for some data areas completed by BDO Econsearch

8.1 Economic value

The total direct and indirect value of output generated by the WA forest industry at the point of sale of primary processed products in 2019-20 was approximately $1.4 billion. Of this, the greatest share was generated by the pine plantation sector. Using another measure- Gross Regional Product (GRP)- the contribution was $655m generated by the WA forest industry. The greatest proportion was, again, delivered by the pine plantation sector.

The South West of WA (which includes Boyup Brook shire) contributed $293m which represented nearly half of the total GRP figure and the greatest share. The pine plantation sector generated the greatest proportion of GRP in the WA forest industry.

8.2 Direct expenditure

Total direct expenditure by the WA forest industry by growing, harvesting and primary processing in 2019-20 was $983m. South West WA accounted for over 60% of this expenditure. Of the nearly $1b of expenditure, the pine plantation sector accounted for $358m. Given the push by industry and the State and Federal governments for an increased investment in softwood plantations, the share of expenditure in the pine plantation sector is expected by MWO to significantly increase in coming years.

8.3 Household income

The WA forest industry generated $149m in household income in 2019-20. Of the three WA regions considered in the research, South West WA received the greatest share of household income at $97m (65%).

8.4 Employment

The WA forest industry contributed 4,940 direct and indirect jobs to the WA economy in 2019-20. Of these, almost half, or 2270 jobs were generated in South West WA. A large proportion of jobs are generated during primary processing.

South West WA is a hub for processing, so the proposed plantation will not only generate jobs at a property level, but the harvested logs will also support many more jobs in the region. Although these might not all be for people who reside within the Shire of Boyup Brook, neither are secondary agricultural jobs all self-contained within the Shire boundaries.

Of the total jobs generated by primary processing in the WA forest industry, the greatest proportion of jobs were generated by the pine plantation sector and the greatest proportion were also generated in South West WA.

The Australian government is investing $10 million over four years in the Forestry Workforce Training Program to support the delivery of skills and training to meet the increasing requirements of the forestry and wood products sector.

8.5 Working conditions

The WA forest industry generates more full-time jobs than other industries. The forest industry employs 94% as full-time staff, compared to the broader workforce which employs 68% as full-time staff. The trend for full-time proportion has remained reasonably steady between 2006-2016 for the forest industry and consistent with the trend of the broader workforce of other industries in WA.

In 2016, forest industry workers were less likely than those in other industries to earn lower incomes (less than $649 per week), and more likely to earn higher incomes (more than $1,250 per week). The relatively better incomes are likely to be linked to the high rates of full-time work. The trend between 2006 and 2016 was also positive for both the above metrics – with less workers earning lower incomes and more workers earning higher incomes. Of those earning full-time incomes, the proportion on lower incomes has declined between 2006-2016 and the proportion earning higher incomes has grown over the same period – these are both positive trends.

9. Economic and social impacts of the NSW pine plantation sector

A report published and funded by the NSW Department of Industry and Forest and Wood Products Australia (DPI 2017) investigated the contribution of the large, mature pine industry in the South West Slopes region of NSW in 2015-16. Some key findings are presented below.

- The direct gross output from timber processors in the SW Slopes region was over $1 billion.
- The total gross output by the agricultural sector to the point of farm gate in the same region was approximately half the above.
- The total expenditure of the tourism sector in the Snowy Mountains region (including ski resorts in the Kosciusko region) was less than half the pine plantation sectors direct gross output.
- When indirect gross output is added in the SW Slopes region, the total output by the pine plantation industry doubles to over $2 billion.
- The gross regional product of the pine plantation sector was over $1 billion.
- The household income generated by the pine plantation sector was almost $470 million.
- The greatest proportion of forestry industry expenditure (21%) was wages and salaries.
- The above figures are further evidence that the pine plantation sector is a significant contributor to regional and state economies.

10. Summary

The Darganullup project converts agricultural land and a small, short rotation blue gum plantation into a new, long rotation pine plantation. The project relies on significant investment into the Darganullup property, which will predominantly be paid to local contractors over the full rotation of the pine as outlined above. The project will also generate significant employment during its establishment, ongoing management, and harvesting.

MWO is not aware of any evidence that would suggest continuing this land as agriculture would generate any more jobs than the conversion proposed to long rotation pine.

The benefits of relatively high and stable incomes flowing to forestry workers will increase the likelihood of workers having disposable income to spend in the community.

The proposed plantation development will contribute to the pine plantation sector, generating significant ongoing economic activity, employment, and household income for regional WA. The products from the proposed plantation are likely to be processed in South West WA and the products used by the WA building industry to build housing for West Australians.

If agriculture can be incorporated into the management of the property (livestock to control fuel levels etc.), and if the plantation can provide a level of scale which enables smaller farm forestry to also be developed on neighbouring farms, the social, environmental, and economic benefits are likely to be multiplied again.

11. References

Decline in Farm numbers and increase in production: https://www.awe.gov.au/abares/products/insights/snapshot-of-australian-agriculture-2021#employment-on-australian-farms-is-significant-and-varies-throughout-the-year

Production and farm size: https://www.awe.gov.au/abares/research-topics/surveys/disaggregating-farm-size

Schirmer et at 2017. Forestry impact WA: https://www.fwpa.com.au/images/WA_Report_Dec2017_Final.pdf

Estimating the economic contribution of the forestry industry to Western Australia 2022

https://fwpa.com.au/report/estimating-the-economic-contribution-of-the-forestry-industry-to-western-australia/#:~:text=The%20forest%20industry%20in%20WA,the%20entire%20economy%20were%20included.

WA government investment in plantations: https://www.wa.gov.au/government/announcements/premier-announces-softwood-investment#:~:text=The%20Honourable%20Mark%20McGowan%20MLA,Australia's%20softwood%20plantation%20timber%20industry.&text=The%20softwood%20processing%20industry%20currently,State's%20housing%20and%20construction%20market.

ABARES 2019. Demand for timber.
https://www.awe.gov.au/sites/default/files/abares/documents/PlantationEstablishmentOutlook2050_v1.0.0.pdf

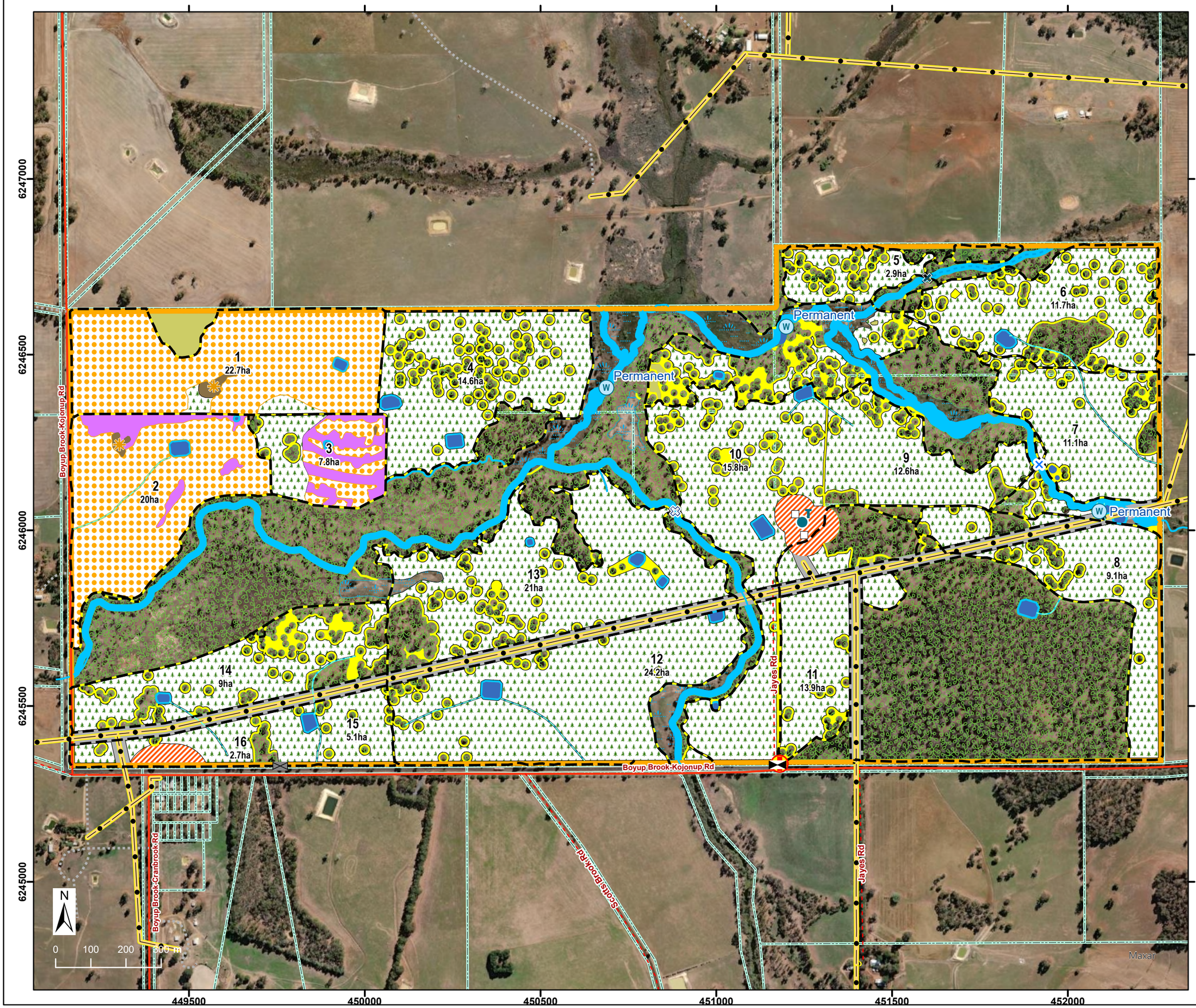
DPI 2017. SW slopes economic contribution.
https://www.dpi.nsw.gov.au/__data/assets/pdf_file/0005/721724/socio-economic-impacts-of-the-softwood-plantation-industry.pdf

(GRDC) Cost of Production Fact Sheet

21112.01-Gross-Margins-Guide-2022_WEB.pdf (grdc.com.au)

Proposed Planting Map - DARGANULLUP

BUNBURY FIBRE EXPORTS



Plantation Details

Address: 1431 Boyup Brook-Kojonup Rd
Mayanup WA 6255
Title: DP111777/1401, DP256627/729, DP112291/1465, DP253199/8466, DP252757/7920 & DP256628/741
Title Area: 426.06ha
Land Owner: Mitsui Bussan Woodchip Oceania
Contact: Brett Scott
Phone: 0458 824 780
Plantation Manager: Bunbury Fibre Exports
Contact: Brett Scott
Phone: 0458 824 780
Fire Contact: 08 9721 5963
Shire: Boyup Brook

Plantation Area

Proposed Pine Plantation Area = 157.1ha
Standing Blue Gum Plantation Area = 42.0 ha
Failed (2017) Blue Gum Plantation Area = 4.9 ha

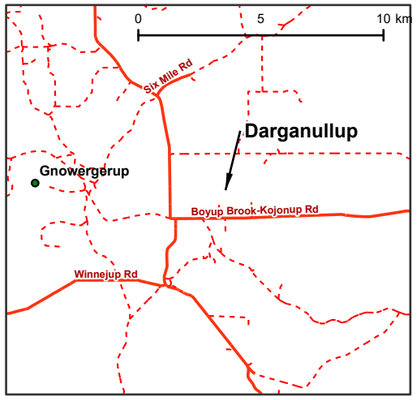
Total Plantation Area: 204.0ha total

Legend

- Emergency Assembly
- Main Access Gate
- Access Gate
- 50,000L Conrete Water Tank
- Permanent Water Point
- Slash Heap
- Shed
- Culvert Crossing
- Other Crossing
- Ford Crossing
- Transmission Line 32kv or less
- Access Track (6m)
- Firebreak
- Watercourse
- Watercourse - Perennial
- Watercourse - Drainage
- Native Vegetation - 122.4ha
- Wetland - 7.0ha
- Soak - 3.3ha
- Firebreak External (15m) - 13.7ha
- Firebreak Internal (6m) - 35.7ha
- Watercourse - 17.1ha
- Dam - 2.3ha
- House Buffer - 3.2ha
- Powerline Easement - 14.9ha
- Unproductive - 1.7ha
- Slash Heap - 0.6ha
- Cadastre
- Shire Boundaries
- Heritage Area
- Compartment Labels - FGDB

Note: External firebreaks are a minimum of 15m wide and internal breaks are a minimum 6m wide, with a minimum 6m trafficable and 4.5m vertically. All breaks do not exceed a maximum grade of 1 in 8, or a maximum cross fall of 1 in 33.
Internal tracks are a minimum 3m clearance on either side of the pavement with (total 6m) have a minimum 4m vertical clearance and a minimum load limit of 15 tonnes. Turnarounds have a minimum inner radius of 12m.

Map Scale: 1:10,000@ A3
Projection GDA94 Zone 50
AuthorL.Adamson, Esk Spatial
Date: 28/05/2024



Local Emergency Management Committee Special Meeting (LEMC) 02 May 2024 MINUTES

Location	55 Abel St, Boyup Brook – Shire Chambers
Time	12:02pm
Videoconference Link	MS Teams

1. Administration The meeting was not audio recorded for minute taking purposes

1.1 Declaration of Opening

The Presiding Member welcomed attendees and declared the meeting open at 12:02pm.

1.2 Acknowledgement of Traditional Custodians

We acknowledge and pay our respects to the Traditional Custodians of the land on which we meet and work.

1.3 Record of Attendance

Name	Organisation	Attended	Apologies
Cr Richard Walker	Shire President & Chair	✓	
Cr Helen O'Connell	Deputy Shire President & Deputy Chair	✓	
Leonard Long	Chief Executive Officer		✓
Jason Forsyth	Executive Manager Operations		✓
Carolyn Mallett	Executive Manager Corporate & Community – Local Recovery Coordinator	✓	
Angela Hales	Deputy Local Recovery Coordinator	✓	
Lynne Schreurs	St John Ambulance Boyup Brook	✓	
Rosalyn Edwards	LEMC – XO, Ranger	✓	
Sgt Martin Baraiolo	WA POL		✓
Snr Constable Sarah Cole	WA POL	✓	
Snr Constable Daniel Drummond	WA POL		✓
Ben Thompson	CBFCO		✓
Tristan Mead	X-Ray 1 BBVBFB		✓
Brad Skraha	X-Ray 2 BBVBFB		✓
David Fortune	X-Ray 3 BBVBFB		✓
Brad Fairbrass	X-Ray 4 BBVBFB		✓
Clinton (Arky) Wawilow	Captain - Boyup Brook VFRS		✓
Renee Flaxman	Department of Communities	✓	
Mark Schorer	Department of Communities		✓
Erin Kenny	Dept. of Communities - Collie	✓	
Paige Weaver	WACHS - Blackwood Region		✓
Julie Webber	DPIRD- Agriculture & Food Division		✓
Christine Renke	DPIRD- Agriculture & Food Division	✓	
Mel Robertson	Water Corporation		✓
Nathan Hall	District Officer Emergency Management - DFES		✓
Chris Sousa	District Officer Nelson - DFES	✓	
Erin Hutchins	District Emergency Management Advisor SW - DFES	✓	
Chris Doherty	Bushfire Mitigation Coordinator		✓
Jodi Nield	Boyup Brook CRC		✓
Lewis Winter (Presenter)	Lewis Winter Fire & Emerge Mgt	✓	
Michael Phillips	Department of Communities		✓
Richard Bothe	Bridgetown SES		✓
Reuven Meiri	Bridgetown SES	✓	
Donna Forsyth	SoBB Bushfire Risk Mitigation Officer Bushfire Ready Facilitator	✓	
Bruce Hancock	Main Roads WA	✓	
Nicola Jones	SoBB Community Development Officer	✓	

2. Guest Presentations

2.1 Lewis Winter (Lewis Winter - Fire & Emergency Management and Chris Widmer) facilitated the Emergency Management Planning and Awareness Workshop for the Shire of Boyup Brooks' reviewed Boyup Brook Local Emergency Management Arrangements (LEMA), prior to this LEMC Special Meeting. LEMA and associated Appendices tabled. (Attachment A2 and A3).

2.2 Lewis Winter (Lewis Winter Fire & Emergency Management and Chris Widmer) will facilitate the Emergency Management Planning and Awareness Workshop for the Shire of Boyup Brooks' Local Recovery Plan (LRP), following this LEMC Special Meeting. LRP and associated Appendices tabled. (Attachment A4 and A5).

3. Previous LEMC Meeting Minutes

Moved: Angela Hales..... Seconded: Sarah Cole.....

COMMITTEE DECISION LEM 24/05/004

That the minutes of the Local Emergency Management Committee Meeting held on 07 February 2024 be confirmed as being a true and accurate record, with the amendment to Item 11 General Business Angela Hales communicated that food taken to fire grounds must be stored and handled in accordance with the *Food Act 2008* Food Safety Standards.

Carried
For: All
Against: Nil

It was also noted that an auxiliary trailer has been provided to the local volunteer bushfire brigades with support of the Shire of Boyup Brook. This is designed to hold food on ice, prepared by appropriately qualified organisations e.g. IGA and cafes.

4. Correspondence

4.1 Correspondence IN - deferred to next LEMC Meeting
4.2 Correspondence OUT - deferred to next LEMC Meeting

5. Review of Emergency Contacts List (Attachment A1)

5.1 Invitations were invited for review of Emergency Contacts List.
- 5.1.1 Bruce Hancock from Main Roads WA to be added.
- 5.1.2 Christine Renke – DPIRD to be added.
- 5.1.3 Donna Forsyth – SoBB Bushfire Mitigation Officer to be added.
- 5.1.4 Reuven Meiri – Bridgetown SES proxy to be added.

5.2 Add Lynne Schreurs as St John Ambulance second contact.

6. Review of Action List and business arising

Item	Owner	Status
Set date for workshop to review and test LEMA, Disaster Recovery training for Local Recovery Group, test plan and review.	XO and LEMC	Complete: 02May2024
Recommend and select potential people/groups to invite to workshop to form BB Local Recovery Group. LRG invited to workshop – Sue Mead, Nicki Jones, Malcolm Armstrong, Donna Forsyth Russell Miller, April Miller, Tara Reid, Erlanda Deas, Jodi Nield.	XO and LEMC	Complete: Invitations sent out for workshop 02May2024.
Send updated LERSP (Feb2024), to Shire Exec Officer for inclusion in council meeting agenda as recommendation to Council to endorse at Feb2024 Ordinary Council Meeting.	XO	Complete: LEMC Minutes to be provided to Council for inclusion in Agenda. Endorsed by Council.
Develop local Hazardous Substance Register from local business and review Hazmat procedures manifesto at front of buildings. DFES are developing state wide register Develop Hazardous Substance Register.	DFES VBFB Arky	Active: Arky and DFES to provide update on any progress – not present – deferred to next meeting

7. Agency/Member Reports - NIL Reports for LEMC Special Meeting

7.1 Dept of Communities - Renee Flaxman
7.2 WAPOL – Sgt Martin Baraiolo
7.3 DFES – Chris Sousa
7.4 DFES - Erin Hutchins
7.5 VBFB – Ben Thompson
7.6 St John Ambulance – Lynne Schreurs
7.7 Dept of Health – Paige Weaver
7.8 Boyup Brook VFRS – Arky Wawilow
7.9 DPIRD – Julie Webber
7.10 Water Corp – Mel Robertson
7.11 Boyup Brook CRC – Jodi Nield
7.12 Bushfire Risk Mitigation Coordinator – Chris Doherty
7.13 Main Roads WA – Bruce Hancock – Provided verbally – A note to Local Governments that when a LG becomes an incident controller, the road owner is the only authority that can open and close roads, following correct protocol. Eg the Shire for local roads and Main Roads WA for eg Boyup Brook Kojonup Road.

8. Local Emergency Management (standing items)

8.1 Post Incident Reports – deferred to next LEMC Meeting.
8.2 Post Exercise Reports – deferred to next LEMC Meeting.
8.3 Exercise – deferred to next LEMC Meeting.
8.4 Review Local Emergency Management Arrangements – draft review workshopped and facilitated by Lewis Winter and Chris Widmer.
8.5 Risk management update – deferred to next LEMC Meeting.
8.6 Review LEMC business plan – deferred to next LEMC Meeting.
8.7 Review funding opportunities - deferred to next LEMC Meeting.

9. Quarterly Reporting

Quarter 1: (Jul-Aug-Sep)	1. LEMC Business Plan Tabled 2. Develop annual meeting schedule 3. Exercise date for financial year
Quarter 2: (Oct-Nov-Dec)	Seasonal review State Preparedness Report Review
Quarter 3: (Jan-Feb-Mar)	LEMC Business Plan Developed
Quarter 4: (Apr-May-Jun)	Complete annual Preparedness Survey and Annual Report – deferred to next LEMC Meeting as not yet available. Exercise Schedule developed – deferred to next LEMC Meeting.

10. Agenda Items

10.1

Moved: Helen O'Connell..... Seconded: Angela Hales.....

<u>COMMITTEE DECISION LEM 24/05/005</u>

That the Committee:

1. **Adopts and recommends Council adopts, the Shire of Boyup Brook Local Emergency Management Arrangements and associated appendices, subject to agreed amendments and administrative changes, including incorporation of a decision making tool for Risk Level Trigger Points and responsible persons to the section 'Managing Risk', with corresponding alert level appendix.**

Carried
For: All
Against: Nil

10.2

Moved: Helen O'Connell..... Seconded: Sarah Cole.....

COMMITTEE DECISION LEM 24/05/006

That the Committee:

1. **Adopts and recommends Council adopts, the Shire of Boyup Brook Local Recovery Plan and associated appendices, subject to agreed amendments and administrative changes.**

Carried
For: All
Against: Nil

10.3 LEMC Terms of Reference – To be reviewed every 5 years. LEMC Terms of Reference be drafted and reviewed at next LEMC Meeting.

10.4 LEMC draft Business Plan 2023-2025 review - Workshopped LEMC Meeting 07Feb2024. To be presented to next LEMC Meeting.

11. General Business - Nil

12. Next Meeting

Date	Activity	Venue	Comment
12 June 2024	10:00am	Shire Chambers and via MS Teams to test communications	4th Quarter LEMC Meeting

13. Meeting Closure

There being no further business the meeting closed at 12.19pm.

Presiding Member

Date

Action List from Agenda Items and Business Arising

Item	Owner	Status
Present final draft LEMA and Local Recovery Plan and LEMC Special Meeting Minutes 02 May 2024 with recommendation to Council to endorse plans.	XO and LEMC	Active: To be endorsed at Special LEMC Meeting 02May2024 and included in Jun2024 Ordinary Council Meeting Agenda
LEMC Terms of Reference to be reviewed every 5 years.	XO	Active: Prepare draft. Deferred to next LEMC Meeting
Review draft LEMC Business Plan 2023-2025. Workshopped LEMC Meeting 07Feb2024.	XO	Active: Updated table to be presented to next LEMC Meeting
LEMC Contact List – Add Lynne Schreurs as St John Ambulance second contact. Bruce Hancock from Main Roads WA to be added. Christine Renke – DPIRD to be added. Donna Forsyth – SoBB Bushfire Mitigation Officer to be added. Reuven Meiri – Bridgetown SES proxy to be added.	SO	Active: Update LEMC Contact List