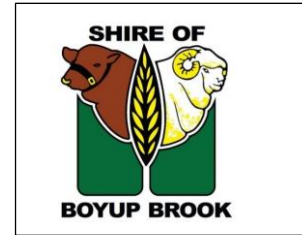


Date: 6 July 2024

To: Shire President
Deputy Shire President
Councillors
Community



MINUTES – ORDINARY COUNCIL MEETING

27 June 2024

A handwritten signature in black ink, which appears to read "Leonard Long". The signature is written in a cursive style with a large, sweeping flourish at the end.

Leonard Long
Chief Executive Officer

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AGENDA

1. DECLARATION OF OPENING

The Presiding Member declared the meeting open at 6:02pm.

Acknowledgement of Traditional Custodians

We acknowledge and pay our respects to the Traditional Custodians of the land on which we meet and work.

Council Meetings are public meetings.

The Council Chambers are not a parliament and Parliamentary Privilege does not apply.

Elected Members and staff risk being held personally liable if their comments are defamatory, or breach any duty of confidentiality.

Statements made during Council meetings are solely those of the person making them. Nothing expressed at a Council Meeting can be attributed to the Shire, unless it is adopted by a resolution of Council.

The Confirmed Minutes of a Council Meeting are the official record of that Council meeting. Verbatim Minutes are not required.

Please make sure your mobiles are turned off or on silent for the duration of the Meeting.

This meeting will be audio recorded for minute taking purposes.

2. RECORD OF ATTENDANCE

2.1 ATTENDANCE

Councillors

Shire President

Deputy Shire President

Councillors

Cr Richard Walker

Cr Helen O'Connell

Cr Sarah Alexander

Cr Charles Caldwell

Cr Philippe Kaltenrieder

Cr Michael Wright

Cr Darren King

Cr David Inglis

Council Officers

Chief Executive Officer

Executive Officer

Executive Manager Corporate

& Community Services

Leonard Long

Magdalena Le Grange

Carolyn Mallett

Observers / Public Members

Brett Scott from Mitsui left the Chambers at 6:15pm.

2.2 APOLOGIES

Executive Manager Operational Services Jason Forsyth

2.3 REQUEST FOR LEAVE OF ABSENCE

Nil

3. DEPUTATIONS, PETITIONS AND PRESENTATIONS

3.1 DEPUTATIONS

Nil

3.2 PETITIONS

Nil

3.3 PRESENTATIONS

Nil

4. PUBLIC QUESTIONS TIME

4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.2 PUBLIC QUESTION TIME

Nil

5. DECLARATIONS OF INTEREST

5.1 FINANCIAL AND / OR PROXIMITY INTEREST

- Cr King declared a Financial Interest in Item 9.3.3 Mayanup Horse and Pony Club Inc Community Grant Extension– Partner submitted the original grant application and children are members of the club.
- Cr O'Connell declared a Financial Interest in Item 9.3.5 Community Grants Recommendation 7 being the treasurer of the CWA and having submitted the grant application.

5.2 DISCLOSURES OF IMPARTIALITY INTEREST THAT MAY CAUSE CONFLICT

- Cr Inglis declared an Impartiality Interest in Item 9.3.4 Endorsement of the Evacuation Centre Floor Plan - Wife is the treasurer of the Boyup Brook Sporting Association.
-

- Cr King declared an Impartiality Interest in Item 9.3.5 Community Grants Recommendation 2 being a member of the Tonebridge Country Club.
- Cr King declared an Impartiality Interest in Item 9.3.5 Community Grants Recommendation 3 being a committee member of the Boyup Brook District Pioneers' Museum.
- Cr O'Connell declared an Impartiality Interest in Item 9.3.5 Community Grants Recommendation 3 being a committee member of the Boyup Brook District Pioneers' Museum.
- Cr Inglis declared an Impartiality Interest in Item 9.3.5 Community Grants Recommendation 4 – Wife is the treasurer of CoMHAT.
- Cr King declared an Impartiality Interest in Item 9.3.5 Community Grants Recommendation 6 being a committee member of the Boyup Brook Community Resource Centre.
- Cr O'Connell declared an Impartiality Interest in Item 9.3.5 Community Grants Recommendation 6 being a committee member of the Boyup Brook Community Resource Centre.

6. PREVIOUS COUNCIL MEETING MINUTES / OUT OF SESSION CONFIRMATIONS

6.1 ORDINARY COUNCIL MEETING MINUTES – 30 MAY 2024

Moved: Cr. O'Connell

Seconded: Cr. Wright

COUNCIL DECISION 24/06/115

That the minutes of the Ordinary Council Meeting held on 30 May 2024 be confirmed as being a true and accurate record.

CARRIED 8/0

**For: Cr Walker, Cr O'Connell, Cr Alexander, Cr Kaltenrieder, Cr Inglis,
Cr King, Cr Caldwell, Cr Wright
Against: Nil**

7. PRESIDENTIAL COMMUNICATIONS

June

Tuesday 4th

- 5pm with CEO Leonard Long and Deputy President Helen O'Connell at Warren Blackwood Alliance of Councils in Manjimup Council Chambers.

Thursday 6th

- 9.30am Regional Development Australia SW in Council Chambers.

Monday 10th

- 5.30pm GP Down South at the CRC Boyup Brook.

Friday 21st

- 9am WALGA South West Zone meeting with CEO Leonard Long at Dardanup Council Chambers.

8. COUNCILLOR QUESTIONS ON NOTICE

Questions from Cr Caldwell

1. Requesting clarification on item 9.4.1 1a and b, as to what makes this application different from other applications.

Responses from the Shire President

1. Take the question on notice as there is a number of factors involved as more information is needed.
-

9. REPORTS OF OFFICERS

9.1 OPERATIONAL SERVICES

Nil

9.2 CORPORATE AND COMMUNITY SERVICES

9.2.1 LIST OF ACCOUNTS PAID IN MAY 2024	
File Ref:	FM/1/002
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Joanna Hales-Pearce, Finance Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	9.2.1A List of Accounts Paid in May 2024

Moved: Cr. O'Connell

Seconded: Cr. Inglis

COUNCIL DECISION 24/06/116

That Council:

1. **Receives the list of accounts paid in May 2024, totalling \$1,713,313.55 from Municipal account, and \$53,703.20 from Police Licensing account, as represented by:**

Municipal	Cheques	20652-20654	\$ 6,539.61
	EFT	EFT15644–EFT15794	\$1,400,662.01
	Direct Payments		\$ <u>306,111.93</u>
Police Licensing			\$ 53,703.20
Grand Total			\$1,767,016.75

CARRIED 8/0

**For: Cr Walker, Cr O'Connell, Cr Alexander, Cr Kaltenrieder, Cr Inglis,
Cr King, Cr Caldwell, Cr Wright
Against: Nil**

SUMMARY

In accordance with the *Local Government (Financial Management) Regulations 1996* the list of accounts paid in May 2024 are presented to Council.


BACKGROUND

This report presents accounts/invoices received for the supply of goods and services, salaries and wages, and the like which were paid during the period 01 to 31 May 2024.

REPORT DETAIL

Attachment 9.2.1A lists accounts/invoices the Shire paid by cheque or electronic means during the period 01 to 31 May 2024.

SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 – 2031

	Key Imperatives	Governance and Organisation
	Objective	Demonstrate effective leadership, advocacy and governance.
	Outcome	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996, Regulations 12 and 13 apply and are as follows:

12. *Payments from municipal fund or trust fund*

- (1) *A payment may only be made from the municipal fund or the trust fund —*
 - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

13. *Lists of accounts*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name.*
 - (b) *the amount of the payment.*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
 - (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee's name.*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction*

and

- (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under sub regulation (1) or (2) is to be —*
- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
- (b) *recorded in the minutes of that meeting*

SUSTAINABILITY AND RISK CONSIDERATION

Economic – (Impact on the Economy of the Shire and Region)
Nil

Social – (Quality of life to community and / or affected landowners)
Nil

POLICY IMPLICATIONS

Council's *Register of Delegations 2.8.18 Payments from the Municipal or Trust Funds* and *Register of Sub Delegations 2.5.12 Payments from the Municipal or Trust Funds* has application.

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk Level	Comment
Moderate	The reporting of the monthly spending by a local government is required to be presented to Council in terms of the relevant legislation. Not presenting this information to Council would be a breach of the <i>Local Government Act 1995</i> .

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

Account payments accorded with a detailed 2023/24 Annual Budget.

Workforce

Nil

End

9.2.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 MAY 2024	
File Ref:	FM/10/003
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Darren Long, Finance Consultant
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	9.2.2A – Monthly Financial Report 31 May 2024

Moved: Cr. Alexander	Seconded: Cr. Wright
<u>COUNCIL DECISION 24/06/117</u>	
That Council:	
1. Receive the Monthly Financial Report for 31 May 2024, as presented (Attachment 9.2.2A).	
CARRIED 8/0	
For: Cr Walker, Cr O'Connell, Cr Alexander, Cr Kaltenrieder, Cr Inglis, Cr King, Cr Caldwell, Cr Wright	
Against: Nil	

SUMMARY

The Monthly Financial Report for 31 May 2024 is presented to Council.

BACKGROUND

The *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996* require local governments to prepare monthly reports containing the information that is prescribed.

The Regulations require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income, and materials variances can be commented on.

REPORT DETAIL

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

1. Statement of Comprehensive Income by Program.
2. Statement of Comprehensive Income by Nature/Type.
3. Statement of Financial Activity by Nature.
4. Statement of Financial Activity by Program.
5. Summary of Net Current Asset Position.
6. Material Variances Report.

7. Statement of Financial Position.
8. Statement of Cash Flows.
9. Report on Progress of Capital Expenditure Program.
10. Report on Major Business Units.
11. Statement of Cash Back Reserves.
12. Loan Borrowings Report; and
13. Detailed Operating and Non-Operating Schedules.


At its budget meeting, Council adopted a material variance threshold of \$10,000 or 10%.

For interpretation purposes, this means any variance at Function/Program level that is greater than 10% and exceeds \$10,000 in value is reported on and commentary is provided to explain the YTD budget estimate to YTD actual variance. The material variance is shown on the Statement of Financial Activity, in accordance with the *Local Government (Financial Management) Regulations 1996*.

The material variance commentary is now provided in a separate statement, called the Material Variances Report. This statement categorises the variance commentary according to reporting Nature/Type and groups the variances by Operating Revenue, Operating Expenditure, Investing and Financing Activities.

The Statement of Financial Activity as of 31 May 2024 shows a closing surplus of \$3,054,148.

SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 – 2031

	Key Imperatives	Governance and Organisation
	Objective	Demonstrate effective leadership, advocacy and governance.
	Outcome	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996:

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c).
 - (b) budget estimates to the end of month to which the statement relates.
 - (c) actual amounts of expenditure, revenue, and income to the end of the month to which the statement relates.
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c).
 - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

SUSTAINABILITY AND RISK CONSIDERATION

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk Level	Comment
Moderate	The reporting of the monthly spending by a local government is required to be presented to Council in terms of the relevant legislation. Not presenting this information to Council would be a breach of the <i>Local Government Act 1995</i> .

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

End

9.3 CHIEF EXECUTIVE OFFICER

9.3.1 BOYUP BROOK EARLY LEARNING CENTRE MONTHLY ACTIVITY REPORT FOR THE MONTH OF MAY 2024	
File Ref:	A190
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Jimina Shaw-Sloan, Director Early Learning Centre
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. Kaltenrieder

Seconded: Cr. Inglis

COUNCIL DECISION 24/06/118

That Council:

- 1. Receives the monthly activity report for the Boyup Brook Early Learning Centre for the month of May 2024.**

CARRIED 8/0

**For: Cr Walker, Cr O’Connell, Cr Alexander, Cr Kaltenrieder, Cr Inglis,
Cr King, Cr Caldwell, Cr Wright
Against: Nil**

SUMMARY

The monthly report is to provide Council with an update on the operations at the Boyup Brook Early Learning Centre.

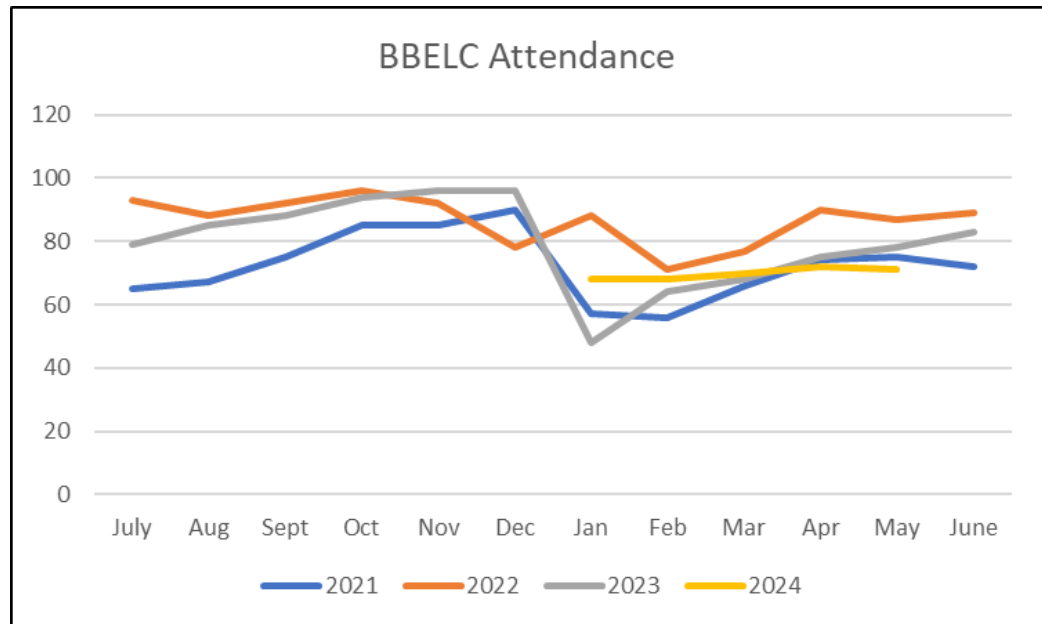
BACKGROUND

Boyup Brook Early Learning Centre is a multi-aged single space facility catering for children aged 0 – 7 years of age. Operating Tuesday to Friday from 8.15am to 5.15pm.


The centre offers a play-based program, with an emphasis on child led experiences within a natural environment and real-world resources.

REPORT DETAIL

Average monthly attendance.



SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 - 2031

	Key Imperatives	Social and Community
	Outcome	Support a healthy, active, vibrant community.
	Objective	Facilitate access to health facilities, services and programs to achieve good general and mental health wellbeing in the community. Promote community participation, interactions and connections.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic – (Impact on the Economy of the Shire and Region)

The Boyup Brook Early Learning Centre holds significant importance for the local economy, it provides a critical service for working parents, enabling them to continue their employment or education without the burden of childcare. This support is particularly crucial in rural areas, where access to childcare facilities might be limited. By ensuring that parents can work, the centre directly contributes to the economic activity and productivity of the town.

Social – (Quality of life to community and / or affected landowners)

The Boyup Brook Early Learning Centre brings significant social benefits to the community. The centre offers a safe and nurturing environment for children, allowing parents, to pursue employment or education opportunities that were previously inaccessible due to childcare responsibilities.

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook’s commitment to the identification and management of risks that may impact on the achievement of its business objectives.

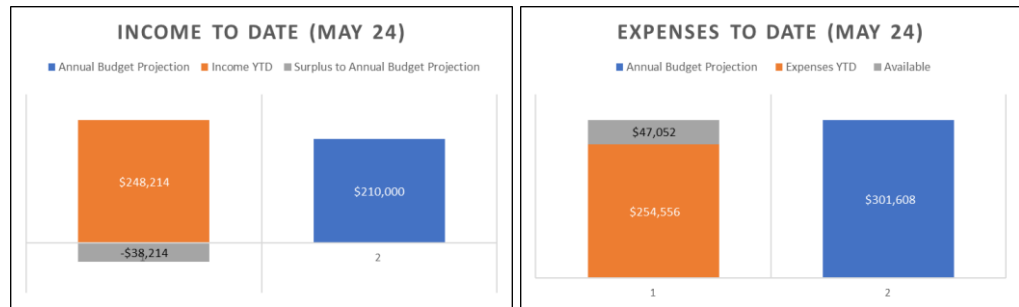
Risk Level	Comment
Moderate	The availability of early learning centres can be a factor in attracting and retaining young families in the area. Without such facilities, the Shire might experience a decline in population growth or struggle to attract new residents, which can have broader economic implications.

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial



The Early Learning Centre is currently operating at a \$31,872 surplus, with a projected year-end deficit of \$53,394 down from the original projection of \$91,608 deficit.

Workforce

Nil

End

9.3.2 BOYUP BROOK MEDICAL SERVICES MONTHLY ACTIVITY REPORT FOR THE MONTH OF MAY 2024	
File Ref:	A1270
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Janette Kuypers, Practice Manager
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. O'Connell

Seconded: Cr. King

COUNCIL DECISION 24/06/119

That Council:

- 1. Receives the monthly activity report for the Boyup Brook Medical Services for the month of May 2024.**

CARRIED 8/0

**For: Cr Walker, Cr O'Connell, Cr Alexander, Cr Kaltenrieder, Cr Inglis,
Cr King, Cr Caldwell, Cr Wright
Against: Nil**

SUMMARY

The monthly report is to provide Council with an update on the operations at the Boyup Brook Medical Services.

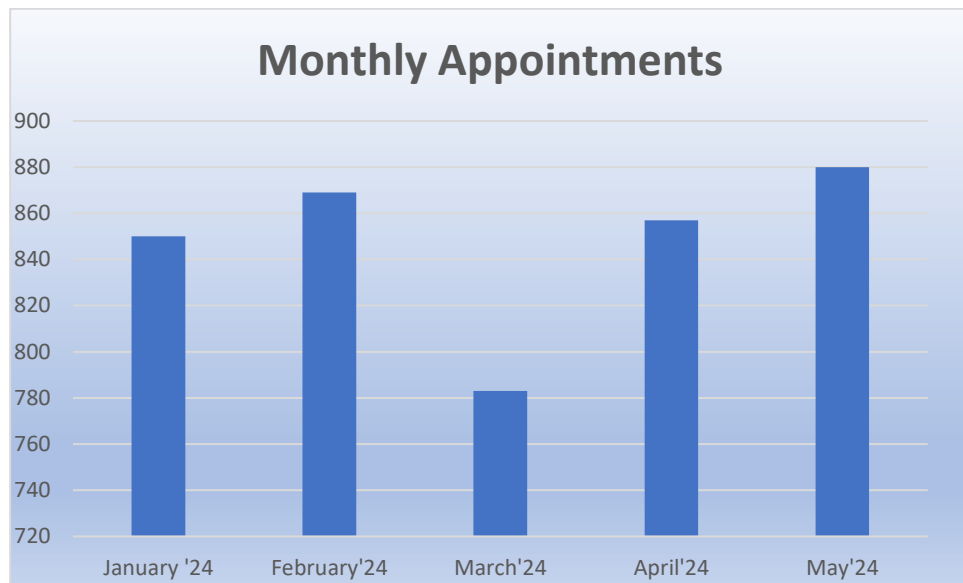
BACKGROUND

Boyup Brook Medical Services is an AGPAL (RACGP Standards) accredited practice. It provides general practice and nursing services to the community. Operating Monday to Friday from 8.00am to 4:30pm.

It is a mixed billing practice. Concession card holders and children under 16 are bulk billed. Appointment times are in 15-minute slots, however longer appointments can be requested. The practice also provides a room for visiting allied health practitioners (physio, osteo, podiatrist, dietician, phycologist OT and audiologist).


REPORT DETAIL

Monthly appointments.



NOTE: This graph represents the total number of patients seen per month. Patients include hospital inpatients, ED patients, all patients seen at the practice plus scripts and referrals written without a consult.

SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 - 2031

	Key Imperatives	Social and Community
	Outcome	Support a healthy, active, vibrant community.
	Objective	Facilitate access to health facilities, services and programs to achieve good general and mental health wellbeing in the community. Promote community participation, interactions and connections.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic – (Impact on the Economy of the Shire and Region)

The Medical Centre offers several economic benefits to the community. It provides local access to healthcare, which can improve overall community health and productivity. It creates jobs, from medical staff to administrative roles. Employees and patients may spend locally, supporting other businesses.

Social – (Quality of life to community and / or affected landowners)

The social benefits of having a medical centre in the community includes enhanced access to health services which can lead to earlier detection and treatment of diseases, improving overall community health. Local access to medical care is more convenient, especially for elderly, disabled, or those without transportation. These social benefits contribute to the well-being and quality of life in Boyup Brook.

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook’s commitment to the identification and management of risks that may impact on the achievement of its business objectives.

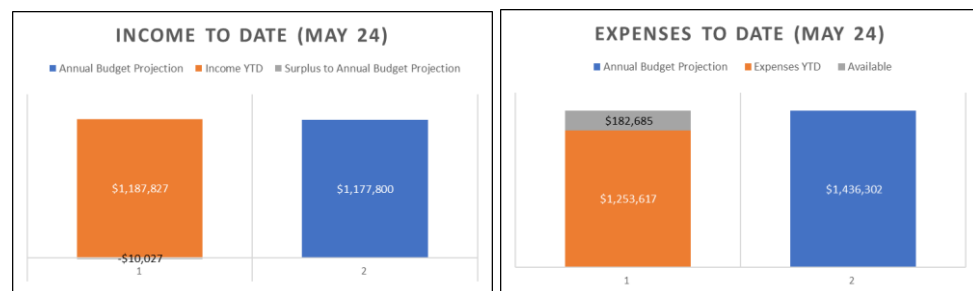
Risk Level	Comment
Moderate	Not having a medical centre would result in residents having to travel significant distances for medical care. In emergencies, the lack of a local medical centre could lead to delayed treatment and potentially poorer health outcomes. Without local healthcare services, residents might leave for areas with better access, impacting local businesses and overall economy.

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial



The medical centre is currently operating at a \$55,763 deficit with a projected year-end deficit of \$248,475 down from the original projection of \$258,502 deficit.

Workforce

The centre employs two (2) Doctors (1 x 3 days/week, 1 x 4 days/week at the practice), 3 parttime receptionists, 1 nurse and a practice manager.

End

Financial Interest

- Cr King declared a Financial Interest in Item 9.3.3 Mayanup Horse and Pony Club Inc Community Grant Extension– Partner submitted the original grant application and children are members of the club.

Cr King left the Chambers at 6:20pm

Cr King returned to the Chambers at 6:21pm.

9.3.3 MAYANUP HORSE AND PONY CLUB INC. COMMUNITY GRANT EXTENSION	
File Ref:	FM/25/008
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Nicola Jones, Community Development Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	9.3.3A Letter from the Horse and Pony Club

Moved: Cr. O'Connell

Seconded: Cr. Inglis

COUNCIL DECISION 24/06/120

That Council:

- 1. Approves the extension of the Mayanup Horse and Pony Club Community Grant 2023/2024 until 31 December 2024.**

CARRIED 7/0

**For: Cr Walker, Cr O'Connell, Cr Alexander, Cr Kaltenrieder, Cr Inglis,
Cr Caldwell, Cr Wright
Against: Nil**

SUMMARY

The Mayanup Horse and Pony Club Inc have requested an extension to their Community Grant from the 2023/2024 financial year due to unforeseen circumstances causing delay's in the project.

BACKGROUND

The Mayanup Horse and Pony Club Inc were successful in their application for the 2023/2024 Community Grants for a Transportable Storage Facility. Due to circumstances beyond their control, the project has seen several delay's meaning it is unlikely they will be able to meet the required deadline of 30 June 2024.

REPORT DETAIL

The club has experienced additional costs involved with the project and are currently liaising with the Shire Building Officer to ensure all requirements are met.

As we are now entering into the winter months, extending the deadline to 31 December 2024 will allow for rain, wind and storms. These weather conditions have the potential to stop work for periods of time until it is safe and appropriate to recommence.

SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 – 2031

	Key Imperatives	Social and Community
	Outcome	Support a healthy, active, vibrant community.
	Objective	Provide access to community, sport and recreation facilities.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATION

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

The upgraded facilities will bring about a sense of community connectedness.

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook’s commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk Level	Comment
Low	There is no known risk in approving the extension.

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

There is no financial impact to the Shire in approving the extension, other than having to ensure the grant funds are carried over to the new financial year.

Workforce

Nil

End

Impartiality Interest

- Cr Inglis declared an Impartiality Interest in Item 9.3.4 Endorsement of the Evacuation Centre Floor Plan - Wife is the treasurer of the Boyup Brook Sporting Association.

9.3.4 ENDORSEMENT OF EVACUATION CENTRE FLOOR PLAN	
File Ref:	RE/22/001
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Nicola Jones, Community Development Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	9.3.4A Evacuation Centre Floor Plan

Moved: Cr. King Seconded: Cr. Alexander

COUNCIL DECISION 24/06/121

That Council move into a Committee of the Whole as per clause 15.6 of the Standing Orders Local Law No.1 to allow free and open discussion on the matter.

CARRIED 8/0

**For: Cr Walker, Cr O'Connell, Cr Alexander, Cr Kaltenrieder, Cr Inglis,
Cr King, Cr Caldwell, Cr Wright
Against: Nil**

Moved: Cr. Kaltenrieder Seconded: Cr. Alexander

COUNCIL DECISION 24/06/122

That Council move out of a Committee of the Whole as per clause 15.6 of the Standing Orders Local Law No.1.

CARRIED 8/0

**For: Cr Walker, Cr O'Connell, Cr Alexander, Cr Kaltenrieder, Cr Inglis,
Cr King, Cr Caldwell, Cr Wright
Against: Nil**

Moved: Cr. Kaltenrieder Seconded: Cr. Caldwell

COUNCIL DECISION 24/06/123

That Council:

1. Endorses the Boyup Brook Evacuation Centre floor plan as per attachment 9.3.4A.

CARRIED 8/0

**For: Cr Walker, Cr O'Connell, Cr Alexander, Cr Kaltenrieder, Cr Inglis,
Cr King, Cr Caldwell, Cr Wright**

Against: Nil

SUMMARY

The Boyup Brook Sport and Recreation Association have workshoped the attached plan which they have now endorsed. Council are now required to also endorse the attached floor plan for dual use as the Boyup Brook Evacuation Centre.

BACKGROUND

In February 2023, the Shire submitted a proposal to the National Emergency Management Agency, seeking financial support for upgrades to the Boyup Brook Emergency Evacuation Centre, located within the premises of the Boyup Brook Football Club building.



At the Special Council Meeting held on 25 January 2024, Council resolved to support the project committing \$1,707,000 – Council Decision 24/01/001.

REPORT DETAIL

H & H Architects have been appointed to prepare a floor plan for the building renovation. Several options have been workshoped with Boyup Brook Sport and Recreation Association with the attached plan now endorsed by the Association. Before the project can proceed, Council is required to endorse the attached plan.

Should the plan be endorsed as recommended, quotations will be sort for the preparation of the ‘working drawings’ as well as a comprehensive tender document.

SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 – 2031

	Key Imperatives	Built Environment
	Outcome	Provide sustainable infrastructure that serves the current and future needs of the community.
	Objective	Construct / redevelop community and sporting facilities in a manner that maximises their life span, capacity and function.
	Key Imperatives	Built Environment
	Outcome	Create a safe and inviting community for locals and visitors.
	Objective	Implement measures to maximise public health, safety and accessibility outcomes.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATION**Economic – (Impact on the Economy of the Shire and Region)**

The improved facilities will provide a venue for locals and visiting competitors to utilise minimising travel to other towns. This will have the potential to increase support for our local businesses and organisations.

Social – (Quality of life to community and / or affected landowners)

The improved facilities will not only provide a modern sporting facility, it will also provide a fit for purpose Evacuation Centre for the Boyup Brook community and surrounding shires.

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk Level	Comment
Moderate	To ensure the project remains on schedule, it is important for Council to endorse the layout plan in order for the next step to progress.

CONSULTATION

Shire Officers have workshopped the proposed floor plans with the Boyup Brook Sport Association on two occasions to ensure what is being presented to Council reflects needs.

RESOURCE IMPLICATIONS**Financial**

The next step will require the preparation of 'working drawings' as well as tender documentation. Funds for this will be taken from the project account.

Workforce

Nil

End

- Cr King declared an Impartiality Interest being a committee member of the Boyup Brook District Pioneers' Museum.
- Cr O'Connell declared an Impartiality Interest being a committee member of the Boyup Brook District Pioneers' Museum.

Moved: Cr. Kaltenrieder

Seconded: Cr. Wright

COUNCIL DECISION 3 - 24/06/126

That Council:

- 1. Approves the Community Grant application of \$5,000 to the Boyup Brook District Pioneers' Museum Inc.**

CARRIED 8/0

**For: Cr Walker, Cr O'Connell, Cr Alexander, Cr Kaltenrieder, Cr Inglis,
Cr King, Cr Caldwell, Cr Wright
Against: Nil**

- Cr Inglis declared an Impartiality Interest – Wife is the treasurer of CoMHAT.

Moved: Cr. O'Connell

Seconded: Cr. King

COUNCIL DECISION 4 - 24/06/127

That Council:

- 1. Approves the Community Grant application of \$5,000 to the Boyup Brook Community Mental Health Action Team (CoMHAT).**

CARRIED 8/0

**For: Cr Walker, Cr O'Connell, Cr Alexander, Cr Kaltenrieder, Cr Inglis,
Cr King, Cr Caldwell, Cr Wright
Against: Nil**

Moved: Cr. Caldwell

Seconded: Cr. Wright

COUNCIL DECISION 5 - 24/06/128

That Council:

- 1. Approves the Community Grant application of \$5,000 to the Boyup Brook Clay Target Club.**

CARRIED 8/0

**For: Cr Walker, Cr O'Connell, Cr Alexander, Cr Kaltenrieder, Cr Inglis,
Cr King, Cr Caldwell, Cr Wright
Against: Nil**

- Cr O'Connell declared an Impartiality Interest being a committee member of the Boyup Brook Community Resource Centre.
- Cr King declared an Impartiality Interest being a committee member of the Boyup Brook Community Resource Centre

Moved: Cr. Alexander

Seconded: Cr. Caldwell

COUNCIL DECISION 6 - 24/06/129

That Council:

- 1. Not approve the Community Grant application of \$1,050 to the Boyup Brook Community Resource Centre as submitted but approve the following:**
 - a. \$200 for entertainment purposes; and**
 - b. printing of up to 100 A3 sheets of memorabilia as in-kind, to be printed at the Shire Administration Office and collected by the CRC.**

CARRIED 8/0

**For: Cr Walker, Cr O'Connell, Cr Alexander, Cr Kaltenrieder, Cr Inglis,
Cr King, Cr Caldwell, Cr Wright
Against: Nil**

- Cr O'Connell declared a Financial Interest being the treasurer of the CWA and having submitted the grant application.

Cr O'Connell left the Chambers at 6:46pm

Cr O'Connell returned to the Chambers at 6:47pm.

Moved: Cr. Alexander

Seconded: Cr. King

COUNCIL DECISION 7 - 24/06/130

That Council:

- 1. Approves the Community Grant application of \$400 to the CWA Boyup Brook Branch.**

CARRIED 7/0

**For: Cr Walker, Cr Alexander, Cr Kaltenrieder, Cr Inglis, Cr King,
Cr Caldwell, Cr Wright
Against: Nil**

Moved: Cr. King **Seconded: Cr. Alexander**

COUNCIL DECISION 8 - 24/06/131

That Council:

- 1. Approves a sponsorship of \$5,000 to Double Barrel Entertainment for the Harvey Dickson Rodeo.**

CARRIED 8/0

**For: Cr Walker, Cr O’Connell, Cr Alexander, Cr Kaltenrieder, Cr Inglis,
Cr King, Cr Caldwell, Cr Wright**

Against: Nil

SUMMARY

The Community Grants Program aims to strengthen and enhance the social wellbeing, development, and sustainability of the Shire of Boyup Brook community. Grants are awarded to local community organisations to support projects that will benefit specific target groups and the broader community to support the strategic development and organisation capacity building of local community groups.

BACKGROUND

Each year Council provides community groups, associations and organisations operating within the Shire of Boyup Brook the opportunity to apply for Community Grants. Council assesses the applications and make approvals with regards to the annual budget and dependent on the application meeting the criteria.

REPORT DETAIL

There were seven (7) Community Grant Applications and one (1) Sponsorship proposal as listed below.


The initial assesment of the applications was done through a matrix which comprised of the following questions:

1. Application completed in Full – (Yes/No) – Have all questions been answered and the application form signed?
2. Application aligns with Strategic Community Plan – (Yes/No) – Does the application align with the Shires Strategic Community Plan? Has this question been answered correctly in the application?
3. Total Project Cost \$ - (dollar value) – Total cost of the overall project.
4. Grant Request \$ - (dollar value) – How much is being requested?

5. Organisation Monetary Contribution \$ - (Percentage) – How much cash is being included?
6. Organisation In-kind Contribution – (Percentage) – Value of In-kind contribution.
7. Organisation Combined Contribution of Total Project – (Percentage) – Total cash and in-kind being contributed by the organisation.
8. Grant Received 23/24 – (Yes/No) – Did the organisation receive a grant in 2023/24.
9. Grant Acquitted Correctly 23/24 – (Yes/No) – Was it correctly acquitted? Consider if multiple follow-ups were required.
10. Grant Agreement Followed – (Yes/No) – Was the last grant agreement / purpose followed? This is for the last grant that the organisation received regardless of the year.
11. Grant Received 22/23 – (Yes/No) – Was a grant received in 2022/23?
12. Grant Received 21/22 – (Yes/No) – Was a grant received in 2021/22?

West Boyup Brook Busfire Brigade	\$2,080.20	Boyup Brook Clay Target Club	\$5,000.00
Tonebridge Country Club Inc	\$1,000.00	Boyup Brook Community Resource Centre Inc	\$1,050.00
Boyup Brook District Pioneers' Museum	\$5,000.00	CWA Boyup Brook Branch	\$400.00
Boyup Brook Community Mental Health Action Team (CoMHAT)	\$5,000.00	Double Barrel Entertainment (Sponsorship)	\$2,500.00 - \$10,000.00 (various)

SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 – 2031

	Key Imperatives	Social and Community
	Outcome	Support a healthy, active, vibrant community.
	Objective	Facilitate access to health facilities, services and programs to achieve good general and mental health wellbeing in the community.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATION**Economic – (Impact on the Economy of the Shire and Region)**

There will be a positive economic impact to the Shire and region with funds being utilised in the Shire and region. This includes upgraded facilities and tourism, with recipients engaging with local businesses and trades where appropriate.

Social – (Quality of life to community and / or affected landowners)

Upgraded facilities and events will bring about a sense of community connectedness along with tourists visiting the Shire and region from across Western Australia and at times, Australia.

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk Level	Comment
Low	The risk is deemed low due to a cap on the maximum amount that can be applied for as per Policy C17 Community Grants.

CONSULTATION

Council workshopped all applications for the 2024/2025 year.

RESOURCE IMPLICATIONS**Financial**

\$21,600 plus in-kind of printing of up to 100 x A3 sheets.

Workforce

Nil

End

9.3.6 COMMUNITY CHRISTMAS CELEBRATIONS	
File Ref:	RE/22/001
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Nicola Jones, Community Development Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	Nil

Moved: Cr. Kaltenrieder

Seconded: Cr. Caldwell

COUNCIL DECISION 24/06/132

That Council move into a Committee of the Whole as per clause 15.6 of the Standing Orders Local Law No.1 to allow free and open discussion on the matter.

CARRIED 8/0

**For: Cr Walker, Cr O'Connell, Cr Alexander, Cr Kaltenrieder, Cr Inglis,
Cr King, Cr Caldwell, Cr Wright**

Against: Nil

Moved: Cr. Inglis

Seconded: Cr. King

COUNCIL DECISION 24/06/133

That Council move out of a Committee of the Whole as per clause 15.6 of the Standing Orders Local Law No.1.

CARRIED 8/0

**For: Cr Walker, Cr O'Connell, Cr Alexander, Cr Kaltenrieder, Cr Inglis,
Cr King, Cr Caldwell, Cr Wright**

Against: Nil

Moved: Cr. O'Connell

Seconded: Cr. Alexander

COUNCIL DECISION 24/06/134

That Council:

- Approves the Shire of Boyup Brook Community Christmas Celebrations to be held at the Music Park on the first Friday in December.**

CARRIED 8/0

**For: Cr Walker, Cr O'Connell, Cr Alexander, Cr Kaltenrieder, Cr Inglis,
Cr King, Cr Caldwell, Cr Wright**

Against: Nil

SUMMARY

Council consider setting the first Friday in December as the day for the annual Community Christmas Celebrations.


BACKGROUND

Each year the Shire holds the Community Christmas Celebrations which is traditionally held on the first Friday in December. Each year Council fund a free sausage sizzle which is prepared by Councillors and pay for an ice-cream for children.

REPORT DETAIL

As the event is traditionally held on the first Friday in December, the community already have this day in mind when planning other Christmas events. By setting the day other organisations and businesses also hosting end of year celebrations are less likely to plan their event on the same day. A set day will allow staff to plan for the event with more ease.

SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 – 2031

	Key Imperatives	Social and Community
	Outcome	Encourage the preservation of our culture, heritage and history.
	Objective	Support and promote community events and activities.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATION

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

The set day allows individuals, families, organisations and businesses to plan for the event bringing about a sense of community connectedness.

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk Level	Comment
Low	There is no known risk.

CONSULTATION

Nil

RESOURCE IMPLICATIONS**Financial**

The cost to host the Community Christmas Party will be included in the 2024/25 budget.

Workforce

Nil

End

9.3.7 RYLINGTON PARK MONTHLY ACTIVITY REPORT FOR THE MONTH OF MAY 2024	
File Ref:	RP/01/002
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Peter Grainger, Farm Working Manager
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. Inglis

Seconded: Cr. Wright

COUNCIL DECISION 24/06/135

That Council:

- 1. Receive the monthly activity report for the Rylington Park Farm for the month of May 2024.**

CARRIED 8/0

**For: Cr Walker, Cr O'Connell, Cr Alexander, Cr Kaltenrieder, Cr Inglis,
Cr King, Cr Caldwell, Cr Wright
Against: Nil**

SUMMARY

The monthly report is to provide Council with an update on the operations at the Rylington Park Farm.

BACKGROUND

The Rylington Park Institute for Agricultural Training and Research, known as Rylington Park, is a key agricultural asset located 27km from Boyup Brook, in Mayanup.

This 650-hectare property was donated to the Shire of Boyup Brook in 1985 by Mr. Eric Farleigh for agricultural research and training, aimed at the betterment of the Boyup Brook community. Managed by the Shire, the property runs various agricultural programs, including shearing schools and fertiliser and seed trials.

It also offers scholarships to youth in agriculture and has a strategic relationship with Edith Cowan University for research and education, with the intent to share findings with the local farming community. Rylington Park is committed to supporting the agricultural industry and the regional community through its various initiatives.

REPORT DETAIL

Rainfall

- 170 Mls of rain YTD

Weed Control

- Double knock down spray

Infrastructure and Equipment Maintenance

- Repaired gates fences fitted latches on gates
- Ongoing fencing maintenance clearing trees and limbs off fences
- Croplands boom spray repairs replaced throttling valve suction line better still low on pressure for higher spray rates
- Old Dog mechanical serviced ute
- Greased up FEL replaced grease nipples were needed
- Picton Civil finished cleaning out dams
- Booked Old Dog to service both JD tractors
- Cleaned old grain started on the workshop

Crop Management

- Spread NK fertiliser contract
- Sprayed all crop paddock with the brew David Lane recommended Double knock
- Started seeding on 23 May finished 1 June, seen good germination
- Applied post seeding insecticide to canola

Livestock Sales

- Sold wether hoggets 362

Feed on Hand

- Barley 70 tonnes
- Lupins 12 tonnes
- Hay 135 bales
- Barley straw 75 bales
- Oat lupin mix 6 tonnes

Feeding program

All ewes had 3.5 kg per head/week of 25:50 barley lupin mix

- 331 twin bearing ewes mated to merino rams 2 died
- 725 single bearing ewes mated to merino rams 3 died
- 472 twin bearing ewes mated to W/S rams 1 died

- 303 single bearing ewes mated to W/S rams
- 700 ewe lambs 2 died
- 401 cull maidens mated to W/S rams 2 died
- 46 Rams (20 White Suffolk, 26 Merino), 50 odds & sods (/30 XB), 195 small wether lambs and 23 scanned dries mated to W/S: barley, lupins 70:30. Between the lot (314 hd), they get 720kg / week
- total of 11 tonnes for this week going up to 12 tonnes next week
- 544 wether lambs on oat lupin mix plus straw

Livestock Handling and Management

- Vaccinate and drench remaining ewes

	Singles	Twins	Dry	Total	%
Ewes mated to White Suffolk rams	310	474	43	827	152%
Ewes mated to Merino rams	725	331	156	1212	114.4%
Cull maidens mated to White Suffolk rams	317	84	46	447	108.5%
	1352	889	245	2486	125.9%

Livestock Inventory as of 30 May 2024

- White Suffolk: 20
- XB Lambs: 31
- Merino: 3400


Wool Sales

- Have 12 bales wool moved to Perth unsold
- Baled up crutching's and sold to Nutrien

Shearing Schools, events & trials

- NBN Landcare conference

SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 - 2031

	Key Imperatives	Natural Environment
	Objective	Manage natural resources sustainably.
	Outcome	Work with key stakeholders to manage land, fire disease, pest animals and weeds.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic – (Impact on the Economy of the Shire and Region)

Rylington Park Farm contributes economically to both the Shire and Region by providing education and skill development in agriculture which can enhance the workforce, leading to more efficient and innovative farming practices.

Conducting agricultural research can lead to better farming techniques and increased productivity, positively impacting the local economy. The farm also hosting field days and the event draws visitors locally and regionally which can stimulate local spending.

Offering scholarships encourages local youth to pursue careers in agriculture, potentially leading to a more skilled labour pool. Shearing schools support the sheep industry, vital for the local economy. These activities can lead to job creation, increased productivity, and the overall growth of Boyup Brook's agricultural sector.

Social – (Quality of life to community and / or affected landowners)

Rylington Park Farm can impact the quality of life in the Boyup Brook community by enhancing access to agricultural training and education, boosting local economy through job creation and agricultural advancements.

The farm also brings community members together during events and field days, and through its training encourages young people to consider futures in agriculture, aiding in community retention.

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook’s commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
Moderate	<p>The Shire's risks regarding Rylington Park Farm include costs of operating the farm and funding programs may not always be covered by revenue or grants. Fluctuations in agricultural markets can affect the farm's economic viability.</p> <p>Extreme weather events could impact farm operations and ensuring all farming practices meet regulatory standards.</p>

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

May

Rylington Park Farming Operation										
Income & Expenditure Statement for the Period Ended 31/05/2024										
	Budget May24	Actual May24	Stock Programme	Cropping Programme	Education Programme	Events	Actual YTD	Budget YTD	Variance YTD	
Income										
Sheep Sales	6,000.00	93,597.08	93,597.08				216,624.54	201,000.00	15,624.54	
Wool Sales	29,750.00		0.00				182,635.95	157,891.00	24,744.95	
Grain Income										
Barley				0.00			23,528.25	60,200.00	-36,671.75	
Canola				0.00			135,643.67	173,880.00	-38,236.33	
Hay				0.00				0.00	0.00	
Oats				0.00				0.00	0.00	
Wheat				0.00				0.00	0.00	
Shearing School					0.00		115,159.31	128,299.00	-13,139.69	
Training Events					0.00		363.64	0.00	363.64	
Accommodation					0.00		6,626.35	950.00	5,676.35	
Ladies Day						0.00	19,073.64	0.00	19,073.64	
Mens Field Day						0.00		0.00	0.00	
Farm Demos						0.00		0.00	0.00	
Interest Received								0.00	0.00	
Rebates							2,749.09	0.00	2,749.09	
Fuel Tax Credits			0.00	0.00	0.00		10,493.00	0.00	10,493.00	
Total Income	35,750.00	93,597.08	93,597.08	0.00	0.00	0.00	712,897.44	722,220.00	-9,322.56	
Expenditure										
Accommodation					0.00		115.45		115.45	
Catering	1,800.00	1,617.97			1,617.97		12,709.35	17,750.00	-5,040.65	
Cleaning		515.20				515.20	515.20		515.20	
Contractors										
Crutching & Museling			0.00				8,342.25	15,800.00	-7,457.75	
Fertilizer Spreading	900.00		0.00	0.00			1,742.50	3,800.00	-2,057.50	
Harvesting			0.00	0.00			14,900.00	15,450.00	-550.00	
Hay Baling			0.00	0.00			24,129.87	18,900.00	5,229.87	
Instructors/Tutors		12,979.20			12,979.20		93,811.90	90,580.00	3,231.90	
Seeding	13,250.00		0.00	0.00				13,250.00	-13,250.00	
Shearing			0.00				405.00		405.00	
Speakers						0.00	1,000.00		1,000.00	
Spraying			0.00	0.00			1,696.00		1,696.00	
Donations							2,460.00	1,100.00	1,360.00	
Electricity	2,000.00	1,116.53	279.13	279.13	279.13	279.13	7,036.51	7,250.00	-213.49	
Events										
Field Day						0.00	213.55	4,000.00	-3,786.45	
Ladies Day						0.00	18,615.77	2,000.00	16,615.77	
Fertilizer	61,560.00	36,269.05	7,939.00	28,330.05			59,792.05	133,090.00	-73,297.95	
Fodder	11,000.00	12,328.30	12,328.30				88,227.25	33,000.00	55,227.25	
Freight & Cartage	950.00	3,167.00	1,407.00	1,760.00			19,439.75	35,250.00	-15,810.25	
Fuel & Oil			0.00	0.00			14,120.10	14,500.00	-379.90	
Gas		390.00			390.00		1,421.85		1,421.85	
Hire of Plant & Equipment				0.00			1,023.96		1,023.96	
Insurance	3,500.00		0.00	0.00	0.00	0.00	18,569.89	14,500.00	4,069.89	
Licence & Permits									0.00	
Payroll Expenses										
Farm Wages	11,000.00	30,798.65	10,266.22	10,266.22	10,266.21	0.00	147,847.37	135,780.00	12,067.37	
Teaching Wages									0.00	
Superannuation	1,300.00	1,215.39	405.13	405.13	405.13		17,913.49	18,564.00	-650.51	
Pest Control			0.00	0.00	0.00		64.69		64.69	
Printing & Stationery	75.00		0.00	0.00	0.00	0.00	3,233.24	575.00	2,658.24	
Protective Clothing							238.27		238.27	
Rates							8,068.44	8,500.00	-431.56	
Repairs & Maintenance	1,550.00	1,412.31	748.16	664.15			33,583.05	39,833.00	-6,249.95	
Seed		19,072.27	6,265.00	12,807.27			19,560.27	19,400.00	160.27	
Seed Cleaning		3,061.72		3,061.72			3,061.72	4,950.00	-1,888.28	
Selling Expenses										
Grain							6,656.98	11,949.00	-5,292.02	
Stock	700.00	6,439.92	6,439.92				14,950.78	16,800.00	-1,849.22	
Wool	2,000.00		0.00				10,122.14	8,600.00	1,522.14	
Scholarship Payments							3,500.00	6,500.00	-3,000.00	
Sprays	3,000.00						9,389.44	20,500.00	-11,110.56	
Staff/Testing Costs	150.00						1,518.00	1,500.00	18.00	
Stock Purchases	2,500.00		0.00				4,200.00	6,700.00	-2,500.00	
Stock Requisites	3,100.00	4,862.69	4,862.69				20,257.07	27,764.00	-7,506.93	
Subscriptions	175.00	49.09	12.27	12.27	12.27	12.28	1,389.09	2,625.00	-1,235.91	
Telephone/Internet	170.00	145.80	36.45	36.45	36.45	36.45	1,372.35	1,506.00	-133.65	
Training			0.00	0.00			0.00	3,000.00	-3,000.00	
Waste Collection	120.00	313.65	78.41	78.41	78.41	78.42	1,150.01	1,320.00	-169.99	
Wool Shed Requisites			0.00				3,398.51	6,000.00	-2,601.49	
Working Dog		65.00	65.00				886.73	1,083.00	-196.27	
Total Expenses	120,800.00	135,819.74	51,132.68	57,700.81	26,064.78	921.48	702,649.84	763,669.00	(61,019.16)	
Net Profit/Loss for Period	(85,050.00)	(42,222.66)	42,464.40	(57,700.81)	(26,064.78)	(921.48)	10,247.60	(41,449.00)	51,696.60	

Workforce

Nil

End

9.4 PLANNING

9.4.1 DEVELOPMENT APPLICATION - (TREE FARM – PINE TREES) AT 1431 BOYUP BROOK – KOJONUP ROAD, MAYANUP	
File Ref:	A9820
Previous Items:	Nil
Applicant:	Mitsui Bussan Woodchip Oceania Pty Ltd
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	9.4.1A Application Letter 9.4.1B Additional Information

Moved: Cr. Kaltenrieder

Seconded: Cr. Inglis

COUNCIL DECISION 24/06/136

That Council:

1. **With regard to the development application for a ‘Tree Farm’ at 1431 Boyup Brook – Kojonup Road, Mayanup, request the applicant to provide the following further information prepared by a suitably qualified professional to enable Council to make an informed decision on the development application.**
 - a) **Economic and Social Impact Report, detailing the potential economic effects on Boyup Brook and the associated social impacts.**
 - b) **Environmental Impact Statement, evaluating the impact on the landscape (Rural Character), Fauna, Flora and the Gnowongerup Brook.**

CARRIED 6/2

**For: Cr Walker, Cr O’Connell, Cr Alexander, Cr Kaltenrieder, Cr King,
Cr Wright**

Against: Cr Caldwell, Cr Inglis

SUMMARY

Council is requested to consider the recommendation due to insufficient information provided to officers to prepare a comprehensive report for an informed decision on the application.

BACKGROUND

In March 2024 the Shire received an application from Mitsui Bussan Woodchip Oceania Pty Ltd to develop a ‘Tree Farm’ at 1431 Boyup Brook – Kojonup Road, Mayanup.

The application site includes Lot 1401, Lot 1465, Lot 7920, Lot 8466, Lot 729, and Lot 741, consisting of blue-gum trees (approx. 42ha), native vegetation (approx. 122ha), wetland (approx. 30ha), and broadacre farming (approx. 232ha).

During the application process, additional information was requested from the applicant:

- Social and Economic Assessment.
- Environmental Assessment regarding visual, flora, fauna and hydrological impacts.
- Further information of the potential bushfire threat on the Mayanup Townsite.

Following the request for further information the applicant provided the following:

- Economic and Social Impact Statement.
- Environmental Impact Statement.
- Plantation Management Plan.

However, the applicant contends that the further information requested does not need to be provided by a suitably qualified professional, leading to a *'stalemate'* with the Shire.

REPORT DETAIL

In terms of the Boyup Brook Town Planning Scheme No. 2, a 'Tree Farm' is considered an 'A' land use within a 'Rural' zone.

An 'A' land use *"means that the use is not permitted unless the local government has exercised its discretion by granting development approval after advertising the application in accordance with clause 64 of the deemed provision."*

When considering development applications within a 'Rural' zone, Council must protect agricultural practices essential to the district's economy and preserve the rural character and appearance of the area.


The applicant has provided an 'Economic and Social Impact Statement' and an 'Environmental Impact Statement', but these were prepared by the applicant. The applicant stated:

"BFE are expert Tree Farm operators. BFE is a large commercial operation, and decisions about where to establish multimillion-dollar investments are not taken lightly. Our foresters are qualified and experienced experts in tree farming."

It is held that expertise in tree farming does not equate to providing unbiased and thorough reports on the impact of a 'Tree Farm' development on the local economy, character, or environment.

While the Shire is not opposed to tree farms, it has a responsibility to ensure that Council can make an informed decision. Based on the information provided, the Shire cannot present a complete report to Council.

SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 - 2031

	Key Imperatives	Natural Environment
	Objective	Manage natural resources sustainably
	Outcome	Manage and conserve the natural environment, lands and water.

OTHER STRATEGIC LINKS

Boyup Brook Town Planning Scheme No. 2.

STATUTORY ENVIRONMENT

Planning and Development Act 2020

Planning and Development (Local Planning Schemes) Regulations 2015.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic - (Impact on the Economy of the Shire and Region)

Without the requested information from a suitably qualified professional, the Shire cannot advise Council on the potential economic impact of the development.

Social – (Quality of life to community and / or affected landowners)

Without the requested information from a suitably qualified professional, the Shire cannot advise Council on the potential social impact of the development.

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
High	While this may be a single development, as indicated by the applicant, the development 'locks' the land for up to 30 years, potentially extending to 60 years depending on the number of rotations. Without understanding the development's economic and social impact, Council cannot make an informed decision.

CONSULTATION

The application was advertised to the adjoining owners as well as other agencies resulting in three objections being received.

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

End

10. MINUTES OF COMMITTEES

10.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE MINUTES - 2 MAY 2024

Moved: Cr. O'Connell

Seconded: Cr. Inglis

COUNCIL DECISION 24/06/137

That Council:

1. Receives the unconfirmed minutes of the Local Emergency Management Committee Special Meeting held on 2 May 2024.
2. Adopts, the Shire of Boyup Brook Local Emergency Management Arrangements and associated appendices, including the Animal Welfare Support Plan 2024 subject to agreed amendments and administrative changes, including incorporation of a decision making tool for Risk Level Trigger Points and responsible persons to the section 'Managing Risk', with corresponding alert level appendix.
3. Adopts, the Shire of Boyup Brook Local Recovery Plan and associated appendices, subject to agreed amendments and administrative changes.

CARRIED 8/0

For: Cr Walker, Cr O'Connell, Cr Alexander, Cr Kaltenrieder, Cr Inglis,
Cr King, Cr Caldwell, Cr Wright

Against: Nil

11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. LATE ITEMS / URGENT BUSINESS MATTERS

Nil

13. CONFIDENTIAL ITEMS OF BUSINESS

Nil

14. CLOSURE

There being no further business the meeting closed at 6:57pm.

Presiding Member

Date