



Attachment 9.2.1A
Shire of Boyup Brook
Payments 01/12/2023 - 31/12/2023
(GST Inclusive Accordingly)

Chq/EFT	Date	Name	Description	Amount
20627	04/12/2023	Shire of Bridgetown-Greenbushes	Traffic Management Training	-1595.40
20628	11/12/2023	Water Corporation	Water Across Shire Facilities to 29/11/2023	-12405.59
20629	15/12/2023	CANCELLED	(Printing Error)	0.00
20630	15/12/2023	Water Corporation	Water Across Shire Facilities to 28/11/2023	-3770.11
20631	18/12/2023	CANCELLED	(Printing Error)	0.00
20632	18/12/2023	Councillor	Cr Sitting Fees and Allowances Oct-Dec2023 and Nomination Fee Refund	-1890.61
20633	18/12/2023	Resident	Refund Council Election Nomination Fee	-100.00
20634	18/12/2023	Pivotel	GPS Tracking Service - Grader and Transfer Station Dec2023	-62.00
TOTAL MUNI CHEQUES to 31 December 2023				-19,823.71



Chq/EFT	Date	Name	Description	Amount
EFT14986	04/12/2023	Ampol Petroleum Distributors Pty Ltd	Fuel Nov2023	-4642.51
EFT14987	04/12/2023	BP Medical	Medical Supplies	-31.68
EFT14988	04/12/2023	Resident	Rural Crossover Contribution	-1700.00
EFT14989	04/12/2023	Biomax Pty Ltd	Tourist Centre Quarterly ATU Service	-500.00
EFT14990	04/12/2023	Black Box Control Pty Ltd	Monthly Grader Tracking Service Nov2023	-203.70
EFT14991	04/12/2023	Blackwood Plant Hire	Newgalup Road - Push Up Gravel	-6655.00
EFT14992	04/12/2023	Boyup Brook Co-operative Company Limited	Purchases Oct2023	-1997.70
EFT14993	04/12/2023	Boyup Brook Community Resource Centre	Boyup Brook Gazette Advertising Nov2023	-365.00
EFT14993	04/12/2023	Boyup Brook Community Resource Centre	State Library Travel Grant	-191.52
EFT14994	04/12/2023	Building and Construction Industry Training Fund BCITF	BCITF Collected Nov2023	-111.75
EFT14995	04/12/2023	Bunbury Auto One	P229 Mitsubishi Triton MR GLX 2.4L - Parts	-109.00
EFT14996	04/12/2023	Country Landscaping & Irrigation	Football Ground - Retic Maintenance	-44.00
EFT14997	04/12/2023	DSAK Pty Ltd (Manjimup and Bridgetown Retravision)	Cowley St Standpipe - Key Cutting	-35.93
EFT14998	04/12/2023	Councillor	Refund Council Election Nomination Fee	-100.00
EFT14999	04/12/2023	Department of Fire & Emergency Services	2023/24 Emergency Services Levy 2nd Quarter Contribution	-39650.68
EFT15000	04/12/2023	Department of Mines, Industry Regulation and Safety BSL	BSL Collected Nov2023	-322.50
EFT15001	04/12/2023	Echo Field Pty Ltd T/as SprayMow Services	Rec Grounds Turf Consultation	-600.00
EFT15002	04/12/2023	EcoPrint Supplies	Medical Centre - Printer Toner	-768.90
EFT15003	04/12/2023	Employee	Rylington Park - Reimburse Pressure Pump and Parts	-1502.00
EFT15003	04/12/2023	Employee	Rylington Park - Sheepwork	-632.10
EFT15004	04/12/2023	Focus Networks	Monthly Device Management Fees Oct2023	-3274.70
EFT15004	04/12/2023	Focus Networks	Monthly Managed Services Monthly Managed IT Services and Microsoft Office Subscriptions Nov2023	-3104.57
EFT15005	04/12/2023	G&M Detergents and Hygiene Services Albany	Swimming Pool - Annual Hygiene Service Agreement 2023-24	-363.00
EFT15005	04/12/2023	G&M Detergents and Hygiene Services Albany	Swimming Pool - Cleaning Supplies	-209.26
EFT15006	04/12/2023	Nolan Drafting	RTR037 Craigie Rd - Construction Design Drawings	-2850.00
EFT15006	04/12/2023	Nolan Drafting	RTR038 Lodge Rd - Construction Design Drawings	-1710.00
EFT15007	04/12/2023	Intelife Group Ltd	Rural Roads - Tree Clearing and Mulching	-50528.50
EFT15008	04/12/2023	Jaycar Pty Ltd	P196 Komatsu 555 Grader (2015) - Parts	-679.00
EFT15009	04/12/2023	Johnson's Food Services (t/f Johnson Family Trust t/as)	Various Shire Buildings - Cleaning Supplies	-294.91
EFT15010	04/12/2023	Kleenheat	Various Shire Properties - Gas Cylinder Annual Rental	-900.90
EFT15011	04/12/2023	Komatsu Australia Pty Ltd	P213 Komatsu WA150-5 Loader - Parts	-53.56
EFT15012	04/12/2023	MASTEC Smart Waste Solutions	Waste Management - Replacement Bins and Parts	-4668.35
EFT15013	04/12/2023	Manjimup Liquid Waste	Tonebridge Picnic Area - Septic Pump-Out	-880.00
EFT15014	04/12/2023	Mathwin Transport	Swimming Pool - Freight Nov2023	-63.25
EFT15015	04/12/2023	Councillor	Refund Council Election Nomination Fee	-100.00
EFT15016	04/12/2023	Neverfail Springwater Limited	Council and Staff Drinking Water	-76.50
EFT15017	04/12/2023	Node1 Pty Ltd	Admin NBN Dec2023	-227.00
EFT15018	04/12/2023	Officeworks Ltd	Swimming Pool Cleaning Supplies and Stationery	-102.10
EFT15018	04/12/2023	Officeworks Ltd	Medical Centre Stationery	-446.74
EFT15018	04/12/2023	Officeworks Ltd	Admin Stationery	-80.27
EFT15018	04/12/2023	Officeworks Ltd	BBELC Stationery	-27.99
EFT15019	04/12/2023	Porter Consulting Engineers	LRCI Cemetery Upgrades - Carpark Design Documentation	-935.00
EFT15020	04/12/2023	Rear's Electrical & Mechanical Services Pty Ltd	Town Hall - Replace External Floodlight	-289.30
EFT15020	04/12/2023	Rear's Electrical & Mechanical Services Pty Ltd	Flax Mill Storage Shed - Disconnect Submains	-239.25
EFT15021	04/12/2023	Shire of Boyup Brook	BSL and BCITF Commission Nov2023	-28.25
EFT15022	04/12/2023	Statewide Bearings	Expendable Tools	-220.00
EFT15023	04/12/2023	Synergy (Electricity Generation and Retail Corporation t/as)	Electricity Across Shire Facilities to 13/11/2023	-15677.60
EFT15024	04/12/2023	Tasman Shearing	Rylington Park - Shearer Training	-4667.30
EFT15025	04/12/2023	Telstra Limited	SMS Messaging to 19/11/2023	-196.10
EFT15026	04/12/2023	The Print Shop Online	Boyup Brook Showcase Banner	-217.80
EFT15027	04/12/2023	The Quacking Frog Teapot Shed	Catering Nov2023	-180.00
EFT15028	04/12/2023	The Right Stuff for Landholders	Citizens Lodge - Croquet Lawn Retic Controller	-258.72
EFT15028	04/12/2023	The Right Stuff for Landholders	Football Grounds - Retic Parts	-174.10
EFT15029	04/12/2023	Totally Workwear - Bunbury	Depot PPE	-347.44
EFT15030	04/12/2023	Tudor House (WA) Pty Ltd	Triple Flag Staff	-409.00
EFT15031	04/12/2023	Youanme	Depot PPE	-145.85
EFT15031	04/12/2023	Youanme	Community Christmas Prizes	-32.40
EFT15032	11/12/2023	A&L Printers	Printed DL Envelopes	-457.00
EFT15033	11/12/2023	AMPAC Debt Recovery (WA) Pty Ltd	Rates Debt Collection Commission and Costs Nov2023	-3617.22
EFT15034	11/12/2023	Air Response (GC & K Symonds Family Trust t/as)	Swimming Pool - Heat Pump Annual Service	-741.99
EFT15035	11/12/2023	Amity Signs	Rural Number Sign	-34.65
EFT15036	11/12/2023	Ampol Petroleum Distributors Pty Ltd	Fuel Nov2023	-12170.42
EFT15037	11/12/2023	Argos Fire Safety Pty Ltd	ESL - Fast Fill Trailer Fire Safety Equipment Services	-194.70
EFT15038	11/12/2023	Australia Post	Postage Nov2023	-422.13
EFT15039	11/12/2023	Australian Services Union	Payroll Deductions	-26.50
EFT15040	11/12/2023	BOC Limited	Gas Cylinder Rental Nov2023	-62.71
EFT15041	11/12/2023	BP Medical	Medical Supplies	-496.26
EFT15042	11/12/2023	Boyup Brook Pharmacy	Medical Supplies	-12.45
EFT15043	11/12/2023	Boyup Brook Tourism Association Inc.	Medical Centre - Staff Gift	-40.00
EFT15044	11/12/2023	Boyup Brook Tyre Service	P230 Toro Ground Master 7210 - Parts	-45.00
EFT15044	11/12/2023	Boyup Brook Tyre Service	P221 Action 2010 Side Tipper Semi Trailer - Repairs	-407.00
EFT15044	11/12/2023	Boyup Brook Tyre Service	P214 Isuzu Giga CX7 455 Prime Mover - Parts	-1844.00
EFT15045	11/12/2023	Ratepayer	Rates Refund A40024	-467.38
EFT15046	11/12/2023	Bridgetown Boarding Kennels & Cattery	Animal Impound Fees Oct2023	-275.00
EFT15047	11/12/2023	Bridgetown Newsagency	FCO Memory Sticks	-178.90
EFT15048	11/12/2023	Bunbury Auto One	P201 Isuzu NHPR 65190 3Tn Dual Cab Diesel Truck - Parts	-11.52
EFT15048	11/12/2023	Bunbury Auto One	P200 Ford Ranger Dual Cab (MWS) - Service Kit	-111.50
EFT15049	11/12/2023	Busselton Air Service	Aerial Firebreak Inspections	-3318.70
EFT15050	11/12/2023	Cleanaway Daniels Services Pty Ltd	Medical Centre - Sharps Disposal Nov2023	-439.12
EFT15051	11/12/2023	Country Landscaping & Irrigation	Flax Mill Caravan Park Retic Controller - Data Sim 11/11/2023-11/11/2024	-462.00
EFT15051	11/12/2023	Country Landscaping & Irrigation	Football Grounds Retic Repairs	-520.29
EFT15051	11/12/2023	Country Landscaping & Irrigation	Hockey Ground Retic Repairs	-703.92
EFT15051	11/12/2023	Country Landscaping & Irrigation	Tennis Courts Retic Repairs	-77.73
EFT15052	11/12/2023	Employee	Reimburse Training	-22.00
EFT15053	11/12/2023	Employee	Reimburse Rylington Park Motorbike Parts	-2015.85
EFT15053	11/12/2023	Employee	Reimburse Rylington Park Mobile Subscription	-792.00
EFT15054	11/12/2023	Extreme Marquees Pty Ltd	Australia Day Community Grant - Marquee	-3186.00



Chq/EFT	Date	Name	Description	Amount
EFT15055	11/12/2023	Hales Electrical	BBELC - Outdoor Heaters	-1991.00
EFT15056	11/12/2023	Haycom Technology Pty Ltd	Medical Centre IT Support Fees Nov2023	-1933.80
EFT15057	11/12/2023	Employee	Reimburse Admin Stationery	-15.50
EFT15058	11/12/2023	Jaycar Pty Ltd	Expendable Tools	-189.00
EFT15059	11/12/2023	Karri Concrete	RRG210 Boyup Brook-Arthur Rd - Culvert Pipes	-1838.10
EFT15060	11/12/2023	Lamat Cleaning (The Bogar Unit Trust t/as)	Various Shire Buildings - Cleaning Nov2023	-2640.00
EFT15061	11/12/2023	Magentus Practice Management Pty Ltd	Medical Centre - SMS Credits	-450.00
EFT15062	11/12/2023	Employee	Reimburse Mobile Phone and Accessories	-1241.85
EFT15063	11/12/2023	Neverfail Springwater Limited	Staff Drinking Water	-46.40
EFT15064	11/12/2023	Employee	Talison Small Community Grant - Reimburse Christmas Decorations	-597.00
EFT15065	11/12/2023	Officeworks Ltd	Depot First Aid Supplies	-253.83
EFT15066	11/12/2023	Old Dog Dirt & Diesel	P536 Tatra Fire Truck - Repairs	-186.20
EFT15066	11/12/2023	Old Dog Dirt & Diesel	P221 Action 2010 Side Tipper Semi Trailer - Repairs	-296.80
EFT15067	11/12/2023	Pool Robotics Perth	Swimming Pool - Cleaner Service and Parts	-204.13
EFT15068	11/12/2023	Prime Supplies	Expendable Tools	-156.61
EFT15069	11/12/2023	South West Isuzu	P225 Isuzu GIGA CXY 2012 Prime Mover - Parts	-1477.33
EFT15070	11/12/2023	Statewide Bearings	P201 Isuzu NHPR 65190 3T Dual Cab Truck - Fuel Tank	-2200.00
EFT15071	11/12/2023	Telstra Limited	Telephone Across Shire Facilities to 24/12/2023	-100.00
EFT15072	11/12/2023	Treehouse Coffee Lounge	Catering Dec2023	-90.00
EFT15073	11/12/2023	Truckline (Bunbury)	P225 Isuzu GIGA CXY 2012 Prime Mover - Parts	-167.93
EFT15074	11/12/2023	Winc Australia Pty Limited	BBELC - Cleaning Supplies	-89.28
EFT15075	11/12/2023	activ8me (Australian Private Networks Pty Ltd)	Various Shire Buildings - Internet and Phone Dec2023	-344.22
EFT15076	18/12/2023	Councillor	Cr Sitting Fees and Allowances Jul-Dec2023	-3004.98
EFT15077	18/12/2023	Ampol Petroleum Distributors Pty Ltd	Fuel Dec2023	-6883.35
EFT15078	18/12/2023	Argos Fire Safety Pty Ltd	Shire Buildings and Equipment - Fire Safety Inspections	-3745.50
EFT15079	18/12/2023	Blackwood Valley Building	Rylington Park - Roof Replacement Progress Payment	-31869.51
EFT15080	18/12/2023	Boyup Brook Co-operative Company Limited	Rylington Park Purchases Nov2023	-1603.60
EFT15081	18/12/2023	Boyup Brook Community Resource Centre	Quarterly Library Service Payment Oct-Dec2023	-5500.00
EFT15081	18/12/2023	Boyup Brook Community Resource Centre	Gazette Advertising Dec2023	-537.00
EFT15082	18/12/2023	Boyup Brook IGA	Rylington Park - Shearing School Catering Nov2023	-1540.37
EFT15083	18/12/2023	Boyup Brook Medical Services	Pre-employment Medical	-170.00
EFT15084	18/12/2023	Boyup Brook Pharmacy	Community Christmas Celebrations - Prizes	-45.79
EFT15084	18/12/2023	Boyup Brook Pharmacy	Swimming Pool - First Aid Supplies	-82.39
EFT15085	18/12/2023	Bunbury Auto One	P177 Tractor John Deere 5083E - Parts	-165.25
EFT15086	18/12/2023	Councillor	Cr Sitting Fees and Allowances Jul-Dec2023	-4917.50
EFT15087	18/12/2023	Coley's Handyman & Gardening Service	CEO House - Replace Fence and Gates	-14622.30
EFT15088	18/12/2023	Councillor	Cr Sitting Fees and Allowances Jul-Dec2023	-5863.90
EFT15089	18/12/2023	Echo Field Pty Ltd T/as SprayMow Services	Music Park - Turf Consultation	-600.00
EFT15090	18/12/2023	Focus Networks	New Password Policy Implementation	-935.00
EFT15090	18/12/2023	Focus Networks	Councillor Laptops - Microsoft Business Premium Monthly Subscription	-136.49
EFT15090	18/12/2023	Focus Networks	Councillor Email Accounts	-2167.13
EFT15090	18/12/2023	Focus Networks	BBELC Managed Firewall Installation and Services Nov2023	-2153.80
EFT15090	18/12/2023	Focus Networks	Monthly Device Management Fees Nov2023	-3274.70
EFT15090	18/12/2023	Focus Networks	Monthly Managed IT Services and Microsoft Office Subscriptions Dec2023	-3535.86
EFT15091	18/12/2023	Hastie Waste	Rylington Park - Bulk Waste Collection Nov2023	-115.00
EFT15092	18/12/2023	Councillor	Cr Sitting Fees and Allowances Jul-Dec2023	-7310.88
EFT15093	18/12/2023	Internode Pty Ltd	Depot, Admin and BBELC Internet Jan2024	-329.97
EFT15094	18/12/2023	Employee	Reimburse Training	-195.00
EFT15095	18/12/2023	Councillor	Cr Sitting Fees and Allowances Jul-Oct2023	-3692.94
EFT15096	18/12/2023	Kojonup Agricultural Supplies	Rylington Park - Crop and Stock Chemicals	-3147.89
EFT15097	18/12/2023	Komatsu Australia Pty Ltd	P170 Loader Komatsu WA 200-5 - Service Kit	-557.71
EFT15098	18/12/2023	Landgate	Mining Tenements Oct2023	-43.50
EFT15099	18/12/2023	Local Government Professionals Australia WA	Project Management Essentials Workshop 13/02/2024	-1060.00
EFT15100	18/12/2023	Magentus Practice Management Pty Ltd	Medical Centre Quarterly Licence and Support Fee Jan-Mar2024	-1247.88
EFT15101	18/12/2023	Malatesta Group Holdings Pty Ltd	Road Maintenance Supplies	-1600.00
EFT15102	18/12/2023	Matthews Transport Trust (ttf)	Rylington Park - Lupins	-15491.52
EFT15103	18/12/2023	Councillor	Cr Sitting Fees and Allowances Oct-Dec2023	-1790.61
EFT15104	18/12/2023	Neverfail Springwater Limited	Council and Staff Drinking Water	-340.68
EFT15104	18/12/2023	Neverfail Springwater Limited	Water Cooler Annual Rental x 2	-308.00
EFT15105	18/12/2023	Employee	Reimburse Australia Day Awards Nominee Frames	-90.00
EFT15106	18/12/2023	Node1 Pty Ltd	Admin NBN Jan2024	-227.00
EFT15107	18/12/2023	Officeworks Ltd	Depot Stationery	-470.36
EFT15107	18/12/2023	Officeworks Ltd	Admin Stationery	-126.63
EFT15108	18/12/2023	Councillor	Cr Sitting Fees and Allowances Jul-Dec2023	-5023.06
EFT15109	18/12/2023	Porter Consulting Engineers	LRCI Cemetery Upgrades - Design Documentation	-4620.00
EFT15110	18/12/2023	Councillor	Cr Sitting Fees and Allowances Jul-Dec2023	-13706.50
EFT15111	18/12/2023	SOS Office Equipment	Photocopier Billing Nov2023	-1024.99
EFT15112	18/12/2023	Santana Australia Pty Ltd	CBH Grass Roots Grant - Christmas Tree	-4950.00
EFT15113	18/12/2023	Councillor	Cr Sitting Fees and Allowances Jul-Dec2023	-5325.18
EFT15115	18/12/2023	Southwest Hoist & Crane	P232 Overhead Crane and Hoist - Service and Safety Inspection	-891.00
EFT15116	18/12/2023	Sprint Express	Freight Nov2023	-271.70
EFT15117	18/12/2023	Councillor	Cr Sitting Fees and Allowances Jul-Oct2023	-3004.98
EFT15118	18/12/2023	Property Owner	3 Reid Pl Water Usage 04/10/2023-29/11/2023	-50.78
EFT15119	18/12/2023	Synergy (Electricity Generation and Retail Corporation t/as)	Electricity Across Shire Facilities to 27/11/2023	-4681.74
EFT15120	18/12/2023	T-Quip	P227 Greensmaster Triflex Mower GR3420 - Parts	-4002.49
EFT15121	18/12/2023	Team Global Express	Freight Nov2023	-43.88
EFT15122	18/12/2023	Telstra Limited	Telephone Across Shire Facilities to 22/12/2023	-1541.72
EFT15122	18/12/2023	Telstra Limited	Enterprise Works - Admin Fibre Optic Cable	-25432.00
EFT15124	18/12/2023	Totally Workwear - Bunbury	Depot PPE	-436.75
EFT15125	18/12/2023	Veolia Recycling & Recovery (Perth) Pty Ltd	Waste Collection Nov2023	-9405.27
EFT15126	18/12/2023	Veolia Recycling and Recovery Pty Ltd (NSW)	Paper and Cardboard Recycling Collection Nov2023	-1547.29
EFT15127	18/12/2023	WALGA	South West Country Zone Annual Subscription 2023-24	-660.00
EFT15128	21/12/2023	Australian Taxation Office	BAS Jul-Sep2023, PAYG Sep2023	-38034.81
EFT15128	21/12/2023	Australian Taxation Office	PAYG Oct2023	-80908.00
EFT15128	21/12/2023	Australian Taxation Office	PAYG Nov2023	-81268.00
EFT15129	21/12/2023	BRC - Building Solutions Pty Ltd	LRCI Town Hall Refurbishment - Final Payment	-96343.94
EFT15130	21/12/2023	BD Frewen	Rylington Park - Shearer Training	-2550.00
EFT15131	21/12/2023	Bidfood Bunbury	ESL VBFB Refreshments	-1165.52
EFT15132	21/12/2023	Boyup Brook IGA	Purchase Nov2023	-612.23
EFT15133	21/12/2023	Chadwick Shearing	Rylington Park - Improver Shearer Training	-17915.04
EFT15134	21/12/2023	Country Landscaping & Irrigation	Rec Grounds Retic Upgrades	-146450.79
EFT15135	21/12/2023	D & L Bleachmore Haulage	Rylington Park Sheep Freight Nov2023	-643.50



Chq/EFT	Date	Name	Description	Amount
EFT15136	21/12/2023	Darren Long Consulting	Assistance with Audit and Financial Reporting Nov 2023	-3093.75
EFT15137	21/12/2023	Nolan Drafting	RRG004 Winnejup Road - Construction Design	-2280.00
EFT15138	21/12/2023	JLT Risk Solutions Pty Ltd (LGIS Insurance Broking)	Regional Risk Coordinator Jul-Dec2023	-3678.76
EFT15139	21/12/2023	Employee	Talison Small Community Grant - Reimburse Christmas Decorations	-669.00
EFT15140	21/12/2023	McLeods Barristers and Solicitors	Audit 2022-23 - Legal Representation Letter	-187.00
EFT15141	21/12/2023	Officeworks Ltd	BBELC Cleaning Supplies	-106.89
EFT15142	21/12/2023	Old Dog Dirt & Diesel	P536 Tatra McAlindon 4.4 Fire Truck - Safety Upgrade to Lights	-1199.95
EFT15143	21/12/2023	Phoenix Petroleum	Rylington Park Fuel Dec2023	-3571.05
EFT15144	21/12/2023	Pickstar	Rylington Park Ladies Day 2024 Guest Speaker - Deposit	-1100.00
EFT15145	21/12/2023	Sharp Shearing Repairs	Rylington Park - Shearing Plant Service	-919.82
EFT15146	21/12/2023	The Trustee for the Harley Trust (Harley Transport Pty Ltd)	Rylington Park - Wool Freight Dec2023	-691.90
TOTAL EFT PAYMENTS to 31 December 2023				-905,994.87



Chq/EFT	Date	Name	Description	Amount
DD8534.1	06/12/2023	Employee Super Fund	Payroll Deductions	-942.07
DD8534.2	06/12/2023	Panorama Super (Asgard Independence Plan Division Two)	Superannuation Contributions	-309.57
DD8534.3	06/12/2023	Aware Super	Payroll Deductions	-9002.99
DD8534.4	06/12/2023	Rest Superannuation	Superannuation Contributions	-2018.51
DD8534.5	06/12/2023	AMP Super Fund - SignatureSuper	Superannuation Contributions	-3140.99
DD8534.6	06/12/2023	Australian Super	Superannuation Contributions	-2576.72
DD8534.7	06/12/2023	Commonwealth Essential Super	Superannuation Contributions	-755.52
DD8534.8	06/12/2023	Colonial First State Superannuation	Superannuation Contributions	-745.64
DD8534.9	06/12/2023	Australian Retirement Trust	Superannuation Contributions	-519.47
DD8536.1	07/12/2023	Salary & Wages	Payroll 06Dec2023	-120230.42
DD8569.1	14/12/2023	Shire of Boyup Brook Credit Card	ChatGPT Monthly Subscription	-31.79
DD8569.1	14/12/2023	Shire of Boyup Brook Credit Card	Australia Day Awards	-524.60
DD8569.1	14/12/2023	Shire of Boyup Brook Credit Card	Christmas Lunch Wellbeing Guest Speaker - Deposit	-560.10
DD8569.1	14/12/2023	Shire of Boyup Brook Credit Card	CEO House Internet 11/11/2023-10/12/2023	-139.00
DD8569.1	14/12/2023	Shire of Boyup Brook Credit Card	Adobe Acrobat Pro DC Monthly Subscription 20/11/2023-19/12/2023	-209.95
DD8569.1	14/12/2023	Shire of Boyup Brook Credit Card	Christmas Lunch Wellbeing Guest Speaker - Balance	-560.10
DD8572.1	20/12/2023	Employee Super Fund	Payroll Deductions	-942.07
DD8572.2	20/12/2023	Panorama Super (Asgard Independence Plan Division Two)	Superannuation Contributions	-309.57
DD8572.3	20/12/2023	Aware Super	Payroll Deductions	-8433.63
DD8572.4	20/12/2023	Rest Superannuation	Superannuation Contributions	-1987.55
DD8572.5	20/12/2023	Australian Super	Superannuation Contributions	-2594.61
DD8572.6	20/12/2023	Commonwealth Essential Super	Superannuation Contributions	-774.22
DD8572.7	20/12/2023	AMP Super Fund - SignatureSuper	Superannuation Contributions	-1488.50
DD8572.8	20/12/2023	Colonial First State Superannuation	Superannuation Contributions	-914.20
DD8572.9	20/12/2023	Australian Retirement Trust	Superannuation Contributions	-519.47
DD8574.1	21/12/2023	Salary & Wages	Payroll 20Dec2023	-112335.07
DD8600.1	01/12/2023	Westnet	Admin, Medical Centre and Swimming Pool Internet	-289.85
DD8600.2	08/12/2023	De Lage Landen Pty Ltd	Rental Agreement for Photocopier DCV7I-C5573 Jan2024	-184.80
DD8600.3	14/12/2023	Property Owner	3 Reid Pl (Ranger) - Rent 16/12/2023-29/12/2023	-700.00
DD8600.4	14/12/2023	The Bunbury Diocesan Trustees and Anglican Parish of Boyup Brook	18 Barron St GP House - Rent 22/12/2023-04/01/2024	-660.00
DD8600.5	21/12/2023	BP Australia Pty Ltd	CEO Fuel Purchases Nov2023	-389.93
DD8600.6	22/12/2023	AGDATA Holdings Pty Ltd	Rylington Park - Phoenix Accounting Software	-49.00
DD8600.7	28/12/2023	Property Owner	3 Reid Pl (Ranger) - Rent 30/12/2023-12/01/2024	-700.00
DD8600.8	28/12/2023	The Bunbury Diocesan Trustees and Anglican Parish of Boyup Brook	18 Barron St GP House - Rent 05/01/2024-18/01/2024	-660.00
DD8602.1	02/12/2023	Commonwealth Bank	Bank Fees Dec2023	-386.46
DD8602.2	15/12/2023	Commonwealth Bank	Bank Fees Dec2023	-233.47
DD8602.3	20/12/2023	Commonwealth Bank	Bank Fees Dec2023	-5.00
DD8534.10	06/12/2023	Mercer Super Trust (TTF) - Mercer SmartSuper Plan	Superannuation Contributions	-378.84
DD8572.10	20/12/2023	Mercer Super Trust (TTF) - Mercer SmartSuper Plan	Superannuation Contributions	-378.84
TOTAL DD MUNI ACCOUNT TO 31 December 2023				-277,582.52
DD8618.1	31/12/2023	Police Licensing	Police Licensing December23	-28548.45
TOTAL DD POLICE LICENSING ACCOUNT TO 31 December 2023				-28,548.45
TOTAL DD BOYUP BROOK EARLY LEARNING CENTRE ACCOUNT TO 31 December 2023				0.00
SUMMARY				
CHQ (Muni Account)				-19,823.71
DD				-277,582.52
EFT				-905,994.87
MUNI TOTAL				-1,203,401.10
ALL MUNI TRANS TO 31 December 2023				-1,203,401.10
DD (Police Licensing Account) TO 31 December 2023				-28,548.45
DD (Boyup Brook Early Learning Centre) TO 31 December 2023				0.00
GRAND TOTAL 1 - 31 December 2023				-1,231,949.55



Chq/EFT	Date	Name	Description	Amount
20635	15/01/2024	CANCELLED	(SynergySoft Processing Error)	0.00
20636	15/01/2024	CANCELLED	(SynergySoft Processing Error)	0.00
20637	15/01/2024	Pivotel	GPS Tracking Service - Grader and Transfer Station Jan2024	-62.00
20638	22/01/2024	Main Roads WA Heavy Vehicle Services	P214 Isuzu Giga CX7 455 Prime Mover - Oversize Permit Renewal	-50.00
20639	29/01/2024	Shire of Bridgetown-Greenbushes	Bushfire Risk Mitigation Coordinator Oct-Dec2023	-7403.21
TOTAL MUNI CHEQUES to 31 January 2024				-7,515.21



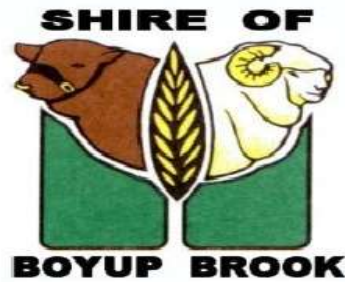
Chq/EFT	Date	Name	Description	Amount
EFT15147	09/01/2024	Amity Signs	Tone Bridge Reserve Signage	-86.90
EFT15148	09/01/2024	Ampol Petroleum Distributors Pty Ltd	Fuel Dec2023	-6891.34
EFT15149	09/01/2024	Arrow Bronze	Niche Wall Single Bronze Plaque	-516.07
EFT15150	09/01/2024	Australian Communications and Media Authority ACMA	BFB Radio Annual Licence Renewal to 29/01/2025	-114.00
EFT15151	09/01/2024	Boyup Brook IGA	Rylington Park - Shearing School Catering	-729.10
EFT15152	09/01/2024	Boyup Brook Medical Services	Pre-employment Medical	-170.00
EFT15153	09/01/2024	Boyup Brook Tyre Service	Rylington Park - Motorbike Battery	-150.00
EFT15154	09/01/2024	Bridgetown Timber Sales	Expendable Tools	-955.00
EFT15154	09/01/2024	Bridgetown Timber Sales	Tourist Centre Gazebo Repairs	-127.89
EFT15154	09/01/2024	Bridgetown Timber Sales	BBCRC Garden Maintenance	-815.13
EFT15155	09/01/2024	Co-operative Bulk Handling Limited	Rylington Park - Receival Fees Dec2023	-3906.22
EFT15156	09/01/2024	Focus Networks	Server Uninstallation of Internet Explorer 11	-374.00
EFT15157	09/01/2024	Fuel Brothers WA.Com Pty Ltd	Fuel Nov2023	-366.56
EFT15158	09/01/2024	Hastie Waste	Rylington Park - Bulk Waste Collection Dec2023	-115.00
EFT15159	09/01/2024	Haycom Technology Pty Ltd	Medical Centre - Server Backup Software Annual Renewal	-308.00
EFT15160	09/01/2024	Ibes Australia	Medical Equipment Testing	-1006.50
EFT15161	09/01/2024	Intellife Group Ltd	Rural Roads - Tree Clearing and Mulching	-19822.00
EFT15162	09/01/2024	Johnson's Food Services	Various Shire Buildings - Cleaning Supplies	-1197.13
EFT15163	09/01/2024	Employee	Reimburse CEO House Retic Supplies	-636.28
EFT15164	09/01/2024	Macco Feeds Australia (The Bessell Trust t/as)	Rylington Park - Sheep Minerals	-547.80
EFT15165	09/01/2024	Manjimup Glass Service	Hockey Ground Toilets - Repair Windows and Install Security Screens	-4051.85
EFT15166	09/01/2024	Redhill Contracting	Rylington Park - Straw Baling	-2747.25
EFT15167	09/01/2024	Rusty's Plumbing and Gas	Swimming Pool - Connect Drink Fountain	-559.90
EFT15168	09/01/2024	Synergy (Electricity Generation and Retail Corporation t/as)	Electricity Across Shire Facilities to 14/12/2023	-2597.95
EFT15169	09/01/2024	Team Global Express	Freight Nov2023	-112.20
EFT15170	15/01/2024	Australia Post	Postage Dec2023	-553.03
EFT15171	15/01/2024	BOC Limited	Gas Cylinder Rental Dec2023	-64.80
EFT15172	15/01/2024	BP Medical	Medical Supplies	-376.24
EFT15173	15/01/2024	Black Box Control Pty Ltd	Monthly Grader Tracking Service Jan2024	-101.85
EFT15174	15/01/2024	Boyup Brook Pharmacy	BBELC - Sunscreen	-73.90
EFT15175	15/01/2024	Boyup Brook Tourism Association Inc.	Tourist Centre - Shire Contribution to Electricity 19/10/2023-13/12/2023	-248.86
EFT15176	15/01/2024	Building and Construction Industry Training Fund BCITF	BCITF Collected Dec2023	-307.50
EFT15177	15/01/2024	Department of Mines, Industry Regulation and Safety BSL	BSL Collected Dec2023	-272.36
EFT15178	15/01/2024	Employee	Reimburse Equipment Repairs	-193.00
EFT15179	15/01/2024	Fulton Hogan Industries Pty Ltd	Road Maintenance Supplies	-731.50
EFT15180	15/01/2024	Golden Pipe Dreams (t/as Boyup Brook Hotel)	Catering Nov-Dec2023	-685.00
EFT15180	15/01/2024	Golden Pipe Dreams (t/as Boyup Brook Hotel)	Fire Support - Volunteer Refreshments	-320.00
EFT15180	15/01/2024	Golden Pipe Dreams (t/as Boyup Brook Hotel)	Shire Councillor and Staff Christmas Party	-3000.00
EFT15181	15/01/2024	Resident	Refund BBELC Account Credit	-58.76
EFT15182	15/01/2024	Kojonup Agricultural Supplies	Airstrip and Road Verge Spraying	-7645.00
EFT15183	15/01/2024	Lamat Cleaning (The Bogar Unit Trust t/as)	Various Shire Buildings - Cleaning Dec2023	-2480.00
EFT15184	15/01/2024	Landgate	Rural Valuations Aug-Dec2023	-91.60
EFT15185	15/01/2024	Employee	Talison Small Community Grant - Reimburse Christmas Decorations	-64.60
EFT15186	15/01/2024	Officeworks Ltd	Depot Bookcase	-219.00
EFT15187	15/01/2024	SOS Office Equipment	Photocopier Billing Dec2023	-723.86
EFT15188	15/01/2024	Shire of Boyup Brook	BSL and BCITF Commission Dec2023	-26.50
EFT15189	15/01/2024	St John Ambulance Western Australia Ltd (South West)	Depot First Aid Training	-865.00
EFT15190	15/01/2024	Synergy (Electricity Generation and Retail Corporation t/as)	Electricity Across Shire Facilities to 27/12/2023	-133.79
EFT15191	15/01/2024	Telstra Limited	Telephone Across Shire Facilities to 01/01/2024	-1388.56
EFT15192	15/01/2024	Veolia Recycling and Recovery Pty Ltd (NSW)	Paper and Cardboard Recycling Collection Dec2023	-1547.29
EFT15193	15/01/2024	WALGA	Councillor Training	-528.00
EFT15194	15/01/2024	Warren Blackwood Alliance Of Councils	Southern Forests and Valleys Maps	-1254.00
EFT15195	15/01/2024	Wren Oil	Waste Oil Collection	-16.50
EFT15196	15/01/2024	activ8me (Australian Private Networks Pty Ltd)	Various Shire Properties - Internet and Phone Jan2024	-342.32
EFT15197	22/01/2024	AFGRI Equipment Australia Pty Ltd	Workshop Consumables	-49.41
EFT15197	22/01/2024	AFGRI Equipment Australia Pty Ltd	P146 Small Plant - Parts	-90.00
EFT15198	22/01/2024	Adam Jenkins Tree Services	CEO House - Stump Grinding	-880.00
EFT15199	22/01/2024	Australian Services Union	Payroll Deductions	-79.50
EFT15200	22/01/2024	B&B Street Sweeping Pty Ltd	Townsite Street Sweeping	-1875.00
EFT15201	22/01/2024	Blackwood River Arts Trail Inc	Community Grant Funding 2023/24 - Arts Trail Weekends	-1000.00
EFT15202	22/01/2024	Boyup Brook Co-operative Company Limited	Depot Purchases Nov2023	-2443.14
EFT15202	22/01/2024	Boyup Brook Co-operative Company Limited	Swimming Pool Purchases Nov2023	-996.00
EFT15202	22/01/2024	Boyup Brook Co-operative Company Limited	Medical Centre Purchases Nov2023	-24.95
EFT15202	22/01/2024	Boyup Brook Co-operative Company Limited	ESL - VBFB Equipment and Parts	-762.35
EFT15202	22/01/2024	Boyup Brook Co-operative Company Limited	Rylington Park - Shearing Equipment	-9.95
EFT15202	22/01/2024	Boyup Brook Co-operative Company Limited	Trading Rebate 2022-23 - Christmas Lights	3876.00
EFT15202	22/01/2024	Boyup Brook Co-operative Company Limited	Depot Purchases Dec2023	-2425.29
EFT15202	22/01/2024	Boyup Brook Co-operative Company Limited	Swimming Pool Purchases Dec2023	-98.00
EFT15203	22/01/2024	Boyup Brook Community Resource Centre	Boyup Brook Gazette Advertising Jan2024	-365.00
EFT15203	22/01/2024	Boyup Brook Community Resource Centre	Quarterly Library Service Payment Jan-Mar2024	-6875.00
EFT15204	22/01/2024	Boyup Brook IGA	Purchases Dec2023 including Community Christmas Celebrations	-1399.37
EFT15205	22/01/2024	Boyup Brook Tyre Service	P192 Mazda BT-50 3.2l 4x2 SC - Windscreen	-430.00
EFT15205	22/01/2024	Boyup Brook Tyre Service	P225 Isuzu GIGA CXY 2012 Prime Mover - Tyres	-1854.00
EFT15206	22/01/2024	Bridgetown Timber & Hardware	Admin Building Maintenance	-226.50
EFT15207	22/01/2024	Cleanaway Daniels Services Pty Ltd	Medical Centre - Sharps Disposal Dec2023	-238.52
EFT15208	22/01/2024	DSAK Pty Ltd (Manjimup and Bridgetown Retravisin)	Flax Mill Caravan Park Ablutions Maintenance	-67.46
EFT15209	22/01/2024	Focus Networks	Implement Named Email Accounts	-2618.00
EFT15209	22/01/2024	Focus Networks	Exchange Server Security Update	-484.00
EFT15209	22/01/2024	Focus Networks	Monthly MPS Support Dec2023	-247.50
EFT15210	22/01/2024	Fuel Brothers WA.Com Pty Ltd	Fuel Dec2023	-223.89
EFT15211	22/01/2024	H+H Architects	Sports Precinct Masterplan Preparation - 1st Payment	-4972.00
EFT15212	22/01/2024	Haycom Technology Pty Ltd	Medical Centre IT Support Fees Dec2023	-1465.20
EFT15213	22/01/2024	Johnson's Food Services	Flax Mill Caravan Park - Cleaning Supplies	-163.86
EFT15214	22/01/2024	Kleenheat	CEO House Annual Gas Cylinder Rental	-76.98
EFT15215	22/01/2024	LPD Surveys	57 Cailles St - Boundary Re-peg	-2645.50
EFT15216	22/01/2024	Manjimup Bouncy Castles	Community Christmas - Bouncy Castle and Play Trailer	-660.00



Chq/EFT	Date	Name	Description	Amount
EFT15217	22/01/2024	Manjimup Liquid Waste	Town Hall Toilets - Septic Pump-out	-580.00
EFT15218	22/01/2024	Market Creations Agency Pty Ltd	Website Refresh - Phase 1 Project Build	-6547.20
EFT15219	22/01/2024	McLeods Barristers and Solicitors	Minor Case Claim Advice	-972.40
EFT15220	22/01/2024	Metric Surveying Pty Ltd	Independent Living Units - Feature Survey	-1320.00
EFT15221	22/01/2024	Moore Australia (WA) Pty Ltd	Budget Workshop 26/02/2024	-1320.00
EFT15222	22/01/2024	Node1 Pty Ltd	Admin NBN Feb2024	-227.00
EFT15223	22/01/2024	Nolan Drafting	RRG148 Boyup Brook-Cranbrook Rd - Design Drawings	-1425.00
EFT15224	22/01/2024	Prime Supplies	P224 John Deere 622GP Motor Grader - Parts	-628.10
EFT15225	22/01/2024	Rear's Electrical & Mechanical Services Pty Ltd	Flax Mill Caravan Park - Electrical Repairs	-3004.86
EFT15226	22/01/2024	Rusty's Plumbing and Gas	Town Hall Toilets - Repairs	-650.00
EFT15227	22/01/2024	Sprint Express	Freight Dec2023	-83.60
EFT15228	22/01/2024	Synergy (Electricity Generation and Retail Corporation t/as)	Electricity Across Shire Facilities to 15/01/2024	-10789.54
EFT15229	22/01/2024	The Right Stuff for Landholders	Bridge Street Median - Retic Parts	-477.37
EFT15230	22/01/2024	Tonebridge Country Club Inc.	Extraordinary Donation - Assistance with Operating Costs	-1000.00
EFT15231	22/01/2024	Veolia Recycling & Recovery (Perth) Pty Ltd	Townsite Waste Collection Dec2023	-9173.44
EFT15232	29/01/2024	Ampol Petroleum Distributors Pty Ltd	Fuel Jan2023	-11476.97
EFT15233	29/01/2024	Boyup Brook Medical Services	Pre-employment Medical	-170.00
EFT15234	29/01/2024	Boyup Brook Tyre Service	P236 Mitsubishi Triton MR GLX 2.4L 4x4 DSL Dual Cab - Repairs	-44.00
EFT15234	29/01/2024	Boyup Brook Tyre Service	P192 Mazda BT-50 3.2i 4x2 SC CC Manual - Repairs	-44.00
EFT15235	29/01/2024	Bridgetown Boarding Kennels & Cattery	Animal Impound Fees Dec2023	-396.00
EFT15236	29/01/2024	Bunbury Auto One	P236 Mitsubishi Triton MR GLX 2.4L 4x4 DSL Dual Cab - Service Kit	-127.67
EFT15237	29/01/2024	Country Landscaping & Irrigation	Hockey Oval - Retic Repairs	-243.63
EFT15238	29/01/2024	Cutting Edges	Grader Blades	-2686.75
EFT15239	29/01/2024	DSAK Pty Ltd (Manjimup and Bridgetown Retravision)	Key Cutting	-14.97
EFT15240	29/01/2024	Emerge Office Pty Ltd	Police Licensing Printer Cartridge	-227.81
EFT15241	29/01/2024	Focus Networks	Monthly Device Management Fees Dec2023	-3111.90
EFT15241	29/01/2024	Focus Networks	Monthly Managed IT Services and Microsoft Office Subscriptions Jan2024	-3583.25
EFT15242	29/01/2024	Internode Pty Ltd	Depot, Admin and BBELC Internet Feb2024	-329.97
EFT15243	29/01/2024	Keybrook Holdings Pty Ltd	CEO House - HWS Repairs	-220.00
EFT15244	29/01/2024	Kojonup Agricultural Supplies	Expendable Tools	-199.00
EFT15245	29/01/2024	Kulikup Contracting	RRG210 Boyup Brook-Arthur Road - Gravel	-15249.30
EFT15246	29/01/2024	McLeods Barristers and Solicitors	Legal Opinion - FPC Classifying Tree Farms as Public Works	-479.60
EFT15247	29/01/2024	Neverfail Springwater Limited	Council and Staff Drinking Water	-91.55
EFT15248	29/01/2024	Employee	Australia Day Grant - Reimburse Catering Equipment	-868.49
EFT15249	29/01/2024	Officeworks Ltd	Admin Stationery	-173.29
EFT15250	29/01/2024	Perth Geotechnics Pty Ltd	Independent Living Units - Geotechnical Report	-3300.00
EFT15251	29/01/2024	Rear's Electrical & Mechanical Services Pty Ltd	Flax Mill Caravan Park - Ablutions Lighting Repairs	-701.68
EFT15252	29/01/2024	Regional Development Australia South West Inc	South West Community and Economic Profiling (REMPAN) 2024	-275.00
EFT15253	29/01/2024	Southern Lock & Security	Master Key Cutting	-60.00
EFT15254	29/01/2024	SA Moore	Flax Mill Caravan Park - Cleaning Jan2024	-1137.50
EFT15255	29/01/2024	Talis Consultants Pty Ltd ATF Talis Unit Trust	Roads and Infrastructure Evaluation - Progress Payment	-11000.00
EFT15256	29/01/2024	Telstra Limited	SMS Messaging to 19/01/2024	-1467.86
EFT15257	29/01/2024	The Print Shop Online	Promotional Banner	-217.80
EFT15258	29/01/2024	Thomson Geer	Audit 2022-23 - Legal Representation Letter	-156.75
EFT15259	29/01/2024	Treehouse Coffee Lounge	Australia Day Grant - Breakfast Coffees	-500.00
TOTAL EFT PAYMENTS to 31 January 2024				-201,841.01



Chq/EFT	Date	Name	Description	Amount
DD8582.1	03/01/2024	Employee Super Fund	Payroll Deductions	-942.07
DD8582.2	03/01/2024	Panorama Super (Asgard Independence Plan Division Two)	Superannuation Contributions	-331.24
DD8582.3	03/01/2024	Aware Super	Payroll Deductions	-7936.01
DD8582.4	03/01/2024	Rest Superannuation	Superannuation Contributions	-1862.69
DD8582.5	03/01/2024	Australian Super	Superannuation Contributions	-2091.44
DD8582.6	03/01/2024	Commonwealth Essential Super	Superannuation Contributions	-586.04
DD8582.7	03/01/2024	AMP Super Fund - SignatureSuper	Superannuation Contributions	-2099.73
DD8582.8	03/01/2024	Colonial First State Superannuation	Superannuation Contributions	-1003.50
DD8582.9	03/01/2024	Australian Retirement Trust	Superannuation Contributions	-519.47
DD8584.1	04/01/2024	Salary & Wages	Payroll 03Jan2024	-104419.96
DD8605.1	17/01/2024	Employee Super Fund	Payroll Deductions	-1018.27
DD8605.2	17/01/2024	Mercer Super Trust (TTF) - Mercer SmartSuper Plan	Superannuation Contributions	-386.30
DD8605.3	17/01/2024	Panorama Super (Asgard Independence Plan Division Two)	Superannuation Contributions	-309.57
DD8605.4	17/01/2024	Aware Super	Payroll Deductions	-8523.87
DD8605.5	17/01/2024	Rest Superannuation	Superannuation Contributions	-1973.83
DD8605.6	17/01/2024	Australian Super	Superannuation Contributions	-2122.71
DD8605.7	17/01/2024	Commonwealth Essential Super	Superannuation Contributions	-707.31
DD8605.8	17/01/2024	AMP Super Fund - SignatureSuper	Superannuation Contributions	-892.85
DD8605.9	17/01/2024	Colonial First State Superannuation	Superannuation Contributions	-1019.90
DD8607.1	18/01/2024	Salary & Wages	Payroll 17Jan2024	-116015.92
DD8632.1	17/01/2024	Shire of Boyup Brook Credit Card	ChatGPT Monthly Subscription Dec2023	-30.65
DD8632.1	17/01/2024	Shire of Boyup Brook Credit Card	Australia Day Grant - Outdoor Chairs	-3890.16
DD8632.1	17/01/2024	Shire of Boyup Brook Credit Card	Starlink - CEO House Internet Dec2023	-139.00
DD8632.1	17/01/2024	Shire of Boyup Brook Credit Card	Adobe Acrobat Pro DC Monthly Subscription 20/12/2023-19/01/2024	-209.95
DD8632.1	17/01/2024	Shire of Boyup Brook Credit Card	Quay Perth Hotel - Finance Coordinator Accommodation 25/02/2024	-269.10
DD8634.1	31/01/2024	Employee Super Fund	Payroll Deductions	-957.30
DD8634.2	31/01/2024	Mercer Super Trust (TTF) - Mercer SmartSuper Plan	Superannuation Contributions	-378.84
DD8634.3	31/01/2024	Panorama Super (Asgard Independence Plan Division Two)	Superannuation Contributions	-309.57
DD8634.4	31/01/2024	Prime Super	Superannuation Contributions	-1035.32
DD8634.5	31/01/2024	IOOF Portfolio Service Superannuation Fund	Superannuation Contributions	-1194.60
DD8634.6	31/01/2024	MLC Super Fund Plum Super	Superannuation Contributions	-14.65
DD8634.7	31/01/2024	Aware Super	Payroll Deductions	-8529.77
DD8634.8	31/01/2024	Rest Superannuation	Superannuation Contributions	-1972.10
DD8634.9	31/01/2024	Australian Super	Superannuation Contributions	-1821.12
DD8639.1	02/01/2024	Maia Financial Pty Ltd	Swimming Pool Gym Equipment Rental Agreement Jan-Mar2024	-5658.33
DD8639.2	25/01/2024	AGDATA Holdings Pty Ltd	Rylington Park - Phoenix Accounting Software	-54.00
DD8639.3	23/01/2024	Western Australian Treasury Corporation	Government Loan Guarantee Fees to 31/12/2023	-288.71
DD8639.4	02/01/2024	Westnet	Medical Centre, Admin and Swimming Pool Internet Jan2024	-289.85
DD8639.5	09/01/2024	De Lage Landen Pty Ltd	Rental Agreement for Photocopier DCVIL-C5573 Jan2024	-184.80
DD8639.6	11/01/2024	Property Owner	3 Reid Pl (Ranger) - Rent 13/01/2024-26/01/2024	-750.00
DD8639.6	11/01/2024	Property Owner	3 Reid Pl (Ranger) - Rent 27/01/2024-09/02/2024	-800.00
DD8639.7	11/01/2024	The Bunbury Diocesan Trustees and Anglican Parish of Boyup Brook	18 Barron St GP House - Rent 19/01/2024-01/02/2024	-660.00
DD8639.8	22/01/2024	BP Australia Pty Ltd	CEO Fuel Purchases Dec2023	-645.70
DD8639.9	25/01/2024	The Bunbury Diocesan Trustees and Anglican Parish of Boyup Brook	18 Barron St GP House - Rent 02/02/2024-15/02/2024	-660.00
DD8582.10	03/01/2024	Mercer Super Trust (TTF) - Mercer SmartSuper Plan	Superannuation Contributions	-388.79
DD8605.10	17/01/2024	UniSuper	Superannuation Contributions	-2069.27
DD8605.11	17/01/2024	Australian Retirement Trust	Superannuation Contributions	-519.47
DD8634.10	31/01/2024	Commonwealth Essential Super	Superannuation Contributions	-663.45
DD8634.11	31/01/2024	AMP Super Fund - SignatureSuper	Superannuation Contributions	-873.45
DD8634.12	31/01/2024	Colonial First State Superannuation	Superannuation Contributions	-985.65
DD8634.13	31/01/2024	UniSuper	Superannuation Contributions	-2281.64
DD8634.14	31/01/2024	Australian Retirement Trust	Superannuation Contributions	-519.47
TOTAL DD MUNI ACCOUNT TO 31 January 2024				-293,807.39
DD8643.1	31/01/2024	Police Licensing	Police Claimed January 2024	-35099.70
TOTAL DD POLICE LICENSING ACCOUNT TO 31 January 2024				-35,099.70
TOTAL DD BOYUP BROOK EARLY LEARNING CENTRE ACCOUNT TO 31 January 2024				0.00
SUMMARY				
CHQ (Muni Account)				-7,515.21
DD				-293,807.39
EFT				-201,841.01
MUNI TOTAL				-503,163.61
ALL MUNI TRANS TO 31 January 2024				-503,163.61
DD (Police Licensing Account) TO 31 January 2024				-35,099.70
DD (Boyup Brook Early Learning Centre) TO 31 January 2024				0.00
GRAND TOTAL 1 - 31 January 2024				-538,263.31



MONTHLY FINANCIAL REPORT

31 DECEMBER 2023

TABLE OF CONTENTS

	Page
Statement of Comprehensive Income - by Program	2
Statement of Comprehensive Income - by Nature & Type	3
Statement of Financial Activity by Nature	4
Statement of Financial Activity by Program	5
Net Current Position	6
Variance Report	7-10
Statement of Financial Position	11
Statement of Cash Flows	12-13
Progress of the Capital Program	14-15
Major Business Unit Details	16-17
Reserve Accounts	18
Loans	19
Detailed Operating & Non-Operating Accounts	20-48

**SHIRE OF BOYUP BROOK
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDING 31 DECEMBER 2023**

	NOTES	2023-24 ANNUAL BUDGET	2023-24 YTD BUDGET	2023-24 YTD ACTUAL	VARIANCE
EXPENDITURE (Excluding Finance Costs)		\$		\$	
General Purpose Funding		(158,533)	(72,139)	(67,953)	-6%
Governance		(524,085)	(315,771)	(236,964)	-25%
Law, Order, Public Safety		(463,236)	(231,068)	(212,366)	-8%
Health		(1,567,566)	(710,990)	(696,532)	-2%
Education and Welfare		(454,620)	(235,068)	-181,686	-23%
Housing		(306,843)	(132,110)	(69,343)	-48%
Community Amenities		(527,452)	(252,636)	(201,367)	-20%
Recreation and Culture		(1,415,292)	(733,556)	(447,544)	-39%
Transport		(4,491,015)	(2,209,592)	(738,142)	-67%
Economic Services		(684,442)	(262,441)	(248,460)	-5%
Other Property and Services		(831,171)	(423,130)	(206,870)	-51%
Total Operating Expenditure		(11,424,255)	(5,578,501)	(3,307,227)	
REVENUE					
General Purpose Funding		3,628,819	3,601,806	3,825,750	6%
Governance		0	0	8,546	0%
Law, Order, Public Safety		125,900	63,611	160,248	152%
Health		1,180,900	549,063	621,321	13%
Education and Welfare		210,000	128,772	143,729	12%
Housing		216,940	36,734	37,429	2%
Community Amenities		231,300	222,115	235,587	6%
Recreation and Culture		62,900	48,732	57,855	19%
Transport		230,577	215,024	224,710	5%
Economic Services		122,555	47,921	64,194	34%
Other Property & Services		765,209	268,982	257,985	-4%
Total Operating Revenue		6,775,100	5,182,760	5,637,353	
Sub-Total		(4,649,155)	(395,741)	2,330,126	
FINANCE COSTS					
Housing		(1,388)	(752)	(752)	0%
Recreation & Culture		(3,305)	(1,759)	(1,834)	4%
Total Finance Costs		(4,693)	(2,511)	(2,586)	
NON-OPERATING REVENUE					
General Purpose Funding	No.3	0		0	
Law, Order & Public Safety	No.5	0	0	0	0%
Education & Welfare	No.8	0		0	0%
Recreation & Culture	No.11	95,714	0	0	0%
Transport	No.12	1,688,825	302,469	185,920	-39%
Economic Services	No.13	0	0	0	0%
Total Non-Operating Revenue		1,784,539	302,469	185,920	
PROFIT/(LOSS) ON SALE OF ASSETS					
Housing Profit		0	0	0	
Transport Profit		0	0	0	
Transport Loss		0	0	0	
Total Profit/(Loss)		0	0	0	
NET RESULT		(2,869,309)	(95,783)	2,513,460	
Other Comprehensive Income					
Changes on revaluation of non-current assets		0	0	0	
TOTAL COMPREHENSIVE INCOME		(2,869,309)	(95,783)	2,513,460	

"Traffic Lights" Colour Coding:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the Council has defined a formula in Council Policy 2.1.6 (see also Variance Report in these Statements).

To simplify this reporting, a traffic light system is used in the variance column of the Statement of Comprehensive Income and the Rate Setting Statement, as follows:

Revenue:

Green = Actual Revenue is greater than Year-to-Date budgeted revenue by 10% or more

Red = Variance between Actual Revenue and Year-to-Date budget is greater than 10% (lower)

Expenditure:

Green = Actual Expenditure is less than Year-to-Date budgeted expenditure

Red = Variance between Actual Expenditure and Year-to-Date budget is greater than 10% (higher)



SHIRE OF BOYUP BROOK
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE/TYPE
FOR THE PERIOD ENDING 31 DECEMBER 2023

	2023-24 ORIGINAL BUDGET	2023-24 YTD BUDGET	2023-24 YTD ACTUAL	VARIANCE
Expenses				
Employee Costs	(3,912,622)	(1,830,419)	(2,167,270)	18%
Materials and Contracts	(3,050,034)	(1,409,534)	(515,606)	-63%
Utility Charges	(213,715)	(104,451)	(86,204)	-17%
Depreciation on Non-Current Assets	(3,586,909)	(1,737,023)	0	-100%
Interest Expenses	(4,693)	(2,511)	(2,586)	3%
Insurance Expenses	(328,313)	(312,565)	(282,769)	-10%
Other Expenditure	(332,662)	(184,509)	(255,378)	38%
Total Operating Expenses	(11,428,948)	(5,581,012)	(3,309,813)	
Revenue				
Rates	3,579,069	3,578,319	3,576,623	0%
Operating Grants, Subsidies and Contributions	495,917	266,077	420,068	58%
Fees and Charges	1,879,735	1,042,555	1,161,452	11%
Interest Earnings	27,750	16,087	188,957	1075%
Other Revenue	792,629	279,722	290,252	4%
Total Operating Revenue	6,775,100	5,182,760	5,637,353	
Sub-Total	(4,653,848)	(398,252)	2,327,540	
Non-Operating Grants, Subsidies & Contributions	1,784,539	302,469	185,920	-39%
Profit on Asset Disposals	0	0	0	0%
Loss on Asset Disposals	0	0	0	0%
	1,784,539	302,469	185,920	
Net Result	(2,869,309)	(95,783)	2,513,460	
Other Comprehensive Income				
Changes on revaluation of non-current assets	0	0	0	
Total Other Comprehensive Income	0	0	0	
TOTAL COMPREHENSIVE INCOME	(2,869,309)	(95,783)	2,513,460	

SHIRE OF BOYUP BROOK
FINANCIAL ACTIVITY STATEMENT BY NATURE/TYPE
FOR THE PERIOD ENDING 31 DECEMBER 2023

	2023-24 ORIGINAL BUDGET	2023-24 YTD BUDGET (a)	2023-24 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
OPERATING REVENUE	\$	\$	\$			
Ex-Gratia Rates & Write-offs	2,140	1,390	1390	Within Threshold	Within Threshold	▲
Operating Grants, Subsidies and Contributions	495,917	266,077	420,068	153,991	57.87%	▲
Fees and Charges	1,879,735	1,042,555	1,161,452	118,897	11.40%	▲
Interest Earnings	27,750	16,087	188,957	172,870	1074.60%	
Other Revenue	792,629	279,722	290,252	10,530	Within Threshold	
Profit on Disposal of Asset	0	0	0	Within Threshold	0%	
Total Operating Revenue	3,198,171	1,605,831	2,062,120	456,288		
LESS OPERATING EXPENDITURE						
Employee Costs	(3,912,622)	(1,830,419)	(1,956,185)	(125,765)	Within Threshold	
Materials and Contracts	(3,050,034)	(1,409,534)	(726,692)	682,841	48.44%	
Utility Charges	(213,715)	(104,451)	(86,204)	18,247	17.47%	
Depreciation on Non-Current Assets	(3,586,909)	(1,737,023)	0	1,737,023	100.00%	
Interest Expenses	(4,693)	(2,511)	(2,586)	Within Threshold	Within Threshold	
Insurance Expenses	(328,313)	(312,565)	(282,769)	29,796	Within Threshold	
Other Expenditure	(332,662)	(184,509)	(255,378)	(70,868)	(38.41%)	
Loss on Disposal of Asset	0	0	0	Within Threshold	0%	
Total Operating Expenses	(11,428,948)	(5,581,012)	(3,309,813)	2,271,274		
Sub-Total	(8,230,777)	(3,975,181)	(1,247,694)	2,727,563		
NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET						
Movement in Employee Provisions (Non-current)	44,635	0	0	Within Threshold	0%	
Movement in Accrued Expenses		0	0	Within Threshold	0%	
Depreciation Written Back	3,586,909	1,737,023	0	(1,737,023)	(100.00%)	▼
Operating Activities Excluded from Budget	3,631,544	1,737,023	0	(1,737,023)		
Sub Total	(4,599,233)	(2,238,158)	(1,247,694)	990,539		
INVESTING ACTIVITIES						
Purchase of Land	0	0	0	Within Threshold	0%	
Purchase Buildings	(889,155)	(422,394)	(530,621)	(108,227)	(25.62%)	
Purchase Plant and Equipment	(891,660)	(703,660)	(107,212)	596,448	84.76%	
Purchase Furniture and Equipment	(25,000)	0	0	Within Threshold	0%	
Infrastructure Assets - Roads	(1,950,962)	(682,831)	(722,270)	(39,439)	Within Threshold	
Infrastructure Assets - Footpaths	(75,075)	0	0	Within Threshold	0%	
Infrastructure Assets - Aerodromes	(53,056)	0	0	Within Threshold	0%	
Infrastructure Assets - Drainage	(58,866)	(58,866)	(70,798)	(11,932)	(20.27%)	
Infrastructure Assets - Parks & Ovals	(200,000)	0	0	Within Threshold	0%	
Infrastructure Assets - Recreation	(150,000)	(150,000)	(133,137)	16,863	11.24%	
Infrastructure Assets - Other	(344,313)	(214,313)	(35,306)	179,007	83.53%	
Proceeds from Sale of Assets	310,000	275,000	0	(275,000)	(100.00%)	▼
Contributions for the Development of Assets	1,784,539	302,469	185,920	(116,549)	(38.53%)	▼
Amount Attributable to Investing Activities	(2,543,548)	(1,654,595)	(1,413,424)	241,171		
FINANCING ACTIVITIES						
Repayment of Debt - Loan Principal	(22,660)	(11,166)	(11,166)	Within Threshold	Within Threshold	
Repayment of Debt - Lease Principal	(19,800)	(9,900)	(9,824)	Within Threshold	Within Threshold	
Transfer to Reserves	(270,000)	(2,500)	(47,169)	(44,669)	(1786.83%)	
Amount Attributable to Financing Activities	(312,460)	(23,566)	(68,159)	(44,669)		
Sub Total	(7,455,241)	(3,916,319)	(2,729,276)	1,187,042		
FUNDING FROM						
Transfer from Reserves	138,000	0	0	Within Threshold	0%	
Loans Raised	250,000	0	0	Within Threshold	0%	
Estimated Opening Surplus at 1 July	3,490,312	3,490,312	3,815,098	324,786	Within Threshold	
Amount Raised from General Rates	3,576,929	3,576,929	3,575,233	Within Threshold	Within Threshold	
Closing Funds	0	0	0	Within Threshold	0%	
	7,455,241	7,067,241	7,390,331	324,786		
NET SURPLUS/(DEFICIT)	0	3,150,922	4,661,055	1,510,132		

SHIRE OF BOYUP BROOK
BUDGET REVIEW FINANCIAL ACTIVITY STATEMENT BY FUNCTION/PROGRAM
FOR THE PERIOD ENDING 31 DECEMBER 2023

	2023-24 ORIGINAL BUDGET	2023-24 YTD BUDGET (a)	2023-24 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
OPERATING REVENUE	\$	\$	\$			
General Purpose Funding	51,890	24,877	250,517	225,640	907.03%	▲
Governance	0	0	8,546	Within Threshold	0%	
Law, Order Public Safety	125,900	63,611	160,248	96,637	151.92%	▲
Health	1,180,900	549,063	621,321	72,258	13.16%	▲
Education and Welfare	210,000	128,772	143,729	14,957	11.61%	▲
Housing	216,940	36,734	37,429	Within Threshold	Within Threshold	
Community Amenities	231,300	222,115	235,587	13,472	Within Threshold	
Recreation and Culture	62,900	48,732	57,855	Within Threshold	18.72%	
Transport	230,577	215,024	224,710	Within Threshold	Within Threshold	
Economic Services	122,555	47,921	64,194	16,273	33.96%	▲
Other Property and Services	765,209	268,982	257,985	(10,996)	Within Threshold	
Total Operating Revenue	3,198,171	1,605,831	2,062,120	428,240		
LESS OPERATING EXPENDITURE						
General Purpose Funding	(158,533)	(72,139)	(67,953)	Within Threshold	Within Threshold	
Governance	(524,085)	(315,771)	(236,964)	78,808	(24.96%)	
Law, Order, Public Safety	(463,236)	(231,068)	(212,366)	18,702	Within Threshold	
Health	(1,567,566)	(710,990)	(696,532)	14,458	Within Threshold	
Education and Welfare	(454,620)	(235,068)	(181,686)	53,382	(22.71%)	
Housing	(308,231)	(132,862)	(70,095)	62,767	(47.24%)	
Community Amenities	(527,452)	(252,636)	(201,367)	51,269	(20.29%)	
Recreation and Culture	(1,418,597)	(735,315)	(449,378)	285,936	(38.89%)	
Transport	(4,491,015)	(2,209,592)	(738,142)	1,471,450	(66.59%)	
Economic Services	(684,442)	(262,441)	(248,460)	13,981	Within Threshold	
Other Property & Services	(831,171)	(423,130)	(206,870)	216,260	(51.11%)	
Total operating Expenses	(11,428,948)	(5,581,012)	(3,309,813)	2,267,013		
Sub-Total	(8,230,777)	(3,975,181)	(1,247,693)	2,695,253		
NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET						
Movement in Employee Provisions (Non-current)	44,635	0	0	Within Threshold	0%	
Movement in Accrued Expenses	0	0	0	Within Threshold	0%	
Depreciation Written Back	3,586,909	1,737,023	0	(1,737,023)	(100.00%)	
Operating Activities Excluded from Budget	3,631,544	1,737,023	0	(1,737,023)		
Sub Total	(4,599,233)	(2,238,158)	(1,247,693)	958,230		
INVESTING ACTIVITIES						
Purchase of Land	0	0	0	Within Threshold	0%	
Purchase Buildings	(889,155)	(422,394)	(530,621)	(108,227)	25.62%	
Purchase Plant and Equipment	(891,660)	(703,660)	(107,212)	596,448	(84.76%)	
Purchase Furniture and Equipment	(25,000)	0	0	Within Threshold	0%	
Infrastructure Assets - Roads	(1,950,962)	(682,831)	(722,270)	(39,439)	Within Threshold	
Infrastructure Assets - Footpaths	(75,075)	0	0	Within Threshold	0%	
Infrastructure Assets - Aerodromes	(53,056)	0	0	Within Threshold	0%	
Infrastructure Assets - Drainage	(58,866)	(58,866)	(70,798)	(11,932)	20.27%	
Infrastructure Assets - Parks & Ovals	(200,000)	0	0	Within Threshold	0%	
Infrastructure Assets - Recreation	(150,000)	(150,000)	(133,137)	16,863	(11.24%)	
Infrastructure Assets - Other	(344,313)	(214,313)	(35,306)	179,007	(83.53%)	
Proceeds from Sale of Assets	310,000	275,000	0	(275,000)	(100.00%)	▼
Contributions for the Development of Assets	1,784,539	302,469	185,920	(116,549)	(38.53%)	
Amount Attributable to Investing Activities	(2,543,548)	(1,654,595)	(1,413,424)	241,171		
FINANCING ACTIVITIES						
Repayment of Debt - Loan Principal	(22,660)	(11,166)	(11,166)	Within Threshold	Within Threshold	
Repayment of Debt - Lease Principal	(19,800)	(9,900)	(9,824)	Within Threshold	Within Threshold	
Transfer to Reserves	(270,000)	(2,500)	(47,169)	(44,669)	1786.83%	
Amount Attributable to Financing Activities	(312,460)	(23,566)	(68,159)	(44,669)		
Sub Total	(7,455,241)	(3,916,319)	(2,729,276)	1,154,732		
FUNDING FROM						
Transfer from Reserves	138,000	0	0	Within Threshold	0%	
Loans Raised	250,000	0	0	Within Threshold	0%	
Estimated Opening Surplus at 1 July	3,490,312	3,490,312	3,815,098	324,786	Within Threshold	
Amount Raised from General Rates	3,576,929	3,576,929	3,575,233	Within Threshold	Within Threshold	
Closing Funds	0	0	0	Within Threshold	0%	
Sub Total	7,455,241	7,067,241	7,390,331	324,786		
NET SURPLUS/(DEFICIT)	(0)	3,150,922	4,661,055	1,479,518		

SHIRE OF BOYUP BROOK
SUMMARY OF CURRENT ASSETS AND LIABILITIES
FOR THE PERIOD ENDING 31 DECEMBER 2023

	ACTUAL
	31 DECEMBER 2023
<u>Current Assets</u>	
Cash at bank and on Hand	5,916,740
Restricted Cash	19,783
Restricted Cash Reserves	2,796,658
Trade Receivables	1,113,341
Stock on Hand/Inventory/Biological Assets	308,640
Other Assets	59,885
Total Current Assets	10,215,047
<u>Current Liabilities</u>	
Trade Creditors	(\$198,715)
Bonds and Deposits	(\$36,962)
Accrued Wages	(\$116,377)
Accrued Interest on Loans	(\$1,517)
Accrued Expense	(\$39,700)
ATO Liabilities	(\$1,300)
Contract Liability	(\$1,810,188)
Loan Liability	(\$11,494)
Finance Lease Liability	(\$9,976)
Provisions	(\$401,529)
Total Current Liabilities	(\$2,627,758)
 Sub-Total	 7,587,289
<u>Adjustments</u>	
LESS Cash Backed Reserves	(\$2,796,658)
LESS Restricted Cash	\$0
LESS Inventory	(\$308,640)
LESS Prepaid Expenses	\$0
ADD: Employee Leave Provisions	\$0
ADD: Accrued Interest	\$1,517
ADD: Accrued Salaries & Wages	\$116,377
ADD: Accrued Expenses	\$39,700
ADD: Current Loan Liability	\$11,494
ADD: Current Finance Lease Liability	\$9,976
Rounding	0
Net Current Position	4,661,055

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 DECEMBER 2023**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 3 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on this page will be reported below.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Operating Revenue						
Operating Grants & Contributions	266,077	420,068	153,991	58%	TIMING/ PERMANENT	Increase in General Purpose grant of \$21k, Increase in Local Road grant of \$21k, Increase in Australia Day grant \$8k, Increase in MAF grant of \$94k, Increase in Other Culture income of \$5k, Increase in MRWA Road Maintenance grant of \$5k.
Fees & Charges	1,042,555	1,161,452	118,897	11%	TIMING	Increase in Rates Recovery expenses \$8k, Increase in medical surgery fees of \$72k, Increase in Early Learning Centre fees \$15k, Increase in Cemetery fees \$3k, Increase in Pool season tickets \$3k, Increase in Caravan Park fees \$18k, decrease in building licence fees \$7k, decrease in Private Works charges \$5k.
Interest Earnings	16,087	188,957	172,870	1075%	TIMING /PERMANENT	Increase in Rates instalment interest \$5k, Increase in Rates late penalty interest \$10k, Increase in Municipal Fund interest of \$110k, increase in Reserve account interest of \$46k
Other Revenue	279,722	290,252	10,530	Within Threshold	TIMING	Increase in sale of recyclables of \$9k Increase in Licensing Services Fees \$3k, Increase in workers compensation reimbursements of \$18k, Increase in diesel fuel rebate of \$10k, Increase in Admin Reimbursements of \$9k, Decrease in Rylington Park income of \$43k.

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 DECEMBER 2023**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 3 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on this page will be reported below.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Operating Expenses</u>						
Employee Costs	(1,830,419)	(1,956,185)	(125,765)	Within Threshold	TIMING	Increase in Fire Prevention wages \$30k, Decrease in Ranger Salaries \$27k, Decrease in health Administration salaries \$10k, Increase in Medical Centre wages \$57k, Decrease in Early Learning Centre salaries \$5k, Decrease in Citizens Lodge wages \$3k, Decrease in Swimming Pool wages \$12k, Decrease in Townsite Gardens wages \$8k, Decrease in Rural Road wages of \$63k, Increase in Verge Pruning wages \$13k, Increase in CDO Wages \$30k, Decrease in Building Control wages of \$6k, Increase in Supervision wages of \$132k, Increase in Workers Compensation Insurance \$10k, Increase in Superannuation of \$15k, Increase in PWOH leave of \$17k, Decrease in PWOH Training expenses of \$10k, Increase in Workers Compensation wages \$13k, Decrease in Administration OSH wages \$30k, Decrease in Rylington Park wages \$36k.

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 DECEMBER 2023**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 3 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on this page will be reported below.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Materials & Contracts	(1,409,534)	(726,692)	682,841	48%	TIMING	Increase in Rates Collection expenses \$9k, Decrease in Chamber expenses \$7k, Increase in Fire Vehicle maintenance \$19k, Decrease in ESL Plant & Equipment expenses \$12k, Decrease in ESL Clothing expenses \$7k, Decrease in Medical Centre Computer expenses \$10k, Decrease in Ambulance Contribution expenses \$13k, Decrease in Early Learning Centre expenses \$11k, Decrease in Aged Needs Strategy \$25k, Decrease in Community Housing maintenance \$29k, Decrease in Landfill expenses \$7k, Decrease in Street Bin collection expenses \$5k, Decrease in Town Planning expenses \$18k, Decrease in Swimming Pool operating expenses \$35k, Decrease in Swimming Pool building expenses \$7k, Decrease in Recreation Complex expenses \$6k, Decrease in Support for Sandakan expenses \$7k, Decrease in Maintenance Grading expenses \$6k, Decrease in Romans Data Collection \$120k, Decrease in Town Verge Spraying \$8k, Decrease in Consulting Engineer expenses \$13k, Decrease in Minor Asset purchases \$11k, Decrease in Promotion Activities \$12k, Decrease in Flaxmill expenses \$13k, Decrease in Building Maintenance expenses \$6k, Decrease in Economic Development project expenses \$15k, Decrease in Country Music Festival expenses \$15k, Increase in Plant Parts & Repairs \$13k, Decrease in Audit expenses \$50k, Decrease in Admin Consultant expenses \$38k, Decrease in Admin Legal expenses \$11k, Decrease in IT expenses \$38k, Decrease in Rylington Park Operational expenses \$62k.

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 DECEMBER 2023**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each month's financial statements. The information contained within the 'Statement of Financial Activity' on page 3 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on this page will be reported below.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Depreciation on Assets	(1,737,023)	0	1,737,023	100%	TIMING	Depreciation not able to be raised until after audit.
Insurance Expenses	(312,565)	(282,769)	29,796	Within Threshold	TIMING	Decrease in Medical Centre Insurances \$29k.
Other Expenses	(184,509)	(255,378)	(70,868)	-38%	TIMING	Increase in Tourist centre expenses \$27k, Increase in Promotion activities expenses \$13k, Increase in Country Music Festival expenses \$5k, Increase in Admin bank fees increase of \$21k.

Investing Activities

Purchase Buildings	(422,394)	(530,621)	(108,227)	-26%	TIMING	Decrease in Early Learning Centre Building expenses \$5k, Decrease in CEO Residence project expenses \$13k, Decrease in Tonebridge Hall project expenses \$4k, Decrease in Dinninup Hall project expenses \$6k, Increase in Boyup Brook Hall refurbishment \$136k, Increase in Tourist Centre building project \$18k, Decrease in Rylington Park House project expenses \$14k.
Purchase Plant and Equipment	(703,660)	(107,212)	596,448	85%	TIMING	Decrease in ESL Plant & Equipment \$22k, Decrease in Portable traffic lights \$10k, Decrease in Heavy Plant purchases \$563k, Increase in Minor Equipment purchases \$9k, Decrease in Pool vehicle expense \$12k.
Infrastructure Assets - Roads	(682,831)	(722,270)	(39,439)	Within Threshold	TIMING	Decrease in RTR Craigie Rd project \$4k, Decrease in RTR Lodge Rd project \$5k, Decrease in Boyup Brook-Arthur River RRG project \$70k, Increase in Winter grading expenses \$117k.
Infrastructure Assets - Drainage	(58,866)	(70,798)	(11,932)	-20%	TIMING	Increase in Boyup Brook hall drainage works \$12k.
Infrastructure Assets - Recreation	(150,000)	(133,137)	16,863	11%	TIMING	Decrease in Oval reticulation project expenses \$17k.
Infrastructure Assets - Other	(214,313)	(35,306)	179,007	84%	TIMING	Increase in Landfill fencing works \$30k, Increase in Cemetery project works \$5k, Decrease in Town Hall Car Park project expenses \$214k.
Non-Operating Grants, Subsidies for the Development of Assets	302,469	185,920	(116,549)	-39%	TIMING	Decrease in Regional Road Group grant spent \$116k.

Financing Activities

Transfer to Reserves	(2,500)	(47,169)	(44,669)	-1787%		Increase in interest earned transferred to Reserves \$45k.
----------------------	---------	----------	----------	--------	--	--

SHIRE OF BOYUP BROOK
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 31 DECEMBER 2023

	Note	2022-23 ACTUAL \$	2023-24 ACTUAL \$	Variance \$
Current assets				
Unrestricted Cash & Cash Equivalents		4,557,704	5,921,756	1,364,052
Restricted Cash - Reserves		2,749,490	2,796,659	47,170
Restricted Cash - Other		15,757	14,768	-989
Trade and other receivables		1,000,602	1,121,209	120,607
Inventories		308,640	308,640	0
Other assets		52,017	52,017	0
Total current assets		8,684,209	10,215,049	1,530,839
Non-current assets				
Trade and other receivables		43,363	43,363	0
LG House Unit Trust		81,490	81,490	0
Land		4,630,000	4,630,000	0
Buildings		18,077,533	18,608,154	530,621
Furniture & Equipment		21,570	21,570	0
Plant & Equipment		2,527,851	2,635,063	107,212
Right of use Assets - Plant		51,620	51,620	0
Infrastructure Assets - Roads		75,486,302	76,209,413	723,111
Infrastructure Assets - Bridges		16,494,382	16,494,382	0
Infrastructure Assets - Footpaths		1,111,441	1,111,441	0
Infrastructure Assets - Recreation		1,519,407	1,652,544	133,137
Infrastructure Assets - Drainage		9,955,431	10,026,229	70,798
Infrastructure Assets - Parks/Ovals		323,622	323,622	0
Infrastructure Assets - Other		3,313,088	3,347,553	34,465
Total non-current assets		133,637,098	135,236,442	1,599,344
Total assets		142,321,307	145,451,490	3,130,183
Current liabilities				
Trade and other payables		1,195,330	357,610	837,720
Bonds and deposits		51,709	36,962	14,747
Contract Liabilities		320,008	1,810,188	-1,490,180
Interest-bearing loans and borrowings		22,660	11,495	11,165
Finance Lease Liability - Current		19,800	9,976	9,824
Provisions		401,529	401,529	0
Total current liabilities		2,011,037	2,627,760	-616,723
Non-current liabilities				
Interest-bearing loans and borrowings		49,459	49,459	0
Finance Lease Liability - Non Current		15,241	15,241	0
Provisions		63,440	63,440	0
Total non-current liabilities		128,141	128,141	0
Total liabilities		2,139,177	2,755,900	-616,723
Net assets		140,182,131	142,695,590	2,513,460
Equity				
Retained surplus		58,926,506	58,879,337	-47,169
Net Result		0	2,513,460	2,513,460
Reserve - asset revaluation		78,506,135	78,506,135	0
Reserve - Cash backed		2,749,490	2,796,658	47,169
Total equity		140,182,131	142,695,590	2,513,460

This statement is to be read in conjunction with the accompanying notes

SHIRE OF BOYUP BROOK
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 31 DECEMBER 2023

	Note	2022-23 ACTUAL \$	2023-24 BUDGET \$	2023-24 ACTUAL \$
Cash Flows from operating activities				
Payments				
Employee Costs		(3,736,341)	(3,867,987)	(2,577,744)
Materials & Contracts		(2,044,971)	(3,050,034)	(816,660)
Utilities (gas, electricity, water, etc)		(201,834)	(213,715)	(86,204)
Insurance		(293,827)	(328,313)	(282,769)
Interest Expense		(6,096)	(4,693)	(2,586)
Goods and Services Tax Paid		0	0	(307,700)
Other Expenses		(467,138)	(332,662)	(255,378)
		(6,750,207)	(7,797,404)	(4,329,041)
Receipts				
Rates		3,244,858	3,579,069	2,997,554
Operating Grants & Subsidies		2,543,882	495,917	420,068
Fees and Charges		1,924,985	1,879,735	1,161,452
Interest Earnings		173,534	27,750	188,957
Goods and Services Tax		119,116	0	308,975
Other		1,024,432	792,629	275,505
		9,030,807	6,775,100	5,352,511
Net Cash flows from Operating Activities		2,280,600	(1,022,304)	1,023,470
Cash flows from investing activities				
Payments				
Purchase of Land		0	0	0
Purchase of Buildings		(254,783)	(899,155)	(530,621)
Purchase Plant and Equipment		(260,838)	(891,660)	(107,212)
Purchase Furniture and Equipment		(21,321)	(25,000)	0
Purchase Road Infrastructure Assets		(1,877,878)	(1,950,962)	(722,270)
Purchase of Bridges Assets		(170,000)	0	0
Purchase of Footpath Assets		0	(75,075)	0
Purchase Drainage Assets		(153,133)	(58,866)	(70,798)
Purchase Parks & Ovals Assets		0	(200,000)	0
Purchase Recreation Assets		(17,468)	(150,000)	(133,137)
Purchase Infrastructure Other Assets		(78,467)	(397,369)	(35,306)
Receipts				
Proceeds from Sale of Assets		95,455	310,000	0
Non-Operating grants used for Development of Assets		1,549,321	1,464,531	2,007,095
		(1,189,112)	(2,873,556)	407,751
Cash flows from financing activities				
Repayment of Debentures		(21,383)	(22,660)	(11,166)
Principal elements of lease payments		(19,224)	(19,800)	(9,824)
Proceeds from New Debentures		0	250,000	0
Net cash flows from financing activities		(40,607)	207,540	(20,990)
Net increase/(decrease) in cash held		1,050,881	(3,688,320)	1,410,231
Cash at the Beginning of Reporting Period		6,272,070	7,192,814	7,322,951
Cash at the End of Reporting Period		7,322,951	3,504,494	8,733,182

**SHIRE OF BOYUP BROOK
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 31 DECEMBER 2023**

Notes

	2022-23 ACTUAL \$	2023-24 BUDGET \$	2023-24 ACTUAL \$
RECONCILIATION OF CASH			
Cash at Bank	4,541,090	57,821	5,906,430
Restricted Cash	2,765,961	2,532,180	2,826,001
Cash on Hand	15,900	5,950	750
TOTAL CASH	7,322,951	2,595,951	8,733,181
RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT			
Net Result (As per Comprehensive Income Statement)	317,687	(2,869,309)	2,513,460
Add back Depreciation	3,871,686	3,586,939	0
(Gain)/Loss on Disposal of Assets	26,985	-	0
LG House Unit trust	(3,686)	-	0
Self Supporting Loan Principal Reimbursements	0	-	0
Contributions for the Development of Assets	(1,549,321)	(2,895,601)	(185,920)
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	(11,929)	0	0
(Increase)/Decrease in Receivables	(78,095)	(30)	(1,941,781)
Increase/(Decrease) in Accounts Payable	51,355	-	637,712
Increase/(Decrease) in Contract Liability	(362,993)	(683,001)	0
Increase/(Decrease) in Prepayments	0	0	0
Increase/(Decrease) in Employee Provisions	18,911	44,635	0
Increase/(Decrease) in Accrued Expenses	0	0	0
Rounding	-	0	0
NET CASH FROM/(USED) IN OPERATING ACTIVITIES	2,280,600	(2,816,367)	1,023,470

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 DECEMBER 2023**

CAPITAL EXPENDITURE PROGRAM

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2023/24 Total Budget	2023/24 YTD Budget	2023/24 YTD Actuals	% of Annual Budget
Law Order & Public Safety								
051600	ESL Plant & Equipment - Wash station and fastfill trailer	MWS	P&E	New	21,660	21,660	0	0.0%
					21,660	21,660	0	
Health								
074600	Medical Centre - Telehealth setup	DCEO	F&E	New	25,000	0	0	0.0%
074400	Medical Centre Building - Design for internal layout, internal painting, new flooring, blinds, external painting and structural work	BMC	L&B	Renewal	75,000	0	0	0.0%
					100,000	0	0	
Education & Welfare								
081400	Community Resource Centre - External painting, balustrades, decking & restumping, internal paint	BMC	L&B	Renewal	40,000	0	0	0.0%
081401	Early Learning Centre - External painting, kitchen cabinetry & irrigation install	BMC	L&B	Renewal	23,000	5,000	0	0.0%
					63,000	5,000	0	
Housing								
091400	CEO Residence - Replace fencing	BMC	L&B	Renewal	30,000	30,000	17,045	56.8%
					30,000	30,000	17,045	
Community Amenities								
101400	Landfill/Transfer Station - Fencing	MWS	Other	Renewal	35,000	0	30,256	86.4%
107900	Cemetery Other Infrastructure	MWS	Other	Upgrade	0	0	5,050	0.0%
					35,000	0	35,306	
Recreation & Culture								
LRC018	Mayanup Hall - Refurbishment	BMC	L&B	Renewal	9,741	5,001	3,839	39.4%
LRC019	Tonebridge Hall Refurbishment	BMC	L&B	Renewal	13,673	13,673	9,064	66.3%
LRC022	Dinninup Hall Refurbishment & Drainage Works	MWS	L&B	Renewal	35,126	10,126	4,780	13.6%
LRC021	Wilga Hall Refurbishment	BMC	L&B	Renewal	1,818	1,818	0	0.0%
LRC023	Kulikup Hall Refurbishment	BMC	L&B	Renewal	11,797	0	0	0.0%
LRC027	McAlinden Hall Refurbishment	BMC	L&B	Renewal	12,436	6,400	4,310	34.7%
LRC017	Boyup Brook Hall Refurbishment	BMC	L&B	Upgrade	217,377	217,377	353,244	162.5%
LRC006	Swimming Pool - Upgrade Entrance	MWS	L&B	Renewal	11,187	0	0	0.0%
LRC024	Boyup Brook Hall Drainage	MWS	DRAIN	Renewal	58,866	58,866	70,798	120.3%
LRC026	Sandakan Playground Upgrade	MWS	PARK	Upgrade	200,000	0	0	0.0%
113906	Recreation Oval - Reticulation	MWS	REC	Upgrade	150,000	150,000	133,137	88.8%
LRC025	Boyup Brook Town Hall Car Park & Landscaping	MWS	OTHER	Upgrade	214,313	214,313	0	0.0%
					936,334	677,573	579,171	
Transport								
123609	Light Plant Replacements	MWS	P&E	Renewal	22,000	22,000	12,322	56.0%
123610	Heavy Plant Replacements	MWS	P&E	Renewal	738,000	590,000	27,500	3.7%
123619	Minor Equipment - Pressure Cleaner	MWS	P&E	Renewal	0	0	9,015	0.0%
RTR037	Roads to Recovery - Craigie Road	MWS	ROAD	Renewal	357,116	11,000	7,700	2.2%
RTR038	Roads to Recovery - Lodge Road	MWS	ROAD	Renewal	216,445	11,000	6,260	2.9%
RRG004	Regional Road Group - Winneup Road	MWS	ROAD	Upgrade	0	0	7,230	0.0%
RRG148	Regional Road Group - Boyup Brook Cranbrook Road	MWS	ROAD	Upgrade	377,283	11,000	4,750	1.3%
RRG210	Regional Road Group - Boyup Brook Arthur River Road	MWS	ROAD	Upgrade	589,118	422,356	352,194	59.8%
MU501	Gravel Pits Rehabilitation	MWS	ROAD	Renewal	20,000	0	0	0.0%
121401	Gravel Sheeting Road Projects	MWS	ROAD	Renewal	54,000	0	0	0.0%
121410	Winter Road Grading	MWS	ROAD	Renewal	337,000	227,475	344,136	102.1%
FP111	Inglis Street Footpath	MWS	FOOT	Upgrade	75,075	0	0	0.0%
126400	Aerodrome Infrastructure - Gravel resheet	MWS	OTHER	Renewal	53,056	0	0	0.0%
					2,839,093	1,294,831	771,107	
Economic Services								
132400	Tourist Centre - Upgrade Septic system	MWS	L&B	New	90,000	89,999	107,572	119.5%
132405	Flaxmill Caravan Park Ablution Block	MWS	L&B	New	250,000	0	1,796	0.7%
135401	80 Abel St - Pharmacy expansion to upgrade septic	MWS	L&B	Renewal	15,000	0	0	0.0%
135402	Standpipe - Card Swipe Facilities x 2	MWS	OTHER	Upgrade	40,000	0	0	0.0%
135403	Blackwood River Access Path	MWS	OTHER	Upgrade	50,000	0	0	0.0%
132901	Flaxmill Caravan Park Fence & Water Supply Upgrade	MWS	OTHER	Upgrade	5,000	0	0	0.0%
					450,000	89,999	109,368	

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 DECEMBER 2023**

CAPITAL EXPENDITURE PROGRAM

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2023/24 Total Budget	2023/24 YTD Budget	2023/24 YTD Actuals	% of Annual Budget
Other Property & Services								
146500	Administration Vehicle replacements	MWS	P&E	Renewal	110,000	70,000	58,375	53.1%
149503	Rylington Park - Water filtration & replace house roof	MWS	L&B	Renewal	53,000	43,000	28,972	54.7%
					163,000	113,000	87,348	
Total Capital Expenditure					4,638,087	2,232,064	1,599,344	

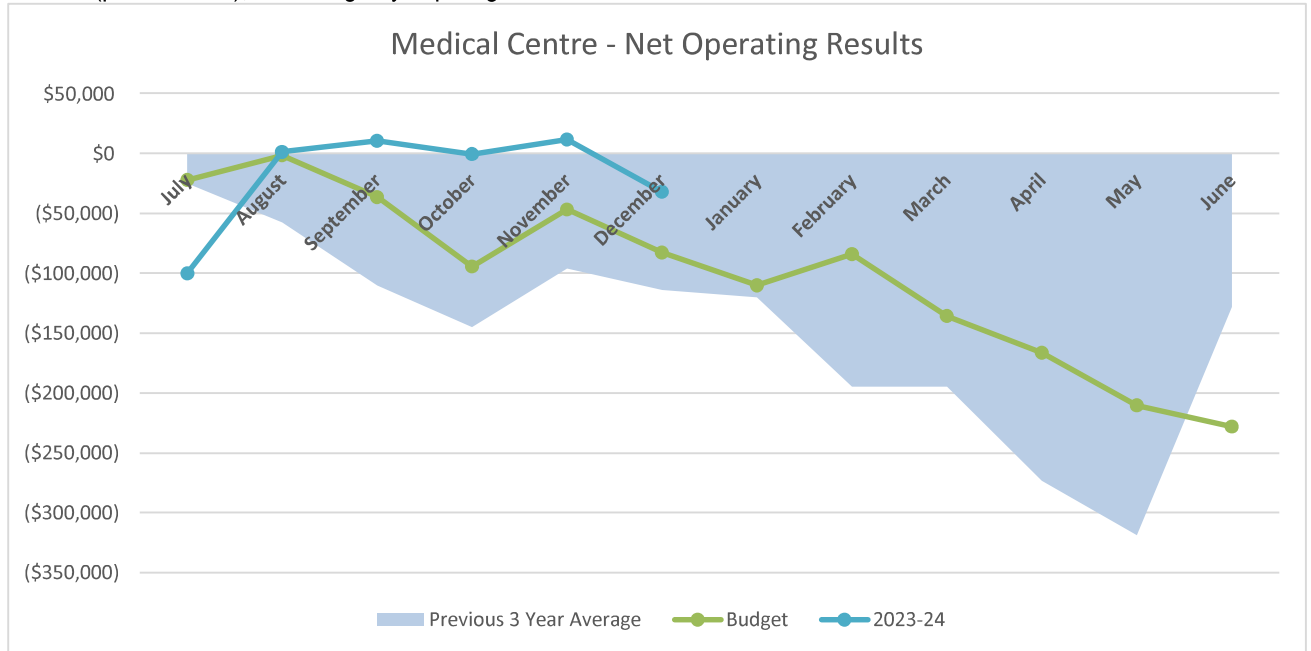
SUMMARIES:				
Land & Buildings	889,155	422,394	530,621	59.7%
Plant & Equipment	891,660	703,660	107,212	12.0%
Furniture & Equipment	25,000	0	0	0.0%
Road Infrastructure	1,950,962	682,831	722,270	37.0%
Footpath Infrastructure	75,075	0	0	0.0%
Bridge Infrastructure	0	0	0	0.0%
Drainage Infrastructure	58,866	58,866	70,798	120.3%
Parks & Reserves Infrastructure	200,000	0	0	0.0%
Recreation Infrastructure	150,000	150,000	133,137	88.8%
Other Infrastructure	397,369	214,313	35,306	8.9%
	4,638,087	2,232,064	1,599,344	34.5%
At No Cost	0	0	0	0.0%
Asset Renewal	2,333,261	1,105,359	634,371	27.2%
New Asset	386,660	111,659	109,368	28.3%
Upgrading Asset	1,918,166	1,015,046	855,605	44.6%
	4,638,087	2,232,064	1,599,344	34.5%
Chief Executive Officer	0	0	0	0.0%
Deputy CEO	25,000	0	0	0.0%
Manager Works & Services	4,178,245	1,952,795	1,211,843	29.0%
Building Maintenance Coordinator	434,842	279,268	387,501	89.1%
	4,638,087	2,232,064	1,599,344	34.5%

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 DECEMBER 2023**

MAJOR BUSINESS UNITS

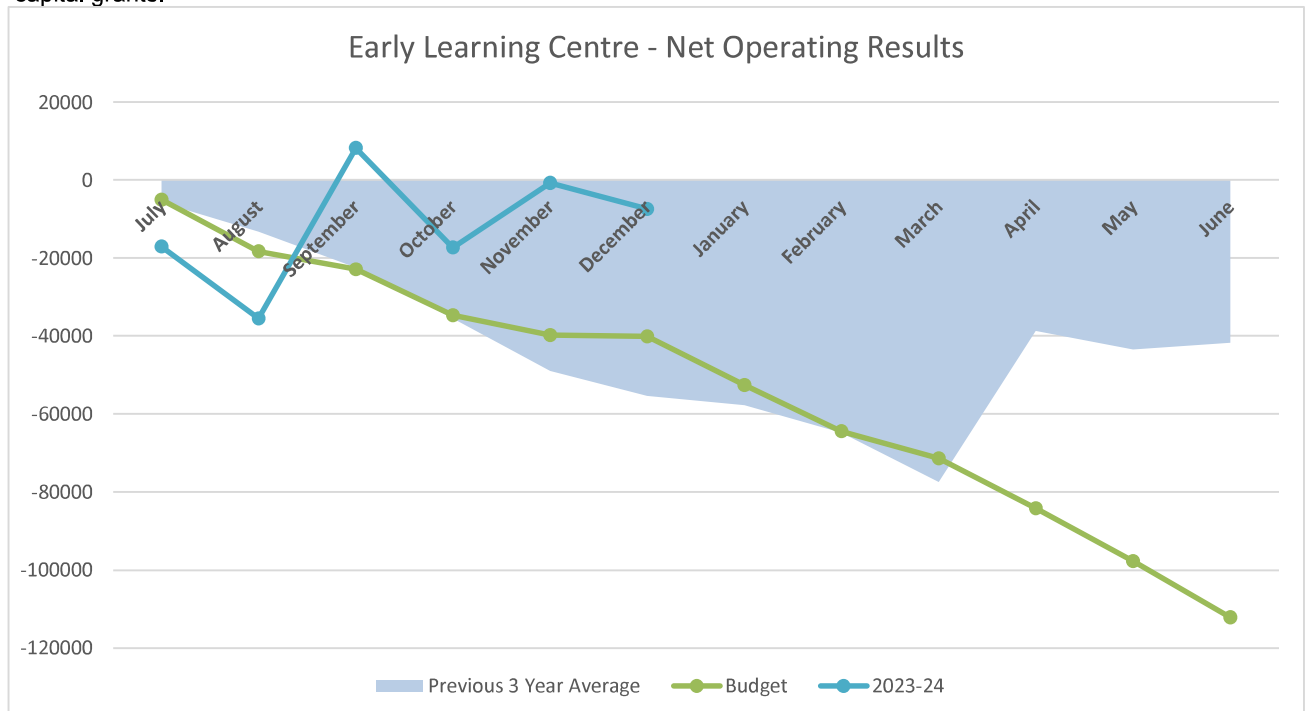
Medical Centre

The Shire of Boyup Brook owns and operates a medical centre that employs 2 doctors, a practice manager, nurses and reception staff, to provide medical services to the community. The following graph shows the operations of the Medical Centre (profit or loss), excluding any capital grants.



Early Learning Centre

The Shire of Boyup Brook owns and operates an early learning centre in Boyup Brook that provides child care services to the community. The following graph shows the operations of the Early Learning Centre (profit or loss), excluding capital grants.

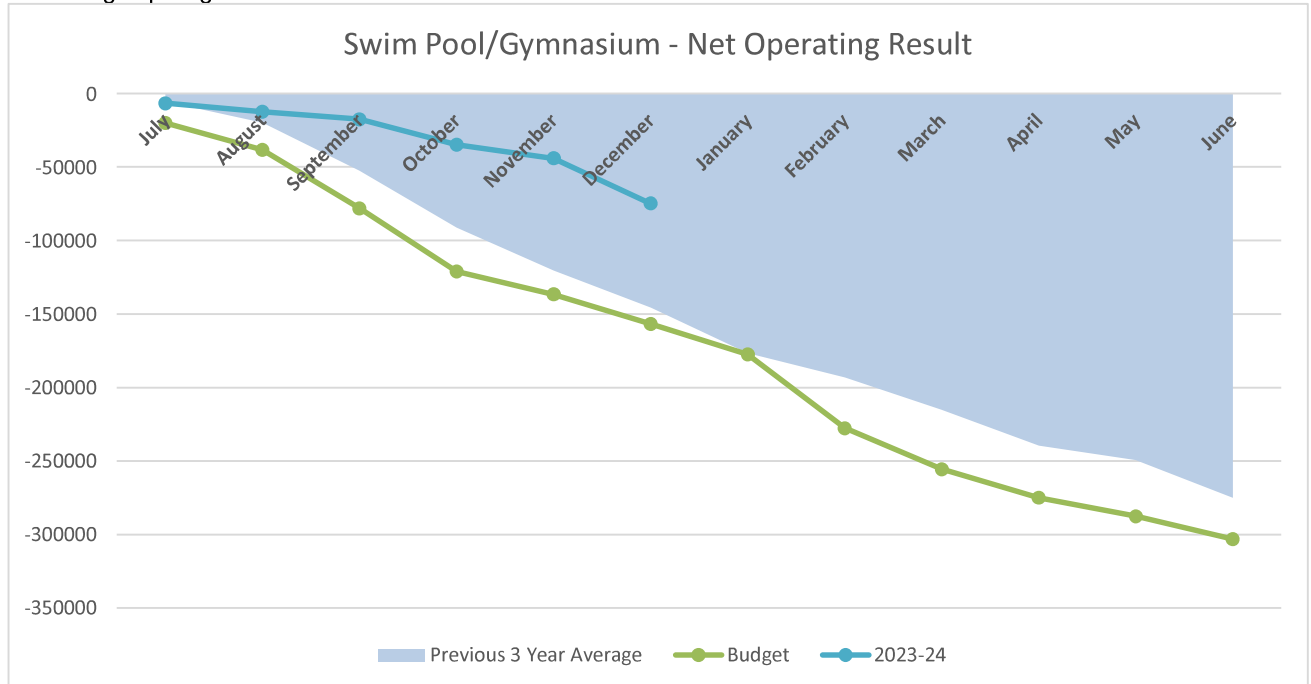


**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 DECEMBER 2023**

MAJOR BUSINESS UNITS

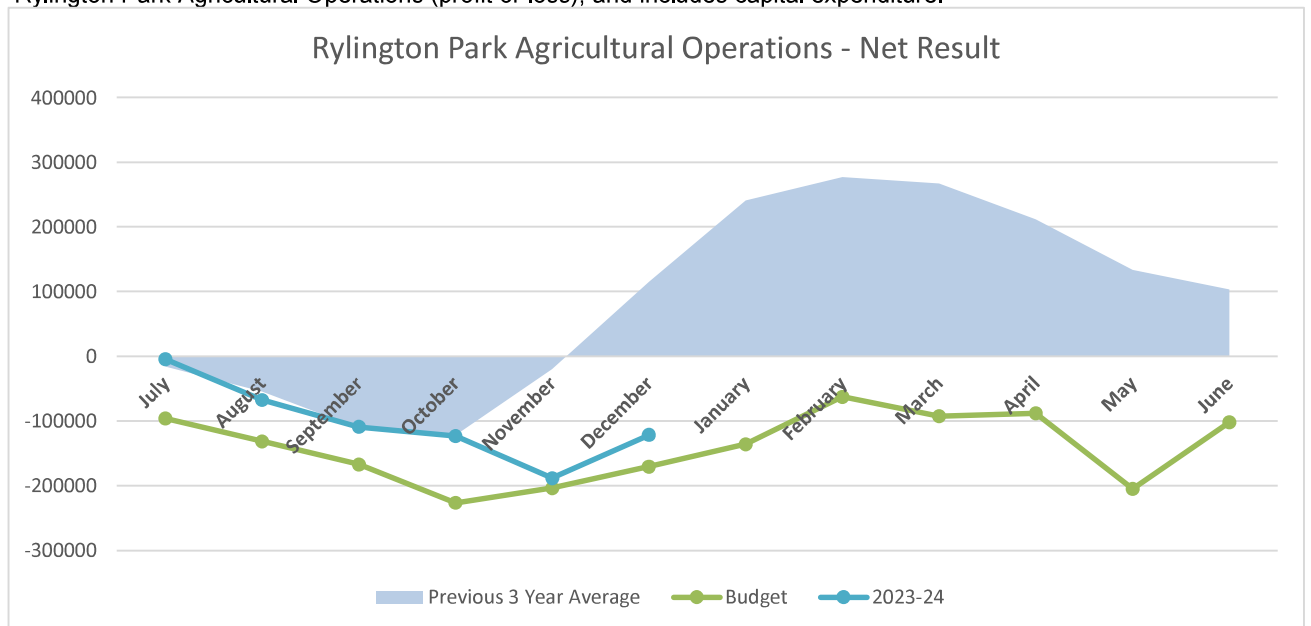
Swimming Pool/Gymnasium

The Shire of Boyup Brook owns and operating a swimming pool and gymnasium complex that provides leisure services to the community. The following graph shows the operations of the Swimming Pool/Gymnasium (profit or loss), excluding capital grants.



Rylington Park Agricultural Operations

The Shire of Boyup Brook assumed ownership and operation of Rylington Park farm on 7 May 2020 as a commercial farming activity that provides educational farming opportunities. The following graph shows the total operations of Rylington Park Agricultural Operations (profit or loss), and includes capital expenditure.



**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 DECEMBER 2023**

RESERVES - CASH BACKED	2024 Actual Opening Balance	2024 Actual Transfer to	2024 Actual Transfer (from)	2024 Actual Closing Balance	2024 Budget Opening Balance	2024 Budget Transfer to	2024 Budget Transfer (from)	2024 Budget Closing Balance
Leave Reserve	34,375	590	0	34,965	34,375	63	0	34,438
Plant Reserve	231,351	3,969	0	235,320	231,351	100,421	0	331,772
Building Reserve	759,976	13,038	0	773,014	759,976	11,383	0	771,359
Community Housing Reserve	220,560	3,784	0	224,344	220,560	401	0	220,961
Emergency Reserve	12,830	220	0	13,050	12,830	23	0	12,853
Insurance Claim Reserve	15,636	268	0	15,904	15,636	28	0	15,664
Other Recreation Reserve	51,981	892	0	52,873	51,982	15,095	0	67,077
Commercial Reserve	464,312	7,965	0	472,277	464,312	844	0	465,156
Bridges Reserve	160	3	0	163	160	30,000	0	30,160
Aged Accommodation Reserve	82,187	(48,278)	0	33,909	32,498	59	0	32,557
Road Contributions Reserve	29,415	505	0	29,920	29,415	53	0	29,468
IT/Office Equipment Reserve	41,041	704	0	41,745	41,041	75	0	41,116
Civic Receptions Reserve	17,249	296	0	17,545	17,249	31	0	17,280
Unspent Grants Reserve	82	1	0	83	82	0	0	82
Unspent Community Grants Reserve	126	2	0	128	126	0	0	126
Rylington Park Working Capital Reserve	363,752	6,240	0	369,992	363,752	661	(138,000)	226,413
Rylington Park Community Projects Reserve	424,457	56,970	0	481,427	474,145	863	0	475,008
Co-Contributions Reserve	0	0	0	0	0	100,000	0	100,000
Waste Reserve	0	0	0	0	0	10,000	0	10,000
	2,749,490	47,169	0	2,796,659	2,749,490	270,000	(138,000)	2,881,490

SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 DECEMBER 2023

LOAN REPAYMENTS	Loan Number	2024 Actual Principal	2024 New Loans	2024 New Principal Repayments	2024 Actual Interest Repayments	2024 Actual Principal Outstanding	2024 Budget Principal	2024 Budget New Loans	2024 Budget Principal Repayments	2024 Budget Interest Repayments	2024 Budget Principal Outstanding
		1 July 2023					1 July 2023				
Housing											
Staff House	115	17,994	0	(3,961)	(752)	14,033	17,994	0	(8,038)	(1,388)	9,956
Recreation and culture											
Swimming Pool	114	32,742	0	(7,205)	(1,371)	25,537	32,742	0	(14,622)	(2,529)	18,120
Economic services											
Caravan Park Ablutions	119	0	0	0	0	0	0	250,000	0	0	250,000
		50,736	0	(11,166)	(2,123)	39,570	50,736	250,000	(22,660)	(3,917)	278,076

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 DECEMBER 2023		ADOPTED BUDGET 2023-2024	
		Budget	Actual	Income	Expenditure
Proceeds Sale of Assets					
123001	Proceeds Sale of Plant Assets	(\$275,000)	\$0	(\$310,000)	\$0
PROCEEDS FROM SALE OF ASSETS		(\$275,000)	\$0	(\$310,000)	\$0
Written Down Value					
092600	Written Down Value - Disposal of Assets	\$275,000	\$0	\$0	\$310,000
Sub Total - WDV ON DISPOSAL OF ASSET		\$275,000	\$0	\$0	\$310,000
Total - GAIN/LOSS ON DISPOSAL OF ASSET		\$0	\$0	(\$310,000)	\$310,000
Total - OPERATING STATEMENT		\$0	\$0	(\$310,000)	\$310,000

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES		ADOPTED BUDGET	
		31 DECEMBER 2023		2023-2024	
G/L	JOB	Budget	Actual	Income	Expenditure
RATES					
OPERATING EXPENDITURE					
031103	Rates Administration Activity Costs	\$63,293	\$55,279	\$0	\$126,636
031101	Collection Costs	\$2,499	\$8,692	\$0	\$5,000
031100	Valuation Charges	\$2,103	\$316	\$0	\$18,200
031102	Search Costs	\$48	\$0	\$0	\$300
Sub Total - GENERAL RATES OP EXP		\$67,942	\$64,288	\$0	\$150,136
OPERATING INCOME					
031001	Rates · GRV	(\$545,845)	\$997	(\$545,845)	\$0
031002	Rates · UV	(\$2,555,332)	\$0	(\$2,555,332)	\$0
031003	Rates · GRV - Minimum	(\$66,024)	\$0	(\$66,024)	\$0
031004	Rates · UV - Minimum	(\$409,728)	\$0	(\$409,728)	\$0
031006	Rates · Ex-Gratia Rates	(\$1,390)	(\$1,390)	(\$1,390)	\$0
031013	Rates Administration Fee	\$0	(\$40)	(\$3,000)	\$0
031005	Rates · Instalment Interest	(\$3,000)	(\$8,094)	(\$3,000)	\$0
031007	Rates · Non Payment Penalty - LG	(\$9,690)	(\$20,142)	(\$17,000)	\$0
031008	Rates · Rate Enquiries	(\$3,400)	(\$5,515)	(\$10,000)	\$0
031009	Rates - ESL Administration Fee	(\$4,000)	(\$4,287)	(\$4,000)	\$0
031010	Rates - Reimbursements	\$0	(\$8,602)	(\$5,000)	\$0
031011	Rates · Penalty Interest - DFES	(\$600)	(\$857)	(\$600)	\$0
031012	Rates · Rates Interims	\$0	(\$3,576,230)	(\$1,000)	\$0
031104	Rates Written Off	\$0	\$0	\$250	\$0
Sub Total - GENERAL RATES OP INC		(\$3,599,009)	(\$3,624,161)	(\$3,621,669)	\$0
Total - GENERAL RATES		(\$3,531,067)	(\$3,559,873)	(\$3,621,669)	\$150,136
OTHER GENERAL PURPOSE FUNDING					
OPERATING EXPENDITURE					
032100	General Purpose Funding - Administration Allocated	\$4,197	\$3,665	\$0	\$8,397
032101	General Purpose Funding - Doubtful Debts Expense	\$0	\$0	\$0	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP		\$4,197	\$3,665	\$0	\$8,397
OPERATING INCOME					
032001	General Purpose Grants Federal Commission (OP)	\$0	(\$21,069)	\$0	\$0
032002	General Purpose Grants Federal - Roads (OP)	\$0	(\$20,763)	\$0	\$0
032003	General Purpose Funding - Interest On Investments - Municipal Account	(\$1,218)	(\$112,048)	(\$2,100)	\$0
032004	Interest on Investments - Reserves Account	(\$1,550)	(\$47,169)	(\$5,000)	\$0
032006	General Purpose Funding - Interest on Investments - Medical Funds	\$0	(\$541)	\$0	\$0
032007	General Purpose Funding - Interest on Investments - Business Online	\$0	\$0	\$0	\$0
032008	General Purpose Funding - Interest on Investments - Short Term Depos	(\$29)	\$0	(\$50)	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC		(\$2,797)	(\$201,589)	(\$7,150)	\$0
Total - OTHER GENERAL PURPOSE FUNDING		\$1,400	(\$197,924)	(\$7,150)	\$8,397
Total - GENERAL PURPOSE FUNDING		(\$3,529,667)	(\$3,757,797)	(\$3,628,819)	\$158,533

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES		ADOPTED BUDGET	
		31 DECEMBER 2023		2023-2024	
G/L	JOB	Budget	Actual	Income	Expenditure
MEMBERS OF COUNCIL					
OPERATING EXPENDITURE					
041100	Members - Sitting Fees.	\$38,160	\$39,624	\$0	\$76,350
041119	Website Expenses	\$18,027	\$9,530	\$0	\$26,530
041101	Members - Training Costs	\$7,452	\$0	\$0	\$10,800
041102	Members - Travelling Costs	\$2,346	\$3,256	\$0	\$3,400
041103	Members - Telecommunications Reimbursements	\$8,270	\$6,126	\$0	\$11,985
041104	Members - Other Expenses	\$4,400	\$2,578	\$0	\$4,400
041105	Members - Conferences/Seminars Costs	\$16,457	\$5,208	\$0	\$23,850
041106	Members - President's Allowance	\$4,934	\$5,140	\$0	\$10,280
041107	Members - Deputy President's Allowance	\$1,259	\$1,285	\$0	\$2,570
041108	Members - Council Chamber Expenses	\$31,451	(\$679)	\$0	\$32,063
041109	Members - Refreshments & Receptions	\$11,965	\$10,799	\$0	\$23,940
041111	Members - Insurance Costs For Members	\$7,326	\$6,402	\$0	\$7,326
041112	Members - Subscriptions	\$8,510	\$9,110	\$0	\$8,510
041113	Members - Election Expenses	\$0	\$874	\$0	\$23,000
041114	Members - Donations	\$45,350	\$45,455	\$0	\$61,350
041118	ICT - Councillors	\$12,903	\$8,559	\$0	\$16,341
041120	Warren Blackwood Alliance Expenses	\$12,600	\$8,015	\$0	\$12,600
041150	Members - Admin Allocation	\$33,744	\$29,472	\$0	\$67,516
Sub Total - MEMBERS OF COUNCIL OP/EXP		\$265,154	\$192,755	\$0	\$422,811
OPERATING INCOME					
041001	Members - Reimbursements Income	\$0	(\$546)	\$0	\$0
041002	Other Governance - Sundry Reimbursements Income	\$0	\$0	\$0	\$0
Sub Total - MEMBERS OF COUNCIL OP/INC		\$0	(\$8,546)	\$0	\$0
Total - MEMBERS OF COUNCIL		\$265,154	\$184,209	\$0	\$422,811
GOVERNANCE					
OPERATING EXPENDITURE					
042100	Other Governance - Admin Allocated	\$50,617	\$44,209	\$0	\$101,274
Sub Total - GOVERNANCE - GENERAL OP/EXP		\$50,617	\$44,209	\$0	\$101,274
OPERATING INCOME					
Sub Total - GOVERNANCE - GENERAL OP/INC		\$0	\$0	\$0	\$0
Total - GOVERNANCE - GENERAL		\$50,617	\$44,209	\$0	\$101,274
Total - GOVERNANCE		\$315,771	\$228,418	\$0	\$524,085

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure
LAW, ORDER AND PUBLIC SAFETY					
FIRE PREVENTION					
OPERATING EXPENDITURE					
051109	ESL - Insurances Fire Appliances and Personnel	\$36,920	\$35,115	\$0	\$36,920
051112	Fire Prevention And Support	\$15,769	\$39,934	\$0	\$15,770
051101	Fire Break Inspection Expenses	\$2,655	\$3,017	\$0	\$3,540
051102	Fire Hazard Reductions Expenses	\$1,548	\$5,563	\$0	\$11,056
051104	Minor Fire Plant & Equipment Purchases non ESL	\$275	\$0	\$0	\$550
051105	Fire Plant & Equipment Maintenance - Non ESL	\$250	\$466	\$0	\$500
051106	ESL - Fire Vehicle Maintenance Costs	\$2,400	\$21,656	\$0	\$15,000
051107	ESL - Brigade Utilities, rates and taxes	\$192	\$0	\$0	\$1,200
051108	ESL - Other Goods & Services relating to Fires	\$0	\$2,978	\$0	\$7,000
051110	ESL - Fire Plant & Equip over \$1500	\$17,000	\$4,825	\$0	\$17,000
051111	ESL - Minor Fire Plant/Equip Under \$1500	\$5,250	\$6,250	\$0	\$15,000
051114	ESL - Land & Building Maintenance	\$573	\$178	\$0	\$3,582
051115	ESL - Clothing and Accessories	\$7,200	\$208	\$0	\$45,000
051116	ESL - Plant and Equipment Maintenance	\$3,319	\$153	\$0	\$12,760
051117	BFRC - Bushfire Risk Planning	\$5,581	\$6,822	\$0	\$23,214
051118	DFES Fire Defence Grant Expenses	\$3,786	\$0	\$0	\$13,520
051120	Bush Fire - Mitigation Activity Funded	\$0	\$3,345	\$0	\$0
051150	Admin Allocation - Fire Control	\$33,744	\$29,472	\$0	\$67,516
051190	Depreciation - Fire Control	\$670	\$0	\$0	\$670
Sub Total - FIRE PREVENTION OP/EXP		\$137,132	\$159,982	\$0	\$289,798
OPERATING INCOME					
050600	ESL & DFES Non Operating Grants	\$0	\$0	\$0	\$0
051001	Fire Infringements/Fines Income	\$0	\$0	\$0	\$0
051002	Sale Of Fire Maps Income	\$0	(\$40)	(\$100)	\$0
051003	LGIS Fire Reimbursement Income	\$0	(\$539)	\$0	\$0
051004	ESL - Funding Operating Grant Income	(\$60,000)	(\$154,160)	(\$120,000)	\$0
051005	Fire Hazard Reduction Income	\$0	\$0	\$0	\$0
Sub Total - FIRE PREVENTION OP/INC		(\$60,000)	(\$154,738)	(\$120,100)	\$0
Total - FIRE PREVENTION		\$77,132	\$5,244	(\$120,100)	\$289,798
ANIMAL CONTROL					
OPERATING EXPENDITURE					
052100	Ranger Services Operation Costs	\$955	\$1,664	\$0	\$2,431
052005	Trap Hire Refunds	\$50	\$0	\$0	\$50
052101	Ranger Vehicle Operating Expenses	\$250	\$1,024	\$0	\$500
052102	Dog License Discs Costs	\$300	\$0	\$0	\$300
052103	Other Control Expenses	\$1,326	\$103	\$0	\$2,028
052104	Animal Impounding Costs	\$4,000	\$1,326	\$0	\$5,000
052109	Cat License Tags Expense	\$100	\$0	\$0	\$100
052110	Ranger Services Salary Super and Employee Costs	\$47,432	\$15,977	\$0	\$84,262
052111	Ranger Services Provision for Leave Accruals	\$0	\$0	\$0	\$0
052150	Admin Allocation - Animal Control	\$12,680	\$11,071	\$0	\$25,361
052190	Depreciation	\$200	\$0	\$0	\$400
Sub Total - ANIMAL CONTROL OP/EXP		\$67,293	\$31,165	\$0	\$120,432
OPERATING INCOME					
052001	Animal Fines & Penalties Income	(\$300)	(\$169)	(\$500)	\$0
052002	Animal Impounding Fees Income	(\$300)	(\$595)	(\$300)	\$0
052003	Dog Registrations Charges	(\$3,011)	(\$4,746)	(\$5,000)	\$0
052008	Cat Sterilisation Program Grant Income	\$0	\$0	\$0	\$0
Sub Total - ANIMAL CONTROL OP/INC		(\$3,611)	(\$5,510)	(\$5,800)	\$0
Total - ANIMAL CONTROL		\$63,682	\$25,656	(\$5,800)	\$120,432

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure
OTHER LAW ORDER & PUBLIC SAFETY					
OPERATING EXPENDITURE					
053100	Local Emergency Management Committee Expenses	\$300	\$0	\$0	\$300
053150	Administration Allocated - Emergency Mgt	\$12,675	\$11,071	\$0	\$25,361
053152	Other Costs	\$0	\$0	\$0	\$0
053103	Emergency Management Coordination Expenses	\$0	\$10,007	\$0	\$0
053190	Depreciation	\$13,667	\$0	\$0	\$27,345
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP		\$26,642	\$21,219	\$0	\$53,006
OPERATING INCOME					
053002	Non-Operating Grants	\$0	\$0	\$0	\$0
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC		\$0	\$0	\$0	\$0
Total - OTHER LAW ORDER PUBLIC SAFETY		\$26,642	\$21,219	\$0	\$53,006
Total - LAW ORDER & PUBLIC SAFETY		\$167,457	\$52,119	(\$125,900)	\$463,236

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure
HEALTH FAMILY STOP CENTRE						
OPERATING EXPENDITURE						
071100	B0101	Family Stop Centre - Operation	\$7,666	\$8,104	\$0	\$14,475
071150		Admin Allocated - Family Stop Centre	\$8,479	\$7,405	\$0	\$16,965
071190		Depreciation - Family Stop Centre	\$1,849	\$0	\$0	\$3,700
Sub Total - HEALTH FAMILY STOP OP/EXP			\$17,994	\$15,509	\$0	\$35,140
OPERATING INCOME						
Sub Total - HEALTH FAMILY STOP OP/INC			\$0	\$0	\$0	\$0
Total - HEALTH FAMILY STOP			\$17,994	\$15,509	\$0	\$35,140
HEALTH ADMINISTRATION & INSPECTION						
OPERATING EXPENDITURE						
072100		Health Administration Services Expenses	\$31,760	\$14,669	\$0	\$65,523
072101		Other Health Administration Expenses	\$94	\$36	\$0	\$150
072102		Provision for Leave Accruals	\$0	\$0	\$0	\$0
072103		Health Administration Superannuation	\$0	\$0	\$0	\$0
072150		Admin Allocation - Other Health	\$8,482	\$7,405	\$0	\$16,965
Sub Total - HEALTH ADMIN AND INSPECTION OP/EXP			\$40,337	\$22,111	\$0	\$82,638
OPERATING INCOME						
072001		Food Stall Permit Charges	(\$600)	(\$553)	(\$600)	\$0
072002		Temporary Camping Site Permit Charges	(\$56)	(\$700)	(\$500)	\$0
072003		Food Business Registration Fee	(\$873)	(\$110)	(\$2,000)	\$0
072004		Annual Inspections	\$0	\$0	\$0	\$0
072005		Lodging House Registration Fees	\$0	\$0	\$0	\$0
Sub Total - HEALTH ADMIN AND INSPECTION OP/INC			(\$1,529)	(\$1,363)	(\$3,100)	\$0
Total - HEALTH ADMIN AND INSPECTION			\$38,808	\$20,748	(\$3,100)	\$82,638

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure
OTHER HEALTH - MEDICAL SERVICES						
OPERATING EXPENDITURE						
074100	B0105	Housing General Practitioner - Medical Service	\$7,728	\$8,950	\$0	\$14,478
074102		Boyup Brook Medical Services Building Costs	\$17,513	\$16,921	\$0	\$34,310
074101		Medical Services General Operations	\$565	\$0	\$0	\$2,050
074103		Medical Service Employee Costs	\$438,876	\$497,966	\$0	\$967,957
074105		Postage, Printing & Stationery	\$2,277	\$3,079	\$0	\$5,000
074106		Medical Ctr - Telephones	\$3,449	\$2,159	\$0	\$6,900
074107		Medical Ctr - Subscriptions	\$4,816	\$3,765	\$0	\$5,936
074108		Medical Ctr - Insurances	\$29,965	\$425	\$0	\$29,965
074109		Medical Bank Fees	\$337	\$400	\$0	\$675
074110		Medical Ctr - Computer Expenses	\$17,982	\$11,457	\$0	\$39,936
074111		Medical Ctr - Medical Supplies & Equipt	\$11,171	\$11,917	\$0	\$22,350
074112		Medical Ctr - Locum Doctor	\$0	\$0	\$0	\$48,600
074113		Medical Ctr - Superannuation	\$39,298	\$52,757	\$0	\$87,485
074114		Medical Ctr - Training	\$5,000	\$2,461	\$0	\$5,000
074115		Medical Ctr - Sundry Expenses	\$5,284	\$3,742	\$0	\$10,650
074116		Medical Service Provision for Leave Accruals	\$0	\$0	\$0	\$31,245
074117		Medical - Fringe Benefit Tax	\$500	\$1,337	\$0	\$1,000
074118		Medical Employee (Packaging) Costs	\$0	\$0	\$0	\$1,200
074120		Medical Ctr - Bank Merchant Fees	\$0	\$68	\$0	\$0
074150		Admin Allocated - Boyup Brook Medical Services	\$37,941	\$33,138	\$0	\$75,913
074191		Depreciation - Medical Centre	\$4,248	\$0	\$0	\$8,500
074190		Depreciation - Housing GP - 5 Rogers Ave	\$3,399	\$0	\$0	\$6,800
Sub Total - PREVENTIVE SRVS - OP/EXP			\$630,347	\$650,541	\$0	\$1,405,950
OPERATING INCOME						
074001		Surgery Turnover	(\$546,135)	(\$618,414)	(\$1,150,000)	\$0
074002		Surgery Rental Income	(\$1,399)	\$0	(\$2,800)	\$0
074004		Grants, Reimbursements and Contributions	\$0	\$0	(\$25,000)	\$0
Sub Total - PREVENTIVE SRVS - OP/INC			(\$547,534)	(\$619,958)	(\$1,177,800)	\$0
Total - PREVENTIVE SERVICES			\$82,813	\$30,583	(\$1,177,800)	\$1,405,950
PREVENTIVE SERVICE - OTHER						
OPERATING EXPENDITURE						
073100		Analytical Expenses	\$500	\$463	\$0	\$500
Sub Total - PREVENTIVE SRVS - OTHER OP/EXP			\$500	\$463	\$0	\$500
Total - PREVENTIVE SERVICES - OTHER			\$500	\$463	\$0	\$500
OTHER HEALTH						
OPERATING EXPENDITURE						
075100		Ambulance Centre Operation	\$13,333	\$502	\$0	\$26,373
075150		Admin Allocated - Other Health	\$8,479	\$7,405	\$0	\$16,965
Sub Total - OTHER HEALTH OP/EXP			\$21,812	\$7,908	\$0	\$43,338
OPERATING INCOME						
Sub Total - OTHER HEALTH OP/INC			\$0	\$0	\$0	\$0
Total - OTHER HEALTH			\$21,812	\$7,908	\$0	\$43,338
Total - HEALTH			\$161,927	\$75,211	(\$1,180,900)	\$1,567,566

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure
OTHER EDUCATION					
OPERATING EXPENDITURE					
081100	Community Resource Centre	\$4,566	\$4,560	\$0	\$7,039
081101	Rylington Park Farm Complex	\$0	\$327	\$0	\$0
081102	Donations - Other Education	\$250	\$250	\$0	\$250
081103	Early Learning Centre - Employee Costs	\$133,608	\$128,441	\$0	\$252,522
081104	Early Learning Centre - Operating Costs	\$26,788	\$10,247	\$0	\$54,086
081106	ECU Joint Research Support	\$0	\$0	\$0	\$0
081150	Admin Allocation - Other Education	\$8,482	\$7,405	\$0	\$16,965
081190	Depreciation - Community Resource Centre	\$2,510	\$0	\$0	\$5,020
081191	Depreciation - Rylington Park Farm Complex	\$0	\$0	\$0	\$0
Sub Total - OTHER EDUCATION OP/EXP		\$176,204	\$151,230	\$0	\$335,882
OPERATING INCOME					
081003	Early Learning Centre - Fees & Charges	(\$128,772)	(\$143,623)	(\$210,000)	\$0
081004	Early Learning Centre -Operating Income	\$0	(\$106)	\$0	\$0
Sub Total - OTHER EDUCATION OP/INC		(\$128,772)	(\$143,729)	(\$210,000)	\$0
Total - OTHER EDUCATION		\$47,432	\$7,501	(\$210,000)	\$335,882
AGED & DISABLED					
OPERATING EXPENDITURE					
082100	Support for Seniors Christmas Lunch	\$0	\$909	\$0	\$1,000
082101	Aged Needs Strategy Project	\$25,000	\$0	\$0	\$50,000
082150	Admin Allocated - Aged & Disabled	\$8,479	\$7,405	\$0	\$16,965
Sub Total - AGED & DISABLED OP/EXP		\$33,479	\$8,315	\$0	\$67,965
OPERATING INCOME					
Sub Total - AGED & DISABLED OP/INC		\$0	\$0	\$0	\$0
Total - AGED & DISABLED		\$33,479	\$8,315	\$0	\$67,965
OTHER WELFARE					
OPERATING EXPENDITURE					
083100	Other Welfare Expenses	\$0	\$0	\$0	\$0
083104	Depreciation	\$25	\$0	\$0	\$50
083150	Admin Allocated - Other Welfare	\$25,360	\$22,142	\$0	\$50,723
Sub Total - OTHER WELFARE OP/EXP		\$25,385	\$22,142	\$0	\$50,773
OPERATING INCOME					
Sub Total - OTHER WELFARE OP/INC		\$0	\$0	\$0	\$0
Total - OTHER WELFARE		\$25,385	\$22,142	\$0	\$50,773
Total - EDUCATION & WELFARE		\$106,296	\$37,958	(\$210,000)	\$454,620

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure
STAFF HOUSING					
OPERATING EXPENDITURE					
091100	Staff Housing	\$0	\$0	\$0	\$0
091130	Interest Paid Loan 115 - Staff House	\$752	\$752	\$0	\$1,388
091190	Depreciation - Staff Housing	\$2,866	\$0	\$0	\$5,735
091150	Staff Housing - Less Amt Allocated to Admin.	\$8,479	\$7,405	\$0	\$16,965
Sub Total - STAFF HOUSING OP/EXP		\$12,097	\$8,158	\$0	\$24,088
Total - STAFF HOUSING		\$12,097	\$8,158	\$0	\$24,088
HOUSING OTHER					
OPERATING EXPENDITURE					
092101	Boyup Brook Citizens Lodge	\$24,788	\$15,875	\$0	\$27,288
092102	Community Housing - Units	\$17,363	\$14,724	\$0	\$23,188
092103	Other	\$3,528	\$1,425	\$0	\$5,199
092105	House - 1 Rogers Ave	\$9,787	\$17,660	\$0	\$16,203
092107	7 Knapp Street - Operating & Mtce Expense	\$6,915	\$4,773	\$0	\$9,469
092108	Property Selling Expenses	\$0	\$0	\$0	\$0
092109	Community Housing Maintenance - Grant Funded	\$28,668	\$0	\$0	\$143,340
092150	Admin Allocation - Other Housing	\$8,565	\$7,480	\$0	\$17,136
092191	Depreciation - Other Housing	\$2,784	\$0	\$0	\$5,570
092192	Depreciation - House - 1 Rogers Ave	\$2,182	\$0	\$0	\$4,365
092190	Depreciation - Boyup Brook Citizens Lodge	\$16,186	\$0	\$0	\$32,385
Sub Total - HOUSING OTHER OP/EXP		\$120,764	\$61,937	\$0	\$284,143
HOUSING OPERATING INCOME					
092001	Rent 24A Proctor St	(\$5,450)	(\$5,384)	(\$10,900)	\$0
092002	Rent 24B Proctor St	(\$4,800)	(\$4,226)	(\$9,600)	\$0
092003	Rent 16A Forrest St	(\$4,600)	(\$5,309)	(\$9,200)	\$0
092004	Rent 16B Forrest St	(\$5,200)	(\$5,357)	(\$10,400)	\$0
092005	Rent 1 Rogers St	\$0	\$0	\$0	\$0
092007	Housing Reimbursements	(\$186)	(\$2,946)	(\$500)	\$0
092009	Other Housing: 7 Knapp St	(\$16,499)	(\$14,207)	(\$33,000)	\$0
092011	Community Housing Maintenance Grant	\$0	\$0	(\$143,340)	\$0
Sub Total - HOUSING OTHER OP/INC		(\$36,734)	(\$37,429)	(\$216,940)	\$0
Total - HOUSING OTHER		\$84,030	\$24,509	(\$216,940)	\$284,143
Total - HOUSING		\$96,127	\$32,666	(\$216,940)	\$308,231

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure
SANITATION - HOUSEHOLD REFUSE						
OPERATING EXPENDITURE						
101100		Refuse Collection Boyup Brook Townsite Expense	\$28,049	\$23,373	\$0	\$56,100
101101		Recycling Collection Boyup Brook Town Site	\$16,939	\$12,281	\$0	\$33,880
101106		Transfer Station Employee Costs	\$15,252	\$16,085	\$0	\$29,391
101102	B0400	Boyup Brook Transfer Station Costs	\$38,637	\$37,201	\$0	\$68,233
101103		Land Fill Disposal Site	\$22,388	\$20,758	\$0	\$48,040
101104		Townsite Street Bins Collection	\$7,372	\$5,784	\$0	\$14,521
101107		Drum Muster Expenses	\$2,660	\$0	\$0	\$2,660
101108		BB Transfer Station Superannuation	\$1,302	\$1,220	\$0	\$2,453
101119		Waste Bin Maintenance and Delivery	\$2,558	\$5,163	\$0	\$6,304
101150		Admin Allocated - Waste Management	\$16,872	\$14,736	\$0	\$33,758
101190		Depreciation - Waste Management	\$11,031	\$0	\$0	\$22,070
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP			\$163,061	\$136,603	\$0	\$317,410
SANITATION OPERATING INCOME						
101001		Refuse Collection Charges	(\$208,500)	(\$209,927)	(\$208,500)	\$0
101002		Waste Disposal Charges	(\$4,500)	(\$5,007)	(\$4,500)	\$0
101003		Recycling Scheme Income	(\$350)	(\$8,687)	(\$700)	\$0
101004		Scrap Metal Income	(\$1,650)	\$0	(\$5,000)	\$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC			(\$215,000)	(\$223,620)	(\$218,700)	\$0
Total - SANITATION HOUSEHOLD REFUSE			(\$51,939)	(\$87,017)	(\$218,700)	\$317,410
EFFLUENT DRAINAGE SYSTEM						
OPERATING EXPENDITURE						
103100		Septic Tank Inspection Expenses	\$200	\$0	\$0	\$200
103101		Liquid Waste Disposal Site (Stanton Road)	\$3,460	\$1,055	\$0	\$3,460
Sub Total - SEWERAGE OP/EXP			\$3,660	\$1,055	\$0	\$3,660
OPERATING INCOME						
103002		Septic Licence Fees	(\$2,072)	(\$1,416)	(\$2,800)	\$0
Sub Total - SEWERAGE OP/INC			(\$2,072)	(\$1,416)	(\$2,800)	\$0
Total - SEWERAGE			\$1,588	(\$361)	(\$2,800)	\$3,660
PROTECTION OF THE ENVIRONMENT						
OPERATING EXPENDITURE						
107100		Landcare Expenses	\$0	\$0	\$0	\$0
Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP			\$0	\$0	\$0	\$0
OPERATING INCOME						
Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC			\$0	\$0	\$0	\$0
Total - PROTECTION OF THE ENVIRONMENT			\$0	\$0	\$0	\$0

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB		YTD COMPARATIVES		ADOPTED BUDGET	
		31 DECEMBER 2023		2023-2024	
		Budget	Actual	Income	Expenditure
TOWN PLANNING & REGIONAL DEVELOPMENT					
OPERATING EXPENDITURE					
105100	Town Planning Admin & Control	\$29,357	\$16,739	\$0	\$78,954
105101	Admin Allocation - Town Planning	\$16,878	\$14,736	\$0	\$33,758
Sub Total - TOWN PLAN & REG DEV OP/EXP		\$46,235	\$31,476	\$0	\$112,712
OPERATING INCOME					
105001	Planning Application Fees	(\$3,383)	(\$3,798)	(\$6,000)	\$0
Sub Total - TOWN PLAN & REG DEV OP/INC		(\$3,383)	(\$3,798)	(\$6,000)	\$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT		\$42,852	\$27,677	(\$6,000)	\$112,712
OTHER COMMUNITY AMENITIES					
OPERATING EXPENDITURE					
106101	Cemetery - Operation	\$17,245	\$14,977	\$0	\$0
106101 B0420	Cemetery - Operation		\$0	\$0	\$36,492
106101 B0421	Niche Wall Plaques Operations	\$0	\$0	\$0	\$2,318
106101 G314	Cemetery Grounds	\$4,440	\$0	\$0	\$11,160
106102	Public Toilets - Operation		\$9,028	\$0	\$0
106102 B0450	Toilets - Lions Park Costs	\$1,856	\$0	\$0	\$3,676
106102 B0451	Toilets - Tourist Centre Costs	\$1,303	\$0	\$0	\$6,349
106102 B0452	Toilets - Town Hall (External) Costs	\$3,389	\$0	\$0	\$10,350
106103	Street Furniture	\$0	\$0	\$0	\$430
106150	Admin Allocation - Other Community Amenities	\$8,482	\$7,405	\$0	\$16,965
106151	Admin Allocation - Cemetery	\$942	\$823	\$0	\$1,885
106191	Depreciation - Public Toilets	\$505	\$0	\$0	\$1,010
106192	Depreciation - Other Community Service's	\$1,517	\$0	\$0	\$3,035
Sub Total - OTHER COMMUNITY AMENITIES OP/EXP		\$39,680	\$32,233	\$0	\$93,670
OPERATING INCOME					
106001	Cemetery Burial Fees	(\$1,200)	(\$4,281)	(\$1,200)	\$0
106002	License/Other Fees BB Cemetery	(\$460)	(\$2,054)	(\$2,000)	\$0
106003	Cemetery - Reservation Fees	\$0	\$0	\$0	\$0
106004	Niche Wall Fees	\$0	(\$417)	(\$600)	\$0
Sub Total - OTHER COMMUNITY AMENITIES OP/INC		(\$1,660)	(\$6,752)	(\$3,800)	\$0
Total - OTHER COMMUNITY AMENITIES		\$38,020	\$25,481	(\$3,800)	\$93,670
Total - COMMUNITY AMENITIES		\$30,522	(\$34,220)	(\$231,300)	\$527,452

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES		ADOPTED BUDGET	
		31 DECEMBER 2023		2023-2024	
G/L	JOB	Budget	Actual	Income	Expenditure
PUBLIC HALL & CIVIC CENTRES					
OPERATING EXPENDITURE					
111100	Boyup Brook Hall - Operation	\$23,393	\$20,302	\$0	\$41,971
111102	Halls - Other Public Halls	\$10,079	\$10,778	\$0	\$17,809
111150	Admin Allocation - Public Halls	\$16,878	\$14,736	\$0	\$33,758
111190	Depreciation - Public Halls	\$25,691	\$0	\$0	\$51,384
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP		\$76,042	\$45,816	\$0	\$144,922
OPERATING INCOME					
111001	Hall Hire Fees	\$0	(\$200)	\$0	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC		\$0	(\$200)	\$0	\$0
Total - PUBLIC HALL & CIVIC CENTRES		\$76,042	\$45,616	\$0	\$144,922
OTHER RECREATION & SPORT					
OPERATING EXPENDITURE					
113100	Recreation Complex	\$64,898	\$59,484	\$0	\$104,512
113109	Walk Trails	\$3,136	\$3,005	\$0	\$6,272
113110	Townsite Gardens	\$56,154	\$27,440	\$0	\$94,825
113112	Reserves and Parks Operations	\$36,941	\$29,296	\$0	\$85,669
113119	Other Recreation Facilities	\$14,462	\$14,998	\$0	\$30,254
113120	War Memorial	\$2,579	\$3,609	\$0	\$5,872
113150	Admin Allocation - Other Recreation	\$28,616	\$24,984	\$0	\$57,235
113124	Support for UBAS	\$4,466	\$5,275	\$0	\$4,466
113122	Support for ANZAC Day	\$0	\$0	\$0	\$13,460
113125	Support for Others	\$19,208	\$37,314	\$0	\$40,212
113140	Sundry Plant Items	\$0	\$660	\$0	\$11,000
113190	Depreciation - Other Recreation	\$110,206	\$0	\$0	\$220,420
113191	Depreciation - Parks & Gardens	\$25,014	\$0	\$0	\$50,030
113192	Depreciation: Plant & Equipment	\$8,245	\$0	\$0	\$16,490
Sub Total - OTHER RECREATION & SPORT OP/EXP		\$373,926	\$206,065	\$0	\$740,717
OPERATING INCOME					
113003	Rec Ground Use Hire Fees	(\$3,500)	(\$3,754)	(\$3,500)	\$0
113002	Reimbursements - Other Rec	\$0	\$0	\$0	\$0
113022	Recreation - Capital Grants & Contributions	\$0	\$0	(\$95,714)	\$0
Sub Total - OTHER RECREATION & SPORT OP/INC		(\$3,500)	(\$3,754)	(\$99,214)	\$0
Total - OTHER RECREATION & SPORT		\$370,426	\$202,311	(\$99,214)	\$740,717

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB		YTD COMPARATIVES		ADOPTED BUDGET	
		31 DECEMBER 2023		2023-2024	
		Budget	Actual	Income	Expenditure
SWIMMING POOL					
OPERATING EXPENDITURE					
112100	Swimming Pool & Gymnasium General Operations	\$66,788	\$18,434	\$0	\$103,866
112101	Swimming Pool Building Costs	\$35,704	\$29,506	\$0	\$66,255
112102	Swimming Pool Employee Costs	\$50,153	\$38,882	\$0	\$105,802
112103	Interest on Loan 114 - upgrade pool bowl	\$1,371	\$1,371	\$0	\$2,529
112104	Swimming Pool Employee Superannuation	\$4,343	\$2,365	\$0	\$9,515
112106	Pool Staff - Fringe Benefits Tax	\$0	\$0	\$0	\$0
112108	Gym Employee Costs	\$1,369	\$1,377	\$0	\$3,000
112109	Interest Paid Gym Lease	\$388	\$464	\$0	\$776
112150	Admin Allocation - Swimming Pool	\$18,671	\$16,307	\$0	\$37,357
112190	Depreciation - Swimming Pool	\$8,866	\$0	\$0	\$17,740
Sub Total - SWIMMING POOL OP/EXP		\$187,653	\$108,706	\$0	\$346,840
OPERATING INCOME					
112003	Pool Daily Admission Fees	(\$4,157)	(\$3,678)	(\$10,500)	\$0
112004	Season Tickets Fees	(\$13,510)	(\$17,619)	(\$19,300)	\$0
112005	Pool Hire Fees	(\$79)	(\$3)	(\$200)	\$0
112006	Gym Equipment Hire Fees	(\$10,000)	(\$9,731)	(\$10,000)	\$0
112007	Pool Teaching Programme Fees	(\$2,820)	(\$2,264)	(\$3,000)	\$0
112008	Vacation Swimming Passes	(\$466)	(\$647)	(\$700)	\$0
112009	Capital Grants and Contributions	\$0	\$0	\$0	\$0
Sub Total - SWIMMING POOL OP/INC		(\$31,032)	(\$33,942)	(\$43,700)	\$0
Total - SWIMMING POOL		\$156,621	\$74,764	(\$43,700)	\$346,840
TELEVISION & RADIO REBROADCASTING					
OPERATING EXPENDITURE					
114005	Telecommunications Tower	\$2,963	\$1,190	\$0	\$5,303
Sub Total - TV & RADIO REBROADCASTING OP/EXP		\$2,963	\$1,190	\$0	\$5,303
OPERATING INCOME					
114010	Radio & Mobile Tower Site (Including NBN) Fees or Charges	(\$9,700)	(\$9,991)	(\$9,700)	\$0
Sub Total - TV & RADIO REBROADCASTING OP/INC		(\$9,700)	(\$9,991)	(\$9,700)	\$0
Total - TV & RADIO REBROADCASTING		(\$6,737)	(\$8,801)	(\$9,700)	\$5,303
LIBRARIES					
OPERATING EXPENDITURE					
115100	Library Operations	\$14,868	\$11,107	\$0	\$27,743
115101	State Library Grant Expenditure	\$0	\$5,860	\$0	\$6,000
115150	Admin Allocation - Libraries	\$46,437	\$40,543	\$0	\$92,878
Sub Total - LIBRARIES OP/EXP		\$61,305	\$57,511	\$0	\$126,621
OPERATING INCOME					
115001	State Library Grant Income	(\$4,500)	(\$5,423)	(\$6,000)	\$0
Sub Total - LIBRARIES OP/INC		(\$4,500)	(\$5,423)	(\$6,000)	\$0
Total - LIBRARIES		\$56,805	\$52,088	(\$6,000)	\$126,621

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 DECEMBER 2023		ADOPTED BUDGET 2023-2024	
		Budget	Actual	Income	Expenditure
OTHER CULTURE					
OPERATING EXPENDITURE					
116100	Museum	\$3,485	\$5,733	\$0	\$8,775
116101	Craft Hut	\$2,340	\$1,473	\$0	\$3,388
116102	Support for Sandakan (Ceremony)	\$13,171	\$6,799	\$0	\$13,171
116103	Other Culture - Community Expenses	\$0	\$8,681	\$0	\$0
116150	Admin Allocated - Other Culture	\$8,482	\$7,405	\$0	\$16,965
116190	Depreciation - Other Culture	\$5,947	\$0	\$0	\$11,895
Sub Total - OTHER CULTURE OP/EXP		\$33,425	\$30,091	\$0	\$54,194
OPERATING INCOME					
116001	Reimbursements - Other Culture	\$0	\$0	\$0	\$0
116002	Other Culture - Operating Grants, Subsidies & Contributions	\$0	(\$4,545)	\$0	\$0
Sub Total - OTHER CULTURE OP/INC		\$0	(\$4,545)	\$0	\$0
Total - OTHER CULTURE		\$33,425	\$25,546	\$0	\$54,194
Total - RECREATION AND CULTURE		\$686,582	\$391,523	(\$158,614)	\$1,418,597

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure
STREETS, RD, BRIDGES, DEPOT - CONSTRUCTION						
OPERATING EXPENDITURE						
Sub Total - ST,RDS,BRIDGES,DEPOT-CONST OP/EXP			\$0	\$0	\$0	\$0
OPERATING INCOME						
121001	RRG Project Grants		(\$285,640)	(\$171,820)	(\$631,700)	\$0
121002	Grants Direct - State - MRD - (OP)		(\$201,577)	(\$206,109)	(\$201,577)	\$0
121003	Grants - Federal - Roads to Recovery Grant (Cap)		(\$16,829)	(\$14,100)	(\$420,714)	\$0
121004	Capital Grants Other & Road Contributions		\$0	\$0	(\$636,411)	\$0
121007	Special Bridge Funding		\$0	\$0	\$0	\$0
Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OP/INC			(\$504,046)	(\$392,029)	(\$1,890,402)	\$0
Total - ST,RDS,BRIDGES,DEPOT - CONST			(\$504,046)	(\$392,029)	(\$1,890,402)	\$0
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE						
OPERATING EXPENDITURE						
122100	B0695 Depot Building - Building Costs		\$18,727	\$20,303	\$0	\$58,755
122101	OPSDPT Depot General Operations		\$8,518	\$5,720	\$0	\$23,414
122103	Road Maintenance & Repairs		\$190,101	\$125,570	\$0	\$304,514
122104	Roads Vegetation Clearing Offset Costs		\$0	\$0	\$0	\$1,000
122107	Maintenance Grading		\$23,669	\$67,082	\$0	\$117,055
122105	Repairs & Maint - Bridges		\$73,441	\$65,407	\$0	\$181,412
122106	Shire Radio Network Costs		\$73	\$0	\$0	\$4,374
122108	Drains & Culverts		\$9,210	\$23,925	\$0	\$55,380
122109	Verge Pruning		\$46,733	\$92,596	\$0	\$130,140
122110	Verge Spraying		\$3,065	\$2,395	\$0	\$19,240
122111	Crossovers Maintenance		\$0	\$2,200	\$0	\$1,100
122112	Town Services Drainage		\$1,127	\$5,598	\$0	\$3,440
122113	Town Services - Footpaths		\$1,508	\$1,852	\$0	\$6,880
122114	Town Services Road Repairs		\$14,272	\$9,856	\$0	\$23,350
122115	Town Services - Tree Pruning		\$10,337	\$19,928	\$0	\$23,660
122116	Street Lighting		\$13,417	\$13,053	\$0	\$32,090
122117	Traffic Signs		\$343	\$0	\$0	\$6,329
122120	Roman Road Data Pickup		\$130,347	\$9,669	\$0	\$130,477
122121	Town Services - Verge Spraying		\$15,111	\$8,813	\$0	\$32,644
122122	Road Sweeping		\$3,531	\$1,523	\$0	\$14,125
122123	Emergency Services		\$12,030	\$14,919	\$0	\$26,900
122125	Bridge Contribution Expenditure		\$0	\$0	\$0	\$0
122126	Streetscaping Expenses		\$4,824	\$179	\$0	\$19,400
122127	Consulting Engineer Expenses		\$13,332	\$0	\$0	\$40,000
122131	Rural Street Addressing		\$338	\$3,015	\$0	\$732
122150	Admin Allocated - Road Maintenance		\$211,109	\$184,315	\$0	\$422,234
122190	Depreciation - Transport Other		\$10,687	\$0	\$0	\$21,375
122191	Depreciation - Infrastructure		\$12,972	\$0	\$0	\$25,945
122192	Depreciation Roads		\$823,725	\$0	\$0	\$1,647,515
122193	Depreciation - Bridges		\$322,762	\$0	\$0	\$645,550
122194	Depreciation - Footpaths		\$8,627	\$0	\$0	\$17,255
122195	Depreciation - Drainage		\$135,885	\$0	\$0	\$271,780
123119	Minor Assets and Sundry Items		\$12,500	\$1,243	\$0	\$25,000
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP			\$2,132,319	\$679,159	\$0	\$4,333,065
OPERATING INCOME						
122001	Reimbursements - Roads Mtce		\$0	(\$45)	\$0	\$0
122002	Profit on Disposal of Assets		\$0	\$0	\$0	\$0
122003	Sale of Old Materials and Minor Items		\$0	(\$45)	\$0	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC			\$0	(\$89)	\$0	\$0
Total - MTCE STREETS ROADS DEPOTS			\$2,132,319	\$679,070	\$0	\$4,333,065

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure
TRAFFIC CONTROL					
OPERATING EXPENDITURE					
125150	Administration Allocated - Traffic Control	\$63,315	\$55,279	\$0	\$126,636
Sub Total - TRAFFIC CONTROL OP/EXP		\$63,315	\$55,279	\$0	\$126,636
OPERATING INCOME					
125001	Licensing Service	(\$13,062)	(\$16,447)	(\$28,000)	\$0
125002	Motor Vehicle Plates	(\$385)	(\$389)	(\$1,000)	\$0
125005	Sundry Receipts - Heavy Haulage Permits etc	\$0	(\$1,675)	\$0	\$0
Sub Total - TRAFFIC CONTROL OP/INC		(\$13,447)	(\$18,512)	(\$29,000)	\$0
Total - TRAFFIC CONTROL		\$49,869	\$36,768	(\$29,000)	\$126,636
AERODROMES					
OPERATING EXPENDITURE					
126100	Airstrip	\$2,593	\$3,703	\$0	\$8,584
126190	Depreciation - Airport	\$11,365	\$0	\$0	\$22,730
Sub Total - AERODROMES OP/EXP		\$13,958	\$3,703	\$0	\$31,314
OPERATING INCOME					
126003	Non-Operating Grants & Subsidies	\$0	\$0	\$0	\$0
Sub Total - AERODROMES OP/INC		\$0	\$0	\$0	\$0
Total - AERODROMES		\$13,958	\$3,703	\$0	\$31,314
Total - TRANSPORT		\$1,692,100	\$327,512	(\$1,919,402)	\$4,491,015

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 DECEMBER 2023		ADOPTED BUDGET 2023-2024	
		Budget	Actual	Income	Expenditure
RURAL SERVICES					
OPERATING EXPENDITURE					
131001	Rural Services Expenses	\$0	\$0	\$0	\$0
Sub Total - RURAL SERVICES OP/EXP		\$0	\$0	\$0	\$0
OPERATING INCOME					
				\$0	\$0
Sub Total - RURAL SERVICES OP/INC		\$0	\$0	\$0	\$0
Total - RURAL SERVICES		\$0	\$0	\$0	\$0
TOURISM AND AREA PROMOTION					
OPERATING EXPENDITURE					
132110	Tourist Bay	\$623	\$626	\$0	\$2,078
132103	Community Development Officer	\$9,146	\$44,423	\$0	\$22,756
132104	Tourist Centre	\$23,540	\$53,311	\$0	\$74,291
132106	Promotion Activities	\$13,521	\$13,000	\$0	\$24,120
132107	OPFMIL Flax Mill Complex General Operations	\$24,897	\$17,320	\$0	\$50,057
132108	B0665 Caravan Park/Flax Mill Complex Building Operation	\$35,293	\$39,725	\$0	\$90,873
132111	Carnaby Beetle Collection	\$100	\$89	\$0	\$100
132114	Community Development Expenses	\$150	\$0	\$0	\$150
132116	CDO Vehicle Op Costs GEN	\$3,594	\$1,717	\$0	\$5,000
132150	Admin Allocated Tourism	\$29,559	\$25,807	\$0	\$59,120
132151	Admin Allocated Caravan Pk	\$8,482	\$7,405	\$0	\$16,965
132190	Depreciation - Tourism/Area Promotion	\$2,145	\$0	\$0	\$4,290
132191	Depreciation - Caravan Pk/Flax	\$22,562	\$0	\$0	\$45,125
Sub Total - TOURISM & AREA PROMOTION OP/EXP		\$173,611	\$203,426	\$0	\$394,925
OPERATING INCOME					
132002	Caravan Park & Complex Fees & Charges	(\$18,846)	(\$37,085)	(\$60,000)	\$0
132003	Flax Mill Sheds Storage Charges	(\$5,360)	(\$7,204)	(\$12,000)	\$0
132006	Event - Reimbursements	\$0	\$0	\$0	\$0
132007	Other Income	(\$1,474)	(\$1,135)	(\$4,000)	\$0
132010	Non-Operating Grants, Subsidies & Contributions	\$0	\$0	\$0	\$0
Sub Total - TOURISM & AREA PROMOTION OP/INC		(\$25,681)	(\$45,424)	(\$76,000)	\$0
Total - TOURISM & AREA PROMOTION		\$147,930	\$158,002	(\$76,000)	\$394,925
BUILDING CONTROL					
OPERATING EXPENDITURE					
133100	Building Control	\$11,173	\$4,775	\$0	\$22,347
133101	Building Control - Other Costs	\$3,600	\$1,289	\$0	\$33,850
133102	Building Control Superannuation	\$1,039	\$184	\$0	\$2,078
133103	Building Control - BMO	\$6,546	\$793	\$0	\$7,000
133150	Admin Allocated - Building Control Expenses	\$8,482	\$7,405	\$0	\$16,965
Sub Total - BUILDING CONTROL OP/EXP		\$30,840	\$14,446	\$0	\$82,240
BUILDING CONTROL OP/INC					
133001	Building Licences (UFEE)	(\$7,241)	(\$3,358)	(\$12,000)	\$0
133002	BCITF Levy - Commission	(\$72)	(\$47)	(\$120)	\$0
133003	Builders Services Levy - Commission	(\$118)	(\$77)	(\$195)	\$0
Sub Total - BUILDING CONTROL OP/INC		(\$7,431)	(\$3,481)	(\$12,315)	\$0
Total - BUILDING CONTROL		\$23,409	\$10,966	(\$12,315)	\$82,240

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 DECEMBER 2023		ADOPTED BUDGET 2023-2024	
G/L	JOB	Budget	Actual	Income	Expenditure
SALEYARDS & MARKETS					
OPERATING EXPENDITURE					
134100	Saleyards	\$8,691	\$3,860	\$0	\$11,680
134190	Depreciation – Saleyards & Markets	\$0	\$0	\$0	\$113,345
Sub Total - SALEYARDS & MARKETS OP/EXP		\$8,691	\$3,860	\$0	\$125,025
OPERATING INCOME					
134001	Reimbursements – Saleyards	\$0	(\$943)	\$0	\$0
Sub Total - SALEYARDS & MARKETING OP/INC		\$0	(\$943)	\$0	\$0
Total - SALEYARDS & MARKETS		\$8,691	\$2,917	\$0	\$125,025
OTHER ECONOMIC SERVICES					
OPERATING EXPENDITURE					
135100	Standpipes Expenses	\$12,578	\$7,822	\$0	\$26,214
135102	Economic Development Projects	\$3,000	\$0	\$0	\$7,500
135103	Country Music Festival Expenses	\$15,000	\$5,000	\$0	\$15,000
135105	Abel Street Shop	\$8,307	\$6,501	\$0	\$12,708
135150	Admin Allocated – Other Economic Development	\$8,482	\$7,405	\$0	\$16,965
135190	Depreciation – Develop/Facilities	\$1,932	\$0	\$0	\$3,865
Sub Total - OTHER ECONOMIC SERVICES OP/EXP		\$49,299	\$26,728	\$0	\$82,252
OPERATING INCOME					
135001	Standpipe Water	(\$5,190)	(\$6,447)	(\$15,000)	\$0
135005	Abel Street Shop Rental	(\$9,620)	(\$7,900)	(\$19,240)	\$0
Sub Total - OTHER ECONOMIC SERVICES OP/INC		(\$14,810)	(\$14,347)	(\$34,240)	\$0
Total - OTHER ECONOMIC SERVICES		\$34,490	\$12,381	(\$34,240)	\$82,252
Total - ECONOMIC SERVICES		\$214,520	\$184,266	(\$122,555)	\$684,442

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES		ADOPTED BUDGET	
		31 DECEMBER 2023		2023-2024	
G/L	JOB	Budget	Actual	Income	Expenditure
PRIVATE WORKS					
OPERATING EXPENDITURE					
141100	Private Works - Costs	\$7,480	\$621	\$0	\$10,080
Sub Total - PRIVATE WORKS OP/EXP		\$7,480	\$621	\$0	\$10,080
OPERATING INCOME					
141001	Private Works - Recoup Charges	(\$5,632)	(\$564)	(\$10,080)	\$0
Sub Total - PRIVATE WORKS OP/INC		(\$5,632)	(\$564)	(\$10,080)	\$0
Total - PRIVATE WORKS		\$1,849	\$57	(\$10,080)	\$10,080
PUBLIC WORKS OVERHEADS					
OPERATING EXPENDITURE					
143100	Supervision	\$57,889	\$191,654	\$0	\$181,355
143101	Consultant Engineer	\$0	\$0	\$0	\$0
143102	Works Manager Vehicle Op Costs	\$620	\$0	\$0	\$2,380
143103	FBT Works Staff	\$1,800	\$2,228	\$0	\$3,600
143104	Insurance on Works	\$21,953	\$32,906	\$0	\$21,953
143105	Superannuation of Workmen	\$63,714	\$79,077	\$0	\$140,525
143106	PWOH Leave - Depot	\$70,219	\$87,543	\$0	\$197,467
143107	Protective Clothing	\$0	\$3,274	\$0	\$8,000
143108	Uniforms	\$1,211	\$598	\$0	\$1,615
143109	Training & Meeting Expenses	\$26,795	\$13,736	\$0	\$61,190
143110	Occupational Health & Safety	\$19,743	\$23,295	\$0	\$66,744
143111	Other Expenses	\$13	\$36	\$0	\$1,015
143113	Waste Oil Disposal Costs	\$0	\$0	\$0	\$20
143115	Provision for Leave Accruals	\$0	\$0	\$0	\$9,780
143116	Conferences and Training Courses (MOW)	\$625	\$301	\$0	\$2,500
143117	Works Manager Housing	\$0	\$0	\$0	\$0
143150	Admin Allocated - Works Overhead	\$16,878	\$14,736	\$0	\$33,758
143180	LESS PWOH ALLOCATED - PROJECTS	(\$281,460)	(\$412,160)	\$0	(\$731,902)
Sub Total - PUBLIC WORKS O/HEADS OP/EXP		\$0	\$37,225	\$0	\$0
OPERATING INCOME					
143001	Workers Compensation Reimbursements	\$0	(\$18,373)	(\$600)	\$0
Sub Total - PUBLIC WORKS O/HEADS OP/INC		\$0	(\$18,373)	(\$600)	\$0
Total - PUBLIC WORKS OVERHEADS		\$0	\$18,852	(\$600)	\$0

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure
PLANT OPERATIONS COSTS					
OPERATING EXPENDITURE					
144100	Repair Wages	\$34,331	\$35,716	\$0	\$54,546
144101	Fuel & Oil	\$134,249	\$119,193	\$0	\$265,000
144102	Tyres & Tubes	\$2,622	\$5,776	\$0	\$16,500
144103	Parts and Repairs	\$27,848	\$49,272	\$0	\$147,890
144104	Licenses	\$425	\$492	\$0	\$8,500
144105	Insurance	\$50,589	\$41,450	\$0	\$50,589
144106	Blades & Points	\$4,550	\$0	\$0	\$13,000
144107	Expendable Tools	\$6,050	\$4,805	\$0	\$12,100
144108	Freight Costs	\$0	\$0	\$0	\$0
144110	Superannuation - Mechanic	\$0	\$4,918	\$0	\$0
144150	Admin Allocated POC	\$5,055	\$4,413	\$0	\$10,110
144190	Depreciation - Plant	\$115,533	\$0	\$0	\$231,075
144180	LESS POC ALLOCATED - PROJECTS	(\$381,251)	(\$469,942)	\$0	(\$809,310)
Sub Total - PLANT OPERATIONS COSTS OP/EXP		\$0	(\$203,906)	\$0	\$0
OPERATING INCOME					
144001	Diesel Rebate	(\$17,850)	(\$27,842)	(\$35,000)	\$0
144002	Reimbursements - Operating	\$0	\$0	\$0	\$0
Sub Total - PLANT OPERATIONS COSTS OP/INC		(\$17,850)	(\$27,842)	(\$35,000)	\$0
Total - PLANT OPERATIONS COSTS		(\$17,850)	(\$231,748)	(\$35,000)	\$0
SALARIES AND WAGES					
OPERATING EXPENDITURE					
145100	Gross Total Salaries and Wages	\$2,008,167	\$2,043,956	\$0	\$4,016,494
145130	LESS SALS/WAGES ALLOCATED	(\$2,008,167)	(\$2,017,446)	\$0	(\$4,016,494)
145101	Workers Compensation Expenses	\$0	\$13,352	\$0	\$0
Sub Total - SALARIES AND WAGES OP/EXP		\$0	\$39,862	\$0	\$0
OPERATING INCOME					
145001	Reimbursements - Administration	\$0	\$0	\$0	\$0
Sub Total - SALARIES AND WAGES OP/INC		\$0	\$0	\$0	\$0
Total - SALARIES AND WAGES		\$0	\$39,862	\$0	\$0

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 DECEMBER 2023		ADOPTED BUDGET 2023-2024	
		Budget	Actual	Income	Expenditure
ADMINISTRATION					
OPERATING EXPENDITURE					
146100	Advertising	\$5,009	\$4,082	\$0	\$11,900
146101	Audit Fees	\$50,000	\$170	\$0	\$50,000
146102	Bank Fees	\$7,781	\$28,721	\$0	\$13,500
146103	Administration Building Costs	\$30,447	\$25,940	\$0	\$69,464
146105	Administration Staff Employee Costs	\$365,397	\$381,538	\$0	\$867,667
146106	Consultants	\$76,364	\$34,528	\$0	\$182,000
146108	Insurance	\$16,598	\$16,209	\$0	\$16,598
146109	Legal Expenses	\$14,640	\$3,088	\$0	\$30,000
146110	IT System Operation & maintenance	\$99,652	\$126,173	\$0	\$154,680
146111	Office Equipment Maintenance	\$2,500	\$0	\$0	\$5,000
146112	Administration - Postage & Freight	\$2,347	\$2,784	\$0	\$5,500
146113	Printing and Stationery	\$8,532	\$6,160	\$0	\$12,700
146114	Administration Vehicle Costs	\$768	\$0	\$0	\$800
146115	Administration - Fringe Benefits Tax	\$4,800	\$7,576	\$0	\$9,600
146117	Employers Indemnity Insurance	\$39,065	\$40,403	\$0	\$39,065
146118	Subscriptions	\$10,319	\$11,398	\$0	\$10,319
146119	Administration Staff Housing	\$10,930	\$9,304	\$0	\$19,964
146120	Uniform Allowance	\$990	\$1,582	\$0	\$3,000
146121	Telephones	\$4,000	\$2,647	\$0	\$8,000
146122	Minor Furniture & Equip Under \$2000	\$9,000	\$5,066	\$0	\$15,000
146123	Conferences/Training/Professional Development	\$8,743	\$7,393	\$0	\$17,500
146124	Superannuation	\$46,605	\$42,328	\$0	\$89,590
146125	Admin Provision for Leave Accruals	\$0	\$0	\$0	\$0
146126	Employee (Packaging) Costs	\$0	\$0	\$0	\$725
146128	Administration - OSH	\$32,289	\$561	\$0	\$59,030
146130	Administration - Bank Merchant Fees	\$0	\$517	\$0	\$0
146190	Depreciation - Administration	\$11,005	\$0	\$0	\$22,010
146300	Rounding Account		(\$0)	\$0	\$0
146150	Less Administration Costs Alloc	(\$857,780)	(\$748,031)	\$0	(\$1,713,612)
Sub Total - ADMINISTRATION OP/EXP		\$0	\$10,136	\$0	\$0
OPERATING INCOME - ADMINISTRATION					
146001	Reimbursements - Administration	(\$300)	(\$9,618)	(\$300)	\$0
Sub Total - ADMINISTRATION OP/INC		(\$300)	(\$9,618)	(\$300)	\$0
Total - ADMINISTRATION		(\$300)	\$517	(\$300)	\$0
UNCLASSIFIED					
OPERATING EXPENDITURE					
149001	Rylington Park Operational Expenses	\$407,222	\$322,932	\$0	\$804,236
149002	Rylington Park Asset Depreciation	\$8,427	\$0	\$0	\$16,855
Sub Total - UNCLASSIFIED OP/EXP		\$415,649	\$322,932	\$0	\$821,091
OPERATING INCOME					
147100	Revaluation Profit on Local Govt House Unit Trust	\$0	\$0		
149101	Rylington Park Income	(\$245,200)	(\$201,588)	(\$719,229)	\$0
149104	Rylington Park Operating Grant Income	\$0	\$0	\$0	\$0
Sub Total - UNCLASSIFIED OP/INC		(\$245,200)	(\$201,588)	(\$719,229)	\$0
Total - UNCLASSIFIED		\$170,449	\$121,344	(\$719,229)	\$821,091
Total - OTHER PROPERTY AND SERVICES		\$154,148	(\$51,116)	(\$765,209)	\$831,171

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 DECEMBER 2023		ADOPTED BUDGET 2023-2024	
		Budget	Actual	Income	Expenditure
TRANSFERS TO/FROM RESERVES					
EXPENDITURE					
300101	Transfer to Reserves	\$2,500	\$47,169	\$0	\$270,000
Sub Total - TRANSFER TO OTHER COUNCIL FUNDS		\$2,500	\$47,169	\$0	\$270,000
INCOME					
300102	Transfer from Reserves	\$0	\$0	(\$138,000)	\$0
Total - TRANSFER FROM OTHER COUNCIL FUNDS		\$0	\$0	(\$138,000)	\$0
Total - FUND TRANSFER		\$2,500	\$47,169	(\$138,000)	\$270,000
000000 (Surplus) / Deficit - Carried Forward		(\$3,490,312)	(\$3,820,598)	(\$3,490,312)	\$0
Sub Total - SURPLUS C/FWD		(\$3,490,312)	(\$3,820,598)	(\$3,490,312)	\$0
Total - SURPLUS		(\$3,490,312)	(\$3,820,598)	(\$3,490,312)	\$0
NEW LONG TERM LOANS					
INCOME					
132300	New Loan - Caravan Park Ablutions	\$0	\$0	(\$250,000)	\$0
Sub Total - LONG TERM LOANS		\$0	\$0	(\$250,000)	\$0
Total - DEFERRED ASSETS		\$0	\$0	(\$250,000)	\$0
LOANS & FINANCE LEASES - PRINCIPAL REPAYMENTS					
CAPITAL EXPENDITURE					
146800	Principal Repayment on Loans	\$11,166	\$11,166	\$0	\$22,660
146801	Principal Repayments - Finance Leases	\$9,900	\$9,824	\$0	\$19,800
Sub Total - LOAN REPAYMENTS		\$21,066	\$20,990	\$0	\$42,460
CAPITAL INCOME					
Sub Total - LOANS RAISED		\$0	\$0	\$0	\$0
Total - NON CURRENT LIABILITIES		\$21,066	\$20,990	\$0	\$42,460
OPERATING ACTIVITIES EXCLUDED FROM BUDGET					
000000 Depreciation Written Back		(\$1,737,023)	\$0	\$0	(\$3,586,909)
000000 Realisation Value of Assets Sold Written Back		(\$275,000)	\$0	\$0	(\$310,000)
000000 Profit/Loss on Sale of Asset Written Back		\$0	\$0	\$0	\$0
Movement in Accrued Interest on Loans		\$0	\$0	\$0	\$0
Movement in Accrued Interest on investments		\$0	\$0	\$0	\$0
Movement in Stock On Hand		\$0	\$0	\$0	\$0
Movement in Accrued Expenses			\$0	\$0	\$0
Movement in Accrued Wages		\$0	\$0	\$0	\$0
Movement in Employee Benefits (Current)		\$0	\$0	\$0	\$0
000000 Long Service Leave - Non Cash		\$0	\$0	\$0	(\$44,635)
000000 Deferred Pensioner Rates			\$0	\$0	\$0
Sub Total - OPERATING ACTIVITIES EXCLUDED		(\$2,012,023)	\$0	\$0	(\$3,941,544)
Total - OPERATING ACTIVITIES EXCLUDED		(\$2,012,023)	\$0	\$0	(\$3,941,544)

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 31 DECEMBER 2023		ADOPTED BUDGET 2023-2024	
		Budget	Actual	Income	Expenditure
FURNITURE & EQUIPMENT					
HEALTH					
CAPITAL EXPENDITURE					
074600	Surgery Equipment - Capital - (F&E)	\$0	\$0	\$0	\$25,000
Sub Total - CAPITAL WORKS		\$0	\$0	\$0	\$25,000
Total - HEALTH		\$0	\$0	\$0	\$25,000
FURNITURE AND EQUIPMENT					
OTHER PROPERTY & SERVICES					
CAPITAL EXPENDITURE					
146600	Administration Building - Furniture & Equipment Renewals	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS		\$0	\$0	\$0	\$0
Total - OTHER PROPERTY		\$0	\$0	\$0	\$0
Total - FURNITURE AND EQUIPMENT		\$0	\$0	\$0	\$25,000

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure
LAND AND BUILDINGS						
HEALTH						
CAPITAL EXPENDITURE						
074400		Medical Centre Building Capital	\$0	\$0	\$0	\$75,000
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$75,000
TOTAL - HEALTH			\$0	\$0	\$0	\$75,000
LAND AND BUILDINGS						
EDUCATION & WELFARE						
EXPENDITURE						
081400		Land & Buildings - CRC Capital Renewal	\$0	\$0	\$0	\$40,000
081401		Buildings - Early Learning Centre Capital	\$5,000	\$0	\$0	\$23,000
083400	BC300	Other Welfare Building Capital - COMHAT	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS			\$5,000	\$0	\$0	\$63,000
TOTAL - EDUCATION & WELFARE			\$5,000	\$0	\$0	\$63,000
LAND AND BUILDINGS						
HOUSING						
CAPITAL EXPENDITURE						
091400		CEO Residence Building Capital Expenditure	\$30,000	\$17,045	\$0	\$30,000
Sub Total - CAPITAL WORKS			\$30,000	\$17,045	\$0	\$30,000
Total - HOUSING			\$30,000	\$17,045	\$0	\$30,000
LAND AND BUILDINGS						
RECREATION AND CULTURE						
CAPITAL EXPENDITURE						
111400		Other Halls - Land & Buildings (L&B)				
111400	LRC018	Mayanup Hall Building Refurbishment	\$5,001	\$3,839	\$0	\$9,741
111400	LRC019	Tonebridge Hall Refurbishment	\$13,673	\$9,064	\$0	\$13,673
111400	LRC022	Dinninup Hall Refurbishment	\$10,126	\$4,780	\$0	\$35,126
111400	LRC021	Wilga Hall Refurbishment	\$1,818	\$0	\$0	\$1,818
111400	LRC023	Kulikup Hall Refurbishment	\$0	\$0	\$0	\$11,797
111400	LRC027	McAlinden Hall Refurbishment	\$6,400	\$4,310	\$0	\$12,436
111403		Town Hall - Building Upgrades & Refurbishments				
111403	LRC017	Town Hall Building Refurbishment	\$217,377	\$353,244	\$0	\$217,377
112504		LRCI - Swimming Pool Building				
112504	LRC006	LRCI 2/3 - Swimming Pool Building - Upgrade Entrance	\$0	\$0	\$0	\$11,187
Sub Total - CAPITAL WORKS			\$254,394	\$375,236	\$0	\$313,155
Total - RECREATION AND CULTURE			\$254,394	\$375,236	\$0	\$313,155

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure
LAND AND BUILDINGS					
ECONOMIC SERVICES					
CAPITAL EXPENDITURE					
132400	Tourist Centre - Building Capital Expenditure	\$89,999	\$107,572	\$0	\$90,000
132405	Flaxmill Caravan Park Ablution Block	\$0	\$1,796	\$0	\$250,000
132408	Flax Mill Cottage & Camp Kitchen	\$0	\$0	\$0	\$0
132411	LRC004 Local Roads & Community Building Projects - FlaxMill	\$0	\$0	\$0	\$0
135401	Capital - 80 Abel Street Shops	\$0	\$0	\$0	\$15,000
Sub Total - CAPITAL WORKS		\$89,999	\$109,368	\$0	\$355,000
Total - ECONOMIC SERVICES		\$89,999	\$109,368	\$0	\$355,000
LAND AND BUILDINGS					
OTHER PROPERTY AND SERVICES					
CAPITAL EXPENDITURE					
149503	Rylington Park House Capital	\$43,000	\$28,972	\$0	\$53,000
Sub Total - CAPITAL WORKS		\$43,000	\$28,972	\$0	\$53,000
Total - OTHER PROPERTY AND SERVICES		\$43,000	\$28,972	\$0	\$53,000
Total - LAND AND BUILDINGS		\$422,394	\$530,621	\$0	\$889,155

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB		YTD COMPARATIVES		ADOPTED BUDGET	
		31 DECEMBER 2023		2023-2024	
		Budget	Actual	Income	Expenditure
PLANT AND EQUIPMENT					
LAW ORDER & PUBLIC SAFETY					
CAPITAL EXPENDITURE					
051600	ESL Plant & Equipment	\$21,660	\$0	\$0	\$21,660
Sub Total - CAPITAL WORKS		\$21,660	\$0	\$0	\$21,660
Total - LAW ORDER & PUBLIC SAFETY		\$21,660	\$0	\$0	\$21,660
Total - RECREATION AND CULTURE		\$0	\$0	\$0	\$0
PLANT AND EQUIPMENT					
TRANSPORT					
CAPITAL EXPENDITURE					
123603	DWS - Fleet Vehicles	\$0	\$0	\$0	\$0
123609	Light Plant (eg Portable Traffic Lights) - Plant & Equip	\$22,000	\$12,322	\$0	\$22,000
123610	Heavy Plant (Graders etc) Purchases	\$590,000	\$27,500	\$0	\$738,000
123619	Miscellaneous Small Plant	\$0	\$9,015	\$0	\$0
Sub Total - CAPITAL WORKS		\$612,000	\$48,837	\$0	\$760,000
Total - TRANSPORT		\$612,000	\$48,837	\$0	\$760,000
PLANT AND EQUIPMENT					
OTHER PROPERTY & SERVICES					
CAPITAL EXPENDITURE					
146500	Pool Vehicle	\$70,000	\$58,375	\$0	\$110,000
Sub Total - CAPITAL WORKS		\$70,000	\$58,375	\$0	\$110,000
Total - OTHER PROPERTY & SERVICES		\$70,000	\$58,375	\$0	\$110,000
Total - PLANT AND EQUIPMENT		\$703,660	\$107,212	\$0	\$891,660

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure
ROAD INFRASTRUCTURE CAPITAL						
ROAD CONSTRUCTION						
121403	x	ROADS TO RECOVERY PROJECTS				
121403	RTR007	Kulikup Rd South	\$0	\$0	\$0	\$0
121403	RTR008	Jayes Road	\$0	\$0	\$0	\$0
121403	RTR037	RTR - Craigie Road	\$11,000	\$7,700	\$0	\$357,116
121403	RTR038	Lodge Road	\$11,000	\$6,260	\$0	\$216,445
121404	xx	REGIONAL ROAD GROUP			\$0	\$0
121404	RRG148	RRG Boyup Brook-Cranbrook Rd	\$11,000	\$4,750	\$0	\$377,283
121404	RGA148	RRG Boyup Brook-Cranbrook Rd 21-22 C/Fwd	\$0	\$0	\$0	\$0
121404	RRG210	RRG Boyup Brook-Arthur River Rd	\$422,356	\$352,194	\$0	\$589,118
121404	RRG004	RRG Winnejup Road	\$0	\$7,230	\$0	\$0
121404	RGA004	RRG Winnejup Road 21-22 C/Fwd	\$0	\$0	\$0	\$0
121400		MUNICIPAL ROAD PROJECTS			\$0	\$0
121400	MU501	Muni - Gravel Pit Rehabilitation	\$0	\$0	\$0	\$20,000
121401		Municipal Funded Gravel Sheeting Road Projects	\$0	\$0	\$0	\$54,000
121410		Municipal Funded - Winter Grading	\$227,475	\$344,136	\$0	\$337,000
121450	MR0741	BRIDGES - Bridge 0741 - Boree Gully Rd	\$0	\$0	\$0	\$0
121451		CROSSOVER CONSTRUCTION	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS			\$682,831	\$722,270	\$0	\$1,950,962
Total - ROADS			\$682,831	\$722,270	\$0	\$1,950,962
Total - INFRASTRUCTURE ASSETS ROADS			\$682,831	\$722,270	\$0	\$1,950,962

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure
FOOTPATHS						
121700	FP111	Footpath Construction	\$0	\$0	\$0	\$75,075
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$75,075
Total - TRANSPORT - FOOTPATHS			\$0	\$0	\$0	\$75,075
Total - FOOTPATH ASSETS			\$0	\$0	\$0	\$75,075
AIRPORT						
126400		Aerodrome Infrastructure	\$0	\$0	\$0	\$53,056
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$53,056
Total - TRANSPORT - AERODROMES			\$0	\$0	\$0	\$53,056
Total - AERODROME ASSETS			\$0	\$0	\$0	\$53,056
DRAINAGE						
111800		Drainage - Town Hall				
111800	LRC024	Drainage Works - Town Hall Surrounds	\$58,866	\$70,798	\$0	\$58,866
121411		Drainage Projects - Municipal Funded				
121411	DC163	Spencer Road Culvert	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS			\$58,866	\$70,798	\$0	\$58,866
Total - TRANSPORT - DRAINAGE			\$58,866	\$70,798	\$0	\$58,866
Total - DRAINAGE ASSETS			\$58,866	\$70,798	\$0	\$58,866
PARKS & GARDENS INFRASTRUCTURE						
113909		Parks & Gardens Infrastructure				
113909	LRC026	Sandakan Playground Upgrade	\$0	\$0	\$0	\$200,000
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$200,000
Total - OTHER SPORT & RECREATION - PARKS & OVALS			\$0	\$0	\$0	\$200,000
Total - PARKS & OVALS ASSETS			\$0	\$0	\$0	\$200,000

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure
RECREATION INFRASTRUCTURE						
112503	LRC010	LRCI 2 Swimming Pool Capital Upgrades	\$0	\$0	\$0	\$0
113906		Recreation Infrastructure - Capital Renewals - Oval Reticulation	\$150,000	\$133,137	\$0	\$150,000
Sub Total - CAPITAL WORKS			\$150,000	\$133,137	\$0	\$150,000
Total - RECREATION INFRASTRUCTURE			\$150,000	\$133,137	\$0	\$150,000
Total - INFRASTRUCTURE ASSETS - RECREATION			\$150,000	\$133,137	\$0	\$150,000
INFRASTRUCTURE OTHER						
COMMUNITY AMENITIES						
101400		Landfill/Transfer Station Development (Other Infra)	\$0	\$30,256	\$0	\$35,000
107900		Cemetery Other Infrastructure	\$0	\$5,050	\$0	\$0
Sub Total - CAPITAL WORKS			\$0	\$35,306	\$0	\$35,000
Total - COMMUNITY AMENITIES			\$0	\$35,306	\$0	\$35,000
INFRASTRUCTURE OTHER						
RECREATION & CULTURE						
111900		Other Infrastructure - Town Hall				
111900	LRC025	Town Hall Car Park & Landscaping	\$214,313	\$0	\$0	\$214,313
Sub Total - CAPITAL WORKS			\$214,313	\$0	\$0	\$214,313
Total - RECREATION & CULTURE			\$214,313	\$0	\$0	\$214,313
INFRASTRUCTURE OTHER						
ECONOMIC SERVICES						
132403		Caravan Park Lighting Upgrade (Other Inf)	\$0	\$0	\$0	\$0
132412		Caravan Park Additional Bays Development	\$0	\$0	\$0	\$0
132901		Flaxmill Fence & Water Supply Upgrade	\$0	\$0	\$0	\$5,000
135402		Standpipe Capital Expenditure	\$0	\$0	\$0	\$40,000
135403		Access Path to Blackwood River	\$0	\$0	\$0	\$50,000
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$95,000
Total - ECONOMIC SERVICES			\$0	\$0	\$0	\$95,000
Total - INFRASTRUCTURE ASSETS - OTHER			\$214,313	\$35,306	\$0	\$344,313
GRAND TOTALS			(\$3,150,922)	(\$4,666,555)	(\$12,747,951)	\$12,747,951



MONTHLY FINANCIAL REPORT

31 JANUARY 2024

TABLE OF CONTENTS

	Page
Statement of Comprehensive Income - by Program	2
Statement of Comprehensive Income - by Nature & Type	3
Statement of Financial Activity by Nature	4
Statement of Financial Activity by Program	5
Net Current Position	6
Variance Report	7-9
Statement of Financial Position	10
Statement of Cash Flows	11-12
Progress of the Capital Program	13-14
Major Business Unit Details	15-16
Reserve Accounts	17
Loans	18
Detailed Operating & Non-Operating Accounts	19-47

SHIRE OF BOYUP BROOK
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDING 31 JANUARY 2024

	NOTES	2023-24 ANNUAL BUDGET	2023-24 YTD BUDGET	2023-24 YTD ACTUAL	VARIANCE
EXPENDITURE (Excluding Finance Costs)		\$		\$	
General Purpose Funding		(158,533)	(84,861)	(74,613)	-12%
Governance		(524,085)	(343,258)	(262,590)	-24%
Law, Order, Public Safety		(463,236)	(261,840)	(235,429)	-10%
Health		(1,567,566)	(811,725)	(786,193)	-3%
Education and Welfare		(454,620)	(280,423)	(206,239)	-26%
Housing		(306,843)	(167,943)	(82,472)	-51%
Community Amenities		(527,452)	(296,149)	(241,116)	-19%
Recreation and Culture		(1,415,292)	(842,607)	(514,246)	-39%
Transport		(4,491,015)	(2,632,690)	(876,623)	-67%
Economic Services		(684,442)	(322,570)	(281,797)	-13%
Other Property and Services		(831,171)	(493,285)	(269,085)	-45%
Total Operating Expenditure		(11,424,255)	(6,537,351)	(3,830,402)	
REVENUE					
General Purpose Funding		3,628,819	3,606,056	3,873,468	7%
Governance		0	0	8,546	0%
Law, Order, Public Safety		125,900	93,877	103,127	10%
Health		1,180,900	610,370	717,312	18%
Education and Welfare		210,000	141,624	157,952	12%
Housing		216,940	42,826	42,204	-1%
Community Amenities		231,300	224,701	241,711	8%
Recreation and Culture		62,900	58,085	71,237	23%
Transport		230,577	216,559	227,146	5%
Economic Services		122,555	57,717	78,857	37%
Other Property & Services		765,209	375,141	335,645	-11%
Total Operating Revenue		6,775,100	5,426,956	5,857,205	
Sub-Total		(4,649,155)	(1,110,395)	2,026,803	
FINANCE COSTS					
Housing		(1,388)	(752)	(752)	0%
Recreation & Culture		(3,305)	(1,823)	(2,009)	10%
Total Finance Costs		(4,693)	(2,575)	(2,761)	
NON-OPERATING REVENUE					
General Purpose Funding	No.3	0		0	
Law, Order & Public Safety	No.5	0	0	0	0%
Education & Welfare	No.8	0		0	0%
Recreation & Culture	No.11	95,714	0	5,715	0%
Transport	No.12	1,688,825	381,093	309,583	-19%
Economic Services	No.13	0	0	0	0%
Total Non-Operating Revenue		1,784,539	381,093	315,298	
PROFIT/(LOSS) ON SALE OF ASSETS					
Housing Profit		0	0	0	
Transport Profit		0	0	0	
Transport Loss		0	0	0	
Total Profit/(Loss)		0	0	0	
NET RESULT		(2,869,309)	(731,878)	2,339,340	
Other Comprehensive Income					
Changes on revaluation of non-current assets		0	0	0	
TOTAL COMPREHENSIVE INCOME		(2,869,309)	(731,878)	2,339,340	

"Traffic Lights" Colour Coding:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the Council has defined a formula in Council Policy 2.1.6 (see also Variance Report in these Statements).

To simplify this reporting, a traffic light system is used in the variance column of the Statement of Comprehensive Income and the Rate Setting Statement, as follows:

Revenue:

Green = Actual Revenue is greater than Year-to-Date budgeted revenue by 10% or more

Red = Variance between Actual Revenue and Year-to-Date budget is greater than 10% (lower)

Expenditure:

Green = Actual Expenditure is less than Year-to-Date budgeted expenditure

Red = Variance between Actual Expenditure and Year-to-Date budget is greater than 10% (higher)



SHIRE OF BOYUP BROOK
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE/TYPE
FOR THE PERIOD ENDING 31 JANUARY 2024

	2023-24 ORIGINAL BUDGET	2023-24 YTD BUDGET	2023-24 YTD ACTUAL	VARIANCE
Expenses				
Employee Costs	(3,912,622)	(2,128,551)	(2,498,727)	17%
Materials and Contracts	(3,050,034)	(1,695,146)	(677,591)	-60%
Utility Charges	(213,715)	(122,072)	(98,971)	-19%
Depreciation on Non-Current Assets	(3,586,909)	(2,026,416)	0	-100%
Interest Expenses	(4,693)	(2,575)	(2,761)	7%
Insurance Expenses	(328,313)	(314,590)	(282,769)	-10%
Other Expenditure	(332,662)	(250,575)	(272,345)	9%
Total Operating Expenses	(11,428,948)	(6,539,926)	(3,833,163)	
Revenue				
Rates	3,579,069	3,578,319	3,576,623	0%
Operating Grants, Subsidies and Contributions	495,917	297,577	364,852	23%
Fees and Charges	1,879,735	1,144,388	1,309,881	14%
Interest Earnings	27,750	19,237	235,990	1127%
Other Revenue	792,629	387,435	369,859	-5%
Total Operating Revenue	6,775,100	5,426,956	5,857,205	
Sub-Total	(4,653,848)	(1,112,970)	2,024,042	
Non-Operating Grants, Subsidies & Contributions	1,784,539	381,093	315,298	-17%
Profit on Asset Disposals	0	0	0	0%
Loss on Asset Disposals	0	0	0	0%
	1,784,539	381,093	315,298	
Net Result	(2,869,309)	(731,878)	2,339,340	
Other Comprehensive Income				
Changes on revaluation of non-current assets	0	0	0	
Total Other Comprehensive Income	0	0	0	
TOTAL COMPREHENSIVE INCOME	(2,869,309)	(731,878)	2,339,340	

SHIRE OF BOYUP BROOK
FINANCIAL ACTIVITY STATEMENT BY NATURE/TYPE
FOR THE PERIOD ENDING 31 JANUARY 2024

	2023-24 ORIGINAL BUDGET	2023-24 YTD BUDGET (a)	2023-24 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
OPERATING REVENUE	\$	\$	\$			
Ex-Gratia Rates & Write-offs	2,140	1,390	1390	Within Threshold	Within Threshold	
Operating Grants, Subsidies and Contributions	495,917	297,577	364,853	67,276	22.61%	▲
Fees and Charges	1,879,735	1,144,388	1,309,882	165,494	14.46%	▲
Interest Earnings	27,750	19,237	235,990	216,753	1126.72%	▲
Other Revenue	792,629	387,435	369,859	(17,576)	Within Threshold	
Profit on Disposal of Asset	0	0	0	Within Threshold	0%	
Total Operating Revenue	3,198,171	1,850,027	2,281,974	431,947		
LESS OPERATING EXPENDITURE						
Employee Costs	(3,912,622)	(2,128,551)	(2,281,368)	(152,817)	Within Threshold	
Materials and Contracts	(3,050,034)	(1,695,146)	(894,949)	800,197	47.21%	
Utility Charges	(213,715)	(122,072)	(98,971)	23,101	18.92%	
Depreciation on Non-Current Assets	(3,586,909)	(2,026,416)	0	2,026,416	100.00%	
Interest Expenses	(4,693)	(2,575)	(2,761)	Within Threshold	Within Threshold	
Insurance Expenses	(328,313)	(314,590)	(282,769)	31,821	10.12%	
Other Expenditure	(332,662)	(250,575)	(272,345)	(21,770)	Within Threshold	
Loss on Disposal of Asset	0	0	0	Within Threshold	0%	
Total Operating Expenses	(11,428,948)	(6,539,926)	(3,833,163)	2,706,949		
Sub-Total	(8,230,777)	(4,689,899)	(1,551,189)	3,138,896		
NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET						
Movement in Employee Provisions (Non-current)	44,635	0	0	Within Threshold	0%	
Movement in Accrued Expenses		0	0	Within Threshold	0%	
Depreciation Written Back	3,586,909	2,026,416	0	(2,026,416)	(100.00%)	▼
Operating Activities Excluded from Budget	3,631,544	2,026,416	0	(2,026,416)		
Sub Total	(4,599,233)	(2,663,484)	(1,551,189)	1,112,480		
INVESTING ACTIVITIES						
Purchase of Land	0	0	0	Within Threshold	0%	
Purchase Buildings	(889,155)	(422,394)	(530,621)	(108,227)	(25.62%)	
Purchase Plant and Equipment	(891,660)	(741,660)	(107,212)	634,448	85.54%	
Purchase Furniture and Equipment	(25,000)	0	0	Within Threshold	0%	
Infrastructure Assets - Roads	(1,950,962)	(851,072)	(754,125)	96,947	11.39%	
Infrastructure Assets - Footpaths	(75,075)	0	0	Within Threshold	0%	
Infrastructure Assets - Aerodromes	(53,056)	0	0	Within Threshold	0%	
Infrastructure Assets - Drainage	(58,866)	(58,866)	(70,798)	(11,932)	(20.27%)	
Infrastructure Assets - Parks & Ovals	(200,000)	0	0	Within Threshold	0%	
Infrastructure Assets - Recreation	(150,000)	(150,000)	(133,137)	16,863	11.24%	
Infrastructure Assets - Other	(344,313)	(254,313)	(39,826)	214,487	84.34%	
Proceeds from Sale of Assets	310,000	275,000	51,819	(223,181)	(81.16%)	▼
Contributions for the Development of Assets	1,784,539	381,093	315,298	(65,795)	(17.26%)	▼
Amount Attributable to Investing Activities	(2,543,548)	(1,822,212)	(1,268,602)	553,610		
FINANCING ACTIVITIES						
Repayment of Debt - Loan Principal	(22,660)	(11,166)	(11,166)	Within Threshold	Within Threshold	
Repayment of Debt - Lease Principal	(19,800)	(11,550)	(14,794)	Within Threshold	(28.09%)	
Transfer to Reserves	(270,000)	(2,917)	(67,026)	(64,109)	(2198.13%)	
Amount Attributable to Financing Activities	(312,460)	(25,633)	(92,986)	(64,109)		
Sub Total	(7,455,241)	(4,511,328)	(2,912,777)	1,601,981		
FUNDING FROM						
Transfer from Reserves	138,000	0	0	Within Threshold	0%	
Loans Raised	250,000	0	0	Within Threshold	0%	
Estimated Opening Surplus at 1 July	3,490,312	3,490,312	3,815,098	324,786	Within Threshold	
Amount Raised from General Rates	3,576,929	3,576,929	3,575,233	Within Threshold	Within Threshold	
Closing Funds	0	0	0	Within Threshold	0%	
	7,455,241	7,067,241	7,390,331	324,786		
NET SURPLUS/(DEFICIT)	0	2,555,913	4,477,554	1,921,641		

SHIRE OF BOYUP BROOK
BUDGET REVIEW FINANCIAL ACTIVITY STATEMENT BY FUNCTION/PROGRAM
FOR THE PERIOD ENDING 31 JANUARY 2024

	2023-24 ORIGINAL BUDGET	2023-24 YTD BUDGET (a)	2023-24 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
OPERATING REVENUE	\$	\$	\$			
General Purpose Funding	51,890	29,127	298,235	269,108	923.90%	▲
Governance	0	0	8,546	Within Threshold	0%	
Law, Order Public Safety	125,900	93,877	103,127	Within Threshold	Within Threshold	
Health	1,180,900	610,370	717,313	106,943	17.52%	▲
Education and Welfare	210,000	141,624	157,952	16,328	11.53%	▲
Housing	216,940	42,826	42,204	Within Threshold	Within Threshold	
Community Amenities	231,300	224,701	241,711	17,010	Within Threshold	
Recreation and Culture	62,900	58,085	71,237	13,152	22.64%	▲
Transport	230,577	216,559	227,146	10,587	Within Threshold	
Economic Services	122,555	57,717	78,857	21,140	36.63%	▲
Other Property and Services	765,209	375,141	335,645	(39,496)	(10.53%)	▼
Total Operating Revenue	3,198,171	1,850,027	2,281,974	414,772		
LESS OPERATING EXPENDITURE						
General Purpose Funding	(158,533)	(84,861)	(74,613)	10,248	(12.08%)	
Governance	(524,085)	(343,258)	(262,590)	80,668	(23.50%)	
Law, Order, Public Safety	(463,236)	(261,840)	(235,429)	26,412	(10.09%)	
Health	(1,567,566)	(811,725)	(786,193)	25,532	Within Threshold	
Education and Welfare	(454,620)	(280,423)	(206,239)	74,185	(26.45%)	
Housing	(308,231)	(168,695)	(83,224)	85,471	(50.67%)	
Community Amenities	(527,452)	(296,149)	(241,116)	55,033	(18.58%)	
Recreation and Culture	(1,418,597)	(844,430)	(516,254)	328,176	(38.86%)	
Transport	(4,491,015)	(2,632,690)	(876,623)	1,756,067	(66.70%)	
Economic Services	(684,442)	(322,570)	(281,797)	40,772	(12.64%)	
Other Property & Services	(831,171)	(493,285)	(269,085)	224,199	(45.45%)	
Total operating Expenses	(11,428,948)	(6,539,926)	(3,833,163)	2,706,763		
Sub-Total	(8,230,777)	(4,689,899)	(1,551,189)	3,121,535		
NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET						
Movement in Employee Provisions (Non-current)	44,635	0	0	Within Threshold	0%	
Movement in Accrued Expenses	0	0	0	Within Threshold	0%	
Depreciation Written Back	3,586,909	2,026,416	0	(2,026,416)	(100.00%)	
Operating Activities Excluded from Budget	3,631,544	2,026,416	0	(2,026,416)		
Sub Total	(4,599,233)	(2,663,484)	(1,551,189)	1,095,120		
INVESTING ACTIVITIES						
Purchase of Land	0	0	0	Within Threshold	0%	
Purchase Buildings	(889,155)	(422,394)	(530,621)	(108,227)	25.62%	
Purchase Plant and Equipment	(891,660)	(741,660)	(107,212)	634,448	(85.54%)	
Purchase Furniture and Equipment	(25,000)	0	0	Within Threshold	0%	
Infrastructure Assets - Roads	(1,950,962)	(851,072)	(754,125)	96,947	(11.39%)	
Infrastructure Assets - Footpaths	(75,075)	0	0	Within Threshold	0%	
Infrastructure Assets - Aerodromes	(53,056)	0	0	Within Threshold	0%	
Infrastructure Assets - Drainage	(58,866)	(58,866)	(70,798)	(11,932)	20.27%	
Infrastructure Assets - Parks & Ovals	(200,000)	0	0	Within Threshold	0%	
Infrastructure Assets - Recreation	(150,000)	(150,000)	(133,137)	16,863	(11.24%)	
Infrastructure Assets - Other	(344,313)	(254,313)	(39,826)	214,487	(84.34%)	
Proceeds from Sale of Assets	310,000	275,000	51,819	(223,181)	(81.16%)	▼
Contributions for the Development of Assets	1,784,539	381,093	315,298	(65,795)	(17.26%)	
Amount Attributable to Investing Activities	(2,543,548)	(1,822,212)	(1,268,602)	553,610		
FINANCING ACTIVITIES						
Repayment of Debt - Loan Principal	(22,660)	(11,166)	(11,166)	Within Threshold	Within Threshold	
Repayment of Debt - Lease Principal	(19,800)	(11,550)	(14,794)	Within Threshold	28.09%	
Transfer to Reserves	(270,000)	(2,917)	(67,026)	(64,109)	2198.12%	
Amount Attributable to Financing Activities	(312,460)	(25,633)	(92,986)	(64,109)		
Sub Total	(7,455,241)	(4,511,328)	(2,912,777)	1,584,621		
FUNDING FROM						
Transfer from Reserves	138,000	0	0	Within Threshold	0%	
Loans Raised	250,000	0	0	Within Threshold	0%	
Estimated Opening Surplus at 1 July	3,490,312	3,490,312	3,815,098	324,786	Within Threshold	
Amount Raised from General Rates	3,576,929	3,576,929	3,575,233	Within Threshold	Within Threshold	
Closing Funds	0	0	0	Within Threshold	0%	
Sub Total	7,455,241	7,067,241	7,390,331	324,786		
NET SURPLUS/(DEFICIT)	(0)	2,555,913	4,477,554	1,909,407		

SHIRE OF BOYUP BROOK
SUMMARY OF CURRENT ASSETS AND LIABILITIES
FOR THE PERIOD ENDING 31 JANUARY 2024

	ACTUAL 31 JANUARY 2024	ACTUAL 30/06/2023
<u>Current Assets</u>		
Cash at bank and on Hand	5,906,373	4,557,417
Restricted Cash	22,859	16,044
Restricted Cash Reserves	2,816,515	2,749,490
Trade Receivables	1,013,178	992,734
Stock on Hand/Inventory/Biological Assets	308,640	308,640
Other Assets	59,885	59,885
Total Current Assets	10,127,450	8,684,210
<u>Current Liabilities</u>		
Trade Creditors	(\$311,910)	(\$1,036,436)
Bonds and Deposits	(\$38,647)	(\$51,709)
Accrued Wages	(\$116,377)	(\$116,377)
Accrued Interest on Loans	(\$1,517)	(\$1,517)
Accrued Expense	(\$39,700)	(\$39,700)
ATO Liabilities	(\$1,300)	(\$1,300)
Contract Liability	(\$1,771,356)	(\$320,008)
Loan Liability	(\$11,494)	(\$22,660)
Finance Lease Liability	(\$5,006)	(\$19,800)
Provisions	(\$401,529)	(\$401,529)
Total Current Liabilities	(\$2,698,836)	(\$2,011,037)
 Sub-Total	 7,428,614	 6,673,173
Adjustments		
LESS Cash Backed Reserves	(\$2,816,515)	(\$2,749,490)
LESS Restricted Cash	\$0	\$0
LESS Inventory	(\$308,640)	(\$308,640)
LESS Prepaid Expenses	\$0	\$0
ADD: Employee Leave Provisions	\$0	\$0
ADD: Accrued Interest	\$1,517	\$1,517
ADD: Accrued Salaries & Wages	\$116,377	\$116,377
ADD: Accrued Expenses	\$39,700	\$39,700
ADD: Current Loan Liability	\$11,494	\$22,660
ADD: Current Finance Lease Liability	\$5,006	\$19,800
Rounding	0	0
Net Current Position	4,477,553	3,815,098

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 JANUARY 2024**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each month's financial statements. The information contained within the 'Statement of Financial Activity' on page 3 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on this page will be reported below.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Operating Revenue</u>						
Operating Grants & Contributions	297,577	364,852	67,275	23%	TIMING/ PERMANENT	Increase in General Purpose grant of \$21k, Increase in Local Road grant of \$21k, Increase in Australia Day grant \$8k, Increase in MAF grant of \$5k, Increase in Other Culture income of \$5k, Increase in MRWA Road Maintenance grant of \$5k.
Fees & Charges	1,144,388	1,309,882	165,494	14%	TIMING	Increase in medical surgery fees of \$107k, Increase in Early Learning Centre fees \$16k, Increase in Caravan Park fees \$20k.
Interest Earnings	19,237	235,990	216,753	1127%	TIMING /PERMANENT	Increase in Rates late penalty interest \$12k, Increase in Municipal Fund interest of \$134k, increase in Reserve account interest of \$64k.
Other Revenue	387,435	369,859	(17,576)	Within Threshold	TIMING	Increase in workers compensation reimbursements of \$22k, Increase in diesel fuel rebate of \$10k, Increase in Admin Reimbursements of \$10k, Decrease in Rylington Park income of \$74k.

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 JANUARY 2024**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 3 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on this page will be reported below.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Operating Expenses</u>						
Employee Costs	(2,128,551)	(2,281,368)	(152,817)	Within Threshold	TIMING	Increase in Fire Prevention wages \$35k, Decrease in Ranger Salaries \$31k, Decrease in health Administration salaries \$12k, Increase in Medical Centre wages \$58k and superannuation \$14k, Decrease in Early Learning Centre salaries \$11, Increase in Support for Others wages \$17k, Decrease in Rural Road wages of \$80k, Increase in Maintenance GRading Wages \$12k, Increase in Verge Pruning wages \$11k, Increase in CDO Wages \$38k, Increase in Supervision wages of \$139k, Increase in Workers Compensation Insurance \$10k, Increase in Superannuation of \$16k, Increase in PWOH leave of \$34k, Decrease in PWOH Training expenses of \$12k, Increase in Workers Compensation wages \$13k, Decrease in Administration OSH wages \$33k, Decrease in Rylington Park wages \$51k.
Materials & Contracts	(1,695,146)	(894,949)	800,197	47%	TIMING	Increase in Members Refreshment expenses \$9k, Decrease in Councillor ICT expenses \$10k, Increase in Fire Vehicle maintenance \$19k, Decrease in ESL Plant & Equipment expenses \$12k, Decrease in Medical Centre Computer expenses \$12k, Decrease in Ambulance Contribution expenses \$13k, Decrease in Early Learning Centre expenses \$22k, Decrease in Aged Needs Strategy \$37k, Increase in Property Selling expenses \$10k, Decrease in Community Housing maintenance \$57k, Decrease in Town Planning expenses \$20k, Decrease in Swimming Pool operating expenses \$35k, Increase in Rural Road Maintenance expenses \$10k, Decrease in Verge Pruning expenses \$33k, Decrease in Romans Data Collection \$110k, Decrease in Consulting Engineer expenses \$16k, Decrease in Minor Asset purchases \$11k, Decrease in Promotion Activities \$12k, Decrease in Building Control expenses \$31k, Decrease in Economic Development project expenses \$15k, Decrease in Country Music Festival expenses \$15k, Decrease in Fuel & Oil expenses \$12k, Increase in Plant Parts & Repairs \$12k, Decrease in Audit expenses \$50k, Decrease in Admin Consultant expenses \$106k, Decrease in Admin Legal expenses \$10k, Decrease in IT expenses \$35k, Decrease in Rylington Park Operational expenses \$81k.

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 JANUARY 2024**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each month's financial statements. The information contained within the 'Statement of Financial Activity' on page 3 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on this page will be reported below.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Depreciation on Assets	(2,026,416)	0	2,026,416	100%	TIMING	Depreciation not able to be raised until after audit.
Insurance Expenses	(314,590)	(282,769)	31,821	10%	TIMING	Decrease in Medical Centre Insurances \$29k.
Other Expenses	(250,575)	(272,345)	(21,770)	Within Threshold	TIMING	Increase in Tourist centre expenses \$27k, Increase in Promotion activities expenses \$13k, Increase in Admin bank fees increase of \$18k.

Investing Activities

Purchase Buildings	(422,394)	(530,621)	(108,227)	-26%	TIMING	Decrease in Early Learning Centre Building expenses \$5k, Decrease in CEO Residence project expenses \$13k, Decrease in Tonebridge Hall project expenses \$4k, Decrease in Dinninup Hall project expenses \$6k, Increase in Boyup Brook Hall refurbishment \$136k, Increase in Tourist Centre building project \$18k, Decrease in Rylington Park House project expenses \$14k.
Purchase Plant and Equipment	(741,660)	(107,212)	634,448	86%	TIMING	Decrease in ESL Plant & Equipment \$22k, Decrease in Portable traffic lights \$10k, Decrease in Heavy Plant purchases \$601k, Increase in Minor Equipment purchases \$9k, Decrease in Pool vehicle expense \$12k.
Infrastructure Assets - Roads	(851,072)	(754,125)	96,947	11%	TIMING	Decrease in RTR Craigie Rd project \$94k, Decrease in RTR Lodge Rd project \$5k, Decrease in Boyup Brook-Arthur River RRG project \$56k, Decrease in Boyup Brook-Cranbrook Rd RRG project \$66k, Increase in Winter grading expenses \$117k.
Infrastructure Assets - Drainage	(58,866)	(70,798)	(11,932)	-20%	TIMING	Increase in Boyup Brook hall drainage works \$12k.
Infrastructure Assets - Recreation	(150,000)	(133,137)	16,863	11%	TIMING	Decrease in Oval reticulation project expenses \$17k.
Infrastructure Assets - Other	(254,313)	(39,826)	214,487	84%	TIMING	Increase in Landfill fencing works \$30k, Increase in Cemetery project works \$5k, Decrease in Town Hall Car Park project expenses \$214k, Decrease in Standpipe Cardswipe project expenses \$40k, Increase in Blackwood River Access Path project expenses \$5k.
Non-Operating Grants, Subsidies for the Development of Assets	381,093	315,298	(65,795)	-17%	TIMING	Decrease in Regional Road Group grant spent \$172k. Increase in LRCI3 grant funding received \$103k.

Financing Activities

Transfer to Reserves	(2,917)	(67,026)	(64,109)	-2198%		Increase in interest earned transferred to Reserves \$64k.
----------------------	---------	----------	----------	--------	--	--

SHIRE OF BOYUP BROOK
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 31 JANUARY 2024

	Note	2022-23 ACTUAL \$	2023-24 ACTUAL \$	Variance \$
Current assets				
Unrestricted Cash & Cash Equivalents		4,557,704	5,912,612	1,354,908
Restricted Cash - Reserves		2,749,490	2,816,516	67,027
Restricted Cash - Other		15,757	16,620	863
Trade and other receivables		1,000,602	1,021,046	20,444
Inventories		308,640	308,640	0
Other assets		52,017	52,017	0
Total current assets		8,684,210	10,127,451	1,443,241
Non-current assets				
Trade and other receivables		43,363	43,363	0
LG House Unit Trust		81,490	81,490	0
Land		4,630,000	4,578,181	-51,819
Buildings		18,077,533	18,608,154	530,621
Furniture & Equipment		21,570	21,570	0
Plant & Equipment		2,527,851	2,635,063	107,212
Right of use Assets - Plant		51,620	51,620	0
Infrastructure Assets - Roads		75,486,302	76,241,268	754,965
Infrastructure Assets - Bridges		23,227,642	23,227,642	0
Infrastructure Assets - Footpaths		1,111,441	1,111,441	0
Infrastructure Assets - Recreation		2,392,520	2,525,657	133,137
Infrastructure Assets - Drainage		9,955,431	10,026,229	70,798
Infrastructure Assets - Parks/Ovals		0	0	0
Infrastructure Assets - Other		5,683,556	5,722,541	38,985
Total non-current assets		143,290,317	144,874,217	1,583,900
Total assets		151,974,527	155,001,668	3,027,141
Current liabilities				
Trade and other payables		1,195,330	470,804	724,526
Bonds and deposits		51,709	38,647	13,062
Contract Liabilities		320,008	1,771,356	-1,451,348
Interest-bearing loans and borrowings		22,660	11,495	11,165
Finance Lease Liability - Current		19,800	5,006	14,794
Provisions		401,529	401,529	0
Total current liabilities		2,011,037	2,698,837	-687,801
Non-current liabilities				
Interest-bearing loans and borrowings		49,459	49,459	0
Finance Lease Liability - Non Current		15,241	15,241	0
Provisions		63,440	63,440	0
Total non-current liabilities		128,141	128,141	0
Total liabilities		2,139,177	2,826,978	-687,801
Net assets		149,835,350	152,174,690	2,339,340
Equity				
Retained surplus		58,926,506	58,859,480	-67,026
Net Result		0	2,339,341	2,339,341
Reserve - asset revaluation		88,159,354	88,159,354	0
Reserve - Cash backed		2,749,490	2,816,515	67,026
Total equity		149,835,350	152,174,690	2,339,341

This statement is to be read in conjunction with the accompanying notes

SHIRE OF BOYUP BROOK
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 31 JANUARY 2024

	Note	2022-23 ACTUAL \$	2023-24 BUDGET \$	2023-24 ACTUAL \$
Cash Flows from operating activities				
Payments				
Employee Costs		(3,736,341)	(3,867,987)	(2,836,497)
Materials & Contracts		(2,044,971)	(3,050,034)	(963,396)
Utilities (gas, electricity, water, etc)		(201,834)	(213,715)	(98,971)
Insurance		(293,827)	(328,313)	(282,769)
Interest Expense		(6,096)	(4,693)	(2,761)
Goods and Services Tax Paid		0	0	(291,658)
Other Expenses		(467,138)	(332,662)	(272,345)
		(6,750,207)	(7,797,404)	(4,748,397)
Receipts				
Rates		3,244,858	3,579,069	3,173,508
Operating Grants & Subsidies		2,543,882	495,917	364,852
Fees and Charges		1,924,985	1,879,735	1,309,881
Interest Earnings		173,534	27,750	235,990
Goods and Services Tax		119,116	0	288,509
Other		1,024,432	792,629	356,797
		9,030,807	6,775,100	5,729,537
Net Cash flows from Operating Activities		2,280,600	(1,022,304)	981,140
Cash flows from investing activities				
Payments				
Purchase of Land		0	0	0
Purchase of Buildings		(254,783)	(899,155)	(530,621)
Purchase Plant and Equipment		(260,838)	(891,660)	(107,212)
Purchase Furniture and Equipment		(21,321)	(25,000)	0
Purchase Road Infrastructure Assets		(1,877,878)	(1,950,962)	(754,125)
Purchase of Bridges Assets		(170,000)	0	0
Purchase of Footpath Assets		0	(75,075)	0
Purchase Drainage Assets		(153,133)	(58,866)	(70,798)
Purchase Parks & Ovals Assets		0	(200,000)	0
Purchase Recreation Assets		(17,468)	(150,000)	(133,137)
Purchase Infrastructure Other Assets		(78,467)	(397,369)	(39,826)
Receipts				
Proceeds from Sale of Assets		95,455	310,000	51,819
Non-Operating grants used for Development of Assets		1,549,321	1,464,531	2,051,516
		(1,189,112)	(2,873,556)	467,616
Cash flows from financing activities				
Repayment of Debentures		(21,383)	(22,660)	(11,166)
Principal elements of lease payments		(19,224)	(19,800)	(14,794)
Proceeds from New Debentures		0	250,000	0
Net cash flows from financing activities		(40,607)	207,540	(25,960)
Net increase/(decrease) in cash held		1,050,881	(3,688,320)	1,422,796
Cash at the Beginning of Reporting Period		6,272,070	7,192,814	7,322,951
Cash at the End of Reporting Period		7,322,951	3,504,494	8,745,747

**SHIRE OF BOYUP BROOK
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 31 JANUARY 2024**

Notes

	2022-23 ACTUAL \$	2023-24 BUDGET \$	2023-24 ACTUAL \$
RECONCILIATION OF CASH			
Cash at Bank	4,541,090	57,821	5,882,886
Restricted Cash	2,765,961	2,532,180	2,862,112
Cash on Hand	15,900	5,950	750
TOTAL CASH	7,322,951	2,595,951	8,745,748
RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT			
Net Result (As per Comprehensive Income Statement)	317,687	(2,869,309)	2,339,340
Add back Depreciation	3,871,686	3,586,939	0
(Gain)/Loss on Disposal of Assets	26,985	-	0
LG House Unit trust	(3,686)	-	0
Self Supporting Loan Principal Reimbursements	0	-	0
Contributions for the Development of Assets	(1,549,321)	(2,895,601)	(315,298)
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	(11,929)	0	0
(Increase)/Decrease in Receivables	(78,095)	(30)	(1,756,662)
Increase/(Decrease) in Accounts Payable	51,355	-	713,759
Increase/(Decrease) in Contract Liability	(362,993)	(683,001)	0
Increase/(Decrease) in Prepayments	0	0	0
Increase/(Decrease) in Employee Provisions	18,911	44,635	0
Increase/(Decrease) in Accrued Expenses	0	0	0
Rounding	-	0	0
NET CASH FROM/(USED) IN OPERATING ACTIVITIES	2,280,600	(2,816,367)	981,140

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 JANUARY 2024**

CAPITAL EXPENDITURE PROGRAM

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2023/24 Total Budget	2023/24 YTD Budget	2023/24 YTD Actuals	% of Annual Budget
Law Order & Public Safety								
051600	ESL Plant & Equipment - Wash station and fastfill trailer	MWS	P&E	New	21,660	21,660	0	0.0%
					21,660	21,660	0	
Health								
074600	Medical Centre - Telehealth setup	DCEO	F&E	New	25,000	0	0	0.0%
074400	Medical Centre Building - Design for internal layout, internal painting, new flooring, blinds, external painting and structural work	BMC	L&B	Renewal	75,000	0	0	0.0%
					100,000	0	0	
Education & Welfare								
081400	Community Resource Centre - External painting, balustrades, decking & restumping, internal paint	BMC	L&B	Renewal	40,000	0	0	0.0%
081401	Early Learning Centre - External painting, kitchen cabinetry & irrigation install	BMC	L&B	Renewal	23,000	5,000	0	0.0%
					63,000	5,000	0	
Housing								
091400	CEO Residence - Replace fencing	BMC	L&B	Renewal	30,000	30,000	17,045	56.8%
					30,000	30,000	17,045	
Community Amenities								
101400	Landfill/Transfer Station - Fencing	MWS	Other	Renewal	35,000	0	30,256	86.4%
107900	Cemetery Other Infrastructure	MWS	Other	Upgrade	0	0	5,050	0.0%
					35,000	0	35,306	
Recreation & Culture								
LRC018	Mayanup Hall - Refurbishment	BMC	L&B	Renewal	9,741	5,001	3,839	39.4%
LRC019	Tonebridge Hall Refurbishment	BMC	L&B	Renewal	13,673	13,673	9,064	66.3%
LRC022	Dinninup Hall Refurbishment & Drainage Works	MWS	L&B	Renewal	35,126	10,126	4,780	13.6%
LRC021	Wilga Hall Refurbishment	BMC	L&B	Renewal	1,818	1,818	0	0.0%
LRC023	Kulikup Hall Refurbishment	BMC	L&B	Renewal	11,797	0	0	0.0%
LRC027	McAlinden Hall Refurbishment	BMC	L&B	Renewal	12,436	6,400	4,310	34.7%
LRC017	Boyup Brook Hall Refurbishment	BMC	L&B	Upgrade	217,377	217,377	353,244	162.5%
LRC006	Swimming Pool - Upgrade Entrance	MWS	L&B	Renewal	11,187	0	0	0.0%
LRC024	Boyup Brook Hall Drainage	MWS	DRAIN	Renewal	58,866	58,866	70,798	120.3%
LRC026	Sandakan Playground Upgrade	MWS	PARK	Upgrade	200,000	0	0	0.0%
113906	Recreation Oval - Reticulation	MWS	REC	Upgrade	150,000	150,000	133,137	88.8%
LRC025	Boyup Brook Town Hall Car Park & Landscaping	MWS	OTHER	Upgrade	214,313	214,313	0	0.0%
					936,334	677,573	579,171	
Transport								
123609	Light Plant Replacements	MWS	P&E	Renewal	22,000	22,000	12,322	56.0%
123610	Heavy Plant Replacements	MWS	P&E	Renewal	738,000	628,000	27,500	3.7%
123619	Minor Equipment - Pressure Cleaner	MWS	P&E	Renewal	0	0	9,015	0.0%
RTR037	Roads to Recovery - Craigie Road	MWS	ROAD	Renewal	357,116	102,352	7,700	2.2%
RTR038	Roads to Recovery - Lodge Road	MWS	ROAD	Renewal	216,445	11,000	6,260	2.9%
RRG004	Regional Road Group - Winnejup Road	MWS	ROAD	Upgrade	0	0	7,230	0.0%
RRG148	Regional Road Group - Boyup Brook Cranbrook Road	MWS	ROAD	Upgrade	377,283	87,889	22,328	5.9%
RRG210	Regional Road Group - Boyup Brook Arthur River Road	MWS	ROAD	Upgrade	589,118	422,356	366,470	62.2%
MU501	Gravel Pits Rehabilitation	MWS	ROAD	Renewal	20,000	0	0	0.0%
121401	Gravel Sheeting Road Projects	MWS	ROAD	Renewal	54,000	0	0	0.0%
121410	Winter Road Grading	MWS	ROAD	Renewal	337,000	227,475	344,136	102.1%
FP111	Inglis Street Footpath	MWS	FOOT	Upgrade	75,075	0	0	0.0%
126400	Aerodrome Infrastructure - Gravel resheet	MWS	OTHER	Renewal	53,056	0	0	0.0%
					2,839,093	1,501,072	802,961	
Economic Services								
132400	Tourist Centre - Upgrade Septic system	MWS	L&B	New	90,000	89,999	107,572	119.5%
132405	Flaxmill Caravan Park Ablution Block	MWS	L&B	New	250,000	0	1,796	0.7%
135401	80 Abel St - Pharmacy expansion to upgrade septic	MWS	L&B	Renewal	15,000	0	0	0.0%
135402	Standpipe - Card Swipe Facilities x 2	MWS	OTHER	Upgrade	40,000	40,000	0	0.0%
135403	Blackwood River Access Path	MWS	OTHER	Upgrade	50,000	0	4,520	9.0%
132901	Flaxmill Caravan Park Fence & Water Supply Upgrade	MWS	OTHER	Upgrade	5,000	0	0	0.0%
					450,000	129,999	113,888	

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 JANUARY 2024**

CAPITAL EXPENDITURE PROGRAM

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2023/24 Total Budget	2023/24 YTD Budget	2023/24 YTD Actuals	% of Annual Budget
Other Property & Services								
146500	Administration Vehicle replacements	MWS	P&E	Renewal	110,000	70,000	58,375	53.1%
149503	Rylington Park - Water filtration & replace house roof	MWS	L&B	Renewal	53,000	43,000	28,972	54.7%
					163,000	113,000	87,348	
Total Capital Expenditure					4,638,087	2,478,305	1,635,719	

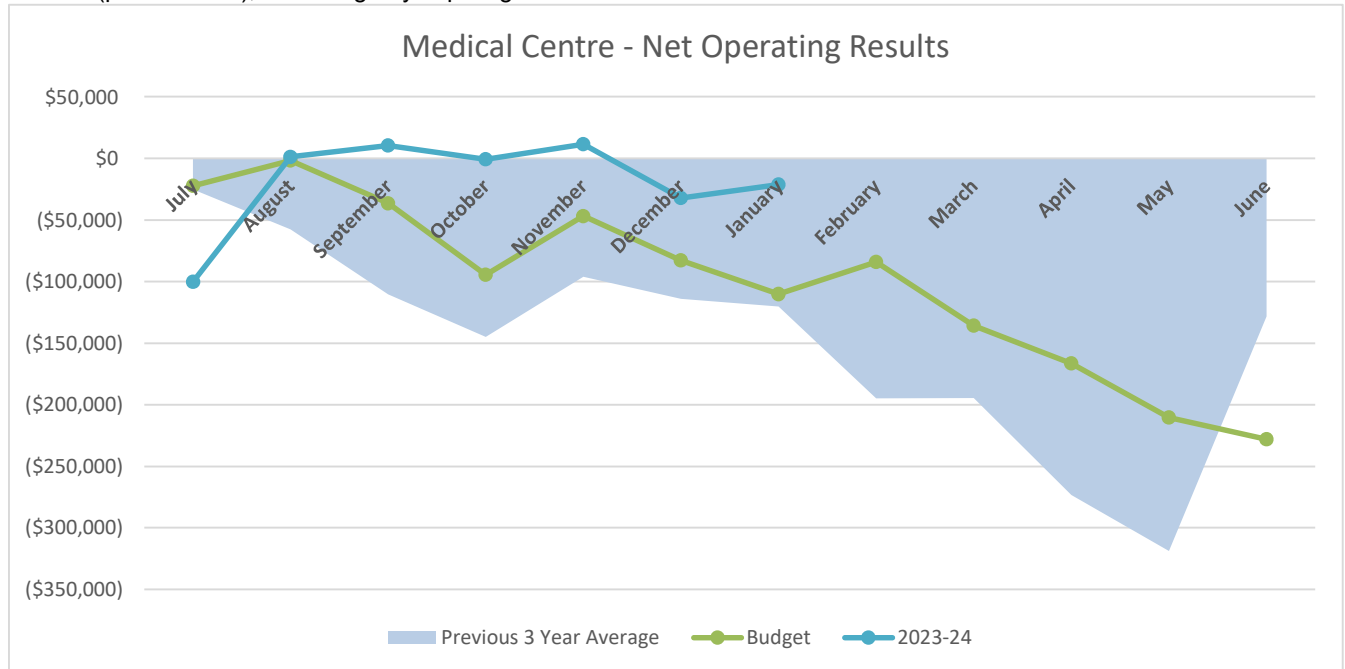
SUMMARIES:				
Land & Buildings	889,155	422,394	530,621	59.7%
Plant & Equipment	891,660	741,660	107,212	12.0%
Furniture & Equipment	25,000	0	0	0.0%
Road Infrastructure	1,950,962	851,072	754,125	38.7%
Footpath Infrastructure	75,075	0	0	0.0%
Bridge Infrastructure	0	0	0	0.0%
Drainage Infrastructure	58,866	58,866	70,798	120.3%
Parks & Reserves Infrastructure	200,000	0	0	0.0%
Recreation Infrastructure	150,000	150,000	133,137	88.8%
Other Infrastructure	397,369	254,313	39,826	10.0%
	4,638,087	2,478,305	1,635,719	35.3%
At No Cost	0	0	0	0.0%
Asset Renewal	2,333,261	1,234,711	634,371	27.2%
New Asset	386,660	111,659	109,368	28.3%
Upgrading Asset	1,918,166	1,131,935	891,979	46.5%
	4,638,087	2,478,305	1,635,719	35.3%
Chief Executive Officer	0	0	0	0.0%
Deputy CEO	25,000	0	0	0.0%
Manager Works & Services	4,178,245	2,199,036	1,248,218	29.9%
Building Maintenance Coordinator	434,842	279,268	387,501	89.1%
	4,638,087	2,478,305	1,635,719	35.3%

SHIRE OF BOYUP BROOK MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 31 JANUARY 2024

MAJOR BUSINESS UNITS

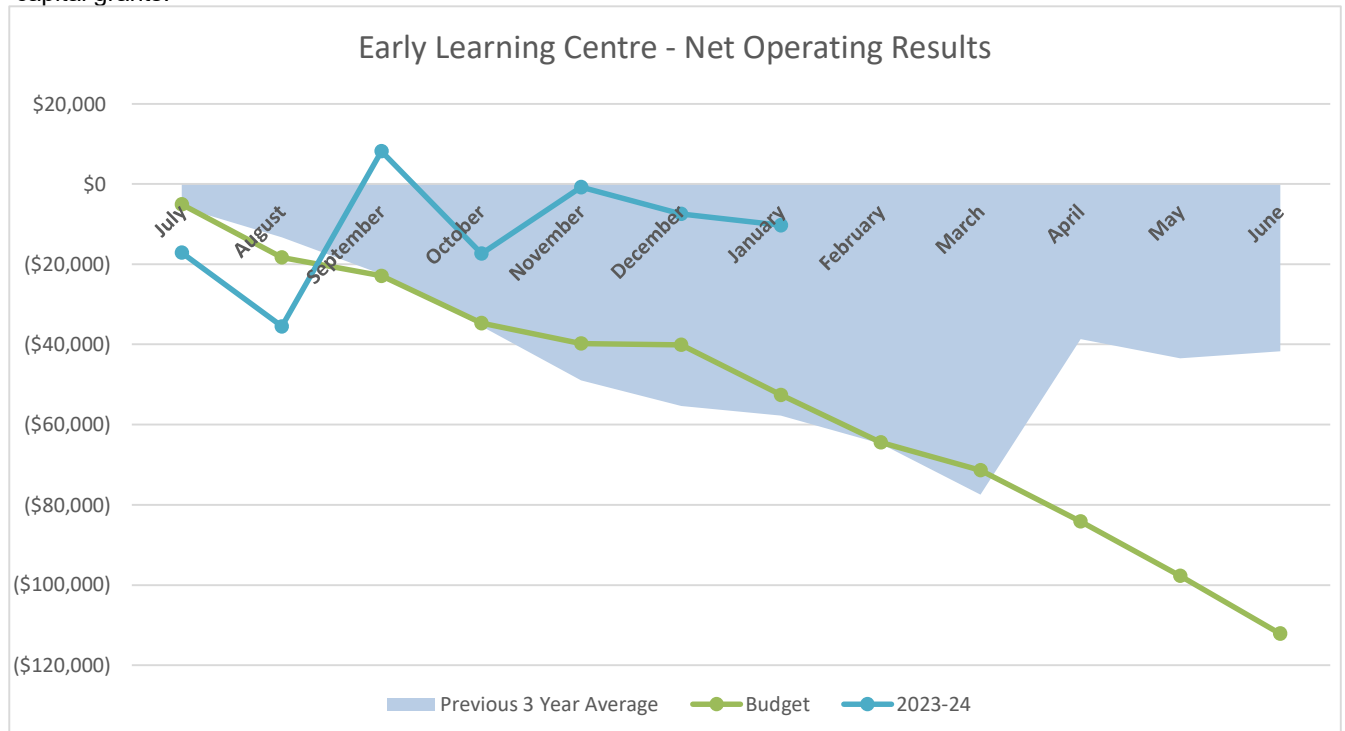
Medical Centre

The Shire of Boyup Brook owns and operates a medical centre that employs 2 doctors, a practice manager, nurses and reception staff, to provide medical services to the community. The following graph shows the operations of the Medical Centre (profit or loss), excluding any capital grants.



Early Learning Centre

The Shire of Boyup Brook owns and operates an early learning centre in Boyup Brook that provides child care services to the community. The following graph shows the operations of the Early Learning Centre (profit or loss), excluding capital grants.

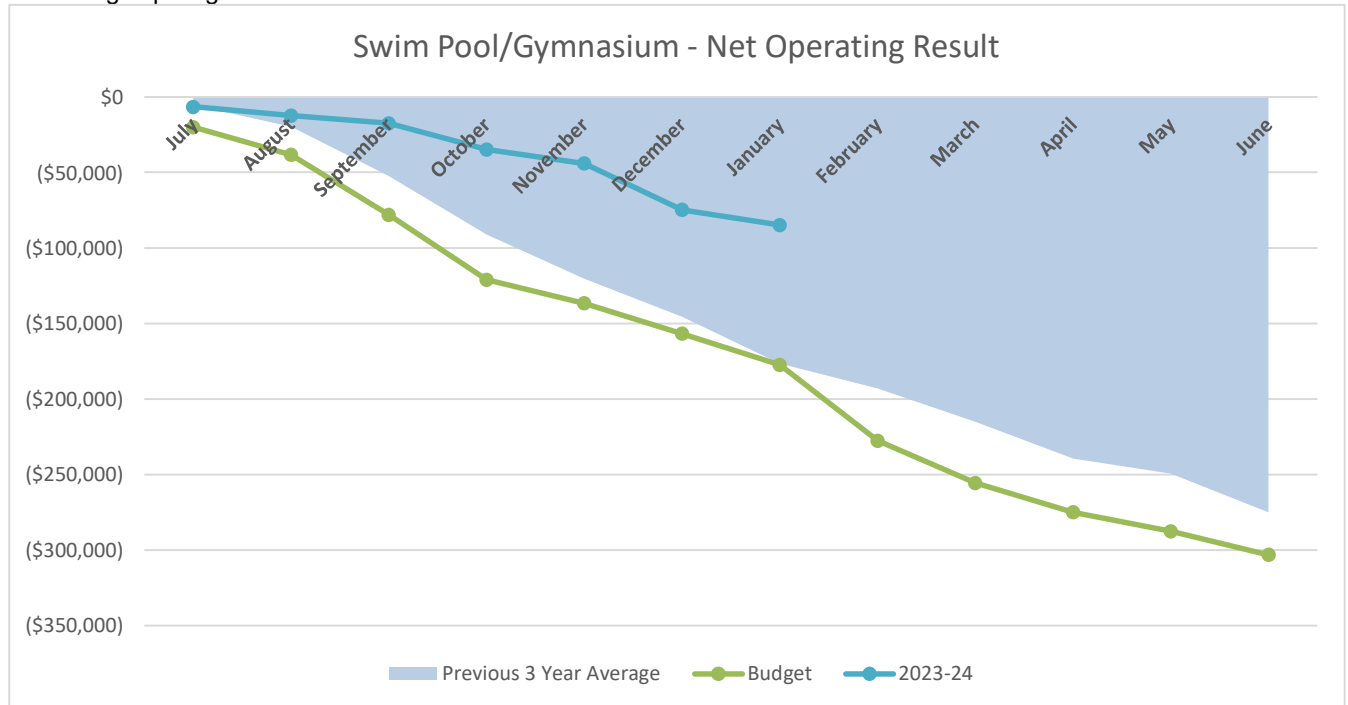


**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 JANUARY 2024**

MAJOR BUSINESS UNITS

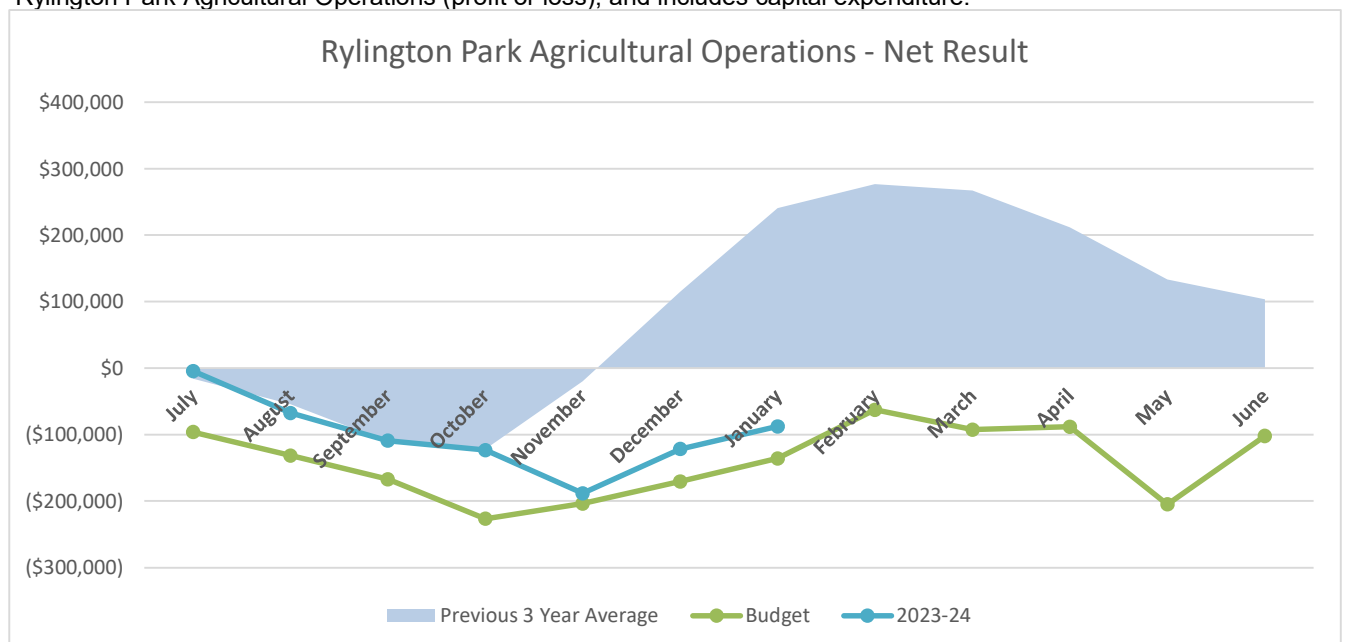
Swimming Pool/Gymnasium

The Shire of Boyup Brook owns and operating a swimming pool and gymnasium complex that provides leisure services to the community. The following graph shows the operations of the Swimming Pool/Gymnasium (profit or loss), excluding capital grants.



Rylington Park Agricultural Operations

The Shire of Boyup Brook assumed ownership and operation of Rylington Park farm on 7 May 2020 as a commercial farming activity that provides educational farming opportunities. The following graph shows the total operations of Rylington Park Agricultural Operations (profit or loss), and includes capital expenditure.



**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 JANUARY 2024**

RESERVES - CASH BACKED

	2024 Actual Opening Balance	2024 Actual Transfer to	2024 Actual Transfer (from)	2024 Actual Closing Balance	2024 Budget Opening Balance	2024 Budget Transfer to	2024 Budget Transfer (from)	2024 Budget Closing Balance
Leave Reserve	34,375	838	0	35,213	34,375	63	0	34,438
Plant Reserve	231,351	5,640	0	236,991	231,351	100,421	0	331,772
Building Reserve	759,976	18,526	0	778,502	759,976	11,383	0	771,359
Community Housing Reserve	220,560	5,377	0	225,937	220,560	401	0	220,961
Emergency Reserve	12,830	313	0	13,143	12,830	23	0	12,853
Insurance Claim Reserve	15,636	381	0	16,017	15,636	28	0	15,664
Other Recreation Reserve	51,981	1,267	0	53,248	51,982	15,095	0	67,077
Commercial Reserve	464,312	11,319	0	475,631	464,312	844	0	465,156
Bridges Reserve	160	4	0	164	160	30,000	0	30,160
Aged Accommodation Reserve	32,498	1,651	0	34,149	32,498	59	0	32,557
Road Contributions Reserve	29,415	717	0	30,132	29,415	53	0	29,468
IT/Office Equipment Reserve	41,041	1,000	0	42,041	41,041	75	0	41,116
Civic Receptions Reserve	17,249	420	0	17,669	17,249	31	0	17,280
Unspent Grants Reserve	82	2	0	84	82	0	0	82
Unspent Community Grants Reserve	126	3	0	129	126	0	0	126
Rylington Park Working Capital Reserve	363,752	8,867	0	372,619	363,752	661	(138,000)	226,413
Rylington Park Community Projects Reserve	474,145	10,700	0	484,845	474,145	863	0	475,008
Co-Contributions Reserve	0	0	0	0	0	100,000	0	100,000
Waste Reserve	0	0	0	0	0	10,000	0	10,000
	2,749,489	67,026	0	2,816,515	2,749,490	270,000	(138,000)	2,881,490

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 JANUARY 2024**

LOAN REPAYMENTS	Loan Number	2024 Actual Principal	2024 New New Loans	2024 New Principal Repayments	2024 Actual Interest Repayments	2024 Actual Principal Outstanding	2024 Budget Principal	2024 Budget New Loans	2024 Budget Principal Repayments	2024 Budget Interest Repayments	2024 Budget Principal Outstanding
		1 July 2023					1 July 2023				
Housing											
Staff House	115	17,994	0	(3,961)	(752)	14,033	17,994	0	(8,038)	(1,388)	9,956
Recreation and culture											
Swimming Pool	114	32,742	0	(7,205)	(1,371)	25,537	32,742	0	(14,622)	(2,529)	18,120
Economic services											
Caravan Park Ablutions	119	0	0	0	0	0	0	250,000	0	0	250,000
		50,736	0	(11,166)	(2,123)	39,570	50,736	250,000	(22,660)	(3,917)	278,076

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

G/L JOB		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
		Budget	Actual	Income	Expenditure
Proceeds Sale of Assets					
123001	Proceeds Sale of Plant Assets	(\$275,000)	\$0	(\$310,000)	\$0
092020	Proceeds - Sale of Land Assets	\$0	(\$51,819)	\$0	\$0
PROCEEDS FROM SALE OF ASSETS		(\$275,000)	(\$51,819)	(\$310,000)	\$0
Written Down Value					
092600	Written Down Value - Disposal of Assets	\$275,000	\$0	\$0	\$310,000
Sub Total - WDV ON DISPOSAL OF ASSET		\$275,000	\$0	\$0	\$310,000
Total - GAIN/LOSS ON DISPOSAL OF ASSET		\$0	(\$51,819)	(\$310,000)	\$310,000
Total - OPERATING STATEMENT		\$0	(\$51,819)	(\$310,000)	\$310,000

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

G/L JOB		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
		Budget	Actual	Income	Expenditure
RATES					
OPERATING EXPENDITURE					
031103	Rates Administration Activity Costs	\$73,841	\$61,439	\$0	\$126,636
031101	Collection Costs	\$2,916	\$8,692	\$0	\$5,000
031100	Valuation Charges	\$3,160	\$408	\$0	\$18,200
031102	Search Costs	\$48	\$0	\$0	\$300
Sub Total - GENERAL RATES OP EXP		\$79,965	\$70,539	\$0	\$150,136
OPERATING INCOME					
031001	Rates - GRV	(\$545,845)	\$997	(\$545,845)	\$0
031002	Rates - UV	(\$2,555,332)	\$0	(\$2,555,332)	\$0
031003	Rates - GRV - Minimum	(\$66,024)	\$0	(\$66,024)	\$0
031004	Rates - UV - Minimum	(\$409,728)	\$0	(\$409,728)	\$0
031006	Rates - Ex-Gratia Rates	(\$1,390)	(\$1,390)	(\$1,390)	\$0
031013	Rates Administration Fee	\$0	(\$40)	(\$3,000)	\$0
031005	Rates - Instalment Interest	(\$3,000)	(\$8,127)	(\$3,000)	\$0
031007	Rates - Non Payment Penalty - LG	(\$11,390)	(\$23,621)	(\$17,000)	\$0
031008	Rates - Rate Enquiries	(\$4,500)	(\$6,715)	(\$10,000)	\$0
031009	Rates - ESL Administration Fee	(\$4,000)	(\$4,000)	(\$4,000)	\$0
031010	Rates - Reimbursements	\$0	(\$8,390)	(\$5,000)	\$0
031011	Rates - Penalty Interest - DFES	(\$600)	(\$981)	(\$600)	\$0
031012	Rates - Rates Interims	\$0	(\$3,576,230)	(\$1,000)	\$0
031104	Rates Written Off	\$0	\$0	\$250	\$0
Sub Total - GENERAL RATES OP INC		(\$3,601,809)	(\$3,628,497)	(\$3,621,669)	\$0
Total - GENERAL RATES		(\$3,521,844)	(\$3,557,958)	(\$3,621,669)	\$150,136
OTHER GENERAL PURPOSE FUNDING					
OPERATING EXPENDITURE					
032100	General Purpose Funding - Administration Allocated	\$4,896	\$4,074	\$0	\$8,397
032101	General Purpose Funding - Doubtful Debts Expense	\$0	\$0	\$0	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP		\$4,896	\$4,074	\$0	\$8,397
OPERATING INCOME					
032001	General Purpose Grants Federal Commission (OP)	\$0	(\$21,069)	\$0	\$0
032002	General Purpose Grants Federal - Roads (OP)	\$0	(\$20,763)	\$0	\$0
032003	General Purpose Funding - Interest On Investments - Municipal Account	(\$1,365)	(\$135,534)	(\$2,100)	\$0
032004	Interest on Investments - Reserves Account	(\$2,850)	(\$67,026)	(\$5,000)	\$0
032006	General Purpose Funding - Interest on Investments - Medical Funds	\$0	(\$581)	\$0	\$0
032007	General Purpose Funding - Interest on Investments - Business Online	\$0	\$0	\$0	\$0
032008	General Purpose Funding - Interest on Investments - Short Term Depos	(\$33)	\$0	(\$50)	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC		(\$4,247)	(\$244,971)	(\$7,150)	\$0
Total - OTHER GENERAL PURPOSE FUNDING		\$649	(\$240,897)	(\$7,150)	\$8,397
Total - GENERAL PURPOSE FUNDING		(\$3,521,196)	(\$3,798,856)	(\$3,628,819)	\$158,533

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
G/L	JOB	Budget	Actual	Income	Expenditure
MEMBERS OF COUNCIL					
OPERATING EXPENDITURE					
041100	Members - Sitting Fees.	\$44,520	\$39,624	\$0	\$76,350
041119	Website Expenses	\$19,443	\$15,482	\$0	\$26,530
041101	Members - Training Costs	\$7,452	\$480	\$0	\$10,800
041102	Members - Travelling Costs	\$2,346	\$3,256	\$0	\$3,400
041103	Members - Telecommunications Reimbursements	\$8,270	\$6,126	\$0	\$11,985
041104	Members - Other Expenses	\$4,400	\$2,651	\$0	\$4,400
041105	Members - Conferences/Seminars Costs	\$19,080	\$5,208	\$0	\$23,850
041106	Members - President's Allowance	\$4,934	\$5,140	\$0	\$10,280
041107	Members - Deputy President's Allowance	\$1,259	\$1,285	\$0	\$2,570
041108	Members - Council Chamber Expenses	\$31,583	(\$635)	\$0	\$32,063
041109	Members - Refreshments & Receptions	\$13,959	\$19,390	\$0	\$23,940
041111	Members - Insurance Costs For Members	\$7,326	\$6,402	\$0	\$7,326
041112	Members - Subscriptions	\$8,510	\$9,110	\$0	\$8,510
041113	Members - Election Expenses	\$0	\$874	\$0	\$23,000
041114	Members - Donations	\$45,350	\$47,653	\$0	\$61,350
041118	ICT - Councillors	\$13,805	\$8,638	\$0	\$16,341
041120	Warren Blackwood Alliance Expenses	\$12,600	\$8,015	\$0	\$12,600
041150	Members - Admin Allocation	\$39,369	\$32,756	\$0	\$67,516
Sub Total - MEMBERS OF COUNCIL OP/EXP		\$284,205	\$213,455	\$0	\$422,811
OPERATING INCOME					
041001	Members - Reimbursements Income	\$0	(\$546)	\$0	\$0
041002	Other Governance - Sundry Reimbursements Income	\$0	\$0	\$0	\$0
Sub Total - MEMBERS OF COUNCIL OP/INC		\$0	(\$8,546)	\$0	\$0
Total - MEMBERS OF COUNCIL		\$284,205	\$204,910	\$0	\$422,811
GOVERNANCE					
OPERATING EXPENDITURE					
042100	Other Governance - Admin Allocated	\$59,053	\$49,134	\$0	\$101,274
Sub Total - GOVERNANCE - GENERAL OP/EXP		\$59,053	\$49,134	\$0	\$101,274
OPERATING INCOME					
Sub Total - GOVERNANCE - GENERAL OP/INC		\$0	\$0	\$0	\$0
Total - GOVERNANCE - GENERAL		\$59,053	\$49,134	\$0	\$101,274
Total - GOVERNANCE		\$343,258	\$254,044	\$0	\$524,085

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Budget	Actual	Income	Expenditure
G/L	JOB				
LAW, ORDER AND PUBLIC SAFETY					
FIRE PREVENTION					
OPERATING EXPENDITURE					
051109	ESL - Insurances Fire Appliances and Personnel	\$36,920	\$35,115	\$0	\$36,920
051112	Fire Prevention And Support	\$15,769	\$47,087	\$0	\$15,770
051101	Fire Break Inspection Expenses	\$2,655	\$3,017	\$0	\$3,540
051102	Fire Hazard Reductions Expenses	\$7,518	\$5,563	\$0	\$11,056
051104	Minor Fire Plant & Equipment Purchases non ESL	\$321	\$0	\$0	\$550
051105	Fire Plant & Equipment Maintenance - Non ESL	\$292	\$466	\$0	\$500
051106	ESL - Fire Vehicle Maintenance Costs	\$2,400	\$21,749	\$0	\$15,000
051107	ESL - Brigade Utilities, rates and taxes	\$192	\$0	\$0	\$1,200
051108	ESL - Other Goods & Services relating to Fires	\$0	\$3,772	\$0	\$7,000
051110	ESL - Fire Plant & Equip over \$1500	\$17,000	\$4,825	\$0	\$17,000
051111	ESL - Minor Fire Plant/Equip Under \$1500	\$5,250	\$6,349	\$0	\$15,000
051114	ESL - Land & Building Maintenance	\$573	\$178	\$0	\$3,582
051115	ESL - Clothing and Accessories	\$7,200	\$208	\$0	\$45,000
051116	ESL - Plant and Equipment Maintenance	\$3,632	\$429	\$0	\$12,760
051117	BFRFC - Bushfire Risk Planning	\$11,971	\$13,636	\$0	\$23,214
051118	DFES Fire Defence Grant Expenses	\$3,786	\$0	\$0	\$13,520
051120	Bush Fire - Mitigation Activity Funded	\$0	\$3,345	\$0	\$0
051150	Admin Allocation - Fire Control	\$39,369	\$32,756	\$0	\$67,516
051190	Depreciation - Fire Control	\$670	\$0	\$0	\$670
Sub Total - FIRE PREVENTION OP/EXP		\$155,517	\$178,494	\$0	\$289,798
OPERATING INCOME					
050600	ESL & DFES Non Operating Grants	\$0	\$0	\$0	\$0
051001	Fire Infringements/Fines Income	\$0	\$0	\$0	\$0
051002	Sale Of Fire Maps Income	\$0	(\$82)	(\$100)	\$0
051003	LGIS Fire Reimbursement Income	\$0	(\$539)	\$0	\$0
051004	ESL - Funding Operating Grant Income	(\$90,000)	(\$95,420)	(\$120,000)	\$0
051005	Fire Hazard Reduction Income	\$0	(\$586)	\$0	\$0
Sub Total - FIRE PREVENTION OP/INC		(\$90,000)	(\$96,628)	(\$120,100)	\$0
Total - FIRE PREVENTION		\$65,517	\$81,866	(\$120,100)	\$289,798
ANIMAL CONTROL					
OPERATING EXPENDITURE					
052100	Ranger Services Operation Costs	\$1,062	\$1,685	\$0	\$2,431
052005	Trap Hire Refunds	\$50	\$0	\$0	\$50
052101	Ranger Vehicle Operating Expenses	\$292	\$1,330	\$0	\$500
052102	Dog License Discs Costs	\$300	\$0	\$0	\$300
052103	Other Control Expenses	\$1,503	\$103	\$0	\$2,028
052104	Animal Impounding Costs	\$4,000	\$1,686	\$0	\$5,000
052109	Cat License Tags Expense	\$100	\$0	\$0	\$100
052110	Ranger Services Salary Super and Employee Costs	\$52,958	\$17,375	\$0	\$84,262
052111	Ranger Services Provision for Leave Accruals	\$0	\$0	\$0	\$0
052150	Admin Allocation - Animal Control	\$14,793	\$12,304	\$0	\$25,361
052190	Depreciation	\$233	\$0	\$0	\$400
Sub Total - ANIMAL CONTROL OP/EXP		\$75,291	\$34,482	\$0	\$120,432
OPERATING INCOME					
052001	Animal Fines & Penalties Income	(\$300)	(\$169)	(\$500)	\$0
052002	Animal Impounding Fees Income	(\$300)	(\$595)	(\$300)	\$0
052003	Dog Registrations Charges	(\$3,277)	(\$5,736)	(\$5,000)	\$0
052008	Cat Sterilisation Program Grant Income	\$0	\$0	\$0	\$0
Sub Total - ANIMAL CONTROL OP/INC		(\$3,877)	(\$6,500)	(\$5,800)	\$0
Total - ANIMAL CONTROL		\$71,414	\$27,983	(\$5,800)	\$120,432

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

<i>Shire of Boyup Brook</i>					
<i>MONTHLY FINANCIAL REPORT</i>					
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
G/L	JOB	Budget	Actual	Income	Expenditure
OTHER LAW ORDER & PUBLIC SAFETY					
OPERATING EXPENDITURE					
053100	Local Emergency Management Committee Expenses	\$300	\$0	\$0	\$300
053150	Administration Allocated - Emergency Mgt	\$14,788	\$12,304	\$0	\$25,361
053152	Other Costs	\$0	\$0	\$0	\$0
053103	Emergency Management Coordination Expenses	\$0	\$10,007	\$0	\$0
053190	Depreciation	\$15,945	\$0	\$0	\$27,345
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP		\$31,033	\$22,453	\$0	\$53,006
OPERATING INCOME					
053002	Non-Operating Grants	\$0	\$0	\$0	\$0
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC		\$0	\$0	\$0	\$0
Total - OTHER LAW ORDER PUBLIC SAFETY		\$31,033	\$22,453	\$0	\$53,006
Total - LAW ORDER & PUBLIC SAFETY		\$167,964	\$132,301	(\$125,900)	\$463,236

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
G/L	JOB		Budget	Actual	Income	Expenditure
HEALTH FAMILY STOP CENTRE						
OPERATING EXPENDITURE						
071100	B0101	Family Stop Centre - Operation	\$10,033	\$8,680	\$0	\$14,475
071150		Admin Allocated - Family Stop Centre	\$9,892	\$8,231	\$0	\$16,965
071190		Depreciation - Family Stop Centre	\$2,157	\$0	\$0	\$3,700
Sub Total - HEALTH FAMILY STOP OP/EXP			\$22,082	\$16,911	\$0	\$35,140
OPERATING INCOME						
Sub Total - HEALTH FAMILY STOP OP/INC			\$0	\$0	\$0	\$0
Total - HEALTH FAMILY STOP			\$22,082	\$16,911	\$0	\$35,140
HEALTH ADMINISTRATION & INSPECTION						
OPERATING EXPENDITURE						
072100		Health Administration Services Expenses	\$37,054	\$16,222	\$0	\$65,523
072101		Other Health Administration Expenses	\$106	\$73	\$0	\$150
072102		Provision for Leave Accruals	\$0	\$0	\$0	\$0
072103		Health Administration Superannuation	\$0	\$0	\$0	\$0
072150		Admin Allocation - Other Health	\$9,896	\$8,231	\$0	\$16,965
Sub Total - HEALTH ADMIN AND INSPECTION OP/EXP			\$47,055	\$24,525	\$0	\$82,638
OPERATING INCOME						
072001		Food Stall Permit Charges	(\$600)	(\$595)	(\$600)	\$0
072002		Temporary Camping Site Permit Charges	(\$444)	(\$700)	(\$500)	\$0
072003		Food Business Registration Fee	(\$953)	(\$110)	(\$2,000)	\$0
072004		Annual Inspections	\$0	(\$110)	\$0	\$0
072005		Lodging House Registration Fees	\$0	\$0	\$0	\$0
Sub Total - HEALTH ADMIN AND INSPECTION OP/INC			(\$1,997)	(\$1,515)	(\$3,100)	\$0
Total - HEALTH ADMIN AND INSPECTION			\$45,058	\$23,010	(\$3,100)	\$82,638

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
G/L	JOB		Budget	Actual	Income	Expenditure
OTHER HEALTH - MEDICAL SERVICES						
OPERATING EXPENDITURE						
074100	B0105	Housing General Practitioner - Medical Service	\$8,471	\$9,588	\$0	\$14,478
074102		Boyup Brook Medical Services Building Costs	\$18,582	\$19,171	\$0	\$34,310
074101		Medical Services General Operations	\$871	\$0	\$0	\$2,050
074103		Medical Service Employee Costs	\$505,114	\$565,025	\$0	\$967,957
074105		Postage, Printing & Stationery	\$2,374	\$3,357	\$0	\$5,000
074106		Medical Ctr - Telephones	\$4,023	\$2,572	\$0	\$6,900
074107		Medical Ctr - Subscriptions	\$4,816	\$3,765	\$0	\$5,936
074108		Medical Ctr - Insurances	\$29,965	\$425	\$0	\$29,965
074109		Medical Bank Fees	\$394	\$400	\$0	\$675
074110		Medical Ctr - Computer Expenses	\$20,806	\$13,441	\$0	\$39,936
074111		Medical Ctr - Medical Supplies & Equipt	\$13,032	\$13,207	\$0	\$22,350
074112		Medical Ctr - Locum Doctor	\$0	\$0	\$0	\$48,600
074113		Medical Ctr - Superannuation	\$45,370	\$59,978	\$0	\$87,485
074114		Medical Ctr - Training	\$5,000	\$2,461	\$0	\$5,000
074115		Medical Ctr - Sundry Expenses	\$6,159	\$3,887	\$0	\$10,650
074116		Medical Service Provision for Leave Accruals	\$0	\$0	\$0	\$31,245
074117		Medical - Fringe Benefit Tax	\$500	\$1,337	\$0	\$1,000
074118		Medical Employee (Packaging) Costs	\$0	\$0	\$0	\$1,200
074120		Medical Ctr - Bank Merchant Fees	\$0	\$118	\$0	\$0
074150		Admin Allocated - Boyup Brook Medical Services	\$44,265	\$36,830	\$0	\$75,913
074191		Depreciation - Medical Centre	\$4,956	\$0	\$0	\$8,500
074190		Depreciation - Housing GP - 5 Rogers Ave	\$3,965	\$0	\$0	\$6,800
Sub Total - PREVENTIVE SRVS - OP/EXP			\$718,662	\$735,561	\$0	\$1,405,950
OPERATING INCOME						
074001		Surgery Turnover	(\$606,740)	(\$714,253)	(\$1,150,000)	\$0
074002		Surgery Rental Income	(\$1,633)	\$0	(\$2,800)	\$0
074004		Grants, Reimbursements and Contributions	\$0	\$0	(\$25,000)	\$0
Sub Total - PREVENTIVE SRVS - OP/INC			(\$608,373)	(\$715,797)	(\$1,177,800)	\$0
Total - PREVENTIVE SERVICES			\$110,289	\$19,764	(\$1,177,800)	\$1,405,950
PREVENTIVE SERVICE - OTHER						
OPERATING EXPENDITURE						
073100		Analytical Expenses	\$500	\$463	\$0	\$500
Sub Total - PREVENTIVE SRVS - OTHER OP/EXP			\$500	\$463	\$0	\$500
Total - PREVENTIVE SERVICES - OTHER			\$500	\$463	\$0	\$500
OTHER HEALTH						
OPERATING EXPENDITURE						
075100		Ambulance Centre Operation	\$13,533	\$502	\$0	\$26,373
075150		Admin Allocated - Other Health	\$9,892	\$8,231	\$0	\$16,965
Sub Total - OTHER HEALTH OP/EXP			\$23,425	\$8,733	\$0	\$43,338
OPERATING INCOME						
Sub Total - OTHER HEALTH OP/INC			\$0	\$0	\$0	\$0
Total - OTHER HEALTH			\$23,425	\$8,733	\$0	\$43,338
Total - HEALTH			\$201,355	\$68,881	(\$1,180,900)	\$1,567,566

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Shire of Boyup Brook

MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L

JOB

YTD COMPARATIVES
31 JANUARY 2024

Budget

Actual

ADOPTED BUDGET
2023-2024

Income

Expenditure

OTHER EDUCATION

OPERATING EXPENDITURE

081100

Community Resource Centre

\$5,039

\$5,549

\$0

\$7,039

081101

Rylington Park Farm Complex

\$0

\$0

\$0

\$0

081102

Donations - Other Education

\$250

\$250

\$0

\$250

081103

Early Learning Centre - Employee Costs

\$150,097

\$143,574

\$0

\$252,522

081104

Early Learning Centre - Operating Costs

\$34,204

\$10,687

\$0

\$54,086

081106

ECU Joint Research Support

\$0

\$0

\$0

\$0

081150

Admin Allocation - Other Education

\$9,896

\$8,231

\$0

\$16,965

081190

Depreciation - Community Resource Centre

\$2,928

\$0

\$0

\$5,020

081191

Depreciation - Rylington Park Farm Complex

\$0

\$0

\$0

\$0

Sub Total - OTHER EDUCATION OP/EXP

\$202,415

\$168,290

\$0

\$335,882

OPERATING INCOME

081003

Early Learning Centre - Fees & Charges

(\$141,624)

(\$157,832)

(\$210,000)

\$0

081004

Early Learning Centre -Operating Income

\$0

(\$120)

\$0

\$0

Sub Total - OTHER EDUCATION OP/INC

(\$141,624)

(\$157,952)

(\$210,000)

\$0

Total - OTHER EDUCATION

\$60,791

\$10,338

(\$210,000)

\$335,882

AGED & DISABLED

OPERATING EXPENDITURE

082100

Support for Seniors Christmas Lunch

\$1,000

\$909

\$0

\$1,000

082101

Aged Needs Strategy Project

\$37,500

\$4,200

\$0

\$50,000

082150

Admin Allocated - Aged & Disabled

\$9,892

\$8,231

\$0

\$16,965

Sub Total - AGED & DISABLED OP/EXP

\$48,392

\$13,340

\$0

\$67,965

OPERATING INCOME

Sub Total - AGED & DISABLED OP/INC

\$0

\$0

\$0

\$0

Total - AGED & DISABLED

\$48,392

\$13,340

\$0

\$67,965

OTHER WELFARE

OPERATING EXPENDITURE

083100

Other Welfare Expenses

\$0

\$0

\$0

\$0

083104

Depreciation

\$29

\$0

\$0

\$50

083150

Admin Allocated - Other Welfare

\$29,587

\$24,609

\$0

\$50,723

Sub Total - OTHER WELFARE OP/EXP

\$29,616

\$24,609

\$0

\$50,773

OPERATING INCOME

Sub Total - OTHER WELFARE OP/INC

\$0

\$0

\$0

\$0

Total - OTHER WELFARE

\$29,616

\$24,609

\$0

\$50,773

Total - EDUCATION & WELFARE

\$138,799

\$48,287

(\$210,000)

\$454,620

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

G/L JOB		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
		Budget	Actual	Income	Expenditure
STAFF HOUSING					
OPERATING EXPENDITURE					
091100	Staff Housing	\$0	\$0	\$0	\$0
091130	Interest Paid Loan 115 - Staff House	\$752	\$752	\$0	\$1,388
091190	Depreciation - Staff Housing	\$3,344	\$0	\$0	\$5,735
091150	Staff Housing - Less Amt Allocated to Admin.	\$9,892	\$8,231	\$0	\$16,965
Sub Total - STAFF HOUSING OP/EXP		\$13,988	\$8,983	\$0	\$24,088
Total - STAFF HOUSING		\$13,988	\$8,983	\$0	\$24,088
HOUSING OTHER					
OPERATING EXPENDITURE					
092101	Boyup Brook Citizens Lodge	\$24,788	\$15,875	\$0	\$27,288
092102	Community Housing - Units	\$17,435	\$14,991	\$0	\$23,188
092103	Other	\$3,528	\$1,425	\$0	\$5,199
092105	House - 1 Rogers Ave	\$10,037	\$19,549	\$0	\$16,203
092107	7 Knapp Street - Operating & Mtce Expense	\$6,915	\$4,773	\$0	\$9,469
092108	Property Selling Expenses	\$0	\$9,314	\$0	\$0
092109	Community Housing Maintenance - Grant Funded	\$57,336	\$0	\$0	\$143,340
092150	Admin Allocation - Other Housing	\$9,992	\$8,314	\$0	\$17,136
092191	Depreciation - Other Housing	\$3,248	\$0	\$0	\$5,570
092192	Depreciation - House - 1 Rogers Ave	\$2,545	\$0	\$0	\$4,365
092190	Depreciation - Boyup Brook Citizens Lodge	\$18,884	\$0	\$0	\$32,385
Sub Total - HOUSING OTHER OP/EXP		\$154,706	\$74,241	\$0	\$284,143
HOUSING OPERATING INCOME					
092001	Rent 24A Proctor St	(\$6,358)	(\$6,309)	(\$10,900)	\$0
092002	Rent 24B Proctor St	(\$5,600)	(\$4,226)	(\$9,600)	\$0
092003	Rent 16A Forrest St	(\$5,366)	(\$7,156)	(\$9,200)	\$0
092004	Rent 16B Forrest St	(\$6,066)	(\$7,360)	(\$10,400)	\$0
092005	Rent 1 Rogers St	\$0	\$0	\$0	\$0
092007	Housing Reimbursements	(\$186)	(\$2,946)	(\$500)	\$0
092009	Other Housing: 7 Knapp St	(\$19,249)	(\$14,207)	(\$33,000)	\$0
092011	Community Housing Maintenance Grant	\$0	\$0	(\$143,340)	\$0
Sub Total - HOUSING OTHER OP/INC		(\$42,826)	(\$42,204)	(\$216,940)	\$0
Total - HOUSING OTHER		\$111,881	\$32,037	(\$216,940)	\$284,143
Total - HOUSING		\$125,869	\$41,020	(\$216,940)	\$308,231

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Budget	Actual	Income	Expenditure
G/L	JOB				
SANITATION - HOUSEHOLD REFUSE					
OPERATING EXPENDITURE					
101100	Refuse Collection Boyup Brook Townsite Expense	\$32,724	\$27,623	\$0	\$56,100
101101	Recycling Collection Boyup Brook Town Site	\$19,763	\$15,605	\$0	\$33,880
101106	Transfer Station Employee Costs	\$19,087	\$18,151	\$0	\$29,391
101102	B0400 Boyup Brook Transfer Station Costs	\$41,675	\$45,593	\$0	\$68,233
101103	Land Fill Disposal Site	\$25,996	\$30,792	\$0	\$48,040
101104	Townsite Street Bins Collection	\$8,294	\$6,551	\$0	\$14,521
101107	Drum Muster Expenses	\$2,660	\$0	\$0	\$2,660
101108	BB Transfer Station Superannuation	\$1,457	\$1,504	\$0	\$2,453
101119	Waste Bin Maintenance and Delivery	\$3,553	\$5,163	\$0	\$6,304
101150	Admin Allocated - Waste Management	\$19,684	\$16,378	\$0	\$33,758
101190	Depreciation - Waste Management	\$12,869	\$0	\$0	\$22,070
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP		\$187,762	\$167,359	\$0	\$317,410
SANITATION OPERATING INCOME					
101001	Refuse Collection Charges	(\$208,500)	(\$209,927)	(\$208,500)	\$0
101002	Waste Disposal Charges	(\$4,500)	(\$5,804)	(\$4,500)	\$0
101003	Recycling Scheme Income	(\$350)	(\$8,687)	(\$700)	\$0
101004	Scrap Metal Income	(\$3,300)	\$0	(\$5,000)	\$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC		(\$216,650)	(\$224,417)	(\$218,700)	\$0
Total - SANITATION HOUSEHOLD REFUSE		(\$28,888)	(\$57,058)	(\$218,700)	\$317,410
EFFLUENT DRAINAGE SYSTEM					
OPERATING EXPENDITURE					
103100	Septic Tank Inspection Expenses	\$200	\$0	\$0	\$200
103101	Liquid Waste Disposal Site (Stanton Road)	\$3,460	\$1,055	\$0	\$3,460
Sub Total - SEWERAGE OP/EXP		\$3,660	\$1,055	\$0	\$3,660
OPERATING INCOME					
103002	Septic Licence Fees	(\$2,408)	(\$1,416)	(\$2,800)	\$0
Sub Total - SEWERAGE OP/INC		(\$2,408)	(\$1,416)	(\$2,800)	\$0
Total - SEWERAGE		\$1,252	(\$361)	(\$2,800)	\$3,660
PROTECTION OF THE ENVIRONMENT					
OPERATING EXPENDITURE					
107100	Landcare Expenses	\$0	\$0	\$0	\$0
Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP		\$0	\$0	\$0	\$0
OPERATING INCOME					
Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC		\$0	\$0	\$0	\$0
Total - PROTECTION OF THE ENVIRONMENT		\$0	\$0	\$0	\$0

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
G/L	JOB	Budget	Actual	Income	Expenditure
TOWN PLANNING & REGIONAL DEVELOPMENT					
OPERATING EXPENDITURE					
105100	Town Planning Admin & Control	\$37,447	\$18,527	\$0	\$78,954
105101	Admin Allocation - Town Planning	\$19,691	\$16,378	\$0	\$33,758
Sub Total - TOWN PLAN & REG DEV OP/EXP		\$57,138	\$34,905	\$0	\$112,712
OPERATING INCOME					
105001	Planning Application Fees	(\$3,383)	(\$5,570)	(\$6,000)	\$0
Sub Total - TOWN PLAN & REG DEV OP/INC		(\$3,383)	(\$5,570)	(\$6,000)	\$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT		\$53,755	\$29,335	(\$6,000)	\$112,712
OTHER COMMUNITY AMENITIES					
OPERATING EXPENDITURE					
106101	Cemetery - Operation	\$19,855	\$17,720	\$0	\$0
106101	B0420 Cemetery - Operation		\$0	\$0	\$36,492
106101	B0421 Niche Wall Plaques Operations	\$2,318	\$0	\$0	\$2,318
106101	G314 Cemetery Grounds	\$4,713	\$0	\$0	\$11,160
106102	Public Toilets - Operation		\$10,933	\$0	\$0
106102	B0450 Toilets - Lions Park Costs	\$2,151	\$0	\$0	\$3,676
106102	B0451 Toilets - Tourist Centre Costs	\$1,388	\$0	\$0	\$6,349
106102	B0452 Toilets - Town Hall (External) Costs	\$3,809	\$0	\$0	\$10,350
106103	Street Furniture	\$0	\$0	\$0	\$430
106150	Admin Allocation - Other Community Amenities	\$9,896	\$8,231	\$0	\$16,965
106151	Admin Allocation - Cemetery	\$1,100	\$914	\$0	\$1,885
106191	Depreciation - Public Toilets	\$589	\$0	\$0	\$1,010
106192	Depreciation - Other Community Service's	\$1,770	\$0	\$0	\$3,035
Sub Total - OTHER COMMUNITY AMENITIES OP/EXP		\$47,589	\$37,798	\$0	\$93,670
OPERATING INCOME					
106001	Cemetery Burial Fees	(\$1,200)	(\$7,335)	(\$1,200)	\$0
106002	License/Other Fees BB Cemetery	(\$460)	(\$2,054)	(\$2,000)	\$0
106003	Cemetery - Reservation Fees	\$0	\$0	\$0	\$0
106004	Niche Wall Fees	(\$600)	(\$918)	(\$600)	\$0
Sub Total - OTHER COMMUNITY AMENITIES OP/INC		(\$2,260)	(\$10,307)	(\$3,800)	\$0
Total - OTHER COMMUNITY AMENITIES		\$45,329	\$27,490	(\$3,800)	\$93,670
Total - COMMUNITY AMENITIES		\$71,449	(\$594)	(\$231,300)	\$527,452

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

G/L JOB		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
		Budget	Actual	Income	Expenditure
PUBLIC HALL & CIVIC CENTRES					
OPERATING EXPENDITURE					
111100	Boyup Brook Hall - Operation	\$25,179	\$24,158	\$0	\$41,971
111102	Halls - Other Public Halls	\$10,914	\$10,778	\$0	\$17,809
111150	Admin Allocation - Public Halls	\$19,691	\$16,378	\$0	\$33,758
111190	Depreciation - Public Halls	\$29,973	\$0	\$0	\$51,384
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP		\$85,758	\$51,314	\$0	\$144,922
OPERATING INCOME					
111001	Hall Hire Fees	\$0	(\$200)	\$0	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC		\$0	(\$200)	\$0	\$0
Total - PUBLIC HALL & CIVIC CENTRES		\$85,758	\$51,114	\$0	\$144,922
OTHER RECREATION & SPORT					
OPERATING EXPENDITURE					
113100	Recreation Complex	\$70,988	\$71,210	\$0	\$104,512
113109	Walk Trails	\$3,136	\$3,005	\$0	\$6,272
113110	Townsite Gardens	\$63,870	\$36,126	\$0	\$94,825
113112	Reserves and Parks Operations	\$45,968	\$31,160	\$0	\$85,669
113119	Other Recreation Facilities	\$16,458	\$14,998	\$0	\$30,254
113120	War Memorial	\$3,110	\$3,839	\$0	\$5,872
113150	Admin Allocation - Other Recreation	\$33,386	\$27,768	\$0	\$57,235
113124	Support for UBAS	\$4,466	\$5,275	\$0	\$4,466
113122	Support for ANZAC Day	\$0	\$0	\$0	\$13,460
113125	Support for Others	\$23,483	\$40,190	\$0	\$40,212
113140	Sundry Plant Items	\$0	\$660	\$0	\$11,000
113190	Depreciation - Other Recreation	\$128,573	\$0	\$0	\$220,420
113191	Depreciation - Parks & Gardens	\$29,183	\$0	\$0	\$50,030
113192	Depreciation: Plant & Equipment	\$9,619	\$0	\$0	\$16,490
Sub Total - OTHER RECREATION & SPORT OP/EXP		\$432,240	\$234,230	\$0	\$740,717
OPERATING INCOME					
113003	Rec Ground Use Hire Fees	(\$3,500)	(\$3,754)	(\$3,500)	\$0
113002	Reimbursements - Other Rec	\$0	\$0	\$0	\$0
113022	Recreation - Capital Grants & Contributions	\$0	(\$5,715)	(\$95,714)	\$0
Sub Total - OTHER RECREATION & SPORT OP/INC		(\$3,500)	(\$12,992)	(\$99,214)	\$0
Total - OTHER RECREATION & SPORT		\$428,740	\$221,238	(\$99,214)	\$740,717

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

		Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
G/L	JOB			Budget	Actual	Income	Expenditure
SWIMMING POOL							
OPERATING EXPENDITURE							
112100	Swimming Pool & Gymnasium General Operations			\$70,554	\$19,597	\$0	\$103,866
112101	Swimming Pool Building Costs			\$43,203	\$34,262	\$0	\$66,255
112102	Swimming Pool Employee Costs			\$61,401	\$50,136	\$0	\$105,802
112103	Interest on Loan 114 - upgrade pool bowl			\$1,371	\$1,371	\$0	\$2,529
112104	Swimming Pool Employee Superannuation			\$5,461	\$3,081	\$0	\$9,515
112106	Pool Staff - Fringe Benefits Tax			\$0	\$0	\$0	\$0
112108	Gym Employee Costs			\$1,722	\$1,399	\$0	\$3,000
112109	Interest Paid Gym Lease			\$452	\$638	\$0	\$776
112150	Admin Allocation - Swimming Pool			\$21,783	\$18,124	\$0	\$37,357
112190	Depreciation - Swimming Pool			\$10,344	\$0	\$0	\$17,740
Sub Total - SWIMMING POOL OP/EXP				\$216,291	\$128,608	\$0	\$346,840
OPERATING INCOME							
112003	Pool Daily Admission Fees			(\$7,757)	(\$7,473)	(\$10,500)	\$0
112004	Season Tickets Fees			(\$17,370)	(\$18,081)	(\$19,300)	\$0
112005	Pool Hire Fees			(\$148)	(\$3)	(\$200)	\$0
112006	Gym Equipment Hire Fees			(\$10,000)	(\$11,382)	(\$10,000)	\$0
112007	Pool Teaching Programme Fees			(\$2,910)	(\$6,152)	(\$3,000)	\$0
112008	Vacation Swimming Passes			(\$700)	(\$709)	(\$700)	\$0
112009	Capital Grants and Contributions			\$0	\$0	\$0	\$0
Sub Total - SWIMMING POOL OP/INC				(\$38,885)	(\$43,800)	(\$43,700)	\$0
Total - SWIMMING POOL				\$177,406	\$84,808	(\$43,700)	\$346,840
TELEVISION & RADIO REBROADCASTING							
OPERATING EXPENDITURE							
114005	Telecommunications Tower			\$3,261	\$1,190	\$0	\$5,303
Sub Total - TV & RADIO REBROADCASTING OP/EXP				\$3,261	\$1,190	\$0	\$5,303
OPERATING INCOME							
114010	Radio & Mobile Tower Site (Including NBN) Fees or Charges			(\$9,700)	(\$9,991)	(\$9,700)	\$0
Sub Total - TV & RADIO REBROADCASTING OP/INC				(\$9,700)	(\$9,991)	(\$9,700)	\$0
Total - TV & RADIO REBROADCASTING				(\$6,439)	(\$8,801)	(\$9,700)	\$5,303
LIBRARIES							
OPERATING EXPENDITURE							
115100	Library Operations			\$14,868	\$17,357	\$0	\$27,743
115101	State Library Grant Expenditure			\$0	\$5,860	\$0	\$6,000
115150	Admin Allocation - Libraries			\$54,177	\$45,061	\$0	\$92,878
Sub Total - LIBRARIES OP/EXP				\$69,045	\$68,278	\$0	\$126,621
OPERATING INCOME							
115001	State Library Grant Income			(\$6,000)	(\$5,423)	(\$6,000)	\$0
Sub Total - LIBRARIES OP/INC				(\$6,000)	(\$5,423)	(\$6,000)	\$0
Total - LIBRARIES				\$63,045	\$62,855	(\$6,000)	\$126,621

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

G/L JOB		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
		Budget	Actual	Income	Expenditure
OTHER CULTURE					
OPERATING EXPENDITURE					
116100	Museum	\$5,490	\$5,958	\$0	\$8,775
116101	Craft Hut	\$2,340	\$1,473	\$0	\$3,388
116102	Support for Sandakan (Ceremony)	\$13,171	\$6,799	\$0	\$13,171
116103	Other Culture - Community Expenses	\$0	\$10,174	\$0	\$0
116150	Admin Allocated - Other Culture	\$9,896	\$8,231	\$0	\$16,965
116190	Depreciation - Other Culture	\$6,938	\$0	\$0	\$11,895
Sub Total - OTHER CULTURE OP/EXP		\$37,835	\$32,634	\$0	\$54,194
OPERATING INCOME					
116001	Reimbursements - Other Culture	\$0	\$0	\$0	\$0
116002	Other Culture - Operating Grants, Subsidies & Contributions	\$0	(\$4,545)	\$0	\$0
Sub Total - OTHER CULTURE OP/INC		\$0	(\$4,545)	\$0	\$0
Total - OTHER CULTURE		\$37,835	\$28,088	\$0	\$54,194
Total - RECREATION AND CULTURE		\$786,345	\$439,303	(\$158,614)	\$1,418,597

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

		Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
G/L	JOB			Budget	Actual	Income	Expenditure
STREETS, RD, BRIDGES, DEPOT - CONSTRUCTION							
OPERATING EXPENDITURE							
Sub Total - ST,RDS,BRIDGES,DEPOT-CONST OP/EXP				\$0	\$0	\$0	\$0
OPERATING INCOME							
121001		RRG Project Grants		(\$364,264)	(\$191,678)	(\$631,700)	\$0
121002		Grants Direct - State - MRD - (OP)		(\$201,577)	(\$206,109)	(\$201,577)	\$0
121003		Grants - Federal - Roads to Recovery Grant (Cap)		(\$16,829)	(\$14,100)	(\$420,714)	\$0
121004		Capital Grants Other & Road Contributions		\$0	(\$103,805)	(\$636,411)	\$0
121007		Special Bridge Funding		\$0	\$0	\$0	\$0
Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OP/INC				(\$582,670)	(\$515,692)	(\$1,890,402)	\$0
Total - ST,RDS,BRIDGES,DEPOT - CONST				(\$582,670)	(\$515,692)	(\$1,890,402)	\$0
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE							
OPERATING EXPENDITURE							
122100	B0695	Depot Building - Building Costs		\$25,289	\$22,457	\$0	\$58,755
122101	OPSDPT	Depot General Operations		\$13,458	\$6,426	\$0	\$23,414
122103		Road Maintenance & Repairs		\$228,183	\$137,016	\$0	\$304,514
122104		Roads Vegetation Clearing Offset Costs		\$1,000	\$0	\$0	\$1,000
122107		Maintenance Grading		\$28,561	\$105,095	\$0	\$117,055
122105		Repairs & Maint - Bridges		\$73,441	\$65,819	\$0	\$181,412
122106		Shire Radio Network Costs		\$73	\$0	\$0	\$4,374
122108		Drains & Culverts		\$11,896	\$24,493	\$0	\$55,380
122109		Verge Pruning		\$123,151	\$126,089	\$0	\$130,140
122110		Verge Spraying		\$3,065	\$6,505	\$0	\$19,240
122111		Crossovers Maintenance		\$0	\$2,200	\$0	\$1,100
122112		Town Services Drainage		\$1,127	\$5,652	\$0	\$3,440
122113		Town Services - Footpaths		\$1,508	\$1,852	\$0	\$6,880
122114		Town Services Road Repairs		\$15,002	\$10,548	\$0	\$23,350
122115		Town Services - Tree Pruning		\$18,239	\$20,356	\$0	\$23,660
122116		Street Lighting		\$16,048	\$13,053	\$0	\$32,090
122117		Traffic Signs		\$357	\$0	\$0	\$6,329
122120		Roman Road Data Pickup		\$130,347	\$19,669	\$0	\$130,477
122121		Town Services - Verge Spraying		\$15,111	\$12,201	\$0	\$32,644
122122		Road Sweeping		\$7,063	\$3,228	\$0	\$14,125
122123		Emergency Services		\$13,663	\$17,178	\$0	\$26,900
122125		Bridge Contribution Expenditure		\$0	\$0	\$0	\$0
122126		Streetscaping Expenses		\$6,824	\$179	\$0	\$19,400
122127		Consulting Engineer Expenses		\$16,665	\$0	\$0	\$40,000
122131		Rural Street Addressing		\$338	\$3,015	\$0	\$732
122150		Admin Allocated - Road Maintenance		\$246,293	\$204,851	\$0	\$422,234
122190		Depreciation - Transport Other		\$12,468	\$0	\$0	\$21,375
122191		Depreciation - Infrastructure		\$15,134	\$0	\$0	\$25,945
122192		Depreciation Roads		\$961,012	\$0	\$0	\$1,647,515
122193		Depreciation - Bridges		\$376,556	\$0	\$0	\$645,550
122194		Depreciation - Footpaths		\$10,065	\$0	\$0	\$17,255
122195		Depreciation - Drainage		\$158,532	\$0	\$0	\$271,780
123119		Minor Assets and Sundry Items		\$12,500	\$1,243	\$0	\$25,000
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP				\$2,542,970	\$809,125	\$0	\$4,333,065
OPERATING INCOME							
122001		Reimbursements - Roads Mtce		\$0	(\$45)	\$0	\$0
122002		Profit on Disposal of Assets		\$0	\$0	\$0	\$0
122003		Sale of Old Materials and Minor Items		\$0	(\$45)	\$0	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC				\$0	(\$89)	\$0	\$0
Total - MTCE STREETS ROADS DEPOTS				\$2,542,970	\$809,036	\$0	\$4,333,065

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
G/L	JOB	Budget	Actual	Income	Expenditure
TRAFFIC CONTROL					
OPERATING EXPENDITURE					
125150	Administration Allocated - Traffic Control	\$73,868	\$61,439	\$0	\$126,636
Sub Total - TRAFFIC CONTROL OP/EXP		\$73,868	\$61,439	\$0	\$126,636
OPERATING INCOME					
125001	Licensing Service	(\$14,521)	(\$18,234)	(\$28,000)	\$0
125002	Motor Vehicle Plates	(\$462)	(\$469)	(\$1,000)	\$0
125005	Sundry Receipts - Heavy Haulage Permits etc	\$0	(\$2,245)	\$0	\$0
Sub Total - TRAFFIC CONTROL OP/INC		(\$14,982)	(\$20,948)	(\$29,000)	\$0
Total - TRAFFIC CONTROL		\$58,886	\$40,491	(\$29,000)	\$126,636
AERODROMES					
OPERATING EXPENDITURE					
126100	Airstrip	\$2,593	\$6,059	\$0	\$8,584
126190	Depreciation - Airport	\$13,259	\$0	\$0	\$22,730
Sub Total - AERODROMES OP/EXP		\$15,852	\$6,059	\$0	\$31,314
OPERATING INCOME					
126003	Non-Operating Grants & Subsidies	\$0	\$0	\$0	\$0
Sub Total - AERODROMES OP/INC		\$0	\$0	\$0	\$0
Total - AERODROMES		\$15,852	\$6,059	\$0	\$31,314
Total - TRANSPORT		\$2,035,038	\$339,894	(\$1,919,402)	\$4,491,015

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES		ADOPTED BUDGET	
		31 JANUARY 2024		2023-2024	
		Budget	Actual	Income	Expenditure
RURAL SERVICES					
OPERATING EXPENDITURE					
131001	Rural Services Expenses	\$0	\$0	\$0	\$0
Sub Total - RURAL SERVICES OP/EXP		\$0	\$0	\$0	\$0
OPERATING INCOME					
				\$0	\$0
Sub Total - RURAL SERVICES OP/INC		\$0	\$0	\$0	\$0
Total - RURAL SERVICES		\$0	\$0	\$0	\$0
TOURISM AND AREA PROMOTION					
OPERATING EXPENDITURE					
132110	Tourist Bay	\$831	\$626	\$0	\$2,078
132103	Community Development Officer	\$11,530	\$55,788	\$0	\$22,756
132104	Tourist Centre	\$26,806	\$55,216	\$0	\$74,291
132106	Promotion Activities	\$13,521	\$14,390	\$0	\$24,120
132107	OPFMIL Flax Mill Complex General Operations	\$29,510	\$20,944	\$0	\$50,057
132108	B0665 Caravan Park/Flax Mill Complex Building Operation	\$36,956	\$46,968	\$0	\$90,873
132111	Carnaby Beetle Collection	\$100	\$89	\$0	\$100
132114	Community Development Expenses	\$150	\$0	\$0	\$150
132116	CDO Vehicle Op Costs GEN	\$3,594	\$1,717	\$0	\$5,000
132150	Admin Allocated Tourism	\$34,485	\$28,683	\$0	\$59,120
132151	Admin Allocated Caravan Pk	\$9,896	\$8,231	\$0	\$16,965
132190	Depreciation - Tourism/Area Promotion	\$2,502	\$0	\$0	\$4,290
132191	Depreciation - Caravan Pk/Flax	\$26,322	\$0	\$0	\$45,125
Sub Total - TOURISM & AREA PROMOTION OP/EXP		\$196,203	\$232,652	\$0	\$394,925
OPERATING INCOME					
132002	Caravan Park & Complex Fees & Charges	(\$22,698)	(\$42,972)	(\$60,000)	\$0
132003	Flax Mill Sheds Storage Charges	(\$6,278)	(\$8,331)	(\$12,000)	\$0
132006	Event - Reimbursements	\$0	\$0	\$0	\$0
132007	Other Income	(\$1,498)	(\$1,296)	(\$4,000)	\$0
132010	Non-Operating Grants, Subsidies & Contributions	\$0	\$0	\$0	\$0
Sub Total - TOURISM & AREA PROMOTION OP/INC		(\$30,475)	(\$52,599)	(\$76,000)	\$0
Total - TOURISM & AREA PROMOTION		\$165,728	\$180,053	(\$76,000)	\$394,925
BUILDING CONTROL					
OPERATING EXPENDITURE					
133100	Building Control	\$13,035	\$5,684	\$0	\$22,347
133101	Building Control - Other Costs	\$33,600	\$2,157	\$0	\$33,850
133102	Building Control Superannuation	\$1,212	\$184	\$0	\$2,078
133103	Building Control - BMO	\$6,573	\$793	\$0	\$7,000
133150	Admin Allocated - Building Control Expenses	\$9,896	\$8,231	\$0	\$16,965
Sub Total - BUILDING CONTROL OP/EXP		\$64,316	\$17,048	\$0	\$82,240
BUILDING CONTROL OP/INC					
133001	Building Licences (UFEE)	(\$7,686)	(\$3,688)	(\$12,000)	\$0
133002	BCITF Levy - Commission	(\$77)	(\$63)	(\$120)	\$0
133003	Builders Services Levy - Commission	(\$125)	(\$87)	(\$195)	\$0
Sub Total - BUILDING CONTROL OP/INC		(\$7,888)	(\$3,837)	(\$12,315)	\$0
Total - BUILDING CONTROL		\$56,429	\$13,211	(\$12,315)	\$82,240

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Budget	Actual	Income	Expenditure
G/L	JOB				
SALEYARDS & MARKETS					
OPERATING EXPENDITURE					
134100	Saleyards	\$8,791	\$4,543	\$0	\$11,680
134190	Depreciation - Saleyards & Markets	\$0	\$0	\$0	\$113,345
Sub Total - SALEYARDS & MARKETS OP/EXP		\$8,791	\$4,543	\$0	\$125,025
OPERATING INCOME					
134001	Reimbursements - Saleyards	\$0	(\$943)	\$0	\$0
Sub Total - SALEYARDS & MARKETING OP/INC		\$0	(\$943)	\$0	\$0
Total - SALEYARDS & MARKETS		\$8,791	\$3,601	\$0	\$125,025
OTHER ECONOMIC SERVICES					
OPERATING EXPENDITURE					
135100	Standpipes Expenses	\$12,703	\$7,822	\$0	\$26,214
135102	Economic Development Projects	\$4,500	\$0	\$0	\$7,500
135103	Country Music Festival Expenses	\$15,000	\$5,000	\$0	\$15,000
135105	Abel Street Shop	\$8,907	\$6,501	\$0	\$12,708
135150	Admin Allocated - Other Economic Development	\$9,896	\$8,231	\$0	\$16,965
135190	Depreciation - Develop/Facilities	\$2,254	\$0	\$0	\$3,865
Sub Total - OTHER ECONOMIC SERVICES OP/EXP		\$53,260	\$27,554	\$0	\$82,252
OPERATING INCOME					
135001	Standpipe Water	(\$8,132)	(\$12,361)	(\$15,000)	\$0
135005	Abel Street Shop Rental	(\$11,223)	(\$9,118)	(\$19,240)	\$0
Sub Total - OTHER ECONOMIC SERVICES OP/INC		(\$19,354)	(\$21,479)	(\$34,240)	\$0
Total - OTHER ECONOMIC SERVICES		\$33,905	\$6,075	(\$34,240)	\$82,252
Total - ECONOMIC SERVICES		\$264,853	\$202,940	(\$122,555)	\$684,442

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
G/L	JOB	Budget	Actual	Income	Expenditure
PRIVATE WORKS					
OPERATING EXPENDITURE					
141100	Private Works - Costs	\$7,480	\$621	\$0	\$10,080
Sub Total - PRIVATE WORKS OP/EXP		\$7,480	\$621	\$0	\$10,080
OPERATING INCOME					
141001	Private Works - Recoup Charges	(\$7,211)	(\$564)	(\$10,080)	\$0
Sub Total - PRIVATE WORKS OP/INC		(\$7,211)	(\$564)	(\$10,080)	\$0
Total - PRIVATE WORKS		\$269	\$57	(\$10,080)	\$10,080
PUBLIC WORKS OVERHEADS					
OPERATING EXPENDITURE					
143100	Supervision	\$72,324	\$213,297	\$0	\$181,355
143101	Consultant Engineer	\$0	\$0	\$0	\$0
143102	Works Manager Vehicle Op Costs	\$620	\$0	\$0	\$2,380
143103	FBT Works Staff	\$1,800	\$2,228	\$0	\$3,600
143104	Insurance on Works	\$21,953	\$32,906	\$0	\$21,953
143105	Superannuation of Workmen	\$75,195	\$91,385	\$0	\$140,525
143106	PWOH Leave - Depot	\$97,904	\$132,758	\$0	\$197,467
143107	Protective Clothing	\$800	\$3,473	\$0	\$8,000
143108	Uniforms	\$1,211	\$598	\$0	\$1,615
143109	Training & Meeting Expenses	\$30,362	\$13,975	\$0	\$61,190
143110	Occupational Health & Safety	\$25,376	\$24,160	\$0	\$66,744
143111	Other Expenses	\$78	\$36	\$0	\$1,015
143113	Waste Oil Disposal Costs	\$0	\$15	\$0	\$20
143115	Provision for Leave Accruals	\$0	\$0	\$0	\$9,780
143116	Conferences and Training Courses (MOW)	\$1,250	\$301	\$0	\$2,500
143117	Works Manager Housing	\$0	\$0	\$0	\$0
143150	Admin Allocated - Works Overhead	\$19,691	\$16,378	\$0	\$33,758
143180	LESS PWOH ALLOCATED - PROJECTS	(\$348,565)	(\$454,607)	\$0	(\$731,902)
Sub Total - PUBLIC WORKS O/HEADS OP/EXP		\$0	\$76,903	\$0	\$0
OPERATING INCOME					
143001	Workers Compensation Reimbursements	\$0	(\$21,990)	(\$600)	\$0
Sub Total - PUBLIC WORKS O/HEADS OP/INC		\$0	(\$21,990)	(\$600)	\$0
Total - PUBLIC WORKS OVERHEADS		\$0	\$54,912	(\$600)	\$0

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
G/L	JOB	Budget	Actual	Income	Expenditure
PLANT OPERATIONS COSTS					
OPERATING EXPENDITURE					
144100	Repair Wages	\$34,604	\$38,623	\$0	\$54,546
144101	Fuel & Oil	\$148,586	\$137,043	\$0	\$265,000
144102	Tyres & Tubes	\$4,557	\$7,542	\$0	\$16,500
144103	Parts and Repairs	\$32,225	\$51,204	\$0	\$147,890
144104	Licenses	\$425	\$542	\$0	\$8,500
144105	Insurance	\$50,589	\$41,450	\$0	\$50,589
144106	Blades & Points	\$6,500	\$2,443	\$0	\$13,000
144107	Expendable Tools	\$7,058	\$6,035	\$0	\$12,100
144108	Freight Costs	\$0	\$0	\$0	\$0
144110	Superannuation - Mechanic	\$0	\$5,693	\$0	\$0
144150	Admin Allocated POC	\$5,897	\$4,905	\$0	\$10,110
144190	Depreciation - Plant	\$134,788	\$0	\$0	\$231,075
144180	LESS POC ALLOCATED - PROJECTS	(\$425,230)	(\$516,916)	\$0	(\$809,310)
Sub Total - PLANT OPERATIONS COSTS OP/EXP		\$0	(\$221,437)	\$0	\$0
OPERATING INCOME					
144001	Diesel Rebate	(\$17,850)	(\$27,842)	(\$35,000)	\$0
144002	Reimbursements - Operating	\$0	\$0	\$0	\$0
Sub Total - PLANT OPERATIONS COSTS OP/INC		(\$17,850)	(\$27,842)	(\$35,000)	\$0
Total - PLANT OPERATIONS COSTS		(\$17,850)	(\$249,279)	(\$35,000)	\$0
SALARIES AND WAGES					
OPERATING EXPENDITURE					
145100	Gross Total Salaries and Wages	\$2,342,861	\$2,344,190	\$0	\$4,016,494
145130	LESS SALS/WAGES ALLOCATED	(\$2,342,861)	(\$2,317,679)	\$0	(\$4,016,494)
145101	Workers Compensation Expenses	\$0	\$13,352	\$0	\$0
Sub Total - SALARIES AND WAGES OP/EXP		\$0	\$39,862	\$0	\$0
OPERATING INCOME					
145001	Reimbursements - Administration	\$0	\$0	\$0	\$0
Sub Total - SALARIES AND WAGES OP/INC		\$0	\$0	\$0	\$0
Total - SALARIES AND WAGES		\$0	\$39,862	\$0	\$0

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
G/L	JOB	Budget	Actual	Income	Expenditure
ADMINISTRATION					
OPERATING EXPENDITURE					
146100	Advertising	\$5,130	\$4,414	\$0	\$11,900
146101	Audit Fees	\$50,000	\$313	\$0	\$50,000
146102	Bank Fees	\$10,554	\$29,010	\$0	\$13,500
146103	Administration Building Costs	\$35,033	\$29,524	\$0	\$69,464
146105	Administration Staff Employee Costs	\$423,244	\$437,572	\$0	\$867,667
146106	Consultants	\$84,156	\$34,028	\$0	\$182,000
146108	Insurance	\$16,598	\$16,209	\$0	\$16,598
146109	Legal Expenses	\$14,640	\$4,408	\$0	\$30,000
146110	IT System Operation & maintenance	\$107,733	\$137,122	\$0	\$154,680
146111	Office Equipment Maintenance	\$2,500	\$0	\$0	\$5,000
146112	Administration - Postage & Freight	\$2,804	\$3,150	\$0	\$5,500
146113	Printing and Stationery	\$8,837	\$6,966	\$0	\$12,700
146114	Administration Vehicle Costs	\$768	\$0	\$0	\$800
146115	Administration - Fringe Benefits Tax	\$4,800	\$7,576	\$0	\$9,600
146117	Employers Indemnity Insurance	\$39,065	\$40,403	\$0	\$39,065
146118	Subscriptions	\$10,319	\$11,427	\$0	\$10,319
146119	Administration Staff Housing	\$12,068	\$10,854	\$0	\$19,964
146120	Uniform Allowance	\$990	\$1,582	\$0	\$3,000
146121	Telephones	\$4,666	\$3,048	\$0	\$8,000
146122	Minor Furniture & Equip Under \$2000	\$9,000	\$5,066	\$0	\$15,000
146123	Conferences/Training/Professional Development	\$8,743	\$8,838	\$0	\$17,500
146124	Superannuation	\$54,059	\$48,848	\$0	\$89,590
146125	Admin Provision for Leave Accruals	\$0	\$0	\$0	\$0
146126	Employee (Packaging) Costs	\$0	\$0	\$0	\$725
146128	Administration - OSH	\$35,618	\$772	\$0	\$59,030
146130	Administration - Bank Merchant Fees	\$0	\$517	\$0	\$0
146190	Depreciation - Administration	\$12,839	\$0	\$0	\$22,010
146300	Rounding Account		(\$0)	\$0	\$0
146150	Less Administration Costs Alloc	(\$954,164)	(\$831,377)	\$0	(\$1,713,612)
Sub Total - ADMINISTRATION OP/EXP		\$0	\$10,269	\$0	\$0
OPERATING INCOME - ADMINISTRATION					
146001	Reimbursements - Administration	(\$300)	(\$9,751)	(\$300)	\$0
Sub Total - ADMINISTRATION OP/INC		(\$300)	(\$9,751)	(\$300)	\$0
Total - ADMINISTRATION		(\$300)	\$517	(\$300)	\$0
UNCLASSIFIED					
OPERATING EXPENDITURE					
149001	Rylington Park Operational Expenses	\$475,973	\$362,867	\$0	\$804,236
149002	Rylington Park Asset Depreciation	\$9,832	\$0	\$0	\$16,855
Sub Total - UNCLASSIFIED OP/EXP		\$485,804	\$362,867	\$0	\$821,091
OPERATING INCOME					
147100	Revaluation Profit on Local Govt House Unit Trust	\$0	\$0		
149101	Rylington Park Income	(\$349,780)	(\$275,497)	(\$719,229)	\$0
149104	Rylington Park Operating Grant Income	\$0	\$0	\$0	\$0
Sub Total - UNCLASSIFIED OP/INC		(\$349,780)	(\$275,497)	(\$719,229)	\$0
Total - UNCLASSIFIED		\$136,024	\$87,370	(\$719,229)	\$821,091
Total - OTHER PROPERTY AND SERVICES		\$118,143	(\$66,560)	(\$765,209)	\$831,171

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Shire of Boyup Brook					
MONTHLY FINANCIAL REPORT					
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
G/L	JOB	Budget	Actual	Income	Expenditure
TRANSFERS TO/FROM RESERVES					
EXPENDITURE					
300101	Transfer to Reserves	\$2,917	\$67,026	\$0	\$270,000
Sub Total - TRANSFER TO OTHER COUNCIL FUNDS		\$2,917	\$67,026	\$0	\$270,000
INCOME					
300102	Transfer from Reserves	\$0	\$0	(\$138,000)	\$0
Total - TRANSFER FROM OTHER COUNCIL FUNDS		\$0	\$0	(\$138,000)	\$0
Total - FUND TRANSFER		\$2,917	\$67,026	(\$138,000)	\$270,000
000000	(Surplus) / Deficit - Carried Forward	(\$3,490,312)	(\$3,815,098)	(\$3,490,312)	\$0
Sub Total - SURPLUS C/FWD		(\$3,490,312)	(\$3,815,098)	(\$3,490,312)	\$0
Total - SURPLUS		(\$3,490,312)	(\$3,815,098)	(\$3,490,312)	\$0
NEW LONG TERM LOANS					
INCOME					
132300	New Loan - Caravan Park Ablutions	\$0	\$0	(\$250,000)	\$0
Sub Total - LONG TERM LOANS		\$0	\$0	(\$250,000)	\$0
Total - DEFERRED ASSETS		\$0	\$0	(\$250,000)	\$0
LOANS & FINANCE LEASES - PRINCIPAL REPAYMENTS					
CAPITAL EXPENDITURE					
146800	Principal Repayment on Loans	\$11,166	\$11,166	\$0	\$22,660
146801	Principal Repayments - Finance Leases	\$11,550	\$14,794	\$0	\$19,800
Sub Total - LOAN REPAYMENTS		\$22,716	\$25,960	\$0	\$42,460
CAPITAL INCOME					
Sub Total - LOANS RAISED		\$0	\$0	\$0	\$0
Total - NON CURRENT LIABILITIES		\$22,716	\$25,960	\$0	\$42,460
OPERATING ACTIVITIES EXCLUDED FROM BUDGET					
000000	Depreciation Written Back	(\$2,026,416)	\$0	\$0	(\$3,586,909)
000000	Realisation Value of Assets Sold Written Back	(\$275,000)	\$0	\$0	(\$310,000)
000000	Profit/Loss on Sale of Asset Written Back	\$0	\$0	\$0	\$0
	Movement in Accrued Interest on Loans	\$0	\$0	\$0	\$0
	Movement in Accrued Interest on investments	\$0	\$0	\$0	\$0
	Movement in Stock On Hand	\$0	\$0	\$0	\$0
	Movement in Accrued Expenses	\$0	\$0	\$0	\$0
	Movement in Accrued Wages	\$0	\$0	\$0	\$0
	Movement in Employee Benefits (Current)	\$0	\$0	\$0	\$0
000000	Long Service Leave - Non Cash	\$0	\$0	\$0	(\$44,635)
000000	Deferred Pensioner Rates		\$0	\$0	\$0
Sub Total - OPERATING ACTIVITIES EXCLUDED		(\$2,301,416)	\$0	\$0	(\$3,941,544)
Total - OPERATING ACTIVITIES EXCLUDED		(\$2,301,416)	\$0	\$0	(\$3,941,544)

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

<i>Shire of Boyup Brook</i>					
<i>MONTHLY FINANCIAL REPORT</i>					
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
G/L	JOB	Budget	Actual	Income	Expenditure
FURNITURE & EQUIPMENT					
HEALTH					
CAPITAL EXPENDITURE					
074600	Surgery Equipment - Capital - (F&E)	\$0	\$0	\$0	\$25,000
Sub Total - CAPITAL WORKS		\$0	\$0	\$0	\$25,000
Total - HEALTH		\$0	\$0	\$0	\$25,000
FURNITURE AND EQUIPMENT					
OTHER PROPERTY & SERVICES					
CAPITAL EXPENDITURE					
146600	Administration Building - Furniture & Equipment Renewals	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS		\$0	\$0	\$0	\$0
Total - OTHER PROPERTY		\$0	\$0	\$0	\$0
Total - FURNITURE AND EQUIPMENT		\$0	\$0	\$0	\$25,000

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Shire of Boyup Brook					
MONTHLY FINANCIAL REPORT					
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
G/L	JOB	Budget	Actual	Income	Expenditure
LAND AND BUILDINGS					
HEALTH					
CAPITAL EXPENDITURE					
074400	Medical Centre Building Capital	\$0	\$0	\$0	\$75,000
Sub Total - CAPITAL WORKS		\$0	\$0	\$0	\$75,000
TOTAL - HEALTH		\$0	\$0	\$0	\$75,000
LAND AND BUILDINGS					
EDUCATION & WELFARE					
EXPENDITURE					
081400	Land & Buildings - CRC Capital Renewal	\$0	\$0	\$0	\$40,000
081401	Buildings - Early Learning Centre Capital	\$5,000	\$0	\$0	\$23,000
083400 BC300	Other Welfare Building Capital - COMHAT	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS		\$5,000	\$0	\$0	\$63,000
TOTAL - EDUCATION & WELFARE		\$5,000	\$0	\$0	\$63,000
LAND AND BUILDINGS					
HOUSING					
CAPITAL EXPENDITURE					
091400	CEO Residence Building Capital Expenditure	\$30,000	\$17,045	\$0	\$30,000
Sub Total - CAPITAL WORKS		\$30,000	\$17,045	\$0	\$30,000
Total - HOUSING		\$30,000	\$17,045	\$0	\$30,000
LAND AND BUILDINGS					
RECREATION AND CULTURE					
CAPITAL EXPENDITURE					
111400	Other Halls - Land & Buildings (L&B)				
111400 LRC018	Mayanup Hall Building Refurbishment	\$5,001	\$3,839	\$0	\$9,741
111400 LRC019	Tonebridge Hall Refurbishment	\$13,673	\$9,064	\$0	\$13,673
111400 LRC022	Dinninup Hall Refurbishment	\$10,126	\$4,780	\$0	\$35,126
111400 LRC021	Wilga Hall Refurbishment	\$1,818	\$0	\$0	\$1,818
111400 LRC023	Kulikup Hall Refurbishment	\$0	\$0	\$0	\$11,797
111400 LRC027	McAlinden Hall Refurbishment	\$6,400	\$4,310	\$0	\$12,436
111403	Town Hall - Building Upgrades & Refurbishments				
111403 LRC017	Town Hall Building Refurbishment	\$217,377	\$353,244	\$0	\$217,377
112504	LRCI - Swimming Pool Building				
112504 LRC006	LRCI 2/3 - Swimming Pool Building - Upgrade Entrance	\$0	\$0	\$0	\$11,187
Sub Total - CAPITAL WORKS		\$254,394	\$375,236	\$0	\$313,155
Total - RECREATION AND CULTURE		\$254,394	\$375,236	\$0	\$313,155

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

<div>Shire of Boyup Brook</div> <div>MONTHLY FINANCIAL REPORT</div>					
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
G/L	JOB	Budget	Actual	Income	Expenditure
LAND AND BUILDINGS					
ECONOMIC SERVICES					
CAPITAL EXPENDITURE					
132400	Tourist Centre - Building Capital Expenditure	\$89,999	\$107,572	\$0	\$90,000
132405	Flaxmill Caravan Park Ablution Block	\$0	\$1,796	\$0	\$250,000
132408	Flax Mill Cottage & Camp Kitchen	\$0	\$0	\$0	\$0
132411 LRC004	Local Roads & Community Building Projects - FlaxMill	\$0	\$0	\$0	\$0
135401	Capital - 80 Abel Street Shops	\$0	\$0	\$0	\$15,000
Sub Total - CAPITAL WORKS		\$89,999	\$109,368	\$0	\$355,000
Total - ECONOMIC SERVICES		\$89,999	\$109,368	\$0	\$355,000
LAND AND BUILDINGS					
OTHER PROPERTY AND SERVICES					
CAPITAL EXPENDITURE					
149503	Rylington Park House Capital	\$43,000	\$28,972	\$0	\$53,000
Sub Total - CAPITAL WORKS		\$43,000	\$28,972	\$0	\$53,000
Total - OTHER PROPERTY AND SERVICES		\$43,000	\$28,972	\$0	\$53,000
Total - LAND AND BUILDINGS		\$422,394	\$530,621	\$0	\$889,155

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Shire of Boyup Brook					
MONTHLY FINANCIAL REPORT					
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
G/L	JOB	Budget	Actual	Income	Expenditure
PLANT AND EQUIPMENT					
LAW ORDER & PUBLIC SAFETY					
CAPITAL EXPENDITURE					
051600	ESL Plant & Equipment	\$21,660	\$0	\$0	\$21,660
Sub Total - CAPITAL WORKS		\$21,660	\$0	\$0	\$21,660
Total - LAW ORDER & PUBLIC SAFETY		\$21,660	\$0	\$0	\$21,660
Total - RECREATION AND CULTURE		\$0	\$0	\$0	\$0
PLANT AND EQUIPMENT					
TRANSPORT					
CAPITAL EXPENDITURE					
123603	DWS - Fleet Vehicles	\$0	\$0	\$0	\$0
123609	Light Plant (eg Portable Traffic Lights) - Plant & Equip	\$22,000	\$12,322	\$0	\$22,000
123610	Heavy Plant (Graders etc) Purchases	\$628,000	\$27,500	\$0	\$738,000
123619	Miscellaneous Small Plant	\$0	\$9,015	\$0	\$0
Sub Total - CAPITAL WORKS		\$650,000	\$48,837	\$0	\$760,000
Total - TRANSPORT		\$650,000	\$48,837	\$0	\$760,000
PLANT AND EQUIPMENT					
OTHER PROPERTY & SERVICES					
CAPITAL EXPENDITURE					
146500	Pool Vehicle	\$70,000	\$58,375	\$0	\$110,000
Sub Total - CAPITAL WORKS		\$70,000	\$58,375	\$0	\$110,000
Total - OTHER PROPERTY & SERVICES		\$70,000	\$58,375	\$0	\$110,000
Total - PLANT AND EQUIPMENT		\$741,660	\$107,212	\$0	\$891,660

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

		Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
G/L	JOB			Budget	Actual	Income	Expenditure
ROAD INFRASTRUCTURE CAPITAL							
ROAD CONSTRUCTION							
121403	x	ROADS TO RECOVERY PROJECTS					
121403	RTR007	Kulikup Rd South		\$0	\$0	\$0	\$0
121403	RTR008	Jayes Road		\$0	\$0	\$0	\$0
121403	RTR037	RTR - Craigie Road		\$102,352	\$7,700	\$0	\$357,116
121403	RTR038	Lodge Road		\$11,000	\$6,260	\$0	\$216,445
121404	xx	REGIONAL ROAD GROUP				\$0	\$0
121404	RRG148	RRG Boyup Brook-Cranbrook Rd		\$87,889	\$22,328	\$0	\$377,283
121404	RGA148	RRG Boyup Brook-Cranbrook Rd 21-22 C/Fwd		\$0	\$0	\$0	\$0
121404	RRG210	RRG Boyup Brook-Arthur River Rd		\$422,356	\$366,470	\$0	\$589,118
121404	RRG004	RRG Winnejump Road		\$0	\$7,230	\$0	\$0
121404	RGA004	RRG Winnejump Road 21-22 C/Fwd		\$0	\$0	\$0	\$0
121400		MUNICIPAL ROAD PROJECTS				\$0	\$0
121400	MU501	Muni - Gravel Pit Rehabilitation		\$0	\$0	\$0	\$20,000
121401		Municipal Funded Gravel Sheeting Road Projects		\$0	\$0	\$0	\$54,000
121410		Municipal Funded - Winter Grading		\$227,475	\$344,136	\$0	\$337,000
121450	MR0741	BRIDGES - Bridge 0741 - Boree Gully Rd		\$0	\$0	\$0	\$0
121451		CROSSOVER CONSTRUCTION		\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS				\$851,072	\$754,125	\$0	\$1,950,962
Total - ROADS				\$851,072	\$754,125	\$0	\$1,950,962
Total - INFRASTRUCTURE ASSETS ROADS				\$851,072	\$754,125	\$0	\$1,950,962

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

<i>Shire of Boyup Brook</i>						
<i>MONTHLY FINANCIAL REPORT</i>						
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
G/L	JOB		Budget	Actual	Income	Expenditure
FOOTPATHS						
121700	FP111	Footpath Construction	\$0	\$0	\$0	\$75,075
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$75,075
Total - TRANSPORT - FOOTPATHS			\$0	\$0	\$0	\$75,075
Total - FOOTPATH ASSETS			\$0	\$0	\$0	\$75,075
AIRPORT						
126400		Aerodrome Infrastructure	\$0	\$0	\$0	\$53,056
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$53,056
Total - TRANSPORT - AERODROMES			\$0	\$0	\$0	\$53,056
Total - AERODROME ASSETS			\$0	\$0	\$0	\$53,056
DRAINAGE						
111800		Drainage - Town Hall				
111800	LRC024	Drainage Works - Town Hall Surrounds	\$58,866	\$70,798	\$0	\$58,866
121411		Drainage Projects - Municipal Funded				
121411	DC163	Spencer Road Culvert	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS			\$58,866	\$70,798	\$0	\$58,866
Total - TRANSPORT - DRAINAGE			\$58,866	\$70,798	\$0	\$58,866
Total - DRAINAGE ASSETS			\$58,866	\$70,798	\$0	\$58,866
PARKS & GARDENS INFRASTRUCTURE						
113909		Parks & Gardens Infrastructure				
113909	LRC026	Sandakan Playground Upgrade	\$0	\$0	\$0	\$200,000
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$200,000
Total - OTHER SPORT & RECREATION - PARKS & OVALS			\$0	\$0	\$0	\$200,000
Total - PARKS & OVALS ASSETS			\$0	\$0	\$0	\$200,000

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES 31 JANUARY 2024		ADOPTED BUDGET 2023-2024	
G/L	JOB		Budget	Actual	Income	Expenditure
RECREATION INFRASTRUCTURE						
112503	LRC010	LRCI 2 Swimming Pool Capital Upgrades	\$0	\$0	\$0	\$0
113906		Recreation Infrastructure - Capital Renewals - Oval Reticulation	\$150,000	\$133,137	\$0	\$150,000
Sub Total - CAPITAL WORKS			\$150,000	\$133,137	\$0	\$150,000
Total - RECREATION INFRASTRUCTURE			\$150,000	\$133,137	\$0	\$150,000
Total - INFRASTRUCTURE ASSETS - RECREATION			\$150,000	\$133,137	\$0	\$150,000
INFRASTRUCTURE OTHER						
COMMUNITY AMENITIES						
101400		Landfill/Transfer Station Development (Other Infra)	\$0	\$30,256	\$0	\$35,000
107900		Cemetery Other Infrastructure	\$0	\$5,050	\$0	\$0
Sub Total - CAPITAL WORKS			\$0	\$35,306	\$0	\$35,000
Total - COMMUNITY AMENITIES			\$0	\$35,306	\$0	\$35,000
INFRASTRUCTURE OTHER						
RECREATION & CULTURE						
111900		Other Infrastructure - Town Hall				
111900	LRC025	Town Hall Car Park & Landscaping	\$214,313	\$0	\$0	\$214,313
Sub Total - CAPITAL WORKS			\$214,313	\$0	\$0	\$214,313
Total - RECREATION & CULTURE			\$214,313	\$0	\$0	\$214,313
INFRASTRUCTURE OTHER						
ECONOMIC SERVICES						
132403		Caravan Park Lighting Upgrade (Other Inf)	\$0	\$0	\$0	\$0
132412		Caravan Park Additional Bays Development	\$0	\$0	\$0	\$0
132901		Flaxmill Fence & Water Supply Upgrade	\$0	\$0	\$0	\$5,000
135402		Standpipe Capital Expenditure	\$40,000	\$0	\$0	\$40,000
135403		Access Path to Blackwood River	\$0	\$4,520	\$0	\$50,000
Sub Total - CAPITAL WORKS			\$40,000	\$4,520	\$0	\$95,000
Total - ECONOMIC SERVICES			\$40,000	\$4,520	\$0	\$95,000
Total - INFRASTRUCTURE ASSETS - OTHER			\$254,313	\$39,826	\$0	\$344,313
GRAND TOTALS			(\$2,555,913)	(\$4,477,553)	(\$12,747,951)	\$12,747,951



Policy F.02

Guidelines for Community Grants

OBJECTIVE

The Council will provide the provision of financial assistance to promote and support community-based initiatives, which meet the Shire's strategic direction annually through the Community Grants Program.

DEFINITIONS

The following definitions apply to this policy:

Community Grant	The provision of a set amount of funds, up to \$5000.00, for a single year in order to achieve a specific, identified purpose, awarded through the Community Grants Program.
Community Grants Program	An annual application based, contestable funding opportunity for once off Community Grants.
Extraordinary Donation Requests	Requests made to the CEO and Shire President in writing for cash or in-kind support outside of the Community Grants Program. Requests to hire Shire facilities such as the town hall or oval as well as Shire plant and equipment are considered extraordinary donation requests.
Individual	A resident of the Shire of Boyup Brook.
Organisation	An incorporated body under the <i>Associations Incorporation Act 2015</i> or a recognised corporate body created by government with an Australian Companies Number (ACN).
Sponsorship	The provision of cash, in-kind support or subsidy to organisations or individuals in return for specifically identified promotional opportunities for the Shire. Sponsorship requests are made in writing to the CEO and will be assessed on a case-by-case basis separate to the Community Grants process.

POLICY STATEMENT

1. Community Grants Program

An annual application based, contestable funding opportunity for a once off contribution for a specific purpose. The Community Grants Program opens in March each year and closes on the last Friday of April. Applications are reviewed in May by Council for consideration during the adoption of the annual budget.

Funding support will be based on specific and once off initiatives, and annual support to assist organisations to become self-sufficient.

Large events such as, but not limited to, the Boyup Brook Country Music Festival are not eligible under this program and will need to negotiate a Service Agreement (projects occurring annually over a three-year period) with the Shire.

Organisations are encouraged to seek funding from other sources and not rely on Shire funding support. Council may consider providing only a portion of the total funds requested. Preference will be given to applications that leverage funds and demonstrate a larger percentage of contribution.

2. Eligibility

- Applicant organisations must be local not for profit community groups (preferably incorporated) that provide community benefit.
- Funds may be used for construction, equipment, contract services, operational expenses and marketing expenses.
- Only one application per year may be funded for any one organisation.
- The funding is not to be used for direct profit or financial gain to the organisation.
- The proposal must align with the Shire of Boyup Brook Strategic Community Plan.
- Applications must reach the Shire by 4:00pm on the last Friday in April. Late applications will not be accepted.
- The applicant organisation must be able to demonstrate the capacity to manage and be accountable for the funds and the project.
- Grants will not be provided retrospectively (for a project that is already complete or underway).

3. Funding Conditions

- Council will only allocate funds for identified purposes and with specific expenditure estimates provided and will not provide block grants under any circumstances.
- Applicants shall agree that they do not represent the Shire in any capacity.
- Council may require applicants to seek part funding from other sources.
- The Shire of Boyup Brook will determine terms of payment.
- All funded entities will be required to enter into a Funding Agreement with the Shire of Boyup Brook which will detail specific conditions and terms relevant to that project.
- Funding must only be used for the purposes specified in the Funding Agreement. Any change to the purpose of the funding cannot proceed without a formal resolution from Council. The applicant will be required to make their request in writing, as per the Funding Agreement. This will be considered by Council and a determination made.
- An acquittal of the project must be provided to the Shire within 60 days of the project being completed. Failure to provide an acquittal will eliminate consideration of future applications until such time as an acquittal is received.
- Any funds that have not been spent and acquitted by 30 June shall be returned to the Shire of Boyup Brook as per the Funding Agreement.
- Payments of grant funding may be suspended at any time if, in the opinion of Council, any of the conditions of the funding agreement, or satisfactory progress, has not been achieved.
- The applicant is responsible for applying for all relevant permissions and licences associated with the project. If the project involves Shire property, the applicant must also complete the relevant hire processes and/or obtain written permission from the Shire and abide by all associated lease conditions.
- All grant and sponsorship recipients are bound by the Shire of Boyup Brook Employee Code of Conduct.
- Applicants can use the Shire's logo with permission and must acknowledge Shire's support in its advertising, promotion and any media publicity in regard to the funded project.

4. Assessment of Applications

Council will assess all eligible applications using the following assessment criteria:

1. Applications will be assessed on their merit in relation to whole of community benefit.
2. Applications which demonstrate a cash contribution (not just in-kind) from the organisation will be assessed as having higher merit than applications solely reliant upon grant funding.
3. Applications which demonstrate a strong ability to assist Council deliver strategic objectives and actions (as identified in the Strategic Community Plan) will be assessed as having higher merit than applications that do not.
4. Council will consider funding projects which do not have direct links to the Strategic Community Plan based on the applicant's ability to explain how the project will benefit the community and why they believe their project should be funded.

Council will make the final decision and include these grant allocations in the Annual Budget. Successful applicants will be notified after the adoption of the budget. Decisions regarding funding applications are final and will not be reconsidered during the financial year in which the application was made.

5. Extraordinary Requests

The Chief Executive Officer may in consultation with the Shire President approve combined extraordinary requests of up to \$1,000 cash or in-kind (excluding administrative support eg. photocopying), to local community groups throughout the year when requested.

Annual Budgets shall include \$2,000 per year inclusive of cash and in-kind for this purpose.

Extraordinary in-kind support may be carried out during normal working hours where there is no impact on work programs.

Extraordinary requests are once off requests for waiving hall or outdoor space hire fees, hiring Shire equipment or asking for additional support outside of the Community Grants Program timeframe.

The process to apply for an extraordinary request is as follows:

1. Applicant applies in writing to the CEO and Shire President, outlining the request, community benefit, total cost and any other relevant details.
2. The CEO and Shire President set the conditions and approve the request in writing.
3. The applicant agrees to the conditions and completes either a Hire Form or Miscellaneous Hire Agreement and pays any associated bond or fees if applicable.
4. The applicant abides by the conditions of agreement and completes the project.

Alternatively, the CEO shall put to Council requests received throughout the year and outside of the Community Grants process.

RESPONSIBILITY OF COUNCIL

1. Funding Allocations

Council will set aside an amount of up to \$25,000.00 in the Annual Budget for the Community Grants Program. Council may reserve any of this amount not distributed in the year it was set aside, to fund future requests.

Council will not normally fund annual Community Grants requests that exceed the budgeted amount.

RESPONSIBILITY OF THE CEO

- Extraordinary requests, either they be cash or in-kind, use of facilities or plant, or in-kind provision of materials or labour, are to be recorded separately in the Shire's Chart of Accounts (COA).
- Information about each extraordinary in-kind request recorded in the Shire's COA shall include the beneficiary of the in-kind request, a brief scope of the works or benefit, and the total cost of the benefit.
- An Extraordinary Requests Register (the Register) be kept covering the period 01 July to 30 June of a financial year and shall include the information itemised in dot points 1 and 2 above.
- The Register shall be made available to Council prior to the following year's budget deliberations.

POLICY NO.	F.02
POLICY SUBJECT	Guidelines for Community Grants
ADOPTION DATE	21 February 2019
VARIATION DATE	21 December 2007, 18 May 2017, 9 July 2018, 20 February 2020
LAST REVIEW DATE	18 June 2020



Shire of Boyup Brook

Community Grant Application For Financial Year 2024/2025

Organisation Name _____

Project Name _____

Grant Request Amount _____

Applications close 4:00pm Friday 26 APRIL 2024.

This Application Form should be read in conjunction with Council's Policy F.02 Guidelines for Community Grants which includes information on criteria and eligibility. The policy can be downloaded from the Shire website: <http://www.boyupbrook.wa.gov.au>

All new applicants are strongly encouraged to contact the Community Development Officer on 9765 1200 or email shire@boyupbrook.wa.gov.au to discuss your application prior to completing this form.

Applicant Details

Name of applicant organisation			
Name of President or Chairperson			
Name of main contact person			
Position of main contact person			
Telephone		Email	
Postal Address			

Status of the Organisation

<input type="checkbox"/> Incorporated Association (include Certification of Incorporation)			
<input type="checkbox"/> Cooperative			
<input type="checkbox"/> Established Community Group			
<input type="checkbox"/> Other (provide details)			
Is the organisation registered for GST? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Does the organisation have an ABN? <input type="checkbox"/> Yes <input type="checkbox"/> No		Number	
Does the organisation have Public Liability Insurance?		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Copy provided
Has the organisation previously received Community Funding from the Shire?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
If funding has been received previously, did you acquit the grant?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Details of project (name, year, amount)			

Grant Request Information

Community Grants are a once off contribution for projects occurring within the financial year and are for requests not exceeding \$5,000. Community Grant Applications will be assessed by Council with preference given to applications that leverage funds from additional organisations and provide a larger percentage of cash contribution.

Community grant request	
Amount contributed by the organisation	

Project / Activity / Event Information

Project name	
Project description - clearly explain what you want the funding for (min 100 words max 250 words).	
Proposed commencement date	
Proposed completion date	

Explain why the project is important and the benefits to your community group and the wider community (min 100 words max 250 words).

Explain how your project is aligned to the strategic objectives of the Shire of Boyup Brook (see Annual Report and Strategic Community Plan on the website or contact the Shire office for more details). Provide a comprehensive explanation as to why Council should fund your proposal including which objectives your project is aligned to and why (min 150 words max 500 words).

Who is your target audience/participants? eg youth, families, people with disabilities, aged, indigenous groups, industry representatives, etc (min 100 words max 250 words).

Are you working with any other community groups to achieve your project? If yes, please provide details of each group and how they are supporting the project.

What will the funding be specifically used for?

Project Budget

Total income must be equal to total expenditure (all amounts ex GST). Please add an extra sheet if required. If applicable, please include in your attachment's confirmation from other funding sources, copies of quotes and in-kind breakdown.

Income Table

Funding Source	Cash (Ex GST)	In-Kind	Total	Confirmed Y/N
Applicant's contribution				
Shire of Boyup Brook				
Other sources of funding				
Volunteer hours	@\$30 p/hr =			
Total Income				

Expenditure Table

Expenditure Details	Funding Organisation	Amount
ie Catering	Shire of Boyup Brook	\$200.00
Total Expenditure		

Applicant Checklist

Prior to submitting your application, please consult the checklist below and tick boxes to show that all requested information has been included:

- ☐ If your organisation is incorporated, please provide your Certificate of Incorporation
- ☐ Copy of Insurance Certificate of Currency
- ☐ Recent financial statement (audited where applicable)
- ☐ Confirmation that the application has been supported by resolution of the organisation
- ☐ List of Management Committee and Executive Officers names and positions
- ☐ Letter(s) of support from other community groups
- ☐ Quotes attached
- ☐ In-kind breakdown attached
- ☐ Confirmation from other funding source/s attached
- ☐ All relevant parties have endorsed and signed the application
- ☐ All questions have been answered and relevant information attached

Application Authorisation

Only the Chairperson or President of the Organisation should sign this application form.

I certify that I am authorised to make this application on behalf of the organisation, that all the information provided is true and correct and I give permission for the Shire of Boyup Brook to contact any persons or organisations regarding this application. I agree to abide by the Shire of Boyup Brook Code of Conduct.

Name			
Position			
Signed		Date	

Submit this completed form and associated supporting documents by **Friday 26 April 2024**.

Attention: Chief Executive Officer
Shire of Boyup Brook
PO Box 2
Boyup Brook WA 6244



or








shire@boyupbrook.wa.gov.au
(subject line Community Grant Application
and your organisations name)

Land Disposal / Development Strategy 2024



Shire of Boyup Brook

 55 Abel Street, Boyup Brook WA 6244
 PO Box 2, Boyup Brook WA 6244

 (08) 9765 1200
 shire@boyupbrook.wa.gov.au
 www.boyupbrook.wa.gov.au



Contents

1. Purpose	3
2. Legislative Requirements – Disposal of Land.....	3
3. Legislative Requirements – Effluent Disposal	7
4. Flow Chart for the Disposal of Property	7
5. Properties in Operational Use	8
Lot 66 (78) Abel Street (Medical Centre)	8
Lot 11 (5) Rogers Avenue (Residence).....	9
Lot 9 (1) Rogers Avenue (Residence).....	10
Lot 17 (7) Knapp Street	11
Lot 305 (24) Proctor Street	12
6. Properties for Potential Disposal / Development	13
Lot 49 (7) Hospital Road.....	13
Lot 1 (34) Bridge Street	13
Lot 56 (32) Bridge Street	13
Lot 306 (22) Proctor Street	14
Lot 26 Banks Road	15
Lot 50 (16) Forrest Road	16
Lot 16 (2) Rogers Avenue.....	17
Lot 38 (6) Mitchell Avenue	18
Lot 3 (80) Abel Street (Shops)	19
7. Disposal Options	20
7.1 Public Auction	20
7.2 Public Tender	20
7.3 Private Treaty	20
7.4 Pros' and Cons' of the Various Avenues to Dispose of Property.	21

1. Purpose

The Shire of Boyup Brook owns several properties, the strategy is to identify those properties not currently required or likely to be required in the future for operational purposes.

The Strategy should be read in conjunction with the relevant strategic documents i.e., Corporate Business Plan (draft form), Local Planning Strategy (Draft) and Work Force Plan (currently not available) to evaluate the Shires future requirements for community type developments and staff housing needs.

To provide Council with the ability to make an informed decision on the potential sale of Shire owned land the strategy will take into consideration the sites current and potential development controls, topography of the site as well as the sites serviceability.

2. Legislative Requirements – Disposal of Land

The disposal procedure / requirements to dispose of Shire property is legislated by the *Local Government Act 1995*, section 3.58 – *Disposing of Property* and 3.59 – Commercial enterprises by local governments.

s.3.58 reads as follows:

1) *In this section*

Dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not.

Property includes the whole or any part of the interest of a local government in property but does not include money.

2) *Except as stated in this section, a local government can only dispose of property to:*

- a) *The highest bidder at public auction; or*
- b) *The person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property:*

- a) *It gives local public notice of the proposed disposition:*
 - i. *Describing the property concerned; and*
 - ii. *Giving details of the proposed disposition; and*
 - iii. *Inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given.*

and

- b) *It considers any submission made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision, and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*
- 4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include:*
 - a) *The names of all other parties concerned; and*
 - b) *The consideration to be received by the local government for the disposition; and*
 - c) *The market value of the disposition –*
 - i. *As ascertained by a valuation conducted not more than 6 months before the disposition; or*
 - ii. *As declared by a resolution of the local government on the basis of a valuation conducted more than 6 months before the proposed disposition that the value at the time of the proposed disposition.*
- 5) *This section does not apply to:*
 - a) *A disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or*
 - b) *A disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or*
 - c) *Anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or*
 - d) *Any other disposition that is excluded by regulations from the application of this section.*

s. 3.59 *Commercial enterprises by local governments*

- 1) *In this section:*

acquire *has a meaning that accords with the meaning of* **dispose**.

dispose *includes to sell, lease, or otherwise dispose of, whether absolutely or not.*

land transaction *means an agreement, or several agreements for a common purpose, under which a local government is to:*

- a) *Acquire or dispose of an interest in land; or*
- b) *Develop land.*

Major land transaction *means a land transaction other than an exempt land transaction if the total value of:*

- a) *The consideration under the transaction; and*

- b) *Anything done by the local government for achieving the purpose of the transaction,*
Is more, or is worth more, than the amount prescribed for the purposes of this definition.

Major trading undertaking means a trading undertaking that:

- a) *In the last completed financial year, involved; or*
- b) *In the current financial year, is likely to involve,*

Expenditure by the local government of more than the amount prescribed for the purposes of this definition, except an exempt trading undertaking.

Trading undertaking means an activity carried on by a local government with a view to producing profit to it, or any other activity carried on by it that is of a kind prescribed for the purposes of this definition but does not include anything referred to in paragraph (a) or (b) of the definition of **land transaction**.

2) *Before it:*

- a) *Commences a major trading undertaking; or*
- b) *Enters into a major land transaction; or*
- c) *Enters into a land transaction that is preparatory to entry into a major land transaction,*
A local government is to prepare a business plan.

3) *The business plan is to include an overall assessment of the major trading undertaking or major land transaction and is to include details of:*

- a) *Its expected effect on the provision of facilities and services by the local government; and*
- b) *Its expected effect on other persons providing facilities and services in the district; and*
- c) *Its expected financial effect on the local government; and*
- d) *Its expected effect on matters referred to in the local government's current plan prepared under section 5.56; and*
- e) *The ability of the local government to manage the undertaking or the performance of the transaction; and*
- f) *Any other matter prescribed for the purposes of this subsection.*

4) *The local government is to:*

- a) *Give Statewide public notice stating that:*
 - i. *The local government proposes to commence the major trading undertaking or enter into a major land transaction described in the notice or into a land transaction that is preparatory to that major land transaction; and*

- ii. *A copy of the business plan may be inspected or obtained at any place specified in the notice; and*
 - iii. *Submissions about the proposed undertaking or transaction may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.*
- and*
- b) *Make a copy of the business plan available for public inspection in accordance with the notice; and*
 - c) *Publish a copy of the business plan on the local government's official website.*
- 5) *After the last date for submission, the local government is to consider any submissions made and may decide* to proceed with the undertaking or transaction as proposed or so that it is not significantly different from what was proposed.*
**Absolute Majority required*
- 6) *If the local government wishes to commence an undertaking or transaction that is significantly different from what was proposed, it can only do so after it has complied with this section in respect of its new proposal.*
- 7) *The local government can only commence the undertaking or enter into the transaction with the approval of the Minister if it is of a kind for which the regulations require the Minister's approval.*
- 8) *A local government can only continue carrying on a trading undertaking after it has become a major trading undertaking if it has complied with the requirements of this section that apply to commencing a major trading undertaking, and for the purpose of applying this section in that case a reference in it to commencing the undertaking includes a reference to continuing the undertaking.*
- 9) *A local government can only enter into an agreement, or do anything else, as a result of which a land transaction would become a major land transaction if it has complied with the requirements of this section that apply to entering into a major land transaction, and for the purpose of applying this section in that case a reference in it to entering into the transaction includes a reference to doing anything that would result in the transaction becoming a major land transaction.*
- 10) *For the purpose of this section, regulations may:*
 - a) *Prescribe any land transaction to be an exempt land transaction.*
 - b) *Prescribe any trading undertaking to be an exempt trading undertaking.*

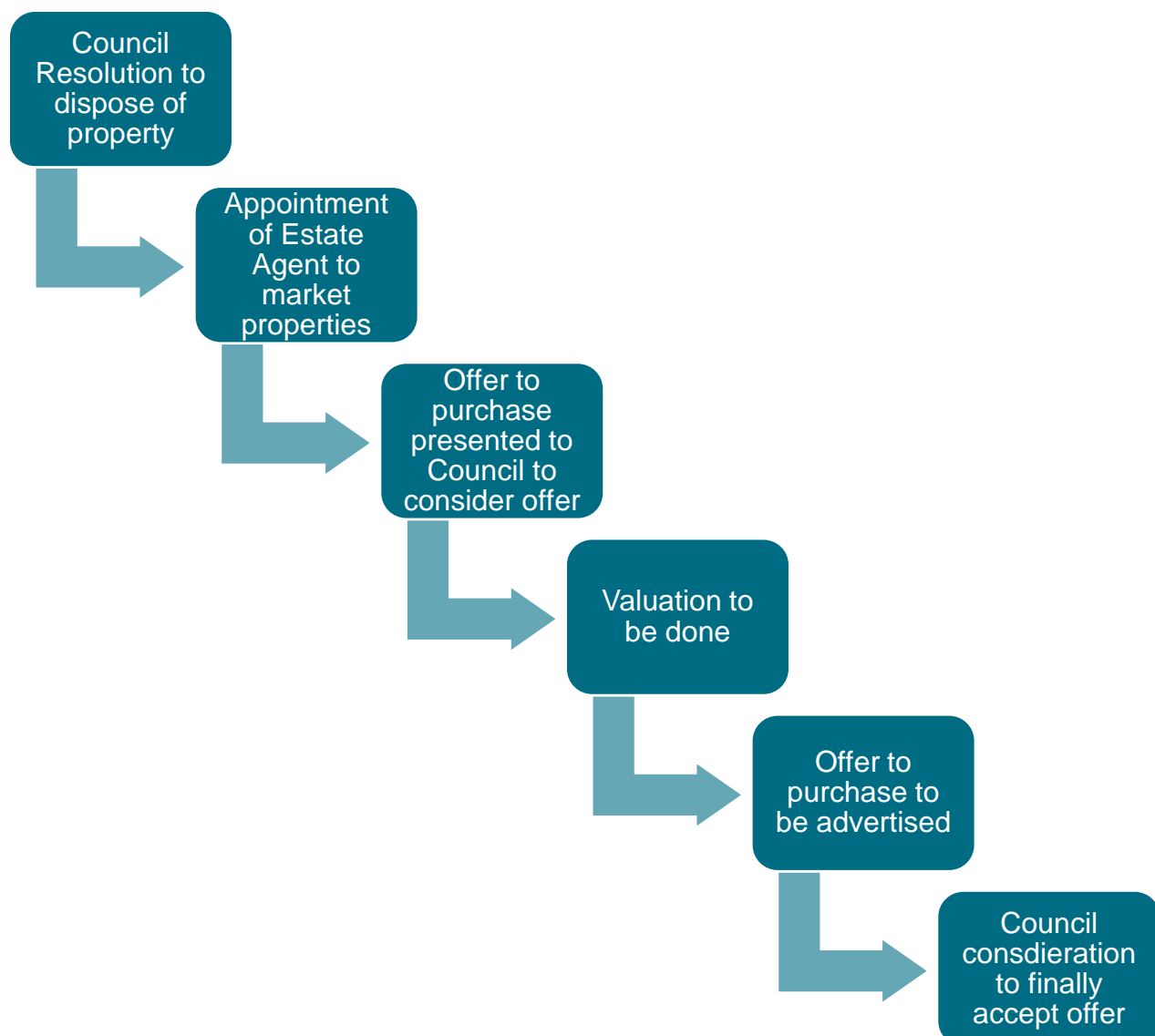
3. Legislative Requirements – Effluent Disposal

Government Sewerage Policy 2019:

Minimum lot sizes for an on-site effluent disposal system:

- 2,000m² - Urban / Industrial subdivision outside public drinking water source areas and sewage sensitive areas.
- 1,000m² - Outside public drinking water source areas and sewage sensitive areas and:
 - Infill residential or commercial subdivision in existing urban area; or
 - Residential and commercial subdivision in towns outside of the Metropolitan and Peel Region Scheme areas without an established reticulated sewerage scheme.

4. Flow Chart for the Disposal of Property



5. Properties in Operational Use

Lot 66 (78) Abel Street (Medical Centre)



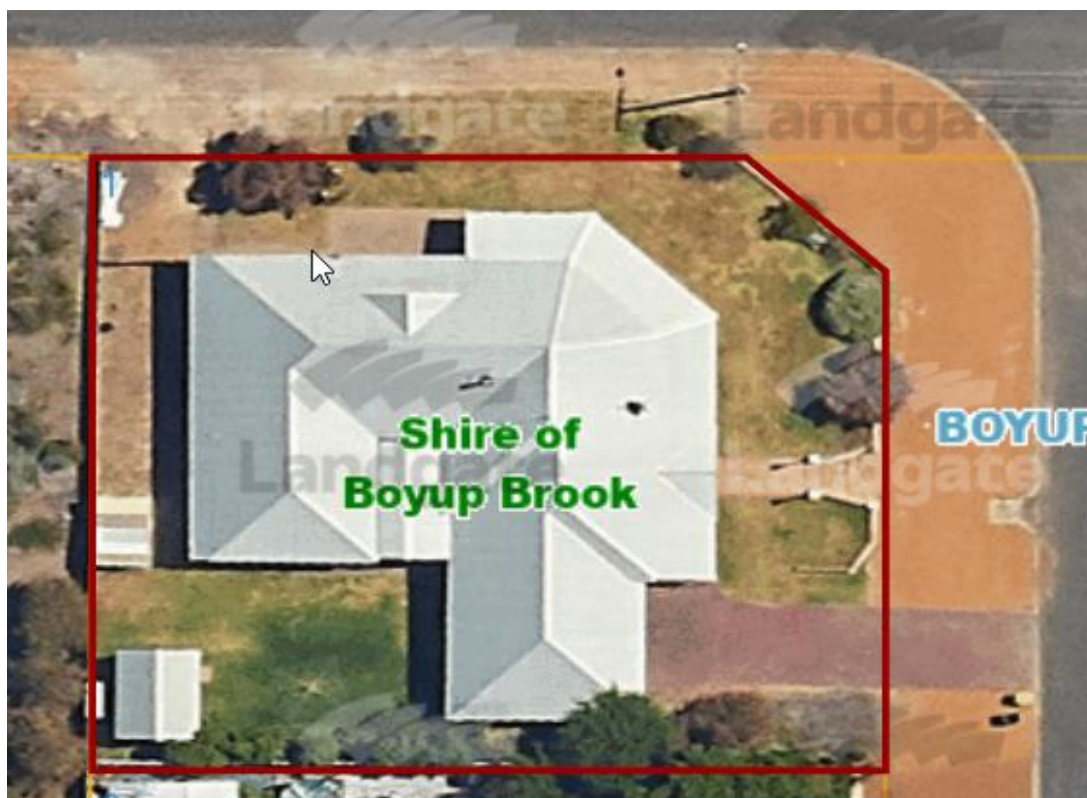
Zoning	Commercial
Size (m ²)	1012m ²
Use	Medical Centre
Development Potential	The size of the property lends itself to potentially being subdivided into two (2) lots.
Constraints	<ol style="list-style-type: none"> 1. No deep sewer is available in Boyup Brook, any development is required to ensure the appropriate effluent disposal system can be accommodated on-site. 2. The location of the existing services i.e. power, water and sewer will need to be determined and potentially relocated.
Pros'	The creation of an additional lot could result in a new development in the Town Centre.
Recommendation	<ol style="list-style-type: none"> 1. Include a budget item in the 2024/2025 annual budget to investigate the cost associated with the subdivision of the property into two lots. 2. Subject to the outcome of the investigation budget for the subdivision of the property in the 2025/26 annual budget.

Lot 11 (5) Rogers Avenue (Residence)



Zoning	Residential R15
Size (m ²)	940m ²
Use	Staff Housing
Development Potential	Nil
Constraints	Nil
Pros'	Nil
Recommendation	1. Retain as staff housing

Lot 9 (1) Rogers Avenue (Residence)



Zoning	Residential R15
Size (m ²)	1069m ²
Use	Staff Housing
Development Potential	Nil
Constraints	Nil
Pros'	Ni
Recommendation	1. Retain as staff housing

Lot 17 (7) Knapp Street



Zoning	Residential R15
Size (m ²)	907m ²
Use	Grow Lease – Police Officer
Development Potential	Nil
Constraints	Nil
Pros'	Ni
Recommendation	1. Retain as staff housing

Lot 305 (24) Proctor Street



Zoning	Residential R15
Size (m ²)	936m ²
Use	Community Housing x 2 units
Development Potential	Nil
Constraints	In terms of the Certificate of Title, the Shire is merely the Trustee for the State. Should the Shire resolve to dispose of the property it would revert to the State
Pros'	Ni
Recommendation	1. Retain the units for community housing purposes

6. Properties for Potential Disposal / Development

Lot 49 (7) Hospital Road

Lot 1 (34) Bridge Street

Lot 56 (32) Bridge Street



Zoning	Residential R15
Size (m ²)	4,130m ²
Use	Vacant
Development Potential	The Shire is currently investigating the potential of developing independent living unit on the properties.
Constraints	Location to natural wet land on the eastern side of the property.
Pros'	1. Location to the town centre. 2. Location to the hospital.
Recommendation	1. Site be investigated for the development of independent living units or key workers accommodation.

Lot 306 (22) Proctor Street



Zoning	Residential R15
Size (m ²)	1093m ²
Use	Community Housing - Vacant
Development Potential	Negotiate with the State to develop key workers accommodation on the site.
Constraints	In terms of the Certificate of Title, the Shire is merely the Trustee for the State. Should the Shire resolve to dispose of the property it would revert back to the State
Pros'	Locality to Town Centre
Recommendation	<ol style="list-style-type: none"> 1. Lobby the relevant State Department to develop additional housing on the vacant lot for key workers accommodation; or 2. Request the relevant State Department gift the property unencumbered to Council. Council could then consider selling the property to fund a key workers accommodation or develop the property for key workers accommodation.

Lot 26 Banks Road



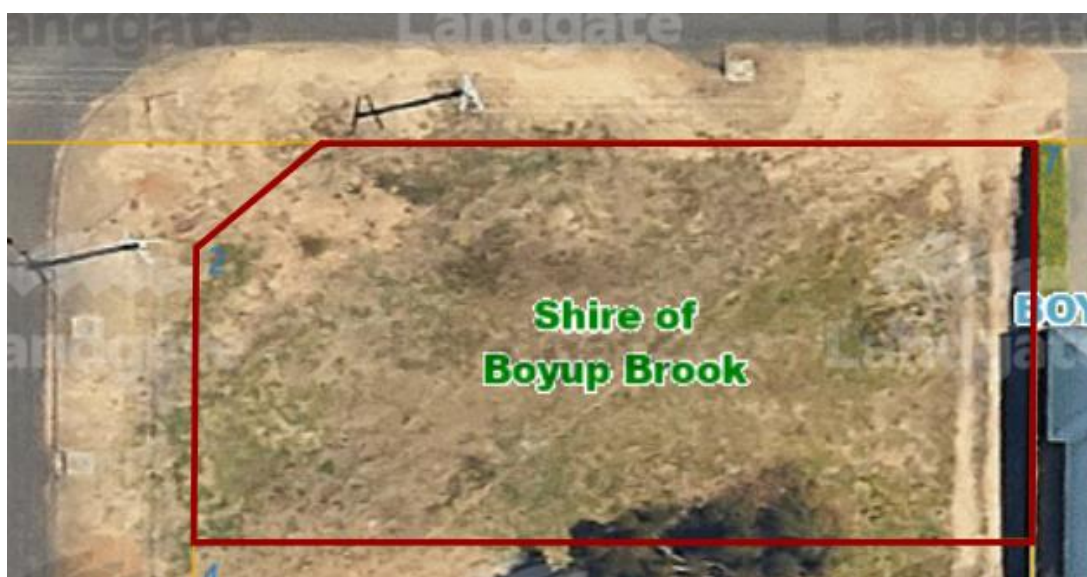
Zoning	Rural
Size (m ²)	4182m ²
Use	Vacant
Development Potential	Subject to rezoning potentially 2 – 3 dwellings could be developed. Alternatively offer the portion of land to the landowners on either side.
Constraints	<ol style="list-style-type: none"> 1. A rezoning on its own may not be supported by the relevant State Department. 2. A number of services on the property may constrain any future development of the property. 3. The configuration of the property does not lend itself to the conventional rectangular subdivision.
Pros'	The Draft Local Planning Strategy identifies the properties to the south for "Residential" purposes
Recommendation	<ol style="list-style-type: none"> 1. Retain the property to create an entry statement, this would require staff resources to maintain the property in a tidy manner. 2. Attempt a rezoning of the property and potentially sell as an individual residential lot (if rezoning is successful) or 3. Dispose of the property to the neighbouring property, who could incorporate the portion of land into a larger subdivision as identified in the Local Planning Strategy.

Lot 50 (16) Forrest Road



Zoning	Residential R15
Size (m ²)	1062m ²
Use	Community Housing
Development Potential	Negotiate with the relevant state department to develop the vacant portion of the site with key workers accommodation.
Constraints	In terms of the Certificate of Title, the Shire is merely the Trustee for the State. Should the Shire resolve to dispose of the property it would revert to the State
Pros'	Location to the Town Centre
Recommendation	1. Lobby the relevant State Department to develop additional community housing or key workers accommodation.

Lot 16 (2) Rogers Avenue



Zoning	Residential R15
Size (m ²)	895m ²
Use	Vacant
Development Potential	<p>The Shire should consider developing the property. Due to the size of the property is can only be developed with a single house. The Shire has two options:</p> <ol style="list-style-type: none"> 1. Develop for staff housing. 2. Develop with the intention of entering a GROW housing lease. Preliminary investigations with the Department of Health have indicated they would consider signing up for a 10-year term
Constraints	<ol style="list-style-type: none"> 1. Shire would need to take a loan to construct the house. 2. The Shires lending power would be reduced for any future projects. 3. Development potential of the lot is reduced to a single dwelling due to no deep sewer.
Pros'	<ol style="list-style-type: none"> 1. Locality to the Town Centre. 2. Locality to schools. 3. Locality to the Hospital. 4. Developing the lot with a staff house would result in savings due to having to currently needing to rent houses for staff at market related prices.
Recommendation	<ol style="list-style-type: none"> 1. Investigate the potential of taking a loan through State Treasury Department to fund the construction of a single dwelling which could be use as potential staff housing or key workers accommodation.

Lot 38 (6) Mitchell Avenue



Zoning	Public Purposes
Size (m ²)	1,104m ²
Use	Vacant (potential museum expansion site)
Development Potential	Single Dwelling
Constraints	<ol style="list-style-type: none"> 1. Current zoning will need to be amended to 'Residential R15'. 2. No deep sewer is available restricting any development to a single residential dwelling. 3. The museum may need to be consulted prior to the sale
Pros'	Release additional residential land
Recommendation	<ol style="list-style-type: none"> 1. Rezone the property to "residential." 2. Investigate the potential of taking a loan through State Treasury Department to fund the construction of a single dwelling which could be use as potential staff housing or key workers accommodation

Lot 3 (80) Abel Street (Shops)



Zoning	Commercial
Size (m ²)	1,012m ²
Use	Retail Development
Development Potential	Redevelopment of current retail shops
Constraints	<ol style="list-style-type: none"> 1. Financial constraints to redevelop. 2. Buildings are currently occupied. 3. State of current buildings 4. Topography makes development difficult and costly
Pros'	1. Redevelopment of the shops will rejuvenate the Town Centre.
Recommendation	1. Investigate a partnership (Council provides land and in-kind assistance) with the intention of demolishing the existing shops (potentially purchasing the Chemist) and redeveloping.

7. Disposal Options

A local government has several avenues to follow when selling property, these are:

7.1 Public Auction

If the sale is conducted by auction, the land must be sold to the highest bidder. The *Auction Sales Act 1973* deals with the legalities of a sale by auction.

7.2 Public Tender

If the sale is conducted by public tender, the Shire may determine what is the 'most acceptable tender, whether or not it is the highest tender.' In the sale of land, the highest tender would be the most acceptable, although there may be cases where the tender is conditional, and the Shire may consider that the terms of the condition(s) mean the tender is not the most acceptable. Part four (4) of the *Local Government (Functions and General) Regulations* deals with the requirements for public tenders where the local government calls for tender for the supply of goods or services under s3.57 of the Act.

7.3 Private Treaty

It requires:

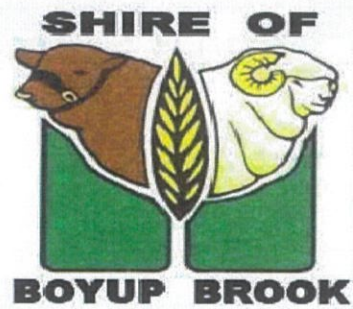
- Ascertaining the market value of the property through a valuation conducted not more than 6 months before the proposed disposition.
- Reaching a conditional agreement with a proposed purchaser (which may or may not reflect the market valuation).
- Giving two (2) week's local public notice of the proposed disposition, describing the property concerned and the details of the proposed disposition (which must include the other party's details, the market valuation, and the amount at which the Shire proposes to sell).

7.4 Pros' and Cons' of the various Avenues to Dispose of Property

Disposal Type	Pros	Cons
Auction	1. Can set the reserve price.	1. Cost to engage an Auctioneer. 2. A reserve price can be set, but difficult to condition the sale for the best community outcome rather than financial outcome. 3. Council must accept the highest bid (above the reserve price)
Tender	1. Tender could specify conditions i.e. development must occur within xx time. 2. Council can decide which tender to accept	1. Cost to prepare the tender documents. 2. Cost of advertising the tender. 3. Not able to target the market, relying on purchasers going through the West Australian.
Private Treaty	1. Sale conditions can be pre-determined to ensure best community outcome rather than financial outcome. 2. Target the correct market through a Real Estate Agent 3. Council could accept or refuse any offer to purchase.	1. Cost to engage a Real Estate Agent. 2. The marketing timeframe

Version Control

Date	Amendment Description



BUDGET REVIEW

**DETAILED OPERATING
AND NON-OPERATING**

WORKPAPERS

31 DECEMBER 2023

2023-2024

SHIRE OF BOYUP BROOK
FINANCIAL ACTIVITY STATEMENT BY NATURE/TYPE
FOR THE PERIOD ENDING 31 DECEMBER 2023

	2023-24 ORIGINAL	2023-24 YTD	2023-24 YTD	30 JUNE 2024	PROJECTION VARIANCES	
	BUDGET	BUDGET (a)	ACTUAL (b)	PROJECTION	POSTIVE OUTCOME	NEGATIVE OUTCOME
OPERATING REVENUE	\$	\$	\$			
Ex-Gratia Rates & Write-offs	2,140	1,390	1390	(360)	0	(2,500)
Operating Grants, Subsidies and Contributions	495,917	266,077	329,522	821,681	325,764	0
Fees and Charges	1,879,735	938,127	1,161,452	1,882,758	3,023	0
Interest Earnings	27,750	13,378	188,957	282,777	255,027	0
Other Revenue	792,629	141,792	290,252	806,869	14,240	0
Profit on Disposal of Asset	0	0	0	0	0	0
Total Operating Revenue	3,198,171	1,360,764	1,971,574	3,793,725	598,054	(2,500)
LESS OPERATING EXPENDITURE						
Employee Costs	(3,912,622)	(1,703,064)	(1,956,185)	(3,847,485)	65,137	0
Materials and Contracts	(3,050,034)	(1,084,978)	(726,692)	(3,584,007)	0	(533,973)
Utility Charges	(213,715)	(86,509)	(86,204)	(214,185)	0	(470)
Depreciation on Non-Current Assets	(3,586,909)	(1,447,631)	0	(3,586,909)	0	0
Interest Expenses	(4,693)	(2,446)	(2,586)	(4,693)	0	0
Insurance Expenses	(328,313)	(312,565)	(282,769)	(325,850)	2,463	0
Other Expenditure	(332,662)	20,986	(255,378)	(320,024)	12,638	0
Loss on Disposal of Asset	0	0	0	0	0	0
Total Operating Expenses	(11,428,948)	(4,616,208)	(3,309,813)	(11,883,153)	80,238	(534,443)
Sub-Total	(8,230,777)	(3,255,444)	(1,338,240)	(8,089,428)	678,292	(536,943)
NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET						
Movement in Employee Provisions (Non-current)	44,635	0	0	44,635	0	0
Movement in Accrued Expenses		0	0			
Depreciation Written Back	3,586,909	1,447,631	0	3,586,909	0	0
Operating Activities Excluded from Budget	3,631,544	1,447,631	0	3,631,544	0	0
Sub Total	(4,599,233)	(1,807,813)	(1,338,240)	(4,457,884)	678,292	(536,943)
INVESTING ACTIVITIES						
Purchase of Land	0	0	0	0	0	0
Purchase Buildings	(889,155)	(377,394)	(530,621)	(2,716,801)	45,955	(1,873,601)
Purchase Plant and Equipment	(891,660)	(345,990)	(107,212)	(808,872)	91,803	(9,015)
Purchase Furniture and Equipment	(25,000)	0	0	(25,000)	0	0
Infrastructure Assets - Roads	(1,950,962)	(555,829)	(722,270)	(2,770,441)	62,733	(882,212)
Infrastructure Assets - Footpaths	(75,075)	0	0	(263,914)	0	(188,839)
Infrastructure Assets - Aerodromes	(53,056)	0	0	(53,056)	0	0
Infrastructure Assets - Drainage	(58,866)	(58,866)	(70,798)	(70,799)	0	(11,933)
Infrastructure Assets - Parks & Ovals	(200,000)	0	0	(200,000)	0	0
Infrastructure Assets - Recreation	(150,000)	(51,000)	(133,137)	(150,000)	0	0
Infrastructure Assets - Other	(344,313)	(214,313)	(35,306)	(667,179)	34,465	(357,331)
Proceeds from Sale of Assets	310,000	80,000	0	361,819	51,819	0
Contributions for the Development of Assets	1,784,539	302,469	185,920	3,594,009	1,809,470	0
Amount Attributable to Investing Activities	(2,543,548)	(1,220,923)	(1,413,424)	(3,770,234)	2,096,245	(3,322,931)
FINANCING ACTIVITIES						
Repayment of Debt - Loan Principal	(22,660)	(11,166)	(11,166)	(22,660)	0	0
Repayment of Debt - Lease Principal	(19,800)	(8,250)	(9,824)	(19,800)	0	0
Transfer to Reserves	(270,000)	(2,083)	(47,169)	(408,787)	0	(138,787)
Amount Attributable to Financing Activities	(312,460)	(21,499)	(68,159)	(451,247)	0	(138,787)
Sub Total	(7,455,241)	(3,050,235)	(2,819,822)	(8,679,365)	2,774,537	(3,998,661)
FUNDING FROM						
Transfer from Reserves	138,000	0	0	1,032,000	894,000	0
Loans Raised	250,000	0	0	250,000	0	0
Estimated Opening Surplus at 1 July	3,490,312	3,490,312	3,815,098	3,820,598	330,286	0
Amount Raised from General Rates	3,576,929	3,576,929	3,575,233	3,576,767	(162)	0
Closing Funds	0	0	0	0	0	0
	7,455,241	7,067,241	7,390,331	8,679,365	1,224,124	0
NET SURPLUS/(DEFICIT)	0	4,017,006	4,570,509	0	3,998,661	(3,998,661)
				PROJECTED SURPLUS/(DEFICIT)	0	

	2022-2023 C/FWD	2023-2024 BUDGET	2023-2024 YTD	30 JUNE 2024 PROJECTION
CURRENT ASSETS				
Unrestricted Cash	4,201,744	633,004	5,916,740	633,004
Restricted Cash	371,717	0	19,783	0
Restricted Cash - Reserves	2,749,490	2,881,490	2,796,658	2,173,445
Accounts Receivable	768,821	1,021,623	1,113,341	1,021,623
Stock On Hand	49,368	36,513	49,368	36,513
Biological Assets	259,271	412,050	259,271	412,050
Other Assets	59,885	46,581	59,885	46,581
TOTAL CURRENT ASSETS	8,460,296	5,031,261	10,215,046	4,323,216
CURRENT LIABILITIES				
Bank Overdraft	0	0	0	0
Accounts Payable	(931,714)	(1,359,220)	(200,015)	(1,359,220)
Bonds & Deposits	(51,709)	(51,709)	(36,962)	(51,709)
Accrued Expenses	(39,700)	(102,018)	(157,594)	(102,018)
Contract Liabilities	(320,008)	0	(1,900,734)	0
Employee Provisions	(401,529)	(401,529)	(401,529)	(401,529)
Current Borrowings	(22,660)	(24,014)	(11,494)	(24,014)
Lease Liability	(19,800)	(15,242)	(9,976)	(15,242)
TOTAL CURRENT LIABILITIES	(1,787,120)	(1,953,732)	(2,718,304)	(1,953,732)
SUB-TOTAL	6,673,176	3,077,529	7,496,742	2,369,484
LESS				
Restricted Cash at Bank - Reserves	(2,749,490)	(2,881,490)	(2,796,658)	(2,173,445)
Restricted Cash at Bank - Unspent Grants	0	0	0	0
Stock & Biological Assets (Not a liquid Asset)	(308,639)	(448,563)	(308,639)	(448,563)
Prepaid Expenses	0	(6,644)	0	(6,644)
Accrued Interest on Borrowings (Loans)	1,517	1,517	1,517	1,517
Accrued Salaries & Wages	116,376	116,377	116,377	116,377
Current Employee Benefits Provision	0	0	0	0
Current Borrowings Repayments	22,660	24,014	11,494	24,014
Current Lease Liability	19,800	15,242	9,976	15,242
Accrued Expenses	39,700	102,018	39,700	102,018
Roundings	(2)	0	0	0
SUB-TOTAL	(2,858,078)	(3,077,529)	(2,926,233)	(2,369,484)
NET CURRENT ASSETS	3,815,098	0	4,570,509	0

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income
-----	-----	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------

Sale of 57 Calles St - offset by transfer to
Rylington Park Community Reserve less selling
\$0 expenses.

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023	ADOPTED BUDGET 2023-2024	PROJECTION 30 JUNE 2023	PROJECTED VARIANCE
	Income	Income	Income	FAVOURABLE FAVOURABLE COMMENTARY
	Expenditure	Expenditure	Expenditure	
	Calculation Column	Calculation Column	Calculation Column	
RATES				
OPERATING EXPENDITURE				
031103 Rates Administration Activity Costs	\$0	\$0	\$0	
031103 Admin Allocated	\$55,279	\$126,636	\$138,249	\$0 \$11,613
031101 Collection Costs	\$0	\$0	\$0	
031101 Legal costs	\$8,692	\$5,000	\$9,000	\$0 \$4,000
031100 Valuation Charges	\$0	\$0	\$0	
031100 Annual UV Revaluation costs	\$316	\$16,200	\$18,200	\$0 \$2,000
031100 GRV Revaluation	\$0	\$0	\$0	
031100 General valuation charges	\$0	\$0	\$0	
031102 Search Costs	\$316	\$1,500	\$1,500	\$0 \$0
031102 Title Search Costs	\$0	\$300	\$300	\$0 \$0
Sub Total - GENERAL RATES OP EXP	\$64,287	\$150,136	\$165,749	\$0 \$15,613
OPERATING INCOME				
031001 Rates - GRV				
031001 Rate in the Dollar \$0.00	(\$3,576,767)	(\$545,845)	(\$545,845)	\$0 \$0
031002 Rates - UV	\$0	\$0	\$0	
031002 Rate in the Dollar \$0.00	\$0	(\$2,555,332)	(\$2,555,170)	\$0 \$162
031003 Rates - GRV - Minimum	\$0	\$0	\$0	
031003 Minimum GRV Rates	\$0	(\$66,024)	(\$66,024)	\$0 \$0
031004 Rates - UV - Minimum	\$0	\$0	\$0	
031004 Minimum UV Rates	\$0	(\$409,728)	(\$409,728)	\$0 \$0
031006 Rates - Ex-Gratia Rates	(\$1,390)	(\$1,390)	(\$1,390)	\$0 \$0
031006 CBH contribution storage capacity	\$0	(\$1,390)	(\$1,390)	\$0 \$0
031013 Rates Administration Fee	(\$40)	(\$3,000)	(\$200)	\$0 \$2,800
031013 Admin Fee on Rate Instalment	\$0	\$0	\$0	
031005 Rates - Instalment Interest	(\$8,094)	(\$3,000)	(\$8,090)	(\$5,090) \$0
031005 Interest on Rate Instalments	\$0	\$0	\$0	
031007 Rates - Non Payment Penalty - LG	(\$20,142)	(\$17,000)	(\$20,140)	(\$3,140) \$0
031007 Interest on non-payment of rates	\$0	\$0	\$0	
031008 Rates - Rate Enquiries	(\$5,515)	(\$10,000)	(\$10,000)	\$0 \$0
031008 Local authority enquiry fees	(\$3,515)	(\$10,000)	(\$10,000)	\$0 \$0
031009 Rates - ESL Administration Fee	(\$4,287)	(\$4,000)	(\$4,287)	(\$287) \$0
031009 ESL Admin fee	\$0	\$0	\$0	
031010 Rates - Reimbursements	(\$8,602)	(\$5,000)	(\$8,600)	(\$3,600) \$0
031010 Reimbursed legal costs	\$0	\$0	\$0	
031011 Rates - Penalty Interest - DFES	(\$857)	(\$600)	(\$850)	(\$250) \$0
031011 Penalty Interest - 7%	\$0	(\$1,000)	\$0	\$0 \$0
031012 Rates - Rates Interims	\$1,534	\$0	\$1,500	\$0 \$2,500
031012 Interim rates for GRV & UV	\$0	\$250	\$250	\$0 \$0
031104 Rates Written Off	\$0	\$0	\$0	
031104 Write-off of rates	\$0	\$0	\$0	
Sub Total - GENERAL RATES OP INC	(\$3,624,161)	(\$3,621,699)	(\$3,628,574)	(\$12,267) \$5,462
Total - GENERAL RATES	(\$3,559,873)	(\$3,471,533)	(\$3,628,574)	(\$12,267) \$21,075

Increase in debt collection expenses - recovered
Via reimbursements

Increase in rate instalment interest

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	Expenditure	Column	Income	
-----	-----	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	-------------	--------	--------	--

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
MEMBERS OF COUNCIL							
OPERATING EXPENDITURE							
041100	Members - Sitting Fees.	\$0	\$39,624	\$0	\$76,350	\$0	\$87,308
041100	8 Councillors	\$0	\$39,624	\$0	\$76,350	\$0	\$87,308
041100	Website Expenses	\$0	\$9,530	\$0	\$26,530	\$0	\$26,530
041100	Website refresh	\$0	\$0	\$0	\$0	\$0	\$0
041100	Council Connect website	\$0	\$9,530	\$0	\$0	\$0	\$0
041101	Members - Training Costs	\$0	\$0	\$0	\$10,800	\$0	\$5,800
041101	Training courses	\$0	\$0	\$0	\$0	\$0	\$0
041102	Members - Travelling Costs	\$0	\$3,256	\$0	\$3,400	\$0	\$6,515
041102	Member travelling costs	\$0	\$0	\$0	\$0	\$0	\$0
041103	Members - Telecommunications Reimbursements	\$0	\$6,128	\$0	\$11,985	\$0	\$11,985
041103	Allowance per member for telecommunications	\$0	\$0	\$0	\$0	\$0	\$0
041104	Members - Other Expenses	\$0	\$2,578	\$0	\$4,400	\$0	\$4,400
041104	Other expenses	\$0	\$2,578	\$0	\$0	\$0	\$0
041105	Members - Conferences/Seminars Costs	\$0	\$5,208	\$0	\$23,850	\$0	\$13,850
041105	Sandakan Memorial Service - International	\$0	\$0	\$0	\$0	\$0	\$0
041105	Local Government Week	\$5,208	\$5,208	\$0	\$0	\$0	\$0
041106	Members - President's Allowance	\$5,140	\$5,140	\$0	\$10,280	\$0	\$10,280
041106	President's Allowance	\$0	\$0	\$0	\$0	\$0	\$0
041107	Members - Deputy President's Allowance	\$1,285	\$1,285	\$0	\$2,570	\$0	\$2,570
041107	Deputy President Allowance	\$0	\$0	\$0	\$0	\$0	\$0
041108	Members - Council Chamber Expenses	\$0	(\$679)	\$0	\$32,063	\$0	\$7,063
041108	Wages and salaries	\$0	\$0	\$0	\$0	\$0	\$0
041108	Labour oncosts	\$0	\$0	\$0	\$0	\$0	\$0
041108	Plant Recovery	\$0	\$0	\$0	\$0	\$0	\$0
041108	Materials	\$5	\$5	\$0	\$0	\$0	\$0
041108	Materials - Audio recording system	\$2,023	\$2,023	\$0	\$0	\$0	\$0
041108	Services - Plumbing Repairs	\$0	\$0	\$0	\$0	\$0	\$0
041108	Services - Mural "Down on his luck"	\$0	\$0	\$0	\$0	\$0	\$0
041108	Services - Contract cleaning	\$286	\$286	\$0	\$0	\$0	\$0
041109	Members - Refreshments & Receptions	\$0	\$10,799	\$0	\$23,840	\$0	\$32,440
041109	Wages and salaries	\$83	\$83	\$0	\$0	\$0	\$0
041109	Council/Committee/Function Refreshments	\$7,261	\$7,261	\$0	\$0	\$0	\$0
041109	Australia Day function	\$3,455	\$3,455	\$0	\$0	\$0	\$0
041109	Honorary Freeman Function	\$0	\$0	\$0	\$0	\$0	\$0
041109	Labour oncosts	\$0	\$0	\$0	\$0	\$0	\$0
041109	Plant Recovery	\$0	\$0	\$0	\$0	\$0	\$0
041111	Members - Insurance Costs For Members	\$0	\$6,402	\$0	\$7,326	\$0	\$6,402
041111	Journey Injury Insurance	\$0	\$0	\$0	\$0	\$0	\$0
041111	Travel Insurance	\$119	\$119	\$0	\$0	\$0	\$0
041111	Personal Accident	\$89	\$89	\$0	\$0	\$0	\$0
041111	Public Liability	\$5,181	\$5,181	\$0	\$0	\$0	\$0
041111	Management Liability Insurance	\$1,013	\$1,013	\$0	\$0	\$0	\$0
041112	Members - Subscriptions	\$0	\$0	\$0	\$0	\$0	\$0
041112	WALGA - Membership Subscription	\$9,110	\$9,110	\$0	\$8,510	\$0	\$9,110
041113	Members - Election Expenses	\$874	\$874	\$0	\$23,000	\$0	\$19,774
041113	Wages and salaries	\$0	\$0	\$0	\$0	\$0	\$0
041113	Materials - WAEC materials	\$0	\$0	\$0	\$0	\$0	\$0
041113	Services - Advertising	\$0	\$0	\$0	\$0	\$0	\$0

Increase in rates to address new Dup President rate listed as \$168 should be \$395 CR (budget allowance understated 7 not 8 councillors)

\$ Decrease in training expenses.

Decrease in Local Government Week conference expenses

Decrease in audio recording system expense, and transfer balance to IT expenses to part cover cost of fibre internet connection.

Increase in Australia Day function expenses. Increase for Honorary Freeman function funding transfer balance to Civic Receptions Reserve.

\$ Decrease in insurance premiums.

Decrease in wages expenses and postal voting expenses.

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023		Calculation Column	ADOPTED BUDGET 2023-2024		Calculation Column	PROJECTION 30 JUNE 2023		PROJECTED VARIANCE		COMMENTARY
			Income	Expenditure		Income	Expenditure		Income	Expenditure	FAVOURABLE	FAVOURABLE	
041114	Members - Donations		\$0	\$45,455		\$0	\$61,350		\$0	\$56,532	(\$4,818)		\$0 Decrease in donation expenses.
041114	Boyup Brook CRC Photography competition	\$182	\$0	\$0	\$0	\$0	\$0	\$182					
041114	Boyup Brook Pioneers Museum	\$0	\$0	\$0	\$5,350	\$0	\$0	\$5,350					
041114	Boyup Brook Cricket Club	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
041114	Square Dancers - Waiver of football clubroom hire	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
041114	Bowling Club - Upgrade of synthetic turf	\$16,000	\$0	\$0	\$16,000	\$0	\$0	\$16,000					
041114	BBTA - Walk on the Wild Side Event	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
041114	Various Donations	\$29,273	\$0	\$0	\$40,000	\$0	\$0	\$35,000					
041118	ICT - Councillors		\$0	\$8,559		\$0	\$16,341		\$0	\$13,782	(\$2,559)		\$0 Decrease in iPad purchase costs
041118	Services - Replacement iPads	\$8,232	\$0	\$0	\$10,791	\$0	\$0	\$8,232					
041118	Materials - Cr Emails & MFA	\$327	\$0	\$0	\$2,910	\$0	\$0	\$2,910					
041118	Materials	\$0	\$0	\$0	\$2,640	\$0	\$0	\$2,640					
041120	Warren Blackwood Alliance Expenses		\$0	\$8,015		\$0	\$12,600		\$0	\$9,315	(\$3,285)		\$0 Decrease in Alliance contribution
041120	Business Planning contribution	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
041120	Climate Change Impact Group Contribution	\$2,400	\$0	\$0	\$600	\$0	\$0	\$2,400					
041120	Total Trails Contribution	\$1,000	\$0	\$0	\$1,000	\$0	\$0	\$1,000					
041120	Alliance contribution	\$4,615	\$0	\$0	\$11,000	\$0	\$0	\$5,915					
041150	Members - Admin Allocation		\$0	\$29,472		\$0	\$67,516		\$0	\$73,323	\$0		\$5,807 Increase in administration allocations
041150	Administration Allocations	\$29,472	\$0	\$0	\$67,516	\$0	\$0	\$73,323					
Sub Total - MEMBERS OF COUNCIL OP/EXP		\$193,747	\$0	\$192,755	\$422,811	\$0	\$422,811	\$396,979	\$0	\$396,979	(\$54,812)	\$28,980	
OPERATING INCOME													
041001	Members - Reimbursements Income		(\$546)	\$0		\$0	\$0		(\$545)	\$0	(\$545)	\$0	
041001	Member reimbursements	(\$546)	\$0	\$0	\$0	\$0	\$0	(\$545)					
041002	Other Governance - Sundry Reimbursements Income		\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	
041002	Member reimbursements		\$0	\$0	\$0	\$0	\$0						
Sub Total - MEMBERS OF COUNCIL OP/INC		(\$546)	(\$8,546)	\$0	\$0	\$0	\$0	(\$545)	(\$545)	\$0	(\$545)	\$0	
Total - MEMBERS OF COUNCIL		\$193,201	(\$8,546)	\$192,755	\$422,811	\$0	\$422,811	\$396,434	(\$545)	\$396,979	(\$55,357)	\$28,980	
GOVERNANCE													
OPERATING EXPENDITURE													
042100	Other Governance - Admin Allocated		\$0	\$44,209	\$0	\$0	\$101,274		\$0	\$113,791	\$0	\$12,517	Increase in administration allocations
042100	Admin Allocations	\$44,209	\$0	\$0	\$101,274	\$0	\$0	\$113,791	\$0	\$0			
Sub Total - GOVERNANCE - GENERAL OP/EXP		\$44,209	\$0	\$44,209	\$101,274	\$0	\$101,274	\$113,791	\$0	\$113,791	\$0	\$12,517	
OPERATING INCOME													
Sub Total - GOVERNANCE - GENERAL OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total - GOVERNANCE - GENERAL		\$44,209	\$0	\$44,209	\$101,274	\$0	\$101,274	\$113,791	\$0	\$113,791	\$0	\$12,517	
Total - GOVERNANCE		\$237,410	(\$8,546)	\$236,964	\$524,085	\$0	\$524,085	\$510,225	(\$545)	\$510,770	(\$55,357)	\$41,497	

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
LAW, ORDER AND PUBLIC SAFETY							
FIRE PREVENTION							
OPERATING EXPENDITURE							
051109	ESL - Insurances Fire Appliances and Personnel						
051109	Bushfire Insurance Premium	\$29,265	\$29,265	\$0	\$29,265	\$0	\$0
051109	Bushfire Motor Vehicle Insurance Premiums	\$5,820	\$7,625	\$0	\$5,820	\$0	(\$1,805)
051112	Fire Prevention And Support		\$38,934	\$0	\$38,920	\$35,115	\$0
051112	Wages	\$32,420	\$0	\$0	\$0	\$0	\$0
051112	Superannuation	\$1,158	\$0	\$0	\$0	\$0	\$0
051112	Materials	\$888	\$0	\$0	\$0	\$0	\$0
051112	Services - Plant Hire	\$14	\$0	\$0	\$0	\$0	\$0
051112	Telephone - SMS alerts	\$641	\$0	\$0	\$0	\$0	\$0
051112	ACMA Licence for BFB land mobile system	\$380	\$0	\$0	\$0	\$0	\$0
051112	Electricity	\$4,330	\$0	\$0	\$0	\$0	\$0
051112	Overheads	\$105	\$0	\$0	\$0	\$0	\$0
051101	Plant Operating Costs	\$3,017	\$0	\$0	\$0	\$0	\$0
051101	Fire Break Inspection Expenses	\$3,017	\$0	\$0	\$0	\$0	\$0
051102	Services - aerial inspection	\$0	\$5,563	\$0	\$11,056	\$0	\$0
051102	Fire Hazard Reductions Expenses	\$0	\$0	\$0	\$0	\$0	\$0
051102	Wages	\$0	\$1,000	\$0	\$0	\$0	\$0
051102	Materials - General	\$0	\$500	\$0	\$0	\$0	\$0
051102	Materials - Signage	\$0	\$1,500	\$0	\$0	\$0	\$0
051102	Services - Diminup Fire Brigade mitigation burn	\$0	\$0	\$0	\$0	\$0	\$0
051102	Services	\$0	\$500	\$0	\$0	\$0	\$0
051102	Shire Rates	\$3,548	\$0	\$0	\$0	\$0	\$0
051102	Rubbish Service Charge	\$248	\$195	\$0	\$0	\$0	\$0
051102	Est Charge	\$1,767	\$686	\$0	\$0	\$0	\$0
051102	Overheads	\$0	\$880	\$0	\$0	\$0	\$0
051102	Plant Operating Costs	\$0	\$200	\$0	\$0	\$0	\$0
051104	Minor Fire Plant & Equipment Purchases non ESL	\$0	\$550	\$0	\$550	\$0	\$0
051104	Materials	\$0	\$0	\$0	\$0	\$0	\$0
051105	Fire Plant & Equipment Maintenance - Non ESL	\$191	\$466	\$0	\$500	\$0	\$0
051105	Materials	\$275	\$0	\$0	\$0	\$0	\$0
051106	ESL - Fire Vehicle Maintenance Costs		\$21,656	\$0	\$15,000	\$0	\$0
051106	Wages	\$185	\$0	\$0	\$0	\$0	\$0
051106	Materials	\$21,222	\$15,000	\$0	\$0	\$0	\$0
051106	Overheads	\$185	\$0	\$0	\$0	\$0	\$0
051106	Plant Operating Costs	\$53	\$0	\$0	\$0	\$0	\$0
051107	ESL - Brigade Utilities, rates and taxes		\$0	\$0	\$1,200	\$0	\$0
051107	Materials	\$0	\$0	\$0	\$0	\$0	\$0
051107	Telephone	\$0	\$1,200	\$0	\$0	\$0	\$0
051108	ESL - Other Goods & Services relating to Fires	\$2,978	\$0	\$0	\$0	\$0	\$0
051108	Materials	\$0	\$7,000	\$0	\$0	\$0	\$0
051110	ESL - Fire Plant & Equip over \$1500	\$4,825	\$17,000	\$0	\$17,000	\$0	\$0
051110	Minor Items	\$0	\$0	\$0	\$0	\$0	\$0
051111	ESL - Minor Fire Plant/Equip Under \$1500	\$6,825	\$6,250	\$0	\$15,000	\$0	\$0
051111	Materials	\$6,250	\$15,000	\$0	\$0	\$0	\$0
051114	ESL - Land & Building Maintenance	\$23	\$178	\$0	\$3,582	\$0	\$0
051114	Wages	\$0	\$0	\$0	\$0	\$0	\$0
051114	Materials - General	\$19	\$0	\$0	\$0	\$0	\$0
051114	Services - General	\$0	\$0	\$0	\$0	\$0	\$0
051114	Services - Pest Control West Boyup Fire Shed	\$0	\$1,250	\$0	\$0	\$0	\$0
051114	Services - Fire & RCD inspections	\$0	\$1,300	\$0	\$0	\$0	\$0
051114	Insurance - Property	\$114	\$0	\$0	\$0	\$0	\$0
051114	Overheads	\$22	\$202	\$0	\$0	\$0	\$0
051114	Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0
051115	ESL - Clothing and Accessories	\$208	\$0	\$0	\$45,000	\$0	\$0
051115	Protective Clothing	\$0	\$0	\$0	\$0	\$0	\$0

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G.L.	JOB	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023	ADOPTED BUDGET 2023-2024	PROJECTION 30 JUNE 2023	PROJECTED VARIANCE	COMMENTARY
		Income	Expenditure	Income	Expenditure	FAVOURABLE FAVOURABLE
051116	ESL - Plant and Equipment Maintenance					
051116	Wages	\$0	\$153	\$0	\$14,460	\$0
051116	Overheads	\$0	\$0	\$0	\$0	\$0
051116	Plant Operating Costs	\$0	\$0	\$0	\$0	\$0
051116	Materials	\$153	\$0	\$0	\$0	\$10,700
051117	BFRG - Bushfire Risk Planning					
051117	Wages	\$0	\$6,822	\$0	\$23,214	\$0
051117	Employee Costs - Training	\$0	\$0	\$0	\$0	\$0
051117	Other Expenses - Bushfire Risk grant expenses	\$0	\$0	\$0	\$0	\$0
051117	Other Expenses - Contribution to BFRG	\$6,074	\$0	\$0	\$0	\$20,000
051117	Admin Allocations	\$748	\$0	\$0	\$0	\$1,714
051118	DFES Fire Defence Grant Expenses					
051118	Materials	\$0	\$0	\$0	\$13,520	\$0
051120	Bush Fire - Mitigation Activity Funded					
051120	Wages	\$2,724	\$3,345	\$0	\$186,706	\$0
051120	Services - contribution to MAF position salary	\$0	\$0	\$0	\$0	\$4,914
051120	Services - Condup Homestead - Hazard burn	\$0	\$0	\$0	\$0	\$0
051120	Services - Jayes Rd Bridge asset protection zone	\$0	\$0	\$0	\$0	\$4,720
051120	Services - BB/Arthur River Rd bridge asset protection zone	\$0	\$0	\$0	\$0	\$16,800
051120	Services - Scotts Brook Rd Bridge - asset protection zone	\$0	\$0	\$0	\$0	\$15,000
051120	Services - Condup Homestead - Hazard separation burn	\$0	\$0	\$0	\$0	\$9,500
051120	Services - Railway Parade asset protection zone	\$0	\$0	\$0	\$0	\$15,000
051120	Services - Tennis Club asset protection zone mech works	\$0	\$0	\$0	\$0	\$1,700
051120	Services - Tennis Club asset protection zone burn	\$0	\$0	\$0	\$0	\$4,500
051120	Services - MFRWA 0475 Bridge Chemical works	\$0	\$0	\$0	\$0	\$3,040
051120	Services - Main Street Asset protection zone burn	\$0	\$0	\$0	\$0	\$630
051120	Services - Lee-Steere Drive Mechanical works	\$0	\$0	\$0	\$0	\$12,800
051120	Services - Ridge View Avenue - Mechanical works	\$0	\$0	\$0	\$0	\$10,200
051120	Services - Ridge View Avenue - Chemical works	\$0	\$0	\$0	\$0	\$27,900
051120	Services - Blechhynden St Mechanical works	\$0	\$0	\$0	\$0	\$5,500
051120	Services - Blechhynden St Chemical works	\$0	\$0	\$0	\$0	\$6,300
051120	Services - Nollajup Nth Reserve - Mechanical works	\$0	\$0	\$0	\$0	\$1,260
051120	Services - Nollajup Nth Reserve - Chemical works	\$0	\$0	\$0	\$0	\$9,000
051120	Services - Nollajup Nth Reserve - Burning works	\$0	\$0	\$0	\$0	\$5,150
051120	Services - Nollajup Nth Reserve - Mechanical works	\$0	\$0	\$0	\$0	\$2,970
051120	Services - Nollajup Nth Reserve - Burning works	\$0	\$0	\$0	\$0	\$4,459
051120	Services - McAlinden Hall - Burning works	\$0	\$0	\$0	\$0	\$3,160
051120	Services - McAlinden Hall - Chemical works	\$0	\$0	\$0	\$0	\$3,160
051120	Services - McAlinden Bridge - Mechanical works	\$0	\$0	\$0	\$0	\$1,340
051120	Services - McAlinden Bridge - Chemical works	\$0	\$0	\$0	\$0	\$298
051120	Services - 1197 McAlinden Rd Reserve - Mechanical works	\$0	\$0	\$0	\$0	\$1,780
051120	Services - 1197 McAlinden Rd Reserve - Burning works	\$0	\$0	\$0	\$0	\$1,615
051120	Services - 1197 McAlinden Rd Reserve - Chemical works	\$0	\$0	\$0	\$0	\$1,070
051120	Services - Transfer Station - Mechanical works	\$0	\$0	\$0	\$0	\$9,300
051120	Services - Transfer Station - Burning works	\$0	\$0	\$0	\$0	\$1,780
051120	Services - Transfer Station - Chemical works	\$0	\$0	\$0	\$0	\$1,180
051120	Overheads	\$453	\$0	\$0	\$0	\$500
051120	Plant Operating Costs	\$168	\$29,472	\$0	\$67,516	\$0
051150	Admin Allocation - Fire Control	\$29,472	\$0	\$0	\$0	\$73,323
051150	Administration allocations	\$0	\$0	\$0	\$0	\$0
051180	Depreciation - Fire Control	\$0	\$0	\$0	\$0	\$0
051190	Buildings Asset Depreciation	\$0	\$0	\$0	\$670	\$0
051190	F&E Asset Depreciation	\$0	\$0	\$0	\$0	\$670
Sub Total - FIRE PREVENTION OPEX		\$159,881	\$159,882	\$0	\$582,440	(\$2,328)
						\$294,970

Increase in plant & equipment maintenance expenses.

\$186,706 New mitigation on-ground works funded by grant

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
OPERATING INCOME						
050600	ESL & DFES Non Operating Grants	\$0	\$0	\$0	\$0	\$0
050600	Non-Operating Grants - PPE wash station & wash machine	\$0	\$0	\$0	\$0	\$0
050600	Non-Operating Grants - TB Fast Fill Trailer	\$0	\$0	\$0	\$0	\$0
050600	Non-Operating Grants - C/Fwd 21-22 to be claimed	\$0	\$0	\$0	\$0	\$0
051001	Fire Infringements/Fines Income	\$0	\$0	\$0	\$0	\$0
051001	Infringements issued	\$0	\$0	\$0	\$0	\$0
051002	Sale Of Fire Maps Income	(\$40)	(\$100)	(\$100)	(\$100)	\$0
051002	Fees & charges	(\$539)	\$0	\$0	(\$539)	(\$539)
051003	LGIS Fire Reimbursement Income	\$0	\$0	\$0	\$0	\$0
051003	Insurance Rebate	(\$539)	\$0	(\$539)	\$0	\$0
051004	ESL - Funding Operating Grant Income	(\$63,614)	(\$120,000)	\$0	(\$310,018)	New MAF Grant for 23/23 - offset by on-ground mitigation works - See GL # 051120. New DFES grant for Col-FI phone
051004	Operating - Advance Paid	\$0	\$0	\$0	\$0	\$0
051004	Operating - MAF grant 2023-24	\$0	\$0	(\$181,092)	\$0	\$0
051004	Operating - Bushfire Risk Defence Grant balance	\$0	\$0	\$0	\$0	\$0
051004	Operating - unspent BFB grant 2019-2020-21	\$0	\$0	\$0	\$0	\$0
051004	DFES CEL-FI phone grant income \$1700	\$0	\$0	(\$1,700)	\$0	\$0
051004	Operating Grant ESL	(\$63,614)	(\$120,000)	(\$120,000)	\$0	\$0
051004	Fire Hazard Reduction Income	\$0	\$0	\$0	\$0	\$0
Sub Total - FIRE PREVENTION OP/INC		(\$64,192)	(\$120,100)	(\$310,857)	(\$310,857)	(\$190,557)
Total - FIRE PREVENTION		(\$64,192)	(\$120,100)	\$271,783	(\$310,657)	(\$192,885)
		\$55,789	\$159,982	\$169,698	\$582,440	\$294,970

**Shire of Boyup Brook
BUDGET REVIEW REPORT**

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G.L. JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
ANIMAL CONTROL							
OPERATING EXPENDITURE							
052100 Ranger Services Operation Costs							
052100 Wages	\$376	\$0	\$1,664	\$0	\$2,431	\$0	\$0
052100 Labour On Costs	\$276	\$0	\$0	\$0	\$0	\$0	\$0
052100 Plant Recovery	\$189	\$0	\$0	\$0	\$0	\$0	\$0
052100 Employee Costs	\$153	\$0	\$0	\$0	\$0	\$0	\$0
052100 Materials	\$153	\$0	\$0	\$0	\$0	\$0	\$0
052100 Services - Vol Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
052100 Services - Contract ranger expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
052100 Telephone	\$570	\$0	\$0	\$0	\$0	\$0	\$0
052005 Trap Hire Refunds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
052005 Refund of Trap Hire Deposits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
052101 Ranger Vehicle Operating Expenses	\$1,024	\$0	\$1,024	\$0	\$500	\$0	\$1,700
052101 Vehicle running expenses		\$0	\$0	\$0	\$0	\$0	\$0
052102 Dog Licence Discs Costs	\$0	\$0	\$0	\$0	\$300	\$0	\$0
052102 Purchase of licence discs	\$0	\$0	\$103	\$0	\$2,028	\$0	\$0
052103 Other Control Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
052103 Wages And Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
052103 Employee Costs	\$103	\$0	\$0	\$0	\$0	\$0	\$0
052103 Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0
052103 Labour On Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
052103 Plant Recovery	\$0	\$0	\$0	\$0	\$0	\$0	\$0
052103 Animal Impounding Costs	\$0	\$0	\$1,326	\$0	\$5,000	\$0	\$0
052104 Materials	\$436	\$0	\$0	\$0	\$1,500	\$0	\$0
052104 Services - Impounding Services	\$890	\$0	\$0	\$0	\$3,500	\$0	\$0
052109 Cat License Tags Expense	\$0	\$0	\$0	\$0	\$100	\$0	\$0
052109 Purchase of licence discs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
052110 Ranger Services Salary Super and Employee Costs		\$0	\$15,977	\$0	\$84,292	\$0	\$0
052110 Wages	\$11,562	\$0	\$0	\$0	\$71,834	\$0	\$0
052110 Superannuation	\$3,090	\$0	\$0	\$0	\$7,902	\$0	\$0
052110 Employee Costs - Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0
052110 Other Employee Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
052110 Labour On Costs	\$0	\$0	\$0	\$0	\$160	\$0	\$0
052110 Insurance - Workers Comp	\$1,325	\$0	\$0	\$0	\$150	\$0	\$0
052110 Admin Allocation - Animal Control	\$1,071	\$0	\$11,071	\$0	\$1,216	\$0	\$0
052150 Administration Allocations	\$11,071	\$0	\$0	\$0	\$25,361	\$0	\$1,451
052190 Depreciation	\$0	\$0	\$0	\$0	\$400	\$0	\$0
052190 Buildings Asset Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - ANIMAL CONTROL OPIEXP	\$31,165	\$0	\$31,165	\$0	\$120,432	\$0	\$4,670
OPERATING INCOME							
052001 Animal Fines & Penalties Income		(\$169)	\$0	(\$500)	\$0	(\$500)	\$0
052001 Intingements and fines	(\$169)	\$0	\$0	\$0	\$0	\$0	\$0
052002 Animal Impounding Fees Income	(\$595)	(\$595)	\$0	(\$300)	\$0	(\$595)	(\$295)
052002 Impounding fees	(\$595)	\$0	\$0	\$0	\$0	\$0	\$0
052003 Dog Registrations Charges	(\$4,746)	(\$4,746)	\$0	(\$5,000)	\$0	(\$5,000)	\$0
052003 Registration Fees	(\$4,746)	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - ANIMAL CONTROL OPING	(\$5,510)	(\$5,510)	\$0	(\$5,800)	\$0	(\$6,095)	\$0
Total - ANIMAL CONTROL	\$25,655	(\$5,510)	\$31,165	(\$5,800)	\$114,652	(\$6,095)	\$4,670

Decrease in wages allocation. Moved to Fire Prevention Wages-#051112 Increase in Insurance \$0 premium

(\$47,547)

\$1,451

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
OTHER LAW ORDER & PUBLIC SAFETY							
OPERATING EXPENDITURE							
053100 Local Emergency Management Committee Expenses	\$0	\$0	\$0	\$0	\$300	\$0	\$0
053100 Materials		\$0	\$300	\$0	\$0	\$0	\$0
053150 Administration Allocated - Emergency Mgt		\$0	\$0	\$0	\$25,361	\$0	\$1,451
053150 Administration Allocations	\$11,071	\$0	\$25,361	\$0	\$0	\$0	Increase in consulting expenses - offset by new grant funding
053152 Other Law & Order Costs		\$0	\$0	\$0	\$0	\$0	\$14,200
053102 Services - DFES Aware (LEMA) expenses	\$0	\$0	\$0	\$0	\$0	\$0	Increase in wages, superannuation and training expenses
053103 Emergency Management Coordination Expenses		\$0	\$0	\$0	\$0	\$0	\$10,007
053103 Wages	\$7,896	\$0	\$0	\$0	\$0	\$0	
053103 Superannuation	\$352	\$0	\$0	\$0	\$0	\$0	\$352
053103 Employee Costs - Training	\$1,728	\$0	\$0	\$0	\$0	\$0	\$1,728
053103 Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0
053190 Depreciation		\$0	\$0	\$0	\$27,345	\$0	\$0
053190 Asset Depreciation - Plant & Equip	\$0	\$0	\$27,345	\$0	\$0	\$0	
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP	\$21,078	\$0	\$53,006	\$0	\$53,006	\$0	\$25,658
OPERATING INCOME							
053002 Non-Operating Grants		\$0	\$0	\$0	\$0	(\$813,000)	New disaster Relief Grant DFES DFR2324-033 for Evacuation Centre - offset by capital expenditure for Football Clubrooms renovations to evacuation centre standards.
053002 Capital Grant - State - DFES Disaster Relief Grant Evac Ce	\$0	\$0	\$0	\$0	\$0	(\$14,200)	\$0 New DFES AWARE grant funding
053003 Operating Grants		\$0	\$0	\$0	\$0	\$0	
053003 DFES AWARE Grant	\$0	\$0	\$0	\$0	\$0	(\$827,200)	
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER LAW ORDER PUBLIC SAFETY	\$21,078	\$0	\$53,006	\$0	\$53,006	(\$827,200)	(\$827,200)
Total - LAW ORDER & PUBLIC SAFETY	\$142,522	(\$69,702)	\$212,366	(\$125,900)	\$463,236	(\$1,143,952)	\$325,298

**Shire of Boyup Brook
BUDGET REVIEW REPORT**

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
HEALTH FAMILY STOP CENTRE						
OPERATING EXPENDITURE						
071100 B0101 Family Stop Centre - Operation						
071100 B0101 Wages And Salaries	\$1,190	\$0	\$0	\$0	\$0	
071100 B0101 Materials	\$2,100	\$0	\$0	\$0	\$0	
071100 B0101 Materials - playground sand	\$1,182	\$0	\$0	\$0	\$0	
071100 B0101 Services - general	\$682	\$0	\$0	\$0	\$0	
071100 B0101 Services - Fire & electrical safety inspection	\$160	\$0	\$0	\$0	\$0	
071100 B0101 Services - Pest Control including termites	\$0	\$0	\$0	\$0	\$0	
071100 B0101 Telephone	\$0	\$0	\$0	\$0	\$0	
071100 B0101 Electricity And Gas	\$1,204	\$0	\$0	\$0	\$0	
071100 B0101 Water	\$0	\$0	\$0	\$0	\$0	
071100 B0101 Rubbish Service Charge	\$404	\$0	\$0	\$0	\$0	
071100 B0101 Est Charge	\$98	\$0	\$0	\$0	\$0	
071100 B0101 Insurance - Property	\$998	\$0	\$0	\$0	\$0	
071100 B0101 Labour On Costs	\$1,190	\$0	\$0	\$0	\$0	
071100 B0101 Plant Recovery	\$785	\$0	\$0	\$0	\$0	
071150 Admin Allocated - Family Stop Centre		\$7,405	\$0	\$0	\$18,416	\$1,451
071150 Administration Allocations	\$7,405	\$0	\$0	\$0	\$0	
071190 Depreciation - Family Stop Centre	\$0	\$0	\$0	\$0	\$0	
071190 Buildings Asset Depreciation	\$0	\$0	\$0	\$0	\$0	
071190 F&E Asset Depreciation	\$0	\$0	\$0	\$0	\$0	
Sub Total - HEALTH FAMILY STOP OP/EXP	\$15,508	\$0	\$0	\$38,595	\$0	\$3,455
OPERATING INCOME						
Sub Total - HEALTH FAMILY STOP OP/INC	\$0	\$0	\$0	\$0	\$0	\$0
Total - HEALTH FAMILY STOP	\$15,508	\$0	\$0	\$38,595	\$0	\$3,455

Increase in services for playground sand and new lock expenses

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
HEALTH ADMINISTRATION & INSPECTION							
OPERATING EXPENDITURE							
072100 Health Administration Services Expenses							
072100 Wages And Salaries	\$13,383	\$0	\$0	\$0	\$0	\$0	
072100 Superannuation	\$1,286	\$0	\$46,417	\$0	\$65,523	\$46,242	
072100 Materials	\$0	\$0	\$5,108	\$0	\$0	\$0	
072100 Contract Health Services	\$0	\$0	\$2,000	\$0	\$0	\$0	
072100 Other Health Administration Expenses	\$0	\$0	\$12,000	\$0	\$0	\$0	
072101 Materials & Freight	\$36	\$0	\$150	\$0	\$150	\$150	
072102 Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$0	
072102 Leave accruals	\$0	\$0	\$0	\$0	\$0	\$0	
072103 Health Administration Superannuation	\$0	\$0	\$0	\$0	\$0	\$0	
072103 Superannuation	\$0	\$0	\$0	\$0	\$0	\$0	
072150 Admin Allocation - Other Health	\$7,405	\$0	\$16,995	\$0	\$16,995	\$18,416	
072150 Administration Allocations		\$0	\$16,995	\$0	\$0	\$0	\$1,451
Sub Total - HEALTH ADMIN AND INSPECTION OPIEXP	\$22,110	\$0	\$82,638	\$0	\$82,638	\$64,808	\$1,451
OPERATING INCOME							
072001 Food Stall Permit Charges							
072001 Fees and Charges	(\$553)	(\$553)	\$0	(\$600)	\$0	\$0	\$0
072002 Temporary Camping Site Permit Charges							
072002 Fees and Charges	(\$700)	(\$700)	\$0	(\$500)	\$0	\$0	(\$200)
072003 Food Business Registration Fee							
072003 Fees and Charges	(\$110)	(\$110)	\$0	(\$2,000)	\$0	\$0	\$0
072004 Annual Inspections							
072004 Food Inspection Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0
072005 Lodging House Registration Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
072005 Lodging House Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - HEALTH ADMIN AND INSPECTION OPINC	(\$1,363)	(\$1,363)	(\$3,100)	(\$3,100)	\$0	(\$1,410)	(\$200)
Total - HEALTH ADMIN AND INSPECTION	\$20,747	(\$1,363)	\$79,538	(\$3,100)	\$82,638	(\$1,410)	\$3,341

Increase in salaries, Decrease in contract health services.

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income	Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income	Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income	Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
OTHER HEALTH - MEDICAL SERVICES											
OPERATING EXPENDITURE											
074100	B0105	Housing General Practitioner - Medical Service									
074100	B0105	Wages And Salaries	\$0	\$8,950	\$0	\$0	\$14,478	\$1,500	\$0	\$16,873	\$2,395 Increase in water expenses
074100	B0105	Materials - General	\$1,208	\$0	\$1,500	\$0	\$0	\$400	\$0	\$0	
074100	B0105	Materials - Internet	\$268	\$0	\$400	\$0	\$0	\$880	\$0	\$0	
074100	B0105	Services - building maintenance	\$436	\$0	\$880	\$0	\$0	\$300	\$0	\$0	
074100	B0105	Services - Electrical Repairs	\$236	\$0	\$300	\$0	\$0	\$300	\$0	\$0	
074100	B0105	Services - Replace air conditioners	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
074100	B0105	Services - Pest Control	\$0	\$0	\$1,200	\$0	\$0	\$1,200	\$0	\$0	
074100	B0105	Services - Carpet cleaning	\$0	\$0	\$500	\$0	\$0	\$500	\$0	\$0	
074100	B0105	Telephone	\$243	\$0	\$650	\$0	\$0	\$650	\$0	\$0	
074100	B0105	Electricity And Gas	\$1,028	\$0	\$3,340	\$0	\$0	\$3,340	\$0	\$0	
074100	B0105	Water	\$1,028	\$0	\$1,250	\$0	\$0	\$3,800	\$0	\$0	
074100	B0105	Rubbish Service Charge	\$404	\$0	\$425	\$0	\$0	\$404	\$0	\$0	
074100	B0105	ESL Charge	\$98	\$0	\$98	\$0	\$0	\$98	\$0	\$0	
074100	B0105	Insurance - Property	\$1,231	\$0	\$1,365	\$0	\$0	\$1,231	\$0	\$0	
074100	B0105	Labour On Costs	\$1,208	\$0	\$1,320	\$0	\$0	\$1,320	\$0	\$0	
074100	B0105	Plant Recovery	\$661	\$0	\$950	\$0	\$0	\$950	\$0	\$0	
074100	B0105	Boyup Brook Medical Services Building Costs		\$16,921	\$0	\$0	\$34,310	\$2,000	\$0	\$38,499	\$4,189 Increase in electricity expenses
074102		Wages And Salaries	\$673	\$0	\$2,000	\$0	\$0	\$2,000	\$0	\$0	
074102		Materials	\$369	\$0	\$2,500	\$0	\$0	\$2,500	\$0	\$0	
074102		Services - General	\$274	\$0	\$600	\$0	\$0	\$600	\$0	\$0	
074102		Services - Contract cleaning	\$5,440	\$0	\$11,950	\$0	\$0	\$11,950	\$0	\$0	
074102		Services - Hygiene Service Agreement	\$0	\$0	\$310	\$0	\$0	\$310	\$0	\$0	
074102		Services - Electrical Repairs	\$0	\$0	\$500	\$0	\$0	\$500	\$0	\$0	
074102		Services - Plumbing Repairs	\$0	\$0	\$350	\$0	\$0	\$350	\$0	\$0	
074102		Services - Air conditioner servicing	\$0	\$0	\$1,560	\$0	\$0	\$1,560	\$0	\$0	
074102		Services - Pest Control including termites	\$0	\$0	\$1,200	\$0	\$0	\$1,200	\$0	\$0	
074102		Services - furniture for office fit out	\$0	\$0	\$1,500	\$0	\$0	\$1,500	\$0	\$0	
074102		Services - Replace air conditioner in physio rooms	\$0	\$0	\$2,500	\$0	\$0	\$2,500	\$0	\$0	
074102		Electricity And Gas	\$1,979	\$0	\$0	\$0	\$0	\$3,960	\$0	\$0	
074102		Water	\$207	\$0	\$350	\$0	\$0	\$350	\$0	\$0	
074102		Shire Rates	\$3,296	\$0	\$3,235	\$0	\$0	\$3,286	\$0	\$0	
074102		Rubbish Service Charge	\$557	\$0	\$690	\$0	\$0	\$690	\$0	\$0	
074102		Est Charge	\$101	\$0	\$125	\$0	\$0	\$101	\$0	\$0	
074102		Insurance - Property	\$2,505	\$0	\$2,280	\$0	\$0	\$2,505	\$0	\$0	
074102		Labour On Costs	\$673	\$0	\$1,760	\$0	\$0	\$1,760	\$0	\$0	
074102		Plant Recovery	\$346	\$0	\$900	\$0	\$0	\$900	\$0	\$0	
074101		Medical Services General Operations		\$0	\$0	\$0	\$2,050	\$600	\$0	\$2,050	\$0
074101		Wages And Salaries	\$0	\$0	\$600	\$0	\$0	\$600	\$0	\$0	
074101		Materials	\$0	\$0	\$1,000	\$0	\$0	\$1,000	\$0	\$0	
074101		Services	\$0	\$0	\$450	\$0	\$0	\$450	\$0	\$0	
074101		Labour On Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
074101		Plant Recovery	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
074103		Medical Service Employee Costs		\$497,966	\$0	\$0	\$967,957	\$716,752	\$0	\$973,021	Increase in salaries. Increase in housing rental expenses.
074103		Wages And Salaries - DR & GP	\$365,660	\$0	\$720,604	\$0	\$0	\$716,752	\$0	\$0	
074103		Wages And Salaries - Practice Mgr & Nurses	\$62,848	\$0	\$122,217	\$0	\$0	\$129,487	\$0	\$0	
074103		Wages And Salaries - Receptionists	\$50,685	\$0	\$93,185	\$0	\$0	\$95,781	\$0	\$0	
074103		Employee Costs - Training	\$9,009	\$0	\$16,125	\$0	\$0	\$17,600	\$0	\$0	
074103		Employee Costs - Rental of GP house	\$73	\$0	\$1,000	\$0	\$0	\$1,000	\$0	\$0	
074103		Employee Costs - Dr Childcare Reimbursement	\$9,591	\$0	\$9,726	\$0	\$0	\$9,591	\$0	\$0	
074103		Insurance Workers Comp	\$3,079	\$0	\$0	\$0	\$5,000	\$6,000	\$0	\$6,000	\$1,000
074105		Postage, Printing & Stationery	\$3,079	\$0	\$5,000	\$0	\$0	\$6,000	\$0	\$0	
074105		Stationery & Printing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
074106		Medical Ctr - Telephones	\$2,159	\$0	\$6,900	\$0	\$0	\$5,900	\$0	\$5,900	(\$1,000)
074106		Medical Centre Telephones	\$2,159	\$0	\$6,900	\$0	\$0	\$5,900	\$0	\$5,900	\$0

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023		Calculation Column	ADOPTED BUDGET 2023-2024		Calculation Column	PROJECTION 30 JUNE 2023		PROJECTED VARIANCE	
			Income	Expenditure		Income	Expenditure		Income	Expenditure	FAVOURABLE	COMMENTARY
											(\$95)	\$0
074107	Medical Ctr - Subscriptions		\$0	\$3,785	\$0	\$0	\$5,936	\$0	\$0	\$5,841		
074107	Materials - Subs RHWA	\$91	\$0	\$0	\$0	\$0	\$0	\$91	\$0	\$0		
074107	Materials - Subs RACGP	\$521	\$0	\$0	\$950	\$0	\$0	\$521	\$0	\$0		
074107	Materials - Subs MIMS Aus	\$420	\$0	\$0	\$0	\$0	\$0	\$420	\$0	\$0		
074107	Materials - Subs AAPM	\$396	\$0	\$0	\$380	\$0	\$0	\$396	\$0	\$0		
074107	Materials - Subs AHPRA Specialist Registration	\$1,990	\$0	\$0	\$0	\$0	\$0	\$1,990	\$0	\$0		
074107	Materials - Subs AMA	\$0	\$0	\$0	\$1,516	\$0	\$0	\$1,516	\$0	\$0		
074107	Materials - Subs Radiology Council	\$0	\$0	\$0	\$960	\$0	\$0	\$960	\$0	\$0		
074107	Materials - Health Services Permit	\$153	\$0	\$0	\$155	\$0	\$0	\$153	\$0	\$0		
074107	Materials - Subs Public & Aboriginal Health	\$204	\$0	\$0	\$205	\$0	\$0	\$204	\$0	\$0		
074108	Medical Ctr - Insurances		\$0	\$425	\$0	\$0	\$29,895	\$0	\$0	\$29,925	(\$40)	\$0
074108	Business Legal Liability Insurance	\$425	\$0	\$0	\$465	\$0	\$0	\$425	\$0	\$0		
074108	Medical Indemnity Insurance	\$0	\$0	\$0	\$15,500	\$0	\$0	\$15,500	\$0	\$0		
074108	Medical Malpractice Insurance	\$0	\$0	\$0	\$14,000	\$0	\$0	\$14,000	\$0	\$0		
074109	Medical Bank Fees	\$400	\$0	\$0	\$675	\$0	\$0	\$800	\$0	\$800	\$0	\$125
074109	Medical Ctr - Computer Expenses		\$0	\$11,696	\$0	\$0	\$39,836	\$0	\$0	\$40,045	\$0	\$109
074110	Internet connection rental	\$981	\$0	\$0	\$1,800	\$0	\$0	\$1,985	\$0	\$0		
074110	Genie/Magentus PM Solutions Licence & Support	\$2,678	\$0	\$0	\$9,500	\$0	\$0	\$9,500	\$0	\$0		
074110	Medical Objects Subscription	\$0	\$0	\$0	\$326	\$0	\$0	\$326	\$0	\$0		
074110	Uni Sydney IPC-2 Plus Subscription	\$208	\$0	\$0	\$210	\$0	\$0	\$210	\$0	\$0		
074110	IT Consulting support	\$6,253	\$0	\$0	\$20,000	\$0	\$0	\$20,000	\$0	\$0		
074110	CAT Plus Licence	\$1,544	\$0	\$0	\$0	\$0	\$0	\$1,544	\$0	\$0		
074110	Replacement computers & server enclosure	\$0	\$0	\$0	\$10,000	\$0	\$0	\$9,500	\$0	\$0		
074110	Repairs maintenance and minor items	\$0	\$0	\$0	\$1,000	\$0	\$0	\$1,000	\$0	\$0		
074111	Medical Ctr - Medical Supplies & Equip		\$0	\$11,708	\$0	\$0	\$22,350	\$0	\$0	\$23,830	\$0	\$1,480 Increase in medical supplies expenses
074111	Medical oxygen	\$79	\$0	\$0	\$500	\$0	\$0	\$500	\$0	\$0		
074111	Services - Sharps disposal	\$1,263	\$0	\$0	\$1,850	\$0	\$0	\$2,530	\$0	\$0		
074111	Services - Medical supplies	\$10,366	\$0	\$0	\$20,000	\$0	\$0	\$20,800	\$0	\$0		
074112	Medical Ctr - Locum Doctor		\$0	\$0	\$46,000	\$0	\$48,600	\$46,000	\$0	\$48,600	\$0	\$0
074112	Consultant Costs - daily rate plus billings	\$0	\$0	\$0	\$2,600	\$0	\$0	\$2,600	\$0	\$0		
074112	Materials - Accommodation	\$0	\$0	\$0	\$87,485	\$0	\$87,485	\$105,514	\$0	\$105,514	\$0	\$18,029 Increase in superannuation expenses
074113	Medical Ctr - Superannuation	\$52,757	\$0	\$0	\$52,757	\$0	\$0	\$52,757	\$0	\$0		
074114	Medical Ctr - Training	\$2,461	\$0	\$0	\$5,000	\$0	\$5,000	\$5,000	\$0	\$5,000	\$0	\$0
074114	Training	\$2,461	\$0	\$0	\$3,742	\$0	\$10,650	\$5,000	\$0	\$10,650	\$0	\$0
074115	Medical Ctr - Sundry Expenses		\$0	\$0	\$1,600	\$0	\$0	\$1,600	\$0	\$0		
074115	Materials - advertising	\$73	\$0	\$0	\$1,600	\$0	\$0	\$1,600	\$0	\$0		
074115	Materials - Refreshments	\$515	\$0	\$0	\$750	\$0	\$0	\$750	\$0	\$0		
074115	Materials - water supplies	\$262	\$0	\$0	\$2,500	\$0	\$0	\$2,500	\$0	\$0		
074115	Materials - sundry expense provisions	\$321	\$0	\$0	\$3,700	\$0	\$0	\$3,700	\$0	\$0		
074115	Materials - AGPA Self Assessment Fee	\$2,571	\$0	\$0	\$500	\$0	\$0	\$500	\$0	\$0		
074115	Materials		\$0	\$0	\$0	\$0	\$31,245	\$0	\$0	\$31,245	\$0	\$0
074116	Medical Service Provision for Leave Accruals		\$0	\$0	\$19,085	\$0	\$0	\$19,085	\$0	\$0		
074116	Annual Leave Accruals	\$0	\$0	\$0	\$12,160	\$0	\$0	\$12,160	\$0	\$0		
074117	Medical - Fringe Benefit Tax		\$0	\$1,337	\$0	\$0	\$1,000	\$0	\$0	\$1,337	\$0	\$337
074117	FBT on Benefits provided to medical staff	\$1,337	\$0	\$0	\$1,000	\$0	\$0	\$1,337	\$0	\$0		
074118	Medical Employee (Packaging) Costs	\$0	\$0	\$0	\$1,200	\$0	\$1,200	\$1,200	\$0	\$1,200	\$0	\$0
074118	Employee Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
074120	Medical Ctr - Bank Merchant Fees	\$0	\$0	\$68	\$0	\$0	\$0	\$0	\$0	\$0		
074120	Other Expenses - bank fees	\$0	\$0	\$33,138	\$0	\$0	\$0	\$0	\$0	\$83,172	\$0	\$7,259 Increase in administration allocations
074120	Admin Allocated - Boyup Brook Medical Services		\$0	\$0	\$75,913	\$0	\$0	\$83,172	\$0	\$0		
074150	Administration Allocations	\$33,138	\$0	\$0	\$8,500	\$0	\$8,500	\$8,500	\$0	\$8,500	\$0	\$0
074191	Depreciation - Medical Centre	\$0	\$0	\$0	\$8,500	\$0	\$0	\$8,500	\$0	\$0		
074191	Buildings Asset Depreciation	\$0	\$0	\$0	\$6,800	\$0	\$6,800	\$6,800	\$0	\$6,800	\$0	\$0
074190	Depreciation - Housing GP - 5 Rogers Ave	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
074190	Buildings Asset Depreciation	\$0	\$0	\$0	\$8,800	\$0	\$0	\$8,800	\$0	\$0		
Sub Total - PREVENTIVE SRVS - OPEXP			\$0	\$850,541	\$1,405,950	\$0	\$1,405,950	\$1,444,802	\$0	\$1,444,802	(\$1,135)	\$39,987

**Shire of Boyup Brook
BUDGET REVIEW REPORT**

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

GL JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
OPERATING INCOME						
074001 Surgery Turnover		\$0	\$0			
074001 Surgery fees	(\$618,414)	\$0	(\$1,150,000)	(\$1,150,000)	(\$1,150,000)	\$0
074002 Surgery Rental Income	\$0	\$0	\$0	\$0	(\$2,800)	\$0
074002 Rental Income	\$0	\$0	(\$2,800)	(\$2,800)	\$0	\$0
074003 Medical - Reimbursement	(\$1,545)	\$0	\$0	\$0	(\$1,545)	\$0
074003 Reimbursements	(\$1,545)	\$0	(\$25,000)	(\$1,545)	(\$25,000)	\$0
074004 Grants, Reimbursements and Contributions	\$0	\$0	\$0	(\$25,000)	\$0	\$0
074004 Operating Grants	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PREVENTIVE SRVS - OP/INC	(\$619,859)	\$0	(\$1,177,800)	(\$1,177,800)	(\$1,179,345)	(\$1,545)
Total - PREVENTIVE SERVICES	\$30,512	\$650,541	\$228,150	\$1,405,950	(\$1,179,345)	(\$2,680)
PREVENTIVE SERVICE - OTHER						
OPERATING EXPENDITURE						
073100 Analytical Expenses	\$463	\$0	\$0	\$500	\$0	\$0
073100 Analytical costs for food & water samples	\$463	\$0	\$0	\$500	\$0	\$0
Sub Total - PREVENTIVE SRVS - OTHER OPEXP	\$463	\$0	\$500	\$500	\$0	\$0
Total - PREVENTIVE SERVICES - OTHER	\$463	\$0	\$500	\$500	\$0	\$0
OTHER HEALTH						
OPERATING EXPENDITURE						
075100 Ambulance Centre Operation		\$502	\$0	\$26,373	\$0	\$9
075100 Materials	\$0	\$0	\$0	\$0	\$26,382	\$0
075100 Materials - Contribution to Centre	\$0	\$0	\$0	\$0	\$0	\$0
075100 Rubbish Service Charge	\$404	\$0	\$0	\$0	\$0	\$0
075100 ESL charge	\$98	\$0	\$93	\$0	\$0	\$0
075150 Admin Allocated - Other Health	\$7,405	\$7,405	\$0	\$16,965	\$0	\$1,451
075150 Administration Allocations	\$7,405	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER HEALTH OPEXP	\$7,907	\$0	\$0	\$43,338	\$0	\$1,460
OPERATING INCOME						
Sub Total - OTHER HEALTH OP/INC	\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER HEALTH	\$7,907	\$0	\$0	\$43,338	\$0	\$1,460
Total - HEALTH	\$75,137	\$696,532	\$386,666	\$1,567,566	(\$1,180,755)	(\$22,161)

**Shire of Boyup Brook
BUDGET REVIEW REPORT**

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income	Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income	Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income	Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
OTHER EDUCATION											
OPERATING EXPENDITURE											
081100	B0120	Community Resource Centre									
081100	B0120	Insurance - Property	\$0	\$4,560	\$0	\$0	\$7,039	\$0	\$0	\$7,648	\$609 Increase in insurance premium.
081100	B0120	Water consumption & rates	\$1,832	\$0	\$1,584	\$0	\$0	\$1,832			
081100	B0120	Wages - mtrce	\$34	\$0	\$340	\$0	\$0	\$340			
081100	B0120	Overheads - mtrce	\$781	\$0	\$900	\$0	\$0	\$900			
081100	B0120	Plant Operation costs - mtrce	\$781	\$0	\$792	\$0	\$0	\$900			
081100	B0120	Contractor - Plumbing Repairs	\$170	\$0	\$200	\$0	\$0	\$200			
081100	B0120	Services - pest control including termites	\$170	\$0	\$200	\$0	\$0	\$800			
081100	B0120	Services - pest control including termites	\$0	\$0	\$1,300	\$0	\$0	\$1,300			
081100	B0120	Services - Gutter Cleaning	\$274	\$0	\$0	\$0	\$0	\$274			
081100	B0120	Materials	\$38	\$0	\$600	\$0	\$0	\$600			
081100	B0120	Rubbish removal	\$404	\$0	\$428	\$0	\$0	\$404			
081100	B0120	ESL Charge	\$98	\$0	\$98	\$0	\$0	\$98			
081101		Rylington Park Farm Complex									
081101		Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
081101		Contractor -	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
081102		Donations - Other Education	\$0	\$250	\$0	\$0	\$250	\$0	\$0	\$250	
081102		Other Expenses - BBDHS	\$250	\$0	\$250	\$0	\$0	\$250			
081103		Early Learning Centre - Employee Costs	\$0	\$128,441	\$0	\$0	\$252,522	\$0	\$0	\$249,166	
081103		Wages And Salaries	\$107,415	\$0	\$219,754	\$0	\$0	\$215,695			
081103		Superannuation	\$11,696	\$0	\$24,173	\$0	\$0	\$24,173			
081103		Employee Costs	\$1,392	\$0	\$1,300	\$0	\$0	\$1,400			
081103		Insurance Workers Comp	\$7,948	\$0	\$7,295	\$0	\$0	\$7,948			
081104		Early Learning Centre - Operating Costs									
081104		Wages And Salaries	\$1,295	\$10,247	\$155	\$0	\$54,086	\$2,500	\$0	\$51,431	
081104		Materials - Cleaning and other goods	\$309	\$0	\$4,000	\$0	\$0	\$4,000			
081104		Materials - general maintenance & replacement items	\$1,715	\$0	\$0	\$0	\$0	\$0			
081104		Materials - Internet	\$600	\$0	\$1,515	\$0	\$0	\$1,515			
081104		Materials - QikKids Gateway & Desktop Subs	\$1,712	\$0	\$3,000	\$0	\$0	\$3,000			
081104		Materials - Building maintenance	\$1,810	\$0	\$15,000	\$0	\$0	\$15,000			
081104		Materials - Firewall and Security Upgrade	\$1,958	\$0	\$3,971	\$0	\$0	\$3,971			
081104		Services - Contract cleaning	\$0	\$0	\$2,800	\$0	\$0	\$2,800			
081104		Services - on-call ECT contract	\$0	\$0	\$15,600	\$0	\$0	\$15,600			
081104		Telephone	\$564	\$0	\$1,200	\$0	\$0	\$1,200			
081104		Water consumption	\$285	\$0	\$1,345	\$0	\$0	\$1,345			
081104		Other Expenses - Refund of Fees	\$0	\$7,405	\$500	\$0	\$0	\$500			
081150		Admin Allocation - Other Education	\$7,405	\$0	\$16,965	\$0	\$0	\$16,965	\$0	\$18,416	\$1,451
081150		Admin Allocations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,020	\$0
081190		Depreciation - Community Resource Centre	\$0	\$0	\$5,020	\$0	\$0	\$5,020	\$0	\$0	\$0
081190		Buildings Asset Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
081191		Depreciation - Rylington Park Farm Complex	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
081191		Buildings Asset Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER EDUCATION OPIEX			\$150,903	\$150,903	\$335,882	\$0	\$335,882	\$331,851	\$0	\$331,851	\$2,060
OPERATING INCOME											
081003		Early Learning Centre - Fees & Charges									
081003		Fees and charges	(\$143,623)	\$0	\$0	(\$210,000)	\$0	(\$210,000)	(\$210,000)	\$0	\$0
081004		Early Learning Centre - Operating Income									
081004		Fees and charges	(\$106)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
081006		Early Learning Centre - Operating grants, subsidies & contributions									
081006		Operating Grants	\$0	\$0	\$0	\$0	\$0	(\$2,271)	(\$2,271)	\$0	\$0 New Grant for ELC training wages
Sub Total - OTHER EDUCATION OPINC			(\$143,729)	\$0	(\$210,000)	(\$210,000)	\$0	(\$212,271)	(\$212,271)	\$0	\$0
Total - OTHER EDUCATION			\$7,174	\$150,903	\$125,882	(\$210,000)	\$335,882	\$119,680	(\$212,271)	\$331,951	\$2,060

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
AGED & DISABLED						
OPERATING EXPENDITURE						
082100 Support for Seniors Christmas Lunch	\$909	\$0	\$0	\$0	\$0	\$0
082100 Christmas lunch provision		\$0	\$0	\$1,000	\$1,000	\$0
082101 Aged Needs Strategy Project	\$0	\$0	\$0	\$0	\$0	\$0
082101 Services - Consultancy works Bridge St Land		\$0	\$0	\$50,000	\$50,000	\$0
082150 Admin Allocated - Aged & Disabled	\$7,405	\$0	\$0	\$16,965	\$16,965	\$0
082150 Admin Allocations		\$0	\$0	\$0	\$0	\$1,451
Sub Total - AGED & DISABLED OPIEXP	\$8,314	\$0	\$0	\$67,965	\$69,416	\$0
OPERATING INCOME						
Sub Total - AGED & DISABLED OPI/INC	\$0	\$0	\$0	\$0	\$0	\$0
Total - AGED & DISABLED	\$8,314	\$0	\$0	\$67,965	\$69,416	\$0
OTHER WELFARE						
OPERATING EXPENDITURE						
083100 Other Welfare Expenses	\$0	\$0	\$0	\$0	\$0	\$0
083100 Wages And Salaries		\$0	\$0	\$0	\$0	\$0
083100 Materials	\$0	\$0	\$0	\$0	\$0	\$0
083100 Services	\$0	\$0	\$0	\$0	\$0	\$0
083104 Depreciation	\$0	\$0	\$0	\$50	\$50	\$0
083104 Buildings Depreciation		\$0	\$0	\$50	\$50	\$0
083150 Admin Allocated - Other Welfare	\$22,142	\$0	\$0	\$50,723	\$55,079	\$4,356
083150 Administration Allocations		\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER WELFARE OPIEXP	\$22,142	\$0	\$0	\$50,773	\$55,129	\$4,356
OPERATING INCOME						
Sub Total - OTHER WELFARE OPI/INC	\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER WELFARE	\$22,142	\$0	\$0	\$50,773	\$55,129	\$4,356
Total - EDUCATION & WELFARE	\$37,630	(\$143,729)	(\$210,000)	\$244,620	(\$212,271)	(\$78,667)

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
STAFF HOUSING							
OPERATING EXPENDITURE							
081130	\$752	\$0	\$752	\$0	\$1,388	\$0	\$0
Interest Paid Loan 115 - Staff House							
081130	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accrued Interest on Loan 115							
081130	\$0	\$0	\$0	\$0	\$5,735	\$0	\$0
Depreciation - Staff Housing							
081190	\$0	\$0	\$0	\$0	\$5,735	\$0	\$0
Buildings Asset Depreciation							
081150	\$7,405	\$0	\$7,405	\$0	\$16,965	\$0	\$1,451
Staff Housing - Less Amt Allocated to Admin.							
081150	\$0	\$0	\$0	\$0	\$16,965	\$0	\$0
Staff housing costs allocated to other functions							
Sub Total - STAFF HOUSING OP/EXP	\$8,157	\$0	\$8,158	\$0	\$24,088	\$0	\$1,451
Total - STAFF HOUSING	\$8,157	\$0	\$8,158	\$0	\$24,088	\$0	\$1,451
HOUSING OTHER							
OPERATING EXPENDITURE							
082101	\$1,284	\$0	\$15,875	\$0	\$27,288	\$0	\$0
Boyup Brook Citizens Lodge							
082101	\$415	\$0	\$0	\$0	\$0	\$0	\$0
Wages And Salaries							
082101	\$98	\$0	\$0	\$0	\$0	\$0	\$0
Insurance - Property							
082101	\$1,284	\$0	\$0	\$0	\$0	\$0	\$0
Other Expenses - ESL Charge							
082101	\$920	\$0	\$0	\$0	\$0	\$0	\$0
Labour On Costs							
082101	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Plant Recovery							
082102	\$352	\$0	\$14,724	\$0	\$23,188	\$0	\$80
Community Housing - Units							
082102	\$119	\$0	\$0	\$0	\$0	\$0	\$0
Wages And Salaries							
082102	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials							
082102	\$943	\$0	\$0	\$0	\$0	\$0	\$0
Services - General							
082102	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Services - Maintenance & Repairs							
082102	\$2,429	\$0	\$0	\$0	\$0	\$0	\$0
Services - Plumbing Repairs							
082102	\$400	\$0	\$0	\$0	\$0	\$0	\$0
Services - Property Management Fees							
082102	\$850	\$0	\$0	\$0	\$0	\$0	\$0
Services - Pest control including termities							
082102	\$5373	\$0	\$0	\$0	\$0	\$0	\$0
Electricity And Gas							
082102	\$1,567	\$0	\$0	\$0	\$0	\$0	\$0
Water							
082102	\$392	\$0	\$0	\$0	\$0	\$0	\$0
Shire Rates							
082102	\$1,851	\$0	\$0	\$0	\$0	\$0	\$0
Rubbish Service Charge							
082102	\$352	\$0	\$0	\$0	\$0	\$0	\$0
Esl Charge							
082102	\$95	\$0	\$0	\$0	\$0	\$0	\$0
Insurance - Property							
082102	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Labour On Costs							
082102	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Plant Recovery							
082103	\$0	\$0	\$1,425	\$0	\$5,199	\$0	(\$6)
Other							
082103	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Wages And Salaries							
082103	\$1,179	\$0	\$0	\$0	\$0	\$0	\$0
Materials							
082103	\$50	\$0	\$0	\$0	\$0	\$0	\$0
Shire Rates							
082103	\$196	\$0	\$0	\$0	\$0	\$0	\$0
Rubbish Service Charge							
082103	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Esl Charge							
082103	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Labour On Costs							
082103	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Plant Recovery							
082103	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Decrease in insurance premium. Increase in ESL charge and plant cost allocation.

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
HOUSING OPERATING INCOME							
082001	Rent 24A Proctor St						
082001	Rental Income	(\$5,384)	\$0	(\$10,900)	\$0	(\$10,900)	\$0
082002	Rent 24B Proctor St						
082002	Rental Income	(\$4,226)	\$0	(\$9,600)	\$0	(\$4,226)	\$0
082003	Rent 16A Forrest St						
082003	Rental Income	(\$5,309)	\$0	(\$9,200)	\$0	(\$10,600)	(\$1,400)
082003	Rental Income	(\$5,309)	\$0	(\$9,200)	\$0	(\$10,600)	\$0
082004	Rent 16B Forrest St						
082004	Rental Income	(\$5,357)	\$0	(\$10,400)	\$0	(\$10,700)	(\$300)
082004	Rental Income	(\$5,357)	\$0	(\$10,400)	\$0	(\$10,700)	\$0
082005	Rent 1 Rogers St						
082005	Rental Income	\$0	\$0	\$0	\$0	\$0	\$0
082005	Rental Income	\$0	\$0	\$0	\$0	\$0	\$0
082007	Housing Reimbursements	(\$2,946)	\$0	(\$5,000)	\$0	(\$2,946)	(\$2,446)
082007	Reimbursements	(\$2,946)	\$0	(\$5,000)	\$0	(\$2,946)	\$0
082009	Other Housing: 7 Knapp St						
082009	Rental Income	(\$14,207)	\$0	(\$33,000)	\$0	(\$33,000)	\$0
082009	Rental Income	(\$14,207)	\$0	(\$33,000)	\$0	(\$33,000)	\$0
082011	Community Housing Maintenance Grant	\$0	\$0	(\$143,340)	\$0	(\$143,340)	\$0
082011	Operating Grants - State CFvet 2020/21	\$0	\$0	\$0	\$0	\$0	\$0
082011	Operating Grants - State 21/22	\$0	\$0	(\$143,340)	\$0	(\$143,340)	\$0
Sub Total - HOUSING OTHER OP/ING		(\$37,429)	\$0	(\$216,940)	\$0	(\$215,712)	(\$4,146)
Total - HOUSING OTHER		\$24,507	\$61,937	\$87,203	\$284,143	(\$215,712)	(\$4,387)
Total - HOUSING		\$32,664	\$70,095	\$91,291	\$308,231	(\$215,712)	(\$4,387)

Decrease in rent due to renovations requiring tenant to vacate premise

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income	Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income	Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income	Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
SANITATION - HOUSEHOLD REFUSE											
OPERATING EXPENDITURE											
101100	Refuse Collection Boyup Brook Townsite Expense	\$23,373	\$0	\$23,373	\$0	\$56,100	\$0	\$56,100	\$0	\$0	
101100	Contractor Collections Costs	\$12,281	\$0	\$12,281	\$0	\$33,880	\$0	\$33,880	\$0	\$0	
101101	Recycling Collection Boyup Brook Town Site	\$13,075	\$0	\$13,075	\$0	\$29,391	\$0	\$29,391	\$0	\$33,350	\$3,959 Increase in wages allocation.
101106	Contractor Collections Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101106	Transfer Station Employee Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101106	Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101106	Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101106	Employee Costs	\$1,325	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101106	Insurance Workers Comp	\$1,622	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101106	Labour On Costs	\$63	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101106	Plant Recovery	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101102	Boyup Brook Transfer Station Costs	\$37,201	\$0	\$37,201	\$0	\$68,233	\$0	\$68,233	\$0	\$69,027	Increase in service costs for waste licence fee and \$794 septic pump out.
101102	Wages And Salaries	\$4,571	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101102	Employee Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101102	Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101102	Materials - DWER annual licence fee	\$347	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101102	Services - General	\$274	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101102	Services - GPS tracker	\$169	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101102	Services - Waste management software	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101102	Services - Push up of lip	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101102	Services - Mulch of green waste	\$9,872	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101102	Services - Recycling collection	\$4,282	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101102	Services - Fire Equipment Servicing	\$18	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101102	Services - Fencing installation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101102	Services - Tree pruning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101102	Services - Septic Pump Out	\$650	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101102	Services - Pest control inc termite	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101102	Telephone	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101102	Electricity And Gas	\$424	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101102	Insurance - Property	\$144	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101102	Labour On Costs	\$4,571	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101102	Plant Recovery	\$11,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101102	Land Fill Disposal Site	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101103	Wages And Salaries	\$5,757	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101103	Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101103	Services - Pest Closure Management Plan	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101103	Services - Plant hire for trenching	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101103	Labour On Costs	\$5,757	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101103	Plant Recovery	\$9,244	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101104	Townsite Street Bins Collection	\$5,784	\$0	\$5,784	\$0	\$14,521	\$0	\$14,521	\$0	\$0	
101104	Wages And Salaries	\$579	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101104	Services - Bin collection 23 x \$7.60 x 52	\$4,216	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101104	Labour On Costs	\$579	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101104	Plant Recovery	\$410	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101107	Drum Muster Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101107	Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101108	BB Transfer Station Superannuation	\$1,220	\$0	\$1,220	\$0	\$2,453	\$0	\$2,453	\$0	\$0	
101108	Superannuation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101119	Waste Bin Maintenance and Delivery	\$5,163	\$0	\$5,163	\$0	\$6,304	\$0	\$6,304	\$0	\$0	
101119	Wages And Salaries	\$365	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101119	Services - Replacement parts for bins	\$4,244	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101119	Labour On Costs	\$365	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101119	Plant Recovery	\$189	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101119	Admin Allocated - Waste Management	\$14,736	\$0	\$14,736	\$0	\$33,758	\$0	\$33,758	\$0	\$36,662	\$2,904
101150	Administration Allocations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101190	Depreciation - Waste Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101190	Depreciation - Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101190	Depreciation - Other Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
101190	Depreciation - Plant & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Sub Total - SANITATION HOUSEHOLD REFUSE OPI/EXP		\$136,602	\$0	\$136,602	\$0	\$317,410	\$0	\$317,410	\$0	\$325,067	\$7,657

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
SANITATION OPERATING INCOME							
101001	Refuse Collection Charges						
101001	Refuse collection removal charges	(\$209,927)	(\$209,927)	(\$209,500)	(\$209,800)	(\$209,900)	(\$1,400)
101002	Waste Disposal Charges		\$0	\$0	\$0	\$0	\$0
101002	Waste WARR Charges	(\$5,007)	(\$5,007)	(\$4,500)	(\$5,007)	(\$5,007)	(\$507)
101003	Recycling Scheme Income		\$0	\$0	\$0	\$0	\$0
101003	Fees And Charges - Sale of scrap	(\$8,687)	(\$8,687)	(\$700)	(\$8,687)	(\$8,687)	(\$7,987)
101003	Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
101004	Scrap Metal Income	\$0	\$0	(\$5,000)	\$0	(\$5,000)	\$0
101004	Fees And Charges	\$0	\$0	\$0	\$0	\$0	\$0
101004	Other Revenue	\$0	\$0	\$0	(\$5,000)	\$0	\$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC		(\$223,621)	(\$223,620)	(\$218,700)	(\$228,594)	(\$228,594)	(\$9,894)
Total - SANITATION HOUSEHOLD REFUSE		(\$57,919)	\$136,603	(\$218,700)	\$96,473	(\$228,564)	(\$9,894)
						\$325,067	\$7,857

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And / Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
EFFLUENT DRAINAGE SYSTEM						
OPERATING EXPENDITURE						
103100	Septic Tank Inspection Expenses	\$0	\$0	\$0	\$0	\$0
103100	Materials	\$0	\$0	\$100	\$0	\$0
103100	Other Expenses	\$0	\$0	\$100	\$0	\$0
103101	Liquid Waste Disposal Site (Stanton Road)	\$0	\$1,055	\$0	\$0	\$0
103101	Wages And Salaries	\$0	\$0	\$500	\$0	\$0
103101	Materials	\$44	\$0	\$750	\$0	\$0
103101	Other Expenses - Incl Annual Licence Fee	\$652	\$0	\$1,370	\$0	\$0
103101	Labour On Costs	\$274	\$0	\$440	\$0	\$0
103101	Plant Recovery	\$43	\$0	\$400	\$0	\$0
103101		\$42	\$0	\$0	\$0	\$0
Sub Total - SEWERAGE OPEXP		\$1,055	\$0	\$3,660	\$0	\$0
OPERATING INCOME						
103002	Septic Licence Fees	\$0	(\$2,800)	\$0	(\$2,800)	\$0
103002	Licence Fees	(\$1,416)	\$0	(\$2,800)	\$0	\$0
Sub Total - SEWERAGE OPINC		(\$1,416)	(\$2,800)	(\$2,800)	(\$2,800)	\$0
Total - SEWERAGE		(\$361)	(\$2,800)	\$960	\$3,660	\$0

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
TOWN PLANNING & REGIONAL DEVELOPMENT							
OPERATING EXPENDITURE							
105100 Town Planning Admin & Control							
105100 Wages And Salaries	\$10,734	\$0	\$0	\$0	\$21,678	\$0	\$0
105100 Superannuation	\$1,105	\$0	\$0	\$0	\$2,276	\$0	\$0
105100 Services - review Local planning strategy	\$4,900	\$0	\$0	\$0	\$5,000	\$0	\$0
105100 Services - Town Planning Scheme	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0
105100 Services - Shared Planning Officer	\$0	\$0	\$0	\$0	\$35,000	\$0	\$0
105101 Admin Allocation - Town Planning	\$14,736	\$0	\$14,736	\$0	\$33,758	\$0	\$2,904
105101 Administration Allocations		\$0	\$0	\$0	\$36,662	\$0	\$0
Sub Total - TOWN PLAN & REG DEV OPIEXP	\$31,475	\$0	\$31,476	\$0	\$112,712	\$115,616	\$2,904
OPERATING INCOME							
105001 Planning Application Fees	\$0	(\$3,798)	\$0	(\$6,000)	\$0	(\$6,000)	\$0
105001 Planning Scheme Fees	(\$3,798)	\$0	\$0	\$0	(\$6,000)	\$0	\$0
Sub Total - TOWN PLAN & REG DEV OPINC	(\$3,798)	(\$3,798)	\$0	(\$6,000)	(\$6,000)	(\$6,000)	\$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT	\$27,677	(\$3,798)	\$31,476	(\$6,000)	\$106,712	\$115,616	\$2,904

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L		JOB		OTHER COMMUNITY AMENITIES		OPERATING EXPENDITURE		Income		Expenditure		Column		Income		Expenditure		Column		Favourable		Favourable		Commentary	
106101	B0420	Cemetery - Operation							\$0	\$14,977					\$0	\$0	\$36,492			\$0	\$37,943	\$0	\$1,451		
106101	B0420	Cemetery - Operation							\$0	\$0					\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$2,400	
106101	B0420	Wages And Salaries					\$96		\$0	\$0			\$2,400		\$0	\$0	\$0			\$0	\$0	\$0	\$1,500	\$0	
106101	B0420	Materials					\$0		\$0	\$0			\$0		\$0	\$0	\$0			\$0	\$0	\$0	\$515	\$0	
106101	B0420	Services - General					\$0		\$0	\$0			\$0		\$0	\$0	\$0			\$0	\$0	\$0	\$12,000	\$0	
106101	B0420	Services - Plant hire for grave digging					\$3,150		\$0	\$0			\$0		\$0	\$0	\$0			\$0	\$0	\$0	\$2,112	\$0	
106101	B0420	Labour On Costs					\$96		\$0	\$0			\$0		\$0	\$0	\$0			\$0	\$0	\$0	\$1,000	\$0	
106101	B0420	Plant Recovery					\$21		\$0	\$0			\$0		\$0	\$0	\$0			\$0	\$0	\$0	\$18,416	\$0	
106101	B0420	Admin Allocations					\$7,405		\$0	\$0			\$16,965		\$0	\$0	\$0			\$0	\$0	\$0	\$282	\$0	
106101	B0421	Niche Wall Plaques Operations					\$0		\$0	\$0			\$0		\$0	\$0	\$2,318			\$0	\$2,600	\$0	\$0	\$0	\$0
106101	B0421	Wages Niche Wall					\$118		\$0	\$0			\$100		\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$200	
106101	B0421	O/S staff - overheads					\$118		\$0	\$0			\$88		\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$200	
106101	B0421	O/S staff - plant operation costs					\$31		\$0	\$0			\$20		\$0	\$0	\$0			\$0	\$0	\$0	\$100	\$0	
106101	B0421	Materials					\$244		\$0	\$0			\$2,100		\$0	\$0	\$0			\$0	\$0	\$0	\$2,100	\$0	
106101	B0421	Materials					\$0		\$0	\$0			\$11,160		\$0	\$0	\$0			\$0	\$11,160	\$0	\$0	\$0	\$0
106101	G314	Cemetery Grounds					\$0		\$0	\$0			\$4,500		\$0	\$0	\$0			\$0	\$0	\$0	\$4,500	\$0	
106101	G314	Wages Cemetery Grounds					\$1,361		\$0	\$0			\$500		\$0	\$0	\$0			\$0	\$0	\$0	\$500	\$0	
106101	G314	Materials					\$0		\$0	\$0			\$200		\$0	\$0	\$0			\$0	\$0	\$0	\$200	\$0	
106101	G314	Services - Pest Control Gazehob					\$0		\$0	\$0			\$3,960		\$0	\$0	\$0			\$0	\$0	\$0	\$3,960	\$0	
106101	G314	Overheads					\$1,361		\$0	\$0			\$2,000		\$0	\$0	\$0			\$0	\$0	\$0	\$2,000	\$0	
106101	G314	Plant Operation costs - mnce					\$976		\$0	\$0			\$0		\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0	
106102		Public Toilets - Operation					\$0		\$0	\$0			\$0		\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0	
106102	B0450	Toilets - Lions Park Costs					\$0		\$0	\$0			\$3,676		\$0	\$0	\$3,676			\$0	\$3,628	\$0	\$0	\$0	
106102	B0450	Wages And Salaries					\$0		\$0	\$0			\$50		\$0	\$0	\$0			\$0	\$0	\$0	\$50	\$0	
106102	B0450	Labour On Costs					\$0		\$0	\$0			\$44		\$0	\$0	\$0			\$0	\$0	\$0	\$44	\$0	
106102	B0450	Plant Recovery					\$0		\$0	\$0			\$0		\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0	
106102	B0450	Contract - cleaning					\$498		\$0	\$0			\$3,500		\$0	\$0	\$0			\$0	\$0	\$0	\$3,500	\$0	
106102	B0450	Insurance - Property					\$34		\$0	\$0			\$82		\$0	\$0	\$0			\$0	\$0	\$0	\$34	\$0	
106102	B0451	Toilets - Tourist Centre Costs					\$65		\$0	\$0			\$650		\$0	\$0	\$6,349			\$0	\$6,349	\$0	\$0	\$0	\$0
106102	B0451	Wages - mnce					\$0		\$0	\$0			\$572		\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$650	
106102	B0451	Overheads - mnce					\$85		\$0	\$0			\$72		\$0	\$0	\$0			\$0	\$0	\$0	\$572	\$0	
106102	B0451	Plant Operation costs - mnce					\$21		\$0	\$0			\$190		\$0	\$0	\$0			\$0	\$0	\$0	\$190	\$0	
106102	B0451	Materials - cleaning goods					\$0		\$0	\$0			\$550		\$0	\$0	\$0			\$0	\$0	\$0	\$550	\$0	
106102	B0451	Services - Plumbing Repairs					\$1,380		\$0	\$0			\$3,200		\$0	\$0	\$3,200			\$0	\$0	\$0	\$3,200	\$0	
106102	B0451	Services - Building Maint					\$0		\$0	\$0			\$900		\$0	\$0	\$0			\$0	\$0	\$0	\$900	\$0	
106102	B0451	Insurance - Property					\$285		\$0	\$0			\$287		\$0	\$0	\$0			\$0	\$0	\$0	\$287	\$0	
106102	B0452	Toilets - Town Hall (External) Costs					\$0		\$0	\$0			\$10,350		\$0	\$0	\$10,350			\$0	\$12,470	\$0	\$2,120	\$0	
106102	B0452	Wages - mnce					\$2,739		\$0	\$0			\$5,500		\$0	\$0	\$5,500			\$0	\$0	\$0	\$5,500	\$0	
106102	B0452	Overheads - mnce					\$294		\$0	\$0			\$1,375		\$0	\$0	\$1,375			\$0	\$0	\$0	\$1,375	\$0	
106102	B0452	Plant Operation costs - mnce					\$53		\$0	\$0			\$100		\$0	\$0	\$0			\$0	\$0	\$0	\$100	\$0	
106102	B0452	Materials - cleaning					\$72		\$0	\$0			\$925		\$0	\$0	\$925			\$0	\$0	\$0	\$925	\$0	
106102	B0452	Services - Electrical Repairs					\$0		\$0	\$0			\$550		\$0	\$0	\$550			\$0	\$0	\$0	\$550	\$0	
106102	B0452	Services - Plumbing Repairs					\$2,640		\$0	\$0			\$520		\$0	\$0	\$2,640			\$0	\$0	\$0	\$2,640	\$0	
106102	B0452	Services - Building Maint					\$0		\$0	\$0			\$600		\$0	\$0	\$600			\$0	\$0	\$0	\$600	\$0	
106102	B0452	Services - Septic Pump Out					\$0		\$0	\$0			\$780		\$0	\$0	\$780			\$0	\$0	\$0	\$780	\$0	
106102	B0452	Services - Cleaning contractor					\$0		\$0	\$0			\$0		\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0	
106102	B0454	Toilets - Tone Bridge Reserve Costs					\$0		\$0	\$0			\$0		\$0	\$0	\$0			\$0	\$880	\$0	\$880	\$0	
106102	B0454	Contract - plumbing/pump outs					\$880		\$0	\$0			\$430		\$0	\$0	\$430			\$0	\$0	\$0	\$430	\$0	
106103		Street Furniture					\$0		\$0	\$0			\$50		\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0	
106103		Wages And Salaries					\$0		\$0	\$0			\$300		\$0	\$0	\$300			\$0	\$0	\$0	\$300	\$0	
106103		Materials					\$0		\$0	\$0			\$60		\$0	\$0	\$60			\$0	\$0	\$0	\$60	\$0	
106103		Labour On Costs					\$0		\$0	\$0			\$20		\$0	\$0	\$20			\$0	\$0	\$0	\$20	\$0	
106103		Plant Recovery					\$0		\$0	\$0			\$16,965		\$0	\$0	\$16,965			\$0	\$18,416	\$0	\$1,451	\$0	
106150		Admin Allocation - Other Community Amenities					\$7,405		\$0	\$0			\$1,885		\$0	\$0	\$1,885			\$0	\$1,885	\$0	\$0	\$0	
106150		Administration Allocations					\$0		\$0	\$0			\$1,885		\$0	\$0	\$1,885			\$0	\$0	\$0	\$0	\$0	
106151		Admin Allocation - Cemetery					\$923		\$0	\$0			\$1,010		\$0	\$0	\$1,010			\$0	\$1,010	\$0	\$0	\$0	
106151		Administration Allocations					\$0		\$0	\$0			\$1,010		\$0	\$0	\$1,010			\$0	\$0	\$0	\$0	\$0	
106191		Depreciation - Public Toilets					\$0		\$0	\$0			\$3,035		\$0	\$0	\$3,035			\$0	\$3,035	\$0	\$0	\$0	
106191		Buildings Asset Depreciation					\$0		\$0	\$0			\$0		\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0	
106192		Depreciation - Other Community Service's					\$0		\$0	\$0			\$0		\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0	
106192		Depreciation - Other Infrastructure					\$0		\$0	\$0			\$0		\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0	
Sub Total - OTHER COMMUNITY AMENITIES OP/EXP							\$32,232		\$0	\$32,233			\$93,670		\$0	\$0	\$93,670			\$0	\$99,806	\$0	\$6,184	\$0	

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme

**Shire of Boyup Brook
BUDGET REVIEW REPORT**

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G.L. JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
PUBLIC HALL & CIVIC CENTRES							
OPERATING EXPENDITURE							
111100 Boyup Brook Hall - Operation							
111100 Wages And Salaries	\$3,205	\$0	\$20,302	\$0	\$41,971	\$0	
111100 Materials - Fire equipment servicing	\$0	\$0	\$0	\$0	\$0	\$42,135	
111100 Materials - APRA Licensing	\$331	\$0	\$0	\$0	\$0	\$0	
111100 Materials - General & cleaning goods	\$94	\$0	\$0	\$0	\$0	\$0	
111100 Services - Contract cleaning	\$0	\$0	\$0	\$0	\$0	\$0	
111100 Services - Maintenance & Repairs	\$0	\$0	\$0	\$0	\$0	\$0	
111100 Services - Hygiene Rental Service	\$0	\$0	\$0	\$0	\$0	\$0	
111100 Services - Electrical Tagging	\$263	\$0	\$0	\$0	\$0	\$0	
111100 Services - Gutter and drain cleaning	\$903	\$0	\$0	\$0	\$0	\$0	
111100 Services - Piano Tuning	\$0	\$0	\$0	\$0	\$0	\$0	
111100 Services - Septic Pump Out	\$0	\$0	\$0	\$0	\$0	\$0	
111100 Services - Pest Control including termites	\$0	\$0	\$0	\$0	\$0	\$0	
111100 Electricity And Gas	\$2,619	\$0	\$0	\$0	\$0	\$0	
111100 Water	\$809	\$0	\$0	\$0	\$0	\$0	
111100 Insurance - Property	\$8,533	\$0	\$0	\$0	\$0	\$0	
111100 Other Expenses - Minor expenses & refunds	\$0	\$0	\$0	\$0	\$0	\$0	
111100 Labour On Costs	\$2,260	\$0	\$0	\$0	\$0	\$0	
111100 Plant Recovery	\$1,315	\$0	\$0	\$0	\$0	\$0	
111102 Halls - Other Public Halls			\$10,778	\$0	\$17,809	\$0	\$3,607 Increase in insurance premium.
111102 Wages And Salaries	\$131	\$0	\$0	\$0	\$0	\$0	
111102 Materials - General & cleaning goods	\$0	\$0	\$0	\$0	\$0	\$0	
111102 Materials - ESL Charges	\$294	\$0	\$0	\$0	\$0	\$0	
111102 Materials - Fire equipment servicing	\$605	\$0	\$0	\$0	\$0	\$0	
111102 Materials - Electrical Repairs	\$0	\$0	\$0	\$0	\$0	\$0	
111102 Services - General	\$0	\$0	\$0	\$0	\$0	\$0	
111102 Services - Pest Control	\$0	\$0	\$0	\$0	\$0	\$0	
111102 Services - Electrical Repairs	\$0	\$0	\$0	\$0	\$0	\$0	
111102 Services - Maintenance & Repairs	\$1,371	\$0	\$0	\$0	\$0	\$0	
111102 Services - Pest Control including termites	\$0	\$0	\$0	\$0	\$0	\$0	
111102 Insurance - Property	\$8,162	\$0	\$0	\$0	\$0	\$0	
111102 Labour On Costs	\$131	\$0	\$0	\$0	\$0	\$0	
111102 Plant Recovery	\$84	\$0	\$0	\$0	\$0	\$0	
111150 Admin Allocation - Public Halls	\$14,736	\$0	\$14,736	\$0	\$33,758	\$0	\$2,903
111150 Administration Allocations	\$0	\$0	\$0	\$0	\$0	\$0	
111180 Depreciation - Public Halls	\$0	\$0	\$0	\$0	\$0	\$0	\$0
111180 Depreciation - Buildings	\$0	\$0	\$0	\$0	\$0	\$0	
111190 Depreciation - Furniture & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	
Sub Total - PUBLIC HALLS & CIVIC CENTRES OPEXP	\$45,616	\$0	\$45,816	\$0	\$144,922	\$0	\$6,674
OPERATING INCOME							
111001 Hall Hire Fees							
111001 Hire Fees	(\$200)	(\$200)	\$0	\$0	\$0	(\$200)	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OPINC	(\$200)	(\$200)	\$0	\$0	\$0	(\$200)	\$0
Total - PUBLIC HALL & CIVIC CENTRES	\$45,616	(\$200)	\$45,816	\$0	\$144,922	(\$200)	\$6,674

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme

Shize of Boyup Brook BUDGET REVIEW REPORT				PROJECTED VARIANCE	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme				30 JUNE 2023	
G/L	JOB	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023	ADOPTED BUDGET 2023-2024	PROJECTION Income	Expenditure
Calculation Column		Income	Expenditure	Calculation Column	COMMENTARY
OTHER RECREATION & SPORT					
OPERATING EXPENDITURE					
113100	Recreation Complex	\$0	\$59,484	\$0	\$104,512
113100	Wages And Salaries	\$0	\$0	\$0	\$21,000
113100	Materials - General & cleaning goods	\$11,597	\$0	\$0	\$950
113100	Materials - Electrical Tagging	\$257	\$0	\$0	\$370
113100	Materials - ESL Charges	\$940	\$0	\$0	\$980
113100	Materials - Turf Chemicals	\$0	\$0	\$0	\$2,000
113100	Materials - Turf Fertilisers	\$1,600	\$0	\$0	\$2,500
113100	Materials - Septic Pump Out	\$400	\$0	\$0	\$1,600
113100	Materials - fire equipment servicing	\$0	\$0	\$0	\$350
113100	Materials - Freight	\$0	\$0	\$0	\$150
113100	Materials - Retooling repairs	\$1,406	\$0	\$0	\$1,500
113100	Services - General	\$0	\$0	\$0	\$500
113100	Services - Electrical Repairs	\$1,227	\$0	\$0	\$1,227
113100	Services - Contract Cleaning	\$781	\$0	\$0	\$2,000
113100	Services - Hygiene Rental Service	\$0	\$0	\$0	\$315
113100	Services - Pest Control Inc termiles	\$0	\$0	\$0	\$4,000
113100	Services - Maintenance & Repairs	\$622	\$0	\$0	\$4,000
113100	Services - Vortt mow turf	\$273	\$0	\$0	\$8,000
113100	Services - Plumbing Repairs	\$4,467	\$0	\$0	\$4,467
113100	Electricity And Gas	\$4,665	\$0	\$0	\$10,520
113100	Water	\$1,727	\$0	\$0	\$3,645
113100	Insurance - Property	\$7,192	\$0	\$0	\$7,192
113100	Labour On Costs	\$11,597	\$0	\$0	\$18,480
113100	Plant Recovery	\$10,331	\$0	\$0	\$12,500
113109	Walk Trails	\$0	\$3,005	\$0	\$6,272
113109	Wages And Salaries	\$1,084	\$0	\$0	\$1,900
113109	Materials	\$0	\$0	\$0	\$1,500
113109	Labour On Costs	\$1,084	\$0	\$0	\$1,672
113109	Plant Recovery	\$536	\$0	\$0	\$1,200
Townlake Gardens					
113110	Wages And Salaries	\$9,493	\$27,440	\$0	\$94,825
113110	Materials	\$51	\$0	\$0	\$25,000
113110	Services	\$0	\$0	\$0	\$7,000
113110	Electricity And Gas	\$1,081	\$0	\$0	\$400
113110	Water	\$501	\$0	\$0	\$2,485
113110	Labour On Costs	\$9,493	\$0	\$0	\$1,100
113110	Plant Recovery	\$6,821	\$0	\$0	\$26,840
Reserves and Parks Operations					
113112	Wages And Salaries	\$8,826	\$29,296	\$0	\$85,669
113112	Materials - General & cleaning goods	\$0	\$0	\$0	\$23,800
113112	Materials - Electrical Tagging	\$0	\$0	\$0	\$1,500
113112	Materials - Electrical Repairs	\$0	\$0	\$0	\$195
113112	Materials - fire equipment servicing	\$114	\$0	\$0	\$2,500
113112	Materials - ESL Charges	\$0	\$0	\$0	\$150
113112	Materials - Freight	\$0	\$0	\$0	\$0
113112	Services - Pest Control Including termiles	\$0	\$0	\$0	\$350
113112	Services - Maintenance & Repairs	\$818	\$0	\$0	\$550
113112	Electricity And Gas	\$0	\$0	\$0	\$4,500
113112	Water	\$28	\$0	\$0	\$935
113112	Rubbish Service Charge	\$859	\$0	\$0	\$100
113112	Eel Charge	\$392	\$0	\$0	\$900
113112	Insurance - Property	\$1,046	\$0	\$0	\$392
113112	Labour On Costs	\$8,792	\$0	\$0	\$1,046
113112	Plant Recovery	\$8,422	\$0	\$0	\$20,000
Increase in plumbing repairs and insurance \$0 \$3,434 premium					
\$0 \$107,946					
\$0 \$6,272					
\$0 \$84,325					
\$0 \$73,318					
Decrease in overheads and plant cost allocations. \$0 Increase in insurance premium, (\$12,351)					

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023		Calculation Column	ADOPTED BUDGET 2023-2024		Calculation Column	PROJECTION 30 JUNE 2023 Income	Expenditure	PROJECTED VARIANCE	
			Income	Expenditure		Income	Expenditure				FAVOURABLE	COMMENTARY
113119	Other Recreation Facilities		\$0	\$14,998		\$0	\$30,254		\$0	\$34,942	\$0	\$4,688 Increase in insurance premium.
113119	Wages And Salaries	\$2,131	\$0	\$0	\$4,800	\$0	\$0	\$4,800				
113119	Materials	\$392	\$0	\$0	\$2,500	\$0	\$0	\$2,500				
113119	Est Charge	\$98	\$0	\$0	\$0	\$0	\$0	\$98				
113119	Services - General	\$822	\$0	\$0	\$250	\$0	\$0	\$922				
113119	Services - Electrical Repairs	\$0	\$0	\$0	\$500	\$0	\$0	\$500				
113119	Services - Plumbing Repairs	\$0	\$0	\$0	\$800	\$0	\$0	\$800				
113119	Services - Pest Control inc termates	\$0	\$0	\$0	\$7,800	\$0	\$0	\$7,800				
113119	Services - Fire Equipment Servicing	\$369	\$0	\$0	\$2,000	\$0	\$0	\$2,000				
113119	Insurance - Property	\$6,598	\$0	\$0	\$2,580	\$0	\$0	\$6,598				
113119	Labour On Costs	\$2,131	\$0	\$0	\$4,224	\$0	\$0	\$4,224				
113119	Plant Recovery	\$2,457	\$0	\$0	\$4,500	\$0	\$0	\$4,500				
113120	War Memorial		\$0	\$3,608		\$0	\$5,872		\$0	\$5,865	(\$7)	\$0
113120	Wages And Salaries	\$1,333	\$0	\$0	\$1,600	\$0	\$0	\$1,600				
113120	Materials	\$0	\$0	\$0	\$300	\$0	\$0	\$300				
113120	Services - Electrical Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
113120	Water	\$54	\$0	\$0	\$1,150	\$0	\$0	\$1,150				
113120	Insurance - Property	\$7	\$0	\$0	\$14	\$0	\$0	\$7				
113120	Labour On Costs	\$1,333	\$0	\$0	\$1,408	\$0	\$0	\$1,408				
113120	Plant Recovery	\$882	\$0	\$24,984	\$1,400	\$0	\$0	\$1,400				
113150	Admin Allocation - Other Recreation		\$0	\$0	\$57,235	\$0	\$0	\$57,235	\$0	\$61,591	\$0	\$4,356
113150	Administration Allocations	\$24,984	\$0	\$0	\$7,235	\$0	\$0	\$7,235				
113124	Support for UBAS		\$0	\$5,275		\$0	\$4,466		\$0	\$8,900	\$0	\$4,434 allocations.
113124	Wages And Salaries	\$2,016	\$0	\$0	\$700	\$0	\$0	\$2,500				
113124	Materials	\$0	\$0	\$0	\$250	\$0	\$0	\$250				
113124	Services	\$0	\$0	\$0	\$250	\$0	\$0	\$250				
113124	Services - Traffic Management plan	\$360	\$0	\$0	\$2,400	\$0	\$0	\$2,400				
113124	Labour On Costs	\$2,016	\$0	\$0	\$616	\$0	\$0	\$2,500				
113124	Plant Recovery	\$882	\$0	\$0	\$250	\$0	\$0	\$1,000				
113122	Support for ANZAC Day		\$0	\$0		\$0	\$13,460		\$0	\$13,460	\$0	\$0
113122	Wages And Salaries	\$0	\$0	\$0	\$3,250	\$0	\$0	\$3,250				
113122	Materials	\$0	\$0	\$0	\$1,000	\$0	\$0	\$1,000				
113122	Services - Street Sweeping	\$0	\$0	\$0	\$1,600	\$0	\$0	\$1,600				
113122	Services - Catering	\$0	\$0	\$0	\$2,300	\$0	\$0	\$2,300				
113122	Services - Traffic Mgmt Plan	\$0	\$0	\$0	\$1,600	\$0	\$0	\$1,600				
113122	Services - Traffic Management Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
113122	Labour On Costs	\$0	\$0	\$0	\$2,860	\$0	\$0	\$2,860				
113122	Plant Recovery	\$0	\$0	\$0	\$650	\$0	\$0	\$650				
113125	Support for Others		\$0	\$37,314		\$0	\$40,212		\$0	\$47,725	\$0	\$7,513 expense.
113125	Wages And Salaries	\$32,083	\$0	\$0	\$28,700	\$0	\$0	\$35,000				
113125	Superannuation	\$3,311	\$0	\$0	\$3,157	\$0	\$0	\$3,850				
113125	Other employee Expenses - Training	\$675	\$0	\$0	\$155	\$0	\$0	\$675				
113125	Materials	\$0	\$0	\$0	\$150	\$0	\$0	\$150				
113125	Other Expenses	\$0	\$0	\$0	\$175	\$0	\$0	\$175				
113125	Labour On Costs	\$888	\$0	\$0	\$7,175	\$0	\$0	\$7,175				
113125	Plant Recovery	\$347	\$0	\$0	\$700	\$0	\$0	\$700				
113140	Sundry Plant Items		\$0	\$660		\$0	\$11,000		\$0	\$11,000	\$0	\$0
113140	Replacement of minor equipment	\$660	\$0	\$0	\$11,000	\$0	\$0	\$11,000				
113190	Depreciation - Other Recreation	\$0	\$0	\$0	\$0	\$0	\$220,420		\$0	\$220,420	\$0	\$0
113190	Depreciation - Buildings	\$0	\$0	\$0	\$15,690	\$0	\$0	\$15,690				
113190	Depreciation - Other Infrastructure	\$0	\$0	\$0	\$38,490	\$0	\$0	\$38,490				
113190	Depreciation - Recreation	\$0	\$0	\$0	\$166,240	\$0	\$0	\$166,240				
113191	Depreciation - Parks & Gardens	\$0	\$0	\$0	\$0	\$50,030	\$0	\$50,030	\$0	\$50,030	\$0	\$0
113191	Asset Depreciation Parks & Gardens	\$0	\$0	\$0	\$50,030	\$0	\$0	\$50,030				
113192	Depreciation - Plant & Equipment	\$0	\$0	\$0	\$0	\$16,490	\$0	\$16,490	\$0	\$16,490	\$0	\$0
113192	Asset Depreciation Plant & Equipment	\$0	\$0	\$0	\$16,490	\$0	\$0	\$16,490				
Sub Total - OTHER RECREATION & SPORT OIEXP			\$0	\$206,065	\$740,717	\$0	\$740,717	\$742,284	\$0	\$742,284	(\$22,858)	\$24,425

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

<i>Shire of Boyup Brook</i> BUDGET REVIEW REPORT						
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme						
G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
OPERATING INCOME						
113003						
113003						
113003						
113022						
113022						
Sub Total - OTHER RECREATION & SPORT OP/INC						
total - OTHER RECREATION & SPORT						

**Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme**

**Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme**

**Shire of Boyup Brook
BUDGET REVIEW REPORT**

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G.L.	JOB	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023	ADOPTED BUDGET 2023-2024	PROJECTION 30 JUNE 2023	PROJECTED VARIANCE
		Income Expenditure	Income Expenditure	Income Expenditure	FAVOURABLE FAVOURABLE COMMENTARY
Calculation Column					
	Swimming Pool Employee Costs				
112102	Wages And Salaries	\$0	\$0	\$0	
112102	Superannuation	\$31,691	\$0	\$0	
112102	Training - including managers course	\$0	\$0	\$0	
112102	Employee Costs	\$0	\$0	\$0	
112102	Annual Leave Accruals	\$512	\$0	\$0	
112102	Insurance Workers Comp	\$5,988	\$0	\$0	
112102	Labour On Costs	\$0	\$0	\$0	
112103	Interest on Loan 114 - upgrade pool bowl	\$0	\$0	\$0	
112103	Interest Expense - Loan 114	\$1,371	\$0	\$0	
112104	Swimming Pool Employee Superannuation	\$2,365	\$0	\$0	
112104	Pool Staff - Fringe Benefits Tax	\$0	\$0	\$0	
112106	Fringe Benefit Tax	\$1,377	\$0	\$0	
112108	Gym Employee Costs	\$0	\$0	\$0	
112108	Wages And Salaries	\$464	\$0	\$0	
112109	Interest Paid Gym Lease	\$0	\$0	\$0	
112109	Interest on lease for Gym Equipment	\$16,307	\$0	\$0	
112150	Admin Allocation - Swimming Pool	\$0	\$0	\$0	
112150	Administration Allocations	\$0	\$0	\$0	
112180	Depreciation - Swimming Pool	\$0	\$0	\$0	
112190	Depreciation - Buildings	\$0	\$0	\$0	
112190	Depreciation - Furniture & Equipment	\$0	\$0	\$0	
112190	Depreciation - Plant & Equipment	\$0	\$0	\$0	
Sub Total - SWIMMING POOL OP/EXP		\$108,706	\$346,840	\$311,826	\$5,237
OPERATING INCOME					
112003	Pool Daily Admission Fees	\$0	\$0	\$0	
112003	General admission fees	\$0	\$0	\$0	
112004	Season Tickets Fees	\$0	\$0	\$0	
112004	season ticket fees	\$0	\$0	\$0	
112005	Pool Hire Fees	\$0	\$0	\$0	
112005	hire fees	\$0	\$0	\$0	
112006	Gym Equipment Hire Fees	\$0	\$0	\$0	
112006	hire fees	\$0	\$0	\$0	
112007	Pool Teaching Programme Fees	\$0	\$0	\$0	
112007	Teaching fees	\$0	\$0	\$0	
112008	Vacation Swimming Passes	\$0	\$0	\$0	
112008	General admission fees	\$0	\$0	\$0	
112009	Capital Grants and Contributions	\$0	\$0	\$0	
112009	Operating Contribution - DFD Rhodes Pty Ltd	\$0	\$0	\$0	
Sub Total - SWIMMING POOL OP/INC		\$0	\$0	\$0	
Total - SWIMMING POOL		\$74,753	\$103,140	\$311,826	\$5,237

**Shire of Boyup Brook
BUDGET REVIEW REPORT**

Details By Function Under The Following Program Titles
And Types Of Activities Within The Programme

G/L	JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
TELEVISION & RADIO REBROADCASTING							
OPERATING EXPENDITURE							
114005	Telecommunications Tower						
114005	Materials	\$0	\$1,190	\$0	\$5,320	\$0	\$17
114005	Services - Electrical repairs	\$0	\$0	\$0	\$0	\$0	
114005	Depreciation - Other Infrastructure	\$0	\$0	\$0	\$0	\$0	
114005	Shire Rates	\$1,067	\$0	\$3,580	\$0	\$0	
114005	Rubbish Service Charge	\$25	\$0	\$1,045	\$0	\$0	
114005	Esl Charge	\$98	\$0	\$30	\$0	\$0	
Sub Total - TV & RADIO REBROADCASTING OPIEXP		\$1,190	\$0	\$5,320	\$0	\$0	\$17
OPERATING INCOME							
114010	Radio & Mobile Tower Site (including NBN) Fees or Charges						
114010	Fees	(\$9,991)	\$0	(\$9,700)	\$0	(\$9,991)	\$0
Sub Total - TV & RADIO REBROADCASTING OPINC		(\$9,991)	\$0	(\$9,700)	\$0	(\$9,991)	\$0
Total - TV & RADIO REBROADCASTING		(\$8,801)	\$1,190	(\$8,700)	(\$4,671)	(\$9,991)	\$17
LIBRARIES							
OPERATING EXPENDITURE							
115100	Library Operations						
115100	Materials	\$0	\$11,107	\$0	\$27,743	\$0	\$0
115100	Contribution to CRC for Library Service	\$10,000	\$0	\$0	\$0	\$0	
115100	Contribution to Southwest Library Consortia	\$943	\$0	\$0	\$0	\$0	
115100	Insurance - Property	\$164	\$0	\$0	\$0	\$0	
115101	State Library Grant Expenditure	\$5,860	\$0	\$0	\$6,000	\$0	\$0
115101	Materials	\$0	\$0	\$0	\$0	\$0	
115150	Admin Allocation - Libraries	\$40,543	\$0	\$0	\$82,878	\$0	\$0
115150	Administration Allocations	\$57,510	\$0	\$0	\$0	\$0	\$0
Sub Total - LIBRARIES OPIEXP		\$57,510	\$57,511	\$126,621	\$133,745	\$0	\$7,259
OPERATING INCOME							
115001	State Library Grant Income						
115001	Operating Grant - Technology & Digital Inclusion	\$0	\$0	(\$6,000)	\$0	(\$5,422)	\$0
115001	Operating Grant - State Library Board Award	(\$4,545)	\$0	\$0	\$0	\$0	\$578 Will the technology & EPP grants be received?
115001	Operating Grant - Travel Grant	(\$877)	\$0	\$0	\$0	\$0	
115001	Operating Grant - Encouraging Promising Practise		\$0	\$0	\$0	\$0	
Sub Total - LIBRARIES OPINC		(\$5,422)	\$0	(\$6,000)	(\$5,422)	\$0	\$578
Total - LIBRARIES		\$52,068	\$57,511	\$120,621	\$128,323	(\$5,422)	\$7,837

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
OTHER CULTURE							
OPERATING EXPENDITURE							
116100	Miscum	\$5,733	\$0	\$0	\$8,775	\$0	\$2,615 Increase in insurance premium.
116100	Wages And Salaries	\$0	\$0	\$0	\$0	\$0	
116100	Materials	\$65	\$150	\$0	\$0	\$0	
116100	Services - General	\$249	\$800	\$0	\$0	\$0	
116100	Services - Fence replacement	\$274	\$700	\$0	\$0	\$0	
116100	Services - Pest Control including termites	\$0	\$0	\$0	\$0	\$0	
116100	Electricity And Gas	\$0	\$3,400	\$0	\$0	\$0	
116100	Electricity And Gas	\$1,195	\$1,830	\$0	\$0	\$0	
116100	Rubbish Service Charge	\$404	\$425	\$0	\$0	\$0	
116100	Esl Charge	\$168	\$205	\$0	\$0	\$0	
116100	Insurance - Property	\$3,282	\$983	\$0	\$0	\$0	
116100	Labour On Costs	\$65	\$132	\$0	\$0	\$0	
116100	Plant Recovery	\$21	\$150	\$0	\$0	\$0	
116101	Craft Hut	\$1,473	\$0	\$0	\$3,388	\$0	\$64
116101	Wages And Salaries	\$66	\$0	\$0	\$0	\$0	
116101	Materials	\$33	\$450	\$0	\$0	\$0	
116101	Services	\$274	\$165	\$0	\$0	\$0	
116101	Services - pest control	\$0	\$200	\$0	\$0	\$0	
116101	Water	\$57	\$450	\$0	\$0	\$0	
116101	Rubbish Service Charge	\$404	\$630	\$0	\$0	\$0	
116101	Esl Charge	\$98	\$425	\$0	\$0	\$0	
116101	Insurance - Property	\$398	\$98	\$0	\$0	\$0	
116101	Labour On Costs	\$66	\$314	\$0	\$0	\$0	
116101	Plant Recovery	\$75	\$386	\$0	\$0	\$0	
116102	Support for Sandakan (Ceremony)	\$6,798	\$260	\$0	\$13,171	\$0	\$464
116102	Wages And Salaries	\$45	\$450	\$0	\$0	\$0	
116102	Materials	\$2,660	\$4,700	\$0	\$0	\$0	
116102	Services - Catering	\$4,084	\$3,600	\$0	\$0	\$0	
116102	Services - pest control including termites	\$0	\$0	\$0	\$0	\$0	
116102	Services - Accommodation	\$0	\$500	\$0	\$0	\$0	
116102	Services - Charter bus	\$0	\$3,000	\$0	\$0	\$0	
116102	Other Expenses	\$0	\$395	\$0	\$0	\$0	
116102	Labour On Costs	\$0	\$398	\$0	\$0	\$0	
116102	Plant Recovery	\$0	\$130	\$0	\$0	\$0	
116103	Other Culture - Community Expenses	\$8,681	\$0	\$0	\$0	\$0	
116103	Wages And Salaries	\$1,374	\$0	\$0	\$0	\$0	
116103	Labour On Costs	\$1,040	\$0	\$0	\$0	\$0	
116103	Plant Recovery	\$214	\$214	\$0	\$0	\$0	
116103	Materials	\$6,053	\$16,053	\$0	\$0	\$0	
116150	Admin Allocated - Other Culture	\$7,405	\$0	\$0	\$19,895	\$0	\$1,451
116150	Administration Allocations	\$0	\$16,995	\$0	\$0	\$0	
116190	Depreciation - Other Culture	\$0	\$10,415	\$0	\$11,895	\$0	\$0
116190	Depreciation - Buildings	\$0	\$1,480	\$0	\$0	\$0	
116190	Depreciation - Other Infrastructure	\$0	\$54,184	\$0	\$54,184	\$0	\$23,305
Sub Total - OTHER CULTURE OPIEXP		\$30,091	\$54,184	\$0	\$77,499	\$0	
OPERATING INCOME							
116001	Reimbursements - Other Culture	\$0	\$0	\$0	\$0	\$0	
116001	Operating Contributions & Reimbursements	\$0	\$0	\$0	\$0	\$0	
116002	Other Culture - Operating Grants, Subsidies & Contributions	(\$4,545)	\$0	\$0	(\$4,545)	\$0	\$0 New grant funding for Christmas event
116002	Operating Contributions - Takson Lilium Christmas Event	(\$1,818)	\$0	\$0	\$0	\$0	
116002	Operating Grant - State Connecting Community Christmas	(\$2,727)	\$0	\$0	\$0	\$0	
Sub Total - OTHER CULTURE OPINC		(\$4,545)	\$0	\$0	(\$4,545)	\$0	
Total - OTHER CULTURE		\$25,545	\$54,184	\$0	\$77,499	\$0	\$23,305
Total - RECREATION AND CULTURE		\$301,618	\$1,259,803	(\$158,614)	\$1,418,597	(\$183,326)	(\$68,834) \$67,495

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
STREETS, RD, BRIDGES, DEPOT - CONSTRUCTION						
OPERATING EXPENDITURE						
Sub Total - ST,RDS,BRIDGES,DEPOT-CONST OPIEXP		\$0	\$0	\$0	\$0	\$0
OPERATING INCOME						
121001 RRG Project Grants						
121001 Non Operating Winneup Rd Job 30000537 - Contract Liab	\$0					
121001 Non Operating Winneup Rd Job 30001639	\$0					
121001 Non Operating Winneup Rd Job 30002583	(\$4,950)					
121001 Non Operating BB-Arthur River Job 30001637	(\$166,670)					
121002 Non Operating BB-Cranbrook Job 300016378	\$0					
121002 Grants Direct - State - MRD - (OP)	(\$206,109)					
121003 Operating Grants - State						
121003 Grants - Federal - Roads to Recovery Grant (Cap)	(\$14,100)					
121003 Capital Grants - Federal - Non Operating Grant						
121004 Capital Grants Other & Road Contributions						
121004 Capital Grants - LRCI Grant Phase 3 - Contract Liab	\$0					
121004 Capital Grants - LRCI Grant Phase 3	\$0					
121004 Capital Grants - LRCI Grant Phase 4A	\$0					
121004 Capital Grants - LRCI Grant Phase 4B	\$0					
121007 Special Bridge Funding	\$0					
121007 Capital Grants - Federal - Non Operating Bridge Boree Gully	\$0					
Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OPI/NC	(\$392,029)	(\$392,029)	(\$1,890,402)	(\$2,891,404)	(\$1,001,002)	\$0
Total - ST,RDS,BRIDGES,DEPOT - CONST	(\$392,029)	(\$392,029)	(\$1,890,402)	(\$2,891,404)	(\$1,001,002)	\$0

Increase in FRG grant funding for Winneup Road
\$0 for 21/22, 22/23 and 23/24 projects.

\$0 Increase in road preservation grant

\$0 Additional allocation for Phase 4B project.

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme

Decrease in wages, overheads and plant cost allocations. Increase in contract dozer operator for gravel pushing and road line marking expenses

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023		Calculation Column	ADOPTED BUDGET 2023-2024		Calculation Column	PROJECTION 30 JUNE 2023 Income	PROJECTED VARIANCE	
			Income	Expenditure		Income	Expenditure			FAVOURABLE	COMMENTARY
122107	Maintenance Grading		\$0	\$67,082		\$0	\$117,055		\$0	\$118,750	
122107	Wages And Salaries	\$16,060	\$0	\$0	\$95,000	\$0	\$0	\$37,000			
122107	Materials	\$0	\$0	\$0	\$5,000	\$0	\$0	\$5,000			
122107	Services - Plant Hire	\$0	\$0	\$0	\$2,500	\$0	\$0	\$2,500			
122107	Services - Contract Grading	\$0	\$0	\$0	\$25,000	\$0	\$0	\$25,000			
122107	Labour On Costs	\$18,059	\$0	\$0	\$18,287	\$0	\$0	\$18,287			
122107	Plant Recovery	\$30,963	\$0	\$0	\$1,268	\$0	\$0	\$30,963			
122105	Repairs & Maint - Bridges		\$0	\$85,407	\$0	\$0	\$181,412		\$0	\$178,412	
122105	Wages	\$3,108	\$0	\$0	\$9,000	\$0	\$0	\$6,000			
122105	Materials - Bridge Maintenance	\$330	\$0	\$0	\$50,000	\$0	\$0	\$50,000			
122105	Services - Bridge Repairs Jayvis Rd bridge 3306	\$250	\$0	\$0	\$2,825	\$0	\$0	\$2,575			
122105	Services - Bridge Repairs Mayanup/Tonebridge Rd 0268A	\$250	\$0	\$0	\$0	\$0	\$0	\$250			
122105	Services - Bridge Repairs Cranbrook Rd 0270	\$250	\$0	\$0	\$2,625	\$0	\$0	\$2,625			
122105	Services - Bridge Repairs BB-Arthur River Rd 0740	\$250	\$0	\$0	\$0	\$0	\$0	\$0			
122105	Services - Bridge Repairs BB-Arthur River Rd 0741	\$250	\$0	\$0	\$2,825	\$0	\$0	\$2,825			
122105	Services - Bridge Repairs BB-Arthur River Rd 0742	\$250	\$0	\$0	\$2,825	\$0	\$0	\$2,825			
122105	Services - Bridge Repairs BB-Arthur River Rd 0743	\$250	\$0	\$0	\$2,825	\$0	\$0	\$2,825			
122105	Services - Bridge Repairs BB-Arthur River Rd 0744	\$250	\$0	\$0	\$2,825	\$0	\$0	\$13,138			
122105	Services - Bridge Repairs BB-Arthur River Rd 0745	\$250	\$0	\$0	\$2,825	\$0	\$0	\$2,575			
122105	Services - Bridge Repairs Winneup Rd 3304A	\$250	\$0	\$0	\$0	\$0	\$0	\$250			
122105	Services - Bridge Repairs Kulkup Sth Rd 3305A	\$250	\$0	\$0	\$2,825	\$0	\$0	\$2,825			
122105	Services - Bridge Repairs McAlinden Rd 3307	\$250	\$0	\$0	\$2,825	\$0	\$0	\$2,575			
122105	Services - Bridge Repairs Scotts Brook Rd 3309	\$250	\$0	\$0	\$0	\$0	\$0	\$250			
122105	Services - Bridge Repairs Westcliffe Rd 3310	\$250	\$0	\$0	\$4,800	\$0	\$0	\$4,800			
122105	Services - Bridge Repairs Dwalganup Rd 3311A	\$250	\$0	\$0	\$0	\$0	\$0	\$250			
122105	Services - Bridge Repairs Wakkup Rd 3312	\$0	\$0	\$0	\$200	\$0	\$0	\$2,575			
122105	Services - Bridge Repairs Agers Rd 3313	\$250	\$0	\$0	\$2,825	\$0	\$0	\$2,825			
122105	Services - Bridge Repairs Jackson St 3314	\$250	\$0	\$0	\$2,625	\$0	\$0	\$2,825			
122105	Services - Bridge Repairs McAlinden Rd 4872	\$250	\$0	\$0	\$2,825	\$0	\$0	\$2,825			
122105	Services - Wilmanup Crossing - concrete repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
122105	Services - Pest Control	\$3,109	\$0	\$0	\$4,800	\$0	\$0	\$4,800			
122105	Overheads	\$2,104	\$0	\$0	\$6,000	\$0	\$0	\$6,000			
122105	Plant operation costs	\$52,254	\$0	\$0	\$65,192	\$0	\$0	\$52,254			
122105	Insurance - Bridges (Valuations) (Property)	\$0	\$0	\$0	\$0	\$0	\$4,374	\$0	\$0	\$1,404	(\$2,970)
122106	Shire Radio Network Costs	\$0	\$0	\$0	\$300	\$0	\$0	\$300			
122106	Wages And Salaries	\$0	\$0	\$0	\$264	\$0	\$0	\$264			
122106	Labour On Costs	\$0	\$0	\$0	\$110	\$0	\$0	\$110			
122106	Plant Recovery	\$0	\$0	\$0	\$400	\$0	\$0	\$400			
122106	Materials - Transmitter site maintenance	\$0	\$0	\$0	\$3,300	\$0	\$0	\$330			
122106	Services	\$0	\$0	\$23,925	\$0	\$0	\$55,380	\$13,500	\$0	\$55,380	\$0
122108	Drains & Culverts	\$8,998	\$0	\$0	\$13,500	\$0	\$0	\$25,000			
122108	Wages And Salaries	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0			
122108	Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
122108	Services	\$8,998	\$0	\$0	\$11,880	\$0	\$0	\$11,880			
122108	Labour On Costs	\$5,927	\$0	\$0	\$5,000	\$0	\$0	\$5,000			
122108	Plant Recovery	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
122109	Verge Pruning	\$18,348	\$0	\$92,596	\$13,000	\$0	\$130,140	\$18,348	\$0	\$148,860	\$0
122109	Wages And Salaries	\$0	\$0	\$0	\$200	\$0	\$0	\$200			
122109	Materials	\$0	\$0	\$0	\$102,000	\$0	\$0	\$102,000			
122109	Services - contract tree pruning	\$45,935	\$0	\$0	\$11,440	\$0	\$0	\$18,385			
122109	Labour On Costs	\$18,385	\$0	\$0	\$3,500	\$0	\$0	\$9,927			
122109	Plant Recovery	\$9,927	\$0	\$2,395	\$3,000	\$0	\$19,240	\$3,000	\$0	\$19,240	\$0
122110	Wages And Salaries	\$532	\$0	\$0	\$7,000	\$0	\$0	\$7,000			
122110	Materials	\$534	\$0	\$0	\$2,600	\$0	\$0	\$2,600			
122110	Services	\$531	\$0	\$0	\$2,640	\$0	\$0	\$2,640			
122110	Labour On Costs	\$798	\$0	\$0	\$4,000	\$0	\$0	\$4,000			

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023		Calculation Column	ADOPTED BUDGET 2023-2024		Calculation Column	PROJECTION 30 JUNE 2023		PROJECTED VARIANCE	
			Income	Expenditure		Income	Expenditure		Income	Expenditure	FAVOURABLE	COMMENTARY
122111	Crossovers Maintenance		\$0	\$2,200		\$0	\$1,100		\$0	\$2,205	\$0	Increase in wages, overheads and plant cost allocations. Increase in materials expense for crossover contribution
122111	Wages	\$179	\$0	\$0	\$0	\$0	\$0	\$180	\$0	\$0	\$0	
122111	Overheads	\$179	\$0	\$0	\$0	\$0	\$0	\$180	\$0	\$0	\$0	
122111	Plant operation costs	\$142	\$0	\$0	\$0	\$0	\$0	\$145	\$0	\$0	\$0	
122111	Materials	\$1,700	\$0	\$0	\$1,100	\$0	\$0	\$1,700	\$0	\$0	\$0	Increase in wages, overheads and plant cost allocations. Increase in materials expense for drain cleaning
122112	Town Services Drainage		\$0	\$5,588		\$0	\$3,440		\$0	\$5,860	\$0	
122112	Wages And Salaries	\$1,650	\$0	\$0	\$1,000	\$0	\$0	\$1,650	\$0	\$0	\$0	
122112	Materials	\$0	\$0	\$0	\$260	\$0	\$0	\$260	\$0	\$0	\$0	
122112	Services - Drain cleaning	\$1,259	\$0	\$0	\$650	\$0	\$0	\$1,260	\$0	\$0	\$0	Increase in wages, overheads and plant cost allocations. Increase in materials expense for drain cleaning
122112	Labour On Costs	\$1,650	\$0	\$0	\$880	\$0	\$0	\$1,650	\$0	\$0	\$0	
122112	Plant Recovery	\$1,039	\$0	\$0	\$350	\$0	\$0	\$1,040	\$0	\$0	\$0	
122112	Wages And Salaries	\$675	\$0	\$1,852	\$1,000	\$0	\$6,880	\$1,000	\$0	\$6,880	\$0	
122113	Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Increase in wages, overheads and plant cost allocations. Increase in materials expense for drain cleaning
122113	Labour On Costs	\$675	\$0	\$0	\$880	\$0	\$0	\$880	\$0	\$0	\$0	
122113	Plant Recovery	\$502	\$0	\$0	\$1,000	\$0	\$0	\$1,000	\$0	\$0	\$0	
122114	Town Services Road Repairs		\$0	\$0,856		\$0	\$23,350		\$0	\$23,350	\$0	
122114	Wages And Salaries	\$3,668	\$0	\$0	\$7,500	\$0	\$0	\$7,500	\$0	\$0	\$0	Increase in wages, overheads and plant cost allocations. Increase in materials expense for drain cleaning
122114	Materials	\$118	\$0	\$0	\$1,250	\$0	\$0	\$1,250	\$0	\$0	\$0	
122114	Services	\$0	\$0	\$0	\$4,000	\$0	\$0	\$4,000	\$0	\$0	\$0	
122114	Labour On Costs	\$3,668	\$0	\$0	\$6,600	\$0	\$0	\$6,600	\$0	\$0	\$0	
122114	Plant Recovery	\$2,401	\$0	\$0	\$4,000	\$0	\$0	\$4,000	\$0	\$0	\$0	Increase in wages, overheads and plant cost allocations. Increase in materials expense for tree pruning
122115	Town Services - Tree Pruning		\$0	\$19,928		\$0	\$23,660		\$0	\$30,275	\$0	
122115	Wages And Salaries	\$2,762	\$0	\$0	\$7,000	\$0	\$0	\$7,000	\$0	\$0	\$0	
122115	Materials	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	
122115	Services - Tree pruning	\$13,615	\$0	\$0	\$6,000	\$0	\$0	\$13,615	\$0	\$0	\$0	
122115	Labour On Costs	\$2,762	\$0	\$0	\$6,160	\$0	\$0	\$6,160	\$0	\$0	\$0	Increase in wages, overheads and plant cost allocations. Increase in materials expense for tree pruning
122115	Plant Recovery	\$789	\$0	\$13,053	\$3,500	\$0	\$32,080	\$3,500	\$0	\$32,080	\$0	
122116	Street Lighting electricity	\$13,053	\$0	\$0	\$32,080	\$0	\$0	\$32,080	\$0	\$0	\$0	
122117	Traffic Signs	\$0	\$0	\$0	\$32,080	\$0	\$0	\$32,080	\$0	\$0	\$0	
122117	Wages And Salaries	\$0	\$0	\$0	\$175	\$0	\$6,329	\$175	\$0	\$6,329	\$0	Increase in wages, overheads and plant cost allocations. Increase in materials expense for tree pruning
122117	Materials	\$0	\$0	\$0	\$5,000	\$0	\$0	\$5,000	\$0	\$0	\$0	
122117	Services	\$0	\$0	\$0	\$1,000	\$0	\$0	\$1,000	\$0	\$0	\$0	
122117	Labour On Costs	\$0	\$0	\$0	\$154	\$0	\$0	\$154	\$0	\$0	\$0	
122117	Plant Recovery	\$0	\$0	\$0	\$0	\$0	\$130,477	\$0	\$0	\$130,656	\$0	Increase in wages, overheads and plant cost allocations. Increase in materials expense for tree pruning
122120	Roman Road Data Pickup		\$0	\$0,669		\$0	\$0		\$0	\$0	\$0	
122120	Wages And Salaries	\$0	\$0	\$0	\$525	\$0	\$0	\$525	\$0	\$0	\$0	
122120	Services - RAMM licence	\$8,093	\$0	\$0	\$7,945	\$0	\$0	\$8,093	\$0	\$0	\$0	
122120	Services - RAMM data collection for Roads Fair Value	\$1,576	\$0	\$0	\$120,000	\$0	\$0	\$120,000	\$0	\$0	\$0	Increase in wages, overheads and plant cost allocations. Increase in materials expense for tree pruning
122120	Services - RAMM Pocket rental	\$0	\$0	\$0	\$1,545	\$0	\$0	\$1,576	\$0	\$0	\$0	
122120	Labour On Costs	\$0	\$0	\$0	\$462	\$0	\$0	\$462	\$0	\$0	\$0	
122120	Plant Recovery	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
122121	Town Services - Verge Spraying		\$0	\$8,813		\$0	\$32,644		\$0	\$32,644	\$0	Increase in wages, overheads and plant cost allocations. Increase in materials expense for tree pruning
122121	Wages And Salaries	\$2,622	\$0	\$0	\$3,800	\$0	\$0	\$3,800	\$0	\$0	\$0	
122121	Materials	\$692	\$0	\$0	\$20,000	\$0	\$0	\$20,000	\$0	\$0	\$0	
122121	Services	\$0	\$0	\$0	\$2,000	\$0	\$0	\$2,000	\$0	\$0	\$0	
122121	Labour On Costs	\$2,622	\$0	\$0	\$3,344	\$0	\$0	\$3,344	\$0	\$0	\$0	Increase in wages, overheads and plant cost allocations. Increase in materials expense for tree pruning
122122	Road Sweeping		\$0	\$1,523		\$0	\$14,125		\$0	\$14,125	\$0	
122122	Wages And Salaries	\$0	\$0	\$0	\$50	\$0	\$0	\$50	\$0	\$0	\$0	
122122	Services	\$1,522	\$0	\$0	\$14,000	\$0	\$0	\$14,000	\$0	\$0	\$0	
122122	Labour On Costs	\$0	\$0	\$0	\$90	\$0	\$0	\$90	\$0	\$0	\$0	Increase in wages, overheads and plant cost allocations. Increase in materials expense for tree pruning
122122	Plant Recovery	\$0	\$0	\$0	\$15	\$0	\$0	\$15	\$0	\$0	\$0	
122123	Emergency Services		\$0	\$14,919		\$0	\$26,900		\$0	\$26,900	\$0	
122123	Wages And Salaries	\$5,902	\$0	\$0	\$10,000	\$0	\$0	\$10,000	\$0	\$0	\$0	
122123	Services	\$0	\$0	\$0	\$3,100	\$0	\$0	\$3,100	\$0	\$0	\$0	Increase in wages, overheads and plant cost allocations. Increase in materials expense for tree pruning
122123	Labour On Costs	\$5,902	\$0	\$0	\$8,800	\$0	\$0	\$8,800	\$0	\$0	\$0	
122123	Plant Recovery	\$3,150	\$0	\$0	\$5,000	\$0	\$0	\$5,000	\$0	\$0	\$0	

**Shire of Boyup Brook
BUDGET REVIEW REPORT**

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
122126 Streetsweeping Expenses	\$0	\$179	\$0	\$19,400	\$0	\$0
122126 Wages And Salaries	\$0	\$0	\$0	\$0	\$0	\$0
122126 Materials	\$179	\$0	\$0	\$0	\$0	\$0
122126 Labour On Costs	\$0	\$0	\$0	\$0	\$0	\$0
122126 Plant Recovery	\$0	\$0	\$0	\$0	\$0	\$0
122127 Consulting Engineer Expenses	\$0	\$0	\$0	\$40,000	\$0	\$0
122127 Services	\$0	\$0	\$0	\$0	\$0	\$0
122131 Rural Street Addressing	\$1,112	\$3,015	\$0	\$732	\$0	\$2,868 allocations. Increase in wages, overheads and plant cost
122131 Wages And Salaries	\$202	\$0	\$0	\$0	\$0	\$0
122131 Materials	\$1,112	\$0	\$0	\$0	\$0	\$0
122131 Labour On Costs	\$588	\$0	\$0	\$0	\$0	\$0
122131 Plant Recovery	\$0	\$184,315	\$0	\$422,234	\$0	\$36,290 Increase in Administration allocations
122150 Admin Allocated - Road Maintenance	\$184,315	\$0	\$0	\$0	\$0	\$0
122150 Administration Allocations	\$0	\$0	\$0	\$21,375	\$0	\$0
122190 Depreciation - Transport Other	\$0	\$0	\$0	\$0	\$0	\$0
122190 Depreciation - Bulkings	\$0	\$0	\$0	\$0	\$0	\$0
122190 Depreciation - Furniture & Equipment	\$0	\$0	\$0	\$0	\$0	\$0
122190 Depreciation - Plant & Equipment	\$0	\$0	\$0	\$25,945	\$0	\$0
122191 Depreciation - Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0
122191 Asset Depreciation Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0
122192 Depreciation Roads	\$0	\$0	\$0	\$1,647,515	\$0	\$0
122192 Asset Depreciation Roads	\$0	\$0	\$0	\$0	\$0	\$0
122193 Depreciation - Bridges	\$0	\$0	\$0	\$645,550	\$0	\$0
122193 Asset Depreciation Bridges	\$0	\$0	\$0	\$0	\$0	\$0
122194 Depreciation - Footpaths	\$0	\$0	\$0	\$17,255	\$0	\$0
122194 Asset Depreciation	\$0	\$0	\$0	\$0	\$0	\$0
122195 Depreciation - Drainage	\$0	\$0	\$0	\$271,780	\$0	\$0
122195 Asset Depreciation	\$0	\$0	\$0	\$0	\$0	\$0
122195 Minor Assets and Sundry Items	\$0	\$1,243	\$0	\$25,000	\$0	\$0
123119 Materials - items under \$5,000 in value	\$1,243	\$0	\$0	\$0	\$0	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OPI/EXP	\$679,032	\$679,159	\$0	\$4,333,065	\$0	\$71,108 (\$85,667)
OPERATING INCOME						
122001 Reimbursements - Roads Mtce	\$0	\$0	\$0	\$0	\$0	\$0
122001 Reimbursements - road repairs	\$0	\$0	\$0	\$0	\$0	\$0
122002 Profit on Disposal of Assets	\$0	\$0	\$0	\$0	\$0	\$0
122002 Profit on Sale of Asset	\$0	\$0	\$0	\$0	\$0	\$0
122003 Sale of Old Materials and Minor Items	\$0	\$0	\$0	\$0	\$0	\$0
122003 Other Income	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OPI/INC	\$0	\$0	\$0	\$0	\$0	\$0
Total - MTCE STREETS ROADS DEPOTS	\$678,993	\$679,159	\$0	\$4,333,065	\$89	\$71,108 (\$85,756)

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023	ADOPTED BUDGET 2023-2024	PROJECTION 30 JUNE 2023	PROJECTED VARIANCE
Calculation Column	Income Expenditure	Income Expenditure	Income Expenditure	FAVOURABLE FAVOURABLE COMMENTARY
TRAFFIC CONTROL				
OPERATING EXPENDITURE				
125150 Administration Allocated - Traffic Control	\$0	\$0	\$0	\$0
125150 Administration Allocations	\$55,279	\$126,636	\$136,798	\$10,162
Sub Total - TRAFFIC CONTROL OPI/EXP	\$55,279	\$126,636	\$136,798	\$10,162
OPERATING INCOME				
125001 Licensing Service	(\$16,447)	(\$28,000)	(\$28,000)	\$0
125001 Commission on Licensing services	\$0	\$0	\$0	\$0
125002 Motor Vehicle Plates	(\$389)	(\$1,000)	(\$1,000)	\$0
125002 Sale of motor vehicle special plates	\$0	\$0	\$0	\$0
125005 Sundry Receipts - Heavy Haulage Permits etc	(\$1,675)	\$0	(\$1,675)	(\$1,675)
125005 Fees & charges	\$0	\$0	\$0	\$0
Sub Total - TRAFFIC CONTROL OPI/INC	(\$18,512)	(\$29,000)	(\$30,675)	(\$1,675)
Total - TRAFFIC CONTROL	\$36,768	\$97,636	\$106,123	\$10,162
AERODROMES				
OPERATING EXPENDITURE				
126100 Airstrip	\$0	\$0	\$0	\$0
126100 Wages And Salaries	\$433	\$1,800	\$9,473	\$889
126100 Materials	\$2,329	\$1,500	\$2,330	\$0
126100 Services - General	\$0	\$0	\$0	\$0
126100 Services - pest control including termites	\$0	\$0	\$0	\$0
126100 Insurance Costs	\$134	\$0	\$0	\$0
126100 Labour On Costs	\$433	\$1,584	\$1,584	\$0
126100 Plant Recovery	\$374	\$2,300	\$2,300	\$0
126100 Depreciation - Airport	\$0	\$0	\$0	\$0
126190 Depreciation - Buildings	\$0	\$730	\$730	\$0
126190 Depreciation - Other Infrastructure	\$0	\$22,000	\$22,000	\$0
Sub Total - AERODROMES OPI/EXP	\$3,703	\$31,314	\$32,203	\$889
OPERATING INCOME				
126003 Non-Operating Grants & Subsidies	\$0	\$0	\$0	\$0
126003 Non-Operating Federal Grant - RUAP Instalment 2	\$0	\$0	\$0	\$0
Sub Total - AERODROMES OPI/INC	\$0	\$0	\$0	\$0
Total - AERODROMES	\$3,703	\$31,314	\$32,203	\$889
Total - TRANSPORT	\$327,435	\$2,571,613	\$4,487,507	\$1,088,433

Increase in materials expenses for spray chemicals.

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
TOURISM AND AREA PROMOTION								
OPERATING EXPENDITURE								
132110	Tourist Bay							
132110	Wages And Salaries	\$223	\$0	\$626	\$0	\$2,078	\$0	\$0
132110	Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132110	Insurance - Property	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132110	Labour On Costs	\$223	\$0	\$0	\$0	\$0	\$0	\$0
132110	Plant Recovery	\$161	\$0	\$0	\$0	\$0	\$0	\$0
132103	Community Development Officer		\$44,423	\$0	\$0	\$22,756	\$0	\$52,648 Increase in wages allocation,
132103	Wages	\$38,160	\$0	\$0	\$0	\$0	\$0	\$0
132103	Superannuation	\$3,964	\$0	\$0	\$0	\$0	\$0	\$0
132103	Other employment costs - Training	\$2,299	\$0	\$0	\$0	\$0	\$0	\$0
132104	Tourist Centre Expenses		\$53,311	\$0	\$0	\$74,291	\$0	\$66,529
132104	Wages And Salaries	\$9,147	\$0	\$0	\$0	\$0	\$0	\$0
132104	Materials	\$1,369	\$0	\$0	\$0	\$0	\$0	\$0
132104	Services - Contract Cleaning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132104	Services - Electrical Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132104	Services - Air Conditioner Servicing	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132104	Services - Plumbing Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132104	Services - Pest Control inc termite	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132104	Services - clean and paint bus shelter	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132104	Services - Fire equipment servicing	\$37	\$0	\$0	\$0	\$0	\$0	\$0
132104	Services - Maintenance & Repairs	\$274	\$0	\$0	\$0	\$0	\$0	\$0
132104	Services - Septic Pump Out	\$980	\$0	\$0	\$0	\$0	\$0	\$0
132104	Electricity And Gas	\$627	\$0	\$0	\$0	\$0	\$0	\$0
132104	Water	\$1,266	\$0	\$0	\$0	\$0	\$0	\$0
132104	Eel Charge	\$98	\$0	\$0	\$0	\$0	\$0	\$0
132104	Insurance - Property	\$2,028	\$0	\$0	\$0	\$0	\$0	\$0
132104	BBTA - Operating Contribution	\$27,301	\$0	\$0	\$0	\$0	\$0	\$0
132104	Labour On Costs	\$7,017	\$0	\$0	\$0	\$0	\$0	\$0
132104	Plant Recovery	\$3,248	\$0	\$0	\$0	\$0	\$0	\$0
132106	Promotion Activities		\$13,000	\$0	\$0	\$24,120	\$0	\$0
132106	Materials - General	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132106	Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132106	Services - Southern Forests Tourism Campaign	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132106	Services - Photography for promotion activities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132106	Services - WBAC Tourism Project officer & marketing costs	\$13,000	\$0	\$0	\$0	\$0	\$0	\$0
132106	Other Expenses - Donation to SW Display	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132106	Other Expenses - Economic Community Profiling	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132107	Flax Mill Complex General Operations		\$17,920	\$0	\$0	\$50,057	\$0	\$0
132107	Wages And Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132107	Materials	\$154	\$0	\$0	\$0	\$0	\$0	\$0
132107	Services - Contract Cleaning, watering and rubbish removal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132107	Services - CMCA Commission on income	\$9,411	\$0	\$0	\$0	\$0	\$0	\$0
132107	Services - Electrical Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132107	Telephone	\$54	\$0	\$0	\$0	\$0	\$0	\$0
132107	Electricity And Gas	\$5,551	\$0	\$0	\$0	\$0	\$0	\$0
132107	Water	\$1,688	\$0	\$0	\$0	\$0	\$0	\$0
132107	Insurance - Marine Cargo	\$453	\$0	\$0	\$0	\$0	\$0	\$0
132107	Labour On Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132107	Plant Recovery	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023		ADOPTED BUDGET 2023-2024		PROJECTION 30 JUNE 2023		PROJECTED VARIANCE	
G/L	JOB		Calculation Column	Income Expenditure	Calculation Column	Income Expenditure	Income Expenditure	Income Expenditure	FAVOURABLE	COMMENTARY
132108	B0665	Caravan Park/Flax Mill Complex Building Operation		\$0	\$39,725		\$0	\$0	\$0	\$1,796 Increase in superannuation expenses.
132108	B0665	Wages And Salaries	\$7,865	\$0	\$15,000	\$0	\$0	\$0	\$0	
132108	B0665	Superannuation	\$1,728	\$0	\$0	\$0	\$0	\$0	\$0	
132108	B0665	Employee Costs - Other	\$0	\$0	\$100	\$0	\$0	\$0	\$0	
132108	B0665	Materials	\$64	\$0	\$8,500	\$0	\$0	\$0	\$0	
132108	B0665	Services - General	\$0	\$0	\$8,000	\$0	\$0	\$0	\$0	
132108	B0665	Services - Electrical Repairs	\$2,117	\$0	\$1,500	\$0	\$0	\$0	\$0	
132108	B0665	Services - Contract Cleaning	\$0	\$0	\$600	\$0	\$0	\$0	\$0	
132108	B0665	Services - Fire equipment servicing	\$127	\$0	\$465	\$0	\$0	\$0	\$0	
132108	B0665	Services - Plant Hire	\$0	\$0	\$1,650	\$0	\$0	\$0	\$0	
132108	B0665	Services - Relocation repairs	\$1,395	\$0	\$0	\$0	\$0	\$0	\$0	
132108	B0665	Services - Portable Toilet Hire & Transport	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
132108	B0665	Services - Maintenance & Repairs	\$1,097	\$0	\$1,650	\$0	\$0	\$0	\$0	
132108	B0665	Services - Plumbing Repairs	\$160	\$0	\$1,800	\$0	\$0	\$0	\$0	
132108	B0665	Services - Portable Shower/Toilet Hire & Transport	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0	
132108	B0665	Services - Rubbish Bin Hire	\$0	\$0	\$2,275	\$0	\$0	\$0	\$0	
132108	B0665	Services - Hygiene Service	\$0	\$0	\$145	\$0	\$0	\$0	\$0	
132108	B0665	Services - Pest Control Inc Termites	\$0	\$0	\$3,600	\$0	\$0	\$0	\$0	
132108	B0665	Services - Contract Street Sweeping	\$0	\$0	\$1,560	\$0	\$0	\$0	\$0	
132108	B0665	Services - Caravan Park Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
132108	B0665	Services - Septic Pump Out	\$560	\$0	\$1,050	\$0	\$0	\$0	\$0	
132108	B0665	Services - WP Power pole replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
132108	B0665	Electricity And Gas	\$0	\$0	\$155	\$0	\$0	\$0	\$0	
132108	B0665	Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
132108	B0665	Shire Rates	\$6,854	\$0	\$9,285	\$0	\$0	\$0	\$0	
132108	B0665	Rubbish Service Charge	\$2,678	\$0	\$1,760	\$0	\$0	\$0	\$0	
132108	B0665	Eel Charge	\$422	\$0	\$250	\$0	\$0	\$0	\$0	
132108	B0665	Insurance - Property	\$6,456	\$0	\$6,308	\$0	\$0	\$0	\$0	
132108	B0665	Labour On Costs	\$4,908	\$0	\$13,200	\$0	\$0	\$0	\$0	
132108	B0665	Plant Recovery	\$3,272	\$0	\$5,000	\$0	\$0	\$0	\$0	
132111		Carabuy Beetle Collection	\$0	\$89	\$0	\$100	\$0	\$89	\$0	
132111		Insurance Costs	\$89	\$0	\$100	\$0	\$0	\$0	\$0	
132114		Community Development Expenses	\$0	\$0	\$150	\$0	\$150	\$0	\$0	
132114		Expenses for community development Activities	\$0	\$0	\$150	\$0	\$0	\$0	\$0	
132116		CDO Vehicle Op Costs GEN	\$1,717	\$0	\$5,000	\$0	\$5,000	\$0	\$0	
132116		Wages And Salaries	\$1,717	\$0	\$5,000	\$0	\$0	\$0	\$0	
132150		Admin Allocated Tourism	\$25,807	\$0	\$59,120	\$0	\$59,120	\$0	\$0	
132150		Administration Allocations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
132151		Admin Allocated Caravan PK	\$7,405	\$0	\$16,965	\$0	\$16,965	\$0	\$0	
132151		Administration Allocations	\$7,405	\$0	\$16,965	\$0	\$0	\$0	\$0	
132190		Depreciation - Tourism/Area Promotion	\$0	\$0	\$4,290	\$0	\$4,290	\$0	\$0	
132190		Depreciation - Buildings	\$0	\$0	\$3,460	\$0	\$0	\$0	\$0	
132190		Depreciation - Other Infrastructure	\$0	\$0	\$505	\$0	\$0	\$0	\$0	
132190		Depreciation - Plant & Equipment	\$0	\$0	\$325	\$0	\$0	\$0	\$0	
132191		Depreciation - Caravan PK/Flax	\$0	\$0	\$0	\$0	\$45,125	\$0	\$0	
132191		Depreciation - Buildings	\$0	\$0	\$38,355	\$0	\$0	\$0	\$0	
132191		Depreciation - Furniture & Equipment	\$0	\$0	\$315	\$0	\$0	\$0	\$0	
132191		Depreciation - Other Infrastructure	\$0	\$0	\$6,455	\$0	\$0	\$0	\$0	
Sub Total - TOURISM & AREA PROMOTION OPIEX			\$203,425	\$0	\$394,925	\$0	\$455,402	\$0	\$0	\$70,250
OPERATING INCOME										
132002		Caravan Park & Complex Fees & Charges								
132002		Fees & Charges	(\$37,085)	\$0	\$0	(\$60,000)	\$0	(\$60,000)	\$0	\$0
132003		Flax Mill Sheds Storage Charges	(\$7,204)	\$0	\$0	(\$12,000)	\$0	(\$12,000)	\$0	\$0
132006		Evert - Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
132006		Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
132007		Other Income	(\$1,135)	\$0	\$0	(\$4,000)	\$0	(\$2,220)	\$0	\$1,780 Trends indicate a decrease in laundry income
132010		Operating Contributions & Reimbursements	(\$1,135)	\$0	\$0	\$0	\$0	\$0	\$0	
132010		Non-Operating Grants, Subsidies & Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
132010		Non-Operating Grant CWSP - Water Tanks	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Sub Total - TOURISM & AREA PROMOTION OPI/NC			(\$45,424)	\$0	(\$76,000)	\$0	(\$74,220)	\$0	\$0	\$1,780
Total - TOURISM & AREA PROMOTION			\$158,001	\$45,424	\$318,925	(\$76,000)	\$394,925	\$455,402	(\$8,773)	\$72,030
BUILDING CONTROL										

[illegible]

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
SALEYARDS & MARKETS							
OPERATING EXPENDITURE							
134100 Saleyards	\$1,033	\$0	\$3,860	\$0	\$11,680	\$0	\$0
Wages And Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0
134100 Services - General	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Services - post control termite barrier application	\$0	\$0	\$0	\$0	\$0	\$0	\$0
134100 Electricity And Gas	\$324	\$0	\$0	\$0	\$0	\$0	\$0
Water	\$943	\$0	\$0	\$0	\$0	\$0	\$0
134100 Labour On Costs	\$1,033	\$0	\$0	\$0	\$0	\$0	\$0
Plant Recovery	\$377	\$0	\$0	\$0	\$0	\$0	\$0
134190 Depreciation - Saleyards & Markets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Buildings Asset Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - SALEYARDS & MARKETS OPIEXP	\$3,860	\$0	\$3,860	\$0	\$125,025	\$0	\$0
OPERATING INCOME							
134001 Reimbursements - Saleyards	\$0	(\$943)	\$0	\$0	\$0	(\$943)	\$0
Operating Contributions & Reimbursements	(\$943)	\$0	\$0	\$0	\$0	\$0	\$0
Fees And Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - SALEYARDS & MARKETING OPIINC	(\$943)	(\$943)	\$0	\$0	(\$943)	(\$943)	\$0
Total - SALEYARDS & MARKETS	\$2,917	(\$943)	\$3,860	\$0	\$125,025	-\$943	(\$943)

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G.L.	JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
OTHER ECONOMIC SERVICES								
OPERATING EXPENDITURE								
135100	Standpipes Expenses	\$0	\$7,822	\$0	\$0	\$26,214	\$0	
135100	Wages And Salaries	\$0	\$0	\$50	\$0	\$0	\$0	
135100	Materials	\$0	\$0	\$500	\$0	\$0	\$0	
135100	Services	\$33	\$0	\$1,600	\$0	\$0	\$0	
135100	Water	\$7,789	\$0	\$24,000	\$0	\$0	\$0	
135100	Labour On Costs	\$0	\$0	\$44	\$0	\$0	\$0	
135100	Plant Recovery	\$0	\$0	\$20	\$0	\$0	\$0	
135102	Economic Development Projects							
135102	Materials	\$0	\$0	\$7,500	\$0	\$7,500	\$0	
135103	Country Music Festival Expenses	\$0	\$0	\$0	\$0	\$0	\$0	
135103	Wages And Salaries	\$5,000	\$5,000	\$0	\$0	\$15,000	\$0	
135103	Materials	\$0	\$0	\$0	\$0	\$0	\$0	
135103	Services - Pest Control including termities	\$0	\$0	\$0	\$0	\$0	\$0	
135103	Community donation to Country Music Club festival	\$0	\$0	\$0	\$0	\$0	\$0	
135103	Labour On Costs	\$0	\$0	\$0	\$0	\$0	\$0	
135103	Plant Recovery	\$0	\$0	\$0	\$0	\$0	\$0	
135103	Abel Street Shop	\$0	\$6,501	\$0	\$0	\$12,708	\$0	\$60
135105	Wages And Salaries	\$0	\$0	\$220	\$0	\$0	\$0	
135105	Materials	\$213	\$0	\$1,000	\$0	\$0	\$0	
135105	Services - General	\$274	\$0	\$1,500	\$0	\$1,500	\$0	
135105	Services - Septic Tank Pump Out	\$0	\$0	\$600	\$0	\$0	\$0	
135105	Services - Electrical Repairs	\$0	\$0	\$1,500	\$0	\$0	\$0	
135105	Services - Pest Control including termities	\$0	\$0	\$1,450	\$0	\$0	\$0	
135105	Water	\$60	\$0	\$300	\$0	\$0	\$0	
135105	Shire Rates	\$4,697	\$0	\$4,610	\$0	\$0	\$0	
135105	Rubbish Service Charge	\$404	\$0	\$424	\$0	\$0	\$0	
135105	Est Charge	\$145	\$0	\$180	\$0	\$0	\$0	
135105	Insurance	\$708	\$0	\$680	\$0	\$0	\$0	
135105	Labour On Costs	\$0	\$0	\$194	\$0	\$0	\$0	
135105	Plant Recovery	\$0	\$0	\$50	\$0	\$0	\$0	
135150	Admin Allocated - Other Economic Development	\$7,405	\$7,405	\$16,965	\$0	\$16,965	\$0	\$1,451
135150	Administration Allocations	\$0	\$0	\$0	\$0	\$0	\$0	
135180	Depreciation - DevelopFacilities	\$0	\$0	\$3,865	\$0	\$3,865	\$0	\$0
135190	Asset Depreciation	\$0	\$0	\$3,865	\$0	\$0	\$0	
Sub Total - OTHER ECONOMIC SERVICES OP/EXP		\$26,728	\$0	\$82,252	\$0	\$82,252	\$0	\$1,511
OPERATING INCOME								
135001	Standpipe Water							
135001	Fees and Charges	(\$6,447)	(\$6,447)	\$0	(\$15,000)	\$0	(\$15,000)	\$0
135005	Abel Street Shop Rental							
135005	Fees and Charges	(\$7,900)	(\$7,900)	\$0	(\$19,240)	\$0	(\$16,200)	\$3,040
135005								Decrease in shop rental
Sub Total - OTHER ECONOMIC SERVICES OP/INC		(\$14,347)	(\$14,347)	(\$34,240)	(\$31,200)	(\$31,200)	\$0	\$3,040
Total - OTHER ECONOMIC SERVICES		\$12,381	(\$14,347)	\$48,012	(\$34,240)	\$37,063	\$68,263	\$4,551
Total - ECONOMIC SERVICES		\$184,262	(\$64,194)	\$248,460	(\$122,556)	\$684,442	\$727,605	\$84,607

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Shire of Boyup Brook BUDGET REVIEW REPORT									
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme									
G/L	JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY	
PRIVATE WORKS									
OPERATING EXPENDITURE									
141100	Private Works - Costs								
141100	Wages And Salaries	\$304	\$0	\$621	\$0	\$10,080	\$0	\$0	\$0
141100	Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
141100	Labour On Costs	\$283	\$0	\$0	\$0	\$0	\$0	\$0	\$0
141100	Plant Recovery	\$34	\$0	\$0	\$0	\$2,000	\$0	\$0	\$0
Sub Total - PRIVATE WORKS OPEXP									
		\$621	\$0	\$621	\$0	\$10,080	\$0	\$0	\$0
OPERATING INCOME									
141001	Private Works - Recoup Charges	\$0	(\$564)	\$0	(\$10,080)	\$0	(\$10,080)	\$0	\$0
141001	Fees & charges	(\$564)	\$0	\$0	\$0	(\$10,080)	\$0	\$0	\$0
Sub Total - PRIVATE WORKS OPINC									
		(\$564)	\$0	\$0	(\$10,080)	(\$10,080)	\$0	\$0	\$0
Total - PRIVATE WORKS									
		\$57	(\$564)	\$621	\$0	\$0	\$10,080	\$0	\$0
PUBLIC WORKS OVERHEADS									
OPERATING EXPENDITURE									
143100	Supervision		\$0	\$191,654	\$0	\$181,355	\$0	\$310,863	\$0
143100	Wages And Salaries	\$186,560	\$0	\$0	\$0	\$0	\$0	\$0	\$0
143100	Overheads	\$96	\$0	\$0	\$0	\$0	\$0	\$0	\$0
143100	Plant Recovery	\$4,968	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0
143101	Consultant Engineer		\$0	\$0	\$0	\$0	\$0	\$0	\$0
143101	Consultant Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
143102	Works Manager Vehicle Op Costs	\$0	\$0	\$0	\$0	\$2,380	\$0	\$2,380	\$0
143102	Plant Recovery	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
143103	FBT Works Staff	\$2,228	\$0	\$2,228	\$0	\$3,600	\$0	\$3,600	\$0
143103	FBT on benefits	\$2,228	\$0	\$0	\$0	\$0	\$0	\$0	\$0
143104	Insurance on Works	\$32,906	\$0	\$32,906	\$0	\$3,600	\$0	\$32,906	\$0
143104	Insurance Workers Comp	\$32,906	\$0	\$0	\$0	\$0	\$0	\$0	\$0
143105	Superannuation of Workmen	\$79,077	\$0	\$79,077	\$0	\$21,953	\$0	\$32,906	\$0
143105	Superannuation	\$79,077	\$0	\$0	\$0	\$0	\$0	\$0	\$0
143106	PWOH Leave - Depot	\$87,543	\$0	\$87,543	\$0	\$140,525	\$0	\$158,155	\$0
143106	Annual Leave & Loading	\$49,879	\$0	\$0	\$0	\$0	\$0	\$0	\$0
143106	Public Holidays	\$9,995	\$0	\$0	\$0	\$0	\$0	\$0	\$0
143106	Sick Leave	\$27,669	\$0	\$0	\$0	\$46,906	\$0	\$46,906	\$0
143107	Protective Clothing	\$3,274	\$0	\$3,274	\$0	\$8,000	\$0	\$8,000	\$0
143107	Employee Costs - Other	\$3,274	\$0	\$0	\$0	\$0	\$0	\$0	\$0
143107	Materials	\$0	\$0	\$0	\$0	\$8,000	\$0	\$0	\$0
143108	Uniforms	\$598	\$0	\$598	\$0	\$0	\$0	\$0	\$0
143108	Employee Costs - Other	\$0	\$0	\$0	\$0	\$1,615	\$0	\$1,615	\$0
143108	Materials	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0	\$0
Training & Meeting Expenses									
143109	Wages And Salaries	\$10,725	\$0	\$13,736	\$0	\$61,190	\$0	\$46,535	\$0
143109	Training	\$2,402	\$0	\$0	\$0	\$0	\$0	\$0	\$0
143109	Employee Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
143109	Materials	\$336	\$0	\$0	\$0	\$0	\$0	\$0	\$0
143109	Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
143109	Labour On Costs	\$9	\$0	\$0	\$0	\$0	\$0	\$0	\$0
143109	Plant Recovery	\$252	\$0	\$0	\$0	\$1,050	\$0	\$0	\$0

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023		ADOPTED BUDGET 2023-2024		Calculation Column	PROJECTION 30 JUNE 2023		PROJECTED VARIANCE	
		Income	Expenditure	Income	Expenditure		Income	Expenditure	FAVOURABLE	FAVOURABLE COMMENTARY
143110 Occupational Health & Safety	\$14,614	\$0	\$23,295	\$0	\$66,744	\$29,500	\$0	\$69,558	\$0	\$2,815 Increase in training expenses
143110 Wages And Salaries	\$3,427	\$0	\$0	\$0	\$0	\$3,450				
143110 Training	\$1,154	\$0	\$0	\$0	\$0	\$1,500				
143110 Employee Costs	\$3,660	\$0	\$0	\$0	\$0	\$20,000				
143110 Materials	\$0	\$0	\$0	\$0	\$0	\$6,688				
143110 Services - Regional Risk Coordinator	\$0	\$0	\$0	\$0	\$0	\$3,500				
143110 Materials - OHS Safety systems & materials	\$0	\$0	\$0	\$0	\$0	\$3,150				
143110 Services - OHS Safety systems & materials	\$0	\$0	\$0	\$0	\$0	\$1,000				
143110 Services - Traffic Mgmt Plans	\$0	\$0	\$0	\$0	\$0	\$350				
143110 Services - Safety Representative Refresher	\$0	\$0	\$0	\$0	\$0	\$0				
143110 Services - Medical assessments for employment	\$0	\$0	\$0	\$0	\$0	\$0				
143110 Labour On Costs	\$420	\$0	\$0	\$0	\$0	\$420				
143110 Plant Recovery	\$0	\$0	\$36	\$0	\$1,015	\$500	\$0	\$1,015	\$0	
143111 Other Expenses	\$0	\$0	\$0	\$0	\$0	\$215				
143111 Employee Costs	\$36	\$0	\$0	\$0	\$0	\$300				
143111 Materials	\$0	\$0	\$0	\$0	\$0	\$20	\$0	\$20	\$0	
143111 Services	\$0	\$0	\$0	\$0	\$0	\$0				
143113 Waste Oil Disposal Costs	\$0	\$0	\$0	\$0	\$0	\$20				
143113 Materials	\$0	\$0	\$0	\$0	\$0	\$9,780	\$0	\$9,780	\$0	
143115 Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$2,295				
143115 Annual Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$7,485				
143115 Long Service Leave Accruals	\$0	\$0	\$301	\$0	\$2,500	\$2,500	\$0	\$2,500	\$0	
143116 Conferences and Training Courses (MOW)	\$301	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
143116 Conferences	\$0	\$0	\$0	\$0	\$0	\$0				
143117 Works Manager Housing	\$0	\$0	\$0	\$0	\$0	\$0				
143117 Employee Costs	\$0	\$0	\$14,736	\$0	\$33,758	\$36,662	\$0	\$36,662	\$0	\$2,904
143150 Admin Allocated - Works Overhead	\$14,736	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
143150 Administration Allocations	\$0	\$0	(\$412,160)	\$0	(\$731,802)	\$36,662	\$0	(\$881,056)	(\$149,155)	
143180 LESS PWOH ALLOCATED - PROJECTS	(\$412,160)	\$0	\$0	\$0	\$0	(\$881,056)	\$0	\$0	\$0	
143180 Less PHOW Allocated	\$37,222	\$0	\$37,225	\$0	\$0	\$0	\$0	\$0	(\$163,810)	\$163,810
Sub Total - PUBLIC WORKS OHEADS OPEXP		\$0	\$37,225	\$0	\$0	\$0	\$0	\$0		
OPERATING INCOME										
143001 Workers Compensation Reimbursements	(\$18,373)	(\$18,373)	\$0	(\$600)	\$0	(\$18,373)	(\$18,373)	\$0	(\$17,773)	Increase in workers compensation reimbursements
143001 Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0				
Sub Total - PUBLIC WORKS OHEADS OPINC	(\$18,373)	(\$18,373)	\$0	(\$600)	\$0	(\$18,373)	(\$18,373)	\$0	(\$17,773)	
Total - PUBLIC WORKS OVERHEADS	\$18,849	(\$18,373)	\$37,225	(\$600)	\$0	(\$18,373)	(\$18,373)	\$0	(\$17,773)	

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
PLANT OPERATIONS COSTS							
OPERATING EXPENDITURE							
144100 Repair Wages							
144100 Wages - Mechanic	\$35,716	\$0	\$35,716	\$0	\$54,546	\$0	\$0
144101 Fuel & Oil		\$0	\$0	\$0	\$0	\$0	\$0
144101 Fuel & oil purchases	\$119,193	\$0	\$119,193	\$0	\$285,000	\$0	\$0
144102 Tyres & Tubes		\$0	\$0	\$0	\$0	\$0	\$0
144102 Tyres & Tubes	\$5,776	\$0	\$5,776	\$0	\$16,500	\$0	\$0
144102 Purchase of Tyres & Tubes		\$0	\$0	\$0	\$0	\$0	\$0
144103 Parts and Repairs		\$0	\$40,272	\$0	\$147,890	\$0	\$0
144103 Wages	\$258	\$0	\$0	\$0	\$0	\$0	\$0
144103 Employee Costs	\$555	\$0	\$0	\$0	\$0	\$0	\$0
144103 Materials	\$25,031	\$0	\$0	\$0	\$0	\$0	\$0
144103 Services	\$16,742	\$0	\$0	\$0	\$0	\$0	\$0
144103 Labour Overheads	\$258	\$0	\$0	\$0	\$0	\$0	\$0
144103 Plant Recovery	\$6,427	\$0	\$0	\$0	\$0	\$0	\$0
144104 Licences		\$0	\$492	\$0	\$8,500	\$0	\$0
144104 Licences & Third Party Insurance on Vehicles		\$0	\$0	\$0	\$0	\$0	\$0
144105 Insurance	\$492	\$0	\$0	\$0	\$0	\$0	\$0
144105 Motor Vehicle Insurance	\$41,450	\$0	\$41,450	\$0	\$50,589	\$0	\$0
144106 Blades & Points		\$0	\$0	\$0	\$0	\$0	\$0
144106 Materials	\$0	\$0	\$0	\$0	\$13,000	\$0	\$0
144107 Expendable Tools		\$0	\$4,805	\$0	\$12,100	\$0	\$0
144107 Materials	\$4,805	\$0	\$0	\$0	\$12,100	\$0	\$0
144108 Freight Costs		\$0	\$0	\$0	\$0	\$0	\$0
144108 Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0
144110 Superannuation - Mechanic		\$0	\$4,918	\$0	\$0	\$0	\$0
144110 Superannuation	\$4,918	\$0	\$0	\$0	\$0	\$0	\$0
144113 Plant Recovery		\$0	\$0	\$0	\$0	\$0	\$0
144150 Admin Allocated POC		\$0	\$4,413	\$0	\$10,110	\$0	\$489
144150 Administration Allocations	\$4,413	\$0	\$0	\$0	\$0	\$0	\$0
144190 Depreciation - Plant		\$0	\$0	\$0	\$231,075	\$0	\$0
144190 Asset Depreciation	\$0	\$0	\$0	\$0	\$231,075	\$0	\$0
144180 LESS POC ALLOCATED - PROJECTS		\$0	\$0	\$0	\$0	\$0	\$0
144180 Plant Operating Costs Recovered	(\$469,942)	\$0	(\$469,942)	\$0	(\$809,310)	(\$819,635)	(\$10,325)
144180		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PLANT OPERATIONS COSTS OPI/EXP	(\$203,808)	\$0	(\$203,808)	\$0	\$0	\$0	\$10,325
OPERATING INCOME							
144001 Diesel Rebate	\$0	(\$27,842)	\$0	(\$35,000)	\$0	\$0	\$0
144001 Other Revenue	(\$27,842)	\$0	\$0	\$0	(\$40,000)	\$0	\$0
144002 Reimbursements - Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0
144002 Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PLANT OPERATIONS COSTS OPINC	(\$27,842)	(\$27,842)	\$0	(\$35,000)	(\$40,000)	\$0	\$0
Total - PLANT OPERATIONS COSTS	(\$231,750)	(\$27,842)	(\$203,808)	(\$35,000)	(\$40,000)	\$0	\$10,325

Increase in superannuation expenses based on
Mechanic wages.

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
SALARIES AND WAGES							
OPERATING EXPENDITURE							
145100	Gross Total Salaries and Wages	\$2,043,956	\$0	\$0	\$0	\$0	\$0
145100	Total salaries and wages payable to all staff		\$0	\$0	\$4,035,258	\$0	\$18,764 Increase in global salaries and wages paid
145130	LESS SALS/WAGES ALLOCATED		\$0	\$0	\$0	\$0	
145130	Less Allocated	(\$2,014,446)	(\$2,017,446)	(\$4,016,494)	(\$4,035,258)	(\$4,035,258)	Increase in global salaries and wages allocated to
145101	Workers Compensation Expenses	\$0	\$0	\$0	\$0	\$0	\$0 Projects and jobs.
145101	Workers Comp Payments	\$13,352	\$13,352	\$0	\$13,352	\$0	\$13,352 Increase in workers compensation payments
Sub Total - SALARIES AND WAGES OPIEXP		\$42,862	\$0	\$0	\$13,352	\$0	\$32,116
OPERATING INCOME							
145001	Reimbursements - Administration	\$0	\$0	\$0	\$0	\$0	\$0
145001	Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - SALARIES AND WAGES OPINC		\$0	\$0	\$0	\$0	\$0	\$0
Total - SALARIES AND WAGES		\$42,862	\$0	\$0	\$13,352	\$0	(\$18,764) \$32,116

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Shire of Boyup Brook BUDGET REVIEW REPORT						
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme						
G/L	JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column
ADMINISTRATION						
OPERATING EXPENDITURE						
146100	Advertising		\$0 \$4,082	\$0	\$0 \$11,900	\$0 \$0
146100	Materials - CRC Advertising	\$2,256	\$0 \$0	\$5,000	\$0	\$5,000
146100	Materials - Position Advertising	\$1,423	\$0 \$0	\$2,500	\$0 \$0	\$2,500
146100	General Advertising costs	\$403	\$0 \$0	\$4,400	\$0 \$0	\$4,400
146101	Audit Fees		\$0 \$170	\$0	\$0 \$50,000	\$0 \$312
146101	Audit Fees	\$170	\$0 \$0	\$50,000	\$0 \$0	\$50,312
146102	Bank Fees		\$0 \$28,721	\$0	\$0 \$13,500	\$0
146102	ATO penalties	\$23,760	\$0 \$0	\$0	\$0 \$0	\$23,760
146102	Bank Fees	\$4,961	\$0 \$0	\$13,500	\$0 \$0	\$12,500
146103	Administration Building Costs		\$0 \$25,940	\$0	\$0 \$69,464	\$0
146103	Wages And Salaries	\$4,315	\$0 \$0	\$8,500	\$0 \$0	\$8,500
146103	Materials - General	\$231	\$0 \$0	\$2,500	\$0 \$0	\$2,500
146103	Materials - Cleaning products	\$2,532	\$0 \$0	\$9,500	\$0 \$0	\$9,500
146103	Materials - Electrical tagging	\$0	\$0 \$0	\$1,000	\$0 \$0	\$1,000
146103	Materials - Freight	\$0	\$0 \$0	\$350	\$0 \$0	\$350
146103	Services - Electrical Repairs	\$250	\$0 \$0	\$1,500	\$0 \$0	\$1,500
146103	Services - Fire equipment servicing	\$578	\$0 \$0	\$275	\$0 \$0	\$578
146103	Services - Contract cleaning	\$4,814	\$0 \$0	\$14,500	\$0 \$0	\$14,500
146103	Services - Hygiene Rental Services	\$0	\$0 \$0	\$165	\$0 \$0	\$165
146103	Services - Air Conditioner Servicing	\$0	\$0 \$0	\$1,250	\$0 \$0	\$1,250
146103	Services - Pest Control including termates	\$0	\$0 \$0	\$1,550	\$0 \$0	\$1,550
146103	Services - Building maintenance services	\$274	\$0 \$0	\$2,500	\$0 \$0	\$2,500
146103	Services - Plumbing repairs	\$0	\$0 \$0	\$1,800	\$0 \$0	\$1,800
146103	Services - Reliculation repairs	\$0	\$0 \$0	\$1,700	\$0 \$0	\$1,700
146103	Electricity And Gas	\$2,702	\$0 \$0	\$5,575	\$0 \$0	\$5,575
146103	Rubbish Service Charge	\$531	\$0 \$0	\$570	\$0 \$0	\$531
146103	Esl Charge	\$98	\$0 \$0	\$98	\$0 \$0	\$98
146103	Insurance - Property	\$3,689	\$0 \$0	\$4,751	\$0 \$0	\$3,689
146103	Labour On Costs	\$4,315	\$0 \$0	\$7,480	\$0 \$0	\$7,480
146103	Plant Recovery	\$1,510	\$0 \$0	\$3,900	\$0 \$0	\$3,900
146105	Administration Staff Employee Costs		\$0 \$381,538	\$0	\$0 \$867,667	\$0
146105	Salaries for all administration staff	\$358,254	\$0 \$0	\$845,134	\$0 \$0	\$825,260
146105	Employee Costs - Advertising etc	\$1,452	\$0 \$0	\$580	\$0 \$0	\$1,452
146105	Insurance Workers Comp	\$21,831	\$0 \$0	\$21,953	\$0 \$0	\$21,831
					\$0 \$848,543	\$0 Decrease in salaries paid
					(\$19,124)	

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G.L.	JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023		ADOPTED BUDGET 2023-2024		Calculation Column	PROJECTION 30 JUNE 2023 Income	EXPENDITURE	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
			Income	Expenditure	Income	Expenditure				
146105	Consultants		\$0	\$34,528	\$0	\$182,000		\$0	\$267,950	
146106	Employee Costs - Recruitment		\$0	\$0	\$0	\$0	\$5,000			
146106	Materials	\$2,130	\$0	\$0	\$0	\$0	\$5,000			
146106	Services - FMR Reg 5 Review	\$0	\$0	\$0	\$0	\$0	\$10,000			
146106	Services - Audit Reg 17 Review	\$0	\$0	\$0	\$0	\$0	\$10,000			
146106	Services - Budget Assistance	\$4,947	\$0	\$0	\$0	\$0	\$14,500			
146106	Services - Annuals Assistance	\$19,000	\$0	\$0	\$0	\$0	\$19,000			
146106	Services - Property valuations	\$500	\$0	\$0	\$0	\$0	\$2,000			
146106	Services - Architectural	\$0	\$0	\$0	\$0	\$0	\$30,000			
146106	Services - Cemetery Geotechnical Investigation	\$7,950	\$0	\$0	\$0	\$0	\$7,950			
146106	Services - General, accommodation, travel, etc	\$0	\$0	\$0	\$0	\$0	\$2,000			
146106	Services - Accounting Services, budget review	\$0	\$0	\$0	\$0	\$0	\$16,500			
146106	Services - Recruitment expenses	\$0	\$0	\$0	\$0	\$0	\$10,000			
146106	Services - Business Case Development	\$0	\$0	\$0	\$0	\$0	\$13,000			
146106	Services - CEO Review	\$0	\$0	\$0	\$0	\$0	\$3,000			
146106	Services - IPR SCP & WFP	\$0	\$0	\$0	\$0	\$0	\$10,000			
146106	Services - Policies & Delegations Review	\$0	\$0	\$0	\$0	\$0	\$6,000			
146106	Services - Enterprise Agreement facilitation	\$0	\$0	\$0	\$0	\$0	\$15,000			
146106	Services - Fair Value of Assets - Desktop Assess	\$0	\$0	\$0	\$0	\$0	\$0			
146106	Services - Fair Value of Assets Other Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0			
146108	Insurance		\$0	\$16,209	\$0	\$16,588		\$0	\$16,209	(\$389)
146108	Insurance Costs - Journey Injury	\$0	\$0	\$0	\$0	\$0	\$0			
146108	Insurance Costs - Cyber & Crime	\$4,630	\$0	\$0	\$0	\$0	\$4,630			
146108	Insurance Costs - Travel	\$917	\$0	\$0	\$0	\$0	\$917			
146108	Insurance Costs - Management Liability	\$7,765	\$0	\$0	\$0	\$0	\$7,765			
146108	Insurance Costs - Misc Structures & Equipment	\$2,415	\$0	\$0	\$0	\$0	\$2,415			
146108	Insurance Costs - Loss of Revenue	\$90	\$0	\$0	\$0	\$0	\$90			
146108	Insurance Costs - Voluntary Workers	\$0	\$0	\$0	\$0	\$0	\$0			
146108	Insurance Costs - Increase cost of working	\$360	\$0	\$0	\$0	\$0	\$360			
146108	Insurance - Property	\$32	\$0	\$0	\$0	\$0	\$32			
146108	Legal Expenses		\$0	\$3,088	\$0	\$30,000		\$0	\$30,000	
146109	Legal General advice & leases	\$3,088	\$0	\$0	\$0	\$0	\$30,000			
146110	IT System Operation & maintenance		\$0	\$126,173	\$0	\$154,680		\$0	\$224,363	\$69,683 Increase for fibre connection for internet
146110	Materials - minor equipment	\$964	\$0	\$0	\$0	\$0	\$3,000			
146110	Materials - Financial reporting template	\$0	\$0	\$0	\$0	\$0	\$950			
146110	Services - IT Vision Support	\$38,368	\$0	\$0	\$0	\$0	\$36,000			
146110	Services - IT Vision email payslips & Crystal Reports	\$2,891	\$0	\$0	\$0	\$0	\$2,891			
146110	Services - IT Support Services Inc software licensing	\$42,750	\$0	\$0	\$0	\$0	\$70,000			
146110	Services - Admin email address update	\$2,545	\$0	\$0	\$0	\$0	\$2,545			
146110	Services - IT Disaster Recovery Plan	\$0	\$0	\$0	\$0	\$0	\$4,250			
146110	Services - Internet Starlink Upgrade	\$769	\$0	\$0	\$0	\$0	\$1,600			
146110	Services - Wireless Broadband	\$2,329	\$0	\$0	\$0	\$0	\$4,500			
146110	Services - website & DNS Hosting	\$0	\$0	\$0	\$0	\$0	\$1,260			
146110	Services - Admin 4G redundancy backup Internet	\$764	\$0	\$0	\$0	\$0	\$1,530			
146110	Services - Photocopy Copy Cost Maint	\$5,742	\$0	\$0	\$0	\$0	\$10,100			
146110	Services - Smartsheet licensing	\$1,113	\$0	\$0	\$0	\$0	\$0			
146110	Services - Adobe Licensing	\$190	\$0	\$0	\$0	\$0	\$2,400			
146110	Services - Freight	\$1,008	\$0	\$0	\$0	\$0	\$500			
146110	Services - Photocopy Rental Costs	\$0	\$0	\$0	\$0	\$0	\$2,500			
146110	Services - Landgate SLIP subscription	\$0	\$0	\$0	\$0	\$0	\$2,800			
146110	Services - IT Hardware 3 x new laptops	\$3,619	\$0	\$0	\$0	\$0	\$0			
146110	Services - Internet Fibre Upgrade and P2P to Depot	\$23,120	\$0	\$0	\$0	\$0	\$0			
146111	Office Equipment Maintenance		\$0	\$0	\$0	\$0	\$72,500		\$0	
146111	Other minor office equipment - computers for depot	\$0	\$0	\$0	\$0	\$5,000	\$5,000	\$0	\$5,000	\$0

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income	Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income	Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income	Expenditure	FAVOURABLE	FAVOURABLE	COMMENTARY	PROJECTED VARIANCE
146112	Administration - Postage & Freight		\$0	\$2,784		\$0	\$5,500		\$0	\$5,500	\$0	\$0		
146112	Postage	\$2,784	\$0	\$2,784		\$0	\$5,500		\$0	\$5,500	\$0	\$0		
146113	Printing and Stationery		\$0	\$6,160		\$0	\$0		\$0	\$12,700	\$0	\$0		
146113	Stationery supplies	\$6,160	\$0	\$6,160		\$0	\$12,700		\$0	\$12,700	\$0	\$0		
146114	Administration Vehicle Costs		\$0	\$0		\$0	\$0		\$0	\$800	\$0	\$0		
146114	Employee Costs	\$0	\$0	\$0		\$0	\$800		\$0	\$800	\$0	\$0		
146114	Service & Repairs	\$0	\$0	\$0		\$0	\$0		\$0	\$0				
146115	Administration - Fringe Benefits Tax		\$0	\$7,576		\$0	\$9,600		\$0	\$9,600	\$0	\$0		
146115	FBT on administration staff benefits	\$7,576	\$0	\$7,576		\$0	\$9,600		\$0	\$9,600	\$0	\$0		
146117	Employers Indemnity Insurance		\$0	\$40,403		\$0	\$39,065		\$0	\$40,403	\$0	\$1,338		
146117	Public/Professional Liability (part)	\$40,403	\$0	\$40,403		\$0	\$39,065		\$0	\$40,403	\$0	\$1,338		
146117	Subscriptions		\$0	\$11,398		\$0	\$10,319		\$0	\$11,587	\$0	\$1,268		
146118	WALGA Employee Relations Service	\$4,990	\$0	\$4,990		\$0	\$4,990		\$0	\$4,990				
146118	WALGA Tax Service	\$1,605	\$0	\$1,605		\$0	\$1,605		\$0	\$1,605				
146118	WALGA Local Laws Service	\$690	\$0	\$690		\$0	\$690		\$0	\$690				
146118	Procurement Consultancy Service	\$2,678	\$0	\$2,678		\$0	\$0		\$0	\$2,678				
146118	ChatGPT Subscription	\$94	\$0	\$94		\$0	\$0		\$0	\$283				
146118	Grants Hub Subscription	\$285	\$0	\$285		\$0	\$0		\$0	\$285				
146118	WALGA Governance Service	\$366	\$0	\$366		\$0	\$0		\$0	\$366				
146118	IT Vision User Group Subscription	\$700	\$0	\$700		\$0	\$0		\$0	\$700				
146119	Administration Staff Housing		\$0	\$9,964		\$0	\$19,964		\$0	\$19,964	\$0	\$0		
146119	Salaries & wages	\$0	\$0	\$0		\$0	\$300		\$0	\$300				
146119	Overheads	\$0	\$0	\$0		\$0	\$264		\$0	\$264				
146119	Plant Operation Costs	\$0	\$0	\$0		\$0	\$200		\$0	\$200				
146119	Rent - 3 Reid Place	\$9,100	\$0	\$9,100		\$0	\$18,200		\$0	\$18,200				
146119	Water Consumption - 3 Reid Place	\$204	\$0	\$204		\$0	\$1,000		\$0	\$1,000				
146120	Uniform Allowance		\$0	\$1,582		\$0	\$3,000		\$0	\$3,000	\$0	\$0		
146120	Clothing Allowance	\$1,582	\$0	\$1,582		\$0	\$3,000		\$0	\$3,000	\$0	\$0		
146121	Telephone costs	\$2,647	\$0	\$2,647		\$0	\$8,000		\$0	\$8,000	\$0	\$0		
146121	Minor Furniture & Equip Under \$2000	\$2,667	\$0	\$5,066		\$0	\$15,000		\$0	\$15,000	\$0	\$0		
146122	Printers, monitors and minor IT equipment	\$2,399	\$0	\$2,399		\$0	\$2,500		\$0	\$2,500				
146122	Materials - Desks and equipment	\$0	\$0	\$0		\$0	\$2,500		\$0	\$2,500				
146122	Sundry purchases	\$0	\$0	\$0		\$0	\$17,500		\$0	\$17,500	\$0	\$0		
146123	Conferences/Training/Professional Development	\$6,215	\$0	\$7,393		\$0	\$15,000		\$0	\$15,000				
146123	Training	\$0	\$0	\$0		\$0	\$0		\$0	\$0				
146123	Services - Recovery Coordinators course	\$1,178	\$0	\$1,178		\$0	\$2,500		\$0	\$2,500				
146123	Employee Costs		\$0	\$0		\$0	\$0		\$0	\$0				
146124	Superannuation	\$42,328	\$0	\$42,328		\$0	\$89,590		\$0	\$119,590	\$0	\$30,000	Increase for unpaid Super for LL and penalties from 1/7/21 to 30/6/22	\$0
146124	SGC Superannuation underpayment	\$0	\$0	\$0		\$0	\$0		\$0	\$0				
146124	Superannuation	\$42,328	\$0	\$42,328		\$0	\$89,590		\$0	\$89,590				
146126	Employee (Packaging) Costs		\$0	\$0		\$0	\$725		\$0	\$725	\$0	\$0		
146126	Employee Costs	\$0	\$0	\$0		\$0	\$725		\$0	\$725				
146128	Administration - OSH		\$0	\$561		\$0	\$59,030		\$0	\$13,550		(\$45,480)	\$0 Decrease for WHS position for only 6 mths.	\$0
146128	Wages And Salaries - OSH	\$395	\$0	\$561		\$0	\$59,030		\$0	\$13,550		(\$45,480)	\$0 Decrease for WHS position for only 6 mths.	\$0
146128	Training	\$288	\$0	\$288		\$0	\$550		\$0	\$550				
146128	Materials - General	\$27	\$0	\$27		\$0	\$3,000		\$0	\$3,000				
146130	Administration - Bank Merchant Fees	\$517	\$0	\$517		\$0	\$0		\$0	\$1,035	\$0	\$1,035		
146130	Other Expenses - Bank Fees	\$0	\$0	\$0		\$0	\$22,010		\$0	\$22,010	\$0	\$0		
146190	Depreciation - Administration	\$0	\$0	\$0		\$0	\$0		\$0	\$0				
146190	Depreciation - Buildings	\$0	\$0	\$0		\$0	\$11,445		\$0	\$11,445				
146190	Depreciation - Furniture & Equipment	\$0	\$0	\$0		\$0	\$4,535		\$0	\$4,535				
146190	Depreciation - Other infrastructure	\$0	\$0	\$0		\$0	\$230		\$0	\$230				
146190	Depreciation - Plant & Equipment	\$0	\$0	\$0		\$0	\$5,800		\$0	\$5,800				
146150	Lease Administration Costs Alloc		\$0	(\$748,031)		\$0	(\$1,713,612)		\$0	(\$1,890,167)		(\$146,555)		\$0
146150	Administration Allocations	(\$748,031)	\$0	(\$748,031)		\$0	(\$1,713,612)		\$0	(\$1,890,167)		(\$146,555)		\$0
Sub Total - ADMINISTRATION OPI/EXP		\$10,282	\$0	\$10,136		\$0	\$0		\$0	\$0	\$0	(\$212,346)		\$212,346

Shire of Boyup Brook BUDGET REVIEW REPORT		CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023		ADOPTED BUDGET 2023-2024		PROJECTION 30 JUNE 2023		PROJECTED VARIANCE	
G/L	JOB	Calculation Column	Income	Expenditure	Calculation Column	Income	Expenditure	FAVOURABLE	COMMENTARY
OPERATING INCOME - ADMINISTRATION									
	Reimbursements - Administration								
146001	Operating Contributions & Reimbursements		(\$9,618)	\$0		(\$300)	\$0	(\$9,318)	\$0 Increase in LGIS member contributions credit
146001	LGIS Insurance Contributions Assist	(\$1,503)	\$0	\$0	(\$300)	\$0	\$0		
146001	LGIS Insurance Contributions Assist	(\$8,115)	\$0	\$0		\$0	\$0		
146001	LGIS Good Driver Rebate	\$0	\$0	\$0		\$0	\$0		
146003	Reimbursements		\$0	\$0		\$0	\$0		
Sub Total - ADMINISTRATION OP/INC		(\$9,618)	(\$9,618)	\$0	(\$300)	(\$300)	(\$9,618)	(\$9,318)	\$0
Total - ADMINISTRATION		\$964	(\$9,618)	\$10,136	(\$300)	(\$300)	(\$9,618)	(\$221,664)	\$212,346

	PROJECTED VARIANCE	FAVOURABLE FAVOURABLE COMMENTARY
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		
71		
72		
73		
74		
75		
76		
77		
78		
79		
80		
81		
82		
83		
84		
85		
86		
87		
88		
89		
90		
91		
92		
93		
94		
95		
96		
97		
98		
99		
100		

	PROJECTED VARIANCE	FAVOURABLE FAVOURABLE COMMENTARY
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		
71		
72		
73		
74		
75		
76		
77		
78		
79		
80		
81		
82		
83		
84		
85		
86		
87		
88		
89		
90		
91		
92		
93		
94		
95		
96		
97		
98		
99		
100		

FAVOURABLE FAVOURABLE COMMENTARY	
\$0	Increase in parts and repairs expenses, increase in hay baling expenses, increase in contract owner/classer course expenses, increase in workers compensation insurance premiums.

**Shire of Boyup Brook
BUDGET REVIEW REPORT**

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
OPERATING INCOME						
147100 Revaluation Profit on Local Govt House Unit Trust	\$0	\$0	\$0	\$0	\$0	\$0
149101 Rylington Park Income						
Other Revenue - Non cash profit						
149101 Sheep sales	(\$73,451)	(\$201,588)	(\$719,229)	(\$201,000)	(\$724,165)	(\$4,936)
149101 Wool Sales	(\$21,891)	\$0	\$0	(\$165,750)	\$0	\$0
149101 Canola Sales	(\$41,126)	\$0	\$0	(\$173,860)	\$0	\$0
149101 Barkly & Oats Sales	\$0	\$0	\$0	(\$46,350)	\$0	\$0
149101 Accommodation Charges	(\$4,886)	\$0	\$0	(\$850)	\$0	\$0
149101 Shearing School Contract	(\$59,233)	\$0	\$0	(\$128,299)	\$0	\$0
149101 Sponsorship	\$0	\$0	\$0	\$0	\$0	\$0
149101 Gravel Royalties	\$0	\$0	\$0	\$0	\$0	\$0
149101 Rebates	(\$1,000)	\$0	\$0	(\$1,000)	\$0	\$0
149101 Training fees	\$0	\$0	\$0	\$0	\$0	\$0
149101 Other Income	\$0	\$0	\$0	\$0	\$0	\$0
149104 Rylington Park Operating Grant Income	\$0	\$0	\$0	\$0	\$0	\$0
149104 Operating Grant						
Sub Total - UNCLASSIFIED OP/INC	(\$201,587)	(\$201,588)	(\$719,229)	(\$719,229)	(\$724,165)	(\$4,936)
Total - UNCLASSIFIED	\$121,672	\$323,259	\$821,091	\$141,624	\$985,789	\$44,698
Total - OTHER PROPERTY AND SERVICES	(\$47,848)	(\$257,985)	(\$765,209)	\$831,171	(\$802,236)	(\$442,272)
		\$207,197		\$985,985		\$463,295

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Total - FLUND TRANSFER

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
000000 (Surplus) / Deficit - Carried Forward	(\$3,820,598)	\$0	(\$3,490,312)	(\$3,490,312)	(\$3,820,598)	Increase in Surplus from 22/23 due to year end \$0 adjustments
Sub Total - SURPLUS C/FWD	(\$3,820,598)	\$0	(\$3,490,312)	(\$3,490,312)	(\$3,820,598)	\$0
Total - SURPLUS	(\$3,820,598)	\$0	(\$3,490,312)	(\$3,490,312)	(\$3,820,598)	\$0
NEW LONG TERM LOANS						
INCOME						
132300 New Loan - Caravan Park Abolitions	\$0	\$0	(\$250,000)	\$0	(\$250,000)	\$0
132300 New Loan - Caravan Park Abolitions	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - LONG TERM LOANS	\$0	\$0	(\$250,000)	(\$250,000)	(\$250,000)	\$0
Total - DEFERRED ASSETS	\$0	\$0	(\$250,000)	(\$250,000)	(\$250,000)	\$0
LOANS & FINANCE LEASES - PRINCIPAL REPAYMENTS						
CAPITAL EXPENDITURE						
146800 Principal Repayment on Loans	\$0	\$11,166	\$0	\$0	\$0	\$0
146800 Swim Pool Bowl Loan 114	\$7,205	\$0	\$0	\$14,622	\$0	\$0
146800 Housing - 3 Rogers Ave Loan 115	\$3,961	\$0	\$0	\$8,038	\$0	\$0
146801 Principal Repayments - Finance Leases	\$9,824	\$9,824	\$0	\$19,800	\$0	\$0
146801 Lease principal repayments - Gym Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - LOAN REPAYMENTS	\$20,990	\$20,990	\$0	\$42,460	\$0	\$0
CAPITAL INCOME						
Sub Total - LOANS RAISED	\$0	\$0	\$0	\$0	\$0	\$0
Total - NON CURRENT LIABILITIES	\$20,990	\$20,990	\$0	\$42,460	\$0	\$0
OPERATING ACTIVITIES EXCLUDED FROM BUDGET						
000000 Depreciation Written Back	\$0	\$0	(\$3,586,909)	(\$3,586,909)	\$0	\$0
000000 Realisation Value of Assets Sold Written Back	\$0	\$0	\$0	\$0	\$0	\$0
000000 Profit/Loss on Sale of Asset Written Back	\$0	\$0	\$0	\$0	\$0	\$0
000000 Movement in Accrued Interest on Loans	\$0	\$0	\$0	\$0	\$0	\$0
000000 Movement in Accrued Interest on Investments	\$0	\$0	\$0	\$0	\$0	\$0
000000 Movement in Stock On Hand	\$0	\$0	\$0	\$0	\$0	\$0
000000 Movement in Accrued Expenses	\$0	\$0	\$0	\$0	\$0	\$0
000000 Movement in Accrued Wages	\$0	\$0	\$0	\$0	\$0	\$0
000000 Movement in Employee Benefits (Current)	\$0	\$0	\$0	\$0	\$0	\$0
000000 Long Service Leave - Non Cash	\$0	\$0	\$0	\$0	\$0	\$0
000000 Deferred Pensioner Rates	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OPERATING ACTIVITIES EXCLUDED	\$0	\$0	(\$3,941,544)	(\$3,941,544)	\$0	(\$51,819)
Total - OPERATING ACTIVITIES EXCLUDED	\$0	\$0	(\$3,941,544)	(\$3,941,544)	\$0	(\$51,819)

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
FURNITURE & EQUIPMENT						
HEALTH						
CAPITAL EXPENDITURE						
074600 Surgery Equipment - Capital - (F&E)	\$0	\$0	\$0	\$25,000	\$0	\$25,000
074600 Replace telephone system & telehealth setup	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$25,000	\$0	\$25,000
Total - HEALTH	\$0	\$0	\$0	\$25,000	\$0	\$25,000
Total - FURNITURE AND EQUIPMENT	\$0	\$0	\$0	\$25,000	\$0	\$25,000
BUILDINGS						
LAW ORDER AND PUBLIC SAFETY						
CAPITAL EXPENDITURE						
053401 Other Law - Evacuation Centre Building Capital Expenditure						
053401 Services - construction of evac centre		\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL - LAW ORDER AND PUBLIC SAFETY	\$0	\$0	\$0	\$0	\$0	\$0

Increase in contractor expenses - renovations for Evacuation Centre at Football Clubrooms - offset by \$813k in grant funding and \$894k from Reserves.

\$0 \$1,707,000 \$0 \$1,707,000

\$0 \$1,707,000 \$0 \$1,707,000

\$0 \$1,707,000 \$0 \$1,707,000

\$0 \$1,707,000 \$0 \$1,707,000

\$0 \$1,707,000 \$0 \$1,707,000

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme

Shire of Boyup Brook BUDGET REVIEW REPORT									
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme									
GL	JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY	
LAND AND BUILDINGS									
HEALTH									
CAPITAL EXPENDITURE									
074400	Medical Centre Building Capital		\$0	\$0	\$0	\$75,000	\$0	\$75,000	\$0
074400	Drafting for design of internal structure layout	\$0	\$0	\$20,000	\$0	\$0	\$0	\$20,000	\$0
074400	Internal Painting, flooring & blinds	\$0	\$0	\$25,000	\$0	\$0	\$0	\$25,000	\$0
074400	External Painting & Internal Structural Work	\$0	\$0	\$30,000	\$0	\$0	\$0	\$30,000	\$0
Sub Total - CAPITAL WORKS		\$0	\$0	\$75,000	\$0	\$75,000	\$0	\$75,000	\$0
TOTAL - HEALTH		\$0	\$0	\$75,000	\$0	\$75,000	\$0	\$75,000	\$0
LAND AND BUILDINGS									
EDUCATION & WELFARE									
EXPENDITURE									
081400	Land & Buildings - CRC Capital Renewal		\$0	\$0	\$0	\$40,000	\$0	\$17,000	\$23,000
081400	Services - External Paint/Balustrades/decking/re-stumps	\$0	\$0	\$30,000	\$0	\$0	\$0	\$7,000	\$0
081400	Services - Internal Paint	\$0	\$0	\$10,000	\$0	\$0	\$0	\$10,000	\$0
081401	Buildings - Early Learning Centre Capital		\$0	\$0	\$0	\$23,000	\$0	\$23,000	\$0
081401	Services - External Painting	\$0	\$0	\$8,000	\$0	\$0	\$0	\$8,000	\$0
081401	Services - Kitchen cabinetry	\$0	\$0	\$10,000	\$0	\$0	\$0	\$10,000	\$0
081401	Services - Irrigation installation	\$0	\$0	\$5,000	\$0	\$0	\$0	\$5,000	\$0
Sub Total - CAPITAL WORKS		\$0	\$0	\$63,000	\$0	\$63,000	\$0	\$40,000	\$23,000
TOTAL - EDUCATION & WELFARE		\$0	\$0	\$63,000	\$0	\$63,000	\$0	\$40,000	\$23,000
LAND AND BUILDINGS									
HOUSING									
CAPITAL EXPENDITURE									
091400	CEO Residence Building Capital Expenditure		\$0	\$17,045	\$0	\$30,000	\$0	\$17,045	\$12,955
091400	Services - New Fencing	\$17,045	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0
092403	Community Housing - Land & Building		\$0	\$0	\$0	\$0	\$0	\$12,955	\$0
092403 B9004	24B Proctor Street Building		\$0	\$0	\$0	\$0	\$0	\$12,955	\$0
092403 B9004	Services - New Fencing		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS		\$17,045	\$0	\$17,045	\$0	\$30,000	\$0	\$30,000	\$12,955
Total - HOUSING		\$17,045	\$0	\$17,045	\$0	\$30,000	\$0	\$30,000	\$12,955

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
LAND AND BUILDINGS							
RECREATION AND CULTURE							
CAPITAL EXPENDITURE							
111400 LRC018		\$0	\$3,839	\$0	\$9,741	\$0	\$0
111400 LRC018		\$0	\$0	\$0	\$0	\$0	\$0
111400 LRC018	\$344	\$0	\$0	\$0	\$0	\$0	\$0
111400 LRC018	\$345	\$0	\$0	\$0	\$0	\$0	\$0
111400 LRC018	\$101	\$0	\$0	\$0	\$0	\$0	\$0
111400 LRC018	\$3,049	\$0	\$0	\$0	\$0	\$0	\$0
111400 LRC019		\$0	\$9,064	\$0	\$13,673	\$0	\$0
111400 LRC019	\$9,064	\$0	\$0	\$0	\$0	\$0	\$0
111400 LRC022		\$0	\$4,780	\$0	\$35,126	\$0	\$0
111400 LRC022	\$4,780	\$0	\$0	\$0	\$0	\$0	\$0
111400 LRC022	\$0	\$0	\$0	\$0	\$0	\$0	\$0
111400 LRC021		\$0	\$0	\$0	\$1,818	\$0	\$0
111400 LRC021	\$0	\$0	\$0	\$0	\$0	\$0	\$0
111400 LRC023		\$0	\$0	\$0	\$11,797	\$0	\$0
111400 LRC023	\$0	\$0	\$0	\$0	\$0	\$0	\$0
111400 LRC027		\$0	\$4,310	\$0	\$12,436	\$0	\$0
111400 LRC027	\$4,310	\$0	\$0	\$0	\$0	\$0	\$0
111403							
Town Hall - Building Upgrades & Refurbishments							
111403 LRC017		\$0	\$353,244	\$0	\$217,377	\$0	\$135,867
111403 LRC017	\$353,244	\$0	\$0	\$0	\$0	\$0	\$135,867
112504 LRC006		\$0	\$0	\$0	\$11,187	\$0	\$0
112504 LRC006	\$0	\$0	\$0	\$0	\$0	\$0	\$0
112504 LRC006	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS	\$375,237	\$0	\$375,236	\$0	\$313,155	\$0	\$135,867
Total - RECREATION AND CULTURE	\$375,237	\$0	\$375,236	\$0	\$313,155	\$0	\$135,867

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
LAND AND BUILDINGS							
ECONOMIC SERVICES							
CAPITAL EXPENDITURE							
132400	Tourist Centre - Building Capital Expenditure						
132400	Salaries & Wages	\$0	\$107,572	\$0	\$90,000	\$0	
132400	Overheads	\$11,767	\$0	\$0	\$0	\$11,767	
132400	Plant Operating Costs	\$11,767	\$0	\$0	\$0	\$11,767	
132400	Services - Effluent & septic system	\$6,598	\$0	\$0	\$0	\$6,598	
132400		\$77,440	\$0	\$0	\$0	\$77,440	
132405	Flaxmill Caravan Park Ablution Block						
132405	Salaries & Wages	\$0	\$1,796	\$0	\$250,000	\$0	
132405	Overheads	\$66	\$0	\$0	\$0	\$66	
132405	Plant Operating Costs	\$65	\$0	\$0	\$0	\$65	
132405	New Ablution Block (Loan funded)	\$75	\$0	\$0	\$0	\$75	
132405	Capital - 80 Abel Street Shops	\$1,589	\$0	\$0	\$0	\$15,000	
135401	Pharmacy expansions to upgrade sewerage	\$0	\$0	\$0	\$0	\$15,000	
Sub Total - CAPITAL WORKS		\$109,368	\$109,368	\$0	\$355,000	\$372,779	\$17,779
Total - ECONOMIC SERVICES		\$109,368	\$109,368	\$0	\$355,000	\$372,779	\$17,779
LAND AND BUILDINGS							
OTHER PROPERTY AND SERVICES							
CAPITAL EXPENDITURE							
149503	Rylington Park House Capital						
149503	Water Filtration System	\$0	\$28,972	\$0	\$53,000	\$0	
149503	Repair internal ceiling	\$0	\$0	\$0	\$0	\$43,000	
149503	Replace house roof and gutters	\$28,972	\$0	\$0	\$0	\$0	
Sub Total - CAPITAL WORKS		\$28,972	\$28,972	\$0	\$53,000	\$43,000	\$0
Total - OTHER PROPERTY AND SERVICES		\$28,972	\$28,972	\$0	\$53,000	\$43,000	\$0
Total - LAND AND BUILDINGS		\$550,622	\$550,621	\$0	\$889,155	\$2,716,801	\$1,873,601

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023		Calculation Column	ADOPTED BUDGET 2023-2024		Calculation Column	PROJECTION 30 JUNE 2023		PROJECTED VARIANCE	
			Income	Expenditure		Income	Expenditure		Income	Expenditure	FAVOURABLE	COMMENTARY
121400	MUS01		\$0	\$0		\$0	\$0		\$0	\$20,000	\$0	\$0
121400	MUS01		\$0	\$0		\$0	\$0		\$0	\$20,000	\$0	\$0
121401			\$0	\$0		\$0	\$54,000		\$0	\$0	(\$54,000)	Decrease in wages, overheads and plant costs - \$0 unable to complete by 30 June.
121401			\$0	\$0		\$0	\$0		\$0	\$0		
121401			\$0	\$0		\$0	\$0		\$0	\$0		
121401			\$0	\$0		\$0	\$0		\$0	\$0		
121401			\$0	\$0		\$0	\$0		\$0	\$0		
121401			\$0	\$0		\$0	\$0		\$0	\$0		
121410			\$0	\$344,136		\$0	\$337,000		\$0	\$444,136	\$0	\$107,136 expenses.
121410			\$97,753	\$0		\$0	\$0		\$0	\$0		
121410			\$0	\$0		\$0	\$0		\$0	\$0		
121410			\$0	\$0		\$0	\$0		\$0	\$0		
121410			\$97,753	\$0		\$0	\$0		\$0	\$0		
121410			\$148,630	\$0		\$0	\$0		\$0	\$0		
Sub Total - CAPITAL WORKS			\$722,269	\$0		\$0	\$1,950,962		\$0	\$2,770,441	(\$62,733)	\$882,212
Total - ROADS			\$722,269	\$0		\$0	\$1,950,962		\$0	\$2,770,441	(\$62,733)	\$882,212
Total - INFRASTRUCTURE ASSETS ROADS			\$722,269	\$0		\$0	\$1,950,962		\$0	\$2,770,441	(\$62,733)	\$882,212

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Calculation Column	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	Calculation Column	ADOPTED BUDGET 2023-2024 Income Expenditure	Calculation Column	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
FOOTPATHS								
121700	FP111		\$0	\$0	\$0	\$75,075	\$0	\$263,914
121700	FP111		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$75,075	\$0	\$263,914
Total - TRANSPORT - FOOTPATHS			\$0	\$0	\$0	\$75,075	\$0	\$263,914
Total - FOOTPATH ASSETS			\$0	\$0	\$0	\$75,075	\$0	\$263,914
AIRPORT								
126400			\$0	\$0	\$0	\$53,056	\$0	\$53,056
126400			\$0	\$0	\$0	\$0	\$0	\$0
126400			\$0	\$0	\$0	\$12,131	\$0	\$12,131
126400			\$0	\$0	\$0	\$16,928	\$0	\$16,928
126400			\$0	\$0	\$0	\$14,520	\$0	\$14,520
126400			\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$53,056	\$0	\$53,056
Total - TRANSPORT - AERODROMES			\$0	\$0	\$0	\$53,056	\$0	\$53,056
Total - AERODROME ASSETS			\$0	\$0	\$0	\$53,056	\$0	\$53,056
DRAINAGE								
111800			\$0	\$0	\$0	\$58,866	\$0	\$58,866
111800			\$0	\$0	\$0	\$0	\$0	\$0
111800			\$0	\$0	\$0	\$140	\$0	\$140
111800			\$0	\$0	\$0	\$140	\$0	\$140
111800			\$0	\$0	\$0	\$149	\$0	\$149
111800			\$0	\$0	\$0	\$70,370	\$0	\$70,370
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$58,866	\$0	\$58,866
Total - TRANSPORT - DRAINAGE			\$0	\$0	\$0	\$58,866	\$0	\$58,866
Total - DRAINAGE ASSETS			\$0	\$0	\$0	\$58,866	\$0	\$58,866
PARKS & GARDENS INFRASTRUCTURE								
113909			\$0	\$0	\$0	\$200,000	\$0	\$200,000
113909			\$0	\$0	\$0	\$0	\$0	\$0
113909			\$0	\$0	\$0	\$200,000	\$0	\$200,000
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$200,000	\$0	\$200,000
Total - OTHER SPORT & RECREATION - PARKS & OVALS			\$0	\$0	\$0	\$200,000	\$0	\$200,000
Total - PARKS & OVALS ASSETS			\$0	\$0	\$0	\$200,000	\$0	\$200,000

Increase in contractor expenses - funded from LRCI Phase 4B funding.

Increase in wages, overheads and plant cost allocations. Increase in contractor expenses.

Shire of Boyup Brook
BUDGET REVIEW REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	CALCULATION COLUMN	CURRENT YEAR YTD ACTUALS 31 DECEMBER 2023 Income Expenditure	ADOPTED BUDGET 2023-2024 Income Expenditure	CALCULATION COLUMN	PROJECTION 30 JUNE 2023 Income Expenditure	PROJECTED VARIANCE FAVOURABLE FAVOURABLE COMMENTARY
RECREATION INFRASTRUCTURE							
113906	Recreation Infrastructure - Capital Renewals - Oval Relocation	\$133,137	\$0 \$133,137	\$0 \$150,000	\$150,000	\$0 \$150,000	\$0 \$0
113906	Services - Relocation to oval	\$150,000	\$0 \$150,000	\$0 \$150,000	\$150,000	\$0 \$150,000	\$0 \$0
Sub Total - CAPITAL WORKS							
		\$133,137	\$0 \$133,137	\$0 \$150,000	\$150,000	\$0 \$150,000	\$0 \$0
Total - RECREATION INFRASTRUCTURE							
		\$133,137	\$0 \$133,137	\$0 \$150,000	\$150,000	\$0 \$150,000	\$0 \$0
Total - INFRASTRUCTURE ASSETS - RECREATION							
		\$133,137	\$0 \$133,137	\$0 \$150,000	\$150,000	\$0 \$150,000	\$0 \$0
INFRASTRUCTURE OTHER							
COMMUNITY AMENITIES							
101400	Landfill Transfer Station Development (Other Infra)						
101400	Installation of Fencing	\$30,256	\$0 \$30,256	\$0 \$35,000	\$35,000	\$0 \$31,000	(\$4,000)
107900	Cemetery Other Infrastructure	\$5,050	\$0 \$5,050	\$0 \$0	\$0	\$0 \$357,331	\$0 \$357,331
107900	Services - Design & construct	\$35,306	\$0 \$35,306	\$0 \$35,000	\$35,000	\$0 \$388,331	(\$4,000)
Sub Total - CAPITAL WORKS							
		\$35,306	\$0 \$35,306	\$0 \$35,000	\$35,000	\$0 \$388,331	(\$4,000)
Total - COMMUNITY AMENITIES							
		\$35,306	\$0 \$35,306	\$0 \$35,000	\$35,000	\$0 \$388,331	(\$4,000)
INFRASTRUCTURE OTHER							
RECREATION & CULTURE							
111900	Other Infrastructure - Town Hall						
111900	LRC025 Town Hall Car Park & Landscaping	\$0	\$0 \$0	\$0 \$214,313	\$214,313	\$0 \$214,313	\$0 \$0
111900	Services	\$0	\$0 \$0	\$0 \$0	\$0	\$0 \$214,313	\$0 \$0
Sub Total - CAPITAL WORKS							
		\$0	\$0 \$0	\$0 \$214,313	\$214,313	\$0 \$214,313	\$0 \$0
Total - RECREATION & CULTURE							
		\$0	\$0 \$0	\$0 \$214,313	\$214,313	\$0 \$214,313	\$0 \$0
INFRASTRUCTURE OTHER							
ECONOMIC SERVICES							
132901	Flaxmill Fence & Water Supply Upgrade						
132901	Services - Supply & install 2 water Tanks CWSP	\$0	\$0 \$0	\$0 \$5,000	\$5,000	\$0 \$5,000	\$0 \$0
135402	Standpipe Capital Expenditure	\$0	\$0 \$0	\$0 \$40,000	\$40,000	\$0 \$39,535	(\$465)
135402	Services - Card swipe facilities x 2	\$0	\$0 \$0	\$0 \$0	\$0	\$0 \$39,535	\$0 \$39,535
135403	Access Path to Blackwood River						
135403	Services	\$0	\$0 \$0	\$0 \$50,000	\$50,000	\$0 \$20,000	(\$30,000)
Sub Total - CAPITAL WORKS							
		\$0	\$0 \$0	\$0 \$95,000	\$95,000	\$0 \$64,535	(\$30,465)
Total - ECONOMIC SERVICES							
		\$0	\$0 \$0	\$0 \$95,000	\$95,000	\$0 \$64,535	(\$30,465)
Total - INFRASTRUCTURE ASSETS - OTHER							
		\$35,306	\$0 \$35,306	\$0 \$344,313	\$344,313	\$0 \$667,179	(\$34,465)
GRAND TOTALS							
		(\$4,564,183)	(\$9,553,325) \$4,977,316	\$0 (\$12,747,951) \$12,747,951	\$0	\$16,428,916	(\$4,656,210)
						\$4,656,210	\$4,656,210

Compliance Audit Return 2023**Attachment 9.3.10A**

Commercial Enterprises by Local Governments				
No	Reference	Question	Response	Comments
1	s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2023?	N/A	No major trading have been undertaken during this period.
2	s3.59(2)(b) F&G Regs 7,8A, 8, 10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2023?	N/A	
3	s3.59(2)(c) F&G Regs 7,8A, 8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2023?	N/A	
4	s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2023?	N/A	
5	s3.59(5)	During 2023, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A	

Delegation of Power/Duty				
No	Reference	Question	Response	Comments
1	s5.16 (1)	Were all delegations to committees resolved by absolute majority?	N/A	No delegations to Committees at this time.
2	s5.16 (2)	Were all delegations to committees in writing?	N/A	
3	s5.17	Were all delegations to committees within the limits specified in section 5.17 of the <i>Local Government Act 1995</i> ?	N/A	
4	s5.18	Were all delegations to committees recorded in a register of delegations?	N/A	
5	s5.18	Has council reviewed delegations to its committees in the 2022/2023 financial year?	N/A	
6	s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the <i>Local Government Act 1995</i> ?	Yes	
7	s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Yes	
8	s5.42(2)	Were all delegations to the CEO in writing?	Yes	
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes	
10	s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the council to amend or revoke a delegation made by absolute majority?	Yes	
11	s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes	
12	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2022/2023 financial year?	Yes	
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Local Government (Administration) Regulations 1996, regulation 19?	Yes	

Disclosure of Interest				
No	Reference	Question	Response	Comments
1	s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69 of the <i>Local Government Act 1995</i> , did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Yes	
2	s5.68(2) & s5.69(5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by the Local Government (Administration) Regulations 196 regulation 21A, recorded in the minutes of the relevant council or committee meeting?	Yes	
3	s5.73	Were disclosures under sections 5.65, 5.70 or 5.71A(3) of the <i>Local Government Act 1995</i> recorded in the minutes of the meeting at which the disclosures were made?	Yes	
4	s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Yes	
5	s5.76 Admin Reg 23, Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2023?	Yes	
6	s5.77	On receipt of a primary or annual return, did the CEO, or the Mayor/President, give written acknowledgment of having received the return?	Yes	
7	s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76 of the <i>Local Government Act 1995</i> ?	Yes	
8	s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A of the <i>Local Government Act 1995</i> , in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28?	Yes	
9	s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76 of the <i>Local Government Act 1995</i> , did the CEO remove from the register all returns relating to that person?	Yes	
10	s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) of the <i>Local Government Act 1995</i> been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Yes	
11	s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B of the <i>Local Government Act 1995</i> , in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28A?	Yes	
12	s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes	
13	s5.89A(6)	When people cease to be a person who is required to make a disclosure under section 5.87A or 5.87B of the <i>Local Government Act 1995</i> , did the CEO remove from the register all records relating to those people?	Yes	
14	s5.89A(7)	Have copies of all records removed from the register under section 5.89A(6) of the <i>Local Government Act 1995</i> been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	Yes	
15	s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	N/A	

16	s5.71A & s5.71B(5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under s5.71A(1) of the <i>Local Government Act 1995</i> relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?	N/A	
17	s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under subsection 5.71B(6) of the Local Government Act 1995 recorded in the minutes of the council meeting at which the decision was considered?	N/A	
18	s5.104(1)	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates that incorporates the model code of conduct?	Yes	Ordinary Council Meeting on 25/02/2021
19	s5.104(3) & (4)	Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4) of the <i>Local Government Act 1995</i> ?	No	
20	s5.104(7)	Has the CEO published an up-to-date version of the code of conduct for council members, committee members and candidates on the local government's website?	Yes	
21	s5.51A(1) & (3)	Has the CEO prepared and implemented a code of conduct to be observed by employees of the local government? If yes, has the CEO published an up-to-date version of the code of conduct for employees on the local government's website?	Yes	An updated version is to be implemented.
Disposal of Property				
No	Reference	Question	Response	Comments
1	s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) of the <i>Local Government Act 1995</i> (unless section 3.58(5) applies)?	Yes	
2	s3.58(4)	Where the local government disposed of property under section 3.58(3) of the <i>Local Government Act 1995</i> , did it provide details, as prescribed by section 3.58(4) in the required local public notice for each disposal of property?	Yes	

Elections				
No	Reference	Question	Response	Comments
1	Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate in accordance with regulations 30G(1) and 30G(2) of the Local Government (Elections) Regulations 1997?	Yes	No gifts were received during this period of the October election.
2	Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years in accordance with regulation 30G(4) of the Local Government (Elections) Regulations 1997?	N/A	No gifts have been received in the past.
3	Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with regulation 30G(5) of the Local Government (Elections) Regulations 1997?	Yes	

Finance				
----------------	--	--	--	--

No	Reference	Question	Response	Comments
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Local Government Act 1995?	Yes	Ordinary Council Meeting held on 26/10/2023
2	s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the <i>Local Government Act 1995</i> , did it do so by absolute majority?	N/A	
3	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2023 received by the local government by 31 December 2023?	No	Currently being finalised with the Auditors.
4	s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under section 7.9(1) of the <i>Local Government Act 1995</i> required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	N/A	
5	s7.12A(4)(a) & (4)(b)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government?	N/A	
6	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under section 7.12A(4)(b) of the <i>Local Government Act 1995</i> , did the CEO publish a copy of the report on the local government's official website?	N/A	
7	Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June 2023 received by the local government within 30 days of completion of the audit?	N/A	

Integrated Planning and Reporting

No	Reference	Question	Response	Comments
1	Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	Adopted on 07/10/2021
2	Admin Reg 19DA(1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	No	Currently in the process of being reviewed.
3	Admin Reg 19DA(2) & (3)	Does the corporate business plan comply with the requirements of Local Government (Administration) Regulations 1996 19DA(2) & (3)?	N/A	

Local Government Employees

No	Reference	Question	Response	Comments
1	s5.36(4) & s5.37(3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with Local Government (Administration) Regulations 1996, regulation 18A?	Yes	
2	Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	Yes	
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4) of the <i>Local Government Act 1995</i> ?	Yes	

4	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	N/A	
5	s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	N/A	

Official Conduct				
No	Reference	Question	Response	Comments
1	s5.120	Has the local government designated an employee to be its complaints officer?	Yes	The CEO is the complaints Officer.
2	s5.121(1) & (2)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a) of the <i>Local Government Act 1995</i> ?	Yes	
3	S5.121(2)	Does the complaints register include all information required by section 5.121(2) of the <i>Local Government Act 1995</i> ?	Yes	
4	s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	Yes	
Optional Questions				
No	Reference	Question	Response	Comments
1	Financial Management Reg 5(2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with the Local Government (Financial Management) Regulations 1996 regulations 5(2)(c) within the three financial years prior to 31 December 2023? If yes, please provide the date of council's resolution to accept the report.	No	Currently in the process of being reviewed.
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulations 1996 regulation 17 within the three financial years prior to 31 December 2023? If yes, please provide date of council's resolution to accept the report.	No	Currently in the process of being reviewed.
3	s5.87C	Where a disclosure was made under sections 5.87A or 5.87B of the <i>Local Government Act 1995</i> , were the disclosures made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C of the Act?	N/A	
4	s5.90A(2) & (5)	Did the local government prepare, adopt by absolute majority and publish an up-to- date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?	Yes	
5	s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4) of the <i>Local Government Act 1995</i> ?	Yes	
6	s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	Yes	
7	s5.127	Did the local government prepare a report on the training completed by council members in the 2022/2023 financial year and publish it on the local government's official website by 31 July 2023?	Yes	
8	s6.4(3)	By 30 September 2023, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2023?	No	

9	s.6.2(3)	When adopting the annual budget, did the local government take into account all its expenditure, revenue and income?	Yes	
---	----------	--	-----	--

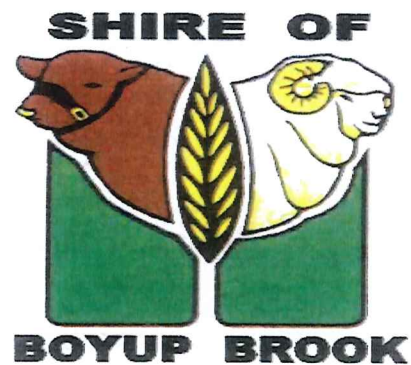
Tenders for Providing Goods and Services				
No	Reference	Question	Response	Comments
1	F&G Reg 11A(1) & (3)	Did the local government comply with its current purchasing policy, adopted under the Local Government (Functions and General) Regulations 1996, regulations 11A(1) and (3) in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?	N/A	The tenders exceeded over \$250,000.
2	s3.57 F&G Reg 11	Subject to Local Government (Functions and General) Regulations 1996, regulation 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in regulation 11(1) of the Regulations?	Yes	
3	F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 of the Local Government (Functions and General) Regulations 1996, required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with Regulation 14(3) and (4)?	Yes	
4	F&G Reg 12	Did the local government comply with Local Government (Functions and General) Regulations 1996, Regulation 12 when deciding to enter into multiple contracts rather than a single contract?	Yes	
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation?	N/A	
6	F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 15 and 16?	Yes	
7	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Yes	
8	F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?	N/A	
9	F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Yes	
10	F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes	
11	F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulations 21 and 22?	N/A	
12	F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	N/A	
13	F&G Reg 23(3) & (4)	Were all expressions of interest that were not rejected under the Local Government (Functions and General) Regulations 1996, Regulation 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?	N/A	

14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with Local Government (Functions and General) Regulations 1996, Regulation 24?	N/A	
15	F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with Local Government (Functions and General) Regulations 1996, Regulations 24AD(4) and 24AE?	No	
16	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	N/A	
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?	N/A	
18	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24AG?	N/A	
19	F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	N/A	
20	F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	N/A	
21	F&G Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	N/A	
22	F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24E and 24F?	N/A	



2023 Financial Management System Review

Shire of Boyup Brook



24



X January 2024

**Mr L Long
Chief Executive Officer
Shire of Boyup Brook
PO Box 2
BOYUP BROOK WA 6306**

Dear Leonard

2023 FINANCIAL MANAGEMENT SYSTEMS REVIEW

We are pleased to present the findings and recommendations resulting from the Shire of Boyup Brook's (the "Shire") *Local Government (Financial Management) Regulation 1996*, Financial Management System Review.

This report relates only to procedures and items specified within AMD's Financial Management System Review Services Proposal issued in October 2023 and does not extend to any financial report of the Shire.

We would like to thank Carolyn, Maria and Maggie and Shire of Boyup Brook team for their co-operation and assistance whilst conducting our review.

Should there be matters outlined in our report requiring clarification or any other matters relating to our review, please do not hesitate to contact our office.

Yours sincerely
AMD Chartered Accountants

**TIM PARTRIDGE FCA
Director**

Table of Contents

1.	Executive Summary.....	5
1.1.	Background and Objectives	5
1.2.	Summary of Findings	5
1.3.	Limitations	7
2.	Collection of money	8
2.1.	Scope and approach.....	8
2.2.	Detailed findings and recommendations.....	8
3.	Custody and security of money	9
3.1.	Scope and approach.....	9
3.2.	Detailed findings and recommendations.....	9
4.	Maintenance and security of the financial records	10
4.1.	Scope and approach.....	10
4.2.	Detailed findings and recommendations.....	10
4.2.1	Key Security.....	10
4.2.2	ICT Continuity Strategy and Disposal of IT Equipment Policy.....	11
5.	Accounting for municipal or trust transactions	12
5.1.	Scope and approach.....	12
5.2.	Detailed findings and recommendations.....	12
5.2.1.	Bank Reconciliations	12
5.2.2	Sundry Debtors	13
5.2.3.	Rates Debtors and Rateable Valuations Reconciliations	13
6.	Authorisation for incurring liabilities and making payments	14
6.1.	Scope and approach.....	14
6.2.	Detailed findings and recommendations.....	14
6.2.1.	Tender Management	14
6.2.2.	Credit Card	15
6.2.3.	Business Activity Statements and 2023 Fringe Benefits Tax Return	15
7.	Maintenance of payroll, stock control and costing	16
7.1.	Scope and approach.....	16
7.2.	Detailed findings and recommendations.....	16
7.2.1.	Payroll Exceptions	16
7.2.2.	Fuel Reconciliation	17
8.	Preparation of budgets, budget reviews, accounts and reports required by the Act or Regulations.....	18
8.1.	Scope and approach.....	18
8.2.	Detailed findings and recommendations.....	18
8.2.1.	Fraud Management Policy	18
8.2.2.	Risk Management Framework, Risk Register and Risk Management Policy	19
8.2.3.	Risk Management Policies and Procedures	20
8.2.4.	Reviews required by Local Government Regulations.	22
8.2.5.	Compliance with Local Government Regulations	22
9.	Guidance on Risk Assessment.....	23

Inherent limitations

Due to the inherent limitations of any internal control structure, it is possible that fraud, error or non-compliance with laws and regulations may occur and not be detected. Further, the internal control structure, within which the control procedures that have been subject to review, has not been reviewed in its entirety and, therefore, no opinion or view is expressed as to its effectiveness of the greater internal control structure. This review is not designed to detect all weaknesses in control procedures as it is not performed continuously throughout the period and the tests performed on the control procedures are on a sample basis. Any projection of the evaluation of control procedures to future periods is subject to the risk that the procedures may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

We believe that the statements made in this report are accurate, but no warranty of completeness, accuracy or reliability is given in relation to the statements and representations made by, and the information and documentation provided by, the Shire of Boyup Brook's management and personnel. We have indicated within this report the sources of the information provided. We have not sought to independently verify those sources unless otherwise noted within the report. We are under no obligation in any circumstance to update this report, in either oral or written form, for events occurring after the report has been issued in final form unless specifically agreed with the Shire of Boyup Brook. The review findings expressed in this report have been formed on the above basis.

Third party reliance

This report was prepared solely for the purpose set out in this report and for the internal use of the management of Shire of Boyup Brook. This report is solely for the purpose set out in the 'Scope and Approach' of this report and for Shire of Boyup Brook's information, and is not to be used for any other purpose or distributed to any other party without AMD's prior written consent. This review report has been prepared at the request of the Shire of Boyup Brook's Chief Executive Officer or its delegate in connection with our engagement to perform the review as detailed in the 2023 Financial Management System Review Services Proposal. Other than our responsibility to the Council and management of the Shire of Boyup Brook, neither AMD nor any member or employee of AMD undertakes responsibility arising in any way from reliance placed by a third party.

1. Executive Summary

1.1. Background and Objectives

The primary objective of our Financial Management System Review (FMSR) was to assess the adequacy and effectiveness of systems and controls in place within the Shire; in accordance with AMD's 2023 Financial Management System Review Services Proposal (the "Review").

The responsibility of determining the adequacy of the procedures undertaken by us is that of the Chief Executive Officer (CEO). The procedures were performed solely to assist the CEO in satisfying his duty under Section 6.10 of the *Local Government Act 1995* and Regulation 5(1) of the *Local Government (Financial Management) Regulations 1996*.

Our findings included within this report are based on the site work completed by us commencing December 2023 and finalised January 2024. Findings are based on information provided and available to us during and subsequent to this site visit.

1.2. Summary of Findings

The procedures performed and our findings on each of the focus areas are detailed in the following sections of the report:

- Section 2 – Collection of money;
- Section 3 - Custody and security of money;
- Section 4 - Maintenance and security of the financial records;
- Section 5 - Accounting for municipal or trust transactions;
- Section 6 - Authorisation for incurring liabilities and making payments;
- Section 7 - Maintenance of payroll, stock control and costing records; and
- Section 8 – Preparation of budget, budget reviews, accounts and reports required by the *Local Government Act 1995* or the *Local Government (Financial Management) Regulations 1996*.

Following the completion of our review and subject to the recommendations outlined within sections 2 to 8, we are pleased to report that in context of the Shire's overall internal control environment, policies, procedures and processes in place are appropriate, and have been operating effectively at the time of the review.

Findings reported by us are on an exceptions basis, and do not take into account the many focus areas tested during our review where policies, procedures and processes were deemed to be appropriate and in accordance with better practice.

The following tables provide a summary of the findings raised in this report:

	Significant Risk	Moderate Risk	Minor Risk
Number of new issues reported	0	12	4

For details on the review rating criteria, please refer to Section 9.

Ref	Issue	Risk Rating
2.	Collection of money We have no findings to raise in respect to the collection of money.	
3.	Custody and security of money We have no findings to raise in respect to the custody and security of money.	
4.	Maintenance and security of financial records	
4.2.1.	Key Security Key cabinet at the Administration Office and Depot are not secured, with access freely available.	Moderate
4.2.2.	ICT Continuity Strategy and Disposal of IT Equipment Policy The ICT Continuity Strategy is outdated and does not address how often the document should be reviewed. The Shire does not have a Business Continuity Plan and/or an IT Disaster Recovery Plan. The Shire does not have a Disposal of IT Equipment Policy.	Moderate
5.	Accounting for municipal and trust transactions	
5.2.1.	Bank Reconciliations Municipal bank reconciliation was manually prepared rather than being prepared in the Synergyssoft accounting system, outstanding items older than one month, supporting documentation not attached for municipal, investment and Early Learning Centre bank reconciliations, and bank reconciliations not completed within ten days after month end.	Moderate
5.2.2.	Sundry Debtors \$152,796 out of total \$197,635 sundry debtors at 31 October 2023 were greater than 30+ days outstanding.	Moderate
5.2.3.	Rates debtors and Rateable Valuations Reconciliations Rates debtors reconciliation last completed 30 June 2023. The rateable valuations reconciliation had not been signed by the preparer or the reviewer.	Moderate
6.	Authorisation for incurring liabilities and making payments	
6.2.1.	Tender Management The Shire does not maintain a tender register recording the information set out in the Local Government Regulations.	Moderate
6.2.2.	Credit Card Credit card statements had not been signed by the credit card holder and/or signed to evidence independent review.	Moderate
6.2.3.	Business Activity Statements and 2023 Fringe Benefits Tax Return Business Activity Statements for June 2023 and September 2023, and 2023 FBT return were not lodged by the due dates.	Moderate
7.	Maintenance of payroll, stock control and costing records	
7.2.1.	Payroll Exceptions For one employee tested there was no letter of offer and no documentation to support the pay rate. A termination checklist was not used following the resignation of an employee.	Minor
7.2.2.	Fuel Reconciliation Variance identified during testing of the September 2023 fuel reconciliation.	Minor
7.2.3.	Chemicals stored at depot Chemicals at the depot were stored in a shed that is left open during the day. There is no register for the chemicals used.	Minor
8.	Preparations of budgets, budget reviews, accounts and reports required by the Act or Regulations	
8.2.1.	Fraud Management Policy The Shire does not have a Fraud Management Policy	Moderate
8.2.2.	Risk Management Framework, Risk Register and Risk Management Policy The Shire does not have a Risk Management Framework or risk register in place. The Risk Management Policy due to be reviewed in June 2020 had not been reviewed.	Moderate

Ref	Issue	Risk Rating
8.2.3.	Risk Management Policies and Procedures A number of Policies and Procedures require enhancement, or are potentially out of date. We also identified some areas where there is no documented policy or procedure in place.	Moderate
8.2.4.	Reviews required by Local Government Regulations Regulation 5 and Regulation 17 required under the Local Government Regulations had been completed within the three year timeframe.	Moderate
8.2.5.	Compliance with Local Government Regulations The annual report for the year ended 30 June 2023 had not been submitted to the Department within the 30 days after the audit report was provided. The 2023/24 budget had not been uploaded to the Shire website at the commencement of the review.	Minor

1.3 Limitations

We draw your attention to the following limitations:

- We were not required to and did not undertake an audit in accordance with Australian Auditing Standards. Consequently, no assurance will be expressed.
- We have not verified the authenticity or validity of the documentation made available to us.
- We have included information that we obtained verbally in this document. We cannot verify that this information is credible or truthful.
- If additional or new documentation or information is brought to our attention subsequent to the date of this report, which would affect the observations detailed below, we reserve the right to amend and qualify our findings accordingly.

2. Collection of money

2.1. Scope and approach

Conducted site visits of cash collection points to review the controls and procedures over the collection, receipting, recording and banking of cash collected offsite.

A site visit was made to the Shire of Boyup Brook Administration Office.

Cash collection internal controls and procedures were also assessed at the following locations:

- Shire of Boyup Brook Medical Centre; and
- Shire of Boyup Brook Swimming Pool.

The following procedures were completed (as applicable) at each site:

- Documented internal controls, procedures and reconciliations in relation to all source of income;
- Tested collection, receipting, invoicing and posting procedures over cash receipts on a sample basis
- Counted petty cash and float on hand ensuring materially correct;
- Reviewed fees and charges schedule and ensure adequate internal controls in place over receipting; and
- Reviewed credit control procedures in respect to sundry debtors and rate debtors.

2.2. Detailed findings and recommendations

Our review indicated internal controls and the procedures relating to the collection of money is in line with best practice and was found to be operating effectively.

Accordingly, we have no recommendations to raise in respect to the collection of money by the Shire.

3. Custody and security of money

3.1. Scope and approach

Reviewed the security of cash and banking procedures to ensure appropriate controls and procedures are in place.

A site visit was made to the Shire of Boyup Brook Administration Office.

The security of funds and banking controls were also assessed at the following locations:

- Shire of Boyup Brook Medical Centre; and
- Shire of Boyup Brook Swimming Pool.

The following procedures were completed (as applicable) at each site:

- Completed site visits to cash collection points and reviewed the controls and procedures over the collection, receipting, recording and banking of cash collected offsite;
- Reviewed the security of cash and banking procedures to ensure appropriate controls and procedures are in place; and
- Reviewed compliance with investment policy.

Please note – Testing completed and procedures performed in respect to custody and security of money should be reviewed in conjunction with “Section 2 – Collection of Money”.

3.2. Detailed findings and recommendations

Our review indicated the custody and security of money is in line with best practice and was found to be operating effectively.

Accordingly, we have no recommendations to raise in respect to the custody and security of money by the Shire.

4. Maintenance and security of the financial records

4.1. Scope and approach

- Reviewed information technology (IT) systems to assess physical security, access security, data backups, contingency plans, compliance and systems development; and
- Reviewed registers maintained (including building key register, tender register, gifts and travel registers etc.) and Council minutes.

4.2. Detailed findings and recommendations

4.2.1 Key Security

Finding Rating: Moderate

Our observations and enquiries indicated the following in respect to key security:

- Keys at the Administration Office are kept in an open key cabinet throughout the day with any employee physically able to access these; and
- Keys at the Depot are kept on an open board where the keys could be accessed by anyone having access to the building.

Implication/Risks

Risk of unauthorised access to Council assets.

Recommendation

We recommend keys held at the Administration Office and the Depot be stored in a locked key cabinet to ensure access is restricted to authorised personnel only.

Management Comment:

Responsible Officer:

Completion Date:

4.2.2 ICT Continuity Strategy and Disposal of IT Equipment Policy

Finding Rating: Moderate

During our review of Information Technology (IT) policies and procedures we noted the following:

- The Shire of Boyup Brook's ICT Continuity Strategy adoption date is recorded as July 2017 and does not address how often the document should be reviewed;
- The Shire does not have a Business Continuity Plan and/or IT Disaster Recovery Plan; and
- The Shire does not have a documented IT policy for the disposal of IT equipment.

Implication/Risks

- Without a Business Continuity Plan and/or an IT Disaster Recovery Plan which includes regular reviewing and testing of the Plans the Shire may fail to identify and rectify any deficiencies in the plan, and in the event of an unforeseen circumstance the Shire may experience significant delays and business disruptions.
- Without a disposal of IT equipment policy there is a risk of misappropriation of the Shire's assets, or access to sensitive Shire information where the assets have not been disposed of securely and safely.

Recommendation

We recommend the Shire:

- Implement a Business Continuity Plan and/or an IT Disaster Recovery Plan which is subject to regular review and testing to identify any deficiencies and update the plan accordingly; and
- Implement a disposal of IT equipment policy, communicating the policy to staff and ensuring ongoing monitoring of compliance with the policy.

Management Comment:

Responsible Officer:

Completion Date:

5. Accounting for municipal or trust transactions

5.1. Scope and approach

- Reviewed all monthly reconciliations including bank, sundry debtors, sundry creditors, fixed assets, rates debtors and rateable value reconciliations ensuring correctly reconciled and reviewed;
- Reviewed and tested in detail most recent municipal and trust bank reconciliations prepared;
- Reviewed processes in respect to BAS, FBT Return and other statutory returns preparation;
- Reviewed use of reserve funds and determined whether changes in reserve purposes have been budgeted or public notice was provided;
- Reviewed trust ledger balances; and
- Reviewed policies and procedures in respect to insurance, recording claims and insuring newly acquired assets.

5.2. Detailed findings and recommendations

5.2.1. Bank Reconciliations

Finding Rating: Moderate

During our review of October 2023 monthly bank reconciliations, we identified the following:

- Municipal bank reconciliation was manually prepared rather than being prepared within the Synergysoft accounting system;
- Outstanding items older than one month were included in the municipal bank reconciliation;
- Supporting documentation for unrepresented items not attached to the municipal, investment and Early Learning Centre bank reconciliations;
- Bendigo bank statement was not attached to the reserves bank reconciliation;
- Bank reconciliations had not been prepared within ten days of the end of month; and
- Bank reconciliations had not been completed for bank accounts with a nil balance.

Implication/Risks

Risk of material misstatement, errors or imbalances not being detected on a timely basis.

Recommendation

We recommend:

- Bank reconciliations be completed within the Synergysoft accounting system;
- Unreconciled items greater than one month old be reviewed and cleared as required;
- Supporting documentation for unrepresented items be attached to the bank reconciliation;
- All bank statements be attached to bank reconciliations;
- Bank reconciliations be completed within ten days of the end of month; and
- Bank reconciliations be completed each month for all bank accounts including those accounts with a nil balance.

Management Comment:

Responsible Officer:

Completion Date:

5.2.2 Sundry Debtors

Finding Rating: Moderate

Our review of sundry debtors identified \$152,796 out of a total of \$197,636 at 31 October 2023 were greater than 30+ days old. Of these balances, \$81,427 of sundry debtors had been outstanding for 60 days or more.

Implication/Risks

Risk of debtors not being collected on a timely basis increases the risk of the debt becoming uncollectable.

Recommendation

We recommend sundry debtors be reviewed and followed up on a regular basis to ensure the debts are paid within payment terms.

Management Comment:

Responsible Officer:

Completion Date:

5.2.3. Rates Debtors and Rateable Valuations Reconciliations

Finding Rating: Moderate

During our review of October 2023 monthly reconciliations, we identified the following:

- Rates debtors reconciliation had not been completed since 30 June 2023; and
- The rateable valuations reconciliation provided had not been signed by the preparer, and was not signed to evidence a review.

Implication/Risks

Risk of material misstatement or error not detected on a timely basis.

Recommendation

Reconciliations are a key control and should be completed at least a monthly basis. The reconciliation should be signed by the preparer and signed by the reviewer.

Management Comment:

Responsible Officer:

Completion Date:

6. Authorisation for incurring liabilities and making payments

6.1. Scope and approach

- Reviewed controls and procedures over the authorisation of purchase orders and making of payments;
- Tested sample of payments to ensure compliance with stated procedures;
- Reviewed credit card processes and procedures, testing transactions on a sample basis;
- Reviewed petty cash processes and procedures, testing transactions on a sample basis;
- Completed sample testing of asset additions and asset disposals;
- Reviewed asset capitalisation and depreciation policy and ensure compliance with stated policies; and
- Reviewed new loans received ensuring budgeted for or public notice provided.

6.2. Detailed findings and recommendations

6.2.1. Tender Management

Finding Rating: Moderate

During our review of tender management we found the Shire does not maintain a tender register recording the information set out in Section 17 of the *Local Government (Functions and General) Regulations 1996*.

Implications / Risks

Risk of non-compliance with Section 17 of the *Local Government (Functions and General) Regulations 1996*.

Recommendation

We recommend the Shire maintain a tender register recording the information required and the tender register be published on the Shire's website.

Management Comment:

Responsible Officer:

Completion Date:

6.2.2. Credit Card

Finding Rating: Moderate

During our review of credit cards for the months August 2023 and October 2023 we note:

- For the month of August 2023 one cardholder's credit card statement had not been signed by the credit card holder and had not been signed to evidence independent review had been completed; and
- For the month of October 2023 the credit card statements had been signed by the cardholder however has not been signed to evidence independent review.

Implications / Risks

Risk of material misstatement or error not detected on a timely basis.

Recommendation

We recommend:

- Credit card statements be signed by the credit card holder; and
- Credit card transactions and statements be reviewed and signed to evidence the review. Reviews should be completed by an employee of a higher level than the credit card holder.

Management Comment:

Responsible Officer:

Completion Date:

6.2.3. Business Activity Statements and 2023 Fringe Benefits Tax Return

Finding Rating: Moderate

We note the Business Activity Statements for the quarters ended 30 June 2023 and 30 September 2023, and the 2023 Fringe Benefits Tax (FBT) Return had not been lodged by the due dates.

Implications / Risks

Risk of non-compliance with the Australian Taxation lodgement and payment due dates, subjecting the Shire to late lodgement and late payment penalties, along with interest accruing on outstanding balances.

Recommendation

We recommend Business Activity Statements and the annual FBT return be lodged by the due date.

Management Comment:

Responsible Officer:

Completion Date:

7. Maintenance of payroll, stock control and costing

7.1. Scope and approach

- Completed site visit to the depot to review security over stocks held and allocation / costings of stocks used (including fuel and inventory stocks);
- Reviewed of the allocation of public works overheads, plant operating costs and administration overheads completed;
- Reviewed payroll controls and procedures to ensure effective controls are in place, and complete tests on a sample basis to ensure these controls were operating effectively;
- Reviewed procedures and policies in place in respect of human resource management legislative and compliance requirements, recruitment, performance appraisal, disciplinary and termination procedures and leave entitlements;
- Reviewed listing of leave taken by employees ensuring authorised leave forms completed; and
- Reviewed annual leave balances and identify employees with more than eight weeks annual leave.

7.2. Detailed findings and recommendations

7.2.1. Payroll Exceptions

Finding Rating: Moderate

Our payroll testing identified the following exceptions:

- There was no letter of offer signed by the CEO at the time of an employee commencing employment;
- There was no documentation to support the pay rate of an employee; and
- The termination checklist was not used following an employee's resignation.

Implications / Risks

- Increased risk of fraud or error relating to the payroll process; and
- Risk tasks required to be undertaken following an employee's departure may not be completed on a timely basis.

Recommendation

We recommend the following information be retained on the employee file:

- Letter of offer including the level at which the employee has been employed. The letter should be signed by the CEO and the employee;
- Support for pay rates and changes to pay rates; and
- Termination checklist be completed for all departing employees.

Management Comment:

Responsible Officer:

Completion Date:

7.2.2. Fuel Reconciliation

Finding Rating: Minor

While testing the September 2023 fuel reconciliation, we noted a variance of 1,288 litres when comparing the actual fuel balance on hand of 5,000 litres to the calculated closing balance of 3,772 litres.

Implications / Risks

Risks of error or fraudulent transactions.

Recommendation

We recommend the Shire introduce a monthly tolerance variance for fuel and investigate variances above the tolerance each month.

Management Comment:

Responsible Officer:

Completion Date:

7.2.3 Chemicals stored at the depot

Finding Rating: Minor

We found:

- Chemicals at the depot were stored in a shed that is left open during the day; and
- There is no register of chemicals used.

Implications / Risks

Risk of unauthorised access to Council property.

Recommendation

We recommend:

- The shed storing the chemicals be locked during the day when the shed is not being accessed; and
- A register be maintained recording the receipt and use of the chemicals.

Management Comment:

Responsible Officer:

Completion Date:

8. Preparation of budgets, budget reviews, accounts and reports required by the Act or Regulations

8.1. Scope and approach

- Reviewed policy and procedure manual;
- Reviewed the procedures for preparation of the monthly financial statements, annual financial statements and annual Budget, including assessment of accounting policy, notes and applicable reporting requirements and efficiency of the process;
- Reviewed monthly financial statements ensuring presented to Council within two months and information contained within monthly financial statements in accordance with Regulation 34 of *Local Government (Financial Management) Regulations 1996*;
- Reviewed the mid-year budget review to ensure compliance with Regulation 33A of the *Local Government (Financial Management) Regulations 1996* and assessment of budgetary expenditure controls in place;
- Ensured prior year audit report and management letter have been presented to audit committee and Council; and
- Reviewed compliance with Part 6 of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

8.2. Detailed findings and recommendations

8.2.1. Fraud Management Policy

Finding Rating: Moderate

Our enquiries indicated the Shire does not have a Fraud Management Policy in place.

Implications / Risks

In the absence of a documented Fraud Management Policy and Framework, the risk of fraud related events being undetected increases.

Recommendation

We recommend the Shire develop and implement a Fraud Management Policy and Framework. This Framework would provide a system of detection and prevention of fraud, reporting of any fraud or suspected fraud and appropriate dealing of issues relating to fraud. Once documented, this Framework should be implemented and appropriately communicated to staff.

Management Comment:

Responsible Officer:

Completion Date:

8.2.2. Risk Management Framework, Risk Register and Risk Management Policy

Finding Rating: Moderate

During our review of Risk Management documentation we found:

- The Shire does not have a Risk Management Framework or risk register in place; and
- The Risk Management Policy due to be reviewed in June 2020 had not been subsequently reviewed.

Implications / Risks

Without a Risk Management Framework, updated policies and procedures, and a risk register staff may be unaware of Council and management's expectations regarding how they manage Shire risks. This can lead to errors, fraud and/or non-compliance.

Recommendation

We recommend the Shire:

- Implement a Risk Management Framework as soon as possible;
- Develop a risk register identifying all risks the Shire is exposed to which is monitored and updated as required. Results should be reported to Council on a regular basis; and
- Review and updated the Risk Management Policy.

Management Comment:

Responsible Officer:

Completion Date:

8.2.3. Risk Management Policies and Procedures

Finding Rating: Moderate

While completing a review of the Shire's internal risk management policies and procedures, we noted:

A. Further Enhancement Required

The following policies and/or procedures required further enhancements:

- Long Term Financial Plan
- Contract Management Procedure.

B. No Policy or Procedure

No formal documented policies or procedures are in place in respect to:

- Petty Cash
- Staff Training
- Performance Appraisal.

C. Potential Out of Date Documents

The following policies, procedures and/or plans are potentially out of date and may require review:

Document	Due for review
Complaints Policy	June 2020
Investments and Surplus Funds Policy	June 2020
Financial Hardship Policy	June 2020
Sundry Debts	June 2020
Rating Strategy	June 2020
Use of Credit Card Policy	June 2020
Purchasing Policy	June 2020
Authority to Make Payments	June 2020
Private Works Policy	June 2020
Information and Communication Asset Management Plan	November 2018
Document	Implementation date
Asset Management Plan	November 2012
Roads and Bridges Asset Management Plan	2018
Plant Asset Management Plan	2018
Recruitment Policy	August 2020
ICT Strategic Plan 2016 – 2020	2016
IT Usage and Security	July 2015
ICT Guideline – Access	April 2017
ICT Guideline – Passwords	December 2016
ICT Data Backup and Recovery Guideline	December 2015

Our review of policies and procedures was limited to those which were provided during our onsite visit.

Implications/Risks

Lack of policies and/or procedures evidencing specific risks to the Shire.

In addition, outdated policies and procedures may not reflect the actual practices followed by Shire representatives.

Recommendation

We recommend:

- those policies and procedures highlighted at (A) above be further enhanced in accordance with our findings;
- policies and procedures be developed and implemented for those identified areas of risk highlighted at (B) above; and
- those potentially out of date policies and procedures identified at (C) above, be reviewed and updated accordingly.

Management Comment

Responsible Officer:

Completion Date:

8.2.4. Reviews required by Local Government Regulations.

Finding Rating: Moderate

We found the Shire had not completed the following reviews within the required three year timeframe:

- Regulation 5 Review. The last review was completed in March 2019; and
- Regulation 17 Review. The last review was completed in December 2017.

Implications / Risks

Non-compliance with *Local Government (Financial Management) Regulations 1996*.

Non-compliance with *Local Government (Audit) Regulations 1996*.

Recommendation

We recommend the Shire complete the reviews required by the Local Government regulations within the three year timeframe.

Management Comment:

Responsible Officer:

Completion Date:

8.2.5. Compliance with Local Government Regulations

Finding Rating: Minor

We found the following when reviewing the Shire's compliance with Local Government regulations:

- The annual report for the year ended 30 June 2023 had not been submitted to the Department within 30 days after the audit report was provided; and
- The budget for the 2023/24 year had not been uploaded to the website at the commencement of our review.

Implications / Risks

Non-compliance with Local Government Regulations.

Recommendation

We recommend the Shire:

- Ensure documents are lodged with the Department within the required timeframes; and
- Upload the annual budget to the website on a timely basis.

Management Comment:

Responsible Officer:

Completion Date:

9. Guidance on Risk Assessment

Risk is uncertainty about an outcome. It is the threat that an event, action or non-action could affect an organisation's ability to achieve its business objectives and execute its strategies successfully. Risk is an inherent component of all service activities and includes positive as well as negative impacts. As a result not pursuing an opportunity can also be risky. Risk types take many forms – business, economic, regulatory, investment, market, and social, just to name a few.

Risk management involves the identification, assessment, treatment and ongoing monitoring of the risks and controls impacting the organisation. The purpose of risk management is not to avoid or eliminate all risks. It is about making informed decisions regarding risks and having processes in place to effectively manage and respond to risks in pursuit of an organisation's objectives by maximising opportunities and minimising adverse effects.

Our guidance to risk classification in accordance with Risk Management- Principles and Guidelines Standard AS/ISO 31000:2018 is as follows:

Risk is the probability that an event or action may adversely affect the organisation. Risk is assessed based on the relationship between consequence and likelihood.

- Likelihood is the chance that the event may occur given knowledge of the organisation and its environment.
- Consequence is the severity of the impact that would result if the event were to occur.

Our risk rating for each finding was based on the following table:

		CONSEQUENCES		
		Insignificant	Significant	Highly Significant
LIKELIHOOD	Minor	Minor	Moderate	Moderate
	Medium	Minor	Moderate	Significant
	High	Minor	Significant	Significant

Any compliance breaches identified have been communicated within our report.



mitsui BUSSAN WOODCHIP OCEANIA PTY LTD

ABN 14 070 210 990

*Level 15
120 Collins Street
Melbourne VIC 3000*

*Tel: (03) 9605 8800
Fax: (03) 9605 8888*

Shire of Boyup Brook
Abel St
Boyup Brook, WA
6244

To whom it may concern,

Re Application for development approval

Mitsui are submitting a Development Approval for the planting of an ex-bluegum plantation into Radiata pine.

Please find below pertinent information contained within the planning application for Highfield plantation at Diagram 23118, Volume 2155, Folio 407 and Diagram 163892, Volume 1318, Folio 623 on the Condinup Road, Dinninup.

Consistent with the planning application submitted for Jackson plantation, please note:

- The applicant commits to operating in compliance with the Code of Practice for Timber Plantations in Western Australia, the council's firebreak order and FESA's Guidelines for Plantation Fire Protection;
- The applicant remains a member of the Plantation Managers Fire Cooperative Agreement (PMFA);
- Highfield plantation is in close proximity to FPCs McAlinden appliance, which the applicant has access to via the PMFA;
- A water tank will be installed at time of plantation establishment and multiple dams exists within the plantation (refer to the plantation map);
- The applicant sees no evidence that replanting this site will negatively impact the amenity of the area;
- There are no existing buildings on the site;
- Management of harvest impacts on roads will be handled in compliance with the shire's requirements, consistent with how such matters are handled by BFE currently.

Best regards,

Rayna Barr

Rayna Barr
Forester



PLANTATION MANAGEMENT PLAN

MWO Highfield PROPERTY

P 2024

Prepared by

BUNBURY FIBRE EXPORTS

Last updated 16 October 2023

Bunbury Fibre Exports Plantation Management Plan

Introduction

Mitsui Bussan Woodchips Oceania Pty Ltd (MWO) owns a property in the district of Dinninup, north of the town of Boyup Brook that has previously grown eucalypts (*E globulus*) established under a joint venture with Nippon Paper Resources. These eucalypts have since been harvested and MWO is planning to re-establish 573 hectares with pine softwood (*P radiata*).

Establishment and maintenance of the pine plantation will be conducted by Bunbury Fibre Exports as MWO's appointed property management company.

Situated in the Boyup Brook Shire, the property is located approximately 16km north of Boyup Brook.

This document outlines the following in relation to this plantation –

1. Property summary
2. Land information
3. Plantation Establishment Plan
4. Plantation Tending Plan
5. Fire Management Plan
6. Timber Harvesting Plan
7. Carbon Capture Plan

All relevant maps and plans are attached.

- Contract Map
- Shire Approval Map

References:

- *Code of Practice for Timber Plantations in Western Australia*
- *Guidelines for Plantation Fire Protection (1998)*
- *Local Shire Council Firebreak Orders*
- *Plantation Managers Fire Agreement*

1 PROPERTY SUMMARY

Plantation Name:	Highfield
Landowner:	Mitsui Bussan Woodchip Oceania Pty Ltd
Planting Year:	2024
Area:	Approximately 573 ha (<i>P radiata</i>)
Location Number:	Nelson Locations Title: <ul style="list-style-type: none">- Lot 13 Plan 23118- Lot 12179 Plan 163892
Catchment:	Blackwood River
Avg Annual Rainfall:	645 mm (Boyup Brook Weather Station Ref. No: 9504)
Landscape Position:	Lower to upper slopes
Topography:	Flat to moderate
Aspect:	Mostly northerly with some easterly

2 LAND INFORMATION

2.1 Area

The general area is zoned for the purpose of agriculture/plantations. The area is remaining under plantation with the current short rotation eucalypt plantation being converted to a long rotation pine sawlog plantation.

2.2 Locality plan and access roads

A location plan is attached. Access to the property is from Condinup Road.

2.3 Natural features

2.3.1 Principle soil types:

The soils are predominantly a clayey loam ranging to gravelly loams.

2.4 Improvements

2.4.1 Buildings

There are no buildings within the plantation establishment area.

2.4.2 Roads, bridges, creek crossings

Internal access roads have been upgraded as part of the harvesting and establishment operation; these roads will be retained when the site is re-established allowing adequate access throughout the plantation for fire control purposes.

2.4.3 Fences, gates and dams

There is currently one internal fence on the property because of its previous grazing history. The condition of the external fences is variable with two being not fit for purpose. These fences are the northern section of the southern cell adjoining Condinup Road and a small section of the western portion of the northern section also adjoining Condinup Road. There are dams on the property which hold water throughout the year. These are access gates to the property from Condinup Road.

2.4.4 Powerlines, Telstra cables etc.

There is one powerline on the property.

There is a Telstra cable running along the fence line adjoining Condinup Road.

3 PLANTATION ESTABLISHMENT PLAN – (Summary)

1. Areas of native vegetation, including paddock trees to be cleared

There is no additional native vegetation that requires removal as part of the re-establishment. Best endeavours will be made to have the slash piles from the eucalypt harvest operation removed via biomass chipping from site. If this is not possible, slash piles will be burnt to remove harvested debris prior to ripping or mounding.

2. Management of logging residue (pine sawlog rotation)

This may involve the heaping and burning of debris (leaves, branch material and timber deemed non-merchantable) by BFE.

3. Control of vermin and declared weeds

BFE will take all reasonable steps to control rabbits and other pests.

They will also be responsible for the control of declared plants within the property.

BFE will participate in any community/neighbour based joint fox control.

The site has been checked for the presence of declared weeds.

3.4 Areas to be planted, compartment sizes

The plan attached shows the plantation area; the area has been divided into compartments according to the Guidelines for Plantation Protection.

3.5 Species to be planted and source of seedlings

The site is to be planted with *Pinus radiata* sourced from Tree Breeding Australia seed orchards and raised in a local nursery.

3.6 Direction of planting lines in relation to contours and natural drainage

The direction of the planting lines will be dictated by the existing planting direction, due to the stumps left after harvesting.

3.7 Description of soil preparation methods

The site will be ripped or mounded where necessary using a 4x4-tractor / plough configuration at 4 metre rowing spacing (1111spha) utilizing existing stump lines. Weed control will follow the ripping/mounding operations prior or post planting.

3.8 Description of weed control methods, including herbicide application rates and buffer zones

The Blue gum coppice from existing stumps will be the main issue so far as vegetation growth competing with pine seedling establishment. The post harvest coppice will be sprayed to eliminate this competition.

Pre-planting Coppice

Broadspray using 3 litres per hectare of Glyphosate mixed with 60 grams of Metsulfuron-methyl and 1000ml of Pulse per hectare with a wetting agent in 400 litres per hectare of water.

Strip spraying

To control the occurrence of annual grasses across the site, the post-plant strip spray prescription for mounds/rips is 2 litres per hectare of Amitrole – T, 3kg per hectare of Atrazine and 20g per hectare of Sulfometuron Methyl in 100 litres of water per hectare.

Appropriate buffer zones, in line with label requirements and “Code of Practice for Timber Plantations in Western Australia” guidelines will be observed in order to prevent contamination of waterways. All operations will be carried out in accordance with the weed control guidelines stated in the “Code of Practice for Timber Plantations in Western Australia” by licensed contractors.

3.9 Planting technique

Trees will be planted using a hand-held tree planter. Planting contractors will carry plants from a central plant dump from within the property to sections within the proposed planting area by 4x4 utilities and 4x4 ATV motorbikes.

The proposed plantation is to be planted at 1111 stems per hectare in a 4m x 2.25m configuration.

3.10 Access roads and firebreaks

Access roads and firebreaks are shown on the plans attached. External firebreaks are 15 metres wide with 6 metre wide access roads / firebreaks internally.

Firebreak maintenance to Local Authority guidelines is the responsibility of BFE on behalf of the landowner.

4 PLANTATION TENDING PLAN

4.1 Grazing strategy

The planting area is suitable for grazing by livestock however the condition of the external fences is variable with most being not fit for purpose.

4.2 Pruning and thinning schedule

Only tree branches that intrude onto designated firebreaks will be mechanically pruned to meet Local Authority guidelines. Trees will be thinned twice before the final harvest but no other pruning is scheduled.

4.3 Fertilising schedule

There will be an initial fertilizer application, banded form pre mounding to prevent nitrification of waterways, to raise soil conditions to an appropriate nutrient level for tree establishment. Type and rates of fertilizer used will be determined following nutrient analysis of soil samples.

Fertiliser applications to sustain tree vigour and health will be applied at 15 years of age or post first thinning. The fertiliser will be applied by ground or air. Rates and types of fertilisers will be dependent on results from soil and folia sample analysis.

4.4 Weed management

As part of the ongoing maintenance to the tree crop area a second weed control application will occur during the next winter of the year following planting. (ie winter of year 2025). Weed types will determine the weed control prescription.

4.5 Monitoring and contingencies for diseases and pests

Early Growth Monitoring will occur weekly from the end of planting through to the end of February in the following year. It is not envisaged that any diseases will be found that will affect the plantation or surrounding native vegetation. Upon detection of any pest found to be causing damage to the plantation, an appropriate bait and/or spray will be applied where required.

4.6 Road and break maintenance

Access roads and firebreaks are shown on the plans attached. External firebreaks are 15 metres wide with 6 metre wide access roads / firebreaks internally. Firebreak maintenance to Local Authority guidelines is the responsibility of BFE on behalf of the landowner. BFE will monitor firebreak maintenance to ensure compliance.

5 FIRE MANAGEMENT PLAN

5.1 Landowner property details

NAME	Mitsui Bussan Woodchip Oceania Pty Ltd
ADDRESS	Level 15, 101 Collins Street, Melbourne VIC 3000
PHONE NUMBER	MEL: 03 9605 8800 Bunbury: 08 9781 4500
LOCATION NUMBER(S)	Lot 13 on Plan 23118 Lot 12179 on Plan 163892
SPECIES OF TREES PLANTED	<i>P radiata</i>
TOTAL AREA PLANTED	573 hectares pines plus any native plantings carried out
PREVIOUS LAND USE AND CONDITION (ie pasture, ex bush)	Eucalypt plantations

5.2 Property details of neighbouring locations

NAME	Phone Number	LOCATION NUMBER(S)
CE & GA Lee Steere (Chris)	0427 069 446	Lot 6250 on Deposited Plan 81878
John & Lynne Lawson	0431 988 439	Lot 1528 on Deposited Plan 114615
Michael and Gregory Norton	TBA	Lot 1491 on deposited Plan 229034 and Lot 11992 on Deposited Plan 205682
Malcolm and Barbara Gibbs	TBA	Lot 3544 on Deposited Plan 130962Lot 1238 on Deposited Plan 108534 Lot 8490 on Deposited Plan 254414
Daniel Beatty	TBA	Lot 7 on Deposited Plan 52348
Hugh Rogers	TBA	Lot 6 on Deposited Plan 52348
Rhys Woollard and Katyrzina Mlynkec	TBA	Lot 12 on Plan 23118

5.3 Local fire agencies

AGENCY	ADDRESS	PHONE NUMBER	CONTACT PERSON
DBCA Blackwood District	Kirup	9731 6232	Duty Officer
BFE Pty Ltd	Berth 8 Leschenault Drive Bunbury WA 6230	9781 4500	Manager
Boyup Brook Shire Office	Abel Street Boyup Brook WA 6244	97 651 200	Reception
Chief Bush Fire Control Officer Boyup Brook	Abel Street Boyup Brook WA 6244	0427 673 072	Ben Thompson
Deputy Chief Bush Fire Control Officer Boyup Brook	Abel Street Boyup Brook WA 6244	0497 671 340	Tristan Mead

5.4 Risk of ignition

Potential ignition sources are mainly restricted to lightning strikes, adjoining roads and escapes from burning operations on surrounding land plus machinery caused fires from both plantation and cereal harvesting operations.

5.5 Detection of fires

The landowner, neighbours and passers by, and the existing brigade system will undertake fire detection.

In addition, Department of Biodiversity, Conservation and Attractions (DBCA) spotter aircraft regularly fly within smoke spotting distance of the area and will report all smokes sighted. In the event of a fire, 000 should be immediately called, then the Shire Chief Fire Control Officer should be notified. The CFCO should in turn contact Bunbury Fibre Exports

5.6 Location Of Fire Control Equipment.

Fire units that may be available are both privately owned and volunteer brigade units derived from neighbouring properties and central depots, as well as plantation industry firefighting resources.

In addition, the plantation industry as a whole has recognised the importance of a unified approach to the control and management of fires within or close to its plantation estate and has developed the Plantation Managers Fire Agreement to ensure the most efficient and effective responses are made to wildfires. BFE are one of nine plantation industry signatories to this Agreement. The combined resources of the industry in terms of both manpower and equipment are extensive and are strategically located both in major centres and on or near plantations throughout the South West and Great Southern Regions. In the event of a fire on or threatening these properties BFE can call on the combined resources of the plantation industry in accordance with the protocols laid out in the Agreement. Information relating to suppression resources at an industry level are also tabled below.

Location and capacity of Brigade fire appliances:

Location	Light Units Min. 450L	Med. Duty Units Min. 1900L	HD Units Min. 2700L
Dinninup			1

Location and capacity of fire appliances:

Location	Light Units Min. 450L	Med. Duty Units Min. 1900L	HD Units Min. 2700L
Ents Forestry Bunbury	2		1
PF Olsen Collie	1		1
WAPRES Manjimup and Bunbury	2		2
BFE Bunbury	3		
FPC Mcalinden			1

Note: WAPRES also have a 950 loader and 10,000 litre water truck located at Manjimup

Location and capacity of DBCA fire appliances:

Location	Light Units Min. 450L	Med. Duty Units Min. 1900L	HD Units Min. 2700L
DBCA Blackwood & Wellington Districts Collie and Kirup	8	2	8

5.7 Initial attacks on fires

In the event that BFE becomes aware of a fire within, adjacent to or approaching the property, staff must first alert the relevant authorities by calling triple zero.

Staff should then identify the most appropriate and available fire attack options, which are likely to be those in closest proximity to the fire, being those located in Boyup Brook or Mcalinden (both within 30 minutes of the plantation). The most appropriate attack option must also consider the suitability of the equipment and personnel in the context of the particular incident.

As the landowner, Bunbury Fibre Exports will be the primary firefighting source supported by other plantation industry operators through its plantation industry agreement and utilising the FPC McAlinden based fire appliance.

Initial attack on fires will be via the Bush Fire Brigade system coordinated by the local Fire Control Officer, Boyup Brook Shire and FESA. The Boyup Brook Shire have advised that they will not enter plantations or forests on private land but are likely to attend the boundary of the property to assist with fire which is burning in adjacent grassland. BFE and the plantation industry will also supply units for fire suppression, mop-up and control.

Initial attack on a fire will be dependent on head fire rates of spread and fire intensities. It is proposed experienced personnel will assess each fire, in response to the following values in order of priority.

1. Human Life.
2. Community assets, property or special values (including environmental values).
3. Cost of suppression in relation to values threatened.

With fire behaviour and values in mind response strategies should follow this order of priority as a guide -

- 1 Direct attack on headfires where (Head Fire Forward Rate of spread) HFROS allows.
- 2 Indirect attack on headfire by extinguishing flank fire working towards the headfire.
- 3 Limit fire spread to pre-determined internal strategic firebreaks.
- 4 Limit fire spread to compartment breaks.
- 5 Limit fire spread to property boundary firebreaks where property is block planted.
- 6 Fall back to neighbouring properties, roads or where fire can be safely extinguished.

5.8 Access in and around plantation

Access to the plantation is via Condinup Road.

The plantation already has trafficable firebreaks in and around the perimeter in accordance with Shire by laws and Guidelines for Plantation Fire Protection.

External breaks will be 15 metres wide, internal 6 metres. Access will also be maintained to water supplies. (See map for details)

5.9 Method of road, track and firebreak maintenance

Most firebreaks will be sprayed in early spring to ensure the appropriate width of mineral earth break is obtained prior to the fire season. Appropriate buffer zones will be observed in order to prevent contamination of waterways.

Grading will be used if required to improve trafficability on the roads and firebreaks and to construct water barriers if required to manage water-flow on the firebreaks and to minimise the potential for erosion

5.10 Measures to protect powerlines and gas pipelines

A powerline exist on the property and will have vegetation sprayed as part of firebreak maintenance.

5.11 Direction indicators of water points, road signs and other features

Water points will be marked on the fire control plan, and will be sign posted in the field with regard to direction and position.

Copies of the maps will also be placed in a waterproof canister at the access to the property on Condinup Road.

5.12 Water supplies

During establishment of the plantation, 50,000L water tank/s will be installed as a dedicated firefighting water supply adjacent to the main entrance. This will be established in consultation with the Shire of Boyup Brook.

The water points on the property will be maintained to provide permanent water supplies throughout the summer months for fire control purposes.

Portable pumps may be required to access water during dry seasons.

5.13 Surrounding fuels

There are no plans, at this stage, to carry out a fuel reduction program on or adjoining the property.

5.14 Fire breaks

Firebreaks will be maintained in accordance with Shire regulations and the Guidelines for Plantation Fire Protection, as shown on the attached map by the landowner.

5.15 Existing plantations in the area

The nearest plantation is 2 kilometres to the West on Condinup Road and is named Armstrong and is managed by Bunbury Fibre Exports

5.16 Surrounding values

The closest house is located adjacent to the plantation with plantation on nearly all sides.

5.17 Proximity to townsites

The plantation is approximately 16 km north of the Boyup Brook town centre via the North Boyup Brook and the Condinup Roads

6. TIMBER HARVESTING PLAN

6.1 Location of harvesting operation

The first and second harvesting or thinning operations on this proposed plantation will take place over the entire area of the plantation as shown on the attached map and will be based on a harvesting plan to be developed closer to the time of harvesting which will be in about 2038. Haulage route will be via Condinup Road.

BFE will liaise with the Shire when submitting application for Shire Endorsement to use Multi Combination Vehicle (MCV) for road haulage.

Condinup Road is currently on the Main Roads WA HVS Rav Network for Network 3 and Network 4 Vehicles with Conditions

6.2 Timetable

Thinning will occur when the plantation is approximately 15 years of age, and a further thinning at 22 years of age with the final harvest at 30 years of age.

6.3 Harvesting operations

Harvesting will be carried out using conventional plantation harvesting equipment. This currently consists of track mounted harvesters fitted with a felling / debarking head which leave processed logs in the plantation to be picked up by an all-wheel drive rubber tyred forwarder which are later loaded on to trucks. The operation will be a clear fall, which means all standing trees will be removed.

6.4 Machinery and transport

Transport will be by truck configurations, which are legal and permitted by Main Roads and Local Authorities.

Condinup Road is currently on the Main Roads WA HVS Rav Network for Network 3 and Network 4 Vehicles with Conditions

6.5 Environmental safeguards

The extraction of timber will be carried out using appropriate equipment for the plantation and soil conditions and competent personnel to achieve the standards of safety, environmental care and economic efficiency.

6.6 Safety

Plantation operations will be as safe as possible and comply with occupational health and safety legislation, and the Safety Code for Western Australian Logging Operations must be observed.

Note: A map including areas to be planted, fire breaks, water points, initial access points and other protective measures must accompany the plan.

Updated by: Rayna Barr

16/10/2023

Approved by Plantation Manager:

Rayna Barr

16/10/2023



Mitsui Bussan Woodchip Oceania Pty. Ltd

ECONOMIC AND SOCIAL IMPACT STATEMENT

Supporting Armstrong plantation proposal

February 2022

1. Background and Scope

The Shire of Boyup Brook has requested Mitsui Bussan Woodchip Oceania (MWO) provide, as part of its planning application to convert the Armstrong plantation in Dinninup to a pine plantation, an Economic and Social Impact Statement (ESIO) with a specific reference to the number of jobs lost or created and the resulting social impact.

The Shire has stated preference to avoid broadscale plantations, to protect the agricultural sector and to promote small-scale forestry / farm forestry within the Shire. While MWO respects the Shire's position to avoid perceived adverse impacts of plantation establishment, MWO agrees with the *FESA Guidelines for Plantation Fire Protection* and other authorities who state that "tree plantings are considered a legitimate rural land use activity".

The scope for preparing any ESIO is broad. In context of the Armstrong plantation, which has been used over the last 20 years as a short rotation Eucalypt plantation, MWO has considered two land uses for comparison in this ESIO. Based on MWO's local experience owning, managing, and disposing of land in the Shire, the two most likely land uses for the Armstrong plantation, given its circumstances and that of the sector, would be:

- Reversion to broadacre farming; and
- Conversion to long rotation (pine) plantation.

The land in question does not include any habitable structures, sheds, or power supply. It does however include established access arrangements around plantation compartments. Considering this, and the general trend of land use discussed further below, "lifestyle" or "mixed farming" is not considered to be a likely land use for this property.

While MWO agrees that small scale forestry / farm forestry would be a positive strategy for the Shire to attract investment, diversify farm incomes, achieve environmental benefits, and enhance productivity of existing farms, the merits of farm forestry as a standalone land use are outside the scope of this ESIO. This said, the viability of small-scale forestry becomes more viable when it is located close to larger scale forestry operations.

2. Approach

MWO has drawn on published reputable information sources to provide an analysis of regional land use trends, to identify and broadly compare the two most likely land uses for the subject property, and finally to describe the contribution of plantation forestry to regional employment and economies. Also provided is some project specific employment and economic contributions.

3. Project contributions to employment and investment

The Armstrong project will contribute significant employment and investment into the region and to the Shire of Boyup Brook. MWO plans to invest approximately \$500,000 in



Mitsui Bussan Woodchip Oceania Pty. Ltd

operational expenditure in the first year, and considerably more than that over the life of the project. An indicative sum to be paid to harvest and haulage contractors for thinning and final harvest operations over the rotation of the plantation is over \$7 million. Further spending in value adding the logs will occur post-harvest. The project will pay various other contractors for additional services during the rotation.

A summary of the expected employment contribution of the project is provided below. Employment beyond the property in value adding and the building industry is massive, and this is discussed further in this report.

Operation	Employment	Timing	Location
Planning	In-house	Full time	Local and National
Seed growing	Service provider	Continuous	State/National
Nursery (seedlings)	Service provider	Continuous	Local
Weed control	Service provider	Seasonal	Local
Fire break maintenance	Service provider	Seasonal	Local
Planting	Service provider	Seasonal	Local/State
Monitoring	In-house	Continuous	Local
Forest inventory	Service provider	Years 10,15,20	Local/State/National
Thinning/haulage	Service provider	Years 12,18	Local/State
Road maintenance	Service provider	Age 12,18,30	Local
Harvest/haulage	Service provider	Year 30	Local/State
Harvest supervision	In-house	Year 30	Local
Business management	In-house	Full time	Local/State/National
Property maintenance	Service provider	Continuous	Local

MWO (or its subsidiary Bunbury Fibre Exports) plans to employ full time staff to manage the Armstrong property and it is noted that MWO have similar intentions for the other existing plantations they own within the Shire.

4. Societal and land use trends

Trends which MWO considers particularly pertinent to this ESIO are:

- Regional demand for building and forest products; and
- Broadacre farm size and production.

4.1 Housing and demand for timber products

Domestic demand for pine sawlogs is growing rapidly. Lumber for Australian housing is predominantly supplied by domestic sawmills, with the balance supplied by imports. The domestic sawn timber industry cannot currently keep pace with demand, which is leading to timber shortages and construction delays (ABARES 2019).

Dwelling unit commencements and new private sector house commencements in the June Quarter 2021 are both up over 50% compared to the same period in 2020 (Australian Bureau of Statistics, Building Activity, Australia June 2021), and this trend is anecdotally continuing with strength. Imports are also currently unable to supply the shortfall of lumber to the Australian building industry.

Given that the building industry generates massive employment and economic activity for WA, and the declining availability of pine sawlogs, the Government of Western Australia has



Mitsui Bussan Woodchip Oceania Pty. Ltd

decided to invest \$350m into growing the pine plantation estate. The State Government funds are mentioned only to highlight the acute need for additional plantations in WA, MWO is not currently a recipient of any of these funds.

4.2 Broadacre farm size and production

It is well understood that across regional Australia, production farms are consolidating. The number of farms has dropped by over 50% between 1978 and 2018, while production has continued to grow (ABARES) – meaning less farms producing more output.

The trend of farm consolidation is widely considered to be the result of farmers pursuing economies of scale. This economy of scale is demonstrated by data produced by ABARES in 2021 that showed “the largest 10% of broadacre farms produced around half of total output, while the smallest 50% of farms produced around 10% of total output.” Farms are getting bigger and more efficient, and for good reason.

5. Agriculture and Forestry compatibility

While it is the case that farming and forestry compete for land in some regions, the two industries can be compatible and even complimentary.

5.1 Farm forestry

Using livestock to manage fuel loads beneath plantation trees is common. In a plantation nearby the subject plantation, the Forest Products Commission of WA (FPC) has an agreement with a neighbouring farmer to allow stock beneath the plantation for the mutual benefit of farmer and forester. Mitsui is open to a similar approach at a point where trees have grown to a stage which would allow grazing to occur without damaging plantation trees and when doing so doesn't threaten the health of remnant vegetation.

Farm forestry can improve a farms productivity, profitability, resilience, and sustainability. A multi-year or multi-decade crop like a tree plantation allows farmers to diversify their income and adjust the harvest year to when it suits their cash needs or when timber markets are stronger. Successful small scale farm forestry requires forestry expertise, quality seedlings, professional management and efficient operations and logistics.

Small, poorly managed plantations are commonly unsuccessful and financially unviable. Larger plantations such as the one proposed at Armstrong provide the scale necessary to attract and retain the expertise and efficiency to ensure affiliated financially viable small scale farm forestry. MWO is committed to working with local farmers in the region to help them establish farm forestry plantings and assist them to access to the Australian Carbon Credit Unit (ACCU) market.

5.2 Posts and poles

There exists two post and pole producers in South West WA. These are Koppers Wood Products in Picton and Timber Treathers in Bridgetown. The posts and poles are an important source of materials for agricultural businesses in the region. Pine posts and poles are a light, durable and cost competitive fencing material for farmers. Without the pine plantation industry, farmers may be forced to use relatively heavy and expensive concrete or steel posts.



Mitsui Bussan Woodchip Oceania Pty. Ltd

6. Likely land use and employment impact

The trend of consolidation of Australian farms, and the local experience of Mitsui in regional Australia indicates that if the Armstrong plantation, at 373ha was converted to agriculture, it would likely be absorbed into a larger agricultural enterprise. Even if it was not consolidated into a larger enterprise, combined with the parallel trend of increasing farm machinery size and efficiency, it is unlikely any additional or a greater amount of agricultural employment would be generated than compared to the current circumstances.

Similarly, the shift from short rotation Eucalypt to pine does not adjust the jobs involved at a property level. As a standalone plantation, it is also likely Armstrong could only be feasibly developed as a new pine plantation as part of a broader plantation business. Beyond the property level, however, is the multiplier effect of the product being harvested. Virtually all pine sawlogs in the region are processed in South West WA and final timber products consumed by Australian businesses and families. Considering the full life cycle of a pine plantation from seed production to wall-stud installation, Australian employment is generated at every step, mostly regional employment, and a large proportion in South West WA.

The flow on employment of pine saw logs, which are used almost exclusively for domestic processing and consumption - compared to agriculture, from which 70% of products are exported (ABARES), MWO contends that the total employment on a regional scale is arguably greater for pine plantation than broadacre farming.

The quality of employment is also a consideration. Based on ABARES data and research by Schirmer et al. 2017, the plantation forestry industry generates a greater proportion of full-time employment than other sectors of the economy (84% Vs 68% respectively). On a national scale, less than 30% of jobs generated by broadacre farming are full time jobs (ABARES). As a result of plantation forestry's high proportion of full-time employment, plantation forestry workers in WA are less likely to earn lower incomes and more likely to earn higher incomes. This research demonstrates that plantation forestry jobs are of a high quality, providing workers with reliable, disposable income to spend in the wider economy and community.

7. Social impact

Given that it is most likely that both broadacre farming and a standalone plantation forestry project would absorb this property into a larger enterprise, the employment generated by either land use is unlikely to be significant enough to have a material impact on society in proximity of the property. MWO contends that social impact at a local scale is more likely to be connected to the quality of employment generated by the land use. Given that plantation forestry generates more full time, high paying jobs than other sectors in WA (Schirmer et al. 2017), it is unlikely that any negative social impact would result from the plantation being established.

As has occurred before, MWO remains committed to positive social impact and can again sponsor within the local community via its subsidiary Bunbury Fibre Exports.

8. Economic and employment impacts of the pine plantation sector

This section considers two key publications based on social and economic research. One is WA specific and the other considers the South West Slopes region of NSW – where a large



Mitsui Bussan Woodchip Oceania Pty. Ltd

and mature pine plantation sector exists. The periods covered by both publications overlap because they coincide with the publication of, among other things: the ABS' *2016 Census of Population and Housing*, and the *2016 Regional Wellbeing Survey*.

The University of Canberra and Econsearch were commissioned by Forest and Wood Products Australia to complete a socio-economic impact study of Western Australia in 2017 (Schirmer et. al. 2017). The report considers employment from *primary production* (growing and harvesting timber), *primary processing* (sawmilling etc.) and *secondary processing* (cabinetry, etc.). The paper does not include peripheral economic activity generated by plantations such as livestock grazing, seed production, recycling timber products after use, recreation etc. A summary of the findings of Schirmer et al. (2017) are presented here.

8.1 Economic value

The total direct and indirect value of output generated by the WA forest industry at the point of sale of primary processed products in 2015-16 was approximately \$1.4 billion. Of this, the greatest share was generated by the pine plantation sector. Using another measure- Gross Regional Product (GRP)- the contribution was \$643m generated by the WA forest industry. The greatest proportion was, again, delivered by the pine plantation sector.

The South West of WA (which includes Boyup Brook shire) contributed \$327m which represented more than half of the total GRP figure and the greatest share. The pine plantation sector generated the greatest proportion of GRP in the WA forest industry.

8.2 Direct expenditure

Total direct expenditure by the WA forest industry by growing, harvesting and primary processing in 2015-16 was \$979m. South West WA accounted for around 60% of this expenditure. Of the nearly \$1b of expenditure, the pine plantation sector accounted for \$366m. Given the push by industry and the State and Federal governments for an increased investment in softwood plantations, the share of expenditure in the pine plantation sector is expected by MWO to significantly increase in coming years.

8.3 Household income

The WA forest industry generated \$354m in household income in 2015-16. Of the three WA regions considered in the research, South West WA received the greatest share of household income at \$196m (56%).

8.4 Employment

The WA forest industry contributed 4,570 direct and indirect jobs to the WA economy in the 2015-16. An additional 1,495 jobs were contributed by secondary processing in 2016. Combined, the total employment contribution is around 6,000 jobs in WA. Of these, almost half, or 2,763 jobs were generated in South West WA. A large proportion of jobs are generated during primary processing.

South West WA is a hub for processing, so the proposed plantation will not only generate jobs at a property level, but the harvested logs will also support many more jobs in the region. Although these might not all be for people who reside within the Shire of Boyup Brook, neither are secondary agricultural jobs all self-contained within the Shire boundaries.



Mitsui Bussan Woodchip Oceania Pty. Ltd

Of the total jobs generated by primary processing in the WA forest industry, the greatest proportion of jobs were generated by the pine plantation sector and the greatest proportion were also generated in South West WA.

8.5 Working conditions

The WA forest industry generates more full-time jobs than other industries. The forest industry employs 84% as full-time staff, compared to the broader workforce which employs 68% as full-time staff. The trend for full-time proportion has remained reasonably steady between 2006-2016 for the forest industry and consistent with the trend of the broader workforce of other industries in WA.

In 2016, forest industry workers were less likely than those in other industries to earn lower incomes (less than \$649 per week), and more likely to earn higher incomes (more than \$1,250 per week). The relatively better incomes are likely to be linked to the high rates of full-time work. The trend between 2006 and 2016 was also positive for both the above metrics – with less workers earning lower incomes and more workers earning higher incomes. Of those earning full-time incomes, the proportion on lower incomes has declined between 2006-2016 and the proportion earning higher incomes has grown over the same period – these are both positive trends.

9. Economic and social impacts of the NSW pine plantation sector

A report published and funded by the NSW Department of Industry and Forest and Wood Products Australia (DPI 2017) investigated the contribution of the large, mature pine industry in the South West Slopes region of NSW in 2015-16. Some key findings are presented below.

- The direct gross output from timber processors in the SW Slopes region was over \$1 billion.
- The total gross output by the agricultural sector to the point of farm gate in the same region was approximately half the above.
- The total expenditure of the tourism sector in the Snowy Mountains region (including ski resorts in the Kosciuszko region) was less than half the pine plantation sectors direct gross output.
- When indirect gross output is added in the SW Slopes region, the total output by the pine plantation industry doubles to over \$2 billion.
- The gross regional product of the pine plantation sector was over \$1 billion.
- The household income generated by pine plantation sector was almost \$470 million.
- The greatest proportion of forestry industry expenditure (21%) was wages and salaries.
- The above figures are further evidence that the pine plantation sector is a significant contributor to regional and state economies.

10. Summary

The Armstrong project converts an existing plantation operation into a new one. The project relies on significant investment into the Armstrong property, predominantly paid to local contractors. The project will also generate significant employment during its establishment, ongoing management, and harvesting.



Mitsui Bussan Woodchip Oceania Pty. Ltd

MWO is not aware of any evidence that would suggest converting this plantation land to agriculture would generate any more jobs than the conversion proposed from short rotation Eucalypt to longer cycle pine. Jobs are retained by conversion of the Armstrong plantation and the pine plantation sector as a whole, and these jobs are likely to be of a higher quality than other industries in terms of job security (full-time) and income level.

The benefits of relatively high and stable incomes flowing to forestry workers will increase the likelihood of workers having disposable income to spend in the community.

The proposed plantation development will contribute to the pine plantation sector, generating significant ongoing economic activity, employment, and household income for regional WA. The products from the proposed plantation are likely to be processed in South West WA and the products used by the WA building industry to build housing for West Australians.

If agriculture can be incorporated into the management of the property (livestock to control fuel levels etc.), and if the plantation can provide a level of scale which enables smaller farm forestry to also be developed on neighbouring farms, the social, environmental, and economic benefits are likely to be multiplied again.

11. References

Decline in Farm numbers and increase in production:

<https://www.awe.gov.au/abares/products/insights/snapshot-of-australian-agriculture-2021#employment-on-australian-farms-is-significant-and-varies-throughout-the-year>

Production and farm size: <https://www.awe.gov.au/abares/research-topics/surveys/disaggregating-farm-size>

Schirmer et al 2017. Forestry impact WA:

https://www.fwpa.com.au/images/WA_Report_Dec2017_Final.pdf

WA government investment in plantations:

<https://www.wa.gov.au/government/announcements/premier-announces-softwood-investment#:~:text=The%20Honourable%20Mark%20McGowan%20MLA,Australia's%20softwood%20plantation%20timber%20industry.&text=The%20softwood%20processing%20industry%20currently,State's%20housing%20and%20construction%20market.>

ABARES 2019. Demand for timber.

https://www.awe.gov.au/sites/default/files/abares/documents/PlantationEstablishmentOutlook2050_v1.0.0.pdf


DPI 2017. SW slopes economic contribution.

https://www.dpi.nsw.gov.au/_data/assets/pdf_file/0005/721724/socio-economic-impacts-of-the-softwood-plantation-industry.pdf

















Plantation Details

Address: Condinup Rd,
Dinninup WA 6244
Title: Lot 12179 P163892,
Title Area: 1022.5ha
Land Owner: Mitsui Bussan Woodchip
Oceania
Contact: Leon Savage
Phone: 08 9781 4500
Plantation Manager: Bunbury Fibre Exports
Contact: Leon Savage
Phone: 08 9781 4500
Shire: Boyup Brook

Plantation Area

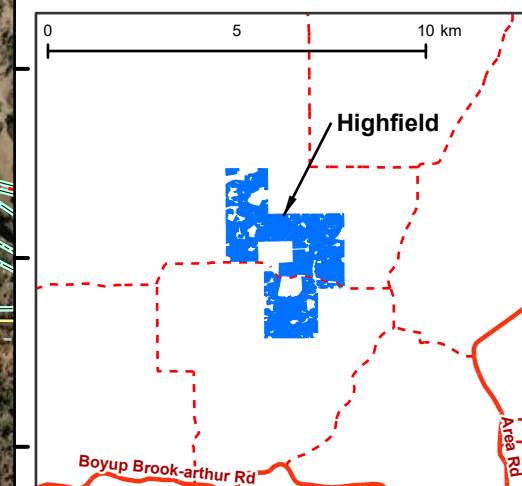
 Proposed Pine Plantation Area = 574.2ha
Total Plantation Area: 574.2ha

Legend

-  Access Gate
-  Main Access Gate
-  Permanent Water Point
-  Sealed Road - 2 lanes
-  Unsealed Road - 2 lanes
-  Unsealed Track - 1 lane
-  Hydrology
-  Dam
-  Firebreak
-  Native Vegetation
-  Native Vegetation HCV
-  Unproductive
-  Cadastre
-  Shire Boundaries
-  Powerlines
-  Heritage Area

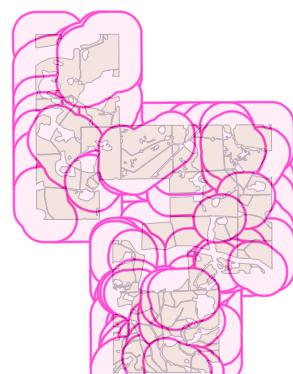
Note: External firebreaks are a minimum of 15m wide and internal breaks are a minimum 6m wide, with a minimum 6m trafficable and 4.5m vertically. All breaks do not exceed a maximum grade of 1 in 8, or a maximum cross fall of 1 in 33. Internal tracks are a minimum 3m clearance on either side of the pavement with (total 6m) have a minimum 4m vertical clearance and a minimum load limit of 15 tonnes. Turnarounds have a minimum inner radius of 12m.

Map Scale: 1:20000 @ A3
Projection GDA94 Zone 50
Author: L Adamson, Esk Spatial, 1300 375 772
Date: 27/09/2023



Firebreak Buffer

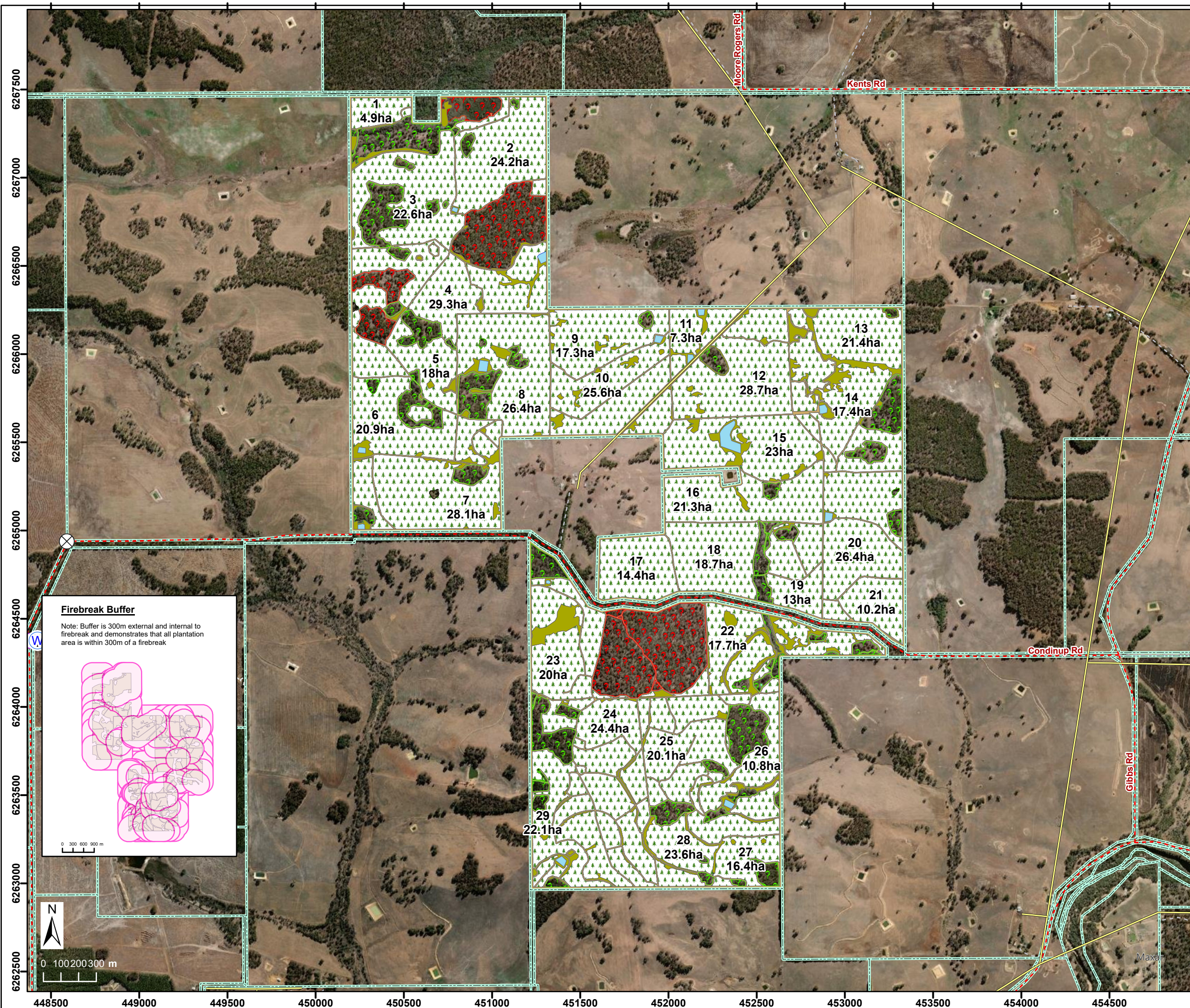
Note: Buffer is 300m external and internal to firebreak and demonstrates that all plantation area is within 300m of a firebreak



0 300 600 900 m



0 100 200 300 m



Attachment 9.4.2B

M.E.GIBBS & CO

6 ROGERS AVE.

ABN: 80 301550780

BOYUP BROOK.

PHONE: (08) 97 651501 MAL: 0429673067

W.A. 6244

BARBARA: 0429673067. BUCHANAN: 0427320611.

Shire of Boyup Brook

Abel Street

Boyup Brook.W.A. 6244.

Re: Tree Farm – Pine (Mitsui Bussan Woodchip Oceania PTY LTD)

Lots 13 & 12179 Dinninup.

Condinup Road.

Members of the Council.

I realise your hands are tied on this matter of permitting any form of plantation activity within our shire by State Government. However this is my opinion.

I am totally opposed to all plantation activity in this shire for the following reasons:

1. Economical Community Support.

Apart from Harvesting activity I see no economical support given to the local businesses.

During my time (54 years), as a local farming business I have contributed \$2,000,000 dollars in to the local economy. (Accounts are available to support this).

2. Land is tied up in non-productivity.

26 plus years in eucalyptus plantations, 30 plus years in Pines with little benefit to local economy. Workers for thinning are imported.

We as local farmers are excluded from economic advancement. Often it is an impossibility to compete with Overseas Capital or Western Australian Government tax payers' capital.

3. Feral animal exclusion. A lack of support with suitable exclusion fencing.

Prior to this application for pines we were offered Cattle height fencing. Half shared in costs of \$3200 per kilometre. This offer never came to reality.

Due to crop damage, we were forced to begin erecting a suitable fence ourselves. So much for Good Neighbour attitude.

4. Fire mitigation.

I have not seen any support for local bushfire brigades.

There is little or no water available on these plantation properties. The dams are dry or water inaccessible.

My recommendation is for all tree plantation owners to have a heavy fire unit stationed within the local bushfire brigade of the plantation for that brigades use.

5. Part of the Community.

As part of the Shires rates notice to Plantation owners there should be a levy/contribution to the medical services, local economy, sporting facilities etc.

They should be part of this community, or made to be.

If Mitsui Bussan Woodchip Oceania PTY LTD are seeking approval to change from Eucalyptus plantation to pines then I would suggest the Shire not give approval.

Why are you asking me (the neighbour, the rate payer) to give an opinion?

These are my recommendation to you, our governing body.

Please stand up for the rate payers and the local residents.

These Tree companies do very little for the economy of this Shire.

They are a hindrance to agricultural pursuits.

Thank you for this opportunity to voice my opinion.

Kind regards

Mal Gibbs

For M.E.Gibbs & Co.

0000000000

megibbs@activ8.net.au

TREE FARMS

This fact sheet clarifies the planning arrangements for tree farms, as set out in *State Planning Policy 2.5 - Rural Planning* (SPP 2.5) and the Rural Planning Guidelines. It provides information about the planning issues relevant to tree farming, for application by local governments and other decision-makers.

What is a tree farm?

The Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations) defines tree farms as *"land used for commercial tree production where trees are planted in blocks of more than one hectare, including land in respect of which a carbon right is registered under the Carbon Rights Act 2003, section 5"*.

This definition is applied in local planning schemes as they are reviewed and updated. Schemes that have not been updated may still include historic definitions such as 'plantation' or 'agroforestry'. However, the intent is for a single land use definition, that caters for tree farms for harvesting for timber products and/or in sequestration of carbon, as the land use planning considerations are similar.

Planning context

Where are the current tree farms?

In September 2021 the State Government announced a \$350 million investment over 10 years to bolster the State's softwood plantation estate. This was estimated to require an additional 33,000 ha of land for pine trees to support the forestry industry, and provide timber products to the construction industry, while also contributing to carbon capture and storage.

In WA, existing pine tree farms are mostly in the Donnybrook, Bridgetown, Nannup and Margaret River areas. They currently represent approximately 30% of harvestable tree farming, with blue gums comprising 70%. Blue gum plantations make up approximately 160,000 ha with two thirds of plantations planted in the Plantagenet and Albany areas.

Where are the most suitable locations for pine tree farms?

The most suitable location for new pine tree farms is on land with rainfall generally exceeding 600mm and within an approximate 150km radius to the timber processing hub in the Shire of Dardanup.

What are the land use planning considerations with tree farms?

Growing of trees for timber is similar to other crops, however there are some planning issues associated with tree farming that may require further assessment and management, if relevant. As set out in SPP 2.5, these include:

- **Bushfire risk** – tree farms may establish a bushfire risk where not occurring before. The Department of Fire and Emergency Services has published guidelines to assist in the management of bushfire risk for tree farms. Any development conditions to manage bushfire risk should accord with these guidelines.
- **Environmental and economic issues, including planting thresholds** – the location of tree farms relative to environmental and/or biodiversity assets, and management of potential impacts (eg wildling spread). So too, ensuring there is a balanced supply of rural land for other economic activity can be addressed in local planning strategies.
- **Water availability and recharge** – potential impacts on groundwater and surface water systems may need to be considered.
- **Visual landscape impacts** – local governments may identify rural prominent landscapes to exclude tree farms for visual reasons. While the converse

TREE FARMS

may occur, these areas can be identified in keeping with the Western Australian Planning Commission's (WAPC) Visual Landscape [planning manual](#).

- **Transport impacts** – where tree farming involves harvesting, local governments may need to make arrangements with developers for road and/or intersection upgrades to manage potential haulage impacts.
- **Separation from sensitive land uses** – local governments may establish buffers to exclude tree farming around these land uses eg. electrical substations or transmission lines.

Interpretation of SPP 2.5 Policy measures

SPP 2.5 sets out seven key policy positions to facilitate a co-ordinated approach to tree farms in WA. For the purpose of clarifying the WAPC's position, the intent of each policy statement is explained below:

1. *tree farming is supported and encouraged on rural land as a means of diversifying rural economies and providing economic and environmental benefit* – this means the WAPC supports tree farms in rural areas and will implement this approach in assessment of local planning strategies and schemes;
2. *tree farming should generally not occur on priority agricultural land* – generally, land that is identified for horticultural or food production purposes;
3. *tree farming should generally be a permitted use on rural land, except where development of a tree farm would create an extreme or unacceptable bushfire risk or when responding to specific*

local circumstances as identified in a strategy or scheme – this means that tree farms should be a 'P', 'D' or 'A' (permitted or discretionary) uses in local planning schemes, with the local planning strategies and schemes providing additional guidance (as required) to address local planning issues listed below in this fact sheet;

4. *local governments should manage the location, extent and application requirements for tree farming in their communities through local planning strategies, schemes and/or local planning policies* – this means that local governments should use their local planning frameworks to regulate tree farming in their municipality, in keeping with the intent of SPP 2.5, which is to support and encourage tree farms;
5. *in planning for tree farming, local government considerations should include but are not limited to, potential bushfire risk, environmental and economic factors, water availability and recharge, visual landscape impacts, transport impacts of tree farming (where harvesting is proposed), planting thresholds, appropriate buffers, and location relative to conservation estates and sensitive land uses* – this means that local governments should consider tree farms in the context of other existing and proposed land uses in their municipality, and set planning controls as required, based on demonstrated evidence that the control is needed;
6. *where tree farm proposals are integrated with farm management for the purpose of natural resource management and occupy no more than 10 per cent of the farm, the proposal should not require local government development approval* – this means that local governments may consider

exemptions for integrated tree farms, related to natural resource management, due to their minimal impact and environmental benefit; and

7. *the establishment of tree farms does not warrant the creation of new or smaller rural lots* – this means that future subdivision of rural land is not warranted based on a tree farm proposal or development.

While the above policy measures relate to all tree farm species and types in Western Australia, **Map 1** shows the main focus area of tree farming in the State.

Do tree farms have an impact on agricultural communities?

The Australian economy has been forced to adjust structurally over time, which has seen ongoing change in the agricultural sector. Research by Rural Industries Research and Development Corporation (RIRDC) in 2001 and 2007 highlights the impacts of globalised economic rationalism on family farms and subsequent issues of their declining viability, leading to farm amalgamation, reduced labour hire and the contraction of local economies.

Tree farms are part of the ever changing agricultural sector. But they are not the underlying cause of the population or economic changes.

For local governments where pine tree farms are likely to be developed, population change data from the Australian Bureau of Statistics (Census 2001 to 2021), indicates that the general trend is for increasing or stable population figures, and the 'family' makeup of households has remained steady at around 70%. Family composition or population has not significantly declined in the last 20 years.

TREE FARMS

Can a local government seek to prohibit or mandate what percentage of a lot can be used for tree farming?

WAPC policy is that tree farms should be supported and encouraged on rural land. Therefore, any local planning strategies or schemes seeking to prohibit or severely restrict tree farming would not be in keeping with State policy.

Some local governments have local planning policies expressing a preference for tree farms to occupy a percentage of the overall land area eg. 10% or 30% of a lot or property. However, if a land use is capable of being approved in a local planning scheme, and a development application has addressed relevant scheme requirements, it may not be open to a local government to prevent a landowner from using the landholding for an approvable land use. Any local planning policy seeking to prohibit or restrict the extent of tree farms would need to have a planning reason for taking such an approach.

In the absence of this, limiting the ability of a landowner to use their land as zoned, may be unreasonable. Local planning policies that refer to a percentage a tree farm cover may also conflict with a local planning scheme, which would render the local planning policy as having no effect. Should a local government refuse a development application for a tree farm, this decision can be reviewed by the State Administrative Tribunal. Such a review provides an independent test of the effectiveness of the WAPC's policy, and its application at a local level.

Local planning approaches

Examples of local planning approaches are included in this section.

Local planning strategy and tree farms:

Local governments may include information about tree farms in their local planning strategies. This could consider:

- the location and extent of existing tree farms;
- analysis of available rural land to support tree farms relative to other rural land uses;
- areas where tree farms may provide environmental benefits such as use of less productive farm land and addressing land degradation such as soil erosion or salinity; and
- areas where tree farms might be unsuitable eg. priority agriculture land, bushfire buffers to sensitive land uses or visual landscape protection.

Local planning scheme and tree farms:

The Planning and Development (Local Planning Schemes) Regulations 2015 requires local planning schemes to use the model definition for tree farm.

In keeping with SPP 2.5, the permissibility of tree farms use in schemes would need to be a 'P' (permitted), 'D' (discretionary) or 'A' (discretionary subject to advertising). For small scale plantings, related to natural resource management, it may be appropriate to exempt tree farms from requiring development approval, as is recommended in SPP 2.5.

The various local planning framework mechanisms to control tree farms can include:

- permissibility in the zoning table, including for rural and priority agricultural land;
- use of Special Control Areas to identify suitable areas, or exclusion areas in and around townsites or areas where viewsheds may be protected;
- exemptions from seeking development approval; or
- local planning policy guidance on discretion, where tree farms are a 'D' or 'A' use, regarding management of bushfire risk, visual landscape amenity or road haulage impacts.

Additional resources

Plantation Management and Industry overview:

- *Code of Practice for Timber Plantations in Western Australia*, Forest Industries Federation of WA (FIFWA). (2014). [Code of practice for timber plantations in Western Australia \(www.wa.gov.au\)](http://www.wa.gov.au)
- *Guidelines for Plantation Fire Protection*, DFES 2022. (in preparation).
- *Guidelines for Plantation Fire Protection*, DFES 2011. (current at time of publication). [Guidelines Plantation Fire Prctn 2011 P.indd \(website-files.com\)](http://www.wa.gov.au)
- *Plantation fire management and protection*. Plantation information series. Forest Products Commission - Western Australia (2020). [Plantation-fire-management-and-protection.pdf \(www.wa.gov.au\)](http://www.wa.gov.au)

TREE FARMS

- *Western Australia Plantations: the Missing Piece of the Puzzle*, Forest Industries Federation of WA (FIFWA), (2016).
<https://www.forestindustries.com.au/uploads/1/2/3/2/123273289/fifwa-wa-plantations-missing-piece-of-the-puzzle-2016-min.pdf>

Structural change and socio-economic impact:

- *Drivers of Structural Change in Australian Agriculture*, Australian Bureau of Agricultural and Resource Economics, Commonwealth of Australia. Rural Industries Research and Development Corporation (2007).
[07-057.pdf \(agrifutures.com.au\)](#)
- *Rural restructuring, policy change and uneven development in the Central Wheatbelt of Western Australia*, School of Social Sciences and Asian Languages, Curtin University of Technology. Tonts, M.A. (1998).
[Rural restructuring, policy change and uneven development in the central wheatbelt of Western Australia \(curtin.edu.au\)](#)
- *Socio-Economic Impacts of Farm Forestry*, Rural Industries Research and Development Corporation. Tonts, M. A., Campbell, C. and Black, A. (2001).
[01-045.pdf \(agrifutures.com.au\)](#)
- *Socio-Economic Impacts of Plantation Forestry in the Great Southern Region (WA)*, Forest and Wood Products Research and Development Corporation, Australian Government, (2005).
[Pn04.4007 great southern region \(WA\).pdf \(fwpa.com.au\)](#)

Local Government example local planning policies:

- Shire of Donnybrook-Balingup: road haulage impacts, bushfire protection, water quality impact of works and visual landscape amenity (exclude term 'agroforestry')
[LPP 9 3 Private Tree Plantations Agroforestry.pdf \(donnybrook-balingup.wa.gov.au\)](#)
- Shire of Plantagenet: special control areas surrounding townsites for full or partial exclusion; bushfire, amenity and environmental impacts.
[Microsoft Word - Policy 15 - Commercial Plantations.doc \(plantagenet.wa.gov.au\)](#)
- Shire Bridgetown-Greenbushes: plantation management plan, minimum application content, example conditions and approval renewal guidance.
[Microsoft Word - 08 - Policy Manual - Town Planning \(bridgetown.wa.gov.au\)](#)

TREE FARMS



Map 1: Area of main tree farm focus

Meeting Date	04 October 2023
Location	55 Abel St, Boyup Brook – Shire Chambers
Time	11:00am
Videoconference Link	MS Teams

1. Administration

1.1. Welcome and Open: Attendees were welcomed and the Meeting opened at 11.00am.

1.2. Acknowledgement of Country: *We acknowledge and pay our respects to the Traditional Custodians of the land on which we meet and work.*

1.3. Attendance and Apologies

Name	Organisation	Attended	Apologies
Cr Richard Walker	(Shire President)	✓	
Leonard Long	Chief Executive Officer	✓	
Jason Forsyth	Manager Works & Services		✓
Carolyn Mallett	Deputy Chief Executive Officer	✓	
Angela Hales	St John Ambulance	✓	
Cr Darren King	Councillor	✓	
Rosalyn Edwards	Ranger – LEMC XO	✓	
SARG Martin Baraiolo	WA POL	✓	
Snr Constable Sarah Cole	WA POL	✓	
Snr Constable Daniel Drummond	WA POL	✓	
Ben Thompson	CBFCO		✓
Tristan Mead	X-Ray 1		✓
Brad Skraha	X-Ray 2		✓
David Fortune	X-Ray 3	✓	
Brad Fairbrass	X-Ray 4		
Clinton (Arky)Wawilow (Capt)	DFES (Boyup Brook)	✓	
Roma Boucher	Department of Communities		✓
Sharon Austin	Department of Communities	✓	
Angela Hales	SJAA (Boyup Brook)	✓	
Paige Weaver	Health Service Blackwood Region	✓	
Erin Kenny	Dept. of Communities – Collie	Via Teams	
Julie Webber	Dept. of Primary Industries and Regional Development – Agriculture and Food Div.		
Mel Robertson	Water Corporation		
Nathan Hall (District Officer – Emergency Management)	DFES		
Chris Sousa (Area Officer)	DFES	✓	
Jodi Nield	Boyup Brook CRC	✓	
Erin Hutchins (District Emergency Mgmt. Advisor)	DFES		✓
Chris Doherty	Bushfire Mitigation Coordinator		✓
Colin Hales	ComHAT Representative		✓

1.4. Confirmation of the minutes from the previous meeting

That the minutes of the LEMC Meeting held on 19 July 2023 be confirmed as being a true and accurate record.

Moved: Carolyn Mallett

Seconded: Rosalyn Edwards

1.5. Correspondence In / Out

1.5.1. 230719 – WALGA – LEMC and DEMC Review Focus Group Consultation

1.5.2. 230720 – Dept. Communities – LEWP Update – May 2023

1.5.3. 230725 – WALGA – DFES Aboriginal Cultural Heritage and Emergency Management Resources

1.5.4. 230726 – Burn SMART – Planned Burning – Monthly Theme – August 2023

1.5.5. 230728 – DFES – DRAFT 2023–2024 South West Emergency Management Calendar

1.5.6. 230728 – WALGA – Emergency Management News – July 2023

1.5.7. 230802 – Rhodes Pastoral – Hazardous substance Manifest

1.5.8. 230802 – WALGA – FINAL CALL for LEMC and DEMC Review focus group nominations

1.5.9. 230803 – WALGA – Community Recovery study into the 2019–2020 bushfires

1.5.10. 230807 – WALGA – Hazardous Webinar: Improving community-based risk assessment

1.5.11. 230807 – WALGA – Grants Webinar: Disaster Ready Fund Round 2

1.5.12. 230807 – BRMO – Report for Boyup Brook Bushfire Risk Mitigation Coordinator – see attachment. (A.1 Q2.)

1.5.13. 230807 – DFES – Mitigation Activity Fund Grants Program 2023/24 Round 1 – Shire of Boyup Brook – Return of Signed Grant Agreement

1.5.14. 230807 – DFES – MOU for provision of mutual aid during emergencies and post incident recovery

1.5.15. 230810 – WALGA – Bushfire Operations Committee – July 2023 Communique – see attachment. (A.2 Q2.)

1.5.16. 230810 – WALGA – AWE Excellence Awards now open!

1.5.17. 230810 – WALGA – Updates from AIDR | August 2023

1.5.18. 230814 – WALGA – Discussion Paper: Alternative Commonwealth Capabilities for Crisis Response

1.5.19. 230816 – DFES – LEMA Improvement Plan – announcement. See attached. (A.3 Q2.)

1.5.20. 230821 – DFES – Bushfire Centre of Excellence update – see attachment. (A.4 Q2.)

1.5.21. 230822 – DFES – DEMA out of office retuning Tuesday 26th September

1.5.22. 230830 – WALGA – New Training & Professional Development Course Directory

- 1.5.23. 230831 – WALGA – August EnviroNews – WALGA's Environmental and Climate Change Newsletter
- 1.5.24. 230904 – DFES – Webinar – Bolstering Australia's flood defences 7 September 2023
- 1.5.25. 230922 – Dept of Communities – DESO on leave and updated LEWP
- 1.5.26. 230922 – DPIRD – DEMC and LEMC Report and DPIRD 23/24 heightened threat period preparedness
- 1.5.27. 230927 – DFES – Emergency relief and support function change management process in Dept of Communities
- 1.5.28. 230915 – DFES – Review of Map of Bushfire prone area

1.6. Review of Action List and Business arising

Item:	Owner:	Status
1.7 Updates to LEMC contact List: Remove Lynne Schruers CEO Phone Number update. Add new Sargent. Change DFES to VFRS for Arky. Change Chris Sousa – Area to District Officer	XO	Completed;
1.8 Follow up – Legalities involved with use of Michael Nix's database by BFB and other local EM agencies	XO	Completed; Unofficial consult with Lawyer. Advised that if anything was to go wrong due to any misinformation provided by the tool, could lead to litigation. Some copyright may exist in some platforms and the fine print should be read before use. Use as a guide at own risk.
2.3 Make appointment with Chris Sousa and Erin Hutchins re: Desktop exercise	XO	Active: Erin has provided information to Donna and Chris and DTE is being developed
2.4 Obtain second LEMA update consultant contact from Erin (DEMA)	XO	Completed:
3.1.1 Send LEWP (Sep 2023) to Shire Exec Officer for inclusion in council meeting agenda	XO	Active: To be included in one of the upcoming Council meetings
3.2 Enquiries regarding Red Cross Workshops – general Business	XO	Completed: Katrina Skipworth – Red Cross Coordinator SW 0437 989 602

1.7. Review of Emergency Contact List

- 1.7.1. LEMC Contact List has been revised, All attendees updated their details see attached (A.5 Q2).
- 1.7.2. Sargent Martin Baraiolo was welcomed and added to LEMC Contact List.
- 1.7.3. Additional amendments to be made to the LEMC Contact List: Remove the Matt Cole, Renee Flaxman; amend email address for Angela Hales, amend mobile for Sgt Martin Baraiolo, amend Position for Paige Weaver.

1.8. Guest Presentations

- 1.8.1. Colin Hales – CoMHAT Committee Member – Emergency Recovery – deferred to next meeting, pending Colin's availability.

2. Standard Reporting

- 2.1. **Post Incident Reports** – NIL
- 2.2. **Post Exercise Reports** – NIL
- 2.3. **Exercise** – *Desktop exercise presented by DFES – Chris Sousa (District Officer) – Mock ISG Meeting – Refer Notes attached.*
 - The exercise aims to build collaborative education and awareness related to the preparedness and response management as a result of a significant bushfire incident.
 - The objectives of the exercise are;
 - To better understand the purpose of an ISG
 - To understand the role and responsibilities of various organisations within the ISG; and
 - To validate the sharing of critical incident information
- 2.4. **Local Emergency Management Arrangements LEMA update**
 - 2.4.1. AWARE Grant Submitted per Quote Lewis Winter (Fire & Emergency Management) – see attachment (A.8. Q2)
- 2.5. **Emergency Risk Management update**
 - 2.5.2. Rhodes Pastoral have shared a Hazardous Substance register for emergencies. *Suggest that other businesses do the same such as Co-op and Ag supplies for example.*
 - It was confirmed that Hazardous Substance Registers be directed to Arky, Arky will then review the Hazmat Procedures manifesto at the front of buildings. Communication is to come from DFES.
 - DFES are currently working on high risk hazardous materials to develop a state wide register and raising awareness.

3. Agenda Items

Agency/Member Reports

- 3.1.1. **Department of Communities** – Roma Boucher by email: *Tabling of the Local Emergency Welfare Plan Sep2023 – see attached (A.7 Q3) At the Ordinary Council Meeting 31 August 2023 Shire of Boyup Brook Council adjourned the motion to endorse the LEWP to review contact details. Amended LEWP Sep2023 to be presented to the next available Shire of Boyup Brook Council Meeting for endorsement.*
- 3.1.2. **Department of Communities** – Sharon Austin – report tabled (Item 1)-
Emergency Relief and Support Update
- 3.1.3. **WAPOL** – Sgt. Martin Baraiolo – provided verbally – Community are pro Police, crime is limited, current focus is on farm security message to protect against opportunists
- 3.1.4. **DFES**
 - 3.1.4.1. **DFES** –Erin Hutchins – report provided by email and tabled (Item 2) –
DEMA Report Second Quarter 2023–24
 - 3.1.4.2. **DFES** – Chris Sousa – provided verbally – Last 3 months have been uneventful from a fire/emergency perspective. There has been a lot of regional training, 70 leadership training opportunities, predicting a early start to the bushfire season.
- 3.1.5. **VBFB** – Dave Fortune – provided verbally – Fuel loads are not as high due to the dryer season, water will be a limiting factor, fire permits will be heavily scrutinised, predicting a longer season.
- 3.1.6. **SJA** – Angela Hales – provided verbally – St John Ambulance have recruited 5 new volunteers, with 6-12 months of training commencing, a new Mk7 Ambulance has been delivered , 2 large upcoming events on 28th October 2023 – Blackwood Marathon and Harvey Dickson Rodeo.
- 3.1.7. **Dept. Health** – Paige Weaver – provided verbally – last month patients, residents and staff attended bushfire preparedness training due to the large turnover in staff. There will be a Dr in town and additional staff will be in place for the upcoming events.
- 3.1.8. **Boyup Brook VFRS** – Arky Wawilow – provided verbally – agreed there would be higher scrutinising of fire permits, VFRS will perform review of the event grounds to determine bearings for emergency access. Access has improved over time.
- 3.1.9. **DPIRD** – Julie Webber see attached (A.6 Q3)– the below reports were provided by email and tabled
 - 3.1.9.1. DEMC and LEMC Report Sep2023 (Item 3) and 2023–24 Heightened threat period preparedness (Item 4)



- 3.1.10. **Boyup Brook CRC** – Jodi Nield – provided verbally – Community Care program is proving very popular, providing support workers for clients.

3.2. General Business – NIL

4. Quarterly Reporting

Quarter 1: (Jul-Aug-Sep)	1. LEMC Business Plan Tabled 2. Develop annual meeting schedule 3. Exercise date for financial year
Quarter 2: (Oct-Nov-Dec)	Seasonal review State Preparedness Report Review
Quarter 3: (Jan-Feb-Mar)	LEMC Business Plan Developed
Quarter 4: (Apr-May-Jun)	Complete annual Preparedness Survey and Annual Report Exercise Schedule developed

- 4.1 Seasonal Review – refer DPIRD 2023-24 Heightened threat period preparedness report

- 4.2 State Preparedness Report Review – NIL provided

5. Next Meeting

Date:	Activity:	Venue:	Comment:
07 February 2024	11am	Shire Chambers	3 rd Qtr

6. Meeting Closed

Meeting closed at 12.35pm

Presiding Member

7.2.2024

Date

Action Items:

Item:	Owner:	Status
1.7 Updates to LEMC contact List: Remove Matt Cole, Renee Flaxman Angela Hales email update Sgt Martin Baraiolo mobile update	XO	Active

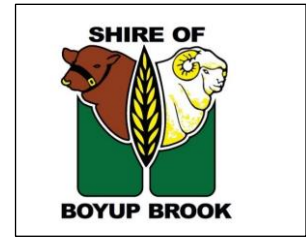


Shire of Boyup Brook LEMC Meeting Unconfirmed Minutes– 2nd Quarter 2023/24

Paige Weaver position update		
3.1.1 Send LEWP (Sep 2023) with amended contact details to Shire Exec Officer for inclusion in council meeting agenda	XO	Active: To be included in upcoming Council meetings
1.8. Colin Hales – Guest Presentation next LEMC Meeting	XO	Active: Invite Colin Hales to present at next LEMC Meeting 07 Feb 2023

Date: 9 February 2024

To: Committee Members



MINUTES – MEDICAL SERVICES COMMITTEE MEETING

FRIDAY 2 FEBRUARY 2024

A handwritten signature in black ink, appearing to read "Long", is written in a cursive style.

Leonard Long
Chief Executive Officer

Contents

1. DECLARATION OF OPENING.....	3
2. RECORD OF ATTENDANCE.....	3
2.1 ATTENDANCE	3
2.2 APOLOGIES.....	3
2.3 REQUEST FOR LEAVE OF ABSENCE.....	3
3. PRESENTATIONS.....	4
3.1 PRESENTATIONS.....	4
4. DECLARATIONS OF INTEREST	4
4.1 FINANCIAL AND / OR PROXIMITY INTEREST	4
4.2 DISCLOSURES OF IMPARTIALITY INTEREST THAT MAY CAUSE CONFLICT.....	4
5. PREVIOUS COMMITTEE MEETING MINUTES	4
5.1 COMMITTEE MEETING MINUTES – Nil.....	4
6. REPORTS OF OFFICERS	5
6.1 TERMS OF REFERENCE	5
7. URGENT BUSINESS MATTERS.....	7
8. CLOSURE.....	7

AGENDA

1. DECLARATION OF OPENING

The Presiding Member declared the meeting open at 4:46pm.

Acknowledgement of Traditional Custodians

We acknowledge and pay our respects to the Traditional Custodians of the land on which we meet and work.

Committee meetings are public meetings.

Committee Members and staff risk being held personally liable if their comments are defamatory, or breach any duty of confidentiality.

Statements made during Committee meetings are solely those of the person making them. Nothing expressed at a Committee meeting can be attributed to the Shire, unless it is adopted by a resolution of Council.

The Confirmed Minutes of a Committee meeting are the official record of that meeting, verbatim minutes are not required.

May I ask everyone here today, to make sure your mobiles are turned off or on silent for the duration of the Meeting.

This meeting will be audio recorded for minute taking purposes.

2. RECORD OF ATTENDANCE

2.1 ATTENDANCE

Councillors

Shire President
Councillors

Cr Richard Walker
Cr Sarah Alexander
Cr Darren King

Council Officers

Chief Executive Officer
Senior Medical Doctor

Leonard Long
Dr Chiwara – (arrived 5:00pm due to call out)

2.2 APOLOGIES

Medical Doctor
Councillor

Dr Dhakal
Cr Philippe Kaltenrieder

2.3 REQUEST FOR LEAVE OF ABSENCE

Nil

3. PRESENTATIONS

3.1 PRESENTATIONS

Nil

4. DECLARATIONS OF INTEREST

4.1 FINANCIAL AND / OR PROXIMITY INTEREST

Nil

**4.2 DISCLOSURES OF IMPARTIALITY INTEREST THAT MAY CAUSE
CONFLICT**

Nil

5. PREVIOUS COMMITTEE MEETING MINUTES

5.1 COMMITTEE MEETING MINUTES – Nil

6. REPORTS OF OFFICERS

6.1 TERMS OF REFERENCE	
File Ref:	MS/01/002
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number:	6.1A Terms of Reference

Moved: Cr Sarah Alexander Seconded: Cr King

COMMITTEE DECISION MS24/02/001

That the Committee move into a Committee of the Whole as per clause 15.6 of the Standing Orders Local Law No. 1 to allow free and open discussion on the matter, the time being 4:47pm.

CARRIED

For: Cr Alexander, Cr King, Cr. Walker

Against: Nil

Moved: Cr King Seconded: Cr Sarah Alexander

COMMITTEE DECISION MS24/02/002

That the Committee move out of a Committee of the Whole as per clause 15.6 of the Standing Orders Local Law No. 1, the time being 5:09pm.

CARRIED

For: Cr Alexander, Cr King, Cr. Walker

Against: Nil

Moved: Cr King Seconded: Cr Sarah Alexander

COMMITTEE DECISION MS24/02/003

That the Committee:

- 1. Endorses the Terms of Reference as per Attachment 6.1A.**
- 2. Requests the Chief Executive Officer to forward the Terms of Reference endorsed in (1.) above to Council for approval.**

CARRIED BY ABSOLUTE MAJORITY 3/0

For: Cr Walker, Cr Alexander, Cr King

Against: Nil

SUMMARY

The Committee is required to develop the 'Terms of Reference' under which the newly created Committee will operate.

BACKGROUND

During July and December 2020, a financial review of the Boyup Brook Medical Services was undertaken. The scope of the report was to inter alia, "*consult with the existing practitioners to establish if communications and feedback can be enhanced*".

REPORT DETAIL

In addition to several operational recommendations that came out of the report, it was also recommended that a group be formed to oversee the strategic direction of the practice i.e. business opportunities, professional training etc.

Following the October 2023 local government elections, a Medical Services Committee has been created. To ensure the Committee can operate effectively without interfering in the day-to-day operations of the practice, it is imperative to have 'Terms of Reference'. A draft 'Terms of Reference' is attached as Attachment 6.1A.

SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 – 2031

Key Imperatives	Governance and Organisation
Outcome	Demonstrate effective leadership, advocacy and governance
Objective	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATION

Economic – (Impact on the Economy of the Shire and Region)

A reliable medical practice in Boyup Brook can be a significant factor in attracting new residents and businesses, who consider access to quality healthcare a vital part of their decision to relocate.

Social – (Quality of life to community and / or affected landowners)

The Boyup Brook Medical Practice significantly enhances the community's quality of life by providing accessible healthcare services, which ensures timely medical treatment and promotes overall health. Its role in preventive care and health education helps in maintaining a healthier community.

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk Level	Comment
High	The report prepared by R.J Back & Associates states the operations of the practice cannot be left to chance, as the financial risks are too great.

CONSULTATION

Nil

RESOURCE IMPLICATIONS**Financial**

Nil

Workforce

Nil

End

7. URGENT BUSINESS MATTERS

Nil

8. CLOSURE

There being no further business the meeting closed at 5:10pm.

Presiding Member

Date

Terms of Reference

Medical Services Committee



Contents

1.	Context	3
2.	Scope	3
3.	Governance	3
4.	Frequency of meetings	3
5.	Authority of Committee	3
6.	Committee Chair	3
7.	Quorum	3
8.	Disqualification of being a member	3
9.	Voting	4
10.	Confidentiality.....	4

1. Context

The creation of a committee is to oversee the strategic matters including potential new business opportunities at the Medical Practice, it is not to oversee the daily operations.

2. Scope

- (a) The committee will consist of the Shire President and three (3) Councillors. The Term of the members (excluding the Shire President) will be two (2) years and coincide with the bi-annual election cycle, Snr Doctor, Doctor, Chief Executive Officer, and such other officers as deemed required by the Chief Executive Officer.
- (b) The committee is in place solely to oversee the strategic direction of the Medical Practice, which may include but not limited to:
 - i. Potential Business opportunities,
 - ii. Medical Dr's employment contracts.
 - iii. Building Renovations (excluding building maintenance).
- (c) The committee has no authority over the day-to-day operations of the Medical Practice.

3. Governance

Being a local government service and asset, the operations of the Medical Practice are to be in line with relevant Shire policies and the *Local Government Act 1995*.

4. Frequency of meetings

Meetings should be held monthly or as decided by the committee by Absolute Majority vote.

5. Authority of Committee

The committee be delegated the authority from Council to consider all matters pertaining to the strategic direction of the Medical Practice. This does not include the day-to day operations of the Medical Practice.

6. Committee Chair

The Shire President will be the standing Chair of this committee.

7. Quorum

A minimum of three (3) Councillors must be present to be able to proceed with the meeting (A quorum is 50%+1 (voting members)).

8. Disqualification of being a member

- (a) A Councillor who does not attend three (3) consecutive committee meetings (with or without the Chairpersons approval) will be disqualified from being a member on the

committee (unless exceptional circumstances prevented attendance). Council will be required to appoint an alternative Councillor to the committee.

- (b) Any Councillor that misses more than 50% (6) committee meetings (with or without the Chairpersons approval) will be disqualified from being a member on the committee (unless exceptional circumstances prevented attendance). Council will be required to appoint an alternative Councillor to the committee.

9. Voting

Only the four (4) Councillors are permitted to vote on any item presented for consideration. Should there be a stale vote the Shire President will cast the deciding vote. All Councillors are required to vote and may not abstain from voting.

10. Confidentiality

Committee members and staff are to ensure all matters pertaining to the Medical Practice remains confidential.

End

Local Emergency Management Committee Meeting (LEMC) 07 February 2024

MINUTES

Location	55 Abel St, Boyup Brook – Shire Chambers
Time	11:00am
Videoconference Link	MS Teams

1. Administration The meeting was audio recorded for minute taking purposes

1.1 Declaration of Opening

The Presiding Member welcomed attendees and declared the meeting open at 11:04am.

1.2 Acknowledgement of Traditional Custodians

We acknowledge and pay our respects to the Traditional Custodians of the land on which we meet and work.

1.3 Record of Attendance

Name	Organisation	Attended	Apologies
Cr Richard Walker	Shire President & Chair	✓	
Cr Helen O'Connell	Deputy Shire President & Deputy Chair		✓
Leonard Long	Chief Executive Officer	✓	
Jason Forsyth	Executive Manager Operations	✓	
Carolyn Mallett	Executive Manager Corporate & Community	✓	
Angela Hales	St John Ambulance Boyup Brook	✓	
Rosalyn Edwards	LEMC - XO	✓	
Sgt Martin Baraiolo	WA POL	✓	
Snr Constable Sarah Cole	WA POL	✓	
Snr Constable Daniel Drummond	WA POL		✓
Ben Thompson	CBFCO	✓	
Tristan Mead	X-Ray 1 BBVBFB		✓
Brad Skraha	X-Ray 2 BBVBFB		✓
David Fortune	X-Ray 3 BBVBFB		✓
Brad Fairbrass	X-Ray 4 BBVBFB		✓
Clinton (Arky) Wawilow	Captain - Boyup Brook VFRS	✓	
Renee Flaxman	Department of Communities	✓	
Mark Schorer	Department of Communities		✓
Erin Kenny	Dept. of Communities - Collie		✓
Paige Weaver	WACHS - Blackwood Region	MS Teams	
Julie Webber	DPIRD- Agriculture & Food Division		✓
Mel Robertson	Water Corporation	✓	
Nathan Hall	District Officer Emergency Management - DFES		✓
Chris Sousa	District Officer Nelson - DFES	✓	
Erin Hutchins	District Emergency Management Advisor SW - DFES	✓	
Chris Doherty	Bushfire Mitigation Coordinator	✓	
Jodi Nield	Boyup Brook CRC	✓	
Lewis Winter (Presenter)	Lewis Winter Fire & Emerge Mgt	✓	
Michael Phillips	Department of Communities		✓
Richard Bothe	Bridgetown SES	✓	

2. Guest Presentations

- 2.1 Lewis Winter (Lewis Winter Fire & Emergency Management) The Shire of Boyup Brooks' application for All West Australians Reducing Emergencies (AWARE) Program 2023/24 (funded by DFES) for Review and Development of Boyup Brook's Local Emergency Management Arrangements, (Emergency Management Plan) and Local Recovery Plan was successful. Lewis Winter was awarded the project to draft and workshop these plans.

Lewis provided an overview of his experience in emergency management throughout his working career. He passed around an example of a Local Emergency Management Arrangements (LEMA), and Local Recovery Plan (LRP) for LEMC members to view, emphasising that he uses icons to attract the eye and focusses on readability, clarity and simplicity for everyone.

Lewis aims to finalise the LEMA and LRP 2024 by the end of February 2024.

The morning of 14 March 2024 a LEMC emergency exercise will be conducted using the LEMA, thereafter the LEMA 2024 will be workshopped. Then in the afternoon the Local Recovery Group will workshop the LRP 2024. Once the LEMA and LRP 2024 had been finalised, the LEMC 4th Quarter meeting will be conducted, endorsing the LEMA and LRP 2024 and a motion of recommendation will be made to Council to endorse the LEMA and LRP 2024 at the next Ordinary Council Meeting.

Lewis suggested a broad spectrum of people should be involved in the Local Recovery Group to workshop the LRP 2024, e.g. CWA, tourist bureau, CRC, other LG staff, key people in community, people who know people.

Approximately 1 hour should be provided for training on what disaster recovery entails, followed by a short emergency management exercise and recovery exercise.

Lewis Winter left the Chambers at 11:30am.

- 2.2 Erin Hutchins (DEMA) – LEMC updated Handbook and presentation on the aims, objectives, duties and responsibilities of the LEMC.

Erin ran a PowerPoint presentation on emergency management and building disaster resilient communities being a shared responsibility, not just the responsibility of local government or agencies.

Each local government should have at least one LEMC for the district as set out in Section 38 of the *Emergency Management Act 2005*, and LEMC should follow best practice principles as required under the Act and State Emergency Management Policy, procedures and guidelines.

The State Emergency Management Framework guides LEMC procedures, terms and appointment of members.

To effectively plan for local emergencies., the community look to the local government for leadership during an incident.

1. Purpose of LEMC – improve the level of awareness within the community and empower to be disaster resilient and community focussed.
2. Core function of LEMC – as outlined in Section 39 of the *Emergency Management Act 2005*. Advise and assist local governments in ensuring LEMA is established, carry out emergency management activities as directed by state EMC.

General comments:

- Once LEMA is endorsed by Council, it is then presented to DEMC and SEMC for noting. Workshops, exercise, presentations can be considered a LEMC meeting.
- LEMC annual report – to be provided to DEMC within 2 weeks of end of financial year, detailing activities undertaken during the year.
- A Preparedness Report is also required to be submitted. Note that there was no preparedness capability survey for 30 June 2023
- Post exercise reports are to be submitted to DEMC.

3. Previous LEMC Meeting Minutes

Moved: Angela Hales..... Seconded: Renee Flaxman.....

COMMITTEE DECISION LEM 24/02/001

That the minutes of the Local Emergency Management Committee Meeting held on 4 October 2023 be confirmed as being a true and accurate record.

**Carried
For: All
Against: Nil**

4. Correspondence

4.1 Correspondence IN

- 4.1.1 04122023 Chris Doherty, – Dec2023 Bushfire Risk Mitigation Report (**Attachment A4**).
- 4.1.2 05122023 Natalie Gemmell, Dept Communities – Restructure Update – Emergency relief and Support.
- 4.1.3 14122023 Erin Hutchins, DFES – National Disaster Risk reduction Grant now open.
- 4.1.4 14122023 Erin Hutchins, DFES – Release of Emergency Management Sector Adaptation Plan (EM-SAP) Discussion Paper.
- 4.1.5 15122023 Maggie Le Grange, SoBB – LEMC Elected Members Update.
- 4.1.6 18122023 Erin Hutchins, DFES – Disaster Ready Fund Round Two opening 22 January 2024.
- 4.1.7 19122023 Office of the Hon. Stephen Dawson MLC – All West Australians reducing Emergencies (AWARE) 2023-24 Grant application for Review and Development of Boyup Brook's Local Emergency Management Arrangements (LEMA) and Local Recovery Plan Project is successful.
- 4.1.8 11012024 Cr Darren King – Advising he is no longer a member of the LEMC.
- 4.1.9 16012024 Erin Hutchins, DFES – DEMA LEMC 3rd Quarter Report.

4.1.10 01022024 Aruna Pillai, DFES – Signed LEMA Grant Agreement from AWARE funding.

4.1.11 05022024 Renee Flaxman, Dept Communities – 3rd Quarter LEMC Report and updated Local Emergency Relief & Support Plan (LERSP) for tabling and endorsement. (Attachment A6)

4.2 Correspondence OUT Nil

5. Review of Emergency Contacts List (Attachment A1)

5.1 Shire President, Richard Walker was re-appointed as LEMC Chair at the Shire of Boyup Brook Ordinary Council Meeting held on 26 October 2023.

5.2 Deputy Shire President, Helen O'Connell was appointed as LEMC Deputy Chair at the Shire of Boyup Brook Ordinary Council Meeting held on 26 October 2023.

5.3 Shire Ranger, Rosalyn Edwards was appointed as LEMC Executive Officer at the Shire of Boyup Brook Ordinary Council Meeting held on 26 October 2023.

5.4 Darren King request to be removed from Contact List as no longer on LEMC.

5.5 Welcome to new LEMC member – Richard Bothe from Bridgetown SES – Bridgetown SES can provide vertical rescue, fireground communication support, IMT, coordinate water bombers, if massive will provide staging areas. Welfare support and provide assistance to the Shire of Boyup Brook by calling Regional Duty Coordinator (RDC) in Manjimup or SES 13 25 00. Website – Bridgetown SES.com.au.

6. Review of Action List and business arising

Item	Owner	Status
Updates to LEMC contact List: Remove Matt Cole, Renee Flaxman Update Angela Hales email, Sgt Martin Baraiolo mobile and Paige Weaver position	XO	Complete
Send updated LEWP (Sep 2023), to Shire Exec Officer for inclusion in Council meeting agenda	XO	Active: To be included in Feb 2024 Ordinary Council Meeting Agenda
Colin Hales – Guest Presentation next LEMC Meeting	XO	Complete: Presentation not proceeding at this stage
Review ISG Exercise led by Chris Sousa at previous LEMC Meeting	XO and LEMC	Active: Review of ISG Exercise, identify training required
Develop local Hazardous Substance Register from local business and review Hazmat procedures manifesto at front of buildings. DFES are developing statewide register Develop Hazardous Substance Register	DFES VBFB	Active: Captain – Boyup brook VFRS and DFES to provide update on any progress

7. Agency/Member Reports

- 7.1 Dept of Communities - Renee Flaxman (report provided, [Attachment A5](#))
Dept of Communities structure has been formalised with a few positions remaining to be filled. Evac training has commenced in the region with Boyup Brook to be contacted shortly. Dept of Communities activated Evacuation Centres for Eaton, Collie and Nannup fires.
- 7.2 WAPOL – Sgt Martin Baraiolo (provided in person)
- 7.3 DFES – Chris Sousa (provided in person)
It's been a busy fire season, lightning strikes, credit to brigades' prompt action to fires in Boyup Brook. Northcliffe went to Level 2 before Christmas. Nannup also had fires. DFES have reprioritised normal business and have been working with local governments to increase training and support to local communities.
- 7.4 DFES - Erin Hutchins (report provided, [Attachment A2](#))
Erin distributed the "Local Emergency Management Committee Handbook" to all attendees at the meeting.
Have been working with DEMC Nathan Hall and others, developing the new structure for recovery workshops for our district. Will send email asking for suggestions.
- 7.5 VBFB – Ben Thompson (provided in person)
- 26 fires this season which includes 14 during lightning storms between 14-17 Jan 2024. Only one major fire at Tonebridge – Cranbrook fire on Shire boundary. Working through tidying up after the Tonebridge fire.
 - Several HVMB's have been implemented, six in Nov 2023 and one in Jan 2024.
 - Carried out firebreak inspections and follow-ups required.
 - Communication: continued roll-out of WAERN radios to BFVB under exclusive licencing agreement, unique to Boyup Brook.
 - TIMS messaging up and running effectively.
- 7.6 St John Ambulance – Angela Hales (provided in person)
- Past two months key actions: with two developing situations:
 - Tonebridge – checked how many available to assist e.g. evacuating people.
 - Preparation for heatwave, check backup generator and aircon working.
 - Upcoming events - country music festival, camp draft, rodeo. Event plans are in with Shire, currently being evaluated.
 - Provided brief explanation of what constitutes minor/major event requirement and event application.
- 7.7 Dept of Health – Paige Weaver (provided via MS Teams)
- Have secured medical staff and on call nursing service during country music festival and currently working on campdraft requirements.
- 7.8 Boyup Brook VFRS – Arky Wawilow
- Update for Standard Operation Procedure (SOP) from DFES on lithium battery response. VFRS group provided with presentation/information on response and emerging risks of lithium. Getting prepared for incoming tourists for festival.
- 7.9 DPIRD – Julie Webber – no report received.
- 7.10 Water Corp – Mel Robertson (provided in person)
- Business as usual. District very busy with very dry season ensuring water security, for mainly Bridgetown and Manjimup districts.
- 7.11 Boyup Brook CRC – Jodi Nield (provided in person)
- Thanked Rosalyn for collaboration and Donna and Jason for hosting event for Ridgeview residents held 9 Dec 2023. It was a great opportunity to meet, learn

about fire preparedness, look at vehicle sizes and what's required for properties. A tangible outcome of this event was the addition of names to the local "WhatsApp" group and the development of a map for landholders.

- Vulnerable people register and those with disabilities in event of an emergency is being developed.
- Working with NRM and BBG on drought preparedness and community resilience. Series of workshops being delivered online, linking up CRC's, the next workshop is 23 Feb 2024.

7.12 Bushfire Risk Mitigation Coordinator – Chris Doherty (report provided) – Dec 2023 Bushfire Risk Mitigation Report ([Attachment A4](#))

- 29 treatments underway.
- One of major things being currently being worked on is permission for mitigation works on DPLH and Parks land closer to townsite and around critical infrastructure assets. No funding is currently available. Burns will need to be in kind. Water Corp have also committed support.

8. Local Emergency Management (standing items)

8.1 Post Incident Reports – discussion and note any outcomes to be actioned.

Outcome Erin suggested to run an Incident Support Group (ISG) exercise annually. The review of the LEMA by Lewis Winter will provide us some guidance and learning.

8.2 Post Exercise Reports – ISG Exercise Report from 4 October 2023 was tabled.

8.3 Exercise – date for Local Recovery Plan Exercise. 14 March 2024 and next LEMC meeting.

8.4 Review Local Emergency Management Arrangements – being reviewed and workshoped by Lewis Winter.

8.5 Risk management update – monitor and review, emerging risks, mitigation.

8.6 Review LEMC business plan – was reviewed during meeting. (Refer Agenda Item 10.5).

8.7 Review funding opportunities

8.7.1 Disaster Ready Fund Round Two opening 22 January 2024 – Federal funding \$200M funding for disaster risk reduction and resilience initiatives. \$1B over five years, matched by applicants. DFES is inviting EOI from LG's and non-LG' organisations to access support to strengthen their grant application. Shire is to apply for Bushfire Risk Management Plan to be reviewed by September 2024 as this has expired.

A list is to be provided to grant meeting of schedule of requests. Some grants require contributions. Won't be able to apply for all. Currently applying for grants. DFES is not aware of any state funding. Request will go to council to commit funds in upcoming budget.

8.7.2 National Disaster Risk Reduction Framework (NDRRRF) Grants - State and Federal Govt funding distributed by State Emergency Management Committee (SEMC). DFES administer the NDRR on behalf of the SEMC. Funding is to support projects to take action to reduce existing disaster risk, minimise creation of future disaster risk and equip decision-makers with the capabilities and information they need to reduce disaster risk and manage residual risk. – The Shire have applied for 2 LED trailers. 50% co-contribution.

9. Quarterly Reporting

Quarter 1: (Jul-Aug-Sep)	1. LEMC Business Plan Tabled 2. Develop annual meeting schedule 3. Exercise date for financial year
Quarter 2: (Oct-Nov-Dec)	Seasonal review State Preparedness Report Review
Quarter 3: (Jan-Feb-Mar)	LEMC Business Plan Developed
Quarter 4: (Apr-May-Jun)	Complete annual Preparedness Survey and Annual Report Exercise Schedule developed

10. Agenda Items

- 10.1 Local Emergency Relief and Support Plan (LERSP) (Feb 2024) has been updated for template and terminology changes (**Attachment A6**). LERSP (Feb 2024) was tabled with a recommendation to be made to Shire of Boyup Brook Council to endorse this updated document with contact amendments provided at this meeting. Renee will update the contacts as discusses at this meeting and provide to the Shire. Renee encouraged the Committee to review the contact details in the report and send updates to her for inclusion in later versions. The Committee should note that the word “WELFARE” has been replaced with “RELIEF and SUPPORT”.

Amendments include:

Page 18:

- Rosalyn Edwards is Ranger & Emergency Services Officer
- Carolyn Mallett is Executive Manager Corporate & Community
- Sergeant Martin Baraiolo email and mobile phone amended
- Senior Constable Sarah Cole mobile phone added
- 4th Contact Angela Hales EHO and Deputy Local Recovery Coordinator added

Page 19:

- Erin Hutchins is District EM Advisor
- replace John Carter with Brian Penman
- Nathan Hall is District Officer

Page 20:

- Phil Bresser is District Officer – Natural Hazards

Moved: Jodi Nield..... Seconded: Angela Hales.....

COMMITTEE DECISION LEM 24/02/002

That the Committee:

- 1. Approve the Local Emergency Relief and Support Plan (Feb 2024) as updated for template and terminology changes.**

**Carried
For: All
Against: Nil**

- 10.2 The date was set for Lewis Winter LEMA workshop to review and test LEMA, review Disaster Recovery Plan, training for Local Recovery Group, test Local Recovery Plan exercise and review Plans, scheduled for 14 March 2024.
- 10.3 Discussion to consider which community members and/or community group representatives to invite to be part of the Local Recovery Group. These group members to be invited to Local Recovery Plan review and exercise workshop.

Expression of Interest on Facebook and target individuals directly, those connected to football clubs, sporting clubs who have contacts and work well as teams. Recovery starts during response, generally recovery group members will be busy with response. We need to consider people who are not responders. EOI question - why want to be on it and why want to be on it.

Suggestions were received during the meeting: Angela to provide a list. e.g. Built Environment – Jason Forsyth as lead, then Maurice Mead as support. e.g. Community – CoMHAT as lead, then others as support.

Roz – Fire Control Officers, Firearms group, bushfire ready groups, progress societies, Rhonda Parker, schools to be included.

- 10.4 LEMC Terms of Reference – To be reviewed every 5 years. Suggest that LEMC Terms of Reference be drafted and reviewed at next LEMC Meeting. Terms of Reference template in Erin's handout.

- 10.5 LEMC draft Business Plan 2023-2025 was tabled 19 July 2023 and reviewed. (refer **Attachment A3**).

Chris Doherty should be informed of any newly acquired or identified assets or critical infrastructure to be added onto the asset risk register. Approx. 1000 items. Weighted differently.

11. General Business

Angela Hales attended Recovery Coordinator training in Donnybrook. Presenters brought different dynamics to training. Community lead was the key take away, and how recovery sits under the pillars and how to get people under each of these pillars. Talk to people to see what they want rather than giving them what we think they want. Suggested recovery group attend training.

CEO to email request to Erin Hutchins that EMCC be nominated as Proxy to attend DEMC Meetings.

It was discussed that the LEMC nominate a Deputy Local Recovery Officer to assist in community recovery and provide coverage. Roles and responsibilities will be laid out in LEMA and Recovery Plan. Size of incident will determine who acts as Local Recovery Officer and if large, can be outsourced.

Moved: Carolyn Mallett..... Seconded: Sgt. Martin Baraiolo.....

COMMITTEE DECISION LEM 24/02/003

That the Committee:

- 1. Approve the nomination of Angela Hales as the Deputy Local Recovery Coordinator.**

Carried
For: All
Against: Nil

Angela Hales communicated changes in food safety. She cautioned that food should not be taken to fire grounds for the fear of e.g., allergies. Suggested free online food safety handling training courses be encouraged for volunteer bushfire brigade members.

Rosalyn to raise the item at BFAC meeting. CRC suggested they can run some courses.

It was suggested and agreed that DBCA be invited to be a member of our LEMC.

12. Next Meeting

Date	Activity	Venue	Comment
14 March 2024	10:00am	Shire Chambers	LEMA review and Local Recovery Plan Workshop and Exercise
14 March 2024	1:00pm	Shire Chambers	4 th Quarter LEMC Meeting

13. Meeting Closure

There being no further business the meeting closed at 1:30pm.

Presiding Member

Date

Action List from Agenda Items and Business Arising

Item	Owner	Status
Update to LEMC Contact List: Add Renee Flaxman Dept, Communities (re-structure), Richard Botte, Bridgetown SES	XO	Active: Contacts to be amended
Set date for workshop to review and test LEMA, Disaster Recovery training for Local Recovery Group, test plan and review	XO and LEMC	Active: Proposed date 14 March 2024
Select potential people/groups to invite to workshop to form BB Local Recovery Group	LEMA review team	Active: recommend who to consider and send out invitations to workshop?
Present final draft LEMA and Local Recovery Plan after workshop at April 2024 LEMC for recommendation to Council to endorse plans	LEMA review team	Active: To be included in Jun 2024 Ordinary Council Meeting Agenda
LEMC Terms of Reference to be reviewed every 5 years	XO	Active: Prepare draft LEMC Terms of Reference for next LEMC Meeting
Local Emergency Relief & Support Plan (Updated Feb 2024) recommendation to Council to endorse at Feb 2024 Ordinary Council Meeting	XO	Active: LEMC Minutes to be provided to Council to endorse updated LERSP for inclusion if Agenda
Submit budget request to allocate funds for review of Bushfire Risk Management Plan	XO	Active: Submit budget allocation request by 29Feb
Review draft LEMC Business Plan 2023-2025	XO	Active: Table updated Business Plan at next LEMC Meeting
Bushfire Risk Management Plan to be reviewed as it has expired	XO and review team	Active: due to be reviewed by Sep2024
It was agreed that DBCA be invited to LEMC	XO	Active: Invite DBCA to LEMC



Government of Western Australia
Department of Communities

Local Emergency Relief and Support Plan

Collie Office Region

(Supporting the Shires of Boyup Brook and Collie)

(Updated February 2024)

Prepared by Department of Communities - Emergency Relief and Support

Tabled/Received and accepted at the Local Emergency Management Committee on
Shire of Boyup Brook on 7th February 2024 and Shire of Collie on xxxx (date)



This Plan can be activated for hazards defined under the WA State Emergency Management Arrangements e.g., State Hazard Plan - Heatwave, State Hazard Plan – Fire, State Hazard Plan – Crash Emergency, State Hazard Plan - HAZMAT.

To activate this Plan, call the Department of Communities, Emergency Services On Call Coordinator on [0418 943 835](tel:0418943835), 24 hours/7 days.

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Contact details

To make comment on this plan please contact:

Renee Flaxman
Regional Coordinator
South West
Department of Communities
E: Renee.Flaxman@communities.wa.gov.au
P: 6414 1762
M: 0427 476 658

Amendment List

AMENDMENT		DETAILS	AMENDED BY NAME
NO.	DATE		
	2022	Complete Review and Reissue.	Michele Duxbury
1	October 2022	Reviewed and Update contact details and appendices	Renee Flaxman, Troy Semmens, Sharon Austin
2	February 2023	Update contact details and appendices	Roma Boucher
3	September 2023	Update to App 5 following evacuation centre audit/review	Roma Boucher
4	February 2024	Update of Template and Terminology	Renee Flaxman
5			
6			
7			

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Contents

1.	Introduction	5
1.1	Outline	5
1.2	Exercise and review period	5
1.3	Emergency relief and support definition	5
2.	Preparedness and Operation of this Plan.....	6
2.1	Organisational responsibilities	6
2.2	Special considerations.....	6
2.3	Resources – Preparedness and Operational	7
2.4	Training	10
2.5	Plan Activation Procedures	10
2.6	Plan Activation Stages	11
2.7	Public Information Management	12
2.8	Exchange of Information.....	12
2.9	Debriefs and Post Operation Reports	12
3.	Recovery	13
3.1	Recovery Definition	13
3.2	Emergency relief and support in recovery	13
3.3	Financial Assistance in recovery	13
3.4	Cessation of recovery	14
3.5	Review of recovery activities.....	14
	Appendix 1 – Department of Communities Standard Operating Procedures	15
	Appendix 2 – Local Emergency Relief and Support Coordination.....	16

16

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Appendix 3 –Emergency Welfare Coordination Group/Partnering Agencies	17
Appendix 4 – Organisational Responsibilities	25
Appendix 5 – Emergency Accommodation	29
Appendix 5A - List of Pre-Determined Evacuation Centres	32
Appendix 5B – Alternative Temporary Accommodation Services	38
Appendix 6 – Support function of Registration and Reunification	40
Appendix 7 – Emergency Food Services	42
Appendix 8 – Emergency Clothing and Personal Requisites	45
Appendix 9 – Personal Support Services.....	50
Appendix 10 – Key Contact Lists	54
Appendix 11 – Sanitary, Waste Disposal, Hire Services:	58
Appendix 12 – Security Companies:	61
Appendix 13 – Financial Assistance	62
Appendix 14 - Distribution List:	63

1. Introduction

1.1 Outline

The Local Emergency Relief and Support Plan is to be read in conjunction with the State Support Plan - Emergency Relief and Support, both prepared by the Department of Communities (Communities).

The State and Local Emergency Relief and Support Plans are support plans which document the strategic management and coordination of welfare services in emergencies, as part of the Western Australian State Emergency Management (EM) Arrangements.

The scope of this local plan includes:

- Communities responsibilities for the planning, response and recovery stages for the management and coordination of emergency relief and support services, including resources, within the identified geographical boundaries;
- agreed responsibilities of emergency management partnering agencies, coordinated by Communities to provide welfare services during emergencies.

1.2 Exercise and review period

This plan is to be exercised at least annually, and will be reviewed every two years, with Appendices and contact details reviewed quarterly and after each activation.

1.3 Emergency relief and support definition

The provision of immediate and ongoing supportive services to alleviate, as far as practicable, the effects on people affected by an emergency. To assist in coordinating the provision of support services, six (6) functional domains have been identified:

- **emergency accommodation including evacuation centres** – see Appendix 5
- **registration and reunification** – see Appendix 6
- **emergency food** – see Appendix 7
- **emergency clothing and personal requisites** – see Appendix 8
- **personal support services** – see Appendix 9
- **financial assistance** - in Western Australia there are a number of financial assistance programs that may be put in place following a major emergency.

Communities has the provision of some financial assistance being available for assessed immediate needs. This is determined at the time of the emergency using the principle of needs on a case-by-case basis for affected persons, as approved by Communities State Relief and Support Coordinator.

2. Preparedness and Operation of this Plan

2.1 Organisational responsibilities

The development and maintenance of this plan is allocated to the Communities **Regional Coordinator**, in consultation with members of the Emergency Relief and Support Coordination Group (ERSCG), if there is one, and the Local Emergency Management Committee (LEMC). A contact list of the organisations that constitute the ERSCG is provided in Appendix 2 and their agreed organisational responsibilities are provided in Appendix 3.

2.2 Special considerations

LGs plan for special considerations as per the State EM Policy 4.6.1 –

EM planning must consider where special arrangements will be required. For example, any groups within the community whose circumstances may create barriers to obtaining information, understanding instructions, or reacting to an emergency. This includes but is not limited to:

- children and youth;
- older people;
- people with disability;
- those who are medically reliant;
- Aboriginal and Torres Strait Islanders;
- individuals from culturally and linguistically diverse (CaLD) backgrounds;
- isolated individuals and communities; and
- transient individuals and communities.

In addition, EM planning must consider special arrangements for animals as per the State Support Plan - Emergency Relief and Support 3.4.1 -

Animals in evacuation centres

For health and safety reasons no animals, including pets, are permitted in welfare centres with the exception only of Assistance animals e.g. Guide Dogs, "Hearing" Dogs and Disability Aid Dogs. Some local governments may have an Animal Welfare Plan for them to coordinate the management of animals and pets in emergencies.

Services specifically for children and families, including child and family friendly spaces at Evacuation Centres, are to be considered at the local level and included in local emergency management arrangements. Also see 4.5.3 Establishing Evacuation Centres – School Evacuations and People with Complex Needs, and 4.6.1 Emergency Accommodation.

Communities prioritises its response in line with its operational capacity and relies on those agencies or organisations which provide support to these groups having suitable plans and response capabilities in place, prior to an emergency to cater for these groups' needs.

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

2.3 Resources – Preparedness and Operational

Communities has primary responsibility for managing and coordinating emergency relief and support resources. This plan is based on the utilisation of resources existing within a community and to supplement those resources when required at the State level. In some emergencies interstate/national resources may be required. Requests for additional resource support should be made by the Local Welfare Coordinator to the State Welfare Coordinator/Emergency Services Emergency Relief and Support Coordinator. Communities is responsible for appointing Coordinators as follows:

Welfare Resource	Responsibilities during Preparedness, Operation and Recovery
State Relief and Support Coordinator (SRSC) – formerly the State Welfare Coordinator	<ul style="list-style-type: none"> • The role and responsibilities of the SRSC sit with Communities' Director General. • The SRSC may delegate this responsibility and appoint a Deputy State Relief and Support Coordinator. • The SRSC: <ul style="list-style-type: none"> – is the overall accountable authority for the delivery of ERS services in WA across Prevention, Planning, Preparedness, Response and Recovery – can activate and stand down this Plan – will adopt the delegated responsibilities of the Incident Controller on activation of the AUSRECEPLAN – is the overall accountable authority for approving the financial arrangements of this Plan – represents Communities at the State Emergency Coordination Group and State Recovery Coordination Group – is the overall accountable authority responsible for making Category A (Emergency Support for Individuals) measures available as part of Recovery, as outlined in the DRFAWA – administers Category A measures without prior Commonwealth approval – is responsible for determining what Category A measures will be made available and the level/amount of assistance that will be made available. • In consultation with Department of Fire and Emergency Services, the SRSC is responsible for notifying and communicating with the Commonwealth to activate DRFAWA for eligible emergencies.
Deputy State Relief and Support	<ul style="list-style-type: none"> • This role is appointed by the SRSC and usually sits with Communities' Executive Director, Emergency Relief and Support.

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Welfare Resource	Responsibilities during Preparedness, Operation and Recovery
Coordinator (DSRSC)	<ul style="list-style-type: none"> • The DSRSC may assume the responsibilities of the SRSC.
Regional Emergency Coordinator (REC)	<ul style="list-style-type: none"> • The role and responsibilities of the REC sit with Communities' Regional Executive Director in the relevant region, or their delegate. • The REC: <ul style="list-style-type: none"> – coordinates all ERS services at a regional level – attends Operational Area Support Groups – represents Communities for media requests – has delegated authority to activate response to emergencies – approves emergency expenditure and utilisation of resources to meet ERS requirements in consultation with the ERSC – may temporarily assume the responsibilities of the SRSC if activated after hours.
Regional Relief and Support Coordinator (RRSC) – formerly the DESO	<ul style="list-style-type: none"> • The role and responsibilities of the RRSC sit with the Communities' Regional Coordinator in the relevant region. • The RRSC: <ul style="list-style-type: none"> – appoints staff into key ERS roles in an incident – provides evacuation centre mentoring and coaching for Evacuation Centre Coordinators (ECCs) and other staff – attends Incident Support Group Meetings – completes the Post Operational Report after consultation and input from external key stakeholders – provides stakeholder coordination between the REC, ECC, ERSC and partner agencies.
Emergency Relief and Support Coordinator (ERSC)	<ul style="list-style-type: none"> • The role and responsibilities of the ERSC sit with the Communities' Operations On-call Officer. • The ERSC: <ul style="list-style-type: none"> – has delegated authority to authorise and activate responses to emergencies – approves emergency expenditure and utilisation of resources to meet ERS requirements – assists with the completion of the Post Operational Report after consultation and input from external key stakeholders.

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Welfare Resource	Responsibilities during Preparedness, Operation and Recovery
Evacuation Centre Coordinator (ECC)	<ul style="list-style-type: none"> • The role and responsibility of the ECC sits with Communities' regional staff and the local government(s). • The ECC: <ul style="list-style-type: none"> – oversees the running of emergency evacuation centre(s) for evacuation and delivery of ERS services – assists with appointing evacuation staff into key ERS roles within an evacuation centre – assists in coordinating partner agencies and local government staff in an evacuation centre – contributes to supporting the safety and wellbeing of staff and partner agencies in an evacuation centre – provides handover briefs to the next ECC – assists the RRSC with situational reports and the completion of the Post Operational Report.
Local Recovery Officers (LRO)	<ul style="list-style-type: none"> • As a local recovery resource, the LRO: <ul style="list-style-type: none"> – supports the local government in the provision of recovery services – works with partner agencies to coordinate recovery ERS services – assists with the provision of ERS during the activation – participates in debriefs and lessons learned processes – supports the local government to oversee the effective management of ERS recovery processes.
Local Government Evacuation Support	<p>a) When an emergency event takes places within the boundaries of an LG, they may be activated by the HMA or by Communities to provide the initial support response to evacuating community members. This is primarily due to their close proximity to the emergency event and their ability to quickly identify and open a pre-determined evacuation centre. If the activation request is from the HMA the LG should contact Communities to inform and consult with them of the activation to open an evacuation centre. The role of the LG in these early stages would be to ensure that evacuees have a safe location to relocate to, and that they can be provided with basic needs and services until such time as Communities can arrive to take on the coordination role of the evacuation-centre. Basic needs and services may include refreshments, registration, basic information, and personal support. On arrival of Communities, the LG would then provide a handover to the designated Communities Evacuation Centre Coordinator and take on the LG Liaison Officer role as a support to Communities.</p>

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Welfare Resource	Responsibilities during Preparedness, Operation and Recovery
	<p>b) In some circumstances the emergency event may not escalate to a significant level, and the LG may determine that they are able to continue to operate the evacuation-centre without the need for deployment of Communities staff. If this situation arises the LG must seek approval from Communities to retain the coordination role and have this decision documented formally.</p> <p>c) In some circumstances it may not be possible for Communities to attend the evacuation-centre due to geographical distances, road conditions, conflicting events, or other unforeseen circumstances. In these cases, the LG may be asked to continue to provide the coordination role for the evacuation-centre, with support and advice being available from Communities via telephone or other means. In these situations, Communities would approve in advance any required expenditures in relation to operating the-evacuation centre and would meet these costs if required.</p> <p>If LGs elect to undertake their own welfare arrangements without Communities consultation, LGs are responsible for their own costs.</p>

2.4 Training

Training, both internally and inter-agency, will be determined by Communities and Emergency Relief and Support Coordination Groups. All training is to ensure staff and volunteers of Communities and partnering agencies have the necessary skills to provide appropriate support services under this plan, and in accordance with their roles and responsibilities.

2.5 Plan Activation Procedures

Communities will activate this plan from two sources:

- (1) As per State Emergency Management Policy 5.3.4 'A Support Organisation is responsible for specific activities in support of the Controlling Agency/HMA and may also support Combat Agencies and other Support Organisations upon request.'
- (2) The State Welfare Coordinator/Emergency Relief and Support Coordinator based on information provided internally and/or externally, may identify the need to activate this support plan.

Regardless of who first identifies the need, the HMA/Controlling Agency and Communities State Relief and Support Coordinator (SERC), Regional Emergency Coordinator (REC) or Regional Emergency Relief and Support Coordinator (RERSC) shall confer and agree that this plan should be activated; discuss the safe location of evacuation centres and support services required. If activated at the local level the Local Emergency Support Coordinator will advise Communities SERSC.

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Once this decision is made the SERSC or RERSC shall assess the immediate -support services required and activate Communities and partnering agencies if required and available. See Appendix 1 Communities Standard Operating Procedures for activation procedures.

Communities, representing partnering agencies, should be included as a member of the ISG and OASG, if formed, and will appoint an appropriate Communities representative accordingly.

2.6 Plan Activation Stages

The plan will normally be activated in stages. In an impact event for which there is no warning period, these stages may be condensed with stages being activated concurrently.

Activation Stage number	Activation Stage name and actions
Stage 1	Alert: By the HMA/Controlling Agency or by Communities SERSC based on information provided from within Communities. (a) Partnering agencies are alerted by the SERS/ REC or RERSC; (b) Partnering agencies alert their own personnel; (c) Additional information allowing partnering agencies time to arrange preliminary preparations is provided; (d) Key personnel are briefed on action to be taken; (e) Establish liaison as appropriate with the HMA/Controlling Agency and/or Emergency Coordinator.
Stage 2	Activation: By the HMA/Controlling Agency or by Communities SERSC/ RERSC based on information provided internally and/or externally. (a) On behalf of the HMA/Controlling agency, and in consultation with the evacuation centre owners, the RERSC Coordinator organises for the designated evacuation centre to be opened if required. The safest and most appropriate centre needs to be agreed on by the HMA, LG and Communities; (b) Required partnering agencies are activated by the SERSC, REC or RERSC and proceed to the evacuation centre; (c) Support services are provided under the coordination of the RERSC with partnering agencies assisting as required; (d) Communications are maintained with the HMA/Controlling Agency, Emergency Coordinator, RERSC and partnering agencies; (e) Support services requirements are continuously monitored and reviewed by the RERSC and adjusted accordingly. (f) If required, requests for additional resource support at the local level should be made by the REC to the SERSC/ RERSC.

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Activation Stage number	Activation Stage name and actions
Stage 3	<p>Stand Down: HMA/Controlling Agency to officially notify Communities to Stand Down; or SERSC/RERSC or REC to request of HMA/Controller Agency to Stand Down if they assess support services no longer required.</p> <ul style="list-style-type: none"> (a) Partnering agencies are informed of the Stand Down by the SERSC/ RERSC or REC; (b) Partnering agencies stand down in accordance with relevant procedures for their agency; (c) Partnering agencies are to advise the SWC/ RERSC or Local Emergency Support Coordinator when stand down has been completed; (d) Communities to officially hand back the evacuation centre facility to the owner and coordinate cleaning and any repairs required whilst the facility operated as an evacuation centre; (e) The SERSC/ RERSC or REC advises partnering agencies of debriefing arrangements which will be conducted as soon as practicably possible; (f) Post operation reports to be written by Communities – see 2.9.

2.7 Public Information Management

The HMA/Controlling Agency is responsible for the provision and management of media and public information during emergencies, and all non-emergency support matters will be referred to them. Communities and partnering agencies to this plan should only provide information to the public and the media on issues that are directly their responsibility, and with approval from the Communities SERSC/ RERSC.

If the **Register.Find.Reunite. system** is activated, Communities SERSC/RERSC will give approval for Australian Red Cross to provide R.F.R. information to the HMA/Controlling Agency, or the State Emergency Public Information Coordinator (SEPIC).

2.8 Exchange of Information

During a state of emergency or emergency situation, emergency management agencies can share personal information relating to persons affected by the emergency, State EM Plan 5.2.5. Communities RERSC is to contact Communities SERSC or On Call officer to seek approval before there is any exchange of information.

2.9 Debriefs and Post Operation Reports

The RERSC conducts a debrief of participating staff and agencies as soon as practical after all agencies are stood down. This is to identify lessons learnt through the activation for continuous improvement of any future activations. Following this, the RERSC, or appointed Communities officer, writes the Post Operation Report.

3. Recovery

3.1 Recovery Definition

The Emergency Management Act 2005 (s. 3) defines recovery as the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial, and economic wellbeing.

As per the State Emergency Management Plan and the State Support Plan – Emergency Relief and Support Plan, it is the responsibility during recovery for the Department of Communities to coordinate the emergency relief components of recovery in line with the services outlined in this Plan for people affected by an emergency.

3.2 Emergency relief and support in recovery

Where possible, all offers of assistance and donations, including donated goods and services, should be coordinated through the Local Recovery Committee to avoid duplication of effort and confusion, State EM Policy 6.9.

Communities, as a support organisation, is not responsible for the coordination or collection of monetary donations or donated goods or services; restocking perishables or transporting people to/from homes and communities.

3.3 Financial Assistance in recovery

Sourced from State EM Plan 6.10 –

Through the **Disaster Recovery Funding Arrangements – Western Australia (DRFA-WA)**, the State Government provides a range of relief measures to assist communities recover from an eligible natural event

Department of Communities may provide some financial assistance in recovery for individuals and families if DRFA-WA is activated. This assistance is to alleviate the personal hardship or distress arising as a direct result of an eligible natural disaster and is assessed on a case by case basis by Communities SWC/ESC. Some categories are subject to income and/or assets testing.

Other financial assistance that may be available after an emergency are:-

- **Services Australia - (Centrelink, Medicare and Child Support)** – will ensure payments to its existing clients in the area affected by the emergency are not disrupted. It can often provide financial assistance to any person whose livelihood has been affected by the emergency. Where possible, Centrelink should be invited to join the Local Recovery Coordination Group.

If activated by the Australian Government, Centrelink can administer –

- **Australian Government Disaster Recovery Payment (AGDRP)** - a one-off payment to assist people who have been significantly affected by a disaster. It is not for minor damage or inconvenience.
- **Australian Government Disaster Recovery Allowance (AGDRA)** - a short term payment to assist individuals who can demonstrate their income has been affected as a direct result of a declared disaster.

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

- **Public Appeals – Lord Mayor’s Distress Relief Fund** – City of Perth established and manage this fund to provide relief of personal hardship and distress arising from natural disasters occurring within Western Australia.

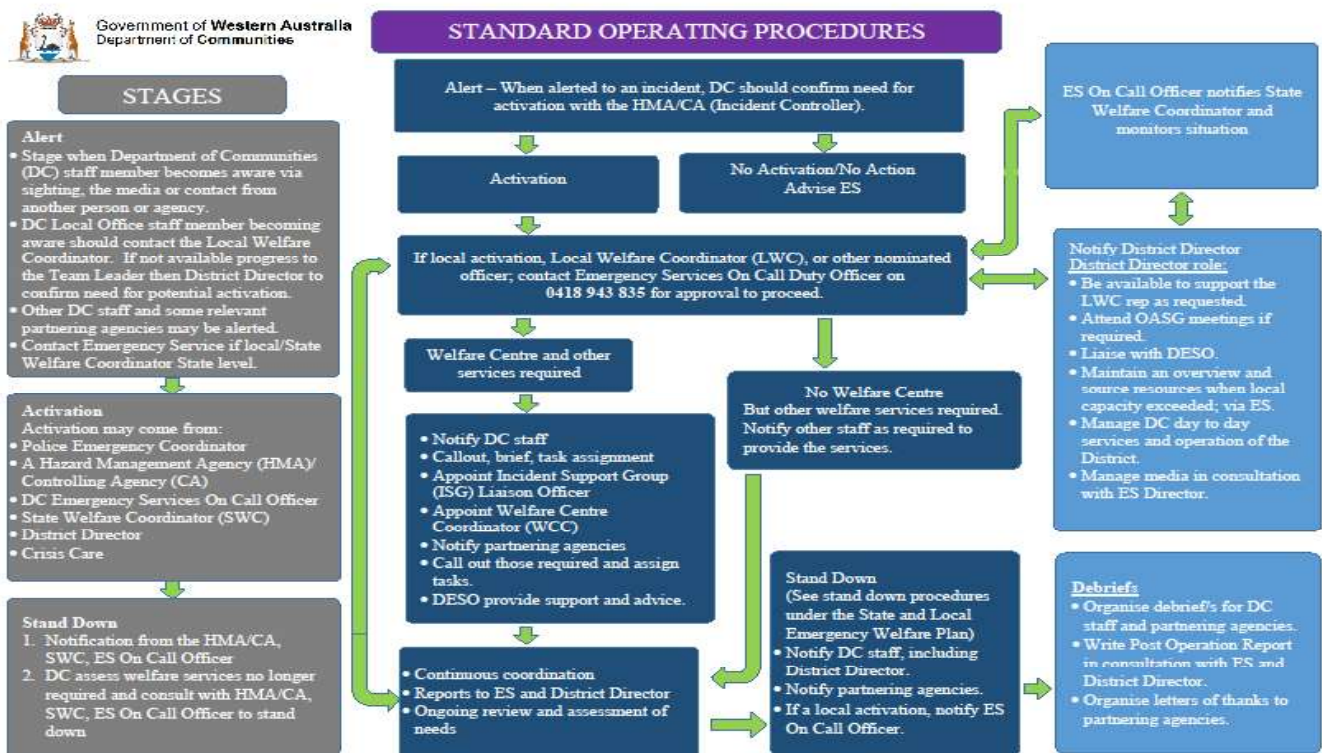
3.4 Cessation of recovery

Communities cessation of support services in recovery will be dependent on community needs, access to existing community services, and individuals' and communities' resilience. Accordingly Communities cessation may vary from other recovery services.

3.5 Review of recovery activities

Communities will undertake an evaluation of the effectiveness of its own recovery activities including an assessment of preparedness for any future event.

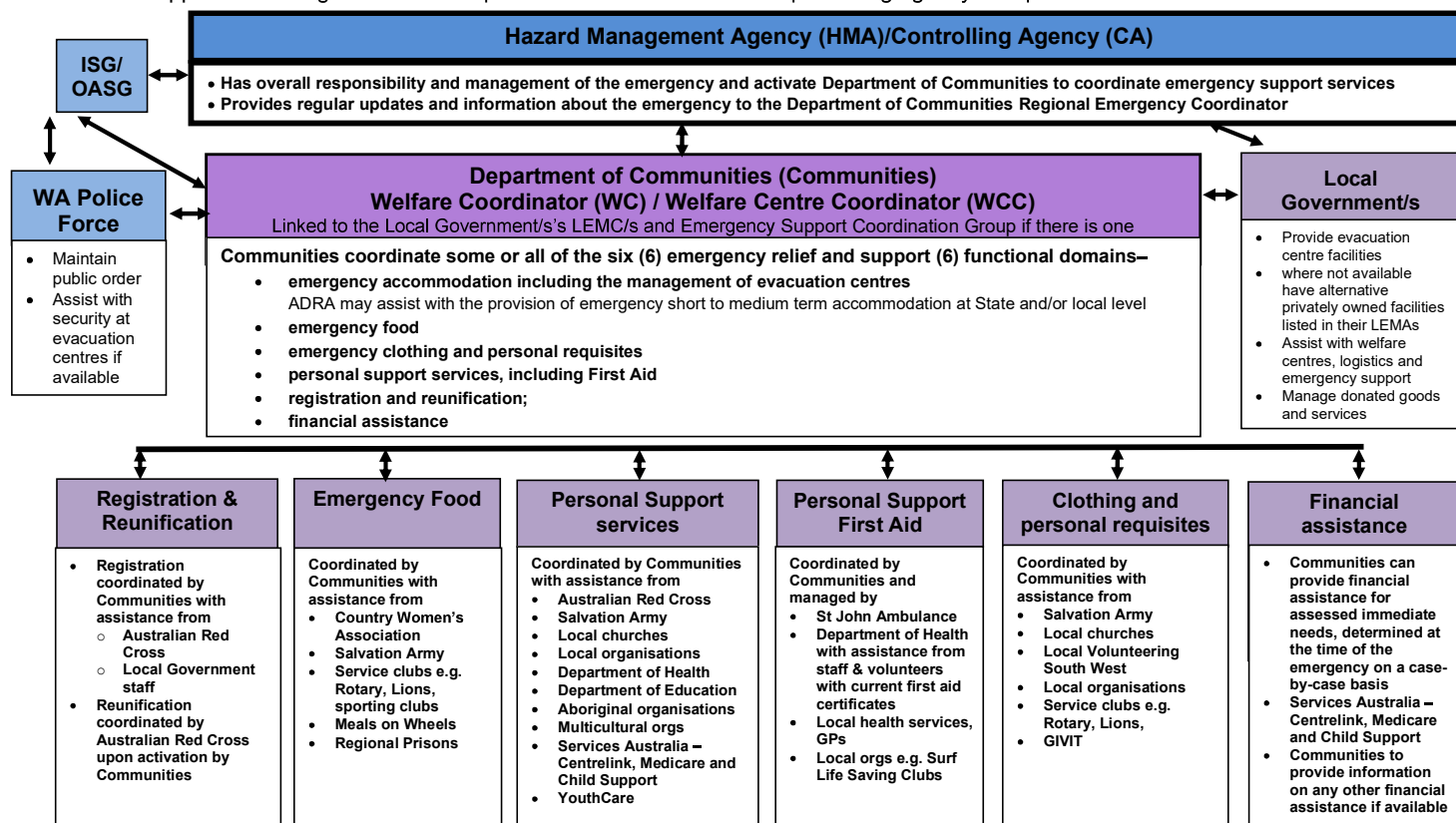
Appendix 1 – Department of Communities Standard Operating Procedures



Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Appendix 2 – Local Emergency Relief and Support Coordination

Please see Appendix 4 – Organisational Responsibilities for details of each partnering agency's responsibilities.



Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Appendix 3 –Emergency Welfare Coordination Group/Partnering Agencies

- In some locations where there are enough local partnering agencies, Communities will establish an Emergency Welfare Coordination Group.
- This coordination group is an advisory, consultative and referral group to oversee and assist in the planning and operation of local level welfare services. Their agreed organisational responsibilities are provided in Appendix 4.
- All partnering agencies staff and volunteers assisting Communities in accordance with this plan are required to comply with Communities policies, including those relating to working with children, volunteers, Occupational Health and Safety and emergency management.
- In multi-agency responses Team Leaders for each functional area may be appointed, i.e., Registration Team Leader, Emergency Catering Team Leader.

Department of Communities (DC) Functions include: Overall Welfare Coordination * Accommodation * Financial Assistance * Personal Support * Personal Requisites * Registration * Catering			
Name/Position	Email	Work Hours	After Hours Contact
First Contact Renee Flaxman Regional Coordinator	Renee.Flaxman@communities.wa.gov.au	0427 476 658	On Call Duty Officer 0418 943 835
Second contact Andrea Speer District Director, SW	Andrea.Speer@communities.wa.gov.au	0448 016 237	0448 016 237
Third contact Erin Kenny Team Leader – CPFS Collie	Erin.Kenny@communities.wa.gov.au	6414 1699	0427 653 984

Shire of Boyup Brook Functions include: Coordination Assistance * Provision of facilities to use as Welfare Centres * Financial Assistance/Appeals * Assistance with Pets			
Name/Position	Email	Work Hours	After Hours Contact
First contact Leonard Long CEO Boyup Brook	ceo@boyupbrook.wa.gov.au	9765 1200	0427 919 621
Second Contact			

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Rosalyn Edwards Ranger & Emergency Services Officer	dosalyn.edwards@boyupbrook.wa.gov.au	9765 1200	0438 797 150
Third Contact Carolyn Mallett Executive Manager Corporate & Community / Local Recovery Coordinator	dceo@boyupbrook.wa.gov.au	9765 1200	0438 983 200
Fourth Contact Angela Hales Environmental Health Officer / Deputy Local Recovery Coordinator	angela.hales@boyupbrook.wa.gov.au	9765 1200	0417 991 346

Shire of Collie

Functions include:

Financial Assistance/Appeals * Assistance with Pets

Name/Position	Email	Work Hours	After Hours Contact
First Contact Kohdy Flynn CESM	Kohdy.Flynn@collie.wa.gov.au	0476 850 076	0476 850 076
Second Contact Leigh O'Connor Senior Ranger	Leigh.o'Connor@collie.wa.gov.au	0408 931 274 0487 000 360	0408 931 274 0487 000 360
Third Contact Tamsin Emmett Local Recovery Coordinator	Tamsin.Emmett@collie.wa.gov.au	0447 018 847	0447 018 847

Police

Functions Include:

Maintain public order at Evacuation Centres as required

Boyup Brook – 1st Contacy Sgt Martin Baraiolo OIC	Martin.Baraiolo@police.wa.gov.au boyup.brook.pol.station@police.wa.gov.au	9762 1666	0437 773 635
2nd Contact Snr Con Sarah Cole	Sarah.Cole@police.wa.gov.au	9762 1666	0436 843 381

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

3rd Contact Con Danny Drummond	Daniel.drummond@police.wa.gov.au	9762 1666	0436 862 492
---	--	-----------	--------------

DEPARTMENT OF FIRE AND EMERGENCY SERVICES (South West Region) – SHIRE of COLLIE Functions Include: Logistics Support			
Name/Position	Email	Work Hours	After Hours Contact
First Contact Erin Hutchins – District EM Advisor	Erin.Hutchins@dfes.wa.gov.au	9780 1976	0429 688 130
Second Contact Andrew Wright Superintendent	Andrew.Wright@dfes.wa.gov.au	9780 1900	0418 780 382
Third Contact John Carter District Officer Emergency Management	John.Carter@dfes.wa.gov.au	9780 1900	0428 100 452
Fourth Contact Nick Elrick District Officer – Natural Hazards	Nick.Elrick@dfes.wa.gov.au	9780 1900	0428 100 491
Fifth Contact Haley Hibbitt Community Preparedness Advisor	Haley.Hibbitt@dfes.wa.gov.au	9780 1900	0455 139 304
DEPARTMENT OF FIRE AND EMERGENCY SERVICES (Lower South West Region) – SHIRE of BOYUP BROOK Functions Include: Logistics Support			
Name/Position	Email	Work Hours	After Hours Contact
First Contact Erin Hutchins – District EM Advisor	Erin.Hutchins@dfes.wa.gov.au	9780 1976	0429 688 130
Second Contact Phil Brandrett Superintendent	Philip.Brandrett@dfes.wa.gov.au	9771 6800	0408 015 872
Third Contact Nathan Hall District Officer Emergency Management	Nathan.Hall@dfes.wa.gov.au	9771 6800	0408 616 433

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Fourth Contact Phil Bresser District Officer - SES	phil.bresser@dfes.wa.gov.au	9771 6800	0408 412 608
Fifth Contact Chris Sousa Area Officer	christopher.sousa@dfes.wa.gov.au	9771 6804	0447 362 006
Sixth Contact Linda Ashton Community Preparedness Advisor	linda.ashton@dfes.wa.gov.au	9771 6800	0429 991 629

Red Cross Functions include: * Registration and Reunification * Manage Inquiry * Personal Support (1st, 2nd, and 3rd contact used for day to day business. For emergency responses refer to after-hours contact numbers in 3rd column)			
Name/Position	Email	Work Hours	After Hours Contact
First Contact Jennifer Pidgeon State Manager	JPidgeon@redcross.org.au	0409 749 345	Emergency Control 0408 930 811
Second Contact Erin Pelly ES Recovery & Resilience Coord	erpelly@redcross.org.au	0450 980 654	
Third Contact Karina Skipworth ES Operations/Workforce Coord	kskipworth@redcross.org.au	0437 989 602	

Country Women's Association Functions include: * Catering Support * Personal Support * Emergency clothing/personal requisites		
Name/Position	Email	Work Hours
Boyup Brook Timaween or Dorothy Ricetti	timaween40@bigpond.com	9765 1760 (Timaween)
Collie Maria Thoumine	cwacollie@gmail.com methoumine@yahoo.com.au	0483 228 557 (CWA) 0423 003 730

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Lions Club of WA Functions include: * Catering * Personal Services * Management of Donated Goods			
Name	Email	Work Hours	After Hours Contact
Collie - LEO Brian	collie.wa.@lions.org.au	0429 344 963	

Salvation Army Functions include: * Catering * Emergency Clothing / Personal Requisites * Personal Support			
Name	Email	Work Hours	After Hours Contact
First Contact Captain Mark Schatz	corpsofficer.bunbury@salvationarmy.org.au mark.schatz@salvationarmy.org.au	9791 5200 Option 1 or 2: if it rings out they are on another call	0415 659 721
Second Contact Captain Zoe Schatz	mark.schatz@salvationarmy.org.au	9791 5200	0427 957 558

St John Ambulance (Volunteers) Functions include: * First Aid only			
Name	Email	Work Contact	After Hours Contact
St John – Apart from medical Emergencies all activations must be approved by the ESU on call Emergency Services Coordinator o 0418 943 835	Emergencies – 000 / 112 / 106 Event Health Services – Can provide advice and consult on appropriateness of activation. Will also activate services and stand down general attendance when requested	9334 1234	9334 1234
Dianne Langford-Fisher Regional Manager South West	Dianne.langford-fisher@stjohnambulance.com.au	9334 6726	0417 985 296
Sam Ehrlich Assistant Regional Manager SW	Sam.Ehrlich@stjohnambulance.com.au	9334 6214	0408 904 040

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Department of Health Function Include * Personal Support *Health and Mental Health Response			
Name/Position	Email	Work Hours	After Hours Contact
1st Contact (24/7) Health On Call Duty Officer Disaster Preparedness and Management Unit Department of Health Statewide Duty Officer – can organise a doctor at a welfare centre and/or write out prescriptions		9328 0553	Emergencies 000 112/ 106 9328 0553
2nd Contact (24/7) Collie Hospital		9735 1333	9735 1333
2nd Contact Boyup Brook Soldiers Memorial Hospital	paige.weaver@health.wa.gov.au Health Service, Blackwood Region	9765 0222	0439 972 957

Education Department Functions include * Personal Support * Emergency Accommodation and Catering			
Name/Position	Email	Work Hours	After Hours Contact
Andrew Grono Coordinator Regional Services	andrew.grono@education.wa.edu.au	9791 0300	0434 002 780

Services Australia (formerly Dept of Human Services) Functions include: * Financial Assistance * Counselling			
Name/Position	Email	Work Hours	After Hours Contact
First contact Reba Royal	Reba.Royal@servicesaustralia.gov.au	0418 339 658	0418 339 658

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

State Community Engagement Director			
Second contact Dean Keilty Program Manager Community Engagement	Dean.Keilty@servicesaustralia.gov.au	9234 5200	0457 568 782
Local contact Lisa Wilson Bunbury Service Centre Manager	lisa.wilson@servicesaustralia.gov.au	9792 8992	0429 637 001

Volunteer South West Functions include: * Management of Volunteers * Management of Donated Goods * Personal Support			
Name / Position	Email	Work Hours	After Hours Contact
Shamara Williams Manager	manager@volunteersw.org.au	9791 3214	0428 971 448

Youth Care Functions Include: Personal Support and Pastoral Care			
Name/Position	Email	Work Hours	After Hours Contact
First Contact Darlene Herbert PCIR Coordinator/Head of Chaplaincy	pcir@youthcare.org.au	0477 008 346	0477 008 346
Second Contact Steve Jansz PCIR Coordinator	pcir@youthcare.org.au	0409 219 936	0409 219 936
PCIR Phone	pcir@youthcare.org.au	0407 413 855	0407 413 855

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Adventist Development Relief Agency (ADRA) Functions Include: * Assist with short to medium Accommodation Needs			
ADRA are activated by the ESU On Call Emergency Services Coordinator on 0418 943 835			
First Contact Luke Webster Director WA	luke.webster@adra.org.au	9398 7222	0403 704 064

Appendix 4 – Organisational Responsibilities

- Partnering agencies that may be engaged by Department of Communities (Communities) to assist in fulfilling their emergency relief and support obligations as part of the Local Emergency Relief and Support Plan.
- Communities as an emergency management support organisation coordinates emergency relief and support services when activated via this plan – the Local Emergency Relief and Support Plan.
- To coordinate emergency relief and support services requires the support of a number of statutory, private and voluntary organisations, known as partnering agencies. These responsibilities are allocated on a state-wide basis and have been determined by agreement between the respective agencies at the State level via the State Emergency Relief and Support Committee and Communities.
- At the local level, these responsibilities may be varied to suit the capabilities and availability of support organisations. The responsibilities are negotiated between Communities and the agency at the local level and are reflected in this Appendix.
- The allocated responsibilities do not restrict one agency from assisting another, regardless of its primary role.
- Should a partnering agency not be able to manage its primary responsibilities, support with those responsibilities may be requested from the RERSC. Ultimately, Communities is responsible for these functions where no partnering agency assistance is available.

Agency / Organisation Name	Normal role if engaged
Department of Communities (Communities) – Lead Support Agency	<ul style="list-style-type: none"> (1) Coordinate all functional areas of an emergency support response during emergencies; (2) Appoint the Local Emergency Support Coordinators to support each Local Government area; (3) If applicable, establish and manage the activities of the Emergency Relief and Support Coordination Group including the provision of secretariat support; (4) Provide staff and operate the Evacuation Centres if required; (5) Coordinate all support resources utilised under this plan; (6) Coordinate the functional domains of: <ul style="list-style-type: none"> (a) Emergency Accommodation; (b) Emergency Food; (c) Emergency Clothing and Personal Requisites; (d) Personal Support Services; (e) Registration and Reunification; (f) Financial Assistance; (7) Provide representatives to various emergency management committees and coordination groups as required.

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Agency / Organisation Name	Normal role if engaged
Department of Communities Disability Services	<ul style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Provide access to staff to assist with Personal Support Services where agreed and available; (3) Provide strategic policy advice regarding the provision of support services to people with disabilities; (4) Assist with other functional domains where agreed.
Department of Communities Housing	<ul style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Provide access to staff to assist with Personal Support Services where agreed and available; (3) Provide strategic policy advice regarding the provision of emergency accommodation; (4) Assist with other functional domains where agreed.
Australian Red Cross	<ul style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Assist with Registration at Evacuation Centres; (3) Manage and operate the Register.Find.Reunite. system; (4) Attend Emergency Relief and Support Committees and assist with the provision of Personal Support Services; (5) Assist with other functional domains where agreed.
Country Women's Association	<ul style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Assist with the provision of Emergency Food at Evacuation Centres; (3) Assist with the provision of Personal Support Services; (4) Assist with the provision of Emergency Clothing and Personal Requisites; (5) Assist with other functional domains where agreed.
Department of Education	<ul style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required ; (2) Provide access to facilities for Emergency Accommodation where available; (3) Provide access to facilities for Emergency Food where available; (4) Provide access to staff to assist with Personal Support Services, including School Psychology Service where agreed and available; (5) Assist with other functional domains where agreed.
Department of Fire and Emergency Services (DFES) Community Liaison Unit	<ul style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Engage "face to face" two-way communication and liaison with affected communities through a point of public interface e.g., at an evacuation centre distributing relevant incident information such as traffic management information and support the facilitation of public meetings and other community-based communications.

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Agency / Organisation Name	Normal role if engaged
Department of Health	<ul style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Provide a comprehensive response to mental health effects of an emergency, as outlined in the Mental Health Disaster Subplan; (3) Provide health response as outlined in the State Health Emergency Response Plan; (4) Assist with the provision of Personal Support Services at Evacuation Centres; (5) Assist with other functional domains where agreed.
Services Australia – Centrelink, Medicare, and Child Support	<ul style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Provide Financial Assistance to people affected by the emergency in accordance with Services Australia guidelines, policies and the Social Security Act; (3) Provide support services or referral advice to appropriate agencies; (4) Assist with other functional domains where agreed.
Department of Local Govnment, Sport & Cultural Industries, including Office of Multicultural Interests Divsn	<p><i>Negotiate at the local level how the Department of Local Government, Sport and Cultural Industries could assist;</i></p> <ul style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Provide strategic policy advice regarding the provision of welfare services within a multicultural framework; (3) Assist with other functional domains where agreed.
Aboriginal Legal Service of WA-Derby	<ul style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Provide relevant legal information for emergency impacted persons and/or communities; (3) Assist with other functional domains where agreed.
Local Churches/ Church Ministers Fellowship	<ul style="list-style-type: none"> (1) Provide a Support Agency Liaison Officer/s as required; (2) Assist with the provision of Personal Support Services; (3) Assist with other functional domains where agreed.
Local Government Emergency Support	<p><i>Negotiate at the local level with individual Local Governments any additional responsibilities e.g., Ranger Services.</i></p> <ul style="list-style-type: none"> (1) Provide a Local Government Liaison Officer as required; (2) Assist with the functional domain of Emergency Accommodation by utilising Local Government facilities as Evacuation Centres, and where not available have alternative privately owned facilities listed in their LEMAs; (3) Assist Communities to provide the initial emergency support response to evacuating community members.

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Agency / Organisation Name	Normal role if engaged
	(4) Assist with other functional domains where agreed.
St John Ambulance	Please call Communities Emergency Services - 0418 943 835 to approve cost before contacting SJA. If an ambulance is required please call 000/112/106. (1) Provide a Support Agency Officer /s as required; (2) Provide qualified First Aiders at Evacuation Centres, where required and available; (3) Assist with other functional domains where agreed.
<u>(Insert Local Name)</u> Volunteering WA	(1) Provide a Support Agency Officer/s as required; (2) Provide strategic policy and advice regarding the provision of volunteering services within the emergency management environment; (3) Manage affiliated and spontaneous non-affiliated Volunteers; (4) Assist with other functional domains where agreed.
WA Police Force	(1) Provide a Support Agency Officer/s as required; (2) Maintain public order where required; (3) Assist with other functional domains where agreed..
YouthCare Shire of Derby West Kimberley Youth Centre and Services	(1) Provide a Support Agency Officer/s as required; (2) Assist with the provision of Personal Support Services at Evacuation Centres where available including practical support, emotional support and pastoral care support. (3) Assist with other functional domains where agreed.
Other local organisations (Add in list above alphabetically)	<i>Negotiate at the local level how local organisations could assist, with one organisation per box.</i> (1) Provide a Support Agency Officer/s as required; (2) XXX; and (3) Assist with other functional domains where agreed.

Appendix 5 – Emergency Accommodation

The provision of temporary shelter for persons rendered homeless by an emergency, or due to evacuation from an emergency, ranging from short to medium term accommodation, is coordinated and assessed by Communities.

Please note - in the event of an evacuation, people may make their own accommodation arrangements e.g. stay with family or friends locally (if this is safe) or in another town.

Points of clarification:

5.1 Establishment of evacuation centres

As per State EM Policy -

- (a) 5.7.3 - The Controlling Agency is responsible for the management of evacuation during an incident, and this continues during an emergency response.
- (b) 5.7.4 - Local governments, HMAs, relevant EMAs (i.e., Support Organisations and Controlling Agencies), in consultation with relevant Local Emergency Management Committees (LEMCs), must identify and advise of refuge site and evacuation centres including centres appropriate for the hazard. The evacuation centres should be documented in the LEMA and are also recorded on the State Welfare Centre Database which HMAs and Controlling Agencies have access to.
- (c) 5.9.5.5 - LEMCs must ensure that LEMA identify appropriate facilities and existing infrastructure within their boundaries are available for use by EMAs or note where there are no facilities.

Therefore, the establishment and management of evacuation centres by Communities is on behalf of the HMA or Controlling Agency, in consultation with evacuation centre owners. This could be local governments or private facility owners. Evacuation centres are established as emergency facilities from which Communities coordinate accommodation, food, clothing, financial assistance, registration, personal support and other support services until alternative arrangements can be made.

5.2 Evacuation centres definition

In Western Australia evacuation centres are a facility that may provide for evacuation, reception, accommodation and relief and recovery (commonly referred to as a 'one-stop-shop') for an impacted community. Evacuation centres may continue the extended provision of services into the recovery phase where LGs take responsibility as the lead agency in recovery. For the purposes of this plan all such facilities are classified as Evacuation Centres.

5.3 Safety considerations

To ensure the safety of evacuees and evacuation centre staff and volunteers, Communities will not establish evacuation centres –

- in Bushfire Emergency Warning areas, and will only establish evacuation centres in Bushfire Watch and Act areas with the assurance of the HMA/Controlling Agency that it is deemed safe to do so;
- if there is not safe access routes to the evacuation centres;
- if there are structural concerns about the facility, and/or health concerns e.g., no running water, no drinking water, non-functioning sewage system, gas or chemical leaks in the area.

5.4 Children, organisations, educational and care facilities

As per State EM Plan 5.3.2 Community Evacuation, Stage 4: Shelter –

Children and vulnerable people in Evacuation Centres

Unaccompanied children, without direct parental or responsible adult supervision, should be evacuated into the care of the Department of Communities at the evacuation centre.

The preferred option for agencies, organisations or educational and care facilities such as women's refuges, men's hostels, group homes, is for them to have arrangements in place to either evacuate to a similar facility or shelter in place if safe.

If it is necessary to evacuate to an evacuation centre, supervisory staff or members with responsibility for the care, supervision or provision of services to children and their clients must remain at the centre and continue to supervise and provide services until such time as alternative arrangements are made. This may include children being returned to parents or other responsible adult approved by that agency, organisation or educational and care facility.

Agencies, organisations and educational and care facilities at evacuation centres should liaise with the evacuation support coordinator at these centres for further advice and assistance in relation to unaccompanied children.

Services specifically for children and families, including child and family friendly spaces at Evacuation Centres, are to be considered at the local level and included in local emergency management arrangements, State EM Plan 4.6.1 Special Considerations.

5.5 Animals in evacuation centres

For health and safety reasons no animals, including pets, are permitted in evacuation centres with the exception only of assistance animals e.g., Guide Dogs, "Hearing" Dogs and Disability Aid Dogs. Some local governments may have an Animal Welfare Plan for them to coordinate the management of animals and pets in emergencies.

5.6 Responsibility for the evacuation centre premises

Communities will take responsibility for the premises utilised as evacuation centres from the time of their operations until their closure. Communities shall exercise reasonable care in the conduct of its activities and agree to replace or reimburse for supplies used in the operation of evacuation centres.

As Communities operate evacuation centres on behalf of the relevant HMA/Controlling Agency, in the event of any claim for unusual damage incurred as a result of the use of a facility as an evacuation centre, Communities will facilitate processes with the HMA/Controlling Agency to respond to the claim. The owner/s of the facilities agrees to utilise their building insurance in the event of damage resulting from the actual disaster event to the structure of the building.

Communities will utilise contract cleaners or pay for the use of the facilities' cleaners to restore the facilities directly utilised as evacuation centres back to serviceable condition, if requested.

5.7 School evacuations

If a school needs to evacuate upon receiving advice/instructions from the Incident Controller or HMA, they should try to evacuate to another school as a first option or self-manage in a Communities designated evacuation centre. Schools can evacuate to the community evacuation centre with the schools' students under the duty of care and responsibility of the evacuated school.

Schools should use resources within the school such as gym mats, blankets if they have them, any food in school canteens etc. However, if these resources are not available and Communities have spare items, these items will be shared with the school. If schools do not have these resources available, Communities will share any information on sourcing items as listed in the Local Emergency Relief and Support Plan.

5.8 State Evacuation Centres

In some circumstances, particularly in larger State level sized emergencies, facilities in a local area in which an emergency or disaster has occurred may not be suitable/sufficient to ensure the safety of all evacuees, support staff and volunteers. In these circumstances local governments or private facility owners may be asked for use of their facility as a 'State Evacuation Centre' to assist affected members of other local government areas. At these times it would be the expectation that the State Evacuation Centre would operate in a similar manner with the same procedures as if operating as a Local Evacuation Centre as outlined in this plan.

See over for the list of Pre-determined Evacuation Centres.

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Appendix 5A - List of Pre-Determined Evacuation Centres

Evacuation Centres are pre-determined by Communities in partnership with the Local Government/s' LEMCs. The LEMCs are to ensure Local Emergency Management Arrangements (LEMA) identify such facilities and existing infrastructure that are available for use by Emergency Management Agencies (including Communities) within their respective boundaries. In the event of a lack of facilities the LEMC are to note this in the LEMA's and advise the HMA/Controlling Agency to make alternative arrangements.

Population – 2021 Census

Shire of Boyup Brook 1,834; (Town of Boyup Brook 938; Benjinup 143; Dinninup 161; Kulikup 143; Mayanup 174)

Shire of Collie 8,812; (Town of Collie 7,599; Allanson 591; Cardiff 118; Harris River 98; Preston 125)

Primary Centre:

Premises and Address	Contact Details	Alarm	Emergency Lighting Gas	Capacity	Showers	Toilets	Kitchen Facilities	Bedding	Disable Access	Parking	Pets	Hazards
**Football Ground Beatty Street Ph: Fax:	Shire Office – 9765 1200 Shire Office – 9765 1200 Leonard Long, CEO 0427 919 621 Jason Forsyth, MWS 0419 777 033	No	No Own Gas	Hall and 2 squash courts	Yes	Yes	Kitchen facilities	No	Yes	Yes	No	Oval is prone to flooding
Note: Suitable as temporary evacuation centre pending completion of upgrade; due to lack of ablutions consider evacuating to the Bridgetown Leisure Centre ~30kms south west												

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Secondary Centres:

SHIRE OF BOYUP BROOK

Premises and Address	Contact Details	Alarm	Emergency Lighting Gas	Capacity	Showers	Toilets	Kitchen Facilities	Bedding	Disable Access	Parking	Pets	Hazards
Boyup Brook												
**Boyup Brook Town Hall & Lesser Hall 55 Abel Street (cnr Cowley St) Ph: 1st Preference	Shire Office – 9765 1200 Leonard Long, CEO 0427 919 621 Jason Forsyth, MWS 0419 777 033	No	Yes - 3 phase generator purchased 2012 for emergency power supply	Town Hall – max capacity 380pax CoVid-19 2m2 – 190 pax 4m2 – 95 pax sleeping Lesser Hall – Max capacity 160 pax CoVid-19 2m2 – 80 pax 4m2 – 40 pax	No	M F D Intl & External	Big kitchen Can cater for 160 sitting at tables	No	Yes	Yes	No	No

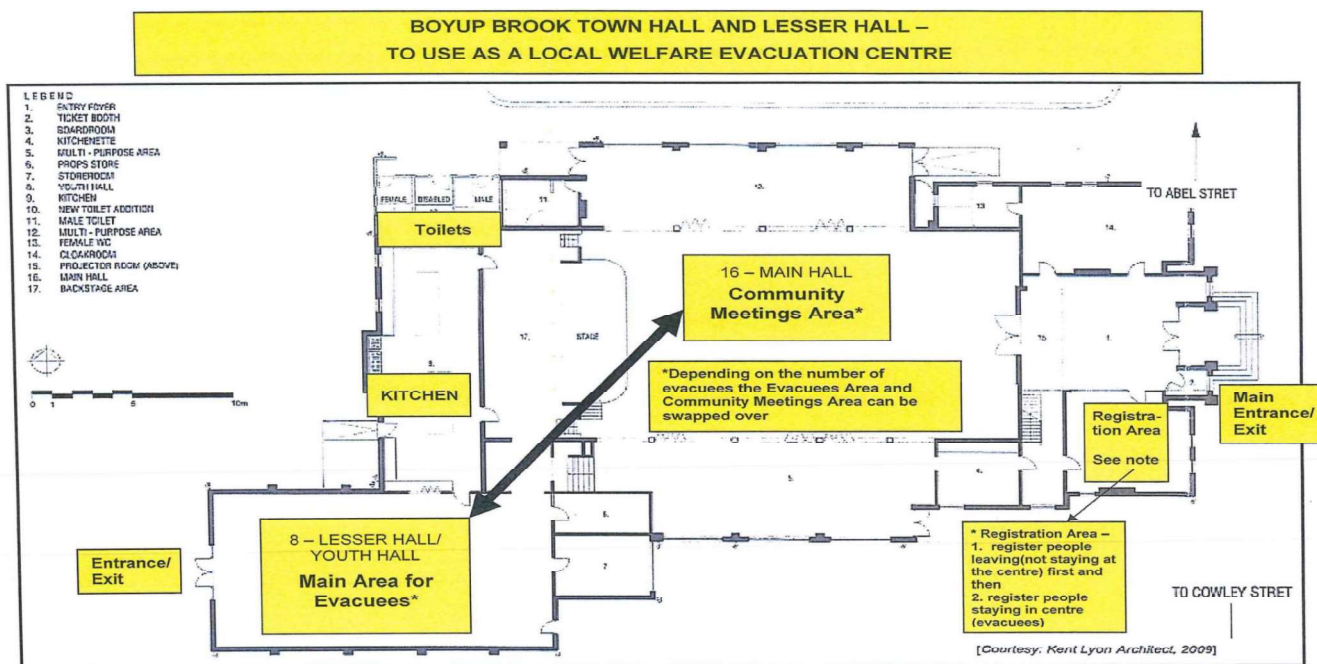
OTHER FACILITIES WITHIN THE SHIRE OF BOYUP BROOK

Dinninup Hall** 20 kms north east of Boyup Brook BB Arthur Road	BB Shire Office – 9765 1200 A/H – see BB Town Hall above			Hall and sheds in showground		Yes	Kitchen					
Rylington Park Inst	Shire leases to Management	No	No	Dongas/sh earring shed	Yes	Yes	Kitchen facilities	Yes		Yes		27 kms south of

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

of Agriculture 27 kms south of Boyup Brook Cranbrook Road Mayanup Ph: 9765 3012 Fax: 9765 3083	Committee rylington@wes.tnet.com.au Erlanda Deas 0429 375 609			type of accommod ation – 16 beds								Boyup Brook
Note: Distance from Boyup Brook and access to shops for food, pharmacy etc – suggest Bridgetown Leisure Centre ~30kms west of Boyup Brook												

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

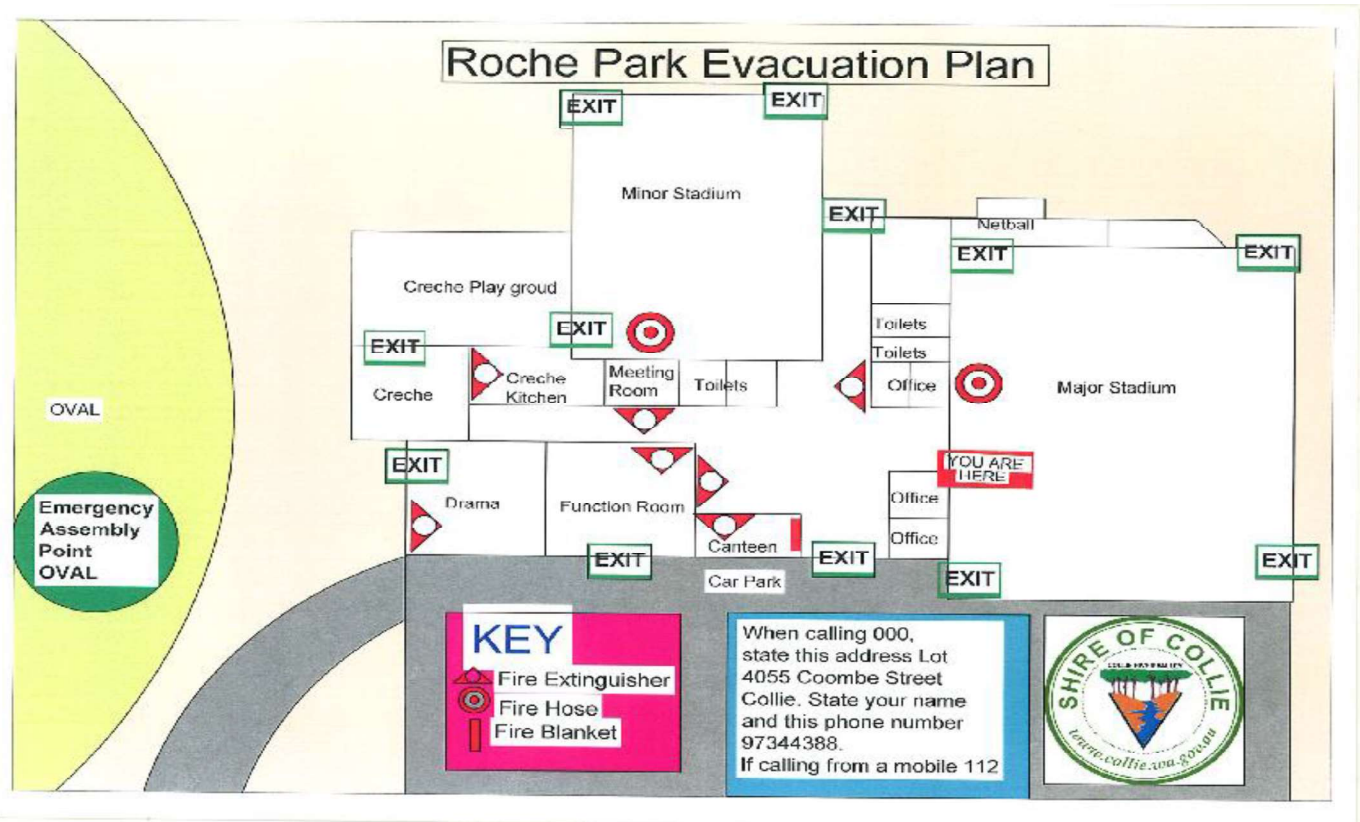


Note: Please consider wheelchair/disabled access when utilizing the facility as an Emergency Evacuation Centre. This facility is on 2 levels with steps to the Main Entrance; the Main Entrance and Main Hall are joined by stairs to the upper Lesser/Youth Hall and Kitchen areas. The Lesser Hall is also accessible from the rear carpark and the Main Hall is accessible via the entry near the Outside Toilets and carpark; consider having the Registration Area in the room 5 (refer Legend) Multi-Purpose Area, which is accessible through the doorway to the left of the Main Entrance.

Local Emergency Relief and Support - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Primary Centres:

SHIRE OF COLLIE												
Premises and Address	Contact Details	Alarm	Emergency Lighting Gas	Capacity	Facilities	Toilets	Kitchen Facilities	Bedding	Disable Access	Parking	Pets	Hazards
Collie ** SHIRE OWNED FACILITY												
**Roche Park Recreation Centre Coombes Street Ph: 9734 4388 Fax: 9734 3933 1 st preference – good facility See details at the end of this Appendix	Scott Geere, Manager Building Services – 0409 857 777 Kellie Geere – Manager Roche Park – 0417 704463 Hospital may also use this facility as their evacuation centre	Yes – Dataline Visual Link – 9725 6528 – diverts to mobile	Emergency Lighting, solar lighting in car park Recreation Centre Staff are trained in first aid	Max capacity 600 pax Main & Minor Courts; Playroom and Dance Theatre CoVid-19 Main Crt - 400 2m2 – 200pax 4m2 – 100pax Minor Crt - 150 2m2 – 75 pax 4m2 – 35 pax Playroom 50 2m2 - 25 pax 4m2 – 12 pax	2 stadiums, 5 smaller areas - drama rm, crèche, function rm, crèche, kiosk - aircon/ heating in function rm, group fitness, crèche & offices	3 male 3 female No Disabled showers	4 M 4 F 1 x D Washing machine, drier	Upgraded to a commercial kitchen Aug 2012 Electric stove, large cool room	None Some gym mats	Yes	Yes	Outside
Collie Italian & Sporting Club 19 Ewing St Collie WA 6225	Joe Chiellini 0418 890 061 Steve De Angelis 0474 776 705											Adjacent bushland



Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook & Collie Local Governments

Appendix 5B – Alternative Temporary Accommodation Services

In the event of an evacuation, people may make their own accommodation arrangements e.g., stay with family or friends locally (if this is safe) or in another town.

If a small number of people were required to evacuate, or there is extenuating circumstances for some individuals and families, Communities Emergency Services would explore alternative arrangements, depending upon the situation at the time. This may include a range of options such as commercial facilities. **Note: accommodation providers requiring payment need to have ABNs** – providers cannot receive payment without one.

Contact the ERS On Call Duty Officer to seek approval for use of commercial accommodation – 0418 943 835.

In a larger emergency Communities Emergency Services may need assistance in organising accommodation for evacuees and ADRA can assist with this in designated areas. If additional help is required please contact the **ERS On Call Duty Officer – 0418 943 835** and the Officer will activate ADRA if appropriate.

Shire of Boyup Brook			
Name	Address	Contact	After Hours Contact
Boyup Brook Bed & Breakfast / Self Contained Units	30 Bridge St, Boyup Brook - www.boyupbrookaccommodation.com.au	9765 1223	0407 448 940 Raema & Richard Chudziak
Boyup Brook Caravan Park & Flax Mill	Jackson Street, Boyup Brook	9765 1200 Boyup Brook Shire	CMCA 02 4978 8788

Shire of Collie			
Name	Address	Contact	After Hours Contact
Banksia Motel	44 Wittenoom St, Collie	9734 5655	
Club Hotel	Cnr Atkinson & Forrest St, Collie	9734 1722	www.clubhotelcollie.com.au
Collie Caravan Park	1 Porter St, Collie	9734 5088	0412 095 234 Patrick & Lorna Honewill

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook & Collie Local Governments

Collie Forest Motel	67 Atkinson St, Collie	9734 1166	Nil (Kathleen/Tom) collie.motel1@bigpond.com
Ridge Motel	Coalfields Highway, Collie	9734 6666	collieridgemotel.com.au

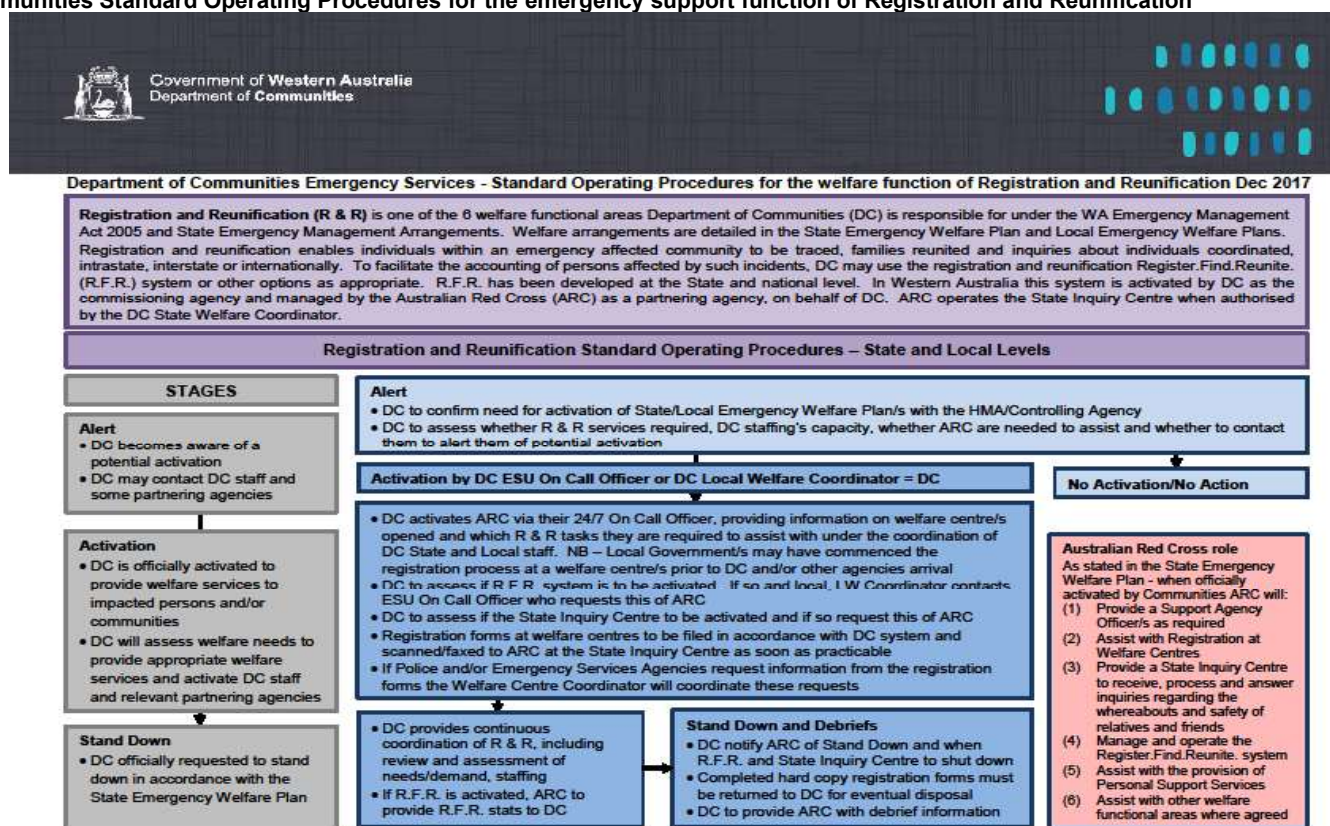
Appendix 6 – Support function of Registration and Reunification

- This functional area enables individuals within an emergency affected community to be traced, families reunited and inquiries about individuals coordinated, intrastate, interstate or internationally.
- To facilitate the accounting of persons affected by such incidents, Communities may use the registration and reunification Register.Find.Reunite. system or other options as appropriate. The Register.Find.Reunite. system has been developed at the State and national level. In Western Australia, this system is activated by Communities and managed by the Australian Red Cross on behalf of Communities.
- The system provides for the registration and reunification of affected persons using standardised forms. Stocks of these forms are held by Communities offices, the Australian Red Cross State Inquiry Centre and its local teams and some LGs to be readily available for immediate use at evacuation centres.
- In addition, impacted individuals may choose to register themselves online using the Register.Find.Reunite. system once it has been activated.

See over for Communities Standard Operating Procedures for the support function of Registration and Reunification.

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Communities Standard Operating Procedures for the emergency support function of Registration and Reunification



Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Appendix 7 – Emergency Food Services

Communities will coordinate the establishment of an emergency food service for those rendered homeless, evacuees and evacuation centre support staff engaged during an event. Dependent on the catering requirements, Communities may engage a variety of service providers to provide this service, such as voluntary groups, fast food outlets or hospital, hotel, motel or public catering services. Communities cannot accept other prepared food e.g., sandwiches, cakes, sausage rolls, unless the person/organisation has a Food Handling Certificate issued by the LG.

Responsibility for the provision of meals for non-evacuation emergency centre is the responsibility of the HMA/Controlling Agency.

A resource list of catering agencies and other options is included below, with consideration of catering for large numbers of evacuees and/or protracted emergency events.

Fast Food Outlets can provide quick food in an emergency but only for the short term.

Shire of Boyup Brook

Name	Address	Contact
Brook Takeaway (Susan Aldershore)	Meals/Takeaway/Catering	9765 1084/ (A/H: 0427 545 440)
Tree House Coffee Lounge	Takeaway	9765 2888
Boyup Brook IGA (Mgr: Anne Thompson)	Supermarket lines/ Catering (anne@bbiga.com)	9765 1204 (Mon-Fri 8am-6pm; Sat 8am-4pm) 0427 030 167
Boyup Brook Club Inc	81-83 Railway Parade Boyup Brook	0491 968 743
** Note: Refer Bridgetown ~30km or Collie ~70km		

Shire of Collie

Name	Address	Contact
Coles – Collie	49 Johnston St Collie	9734 1633 (Mon-Wed and Fri 8am-8pm; Thurs 8am-9pm; Sat 8am-6pm; Sun 11am-5pm)

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Woolworths - Collie	Lot 534 Johnston St Collie	9735 2600 (Mon-Wed and Fri 8am-8pm; 8am-9pm; Sat 8am-6pm; Sun 11am-5pm)
Domino's Pizza	90 Forrest St Collie	9735 2020 (Mon-Wed 11am-10pm; Thurs & Sun 11am-10pm; Fri & Sat 11am-11pm)
McDonald's Collie	88 Throssell St, Collie	9734 2084 (Mon-Sun 5.30am-10.30pm)
Chicken Treat	Cnr Princep & Forrest St Collie	9734 3666 (Mon-Fri 11am-9pm; Sat-Sun 10am-9pm)
The Kebab & Pizza Collie	103 Throssell St Collie	9734 7174 (Tue-Thurs and Sun 5pm-9pm; Fri & Sat 5pm-2am)
Golden Eagle	115 Throssell St Collie	9734 5055 (Tue-Sat 11.30-2pm and 4.30pm-9pm; Sun 4.30pm-9pm; Mon closed)
Golden Bowl	78 Forrest St Collie	9734 2538 (Mon-Fri 11am-2.30pm and 5-10pm; Sun 5pm-9pm)
Forrest French Hot Bread	66 Forrest St Collie	9734 2734 (Mon-Fri 5.30am-4pm; Sat-Sun 5am-4.30pm)
Collie Hills Village	Cnr of Williams & Hodd Road, 4kms from Collie Breakfast & Dinner Sit-down meals (no takeaway)	9780 2888
Amaroo Deli & Cafe	140 Atkinson St N, Collie	9734 1387 (Mon 5am-5pm; Sat & Sun 6am-2pm)
Steere St Deli	178 Steere St N, Collie	9734 5747 (Darcy Buckle) (Mon-Sun 4am-11pm)
View St Fish & Chips	2 View St, Collie	9734 5066 (John Colombero) (Mon-Fri 5am-8pm; Sat & Sun 11.30-2pm and 5pm-8pm)
Wilson Pk Deli	39 Moore St Collie	9734 1692 (Mon-Fri 8am-5.30pm; Sat 9am-4pm; Sun 11am-2pm)
Club Hotel	138 Forrest St Collie	9734 1722

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Collie Motel/Forest	127/133 Throssell St Collie	9734 1166
Federal Hotel	47/49 Throssell St Collie	9734 2010
Ridge Motel	185-195 Throssell St Collie	9734 6666
Victoria Hotel	119 Throssell St Collie	9734 1138

WATER SUPPLIES

Name	Type of Supplies	Contact Details including After Hours
Water Corporation Manager Control Centre Operations (MCCO)	Can assist with water and waste water infrastructure, Water Corp assets, access to key personnel, reps at All Hazard Liaison Group meetings, support for ISG, OASG and IMT, other support or info during operational situations	1300 483 514

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Appendix 8 – Emergency Clothing and Personal Requisites

Communities coordinates the provision of essential clothing and personal requisites, to persons affected by an emergency. This function includes the provision of basic necessities such as toiletry packs, blankets, towels, mattresses, pillows, bedding, disposable nappies, and sanitary needs, as required.

Where possible, new clothing, or financial assistance for the purchase of new clothing, should be provided to eligible persons as soon as practicable. The use of 'recycled' clothing is a last resort.

A resource list of emergency clothing and personal requisites suppliers and options is included below. This lists organisations and retail outlets who agree to participate in these arrangements and ensures that acceptable procedural matters have been established.

Shire of Boyup Brook		
Name	Address	Contact
Boyup Brook Co-Op	10/12 Bridge St Boyup Brook	9765 1001 (Mon-Fri 8am-5.30pm; Sat 8am-12pm; Sun closed)
Boyup Brook Pharmacy	80 Abel St Boyup Brook	9765 1066 (Mon-Fri 9am-5pm; Sat 9am-12pm; Sun closed)
Boyup Brook IGA (Mgr.: Anne Thompson)	Supermarket lines/ Catering (anne@bbiga.com)	9765 1204 / 0427 030 167 (Mon-Fri 8am-6pm; Sat 8am-4pm Sun 9am-12pm)

Shire of Collie		
Name	Address	Contact
Woolworths Collie	Lot 534 Johnston St Collie	9735 2600 (Mon-Wed and Fri 8am-8pm; Thurs 8am-9pm; Sat 8am-6pm; Sun 11am-5pm)
Coles Collie	49 Johnston St Collie	9734 1633 (Mon-Wed and Fri 8am-8pm; Thurs 8am-9pm; Sat 8am-6pm; Sun 11am-5pm)

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Camping World Collie	64 Johnston St Collie	9734 2866 (Mon-Sat 8.30am-5pm; Sun 10am-1pm)
Terry White Chemmart	Shop 8&9 Central, Forrest St Collie	9734 3700 (Mon-Fri 8am-6pm; Sat 8am-5pm; Sun 11am-5pm)
Greg's Discount Chemist / healthSAVE Collie Pharmacy	121 Throssell St Collie	9734 4446 (Mon-Fri 8am - 6pm; Sat 8am-1pm; Sun closed)
Henderson's Hardware	137 Throssell St Collie	9734 1322 (Mon-Fri 7am-5pm; Sat 7.30am-12.30pm; Sun closed)
Collie Salvage & Hardware	Rowlands Rd Collie	9734 2785 (Mon-Fri 7.30am-5pm; Sat 8am-12pm; Sun 9am-12pm)
Taree Fashions	Jones Arcade 65 Steere Street, Collie – Clothing Store	9734 1707 / 0417 834 298 (Kylie)
Pete's	Jones Arcade, 71 Steere St, Collie – Clothing Store	9734 3434
Tosca's	52 Forrest St, Collie – Clothing, Coffee, Sandwiches etc.	0477 010 375 / 0437 415 399 (Owner Greta Moloney)
Good Times Party Hire	Crockery/Cutlery/Gazebo/Chairs	9734 5678 / 0428 880 089 (Tony Briggs)

Mattresses, Bedding, Clothing etc.		
Name	Products/Goods/Service Supplies	Contact
Emergency Relief and Support	Stock Available from stores in Perth. Allow minimum 4-5 hours	0418 943 835
SW Regional Coordinator Vehicle	Vehicle holds: Tub 1 – Administrative Tub 2 – Equipment Tub 3 – Catering Tub 4 – Personal Requisites Tub 5 – Baby Tub 6 – PPE	Regional Coordinator – 0427 476 658

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

	<p>Bedding for 20 including:</p> <p>4 x stretcher beds</p> <p>5 x double high air mattresses</p> <p>11 x single mattresses</p> <p>20 each pillows, blankets, sheets</p>	
South West Trailer stored at Spencer St Bunbury carpark	<p>Trailer contents :</p> <p>15 Stretcher beds</p> <p>65 x air mattresses (20 dble/queen & 45 sgle/king)</p> <p>80 x pillows (50 disposable & 30 Inflatable)</p> <p>130 blankets (80 x cellular & 50 disposable)</p> <p>80 x sheets (20 disposable & 60 non disposable)</p> <p>80 x bath towels (40 x disposable & 40 x cloth)</p> <p>1 x portable baby cot</p> <p>5 x pumps (3 electric/2 foot)</p> <p>1 x Catering Pack (all disposable):</p> <p>100 each of plates, bowls, spoons and teaspoons</p> <p>Water x 96 (x600ml)</p> <p>250 Dental Kits</p> <p>200 Shampoo/Conditioner x 15ml</p> <p>200 Shower Gel x 15ml</p> <p>5 x Duffle bags</p> <p>1 x Trailer – Coupling Lock</p> <p>2 x Wood chocks for trailer wheels</p> <p>1 x Sign – Emergency Evacuation (metal, 2 sided)</p>	Regional Coordinator - 0427 476658
Communities Trailer stored at Augusta Recreation Centre shed	<p>Trailer contents:</p> <p>10 Air Mattress (Double/Queen) - high</p> <p>10 Air Mattress - Double/Queen – Low</p> <p>45 Air Mattress - Single/King Single</p> <p>2 Air pumps – electric</p> <p>2 Air pumps – foot/hand</p> <p>15 Stretchers</p> <p>80 Cellular Blankets or Sleeping bag</p> <p>50 Disposable Blankets</p> <p>80 Inflatable/Disposable Pillows</p>	<p>Keys for the shed housing the trailer at Augusta Recreation Centre with -</p> <ul style="list-style-type: none"> Dylan Brown, Rec Centre Manager (in MR), phone 0408 572 176 Jason Cleary, Local Recovery Coordinator, phone 0447 274 132

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

	1 Portacot 80 Disposable flat sheets 80 Disposable bath towels 100 Catering Pack 1 Trolley (collapsible, rated 70kg+)	
Communities Trailer Stored at the Walpole Fire Station on Brazier Street	Trailer contents: 10 x stretcher beds 40 x air mattresses 1 x portacot 50 x inflatable/disposable pillows 50 x cellular blankets (in 5 duffle bags) 50 x disposable blankets 50 x disposable flat sheets 50 x disposable bath towels 5 x air pumps (3 electric, 2 foot/hand) 1 x catering pack (100 disposable plates, bowls, cutlery, cups) 96 x bottles water 600ml 250 x dental kits 50 x hair combs 200 x shampoo/conditioner 200 x shower gel 1 x hand trolley 1 x Trailer – Coupling Lock 1 x Sign – Emergency Evacuation (metal, 2 sided)	Stephen Petersen – District Officer, Great Southern Region Phone: 6002 8001 Mobile: 0427 002 718
WAPOL Police Station Walpole)	Holds: 10 single sleeping bags 10 Blankets (disposable) 10 Towels (disposable) 10 Sheets (disposable) 10 Inflatable Pillows 10 Single Air Mattresses	OIC - Walpole

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

SW Development Commission – 3 x Trailers held at Bridgetown, Nannup and Collie (NB: Project by Billy Wellstead SWDC Coord (9777 1555/ 0448 016 480)	Each trailer holds: 50 single sleeping bags 50 single air mattresses 50 dual pack pillows 25 air pumps (12V & 240) Bags to store items	Bridgetown- Lyndon Pearce (9761 0901/ 0428 611 125) Nannup- David Taylor (9756 1275/ 0424 841 889) Collie – Kohdy Flynn (0476 850 076)
--	---	---

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Appendix 9 – Personal Support Services

Communities will coordinate and provide personal support services, and where necessary, will work with other specialist agencies to ensure affected persons receive the necessary personal support to cope with the effects of loss, stress, confusion, trauma and family disruption. These include specialised counselling and psychological services and other appropriate services.

Personal Support Services can include practical assistance, emotional support, information, referral to other services, advocacy, advice, counselling and psychological services.

Information and advisory services may include other relief measures not necessarily provided by Communities, such as availability of grants and other forms of financial assistance, healthcare, provision of child care and financial counselling.

A list of relevant agencies and services is included below.

Advocacy and Counselling Services

Name	Contact Person and Address	Contact Details	After Hours Contact
Communities Psychological Services	Contact Communities Emergency Services	On Call phone	0418 943 835
Telephone Help Services			
Rural Link Dept of Health Statewide Services	Availability 4.30pm – 8:30am Monday to Friday and 24 hours Saturday, Sunday and public holidays. During business hours connected to local community mental health clinic	1800 552 002 1800 720 101 -TTY	
HealthDirect	Find a health service. Find health information	1800 022 222	
WA Poisons Information Centre (WAPIC)	24hr advice on the management of poisonings or suspected poisonings, poisoning prevention, drug information and the identification of toxic agents.	13 1126 24-hour service	
Beyondblue Support Service	24-hour telephone service Chat online (3pm - 12am) - https://www.youthbeyondblue.com	1300 22 4636 24/7 advice and support	
Lifeline	24-hour telephone service	13 11 14 Available 24/7	

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Crisis support, suicide prevention	Crisis support chat 7.00pm – midnight (Sydney time) 7 days. Outside of these hours call Lifeline - https://www.lifeline.org.au/get-help/online-services/crisis-chat		
Samaritans Crisis Line Anonymous Crisis Support	24-hour telephone service	135 247 Samaritans Help Line	9381 5725 Samaritans Administration & Friends
Suicide Call Back Service Telephone, video and online professional counselling	Suicide Call Back Service is a free nationwide service providing 24/7 phone and online counselling to people affected by suicide. Online chat and video counselling – https://www.suicidecallbackservice.org.au/need-to-talk/	1300 659 467	
Crisis support for Aboriginal & Torres Strait Islanders	Provide crisis support 24/7 without judgement and provide a confidential, culturally safe place	13 92 76 (13YARN) 24 hours/7 days	
Darkan Primary School Chaplain	Every Wednesday	9736 1299	
Non-Government Psych Services – CEWA Regional Office, Bunbury	Ruth Gadd	9726 7200	0419 919 696
Dept of Human Services – Centrelink	Collie SW Service Centre Support Manager– Lisa Wilson	9792 8992	0429 637 001
MensLine Australia	Professional telephone and online support and information service for Australian men 24/7	1300 78 99 78	https://mensline.org.au/

Special Needs Interest Groups

Disability Services Commission Freecall – 1800 998 214 (Freecall) TTY - 9426 9315	Multicultural Services Centre of WA – Perth - 93282699 Bunbury – 9791 5281
---	--

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

	35 Milligan Street, College Grove
--	-----------------------------------

Translation, Interpretive and Hearing (AUSLAN) Services

Translating and Interpreting Service (TIS National) 24/7

Some groups may be eligible for TIS' free interpreting services – ring TIS on 131 450 for more information.

Costs are a guide only as they may change –

- Immediate phone interpreting including ATIS phone interpreting: 131 450 - 15mins @ \$34.22 - 4.1.18
- Pre booked Service – 1300 655 081 - 30mins @ \$82.89 – 4.1.18

Text Emergency Calls TTY – Dial 106

Medical Treatment

Local Hospitals: Please see Appendix 3.	Local Medical Practitioners Address:: Phone:
St John Ambulance Emergency Calls – Phone 000 Non-Emergency Calls – Phone 9334 1234	Royal Flying Doctor Service (RFDS) Medical Emergency Calls (24 hours) 1800 625 800, Satellite phone calls – 08 9417 6389 Admin - 9417 6300
Local Medical Practices / GP's	Phone - Address
Boyup Brook Boyup Brook Medical Centre	9765 1026 – 78B Abel St Boyup Brook
Collie Collie River Valley Medical Collie Medical Group South West Aboriginal Medical Service - Collie	9734 4111 – 24 Harvey St Collie 9734 1233 – 17 Johnston St Collie 9786 3003 – 72 Steere St N, Collie

Churches and Religious Organisations

Church	Address	Phone Number	Email
Boyup Brook St Saviour's Anglican Church	20 Barron St Boyup Brook		

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Boyup Brook Seventh Day Adventist Church Hope Community Fellowship Collie St Brigid's Catholic Church All Saints Anglican Church Collie Church of Christ Collie Foursquare Church Collie Seventh-Day Adventist Church Collie Baptist Church Kingdom Hall of Jehovah's Witnesses	Jayes Rd & Knapp St Boyup Brook 27 Cowley St Boyup Brook 13 Medic St Collie 46 Venn St W, Collie 165 Prinsep St N, Collie 46 Johnston St Collie 61 Wittenoom St Collie 224 Prinsep St N, Collie Lot 2809 Patstone Rd Collie	9734 2183 0439 375 598 9734 1361 9734 3796 9734 5031	
---	---	--	--

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Appendix 10 – Key Contact Lists

Key local personnel and contacts are listed in Appendix 3.

Lifelines

LIFELINES – PUBLIC INFORMATION	PHONE/FAX
Life threatening emergency	Emergencies 000 / 112 / 106
DFES Public Information Line	13 DFES (13 3337) www.dfes.wa.gov.au/Pages/default.aspx
Emergency WA website for emergency warnings	https://www.emergency.wa.gov.au/
Bureau of Meteorology website	http://www.bom.gov.au/index.php
WA Tropical Cyclone Information	1300 659 210
WA Land Weather and Flood Warnings	1300 659 213
WA Coastal Marine Warnings	1300 659 223
Australian Tsunami Threat Information (1300 TSUNAMI)	1300 878 6264
Main Roads Western Australia (MRWA) - Primary public contact point for road closure information	Phone: 138 138 Fax: 9323 4400 www.mainroads.wa.gov.au
Alinta Gas	13 13 58
ATCO Gas Australia	Faults (public no) – 13 13 52 Head Office 6163 5000
National Broadband Network (NBN)	No phone number listed on the NBN website https://www.nbnco.com.au/ https://www.nbnco.com.au/learn-about-the-nbn/what-happens-in-a-power-blackout/emergencies-and-outages.html
DBP Dampier Bunbury Pipeline	Faults – 1800 019 919 Head Office – 942 3800
Horizon Power	Faults – 13 23 51 Residential – 1800 267 926
Optus	131 344
Public Transport Authority	Emergency (public no) – 9220 9999 Head Office – 136 213
SES – Public assistance	132 500

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Communities making requests to SES go through the DFES Communication Centre (COMCEN) – 9395 9210 or 9395 9209. NB – SES may have limited capacity to assist due to other DFES operational requirements Telstra	Faults – 13 20 00 Head Office – 13 22 03
Water Corporation Inter-agency Emergency Management Coordinator – Alf Fordham - 9420 3964 / 0472 869 491 Alf.Fordham@watercorporation.com.au 629 Newcastle St, LEEDERVILLE WA 6007 PO Box 100, LEEDERVILLE WA 6902 Out of hours operational issues - 1300 483 514 OC_Statewide_OPS_Mgr@watercorporation.com.au Can assist with water and waste water infrastructure, Water Corp assets, access to key personnel, reps at All Hazard Liaison Group meetings, support for ISG, OASG and IMT, other support or info during operational situations	Public assistance – General – 9420 2420 Faults (public no) -13 13 75 if urgent Translation and Interpreter Service - <ul style="list-style-type: none"> 13 13 85 - account enquiries 13 13 75 - faults, emergencies and security 13 13 95 - building services Hearing or speech impaired – 13 36 77

LOCAL CONTACTS			
Organisation	Name	Contact	Email
Shire of Boyup Brook Abel St Boyup Brook 9765 1592 shire@boyupbrook.wa.gov.au	Richard Walker Shire President / LEMC Chair	0429 661 051	wambenger@westnet.com.au
Shire of Collie 87 Throssell St Collie I 9734 9000 colshire@collie.wa.gov.au	Cr Sarah Stanley Shire President / LEMC Chair Stuart Devenish Chief Executive Officer Nicole Wasmann Director of Corporate Services Matthew Young	0408 344 833	sarah.stanley@collie.wa.gov.au

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

	Director of Development Services		
Dept of Health – WA Country Health Services WA (WACHS)	Kerry Winsor, Regional Director	0407 988 161 9781 2309	Kerry.winsor@health.wa.gov.au
Dept of Health - Mental Health SW	Debbie Easterher	0429 914 355 9781 2312	Debbie.easterher@health.wa.gov.au
Main Roads	Tom Engelke, Mgr. Project Delivery Bruce Hancock, Maintenance Planning Mgr	0408 929 761 9724 5643 0419 966 692 9724 5609	Tom.engelke@mainroads.wa.gov.au Bruce.hancock@mainroads.wa.gov.au
Education Department	Andrew Grono, Coordinator Regional Servs	0434 002 780 9791 0300	andrew.grono@wa.edu.au
DFES – Regional Duty Coordinator 24/7 (Internal Use only)	South West Lower SW Great Southern Upper GS	1800 411 742 1800 512 111 1800 314 644 1800 865 103	
DBCA (Parks & Wildlife Service) – SW region	Bunbury Kirup Wellington Blackwood Nannup Harvey	9725 4300 9731 6232 9735 1988 9752 5555 9756 0211 9729 1505	Dodson & SW Hwy Bunbury SW Hwy Kirup 147 Wittenoom St Collie 14 Queen St Busselton Warren Rd Nannup 64 Weir Rd Harvey
Warren Region	Headquarters Manjimup Frankland Donnelly Northcliffe William Bay	9771 7988 9771 7988 9840 0400 9776 1207 9776 7095 9840 9624	Brain St Manjimup South Coast Hwy Pemberton South Coast Hwy Walpole Kennedy St Pemberton Wheatley Coast Rd Northcliffe William Bay Rd Denmark
Western Power	David McMillan	0408 441 034 9780 6343	
Water Corporation	Alf Read		
Department of Mines, Industry Regulation and Safety – Consumer Protection	Annetta Bellingeri, Regional Coordinator, SW region Consumer Protection	9722 2888 Call Centre – 1300 304 054	*Advice for tenants and landlords when a property is destroyed (incl partially) or not fit for human habitation.

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

National Emergency Management Agency (NEMA)	Sam Ramsay, Recovery Support Officer SW	0400 784 465	sam.ramsay@nema.gov.au
Boyup Brook Community Resource Centre (CRC)	Jodi Nield, Centre Manager	9765 1169	crc@boyupbrook.org

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Appendix 11 – Sanitary, Waste Disposal, Hire Services:

Shire of Boyup Brook		
Name	Products/Goods/Service Supplies	Contact
Water Cartage - Peter Lloyd	Water Cartage	9765 3035 / 0428 653 020 – Peter Lloyd
Shire of Boyup Brook	Rubbish Removal, recycling	9765 1200
Keybrook Utility Services	Cleaning up, demolition, skip bins	9765 1466

Shire of Collie		
Name	Products/Goods/Service Supplies	Contact
Shire of Collie	Rubbish and waste collection	9734 9000 Kerbside Collection or 9734 5372 Waste Transfer Station
Collie Bin Hire & Recycling/A1 Bin Hire	Bin/Skip Hire	0427 102 054
Hastie Waste	Bin/Skip Hire	9731 0296
Coates Hire - Collie	Hire portable toilets, ablution blocks, generators	9734 0000

CLEANING SERVICES		
Name	Products/Goods/Service Supplies	Contact
Bowbright Cleaning	Cleaning Services	0416 120 056
Cape to Cape Carpet Cleaning	Carpet Cleaning	9755 3388
MargRitz Cleaning	Cleaning Services	9758 7222 / 0418 937 618
South West Pressure Cleaning & Water Cartage	Pressure Washing	0428 058 157

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Samurai Cleaning Services	Cleaning Services	9757 9528
Advanced Cleaning South West	Cleaning Services - Bunbury	9754 2911 / 0419 542 911
Bay Cleaning	Cleaning Services	0417 430 146

BUNBURY/PERTH SERVICES		
Name	Products/Goods/Service Supplies	Contact
BPS (WA) Pty Ltd	Liquid waste management, also provide bulk water supplies	9791 4344
Bunbury Ezy Bins	Domestic/comm/industrial	9725 0725
Cleanaway – Southwest	Household/commercial/ industrial waste	9724 6400 / 13 13 39
Fill A Bins - Australind	Skip Bins	9796 0092
South West Hygiene	Sanitary bins	0427 980 939
Total Hygiene	Sanitary and nappy disposal	9791 9777
Coates Hire - Bunbury	Hire portable toilets, ablution blocks, generators	9722 8000
Coates Hire – Welshpool	Hire portable toilets, ablution blocks, potable showers, generators	9359 7000
Stanley Road Waste Management Facility – Australind (Bunbury Harvey Regional Council)	Waste Management Service	9797 2404
Bunbury Machinery	Generators (1 x 30kva generator however 9 generators in total avail)	9792 3923
Sita-Medi Collect (8am – 4pm)	All clinical waste, Perth	13 13 35

Local Emergency Relief and Support Plan - Dept of Communities Collie Office – Boyup Brook and Collie Local Governments

Naturaliste Hygiene Services	Sanitary/Nappy Bins/Soap Dispensers/Hand Sanitizers/Air Fresheners/Baby Change Tables	0409 294 659
The Complete Group - COMPLETE Portables	Portable Toilets - Portables Toilet Hire, Shower Blocks, Site Offices in Perth, WA (completeportables.com)	1300 COMPLETE
TFH Hire Services – Perth Metro only (no service delivery in Southwest)	Temporary fencing, barrier and equipment hire (www.tfh.com.au)	0418 666 605

Appendix 12 – Security Companies:

If security assistance is needed at an evacuation centre and the WA Police Force are not available a security company/guard and patrol services can be contacted.

All Security Services are across the whole South West District

SECURITY SERVICES		
Name	Products/Goods/Service Supplies	Contact
Cruise Control Security	Security - Margaret River	9747 6004
Safe & Sure Security	Security - Dunsborough	9756 7814 / 0419 903 783
Redback Security	www.redbacksecuritywa.com.au	0428 913 112 - Jon
Nightguard Security Services	Security - Bunbury	0418 906 909
Procare Locksmiths	Locksmith Services - Busselton	9750 5300
Summit Protection Group	Security -Busselton	0401 011 275

Appendix 13 – Financial Assistance

In Western Australia there are a number of financial assistance programs that may be put in place following a major emergency.

Communities may provide access to financial assistance following a major emergency. Eligibility is determined at the time of the emergency using the principle of needs on a case-by-case basis for affected persons, as approved by Communities State Relief and Support Coordinator/ Communities Emergency Services Coordinator.

The four categories for assistance which may be available are:

- Category 1 - Emergency Assistance
- Category 2 - Temporary Living Expenses
- Category 3 - Replacement of Essential Household Contents
- Category 4 - Housing Repairs

Category 1 and 2 financial assistance is made available for assessed immediate needs.

Please note that Categories 3 and 4 are not available unless advised by the ERS Director/ERS Coordinator. These two categories may be available if the disaster is proclaimed an eligible disaster under the Disaster Relief Funding Arrangements WA (DRFAWA). DRFAWA is a joint State and Commonwealth disaster relief and recovery arrangement.

Appendix 14 - Distribution List:

This plan has been distributed electronically to:

Local Emergency Management Committee

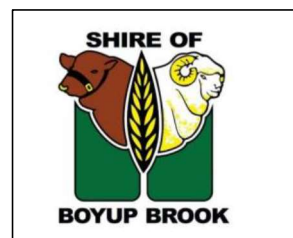
- *Shire of Boyup Brook and Shire of Collie* Local Emergency Management Committees (Edited version for any copies the public have access to – Appendices not to be included as contain personal names and phone numbers. This is for people's confidentiality and particularly Department of Communities staff)

Department of Communities

- South West staff (Sharepoint)
Plus 2 hard copies – located in the DC Collie office –
 - Local Emergency Welfare Plan – purple file
 - Local Welfare Centre Coordinator pack
- Emergency Relief and Support staff (Sharepoint)
- SW District Emergency Services Officer
plus, a hard copy stored in the DESO vehicle

Date: 12 February 2024

To: Rylington Park Committee
Shire President
Deputy Shire President
Councillors
Community



MINUTES – RYLINGTON PARK COMMITTEE MEETING

THURSDAY 8 FEBRUARY 2024



Leonard Long
Chief Executive Officer

Contents

1. DECLARATION OF OPENING	3
2. RECORD OF ATTENDANCE	3
2.1 ATTENDANCE	3
2.2 APOLOGIES	4
2.3 REQUEST FOR LEAVE OF ABSENCE	4
3. PRESENTATIONS	4
3.1 PRESENTATIONS	4
4. PUBLIC QUESTIONS TIME	4
4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	4
4.2 PUBLIC QUESTION TIME	4
5. DECLARATIONS OF INTEREST	4
5.1 FINANCIAL AND / OR PROXIMITY INTEREST	4
5.2 DISCLOSURES OF IMPARTIALITY INTEREST THAT MAY CAUSE CONFLICT	4
6. PREVIOUS COMMITTEE MEETING MINUTES / OUT OF SESSION CONFIRMATIONS	4
6.1 COMMITTEE MEETING MINUTES – 15 NOVEMBER 2023	4
6.2 OUT OF SESSION CONFIRMATION - SUB-COMMITTEE RESOLUTION – APPROVAL TO PURCHASE RAMS	5
7. REPORTS FROM OFFICERS AND MEMBERS	6
7.1.1 RYLINGTON PARK AERATION TRIALS	6
7.1.2 WESTERN AUSTRALIAN AGRICULTURAL RESEARCH COLLABORATION (WAARC) RESEARCH FUNDING OPPORTUNITIES.....	8
7.1.3 ECU DRONE USAGE	11
7.1.4 RYLINGTON PARK FIELD DAY.....	13
7.1.5 RYLINGTON PARK WATER SECURITY ON FARM	16
7.1.6 RYLINGTON PARK POTENTIAL SCHOOL PROGRAM.....	19
7.1.7 RYLINGTON PARK WORK HEALTH AND SAFETY	22
7.1.8 PROPOSED HEMP TRIALS AT RYLINGTON PARK.....	25
7.1.9 RYLINGTON PARK DECEMBER 2023 / JANUARY 2024 CROP REPORT	28
7.1.10 RYLINGTON PARK LADIES DAY 2024	31
7.1.11 LATE APPLICATION FOR THE 2023 RYLINGTON PARK SCHOLARSHIP	33
8. MEMBERS QUESTIONS ON NOTICE.....	35
9. LATE ITEMS / URGENT BUSINESS MATTERS.....	35
10. CONFIDENTIAL ITEMS OF BUSINESS.....	35
11. CLOSURE.....	35

AGENDA

1. DECLARATION OF OPENING

The Presiding Member declared the meeting open at 5:00pm.

Acknowledgement of Traditional Custodians

We acknowledge and pay our respects to the Traditional Custodians of the land on which we meet and work.

Committee meetings are public meetings.

Committee members and staff risk being held personally liable if their comments are defamatory, or breach any duty of confidentiality.

Statements made during Committee meetings are solely those of the person making them. Nothing expressed at a Committee meeting can be attributed to the Shire, unless it is adopted by a resolution of Council.

The Confirmed Minutes of a Committee meeting are the official record of that meeting, verbatim minutes are not required.

May I ask everyone here today, to make sure your mobiles are turned off or on silent for the duration of the Meeting.

This meeting will be audio recorded for minute taking purposes.

2. RECORD OF ATTENDANCE

2.1 ATTENDANCE

Councillors

Shire President
Councillors

Cr Richard Walker
Cr Michael Wright
Cr Darren King

Community Committee Members

Mr Andy McElroy
Prof Kerry Brown
Mr Josh Stretch (arrived 5:06pm)

Council Officers

Chief Executive Officer
Rylington Park Farm Manager
Rylington Park Farm Coordinator
Executive Officer

Leonard Long
Marc Deas
Erlanda Deas
Magdalena Le Grange

Observers / Public Members

2.2 APOLOGIES

Deputy Shire President
Councillor
Councillor

Cr Helen O'Connell
Cr David Inglis
Cr Charles Caldwell

2.3 REQUEST FOR LEAVE OF ABSENCE

Nil

3. PRESENTATIONS

3.1 PRESENTATIONS

Brad Barr, Resource Manager of Wespine Industries provided a presentation on the pros and cons financially wise related to tree farming.

Brad Barr left the Chambers at 5:55pm.

4. PUBLIC QUESTIONS TIME

4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.2 PUBLIC QUESTION TIME

Nil

5. DECLARATIONS OF INTEREST

5.1 FINANCIAL AND / OR PROXIMITY INTEREST

Nil

5.2 DISCLOSURES OF IMPARTIALITY INTEREST THAT MAY CAUSE CONFLICT

Nil

6. PREVIOUS COMMITTEE MEETING MINUTES / OUT OF SESSION CONFIRMATIONS

6.1 COMMITTEE MEETING MINUTES – 15 NOVEMBER 2023

Moved: Cr. Wright

Seconded Cr. King

COMMITTEE DECISION RP 24/02/001

That the minutes of the Rylington Park Committee Meeting held on 15 November 2023 be confirmed as being a true and accurate record.

CARRIED

For: Cr Walker, Mr McElroy, Cr King, Mr Stretch, Cr Wright, Prof Brown

Against: Nil

6.2 OUT OF SESSION CONFIRMATION - SUB-COMMITTEE RESOLUTION – APPROVAL TO PURCHASE RAMS

Moved: Cr. Wright

Seconded Mr. A McElroy

COMMITTEE DECISION RP 24/02/002

That the following “Out of Session” resolution was endorsed by the Rylington Park sub-committee:

- 1. Approve the purchase of seven (7) young White Suffolk rams from Blackwood White Suffolk Stud.**

CARRIED

For: Cr Walker, Mr McElroy, Cr King, Mr Stretch, Cr Wright, Prof Brown

Against: Nil

7. REPORTS FROM OFFICERS AND MEMBERS

7.1.1 RYLINGTON PARK AERATION TRIALS	
File Ref:	RP/01/002
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. King

Seconded Mr J Stretch

COMMITTEE DECISION RP 24/02/003

That the Committee:

1. Note the feedback received from Cr King.

CARRIED

For: Cr Walker, Mr McElroy, Cr King, Mr Stretch, Cr Wright, Prof Brown
Against: Nil

SUMMARY

The report is provided to the Committee to provide feedback on the aeration trial.

BACKGROUND

Nil

REPORT DETAIL

Cr King provided verbal update on the trial.

SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 – 2031

Key Imperatives	Economic Development
Outcome	Support a strong and inclusive economy.
Objective	Partner with key stakeholders to maximise economic development opportunities through regional and sub regional initiatives.

Key Imperatives	Natural Environment
Outcome	Manage natural resources sustainably
Objective	Work with key stakeholders to manage land, fire, disease, pest animals and weeds.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATION

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk level	Comment
Low	The proposed trial does not hold any risk to the Shire other than taking up land that could potentially be used for other purposes.

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

End

7.1.2 WESTERN AUSTRALIAN AGRICULTURAL RESEARCH COLLABORATION (WAARC) RESEARCH FUNDING OPPORTUNITIES	
File Ref:	RP/01/002
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. King

Seconded Mr. A McElroy

COMMITTEE DECISION RP 24/02/004

That the Committee:

- 1. Provides in principle support for the use of the Rylington Park Farm should the Edith Cowan University's project on Soil Health be successful with its grant submission to the Western Australian Agricultural Research Collaboration.**

CARRIED

For: Cr Walker, Mr McElroy, Cr King, Mr Stretch, Cr Wright, Prof Brown

Against: Nil

SUMMARY

Several applications for funding have been lodged through the WAARC, however, to date non have been successful.

BACKGROUND

The WA Agricultural Research Collaboration is a research program funded by the WA Government in conjunction with contributions from four WA Universities and CSIRO <https://waagresearch.org.au>.

The WAARC provides opportunity for undertaking and funding research across Western Australia and has a mission to support collaborative research in the various areas relating to agriculture with the main focus being grains research.

REPORT DETAIL

ECU and Rylington Park may develop competitive funding applications to be supported in research areas that may benefit the WA farming sector. The funding needs to be matched so that not all research projects will attract funding and the program of research needs to support the WAARC research priorities. Notwithstanding, there are expected to be opportunities to support research of interest to Rylington Park Farm and SW Agricultural Community. There will be no funding requirement for the Shire or the farm to contribute to research but that any project would require in kind contribution i.e. the use of the farm, and this contribution to be approved by the Shire and the RP Committee.

The following are current pending funding applications:

- a. One ECU project on Soil Health has been invited to second round assessment following success in the first round EOI process. This project will utilise drone technology and Rylington Park will be one of the case studies if successfully funded through the WAARC.
- b. The WAARC has another funding round for the Climate Resilience Program in early 2024 and the failed EOI project with Greening Australia, Australian Wool Institute, ECU and Murdoch university has been invited to resubmit the previous EOI on the topic using revegetation to increase farm productivity, climate resilience, carbon mitigation and biodiversity in WA farming systems to this upcoming round.

SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 – 2031

Key Imperatives	Economic Development
Outcome	Support a strong and inclusive economy.
Objective	Partner with key stakeholders to maximise economic development opportunities through regional and sub regional initiatives.

Key Imperatives	Natural Environment
Outcome	Manage natural resources sustainably
Objective	Work with key stakeholders to manage land, fire, disease, pest animals and weeds.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATION

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk level	Comment
-------------------	----------------

Medium	It is important to ensure the farm is run fiscally responsibly to ensure the farm can continue to provide research and training.
---------------	--

CONSULTATION

Nil

RESOURCE IMPLICATIONS**Financial**

Nil

Workforce

Nil

End

7.1.3 ECU DRONE USAGE	
File Ref:	RP/01/002
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	7.1.3A Memorandum of Understanding 7.1.3B Funded Drone Purchase

Moved: Cr. King

Seconded Mr J Stretch

COMMITTEE DECISION RP 24/02/005

That the Committee:

- 1. Notes the report and requests Prof Brown to provide a further update at the next Rylington Park Committee meeting.**

CARRIED

For: Cr Walker, Mr McElroy, Cr King, Mr Stretch, Cr Wright, Prof Brown

Against: Nil

SUMMARY

ECU is to provide the committee with an update on the overall use of the drone, not restricted to Rylington Park Farm.

BACKGROUND

The Shire entered into a Memorandum of Understanding (MOU) with Edith Cowan University (ECU) on 29 October 2021. The MOU established an agreement for ECU to utilise Rylington Park for agriculture and regional development related research and allied education programs. The MOU endorsed a high level, strategic relationship with ECU, with the intention of expanding research and training opportunities for Rylington Park. It was intended that results of any research would be shared with farmers in Boyup Brook to the betterment of farmers and related businesses in the area.

On 8 March 2022, ECU wrote to the Shire inviting the Shire to partner in a major research initiative in co-funding a remotely piloted drone to assist in undertaking research projects at Rylington Park (Attachment 7.1.3A).

Council at its Ordinary Council Meeting held on 28 April 2022 approved funding of \$10,000 from the Rylington Park account for a co-contribution to purchase a fixed wing drone in partnership with Edith Cowan University.

REPORT DETAIL

Prof Brown to provide an update.

SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 – 2031

Key Imperatives	Natural Environment
Outcome	Manage natural resources sustainably
Objective	Work with key stakeholders to manage land, fire, disease, pest animals and weeds.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATION

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk level	Comment
Medium	It is important to ensure the farm is run fiscally responsibly to ensure the farm can continue to provide research and training.

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

End

7.1.4 RYLINGTON PARK FIELD DAY	
File Ref:	RP/01/002
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Erlanda Deas, Rylington Park Farm Coordinator
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. King

Seconded Mr. A McElroy

COMMITTEE DECISION RP 24/02/006

That the Committee:

- 1. Notes the report and request the Rylington Park Farm Coordinator to provide a further update at the April Committee meeting.**

CARRIED

**For: Cr Walker, Mr McElroy, Cr King, Mr Stretch, Cr Wright, Prof Brown
Against: Nil**

SUMMARY

The report is to provide feedback on the planning preparations for the 2024 Rylington Park Field Day.

BACKGROUND

The Rylington Park Field Day, held at Rylington Park Farm in Boyup Brook, Western Australia, is a significant event in the agricultural calendar, designed to showcase the latest in agricultural research, technology, and practices.

This event provides a platform for farmers, researchers, industry professionals, and agribusinesses to come together to exchange knowledge, explore new ideas, and discuss challenges facing the agricultural sector. It typically features demonstrations of new farming equipment, workshops on innovative farming techniques, and presentations by experts on topics ranging from crop and livestock management to sustainable farming practices and market trends.

The field day is an opportunity for the agricultural community to see firsthand the application of research outcomes and technological advancements, fostering a collaborative environment aimed at enhancing the productivity and sustainability of farming operations in the region.

Rylington Park Farm, with its commitment to agricultural innovation and education, serves as an ideal venue for such an event, contributing to the ongoing development and prosperity of the agricultural sector in Western Australia.

REPORT DETAIL

Rylington Park Farm Coordinator to provide an update on the planning for the 2024 Rylington Park Field Day.

SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 – 2031

Key Imperatives	Economic Development
Outcome	Support a strong and inclusive economy.
Objective	Partner with key stakeholders to maximise economic development opportunities through regional and sub regional initiatives.

Key Imperatives	Natural Environment
Outcome	Manage natural resources sustainably
Objective	Work with key stakeholders to manage land, fire, disease, pest animals and weeds.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATION

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk level	Comment
Medium	It is important to ensure the farm is run fiscally responsibly to ensure the farm can continue to provide research and training.

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

End

7.1.5 RYLINGTON PARK WATER SECURITY ON FARM	
File Ref:	RP/01/002
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Marc Deas, Rylington Park Farm Manager
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. King

Seconded Cr. Wright

COMMITTEE DECISION RP 24/02/007

That the Committee:

- 1. Notes the report and requests the Rylington Park Farm Manager to continue monitoring the water levels.**

CARRIED

**For: Cr Walker, Mr McElroy, Cr King, Mr Stretch, Cr Wright, Prof Brown
Against: Nil**

SUMMARY

The purpose of the report is to provide the committee with the current and projected water levels on Rylington Park.

BACKGROUND

Rylington Park Farm holds a distinguished place in the agricultural landscape of the region, known for its commitment to agricultural research, innovation, and education. The farm operates not just as a commercial enterprise but also as a hub for the development and demonstration of cutting-edge farming techniques and technologies.

It has a long history of contributing to the advancement of agriculture in the area, often hosting field days, workshops, and research trials in collaboration with agricultural research organisations, universities, and industry groups.

REPORT DETAIL

Pumping from two (2) sources has taken the pressure off the big dam. Multiple leaks have been challenging, but the system is once again working well, and should be ok if the rain comes as usual.

The current system of pumping water from paddock 48 to the sheds for toilets and gardens and pumping to the tank for the stock from paddock 8, is working well. The 3 dams in paddock 8 is our backup water supply due to the existing catchment area and clay base.

Only one well next to the creek still has water – the well is 2.4m deep with a depth of 1.3m of water currently. Salinity is 4 milli siemens / 2600 ppm – the same as the soak

about 40m above it. This can be an option to mix with the water from paddock 8 but will require a pump and piping. We might look at pumping from the soak if needed.

Most of the stock are currently in paddocks with dams – only 600 or so are drinking from troughs. We've had numerous water leaks, but all have been found & repaired for now. Dam levels are dropping but not too concerning for the time-being.

SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 – 2031

Key Imperatives	Economic Development
Outcome	Support a strong and inclusive economy.
Objective	Partner with key stakeholders to maximise economic development opportunities through regional and sub regional initiatives.

Key Imperatives	Natural Environment
Outcome	Manage natural resources sustainably
Objective	Work with key stakeholders to manage land, fire, disease, pest animals and weeds.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATION

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk level	Comment
Medium	It is important to ensure the farm is run fiscally responsibly to ensure the farm can continue to provide research and training.

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

End

7.1.6 RYLINGTON PARK POTENTIAL SCHOOL PROGRAM	
File Ref:	RP/01/002
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. King

Seconded Cr. Wright

COMMITTEE DECISION RP 24/02/008

That the Committee:

- 1. Provides in principle support for the potential school program involving Rylington Park Farm and requests Prof Brown to provide further updates on the matter when additional information is available.**

CARRIED

For: Cr Walker, Mr McElroy, Cr King, Mr Stretch, Cr Wright, Prof Brown

Against: Nil

SUMMARY

Proposed to continue discussions with relevant stakeholders to ascertain the possibility of submitting a grant to the National Centre for Student Equity in Higher Education (NCSEHE) in May 2024.

BACKGROUND

Following discussions about the scholarships offered by the Rylington Park Committee for High School students to study agriculture in the region and consequent opportunities for education at Rylington Park – a meeting was organised with the Director of the National Centre for Student Equity on Wednesday 20 December 2023 at 2:00pm together with Rylington Park Committee members.

REPORT DETAIL

There is the opportunity for applying for grant funding for trials and evaluation of programs that address student equity. A 1-2 year trial program and evaluation for the intervention of regional education offered at Rylington Park to support retention of students in the region to study agriculture and business and providing pathways to local TAFE/university studies was canvassed.

The initial meeting was to find out more about the program and understand if a project that involves Rylington Park and the region can be developed for possible funding. Further meetings have been held with the Boyup Brook School Principal and the response has been positive.

The proposal for funding will be developed using the concept of micro credentials to support regional retention and pathways to further education.

The **National Centre for Student Equity in Higher Education (NCSEHE)** <https://www.ncsehe.edu.au/> is an evidence-based research and public policy centre funded by the Australian Government Department of Education and based at Curtin University. NCSEHE is committed to providing the higher education sector with tangible proof of what works to improve the quality and impact of student equity practices in higher education and has a series of grants available to support projects that improve student equity and pathways to university.

SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 – 2031

Key Imperatives	Economic Development
Outcome	Support a strong and inclusive economy.
Objective	Partner with key stakeholders to maximise economic development opportunities through regional and sub regional initiatives.

Key Imperatives	Natural Environment
Outcome	Manage natural resources sustainably
Objective	Work with key stakeholders to manage land, fire, disease, pest animals and weeds.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATION

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk level	Comment
Medium	It is important to ensure the farm is run fiscally responsibly to ensure the farm can continue to provide research and training.

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

End

7.1.7 RYLINGTON PARK WORK HEALTH AND SAFETY	
File Ref:	RP/01/002
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Marc Deas, Rylington Park Farm Manager
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. Wright

Seconded Mr. A McElroy

COMMITTEE DECISION RP 24/02/009

That the Committee:

- 1. Request the Rylington Park Farm Manager to provide the committee with the outcome and recommendations of the Safe Farms Health and Safety Assessment at the next Rylington Park Committee meeting.**

CARRIED

**For: Cr Walker, Mr McElroy, Cr King, Mr Stretch, Cr Wright, Prof Brown
Against: Nil**

SUMMARY

The purpose of this report is to provide the Committee with an update on any Work Health and Safety issues / concerns on Rylington Park Farm.

BACKGROUND

The implementation of the *Work Health and Safety Act 2020* introduces significant implications for farming operations, emphasising the importance of establishing and maintaining a safe working environment for all employees.

This legislation mandates farm owners and operators to proactively identify, assess, and mitigate risks to prevent workplace accidents and illnesses. It necessitates the adoption of comprehensive safety management practices, including regular training for staff on safety protocols, proper use of equipment, and emergency response procedures. Additionally, the Act requires thorough documentation and reporting of safety incidents, reinforcing accountability and continuous improvement in safety standards.

Compliance with this Act not only aims to protect the physical well-being of farm workers but also has financial and legal ramifications for the farming business, stressing the need for diligent adherence to safety regulations to avoid penalties, litigation, and potential damage to reputation.

Overall, the *Work Health and Safety Act 2020* compels farming operations to prioritise safety, leading to healthier workplaces and potentially enhancing productivity through reduced downtime and fostering a culture of safety.

REPORT DETAIL

Safe Farms WA was contacted to conduct a farm health and safety assessment. They will get back to us late next week with the costs involved and when they can do it.

SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 – 2031

Key Imperatives	Economic Development
Outcome	Support a strong and inclusive economy.
Objective	Partner with key stakeholders to maximise economic development opportunities through regional and sub regional initiatives.

Key Imperatives	Natural Environment
Outcome	Manage natural resources sustainably
Objective	Work with key stakeholders to manage land, fire, disease, pest animals and weeds.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Work Health and Safety Act 2020

SUSTAINABILITY AND RISK CONSIDERATION

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk level	Comment
Medium	It is important to ensure the farm is run fiscally responsibly to ensure the farm can continue to provide research and training.

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

End

7.1.8 PROPOSED HEMP TRIALS AT RYLINGTON PARK	
File Ref:	RP/01/002
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. King

Seconded Mr. A McElroy

COMMITTEE DECISION RP 24/02/010

That the Committee:

- 1. Notes the update and requests Prof Brown to provide a further update on the matter at the next Rylington Park Committee meeting.**

CARRIED

For: Cr Walker, Mr McElroy, Cr King, Mr Stretch, Cr Wright, Prof Brown

Against: Nil

SUMMARY

This purpose of this report is to provide the committee with an update on the potential hemp trials on Rylington Park.

BACKGROUND

Hemp cultivation in Western Australia (WA) represents an evolving sector within the state's agricultural landscape, driven by increasing interest in sustainable and versatile crops. Hemp, known scientifically as *Cannabis sativa*, is grown primarily for its fibres, seeds, and oil, which have a wide range of applications in textiles, construction materials, cosmetics, and health food products, among others.

The legal framework for growing industrial hemp in WA has developed over time, with significant milestones being the introduction of the *Industrial Hemp Act 2004*, which enabled the cultivation of hemp with a tetrahydrocannabinol (THC) content of not more than 0.35%. This legislation marked the beginning of regulated hemp farming in the state, setting the stage for an industry focused on leveraging the environmental and economic benefits of hemp.

REPORT DETAIL

A meeting was held with Don Telfer DPIRD, John Muir, Consultant and Darren King Rylington Park Committee to discuss industrial hemp as a possible crop for Rylington Park.

Following this meeting there was an on site inspection with Don Telfer, John Muir, Darren King, Marc Deas and Kerry Brown at Rylington Park Farm on 21 November 2023. At this event, the team inspected a possible site for a Dryland Hemp Trial.

DPIRD Manjimup were also present at the Rylington Park Farm inspection and meeting.

The next stage is to secure funding for the trial. There has been further meetings with John Muir and Don Telfer on Thursday 14 December 2023 to discuss possible funding sources for the trial. The team have been invited to join a project with Cooperative Research Centre Project (CRC-P) to take part in a national trial of hemp production for the building industry. This project is being progressed to understand the requirements for the trial and the level and type of support from CRC-P.

SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 – 2031

Key Imperatives	Economic Development
Outcome	Support a strong and inclusive economy.
Objective	Partner with key stakeholders to maximise economic development opportunities through regional and sub regional initiatives.

Key Imperatives	Natural Environment
Outcome	Manage natural resources sustainably
Objective	Work with key stakeholders to manage land, fire, disease, pest animals and weeds.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Industrial Hemp Act 2004

SUSTAINABILITY AND RISK CONSIDERATION

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk level	Comment
Medium	It is important to ensure the farm is run fiscally responsibly to ensure the farm can continue to provide research and training.

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

End

7.1.9 RYLINGTON PARK DECEMBER 2023 / JANUARY 2024 CROP REPORT	
File Ref:	RP/01/002
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Erlanda Deas, Rylington Park Farm Coordinator
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. Wright

Seconded Cr. King

COMMITTEE DECISION RP 24/02/011

That the Committee:

1. Authorises the Farm Manager to:

- a. **Sell the 89.71 tons of Canola held in storage at CBH at a price of \$680.00 per ton, allowing for a 10% variance.**
- b. **Sell the 51.65 tons of Barley held in storage at Bunge at a price of \$342.00 per ton, allowing for a 10% variance.**

CARRIED

**For: Cr Walker, Mr McElroy, Cr King, Mr Stretch, Cr Wright, Prof Brown
Against: Nil**

SUMMARY

The monthly report is to provide Council with an update on the operations at the Rylington Park Farm.

BACKGROUND

The Rylington Park Institute for Agricultural Training and Research, known as Rylington Park, is a key agricultural asset located 27km from Boyup Brook, in Mayanup.

This 650-hectare property was donated to the Shire of Boyup Brook in 1985 by Mr. Eric Farleigh for agricultural research and training, aimed at the betterment of the Boyup Brook community. Managed by the Shire, the property runs various agricultural programs, including shearing schools and fertiliser and seed trials.

It also offers scholarships to youth in agriculture and has a strategic relationship with Edith Cowan University for research and education, with the intent to share findings with the local farming community. Rylington Park is committed to supporting the agricultural industry and the regional community through its various initiatives.

REPORT DETAIL

Weed Control

- Spraying thistles and around buildings
- Pulling out and spraying melons

Infrastructure and Equipment Maintenance

- Installation of the new house roof will be finished this week.
- Installed new water trough.
- Fencing maintenance
- Keep fixing water leaks and pumping water for the trough system.

Crop Management

- Harvest finished.
- 135 barley straw bales were rolled and carted.
- Summary

	Tons	Price	Total	
Canola (\$800 + oil)	50	\$822.53	\$41,126.50	66.5 Ha = t/Ha
Canola still at CBH	89.71			
GM still at CBH	46.7			20 Ha = 2.34t/Ha
	186.41			2.16t/Ha
Barley still at Bunge	51.65			63 Ha = 4.57t/Ha
Barley sold	19.64	\$340.00	\$6677.60	
Barley kept	216.71			
	288			

Livestock Sales

- Sales Transactions:
 - 150 XB lambs are scheduled to leave on 4 February @ \$2/kg.
 - 600 cull for age ewes are potentially going next week.

Livestock Handling and Management

- Feeding sheep grain, hay and mineral lick. Bought 26t lupins.
- Still have all cull for age ewes, "cull" hoggets and blue tag wethers to sell.
- Drenched all merino lambs.
- Rams were put in with the ewes.
- Bought 7 White Suffolk rams from Blackwood White Suffolk Stud which were put in with the cull hoggets' to be sold as mated, after scanning.

Wool and shearing

- Had shearing schools 13-17 November, 18-20 December (advanced school) and 15-19 January. Planned schools 26 February – 1 March and 15-19 April.
- Sold 61 bales wool and have 5 unsold bales in Perth.

Livestock Inventory as of November

- White Suffolk: 23

- XB Lambs: 170
- Merino: 4738

SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 – 2031

Key Imperatives	Natural Environment
Outcome	Manage natural resources sustainably
Objective	Work with key stakeholders to manage land, fire, disease, pest animals and weeds.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATION

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk level	Comment
Medium	It is important to ensure the farm is run fiscally responsibly to ensure the farm can continue to provide research and training.

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

End

7.1.10 RYLINGTON PARK LADIES DAY 2024	
File Ref:	RP/01/002
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Erlanda Deas, Rylington Park Farm Coordinator
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. King

Seconded Mr J Stretch

COMMITTEE DECISION RP 24/02/012

That the Committee:

- 1. Approves donating all funds obtained through the Ladies Days auction to the Ronald McDonald House.**

CARRIED

**For: Cr Walker, Mr McElroy, Cr King, Mr Stretch, Cr Wright, Prof Brown
Against: Nil**

SUMMARY

The committee is requested to consider approving the donation of funds as per the recommendation.

BACKGROUND

This year's annual Storm in a Teacup ladies' day will be the thirteenth since started in 2012. It forms part of the annual Boyup Brook calendar and is well supported by local ladies and businesses. The theme for this year is "Family Matters".

REPORT DETAIL

Every year funds are raised by auctioning off the logo painting with the proceeds donated to a nominated charity or organisation. As the theme is around family, Officers consider it appropriate to donate the money raised to an organisation who looks after family matters.

Children from 2 local families are receiving treatment in Perth with their families using the Ronald McDonald House as accommodation during these periods.

SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 – 2031

Key Imperatives	Governance and Organisation
Outcome	Demonstrate effective leadership, advocacy and governance
Objective	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATION**Economic** – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk Level	Comment
Low	The allocating of funds raised will not have any risk to the Shire.

CONSULTATION

Nil

RESOURCE IMPLICATIONS**Financial**

Nil

Workforce

Nil

End

7.1.11 LATE APPLICATION FOR THE 2023 RYLINGTON PARK SCHOLARSHIP	
File Ref:	RP/01/002
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	7.1.11A Letter for Scholarship

Moved: Mr. A McElroy

Seconded Cr. King

COMMITTEE DECISION RP 24/02/013

That the Committee:

- 1. Requests the Chief Executive Officer to advise Mr. Goerling that the application cannot be considered as the scholarship submissions for 2023 were awarded in November 2023.**

CARRIED.....

**For: Cr Walker, Mr McElroy, Cr King, Mr Stretch, Cr Wright, Prof Brown
Against: Nil**

SUMMARY

Rylington Park Scholarship is an annual scholarship which has been awarded since 2013 to Boyup Brook Year 9 or Year 10 students who commit to attend an Agricultural College in Year 11 and 12.

BACKGROUND

The scholarship is awarded to Boyup Brook Year 9 or Year 10 students who commit to attend an Agricultural College in Year 11 and 12. The scholarship provides support for the student and will ensure the sustainability of agriculture in the Boyup Brook community.

Students who are interested to attend an Agricultural College in Year 11 and 12 are to submit a short-written (200-500 word) expression for the scholarship.

REPORT DETAIL

A request dated 29 January 2024 has been received from Mr & Mrs Goerling, parents of Charlie Goerling Attachment 7.1.11A.

Unfortunately, the request has been received after the 2023 Rylington Park Scholarships have been awarded. Should the committee consider this request favourably it could create a precedent and result in additional request being received after the closing date.

Further it must be noted that the budget for the scholarship was utilised through the awarding of a number of successful scholarships.

SHIRE OF BOYUP BROOK STRATEGIC COMMUNITY PLAN 2021 – 2031

Key Imperatives	Social and Community
Outcome	Promote quality education, health, childcare, aged care and youth services.
Objective	Improve support for youth and youth activities

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATION

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk level	Comment
Medium	The committee does risk reputational damage should it not follow the process and adhere to the closing dates for the Scholarship.

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

End

8. MEMBERS QUESTIONS ON NOTICE

Nil

9. LATE ITEMS / URGENT BUSINESS MATTERS

- 9.1 Water Security grants information provided to Chief Executive Officer for review and report back to the March 2024 Rylington Park Committee meeting.

10. CONFIDENTIAL ITEMS OF BUSINESS

Nil

11. CLOSURE

Next meeting to be held on Tuesday 27 February 2024 at 5pm at the Council Chambers.

There being no further business the meeting closed at 7:09pm.

Presiding Member

Date

Outstanding Committee Resolutions		
Res #	Resolution	Status
RP 24/02/013	LATE APPLICATION FOR THE 2023 RYLINGTON PARK SCHOLARSHIP Requests the Chief Executive Officer to advise Mr. Goerling that the application cannot be considered as the scholarship submissions for 2023 were awarded in November 2023	Pending
RP 24/02/012	RYLINGTON PARK LADIES DAY 2024 Approves donating all funds obtained through the Ladies Days auction to the Ronald McDonald House.	Pending
RP 24/02/011	RYLINGTON PARK DECEMBER 2023 / JANUARY 2024 CROP REPORT Authorises the Farm Manager to: <ul style="list-style-type: none"> a. Sell the 89.71 tons of Canola held in storage at CBH at a price of \$680.00 per ton, allowing for a 10% variance. b. Sell the 51.65 tons of Barley held in storage at Bunge at a price of \$342.00 per ton, allowing for a 10% variance 	Pending
RP 24/02/010	PROPOSED HEMP TRIALS AT RYLINGTON PARK Notes the update and requests Prof Brown to provide a further update on the matter at the next Rylington Park Committee meeting	Pending
RP 24/02/009	RYLINGTON PARK WORK HEALTH AND SAFETY Request the Rylington Park Farm Manager to provide the committee with the outcome and recommendations of the Safe Farms Health and Safety Assessment at the next Rylington Park Committee meeting	Pending
RP 24/02/008	RYLINGTON PARK POTENTIAL SCHOOL PROGRAM Provides in principle support for the potential school program involving Rylington Park Farm and requests Prof Brown to provide further updates on the matter when additional information is available	Pending
RP 24/02/006	RYLINGTON PARK FIELD DAY Notes the report and request the Rylington Park Farm Coordinator to provide a further update at the April Committee meeting	Pending
RP 24/02/005	ECU DRONE USAGE Notes the report and requests Prof Brown to provide a further update at the next Rylington Park Committee meeting	Pending
RP 24/02/004	WESTERN AUSTRALIAN AGRICULTURAL RESEARCH COLLABORATION (WAARC) RESEARCH FUNDING OPPORTUNITIES Provides in principle support for the use of the Rylington Park Farm should the Edith Cowan University's project on Soil Health be successful with its grant submission to the Western Australian Agricultural Research Collaboration	Pending

RP 24/02/002	OUT OF SESSION CONFIRMATION - SUB-COMMITTEE RESOLUTION – APPROVAL TO PURCHASE RAMS Approve the purchase of seven (7) young White Suffolk rams from Blackwood White Suffolk Stud.	Pending
--------------	--	---------
