



**ANNUAL ELECTORS MEETING AGENDA**

TO BE HELD ON

**Thursday 15 June 2023**

Commencing at 6.00pm

Shire of Boyup Brook Shire Council Chambers, Boyup Brook

Leonard Long  
Chief Executive Officer

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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS AND DISCLAIMER**

We acknowledge and pay our respects to the traditional custodians of the land on which we meet and work.

**2. RECORD OF ATTENDANCE**

PRESENT:	Shire President	Richard F Walker
	Deputy Shire President	Helen C O’Connell
	Councillor	Sarah E G Alexander
		Steele Alexander
		Charles A D Caldwell
		Philippe Kaltenrieder
		Darren E King
		Kevin J Moir
		Adrian Price
	Chief Executive Officer	Leonard Long
	Deputy Chief Executive Officer	Carolyn Mallett
	Executive Assistant	Maggie Le Grange

APOLOGIES:  
LEAVE OF ABSENCE:  
MEMBERS OF PUBLIC:

**3. PUBLIC QUESTION TIME**

**4. CONFIRMATION OF MINUTES**

**4.1 Annual Electors Minutes – 27 October 2022**

**OFFICER RECOMMENDATION – Item 4.1**

That the unconfirmed minutes of the Annual Electors Meeting held on Wednesday 27 October 2022 which commenced at 6.00pm be confirmed as an accurate record.

**5. ADOPTION OF THE ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE 2021/2022 FINANCIAL YEAR**

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION – Item 5**

That the Shire of Boyup Brook Annual Report and Financial Statements for the 2021/2022 financial year be received and adopted.

**6. ADOPTION OF THE 2021/2022 AUDITORS REPORT**

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION – Item 6**

That the Auditors Report for the 2021/2022 financial year be received and adopted.

**7. ADOPTION OF THE SHIRE PRESIDENTS REPORT**

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION – Item 7**

That the Shire Presidents Report for the 2021/2022 financial year be received and adopted.

**8. ADOPTION OF THE CHIEF EXECUTIVE OFFICERS REPORT**

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION – Item 8**

That the Chief Executive Officers Report for the 2021/2022 financial year be received and adopted.

**9. GENERAL BUSINESS OR OTHER BUSINESS AT THE DISCRETION OF THE SHIRE PRESIDENT OR AS APPROVED BY THE ELECTORS PRESENT**

Electors were requested to provide questions that required research to the Chief Executive Officer by Monday 12 June 2023 as per notification of the meeting (any questions of this nature will be provided at the meeting together with an appropriate response).

**10. CLOSURE OF MEETING**

There being no further business the Shire President, Cr Walker thanked all for attending and declared the meeting closed at \_\_\_\_\_ pm.