

BRIEFING SESSION AGENDA

FOR THE ORDINARY COUNCIL MEETING

To be held on

Thursday 18 May 2023

Commencing following the Special Council Meeting
Shire of Boyup Brook Shire Council Chambers, Boyup Brook

A handwritten signature in black ink, appearing to read "Peter Clarke", is located below the meeting details.

Peter Clarke
Acting Chief Executive Officer

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS AND DISCLAIMER

We acknowledge and pay our respects to the traditional custodians of the land on which we meet and work.

Briefing Sessions are public meetings.

Briefing Sessions are not decision making forums, they are for elected members to ask questions and seek clarification from staff on the Ordinary Council Meeting agenda reports for consideration at the next Ordinary Council Meeting.

2. RECORD OF ATTENDANCE

PRESENT:	Shire President	Richard F Walker
	Deputy Shire President	Helen C O’Connell
	Councillor	Sarah E G Alexander
		Steele Alexander
		Charles A D Caldwell
		Philippe Kaltenrieder
		Darren E King
		Kevin J Moir
		Adrian Price
	Acting Chief Executive Officer	Peter Clarke
	Deputy Chief Executive Officer	Carolyn Mallett
	Manager Works & Services	Jason Forsyth
	Urban and Regional Planner	Adrian Nicoll
	Finance Manager	Ben Robinson
	Project Officer	Lauren Carlin
	Executive Assistant	Maggie Le Grange

APOLOGIES:

LEAVE OF ABSENCE:

MEMBERS OF PUBLIC:

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/REPORTS

Belinda O’Brien from the Blackwood Basin Group will provide a PowerPoint presentation at the Ordinary Council Meeting on 25 May 2023 on the “Benefits of a Landcare Officer in Local Government” (15 minutes).

Jodi Nield from the Community Resources Centre will provide a PowerPoint presentation at the Ordinary Council Meeting on 25 May 2023 on the CRC Library and Funding (15 minutes).

6. DISCLOSURE OF INTEREST

The following Declarations of Interest were submitted:

Declarations of Interest (Financial)

Officer/Elected Member	Order of Business/ Report No	Agenda Page No	Item Details	Nature of Association

Declarations of (Impartiality)

Officer/Elected Member	Order of Business/ Report No	Agenda Page No	Item Details	Nature of Association

Declarations of Interest (Proximity)

Officer/Elected Member	Order of Business/ Report No	Agenda Page No	Item Details	Nature of Association

7. CONFIRMATION OF MINUTES

7.1 Ordinary Council Minutes – 27 April 2023

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 7.1

That the unconfirmed minutes of the Ordinary Council Meeting held on Thursday 27 April 2023 which commenced at 6.06pm be confirmed as an accurate record.

8. PRESIDENTIAL COMMUNICATIONS

April 2023

Friday, 21 April 2023, 9am

Attended WALGA SW Zone meeting at Bridgetown Tennis Club

Presentation from Talison highlighted their need for workforce housing and their interest in providing some funding for current community projects

DFES presented on fire management and uniform national fire danger classification.

Tuesday, 25 April 2023

Attended ANZAC dawn service and spoke at the ceremony following.

May

Tuesday, 2 May 2023, 5pm

Attended WBAC Councils all members meeting in Bridgetown Repertory Club

Presented on Boyup Brook and local projects.

Agenda – Briefing Meeting – 18 May 2023

Wednesday, 3 May 2023, 10am

LEMC meeting

Relatively quiet fire season and plan to update fire map as well as utilise modern digital data and mapping

Decision made to reduce meetings from 4 to 3 per year.

Thursday, 4 May 2023, 6pm

Council workshop on Aged Housing with invited community invested participants

Results to inform Council budget and staff direction.

Tuesday, 9May 2023, 7pm

Benjinup Bushfire Brigade AGM at Wilga Hall.

Wednesday 10 May 2023, 9am

Met with SW Timber Hub rep Anthony Wiseman (PF Olsen), ACEO Peter Clarke, Marc and Erlanda Deas at Rylington Park for an introductory test run of the “Decision Tree “ tool that should provide detailed information on selected potential Small Lot Pine Plantation sites on farm.

9. COUNCILLOR QUESTIONS ON NOTICE

Nil

10. REPORTS OF OFFICERS

10.1 MANAGER WORKS AND SERVICES

Nil

10.2 FINANCE

10.2.1 List of Accounts Paid in April 2023

Location:	Not applicable
Applicant:	Not applicable
File:	FM/1/002
Disclosure of Officer Interest:	None
Author:	Ben Robinson, Finance Manager
Authorising Officer:	Peter Clarke, Acting Chief Executive Officer
Attachments:	List of Accounts Paid in April 2023

SUMMARY

In accordance with the *Local Government (Financial Management) Regulations 1996* the list of accounts paid in April 2023 are presented to Council.

BACKGROUND

This report presents accounts/invoices received for the supply of goods and services, salaries and wages, and the like which were paid during the period 01 to 30 April 2023.

COMMENT

The attached listing represents accounts/invoices the shire paid by cheque or electronic means during the period 01 to 30 April 2023.

CONSULTATION

Nil

STATUTORY OBLIGATIONS

Local Government (Financial Management) Regulations 1996, Regulations 12 and 13 apply and are as follows:

12. *Payments from municipal fund or trust fund*
 - (1) *A payment may only be made from the municipal fund or the trust fund —*
 - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
 - (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*
13. *Lists of accounts*
 - (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*

- (a) *the payee’s name;*
 - (b) *the amount of the payment;*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
- (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee’s name;*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction;*
 - and*
 - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under sub regulation (1) or (2) is to be —*
- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

POLICY IMPLICATIONS

Council’s *Authority to Make Payments Policy* has application.

BUDGET/FINANCIAL IMPLICATIONS

Account payments accorded with a detailed 2022-23 Annual Budget.

STRATEGIC IMPLICATIONS

Key outcome area: Governance and Organisation - improve financial sustainability.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – Item 10.2.1

That Council receives the list of accounts paid in April 2023, totalling \$775,322.34 from Municipal account, \$37,615.10 from Police Licensing account and \$0.00 from Boyup Brook Early Learning Centre account, as represented by:

Municipal Cheques	20600-20601	\$ 25,337.72
Municipal Electronic Payments	EFT13894 – EFT14006	\$ 501,124.16
Municipal Direct Payments		\$ 248,860.46
Police Licensing Payments		\$ 37,615.10
BBELC Payments		\$ 0.00

10.2.2 30 April 2023 Statement of Financial Activity

Location:	Not applicable
Applicant:	Not applicable
File:	FM/10/003
Disclosure of Officer Interest:	None
Authors:	D Long, Finance Consultant
Authorising Officer:	Peter Clarke, Acting Chief Executive Officer
Attachments:	Monthly Financial Report 30 April 2023

SUMMARY

The Monthly Financial Report for 30 April 2023 is presented for Councils adoption.

BACKGROUND

The *Local Government Act 1995* and the Local Government (Financial Management) Regulations 1996 require local governments to prepare monthly reports containing the information that is prescribed.

The Regulations require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income, and materials variances can be commented on.

COMMENT

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- (a) Statement of Comprehensive Income by Program;
- (b) Statement of Comprehensive Income by Nature/Type;
- (c) Statement of Financial Activity by Nature;
- (d) Statement of Financial Activity by Program;
- (e) Summary of Net Current Asset Position;
- (f) Material Variances Report;
- (g) Statement of Financial Position;
- (h) Statement of Cash Flows;
- (i) Report on Progress of Capital Expenditure Program;
- (j) Report on Major Business Units;
- (k) Statement of Cash Back Reserves;
- (l) Loan Borrowings Report; and
- (m) Detailed Operating and Non-Operating Schedules.

At its budget meeting, Council adopted a material variance threshold of \$10,000 or 10%.

For interpretation purposes, this means any variance at Function/Program level that is greater than 10% and exceeds \$10,000 in value is reported on and commentary is provided to explain the YTD budget estimate to YTD actual variance. The material variance is shown on the Statement of Financial Activity, in accordance with the *Local Government (Financial Management) Regulations 1996*.

The material variance commentary is now provided in a separate statement, called the Material Variances Report. This statement categorises the variance commentary according to reporting Nature/Type and groups the variances by Operating Revenue, Operating Expenditure, Investing and Financing Activities.

The Statement of Financial Activity as at 30 April shows a closing surplus of \$2,080,924.

CONSULTATION

Nil

STATUTORY OBLIGATIONS

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996:

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
 - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

POLICY IMPLICATIONS

Nil

BUDGET/FINANCIAL IMPLICATIONS

As presented in the attached report.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – Item 10.2.2

That Council receives the Monthly Financial Report for 30 April 2023, as presented.

10.2.3 Annual Report & Annual Financial Report 2021/2022

Location:	Not applicable
Applicant:	Not applicable
File:	FM/9/004
Disclosure of Officer Interest:	None
Author:	Maria Lane, Governance Officer/Records
Authorising Officer:	Carolyn Mallett, Deputy Chief Executive Officer
Attachments:	1. Annual Report 2021/22 2. Financial Report 3. Independent Auditor’s Report

SUMMARY

The purpose of this report is to accept the Shire of Boyup Brook 2021/2022 Annual Report and set the date for the Annual General Meeting of Electors.

The statutory Annual Report is prepared to advise the Community on the activities of the local government. It also contains the audited Annual Financial Report.

BACKGROUND

Section 5.53 of the Local Government Act 1995 (the “Act”) requires a local government to prepare an Annual Report for each financial year and details what the Annual Report is to contain.

Section 5.54 of the Act requires a local government to accept the Annual Report for a financial year no later than 31 December in the year after that financial year, subject to the availability of the Auditor’s Report.

Section 5.55 of the Act requires the Chief Executive Officer to give local public notice of the availability of the Annual Report as soon as practicable after the Annual Report has been accepted by the local government.

The CEO is required to provide sufficient public notice of the availability of the Auditor’s Report and Annual Report, and the date of the Annual General Meeting of Electors.

Section 5.27 of the Local Government Act requires a general meeting to be held on a day selected by the local government not more than 56 days after the local government accepts the annual report.

COMMENT

The final audit Report was received on 17 April 2023. Section 5.54(2) of the Local Government Act requires a local government to accept the auditor’s report by 31 December with the exception being if the report is not available in time for that date to be met, the annual report is to be accepted by the local government no later than 2 months after the auditor’s report becomes available.

CONSULTATION

Moore Australia (WA) Pty Ltd
Office of the Auditor General

STATUTORY OBLIGATIONS

Local Government (Audit) Regulations 1996

POLICY IMPLICATIONS

Nil

BUDGET/FINANCIAL IMPLICATIONS

Council's 'Advertising of the Annual General Meeting of Electors'.

STRATEGIC IMPLICATIONS

The Shire to improve the governance and administration services.
The Shire to provide strong collaborative leadership and display a commitment to progress.

SUSTAINABILITY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION – Item 10.2.3

That Council:

1. Approves the Annual Report including the Annual Financial Report and Audit Report for the 2021/2022 financial year and gives local public notice of its availability.
2. Conducts 2021/22 the Annual General Meeting of Electors on in the Council Chambers, commencing at 6.00pm.

10.3 ACTING CHIEF EXECUTIVE OFFICER

10.3.1 Sandakan Day Memorial Service 2023 - Sandakan

Location:	Not applicable
Applicant:	Not applicable
File:	CR/26/006
Disclosure of Officer Interest:	None
Author:	Maria Lane, Governance Officer/Records
Authorising Officer:	Peter Clarke, Acting Chief Executive Officer
Attachments:	1. Policy M.09 – Sandakan Relationship 2. Memorandum of Understanding

SUMMARY

The purpose of this report is to put before Council the matter of the coming function for Council to consider nominating the Council Representative (usually the Shire President) and partner of the Shire of Boyup Brook to attend the Sandakan Memorial Day Service in Sandakan this year.

BACKGROUND

The Sandakan Day Memorial service is held annually in Sandakan Malaysia. Council has a Memorandum of Understanding with the Sandakan Municipal Council (*refer to attachment*).

Council has made a practice of sending the President, and occasionally other Councillors, to Sandakan annually and has a policy to support this. It also invites the Sandakan Municipal Council President, and other dignitaries, to the annual service in Boyup Brook.

COMMENT

This relationship between the two Councils is that it has its roots in the tragedies of the Second World War and the pain and suffering of people from both Countries. But the MOU offers more than recognition of sacrifices people from both countries it also offers opportunity. The MOU provides as follows:

That the two Council's do hereby. extend friendship and co-operation to one another in accordance with their prevailing laws and regulations in the following fields;

- 1. Exchange of experts in order to improve the management of the two Council's;*
- 2. Commerce, trade and tourism*
- 3. Administration and information;*
- 4. Culture, arts and relic of the war;*
- 5. Youth and sports.*

Whilst the language, customs and predominant religion are not shared by both, the common bond of loss resulted in annual recognition services in both communities, and the pledge for the two Councils to work together.

It is suggested that the remembrance of those who died is sufficient cause to delegate the leader of this Council to attend services each year. And that the spirit of the MOU beckons delegates to stay on, or visit on other occasions, in order to pursue cooperation in the agreed fields.

Given the importance of the two Council relationship, recognition of the losses, and the opportunities that the MOU may bring, it is fitting that Council has a policy of sending its leader each year.

In past years Council has also delegated other members of Council to attend and it is suggested that Council may wish to consider this opportunity.

It is noted that it is customary for attendees at the Sandakan Day Memorial Service to be accompanied by their partners. It is suggested that Shire delegates be encouraged to also take their partners, just as the Sandakan Council delegates do when they attend the Boyup Brook service, as this will better show respect and add to the overall opportunity to further ideals of the MOU.

CONSULTATION

CEO

STATUTORY OBLIGATIONS

Nil

POLICY IMPLICATIONS

Refer to Policy M.09

BUDGET/FINANCIAL IMPLICATIONS

The 2023/24 budget is in the drafting phase and so the financial implications of sending delegates will be included in the final draft.

STRATEGIC IMPLICATIONS

The current Strategic Community Plan makes no reference to the Sandakan relationship. However, it has been an important feature over a number of years and offers a range of economic and social opportunities.

SUSTAINABILITY IMPLICATIONS

- **Environmental**
There are no known significant environmental issues.
- **Economic**
The interaction with significant dignitaries and pursuit of the MOU aims should lead to opportunities for both Council's.
- **Social**
The interaction with significant dignitaries and pursuit of the MOU aims will provide Council leaders with a very broad perspective and further the opportunity for cultural exchange.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION – Item 10.3.1

That Council delegate the Shire President and partner to attend the 2023 Sandakan Day Memorial Service in Sandakan.

It is Council policy that all reasonable and direct expenses incurred by the Shire Representative and partner are met by the Shire.

10.3.2 Local Planning Strategy 2023-2038 – Extension of Advertising Period for Submissions

Location:	Not applicable
Applicant:	Not applicable
File:	LN/42/004
Disclosure of Officer Interest:	None
Author:	Peter Clarke, Acting Chief Executive Officer
Authorising Officer:	Peter Clarke, Acting Chief Executive Officer
Attachments:	Nil

SUMMARY

For Council to consider extending the advertising period for submissions to be presented on the Draft Local Planning Strategy.

BACKGROUND

Council first commenced advertising on 29 March 2023 that the Shire of Boyup Brook Draft Local Planning Strategy was adopted by Council and had been granted consent to advertise same by the Western Australian Planning Commission on 17 January 2023.

The above advertisement provided background to the purpose of the Strategy and its relevance to the Shire’s Local Town Planning Scheme No.2. The advertisement also invited submissions could be lodged with the Shire on the Strategy’s contents prior to the close of business on Wednesday, 10 May 2023.

COMMENT

At a meeting with the Shire President, Deputy Shire President and A/CEO in mid-April 2023, the Shire President and Deputy Shire President expressed concern that it had been relayed to them from members of the community that their knowledge of the Draft Strategy and its overall implications was not fully understood and that this had deterred them from providing a submission on the Strategy document.

As a means to disseminate relevant information, it was suggested that an Information Evening be conducted on Thursday, 11 May and that a representative from Taylor, Burrell and Barnett, the Consultancy firm engaged by Council to prepare the Strategy, be invited to present further information on the Strategy for interested community members.

The Information Evening was held on the above date with approximately 40 members of the community in attendance.

As the Information Evening was conducted after the closing date of submissions, it is now necessary for Council to extend the advertising period for a relevant period to allow those that attended the Information Evening to provide submissions on the Strategy’s contents.

CONSULTATION

With general community.

STATUTORY OBLIGATIONS

Requirement to advertise the extension of the Submission period.

POLICY IMPLICATIONS

Nil

BUDGET/FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Boyup Brook Strategic Community Plan 2021 – 2031

Economic Development

1. Make land available for industry, housing, visitor accommodation and tourism infrastructure

Governance & Organisation

1. Demonstrates Effective Leadership, advocacy and governance
 - 1.1 Strengthen leadership, advocacy and governance capabilities
 - 1.2 Provide transparent decision making that meets our legal and regulatory obligations.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION – Item 10.3.2

That Council extends Public Submission Period for the Draft Local Planning Strategy from Wednesday, 10 May 2023 to Friday, 30 June 2023 to allow the public additional time in which to lodge submissions to Council following the conduct of the Information Evening held on Thursday, 11 May 2023.

10.4 PLANNING

10.4.1 Development Application (Home Occupation – Remedial Massage Therapy) – 17 Inglis Street, Boyup Brook

Location: 17 Inglis Street, Boyup Brook
Applicant: S Papasergio
File: A243
Disclosure of Officer Interest: None
Author: A. Nicoll, Urban and Regional Planner
Authorising Officer: Peter Clarke, Acting Chief Executive Officer
Attachments: Nil

SUMMARY

Council is requested to approve a 'Home Occupation' involving massage therapy, at 17 Inglis Street, Boyup Brook.



BACKGROUND

The Shire received an application to undertake a Home Occupation activity (Remedial Massage Therapy), from the 'Residential' zone property located at 17 Inglis Street.

COMMENT

The proposal involves undertaking massage therapy on approximately 3 clients per day (within school hours), over a period of 4 week days (per week).

Appointments are proposed to be scheduled apart, to enable sufficient access and car parking.

In accordance with the Shire's Scheme, 'Home Occupation' is a use which may be considered for approval at a 'Residential' zone property.

In considering applications for a 'Home Occupation', it is imperative that operational procedures do not adversely affect the amenity of the neighbourhood.

Shire staff believe that the proposal will not impact on the amenity of the neighbourhood for the following reasons:

- The proposal has a low volume of clients per day;
- The massage therapy area does not occupy an area greater than 20m²;
- The proposal does not involve the retail sale of goods;
- Parking and access difficulties are not expected; and
- No essential services are necessary.

It is recommended that the Council approve the proposed, 'Home Occupation – Remedial Massage Therapy', as the proposed activity complies with standards prescribed for a 'Home Occupation' within a 'Residential' zone property.

CONSULTATION

Nil

STATUTORY OBLIGATIONS

In accordance with the Shire's *Local Planning Scheme No.2*:

Home occupation means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out an occupation if the carrying out of the occupation that -

(a) does not involve employing a person who is not a member of the occupier's household; and

(b) will not cause injury to or adversely affect the amenity of the neighbourhood; and

(c) does not occupy an area greater than 20m²; and

(d) does not involve the display on the premises of a sign with an area exceeding 0.2m²; and

(e) does not involve the retail sale, display or hire of any goods; unless the sale, display or hire is done only by means of the Internet; and

(f) does not -

(i) require a greater number of parking spaces than normally required for a single dwelling;

or

(ii) result in an increase in traffic volume in the neighbourhood; and

- (g) does not involve the presence, use or calling of a vehicle more than 4.5 tonnes tare weight;
and
(h) does not include provision for the fuelling, repair or maintenance of motor vehicles; and
(i) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located.

POLICY IMPLICATIONS

There are no policy implications.

ALTERNATIVE RECOMMENDATIONS

Nil

BUDGET/FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – Item 10.4.1

That Council grants Development Approval for a ‘Home Occupation – Remedial Massage Therapy’ at 17 Inglis Street, Boyup Brook.

The approval, is subject to the following notice, which outlines development conditions and advice notes:

<i>Planning and Development Act 2005</i>	
Shire of Boyup Brook	
NOTICE OF DETERMINATION ON APPLICATION FOR DEVELOPMENT APPROVAL	
Location:	17 Inglis Street, Boyup Brook
Description of proposed development:	‘Home Occupation – Remedial Massage Therapy’
The application for development is approved subject to the following conditions.	
Conditions:	
1.	Development/Use is to occur in accordance with the approved plans (attached).
2.	The Home Occupation does not occupy an area greater than 20m ² .
3.	The Home Occupation is not to involve employing a person who is not a member of the occupier’s household.
4.	The Home Occupation does not involve the retail sale, display or hire of any goods; unless the sale, display or hire is done only by means of the Internet.

Date of determination: 25 May 2023

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

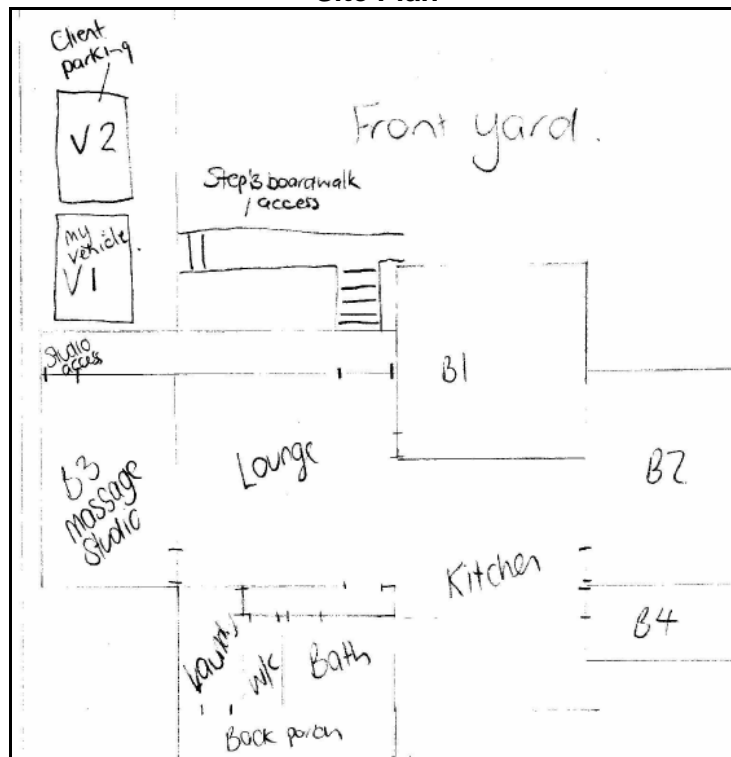
Signed:

Dated:

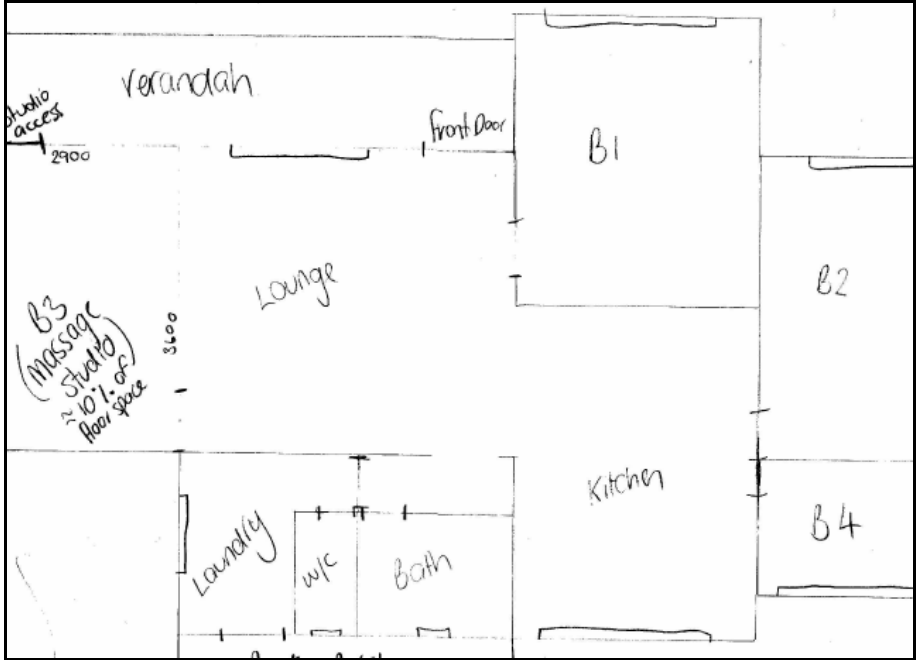
_____ for and on behalf of the Shire of Boyup Brook.

APPROVED PLANS

Site Plan



Business Area Plan



11 COMMITTEE MINUTES OF COUNCIL FOR ADOPTION

11.1 Local Emergency Management Committee Minutes – 9 February 2023

OFFICER RECOMMENDATION – ITEM 11.1

That the confirmed minutes of the Local Emergency Management Committee Meeting held on Thursday, 9 February 2023 be received.

11.2 Rylington Park Committee Minutes – 9 March 2023

OFFICER RECOMMENDATION – ITEM 11.2

That the unconfirmed minutes of the Rylington Park Committee Meeting held on Thursday, 9 March 2023 be received.

11.3 Audit and Finance Committee Minutes – 23 March 2023

OFFICER RECOMMENDATION – ITEM 11.3

That the unconfirmed minutes of the Audit and Finance Committee Meeting held on Thursday, 23 March 2023 be received.

11.4 Local Emergency Management Committee Minutes – 3 May 2023

OFFICER RECOMMENDATION – ITEM 11.4

That the unconfirmed minutes of the Local Emergency Management Committee Meeting held on Wednesday, 3 May 2023 be received.

11.5 Rylington Park Committee Minutes – 17 May 2023

OFFICER RECOMMENDATION – ITEM 11.5

That the unconfirmed minutes of the Rylington Park Committee Meeting held on Thursday, 17 May 2023 be received and the recommendations listed below be adopted.

RYLINGTON PARK COMMITTEE RECOMMENDATION – Item 5.3

That it be recommended to Council that it provides in-principle support to ECU for a research project to be undertaken at Rylington Park under the WA Agricultural Collaboration (WAAC) funding allocation within the Program of Climate Resilience. To assist ECU in its funding application, a letter of support from the Rylington Park Committee and Council be provided.

MOVED: Cr Moir

SECONDED: Mr McElroy

CARRIED 5/0

Res 23/05/071

RYLINGTON PARK COMMITTEE RECOMMENDATION – Item 6.1

That it be recommended to Council that Professor Kerry Brown be formally appointed as a Committee Member on the Rylington Park Committee as a representative of Edith Cowan University.

MOVED: Cr O’Connell

SECONDED: Cr King

CARRIED 5/0

Res 23/05/073

12 COUNCIL INDUSTRY REPRESENTATIVE ORGANISATIONS

- South West Country Zone Meeting held on Friday, 25 November 2022
- South West Country Zone Meeting held on Friday, 15 February 2023
- South West Country Zone Meeting held on Friday, 21 April 2023

OFFICER RECOMMENDATION – ITEM 12

That the above minutes be received.

13 MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14 LATE ITEM/URGENT BUSINESS MATTERS

Nil

15 CLOSURE OF MEETING

There being no further business the Shire President, Cr Walker thanked all for attending and declared the meeting closed at _____ pm.