



MINUTES

MEETING HELD ON

Thursday 24 November 2022

Commenced at 6.00pm

Shire of Boyup Brook Council Chambers, Boyup Brook

Dale Putland
Chief Executive Officer



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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

We acknowledge and pay our respects to the traditional custodians of the land on which we meet and work.

2. RECORD OF ATTENDANCE

PRESENT:	Shire President	Richard Walker
	Deputy Shire President	Helen O'Connell
	Councillor	Sarah Alexander
		Steele Alexander
		Cr Charles Caldwell
		Philippe Kaltenrieder
		Darren E King
		Kevin J Moir
		Adrian Price
	Chief Executive Officer	Dale Putland
	Deputy Chief Executive Officer	Carolyn Mallett
	Executive Assistant	Maria Lane

APOLOGIES: Nil
LEAVE OF ABSENCE: Nil
MEMBERS OF PUBLIC: Ms Shirley Broadhurst
Ms Mavis Sowry
Ms Fiona Murray
Mr Brian Cailles
Mr Graham Calley

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/REPORTS

Fiona Murray provided a presentation to Council in relation to item 10.4.2.

6. DISCLOSURE OF INTEREST

Nil

7. CONFIRMATION OF MINUTES

7.1 Ordinary Council Minutes – 27 October 2022

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 7.1

MOVED: Cr Helen O’Connell

SECONDED: Cr Philippe Kaltenrieder

That the minutes of the Ordinary Council Meeting held on Thursday 27 October 2022 be confirmed as an accurate record.

CARRIED 9/0

Res 22/11/157

7.2 Annual Electors Minutes – 27 October 2022

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 7.2

MOVED: Cr Steele Alexander

SECONDED: Cr Sarah Alexander

That the minutes of the Annual Electors Meeting held on Thursday 27 October 2022 be confirmed as an accurate record.

CARRIED 9/0

Res 22/11/158

7.3 Special Council Minutes – 20 October 2022

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 7.3

MOVED: Cr Charles Caldwell

SECONDED: Cr Darren King

That the minutes of Special Council Meeting held on Thursday 20 October 2022 be confirmed as an accurate record.

CARRIED 9/0

Res 22/11/159

8. PRESIDENTIAL COMMUNICATIONS

October

Sat 29th

11.30am Attended Water Bomber support training at the Boyup airstrip

November

Tuesday 1st - Dinninup for the UBAS opening of new ablutions

Thursday 3rd - Hyatt Regency Perth with Martin Bleechmore for a BAM Act review workshop, met with Minister Alannah McTeirnan to discuss issues with RBGs and the DPR.

Thursday 10th - LEMC at Shire Chambers.

5.00pm Met with the Sporting groups at the oval.

Friday 11th - Remembrance Day ceremony at the Boyup Brook Memorial.

Tuesday 15th - St Bridget's Parish for gathering to thank the Bunbury prisoners for the great work they do in our community.

Sunday 20th - The Heart Margaret River for Warren-Blackwood Community Cabinet met with Premier and Cabinet Ministers.

9. COUNCILLOR QUESTIONS ON NOTICE

Nil

10. REPORTS OF OFFICERS

10.1 Manager Works and Services

Nil

10.2 FINANCE

10.2.1 List of Accounts Paid in October 2022

Location:	<i>Not applicable</i>
Applicant:	<i>Not applicable</i>
File:	<i>FM/1/002</i>
Disclosure of Officer Interest:	<i>None</i>
Date:	<i>10/11/2022</i>
Author:	<i>Ben Robinson – Finance Manager</i>
Authorising Officer:	<i>Dale Putland – CEO</i>
Attachments:	<i>Yes – List of Accounts Paid in October</i>

SUMMARY

In accordance with the *Local Government (Financial Management) Regulations 1996* the list of accounts paid in October 2022 are presented to Council.

BACKGROUND

This report presents accounts/invoices received for the supply of goods and services, salaries and wages, and the like which were paid during the period 01 to 31 October 2022.

COMMENT

The attached listing represents accounts/invoices the shire paid by cheque or electronic means during the period 01 to 31 October 2022.

CONSULTATION

Nil

STATUTORY OBLIGATIONS

Local Government (Financial Management) Regulations 1996, Regulations 12 and 13 apply and are as follows:

12. *Payments from municipal fund or trust fund*

(1) *A payment may only be made from the municipal fund or the trust fund —*

(a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*

(b) *otherwise, if the payment is authorised in advance by a resolution of the council.*

(2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

13. *Lists of accounts*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
- (a) *the payee's name;*
 - (b) *the amount of the payment;*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
- (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee's name;*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction;**and*
 - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under sub regulation (1) or (2) is to be —*
- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

POLICY IMPLICATIONS

Council's *Authority to Make Payments Policy* has application.

BUDGET/FINANCIAL IMPLICATIONS

Account payments accorded with a detailed 2022-23 Annual Budget

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION & OFFICER RECOMMENDATION – Item 10.2.1

MOVED: Cr Helen O’Connell

SECONDED: Cr Adrian Price

That at its November 2022 ordinary meeting Council receive as presented the list of accounts paid in October 2022, totalling \$895,135.84 from Municipal account, \$45,963.50 from Police Licensing account and \$0.00 from Boyup Brook Early Learning Centre account, as represented by:

Municipal Cheques	20586	\$ 4,970.88
Municipal Electronic Payments	EFT13091 – EFT13215	\$ 638,518.25
Municipal Direct Payments		\$ 251,646.71
Police Licensing Payments		\$ 45,963.50
BBELC Payments		\$ 0.00

CARRIED 9/0

Res 22/11/160

10.2.2 31 October 2022 Statement of Financial Activity

Location:	<i>Not applicable</i>
Applicant:	<i>Not applicable</i>
File:	<i>FM/10/003</i>
Disclosure of Officer Interest:	<i>None</i>
Date:	<i>11 November 2022</i>
Authors:	<i>D Long – Finance Consultant</i>
Authorizing Officer:	<i>Dale Putland – Chief Executive Officer</i>
Attachments:	<i>Yes</i>

SUMMARY

The Monthly Financial Report for 31 October 2022 is presented for Council’s consideration.

BACKGROUND

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 require local governments to prepare monthly reports containing the information that is prescribed.

The Regulations require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income, and materials variances can be commented on.

COMMENT

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- (a) Statement of Comprehensive Income by Program;
- (b) Statement of Comprehensive Income by Nature/Type;
- (c) Statement of Financial Activity by Nature;
- (d) Statement of Financial Activity by Program;
- (e) Summary of Net Current Asset Position;
- (f) Material Variances Report;
- (g) Statement of Financial Position;
- (h) Statement of Cash Flows;
- (i) Report on Progress of Capital Expenditure Program;
- (j) Report on Major Business Units;
- (k) Statement of Cash Back Reserves;
- (l) Loan Borrowings Report; and
- (m) Detailed Operating and Non-Operating Schedules.

At its budget meeting, Council adopted a material variance threshold of \$10,000 or 10%. For interpretation purposes, this means any variance at Function/Program level that is greater than 10% and exceeds \$10,000 in value is reported on and commentary is provided to explain the YTD budget estimate to YTD actual variance. The material variance is shown on the Statement of Financial Activity, in accordance with the *Local Government (Financial Management) Regulations 1996*.

The material variance commentary is now provided in a separate statement, called the Material Variances Report. This statement categorises the variance commentary according to reporting Nature/Type and groups the variances by Operating Revenue, Operating Expenditure, Investing and Financing Activities.

The Statement of Financial Activity as at 31 October shows a closing surplus of \$4,622,929.

The Closing surplus figures brought forward from 30 June 2022 are interim only, and are subject to change due to year-end adjustments and any audit adjustments.

CONSULTATION – Nil

STATUTORY OBLIGATIONS

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996:

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
 - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

POLICY IMPLICATIONS – Nil

BUDGET/FINANCIAL IMPLICATIONS

As presented in the attached reports.

STRATEGIC IMPLICATIONS - Nil

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION & OFFICER RECOMMENDATION – Item 10.2.2

MOVED: Cr Darren King

SECONDED: Cr Steele Alexander

That Council receive the Monthly Financial Report for 31 October 2022, as presented.

CARRIED 9/0

Res 22/11/161

10.3 CHIEF EXECUTIVE OFFICER

10.3.1 Council Meeting Dates for 2023

Location:	N/A
Applicant:	Nil
Disclosure of Officer Interest:	Nil
Date:	12 November 2022
Author:	Maria Lane – Executive Assistant
Authorizing Officer:	Dale Putland – Chief Executive Officer
Attachments:	Nil

SUMMARY

To review the Ordinary Council meeting dates and times for the 2023 calendar year.

BACKGROUND

The Local Government Act 1995 requires a local government, at least once a year, to give local public notice of the dates, times and places at which Ordinary meetings of Council are held within the next 12 months.

COMMENT

Council has historically not had a January meeting and has brought forward the December meeting to a week or more before Christmas. It is suggested that the December meeting would be a week earlier. The reason for changing the February meeting forward is to reduce the time between the last meeting of 2022 and first meeting of 2023.

CONSULTATION

Ordinary Council meeting as follows:

Shire of Bridgetown is the last Thursday of each month which commences at 5.30pm.

Shire of Donnybrook is the fourth Wednesday of each month which commences at 5.00pm.

Shire of Kojonup is the third Tuesday of each month which commences at 3.00pm.

Shire of Manjimup is the third Thursday of each month which commences at 5.30pm.

STATUTORY OBLIGATIONS

Section 5.25(1)(g) of the Local Government Act 1995 provides for the giving of public notices of the date and agenda for Council; or Committee meetings.

Regulation 12(1) of the Local Government (Administration) Regulations 1996 provides: -

- (1) At least once each year a local government is to give local public notice of the dates on which and time and place at which –
 - a. (a) The ordinary council meetings; and

- b. The committee meetings that are required under the Act to be open to member of the public or that are proposed to be open to the members of the public, are to be held in the next 12 months.

In accordance with section 5.25(1)(g) of the Local Government Act 1995 and regulation 12 of the Local Government (Administration) Regulation 1996, Council is required to endorse the proposed meeting dates and give local public notice of the purpose, date and time of Committee and Council meeting sot be held over the following 12 month period.

In accordance with Regulations 12 of the Local Government (Administration) Regulations 1996 an advertisement will be placed in the local community paper. In addition, this advertisement will be placed on the Shire’s website and on the Shire’s notice boards.

POLICY IMPLICATIONS - Nil

BUDGET /FINANCIAL IMPLICATIONS

Advertising Costs of approximately \$500

STRATEGIC IMPLICATIONS - Nil

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION & OFFICER RECOMMENDATION – Item 10.3.1

MOVED: Cr Kevin Moir

SECONDED: Cr Adrian Price

That Council endorses the Briefing Agenda and Ordinary Council meeting dates in the table below which will commence at 6.00pm in the Shire Chambers at 55 Abel Street, Boyup Brook.

Meetings	Date	Week
Briefing Session	9 February 2023	Second Thursday
Ordinary Council Meeting	16 February 2023	Third Thursday
Briefing Session	23 March 2023	Fourth Thursday
Ordinary Council Meeting	30 March 2023	Last Thursday
Briefing Session	20 April 2023	Third Thursday
Ordinary Council Meeting	27 April 2023	Fourth Thursday
Briefing Session	18 May 2023	Third Thursday
Ordinary Council Meeting	25 May 2023	Fourth Thursday
Briefing Session	22 June 2023	Fourth Thursday
Ordinary Council Meeting	29 June 2023	Last Thursday
Briefing Session	20 July 2023	Third Thursday
Ordinary Council Meeting	27 July 2023	Fourth Thursday
Briefing Session	24 August 2023	Fourth Thursday
Ordinary Council Meeting	31 August 2023	Last Thursday
Briefing Session	21 September 2023	Third Thursday
Ordinary Council Meeting	28 September 2023	Fourth Thursday
Briefing Session	19 October 2023	Third Thursday
Ordinary Council Meeting	26 October 2023	Fourth Thursday
Briefing Session	23 November 2023	Fourth Thursday
Ordinary Council Meeting	30 November 2023	Last Thursday
Briefing Session	7 December 2023	First Thursday
Ordinary Council Meeting	14 December 2023	Second Thursday

CARRIED 9/0

Res 22/11/162

10.4 PLANNING

10.4.1 Scheme Amendment 22 – Rezoning various lots to the ‘Town Centre’ zone

Location:	<i>Boyup Brook townsite centre</i>
Applicant:	<i>Shire of Boyup Brook</i>
File:	<i>Amendment 22</i>
Disclosure of Officer Interest:	<i>None</i>
Date:	<i>17 November 2022</i>
Author:	<i>A. Nicoll, Town Planner</i>
Authorizing Officer:	<i>Dale Putland, Chief Executive Officer</i>
Attachments:	<i>1. Scheme Amendment (22) - Advertised Document 2. Schedule of Submissions 3. Submissions (letters/emails)</i>

SUMMARY

Council is requested to finally support the Scheme Amendment No. 22, which proposes to change the ‘Commercial’ zone classification in the Shire’s scheme, to the ‘Town Centre’ zone classification, and rezoning Lot 1 Forrest Street and Lot 35 Barron Street, from the ‘Residential’ zone to the ‘Town Centre’ zone.

The Scheme Amendment No.22 was advertised and the neighbour (Lot 36 Barron St) to the Lot 35 Barron Street indicated concern in relation to a potential loss to their residential amenity, due to the transfer of the Lot 35 property, from the ‘Residential’ zone to the ‘Town Centre’ zone.

In accordance with provisions of the Shire’s Scheme, the design of future development can be managed to ensure protection of the visual amenity of the locality.



BACKGROUND

In June 2022, Council resolved to initiate the Scheme Amendment No.22, which seeks to change the zone classification for specified lots in the Boyup town-centre.

Following Council resolution, the Scheme Amendment was referred to the Environmental Protection Authority (EPA) where it was resolved that the Scheme Amendment does not require assessment under Part IV Division 3 of the *Environmental Protection Act 1986* (EP Act) and that it is not necessary to provide any advice or recommendations.

Post Environmental Protection Authority consideration, the Scheme Amendment No.22 was advertised and at the close of advertising, nine (9) submissions were received.

The submissions and a schedule summarising the submissions are attached to this report item for the Council to review. The schedule delivers information on authorities making a submission, a summary of comments and recommendations.

COMMENT

The change in zone classification from ‘Commercial’ to ‘Town Centre’ is simply a name change.

It is considered that the ‘Town Centre’ classification, better reflects the location characteristic (centre of town) of the properties, which are currently classified as ‘Commercial’.

The rezoning of the Lots 1 Forrest Street and 35 Barron Street, to the 'Town Centre' zone classification, would allow for the consideration of a mixture of uses at these Lots, including shop and/or housing type uses.

The Lots 1 Forrest Street and 35 Barron Street are suitably located to accommodate a mixture of land uses, for the following reasons:

- The sites are within walking distance to services and other established commercial activities located within the town centre;
- The sites are not subject to environmental constraints (e.g. extreme bushfire hazard or flooding); and
- The sites are connected to utilities including sealed roads, power and water.

During the advertising process, the 'Residential' zone property at Lot 36 Barron Street, indicated concern that any future commercial development/use, at Lot 35 Barron Street, may detrimentally impact on their current residential amenity.

In response to the concerns raised, Council is requested to consider the following scheme clause, which is used at the development stage, to ensure development and use of land, does not detrimentally impact on the amenity enjoyed by adjacent landholders:

35 PROTECTION OF AMENITY

No building shall be so constructed, finished or left unfinished that its external appearance would, in the opinion of the Council, detract from the visual amenity of the locality or have the potential to depreciate the value of adjoining property. All land and buildings shall be used and maintained as to preserve the local amenity to the satisfaction of the Council.

Council is recommended to finally support the scheme amendment and to agree to forward onto the Department of Planning, Lands and Heritage, with a request that the Hon. Minister for Planning grant approval to the amendment and its gazettal.

STATUTORY OBLIGATIONS

Regulation 50 of the *Planning and Development Regulations 2015* states:

(1) *In this regulation —*

consideration period, in relation to a standard amendment to a local planning scheme, means the period ending on the latest of the following days —

- a) the day that is 60 days after the end of the submission period for the amendment;*
- b) the day that is 21 days after the receipt of a statement in respect of the amendment delivered under section 48F(2)(a) of the EP Act;*
- c) the day that is 21 days after the receipt of a statement in respect of the amendment delivered under section 48G(3) of the EP Act if that statement is in response to a request by the local government made under section 48G(1) of the EP Act before the later of the days set out in paragraphs (a) and (b);*
- d) a day approved by the Commission;*

Regulation 53 of the *Planning and Development Regulations 2015* states:

(1) *After passing a resolution under regulation 50(3) the local government must provide the advertised amendment to the local planning scheme to the Commission together with the following —*

- a) *a schedule of submissions made on the amendment;*
- b) *the response of the local government in respect of the submissions;*
- c) *particulars of each modification to the amendment proposed by the local government in response to the submissions;...*
- d) *a copy of the resolution passed under regulation 50(3);*

Regulations 35 and 36 of the Shire's scheme state:

35 PROTECTION OF AMENITY

No building shall be so constructed, finished or left unfinished that its external appearance would, in the opinion of the Council, detract from the visual amenity of the locality or have the potential to depreciate the value of adjoining property. All land and buildings shall be used and maintained as to preserve the local amenity to the satisfaction of the Council.

36 NUISANCE

No land, building or appliance shall be used in such a manner as to permit the escape therefrom of smoke, dust, fumes, odour, noise, vibration or waste products in such quantity or extent, or in such a manner as, in the opinion of the Council, will create, or be a nuisance to, any inhabitant or to traffic or persons using roads in the vicinity.

POLICY IMPLICATIONS

There are no policy implications relating to this item.

CONSULTATION

The Scheme Amendment 22 was advertised and reviewed in accordance with the *Planning and Development Regulations 2015*. Adjoining properties and government agencies were requested to make comment.

BUDGET/FINANCIAL IMPLICATIONS

There are no financial implication relating to this item.

STRATEGIC IMPLICATIONS

There are no strategic implications relating to this item.

VOTING REQUIREMENTS

Simple majority.

CONCLUSION

The Scheme Amendment No.22 proposes to change the 'Commercial' zone classification in the Shire's scheme, to the 'Town Centre' zone classification, and rezoning Lot 1 Forrest Street and Lot 35 Barron Street, from the 'Residential' zone to the 'Town Centre' zone.

The neighbour to the Lot 35 Barron Street expressed concern that commercial type development adjacent to their residential property may detract from the current residential amenity.

In considering the scheme clause 35, which is used to protect the amenity of an area from incompatible development, the Council is requested to finally SUPPORT the Scheme Amendment No.22.

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 10.4.1

MOVED: Cr Kevin Moir

SECONDED: Cr Sarah Alexander

THAT Council, pursuant to Part 5 of the *Planning and Development Act 2005*, resolves to:

- 1. Finally approve, Scheme Amendment No. 22, to amend the Shire of Boyup Brook *Local Planning Scheme No. 2* by:**
 - a) Rezoning Lot 1 Forrest Street, Boyup Brook from the 'Residential' zone classification to the 'Town Centre' zone classification and amending the Scheme maps accordingly, which includes deleting the density coding R15/30.***
 - b) Rezoning Lot 35 Barron Street, Boyup Brook from the 'Residential' zone classification to the 'Town Centre' zone classification and amending the Scheme maps accordingly, which includes deleting the density coding R15.***
 - c) Amending the scheme maps by replacing the 'Commercial' zone classification with the 'Town Centre' zone classification.***
 - d) Deleting the clause 30(2) as follows:***

Where a lot has dual density coding R15/30, the local government may approve residential development at a higher code where development is connected to a Septic Tank Effluent Disposal (STED) community scheme; and
 - e) Re-numbering subsequent sub-clauses accordingly.***
 - f) Amend text in the "Table of Contents" by:***
 - a. At Part 3, 28, replacing 'commercial' with 'Town centre'.***
 - g) Amend text at Table 2 by:***
 - a. Replacing the 'Commercial' zone classification with the 'Town Centre' zone classification.***

h) Amend text at Table 3 by:

a. Replacing 'Commercial' (column 2) with 'Town Centre'.

i) Amending text at clause 28 and Table 6 by:

a. Replacing the words 'COMMERCIAL' and 'Commercial', with the words 'TOWN CENTRE' and 'Town Centre' respectively.

j) Amending text at schedule 4, under column 1 (land use and/or development requiring advertisement), row 3 (Property Transactions) by:

a. Replacing the word 'Commercial' at b), with the words 'Town Centre'.

- 2. Note the submissions received as detailed in the Schedule of Submissions and Recommendations.**
- 3. Notify the applicant and submitters of Council's decision.**
- 4. Forward amendment documentation and submissions to the Western Australian Planning Commission with a request that the Hon. Minister for Planning grant approval to the amendment and its gazettal.**

The Amendment is a 'Standard' amendment under the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reasons:

- a) The amendment would have minimal impact on land in the scheme area that is not the subject of the amendment; and**
- b) The amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.**

CARRIED 9/0

Res 22/11/163

10.4.2 Scheme Amendment No.21– Lot 13129 Bridgetown Boyup Brook Road, Boyup Brook to Light Industry

Location: Lot 13129 Bridgetown Boyup Brook Road
Applicant: Shire of Boyup Brook
File: Amendment 21
Disclosure of Officer Interest: None
Date: 24 November 2022
Author: A. Nicoll, Town Planner
Authorizing Officer: Dale Putland, Chief Executive Officer
Attachments:
1. Scheme Amendment (21) - Advertised Document
2. Schedule of Submissions
3. Submissions (letters/emails)
4. Environmental Protection Authority advice.

SUMMARY

The purpose of this report is to put before Council the request to finally support the rezoning of Lot 13129 Bridgetown Boyup Brook Road, from the 'Rural' zone and the 'Public purposes' reserve (purpose: water and parkland), to the 'Light Industry' zone.

The following map illustrates the Lot, subject to the scheme amendment proposal.



The subject property is 3.9 hectares in area, is owned by the Shire of Boyup Brook, has direct access to a major road and has an extensive cleared and leveled building envelope of approx 2 hectares.

The current zone (Rural) and reserve (Public purposes) classifications pertaining to the land are not suitable. The Lot is not used for public purposes or for agriculture.

A 'Light Industry' zone classification is considered more appropriate, given the size of the property (too small for rural), natural vegetated buffers to surrounding land uses, and the cleared leveled areas accessible for development.

Submissions received on behalf of neighbouring properties, emphasized that light industrial development, would transform the amenity of the area, from a peaceful rural lifestyle to a noisy industrial operation. This report item recommends that the Council support the rezoning on the grounds that:

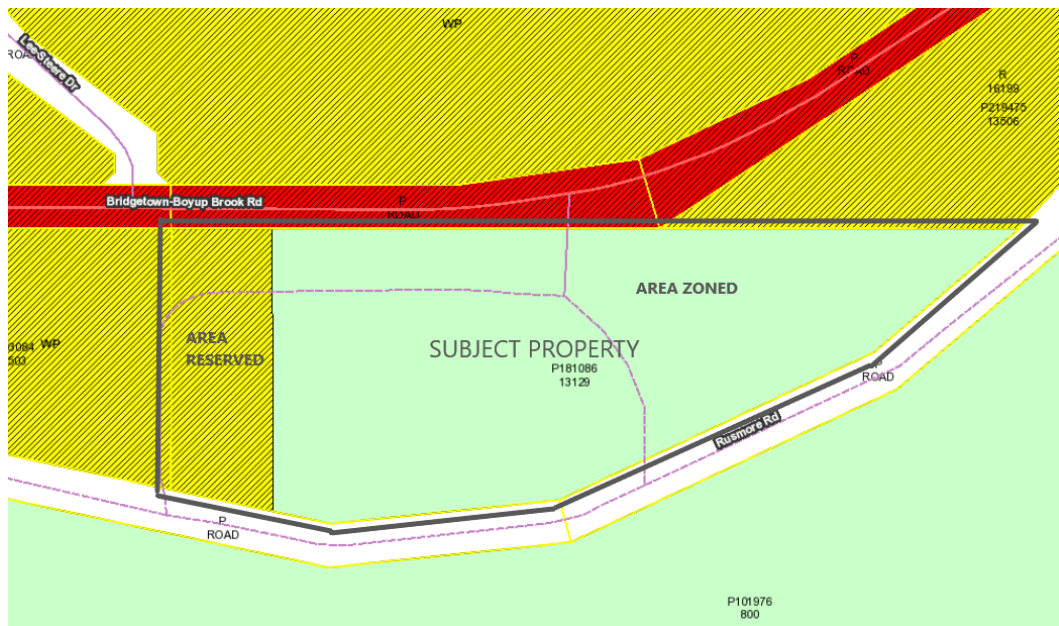
1. Light industrial activities have low impact characteristics (Light industry may include activities such as; furniture manufacturing, showrooms, fuel depot, garden centre and motor vehicle repairs. High impact industries are located in 'General Industry' areas).
2. Industrial development is required to adhere to the Shire's scheme provisions (provisions 35, 36, 37, 39 and 43), which are applied to ensure land use and development is undertaken, such that the amenity of the area is protected, as follows:
 - The pleasantness or attractiveness of the place, is maintained (cl.35)
 - Any smoke, dust, fumes, odour and noise is contained so as not to cause nuisance to any neighbouring inhabitants (cl.36)
 - The appearance of development is enhanced or screened with the use of landscaping (cl.37)
 - The height of development does not exceed 10m (cl.39)
 - Vegetation is protected and rehabilitated (cl.43)
3. Based on the scheme objectives for the light industry zone, it is expected that industrial development will occur to ensure the amenity of the area is maintained. In accordance with the Shire's scheme, the objectives of the Light Industry zone require the protection of the amenity of an area (e.g. protection of vegetation). Amenity' is defined in the Model Scheme Text, as: '... all those factors which combine to form the character of an area and include the present and likely future amenity'.
4. Agricultural activities may also generate noise, dust and odour during certain times of the year. The subject property is currently zoned 'Rural', which allows for activities such as 'intensive agriculture' (feedlot), 'commercial vehicle parking', 'garden centre', 'industry rural', 'industry service', 'motor vehicle repair', 'service station', 'telecommunications infrastructure', 'transport depot' and 'warehouse/storage'. These are all commercial type uses, not too dissimilar from activities that may be considered in a light industry zone.

The subject land is physically suited to accommodating light industrial development (cleared building envelope) and the Shire's scheme has suitable provisions to ensure the

amenity of the surrounding rural lifestyle areas are protected. It is therefore recommended that the Council support the rezoning of the site to light industry.

BACKGROUND

The majority of the subject land is zoned 'Rural', with a small area reserved for 'Public purposes' (Water and Parkland). The land is no-longer used for rural or public purpose activities.



The land the subject of this application was previously used for the yarding and sale of livestock, which involved the movement of large trucks to and from the site. A portion of the land is currently developed and used for the washing of trucks.

In June 2022, Council resolved to initiate the Scheme Amendment No.21, which seeks to make available the legitimate use of the land for light industrial activities. The initiation of the scheme amendment is based on a seriously entertained draft Local Planning Strategy, which recommends development of the subject site for light industry.

Following Council resolution, the amendment was referred to the Environmental Protection Authority (EPA), who advised that the scheme amendment does not require assessment under Part IV Division 3 of the *Environmental Protection Act 1986* and that it was not necessary for the EPA to provide any advice or recommendations. In summary, the EPA has not fundamental concern with the proposal to use the subject land for light industrial activities.

Following the EPA decision, the scheme amendment was advertised and at the close of advertising, 12 submissions had been received.

The submissions and a schedule summarising the submissions are attached to this report item for the Council to review. The schedule delivers information on:

- Authorities making a submission;
- A summary of comments made by each submission; and
- Recommendations.

The Council is required to consider all submissions when making its determination.

COMMENT

The subject Lot 13129 has direct access to a major road and contains a reasonably large cleared building envelope (central to the property) with vegetated areas on the boundaries of the property that can be utilized as buffer areas to protect the amenity of surrounding properties.

The cleared building envelope is a levelled site with internal access connecting to the Bridgetown - Boyup Brook Road. The cleared building envelope is approximately 260m from the nearest dwelling (37 Lee-Steer Drive). A second nearest dwelling located at 81 Rusmore Road, is approximately 360m from the cleared envelope (see figure below).



Submissions were received from surrounding properties, expressing concern that light industry may impact on their peaceful rural lifestyle and that light industry may impact on the amenity of the area, which includes native vegetation.

The Shire notes the concerns portrayed, which can be appropriately addressed at the development stage of the planning process.

Local planning schemes usually work on the premise that all development requires approval. The scheme then lists a number of exemptions from this requirement. In accordance with the Shire's scheme, industrial development is not exempt from development approval, meaning at the development stage, an application is to be submitted to the Shire for consideration in accordance with the scheme.

In considering an industrial development proposal, there are objectives and standards in the scheme to allow Council to enforce the preferred location of development and including the protection of vegetation (e.g. Provisions '35 Protection of Amenity' and '43 Remnant Vegetation').

The term 'orderly and proper planning' is one that is used often by town planners as a test to determine whether approval of an application should be given. The term takes on different meanings depending upon the factual scenario at hand. In broad terms, it requires the consideration of whether an application is consistent with the objectives that are set out in the local planning scheme, and any relevant policy, for the area in question.

In accordance with the Shire's scheme, the objectives of the Light Industry zone require the protection of the amenity of an area, which may include the protection of vegetation. The objectives of the light industry zone include:

- *To provide for a range of industrial uses and service industries generally compatible with urban areas, that cannot be located in commercial zones.*
- *To ensure that where any development adjoins zoned or developed residential properties, the development is suitably set back, screened or otherwise treated so as not to detract from the residential amenity.*

'Amenity' is defined in the Model Scheme Text, as: 'all those factors which combine to form the character of an area and include the present and likely future amenity'.

Therefore, one of the considerations that must be made at the development stage, is whether the amenity of a locality will be adversely affected.

Based on the scheme objectives for the light industry zone, it is expected that industrial development will occur to ensure the amenity of the area is maintained.

In accordance with the Shire's scheme clauses 35 (Protection of amenity), 36 (Nuisance), 37 (Landscaping), 39 (Maximum building height) and 43 (Remnant vegetation), the use and development of land shall be undertaken to preserve the pleasantness or attractiveness of the place. In accordance with the Shire's scheme clauses, the design of any future industrial development, should consider the following:

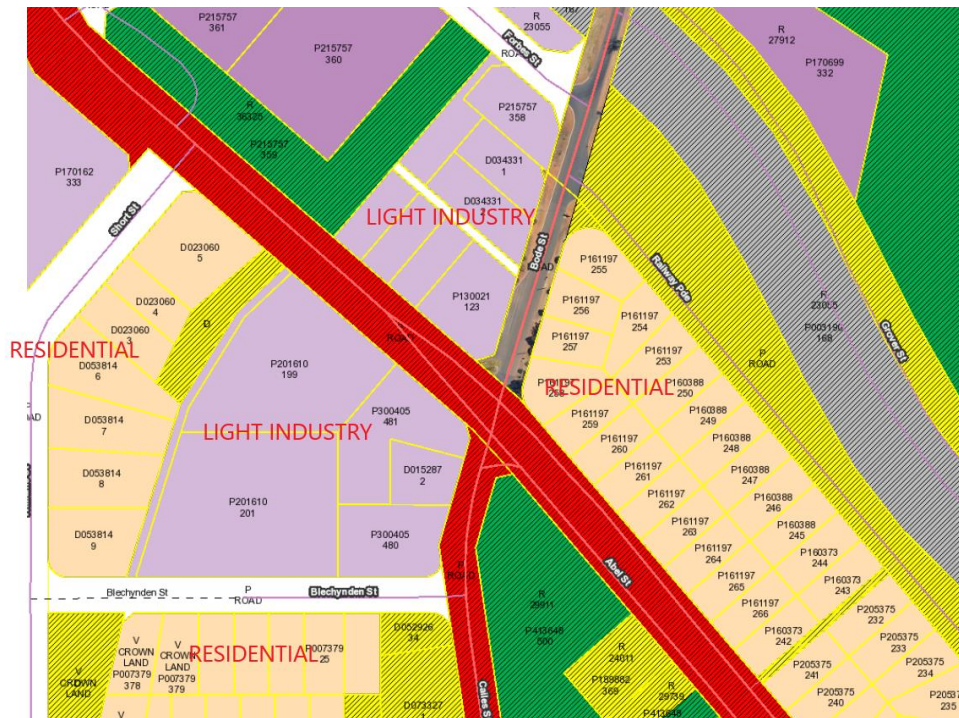
- Vegetation protected to maintain the attractiveness of the place
- Maximum building heights
- Building materials that blend to the surrounds and that mitigate noise
- Apparatus that limits the escape of dust, fumes and odours
- Safe and convenient access.

In summary, the Shire’s scheme objectives and clauses 35, 36, 37, 39 and 43, can be administered to ensure any potential issues are appropriately dealt with, so as not to impact the amenity and existing or future neighbouring land uses.

The following diagram shows a potential building envelope (existing cleared area) and vegetated areas surrounding. The amenity of the area can be maintained by protecting the vegetation and ensuring buildings use material that blends with the surrounds (e.g. use of coloured materials that blend to the surrounding landscape).



As illustrated in the below diagram, the location of light industry adjacent to housing, is accepted practice in the Shire. The co-location of industry and housing, facilitates easy access (walking) to places of employment.



The Environmental Protection Authority (EPA) has developed a guidance document, which includes recommended separation distances (buffers) between industrial development and housing (to avoid land use conflict). For example, the EPA guide on separation distances, recommends a buffer distance of 200m between a panel beater (light industry) and a dwelling. Note, the subject site (Lot 13129) allows for setbacks in excess of the 200m recommendation (260m and 360m). Note also the EPA has no concerns with the proposal.

Should an industrial activity operate to cause land-use impact (noise, odour, dust) to a neighbouring sensitive use (e.g. dwelling), in accordance with the Shire's scheme and the *Environmental Protection Act 1986*, enforcement actions can be taken. Should a neighbouring property complain about noise, dust or odour, an officer can investigate and if a breach has occurred, then action can be undertaken and the offensive activity may have to cease operations or undertake mitigation measures in order to continue operating.

Should the Council resolve to recommend that the Minister amend the zoning to 'Light Industry', future development of the site for light industrial activities should be permitted ('P' uses), subject to complying with the provisions of the scheme. Note, in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015, Part 7, cl.60*, a person must not commence or carry out any works on, or use, land in the Scheme area unless the person has obtained the development approval of the local government.

As indicated by agencies (see schedule of submissions):

- There is the likelihood of bushfire risk due vegetation surrounding the subject site
- Future subdivision or development of the site should adhere to State Government Policy
- Waste disposal should be appropriately managed
- Future development should ensure safe access to and from the main road

- Water infrastructure may require upgrades

The factors raised by the agencies can be addressed at the development stage, in accordance with scheme provisions and Shire policy. In relation to bushfire, the bushfire construction provisions of the Building Code of Australia do not apply to commercial/industrial buildings (Class 4 to Class 9 buildings). In these instances the applicant has the discretion to utilise any or all of the elements of the Australian Standards (AS 3959) in the construction of the building that they deem appropriate.

The physical attributes of the site (e.g. existing cleared areas, existing access to a major road, existing vegetated buffers), allow for light industrial activities to occur, without impacting on the existing amenity.

The Shire's scheme objectives and clauses, provide the opportunity to ensure works and uses are designed and managed to protect the existing amenity.

The Council is recommended to finally support the scheme amendment as no fundamental issues, pertaining to the proposal, have been raised.

STATUTORY OBLIGATIONS

Regulation 50 of the *Planning and Development Regulations 2015* states:

(2) *In this regulation —*

consideration period, in relation to a standard amendment to a local planning scheme, means the period ending on the latest of the following days —

- e) the day that is 60 days after the end of the submission period for the amendment;*
- f) the day that is 21 days after the receipt of a statement in respect of the amendment delivered under section 48F(2)(a) of the EP Act;*
- g) the day that is 21 days after the receipt of a statement in respect of the amendment delivered under section 48G(3) of the EP Act if that statement is in response to a request by the local government made under section 48G(1) of the EP Act before the later of the days set out in paragraphs (a) and (b);*
- h) a day approved by the Commission;*

Regulation 53 of the *Planning and Development Regulations 2015* states:

(1) *After passing a resolution under regulation 50(3) the local government must provide the advertised amendment to the local planning scheme to the Commission together with the following —*

- e) a schedule of submissions made on the amendment;*
- f) the response of the local government in respect of the submissions;*
- g) particulars of each modification to the amendment proposed by the local government in response to the submissions;...*
- h) a copy of the resolution passed under regulation 50(3);*

Clauses 35, 36, 37, 39 and 43 of the Shire's scheme are stated as follows:

35 PROTECTION OF AMENITY

No building shall be so constructed, finished or left unfinished that its external appearance would, in the opinion of the Council, detract from the visual amenity of the locality or have the potential to depreciate the value of adjoining property. All land and buildings shall be used and maintained as to preserve the local amenity to the satisfaction of the Council.

36 NUISANCE

No land, building or appliance shall be used in such a manner as to permit the escape therefrom of smoke, dust, fumes, odour, noise, vibration or waste products in such quantity or extent, or in such a manner as, in the opinion of the Council, will create, or be a nuisance to, any inhabitant or to traffic or persons using roads in the vicinity.

37 LANDSCAPING

Landscaping shall be undertaken and maintained to Council's satisfaction for all development unless, in the opinion of the Council, such landscaping is considered unnecessary. Such landscaping shall generally be located in such positions on a site or sites so as to enhance the appearance of any development or screen from view any parking area, open storage area, drying areas and any other space which, by virtue of its use, is likely to detract from the visual amenity of the surrounding area.

39 MAXIMUM BUILDING HEIGHT

No site shall be developed or building constructed to contain more than two storeys or exceed 10 metres in height measured to the highest proportion of the building from mean natural ground level, or such other ground level, as may be determined by Council.

43 REMNANT VEGETATION

Where, in the opinion of Council, and with the advice of the Department responsible for agriculture, land, the subject of an application to subdivide or commence development, is degraded, Council may require the land owner to undertake such measures to rehabilitate the land to a satisfactory standard and to protect it from further degradation.

POLICY IMPLICATIONS

There are no policy implications relating to this item.

CONSULTATION

The Amendment 21 was referred to the Environmental Protection Authority, advertised and reviewed in accordance with the *Planning and Development Regulations 2015*.

BUDGET/FINANCIAL IMPLICATIONS

There are no financial implication relating to this item.

STRATEGIC IMPLICATIONS

There are no strategic implications relating to this item.

SUSTAINABILITY IMPLICATIONS

➤ **Environmental**

The proposal to amend the zoning and reservation has been assessed by the Environmental Protection Authority (EPA). The EPA decided that the scheme amendment does not require assessment under Part IV Division 3 of the *Environmental Protection Act 1986* and that it is not necessary to provide any advice or recommendations.

➤ **Economic and Social**

The vision is the creation light industrial uses operating to provide services and employment opportunities to the community of Boyup Brook.

VOTING REQUIREMENTS

Simple majority

CONCLUSION

The proposed amendment involves Rezoning Lot 13129 Bridgetown Boyup Brook Road, from the 'Rural' zone and the 'Public purposes' reserve (purpose: water and parkland), to the 'Light Industry' zone.

This scheme amendment creates an opportunity to make available additional land for light industrial activities. Industry creates employment opportunities for both skilled and unskilled workers, with opportunities for light manufacturing, repair, maintenance and service facilities.

As indicated in this report, the subject Lot 13129 is considered suitable for industrial activities. The Lot has a cleared level area, suitable for development and which is surrounded by vegetation to act as a natural buffer to neighbouring landholdings.

The Council is requested to FINALLY SUPPORT the scheme amendment for the following reasons:

- Submissions on the amendment have been adequately reviewed with no outstanding issues that cannot be addressed at the development stage.
- The proposal meets objectives of the scheme and State Planning Policy criteria.

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 10.4.2

MOVED: Cr Philippe Kaltenrieder

SECONDED: Cr Kevin Moir

THAT Council, pursuant to Part 5 of the *Planning and Development Act 2005*, resolves to:

- 1. Finally approve, without modification, Scheme Amendment No. 21, to amend the Shire of Boyup Brook *Local Planning Scheme No. 2* by:**
 - a) Rezoning Lot 13129 Bridgetown Boyup Brook Road, from the ‘Rural’ zone and the ‘Public purposes’ reserve (purpose: water and parkland), to the ‘Light Industry’ zone.**
 - b) Amending the Scheme Maps accordingly.**
- 2. Note the submissions received as detailed in the Schedule of Submissions and Recommendations.**
- 3. Notify the applicant and submitters of Council’s decision.**
- 4. Forward amendment documentation and submissions to the Western Australian Planning Commission with a request that the Hon. Minister for Planning grant approval to the amendment and its gazettal - with no modifications.**

The Amendment is a ‘Standard’ amendment under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- a) The amendment would have minimal impact on land in the scheme area that is not the subject of the amendment; and**
- b) The amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.**

Amendment to Additional Scheme Provision

MOVED: Cr Helen O’Connell

SECONDED: Cr Sarah Alexander

All development, including for fire mitigation is to be contained within the cleared development area as identified in the Potential Building Envelope as shown in the attached diagram on page 25 of this report.

CARRIED 9/0

Res 22/11/164

MOTION

THAT Council, pursuant to Part 5 of the *Planning and Development Act 2005*, resolves to:

- 1. Finally approve, with modification, (point b) Scheme Amendment No. 21, to amend the Shire of Boyup Brook *Local Planning Scheme No. 2* by:**
 - a) Rezoning Lot 13129 Bridgetown Boyup Brook Road, from the 'Rural' zone and the 'Public purposes' reserve (purpose: water and parkland), to the 'Light Industry' zone.**
 - b) Include a scheme provision to ensure that all development, including for fire mitigation is to be contained within the cleared development area as identified in the Potential Building Envelope as shown in the attached diagram on page 25 of this report.**
 - c) Amending the Scheme Maps accordingly.**
- 2. Note the submissions received as detailed in the Schedule of Submissions and Recommendations.**
- 3. Notify the applicant and submitters of Council's decision.**
- 4. Forward amendment documentation and submissions to the Western Australian Planning Commission with a request that the Hon. Minister for Planning grant approval to the amendment and its gazettal - with one modification.**

The Amendment is a 'Standard' amendment under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- a) The amendment would have minimal impact on land in the scheme area that is not the subject of the amendment; and**
- b) The amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.**

CARRIED 9/0

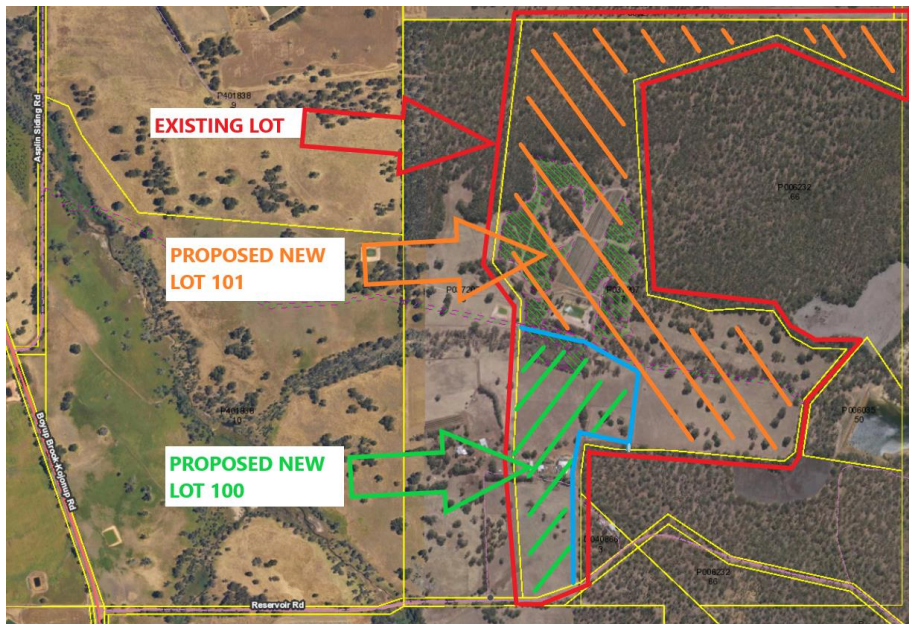
Res 22/11/165

10.4.3 Subdivision Application (WAPC Ref 162877) Lot 7 Reservoir Road, Boyup Brook

Location:	<i>Lot 7 Reservoir Road, Boyup Brook.</i>
Applicant:	<i>J Towie (Surveyor)</i>
File:	<i>WAPC 162877</i>
Disclosure of Officer Interest:	<i>None</i>
Date:	<i>24 November 2022</i>
Author:	<i>A. Nicoll, Town Planner</i>
Authorizing Officer:	<i>Dale Putland, Chief Executive Officer</i>
Attachments:	<i>1. Proposed Plan</i>

SUMMARY

Council is requested to advise the Western Australian Planning Commission (WAPC) to conditionally support the proposed 'Rural' Lot 7 Reservoir Road subdivision (1 lot into 2 lots).



In accordance with the Shire's scheme clause 25, the proposal is not expected to impact on the integrity of farming practices or rural character and rural appearance of the area. The property is somewhat constrained in its ability to farm, due to its irregular shape, small size, a watercourse running through the centre of the property and a substantial area of remnant vegetation.

BACKGROUND

The Western Australian Planning Commission forwarded the subdivision application to the Shire of Boyup Brook requesting information, comment or recommended conditions.

In accordance with the Commissions Development Control Policy 3.4, the application is proposed as a 'Homestead Lot' subdivision, meaning:

A small lot generally ranging from one to four hectares, but may be up to 20 hectares in size depending on site specific circumstances, which is excised from a larger farm holding for separate occupation, such as by a retiring farmer wishing to remain in an approved existing dwelling.

DISCUSSION

Lot 7 Reservoir Road is 63.9 hectares in area and is located approximately 5km south east of the Boyup Brook Townsite.

The Lot has an irregular shape with frontage to Reservoir Road on its southern boundary and comprises one single dwelling with associated outbuildings situated near the southern portion of the property.

The southern half of the property has been cleared through its historical agricultural use (primarily grazing). The northern half of the property includes a vineyard and remnant vegetation.

The centre of the property consists of a watercourse and water pipe infrastructure, which transports water from a reservoir located further to the east, to the Boyup townsite.

Proposed lot 100 will be 13.79 hectares in area with direct frontage to Reservoir Road.

Proposed Lot 101 will be 50.25 hectares in area with battle-axe-access to Reservoir Road.

The Shire notes the Western Australian Planning Commission Development Control Policy 3.4, which states:

In considering applications under section 6, the WAPC will consider rural subdivision...to allow for the continued occupation of existing homesteads when they are no longer used as part of a farming operation

Council is recommended to agree to support the proposed subdivision for the following reasons:

- The creation of the two lots is not expected to impact on the integrity of farming practices or rural character and rural appearance of the area.
- The property in its current format, is somewhat constrained in its ability to farm, due to its irregular shape, small size, an intermittent watercourse running through the centre of the property and a substantial area of remnant vegetation.

Council is recommended to agree to the following condition of subdivision:

1. Shared crossover between proposed lots 100 and 101, with direct frontage to Reservoir Road.

CONSULTATION

N/A

STATUTORY OBLIGATIONS

25 RURAL ZONE

1. *In considering applications for subdivision, rezoning and planning consent in the Rural Zone, Council shall have regard to:*
 - a) *the need to protect the agricultural practices of the Rural zone in light of its importance to the District's economy;*
 - b) *the need to protect the area from uses which will reduce the amount of land available for agriculture;*
 - c) *bushfire risk to the locality and adequacy of fire suppression measures;*
 - d) *the need to preserve the rural character and rural appearance of the area; and*
 - e) *where rural land is being subdivided for closer development, the proposal should be supported with evidence outlining the land's suitability and capability for further development.*

VOTING REQUIREMENTS

Simple majority

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 10.4.3

MOVED: Cr Kevin Moir

SECONDED: Cr Steele Alexander

That Council advise the Western Australian Planning Commission to support the proposal to subdivide Lot 7 Reservoir Road from one lot, into two lots, for the following reasons and with the following condition:

Reason for support

- **The creation of the two lots is not expected to impact on the integrity of farming practices or rural character and rural appearance of the area. The property in its current format, is somewhat constrained in its ability to farm, due to its irregular shape, small size, an intermittent watercourse running through the centre of the property and a substantial area of remnant vegetation.**

Condition

1. **T20 – Suitable arrangements being made with the local government for the provision of vehicular crossover(s) to service the lot(s) shown on the approved plan of subdivision.**

Advice – Appears the current Lot may be accessing Reservoir Road via the adjoining Lot 66 (to the east). Both lots need to arrange direct access to Reservoir Road, via a shared crossover.

CARRIED 9/0

Res 22/11/166

Brian Cailes, Fiona Murray and Graham Calley, Shirley Broadhurst and Mavic Sowry left the Chambers at 7.00pm

11 COMMITTEE MINUTES

11.1 Rylington Park Committee Minutes

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 11.1

MOVED: Cr Helen O’Connell

SECONDED: Cr Charles Caldwell

That the confirmed minutes of the Rylington Park Committee held on Thursday, 13 October 2022 be received.

CARRIED 8/0

Res 22/11/167

12 MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13 URGENT BUSINESS BY APPROVAL OF THE PRESIDENT OR A MAJORITY OF COUNCILLORS PRESENT/CONFIDENTIAL MATTERS – BEHIND CLOSED DOORS

13.1 Appointing Bushfire Control Officers

Location:	<i>Shire of Boyup Brook</i>
Applicant:	<i>N/A</i>
File:	<i>RS/23/002</i>
Disclosure of Officer Interest:	<i>none</i>
Date:	<i>14 November 2022</i>
Author:	<i>Donna Forsyth – Ranger</i>
Authorizing Officer:	<i>Dale Putland</i>
Attachments:	<i>Nil</i>

SUMMARY

To authorise the Fire Control Officers and Deputy Fire Control Officers for the 2022-23 Fire Season for the Shire of Boyup Brook

BACKGROUND

BFAC minutes 2022 and VFRS notification Sept 2022 – Elected members

HISTORY

NA

COMMENT

Please refer to the table below in the recommendation.

CONSULTATION

Bush Fire Brigades

STATUTORY OBLIGATIONS

38. Local government may appoint bush fire control officer

(1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A

(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

(2A) The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district

(2C) The local government shall fill any vacancy occurring in the office of Chief Bush Fire Control Officer or Deputy Chief Bush Fire Control Officer within one month after the vacancy occurs and if the local government fails or neglects to do so within that time, the FES Commissioner may by notice in writing require the local government to appoint a person to the vacant office within one month after service on it of such notice.

(2D) Where a local government that has been served with a notice pursuant to subsection (2C) fails or neglects to comply with the requirements of that notice, the FES Commissioner may appoint a person who is not employed in the Department to the vacant office.

(2E) A bush fire control officer appointed by a local government under the provisions of this section shall be issued with a certificate of appointment by the local government or, if he is appointed by the FES Commissioner, by the FES Commissioner.

POLICY IMPLICATIONS

Nil

BUDGET/FINANCIAL IMPLICATIONS

Administration costs for Burning Permits – Certificates of authorisation

STRATEGIC IMPLICATIONS

This is in line with the Shire of Boyup Brook Bushfire Mitigation Plan.

Governance & Organisation

1.2 Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community

SUSTAINABILITY IMPLICATIONS

- **Environmental**
There are no known environmental issues at this stage.
- **Economic**
There are no known economic issues at this stage.
- **Social**
There are no known social issues at this stage.

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION & OFFICER RECOMMENDATION – Item 13.1

MOVED: Cr Charles Caldwell

SECONDED: Cr Helen O’Connell

That Council authorises the Fire Control Officers and Deputy Fire Control Officers for the 2022-23 fire season in the table below:

BRIGADE	RANK	NAME	RADIO CALL	CONTACT
X-RAY TEAM	CHIEF BUSHFIRE CONTROL OFFICER	TRISTAN MEAD	HOTEL X-RAY	0497 671 340
	DEPUTY CHIEF BUSHFIRE CONTROL OFFICER	BEN THOMPSON	X-RAY 1	0427 673 072
	2 ND DEPUTY CHIEF BUSHFIRE CONTROL OFFICER	BRAD SKRAHA	X-RAY 2	0428 673 058
	COMMUNICATIONS OFFICER	DAVID FORTUNE	X-RAY 3	0428 672 061
	FIRE WEATHER OFFICER	BRAD FAIRBRASS	X-RAY 4	0428 673 054
	DEPUTY FIRE WEATHER OFFICER	WAYDE ROBERTSON	X-RAY 5	0427 673 090
BOYUP BROOK TOWNSITE VFRS	CAPTAIN - FCO	CLINTON WAWILOW		0407 091 540
	LIEUTENANT - FCO	GYULA BOGAR		0427 651 437
BENJINUP BFB	FIRE CONTROL OFFICER (FCO)	DAVID INGLIS	BENJINUP 1	0418 651 088
	DEPUTY FCO	ROB IMRIE	BENJINUP 2	0428 899 049
CHOWERUP BFB	FIRE CONTROL OFFICER (FCO)	GLENN MEAD	CHOWERUP 1	9769 1086
	DEPUTY FCO	SCOTT WHEATLEY	CHOWERUP 2	0488 319 065
DINNINUP BFB	FIRE CONTROL OFFICER (FCO)	TRISTAN MEAD	HOTEL X-RAY	0497 671 340
	DEPUTY FCO	WAYNE WHITE	DINNINUP 2	0428 384 893
EAST BOYUP BROOK BFB	FIRE CONTROL OFFICER (FCO)	JOHN RITSON	EAST 1	0427 033 010
	DEPUTY FCO	KEN HOLLAND	EAST 2	0428 991 773
GIBBS ROAD BFB	FIRE CONTROL OFFICER (FCO)	RON BINGHAM	GIBBS 1	0429 900 058
	DEPUTY FCO	MICHAEL GILES	GIBBS 2	0428 671 232
KENNINUP BFB	FIRE CONTROL OFFICER (FCO)	BRAD SKRAHA	X-RAY 2	0428 673 058
	DEPUTY FCO	NICK BAGSHAW	KENNINUP 2	0428 993 909

KULIKUP BFB	FIRE CONTROL OFFICER (FCO)	BRAD FAIRBRASS	X-RAY 4	0428 673 054
	DEPUTY FCO	HAYDEN BOCK	KULIKUP 2	0427 439 329
MAYANUP BFB	FIRE CONTROL OFFICER (FCO)	BEN CREEK	MAYANUP 1	0428 158 138
	DEPUTY FCO	MAT FRANKE	MAYANUP 2	0429 109 691
McALINDEN BFB	FIRE CONTROL OFFICER (FCO)	DAVID FORTUNE	X-RAY 3	0428 672 061
	DEPUTY FCO	KIEREN POWER	McALINDEN 2	0488 433 221
MICKALARUP/ DWALGANUP BFB	FIRE CONTROL OFFICER (FCO)	DARREN CHAPMAN	MICKALARUP 1	0427 673 047
	DEPUTY FCO	JAMIE FORBES	MICKALARUP 2	0457 903 024
NOLLAJUP BFB	FIRE CONTROL OFFICER (FCO)	MARCUS GIFFORD	NOLLAJUP 1	0428 644 040
	DEPUTY FCO	ROB INTROVIGNE	NOLLAJUP 2	0427 644 082
SCOTTS BROOK BFB	FIRE CONTROL OFFICER (FCO)	CHARLES CALDWELL	SCOTTS BROOK 1	
	DEPUTY FCO	WAYDE ROBERTSON	X-RAY 5	0427 673 090
TONEBRIDGE BFB	FIRE CONTROL OFFICER (FCO)	RONALD TUCKETT	TONE 1	0427 691 010
	DEPUTY FCO	MATT DELLA-GOLA	TONE 2	0427 767 177
TWEED BFB	FIRE CONTROL OFFICER (FCO)	DAVID MUIR	TWEED 1	0428 653 041
	DEPUTY FCO	SCOTT NIX	TWEED 2	0428 553 017
WEST BOYUP BROOK BFB	FIRE CONTROL OFFICER (FCO)	BRIAN CAILES	WEST 1	0408 151 800
	DEPUTY FCO	ROSS PARKER	WEST 2	0427 989 647

CARRIED 9/0

Res 22/11/168

13.2 2022 Rylington Park Scholarship

BEHIND CLOSED DOORS

MOVED: Cr Helen C O'Connell

SECONDED: Cr Sarah Alexander

That in accordance with Section 5.23 (2) (b) of the Local Government Act 1995 the next part of the meeting be closed to members of the public to allow the Council to consider a matter dealing with a confidential matter and the Council go into committee to allow members free discussion on the matter, the time being 7.06pm.

CARRIED 9/0

Res 22/11/169

NOTICE OF MOTION

(confidential matter)

CARRIED 8/1

Res 22/11/170

MOVED OUT FROM BEHIND CLOSED DOORS

Moved: Cr Philippe Kaltenrieder

SECONDED: Cr Helen O'Connell

That in accordance with Section 5.23(1) (a) of the Local Government Act 1995, Council come out from Behind Closed Doors and Council come out of committee, the time being 7.18pm.

CARRIED 9/0

Res 22/11/171

14 CLOSURE OF MEETING

There being no further business the Shire President, Cr Walker thanked all for attending and declared the meeting closed at 7.18pm.



Chq/EFT	Date	Name	Description	Amount
20587	14/11/2022	Pivotel	GPS Tracking Service - Grader and Transfer Station Oct2022	-62.00
20588	28/11/2022	Pivotel	GPS Tracking Service - Grader and Transfer Station Nov2022	-62.00
TOTAL MUNI CHEQUES to 30 November 2022				-124.00



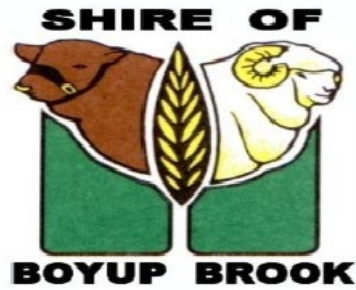
Chq/EFT	Date	Name	Description	Amount
EFT13216	08/11/2022	Benjamin Frewen	Rylington Park - Shearer Training	-3,930.50
EFT13217	08/11/2022	Blackwood River Arts Trail Inc	Community Grant Funding 2022/23 - Advertising Support	-1,000.00
EFT13218	08/11/2022	Boyup Brook Co - Operative	Rylington Park - Purchases incl Stock Vaccines, Water Pump Engine and Portable Handpiece	-6,046.70
EFT13219	08/11/2022	Boyup Brook District High School	Graduation Donation - Shire President's Awards	-200.00
EFT13220	08/11/2022	Boyup Brook Square Dance Group	Refund Hall Hire for Apr2022 Paid in Advance	-91.10
EFT13221	08/11/2022	Boyup Brook Tourism Association Inc.	Tourist Centre - Shire Contribution to Electricity 13/08/2022-13/10/2022	-269.37
EFT13222	08/11/2022	Building and Construction Training Fund BCITF	BCITF Collected Oct2022	-825.14
EFT13223	08/11/2022	Campervan And Motorhome Club Of Australia Ltd	Flax Mill Caravan Park - Accommodation for Noel Smith for Harvey Dickson's Rodeo	-90.00
EFT13224	08/11/2022	DSAK Pty Ltd (Manjimup and Bridgetown Retravision)	Admin Reception - Plants	-241.65
EFT13224	08/11/2022	DSAK Pty Ltd (Manjimup and Bridgetown Retravision)	Swimming Pool - Plants	-13.50
EFT13224	08/11/2022	DSAK Pty Ltd (Manjimup and Bridgetown Retravision)	Key Cutting	-44.91
EFT13225	08/11/2022	Darren Long Consulting	Assistance with Financial Reporting Sep2022	-1,856.25
EFT13226	08/11/2022	Department of Mines, Industry Regulation and Safety BSL	BSL Collected Oct2022	-736.47
EFT13227	08/11/2022	Great Southern Shearing Pty Ltd	Rylington Park - Wool Handling Training	-4,229.50
EFT13228	08/11/2022	Hastie Waste	Rylington Park - Bulk Waste Collection Oct2022	-115.00
EFT13229	08/11/2022	IPEC Pty Ltd (Toll)	Freight Oct2022	-83.51
EFT13230	08/11/2022	Kojonup Agricultural Supplies (tff KAS Unit Trust t/as)	Rylington Park - Purchases Oct2022 incl Stock and Crop Chemicals	-6,169.39
EFT13231	08/11/2022	Lisa Bleechmore	Reimburse Ergonomic Keyboard	-59.95
EFT13232	08/11/2022	Mark Stanton	Rylington Park - Shearer Training	-3,969.20
EFT13233	08/11/2022	Neverfall Springwater Limited	Council and Staff Drinking Water	-47.65
EFT13234	08/11/2022	Officeworks Superstores Pty Ltd	BBELC Stationery	-939.55
EFT13235	08/11/2022	Peppercorn Percy	Flowers for Medical Centre Employee	-65.00
EFT13236	08/11/2022	Sharp Shearing Repairs	Rylington Park - Wool Press Service	-361.90
EFT13237	08/11/2022	Shire of Boyup Brook	BSL and BCITF Commission Oct2022	-41.50
EFT13238	08/11/2022	Synergy (Electricity Generation and Retail Corporation t/as)	Electricity Across Shire Facilities to 13/10/2022	-3,885.02
EFT13239	08/11/2022	Telstra Corporation Limited	Telephone Across Shire Facilities to 24/10/2022	-428.59
EFT13240	08/11/2022	The Treehouse Coffee Lounge (JP Rice & NM Rice t/as)	Catering Oct2022	-220.00
EFT13241	08/11/2022	The Trustee for the Harley Trust (Harley Transport Pty Ltd)	Rylington Park - Freight Nov2022	-1,412.40
EFT13242	08/11/2022	Upper Blackwood Agricultural Society	Community Grant Funding 2022/23 - Fencing Upgrade	-6,347.00
EFT13243	08/11/2022	Winc Australia Pty Limited	Admin Stationery	-501.11
EFT13244	14/11/2022	A & L Printers	Sporting Precinct Workshop - 12 x A1 posters	-396.00
EFT13245	14/11/2022	AFGR1 Equipment Australia Pty Ltd	P146 Small Plant - Parts	-463.50
EFT13246	14/11/2022	Adam Jenkins Tree Services	Town Hall - Tree Pruning	-2,090.00
EFT13247	14/11/2022	Ampol Petroleum Distributors Pty Ltd	Fuel Oct2022	-12,546.24
EFT13248	14/11/2022	AusQ Training	Traffic Management Training - 5 Depot Employees	-4,196.00
EFT13249	14/11/2022	Australia Post	Postage and Stationery Oct2022	-535.40
EFT13250	14/11/2022	Australian Services Union	Payroll Deductions	-51.80
EFT13251	14/11/2022	B&B Street Sweeping Pty Ltd	Town Site Street Sweeping	-1,993.75
EFT13252	14/11/2022	BOC Limited	Gas Cylinder Rental Oct2022	-64.13
EFT13253	14/11/2022	BRC - Building Solutions Pty Ltd	Flax Mill Caravan Park Layout Plan	-990.00
EFT13253	14/11/2022	BRC - Building Solutions Pty Ltd	Airfield Layout Plan	-990.00
EFT13254	14/11/2022	BT Equipment Pty Ltd t/a Tutt Bryant Equipment	Heavy Plant Replacement - Bomag BW 213D5 Steel Drum Vibe Roller	-181,830.00
EFT13254	14/11/2022	BT Equipment Pty Ltd t/a Tutt Bryant Equipment	Heavy Plant Trade-in - P108 Dynapac Vibe Roller	44,000.00
EFT13255	14/11/2022	Black Box Control Pty Ltd	Monthly Grader Tracking Service Nov2022	-101.85
EFT13256	14/11/2022	Blackwood Plant Hire	Winter Grading Variation	-1,004.85
EFT13257	14/11/2022	Boyup Brook Pharmacy (Westphal Family Trust)	BBELC - Medical Supplies	-89.95
EFT13258	14/11/2022	Boyup Brook Tyre Service	P219 Mitsubishi MR4W20 Triton - Tyres	-1,392.00
EFT13258	14/11/2022	Boyup Brook Tyre Service	P193 Mitsubishi MN Triton Utility - Parts	-490.00
EFT13259	14/11/2022	Bunnings Group Ltd	Flax Mill Men's Shed Project - Kitchen Cabinets and Hardware	-1,788.79
EFT13259	14/11/2022	Bunnings Group Ltd	Building Maintenance Expendable Tools	-103.55
EFT13260	14/11/2022	EcoPrint Supplies	Medical Centre - Printer Toner	-305.80
EFT13261	14/11/2022	Focus Networks	Monthly Device Management Fees Nov2022	-2,598.20
EFT13262	14/11/2022	Heatley Sales Pty Ltd	Minor Plant - Parts	-11.00
EFT13263	14/11/2022	Ibes Australia	Medical Equipment Testing	-907.50
EFT13264	14/11/2022	Keen's Truck Driver Training	HC Driver Training and Licence - Depot Employee	-1,900.00
EFT13265	14/11/2022	Komatsu Australia Pty Ltd	P196 Komatsu 555 Grader - Parts	-1,003.10
EFT13265	14/11/2022	Komatsu Australia Pty Ltd	P199 Komatsu Back Hoe - Parts	-1,465.71
EFT13265	14/11/2022	Komatsu Australia Pty Ltd	P212 Komatsu 555 Grader - Parts	-1,003.10
EFT13266	14/11/2022	Lamat Cleaning (The Bogar Unit Trust t/as)	Various Shires Buildings - Cleaning Oct2022	-2,240.00
EFT13267	14/11/2022	Landgate	Mining Tenements Sep-Oct2022	-42.15
EFT13268	14/11/2022	MIMS Australia Pty Ltd	Medical Centre - MIMS Integrated Data for Genie Solutions Annual Subscription	-440.00
EFT13269	14/11/2022	Manjimup Liquid Waste	Abel Street Shops - Pump Out Septic Tank	-580.00
EFT13270	14/11/2022	Marketforce Pty Ltd	Advertisement in The West Australian 05/10/2022 for Annual Electors Meeting	-529.82
EFT13270	14/11/2022	Marketforce Pty Ltd	Advertisement in the Manjimup Bridgetown Times 05/10/2022 for Amendment 23	-518.98
EFT13271	14/11/2022	Synergy (Electricity Generation and Retail Corporation t/as)	Electricity Across Shire Facilities to 27/10/2022	-2,728.12
EFT13272	14/11/2022	Telstra Corporation Limited	Telephone Across Shire Facilities to 01/11/2022	-1,389.95
EFT13273	14/11/2022	The Quacking Frog Teapot Shed	Catering Nov2022	-650.00
EFT13274	14/11/2022	The Treehouse Coffee Lounge (JP Rice & NM Rice t/as)	Catering Oct2022	-154.00
EFT13275	18/11/2022	ABCO Products Pty Ltd	Various Shire Buildings - Cleaning Supplies	-2,616.61
EFT13276	18/11/2022	Air Response (GC & K Symonds Family Trust t/as)	Swimming Pool Heater Service	-714.49
EFT13277	18/11/2022	Amity Signs	VBFB Fast Fill Water Station Signs	-2,662.22
EFT13278	18/11/2022	Ampol Petroleum Distributors Pty Ltd	Fuel Nov2022	-4,015.61
EFT13279	18/11/2022	Aquatic Services WA Pty Ltd	Swimming Pool - Automatic Cleaner Service and Repair	-2,790.70
EFT13279	18/11/2022	Aquatic Services WA Pty Ltd	Swimming Pool - Chemicals	-1,636.80
EFT13280	18/11/2022	Banlaw Pty Ltd	Depot Fuel Flow Meter Calibration	-2,009.70
EFT13281	18/11/2022	Barry and Sue Flemming	Refund Flax Mill Caravan Park CMF Long Term Booking Deposit	-20.00
EFT13282	18/11/2022	Beulah Wines (CJ, JL & RJ Nield t/as)	Rylington Park - Field Day Catering	-450.00
EFT13283	18/11/2022	Blackwood Plant Hire	RRG148 Boyup Brook-Cranbrook Rd - Push Up Gravel and Rehab	-13,431.00
EFT13284	18/11/2022	Boyup Brook IGA	Rylington Park - Shearing School Catering Oct2022	-3,362.40



Chq/EFT	Date	Name	Description	Amount
EFT13285	18/11/2022	Boyup Brook Medical Services	Pre-employment Medical	-170.00
EFT13286	18/11/2022	Boyup Brook Tyre Service	P206 Mitsubishi Triton Tip Tray - Tyres	-952.00
EFT13287	18/11/2022	Bridgetown Boarding Kennels & Cattery	Animal Impound Fees Oct2022	-165.00
EFT13288	18/11/2022	Fuel Brothers WA.Com Pty Ltd	Fuel Oct2022	-382.56
EFT13289	18/11/2022	Fulton Hogan Industries Pty Ltd	Road Maintenance Supplies	-836.00
EFT13290	18/11/2022	G&M Detergents	Swimming Pool - Hygiene Service Agreement Nov2022-Apr2023	-264.00
EFT13291	18/11/2022	Hales Contracting Group P/L	Pool Manager - Water Sampling Training	-115.50
EFT13292	18/11/2022	Hales Electrical	Swimming Pool Gym - Lighting	-1,716.00
EFT13293	18/11/2022	Haycom Technology	Medical Centre IT Consulting Fees Oct2022	-742.50
EFT13294	18/11/2022	IPEC Pty Ltd (Toll)	Freight Oct2022	-89.75
EFT13295	18/11/2022	IT Vision	SynergySoft Upgrade	-1,419.00
EFT13296	18/11/2022	Internode Pty Ltd	Depot, Admin and BBELC Internet Dec2022	-329.97
EFT13297	18/11/2022	Jimina Shaw-Sloan	Reimburse BBELC Sunscreen	-102.76
EFT13298	18/11/2022	Mathwin Transport	RTR007 Kulikup South Rd - Freight Sep2022	-4,005.10
EFT13299	18/11/2022	Michael John Eastwood t/as M Eastwood Building Contractors	LRCI Tonebridge Country Club - Reclad Interior Progress Payment	-9,970.05
EFT13300	18/11/2022	Michelle Shaw	Reimburse BBELC Safety Gate	-108.90
EFT13301	18/11/2022	Neverfail Springwater Limited	Depot Water	-16.30
EFT13302	18/11/2022	Noble Surveys	Town Hall Feature Survey	-4,345.00
EFT13302	18/11/2022	Noble Surveys	Dinninup Hall Feature Survey	-1,375.00
EFT13303	18/11/2022	Officeworks Superstores Pty Ltd	Admin Stationery	-737.51
EFT13304	18/11/2022	Rear's Electrical & Mechanical Services Pty Ltd	LRCI Tonebridge Country Club - Electrical Upgrades	-11,440.00
EFT13304	18/11/2022	Rear's Electrical & Mechanical Services Pty Ltd	Rylington Park - Repair HWS	-848.10
EFT13305	18/11/2022	Royal Life Saving Society WA Inc	Pool Manager Life Guard Requalification	-159.00
EFT13306	18/11/2022	SOS Office Equipment	Photocopier Billing Oct2022 including Community Newsletters	-1,035.19
EFT13307	18/11/2022	Stephen & Yvonne Dent	3 Reid Pl FM House Water Usage 03/08/2022-05/10/2022	-43.82
EFT13308	18/11/2022	Stridern Pty Ltd	Transfer Station - Green Waste Mulching	-13,728.00
EFT13309	18/11/2022	Taylor Burrell Barnett (Taylor & Burrell Unit Trust t/as)	Draft Local Planning Strategy	-8,389.70
EFT13310	18/11/2022	The Trustee for AJ & DS Painting Contractors Trading Trust	LRCI Tonebridge Country Club - Interior Painting	-6,600.00
EFT13311	18/11/2022	Top Gun Shearing Supplies (The Lawrence Family Trust t/as)	Rylington Park - Shearing School Singlets	-3,033.00
EFT13312	18/11/2022	Totally Workwear - Bunbury	Depot PPE Clothing	-652.30
EFT13313	18/11/2022	Traffic Force	Dinninup Show Traffic Management	-2,619.87
EFT13314	18/11/2022	Veolia Recycling and Recovery Pty Ltd (formerly SUEZ NSW)	Paper and Cardboard Recycling Collection Oct2022	-660.22
EFT13315	18/11/2022	WALGA	People & Culture Seminar - MWS Registration	-330.00
EFT13315	18/11/2022	WALGA	WALGA Convention Registration for Cr Walker (balance of invoice)	-125.00
EFT13316	18/11/2022	Wass Holdings Pty Ltd (tff HCW Trust t/as)	Rylington Park - Canola Spraying	-559.35
EFT13317	18/11/2022	Winc Australia Pty Limited	Admin and Depot Stationery	-1,487.49
EFT13318	18/11/2022	activ8me (Australian Private Networks Pty Ltd)	GP Houses and Rylington Park Internet and Phone Oct-Nov2022	-281.99
EFT13319	28/11/2022	Amity Signs	Traffic Signs	-973.50
EFT13320	28/11/2022	Ampol Petroleum Distributors Pty Ltd	Fuel Nov2022	-6,584.37
EFT13321	28/11/2022	Australian Primary Health Care Nurses Assoc Ltd	Medical Centre - Staff Training	-200.00
EFT13322	28/11/2022	Australian Services Union	Payroll Deductions	-51.80
EFT13323	28/11/2022	BP Medical	Medical Supplies	-268.04
EFT13324	28/11/2022	Boyup Brook Co - Operative	Purchases Oct2022	-2,795.38
EFT13324	28/11/2022	Boyup Brook Co - Operative	Admin Reception Furniture (Rebate Voucher 2020-21)	-1,997.00
EFT13325	28/11/2022	Boyup Brook Tyre Service	P201 - Isuzu NHPR 65190 3T Dual Cab Truck - Tyres	-790.00
EFT13325	28/11/2022	Boyup Brook Tyre Service	P177 - John Deere Tractor - Repairs	-126.00
EFT13326	28/11/2022	Bridgetown Muffler & Towbar Centre	P195 Isuzu Prime Mover - Parts	-130.00
EFT13326	28/11/2022	Bridgetown Muffler & Towbar Centre	P225 Isuzu Prime Mover - Parts	-130.00
EFT13327	28/11/2022	Bridgetown Timber Sales	Abel Park Gazebo Repairs	-81.81
EFT13327	28/11/2022	Bridgetown Timber Sales	Dinninup Show Grounds Old Hall Repairs	-185.95
EFT13327	28/11/2022	Bridgetown Timber Sales	Walk Trail Bridge Repairs	-186.31
EFT13327	28/11/2022	Bridgetown Timber Sales	Mens Shed Upgrade - Materials	-221.25
EFT13328	28/11/2022	Bunnings Group Ltd	Building Maintenance Expendable Tools	-97.47
EFT13329	28/11/2022	Cleanaway Daniels Services Pty Ltd	Medical Centre Sharps Disposal Oct2022	-181.78
EFT13330	28/11/2022	Country Landscaping & Irrigation	Flax Mill Caravan Park - Data SIM for Retic Controller	-200.00
EFT13331	28/11/2022	Dee-Anne Mears	Refund Flax Mill Caravan Park CMF Long Term Booking Deposit	-20.00
EFT13332	28/11/2022	Dwayne Black	Rylington Park - Shearer Training	-3,982.00
EFT13333	28/11/2022	Great Southern Shearing Pty Ltd	Rylington Park - Wool Handling Training	-4,229.50
EFT13334	28/11/2022	Hersey's Safety Pty Ltd	Garden Expendable Tools	-228.07
EFT13335	28/11/2022	IPEC Pty Ltd (Toll)	Freight Nov2022	-30.00
EFT13336	28/11/2022	Jaycar Pty Ltd	Depot Security Cameras	-2,311.92
EFT13337	28/11/2022	Jim & Lyn Brady	Refund Flax Mill Caravan Park CMF Long Term Booking Deposit	-20.00
EFT13338	28/11/2022	Joanna Hales-Pearce	Reimburse Community Christmas Candles	-86.36
EFT13339	28/11/2022	Mark Stanton	Rylington Park - Shearer Training	-3,969.20
EFT13340	28/11/2022	Medshop Australia	Medical Centre Equipment	-852.17
EFT13341	28/11/2022	Old Dog Dirt & Diesel	ESL - Fire Vehicle Batteries	-490.00
EFT13342	28/11/2022	Porter Consulting Engineers	Town Hall - Stormwater Management Plan First Payment	-2,200.00
EFT13343	28/11/2022	Rear's Electrical & Mechanical Services Pty Ltd	Fuel Bowser Repairs	-121.00
EFT13344	28/11/2022	Russell Miller	Reimburse PPE	-115.50
EFT13345	28/11/2022	Sprint Express	Freight Oct2022	-119.90
EFT13346	28/11/2022	Totally Workwear - Bunbury	Project Officer Work Clothing and PPE	-959.00
EFT13347	28/11/2022	Veolia Recycling & Recovery (Perth) Pty Ltd (formerly Suez)	Waste Collection Oct2022	-7,717.84



Chq/EFT	Date	Name	Description	Amount
DD7664.1	03/11/2022	Commonwealth Essential Super	Superannuation Contributions	-28.58
DD7664.2	03/11/2022	Christian Super	Superannuation Contributions	-172.22
DD7666.1	03/11/2022	Salary & Wages	Payroll 03Nov2022	-13,282.39
DD7680.1	09/11/2022	Sam & Carolyn Mallett Super Fund	Payroll Deductions	-870.80
DD7680.2	09/11/2022	Future Super	Superannuation Contributions	-55.13
DD7680.3	09/11/2022	Australian Retirement Trust	Superannuation Contributions	-470.40
DD7680.4	09/11/2022	Christian Super	Superannuation Contributions	-210.59
DD7680.5	09/11/2022	MLC Super Fund Plum Super	Superannuation Contributions	-282.24
DD7680.6	09/11/2022	Mercer Super Trust (TTF) - Mercer SmartSuper Plan	Superannuation Contributions	-27.44
DD7680.7	09/11/2022	Aware Super	Payroll Deductions	-7,556.79
DD7680.8	09/11/2022	Rest Superannuation	Superannuation Contributions	-2,538.27
DD7680.9	09/11/2022	AMP Super Fund - SignatureSuper	Superannuation Contributions	-3,270.71
DD7682.1	10/11/2022	Salary & Wages	Payroll 09Nov2022	-101,331.27
DD7691.1	17/11/2022	Australian Super	Superannuation Contributions	-136.36
DD7691.2	17/11/2022	Rest Superannuation	Superannuation Contributions	-35.39
DD7693.1	17/11/2022	Salary & Wages	Payroll 17Nov2022	-5,226.07
DD7703.1	23/11/2022	Sam & Carolyn Mallett Super Fund	Payroll Deductions	-912.87
DD7703.2	23/11/2022	Future Super	Superannuation Contributions	-55.13
DD7703.3	23/11/2022	Australian Retirement Trust	Superannuation Contributions	-470.40
DD7703.4	23/11/2022	Christian Super	Superannuation Contributions	-177.28
DD7703.5	23/11/2022	MLC Super Fund Plum Super	Superannuation Contributions	-282.24
DD7703.6	23/11/2022	Mercer Super Trust (TTF) - Mercer SmartSuper Plan	Superannuation Contributions	-320.12
DD7703.7	23/11/2022	Prime Super	Superannuation Contributions	-318.17
DD7703.8	23/11/2022	Aware Super	Payroll Deductions	-7,823.17
DD7703.9	23/11/2022	Rest Superannuation	Superannuation Contributions	-1,818.56
DD7705.1	24/11/2022	Salary & Wages	Payroll 23Nov2022	-106,014.16
DD7680.10	09/11/2022	Australian Super	Superannuation Contributions	-1,832.51
DD7680.11	09/11/2022	Commonwealth Essential Super	Superannuation Contributions	-179.48
DD7680.12	09/11/2022	Colonial First State Superannuation	Superannuation Contributions	-456.44
DD7680.13	09/11/2022	MLC Super Fund	Superannuation Contributions	-285.88
DD7680.14	09/11/2022	HESTA	Superannuation Contributions	-279.30
DD151122	15/11/2022	Shire of Boyup Brook Credit Card	Xplor Childcare - BBELC QK Lite Monthly Subscription 16/10/2022-16/11/2022	-185.90
DD151122	15/11/2022	Shire of Boyup Brook Credit Card	DWER - Clearing Permit Application Fee	-2,600.00
DD151122	15/11/2022	Shire of Boyup Brook Credit Card	Lord Forrest Hotel - Depot Employee Accommodation Training 20/10/2022	-197.00
DD151122	15/11/2022	Shire of Boyup Brook Credit Card	Adobe Acrobat Pro Monthly Subscription 20/10/2022-19/11/2022	-114.95
DD151122	15/11/2022	Shire of Boyup Brook Credit Card	Bunnings - Community Christmas Clam Shells	-50.00
DD151122	15/11/2022	Shire of Boyup Brook Credit Card	Neverfail - Paper Cups	-165.55
DD151122	15/11/2022	Shire of Boyup Brook Credit Card	Big W Online - Community Christmas Lollies and Santa Hats	-164.25
DD7703.10	23/11/2022	AMP Super Fund - SignatureSuper	Superannuation Contributions	-3,576.36
DD7703.11	23/11/2022	Australian Super	Superannuation Contributions	-1,454.80
DD7703.12	23/11/2022	Commonwealth Essential Super	Superannuation Contributions	-181.85
DD7703.13	23/11/2022	Colonial First State Superannuation	Superannuation Contributions	-520.44
DD7703.14	23/11/2022	MLC Super Fund	Superannuation Contributions	-269.65
DD7703.15	23/11/2022	HESTA	Superannuation Contributions	-279.30
DD7721.1	01/11/2022	Westnet	Admin, Swimming Pool and Medical Centre Internet Nov2022	-289.85
DD7721.2	04/11/2022	The Bunbury Diocesan Trustees and Anglican Parish of Boyup Brook	18 Barron St GP House - Rent 08/11/2022-21/11/2022	-600.00
DD7721.3	09/11/2022	De Lage Landen Pty Ltd	Rental Agreement for Photocopier DCVII-C5573 Nov2022	-184.80
DD7721.4	14/11/2022	Stephen & Yvonne Dent	3 Reid Pl FM House - Rent 18/11/2022-01/12/2022	-700.00
DD7721.5	18/11/2022	The Bunbury Diocesan Trustees and Anglican Parish of Boyup Brook	18 Barron St GP House - Rent 22/11/2022-05/12/2022	-600.00
DD7721.6	23/11/2022	AGDATA Holdings Pty Ltd	Rylington Park - Phoenix Accounting Software Nov2022	-44.00
DD7721.7	28/11/2022	Stephen & Yvonne Dent	3 Reid Pl FM House - Rent 02/12/2022-15/12/2022	-700.00
TOTAL DD MUNI ACCOUNT TO 30 November 2022				-269,599.06
DD301122	30/11/2022	Police Licensing	Police Claimed November2022	-52,351.15
TOTAL DD POLICE LICENSING ACCOUNT TO 30 November 2022				-52,351.15
TOTAL DD BOYUP BROOK EARLY LEARNING CENTRE ACCOUNT TO 31 November 2022				0.00
SUMMARY				
CHQ (Muni Account)				-124.00
DD				-269,599.06
EFT				-386,005.68
TOTAL				-655,728.74
ALL MUNI TRANS TO 30 November 2022				-655,728.74
DD (Police Licensing Account) TO 30 November 2022				-52,351.15



MONTHLY FINANCIAL REPORT

30 NOVEMBER 2022

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**SHIRE OF BOYUP BROOK
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDING 30 NOVEMBER 2022**

	2022-23 ANNUAL	2022-23 YTD	2022-23 YTD	
	BUDGET	BUDGET	ACTUAL	VARIANCE
EXPENDITURE (Excluding Finance Costs)	\$		\$	
General Purpose Funding	(145,178)	(54,843)	(50,191)	-8%
Governance	(413,820)	(218,176)	(125,105)	-43%
Law, Order, Public Safety	(463,227)	(170,061)	(116,898)	-31%
Health	(1,469,083)	(557,447)	(550,044)	-1%
Education and Welfare	(364,318)	(167,833)	-159,908	-5%
Housing	(290,520)	(108,893)	(46,119)	-58%
Community Amenities	(513,481)	(215,353)	(150,948)	-30%
Recreation and Culture	(1,327,709)	(578,026)	(326,150)	-44%
Transport	(4,639,044)	(1,773,864)	(526,300)	-70%
Economic Services	(642,550)	(197,994)	(154,750)	-22%
Other Property and Services	(848,431)	(280,772)	(190,142)	-32%
Total Operating Expenditure	(11,117,360)	(4,323,264)	(2,396,556)	
REVENUE				
General Purpose Funding	3,898,556	3,613,286	3,614,221	0%
Governance	0	0	0	0%
Law, Order, Public Safety	177,392	100,641	81,543	-19%
Health	1,102,800	464,133	277,326	-40%
Education and Welfare	210,000	106,680	13,541	-87%
Housing	211,852	28,407	30,115	6%
Community Amenities	224,823	216,870	217,934	0%
Recreation and Culture	55,995	33,540	41,309	23%
Transport	216,105	198,918	206,890	4%
Economic Services	118,115	42,714	37,292	-13%
Other Property & Services	881,227	135,158	210,972	56%
Total Operating Revenue	7,096,865	4,940,346	4,731,143	
Sub-Total	(4,020,495)	617,082	2,334,588	
FINANCE COSTS				
Housing	(1,841)	(975)	(1,777)	82%
Recreation & Culture	(3,354)	(2,003)	(975)	-51%
Total Finance Costs	(5,195)	(2,978)	(2,752)	
NON-OPERATING REVENUE				
Law, Order & Public Safety	31,360	31,360	0	-100%
Recreation & Culture	95,714	0	20,000	0%
Transport	2,692,840	733,827	1,104,741	51%
Economic Services	75,687	0	0	0%
Total Non-Operating Revenue	2,895,601	765,187	1,124,741	
PROFIT/(LOSS) ON SALE OF ASSETS				
Housing Profit	0	0	0	
Transport Profit	0	0	0	
Transport Loss	0	0	0	
Total Profit/(Loss)	0	0	0	
NET RESULT	(1,130,089)	1,379,291	3,456,576	
Other Comprehensive Income				
Changes on revaluation of non-current assets	0	0	0	
	0	0	0	
TOTAL COMPREHENSIVE INCOME	(1,130,089)	1,379,291	3,456,576	

"Traffic Lights" Colour Coding:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the Council has defined a formula in Council Policy 2.1.6 (see also Variance Report in these Statements).

To simplify this reporting, a traffic light system is used in the variance column of the Statement of Comprehensive Income and the Rate Setting Statement, as follows:

Revenue:

Green = Actual Revenue is greater than Year-to-Date budgeted revenue by 10% or more

Red = Variance between Actual Revenue and Year-to-Date budget is greater than 10% (lower)

Expenditure:

Green = Actual Expenditure is less than Year-to-Date budgeted expenditure

Red = Variance between Actual Expenditure and Year-to-Date budget is greater than 10% (higher)



SHIRE OF BOYUP BROOK
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE/TYPE
FOR THE PERIOD ENDING 30 NOVEMBER 2022

	2022-23 ORIGINAL BUDGET	2022-23 YTD BUDGET	2022-23 YTD ACTUAL	VARIANCE
Expenses				
Employee Costs	(3,551,787)	(1,534,620)	(1,617,354)	5%
Materials and Contracts	(3,156,906)	(965,951)	(368,011)	-62%
Utility Charges	(216,229)	(86,906)	(47,131)	-46%
Depreciation on Non-Current Assets	(3,586,909)	(1,447,631)	0	-100%
Interest Expenses	(6,550)	(3,317)	(2,752)	-17%
Insurance Expenses	(284,780)	(271,380)	(260,719)	-4%
Other Expenditure	(319,394)	(16,438)	(103,341)	529%
Total Operating Expenses	(11,122,555)	(4,326,242)	(2,399,308)	
Revenue				
Rates	3,334,797	3,334,047	3,333,523	0%
Operating Grants, Subsidies and Contributions	1,020,146	543,607	535,030	-2%
Fees and Charges	1,812,135	907,717	619,656	-32%
Interest Earnings	26,150	13,134	11,023	-16%
Other Revenue	903,637	141,842	231,912	64%
Total Operating Revenue	7,096,865	4,940,346	4,731,143	
Sub-Total	(4,025,690)	614,105	2,331,836	
Non-Operating Grants, Subsidies & Contributions	2,895,601	765,187	1,124,741	47%
Profit on Asset Disposals	0	0	0	0%
Loss on Asset Disposals	0	0	0	0%
	2,895,601	765,187	1,124,741	
Net Result	(1,130,089)	1,379,291	3,456,576	
Other Comprehensive Income				
Changes on revaluation of non-current assets	0	0	0	
Total Other Comprehensive Income	0	0	0	
TOTAL COMPREHENSIVE INCOME	(1,130,089)	1,379,291	3,456,576	

SHIRE OF BOYUP BROOK
FINANCIAL ACTIVITY STATEMENT BY NATURE/TYPE
FOR THE PERIOD ENDING 30 NOVEMBER 2022

	2022-23 ORIGINAL BUDGET	2022-23 YTD BUDGET (a)	2022-23 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
OPERATING REVENUE	\$	\$	\$			
Ex-Gratia Rates & Write-offs	2,062	1,312	1390	Within Threshold	Within Threshold	
Operating Grants, Subsidies and Contributions	1,020,146	543,607	535,030	Within Threshold	Within Threshold	
Fees and Charges	1,812,135	907,717	619,656	(288,060)	(31.73%)	▼
Interest Earnings	26,150	13,134	11,023	Within Threshold	(16.08%)	
Other Revenue	903,637	141,842	231,912	90,070	63.50%	▲
Profit on Disposal of Asset	0	0	0	Within Threshold	0%	
Total Operating Revenue	3,764,130	1,607,611	1,399,010	(197,990)		
LESS OPERATING EXPENDITURE						
Employee Costs	(3,551,787)	(1,534,620)	(1,476,843)	57,777	Within Threshold	
Materials and Contracts	(3,156,906)	(965,951)	(508,522)	457,429	(47.36%)	
Utility Charges	(216,229)	(86,906)	(47,131)	39,774	(45.77%)	
Depreciation on Non-Current Assets	(3,586,909)	(1,447,631)	0	1,447,631	(100.00%)	
Interest Expenses	(6,550)	(3,317)	(2,752)	Within Threshold	(17.02%)	
Insurance Expenses	(284,780)	(271,380)	(260,719)	10,661	Within Threshold	
Other Expenditure	(319,394)	(16,438)	(103,341)	(86,903)	528.67%	
Loss on Disposal of Asset	0	0	0	Within Threshold	0%	
Total Operating Expenses	(11,122,555)	(4,326,242)	(2,399,308)	1,926,370		
Sub-Total	(7,358,425)	(2,718,630)	(1,000,298)	1,728,379		
NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET						
Movement in Employee Provisions (Non-current)	44,635	0	0	Within Threshold	0%	
Movement in Accrued Interest Expense	0	0	0	Within Threshold	0%	
(Profit)/ Loss on the disposal of assets	0	0	0	Within Threshold	0%	
Depreciation Written Back	3,586,909	1,447,631	0	(1,447,631)	(100.00%)	▼
Operating Activities Excluded from Budget	3,631,544	1,447,631	0	(1,447,631)		
Sub Total	(3,726,881)	(1,270,999)	(1,000,298)	280,748		
INVESTING ACTIVITIES						
Purchase of Land	0	0	0	Within Threshold	0%	
Purchase Buildings	(795,500)	(175,500)	(61,534)	113,966	(64.94%)	
Purchase Plant and Equipment	(755,260)	(289,660)	(218,198)	71,462	(24.67%)	
Purchase Furniture and Equipment	(17,680)	(17,680)	0	17,680	(100.00%)	
Infrastructure Assets - Roads	(2,897,857)	(1,291,956)	(1,011,786)	280,170	(21.69%)	
Infrastructure Assets - Footpaths	(75,075)	0	0	Within Threshold	0%	
Infrastructure Assets - Aerodromes	0	0	0	Within Threshold	0%	
Infrastructure Assets - Drainage	(217,203)	(79,381)	(6,488)	72,893	(91.83%)	
Infrastructure Assets - Parks & Ovals	(100,000)	0	0	Within Threshold	0%	
Infrastructure Assets - Recreation	(150,000)	0	(431)	Within Threshold	0%	
Infrastructure Assets - Other	(344,179)	(204,389)	(45,750)	158,639	(77.62%)	
Proceeds from Sale of Assets	175,000	45,000	40,000	Within Threshold	(11.11%)	
Contributions for the Development of Assets	2,895,601	765,187	1,124,741	359,554	46.99%	▲
Amount Attributable to Investing Activities	(2,282,153)	(1,248,379)	(179,446)	1,074,364		
FINANCING ACTIVITIES						
Repayment of Debt - Loan Principal	(40,608)	(18,547)	(10,536)	Within Threshold	(43.19%)	
Transfer to Reserves	(101,000)	(417)	0	Within Threshold	(100.00%)	
Amount Attributable to Financing Activities	(141,608)	(18,964)	(10,536)	0		
Sub Total	(6,150,642)	(2,538,342)	(1,190,280)	1,355,112		
FUNDING FROM						
Transfer from Reserves	154,100	0	0	Within Threshold	0%	
Loans Raised	250,000	0	0	Within Threshold	0%	
Estimated Opening Surplus at 1 July	2,413,807	2,413,807	2,375,659	(38,148)	Within Threshold	
Amount Raised from General Rates	3,332,735	3,332,735	3,332,133	Within Threshold	Within Threshold	
Closing Funds	0	0	0	Within Threshold	0%	
NET SURPLUS/(DEFICIT)	(0)	3,208,200	4,517,512	1,309,312		

SHIRE OF BOYUP BROOK
BUDGET REVIEW FINANCIAL ACTIVITY STATEMENT BY FUNCTION/PROGRAM
FOR THE PERIOD ENDING 30 NOVEMBER 2022

	2022-23 ORIGINAL BUDGET	2022-23 YTD BUDGET (a)	2022-23 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
OPERATING REVENUE	\$	\$	\$			
General Purpose Funding	565,821	280,551	280,698	Within Threshold	Within Threshold	
Governance	0	0	0	Within Threshold	0%	
Law, Order Public Safety	177,392	100,641	81,543	(19,098)	(18.98%)	▼
Health	1,102,800	464,133	277,326	(186,807)	(40.25%)	▼
Education and Welfare	210,000	106,680	13,541	(93,139)	(87.31%)	▼
Housing	211,852	28,407	30,115	Within Threshold	Within Threshold	
Community Amenities	224,823	216,870	217,934	Within Threshold	Within Threshold	
Recreation and Culture	55,995	33,540	41,309	Within Threshold	23.16%	
Transport	216,105	198,918	206,890	Within Threshold	Within Threshold	
Economic Services	118,115	42,714	37,292	Within Threshold	(12.69%)	
Other Property and Services	881,227	135,158	210,972	75,814	56.09%	▲
Total Operating Revenue	3,764,130	1,607,611	1,397,620	(223,230)		
LESS OPERATING EXPENDITURE						
General Purpose Funding	(145,178)	(54,843)	(50,191)	Within Threshold	Within Threshold	
Governance	(413,820)	(218,176)	(125,105)	93,072	(42.66%)	
Law, Order, Public Safety	(463,227)	(170,061)	(116,898)	53,163	(31.26%)	
Health	(1,469,083)	(557,447)	(550,044)	Within Threshold	Within Threshold	
Education and Welfare	(364,318)	(167,833)	(159,908)	Within Threshold	Within Threshold	
Housing	(292,361)	(109,868)	(47,896)	61,972	(56.41%)	
Community Amenities	(513,481)	(215,353)	(150,948)	64,405	(29.91%)	
Recreation and Culture	(1,331,063)	(580,029)	(327,125)	252,904	(43.60%)	
Transport	(4,639,044)	(1,773,864)	(526,300)	1,247,563	(70.33%)	
Economic Services	(642,550)	(197,994)	(154,750)	43,245	(21.84%)	
Other Property & Services	(848,431)	(280,772)	(190,142)	90,631	(32.28%)	
Total operating Expenses	(11,122,555)	(4,326,242)	(2,399,308)	1,906,954		
Sub-Total	(7,358,425)	(2,718,630)	(1,001,688)	1,683,724		
NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET						
Movement in Employee Provisions (Non-current)	44,635	0	0	Within Threshold	0%	
Movement in Accrued Interest Expense	0	0	0	Within Threshold	0%	
(Profit)/ Loss on the disposal of assets	0	0	0	Within Threshold	0%	
Depreciation Written Back	3,586,909	1,447,631	0	(1,447,631)	(100.00%)	▼
Operating Activities Excluded from Budget	3,631,544	1,447,631	0	(1,447,631)		
Sub Total	(3,726,881)	(1,270,999)	(1,001,688)	236,093		
INVESTING ACTIVITIES						
Purchase of Land	0	0	0	Within Threshold	0%	
Purchase Buildings	(795,500)	(175,500)	(61,534)	113,966	(64.94%)	
Purchase Plant and Equipment	(755,260)	(289,660)	(218,198)	71,462	(24.67%)	
Purchase Furniture and Equipment	(17,680)	(17,680)	0	17,680	(100.00%)	
Infrastructure Assets - Roads	(2,897,857)	(1,291,956)	(1,011,786)	280,170	(21.69%)	
Infrastructure Assets - Footpaths	(75,075)	0	0	Within Threshold	0%	
Infrastructure Assets - Aerodromes	0	0	0	Within Threshold	0%	
Infrastructure Assets - Drainage	(217,203)	(79,381)	(6,488)	72,893	(91.83%)	
Infrastructure Assets - Parks & Ovals	(100,000)	0	0	Within Threshold	0%	
Infrastructure Assets - Recreation	(150,000)	0	(431)	Within Threshold	0%	
Infrastructure Assets - Other	(344,179)	(204,389)	(45,750)	158,639	(77.62%)	
Proceeds from Sale of Assets	175,000	45,000	40,000	Within Threshold	(11.11%)	
Contributions for the Development of Assets	2,895,601	765,187	1,124,741	359,554	46.99%	▲
Amount Attributable to Investing Activities	(2,282,153)	(1,248,379)	(179,446)	1,074,364		
FINANCING ACTIVITIES						
Repayment of Debt - Loan Principal	(40,608)	(18,547)	(10,536)	Within Threshold	(43.19%)	
Transfer to Reserves	(101,000)	(417)	0	Within Threshold	(100.00%)	
Amount Attributable to Financing Activities	(141,608)	(18,964)	(10,536)	0		
Sub Total	(6,150,642)	(2,538,342)	(1,191,670)	1,310,457		
FUNDING FROM						
Transfer from Reserves	154,100	0	0	Within Threshold	0%	
Loans Raised	250,000	0	0	Within Threshold	0%	
Estimated Opening Surplus at 1 July	2,413,807	2,413,807	2,375,659	(38,148)	Within Threshold	
Amount Raised from General Rates	3,332,735	3,332,735	3,333,523	Within Threshold	Within Threshold	
Closing Funds	0	0	0	Within Threshold	0%	
Sub Total	6,150,642	5,746,542	5,709,182	(38,148)		
NET SURPLUS/(DEFICIT)	(0)	3,208,200	4,517,512	1,272,309		

**SHIRE OF BOYUP BROOK
SUMMARY OF CURRENT ASSETS AND LIABILITIES
FOR THE PERIOD ENDING 30 NOVEMBER 2022**

	ACTUAL 30 NOVEMBER 2022
<u>Current Assets</u>	
Cash at bank and on Hand	4,560,125
Restricted Cash	152,250
Restricted Cash Reserves	2,629,994
Trade Receivables	1,464,168
Stock on Hand/Inventory/Biological Assets	449,490
Total Current Assets	9,256,027
 <u>Current Liabilities</u>	
Trade Creditors	(\$539,708)
Bonds and Deposits	(\$218,353)
Accrued Wages	(\$92,931)
Accrued Interest on Loans	(\$1,967)
Accrued Expense	(\$62,318)
ATO Liabilities	\$0
Contract Liability	(\$513,001)
Loan Liability	(\$10,847)
Finance Lease Liability	(\$19,224)
Provisions	(\$385,549)
Total Current Liabilities	(\$1,843,898)
 Sub-Total	 7,412,129
Adjustments	
LESS Cash Backed Reserves	(\$2,629,994)
LESS Restricted Cash	\$0
LESS Inventory	(\$449,490)
LESS Prepaid Expenses	(\$2,419)
ADD: Employee Leave Provisions	\$0
ADD: Accrued Interest	\$1,967
ADD: Accrued Salaries & Wages	\$92,931
ADD: Accrued Expenses	\$62,318
ADD: Current Loan Liability	\$10,847
ADD: Current Finance Lease Liability	\$19,224
Rounding	-2
Net Current Position	4,517,512

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 NOVEMBER 2022**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each month's financial statements. The information contained within the 'Statement of Financial Activity' on page 3 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on this page will be reported below.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Operating Revenue						
Fees & Charges	907,717	619,656	(288,060)	-32%	TIMING	Fees for Medical Centre and Early Learning Centre for August, September, October & November 2022 not yet recorded in accounts. Refuse collection charges higher.
Interest Earnings	13,134	11,023	Within Thresh	-16%	TIMING /PERMANENT	Interest on investments higher. Late payment penalty interest on rates lower.
Other Revenue	141,842	231,912	90,070	64%	TIMING	Rylington park revenue higher.
Operating Expenses						
Employee Costs	(1,534,620)	(1,476,843)	57,777	Within Threshold	TIMING	Wages costed to operations lower for reporting period.
Materials & Contracts	(965,951)	(508,522)	457,429	-47%	TIMING	Councillor ICT allowance, Medical supplies expenses, Community housing maintenance expenses, Town planning contract expenses, Swimming Pool contract expenses, Road Maintenance contract expenses, Roman data collection expenses, Road consulting engineer expenses, Caravan Park contract expenses, Fuel & oil expenses, Admin consultant expenses, Admin IT contract expenses and Rylington Park contract expenses lower than anticipated for reporting period.
Utility Charges	(86,906)	(47,131)	39,774	-46%	TIMING	Swimming Pool water and electricity expenses and Standpipe water expenses lower than anticipated for reporting period.
Depreciation on Assets	(1,447,631)	0	1,447,631	-100%	TIMING	Depreciation unable to be raised until prior year audit is finalised.
Insurance Expenses	(271,380)	(260,719)	10,661	Within Threshold	TIMING	Medcial centre insurance premium expenses lower than anticipated.
Other Expenses	(16,438)	(103,341)	(86,903)	529%	TIMING	Administration allocations and plant cost recovery allocations higher for reporting period.

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 NOVEMBER 2022**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Acitivity' on page 3 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on this page will be reported below.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Boyup Brook, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Investing Activities						
Purchase Buildings	(175,500)	(61,534)	113,966	-65%	TIMING	Town hall refurbishment expenses lower for reporting period. Tonebridge hall refurbishment expenses higher due to disposal of asbestos. Flaxmill abluion block commenced earlier than anticipated.
Purchase Plant and Equipment	(289,660)	(218,198)	71,462	-25%	TIMING	ESL plant, administration vehicle and grader expenses lower than estimated for reporting period. Rylington plant purchased early.
Purchase Furniture and Equipment	(17,680)	0	17,680	-100%	TIMING	Furniture & equipment acquisitions not yet made
Infrastructure Assets - Roads	(1,291,956)	(1,011,786)	280,170	-22%	TIMING	Winter grading expenses, Regional Road Group expenses and Roads to Recovery project expenses lower than anticipated for reporting period. Bridge Construction expenses higher than anticipated.
Infrastructure Assets - Drainage	(79,381)	(6,488)	72,893	-92%	TIMING	Town hall drainage expenses and Spencer Road culvert expenses lower for reporting period.
Infrastructure Assets - Other	(204,389)	(45,750)	158,639	-78%	TIMING	Town hall car park expenses, Flaxmill water supply expenses, Rylington park fencing and water tank expenses lower for reporting period.
Non-Operating Grants, Subsidies for the Development of Assets	765,187	1,124,741	359,554	47%	TIMING	LRCI Phase 2 grant and LRCI Phase 3 50% allocation received earlier than anticipated. Special Bridge Funding not anticipated. Regional Road Grant funding lower than anticipated for reporting period. Regional airport grant received earlier than anticipated.

SHIRE OF BOYUP BROOK
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 30 NOVEMBER 2022

	Note	2021-22 ACTUAL \$	2022-23 ACTUAL \$	Variance \$
Current assets				
Unrestricted Cash & Cash Equivalents		3,636,652	4,526,686	890,034
Restricted Cash - Reserves		2,629,994	2,629,994	0
Restricted Cash - Other		5,424	185,689	180,265
Trade and other receivables		493,582	1,466,888	973,307
Inventories		449,490	449,490	0
Other assets		0	0	0
Total current assets		7,215,141	9,258,747	2,043,606
Non-current assets				
Trade and other receivables		27,589	27,589	0
LG House Unit Trust		77,804	77,804	0
Land		4,697,000	4,697,000	0
Buildings		18,203,800	18,265,334	61,534
Furniture & Equipment		24,427	24,427	0
Plant & Equipment		2,726,244	2,904,442	178,198
Right of use Assets - Plant		58,989	58,989	0
Infrastructure Assets - Roads		75,347,580	76,121,867	774,287
Infrastructure Assets - Bridges		16,982,769	17,152,769	170,000
Infrastructure Assets - Footpaths		1,129,478	1,129,478	0
Infrastructure Assets - Recreation		1,692,495	1,692,926	431
Infrastructure Assets - Drainage		10,081,368	10,087,856	6,488
Infrastructure Assets - Parks/Ovals		367,439	373,812	6,374
Infrastructure Assets - Other		3,292,260	3,399,135	106,875
Total non-current assets		134,709,240	136,013,426	1,304,186
Total assets		141,924,381	145,272,174	3,347,792
Current liabilities				
Trade and other payables		805,931	696,925	109,007
Bonds and deposits		40,314	221,073	-180,759
Contract Liabilities		683,001	513,001	170,000
Interest-bearing loans and borrowings		21,383	10,847	10,536
Finance Lease Liability - Current		19,224	19,224	0
Provisions		385,549	385,549	0
Total current liabilities		1,955,402	1,846,618	108,784
Non-current liabilities				
Interest-bearing loans and borrowings		72,119	72,119	0
Finance Lease Liability - Non Current		35,042	35,042	0
Provisions		56,550	56,550	0
Total non-current liabilities		163,711	163,711	0
Total liabilities		2,119,113	2,010,329	108,784
Net assets		139,805,268	143,261,845	3,456,576
Equity				
Retained surplus		58,669,140	58,669,140	0
Net Result		0	3,456,576	3,456,576
Reserve - asset revaluation		78,506,135	78,506,135	0
Reserve - Cash backed		2,629,994	2,629,994	0
Total equity		139,805,268	143,261,845	3,456,576

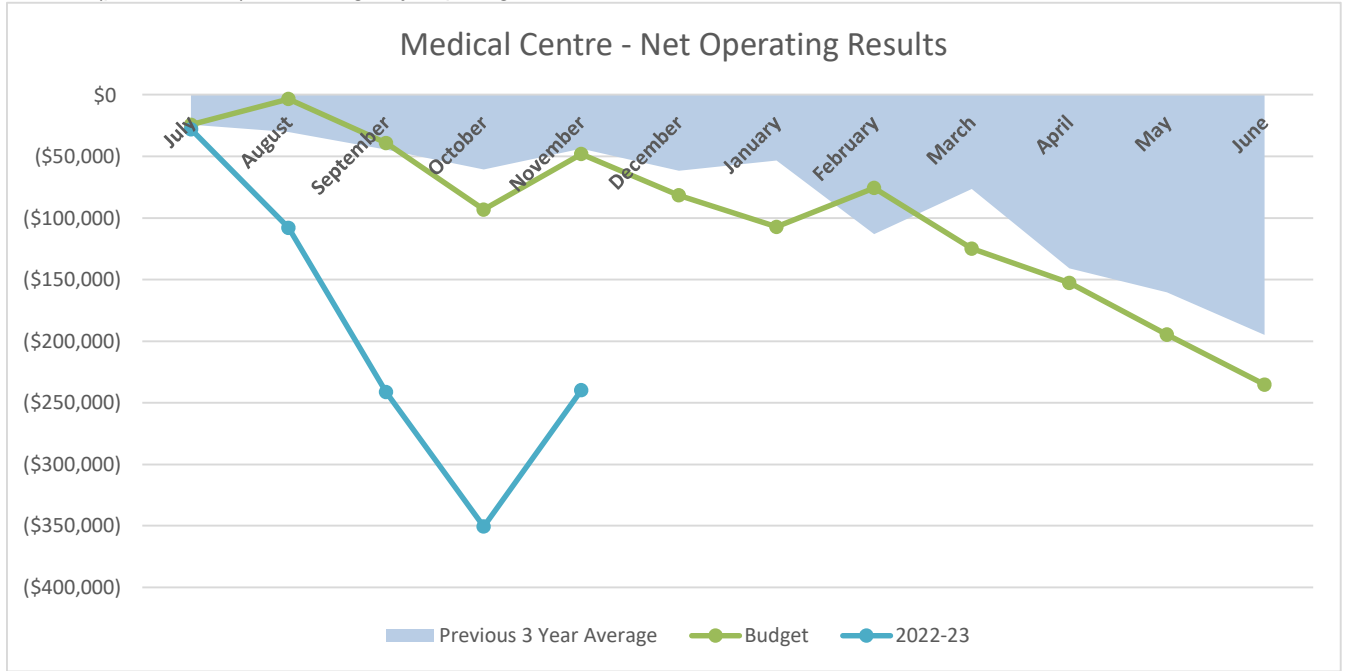
This statement is to be read in conjunction with the accompanying notes

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 NOVEMBER 2022**

MAJOR BUSINESS UNITS

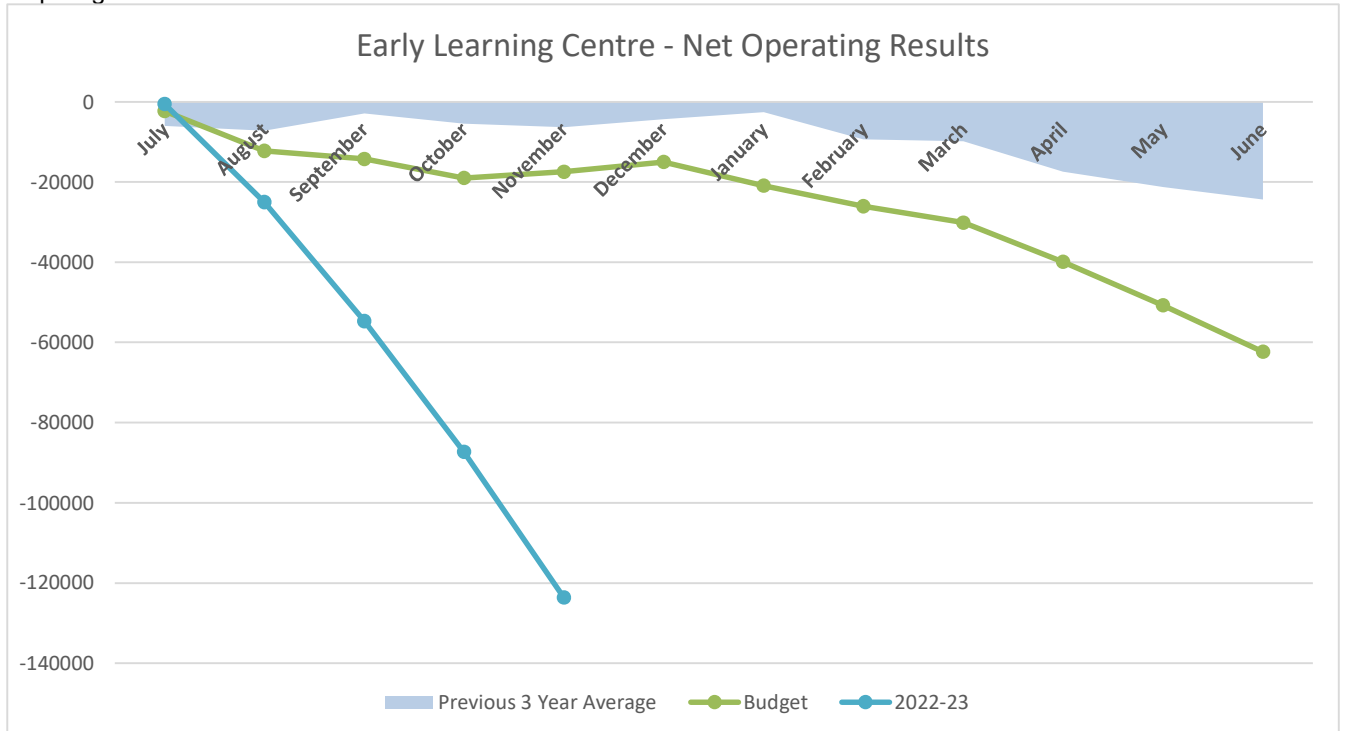
Medical Centre

The Shire of Boyup Brook owns and operates a medical centre that employs 2 doctors, a practice manager, nurses and reception staff, to provide medical services to the community. The following graph shows the operations of the Medical Centre (profit or loss), excluding any capital grants.



Early Learning Centre

The Shire of Boyup Brook owns and operates an early learning centre in Boyup Brook that provides child care services to the community. The following graph shows the operations of the Early Learning Centre (profit or loss), excluding capital grants.

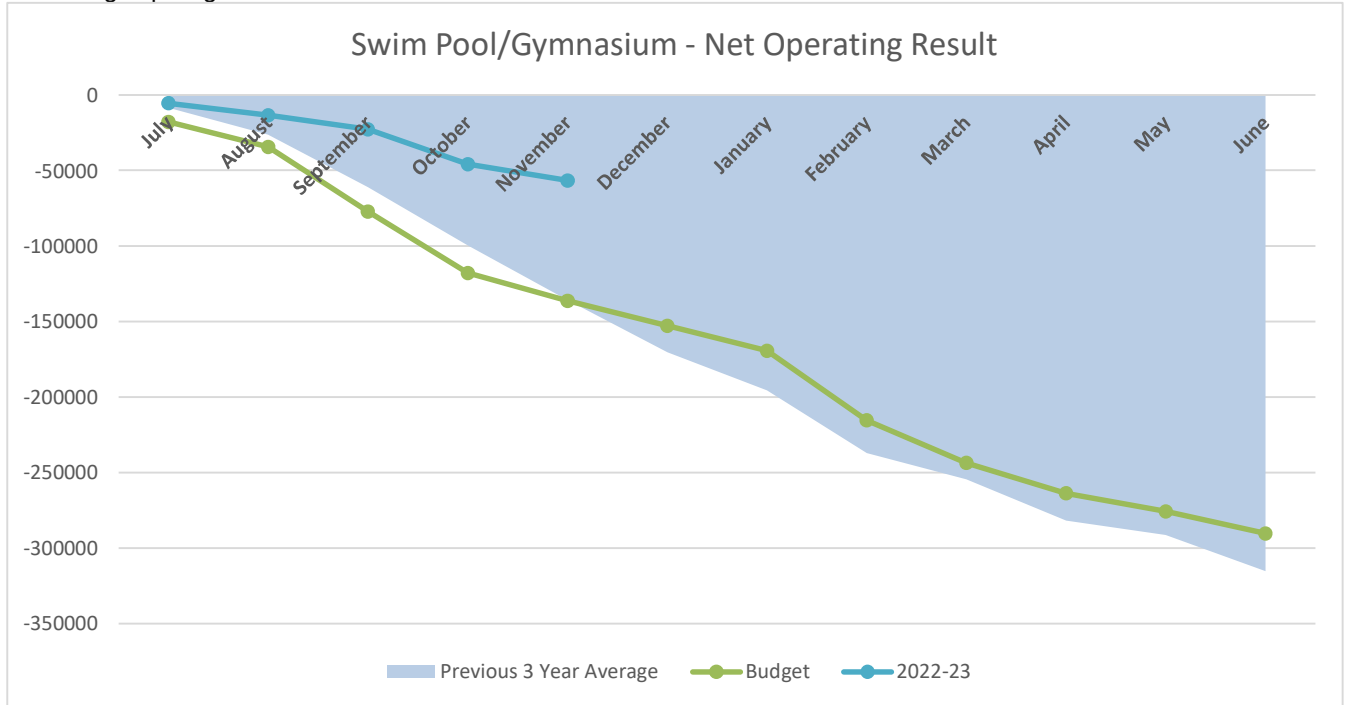


**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 NOVEMBER 2022**

MAJOR BUSINESS UNITS

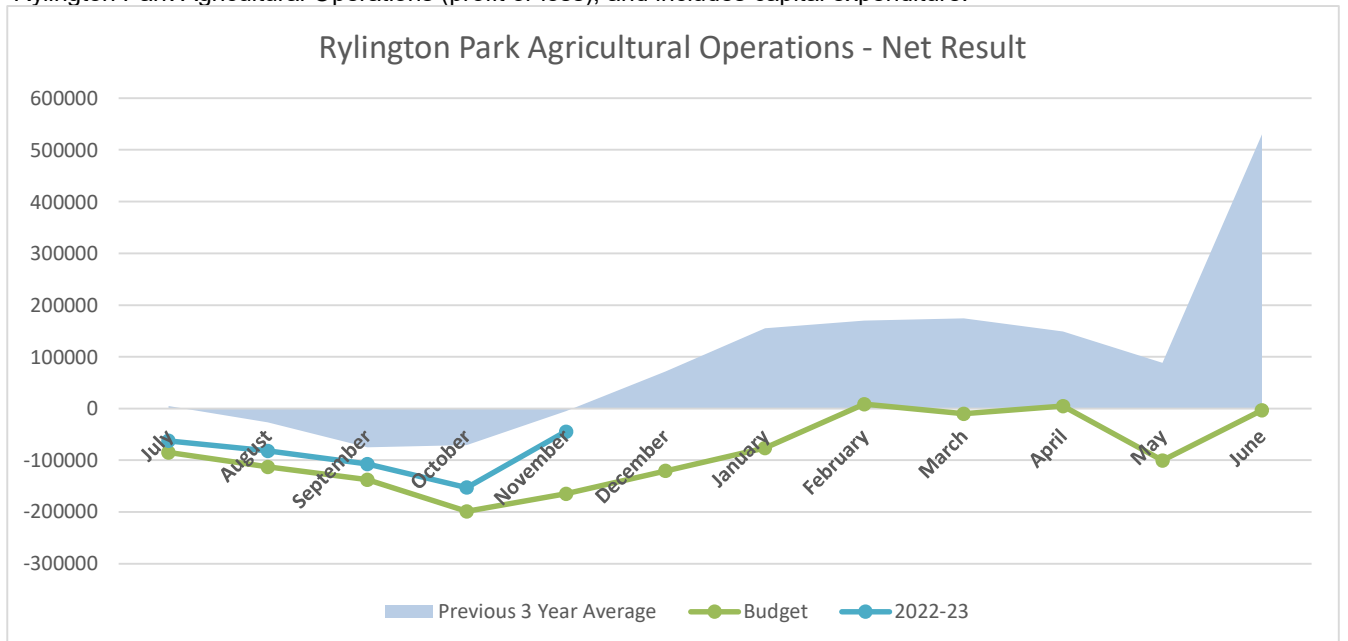
Swimming Pool/Gymnasium

The Shire of Boyup Brook owns and operating a swimming pool and gymnasium complex that provides leisure services to the community. The following graph shows the operations of the Swimming Pool/Gymnasium (profit or loss), excluding capital grants.



Rylington Park Agricultural Operations

The Shire of Boyup Brook assumed ownership and operation of Rylington Park farm on 7 May 2020 as a commercial farming activity that provides educational farming opportunities. The following graph shows the total operations of Rylington Park Agricultural Operations (profit or loss), and includes capital expenditure.



SHIRE OF BOYUP BROOK
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 30 NOVEMBER 2022

	Note	2021-2022 ACTUAL \$	2022-23 BUDGET \$	2022-23 ACTUAL \$
Cash Flows from operating activities				
Payments				
Employee Costs		(3,457,183)	(3,507,152)	(1,241,664)
Materials & Contracts		(1,287,397)	(3,156,906)	(935,462)
Utilities (gas, electricity, water, etc)		(186,430)	(216,229)	(47,131)
Insurance		(243,284)	(6,550)	(260,719)
Interest Expense		(6,399)	(284,780)	(2,752)
Goods and Services Tax Paid		(259,128)	0	(108,915)
Other Expenses		(294,880)	(319,394)	(103,341)
		(5,734,701)	(7,491,011)	(2,699,983)
Receipts				
Rates		3,229,246	3,334,797	2,494,117
Operating Grants & Subsidies		2,243,735	337,145	535,030
Fees and Charges		1,721,623	1,812,135	619,656
Interest Earnings		33,451	26,150	11,023
Goods and Services Tax		161,657	0	11,181
Other		1,184,410	903,637	409,951
		8,574,121	6,413,864	4,080,958
Net Cash flows from Operating Activities		2,839,420	(1,077,147)	1,380,974
Cash flows from investing activities				
Payments				
Purchase of Land		(219,627)	0	0
Purchase of Buildings		(339,893)	(795,500)	(61,534)
Purchase Plant and Equipment		(433,721)	(755,260)	(218,198)
Purchase Furniture and Equipment		0	(17,680)	0
Purchase Road Infrastructure Assets		(1,713,555)	(2,897,857)	(841,786)
Purchase of Bridges Assets		0	0	(170,000)
Purchase of Footpath Assets		0	(75,075)	0
Purchase Drainage Assets		(11,410)	(217,203)	(6,488)
Purchase Parks & Ovals Assets		(6,374)	(100,000)	0
Purchase Recreation Assets		(267,085)	(150,000)	(431)
Purchase Infrastructure Other Assets		(147,928)	(344,179)	(45,750)
Receipts				
Proceeds from Sale of Assets		30,273	175,000	40,000
Non-Operating grants used for Development of Assets		1,245,101	2,895,601	1,004,048
		(1,864,219)	(2,282,153)	(300,139)
Cash flows from financing activities				
Repayment of Debentures		(20,178)	(21,384)	(10,536)
Principal elements of lease payments			(19,224)	0
Advances to Community Groups		0	0	0
Revenue from Self Supporting Loans		0	0	0
Proceeds from New Debentures		0	250,000	0
Net cash flows from financing activities		(20,178)	209,392	(10,536)
Net increase/(decrease) in cash held		955,023	(3,149,908)	1,070,299
Cash at the Beginning of Reporting Period		5,369,634	6,272,092	6,272,070
Cash at the End of Reporting Period		6,324,657	3,122,184	7,342,369

**SHIRE OF BOYUP BROOK
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 30 NOVEMBER 2022**

Notes

	2021-2022 ACTUAL \$	2022-23 BUDGET \$	2022-23 ACTUAL \$
RECONCILIATION OF CASH			
Cash at Bank	3,655,276	57,821	4,383,269
Restricted Cash	2,663,481	2,532,180	2,943,201
Cash on Hand	5,900	5,950	15,900
TOTAL CASH	6,324,657	2,595,951	7,342,369
RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT			
Net Result (As per Comprehensive Income Statement)	(290,917)	(1,130,089)	3,456,576
Add back Depreciation	3,718,122	3,586,939	0
(Gain)/Loss on Disposal of Assets	33,589	-	0
LG House Unit trust	(3,997)	-	0
Self Supporting Loan Principal Reimbursements	0	-	0
Contributions for the Development of Assets	(1,216,168)	(2,895,601)	(1,124,741)
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	0	0	0
(Increase)/Decrease in Receivables	(26,895)	(30)	(849,894)
Increase/(Decrease) in Accounts Payable	544,534	-	(100,967)
Increase/(Decrease) in Contract Liability	0	(683,001)	0
Increase/(Decrease) in Prepayments	0	0	0
Increase/(Decrease) in Employee Provisions	81,152	44,635	0
Increase/(Decrease) in Accrued Expenses	0	0	0
Rounding	-	0	0
NET CASH FROM/(USED) IN OPERATING ACTIVITIES	2,839,420	(1,077,147)	1,380,974

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 NOVEMBER 2022**

CAPITAL EXPENDITURE PROGRAM

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2022/2023 Total Budget	2022/2023 YTD Actuals	% of Annual Budget
Law Order & Public Safety							
051600	ESL Plant & Equipment	MWS	P&E	New	23,160	1,478	6.4%
					23,160	1,478	
Health							
074600	Medical Centre - Ultra Sound Equipment	DCEO	F&E	New	10,000	0	0.0%
074400	Medical Centre Building - Replace floor tiles, structural work & painting	MWS	L&B	Renewal	20,000	0	0.0%
					30,000	0	
Education & Welfare							
081400	Community Resource Centre - Painting, ballustrades, decking & restumping	MWS	L&B	Renewal	20,000	0	0.0%
081401	Early Learning Centre - Painting & kitchen cabinetry	MWS	L&B	Renewal	8,000	0	0.0%
					28,000	0	
Recreation & Culture							
LRC018	Mayanup Hall - Refurbishment	MWS	L&B	Renewal	20,000	0	0.0%
LRC019	Tonebridge Hall Refurbishment	MWS	L&B	Renewal	40,000	44,327	110.8%
LRC022	Dinninup Hall Refurbishment & Drainage Works	MWS	L&B	Renewal	45,000	0	0.0%
LRC021	Wilga Hall Refurbishment	MWS	L&B	Renewal	20,000	0	0.0%
LRC023	Kulikup Hall Refurbishment	MWS	L&B	Renewal	20,000	0	0.0%
LRC017	Boyup Brook Hall Refurbishment	MWS	L&B	Upgrade	300,000	1,053	0.4%
LRC006	Swimming Pool - Upgrade Entrance	MWS	L&B	Renewal	30,000	1,633	5.4%
LRC010	Swimming Pool - Shadesale, Rail & Reticulation	MWS	L&B	Renewal	0	421	0.0%
113907	Parks & Gardens - Plant & equipment	MWS	P&E	Renewal	7,500	0	0.0%
LRC024	Boyup Brook Hall Drainage	MWS	DRAIN	Renewal	150,000	6,488	4.3%
LRC026	Sandakan Playground Upgrade	MWS	PARK	Upgrade	100,000	0	0.0%
113906	Oval Water supply upgrade with trench & pipe from old Reservoir	MWS	REC	Upgrade	150,000	10	0.0%
LRC025	Boyup Brook Hall Car Park & Landscaping	MWS	OTHER	Upgrade	215,062	749	0.3%
					1,097,562	54,681	
Transport							
123603	Fleet Vehicle Replacements	MWS	P&E	Renewal	45,000	41,420	92.0%
123609	Light Plant Replacements	MWS	P&E	Renewal	29,500	0	0.0%
123610	Heavy Plant Replacements	MWS	P&E	Renewal	513,100	165,300	32.2%
RTR007	Roads to Recovery - Kulikup Road South	MWS	ROAD	Renewal	432,888	63,312	14.6%
RTR008	Roads to Recovery - Jayes South	MWS	ROAD	Renewal	202,115	0	0.0%
RTR038	Roads to Recovery - Lodge South	MWS	ROAD	Renewal	77,333	0	0.0%
RTR309	Roads to Recovery - Sinnott South	MWS	ROAD	Renewal	56,718	0	0.0%
RRG148	Regional Road Group - Boyup Brook Cranbrook Road	MWS	ROAD	Upgrade	443,989	175,277	39.5%
RGA148	Regional Road Group - Boyup Brook Cranbrook Road	MWS	ROAD	Upgrade	142,200	171,251	120.4%
RRG210	Regional Road Group - Boyup Brook Arthur River Road	MWS	ROAD	Upgrade	552,000	14,496	2.6%
RRG004	Regional Road Group - Winnejup Road	MWS	ROAD	Upgrade	321,820	2,700	0.8%
RGA004	Regional Road Group - Winnejup Road	MWS	ROAD	Upgrade	228,099	3,523	1.5%
MU501	Gravel Pits Rehabilitation	MWS	ROAD	Renewal	20,000	0	0.0%
121401	Gravel Sheetting Road Projects	MWS	ROAD	Renewal	40,025	0	0.0%
121410	Winter Road Grading	MWS	ROAD	Renewal	380,670	411,005	108.0%
121450	Bridge Upgrade - Boree Gully Rd	MWS	BRIDGE	Upgrade	0	170,000	0.0%
FP111	Inglis Street Footpath	MWS	FOOT	Upgrade	75,075	0	0.0%
DC163	Spencer Road Culvert Replacement	MWS	DRAIN	Renewal	67,203	0	0.0%
					3,627,735	1,218,283	
Economic Services							
132405	Flaxmill Caravan Park Ablution Block	MWS	L&B	New	250,000	14,161	5.7%
LRC004	Flaxmill - Various Projects	MWS	L&B	Renewal	0	360	0.0%
132403	Caravan Park Lighting Upgrade	MWS	OTHER	Upgrade	0	1,500	0.0%
132412		MWS	OTHER	Upgrade	0	7,983	0.0%
132901	Flaxmill Caravan Park Fence & Water Supply Upgrade	MWS	OTHER	Upgrade	89,117	35,518	39.9%
					339,117	59,522	

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 NOVEMBER 2022**

CAPITAL EXPENDITURE PROGRAM

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2022/2023 Total Budget	2022/2023 YTD Actuals	% of Annual Budget
Other Property & Services							
146500	Administration Pool Vehicle replacement	MWS	P&E	Renewal	52,000	0	0.0%
149504	Rylington Park - King Single Ensemble Beds	DCEO	F&E	Renewal	7,680	0	0.0%
149503	Rylington Park - Water Filtration & Replace House roof	MWS	L&B	Renewal	22,500	0	0.0%
149502	Rylington Park - Second hand truck & portable yards	CEO	P&E	Renewal	85,000	10,000	11.8%
149500	Rylington Park - Fence replacement, water tank for house	CEO	OTHER	Renewal	40,000	0	0.0%
					207,180	10,000	
	Total Capital Expenditure				5,352,754	1,343,964	

SUMMARIES:			
Land & Buildings	795,500	61,955	7.8%
Plant & Equipment	755,260	218,198	28.9%
Furniture & Equipment	17,680	0	0.0%
Road Infrastructure	2,897,857	841,563	29.0%
Footpath Infrastructure	75,075	0	0.0%
Bridge Infrastructure	0	170,000	0.0%
Drainage Infrastructure	217,203	6,488	3.0%
Parks & Reserves Infrastructure	100,000	0	0.0%
Recreation Infrastructure	150,000	10	0.0%
Other Infrastructure	344,179	45,750	13.3%
	5,352,754	1,343,964	25.1%
At No Cost	0	0	0.0%
Asset Renewal	2,452,232	744,266	30.4%
New Asset	283,160	15,639	5.5%
Upgrading Asset	2,617,362	584,059	22.3%
	5,352,754	1,343,964	25.1%
Chief Executive Officer	125,000	10,000	8.0%
Deputy CEO	17,680	0	0.0%
Manager Works & Services	5,210,074	1,333,964	25.6%
Building Maintenance Coordinato	0	0	0.0%
	5,352,754	1,343,964	25.1%

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 NOVEMBER 2022**

RESERVES - CASH BACKED	2023 Actual Opening Balance	2023 Actual Transfer to	2023 Actual Transfer (from)	2023 Actual Closing Balance	2023 Budget Opening Balance	2023 Budget Transfer to	2023 Budget Transfer (from)	2023 Budget Closing Balance
Leave Reserve	33,486	0	0	33,486	33,486	13	0	33,499
Plant Reserve	225,369	0	0	225,369	225,369	100,086	0	325,455
Building Reserve	740,326	0	0	740,326	740,326	281	0	740,607
Community Housing Reserve	214,857	0	0	214,857	214,857	82	0	214,939
Emergency Reserve	12,499	0	0	12,499	12,498	5	0	12,503
Insurance Claim Reserve	15,231	0	0	15,231	15,231	6	0	15,237
Other Recreation Reserve	50,637	0	0	50,637	50,637	19	0	50,656
Commercial Reserve	452,307	0	0	452,307	452,307	172	0	452,479
Bridges Reserve	156	0	0	156	156	0	0	156
Aged Accommodation Reserve	31,658	0	0	31,658	31,658	12	0	31,670
Road Contributions Reserve	28,655	0	0	28,655	28,655	11	0	28,666
IT/Office Equipment Reserve	39,980	0	0	39,980	39,980	15	0	39,995
Civic Receptions Reserve	16,803	0	0	16,803	16,803	6	0	16,809
Unspent Grants Reserve	79	0	0	79	79	0	0	79
Unspent Community Grants Reserve	122	0	0	122	122	0	0	122
Rylington Park Working Capital Reserve	354,347	0	0	354,347	354,347	135	(154,100)	200,382
Rylington Park Community Projects Reserve	413,482	0	0	413,482	413,482	157	0	413,639
	2,629,994	0	0	2,629,994	2,629,993	101,000	(154,100)	2,576,893

**SHIRE OF BOYUP BROOK
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 NOVEMBER 2022**

LOAN REPAYMENTS	Loan Number	2023 Actual Principal 1 July 2022	2023 New New Loans	2023 New Principal Repayments	2023 Actual Interest Repayments	2023 Actual Principal Outstanding	2023 Budget Principal 1 July 2022	2023 Budget New Loans	2023 Budget Principal Repayments	2023 Budget Interest Repayments	2023 Budget Principal Outstanding
Housing											
Staff House	115	33,165	0	(3,737)	(1,777)	29,428	33,165	0	(7,586)	(1,841)	25,579
Recreation and culture											
Swimming Pool	114	60,338	0	(6,799)	(975)	53,539	60,338	0	(13,798)	(3,354)	46,540
Economic services											
Caravan Park Ablutions	119	0	0	0	0	0	0	250,000	0	0	250,000
		<u>93,503</u>	<u>0</u>	<u>(10,536)</u>	<u>(2,752)</u>	<u>82,967</u>	<u>93,503</u>	<u>250,000</u>	<u>(21,384)</u>	<u>(5,195)</u>	<u>322,119</u>

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 30 NOVEMBER 2022		ADOPTED BUDGET 2022-2023	
		Budget	Actual	Income	Expenditure
Proceeds Sale of Assets					
123001	Proceeds Sale of Assets	(\$45,000)	(\$40,000)	(\$175,000)	\$0
PROCEEDS FROM SALE OF ASSETS		(\$45,000)	(\$40,000)	(\$175,000)	\$0
Written Down Value					
	Written Down Value - Works Plant	\$45,000	\$0	\$0	\$175,000
Sub Total - WDV ON DISPOSAL OF ASSET		\$45,000	\$0	\$0	\$175,000
Total - GAIN/LOSS ON DISPOSAL OF ASSET		\$0	(\$40,000)	(\$175,000)	\$175,000
Total - OPERATING STATEMENT		\$0	(\$40,000)	(\$175,000)	\$175,000

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

G/L JOB		YTD COMPARATIVES		ADOPTED BUDGET	
		30 NOVEMBER 2022		2022-2023	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Budget	Actual	Income	Expenditure
RATES					
OPERATING EXPENDITURE					
031103	Rates Administration Activity Costs	\$47,723	\$42,403	\$0	\$114,581
031101	Collection Costs	\$2,083	\$4,546	\$0	\$5,000
031100	Valuation Charges	\$1,826	\$404	\$0	\$17,700
031102	Search Costs	\$48	\$27	\$0	\$300
Sub Total - GENERAL RATES OP EXP		\$51,679	\$47,380	\$0	\$137,581
OPERATING INCOME					
031001	Rates - GRV	(\$510,108)	(\$510,108)	(\$510,108)	\$0
031002	Rates - UV	(\$2,367,415)	(\$2,367,415)	(\$2,367,415)	\$0
031003	Rates - GRV - Minimum	(\$58,406)	(\$58,406)	(\$58,406)	\$0
031004	Rates - UV - Minimum	(\$396,806)	(\$396,806)	(\$396,806)	\$0
031006	Rates - Ex-Gratia Rates	(\$1,312)	(\$1,390)	(\$1,312)	\$0
031013	Rates Administration Fee	\$0	(\$7,056)	\$0	\$0
031005	Rates - Instalment Interest	(\$3,000)	(\$3,821)	(\$3,000)	\$0
031007	Rates - Non Payment Penalty - LG	(\$8,740)	(\$4,698)	(\$19,000)	\$0
01023	Pensioner Deferred Rate Interest	\$0	\$0	\$0	\$0
031008	Rates - Rate Enquiries	(\$2,800)	(\$3,639)	(\$10,000)	\$0
031009	Rates - ESL Administration Fee	(\$4,000)	\$0	(\$4,000)	\$0
031010	Rates - Reimbursements	\$0	\$324	(\$5,000)	\$0
031011	Rates - Penalty Interest - DFES	(\$600)	(\$213)	(\$600)	\$0
031012	Rates - Rates Interims	\$0	\$602	(\$1,000)	\$0
031104	Rates Written Off	\$0	\$0	\$250	\$0
Sub Total - GENERAL RATES OP INC		(\$3,353,187)	(\$3,352,626)	(\$3,376,397)	\$0
Total - GENERAL RATES		(\$3,301,508)	(\$3,305,246)	(\$3,376,397)	\$137,581
OTHER GENERAL PURPOSE FUNDING					
OPERATING EXPENDITURE					
032100	General Purpose Funding - Administration Allocated	\$3,164	\$2,812	\$0	\$7,597
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP		\$3,164	\$2,812	\$0	\$7,597
OPERATING INCOME					
032001	General Purpose Grants Federal Commission (OP)	(\$180,391)	(\$180,391)	(\$360,781)	\$0
032002	General Purpose Grants Federal - Roads (OP)	(\$78,914)	(\$78,914)	(\$157,828)	\$0
032003	General Purpose Funding - Interest On Investments - Municipal Ac	(\$475)	(\$2,199)	(\$2,500)	\$0
032004	Interest on Investments - Reserves Account	(\$310)	\$0	(\$1,000)	\$0
032006	General Purpose Funding - Interest on Investments - Medical Fund	\$0	(\$21)	\$0	\$0
032007	General Purpose Funding - Interest on Investments - Business Onl	\$0	\$0	\$0	\$0
032008	General Purpose Funding - Interest on Investments - Short Term C	(\$10)	(\$71)	(\$50)	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC		(\$260,099)	(\$261,596)	(\$522,159)	\$0
Total - OTHER GENERAL PURPOSE FUNDING		(\$256,935)	(\$258,784)	(\$522,159)	\$7,597
Total - GENERAL PURPOSE FUNDING		(\$3,558,443)	(\$3,564,030)	(\$3,898,556)	\$145,178

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 30 NOVEMBER 2022		ADOPTED BUDGET 2022-2023	
		Budget	Actual	Income	Expenditure
MEMBERS OF COUNCIL					
OPERATING EXPENDITURE					
041100	Members - Sitting Fees.	\$34,070	\$0	\$0	\$81,800
041119	Website Expenses	\$1,458	\$0	\$0	\$3,500
041101	Members - Training Costs	\$3,996	\$0	\$0	\$10,800
041102	Members - Travelling Costs	\$1,258	\$0	\$0	\$3,400
041103	Members - Telecommunications Reimbursements	\$4,795	\$0	\$0	\$12,960
041104	Members - Other Expenses	\$4,400	\$366	\$0	\$4,400
041105	Members - Conferences/Seminars Costs	\$3,329	\$4,877	\$0	\$15,850
041106	Members - President's Allowance	\$1,131	\$0	\$0	\$10,280
041107	Members - Deputy President's Allowance	\$231	\$0	\$0	\$2,570
041108	Members - Council Chamber Expenses	\$1,174	\$1,669	\$0	\$1,957
041109	Members - Refreshments & Receptions	\$9,190	\$4,988	\$0	\$22,064
041111	Members - Insurance Costs For Members	\$7,810	\$6,938	\$0	\$7,810
041112	Members - Subscriptions	\$9,575	\$9,153	\$0	\$9,575
041113	Members - Election Expenses	\$0	\$0	\$0	\$0
041114	Members - Donations	\$48,200	\$40,595	\$0	\$48,200
041118	ICT - Councillors	\$11,451	\$0	\$0	\$13,431
041120	Warren Blackwood Alliance Expenses	\$12,500	\$0	\$0	\$12,500
041150	Members - Admin Allocation	\$25,444	\$22,607	\$0	\$61,089
Sub Total - MEMBERS OF COUNCIL OP/EXP		\$180,011	\$91,194	\$0	\$322,186
OPERATING INCOME					
041002	Other Governance - Sundry Reimbursements Income	\$0	\$0	\$0	\$0
Sub Total - MEMBERS OF COUNCIL OP/INC		\$0	\$0	\$0	\$0
Total - MEMBERS OF COUNCIL		\$180,011	\$91,194	\$0	\$322,186
GOVERNANCE					
OPERATING EXPENDITURE					
042100	Other Governance - Admin Allocated	\$38,166	\$33,911	\$0	\$91,634
Sub Total - GOVERNANCE - GENERAL OP/EXP		\$38,166	\$33,911	\$0	\$91,634
OPERATING INCOME					
Sub Total - GOVERNANCE - GENERAL OP/INC		\$0	\$0	\$0	\$0
Total - GOVERNANCE - GENERAL		\$38,166	\$33,911	\$0	\$91,634
Total - GOVERNANCE		\$218,176	\$125,105	\$0	\$413,820

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES		ADOPTED BUDGET	
		30 NOVEMBER 2022		2022-2023	
		Budget	Actual	Income	Expenditure
LAW, ORDER AND PUBLIC SAFETY					
FIRE PREVENTION					
OPERATING EXPENDITURE					
051109	ESL - Insurances Fire Appliances and Personnel	\$34,990	\$34,392	\$0	\$34,990
051112	Fire Prevention And Support	\$11,650	\$5,599	\$0	\$15,129
051101	Fire Break Inspection Expenses	\$0	\$0	\$0	\$3,540
051102	Fire Hazard Reductions Expenses	\$767	\$7,977	\$0	\$6,393
051104	Minor Fire Plant & Equipment Purchases non ESL	\$167	\$23	\$0	\$400
051105	Fire Plant & Equipment Maintenance - Non ESL	\$208	\$0	\$0	\$500
051106	ESL - Fire Vehicle Maintenance Costs	\$2,400	\$1,326	\$0	\$15,000
051107	ESL - Brigade Utilities, rates and taxes	\$192	\$0	\$0	\$1,200
051108	ESL - Other Goods & Services relating to Fires	\$0	\$746	\$0	\$7,000
051110	ESL - Fire Plant & Equip over \$1500	\$0	\$0	\$0	\$16,972
051111	ESL - Minor Fire Plant/Equip Under \$1500	\$5,250	\$32	\$0	\$15,000
051114	ESL - Land & Building Maintenance	\$496	\$0	\$0	\$3,097
051115	ESL - Clothing and Accessories	\$7,200	\$0	\$0	\$45,000
051116	ESL - Plant and Equipment Maintenance	\$5,059	\$100	\$0	\$17,689
051117	BFRC - Bushfire Risk Planning	\$1,046	\$9,540	\$0	\$23,050
051118	DFES Fire Defence Grant Expenses	\$946	\$0	\$0	\$13,520
051120	Bush Fire - Mitigation Activity Funded	\$3,647	\$0	\$0	\$22,796
051150	Admin Allocation - Fire Control	\$25,444	\$22,607	\$0	\$61,089
051190	Depreciation - Fire Control	\$670	\$0	\$0	\$670
Sub Total - FIRE PREVENTION OP/EXP		\$100,132	\$82,343	\$0	\$303,035
OPERATING INCOME					
050600	ESL & DFES Non Operating Grants	(\$31,360)	\$0	(\$31,360)	\$0
051001	Fire Infringements/Fines Income	(\$330)	\$0	(\$500)	\$0
051002	Sale Of Fire Maps Income	\$0	(\$20)	(\$100)	\$0
051003	LGIS Fire Reimbursement Income	\$0	\$0	\$0	\$0
051004	ESL - Funding Operating Grant Income	(\$96,597)	(\$76,175)	(\$170,492)	\$0
Sub Total - FIRE PREVENTION OP/INC		(\$128,287)	(\$76,195)	(\$202,452)	\$0
Total - FIRE PREVENTION		(\$28,155)	\$6,148	(\$202,452)	\$303,035
ANIMAL CONTROL					
OPERATING EXPENDITURE					
052100	Ranger Services Operation Costs	\$687	\$256	\$0	\$2,000
052005	Trap Hire Refunds	\$50	\$0	\$0	\$50
052101	Ranger Vehicle Operating Expenses	\$1,437	\$0	\$0	\$3,450
052102	Dog License Discs Costs	\$300	\$0	\$0	\$300
052103	Other Control Expenses	\$1,401	\$1,291	\$0	\$2,425
052104	Animal Impounding Costs	\$4,000	\$1,205	\$0	\$5,000
052109	Cat License Tags Expense	\$100	\$0	\$0	\$100
052110	Ranger Services Salary Super and Employee Costs	\$30,980	\$14,820	\$0	\$72,928
052150	Admin Allocation - Animal Control	\$9,561	\$8,492	\$0	\$22,947
052190	Depreciation	\$167	\$0	\$0	\$400
Sub Total - ANIMAL CONTROL OP/EXP		\$48,683	\$26,064	\$0	\$109,600
OPERATING INCOME					
052001	Animal Fines & Penalties Income	\$0	(\$954)	\$0	\$0
052002	Animal Impounding Fees Income	(\$300)	(\$1,035)	(\$300)	\$0
052003	Dog Registrations Charges	(\$3,414)	(\$3,359)	(\$6,000)	\$0
052004	Cat Registration Charges	\$0	\$0	\$0	\$0
052006	Animal Control Income - Grant	\$0	\$0	\$0	\$0
Sub Total - ANIMAL CONTROL OP/INC		(\$3,714)	(\$5,348)	(\$6,300)	\$0
Total - ANIMAL CONTROL		\$44,969	\$20,716	(\$6,300)	\$109,600

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 30 NOVEMBER 2022		ADOPTED BUDGET 2022-2023	
		Budget	Actual	Income	Expenditure
OTHER LAW ORDER & PUBLIC SAFETY					
OPERATING EXPENDITURE					
053100	Local Emergency Management Committee Expenses	\$300	\$0	\$0	\$300
053150	Administration Allocated - Emergency Mgt	\$9,557	\$8,492	\$0	\$22,947
053190	Depreciation	\$11,389	\$0	\$0	\$27,345
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP		\$21,247	\$8,492	\$0	\$50,592
OPERATING INCOME					
053002	Non-Operating Grants CCTV	\$0	\$0	\$0	\$0
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC		\$0	\$0	\$0	\$0
Total - OTHER LAW ORDER PUBLIC SAFETY		\$21,247	\$8,492	\$0	\$50,592
Total - LAW ORDER & PUBLIC SAFETY		\$38,060	\$35,355	(\$208,752)	\$463,227

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES		ADOPTED BUDGET	
			30 NOVEMBER 2022		2022-2023	
G/L	JOB		Budget	Actual	Income	Expenditure
HEALTH FAMILY STOP CENTRE						
OPERATING EXPENDITURE						
071100	B0101	Family Stop Centre - Operation	\$6,673	\$3,535	\$0	\$13,218
071150		Admin Allocated - Family Stop Centre	\$6,393	\$5,680	\$0	\$15,350
071190		Depreciation - Family Stop Centre	\$1,541	\$0	\$0	\$3,700
Sub Total - HEALTH FAMILY STOP OP/EXP			\$14,607	\$9,215	\$0	\$32,268
OPERATING INCOME						
Sub Total - HEALTH FAMILY STOP OP/INC			\$0	\$0	\$0	\$0
Total - HEALTH FAMILY STOP			\$14,607	\$9,215	\$0	\$32,268
HEALTH ADMINISTRATION & INSPECTION						
OPERATING EXPENDITURE						
072100		Health Administration Services Expenses	\$17,086	\$12,977	\$0	\$43,007
072101		Other Health Administration Expenses	\$272	\$0	\$0	\$500
072102		Provision for Leave Accruals	\$0	\$0	\$0	\$0
072103		Health Administration Superannuation	\$0	\$0	\$0	\$0
072150		Admin Allocation - Other Health	\$6,396	\$5,680	\$0	\$15,350
Sub Total - HEALTH ADMIN AND INSPECTION OP/EXP			\$23,753	\$18,657	\$0	\$58,857
OPERATING INCOME						
072001		Food Stall Permit Charges	(\$200)	\$0	(\$200)	\$0
072002		Temporary Camping Site Permit Charges	(\$11)	(\$300)	(\$100)	\$0
072003		Food Business Registration Fee	(\$375)	(\$1,333)	(\$900)	\$0
072004		Annual Inspections	\$0	\$0	\$0	\$0
072005		Lodging House Registration Fees	\$0	\$0	\$0	\$0
Sub Total - HEALTH ADMIN AND INSPECTION OP/INC			(\$586)	(\$1,633)	(\$1,200)	\$0
Total - HEALTH ADMIN AND INSPECTION			\$23,167	\$17,024	(\$1,200)	\$58,857

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		YTD COMPARATIVES		ADOPTED BUDGET	
			30 NOVEMBER 2022		2022-2023	
			Budget	Actual	Income	Expenditure
OTHER HEALTH - MEDICAL SERVICES						
OPERATING EXPENDITURE						
074100	B0105	Housing General Practitioner - Medical Service	\$7,590	\$9,337	\$0	\$14,848
074102		Boyup Brook Medical Services Building Costs	\$15,885	\$21,275	\$0	\$32,355
074101		Medical Services General Operations	\$3,304	\$337	\$0	\$9,810
074103		Medical Service Employee Costs	\$339,176	\$394,731	\$0	\$891,883
074105		Postage, Printing & Stationery	\$1,564	\$2,333	\$0	\$5,000
074106		Medical Ctr - Telephones	\$2,874	\$2,635	\$0	\$6,900
074107		Medical Ctr - Subscriptions	\$4,232	\$3,377	\$0	\$7,329
074108		Medical Ctr - Insurances	\$33,635	\$404	\$0	\$33,635
074109		Medical Bank Fees	\$396	\$193	\$0	\$950
074110		Medical Ctr - Computer Expenses	\$15,623	\$9,151	\$0	\$34,436
074111		Medical Ctr - Medical Supplies & Equipt	\$11,391	\$5,765	\$0	\$27,350
074112		Medical Ctr - Locum Doctor	\$0	\$0	\$0	\$48,600
074113		Medical Ctr - Superannuation	\$34,449	\$39,051	\$0	\$92,037
074114		Medical Ctr - Training	\$2,500	\$555	\$0	\$5,000
074115		Medical Ctr - Sundry Expenses	\$3,852	\$968	\$0	\$9,350
074116		Medical Service Provision for Leave Accruals	\$0	\$0	\$0	\$31,245
074117		Medical - Fringe Benefit Tax	\$250	\$0	\$0	\$1,000
074118		Medical Employee (Packaging) Costs	\$0	\$0	\$0	\$1,200
074150		Admin Allocated - Boyup Brook Medical Services	\$28,608	\$25,419	\$0	\$68,687
074191		Depreciation - Medical Centre	\$3,540	\$0	\$0	\$8,500
074190		Depreciation - Housing GP - 5 Rogers Ave	\$2,832	\$0	\$0	\$6,800
Sub Total - PREVENTIVE SRVS - OP/EXP			\$511,701	\$515,531	\$0	\$1,336,915
OPERATING INCOME						
074001		Surgery Turnover	(\$462,880)	(\$275,693)	(\$1,100,000)	\$0
074002		Surgery Rental Income	(\$666)	\$0	(\$1,600)	\$0
074003		Medical - Reimbursement	\$0	\$0	\$0	\$0
Sub Total - PREVENTIVE SRVS - OP/INC			(\$463,546)	(\$275,693)	(\$1,101,600)	\$0
Total - PREVENTIVE SERVICES			\$48,155	\$239,838	(\$1,101,600)	\$1,336,915
PREVENTIVE SERVICE - OTHER						
OPERATING EXPENDITURE						
073100		Analytical Expenses	\$500	\$463	\$0	\$500
Sub Total - PREVENTIVE SRVS - OTHER OP/EXP			\$500	\$463	\$0	\$500
Total - PREVENTIVE SERVICES - OTHER			\$500	\$463	\$0	\$500
OTHER HEALTH						
OPERATING EXPENDITURE						
075100		Ambulance Centre Operation	\$493	\$497	\$0	\$25,193
075150		Admin Allocated - Other Health	\$6,393	\$5,680	\$0	\$15,350
Sub Total - OTHER HEALTH OP/EXP			\$6,886	\$6,178	\$0	\$40,543
OPERATING INCOME						
Sub Total - OTHER HEALTH OP/INC			\$0	\$0	\$0	\$0
Total - OTHER HEALTH			\$6,886	\$6,178	\$0	\$40,543
Total - HEALTH			\$93,315	\$272,718	(\$1,102,800)	\$1,469,083

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 30 NOVEMBER 2022		ADOPTED BUDGET 2022-2023	
		Budget	Actual	Income	Expenditure
OTHER EDUCATION					
OPERATING EXPENDITURE					
081100	Community Resource Centre	\$5,806	\$4,861	\$0	\$12,241
081101	Rylington Park Farm Complex	\$0	\$14,714	\$0	\$0
081102	Donations - Other Education	\$250	\$182	\$0	\$250
081103	Early Learning Centre - Employee Costs	\$110,750	\$106,776	\$0	\$241,247
081104	Early Learning Centre - Operating Costs	\$7,004	\$5,029	\$0	\$17,015
081106	ECU Joint Research Support	\$10,000	\$0	\$0	\$10,000
081150	Admin Allocation - Other Education	\$6,396	\$5,680	\$0	\$15,350
081190	Depreciation - Community Resource Centre	\$2,092	\$0	\$0	\$5,020
081191	Depreciation - Rylington Park Farm Complex	\$0	\$0	\$0	\$0
Sub Total - OTHER EDUCATION OP/EXP		\$142,297	\$137,244	\$0	\$301,123
OPERATING INCOME					
081003	Early Learning Centre - Fees & Charges	(\$106,680)	(\$13,541)	(\$210,000)	\$0
081004	Early Learning Centre -Operating Income	\$0	\$0	\$0	\$0
Sub Total - OTHER EDUCATION OP/INC		(\$106,680)	(\$13,541)	(\$210,000)	\$0
Total - OTHER EDUCATION		\$35,617	\$123,702	(\$210,000)	\$301,123
AGED & DISABLED					
OPERATING EXPENDITURE					
082100	Support for Seniors Christmas Lunch	\$0	\$0	\$0	\$1,400
082104	Aged Needs Initiative Loan Interest	\$0	\$0	\$0	\$0
082150	Admin Allocated - Aged & Disabled	\$6,393	\$5,680	\$0	\$15,350
Sub Total - AGED & DISABLED OP/EXP		\$6,393	\$5,680	\$0	\$16,750
OPERATING INCOME					
Sub Total - AGED & DISABLED OP/INC		\$0	\$0	\$0	\$0
Total - AGED & DISABLED		\$6,393	\$5,680	\$0	\$16,750
OTHER WELFARE					
OPERATING EXPENDITURE					
083100	Other Welfare Expenses	\$0	\$0	\$0	\$500
083104	Depreciation	\$21	\$0	\$0	\$50
083150	Admin Allocated - Other Welfare	\$19,122	\$16,984	\$0	\$45,895
Sub Total - OTHER WELFARE OP/EXP		\$19,143	\$16,984	\$0	\$46,445
OPERATING INCOME					
Sub Total - OTHER WELFARE OP/INC		\$0	\$0	\$0	\$0
Total - OTHER WELFARE		\$19,143	\$16,984	\$0	\$46,445
Total - EDUCATION & WELFARE		\$61,153	\$146,367	(\$210,000)	\$364,318

Shire of Boyup Brook
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Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 30 NOVEMBER 2022		ADOPTED BUDGET 2022-2023	
		Budget	Actual	Income	Expenditure
STAFF HOUSING					
OPERATING EXPENDITURE					
091100	Staff Housing	\$5,540	\$0	\$0	\$8,894
091130	Interest Paid Loan 115 - Staff House	\$975	\$1,777	\$0	\$1,841
091190	Depreciation - Staff Housing	\$2,389	\$0	\$0	\$5,735
091150	Staff Housing - Less Amt Allocated to Admin.	\$6,393	\$5,680	\$0	\$15,350
Sub Total - STAFF HOUSING OP/EXP		\$15,297	\$7,457	\$0	\$31,820
OPERATING INCOME					
Sub Total - STAFF HOUSING OP/INC		\$0	\$0	\$0	\$0
Total - STAFF HOUSING		\$15,297	\$7,457	\$0	\$31,820
HOUSING OTHER					
OPERATING EXPENDITURE					
092101	Boyup Brook Citizens Lodge	\$11,507	\$10,407	\$0	\$12,632
092102	Community Housing - Units	\$14,043	\$11,910	\$0	\$18,984
092103	Other	\$3,718	\$2,243	\$0	\$6,623
092104	6 Nix - Operating & Mtce Expense	\$0	\$0	\$0	\$0
092105	House - 1 Rogers Ave	\$8,222	\$5,765	\$0	\$13,891
092107	7 Knapp Street - Operating & Mtce Expense	\$4,328	\$4,376	\$0	\$7,246
092109	Community Housing Maintenance - Grant Funded	\$28,668	\$0	\$0	\$143,340
092150	Admin Allocation - Other Housing	\$6,458	\$5,738	\$0	\$15,505
092191	Depreciation - Other Housing	\$2,320	\$0	\$0	\$5,570
092192	Depreciation - House - 1 Rogers Ave	\$1,818	\$0	\$0	\$4,365
092190	Depreciation - Boyup Brook Citizens Lodge	\$13,488	\$0	\$0	\$32,385
Sub Total - HOUSING OTHER OP/EXP		\$94,571	\$40,439	\$0	\$260,541
HOUSING OPERATING INCOME					
092001	Rent 24A Proctor St	(\$3,722)	(\$5,162)	(\$8,932)	\$0
092002	Rent 24B Proctor St	(\$3,333)	(\$2,800)	(\$8,000)	\$0
092003	Rent 16A Forrest St	(\$4,125)	(\$3,386)	(\$9,900)	\$0
092004	Rent 16B Forrest St	(\$3,917)	(\$4,218)	(\$9,400)	\$0
092005	Rent 1 Rogers St	\$0	\$0	\$0	\$0
092007	Housing Reimbursements	(\$278)	(\$343)	(\$1,000)	\$0
092009	Other Housing: 7 Knapp St	(\$13,033)	(\$14,207)	(\$31,280)	\$0
092011	Community Housing Maintenance Grant	\$0	\$0	(\$143,340)	\$0
Sub Total - HOUSING OTHER OP/INC		(\$28,407)	(\$30,115)	(\$211,852)	\$0
Total - HOUSING OTHER		\$66,164	\$10,324	(\$211,852)	\$260,541
Total - HOUSING		\$81,461	\$17,782	(\$211,852)	\$292,361

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

		YTD COMPARATIVES		ADOPTED BUDGET	
		30 NOVEMBER 2022		2022-2023	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Budget	Actual	Income	Expenditure
G/L	JOB				
SANITATION - HOUSEHOLD REFUSE					
OPERATING EXPENDITURE					
101100	Refuse Collection Boyup Brook Townsite Expense	\$21,291	\$16,626	\$0	\$51,100
101101	Recycling Collection Boyup Brook Town Site	\$13,208	\$10,740	\$0	\$31,700
101106	Transfer Station Employee Costs	\$13,214	\$10,895	\$0	\$28,490
101102 B0400	Boyup Brook Transfer Station Costs	\$29,466	\$27,558	\$0	\$56,614
101103	Land Fill Disposal Site	\$28,261	\$21,744	\$0	\$70,208
101104	Townsite Street Bins Collection	\$6,496	\$5,325	\$0	\$14,917
101107	Drum Muster Expenses	\$2,660	\$0	\$0	\$2,660
101108	BB Transfer Station Superannuation	\$779	\$925	\$0	\$1,700
101119	Waste Bin Maintenance and Delivery	\$2,143	\$209	\$0	\$6,340
101150	Admin Allocated - Waste Management	\$12,722	\$11,304	\$0	\$30,545
101190	Depreciation - Waste Management	\$9,192	\$0	\$0	\$22,070
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP		\$139,433	\$105,325	\$0	\$316,344
SANITATION OPERATING INCOME					
101001	Refuse Collection Charges	(\$195,523)	(\$208,719)	(\$195,523)	\$0
101002	Waste Disposal Charges	(\$7,000)	(\$1,603)	(\$7,000)	\$0
101003	Recycling Scheme Income	(\$3,000)	(\$792)	(\$6,000)	\$0
101004	Scrap Metal Income	\$0	\$0	\$0	\$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC		(\$205,523)	(\$211,114)	(\$208,523)	\$0
Total - SANITATION HOUSEHOLD REFUSE		(\$66,090)	(\$105,789)	(\$208,523)	\$316,344
EFFLUENT DRAINAGE SYSTEM					
OPERATING EXPENDITURE					
103100	Septic Tank Inspection Expenses	\$200	\$0	\$0	\$200
103101	Liquid Waste Disposal Site (Stanton Road)	\$8,680	\$1,430	\$0	\$8,680
Sub Total - SEWERAGE OP/EXP		\$8,880	\$1,430	\$0	\$8,880
OPERATING INCOME					
103002	Septic Licence Fees	(\$2,072)	(\$1,888)	(\$2,800)	\$0
Sub Total - SEWERAGE OP/INC		(\$2,072)	(\$1,888)	(\$2,800)	\$0
Total - SEWERAGE		\$6,808	(\$458)	(\$2,800)	\$8,880
TOWN PLANNING & REGIONAL DEVELOPMENT					
OPERATING EXPENDITURE					
105100	Town Planning Admin & Control	\$23,278	\$10,017	\$0	\$73,954
105101	Admin Allocation - Town Planning	\$12,727	\$11,304	\$0	\$30,545
Sub Total - TOWN PLAN & REG DEV OP/EXP		\$36,005	\$21,320	\$0	\$104,499
OPERATING INCOME					
105001	Planning Application Fees	(\$1,430)	(\$3,814)	(\$3,000)	\$0
Sub Total - TOWN PLAN & REG DEV OP/INC		(\$1,430)	(\$3,814)	(\$3,000)	\$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT		\$34,574	\$17,506	(\$3,000)	\$104,499

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 30 NOVEMBER 2022		ADOPTED BUDGET 2022-2023		
		Budget	Actual	Income	Expenditure	
OTHER COMMUNITY AMENITIES						
OPERATING EXPENDITURE						
106101		Cemetery - Operation	\$12,669	\$13,194	\$0	\$0
106101	B0420	Cemetery - Operation		\$0	\$0	\$30,820
106101	B0421	Niche Wall Plaques Operations	\$0	\$0	\$0	\$2,344
106101	G314	Cemetery Grounds	\$3,029	\$0	\$0	\$7,735
106102		Public Toilets - Operation		\$3,366	\$0	\$0
106102	B0450	Toilets - Lions Park Costs	\$1,547	\$0	\$0	\$3,677
106102	B0451	Toilets - Tourist Centre Costs	\$1,302	\$0	\$0	\$6,851
106102	B0452	Toilets - Town Hall (External) Costs	\$3,697	\$0	\$0	\$10,800
106103		Street Furniture	\$0	\$0	\$0	\$430
106150		Admin Allocation - Other Community Amenities	\$6,396	\$5,680	\$0	\$15,350
106151		Admin Allocation - Cemetery	\$711	\$632	\$0	\$1,706
106191		Depreciation - Public Toilets	\$421	\$0	\$0	\$1,010
106192		Depreciation - Other Community Service's	\$1,265	\$0	\$0	\$3,035
Sub Total - OTHER COMMUNITY AMENITIES OP/EXP			\$31,036	\$22,872	\$0	\$83,758
OPERATING INCOME						
106001		Cemetery Burial Fees	(\$7,500)	\$0	(\$7,500)	\$0
106002		License/Other Fees BB Cemetery	(\$345)	(\$456)	(\$1,500)	\$0
106004		Niche Wall Fees	\$0	(\$662)	(\$1,500)	\$0
Sub Total - OTHER COMMUNITY AMENITIES OP/INC			(\$7,845)	(\$1,118)	(\$10,500)	\$0
Total - OTHER COMMUNITY AMENITIES			\$23,191	\$21,754	(\$10,500)	\$83,758
Total - COMMUNITY AMENITIES			(\$1,517)	(\$66,986)	(\$224,823)	\$513,481

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 30 NOVEMBER 2022		ADOPTED BUDGET 2022-2023	
		Budget	Actual	Income	Expenditure
PUBLIC HALL & CIVIC CENTRES					
OPERATING EXPENDITURE					
111100	Boyup Brook Hall - Operation	\$17,238	\$14,904	\$0	\$34,233
111102	Halls - Other Public Halls	\$12,500	\$6,933	\$0	\$18,727
111150	Admin Allocation - Public Halls	\$12,727	\$11,304	\$0	\$30,545
111190	Depreciation - Public Halls	\$21,409	\$0	\$0	\$51,384
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP		\$63,873	\$33,141	\$0	\$134,889
OPERATING INCOME					
111001	Hall Hire Fees	\$0	(\$18)	\$0	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC		\$0	(\$18)	\$0	\$0
Total - PUBLIC HALL & CIVIC CENTRES		\$63,873	\$33,122	\$0	\$134,889
OTHER RECREATION & SPORT					
OPERATING EXPENDITURE					
113100	Recreation Complex	\$60,400	\$40,260	\$0	\$111,842
113109	Walk Trails	\$1,064	\$1,054	\$0	\$4,254
113110	Townsite Gardens	\$31,971	\$30,048	\$0	\$73,142
113112	Reserves and Parks Operations	\$26,073	\$35,782	\$0	\$71,089
113119	Other Recreation Facilities	\$16,737	\$15,870	\$0	\$45,473
113120	War Memorial	\$2,136	\$2,312	\$0	\$5,908
113150	Admin Allocation - Other Recreation	\$21,577	\$19,165	\$0	\$51,786
113124	Support for UBAS	\$3,711	\$3,793	\$0	\$3,711
113122	Support for ANZAC Day	\$0	\$0	\$0	\$11,389
113125	Support for Others	\$10,687	\$5,171	\$0	\$24,354
113140	Sundry Plant Items	\$0	\$1,867	\$0	\$11,500
113190	Depreciation - Other Recreation	\$91,838	\$0	\$0	\$220,420
113191	Depreciation - Parks & Gardens	\$20,845	\$0	\$0	\$50,030
113192	Depreciation: Plant & Equipment	\$6,871	\$0	\$0	\$16,490
Sub Total - OTHER RECREATION & SPORT OP/EXP		\$293,909	\$155,322	\$0	\$701,388
OPERATING INCOME					
113003	Rec Ground Use Hire Fees	(\$3,400)	(\$3,541)	(\$3,400)	\$0
113002	Reimbursements - Other Rec	\$0	\$0	\$0	\$0
113022	Recreation - Capital Grants & Contributions	\$0	\$0	(\$95,714)	\$0
Sub Total - OTHER RECREATION & SPORT OP/INC		(\$3,400)	(\$3,541)	(\$99,114)	\$0
Total - OTHER RECREATION & SPORT		\$290,509	\$151,781	(\$99,114)	\$701,388

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Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 30 NOVEMBER 2022		ADOPTED BUDGET 2022-2023	
		Budget	Actual	Income	Expenditure
SWIMMING POOL					
OPERATING EXPENDITURE					
112100	Swimming Pool & Gymnasium General Operations	\$50,076	\$20,206	\$0	\$90,024
112101	Swimming Pool Building Costs	\$43,138	\$16,193	\$0	\$81,940
112102	Swimming Pool Employee Costs	\$36,509	\$23,539	\$0	\$94,986
112103	Interest on Loan 114 - upgrade pool bowl	\$1,777	\$975	\$0	\$3,354
112104	Swimming Pool Employee Superannuation	\$3,034	\$1,729	\$0	\$8,795
112106	Pool Staff - Fringe Benefits Tax	\$625	\$0	\$0	\$2,500
112108	Gym Employee Costs	\$0	\$1,604	\$0	\$0
112150	Admin Allocation - Swimming Pool	\$14,078	\$12,509	\$0	\$33,801
112190	Depreciation - Swimming Pool	\$7,389	\$0	\$0	\$17,740
Sub Total - SWIMMING POOL OP/EXP		\$156,626	\$76,755	\$0	\$333,140
OPERATING INCOME					
112003	Pool Daily Admission Fees	(\$2,988)	(\$456)	(\$15,700)	\$0
112004	Season Tickets Fees	(\$8,500)	(\$12,712)	(\$17,000)	\$0
112005	Pool Hire Fees	(\$38)	\$0	(\$200)	\$0
112006	Gym Equipment Hire Fees	(\$7,000)	(\$5,901)	(\$7,000)	\$0
112007	Pool Teaching Programme Fees	(\$1,520)	(\$1,088)	(\$2,000)	\$0
112008	Vacation Swimming Passes	(\$300)	(\$39)	(\$900)	\$0
112009	Capital Grants and Contributions	\$0	(\$20,000)	\$0	\$0
Sub Total - SWIMMING POOL OP/INC		(\$20,345)	(\$40,195)	(\$42,800)	\$0
Total - SWIMMING POOL		\$136,281	\$36,560	(\$42,800)	\$333,140
TELEVISION & RADIO REBROADCASTING					
OPERATING EXPENDITURE					
114005	Telecommunications Tower	\$2,590	\$1,115	\$0	\$5,228
Sub Total - TV & RADIO REBROADCASTING OP/EXP		\$2,590	\$1,115	\$0	\$5,228
OPERATING INCOME					
114010	Radio & Mobile Tower Site (Including NBN) Fees or Charges	(\$9,795)	(\$9,747)	(\$9,795)	\$0
Sub Total - TV & RADIO REBROADCASTING OP/INC		(\$9,795)	(\$9,747)	(\$9,795)	\$0
Total - TV & RADIO REBROADCASTING		(\$7,205)	(\$8,632)	(\$9,795)	\$5,228
LIBRARIES					
OPERATING EXPENDITURE					
115100	Library Operations	\$2,230	\$5,165	\$0	\$23,115
115101	State Library Grant Expenditure	\$0	\$7,808	\$0	\$0
115150	Admin Allocation - Libraries	\$35,014	\$31,099	\$0	\$84,037
Sub Total - LIBRARIES OP/EXP		\$37,244	\$44,072	\$0	\$107,152
OPERATING INCOME					
115001	State Library Grant Income	\$0	(\$7,808)	\$0	\$0
Sub Total - LIBRARIES OP/INC		\$0	(\$7,808)	\$0	\$0
Total - LIBRARIES		\$37,244	\$36,264	\$0	\$107,152

Shire of Boyup Brook
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Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 30 NOVEMBER 2022		ADOPTED BUDGET 2022-2023	
		Budget	Actual	Income	Expenditure
OTHER CULTURE					
OPERATING EXPENDITURE					
116100	Museum	\$3,555	\$2,250	\$0	\$9,485
116101	Craft Hut	\$1,192	\$1,863	\$0	\$2,413
116102	Support for Sandakan (Ceremony)	\$9,688	\$6,927	\$0	\$10,123
116150	Admin Allocated - Other Culture	\$6,396	\$5,680	\$0	\$15,350
116190	Depreciation - Other Culture	\$4,956	\$0	\$0	\$11,895
Sub Total - OTHER CULTURE OP/EXP		\$25,786	\$16,720	\$0	\$49,266
OPERATING INCOME					
116001	Reimbursements - Other Culture	\$0	\$0	\$0	\$0
116005	Non-Operating Grants & Contributions	\$0	\$0	\$0	\$0
Sub Total - OTHER CULTURE OP/INC		\$0	\$0	\$0	\$0
Total - OTHER CULTURE		\$25,786	\$16,720	\$0	\$49,266
Total - RECREATION AND CULTURE		\$546,488	\$265,816	(\$151,709)	\$1,331,063

Shire of Boyup Brook
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Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES		ADOPTED BUDGET	
		30 NOVEMBER 2022		2022-2023	
		Budget	Actual	Income	Expenditure
STREETS, RD, BRIDGES, DEPOT - CONSTRUCTION					
OPERATING EXPENDITURE					
Sub Total - ST,RDS,BRIDGES,DEPOT-CONST OP/EXP		\$0	\$0	\$0	\$0
OPERATING INCOME					
121001	RRG Project Grants	(\$458,800)	(\$306,800)	(\$1,147,000)	\$0
121002	Grants Direct - State - MRD - (OP)	(\$187,705)	(\$191,742)	(\$187,705)	\$0
121003	Grants - Federal - Roads to Recovery Grant (Cap)	(\$176,591)	(\$79,127)	(\$593,098)	\$0
121004	Capital Grants Other & Road Contributions	(\$98,436)	(\$514,465)	(\$928,921)	\$0
121007	Special Bridge Funding	\$0	(\$170,000)	\$0	\$0
Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OP/INC		(\$921,532)	(\$1,262,134)	(\$2,856,724)	\$0
Total - ST,RDS,BRIDGES,DEPOT - CONST		(\$921,532)	(\$1,262,134)	(\$2,856,724)	\$0
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE					
OPERATING EXPENDITURE					
122100	Depot Building - Building Costs	\$17,669	\$22,134	\$0	\$61,748
122101	Depot General Operations	\$4,604	\$4,162	\$0	\$18,752
122103	Road Maintenance & Repairs	\$217,710	\$60,694	\$0	\$421,364
122107	Maintenance Grading	\$41,028	\$51,354	\$0	\$302,567
122105	Repairs & Maint - Bridges	\$61,714	\$71,674	\$0	\$185,061
122106	Shire Radio Network Costs	\$17	\$240	\$0	\$3,857
122108	Drains & Culverts	\$11,679	\$8,923	\$0	\$97,488
122109	Verge Pruning	\$7,519	\$8,593	\$0	\$106,346
122110	Verge Spraying	\$4,574	\$4,243	\$0	\$29,798
122111	Crossovers Maintenance	\$0	\$1,002	\$0	\$750
122112	Town Services Drainage	\$1,212	\$480	\$0	\$3,700
122113	Town Services - Footpaths	\$0	\$1,914	\$0	\$5,749
122114	Town Services Road Repairs	\$5,482	\$3,392	\$0	\$10,444
122115	Town Services - Tree Pruning	\$7,398	\$22,572	\$0	\$18,080
122116	Street Lighting	\$9,335	\$12,510	\$0	\$28,000
122117	Traffic Signs	\$83	\$812	\$0	\$5,800
122119	Road Building and Other Stock	\$0	\$0	\$0	\$0
122120	Roman Road Data Pickup	\$20,136	\$9,037	\$0	\$20,284
122121	Town Services - Verge Spraying	\$16,170	\$11,600	\$0	\$34,932
122122	Road Sweeping	\$2,281	\$1,813	\$0	\$9,125
122123	Emergency Services	\$8,275	\$27,274	\$0	\$19,401
122126	Streetscaping Expenses	\$2,800	\$14,386	\$0	\$10,000
122127	Consulting Engineer Expenses	\$12,501	\$0	\$0	\$50,000
122131	Rural Street Addressing	\$550	\$291	\$0	\$2,381
122150	Admin Allocated - Road Maintenance	\$159,174	\$141,382	\$0	\$382,034
122190	Depreciation - Transport Other	\$8,906	\$0	\$0	\$21,375
122191	Depreciation - Infrastructure	\$10,810	\$0	\$0	\$25,945
122192	Depreciation Roads	\$686,437	\$0	\$0	\$1,647,515
122193	Depreciation - Bridges	\$268,968	\$0	\$0	\$645,550
122194	Depreciation - Footpaths	\$7,189	\$0	\$0	\$17,255
122195	Depreciation - Drainage	\$113,237	\$0	\$0	\$271,780
123119	Minor Assets and Sundry Items	\$6,250	\$280	\$0	\$25,000
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP		\$1,713,709	\$480,760	\$0	\$4,482,081
OPERATING INCOME					
122001	Reimbursements - Roads Mtce	\$0	(\$909)	\$0	\$0
122002	Profit on Disposal of Assets	\$0	\$0	\$0	\$0
122003	Sale of Old Materials and Minor Items	\$0	\$0	\$0	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC		\$0	(\$909)	\$0	\$0
Total - MTCE STREETS ROADS DEPOTS		\$1,713,709	\$479,851	\$0	\$4,482,081

Shire of Boyup Brook
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G/L JOB		YTD COMPARATIVES		ADOPTED BUDGET	
		30 NOVEMBER 2022		2022-2023	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Budget	Actual	Income	Expenditure
TRAFFIC CONTROL					
OPERATING EXPENDITURE					
125150	Administration Allocated - Traffic Control	\$47,740	\$42,403	\$0	\$114,581
Sub Total - TRAFFIC CONTROL OP/EXP		\$47,740	\$42,403	\$0	\$114,581
OPERATING INCOME					
125001	Licensing Service	(\$10,905)	(\$12,618)	(\$27,400)	\$0
125002	Motor Vehicle Plates	(\$308)	(\$393)	(\$1,000)	\$0
Sub Total - TRAFFIC CONTROL OP/INC		(\$11,213)	(\$14,238)	(\$28,400)	\$0
Total - TRAFFIC CONTROL		\$36,527	\$28,165	(\$28,400)	\$114,581
AERODROMES					
OPERATING EXPENDITURE					
126100	Airstrip	\$2,945	\$3,137	\$0	\$19,652
126190	Depreciation - Airport	\$9,470	\$0	\$0	\$22,730
Sub Total - AERODROMES OP/EXP		\$12,415	\$3,137	\$0	\$42,382
OPERATING INCOME					
126003	Non-Operating Grants & Subsidies	\$0	(\$34,349)	(\$23,821)	\$0
Sub Total - AERODROMES OP/INC		\$0	(\$34,349)	(\$23,821)	\$0
Total - AERODROMES		\$12,415	(\$31,212)	(\$23,821)	\$42,382
Total - TRANSPORT		\$841,119	(\$785,330)	(\$2,908,945)	\$4,639,044

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Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 30 NOVEMBER 2022		ADOPTED BUDGET 2022-2023	
		Budget	Actual	Income	Expenditure
RURAL SERVICES					
OPERATING EXPENDITURE					
131001	Rural Services Expenses	\$0	\$0	\$0	\$2,504
Sub Total - RURAL SERVICES OP/EXP		\$0	\$0	\$0	\$2,504
OPERATING INCOME					
Sub Total - RURAL SERVICES OP/INC		\$0	\$0	\$0	\$0
Total - RURAL SERVICES		\$0	\$0	\$0	\$2,504
TOURISM AND AREA PROMOTION					
OPERATING EXPENDITURE					
132110	Tourist Bay	\$663	\$117	\$0	\$2,713
132103	Community Development Officer	\$0	\$5,401	\$0	\$0
132104	Tourist Centre	\$14,569	\$12,062	\$0	\$62,219
132106	Promotion Activities	\$7,913	\$0	\$0	\$21,056
132107	OPFSMIL Flax Mill Complex General Operations	\$14,793	\$5,650	\$0	\$35,993
132108	B0665 Caravan Park/Flax Mill Complex Building Operation	\$35,151	\$53,668	\$0	\$97,061
132111	Carnaby Beetle Collection	\$100	\$90	\$0	\$100
132114	Community Development Expenses	\$0	\$0	\$0	\$150
132150	Admin Allocated Tourism	\$22,287	\$19,796	\$0	\$53,492
132151	Admin Allocated Caravan Pk	\$6,396	\$5,680	\$0	\$15,350
132190	Depreciation - Tourism/Area Promotion	\$1,787	\$0	\$0	\$4,290
132191	Depreciation - Caravan Pk/Flax	\$18,801	\$0	\$0	\$45,125
Sub Total - TOURISM & AREA PROMOTION OP/EXP		\$122,461	\$106,743	\$0	\$337,549
OPERATING INCOME					
132002	Caravan Park & Complex Fees & Charges	(\$18,654)	(\$9,080)	(\$60,000)	\$0
132003	Flax Mill Sheds Storage Charges	(\$4,442)	(\$5,592)	(\$12,000)	\$0
132007	Other Income	(\$959)	(\$8,974)	(\$4,000)	\$0
132010	Non-Operating Grants, Subsidies & Contributions	\$0	\$0	(\$75,687)	\$0
Sub Total - TOURISM & AREA PROMOTION OP/INC		(\$24,055)	(\$23,646)	(\$151,687)	\$0
Total - TOURISM & AREA PROMOTION		\$98,405	\$83,097	(\$151,687)	\$337,549
BUILDING CONTROL					
OPERATING EXPENDITURE					
133100	Building Control	\$8,245	\$5,305	\$0	\$19,789
133101	Building Control - Other Costs	\$1,800	\$0	\$0	\$33,850
133102	Building Control Superannuation	\$866	\$437	\$0	\$2,078
133103	Building Control - BMO	\$3,329	\$2,052	\$0	\$7,400
133150	Admin Allocated - Building Control Expenses	\$6,396	\$5,680	\$0	\$15,350
Sub Total - BUILDING CONTROL OP/EXP		\$20,635	\$13,474	\$0	\$78,467
BUILDING CONTROL OP/INC					
133001	Building Licences (UFEE)	(\$8,681)	(\$2,756)	(\$15,000)	\$0
133002	BCITF Levy - Commission	(\$69)	(\$124)	(\$120)	\$0
133003	Builders Services Levy - Commission	(\$113)	(\$132)	(\$195)	\$0
Sub Total - BUILDING CONTROL OP/INC		(\$8,863)	(\$3,012)	(\$15,315)	\$0
Total - BUILDING CONTROL		\$11,772	\$10,463	(\$15,315)	\$78,467

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Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 30 NOVEMBER 2022		ADOPTED BUDGET 2022-2023	
		Budget	Actual	Income	Expenditure
SALEYARDS & MARKETS					
OPERATING EXPENDITURE					
134100	Saleyards	\$10,731	\$6,162	\$0	\$18,475
134190	Depreciation - Saleyards & Markets	\$0	\$0	\$0	\$113,345
Sub Total - SALEYARDS & MARKETS OP/EXP		\$10,731	\$6,162	\$0	\$131,820
OPERATING INCOME					
134001	Reimbursements - Saleyards	(\$1,800)	\$0	(\$3,000)	\$0
Sub Total - SALEYARDS & MARKETING OP/INC		(\$1,800)	\$0	(\$3,000)	\$0
Total - SALEYARDS & MARKETS		\$8,931	\$6,162	(\$3,000)	\$131,820
OTHER ECONOMIC SERVICES					
OPERATING EXPENDITURE					
135100	Standpipes Expenses	\$12,151	\$1,184	\$0	\$36,977
135102	Economic Development Projects	\$1,500	\$0	\$0	\$7,500
135103	Country Music Festival Expenses	\$15,455	\$15,000	\$0	\$15,910
135105	Abel Street Shop	\$7,056	\$6,507	\$0	\$12,608
135150	Admin Allocated - Other Economic Development	\$6,396	\$5,680	\$0	\$15,350
135190	Depreciation - Develop/Facilities	\$1,610	\$0	\$0	\$3,865
Sub Total - OTHER ECONOMIC SERVICES OP/EXP		\$44,167	\$28,371	\$0	\$92,210
OPERATING INCOME					
135001	Standpipe Water	(\$1,413)	(\$4,308)	(\$8,000)	\$0
135005	Abel Street Shop Rental	(\$6,583)	(\$6,327)	(\$15,800)	\$0
Sub Total - OTHER ECONOMIC SERVICES OP/INC		(\$7,996)	(\$10,635)	(\$23,800)	\$0
Total - OTHER ECONOMIC SERVICES		\$36,172	\$17,736	(\$23,800)	\$92,210
Total - ECONOMIC SERVICES		\$155,280	\$117,457	(\$193,802)	\$642,550

Shire of Boyup Brook
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G/L JOB		YTD COMPARATIVES		ADOPTED BUDGET	
		30 NOVEMBER 2022		2022-2023	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Budget	Actual	Income	Expenditure
PRIVATE WORKS					
OPERATING EXPENDITURE					
141100	Private Works - Costs	\$6,059	\$4,955	\$0	\$12,990
Sub Total - PRIVATE WORKS OP/EXP		\$6,059	\$4,955	\$0	\$12,990
OPERATING INCOME					
141001	Private Works - Recoup Charges	(\$7,258)	(\$2,696)	(\$12,990)	\$0
Sub Total - PRIVATE WORKS OP/INC		(\$7,258)	(\$2,696)	(\$12,990)	\$0
Total - PRIVATE WORKS		(\$1,199)	\$2,259	(\$12,990)	\$12,990
PUBLIC WORKS OVERHEADS					
OPERATING EXPENDITURE					
143100	Supervision	\$83,184	\$141,392	\$0	\$311,084
143101	Consultant Engineer	\$3,750	\$0	\$0	\$15,000
143102	Works Manager Vehicle Op Costs	\$420	\$0	\$0	\$2,380
143103	FBT Works Staff	\$900	\$0	\$0	\$3,600
143104	Insurance on Works	\$19,945	\$20,266	\$0	\$19,945
143105	Superannuation of Workmen	\$49,885	\$55,341	\$0	\$129,371
143106	PWOH Leave - Depot	\$53,907	\$62,213	\$0	\$185,439
143107	Protective Clothing	\$0	\$2,701	\$0	\$5,800
143108	Uniforms	\$808	\$0	\$0	\$1,615
143109	Training & Meeting Expenses	\$11,886	\$16,084	\$0	\$57,337
143110	Occupational Health & Safety	\$10,877	\$33,313	\$0	\$46,128
143111	Other Expenses	\$13	\$0	\$0	\$1,015
143113	Waste Oil Disposal Costs	\$0	\$0	\$0	\$0
143115	Provision for Leave Accruals	\$0	\$0	\$0	\$9,780
143116	Conferences and Training Courses (MOW)	\$0	\$300	\$0	\$5,250
143117	Works Manager Housing	\$0	\$75	\$0	\$15,600
143150	Admin Allocated - Works Overhead	\$12,727	\$11,304	\$0	\$30,545
143180	LESS PWOH ALLOCATED - PROJECTS	(\$248,301)	(\$305,622)	\$0	(\$839,889)
Sub Total - PUBLIC WORKS O/HEADS OP/EXP		\$0	\$37,367	\$0	\$0
OPERATING INCOME					
143001	Workers Compensation Reimbursements	\$0	(\$7,895)	(\$600)	\$0
Sub Total - PUBLIC WORKS O/HEADS OP/INC		\$0	(\$7,895)	(\$600)	\$0
Total - PUBLIC WORKS OVERHEADS		\$0	\$29,472	(\$600)	\$0

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And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 30 NOVEMBER 2022		ADOPTED BUDGET 2022-2023	
		Budget	Actual	Income	Expenditure
PLANT OPERATIONS COSTS					
OPERATING EXPENDITURE					
144100	Repair Wages	\$61,644	\$24,222	\$0	\$99,910
144101	Fuel & Oil	\$121,768	\$87,885	\$0	\$265,000
144102	Tyres & Tubes	\$2,577	\$9,660	\$0	\$16,215
144103	Parts and Repairs	\$21,225	\$28,072	\$0	\$155,950
144104	Licenses	\$425	\$710	\$0	\$8,500
144105	Insurance	\$35,110	\$44,289	\$0	\$35,110
144106	Blades & Points	\$2,500	\$3,727	\$0	\$10,000
144107	Expendable Tools	\$5,041	\$861	\$0	\$12,100
144108	Freight Costs	\$0	\$0	\$0	\$0
144110	Superannuation - Mechanic	\$6,707	\$4,160	\$0	\$10,870
144150	Admin Allocated POC	\$3,812	\$3,385	\$0	\$9,148
144190	Depreciation - Plant	\$96,277	\$0	\$0	\$231,075
144180	LESS POC ALLOCATED - PROJECTS	(\$357,085)	(\$341,813)	\$0	(\$853,878)
Sub Total - PLANT OPERATIONS COSTS OP/EXP		\$0	(\$134,843)	\$0	\$0
OPERATING INCOME					
144001	Diesel Rebate	(\$17,850)	\$0	(\$35,000)	\$0
144002	Reimbursements - Operating	\$0	\$0	\$0	\$0
Sub Total - PLANT OPERATIONS COSTS OP/INC		(\$17,850)	\$0	(\$35,000)	\$0
Total - PLANT OPERATIONS COSTS		(\$17,850)	(\$134,843)	(\$35,000)	\$0
SALARIES AND WAGES					
OPERATING EXPENDITURE					
145100	Gross Total Salaries and Wages	\$1,482,182	\$1,500,559	\$0	\$3,557,380
145130	LESS SALS/WAGES ALLOCATED	(\$1,482,182)	(\$1,482,831)	\$0	(\$3,557,380)
145101	Workers Compensation Expenses	\$0	\$20,084	\$0	\$0
Sub Total - SALARIES AND WAGES OP/EXP		\$0	\$37,812	\$0	\$0
OPERATING INCOME					
145001	Reimbursements - Administration	\$0	\$0	\$0	\$0
Sub Total - SALARIES AND WAGES OP/INC		\$0	\$0	\$0	\$0
Total - SALARIES AND WAGES		\$0	\$37,812	\$0	\$0

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

		YTD COMPARATIVES 30 NOVEMBER 2022		ADOPTED BUDGET 2022-2023	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Budget	Actual	Income	Expenditure
G/L	JOB				
ADMINISTRATION					
OPERATING EXPENDITURE					
146100	Advertising	\$1,434	\$2,666	\$0	\$7,745
146101	Audit Fees	\$1,950	\$0	\$0	\$39,000
146102	Bank Fees	\$5,581	\$930	\$0	\$10,400
146103	Administration Building Costs	\$22,247	\$23,488	\$0	\$55,543
146105	Administration Staff Employee Costs	\$455,720	\$315,607	\$0	\$820,170
146106	Consultants	\$50,294	\$26,000	\$0	\$153,000
146108	Insurance	\$14,730	\$14,910	\$0	\$14,730
146109	Legal Expenses	\$9,760	\$4,266	\$0	\$20,000
146110	IT System Operation & maintenance	\$82,346	\$68,231	\$0	\$137,435
146111	Office Equipment Maintenance	\$2,500	\$0	\$0	\$5,000
146112	Administration - Postage & Freight	\$2,055	\$2,193	\$0	\$5,500
146113	Printing and Stationery	\$7,896	\$6,789	\$0	\$12,700
146114	Administration Vehicle Costs	\$482	\$0	\$0	\$800
146115	Administration - Fringe Benefits Tax	\$4,800	\$0	\$0	\$9,600
146117	Employers Indemnity Insurance	\$35,245	\$35,869	\$0	\$35,245
146118	Subscriptions	\$21,440	\$19,610	\$0	\$21,440
146119	Administration Staff Housing	\$8,732	\$9,390	\$0	\$19,160
146120	Uniform Allowance	\$990	\$217	\$0	\$3,000
146121	Telephones	\$4,167	\$2,673	\$0	\$10,000
146122	Minor Furniture & Equip Under \$2000	\$1,500	\$1,163	\$0	\$7,500
146123	Conferences/Training/Professional Development	\$8,029	\$3,685	\$0	\$16,070
146124	Superannuation	\$38,810	\$36,346	\$0	\$120,170
146126	Employee (Packaging) Costs	\$0	\$0	\$0	\$725
146128	Administration - OSH	\$1,775	\$26	\$0	\$3,550
146190	Depreciation - Administration	\$9,170	\$0	\$0	\$22,010
146150	Less Administration Costs Alloc	(\$791,653)	(\$573,789)	\$0	(\$1,550,493)
Sub Total - ADMINISTRATION OP/EXP		\$0	\$265	\$0	\$0
OPERATING INCOME - ADMINISTRATION					
146001	Reimbursements - Administration	\$0	(\$265)	(\$300)	\$0
Sub Total - ADMINISTRATION OP/INC		\$0	(\$265)	(\$300)	\$0
Total - ADMINISTRATION		\$0	(\$0)	(\$300)	\$0
UNCLASSIFIED					
OPERATING EXPENDITURE					
149001	Rylington Park Operational Expenses	\$267,691	\$244,586	\$0	\$818,586
149002	Rylington Park Asset Depreciation	\$7,023	\$0	\$0	\$16,855
Sub Total - UNCLASSIFIED OP/EXP		\$274,714	\$244,586	\$0	\$835,441
OPERATING INCOME					
147100	Revaluation Profit on Local Govt House Unit Trust	\$0	\$0		
149101	Rylington Park Income	(\$110,050)	(\$200,116)	(\$832,337)	\$0
Sub Total - UNCLASSIFIED OP/INC		(\$110,050)	(\$200,116)	(\$832,337)	\$0
Total - UNCLASSIFIED		\$164,664	\$44,470	(\$832,337)	\$835,441
Total - OTHER PROPERTY AND SERVICES		\$145,615	(\$20,830)	(\$881,227)	\$848,431

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 30 NOVEMBER 2022		ADOPTED BUDGET 2022-2023	
		Budget	Actual	Income	Expenditure
TRANSFERS TO/FROM RESERVES					
EXPENDITURE					
300101	Transfer to Reserves	\$417	\$0	\$0	\$101,000
Sub Total - TRANSFER TO OTHER COUNCIL FUNDS		\$417	\$0	\$0	\$101,000
INCOME					
300102	Transfer from Reserves	\$0	\$0	(\$154,100)	\$0
Total - TRANSFER FROM OTHER COUNCIL FUNDS		\$0	\$0	(\$154,100)	\$0
Total - FUND TRANSFER		\$417	\$0	(\$154,100)	\$101,000
000000 (Surplus) / Deficit - Carried Forward		(\$2,413,807)	(\$2,375,659)	(\$2,413,807)	\$0
Sub Total - SURPLUS C/FWD		(\$2,413,807)	(\$2,375,659)	(\$2,413,807)	\$0
Total - SURPLUS		(\$2,413,807)	(\$2,375,659)	(\$2,413,807)	\$0
NEW LONG TERM LOANS					
INCOME					
147500	New Loan Land Acquisition	\$0	\$0	\$0	\$0
New	New Loan - Caravan Park Ablutions	\$0	\$0	(\$250,000)	\$0
Sub Total - LONG TERM LOANS		\$0	\$0	(\$250,000)	\$0
Total - DEFERRED ASSETS		\$0	\$0	(\$250,000)	\$0
LIABILITY LOANS & FINANCE LEASES - PRINCIPAL REPAYMENTS					
CAPITAL EXPENDITURE					
146800	Principal Repayment on Loans	\$10,537	\$10,536	\$0	\$21,384
146801	Principal Repayments - Finance Leases	\$8,010	\$0	\$0	\$19,224
Sub Total - LOAN REPAYMENTS		\$18,547	\$10,536	\$0	\$40,608
CAPITAL INCOME					
Sub Total - LOANS RAISED		\$0	\$0	\$0	\$0
Total - NON CURRENT LIABILITIES		\$18,547	\$10,536	\$0	\$40,608

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

G/L JOB		YTD COMPARATIVES		ADOPTED BUDGET	
		30 NOVEMBER 2022		2022-2023	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Budget	Actual	Income	Expenditure
OPERATING ACTIVITIES EXCLUDED FROM BUDGET					
000000	Depreciation Written Back	(\$1,447,631)	\$0	\$0	(\$3,586,909)
000000	Book Value of Assets Sold Written Back	(\$45,000)	\$0	\$0	(\$175,000)
000000	Profit/Loss on Sale of Asset Written Back	\$0	\$0	\$0	\$0
	Movement in Accrued Interest on Loans	\$0	\$0	\$0	\$0
	Movement in Accrued Interest on investments	\$0	\$0	\$0	\$0
	Movement in Stock On Hand	\$0	\$0	\$0	\$0
	Movement in Accrued Expenses	\$0	\$0	\$0	\$0
	Movement in Accrued Wages	\$0	\$0	\$0	\$0
	Movement in Employee Benefits (Current)	\$0	\$0	\$0	\$0
000000	Long Service Leave - Non Cash	\$0	\$0	\$0	(\$44,635)
000000	Deferred Pensioner Rates		\$0	\$0	\$0
Sub Total - OPERATING ACTIVITIES EXCLUDED		(\$1,492,631)	\$0	\$0	(\$3,806,544)
Total - OPERATING ACTIVITIES EXCLUDED		(\$1,492,631)	\$0	\$0	(\$3,806,544)

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 30 NOVEMBER 2022		ADOPTED BUDGET 2022-2023	
		Budget	Actual	Income	Expenditure
FURNITURE & EQUIPMENT					
HEALTH					
CAPITAL EXPENDITURE					
074600	Surgery Equipment - Capital - (F&E)	\$10,000	\$0	\$0	\$10,000
Sub Total - CAPITAL WORKS		\$10,000	\$0	\$0	\$10,000
Total - HEALTH		\$10,000	\$0	\$0	\$10,000
FURNITURE AND EQUIPMENT					
OTHER PROPERTY & SERVICES					
CAPITAL EXPENDITURE					
149504	Rylington Park Furniture & Equipment	\$7,680	\$0	\$0	\$7,680
Sub Total - CAPITAL WORKS		\$7,680	\$0	\$0	\$7,680
Total - OTHER PROPERTY		\$7,680	\$0	\$0	\$7,680
Total - FURNITURE AND EQUIPMENT		\$17,680	\$0	\$0	\$17,680

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 30 NOVEMBER 2022		ADOPTED BUDGET 2022-2023	
		Budget	Actual	Income	Expenditure
LAND AND BUILDINGS					
HEALTH					
CAPITAL EXPENDITURE					
074400	Medical Centre Building Capital	\$20,000	\$0	\$0	\$20,000
Sub Total - CAPITAL WORKS		\$20,000	\$0	\$0	\$20,000
TOTAL - HEALTH		\$20,000	\$0	\$0	\$20,000
LAND AND BUILDINGS					
EDUCATION & WELFARE					
EXPENDITURE					
081400	Land & Buildings - CRC Capital Renewal	\$0	\$0	\$0	\$20,000
081401	Buildings - Early Learning Centre Capital	\$0	\$0	\$0	\$8,000
Sub Total - CAPITAL WORKS		\$0	\$0	\$0	\$28,000
TOTAL - EDUCATION & WELFARE		\$0	\$0	\$0	\$28,000
LAND AND BUILDINGS					
RECREATION AND CULTURE					
CAPITAL EXPENDITURE					
111400	Other Halls - Land & Buildings (L&B)				
111400	LRC018 Mayanup Hall Building Refurbishment	\$8,000	\$0	\$0	\$20,000
111400	LRC019 Tonebridge Hall Refurbishment	\$20,000	\$44,327	\$0	\$40,000
111400	LRC022 Dinninup Hall Refurbishment	\$0	\$0	\$0	\$45,000
111400	LRC021 Wilga Hall Refurbishment	\$0	\$0	\$0	\$20,000
111400	LRC023 Kulikup Hall Refurbishment	\$0	\$0	\$0	\$20,000
111403	Town Hall - Building Upgrades & Refurbishments				
111403	LRC017 Town Hall Building Refurbishment	\$105,000	\$1,053	\$0	\$300,000
112504	LRCI - Swimming Pool Building				
112504	LRC006 LRCI 2/3 - Swimming Pool Building - Upgrade Entrance	\$0	\$1,633	\$0	\$30,000
Sub Total - CAPITAL WORKS		\$133,000	\$48,066	\$0	\$475,000
Total - RECREATION AND CULTURE		\$133,000	\$48,066	\$0	\$475,000
LAND AND BUILDINGS					
ECONOMIC SERVICES					
EXPENDITURE					
132405	Flaxmill Caravan Park Ablution Block	\$0	\$14,161	\$0	\$250,000
132411	LRC004 Local Roads & Community Building Projects - FlaxMill	\$0	\$360	\$0	\$0
Sub Total - CAPITAL WORKS		\$0	\$14,521	\$0	\$250,000
Total - ECONOMIC SERVICES		\$0	\$14,521	\$0	\$250,000

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 30 NOVEMBER 2022		ADOPTED BUDGET 2022-2023	
		Budget	Actual	Income	Expenditure
LAND AND BUILDINGS					
OTHER PROPERTY AND SERVICES					
CAPITAL EXPENDITURE					
149503	Rylington Park House Capital	\$22,500	\$0	\$0	\$22,500
Sub Total - CAPITAL WORKS		\$22,500	\$0	\$0	\$22,500
Total - OTHER PROPERTY AND SERVICES		\$22,500	\$0	\$0	\$22,500
Total - LAND AND BUILDINGS		\$175,500	\$62,587	\$0	\$795,500

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 30 NOVEMBER 2022		ADOPTED BUDGET 2022-2023	
		Budget	Actual	Income	Expenditure
PLANT AND EQUIPMENT					
LAW ORDER & PUBLIC SAFETY					
CAPITAL EXPENDITURE					
051600	ESL Plant & Equipment	\$23,160	\$1,478	\$0	\$23,160
Sub Total - CAPITAL WORKS		\$23,160	\$1,478	\$0	\$23,160
Total - LAW ORDER & PUBLIC SAFETY		\$23,160	\$1,478	\$0	\$23,160
PLANT AND EQUIPMENT					
RECREATION AND CULTURE					
CAPITAL EXPENDITURE					
113907	Plant & Equipment - Parks & Gardens	\$7,500	\$0	\$0	\$7,500
Sub Total - CAPITAL WORKS		\$7,500	\$0	\$0	\$7,500
Total - RECREATION AND CULTURE		\$7,500	\$0	\$0	\$7,500
PLANT AND EQUIPMENT					
TRANSPORT					
CAPITAL EXPENDITURE					
123603	DWS - Fleet Vehicles	\$45,000	\$41,420	\$0	\$45,000
123609	Light Plant (eg Portable Traffic Lights) - Plant & Equip	\$0	\$0	\$0	\$29,500
123610	Heavy Plant (Graders etc) Purchases	\$162,000	\$165,300	\$0	\$513,100
Sub Total - CAPITAL WORKS		\$207,000	\$206,720	\$0	\$587,600
Total - TRANSPORT		\$207,000	\$206,720	\$0	\$587,600
PLANT AND EQUIPMENT					
OTHER PROPERTY & SERVICES					
CAPITAL EXPENDITURE					
146500	Pool Vehicle	\$52,000	\$0	\$0	\$52,000
149502	Rylington Park Plant & Equipment	\$0	\$10,000	\$0	\$85,000
Sub Total - CAPITAL WORKS		\$52,000	\$10,000	\$0	\$137,000
Total - OTHER PROPERTY & SERVICES		\$52,000	\$10,000	\$0	\$137,000
Total - PLANT AND EQUIPMENT		\$289,660	\$218,198	\$0	\$755,260

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		YTD COMPARATIVES 30 NOVEMBER 2022		ADOPTED BUDGET 2022-2023	
			Budget	Actual	Income	Expenditure
ROAD INFRASTRUCTURE CAPITAL						
ROAD CONSTRUCTION						
121403	x	ROADS TO RECOVERY PROJECTS				
121403	RTR003	RTR Scotts Brook Road	\$0	\$0	\$0	\$0
121403	RTR007	Kulikup Rd South	\$432,888	\$63,312	\$0	\$432,888
121403	RTR008	Jayes Road	\$0	\$0	\$0	\$202,115
121403	RTR038	Lodge Road	\$0	\$0	\$0	\$77,333
121403	RTR309	RTR - Sinnott Road	\$0	\$0	\$0	\$56,718
121404	xx	REGIONAL ROAD GROUP			\$0	\$0
121404	RRG148	RRG Boyup Brook-Cranbrook Rd	\$0	\$175,277	\$0	\$443,989
121404	RGA148	RRG Boyup Brook-Cranbrook Rd 21-22 C/Fwd	\$71,100	\$171,251	\$0	\$142,200
121404	RRG210	RRG Boyup Brook-Arthur River Rd 2020/21 C/Fwd	\$0	\$14,496	\$0	\$552,000
121404	RGA210	RRG Boyup Brook-Arthur River Rd	\$0	\$223	\$0	\$0
121404	RRG004	RRG Winnejup Road	\$321,820	\$2,700	\$0	\$321,820
121404	RGA004	RRG Winnejup Road 21-22 C/Fwd	\$228,099	\$3,523	\$0	\$228,099
121400		MUNICIPAL ROAD PROJECTS			\$0	\$0
121400	MU501	Muni - Gravel Pit Rehabilitation	\$4,444	\$0	\$0	\$20,000
121401		Municipal Funded Gravel Sheeting Road Projects	\$5,203	\$0	\$0	\$40,025
121410		Municipal Funded - Winter Grading	\$228,402	\$411,005	\$0	\$380,670
121450	MR0741	BRIDGES - Bridge 0741 - Boree Gully Rd	\$0	\$170,000	\$0	\$0
Sub Total - CAPITAL WORKS			\$1,291,956	\$1,011,786	\$0	\$2,897,857
Total - ROADS			\$1,291,956	\$1,011,786	\$0	\$2,897,857
Total - INFRASTRUCTURE ASSETS ROADS			\$1,291,956	\$1,011,786	\$0	\$2,897,857

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 30 NOVEMBER 2022		ADOPTED BUDGET 2022-2023		
		Budget	Actual	Income	Expenditure	
FOOTPATHS						
121700	FP111	Inglis St Footpath Construction	\$0	\$0	\$0	\$75,075
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$75,075
Total - TRANSPORT - FOOTPATHS			\$0	\$0	\$0	\$75,075
Total - FOOTPATH ASSETS			\$0	\$0	\$0	\$75,075
DRAINAGE						
111800		Drainage - Town Hall				
111800	LRC024	Drainage Works - Town Hall Surrounds	\$52,500	\$6,488	\$0	\$150,000
121411		Drainage Projects - Municipal Funded				
121411	DC163	Spencer Road Culvert	\$26,881	\$0	\$0	\$67,203
Sub Total - CAPITAL WORKS			\$79,381	\$6,488	\$0	\$217,203
Total - TRANSPORT - DRAINAGE			\$79,381	\$6,488	\$0	\$217,203
Total - DRAINAGE ASSETS			\$79,381	\$6,488	\$0	\$217,203
PARKS & GARDENS INFRASTRUCTURE						
113909		Parks & Gardens Infrastructure				
113909	LRC026	Sandakan Playground Upgrade	\$0	\$0	\$0	\$100,000
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$100,000
Total - OTHER SPORT & RECREATION - PARKS & OVALS			\$0	\$0	\$0	\$100,000
Total - PARKS & OVALS ASSETS			\$0	\$0	\$0	\$100,000
RECREATION INFRASTRUCTURE						
112503	LRC010	LRCI 2 Swimming Pool Capital Upgrades	\$0	\$421	\$0	\$0
113906		Recreation Infrastructure - Capital Renewals - Pipeline	\$0	\$10	\$0	\$150,000
Sub Total - CAPITAL WORKS			\$0	\$431	\$0	\$150,000
Total - RECREATION INFRASTRUCTURE			\$0	\$431	\$0	\$150,000
Total - INFRASTRUCTURE ASSETS - RECREATION			\$0	\$431	\$0	\$150,000

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES 30 NOVEMBER 2022		ADOPTED BUDGET 2022-2023	
		Budget	Actual	Income	Expenditure
INFRASTRUCTURE OTHER					
RECREATION & CULTURE					
111900					
	Other Infrastructure - Town Hall				
111900 LRC025	Town Hall Car Park & Landscaping	\$75,272	\$749	\$0	\$215,062
Sub Total - CAPITAL WORKS		\$75,272	\$749	\$0	\$215,062
Total - RECREATION & CULTURE		\$75,272	\$749	\$0	\$215,062
INFRASTRUCTURE OTHER					
ECONOMIC SERVICES					
132901	Flaxmill Fence & Water Supply Upgrade	\$89,117	\$35,518	\$0	\$89,117
132403	Caravan Park Lighting Upgrade (Other Inf)	\$0	\$1,500	\$0	\$0
132410 LRC002	LRCI 1 - Flax Mill / Caravan Park Upgrades	\$0	\$0	\$0	\$0
132412	Caravan Park Additional Bays Development	\$0	\$7,983		
Sub Total - CAPITAL WORKS		\$89,117	\$45,001	\$0	\$89,117
Total - ECONOMIC SERVICES		\$89,117	\$45,001	\$0	\$89,117
INFRASTRUCTURE OTHER					
OTHER PROPERTY & SERVICES					
149500	Rylington Park Other Infrastructure	\$40,000	\$0	\$0	\$40,000
Sub Total - CAPITAL WORKS		\$40,000	\$0	\$0	\$40,000
Total - OTHER PROPERTY & SERVICES		\$40,000	\$0	\$0	\$40,000
Total - INFRASTRUCTURE ASSETS - OTHER		\$204,389	\$45,750	\$0	\$344,179
GRAND TOTALS		(\$3,208,200)	(\$4,516,460)	(\$12,985,373)	\$12,985,373



Shire of Boyup Brook Local Planning Scheme No. 2 Scheme Amendment No. 23



Lot 7876 Terry Road, Boyup Brook

Prepared by Edge Planning & Property for Paul & Cora Harrison

edgeplanning.com.au

June 2022

**PLANNING AND DEVELOPMENT ACT 2005
RESOLUTION DECIDING TO AMEND A LOCAL PLANNING SCHEME**

SHIRE OF BOYUP BROOK LOCAL PLANNING SCHEME No. 2

AMENDMENT No. 23

RESOLVED that the local government in pursuance of Section 75 of the *Planning and Development Act 2005*, amend the above Local Planning Scheme by:

1. Rezoning Lot 7876 Terry Road, Boyup Brook from the 'Rural' zone to the 'Rural Small Holdings' zone.
2. Inserting 'and Lot 7876 Terry Road' into Schedule 3 - Rural Small Holdings Zones after 'Road' for Rural Small Holdings Zone 2 (RSH2).
3. Amending the Scheme Map accordingly.

Determines Amendment No. 23 is a standard amendment under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:

- The amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.
- The amendment is not a basic or complex amendment.

Determines that, when the amendment takes effect, the approval of the structure plan, pertaining to the subject area, is not affected.

Dated this _____ day of _____ 2022

Chief Executive Officer

Date

Contents

Section No.	Heading	Page No.
1	Introduction	4
2	Background	5
3	Planning Framework	7
4	Amendment Proposal	13
5	Planning Considerations and Planning Justification	14
6	Conclusion	22
Attachments		
1	Certificate of Title	
2	Location Plan	
3	Context Plan	
4	Opportunities and Constraints Plan	
5	Amendment Site Plan	
6	District Structure Plan (Structure Plan Area 4)	
7	Indicative Subdivision Concept Plan	

PROPOSAL TO AMEND A LOCAL PLANNING SCHEME

- | | |
|---|--|
| 1. LOCAL GOVERNMENT: | Shire of Boyup Brook |
| 2. DESCRIPTION OF LOCAL PLANNING SCHEME: | Local Planning Scheme No.2 |
| 3. TYPE OF SCHEME: | Local Planning Scheme (District) |
| 4. SERIAL NUMBER OF AMENDMENT: | 23 |
| 5. PROPOSAL: | <ul style="list-style-type: none">i) Rezoning Lot 7876 Terry Road, Boyup Brook from the Rural zone to the Rural Small Holdings zone.ii) Inserting 'and Lot 7876 Terry Road' into Schedule 3 – Rural Small Holdings Zones after 'Road' for Rural Small Holdings Zone 2 (RSH2).iii) Amending the Scheme Map accordingly. |

REPORT BY THE SHIRE OF BOYUP BROOK

1. INTRODUCTION

The Shire of Boyup Brook seeks the support of the Western Australian Planning Commission (WAPC) and the approval of the Hon. Minister for Planning to rezone Lot 7876 Terry Road, Boyup Brook (the 'site') from 'Rural' to 'Rural Small Holdings'. Additionally, the Shire seeks to add 'and Lot 7876 Terry Road' into Schedule 3 – Rural Small Holdings Zones for Rural Small Holdings Zone 2 (RSH2). Rezoning the site will facilitate subdivision to create 3 lots which are all at least 4 hectares in area.

The purpose of this report and associated plans are to explain the proposal and set out the planning merits of the Amendment which is consistent with the planning framework including the District Structure Plan (Structure Plan Area No. 4).

More detailed planning and investigations will occur at the subdivision application, development application and building permit stages.



Photo 1: View from north-west corner

2. BACKGROUND

2.1 Cadastral details

A copy of the Certificate of Title is provided in Attachment 1. Cadastral details for the site are summarised below in Table 1.

Lot	Diagram	Volume	Folio	Area	Owner
Lot 7876 Terry Road, Boyup Brook	DP81971	2600	145	12.3417 hectares	Paul Harrison

2.2 Regional context

The site is located in the Shire of Boyup Brook. Boyup Brook is located 250 kilometres south of Perth and 100 kilometres south-east of Bunbury. Boyup Brook is a district centre in the Warren-Blackwood Region. The town provides a range of services and facilities to residents and visitors.

2.3 Local context

The site is located approximately 2 kilometres directly south of the Boyup Brook townsite, adjacent to the Blackwood River (see Attachment 2). The distance between the site and the townsite, via Terry Road, is approximately 3.3 kilometres.

The site adjoins and is near rural smallholding and rural uses. From a spatial perspective, the rezoning of the site provide a logical location to provide rural living lots near Boyup Brook without causing adverse amenity impacts to the locality. Attachment 3 shows the Context Plan, while the Opportunities and Constraints Plan is provided in Attachment 4. The proposed Rural Small Holdings zone provides an appropriate transition use between the Boyup Brook townsite and agricultural operations.

2.4 Physical characteristics

The site is outlined in Attachment 5 and has the following characteristics and features:

- The site is bounded by Terry Road to the south-west, the Blackwood River to the north and rural smallholding land to the east;
- It has an area of 12.3417 hectares;
- It is used for rural purposes;
- The Shire recently issued a building permit and groundworks have commenced;
- It is largely cleared with a small area of native vegetation in the south-east corner and along the northern boundary with the Blackwood River. These areas have been subject to long-term grazing and have little or no under storey vegetation;
- The site has a moderate gradient which slopes from approximately 240 metres AHD in the south-east corner to approximately 180 metre AHD on the northern boundary with the Blackwood River;
- The Warren Blackwood Rural Strategy Land Capability Map identifies the site is within the Blackwood River Basin BV4 Upper Blackwood. Soils consist of loamy gravels, deep and duplex sandy gravels and deep loamy and deep sandy duplexes. There is high water erosion risk on the hills and along the valley slopes, with a water logging risk on the plateau areas. The whole area is potentially saline. Generally, it would be expected that the majority of the site has good to fair capacity to accommodate buildings and on site sewerage disposal;
- It is not on the Department of Water and Environmental Regulation's Contaminated Site Database; and

- The site is separated from the Blackwood River foreshore by vacant Crown land (approximately 20 metres wide).

2.5 Existing services

2.5.1 Roads

The site adjoins the unsealed Terry Road. Terry Road crosses the Blackwood River via a crossing/ford which is passable for most of the year. The site can also access the Boyup Brook townsite via Stanton Road.

2.5.2 Drainage

The site drains towards the Blackwood River on the northern boundary.

2.5.3 Water supply

The site is not connected to the reticulated water system.

2.5.4 Wastewater disposal

The site is not connected to the reticulated sewerage system.

2.5.5 Power and telecommunications

Power and communications services are currently available to the locality.

Western Power has a local distribution main located to the east of the site.

There are feasibility considerations regarding power connection costs.

2.6 Heritage

The Department of Planning, Lands and Heritage's Aboriginal Heritage Inquiry System at <https://maps.daa.wa.gov.au/ahis/> reveals there are no Registered Aboriginal Sites applying to the subject land. While noting this, land developers have an obligation under the *Aboriginal Heritage Act 1972* and the *Aboriginal Cultural Heritage Act 2021* to protect places and objects in Western Australia that are important to Aboriginal people because of the connections to their culture.

The Blackwood River is recognised as a registered Aboriginal heritage site. Proposed development will be well separated from the registered Aboriginal heritage site.

Additionally, the site does not contain any structure or place of non-indigenous heritage significance on the Shire of Boyup Brook Municipal Inventory (heritage survey) or on the Shire's Heritage List.

3. PLANNING FRAMEWORK

3.1 Overview

The site and proposed rural smallholding subdivision/development are subject to a range of State Planning Policies, WAPC publications and bulletins, WAPC regional strategies, along with Environmental Protection Authority (EPA) bulletins, various Shire strategies and policies, along with the *Shire of Boyup Brook Local Planning Scheme No. 2 (LPS2)*.

The following section will outline how the Amendment suitably addresses relevant planning policies, strategies, plans and LPS2. These documents consider key planning, environmental, servicing and economic development matters. In summary, the Amendment is consistent with the planning framework.

3.2 State planning framework

3.3.1 Overview

The following strategies and policies are of relevance to the Amendment:

- *State Planning Strategy 2050* - sets a broad strategic plan for Western Australia built on sustained growth and prosperity. The Strategy highlights the importance of job creation and supports developing strong and resilient regions. The Strategy also supports a diverse, liveable, connected and collaborative State;
- *State Planning Policy 1 State Planning Framework Policy*;
- *State Planning Policy 2 Environment and Natural Resources*;
- *State Planning Policy 2.5 Rural Planning*;
- *State Planning Policy No. 2.9 Water Resources*;
- *State Planning Policy 3.7 Planning in Bushfire Prone Areas* – the site is mostly classified as a Bushfire Prone Area as shown at <https://maps.slip.wa.gov.au/landgate/bushfireprone/>;
- *State Planning Policy No. 3 Urban Growth and Settlement*; and
- *Government Sewerage Policy*.

3.3.2 State Planning Policy 2.5: Rural Planning

State Planning Policy 2.5: Rural Planning (SPP 2.5) provides guidance in relation to establishing rural living precincts. Rural living proposals, on rural land, may be supported where they comply with the objectives and requirements of SPP 2.5.

The following policy provisions from section 3.5.3 of SPP 2.5, apply in regard to decision-making for rural living proposals. The Amendment request is assessed against these provisions in Table 2.

Table 2 – Assessment of Amendment Request against SPP2.5

Provisions	Comment
(a) rural living proposals shall not be supported where they conflict with the objectives of this policy or do not meet the criteria listed at 5.3 (b) and (c);	The Amendment is consistent with SPP2.5 objectives and section 5.3 (b) and (c).
(b) the rural living precinct must be part of a settlement hierarchy established in an endorsed planning strategy;	Comply. The site is allocated as 'Rural Small Holdings' in the District Structure Plan (Structure Plan Area No. 4).
(c) the planning requirements for rural living precincts are that: <ul style="list-style-type: none"> i. the land be adjacent to, adjoining or close to existing urban areas with access to services, facilities and amenities; ii. the proposal will not conflict with the primary production of nearby land, or reduce its potential; iii. areas required for priority agricultural land are avoided; iv. the extent of proposed settlement is guided by existing land supply, take- up, dwelling commencements and population projections; v. areas required for urban expansion are avoided; vi. where a reticulated supply is demonstrated to not be available, or the individual lots are greater than four hectares, the WAPC may consider a fit-for-purpose domestic potable water supply, which includes water for firefighting. The supply must be demonstrated, sustainable and consistent with the standards for water and health; or vii. the precinct can be serviced by electricity, provided by a licenced service provider, and this has been demonstrated; 	Comply. This was addressed in the District Structure Plan with further details outlined in this report. Relevant matters can be addressed in greater detail at the subdivision stage.
viii. the precinct has reasonable access to community facilities, particularly education, health and recreation.	Comply. The Boyup Brook townsite is only 3.3km away.
ix. the land is predominantly cleared of remnant vegetation, or the loss of remnant vegetation through clearing for building envelopes, bushfire protection and fencing is minimal and environmental values are not compromised;	Comply, including through required building envelopes or building exclusion areas.
x. the proposal will achieve improved environmental and landscape outcomes and a reduction in nutrient export in the context of the soil and total water management cycle, which may include rehabilitation as appropriate;	Comply, including through setting out building exclusion areas and opportunities for revegetation.
xi. the land is capable of supporting the development of dwellings and associated infrastructure (including waste water and keeping of stock) and is not located in a floodway or area prone to seasonal inundation;	Comply, including through building exclusion areas.
xii. the land is not subject to a separation distance or buffer from an adjoining land use; or if it is, that no sensitive land uses be permitted in the area of impact;	Comply, including through building exclusion areas.

xiii. the lots can be serviced by constructed road/s capable of providing access during all weather conditions, including access and egress for emergency purposes; and	Comply
xiv. bushfire risk can be minimised and managed in accordance with State policy, without adversely affecting the natural environment. Proposals in areas of extreme bushfire risk cannot proceed.	Comply. This was broadly addressed in the District Structure Plan.
(d) development standards for rural living zones are to be included in Town Planning Schemes;	Comply
(e) further subdivision of existing rural living lots into smaller parcels is not supported, unless provided for in a local planning strategy and/or scheme; and	Noted. The minimum lot size is 4 hectares which is set out in the associated Local Structure Plan.
(f) rural strata proposals with a residential component are considered to be rural living and will be considered in accordance with the criteria listed at 5.3 (a), (b) and (c) of this policy.	Not applicable

3.3 Regional planning framework

3.3.1 South-West Regional Planning and Infrastructure Framework

The Framework supports a diverse and adaptive economy and supporting population growth. The Framework identifies Boyup Brook as a 'town'.

The Framework's vision is expressed through objectives and an agreed strategic direction for economic growth, population and sustainable settlements, transport, community infrastructure, essential services, natural assets, and culture, heritage and visual landscape. There is also a list of regional planning initiatives, a list of committed projects, a list of anticipated directions for regional infrastructure, and a framework map.

The Framework highlights there are opportunities for in-migration from retirees and tree-changers. The Framework promotes development in or near existing communities. Accordingly, the Amendment is consistent with the Framework.

3.3.2 South-West Regional Blueprint

The Blueprint establishes priorities for economic development and growth of the South-West region and provides an analysis of local, regional, national and global factors influencing the region. A strategic economic growth plan and proposed transformational projects are set out. The Blueprint supports growing the region's population, promoting a vibrant economy and growing the economy. The Amendment is consistent with the Blueprint.

3.3.3 Warren Blackwood Rural Strategy

The Warren Blackwood Rural Strategy requires that:

- Rural smallholding areas be identified as policy areas in local planning strategy or scheme, in response to a demonstrated need;
- Subdivision and development are not permitted until land is rezoned and a subdivision guide plan is prepared and approved; and
- Rural smallholding areas are to be located in reasonable proximity to an urban centre, but not supported on land that would otherwise be a Priority Agriculture zone.

The Strategy provides guidance for the Shire of Boyup Brook Local Rural Strategy which identifies the site is within an area suitable for Rural Smallholdings. The proposal is accordingly consistent with the WAPC endorsed planning framework.

3.4 Local planning framework

3.4.1 Boyup Brook Local Rural Strategy

The Western Australian Planning Commission endorsed the Shire of Boyup Brook Local Rural Strategy in May 2010. The Strategy promotes the Blackwood River as a key natural resource asset and source of attraction for residents and visitors. It provides guidance for defined watercourse protection/enhancement measures.

The Local Rural Strategy limits rural residential development and the development of Rural Smallholdings to selected areas within its 'Town Site and Surround' Precinct (BBR5). The precinct objectives highlight the importance for development surrounding the town site to compliment and reinforce the role and function of the town site and to recognise the Blackwood River corridor and provide opportunities for enhanced protection of the watercourse and associated landscape values.

The subject land forms part of Policy Area 7 of the planning precinct BBR5 which is identified as 'Rural Smallholding'.

Section 2.6 Rural Residential and Rural Smallholdings refers to Rural Smallholdings as lots generally 4-40 hectares where the land is used for rural pursuits, hobby farm, conservation lots and alternative residential lifestyle purposes. The strategy recommendation limits the location of rural smallholdings to generally within 5 kilometres of the townsite.

The proposed rezoning of the site is consistent with the identification of the land within the local rural strategy as being suitable for rural smallholding development.

3.4.2 Shire of Boyup Brook Local Planning Scheme No. 2

The site is zoned 'Rural' in the *Shire of Boyup Brook Local Planning Scheme No. 2* (LPS2).

The current LPS2 zonings and reservations relating to the site and adjoining land are shown on the Existing Scheme Map.

Land to the east of the site is zoned 'Rural Smallholding', land to the south is zoned 'Rural' while land to the west and north is a mixture of 'Public Purposes' and 'Parks and Recreation'.

The site is within Structure Plan Area 4 (SPA4).

Sections of LPS2 relevant to the Amendment include:

- Clause 5.3 which sets out the objective for the 'Rural Smallholding' zone includes to provide lot sizes in the range of 4ha to 40ha; and
- Clause 5.3.5 sets out minimum setbacks in the Rural Smallholding zone with a 20m front setback and 10m setbacks to other boundaries.

Given the above, the Amendment is consistent with LPS2 aims, objectives and future development can achieve required standards. The Amendment will assist to create an appropriate interface zoning between the townsite and agricultural uses.

3.4.3 District Structure Plan (Structure Plan Area No.4)

A District Structure Plan (Structure Plan Area 4) was approved on 4 May 2016 (see Attachment 6). The objectives of the District Structure Plan and resulting subdivision/development are to:

- Require building exclusion areas or building envelopes to ensure that future development has minimal impact on native vegetation, avoids areas which are subject to flooding, addresses on-site sewerage disposal and addresses bushfire risks;
- Restrict development, including on-site wastewater disposal systems, within 100 metres of the Blackwood River;
- Require dwellings have a minimum floor level 0.5 metre above the 1:100 year flood level with no buildings within the floodplain;
- Manage stormwater in accordance with the Better Urban Water Management Framework (2008) and the Department of Environment's Stormwater Management Manual (2004); and
- Ensure that each dwelling will have a 120,000L rainwater tank comprising of 92,000L for domestic supplied and 28,000L for fire-fighting and other uses;

The District Structure Plan has considered the site's context, including adjoining and nearby land uses, bushfire management, servicing, environmental assets and landscape considerations. The District Structure Plan provides a framework for future subdivision and development of the site and area.

The District Structure Plan addresses key development considerations for the site and outlines:

- Building exclusion areas to address matters such as flood risk and setbacks for on-site sewerage disposal from the Blackwood River;
- Future dwellings and buildings are to be located outside of the building exclusion areas along with addressing setback standards in LPS2; and
- Most of the site has a low bushfire hazard.

3.4.4 Local Planning Policies

The Council has endorsed several Local Planning Policies. Various policies are of relevance to the future use and development of the site.

3.4.5 Draft Shire of Boyup Brook Local Planning Strategy

The Shire is progressing with preparation of its first Local Planning Strategy (LPS). The Council at its Ordinary Meeting on 26 May 2022 gave in-principle support to the draft LPS.

The draft LPS recently considered by Council shows the site, along with some other nearby properties which are within Structure Plan Area 4 (SPA4) of LPS2, as 'Rural' rather than 'Rural Smallholding'. It appears this was an oversight which will be rectified either before public advertising or before WAPC endorsement. It is expected the WAPC will consider certification of the draft strategy for community/stakeholder advertising in 2022.

3.4.6 Shire of Boyup Brook Strategic Community Plan 2021 - 2031

The Strategic Community Plan sets the community's vision for the future and is the principal strategic guide for the Council's future planning and activities. By 2031, the vision for Boyup Brook is:

'Growing our community together our Shire will be:

- A place for people, with a sense of community; one that is active, vibrant, engaged and connected;
- A place with community and visitor facilities that are well maintained and further developed as required;
- A place that is safe and secure. An inclusive place that nurtures local youth and ageing population; and retains local health and medical services; and
- A place that grows housing and employment opportunities through economic development based on our local comparative advantage.'

There are five themes associated with the above vision which are outlined below in Table 3:

Table 3 – Strategic Community Plan				
Built Environment	Social and Community	Economic Development	Natural Environment	Governance and Organisation
Provide sustainable infrastructure that serves the current and future needs of the community.	Support a healthy, active, vibrant community.	Make land available for economic growth, development and improvement.	Manage natural resources sustainably.	Demonstrate effective leadership, advocacy and governance.
Create a safe and inviting community for locals and visitors.	Promote quality education, health, childcare, aged care and youth services.	Be a business friendly Shire and create conditions for economic growth.	Deliver a sustainable and progressive approach to waste management.	Improve financial sustainability.
Preserve our history and heritage of our built environment.	Encourage the preservation of our culture, heritage and history.	Support a strong and inclusive economy.	Manage responsible growth with respect for Boyup Brook's natural environmental heritage.	Effectively communicate and engage the community.

The Amendment is consistent with the vision and objectives of the Strategic Community Plan including growing housing opportunities.

3.5 Planning framework implications for Amendment

Common themes of the policies, strategies, plans and LPS2 and their implications for the Amendment include:

- Addressing land use compatibility;
- Promoting rural living, including rural smallholding, in appropriate locations with this previously addressed through inclusion within Structure Plan Area 4 (SPA4) and approval of the District Structure Plan (Structure Plan Area 4);
- Addressing key environmental assets and bush fire risk;
- Consolidation of existing settlements, including Boyup Brook, is preferable to isolated 'stand-alone' developments;
- Support for a variety of housing and promoting liveability;
- Appropriate servicing including addressing stormwater management;
- Addressing landscape impact; and
- Supporting local communities and local economies.

Based on the above, the Amendment is consistent with the planning framework and is consistent with the principles of orderly and proper planning.

4. AMENDMENT PROPOSAL

The Amendment proposes to rezone the site from the 'Rural' zone to the 'Rural Small Holdings' zone.

The amendment will facilitate subdivision/development to create 3 lots which are a minimum lot size of 4 hectares. Attachment 7 outlines the Indicative Subdivision Concept Plan. To address site opportunities and constraints, development will be setback from the Blackwood River to account for flood risks and setback for on-site sewerage disposal.

The Amendment also proposes to include the site within Schedule 3 - Rural Small Holdings zone for Rural Small Holdings Zone 2 (RSH2). Schedule 3 provides site specific planning controls. The below are the permitted uses and conditions of development for Rural Small Holdings Zone 2 (RSH2):

- a) The objective of the RSH2 zone is to primarily provide for residential development in a rural setting and secondly for rural pursuits, home based business and minor tourist uses.
- b) If required a Structure Plan to guide subdivision and zoning is to be prepared in accordance with the requirements of Schedule 1 of the Scheme and Part 4 of the Deemed Provisions for Local Planning Schemes, forming Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015.
- c) The onsite disposal of effluent shall be in accordance with the Government Sewerage Policy and approved by Council and the Health Department of WA. Effluent systems shall be designed and located to minimise nutrient export and or release into any waterway or groundwater.
- d) Development shall be setback a minimum of 50m from the Blackwood River, with a minimum setback of 30m to creeklines. Effluent disposal shall be setback a minimum of 100m from any watercourse.



Photo 2: View to the east

5. PLANNING CONSIDERATIONS AND PLANNING JUSTIFICATION

5.1 Overview

This section brings together an assessment of the site's attributes and the planning framework in considering key planning matters and justifying the Amendment.

5.2 Planning suitability of proposed uses

The site is suitable for the proposed rural smallholding zoning for reasons including:

- It is consistent with the planning framework and the site is located near the Boyup Brook townsite;
- Development will be compatible with adjoining and surrounding land uses;
- Traffic impacts will be low and traffic can readily be accommodated on Terry Road;
- It is moderately sloping land, with suitable soil types for development in the building envelopes;
- The subdivision/development will be appropriately serviced;
- Most of the site has been previously cleared and it contains minimal environmental assets;
- Key environmental assets, including water resources and native vegetation, can be suitably conserved;
- There will be minimal environmental or landscape impacts;
- The site is not subject to heritage constraints nor is it located in a public drinking water source area;
- Subdivision/development can address on-site sewerage disposal requirements and bushfire risks;
- It assists to provide a variety of housing and lifestyle choices near Boyup Brook; and
- The proposal will complement Boyup Brook increasing its overall viability, vitality and prosperity, increasing the economic viability of existing services and adding to the range of services that can be provided.

Further details relating to the site's suitability for the rural smallholding are outlined in this section and summarised in Table 4.

5.3 Consistency with planning framework

As outlined in Section 3, the Amendment is consistent with the State, regional and local planning framework. For instance:

- The Amendment will support implementing a sustainable use of the land consistent with the objectives of the *State Planning Policy 3: Urban Growth* and the Local Rural Strategy in terms of accommodating additional rural living near an established district centre;
- The Amendment is consistent with the policy measures stipulated in SPP 2.5;
- The Amendment will facilitate development that meets the vision outlined in the District Structure Plan No. 4. The subdivision/development will conserve local environmental assets and character whilst providing increased opportunities for new residents to experience a tree-change lifestyle;
- The intent of the Amendment is to implement the recommendations of the District Structure Plan and LPS2 (Structure Plan Area 4) by rezoning the site to 'Rural Small Holdings';
- The development of rural smallholding lots will provide for an increased population in close proximity to the existing services and facilities provided in the Boyup Brook townsite. These include retail and commercial activities, health, education and

recreational facilities. The additional population will assist in supporting and increasing the provision of such services and facilities in the district; and

- Key matters such as bushfire risks, water management, and on-site sewerage disposal can be readily addressed with technical investigations, if deemed necessary, to support the subdivision application.

5.4 Compatibility with adjoining and nearby land uses

The Amendment is compatible with adjoining and nearby land uses/development. For instance, the Amendment is compatible with the following:

- Special rural zoned land to the north of the Blackwood River;
- Rural living (rural smallholding) lots to the east;
- Rural lots to the south-west and south. The land to the south-west and south are also identified for rural smallholding in the District Structure Plan and in LPS2 as part of Structure Plan Area 4; and
- The 'Public Purpose' reserve to the west and the 'Parks and Recreation' reserve to the north.

5.5 Bushfire management

Bushfire management is a fundamental planning consideration given most of the site is within a designated bushfire prone area at <https://maps.slip.wa.gov.au/landgate/bushfireprone>.

A bushfire hazard level assessment was undertaken as part of the District Structure Plan. The outcomes of the bushfire hazard level assessment are outlined on Attachments 4 and 6. The BMP addresses *State Planning Policy 3.7 Planning in Bushfire Prone Areas* (SPP 3.7) and the *Guidelines for Planning in Bushfire Prone Areas* (2015).

The bushfire hazard level is mostly 'low' for nearly all of the site (see Attachments 4 and 6). The lot and surrounding locality is predominantly cleared and has two-way public road access to two different destinations via Terry Road to the north and via Stanton Road to the south east. Future development in the building envelopes can achieve a BAL rating of BAL-29 or lower. Accordingly bushfire risks can be appropriately managed within acceptable limits. Vehicular access and egress will be provided via two access routes.

Accordingly, it is expected that subdivision/development on the site can meet the Guidelines' acceptable solutions for:

- Element 1 - Location;
- Element 2 - Siting and Design of Development;
- Element 3 - Vehicular Access; and
- Element 4 - Water.

A bushfire management plan will be prepared at the subdivision stage. A range of measures will assist to lower bushfire risks including Asset Management Zones (low-fuel areas) around buildings and multiple access/escape routes.

5.6 Landscape enhancement

The site and area are characterised by a mix of land uses including agricultural and rural living. The Blackwood River is a key landscape feature. The site contains native vegetation other than near the Blackwood River and in the south-east corner.

The Amendment and resulting subdivision/development will have minimal landscape impacts given future lots will be spacious ranging around 4 hectares in area.

It is expected that there will be a sensitive interface to Terry Road given:

- Future dwellings will have suitable setbacks from Terry Road to meet LPS2 requirements;
- Existing trees in the Terry Road reserve are expected to be retained;
- There is scope for revegetation to enhance the site's landscape character;
- LPS2 provisions control the number of dwellings on each lot; and
- LPS2 provisions along with Local Planning Policies will control new development including building materials and outbuildings.

While noting the above, it is not intended that future development be invisible, but that development will be sensitively integrated with the landscape.

The above measures adequately serve to maintain the desired landscape character for the locality.

5.7 Environmental impact

5.7.1 Overview

It is expected that the Amendment and associated subdivision/development will have negligible environmental impacts for reasons including:

- The site has been cleared other than along the northern boundary bordering the Blackwood River and in the south-east corner. The remaining native vegetation can be conserved through building exclusion areas and carefully locating development on cleared land;
- Most native vegetation is degraded due to past stocking;
- There are opportunities for appropriate revegetation on portions of the site;
- Key environmental assets, including water resources, can be suitably addressed through appropriate servicing, design and management;
- The site is not within a public drinking water source area;
- Site conditions are appropriate for on-site sewerage disposal;
- It will be appropriately serviced including that stormwater will be effectively managed;
- The District Structure Plan sets out provisions for the protection/management of the Blackwood River;
- The site is not classified as a contaminated site by the Department of Water and Environmental Regulation; and
- It will be subject to subdivision and development conditions.

There are no significant impediments to the future subdivision and development of the site.

5.7.2 Flood risks

The Blackwood River is located to the north of the site. The Department of Water and Environmental Regulation has no formal floodplain mapping for this section of the Blackwood River. While noting this, the following flood levels were observed for a major event in January 1982 on the Blackwood River.

- Boyup Brook – Kojonup Road 187.55 m AHD
- Lot 2 Brown Seymour Road 184.51 m AHD

This event is expected to have a probability of a 1 in 100 AEP.

While there is no available flood mapping, a precautionary approach has been adopted based on the approved District Structure Plan. This shows that the Blackwood River is subject to flood risk with impacts on a small portion of the site (see Attachments 4 and 6).

Based on the available contour information, a small section in the northern portion of the site is likely to be affected by flooding during major flow events.

There is generous areas on each proposed lot to locate a dwelling, shed and on-site sewerage disposal so they are not impacted by flooding. As a guide, a setback of a least 100 metres can be provided from the Blackwood River.

The floodplain management strategy for the area is:

- Proposed development (i.e. filling, building) that is located outside of the floodplain for an event of similar magnitude to the January 1982 event is considered acceptable with respect to major flooding, however, a minimum habitable floor level of 1.0 metre above the appropriate January 1982 flood level is recommended to ensure adequate flood protection.
- Proposed development (i.e. filling, building) that is located within the floodplain for an event of similar magnitude to the January 1982 event and considered obstructive to major flows is not acceptable as it would detrimentally impact upon the existing flooding regime. No new buildings are acceptable in the January 1982 event floodplain.

5.8 Land capability

The site is physically capable of rural smallholding subdivision/development. In particular, the site contains soils that are overall conducive for on-site sewerage disposal, stormwater management and building construction. Regional soil mapping, outlined in section 2.4, reveals the soil types are capable to accommodate rural living development.

5.9 Traffic

The site is readily accessible to the Boyup Brook townsite and to other facilities/services.

The site adjoins the unsealed Terry Road. Proposed lots will have suitable vehicle sight distances on Terry Road.

The existing road network and intersections have sufficient capacity to address the modest additional traffic generation from the proposed subdivision/development. The subdivision/development will have limited impacts on local roads including Terry Road, Stanton Road and the Terry Road river crossing.

5.10 Services

5.10.1 Overview

The proposed lots will be appropriately serviced in accordance with Shire, WAPC and other government agency requirements. Proposed servicing is outlined in this section. The site is capable of being serviced by all necessary utilities required for subdivision/development for rural smallholding lots. Detailed service design will occur at the subdivision/development stages.

5.10.2 Stormwater and nutrient management

Stormwater will be effectively designed, constructed and managed to the satisfaction of the Shire and the Department of Water and Environmental Regulation to meet publications such as *State Planning Policy 2.9 Water Resources*, *Better Urban Water Management* and *Stormwater Management Manual for Western Australia*.

The subdivision/development of the site will be in accordance with the *Better Urban Water Management Framework* (2008) and the Department of Environment's *Stormwater Management Manual* (2004) by:

- Protecting life and property from a major storm event up to and including the 1 in 100 year Average Recurrence Interval (ARI) storm event;
- Managing a medium 1 in 5 year ARI storm event to ensure the post development flow regime matches the pre-development environment;
- Managing a small 1 in 1 year ARI storm events as close as possible to source; and
- Minimising the conveyance of pollutants throughout the drainage network.

Noting the generous lot sizes (minimum lot size of 4 hectares), the development will create manageable stormwater implications. There is also the opportunity to revegetate portions of the site.

Future landowners are required to appropriately manage stormwater. This is expected to adopt a water sensitive design that seeks to detain, slow down and treat peak flows that especially addresses 'first flush' run off treatment. This includes using rainwater tanks, soakwells, swales or other measures.

5.10.3 On-site sewerage disposal

Reticulated sewerage is not available, feasible or necessary. Given the generous lot sizes and WAPC policy, future subdivision is not required to be connected to the reticulated sewerage system. The subdivision/development will be serviced by on-site sewerage disposal to comply with the *Government Sewerage Policy*.

As outlined in Attachments 4 and 6, on-site sewerage disposal systems can be located 100 metres from the Blackwood River. The proposed lot sizes will be generous (minimum 4 hectares), which will provide space to accommodate and treat on-site sewerage disposal. Additionally, the site is not classified as sewerage sensitive.

It is also noted that subdivision/development will comply with Rural Small Holdings Zone 2 (RSH2) conditions of development including:

- The onsite disposal of effluent shall be in accordance with the *Government Sewerage Policy* and approved by Council and the Health Department of WA. Effluent systems shall be designed and located to minimise nutrient export and or release into any waterway or groundwater.
- Development shall be setback a minimum of 50m from the Blackwood River, with a minimum setback of 30m to creeklines. Effluent disposal shall be setback a minimum of 100m from any watercourse.

There is no requirement for a Site and Soil Evaluation to support the Amendment request. It is noted the proposed lot sizes will be generous, there is sufficient space on each lot to locate an on-site sewerage disposal system that addresses siting requirements in Structure Plan Area

No. 4 (and as set out in Schedule 3 for RSH2), and the site has a suitable capability for on-site sewerage disposal.

5.10.4 Water supply

Based on WAPC policy, rural smallholding lots (4 – 40 hectares) do not need to be connected to the reticulated (scheme) water system. Potable water will be through rainwater capture and storage, with landowners installing rainwater tanks associated with future dwellings and outbuildings. As set out in SPP 2.5, a fit-for-purpose on-site water supply is supported.

Pursuant to the WAPC's *Rural Planning Guidelines* the following matters need to be considered in relation to the availability of fit-for-purpose water provision:

- Average annual rainfall and the capacity to capture water from roof catchments;
- Water requirements for both inside and outside the home;
- Demonstrated availability of groundwater or surface water for 'outside' use; and
- Water for fire-fighting purposes.

Based on Clause 5.3.9 of LPS2, there is a requirement that each dwelling is provided with a minimum tank capacity of 92,000 litres. It is proposed to provide a minimum tank size of 120,000 litres with at least 10,000 litres dedicated to fire fighting purposes.

5.10.5 Power supply and telecommunications

A power supply is available in the precinct, although it is expected there are feasibility and related issues to consider and address. It is noted that [the approach to power supplies](#) will, in part, relate to feasibility of connecting to the grid compared to renewable off-grid solutions.

The Department of Planning, Lands and Heritage note that unless a feasibility study of the required connection is not provided, the requirement to connect to power will be applied at the subdivision stage. Should the connection cost be considered unreasonable and not commensurate, the WAPC may waive the connection requirement at the Deposited Plan stage.

5.10.6 Gas

Reticulated gas is not available in this locality. This service is provided by bottled gas.

5.11 Foreshore and public open space

District Structure Plan Area No.4 requires a biophysical assessment to identify an accurate foreshore protection area to the Blackwood River. Those lots fronting the river are also required to prepare and implement a Foreshore Management Plan. While noting this, the site is separated from the Blackwood River by a 20 metre wide strip of Vacant Crown Land. Accordingly, in this instance, a foreshore management plan is not warranted given the adjacent Vacant Crown Land.

In accordance with WAPC policies, no public open space will be required on the site. It is noted the generous lot sizes (minimum lot size of 4 hectares) provide opportunities for on-site recreation. Additionally, the provision of public open space on the site will create on-going management burdens to the Shire.

5.12 Supporting the local economy

Approval and implementation of the Amendment will have various economic and community benefits including:

- Supporting local employment through the construction of subdivision works and new dwellings;
- Supporting local services;
- Assisting in a more sustainable local economy;
- Increasing population in Boyup Brook which assists in the overall viability, vitality and prosperity;
- Building onto an existing community with established facilities, services and infrastructure and assist to strengthen and sustain Boyup Brook; and
- Providing a greater choice for those wishing to buy lifestyle lots in Boyup Brook in an attractive locality close to the townsite.

The Amendment is consistent with the planning framework which promotes employment and economic growth in Boyup Brook.

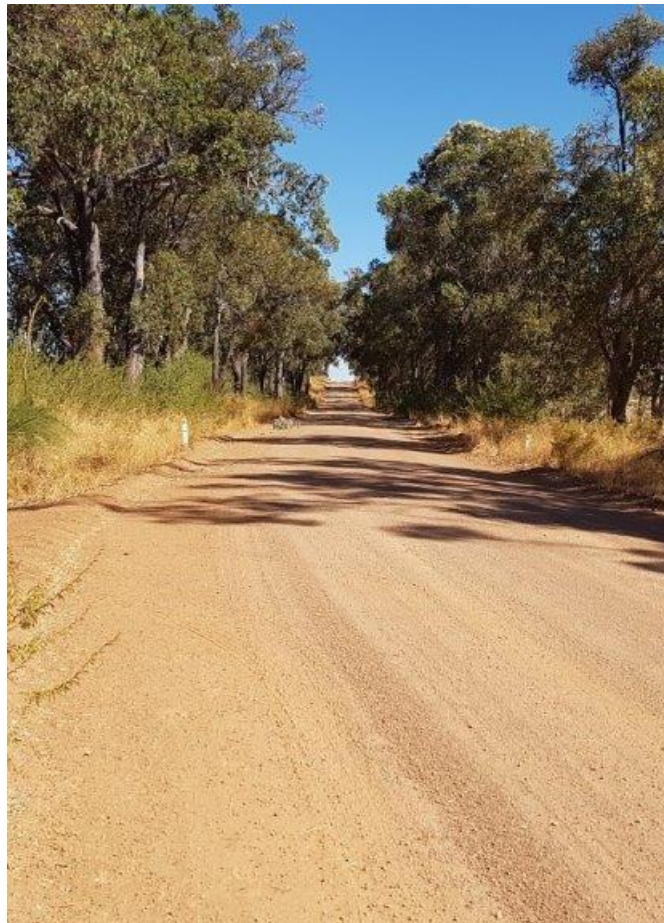


Photo 3: Terry Road

5.13 Planning justification

The planning justification for the Amendment is summarised in Table 4.

Table 4 – Summarised Planning Justification

Strategic	Land Use Planning	Environment and Landscape	Transport and Servicing	Economic and Community
<p>The Amendment is consistent with the planning framework.</p> <p>Future development will reinforce Boyup Brook as a district centre.</p> <p>The site is well located for rural living uses including it is compatible with adjoining and nearby uses.</p> <p>The proposed Rural Small Holdings zone, between the townsite and rural operations, represents orderly and proper planning.</p>	<p>There are appropriate buffers and mitigation measures.</p> <p>The site is suitable and capable of rural smallholding uses.</p> <p>Development will be effectively controlled through LPS2 provisions.</p> <p>The District Structure Plan provides a co-ordinated approach.</p> <p>Lots can be created independently as they have direct road access to Terry Road.</p>	<p>The site contains minimal environmental assets and will not create environmental impacts.</p> <p>There will be manageable landscape impacts.</p> <p>There are opportunities to enhance the site's amenity through replanting.</p> <p>There are no heritage constraints nor is the site located in a public drinking water source area.</p> <p>Bushfire management measures will comply with the objectives of SPP 3.7 and the <i>Guidelines for Planning in Bushfire Prone Areas</i>.</p>	<p>Traffic impacts can be readily accommodated on Terry Road.</p> <p>Safe vehicular access can be achieved between the site and Terry Road.</p> <p>The site has good access to Boyup Brook and other areas.</p> <p>The subdivision/ development will be appropriately serviced.</p>	<p>It will promote job creation by supporting the development of Boyup Brook and assist to diversify and grow the local economy.</p> <p>The development will generate economic activity.</p> <p>The proposal will assist in enhancing Boyup Brook and assist in creating jobs. This includes adding to its overall viability, vitality and prosperity and adding to the range of services that can be provided.</p>

In view of the above, the Amendment is consistent with the planning framework and the principles of orderly and proper planning.

6. CONCLUSION

This report confirms that the Amendment is consistent with the planning framework and that the site is both suitable and capable of accommodating rural smallholding subdivision/development on Lot 7876 Terry Road, Boyup Brook.

The support of the WAPC and the approval of the Minister for Planning are respectfully requested.



Photo 4: Blackwood River adjoining property

PLANNING AND DEVELOPMENT ACT 2005

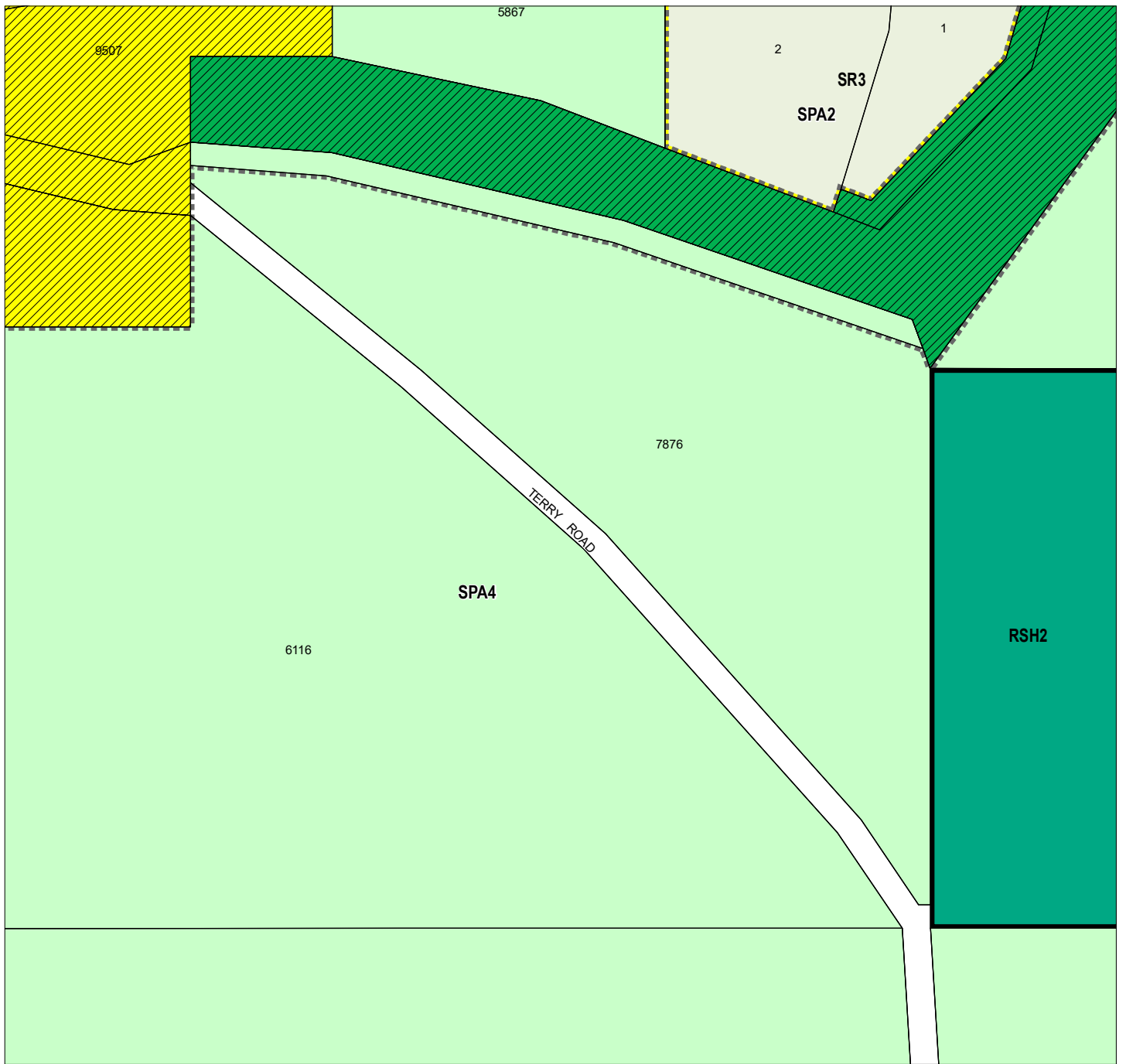
SHIRE OF BOYUP BROOK

LOCAL PLANNING SCHEME No. 2

AMENDMENT No. 23










The Shire of Boyup Brook under and by virtue of the powers conferred upon it in that behalf by the *Planning and Development Act 2005* hereby amends the above Local Planning Scheme by:

1. Rezoning Lot 7876 Terry Road, Boyup Brook from the 'Rural' zone to the 'Rural Small Holdings' zone.
2. Inserting 'and Lot 7876 Terry Road' into Schedule 3 - Rural Small Holdings Zones after 'Road' for Rural Small Holdings Zone 2 (RSH2).
3. Amending the Scheme Map accordingly.



EXISTING SCHEME MAP

Legend

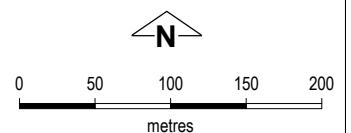
- | | |
|---|--|
|  Cadastre with Lot number | LPS Other Categories |
| LPS Zones |  Structure Plan Area |
|  Rural |  Rural Small Holdings |
|  Rural Small Holdings |  Special Rural Area |
|  Special Rural | |
| LPS Reserves | |
|  Parks and Recreation | |
|  Public Purposes | |



Department of Planning,
Lands and Heritage

Shire of Boyup Brook
Local Planning Scheme No. 2
Amendment No. 23

Produced by Data Analytics,
Department of Planning, Lands and Heritage, Perth WA
Base Information supplied by Western Australian
Land Information Authority SLIP 1180-2020-1






PROPOSED SCHEME AMENDMENT MAP


Legend

 Cadastre with Lot number

LPS Zones and Reserves Amendments

 Rural Small Holdings

LPS Other Categories

 Rural Small Holdings



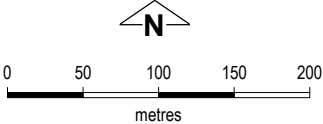
**Department of Planning,
Lands and Heritage**

Produced by Data Analytics,
Department of Planning, Lands and Heritage, Perth WA
Base Information supplied by Western Australian
Land Information Authority SLIP 1180-2020-1

Shire of Boyup Brook

Local Planning Scheme No. 2

Amendment No. 23



COUNCIL ADOPTION FOR ADVERTISING

This Standard Amendment was adopted by resolution of the Council of the Shire of Boyup Brook at the Ordinary Meeting of the Council held on the day of 2022.

.....
SHIRE PRESIDENT

.....
CHIEF EXECUTIVE OFFICER

COUNCIL RECOMMENDED/SUBMITTED FOR APPROVAL

This Amendment is recommended for approval by resolution of the Shire of Boyup Brook at the Ordinary Meeting of the Council held on the day of 20..... and the Common Seal of the Shire of Boyup Brook was hereunto affixed by the authority of a resolution of the Council in the presence of:

.....
SHIRE PRESIDENT

.....
CHIEF EXECUTIVE OFFICER

WAPC RECOMMENDED/SUBMITTED FOR APPROVAL

.....
DELEGATED UNDER S.16 OF THE
PLANNING AND DEVELOPMENT ACT 2005

DATE.....

APPROVAL GRANTED

.....
MINISTER FOR PLANNING
S.87 OF THE PLANNING AND DEVELOPMENT ACT 2005

DATE.....

ATTACHMENT 1

WESTERN



AUSTRALIA

REGISTER NUMBER 7876/DP81971	
DUPLICATE EDITION 2	DATE DUPLICATE ISSUED 4/6/2021

RECORD OF CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME **2600** FOLIO **145**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 7876 ON DEPOSITED PLAN 81971

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

CORA PATRICIA HARRISON
ROLAND PAUL HARRISON
BOTH OF 6 ROBINSON AVENUE BOYUP BROOK WA 6244
AS JOINT TENANTS

(T 0757619) REGISTERED 4/6/2021

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
Lot as described in the land description may be a lot or location.

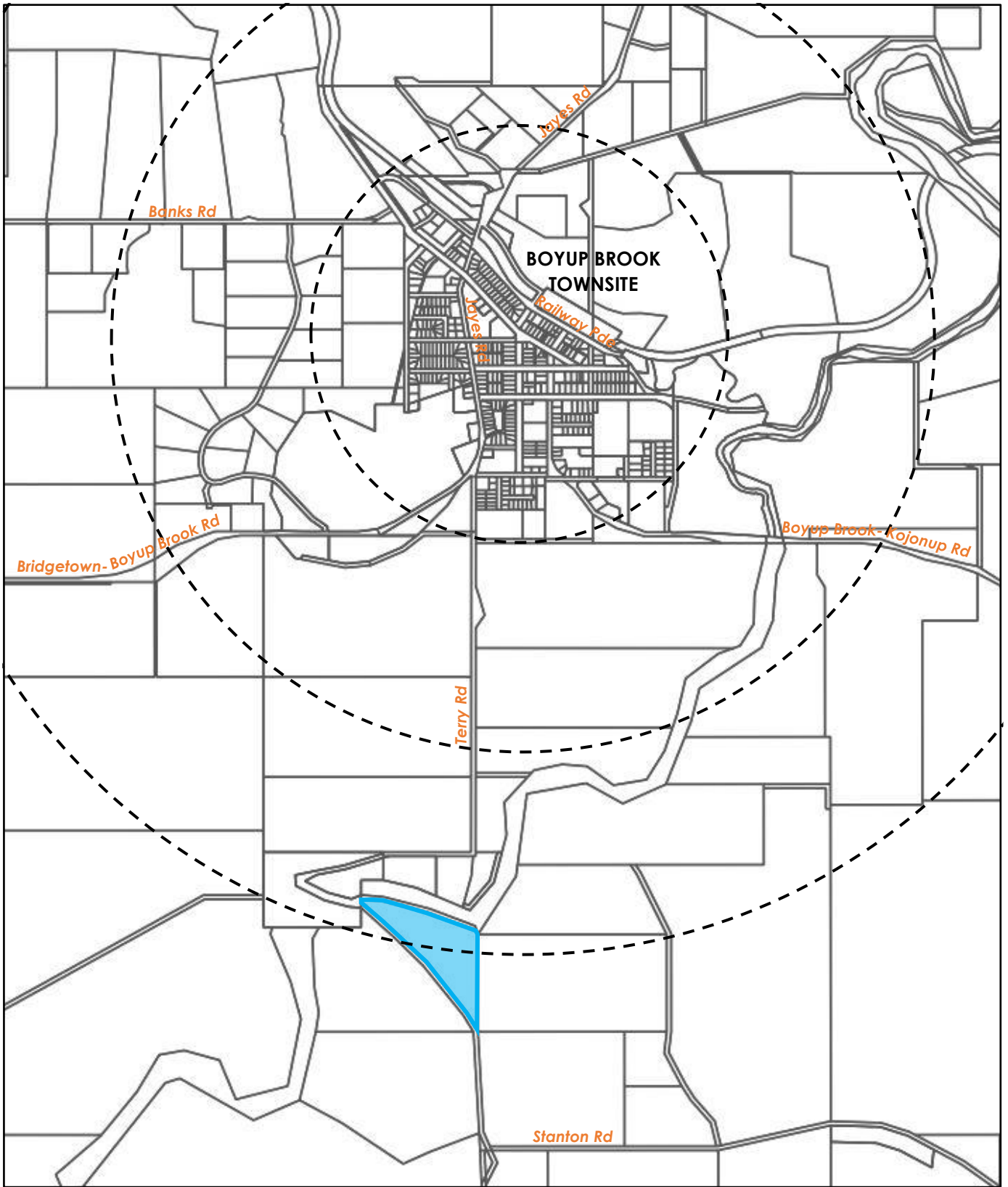
-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

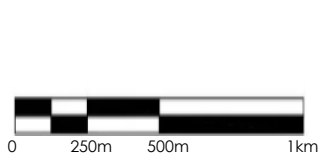
SKETCH OF LAND: 1078-972 (7876/DP81971)
PREVIOUS TITLE: 1078-792
PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF BOYUP BROOK

ATTACHMENT 2



LOCATION PLAN

Lot 7876 Terry Road
 Boyup Brook
 Shire of Boyup Brook



edge
 PLANNING & PROPERTY

Edge Planning & Property
 134 Hare Street, Mount Clarence
 ALBANY WA 6330
 W: www.edgeplanning.com.au
 E: steve@edgeplanning.com.au
 M: 0409 107 336

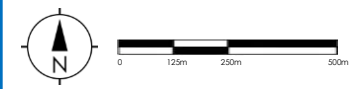
ATTACHMENT 3



CONTEXT PLAN
 Lot 7876 Terry Road
 Boyup Brook
 Shire of Boyup Brook

Legend

- Amendment Site
- Existing Lot Details



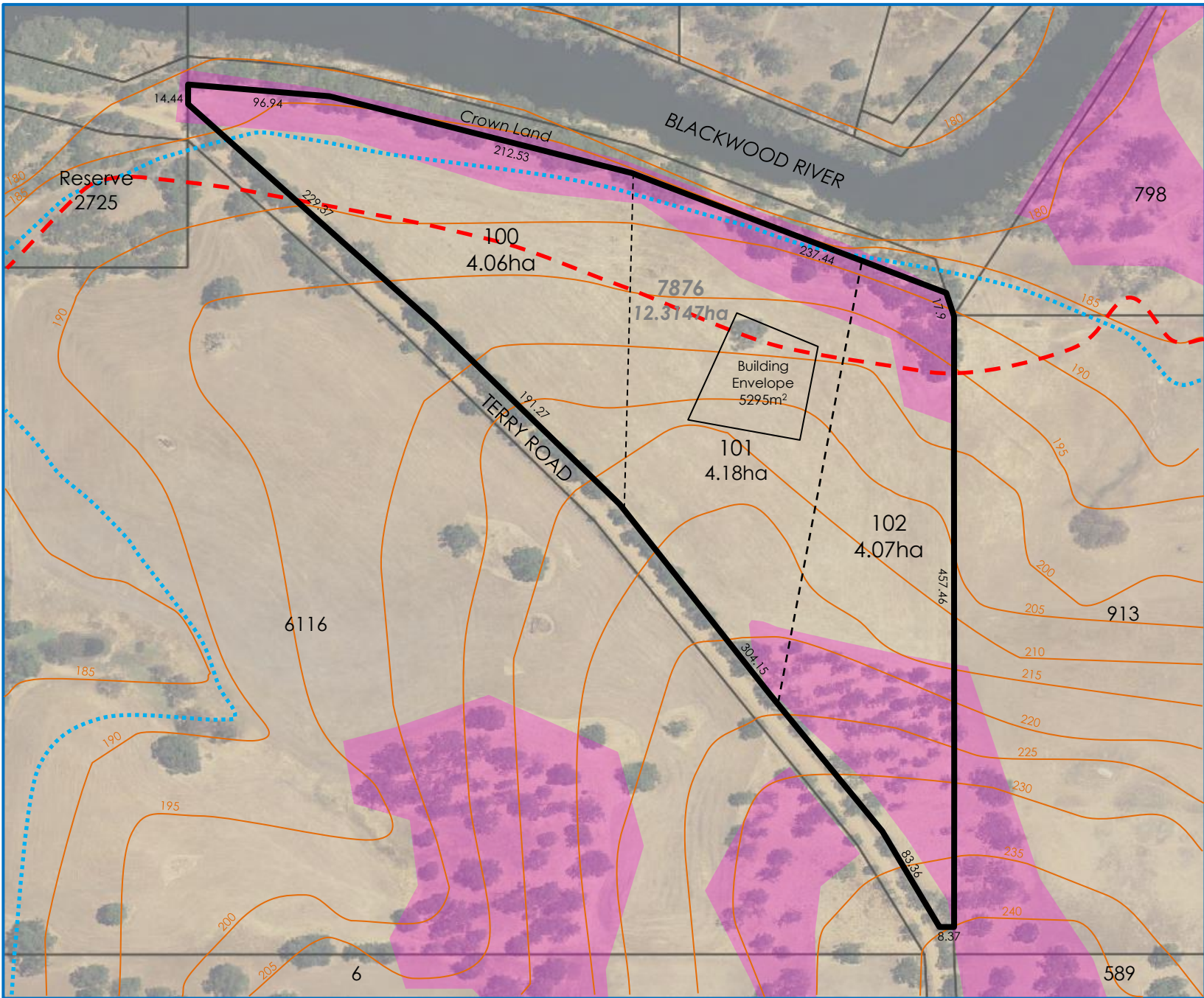
A	CONTEXT	220314	
REV	DESCRIPTION	YYMMDD	APPROVED

edge
 PLANNING & PROPERTY
 Edge Planning & Property
 134 Hare Street, Mount Clarence
 ALBANY WA 6330
 W: www.edgeplanning.com.au
 E: steve@edgeplanning.com.au
 M: 0499 107 336

DRAWING NUMBER
EP 220314 02 REV **A**

Issued for design intent only. All areas and dimensions are subject to detail design & survey.

ATTACHMENT 4

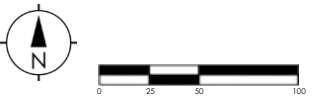


OPPORTUNITIES AND CONSTRAINTS PLAN

Lot 7876 Terry Road
 Boyup Brook
 Shire of Boyup Brook

Legend

- Amendment Site
- Contours (5m)
- Moderate Bush Fire Risk
- 1:100 Year Flood Level
- 100m On-site Sewage Disposal Exclusion Area
- Indicative Property Boundary
- Proposed Building Envelope



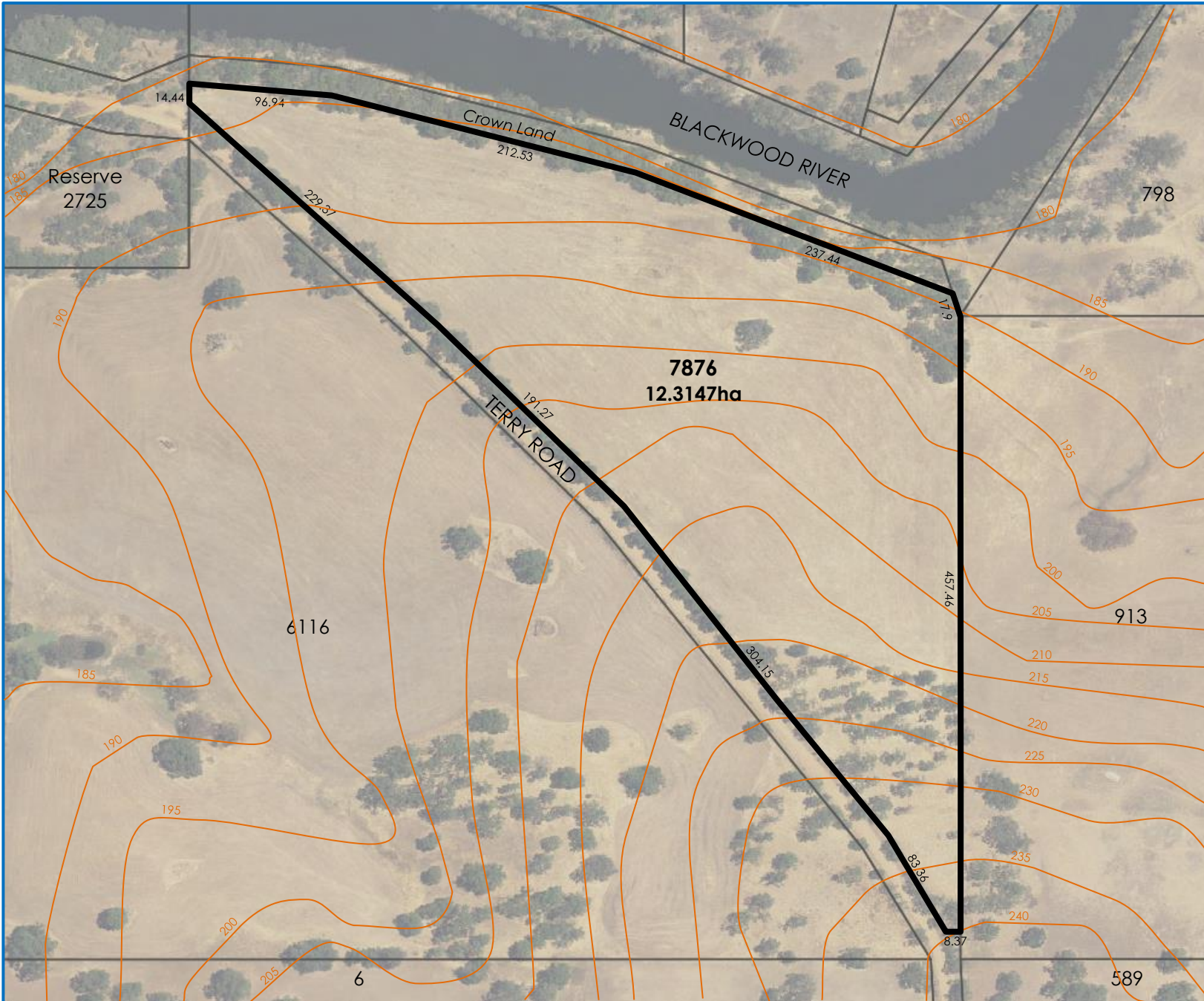
B	ADDED BOUNDARIES	220418	
A	OPPORTUNITIES	220314	
REV	DESCRIPTION	YYMMDD	APPROVED

edge
 PLANNING & PROPERTY
 Edge Planning & Property
 134 Hare Street, Mount Clarence
 ALBANY WA 6330
 W: www.edgeplanning.com.au
 E: steve@edgeplanning.com.au
 M: 0809 107 336

DRAWING NUMBER
EP 220314 03 REV
B

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ATTACHMENT 5

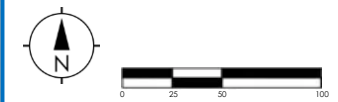


AMENDMENT SITE PLAN

Lot 7876 Terry Road
 Boyup Brook
 Shire of Boyup Brook

Legend

-  Amendment Site
-  Contours (5m)



REV	AMENDMENT SITE DESCRIPTION	220314 YMMDD	APPROVED
A			

edge
 PLANNING & PROPERTY
 Edge Planning & Property
 134 Hare Street, Mount Clarence
 ALBANY WA 6330
 W: www.edgeplanning.com.au
 E: steve@edgeplanning.com.au
 M: 0409 107 336

DRAWING NUMBER
EP 220314 01 REV
A

Issued for design intent only. All areas and dimensions are subject to detail design & survey.

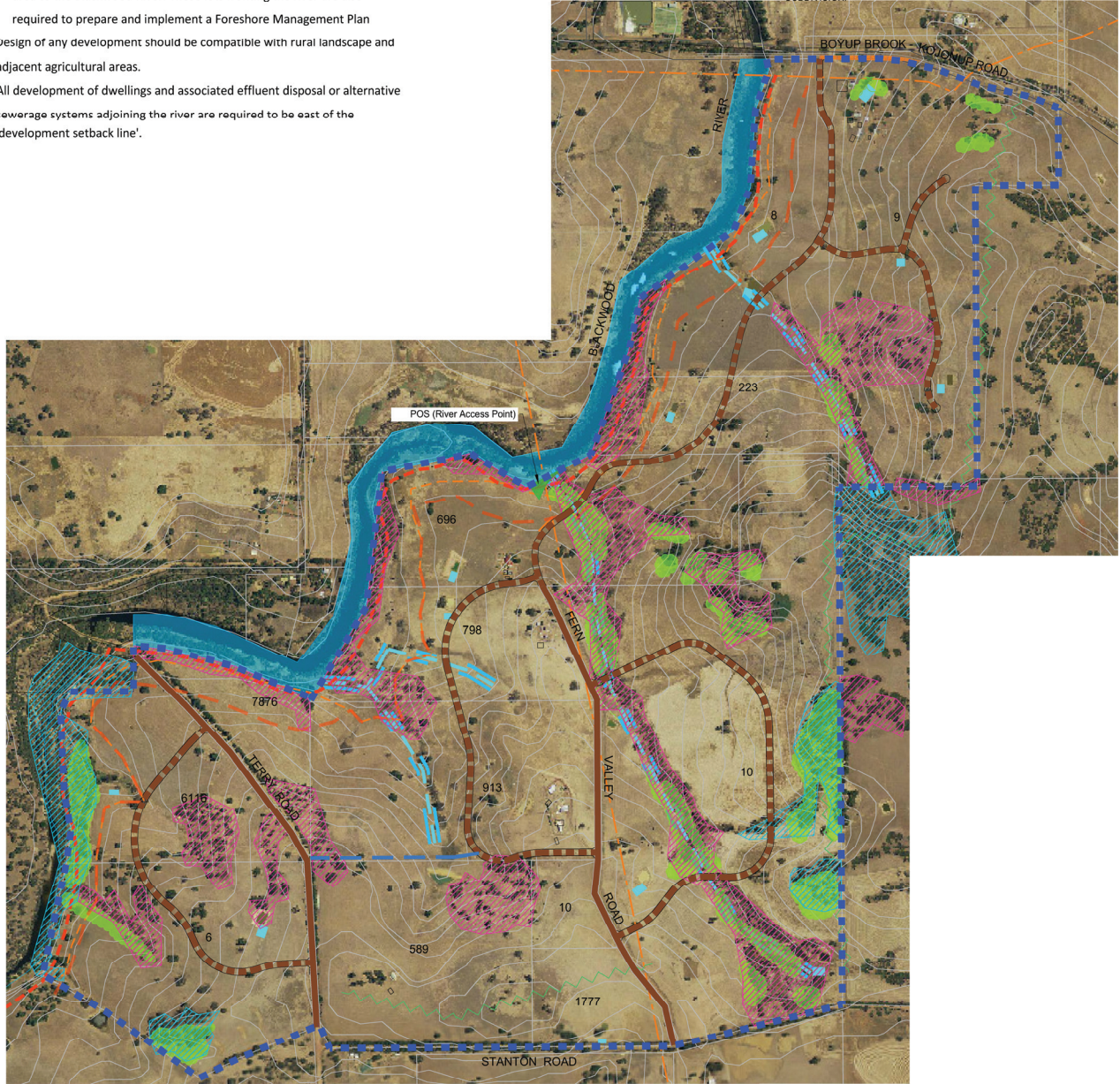
ATTACHMENT 6



PROVISIONS

1. This Structure Plan is prepared, approved and operated pursuant to Section 10.1 of the Shire of Boyup Brook Town Planning Scheme No.2. As such, the 'Operation of Structure Plan' provisions pursuant to clause 10.1.7 apply including, but not limited to, any Reserves or Zones applied to the Structure Plan. Further, these standards and requirements form scheme provisions pursuant to clause 10.1.7.3 (e) of the Scheme.
2. The rural small holdings subdivision, land use and development provisions do not apply until such time as the subject land is included in the Rural Small Holdings Zone.
3. A 'Detailed Structure Plan' is to be prepared and approved for each individual Rural Small Holdings zone in accordance with the Structure Plan Area No. 4 and is to include the following:
 - The standard of the intersection with Kojonup Road for the ultimate development in SPA4 and any associated land requirements for this;
 - External road construction standards, upgrading and contributions as outlined in the Road Contributions Plan; and
 - A biophysical assessment to identify an accurate foreshore protection area to the Blackwood River. Those lots fronting the river are also required to prepare and implement a Foreshore Management Plan
4. Design of any development should be compatible with rural landscape and adjacent agricultural areas.
5. All development of dwellings and associated effluent disposal or alternative sewerage systems adjoining the river are required to be east of the 'development setback line'.

ROAD WIDENING FOR INTERSECTION
ROAD WIDENING AREA TO BE CREATED AS SEPARATE
LOTS AT TIME OF SUBDIVISION FOR FUTURE
ACQUISITION BY MAIN ROADS WESTERN AUSTRALIA.
DIMENSIONS AND AREA TO BE CONFIRMED PRIOR TO
SUBDIVISION.



LEGEND

- | | | | |
|--|--|--|---------------------------------------|
| | STRUCTURE PLAN AREA NO. 4 | | 50m MINIMUM EFFLUENT BUFFER |
| | EXISTING ROAD RESERVE | | 188m CONTOUR (1:100 YEAR FLOOD LEVEL) |
| | PROPOSED ROADS | | 20m LANDSCAPE SETBACK |
| | DEVELOPMENT SETBACK LINE/ 100m MAXIMUM EFFLUENT BUFFER
Setback for habitable dwellings and associated alternative sewer systems | | 30m WIDE CREEK SETBACK |
| | POTENTIAL FIRE ACCESS ROUTE | | |
| | EXISTING BUILDINGS | | |
| | EXISTING DAMS | | |
| | DRAINAGE LINES | | |
| | VEGETATION | | |
| | POWER LINES | | |
| | EXISTING ROADS | | |
| | RIDGE LINE | | |
| | MODERATE BUSH FIRE HAZARD | | |
| | EXTREME BUSH FIRE HAZARD | | |
| | PUBLIC OPEN SPACE (River Access Point) | | |

W.A.P.C. ENDORSED
STRUCTURE PLAN

TO PROVIDE A FRAMEWORK TO
FUTURE DETAILED PLANNING AT THE
SUBDIVISION AND DEVELOPMENT
STAGE.

DELEGATED UNDER S146 OF THE
PLANNING AND DEVELOPMENT ACT
2005.

SHIRE OF BOYUP BROOK TPS NO. 2
STRUCTURE PLAN AREA NO. 4



1:10000
(@ A2) 0 100m 200 300 400 500

107 Beach Road
PO Box 2035
BUNBURY WA 6231
Website: www.mpmc.com.au

Telephone: (08)97 214777
Facsimile: (08)97 214666
Email: reception@mpmcd.com.au

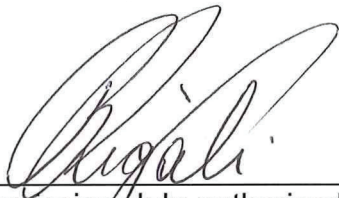
COPYRIGHT

This document has been prepared by MPM Development Consultants for use by the Client only, in accordance with the terms of engagement, and only for the purposes for which it was prepared. All errors and omissions are subject to detail design and survey.

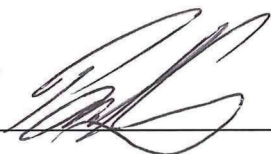
This structure plan is prepared under the provisions of the Shire of Boyup Brook Town Planning Scheme No.2

IT IS CERTIFIED THAT THIS STRUCTURE PLAN WAS APPROVED BY RESOLUTION OF THE WESTERN AUSTRALIAN PLANNING COMMISSION ON: 4 May 2016

Signed for and on behalf of the Western Australian Planning Commission



an officer of the Commission duly authorised by the Commission pursuant to Section 16 of the *Planning and Development Act 2005* for that purpose, in the presence of:



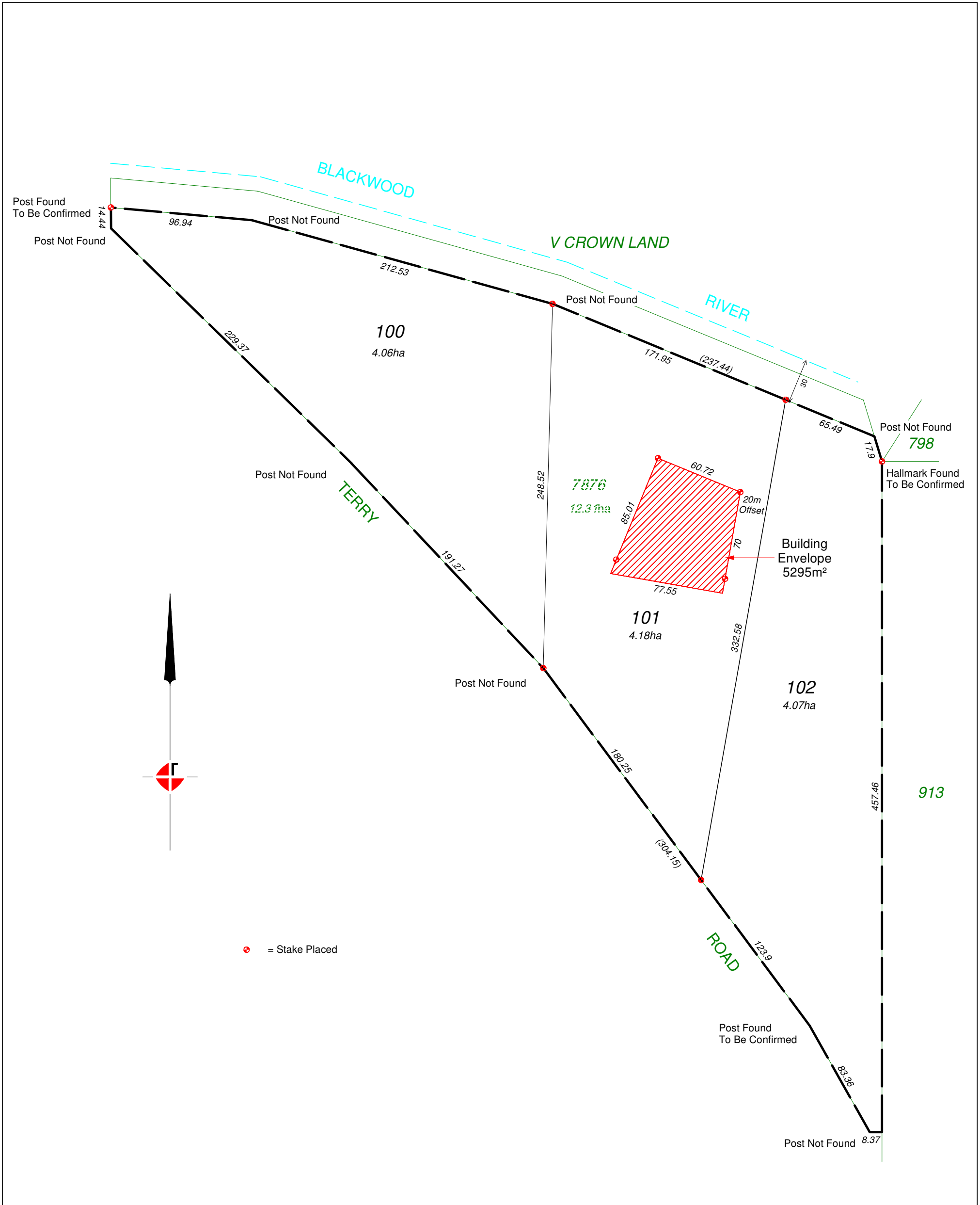
Witness



Date



Date of Expiry : 4 May 2026

ATTACHMENT 7



NOTE: ALL AREAS AND DIMENSIONS ARE APPROXIMATE AND ARE SUBJECT TO CADASTRAL SURVEY. STAKES PLACED ARE BASED OFF MARKS FOUND, FURTHER SURVEY IS REQUIRED

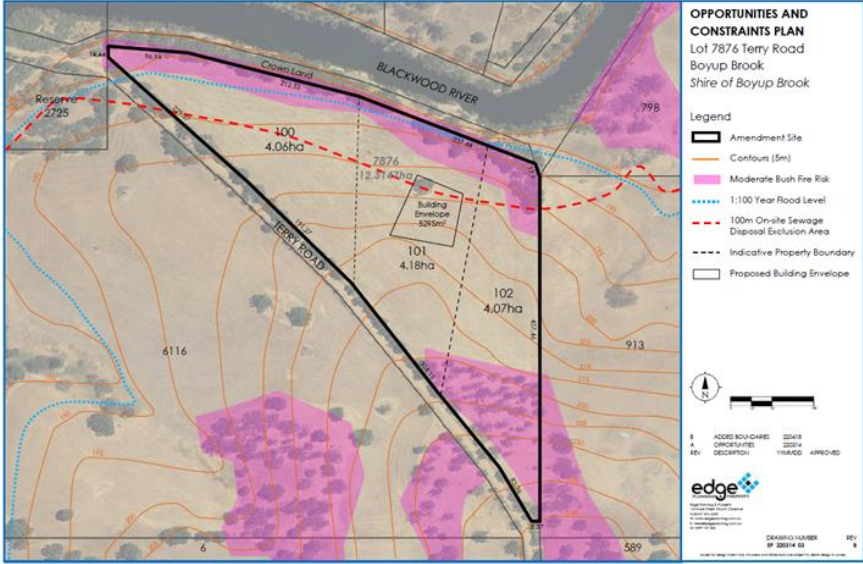


 <p>Innovators in Surveying Since 1952</p> <p>Licensed Surveyors, Project Managers & Engineering Surveyors A.C.N. 008 938 903 ABN 78 008 938 903 Unit 6, 18 Casuarina Drive, Bunbury PO Box 1719 BUNBURY WA 6231 Phone: (08) 9721 4000 eMail: info@thompsonsurveying.com.au</p> 	COPYRIGHT		File: DWG20638APPRev2 JD		CLIENT: PAUL HARRISON		
	This drawing is the property of THOMPSON SURVEYING CONSULTANTS and shall not be copied or reproduced in whole or in part, for any other purpose than was originally intended unless written consent is given by THOMPSON SURVEYING CONSULTANTS.		Scale (@A3)	Vert: N/A Hor: 1 : 2500	PROJECT: SUBDIVISION OF LOT 7876 ON D.P. 81971 (C/T 2600/145) TERRY ROAD, BOYUP BROOK		
	Date: 29.07.2021	Rev.n: 2	TITLE: PROPOSED SUBDIVISION				
	Checked: JT		DATUM	HOR:	N/A	VERT:	AHD

**Shire of Boyup Brook
Amendment 23
Schedule of Submissions**

No	Organisation	Submission	Shire Recommendation
1.	Department of Biodiversity, Conservation and Attractions (DBCA)	DBCA has no comments on this proposal.	Noted. No modifications recommended.
2.	Department of Health (DoH)	<p>The DoH has no objection to the proposal subject to:</p> <ul style="list-style-type: none"> • Adherence with the Government Sewage Policy (2019) including but not limited to: <ul style="list-style-type: none"> ○ Achievement of the minimum setback of 100m from the Blackwood River. ○ The wastewater system and effluent disposal areas should not be located within a 1:10 year flood event area. • The wastewater treatment system is to comply with all current DoH legislation in relation to calculated water volumes, water quality and disposal criteria. 	<p>The Department of Health recommended compliance with the Government Sewerage Policy, which requires a min 100m setback to water resources and the location of effluent systems outside of flood areas.</p> <p>Noted.</p> <p>No modifications recommended.</p> <p>Applications involving effluent and waste disposal are assessed by the Shire’s Environmental Health Officer and in accordance with relevant regulatory standards. Due to the size of the subject land, development of effluent management systems can achieve a min setback of 100m.</p>
3.	Department of Water and Environmental Regulation (DWER).	100 metre separation distance between effluent systems and the waterway (Blackwood River) should be measured from the outer edge of the riparian or wetland vegetation, consistent with DWER’s <i>Operational policy 4.3: Identifying and establishing waterways foreshore areas</i> (Sept 2012) – noting there is ample room within the proposed lots to accommodate the 100 metre	<p>Noted DWER’s comment that the proposed land intensification is low risk from a water quality perspective.</p> <p>No modifications recommended.</p>

		<p>separation to ensure improved water quality outcomes.</p> <p>Due to the small scale nature of this development and low density, DWER views this proposed land intensification to be of low risk from a water quality perspective.</p>	
4.	Department of Fire and Emergency Services (DFES)	<p>A Bushfire Management Plan (BMP) is required to accompany strategic planning proposals, subdivision and development applications in areas above BAL-LOW or areas with a bushfire hazard level above low (refer to clause 6.2b).</p> <p>Specifically Policy Measure 6.3 states that where the lot layout of the strategic proposal is known (as provided in attachment 4 of the referral documents), a BAL Contour Map should be provided to determine the indicative BAL ratings across the subject site, as well as clear demonstration that compliance with the Guidelines can be achieved in subsequent planning stages (noting that this information can be provided in the form of a BMP or Amended BMP).</p> <p>BMP includes the bushfire assessment, identification of the bushfire hazard issues arising from the relevant assessment and a clear demonstration that compliance with the bushfire protection criteria contained within Appendix 4 of these Guidelines, is or can be achieved. The BMP should be prepared as early as possible in the planning process and progressively refined or reviewed as the level of detail increases. The level</p>	<p>Note DFES recommendation for a Bushfire Management Plan and Bushfire Attack Level assessment Contour Map to demonstrate compliance with the State Planning Policy 3.7.</p> <p>No modifications recommended.</p> <p>A bushfire hazard level assessment was undertaken as part of the District Structure Plan. The bushfire hazard level is mostly 'low' for nearly all of the site (see figure below).</p> <p>The lot and surrounding locality is predominantly cleared and has two-way public road access to two different destinations via Terry Road to the north and via Stanton Road to the south east.</p> <p>It is expected that subdivision/development on the site can meet the Guidelines' acceptable solutions for: Element 1 - Location; Element 2 - Siting and Design of Development; Element 3 - Vehicular Access; and Element 4 - Water.</p> <p>Future development should be able to achieve a BAL rating of BAL- 29 or lower.</p> <p>If necessary, a bushfire management plan and BAL Contour Map can be a requirement of subdivision.</p>

		<p>of detail provided within a BMP should be commensurate with the applicable planning stage and scale of the proposal or application.</p>	
5.	Water Corporation	<p>Reticulated water and wastewater are not available to the subject area.</p>	<p>Noted.</p> <p>No modifications recommended.</p>
6.	R Jones	<p>I reside at lot 63 Fern Valley Rd Boyup Brook. We share a boundary with lot 7876 and do not have a problem with the proposed re-zoning.</p>	<p>Noted.</p> <p>No modifications recommended.</p>
7.	M & L Ward	<p>I would like to confirm that myself and Lewis, who own the neighbouring property at 679 Terry Road, do not have any reservations regarding this re-zoning application.</p>	<p>Noted.</p> <p>No modifications recommended.</p>



Department of Biodiversity,
Conservation and Attractions



*We're working for
Western Australia.*

Your ref: LN/42/001
Our ref: 49575 2020/001034
Enquiries: Cherie Kemp
Phone: 08 97254300
Email:
swlanduseplanning@dbca.wa.gov.au

Chief Executive Officer
Shire of Boyup Brook
PO Box 2
BOYUP BROOK WA 6244

LN/42/001 LOCAL PLANNING SCHEME AMENDMENT NO. 23, LOCAL PLANNING SCHEME NO. 2. LOT 7876 TERRY ROAD, BOYUP BROOK.

I refer to your letter dated 5 October 2022 seeking comment from the Department of Biodiversity, Conservation and Attractions (DBCA), regarding a Local Planning Scheme Amendment No. 23 for Lot 7876 Terry Road, Boyup Brook.

DBCA has no comments on this proposal.

It is considered that the proposal and any potential environmental impacts will be appropriately addressed through the existing planning framework.

Thank you for the opportunity to comment on this application. Please contact Cherie Kemp at the Parks and Wildlife South West Region office on 08 97254300 or email swlanduseplanning@dbca.wa.gov.au if you have any questions about this advice.

FOV 
A/Regional Manager
South West Region

15 November 2022



Your Ref: LN/42/001
Our Ref: F-AA-05223 D-AA-22/451588
Contact: Melanie Hogg 9222 2000

Ms Carolyn Mallett
Acting Chief Executive Officer
Shire of Boyup Brook
PO Box 2
BOYUP BROOK WA 6244

Attention: Adrian Nicoll

Via email: shire@boyupbrook.wa.gov.au

Dear Ms Mallett

PROPOSED LOCAL PLANNING SCHEME 2 – AMENDMENT NO.23

Thank you for your letter of 5 October 2022, requesting comments from the Department of Health (DoH) on the above proposal.

The DoH has no objection to the proposal subject to:

- Adherence with the Government Sewage Policy (2019) including but not limited to:
 - Achievement of the minimum setback of 100m from the Blackwood River.
 - The wastewater system and effluent disposal areas should not be located within a 1:10 year flood event area.
- The wastewater treatment system is to comply with all current DoH legislation in relation to calculated water volumes, water quality and disposal criteria.

Should you have any queries, or require further information, please contact Melanie Hogg on 9222 2000 or at eh.eSubmissions@health.wa.gov.au

Yours sincerely

Dr Michael Lindsay
EXECUTIVE DIRECTOR
ENVIRONMENTAL HEALTH DIRECTORATE

15 November 2022

4th November 2022

Our Reference: PA 051996 , DWERT1841~8

Your Reference: LN/42/001

To: Shire of Boyup Brook

From: Department of Water and Environmental Regulation

Attention: Adrian Nicoll

RE: Shire of Boyup Brook Local Planning Scheme 2 amendment 23: Lot 7876 Terry Road Boyup Brook

Dear Adrian,

Thank you for providing the above proposal for the Department of Water and Environmental Regulation (Department) to consider.

The department understands that this proposal is to rezone the above subject lot from the 'Rural' zone classification to the 'Rural Small Holding' zone classification and amending the Scheme map accordingly.

The following statement is noted in the referral:

“The objectives of the District Structure Plan and resulting subdivision/development are to:

- Restrict development, including on-site wastewater disposal systems, within 100 metres of the Blackwood River;”

“The amendment will facilitate subdivision/development to create 3 lots which are a minimum lot size of 4 hectares. Attachment 7 outlines the Indicative Subdivision Concept Plan.

To address site opportunities and constraints, development will be setback from the Blackwood River to account for flood risks and setback for on-site sewerage disposal.”

Attachment 4 of the referral shows the '100m On-site Sewage Disposal Exclusion Area' (Screenshot 1).

In view of the above statements, it should be noted the 100 metre separation distance from the waterway (Blackwood River) should be measured from the outer edge of the riparian or wetland vegetation, consistent with DWER's *'Operational policy 4.3: Identifying and establishing waterways foreshore areas'* (Sept 2012) – noting there is ample room within the proposed lots to accommodate the 100 metre separation to ensure improved water quality outcomes.

Due to the small scale nature of this development and low density, DWER views this proposed land intensification to be of low risk from a water quality perspective.

As such, DWER has no objection to the proposed amendment.

In the event there are modifications to the proposal that may have implications on aspects of environment and/or water management, the Department should be notified to enable the implications to be assessed.

Should you require any further information on the comments please contact the undersigned.

Thank you.

Yours sincerely,

Daniel Wong

Environmental Officer
Department of Water and Environmental Regulation
Planning Advice South West Region

Email: daniel.wong@dwer.wa.gov.au
Phone: 08 9726 4113
Fax: 08 9726 4100
Postal: PO Box 261, Bunbury, WA 6231
Location: 35-39 McCombe Road, Bunbury, WA 6230

DFES Ref: D26007

Dear Sir/Madam,

I refer to your letter dated 5 October 2022 in relation to the referral of Scheme Amendment 23 for Lot 7876 Terry Road, Boyup Brook.

It is unclear from the documentation provided if the Shire of Boyup Brook has applied *State Planning Policy 3.7 – Planning in Bushfire Prone Areas* (SPP 3.7) to this proposal.

Given the Scheme Amendment seeks to increase the density in the above lot, the Scheme Amendment provides an opportune mechanism for the coordination of bushfire risk to ensure that it does not result in the introduction or intensification of development or land use in an area that has or will, on completion, have an extreme BHL and/or BAL-40 or BAL-FZ.

SPP 3.7 seeks to reduce vulnerability to bushfire through the identification and consideration of bushfire risks in decision-making at all stages of the planning and development process.

A Bushfire Management Plan (BMP) is required to accompany strategic planning proposals, subdivision and development applications in areas above BAL-LOW or areas with a bushfire hazard level above low (refer to clause 6.2b).

Specifically Policy Measure 6.3 states that where the lot layout of the strategic proposal is known (as provided in attachment 4 of the referral documents), a BAL Contour Map should be provided to determine the indicative BAL ratings across the subject site, as well as clear demonstration that compliance with the Guidelines can be achieved in subsequent planning stages (noting that this information can be provided in the form of a BMP or Amended BMP).

A BMP includes the bushfire assessment, identification of the bushfire hazard issues arising from the relevant assessment and a clear demonstration that compliance with the bushfire protection criteria contained within Appendix 4 of these Guidelines, is or can be achieved. The BMP should be prepared as early as possible in the planning process and progressively refined or reviewed as the level of detail increases. The level of detail provided within a BMP should be commensurate with the applicable planning stage and scale of the proposal or application.

Should you apply SPP 3.7 then, we request the relevant information pursuant to this policy be forwarded to DFES to allow us to review and provide comment prior to the (Shire) endorsement of the Scheme Amendment.

Land Use Planning staff are available to discuss planning proposals and provide general bushfire advice at any stage of the planning process. Please do not hesitate to contact me on the number below, should you require clarification of any of the matters raised.

Kind regards

Michael Ball

Senior Land Use Planning Officer

20 Stockton Bend, Cockburn Central, Perth WA 6164

T: 08 9395 9819 | E: advice@dfes.wa.gov.au | W: [dfes.wa.gov.au](https://www.dfes.wa.gov.au)



FOR A SAFER STATE



Your Ref: LN/42/001
Our Ref: 142504345 - TPS390429
Enquiries: Kevin Purcher
Direct Tel: 9420 2385
Email: land.planning@watercorporation.com.au

31 October 2022

Chief Executive Officer
Shire of Boyup Brook
PO BOX 2
BOYUP BROOK WA 6244

Attention of: Adrian Nicoll

**Re: Amendment 23 – Local Planning Scheme No 2 - Lot 7876 Terry Road,
Boyup Brook**

Thank you for your letter dated 5 October 2022. We offer the following comments regarding this proposal.

Reticulated water and wastewater are not available to the subject area. Please contact us if these services are required.

The information provided above is subject to review and may change. If the proposal has not proceeded within the next 12 months, please contact us to confirm that this information is still valid.

Please provide the above comments to the landowner, developer and/or their representative.

Should you have any queries or require further clarification on any of the above issues, please do not hesitate to contact the Enquiries Officer.

A handwritten signature in black ink that reads "K Purcher".

Kevin Purcher
Senior Planner
Development Services

To whom it may concern,

I reside at lot 63 fern valley rd boyup brook. We share a boundary with lot 7876 and do not have a problem with the proposed re-zoning.

Regards

Rob Jones

To Whom it may concern,

I am emailing regarding the current application in place for the re-zoning of 7876 Terry Road, Boyup Brook from Rural to Rural small holdings.

I would like to confirm that myself and Lewis , who own the neighbouring property at 679 Terry Road, do not have any reservations regarding this re-zoning application.

Regards

Mikaela and Lewis Ward

Mr Dale Putland
Chief Executive Officer
Shire of Boyup Brook
Abel Street
BOYUP BROOK WA 6244

Our Ref: DWERTV10950
Enquiries: Maddison Howard, 6364 6424
Email: Maddison.Howard@dwer.wa.gov.au

Dear Mr Putland

DECISION UNDER SECTION 48A(1)(a)
Environmental Protection Act 1986

SCHEME	Shire of Boyup Brook Local Planning Scheme 2 Amendment 23
LOCATION	Lot 7876 Terry Road, Boyup Brook
RESPONSIBLE AUTHORITY	Shire of Boyup Brook
DECISION	Referral Examined, Preliminary Investigations and Inquiries Conducted. Scheme Amendment Not to be Assessed Under Part IV of the EP Act. No Advice Given. (Not Appealable)

Thank you for referring the above scheme to the Environmental Protection Authority (EPA).

After consideration of the information provided by you, the EPA considers that the proposed scheme should not be assessed under Part IV Division 3 of the *Environmental Protection Act 1986* (EP Act) and that it is not necessary to provide any advice or recommendations. I have attached a copy of the Chair's determination of the scheme.

Please note the following:

- For the purposes of Part IV of the EP Act, the scheme is defined as an assessed scheme. In relation to the implementation of the scheme, please note the requirements of Part IV Division 4 of the EP Act.
- There is no appeal right in respect of the EPA's decision to not assess the scheme.

A copy of the Chair's determination will be made available to the public via the EPA website.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'R Hughes', is centered below the text 'Yours sincerely'.

Dr Robert Hughes
Delegate of the Environmental Protection Authority
Director
EPA Services

23 September 2022

Encl. Chair's Determination



GOVERNMENT OF
WESTERN AUSTRALIA

S48A Referrals

Environmental Protection Authority

Title: Shire of Boyup Brook Local Planning Scheme 2 Amendment 23

Location: Lot 7876 Terry Road, Boyup Brook

Description: Amendment 23 proposes to rezone Lot 7876 (subject site) from 'Rural' to 'Rural Smallholdings', insert the subject site at Schedule 3 of the Scheme and amend the Scheme Map accordingly. The proposed amendment will facilitate the subdivision and development of three rural living lots, consistent with the *Boyup Brook District Structure Plan Area No. 4*.

Ref ID: DWERVT10950

Date Received: 02/09/2022

Date Sufficient Information Received: 02/09/2022

Responsible Authority: Shire of Boyup Brook, Abel Street, BOYUP BROOK WA 6244

Contact: Adrian Nicoll

Preliminary Environmental Factors: Inland Waters and Flora and Vegetation.


Potential Significant Effects: Future development within a floodplain development control area and potential clearing of vegetation.

Management: The amendment area is partially located within the Blackwood River floodplain development control area and contains scattered mature trees. Future development should prioritise retention of vegetation and trees, and should be consistent with the requirements of the *Government Sewerage Policy 2019*. Potential impacts can be managed through existing scheme text and future planning processes.

Determination: **Referral Examined, Preliminary Investigations and Inquiries Conducted. Scheme Amendment Not to be Assessed Under Part IV of EP Act. No Advice Given. (Not Appealable)**

The Environmental Protection Authority (EPA) has carried out some investigations and inquiries before deciding not to assess this scheme. In deciding not to formally assess schemes, the EPA has determined that no further assessment is required by the EPA.

This Determination is not appealable.

Chair's Initials: 

Date: 21 September 2022