

# Shire of Boyup Brook Adopted Fees & Charges 2022 - 2023



*The Flax Mill Truck*

## Shire of Boyup Brook



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## CONTENTS PAGE

	Page
<b>Rates and Debtor Charges</b>	<b>Schedule 3 2</b>
<b>Governance / Administration Charges</b>	<b>Schedule 4 2</b>
Staff Time Charges & Secretarial Services	2
Sale of Photocopies	2
Copies of Maps	3
Freedom of Information Charges	3
Electoral Roll	3
<b>Law, Order and Public Safety</b>	<b>Schedule 5 3</b>
Fire Prevention	3
Vehicle Impoundment	4
Parking and Parking Facilities	4
Dogs and Other Animals – Control Fees	4
Fines Enforcement Registry	5
<b>Health</b>	<b>Schedule 7 6</b>
Food Legislation / Food Business	6
Traders, Thoroughfares & Public Places	6
Waste Water	6
Accommodation - Lodging Houses, Chalets, Bed & Breakfast etc	6
Certificates	6
Boyup Brook Medical Centre	6
<b>Education &amp; Welfare</b>	<b>Schedule 8 7</b>
Boyup Brook Early Learning Centre	7
<b>Community Amenities</b>	<b>Schedule 10 7</b>
Waste Management	7
Town Planning	9
Boyup Brook Cemetery	12
<b>Recreation &amp; Culture</b>	<b>Schedule 11 13</b>
Boyup Brook Hall Hire	13
Recreation and Sporting Venues	14
Swimming Pool Entry Fees	14
<b>Works &amp; Services Department</b>	<b>Schedule 12 16</b>
Works and Services Charges	16
<b>Economic Services</b>	<b>Schedule 13 17</b>
Boyup Brook Caravan Park and Flax Mill Camp	17
<b>Other Property &amp; Services</b>	<b>Schedule 14 18</b>
Traffic Management Plan Evaluation	19
Rylington Park Accommodation and Facility Hire	19

*Cover photo – photographer unknown*



	Statutory / Council	GST Inc	Fees & Charges 2022-2023
<b>Rates and Debtor Charges</b>			
<b>Schedule 3</b>			
Overdue Rates Interest Charge ( <i>LGA1995 Local Government (COVID-19 Response) Amendment Order 2021</i> ) Legislation LGA s6.13	Council	No	7% p/a
Interest on Instalments Legislation LGA s6.51 and FM 70-71	Council	No	3.00% p/a
Administration Fee on Instalment Arrangements - each for instals 2, 3 & 4	Council	No	\$14.00
Administration Fee on Instalment (Rates) Special Arrangements	Council	No	\$0.00
Dishonour Fees (includes Administration Fee) Legislation LGA s6.16			\$48.00
Rate Enquiry Fee (written - Enquiry & Advice of Sale [EAS])	Council	Yes	\$84.00
Rate Enquiry Fee (EAS - Including Orders & Requisitions)	Council	Yes	\$127.00
Rate Notice Reprint / Reproduction Fee	Council	Yes	\$20.00
WA State Government ESL Fee - As advised by DFES	Statutory	No	
Enquiries not of a general nature requiring research	Council	Yes	\$47.50 p/hr
Administration Fee – BPAY – allocation of monies to correct assessments due to multi payments on one assessment unique reference	Council	Yes	\$40.00
<b>Governance / Administration Charges</b>			
<b>Schedule 4</b>			
<b>Staff Time Charges and Secretarial Services (Time permitting)</b>			
Research – Historical / Cemetery Information	Council	Yes	\$47.50 p/hr
This also involves Research for Building Plans etc			
<b>Sale of Photocopies</b>			
<b>A4 single sided</b>			
1 – 9 copies - per page	Council	Yes	\$0.65
10 – 50 copies - per page	Council	Yes	\$0.65
50+ page (of same doc) - charge per page	Council	Yes	\$0.65
<b>A4 double sided</b>			
1 – 9 copies	Council	Yes	\$0.85
10 – 50 copies	Council	Yes	\$0.85
50+ (of same doc)	Council	Yes	\$0.85
<b>A3 single sided</b>			
1 – 9 copies	Council	Yes	\$0.85
10 – 50 copies	Council	Yes	\$0.85
50+ (of same doc)	Council	Yes	\$0.85
<b>A3 double sided</b>			
1 – 9 copies	Council	Yes	\$1.55
10 – 50 copies	Council	Yes	\$1.55



	<b>Statutory / Council</b>	<b>GST Inc</b>	<b>Fees &amp; Charges 2022-2023</b>
50+ (of same doc)	Council	Yes	\$1.55
For Colour Copies, the Fees will be double that of the above listed charges. Not-For-Profit Organisations may be allowed a discount on the above Fees, at the discretion of the CEO			
<b>Copies of Maps (Inclusive of GST)</b>			
<b>Cadastral</b>			
A4 Size	Council	Yes	\$2.00
A3 Size	Council	Yes	\$3.00
<b>Topographic</b>			
A4 Size-Per Page Charge	Council	Yes	\$4.00
A3 Size - Per Page Charge	Council	Yes	\$7.00
<b>Freedom of Information Charges</b>			
Personal information or amendment of personal information about yourself (not allowed information on others)	Statutory	No	Free
Application fee for documents (which are non-personal in nature)	Statutory	No	\$30.00
Costs associated with dealing with an application	Statutory	No	\$30.00
Supervision by staff when access is given to view documents	Statutory	No	\$30.00
Staff preparation of a transcript or make photocopies	Statutory	No	\$30.00
Staff for performing the photocopying	Statutory	No	\$30.00
Photocopies in relation to a FOI request	Statutory	Yes	\$0.20
Preparing a copy of a tape, film or computerised information, or arranging delivery, packaging and postage of documents	Statutory		Actual Cost
Delivery, packaging and postage charge	Statutory		Actual Cost
Members of the public may ask the Shire for an estimate of charges when lodging an application. If the charges are likely to exceed the above listed fee, the Shire will provide an estimate of charges and enquire whether the application is to proceed. The Shire must be notified within 30 days of an intention to proceed with the application. An advance deposit may be requested, at the discretion of the CEO. Financially disadvantaged applicants may obtain a 25% reduction of charges, at the discretion of the CEO.			
<b>Electoral Roll</b>			
Sale of Electoral Rolls to Individuals - No Commercial Sales	Council	Yes	\$190.00
<b>Law Order and Public Safety</b>			
<b>Schedule 5</b>			
<b>Fire Prevention (GST included)</b>			
Sale of Fire Maps - Cost per map (non laminated)	Council	Yes	\$22.00
Hazard Reductions - Cost per lot up to 1000m2	Council	Yes	\$610.00
Hazard Reductions - Lots in excess of 1000m2	Council	Yes	\$920.00
Arrange Firebreak work - non-compliant land - admin fee	Council	Yes	\$190.00
Firebreak Creation - Contract Work - Actual Cost	Council	Yes	At cost+30% administration fee
Infringements - Fire related	Statutory	No	\$257.50





	<b>Statutory / Council</b>	<b>GST Inc</b>	<b>Fees &amp; Charges 2022-2023</b>
<b>Vehicle Impoundment</b>			
Vehicle Impound Fee	Council	No	\$153.00
Towage	Council	No	At cost+30% Administration fee
Poundage per day	Council	No	\$11.00 per day
<b>Parking &amp; Parking Facilities</b>			
Parking Infringements	Council		As per local law
<b>Dogs &amp; Cat Fees are Statutory Fees and will be reviewed by the Statutory Body applicable</b>			
<b>Registration - Unsterilised Dog</b>			
1 Year	Statutory	No	\$50.00
3 Years	Statutory	No	\$120.00
Lifetime	Statutory	No	\$250.00
<b>Registration - Dangerous Dog</b>			
1 Year - NO Pensioner Concession	Statutory	No	\$50.00
Registration - Dog in approved kennel establishment	Statutory	No	\$200.00 per establishment
<b>Registration - Sterilised Dog</b>			
1 Year	Statutory	No	\$20.00
3 Years	Statutory	No	\$42.50
Lifetime	Statutory	No	\$100.00
Working Dog	Statutory	No	1/4 fee
Pensioner Concession	Statutory	No	1/2 fee
Replacement Registration Tag	Statutory	Yes	\$2.50
Dog Registrations after 31 May in any year, for that registration year are ½ the applicable Registration Fee			
<b>Other Fees - Dogs</b>			
Application to keep more than the prescribed number of dogs	Council	No	\$100.00
<b>Pound Fees (Inclusive of GST)</b>			
Seizure and impounding of Dogs or Cats	Council	Yes	\$102.00
<b>Sustenance Fees</b>			
Sustenance Fee for Impounded Dog	Council	Yes	\$40.00 per day
Sustenance Fee for Impounded Cat	Council	Yes	\$22.00 per day
Entire horses, mules, asses etc. above 2 years first 4 hours	Council	No	\$15.00
Entire horses, mules, asses etc. above 2 years sub 24 hours	Council	No	\$7.50
Entire horses, mules, asses etc. under 2 years first 4 hours	Council	No	\$15.00
Entire horses, mules, asses etc. under 2 years sub 24 hours	Council	No	\$3.95
Mares, geldings, colts, cows, etc. first 4 hours	Council	No	\$7.50

	<b>Statutory / Council</b>	<b>GST Inc</b>	<b>Fees &amp; Charges 2022-2023</b>
Mares, geldings, colts, cows, etc. sub 24 hours	Council	No	\$1.60
Wethers, ewes, lambs, goats first 4 hours	Council	No	\$3.00
Wethers, ewes, lambs, goats sub 24 hours	Council	No	\$1.60
Under 6 months running with mother no sustenance charge	Council	No	Free
Vet Fees, Microchipping, Sterilisation (where necessary)	Council	Yes	At cost+ 30% Administration fee
Ranger Inspection Fee - Dangerous Dog / Kennel	Council	Yes	\$51.00
Destruction/disposal of Dog or Cat	Council	Yes	\$224.40
Trap Hire - Unreturned Trap	Council	Yes	At Replacement Cost
<b>Impounding Fees - Straying Animals</b>			
<i>Impounded between 6am and 6pm</i>			
Entire horses, mules, asses, camels, bulls or boars	Council	Yes	\$57.00
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs, per head	Council	Yes	\$28.50
Wethers, ewes, lambs, goats, per head	Council	Yes	\$28.50
<i>Late Impoundment - after 6pm before 6am next day</i>			
Entire horses, mules, asses, camels, bulls or boars	Council	Yes	\$114.50
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs	Council	Yes	\$57.50
Wethers, ewes, lambs, goats	Council	Yes	\$57.50
No charge is payable in respect of a suckling animal under the age of 6 months running with its mother. The above fees include driving, leading or otherwise transporting the animal or animals no more than a distance of 3 kms. Where the distance is more than 3 kms, an additional charge of 65 cents for each. If the amounts are increased, decreased, or otherwise varied, the amounts as so increased, decreased, or varied are chargeable and payable.			
<b>Registration - Cats</b>			
<i>ALL CATS MUST BE STERILISED AND MICROCHIPPED (Unless Vet gives exemption)</i>			
1 Year	Statutory	No	\$20.00
3 Years	Statutory	No	\$42.50
Lifetime	Statutory	No	\$100.00
Pensioner Concession	Statutory	No	1/2 fee
Cat Breeding Application-for approval/ renewal to breed cats	Statutory	No	\$100.00 per cat
Application to keep more than the prescribed number of cats	Council	No	\$80.00
Note: Permits required for keeping 3 or more Cats			
<b>Fines Enforcement Registry</b>			
Final Demand	Statutory	No	\$24.80
Enforcement Registry Certificate Fee	Statutory	No	\$21.10
Enforcement Registry Infringement Notice Registration Fee	Statutory	No	\$79.50
<i>Fees under Schedule 2 of the Fines, Penalties and Infringements Notice Enforcements Regulations 1994</i>			



	<b>Statutory / Council</b>	<b>GST Inc</b>	<b>Fees &amp; Charges 2022-2023</b>
<b>Health</b>			
<b>Schedule 7</b>			
<b>Food Legislation / Food Business</b>			
Notification Fee	Council	No	\$40.00
Registration Fee	Council	No	\$195.00
Annual Notification & Registration Fee (Local Business)	Council	No	103.00
Mobile Food Vendor Licence	Council	No	\$195.00
Annual Inspection Fee (medium and low risk business)	Council	No	FREE
<b>Traders, Thoroughfares &amp; Public Places</b>			
Festivals - Food Stallholders - Event Permit	Council	No	\$40.00
Festivals - Other Stallholders - Event Permit	Council	No	\$40.00
<b>Waste Water</b>			
Septic Tank Application	Statutory	No	\$118.00
Septic Tank 'Permit to Use' Certificate	Statutory	No	\$118.00
<b>Accommodation - Lodging Houses, Chalets, Bed &amp; Breakfast etc</b>			
Inspection Fee	Council	No	FREE
<b>Application / Registration Serviced Apartments</b>			
Lodging House	Council	No	\$320.00
Holiday Accommodation (Chalets etc)	Council	No	\$320.00
Temporary Caravan Park Licence	Statutory	No	\$100.00
Caravan Camping Sites Inspection Fee	Council	No	\$102.00
Water Testing (per bacteriological sample) - where not as part of a public health response	Council	Yes	\$94.00
<b>Certificates</b>			
<i>Public Building Certificate of Approval - Initial Inspection</i>			
Licensed Premises	Council	No	\$102.00
Other Premises	Council	No	\$102.00
<i>Section 39 Certificate (Liquor Licence Premises) - Initial Inspection</i>			
Permanent Facilities	Council	No	\$102.00
Temporary Facilities (excluding Shire Halls)	Council	No	FREE
<b>Boyup Brook Medical Centre</b>			
Concession card holders and children under the age of 16 will be bulk billed			
Consultations - Short MBS Item 3	Council	No	\$45.00
Consultations - Standard MBS Item 23	Council	No	\$80.00
Consultations - Long (MBS Item 36)	Council	No	\$125.00
Consultations – Extra Long (MBS Item 44)	Council	No	\$175.00



	<b>Statutory / Council</b>	<b>GST Inc</b>	<b>Fees &amp; Charges 2022-2023</b>
Administration fee - missed appointments (after the third missed appointment)	Council	Yes	\$80.00
Medical Reports for Third Parties	Council	Yes	\$600.00 p/hr
File Copy of Records for Third Parties	Council	Yes	\$160.00
Full Medical Records (sent to other practices)	Council	Yes	\$27.50
Employment Medical	Council	Yes	\$170.00
Work Cover Case Conference	Council	Yes	\$330.00
Repeat Prescription Fee - private patients	Council	No	\$15.00
Repeat Prescription Fee - bulk billed patients	Council	No	\$10.00
Repeat Referral Fee - without seeing the Doctor	Council	No	\$10.00
Hire of Consultation Rooms - Allied Health Services Only	Council	No	FREE
Transport Medical (eg endorsement, commercial licence)	Council	No	\$160.00
Procedures - as per Medicare Schedule	Statutory	No	\$140.00
Procedure Consumables:			
• Mirena consumables	Council	No	\$20.00
• Biopsy consumables	Council	No	\$30.00
• Rem consumables (inc. suture packs, pessaries, lesion)	Council	No	\$40.00
<b>Education and Welfare</b>		<b>Schedule 8</b>	
<b>Boyup Brook Early Learning Centre</b>			
Daily fee	Council	No	\$85.00
Above fee is prior to any subsidies that are applied for eligible parents from the Department of Human Services (Centrelink)			
Late Collection fee - per minute per child of the same family		No	\$1.50
<b>Community Amenities</b>		<b>Schedule 10</b>	
<b>Waste Management</b>			
<b>Rubbish Removal Charges</b>			
The following rubbish collection charge is to be applied to all occupied premises within the area prescribed under the provisions of the Health Act (112A) 1911 (as amended).			
<b>Definitions as defined by the Health Act 1911</b>			
"Occupier" includes a person having the charge, management, or control of the premises and in the case of a house which is let out in separate tenements, or in the case of a lodging-house which is let to lodgers, the person receiving the rent payable by the tenants or lodgers, either on his own account or as the agent of another person; and in the case of a vessel, the master or other person in charge thereof; the term also includes any person in occupation of the surface of any lands of the Crown, notwithstanding any want of title to occupy same.			
Council provides a Rubbish removal Service to urban properties which have been classified as 'Occupied', & includes Residential, Commercial, & Industrial properties, storage, & most land with buildings on it.			



	Statutory / Council	GST Inc	Fees & Charges 2022-2023
Council provides a rubbish removal service to urban properties which have been classified as 'Occupied' and includes residential. Council imposes Rubbish Removal Charges in accordance with the <i>Waste Avoidance &amp; Resource Recovery Act 2007</i> .			
Receiving of commercial waste from outside the district is to be by Council approval.			
<b>Boyup Brook Townsite and Environs (prescribed area)</b>			
Kerbside service charge for 1x240litre MGB collected once per week (52 times/year) (GST FREE)	Council	No	\$252.80
Kerbside recycling charge for 1x240litre MGB collected once per fortnight (26 times/year) (GST FREE)	Council	No	\$126.40
Additional service 1x240litre MGB collected once per week (52 times/year)	Council	No	\$252.80
Additional service for recycling of 1x240litre MGB collected once per fortnight (26times/year)	Council	No	\$126.40
Community and Transfer Station Waste Collection Rate - per assessment in the district	Council	No	0.0000006 cents in \$
Community and Transfer Station Waste Collection Rate – minimum per assessment	Council	No	\$25.00
Note 1: Pro-rata collection service charges apply from the 1 <sup>st</sup> of the month following the delivery of the bin <b>(occupiers requiring a new collection service where there was no previous service)</b>			
Note 2: When a service is provided to a property which is in a 'satellite' urban area/village/locality, and the landowner/tenant and the Council agree on a service being provided, then the fee shall be at least the same as that which applies for an urban property but adjusted accordingly for the number of collections per year.			
Note 3: When a service is provided to a property which is outside an urban area, and the landowner / tenant and the Council agree on a service being provided, then the fee shall be at least the same as that which applies to an urban property but adjusted accordingly for the number of collections per year.			
<b>Boyup Brook Transfer Station and Landfill Charges</b>			
Receiving of Asbestos or Commercial waste from outside the district is to be by Council approval			
Transfer Station will accept loads up to 3 cubic metres loaded into rubbish trailer. Loads greater than this go directly to landfill - by appointment with the Shire of Boyup Brook.			
Rubbish Removal Pass - (20 x 240 MGBs or equivalent pa)	Council	Yes	\$47.00
Rubbish Removal Pass - (10 x 240 MGBs or equivalent pa)	Council	Yes	\$29.00
Rubbish Removal Pass - (5 x 240 MGBs or equivalent pa)	Council	Yes	\$21.50
1 x 240 litre Mobile Garbage Bin (& units of 240 litre after)	Council	Yes	\$13.50
Sedan / Station-wagon - 4WD - Boot Load	Council	Yes	\$13.50
Van - Utility - Trailer (not exceeding 1.8mx1.2m)	Council	Yes	\$34.00
Small Truck (2-4 tonne)	Council	Yes	\$69.00
Medium Truck (4-6 tonne)	Council	Yes	\$82.50
Truck (6-8 tonne)	Council	Yes	\$95.00
Truck (8 plus tonne single axle)	Council	Yes	\$148.50
Truck (8 plus tonne dual axle)	Council	Yes	\$177.00
Truck (semi trailer 20m <sup>3</sup> capacity)	Council	Yes	\$340.00
Bulk Bins (3m <sup>3</sup> or less)	Council	Yes	\$69.50



	<b>Statutory / Council</b>	<b>GST Inc</b>	<b>Fees &amp; Charges 2022-2023</b>
Bulk Bin (3m <sup>3</sup> - 6m <sup>3</sup> )	Council	Yes	\$82.50
Bulk Bin (6m <sup>3</sup> -10m <sup>3</sup> )	Council	Yes	\$96.00
Bulk Bin (exceeding 10m <sup>3</sup> )	Council	Yes	\$177.00
Asbestos Sheets - 2 m <sup>2</sup> or less	Council	Yes	\$24.50
Asbestos - 1m <sup>3</sup> Minimum Charge	Council	Yes	\$177.00
Asbestos (\$177.00 for first 1m <sup>3</sup> then \$29.50 per m <sup>3</sup> there-after)	Council	Yes	\$177.00
Plastic Drums not included in drum muster collection)	Council	Yes	\$7.50 per 20 litre
Green waste: van - utility - trailer (not exceeding 1.8m x 1.2m)	Council		FREE
White Goods Degassing (fridge, air conditioner)	Council	Yes	\$35.00
Note. Residential Recyclable of uncontaminated green waste, aluminium, steel cans, newspaper, plastic containers, bottles, glass bottles, wax cardboard, corrugated cardboard and other items approved by attendant.			
<b>Recycling From Commercial Premises</b>			
Small trailer 1.2 x 1.8 x .5 (ie 1 cubic metre)	Council	Yes	\$15.40
Large trailer (2 cubic metres)	Council	Yes	\$34.00
<b>Septic Disposals / Liquid Waste</b>			
Liquid Waste originating from outside Shire of Boyup Brook	Council	Yes	\$65.50 per m <sup>3</sup>
Liquid Waste from Shire of Boyup Brook	Council	Yes	\$11.50 per m <sup>3</sup>
Portable Ablution Block hire - 6 x pans + urinal (week minimum)	Council	Yes	\$65.50 per day
Ablution block pump out fee	Council	Yes	At cost+ 30% administration fee
Bond - per ablution block	Council	No	\$337.00
<b>Town Planning</b>			
<i>Pursuant to Town Planning (Local Government Planning Fees) and Development Regulations 2009</i>			
Fees to be paid at the time of application are as follows:			
Determining a development application (other than for an extractive industry) where the estimated cost of the development is			
1.(a) not more than \$50,000	Statutory	No	\$147.00
1.(b) more than \$50,000 but not more than \$500,000	Statutory	No	0.32% of the estimated cost of development
1.(c) more than \$500,000 but not more than \$2.5 million	Statutory	No	\$1,700+ 0.257% for every \$1 in excess of \$500,000
1.(d) more than \$2.5 million but not more than \$5 million	Statutory	No	\$7,161+ 0.206% for every \$1 in excess of \$2.5 million
1.(e) more than \$5 million but not more than \$21.5 million	Statutory	No	\$12,633+ 0.123% for every \$1 in excess of \$5 million

	<b>Statutory / Council</b>	<b>GST Inc</b>	<b>Fees &amp; Charges 2022-2023</b>
1.(f) more than \$21.5 million	Statutory	No	\$34,196.00
2. Penalty fee for retrospective approvals shall be 3 x the calculated planning fee			
If the development has commenced or been carried out, an additional amount, by way of penalty, that is twice the amount of the maximum fee payable for determination of the application fee, making the total fee payable for an application subject to a penalty three times the application fee under paragraph (a), (b), (c), (d), (e) or (f)			
3. Determining an application for extractive industry where the development has not commenced or been carried out.	Statutory	Yes	\$739.00
4. Determining an application for extractive industry where the development has commenced or been carried out.	Statutory	Yes	The Fee in item 1+ by way of penalty, twice that fee
5A. Determining an application to amend or cancel development approval	Statutory	No	\$295.00
5. Providing a subdivision clearance for;			
5.(a) Not more than 5 lots; charge per lot	Statutory	No	\$73.00 per lot
5.(b) More than 5 lots but not more than 195 lots; 1st 5 lots to be as per 5(a), 5above: 6-195 lots, Charge per lot	Statutory	No	\$73.00 first 5 lots then \$35.00 per lot
5.(c) More than 195 lots	Statutory	No	\$7,393.00
6. Determining an initial application for home occupation where the home occupation has not commenced.	Statutory	No	\$222.00
7. Determining an initial application for home occupation where the home occupation has commenced.	Statutory	No	Fee in item 6 plus by way of penalty, twice that fee
8. Determining an application for the renewal of a home occupation where the application is made before the approval has expires.	Statutory	No	\$73.00
9. Determining an application for the renewal of a home occupation where the application is made after the approval has expired.	Statutory	No	Fee in item 6 plus by way of penalty, twice that fee
10. Determining an application for a change of use or for an alteration or extension or change of non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out		No	\$295.00
11. Determining an application for a change of use or for an alteration or extension or change of non-conforming use to which item 2 does not apply, where the change or the alteration, extension or change has not commenced or been carried out		No	Fee in item 10 plus by way of penalty, twice that fee
12. Providing a zoning certificate	Statutory	No	\$73.00
13. Replying to a property settlement questionnaire	Statutory	No	\$73.00
14. Providing written planning advice	Statutory	No	\$73.00
<b>Amendments to Planning Applications</b>			
Minor Amendment fee estimate	Statutory	Yes	If amendment not initiated by Council \$500 refunded



	Statutory / Council	GST Inc	Fees & Charges 2022-2023
Major Amendment fee estimate	Statutory	Yes	If amendment not initiated by Council \$2,000 refunded
The fee estimate is based upon the following hourly charges and where they exceed the above "estimate", then Council may require the balance to be paid. Advertising costs are not included in this estimate.			
Executive / Shire Planner (Planning & Development Regulations 2009)	Statutory	Yes	\$91.00 per hour
Manager / Senior Planner	Statutory	Yes	\$68.00 per hour
Planning Officer, Environmental Health Officer or other officer with qualifications relevant to request	Statutory	Yes	\$38.00 per hour
Other staff	Statutory	Yes	\$47.50 per hour
Secretary / administration	Statutory	Yes	\$31.50 per hour
Note: The above rates include a loading of 33.3% for overheads, as provided for in the Regulations			
<b>Advertising Costs</b>			
Local newspaper, West Australian, Government Gazette	Council		100% Cost Recovery
<b>Goods and Services Tax (GST)</b>			
The Goods and Services Tax (GST) <b>does not</b> apply to the following compulsory Planning Fees: Development applications, subdivision clearances, home occupations, change of use or zoning certificates			
The Goods and Services Tax (GST) <b>does</b> apply to the following Planning Services: Property settlement questionnaires, written planning advice, scheme amendments, structure plans			
<b>Advertising / Notification of Proposals (not scheme amendments)</b>			
Local Newspaper Advertising	Council	Yes	100% Cost Recovery
Notes:			
Advertising fees are to be paid in addition to any development application fees (as set out in part 1 of this Schedule)			
If advertising of proposals is required both of the above fees will be charged (in addition to development application fee)			
Advertising may be required to comply with Council's town planning scheme(s), policies or may be determined as being a requirement of the planning assessment process by Shire officers			
Costs associated with written notification of adjoining/nearby landowners associated with the assessment of a planning application have been built into development application fees set out in Part 1.			
<b>Other Fees Addressing Applications Processed by Planning Department but Concern Issue Not Applicable to Town Planning and Development Act</b>			
Road Closure Application (note this fee covers costs of processing and advertising application up to point of Council resolution to proceed with closure. All costs after referral of the application to DOLA will be the responsibility of the applicant).	Council	No	\$710.00
Copy of Town Planning Scheme Text (includes GST)	Council	Yes	\$32.50
Copy of Local Planning Strategy (colour)(includes GST)	Council	Yes	\$155.00
Relocated Dwellings Inspection Fee (inspection by Shire staff prior to dwelling being approved for relocation)			
Where building is located within Shire of Boyup Brook:	Council	Yes	\$282.50
Where building is located within South-West Region:	Council	Yes	\$495.00

	<b>Statutory / Council</b>	<b>GST Inc</b>	<b>Fees &amp; Charges 2022-2023</b>
Where building is located in Perth Metropolitan Area or elsewhere within 3 hour drive from Boyup Brook:	Council	Yes	\$967.50
Where building is located greater than three (3) hours drive from Boyup Brook: (including travelling, inspection time)	Council	Yes	\$142.00 p/hr
<b>Planning/Development Bonds:</b>			
Relocated dwellings	Council	No	\$5,410.00
Relocated outbuildings	Council	No	\$557.00
<b>Boyup Brook Cemetery</b>			
Copy of Grant of Right of Burial	Council	Yes	\$25.50
Renewal of Grant of Right of Burial	Council	Yes	\$88.50
Transfer of Grant of Right of Burial	Council	Yes	\$88.50
<b>Burials (Add Grant of Right of Burial if Required)</b>			
Interment in grave to depth of 2.13m depth	Council	Yes	\$1,377.00
Interment of a child (under 13 years) including registration fee	Council	Yes	\$561.00
Interment of any stillborn child in ground set aside for that purpose (includes Res. Fee)	Council	Yes	\$290.00
<b>Extra Charges</b>			
Additional fee for interment on a Saturday, Sunday or Public Holiday	Council	Yes	\$445.00
Reservation fee of specific site (reserve for 25 years)	Council	Yes	\$339.00
Administration fee for exhumation of grave (note Council will not carry out the exhumation or reinterment, Undertakers are to arrange such matters)	Council	Yes	\$102.00
Administration fee - re-open grave for 2nd interment	Council	Yes	\$102.00
<b>Placement of Ashes in the Niche Wall</b>			
Placement in single niche including standard bronze plaque and inscription	Council	Yes	\$520.00
Placement in double niche including standard bronze plaque and first inscription	Council	Yes	\$742.00
Placement of second Ashes into double niche including attachable bronze plaque and inscription	Council	Yes	\$270.00
Reservation of specific site in Niche Wall	Council	Yes	\$163.00
Vase of Perpetual Emblem Attachment	Council	Yes	Actual cost of attachment
<b>Placement of Ashes into a Grave</b>			
Placement of Ashes into existing gravesite	Council	Yes	\$270.00
Place Ashes into new gravesite (+ Res. Fee: see above)	Council	Yes	\$270.00
Transfer of Ashes to a new position plus cost of plaques if required (note: This fee does not include new Plaque)	Council	Yes	\$270.00
Removal of Ashes from Cemetery to authorised family member	Council	Yes	\$170.00
<b>Miscellaneous Fees</b>			





	<b>Statutory / Council</b>	<b>GST Inc</b>	<b>Fees &amp; Charges 2022-2023</b>
Funeral Directors Annual Licence Fee	Council	Yes	\$170.00
Funeral Directors Single Funeral Permit (Applicable to Non-Licence Holders)	Council	Yes	\$102.00
Monumental Masons Annual Licence Fee	Council	Yes	\$170.00
Monumental Masons Single Permit (Applicable to Non-Licence Holders)	Council	Yes	\$102.00
Placement and Registration of Plaque (No ashes)	Council	Yes	\$520.00
<b>Recreation &amp; Culture Schedule 11</b>			
<b>Boyup Brook Hall Hire</b>			
Note1: The Hall Hire Fees do not include kitchen, bar, or stage. If requiring the extra areas, then other Fees will apply			
Note 2: Unless otherwise stated, the Fees are of a 'daily' nature, covering 7am to 7pm, or 2pm to 12pm			
<b>BOOKINGS ESSENTIAL TO SECURE DATES</b>			
Cleaning charges where hired facility is not cleaned by user			\$51.00 p/hr
<b>Stage Shows, Balls, Weddings, Other Hiring's</b>			
Hire Charge	Council	Yes	FREE
<b>NFP Community Groups (50% of Standard Hire)</b>			
Hire Charge	Council	Yes	FREE
<b>Badminton / Gym / Aerobics and Like Activities</b>			
Hire Charge	Council	Yes	FREE
<b>Rehearsals (per occasion)</b>			
Hire Charge	Council	Yes	FREE
<b>Kitchen Only (Bond still applies)</b>			
Commercial Hire (per half day)	Council	Yes	\$20.00
Hire Charge 1/2 day (prior to or after midday)	Council	Yes	FREE
Hire Charge full day	Council	Yes	FREE
<b>Stage, Bar, Other</b>			
Charge for each area	Council	Yes	FREE
<b>Public Meetings (no kitchen)</b>			
Hire Charge	Council	Yes	FREE
<b>Lesser Hall Hire</b>			
Daily use (not including kitchen)	Council	Yes	FREE
Night use (not including kitchen)	Council	Yes	FREE



	<b>Statutory / Council</b>	<b>GST Inc</b>	<b>Fees &amp; Charges 2022-2023</b>
<b>Recreation and Sporting Venues</b>			
Fee for leaving the lights on at recreation facility following conclusion of event			\$100.00
Cleaning charges where hired facility is not cleaned by user			\$50.00 p/hr
Boyup Brook Football Club per season	Council	Yes	\$1,050.00
Boyup Brook Hockey per season	Council	Yes	\$525.00
Boyup Brook Cricket Club per season	Council	Yes	\$525.00
Boyup Brook Juniors Netball per season (when required)	Council	Yes	\$525.00
Boyup Brook Tennis Club per season	Council	Yes	\$525.00
Boyup Brook Swimming Club per season	Council	Yes	\$525.00
Country Music Club of Boyup Brook - Charge for use of Music Park per year	Council	Yes	\$745.00
Music Park (includes stage) per day	Council	Yes	\$72.00
Other Public Open Space per day	Council	Yes	\$130.00
Oval per day	Council	Yes	\$78.00
Hockey Ablutions – Use of Showers and no other facilities	Council	Yes	\$5.50
Hockey Ground per day	Council	Yes	\$38.80
<b>Swimming Pool Entry Fees</b>			
Adult entry	Council	Yes	\$6.00
Spectator entry	Council	Yes	\$3.00
Pensioner Card	Council	Yes	\$4.00
Child entry - under 1 year, up to 5 years			FREE
Child entry – Attending school	Council	Yes	\$3.50
School Group - Entry Fee (accompanying supervising teachers, parents FREE)	Council	Yes	\$2.50
Local School swimming carnivals - supervising teachers, parents			FREE
Australia Day - Free Entry all day	Council		FREE
<b>Swimming Pool - Book 10 Tickets</b>			
Adult	Council	Yes	\$42.50
Child (Attending School) / Non swimmer	Council	Yes	\$21.50
Pensioner	Council	Yes	\$21.50
<b>Swimming Pool - Family Day Pass</b>			
Family (includes 2 adults and all children attending school)	Council	Yes	\$12.00
<b>Swimming Pool Season Tickets - eligible persons as identified on the Season Pass</b>			
Adult only	Council	Yes	\$155.00
Family, Single - Adult and 1 Child (attending school)	Council	Yes	\$155.00

	<b>Statutory / Council</b>	<b>GST Inc</b>	<b>Fees &amp; Charges 2022-2023</b>
Family Single - Adult with all children attending school	Council	Yes	\$155 plus \$5.00 for each child attending school
Family (includes 2 adults and all children attending school)	Council	Yes	\$275.00
Family - Pension / Senior Card Holder - 1 Adult and all children attending school	Council	Yes	\$142.50
Child only - (Over 10 years of age and attending school)	Council	Yes	\$82.00
Single Pensioner / Senior	Council	Yes	\$82.00
Pensioner Couple - with Pension / Senior Cards	Council	Yes	\$147.50
<b>Vacation Swimming Lessons</b>			
Parent / Carer (non-swimmer) entry 7 Day pass	Council	Yes	\$12.00
Child (6 - 17 yrs) 7 Day Pass	Council	Yes	\$12.00
<b>Other</b>			
Private Hire - Available upon prior arrangements made with Swimming Pool Manager	Council	Yes	\$95.00
Private Hire – Inflatables (min 2 hours) – Pool operating hours (Includes 2 lifeguards)	Council	Yes	\$250.00
Private Hire – Inflatables (min 2 hours) – Pool NON operating hours (includes 2 lifeguards) eg Saturday/Sunday 9am to 12pm. Subject to conditions.	Council	Yes	\$400.00
Mat Hire (maximum period 1 hour)	Council	Yes	\$2.50
Use of showers and no other swimming pool facilities	Council	Yes	\$5.50
Water Aerobics (entry not included)	Council	Yes	\$7.00 Per Session
Water Aerobics - 10 class pass (entry not included)	Council	Yes	\$65.00 - 10 Sessions
Private Swimming Lessons (Minimum Participants)	Council	Yes	\$48.00 Minimum 4 participants
<b>Concession will be given to holders of pension and senior cards (not health care cards)</b>			
<b>Boyup Brook Community Gym</b>			
Casual (daily pass)	Council	Yes	\$10.00
3 Month Adult	Council	Yes	\$105.00
3 Month Pensioner / Concession	Council	Yes	\$52.00
3 Month Youth (14-17 years)	Council	Yes	\$52.00
6 Month Adult	Council	Yes	\$210.00
6 Month Pensioner / Concession	Council	Yes	\$105.00
6 Month Youth (14-17 years)	Council	Yes	\$105.00
12 month adult (pay in full 10 months for 12 months)	Council	Yes	\$305.00
12 month pensioner / concession (pay in full 10 months for 12 months)	Council	Yes	\$152.00
12 month youth (pay in full 10 months for 12 months) FREE for guardian	Council	Yes	\$152.00



	<b>Statutory / Council</b>	<b>GST Inc</b>	<b>Fees &amp; Charges 2022-2023</b>
Family 2 x adult plus child (14-17 years)	Council	Yes	\$455.00 plus \$20.00 per child
Single family 1 x adult plus child (14-17 years)	Council	Yes	\$305.00 plus \$20.00 per child
Single family concession plus child (14-17 years)	Council	Yes	\$152.00 plus \$20.00 per child
School fee unlimited usage Gym	Council	Yes	\$500.00 per year
School group entry fee	Council	Yes	\$2.50 per child
Professional membership (clients require membership)	Council	Yes	\$350.00 per year
Corporate membership (5 or more employees)	Council	Yes	25% discount
Services membership	Council	Yes	25% discount
<b>Works &amp; Services Department Schedule 12</b>			
<b>Works &amp; Services Charges (Inclusive of GST)</b>			
Application for Temporary Road Closure	Council	No	\$82.00
Application - Heavy Haulage Permit	Council	No	\$180.00
Heavy Haulage Permit - renew	Council	No	\$180.00
Approval of Road and Drainage Plans for Sub-Divisions	Council	Yes	1.5% of Construction Costs + GST
<b>Residential Crossovers (inclusive of GST)</b>			
<b>Shire Contribution</b>			
(Note to receive a contribution the crossover must be built in accordance with Shire specifications)			
Shire contribution to a concrete crossover is half the cost of the crossover to a maximum of	Council	Yes	\$1,215.00
Shire contribution to a brick paved crossover is half the cost of the crossover to a maximum of	Council	Yes	\$1,215.00
Shire contribution to an asphalt crossover is half the cost of the crossover to a maximum of	Council	Yes	\$1,012.00
Shire contribution to a 2 coat, 5mm stone, spray seal crossover is half the cost to a maximum of	Council	Yes	\$1,114.00
Shire contribution to a gravel crossover is half the cost to a maximum of	Council	Yes	\$675.00
Note: In addition to the above construction costs, a Shire contribution is available if a culvert is required.			
<b>Shire contribution where a stormwater culvert is to be installed. Consisting of a minimum of Class 4 concrete pipes and 2 headwalls.</b>			
Two pipe lengths plus two precast headwalls			
300mm	Council	Yes	\$837.00
375mm	Council	Yes	\$930.00
Three pipe lengths plus two precast headwalls			
300mm	Council	Yes	\$1,011.00
375mm	Council	Yes	\$1,187.00
Two pipes only (no precast headwalls)			



	<b>Statutory / Council</b>	<b>GST Inc</b>	<b>Fees &amp; Charges 2022-2023</b>
300mm	Council	Yes	\$540.00
375mm	Council	Yes	\$635.00
Three pipes only			
300mm	Council	Yes	\$675.00
375mm	Council	Yes	\$905.00
Notes: A standard residential crossover (for the purposes of the <i>Local Government Act 1995</i> ) has the following dimensions:			
Length (verge width) = 7m			
Width at boundary line = 3m			
Width at edge of road = 6m			
Area = 31.5m <sup>2</sup>			
Thickness for concrete = 100mm			
Thickness for Asphalt = 25mm			
Thickness of base course for Asphalt/Spray Seal = 100mm			
Thickness of sub base course for Asphalt/Spray seal = 100mm			
<b>Other</b>			
<b>Accessing Water from Shire Standpipes – (inclusive of GST)</b>			
Ad-hoc use as per Water Corporation Charges and service fee, for 560 KL consumed per annum	Council	No	\$9.20per kilo litre
Administration charge for use of standpipe	Council	Yes	\$4.50
<b>Motor Vehicle Special Plates (inclusive of GST)</b>			
Shire administration fee for Special Series Number Plates	Council	Yes	\$20.00
<b>Economic Services</b>			
<b>Schedule 13</b>			
<b>Boyup Brook Caravan Park and Flax Mill Camp (Inclusive of GST)</b>			
(Note. Full Payment required for all bookings within 14 days of registration)			
<b>Flax Mill Sheds Storage</b>			
Storage key bond	Council	Yes	\$25.00
Administration charge - First or initial hire agreement	Council	Yes	\$112.00
Administration charge - Annual hire agreement renewal	Council	Yes	\$26.00
Per square metre per month	Council	Yes	\$0.35 per m2
Minimum Annual Charge	Council	Yes	\$472.00
Completion of the Flax mill Storage Hire form is required before the commencement of storage and then on an annual basis.			
<b>Abel Street Shed Storage</b>			
Abel Street Shed Storage		Yes	\$24.00 per week





	Statutory / Council	GST Inc	Fees & Charges 2022-2023
<b>Building Control (GST not applicable unless specifically stated)</b>			
All fees are to be paid upon application (excepting building licence application fees) and are non-refundable.			
Building Approval Certificate	Statutory		Plus BSL
Amended Building Plans	Statutory		Plus BSL & CTF
Building Occupancy Certificate	Statutory		Plus BSL
Demolition License (per storey)	Statutory		Plus BSL
Temporary Accommodation Approval/Renewal (6 month/annum)	Council	No	\$149.00
Swimming Pool Inspection Fee (4 yearly)	Statutory	No	\$58.45
Copy of Building and/or Septic Plans (where available)	Council	No	\$67.00
Monthly Building Statistics (per month including GST)	Council	Yes	\$20.50
<b>Other Property and Services</b>		<b>Schedule 14</b>	
<b>Private Works Charges (Inclusive of GST)</b>			
Plant and Machinery (including labour, overheads and parts)			
Motor Grader	Council	Yes	At cost + 30% administration fee
Tandem Tip Truck (14 tonne)	Council	Yes	At cost + 30% administration fee
Side Tipping Truck and Trailer	Council	Yes	At cost + 30% administration fee
Tray Top Truck (4 tonne)	Council	Yes	At cost + 30% administration fee
Tray Top Truck (3 tonne)	Council	Yes	At cost + 30% administration fee
Utilities	Council	Yes	At cost + 30% administration fee
Front end Loader	Council	Yes	At cost + 30% administration fee
Tractors	Council	Yes	At cost + 30% administration fee
Backhoe	Council	Yes	At cost + 30% administration fee
Water Cart	Council	Yes	At cost + 30% administration fee
Ride-on Mower	Council	Yes	At cost + 30% administration fee
10 tonne vibrating Roller	Council	Yes	At cost + 30% administration fee
16 tonne Multi tyre roller	Council	Yes	At cost + 30% administration fee
Prime Mover and Low Loader	Council	Yes	At cost + 30% administration fee
<b>Labour</b>			
Labour and Overheads (only, doesn't include cost of plant, or any materials)	Council	Yes	\$102.80
Materials	Council	Yes	Cost + 30% + GST



	<b>Statutory / Council</b>	<b>GST Inc</b>	<b>Fees &amp; Charges 2022-2023</b>
Waste Oil Disposal	Council	Yes	Cost + 30% + GST
Waste Oil Disposal (under 100 litres)	Council		FREE
<p>Note 1: A fee is charged from leaving Depot to return if job is separate to Council Works.</p> <p>Note 2: Where a Council Staff Member is on a private job, all hours while present will be charged at the 'Labour and Overheads' rate.</p> <p>Note 3: The Council's Works Manager, or Works Supervisor, has authority to negotiate on large jobs</p> <p>Note 4: If work is carried out outside of 7am-4pm, then the charges for labour will also involve the applicable overtime rates.</p>			
<b>Traffic Management Plan Evaluation</b>			
Evaluation of previously assessed Traffic Management Plans	Council	Yes	\$53.00
Evaluation of new Traffic Management Plans	Council	Yes	\$100.00
Fees for Event Plans waived at CEO's discretion			
Replacement of Rural Road Numbering (includes sign, post and fittings)	Council	Yes	\$58.00
<b>Rylington Park Accommodation &amp; Facility Hire</b>			
Accommodation per night	Council	Yes	\$33.00 per person
Note: Children Under 12 stay free			
Sheep Camp - Facility Hire	Council	Yes	\$1600.00 per camp
Shearing School - Facility Hire (per 5 days)	Council	Yes	\$20,000.00 per 5 days
<p>Disclaimer: When a fee listed in this Schedule is updated by any Act, Regulation, Local Law, or Council decision, then the updated fee amount supersedes this schedule.</p>			