



Chq/EFT	Date	Name	Description	Amount
20558	02/05/2022	Pivotel	GPS Tracking Service - Grader and Transfer Station Apr2022	-62.50
20559	02/05/2022	Shire of Bridgetown-Greenbushes	Bushfire Risk Mitigation Coordinator Jan-Mar2022	-3,297.43
20560	02/05/2022	Water Corporation	Water Across Shire Facilities to 29/03/2022	-3,334.16
20561	10/05/2022	Department of Transport - Licensing	BU0 Optional Plate Conversion Fee	-175.00
20562	17/05/2022	Department of Transport - Licensing	P535 John Papas ESL Trailer 1TXC928 Registration to 30/06/2022	-16.25
20562	17/05/2022	Department of Transport - Licensing	P534 John Papas ESL Trailer 1TXC927 Registration to 30/06/2022	-16.25
20563	17/05/2022	Water Corporation	2 Reid PI FM House Water Account to 30/03/2022	-43.98
20564	23/05/2022	Pivotel	GPS Tracking Service - Grader and Transfer Station May2022	-64.00
20565	30/05/2022	Blackwood Plant Hire	Maintenance Grading	-37,372.50
20566	30/05/2022	Petty Cash	Admin Petty Cash Recoup May2022	-185.50
20567	30/05/2022	Petty Cash	Noel Smith - Reimburse Expenses for Rylington Park-ECU Welcome to Country	-500.00
TOTAL MUNI CHEQUES to 31 May 2022				-45,067.57



Chq/EFT	Date	Name	Description	Amount
EFT12363	02/05/2022	Ausrecord	Admin Stationery	-379.50
EFT12364	02/05/2022	Australian Services Union	Payroll Deductions	-51.80
EFT12365	02/05/2022	Boyup Brook Community Resource Centre	Library Services Dec2021-Jun2022 per Service Agreement	-12,833.34
EFT12366	02/05/2022	Boyup Brook Medical Services	Pre-Employment Medicals	-340.00
EFT12367	02/05/2022	Boyup Brook Pharmacy (Westphal Family Trust)	Medical Supplies	-272.05
EFT12367	02/05/2022	Boyup Brook Pharmacy (Westphal Family Trust)	Depot First Aid Supplies	-249.45
EFT12368	02/05/2022	Bridgetown Timber Sales	Medical Centre - Door Locks	-78.57
EFT12369	02/05/2022	Brockman Television Services Pty Ltd	1 Rogers Ave - TV Decoder	-403.95
EFT12370	02/05/2022	Cheryl Greenough	Refund Flax Mill Caravan Park Fee	-75.00
EFT12371	02/05/2022	D & L Bleechmore Haulage	Rylington Park - Freight Mar2022	-4,850.45
EFT12372	02/05/2022	DSAK Pty Ltd (Manjimup and Bridgetown	Medical Centre - Building Maintenance	-179.96
EFT12372	02/05/2022	DSAK Pty Ltd (Manjimup and Bridgetown	Rylington Park - Building Maintenance	-863.69
EFT12373	02/05/2022	Focus Networks	Upgrade Microsoft Apps for Enterprise to Office E3 Licenses	-1,234.20
EFT12373	02/05/2022	Focus Networks	Monthly Device Management Fees Mar2022	-2,750.00
EFT12373	02/05/2022	Focus Networks	Monthly Managed IT Services Apr2022	-786.00
EFT12373	02/05/2022	Focus Networks	Managed Recovery Service Apr2022	-979.00
EFT12373	02/05/2022	Focus Networks	Microsoft Office 365 and Project Plan Monthly Subscription Apr2022	-1,014.15
EFT12374	02/05/2022	Hales Electrical	LRCI Flax Mill Caravan Park - Camp Kitchen Lighting and Power	-880.00
EFT12375	02/05/2022	Harvey Norman AV/IT Superstore Bunbury	GP House - New Oven	-2,078.00
EFT12376	02/05/2022	Hastie Waste	Transfer Station - Skip Bins	-500.00
EFT12377	02/05/2022	IPEC Pty Ltd (Toll)	Freight Apr2022	-85.12
EFT12378	02/05/2022	Internode Pty Ltd	Depot, Admin and BBELC Internet May2022	-329.97
EFT12379	02/05/2022	Komatsu Australia Pty Ltd	P196 Komatsu 555 Grader (2015) - Parts	-6,151.39
EFT12380	02/05/2022	Mallett, Carolyn	Reimburse Depot Mobile Phone Purchases	-2,140.90
EFT12381	02/05/2022	McLeods Barristers and Solicitors	Gravel Extraction Payment - Professional Fees	-2,079.00
EFT12382	02/05/2022	O'Connell, SJ & HC	LRCI Flax Mill Caravan Park - Scratching Room Recladding Final Payment	-34,900.00
EFT12382	02/05/2022	O'Connell, SJ & HC	LRCI Flax Mill Caravan Park - Camp Kitchen Gutters	-1,500.00
EFT12383	02/05/2022	RP & CP Harrison	Refund Planning Application Fee	-147.00
EFT12384	02/05/2022	Rusty's Plumbing and Gas	GP House - Install New Stove	-330.00
EFT12385	02/05/2022	Tasman Shearing (SJ&RC Thompson t/as)	Rylington Park - Shearer Training	-4,307.60
EFT12386	02/05/2022	Taylor Burrell Barnett (Taylor & Burrell Unit Trust t/as)	Local Planning Strategy	-6,821.10
EFT12387	02/05/2022	The Trustee for the Harley Trust (Harley Transport Pty Ltd)	Rylington Park - Freight Apr2022	-765.60
EFT12388	02/05/2022	Treehouse Coffee Lounge (Webb & Troeger)	Catering Mar2022	-437.50
EFT12389	03/05/2022	Kojonup Agricultural Supplies (ttf KAS Unit Trust t/as)	Rylington Park - Westar Electric Air Compressor	-1,076.33
EFT12389	03/05/2022	Kojonup Agricultural Supplies (ttf KAS Unit Trust t/as)	Rylington Park - Te Pari HD4 Sheep Handler	-40,079.67
EFT12390	06/05/2022	Thomas James Oversby	Payment for Gravel per Consent Order Minor Case Claim No. 535/202	-6,897.00
EFT12391	10/05/2022	AFGRI Equipment Australia Pty Ltd	Expendable Tools	-162.50
EFT12392	10/05/2022	Ampol Petroleum Distributors Pty Ltd (prev Caltex Energy WA)	Fuel Apr2022	-12,044.64
EFT12393	10/05/2022	BOC Limited	Gas Cylinder Rental Apr2022	-62.05
EFT12394	10/05/2022	BP Medical	Medical Supplies	-363.77
EFT12394	10/05/2022	BP Medical	Medical Vaccine Fridge	-1,617.00
EFT12395	10/05/2022	Black Box Control Pty Ltd	Monthly Grader Tracking Service May2022	-101.85
EFT12396	10/05/2022	Blackwoods (Also Refer Protector Alsaf)	Depot PPE	-173.64
EFT12397	10/05/2022	Boyup Brook Co - Operative	Purchases Mar2022	-2,626.05
EFT12398	10/05/2022	Boyup Brook Pharmacy (Westphal Family Trust)	Medical Supplies	-77.10
EFT12399	10/05/2022	Boyup Brook Tourism Association Inc.	Citizenship Ceremony Gifts	-54.50
EFT12400	10/05/2022	Boyup Brook Tyre Service	Swimming Pool - Winch Batteries	-1,000.00
EFT12400	10/05/2022	Boyup Brook Tyre Service	Bridgetown Fire Response - Replace Damaged Tyre (Insurance Claim)	-500.00
EFT12401	10/05/2022	Bridgetown Boarding Kennels & Cattery	Animal Impound Fees Mar2022	-500.50
EFT12402	10/05/2022	Cleanaway Daniels Services Pty Ltd	Medical Centre - Sharps Disposal Apr2022	-166.89
EFT12403	10/05/2022	Country Landscaping & Irrigation	Rec Grounds - Irrigation Pump Repairs	-1,477.70
EFT12404	10/05/2022	Erlanda and Mark Deas	Reimburse Rylington Park 5in1 Bin Parts	-56.10
EFT12405	10/05/2022	Genie Solutions Pty Ltd	Medical Centre - SMS Credit	-450.00
EFT12406	10/05/2022	HLS Legal Pty Ltd	Legal Costs - Contract vs. Employment Arrangement	-250.25
EFT12407	10/05/2022	Hales Contracting Group P/L	LRCI Project Management Feb2022	-264.00
EFT12407	10/05/2022	Hales Contracting Group P/L	Occupational Health and Safety Role Feb2022	-3,234.00
EFT12407	10/05/2022	Hales Contracting Group P/L	Environmental Health Officer Role Feb2022	-1,815.00
EFT12408	10/05/2022	Haycom Technology	Medical Centre IT Consulting Fees Apr2022	-678.15
EFT12409	10/05/2022	IPEC Pty Ltd (Toll)	Freight Apr2022	-17.40
EFT12410	10/05/2022	Jim Mather	Reimburse Rope for Shire Gazebo	-49.00
EFT12411	10/05/2022	Keen's Truck Driver Training	HC Driver Training and Licence	-2,200.00
EFT12412	10/05/2022	Local Government Professionals Australia WA	FM Training - Contract Management Workshop 09/05/2022	-860.00
EFT12413	10/05/2022	MJB Industries Pty Ltd	RTR007 Kulikup Road South - Headwalls	-4,681.11
EFT12413	10/05/2022	MJB Industries Pty Ltd	RTR003 Scotts Brook Road - Headwalls	-4,760.32
EFT12413	10/05/2022	MJB Industries Pty Ltd	RTR013 Westbourne Road - Headwalls	-1,599.97
EFT12414	10/05/2022	Mildred Chiwara	Reimburse Childcare Costs Apr2022 per Employment Contract	-165.06
EFT12415	10/05/2022	Node1 Pty Ltd	Admin NBN Fixed Wireless Business May2022	-257.00
EFT12416	10/05/2022	Officeworks Superstores Pty Ltd	Depot Stationery	-36.31
EFT12417	10/05/2022	Pipeco WA	RTR007 Kulikup Road South - Culvert Pipes	-6,792.43
EFT12417	10/05/2022	Pipeco WA	RTR003 Scotts Brook Road - Culvert Pipes	-5,789.56
30427	29/03/2022	Pipeco WA	RTR013 Westbourne Road - Culvert Pipes	-2,672.52
EFT12418	10/05/2022	Royal Life Saving Society WA Inc	Grant DLGSC - Volunteer Lifeguard Program 2021-22 Training	-1,344.00
EFT12419	10/05/2022	SOS Office Equipment	Photocopier Billing Apr2022 including Community Newsletters	-913.75
EFT12420	10/05/2022	Scanwest Livestock Services (The Moore Trust t/as)	Rylington Park - Pregnancy Scanning	-2,421.65
EFT12421	10/05/2022	Suez Recycling & Recovery (Perth) Pty Ltd	Waste Collection Apr2022	-9,720.90
EFT12422	10/05/2022	Synergy (Electricity Generation and Retail Corporation t/as)	Electricity Across Shire Facilities to 14/04/2022	-8,194.24
EFT12423	10/05/2022	TM Atherton and Co (t/as Atherton Transport)	Rylington Park - Spreading Apr2022	-3,210.90
EFT12424	10/05/2022	Telstra Corporation Limited	SMS Messaging to 19/04/2022	-85.59
EFT12425	10/05/2022	The Treehouse Coffee Lounge (JP Rice & NM Rice t/as)	Catering Apr2022	-480.00
EFT12426	10/05/2022	WALGA	Employee Relations - Assistance with EBA Negotiations	-11,359.50
EFT12427	10/05/2022	West Scene Pty Ltd t/as Milross Grains	Rylington Park - Lupins	-11,105.60
EFT12428	10/05/2022	Winc Australia Pty Limited	Admin, Transfer Station and BBELC Stationery	-1,052.35
EFT12429	10/05/2022	activ8me (Australian Private Networks Pty Ltd)	GP House and Rylington Park Internet and Phone Apr-May2022	-210.90
EFT12430	17/05/2022	Australia Post	Postage Apr2022	-505.61





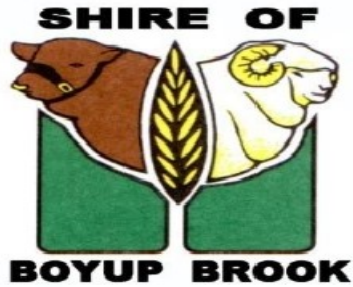
Chq/EFT	Date	Name	Description	Amount
EFT12431	17/05/2022	Australian Services Union	Payroll Deductions	-51.80
EFT12432	17/05/2022	Axiom Design Partners	Flax Mill Interpretive Signage - Deposit	-771.38
EFT12433	17/05/2022	Blackwood Plant Hire	Grave Preparation	-1,485.00
EFT12434	17/05/2022	Boyup Brook Co - Operative	Purchases Apr2022	-1,535.80
EFT12434	17/05/2022	Boyup Brook Co - Operative	Rylington Park - Purchases Apr2022	-1,155.65
EFT12435	17/05/2022	Boyup Brook IGA	Purchases Apr2022	-600.95
EFT12436	17/05/2022	Boyup Brook Tyre Service	Rylington Park - Auger Battery	-125.00
EFT12437	17/05/2022	Building and Construction Training Fund BCITF	BCITF Collected April2022	-1,723.54
EFT12438	17/05/2022	Department of Mines, Industry Regulation and	BSL Collected Apr2022	-1,352.53
EFT12439	17/05/2022	Hannaford Seedmaster Services Boyup Brook & Districts	Rylington Park - Seed Cleaning and Treatment	-1,809.90
EFT12440	17/05/2022	Hastie Waste	Rylington Park - Bulk Waste Collection Apr2022	-95.00
EFT12441	17/05/2022	IPEC Pty Ltd (Toll)	Freight Mar2022	-130.53
EFT12442	17/05/2022	Kojonup Agricultural Supplies (ttf KAS Unit Trust t/as)	Rylington Park - Lime	-2,005.94
EFT12443	17/05/2022	Lamat Cleaning Services	Cleaning Of Various Shire Buildings Apr2022	-2,160.00
EFT12444	17/05/2022	Moore Australia (WA) Pty Ltd (formerly Moore Stephens WA)	Long Term Financial Plan Template	-4,125.00
EFT12445	17/05/2022	Shire of Boyup Brook	BSL and BCITF Commission Apr2022	-54.75
EFT12446	17/05/2022	St John Ambulance Western Australia Ltd (South West)	Swimming Pool - First Aid Training	-160.00
EFT12447	17/05/2022	Stephen & Yvonne Dent	3 Reid PI MWS House - Water Usage 02/02/2022-30/03/2022	-69.99
EFT12448	17/05/2022	Synergy (Electricity Generation and Retail	Electricity Across Shire Facilities to 28/04/2022	-314.00
EFT12449	17/05/2022	Telstra Corporation Limited	Telephone Across Shire Facilities to 22/04/2022	-1,349.29
EFT12450	23/05/2022	AFGRI Equipment Australia Pty Ltd	P155 Bomag Multi Tyre Roller - Parts	-7.74
EFT12451	23/05/2022	Ag Superstore	Rylington Park - ATV Bait Spreader	-2,585.00
EFT12452	23/05/2022	Amity Signs	Rural Number Signs	-53.90
EFT12453	23/05/2022	Ampol Petroleum Distributors Pty Ltd (prev Caltex Energy WA)	Fuel May2022	-4,036.78
EFT12454	23/05/2022	AusQ Training	Traffic Management Reaccreditation	-356.00
EFT12455	23/05/2022	BP Medical	Medical Supplies	-552.25
EFT12456	23/05/2022	BT Equipment Pty Ltd t/a Tutt Bryant Equipment	P155 Bomag Multi Tyre Roller - Windscreen	-1,500.00
EFT12457	23/05/2022	Ben Robinson	Reimburse FM Training Expenses	-492.30
EFT12458	23/05/2022	Blackwood Plant Hire	RRG148 Boyup Brook-Cranbrook Road - Push up Gravel	-8,580.00
EFT12459	23/05/2022	Boyup Brook Community Resource Centre	Boyup Brook Gazette Advertising May2022	-265.00
EFT12460	23/05/2022	Boyup Brook IGA	Rylington Park - Catering Apr2022	-860.07
EFT12461	23/05/2022	Boyup Brook Tourism Association Inc.	Tourist Centre - Shire Contribution to Electricity 11/02/2022-13/04/2022	-311.86
EFT12462	23/05/2022	Boyup Brook Tyre Service	Rylington Park - Tractor Tyre and Rim Repairs	-1,534.00
EFT12463	23/05/2022	Brickwood Construction Pty Ltd	Town Hall - Building Inspection and Report	-3,822.50
EFT12464	23/05/2022	Calvin Brown	Reimburse Vacuum Cleaner for Admin Cleaner	-349.00
EFT12465	23/05/2022	Colin Wayne & Janet Rose Roney	Rylington Park - Water Tank Sand Pad	-2,101.00
EFT12466	23/05/2022	DSAK Pty Ltd (Manjimup and Bridgetown Retravision)	Rylington Park - Building Maintenance Supplies	-438.00
EFT12467	23/05/2022	Erlanda and Mark Deas	Rylington Park - Reimburse Electronic Ear Tags and Applicator	-1,442.07
EFT12467	23/05/2022	Erlanda and Mark Deas	Rylington Park - Reimburse Sin1 Bin Auger Parts	-379.32
EFT12468	23/05/2022	Fitz Gerald Strategies	Industrial Relations Consultation	-453.00
EFT12469	23/05/2022	Focus Networks	Monthly MPS Support - Excluded Services Apr2022	-200.20
EFT12469	23/05/2022	Focus Networks	Monthly Device Management Fees Apr2022	-2,750.00
EFT12469	23/05/2022	Focus Networks	Monthly Managed IT Services May2022	-622.05
EFT12469	23/05/2022	Focus Networks	Managed Recovery Service May2022	-1,134.15
EFT12469	23/05/2022	Focus Networks	Microsoft Office 365 and Project Plan Monthly Subscription May2022	-1,014.15
EFT12470	23/05/2022	Fuel Brothers WA.Com Pty Ltd	Fuel Mar2022	-487.80
EFT12471	23/05/2022	G&M Detergents	Townsite Hygiene Service Agreement to May2023	-2,415.00
EFT12472	23/05/2022	Hersey's Safety Pty Ltd	Workshop Consumables	-748.00
EFT12473	23/05/2022	Internode Pty Ltd	Depot, Admin and BBELC Internet Jun2022	-329.97
EFT12474	23/05/2022	Kingspan Water & Energy Pty Limited	Rylington Park - Water Tank Final Payment	-3,179.39
EFT12475	23/05/2022	Kojonup Agricultural Supplies (ttf KAS Unit Trust t/as)	Rylington Park - Fertiliser	-55,268.17
EFT12476	23/05/2022	Lamb, Susan	Refund Tip Pass	-28.00
EFT12477	23/05/2022	Lucinda's Everlastings	Town Gardens - Bulk Seeds	-1,220.00
EFT12478	23/05/2022	Mallett, Carolyn	Reimburse BBELC Vacuum Cleaner	-349.00
EFT12478	23/05/2022	Mallett, Carolyn	Reimburse EA 4G Wifi USB	-49.00
EFT12478	23/05/2022	Mallett, Carolyn	Reimburse Flax Mill Caravan Park Cleaning Tools	-143.88
EFT12479	23/05/2022	McLeods Barristers and Solicitors	Gravel Extraction Payment - Professional Fees	-2,972.75
EFT12480	23/05/2022	Neverfail Springwater Limited	Medical Centre - Water and Annual Cooler Rental	-213.30
EFT12481	23/05/2022	Node1 Pty Ltd	Admin NBN Fixed Wireless Business Mar-April2022	-109.10
EFT12482	23/05/2022	Old Dog Dirt & Diesel	P202 Isuzu 4T Crane/Hiab Truck - Service Kit	-189.85
EFT12482	23/05/2022	Old Dog Dirt & Diesel	P214 Isuzu Giga CX7 455 Prime Mover - Service Kit	-323.60
EFT12482	23/05/2022	Old Dog Dirt & Diesel	P213 Komatsu WA150-5 Loader - Service Kit	-299.70
EFT12482	23/05/2022	Old Dog Dirt & Diesel	P222 Mitsubishi Fuso 18000L Water Cart - Service Kit	-279.90
EFT12482	23/05/2022	Old Dog Dirt & Diesel	P225 Isuzu Giga Prime Mover - Service Kit	-352.90
EFT12482	23/05/2022	Old Dog Dirt & Diesel	P201 Isuzu 3T NH NPR 65-190 Truck - Repairs	-2,779.05
EFT12483	23/05/2022	Phoenix Petroleum	Rylington Park - Fuel May2022	-3,523.63
EFT12484	23/05/2022	Preston Power Equipment	Small Plant - Chainsaws	-2,518.20
EFT12485	23/05/2022	Rusty's Plumbing and Gas	Rylington Park - Refurbish Gutters and Downpipes - Progress Payment	-6,710.00
EFT12486	23/05/2022	SUEZ Recycling and Recovery Pty Ltd (NSW)	Paper and Cardboard Recycling Collection Apr2022	-1,002.57
EFT12487	23/05/2022	Suez Recycling & Recovery (Perth) Pty Ltd	Waste Collection Apr2022	-7,330.06
166175	30/04/2022	Suez Recycling & Recovery (Perth) Pty Ltd	Waste Management - Rubbish Bins and Accessories	-3,095.00
EFT12488	23/05/2022	Swingertag (The CF Piesse Family Trust t/as)	Rylington Park - Ear Tags	-707.85
EFT12489	23/05/2022	Synergy (Electricity Generation and Retail Corporation t/as)	Electricity Across Shire Facilities to 27/04/2022	-2,867.81
EFT12490	23/05/2022	TJ Depiazzi & Sons (Silverspring Trust t/as)	Town Gardens - Garden Mix	-135.98
EFT12491	23/05/2022	Taylor Burrell Barnett (Taylor & Burrell Unit Trust t/as)	Draft Local Planning Strategy	-2,573.26
EFT12492	23/05/2022	Telstra Corporation Limited	Telephone Across Shire Facilities to 01/05/2022	-617.33
EFT12493	23/05/2022	The Right Stuff for Landholders	Rec Grounds - Reticulation Repairs	-288.09
EFT12494	23/05/2022	The Treehouse Coffee Lounge (JP Rice & NM Rice t/as)	Catering May2022	-27.50
EFT12495	23/05/2022	The Trustee for the Harley Trust (Harley Transport Pty Ltd)	Rylington Park - Freight May2022	-617.10
EFT12496	23/05/2022	Traffic Force (TMSW Unit Trust t/as)	ANZAC Day - Traffic Management	-4,324.08



Chq/EFT	Date	Name	Description	Amount
EFT12497	23/05/2022	Winc Australia Pty Limited	BBELC Cleaning Supplies	-182.71
EFT12498	24/05/2022	Crescent Conveyancers (t/f The Asplin Family Trust t/as)	Rates Refund for A160	-1,455.99
EFT12499	30/05/2022	ABCO Products Pty Ltd	Various Shire Buildings - Cleaning Supplies	-2,469.25
EFT12500	30/05/2022	Adam Jenkins Tree Services	Flax Mill and Information Bay - Stump Grinding	-1,650.00
EFT12501	30/05/2022	Ampol Petroleum Distributors Pty Ltd (prev Caltex Energy WA)	Fuel May2022	-12,255.62
EFT12502	30/05/2022	Australian Services Union	Payroll Deductions	-51.80
EFT12503	30/05/2022	Blackwood Plant Hire	Sandakan Park - Drainage Works	-715.00
EFT12504	30/05/2022	Blackwoods (Also Refer Protector Alsaf)	Depot - Pest Control	-97.58
EFT12505	30/05/2022	Boyup Brook IGA	Purchases Apr2022	-475.10
EFT12506	30/05/2022	Boyup Brook Medical Services	Medical Centre - Pre-Employment Medical	-170.00
EFT12507	30/05/2022	Boyup Concrete	LRCI Flax Mill Caravan Park - Scratching Room Path	-1,650.00
EFT12508	30/05/2022	Bridgetown Carpets & Floorcoverings	Rylington Park - Dorm Flooring	-5,720.00
EFT12509	30/05/2022	Bridgetown Muffler & Towbar Centre	P200 Ford Ranger Dual Cab - Parts	-115.00
EFT12510	30/05/2022	Brooks Hire Service Pty Ltd	Road Maintenance - Roller Hire Apr2022	-6,754.88
EFT12511	30/05/2022	Bunnings Group Ltd	Building Maintenance Spares - Toilet Indicator Bolts	-237.60
EFT12511	30/05/2022	Bunnings Group Ltd	LRCI Flax Mill Caravan Park - Camp Kitchen Splashbacks	-520.60
EFT12512	30/05/2022	CLAW Environmental Pty Ltd	Drum Muster Collection March2022	-2,930.51
EFT12513	30/05/2022	Cowaramup Rural Fencing Company Pty Ltd	DPIRD Grant - Air Strip Fencing	-44,583.59
EFT12514	30/05/2022	Darren Long Consulting	Assistance with Audit and Financial Reporting Jan and Apr2022	-3,850.00
EFT12515	30/05/2022	Emerge Office Pty Ltd	EA - Office Printer	-2,581.70
EFT12516	30/05/2022	Felicity Mead	Reimburse Work Clothing	-390.48
EFT12517	30/05/2022	Focus Networks	Complete LGIS Cyber Questionnaire	-748.00
EFT12518	30/05/2022	HC Jones & Co	Community Water Supplies Grant - Flax Mill Water Tanks - Plumbing First Payment	-10,000.00
EFT12519	30/05/2022	IPEC Pty Ltd (Toll)	Freight May2022	-725.18
EFT12520	30/05/2022	Interfire Agencies	ESL VBFB PPE	-692.90
EFT12521	30/05/2022	KA & LJ Chambers	Anzac Day Wreath and Staff Flower Arrangement	-320.00
EFT12522	30/05/2022	Komatsu Australia Pty Ltd	P170 Loader Komatsu WA 200-5 - Parts	-743.02
EFT12523	30/05/2022	Kristen Mappin BSC (Hons)	Refund Balance of Bond for Relocation of Transportable Dwelling	-2,500.00
EFT12524	30/05/2022	Landgate	Rural UV Valuations Dec2021-Apr2022	-70.40
EFT12525	30/05/2022	Marketforce Pty Ltd	Funeral Notices in The West Australian 31/03/2022 and 01/04/2022	-151.22
EFT12526	30/05/2022	Neverfail Springwater Limited	Council Chambers - Water	-15.45
EFT12527	30/05/2022	Node1 Pty Ltd	Admin NBN Fixed Wireless Business Jun2022	-227.00
EFT12528	30/05/2022	Old Dog Dirt & Diesel	P201 Isuzu 3 tonne NH NPR 65-190 Truck - Service kit	-189.85
EFT12528	30/05/2022	Old Dog Dirt & Diesel	P170 Loader Komatsu WA 200-5 - Parts	-129.95
EFT12528	30/05/2022	Old Dog Dirt & Diesel	P224 John Deere 622G Grader - Parts	-37.80
EFT12528	30/05/2022	Old Dog Dirt & Diesel	P217 Sumitomo SH210LC-5 Excavator - Parts	-303.10
EFT12529	30/05/2022	RAW Animal Health (RAW Pty Ltd t/as)	Rylington Park - Stock Medication	-295.95
EFT12530	30/05/2022	Roamin Enterprises Pty Ltd	RTR003 Scotts Brook Rd - Culvert Replacements	-38,500.00
EFT12531	30/05/2022	Robert Daly	Refund BSL for Cancelled BP54/21	-337.50
EFT12532	30/05/2022	Southern Forest Home Improvements Pty Ltd	Community Water Supplies Grant - Flax Mill Water Tanks - Deposit	-10,908.00
EFT12533	30/05/2022	Sprint Express	Freight Apr2022	-37.40
EFT12534	30/05/2022	Synergy (Electricity Generation and Retail Corporation t/as)	Electricity Across Shire Facilities to 13/05/2022	-1,362.05
EFT12535	30/05/2022	TM Atherton and Co (t/as Atherton Transport)	Rylington Park - Spreading	-1,215.50
EFT12536	30/05/2022	The Quacking Frog Teapot Shed	Catering Apr-May2022	-1,490.00
EFT12538	30/05/2022	Totally Workwear - Bunbury	Depot PPE	-636.90
EFT12539	30/05/2022	Wal's Welding, Fabrication and Repairs	Workshop Consumables	-50.85
EFT12540	30/05/2022	Winc Australia Pty Limited	Admin Stationery	-179.20
EFT12541	30/05/2022	Wren Oil	Waste Oil Disposal	-16.50
TOTAL EFT PAYMENTS to 31 May 2022				-572,742.99



Chq/EFT	Date	Name	Description	Amount
DD7256.1	11/05/2022	Sam & Carolyn Mallett Super Fund	Payroll Deductions	-847.26
DD7256.2	11/05/2022	Public Sector Superannuation Accumulation Plan	Superannuation Contributions	-266.00
DD7256.3	11/05/2022	Future Super	Superannuation Contributions	-223.13
DD7256.4	11/05/2022	Aware Super	Payroll Deductions	-8,081.78
DD7256.5	11/05/2022	Rest Superannuation	Superannuation Contributions	-2,228.75
DD7256.6	11/05/2022	AMP Super Fund - SignatureSuper	Superannuation Contributions	-2,695.44
DD7256.7	11/05/2022	Australian Super	Superannuation Contributions	-2,024.26
DD7256.8	11/05/2022	Commonwealth Essential Super	Superannuation Contributions	-300.25
DD7256.9	11/05/2022	Colonial First State Superannuation	Superannuation Contributions	-478.06
DD7258.1	12/05/2022	Salary & Wages	Payroll 11May2022	-98,981.92
DD7271.1	11/05/2022	MLC Super Fund	Superannuation Contributions	-647.59
DD7273.1	19/05/2022	Salary & Wages	Payroll 19May2022	-3,712.10
DD7281.1	16/05/2022	Shire of Boyup Brook	Bunbury Camera House - Canon Digital Camera and Memory Card	-875.46
DD7281.1	16/05/2022	Shire of Boyup Brook	CBA Annual Fee for Credit Card - CEO	-15.00
DD7281.1	16/05/2022	Shire of Boyup Brook	CBA Annual Fee for Credit Card - DCEO	-15.00
DD7289.1	25/05/2022	Sam & Carolyn Mallett Super Fund	Payroll Deductions	-847.26
DD7289.2	25/05/2022	Public Sector Superannuation Accumulation Plan	Superannuation Contributions	-266.00
DD7289.3	25/05/2022	Future Super	Superannuation Contributions	-177.63
DD7289.4	25/05/2022	Aware Super	Payroll Deductions	-8,147.01
DD7289.5	25/05/2022	Rest Superannuation	Superannuation Contributions	-2,220.95
DD7289.6	25/05/2022	AMP Super Fund - SignatureSuper	Superannuation Contributions	-2,776.65
DD7289.7	25/05/2022	Australian Super	Superannuation Contributions	-1,919.17
DD7289.8	25/05/2022	Commonwealth Essential Super	Superannuation Contributions	-300.25
DD7289.9	25/05/2022	Colonial First State Superannuation	Superannuation Contributions	-463.14
DD7291.1	26/05/2022	Salary & Wages	Payroll 25May2022	-97,255.62
DD7306.1	02/05/2022	Westnet	Admin, Swimming Pool and Medical Centre Internet May2022	-289.85
DD7306.2	20/05/2022	The Bunbury Doicesan Trustees and Anglican Parish of Boyup Brook	18 Barron St GP House - Rent 24/05/2022-06/06/2022	-600.00
DD7306.3	09/05/2022	De Lage Landen Pty Ltd	Rental Agreement for Photocopier DCVII-C5573 May2022	-184.80
DD7306.4	23/05/2022	AGDATA Holdings Pty Ltd	Rylington Park - Phoenix Accounting Software May2022	-44.00
DD7306.5	06/05/2022	Michelle Koster and Stephen Hughes	2 Reid PI FM House - Rent 23/05/2022-05/06/2022	-660.00
DD7306.6	20/05/2022	Michelle Koster and Stephen Hughes	2 Reid PI FM House - Rent 06/06/2022-19/06/2022	-660.00
DD7306.7	06/05/2022	Stephen & Yvonne Dent	3 Reid PI MWS House - Rent 19/05/2022-01/06/2022	-600.00
DD7306.8	20/05/2022	Stephen & Yvonne Dent	3 Reid PI MWS House - Rent 02/06/2022-15/06/2022	-600.00
DD7306.9	06/05/2022	The Bunbury Doicesan Trustees and Anglican Parish of Boyup Brook	18 Barron St GP House - Rent 10/05/2022-23/05/2022	-600.00
DD7256.10	11/05/2022	MLC Super Fund	Superannuation Contributions	-236.04
DD7256.11	11/05/2022	HESTA	Superannuation Contributions	-341.88
DD7289.10	25/05/2022	MLC Super Fund	Superannuation Contributions	-252.39
DD7289.11	25/05/2022	HESTA	Superannuation Contributions	-411.31
<b>TOTAL DD MUNI ACCOUNT TO 31 May 2022</b>				<b>-241,245.95</b>
DD7331.1	31/05/2022	Police Licensing	Police Claimed May2022	-48,315.45
<b>TOTAL DD POLICE LICENSING ACCOUNT TO 31 May 2022</b>				<b>-48,315.45</b>
<b>TOTAL DD BOYUP BROOK EARLY LEARNING CENTRE ACCOUNT TO 31 May 2022</b>				<b>0.00</b>
<b>SUMMARY</b>				
<b>CHQ (Muni Account)</b>				-45,067.57
<b>DD</b>				-241,245.95
<b>EFT</b>				-572,742.99
<b>TOTAL</b>				<b>-859,056.51</b>
<b>ALL MUNI TRANS TO 31 May 2022</b>				<b>-859,056.51</b>
<b>DD (Police Licensing Account) TO 31 May 2022</b>				<b>-48,315.45</b>
<b>DD (Boyup Brook Early Learning Centre) TO 31 May 2022</b>				<b>0.00</b>



# **SHIRE OF BOYUP BROOK**

## **MONTHLY FINANCIAL REPORT**

**31 MAY 2022**

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**SHIRE OF BOYUP BROOK**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE PERIOD ENDING 30 APRIL 2022**

	<b>2021-22 ANNUAL BUDGET</b>	<b>2021-22 YTD ACTUAL</b>
<b>EXPENDITURE (Excluding Finance Costs)</b>	<b>\$</b>	<b>\$</b>
General Purpose Funding	(137,370)	(90,975)
Governance	(403,128)	(276,245)
Law, Order, Public Safety	(400,084)	(344,881)
Health	(1,569,527)	(1,070,130)
Education and Welfare	(319,914)	-310,500
Housing	(152,907)	(67,511)
Community Amenities	(469,520)	(377,534)
Recreation and Culture	(1,117,428)	(761,473)
Transport	(3,976,680)	(1,291,368)
Economic Services	(651,458)	(341,181)
Other Property and Services	(688,914)	(414,524)
	(9,886,930)	(5,346,322)
<b>REVENUE</b>		
General Purpose Funding	3,867,689	5,119,399
Governance	0	250
Law, Order, Public Safety	158,689	157,352
Health	1,108,380	663,760
Education and Welfare	165,000	191,471
Housing	76,174	65,860
Community Amenities	223,600	234,174
Recreation and Culture	50,694	86,846
Transport	202,981	203,987
Economic Services	107,077	117,767
Other Property & Services	778,777	1,074,408
	6,739,061	7,915,274
<i>Increase/(Decrease)</i>	(3,147,869)	2,568,952
<b>FINANCE COSTS</b>		
Housing	(2,268)	(2,267)
Recreation & Culture	(4,132)	(4,132)
Other Property & Services	(2,125)	0
Total Finance Costs	(8,525)	(6,399)
<b>NON-OPERATING REVENUE</b>		
Recreation & Culture	192,221	63,067
Transport	1,945,165	892,040
Economic Services	521,820	0
Total Non-Operating Revenue	2,659,206	955,107
<b>PROFIT/(LOSS) ON SALE OF ASSETS</b>		
Housing Profit	0	0
Transport Profit	0	0
Transport Loss	0	0
Total Profit/(Loss)	0	0
<b>NET RESULT</b>	(497,188)	3,517,660
<b>Other Comprehensive Income</b>		
Changes on revaluation of non-current assets	0	0
Total Abnormal Items	0	0
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(497,188)</b>	<b>3,517,660</b>

**SHIRE OF BOYUP BROOK**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE/TYPE**  
**FOR THE PERIOD ENDING 30 APRIL 2022**

	<b>2021-22 ORIGINAL BUDGET</b>	<b>2021-22 YTD ACTUAL</b>
<b>Expenses</b>		
Employee Costs	(3,136,286)	(3,216,134)
Materials and Contracts	(2,352,591)	(1,490,081)
Utility Charges	(221,024)	(162,913)
Depreciation on Non-Current Assets	(3,586,939)	0
Interest Expenses	(8,525)	(6,399)
Insurance Expenses	(244,831)	(236,326)
Other Expenditure	(345,259)	(240,867)
	(9,895,455)	(5,352,721)
<b>Revenue</b>		
Rates	3,142,969	3,149,138
Operating Grants, Subsidies and Contributions	1,032,368	2,311,776
Fees and Charges	1,736,814	1,319,837
Interest Earnings	32,100	28,760
Other Revenue	794,810	1,105,764
	6,739,061	7,915,274
	(3,156,394)	2,562,553
Non-Operating Grants, Subsidies & Contributions	2,659,206	955,107
Profit on Asset Disposals	0	0
Loss on Asset Disposals	0	0
	2,659,206	955,107
<b>Net Result</b>	<b>(497,188)</b>	<b>3,517,660</b>
<b>Other Comprehensive Income</b>		
Changes on revaluation of non-current assets	0	0
<b>Total Other Comprehensive Income</b>	<b>0</b>	<b>0</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(497,188)</b>	<b>3,517,660</b>



**SHIRE OF BOYUP BROOK**  
**FINANCIAL ACTIVITY STATEMENT BY FUNCTION/PROGRAM**  
**FOR THE PERIOD ENDING 30 APRIL 2022**

	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 YTD BUDGET (a)	2021-22 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
<b>OPERATING REVENUE</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>			
General Purpose Funding	725,725	806,578	546,447	1,970,261	1,423,814	(72.27%)	
Governance	0	25,100	0	250	Within Threshold	100.00%	▲
Law, Order Public Safety	158,689	272,066	158,540	157,352	Within Threshold	Within Threshold	▲
Health	1,108,380	1,059,830	981,197	663,760	(317,438)	47.82%	
Education and Welfare	165,000	145,650	156,486	191,471	34,985	(18.27%)	
Housing	76,174	71,501	70,452	65,860	Within Threshold	Within Threshold	▲
Community Amenities	223,600	215,229	222,687	234,174	11,488	Within Threshold	▲
Recreation and Culture	50,694	43,813	50,318	86,846	36,528	42.06%	▲
Transport	202,981	193,580	199,758	203,987	Within Threshold	Within Threshold	▲
Economic Services	107,077	92,969	94,410	117,767	23,357	(19.83%)	
Other Property and Services	778,777	513,313	674,454	1,074,408	399,954	37.23%	▲
	<b>3,597,097</b>	<b>3,439,629</b>	<b>3,154,749</b>	<b>4,766,136</b>	<b>1,612,688</b>		
<b>LESS OPERATING EXPENDITURE</b>							
General Purpose Funding	(137,370)	(139,443)	(124,725)	(90,975)	33,750	37.10%	▲
Governance	(403,128)	(386,917)	(365,858)	(276,245)	89,613	32.44%	▲
Law, Order, Public Safety	(400,084)	(521,564)	(383,913)	(344,881)	39,032	11.32%	▲
Health	(1,569,527)	(1,443,420)	(1,357,333)	(1,070,130)	287,203	26.84%	▲
Education and Welfare	(319,914)	(261,268)	(308,058)	(310,500)	Within Threshold	Within Threshold	▲
Housing	(155,175)	(173,628)	(148,272)	(69,778)	78,494	112.49%	▲
Community Amenities	(469,520)	(456,723)	(419,487)	(377,534)	41,953	11.11%	▲
Recreation and Culture	(1,121,560)	(1,220,893)	(1,032,723)	(765,604)	267,118	34.89%	▲
Transport	(3,976,680)	(4,056,062)	(3,579,001)	(1,291,368)	2,287,632	177.15%	▲
Economic Services	(651,458)	(662,873)	(500,945)	(341,181)	159,764	46.83%	▲
Other Property & Services	(691,039)	(569,725)	(494,758)	(414,524)	80,233	19.36%	▲
	<b>(9,895,455)</b>	<b>(9,892,515)</b>	<b>(8,715,072)</b>	<b>(5,352,721)</b>	<b>3,364,793</b>		
<i>Increase(Decrease)</i>	<b>(6,298,358)</b>	<b>(6,452,886)</b>	<b>(5,560,323)</b>	<b>(586,585)</b>	<b>4,977,481</b>		
<b>NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET</b>							
Movement in Employee Provisions (Non-current)	40,045	43,030	0	0	Within Threshold	0.00%	
(Profit)/ Loss on the disposal of assets	0	0	0	0	Within Threshold	0.00%	
Depreciation Written Back	3,586,939	3,586,939	3,184,012	0	(3,184,012)	0.00%	
	<b>3,626,984</b>	<b>3,629,969</b>	<b>3,184,012</b>	<b>0</b>	<b>(3,184,012)</b>		
<i>Sub Total</i>	<b>(2,671,374)</b>	<b>(2,822,917)</b>	<b>(2,376,311)</b>	<b>(586,585)</b>	<b>1,793,469</b>		
<b>INVESTING ACTIVITIES</b>							
Purchase of Land	0		(170,000)	(219,627)	(49,627)	(22.60%)	
Purchase Buildings	(484,544)	(89,892)	(314,544)	(331,439)	(16,895)	Within Threshold	
Purchase Plant and Equipment	(928,500)	(173,031)	(928,500)	(239,605)	688,895	287.51%	
Purchase Furniture and Equipment	0	(46,750)	0	0	Within Threshold	0%	
Infrastructure Assets - Roads	(2,637,451)	(2,853,666)	(2,563,022)	(1,441,320)	1,121,702	77.82%	
Infrastructure Assets - Footpaths	(143,850)	0	(143,850)	0	143,850	0.00%	
Infrastructure Assets - Aerodromes	(49,575)	0	(49,575)	(40,661)	Within Threshold	(21.92%)	
Infrastructure Assets - Drainage	(49,875)	(70,824)	(49,875)	(606)	49,269	(8130.20%)	
Infrastructure Assets - Parks & Ovals	(11,300)	0	(11,300)	(6,374)	Within Threshold	77.29%	
Infrastructure Assets - Recreation	(497,964)	(207,665)	(497,964)	(228,410)	269,554	118.01%	
Infrastructure Assets - Other	(646,820)	(271,519)	(522,456)	(42,402)	480,054	1132.15%	
Proceeds from Sale of Assets	62,500	195,732	62,500	27,273	(35,227)	(129.17%)	
Contributions for the Development of Assets	2,659,206	2,513,212	2,037,386	955,107	(1,082,279)	(113.32%)	
<b>Amount Attributable to Investing Activities</b>	<b>(2,728,173)</b>	<b>(1,004,403)</b>	<b>(3,151,200)</b>	<b>(1,568,064)</b>	<b>1,569,295</b>		
<b>FINANCING ACTIVITIES</b>							
Repayment of Debt - Loan Principal	(27,711)	(36,156)	(19,040)	(20,178)	Within Threshold	Within Threshold	
Transfer to Reserves	(138,704)	(152,567)	(4,583)	(1,369)	Within Threshold	234.79%	▲
<b>Amount Attributable to Financing Activities</b>	<b>(166,415)</b>	<b>(188,723)</b>	<b>(23,623)</b>	<b>(21,547)</b>	<b>0</b>		
<i>Sub Total</i>	<b>(5,565,962)</b>	<b>(4,016,043)</b>	<b>(5,551,134)</b>	<b>(2,176,196)</b>	<b>3,362,764</b>		
<b>FUNDING FROM</b>							
Transfer from Reserves	135,997	0	0	0	Within Threshold	0%	▲
Loans Raised	170,000	0	170,000	0	(170,000)	0%	
Estimated Opening Surplus at 1 July	2,118,000	2,239,964	2,118,000	2,248,459	130,459	Within Threshold	▲
Amount Raised from General Rates	3,141,964	3,006,287	3,141,964	3,149,138	Within Threshold	Within Threshold	▲
Closing Funds	0	0	0	0	Within Threshold	0%	▲
	<b>5,565,961</b>	<b>5,246,251</b>	<b>5,429,964</b>	<b>5,397,597</b>	<b>(39,541)</b>		
<b>NET SURPLUS/(DEFICIT)</b>	<b>(1)</b>	<b>1,230,208</b>	<b>(121,170)</b>	<b>3,221,401</b>			

**SHIRE OF BOYUP BROOK**  
**FINANCIAL ACTIVITY STATEMENT BY NATURE/TYPE**  
**FOR THE PERIOD ENDING 30 APRIL 2022**

	Code	2021-22 ORIGINAL BUDGET	2021-22 YTD BUDGET (a)	2021-22 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
<b>OPERATING REVENUE</b>							
Ex-Gratia Rates & Write-offs	19	\$ 1,005	\$ 1,026	\$ 0	Within Threshold	0%	▲
Operating Grants, Subsidies and Contributions	11	1,032,368	858,096	2,311,776	1,453,679	(62.88%)	
Fees and Charges	14	1,736,814	1,579,375	1,319,837	(259,539)	19.66%	
Interest Earnings	16	32,100	28,006	28,760		Within Threshold	Within Threshold
Other Revenue	17	794,810	688,245	1,105,764	417,519	(37.76%)	
Profit on Disposal of Asset	18	0	0	0	Within Threshold	0%	
		<b>3,597,097</b>	<b>3,154,749</b>	<b>4,766,136</b>	<b>1,611,659</b>		
<b>LESS OPERATING EXPENDITURE</b>							
Employee Costs	30	(3,136,286)	(2,726,742)	(2,916,066)	(189,324)	Within Threshold	
Materials and Contracts	32	(2,352,591)	(1,941,812)	(1,790,149)	151,663	#VALUE!	
Utility Charges	34	(221,024)	(193,021)	(162,913)	30,108	18.48%	
Depreciation on Non-Current Assets	33	(3,586,939)	(3,184,012)	0	3,184,012	0%	
Interest Expenses	36	(8,525)	(21,754)	(6,399)	15,355	239.95%	
Insurance Expenses	35	(244,831)	(242,283)	(236,326)	Within Threshold	Within Threshold	
Other Expenditure	37	(345,259)	(405,447)	(240,867)	164,580	68.33%	
Loss on Disposal of Asset	38	0	0	0	Within Threshold	0.00%	
		<b>(9,895,455)</b>	<b>(8,715,072)</b>	<b>(5,352,721)</b>	<b>3,356,394</b>		
<i>Increase/(Decrease)</i>		<b>(6,298,358)</b>	<b>(5,560,323)</b>	<b>(586,585)</b>	<b>4,968,053</b>		
<b>NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET</b>							
Movement in Employee Provisions (Non-current)		40,045	0	0	Within Threshold	0.00%	
(Profit)/ Loss on the disposal of assets		0	0	0	Within Threshold	0.00%	
Depreciation Written Back		3,586,939	3,184,012	0	(3,184,012)	0.00%	
		<b>3,626,984</b>	<b>3,184,012</b>	<b>0</b>	<b>(3,184,012)</b>		
<i>Sub Total</i>		<b>(2,671,374)</b>	<b>(2,376,311)</b>	<b>(586,585)</b>	<b>1,784,041</b>		
<b>INVESTING ACTIVITIES</b>							
Purchase of Land		0	(170,000)	(219,627)	(49,627)	22.60%	
Purchase Buildings		(484,544)	(314,544)	(331,439)	(16,895)	Within Threshold	
Purchase Plant and Equipment		(928,500)	(928,500)	(239,605)	688,895	(287.51%)	
Purchase Furniture and Equipment		0	0	0	Within Threshold	0.00%	
Infrastructure Assets - Roads		(2,637,451)	(2,563,022)	(1,441,320)	1,121,702	(77.82%)	
Infrastructure Assets - Footpaths		(143,850)	(143,850)	0	143,850	0.00%	
Infrastructure Assets - Aerodromes		(49,575)	(49,575)	(40,661)	Within Threshold	(21.92%)	
Infrastructure Assets - Drainage		(49,875)	(49,875)	(606)	49,269	(8130.20%)	
Infrastructure Assets - Parks & Ovals		(11,300)	(11,300)	(6,374)	Within Threshold	(77.29%)	
Infrastructure Assets - Recreation		(497,964)	(497,964)	(228,410)	269,554	118.01%	▲
Infrastructure Assets - Other		(646,820)	(522,456)	(42,402)	480,054	1132.15%	▲
Proceeds from Sale of Assets		62,500	62,500	27,273	(35,227)	(129.17%)	▼
Contributions for the Development of Assets	13	2,659,206	2,037,386	955,107	(1,082,279)	113.32%	
<b>Amount Attributable to Investing Activities</b>		<b>(2,728,173)</b>	<b>(3,151,200)</b>	<b>(1,568,064)</b>	<b>1,569,295</b>		
<b>FINANCING ACTIVITIES</b>							
Repayment of Debt - Loan Principal		(27,711)	(19,040)	(20,178)	Within Threshold	Within Threshold	▲
Transfer to Reserves		(138,704)	(4,583)	(1,369)	Within Threshold	(234.79%)	
<b>Amount Attributable to Financing Activities</b>		<b>(166,415)</b>	<b>(23,623)</b>	<b>(21,547)</b>	<b>0</b>		
<i>Sub Total</i>		<b>(5,565,962)</b>	<b>(5,551,134)</b>	<b>(2,176,196)</b>	<b>3,353,336</b>		
<b>FUNDING FROM</b>							
Transfer from Reserves		135,997	0	0	Within Threshold	0%	▲
Loans Raised		170,000	170,000	0	(170,000)	0%	
Estimated Opening Surplus at 1 July		2,118,000	2,118,000	2,248,459	130,459	Within Threshold	▲
Amount Raised from General Rates	10	3,141,964	3,141,964	3,149,138	Within Threshold	Within Threshold	▲
Closing Funds		0	0	0	Within Threshold	0%	▲
		<b>5,565,961</b>	<b>5,429,964</b>	<b>5,397,597</b>	<b>(39,541)</b>		
<b>NET SURPLUS/(DEFICIT)</b>		<b>(1)</b>	<b>(121,170)</b>	<b>3,221,401</b>			

**SHIRE OF BOYUP BROOK**  
**SUMMARY OF CURRENT ASSETS AND LIABILITIES**  
**FOR THE PERIOD ENDING 30 APRIL 2022**

	<b>ACTUAL</b> <b>31 MAY 2022</b>
<u>Current Assets</u>	
Cash at bank and on Hand	3,922,665
Restricted Cash	79,276
Restricted Cash Reserves	2,390,698
Trade Receivables	1,173,279
Stock on Hand	702,685
<b>Total Current Assets</b>	<b>8,268,603</b>
<u>Current Liabilities</u>	
Trade Creditors	(\$836,005)
Bonds and Deposits	(\$97,819)
Accrued Wages	(\$64,569)
Accrued Interest on Loans	(\$2,392)
Accrued Expense	(\$62,318)
ATO Liabilities	\$0
Contract Liability	(\$681,787)
Loan Liability	\$0
Provisions	(\$338,207)
<b>Total Current Liabilities</b>	<b>(\$2,083,098)</b>
Sub-Total	<b>6,185,506</b>
<b>Adjustments</b>	
LESS Cash Backed Reserves	(\$2,390,698)
LESS Restricted Cash	\$0
LESS Inventory	(\$702,685)
LESS Prepaid Expenses	\$0
ADD: Employee Leave Provisions	\$0
ADD: Accrued Interest	\$2,392
ADD: Accrued Salaries & Wages	\$64,569
ADD: Accrued Expenses	\$62,318
ADD: Current Loan Liability	\$0
Rounding	(\$1)
<b>Net Current Position</b>	<b>3,221,401</b>

**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 31 MAY 2022**

**EXPLANATION OF MATERIAL VARIANCES**

<b>REPORTING PROGRAM &amp; EXPLANATION</b>	<b>TIMING / PERMANENT</b>	<b>\$ VARIANCE</b>	<b>% VARIANCE</b>
<b>OPERATING REVENUE</b>			
<b>General Purpose Funding</b>			
General purpose and local road grant allocations higher than budget estimate. Increase in advanced paid general purpose and local road grants for 2022/2023.	PERMANENT	1,423,814	(72.27%)
<b>Governance</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	100.00%
<b>Law Order &amp; Public Safety -</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	Within Threshold
<b>Health</b>			
Medical surgery revenue lower than anticipated for reporting period. Medical reimbursements higher than anticipated.	TIMING	(317,438)	47.82%
<b>Education &amp; Welfare</b>			
Early learning centre fees higher than anticipated.	PERMANENT	34,985	(18.27%)
<b>Housing</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	Within Threshold
<b>Community Amenities</b>			
Refuse collection charges and recycling income higher than anticipated.	PERMANENT	11,488	Within Threshold
<b>Recreation &amp; Culture</b>			
Increase in swimming pool fees. Increase in gym fees.	PERMANENT	36,528	42.06%
<b>Transport</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	Within Threshold
<b>Economic Services</b>			
Increase in caravan park fees. Increase in building licence fees and increase in standpipe water fees.	PERMANENT	23,357	(19.83%)
<b>Other Property and Services</b>			
Increase in worker compensation reimbursements. Diesel fuel rebate lower than anticipated for reporting period. Rylington Park Income higher than anticipated for reporting period.	TIMING	399,954	37.23%

**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 31 MAY 2022**

**EXPLANATION OF MATERIAL VARIANCES**

<b>REPORTING PROGRAM &amp; EXPLANATION</b>	<b>TIMING / PERMANENT</b>	<b>\$ VARIANCE</b>	<b>% VARIANCE</b>
<b>OPERATING EXPENDITURE</b>			
<b>General Purpose Funding</b> Administration allocation expenses and valuation expenses lower than anticipated for reporting period.	TIMING	33,750	37.10%
<b>Governance</b> Depreciation expenses not yet raised. Member sitting fees, Conference expenses, Member Donation expenses, and Warren-Blackwood Alliance expenses lower than anticipated for reporting period.	TIMING	89,613	32.44%
<b>Law Order &amp; Public Safety -</b> Depreciation expenses not yet raised. Leave payout under Fire Hazard Reduction expenses not anticipated. ESL clothing expenses and plant & equipment maintenance expenses higher than budget estimate. Bushfire mitigation expenses lower than anticipated for reporting period.	PERMANENT/ TIMING	39,032	11.32%
<b>Health</b> Depreciation expenses not yet raised. Administration allocations lower than anticipated for reporting period. Medical Services employee expenses and superannuation expenses, medical centre insurance premium expenses and computer expenses lower than anticipated for reporting period. Medical service general operations expenses higher than budget estimate. Medical Locum expenses lower than anticipated for reporting period.	PERMANENT/ TIMING	287,203	26.84%
<b>Education &amp; Welfare</b> Depreciation expenses not yet raised. Interest on Aged Initiative loan lower than anticipated. Early Learning Centre Employee costs higher than anticipated for reporting period. Administration allocations lower than anticipated for reporting period.	PERMANENT/ TIMING	Within Threshold	Within Threshold
<b>Housing</b> Depreciation expenses not yet raised. Staff housing expenses lower than anticipated for reporting period. Boyup Brook Citizens Lodge expenses and Community Housing Units expenses lower than anticipated for reporting period.	TIMING	78,494	112.49%
<b>Community Amenities</b> Depreciation expenses not yet raised. Boyup Transfer Station employee expenses and Boyup Brook Transfer Station expenses lower than anticipated for reporting period.	TIMING	41,953	11.11%
<b>Recreation &amp; Culture</b> Depreciation expenses not yet raised. Boyup Brook halls operation expenses higher than anticipated for reporting period. Recreation complex wages and overheads, Townsite Gardens maintenance expenses, Reserves and Parks wages and overheads expenses higher than anticipated for reporting period. Support for UBAS materials expenses, and Supper for Other wages and overheads expenses higher than anticipated for reporting period. Swimming pool general operations expenses and swimming pool building expenses lower than anticipated for reporting period. Swimming pool employee costs higher than anticipated for reporting period. Library operational expenses lower than anticipated for reporting period.	TIMING	267,118	34.89%
<b>Transport</b> Depreciation expenses not yet raised. Depot building costs, Road maintenance and repairs expenses, maintenance grading expenses, Repairs & Maint - bridges expenses, town services tree pruning expenses, and emergency services expenses higher than anticipated for reporting period. Drains & culverts expenses, Roman Data Pickup expenses and Town services verge spraying expenses lower than anticipated for reporting period.	TIMING	2,287,632	177.15%

**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 31 MAY 2022**

**EXPLANATION OF MATERIAL VARIANCES**

<b>REPORTING PROGRAM &amp; EXPLANATION</b>	<b>TIMING / PERMANENT</b>	<b>\$ VARIANCE</b>	<b>% VARIANCE</b>
<b>OPERATING EXPENDITURE</b>			
<b>Economic Service</b>			
Depreciation expenses not yet raised. Rural services expenses lower than anticipated for reporting period. Community development officer expenses higher than anticipated for reporting period. Caravan Park/Flaxmill operation expenses lower than anticipated for reporting period. Building control other expenses lower than anticipated for reporting period. Saleyards expenses lower than anticipated for reporting period. Economic development project expenses lower than anticipated for reporting period.	PERMANENT/ TIMING	159,764	46.83%
<b>Other Property &amp; Services</b>			
Depreciation expenses not yet raised. Training and meeting expenses, and Occupational Health & Safety expenses higher than anticipated for reporting period. Superannuation expenses lower than anticipated for reporting period. Fuel & oil expenses, parts & repairs expenses, blades & points expenses lower than anticipated for reporting period. Employer Indemnity Insurance expenses higher than anticipated for reporting period. Administration staff employee expenses, superannuation expenses, audit fees, and telephone expenses lower than anticipated for reporting period. Rylington Park operational expenses higher than anticipated for reporting period.	TIMING	80,233	19.36%



**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 31 MAY 2022**

**EXPLANATION OF MATERIAL VARIANCES**

<b>REPORTING PROGRAM &amp; EXPLANATION</b>	<b>TIMING / PERMANENT</b>	<b>\$ VARIANCE</b>	<b>% VARIANCE</b>
<b>CAPITAL REVENUES</b>			
<b><u>Non-Operating Grants, Subsidies &amp; Contributions</u></b>			
<b><u>Recreation &amp; Culture</u></b>			
Recreation - Capital Grants & Contributions - Oval Light Grants - Funding lower than anticipated for reporting period.	TIMING	(30,155)	
Grants and Contributions - Swimming Pool - Grant funding higher than anticipated for reporting period.	TIMING	6,000	
Non-Operating Grants - Sandakan Memorial Grant and Australia Day Grant- Grant funding received higher than anticipated.	TIMING	16,001	
<b><u>Transport</u></b>			
Regional Road Group Grants - RRG funding lower than anticipated for reporting period.	TIMING	(422,900)	
Roads to Recovery Grants - Grant funding received lower than anticipated for reporting period.	TIMING	(330,995)	
LRCI Commonwealth Grant - Grant funding received lower than anticipated for reporting period.	TIMING	(105,409)	
Special Bridge funding MRDWA - Bridge funding received lower than anticipated for reporting period.	TIMING	(170,000)	
Non-Operating Grants & Subsidies Airport - Grant funding received lower than anticipated for reporting period.	TIMING	(23,821)	
		<u>(1,061,279)</u>	(113.32%)
<b><u>Proceeds from Sale of Assets</u></b>			
Proceeds from Sale of Assets - Trade-in of all vehicles not yet occurred.	TIMING	(35,227)	
Proceeds from Sale of Assets -		0	
		<u>(35,227)</u>	(129.17%)
<b><u>Transfers from Reserve</u></b>			
Transfers from Reserve -		0	0%

**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 31 MAY 2022**

**EXPLANATION OF MATERIAL VARIANCES**

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
<b>CAPITAL EXPENDITURE</b>			
<b>Transfers to Reserve</b>			
Transfers to Reserve - Interest on Reserve Accounts higher than anticipated for reporting period.	TIMING	(3,214)	234.79%
<b>Land</b>			
<b>Housing</b>			
Land Acquisition - Land acquisition costs higher than anticipated for reporting period	TIMING	(49,627)	
<b>Total (Over)/Under Budget</b>		<u>(49,627)</u>	<b>0.00%</b>
<b>Buildings</b>			
<b>Recreation &amp; Culture</b>			
LRCI 2 - Lesser Hall Flooring Replacement - Project not yet commenced	TIMING	15,000	
Swimming Pool Buildings - Lands & Buildings - Project expenses lower than anticipated for reporting period.	TIMING	4,974	
LRCI 2 - Swimming Pool Buildings - Gym Access Upgrade - Project expenses higher than anticipated.	TIMING	(32,215)	
LRCI 2 - Swimming Pool Buildings - Floor Covering Replacement - Project expenses lower than anticipated for reporting period.	TIMING	25,522	
<b>Economic Services</b>			
LRCI Building Projects - Flaxmill - Project expenses higher than anticipated for reporting period	TIMING	(4,820)	
<b>Other Property &amp; Services</b>			
Administration Building - Building Renewals & Upgrades - No Budget allocation	PERMANENT	(5,000)	
<b>**NB**</b>			
Rylington Park House Capital - Project expenses lower than anticipated for reporting period.	TIMING	17,998	
Rylington Park Chemical Shed - Project expenses lower than anticipated.	PERMANENT	5,381	
		<u>(16,895)</u>	<b>Within Threshold</b>
<b>Plant &amp; Equipment</b>			
<b>Recreation &amp; Culture</b>			
Swimming Pool - Plant & Equipment - Acquisition not yet occurred.	TIMING	7,500	
<b>Transport</b>			
DWS - Fleet Vehicles - Acquisition not yet occurred.		48,000	
Light Plant (eg Portable Traffic Lights) - Acquisition expenses lower than anticipated for reporting period.	TIMING	35,000	
Heavy Plant (Graders etc) Purchases - All acquisitions not yet occurred.	TIMING	540,037	
<b>Other Property &amp; Services</b>			
Pool Vehicle - Acquisition not yet occurred.		60,000	
Rylington Park Plant & Equipment - Acquisition not yet occurred.	TIMING	60,000	
Rylington Park Dorm Rooms Air Conditioners - Air conditioning expenses higher than budget estimate.	PERMANENT	(56,642)	
<b>Total (Over)/Under Budget</b>		<u>688,895</u>	<b>287.51%</b>
<b>Road Construction</b>			
Roads to Recovery Road Projects - Project expenditure lower than anticipated for reporting period.	TIMING	337,570	
Regional Road Group - Project expenses lower than anticipated for reporting period.	TIMING	648,153	
Municipal Funded Gravel Sheetting Road Projects - Project not yet commenced	TIMING	57,801	
Municipal Funded - Winter Grading - Project expenses higher than anticipated for reporting period.	TIMING	(91,822)	
<b>Total (Over)/Under Budget</b>		<u>1,121,702</u>	<b>77.82%</b>

**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 31 MAY 2022**

**EXPLANATION OF MATERIAL VARIANCES**

<b>REPORTING PROGRAM &amp; EXPLANATION</b>	<b>TIMING / PERMANENT</b>	<b>\$ VARIANCE</b>	<b>% VARIANCE</b>
<b><u>Footpath Construction</u></b>			
Footpaths/Bike paths Construction - Projects not yet commenced.	TIMING	143,850	
<b>Total (Over)/Under Budget</b>		<b>143,850</b>	<b>0.00%</b>
<b><u>Drainage Infrastructure</u></b>			
Drainage Projects - Drainage projects expenses lower than anticipated for reporting period.	TIMING	49,269	
<b>Total (Over)/Under Budget</b>		<b>49,269</b>	<b>(8130.20%)</b>
<b><u>Airport Infrastructure</u></b>			
Aerodrome Runway Reconstruction - Project expenses lower than anticipated for reporting period.	TIMING	8,914	
<b>Total (Over)/Under Budget</b>		<b>8,914</b>	<b>(21.92%)</b>
<b><u>Parks &amp; Ovals Infrastructure</u></b>			
Sandakan Memorial Capital Improvements - Project expenses lower than anticipated for reporting period.	TIMING	4,926	
<b>Total (Over)/Under Budget</b>		<b>4,926</b>	<b>77.29%</b>
<b><u>Recreation Infrastructure</u></b>			
LRCI 2 Swimming Pool Capital Upgrades - Project expenses lower than anticipated for reporting period	TIMING	24,819	
LRCI 2 - Swimming Pool Chlorine System Replacement - Project expenses lower than anticipated for reporting period.	TIMING	2,767	
Recreation Infrastructure - Capital Renewals - Pipeline project not yet commenced	TIMING	150,000	
Football Oval Lighting Upgrade - CSRFF - Project expenses lower than anticipated for reporting period	TIMING	91,968	
<b>Total (Over)/Under Budget</b>		<b>269,554</b>	<b>118.01%</b>
<b><u>Other Infrastructure</u></b>			
<b><u>Economic Services</u></b>			
LRCI 1 - Flax Mill / Caravan Park Upgrades - Project expenses higher than anticipated for reporting period.	TIMING	(7,033)	
LRCI 1 - Tourism Centre Upgrades		0	
Flaxmill Fence & Water Supply Upgrade (Other Inf)	TIMING	(19,007)	
Boyup Brook Viewing Tower Construction - Project not proceeding - funding application unsuccessful.	PERMANENT	497,456	
<b><u>Other Property &amp; Services</u></b>			
Rylington Park Rain Water Tank - Project expenses lower than anticipated for reporting period.	TIMING	8,638	
<b>Total (Over)/Under Budget</b>		<b>480,054</b>	<b>1132.15%</b>
<b>Note: (NB) = No Budget Provision Made</b>			

**SHIRE OF BOYUP BROOK**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDING 30 APRIL 2022**

	Note	2020-21 ACTUAL \$	2021-22 ACTUAL \$	Variance \$
<b>Current assets</b>				
Unrestricted Cash & Cash Equivalents		2,976,194	3,939,120	962,925
Restricted Cash		2,389,329	2,390,698	1,369
Trade and other receivables		621,352	1,172,589	551,237
Inventories		702,685	702,685	0
Other assets		0	0	0
<b>Total current assets</b>		<b>6,693,671</b>	<b>8,267,913</b>	<b>1,574,242</b>
<b>Non-current assets</b>				
Trade and other receivables		23,574	23,574	0
LG House Unit Trust		73,807	73,807	0
Land		2,302,466	2,522,093	219,627
Buildings		10,077,463	10,408,902	331,439
Furniture & Equipment		54,435	54,435	0
Plant & Equipment		2,730,905	2,943,238	212,332
Infrastructure Assets - Roads		75,298,522	76,780,502	1,481,981
Infrastructure Assets - Bridges		17,641,156	17,641,156	0
Infrastructure Assets - Footpaths		1,147,516	1,147,516	0
Infrastructure Assets - Recreation		1,617,220	1,843,194	225,974
Infrastructure Assets - Drainage		10,349,028	10,349,634	606
Infrastructure Assets - Parks/Ovals		415,130	417,565	2,436
Infrastructure Assets - Other		3,322,929	3,371,704	48,775
<b>Total non-current assets</b>		<b>125,054,149</b>	<b>127,577,320</b>	<b>2,523,171</b>
<b>Total assets</b>		<b>131,747,819</b>	<b>135,845,232</b>	<b>4,097,413</b>
<b>Current liabilities</b>				
Trade and other payables		417,279	964,594	-547,315
Bonds and deposits		41,331	97,819	-56,488
Contract Liabilities		685,660	681,787	3,872
Interest-bearing loans and borrowings		20,178	0	20,178
Provisions		338,207	338,207	0
<b>Total current liabilities</b>		<b>1,502,654</b>	<b>2,082,407</b>	<b>-579,753</b>
<b>Non-current liabilities</b>				
Interest-bearing loans and borrowings		93,502	93,502	0
Provisions		16,850	16,850	0
<b>Total non-current liabilities</b>		<b>110,352</b>	<b>110,352</b>	<b>0</b>
<b>Total liabilities</b>		<b>1,613,006</b>	<b>2,192,759</b>	<b>-579,753</b>
<b>Net assets</b>		<b>130,134,813</b>	<b>133,652,473</b>	<b>3,517,660</b>
<b>Equity</b>				
Retained surplus		59,469,831	59,468,462	-1,369
Net Result		0	3,517,660	3,517,660
Reserve - asset revaluation		68,275,654	68,275,654	0
Reserve - Cash backed		2,389,329	2,390,698	1,369
<b>Total equity</b>		<b>130,134,813</b>	<b>133,652,473</b>	<b>3,517,660</b>

This statement is to be read in conjunction with the accompanying notes

**SHIRE OF BOYUP BROOK  
STATEMENT OF CASH FLOWS  
FOR THE PERIOD ENDING 30 APRIL 2022**

	Note	2020-21 ACTUAL \$	2021-22 BUDGET \$	2021-22 ACTUAL \$
<b>Cash Flows from operating activities</b>				
<b>Payments</b>				
Employee Costs		(3,375,493)	(3,458,423)	(2,629,997)
Materials & Contracts		(1,285,877)	(2,336,056)	(1,626,796)
Utilities (gas, electricity, water, etc)		(191,781)	(221,024)	(162,913)
Insurance		(203,291)	(8,525)	(236,326)
Interest Expense		(76,918)	(244,831)	(6,399)
Goods and Services Tax Paid		(81,639)	0	(115,805)
Other Expenses		(201,857)	(345,259)	(240,867)
		<b>(5,416,856)</b>	<b>(6,614,118)</b>	<b>(5,019,104)</b>
<b>Receipts</b>				
Rates		2,946,636	3,142,969	3,072,074
Operating Grants & Subsidies		1,936,757	1,004,774	2,050,806
Fees and Charges		1,803,022	1,836,814	1,319,837
Interest Earnings		32,364	32,100	28,760
Goods and Services Tax		3,391	359,700	(27,100)
Other		768,139	801,352	1,162,253
		<b>7,490,309</b>	<b>7,177,709</b>	<b>7,606,629</b>
<b>Net Cash flows from Operating Activities</b>		<b>2,073,454</b>	<b>563,591</b>	<b>2,587,525</b>
<b>Cash flows from investing activities</b>				
<b>Payments</b>				
Purchase of Land		0	(170,000)	(219,627)
Purchase of Buildings		(216,335)	(314,544)	(331,439)
Purchase Plant and Equipment		(183,576)	(928,500)	(239,605)
Purchase Furniture and Equipment		(16,750)	0	0
Purchase Road Infrastructure Assets		(1,680,847)	(2,467,451)	(1,441,320)
Purchase of Bridges Assets		(722,000)	(170,000)	0
Purchase of Footpath Assets		0	(143,850)	0
Purchase Drainage Assets		(85,356)	(49,875)	(606)
Purchase Parks & Ovals Assets		(4,000)	(11,300)	(8,809)
Purchase Recreation Assets		(134,056)	(497,964)	(225,974)
Purchase Infrastructure Other Assets		(96,808)	(696,395)	(83,063)
<b>Receipts</b>				
Proceeds from Sale of Assets		192,727	62,500	27,273
Non-Operating grants used for Development of Assets		2,069,877	2,000,869	978,829
		<b>(877,124)</b>	<b>(3,386,510)</b>	<b>(1,544,342)</b>
<b>Cash flows from financing activities</b>				
Repayment of Debentures		(319,487)	(27,711)	(20,178)
Advances to Community Groups		0	0	0
Revenue from Self Supporting Loans		0	0	0
Proceeds from New Debentures		0	170,000	0
<b>Net cash flows from financing activities</b>		<b>(319,487)</b>	<b>142,289</b>	<b>(20,178)</b>
<b>Net increase/(decrease) in cash held</b>		<b>876,843</b>	<b>(2,680,630)</b>	<b>1,023,005</b>
<b>Cash at the Beginning of Reporting Period</b>		<b>4,492,791</b>	<b>5,276,581</b>	<b>5,369,634</b>
<b>Cash at the End of Reporting Period</b>		<b>5,369,634</b>	<b>2,595,951</b>	<b>6,392,639</b>

**SHIRE OF BOYUP BROOK  
STATEMENT OF CASH FLOWS  
FOR THE PERIOD ENDING 30 APRIL 2022**

**Notes**

	2020-21 ACTUAL \$	2021-22 BUDGET \$	2021-22 ACTUAL \$
<b>RECONCILIATION OF CASH</b>			
Cash at Bank	2,654,711	57,821	4,186,140
Restricted Cash	2,708,973	2,532,180	2,200,348
Cash on Hand	5,950	5,950	6,150
<b>TOTAL CASH</b>	<b>5,369,634</b>	<b>2,595,951</b>	<b>6,392,639</b>
<b>RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT</b>			
Net Result (As per Comprehensive Income Statement)	1,187,530	(497,188)	3,517,660
Add back Depreciation	3,504,032	3,586,939	0
(Gain)/Loss on Disposal of Assets	(70,178)	-	0
AASB15 Adjustment			
LG House Unit trust	(2,586)		
Self Supporting Loan Principal Reimbursements	0	-	0
Contributions for the Development of Assets	(2,231,363)	(2,000,869)	(955,107)
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	(71,503)	0	0
(Increase)/Decrease in Receivables	(331,582)	482,777	(574,960)
Increase/(Decrease) in Accounts Payable	135,294	(362,182)	599,931
Increase/(Decrease) in Contract Liability	27,595	(685,931)	0
Increase/(Decrease) in Prepayments	0	0	0
Increase/(Decrease) in Employee Provisions	(73,784)	40,045	0
Increase/(Decrease) in Accrued Expenses	0	0	0
Rounding	-	0	0
<b>NET CASH FROM/(USED) IN OPERATING ACTIVITIES</b>	<b>2,073,454</b>	<b>563,591</b>	<b>2,587,525</b>



***Shire of Boyup Brook***  
***MONTHLY FINANCIAL REPORT***

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
Proceeds Sale of Assets								
123001	Proceeds Sale of Assets		(\$62,500)	(\$27,273)	(\$27,273)	\$0	(\$62,500)	\$0
092010	Proceeds - Sale of Land/Buildings		\$0	\$0	\$0	\$0	\$0	\$0
PROCEEDS FROM SALE OF ASSETS			(\$62,500)	(\$27,273)	(\$27,273)	\$0	(\$62,500)	\$0
Written Down Value								
	Written Down Value - Works Plant		\$62,500	\$0	\$0	\$0	\$0	\$62,500
Sub Total - WDV ON DISPOSAL OF ASSET			\$62,500	\$0	\$0	\$0	\$0	\$62,500
Total - GAIN/LOSS ON DISPOSAL OF ASSET			\$0	(\$27,273)	(\$27,273)	\$0	(\$62,500)	\$62,500
Total - OPERATING STATEMENT			\$0	(\$27,273)	(\$27,273)	\$0	(\$62,500)	\$62,500

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
RATES							
OPERATING EXPENDITURE							
031103	Rates Administration Activity Costs	\$98,745	\$84,350	\$0	\$84,350	\$0	\$107,765
031101	Collection Costs	\$4,582	\$0	\$0	\$0	\$0	\$5,000
031100	Valuation Charges	\$14,688	\$1,033	\$0	\$1,033	\$0	\$17,160
031102	Search Costs	\$164	\$0	\$0	\$0	\$0	\$300
Sub Total - GENERAL RATES OP EXP		\$118,178	\$85,383	\$0	\$85,383	\$0	\$130,225
OPERATING INCOME							
031001	Rates · GRV	(\$481,306)	\$0	\$0	\$0	(\$481,306)	\$0
031002	Rates · UV	(\$2,222,749)	\$0	\$0	\$0	(\$2,222,749)	\$0
031003	Rates · GRV - Minimum	(\$53,040)	\$0	\$0	\$0	(\$53,040)	\$0
031004	Rates · UV - Minimum	(\$384,869)	\$0	\$0	\$0	(\$384,869)	\$0
031006	Rates · Ex-Gratia Rates	(\$1,255)	\$0	\$0	\$0	(\$1,255)	\$0
031013	Rates Administration Fee	\$0	\$0	\$0	\$0	\$0	\$0
031005	Rates · Instalment Interest	(\$3,000)	(\$3,377)	(\$3,377)	\$0	(\$3,000)	\$0
031007	Rates · Non Payment Penalty - LG	(\$18,837)	(\$19,583)	(\$19,583)	\$0	(\$20,700)	\$0
01023	Pensioner Deferred Rate Interest	\$0	\$0	\$0	\$0	\$0	\$0
031008	Rates · Rate Enquiries	(\$8,200)	(\$10,371)	(\$10,371)	\$0	(\$10,000)	\$0
031009	Rates - ESL Administration Fee	(\$4,000)	\$0	\$0	\$0	(\$4,000)	\$0
031010	Rates - Reimbursements	\$0	\$0	\$0	\$0	(\$5,000)	\$0
031011	Rates · Penalty Interest - DFES	(\$700)	(\$889)	(\$889)	\$0	(\$700)	\$0
031012	Rates · Rates Interims	\$0	(\$3,149,138)	(\$3,149,138)	\$0	\$0	\$0
031104	Rates Written Off	\$229	\$0	\$0	\$0	\$250	\$0
Sub Total - GENERAL RATES OP INC		(\$3,177,727)	(\$3,183,358)	(\$3,183,358)	\$0	(\$3,186,369)	\$0
Total - GENERAL RATES		(\$3,059,548)	(\$3,097,975)	(\$3,183,358)	\$85,383	(\$3,186,369)	\$130,225

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER GENERAL PURPOSE FUNDING								
OPERATING EXPENDITURE								
032100	General Purpose Funding - Administration Allocated		\$6,547	\$5,593	\$0	\$5,593	\$0	\$7,145
032101	General Purpose Funding - Doubtful Debts Expense		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP			\$6,547	\$5,593	\$0	\$5,593	\$0	\$7,145
OPERATING INCOME								
032001	General Purpose Grants Federal Commission (OP)		(\$257,483)	(\$952,986)	(\$952,986)	\$0	(\$343,310)	\$0
032002	General Purpose Grants Federal - Roads (OP)		(\$247,733)	(\$978,144)	(\$978,144)	\$0	(\$330,310)	\$0
032003	General Purpose Funding - Interest On Investments - Municipal A		(\$679)	(\$3,446)	(\$3,446)	\$0	(\$700)	\$0
032004	Interest on Investments - Reserves Account		(\$2,850)	(\$1,369)	(\$1,369)	\$0	(\$5,000)	\$0
032006	General Purpose Funding - Interest on Investments - Medical Fun		\$0	\$0	\$0	\$0	\$0	\$0
032007	General Purpose Funding - Interest on Investments - Business Or		(\$970)	\$0	\$0	\$0	(\$1,000)	\$0
032008	General Purpose Funding - Interest on Investments - Short Term		(\$970)	(\$96)	(\$96)	\$0	(\$1,000)	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC			(\$510,684)	(\$1,936,041)	(\$1,936,041)	\$0	(\$681,320)	\$0
Total - OTHER GENERAL PURPOSE FUNDING			(\$504,137)	(\$1,930,448)	(\$1,936,041)	\$5,593	(\$681,320)	\$7,145
Total - GENERAL PURPOSE FUNDING			(\$3,563,685)	(\$5,028,424)	(\$5,119,399)	\$90,975	(\$3,867,689)	\$137,370

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
MEMBERS OF COUNCIL							
OPERATING EXPENDITURE							
041100	Members - Sitting Fees.	\$69,236	\$48,062	\$0	\$48,062	\$0	\$75,560
041119	Website Expenses	\$3,207	\$0	\$0	\$0	\$0	\$3,500
041101	Members - Training Costs	\$7,452	\$3,143	\$0	\$3,143	\$0	\$10,800
041102	Members - Travelling Costs	\$4,692	\$2,697	\$0	\$2,697	\$0	\$6,800
041103	Members - Telecommunications Reimbursements	\$7,949	\$7,291	\$0	\$7,291	\$0	\$11,520
041104	Members - Other Expenses	\$4,400	\$3,853	\$0	\$3,853	\$0	\$4,400
041105	Members - Conferences/Seminars Costs	\$15,058	\$118	\$0	\$118	\$0	\$15,850
041106	Members - President's Allowance	\$4,934	\$6,853	\$0	\$6,853	\$0	\$10,280
041107	Members - Deputy President's Allowance	\$1,259	\$1,713	\$0	\$1,713	\$0	\$2,570
041108	Members - Council Chamber Expenses	\$1,029	\$1,330	\$0	\$1,330	\$0	\$1,050
041109	Members - Refreshments & Receptions	\$15,743	\$28,372	\$0	\$28,372	\$0	\$17,181
041110	Members - Bunbury Wellington GOC Projects	\$0	\$0	\$0	\$0	\$0	\$0
041111	Members - Insurance Costs For Members	\$5,904	\$7,310	\$0	\$7,310	\$0	\$5,904
041112	Members - Subscriptions	\$8,835	\$8,945	\$0	\$8,945	\$0	\$8,835
041113	Members - Election Expenses	\$4,365	\$8,378	\$0	\$8,378	\$0	\$4,400
041114	Members - Donations	\$48,200	\$30,057	\$0	\$30,057	\$0	\$48,200
041118	ICT - Councillors	\$1,980	\$0	\$0	\$0	\$0	\$2,640
041120	Warren Blackwood Alliance Expenses	\$30,000	\$5,695	\$0	\$5,695	\$0	\$30,000
041150	Members - Admin Allocation	\$52,646	\$44,971	\$0	\$44,971	\$0	\$57,455
041190	Depreciation - Membership	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - MEMBERS OF COUNCIL OP/EXP		\$286,889	\$208,788	\$0	\$208,788	\$0	\$316,945
OPERATING INCOME							
041001	Members - Reimbursements Income	\$0	\$0	\$0	\$0	\$0	\$0
041002	Other Governance - Sundry Reimbursements Income	\$0	(\$250)	(\$250)	\$0	\$0	\$0
041003	Other Governance - Other Minor Income	\$0	\$0	\$0	\$0	\$0	\$0
041004	Members - Operating Grants and Contributions	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - MEMBERS OF COUNCIL OP/INC		\$0	(\$250)	(\$250)	\$0	\$0	\$0
Total - MEMBERS OF COUNCIL		\$286,889	\$208,538	(\$250)	\$208,788	\$0	\$316,945

***Shire of Boyup Brook***  
***MONTHLY FINANCIAL REPORT***

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
GOVERNANCE								
OPERATING EXPENDITURE								
042100	Other Governance - Admin Allocated		\$78,969	\$67,457	\$0	\$67,457	\$0	\$86,183
Sub Total - GOVERNANCE - GENERAL OP/EXP			\$78,969	\$67,457	\$0	\$67,457	\$0	\$86,183
OPERATING INCOME								
Sub Total - GOVERNANCE - GENERAL OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - GOVERNANCE - GENERAL			\$78,969	\$67,457	\$0	\$67,457	\$0	\$86,183
Total - GOVERNANCE			\$365,858	\$275,995	(\$250)	\$276,245	\$0	\$403,128

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
LAW, ORDER AND PUBLIC SAFETY							
FIRE PREVENTION							
OPERATING EXPENDITURE							
051109	ESL - Insurances Fire Appliances and Personnel	\$36,256	\$32,395	\$0	\$32,395	\$0	\$36,256
051112	Fire Prevention And Support	\$16,061	\$25,362	\$0	\$25,362	\$0	\$16,060
051101	Fire Break Inspection Expenses	\$3,540	\$3,429	\$0	\$3,429	\$0	\$3,540
051102	Fire Hazard Reductions Expenses	\$5,918	\$21,059	\$0	\$21,059	\$0	\$6,881
051104	Minor Fire Plant & Equipment Purchases non ESL	\$367	\$0	\$0	\$0	\$0	\$400
051105	Fire Plant & Equipment Maintenance - Non ESL	\$458	\$0	\$0	\$0	\$0	\$500
051106	ESL - Fire Vehicle Maintenance Costs	\$11,010	\$11,296	\$0	\$11,296	\$0	\$11,010
051107	ESL - Brigade Utilities, rates and taxes	\$275	\$0	\$0	\$0	\$0	\$275
051108	ESL - Other Goods & Services relating to Fires	\$2,200	\$1,142	\$0	\$1,142	\$0	\$2,200
051111	ESL - Minor Fire Plant/Equip Under \$1500	\$5,000	\$0	\$0	\$0	\$0	\$5,000
051114	ESL - Land & Building Maintenance	\$770	\$3,017	\$0	\$3,017	\$0	\$770
051115	ESL - Clothing and Accessories	\$40,000	\$45,583	\$0	\$45,583	\$0	\$40,000
051116	ESL - Plant and Equipment Maintenance	\$1,500	\$26,965	\$0	\$26,965	\$0	\$1,500
051117	BFRC - Bushfire Risk Planning	\$1,152	\$8,707	\$0	\$8,707	\$0	\$1,458
051118	DFES Fire Defence Grant Expenses	\$13,114	\$0	\$0	\$0	\$0	\$13,520
051120	Bush Fire - Mitigation Activity Funded	\$66,411	\$18,615	\$0	\$18,615	\$0	\$66,411
051150	Admin Allocation - Fire Control	\$52,646	\$44,971	\$0	\$44,971	\$0	\$57,455
051190	Depreciation - Fire Control	\$670	\$0	\$0	\$0	\$0	\$670
Sub Total - FIRE PREVENTION OP/EXP		\$257,348	\$244,675	\$0	\$244,675	\$0	\$263,906
OPERATING INCOME							
051001	Fire Infringements/Fines Income	(\$500)	(\$550)	(\$550)	\$0	(\$500)	\$0
051002	Sale Of Fire Maps Income	(\$100)	(\$114)	(\$114)	\$0	(\$100)	\$0
051004	ESL - Funding Operating Grant Income	(\$151,789)	(\$143,750)	(\$143,750)	\$0	(\$151,789)	\$0
Sub Total - FIRE PREVENTION OP/INC		(\$152,389)	(\$145,322)	(\$145,322)	\$0	(\$152,389)	\$0
Total - FIRE PREVENTION		\$104,959	\$99,353	(\$145,322)	\$244,675	(\$152,389)	\$263,906



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
ANIMAL CONTROL								
OPERATING EXPENDITURE								
052100	Ranger Services Operation Costs		\$1,897	\$10,419	\$0	\$10,419	\$0	\$2,100
052005	Trap Hire Refunds		\$50	\$0	\$0	\$0	\$0	\$50
052101	Ranger Vehicle Operating Expenses		\$3,162	\$0	\$0	\$0	\$0	\$3,450
052102	Dog License Discs Costs		\$250	\$271	\$0	\$271	\$0	\$250
052103	Other Control Expenses		\$1,604	\$14,869	\$0	\$14,869	\$0	\$1,748
052104	Animal Impounding Costs		\$5,000	\$3,095	\$0	\$3,095	\$0	\$5,000
052109	Cat License Tags Expense		\$100	\$90	\$0	\$90	\$0	\$100
052110	Ranger Services Salary Super and Employee Costs		\$49,221	\$37,677	\$0	\$37,677	\$0	\$52,271
052150	Admin Allocation - Animal Control		\$19,783	\$16,893	\$0	\$16,893	\$0	\$21,582
052190	Depreciation		\$367	\$0	\$0	\$0	\$0	\$400
Sub Total - ANIMAL CONTROL OP/EXP			\$81,433	\$83,313	\$0	\$83,313	\$0	\$86,951
OPERATING INCOME								
052001	Animal Fines & Penalties Income		\$0	(\$3,143)	(\$3,143)	\$0	\$0	\$0
052002	Animal Impounding Fees Income		(\$300)	(\$1,695)	(\$1,695)	\$0	(\$300)	\$0
052003	Dog Registrations Charges		(\$5,851)	(\$7,192)	(\$7,192)	\$0	(\$6,000)	\$0
052004	Cat Registration Charges		\$0	\$0	\$0	\$0	\$0	\$0
052006	Animal Control Income - Grant		\$0	\$0	\$0	\$0	\$0	\$0
052105	Trap Hire Income		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - ANIMAL CONTROL OP/INC			(\$6,151)	(\$12,030)	(\$12,030)	\$0	(\$6,300)	\$0
Total - ANIMAL CONTROL			\$75,282	\$71,283	(\$12,030)	\$83,313	(\$6,300)	\$86,951

***Shire of Boyup Brook***  
***MONTHLY FINANCIAL REPORT***

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER LAW ORDER & PUBLIC SAFETY								
OPERATING EXPENDITURE								
053100	Local Emergency Management Committee Expenses		\$300	\$0	\$0	\$0	\$0	\$300
053150	Administration Allocated - Emergency Mgt		\$19,776	\$16,893	\$0	\$16,893	\$0	\$21,582
053190	Depreciation		\$25,056	\$0	\$0	\$0	\$0	\$27,345
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP			\$45,132	\$16,893	\$0	\$16,893	\$0	\$49,227
OPERATING INCOME								
053002	Non-Operating Grants CCTV		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER LAW ORDER PUBLIC SAFETY			\$45,132	\$16,893	\$0	\$16,893	\$0	\$49,227
Total - LAW ORDER & PUBLIC SAFETY			\$225,373	\$187,529	(\$157,352)	\$344,881	(\$158,689)	\$400,084

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
HEALTH FAMILY STOP CENTRE								
OPERATING EXPENDITURE								
071100	B0101	Family Stop Centre - Operation	\$11,490	\$7,345	\$0	\$7,345	\$0	\$11,766
071150		Admin Allocated - Family Stop Centre	\$13,229	\$11,300	\$0	\$11,300	\$0	\$14,437
071190		Depreciation - Family Stop Centre	\$3,390	\$0	\$0	\$0	\$0	\$3,700
Sub Total - HEALTH FAMILY STOP OP/EXP			\$28,109	\$18,645	\$0	\$18,645	\$0	\$29,903
OPERATING INCOME								
Sub Total - HEALTH FAMILY STOP OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - HEALTH FAMILY STOP			\$28,109	\$18,645	\$0	\$18,645	\$0	\$29,903
HEALTH ADMINISTRATION & INSPECTION								
OPERATING EXPENDITURE								
072100		Health Administration Services Expenses	\$32,250	\$31,694	\$0	\$31,694	\$0	\$32,250
072101		Other Health Administration Expenses	\$118	\$479	\$0	\$479	\$0	\$150
072102		Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$0
072103		Health Administration Superannuation	\$3,630	\$0	\$0	\$0	\$0	\$3,630
072150		Admin Allocation - Other Health	\$13,233	\$11,300	\$0	\$11,300	\$0	\$14,437
Sub Total - HEALTH ADMIN AND INSPECTION OP/EXP			\$49,231	\$43,473	\$0	\$43,473	\$0	\$50,467
OPERATING INCOME								
072001		Food Stall Permit Charges	\$0	(\$236)	(\$236)	\$0	\$0	\$0
072002		Temporary Camping Site Permit Charges	(\$100)	(\$300)	(\$300)	\$0	(\$100)	\$0
072003		Food Business Registration Fee	(\$794)	(\$1,094)	(\$1,094)	\$0	(\$883)	\$0
072004		Annual Inspections	\$0	\$0	\$0	\$0	\$0	\$0
072005		Lodging House Registration Fees	(\$306)	\$0	\$0	\$0	(\$306)	\$0
Sub Total - HEALTH ADMIN AND INSPECTION OP/INC			(\$1,200)	(\$1,629)	(\$1,629)	\$0	(\$1,289)	\$0
Total - HEALTH ADMIN AND INSPECTION			\$48,031	\$41,844	(\$1,629)	\$43,473	(\$1,289)	\$50,467

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER HEALTH - MEDICAL SERVICES								
OPERATING EXPENDITURE								
074100	B0105	Housing General Practitioner - Medical Service	\$12,912	\$14,156	\$0	\$14,156	\$0	\$13,963
074102		Boyup Brook Medical Services Building Costs	\$25,419	\$21,386	\$0	\$21,386	\$0	\$26,705
074101		Medical Services General Operations	\$7,894	\$23,515	\$0	\$23,515	\$0	\$9,810
074103		Medical Service Employee Costs	\$899,508	\$721,702	\$0	\$721,702	\$0	\$1,015,818
074105		Postage, Printing & Stationery	\$3,620	\$3,839	\$0	\$3,839	\$0	\$4,600
074106		Medical Ctr - Telephones	\$6,322	\$5,700	\$0	\$5,700	\$0	\$6,900
074107		Medical Ctr - Subscriptions	\$4,614	\$2,626	\$0	\$2,626	\$0	\$5,971
074108		Medical Ctr - Insurances	\$16,508	\$6,948	\$0	\$6,948	\$0	\$16,508
074109		Medical Bank Fees	\$871	\$354	\$0	\$354	\$0	\$950
074110		Medical Ctr - Computer Expenses	\$28,145	\$20,764	\$0	\$20,764	\$0	\$29,936
074111		Medical Ctr - Medical Supplies & Equipt	\$21,167	\$16,328	\$0	\$16,328	\$0	\$23,100
074112		Medical Ctr - Locum Doctor	\$32,076	\$18,605	\$0	\$18,605	\$0	\$48,600
074113		Medical Ctr - Superannuation	\$105,977	\$72,358	\$0	\$72,358	\$0	\$117,270
074114		Medical Ctr - Training	\$2,500	\$1,366	\$0	\$1,366	\$0	\$2,500
074115		Medical Ctr - Sundry Expenses	\$11,006	\$3,317	\$0	\$3,317	\$0	\$12,100
074116		Medical Service Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$31,245
074117		Medical - Fringe Benefit Tax	\$1,890	\$0	\$0	\$0	\$0	\$2,520
074118		Medical Employee (Packaging) Costs	\$0	\$0	\$0	\$0	\$0	\$1,200
074119		Medical Doubtful Debts Expense	\$0	\$0	\$0	\$0	\$0	\$0
074150		Admin Allocated - Boyup Brook Medical Services	\$59,194	\$50,564	\$0	\$50,564	\$0	\$64,601
074191		Depreciation - Medical Centre	\$7,789	\$0	\$0	\$0	\$0	\$8,500
074190		Depreciation - Housing GP - 5 Rogers Ave	\$6,231	\$0	\$0	\$0	\$0	\$6,800
Sub Total - PREVENTIVE SRVS - OP/EXP			\$1,253,641	\$983,527	\$0	\$983,527	\$0	\$1,449,597
OPERATING INCOME								
074001		Surgery Turnover	(\$973,500)	(\$646,588)	(\$646,588)	\$0	(\$1,100,000)	\$0
074002		Surgery Rental Income	(\$6,497)	(\$1,636)	(\$1,636)	\$0	(\$7,091)	\$0
074003		Medical - Reimbursement	\$0	(\$13,906)	(\$13,906)	\$0	\$0	\$0
074004		Grants, Reimbursements and Contributions	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PREVENTIVE SRVS - OP/INC			(\$979,997)	(\$662,131)	(\$662,131)	\$0	(\$1,107,091)	\$0
Total - PREVENTIVE SERVICES			\$273,644	\$321,397	(\$662,131)	\$983,527	(\$1,107,091)	\$1,449,597

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES PERIOD 11 31 MAY 2022		CURRENT YEAR YTD ACTUALS 31 MAY 2022		ADOPTED BUDGET 2021-22	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>PREVENTIVE SERVICE - OTHER</b>							
<b>OPERATING EXPENDITURE</b>							
073100	Analytical Expenses	\$475	\$483	\$0	\$483	\$0	\$475
<b>Sub Total - PREVENTIVE SRVS - OTHER OP/EXP</b>		\$475	\$483	\$0	\$483	\$0	\$475
<b>Total - PREVENTIVE SERVICES - OTHER</b>		\$475	\$483	\$0	\$483	\$0	\$475
<b>OTHER HEALTH</b>							
<b>OPERATING EXPENDITURE</b>							
075100	Ambulance Centre Operation	\$12,648	\$12,702	\$0	\$12,702	\$0	\$24,648
075150	Admin Allocated - Other Health	\$13,229	\$11,300	\$0	\$11,300	\$0	\$14,437
<b>Sub Total - OTHER HEALTH OP/EXP</b>		\$25,877	\$24,001	\$0	\$24,001	\$0	\$39,085
<b>OPERATING INCOME</b>							
<b>Sub Total - OTHER HEALTH OP/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - OTHER HEALTH</b>		\$25,877	\$24,001	\$0	\$24,001	\$0	\$39,085
<b>Total - HEALTH</b>		\$376,136	\$406,370	(\$663,760)	\$1,070,130	(\$1,108,380)	\$1,569,527

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER EDUCATION								
OPERATING EXPENDITURE								
081100	Community Resource Centre		\$4,745	\$2,769	\$0	\$2,769	\$0	\$4,745
081101	Rylington Park Farm Complex		\$0	\$31,772	\$0	\$31,772	\$0	\$0
081102	Donations - Other Education		\$250	\$150	\$0	\$150	\$0	\$250
081103	Early Learning Centre - Employee Costs		\$184,145	\$203,601	\$0	\$203,601	\$0	\$201,036
081104	Early Learning Centre - Operating Costs		\$16,657	\$14,680	\$0	\$14,680	\$0	\$18,000
081150	Admin Allocation - Other Education		\$13,233	\$11,300	\$0	\$11,300	\$0	\$14,437
081190	Depreciation - Community Resource Centre		\$4,601	\$0	\$0	\$0	\$0	\$5,020
081191	Depreciation - Rylington Park Farm Complex		\$15,477	\$0	\$0	\$0	\$0	\$16,885
Sub Total - OTHER EDUCATION OP/EXP			\$239,110	\$264,272	\$0	\$264,272	\$0	\$260,373
OPERATING INCOME								
081001	Rylington Park Reimbursements		\$0	\$0	\$0	\$0	\$0	\$0
081003	Early Learning Centre - Fees & Charges		(\$156,486)	(\$191,471)	(\$191,471)	\$0	(\$165,000)	\$0
081004	Early Learning Centre -Operating Income		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER EDUCATION OP/INC			(\$156,486)	(\$191,471)	(\$191,471)	\$0	(\$165,000)	\$0
Total - OTHER EDUCATION			\$82,624	\$72,801	(\$191,471)	\$264,272	(\$165,000)	\$260,373

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
AGED & DISABLED								
OPERATING EXPENDITURE								
082100	Support for Seniors Christmas Lunch		\$1,390	\$1,143	\$0	\$1,143	\$0	\$1,390
082104	Aged Needs Initiative Loan Interest		\$14,218	\$0	\$0	\$0	\$0	\$0
082150	Admin Allocated - Aged & Disabled		\$13,229	\$11,300	\$0	\$11,300	\$0	\$14,437
Sub Total - AGED & DISABLED OP/EXP			\$28,837	\$12,443	\$0	\$12,443	\$0	\$15,827
OPERATING INCOME								
Sub Total - AGED & DISABLED OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - AGED & DISABLED			\$28,837	\$12,443	\$0	\$12,443	\$0	\$15,827
OTHER WELFARE								
OPERATING EXPENDITURE								
083100	Other Welfare Expenses		\$500	\$0	\$0	\$0	\$0	\$500
083104	Depreciation		\$46	\$0	\$0	\$0	\$0	\$50
083105	Donations Expended		\$0	\$0	\$0	\$0	\$0	\$0
083150	Admin Allocated - Other Welfare		\$39,565	\$33,786	\$0	\$33,786	\$0	\$43,164
Sub Total - OTHER WELFARE OP/EXP			\$40,111	\$33,786	\$0	\$33,786	\$0	\$43,714
OPERATING INCOME								
Sub Total - OTHER WELFARE OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER WELFARE			\$40,111	\$33,786	\$0	\$33,786	\$0	\$43,714
Total - EDUCATION & WELFARE			\$151,572	\$119,029	(\$191,471)	\$310,500	(\$165,000)	\$319,914

***Shire of Boyup Brook***  
***MONTHLY FINANCIAL REPORT***

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
STAFF HOUSING								
OPERATING EXPENDITURE								
091100	Staff Housing		\$7,362	\$1,130	\$0	\$1,130	\$0	\$7,479
091130	Interest Paid Loan 115 - Staff House		\$2,670	\$2,267	\$0	\$2,267	\$0	\$2,268
091190	Depreciation - Staff Housing		\$5,255	\$0	\$0	\$0	\$0	\$5,735
091150	Staff Housing - Less Amt Allocated to Admin.		\$13,229	\$11,300	\$0	\$11,300	\$0	\$14,437
Sub Total - STAFF HOUSING OP/EXP			\$28,516	\$14,697	\$0	\$14,697	\$0	\$29,919
OPERATING INCOME								
Sub Total - STAFF HOUSING OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - STAFF HOUSING			\$28,516	\$14,697	\$0	\$14,697	\$0	\$29,919



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
HOUSING OTHER							
OPERATING EXPENDITURE							
092101	Boyup Brook Citizens Lodge	\$19,596	\$11,473	\$0	\$11,473	\$0	\$19,596
092102	Community Housing - Units	\$23,199	\$11,129	\$0	\$11,129	\$0	\$23,552
092103	Other	\$6,469	\$2,029	\$0	\$2,029	\$0	\$6,498
092104	6 Nix - Operating & Mtce Expense	\$143	\$0	\$0	\$0	\$0	\$145
092105	House - 1 Rogers Ave	\$13,309	\$8,623	\$0	\$8,623	\$0	\$13,418
092107	7 Knapp Street - Operating & Mtce Expense	\$4,900	\$2,526	\$0	\$2,526	\$0	\$5,145
092108	Property Selling Expenses	\$0	\$0	\$0	\$0	\$0	\$0
092109	Community Housing Maintenance - Grant Funded	\$0	\$7,887	\$0	\$7,887		
092150	Admin Allocation - Other Housing	\$13,362	\$11,414	\$0	\$11,414	\$0	\$14,583
092191	Depreciation - Other Housing	\$5,104	\$0	\$0	\$0	\$0	\$5,570
092192	Depreciation - House - 1 Rogers Ave	\$4,000	\$0	\$0	\$0	\$0	\$4,365
092190	Depreciation - Boyup Brook Citizens Lodge	\$29,674	\$0	\$0	\$0	\$0	\$32,385
Sub Total - HOUSING OTHER OP/EXP		\$119,757	\$55,081	\$0	\$55,081	\$0	\$125,256
HOUSING OPERATING INCOME							
092001	Rent 24A Proctor St	(\$8,187)	(\$7,770)	(\$7,770)	\$0	(\$8,932)	\$0
092002	Rent 24B Proctor St	(\$7,333)	(\$6,409)	(\$6,409)	\$0	(\$8,000)	\$0
092003	Rent 16A Forrest St	(\$9,075)	(\$7,770)	(\$7,770)	\$0	(\$9,900)	\$0
092004	Rent 16B Forrest St	(\$8,616)	(\$6,993)	(\$6,993)	\$0	(\$9,400)	\$0
092005	Rent 1 Rogers St	\$0	\$0	\$0	\$0	\$0	\$0
092006	Rent 6 Nix St	\$0	\$0	\$0	\$0	\$0	\$0
092007	Housing Reimbursements	(\$906)	(\$156)	(\$156)	\$0	(\$1,000)	\$0
092009	Other Housing: 7 Knapp St	(\$28,672)	(\$29,100)	(\$29,100)	\$0	(\$31,280)	\$0
092012	Profit on Sale of Asset	\$0	\$0	\$0	\$0	\$0	\$0
092011	Community Housing Maintenance Grant	(\$7,662)	(\$7,662)	(\$7,662)	\$0	(\$7,662)	\$0
Sub Total - HOUSING OTHER OP/INC		(\$70,452)	(\$65,860)	(\$65,860)	\$0	(\$76,174)	\$0
Total - HOUSING OTHER		\$49,305	(\$10,779)	(\$65,860)	\$55,081	(\$76,174)	\$125,256
Total - HOUSING		\$77,820	\$3,918	(\$65,860)	\$69,778	(\$76,174)	\$155,175

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
SANITATION - HOUSEHOLD REFUSE								
OPERATING EXPENDITURE								
101100		Refuse Collection Boyup Brook Townsite Expense	\$42,027	\$39,754	\$0	\$39,754	\$0	\$45,849
101101		Recycling Collection Boyup Brook Town Site	\$26,161	\$24,652	\$0	\$24,652	\$0	\$28,540
101106		Transfer Station Employee Costs	\$84,550	\$26,371	\$0	\$26,371	\$0	\$93,346
101102	B0400	Boyup Brook Transfer Station Costs	\$49,002	\$37,337	\$0	\$37,337	\$0	\$58,935
101103		Land Fill Disposal Site	\$38,106	\$52,426	\$0	\$52,426	\$0	\$44,365
101104		Townsite Street Bins Collection	\$9,044	\$12,364	\$0	\$12,364	\$0	\$10,260
101107		Drum Muster Expenses	\$1,600	\$2,664	\$0	\$2,664	\$0	\$1,600
101108		BB Transfer Station Superannuation	\$1,374	\$1,537	\$0	\$1,537	\$0	\$1,700
101119		Waste Bin Maintenance and Delivery	\$2,117	\$6,764	\$0	\$6,764	\$0	\$2,340
101150		Admin Allocated - Waste Management	\$26,323	\$22,486	\$0	\$22,486	\$0	\$28,728
101190		Depreciation - Waste Management	\$20,223	\$0	\$0	\$0	\$0	\$22,070
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP			\$300,526	\$226,354	\$0	\$226,354	\$0	\$337,733
SANITATION OPERATING INCOME								
101001		Refuse Collection Charges - Rates	(\$188,700)	(\$196,324)	(\$196,324)	\$0	(\$188,700)	\$0
101002		Waste Disposal Charges	(\$6,000)	(\$7,398)	(\$7,398)	\$0	(\$6,000)	\$0
101003		Recycling Scheme Income	(\$1,800)	(\$12,399)	(\$12,399)	\$0	(\$1,800)	\$0
101004		Scrap Metal Income	(\$2,376)	\$0	\$0	\$0	(\$2,400)	\$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC			(\$198,876)	(\$216,121)	(\$216,121)	\$0	(\$198,900)	\$0
Total - SANITATION HOUSEHOLD REFUSE			\$101,650	\$10,233	(\$216,121)	\$226,354	(\$198,900)	\$337,733

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
EFFLUENT DRAINAGE SYSTEM								
OPERATING EXPENDITURE								
103100	Septic Tank Inspection Expenses		\$200	\$0	\$0	\$0	\$0	\$200
103101	Liquid Waste Disposal Site (Stanton Road)		\$2,570	\$8,145	\$0	\$8,145	\$0	\$2,570
Sub Total - SEWERAGE OP/EXP			\$2,770	\$8,145	\$0	\$8,145	\$0	\$2,770
OPERATING INCOME								
103002	Septic Licence Fees		(\$3,440)	(\$2,832)	(\$2,832)	\$0	(\$4,000)	\$0
Sub Total - SEWERAGE OP/INC			(\$3,440)	(\$2,832)	(\$2,832)	\$0	(\$4,000)	\$0
Total - SEWERAGE			(\$670)	\$5,313	(\$2,832)	\$8,145	(\$4,000)	\$2,770
TOWN PLANNING & REGIONAL DEVELOPMENT								
OPERATING EXPENDITURE								
105100	Town Planning Admin & Control		\$24,306	\$60,056	\$0	\$60,056	\$0	\$28,752
105101	Admin Allocation - Town Planning		\$26,333	\$22,486	\$0	\$22,486	\$0	\$28,728
Sub Total - TOWN PLAN & REG DEV OP/EXP			\$50,639	\$82,541	\$0	\$82,541	\$0	\$57,480
OPERATING INCOME								
105001	Planning Application Fees		(\$4,671)	(\$2,730)	(\$2,730)	\$0	(\$5,000)	\$0
Sub Total - TOWN PLAN & REG DEV OP/INC			(\$4,671)	(\$2,730)	(\$2,730)	\$0	(\$5,000)	\$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT			\$45,968	\$79,811	(\$2,730)	\$82,541	(\$5,000)	\$57,480

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER COMMUNITY AMENITIES								
OPERATING EXPENDITURE								
106101		Cemetery - Operation	\$26,513	\$32,369	\$0	\$32,369	\$0	\$0
106101	B0420	Cemetery - Operation		\$0	\$0	\$0	\$0	\$29,037
106101	B0421	Niche Wall Plaques Operations	\$50	\$0	\$0	\$0	\$0	\$50
106101	G314	Cemetery Grounds	\$5,219	\$0	\$0	\$0	\$0	\$5,928
106102		Public Toilets - Operation		\$15,570	\$0	\$15,570	\$0	\$0
106102	B0450	Toilets - Lions Park Costs	\$3,323	\$0	\$0	\$0	\$0	\$3,675
106102	B0451	Toilets - Tourist Centre Costs	\$3,515	\$0	\$0	\$0	\$0	\$3,635
106102	B0452	Toilets - Town Hall (External) Costs	\$8,091	\$0	\$0	\$0	\$0	\$8,696
106103		Street Furniture	\$430	\$0	\$0	\$0	\$0	\$430
106150		Admin Allocation - Other Community Amenities	\$13,233	\$11,300	\$0	\$11,300	\$0	\$14,437
106151		Admin Allocation - Cemetery	\$1,470	\$1,256	\$0	\$1,256	\$0	\$1,604
106191		Depreciation - Public Toilets	\$926	\$0	\$0	\$0	\$0	\$1,010
106192		Depreciation - Other Community Service's	\$2,782	\$0	\$0	\$0	\$0	\$3,035
Sub Total - OTHER COMMUNITY AMENITIES OP/EXP			\$65,553	\$60,494	\$0	\$60,494	\$0	\$71,537
OPERATING INCOME								
106001		Cemetery Burial Fees	(\$13,000)	(\$7,560)	(\$7,560)	\$0	(\$13,000)	\$0
106002		License/Other Fees BB Cemetery	(\$1,000)	(\$2,991)	(\$2,991)	\$0	(\$1,000)	\$0
106004		Niche Wall Fees	(\$1,700)	(\$1,940)	(\$1,940)	\$0	(\$1,700)	\$0
Sub Total - OTHER COMMUNITY AMENITIES OP/INC			(\$15,700)	(\$12,491)	(\$12,491)	\$0	(\$15,700)	\$0
Total - OTHER COMMUNITY AMENITIES			\$49,853	\$48,003	(\$12,491)	\$60,494	(\$15,700)	\$71,537
Total - COMMUNITY AMENITIES			\$196,801	\$143,360	(\$234,174)	\$377,534	(\$223,600)	\$469,520

***Shire of Boyup Brook***  
***MONTHLY FINANCIAL REPORT***

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
PUBLIC HALL & CIVIC CENTRES								
OPERATING EXPENDITURE								
111100	Boyup Brook Hall - Operation		\$31,271	\$41,520	\$0	\$41,520	\$0	\$33,700
111102	Halls - Other Public Halls		\$11,483	\$4,814	\$0	\$4,814	\$0	\$12,266
111150	Admin Allocation - Public Halls		\$26,333	\$22,486	\$0	\$22,486	\$0	\$28,728
111190	Depreciation - Public Halls		\$47,100	\$0	\$0	\$0	\$0	\$51,384
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP			\$116,188	\$68,820	\$0	\$68,820	\$0	\$126,077
OPERATING INCOME								
111001	Hall Hire Fees		\$0	(\$427)	(\$427)	\$0	\$0	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC			\$0	(\$427)	(\$427)	\$0	\$0	\$0
Total - PUBLIC HALL & CIVIC CENTRES			\$116,188	\$68,392	(\$427)	\$68,820	\$0	\$126,077

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER RECREATION & SPORT							
OPERATING EXPENDITURE							
113100	Recreation Complex	\$60,336	\$91,737	\$0	\$91,737	\$0	\$63,321
113109	Walk Trails	\$1,507	\$4,046	\$0	\$4,046	\$0	\$1,507
113110	Townsite Gardens	\$43,083	\$60,167	\$0	\$60,167	\$0	\$46,022
113112	Reserves and Parks Operations	\$25,096	\$61,527	\$0	\$61,527	\$0	\$32,583
113119	Other Recreation Facilities	\$17,106	\$23,123	\$0	\$23,123	\$0	\$18,636
113120	War Memorial	\$2,878	\$4,569	\$0	\$4,569	\$0	\$3,302
113150	Admin Allocation - Other Recreation	\$44,645	\$38,123	\$0	\$38,123	\$0	\$48,706
113124	Support for UBAS	\$42,181	\$52,385	\$0	\$52,385	\$0	\$42,181
113122	Support for ANZAC Day	\$9,657	\$4,780	\$0	\$4,780	\$0	\$9,657
113125	Support for Others	\$6,299	\$23,744	\$0	\$23,744	\$0	\$6,911
113190	Depreciation - Other Recreation	\$202,044	\$0	\$0	\$0	\$0	\$220,420
113191	Depreciation - Parks & Gardens	\$45,859	\$0	\$0	\$0	\$0	\$50,030
113192	Depreciation: Plant & Equipment	\$15,115	\$0	\$0	\$0	\$0	\$16,490
Sub Total - OTHER RECREATION & SPORT OP/EXP		\$515,807	\$370,787	\$0	\$370,787	\$0	\$559,765
OPERATING INCOME							
113003	Rec Ground Use Hire Fees	(\$3,400)	(\$3,469)	(\$3,469)	\$0	(\$3,400)	\$0
113002	Reimbursements - Other Rec	(\$125)	\$0	\$0	\$0	(\$500)	\$0
113022	Recreation - Capital Grants & Contributions	(\$80,309)	(\$50,154)	(\$50,154)	\$0	(\$180,309)	\$0
Sub Total - OTHER RECREATION & SPORT OP/INC		(\$83,834)	(\$53,623)	(\$53,623)	\$0	(\$184,209)	\$0
Total - OTHER RECREATION & SPORT		\$431,973	\$317,164	(\$53,623)	\$370,787	(\$184,209)	\$559,765

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
SWIMMING POOL							
OPERATING EXPENDITURE							
112100	Swimming Pool General Operations	\$73,734	\$42,904	\$0	\$42,904	\$0	\$77,810
112101	Swimming Pool Building Costs	\$57,464	\$44,531	\$0	\$44,531	\$0	\$57,929
112102	Swimming Pool Employee Costs	\$70,915	\$93,707	\$0	\$93,707	\$0	\$75,058
112103	Interest on Loan 114 - upgrade pool bowl	\$4,866	\$4,132	\$0	\$4,132	\$0	\$4,132
112104	Swimming Pool Employee Superannuation	\$8,025	\$6,041	\$0	\$6,041	\$0	\$8,089
112106	Pool Staff - Fringe Benefits Tax	\$1,875	\$0	\$0	\$0	\$0	\$2,500
112108	Gym Employee Costs	\$0	\$713	\$0	\$713	\$0	\$0
112150	Admin Allocation - Swimming Pool	\$29,129	\$24,883	\$0	\$24,883	\$0	\$31,790
112190	Depreciation - Swimming Pool	\$16,255	\$0	\$0	\$0	\$0	\$17,740
Sub Total - SWIMMING POOL OP/EXP		\$262,264	\$216,910	\$0	\$216,910	\$0	\$275,048
OPERATING INCOME							
112001	Swimming Lesson Fees	\$0	\$0	\$0	\$0	\$0	\$0
112003	Pool Daily Admission Fees	(\$8,999)	(\$15,795)	(\$15,795)	\$0	(\$9,000)	\$0
112004	Season Tickets Fees	(\$16,500)	(\$17,778)	(\$17,778)	\$0	(\$16,500)	\$0
112005	Pool Hire Fees	(\$200)	(\$257)	(\$257)	\$0	(\$200)	\$0
112006	Gym Equipment Hire Fees	\$0	(\$5,684)	(\$5,684)	\$0	\$0	\$0
112007	Pool Teaching Programme Fees	(\$2,000)	(\$2,437)	(\$2,437)	\$0	(\$2,000)	\$0
112008	Vacation Swimming Passes	(\$1,100)	(\$899)	(\$899)	\$0	(\$1,100)	\$0
112009	Capital Grants and Contributions	(\$6,822)	(\$12,822)	(\$12,822)	\$0	(\$6,822)	\$0
Sub Total - SWIMMING POOL OP/INC		(\$35,621)	(\$55,672)	(\$55,672)	\$0	(\$35,622)	\$0
Total - SWIMMING POOL		\$226,643	\$161,238	(\$55,672)	\$216,910	(\$35,622)	\$275,048

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

<i>Shire of Boyup Brook</i>							
<i>MONTHLY FINANCIAL REPORT</i>							
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES PERIOD 11 31 MAY 2022		CURRENT YEAR YTD ACTUALS 31 MAY 2022		ADOPTED BUDGET 2021-22	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
TELEVISION & RADIO REBROADCASTING							
OPERATING EXPENDITURE							
114005	Banks Rd Telecommunications Tower	\$4,386	\$1,553	\$0	\$1,553	\$0	\$4,684
Sub Total - TV & RADIO REBROADCASTING OP/EXP		\$4,386	\$1,553	\$0	\$1,553	\$0	\$4,684
OPERATING INCOME							
114010	Radio & Mobile Tower Site (Including NBN) Fees or Charges	(\$9,278)	(\$9,509)	(\$9,509)	\$0	(\$9,278)	\$0
Sub Total - TV & RADIO REBROADCASTING OP/INC		(\$9,278)	(\$9,509)	(\$9,509)	\$0	(\$9,278)	\$0
Total - TV & RADIO REBROADCASTING		(\$4,892)	(\$7,956)	(\$9,509)	\$1,553	(\$9,278)	\$4,684
LIBRARIES							
OPERATING EXPENDITURE							
115100	Library Operations	\$22,037	\$13,968	\$0	\$13,968	\$0	\$34,973
115101	State Library Grant Expenditure	\$0	\$6,239	\$0	\$6,239	\$0	\$0
115150	Admin Allocation - Libraries	\$72,448	\$61,864	\$0	\$61,864	\$0	\$79,037
Sub Total - LIBRARIES OP/EXP		\$94,484	\$82,071	\$0	\$82,071	\$0	\$114,010
OPERATING INCOME							
115001	State Library Grant Income	(\$8,716)	(\$7,739)	(\$7,739)	\$0	(\$8,716)	\$0
Sub Total - LIBRARIES OP/INC		(\$8,716)	(\$7,739)	(\$7,739)	\$0	(\$8,716)	\$0
Total - LIBRARIES		\$85,768	\$74,332	(\$7,739)	\$82,071	(\$8,716)	\$114,010



***Shire of Boyup Brook***  
***MONTHLY FINANCIAL REPORT***

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER CULTURE								
OPERATING EXPENDITURE								
116100	Museum		\$5,120	\$7,674	\$0	\$7,674	\$0	\$5,121
116101	Craft Hut		\$1,383	\$1,257	\$0	\$1,257	\$0	\$1,569
116102	Support for Sandakan (Ceremony)		\$8,954	\$5,233	\$0	\$5,233	\$0	\$8,954
116150	Admin Allocated - Other Culture		\$13,233	\$11,300	\$0	\$11,300	\$0	\$14,437
116190	Depreciation - Other Culture		\$10,903	\$0	\$0	\$0	\$0	\$11,895
Sub Total - OTHER CULTURE OP/EXP			\$39,594	\$25,464	\$0	\$25,464	\$0	\$41,976
OPERATING INCOME								
116001	Reimbursements - Other Culture		\$0	(\$1,852)	(\$1,852)	\$0	\$0	\$0
116005	Non-Operating Grants & Contributions		(\$5,090)	(\$21,091)	(\$21,091)	\$0	(\$5,090)	\$0
Sub Total - OTHER CULTURE OP/INC			(\$5,090)	(\$22,943)	(\$22,943)	\$0	(\$5,090)	\$0
Total - OTHER CULTURE			\$34,504	\$2,521	(\$22,943)	\$25,464	(\$5,090)	\$41,976
Total - RECREATION AND CULTURE			\$890,184	\$615,691	(\$149,913)	\$765,604	(\$242,915)	\$1,121,560

***Shire of Boyup Brook***  
***MONTHLY FINANCIAL REPORT***

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
STREETS, RD, BRIDGES, DEPOT - CONSTRUCTION							
OPERATING EXPENDITURE							
Sub Total - ST,RDS,BRIDGES,DEPOT-CONST OP/EXP		\$0	\$0	\$0	\$0	\$0	\$0
OPERATING INCOME							
121001	RRG Project Grants	(\$931,400)	(\$508,500)	(\$508,500)	\$0	(\$931,400)	\$0
121002	Grants Direct - State - MRD - (OP)	(\$174,581)	(\$174,581)	(\$174,581)	\$0	(\$174,581)	\$0
121003	Grants - Federal - Roads to Recovery Grant (Cap)	(\$442,826)	(\$111,831)	(\$111,831)	\$0	(\$442,826)	\$0
121004	Capital Grants Other & Road Contributions	(\$351,364)	(\$245,955)	(\$245,955)	\$0	(\$351,364)	\$0
121007	Special Bridge Funding	(\$170,000)	\$0	\$0	\$0	(\$170,000)	\$0
Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OP/INC		(\$2,070,171)	(\$1,040,867)	(\$1,040,867)	\$0	(\$2,070,171)	\$0
Total - ST,RDS,BRIDGES,DEPOT - CONST		(\$2,070,171)	(\$1,040,867)	(\$1,040,867)	\$0	(\$2,070,171)	\$0

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE							
OPERATING EXPENDITURE							
122100	Depot Building Building Costs	\$43,778	\$50,500	\$0	\$50,500	\$0	\$45,715
122101	Depot General Operations	\$13,921	\$13,778	\$0	\$13,778	\$0	\$15,023
122103	Road Maintenance & Repairs	\$87,977	\$154,905	\$0	\$154,905	\$0	\$88,744
122107	Maintenance Grading	\$90,102	\$189,821	\$0	\$189,821	\$0	\$112,053
122105	Repairs & Maint - Bridges	\$136,599	\$166,896	\$0	\$166,896	\$0	\$198,130
122106	Shire Radio Network Costs	\$3,740	\$124	\$0	\$124	\$0	\$3,740
122108	Drains & Culverts	\$64,289	\$26,430	\$0	\$26,430	\$0	\$91,606
122109	Verge Pruning	\$101,316	\$100,182	\$0	\$100,182	\$0	\$104,741
122110	Verge Spraying	\$17,801	\$19,636	\$0	\$19,636	\$0	\$18,161
122111	Crossovers Maintenance	\$750	\$79	\$0	\$79	\$0	\$750
122112	Town Services Drainage	\$5,283	\$1,128	\$0	\$1,128	\$0	\$5,283
122113	Town Services - Footpaths	\$5,558	\$48	\$0	\$48	\$0	\$5,735
122114	Town Services Road Repairs	\$8,858	\$2,880	\$0	\$2,880	\$0	\$10,366
122115	Town Services - Tree Pruning	\$6,791	\$17,088	\$0	\$17,088	\$0	\$6,854
122116	Street Lighting	\$24,252	\$24,324	\$0	\$24,324	\$0	\$29,100
122117	Traffic Signs	\$5,055	\$11,166	\$0	\$11,166	\$0	\$5,810
122119	Road Building and Other Stock	\$0	(\$393)	\$0	(\$393)	\$0	\$0
122120	Roman Road Data Pickup	\$31,200	\$8,557	\$0	\$8,557	\$0	\$31,200
122121	Town Services - Verge Spraying	\$29,327	\$12,659	\$0	\$12,659	\$0	\$30,486
122122	Road Sweeping	\$6,844	\$6,055	\$0	\$6,055	\$0	\$9,125
122123	Emergency Services	\$17,526	\$88,785	\$0	\$88,785	\$0	\$19,197
122131	Rural Street Addressing	\$2,110	\$2,095	\$0	\$2,095	\$0	\$2,345
122140	Loss on Sale of Asset	\$0	\$0	\$0	\$0	\$0	\$0
122150	Admin Allocated - Road Maintenance	\$329,351	\$281,242	\$0	\$281,242	\$0	\$359,306
122190	Depreciation - Transport Other	\$19,593	\$0	\$0	\$0	\$0	\$21,375
122191	Depreciation - Infrastructure	\$23,782	\$0	\$0	\$0	\$0	\$25,945
122192	Depreciation Roads	\$1,510,162	\$0	\$0	\$0	\$0	\$1,647,515
122193	Depreciation - Bridges	\$591,730	\$0	\$0	\$0	\$0	\$645,550
122194	Depreciation - Footpaths	\$15,816	\$0	\$0	\$0	\$0	\$17,255
122195	Depreciation - Drainage	\$249,122	\$0	\$0	\$0	\$0	\$271,780
123119	Minor Assets and Sundry Items	\$15,000	\$21,863	\$0	\$21,863	\$0	\$20,000
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP		\$3,457,632	\$1,199,851	\$0	\$1,199,851	\$0	\$3,842,889

***Shire of Boyup Brook***  
***MONTHLY FINANCIAL REPORT***

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

Shire of Boyup Brook							
MONTHLY FINANCIAL REPORT							
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES PERIOD 11 31 MAY 2022		CURRENT YEAR YTD ACTUALS 31 MAY 2022		ADOPTED BUDGET 2021-22	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
OPERATING INCOME							
122002	Profit on Disposal of Assets	\$0	\$0	\$0	\$0	\$0	\$0
122003	Sale of Old Materials and Minor Items	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - MTCE STREETS ROADS DEPOTS		\$3,457,632	\$1,199,851	\$0	\$1,199,851	\$0	\$3,842,889
TRAFFIC CONTROL							
OPERATING EXPENDITURE							
125100	Bank Fees - Police Licensing	\$0	\$30	\$0	\$30	\$0	\$0
125150	Administration Allocated - Traffic Control	\$98,781	\$84,350	\$0	\$84,350	\$0	\$107,765
Sub Total - TRAFFIC CONTROL OP/EXP		\$98,781	\$84,380	\$0	\$84,380	\$0	\$107,765
OPERATING INCOME							
125001	Licensing Service	(\$24,254)	(\$27,846)	(\$27,846)	\$0	(\$27,400)	\$0
125002	Motor Vehicle Plates	(\$923)	(\$1,560)	(\$1,560)	\$0	(\$1,000)	\$0
125005	Sundry Receipts - Heavy Haulage Permits etc	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - TRAFFIC CONTROL OP/INC		(\$25,177)	(\$29,406)	(\$29,406)	\$0	(\$28,400)	\$0
Total - TRAFFIC CONTROL		\$73,603	\$54,974	(\$29,406)	\$84,380	(\$28,400)	\$107,765

***Shire of Boyup Brook***  
***MONTHLY FINANCIAL REPORT***

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
AERODROMES								
OPERATING EXPENDITURE								
126100	Airstrip		\$1,753	\$7,138	\$0	\$7,138	\$0	\$3,296
126190	Depreciation - Airport		\$20,835	\$0	\$0	\$0	\$0	\$22,730
Sub Total - AERODROMES OP/EXP			\$22,588	\$7,138	\$0	\$7,138	\$0	\$26,026
OPERATING INCOME								
126003	Non-Operating Grants & Subsidies		(\$49,575)	(\$25,754)	(\$25,754)	\$0	(\$49,575)	\$0
Sub Total - AERODROMES OP/INC			(\$49,575)	(\$25,754)	(\$25,754)	\$0	(\$49,575)	\$0
Total - AERODROMES			(\$26,987)	(\$18,616)	(\$25,754)	\$7,138	(\$49,575)	\$26,026
Total - TRANSPORT			\$1,434,077	\$195,342	(\$1,096,026)	\$1,291,368	(\$2,148,146)	\$3,976,680

***Shire of Boyup Brook***  
***MONTHLY FINANCIAL REPORT***

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
RURAL SERVICES								
OPERATING EXPENDITURE								
131001	Rural Services Expenses		\$28,809	\$0	\$0	\$0	\$0	\$28,809
131005	Employee Wages, Superannuation & Employee Costs		\$0	\$0	\$0	\$0	\$0	\$0
131009	Admin Allocation - Biosecurity		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - RURAL SERVICES OP/EXP			\$28,809	\$0	\$0	\$0	\$0	\$28,809
OPERATING INCOME					\$0	\$0	\$0	\$0
Sub Total - RURAL SERVICES OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - RURAL SERVICES			\$28,809	\$0	\$0	\$0	\$0	\$28,809

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
TOURISM AND AREA PROMOTION								
OPERATING EXPENDITURE								
132110		Tourist Bay	\$1,759	\$1,833	\$0	\$1,833	\$0	\$2,161
132103		Community Development Officer	\$0	\$29,903	\$0	\$29,903	\$0	\$0
132104		Tourist Centre	\$53,314	\$48,332	\$0	\$48,332	\$0	\$56,790
132106		Promotion Activities	\$17,495	\$2,799	\$0	\$2,799	\$0	\$17,495
132107	OPSFMIL	Flax Mill Complex General Operations	\$29,054	\$22,351	\$0	\$22,351	\$0	\$31,240
132108	B0665	Caravan Park/Flax Mill Complex Building Operation	\$79,369	\$73,880	\$0	\$73,880	\$0	\$83,642
132111		Carnaby Beetle Collection	\$100	\$82	\$0	\$82	\$0	\$100
132113		Community Development Officer - Superannuation	\$0	\$293	\$0	\$293	\$0	\$0
132114		Community Development Expenses	\$150	\$0	\$0	\$0	\$0	\$150
132115		Community Development - Fringe Benefit Tax	\$0	\$0	\$0	\$0	\$0	\$0
132116		CDO Vehicle Op Costs GEN	\$0	\$2,282	\$0	\$2,282	\$0	\$0
132150		Admin Allocated Tourism	\$46,116	\$39,378	\$0	\$39,378	\$0	\$50,310
132151		Admin Allocated Caravan Pk	\$13,233	\$11,300	\$0	\$11,300	\$0	\$14,437
132190		Depreciation - Tourism/Area Promotion	\$3,932	\$0	\$0	\$0	\$0	\$4,290
132191		Depreciation - Caravan Pk/Flax	\$41,363	\$0	\$0	\$0	\$0	\$45,125
Sub Total - TOURISM & AREA PROMOTION OP/EXP			\$285,885	\$232,433	\$0	\$232,433	\$0	\$305,740
OPERATING INCOME								
132002		Caravan Park & Complex Fees & Charges	(\$47,045)	(\$56,695)	(\$56,695)	\$0	(\$49,000)	\$0
132003		Flax Mill Sheds Storage Charges	(\$12,438)	(\$11,204)	(\$11,204)	\$0	(\$15,000)	\$0
132007		Other Income	(\$2,502)	(\$4,036)	(\$4,036)	\$0	(\$6,600)	\$0
132010		Non-Operating Grants, Subsidies & Contributions			\$0	\$0	(\$521,820)	\$0
Sub Total - TOURISM & AREA PROMOTION OP/INC			(\$61,985)	(\$71,934)	(\$71,934)	\$0	(\$592,420)	\$0
Total - TOURISM & AREA PROMOTION			\$223,900	\$160,498	(\$71,934)	\$232,433	(\$592,420)	\$305,740

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
BUILDING CONTROL								
OPERATING EXPENDITURE								
133100	Building Control		\$20,019	\$21,437	\$0	\$21,437	\$0	\$21,840
133101	Building Control - Other Costs		\$33,850	\$0	\$0	\$0	\$0	\$33,850
133102	Building Control Superannuation		\$2,002	\$1,616	\$0	\$1,616	\$0	\$2,184
133103	Building Control - BMO		\$12,675	\$9,711	\$0	\$9,711	\$0	\$13,760
133150	Admin Allocated - Building Control Expenses		\$13,233	\$11,300	\$0	\$11,300	\$0	\$14,437
Sub Total - BUILDING CONTROL OP/EXP			\$81,780	\$44,064	\$0	\$44,064	\$0	\$86,071
BUILDING CONTROL OP/INC								
133001	Building Licences (UFEE)		(\$8,954)	(\$20,264)	(\$20,264)	\$0	(\$10,000)	\$0
133002	BCITF Levy - Commission		(\$107)	(\$206)	(\$206)	\$0	(\$120)	\$0
133003	Builders Services Levy - Commission		(\$175)	(\$310)	(\$310)	\$0	(\$195)	\$0
Sub Total - BUILDING CONTROL OP/INC			(\$9,236)	(\$20,780)	(\$20,780)	\$0	(\$10,315)	\$0
Total - BUILDING CONTROL			\$72,544	\$23,284	(\$20,780)	\$44,064	(\$10,315)	\$86,071
SALEYARDS & MARKETS								
OPERATING EXPENDITURE								
134100	Saleyards		\$25,419	\$3,235	\$0	\$3,235	\$0	\$29,725
134190	Depreciation - Saleyards & Markets		\$0	\$0	\$0	\$0	\$0	\$113,345
Sub Total - SALEYARDS & MARKETS OP/EXP			\$25,419	\$3,235	\$0	\$3,235	\$0	\$143,070
OPERATING INCOME								
134001	Reimbursements - Saleyards		(\$5,200)	(\$1,560)	(\$1,560)	\$0	(\$6,500)	\$0
Sub Total - SALEYARDS & MARKETING OP/INC			(\$5,200)	(\$1,560)	(\$1,560)	\$0	(\$6,500)	\$0
Total - SALEYARDS & MARKETS			\$20,219	\$1,675	(\$1,560)	\$3,235	(\$6,500)	\$143,070



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER ECONOMIC SERVICES							
OPERATING EXPENDITURE							
135100	Standpipes Expenses	\$30,880	\$29,067	\$0	\$29,067	\$0	\$36,975
135102	Economic Development Projects	\$7,500	\$0	\$0	\$0	\$0	\$7,500
135103	Country Music Festival Expenses	\$15,000	\$15,000	\$0	\$15,000	\$0	\$15,000
135105	Abel Street Shop	\$8,896	\$6,083	\$0	\$6,083	\$0	\$9,991
135150	Admin Allocated - Other Economic Development	\$13,233	\$11,300	\$0	\$11,300	\$0	\$14,437
135190	Depreciation - Develop/Facilities	\$3,543	\$0	\$0	\$0	\$0	\$3,865
Sub Total - OTHER ECONOMIC SERVICES OP/EXP		\$79,053	\$61,450	\$0	\$61,450	\$0	\$87,768
OPERATING INCOME							
135001	Standpipe Water	(\$3,817)	(\$8,910)	(\$8,910)	\$0	(\$4,200)	\$0
135005	Abel Street Shop Rental	(\$14,173)	(\$14,582)	(\$14,582)	\$0	(\$15,462)	\$0
Sub Total - OTHER ECONOMIC SERVICES OP/INC		(\$17,989)	(\$23,492)	(\$23,492)	\$0	(\$19,662)	\$0
Total - OTHER ECONOMIC SERVICES		\$61,063	\$37,957	(\$23,492)	\$61,450	(\$19,662)	\$87,768
Total - ECONOMIC SERVICES		\$406,534	\$223,414	(\$117,767)	\$341,181	(\$628,897)	\$651,458

***Shire of Boyup Brook***  
***MONTHLY FINANCIAL REPORT***

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
PRIVATE WORKS								
OPERATING EXPENDITURE								
141100	Private Works - Costs		\$12,124	\$10,362	\$0	\$10,362	\$0	\$14,167
Sub Total - PRIVATE WORKS OP/EXP			\$12,124	\$10,362	\$0	\$10,362	\$0	\$14,167
OPERATING INCOME								
141001	Private Works - Recoup Charges		(\$13,239)	(\$5,644)	(\$5,644)	\$0	(\$14,167)	\$0
Sub Total - PRIVATE WORKS OP/INC			(\$13,239)	(\$5,644)	(\$5,644)	\$0	(\$14,167)	\$0
Total - PRIVATE WORKS			(\$1,115)	\$4,718	(\$5,644)	\$10,362	(\$14,167)	\$14,167

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
PUBLIC WORKS OVERHEADS							
OPERATING EXPENDITURE							
143100	Supervision	\$246,696	\$239,331	\$0	\$239,331	\$0	\$276,503
143101	Consultant Engineer	\$5,000	\$155	\$0	\$155	\$0	\$5,000
143102	Works Manager Vehicle Op Costs	\$2,379	\$219	\$0	\$219	\$0	\$2,380
143103	FBT Works Staff	\$2,700	\$0	\$0	\$0	\$0	\$3,600
143104	Insurance on Works	\$17,358	\$18,466	\$0	\$18,466	\$0	\$17,358
143105	Superannuation of Workmen	\$128,896	\$107,752	\$0	\$107,752	\$0	\$143,106
143106	PWOH Leave - Depot	\$170,103	\$148,756	\$0	\$148,756	\$0	\$185,439
143107	Protective Clothing	\$5,400	\$1,851	\$0	\$1,851	\$0	\$5,400
143108	Uniforms	\$1,211	\$0	\$0	\$0	\$0	\$1,615
143109	Training & Meeting Expenses	\$30,471	\$64,645	\$0	\$64,645	\$0	\$41,672
143110	Occupational Health & Safety	\$36,010	\$50,859	\$0	\$50,859	\$0	\$49,882
143111	Other Expenses	\$3,325	\$25	\$0	\$25	\$0	\$4,115
143115	Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$5,190
143116	Conferences and Training Courses (MOW)	\$5,250	\$0	\$0	\$0	\$0	\$5,250
143117	Works Manager Housing	\$600	\$14,758	\$0	\$14,758	\$0	\$2,400
143150	Admin Allocated - Works Overhead	\$26,333	\$22,486	\$0	\$22,486	\$0	\$28,728
143180	LESS PWOH ALLOCATED - PROJECTS	(\$681,732)	(\$643,542)	\$0	(\$643,542)	\$0	(\$777,638)
Sub Total - PUBLIC WORKS O/HEADS OP/EXP		\$0	\$25,776	\$0	\$25,776	\$0	\$0
OPERATING INCOME							
143001	Workers Compensation Reimbursements	(\$600)	(\$10,457)	(\$10,457)	\$0	(\$600)	\$0
Sub Total - PUBLIC WORKS O/HEADS OP/INC		(\$600)	(\$10,457)	(\$10,457)	\$0	(\$600)	\$0
Total - PUBLIC WORKS OVERHEADS		(\$600)	\$15,319	(\$10,457)	\$25,776	(\$600)	\$0

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
PLANT OPERATIONS COSTS							
OPERATING EXPENDITURE							
144100	Repair Wages	\$46,983	\$59,926	\$0	\$59,926	\$0	\$59,706
144101	Fuel & Oil	\$166,560	\$152,160	\$0	\$152,160	\$0	\$200,000
144102	Tyres & Tubes	\$15,257	\$11,339	\$0	\$11,339	\$0	\$16,215
144103	Parts and Repairs	\$121,407	\$91,987	\$0	\$91,987	\$0	\$144,275
144104	Licenses	\$1,700	\$889	\$0	\$889	\$0	\$8,500
144105	Insurance	\$33,725	\$32,506	\$0	\$32,506	\$0	\$33,725
144106	Blades & Points	\$13,500	\$4,952	\$0	\$4,952	\$0	\$15,000
144107	Expendable Tools	\$11,091	\$10,445	\$0	\$10,445	\$0	\$12,100
144110	Superannuation - Mechanic	\$8,554	\$8,257	\$0	\$8,257	\$0	\$10,870
144150	Admin Allocated POC	\$7,887	\$6,734	\$0	\$6,734	\$0	\$8,604
144190	Depreciation - Plant	\$211,810	\$0	\$0	\$0	\$0	\$231,075
144180	LESS POC ALLOCATED - PROJECTS	(\$638,474)	(\$754,256)	\$0	(\$754,256)	\$0	(\$740,070)
Sub Total - PLANT OPERATIONS COSTS OP/EXP		\$0	(\$375,030)	\$0	(\$375,030)	\$0	\$0
OPERATING INCOME							
144001	Diesel Rebate	(\$29,575)	\$0	\$0	\$0	(\$35,000)	\$0
144002	Reimbursements - Operating	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PLANT OPERATIONS COSTS OP/INC		(\$29,575)	\$0	\$0	\$0	(\$35,000)	\$0
Total - PLANT OPERATIONS COSTS		(\$29,575)	(\$375,030)	\$0	(\$375,030)	(\$35,000)	\$0

***Shire of Boyup Brook***  
***MONTHLY FINANCIAL REPORT***

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
SALARIES AND WAGES								
OPERATING EXPENDITURE								
145100	Gross Total Salaries and Wages		\$3,181,505	\$3,100,597	\$0	\$3,100,597	\$0	\$3,470,872
145130	LESS SALS/WAGES ALLOCATED		(\$3,181,505)	(\$3,086,708)	\$0	(\$3,086,708)	\$0	(\$3,470,872)
145101	Workers Compensation Expenses		\$0	\$36,975	\$0	\$36,975	\$0	\$0
Sub Total - SALARIES AND WAGES OP/EXP			\$0	\$50,864	\$0	\$50,864	\$0	\$0
OPERATING INCOME								
145001	Reimbursements - Administration		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - SALARIES AND WAGES OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - SALARIES AND WAGES			\$0	\$50,864	\$0	\$50,864	\$0	\$0

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
ADMINISTRATION							
OPERATING EXPENDITURE							
146100	Advertising	\$5,795	\$6,036	\$0	\$6,036	\$0	\$7,745
146101	Audit Fees	\$35,000	\$0	\$0	\$0	\$0	\$35,000
146102	Bank Fees	\$10,111	\$7,494	\$0	\$7,494	\$0	\$10,400
146103	Administration Bldg Costs	\$47,973	\$42,814	\$0	\$42,814	\$0	\$57,528
146105	Administration Staff Employee Costs	\$667,235	\$627,981	\$0	\$627,981	\$0	\$803,256
146106	Consultants	\$97,320	\$95,879	\$0	\$95,879	\$0	\$145,000
146108	Insurance	\$12,889	\$13,768	\$0	\$13,768	\$0	\$12,889
146109	Legal Expenses	\$13,679	\$13,339	\$0	\$13,339	\$0	\$14,000
146110	IT System Operation & maintenance	\$113,980	\$123,445	\$0	\$123,445	\$0	\$120,174
146111	Office Equipment Maintenance	\$5,000	\$2,179	\$0	\$2,179	\$0	\$5,000
146112	Administration - Postage & Freight	\$4,550	\$4,342	\$0	\$4,342	\$0	\$5,300
146113	Printing and Stationery	\$11,715	\$10,033	\$0	\$10,033	\$0	\$12,500
146114	Administration Vehicle Costs	\$2,965	\$175	\$0	\$175	\$0	\$2,965
146115	Administration - Fringe Benefits Tax	\$3,500	\$0	\$0	\$0	\$0	\$3,500
146117	Employers Indemnity Insurance	\$16,174	\$33,181	\$0	\$33,181	\$0	\$16,174
146118	Subscriptions	\$23,440	\$16,681	\$0	\$16,681	\$0	\$23,440
146120	Uniform Allowance	\$2,970	\$295	\$0	\$295	\$0	\$3,000
146121	Telephones	\$14,345	\$7,564	\$0	\$7,564	\$0	\$15,650
146122	Minor Furn & Equip Under \$2000	\$7,500	\$5,062	\$0	\$5,062	\$0	\$7,500
146123	Conferences/Training/Professional Development	\$13,385	\$13,671	\$0	\$13,671	\$0	\$13,385
146124	Superannuation	\$109,882	\$66,801	\$0	\$66,801	\$0	\$117,610
146126	Employee (Packaging) Costs	\$725	\$0	\$0	\$0	\$0	\$725
146128	Administration - OSH	\$3,500	\$2,290	\$0	\$2,290	\$0	\$3,500
146190	Depreciation - Administration	\$20,175	\$0	\$0	\$0	\$0	\$22,010
146150	Less Administration Costs Alloc	(\$1,243,807)	(\$1,141,404)	\$0	(\$1,141,404)	\$0	(\$1,458,251)
Sub Total - ADMINISTRATION OP/EXP		\$0	(\$32,066)	\$0	(\$32,066)	\$0	\$0
OPERATING INCOME - ADMINISTRATION							
146001	Reimbursements - Administration	(\$3,760)	(\$9,732)	(\$9,732)	\$0	(\$3,760)	\$0
Sub Total - ADMINISTRATION OP/INC		(\$3,760)	(\$9,777)	(\$9,777)	\$0	(\$3,760)	\$0
Total - ADMINISTRATION		(\$3,760)	(\$41,843)	(\$9,777)	(\$32,066)	(\$3,760)	\$0

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
UNCLASSIFIED								
OPERATING EXPENDITURE								
147010	Local (District) Planning Strategy		\$0	\$0	\$0	\$0	\$0	\$0
147011	Purchase of Land - Consultants		\$0	\$0	\$0	\$0	\$0	\$0
147013	Loan 119 Interest Expense		\$0	\$0	\$0	\$0	\$0	\$2,125
149001	Rylington Park Operational Expenses		\$482,633	\$734,619	\$0	\$734,619	\$0	\$674,747
149002	Rylington Park Asset Depreciation		\$0	\$0	\$0	\$0		
Sub Total - UNCLASSIFIED OP/EXP			\$482,633	\$734,619	\$0	\$734,619	\$0	\$676,872
OPERATING INCOME								
147100	Revaluation Profit on Local Govt House Unit Trust		\$0	\$0	\$0	\$0		
149101	Rylington Park Income		(\$627,280)	(\$1,048,531)	(\$1,048,531)	\$0	(\$725,250)	\$0
Sub Total - UNCLASSIFIED OP/INC			(\$627,280)	(\$1,048,531)	(\$1,048,531)	\$0	(\$725,250)	\$0
Total - UNCLASSIFIED			(\$144,647)	(\$313,912)	(\$1,048,531)	\$734,619	(\$725,250)	\$676,872
Total - OTHER PROPERTY AND SERVICES			(\$179,697)	(\$659,884)	(\$1,074,408)	\$414,524	(\$778,777)	\$691,039

***Shire of Boyup Brook***  
***MONTHLY FINANCIAL REPORT***

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L JOB		YTD COMPARATIVES PERIOD 11 31 MAY 2022		CURRENT YEAR YTD ACTUALS 31 MAY 2022		ADOPTED BUDGET 2021-22	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>TRANSFERS TO/FROM RESERVES</b>							
<b>EXPENDITURE</b>							
300101	Transfer to Reserves	\$4,583	\$1,369	\$0	\$1,369	\$0	\$138,704
<b>Sub Total - TRANSFER TO OTHER COUNCIL FUNDS</b>		\$4,583	\$1,369	\$0	\$1,369	\$0	\$138,704
<b>INCOME</b>							
300102	Transfer from Reserves	\$0	\$0	\$0	\$0	(\$135,997)	\$0
<b>Total - TRANSFER FROM OTHER COUNCIL FUNDS</b>		\$0	\$0	\$0	\$0	(\$135,997)	\$0
<b>Total - FUND TRANSFER</b>		\$4,583	\$1,369	\$0	\$1,369	(\$135,997)	\$138,704
000000 (Surplus) / Deficit - Carried Forward		(\$2,118,000)	(\$2,248,459)	(\$2,248,459)	\$0	\$0	\$0
<b>Sub Total - SURPLUS C/FWD</b>		(\$2,118,000)	(\$2,248,459)	(\$2,248,459)	\$0	\$0	\$0
<b>Total - SURPLUS</b>		(\$2,118,000)	(\$2,248,459)	(\$2,248,459)	\$0	\$0	\$0
<b>NEW LONG TERM LOANS</b>							
<b>INCOME</b>							
147500	New Loan Land Acquisition	(\$170,000)	\$0	\$0	\$0	(\$170,000)	\$0
<b>Sub Total - LONG TERM LOANS</b>		(\$170,000)	\$0	\$0	\$0	(\$170,000)	\$0
<b>Total - DEFERRED ASSETS</b>		(\$170,000)	\$0	\$0	\$0	(\$170,000)	\$0



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
LIABILITY LOANS - PRINCIPAL REPAYMENTS							
CAPITAL EXPENDITURE							
146800	Principal Repayment on Loans	\$19,040	\$20,178	\$0	\$20,178	\$0	\$27,711
Sub Total - LOAN REPAYMENTS		\$19,040	\$20,178	\$0	\$20,178	\$0	\$27,711
CAPITAL INCOME							
Sub Total - LOANS RAISED		\$0	\$0	\$0	\$0	\$0	\$0
Total - NON CURRENT LIABILITIES		\$19,040	\$20,178	\$0	\$20,178	\$0	\$27,711
OPERATING ACTIVITIES EXCLUDED FROM BUDGET							
000000	Depreciation Written Back	(\$3,184,012)	\$0	\$0	\$0	\$0	(\$3,586,939)
000000	Book Value of Assets Sold Written Back	(\$62,500)	\$0	\$0	\$0	\$0	(\$62,500)
000000	Profit/Loss on Sale of Asset Written Back	\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Accrued Interest on Loans	\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Stock On Hand	\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Accrued Expenses		\$0	\$0	\$0	\$0	\$0
	Movement in Accrued Wages	\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Employee Benefits (Current)	\$0	\$0	\$0	\$0	\$0	\$0
000000	Long Service Leave - Non Cash	\$0	\$0	\$0	\$0	\$0	(\$40,045)
000000	Deferred Pensioner Rates		\$0	\$0	\$0	\$0	\$0
Sub Total - OPERATING ACTIVITIES EXCLUDED		(\$3,246,512)	\$0	\$0	\$0	\$0	(\$3,689,484)
Total - OPERATING ACTIVITIES EXCLUDED		(\$3,246,512)	\$0	\$0	\$0	\$0	(\$3,689,484)

***Shire of Boyup Brook***  
***MONTHLY FINANCIAL REPORT***

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
FURNITURE AND EQUIPMENT								
TRANSPORT								
CAPITAL EXPENDITURE								
122405	Depot Furniture & Equipment Renewal		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$0	\$0	\$0
Total - TRANSPORT			\$0	\$0	\$0	\$0	\$0	\$0
Total - FURNITURE AND EQUIPMENT			\$0	\$0	\$0	\$0	\$0	\$0

***Shire of Boyup Brook***  
***MONTHLY FINANCIAL REPORT***

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

<i>Shire of Boyup Brook</i>								
<i>MONTHLY FINANCIAL REPORT</i>								
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES PERIOD 11 31 MAY 2022		CURRENT YEAR YTD ACTUALS 31 MAY 2022		ADOPTED BUDGET 2021-22	
G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
HOUSING								
CAPITAL EXPENDITURE								
092406	Land Acquisition		\$170,000	\$219,627	\$0	\$219,627	\$0	\$170,000
Sub Total - CAPITAL WORKS			\$170,000	\$263,298	\$0	\$263,298	\$0	\$170,000
Total - HOUSING			\$170,000	\$263,298	\$0	\$263,298	\$0	\$170,000
LAND AND BUILDINGS								
RECREATION AND CULTURE								
CAPITAL EXPENDITURE								
111403	LRCI 2 - Lesser Hall Flooring Replacement		\$15,000	\$0	\$0	\$0	\$0	\$15,000
112400	Swimming Pool Buildings - Lands & Buildings		\$13,644	\$8,670	\$0	\$8,670	\$0	\$13,644
112504 LRC006	LRCI 2 - Swimming Pool Buildings - Gym Access Upgrade		\$55,000	\$87,215	\$0	\$87,215	\$0	\$55,000
112504 LRC007	LRCI 2 - Swimming Pool Buildings - Floor Covering Replacement		\$52,000	\$26,478	\$0	\$26,478	\$0	\$52,000
Sub Total - CAPITAL WORKS			\$135,644	\$122,363	\$0	\$122,363	\$0	\$135,644
Total - RECREATION AND CULTURE			\$135,644	\$122,363	\$0	\$122,363	\$0	\$135,644
LAND AND BUILDINGS								
ECONOMIC SERVICES								
EXPENDITURE								
132400	Tourist Centre - Land & Building CAPITAL EXPENDITURE		\$0	\$0	\$0	\$0		
132411 LRC004	Local Roads & Community Building Projects - FlaxMill		\$108,900	\$113,720	\$0	\$113,720	\$0	\$108,900
Sub Total - CAPITAL WORKS			\$108,900	\$113,720	\$0	\$113,720	\$0	\$108,900
Total - ECONOMIC SERVICES			\$108,900	\$113,720	\$0	\$113,720	\$0	\$108,900

***Shire of Boyup Brook***  
***MONTHLY FINANCIAL REPORT***

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
LAND AND BUILDINGS								
OTHER PROPERTY AND SERVICES								
CAPITAL EXPENDITURE								
146605	Administration Building - Building Renewals & Upgrades		\$0	\$5,000	\$0	\$5,000	\$0	\$0
147400	Land Purchase		\$0	\$0	\$0	\$0	\$0	\$0
149503	Rylington Park House Capital		\$55,000	\$37,002	\$0	\$37,002	\$0	\$55,000
149501	Rylington Park Chemical Shed		\$15,000	\$9,619	\$0	\$9,619	\$0	\$15,000
Sub Total - CAPITAL WORKS			\$70,000	\$51,621	\$0	\$51,621	\$0	\$70,000
Total - OTHER PROPERTY AND SERVICES			\$70,000	\$51,621	\$0	\$51,621	\$0	\$70,000
Total - LAND AND BUILDINGS			\$484,544	\$551,067	\$0	\$551,067	\$0	\$484,544

***Shire of Boyup Brook***  
***MONTHLY FINANCIAL REPORT***

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
PLANT AND EQUIPMENT								
RECREATION AND CULTURE								
CAPITAL EXPENDITURE								
112500	Swimming Pool - Plant & Equipment		\$7,500	\$0	\$0	\$0	\$0	\$7,500
Sub Total - CAPITAL WORKS			\$7,500	\$5,000	\$0	\$5,000	\$0	\$7,500
Total - RECREATION AND CULTURE			\$7,500	\$5,000	\$0	\$5,000	\$0	\$7,500
PLANT AND EQUIPMENT								
TRANSPORT								
CAPITAL EXPENDITURE								
123603	DWS - Fleet Vehicles		\$48,000	\$0	\$0	\$0	\$0	\$48,000
123605	Heavy Plant (Prime Movers etc) - Plant & Equipment		\$0	\$0	\$0	\$0	\$0	\$0
123609	Light Plant (eg Portable Traffic Lights) - Plant & Equip		\$35,000	\$0	\$0	\$0	\$0	\$35,000
123610	Heavy Plant (Graders etc) Purchases		\$706,500	\$166,463	\$0	\$166,463	\$0	\$706,500
Sub Total - CAPITAL WORKS			\$789,500	\$166,463	\$0	\$166,463	\$0	\$789,500
Total - TRANSPORT			\$789,500	\$166,463	\$0	\$166,463	\$0	\$789,500

***Shire of Boyup Brook***  
***MONTHLY FINANCIAL REPORT***

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
PLANT AND EQUIPMENT								
OTHER PROPERTY & SERVICES								
CAPITAL EXPENDITURE								
146500	Pool Vehicle		\$60,000	\$0	\$0	\$0	\$0	\$60,000
147450	Rylington Park Plant & Equipment		\$60,000	\$0	\$0	\$0	\$0	\$60,000
149502	Rylington Park Dorm Rooms Air Conditioners		\$11,500	\$68,142	\$0	\$68,142	\$0	\$11,500
Sub Total - CAPITAL WORKS			\$131,500	\$68,142	\$0	\$68,142	\$0	\$131,500
Total - OTHER PROPERTY & SERVICES			\$131,500	\$68,142	\$0	\$68,142	\$0	\$131,500
Total - PLANT AND EQUIPMENT			\$928,500	\$239,605	\$0	\$239,605	\$0	\$928,500

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
ROAD INFRASTRUCTURE CAPITAL								
ROAD CONSTRUCTION								
121403	x	ROADS TO RECOVERY PROJECTS						
121403	RTR003	RTR Scotts Brook Road	\$123,987	\$53,502	\$0	\$53,502	\$0	\$123,987
121403	RTR004	Winnejup Road	\$0	\$0	\$0	\$0	\$0	\$0
121403	RTR007	Kulikup Rd South	\$255,006	\$16,906	\$0	\$16,906	\$0	\$255,006
121403	RTR008	Jayes Road	\$0	\$0	\$0	\$0	\$0	\$0
121403	RTR013	RTR - Westbourne Road	\$70,408	\$41,423	\$0	\$41,423	\$0	\$70,408
121403	RTR029	Terry Road	\$0	\$0	\$0	\$0	\$0	\$0
121403	RTR115	Beatty Street	\$0	\$0	\$0	\$0	\$0	\$0
121404	xx	REGIONAL ROAD GROUP			\$0	\$0	\$0	\$0
121404	RRG148	RRG Boyup Brook-Cranbrook Rd	\$333,000	\$145,429	\$0	\$145,429	\$0	\$333,000
121404	RRG210	RRG Boyup Brook-Arthur River Rd 2020/21 C/Fwd	\$501,000	\$382,878	\$0	\$382,878	\$0	\$501,000
121404	RGA210	RRG Boyup Brook-Arthur River Rd	\$526,000	\$419,014	\$0	\$419,014	\$0	\$526,000
121404	RRG004	RRG Winnejup Road	\$237,000	\$1,526	\$0	\$1,526	\$0	\$237,000
121400		MUNICIPAL ROAD PROJECTS			\$0		\$0	\$0
121400	MU148	Muni - Boyup Brook-Cranbrook Shoulders	\$0	\$0	\$0	\$0	\$0	\$0
121400	MU500	Muni - Back Slopes and Shoulders	\$0	\$0	\$0	\$0	\$0	\$0
121400	MU501	Muni - Gravel Pit Rehabilitation	\$17,776	\$0	\$0	\$0	\$0	\$20,000
121401		Municipal Funded Gravel Sheeting Road Projects	\$40,025	\$0	\$0	\$0	\$0	\$40,025
121402	LRC109	LRCI 1 - Forrest Street Car Parking	\$0	\$0	\$0	\$0	\$0	\$0
121402	LRC148	LRCI 1 - Boyup Brook-Cranbrook Road	\$0	\$0	\$0	\$0	\$0	\$0
121410		Municipal Funded - Winter Grading	\$288,820	\$380,642	\$0	\$380,642	\$0	\$361,025
121450	MR0000	BRIDGES	\$0	\$0	\$0	\$0	\$0	\$0
121450	MR0741	BRIDGES - Bridge 0741 - Boree Gully Rd	\$170,000	\$0	\$0	\$0	\$0	\$170,000
121450	MR3310	BRIDGES - Bridge 3310	\$0	\$0	\$0	\$0	\$0	\$0
121450	MR3306	BRIDGES - Bridge 3306	\$0	\$0	\$0	\$0	\$0	\$0
121450	MR0742	BRIDGES - Bridge 0742	\$0	\$0	\$0	\$0	\$0	\$0
121450	MR3313	BRIDGES - Aegers Bridge	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS			\$2,563,022	\$1,441,320	\$0	\$1,441,320	\$0	\$2,637,451
Total - ROADS			\$2,563,022	\$1,441,320	\$0	\$1,441,320	\$0	\$2,637,451
Total - INFRASTRUCTURE ASSETS ROADS			\$2,563,022	\$1,441,320	\$0	\$1,441,320	\$0	\$2,637,451

**Shire of Boyup Brook**  
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Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

Shire of Boyup Brook								
MONTHLY FINANCIAL REPORT								
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES PERIOD 11 31 MAY 2022		CURRENT YEAR YTD ACTUALS 31 MAY 2022		ADOPTED BUDGET 2021-22	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
FOOTPATHS								
121700		Footpaths - Construction						
121700	FP111	Inglis St Footpath Construction	\$26,250	\$0			\$0	\$26,250
121700	FP107	Bridge Street Footpath Construction	\$42,000	\$0			\$0	\$42,000
121701		Bike Paths - Construction	\$75,600	\$0	\$0	\$0	\$0	\$75,600
Sub Total - CAPITAL WORKS			\$143,850	\$0	\$0	\$0	\$0	\$143,850
Total - TRANSPORT - FOOTPATHS			\$143,850	\$0	\$0	\$0	\$0	\$143,850
Total - FOOTPATH ASSETS			\$143,850	\$0	\$0	\$0	\$0	\$143,850
AIRPORT								
126400		Aerodrome Infrastructue	\$49,575	\$40,661	\$0	\$40,661	\$0	\$49,575
Sub Total - CAPITAL WORKS			\$49,575	\$40,661	\$0	\$40,661	\$0	\$49,575
Total - TRANSPORT - AERODROMES			\$49,575	\$40,661	\$0	\$40,661	\$0	\$49,575
Total - AERODROME ASSETS			\$49,575	\$40,661	\$0	\$40,661	\$0	\$49,575
DRAINAGE								
121411		Drainage Projects - Municipal Funded						
121411	DC007	Kulikup South Rd Drainage	\$0	\$606	\$0	\$606	\$0	\$0
121411	DC027	Eulin Crossing RD Culvert	\$44,672	\$0	\$0	\$0	\$0	\$44,672
121411	DC163	Spencer Road Culvert	\$5,203	\$0	\$0	\$0	\$0	\$5,203
Sub Total - CAPITAL WORKS			\$49,875	\$606	\$0	\$606	\$0	\$49,875
Total - TRANSPORT - DRAINAGE			\$49,875	\$606	\$0	\$606	\$0	\$49,875
Total - DRAINAGE ASSETS			\$49,875	\$606	\$0	\$606	\$0	\$49,875



***Shire of Boyup Brook***  
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Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
PARKS & OVALS INFRASTRUCTURE								
113903	Sandakan Memorial Capital Improvements		\$11,300	\$6,374	\$0	\$6,374	\$0	\$11,300
Sub Total - CAPITAL WORKS			\$11,300	\$6,374	\$0	\$6,374	\$0	\$11,300
Total - OTHER SPORT & RECREATION - PARKS & OVALS			\$11,300	\$6,374	\$0	\$6,374	\$0	\$11,300
Total - PARKS & OVALS ASSETS			\$11,300	\$6,374	\$0	\$6,374	\$0	\$11,300
RECREATION INFRASTRUCTURE								
112503	LRCI 2 Projects - Swimming Pool							
112503	LRC010 LRCI 2 Swimming Pool Capital Upgrades		\$84,464	\$59,645	\$0	\$59,645	\$0	\$84,464
112503	LRC016 LRCI 2 - Swimming Pool Chlorine System Replacement		\$33,500	\$30,733	\$0	\$30,733	\$0	\$33,500
113906	Recreation Infrastructure - Capital Renewals		\$150,000	\$0	\$0	\$0	\$0	\$150,000
113911	Football Oval Lighting Upgrade - CSRFF		\$230,000	\$138,032	\$0	\$138,032	\$0	\$230,000
Sub Total - CAPITAL WORKS			\$497,964	\$228,410	\$0	\$228,410	\$0	\$497,964
Total - RECREATION INFRASTRUCTURE			\$497,964	\$228,410	\$0	\$228,410	\$0	\$497,964
Total - INFRASTRUCTURE ASSETS - RECREATION			\$497,964	\$228,410	\$0	\$228,410	\$0	\$497,964

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		YTD COMPARATIVES PERIOD 11 31 MAY 2022		CURRENT YEAR YTD ACTUALS 31 MAY 2022		ADOPTED BUDGET 2021-22	
			Budget	Actual	Income	Expenditure	Income	Expenditure
<b>INFRASTRUCTURE OTHER</b>								
<b>ECONOMIC SERVICES</b>								
132410	LRC002	LRCI 1 - Flax Mill / Caravan Park Upgrades	\$0	\$7,033	\$0	\$7,033	\$0	\$0
132410	LRC003	LRCI 1 - Tourism Centre Upgrades	\$0	\$0	\$0	\$0	\$0	\$0
132901		Flaxmill Fence & Water Supply Upgrade (Other Inf)	\$0	\$19,007	\$0	\$19,007	\$0	\$0
132902		Boyup Brook Viewing Tower Construction	\$497,456	\$0	\$0	\$0	\$0	\$621,820
		<b>Sub Total - CAPITAL WORKS</b>	\$497,456	\$26,040	\$0	\$26,040	\$0	\$621,820
		<b>Total - ECONOMIC SERVICES</b>	\$497,456	\$26,040	\$0	\$26,040	\$0	\$621,820
<b>INFRASTRUCTURE OTHER</b>								
<b>OTHER PROPERTY &amp; SERVICES</b>								
149500		Rylington Park Rain Water Tank	\$25,000	\$16,362	\$0	\$16,362	\$0	\$25,000
		<b>Sub Total - CAPITAL WORKS</b>	\$25,000	\$16,362	\$0	\$16,362	\$0	\$25,000
		<b>Total - OTHER PROPERTY &amp; SERVICES</b>	\$25,000	\$16,362	\$0	\$16,362	\$0	\$25,000
		<b>Total - INFRASTRUCTURE ASSETS - OTHER</b>	\$522,456	\$42,402	\$0	\$42,402	\$0	\$646,820
		<b>GRAND TOTALS</b>	\$121,170	(\$3,221,401)	(\$11,146,113)	\$7,924,712	(\$9,766,764)	\$11,884,765

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING**

**31 MAY 2022**

**LEAVE RESERVE**

Purpose - To be used to fund annual and long service leave and redundancy requirements.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>123</b>	123
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	363
- Other Transfers	0	33,000
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>123</b>	<b>33,486</b>

**UNSPENT GRANTS RESERVE**

Purpose - To quarantine forward grant payments, to fund expenses incurred in the intended year.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>79</b>	78
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	0
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>79</b>	<b>78</b>

**PLANT RESERVE**

Purpose - To be used to fund the purchase of plant items, including graders, trucks, utes, sedans, rollers.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>149,961</b>	148,497
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	86	313
- Other Transfers	0	75,170
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>150,047</b>	<b>223,980</b>

**BUILDING RESERVE**

Purpose - to be used to fund future maintenance of shire owned buildings, including heritage buildings.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>714,025</b>	714,025
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	409	1,491
- Other Transfers	0	25,170
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>714,434</b>	<b>740,686</b>

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING**

**31 MAY 2022**

**COMMUNITY HOUSING RESERVE**

Purpose - to be used to fund maintenance of the Homeswest Housing Units in Forrest & Proctor Streets.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>214,518</b>	<b>214,517</b>
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	122	451
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>214,640</b>	<b>214,968</b>

**EMERGENCY RESERVE**

Purpose - to be used to fund emergency situations outside working hours for example trees on roads, ETC

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>12,479</b>	<b>12,479</b>
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	7	26
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>12,486</b>	<b>12,505</b>

**INSURANCE CLAIM RESERVE**

Purpose - to be used to fund the excess on certain insurance claims.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>15,207</b>	<b>15,207</b>
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	9	32
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>15,216</b>	<b>15,239</b>

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING**

**31 MAY 2022**

**OTHER RECREATION RESERVE**

Purpose - to be used to fund improvements to the recreation facilities and grounds.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>50,557</b>	<b>50,557</b>
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	29	106
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>50,586</b>	<b>50,663</b>

**COMMERCIAL RESERVE**

Purpose - to be used to fund future economic development, enhancement & promotion of the district.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>451,591</b>	<b>451,591</b>
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	259	944
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>451,850</b>	<b>452,535</b>

**BRIDGES RESERVE**

Purpose - to be used to fund future requirements of bridge works.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>155</b>	<b>155</b>
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	1	0
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>156</b>	<b>155</b>

**AGED ACCOMMODATION RESERVE**

Purpose - to be used to fund future requirements of aged accommodation.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>31,608</b>	<b>27,841</b>
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	18	59
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>31,626</b>	<b>27,900</b>

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING**

**31 MAY 2022**

**ROAD CONTRIBUTIONS RESERVE**

Purpose - to set aside contributions from developers.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>28,609</b>	28,330
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	17	60
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>28,626</b>	<b>28,390</b>

**IT/OFFICE EQUIPMENT RESERVE**

Purpose - to be used to fund future IT requirements.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>39,917</b>	39,527
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	22	83
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>39,939</b>	<b>39,610</b>

**CIVIC RECEPTIONS RESERVE**

Purpose - to quarantine unspent 'Refreshments and Receptions' budgets to fund future receptions needs.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>16,776</b>	16,612
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	10	35
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>16,786</b>	<b>16,647</b>

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING**

**31 MAY 2022**

**UNSPENT COMMUNITY GRANTS RESERVE**

Purpose - for the purpose of holding unallocated/spent community donation/MOU budgets (2% of annual rates), to fund extraordinary community donations or MOU's.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>122</b>	<b>121</b>
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	0
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>122</b>	<b>121</b>

**RYLINGTON PARK WORKING CAPITAL RESERVE**

Purpose - to be used as working capital for the running and maintenance of Rylington Park Farm.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>250,774</b>	<b>250,774</b>
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	143	529
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	(85,997)
<b>CLOSING BALANCE</b>	<b>250,917</b>	<b>165,306</b>

**RYLINGTON PARK COMMUNITY PROJECTS RESERVE**

Purpose - to be used for community contributions towards major community projects within the Boyup Brook community.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>412,828</b>	<b>412,828</b>
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	237	871
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	(50,000)
<b>CLOSING BALANCE</b>	<b>413,065</b>	<b>363,699</b>

**TOTAL RESERVES**

**2,390,698    2,385,968**

**SHIRE OF BOYUP BROOK  
LOAN SCHEDULE  
FOR THE PERIOD ENDING 31 MAY 2022**

LOAN DESCRIPTION	LOAN No.	PRINCIPAL 01.07.21	LOANS RAISED		INTEREST		PRINCIPAL		CLOSING BALANCE
			Budget 2021-22	Actual 2021-22	Budget 2021-22	Actual 2021-22	Budget 2021-22	Actual 2021-22	
<b>HOUSING</b>									
Staff House	115	40,324	0	0	2,268	2,267	7,158	3,528	36,796
<b>Recreation &amp; Culture</b>									
Swimming Pool	114	73,356	0	0	4,132	4,132	13,019	6,415	66,941
		<b>113,680</b>	<b>0</b>	<b>0</b>	<b>6,400</b>	<b>6,399</b>	<b>20,177</b>	<b>9,943</b>	<b>103,737</b>





# LOCAL PLANNING SCHEME NO.2

## SCHEME AMENDMENT No.22

Shire of



Boyup Brook



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<b>Document</b>	<b>Procedure</b>	<b>Date</b>
Council report item and scheme amendment document	Shire Boyup Brook Council resolution (Commission Form 2A) to prepare Amendment 22.	??
Scheme Amendment document	Referral to Environmental Protection Authority	
Scheme Amendment document	Advertising	
Council report item, submissions and scheme amendment document	Shire Boyup Brook Council resolution to finally approve Amendment 22.	



## RESOLUTION

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***Planning and Development Act 2005***  
**RESOLUTION TO PREPARE AMENDMENT TO LOCAL PLANNING SCHEME**  
**SHIRE OF BOYUP BROOK**  
**LOCAL PLANNING SCHEME NO.2**  
**Amendment No 22**

Resolved that the local government pursuant to section 72 of the *Planning and Development Act 2005*, amend the above Local Planning Scheme by:

1. *Rezoning Lot 1 Forrest Street, Boyup Brook from the 'Residential' zone classification to the 'Town Centre' zone classification and amending the Scheme maps accordingly, which includes deleting the density coding R15/30.*
2. *Rezoning Lot 35 Barron Street, Boyup Brook from the 'Residential' zone classification to the 'Town Centre' zone classification and amending the Scheme maps accordingly, which includes deleting the density coding R15.*
3. *Amending the scheme maps by replacing the 'Commercial' zone classification with the 'Town Centre' zone classification.*
4. *Deleting the clause 30(2) as follows:*

*Where a lot has dual density coding R15/30, the local government may approve residential development at a higher code where development is connected to a Septic Tank Effluent Disposal (STED) community scheme; and*

5. *Re-numbering subsequent sub-clauses accordingly.*
6. *Amend text in the "Table of Contents" by:*
  - a. *At Part 3, 28, replacing 'commercial' with 'Town centre'.*
7. *Amend text at Table 2 by:*
  - a. *Replacing the 'Commercial' zone classification with the 'Town Centre' zone classification.*
8. *Amend text at Table 3 by:*
  - a. *Replacing 'Commercial' (column 2) with 'Town Centre'.*
9. *Amending text at clause 28 and Table 6 by:*
  - a. *Replacing the words 'COMMERCIAL' and 'Commercial', with the words 'TOWN CENTRE' and 'Town Centre' respectively.*
10. *Amending text at schedule 4, under column 1 (land use and/or development requiring advertisement), row 3 (Property Transactions) by:*
  - a. *Replacing the word 'Commercial' at b), with the words 'Town Centre'.*



The Amendment is a 'Standard' amendment under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:

- a) The amendment would have minimal impact on land in the scheme area that is not the subject of the amendment; and
- b) The amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.

Dated this ?? day of ?? 2022

---

Dale Putland  
Chief Executive Officer

## SCHEME AMENDMENT REPORT

### 1. INTRODUCTION

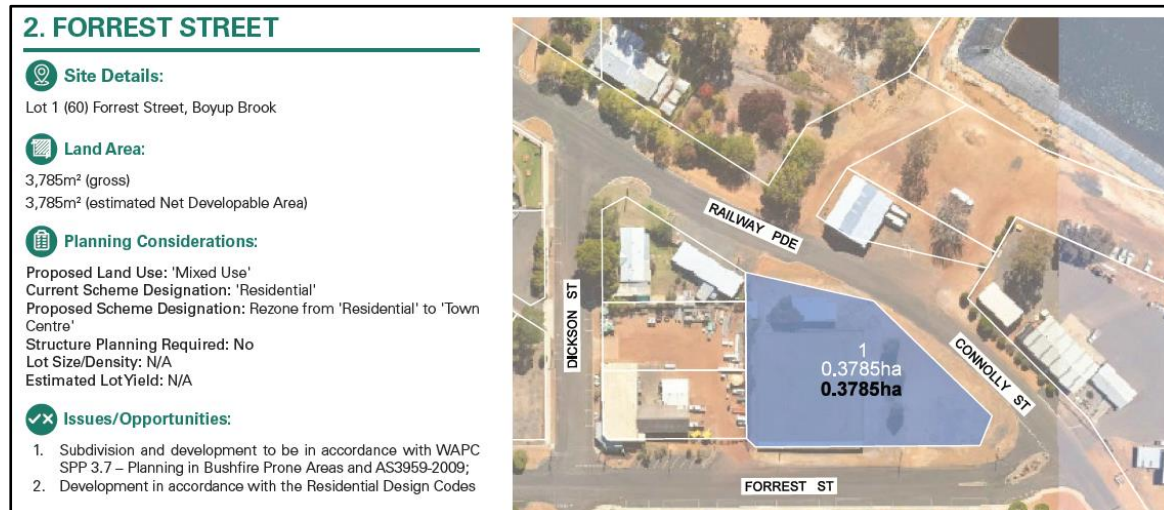
The Shire of Boyup Brook seeks the support of the Western Australian Planning Commission (WAPC) and the approval of the Hon. Minister for Planning to amend the Shire of Boyup Brook *Local Planning Scheme No. 2*, as follows:

- This amendment seeks to alter various parts of the *Local Planning Scheme No. 2* text and mapping to transfer the 'Commercial' zone classification to the 'Town Centre' zone classification.
- This amendment document also seeks to rezone Lot 1 Forrest Street and Lot 35 Barron Street, from the 'Residential' zone classification, to the 'Town Centre' zone classification.

### 2. BACKGROUND

The Shire of Boyup Brook Council has resolved to request the approval of the Commission, to advertise a draft Local Planning Strategy, which recommends that the Lot 1 Forrest Street is rezoned from 'Residential' to 'Town Centre'. The below is an extract from the draft Local Planning Strategy.

Figure 1 – local planning strategy recommendation



Originally, the Lot 1 Forrest Street was reserved for the purpose of 'Parks and Recreation' and used as a bowling green. To allow for the development of grouped housing for the purpose of aged persons, the land was rezoned to 'Residential'. The development of housing has not progressed, partly due to constraints associated with developing an on-site effluent disposal system, capable of servicing grouped housing. Instead, demand has occurred for commercial development, in-particular, expansion of a neighbouring farm supplies shop.

The Boyup Brook Farm Co-operative (farm supply shop), which is located at Lot 301 Forrest St has requested support from the Shire to rezone the Lot 35 Barron St, to allow for commercial expansion.

Figure 2 – Boyup Co-Op farm supplies



The rezoning from 'Residential' to 'Town Centre' would allow for a range of commercial activities and/or housing.

The Shire's *Local Planning Scheme No.2* does not have a 'Town Centre' zone classification. The draft strategy is suggesting that the scheme's 'Commercial' zone classification is transferred to the 'Town Centre' zone classification.

### 3. MODEL SCHEME

The *Planning and Development (Local Planning Schemes) Regulations 2015, Schedule 1, Part 3*, recognizes 'Centre' and 'Commercial' as being model zone classifications.

The Shire's *Local Planning Scheme No.2* does not have a 'Centre' zone classification, however it does have a 'Commercial' zone classification.

The *Planning and Development (Local Planning Schemes) Regulations 2015, Schedule 2, Part 1, Terms used*, states:

**commercial, centre or mixed use zone means —**



*(a) if this Scheme includes the model provision set out in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 1 clause 16 — a Commercial zone, Centre zone or Mixed Use zone; or*

*(b) otherwise — a zone (however named) the objectives of which as set out in this Scheme indicate that it is an area suitable for —*

*(i) a range of shops, offices, restaurants and other commercial outlets (whether or not in a town centre or activity centre); or*

*(ii) a wide variety of active uses on street level that are compatible with residential and other non-active uses on upper levels;*

Rather than using the 'Centre' model zone classification, the draft strategy seeks to use a similar zone classification being 'Town Centre'. It is proposed that the 'Town Centre' zone classification is used to replace the 'Commercial' zone classification. The naming reflects the central location of the current 'Commercial' zone properties, within the Boyup townsite.

#### **4. SUBJECT LOTS**

This scheme amendment is seeking to rename 'Commercial' zone properties, located within the Boyup townsite, to the 'Town Centre' zone classification. This scheme amendment is also seeking to include the Lot 1 Forrest Street and Lot 35 Barron Street, into the 'Town Centre' zone classification. The Lots 1 Forrest St and Barron St are currently zoned 'Residential'. The Lot 1 Forrest St is owned by the Shire and is currently vacant. The neighbouring farm shop to Lot 1 Forrest St, has indicated an interest in expanding its operations. Likewise, the neighbouring farm shop to 35 Barron St (Lot 301 Forrest St – Boyup Co-Op), has also indicated interest to expand its operations.

The following figures illustrate the location of the 'Commercial' zone properties and the Lots 1 Forrest Street and 35 Barron Street.



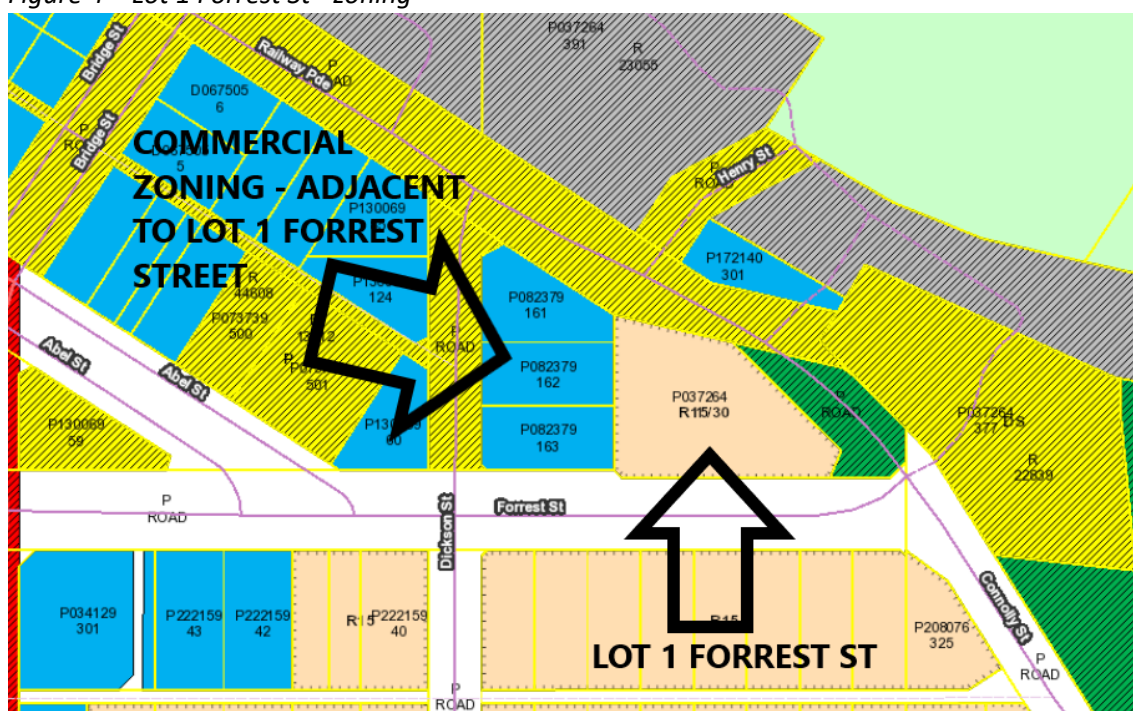


Figure 3 – Lot 1 Forrest Street - aerial



Lot 1 Forrest Street directly adjoins 'Commercial' zone properties, one of which is currently used to sell farming equipment...see below figure.

Figure 4 – Lot 1 Forrest St - zoning



*Figure 5 – Lot 35 Barron Street - aerial*



The Lot 301 (neighbouring farm supplies shop) is looking to expand its operations over the neighbouring Lots 34 and 35 Barron St.

*Figure 6 – Lot 35 Barron St – zoning*

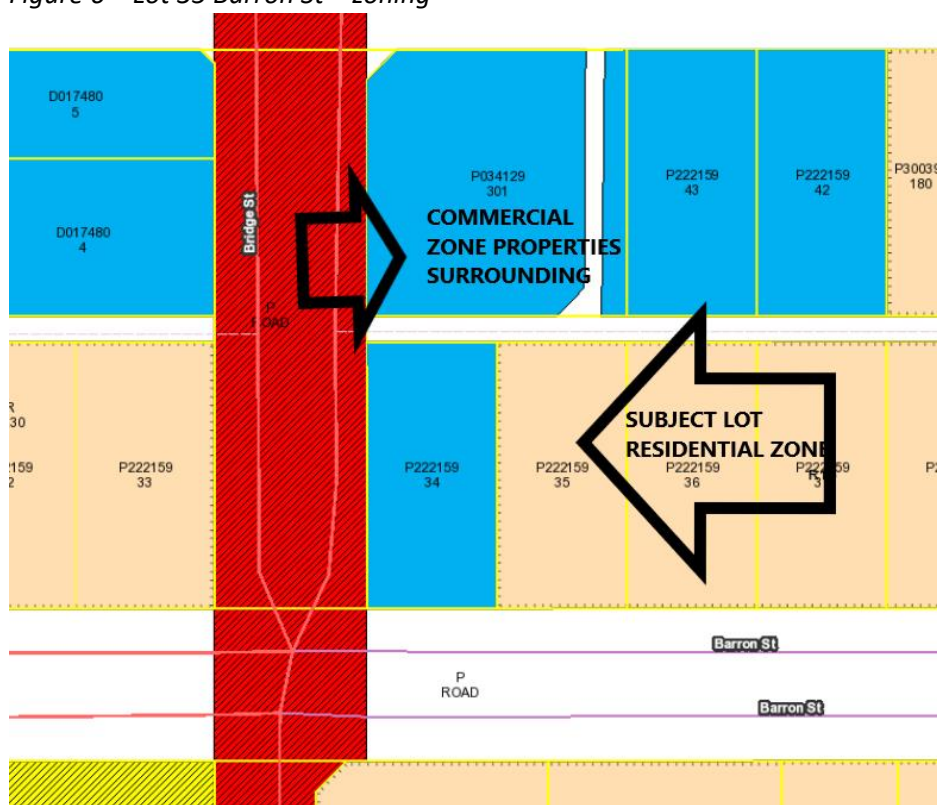




Figure 7 – Commercial zone properties in the Boyup town centre





## 8. **INFRASTRUCTURE**

The properties the subject of the scheme amendment have suitable services available, including sealed road frontage, stormwater management infrastructure, water mains and power mains.

## 9. **PLANNING CONTEXT**

The following section outlines how the proposed 'Town Centre' zoning suitably addresses the planning framework. In summary, the scheme amendment request is considered consistent with the planning framework.

### **Physical Characteristics**

The subject properties are ideally located to be classified with a 'Town Centre' zone classification and to be used for commercial activities.

- The subject lots are within walking distance (300m - 400m) to services including medical, shops and recreation.
- The Lots 35 Barron Street and 1 Forrest Street are located alongside other properties currently used or classified for commercial activities.
- The subject lots are suitably connected to utilities including stormwater, sealed roads, power, telecommunications and water.

### **Statutory**

#### **State Planning Strategy 2050**

The *State Planning Strategy 2050* (SPS) provides an overall strategic planning framework for the State. This strategy seeks to achieve sustainable and prosperous growth and to enable small settlements like Boyup Brook to maintain economic and community land use.

The proposed Amendment seeks to meet principles of the State Planning Strategy 2050, including:

- Assisting in the creation of regional wealth; and
- Providing diversity, liveability and connectedness.

#### **State Planning Policy No.1 - State Planning Framework Policy (SPP1)**

The SPP1 ensures all state and regional planning documents meet State Planning Strategy principles.

Principles of the SPP1 that the amendment seeks to abide by include:

- Environment:
  - To protect and enhance the key natural and cultural assets; and
  - To deliver a high quality of life which is based on environmentally sustainable principles.
- Community: To respond to social changes and facilitate the creation of vibrant, safe and self-reliant communities.
- Economy: To actively assist in the creation of regional wealth with sustainable development principles.
- Infrastructure: To facilitate strategic development by making provision for efficient and equitable public utilities.
- Regional Development: To assist the development of regional Western Australia by taking account of the special assets and accommodating the individual requirements of the region.



*State Planning Policy No. 3 – Urban Growth and Settlement (2006) (SPP3)*

This Policy sets out the principles and considerations which apply to urban growth and settlement in Western Australia. The policy promotes a sustainable settlement pattern, supports building on existing communities, and seeks convenient access to employment and services.

The requested scheme amendment is consistent with SPP 3 given the site is conveniently close to services in the town centre and is an extension to existing commercial uses.

*Liveable Neighbourhoods 2009; and*  
*Draft Liveable Neighbourhoods 2015*

Liveable Neighbourhoods is a Western Australian Planning Commission (WAPC) operational policy that guides the structure planning and subdivision for greenfield and large brownfield (urban infill) sites.

The request to enable additional commercial development is considerate of Liveable Neighbourhood principles, such as ensuring:

- Easy access to services such as local shops and parks;
- Development is connected to utilities including stormwater, roads, power and water; and
- Design of the development will be considerate of streetscape amenity and solar efficiency.

*State Planning Policy 3.7 – Planning in Bushfire Prone Areas*

The intent of this policy is to implement effective, risk-based land use planning and development to preserve life and reduce the impact of bushfire on property and infrastructure.

The amendment document highlights the need for future development to occur in accordance with the *Australian Standard 3959; Construction of buildings in bushfire prone areas*.

Portion of Lot 1 Forrest Street is classified as being in a Bushfire Prone Area. Considering the distance to surrounding remnant vegetation, the bushfire hazard level for the site is expected to be low-moderate. The proposal to rezone the land to accommodate commercial development is therefore considered 'Acceptable' in accordance with A1.1 *Guidelines for Planning in Bushfire Prone Areas 2015*.

*A1.1 Development location - The strategic planning proposal, subdivision and development application is located in an area that is or will, on completion, be subject to either a moderate or low bushfire hazard level, or BAL-29 or below.*



*Figure 8: Vegetation within 100m of the of the subject site*



#### Draft Local Planning Strategy

The Shire has recently prepared a draft Local Planning Strategy, which recommends that the subject Lot 1 Forrest Street is transferred to a zone that enables 'mixed use'.

In accordance with the Shire's scheme, a mixture of uses may be considered at a property zoned 'Commercial', including 'single house', 'grouped dwelling' and/or a 'shop'. It is proposed that the 'Commercial' zone classification is transferred to the 'Town Centre' zone classification. No change to land use permissibility is proposed.

#### Local Planning Scheme No.2

The Lots 35 Barron Street and 1 Forrest Street are zoned 'Residential', with a density coding of R15 and R15/30 respectively. The key objective of the 'Residential' zone is to allow for housing development, however, demand has arisen for commercial type activities, as an expansion of an existing/neighbouring activities.

The Shires scheme has a dual density coding over the subject Lot 1 Forrest Street, which allows for a higher density of development, subject to the development of a purpose built effluent disposal system. The scheme states the following at clause 30(2):

*Where a lot has dual density coding R15/30, the local government may approve residential development at a higher code where development is connected to a Septic Tank Effluent Disposal (STED) community scheme.*

The above clause applies to land zoned 'Residential' and is administered in accordance with the R-Codes. The subject Lot 1 Forrest Street is the only property in the Shire that has a dual density coding of R15/30. Should the land zoning be converted to 'Town Centre', the above clause is not necessary or appropriate and should therefore be deleted.



As per the Shire's scheme, the 'Town Centre' zone will allow for both commercial and living type land uses.

As per the scheme, the objectives of the 'Town Centre' zone will be:

- To provide for a range of shops, offices, restaurants and other commercial outlets in defined townsites or activity centres.
- To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades.
- To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality.

Amending the zoning of Lots 1 Forrest Street and 35 Barron Street will ensure there is a consistent approach to zoning in the area.

## **10. CONCLUSION**

The proposal is to amend the Shire of Boyup Brook *Local Planning Scheme No.2* in order to enable an opportunity for mixed use, as recommended by the Shire's draft Local Planning Strategy. Rezoning of the land to allow for a mixture of uses, including commercial, may allow for economic growth of the townsite.

The proposal to transfer the 'Commercial' zone classification to the 'Town Centre' zone classification is considered acceptable in accordance with the Commissions Regulations and better emphasises the location characteristics of the commercial properties in the centre of the Boyup townsite.

The proposed Amendment is justified on the following grounds:

1. The subject land is not used or intended to be used for residential (grouped housing);
2. Given demand for the expansion of neighbouring commercial businesses, development for commercial activity is more likely than for housing.

This report confirms that the scheme amendment request is consistent with the planning framework and that the subject lots are considered to be both suitable and capable for accommodating mixed uses. The amendment proposal provides a consistent approach to the zoning in the precinct.

The support of the WAPC and the Hon. Minister for Planning is requested to approve the scheme amendment to transfer the zoning of lots from the 'Residential' zone to the 'Town Centre' zone and to change the 'Commercial' zone classification in the scheme text and maps, to the 'Town Centre' zone classification.



## AMENDING TEXT

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### **PLANNING AND DEVELOPMENT ACT 2005**

<b>LOCAL AUTHORITY:</b>	SHIRE BOYUP BROOK
<b>DESCRIPTION OF TOWN PLANNING SCHEME:</b>	LOCAL PLANNING SCHEME NO.2
<b>TYPE OF SCHEME:</b>	LOCAL PLANNING SCHEME
<b>SERIAL No. OF AMENDMENT:</b>	AMENDMENT No. 22

The Shire of Boyup Brook under and by virtue of the powers conferred upon it in that behalf by the *Planning and Development Act 2005*, hereby amends the above Local Planning Scheme by:

1. *Rezoning Lot 1 Forrest Street, Boyup Brook from the 'Residential' zone classification to the 'Town Centre' zone classification and amending the Scheme maps accordingly, which includes deleting the density coding R15/30.*
2. *Rezoning Lot 35 Barron Street, Boyup Brook from the 'Residential' zone classification to the 'Town Centre' zone classification and amending the Scheme maps accordingly, which includes deleting the density coding R15.*
3. *Amending the scheme maps by replacing the 'Commercial' zone classification with the 'Town Centre' zone classification.*
4. *Deleting the clause 30(2) as follows:*

*Where a lot has dual density coding R15/30, the local government may approve residential development at a higher code where development is connected to a Septic Tank Effluent Disposal (STED) community scheme; and*

5. *Re-numbering subsequent sub-clauses accordingly.*
6. *Amend text in the "Table of Contents" by:*
  - a. *At Part 3, 28, replacing 'commercial' with 'Town centre'.*
7. *Amend text at Table 2 by:*
  - a. *Replacing the 'Commercial' zone classification with the 'Town Centre' zone classification.*
8. *Amend text at Table 3 by:*





*a. Replacing 'Commercial' (column 2) with 'Town Centre'.*

*9. Amending text at clause 28 and Table 6 by:*

*a. Replacing the words 'COMMERCIAL' and 'Commercial', with the words 'TOWN CENTRE' and 'Town Centre' respectively.*

*10. Amending text at schedule 4, under column 1 (land use and/or development requiring advertisement), row 3 (Property Transactions) by:*

*a. Replacing the word 'Commercial' at b), with the words 'Town Centre'.*

The Amendment is a 'Standard' amendment under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:

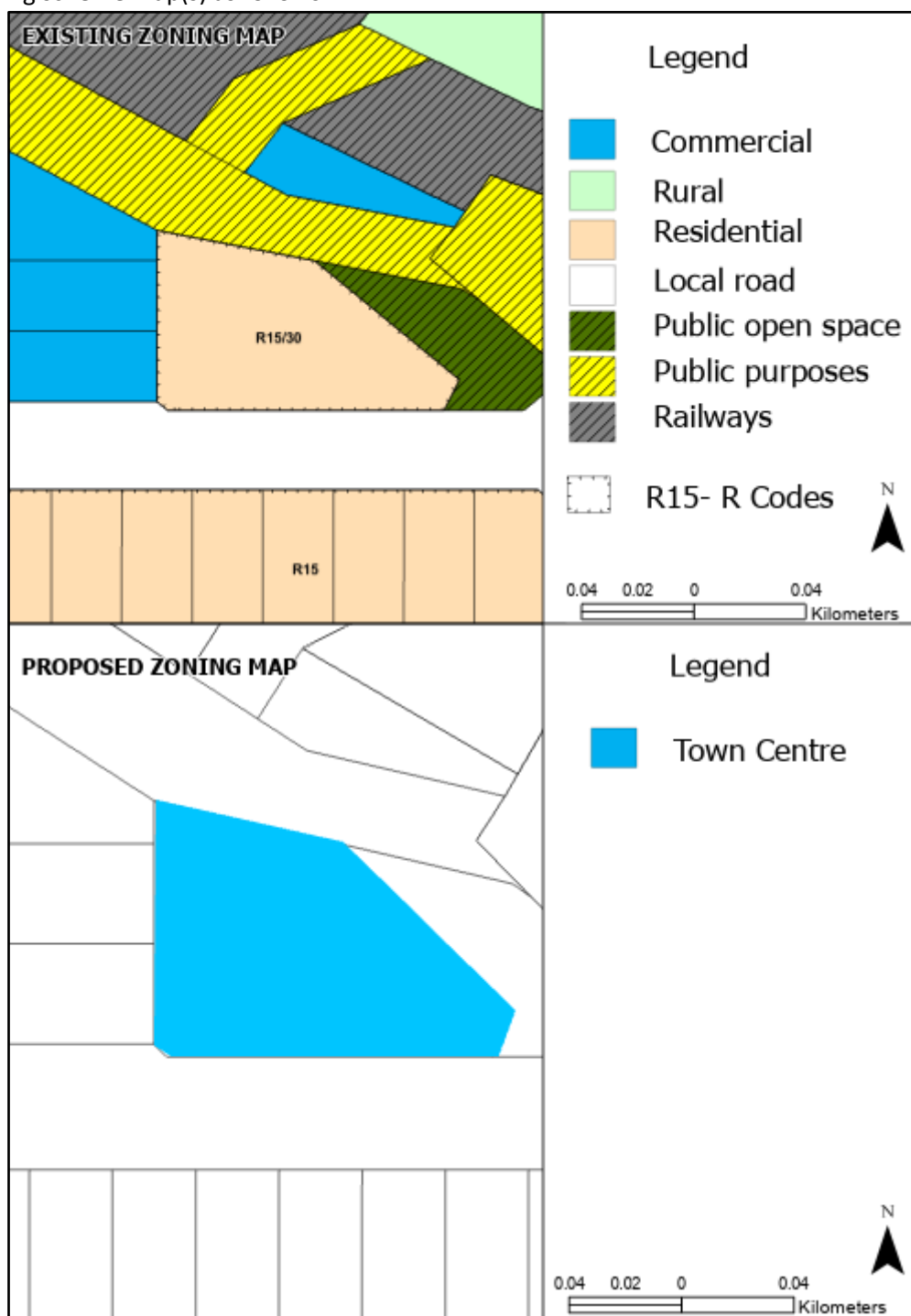
- a) The amendment would have minimal impact on land in the scheme area that is not the subject of the amendment; and
- b) The amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.

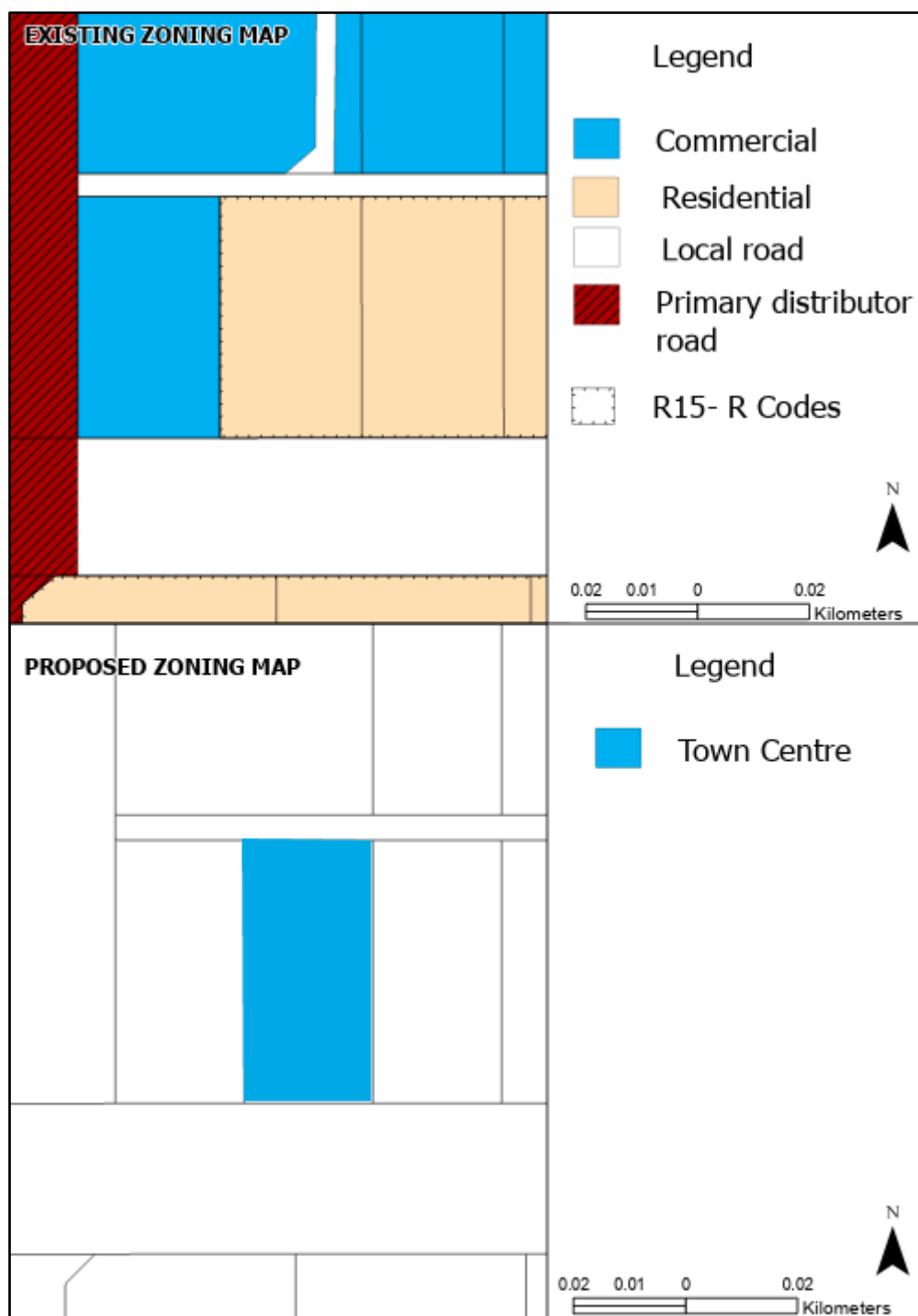


## AMENDING MAP

PLANNING AND DEVELOPMENT ACT 2005  
AMENDING MAP  
SHIRE OF BOYUP BROOK  
LOCAL PLANNING SCHEME NO. 2  
AMENDMENT NO. 22

Amending scheme map(s) as follows:







## ADOPTION

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### PLANNING AND DEVELOPMENT ACT 2005

#### ADOPTION

#### SHIRE OF BOYUP BROOK

#### TOWN PLANNING SCHEME NO. 2

#### AMENDMENT NO.22

Adopted by resolution of the Council of the Shire of Boyup Brook at the Ordinary meeting of the Council held on the ?? day of ?? 2022.

\_\_\_\_\_  
Shire President

\_\_\_\_\_  
Chief Executive Officer

### FINAL APPROVAL

Adopted for final approval by resolution of the Shire of Boyup Brook at the Ordinary Meeting of Council held on the    day of    2022 and the seal of the Municipality was pursuant to that resolution hereunto affixed in the presence of:

\_\_\_\_\_  
Shire President

\_\_\_\_\_  
Chief Executive Officer

Recommended/Submitted for final approval:

\_\_\_\_\_  
Delegated under Section 16 of the Planning and Development Act 2005

\_\_\_\_\_  
Date

Final Approval granted:

\_\_\_\_\_  
Minister of Planning

\_\_\_\_\_  
Date





**Shire of Boyup Brook**  
Abel Street Boyup Brook  
WA 6244

# LOCAL PLANNING SCHEME NO.2

## AMENDMENT No.21

Shire of



Boyup Brook

Lot 13129 Bridgetown Boyup Brook Road





Document	Procedure	Date
Amendment No 21	Report to Shire Boyup Brook Council requesting initiation.	May 2022

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## RESOLUTION

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***PLANNING AND DEVELOPMENT ACT 2005***  
**RESOLUTION TO ADOPT AMENDMENT TO LOCAL PLANNING SCHEME**  
**SHIRE OF BOYUP BROOK**  
**LOCAL PLANNING SCHEME NO. 2**  
**AMENDMENT NO. 21**

Resolved that the local government, pursuant to Section 72 of the *Planning and Development Act 2005*, amend the above Local Planning Scheme by:

1. Rezoning Lot 13129 Bridgetown Boyup Brook Road, from the 'Rural' zone and the 'Public purposes' reserve (purpose: water and parkland), to the 'Light Industry' zone.

The Amendment is a 'Standard' amendment under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- a) The amendment would have minimal impact on land in the scheme area that is not the subject of the amendment; and
- b) The amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.

Dated this \_\_\_ day of \_\_\_\_\_ 2022

Dale Putland  
CHIEF EXECUTIVE OFFICER





## SCHEME AMENDMENT REPORT

### 1. INTRODUCTION

This Scheme amendment proposes to modify the Shire's *Local Planning Scheme No.2* zoning and reservation, for Lot 13129 Bridgetown Boyup Brook Road, from the 'Rural' zone and the 'Public purposes' reservation, to the 'Light Industry' zone.

The subject Lot was previously used to yard and wholesale sheep. A portion of the Lot is currently used for the washing of trucks.

The subject land is ideal for industrial type land uses. A large portion of the land is flat, majority cleared, partly sealed, well buffered to sensitive land uses and has frontage to a major road.

The current 'Rural' zoning is not appropriate for this small, partly developed piece of land. The land is owned by the Shire of Boyup Brook. The Shire propose to rezone the land, to enable a purchaser/developer to undertake light industrial type activities.

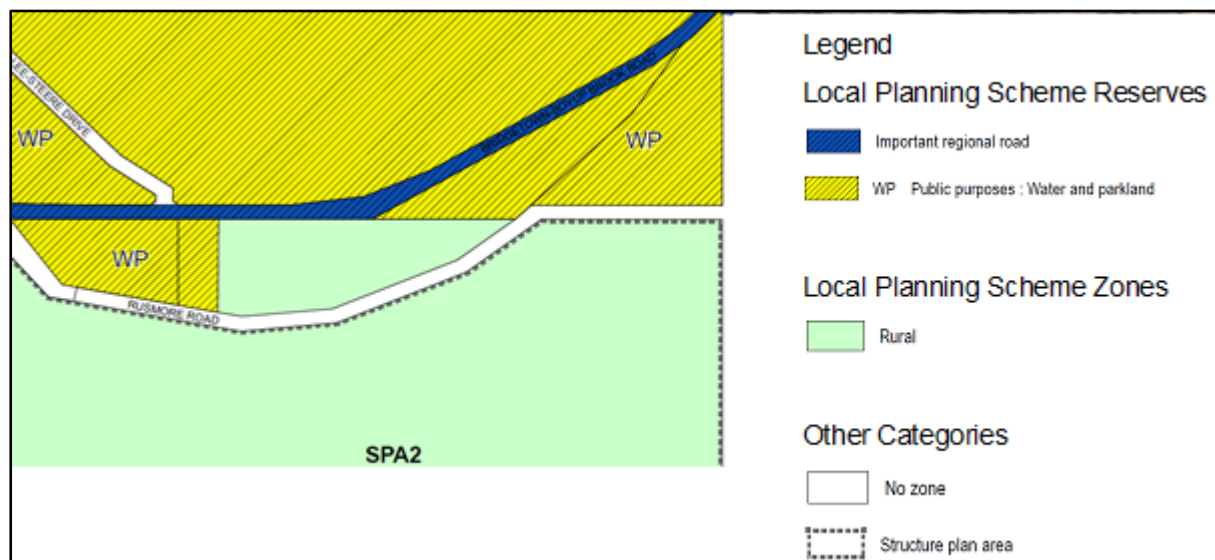
### 2. SUBJECT LOT

The following illustrates the subject Lot of the amendment proposal.



### 3. CURRENT ZONE, RESERVATIONS AND USES

The following illustrates the current scheme zone and reservation.



Current land use and proposed land use include:

Lot / Reserve No.	Area	Zone / Reservation	Current Land Use	Proposed Land Use
Lot 13129 R33552	Total Lot Area; 3.9ha.  Area proposed for rezoning; 3.9ha.	Portion 'Rural'  Portion 'Public Purpose' (Water & Parkland)	<ul style="list-style-type: none"> <li>• Outbuilding</li> <li>• Truck wash facility</li> <li>• Access roads</li> <li>• Remnant vegetation (parkland cleared)</li> </ul>	<ul style="list-style-type: none"> <li>• Light industrial activities.</li> </ul>

Lot 13129 was predominantly used for the holding and selling of sheep (saleyards). The subject site is now:

1. Used for washing trucks - designated area with effluent management system;
2. Partly vacant – hardstand area and small building (old canteen) leftover from saleyards; and
3. Partly vegetated.

Land to the south and east of the subject Lot is zoned 'Rural' and land to the north and west is reserved for 'Public Purpose' (Water & Parkland).

The 'Rural' zoned land is currently used for farming purposes (livestock grazing and cropping) and is designated in the scheme for future rural residential development (Structure Plan Area 2).

The 'Public Purpose' land is used for passive recreation (walking) and active recreation (mountain-bike and horse riding). The land was previously used for water catchment. The is a water tank to the west, which is used for water storage.





Residential dwellings are located at varying distances, the closest being approximately 255m away to the north/west. The following maps illustrate land uses within the vicinity of the subject Lot.



#### 4. COMMUNITY CONSULTATION





In accordance with requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the amendment is required to be advertised for 42 days. A report and any submissions are then presented to Council and the Minister for final consideration of the Amendment.

## 5. **ENVIRONMENT**

### **Topography**

Central to the site is a flat area ideally suited to development. There's a rising embankment on the west, south and east boundaries and declining embankment on the northern boundary towards the Bridgetown Boyup Brook Road.

The rising embankments form suitable natural noise and amenity buffers to adjacent existing and future designated land uses.



### **Geology and Hydrology**

The soil in the subject area is described as *DMg Dalmore – g; meaning the soil parent material consists of gravels, loamy duplex soils and sandy duplex soils.*

The DMg soil type is suitable for development and onsite effluent disposal.

The Hydraulic gradient for the site is relatively flat with surface water discharging to the north - adjacent to the Bridgetown Boyup Brook Road. There are no distinct surface drainage lines or evidence of groundwater at depths of 2 metres.

Stormwater disposal is expected to be facilitated through:

- a) Infiltration and evaporation;
- b) Attenuated surface runoff into adjacent landscaped areas and an open drain adjacent to Bridgetown/Boyup Brook Road; and
- c) Detention basins, developed at the time of subdivision and industrial development.

### **Remnant Vegetation**

Remnant vegetated areas range from good to excellent condition.

The remnant vegetation at the eastern end of Lot 13129 is dominated by Eucalyptus wandoo (Wandoo) and *E. marginata* (Jarrah) trees over little to no understory.

Towards the western end of Lot 13129, the vegetation transitions to *E. marginata* and *Corymbia calophylla* over tall sparse *Banksia* shrubs and low to medium shrubs and sedges. Dominant understorey species include *Banksia grandis*, *Hakea lissocaphra*, *Billardiera heterophylla*, *Leucopogon capitellatus*, *Acacia pulchella*, *Xanthorrhoea preissii*.

Common weeds can be found throughout and include; Veldtgrass (*Ehrharta calycina*), Freesia (*Freesia hybrids*), and Wild Oats (*Avena fatua*). There are some planted eucalypts on the southern and western periphery of the saleyards that are not endemic to the area and should be removed to reduce their potential as weeds in the surrounding native vegetation. The weeds Marshmallow (*Malva parviflora*), Nightshade (*Solanum nigrum*) and Wild Radish (*Raphanus raphanistrum*) are growing adjacent and within the saleyard lots.

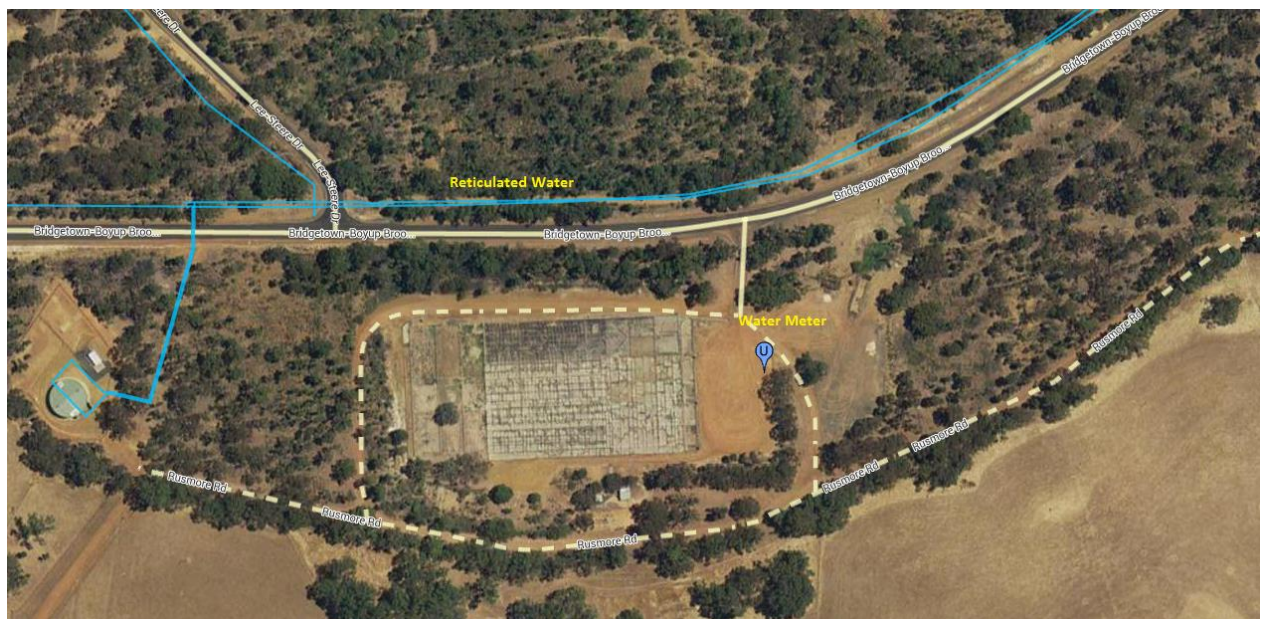
## 6. INFRASTRUCTURE

### Access

The subject lot has direct frontage to the Bridgetown Boyup Brook Road. Access to the proposed industrial usage can be achieved by an existing crossover, which has excellent line of site.

### Services

Reticulated water is available to the subject site.



Power and telecommunication infrastructure run past the subject site. New transformer and green domes will need to be constructed to accommodate industrial land uses at the subject property.

The gravel, loamy duplex, and sandy duplex soils account for an 'A1' rating, meaning the land is suitable for septic tanks.

Disposal of effluent is proposed to be by way of onsite effluent disposal systems as scheme sewer is not available. Development may-be required to utilise high performance nutrient retaining systems.



## 7. **PLANNING CONTEXT**

The following section outlines how the proposed 'Light Industry' zoning suitably addresses the planning framework.

In summary, the scheme amendment request is considered consistent with the planning framework.

The subject land is partly zoned 'Rural' and partly reserved 'Public Purpose' for 'Water & Parkland'.

### **Public Purpose Reserve**

The Shire of *Boyup Brook Local Planning Scheme No.2* states the following at section 14. Local Reserves:

- (1) *Local reserves are shown on the Scheme Map according to the legend on the Scheme Map.*
- (2) *The objectives of each local reserve are as follows:*

*Public Purposes - To provide for a range of essential physical and community infrastructure.*

The Public Purposes area, the subject of the amendment proposal is not used for the purpose deemed on the scheme map. The land was previously used to capture water for domestic uses. Reticulated water is now supplied via Bridgetown (neighbouring town).

### **Rural Land**

The scheme states at section 25 RURAL ZONE:

*Council shall encourage the continued use of land within the Rural Zone for the entire spectrum of broadacre and intensive rural activities except in close proximity to the town where such activities, by their very nature, may detract from the residential and environmental quality within the town.*

Lot 13129 is not used and is not suitable for agriculture production and no longer contributes to agriculture by way of saleyards.

### **Industry**

The zoning table in the Shire's scheme does not support industrial uses in the 'Rural' zone or the 'Public Purpose' reservation. The amendment is seeking to enable a light industrial use to occur.

The Shire's scheme defines Light Industry to mean:

*...premises used for an industry where impacts on the amenity of the area in which the premises is located can be mitigated, avoided or managed.*

The site is physically suited to accommodating light industrial activities for the following reasons:

- The site is currently utilised for industrial type activities (truck wash-down facility).



- The site is flat, meaning extensive earthworks is not necessary to prepare the site for development.
- The site is clear of environmental impediments; - the site is not susceptible to flooding and the site is majority clear of vegetation.
- There is no registered land contamination on the site.
- The site is buffered to surrounding sensitive uses by a suitable distance, by topography and by vegetation.
  - There is well-established remnant vegetation on the fringe parts of the site. The vegetation does not appear to have any significant environmental value but does provide a significant landscape buffer.
- The site has connection capabilities to utilities/infrastructure including sealed roads, power, telecommunications and water.
  - The Bridgetown-Boyup Brook Road, which runs east-west along part of the northern part of the site, is a Main Roads WA controlled Primary Distributor Road. Main Roads WA will be requested to provide their comments on the proposal from a traffic access perspective. A road reserve (Rusmore Road, a gravel road) runs along the southern boundary of the site.
  - There is a Western Power Overhead 12.7 kV Distribution Line, which runs to the southern boundary of the site.
  - There are two Water Corporation water pipes running along the northern boundary of the Bridgetown-Boyup Brook Road road reserve.
  - There is no mains sewer provision in the vicinity of the site and on-site effluent disposal will be required.

### **State Planning**

State planning documents that relate to the subject land include:

- *State Planning Strategy 2050*
- *State Planning Policy No.1 - State Planning Framework Policy;*
- *WA State Sustainable Strategy;*
- *State Planning Policy No. 4.1 – State Industrial Buffer;*
- *Development Control Policy 4.1 - Industrial Subdivision; and*
- *State Planning Policy 3.7 - Planning in Bushfire Prone Areas 2015, the Guidelines for Planning in Bushfire Prone Areas 2015, the Australian Standards 3959 – Construction of Buildings in Bushfire Prone Areas and the Office of Bushfire Risk Management - Bush Fire Prone Area Mapping.*

### **State Planning Strategy 2050 and State Planning Policy No.1 - State Planning Framework Policy**

The *State Planning Strategy 2050* (SPS) provides an overall strategic planning framework for the State.

The SPS is supported by the *State Planning Policy No.1 - State Planning Framework Policy* which ensures all state and regional planning documents meet SPS principles. There are five key principles that are advocated by the SPS:

1. **Environment:** To protect and enhance the key natural and cultural assets of the State and deliver to all West Australians a high quality of life which is based on environmentally sustainable principles.





2. Community: To respond to social changes and facilitate the creation of vibrant, safe and self-reliant communities.
3. Economy: To actively assist in the creation of regional wealth, support the development of new industries and encourage economic activity in accordance with sustainable development principles.
4. Infrastructure: To facilitate strategic development by making provision for efficient and equitable transport and public utilities.
5. Regional Development: To assist the development of regional Western Australia by taking account of the special assets and accommodating the individual requirements of each region.

The proposed Amendment seeks to meet these principles, specifically to assist in the creation of regional wealth.

#### WA State Sustainability Strategy

The State Sustainability Strategy (SSS) is a sustainability framework, comprising sustainability principles. The SSS requires that economic, social and environmental factors be integrated by simultaneous application of the SSS principles with mutually supportive benefits and minimal trade-offs.

#### State Planning Policy No. 4.1 – State Industrial Buffer

The purpose of the State Planning Policy 4.1 is to provide for the security of industrial zones and for the safety and amenity of surrounding land uses. The policy establishes principles to define and secure buffer areas and to determine who should pay for them. The extent of the buffer area depends on particular circumstances such as scale of operations. The buffer policy states:

*In the case of industries of a light/service nature...the impacts can usually be retained on-site.*

For light industrial type activities, setbacks to property boundaries are the norm and are effective in forming buffers, particularly when combined with landscaping.

The policy lists categories of industry which may be required to provide off-site buffers and light industry is not listed. The types of industries expected in the light industrial area are not expected to generate emissions including noise, dust, odour, fumes, lighting overspill or high risk levels of a capacity that will impact on the neighbouring land uses of rural, public purpose, residential and special rural.

The state industrial buffer policy defines light industry as:

*Light Industry—means an industry; – in which the processes carried on, the machinery used, and the goods and commodities carried to and from the premises, will not cause any injury to, or will not adversely affect the amenity of the locality by reason of the emission of light, noise, electrical interference, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water or other waste products; and – the establishment of which will not, or the conduct of which does not, impose an undue load on any existing or proposed service for the supply or provision of water, gas, electricity, sewerage facilities, or any other like services.*





#### Development Control Policy 4.1 - Industrial Subdivision

This policy statement provides guidance on the matters considered by the Commission when determining applications for industrial subdivision throughout the State. These include such matters as the design and shape of industrial lots, road layout, servicing and open space requirements.

The policy ensures that the design of an area is compatible with the surrounds by introducing measures such as landscaping and that good access is provided to and from the industrial area to cater for large and cumbersome vehicles.

The scheme amendment seeks to retain the subject Lot in its current size. Servicing to the Lot is available by water and power lines running adjacent. Traffic would enter and exit the site as per the current established crossover. There is sufficient area on-site to enable turning movements and parking.

#### State Planning Policy 3.7 - Planning in Bushfire Prone Areas 2015

In accordance with State Planning Policy 3.7, the strategic intent is to ensure that:

1. Development is located in areas where the bushfire hazard assessment is or will be of a moderate or low risk, and the risk can be managed; and
2. Development in areas where extreme hazard applies, demonstrates that the risk can be managed to the satisfaction of the Department of Fire and Emergency Services and the decision-maker.

As indicated by the *Office of Bushfire Risk Management - Bush Fire Prone Area Mapping*, the subject area is within a bushfire prone area.

The subject site is at medium to extreme risk of bushfire attack.

If necessary vegetation clearing on the fringes of the existing developed areas, within the confines of the existing Lot 13129, may-be undertaken to ensure that bushfire risk can be managed at a moderate or low risk (max BAL29).

At the development stage, it is recommended that a Bushfire Attack Level assessment is undertaken in accordance with the SPP 3.7 to determine the extent of low fuel area required around development and/or the level of construction required to mitigate against bushfire.

#### State Planning Policy 2.9 – Water Resources

The objectives of this policy are to:

1. Protect, conserve and enhance water resources that are identified as having significant economic, social, cultural and/or environmental values;
2. Assist in ensuring the availability of suitable water resources to maintain essential requirements for human and all other biological life with attention to maintaining or improving the quality and quantity of water resources; and
3. Promote and assist in the management and sustainable use of water resources.

Water resource management can be met at the development stage of the planning process. The land within the subject lot slopes towards the Bridgetown Boyup-Brook Rd. Future development would need to ensure that maximum retention and infiltration occurs on site through the use of individual soak wells, retention basins or other measures as deemed necessary. Post-development flow rates would be attenuated to pre-development



flow rates through the provision of adequate temporary detention storage. Oil and grease traps could be provided to the satisfaction of the Local Government to ensure that nutrient export is appropriate.

*Government Sewer Policy.*

The policy guides future strategic planning, subdivision and development for the provision of sewage disposal in Western Australia.

The policy promotes reticulated sewerage as the best disposal method for sewage. It requires all new subdivision and development to be connected to reticulated sewerage where available or considered necessary on health, environment or planning grounds.

Where reticulated sewerage cannot be provided, the policy provides detailed site requirements for on-site sewage treatment and disposal.

The subject lot is 3.9ha and is located over 1.5km to the Blackwood River. Given the size and location of the property, the development of an effluent disposal system is not expected to impact on any environmentally sensitive areas or members of the public. An effluent disposal system has already been developed at the site. A new system would require an approval in accordance with the Government Sewer Policy.

## **8. CONCLUSION**

The proposal is to transfer the Shire's Local Planning Scheme reservation and zoning, for Lot 13129, to make applicable (light industry) with current and proposed land use.

The proposed Amendment is justified on the following grounds:

1. The subject site is not used or intended to be used for the current dedicated reservation or zone;
2. The proposed 'Light Industry' zone will be appropriately serviced and developed considerate of bushfire and environmental parameters;
3. Development of the site will assist in the creation of regional wealth.



## AMENDING TEXT

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### **PLANNING AND DEVELOPMENT ACT 2005**

<b>LOCAL AUTHORITY:</b>	SHIRE BOYUP BROOK
<b>DESCRIPTION OF DISTRICT PLANNING SCHEME:</b>	LOCAL PLANNING SCHEME 2
<b>TYPE OF SCHEME:</b>	LOCAL PLANNING SCHEME
<b>SERIAL No. OF AMENDMENT:</b>	AMENDMENT No. 21

The Shire of Boyup Brook under and by virtue of the powers conferred upon it in that behalf by the *Planning and Development Act 2005*, hereby amends the above Local Planning Scheme by:

1. Rezoning Lot 13129 Bridgetown Boyup Brook Road, from the 'Rural' zone and the 'Public purposes' reserve (purpose: water and parkland), to the 'Light Industry' zone.

The Amendment is a 'Standard' amendment under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- a) The amendment would have minimal impact on land in the scheme area that is not the subject of the amendment; and
- b) The amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.

Dated this \_\_\_ day of \_\_\_\_\_ 2022

?????????????  
CHIEF EXECUTIVE OFFICER

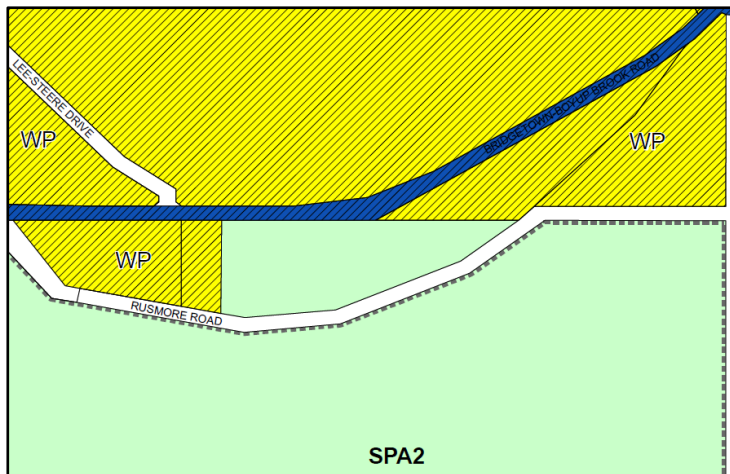


## AMENDING MAP

**PLANNING AND DEVELOPMENT ACT 2005**  
**AMENDING MAP**  
**SHIRE OF BOYUP BROOK**  
**LOCAL PLANNING SCHEME NO. 2**  
**AMENDMENT NO. 21**

Amending scheme map(s) as follows:

### Existing Zoning



### Legend

#### Local Planning Scheme Reserves

- Important regional road
- WP Public purposes : Water and parkland

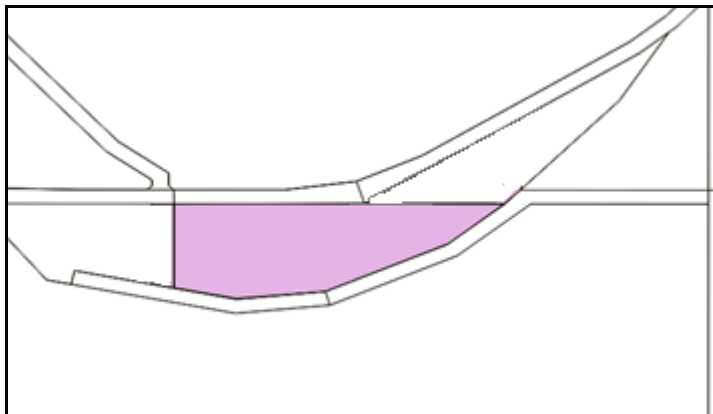
#### Local Planning Scheme Zones

- Rural

#### Other Categories

- No zone
- Structure plan area

### Proposed Zoning



### Legend

#### Local Planning Scheme Zones

- Light Industry



North



## ADOPTION

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### **PLANNING AND DEVELOPMENT ACT 2005**

#### **ADOPTION**

#### **SHIRE OF BOYUP BROOK LOCAL PLANNING SCHEME NO. 2 AMENDMENT NO.21**

Adopted by resolution of the Council of the Shire of Boyup Brook at the Ordinary meeting of the Council held on the \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Shire President

\_\_\_\_\_  
Chief Executive Officer

### **FINAL APPROVAL**

Adopted for final approval by resolution of the Shire of Boyup Brook at the Ordinary Meeting of Council held on the \_\_\_\_\_ day of \_\_\_\_\_ and the seal of the Municipality was pursuant to that resolution hereunto affixed in the presence of:

\_\_\_\_\_  
Shire President

\_\_\_\_\_  
Chief Executive Officer

Recommended/Submitted for final approval:

\_\_\_\_\_  
Delegated under Section 16 of the Planning and Development Act 2005

\_\_\_\_\_  
Date

Final Approval granted:

\_\_\_\_\_  
Minister of Planning

\_\_\_\_\_  
Date

WESTERN



AUSTRALIA

REGISTER NUMBER <b>13129/DP181086</b>	
DUPLICATE EDITION <b>N/A</b>	DATE DUPLICATE ISSUED <b>N/A</b>

**RECORD OF QUALIFIED CERTIFICATE  
OF  
CROWN LAND TITLE**

VOLUME **LR3152**      FOLIO **406**

UNDER THE TRANSFER OF LAND ACT 1893  
AND THE LAND ADMINISTRATION ACT 1997

**NO DUPLICATE CREATED**

The undermentioned land is Crown land in the name of the STATE of WESTERN AUSTRALIA, subject to the interests and Status Orders shown in the first schedule which are in turn subject to the limitations, interests, encumbrances and notifications shown in the second schedule.

*EG Roberts*

REGISTRAR OF TITLES



**LAND DESCRIPTION:**

LOT 13129 ON DEPOSITED PLAN 181086

**STATUS ORDER AND PRIMARY INTEREST HOLDER:  
(FIRST SCHEDULE)**

**STATUS ORDER/INTEREST: RESERVE UNDER MANAGEMENT ORDER**

**PRIMARY INTEREST HOLDER: SHIRE OF BOYUP BROOK OF POST OFFICE BOX 2, BOYUP BROOK  
(XE K501343 ) REGISTERED 8 FEBRUARY 2008**

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:  
(SECOND SCHEDULE)**

1. RESERVE 33552 FOR THE PURPOSE OF STOCK SALE YARDS  
     K501342      CHANGE OF RESERVE PURPOSE. PURPOSE CHANGED TO STOCK SALE AND  
                     HOLDING YARDS REGISTERED 8.2.2008.  
     K501343      MANAGEMENT ORDER. CONTAINS CONDITIONS TO BE OBSERVED. WITH POWER  
                     TO LEASE FOR ANY TERM NOT EXCEEDING 21 YEARS, SUBJECT TO THE  
                     CONSENT OF THE MINISTER FOR LANDS. REGISTERED 8.2.2008.

- Warning: (1)      A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
 (2)      Lot as described in the land description may be a lot or location.  
 (3)      The land and interests etc. shown hereon may be affected by interests etc. that can be, but are not, shown on the register.  
             The interests etc. shown hereon may have a different priority than shown.

-----END OF CERTIFICATE OF CROWN LAND TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND:	DP181086 [SHEET 1].
PREVIOUS TITLE:	THIS TITLE.
PROPERTY STREET ADDRESS:	LOT 13129 BRIDGETOWN-BOYUP BROOK RD, BOYUP BROOK.
LOCAL GOVERNMENT AREA:	SHIRE OF BOYUP BROOK.

END OF PAGE 1 - CONTINUED OVER

ORIGINAL CERTIFICATE OF CROWN LAND TITLE  
QUALIFIED

REGISTER NUMBER: 13129/DP181086 VOLUME/FOLIO: LR3152-406

PAGE 2

RESPONSIBLE AGENCY: DEPARTMENT OF REGIONAL DEVELOPMENT AND LANDS (SLSD).

NOTE 1: K501341 CORRESPONDENCE FILE 03302-1973-01RO

10 June 2022

To Shire of Boyup Brook,

Please see reasons below for our request for a relaxation of the current outbuilding policy, for the application for development approval submitted for 108 Ridge View Avenue Boyup Brook WA 6244.

- We require the extra 1.2 mt height for machinery and storage.
- At "natural ground level" the shed at its highest point will only be 900mm higher than the 4.8mt max height for outbuildings as per the current out building policy.
- And at the lowest point it is 4.5mt below the 4.8mt height requirement. Please see attached drawing.
- The shed size comes in at 216m<sup>2</sup> - 16m<sup>2</sup> over the out building policy per individual outbuilding. Although we are still considerably under the total outbuilding size requirement of 400m<sup>2</sup> which we will have a combined total of 272m<sup>2</sup>.

Sincerely yours,



Joanne Harding

0409105299

Lot 108 Ridge View Ave

Boyup Brook WA.6244



We purchased the property at 194 Banks Road in 2018 and travel down from Perth on a regular basis to Boyup Brook. As time has progressed and we have planted more and more trees and with no storage on the property, we have had to bring more equipment like a fire pump for irrigation, rakes, shovels, line trimmers, mowers, etc with us to be able to do maintenance on the property such as keeping firebreaks, on top of camping & cooking gear to stay on the property. This means, that at times, we would be well over our vehicles safe weight limits.

To prevent us from overloading our vehicle, we had looked at storage options for our equipment and chose the proposed location for a shipping container. This location was chosen because it was somewhat obscured from passing traffic on Banks Road and would hopefully make it a little less inviting. It was also closer to the dam, and it would make moving a fire pump around easier.

As we saved the money for the container, we were hit with a large mechanical bill on a trip down to the property. By the time we were ready to look at containers again, the prices had gone through the roof due to a global shortage caused by the pandemic. After reassessing the situation, we felt that as a long-term solution, a shed would be more practical, also given the money we would now need to spend. Having a secure storage area for this equipment, also means we will have safer journeys back and forth.

We have planted some citrus in this area and will also plant fruit and nut trees here. Being able to store tools and equipment that we will also share with our neighbours directly behind us, will make it easier to perform maintenance in this area and easier access for them. Over the summer period our trips are every two weeks to fill some IBCs that we have set up on a timer system to irrigate the citrus. Something we are not able to do when there are fire & vehicle movement bans.

Our plans are to build a 6 x 4, skillion shed, for equipment storage and will be fitted with a solar array to provide power to water pumps on a timer, which will provide irrigation, fill tanks, and help us to move water around the property for other purposes. It will be a long-term part of our property works.

Whilst our intention is to purchase a house in the township and move to Boyup Brook before we are ready to build a house on the property, a fulltime move is still a couple of years away.

Moving the building parcel to incorporate the shed would mean that we would build a house right next to the dam, in the gully of the property where it becomes very wet and boggy over winter, as we collect a lot of rain run off from the properties elevated to our east. This water then on flows to fill the large dam to our west that is available for firefighting.

Since purchasing the property, we have planted trees & shrubs on the east, south and western fence lines of the property each winter and will continue to do so for several more years to come. These trees are to provide a wind break and screening from the surrounding properties, we are confident that as the current trees grow and future trees are planted as we develop the property, that the structure will be sufficiently screened from neighbouring properties and traffic on Banks Road in the next few years.

We understand that the Shire wants to keep all structures within the prescribed building parcels for aesthetic reasons and not having them scattered all over properties, this is the only structure that we would look at outside of these boundaries. For the short term, safer trips to Boyup Brook with secure storage of our equipment and long term, a multipurpose location for equipment that will be shared to maintain two properties and be able to power water pumps.

Sorry we were unable to attend the meeting and we appreciate you hearing our story. We are happy to discuss any questions or concerns over the phone.



## ADJOINING OWNERS COMMENT DEVELOPMENT APPLICATION REQUIRING ASSESSMENT

PLEASE BE AWARE THAT YOU ARE UNDER NO OBLIGATION TO SIGN THIS PROFORMA

Where an application seeks to vary the standards prescribed under the Shire of Boyup Brook Local Planning Scheme 2; a Local Planning Policy; or is to be assessed against the Design Principles of the Residential Design Codes (R-Codes), the applicant must demonstrate to the Shire how the objectives of the Scheme, Policy and/or R-Codes are being met. When considering whether to support such an application, the Shire will seek the views of adjoining owners, whose property may be affected by the development. Please take the time to view the applicant's plans in detail prior to commenting on the proposal. Should you wish to discuss the variation with the Shire prior to signing the form please contact the Shire on 9765 1200.

It should be advised that in determining the application your comments will be taken into account, however the Shire is not obliged to support your views.

### ADJOINING PROPERTY OWNER DETAILS

Name... Derek Michell  
Lot No. 164 Street No. .... Street Name... Bank  
Suburb... Boyup Brook Post Code... 6244  
Residential Address (if different to above property address) Po Box 38

### LOCATION OF PROPOSED DEVELOPMENT

Name: Adam & Holly-Anne Harvey  
Lot No: N/A Street No: 194 Street Name: Banks Road  
Suburb: Boyup Brook Post Code: 6244

### DETAILS OF PROPOSAL REQUIRING ASSESSMENT (to be completed by the applicant)

Comment is requested regarding the following (please provide details):

☐ Scheme variation  
N/A

☐ Structure Plan variation

We would like to build a 6 m x 4 m skillion roofed shed in the southern part of our property by the dam, which is outside of the proposed building parcel for the land. The proposed location does not meet the Shires aesthetic plans for the area where all structures should be inside the building parcel.

### ADJOINING OWNER'S COMMENTS

☒ I/we have inspected and signed the attached plans and provide the following comment:

.....  
.....

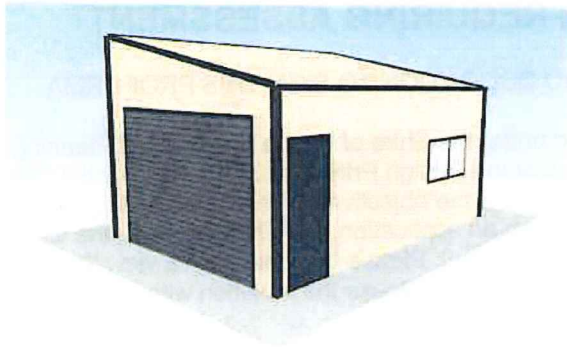
Signed: [Signature] Date: 11.6.2022 Phone: 0428390223

Signed: ..... Date: ..... Phone: .....

Please also sign proposed development plans.

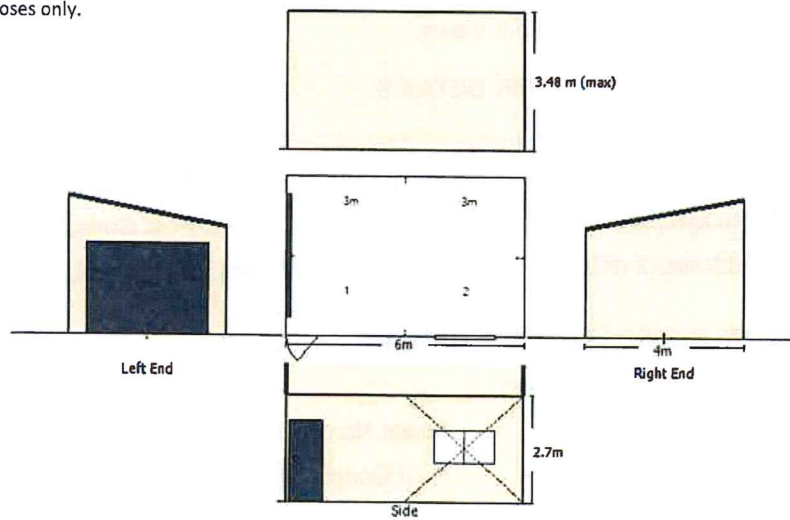
# Shed Design

194 Banks Road, Boyup Brook WA 6422



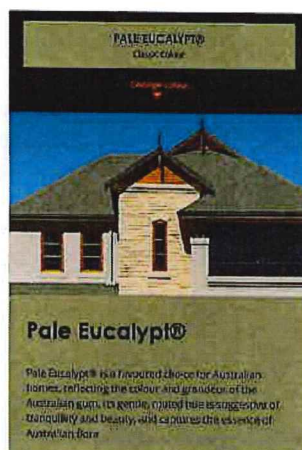
Colours used here are for illustration purposes only.

Please see colour below.



## Shed Colour

Colourbond 'Pale Eucalypt'



Signature:

Date:

11-6-2022

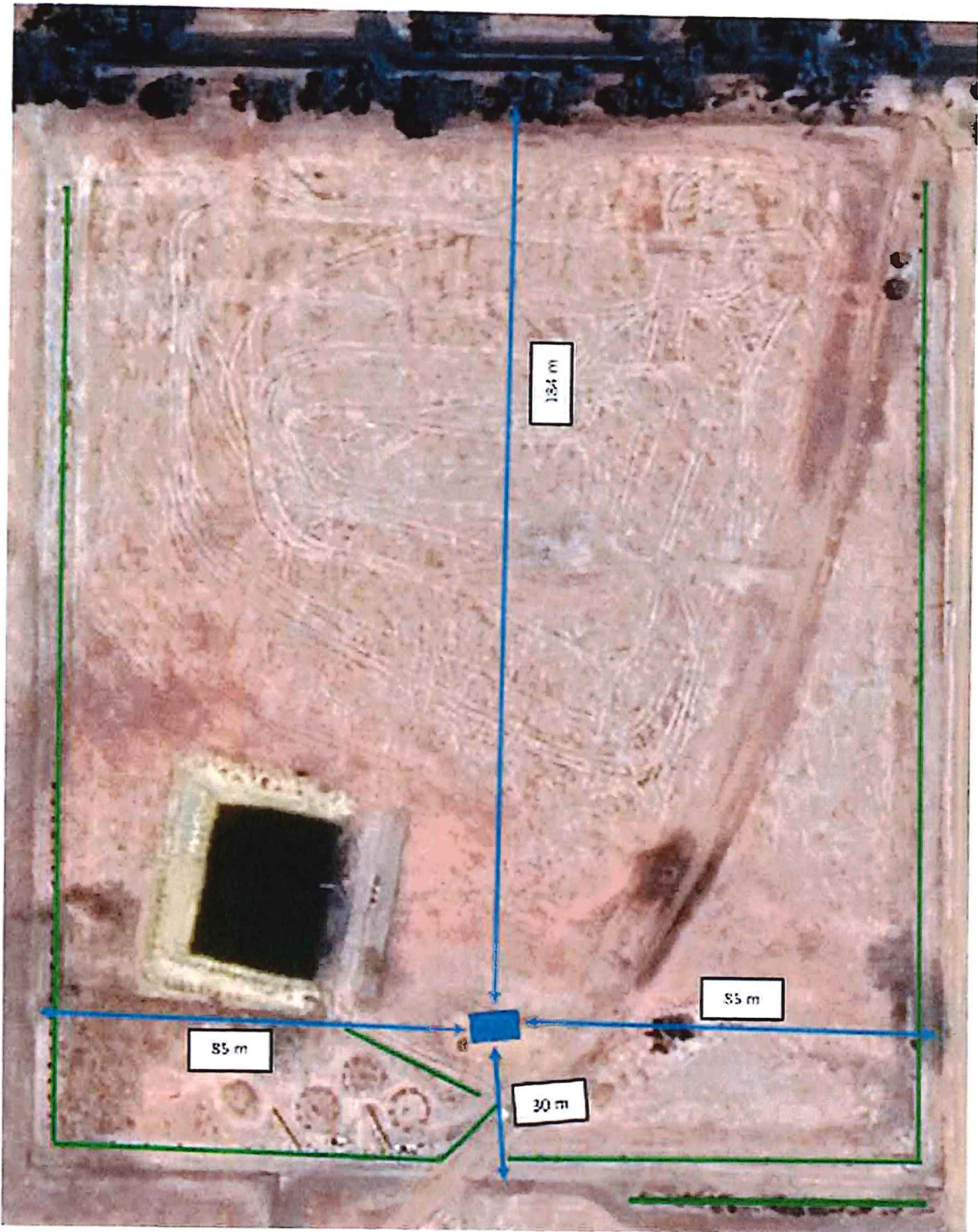
Signature:

Date:



# Proposed Location

194 Banks Road, Boyup Brook WA 6422



Signature: *[Handwritten Signature]*

Date: 11.6.2022

Signature:

Date:



## ADJOINING OWNERS COMMENT DEVELOPMENT APPLICATION REQUIRING ASSESSMENT

PLEASE BE AWARE THAT YOU ARE UNDER NO OBLIGATION TO SIGN THIS PROFORMA

Where an application seeks to vary the standards prescribed under the Shire of Boyup Brook Local Planning Scheme 2; a Local Planning Policy; or is to be assessed against the Design Principles of the Residential Design Codes (R-Codes), the applicant must demonstrate to the Shire how the objectives of the Scheme, Policy and/or R-Codes are being met. When considering whether to support such an application, the Shire will seek the views of adjoining owners, whose property may be affected by the development. Please take the time to view the applicant's plans in detail prior to commenting on the proposal. Should you wish to discuss the variation with the Shire prior to signing the form please contact the Shire on 9765 1200.

It should be advised that in determining the application your comments will be taken into account, however the Shire is not obliged to support your views.

### ADJOINING PROPERTY OWNER DETAILS

Name Ceri and Liam Ovans  
Lot No. 198 Street No. 198 Street Name Banks Road  
Suburb Boyup Brook Post Code 6244  
Residential Address (if different to above property address) 12 Station St Guildford WA 6055

### LOCATION OF PROPOSED DEVELOPMENT

Name: Adam & Holly-Anne Harvey  
Lot No: N/A Street No: 194 Street Name: Banks Road  
Suburb: Boyup Brook Post Code: 6244

### DETAILS OF PROPOSAL REQUIRING ASSESSMENT (to be completed by the applicant)

Comment is requested regarding the following (please provide details):

☐ Scheme variation  
N/A

☐ Structure Plan variation

We would like to build a 6 m x 4 m skillion roofed shed in the southern part of our property by the dam, which is outside of the proposed building parcel for the land. The proposed location does not meet the Shires aesthetic plans for the area where all structures should be inside the building parcel.

### ADJOINING OWNER'S COMMENTS

☒ I/we have inspected and signed the attached plans and provide the following comment:

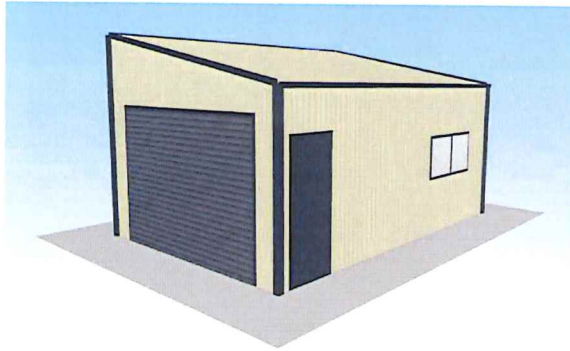
We have no issues with the proposed build.

Signed: C. Chalk Date: 7 June 2022 Phone: 0431 020 457  
Signed: Liam Ovans Date: 7 June 2022 Phone: 0419 904 248

Please also sign proposed development plans.

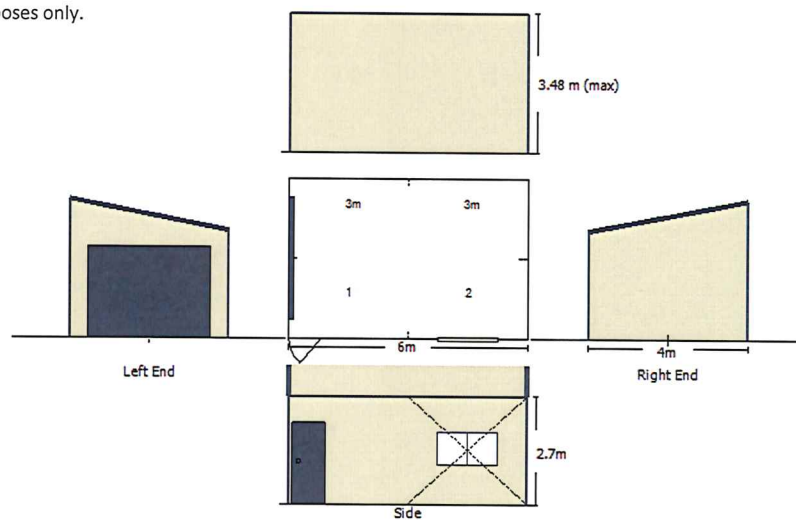
# Shed Design

194 Banks Road, Boyup Brook WA 6422



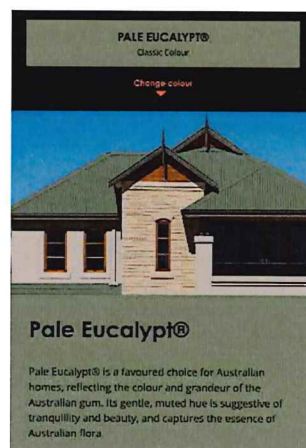
Colours used here are for illustration purposes only.

Please see colour below.



## Shed Colour

Colourbond 'Pale Eucalypt'



Signature: *C. Chell*

Date: 7 June 2022

Signature: *Liam Ovens*

Date: 7 June 2022



# Proposed Location

194 Banks Road, Boyup Brook WA 6422



Signature: *C. Chell*

Date: 7 June 2022

Signature: *Liam Ovens*

Date: 7 June 2022

# **Warren Blackwood Alliance of Councils**

## **Climate Change Policy Statement**

April 2022





## 1.0 Policy Statement

**The Warren Blackwood Alliance of Councils acknowledges:**

- I. The science is clear: climate change is occurring and greenhouse gas emissions from human activities are the dominant cause.
- II. Climate change threatens human societies and the Earth's ecosystems.
- III. Urgent action is required to reduce emissions, and to adapt to the impacts from climate change that are now unavoidable.
- IV. A failure to adequately address this climate change emergency places an unacceptable burden on future generations.

**The Warren Blackwood Alliance of Councils is committed** to addressing climate change.

**The Warren Blackwood Alliance of Councils is calling for:**

- I. Strong climate change action, leadership and coordination at all levels of government.
- II. Effective and adequately funded Commonwealth and State Government climate change policies and programs.

## 2.0 Rationale

### 2.1 Purpose and intent of this document

Climate change is a key issue for the Warren Blackwood Alliance of Councils (WBAC) that impacts almost all aspects of our ~~operations and~~ responsibilities and goals.

This Policy Statement has been prepared by the Warren Blackwood Alliance of Councils Climate Change Impact Reference Group for endorsement by each of the member Councils.

All member Councils will strive to promote this Policy Statement and to act consistently with its contents.

### 2.2 The science is clear

**International scientific consensus is that climate change is occurring, and human activities are the dominant cause.**

The *Fifth Assessment Report*, of the scientific consensus-based Intergovernmental Panel on Climate Change (IPCC), found:

*Warming of the climate system is unequivocal, and since the 1950s, many of the observed changes are unprecedented over decades to millennia. The atmosphere and ocean have warmed, the amounts of snow and ice have diminished, sea level has risen, and the concentrations of greenhouse gases have increased<sup>1</sup>.*

*Most aspects of climate change will persist for many centuries even if emissions of CO<sub>2</sub> are stopped<sup>2</sup>.*

*Surface temperatures will remain approximately constant at elevated levels for many centuries after a complete cessation of net anthropogenic CO<sub>2</sub> emissions. Due to the long time scales of heat transfer from the ocean surface to depth, ocean warming will continue for centuries. Depending on the scenario, about 15 to 40% of emitted CO<sub>2</sub> will remain in the atmosphere longer than 1,000 years. It is virtually certain that global mean sea level rise will continue beyond 2100, with sea level rise due to thermal expansion to continue for many centuries<sup>3</sup>.*

Further, the IPCC has also found:

*It is extremely likely [95–100%] that human influence has been the dominant cause of the observed warming since the mid-20th century.<sup>4</sup>*

### 2.3 Climate change is a global threat, and Australia has committed to being part of the solution

As a signatory to the Paris Agreement under the United Nations Framework Convention on Climate Change (UNFCCC) and the United Nations Sustainable Development Goals (SDGs), Australia has committed to taking action on climate change and to ensuring that mitigation and adaptation action is equitable and consistent with the aims of the SDGs.

The Paris Agreement expressly recognises the importance of engagement at all levels of government<sup>5</sup>. The WBAC is committed to contributing to state, national and international

emissions reduction targets that are required to achieve the Paris Agreement goal of limiting global temperature rise to well below 2° Celsius and to pursue efforts to limit the temperature increase even further to 1.5° Celsius.

The WBAC acknowledges that current worldwide commitments under the Paris Agreement are insufficient to achieve even the 2° Celsius goal<sup>6</sup>. Australia is a developed country with among the highest per capita greenhouse gas (GHG) emissions in the world<sup>7</sup>. Recognising this, the WBAC calls on the Commonwealth Government show international leadership, by committing to a more ambitious Paris Agreement target.

The WBAC recognises that both the impacts of climate change and the policy responses required to contribute to the avoidance of dangerous climate change have significant equity implications<sup>8</sup>. These equity considerations have domestic and international dimensions, for both present and future generations and for the survival of other species. Climate change disproportionately affects disadvantaged and marginalised groups<sup>9</sup> including the poor and rural and regional communities.

**The WBAC supports an equitable transition to a carbon constrained world:**

- **globally**, the right of developing countries to increase their share of global wealth in ways that remain within the ecological capacities of the planet;
- **domestically**, the need to equitably share the cost of climate change adaptation and mitigation and ensure disadvantaged and marginalised groups receive adequate support. This includes provision of support and incentives for communities impacted by the transition (eg, by fostering innovation, and supporting workforce adjustment packages and new employment opportunities).

The WBAC supports the United Nations Sustainable Development Goals, and supports climate change action as part of a broader sustainable development agenda.

## **2.4 Local Governments are already acting on climate change, but all levels of Government must act**

**For Australia to meet its international obligations, all levels of government must act. The Western Australian and Commonwealth Governments have an obligation to address climate change in partnership with Local Government, and in consultation with the community.**

**The WBAC calls on the Western Australian and Commonwealth Governments to** develop a formalised coordinated approach, such as in the form of a Commonwealth/State/Local Government partnership agreement or Intergovernmental Agreement, establishing consistent and coordinated principles, objectives and actions across Australia that provides for long-term planning to address climate change.

**The strategic, long-term planning that the WBAC seeks from the Western Australian and Commonwealth Governments includes:**

- adequate ongoing funding for essential research, science and innovation to underpin climate change policy initiatives and program design<sup>10</sup>
- taking direct responsibility for the delivery of mitigation actions, adaptation and resilience planning in areas that lend themselves to centralised coordination at

Western Australian or Commonwealth Government level (e.g. through ensuring State Planning Policies are consistent with climate change mitigation priorities);

- embedding climate change mitigation and adaptation considerations in Government projects and policies (government procurement, land management, development, and financial investment strategies that move away from fossil fuels etc.);
- partnering with and resourcing Local Governments to deliver community emissions reduction programs that are most effectively implemented at the Local Government level;
- removing existing legislative and regulatory barriers to climate mitigation and adaptation actions by Local Governments;
- and ensuring all decisions are guided by the Precautionary Principle.

**The WBAC calls on the Commonwealth Government to** develop and implement a national plan for action to:

- meet Australia's international obligations;
- ensure Australia is prepared to adapt to the impacts of climate change; and
- navigate the pathway to a low carbon economy, fostering innovation, new employment opportunities and economic growth.

## **2.5 The WBAC urges effective mitigation action**

**The WBAC recognises that there is a global climate emergency which requires urgent action.**

**The WBAC is committed** to continuing to reduce operational GHG emissions and to continue supporting the reduction of GHG emissions in the community.

**The WBAC recognises** that Australia has the capacity to contribute to global climate change mitigation, by reducing emissions now, in a way that creates positive opportunities for communities, business and the economy.

**The WBAC acknowledges** a successful response to the challenge of climate change requires cross-sectoral action by government, business and the community.

However, there are insufficient long-term Western Australian and Commonwealth Government plans or resources directed to climate change action. Australia and the world is seeing a shift away from fossil fuels towards energy efficient and renewable technologies that includes widespread uptake of rooftop solar<sup>11</sup>, battery storage<sup>12</sup>, energy trading<sup>13</sup>, virtual power plants<sup>14</sup>, electric vehicles<sup>15</sup>, energy efficiency and energy productivity<sup>16</sup>. The market, business, insurers, many Local Governments and their communities are moving in this direction. **The WBAC is calling on the Western Australian and Commonwealth Governments** to support Local Governments to transition to a low carbon, energy efficient economy.

**The WBAC considers** a wide range of policy measures - from regulatory intervention and market-based mechanisms (such as an emissions trading scheme) through to voluntary schemes, education and behaviour change programs - are required to successfully achieve emissions reduction targets.

As part of the required national plan for action, **The WBAC calls on the Commonwealth Government to** put in place efficient, effective and equitable measures to drive national

emissions reductions.

Local Governments are in a unique position to drive and implement mitigation programs, foster innovation and support sustainability at the community level, and has had successful collaborations and partnerships to implement such programs in the past<sup>17</sup>.

**The WBAC calls on the Commonwealth Government to** partner with Local Governments in its efforts to further reduce GHG emissions, including through:

- renewable energy projects (small scale and large scale);
- energy efficiency projects (eg, mass LED public lighting retrofits);
- waste management;
- enabling take-up of new renewable and sustainable technologies; and

**The WBAC calls on the Western Australian Government to:**

- follow the lead of the other States and Territories and introduce a State-level renewable energy and/or emissions reduction target;
- ensure that statutory planning policies are consistent with climate change mitigation priorities (eg, maintaining and increasing urban forest to reduce heat island effect, best practice building energy efficiency etc.); and
- drive mass LED public lighting retrofits, by addressing the regulatory hurdles and unaligned incentives that act as a disincentive to the uptake of low cost, energy efficient public lighting.
- Deliver amendments to the Local Government Act (Financial Management) Regulations, including an amendment to Regulation 54 to include 'renewable energy' as a prescribed charge.
- Accelerating the take up of low or zero emissions vehicles
- Accelerating the installation of electric vehicle charging stations.

## **2.6 The WBAC urges effective adaptation and resilience planning**

**The WBAC is committed** to the common goal of ensuring that Western Australia's human communities and natural ecosystems have the resources and assistance to enable them to build maximum resilience and adapt to climate change impacts that are now understood to be unavoidable.

**The WBAC asserts** that it is the responsibility of all spheres of Australian Government to ensure that their decisions, policies and programs take into consideration the likely impact of climate change on current and future human settlements, natural resources and ecosystems and facilitate adaptation to these. These include but are not limited to disaster relief, national security, environment, energy, infrastructure and land use planning, water, housing, health and transport.

**The WBAC notes** there are some policies, programs and limited funding for coastal adaptation in Western Australia, and a body of work completed in relation to bushfire planning and management. While this action is welcome, it is insufficient, and there is currently only *minimal* capacity and resourcing available to adapt to other effects of climate change, such as changes in temperature and rainfall, extreme weather events such as



heatwaves and floods, flow-on effects such as the health and social impacts of climate change.

In many cases, Local Governments (and particularly Shires) do not have the financial resources to shoulder the cost of implementing adaptation measures alone. This must be a shared responsibility.

**Effective adaptation and resilience planning by Western Australian and Commonwealth Governments includes:**

- a strategic approach to progressing and funding action for climate change adaptation and building resilience;
- adequate assistance, including funding, for Local Governments and Commonwealth and State agencies engaged in adaptation action;
- recognising and planning for the impacts of climate change on biodiversity and agricultural productivity, particularly in relation to biosecurity;
- sustainable management of water resources;
- providing greater certainty for Local Governments managing their risk and liability flowing from adaptation planning decisions;
- a State-Wide Coastal Hazard Map;
- coastal management legislation in Western Australia to define and establish principles, objects, actions, roles and responsibilities for integrated coastal zone management, with specific reference to planned and managed retreat;
- ensuring the Western Australian planning system adequately incorporates consideration of climate change effects and adaptation issues; and
- hazard identification and planning beyond coastal planning, into current and expected effects of changes on extreme weather events, bushfires, biodiversity, invasive flora and fauna, health, social impacts etc.

**The WBAC is also calling for national and state emergency management and disaster relief policies that adequately incorporate climate change in their planning and implementation.** The Disaster Funding Recovery Arrangements Western Australia (DFRAWA) financial measures need to provide funding to reinstate a damaged or destroyed asset to a more disaster resilient standard, where this is an appropriate and cost effective response based on likely recurrence of the disaster event.

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<sup>1</sup> IPCC (2013). "Summary for Policymakers" in *Climate Change 2013: The Physical Science Basis. Contribution of Working Group I to the Fifth Assessment Report of the Intergovernmental Panel on Climate Change*. Cambridge University Press, Cambridge, United Kingdom and New York, NY, USA at 4. Available at: <https://www.ipcc.ch/report/ar5/wg1/>.

<sup>2</sup> As above, at 27.

<sup>3</sup> As above, at 28.

<sup>4</sup> As above, at 17. The term "extremely likely" is defined by the IPCC as having an assessed likelihood of 95-100%: See "Chapter 1: Introduction" in *Climate Change 2013: The Physical Science Basis. Contribution of Working Group I to the Fifth Assessment Report of the Intergovernmental Panel on Climate Change*. Cambridge University Press, Cambridge, United Kingdom and New York, NY, USA at 121 (footnote 2).

<sup>5</sup> United Nations Framework Convention on Climate Change (2015) *Adoption of the Paris Agreement*, 21<sup>st</sup> Conference of the Parties, Paris: United Nations at 2. Available at: [http://unfccc.int/files/home/application/pdf/paris\\_agreement.pdf](http://unfccc.int/files/home/application/pdf/paris_agreement.pdf).

<sup>6</sup> The Climate Action Tracker (Climate Analytics, Ecofys & NewClimate Institute) calculates the gap in current policies, Paris Commitments and the emissions reductions required to keep the world at a

1.5°C and a 2.0 °C increase. Available here: <https://climateactiontracker.org/global/cat-emissions-gaps/>.

<sup>7</sup> Australia has the highest per capita emissions of the OECD countries, and the seventh highest per capita in the world after Kuwait, Brunei, Qatar, Belize, Oman and Bahrain: CAIT Climate Data Explorer (World Resources Institute) (2018). *GHG Emissions Totals Excluding Land Use Change and Forestry Per Capita 2014*. Available at: <http://cait.wri.org/historical>.

<sup>8</sup> Althor, G. et al. Global mismatch between greenhouse gas emissions and the burden of climate change. *Sci. Rep.* 6, 20281; doi: 10.1038/srep20281 (2016). Available at: <https://www.nature.com/articles/srep20281>.

<sup>9</sup> "People who are socially, economically, culturally, politically, institutionally or otherwise marginalised are especially vulnerable to climate change" IPCC (2014). Summary for Policymakers" in *Climate Change 2014: Impacts, Adaptation, and Vulnerability. Part A: Global and Sectoral Aspects. Contribution of Working Group II to the Fifth Assessment Report of the Intergovernmental Panel on Climate Change*. Cambridge University Press, Cambridge, United Kingdom and New York, NY, USA, at 6. Available at: <http://www.ipcc.ch/report/ar5/wg2/>. See also CSIRO (2015). *Climate Change Adaptation for Health and Social Services*, edited by Rae Walker and Wendy Mason. CSIRO Publishing, and L Rickards et al. (2016). *On the Frontline: Climate Change & Rural Communities*. Climate Commission. Available at <https://www.climatecouncil.org.au/ruralreport>.

<sup>10</sup> For example, BOM and CSIRO's Climate Change in Australia: <https://www.climatechangeinaustralia.gov.au/>, Western Australian Marine Science Institution: <https://www.wamsi.org.au/>, National Climate Change Adaptation Research Facility: <https://www.nccarf.edu.au/> and CoastAdapt: <https://coastadapt.com.au/>.

<sup>11</sup> See for example: A Bruce & I MacGill. "FactCheck Q&A: is Australia the world leader in household solar power?" *The Conversation*. 28 March 2016. Available at: <https://theconversation.com/factcheck-ganda-is-australia-the-world-leader-in-household-solar-power-56670>.

<sup>12</sup> See for example: N Harmsen. "Elon Musk's giant lithium ion battery completed by Tesla in SA's Mid North". *ABC News*. 24 November 2017. Available at: <http://www.abc.net.au/news/2017-11-23/worlds-most-powerful-lithium-ion-battery-finished-in-sa/9183868>; Climate Council. *Fully Charged: Renewables and Storage Powering Australia*. 2018. Available at: <https://www.climatecouncil.org.au/resources/battery-storage-2018/>.

<sup>13</sup> See for example: K Diss, "Blockchain technology fuels peer-to-peer solar energy trading in Perth start-up". *ABC News*. 11 October 2017. Available at: <http://www.abc.net.au/news/2017-10-11/blockchain-technology-fuels-peer-to-peer-energy-trading-start-up/9035616>.

<sup>14</sup> See for example: C Chang. "South Australian government strikes deal with Tesla to install free batteries to 50,000 homes". *News.com.au*. 5 February 2018. Available at: <http://www.news.com.au/technology/innovation/south-australian-government-strikes-deal-with-tesla-to-install-free-batteries-to-50000-homes/news-story/fd04731350da176c374383fb25e947/>.

<sup>15</sup> A Gray. "Countries are announcing plans to phase out petrol and diesel cars. Is yours on the list?" *World Economic Forum*. 26 September 2017. Available at: <https://www.weforum.org/agenda/2017/09/countries-are-announcing-plans-to-phase-out-petrol-and-diesel-cars-is-yours-on-the-list/>.

<sup>16</sup> Energy productivity is an indicator of the amount of economic output that is derived from each unit of energy consumed. See, for example, the Australian Alliance for Energy Productivity project to double productivity by 2030: <https://www.2xep.org.au/>.

<sup>17</sup> For example as delivery agents of the Commonwealth Government's Community Energy Efficiency Program (CEEP) and Local Government Energy Efficiency Program (LGEEP) and the Cities for Climate Protection.



## Appendix A

### Acronyms

BOM	Bureau of Meteorology
CAIT	Climate Access Indicators Tool
CEEP	Community Energy Efficiency Program
CO <sub>2</sub>	Carbon dioxide
CPP	Cities for Climate Protection
CSIRO	Commonwealth Scientific and Industrial Research Organisation
GHG	Greenhouse Gas
ICLEI	International Council for Local Environmental Initiatives – Local Governments for Sustainability
IPCC	Intergovernmental Panel on Climate Change
LED	Light Emitting Diode
LGEEP	Local Government Energy Efficiency Program
NCCARF	National Climate Change Adaptation Research Facility
SDGs	Sustainable Development Goals
UNFCCC	United National Framework Convention on Climate Change
WBAC	Warren Blackwood Alliance of Councils
WALGA	Western Australian Local Government Association
WAMSI	Western Australian Marine Science Institution
DRFAWA	Disaster Recovery Funding Arrangements Western Australia
WRI	World Resources Institute



## Appendix B

### Background Information

#### Climate change in Australia<sup>1</sup>:

- Australia's climate has warmed in both surface air temperature and surrounding sea surface temperature by around 1°C since 1910.
- By late this century, Australia's average temperature is projected to increase by 3–5°C compared to a 1986–2005 baseline under the current global trajectory of greenhouse gas emissions, 1.5–2.5 °C for a medium emissions scenario or 0.5–1.5 °C for a low emissions scenario.
- There has been, and will continue to be, an increase in the number of days with weather conducive to fire in southern and eastern Australia. The number of days is projected to double by the end of the century under a high emissions scenario.
- May–July rainfall has reduced by around 19 per cent since 1970 in the southwest.
- Winter rainfall is projected to decrease across southern Australia, by a median of 17 per cent with a range of 2–32 per cent under a high emissions scenario by the end of the century, relative to 1986–2005, with more time spent in drought.
- Past and ongoing emissions commit us to further sea-level rise around Australia of around 6–19 cm by 2030, relative to the 1986–2005 baseline. By 2100, sea level rise could exceed two metres<sup>2</sup>.
- The rise in mean sea level will amplify the effects of high tides and storm surges.

**Intergovernmental Panel on Climate Change (IPCC):** This is the international body for assessing the science related to climate change. IPCC assessments provide a scientific basis for governments at all levels to develop climate related policies, and they underlie negotiations at the UN Climate Conferences. IPCC reports undergo multiple rounds of drafting and review to ensure they are comprehensive and objective and produced in an open and transparent way. Thousands of other experts contribute to the reports by acting as reviewers, ensuring the reports reflect the full range of views in the scientific community.

**Paris Agreement:** The first-ever universal, legally binding global climate deal, adopted by 195 countries at the UNFCCC Conference of Parties in Paris, December 2015. It aims to respond to the global climate change threat by keeping a global temperature rise this century well below 2°C above pre-industrial levels and to pursue efforts to limit the temperature increase even further to 1.5°C. It aims for global greenhouse gases to peak as soon as possible, and seeks to foster resilience and climate adaptation. Full text of the Paris Agreement is available [here](#). As of November 2017, all 195 countries have signed on to the Paris Agreement. The United States of America has indicated an intention to withdraw (it is unable to withdraw until November 2020). Further information tracking country ratifications and targets is available [here](#).

**Sustainable Development Goals (SDGs):** In September 2015, 193 countries (including Australia) agreed to the United Nations 17 Sustainable Development Goals (SDGs) and 169 targets. The SDGs are a successor to the Millennium Development Goals, but unlike the Millennium Development Goals, relate to all developed and emerging countries, as well as developing countries. They aim to end poverty, hunger and inequality, take action on climate change and the environment, improve access to health and education, build strong institutions and partnerships, and more. Aims include climate action (Goal 13), affordable and clean energy (Goal 7), responsible consumption and production (Goal 12) and sustainable cities and communities (Goal 11). For further information on how the SDGs are relevant to Local Governments, see the Global Network of Cities, Local and Regional

Government (UCLG) publication "The Sustainable Development Goals: What Local governments need to know", available [here](#).

**United Nations Framework Convention on Climate Change (UNFCCC):** an international environmental treaty adopted on 9 May 1992. The UNFCCC objective is to "stabilise greenhouse gas concentrations in the atmosphere at a level that would prevent dangerous anthropogenic interference with the climate system".

**Disaster Recovery Funding Arrangements Western Australia (DRFAWA):** provides a range of financial relief measures to assist communities to recover from an eligible natural disaster event, jointly funded by the Western Australian and Australian Governments, which reimburses Local Governments for the restoration and replacement of essential public assets owned by a local government to the extent necessary to restore the asset to the equivalent of its pre-disaster standard.

**Western Australian Local Government action on climate change:** WA Local Governments have, for a number of years, been actively engaged in a range of climate change mitigation and adaptation activity, together with education and encouraging awareness and behaviour change amongst residents. Many Local Governments have made voluntary commitments or pledges in relation to climate change, including the following:

Pledge	Description	Number of Local Government Participants
<b>Local Government Climate Change Declaration</b>	Developed by WALGA. A voluntary opportunity for Local Governments to demonstrate their political commitment to locally appropriate climate change adaptation and mitigation action. <sup>3</sup>	40 (representing 65% of the WA population)
<b>Divesting from fossil fuels</b>	Commitment to shift money out of banks that fund fossil fuels. <sup>4</sup>	12 (representing 30% of the WA population)
<b>Compact of Mayors</b>	A coalition of city leaders around the world committed to addressing climate change. <sup>5</sup>	4
<b>Cities Power Partnership</b>	Launched July 2017 by the Climate Council, aims to celebrate and accelerate emission reductions and clean energy in Australian towns and cities. <sup>6</sup>	17

In the past, Western Australian Local Governments have been key delivery agents of Commonwealth Government climate change mitigation programs, such as the Community Energy Efficiency Program (CEEP), the Local Government Energy Efficiency Program (LGEEP) and the Cities for Climate Protection (CCP) Program that was delivered by ICLEI with Commonwealth Government support. The LGEEP and CEEP grants assisted Local Governments in undertaking a wide range of building energy efficiency, LED public lighting and geothermal projects.



Program	Program dates	WA Local Government participants
Cities for Climate Protection	1999-2006	30
Local Government Energy Efficiency Program (LGEEP)	2011-2014	50 (includes 1 WALGA grant)
Community Energy Efficiency Program (CEEP)	2011-2016	15 (includes 1 WALGA grant)
Emissions Reduction Fund (ERF)	2014-present	2 (both transitioned from the Carbon Farming Initiative)

Adaptation is a current issue for Local Government, particularly as the effects of climate change are now unequivocally being felt, and Local Governments are in a position where they need to be planning for further effects of climate change in the future.

The Western Australian State Government provides around \$7 million funding per year under the overarching CoastWA banner (comprising CoastWest, the Coastal Management Plan Assistance Program and the Coastal Adaptation and Protection programs). In contrast, the New South Wales State Government (with a coastline one sixth the length of Western Australia), is providing \$63 million over five years. The Queensland State Government (with a coastline a little over half the length of Western Australia) provides \$12 million dollars over three years.

The Western Australian state planning system has encompassed coastal adaptation planning, but this has not yet been expanded to deal with other current and expected issues such as changes in temperature, rainfall and extreme weather events (including floods), heatwaves and bushfires.

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<sup>1</sup> CSIRO 2016 *State of the Climate*. <https://www.csiro.au/en/Showcase/state-of-the-climate>.

<sup>2</sup> B Dennis and C Mooney. 2016. 'Scientists nearly double sea level rise projections for 2100, because of Antarctica'. *The Washington Post*. 30 March 2016. Available at: [https://www.washingtonpost.com/news/energy-environment/wp/2016/03/30/antarctic-loss-could-double-expected-sea-level-rise-by-2100-scientists-say/?noredirect=on&utm\\_term=.574c448f582f](https://www.washingtonpost.com/news/energy-environment/wp/2016/03/30/antarctic-loss-could-double-expected-sea-level-rise-by-2100-scientists-say/?noredirect=on&utm_term=.574c448f582f).

<sup>3</sup> For further information see here: <http://walga.asn.au/Policy-Advice-and-Advocacy/Environment/Climate-Change.aspx>.

<sup>4</sup> For a list of Australian Local Governments that have committed to divest see here: <http://gofossilfree.org.au/fossil-free-councils/>. Not listed are City of Bayswater, City of Subiaco and the Shire of Mundaring, which have also recently committed to divest.

<sup>5</sup> Cities of Joondalup, Perth, Melville and Mandurah. Further information about the Compact of Mayors available here: <https://www.compactofmayors.org/>.

<sup>6</sup> Local Governments participating in the Cities Power Partnership are shown on the map here: <http://citiespowerpartnership.org.au/power-partners/>.

# **Warren Blackwood Alliance of Councils**

## **Draft Subregional Climate Change Action Plan 2022-32**



## Acknowledgements

*The Warren Blackwood Alliance of Councils (WBAC) acknowledges the Traditional Custodians of the land and seas of the region, and its pays respects to Elders past, present and emerging.*

*The WBAC acknowledges and appreciates the contribution of the Shire of Bridgetown-Greenbushes Sustainability Advisory Committee to the WBAC in advancing the climate action agenda in the region.*

## About this document

This draft Subregional Climate Change Action Plan has been developed to assist the Warren Blackwood Alliance of Councils (WBAC) to establish climate change actions that improve the resilience of their operations, and their communities, to the impacts of climate change, at the subregional scale.

Developed by the WBAC Climate Change Impact Reference Group (CCIRG), this draft Subregional Climate Change Action Plan is underpinned by a draft WBAC Climate Change Policy.

It is important to acknowledge that this WBAC Subregional Climate Change Policy and Action Plan are non-binding on member Councils. The actions outlined in the Subregional Climate Change Action Plan should align with the commitments that have been endorsed by the Councils as part of the WBAC Climate Change Policy. The identified actions should also be reflected in individual member Councils strategic documents and operating procedures, where applicable (e.g. Strategic Community Plan, Corporate Business Plan, Risk Management and Business Continuity Plans). Such reflections are the sole prerogative of the individual member Councils. A number of actions identified also directly relate to actions identified in the Warren Blackwood Sub-regional Growth Plan 2019<sup>1</sup>.

The Subregional Climate Change Action Plan focuses on identifying actions that the WBAC can pragmatically take to mitigate risks and impacts, reduce costs and adapt to the impacts of climate change on their operations, primarily at the subregional level. Many actions are also applicable, and have been identified as such, for potential implementation at the individual Shire level.

In providing this draft Subregional Climate Change Action Plan to the WBAC, the CCIRG is acutely aware that the individual Shires have varying levels of resource capacity and commitment, and that for many actions to be progressed, additional resources will be required, through direct funding, grant funding and collaborative partnerships with State and/or Commonwealth government agencies. Such resources will need to be deployed by the WBAC at the subregional level, and by individual member Councils, for local climate actions as determined by those individual member Councils.



## Executive Summary

The impacts of climate change are already being felt by communities around the world, including increasing temperatures, longer droughts, more frequent and intensive natural disasters such as heatwaves and bushfires, and sea level rise, and associated increases in coastal erosion and inundation. With these impacts projected to further increase over the coming years and decades, the Warren Blackwood Alliance of Councils needs to take action now to safeguard the future.

The risks associated with climate change are becoming more important to Local Governments, and the need for Local Governments to respond to, and manage the impacts of climate change has never been greater. With Local Governments on the front line of addressing climate change, the WBAC has an important role to play. To establish our support for pragmatic climate change action, the WBAC has committed to a Subregional Climate Change Policy and Action Plan.

The WBAC recognises that climate change will continue to have a significant effect on the Western Australian environment, community and economy. Accordingly, we have committed to continue addressing climate change at the subregional level and within our member Local Government areas to minimise these impacts.

The WBAC acknowledges the importance of taking action, and as such is committed to continue finding practical and affordable ways to address climate change risks and impacts within the Warren Blackwood subregion. Underpinned and informed by the work of our CCIRG, we have developed this draft Subregional Climate Change Action Plan, which brings together 11 adaptation, 9 mitigation, 14 leadership and advocacy, and 7 communication actions that we need to undertake in order to help tackle climate change, build resilience and minimise the vulnerability of our communities to climate change.

Our overall objective is to act to mitigate, and adapt to, climate change and therefore sustain the social, environmental and economic qualities which are intrinsic to the character of our region.

Acting on and responding to climate change is an ongoing process, and this Subregional Climate Change Action Plan will be need to be reviewed and updated every three years to reflect changing political, legislative and resourcing circumstances, and emerging scientific information.

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# Context

## Climate science

International scientific consensus is that climate change is occurring, and it is driven by anthropogenic (human) causes, with human activities having a profound impact on the concentration of greenhouse gas emissions since the start of the industrial revolution. Ultimately, these activities, such as the burning of fossil fuels, land clearing and agriculture, have increased greenhouse gas concentrations in the atmosphere, leading to changes in the climate system over a relatively short period of time.

The Intergovernmental Panel on Climate Change (IPCC) is an international body responsible for assessing the science related to climate change. IPCC assessments provide a scientific basis for governments at all levels to develop climate related policies, and they are fundamental inputs to negotiations at the United Nations Climate Conferences and the negotiation of international climate agreements. The IPCC's Fifth Assessment Report, found that:

*"Warming of the climate system is unequivocal, and since the 1950s, many of the observed changes are unprecedented over decades to millennia. The atmosphere and ocean have warmed, the amounts of snow and ice have diminished, sea level has risen, and the concentrations of greenhouse gases have increased"*<sup>ii</sup>.

*Most aspects of climate change will persist for many centuries even if emissions of CO<sub>2</sub> are stopped."*<sup>iii</sup>

The IPCC has also found:

*"It is extremely likely [95–100%] that human influence has been the dominant cause of the observed warming since the mid-20th century."*<sup>iv</sup>

## Climate scenarios

In order to make projections of future climate change, the scientific community has developed climate models, using advanced computer simulations, for a range of different greenhouse gas emissions scenarios (i.e. projections of what the global greenhouse emissions may be in future years). These scenarios are used to inform policy and decision makers to plan for the future.

In the Fifth IPCC Assessment, a set of four possible scenarios, also known as Representative Concentration Pathways (RCPs), were proposed. These RCPs represent possible pathways based on global atmospheric greenhouse gas emissions concentrations and predict how concentrations of greenhouse gases in the atmosphere will impact the climate.

- **Very low emissions scenario** – based on the IPCC's RCP2.6. Under this scenario, significant collaborative effort will be made to drive decarbonisation and lower emissions, which will result in a temperature



increase of 1°C, a 0.4m sea level rise and a minor increase in extreme weather events (by 2081-2100, relative to 1986-2005).

- **Low emissions scenario** – based on the IPCC's RCP4.5. Under this scenario, collaborative efforts will be made to drive decarbonisation and lower emissions, which will result in a temperature increase of 1.8°C, a 0.47m sea level rise and a moderate increase in extreme weather events (by 2081-2100, relative to 1986-2005).
- **High emissions scenario** – based on the IPCC's RCP6.0. Under this scenario, minimal efforts will be made to drive decarbonisation and lower emissions, which will result in a temperature increase of 2.2°C, a 0.48m sea level rise and a moderate increase in extreme weather events (by 2081-2100, relative to 1986-2005).
- **Very high emissions scenario** – based on the IPCC's RCP8.5. Under this scenario, very low efforts will be made to drive decarbonisation and lower emissions, which will result in a temperature increase of 3.7°C, a 0.63m sea level rise and a large increase in extreme weather events (by 2081-2100, relative to 1986-2005).

## Projected climatic changes

In the 20<sup>th</sup> century the impacts of climate change have become increasingly visible, with observed impacts including increases in global average air and ocean temperatures, rising global sea level, long-term sustained widespread reduction of snow and ice cover, and changes in atmospheric and ocean circulation and regional weather patterns, which influence seasonal rainfall conditions.

These changes threaten both human and natural systems, both directly and also through increased extreme weather events, such as heat waves, cyclones and other natural disasters, coastal inundation due to sea level rise, and disruptions to rainfall patterns.

In Australia, the 2018 Bureau of Meteorology State of the Climate Report (CSIRO and Australian Government Bureau of Meteorology 2018)<sup>v</sup> noted that Australia has experienced increases to sea and air temperatures, sea level rises and ocean acidification, along with observed declines in rainfall amounts in the southwest and southeast of Australia.

Australia is the driest inhabited continent on earth, and even in the absence of climate change is characterised by variability and extremes. With the impacts of climate change projected to place additional stress on our natural and human systems, there is an urgent need to address climate change.

For the South West of Western Australia, projected changes to our climate in the future include:

- Further increase in temperatures, with more extremely hot days and fewer extremely cool days;
- More heat waves that will be longer and hotter;

- More frequent, extensive, intensive and longer-lasting marine heatwaves;
- Ongoing sea level rise;
- Further warming and acidification of the oceans;
- A decrease in cool-season rainfall across southern Australia, including the southwest of WA;
- More frequent, longer and more intense droughts across southern Australia, including the southwest of WA;
- More intense heavy rainfall throughout Australia, particularly for short-duration extreme rainfall events (storms);
- An increase in the number of high fire weather danger days and a longer fire season for south western Australia; and
- Through a combination of many of these impacts, changes to biodiversity including increased probability of species extinction.

These changes will have impacts on the region's environment, infrastructure and assets, and communities' health and well-being.

## Role of Government

As a signatory to the Paris Agreement under the United Nations Framework Convention on Climate Change and the United Nations Sustainable Development Goals (SDGs), Australia has committed to taking action on climate change and to ensuring that mitigation and adaptation action is equitable and consistent with the aims of the SDGs. The Paris Agreement expressly recognises the importance of engagement at all levels of government. As such, the management of climate-change risks is spread across the three tiers of government: Commonwealth, State and Territory and Local.

In 2012, the Councils of Australian Governments (COAG) formally agreed on the roles and responsibilities for climate-change adaptation in Australia.

The Commonwealth Government is responsible for:

- Managing climate change science and national adaptation research to allow Australia to effectively adapt to the impacts of climate change;
- Providing leadership on national adaptation reform, and collaborating with States and Territories in setting and implementing national priorities and regional priorities;
- Managing climate change risks and impacts across the Commonwealth's portfolio of assets and programs; and
- Maintaining a strong, flexible economy and social safety net that will help Australia adapt to climate change impacts by ensuring resources are available to respond to climate change and can be deployed efficiently.

The State Government is responsible for:

- Providing local and regional science and information;
- Managing climate change risks and impacts across State assets and programs;



- Working with the Commonwealth to implement the national adaptation reform; and
- Encouraging climate resilience and adaptive capacity.

In 2020, the Western Australian State Government released its Climate Policy<sup>vi</sup>, which has several actions directly related to Local Government, viz:

- Western Australian Regional Climate Alliance - Support regional local governments to drive action on climate change, energy and sustainability through regional partnerships.
- Climate Resilience Action Plan 2022–25 - Develop a coordinated, collaborative plan to support Western Australian industries, cities and regions to identify and manage climate impacts and enhance climate resilience.
- Coastward - Implement a coastal adaptation program to deliver a strategic response to the recommendations of the Assessment of Coastal Erosion Hotspots report, including grants to support local governments to undertake coastal management for the public benefit.

Coastal Adaptation and Protection Fund - Invest in adaptation and interim protection works for high-priority coastal erosion hotspots. There are numerous other State Government actions from its Climate Policy that will have a direct and substantial impact on the WBAC Sub-regional Growth Plan 2019, and this Subregional Climate Change Action Plan. It is imperative that a review of the WBAC Sub-regional Growth Plan is undertaken, in collaboration with key stakeholders, in order to give full consideration to the State Government proposed activities as outlined in its Climate Policy on said Sub-regional Growth Plan.

Local Governments are on the frontline in addressing climate change impacts and have a critical role to play in ensuring that mitigation and adaptation responses are suitably tailored to the specific risks in our area, and that local communities and stakeholders are consulted and involved in these efforts.

As small regional local governments with commensurately small rate bases, there is a significant resource deficit reality that will need to be addressed. The WBAC subregional approach is a pragmatic reflection of the economies of scale and collaborative opportunities that can be realised through a collective approach by low resourced Shires.

Local Governments are responsible for:

- Administering relevant state and territory and/or Commonwealth legislation to promote adaptation as required including the application of relevant codes;
- Managing risks and impacts to public assets owned and managed by Local Governments;
- Managing risks and impacts to Local Government service delivery;
- Collaborating across Local Governments and with State and Territory Governments to manage risks of regional climate change impacts;
- Ensuring policies and regulations under their jurisdiction, including local planning and development regulations, incorporate climate change

considerations and are consistent with State and Commonwealth Government adaptation approaches;

- Facilitating building resilience and adaptive capacity in the local community, including through providing information about relevant climate change risks;
- Working in partnership with the community, locally based and relevant NGOs, business and other key stakeholders to manage the risks and impacts associated with climate change; and
- Contributing appropriate resources to prepare, prevent, respond and recover from detrimental climatic impacts.

## Adaptation and Mitigation

The impacts of climate change will impact the WBAC sub-region in a variety of ways. These impacts are predicted to increase in severity and frequency in the future, which will pose increasing risks to our community, environment, assets and infrastructure. In order to respond to these impacts there are two main categories of climate change response: adaptation and mitigation, both of which are essential, and equally as important in addressing climate change.

1. **Climate change mitigation** involves actions that are intended to reduce our greenhouse gas emissions to minimise the severity of climate change or enhance the sinks for these emissions. For example, mitigation actions may include switching to renewable forms of energy such as wind and solar, and implementing energy efficiency initiatives, and supporting emission sinks such as investing in revegetation and or modified landscape management (e.g. fire management) to improve carbon capture.
2. **Climate change adaptation** consists of actions undertaken to reduce the consequences of the physical impacts of climate change, as well as to harness any opportunities as a result of these actions. Through adaptation actions we will become more prepared and able to adapt to the impacts of climate change, reducing our vulnerability. For example, adaptation actions may include building seawalls to protect infrastructure from erosion, raising the height of houses in flood prone areas, or behaviour change initiatives, such as monitoring vulnerable segments of the community during heatwaves.

Mitigation involves avoiding and reducing the causes of climate changes (greenhouse gas emissions), whereas adaptation addresses the impacts of climate change and associated risks and how we respond to them. For effective global mitigation it is important for everyone in the community, all businesses, and all levels of government to contribute to reducing emissions. Therefore, an effective climate change response requires both adaptation and mitigation actions to build the resilience of our subregion to the impacts of climate change and help avoid worst case climate change scenarios.



For the WBAC, this also requires a commitment to communication and political leadership and advocacy to ensure the required collaboration and resources can be acquired to ensure the timely delivery of robust, pragmatic adaptation and mitigation action.

This plan outlines the Warren Blackwood Alliance of Councils Climate Change Policy commitments, and the relevant adaptation, mitigation, leadership and advocacy, and communication advocacy actions that we have committed to at both the subregional and organisational levels.

## Advocacy and Leadership

This Climate Change Action Plan captures and highlights the opportunities and actions across the region that will help the Shires of the region respond to the impacts of climate change. However, not all adaptation and/or mitigation actions can be organised or implemented at a WBAC subregional level. Some responsibilities, authority and resourcing capacities sit at the State or Commonwealth levels.

In these circumstances, political advocacy by Shire Presidents and elected members will be critical to influence and lead action.

Engagement with local politicians, relevant State Ministers and Directors General to socialise the subregional climate change action agenda will be essential in the acquisition of the required human and financial resources for a significant number of the identified actions in the Climate Change Action Plan.

Existing avenues for advocacy already exist through elected member and senior officer participation in relevant state agencies engagement processes (e.g. representation on the South West Development Commission), and the existing WALGA governance structures (South West Country Zone of WALGA). These constructs should be should be maximised. Aside from direct Commonwealth Ministerial engagement, the opportunity to engage via the Australian Local Government Association - through submitting motions to the annual ALGA National General Assembly - also should not be discounted when advocacy to the Commonwealth Government is required.

## Communication

Communication is an important component of climate change action planning, to ensure that both the WBAC and its Shires are able to reach their desired respective audiences to obtain support for climate change adaption or mitigation action, and to share its successes and challenges.

Local Governments may integrate communications relating to their climate actions within existing communication programs, or determine that significantly new communication efforts are required.

Local Governments should consider both internal (i.e. within their operations) and external (i.e. outside of their operations) communication methods. Local Governments should ensure that communications do not discriminate and are accessible for the whole community.

It is important for the WBAC to communicate what we are doing in relation to climate change to our communities and stakeholders, to obtain support for our actions, and to share our successes and challenges.

WBAC Shires have already integrated a number of aspects relating to climate change within their Strategic Community Plans, Corporate Business Plans and operational plans. It is important that key stakeholder engagement and messaging is conducted in a consistent manner across the region.

The WBAC acknowledges that member Shires are best placed for local community engagement.

The WBAC climate action communication plan comprises both internal and external aspects.

The WBAC will:

- Share resources on our adaptation and mitigation actions
- Provide updates at member Councils' meetings
- Include communications within internal newsletters
- Communicate what we are doing through our websites
- Share good news stories in our local media outlets
- Establish an external working group of key stakeholders and community leaders

## Stakeholder Engagement

Stakeholder engagement ensures that the needs of all stakeholders, both internal and external, are considered in organisational goal setting and strategy development. As such, the WBAC believes that effective consultation is critical to the success of climate adaptation and mitigation. Therefore, in order to evaluate the effectiveness and understand the viability of the WBAC response to climate change, the WBAC engages with both member Shires and external stakeholders.

Obtaining stakeholder input and understanding stakeholder views on our climate change response will also help us to more effectively design and embed actions within the WBAC Subregional Climate Change Action Plan. We will also use stakeholder engagement as part of our monitoring process to assess the effectiveness of our actions. We will conduct the following stakeholder engagement activities:

- As part of updating a Shire Strategic Community Plan, conduct a survey of communities to gain insights on the perceptions of our climate change challenges, and our climate change mitigation and adaptation actions.



- Consult with elected members of our member Shires. Obtain individual Shire Council sign off on our draft Subregional Climate Change Policy, and Action Plan.
- Establish a climate change stakeholder working group with key stakeholders and the community, to assist the CCIRG in its deliberations.
- Engage with other Local Governments within the South West region to share learnings and progress regional actions.
- Engage with WALGA and other organisations to remain informed, and to contribute to, discussions on climate change management at the Local Government level.

## Approach to Climate Change

In 2021 the WBAC committed to a Subregional Climate Change Policy and Action Plan. As part of this, we have committed to:

- Develop and implement a Subregional Climate Change Action Plan (this Plan).
- Encourage and empower the local community and local businesses to reduce their greenhouse gas emissions and to adapt to the impacts of climate change.
- Support WALGA to work with State and Federal Government to ensure achievement of greenhouse gas emissions reduction targets as set out in key National and International agreements.
- Support WALGA to work with State and Federal Government to implement key actions and activities for climate change management at a local level.
- Work with key stakeholders within region, where relevant, to ensure achievement of the actions set out in our Climate Change Action Plan.
- Assess the locally specific risks associated with climate change and implications for our services, and identify areas where appropriate mitigation and/or adaptation strategies should be further developed and implemented.
- Ensure that, at appropriate review intervals, our Subregional Climate Change Policy and Action Plan, as well as individual Shire Corporate Business Plan and Strategic Community Plans/policies/strategies are reviewed and amended to incorporate the latest climate science, and to reflect the subregional climate change management priorities.
- Monitor the progress of the WBAC Climate Change Action Plan adaptation and mitigation actions and communicate our achievements to the both the member Councils and their Communities.

In order to respond to the impacts of climate change, the WBAC and its members have already taken action including, but not exclusive to:-

- Retrofitting of local government buildings with energy efficient technologies. (Shire of Boyup Brook, Shire of Bridgetown-Greenbushes, Shire of Donnybrook-Balingup, Shire of Manjimup, Shire of Nannup)



- Bulk procurement of 100% renewable energy for contestable Shire sites (Shire of Boyup Brook, Shire of Bridgetown-Greenbushes, Shire of Donnybrook-Balingup, Shire of Manjimup)
- Solar PV Implementation Plan (Shire of Bridgetown-Greenbushes, Shire of Manjimup)
- Developing a Climate Change Action Plan (Shire of Bridgetown-Greenbushes)
- Retrofitting streetlights with energy efficient streetlighting (Shire of Donnybrook-Balingup, Shire of Manjimup)
- Joined the Cities Power Partnership (Shire of Donnybrook-Balingup)
- Retrofitting parks and gardens with water efficient plants and/or irrigation systems (Shire of Boyup Brook, Shire of Bridgetown-Greenbushes, Shire of Donnybrook-Balingup, Shire of Manjimup, Shire of Nannup)
- Being a Water Corporation certified Waterwise Council (Shire of Bridgetown-Greenbushes)

The WBAC are committed to taking further action at both the subregional and local level to mitigate against, and adapt to, climate change, and hence have developed this Subregional Climate Change Action Plan.

We use the following principles to assist our subregional climate change action planning:

- Pragmatic – Our goals and actions work towards a pragmatic vision.
- Inclusive – We involve multiple Shires, stakeholders and communities in planning and implementation.
- Fair – We seek solutions that equitably address the risks of climate change and share the costs and benefits of action across the WBAC Shires.
- Comprehensive and integrated – We aim to coherently undertake actions across a range of sectors within the WBAC, as well as supporting broader regional and initiatives, and the realisation of priorities of higher levels of government, when possible and appropriate.
- Relevant – Our actions seek to deliver local benefits and support local social, economic and environmental priorities.
- Actionable – We propose cost-effective actions that can realistically be implemented.
- Evidence-based – Our action planning reflects both scientific knowledge and local understanding.

## Climate Risk Assessment Process

As part of our action planning process, we conducted a qualitative Shire level climate change risk assessment, which allowed us to identify the aspects of our operations most at risk to the physical and transitional impacts of climate change. This enabled us to prioritise management of these at risk areas through the development of our current and future Shire actions.

It is recommended that a more detailed risk assessment process be conducted in line with the ISO 31000:2018 Risk Management.

The key steps in the risk assessment process should be:

- Preparing for the risk assessment by gaining agreement on the purpose of the assessment, collating the data and information that we required, identifying the resources needed, and forming the project team and developing a schedule.
- Defining the scope, and developing an understanding of the external and internal context of the risk assessment. This included identifying our objectives and responsibilities, and reflecting on the demographic, socio-economic and environmental context in which we operate.
- Identifying the risks that we will be exposed to as a result of climatic changes, and the shift to a low carbon world.
- Evaluating the consequence and likelihood of each risk, and identifying the controls that we currently have in place to manage these risks.
- Following this process, a combination of the consequence and likelihood ratings can generate inherent risk scores, and then be assessed how well existing controls are managing these risks, to determine the residual risk.
- This should include a workshop with key Shire internal stakeholders to validate our risks, agree on consequence and likelihood ratings, identify existing controls for each risk and their effectiveness, and determine residual risk ratings.
- Using the residual risk scores, Shires will be able to prioritise risks and use this information to inform the setting of future actions.

### Risks and Opportunities

We recognise that climate change presents various significant challenges, risks and opportunities to the WBAC Shires.

Changes to our climate will present risks across many aspects of our subregion including

- Damage to, or loss of, properties building and infrastructure
- Reduced community liveability

- Damage to, or loss of, biodiversity and natural habitat
- Increased heat, pest and water stress on vegetation
- Increased demand for water and electricity services
- Increased risks to public health or loss of life (e.g. through disease outbreaks exacerbated by higher temperatures)
- Reduced public safety and/or wellbeing
- Increased number of higher bushfire risk days, and severe bushfires
- Damage to, or loss of biodiversity and natural habitat, as a result of coastal inundation and/or salt intrusion
- Damage to, or loss of coastal and low-lying buildings, infrastructure and land, as a result of coastal inundation
- Potential public displacement resulting from residents being forced to flee certain areas as a result of climatic changes
- Increased insurance premiums
- Increased maintenance of road and drainage networks
- Decreased environmental water quality
- Decreased water security
- Increased demand on emergency response and management services
- Impacts on food resources and food production industries due to reduced agricultural outputs from reduced rainfall and damage to agricultural lands

While the risks of climate change have the potential to have severe impact on our subregion, managing these risks also creates opportunities for the WBAC to improve the resilience of both its communities and respective Shire operations.

Broadly, effective adaptation and mitigation actions will assist to minimise disruptions and costs of climate change physical impacts. Subject to business cases, this may represent a good investment for the Local Government. Taking action to address climate change can also have positive social, environmental and economic impacts. For example, improving liveability, social inclusion, health and wellbeing, and our emergency preparedness, and supporting economic growth of both the sub-regional and local economies.

## Evaluation and Prioritisation of Actions

To select climate change actions that will bring about the greatest improvements in the resilience of WBAC activities, while being pragmatic and achievable for our subregion, we undertook a first-pass assessment of a long list of adaptation and mitigation actions against a number of criteria, which enabled us to prioritise those that can realistically be achieved over the life of the Action Plan (2022-2032).

The following criteria were used as part of the assessment process:

- Ability to manage climate risks



- Scale of investment needed
- Scale of potential emission reductions
- Ability to facilitate/leverage State and Commonwealth investment
- Equity implications (benefits and costs to various stakeholders)
- Complexity
- Human resources available to implement action
- Level of funding required to implement action
- Timeframe for implementation

Each action was assessed against the criteria and assigned a draft score of either Low, Medium or High. Where it was identified that one or multiple Shires have the resources available to execute a particular action, and that the action will result in our desired outcomes, these were selected for inclusion in the WBAC Sub-region Climate Change Action Plan.

## Monitoring and Review

Having a formal, periodic process in place for monitoring and evaluating our Subregional Climate Change Action Plan is fundamental to understanding our progress in addressing climate change, and the effectiveness of our actions, and will assist us in guiding future decisions. Monitoring and evaluation of our Subregional Climate Change Action Plan will also generate learning and idea creation opportunities in relation to climate change which will help to improve the design and delivery of future climate change related policies, plans and activities. It is our aim that, through this ongoing monitoring and evaluation process, we will embed climate change adaptation considerations into our business as usual processes.

We will use indicators to understand how we are tracking in relation to implementing our adaptation actions. For each action we have identified indicators that we can measure to track performance and understand whether the desired outcomes are being achieved.

This Subregional Climate Change Action Plan will be monitored on an annual basis, in order to report to member Shires, and make recommendations to respective annual budgets, as required.

The outcomes of the annual review will be used to identify key challenges and focus areas for the following years based on actions that are not on track for completion within their timeframe, and actions that have not resulted in the achievement of the intended outcomes.

Following the annual monitoring process, we will evaluate our Subregional Climate Change Action Plan and identify whether any areas require updates, or additional funding/focus in order for the outcomes to be achieved. Any substantive changes made will be communicated through the respective Shires and to our community where relevant.

## Reporting

The outputs of the three yearly review process will be documented in a WBAC report to the Shire Councils, showing progress against each action. Where changes are required to the Subregional Climate Change Action Plan as a result of the annual report, these will be submitted to individual WBAC Shire Councils for approval.

The outcomes of the full review process in 2026 will generate a revised version of the Subregional Climate Change Action Plan, which will be submitted to WBAC members for Council approval, before being adopted.

Major updates and achievements will be publicly communicated to our residents, businesses, and the wider community such as through online media communications, and within our annual reporting requirements.

## Actions

On the following table, the WBAC has initially identified these climate change related actions as current priorities:-

Category	Adaptation Action	Opportunity for Stakeholder Engagement	Priority	Targeted completion date
A1	Develop and implement a subregional waste strategy, including an assessment for localised industry hubs for priority recycled materials and green waste (GO/FOGO) and the development of a business case for value adding waste streams.	WBAC / Shires	H	2032
A2	Support the development of alternate, economically sustainable energy opportunities to improve local resilience and decrease reliance on the South West Interconnected Grid. *	WBAC / Shires / Western Power	M	2025
A3	Evaluate and facilitate mini grids/embedded networks/grid connected solar panels/hybrid grids embedded in the community to reduce emissions from electricity consumption.	WBAC / Shires / Western Power	M	2025
A4	Advocate to the State Government to provide the Shires with the necessary tools and knowledge to enable a Public Health Plan, or similar, to be developed to respond to the challenges that climate change will have on public health and wellbeing. Assess the implications of the findings of the Climate Health Inquiry.	WBAC / Shires / DoH	M	2027
A5	Advocate to relevant agencies for more specific flood modelling and water balancing, and collaborate with DWER and DBCA on developing Streamflow Management Plans for stressed waterways in the region.	WBAC / Shires / DBCA / DWER / BoM	M	2025
A6	Develop a business case for a subregional bulk streetlight replacement program with Western Power.	WBAC	M	2023
A7	Attain and ensure subregional climate data informs Shire Strategic Community, Corporate Business, Risk Management and Business Continuity Plans.	Shires	M	2032
A8	Develop and implement a Stakeholder engagement process to obtain input from the wider community on climate change adaptation planning.	Shires	M	2023-25



Category	Adaptation Action (Con't)	Opportunity for Stakeholder Engagement	Priority	Targeted completion date
A9	Revise Regional Tourism Strategy, or similar, which considers how climate change will impacts tourism, and identifies tourism areas that are likely to be resilient in the long term ( <i>The Future of Tourism: Southern Forests and Valleys Region</i> , Warren Blackwood Alliance of Councils, 2017; <i>State Government Strategy for Tourism in Western Australia</i> 2020, Tourism Western Australia, 2010).	WBAC	M	2025
A10	Work with Water Corporation and DWER to evaluate technology options for potable water security for Windy Harbour, Northcliffe and other 'at risk' communities.	Shire/s / Water Corporation / DWER	M	2025
A11	Shires to review eligibility criteria for community grants to include community climate change measures.	Shires	M	2022

Category	Mitigation Action	Opportunity for Stakeholder Engagement	Priority	Targeted completion date
M1	Continue to provide support to the Chief Fire Control Officer and Volunteer Bush Fire Brigades. *	Shires	H	Ongoing
M2	Continue to partner with DFES, DBCA and FPC on Bushfire mitigation. *	Shires	H	Ongoing
M3	Ensure Shire bushfire management planning and actions considers future regional climate change impacts.	WBAC / DFES / DBCA / FPC	H	2024
M4	Procure a WBAC wide energy audit of local government facilities, to enable targeting of high emission/high cost operations.	WBAC / Shires	M	2023
M5	Undertake a regional kerbside waste minimisation strategy, including community education. Consider using the WALGA Bin-tagging program.	Shires / WALGA	M	2022-23
M6	Ensure all Community events are Wastewise events – apply for grant funding from the Waste Authority.	Shires / Waste Authority	M	2022
M7	Investigate a subregional wide urban forest / street tree strategy to reduce heat island effects in regional towns.	WBAC / Shires	M	2022+
M8	Undertake a subregional wide assessment of urban stormwater harvesting/WSUD/ hydrozoning and other water efficiency opportunities to reduce potable use and improve overall water security. Join the Water Corporation Wasterwise Councils Program	Shires	M	2023
M9	Offset Shire vehicle emissions through participating in Greenfleet, or similar accredited offset program.	Shires	M	2023

Category	Leadership and Advocacy	Opportunity for Stakeholder Engagement	Priority	Targeted completion date
L1	Support knowledge partnerships to assist Local Government through recovery processes after large emergency events. *	Shires	H	Ongoing
L2	Review the WBAC Subregional Growth Plan 2019 in light of the release of the State Climate Policy (2020) and amend actions accordingly.	WBAC	H	2023
L3	Resource a dedicated WBAC officer to advance action items in the final Subregional Climate Change Action Plan.	WBAC	H	2023
L4	Brief key stakeholder groups and relevant State Government agencies on the draft Subregional Climate Change Action Plan.	WBAC	H	2024
L5	Advocate to the Minister for Environment, Minister for Primary Industries and Regional Development and the Minister for Planning and Heritage for the continuation of the State Government Climate Policy Regional Climate Alliance, CoastWA, and the Coastal Adaptation and Protection Fund, and for the inclusion of State Climate Policy actions in all Development Commission Investment Plans. Inform the Minister for Local Government.	WBAC / SWCZ / WALGA	H	2022/2023
L6	Advocate to the State Government and relevant agencies to continue to improve emergency warning systems.	WBAC / Shires / SWCZ / WALGA / DFES	H	Ongoing
L7	Support programs, activities and initiatives which encourage strategic alliances, cooperative approaches and shared resources to optimise outcomes. *	WBAC / Shires	H	Ongoing
L8	Advocate for a review of regional strategic planning documents are reviewed to ensure they reflect subregional and State Government climate initiatives (South West Strategic Plan 2021-2023, South West Development Commission, 2021; South West Regional Blueprint, Regional Development Australia South West and South West Development Commission, December 2014).	WBAC / SWDC / RDASW	H	2022

L9	Advocate for a state planning policy, with the inclusion of measures to reduce carbon emissions of new buildings and infrastructure.	WBAC	M	2023-25
L10	Advocate to the State Government and other relevant agencies for stronger planning and infrastructure guidelines that account for climate change impacts.	WBAC / SWCZ / WALGA / DPLH	M	2025
L11	Ensure Shire policies and regulations, including local planning and development regulations, incorporate climate change considerations and are consistent with State and Commonwealth Government adaptation and mitigation approaches.	Shires	H	Ongoing
L12	Advocate to relevant State and Commonwealth Government agencies for residential/industry rebates and incentives to assist energy and water efficiency and in the transition to renewable energy.	WBAC / DWER	L	2025
L13	Support WALGA's advocacy efforts to improve adoption of energy efficient lighting in streetlights.	WBAC / Shires	L	2022+
L14	Establish a climate change stakeholder working group with key stakeholders and the community, to assist the WBAC in its deliberations.	WBAC	M	2023

Category	Communication	Opportunity for Stakeholder Engagement	Priority	Targeted completion date
C1	Develop a subregional Climate Change Communication and Engagement Plan. Consider using the International Association for Public Participation (IAP2) methodologies.	WBAC / Shires	H	2023
C2	Undertake stakeholder engagement to inform the wider community on climate change adaptation and mitigation action.	WBAC / Shires	M	2022+
C3	Support and promote environmental education and awareness in the subregion. *	Shires	M	2022+
C4	Consider joining the Climate Council Cities Power Partnership to enable access to contemporary Local Government climate change resources, projects and information.	Shires	M	2022
C5	Consider signing the WALGA Climate Change Declaration, already signed by 40 Local Governments representing 65% of the State population.	Shires	M	2022
C6	Engage with other Local Governments within the South West region to share learnings and progress regional actions.	Shires	H	2022+
C7	Engage with WALGA and other organisations to remain informed, and to contribute to, discussions on climate change management at the Local Government level.	Shires	M	2022+

Note: \* Denotes action from the WBAC Subregional Growth Plan 2019

# Glossary

## **Climate**

The composite of surface weather conditions such as temperature, rainfall, atmospheric pressure, humidity, sunshine and winds, averaged over a period of time ranging from months to thousands of years.

## **Climate change**

Any change in climate over time, whether due to natural variability or as a result of human activity.

## **Climate change mitigation**

Climate change mitigation consists of actions to limit the magnitude or rate of long-term climate change. Climate change mitigation generally involves reductions in human emissions of greenhouse gases.

## **Climate change adaptation**

Climate change adaptation is a response to global warming and climate change, that seeks to reduce the vulnerability of social and biological systems to relatively sudden change and thus offset the effects of global warming.

## **Adaptive capacity**

The capacity of an organisation or system to moderate the risks of climate change, or to realise benefits, through changes in its characteristics or behaviour.

## **Climate projection**

A projection of the response of the climate system to scenarios of greenhouse gas emissions or atmospheric concentrations of greenhouse gases. Climate projections are often based upon simulations of the climate system by computer based mathematical models. Climate projections depend on assumptions about emission rates and concentrations and response of the climate system to changes in these variables and can therefore be distinguished from climate predictions.

## **Climate scenario**

A coherent, plausible but often simplified description of a possible future state of the climate. A climate scenario should not be viewed as a prediction of the future climate. Rather, it provides a means of understanding the potential impacts of



climate change, and identifying the potential risks and opportunities created by an uncertain future climate.

### **Climate variability**

Variations or deviations from the mean state of the climate. The climate system has natural, internal variability but variability could be affected by external factors driving climate change such as changes in the atmospheric concentration of greenhouse gases.

### **Enhanced greenhouse effect**

Increases in the atmospheric concentration of greenhouse gases such as carbon dioxide, methane and nitrous oxide due to human activities, leading to an increase in the amount of thermal radiation near the Earth's surface.

### **Extreme event**

Weather conditions that are rare for a particular place and/or time such as an intense storm or heat wave.

### **Global warming**

An increase in the global average surface temperature due to natural or human caused factors.

### **Greenhouse gases**

A greenhouse gas (GHG) is a gas in an atmosphere that absorbs and emits radiation within the thermal infrared range. This process is the fundamental cause of the greenhouse effect.

### **Greenhouse effect**

The process where gases in the lower atmosphere such as carbon dioxide and water vapour trap radiation released by the Earth's surface after it has been warmed by solar energy. These gases then radiate heat back towards the ground, adding to the heat the ground receives from the Sun.

### **Net zero emissions**

Carbon neutrality, or having a net zero carbon footprint, refers to achieving net zero carbon emissions by balancing a measured amount of carbon released with an equivalent amount sequestered or offset, or buying enough carbon credits to make up the difference.

## Offsets

A carbon offset (or carbon credit) is generated from an activity that prevents, reduces or removes greenhouse gas emissions from being released into the atmosphere to compensate for emissions occurring elsewhere.

## Renewable energy

Renewable energy is energy that is collected from renewable resources that are naturally replenished on a human timescale, such as sunlight, wind, rain, tides, waves, and geothermal heat.

## Resilience

The capacity of individuals, institutions, businesses and systems to adapt to chronic stresses and acute shocks.

## Sensitivity

The degree to which a system is affected, either adversely or beneficially, by climate related variables including means, extremes and variability.

## Urban heat island effect

Refers to when an urban area is significantly warmer than its surrounding rural areas due to human activities. The main cause of the urban heat island effect is from the modification of land surfaces.

## Vulnerability

The extent to which a system or organisation can cope with the negative impacts of climate change, variability and extremes. It is a function of risk and adaptive capacity.

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<sup>i</sup> Warren Blackwood Sub-regional Growth Plan 2019; Warren Blackwood Alliance of Councils 2019 [warren-blackwood-sub-regional-growth-plan-2019 \(boyupbrook.wa.gov.au\)](http://warren-blackwood-sub-regional-growth-plan-2019(boyupbrook.wa.gov.au))

<sup>ii</sup> IPCC (2013). "Summary for Policymakers" in *Climate Change 2013: The Physical Science Basis. Contribution of Working Group I to the Fifth Assessment Report of the Intergovernmental Panel on Climate Change*. Cambridge University Press, Cambridge, United Kingdom and New York, NY, USA at 4. Available at: <https://www.ipcc.ch/report/ar5/wg1/>.

<sup>iii</sup> As above, at p27.

<sup>iv</sup> As above, at p28.

<sup>v</sup> For example, BOM and CSIRO's Climate Change in Australia: <https://www.climatechangeinaustralia.gov.au/>

<sup>vi</sup> *Western Australian Climate Policy 2020*; Government of Western Australia [Western Australian Climate Policy.pdf \(www.wa.gov.au\)](http://Western Australian Climate Policy.pdf(www.wa.gov.au)), at



## Submission to the Local Government Advisory Board

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Joint proposal by the Shire of Donnybrook Balingup and Shire of Boyup Brook to change the district boundary

June 2022

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# 1. Introduction

7 (seven) agricultural properties are bisected by the Shire of Donnybrook Balingup and Shire of Boyup Brook district boundary.

In accordance with clause 2(1)(c) of Schedule 2.1 of the Local Government Act 1995 (The Act), the Shire of Donnybrook Balingup and Shire of Boyup Brook (The Shires) submit this joint proposal to the Local Government Advisory Board (The Board) to adjust the district boundary around these lots.

It is requested that The Board considers this proposal to be of a minor nature in accordance with Clause 3(3) of Schedule 2.1 of The Act due to:

- a) Minor number of properties and population subject to the proposal
- b) Support for the proposal by both Local Governments
- c) Six-week landowner submission period undertaken
- d) No objections received by landowners
- e) Minor net transfer of land area
- f) No adverse financial impact or consequences identified by either Local Government
- g) The proposal is a correction to boundary anomalies

Shire of Donnybrook Balingup	Shire of Boyup Brook
Insert signature	Insert signature
Leanne Wringe <b>Shire President</b>	Richard Walker <b>Shire President</b>
Insert signature	Insert signature
Benjamin (Ben) Rose <b>Chief Executive Officer</b>	Dale Putland <b>Chief Executive Officer</b>

## 1.1 Affected Properties

The Shires are jointly proposing to amend the district boundary relating to 7 agricultural properties that are bisected by the current boundary.

The subject lots are clustered in two distinct nodes.

1. Northern (Noggerup) node of 3 properties
2. Southern (Wilga) node of 4 properties

**Table 1 Properties affected by the proposal**

Ref #	Owner Name	Lot Number	Road Number	Road	Suburb	Postcode	Hectares (Current) Shire of Donnybrook Balingup	Hectares (Current) Shire of Boyup Brook	Hectares (Current) Total
1	Stockton DJ	Lot 4522	3853	Donnybrook - Boyup Brook Road	Noggerup	6225	8.1000	5.6100	13.7100
2	Scott BF & RA	Lot 11	3851	Donnybrook - Boyup Brook Road	Noggerup	6225	127.0000	20.9900	147.9900
3	McAndrew MA	Lot 3804	3905	Donnybrook - Boyup Brook Road	Noggerup	6225	12.0000	44.9000	56.9000
4	Charteris GW	Lot 11859	N/A	Walker Road	Wilga West	6243	30.7561	34.3539	65.1100
5	Charteris EN	Lot 12087	199	Walker Road	Wilga West	6243	62.9000	12.6000	75.5000
6	Moir EMM & KJ	Lot 10833	118	Walker Road	Wilga West	6243	32.1978	32.2022	64.4000
7	Moir EMM & KJ	Lot 11287	118	Walker Road	Wilga West	6243	33.5762	33.4338	67.0100
Total							306.5301	184.0899	490.6200

## Demographic Statistics

It is estimated that the affected properties are home to approximately 8 people and 8 electors.



Circumstances where an individual property is bisected by a district boundary is considered burdensome for both the landowner and government agencies.

- Rating is managed independently by two local governments
- Landowner receives two rate notices
- Landowner is subject to dual rating conditions
  - Rates due dates
  - Instalment options
  - Penalty and instalment interest charges
  - Rates in dollar
- Dual management of processes by local governments and the Office of State Revenue, where a landowner is an eligible recipient of a concession under the Rates and Charges (Rebates and Deferments) Act 1992
- Land valuations require dual management by the Valuer General
- Land information requires dual management by Landgate
- Landowner eligible to vote in two local governments
- Subject properties require specific management by Department of Fire and Emergency Services for the purposes of the Emergency Services Levy
- Land use on affected properties is subject to dual local government statutory licenses and approval processes
- Land use on affected properties is subject to two Town Planning Schemes
- Dual local government property settlement / change of ownership processes

The map displays the Preston National Park area, with the Northern Node (Noggerup) and Southern Node (Wilga) highlighted in red boxes. The map includes roads, land parcels, and labels for the Shire of Donnybrook-Balingup and Shire of Boyup Brook. The Northern Node (Noggerup) is located in the upper central part of the map, and the Southern Node (Wilga) is located in the lower central part of the map. The map also shows the Shire of Donnybrook-Balingup to the west and the Shire of Boyup Brook to the east. The map includes labels for various roads, land parcels, and the Preston National Park.

**Figure 2.0 - Northern (Noggerup) Node Overview - Existing Boundary**

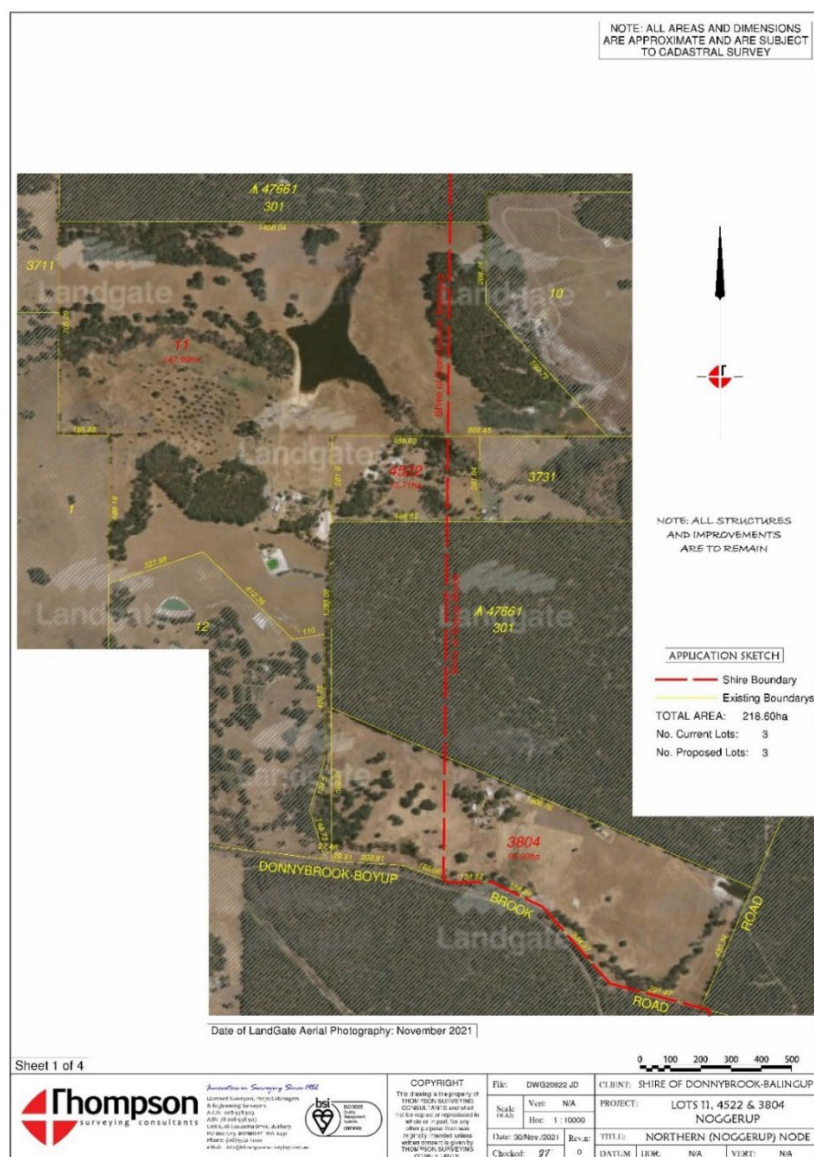


Figure 2.0 is an overview of the following properties

**Table 2 – Northern (Noggerup) Node Properties**

Ref #	Owner Name	Lot Number	Road Number	Road	Suburb	Postcode	Hectares (Current) Shire of Donnybrook Balingup	Hectares (Current) Shire of Boyup Brook	Hectares (Current) Total
1	Stockton DJ	Lot 4522	3853	Donnybrook - Boyup Brook Road	Noggerup	6225	8.10	5.61	13.71
2	Scott BF & RA	Lot 11	3851	Donnybrook - Boyup Brook Road	Noggerup	6225	127.00	20.99	147.99
3	McAndrew MA	Lot 3804	3905	Donnybrook - Boyup Brook Road	Noggerup	6225	12.00	44.90	56.90

**Figure 2.1** Northern (Noggerup) Node: Existing Boundary

Ref #	Owner Name	Lot Number	Road Number	Road	Suburb	Postcode	Hectares (Current) Shire of Donnybrook Balingup	Hectares (Current) Shire of Boyup Brook	Hectares (Current) Total
1	Stockton DJ	Lot 4522	3853	Donnybrook - Boyup Brook Road	Noggerup	6225	8.10	5.61	13.71

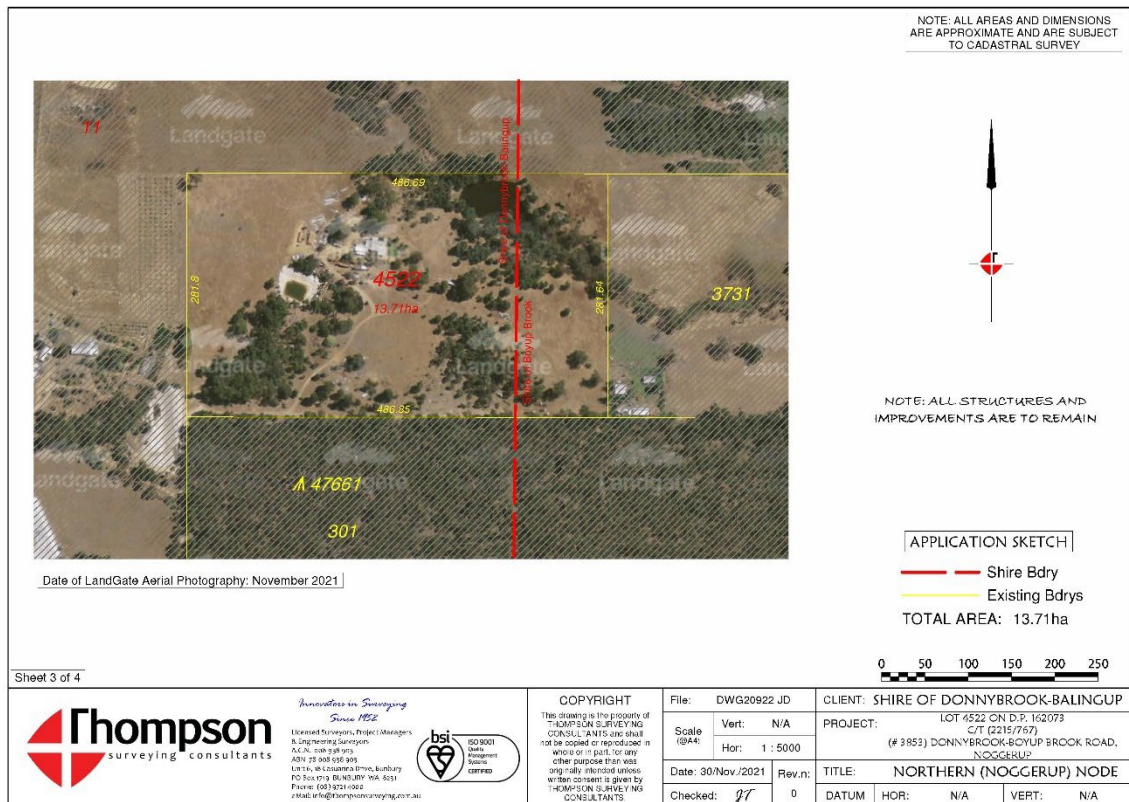




Figure 2.2 Northern (Noggerup) Node: Existing Boundary

Ref #	Owner Name	Lot Number	Road Number	Road	Suburb	Postcode	Hectares (Current) Shire of Donnybrook Balingup	Hectares (Current) Shire of Boyup Brook	Hectares (Current) Total
2	Scott BF & RA	Lot 11	3851	Donnybrook - Boyup Brook Road	Noggerup	6225	127.00	20.99	147.99

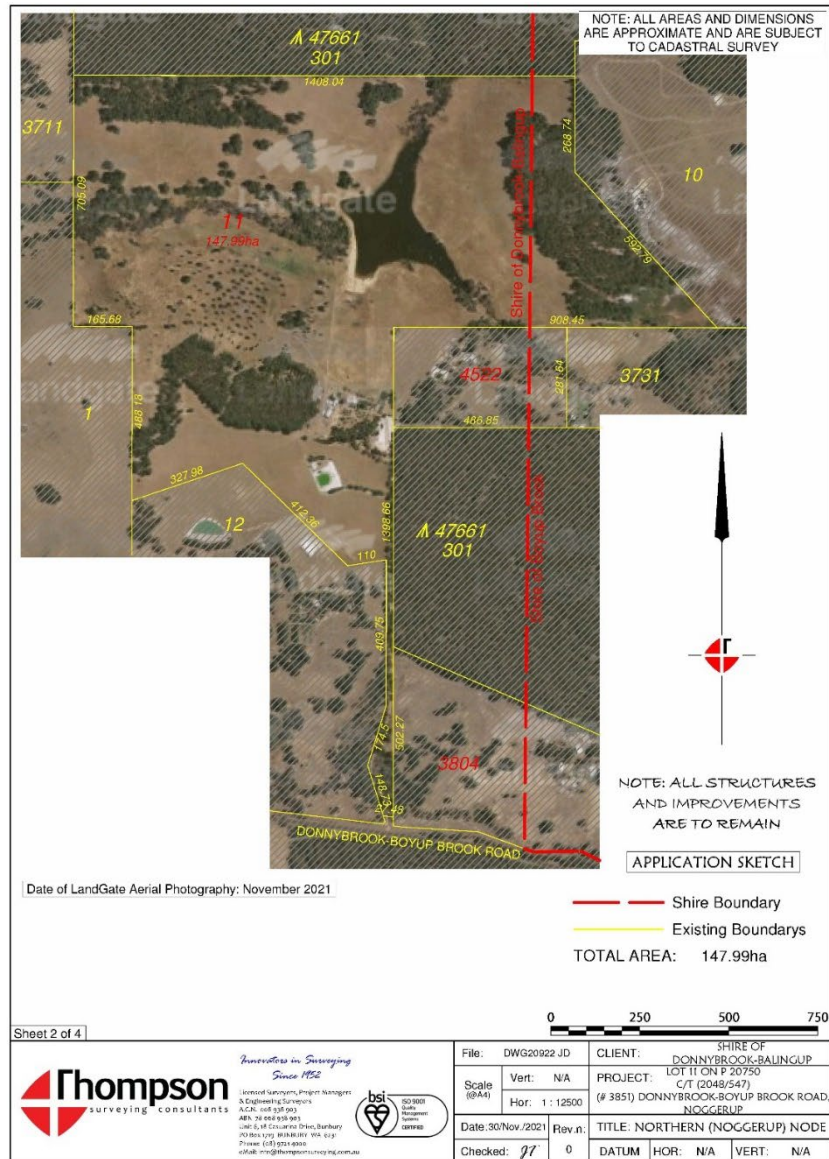
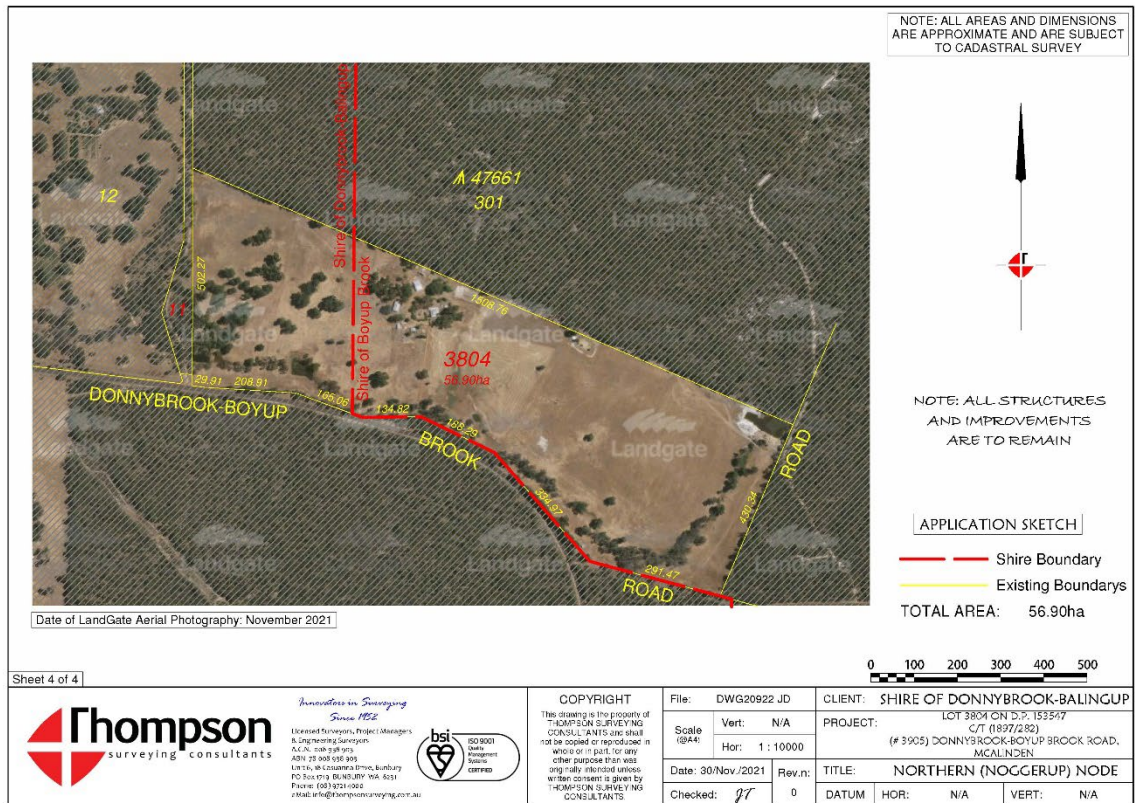


Figure 2.3 Northern (Noggerup) Node: Existing Boundary

Ref #	Owner Name	Lot Number	Road Number	Road	Suburb	Postcode	Hectares (Current) Shire of Donnybrook Balingup	Hectares (Current) Shire of Boyup Brook	Hectares (Current) Total
3	McAndrew MA	Lot 3804	3905	Donnybrook - Boyup Brook Road	Noggerup	6225	12.00	44.90	56.90





**Figure 3.0 Southern (Wilga) Node Overview - Existing Boundary**

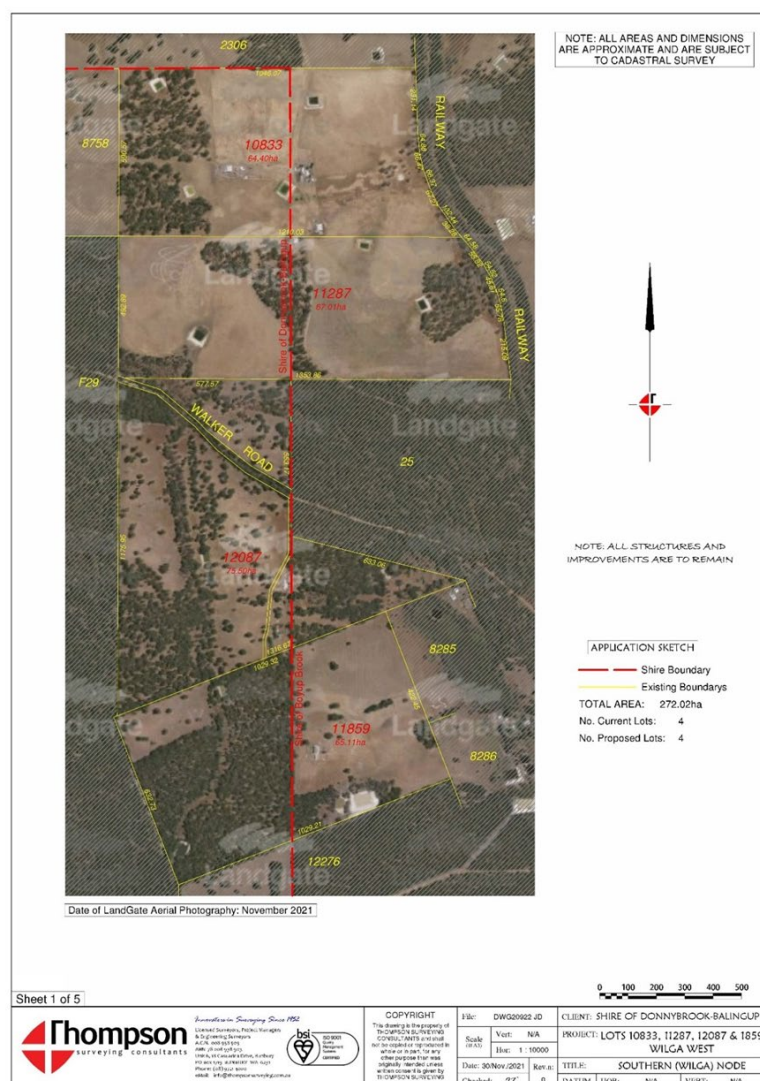


Figure 3.0 is an overview of the following properties

**Table 3 – Southern (Wilga) Node Properties**

Ref #	Owner Name	Lot Number	Road Number	Road	Suburb	Postcode	Hectares (Current) Shire of Donnybrook Balingup	Hectares (Current) Shire of Boyup Brook	Hectares (Current) Total
4	Charteris GW	Lot 11859	N/A	Walker Road	Wilga West	6243	30.7561	34.3539	65.1100
5	Charteris EN	Lot 12087	199	Walker Road	Wilga West	6243	62.9000	12.6000	75.5000
6	Moir EMM & KJ	Lot 10833	118	Walker Road	Wilga West	6243	32.1978	32.2022	64.4000
7	Moir EMM & KJ	Lot 11287	118	Walker Road	Wilga West	6243	33.5762	33.4338	67.0100

**Figure 3.1** Southern (Wilga) Node: Existing Boundary

Ref #	Owner Name	Lot Number	Road Number	Road	Suburb	Postcode	Hectares (Current) Shire of Donnybrook Balingup	Hectares (Current) Shire of Boyup Brook	Hectares (Current) Total
4	Charteris GW	Lot 11859	N/A	Walker Road	Wilga West	6243	30.7561	34.3539	65.1100

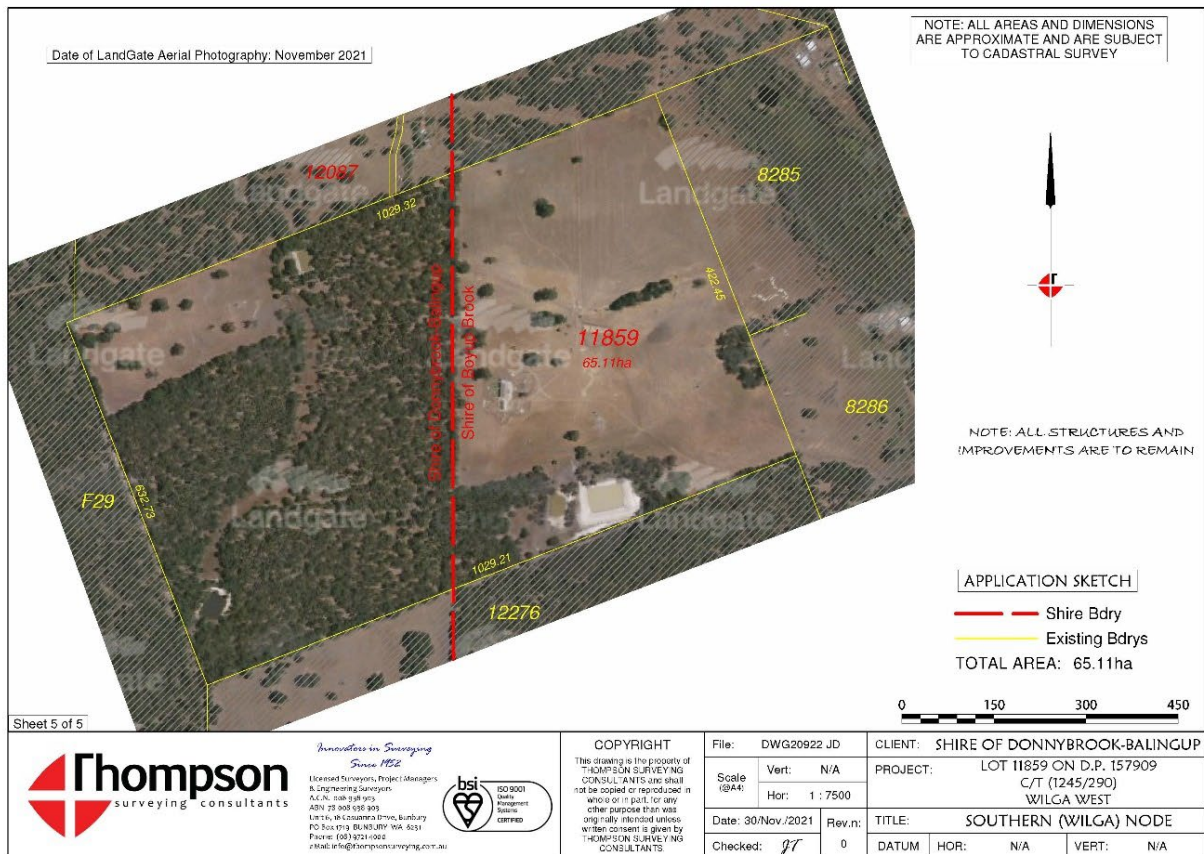
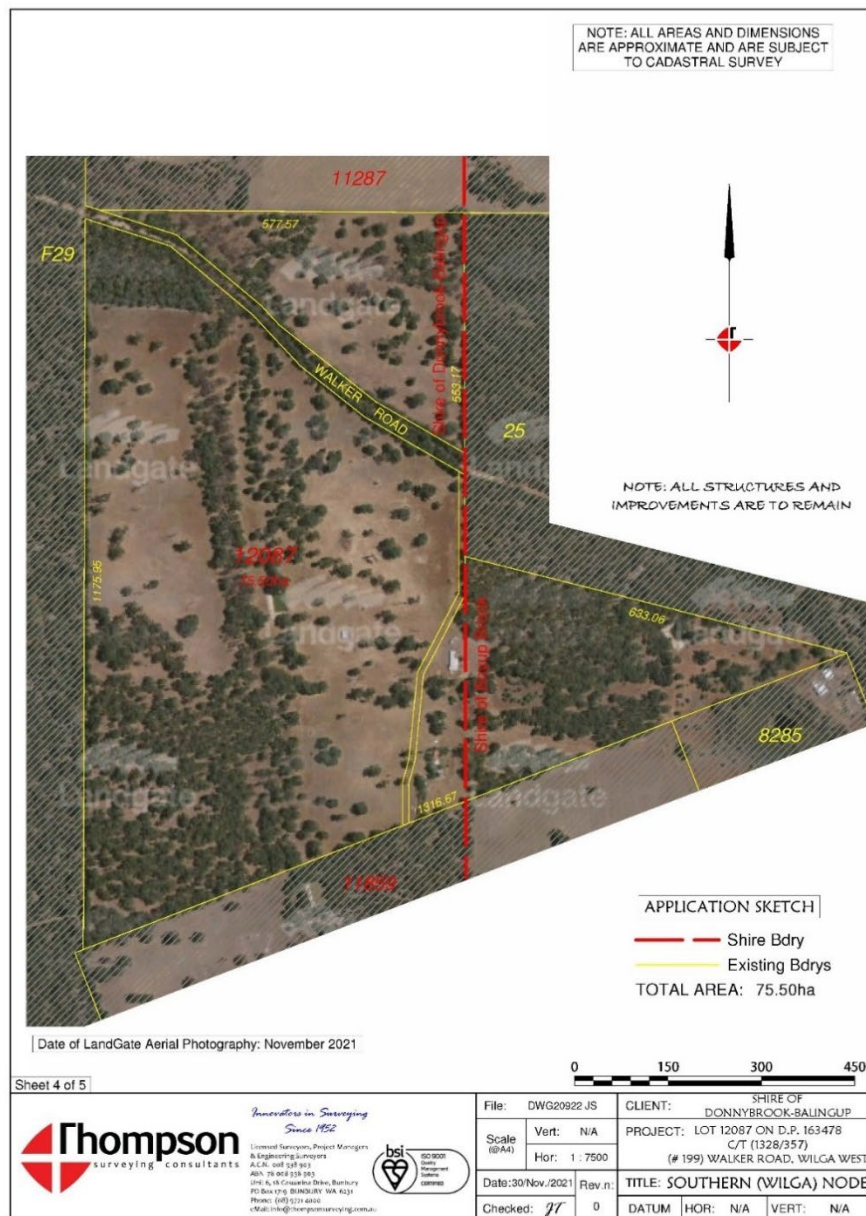


Figure 3.2 Southern (Wilga) Node: Existing Boundary

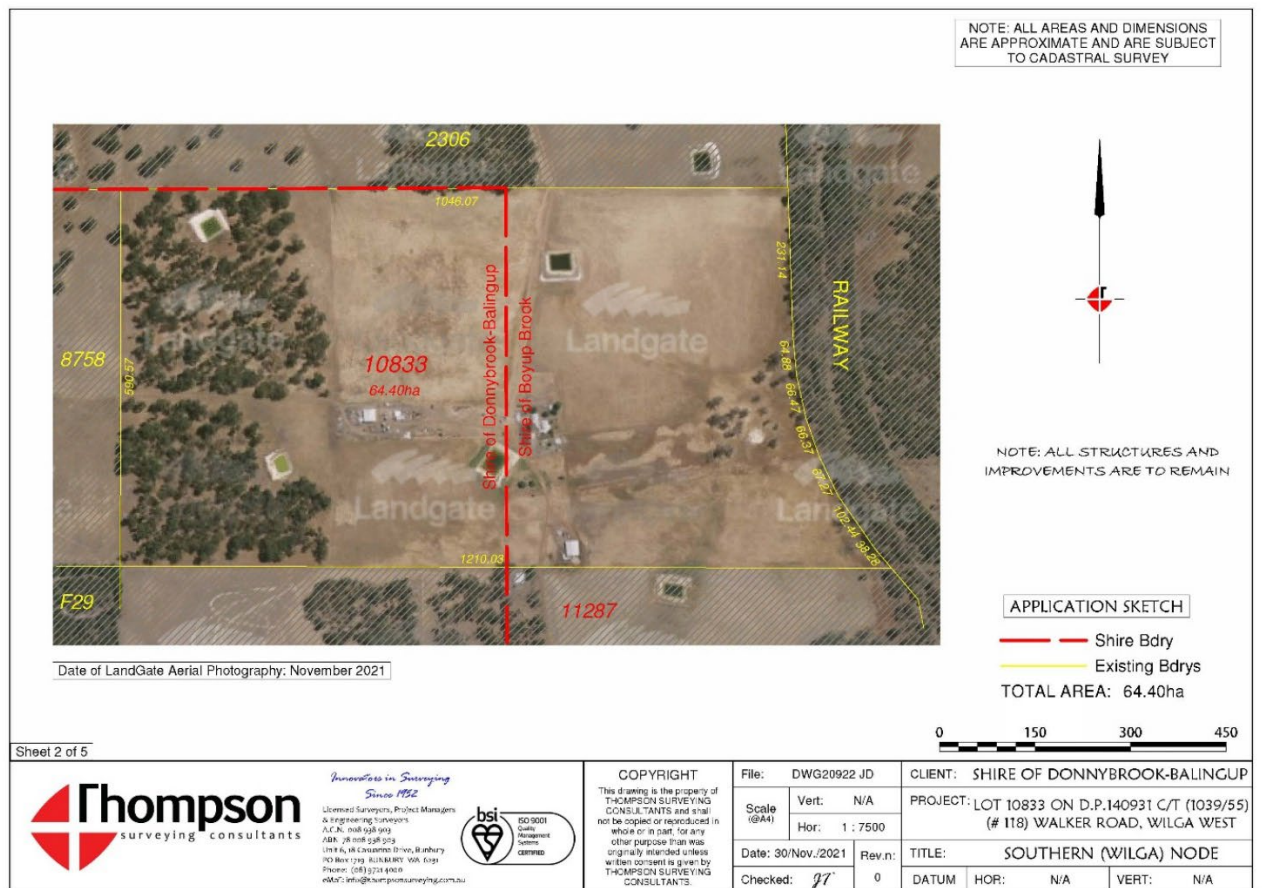
Ref #	Owner Name	Lot Number	Road Number	Road	Suburb	Postcode	Hectares (Current) Shire of Donnybrook Balingup	Hectares (Current) Shire of Boyup Brook	Hectares (Current) Total
5	Charteris EN	Lot 12087	199	Walker Road	Wilga West	6243	62.9000	12.6000	75.5000





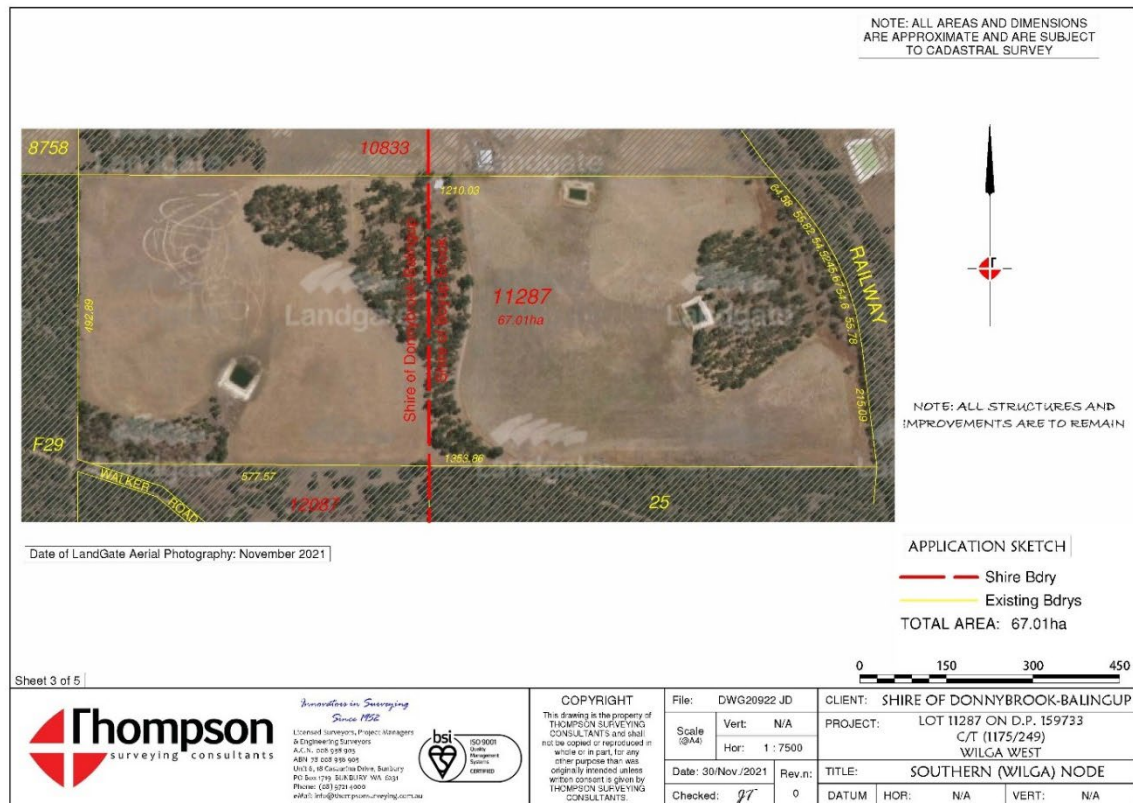
**Figure 3.3** Southern (Wilga) Node: Existing Boundary

Ref #	Owner Name	Lot Number	Road Number	Road	Suburb	Postcode	Hectares (Current) Shire of Donnybrook Balingup	Hectares (Current) Shire of Boyup Brook	Hectares (Current) Total
6	Moir EMM & KJ	Lot 10833	118	Walker Road	Wilga West	6243	32.1978	32.2022	64.4000



**Figure 3.4** Southern (Wilga) Node: Existing Boundary

Ref #	Owner Name	Lot Number	Road Number	Road	Suburb	Postcode	Hectares (Current) Shire of Donnybrook Balingup	Hectares (Current) Shire of Boyup Brook	Hectares (Current) Total
7	Moir EMM & KJ	Lot 11287	118	Walker Road	Wilga West	6243	33.5762	33.4338	67.0100



## 2. Landowner Consultation

### 2.1 Analysis of landowner submissions

Landowner consultation was undertaken for a period of 6 weeks, commencing on 1 December 2021, and concluded on 14 January 2022 (Appendix 1).

Of the 7 subject properties, 5 survey responses were received.

The 2 properties with no response are under common ownership. An owner of these two properties (Mr Kevin Moir) is an elected member of the Shire of Boyup Brook. Councillor Moir has historically declared a Financial Interest and absented himself from deliberations relating to this matter at Council.

**Table 4 – Landowner consultation responses summary**

Support	Oppose	No Response	Total
5	0	2	7

The results of the consultation surveys are detailed as follows. Copies of individual survey responses are included in Appendix 1.

**Table 5 - Landowner consultation responses**

Ref #	Owner Last Name	Owner Initials	Lot Number	Road Number	Road	Suburb	Postcode	Support	Landowner Preferred District
1	Stockton	DJ	Lot 4522	3853	Donnybrook - Boyup Brook Road	Noggerup	6225	Yes	Shire of Boyup Brook
2	Scott	BF & RA	Lot 11	3851	Donnybrook - Boyup Brook Road	Noggerup	6225	Yes	Shire of Donnybrook Balingup
3	McAndrew	MA	Lot 3804	3905	Donnybrook - Boyup Brook Road	Noggerup	6225	Yes	Shire of Boyup Brook
4	Charteris	GW	Lot 11859	N/A	Walker Road	Wilga West	6243	Yes	Shire of Boyup Brook
5	Charteris	EN	Lot 12087	199	Walker Road	Wilga West	6243	Yes	Shire of Donnybrook Balingup
6	Moir	EMM & KJ	Lot 10833	118	Walker Road	Wilga West	6243	N/A	No Response Received
7	Moir	EMM & KJ	Lot 11287	118	Walker Road	Wilga West	6243	N/A	No Response Received



## 3. Proposed Boundary Alignment

### 3.1 Proposed Boundary Alignment - Summary

The proposed boundary adjustment is based upon the following prescribed guiding principles.

1. Community Interests
2. Physical and Topographic Features
3. Demographic Trends
4. Economic Factors
5. History of the Area
6. Transport and Communication
7. Matters Affecting the Viability of Local Governments
8. The Effective Delivery of Local Government Services

The Shires have jointly resolved that the Board considers recommending that the district boundary be changed as follows.

**Table 6 - Proposed district boundary**

Ref #	Owner Name	Lot Number	Road Number	Road	Suburb	Postcode	Landowner Preferred District	Proposed District
1	Stockton DJ	Lot 4522	3853	Donnybrook - Boyup Brook Road	Noggerup	6225	Shire of Boyup Brook	Shire of Donnybrook Balingup
2	Scott BF & RA	Lot 11	3851	Donnybrook - Boyup Brook Road	Noggerup	6225	Shire of Donnybrook Balingup	Shire of Donnybrook Balingup
3	McAndrew MA	Lot 3804	3905	Donnybrook - Boyup Brook Road	Noggerup	6225	Shire of Boyup Brook	Shire of Donnybrook Balingup
4	Charteris GW	Lot 11859	N/A	Walker Road	Wilga West	6243	Shire of Boyup Brook	Shire of Boyup Brook
5	Charteris EN	Lot 12087	199	Walker Road	Wilga West	6243	Shire of Donnybrook Balingup	Shire of Boyup Brook
6	Moir EMM & KJ	Lot 10833	118	Walker Road	Wilga West	6243	No Response	Shire of Boyup Brook
7	Moir EMM & KJ	Lot 11287	118	Walker Road	Wilga West	6243	No Response	Shire of Boyup Brook

Affected landowners were surveyed in the consultation process for a preferred district their property to be wholly located in. The proposed district differs in some cases from landowner preference. This information was sought for use in circumstances where the assessment against the Guiding Principles may prove inconclusive.

The subsequent assessment against the Guiding Principles that forms the basis of this proposal was deemed conclusive to determine the preferred alignment of the proposed boundary, and therefore took precedence.

## 3.2 Statistical Data

This proposal affects 7 rural properties.

**Table 7 - Impact of boundary proposal (number of rateable properties – 2021/22 Annual Budget)**

	Existing # Properties	Less: # Part Properties	Add: # Whole Properties	# Properties After Adjustment
Donnybrook Balingup	3,356	(7)	3	3,352
Boyup Brook	1,304	(7)	4	1,301

**Table 8 - Impact of boundary proposal (Total Hectares)**

Local Government	Total Hectares (Current)	Proposed Net Transfer of Hectares	Total Hectares (Proposed)
Donnybrook Balingup	154,100.00	(87.93)	154,012.07
Boyup Brook	283,800.00	87.93	283,887.93
<i>Source: WALGA Local Government Directory</i>	437,900.00	0.00	437,900.00

**Table 9 Impact of boundary proposal (land area being transferred)**

Ref #	Owner Name	Lot Number	Street Number	Road	Suburb	Postcode	Hectares (Current)			Hectares (Proposed)		
							Shire of Donnybrook Balingup	Shire of Boyup Brook	Total	Shire of Donnybrook Balingup	Shire of Boyup Brook	Total
1	Stockton DJ	Lot 4522	3853	Donnybrook - Boyup Brook Road	Noggerup	6225	8,100	5,610	13.7	13.7	0	13.7
2	Scott BF & RA	Lot 11	3851	Donnybrook - Boyup Brook Road	Noggerup	6225	127,000	20,990	147.99	147.99	0	147.99
3	McAndrew MA	Lot 3804	3905	Donnybrook - Boyup Brook Road	Noggerup	6225	12,000	44,900	56.90	56.90	0	56.90
4	Charteris GW	Lot 11859	N/A	Walker Road	Wilga West	6243	30,756	34,353	65.1	0	65.1	65.1
5	Charteris EN	Lot 12087	199	Walker Road	Wilga West	6243	62,900	12,600	75.50	0	75.50	75.50
6	Moir EMM & KJ	Lot 10833	118	Walker Road	Wilga West	6243	32,197	32,202	64.40	0	64.40	64.40
7	Moir EMM & KJ	Lot 11287	118	Walker Road	Wilga West	6243	33,576	33,438	67.0	0	67.0	67.0
Total							306,530	184,089	490.62	218.60	272.02	490.62
Change							N/A	N/A	N/A	(87.93)	87.93	0.00

### 3.3 Proposed Boundary Alignment - Maps

Figure 4.0 - Northern (Noggerup) Node Overview - Proposed Boundary

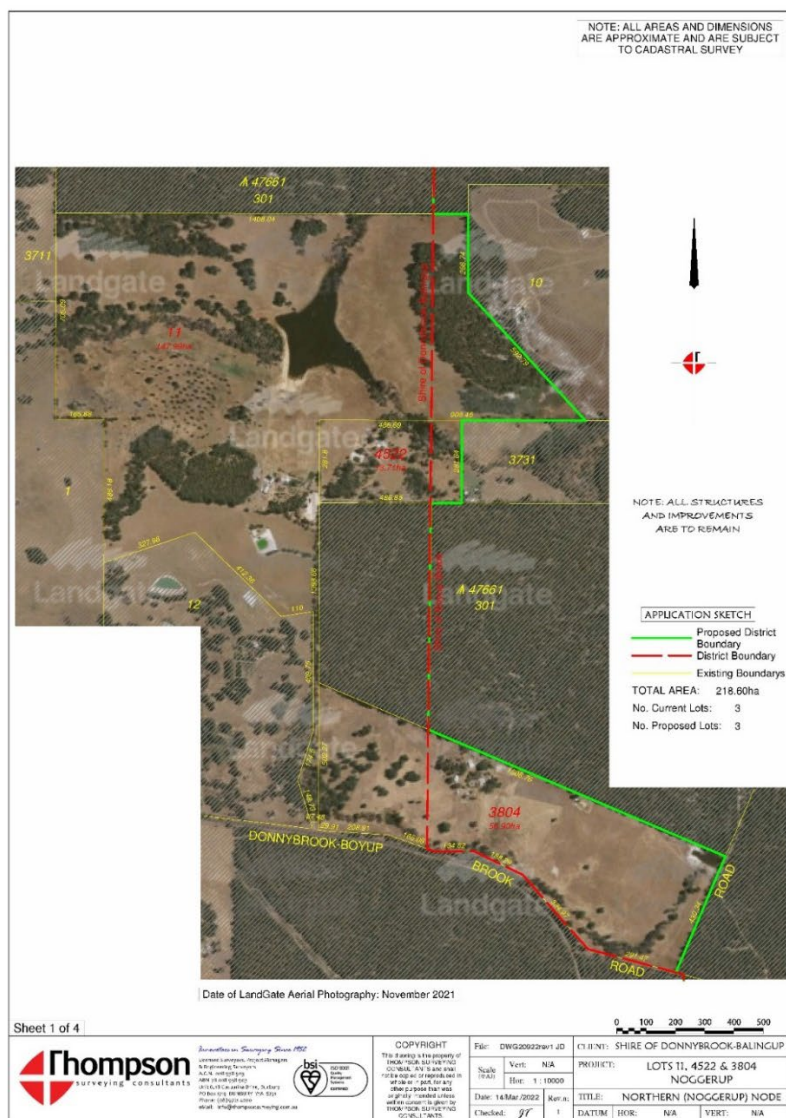


Figure 4.0 is an overview of the following properties

**Table 10 – Northern (Noggerup) Node Properties (Proposed)**

Ref #	Owner Name	Lot Number	Road Number	Road	Suburb	Postcode	Hectares (Proposed)		
							Shire of Donnybrook Balingup	Shire of Boyup Brook	Total
1	Stockton DJ	Lot 4522	3853	Donnybrook - Boyup Brook Road	Noggerup	6225	13.71	0	13.71
2	Scott BF & RA	Lot 11	3851	Donnybrook - Boyup Brook Road	Noggerup	6225	147.99	0	147.99
3	McAndrew MA	Lot 3804	3905	Donnybrook - Boyup Brook Road	Noggerup	6225	56.90	0	56.90

**Figure 4.1** Northern (Noggerup) Node: Proposed Boundary

Ref #	Owner Name	Lot Number	Road Number	Road	Suburb	Postcode	Hectares (Proposed)		
							Shire of Donnybrook Balingup	Shire of Boyup Brook	Total
1	Stockton DJ	Lot 4522	3853	Donnybrook - Boyup Brook Road	Noggerup	6225	13.71	0	13.71

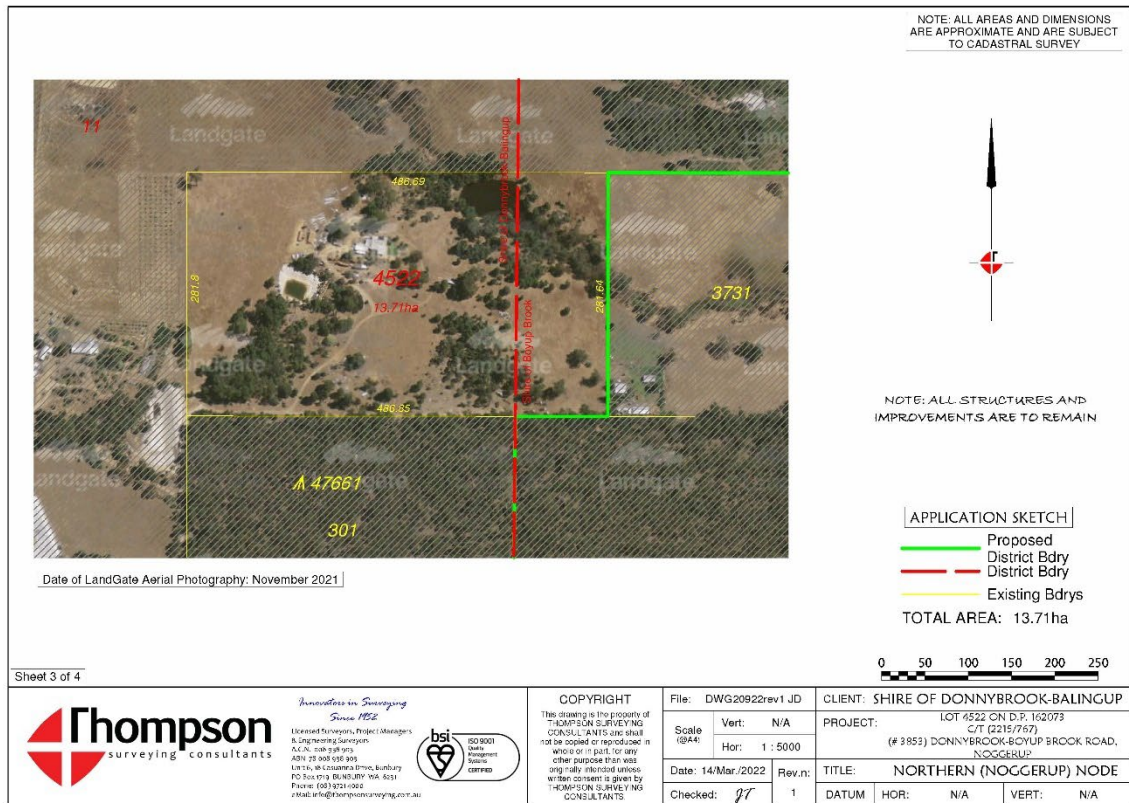
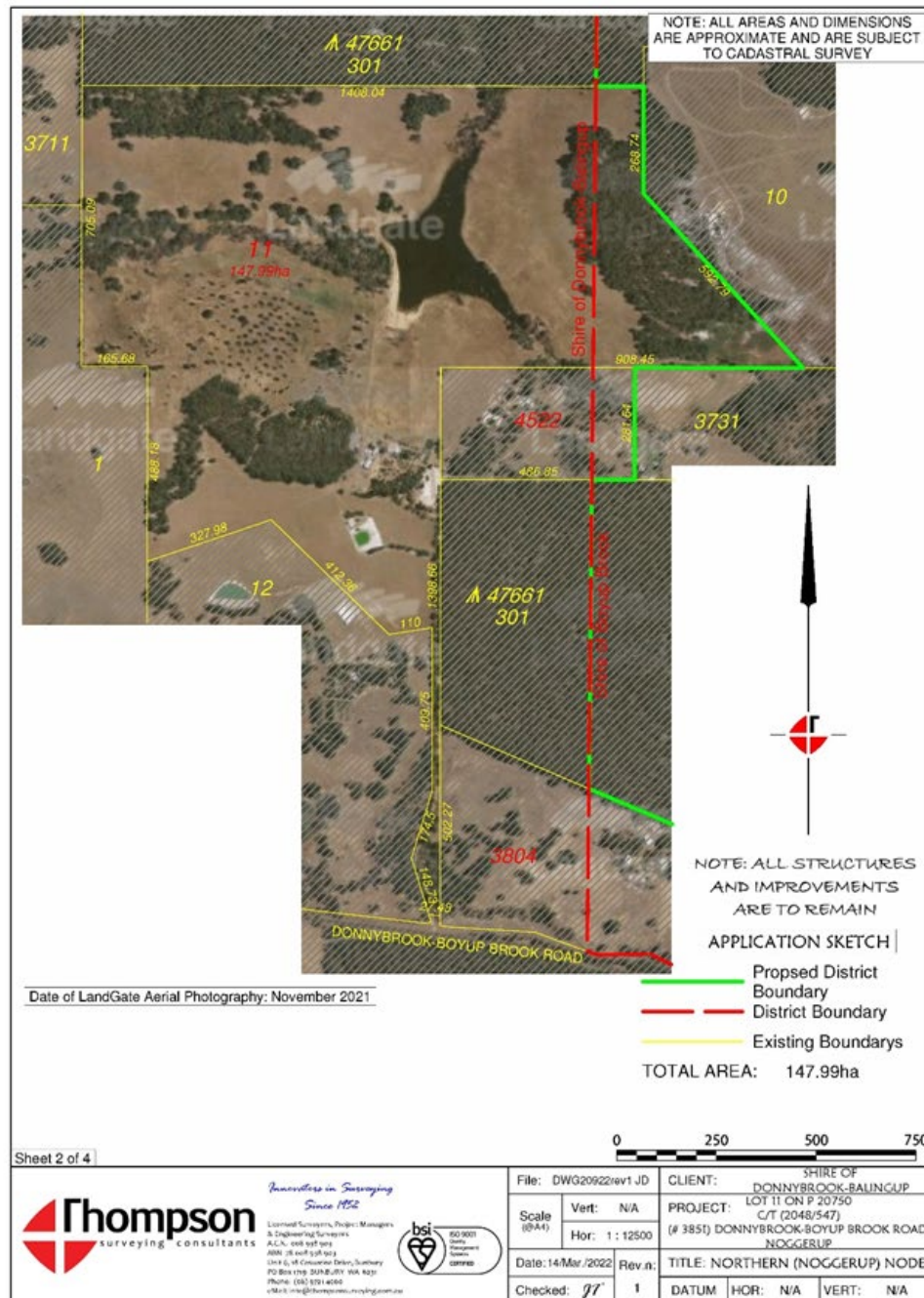




Figure 4.2 Northern (Noggerup) Node: Proposed Boundary

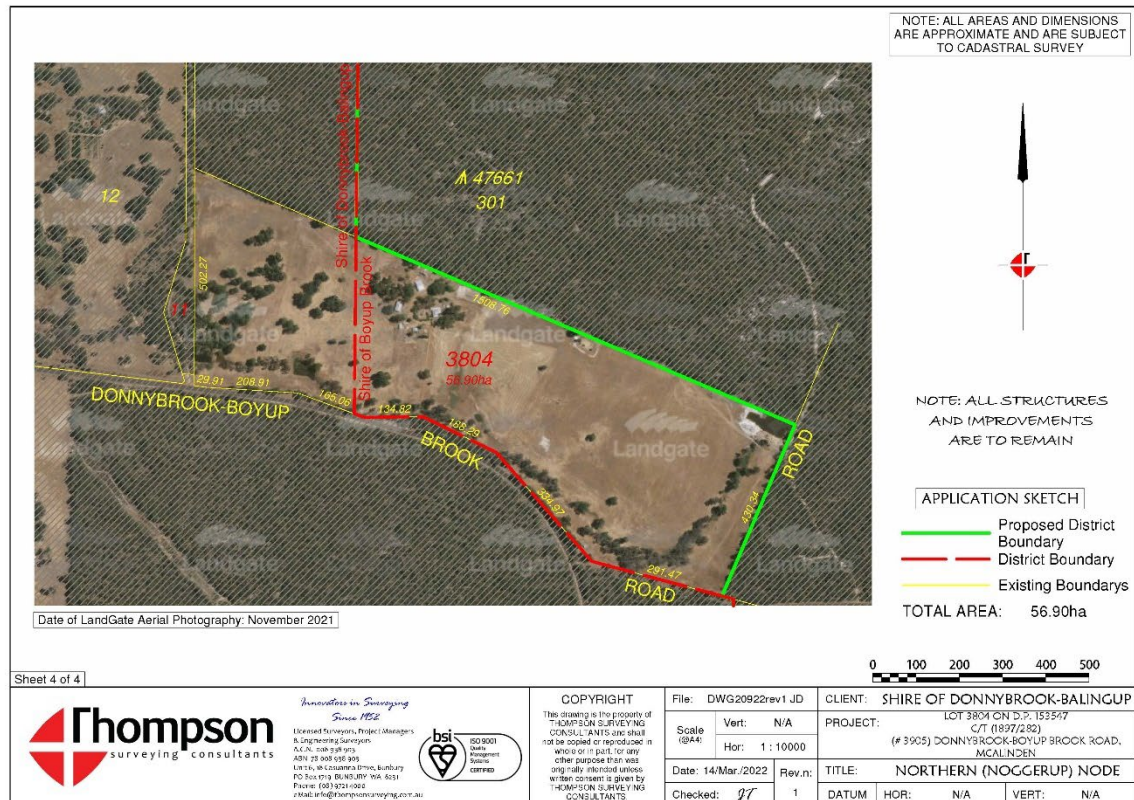
Ref #	Owner Name	Lot Number	Road Number	Road	Suburb	Postcode	Hectares (Proposed)		
							Shire of Donnybrook Balingup	Shire of Boyup Brook	Total
2	Scott BF & RA	Lot 11	3851	Donnybrook - Boyup Brook Road	Noggerup	6225	147.99	0	147.99





**Figure 4.3** Northern (Noggerup) Node: Proposed Boundary

Ref #	Owner Name	Lot Number	Road Number	Road	Suburb	Postcode	Hectares (Proposed)		
							Shire of Donnybrook Balingup	Shire of Boyup Brook	Total
3	McAndrew MA	Lot 3804	3905	Donnybrook - Boyup Brook Road	Noggerup	6225	56.90	0	56.90



**Figure 5.0 Southern (Wilga) Node Overview - Proposed Boundary**

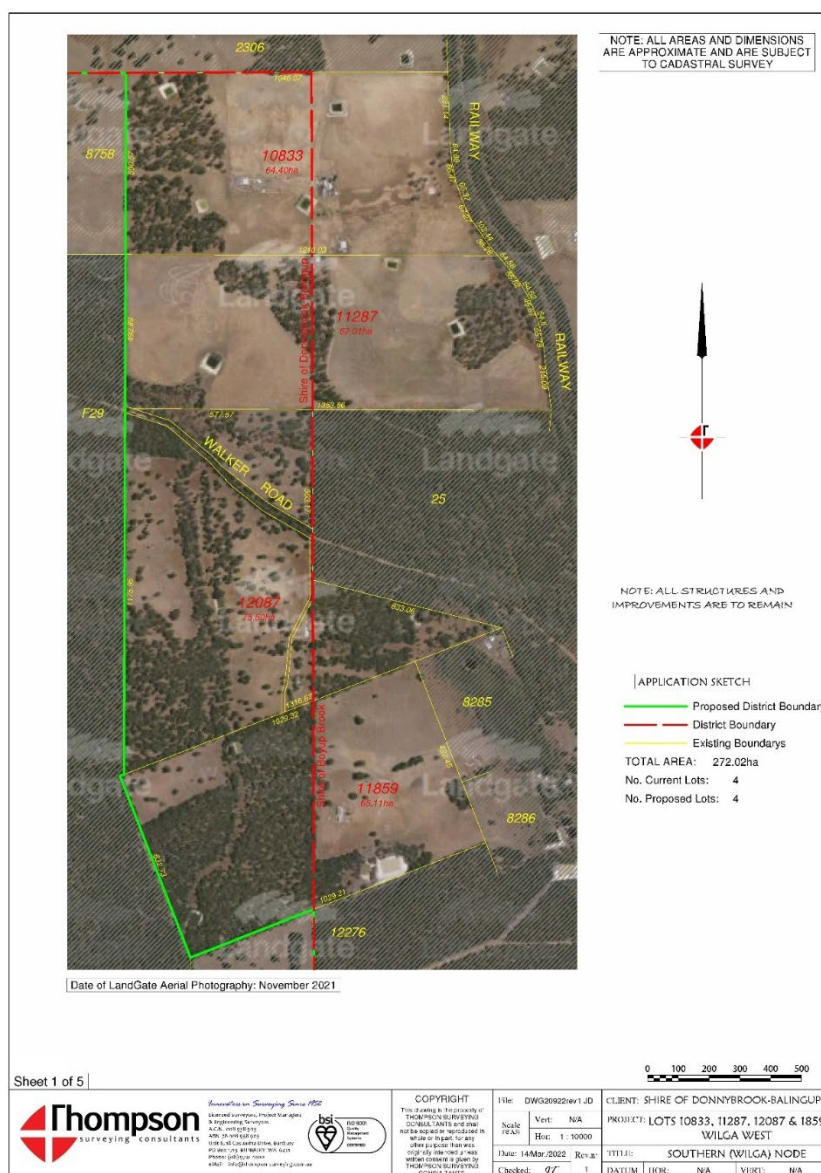


Figure 5.0 is an overview of the following properties

**Table 11 – Southern (Wilga) Node Properties (Proposed)**

Ref #	Owner Name	Lot Number	Road Number	Road	Suburb	Postcode	Hectares (Proposed)		
							Shire of Donnybrook Balingup	Shire of Boyup Brook	Total
4	Charteris GW	Lot 11859	N/A	Walker Road	Wilga West	6243	0	65.11	65.11
5	Charteris EN	Lot 12087	199	Walker Road	Wilga West	6243	0	75.50	75.50
6	Moir EMM & KJ	Lot 10833	118	Walker Road	Wilga West	6243	0	64.40	64.40
7	Moir EMM & KJ	Lot 11287	118	Walker Road	Wilga West	6243	0	67.01	67.01

**Figure 5.1** Southern (Wilga) Node: Proposed Boundary

Ref #	Owner Name	Lot Number	Road Number	Road	Suburb	Postcode	Hectares (Proposed)		
							Shire of Donnybrook Balingup	Shire of Boyup Brook	Total
4	Charteris GW	Lot 11859	N/A	Walker Road	Wilga West	6243	0	65.11	65.11

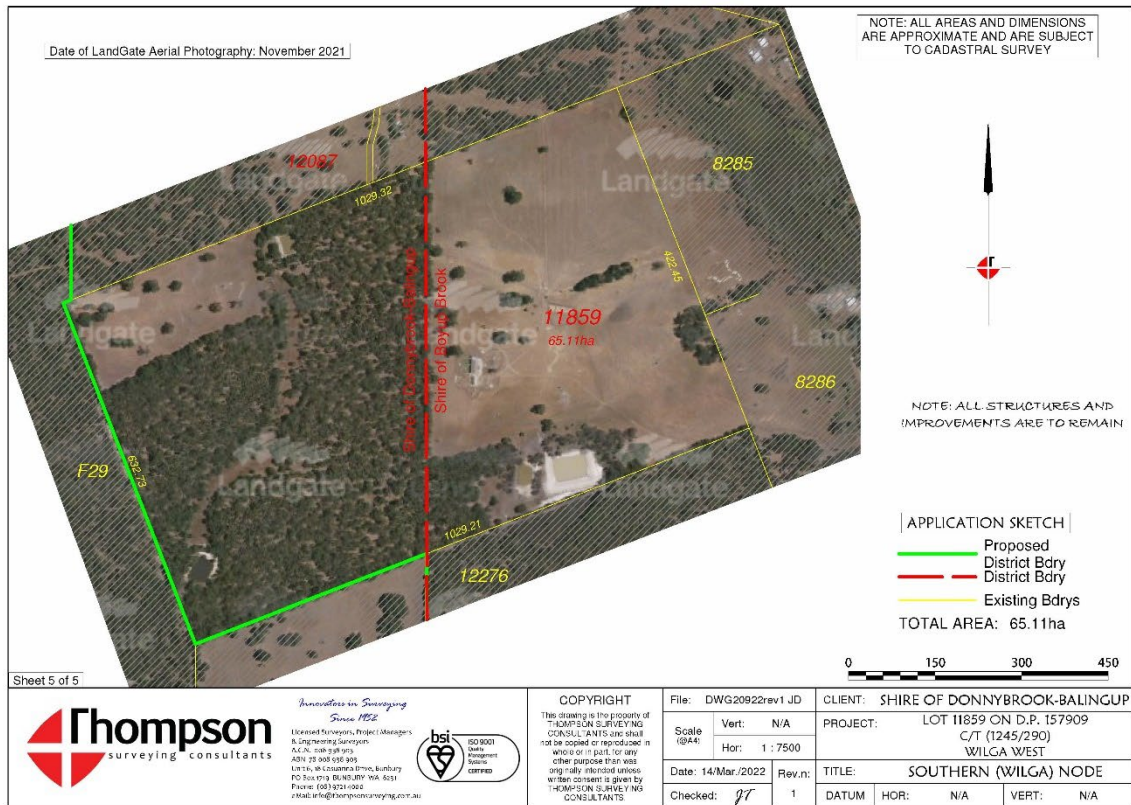
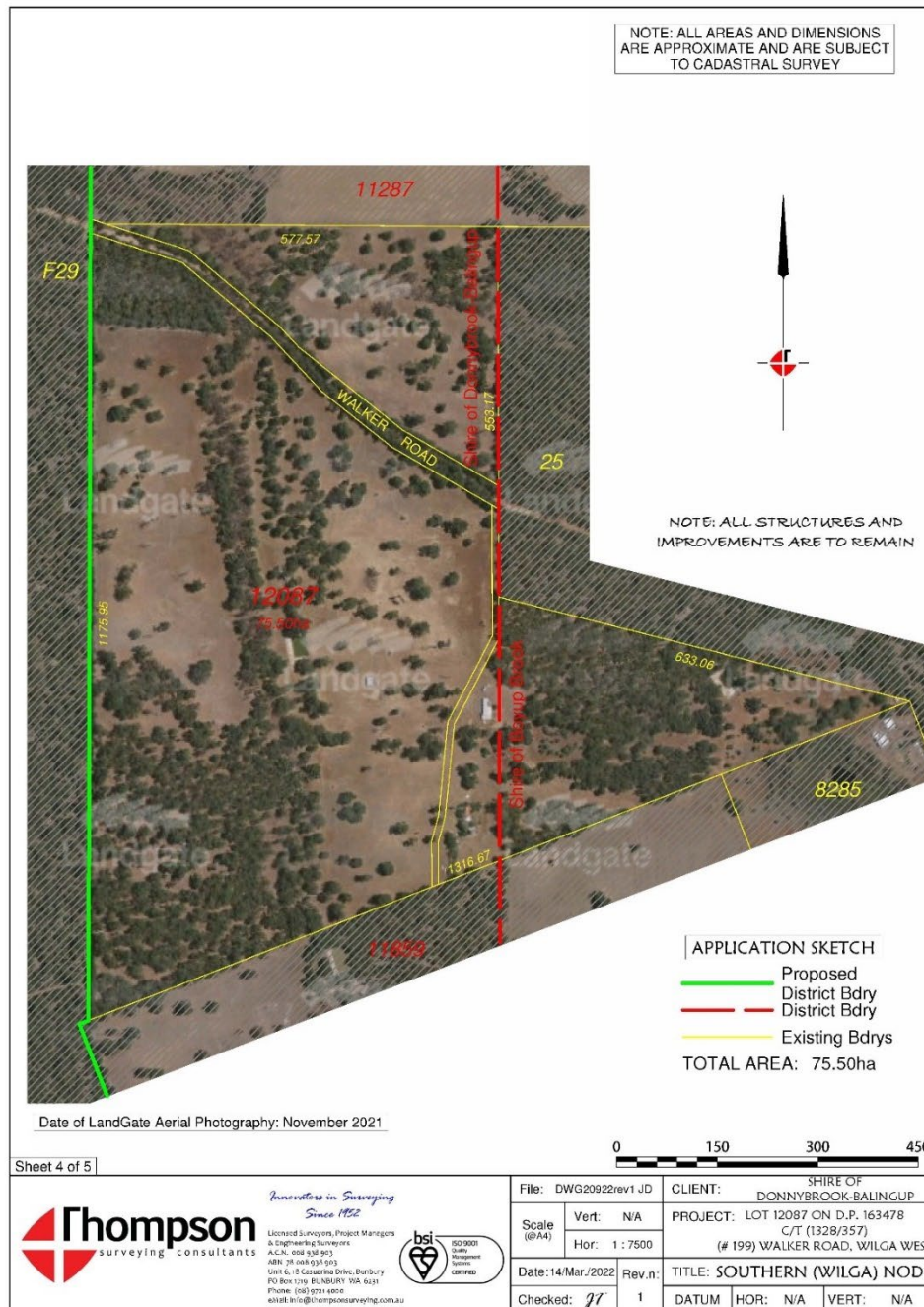




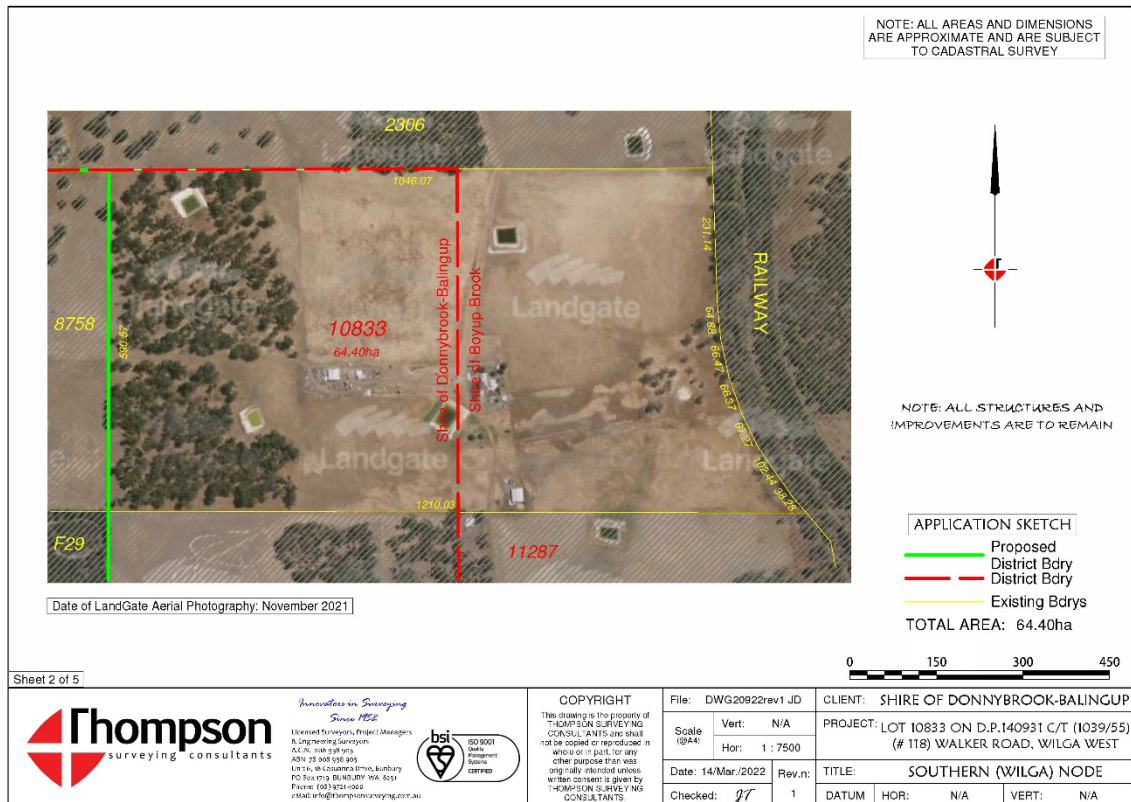
Figure 5.2 Southern (Wilga) Node: Proposed Boundary

Ref #	Owner Name	Lot Number	Road Number	Road	Suburb	Postcode	Hectares (Proposed)		
							Shire of Donnybrook Balingup	Shire of Boyup Brook	Total
5	Charteris EN	Lot 12087	199	Walker Road	Wilga West	6243	0	75.50	75.50



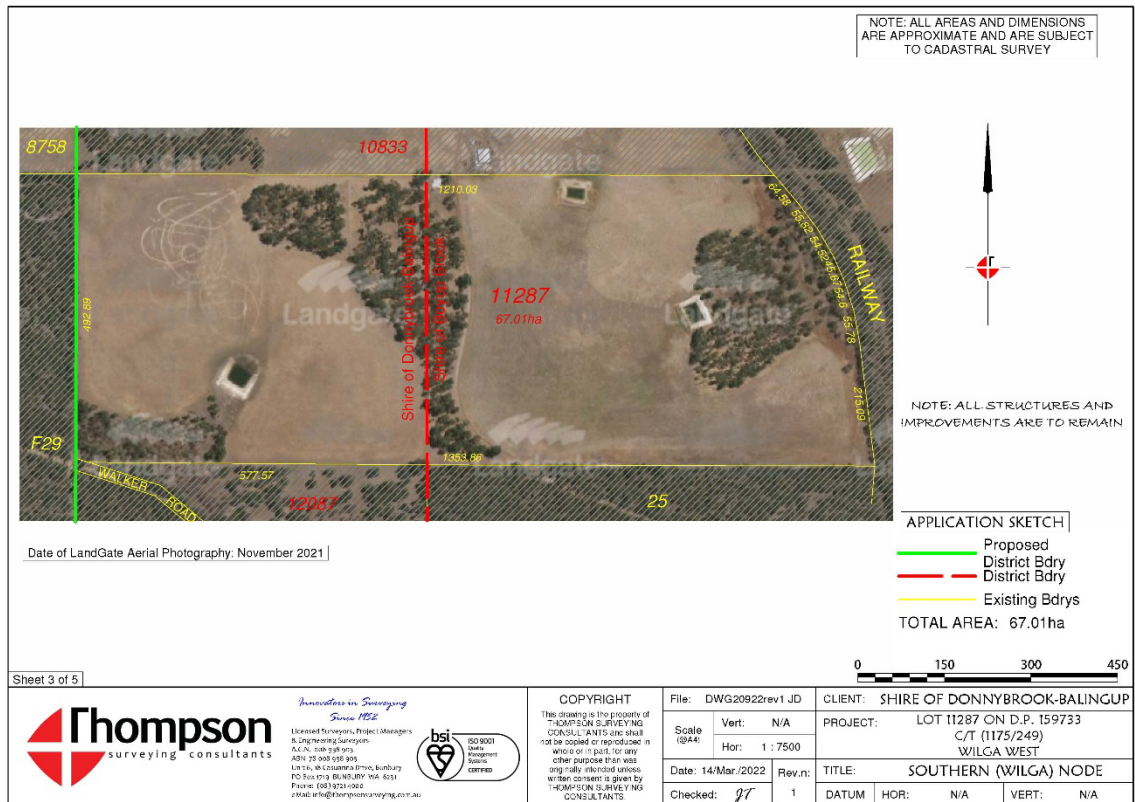
**Figure 5.3** Southern (Wilga) Node: Proposed Boundary

Ref #	Owner Name	Lot Number	Road Number	Road	Suburb	Postcode	Hectares (Proposed)		
							Shire of Donnybrook Balingup	Shire of Boyup Brook	Total
6	Moir EMM & KJ	Lot 10833	118	Walker Road	Wilga West	6243	0	64.40	64.40



**Figure 5.4** Southern (Wilga) Node: Proposed Boundary

Ref #	Owner Name	Lot Number	Road Number	Road	Suburb	Postcode	Hectares (Proposed)		
							Shire of Donnybrook Balingup	Shire of Boyup Brook	Total
7	Moir EMM & KJ	Lot 11287	118	Walker Road	Wilga West	6243	0	67.01	67.01





## 4. Assessment of guiding principles

### 4.1 Community of Interests

#### Explanation

Community of interests include parts of a district that share common interests, values, characteristics and issues, giving rise to a separate sense of identity or community.

Factors contributing to a sense of identity or community include shared interests and shared use of community facilities. For example, sporting, leisure, religious and library facilities create a focus for the community.

The use of shopping areas and the location of schools also act to draw people together with similar interests. This can also give indications about the direction that people travel to access services and facilities.

The external boundaries of a local government need to reflect distinct communities of interest wherever possible.

Neighbourhoods, suburbs and towns are important units in the physical, historical and social infrastructure and often generate a feeling of community and belonging. The Board believes that wherever possible, it is inappropriate to divide these units between local governments.

The 7 properties that are subject to this proposal are clustered in 2 distinct nodes separated in distance by approximately 10km.

#### 1. Northern (Noggerup) node – 3 properties

##### Cluster profile

- a) Nearest settlement = Noggerup
- b) Distance of northern node to Noggerup settlement = approximately 3km
- c) Distance (by car) of northern node to Donnybrook townsite = 39km
- d) Distance (by car) of northern node to Boyup Brook townsite = 38km

The locality of Noggerup comprises predominantly agricultural properties and is situated in the Shire of Donnybrook Balingup. The 2016 census records the population of the locality at 85 people comprising 26 families. The locality is centred on the small rural settlement of Noggerup that is designated as 'other settlement' in the Shire of Donnybrook Balingup Local Planning Strategy (June 2014).

Public facilities in the Noggerup settlement consists of a public hall.

The next closest settlements to the subject properties are approximately 10km away

- a) Mumballup (Shire of Donnybrook Balingup)
- b) Wilga (Shire of Boyup Brook)

Due to the proximity of the properties located in the northern node to the Noggerup settlement, that is situated in the Shire of Donnybrook Balingup, it is considered that the node has a community of interest more affiliated to the Shire of Donnybrook Balingup.

<b>Local Government (Community of Interest)</b> <b>Northern (Noggerup) node</b>
= Shire of Donnybrook Balingup

## **2. Southern (Wilga) node – 4 properties**

Cluster profile

- a) Nearest settlement = Wilga
- b) Distance of southern node to Wilga settlement = approximately 1.5km
- c) Distance (by car) of southern node to Donnybrook townsite = 58km
- d) Distance (by car) to southern node to Boyup Brook townsite = 24km

The locality of Wilga is comprised predominantly of agricultural properties and is location in the Shire of Boyup Brook. The 2016 census records the population of the locality at 57 people comprising 14 families. The locality is centred on the small rural settlement of Wilga that is designated as 'Rural Townsite (hamlet)' in the Shire of Boyup Brook Local Planning Strategy (2019-2034).

Public facilities in the Wilga settlement consists of a public hall.

The next closest settlement to the subject properties is approximately 10km away (Noggerup).

Due to the proximity of the properties located in the southern node to the Wilga settlement, that is situated in the Shire of Boyup Brook. it is considered that the node has a community of interest more affiliated to the Shire of Boyup Brook.

<b>Local Government (Community of Interest)</b> <b>Southern (Wilga) node</b>
= Shire of Boyup Brook

## 4.2 Physical and Topographic Features

### Explanation

Physical and topographic features may be natural or man-made and will vary from area to area. They may include:

- Water features (such as rivers)
- Catchment boundaries
- Coastal plains and foothills
- Parks and reserves
- Man-made features (such as railway lines or freeways).

These features can form identifiable boundaries and can also act as barriers to movement between adjoining areas. In many cases physical and topographic features are appropriate district and ward boundaries.

The Board supports local government structures and boundaries that facilitate the integration of human activity and land use.

### 1. Northern (Noggerup) node – 3 properties

- The district boundary bisects the subject properties on a North / South alignment.
- The subject properties are situated to the West of a significant parcel of State Forest that lies immediately to the North and East of the subject properties (see figure 1.0).
- It is considered that the State Forest is a natural physical feature to align the district boundary in this instance.
- It is considered that aligning the proposed district boundary along the Eastern boundary of the subject properties provides a natural district boundary for the subject properties in this node

### Local Government (Physical and Topographic Features)

#### Northern (Noggerup) node

= Shire of Donnybrook Balingup

**2. Southern (Wilga) node – 4 properties**

- The district boundary bisects the subject properties on a North / South alignment.
- All four subject properties adjoin each other on a North/South alignment.
- The subject properties are situated to the East of a significant parcel of State Forest that lies immediately to the West of the subject properties (see figure 1).
- It is considered that the State Forest is a natural physical feature to align the district boundary in this instance.
- It is considered that aligning the proposed district boundary on the Western side of the subject properties provides a natural district boundary for properties in this node.

<b>Local Government (Physical and Topographic Features)</b> <b>Southern (Wilga) node</b>
= Shire of Boyup Brook

## 4.3 Demographic Trends

### Explanation

Local governments should consider the following characteristics when determining the demographics within its locality:

- Population size
- Population trends
- Distribution by age
- Gender
- Occupation

Current and projected population factors will be relevant as well as similarities and differences between areas within the local government.

This proposal affects 7 agricultural properties comprising an estimated population of 8 people and 8 electors.

**Table 12 – District Population**

Local Government	Population	Percentage of affected properties
Donnybrook Balingup	6,157	0.13%
Boyup Brook	1,763	0.45%
Total	7,920	0.10%

Source: [mycouncil.wa.gov.au](http://mycouncil.wa.gov.au) (2019/20)

Population of affected properties 8

**Table 13 – District Electors**

Local Government	Electors	Percentage of Electors
Donnybrook Balingup	4,542	0.18%
Boyup Brook	1,206	0.66%
Total	5,748	0.14%

Source: [mycouncil.wa.gov.au](http://mycouncil.wa.gov.au) (2019/20)

Number of electors of affected properties 8

Due the very small number of residents affected by this proposal; it is considered that demographic trends are not an applicable primary justification in considering a proposed new boundary alignment in this instance.

Local Government (Demographic Trends)
= Not Applicable

## 4.4 Economic Factors

### Explanation

Economic factors can include any factor that reflects the character of economic activities and resources in the area including:

- Industries within the local area
- Distribution of community assets, and
- Infrastructure.

#### 1. Northern (Noggerup) node – 3 properties

- Land use in the area on both sides of the district boundary, and around the subject properties, are predominantly agricultural activities. It is considered that economic activity has equal characteristics on both sides of the boundary and cannot be differentiated.
- It has been assessed that the Community of Interest for this node is with the settlement of Noggerup, that is located in the Shire of Donnybrook Balingup.
- Due to the proximity of the northern node to Noggerup, it is considered that the distribution of community assets is more aligned to the Shire of Donnybrook Balingup.

#### Local Government (Economic Factors)

##### Northern (Noggerup) node

= Shire of Donnybrook Balingup

#### 2. Southern (Wilga) node – 4 properties

- A significant parcel of State Forest lies immediately to the west of the subject properties with active land use in the region extending to the North, East and Southeast of the subject properties, being predominantly agricultural activity (activities predominantly located in the Shire of Boyup Brook).
- It has been assessed that the Community of Interest for this node is with the settlement of Wilga that is located in the Shire of Boyup Brook.
- Due to the proximity of the southern node to Wilga, it is considered that the distribution of community assets is more aligned to the Shire of Boyup Brook.

#### Local Government (Economic Factors)

##### Southern (Wilga) node

= Shire of Boyup Brook



## 4.5 History of the Area

### Explanation

The history of an area can be a relevant consideration, although the Board believes that in the majority of cases this will not be a primary justification for changing or retaining local governments and local government boundaries. The nature of historical ties between communities is important to understand, irrespective of where the local government boundaries lie.

A community within a local government may have a strong historical identity; alternatively, there may be strong historical links between two or more communities in adjacent local governments. It is important to note that historical identity is not lessened if an area does not have its own local government.

### Noggerup

The townsite of Noggerup is located in the southwest, 231 km from Perth and 30 km from Collie. When the Preston Valley railway was being planned in 1907, a request was made for land to be reserved at the proposed terminus near Sexton & Drysdale's Mill. The position was not fixed until 1908, and a townsite was then designed and surveyed.

When asked to suggest a name for the townsite the surveyor suggested "Nogerup" after the name of the gully on which it was situated. The Department of Lands & Surveys amended the spelling to "Noggerupp" in accordance with spelling rules adopted by the Department, and the townsite was gazetted with this spelling in 1909. It was amended to Noggerup in 1915 when the Department decided that the double p ending was not required for Aboriginal names. The meaning of Noggerup is not known.

*Source: Landgate, WA Geographic Names*

### **Wilga**

The townsite of Wilga is located in the southwest forest region about 250 km southwest of Perth and 25km northwest of Boyup Brook. It is located on the railway from Donnybrook to Boyup Brook, and when this section of the line was opened in 1909, Wilga was one of the sidings. The siding serviced the Adelaide Timber Company which worked the timber industry in the area, and the government reserved land for a townsite at the siding. In 1912 the local Member of Parliament advised there was interest in lots at the siding and a surveyor was sent to investigate. Following the survey of lots the townsite of Wilga was gazetted in 1915.

The name is Aboriginal and may be related to the nearby Wilgee Spring which has been shown on maps of the area since 1894. Wilgee is the Aboriginal name for the red ochre or pigment worn for ceremonies.

*Source: Landgate, WA Geographic Names*

Both settlements share a common founding history during the expansion of the southwest timber industry at the beginning of the 20<sup>th</sup> century. The subject properties are all agricultural properties. Both nodes are distant from the two primary population townsites of the Shires.

Whilst both Councils take great pride in their respective histories, it is not considered to be a primary justification in considering a proposed new boundary alignment in this instance.

Local Government (History of the Area)
= Not Applicable

## 4.6 Transport and Communication

### Explanation

The transport and communication linkages between towns and other areas may be a significant barrier to movement and therefore an appropriate boundary between local governments.

Consideration of the following factors is important in any assessment of local government boundaries:

- Port access
- Neighbouring towns
- Railways
- Major roads.

The subject properties are all located near the Donnybrook – Boyup Brook Road. This is a designated Main Roads WA controlled road and is the main west / east arterial transport corridor linking the major population centres of the two Shires.

While the subject properties are in close proximity to the Donnybrook-Boyup Brook Road, it is considered that it does not provide a natural district boundary. Therefore, Transport and Communication is not considered to be a primary justification in considering a proposed new boundary alignment in this instance.

Local Government (Transport and Communication Factors)
= Not Applicable

## 4.7 Matters Affecting the Viability of Local Governments

### Explanation

Local governments should have a significant resource base:

- To be able to efficiently and effectively exercise its proper functions and delegated powers and operate facilities and services
- To be flexible and responsive in the exercise of its functions and powers and operation of its facilities and services
- To employ appropriate professional expertise and skills
- To be capable of embracing micro-economic reform.

Each local government should have a diverse and sufficient rate base to ensure that general purpose grants do not represent the major revenue source.

Each property that is subject to this proposal is currently separately rated by each Local Government based on split Unimproved Valuations provided by the Valuer General. Each subject property is therefore currently subject to rates adopted by each Local Government.

**Table 14 – Rates in Dollar**

Local Government	Unimproved Value Rate in Dollar	Minimum Rate
Shire of Donnybrook Balingup	\$0.006412	\$1,316
Shire of Boyup Brook	\$0.007182	\$941

*Source: 2021/22 Annual Budgets*

This proposal affects 7 agricultural properties. It is proposed that

- 3 properties will be wholly located in the Shire of Donnybrook Balingup
- 4 properties will be wholly located in the Shire of Boyup Brook
- Net transfer of 87.93ha to the Shire of Boyup Brook

### Transfer of Assets

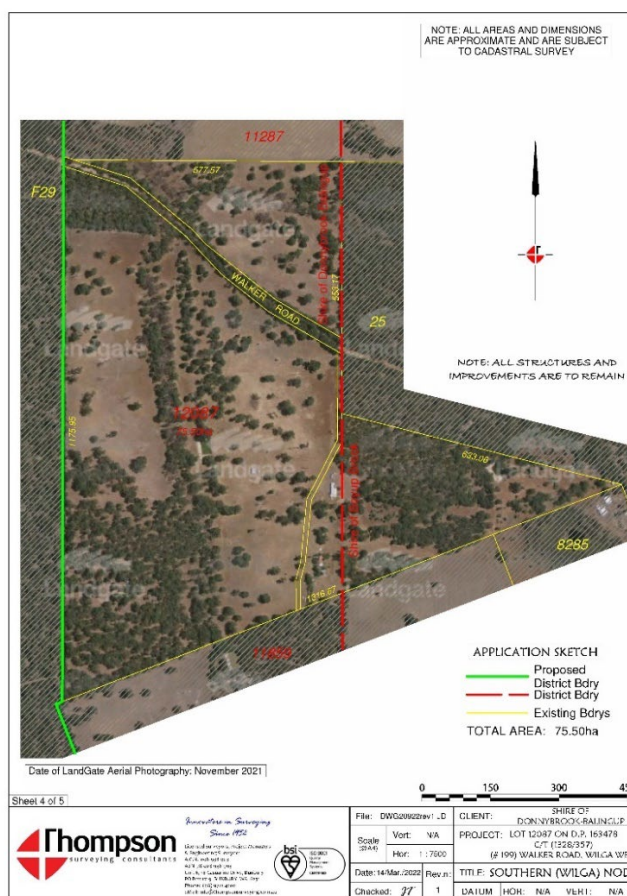
Based on this proposal, one 700m section of road reserve will transfer from the Shire of Donnybrook Balingup to Shire of Boyup Brook. The road reserve consists of a formed gravel road.

### Table 15 – Transferred Assets

Asset Type	Road Name	Description	Annual Maintenance
Road	Walker Road	Gravel Road SLK 2.0 to SLK 2.7	Five-year average - \$2,986pa

Assets being transferred under this proposal is considered minor and not impacting the viability of either Council.

Figure 6.0 Diagram of Walker Road



Each local government is supportive of the proposal. Irrespective of which local government receives the rating income from the affected properties it is considered that the viability of either local government will not be impacted by this proposal due to the small number of properties.

<b>Local Government (Matters Affecting the Viability of Local Governments)</b>
= Not Applicable

## 4.8 The Effective Delivery of Local Government Services

### Description

A broad range of factors can be relevant to the effective delivery of local government services and these are often directly relevant to those that also affect the viability of local governments. They include:

- The size and geographical spread of the population
- Management effectiveness and efficiency
- The availability of staff expertise
- Appropriate infrastructure and equipment
- Customer satisfaction and feedback.

- This proposal affects 7 agricultural properties
- It is proposed that
  - 3 properties will be wholly located in the Shire of Donnybrook Balingup
  - 4 properties will be wholly located in the Shire of Boyup Brook

The proposed boundary change is minor and will not result in current services available to the affected properties changing.

Irrespective of which local government receives the rating income from the affected properties it is considered that the proposal will not disrupt effective delivery of services of either local government due to the small number of properties affected.

Local Government (Matters Affecting the Effective Delivery of Local Government Services)
= Not Applicable



**Table 16 - Summary of Assessment against the Guiding Principles**

	Northern (Noggerup) node	Southern (Wilga) node
Community of Interests	Donnybrook Balingup	Boyup Brook
Physical and Topographic Features	Donnybrook Balingup	Boyup Brook
Demographic Trends	Not Applicable	Not Applicable
Economic Factors	Donnybrook Balingup	Boyup Brook
History of the Area	Not Applicable	Not Applicable
Transport and Communication	Not Applicable	Not Applicable
Matters Affecting the Viability of Local Governments	Not Applicable	Not Applicable
The Effective Delivery of Local Government Services	Not Applicable	Not Applicable
Summary	Northern (Noggerup) node	Southern (Wilga) node
Donnybrook Balingup	3	0
Boyup Brook	0	3
Not Applicable	5	5

## 4.9 Other Matters

The Shire of Donnybrook Balingup has one other known instance of a property bisecting the Shire boundary. This occurs with the Shire of Bridgetown Greenbushes. It is intended that this single property will be subject to a future boundary change submission.

Owner Last Name	Owner Initials	Lot Number	Street Number	Road	Suburb	Postcode
Boyle	MB	Lot 8314	137	Boyles Road	North Greenbushes	6254

The Shire of Boyup Brook has no other instances of properties bisecting a district boundary.

## 5. Conclusion

It is the position of both Councils that individual properties should not be bisected by the district boundary and not be situated in two local governments.

It is reported in section 1.1 that circumstances where the district boundary bisects properties

- a) creates inherited inefficiencies for local governments and state government agencies.
- b) Is burdensome for individual landowners

This proposal is jointly supported by both Councils and is considered that the proposed boundary change will have no adverse impact on either local government.

# APPENDIX 1

## Landowner Consultation

Your Ref: NA  
Our Ref: A2491  
Enquiries: Stuart Eaton – Mobile [REDACTED]



<owner\_name>  
<address\_1>  
<address\_2>

Dear Landowner

### SHIRE BOUNDARY CHANGE – LOT 4522 (3853) DONNYBROOK – BOYUP BROOK ROAD, NOGGERUP WA 6225

The Shires of Donnybrook Balingup and Boyup Brook have formally endorsed support for a joint submission to the Local Government Advisory Board for a district boundary change for properties where the Shire of Donnybrook Balingup / Shire of Boyup Brook boundary bisects an individual lot.

The following land is recorded as being under your ownership and will be subject to this process.

Lot	Number	Road	Location	Postcode
Lot 4522	3853	Donnybrook - Boyup Brook Road	Noggerup	6225

For background information, the Local Government Advisory Board is the body established by the Local Government Act 1995 to assess proposals for changes to local government district boundaries. A proposal submitted to the board is required to meet specific requirements for it to be deemed a valid submission. The board is required to consider any submissions received and take specific factors into consideration.

When its assessment is complete, the board submits a report to the Minister for Local Government with a recommendation. This may recommend that the proposal be accepted or rejected. The Minister may accept or reject the board's recommendation but cannot change it.

The Shires of Donnybrook Balingup and Boyup Brook intend to make a formal joint boundary change proposal to the board after the completion of this current consultation with affected landowners.



P.O. Box 94  
Donnybrook WA 6239

**P** (08) 9780 4200  
**F** (08) 9731 1677

**E** [shire@donnybrook.wa.gov.au](mailto:shire@donnybrook.wa.gov.au)  
[www.donnybrook-balingup.wa.gov.au](http://www.donnybrook-balingup.wa.gov.au)

The local government boundary change process is detailed in the following table

Stages - Boundary Change		Council Decision Required	Landowner Consultation	Progress
1	Joint Council resolution of Shires of Donnybrook Balingup and Boyup Brook			
	a. Endorse boundary change process	✓		Completed
	b. Endorse initiating consultation with affected landowners	✓		Completed
2	Landowner consultation a. Letter to landowners advising process. Include a return form where landowner indicates preferred district for the affected lot		✓	In progress
3	Joint Council resolution of Shires of Donnybrook Balingup and Boyup Brook			
	a. Endorse proposed changes to boundary alignment	✓		
	b. Authorise CEOs to prepare a joint submission for a district boundary change to Local Government Advisory Board	✓		
4	Officers prepare Local Government Advisory Board submission report			
5	Joint Council resolution of Shires of Donnybrook Balingup and Boyup Brook adopting the submission report for a district boundary change to Local Government Advisory Board	✓		
6	Submit to Local Government Advisory Board			
7	Resolve matters raised from the Local Government Advisory Board assessment process			
8	Local Government Advisory Board considers proposal and makes recommendation to Minister for Local Government			
9	Minister makes determination on proposal and advises proponent via Local Government Advisory Board			



The purpose of this letter is to

- a) advise affected landowners of the process and
- b) seek landowner comment on preferred alignment of the district boundary relating to their affected property in accordance with 'Stage 2' of the previous table.

Please note that landowner preference is one consideration when determining a proposed boundary adjustment.

Only individual lots where the local government boundary bisects the property are subject to this process. Some landowners may own parcels of immediately adjoining land. These other lots will remain within existing local government boundaries.

If you wish to make comment, or have your preference taken into consideration when determining which Shire your subject property will be wholly located within, please complete, and return the attached survey by **14 January 2022**.

email: [shire@donnybrook.wa.gov.au](mailto:shire@donnybrook.wa.gov.au)

Mail

Chief Executive Officer  
Shire of Donnybrook Balingup  
PO Box 94  
Donnybrook WA 6239

For further information relating to this matter please contact Stuart Eaton at the Shire of Donnybrook Balingup on [REDACTED] or by email: [stuart.eaton@donnybrook.wa.gov.au](mailto:stuart.eaton@donnybrook.wa.gov.au)

Yours sincerely



Benjamin (Ben) Rose  
Chief Executive Officer  
**SHIRE OF DONNYBROOK BALINGUP**



Dale Putland  
Chief Executive Officer  
**SHIRE OF BOYUP BROOK**

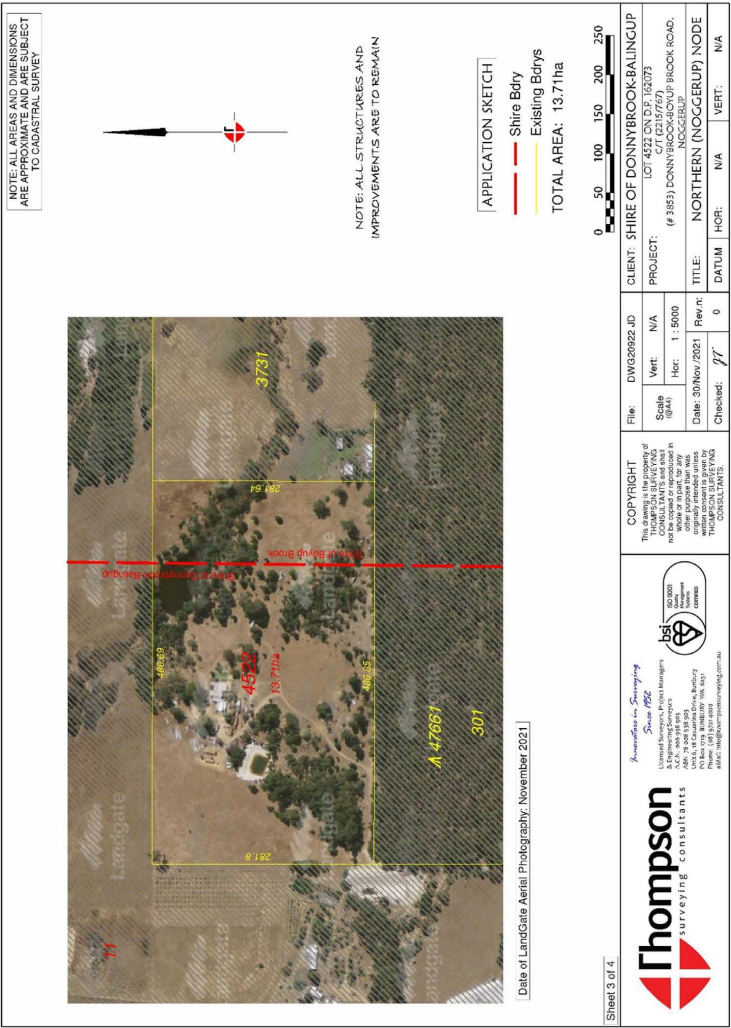


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[www.donnybrook-balingup.wa.gov.au](http://www.donnybrook-balingup.wa.gov.au)





## Shire of Donnybrook Balingup and Shire of Boyup Brook

### Landowner Survey - Boundary Adjustment

Lot	Number	Road	Location	Postcode
Lot 4522	3853	Donnybrook - Boyup Brook Road	Noggerup	6225
Do you support the Local Government boundary being changed so that your property is situated in only 1 (one) Local Government				
				Please tick 1(one) box
Yes				
No				
No Preference				
Please tick 1 (one) box which indicates your preferred Local Government Authority for the subject property to be wholly situated in.				
				Please tick 1(one) box
Shire of Donnybrook Balingup				
Shire of Boyup Brook				
No Preference				
Owner Name		Signature		Date
<owner_name>				
Comments				




P.O. Box 94  
Donnybrook WA 6239

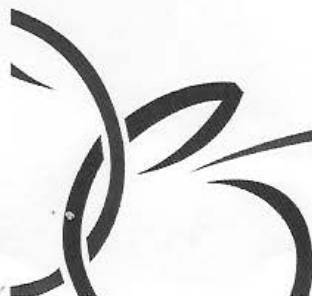
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[www.donnybrook-balingup.wa.gov.au](http://www.donnybrook-balingup.wa.gov.au)

# Shire of Donnybrook Balingup and Shire of Boyup Brook

## Landowner Survey - Boundary Adjustment

Lot	Number	Road	Location	Postcode
Lot 4522	3853	Donnybrook - Boyup Brook Road	Noggerup	6225
Do you support the Local Government boundary being changed so that your property is situated in only 1 (one) Local Government				
				Please tick 1(one) box
Yes				<input checked="" type="checkbox"/>
No				<input type="checkbox"/>
No Preference				<input type="checkbox"/>
Please tick 1 (one) box which indicates your preferred Local Government Authority for the subject property to be wholly situated in.				
				Please tick 1(one) box
Shire of Donnybrook Balingup				<input type="checkbox"/>
Shire of Boyup Brook				<input checked="" type="checkbox"/>
No Preference				<input type="checkbox"/>
Owner Name	Signature		Date	
Damian Stockton			11/12/2021	
Comments				





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[www.donnybrook-balingup.wa.gov.au](http://www.donnybrook-balingup.wa.gov.au)

**Shire of Donnybrook Balingup and Shire of Boyup Brook**  
**Landowner Survey - Boundary Adjustment**

Lot	Number	Road	Location	Postcode
Lot 11	3851	Donnybrook - Boyup Brook Road	Noggerup	6225
Do you support the Local Government boundary being changed so that your property is situated in only 1 (one) Local Government				
			Please tick 1(one) box	
Yes			<input checked="" type="checkbox"/>	
No			<input type="checkbox"/>	
No Preference			<input type="checkbox"/>	
Please tick 1 (one) box which indicates your preferred Local Government Authority for the subject property to be wholly situated in.				
			Please tick 1(one) box	
Shire of Donnybrook Balingup			<input checked="" type="checkbox"/>	
Shire of Boyup Brook			<input type="checkbox"/>	
No Preference			<input type="checkbox"/>	
Owner Name	Signature		Date	
Brendon Scott			06-12-2021	
Rena Scott			06-12-2021	
Comments				

SHIRE OF DONNYBROOK BALINGUP	
<b>RECEIVED</b>	
22 DEC 2021	
Record No:	COR85346
File No:	A1732
Officer:	SCE
X Ref:	COR 52132
Corrasps:	
Signed Off:	




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Donnybrook WA 6239

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F (08) 9731 1677

E shire@donnybrookwa.gov.au  
www.donnybrook-balingup.wa.gov.au

**Shire of Donnybrook Balingup and Shire of Boyup Brook**  
**Landowner Survey - Boundary Adjustment**

Lot	Number	Road	Location	Postcode
Lot 3804	3905	Donnybrook - Boyup Brook Road	Noggerup	6225
Do you support the Local Government boundary being changed so that your property is situated in only 1 (one) Local Government				
			Please tick 1(one) box	
Yes			<input checked="" type="checkbox"/>	
No			<input type="checkbox"/>	
No Preference			<input type="checkbox"/>	
Please tick 1 (one) box which indicates your preferred Local Government Authority for the subject property to be wholly situated in.				
			Please tick 1(one) box	
Shire of Donnybrook Balingup			<input type="checkbox"/>	
Shire of Boyup Brook			<input checked="" type="checkbox"/>	
No Preference			<input type="checkbox"/>	
Owner Name	Signature		Date	
Melanie McAndrew			5/12/21	
Comments				
<p>The shires have my full support for the proposed boundary change.</p> <p>My preference is for the property to be entirely in the Boyup Brook Shire.</p> <p>I appreciate the time &amp; effort both Shires have put in to resolving this matter.</p>				

SHIRE OF DONNYBROOK BALINGUP	22 DEC 2021	Record No: 19585345	File No: A 2671	Officer: SCE	X Ref: 000252133	Corr: sps:	Signed Off:
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**Shire of Donnybrook Balingup and Shire of Boyup Brook  
Landowner Survey - Boundary Adjustment**

Lot	Number	Road	Location	Postcode
Lot 11859	N/A	Walker Road	Wilga West	6243
Do you support the Local Government boundary being changed so that your property is situated in only 1 (one) Local Government				
				Please tick 1(one) box
Yes				✓
No				
No Preference				
Please tick 1 (one) box which indicates your preferred Local Government Authority for the subject property to be wholly situated in.				
				Please tick 1(one) box
Shire of Donnybrook Balingup				
Shire of Boyup Brook				✓
No Preference				
Owner Name	Signature		Date	
Geoffery Charteris	<i>Geoffery Charteris</i>		20-12-21	
Comments				
This is long overdue and will put an end to disputes over rates ect.				

SHIRE OF DONNYBROOK BALINGUP	
<b>RECEIVED</b>	
21 DEC 2021	
Record No:	100R85268
File No:	A4390
Officer:	SGE
X Ref:	000R52134
Corresps:	
Signed Off:	

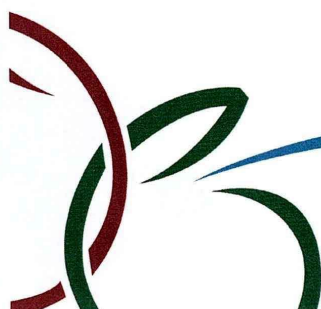




# Shire of Donnybrook Balingup and Shire of Boyup Brook

## Landowner Survey - Boundary Adjustment

Lot	Number	Road	Location	Postcode
Lot 12087	199	Walker Road	Wilga West	6243
Do you support the Local Government boundary being changed so that your property is situated in only 1 (one) Local Government				
			Please tick 1(one) box	
Yes			<input checked="" type="checkbox"/>	
No			<input type="checkbox"/>	
No Preference			<input type="checkbox"/>	
Please tick 1 (one) box which indicates your preferred Local Government Authority for the subject property to be wholly situated in.				
			Please tick 1(one) box	
Shire of Donnybrook Balingup			<input checked="" type="checkbox"/>	
Shire of Boyup Brook			<input type="checkbox"/>	
No Preference			<input type="checkbox"/>	
Owner Name	Signature		Date	
Ernest Charteris	<i>Ernest Charteris</i>		12.1.22	
Comments				
<div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: fit-content;"> <p>SHIRE OF DONNYBROOK BALINGUP <b>RECEIVED</b> 12 JAN 2022 Record No: 100R85547 File No: A4389 Officer: SCE X Ref: 00052135 Corresp: Signed Off:</p> </div>				



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## APPENDIX 2

### Council Resolutions

At the Ordinary Meeting of Council on 22 September 2021 Council of the Shire of Donnybrook Balingup resolved unanimously to support a joint submission to change the boundary.

#### COUNCIL RESOLUTION 154/21

Moved Cr Newman

Seconded Cr Massey

**That Council:**

- 1. Endorse support for a joint submission to the Local Government Advisory Board with the Shire of Boyup Brook for a district boundary adjustment on the following properties where the Shire of Donnybrook-Balingup / Shire of Boyup Brook boundary dissects the individual lot.**

Land ID	VEN	Assess No	Cert of Title	Lot	Address
4522P162073/2	1076360	A2491	2215/767	Lot 4522	3853 Donnybrook-Boyup Brook Road, Noggerup
11P20750/1	1075849	A1732	2048/547	Lot 11	3851 Boyup Brook Road Noggerup
3804P153547/2	1076419	A2671	1897/282	Lot 3804	3905 Donnybrook-Boyup Brook Road, Noggerup
11859P157909/2	1630596	A4390	1245/290	Lot 11859	Lot 11859 Walker Road, Wilga West
12087P163478/2	1630597	A4389	1328/357	Lot 12087	199 Walker Road, Wilga West
10833P140931/2	1076069	A1393	1039/55	Lot 10833	118 Walker Road, Wilga West
11287P159733/2	1076069	A1393	1175/249	Lot 11287	118 Walker Road, Wilga West

- 2. Subject to the Council of the Shire of Boyup Brook resolving to support a joint submission in accordance with resolution 1, endorse the Chief Executive Officer to undertake consultation with landowners resolved in Resolution 1 to determine the preferred district for each affected lot.**
- 3. That the Chief Executive Officer reports back to Council following the completion of landowner consultation undertaken in accordance with Resolution 2.**

**CARRIED 8/0 by En bloc  
Resolution**

At the Ordinary Meeting of Council on 30 September 2021 Council of the Shire of Boyup Brook resolved unanimously to support a joint submission to change the boundary.

**COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 10.4.1**

**MOVED:** Cr Sarah E G Alexander

**SECONDED:** Cr Helen C O’Connell

**That Council**

- 1. Endorse support for a joint submission to the Local Government Advisory Board with the Shire of Donnybrook Balingup for a district boundary adjustment on the following properties where the Shire of Donnybrook-Balingup / Shire of Boyup Brook boundary dissects the individual lot.**

Land ID	VEN	Assess No	Cert of Title	Lot	Address
4522P162073/2	1076360	A2491	2215/767	Lot 4522	3853 Donnybrook-Boyup Brook Road, Noggerup
11P20750/1	1075849	A1732	2048/547	Lot 11	3851 Boyup Brook Road Noggerup
3804P153547/2	1076419	A2671	1897/282	Lot 3804	3905 Donnybrook-Boyup Brook Road, Noggerup
11859P157909/2	1630596	A4390	1245/290	Lot 11859	Lot 11859 Walker Road, Wilga West
12087P163478/2	1630597	A4389	1328/357	Lot 12087	199 Walker Road, Wilga West
10833P140931/2	1076069	A1393	1039/55	Lot 10833	118 Walker Road, Wilga West
11287P159733/2	1076069	A1393	1175/249	Lot 11287	118 Walker Road, Wilga West

- 2. Subject to the Council of the Shire of Donnybrook Balingup resolving to support a joint submission in accordance with resolution 1, endorse the Chief Executive officer to undertake consultation with landowners resolved in Resolution 1 to determine the preferred district for each affected lot.**
- 3. That the Chief Executive Officer reports back to Council following the completion of landowner consultation undertaken in accordance with Resolution 2.**

**CARRIED 6/0**

**Res 22/9/130**

At the Ordinary Meeting of Council on 23 February 2022 Council of the Shire of Donnybrook Balingup resolved unanimously to support the preferred new alignment of the district boundary

## **COUNCIL RESOLUTION 10/22**

**Moved: Cr Massey**

**Seconded: Cr**

**Jones That Council:**

- 1. Endorses a proposed district boundary adjustment for the following properties:**

Land ID	VEN	Assess No	Cert of Title	Lot	Address	Proposed district that the property to be wholly located
4522P162073/2	1076360	A2491	2215/767	Lot 4522	3853 Donnybrook-Boyup Brook Road, Noggerup	Shire of Donnybrook Balingup
11P20750/1	1075849	A1732	2048/547	Lot 11	3851 Boyup Brook Road Noggerup	Shire of Donnybrook Balingup
3804P153547/2	1076419	A2671	1897/282	Lot 3804	3905 Donnybrook-Boyup Brook Road, Noggerup	Shire of Donnybrook Balingup
11859P157909/2	1630596	A4390	1245/290	Lot 11859	Lot 11859 Walker Road, Wilga West	Shire of Boyup Brook
12087P163478/2	1630597	A4389	1328/357	Lot 12087	199 Walker Road, Wilga West	Shire of Boyup Brook
10833P140931/2	1076069	A1393	1039/55	Lot 10833	118 Walker Road, Wilga West	Shire of Boyup Brook
11287P159733/2	1076069	A1393	1175/249	Lot 11287	118 Walker Road, Wilga West	Shire of Boyup Brook

- 2. Subject to the Council of the Shire of Boyup Brook resolving to support the proposed boundary adjustment in accordance with Resolution 1, request the Chief Executive Officer to:**
  - a. Prepare a joint submission document to the Local Government Advisory Board in conjunction with the Shire of Boyup Brook.**
  - b. Present the joint submission document to Council for endorsement.**

**CARRIED 8/0 by En bloc Resolution**

At the Ordinary Meeting of Council on the 28 May 2022 Council of the Shire of Boyup Brook resolved unanimously to support the preferred new alignment of the district boundary

*MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 26 MAY 2022*

**COUNCIL DECISION & OFFICER RECOMMENDATION – 13.1**

**MOVED:** Cr Darren King

**SECONDED:** Cr Philippe Kaltenrieder

**That Council:**

**1. Endorses a proposed district boundary adjustment for the following properties:**

Land ID	VEN	Assess No	Cert of Title	Lot	Address	Proposed district that the property to be wholly located
4522P162073/2	1076360	A2491	2215/767	4522	3853 Donnybrook-Boyup brook Rd Noggerup	Shire of Donnybrook Balingup
11P20750/1	1075849	A1732	2048/547	11	3851 Boyup Brook Rd Noggerup	Shire of Donnybrook Balingup
3804P153547/2	1076419	A2671	1897/282	3804	3905 Donnybrook-Boyup Book Rd Noggerup	Shire of Donnybrook Balingup
11859P157909/2	1630596	A4390	1245/290	11859	Lot 11859 Walker Rd Wilga	Shire of Boyup Brook
12087P163478/2	1630597	A4389	1328/357	12087	199 Walker Rd Wilga West	Shire of Boyup Brook
10833P140931/2	1076069	A1393	1039/55	10833	118 Walker Rd, Wilga West	Shire of Boyup Brook
11287P159733/2	1076069	A1393	1175/249	11287	118 Walker Rd, Wilga West	Shire of Boyup Brook

**2. Subject to the Council of the Shire of Donnybrook Balingup resolving to support the proposed boundary adjustment in accordance with Resolution 1, request the Chief Executive Officer to:**

- a) Prepare a joint submission document to the Local Government Advisory Board in conjunction with the Shire of Donnybrook Balingup.
- b) Present the joint submission document to Council for endorsement.

**CARRIED 8/0**

**Res 22/5/58**

At the Ordinary Meeting of Council on dd/mm/yy Council of the Shire of Donnybrook  
Balingup resolved unanimously to endorse the submission to the Board

Insert June Ordinary Council Meeting Resolution



At the Ordinary Meeting of Council on ddmmyy Council of the Shire of Boyup Brook resolved unanimously to endorse the submission to the Board

Inset June Ordinary Council Meeting Resolution













**MINUTES OF THE COMMUNITY GRANTS COMMITTEE OF THE SHIRE OF BOYUP BROOK  
MEETING HELD IN THE COUNCIL CHAMBERS, ABEL STREET, BOYUP BROOK ON THURSDAY  
2 JUNE 2022 COMMENCED AT 6.06pm.**

**1. RECORD OF ATTENDANCE/APOLOGIES**

**COMMITTEE**

Cr Richard Walker – Shire President  
Cr Helen O’Connell – Deputy Shire President  
Cr Sarah Alexander  
Cr Steele Alexander  
Cr Charles Caldwell arrived at 6.12pm.  
Cr Philippe Kaltenrieder  
Cr Darren King  
Cr Adrian Price

**STAFF**

Mr D Putland (Chief Executive Officer)  
Mr B Robinson (Finance Manager) – left the Chambers at 6.06pm  
Ms G Borrello (Community, Tourism and Economic Development Officer) – left the Chambers at 6.06pm.  
Mrs M Lane (Executive Assistant)

**Apologies**

Cr Kevin Moir

**2. ELECTION OF PRESIDING MEMBER AND DEPUTY PRESIDING MEMBER**

The first item of business for the first meeting of a new committee is the election of Presiding Member and Deputy Presiding Member.

The process will be for the CEO to conduct an election for the position of Presiding Member and then the Presiding Member will conduct the second election.

**2.1 ELECTION OF PRESIDING MEMBER**

The CEO called for nominations.

Councillor Richard Walker was declared elected Presiding Member.

**2.2 ELECTION OF DEPUTY PRESIDING MEMBER**

The Presiding Member Councillor Walker called for nomination.

The Presiding Member Councillor Charles Caldwell was declared Deputy Presiding Member.

### **3. Declaration of Interests**

Cr Darren King declared an Impartiality interest – Member of the Tonebridge Country Club.

Cr Helen O’Connell declared an Impartiality interest – Boyup Brook CRC Committee Member.

Cr Adrian Priced declared an Impartiality interest – Represent Council at the CoMHAT and Boyup Brook Tourism Association (Blackwood River Art Trail).

Cr Adrian Price declared an Impartiality interest – Boyup Brook CRC Committee Member.

#### **Behind Closed Doors**

**MOVED: Cr Helen O’Connell**

**SECONDED: Cr Sarah Alexander**

**That in accordance with Section 5.23 (2) (b) of the Local Government Act 1995 the next part of the meeting be closed to members of the public to allow the Council to consider a matter dealing with confidential matters and the Council go into committee to allow members free discussion on the matter, the time being 7.28pm.**

**CARRIED 8/0**

**Res 22/6/59**

#### **NOTE**

Update the reconciliation as per the Committee deliberation and bring the matter back to the Committee prior to the Council Agenda Briefing.

**Community Grants Committee Meeting being held on Thursday, 23rd June at 5.00pm**

## MINUTES



Rylington Park Committee Meeting  
was held in the Shire Chambers at  
6.00 pm, Thursday 12 May 2022

**Attendance**

Cr R Walker – Shire President  
Cr O'Connell – Deputy Shire President  
Cr C Caldwell  
Cr Kevin Moir  
Cr Darren King  
Mr Joshua Stretch  
Mr Dale Putland  
Mrs Carolyn Mallett  
Mrs Maria Lane  
Mr Marc Deas  
Mrs Erlanda Deas

**Observer**

Cr Adrian Price  
Cr Philippe Kaltenrieder

**Apologies**

Mr James Johnston  
Mr Tristan Mead

**Order of business:**

1. Marc and Erlanda Deas presented information on farm activities as below:

**Rylington Park – 10 May 2022****Sheep**

- Feeding sheep – grain and hay.
- Preg scanned ewes mated to merino rams: scanning rate is 133% to mated numbers. We have 5.3% dries.
- 48 merino wethers (tail-end) sold @ \$88 average
- 174 dry ewes sold to V&V Walsh - \$144.27 average plus \$4 per skin
- 34 wool bales picked up – not in Perth yet
- Matt Chambers picked up all oddments this week.



- Ear tags ordered – merino ewe lambs will get EID tags

### **Cropping**

- Raked and burned stubbles
- Got paddocks ready for seeding
- Barley seed was cleaned – however contains too much spear grass seed. Have sourced clean seed.
- Gran NS was spread on cropping paddocks.
- Sprayed 1<sup>st</sup> knockdown
- Made new trunks for 5-in-1 bin
- Pasture reseeding done. Started seeding canola on Wednesday.
- 2 shire workers help cutting up fallen trees and cleaning paddocks
- Boyup Ag Supplies have started preparing both their sites for their trials. Other trials will be Summit Fertiliser and the Ag department.

### **Schools / Events**

- Had shearing school 4-8 April. 14 students shored 525 green tag ewes. We had 3 female and 5 male students who already work in the industry. One student is aboriginal and was sent by a contractor, 1 student works for a local corporate farm, 1 student is a part-time farmer from Unicup and 2 students were novice learners. 1 student's dad is a shearer and they used to live in Boyup Brook.
- Working on having a shearing school at the end of July.
- AWI proposal for funding for next financial year
- Approached Co-Op regarding donating the unused lady's day sponsorship money – they would prefer the money to be returned.

### **General**

- Shire taking gravel at Rylington
- Shire busy painting – lecture room done, dorms inside done, busy with ablution blocks. Floor coverings for the dorms will go in on 20 May
- Air conditioner for the lecture room will be installed on 27 May
- Plumber busy replacing all old gutters and putting in downpipes.
- Waiting on water tank – they are waiting for the tank's roof to arrive – pad ready.
- House roof will only be done after the winter as they are a month behind. We have received all the materials.
- Chemical shed should be installed by the end of the month.
- Fire radio was installed in Toyota ute.

### **What lies ahead**

- Feeding sheep
- Capsules before lambing
- Ewes start lambing – XB on 1<sup>st</sup> June and merinos 2 weeks later
- Seeding
- Getting ready for ECU day on 1 June
- Install sheep handler
- Fencing
- Collecting old wire
- Organise shearing school

- Budget
- Planning on taking leave from 7-22 July

Mobble screenshots – *(refer to attachment)*

Financials to end of April 2022 *(refer to attachment)*

Cr Adrian price left the Chambers at 6.17pm

**2. Previous Minutes**

**Committee Recommendation**

**MOVED: Cr Helen O’Connell**

**SECONDED: Cr Charles Caldwell**

**That the minutes of the Rylington Park Committee held on 7 April 2022 be confirmed as an accurate record.**

**CARRIED**

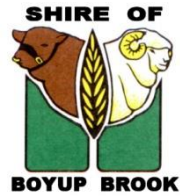
**Res 22/5/47**

**3. General Business**

- It was discussed that a separate shire account be set up for Rylington Park.
- An agreement to be put in place between the Shire of Boyup Brook and any other organisation that is utilizing the Rylington Park Farm.

Next meeting to be confirmed.

There being no further business the Shire President, Cr Walker thanked all for attending and declared the meeting closed at 6.56pm.



**AGENDA FOR THE COMMUNITY GRANTS COMMITTEE OF THE SHIRE OF BOYUP BROOK  
MEETING TO BE HELD IN THE COUNCIL CHAMBERS, ABEL STREET, BOYUP BROOK ON  
THURSDAY 23 JUNE 2022 COMMENCING AT 5.00pm.**

**1. RECORD OF ATTENDANCE/APOLOGIES**

**COMMITTEE**

Cr Richard Walker – Shire President  
Cr Helen O’Connell – Deputy Shire President  
Cr Sarah Alexander  
Cr Steele Alexander  
Cr Charles Caldwell  
Cr Philippe Kaltenrieder  
Cr Darren King  
Cr Kevin Moir  
Cr Adrian Price

**STAFF**

Mr D Putland (Chief Executive Officer)  
Mr B Robinson (Finance Manager)  
Ms G Borrello (Community, Tourism and Economic Development Officer)  
Mrs Carolyn Mallett (Deputy/Chief Executive Officer)  
Mrs M Lane (Executive Assistant)

**2. DISCLOSURE OF INTERESTS**

### 3. REPORTS

#### 3.1 Community Grants Assessment 2022/23

<b>Location:</b>	N/A
<b>Applicant:</b>	Various
<b>File:</b>	FM/25/008
<b>Disclosure of Officer Interest:</b>	None
<b>Date:</b>	1 June 2022
<b>Author:</b>	Grace Borrello, Community, Tourism & Economic Development Officer
<b>Authorizing Officer:</b>	Dale Putland, Chief Executive Officer
<b>Attachments:</b>	Summary – excel spreadsheet (3.1a) Community Grants - \$1000 – (3.1b) Community Grants over \$1000 – (3.1c) F.02 Guidelines for Community Grants Policy (attachment 3.1d)

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#### **SUMMARY**

This report has been prepared to assist the Community Grants Committee to assess the 2022/23 Community Grant applications. This year the program is undersubscribed and there are no new MOU requests to consider in the budgeting process. The recommendations from this committee meeting will be presented to Council at the June 2022 Council meeting for approval and inclusion in the 2022/23 budget.

#### **BACKGROUND**

Each year Council provides the opportunity for community groups, associations and organisations operating within the Shire of Boyup Brook the opportunity to apply for community grants. The Community Grants Committee assesses the applications and makes the recommendations on funding allocation. The final decision will be made by Council at budget adoption time.

Excerpt from the Guidelines for Community Grants Policy:

#### **Responsibility of Council:**

##### **Funding Allocations**

Council will set aside an amount of up to 2% of budgeted rate revenue as set out in the Rate Revenue Note (usually Note \*) in the Annual Budget for the Community Grants Program. Council may reserve any of this amount not distributed, in the year it was set aside, to fund future requests.

Council will not normally fund annual Community Grant and donation requests in excess of 2% of budgeted rate revenue.

Community Grants rates calculation:

The Total Rates Revenue as per Note 1(a) adopted Budget 2021/22 is \$3,142,969 x 4.5% (rates uplift in accordance with LTFP) x 2% = \$65,688 (up to)

Community Grants 2022/23		
BUDGETS From Synergy		2021/22
031001	General GRV	481,306
031002	General Rural UV	2,222,749
031003	GRV Minimum	53,040
031004	UV Minimum	384,869
		3,143,314
031104	Rates Write Offs	-250
		3,141,714
031006	Ex Gratia Rates	1,255
	Concessions (Note 1(e) )	-1,350
		3,142,969
x 1.045	LTFP Rates Uplift (4.5%)	3,284,403
x .02	As per Council Policy F.02	65,688

Accordingly, up to \$65,688 is available for allocation to Community Grants Program for the 2022/23 budget.

#### 1. RATES AND SERVICE CHARGES

##### (a) Rating Information

RATE TYPE	Rate in	Number of properties	Rateable value	2021/22 Budgeted rate revenue	2021/22 Budgeted interim rates	2021/22 Budgeted back rates	2021/22 Budgeted total revenue	2020/21 Actual total revenue	2020/21 Budget total revenue
	\$		\$	\$	\$	\$	\$	\$	\$
<b>Differential general rate or general rate</b>									
<b>Gross rental valuations</b>									
General Rate - GRV	0.139717	298	3,444,870	481,306	0	0	481,306	460,579	460,579
<b>Unimproved valuations</b>									
General Rate - UV	0.007182	546	309,488,997	2,222,749	1,350	0	2,224,099	2,173,755	2,170,963
<b>Sub-Totals</b>		844	312,933,867	2,704,055	1,350	0	2,705,405	2,634,334	2,631,542
<b>Minimum</b>									
	\$								
<b>Minimum payment</b>									
<b>Gross rental valuations</b>									
General Rate - GRV	1.041	51	236,247	53,040	0	0	53,040	50,745	50,745
<b>Unimproved valuations</b>									
General Rate - UV	941	409	34,399,910	384,869	0	0	384,869	324,000	324,000
<b>Sub-Totals</b>		460	34,636,157	437,909	0	0	437,909	374,745	374,745
		1,304	347,570,024	3,141,964	1,350	0	3,143,314	3,009,079	3,006,287
Waivers and write-offs							(250)	(310)	(250)
Concessions (Refer note 1(e))							(1,350)	(1,196)	0
<b>Total amount raised from general rates</b>							3,141,714	3,007,573	3,006,037
Ex gratia rates							1,255	0	1,255
<b>Total rates</b>							3,142,969	3,007,573	3,007,292

## **COMMENT**

### **The Community Grants application process**

Donations (\$1,000 and under) are applied by applicants submitting a letter outlining the project, community benefit and the applicant's contribution.

Grants (\$1,001 and over) require applicants to complete an application form and provide additional financial and supporting information.

Based on the F.02 Guidelines for Community Grants Policy Council may decide to fund a portion of the request, with preference given to applicants that leverage funding.  
Policy excerpt:

#### **4. Assessment of Applications**

A Committee comprising of Councillor representation will assess all of the eligible applications. This Committee will then make recommendations to Council in accordance with the following assessment criteria:

1. The Committee will assess each application received in the Community Grants process on its merit and determine the value of the application in relation to whole of community benefit.
2. Applications which demonstrate a cash contribution (not just in-kind) from the organisation will be assessed as having higher merit than applications solely reliant upon grant funding.
3. Applications which demonstrate a strong ability to assist Council deliver strategic objectives and actions (as identified in the Strategic Community Plan) will generally be assessed as having higher merit than applications that do not.
4. The Committee will consider funding projects which do not have direct links to Council's strategic objectives based on the applicant's ability to explain how the project will benefit the community and why they believe their project should be funded.

Please refer to below tables summarizing;

- **Community grant requests over \$1,001**
- **Donation requests up to \$1000**
- **MOU currently funded outside of community grants budget**
- **Other on-going funding arrangements**

Please view the attached summary sheet for more details of the 2022/23 applications.



## Community grant requests over \$1,001

Organisation Name	Requested Purpose	Requested Amount \$	Request in-kind	Org's contribution
CoMHAT	Contribution towards running of Boyup Brook Community Wellness Festival	\$ 5,500.00		\$ 3,100.00
Boyup Brook Club Inc	Assistance in-kind from Shire for maintenance of lawns and gardens		\$ 2,750.00	\$ 1,500.00
Upper Blackwood Agricultural Society	Upgrade of northern boundary fencing	\$ 5,770.00		\$ 1,000.00
Dinninup Volunteer Bushfire Brigade	Assist in development of BFB auxiliary unit	\$ 7,670.00		\$ 5,000.00
Country Music Club of Boyup Brook	Funds to assist with administration costs in the planning for the BBCMF and in-kind support (fuel, mowing, sand etc. approx \$6,000).	\$ 15,000.00	\$ 6,000.00	\$ 220,910.00
<b>Subtotal</b>		<b>\$ 33,940.00</b>	<b>\$ 8,750.00</b>	
<b>Total community grants</b>		<b>\$ 42,690.00</b>		

## Donation requests

Organisation Name	Requested Purpose	Requested Amount \$	Request in-kind	Org's contribution
Boyup Brook Cricket Club	Purchase of new cricket equipment for players (both seniors and juniors).	\$ 1,000.00		
Boyup Brook Tourism Association	Advertising in the printed media for the 'Walk on the Wild Side' event	\$ 1,000.00		
Tonebridge Country Club	Insurance and operating costs	\$ 1,000.00		
Blackwood River Art Trail	The Blackwood River Arts Trail committee is asking for support from the Shire for \$1000 - funding is needed for advertising in print and social media	\$ 1,000.00		
<b>Total donations</b>		<b>\$ 4,000.00</b>		

## MOU Requests (funded outside of community grants budget)

Organisation Name	Requested Purpose	Amount \$	Funding mechanism
Boyup Brook Districts Pioneers Museum Inc	Annual contribution to Museum operations	\$ 5,000.00	<i>Museum:</i> Budget 116100 – Recreational/Cultural
Boyup Brook Tourism Association	Annual contribution to Visitor Centre operations	\$ 25,000.00	<i>Visitor Centre:</i> Budget 132104 – Tourism
St John Ambulance – Boyup Brook	Annual contribution towards emergency ambulance service	\$ 24,000.00	<i>Ambulance Centre</i> Budget 075100 – Health
Boyup Brook Community Resource Centre	Annual contribution towards library services	\$ 20,000.00	<i>Library Operations:</i> Budget 115100 – Libraries
<b><i>Total MOU's</i></b>		<b>\$ 74,000.00</b>	

## Other on-going funding agreements

Organisation Name	Requested Purpose	Requested Amount \$
Boyup Brook District High School	Shire President Scholarship	\$ 200.00
Playgroup	Assist ongoing operations i.e., cover hire fees and general maintenance	\$ 1,000.00
Rylington Park	Agricultural School Scholarships to be determined annually through the budget	\$
<b><i>Total Other</i></b>		<b>\$ 1,200.00</b>

### **Ongoing MOU's**

Table 3 lists the ongoing MOU agreements which run through to 2023/24. Last year it was recommended that the MOUs were allocated funds separate to the Community Grants process. The funding mechanisms for these MOU's have been listed. However, should they wish, Council has the ability to alter the funding mechanism for the Museum MOU, which was funded through Member Donations in the 2021/22 budget.

### **Existing other Agreements:**

Table 4 outlines the other requests received by Council on an ongoing annual basis. These are funded separate to the Community Grants process. The Boyup Brook District High School Scholarship is funded through the Education Budget, and Playgroup through Rylington Park.

The Rylington Park Agricultural School scholarship has been included and is funded through the Rylington Park budget as an ongoing commitment of the resumption agreement.

### **Extraordinary Requests**

As per the F.02 Guidelines for Community Grants Policy the annual budget will also include \$1,000 for extraordinary grant request:

Excerpt from the Policy:

The Chief Executive Officer may in consultation with the Shire President approve combined extraordinary requests of up to \$1,000 cash or in-kind (excluding administrative support eg. photocopying), to local community groups throughout the year when requested.

Annual Budgets shall include \$1,000 per year inclusive of cash and in-kind for this purpose.

Extraordinary in-kind support may be carried out during normal working hours where there is no impact on work programs.

Extraordinary requests are once off requests for waiving hall or outdoor space hire fees, hiring shire equipment or asking for additional support outside of the Community Grants Program timeframe.

## Summary of total requests and contributions for 2022/2023

Summary	Cash	In-kind	Total
Donation and grants requests 22/23	\$37,940	\$8,750	\$46,690
MOU's	\$74,000		\$74,000
Other: Boyup Brook District High School; and Boyup Brook Playgroup	\$1,200		\$1,200
Extraordinary request allocation	\$1,000		\$1,000
<b>Subtotal</b>	<b>\$114,140.00</b>	<b>\$8,750</b>	
<b>Total requests 2022/23: \$122,890.00</b>			
<b>Total Council community grant funding available 2022/23: \$65,688</b>			

### CONSULTATION

Some applicants liaised with the Shire prior to submitting applications.

### STATUTORY OBLIGATIONS

Nil

### POLICY IMPLICATIONS

F.02 Guidelines for Community Grants Policy.

### BUDGET/FINANCIAL IMPLICATIONS

Nil at this stage as the recommendation deals with inclusion in the draft budget only and so is not a commitment of funds.

### STRATEGIC IMPLICATIONS

Nil

### SUSTAINABILITY IMPLICATIONS

- **Environmental**  
There are no known significant environmental issues.
- **Economic**  
There are no known significant economic issues.
- **Social**  
There are no known significant social issues.

**VOTING REQUIREMENTS**

Simple majority

**COMMITTEE RECOMMENDATION – Item 3.1**

**That the Community Grants Committee recommends that Council includes the following allocations in the 2022/2023 budget and authorize the CEO to supply in-kind support as identified in the below tables:**

Organisation Name	Requested Purpose	Requested Amount \$	Request in-kind	Allocated Amount \$	Approved in-kind
<b>Community grant requests over \$1,001.00</b>					
CoMHAT	Contribution towards running of Boyup Brook Community Wellness Festival	\$5,500.00		\$5,500.00	
Boyup Brook Club Inc	Assistance in-kind from Shire for maintenance of lawns and gardens		\$2,750.00	\$2,750.00	
Upper Blackwood Agricultural Society	Upgrade of northern boundary fencing	\$5,770.00		\$5,770.00	
Dinninup Volunteer Bushfire Brigade	Assist in development of BFB auxiliary unit	\$7,670.00		\$7,670.00	
Country Music Club of Boyup Brook	Funds to assist with administration costs in the planning for the BBCMF and in-kind support (fuel, mowing, sand etc. approx \$6,000).	\$15,000.00	\$6,000.00	\$15,000.00	\$6,000.00
<b>Subtotal</b>		<b>\$33,940.00</b>	<b>\$8,750.00</b>	<b>\$36,690.00</b>	<b>\$6,000.00</b>



Organisation Name	Requested Purpose	Requested Amount \$	Request in-kind	Allocated Amount \$	Approved in-kind
<b>Donation Requests up to \$1,000.00</b>					
Boyup Brook Cricket Club	Purchase of new cricket equipment for players (both seniors and juniors)	\$1000.00		\$1,000.00	
Boyup Brook Tourism Association	Advertising in the printed media for the 'Walk on the Wild Side' event	\$1000.00		\$1,000.00	
Tonebridge Country Club	Insurance and operating costs	\$1000.00		\$1000.00	
Blackwood River Art Trail	The Blackwood River Arts Trail committee is asking for support from the Shire for \$1000 - funding is needed for advertising in print and social media	\$1000.00		\$1000.00	
<b>Subtotal</b>		<b>\$4000.00</b>		<b>\$4000.00</b>	
Organisation Name	Requested Purpose	Requested Amount \$	Request in-kind	Allocated Amount \$	Approved in-kind
<b>On-going funding arrangements</b>					
Boyup Brook District High School	Shire Presidents Scholarship	\$200.00		\$200.00	
Playgroup	Assist ongoing operations i.e., cover hire fees and general maintenance	\$1000.00		\$1000.00	
Rylington Park	Agricultural School Scholarships to be determined annually through the budget	\$		\$	
<b>Subtotal</b>		<b>\$1200.00</b>		<b>\$1200.00</b>	
<b>Extraordinary Requests</b>					
	Extraordinary Grant Requests per policy F.02.	\$1000.00		\$1000.00	
<b>Subtotal</b>		<b>\$1000.00</b>		<b>\$1000.00</b>	
<b>TOTAL</b>		<b>\$40,140.00</b>	<b>\$8,750.00</b>	<b>\$42,890.00</b>	<b>\$6000.00</b>

**4 CLOSURE OF MEETING**

There being no further business the Presiding Member, Cr \_\_\_\_\_ thanked all for their attendance and declared the meeting closed at \_\_\_\_\_pm.

### 3. REPORTS

#### 3.1 Community Grants Assessment 22/23

<b>Location:</b>	<i>N/A</i>
<b>Applicant:</b>	<i>Various</i>
<b>File:</b>	<i>FM/25/008</i>
<b>Disclosure of Officer Interest:</b>	<i>None</i>
<b>Date:</b>	<i>1 June 2022</i>
<b>Author:</b>	<i>Grace Borrello, Community, Tourism &amp; Economic Development Officer</i>
<b>Authorizing Officer:</b>	<i>Dale Putland, Chief Executive Officer</i>
<b>Attachments:</b>	<i>Summary – excel spreadsheet (3.1a) Community Grants - \$1000 – (3.1b) Community Grants over \$1000 – (3.1c) F.02 Guidelines for Community Grants Policy (attachment 3.1d)</i>

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#### **SUMMARY**

This report has been prepared to assist the Community Grants Committee to assess the 2022/23 Community Grant and MOU requests. This year the program is undersubscribed and there are no new MOU requests to consider in the budgeting process. The recommendations from this committee meeting will be presented to Council at the June 2022 Council meeting for approval and inclusion in the 2022/23 budget.

#### **BACKGROUND**

Each year Council provides the opportunity for community groups, associations and organisations operating within the Shire of Boyup Brook the opportunity to apply for community grants. The Community Grants Committee assesses the applications and makes the recommendations on funding allocation. The final decision will be made by Council at budget adoption time.

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## **Responsibility of Council:**

### **1. Funding Allocations**

Council will set aside an amount of up to 2% of budgeted rate revenue as set out in the Rate Revenue Note (usually Note \*) in the Annual Budget for the Community Grants Program. Council may reserve any of this amount not distributed, in the year it was set aside, to fund future requests.

Council will not normally fund annual Community Grant and donation requests in excess of 2% of budgeted rate revenue.

2022-23 Community grants: \$65,688

### **Community Grants rates calculation:**

Accordingly, the Total Rates Revenue as per Note 1(a) adopted Budget 2021/22

is \$3,142,969 x 4.5% (rates uplift in accordance with LTFP) x 2% = \$65,688 (up to)

<b><u>Community Grants 2021/22</u></b>		
BUDGETS From Synergy		2021/22
031001	General GRV	481,306
031002	General Rural UV	2,222,749
031003	GRV Minimum	53,040
031004	UV Minimum	384,869
		3,143,314
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		3,141,714
031006	Ex Gratia Rates	1,255
	Concessions (Note 1(e) )	-1,350
		3,142,969
x 1.045	LTFP Rates Uplift (4.5%)	3,284,403
x .02	As per Council Policy F.02	65,688

## 1. RATES AND SERVICE CHARGES

### (a) Rating Information

RATE TYPE	Rate in	Number of properties	Rateable value	2021/22 Budgeted rate revenue	2021/22 Budgeted interim rates	2021/22 Budgeted back rates	2021/22 Budgeted total revenue	2020/21 Actual total revenue	2020/21 Budget total revenue
	\$		\$	\$	\$	\$	\$	\$	\$
<b>Differential general rate or general rate</b>									
<b>Gross rental valuations</b>									
General Rate - GRV	0.139717	298	3,444,870	481,306	0	0	481,306	460,579	460,579
<b>Unimproved valuations</b>									
General Rate - UV	0.007182	546	309,488,997	2,222,749	1,350	0	2,224,099	2,173,755	2,170,963
<b>Sub-Totals</b>		844	312,933,867	2,704,055	1,350	0	2,705,405	2,634,334	2,631,542
<b>Minimum</b>									
<b>Minimum payment</b>	\$								
<b>Gross rental valuations</b>									
General Rate - GRV	1,041	51	236,247	53,040	0	0	53,040	50,745	50,745
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General Rate - UV	941	409	34,399,910	384,869	0	0	384,869	324,000	324,000
<b>Sub-Totals</b>		460	34,636,157	437,909	0	0	437,909	374,745	374,745
		1,304	347,570,024	3,141,964	1,350	0	3,143,314	3,009,079	3,006,287
Waivers and write-offs							(250)	(310)	(250)
Concessions (Refer note 1(e))							(1,350)	(1,196)	0
<b>Total amount raised from general rates</b>							3,141,714	3,007,573	3,006,037
Ex gratia rates							1,255	0	1,255
<b>Total rates</b>							3,142,969	3,007,573	3,007,292

### 10411140 - Members - Donations GEN (21/22)

Date	Description	Debit	Comment
31/07/2021	Boyup Brook Community Resource Centre Extraordinary Donation to Photography Competition 2021 (as per Shire Policy F.02 and CEO approval 09/07/2021) Extraordinary Donation to Photography Competition 2021	\$ 181.82	
29/08/2021	Boyup Brook Family Playgroup Inc Sponsorship Donation 2021-22 per Rylington Park agreement and Community Grants Policy F.02 Rylington Park Donation 2021-22	\$ 1,000.00	
19/09/2021	Tonebridge Country Club Inc. Community Grant Funding 2021/22 - Operating Assistance per Res 21/6/83 and Adopted Budget 2021-22 Community Grant Funding 2021/22 - Operating Assistance	\$ 1,000.00	
20/09/2021	Country Music Club Of Boyup Brook WA Inc Community Grant Funding 2021/22 - Country Music Festival per Res 21/6/83 and Adopted Budget 2021-22 Community Grant Funding 2021/22 - Country Music Festival	\$ 15,000.00	
27/09/2021	Mayanup Horse & Pony Club Community Grant Funding 2021/22 - Cross Country Jumps per Res 21/6/83 and Adopted Budget 2021-22 Community Grant Funding 2021/22 - Cross Country Jumps	\$ 2,150.00	
29/09/2021	Hope Community Fellowship Inc Community Grant Funding 2021/22 - Safety Fence per Res 21/6/83 and Adopted Budget 2021-22 Community Grant Funding 2021/22 - Safety Fence	\$ 2,500.00	
14/10/2021	Boyup Brook Community Resource Centre Community Grant Funding 2021/22 - Super Seniors Forum per Res 21/6/83 and Adopted Budget 2021-22 Community Grant Funding 2021/22 - Super Seniors Forum	\$ 1,000.00	

14/10/2021	Boyup Brook Sub-Branch The Returned & Services League of Australia WA Branch Inc Community Grant Funding 2021/22 - Premises Fit-out per Res 21/6/83 and Adopted Budget 2021-22 Community Grant Funding 2021/22 - Premises Fit-out	\$ 3,000.00	
20/10/2021	Blackwood Basin Group Inc Community Grant Funding 2021/22 - Perup Flora and Fauna App per Res 21/6/83 and Adopted Budget 2021-22 Community Grant Funding 2021/22 - Perup Flora and Fauna App	\$ 2,500.00	
25/10/2021	Boyup Brook Pistol Club Community Grant Funding 2021/22 - Safety Signage and Lighting per Res 21/6/83 and Adopted Budget 2021-22 Community Grant Funding 2021/22 - Safety Signage and Lighting	\$ 1,000.00	
14/10/2021	Wilga Progress Association Inc. Community Grant Funding 2021/22 - Hall Kitchen Upgrade per Res 21/6/83 and Adopted Budget 2021-22 Community Grant Funding 2021/22 - Hall Kitchen Upgrade	\$ 1,000.00	
15/11/2021	Boyup Brook Bowling Club Community Grant Funding 2021/22 - Clubhouse Electrical Maintenance per Res 21/6/83 and Adopted Budget 2021-22 Community Grant Funding 2021/22 - Clubhouse Electrical Maintenance	\$ 3,000.00	
26/11/2021	Boyup Brook Working Horse Club Inc Community Grant Funding 2021/22 - Equipment per Res 21/6/83 and Adopted Budget 2021-22 Community Grant Funding 2021/22 - Equipment	\$ 1,000.00	
29/10/2021	Boyup Brook Tourism Association Inc. Annual Contribution to Operating Costs per MoU 2021-2024 Annual Contribution to Operating Costs per MoU 2021-2024	\$ 25,000.00	To be journaled to Budget 132104 'Tourism'
08/12/2021	Upper Blackwood Agricultural Society Community Grant Funding 2020/21 - Ablution Block As per Adopted Budget 2020/21 and Res 82/20 Community Grant Funding 2020/21 - Ablution Block	\$ 27,000.00	
08/12/2021	Upper Blackwood Agricultural Society Community Grant Funding 2021/22 - Ablution Block As per Adopted Budget 2021/22 and Res 21/8/110 Community Grant Funding 2021/22 - Ablution Block	\$ 13,000.00	
17/12/2021	Carina Wilson Extraordinary Donation - Community Christmas Santa Chair per Finance Policy F.02 and Shire President approval email 08/02/2022 Extraordinary Donation - Community Christmas Santa Chair	\$ 225.00	
08/03/2022	Community Mental Health Action Team (CoMHAT) Inc Community Grant Funding 2021/22 - Wellness Festival per Res 21/6/83 and Adopted Budget 2021-22 Community Grant Funding 2021/22 - Wellness Festival	\$ 5,500.00	
10/03/2022	Boyup Brook Districts Pioneer Museum Inc Annual Support for Running Costs 2021-22 per MoU Jan2022 Annual Support for Running Costs per MoU	\$ 5,000.00	
		<b>\$ 110,056.82</b>	



## **COMMENT**

### **The Community Grants application process**

Donations (\$1,000 and under) are applied by applicants submitting a letter outlining the project, community benefit and the applicant's contribution.

Grants (\$1,001 and over) require applicants to complete an application form and provide additional financial and supporting information.

Based on the F.02 Guidelines for Community Grants Policy Council may decide to fund a portion of the request, with preference given to applicants that leverage funding. Policy excerpt:

#### **4. Assessment of Applications**

A Committee comprising of Councillor representation will assess all of the eligible applications. This Committee will then make recommendations to Council in accordance with the following assessment criteria:

1. The Committee will assess each application received in the Community Grants process on its merit and determine the value of the application in relation to whole of community benefit.
2. Applications which demonstrate a cash contribution (not just in-kind) from the organisation will be assessed as having higher merit than applications solely reliant upon grant funding.
3. Applications which demonstrate a strong ability to assist Council deliver strategic objectives and actions (as identified in the Strategic Community Plan) will generally be assessed as having higher merit than applications that do not.
4. The Committee will consider funding projects which do not have direct links to Council's strategic objectives based on the applicant's ability to explain how the project will benefit the community and why they believe their project should be funded.

Below are all the Community Grant, Donation and MOU requests from the 22/23 application process. Please view the attached summary sheet for more details of the 22/23 applications.

**Table 1: Community grant requests over \$1,001**

Organisation Name	Requested Purpose	Requested Amount \$	Request in-kind	Org's contribution	Comments
CoMHAT	Contribution towards running of Boyup Brook Community Wellness Festival	\$ 5,500.00		\$ 3,100.00	
Boyup Brook Club Inc	Assistance in-kind from Shire for maintenance of lawns and gardens		\$ 2,750.00	\$ 1,500.00	
Upper Blackwood Agricultural Society	Upgrade of northern boundary fencing	\$ 5,770.00		\$ 1,000.00	
Dinninup Volunteer Bushfire Brigade	Assist in development of BFB auxiliary unit	\$ 7,670.00		\$ 5,000.00	
Country Music Club of Boyup Brook	Funds to assist with administration costs in the planning for the BBCMF and in-kind support (fuel, mowing, sand etc. approx \$6,000).	\$ 15,000.00	\$ 6,000.00	\$220,910	
<b>Subtotal</b>		<b>\$ 33,940.00</b>	<b>\$ 8,750.00</b>		
<b>Total community grants</b>		<b>\$ 42,690.00</b>			

**Table 2: Donation requests**

Organisation Name	Requested Purpose	Requested Amount \$	Request in-kind	Org's contribution	Comments
Boyup Brook Cricket Club	Purchase of new cricket equipment for players (both seniors and juniors).	\$ 1,000.00			Application arrived in inbox late - (Sat 30 April 2022 at 1.33am)
Boyup Brook Tourism Association	Advertising in the printed media for the 'Walk on the Wild Side' event	\$ 1,000.00			
Tonebridge Country Club	Insurance and operating costs	\$ 1,000.00			
Blackwood River Art Trail	The Blackwood River Arts Trail committee is asking for support from the Shire for \$1000 - funding is needed for advertising in print and social media	\$ 1,000.00			
<b>Total donations</b>		<b>\$ 4,000.00</b>			

**Table 3: MOU Requests (funded outside of community grants budget)**

Organisation Name	Requested Purpose	Amount \$	Funding mechanism
Boyup Brook Districts Pioneers Museum Inc	Annual contribution	\$ 5,000.00	Member donation
Boyup Brook Tourism Association	Annual contribution to Visitor Centre operations	\$ 25,000.00	Visitor Centre: Budget 132104 - Tourism
St John Ambulance - Boyup Brook	Annual contribution towards emergency ambulance service	\$ 24,000.00	Ambulance Centre Ops: Budget 075100 - Health
Boyup Brook Community Resource Centre	Annual contribution towards library services	\$ 20,000.00	Library Operations: Budget 115100 – Libraries
<b>Total <u>MOU's</u></b>		<b>\$ 74,000.00</b>	

**Table 4: Other on-going funding agreements**

Organisation Name	Requested Purpose	Requested Amount \$
Boyup Brook District High School	Shire President Scholarship	\$ 200.00
Playgroup	Assist ongoing operations i.e., cover hire fees and general maintenance	\$ 1,000.00
<b>Total <u>Other</u></b>		<b>\$ 1,200.00</b>

### Ongoing MOU's

Table 3 lists the ongoing MOU agreements which run through to 23/24. Last year it was recommended that the MOUs were allocated funds separate to the Community Grants process. The funding mechanisms for these MOU's have been listed. However, should they wish, Council has the ability to alter the funding mechanism for the Museum MOU, which was funded through Member Donations in the 21/22 budget.

### Existing other Agreements:

Table 4 outlines the other requests received by Council on an ongoing annual basis. These are funded separate to the Community Grants process. The Boyup Brook District High School Scholarship is funded through the Education Budget, and Playgroup through Rylington Park.

### Extraordinary Requests

As per the F.02 Guidelines for Community Grants Policy the annual budget will also include \$1,000 for extraordinary grant request:

Excerpt from the Policy:

The Chief Executive Officer may in consultation with the Shire President approve combined extraordinary requests of up to \$1,000 cash or in-kind (excluding administrative support eg. photocopying), to local community groups throughout the year when requested.

Annual Budgets shall include \$1,000 per year inclusive of cash and in-kind for this purpose.

Extraordinary in-kind support may be carried out during normal working hours where there is no impact on work programs.

Extraordinary requests are once off requests for waiving hall or outdoor space hire fees, hiring shire equipment or asking for additional support outside of the Community Grants Program timeframe.

**Table 5: 21/22 Approved Extraordinary Requests YTD**

Request type	Date	Org	Purpose	Amount
Extraordinary request	17/12/21	Carina Wilson	Carina Wilson Extraordinary Donation - Community Christmas Santa Chair per Finance Policy F.02 and Shire President approval email 08/02/2022 Extraordinary Donation - Community Christmas Santa Chair	\$225.00
Extraordinary request	31/07/2021	Boyup Brook CRC	Boyup Brook Community Resource Centre Extraordinary Donation to Photography Competition 2021 (as per Shire Policy F.02 and CEO approval 09/07/2021) Extraordinary Donation to Photography	\$181.82

			Competition 2021	
<b>Total approved requests: \$406.82</b>				

**Table 6: Summary of total requests for 22/23**

Summary	Cash	In-kind	Total
Donation and grants requests 22/23	\$37,940	\$8,750	\$46,690
MOU's	\$74,000		\$74,000
Other: Boyup Brook District High School; and Boyup Brook Playgroup	\$1,200		\$1,200
Extraordinary request allocation	\$1,000		\$1,000
<b>Subtotal</b>	<b>\$114,140.00</b>	<b>\$8,750</b>	
<b>Total requests 22/23: \$122,890.00</b>			
<b>Total Council community grant funding available 22/23: \$65,688</b>			

#### **CONSULTATION**

Some applicants liaised with the Shire prior to submitting applications.

#### **STATUTORY OBLIGATIONS**

Nil

#### **POLICY IMPLICATIONS**

F.02 Guidelines for Community Grants Policy.

#### **BUDGET/FINANCIAL IMPLICATIONS**

Nil at this stage as the recommendation deals with inclusion in the draft budget only and so is not a commitment of funds.

#### **STRATEGIC IMPLICATIONS**

Nil

### **SUSTAINABILITY IMPLICATIONS**

- **Environmental**  
There are no known significant environmental issues.
- **Economic**  
There are no known significant economic issues.
- **Social**  
There are no known significant social issues.

### **VOTING REQUIREMENTS**

Simple majority

### **COMMITTEE RECOMMENDATION**

That the Community Grants Committee directs the CEO to recommend the below:

1. That the 22-23 budget includes a \$\_\_\_\_\_ allocation for Community Grants
2. That the 22-23 budget mechanism for funding the Museum MOU is \_\_\_\_\_.
3. That the 22-23 budget includes a \$\_\_\_\_\_ allocation for extraordinary requests
4. That the 22-23 budget includes a \$\_\_\_\_\_ allocation for 'existing other agreements'
5. The following 22-23 Grants are awarded:

#### **4 CLOSURE OF MEETING**

There being no further business the Presiding Member, Cr Walker thanked all for their attendance and declared the meeting closed at 7.30pm.



## Policy F.02

### Guidelines for Community Grants

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#### **Objective**

The Council will provide the provision of financial assistance to promote and support community-based initiatives, which meet the Shire's strategic direction annually through the Community Grants Program.

#### **Definitions**

The following definitions apply to this policy:

<b>Community Grant</b>	The provision of a set amount of funds, \$1,001 and over, for a single year in order to achieve a specific, identified purpose, awarded through the Community Grants Program.
<b>Community Donation</b>	The provision of a set amount of funds, \$1,000 and under, for a single year in order to achieve a specific, identified purpose, awarded through the Community Grants Program.
<b>Community Grants Program</b>	An annual application based, contestable funding opportunity for once off Community Donations and Grants.
<b>Extraordinary donation requests</b>	Requests made to the CEO and Shire President in writing for cash or in-kind support outside of the Community Grants Program. Requests to hire Shire facilities such as the town hall or oval as well as Shire plant and equipment are considered extraordinary donation requests.
<b>Individual</b>	A resident of the Shire of Boyup Brook.
<b>Organisation</b>	An incorporated body under the Associations Incorporation Act 2015 or a recognised corporate body created by government with an Australian Companies Number (ACN).
<b>Sponsorship</b>	The provision of cash, in-kind support or subsidy to organisations or individuals in return for specifically identified promotional opportunities for the Shire. Sponsorship requests are made in writing to the CEO and will be assessed on a case by case basis separate to the Community Grants process.

#### **Policy Statement:**

##### **1. Community Grants Program**

This is an annual application based, contestable funding opportunity for a once off contribution for a specific purpose.

The Community Grants Program opens in March each year and closes the last Friday of April. The Humanities Committee reviews the submitted applications in May and the recommendations go to Council for consideration during the adoption of the annual budget.

Funding support will be on the basis of:

- specific and once off initiatives.
- annual support for organisations for specific ongoing initiatives.
- annual support to assist organisations to become self-sufficient.

Organisations are encouraged to seek funding from other sources and not just rely on Shire funding support. Council may consider providing only a portion of the total funds requested. Preference will be given to applications that leverage funds and demonstrate a larger percentage of contribution.

## **2. Eligibility**

- Applicant organisations must be local community (including sporting) groups that provide community benefit.
- Funds may be used for construction, equipment, salaries, contract services, operational expenses, marketing expenses, consumables and administration expenses.
- Only one application per year may be funded for any one organisation.
- The funding is not to be used for direct profit or financial gain to the organisation.
- The proposal must support the mission statement, values and strategic direction of the Shire.
- Applications \$1,000 and under must be made via letter, outlining the project, community benefit and applicants contribution. Applications over \$1,001 must complete the application form and provide additional supporting information. Only complete applications will be considered.
- Applications must reach the Shire by 5pm on the final Friday in April. Late applications will not be considered.
- The applicant organisation must be able to demonstrate the capacity to manage and be accountable for the funds and the project.
- Grants will not be provided retrospectively (for a project that is already complete or underway).

## **3. Funding Conditions**

- Council will only allocate funds for identified purposes and with specific expenditure estimates provided and will not provide block grants under any circumstances.
- Applicants shall agree that they do not represent the Shire in any capacity.
- Council may require applicants to seek part funding from other sources.
- The Shire of Boyup Brook will determine terms of payment.
- All funded entities will be required to enter into a Funding Agreement with the Shire of Boyup Brook which will detail specific conditions and terms relevant to that project.
- Funding must only be used for the purposes specified in the Funding Agreement. Any change to the purpose of the funding cannot proceed without a formal resolution from Council. The applicant will be required to make their request in writing, this will be considered by Council and a determination made.
- An acquittal of the project must be provided to the Shire 60 days after the project has been completed and no later than 30 June in the financial year, of the

successful grant. Failure to provide an acquittal will eliminate consideration of future applications until such time as an acquittal is received.

- Any funds that have not been spent and acquitted by the 30 June shall be returned to the Shire of Boyup Brook.
- Payments of grant funding may be suspended at any time if, in the opinion of Council, any of the conditions of the funding agreement, or satisfactory progress, has not been achieved.
- The applicant is responsible for applying for all relevant permissions and licences associated with the project. If the project involves Shire property the applicant must also complete the relevant hire processes and/or obtain written permission from the Shire and abide by all associated lease conditions.
- All grant and donation recipients are bound by the Shire of Boyup Brook Employee Code of Conduct.
- Applicants are able to use the Shire's logo with permission and must acknowledge Shire's support in its advertising, promotion and any media publicity in regards to the funded project.

#### **4. Assessment of Applications**

A Committee comprising of Councillor representation will assess all of the eligible applications. This Committee will then make recommendations to Council in accordance with the following assessment criteria:

1. The Committee will assess each application received in the Community Grants process on its merit, and determine the value of the application in relation to whole of community benefit.
2. Applications which demonstrate a cash contribution (not just in-kind) from the organisation will be assessed as having higher merit than applications solely reliant upon grant funding.
3. Applications which demonstrate a strong ability to assist Council deliver strategic objectives and actions (as identified in the Strategic Community Plan) will generally be assessed as having higher merit than applications that do not.
4. The Committee will consider funding projects which do not have direct links to Council's strategic objectives based on the applicant's ability to explain how the project will benefit the community and why they believe their project should be funded.

Council will make the final decision and include these grant allocations in the Annual Budget. Successful applicants will be notified during September after the adoption of the budget. Decisions regarding funding applications are final and will not be reconsidered during the financial year in which the application was made.

#### **5. Extraordinary Requests**

The Chief Executive Officer may in consultation with the Shire President approve combined extraordinary requests of up to \$1,000 cash or in-kind (excluding administrative support eg. photocopying), to local community groups throughout the year when requested.

Annual Budgets shall include \$1,000 per year inclusive of cash and in-kind for this purpose.

Extraordinary in-kind support may be carried out during normal working hours where there is no impact on work programs.

Extraordinary requests are once off requests for waiving hall or outdoor space hire fees, hiring shire equipment or asking for additional support outside of the Community Grants Program timeframe.

The process to apply for an extraordinary request:

1. Applicant applies in writing to the CEO and Shire President, outlining the request, community benefit, total cost and any other relevant details.
2. The CEO and Shire President set the conditions and approve the request in writing.
3. The applicant agrees to the conditions and completes either a Hire Form or Miscellaneous Hire Agreement and pays any associated bond or fees.
4. The applicant abides by the conditions of agreement and completes the project.

Alternatively, the CEO shall put to Council requests received throughout the year and outside of the Community Grants process.

### **Responsibility of Council:**

#### **1. Funding Allocations**

Council will set aside an amount of up to 2% of budgeted rate revenue as set out in the Rate Revenue Note (usually Note \*) in the Annual Budget for the Community Grants Program. Council may reserve any of this amount not distributed, in the year it was set aside, to fund future requests.

Council will not normally fund annual Community Grant and donation requests in excess of 2% of budgeted rate revenue.

#### **2. Funding Categories**

Council will determine an annual funding allocation within the following categories:

- Community Donation (\$1,000 and under)
- Community Grant (\$1,001 and over)

Extraordinary donation

### **Responsibility of the CEO**

- Extraordinary requests, either they be cash or in-kind use of facilities or plant, or in-kind provision of materials or labour, are to be recorded separately in the shire's chart of accounts (COA);
- Information about each extraordinary in-kind request recorded in the shire's COA shall include: the beneficiary of the in-kind request; a brief scope of the works or benefit; and the total cost of the benefit.
- An Extraordinary Requests Register (the Register) be kept covering the period 01 July to 30 June of a financial year, and shall include the information itemised in dot points 1 and 2 above; and
- the Register shall be made available to the Committee prior to the next year's budget deliberations.

<b>POLICY NO.</b>	F.02
<b>POLICY SUBJECT</b>	<b>Guidelines for Community Grants</b>
<b>ADOPTION DATE</b>	21 February 2019
<b>VARIATION DATE</b>	21 December 2007, 18 May 2017, 9 July 2018, 20 February 2020
<b>LAST REVIEW DATE</b>	18 June 2020