

AGENDA

BEING HELD ON

**Thursday 16 December 2021**

Commencing at 6.00pm

Shire of Boyup Brook Council Chambers, Boyup Brook

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Dale Putland  
Chief Executive Officer

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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

*We acknowledge and pay our respects to the traditional custodians of the land on which we meet and work.*

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**

PRESENT:	Shire President	Richard Walker
	Deputy Shire President	Helen O'Connell
	Councillor	Sarah Alexander
		Steele Alexander
		Philippe Kaltenrieder
		Darren E King
		Kevin J Moir
		Adrian Price
		Charles Caldwell
	Chief Executive Officer	Dale Putland
	Manager Works & Services	Wayne Butler
	Acting Executive Assistant	Heather Aldridge

LEAVE OF ABSENCE:

APOLOGIES:

MEMBERS OF PUBLIC:

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**4. PUBLIC QUESTION TIME**

**5. PETITIONS/DEPUTATIONS/PRESENTATIONS/REPORTS**

The Country Music Club of Boyup Brook will be giving a 10 minute power point presentation.

**6. DISCLOSURE OF INTEREST**

**7. CONFIRMATION OF MINUTES**

<b>7.1 Ordinary Council Minutes – 25 November 2021</b>
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**OFFICER RECOMMENDATION – ITEM 7.1**

That the minutes of the Ordinary Council Meeting held on Thursday 25 November 2021 be confirmed as an accurate record.

**8. PRESIDENTIAL COMMUNICATIONS**

**9. COUNCILLOR QUESTIONS ON NOTICE**

## **10.1 Manager Works and Services**

Nil

## **10.2 FINANCE**

### **10.2.1 List of Accounts paid in November 2021**

<b>Location:</b>	<i>Not applicable</i>
<b>Applicant:</b>	<i>Not applicable</i>
<b>File:</b>	<i>FM/1/002</i>
<b>Disclosure of Officer Interest:</b>	<i>None</i>
<b>Date:</b>	<i>06/12/2021</i>
<b>Author:</b>	<i>Ben Robinson – Finance Manager</i>
<b>Authorising Officer:</b>	<i>Dale Putland – CEO</i>
<b>Attachments:</b>	<i>Yes – List of Accounts Paid in November</i>

### **SUMMARY**

In accordance with the *Local Government (Financial Management) Regulations 1996* the list of accounts paid in November 2021 are presented to Council.

### **BACKGROUND**

This report presents accounts/invoices received for the supply of goods and services, salaries, and wages, and the like which were paid during the period 01 to 30 November 2021.

### **COMMENT**

The attached listing represents accounts/invoices the shire paid by cheque or electronic means during the period 01 to 30 November 2021.

### **CONSULTATION**

Nil

### **STATUTORY OBLIGATIONS**

Local Government (Financial Management) Regulations 1996, Regulations 12 and 13 apply and are as follows:

#### *12. Payments from municipal fund or trust fund*

- (1) A payment November only be made from the municipal fund or the trust fund —*
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*

(b) otherwise, if the payment is authorised in advance by a resolution of the council.

(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

**13. Lists of accounts**

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

- (i) the payee's name;
  - (ii) the amount of the payment; and
  - (iii) sufficient information to identify the transaction;
- and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

**POLICY IMPLICATIONS**

Council's Authority to Make Payments Policy has application.

**BUDGET/FINANCIAL IMPLICATIONS**

Account payments accorded with a detailed 2021-22 Annual Budget

**STRATEGIC IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION – Item 10.2.1**

That at its December 2021 ordinary meeting Council receive as presented the list of accounts paid in November 2021, totalling \$655,914.16 from Municipal account,

**\$40,713.40 from Police Licensing account and \$11.62 from Boyup Brook Early Learning Centre account, as represented by:**

<b>Municipal Cheques</b>	<b>20541 - 20543</b>	<b>\$ 240.00</b>
<b>Municipal Electronic Payments</b>	<b>EFT11542 – EFT11686</b>	<b>\$ 438,745.44</b>
<b>Municipal Direct Payments</b>		<b>\$ 216,928.72</b>
<b>Police Licensing Payments</b>		<b>\$ 40,713.40</b>
<b>BBELC Payments</b>		<b>\$ 11.62</b>

**10.2.2 30 November 2021 Statement of Financial Activity**

<b>Location:</b>	<i>Not applicable</i>
<b>Applicant:</b>	<i>Not applicable</i>
<b>File:</b>	<i>FM/10/003</i>
<b>Disclosure of Officer Interest:</b>	<i>None</i>
<b>Date:</b>	<i>8 December 2021</i>
<b>Authors:</b>	<i>D Long – Finance Consultant</i>
<b>Authorizing Officer:</b>	<i>Dale Putland – Chief Executive Officer</i>
<b>Attachments:</b>	<i>Yes</i>

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**SUMMARY**

The Monthly Financial Report for 30 November 2021 is presented for Council’s consideration.

**BACKGROUND**

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 require local governments to prepare monthly reports containing the information that is prescribed.

The Regulations require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income, and materials variances can be commented on.

**COMMENT**

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- (a) Statement of Comprehensive Income by Function/Program;
- (b) Statement of Comprehensive Income by Nature/Type;
- (c) Statement of Financial Activity;
- (d) Summary of Net Current Asset Position;
- (e) Statement of Explanation of Material Variances;
- (f) Statement of Financial Position;
- (g) Statement of Cash Flows;
- (h) Detailed Operating and Non-Operating Schedules;
- (i) Statement of Cash Back Reserves; and
- (j) Loan Borrowings Statement.

At its budget meeting, Council adopted a material variance threshold of \$10,000 or 10%. For interpretation purposes, this means any variance at Function/Program level that is greater than 10% and exceeds \$10,000 in value is reported on and commentary is provided to explain the YTD budget estimate to YTD actual variance. The material variance is shown on the Statement of Financial Activity, in accordance with the *Local Government (Financial Management) Regulations 1996*.

The material variance commentary is now provided in a separate statement, called the Statement of Explanation of Material Variances. This statement categorises the variance commentary according to reporting Functions/Programs and groups the variances by Operating Revenue, Operating Expenditure, Non-Operating/Capital Revenue, and Capital Expenditure.

The Statement of Financial Activity as at 30 November shows a closing surplus of \$4,447,437.

**CONSULTATION** – Nil

**STATUTORY OBLIGATIONS**

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996:

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
  - (b) budget estimates to the end of month to which the statement relates;
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
  - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

**POLICY IMPLICATIONS** – Nil

**BUDGET/FINANCIAL IMPLICATIONS**

As presented in the attached reports.

**STRATEGIC IMPLICATIONS** – Nil



**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION – Item 10.1.2**

**That Council receive the Monthly Financial Report for 30 November 2021, as presented.**

**10.3 PLANNING**

**10.3.1 Local Planning Policy – Tree Plantations Shire of Boyup Brook**

<b>Location:</b>	Shire of Boyup Brook.
<b>Applicant:</b>	Shire of Boyup Brook.
<b>File:</b>	CM/43/001
<b>Disclosure of Officer Interest:</b>	None.
<b>Date:</b>	13 December 2021
<b>Author:</b>	A. Nicoll, Town Planner.
<b>Authorizing Officer:</b>	Dale Putland, Chief Executive Officer.
<b>Attachments:</b>	Draft Local Planning Policy – Tree Plantation

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**SUMMARY**

To request that Council adopt the attached Tree Plantation Policy for advertising for a period of 60 days prior to consideration for formal adoption by Council.

The purpose of the Tree Plantation Policy is to provide guidance to the Shire and applicants in determining the suitability of proposals for plantations in the Shire of Boyup Brook.

The objectives of the Tree Plantation Policy are to:

1. To ensure that Boyup Brook's economic and social wellbeing are not jeopardised by loss of population caused by the introduction of large-scale plantations.
2. To ensure that plantations are suitably equipped and have adequate measures to respond to fire outbreaks to prevent harm to the Boyup Brook community.

The policy seeks to protect the use of land for broadacre agriculture, by promoting plantations that are planted in blocks of 20ha or less and that are integrated into broadacre farming operations.

## **BACKGROUND**

The Federal and State Governments encourage plantations and tree planting generally for Carbon Reduction and for employment and environmental benefits. The Federal and State Governments plan to expand Australia's timber plantations by securing private agricultural land for broadacre plantations.

The Shire of Boyup Brook is genuinely concerned that the introduction of additional extensive tree plantations into the Shire or replacement of existing bluegum plantations will have predictable adverse social, environmental and economic impacts on the Boyup Brook community.

Hence the Shire's *Local Planning Scheme No.2* states:

*5.2.4 With a view to protecting the agricultural base of the District, Council shall discourage the wholesale planting of broadacre rural holdings for plantations and shall instead, encourage the diversification of rural activities.*

Recently, tree farming corporations have made inquiries on the position of the Council on the scheme standard 5.2.4, which discourages the wholesale planting of broadacre rural holdings for plantations.

To provide additional clarity to applicants and assist Council in determining the suitability of proposals for tree plantations in the Shire of Boyup Brook, it is recommended that Council adopt a formal Tree Plantation Policy.

## **COMMENT**

The draft Tree Plantation Policy has been prepared for the Council to adopt for final preparation and advertising. Post advertising, the policy will be presented to the Council for final review and adoption.

The draft Tree Plantation Policy reinforces the *Local Planning Scheme No.2* position, which is to discourage the wholesale planting of broadacre rural holdings for plantations and instead, encourage the diversification of rural activities.

The policy expands on the scheme position by outlining how the diversification of the rural activities should occur. The Policy recommends that trees are planted in areas of 20ha blocks or less and that sufficient area is maintained between the planted blocks for broadacre farming. The Policy also seeks to ensure that adequately trained and equipped firefighting personnel and equipment are stationed on site.

It is recommended that the Shire Council approve the preparation and advertising of the Tree Plantation Policy to provide guidance to developers on the intent of the scheme position (clause 5.2.4), and ensure that the social, environmental and economic attributes of the municipality are maintained.

### **STATUTORY OBLIGATIONS**

The *Planning and Development (Local Planning Schemes) Regulations 2015, Division 2 — Local planning policies* states:

#### *3. Local planning policies*

*(1) The local government may prepare a local planning policy in respect of any matter related to the planning and development of the Scheme area.*

*(2) A local planning policy —*

*(a) may apply generally or in respect of a particular class or classes of matters specified in the policy; and*

*(b) may apply to the whole of the Scheme area or to part or parts of the Scheme area specified in the policy*

*(3) A local planning policy must be based on sound town planning principles and may address either strategic or operational considerations in relation to the matters to which the policy applies.*

*(5) In making a determination under this Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with this Scheme.*

The *Code of Practice for Timber Plantations in Western Australia* defines ‘plantation’ as follows:

*Plantation: a stand of trees of ten hectares (or as defined by the Local Government Authority), or larger, that has been established by sowing or planting of either native or exotic tree species selected and managed intensively for their commercial and/or environmental benefits. A plantation includes roads, tracks, and firebreaks.*

### **POLICY IMPLICATIONS**

#### **Local Planning Scheme No.2**

The Shire’s *Local Planning Scheme No. 2*, states:

*3.3.4 ‘Plantation’ is a use which Council, in exercising the discretionary powers available to it, may approve under this Scheme.*

#### *Schedule 1*

*plantation has the same meaning as in the Code of Practice for Timber Plantations in Western Australia (2006) published by the Department of Conservation and Land Management and the Australian Forest Growers.*

*5.2.3 Council, in considering the granting of approval to plantations in the Rural Zone will take into account the landscape and amenity of the area and may refuse to grant approval for the planting of tree species which it does not consider to be appropriate for the area.*

*5.2.4 With a view to protecting the agricultural base of the District, Council shall discourage the wholesale planting of broadacre rural holdings for plantations and shall instead, encourage the diversification of rural activities.*

#### **5.18 PLANTATION**

*In addition to those other matters contained in Clause 5.2, Council shall, in considering applications for 'Plantations', have regard to –*

- a) The Code of Practice for Timber Plantations in Western Australia;*
- b) Council's Firebreak Order; and*
- c) FESA's Guidelines for Plantation Fire Protection*

#### **State Planning Policy 2.5: Rural Planning**

State Planning Policies provide the highest level of planning policy control and guidance in Western Australia. Prepared under Part 3 of the Planning and Development Act 2005. Relevant sections of *State Planning Policy 2.5: Rural Planning* are set out below:

#### **4 POLICY OBJECTIVES**

*The objectives of this policy are to:*

- (a) support existing, expanded and future primary production through the protection of rural land, particularly priority agricultural land and land required for animal premises and/or the production of food;*
- (b) provide investment security for existing, expanded and future primary production and promote economic growth and regional development on rural land for rural land uses;*

#### **5. POLICY MEASURES**

*The WAPC seeks to protect and preserve rural land for rural purposes including primary production, basic raw materials, regional facilities, and protection of biodiversity and landscape. Rural land accommodates a diverse range of land uses, primarily associated with primary production. There are also rural areas with suitable soils, climate, water (rain or irrigation) and access to services such that the land is considered to be high quality agricultural land. The intent of this policy is therefore to protect rural land and encourage a diversity of compatible rural land uses*

##### **5.1 Protection of rural land and land uses**

*The WAPC will seek to protect rural land as a State resource by:*

- (a) requiring that land use change from rural to all other uses be planned and provided for in a planning strategy or scheme;*
- (b) retaining land identified as priority agricultural land in a planning strategy or scheme for that purpose;*
- (c) ensuring retention and protection of rural land for biodiversity protection, natural resource management and protection of valued landscapes and views;*
- (d) protecting land, resources and/or primary production activities through the State's land use planning framework*
- (g) comprehensively planning for the introduction of sensitive land uses that may compromise existing, future and potential primary production on rural land; and*
- (h) accepting the impacts of well-managed primary production on rural amenity.*

#### *5.6 Tree farming*

- (a) tree farming is supported and encouraged on rural land as a means of diversifying rural economies and providing economic and environmental benefit;*
- (b) tree farming should generally not occur on priority agricultural land;*
- (c) tree farming should generally be a permitted use on rural land, except where development of a tree farm would create an extreme or unacceptable bushfire risk or when responding to specific local circumstances as identified in a strategy or scheme;*
- (d) local governments should manage the location, extent and application requirements for tree farming in their communities through local planning strategies, schemes and/or local planning policies;*
- (e) in planning for tree farming, local government considerations should include but are not limited to, potential bushfire risk, environmental and economic factors, water availability and recharge, visual landscape impacts, transport impacts of tree farming (where harvesting is proposed), planting thresholds, appropriate buffers, and location relative to conservation estates and sensitive land uses;*
- (f) where tree farm proposals are integrated with farm management for the purpose of natural resource management and occupy no more than 10 per cent of the farm, the proposal should not require local government development approval; and*
- (g) the establishment of tree farms does not warrant the creation of new or smaller rural lots*

## **CONSULTATION**

Consultation has been undertaken with the Chief Bushfire Officer and one other member of the Shire Bushfire X-ray team.

The *Planning and Development (Local Planning Schemes) Regulations 2015, Division 2 — Local planning policies* states:

*(1) If the local government resolves to prepare a local planning policy the local government must, unless the Commission otherwise agrees, advertise the proposed policy as follows —*

*(a) publish in accordance with clause 87 the proposed policy and a notice giving details of —*

- (i) the subject and nature of the proposed policy; and*
- (ii) the objectives of the proposed policy; and*
- (iii) how the proposed policy is made available to the public in accordance with clause 87; and*
- (iv) the manner and form in which submissions may be made; and*
- (v) the period for making submissions and the last day of that period;*

*(b) if, in the opinion of the local government, the policy is inconsistent with any State planning policy, give notice of the proposed policy to the Commission;*

*(c) give notice of the proposed policy in any other way and carry out any other consultation the local government considers appropriate.*

*(2) The period for making submissions specified in a notice under subclause (1)(a)(v) must not be less than the period of 21 days after the day on which the notice is first published under subclause (1)(a).*

*(3) After the expiry of the period within which submissions may be made, the local government must —*

*(a) review the proposed policy in the light of any submissions made; and (b) resolve to —*

- (i) proceed with the policy without modification; or*
- (ii) proceed with the policy with modification; or*
- (iii) not to proceed with the policy.*

*4. Procedure for making local planning policy*

*(4) If the local government resolves to proceed with the policy, the local government must publish notice of the policy in accordance with clause 87.*

*(5) A policy has effect on publication of a notice under subclause (4).*

*(6) The local government must ensure that an up-to-date copy of each local planning policy made under this Scheme that is in effect is published in accordance with clause 87.*

*(7) Subclause (6) is an ongoing publication requirement for the purposes of clause 87(5)(a).*

**VOTING REQUIREMENTS**

Simple majority

**OFFICER RECOMMENDATION – ITEM – 10.3.1**

**1. That Council in accordance with Division 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, resolves to:**

- a) Prepare the Tree Plantation Policy (as set out as an attachment to this item); and**
- b) Advertise the Tree Plantation Policy, in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*, clause 87 for a period of 60 days to allow sufficient time for consultation with the local community and other key stakeholders.**

## 10.4 CHIEF EXECUTIVE OFFICER

### 10.4.1 Development Assessment Panels – Local Government Nominations

<b>Location:</b>	<i>N/A</i>
<b>Applicant:</b>	<i>Nil</i>
<b>Disclosure of Officer Interest:</b>	<i>Nil</i>
<b>Date:</b>	<i>12 November 2021</i>
<b>Author:</b>	<i>Maria Lane – Executive Assistant</i>
<b>Authorizing Officer:</b>	<i>Dale Putland – Chief Executive Officer</i>
<b>Attachments:</b>	<i>Nomination Form</i>

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#### **SUMMARY**

Correspondence has been received from the Director General, Development Assessments Panels requesting nominations of Councillors to become Development Assessment Panel (DAP) Members and Alternate (Deputy) Members.

Nominations were to be received by the Minister for Planning by 19 November 2021, however the Shire has been granted an extension to the end of December.

#### **BACKGROUND**

A Development Assessment Panel (DAP) is an independent decision-making body comprised of technical experts and elected local government members. These panels determine development applications made under local and region planning schemes, in the place of the original decision maker.

The DAP system came in to operation on 1 July 2011 in order to determine development applications that meet a certain threshold value. Each DAP comprises five members – three specialist members, one of which is the presiding member and two local government members.

Under Regulation 26 of the Planning and Development (Development Assessment Panels) Regulations 2011, the Shire of Boyup Brook is requested to nominate four elected members, comprising two 'Local Members' and two 'Alternative Local Members'. Appointments of current local government DAP members expire on 26 January 2022 and members whose term will be expiring will be eligible for re-consideration at this time.

Following receipt of all local government nominations, the Minister for Planning will consider and appoint all nominees for a two-year term, expiring on 26 January 2024. All appointed local members will be placed on the local government member register and advised of DAP training dates and times. It should be noted that training is a mandatory requirement before members can sit on a DAP and determine applications. Local



government representatives who have previously been appointed to a DAP and have received training are not required to attend further training.

Local government elections may result in a change to local DAP membership if current Councillors, who are DAP members, are not re-elected. In this instance the local government will need to re-nominate for the Minister's consideration and appointment.

**COMMENT**

Nil

**STATUTORY OBLIGATIONS**

Section 26 of the Planning and Development (Development Assessment Panels) Regulations 2011 state the following:

1. The Minister must cause to be established and maintained a register of local government members of DAPs.
2. Subject to sub regulations (4), the register must include the names of 2 members of the council of each local government of a district for which a DAP is established.
3. Whenever it is necessary to include a member of a council of a local government on a local government register under sub regulation (2), the Minister must –
  - a) in writing, request the local government to nominate a member of the council of the local government for inclusion of the register; and
  - b) unless sub regulation (4) applies, include on the register the name of the person nominated.
4. If, within 40 days after the date on which the Minister makes a request under sub regulation (3) or such longer period as the Minister may allow, the local government fails to nominate a person for inclusion on the local government register in accordance with the request, the Minister may include on the register as representative of the local government a person who –
  - (a) is an eligible voter of the district of the local government; and
  - (b) the Minister considers has relevant knowledge or experience that will enable that person to represent the interests of the local community of that district.
5. For the purposes of sub regulation (4) (a) a person is an eligible voter of a district if that person is eligible under the *Local Government Act 1995* section 4.29 or 4.30 to be enrolled to vote at elections for the district.

**POLICY IMPLICATIONS** - Nil

**BUDGET /FINANCIAL IMPLICATIONS**

There are no budget implications for the Shire of Boyup Brook as DAP members are paid by the Development Assessment Panels for meeting attendance and training.

**STRATEGIC IMPLICATIONS** - Nil

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION – Item 10.4.1**

**That Council nominate two (2) Councillors as members and two (2) Councillors as Alternate Members for the Development Assessment Panel (DAP) representing the Shire of Boyup Brook.**

**11 LATE ITEMS**

**11.1. Amendment to Fees and Charges**

**Location:** N/a  
**Applicant:** N/a  
**File:**  
**Disclosure of Officer Interest:** None  
**Date:** 16 December 2021  
**Author:** Ben Robinson – Finance Manager  
**Authorizing Officer:** Ben Robinson – Finance Manager  
**Attachments:** N/A

**SUMMARY**

The purpose of this report is for the Council to ratify the reduction of several fees related to entry to the swimming pool and equipment hire.

**BACKGROUND**

The Shire President and CEO have endorsed an update to the following Fees & Charges for the 2021-22 year:

Section	Fee Description	Current Fee 2021/22	Proposed Fee 2021/22
Swimming Pool – Entry Fees	Adult Entry	\$6.00	\$5.50
Swimming Pool – Entry Fees	Spectator Entry	\$3.00	\$2.50
Swimming Pool – Entry Fees	Pensioner Card	\$4.00	\$3.50
Swimming Pool – Season Tickets	Family - Pension / Senior Card Holder - 1 Adult with all children attending school	\$142.50	\$81.50 plus \$5.00 for each child attending school

Swimming Pool - Other	Mat Hire	\$2.50	\$2.00
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The changes to the entry fees and equipment hire, which cancel the planned increases to these fees, is proposed in order to keep pool entry as affordable as possible to the community. Furthermore, an amendment to the Season Tickets is proposed. This is to keep it more in line with the Family Single Adult plus children and for there to be more consideration of pension families as currently there is only a \$9.50 reduction for pension.

#### **COMMENT**

Increases to pool entry fees are very sensitive due to the public swimming pool being a central fixture in the Boyup Brook community and social outings. Best practice management of public recreational facilities stipulates that entry fees strike a balance between subsidising overheads and encouraging an active and healthy lifestyle in regional local government areas.

#### **CONSULTATION**

Ongoing discussions between CEO and Shire President.

#### **STATUTORY OBLIGATIONS**

Nil.

#### **POLICY IMPLICATIONS**

Nil.

#### **BUDGET/FINANCIAL IMPLICATIONS**

Management expects that removing this increase would result in a negligible reduction to anticipated revenue from Fees & Charges over the 2021-22 financial year.

#### **STRATEGIC IMPLICATIONS**

Nil.

#### **SUSTAINABILITY IMPLICATIONS**

- **Environmental**  
Nil
- **Economic**  
Nil.
- **Social**  
Nil

#### **VOTING REQUIREMENTS**

Absolute majority

### OFFICER RECOMMENDATION – ITEM 11.1

That the Council agree to amend the 2021-22 Schedule of Fees and Charges, and reduce the proposed pool entry fees & equipment hire per the following schedule:

<b>Swimming Pool Entry Fees</b>		Amended Fee for 2021/22
Adult entry	\$6.00	\$5.50
Spectator entry	\$3.00	\$2.50
Pensioner Card	\$4.00	\$3.50
Child entry - under 1 year, up to 5 years - Free		
Child entry – Attending school	\$3.50	
School Group - Entry Fee (accompanying supervising teachers, parents FREE)	\$2.50	
Local School swimming carnivals - supervising teachers, parents	FREE	
Australia Day - Free Entry all day	FREE	
<b>Swimming Pool - Book 10 Tickets</b>		
Adult	\$42.50	
Child (Attending School) / Non swimmer	\$21.50	
Pensioner	\$21.50	
<b>Swimming Pool - Family Day Pass</b>		
Family (includes 2 adults and all children attending school)	\$11.00	
<b>Swimming Pool Season Tickets - eligible persons as identified on the Season Pass</b>		
Adult only	\$153.00	
Family, Single - Adult and 1 Child (Attending school)	\$153.00	
Family Single - Adult with all children attending school	\$153 plus \$5.00 for each child attending school	
Family (includes 2 adults and all children attending school)	\$274.00	
Family - Pension / Senior Card Holder - 1 Adult with all children attending school	\$142.50	\$81.50 plus \$5.00 for each child attending school
Child only - (Over 10 years of age and attending school)	\$81.50	
Single Pensioner / Senior	\$81.50	
Pensioner Couple - with Pension / Senior Cards	\$147.50	
<b>Vacation Swimming Lessons</b>		
Parent / Carer (non-swimmer) entry 7 Day pass	\$11.50	
Child (6 - 17 yrs) 7 Day Pass	\$11.50	
<b>Other</b>		
Private Hire - Available upon prior arrangements made with Swimming Pool Manager	\$94.50	
Mat Hire [maximum period = 1 hour]	<del>\$2.50</del>	\$2.00
Gym Equipment use	\$3.50	
Gym Equipment use - per season	\$82.00	
Use of Showers and no other swimming pool facilities	\$5.50	
Water Aerobics (entry not included)	\$7.00	Per Session
Water Aerobics - 10 class pass (entry not included)	\$63.00	10 Sessions
Private Swimming Lessons (Minimum Participants)	\$48.00	Minimum 4 participants
Concession will be given to holders of pension and senior cards (not health care cards)		

## 11.2 Budget Variation – Road Survey and ROMANS Update

<b>Location:</b>	<i>N/A</i>
<b>Applicant:</b>	<i>N/A</i>
<b>File:</b>	<i>Infrastructure - Roads</i>
<b>Disclosure of Interest:</b>	<i>Nil</i>
<b>Date:</b>	<i>15th December 2021</i>
<b>Author:</b>	<i>Carolyn Mallett – A/Deputy Chief Executive Officer</i>
<b>Authorizing Officer:</b>	<i>Dale Putland – Chief Executive Officer</i>
<b>Attachments:</b>	<i>Nil</i>

### **SUMMARY**

This report is for Council to consider approving the re-allocation of \$50,000 from GL123610 Heavy Plant Purchases (Capital Expenditure) to GL 122120 Roman Road Data Pickup (Operating Expenditure) as a proposed budget variation which results in a nil net change. This is to provide additional funding to engage a consultant to perform the Infrastructure – Roads & Drainage Asset Revaluation 2021/22.

### **BACKGROUND**

Additional funds are required to be allocated in the adopted Financial Budget 2021/22 to allow for the completion of a comprehensive Infrastructure – Roads & Drainage Asset Revaluation. The selected consultant provided the best value for money quote and is the only one to include a full road network Safety Audit and Safety Report. In addition, they are acknowledged nationally as the leading authority on Road Asset Management, Road Construction and Road Maintenance. However, as their quote was approximately \$50,000 higher than is provided for in the adopted budget, a reallocation of funds is required.

Following the recent purchase and trade of a Council Low Loader, the Depot were fortunate to negotiate savings on the trade. The re-allocation of funds from this account GL123610 Heavy Plant Purchases (Capital Expenditure) will allow for a nil effect budget variation.

Amendments to the Annual Budget will ensure that tight fiscal control is maintained on the Shire's finances.

### **COMMENT**

The WA Local Government Grants Commission (WALGGC) provides untied General Purpose Grants, Special Projects and Road Grants each year. The Road grants are for preserving the road assets and are distributed according to the Asset Preservation Model. This model is used to assess the cost of maintaining a local government's road network and takes into account annual and recurrent maintenance costs and the costs of reconstruction at the end of a roads' useful life. Together with per capita statistics, it is critical that our Infrastructure

- Roads & Drainage asset values are updated to ensure the highest opportunity for WALGGC to accurately determine our annual grants.

### **CONSULTATION**

Consultation has occurred between the Executive and Financial Consultant.

### **STATUTORY COMPLIANCE**

*Local Government (Financial Management) Regulations 1996*  
*Local Government Act 1995*

### **STATUTORY ENVIRONMENT**

***Local Government Act 1995 S 6.8. Expenditure from municipal fund not included in annual budget***

*(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*

*(a) is incurred in a financial year before the adoption of the annual budget by the local government; or*

*(b) is authorised in advance by resolution\*; or*

*(c) is authorised in advance by the mayor or president in an emergency.*

*\* Absolute majority required.*

### **POLICY IMPLICATIONS**

Nil

### **BUDGET/FINANCIAL IMPLICATIONS**

It is recommended that the budget be amended to reflect the re-allocation of funds of \$50,000 from GL123610 Heavy Plant Purchases (Capital Expenditure) to GL 122120 Roman Road Data Pickup (Operating Expenditure) as a proposed budget variation.

There will be a Nil overall effect on the Shire budget.

### **STRATEGIC IMPLICATIONS**

Prudent financial management of ratepayer's funds and improved opportunity to maximise Financial Assistance Grants funding.

### **VOTING REQUIREMENTS**

Absolute Majority

**OFFICER RECOMMENDATION – ITEM 11.2**

That Council:

Authorises the transfer of the sum of \$50,000 from the GL 123610 Heavy Plant Purchases (Capital Expenditure) to GL 122120 Roman Road Data Pickup (Operating Expenditure).

**12 COMMITTEE MINUTES**

Nil

**13 MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

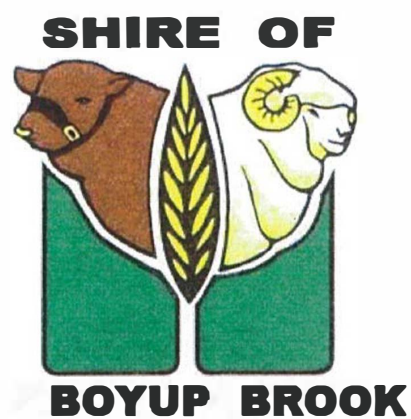
Nil

**14 URGENT BUSINESS BY APPROVAL OF THE PRESIDENT OR A MAJORITY OF COUNCILLORS PRESENT**

**15 CONFIDENTIAL MATTERS – BEHIND CLOSED DOORS**

**16 CLOSURE OF MEETING**

There being no further business the Shire President, Cr Walker thanked all for attending and declared the meeting closed at ....

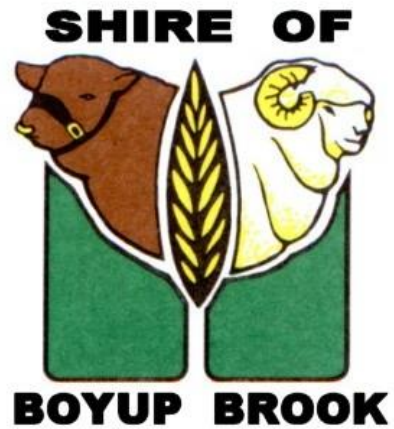


COUNCIL  
ATTACHMENTS

16 December 2021







**MINUTES  
ORDINARY COUNCIL MEETING**

held on

Thursday 25 November 2021

Commenced at 6.00pm

Shire of Boyup Brook Council Chambers, Boyup Brook

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Dale Putland  
Chief Executive Officer

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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

*We acknowledge and pay our respects to the traditional custodians of the land on which we meet and work.*

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**

PRESENT:	Shire President	Richard Walker
	Deputy Shire President	Helen O'Connell
	Councillor	Sarah Alexander
		Steele Alexander
		Charles Caldwell
		Philippe Kaltenrieder
		Darren E King
		Kevin J Moir arrived at 6.34pm
		Adrian Price

Chief Executive Officer	Dale Putland
Manager Works & Services	Wayne Butler
Executive Assistant	Maria Lane

LEAVE OF ABSENCE: Nil

APOLOGIES: Nil

MEMBERS OF PUBLIC: Harold Wass  
Helen Wass

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4. PUBLIC QUESTION TIME**

Harold Wass raised concerns about the Boyup Brook-Cranbrook Road and mentioned there are dead trees overhanging near Rylington Park.

**5. PETITIONS/DEPUTATIONS/PRESENTATIONS/REPORTS**

**6. DISCLOSURE OF INTEREST**

**7. CONFIRMATION OF MINUTES**

**COUNCIL DECISION**

**MOVED:** Cr Sarah E G Alexander

**SECONDED:** Cr Helen C O'Connell

**That the Council adopts enbloc 7.1, 7.2 and 7.3.**

**CARRIED BY ENBLOC 8/0**

**Res 21/11/163**

**7.1 Special Council Minutes – 21 October 2021**

**COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 7.1**

**That the minutes of the Special Council Meeting held on Thursday 21 October 2021 be confirmed as an accurate record.**

**CARRIED BY ENBLOC 8/0**

**Res 21/11/164**

**7.2 Special Council Minutes – 27 October 2021**

**COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 7.2**

**That the minutes of the Special Council Meeting held on Wednesday 27 October 2021 be confirmed as an accurate record.**

**CARRIED BY ENBLOC 8/0**

**Res 21/11/165**

**7.3 Ordinary Council Minutes – 28 October 2021**

**COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 7.3**

**That the minutes of the Ordinary Council Meeting held on Thursday 28 October 2021 be confirmed as an accurate record.**

**CARRIED BY ENBLOC 8/0**

**Res 21/11/166**

## **8. PRESIDENTIAL COMMUNICATIONS**

29th October – Attended ECU Bunbury, signing the MOU.

3<sup>rd</sup> November – Attended LEMC meeting at St John Ambulance.

8<sup>th</sup> November – Attended Seniors Forum.

10<sup>th</sup> November – SWDC/WBAC – State Forestry decision.

11<sup>th</sup> November – Attended Remembrance Day.

12<sup>th</sup> November – Opening of the Boyup Brook Classic Cars.

18<sup>th</sup> November – Met with the SWDC, CEO, DSP - Pine Estate Expansion.

19<sup>th</sup> November – Attended the South West Zone meeting at Dardanup.

23<sup>rd</sup> November – Met with the Forest Products Commission, Water Corporation, Bushfire X-Ray team – Pine Estate Expansion.

25<sup>th</sup> November – Met with ECU, Rylington Park Inc, Council and Rylington Park staff at Rylington Park.

## **9. COUNCILLOR QUESTIONS ON NOTICE**

## 10.1 Manager Works and Services

Nil

## 10.2 FINANCE

### 10.2.1 List of Accounts paid in October 2021

<b>Location:</b>	<i>Not applicable</i>
<b>Applicant:</b>	<i>Not applicable</i>
<b>File:</b>	<i>FM/1/002</i>
<b>Disclosure of Officer Interest:</b>	<i>None</i>
<b>Date:</b>	<i>15/11/2021</i>
<b>Author:</b>	<i>Ben Robinson – Finance Manager</i>
<b>Authorising Officer:</b>	<i>Dale Putland – CEO</i>
<b>Attachments:</b>	<i>Yes – List of Accounts Paid in October</i>

---

### SUMMARY

In accordance with the *Local Government (Financial Management) Regulations 1996* the list of accounts paid in October 2021 are presented to Council.

### BACKGROUND

This report presents accounts/invoices received for the supply of goods and services, salaries and wages, and the like which were paid during the period 01 to 31 October 2021.

### COMMENT

The attached listing represents accounts/invoices the shire paid by cheque or electronic means during the period 01 to 31 October 2021.

### CONSULTATION

Nil

### STATUTORY OBLIGATIONS

Local Government (Financial Management) Regulations 1996, Regulations 12 and 13 apply and are as follows:

12. *Payments from municipal fund or trust fund*

(1) *A payment October only be made from the municipal fund or the trust fund –*

- (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
- (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

13. *Lists of accounts*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
  - (a) *the payee's name;*
  - (b) *the amount of the payment;*
  - (c) *the date of the payment; and*
  - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
  - (a) *for each account which requires council authorisation in that month —*
    - (i) *the payee's name;*
    - (ii) *the amount of the payment; and*
    - (iii) *sufficient information to identify the transaction;*
  - and*
  - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under sub regulation (1) or (2) is to be —*
  - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
  - (b) *recorded in the minutes of that meeting.*

**POLICY IMPLICATIONS**

Council's *Authority to Make Payments Policy* has application.

**BUDGET/FINANCIAL IMPLICATIONS**

Account payments accorded with a detailed 2021-22 Annual Budget

**STRATEGIC IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority



**COUNCIL DECISION & OFFICER RECOMMENDATION – Item 10.2.1**

**MOVED: Cr Helen C O’Connell**

**SECONDED: Cr Steele Alexander**

**That at its November 2021 ordinary meeting Council receive as presented the list of accounts paid in October 2021, totalling \$880,270.62 from Municipal account, \$37,281.15 from Police Licensing account and \$10.74 from Boyup Brook Early Learning Centre account, as represented by:**

<b>Municipal Cheques</b>	<b>20533 - 20540</b>	<b>\$ 3371.41</b>
<b>Municipal Electronic Payments</b>	<b>EFT11418 – EFT11541</b>	<b>\$ 676,711.93</b>
<b>Municipal Direct Payments</b>		<b>\$ 200,187.28</b>
<b>Police Licensing Payments</b>		<b>\$ 37,281.15</b>
<b>BBELC Payments</b>		<b>\$ 10.74</b>

**CARRIED 8/0**

**Res 21/11/167**

### 10.2.2 31 October 2021 Statement of Financial Activity

<b>Location:</b>	<i>Not applicable</i>
<b>Applicant:</b>	<i>Not applicable</i>
<b>File:</b>	<i>FM/10/003</i>
<b>Disclosure of Officer Interest:</b>	<i>None</i>
<b>Date:</b>	<i>11 November 2021</i>
<b>Authors:</b>	<i>D Long – Finance Consultant</i>
<b>Authorizing Officer:</b>	<i>Dale Putland – Chief Executive Officer</i>
<b>Attachments:</b>	<i>Yes</i>

---

#### **SUMMARY**

The Monthly Financial Report for 31 October 2021 is presented for Council's consideration.

#### **BACKGROUND**

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 require local governments to prepare monthly reports containing the information that is prescribed.

The Regulations require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income, and materials variances can be commented on.

#### **COMMENT**

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- (a) Statement of Comprehensive Income by Function/Program;
- (b) Statement of Comprehensive Income by Nature/Type;
- (c) Statement of Financial Activity;
- (d) Summary of Net Current Asset Position;
- (e) Statement of Explanation of Material Variances;
- (f) Statement of Financial Position;
- (g) Statement of Cash Flows;
- (h) Detailed Operating and Non-Operating Schedules;
- (i) Statement of Cash Back Reserves; and
- (j) Loan Borrowings Statement.

At its budget meeting, Council adopted a material variance threshold of \$10,000 or 10%. For interpretation purposes, this means any variance at Function/Program level that is greater than 10% and exceeds \$10,000 in value is reported on and commentary is provided to explain the YTD budget estimate to YTD actual variance. The material variance is shown on the Statement of Financial Activity, in accordance with the *Local Government (Financial Management) Regulations 1996*.

The material variance commentary is now provided in a separate statement, called the Statement of Explanation of Material Variances. This statement categorises the variance commentary according to reporting Functions/Programs and groups the variances by Operating Revenue, Operating Expenditure, Non-Operating/Capital Revenue, and Capital Expenditure.

The Statement of Financial Activity as at 31 October shows a closing surplus of \$4,492,744.

**CONSULTATION** – Nil

**STATUTORY OBLIGATIONS**

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996:

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
  - (b) budget estimates to the end of month to which the statement relates;
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
  - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

**POLICY IMPLICATIONS** – Nil

**BUDGET/FINANCIAL IMPLICATIONS**

As presented in the attached reports.

**STRATEGIC IMPLICATIONS** – Nil

**VOTING REQUIREMENTS**

Simple Majority

**COUNCIL DECISION & OFFICER RECOMMENDATION – Item 10.2.2**

**MOVED: Cr Darren E King**

**SECONDED: Cr Adrian Price**

**That Council receive the Monthly Financial Report for 31 October 2021, as presented.**

**CARRIED 8/0**

**Res 21/11/168**

### 10.3 PLANNING

#### 10.3.1 Land Use - 'Shop' – 63 Abel Street Boyup Brook

<b>Location:</b>	63 Abel Street, Boyup Brook.
<b>Applicant:</b>	T Hird
<b>File:</b>	A10826
<b>Disclosure of Officer Interest:</b>	Nil
<b>Date:</b>	25 November 2021
<b>Author:</b>	A. Nicoll, Town Planner
<b>Authorizing Officer:</b>	Dale Putland, Chief Executive Officer
<b>Attachments:</b>	Nil

---

#### **SUMMARY**

The Shire received an application to change the use of the building at 63 Abel Street from 'Office' to 'Shop'.

In accordance with the Shire's *Local Planning Scheme No.2*, a 'Shop' may-be considered for approval at the subject property, which is zoned 'Commercial'.

It is recommended that the Council approve the use of the building at 63 Abel Street for the purpose of a 'Shop'.

#### **BACKGROUND**

The Shire of Boyup Brook received an application to use the building at 63 Abel Street as a 'Shop'.

The landholder proposes to sell 'hair products', 'hair accessories' and electrical items such as hairdryers.

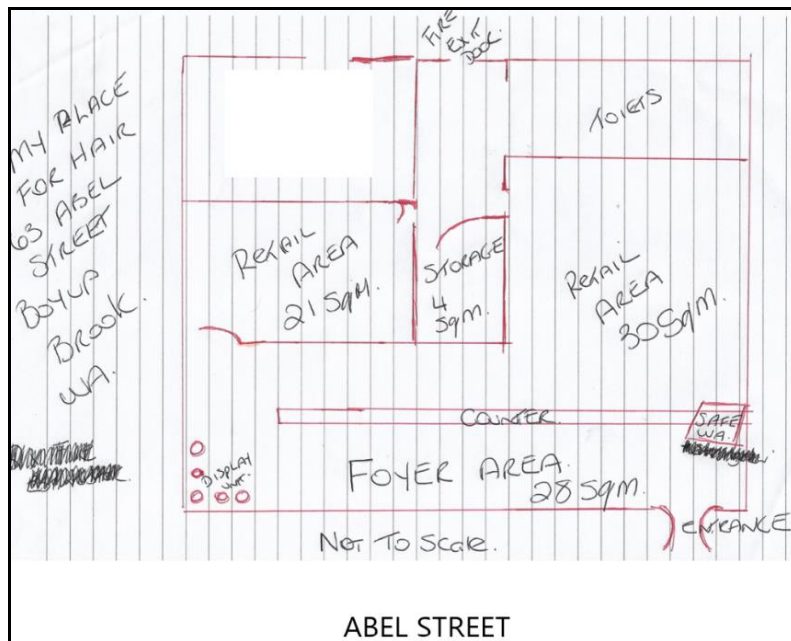
The subject building is currently vacant and was previously used as an 'Office' - Commonwealth Bank.

#### **COMMENT**

In accordance with the Shire's *Local Planning Scheme No.2*, the subject property (63 Abel Street) is zoned 'Commercial'. A 'Shop' is a 'permitted' use in the 'Commercial' zone. Sufficient car parking area (i.e. min 4 car parking spaces) is available at the rear of the subject property. Car parking is also available on Abel Street, directly adjacent to the subject building.



The following figure shows the intended floor plan layout, which includes a retail area of approximately 305m<sup>2</sup>.



Signage is proposed to be developed inside of the front windows of the building.

Trading hours are proposed on the following days and times:

Sunday	12pm-5pm
Monday	9am-6pm
Tuesday	9am-5pm
Wednesday	9am-3pm

Shops in Boyup are restricted from operating on Sundays and Public Holidays. Hence the applicant has applied to the Department of Mines, Industry Regulation and Safety for a 'small retail shop certificate', in-order to legally operate on a Sunday.

The proposal complies with the Scheme's intent for the 'Commercial' zone, which is to ensure that the Town Centre continues to function effectively as the location of the District's commercial and civic activity, that the uses approved therein will be compatible with the objectives and function, and with enhancement of the Centre's activity, appearance and movement systems.

#### **STATUTORY OBLIGATIONS**

In accordance with the Shire's Local Planning Scheme No.2, *"shop" means premises used to sell goods by retail, hire goods, or provide services of a personal nature (including a hairdresser and beauty therapist) but does not include a showroom or fast food outlet.*

In accordance with the Shire's *Local Planning Scheme No.2*, one (1) car parking space should be provided for every 25m<sup>2</sup> of retail floor area.

#### **POLICY IMPLICATIONS**

There are no Policy implications relating to the proposed use.

#### **CONSULTATION**

N/A

#### **BUDGET/FINANCIAL IMPLICATIONS**

There are no financial implications relating to this item.

#### **VOTING REQUIREMENTS**

Simple majority

**COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 10.3.1**

**MOVED: Cr Steele Alexander**

**SECONDED: Cr Sarah E G Alexander**

**That Council**

Grants development approval for 63 Abel Street, Boyup Brook, for the purpose of a Shop, subject to the following notice:

***Planning and Development Act 2005***

**Shire of Boyup Brook**

**NOTICE OF DETERMINATION ON APPLICATION FOR DEVELOPMENT APPROVAL**

Location: 63 Abel Street, Boyup Brook.

Description of proposed development:

**Shop**

The application for development is approved subject to the following conditions.

Conditions:

- 1) Vehicular parking and access areas shall be maintained, to the satisfaction of the Shire of Boyup Brook.
- 2) No goods or materials shall be stored, either temporarily or permanently, in the parking areas or in access driveways, unless otherwise agreed in writing by the Shire of Boyup Brook.

Date of determination: 25 November 2021

**Note 1**

If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

**Note 2**

Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

**Note 3**

If an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

**CARRIED 8/0**

**Res 21/11/169**

Cr Kevin Moir arrived in the Chambers at 6.34pm.



## 10.4 CHIEF EXECUTIVE OFFICER

### 10.4.1 Council Meeting Dates for 2022

<b>Location:</b>	<i>N/A</i>
<b>Applicant:</b>	<i>Nil</i>
<b>Disclosure of Officer Interest:</b>	<i>Nil</i>
<b>Date:</b>	<i>12 November 2021</i>
<b>Author:</b>	<i>Maria Lane – Executive Assistant</i>
<b>Authorizing Officer:</b>	<i>Dale Putland – Chief Executive Officer</i>
<b>Attachments:</b>	<i>Nil</i>

---

#### **SUMMARY**

The purpose of the report is for Council to set the Council meeting dates and times for the 2022 calendar year.

#### **BACKGROUND**

The Local Government Act 1995 requires a local government, at least once a year, to give local public notice of the dates, times and places at which Ordinary meetings of Council are held within the next 12 months.

All Committee and Council meetings are currently held in the Council Chambers at the Shire of Boyup Brook Administration Building at 55 Abel Street Boyup Brook.

#### **COMMENT**

There are several options that Council can consider when deciding Council meeting dates and times for 2022. These include what day; what time; whether Council has briefings; the frequency of meetings; and which week of the month.

In setting times for meetings, consideration should be given to:

- Impact for Councillors – The majority of Shire of Boyup Brook Councillors work full time and have family responsibilities. They attend to Council obligations in addition to these roles. Councillors' duties are not limited to Council meetings and in many cases additional weeknights and weekends are occupied with Council obligations.  
One of the principle roles of a Councillor is to participate in the decision-making process at Council meetings. Maximum Councillor attendance is important for rigorous debate and decision-making. Council's primary consideration in setting meeting times should be the availability of Councillors and the optimal time to ensure effective decision making.
- Public Attendance – meeting times of Council are after hours and should be optimised for all the community. It is considered that any one meeting time will not suit all sections of the community.

- Impact for Senior Staff – longer meetings, if started later will extend later into the evening. This may have impacts on Councillors and rostering of staff who attend meetings and potential Occupational Health and Safety impacts if meetings extend into the later part of the evening.  
Councillors should consider the suitability of meetings that extend into the later part of the evenings, and how this impacts on them, members of the public and staff, and whether good decision making can still occur later in the night.

#### Options and Implications

- Day: Monday; Tuesday; Wednesday; Thursday; Friday  
Council currently meets on a Thursday. Most local government meetings are on a Tuesday, Wednesday or Thursday.
- Start Times: Between the hours of 8.30am and 7pm  
Council currently meets at 6pm. The surrounding local governments meet sometime between 3pm and 7pm.
- Agenda Briefings: yes or no; opened or closed; 1 week before Council or 2 days before.  
Council currently has an agenda briefing 1 week before the Council meeting which is open to the public.  
  
Council currently has one Council meeting a month. The majority of Country local governments meet once per month.
- Cycle: 1<sup>st</sup> Week, 2<sup>nd</sup> Week, 3<sup>rd</sup> Week, 4<sup>th</sup> Week, last week.  
The 4th week is slightly more favoured than the 3<sup>rd</sup> week for local governments.
- Consideration also needs to be given to Council committees.

**If Council meetings were the last Thursday of the month**, with an agenda briefing session, the Thursday before the Council meeting, dates for 2022 would be:

	Council	Briefing
February	24 <sup>th</sup>	17 <sup>th</sup>
March	31 <sup>st</sup>	24 <sup>th</sup>
April	28 <sup>th</sup>	21 <sup>st</sup>
May	26 <sup>th</sup>	19 <sup>th</sup>
June	30 <sup>th</sup>	23 <sup>rd</sup>
July	28 <sup>th</sup>	21 <sup>st</sup>
August	25 <sup>th</sup>	18 <sup>th</sup>
September	29 <sup>th</sup>	22 <sup>nd</sup>
October	27 <sup>th</sup>	20 <sup>th</sup>
November	24 <sup>th</sup>	17 <sup>th</sup>
December	29 <sup>th</sup>	22 <sup>nd</sup>

Council has historically not had a January meeting, and has brought forward the December meeting to a week or more before Christmas. It is suggested that the December meeting would be on Thursday 15th December with the briefing to be held on the 8th.

Council may want to consider the amount of time between the December 2021 meeting, which is to be held Thursday December 15<sup>th</sup>, and the February meeting (assuming no January meeting) which is to be Thursday 24<sup>h</sup> February. An option for Council is to have the February meeting earlier in the month. The suggested date is Thursday 10<sup>th</sup> February, with the briefing held on Thursday 3rd February. The March meeting would be held as per normal.

It is recommended

- That Council meets on the last Thursday of the Month
- That Council meetings commence at 6pm
- That Council has an open agenda briefing session on the Thursday before the Council meeting commencing at 6pm.
- That Council has closed strategic forums on the same Thursday as the Council briefings commencing at a time convenient to Council.

That the changes commence February 2022.

### **CONSULTATION**

Surrounding Local Governments

<b>Local Government</b>	<b>When</b>	<b>Time</b>
Shire of Collie	Every 3rd Thursday	7pm
Shire of Bridgetown - Greenbushes	Last Thursday of the month	5.30pm
Shire of Kojonup	3rd Tuesday of the month	3pm
Shire of West Arthur	3rd Tuesday of the month	6pm
Shire of Donnybrook - Balingup	4th Wednesday of the month	5pm
Shire of Nannup	4th Thursday of the month	5.30pm
Shire of Cranbrook	3rd Wednesday of the Month	3pm
Shire of Manjimup	Every 3rd Thursday	5.30pm

### **STATUTORY OBLIGATIONS**

Section 5.25(1)(g) of the Local Government Act 1995 provides for the giving of public notices of the date and agenda for Council; or Committee meetings.

Regulation 12(1) of the Local Government (Administration) Regulations 1996 provides: -

- (1) At least once each year a local government is to give local public notice of the dates on which and time and place at which –
  - a. (a) The ordinary council meetings; and
  - b. The committee meetings that are required under the Act to be open to member of the public or that are proposed to be open to the members of the public, are to be held in the next 12 months.

In accordance with section 5.25(1)(g) of the Local Government Act 1995 and regulation 12 of the Local Government (Administration) Regulation 1996, Council is required to endorse

the proposed meeting dates and give local public notice of the purpose, date and time of Committee and Council meeting to be held over the following 12 month period.

In accordance with Regulations 12 of the Local Government (Administration) Regulations 1996 an advertisement will be placed in the local community paper. In addition, this advertisement will be placed on the Shire's website and on the Shire's notice boards.

**POLICY IMPLICATIONS** - Nil

**BUDGET /FINANCIAL IMPLICATIONS**

Advertising Costs of approximately \$500

**STRATEGIC IMPLICATIONS** - Nil

**VOTING REQUIREMENT**

Simple Majority

**COUNCIL DECISION & OFFICER RECOMMENDATION – Item 10.4.1**

**MOVED:** Cr Helen C O'Connell

**SECONDED:** Cr Adrian Price

1. That Council meetings are held on a Thursday commencing at 6pm on the following dates:

10<sup>th</sup> February 2022

31<sup>st</sup> March 2022

28<sup>th</sup> April 2022

26<sup>th</sup> May 2022

30<sup>th</sup> June 2022

28<sup>th</sup> July 2022

25<sup>th</sup> August 2022

29<sup>th</sup> September 2022

27<sup>th</sup> October 2022

24<sup>th</sup> November 2022

15<sup>th</sup> December 2022

2. That open Agenda briefings be held 1 week before Council meetings on a Thursday commencing at 6pm.
3. That Closed strategic forums be on the same Thursday as the Agenda briefings commencing at a time convenient to Council.

**CARRIED 9/0**

**Res 21/11/170**

***Note: The reason for changing the February meeting forward is to reduce the time between the last meeting of 2021 and the first meeting of 2022.***

#### 10.4.2 Rylington Park Charter for Adoption

<b>Location:</b>	Rylington Park
<b>Applicant:</b>	Not applicable
<b>File:</b>	LS/62/009
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16 March 2020
<b>Author:</b>	Dale Putland – Chief Executive Officer
<b>Authorizing Officer:</b>	Dale Putland– Chief Executive Officer
<b>Attachments:</b>	Attachment 1: Rylington Park Charter

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#### **PURPOSE**

Council to consider adopting the Charter for Rylington Park and establish a Rylington Park Council Committee to assist the CEO to oversee the Rylington Park operations and future transition to new management arrangements.

#### **BACKGROUND**

When the Rylington Park Management Committee Inc relinquished the Rylington Park assets to the Shire of Boyup Brook, the Shire agreed to 15 conditions. One of these conditions was to develop a Charter for Rylington Park on the wishes of Eric Farleigh with submissions from the community. This Charter was to be approved by the Rylington Park / Shire Committee.

At the Ordinary Council Meeting on the August 26<sup>th</sup>, 2021, Council resolved to commence preparation of a charter using the submissions made in January 2020 and consult further with the community and the Rylington Park Management Committee Inc to ensure that the Charter accorded with Mr Farleigh's wishes.

The draft charter was developed in consultation with the Rylington Park Management Committee Inc. and was advertised for public comment on the Shire website, Facebook page and via the Shire newsletter.

#### **COMMENT**

No submissions were received by the Shire objecting to the Charter. However, one submission requested that the amount of money that might be distributed by Rylington Park for community projects be capped at a set amount. The author stating the following *"I feel maybe a limit of 25% the final profit after all taxes, expenses, etc. may be a fair amount"*. It is recommended that a limit is not set in the Charter and that the amount to be allocated be determined on an annual basis.

Verbal comments to Councillors and Shire staff suggest that the charter has broad support and is viewed favourably by the community. Additionally, the draft charter was used as a basis for an MOU between the Shire and Edith Cowan University which was signed on 29<sup>th</sup> October 2021.

It is recommended that Council adopt the charter to guide future uses and management arrangements for Rylington Park.

It is further recommended that Council establish a formal Committee of Council to assist the CEO to oversee the Rylington Park operations and future transition to new management arrangements. This will assist the CEO in ensuring that farming operations are being managed effectively and efficiently, assist in developing a long-term financial plan for Rylington Park and provide Council with a reference group to guide transition to new management arrangements.

### **CONSULTATION**

Shire Councillors  
Rylington Park Management Committee Incorporated (RPMCI) Committee members  
Edith Cowan University  
Shire of Boyup Brook community

### **STATUTORY ENVIRONMENT**

Local Government Act 1995 - Sections 5.8 to 5.10

#### **5.8. *Establishment of committees***

*A local government may establish\* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.*

*\* Absolute majority required.*

#### **5.9. *Committees, types of***

*(1) In this section —*

***other person*** means a person who is not a council member or an employee.

*(2) A committee is to comprise —*

- (a) council members only; or*
- (b) council members and employees; or*
- (c) council members, employees and other persons; or*
- (d) council members and other persons; or*
- (e) employees and other persons; or*
- (f) other persons only.*

#### **5.10. *Committee members, appointment of***

*(1) A committee is to have as its members —*

- (a) persons appointed\* by the local government to be members of the committee (other than those referred to in paragraph (b)); and*
- (b) persons who are appointed to be members of the committee under subsection (4) or (5).*

*\* Absolute majority required.*

(2) *At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1)(a) to at least one of those committees as the local government decides.*

(3) *Section 52 of the Interpretation Act 1984 applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the council.*

(4) *If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.*

(5) *If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish —*

(a) *to be a member of the committee; or*

(b) *that a representative of the CEO be a member of the committee,*

*the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee.*

*[Section 5.10 amended: No. 16 of 2019 s. 18.]*

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

It is recommended that the Shire develop a future management strategy and long term financial plan for Rylington Park Institute to ensure that sufficient funds are invested into the farm for its continued use as a high value training and research establishment.

#### **STRATEGIC IMPLICATIONS**

Nil

#### **VOTING REQUIREMENT**

Absolute Majority required: Yes.

#### **Economic Implications**

Establishment of the Rylington Park Institute as centre for research with a Western Australian based university will likely lead to increased economic opportunities for farmers and associated industries in the Boyup Brook Shire.

#### **Social Implications**

Nil

**Environmental Implications**

Nil

**MOVED INTO COMMITTEE**

**MOVED:** Cr Helen C O'Connell

**SECONDED:** Cr Sarah E G Alexander

That the Council move into a committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1.1 to allow members free discussion on the matter.

**CARRIED 9/0**

**Res 21/11/171**

**MOVED OUT OF COMMITTEE**

**MOVED:** Cr Darren E King

**SECONDED:** Cr Philippe Kaltenrieder

That the Council moves out of committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1.

**CARRIED 9/0**

**Res 21/11/172**

**OFFICER RECOMMENDATION - ITEM 10.4.2**

That Council resolve to:

1. Adopt the Charter of Rylington Park Institute for Agricultural Training and Research.
2. Establish the Rylington Park Committee and appoint interested Councillors to the Committee.
3. Appoint Councillors ....., ....., ..... and ..... to the Rylington Park Committee.

**AMENDEMENT – ITEM 10.4.2**

**MOVED:** Cr Steele Alexander

**SECONDED:** Cr Darren King

That point 1. "Adopt the Charter of Rylington Park Institute for Agricultural Training and Research " be dealt with as a separate item.

**CARRIED 9/0**

**Res 21/11/173**

**MOTION**

**MOVED:** Cr Kevin Moir

**SECONDED:** Cr Darren King

Adopt the Charter of Rylington Park Institute for Agricultural Training and Research with a minor change, remove the wording *"Provide a financial contribution to community based projects from profits resulting from the operation of the Rylington Park facility"* and replace with *"Contribute to community based projects and activities"*.



**MOTION**

**MOVED: Cr Helen C O'Connell**

**SECONDED: Cr Darren King**

- Establish the Rylington Park Committee and appoint interested Councillors to the Committee.
- Appoint Cr Darren King, Cr Charles Caldwell, Cr Kevin Moir, Cr Helen C O'Connell and Cr Richard Walker to the Rylington Park Committee.

**CARRIED 9/0**

**Res 21/11/174**

**11 COMMITTEE MINUTES**

**11.1 Audit and Finance Committee Minutes – 21 October 2021**

**COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 11.1**

**MOVED: Cr Steele Alexander**

**SECONDED: Cr S E G Alexander**

**That the unconfirmed minutes of the Audit and Finance Committee Meeting held on Thursday 21 October 2021 be received.**

**CARRIED 9/0**

**Res 21/11/175**

**11.2 Local Emergency Management Committee Minutes – 3 November 2021**

**COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 11.2**

**MOVED: Cr S E G Alexander**

**SECONDED: Cr Helen C O'Connell**

**That the unconfirmed minutes of the Local Emergency Management Committee held on Wednesday 3 November 2021 be received.**

**CARRIED 9/0**

**Res 21/11/176**

**12 MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**Nil**

**13 URGENT BUSINESS BY APPROVAL OF THE PRESIDENT OR A MAJORITY OF COUNCILLORS PRESENT**

<b>13.1 Acquisition of Construction and Maintenance Materials Policy</b>
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<b>Location:</b>	Shire Boyup Brook
<b>Applicant:</b>	N/A
<b>File:</b>	Policy
<b>Disclosure of Officer Interest:</b>	None
<b>Date:</b>	28 October 2021
<b>Author:</b>	Wayne Butler (Manager Works and Services)
<b>Authorizing Officer:</b>	Dale Putland (Chief Executive Officer)
<b>Attachments:</b>	Yes: Proposed Acquisition of Road Building Materials Policy

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**SUMMARY**

Council is requested to consider and adopt a new Works policy as follows:

- *W.16 Acquisition of Construction and Maintenance Materials*

Policy W.16 is proposed to ensure that the Shire of Boyup Brook provides fair and equitable compensation to all landowners for the acquisition of road building materials and to formalize a procedure that has been in place for many years.

**BACKGROUND**

The Shire is experiencing some challenges in securing adequate gravel road building supplies from its own sources for the annual road construction and maintenance programs; this policy is a binding agreement that gives landowners confidence to work with the Shire for a mutual benefit.

**COMMENT**

Policy W.16 has been created so when sourcing materials for construction and maintenance purposes from private land the shire will do so in consultation with the landowner or his/her authorised representative as per Schedule 3.2 of the Local Government Act 1995.

## **CONSULTATION**

Chief Executive Officer

Deputy Chief Executive Officer

Manager Works and Services

## **STATUTORY OBLIGATIONS**

The Local Government Act prescribes that the role of Council includes:

A. Section 3.27 of the Local Government Act 1995 states:

*Particular things a Local Government can do on land that is not Local Government Property-*

- 1. A Local Government may, in performing its general functions, do any of the things prescribed in Schedule 3.2 even though the land in which it is done is not Local Government property and Local Government does not have consent to do it;*
- 2. Schedule 3.2 may be amended by Regulation; and*
- 3. If Schedule 3.2 expressly states that this subsection applies, subsection (1) does not authorise anything to be done on land that is being used as a site or curtilage of a building or has been developed in any other way or is cultivated.*

B. Schedule 3.2 of the Local Government Act 1995 states:

*Take from land any native growing or dead timber, earth, stone, sand or gravel that, in its opinion, the Local Government requires for making or repairing a thoroughfare, bridge, culvert, fence or gate.*

C. Schedule 3.6 of the Local Government Act 1995 states:

*The Local Government may] Deposit and leave on land adjoining the thoroughfare any timber, earth, stone, sand, gravel and other material that persons engaged in making or repairing a thoroughfare, bridge, culvert, fence or gate do not, in the Local Government's opinion, require.*

D. Schedule 3.22 of the Local Government Act 1995 stipulates that an owner or occupier of land is to be compensated by the Local Government for any damages sustained through the performance of its functions under this Act.

## **POLICY IMPLICATIONS**

This item impacts no other policies.

**BUDGET/FINANCIAL IMPLICATIONS**

Landowners will be compensated for road building materials extracted from there land as listed in the prevalent Shire of Boyup Brook fee and charges listing. Costs will be included as part of the road construction or maintenance project budget.

**STRATEGIC IMPLICATIONS**

Nil

**SUSTAINABILITY IMPLICATIONS**

N/A

**VOTING REQUIREMENTS**

Simple majority

**COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 13.1**

**MOVED: Cr Kevin Moir**

**SECONDED: Cr Charles Caldwell**

**That Council adopt the new *Acquisition of Construction and Maintenance Materials* Policy W.16, as presented.**

**CARRIED 9/0**

**Res 21/11/177**

### 13.2 CoMHAT Action Team Council Representation

<b>Location:</b>	<i>N/A</i>
<b>Applicant:</b>	<i>N/A</i>
<b>Disclosure of Officer Interest:</b>	<i>None</i>
<b>Author:</b>	<i>Maria Lane – Executive Assistant</i>
<b>Authorizing Officer:</b>	<i>Dale Putland - Chief Executive Officer</i>
<b>Attachments:</b>	<i>Nil</i>

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#### **SUMMARY**

The purpose of this report is for Council to consider the nomination of a Council member to represent the Shire on the CoMHAT Action Team. The team meet on a bi-monthly basis at 1330h at the Country Women's Association Hall on Forrest St, Boyup Brook.

#### **BACKGROUND**

In 2016, the Public Health Act 2016 was introduced to provide a modern more flexible and risk-based approach to public health regulation. Part 2, division 2 stipulates that a local government must initiate, support and manage public health planning for its district. The Shire can achieve this by partnering with key agencies and community groups who are already working to influence the health and wellbeing of the local community.

CoMHAT have been working with the Mental Health Commission and South West Community Alcohol & Drug Service to create a Community Wellbeing Plan.

#### **CONSULTATION**

CoMHAT

#### **STATUTORY OBLIGATIONS**

*Public Health Act, 2016*

Section 5.2 of the *Local Government Act 1995* (the Act), has application as follows:

**5.2. Administration of local governments**

*The council of a local government is to ensure that there is an appropriate structure for administering the local government.*

Further, s.5.10.(1) and (4) of the Act have application, as follows:

**5.10. Committee members, appointment of**

- (1) A committee is to have as its members —
  - (a) persons appointed\* by the local government to be members of the committee (other than those referred to in paragraph (b)); and
  - (b) persons who are appointed to be members of the committee under subsection (4) or (5).

*\* Absolute majority required.*

- (4) If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.

Finally, s.5.11A.(1) and (2) of the Act also have application, as follows:

**5.11A. Deputy committee members**

- (1) The local government may appoint\* a person to be a deputy of a member of a committee and may terminate such an appointment\* at any time.

*\* Absolute majority required.*

- (2) A person who is appointed as a deputy of a member of a committee is to be —
  - (a) if the member of the committee is a council member — a council member; or

**POLICY IMPLICATIONS**

Nil

**BUDGET/FINANCIAL IMPLICATIONS**

Councillor and/or Administration staff's time to attend the meetings.

### **STRATEGIC IMPLICATIONS**

Relevant excerpt from the Adopted Boyup Brook Strategic Community Plan 2021 - 2031.

**1**

## **Support a healthy, active, vibrant community**

- 1.1 Facilitate access to health facilities, services and programs to achieve good general and mental health wellbeing in the community
- 1.2 Provide access to community, sport and recreation facilities
- 1.3 Facilitate access to sport and recreation services and programs
- 1.4 Promote community participation, interactions and connections
- 1.5 Retain and grow population

### **SUSTAINABILITY IMPLICATIONS**

- **Environmental**  
There are no known significant environmental issues.
- **Economic**  
There are no known significant economic issues.
- **Social**  
There are no known significant social issues.

### **VOTING REQUIREMENTS**

Simple majority

### **COUNCIL DECISION & OFFICER RECOMMENDATION – Item 13.2**

**MOVED:** Cr Darren King

**SECONDED:** Cr Helen C O’Connell

**That Council nominate Cr Adrian Price as a Council representative and Cr Darren E King as a proxy to be on the CoMHAT Action Team.**

**CARRIED 9/0**

**Res 21/11/178**

**14 CONFIDENTIAL MATTERS – BEHIND CLOSED DOORS**

<b>14.1 Australia Day – Annual Awards</b>
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*(confidential matter was dealt with behind closed doors)*

**15 CLOSURE OF MEETING**

There being no further business the Shire President, Cr Walker thanked all for attending and declared the meeting closed at 8.00pm.







# Attachment 10.2.1 Shire of Boyup Brook

Payments 01/11/2021 - 30/11/2021  
(GST Inclusive Accordingly)

Chq/EFT	Date	Name	Description	Amount
20541	05/11/2021	Charles Angus Dominic Caldwell	Refund Council Election Nomination Fee	-80.00
20542	05/11/2021	Lachlan Chilwell	Refund Council Election Nomination Fee	-80.00
20543	05/11/2021	Neil Stuart Derrick	Refund Council Election Nomination Fee	-80.00
TOTAL MUNI CHEQUES to 30 November 2021				-240.00



Chq/EFT	Date	Name	Description	Amount
EFT11542	05/11/2021	A & L Printers	Fire Break Order Books 2021-2022	-1,026.00
EFT11543	05/11/2021	Ampol Petroleum Distributors Pty Ltd (previously Caltex Energy WA)	Fuel Oct2021	-12,001.79
EFT11544	05/11/2021	Aquatic Services WA Pty Ltd	LRCI Swimming Pool Upgrades - Commission Chemical Controller	-1,100.00
EFT11545	05/11/2021	Argos Fire Safety Pty Ltd	VBFB Safety Equipment	-8,250.00
EFT11546	05/11/2021	Australia Post	Postage Oct2021	-464.43
EFT11547	05/11/2021	Australian Services Union	Payroll Deductions	-51.80
EFT11548	05/11/2021	BBG Plumbing	Depot Office - Disconnect Taps	-140.80
EFT11548	05/11/2021	BBG Plumbing	Flax Mill Caravan Park - Install Heat Pump Ensuite 5-6	-3,625.60
EFT11549	05/11/2021	BP Medical	Medical Supplies	-483.13
EFT11550	05/11/2021	Benara Nurseries	Town Streetscaping - Trees	-296.34
EFT11551	05/11/2021	BizLinQ Technology Pty Ltd	MS Office 365 ProPlus and Project Plan Subscription 21/10/2021 - 20/11/2021	-652.34
EFT11552	05/11/2021	Black Box Control Pty Ltd	Monthly Grader Tracking Service Nov2021	-115.50
EFT11553	05/11/2021	Blackwoods (Also Refer Protector Alsaf)	Depot PPE	-322.23
EFT11554	05/11/2021	Boyup Brook District High School	Graduation Donations - Shire President's Award and Rylington Park	-250.00
EFT11555	05/11/2021	Boyup Brook Family Playgroup Inc	Rylington Park Donation 2021-22	-1,000.00
EFT11556	05/11/2021	Boyup Brook Tourism Association Inc.	Citizenship Ceremony Gifts	-69.00
EFT11556	05/11/2021	Boyup Brook Tourism Association Inc.	Tourist Centre - Shire Contribution to Electricity 13/08/2021-11/10/2021	-234.19
EFT11557	05/11/2021	Boyup Brook Tyre Service	P200 Ford Ranger Duel Cab - Parts	-200.00
EFT11557	05/11/2021	Boyup Brook Tyre Service	P224 John Deere 622G Grader - Repairs	-164.49
EFT11557	05/11/2021	Boyup Brook Tyre Service	P202 Isuzu 4T Crane/Hiab Truck - Parts	-375.00
EFT11557	05/11/2021	Boyup Brook Tyre Service	P196 Komatsu 555 Grader - Parts	-700.00
EFT11558	05/11/2021	Bridgetown Carpets & Floorcoverings	LRCI Swimming Pool Upgrades - Vinyl Flooring	-28,178.00
EFT11559	05/11/2021	Commander	Commander System Monthly Rental 20/11/2021 - 19/12/2021	-225.96
EFT11560	05/11/2021	Department of Fire & Emergency Services	ESL on Shire Properties 2021-22	-3,279.91
EFT11561	05/11/2021	DSAK Pty Ltd (Manjimup and Bridgetown Retravision)	VBFB Vehicles - Toolboxes for Storage	-301.46
EFT11562	05/11/2021	EcoPrint Supplies	Medical Centre - Toner	-433.40
EFT11563	05/11/2021	Eric Muncey	Refund Council Election Nomination Fee	-80.00
EFT11564	05/11/2021	Focus Networks	IT Health Check 2021- Balance Payment	-3,135.00
EFT11565	05/11/2021	G&M Detergents	Town Hall - Cleaning Supplies	-198.00
EFT11566	05/11/2021	Hales Electrical	Flax Mill Caravan Park - Connect Heat Pump Ensuite 5-6	-539.00
EFT11566	05/11/2021	Hales Electrical	Flax Mill Caravan Park - Investigate Ablutions Fault	-275.00
EFT11567	05/11/2021	Harcourts Bridgetown (ttff W W Unit Trust T/as)	32 and 34 Bridge St - Deposit for Offer and Acceptance	-2,000.00
EFT11568	05/11/2021	Haycom Technology	Medical Centre IT Consulting Fees Oct2021	-1,464.10
EFT11569	05/11/2021	Helen Christine O'Connell	Refund Council Election Nomination Fee	-80.00
EFT11570	05/11/2021	Instant Sea Containers Pty Ltd	Depot - Sea Container	-4,895.00
EFT11571	05/11/2021	Landgate	Mining Tenements Sep2021	-41.30
EFT11572	05/11/2021	Metal Artwork Creations	Desk Name Plaque - Cr Caldwell	-55.00
EFT11573	05/11/2021	Moore Australia (WA) Pty Ltd (formerly Moore Stephens WA)	WALGA Tax Webinar 29/10/2021 - Payroll Officer	-253.00
EFT11574	05/11/2021	Nara Training and Assessing Pty Ltd	White Card Training - Depot Staff	-200.00
EFT11575	05/11/2021	Neverfail Springwater Limited	Council Chambers - Water	-203.80
EFT11575	05/11/2021	Neverfail Springwater Limited	Medical Centre - Water	-104.40
EFT11576	05/11/2021	O'Connell, SJ & HC	LRCI Flax Mill Upgrades - Scrutching Room Recladding First Payment	-30,000.00
EFT11577	05/11/2021	Old Dog Dirt & Diesel	P225 Isuzu Giga Prime Mover - Repairs	-829.00
EFT11578	05/11/2021	Philippe Kaltenrieder	Refund Council Election Nomination Fee	-80.00
EFT11579	05/11/2021	Phoenix Petroleum	Rylington Park - Fuel Oct2021	-2,951.26
EFT11580	05/11/2021	RICOH Business Centre (Dodima Pty Ltd)	Admin Toner	-362.00
EFT11581	05/11/2021	Rae Jannine Douglas	Reimburse HR Management Cert IV 50%	-490.00
EFT11582	05/11/2021	Raymond Sciano	Reimburse P202 Isuzu Tip Truck Diesel Purchase	-120.00
EFT11583	05/11/2021	Richard Firth Walker	Refund Council Election Nomination Fee	-80.00
EFT11584	05/11/2021	SOS Office Equipment	Photocopier Billing Oct2021 including Community Newsletters	-1,489.59
EFT11585	05/11/2021	Sarah Elizabeth Grace Alexander	Refund Council Election Nomination Fee	-80.00
EFT11586	05/11/2021	St Mary's Parents and Friends Association	Sandakan Service Catering	-2,250.00
EFT11587	05/11/2021	Stephen & Yvonne Dent	3 Reid PI MWS House - Water Usage 20/05/2021-03/08/2021	-29.28
EFT11588	05/11/2021	Surplus Parts Co	Road Work Signs	-1,980.00
EFT11589	05/11/2021	Synergy (Electricity Generation and Retail Corporation t/as)	Electricity Across Shire Facilities to 28/10/2021	-12,519.95
EFT11590	05/11/2021	Taylor Burrell Barnett (Taylor & Burrell Unit Trust	Draft Local Planning Strategy Preparation Sep2021	-1,442.10
EFT11591	05/11/2021	Telstra Corporation Limited	Telephone Across Shire Facilities to 01/11/2021	-1,022.33
EFT11592	05/11/2021	The Dog Tidy Company (Animal Care Equipment & Service Australia Pty Ltd)	Animal Hygiene Supplies	-388.65
EFT11593	05/11/2021	Top Marks IT Solutions	Rylington Park - Internet Security Renewal	-41.97
EFT11594	05/11/2021	Treehouse Coffee Lounge (Webb & Troeger)	Catering Oct2021	-289.50
EFT11595	05/11/2021	Trophies West	Honour Board Name Plaques	-82.60
EFT11596	05/11/2021	Vasse Weed & Pest Control (Warren Pest Control)	Dinninup Showgrounds - Treat Active Termites	-370.00
EFT11597	05/11/2021	WALGA	Elected Members Induction Program for CEO	-240.00
EFT11598	05/11/2021	WR White & Son	Rylington Park - Ram Purchases x 3	-2,970.00
EFT11599	05/11/2021	Wal's Welding, Fabrication and Repairs	VBFB Fast Fill Trailers - Parts	-770.00
EFT11599	05/11/2021	Wal's Welding, Fabrication and Repairs	Workshop Consumables	-174.68
EFT11600	05/11/2021	WeatherSafe WA	Refund Fees for Cancelled Building Application	-235.38
EFT11601	05/11/2021	Westcoast Livestock Pty Ltd	Rylington Park - Ram Purchases x 10	-19,030.00
EFT11602	05/11/2021	Winc Australia Pty Limited	Admin Stationery	-100.48
EFT11603	05/11/2021	Youanme	Medical Centre - Staff Farewell Gift	-18.50
EFT11603	05/11/2021	Youanme	Depot PPE	-98.85
EFT11604	05/11/2021	activ8me (Australian Private Networks Pty Ltd)	GP House and Rylington Park Internet and Phone Oct-Nov2021	-214.16
EFT11605	22/11/2021	Pivotel	GPS Tracking Service - Grader and Transfer Station Nov2021	-65.00
EFT11606	22/11/2021	ABCO Products Pty Ltd	Various Shire Buildings - Cleaning Supplies	-2,315.05
EFT11607	22/11/2021	AFGR1 Equipment Australia Pty Ltd	P226 Ammann AP240 Multityre Roller - Parts	-45.98
EFT11607	22/11/2021	AFGR1 Equipment Australia Pty Ltd	Gardens - Expendable Tools	-83.56
EFT11608	22/11/2021	AT Plumbing & Gas	Tennis Complex - Repair Damaged Septic Pipe	-558.13
EFT11609	22/11/2021	Amity Signs	Traffic and Road Signage	-5,069.90
EFT11610	22/11/2021	Ampol Petroleum Distributors Pty Ltd (previously Caltex Energy WA)	Fuel Nov2021	-2,602.28
EFT11611	22/11/2021	Aquatic Services WA Pty Ltd	Swimming Pool - Chemicals	-3,089.90
EFT11612	22/11/2021	Australian Services Union	Payroll Deductions	-51.80
EFT11613	22/11/2021	BBG Plumbing	Flax Mill Caravan Park - Disconnect Overflow Ablution Block	-121.00
EFT11614	22/11/2021	BOC Limited	Gas Cylinder Rental Oct2021	-62.14
EFT11615	22/11/2021	BP Medical	Medical Supplies	-326.70



Chq/EFT	Date	Name	Description	Amount
EFT11616	22/11/2021	Barrett & Sons Pty Ltd (The Trustee for Barrett Building Trust)	LRCI Flax Mill Caravan Park Upgrades - Camp Kitchen	-4,600.00
EFT11617	22/11/2021	Blackwood Basin Group Inc	Community Grant Funding 2021/22 - Perup Flora and Fauna App	-2,750.00
EFT11618	22/11/2021	Blackwood Plant Hire	Grave Site Preparation	-1,485.00
EFT11619	22/11/2021	Blackwoods (Also Refer Protector Alsaf)	Depot PPE	-141.37
EFT11620	22/11/2021	Boyup Brook Co - Operative	Rylington Park - Purchases Oct2021	-1,613.40
EFT11620	22/11/2021	Boyup Brook Co - Operative	Purchases Oct2021	-2,132.60
EFT11621	22/11/2021	Boyup Brook Community Resource Centre	Community Grant Funding 2021/22 - Super Seniors Forum	-1,100.00
EFT11621	22/11/2021	Boyup Brook Community Resource Centre	Boyup Brook Gazette Advertising Nov2021	-315.00
EFT11621	22/11/2021	Boyup Brook Community Resource Centre	Training Room Hire - 2 Days	-221.25
EFT11622	22/11/2021	Boyup Brook Farm Supplies (Lakewood Downs Pty Ltd)	Purchases Sep-Oct2021	-3,339.62
EFT11622	22/11/2021	Boyup Brook Farm Supplies (Lakewood Downs Pty Ltd)	Rylington Park - Purchases Oct2021	-19.43
EFT11623	22/11/2021	Boyup Brook IGA	Purchases Oct2021	-459.00
EFT11624	22/11/2021	Boyup Brook Pharmacy (Westphal Family Trust)	BBELC and Pool First Aid Supplies	-138.60
EFT11625	22/11/2021	Boyup Brook Pistol Club	Community Grant Funding 2021/22 - Safety Signage and Lighting	-1,000.00
EFT11626	22/11/2021	Boyup Brook Sub-Branch The Returned & Services League of Australia WA Branch Inc	Community Grant Funding 2021/22 - Premises Fit-out	-3,300.00
EFT11627	22/11/2021	Boyup Brook Tyre Service	P229 Mitsubishi MR Triton GLX 1HGZ104 - Tyres	-1,200.00
EFT11627	22/11/2021	Boyup Brook Tyre Service	P219 Mitsubishi MR4W20 Triton - Repairs	-44.00
EFT11628	22/11/2021	Bridgetown Boarding Kennels & Cattery	Animal Impound Fees Sep-Oct2021	-654.50
EFT11629	22/11/2021	Bridgetown Muffler & Towbar Centre	Road Maintenance Supplies	-950.00
EFT11629	22/11/2021	Bridgetown Muffler & Towbar Centre	VBFB Fire Trailers - Parts	-90.00
EFT11630	22/11/2021	Bridgetown Timber Sales	LRCI Flax Mill Caravan Park - Camp Kitchen Upgrade	-252.38
EFT11630	22/11/2021	Bridgetown Timber Sales	Expendable Tools	-87.93
EFT11630	22/11/2021	Bridgetown Timber Sales	Craft Hut - Repairs	-136.80
EFT11630	22/11/2021	Bridgetown Timber Sales	YAK Shack - Repairs	-42.24
EFT11631	22/11/2021	Bunnings Group Ltd	Depot Workshop Maintenance Supplies	-613.49
EFT11632	22/11/2021	Cleanaway Daniels Services Pty Ltd	Medical Centre - Sharps Disposal Oct2021	-211.17
EFT11633	22/11/2021	Country Music Club Of Boyup Brook WA Inc	Community Grant Funding 2021/22 - Country Music Festival	-16,500.00
EFT11634	22/11/2021	Donnybrook Panel Beaters	P219 Mitsubishi MR4W20 Triton - Repairs	-1,316.62
EFT11635	22/11/2021	DSAK Pty Ltd (Manjimup and Bridgetown Retraivision)	VBFB Vehicles - Toolboxes for Storage	-335.54
EFT11636	22/11/2021	Elliott's Small Engines (NF & GA Elliott t/as)	Depot Expendable Tools	-201.00
EFT11637	22/11/2021	Focus Networks	IT Managed Services Setup - Deposit	-3,160.30
EFT11637	22/11/2021	Focus Networks	Monthly Device Management Fees Oct2021	-2,825.90
EFT11638	22/11/2021	Fuel Brothers WA.Com Pty Ltd	Fuel Sep2021	-86.33
EFT11638	22/11/2021	Fuel Brothers WA.Com Pty Ltd	Medical Centre - Coffee Mugs	-23.60
EFT11639	22/11/2021	Garvey Investments Pty Ltd t/as ARB Bunbury	Workshop Expendable Tools	-480.00
EFT11640	22/11/2021	Great Southern Shearing Pty Ltd	Rylington Park - Shearer Training	-4,175.05
EFT11641	22/11/2021	Greenacres Turf Group	Swimming Pool and Tourist Centre - Turf	-238.50
EFT11642	22/11/2021	Harding Contracting	Rylington Park - Contract Shearing	-612.61
EFT11643	22/11/2021	Hare & Forbes Pty Ltd	Workshop Tools	-2,017.50
EFT11644	22/11/2021	Hastie Waste	Rylington Park - Bulk Waste Collection Oct2021	-95.00
EFT11645	22/11/2021	Hersey's Safety Pty Ltd	Workshop Consumables and Expendable Tools	-279.95
EFT11647	22/11/2021	Howard Porter (t/f The Lombardi No 1 Family Trust t/as)	Heavy Plant Replacement - Drop Deck Semi Trailer and Hydraulic Winch	-156,887.00
EFT11648	22/11/2021	IPEC Pty Ltd (Toll)	Freight Oct2021	-240.69
EFT11649	22/11/2021	IT Vision	SynergySoft Upgrade	-1,320.00
EFT11650	22/11/2021	Intermode Pty Ltd	Depot, Admin and BBELC Internet Nov2021	-329.97
EFT11651	22/11/2021	KA & LJ Chambers	Remembrance Day Wreath	-100.00
EFT11651	22/11/2021	KA & LJ Chambers	Citizenship Ceremony Floral Arrangements	-65.00
EFT11652	22/11/2021	Komatsu Australia Pty Ltd	Workshop Consumables	-195.03
EFT11652	22/11/2021	Komatsu Australia Pty Ltd	P196 and P212 Komatsu 555 Graders - Service Kits	-586.41
EFT11653	22/11/2021	LG People and Culture	Workforce Plan - Final Payment	-2,475.00
EFT11654	22/11/2021	Lamat Cleaning Services	Cleaning of Caravan Park and Flax Mill Grounds Oct2021	-540.00
EFT11654	22/11/2021	Lamat Cleaning Services	Cleaning of Various Shire Buildings Nov2021	-3,745.00
EFT11655	22/11/2021	Local Government Professionals Australia WA	Local Government Membership Bronze 2021-22	-550.00
EFT11656	22/11/2021	Lotta Pty Ltd	Catering Nov2021	-140.00
EFT11657	22/11/2021	Manjimup Liquid Waste	Dinninup Show Grounds - Septic Pump-out	-780.00
EFT11658	22/11/2021	Margaret River Office Products Depot	Paper Folding Machine	-1,598.30
EFT11659	22/11/2021	Marketforce Pty Ltd	Council Elections Notice in MBT 06/10/2021	-396.06
EFT11660	22/11/2021	Mathwin Transport	Swimming Pool Freight Oct2021	-156.20
EFT11661	22/11/2021	Mayanup Horse & Pony Club	Community Grant Funding 2021/22 - Cross Country Jumps	-2,150.00
EFT11662	22/11/2021	Metal Artwork Creations	Desk Name Plaque - Cr Caldwell	-17.60
EFT11663	22/11/2021	Mowers Plus	P227 Toro GR3420 Mower - Parts	-1,066.20
EFT11664	22/11/2021	Neverfail Springwater Limited	Council Chambers - Water	-29.65
EFT11665	22/11/2021	Old Dog Dirt & Diesel	P155 Bomag Multityre Roller - Parts	-656.75
EFT11666	22/11/2021	PARKQUIP	LRCI Flax Mill Caravan Park Camp Kitchen - King Size Barbecue Balance Payment	-6,333.25
EFT11667	22/11/2021	Paul Hick	Rylington Park - Shearer Training	-4,241.05
EFT11668	22/11/2021	QUBE Logistics (WA) Pty Ltd	Swimming Pool Freight Oct2021	-728.42
EFT11669	22/11/2021	RAW Animal Health (RAW Pty Ltd t/as)	Rylington Park - Sheep Vaccines	-365.20
EFT11670	22/11/2021	SUEZ Recycling and Recovery Pty Ltd (NSW)	Paper and Cardboard Recycling Collection Oct2021	-584.84
EFT11671	22/11/2021	Sprint Express	Freight Oct2021	-225.50
EFT11672	22/11/2021	Stephen & Yvonne Dent	3 Reid PI MWS House - Water Usage 03/08/2021-06/10/2021	-13.01
EFT11673	22/11/2021	Suez Recycling & Recovery (Perth) Pty Ltd	Waste Collection Oct2021	-7,268.81
EFT11674	22/11/2021	Sunny Sign Company Pty Ltd	Temporary Traffic Management Beacons	-226.16
EFT11675	22/11/2021	Synergy (Electricity Generation and Retail Corporation t/as)	Electricity Across Shire Facilities to 12/10/2021	-165.03
EFT11676	22/11/2021	T-Quip	P228 Toro Z Master 7000 52inch - Parts	-341.35
EFT11677	22/11/2021	Tasman Shearing (SJ&RC Thompson t/as)	Rylington Park - Shearer Training	-1,587.52
EFT11678	22/11/2021	Taylor Burrell Barnett (Taylor & Burrell Unit Trust t/as)	Draft Local Planning Strategy Preparation Oct2021	-969.10
EFT11679	22/11/2021	Telstra Corporation Limited	Telephone Across Shire Facilities to 22/10/2021	-976.47
EFT11680	22/11/2021	The Right Stuff for Landholders	Tourist Centre - Reticulation Supplies	-211.59
EFT11681	22/11/2021	Tonebridge Country Club Inc.	Community Grant Funding 2021/22 - Operating Assistance	-1,000.00
EFT11681	22/11/2021	Tonebridge Country Club Inc.	Catering for WALGA FCO Training	-180.00
EFT11682	22/11/2021	Treehouse Coffee Lounge (Webb & Troeger)	Catering Oct-Nov2021	-435.00
EFT11683	22/11/2021	Upper Blackwood Agricultural Society	BBELC - Dinninup Show Schedule Advertising 2021	-85.00



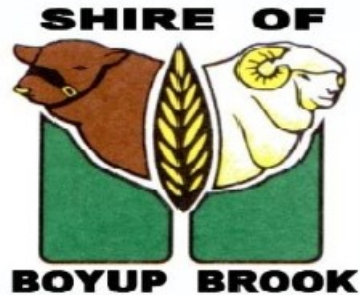
**Shire of Boyup Brook**  
**Payments 01/11/2021 - 30/11/2021**  
(GST Inclusive Accordingly)

Chq/EFT	Date	Name	Description	Amount
EFT11684	22/11/2021	WA Skills Training Pty Ltd	Front End Loader Training - 7 x Depot Staff	-3,300.00
EFT11685	22/11/2021	WALGA	Local Govt Elections 2021 - Composite Electoral Advertising Program	-2,970.00
EFT11686	22/11/2021	Winc Australia Pty Limited	Admin Stationery	-660.91
<b>TOTAL EFT PAYMENTS to 30 November 2021</b>				<b>-438,745.44</b>



Chq/EFT	Date	Name	Description	Amount
DD6907.1	10/11/2021	Sam & Carolyn Mallett Super Fund	Superannuation Contributions	-305.38
DD6907.2	10/11/2021	Public Sector Superannuation Accumulation Plan	Superannuation Contributions	-140.00
DD6907.3	10/11/2021	Aware Super	Payroll Deductions	-7,654.19
DD6907.4	10/11/2021	Rest Superannuation	Superannuation Contributions	-2,024.84
DD6907.5	10/11/2021	AMP Super Fund - SignatureSuper	Superannuation Contributions	-3,375.53
DD6907.6	10/11/2021	Australian Super	Superannuation Contributions	-1,730.13
DD6907.7	10/11/2021	Commonwealth Essential Super	Superannuation Contributions	-313.42
DD6907.8	10/11/2021	Colonial First State Superannuation	Superannuation Contributions	-462.64
DD6907.9	10/11/2021	MLC Super Fund	Superannuation Contributions	-230.82
DD6909.1	11/11/2021	Salary & Wages	Payroll Pay10Nov2021	-89,453.60
DD6927.1	24/11/2021	Sam & Carolyn Mallett Super Fund	Superannuation Contributions	-254.48
DD6927.2	24/11/2021	Public Sector Superannuation Accumulation Plan	Superannuation Contributions	-140.00
DD6927.3	24/11/2021	Aware Super	Payroll Deductions	-8,168.32
DD6927.4	24/11/2021	Rest Superannuation	Superannuation Contributions	-2,008.33
DD6927.5	24/11/2021	AMP Super Fund - SignatureSuper	Superannuation Contributions	-2,772.40
DD6927.6	24/11/2021	Australian Super	Superannuation Contributions	-1,723.38
DD6927.7	24/11/2021	Commonwealth Essential Super	Superannuation Contributions	-309.43
DD6927.8	24/11/2021	Colonial First State Superannuation	Superannuation Contributions	-530.08
DD6927.9	24/11/2021	MLC Super Fund	Superannuation Contributions	-230.82
DD6929.1	25/11/2021	Salary & Wages	Payroll Pay24Nov2021	-91,523.16
DD6939.1	01/11/2021	Westnet	Admin, Swimming Pool and Medical Centre Internet Nov2021	-289.85
DD6939.2	05/11/2021	Michelle Koster and Stephen Hughes	2 Reid PI FM House - Rent 22/11/2021-05/12/2021	-660.00
DD6939.3	05/11/2021	Stephen & Yvonne Dent	3 Reid PI MWS House - Rent 18/11/2021-01/12/2021	-600.00
DD6939.4	09/11/2021	De Lage Landen Pty Ltd	Rental Agreement for Photocopier DCVII-C5573 Nov2021	-184.80
DD6939.5	19/11/2021	Michelle Koster and Stephen Hughes	2 Reid PI FM House - Rent 06/12/2021-19/12/2021	-660.00
DD6939.6	19/11/2021	Stephen & Yvonne Dent	3 Reid PI MWS House - Rent 02/12/2021-15/12/2021	-600.00
DD6939.7	23/11/2021	AGDATA Holdings Pty Ltd	Rylington Park - Phoenix Accounting Software	-44.00
DD6907.10	10/11/2021	HESTA	Superannuation Contributions	-254.98
DD6927.10	24/11/2021	HESTA	Superannuation Contributions	-284.14
<b>TOTAL DD MUNI ACCOUNT TO 30 November 2021</b>				<b>-216,928.72</b>
DD301121	30/11/2021	Police Licensing	Police Claimed November 2021	-40,713.40
<b>TOTAL DD POLICE LICENSING ACCOUNT TO 30 November 2021</b>				<b>-40,713.40</b>
DD6939.8	25/11/2021	QK Technologies Pty Ltd	BBELC - QikKids Gateway Usage Oct2021	-11.62
<b>TOTAL DD BOYUP BROOK EARLY LEARNING CENTRE ACCOUNT TO 30 November 2021</b>				<b>-11.62</b>
<b>SUMMARY</b>				
<b>CHQ (Muni Account)</b>				-240.00
<b>DD</b>				-216,928.72
<b>EFT</b>				-438,745.44
<b>TOTAL</b>				<b>-655,914.16</b>
<b>ALL MUNI TRANS TO 30 November 2021</b>				<b>-655,914.16</b>
<b>DD (Police Licensing Account) TO 30 November 2021</b>				<b>-40,713.40</b>
<b>DD (Boyup Brook Early Learning Centre) TO 30 November 2021</b>				<b>-11.62</b>





# **SHIRE OF BOYUP BROOK**

## **MONTHLY FINANCIAL REPORT**

**30 NOVEMBER 2021**

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**SHIRE OF BOYUP BROOK**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE PERIOD ENDING 30 NOVEMBER 2021**

	<b>2021-22 ANNUAL BUDGET</b>	<b>2021-22 YTD ACTUAL</b>
<b>EXPENDITURE (Excluding Finance Costs)</b>	<b>\$</b>	<b>\$</b>
General Purpose Funding	(137,370)	(42,494)
Governance	(403,128)	(142,764)
Law, Order, Public Safety	(400,084)	(175,415)
Health	(1,569,527)	(471,243)
Education and Welfare	(319,914)	(126,477)
Housing	(152,907)	(48,073)
Community Amenities	(469,520)	(130,786)
Recreation and Culture	(1,117,428)	(276,208)
Transport	(3,976,680)	(485,660)
Economic Services	(651,458)	(127,521)
Other Property and Services	(688,914)	(122,339)
	(9,886,930)	(2,148,979)
<b>REVENUE</b>		
General Purpose Funding	3,867,689	3,522,071
Governance	0	0
Law, Order, Public Safety	158,689	76,005
Health	1,108,380	186,817
Education and Welfare	165,000	62,376
Housing	76,174	29,848
Community Amenities	223,600	211,926
Recreation and Culture	50,694	39,302
Transport	202,981	188,147
Economic Services	107,077	43,503
Other Property & Services	778,777	244,307
	6,739,061	4,604,302
<i><u>Increase(Decrease)</u></i>	(3,147,869)	2,455,323
<b>FINANCE COSTS</b>		
Housing	(2,268)	(1,186)
Recreation & Culture	(4,132)	(2,160)
Other Property & Services	(2,125)	0
Total Finance Costs	(8,525)	(3,346)
<b>NON-OPERATING REVENUE</b>		
Recreation & Culture	192,221	10,000
Transport	1,945,165	578,122
Economic Services	521,820	0
Total Non-Operating Revenue	2,659,206	588,122
<b>PROFIT/(LOSS) ON SALE OF ASSETS</b>		
Housing Profit	0	0
Transport Profit	0	0
Transport Loss	0	0
Total Profit/(Loss)	0	0
<b>NET RESULT</b>	(497,188)	3,040,099
<b>Other Comprehensive Income</b>		
Changes on revaluation of non-current assets	0	0
Total Abnormal Items	0	0
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(497,188)</b>	<b>3,040,099</b>

**SHIRE OF BOYUP BROOK**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE/TYPE**  
**FOR THE PERIOD ENDING 30 NOVEMBER 2021**

	<b>2021-22 ORIGINAL BUDGET</b>	<b>2021-22 YTD ACTUAL</b>
<b>Expenses</b>		
Employee Costs	(3,136,286)	(1,408,953)
Materials and Contracts	(2,352,591)	(362,304)
Utility Charges	(221,024)	(40,135)
Depreciation on Non-Current Assets	(3,586,939)	0
Interest Expenses	(8,525)	(3,346)
Insurance Expenses	(244,831)	(230,485)
Other Expenditure	(345,259)	(107,104)
	<b>(9,895,455)</b>	<b>(2,152,326)</b>
<b>Revenue</b>		
Rates	3,142,969	3,141,003
Operating Grants, Subsidies and Contributions	1,032,368	624,642
Fees and Charges	1,736,814	571,578
Interest Earnings	32,100	13,981
Other Revenue	794,810	253,098
	<b>6,739,061</b>	<b>4,604,303</b>
	<b>(3,156,394)</b>	<b>2,451,977</b>
Non-Operating Grants, Subsidies & Contributions	2,659,206	588,122
Profit on Asset Disposals	0	0
Loss on Asset Disposals	0	0
	<b>2,659,206</b>	<b>588,122</b>
<b>Net Result</b>	<b>(497,188)</b>	<b>3,040,099</b>
<b>Other Comprehensive Income</b>		
Changes on revaluation of non-current assets	0	0
<b>Total Other Comprehensive Income</b>	<b>0</b>	<b>0</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(497,188)</b>	<b>3,040,099</b>

**SHIRE OF BOYUP BROOK**  
**FINANCIAL ACTIVITY STATEMENT BY FUNCTION/PROGRAM**  
**FOR THE PERIOD ENDING 30 NOVEMBER 2021**

	2021-22 ORIGINAL BUDGET	2021-22 YTD BUDGET (a)	2021-22 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
<b>OPERATING REVENUE</b>	\$	\$	\$			
General Purpose Funding	725,725	360,046	381,068	21,022	Within Threshold	▲
Governance	0	0	0	Within Threshold	0.00%	
Law, Order Public Safety	158,689	119,819	76,005	(43,814)	57.65%	
Health	1,108,380	466,212	186,817	(279,396)	149.56%	
Education and Welfare	165,000	83,820	62,376	(21,444)	34.38%	
Housing	76,174	36,069	29,848	Within Threshold	20.84%	▲
Community Amenities	223,600	214,966	211,926	Within Threshold	Within Threshold	▲
Recreation and Culture	50,694	31,548	39,302	Within Threshold	(19.73%)	
Transport	202,981	185,794	188,147	Within Threshold	Within Threshold	▲
Economic Services	107,077	39,422	43,503	Within Threshold	Within Threshold	▲
Other Property and Services	778,777	138,775	244,307	105,532	(43.20%)	
	<b>3,597,097</b>	<b>1,676,471</b>	<b>1,463,299</b>	<b>(218,100)</b>		
<b>LESS OPERATING EXPENDITURE</b>						
General Purpose Funding	(137,370)	(51,755)	(42,494)	Within Threshold	21.80%	▲
Governance	(403,128)	(188,411)	(142,764)	45,646	31.97%	▲
Law, Order, Public Safety	(400,084)	(152,336)	(175,415)	(23,079)	(13.16%)	▼
Health	(1,569,527)	(575,378)	(471,243)	104,135	22.10%	▲
Education and Welfare	(319,914)	(147,414)	(126,477)	20,937	16.55%	▲
Housing	(155,175)	(94,962)	(49,258)	45,703	92.78%	▲
Community Amenities	(469,520)	(202,767)	(130,786)	71,981	55.04%	▲
Recreation and Culture	(1,121,560)	(480,709)	(278,368)	202,341	72.69%	▲
Transport	(3,976,680)	(1,518,535)	(485,660)	1,032,875	212.67%	▲
Economic Services	(651,458)	(205,794)	(127,521)	78,273	61.38%	▲
Other Property & Services	(691,039)	(219,771)	(122,339)	97,432	79.64%	▲
	<b>(9,895,455)</b>	<b>(3,837,833)</b>	<b>(2,152,325)</b>	<b>1,676,246</b>		
<i>Increase(Decrease)</i>	<b>(6,298,358)</b>	<b>(2,161,362)</b>	<b>(689,026)</b>	<b>1,458,147</b>		
<b>NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET</b>						
Movement in Employee Provisions (Non-current)	40,045	0	0	Within Threshold	0.00%	
(Profit)/ Loss on the disposal of assets	0	0	0	Within Threshold	0.00%	
Depreciation Written Back	3,586,939	1,447,644	0	(1,447,644)	0.00%	
	<b>3,626,984</b>	<b>1,447,644</b>	<b>0</b>	<b>(1,447,644)</b>		
<i>Sub Total</i>	<b>(2,671,374)</b>	<b>(713,718)</b>	<b>(689,026)</b>	<b>10,503</b>		
<b>INVESTING ACTIVITIES</b>						
Purchase of Land	0	(170,000)	(2,000)	168,000	8400.00%	
Purchase Buildings	(484,544)	(150,644)	(144,097)	Within Threshold	Within Threshold	
Purchase Plant and Equipment	(928,500)	(59,000)	(148,270)	(89,270)	(60.21%)	
Purchase Furniture and Equipment	0	0	0	Within Threshold	0%	
Infrastructure Assets - Roads	(2,637,451)	(868,255)	(468,096)	400,159	85.49%	
Infrastructure Assets - Footpaths	(143,850)	0	0	Within Threshold	0.00%	
Infrastructure Assets - Aerodromes	(49,575)	(24,788)	0	24,788	0.00%	
Infrastructure Assets - Drainage	(49,875)	0	(606)	Within Threshold	100.00%	
Infrastructure Assets - Parks & Ovals	(11,300)	(11,300)	(4,000)	Within Threshold	(182.50%)	
Infrastructure Assets - Recreation	(497,964)	(47,059)	(84,348)	(37,289)	44.21%	
Infrastructure Assets - Other	(646,820)	(25,000)	(7,033)	17,967	255.47%	
Proceeds from Sale of Assets	62,500	0	27,273	27,273	100.00%	
Contributions for the Development of Assets	2,659,206	706,538	588,122	(118,416)	20.13%	
<b>Amount Attributable to Investing Activities</b>	<b>(2,728,173)</b>	<b>(649,508)</b>	<b>(243,056)</b>	<b>393,211</b>		
<b>FINANCING ACTIVITIES</b>						
Repayment of Debt - Loan Principal	(27,711)	(9,383)	(9,943)	Within Threshold	Within Threshold	
Transfer to Reserves	(138,704)	(2,083)	0	Within Threshold	0%	▲
<b>Amount Attributable to Financing Activities</b>	<b>(166,415)</b>	<b>(11,466)</b>	<b>(9,943)</b>	<b>0</b>		
<i>Sub Total</i>	<b>(5,565,962)</b>	<b>(1,374,692)</b>	<b>(942,025)</b>	<b>403,715</b>		
<b>FUNDING FROM</b>						
Transfer from Reserves	135,997	0	0	Within Threshold	0%	▲
Loans Raised	170,000	170,000	0	(170,000)	0%	
Estimated Opening Surplus at 1 July	2,118,000	2,118,000	2,248,459	130,459	Within Threshold	▲
Amount Raised from General Rates	3,141,964	3,141,964	3,141,003	Within Threshold	Within Threshold	▲
Closing Funds	0	0	0	Within Threshold	0%	▲
	<b>5,565,961</b>	<b>5,429,964</b>	<b>5,389,462</b>	<b>(39,541)</b>		
<b>NET SURPLUS/(DEFICIT)</b>	<b>(1)</b>	<b>4,055,272</b>	<b>4,447,437</b>	<b>364,174</b>		

**SHIRE OF BOYUP BROOK**  
**FINANCIAL ACTIVITY STATEMENT BY NATURE/TYPE**  
**FOR THE PERIOD ENDING 30 NOVEMBER 2021**

	Code	2021-22 ORIGINAL BUDGET	2021-22 YTD BUDGET (a)	2021-22 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
<b>OPERATING REVENUE</b>							
Ex-Gratia Rates & Write-offs	19	\$ 1,005	\$ 1,151	\$ 0	Within Threshold	0%	▲
Operating Grants, Subsidies and Contributions	11	1,032,368	647,571	624,642	(22,929)	Within Threshold	
Fees and Charges	14	1,736,814	869,008	571,578	(297,429)	52.04%	
Interest Earnings	16	32,100	15,285	13,981	Within Threshold	Within Threshold	
Other Revenue	17	794,810	143,457	253,098	109,641	(43.32%)	
Profit on Disposal of Asset	18	0	0	0	Within Threshold	0%	
		<b>3,597,097</b>	<b>1,676,471</b>	<b>1,463,300</b>	<b>(210,717)</b>		
<b>LESS OPERATING EXPENDITURE</b>							
Employee Costs	30	(3,136,286)	(1,354,296)	(1,286,539)	67,756	Within Threshold	
Materials and Contracts	32	(2,352,591)	(697,408)	(484,717)	212,691	(43.88%)	
Utility Charges	34	(221,024)	(85,579)	(40,135)	45,444	113.23%	
Depreciation on Non-Current Assets	33	(3,586,939)	(1,447,644)	0	1,447,644	0%	
Interest Expenses	36	(8,525)	(11,117)	(3,346)	Within Threshold	232.25%	
Insurance Expenses	35	(244,831)	(240,258)	(230,485)	Within Threshold	Within Threshold	
Other Expenditure	37	(345,259)	(1,532)	(107,104)	(105,572)	(98.57%)	
Loss on Disposal of Asset	38	0	0	0	Within Threshold	0.00%	
		<b>(9,895,455)</b>	<b>(3,837,833)</b>	<b>(2,152,326)</b>	<b>1,667,963</b>		
<i>Increase(Decrease)</i>		<b>(6,298,358)</b>	<b>(2,161,362)</b>	<b>(689,026)</b>	<b>1,457,246</b>		
<b>NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET</b>							
Movement in Employee Provisions (Non-current)		40,045	0	0	Within Threshold	0.00%	
(Profit)/ Loss on the disposal of assets		0	0	0	Within Threshold	0.00%	
Depreciation Written Back		3,586,939	1,447,644	0	(1,447,644)	0.00%	
		<b>3,626,984</b>	<b>1,447,644</b>	<b>0</b>	<b>(1,447,644)</b>		
<i>Sub Total</i>		<b>(2,671,374)</b>	<b>(713,718)</b>	<b>(689,026)</b>	<b>9,602</b>		
<b>INVESTING ACTIVITIES</b>							
Purchase Buildings		(484,544)	(320,644)	(144,097)	176,547	(122.52%)	
Purchase Plant and Equipment		(928,500)	(59,000)	(148,270)	(89,270)	60.21%	
Purchase Furniture and Equipment		0	0	0	Within Threshold	0.00%	
Infrastructure Assets - Roads		(2,637,451)	(868,255)	(468,096)	400,159	(85.49%)	
Infrastructure Assets - Footpaths		(143,850)	0	0	Within Threshold	0.00%	
Infrastructure Assets - Aerodromes		(49,575)	(24,788)	0	24,788	0.00%	
Infrastructure Assets - Drainage		(49,875)	0	(606)	Within Threshold	100.00%	▲
Infrastructure Assets - Parks & Ovals		(11,300)	(11,300)	(4,000)	Within Threshold	(182.50%)	
Infrastructure Assets - Recreation		(497,964)	(47,059)	(84,348)	(37,289)	44.21%	
Infrastructure Assets - Other		(646,820)	(25,000)	(7,033)	17,967	255.47%	▲
Proceeds from Sale of Assets		62,500	0	27,273	27,273	100.00%	
Contributions for the Development of Assets	13	2,659,206	706,538	588,122	(118,416)	20.13%	
<b>Amount Attributable to Investing Activities</b>		<b>(2,728,173)</b>	<b>(649,508)</b>	<b>(243,056)</b>	<b>401,758</b>		
<b>FINANCING ACTIVITIES</b>							
Repayment of Debt - Loan Principal		(27,711)	(9,383)	(9,943)	Within Threshold	Within Threshold	▲
Transfer to Reserves		(138,704)	(2,083)	0	Within Threshold	0.00%	
<b>Amount Attributable to Financing Activities</b>		<b>(166,415)</b>	<b>(11,466)</b>	<b>(9,943)</b>	<b>0</b>		
<i>Sub Total</i>		<b>(5,565,962)</b>	<b>(1,374,692)</b>	<b>(942,025)</b>	<b>411,361</b>		
<b>FUNDING FROM</b>							
Transfer from Reserves		135,997	0	0	Within Threshold	0%	▲
Loans Raised		170,000	170,000	0	(170,000)	0%	
Estimated Opening Surplus at 1 July		2,118,000	2,118,000	2,248,459	130,459	Within Threshold	▲
Amount Raised from General Rates	10	3,141,964	3,141,964	3,141,003	Within Threshold	Within Threshold	▲
Closing Funds		0	0	0	Within Threshold	0%	▲
		<b>5,565,961</b>	<b>5,429,964</b>	<b>5,389,462</b>	<b>(39,541)</b>		
<b>NET SURPLUS/(DEFICIT)</b>		<b>(1)</b>	<b>4,055,272</b>	<b>4,447,437</b>			

**SHIRE OF BOYUP BROOK**  
**SUMMARY OF CURRENT ASSETS AND LIABILITIES**  
**FOR THE PERIOD ENDING 30 NOVEMBER 2021**

	<b>ACTUAL</b> <b>30 NOVEMBER 2021</b>
<u>Current Assets</u>	
Cash at bank and on Hand	4,210,103
Restricted Cash	68,099
Restricted Cash Reserves	2,389,329
Trade Receivables	1,571,326
Stock on Hand	702,685
<b>Total Current Assets</b>	<b>8,941,543</b>
<u>Current Liabilities</u>	
Trade Creditors	(\$475,802)
Bonds and Deposits	(\$117,240)
Accrued Wages	(\$64,569)
Accrued Interest on Loans	(\$2,392)
Accrued Expense	(\$62,318)
ATO Liabilities	\$0
Contract Liability	(\$470,841)
Loan Liability	(\$10,235)
Provisions	(\$338,207)
<b>Total Current Liabilities</b>	<b>(\$1,541,604)</b>
 Sub-Total	 <b>7,399,939</b>
<b>Adjustments</b>	
LESS Cash Backed Reserves	(\$2,389,329)
LESS Restricted Cash	\$0
LESS Inventory	(\$702,685)
LESS Prepaid Expenses	\$0
ADD: Employee Leave Provisions	\$0
ADD: Accrued Interest	\$2,392
ADD: Accrued Salaries & Wages	\$64,569
ADD: Accrued Expenses	\$62,318
ADD: Current Loan Liability	\$10,235
Rounding	(3)
<b>Net Current Position</b>	<b>4,447,437</b>

**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 30 NOVEMBER 2021**

**EXPLANATION OF MATERIAL VARIANCES**

<b>REPORTING PROGRAM &amp; EXPLANATION</b>	<b>TIMING / PERMANENT</b>	<b>\$ VARIANCE</b>	<b>% VARIANCE</b>
<b><u>OPERATING REVENUE</u></b>			
<b>General Purpose Funding</b>			
Increase in general purpose and local road grant allocations higher than budget estimate	PERMANENT	21,022	Within Threshold
<b>Governance</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	0.00%
<b>Law Order &amp; Public Safety -</b>			
Mitigation grant lower than anticipated for the reporting period.	TIMING	(43,814)	57.65%
<b>Health</b>			
Medical surgery revenue lower than anticipated for reporting period.	PERMANENT	(279,396)	149.56%
<b>Education &amp; Welfare</b>			
Early learning centre fees lower than anticipated for reporting period.	PERMANENT	(21,444)	34.38%
<b>Housing</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	20.84%
<b>Community Amenities</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	Within Threshold
<b>Recreation &amp; Culture</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	(19.73%)
<b>Transport</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	Within Threshold
<b>Economic Services</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	Within Threshold
<b>Other Property and Services</b>			
Diesel fuel rebate lower than anticipated for reporting period. Rylington Park Income higher than anticipated for reporting period.	TIMING	105,532	(43.20%)

**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 30 NOVEMBER 2021**

**EXPLANATION OF MATERIAL VARIANCES**

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
<b><u>OPERATING EXPENDITURE</u></b>			
<b>General Purpose Funding</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	21.80%
<b>Governance</b>			
Depreciation expenses not yet raised. Member sitting fees and Member donation expenses lower than anticipated for reporting period.	TIMING	45,646	31.97%
<b>Law Order &amp; Public Safety -</b>			
Depreciation expenses not yet raised. Leave payout under Fire Hazard Reduction expenses not anticipated. Fire vehicle maintenance expenses higher than anticipated for reporting period.	PERMANENT/ TIMING	(23,079)	(13.16%)
<b>Health</b>			
Depreciation expenses not yet raised. Medical Services employee expenses and superannuation expenses lower than anticipated for reporting period. Medical Centre insurance premium expenses and computer expenses lower than anticipated for reporting period. Medical service general operations expenses higher than anticipated for reporting period.	TIMING	104,135	22.10%
<b>Education &amp; Welfare</b>			
Depreciation expenses not yet raised. Interest on Aged Initiative loan lower than anticipated.	PERMANENT/ TIMING	20,937	16.55%
<b>Housing</b>			
Depreciation expenses not yet raised. Staff housing expenses lower than anticipated for reporting period. Boyup Brook Citizens Lodge expenses and Community Housing Units expenses lower than anticipated for reporting period.	TIMING	45,703	92.78%
<b>Community Amenities</b>			
Depreciation expenses not yet raised. Boyup Transfer Station employee expenses and Boyup Brook Transfer Station expenses lower than anticipated for reporting period. Cemetery grounds maintenance expenses lower than anticipated for reporting period.	TIMING	71,981	55.04%
<b>Recreation &amp; Culture</b>			
Depreciation expenses not yet raised. Boyup Brook halls operation expenses higher than anticipated for reporting period. Reserves and parks wages and overheads expenses higher than anticipated for reporting period. Swimming pool general operations expenses and swimming pool building expenses lower than anticipated for reporting period.	TIMING	202,341	72.69%
<b>Transport</b>			
Depreciation expenses not yet raised. Road maintenance and repairs expenses, Repairs & Maint - bridges expenses, drains and culverts maintenance expenses, town services tree pruning expenses, emergency services expenses higher than anticipated for reporting period. Town services verge spraying expenses lower than anticipated for reporting period.	TIMING	1,032,875	212.67%
<b>Economic Service</b>			
Depreciation expenses not yet raised. Community development officer expenses higher than anticipated for reporting period. Caravan Park/Flaxmill operation expenses lower than anticipated for reporting period. Saleyards expenses lower than anticipated for reporting period. Standpipe expenses and country music festival expenses lower than anticipated for reporting period.	PERMANENT/ TIMING	78,273	61.38%
<b>Other Property &amp; Services</b>			
Depreciation expenses not yet raised. Supervision expenses, Training and meeting expenses, and Occupational Health & Safety expenses higher than anticipated for reporting period. Repair wages expenses and fuel & oil expenses lower than anticipated for reporting period. Parts & repairs expenses higher than anticipated for reporting period. Administration staff employee expenses and IT system operation expenses lower than anticipated for reporting period. Employers indemnity insurance expenses higher than anticipated for reporting period. Rylington Park operational expenses lower than anticipated for reporting period.	TIMING	97,432	79.64%

**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 30 NOVEMBER 2021**

**EXPLANATION OF MATERIAL VARIANCES**

<b>REPORTING PROGRAM &amp; EXPLANATION</b>	<b>TIMING / PERMANENT</b>	<b>\$ VARIANCE</b>	<b>% VARIANCE</b>
<b>CAPITAL REVENUES</b>			
<b><u>Non-Operating Grants, Subsidies &amp; Contributions</u></b>			
<b><u>Recreation &amp; Culture</u></b>			
Recreation - Capital Grants & Contributions - Oval Light Grants		(30,155)	
Grants and Contributions - Swimming Pool - Grant funding lower than anticipated for reporting period.	TIMING	(6,822)	
Non-Operating Grants - Sandakan Memorial Grant		0	
<b><u>Transport</u></b>			
period.	TIMING	2,340	
Roads to Recovery Grants - Grant funding received lower than anticipated for reporting period.	TIMING	(25,319)	
LRCI Commonwealth Grant - Grant funding received higher than anticipated for reporting period.	TIMING	786	
Special Bridge funding MRDWA - Bridge funding received lower than anticipated for reporting period.	TIMING	(85,000)	
Non-Operating Grants & Subsidies Airport - Grant received earlier than anticipated	TIMING	25,754	
		<u>(118,416)</u>	<b>20.13%</b>
<b><u>Proceeds from Sale of Assets</u></b>			
Proceeds from Sale of Assets - Low loader traded in earlier than anticipated.	TIMING	27,273	
Proceeds from Sale of Assets -		0	
		<u>27,273</u>	<b>100.00%</b>
<b><u>Transfers from Reserve</u></b>			
Transfers from Reserve -		0	0%



**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 30 NOVEMBER 2021**

**EXPLANATION OF MATERIAL VARIANCES**

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
<b>CAPITAL EXPENDITURE</b>			
<b><u>Transfers to Reserve</u></b>			
Transfers to Reserve - Interest on Reserve Accounts higher than anticipated for reporting period.	TIMING	(2,083)	0%
<b><u>Land</u></b>			
<b><u>Housing</u></b>			
Land Acquisition - Land acquisition costs lower than anticipated for reporting period	TIMING	168,000	
<b>Total (Over)/Under Budget</b>		<b>168,000</b>	<b>0.00%</b>
<b><u>Buildings</u></b>			
<b><u>Recreation &amp; Culture</u></b>			
LRCI 2 - Lesser Hall Flooring Replacement - Project not yet commenced	TIMING	15,000	
Swimming Pool Buildings - Lands & Buildings - Project not yet commenced	TIMING	13,644	
LRCI 2 - Swimming Pool Buildings - Gym Access Upgrade - Project commenced earlier than anticipated.	TIMING	(53,804)	
LRCI 2 - Swimming Pool Buildings - Floor Covering Replacement - Project expenses lower than anticipated for reporting period.	TIMING	20,716	
<b><u>Economic Services</u></b>			
Tourist Centre - Land & Building		0	
LRCI Building Projects - Flaxmill - Project expenses higher than anticipated for reporting period	TIMING	(58,945)	
<b><u>Other Property &amp; Services</u></b>			
Rylington Park House Capital - project not yet commenced	TIMING	55,000	
Rylington Park Chemical Shed - Project not yet commenced	TIMING	15,000	
		<b>6,547</b>	<b>Threshold</b>
<b><u>Plant &amp; Equipment</u></b>			
<b><u>Recreation &amp; Culture</u></b>			
Swimming Pool - Plant & Equipment - Acquisition not yet occurred	TIMING	7,500	
<b><u>Transport</u></b>			
DWS - Fleet Vehicles -		0	
Light Plant (eg Portable Traffic Lights) - Acquisition occurred earlier than anticipated	TIMING	(1,290)	
Heavy Plant (Graders etc) Purchases - Acquisitions occurred earlier than anticipated	TIMING	(141,980)	
<b><u>Other Property &amp; Services</u></b>			
Pool Vehicle		0	
Rylington Park Plant & Equipment - Acquisition not yet occurred	TIMING	40,000	
Rylington Park Dorm Rooms Air Conditioners - Acquisition not yet occurred	TIMING	11,500	
<b>Total (Over)/Under Budget</b>		<b>(89,270)</b>	<b>(60.21%)</b>
<b><u>Road Construction</u></b>			
Roads to Recovery Road Projects - Project expenditure lower than anticipated for reporting period.		378,993	
Regional Road Group - Project expenses higher than anticipated for reporting period.	TIMING	164,159	
Municipal Funded Road Projects -		0	
Municipal Funded Gravel Sheeting Road Projects - Project not yet commenced	TIMING	9,647	
Municipal Funded - Winter Grading - Project expenses higher than anticipated	TIMING	(152,640)	
<b>Total (Over)/Under Budget</b>		<b>400,160</b>	<b>85.49%</b>
<b><u>Footpath Construction</u></b>			
Footpaths/Bike paths Construction -		0	
<b>Total (Over)/Under Budget</b>		<b>0</b>	<b>0.00%</b>

**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 30 NOVEMBER 2021**

**EXPLANATION OF MATERIAL VARIANCES**

<b>REPORTING PROGRAM &amp; EXPLANATION</b>	<b>TIMING / PERMANENT</b>	<b>\$ VARIANCE</b>	<b>% VARIANCE</b>
<b><u>Drainage Infrastructure</u></b>			
Drainage Projects - Drainage projects commenced earlier than anticipated	TIMING	(606)	
<b>Total (Over)/Under Budget</b>		<b>(606)</b>	<b>100.00%</b>
<b><u>Airport Infrastructure</u></b>			
Aerodrome Runway Reconstruction - Project not yet commenced	TIMING	24,788	
<b>Total (Over)/Under Budget</b>		<b>24,788</b>	<b>0.00%</b>
<b><u>Parks &amp; Ovals Infrastructure</u></b>			
Sandakan Memorial Capital Improvements - Project expenses lower than anticipated for reporting period.	TIMING	7,300	
<b>Total (Over)/Under Budget</b>		<b>7,300</b>	<b>(182.50%)</b>
<b><u>Recreation Infrastructure</u></b>			
LRCI 2 Swimming Pool Capital Upgrades - Project expenses higher than anticipated for reporting period	TIMING	(6,556)	
LRCI 2 - Swimming Pool Chlorine System Replacement - Project expenses higher than anticipated for reporting period.		(30,733)	
Recreation Infrastructure - Capital Renewals		0	
Football Oval Lighting Upgrade - CSRFF		0	
<b>Total (Over)/Under Budget</b>		<b>(37,289)</b>	<b>44.21%</b>
<b><u>Other Infrastructure</u></b>			
<b><u>Economic Services</u></b>			
LRCI 1 - Flax Mill / Caravan Park Upgrades - Project expenses higher than anticipated for reporting period.	TIMING	(7,033)	
LRCI 1 - Tourism Centre Upgrades		0	
Boyup Brook Viewing Tower Construction		0	
<b><u>Other Property &amp; Services</u></b>			
Rylington Park Rain Water Tank - Project not yet commenced	TIMING	25,000	
<b>Total (Over)/Under Budget</b>		<b>17,967</b>	<b>255.47%</b>

**Note: (NB) = No Budget Provision Made**

**SHIRE OF BOYUP BROOK**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDING 30 NOVEMBER 2021**

	Note	2020-21 ACTUAL \$	2021-22 ACTUAL \$	Variance \$
<b>Current assets</b>				
Unrestricted Cash & Cash Equivalents		2,976,194	4,197,490	1,221,296
Restricted Cash		2,389,329	2,389,329	0
Trade and other receivables		621,352	1,571,326	949,975
Inventories		702,685	702,685	0
Other assets		0	0	0
<b>Total current assets</b>		<b>6,693,671</b>	<b>8,941,543</b>	<b>2,247,872</b>
<b>Non-current assets</b>				
Trade and other receivables		23,574	23,574	0
LG House Unit Trust		73,807	73,807	0
Land		2,302,466	2,304,466	2,000
Buildings		10,077,463	10,221,560	144,097
Furniture & Equipment		54,435	54,435	0
Plant & Equipment		2,730,905	2,851,903	120,997
Infrastructure Assets - Roads		75,298,522	75,766,617	468,096
Infrastructure Assets - Bridges		17,641,156	17,641,156	0
Infrastructure Assets - Footpaths		1,147,516	1,147,516	0
Infrastructure Assets - Recreation		1,617,220	1,699,133	81,913
Infrastructure Assets - Drainage		10,349,028	10,349,634	606
Infrastructure Assets - Parks/Ovals		415,130	417,565	2,436
Infrastructure Assets - Other		3,322,929	3,333,961	11,033
<b>Total non-current assets</b>		<b>125,054,149</b>	<b>125,885,326</b>	<b>831,177</b>
<b>Total assets</b>		<b>131,747,819</b>	<b>134,826,868</b>	<b>3,079,049</b>
<b>Current liabilities</b>				
Trade and other payables		417,279	605,081	(187,803)
Bonds and deposits		41,331	117,240	(75,909)
Contract Liabilities		685,660	470,841	214,819
Interest-bearing loans and borrowings		20,178	10,235	9,943
Provisions		338,207	338,207	0
<b>Total current liabilities</b>		<b>1,502,654</b>	<b>1,541,604</b>	<b>(38,950)</b>
<b>Non-current liabilities</b>				
Interest-bearing loans and borrowings		93,502	93,502	0
Provisions		16,850	16,850	0
<b>Total non-current liabilities</b>		<b>110,352</b>	<b>110,352</b>	<b>0</b>
<b>Total liabilities</b>		<b>1,613,006</b>	<b>1,651,956</b>	<b>(38,950)</b>
<b>Net assets</b>		<b>130,134,813</b>	<b>133,174,912</b>	<b>3,040,099</b>
<b>Equity</b>				
Retained surplus		59,469,831	59,469,831	0
Net Result		0	3,040,099	3,040,099
Reserve - asset revaluation		68,275,654	68,275,654	0
Reserve - Cash backed		2,389,329	2,389,329	0
<b>Total equity</b>		<b>130,134,813</b>	<b>133,174,912</b>	<b>3,040,099</b>

This statement is to be read in conjunction with the accompanying notes

**SHIRE OF BOYUP BROOK**  
**STATEMENT OF CASH FLOWS**  
**FOR THE PERIOD ENDING 30 NOVEMBER 2021**

	Note	2020-21 ACTUAL \$	2021-22 BUDGET \$	2021-22 ACTUAL \$
<b>Cash Flows from operating activities</b>				
<b>Payments</b>				
Employee Costs		(3,375,493)	(3,458,423)	(1,204,532)
Materials & Contracts		(1,285,877)	(2,336,056)	(363,562)
Utilities (gas, electricity, water, etc)		(191,781)	(221,024)	(40,135)
Insurance		(203,291)	(8,525)	(230,485)
Interest Expense		(76,918)	(244,831)	(3,346)
Goods and Services Tax Paid		(81,639)	0	(234,371)
Other Expenses		(201,857)	(345,259)	(107,104)
		<b>(5,416,856)</b>	<b>(6,614,118)</b>	<b>(2,183,535)</b>
<b>Receipts</b>				
Rates		2,946,636	3,142,969	2,372,077
Operating Grants & Subsidies		1,936,757	1,004,774	429,674
Fees and Charges		1,803,022	1,836,814	571,578
Interest Earnings		32,364	32,100	13,981
Goods and Services Tax		3,391	359,700	205,337
Other		768,139	801,352	329,007
		<b>7,490,309</b>	<b>7,177,709</b>	<b>3,921,654</b>
<b>Net Cash flows from Operating Activities</b>		<b>2,073,454</b>	<b>563,591</b>	<b>1,738,119</b>
<b>Cash flows from investing activities</b>				
<b>Payments</b>				
Purchase of Land		0	(170,000)	(2,000)
Purchase of Buildings		(216,335)	(314,544)	(144,097)
Purchase Plant and Equipment		(183,576)	(928,500)	(148,270)
Purchase Furniture and Equipment		(16,750)	0	0
Purchase Road Infrastructure Assets		(1,680,847)	(2,467,451)	(468,096)
Purchase of Bridges Assets		(722,000)	(170,000)	0
Purchase of Footpath Assets		0	(143,850)	0
Purchase Drainage Assets		(85,356)	(49,875)	(606)
Purchase Parks & Ovals Assets		(4,000)	(11,300)	(6,436)
Purchase Recreation Assets		(134,056)	(497,964)	(81,913)
Purchase Infrastructure Other Assets		(96,808)	(696,395)	(7,033)
<b>Receipts</b>				
Proceeds from Sale of Assets		192,727	62,500	27,273
Non-Operating grants used for Development of Assets		2,069,877	2,000,869	400,898
		<b>(877,124)</b>	<b>(3,386,510)</b>	<b>(430,279)</b>
<b>Cash flows from financing activities</b>				
Repayment of Debentures		(319,487)	(27,711)	(9,943)
Advances to Community Groups		0	0	0
Revenue from Self Supporting Loans		0	0	0
Proceeds from New Debentures		0	170,000	0
<b>Net cash flows from financing activities</b>		<b>(319,487)</b>	<b>142,289</b>	<b>(9,943)</b>
<b>Net increase/(decrease) in cash held</b>		<b>876,843</b>	<b>(2,680,630)</b>	<b>1,297,897</b>
<b>Cash at the Beginning of Reporting Period</b>		<b>4,492,791</b>	<b>5,276,581</b>	<b>5,369,634</b>
<b>Cash at the End of Reporting Period</b>		<b>5,369,634</b>	<b>2,595,951</b>	<b>6,667,531</b>

**SHIRE OF BOYUP BROOK  
STATEMENT OF CASH FLOWS  
FOR THE PERIOD ENDING 30 NOVEMBER 2021**

**Notes**

	2020-21 ACTUAL \$	2021-22 BUDGET \$	2021-22 ACTUAL \$
<b>RECONCILIATION OF CASH</b>			
Cash at Bank	2,654,711	57,821	4,398,799
Restricted Cash	2,708,973	2,532,180	2,262,582
Cash on Hand	5,950	5,950	6,150
<b>TOTAL CASH</b>	<b>5,369,634</b>	<b>2,595,951</b>	<b>6,667,531</b>
<b>RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT</b>			
Net Result (As per Comprehensive Income Statement)	1,187,530	(497,188)	3,040,099
Add back Depreciation	3,504,032	3,586,939	0
(Gain)/Loss on Disposal of Assets	(70,178)	-	0
AASB15 Adjustment	(2,586)	-	0
LG House Unit trust	0	-	0
Self Supporting Loan Principal Reimbursements	(2,231,363)	(2,000,869)	(588,122)
Contributions for the Development of Assets			
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	(71,503)	0	0
(Increase)/Decrease in Receivables	(331,582)	482,777	(762,751)
Increase/(Decrease) in Accounts Payable	135,294	(362,182)	48,893
Increase/(Decrease) in Contract Liability	27,595	(685,931)	0
Increase/(Decrease) in Prepayments	0	0	0
Increase/(Decrease) in Employee Provisions	(73,784)	40,045	0
Increase/(Decrease) in Accrued Expenses	0	0	0
Rounding	-	0	0
<b>NET CASH FROM/(USED) IN OPERATING ACTIVITIES</b>	<b>2,073,454</b>	<b>563,591</b>	<b>1,738,119</b>

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	C	YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
			Budget	Actual	Income	Expenditure	Income	Expenditure
Proceeds Sale of Assets								
123001	Proceeds Sale of Assets		\$0	(\$27,273)	(\$27,273)	\$0	(\$62,500)	\$0
092010	Proceeds - Sale of Land/Buildings		\$0	\$0	\$0	\$0	\$0	\$0
PROCEEDS FROM SALE OF ASSETS			\$0	(\$27,273)	(\$27,273)	\$0	(\$62,500)	\$0
Written Down Value								
	Written Down Value - Works Plant		\$0	\$0	\$0	\$0	\$0	\$62,500
Sub Total - WDV ON DISPOSAL OF ASSET			\$0	\$0	\$0	\$0	\$0	\$62,500
Total - GAIN/LOSS ON DISPOSAL OF ASSET			\$0	(\$27,273)	(\$27,273)	\$0	(\$62,500)	\$62,500
Total - OPERATING STATEMENT			\$0	(\$27,273)	(\$27,273)	\$0	(\$62,500)	\$62,500

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L JOB		YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>RATES</b>							
<b>OPERATING EXPENDITURE</b>							
031103	Rates Administration Activity Costs	\$44,884	\$39,446	\$0	\$39,446	\$0	\$107,765
031101	Collection Costs	\$2,083	\$0	\$0	\$0	\$0	\$5,000
031100	Valuation Charges	\$1,765	\$432	\$0	\$432	\$0	\$17,160
031102	Search Costs	\$48	\$0	\$0	\$0	\$0	\$300
<b>Sub Total - GENERAL RATES OP EXP</b>		\$48,780	\$39,878	\$0	\$39,878	\$0	\$130,225
<b>OPERATING INCOME</b>							
031001	Rates · GRV	(\$481,306)	\$0	\$0	\$0	(\$481,306)	\$0
031002	Rates · UV	(\$2,222,749)	\$0	\$0	\$0	(\$2,222,749)	\$0
031003	Rates · GRV - Minimum	(\$53,040)	\$0	\$0	\$0	(\$53,040)	\$0
031004	Rates · UV - Minimum	(\$384,869)	\$0	\$0	\$0	(\$384,869)	\$0
031006	Rates · Ex-Gratia Rates	(\$1,255)	\$0	\$0	\$0	(\$1,255)	\$0
031013	Rates Administration Fee	\$0	\$0	\$0	\$0	\$0	\$0
031005	Rates · Instalment Interest	(\$3,000)	(\$3,369)	(\$3,369)	\$0	(\$3,000)	\$0
031007	Rates · Non Payment Penalty - LG	(\$9,522)	(\$9,285)	(\$9,285)	\$0	(\$20,700)	\$0
01023	Pensioner Deferred Rate Interest	\$0	\$0	\$0	\$0	\$0	\$0
031008	Rates · Rate Enquiries	(\$2,800)	(\$4,707)	(\$4,707)	\$0	(\$10,000)	\$0
031009	Rates - ESL Administration Fee	(\$4,000)	\$0	\$0	\$0	(\$4,000)	\$0
031010	Rates - Reimbursements	\$0	\$0	\$0	\$0	(\$5,000)	\$0
031011	Rates · Penalty Interest - DFES	(\$700)	(\$434)	(\$434)	\$0	(\$700)	\$0
031012	Rates · Rates Interims	\$0	(\$3,141,003)	(\$3,141,003)	\$0	\$0	\$0
031104	Rates Written Off	\$104	\$0	\$0	\$0	\$250	\$0
<b>Sub Total - GENERAL RATES OP INC</b>		(\$3,163,137)	(\$3,158,798)	(\$3,158,798)	\$0	(\$3,186,369)	\$0
<b>Total - GENERAL RATES</b>		(\$3,114,357)	(\$3,118,919)	(\$3,158,798)	\$39,878	(\$3,186,369)	\$130,225

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER GENERAL PURPOSE FUNDING								
OPERATING EXPENDITURE								
032100		General Purpose Funding - Administration Allocated	\$2,976	\$2,616	\$0	\$2,616	\$0	\$7,145
032101		General Purpose Funding - Doubtful Debts Expense	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP			\$2,976	\$2,616	\$0	\$2,616	\$0	\$7,145
OPERATING INCOME								
032001		General Purpose Grants Federal Commission (OP)	(\$171,655)	(\$186,733)	(\$186,733)	\$0	(\$343,310)	\$0
032002		General Purpose Grants Federal - Roads (OP)	(\$165,155)	(\$175,648)	(\$175,648)	\$0	(\$330,310)	\$0
032003		General Purpose Funding - Interest On Investments - Municipal A	(\$133)	(\$853)	(\$853)	\$0	(\$700)	\$0
032004		Interest on Investments - Reserves Account	(\$1,550)	\$0	\$0	\$0	(\$5,000)	\$0
032006		General Purpose Funding - Interest on Investments - Medical Fur	\$0	\$0	\$0	\$0	\$0	\$0
032007		General Purpose Funding - Interest on Investments - Business O	(\$190)	\$0	\$0	\$0	(\$1,000)	\$0
032008		General Purpose Funding - Interest on Investments - Short Term	(\$190)	(\$40)	(\$40)	\$0	(\$1,000)	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC			(\$338,873)	(\$363,274)	(\$363,274)	\$0	(\$681,320)	\$0
Total - OTHER GENERAL PURPOSE FUNDING			(\$335,897)	(\$360,658)	(\$363,274)	\$2,616	(\$681,320)	\$7,145
Total - GENERAL PURPOSE FUNDING			(\$3,450,254)	(\$3,479,578)	(\$3,522,071)	\$42,494	(\$3,867,689)	\$137,370



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
MEMBERS OF COUNCIL							
OPERATING EXPENDITURE							
041100	Members - Sitting Fees.	\$31,471	\$22,875	\$0	\$22,875	\$0	\$75,560
041119	Website Expenses	\$1,458	\$0	\$0	\$0	\$0	\$3,500
041101	Members - Training Costs	\$3,996	\$218	\$0	\$218	\$0	\$10,800
041102	Members - Travelling Costs	\$2,516	\$2,128	\$0	\$2,128	\$0	\$6,800
041103	Members - Telecommunications Reimbursements	\$4,262	\$3,451	\$0	\$3,451	\$0	\$11,520
041104	Members - Other Expenses	\$4,400	(\$408)	\$0	(\$408)	\$0	\$4,400
041105	Members - Conferences/Seminars Costs	\$3,329	\$118	\$0	\$118	\$0	\$15,850
041106	Members - President's Allowance	\$1,131	\$3,427	\$0	\$3,427	\$0	\$10,280
041107	Members - Deputy President's Allowance	\$231	\$857	\$0	\$857	\$0	\$2,570
041108	Members - Council Chamber Expenses	\$672	\$780	\$0	\$780	\$0	\$1,050
041109	Members - Refreshments & Receptions	\$7,156	\$3,291	\$0	\$3,291	\$0	\$17,181
041110	Members - Bunbury Wellington GOC Projects	\$0	\$0	\$0	\$0	\$0	\$0
041111	Members - Insurance Costs For Members	\$5,904	\$7,310	\$0	\$7,310	\$0	\$5,904
041112	Members - Subscriptions	\$8,835	\$8,945	\$0	\$8,945	\$0	\$8,835
041113	Members - Election Expenses	\$4,365	\$2,168	\$0	\$2,168	\$0	\$4,400
041114	Members - Donations	\$48,200	\$29,332	\$0	\$29,332	\$0	\$48,200
041118	ICT - Councillors	\$660	\$0	\$0	\$0	\$0	\$2,640
041120	Warren Blackwood Alliance Expenses	\$0	\$5,695	\$0	\$5,695	\$0	\$30,000
041150	Members - Admin Allocation	\$23,930	\$21,031	\$0	\$21,031	\$0	\$57,455
041190	Depreciation - Membership	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - MEMBERS OF COUNCIL OP/EXP		\$152,515	\$111,218	\$0	\$111,218	\$0	\$316,945
OPERATING INCOME							
041001	Members - Reimbursements Income	\$0	\$0	\$0	\$0	\$0	\$0
041002	Other Governance - Sundry Reimbursements Income	\$0	\$0	\$0	\$0	\$0	\$0
041003	Other Governance - Other Minor Income	\$0	\$0	\$0	\$0	\$0	\$0
041004	Members - Operating Grants and Contributions	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - MEMBERS OF COUNCIL OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - MEMBERS OF COUNCIL		\$152,515	\$111,218	\$0	\$111,218	\$0	\$316,945

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
GOVERNANCE								
OPERATING EXPENDITURE								
042100	Other Governance - Admin Allocated		\$35,895	\$31,546	\$0	\$31,546	\$0	\$86,183
Sub Total - GOVERNANCE - GENERAL OP/EXP			\$35,895	\$31,546	\$0	\$31,546	\$0	\$86,183
OPERATING INCOME								
Sub Total - GOVERNANCE - GENERAL OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - GOVERNANCE - GENERAL			\$35,895	\$31,546	\$0	\$31,546	\$0	\$86,183
Total - GOVERNANCE			\$188,411	\$142,764	\$0	\$142,764	\$0	\$403,128

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
LAW, ORDER AND PUBLIC SAFETY								
FIRE PREVENTION								
OPERATING EXPENDITURE								
051109	ESL - Insurances Fire Appliances and Personnel		\$36,256	\$32,395	\$0	\$32,395	\$0	\$36,256
051112	Fire Prevention And Support		\$12,367	\$14,957	\$0	\$14,957	\$0	\$16,060
051101	Fire Break Inspection Expenses		\$0	\$0	\$0	\$0	\$0	\$3,540
051102	Fire Hazard Reductions Expenses		\$826	\$21,059	\$0	\$21,059	\$0	\$6,881
051104	Minor Fire Plant & Equipment Purchases non ESL		\$167	\$0	\$0	\$0	\$0	\$400
051105	Fire Plant & Equipment Maintenance - Non ESL		\$208	\$0	\$0	\$0	\$0	\$500
051106	ESL - Fire Vehicle Maintenance Costs		\$1,762	\$8,115	\$0	\$8,115	\$0	\$11,010
051107	ESL - Brigade Utilities, rates and taxes		\$44	\$0	\$0	\$0	\$0	\$275
051108	ESL - Other Goods & Services relating to Fires		\$0	\$0	\$0	\$0	\$0	\$2,200
051111	ESL - Minor Fire Plant/Equip Under \$1500		\$1,750	\$0	\$0	\$0	\$0	\$5,000
051114	ESL - Land & Building Maintenance		\$123	\$0	\$0	\$0	\$0	\$770
051115	ESL - Clothing and Accessories		\$6,400	\$10,890	\$0	\$10,890	\$0	\$40,000
051116	ESL - Plant and Equipment Maintenance		\$240	\$12,087	\$0	\$12,087	\$0	\$1,500
051117	BFRC - Bushfire Risk Planning		\$175	\$534	\$0	\$534	\$0	\$1,458
051118	DFES Fire Defence Grant Expenses		\$946	\$0	\$0	\$0	\$0	\$13,520
051120	Bush Fire - Mitigation Activity Funded		\$6,626	\$0	\$0	\$0	\$0	\$66,411
051150	Admin Allocation - Fire Control		\$23,930	\$21,031	\$0	\$21,031	\$0	\$57,455
051190	Depreciation - Fire Control		\$670	\$0	\$0	\$0	\$0	\$670
Sub Total - FIRE PREVENTION OP/EXP			\$92,489	\$121,067	\$0	\$121,067	\$0	\$263,906
OPERATING INCOME								
051001	Fire Infringements/Fines Income		(\$330)	(\$550)	(\$550)	\$0	(\$500)	\$0
051002	Sale Of Fire Maps Income		\$0	(\$18)	(\$18)	\$0	(\$100)	\$0
051004	ESL - Funding Operating Grant Income		(\$115,775)	(\$69,946)	(\$69,946)	\$0	(\$151,789)	\$0
Sub Total - FIRE PREVENTION OP/INC			(\$116,105)	(\$70,513)	(\$70,513)	\$0	(\$152,389)	\$0
Total - FIRE PREVENTION			(\$23,616)	\$50,553	(\$70,513)	\$121,067	(\$152,389)	\$263,906

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	C	2021-22 BUDGET	2021-22 ACTUAL	2021-22 INCOME	2021-22 EXPENDITURE	2021-22 INCOME	2021-22 EXPENDITURE
ANIMAL CONTROL								
OPERATING EXPENDITURE								
052100	Ranger Services Operation Costs		\$642	\$9,282	\$0	\$9,282	\$0	\$2,100
052005	Trap Hire Refunds		\$50	\$0	\$0	\$0	\$0	\$50
052101	Ranger Vehicle Operating Expenses		\$1,437	\$0	\$0	\$0	\$0	\$3,450
052102	Dog License Discs Costs		\$250	\$271	\$0	\$271	\$0	\$250
052103	Other Control Expenses		\$1,070	\$11,433	\$0	\$11,433	\$0	\$1,748
052104	Animal Impounding Costs		\$4,000	\$1,575	\$0	\$1,575	\$0	\$5,000
052109	Cat License Tags Expense		\$100	\$90	\$0	\$90	\$0	\$100
052110	Ranger Services Salary Super and Employee Costs		\$22,461	\$15,897	\$0	\$15,897	\$0	\$52,271
052150	Admin Allocation - Animal Control		\$8,992	\$7,900	\$0	\$7,900	\$0	\$21,582
052190	Depreciation		\$167	\$0	\$0	\$0	\$0	\$400
Sub Total - ANIMAL CONTROL OP/EXP			\$39,169	\$46,449	\$0	\$46,449	\$0	\$86,951
OPERATING INCOME								
052001	Animal Fines & Penalties Income		\$0	(\$1,758)	(\$1,758)	\$0	\$0	\$0
052002	Animal Impounding Fees Income		(\$300)	(\$392)	(\$392)	\$0	(\$300)	\$0
052003	Dog Registrations Charges		(\$3,414)	(\$3,342)	(\$3,342)	\$0	(\$6,000)	\$0
052004	Cat Registration Charges		\$0	\$0	\$0	\$0	\$0	\$0
052006	Animal Control Income - Grant		\$0	\$0	\$0	\$0	\$0	\$0
052105	Trap Hire Income		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - ANIMAL CONTROL OP/INC			(\$3,714)	(\$5,491)	(\$5,491)	\$0	(\$6,300)	\$0
Total - ANIMAL CONTROL			\$35,455	\$40,957	(\$5,491)	\$46,449	(\$6,300)	\$86,951

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L JOB		YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>OTHER LAW ORDER &amp; PUBLIC SAFETY</b>							
<b>OPERATING EXPENDITURE</b>							
053100	Local Emergency Management Committee Expenses	\$300	\$0	\$0	\$0	\$0	\$300
053150	Administration Allocated - Emergency Mgt	\$8,989	\$7,900	\$0	\$7,900	\$0	\$21,582
053190	Depreciation	\$11,389	\$0	\$0	\$0	\$0	\$27,345
<b>Sub Total - OTHER LAW ORDER &amp; PUBLIC SAFETY OP/EXP</b>		\$20,678	\$7,900	\$0	\$7,900	\$0	\$49,227
<b>OPERATING INCOME</b>							
053002	Non-Operating Grants CCTV	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - OTHER LAW ORDER &amp; PUBLIC SAFETY OP /INC</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - OTHER LAW ORDER PUBLIC SAFETY</b>		\$20,678	\$7,900	\$0	\$7,900	\$0	\$49,227
<b>Total - LAW ORDER &amp; PUBLIC SAFETY</b>		\$32,517	\$99,410	(\$76,005)	\$175,415	(\$158,689)	\$400,084

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
HEALTH FAMILY STOP CENTRE								
OPERATING EXPENDITURE								
071100	B0101	Family Stop Centre - Operation	\$6,732	\$3,645	\$0	\$3,645	\$0	\$11,766
071150		Admin Allocated - Family Stop Centre	\$6,013	\$5,284	\$0	\$5,284	\$0	\$14,437
071190		Depreciation - Family Stop Centre	\$1,541	\$0	\$0	\$0	\$0	\$3,700
Sub Total - HEALTH FAMILY STOP OP/EXP			\$14,286	\$8,930	\$0	\$8,930	\$0	\$29,903
OPERATING INCOME								
Sub Total - HEALTH FAMILY STOP OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - HEALTH FAMILY STOP			\$14,286	\$8,930	\$0	\$8,930	\$0	\$29,903
HEALTH ADMINISTRATION & INSPECTION								
OPERATING EXPENDITURE								
072100		Health Administration Services Expenses	\$12,100	\$15,980	\$0	\$15,980	\$0	\$32,250
072101		Other Health Administration Expenses	\$81	\$31	\$0	\$31	\$0	\$150
072102		Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$0
072103		Health Administration Superannuation	\$1,452	\$0	\$0	\$0	\$0	\$3,630
072150		Admin Allocation - Other Health	\$6,015	\$5,284	\$0	\$5,284	\$0	\$14,437
Sub Total - HEALTH ADMIN AND INSPECTION OP/EXP			\$19,649	\$21,295	\$0	\$21,295	\$0	\$50,467
OPERATING INCOME								
072001		Food Stall Permit Charges	\$0	\$0	\$0	\$0	\$0	\$0
072002		Temporary Camping Site Permit Charges	(\$11)	(\$300)	(\$300)	\$0	(\$100)	\$0
072003		Food Business Registration Fee	(\$368)	(\$508)	(\$508)	\$0	(\$883)	\$0
072004		Annual Inspections	\$0	\$0	\$0	\$0	\$0	\$0
072005		Lodging House Registration Fees	\$0	\$0	\$0	\$0	(\$306)	\$0
Sub Total - HEALTH ADMIN AND INSPECTION OP/INC			(\$379)	(\$808)	(\$808)	\$0	(\$1,289)	\$0
Total - HEALTH ADMIN AND INSPECTION			\$19,270	\$20,488	(\$808)	\$21,295	(\$1,289)	\$50,467

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

			YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>OTHER HEALTH - MEDICAL SERVICES</b>								
<b>OPERATING EXPENDITURE</b>								
074100	B0105	Housing General Practitioner - Medical Service	\$7,261	\$5,674	\$0	\$5,674	\$0	\$13,963
074102		Boyup Brook Medical Services Building Costs	\$11,856	\$10,530	\$0	\$10,530	\$0	\$26,705
074101		Medical Services General Operations	\$3,304	\$17,620	\$0	\$17,620	\$0	\$9,810
074103		Medical Service Employee Costs	\$381,573	\$314,838	\$0	\$314,838	\$0	\$1,015,818
074105		Postage, Printing & Stationery	\$1,438	\$2,002	\$0	\$2,002	\$0	\$4,600
074106		Medical Ctr - Telephones	\$2,874	\$2,613	\$0	\$2,613	\$0	\$6,900
074107		Medical Ctr - Subscriptions	\$2,482	\$2,626	\$0	\$2,626	\$0	\$5,971
074108		Medical Ctr - Insurances	\$16,508	\$6,948	\$0	\$6,948	\$0	\$16,508
074109		Medical Bank Fees	\$396	\$93	\$0	\$93	\$0	\$950
074110		Medical Ctr - Computer Expenses	\$13,123	\$8,092	\$0	\$8,092	\$0	\$29,936
074111		Medical Ctr - Medical Supplies & Equipt	\$9,621	\$6,132	\$0	\$6,132	\$0	\$23,100
074112		Medical Ctr - Locum Doctor	\$0	\$880	\$0	\$880	\$0	\$48,600
074113		Medical Ctr - Superannuation	\$43,894	\$32,543	\$0	\$32,543	\$0	\$117,270
074114		Medical Ctr - Training	\$1,250	\$36	\$0	\$36	\$0	\$2,500
074115		Medical Ctr - Sundry Expenses	\$4,997	\$509	\$0	\$509	\$0	\$12,100
074116		Medical Service Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$31,245
074117		Medical - Fringe Benefit Tax	\$630	\$0	\$0	\$0	\$0	\$2,520
074118		Medical Employee (Packaging) Costs	\$0	\$0	\$0	\$0	\$0	\$1,200
074119		Medical Doubtful Debts Expense	\$0	\$0	\$0	\$0	\$0	\$0
074150		Admin Allocated - Boyup Brook Medical Services	\$26,906	\$23,646	\$0	\$23,646	\$0	\$64,601
074191		Depreciation - Medical Centre	\$3,540	\$0	\$0	\$0	\$0	\$8,500
074190		Depreciation - Housing GP - 5 Rogers Ave	\$2,832	\$0	\$0	\$0	\$0	\$6,800
<b>Sub Total - PREVENTIVE SRVS - OP/EXP</b>			\$534,488	\$434,781	\$0	\$434,781	\$0	\$1,449,597
<b>OPERATING INCOME</b>								
074001		Surgery Turnover	(\$462,880)	(\$184,373)	(\$184,373)	\$0	(\$1,100,000)	\$0
074002		Surgery Rental Income	(\$2,953)	(\$1,636)	(\$1,636)	\$0	(\$7,091)	\$0
074004		Grants, Reimbursements and Contributions	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - PREVENTIVE SRVS - OP/INC</b>			(\$465,833)	(\$186,009)	(\$186,009)	\$0	(\$1,107,091)	\$0
<b>Total - PREVENTIVE SERVICES</b>			\$68,654	\$248,771	(\$186,009)	\$434,781	(\$1,107,091)	\$1,449,597

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
PREVENTIVE SERVICE - OTHER								
OPERATING EXPENDITURE								
073100	Analytical Expenses		\$475	\$483	\$0	\$483	\$0	\$475
Sub Total - PREVENTIVE SRVS - OTHER OP/EXP			\$475	\$483	\$0	\$483	\$0	\$475
Total - PREVENTIVE SERVICES - OTHER			\$475	\$483	\$0	\$483	\$0	\$475
OTHER HEALTH								
OPERATING EXPENDITURE								
075100	Ambulance Centre Operation		\$468	\$470	\$0	\$470	\$0	\$24,648
075150	Admin Allocated - Other Health		\$6,013	\$5,284	\$0	\$5,284	\$0	\$14,437
Sub Total - OTHER HEALTH OP/EXP			\$6,481	\$5,754	\$0	\$5,754	\$0	\$39,085
OPERATING INCOME								
Sub Total - OTHER HEALTH OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER HEALTH			\$6,481	\$5,754	\$0	\$5,754	\$0	\$39,085
Total - HEALTH			\$109,165	\$284,426	(\$186,817)	\$471,243	(\$1,108,380)	\$1,569,527



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER EDUCATION								
OPERATING EXPENDITURE								
081100	Community Resource Centre		\$3,470	\$1,958	\$0	\$1,958	\$0	\$4,745
081101	Rylington Park Farm Complex		\$0	\$0	\$0	\$0	\$0	\$0
081102	Donations - Other Education		\$250	\$150	\$0	\$150	\$0	\$250
081103	Early Learning Centre - Employee Costs		\$89,909	\$90,071	\$0	\$90,071	\$0	\$201,036
081104	Early Learning Centre - Operating Costs		\$7,414	\$7,930	\$0	\$7,930	\$0	\$18,000
081150	Admin Allocation - Other Education		\$6,015	\$5,284	\$0	\$5,284	\$0	\$14,437
081190	Depreciation - Community Resource Centre		\$2,092	\$0	\$0	\$0	\$0	\$5,020
081191	Depreciation - Rylington Park Farm Complex		\$7,035	\$0	\$0	\$0	\$0	\$16,885
Sub Total - OTHER EDUCATION OP/EXP			\$116,185	\$105,392	\$0	\$105,392	\$0	\$260,373
OPERATING INCOME								
081001	Rylington Park Reimbursements		\$0	\$0	\$0	\$0	\$0	\$0
081003	Early Learning Centre - Fees & Charges		(\$83,820)	(\$62,376)	(\$62,376)	\$0	(\$165,000)	\$0
081004	Early Learning Centre -Operating Income		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER EDUCATION OP/INC			(\$83,820)	(\$62,376)	(\$62,376)	\$0	(\$165,000)	\$0
Total - OTHER EDUCATION			\$32,365	\$43,016	(\$62,376)	\$105,392	(\$165,000)	\$260,373

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L JOB		YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>AGED &amp; DISABLED</b>							
<b>OPERATING EXPENDITURE</b>							
082100	Support for Seniors Christmas Lunch	\$0	\$0	\$0	\$0	\$0	\$1,390
082104	Aged Needs Initiative Loan Interest	\$7,211	\$0	\$0	\$0	\$0	\$0
082150	Admin Allocated - Aged & Disabled	\$6,013	\$5,284	\$0	\$5,284	\$0	\$14,437
<b>Sub Total - AGED &amp; DISABLED OP/EXP</b>		\$13,224	\$5,284	\$0	\$5,284	\$0	\$15,827
<b>OPERATING INCOME</b>							
<b>Sub Total - AGED &amp; DISABLED OP/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - AGED &amp; DISABLED</b>		\$13,224	\$5,284	\$0	\$5,284	\$0	\$15,827
<b>OTHER WELFARE</b>							
<b>OPERATING EXPENDITURE</b>							
083100	Other Welfare Expenses	\$0	\$0	\$0	\$0	\$0	\$500
083104	Depreciation	\$21	\$0	\$0	\$0	\$0	\$50
083105	Donations Expended	\$0	\$0	\$0	\$0	\$0	\$0
083150	Admin Allocated - Other Welfare	\$17,984	\$15,800	\$0	\$15,800	\$0	\$43,164
<b>Sub Total - OTHER WELFARE OP/EXP</b>		\$18,005	\$15,800	\$0	\$15,800	\$0	\$43,714
<b>OPERATING INCOME</b>							
<b>Sub Total - OTHER WELFARE OP/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - OTHER WELFARE</b>		\$18,005	\$15,800	\$0	\$15,800	\$0	\$43,714
<b>Total - EDUCATION &amp; WELFARE</b>		\$63,594	\$64,101	(\$62,376)	\$126,477	(\$165,000)	\$319,914

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
STAFF HOUSING								
OPERATING EXPENDITURE								
091100	Staff Housing		\$5,918	\$1,130	\$0	\$1,130	\$0	\$7,479
091130	Interest Paid Loan 115 - Staff House		\$1,384	\$1,186	\$0	\$1,186	\$0	\$2,268
091190	Depreciation - Staff Housing		\$2,389	\$0	\$0	\$0	\$0	\$5,735
091150	Staff Housing - Less Amt Allocated to Admin.		\$6,013	\$5,284	\$0	\$5,284	\$0	\$14,437
Sub Total - STAFF HOUSING OP/EXP			\$15,703	\$7,600	\$0	\$7,600	\$0	\$29,919
OPERATING INCOME								
Sub Total - STAFF HOUSING OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - STAFF HOUSING			\$15,703	\$7,600	\$0	\$7,600	\$0	\$29,919

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
HOUSING OTHER								
OPERATING EXPENDITURE								
092101	Boyup Brook Citizens Lodge		\$18,696	\$9,584	\$0	\$9,584	\$0	\$19,596
092102	Community Housing - Units		\$20,524	\$9,305	\$0	\$9,305	\$0	\$23,552
092103	Other		\$3,608	\$1,451	\$0	\$1,451	\$0	\$6,498
092104	6 Nix - Operating & Mtce Expense		\$95	\$0	\$0	\$0	\$0	\$145
092105	House - 1 Rogers Ave		\$9,235	\$5,701	\$0	\$5,701	\$0	\$13,418
092107	7 Knapp Street - Operating & Mtce Expense		\$3,400	\$2,392	\$0	\$2,392	\$0	\$5,145
092108	Property Selling Expenses		\$0	\$0	\$0	\$0	\$0	\$0
092109	Community Housing Maintenance - Grant Funded		\$0	\$7,887	\$0	\$7,887		
092150	Admin Allocation - Other Housing		\$6,074	\$5,338	\$0	\$5,338	\$0	\$14,583
092191	Depreciation - Other Housing		\$2,320	\$0	\$0	\$0	\$0	\$5,570
092192	Depreciation - House - 1 Rogers Ave		\$1,818	\$0	\$0	\$0	\$0	\$4,365
092190	Depreciation - Boyup Brook Citizens Lodge		\$13,488	\$0	\$0	\$0	\$0	\$32,385
Sub Total - HOUSING OTHER OP/EXP			\$79,258	\$41,659	\$0	\$41,659	\$0	\$125,256
HOUSING OPERATING INCOME								
092001	Rent 24A Proctor St		(\$3,722)	(\$4,274)	(\$4,274)	\$0	(\$8,932)	\$0
092002	Rent 24B Proctor St		(\$3,333)	(\$3,757)	(\$3,757)	\$0	(\$8,000)	\$0
092003	Rent 16A Forrest St		(\$4,125)	(\$4,274)	(\$4,274)	\$0	(\$9,900)	\$0
092004	Rent 16B Forrest St		(\$3,917)	(\$4,274)	(\$4,274)	\$0	(\$9,400)	\$0
092005	Rent 1 Rogers St		\$0	\$0	\$0	\$0	\$0	\$0
092006	Rent 6 Nix St		\$0	\$0	\$0	\$0	\$0	\$0
092007	Housing Reimbursements		(\$278)	(\$156)	(\$156)	\$0	(\$1,000)	\$0
092009	Other Housing: 7 Knapp St		(\$13,033)	(\$13,114)	(\$13,114)	\$0	(\$31,280)	\$0
092012	Profit on Sale of Asset		\$0	\$0	\$0	\$0	\$0	\$0
092011	Community Housing Maintenance Grant		(\$7,662)	\$0	\$0	\$0	(\$7,662)	\$0
Sub Total - HOUSING OTHER OP/INC			(\$36,069)	(\$29,848)	(\$29,848)	\$0	(\$76,174)	\$0
Total - HOUSING OTHER			\$43,190	\$11,811	(\$29,848)	\$41,659	(\$76,174)	\$125,256
Total - HOUSING			\$58,893	\$19,411	(\$29,848)	\$49,258	(\$76,174)	\$155,175

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	And Type Of Activities Within The Programme	C	Budget	Actual	30 NOVEMBER 2021	Income	Expenditure	2021-22	Income	Expenditure
SANITATION - HOUSEHOLD REFUSE											
OPERATING EXPENDITURE											
101100		Refuse Collection Boyup Brook Townsite Expense		\$19,103	\$15,708		\$0	\$15,708		\$0	\$45,849
101101		Recycling Collection Boyup Brook Town Site		\$11,891	\$10,131		\$0	\$10,131		\$0	\$28,540
101106		Transfer Station Employee Costs		\$40,883	\$11,426		\$0	\$11,426		\$0	\$93,346
101102	B0400	Boyup Brook Transfer Station Costs		\$30,459	\$13,387		\$0	\$13,387		\$0	\$58,935
101103		Land Fill Disposal Site		\$19,999	\$10,541		\$0	\$10,541		\$0	\$44,365
101104		Townsite Street Bins Collection		\$4,468	\$5,006		\$0	\$5,006		\$0	\$10,260
101107		Drum Muster Expenses		\$1,600	\$0		\$0	\$0		\$0	\$1,600
101108		BB Transfer Station Superannuation		\$779	\$789		\$0	\$789		\$0	\$1,700
101119		Waste Bin Maintenance and Delivery		\$887	\$1,303		\$0	\$1,303		\$0	\$2,340
101150		Admin Allocated - Waste Management		\$11,965	\$10,515		\$0	\$10,515		\$0	\$28,728
101190		Depreciation - Waste Management		\$9,192	\$0		\$0	\$0		\$0	\$22,070
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP				\$151,226	\$78,807		\$0	\$78,807		\$0	\$337,733
SANITATION OPERATING INCOME											
101001		Refuse Collection Charges - Rates		(\$188,700)	(\$195,750)		(\$195,750)	\$0		(\$188,700)	\$0
101002		Waste Disposal Charges		(\$6,000)	(\$3,325)		(\$3,325)	\$0		(\$6,000)	\$0
101003		Recycling Scheme Income		(\$900)	(\$5,229)		(\$5,229)	\$0		(\$1,800)	\$0
101004		Scrap Metal Income		(\$792)	\$0		\$0	\$0		(\$2,400)	\$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC				(\$196,392)	(\$204,303)		(\$204,303)	\$0		(\$198,900)	\$0
Total - SANITATION HOUSEHOLD REFUSE				(\$45,166)	(\$125,497)		(\$204,303)	\$78,807		(\$198,900)	\$337,733

**Shire of Boyup Brook**  
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Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

Shire of Boyup Brook MONTHLY FINANCIAL REPORT			YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
G/L	JOB	Details By Function Under The Following Program Titles And Type Of Activities Within The Programme	Budget	Actual	Income	Expenditure	Income	Expenditure
EFFLUENT DRAINAGE SYSTEM								
OPERATING EXPENDITURE								
103100		Septic Tank Inspection Expenses	\$200	\$0	\$0	\$0	\$0	\$200
103101		Liquid Waste Disposal Site (Stanton Road)	\$2,570	\$7,854	\$0	\$7,854	\$0	\$2,570
Sub Total - SEWERAGE OP/EXP			\$2,770	\$7,854	\$0	\$7,854	\$0	\$2,770
OPERATING INCOME								
103002		Septic Licence Fees	(\$2,960)	(\$1,180)	(\$1,180)	\$0	(\$4,000)	\$0
Sub Total - SEWERAGE OP/INC			(\$2,960)	(\$1,180)	(\$1,180)	\$0	(\$4,000)	\$0
Total - SEWERAGE			(\$190)	\$6,674	(\$1,180)	\$7,854	(\$4,000)	\$2,770
TOWN PLANNING & REGIONAL DEVELOPMENT								
OPERATING EXPENDITURE								
105100		Town Planning Admin & Control	\$8,622	\$9,668	\$0	\$9,668	\$0	\$28,752
105101		Admin Allocation - Town Planning	\$11,970	\$10,515	\$0	\$10,515	\$0	\$28,728
Sub Total - TOWN PLAN & REG DEV OP/EXP			\$20,591	\$20,184	\$0	\$20,184	\$0	\$57,480
OPERATING INCOME								
105001		Planning Application Fees	(\$2,384)	(\$588)	(\$588)	\$0	(\$5,000)	\$0
Sub Total - TOWN PLAN & REG DEV OP/INC			(\$2,384)	(\$588)	(\$588)	\$0	(\$5,000)	\$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT			\$18,207	\$19,596	(\$588)	\$20,184	(\$5,000)	\$57,480

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Code	Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER COMMUNITY AMENITIES								
OPERATING EXPENDITURE								
106101		Cemetery - Operation	\$11,969	\$11,897	\$0	\$11,897	\$0	\$0
106101	B0420	Cemetery - Operation		\$0	\$0	\$0	\$0	\$29,037
106101	B0421	Niche Wall Plaques Operations	\$0	\$0	\$0	\$0	\$0	\$50
106101	G314	Cemetery Grounds	\$2,284	\$0	\$0	\$0	\$0	\$5,928
106102		Public Toilets - Operation		\$6,173	\$0	\$6,173	\$0	\$0
106102	B0450	Toilets - Lions Park Costs	\$1,547	\$0	\$0	\$0	\$0	\$3,675
106102	B0451	Toilets - Tourist Centre Costs	\$1,008	\$0	\$0	\$0	\$0	\$3,635
106102	B0452	Toilets - Town Hall (External) Costs	\$3,002	\$0	\$0	\$0	\$0	\$8,696
106103		Street Furniture	\$0	\$0	\$0	\$0	\$0	\$430
106150		Admin Allocation - Other Community Amenities	\$6,015	\$5,284	\$0	\$5,284	\$0	\$14,437
106151		Admin Allocation - Cemetery	\$668	\$587	\$0	\$587	\$0	\$1,604
106191		Depreciation - Public Toilets	\$421	\$0	\$0	\$0	\$0	\$1,010
106192		Depreciation - Other Community Service's	\$1,265	\$0	\$0	\$0	\$0	\$3,035
Sub Total - OTHER COMMUNITY AMENITIES OP/EXP			\$28,179	\$23,942	\$0	\$23,942	\$0	\$71,537
OPERATING INCOME								
106001		Cemetery Burial Fees	(\$13,000)	(\$3,637)	(\$3,637)	\$0	(\$13,000)	\$0
106002		License/Other Fees BB Cemetery	(\$230)	(\$1,126)	(\$1,126)	\$0	(\$1,000)	\$0
106004		Niche Wall Fees	\$0	(\$1,092)	(\$1,092)	\$0	(\$1,700)	\$0
Sub Total - OTHER COMMUNITY AMENITIES OP/INC			(\$13,230)	(\$5,855)	(\$5,855)	\$0	(\$15,700)	\$0
Total - OTHER COMMUNITY AMENITIES			\$14,949	\$18,087	(\$5,855)	\$23,942	(\$15,700)	\$71,537
Total - COMMUNITY AMENITIES			(\$12,199)	(\$81,140)	(\$211,926)	\$130,786	(\$223,600)	\$469,520

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
PUBLIC HALL & CIVIC CENTRES								
OPERATING EXPENDITURE								
111100	Boyup Brook Hall - Operation		\$19,431	\$26,076	\$0	\$26,076	\$0	\$33,700
111102	Halls - Other Public Halls		\$9,257	\$3,938	\$0	\$3,938	\$0	\$12,266
111150	Admin Allocation - Public Halls		\$11,970	\$10,515	\$0	\$10,515	\$0	\$28,728
111190	Depreciation - Public Halls		\$21,409	\$0	\$0	\$0	\$0	\$51,384
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP			\$62,066	\$40,529	\$0	\$40,529	\$0	\$126,077
OPERATING INCOME								
111001	Hall Hire Fees		\$0	(\$427)	(\$427)	\$0	\$0	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC			\$0	(\$427)	(\$427)	\$0	\$0	\$0
Total - PUBLIC HALL & CIVIC CENTRES			\$62,066	\$40,102	(\$427)	\$40,529	\$0	\$126,077



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	C	2021-22 BUDGET	2021-22 ACTUAL	2021-22 INCOME	2021-22 EXPENDITURE	2021-22 INCOME	2021-22 EXPENDITURE
OTHER RECREATION & SPORT								
OPERATING EXPENDITURE								
113100	Recreation Complex		\$37,003	\$30,514	\$0	\$30,514	\$0	\$63,321
113109	Walk Trails		\$377	\$1,262	\$0	\$1,262	\$0	\$1,507
113110	Townsite Gardens		\$20,101	\$17,724	\$0	\$17,724	\$0	\$46,022
113112	Reserves and Parks Operations		\$11,585	\$24,821	\$0	\$24,821	\$0	\$32,583
113119	Other Recreation Facilities		\$9,257	\$8,835	\$0	\$8,835	\$0	\$18,636
113120	War Memorial		\$1,117	\$1,325	\$0	\$1,325	\$0	\$3,302
113150	Admin Allocation - Other Recreation		\$20,293	\$17,828	\$0	\$17,828	\$0	\$48,706
113124	Support for UBAS		\$2,181	\$2,385	\$0	\$2,385	\$0	\$42,181
113122	Support for ANZAC Day		\$0	\$0	\$0	\$0	\$0	\$9,657
113125	Support for Others		\$3,047	\$8,611	\$0	\$8,611	\$0	\$6,911
113190	Depreciation - Other Recreation		\$91,838	\$0	\$0	\$0	\$0	\$220,420
113191	Depreciation - Parks & Gardens		\$20,845	\$0	\$0	\$0	\$0	\$50,030
113192	Depreciation: Plant & Equipment		\$6,871	\$0	\$0	\$0	\$0	\$16,490
Sub Total - OTHER RECREATION & SPORT OP/EXP			\$224,516	\$113,526	\$0	\$113,526	\$0	\$559,765
OPERATING INCOME								
113003	Rec Ground Use Hire Fees		(\$3,400)	(\$3,469)	(\$3,469)	\$0	(\$3,400)	\$0
113002	Reimbursements - Other Rec		(\$125)	\$0	\$0	\$0	(\$500)	\$0
113022	Recreation - Capital Grants & Contributions		(\$40,155)	(\$10,000)	(\$10,000)	\$0	(\$180,309)	\$0
Sub Total - OTHER RECREATION & SPORT OP/INC			(\$43,680)	(\$13,469)	(\$13,469)	\$0	(\$184,209)	\$0
Total - OTHER RECREATION & SPORT			\$180,837	\$100,057	(\$13,469)	\$113,526	(\$184,209)	\$559,765

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

Shire of Boyup Brook								
MONTHLY FINANCIAL REPORT								
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
SWIMMING POOL								
OPERATING EXPENDITURE								
112100	Swimming Pool General Operations		\$41,853	\$11,264	\$0	\$11,264	\$0	\$77,810
112101	Swimming Pool Building Costs		\$33,132	\$18,671	\$0	\$18,671	\$0	\$57,929
112102	Swimming Pool Employee Costs		\$27,296	\$28,366	\$0	\$28,366	\$0	\$75,058
112103	Interest on Loan 114 - upgrade pool bowl		\$2,522	\$2,160	\$0	\$2,160	\$0	\$4,132
112104	Swimming Pool Employee Superannuation		\$2,791	\$1,560	\$0	\$1,560	\$0	\$8,089
112106	Pool Staff - Fringe Benefits Tax		\$625	\$0	\$0	\$0	\$0	\$2,500
112150	Admin Allocation - Swimming Pool		\$13,241	\$11,636	\$0	\$11,636	\$0	\$31,790
112190	Depreciation - Swimming Pool		\$7,389	\$0	\$0	\$0	\$0	\$17,740
Sub Total - SWIMMING POOL OP/EXP			\$128,848	\$73,657	\$0	\$73,657	\$0	\$275,048
OPERATING INCOME								
112001	Swimming Lesson Fees		\$0	\$0	\$0	\$0	\$0	\$0
112003	Pool Daily Admission Fees		(\$1,713)	(\$1,160)	(\$1,160)	\$0	(\$9,000)	\$0
112004	Season Tickets Fees		(\$8,250)	(\$15,847)	(\$15,847)	\$0	(\$16,500)	\$0
112005	Pool Hire Fees		(\$38)	(\$61)	(\$61)	\$0	(\$200)	\$0
112006	Gym Equipment Hire Fees		\$0	\$0	\$0	\$0	\$0	\$0
112007	Pool Teaching Programme Fees		(\$1,520)	(\$675)	(\$675)	\$0	(\$2,000)	\$0
112008	Vacation Swimming Passes		(\$366)	(\$64)	(\$64)	\$0	(\$1,100)	\$0
112009	Capital Grants and Contributions		(\$6,822)	\$0	\$0	\$0	(\$6,822)	\$0
Sub Total - SWIMMING POOL OP/INC			(\$18,709)	(\$17,806)	(\$17,806)	\$0	(\$35,622)	\$0
Total - SWIMMING POOL			\$110,139	\$55,851	(\$17,806)	\$73,657	(\$35,622)	\$275,048

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
			Budget	Actual	Income	Expenditure	Income	Expenditure
<b>TELEVISION &amp; RADIO REBROADCASTING</b>								
<b>OPERATING EXPENDITURE</b>								
114005	Banks Rd Telecommunications Tower		\$2,546	\$1,053	\$0	\$1,053	\$0	\$4,684
<b>Sub Total - TV &amp; RADIO REBROADCASTING OP/EXP</b>			\$2,546	\$1,053	\$0	\$1,053	\$0	\$4,684
<b>OPERATING INCOME</b>								
114010	Radio & Mobile Tower Site (Including NBN) Fees or Charges		(\$9,278)	(\$9,509)	(\$9,509)	\$0	(\$9,278)	\$0
<b>Sub Total - TV &amp; RADIO REBROADCASTING OP/INC</b>			(\$9,278)	(\$9,509)	(\$9,509)	\$0	(\$9,278)	\$0
<b>Total - TV &amp; RADIO REBROADCASTING</b>			(\$6,732)	(\$8,456)	(\$9,509)	\$1,053	(\$9,278)	\$4,684
<b>LIBRARIES</b>								
<b>OPERATING EXPENDITURE</b>								
115100	Library Operations		\$5,279	\$2,112	\$0	\$2,112	\$0	\$34,973
115150	Admin Allocation - Libraries		\$32,931	\$28,931	\$0	\$28,931	\$0	\$79,037
<b>Sub Total - LIBRARIES OP/EXP</b>			\$38,209	\$31,042	\$0	\$31,042	\$0	\$114,010
<b>OPERATING INCOME</b>								
115001	State Library Grant Income		(\$6,858)	(\$6,239)	(\$6,239)	\$0	(\$8,716)	\$0
<b>Sub Total - LIBRARIES OP/INC</b>			(\$6,858)	(\$6,239)	(\$6,239)	\$0	(\$8,716)	\$0
<b>Total - LIBRARIES</b>			\$31,351	\$24,804	(\$6,239)	\$31,042	(\$8,716)	\$114,010

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	C	30 NOVEMBER 2021 Budget	Actual	30 NOVEMBER 2021 Income	Expenditure	2021-22 Income	Expenditure
OTHER CULTURE								
OPERATING EXPENDITURE								
116100	Museum		\$3,408	\$6,928	\$0	\$6,928	\$0	\$5,121
116101	Craft Hut		\$1,191	\$1,115	\$0	\$1,115	\$0	\$1,569
116102	Support for Sandakan (Ceremony)		\$8,954	\$5,233	\$0	\$5,233	\$0	\$8,954
116150	Admin Allocated - Other Culture		\$6,015	\$5,284	\$0	\$5,284	\$0	\$14,437
116190	Depreciation - Other Culture		\$4,956	\$0	\$0	\$0	\$0	\$11,895
Sub Total - OTHER CULTURE OP/EXP			\$24,524	\$18,561	\$0	\$18,561	\$0	\$41,976
OPERATING INCOME								
116001	Reimbursements - Other Culture		\$0	(\$1,852)	(\$1,852)	\$0	\$0	\$0
116005	Non-Operating Grants & Contributions		\$0	\$0	\$0	\$0	(\$5,090)	\$0
Sub Total - OTHER CULTURE OP/INC			\$0	(\$1,852)	(\$1,852)	\$0	(\$5,090)	\$0
Total - OTHER CULTURE			\$24,524	\$16,709	(\$1,852)	\$18,561	(\$5,090)	\$41,976
Total - RECREATION AND CULTURE			\$402,185	\$229,066	(\$49,302)	\$278,368	(\$242,915)	\$1,121,560

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

<i>Shire of Boyup Brook</i>							
<i>MONTHLY FINANCIAL REPORT</i>							
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
STREETS, RD, BRIDGES, DEPOT - CONSTRUCTION							
OPERATING EXPENDITURE							
Sub Total - ST,RDS,BRIDGES,DEPOT-CONST OP/EXP		\$0	\$0	\$0	\$0	\$0	\$0
OPERATING INCOME							
121001	RRG Project Grants	(\$372,560)	(\$374,900)	(\$374,900)	\$0	(\$931,400)	\$0
121002	Grants Direct - State - MRD - (OP)	(\$174,581)	(\$174,581)	(\$174,581)	\$0	(\$174,581)	\$0
121003	Grants - Federal - Roads to Recovery Grant (Cap)	(\$26,319)	(\$1,000)	(\$1,000)	\$0	(\$442,826)	\$0
121004	Capital Grants Other & Road Contributions	(\$175,682)	(\$176,468)	(\$176,468)	\$0	(\$351,364)	\$0
121007	Special Bridge Funding	(\$85,000)	\$0	\$0	\$0	(\$170,000)	\$0
Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OP/INC		(\$834,142)	(\$726,949)	(\$726,949)	\$0	(\$2,070,171)	\$0
Total - ST,RDS,BRIDGES,DEPOT - CONST		(\$834,142)	(\$726,949)	(\$726,949)	\$0	(\$2,070,171)	\$0

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE								
OPERATING EXPENDITURE								
122100	Depot Building Building Costs		\$18,336	\$20,207	\$0	\$20,207	\$0	\$45,715
122101	Depot General Operations		\$4,104	\$9,588	\$0	\$9,588	\$0	\$15,023
122103	Road Maintenance & Repairs		\$47,157	\$67,055	\$0	\$67,055	\$0	\$88,744
122107	Maintenance Grading		\$15,194	\$12,245	\$0	\$12,245	\$0	\$112,053
122105	Repairs & Maint - Bridges		\$31,062	\$53,174	\$0	\$53,174	\$0	\$198,130
122106	Shire Radio Network Costs		\$0	\$124	\$0	\$124	\$0	\$3,740
122108	Drains & Culverts		\$10,974	\$19,378	\$0	\$19,378	\$0	\$91,606
122109	Verge Pruning		\$7,405	\$820	\$0	\$820	\$0	\$104,741
122110	Verge Spraying		\$2,788	\$4,316	\$0	\$4,316	\$0	\$18,161
122111	Crossovers Maintenance		\$0	\$79	\$0	\$79	\$0	\$750
122112	Town Services Drainage		\$1,731	\$532	\$0	\$532	\$0	\$5,283
122113	Town Services - Footpaths		\$0	\$48	\$0	\$48	\$0	\$5,735
122114	Town Services Road Repairs		\$5,441	\$2,509	\$0	\$2,509	\$0	\$10,366
122115	Town Services - Tree Pruning		\$2,805	\$15,396	\$0	\$15,396	\$0	\$6,854
122116	Street Lighting		\$9,702	\$9,753	\$0	\$9,753	\$0	\$29,100
122117	Traffic Signs		\$83	\$8,818	\$0	\$8,818	\$0	\$5,810
122119	Road Building and Other Stock		\$0	\$0	\$0	\$0	\$0	\$0
122120	Roman Road Data Pickup		\$31,043	\$8,557	\$0	\$8,557	\$0	\$31,200
122121	Town Services - Verge Spraying		\$14,112	\$9,155	\$0	\$9,155	\$0	\$30,486
122122	Road Sweeping		\$2,281	\$0	\$0	\$0	\$0	\$9,125
122123	Emergency Services		\$8,187	\$61,833	\$0	\$61,833	\$0	\$19,197
122131	Rural Street Addressing		\$542	\$666	\$0	\$666	\$0	\$2,345
122140	Loss on Sale of Asset		\$0	\$0	\$0	\$0	\$0	\$0
122150	Admin Allocated - Road Maintenance		\$149,705	\$131,523	\$0	\$131,523	\$0	\$359,306
122190	Depreciation - Transport Other		\$8,906	\$0	\$0	\$0	\$0	\$21,375
122191	Depreciation - Infrastructure		\$10,810	\$0	\$0	\$0	\$0	\$25,945
122192	Depreciation Roads		\$686,437	\$0	\$0	\$0	\$0	\$1,647,515
122193	Depreciation - Bridges		\$268,968	\$0	\$0	\$0	\$0	\$645,550
122194	Depreciation - Footpaths		\$7,189	\$0	\$0	\$0	\$0	\$17,255
122195	Depreciation - Drainage		\$113,237	\$0	\$0	\$0	\$0	\$271,780
123119	Minor Assets and Sundry Items		\$5,000	\$6,888	\$0	\$6,888	\$0	\$20,000
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP			\$1,463,201	\$442,665	\$0	\$442,665	\$0	\$3,842,889

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

Shire of Boyup Brook								
MONTHLY FINANCIAL REPORT								
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
OPERATING INCOME								
122002	Profit on Disposal of Assets		\$0	\$0	\$0	\$0	\$0	\$0
122003	Sale of Old Materials and Minor Items		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - MTCE STREETS ROADS DEPOTS			\$1,463,201	\$442,665	\$0	\$442,665	\$0	\$3,842,889
TRAFFIC CONTROL								
OPERATING EXPENDITURE								
125100	Bank Fees - Police Licensing		\$0	\$30	\$0	\$30	\$0	\$0
125150	Administration Allocated - Traffic Control		\$44,900	\$39,446	\$0	\$39,446	\$0	\$107,765
Sub Total - TRAFFIC CONTROL OP/EXP			\$44,900	\$39,476	\$0	\$39,476	\$0	\$107,765
OPERATING INCOME								
125001	Licensing Service		(\$10,905)	(\$12,789)	(\$12,789)	\$0	(\$27,400)	\$0
125002	Motor Vehicle Plates		(\$308)	(\$777)	(\$777)	\$0	(\$1,000)	\$0
125005	Sundry Receipts - Heavy Haulage Permits etc		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - TRAFFIC CONTROL OP/INC			(\$11,213)	(\$13,566)	(\$13,566)	\$0	(\$28,400)	\$0
Total - TRAFFIC CONTROL			\$33,687	\$25,911	(\$13,566)	\$39,476	(\$28,400)	\$107,765

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
AERODROMES								
OPERATING EXPENDITURE								
126100	Airstrip		\$964	\$3,519	\$0	\$3,519	\$0	\$3,296
126190	Depreciation - Airport		\$9,470	\$0	\$0	\$0	\$0	\$22,730
Sub Total - AERODROMES OP/EXP			\$10,434	\$3,519	\$0	\$3,519	\$0	\$26,026
OPERATING INCOME								
126003	Non-Operating Grants & Subsidies		\$0	(\$25,754)	(\$25,754)	\$0	(\$49,575)	\$0
Sub Total - AERODROMES OP/INC			\$0	(\$25,754)	(\$25,754)	\$0	(\$49,575)	\$0
Total - AERODROMES			\$10,434	(\$22,234)	(\$25,754)	\$3,519	(\$49,575)	\$26,026
Total - TRANSPORT			\$673,180	(\$280,608)	(\$766,268)	\$485,660	(\$2,148,146)	\$3,976,680



**Shire of Boyup Brook**  
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Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L JOB		YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>RURAL SERVICES</b>							
<b>OPERATING EXPENDITURE</b>							
131001	Rural Services Expenses	\$0	\$0	\$0	\$0	\$0	\$28,809
131005	Employee Wages, Superannuation & Employee Costs	\$0	\$0	\$0	\$0	\$0	\$0
131009	Admin Allocation - Biosecurity	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - RURAL SERVICES OP/EXP</b>		\$0	\$0	\$0	\$0	\$0	\$28,809
<b>OPERATING INCOME</b>							
				\$0	\$0	\$0	\$0
<b>Sub Total - RURAL SERVICES OP/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - RURAL SERVICES</b>		\$0	\$0	\$0	\$0	\$0	\$28,809

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
TOURISM AND AREA PROMOTION								
OPERATING EXPENDITURE								
132110	Tourist Bay		\$553	\$236	\$0	\$236	\$0	\$2,161
132103	Community Development Officer		\$0	\$18,147	\$0	\$18,147	\$0	\$0
132104	Tourist Centre		\$13,080	\$10,052	\$0	\$10,052	\$0	\$56,790
132106	Promotion Activities		\$8,124	\$518	\$0	\$518	\$0	\$17,495
132107	OPSFMIL Flax Mill Complex General Operations		\$13,260	\$9,402	\$0	\$9,402	\$0	\$31,240
132108	B0665 Caravan Park/Flax Mill Complex Building Operation		\$34,460	\$30,709	\$0	\$30,709	\$0	\$83,642
132111	Carnaby Beetle Collection		\$100	\$82	\$0	\$82	\$0	\$100
132113	Community Development Officer - Superannuation		\$0	\$293	\$0	\$293	\$0	\$0
132114	Community Development Expenses		\$0	\$0	\$0	\$0	\$0	\$150
132115	Community Development - Fringe Benefit Tax		\$0	\$0	\$0	\$0	\$0	\$0
132116	CDO Vehicle Op Costs GEN		\$0	\$863	\$0	\$863	\$0	\$0
132150	Admin Allocated Tourism		\$20,962	\$18,415	\$0	\$18,415	\$0	\$50,310
132151	Admin Allocated Caravan Pk		\$6,015	\$5,284	\$0	\$5,284	\$0	\$14,437
132190	Depreciation - Tourism/Area Promotion		\$1,787	\$0	\$0	\$0	\$0	\$4,290
132191	Depreciation - Caravan Pk/Flax		\$18,801	\$0	\$0	\$0	\$0	\$45,125
Sub Total - TOURISM & AREA PROMOTION OP/EXP			\$117,143	\$94,001	\$0	\$94,001	\$0	\$305,740
OPERATING INCOME								
132002	Caravan Park & Complex Fees & Charges		(\$15,234)	(\$21,046)	(\$21,046)	\$0	(\$49,000)	\$0
132003	Flax Mill Sheds Storage Charges		(\$5,553)	(\$5,397)	(\$5,397)	\$0	(\$15,000)	\$0
132007	Other Income		(\$1,582)	(\$1,729)	(\$1,729)	\$0	(\$6,600)	\$0
132010	Non-Operating Grants, Subsidies & Contributions				\$0	\$0	(\$521,820)	\$0
Sub Total - TOURISM & AREA PROMOTION OP/INC			(\$22,369)	(\$28,171)	(\$28,171)	\$0	(\$592,420)	\$0
Total - TOURISM & AREA PROMOTION			\$94,773	\$65,830	(\$28,171)	\$94,001	(\$592,420)	\$305,740

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
And Type of Activities Within the Programme								
			\$ NOVEMBER 2021		\$ NOVEMBER 2021		2021-22	
BUILDING CONTROL								
OPERATING EXPENDITURE								
133100	Building Control		\$9,100	\$7,383	\$0	\$7,383	\$0	\$21,840
133101	Building Control - Other Costs		\$1,800	\$6,682	\$0	\$6,682	\$0	\$33,850
133102	Building Control Superannuation		\$910	\$614	\$0	\$614	\$0	\$2,184
133103	Building Control - BMO		\$10,316	\$914	\$0	\$914	\$0	\$13,760
133150	Admin Allocated - Building Control Expenses		\$6,015	\$5,284	\$0	\$5,284	\$0	\$14,437
Sub Total - BUILDING CONTROL OP/EXP			\$28,141	\$20,878	\$0	\$20,878	\$0	\$86,071
BUILDING CONTROL OP/INC								
133001	Building Licences (UFEE)		(\$5,787)	(\$6,776)	(\$6,776)	\$0	(\$10,000)	\$0
133002	BCITF Levy - Commission		(\$69)	(\$41)	(\$41)	\$0	(\$120)	\$0
133003	Builders Services Levy - Commission		(\$113)	(\$80)	(\$80)	\$0	(\$195)	\$0
Sub Total - BUILDING CONTROL OP/INC			(\$5,969)	(\$6,897)	(\$6,897)	\$0	(\$10,315)	\$0
Total - BUILDING CONTROL			\$22,171	\$13,980	(\$6,897)	\$20,878	(\$10,315)	\$86,071
SALEYARDS & MARKETS								
OPERATING EXPENDITURE								
134100	Saleyards		\$17,144	\$1,067	\$0	\$1,067	\$0	\$29,725
134190	Depreciation - Saleyards & Markets		\$0	\$0	\$0	\$0	\$0	\$113,345
Sub Total - SALEYARDS & MARKETS OP/EXP			\$17,144	\$1,067	\$0	\$1,067	\$0	\$143,070
OPERATING INCOME								
134001	Reimbursements - Saleyards		(\$3,900)	(\$1,237)	(\$1,237)	\$0	(\$6,500)	\$0
Sub Total - SALEYARDS & MARKETING OP/INC			(\$3,900)	(\$1,237)	(\$1,237)	\$0	(\$6,500)	\$0
Total - SALEYARDS & MARKETS			\$13,244	(\$170)	(\$1,237)	\$1,067	(\$6,500)	\$143,070

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER ECONOMIC SERVICES								
OPERATING EXPENDITURE								
135100	Standpipes Expenses		\$12,150	\$903	\$0	\$903	\$0	\$36,975
135102	Economic Development Projects		\$1,500	\$0	\$0	\$0	\$0	\$7,500
135103	Country Music Festival Expenses		\$15,000	\$0	\$0	\$0	\$0	\$15,000
135105	Abel Street Shop		\$7,092	\$5,388	\$0	\$5,388	\$0	\$9,991
135150	Admin Allocated - Other Economic Development		\$6,015	\$5,284	\$0	\$5,284	\$0	\$14,437
135190	Depreciation - Develop/Facilities		\$1,610	\$0	\$0	\$0	\$0	\$3,865
Sub Total - OTHER ECONOMIC SERVICES OP/EXP			\$43,367	\$11,575	\$0	\$11,575	\$0	\$87,768
OPERATING INCOME								
135001	Standpipe Water		(\$742)	(\$398)	(\$398)	\$0	(\$4,200)	\$0
135005	Abel Street Shop Rental		(\$6,442)	(\$6,800)	(\$6,800)	\$0	(\$15,462)	\$0
Sub Total - OTHER ECONOMIC SERVICES OP/INC			(\$7,184)	(\$7,198)	(\$7,198)	\$0	(\$19,662)	\$0
Total - OTHER ECONOMIC SERVICES			\$36,183	\$4,377	(\$7,198)	\$11,575	(\$19,662)	\$87,768
Total - ECONOMIC SERVICES			\$166,372	\$84,018	(\$43,503)	\$127,521	(\$628,897)	\$651,458

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
PRIVATE WORKS								
OPERATING EXPENDITURE								
141100	Private Works - Costs		\$6,607	\$3,036	\$0	\$3,036	\$0	\$14,167
Sub Total - PRIVATE WORKS OP/EXP			\$6,607	\$3,036	\$0	\$3,036	\$0	\$14,167
OPERATING INCOME								
141001	Private Works - Recoup Charges		(\$7,915)	(\$2,704)	(\$2,704)	\$0	(\$14,167)	\$0
Sub Total - PRIVATE WORKS OP/INC			(\$7,915)	(\$2,704)	(\$2,704)	\$0	(\$14,167)	\$0
Total - PRIVATE WORKS			(\$1,308)	\$331	(\$2,704)	\$3,036	(\$14,167)	\$14,167

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	05 NOVEMBER 2021 Budget	05 NOVEMBER 2021 Actual	05 NOVEMBER 2021 Income	05 NOVEMBER 2021 Expenditure	2021-22 Income	2021-22 Expenditure
PUBLIC WORKS OVERHEADS							
OPERATING EXPENDITURE							
143100	Supervision	\$73,937	\$106,650	\$0	\$106,650	\$0	\$276,503
143101	Consultant Engineer	\$1,250	\$0	\$0	\$0	\$0	\$5,000
143102	Works Manager Vehicle Op Costs	\$420	\$219	\$0	\$219	\$0	\$2,380
143103	FBT Works Staff	\$900	\$0	\$0	\$0	\$0	\$3,600
143104	Insurance on Works	\$17,358	\$18,466	\$0	\$18,466	\$0	\$17,358
143105	Superannuation of Workmen	\$55,182	\$46,507	\$0	\$46,507	\$0	\$143,106
143106	PWOH Leave - Depot	\$53,907	\$52,356	\$0	\$52,356	\$0	\$185,439
143107	Protective Clothing	\$0	\$701	\$0	\$701	\$0	\$5,400
143108	Uniforms	\$808	\$0	\$0	\$0	\$0	\$1,615
143109	Training & Meeting Expenses	\$8,639	\$34,927	\$0	\$34,927	\$0	\$41,672
143110	Occupational Health & Safety	\$11,762	\$23,516	\$0	\$23,516	\$0	\$49,882
143111	Other Expenses	\$53	\$25	\$0	\$25	\$0	\$4,115
143115	Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$5,190
143116	Conferences and Training Courses (MOW)	\$0	\$0	\$0	\$0	\$0	\$5,250
143117	Works Manager Housing	\$0	\$6,642	\$0	\$6,642	\$0	\$2,400
143150	Admin Allocated - Works Overhead	\$11,970	\$10,515	\$0	\$10,515	\$0	\$28,728
143180	LESS PWOH ALLOCATED - PROJECTS	(\$236,185)	(\$263,495)	\$0	(\$263,495)	\$0	(\$777,638)
Sub Total - PUBLIC WORKS O/HEADS OP/EXP		\$0	\$37,031	\$0	\$37,031	\$0	\$0
OPERATING INCOME							
143001	Workers Compensation Reimbursements	\$0	\$0	\$0	\$0	(\$600)	\$0
Sub Total - PUBLIC WORKS O/HEADS OP/INC		\$0	\$0	\$0	\$0	(\$600)	\$0
Total - PUBLIC WORKS OVERHEADS		\$0	\$37,031	\$0	\$37,031	(\$600)	\$0

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L JOB		YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>PLANT OPERATIONS COSTS</b>							
<b>OPERATING EXPENDITURE</b>							
144100	Repair Wages	\$36,839	\$26,595	\$0	\$26,595	\$0	\$59,706
144101	Fuel & Oil	\$91,900	\$61,638	\$0	\$61,638	\$0	\$200,000
144102	Tyres & Tubes	\$2,577	\$9,886	\$0	\$9,886	\$0	\$16,215
144103	Parts and Repairs	\$19,636	\$38,243	\$0	\$38,243	\$0	\$144,275
144104	Licenses	\$425	\$650	\$0	\$650	\$0	\$8,500
144105	Insurance	\$33,725	\$32,506	\$0	\$32,506	\$0	\$33,725
144106	Blades & Points	\$3,750	\$3,245	\$0	\$3,245	\$0	\$15,000
144107	Expendable Tools	\$5,041	\$3,062	\$0	\$3,062	\$0	\$12,100
144110	Superannuation - Mechanic	\$6,707	\$3,696	\$0	\$3,696	\$0	\$10,870
144150	Admin Allocated POC	\$3,585	\$3,149	\$0	\$3,149	\$0	\$8,604
144190	Depreciation - Plant	\$96,277	\$0	\$0	\$0	\$0	\$231,075
144180	LESS POC ALLOCATED - PROJECTS	(\$300,462)	(\$335,951)	\$0	(\$335,951)	\$0	(\$740,070)
<b>Sub Total - PLANT OPERATIONS COSTS OP/EXP</b>		\$0	(\$153,281)	\$0	(\$153,281)	\$0	\$0
<b>OPERATING INCOME</b>							
144001	Diesel Rebate	(\$17,850)	\$0	\$0	\$0	(\$35,000)	\$0
144002	Reimbursements - Operating	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - PLANT OPERATIONS COSTS OP/INC</b>		(\$17,850)	\$0	\$0	\$0	(\$35,000)	\$0
<b>Total - PLANT OPERATIONS COSTS</b>		(\$17,850)	(\$153,281)	\$0	(\$153,281)	(\$35,000)	\$0

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
SALARIES AND WAGES								
OPERATING EXPENDITURE								
145100	Gross Total Salaries and Wages		\$1,446,139	\$1,321,766	\$0	\$1,321,766	\$0	\$3,470,872
145130	LESS SALS/WAGES ALLOCATED		(\$1,446,139)	(\$1,307,876)	\$0	(\$1,307,876)	\$0	(\$3,470,872)
145101	Workers Compensation Expenses		\$0	\$7,591	\$0	\$7,591	\$0	\$0
Sub Total - SALARIES AND WAGES OP/EXP			\$0	\$21,481	\$0	\$21,481	\$0	\$0
OPERATING INCOME								
145001	Reimbursements - Administration		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - SALARIES AND WAGES OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - SALARIES AND WAGES			\$0	\$21,481	\$0	\$21,481	\$0	\$0



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
		Budget	Actual	Income	Expenditure	Income	Expenditure
ADMINISTRATION							
OPERATING EXPENDITURE							
146100	Advertising	\$1,434	\$7,018	\$0	\$7,018	\$0	\$7,745
146101	Audit Fees	\$1,750	\$0	\$0	\$0	\$0	\$35,000
146102	Bank Fees	\$5,581	\$2,005	\$0	\$2,005	\$0	\$10,400
146103	Administration Bldg Costs	\$24,115	\$20,220	\$0	\$20,220	\$0	\$57,528
146105	Administration Staff Employee Costs	\$446,437	\$281,640	\$0	\$281,640	\$0	\$803,256
146106	Consultants	\$54,651	\$57,094	\$0	\$57,094	\$0	\$145,000
146108	Insurance	\$12,889	\$10,124	\$0	\$10,124	\$0	\$12,889
146109	Legal Expenses	\$6,832	\$0	\$0	\$0	\$0	\$14,000
146110	IT System Operation & maintenance	\$75,881	\$57,744	\$0	\$57,744	\$0	\$120,174
146111	Office Equipment Maintenance	\$2,500	\$0	\$0	\$0	\$0	\$5,000
146112	Administration - Postage & Freight	\$1,981	\$2,438	\$0	\$2,438	\$0	\$5,300
146113	Printing and Stationery	\$7,771	\$5,550	\$0	\$5,550	\$0	\$12,500
146114	Administration Vehicle Costs	\$1,786	\$0	\$0	\$0	\$0	\$2,965
146115	Administration - Fringe Benefits Tax	\$1,750	\$0	\$0	\$0	\$0	\$3,500
146117	Employers Indemnity Insurance	\$16,174	\$33,181	\$0	\$33,181	\$0	\$16,174
146118	Subscriptions	\$23,440	\$16,681	\$0	\$16,681	\$0	\$23,440
146120	Uniform Allowance	\$990	(\$57)	\$0	(\$57)	\$0	\$3,000
146121	Telephones	\$6,521	\$3,447	\$0	\$3,447	\$0	\$15,650
146122	Minor Furn & Equip Under \$2000	\$1,500	\$1,453	\$0	\$1,453	\$0	\$7,500
146123	Conferences/Training/Professional Development	\$6,687	\$5,783	\$0	\$5,783	\$0	\$13,385
146124	Superannuation	\$37,701	\$28,075	\$0	\$28,075	\$0	\$117,610
146126	Employee (Packaging) Costs	\$0	\$0	\$0	\$0	\$0	\$725
146128	Administration - OSH	\$1,750	\$501	\$0	\$501	\$0	\$3,500
146190	Depreciation - Administration	\$9,170	\$0	\$0	\$0	\$0	\$22,010
146150	Less Administration Costs Alloc	(\$749,292)	(\$533,779)	\$0	(\$533,779)	\$0	(\$1,458,251)
Sub Total - ADMINISTRATION OP/EXP		\$0	\$6,596	\$0	\$6,596	\$0	\$0
OPERATING INCOME - ADMINISTRATION							
146001	Reimbursements - Administration	(\$2,960)	(\$6,596)	(\$6,596)	\$0	(\$3,760)	\$0
Sub Total - ADMINISTRATION OP/INC		(\$2,960)	(\$6,871)	(\$6,871)	\$0	(\$3,760)	\$0
Total - ADMINISTRATION		(\$2,960)	(\$275)	(\$6,871)	\$6,596	(\$3,760)	\$0

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	C	\$ NOVEMBER 2021		\$ NOVEMBER 2021		2021-22	
			Budget	Actual	Income	Expenditure	Income	Expenditure
UNCLASSIFIED								
OPERATING EXPENDITURE								
147010	Local (District) Planning Strategy		\$0	\$0	\$0	\$0	\$0	\$0
147011	Purchase of Land - Consultants		\$0	\$0	\$0	\$0	\$0	\$0
147013	Loan 119 Interest Expense				\$0	\$0	\$0	\$2,125
149001	Rylington Park Operational Expenses		\$213,164	\$207,476	\$0	\$207,476	\$0	\$674,747
149002	Rylington Park Asset Depreciation		\$0	\$0	\$0	\$0		
Sub Total - UNCLASSIFIED OP/EXP			\$213,164	\$207,476	\$0	\$207,476	\$0	\$676,872
OPERATING INCOME								
147100	Revaluation Profit on Local Govt House Unit Trust		\$0	\$0	\$0	\$0		
149101	Rylington Park Income		(\$110,050)	(\$234,732)	(\$234,732)	\$0	(\$725,250)	\$0
Sub Total - UNCLASSIFIED OP/INC			(\$110,050)	(\$234,732)	(\$234,732)	\$0	(\$725,250)	\$0
Total - UNCLASSIFIED			\$103,114	(\$27,256)	(\$234,732)	\$207,476	(\$725,250)	\$676,872
Total - OTHER PROPERTY AND SERVICES			\$80,996	(\$121,968)	(\$244,307)	\$122,339	(\$778,777)	\$691,039

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	C	\$ NOVEMBER 2021		\$ NOVEMBER 2021		2021-22	
			Budget	Actual	Income	Expenditure	Income	Expenditure
TRANSFERS TO/FROM RESERVES								
EXPENDITURE								
300101	Transfer to Reserves		\$2,083	\$0	\$0	\$0	\$0	\$138,704
Sub Total - TRANSFER TO OTHER COUNCIL FUNDS			\$2,083	\$0	\$0	\$0	\$0	\$138,704
INCOME								
300102	Transfer from Reserves		\$0	\$0	\$0	\$0	(\$135,997)	\$0
Total - TRANSFER FROM OTHER COUNCIL FUNDS			\$0	\$0	\$0	\$0	(\$135,997)	\$0
Total - FUND TRANSFER			\$2,083	\$0	\$0	\$0	(\$135,997)	\$138,704
000000 (Surplus) / Deficit - Carried Forward			(\$2,118,000)	(\$2,248,459)	(\$2,248,459)	\$0	\$0	\$0
Sub Total - SURPLUS C/FWD			(\$2,118,000)	(\$2,248,459)	(\$2,248,459)	\$0	\$0	\$0
Total - SURPLUS			(\$2,118,000)	(\$2,248,459)	(\$2,248,459)	\$0	\$0	\$0
NEW LONG TERM LOANS								
INCOME								
147500	New Loan Land Acquisition		(\$170,000)	\$0	\$0	\$0	(\$170,000)	\$0
Sub Total - LONG TERM LOANS			(\$170,000)	\$0	\$0	\$0	(\$170,000)	\$0
Total - DEFERRED ASSETS			(\$170,000)	\$0	\$0	\$0	(\$170,000)	\$0

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

Shire of Boyup Brook MONTHLY FINANCIAL REPORT			YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			Budget	Actual	Income	Expenditure	Income	Expenditure
G/L	JOB	C						
LIABILITY LOANS - PRINCIPAL REPAYMENTS								
CAPITAL EXPENDITURE								
146800	Principal Repayment on Loans		\$9,383	\$9,943	\$0	\$9,943	\$0	\$27,711
Sub Total - LOAN REPAYMENTS			\$9,383	\$9,943	\$0	\$9,943	\$0	\$27,711
CAPITAL INCOME								
Sub Total - LOANS RAISED			\$0	\$0	\$0	\$0	\$0	\$0
Total - NON CURRENT LIABILITIES			\$9,383	\$9,943	\$0	\$9,943	\$0	\$27,711
OPERATING ACTIVITIES EXCLUDED FROM BUDGET								
000000	Depreciation Written Back		(\$1,447,644)	\$0	\$0	\$0	\$0	(\$3,586,939)
000000	Book Value of Assets Sold Written Back		\$0	\$0	\$0	\$0	\$0	(\$62,500)
000000	Profit/Loss on Sale of Asset Written Back		\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Accrued Interest on Loans		\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Stock On Hand		\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Accrued Expenses		\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Accrued Wages		\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Employee Benefits (Current)		\$0	\$0	\$0	\$0	\$0	\$0
000000	Long Service Leave - Non Cash		\$0	\$0	\$0	\$0	\$0	(\$40,045)
000000	Deferred Pensioner Rates		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OPERATING ACTIVITIES EXCLUDED			(\$1,447,644)	\$0	\$0	\$0	\$0	(\$3,689,484)
Total - OPERATING ACTIVITIES EXCLUDED			(\$1,447,644)	\$0	\$0	\$0	\$0	(\$3,689,484)

***Shire of Boyup Brook***  
***MONTHLY FINANCIAL REPORT***

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

**YTD COMPARATIVES**  
**Period 05**  
**30 NOVEMBER 2021**  
**Budget                      Actual**

**CURRENT YEAR**  
**YTD ACTUALS**  
**30 NOVEMBER 2021**  
**Income      Expenditure**

**ADOPTED BUDGET**  
**2021-22**  
**Income      Expenditure**

G/L      JOB

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

Shire of Boyup Brook								
MONTHLY FINANCIAL REPORT								
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
HOUSING								
CAPITAL EXPENDITURE								
092406	Land Acquisition		\$170,000	\$2,000	\$0	\$2,000	\$0	\$170,000
Sub Total - CAPITAL WORKS			\$170,000	\$2,000	\$0	\$2,000	\$0	\$170,000
Total - HOUSING			\$170,000	\$2,000	\$0	\$2,000	\$0	\$170,000
LAND AND BUILDINGS								
RECREATION AND CULTURE								
CAPITAL EXPENDITURE								
111403	LRCI 2 - Lesser Hall Flooring Replacement		\$15,000	\$0	\$0	\$0	\$0	\$15,000
112504	Swimming Pool Buildings - Lands & Buildings		\$13,644	\$0	\$0	\$0	\$0	\$13,644
112504 LRC006	LRCI 2 - Swimming Pool Buildings - Gym Access Upgrade		\$0	\$53,804	\$0	\$53,804	\$0	\$55,000
112504 LRC007	LRCI 2 - Swimming Pool Buildings - Floor Covering Replacement		\$52,000	\$31,284	\$0	\$31,284	\$0	\$52,000
Sub Total - CAPITAL WORKS			\$80,644	\$85,087	\$0	\$85,087	\$0	\$135,644
Total - RECREATION AND CULTURE			\$80,644	\$85,087	\$0	\$85,087	\$0	\$135,644
LAND AND BUILDINGS								
ECONOMIC SERVICES								
EXPENDITURE								
132400	Tourist Centre - Land & Building CAPITAL EXPENDITURE		\$0	\$0	\$0	\$0		
132411 LRC0030	Local Roads & Community Building Projects - FlaxMill		\$0	\$58,945	\$0	\$58,945	\$0	\$108,900
Sub Total - CAPITAL WORKS			\$0	\$58,945	\$0	\$58,945	\$0	\$108,900
Total - ECONOMIC SERVICES			\$0	\$58,945	\$0	\$58,945	\$0	\$108,900

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L JOB		YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>LAND AND BUILDINGS</b>							
<b>OTHER PROPERTY AND SERVICES</b>							
<b>CAPITAL EXPENDITURE</b>							
146605	Administration Building - Building Renewals & Upgrades	\$0	\$0	\$0	\$0	\$0	\$0
147400	Land Purchase	\$0	\$0	\$0	\$0	\$0	\$0
147410	Rylington Park House Capital	\$55,000	\$0	\$0	\$0	\$0	\$55,000
147411	Rylington Park Chemical Shed	\$15,000	\$0	\$0	\$0	\$0	\$15,000
<b>Sub Total - CAPITAL WORKS</b>		\$70,000	\$0	\$0	\$0	\$0	\$70,000
<b>Total - OTHER PROPERTY AND SERVICES</b>		\$70,000	\$0	\$0	\$0	\$0	\$70,000
<b>Total - LAND AND BUILDINGS</b>		\$320,644	\$146,097	\$0	\$146,097	\$0	\$484,544

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

<i>Shire of Boyup Brook</i>								
<i>MONTHLY FINANCIAL REPORT</i>								
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
PLANT AND EQUIPMENT								
RECREATION AND CULTURE								
CAPITAL EXPENDITURE								
112500	Swimming Pool - Plant & Equipment		\$7,500	\$0	\$0	\$0	\$0	\$7,500
Sub Total - CAPITAL WORKS			\$7,500	\$5,000	\$0	\$5,000	\$0	\$7,500
Total - RECREATION AND CULTURE			\$7,500	\$5,000	\$0	\$5,000	\$0	\$7,500
PLANT AND EQUIPMENT								
TRANSPORT								
CAPITAL EXPENDITURE								
123603	DWS - Fleet Vehicles		\$0	\$0	\$0	\$0	\$0	\$48,000
123605	Heavy Plant (Prime Movers etc) - Plant & Equipment		\$0	\$0	\$0	\$0	\$0	\$0
123609	Light Plant (eg Portable Traffic Lights) - Plant & Equip		\$0	\$1,290	\$0	\$1,290	\$0	\$35,000
123610	Heavy Plant (Graders etc) Purchases		\$0	\$141,980	\$0	\$141,980	\$0	\$706,500
Sub Total - CAPITAL WORKS			\$0	\$143,270	\$0	\$143,270	\$0	\$789,500
Total - TRANSPORT			\$0	\$143,270	\$0	\$143,270	\$0	\$789,500



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	C	YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
			Budget	Actual	Income	Expenditure	Income	Expenditure
PLANT AND EQUIPMENT								
OTHER PROPERTY & SERVICES								
CAPITAL EXPENDITURE								
146500	Pool Vehicle		\$0	\$0	\$0	\$0	\$0	\$60,000
147450	Rylington Park Plant & Equipment		\$40,000	\$0	\$0	\$0	\$0	\$60,000
147451	Rylington Park Dorm Rooms Air Conditioners		\$11,500	\$0	\$0	\$0	\$0	\$11,500
Sub Total - CAPITAL WORKS			\$51,500	\$0	\$0	\$0	\$0	\$131,500
Total - OTHER PROPERTY & SERVICES			\$51,500	\$0	\$0	\$0	\$0	\$131,500
Total - PLANT AND EQUIPMENT			\$59,000	\$148,270	\$0	\$148,270	\$0	\$928,500

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
ROAD INFRASTRUCTURE CAPITAL								
ROAD CONSTRUCTION								
121403	x	ROADS TO RECOVERY PROJECTS						
121403	RTR003	RTR Scotts Brook Road	\$123,987	\$0	\$0	\$0	\$0	\$123,987
121403	RTR004	Winnejup Road	\$0	\$0	\$0	\$0	\$0	\$0
121403	RTR007	Kulikup Rd South	\$255,006	\$0	\$0	\$0	\$0	\$255,006
121403	RTR008	Jayes Road	\$0	\$0	\$0	\$0	\$0	\$0
121403	RTR013	RTR - Westbourne Road	\$0	\$0	\$0	\$0	\$0	\$70,408
121403	RTR029	Terry Road	\$0	\$0	\$0	\$0	\$0	\$0
121403	RTR115	Beatty Street	\$0	\$0	\$0	\$0	\$0	\$0
121404	xx	REGIONAL ROAD GROUP			\$0	\$0	\$0	\$0
121404	RRG148	RRG Boyup Brook-Cranbrook Rd	\$0	\$217	\$0	\$217	\$0	\$333,000
121404	RRG210	RRG Boyup Brook-Arthur River Rd 2020/21 C/Fwd	\$0	\$98,249	\$0	\$98,249	\$0	\$501,000
121404	RRG210A	RRG Boyup Brook-Arthur River Rd	\$263,000	\$0	\$0	\$0	\$0	\$526,000
121404	RRG004	RRG Winnejup Road	\$0	\$375	\$0	\$375	\$0	\$237,000
121400		MUNICIPAL ROAD PROJECTS			\$0		\$0	\$0
121400	MU148	Muni - Boyup Brook-Cranbrook Shoulders	\$0	\$0	\$0	\$0	\$0	\$0
121400	MU500	Muni - Back Slopes and Shoulders	\$0	\$0	\$0	\$0	\$0	\$0
121400	MU501	Muni - Gravel Pit Rehabilitation	\$4,444	\$0	\$0	\$0	\$0	\$20,000
121401		Municipal Funded Gravel Sheetting Road Projects	\$5,203	\$0	\$0	\$0	\$0	\$40,025
121402	LRC109	LRCI 1 - Forrest Street Car Parking	\$0	\$0	\$0	\$0	\$0	\$0
121402	LRC148	LRCI 1 - Boyup Brook-Cranbrook Road	\$0	\$0	\$0	\$0	\$0	\$0
121410		Municipal Funded - Winter Grading	\$216,615	\$369,255	\$0	\$369,255	\$0	\$361,025
121450	MR0000	BRIDGES	\$0	\$0	\$0	\$0	\$0	\$0
121450	MR0741	BRIDGES - Bridge 0741 - Boree Gully Rd	\$0	\$0	\$0	\$0	\$0	\$170,000
121450	MR3310	BRIDGES - Bridge 3310	\$0	\$0	\$0	\$0	\$0	\$0
121450	MR3306	BRIDGES - Bridge 3306	\$0	\$0	\$0	\$0	\$0	\$0
121450	MR0742	BRIDGES - Bridge 0742	\$0	\$0	\$0	\$0	\$0	\$0
121450	MR3313	BRIDGES - Aegers Bridge	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS			\$868,255	\$468,096	\$0	\$468,096	\$0	\$2,637,451
Total - ROADS			\$868,255	\$468,096	\$0	\$468,096	\$0	\$2,637,451
Total - INFRASTRUCTURE ASSETS ROADS			\$868,255	\$468,096	\$0	\$468,096	\$0	\$2,637,451

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

Shire of Boyup Brook								
MONTHLY FINANCIAL REPORT								
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
FOOTPATHS								
121700		Footpaths - Construction						
121700	FP111	Inglis St Footpath Construction	\$0	\$0			\$0	\$26,250
121700	FP107	Bridge Street Footpath Construction	\$0	\$0			\$0	\$42,000
121701		Bike Paths - Construction	\$0	\$0	\$0	\$0	\$0	\$75,600
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$0	\$0	\$143,850
Total - TRANSPORT - FOOTPATHS			\$0	\$0	\$0	\$0	\$0	\$143,850
Total - FOOTPATH ASSETS			\$0	\$0	\$0	\$0	\$0	\$143,850
AIRPORT								
126400		Aerodrome Infrastructue	\$24,788	\$0	\$0	\$0	\$0	\$49,575
Sub Total - CAPITAL WORKS			\$24,788	\$0	\$0	\$0	\$0	\$49,575
Total - TRANSPORT - AERODROMES			\$24,788	\$0	\$0	\$0	\$0	\$49,575
Total - AERODROME ASSETS			\$24,788	\$0	\$0	\$0	\$0	\$49,575
DRAINAGE								
121411		Drainage Projects - Municipal Funded						
121411	DC007	Kulikup South Rd Drainage	\$0	\$606	\$0	\$606	\$0	\$0
121411	DC027	Eulin Crossing RD Culvert	\$0	\$0	\$0	\$0	\$0	\$44,672
121411	DC163	Spencer Road Culvert	\$0	\$0	\$0	\$0	\$0	\$5,203
Sub Total - CAPITAL WORKS			\$0	\$606	\$0	\$606	\$0	\$49,875
Total - TRANSPORT - DRAINAGE			\$0	\$606	\$0	\$606	\$0	\$49,875
Total - DRAINAGE ASSETS			\$0	\$606	\$0	\$606	\$0	\$49,875

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

Shire of Boyup Brook								
MONTHLY FINANCIAL REPORT								
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
PARKS & OVALS INFRASTRUCTURE								
113903	Sandakan Memorial Capital Improvements		\$11,300	\$4,000	\$0	\$4,000	\$0	\$11,300
Sub Total - CAPITAL WORKS			\$11,300	\$4,000	\$0	\$4,000	\$0	\$11,300
Total - OTHER SPORT & RECREATION - PARKS & OVALS			\$11,300	\$4,000	\$0	\$4,000	\$0	\$11,300
Total - PARKS & OVALS ASSETS			\$11,300	\$4,000	\$0	\$4,000	\$0	\$11,300
RECREATION INFRASTRUCTURE								
112503	LRCI 2 Projects - Swimming Pool							
112503	LRC010 LRCI 2 Swimming Pool Capital Upgrades		\$47,059	\$53,615	\$0	\$53,615	\$0	\$84,464
112503	LRC016 LRCI 2 - Swimming Pool Chlorine System Replacement		\$0	\$30,733	\$0	\$30,733	\$0	\$33,500
113906	Recreation Infrastructure - Capital Renewals		\$0	\$0	\$0	\$0	\$0	\$150,000
113911	Football Oval Lighting Upgrade - CSRFF		\$0	\$0	\$0	\$0	\$0	\$230,000
Sub Total - CAPITAL WORKS			\$47,059	\$84,348	\$0	\$84,348	\$0	\$497,964
Total - RECREATION INFRASTRUCTURE			\$47,059	\$84,348	\$0	\$84,348	\$0	\$497,964
Total - INFRASTRUCTURE ASSETS - RECREATION			\$47,059	\$84,348	\$0	\$84,348	\$0	\$497,964

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

			YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
<b>INFRASTRUCTURE OTHER</b>								
<b>ECONOMIC SERVICES</b>								
132410	LRC002	LRCI 1 - Flax Mill / Caravan Park Upgrades	\$0	\$7,033	\$0	\$7,033	\$0	\$0
132410	LRC003	LRCI 1 - Tourism Centre Upgrades	\$0	\$0	\$0	\$0	\$0	\$0
132902		Boyup Brook Viewing Tower Construction	\$0	\$0	\$0	\$0	\$0	\$621,820
<b>Sub Total - CAPITAL WORKS</b>			\$0	\$7,033	\$0	\$7,033	\$0	\$621,820
<b>Total - ECONOMIC SERVICES</b>			\$0	\$7,033	\$0	\$7,033	\$0	\$621,820
<b>INFRASTRUCTURE OTHER</b>								
<b>OTHER PROPERTY &amp; SERVICES</b>								
147480		Rylington Park Rain Water Tank	\$25,000	\$0	\$0	\$0	\$0	\$25,000
<b>Sub Total - CAPITAL WORKS</b>			\$25,000	\$0	\$0	\$0	\$0	\$25,000
<b>Total - OTHER PROPERTY &amp; SERVICES</b>			\$25,000	\$0	\$0	\$0	\$0	\$25,000
<b>Total - INFRASTRUCTURE ASSETS - OTHER</b>			\$25,000	\$7,033	\$0	\$7,033	\$0	\$646,820
<b>GRAND TOTALS</b>			(\$4,055,272)	(\$4,447,438)	(\$7,468,156)	\$3,020,718	(\$9,766,764)	\$11,884,765

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING 30 NOVEMBER 2021**

**LEAVE RESERVE**

Purpose - To be used to fund annual and long service leave and redundancy requirements.

	ACTUAL 2021-22	BUDGET 2021-22
<b>Opening Balance</b>	123	123
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	363
- Other Transfers	0	33,000
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>123</b>	<b>33,486</b>

**UNSPENT GRANTS RESERVE**

Purpose - To quarantine forward grant payments, to fund expenses incurred in the intended year.

	ACTUAL 2021-22	BUDGET 2021-22
<b>Opening Balance</b>	79	78
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	0
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>79</b>	<b>78</b>

**PLANT RESERVE**

Purpose - To be used to fund the purchase of plant items, including graders, trucks, utes, sedans, rollers.

	ACTUAL 2021-22	BUDGET 2021-22
<b>Opening Balance</b>	149,961	148,497
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	313
- Other Transfers	0	75,170
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>149,961</b>	<b>223,980</b>

**BUILDING RESERVE**

Purpose - to be used to fund future maintenance of shire owned buildings, including heritage buildings.

	ACTUAL 2021-22	BUDGET 2021-22
<b>Opening Balance</b>	714,025	714,025
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	1,491
- Other Transfers	0	25,170
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>714,025</b>	<b>740,686</b>

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING 30 NOVEMBER 2021**

**COMMUNITY HOUSING RESERVE**

Purpose - to be used to fund maintenance of the Homeswest Housing Units in Forrest & Proctor Streets.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>214,518</b>	214,517
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	451
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>214,518</b>	<b>214,968</b>

**EMERGENCY RESERVE**

Purpose - to be used to fund emergency situations outside working hours for example trees on roads, ETC

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>12,479</b>	12,479
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	26
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>12,479</b>	<b>12,505</b>

**INSURANCE CLAIM RESERVE**

Purpose - to be used to fund the excess on certain insurance claims.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>15,207</b>	15,207
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	32
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>15,207</b>	<b>15,239</b>

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING 30 NOVEMBER 2021**

**OTHER RECREATION RESERVE**

Purpose - to be used to fund improvements to the recreation facilities and grounds.

	ACTUAL 2021-22	BUDGET 2021-22
<b>Opening Balance</b>	50,557	50,557
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	106
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>50,557</b>	<b>50,663</b>

**COMMERCIAL RESERVE**

Purpose - to be used to fund future economic development, enhancement & promotion of the district.

	ACTUAL 2021-22	BUDGET 2021-22
<b>Opening Balance</b>	451,591	451,591
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	944
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>451,591</b>	<b>452,535</b>

**BRIDGES RESERVE**

Purpose - to be used to fund future requirements of bridge works.

	ACTUAL 2021-22	BUDGET 2021-22
<b>Opening Balance</b>	155	155
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	0
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>155</b>	<b>155</b>

**AGED ACCOMMODATION RESERVE**

Purpose - to be used to fund future requirements of aged accommodation.

	ACTUAL 2021-22	BUDGET 2021-22
<b>Opening Balance</b>	31,608	27,841
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	59
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>31,608</b>	<b>27,900</b>



**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING 30 NOVEMBER 2021**

**ROAD CONTRIBUTIONS RESERVE**

Purpose - to set aside contributions from developers.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>28,609</b>	28,330
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	60
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>28,609</b>	<b>28,390</b>

**IT/OFFICE EQUIPMENT RESERVE**

Purpose - to be used to fund future IT requirements.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>39,917</b>	39,527
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	83
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>39,917</b>	<b>39,610</b>

**CIVIC RECEPTIONS RESERVE**

Purpose - to quarantine unspent 'Refreshments and Receptions' budgets to fund future receptions needs.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>16,776</b>	16,612
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	35
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>16,776</b>	<b>16,647</b>

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING 30 NOVEMBER 2021**

**UNSPENT COMMUNITY GRANTS RESERVE**

Purpose - for the purpose of holding unallocated/spent community donation/MOU budgets (2% of annual rates), to fund extraordinary community donations or MOU's.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>122</b>	<b>121</b>
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	0
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<b>122</b>	<b>121</b>

**RYLINGTON PARK WORKING CAPITAL RESERVE**

Purpose - to be used as working capital for the running and maintenance of Rylington Park Farm.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>250,774</b>	<b>250,774</b>
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	529
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	(85,997)
<b>CLOSING BALANCE</b>	<b>250,774</b>	<b>165,306</b>

**RYLINGTON PARK RESERVE**

Purpose - to be used for community contributions towards major community projects within the Boyup Brook community.

	<b>ACTUAL 2021-22</b>	<b>BUDGET 2021-22</b>
<b>Opening Balance</b>	<b>412,828</b>	<b>412,828</b>
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	871
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	(50,000)
<b>CLOSING BALANCE</b>	<b>412,828</b>	<b>363,699</b>

<b>TOTAL RESERVES</b>	<b>2,389,329</b>	<b>2,385,968</b>
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**SHIRE OF BOYUP BROOK  
LOAN SCHEDULE  
FOR THE PERIOD ENDING 30 NOVEMBER 2021**

LOAN DESCRIPTION	LOAN No.	PRINCIPAL 01.07.21	LOANS RAISED		INTEREST		PRINCIPAL		CLOSING BALANCE
			Budget 2021-22	Actual 2021-22	Budget 2021-22	Actual 2021-22	Budget 2021-22	Actual 2021-22	
<b>EDUCATION &amp; WELFARE</b>									
Aged Accommodation	118	0	0	0	0	0	0	0	0
<b>HOUSING</b>									
Staff House	115	40,324	0	0	2,268	1,186	7,158	3,528	36,796
<b>Recreation &amp; Culture</b>									
Swimming Pool	114	73,356	0	0	4,132	2,160	13,019	6,415	66,941
		<b>113,680</b>	<b>0</b>	<b>0</b>	<b>6,400</b>	<b>3,346</b>	<b>20,177</b>	<b>9,943</b>	<b>103,737</b>

**Policy No. ? - Tree 'Plantation'**

This Local Planning Policy has been adopted in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015, Division 2 – Local Planning Policies* and applies to the Shire of Boyup Brook.

This policy applies to an application for a 'Plantation' in the 'Rural' Zone.

**Policy Basis**

Broadscale tree plantations have potential to cause severe adverse social and economic impacts to the Boyup Brook community.

This policy is aimed at providing additional guidance to the Shire and applicants in determining the suitability of proposals for tree farming or plantations in the Shire of Boyup Brook.

*A Plantation: is a stand of trees of ten hectares or larger that has been established by sowing or planting of either native or exotic tree species selected and managed intensively for their commercial and/or environmental benefits. A plantation includes roads, maintenance tracks and firebreaks.*

**Policy Objectives**

1. The overarching goal is to protect the use of land for broad-acre agriculture (farms engaged in the production of crops or the grazing of livestock for meat or wool, or other forms of intensive agriculture that provides for establishment of local jobs and industries), to ensure the Environmental, Social and Economic benefits for Boyup Brook and the State economy are protected.
2. To ensure that Boyup Brooks economic and social wellbeing are not jeopardised by loss of population caused by the introduction of large-scale plantations.
3. To protect broad-acre agriculture and ultimately benefits for Boyup Brook, this policy seeks to ensure that plantations and tree plantings are integrated into farming operations and expresses a presumption against establishment of whole farm tree plantations that result in loss of the types of broad-acre farming practices outlined in Policy Objective 1.
4. To provide opportunities for tree plantings to be integrated with farming operations and promote plantations and other tree crops where the area of planting is 20ha or less and sufficient space is to be made available between planting areas to enable broadacre farming to occur.
5. To avoid unacceptable risk to the Boyup Brook community from fire developing in plantations
6. To ensure that plantations are provided with onsite rapid deployment fire mitigation and suppression measures and have adequate fire mitigation and suppression response measures available within the district to control fire and prevent the spread of fire to areas outside of the plantation area.

**Policy Position**

1. Rural zoned land in the Shire of Boyup Brook is considered a priority area for broad-acre agriculture.
2. Development Approval is required prior to establishing a plantation of more than 20ha on land zoned Rural.
3. This policy expresses a presumption against establishment of large forestry tree plantations that result in loss of broad-acre agricultural practices, particularly where this may result in the loss of farming families and existing on farm local employment from the Shire.

4. This policy supports the establishment of plantations that are integrated into agricultural operations and where the primary use of the land remains as agricultural production.
5. On the property, an approved fire unit manned by suitably trained personnel, is to be stationed on-site for firefighting purposes.
6. The location of plantations shall ensure the protection of remnant vegetation and prevent spread of seedlings outside of the plantation area.
7. Plantations shall be designed in such a way to prevent increasing the bush-fire threat to the locality.
8. A 100m setback between the plantation and an existing or approved habitable building must be maintained unless the building has been constructed to an appropriate higher standard.
9. Fire breaks must be maintained in line with the Annual Fire Break Notice developed by the Shire of Boyup Brook which may be varied from time to time.
10. A minimum of 50,000 litres of water must be permanently available on site at accessible locations for initial use during fire response.
11. Plantations adjacent to water courses to control salinity levels or to rehabilitate degraded areas are encouraged.

#### **Application requirements**

An application for a plantation in a rural area must be accompanied by the following information, as appropriate:

- A report explaining the proposal and how it addresses this policy, including an economic and social impact statement including the number of local jobs that will be lost or created.
- The location, size and species of plantation area or areas where multiple planting areas are proposed.
- A report showing the areas to be maintained for crops and grazing of domestic animals on pastures and detailing the broadacre farming operations that will continue.
- Existing dwellings and other structures, and intent for use if this is proposed to change.
- A fire management plan that details:
  - the fire response personnel and equipment available on site for firefighting during the high fire risk season,
  - access and egress routes,
  - additional fire resources that are available and equipped for plantation fires including response times for these resources,
  - the location and size of the proposed plantation(s) in relation to adjacent plantations,
  - location of any dwellings and other buildings,
  - an evacuation plan for workers or residents on the property
  - fire break design and maintenance schedules, and

- water sources on site that are exclusively reserved firefighting.
- Any other matter relevant to the site and environment.
- Road access and traffic management measures to minimise damage to the local road network and to ensure safety requirements are met, particularly during planting and harvesting of the plantation(s).
- The design, planting, maintenance, harvesting and post-harvesting land management of the tree farm shall be carried out in accordance with the *Code of Practice for Timber Plantations in Western Australia* and the *2011 FESA Guidelines for Plantation Fire Protection*, or any documents superseding them, to the satisfaction of the Shire of Boyup Brook.





\* Shire of Boyup Brook has been given an extension date to advise the Department.

Our Ref: DP/12/00609  
Enquiries: DAP Secretariat  
Telephone: 6551 9919

Dear Local Government CEO,

## **DEVELOPMENT ASSESSMENT PANELS – LOCAL GOVERNMENT NOMINATIONS**

Following the upcoming local government elections to be held on 16 October 2021, there may be a change in your local government DAP membership if the composition of your council changes. All existing local government DAP members are currently appointed for a term ending 26 January 2022. Prior to this expiry date, your local government will need to nominate four (4) DAP members for appointment by the Minister for Planning.

Representation of local interests is a key aspect of the DAPs system. Under regulation 24 of the *Planning and Development (Development Assessment Panels) Regulations 2011* your local council is requested to nominate, as soon as possible following the elections, four elected council members to sit as DAP members for your local government. Using the attached form, nominations should be submitted via email to the DAPs Secretariat at [daps@dplh.wa.gov.au](mailto:daps@dplh.wa.gov.au).

All local government councils are requested to provide nominations for local government DAP members by \*Friday 19 November 2021, to ensure local interests are represented in future DAP determinations. If you are unable to provide nominations by the above date, please contact the DAPs Secretariat to discuss alternative arrangements and implications. Once nominations are received, the Minister will appoint local government DAP members for the term ending 26 January 2024.

The McGowan Government launched OnBoardWA as part of its commitment to increase the diversity and backgrounds of Government board and committees along with the total number of women appointed.

I encourage you to consider diversity of representation when putting forward your local government nominations in supporting this important election commitment. Further information about OnBoardWA can be found at <http://www.onboardwa.jobs.wa.gov.au>.



The WA Government is committed to continue implementing the Action Plan for Planning Reform to ensure the planning system continues to deliver great outcomes and great places for Western Australians. Changes to the DAP system, identified as part of the reform initiatives, aims to provide a more robust DAP process that promotes consistency and transparency in decision-making. Please note that the local government membership configuration on the DAP will not be affected by the reform initiatives.

If you have any queries regarding this request for nominations, please contact the DAPs secretariat on (08) 6551 9919 or email [daps@dplh.wa.gov.au](mailto:daps@dplh.wa.gov.au). Further information is available online at <https://www.dplh.wa.gov.au/daps>.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Jodi Cant', followed by a period.

Jodi Cant  
Director General

16 September 2021



## DEVELOPMENT ASSESSMENT PANELS LOCAL GOVERNMENT MEMBER NOMINATION

Please complete the form and submit to [daps@dplh.wa.gov.au](mailto:daps@dplh.wa.gov.au).

Local Government	
DAP Name	

	Member 1	Member 2
Name		
Address		
Phone		
Email		
Date of Birth		
Sex		
*Employer Name/s		
*Position/s		
*Employment Status	Full Time      Part Time/Casual - Specify hours per week	Full Time      Part Time/Casual - Specify hours per week
*Eligibility for Payment	Yes      No	Yes      No

	Alternate Member 1	Alternate Member 2
Name		
Address		
Phone		
Email		
Date of Birth		
Sex		
*Employer Name/s		
*Position/s		
*Employment Status	Full Time      Part Time/Casual - Specify hours per week	Full Time      Part Time/Casual - Specify hours per week
*Eligibility for Payment	Yes      No	Yes      No

\* The employment details refer only to external employment and does not include your role as a Local Government member. Eligibility for DAP sitting fees is determined in accordance with the [Premier's Circular 2019/07](#).

LOCAL GOVERNMENT CONTACT DETAILS – MINUTE TAKER			
Name			
Phone		Email	