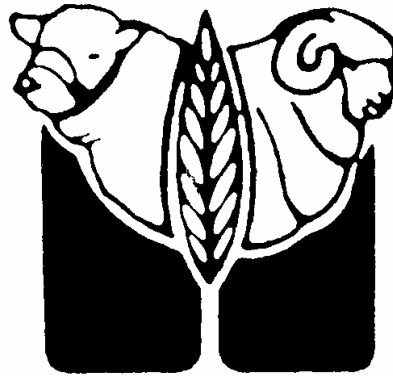


MINUTES



ORDINARY MEETING

HELD

THURSDAY, 20 MARCH 2008

COMMENCED AT 3.36PM

AT

SHIRE OF BOYUP BROOK CHAMBERS
ABEL STREET – BOYUP BROOK

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1. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

1.1 Attendance

Cr R Downing – Shire President
Cr P Marshall – Deputy Shire President
Cr T Ginnane
Cr S Broadhurst
Cr A Piper
Cr B O'Hare
Cr M Giles (3.37pm)
Cr K Lamshed
Cr E Muncey
Mr P Durtanovich – Acting Chief Executive Officer
Mr K Jones – Manager of Finance
Mr J Eddy – Manager of Works and Services

1.2 Apologies

Nil

1.3 Leave of Absence

Nil

2. PUBLIC QUESTION TIME

2.1 Response to Previous Public Questions Taken on Notice

Nil

2.2 Public Question Time

Nil

3. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Giles arrived at 3.37pm.

Cr Giles advised he will be absent from the 17th April 2008, Council Meeting.

4. PETITIONS/DEPUTATIONS/PRESENTATIONS/REPORTS

Blackwood River Valley Marketing Association
Report to Shire of Boyup Brook
Council Meeting March 20 2008
By: Cr Broadhurst

- Because of demand both the Inland Loop Brochure and the Blackwood River Valley Booklet will need reprints within the next 12 months. Funding sources are being pursued for these.
- Intentions to produce a tear off pad with a map of the valley and information on 'Drives' and the places of interest that can be enjoyed on each route are being collated with an emphasis on 'time taken' rather than 'distance traveled'.

- Have last weekend manned a stall at the Caravan and Camping weekend promoting the Blackwood River Valley Region. The two most frequently asked inquiries were about canoeing and kayaking opportunities and parking large enough for RV's and Motor homes and dump sites for silage.
- Tourism WA has announced certain discounts for services for centres that are Accredited.

Warren Blackwood Strategic Alliance
Report to Shire of Boyup Brook
Council Meeting 20 March 2008
By: Cr S Broadhurst

- Lyndon Rowe, Chairman of the Economic Regulations Authority, to attend the next meeting on 1st April. Please read the list of questions generated by the WBSA members and if you wish to add any other input contact Peter Hey ASAP with your queries.

Cr Marshall – Reported the document “The Journey” states the future of Local Government in the future.

5. CONFIRMATION OF MINUTES

5.1 Minutes of the Ordinary Meeting of the Council held on 17 April 2008.

MOVED: Cr Piper

SECONDED: Cr Broadhurst

That the minutes of the Ordinary Meeting of the Council held on Thursday 20 March 2008, be confirmed as an accurate record subject to the following amendment.

Amendment – Item 7.2.3 “and a business relationship with saleyards” be added to the declaration of interest by Cr Piper.

CARRIED 9/0

5.2 Minutes of the Special Council Meeting held on 12 March 2008.

MOVED: Cr Ginnane

SECONDED: Cr Lamshed

That the minutes of the Special Meeting of Council held on Wednesday 12th March 2008, be confirmed as an accurate record.

CARRIED 9/0

6. PRESIDENTIAL COMMUNICATIONS

- 6.1 As you will be aware Mr Tony Doust has resigned from his position of CEO of this Shire, and yesterday was his final day in our employ.

I feel that it should be recorded that the Shire Councillors appreciate the extra time and effort he has given to us, especially in the areas of accounting and office procedures, and in investigation and planning for building two houses for lease to GROH and one for our new yet to be appointed CEO. Mr Doust has definitely made a difference during his time as CEO.

- 6.2 25th to 28th February – attended an Emergency Management Australia course on Community Recovery at Mt Madecon, Victoria.
- 6.3 6th March – Represented the Shire Council, in company with Cr Ginnane and Mr Doust, at a Memorial Service for Mr Rob Walster form Shire President Bridgetown Greenbushes.

- 6.4 11th March – Attended Youth Advisory Council presentation of a felted wall hanging, the result of one of their workshops.
- 6.5 19th March – Accompanied by Cr Marshall, attended a Systemic Sustainability Study for WA Local Government forum at Busselton Shire Council Chambers.
- 6.6 That a letter of congratulations to the Youth Advisory Committee from Council on the execution of the felted wall hanging and give them encouragement for the future.

CARRIED 9/0

7. REPORTS OF OFFICERS AND COMMITTEES

7.1 WORKS AND SERVICES

7.1.1 Plant Tender No 08 – 001 – Diesel Motor Grader

Location: Shire of Boyup Brook
Applicant: Shire of Boyup Brook
File: EQ/57/001
Disclosure of Interest: Nil
Date: 11 March 2008
Author: John Eddy – Manager of Works & Services

SUMMARY

The 2007/2008 Plant Replacement Program allows for the replacement of a Diesel Motor Grader. This report recommends that the Council approve the tender submitted by CJD Equipment for the supply and delivery of a VOLVO – G930 DIESEL MOTOR GRADER.

BACKGROUND

Tender No 08 – 001 for the supply and delivery of a Diesel Motor Grader was advertised in the “West Australian” newspaper on Saturday 19 January 2008.

Tenders closed at 4.00pm on Thursday 7 February 2008 with the following tenders received:-

- C.J.D Equipment
- Hitachi Construction Equipment
- Westrac Equipment Pty Ltd

Tender 08 – 001 was called to supply and deliver a new Diesel Motor Grader and trade the Shire’s 1992 – 120G Caterpillar Grader BU-5670.

TENDER NO 08 – 001 – DIESEL MOTOR GRADER (All prices include GST).

The highlighted tender is the recommended purchase.

Company	Grader	Net Power KW-	Full Warranty	Power Train Warranty	Price	Access	Trade-In	Change Over
C.J.D Equipment	Volvo G930	116 – Low 145 - High	12 months	36 months	\$323,400	\$620.00	\$55,000	\$269,020
Hitachi Const. Equip	John Deere 670D	108 – Low 138 - High	12 months	36 months	\$329,442	\$346.50	\$55,000	\$274,788
Westrac	Caterpillar 120M	103 - Low 129 - High	36 months	36 months	\$360,437	-	\$41,800	\$318,637

COMMENT

The machines offered by the three tenders were assessed by the Works Supervisor and plant operators in accordance with the following Evaluation Assessment criteria:-

Factor	Weighting	Priority	Evaluation Criteria
Tender Pricing	3	High	
Mandatory Product Features	3	High	Product feature essential to undertake required function. Specifications conformance. Response and detail to specification.
Warranty	2	Medium	Assessed on past performance. Warranty period offered
Delivery	2	Medium	
Service Facilities	2	Medium	Ease of vehicle servicing. Availability of spare parts. Number of technical support staff available.
Operator Ergonomics	2	Medium	Ease of operation/controls. Operator comfort.

This assessment matrix allows the tenders to be evaluated in an unbiased manner where the tenderer with the highest overall points may be considered to be the most advantageous tender. This is to be used as a guide only during the assessment and is not necessarily binding. The scoring system is based on the following:-

Tender Price	Score
Within 10% of the lowest price	3
10 – 20% of the lowest price	2
Above 20% of the lowest price	1
Mandatory Product Features	Score
All requirements met	3
Most requirements not met	2
Warranty	Score
Excellent	3
Good	2
Moderate	1
Delivery	Score
Within one month	3
One to two months	2
Not stated/	1
Service Facilities	Score
Excellent	3
Good	2
Moderate	1
Operator Ergonomics	Score
Excellent	3
Good	2
Moderate	1

Tender 08 – 001. **CJD Equipment – Volvo G- 930.**

Criteria	Priority	Weight	Score	Total	Comments
Tender Price	High	3	3	9	Lowest Price
Mandatory product features	High	3	3	9	Meets Specifications
Warranty	Medium	2	2	4	12 months/2500 hrs
Delivery	Medium	2	3	6	4 weeks
Service facilities	Medium	2	3	6	Bunbury Service Centre
Operator Ergonomics	Medium	2	3	6	Excellent
Total Score				40	

Tender 08 – 001. **Hitachi Construction Equipment – John Deere – 670 D.**

Criteria	Priority	Weight	Score	Total	Comments
Tender Price	High	3	3	9	2% above lowest price
Mandatory product features	High	3	3	9	Meets Specifications
Warranty	Medium	2	2	4	12 months / unlimited hours
Delivery	Medium	2	2	4	6 – 8 weeks
Service facilities	Medium	2	3	6	Bunbury Service Centre
Operator Ergonomics	Medium	2	2	4	Good
Total Score				36	

Tender 08 – 001 **Westrac Equipment – Caterpillar – 120 M.**

Criteria	Priority	Weight	Score	Total	Comments
Tender Price	High	3	2	6	18% above lowest price
Mandatory product features	High	3	3	9	Meets Specifications
Warranty	Medium	2	3	6	36 months/ 6000 HRS
Delivery	Medium	2	1	2	20 - 22 weeks
Service facilities	Medium	2	3	6	Bunbury Service Centre
Operator Ergonomics	Medium	2	(-)	(-)	Unknown at time of writing report.
Total Score				(29)	

The lowest and recommended tender for the replacement of the Shire's grader was C.J.D Equipment. All available graders have been assessed by a panel comprising of:-

- Machine operators – J Fenwick and M Brlevich
- Works Supervisor – T Bogar

All available machines were assessed under working conditions and the panel was unanimous in their decision to recommend the VOLVO G930 motor grader.

Key factors in the recommendation of the Volvo G930 motor grader were:-

- Power - More powerful grader during construction works and maintenance grading.
- Weight - Heavier operating weight leads to a more productive machine, weight reduces bounce.
- Torque - Higher maximum torque than other graders.
- Load sensing hydraulic system.
- Hydraulic fan system reduces fuel consumption.
- Contronic monitoring system – computer system that downloads information on machines performance and operation techniques.
- Low decibel rating internally and externally.
- Latest model machine.
- Good cab design, controls very smooth, more vision forward and rear of machine.
- Hydraulic hoses common size throughout machine, spare hoses cover all breakages.
- Better designed and stronger rippers compared to other machines.
- Easy access to motor compartment and radiator systems.
- Service backup and reliability (CJD Equipment has a branch in Bunbury – overnight parts delivery).

CONSULTATION

Works Supervisor and Grader Operators.

STATUTORY ENVIRONMENT

Local Government Act 1995 – Section 3.57 – Tenders for providing goods and services.
Local Government (Functions & General) Regulations 1996 – Part 4.

POLICY IMPLICATIONS

Purchasing Policy – F – 03.

FINANCIAL IMPLICATIONS

Funding is allocated in the 2007/2008 budget (changeover cost without GST \$245,000). (Plant Replacement Program).

STRATEGIC IMPLICATIONS

Complies with the Shire of Boyup Brook 10 Year Plant Replacement Program to maintain and update the Shire's operational items of plant.

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION AND OFFICER RECOMMENDATION

MOVED: Cr Ginnane

SECONDED: Cr Piper

That the Tender submitted by C.J.D Equipment for the supply and delivery of a VOLVO G-930 Diesel Motor Grader and trade-in of the Caterpillar 120G Grader BU 5670, at the changeover cost including GST of \$269,020 (without GST \$ 244,564), be accepted.

CARRIED 9/0

7.2 DEVELOPMENT AND COMMUNITY SERVICES

7.2.1 Street Numbering – Boyup Brook Townsite

Location:	Boyup Brook Townsite
Applicant:	Lions Club of Boyup Brook
File:	RD/35/006
Disclosure of Interest:	Nil
Date:	13 th March 2008
Author:	Tony Doust – Chief Executive Officer

SUMMARY

To consider a request from the Lions Club of Boyup Brook for approval to place painted street numbers on the kerbing within the Boyup Brook Townsite. The report recommends approval.

BACKGROUND

The Lions Club of Boyup Brook has submitted the following:-

“On behalf of President Tom and the Members of the Boyup Brook Lions Club I have been asked to write to you regarding a project that we the Members would like you to consider.

If I may explain; during November 2007 we received some correspondence from the St John Ambulance Committee regarding the lack of identifiable home signage. This matter was raised at our December meeting and tabled to be investigated in the New Year.

After some study and research into the logistics and, cost of zinc numbers and paint for this exercise; we have decided that the project was a viable one and, could be carried out by the Members of Lions with the help of the volunteer Ambulance personal.

The Lions have the resources to pay for this project and would seek only your permission to complete this service. We estimate the cost to our Club would be approximately \$1500.00.

Thank you for your time and consideration; we look forward to your decision and reply.”

COMMENT

The numbering of properties within Townsites in the manner outlined has been implemented in many towns throughout Western Australia.

It is recommended that the Club be given approval to undertake this project and the Chief Executive Office in conjunction with the club determine the best possible location on the kerbing for the numbers.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

Keith Jones – Impartiality interest.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

The provision of numbers in a uniform position will greatly assist in locating properties in the townsite of Boyup Brook.

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION AND OFFICER RECOMMENDATION

MOVED: Cr Broadhurst

SECONDED: Cr Muncey

The Lions Club of Boyup Brook be granted approval to install (paint) property street numbers on kerbing throughout the townsite of Boyup Brook, subject to consulting with the Chief Executive Officer about the best possible location of the numbers.

CARRIED 9/0

7.2.2 **2006 Census – Residential Dwellings**

<i>Location:</i>	<i>Shire of Boyup Brook</i>
<i>Applicant:</i>	<i>Australian Bureau of Statistics</i>
<i>File:</i>	<i>GR/31/008</i>
<i>Disclosure of Interest:</i>	<i>Nil</i>
<i>Date:</i>	<i>13th March 2008</i>
<i>Author:</i>	<i>Tony Doust, Chief Executive Officer</i>

SUMMARY

To consider the latest response from the Australian Bureau of Statistics on the Shire's concern about the inaccuracies of the 2006 census. The report recommends that no further action be taken at this time.

BACKGROUND

As Council is aware, concern was expressed to the Australian Bureau of Statistics (ABS) particularly about the number of dwellings in the 2006 census for the Shire of Boyup Brook.

A number of letters have been sent to ABS Regional Director WA about this and the Chief Executive Officer has also met with the Director, Mr Michael Tindall.

The following letter has now been received from Mr Tindall:-

"Thank you for your letter of 7 February following up on our meeting of 25 January.

As we discussed at the meeting, the published Census figures are not adjusted by the ABS. They represent the numbers that were actually counted on Census night in 2006.

I appreciate the work that your Shire has done to identify dwellings in the Shire. That work has clearly demonstrated the value of information held by local governments and the value of working closely with local governments in the lead up to the 2011 Census. The ABS appreciated that, despite our best efforts, dwellings may be missed. One of the reasons that we undertake a Post Enumeration Survey (PES) after the Census is to give us an estimation of the extent of dwelling undercount. Because of this undercount margin, small variations in numbers between censuses at

the very small area level (as was the case in the Shire of Boyup Brook) will not conclusively demonstrate that dwellings have either increased or decreased.

The other major source for population information is the Estimated Resident Population (ERP). The ERP figures, which are considered the more important source by the Grants Commission and other State Government agencies, use additional information to adjust the Census counts to determine the resident population for local government areas. Following your representations we have checked the ERP figures for Boyup Brook Shire and find that the published figures generally align with other sources such school enrolments, Medical registrations and electoral rolls. That is, dwellings may have been missed in the Census count, but we believe the adjustments made to form the ERP fairly reflect the population of Boyup Brook.

The following table shows the Census and ERP figure for Boyup Brook.

	Census Count (Usual Residence)	Estimated Resident Population	Difference Census (UR) and
2001	1590	1642	3.2%
2006	1497	1552	4/9%

Unlike the ERP, the ABS does not estimate the number of numbers of dwellings either at the national or local area level. Therefore, while I appreciate that you would like to see dwelling numbers adjusted for the Shire of Boyup Brook, there is no mechanism existing for systematically making that adjustment and publishing it.

The fire map that you provided will be very useful in planning for the 2011 Census. We will pass this onto the 2011 Census Planning team and the Regional Statistics group within the ABS.

Finally, I would like to thank you for the interest and work you have put in to improve the population counts for Boyup Brook. I look forward to working with Boyup Brook Shire in the lead up to the 2011 Census to achieve a good result for that Shire.”

COMMENT

Whilst the outcome has not achieved any adjustment, the Chief Executive Officer believes the Shire has received acknowledgement that there is an error although there is no mechanism to change the information published in the 2006 census.

The Chief Executive Officer feels there is no further action that can be taken at this time.

It is important that the Shire work with the ABS prior to the 2011 census to ensure the best available information is provided to maximize the completion of census forms by all the residents of the Shire.

CONSULTATION

Australian Bureau Statistics

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

It is extremely important that the ABS data is accurate to ensure the information published provided is correct.

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION AND OFFICER RECOMMENDATION

MOVED: Cr Ginnane

SECONDED: Cr Broadhurst

That the information be received.

CARRIED 9/0

7.2.3 Transition from CDMA to NEXT "G"

<i>Location:</i>	<i>Australia</i>
<i>Applicant:</i>	<i>Telstra Country Wide</i>
<i>File:</i>	<i>IM/20/005</i>
<i>Disclosure of Interest:</i>	<i>Nil</i>
<i>Date:</i>	<i>13th March 2008</i>
<i>Author:</i>	<i>Tony Doust, Chief Executive Officer</i>

SUMMARY

To consider a letter from the Southern Area General Manager of Telstra Country Wide about the transition from CDMA to Next "G". This report recommends that a response be made to the Minister.

BACKGROUND

The following letter has been received from Mr Ray Phip, General Manager Southern WA Telstra Country Wide:-

"On Monday 11 February 2008, Telstra Country Wide Group Managing Director, Geoff Booth, joined the Minister for Broadband, Communications and the Digital Economy, Senator Stephen Conroy, at a meeting of stakeholder groups to gather their views on the transition from the CDMA network the Next GTM network.

Local Government was represented at the meeting by the Australian Local Government Association.

During the meeting, the Minister advised stakeholders that if they had any additional feedback to provide him on the transition from the CDMA network to the Next GTM network that it should be submitted no later than 11 March 2008.

While Telstra has worked closely with the Shire of Boyup Brook to ensure a smooth transition to the Next GTM network, if you do have any ongoing issues please let me know as soon as possible so they can be addressed. Given the investment that Telstra has made in bringing the benefit of coverage and data speeds available on the Next GTM network, I would also appreciate advice on any positive experiences or benefits you council is enjoying after moving to the Next GTM network.

Local Government has been a vocal advocate for the deployment of infrastructure in regional Australia to facilitate new broadband access. I would like to update you on two announcements that Telstra has recently made that highlight how Telstra is both extending broadband access and making very significant progress in the provision of metro-equivalent broadband services to regional Australia.

On 6 February 2008, Telstra announced it would activate high-speed ADSL2+ broadband at more than 900 telephone exchanges across Australia over the next 6 months. These exchanges serve more than 2.4 million consumers.

High-speed ADSL+ broadband can provide network speeds of up to 20 Megabits per second (Mbps) depending on factors including the distance of a user from the exchange. ADSL2+ can provide speeds of 12 to 20 Mbps to users within 1.5 kilometres of an exchange, and approximately 8 Mbps to users three kilometers from an exchange. These speeds are up to 350 times faster than a standard 56kbps dial-up connection, and up to 78 times faster than a standard 256kbps ADSL connection.

The second announcement was the further expansion of the Next G™ network, which now has 6,400 sites and provides voice and wireless broadband coverage to 99% of the population* and over 2 million square kms of the Australian landmass. Telstra has announced a Next G™ evolution roadmap which will deliver customers network speeds of up to 21 Mbps in-a world first-and 42 Mbps in 2009 using HSPA+ technology.

I take this opportunity to highlight and contrast what Telstra is already achieving with its own investments in regional Australia with what OPEL has claimed it will achieve with close to \$1 billion of taxpayers' money.

OPEL has said it will use close to \$1 billion of taxpayer money to build 1,361 WiMAX sites to take non-mobile wireless broadband to around 600,000 sq kms, and take ADSP 2+ to 312 exchanges.

Compare this to what Telstra has already achieved with its own investment – 6,400 Next G™ network sites providing truly mobile wireless broadband to over 2 million sq kms (three times the size of OPEL) and the provision of ADSL 2+ to 900 new exchanges (almost three times the number of OPEL).

It should also be noted that not one person is yet to benefit from the nearly \$1 billion of government funding some eight months after OPEL was awarded the tender.

Telstra believes that the Broadband Connect Infrastructure Program funding awarded to OPEL is the single largest grant of public money ever to a corporate body. If spend wisely, this funding could have made enormous inroads in bringing metro equivalent broadband services to many parts of rural and remote Australia. However, it is likely to be completed wasted if it provided to OPEL to simply duplicate existing services.

With the rollout of the Next G™ network and the widespread switch on of ADSL 2+, Telstra has taken giant steps to providing metro-equivalent services in regional Australia. It should be a matter of grave concern to all taxpayers that the Broadband Connect Infrastructure Program funding awarded to OPEL will do little or nothing to provide improved access to broadband services in those areas that actually need it.

If you feel strongly about how this funding should be used to the benefit of your particular local council area, I would urge you to express your concerns to the Minister.

And again, if you have any Next G™ network issues or positive experiences, please get them through to me as soon as you can."

COMMENT

There have been many varied comments made about the performance of the "Next G" mobile network in this Shire.

This is an opportunity for the Council to make comments on behalf of the Community about the experiences with "Next G" in this Shire.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

A high level of mobile phone coverage throughout the Shire is important to the Community.

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION – MOVE INTO COMMITTEE

MOVED: Cr Piper

SECONDED: Cr Giles

That the Council move into a committee of the whole under clause 15.6 of the Standing Orders, Local law No.1 to allow members free discussion on the matter.

CARRIED 9/0

COUNCIL DECISION – MOVE OUT OF COMMITTEE

MOVED: Cr Ginnane

SECONDED: Cr Piper

That the Council moves out of committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1.

CARRIED 9/0

COUNCIL DECISION AND OFFICER RECOMMENDATION

MOVED: Cr Lamshed

SECONDED: Cr Ginnane

That the Acting Chief Executive Officer prepare a submission outlining the concerns in this Shire and the need for government to allocate funding to improve the quality of mobile phone coverage and a copy of the submission be forwarded to the Federal Minister for Communications.

CARRIED 9/0

7.2.4 **Sheep Saleyards – Boyup Brook**

<i>Location:</i>	<i>Reserve 33552 Boyup Brook-Bridgetown Road</i>
<i>Applicant:</i>	<i>Shire of Boyup Brook</i>
<i>File:</i>	<i>AS1993</i>
<i>Disclosure of Interest:</i>	<i>Nil</i>
<i>Date:</i>	<i>13th March 2008</i>
<i>Author:</i>	<i>Tony Doust, Chief Executive Officer</i>

SUMMARY

To provide Council with the position of the Committee appointed to negotiate a lease with Mead Transport for the future use of the Saleyards.

BACKGROUND

Council at its meeting on 21st February 2008 considered the future of the sale yards including a late request submitted by Mead Transport.

Council resolved accordingly:-

A committee be formed of Cr P Marshall, Cr S Broadhurst and Cr B O’Hare (CEO in attendance), to negotiate with Meads Transport an agreement to lease the Sale yards area for consideration at the next meeting.”

The Committee met with Mead Transport on 5th March 2008. A copy of the minutes of the meeting is attached as an appendix. Although the Committee considered various requirements, no recommendation was made by the Committee at the meeting on 5th March 2008, for consideration/action by the Council.

COMMENT

Council will need to determine what action is required. If lease proposal is to be progressed the following requirements will need to be considered:-

- 1) The decision by Council on 21st June 2007 requesting the Western Australian Livestock Salesmen’s Association to remove the improvements and clean up the site, will need to be rescinded.
- 2) Any proposal to lease will need to comply with the requirements of section 3.58 of the Local Government Act 1995 – Disposing of property (which includes a lease).
- 3) Ministerial approval to lease the sale yards reserve in part or full.

As there is no recommendation from a formal committee meeting, the matter is submitted as per Councils decision on 21st February 2008.

CONSULTATION

As per Committee Report.

STATUTORY ENVIRONMENT

Local Government Act 1995 – Section 3.58 disposal of land, Section 5.25 (e) Rescission of motions.
Shire of Boyup Brook Town Planning Scheme No 2 – use and zoning of land.
Land Administration Act 1997 – Reserve vesting/management order purpose and power to lease.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

This has not been determined as there is no recommendation.

STRATEGIC IMPLICATIONS

The provision of a holding yard facility will be of benefit to farmers with a small number of sheep.

VOTING REQUIREMENTS

Voting requirements will depend on the Councils decision. Any rescission proposal will firstly require the support of three Councillors and on obtaining this the motion will need to be carried by an absolute majority.

Cr Piper and Cr Giles declared a financial interest – departed at 4.10pm.

COUNCIL DECISION – MOVE INTO COMMITTEE

MOVED: Cr Lamshed

SECONDED: Cr O’Hare

That the Council move into a committee of the whole under clause 15.6 of the Standing Orders, Local law No.1 to allow members free discussion on the matter.

CARRIED 7/0

COUNCIL – DECISION – MOVE OUT OF COMMITTEE

MOVED: Cr Ginnane

SECONDED: Cr Broadhurst

That the Council moves out of committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1.

CARRIED 7/0

COUNCIL DECISION AND OFFICER RECOMMENDATION

1. Recession Motion

The following Councillors indicated support for the recession of the relevant motion of the meeting on the 21/06/2007.

*Cr S Broadhurst
Cr B O’Hare
Cr P Marshall*

MOVED: Cr Lamshed

SECONDED: Cr O’Hare

2. The following resolution of the Council meeting held on the 21st June, 2007 be rescinded.

“That the Western Australian Livestock Salesmen’s Association be advised that the Council does not wish to accept the sale yard improvements and they be requested to remove the improvements, level the site and clean up the area to the Shire’s satisfaction.”

CARRIED BY ABSOLUTE MAJORITY 7/0

3. Lease of Saleyards

MOVED: Cr Ginnane

SECONDED: Cr Lamshed

That Council give local public notice of its intention to dispose of a portion of reserve 33552 (Saleyards) by lease to Mead Transport and the lease agreement to include the following conditions:-

- I. The use being restricted to the yards/land being used only for the purpose of 'Stock Holding Yards' or 'Stock Transit Yards' and 'Vehicle Wash Down Facility'.
- II. Liability Insurance of \$10 million with the Shire of Boyup Brook being named as an Interested Party.
- III. Clear responsibility of the Lessee for the ownership of the improvements (subject to point II above), maintenance and removal at the conclusion of any lease period. The Shire of Boyup Brook will reserve the right to retention of the improvements at the end of any lease period should it perceive an advantage to do so.
- IV. The Lessee will be responsible for weed control and eradication.
- V. The Lessee being responsible for compliance with requirements of the Department of Agriculture for stock movements and the National Livestock Identification System including a Property Identification Code.
- VI. The Lessee will be responsible for maintaining stock welfare in accordance with the Stock Transporters Code of Practice.
- VII. The Lessee will be responsible for
 - A payment of \$350 per year for a Lease period of 3 years
 - Annual Rates (currently \$525.00 per annum)
 - Any other outgoings of the land (reserve) and its use.

CARRIED 7/0

4. Lease Approval

MOVED: Cr Lamshed

SECONDED: Cr Broadhurst

That the Acting Chief Executive Officer be delegated authority to approve the lease if no submissions are received.

CARRIED BY ABSOLUTE MAJORITY 7/0

5. Variation to Lease Conditions

MOVED: Cr O'Hare

SECONDED: Cr Lamshed

That the Acting Chief Executive Officer be delegated authority to make minor variations to lease conditions.

CARRIED BY ABSOLUTE MAJORITY 7/0

4.55pm – Cr Giles and Cr Piper returned to the Council Chambers.

MOVED: Cr Ginnane

SECONDED: Cr Broadhurst

That the meeting be adjourned

CARRIED 7/0

5.07pm – meeting resumed.

7.3 CORPORATE SERVICES

7.3.1 Accounts for Payment

<i>Location:</i>	<i>Shire of Boyup Brook</i>
<i>Applicant:</i>	<i>Shire of Boyup Brook</i>
<i>File:</i>	<i>EM/51/003</i>
<i>Disclosure of Interest:</i>	<i>Nil</i>
<i>Date:</i>	<i>13/3/08</i>
<i>Author:</i>	<i>Keith Jones – Manager of Finance</i>

SUMMARY

Report recommends the acceptance and approval of the Schedule of Accounts for Payment.

BACKGROUND

Invoices have been received during the month of February 2008.

COMMENT

Accounts are presented for consideration (see appendix 1.2) or where paid by direct debit pursuant to the Council's "Authorisation to Make Payments" policy.

The following cheques have been cancelled through the month of March.

Chq 16612 – cancelled due to printing error
Chq 16674 – cancelled due to printing error
Chq 16689 – cancelled due to printing error
Chq 16700 – cancelled due to printing error

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations Act 1009, Regulation 12; and Regulations 13(3) (a) (b); 13(1); and 13(4).

POLICY IMPLICATIONS

Accounts are presented for consideration or where paid by direct debit pursuant to the Council's "Authorisation to Make Payments" policy.

FINANCIAL IMPLICATIONS

Account payments are in accordance with the adopted budget for 2007/08 or authorized by separate resolution.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION AND OFFICER RECOMMENDATION

MOVED: Cr Downing

SECONDED: Cr Giles

1. That the accounts for February 2008 as presented totaling \$470,065.51 as-
- a. cheque voucher numbers 16710 - 16763 totaling \$84,320.26;
 - b.. paid by direct electronic payments totaling \$385,745.25 through the Municipal Account;
- be endorsed.

CARRIED 9/0

7.3.2 **January 2008 Monthly Statements of Financial Activity**

<i>Location:</i>	NA
<i>Applicant:</i>	NA
<i>File:</i>	EM/51/003
<i>Disclosure of Interest:</i>	Nil
<i>Date:</i>	13 March 2008
<i>Author:</i>	Keith Jones – Manager of Finance

SUMMARY

Report recommends Council receive the Balance Sheet and Operating Statement for the month ended 31 January 2008, and Investment Schedule for the month ended 29 February 2008.

BACKGROUND

Section 6.4 of the Local Government Act 1995 places financial reporting obligations on local government operations.

Regulation 34 (1)–(4) of the Local Government (Financial Management) Regulations 1996 requires the local government to prepare a ‘Monthly Statement of Financial Activity’.

The regulations also prescribe the content of the report.

The reports are attached – see appendix 1.5

COMMENT

It is suggested that the recommendation be considered.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996, s34(1)(a)
Local Government (Financial Management) Regulations 1996, s19(1)(2)(a)(b)
Local Government (Financial Management) Regulations 1996, s34(2)(a)(b)

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION AND OFFICER RECOMMENDATION

MOVED: Cr Ginnane

SECONDED: Cr Lamshed

That the January 2008 Monthly Statements of Financial Activity as presented, be received.

CARRIED 9/0

7.3.3 S.S.S Report – The Journey

<i>Location:</i>	<i>Western Australia</i>
<i>Applicant:</i>	<i>Western Australian Local Government Association</i>
<i>File:</i>	<i>GR/31/002</i>
<i>Disclosure of Interest:</i>	<i>Nil</i>
<i>Date:</i>	<i>13th March 2008</i>
<i>Author:</i>	<i>Tony Doust, Chief Executive Officer</i>

SUMMARY

To provide Council with information about the report "The Journey" prepared by Systemic Sustainability Study Taskforce. The report recommends Council consider the action it wishes to take.

BACKGROUND

The Western Australian Local Government Association has advised accordingly:-

"Please find enclosed a copy of the Systemic Sustainability Study (SSS) Draft Report – The Journey: Sustainability into the Future – which was launched today at the University of Western Australia.

The SSS was created out of a request from Member Councils in 2004 to investigate sustainability in the sector. Independent research carried out in 2006 found that 58% of Western Australian Councils were unsustainable given their current source revenue, and made a number of recommendations for action.

The sector, through a SSS Taskforce and five separate Working Groups, has considered these recommendations, culminating in a draft plan proposing a new structure to improve delivery of services to communities while retaining local representation.

The Draft Report is open for feedback and comment from Local Governments and key stakeholders for the next six weeks. Following this period, the final report will go through the May Zone process before being considered by State Council in early June.

Feedback can be sent to Governance Policy Officer, Time Lane at tlane@walga.asn.au until Tuesday, 15 April 2008”.

COMMENT

The report is over 200 pages plus a significant number of attachments. On this basis a full copy of the report has not been provided for each Councillor. It is recommended that Councillors access the report on the WALGA website. A copy of the recommendations are attached as an appendix.

Councillors were previously invited to attend a session at Busselton on the 17th March 2008 to discuss the report.

It is recommended that Council consider the action they wish to take on this report.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

To be considered following determination by Council on the action required.

STRATEGIC IMPLICATIONS

The report is an industry position and is likely to have a big impact on the future of Local Government in Western Australia. Councillors need to carefully consider the recommendations proposed.

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION AND OFFICER RECOMMENDATION

MOVED: Cr Giles

SECONDED: Cr Broadhurst

That the discussion document “The Journey” Sustainability Into The Future be received and the Acting Chief Executive Officer prepare comments on the document and the recommendations therein, for consideration by Council at the April 2007 Council meeting.

CARRIED 9/0

7.3.4 **Annual Compliance Return 2008**

<i>Location:</i>	<i>Shire of Boyup Brook</i>
<i>Applicant:</i>	<i>Shire of Boyup Brook</i>
<i>File:</i>	<i>FM/9/004</i>
<i>Disclosure of Interest:</i>	<i>Nil</i>
<i>Date:</i>	<i>12 March 2008</i>
<i>Author:</i>	<i>Tony Doust – Chief Executive Officer</i>

SUMMARY

The purpose of this report is to present to Council the Annual Compliance Return for Council adoption.

BACKGROUND

The Local Government (Audit) Regulations 1996, Section (14) requires Local Governments to carry out a Compliance Audit for the period 1st January to 31st December in each year. Section (13) of the regulations outlines the sections of the Act & Regulations that are subject to audit.

The Department of Local Government and Regional Development has provided the compliance form approved by the Minister for completion and presentation to Council for adoption.

Section (15) of the Regulations require that a certified copy of the return presented and adopted by Council be sent to the Director General of Department of Local Government by 31st March each year, together with a copy of the minutes referring to this matter. The report is to be certified by the Shire President and Chief Executive Officer.

COMMENT

The completed Compliance Return is attached and the “comment” section of the compliance report provides some information in relation to the areas of non compliance.

CONSULTATION

Manager of Finance and Administration – Keith Jones
Manager of Works and Services – John Eddy
Environmental Health/Building Officer – Wayne Jolley
Payroll Finance Officer – Kay Raisin
Administration Staff

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 7.13(1(i))
Local Government (Audit) Regulations 1996 Sections (13) (14) & (15)

POLICY IMPLICATIONS

No specific policy in relation to compliance as it is covered by legislation

FINANCIAL IMPLICATIONS

The cost of completing the Compliance Audit is within the existing budget, however a high level of non compliance can lead to unnecessary additional expenditure.

STRATEGIC IMPLICATIONS

A high level of compliance will allow staff to spend more time on matters relating to the delivery of services and future planning.

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION AND OFFICER RECOMMENDATION

MOVED: Cr Ginnane

SECONDED: Cr O'Hare

That the Council adopts the Annual Compliance Report for 2007, and the Shire President and Acting Chief Executive Officer certify the return for submission to the Department of Local Government and Regional Development.

CARRIED 9/0

7.3.5 Financial Review for Period Ending 31st December 2007

<i>Location:</i>	<i>Shire of Boyup Brook</i>
<i>Applicant:</i>	<i>Shire of Boyup Brook</i>
<i>File:</i>	
<i>Disclosure of Interest:</i>	<i>Nil</i>
<i>Date:</i>	<i>13 March 2008</i>
<i>Author:</i>	<i>Keith Jones – Manager of Finance</i>

SUMMARY

The purpose of this report is to advise Council of the outcome of a comprehensive financial review in relation to budget estimates for the first six months of the financial year and recommend action to ensure the financial position at the end of the year is satisfactory.

BACKGROUND

The Local Government Act 1995 Section 6.2 (5) provides for regulations in respect to the Annual Budget. The Local Government (Financial Management) Regulations 1996 Section 33A require a Local Government to carry out a review of its Annual Budget during the period 1st January to 31st March. The Council is to consider the review and determine by Absolute Majority whether or not to adopt the review, any parts of the review or any recommendations made in the review. Within 30 days after Council has made a determination, a copy of the review and determinations is to be provided to the Department of Local Government and Regional Development.

Council adopted the 2007/08 Budget at a Special Meeting held on the 30th July 2007. The adopted Budget included an estimated carried forward deficit of (\$12896) and estimated a nil balance at the 30th June 2008.

Since that date the Council has made the following adjustments that have been taken into account in the financial review figures:-

20/09/07 Shire President visit to Sandakan to sign Memorandum of Understanding - costs not exceeding \$2000.

15/11/07 transfer of \$15,000 from the Bridges Reserve to the Municipal Fund for the funding of emergency structural repairs and preventative maintenance works.

20/12/07 to borrow \$600,000 for the construction of Housing on lot 330 Beatty Street Boyup Brook for lease to GROH.

21/2/08 The estimated total cost of the CEO House project of \$400,000 be funded from the "Chief Executive Officer Housing Reserve" and "Commercial Reserve."

COMMENT

The review now presented anticipates that all the Works and Services included in the budget will be provided and or undertaken unless otherwise shown.

Where "Depreciation" has been varied (either increased or decreased) it will not impact on the financial position at 30th June 2008 as the amount of depreciation included in the operating expenditure is deducted in the Rate Setting Statement, along with any other non cash income/expenditure.

Whilst detail statements are provided as supporting information the focus of the review will be based on the Rate Setting Statement at programme level, Capital Expenditure/Income, Reserve Fund Movement and the estimated surplus Brought Forward and Carried Forward.

Only major variations will be addressed in the report however the Manager of Finance will respond to any questions Councillors may have with regards to any variation.

GENERAL PURPOSE FUNDING

Income	- Installment interest – increase projected	+\$2400
	- Rate Installment admin fee – increase projected	+\$ 500
	- Rate Enquiry fees – increase projected	+\$1000
	- Penalty Interest – FESA – received but not budgeted	+\$ 100
	- Grants Commission – revised to reflect actual to be received	+\$1403
	- Local Roads – revised to reflect actual to be received	+\$4086
	- Interest on Investments – Muni – increase projected	+\$5000
	- Interest on Loan for Housing – calculated at current rates	+\$17000
	- Interest on Investments – Reserves – increased projected	+\$20961
		+\$52450
Expense	- Search Costs – increase projected	+\$ 500
	- Rates Refund – increase projected	+\$1000
		+\$1500

GOVERNANCE

Income	- Reimbursement Members – increase to reflect actual income	+ 340
	- Other Minor Income – increase to reflect actual income	+ 950
		+\$1290
Expense	- Sitting Fees – reduction to reflect actual payments	-\$2225
	- Members Travel – reduction current Crs less travel distances	-\$3000
	- Other Members Expenses – increase to reflect outgoing Crs gifts	+\$1000
	- Election Expenses – reduction to reflect actual payments	-\$2749
	- Loss on Sale of Assets – increase loss on sale of Magna	+\$3800
		+\$3174

LAW ORDER & PUBLIC SAFETY

Income	- Fire Prevention – Fire Break Infringements increase due to more non-compliances with order	+\$5500
	- Hazard Reduction reduced – FESA paid direct	-\$1500
	- Sale of Fire Maps – reduced – less sales anticipated	-\$ 800
	- Reimbursement from FESA – costs of water bombing set up	+\$8020
	- Grant Emergency Services Planning – reduced to reflect actual	-\$6973
	- Grant Comm Safety & Crime Prev – reduced as grant has not been applied for and hence will not be received	-\$5000
		-\$ 753
Expense	- Fire Prev & Support – reduced based on actual costs	-\$1000
	- Insurance - reduced based on actual costs	-\$2641
	- Fire Break Inspection Costs – increase due to extra infringements	+\$3000
	- Minor Plant & Equipment – increase to reflect actual costs	+\$ 253
	- Hazard Reduction reduced – FESA paid direct	-\$1200
	- Airstrip Water Bomber Backup – unbudgeted – FESA reimbursed	+\$8020
	- Ranger Services – reduced due to more time spent on firebreaks	-\$3000
	- Comm Safety & Crime Prev – reduced as grant not received	-\$2000
		+\$1432

HEALTH

Income	- Rental & Admin Fee – Contract Doc – not budgeted	+\$11000
	- Rental Income – reduced to account for GST taken	-\$ 455
		+\$10545

Expense	- Family Stop Centre Grounds – reduced - budget over-provided	-\$1700
	- Medical Supplies – increase to reflect actual requirements	+\$2200
	- Sundry Expenses – increase due to accreditation costs of surgery	+\$1900
		+\$2400

EDUCATION & WELFARE

Income	- Telecentre Reimbursements – increase to reflect actuals	+\$ 96
	- Rylington Park Reimbursements - reduction to reflect actuals	-\$ 222
	- Grants Youth Council – grants not budgeted	+\$2000
	- Youth Council – anticipated increase in receipts	+\$1000
		+\$2874

Expense	- Seniors Christmas Lunch – reduced to reflect actuals	-\$ 179
	- Youth Council – increase for extra project offset by income	+\$1000
		+\$821

HOUSING

Income	- Rent 16b Forrest St - reduction unit vacant for a while	-\$1140
	- Rent 1 Rogers Ave – income unbudgeted	+\$7000
	- Gain on Sale of Asset – Sale of 3 Rogers Ave	+\$250075
	- Reimbursements – insurance on Citizens Lodge increased	+\$ 500
		+\$256435

Expense	- Citizens Lodge - insurance on Citizens Lodge increased	+\$ 500
	- 3 Rogers Ave – reduction due to sale of property	-\$ 704
	- 24b Proctor St – reduction – less expenses anticipated	-\$1560
	- 16b Forrest St – increase – extra costs (new stove & mtce)	+\$1560
		-\$204

COMMUNITY AMENITIES

Income	- Zero Waste Mgt Plan – one off grant funding unbudgeted	+\$5000
	- Recycling Subsidies – reduced due to Zero Waste grant	-\$2559
	- Income from Scrap Metal – increased dumping of metals	+\$2000
	- Septic Tank Install. Inspect fees – increased activity	+\$1000
	- Septic Tank Cleaning fees – reduced – less activity	-\$4000
	- Burial fees – increased activity	+\$ 500
	- Reservation Fees – increase based on actual receipts	+\$1000
	- License & Other fees – increase based on actual receipts	+\$ 100
		+\$3041

Expense	- Recycling Collection BB Townsite – increase due to extra work	+\$ 557
	- Transfer Station Operation – increase - extra workload and costs for Lions Club fuel reimbursement	+\$8695
	- Shire Waste Disposal Site operating – increase - extra workload	+\$4000
	- Cemetery Maintenance – increase in costs	+\$3900
		+\$17152

RECREATION AND CULTURE

Income	- Contributions – unbudgeted income from Wilga Progress Assn	+\$10000
	- Swimming Pool Daily admissions – extra income not anticipated	+\$1000
	- Swimming Pool Season Tickets – extra income not anticipated	+\$ 750
	- Swimming Pool Creche – additional usage of crèche	+\$ 500
	- Swimming Pool other income – reduction based on actuals	-\$ 400
	- Grants Received – for townscape furniture – unbudgeted	+\$6241

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 20 MARCH 2008

- Recreation Ground Use – increase based on actuals	+\$ 500
- Reimbursement – walk trails grant from 2005	+\$4500
- Grant Sandakan Memorial – extra funds Dept Vet Affairs	+\$3636
- Library Income – increase based on actuals	+\$ 50
	+\$26777

RECREATION AND CULTURE continued

Expense - Boyup Brook Town Hall – increase due to extra paint costs	+\$3400
- Drainage between Hockey fields – reduction based on actuals	-\$3820
- Tennis Courts – increase due to unexpected electrical repairs	+\$2900
- Townscape furniture – unbudgeted covered by grant income	+\$6239
- Sandakan Park – increase due to extra work on BBQ area	+\$3100
- Rec Project Devel. Funds – reduced -not expected to be used	-\$5000
- Library Materials – increase – additional trolley needed	+\$ 500
	+\$7319

TRANSPORT

Income - Contrib. Road Mtce – adjustment to reflect actual	+\$ 100
- Admin Charge Temp Heavy Haul – not budgeted	+\$1200
- Gain on Sale of assets – increase to reflect actuals	+\$ 39
	+\$1339

Expense - Loss on sale of assets – sale of Adventura S/wagon	+\$9328
- Increase for bridge maintenance as per Council resolution	+15000
	+\$24328

ECONOMIC SERVICES

Income - Standpipe Water – decrease due to usage	-\$1500
	-\$1500

Expense - Donation Book Bonanza – reduction – event not going ahead	-\$1600
	-\$1600

OTHER PROPERTY & SERVICES

Income - Public Works Overheads – included to reflect actuals	+\$ 300
- Workers Compensation payments to be received from Insurance	+\$5630
- Admin Reimbursements – increase income for telephone cost on m/v licensing and insurance rebate income	+\$10179
	+\$16109

Expenses - PWO – Insurance – reduction based on actual cost	-\$2640
- Fuel and Oil – reduction based on actual cost estimates	-\$50000
- Workers Compensation payments to Staff	+\$5630
Postage/Freight – increase based on actual estimates	+\$1000
- Subscriptions – decrease based on actual estimates	-\$1000
- Employers Indemnity Insurance – actual cost	+\$2697
	+\$44313

CAPITAL EXPENDITURE

Land & Buildings

- Cavalier Skid mounted building – Wilga Progress Society	+\$10000
- Cemetery Niche Wall – increase due to extra costs	+\$5000
	+\$15000

Plant & Equipment

- MFA Vehicle	-\$3846
- Metal Spreader	+\$ 475
- Slasher	+\$ 455
- Generator	-\$ 227
- MWS Vehicle	-\$1823
	+\$4966

PROCEEDS DISPOSAL OF ASSETS

- Sale of 3 Rogers Ave	+\$323976
- Mitsubishi Magna	-\$ 682
- Holden Ventura S/Wagon	-\$ 2182
	+\$321112

4.55pm – Cr Giles and Cr Piper returned to the Chambers

TRANSFERS TO RESERVES

- Increase in Interest of Reserve Funds	+\$20961
- CEO Housing Reserve – create on sale of 3 Rogers Ave	+\$323977
	+\$344938

TRANSFERS FROM RESERVES

- Increase in Bridge Reserve transfer	+\$15000
	+\$15000

ESTIMATED BALANCE BOUGHT FORWARD FROM 2006/07

Adjustment to reflect Actual position	+\$13637
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ESTIMATED BALANCE CARRIED FORWARD TO 2008/09

Result of the variations outlined in the report	surplus \$98951
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In summary the estimated total surplus is made up of the following:-

Reduction in fuel & oil	\$50,000
Increase in Interest	\$10,000
Increase in income from Contract Doctor	\$ 7,000
Rent from 1 Rogers Ave – not shown in budget	\$ 5,000
Increase in infringements for non compliance with firebreaks	\$ 5,500
Walk trails grant money received from 2005	\$ 4,500
LGIS Insurance reimbursement	\$ 6,500
Rebate from Motor Vehicle Licensing telephone costs	\$ 4,000
Others	\$ 6,451
	\$98,951

CONSULTATION

Chief Executive Officer
Manager of Works and Services
Senior Administration Officer
Finance Officer

STATUTORY ENVIRONMENT

Local Government Act 1995 – Section 6.21
Local Government (Financial Management) Regulations 1996 – Section 33A

POLICY IMPLICATIONS

No Specific Policy in relation to the review

FINANCIAL IMPLICATIONS

As addressed in the comment section of the report

STRATEGIC IMPLICATIONS

Sound Financial Management and Planning is essential to allow the objectives of the Shire to be met.

VOTING REQUIREMENTS

Absolute Majority

COUNCIL DECISION AND OFFICER RECOMMENDATION

MOVED: Cr Giles

SECONDED: Cr Ginnane

That Council adopts the financial review to 31 December 2007 as presented.

CARRIED 9/0

3. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

4. URGENT BUSINESS – BY APPROVAL OF THE PRESIDENT OR A MAJORITY OF COUNCILLORS PRESENT

Cr Ginnane

1. Variation to Prohibited Burning Times

Advised Council that under section 17 (10) of the Bushfire Act, Council can delegate authority to the CBFCA and the Shire President to vary the prohibited burning times for the district however to his knowledge there is not a Council resolution to this effect. The matter will be raised through the Bushfire Advisory Committee for recommendation to Council

2. Anzac Day Memorial Service - Sandakan

Commented on the Sandakan Memorial Service and expressed the view that Council should continue to support the initiative to ensure its continuance into the future.

Suggested that the Shire President should represent the Shire of Boyup Brook at this year's service in Sandakan.

MOVED: Cr Ginnane

SECONDED: Cr Piper

That the Shire President attend this years Anzac Day Memorial Service in Sandakan and Council meet associated costs to a maximum of \$2,000.

CARRIED 7/2

5. CONFIDENTIAL MATTERS

6. CLOSURE OF MEETING

There being no further business the Presiding Member declared the meeting closed at 5.21pm