



Shire of Boyup Brook Building Application Checklist

New Outbuilding or Alterations to an Existing Outbuilding

Name of document to be submitted (1 copy of each)	
<input type="checkbox"/>	BA2 Application for Building Permit - Uncertified
<input type="checkbox"/>	Site plan showing distances to boundaries and any existing buildings on the property
<input type="checkbox"/>	Plan view of each storey with dimensions
<input type="checkbox"/>	Elevations of external views
<input type="checkbox"/>	Sectional drawings
<input type="checkbox"/>	Footing details
<input type="checkbox"/>	Foundation details such as earthworks, cut and fill and retaining walls where relevant
<input type="checkbox"/>	Any plans or details which have been certified by a structural engineer
<input type="checkbox"/>	Schedule of materials
<input type="checkbox"/>	Bushfire Attack Level (BAL) Report <i>If the outbuilding will be located within 6m of a dwelling, please contact the Shire to find out if this report is required for your property</i>
<input type="checkbox"/>	Building Construction Industry Training Fund Levy (for projects valued over \$20,000)
<input type="checkbox"/>	Copy of Owner-Builder Approval

Note:

- Not all of these documents are required for all applications
- Relevant fees must be submitted with application