



Shire of Boyup Brook Building Application Checklist

New Dwellings

Name of document to be submitted (1 copy of each)	
<input type="checkbox"/>	BA2 Application for Building Permit - Uncertified
<input type="checkbox"/>	Site plan showing distances to boundaries and any existing buildings on the property
<input type="checkbox"/>	Plan view of each storey with dimensions
<input type="checkbox"/>	Elevations of external views
<input type="checkbox"/>	Sectional drawings
<input type="checkbox"/>	Footing details
<input type="checkbox"/>	Foundation details such as earthworks, cut and fill and retaining walls where relevant
<input type="checkbox"/>	Any plans or details which have been certified by a structural engineer
<input type="checkbox"/>	Schedule of materials
<input type="checkbox"/>	Energy assessment
<input type="checkbox"/>	Bushfire Attack Level (BAL) Report <i>Please contact the Shire to find out if this report is required for your property</i>
<input type="checkbox"/>	Building Construction Industry Training Fund Levy (for projects valued over \$20,000)
<input type="checkbox"/>	Copy of Owner-Builder Approval
<input type="checkbox"/>	Watercorp approval (if building in an area serviced by scheme water)
<input type="checkbox"/>	Termite Protection Information
<input type="checkbox"/>	Home Indemnity Insurance Certificate <i>If you are an owner-builder this certificate is not required at this time</i>
<input type="checkbox"/>	Application to install a Wastewater System (septic tank)
<input type="checkbox"/>	Site Plan (showing location of wastewater system to go with wastewater system application)
<input type="checkbox"/>	Plan view of each storey with dimensions (to go with the wastewater system application)

Note:

- Not all of these documents are required for all applications
- Relevant fees must be submitted with application