

**MINUTES
LOCAL EMERGENCY MANAGEMENT COMMITTEE HELD IN THE SHIRE CHAMBERS
Friday 6th May 2022 COMMENCED AT 12.05pm**

1 RECORD OF ATTENDANCE

Shire of Boyup Brook

Cr Richard Walker – Chairperson

Cr Darren King

Dale Putland – Chief Executive Officer

Wayne Butler – Manager Works and Services

Carolyn Mallett – Deputy Chief Executive Officer

Donna Forsyth – Ranger

Police

Sergeant Phil Huggins

Senior Constable Tara Spencer

District Emergency Services Officer - South West

Michele Duxbury – via Microsoft Teams

Water Corporation

Mel Robertson – via Microsoft Teams

DFES

Matt Cole

District Officer Emergency Management

Nathan Hall – via Microsoft Teams

WACHS - Proxy

Paige Weaver – via Microsoft Teams

DFES

Vikram Cheema

APOLOGIES

Environmental Health Officer/St John Ambulance

Angela Hales

Department of Fire and Emergency Services

Christopher Sousa

WACHS

Anne-Maree Martino

2 CONFIRMATION OF MINUTES

2.1 Local Emergency Management Advisory Committee

BACKGROUND

That the Minutes of the LEMC Committee was held on 2nd February 2022.

Minutes of the meeting are attached.

COMMITTEE RECOMMENDATION - Item 2.1

MOVED: Sergeant Phil Huggins

SECONDED: Cr Darren King

That the Minutes of LEMC Committee meeting 2nd February 2022 be received.

CARRIED

Res 22/5/46

3 Next Meeting Date for 2022

Date: 5th August 2022 at 10am

Venue: Shire Chambers

Meeting approved by the Committee

4 LEMC Contact Details

Please provide updated details if necessary.
(refer to attachment 4)

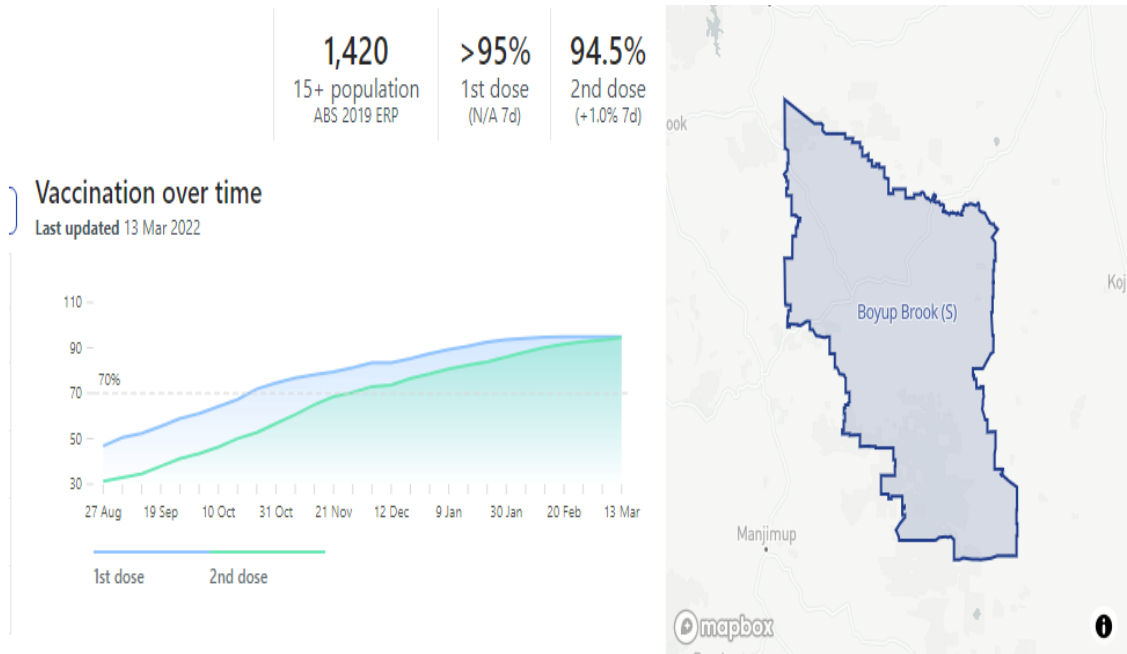
Details are currently up-to-date.

5 GENERAL BUSINESS

5.1 Angela Hales - Shire of Boyup Brook Public Health – update

Daily snapshot vaccinations – Boyup Brook

- Mobile vaccination bus – 19 May 22 – DoH & WAPOL initiative
- Ongoing communication of changes via social media platforms
- CV Care at Home program – provision of pulse oxys – 80 to local – vulnerable groups
- Changes to close contacts
- Boyup should remain vigilant with high numbers in the community post rodeo.
- DoH no longer contact tracing as routine only high risk venues
- Relaxed measures for school this term



er, there may be vaccination clinics which are easily accessible in adjacent areas. Due to data limitations, these areas such as targeted local walk-in clinics or mobile vaccination clinics may not be included. "Online"

is at 13 Mar 2022. Updated data published by Department of Health weekly. Department of Health stops

Events Management

- Future events – October (marathon & Rodeo) and November (Dinninup Show)
- Continue to encourage CV safety measures

5.2 Vikram Cheema - District Emergency Management Advisory – Report

Vikram Cheema works with Local Government's across the South West region. Vik assists in Emergency Management, Disaster Recovery, and various hazards across the state.

The State Emergency Management Committee has recently endorsed the following funding opportunities and applications are now open.

Annual and Preparedness Report Capability Survey: LEMC are required to submit annual reports to the SEMC regarding their emergency management activities. A letter requesting the 2021-2022 annual preparedness report capability survey will be sent to the local governments over the coming weeks. Survey will open 18 April and close on 15 June 2022.

(refer to attachment 5.2 for further information)

5.3 Sergeant Phil Huggins

Please find attached worksheets for a LEMC to be used to facilitate a desk top exercise (refer to various attachments 5.3)

- Local Emergency Management Forum
- Communications
- Exercise Evacuation
- Exercise Incident Support Group
- Exercise Initial Actions
- Recover Business Continuity Planning

5.4 Emergency Evacuation Centre at the Town Hall

Dale to provide an update.

- A new satellite connection has been set up in the Town Hall.

For Action

- The shire to run an exercise for setting up an Emergency Evacuation Centre at the Town Hall before next Summer. Donna to coordinate with Michele Duxbury.

5.5 Michele Duxbury – 4th Quarter Report

Bridgetown Hester bushfire area has been declared, we have started work and will be looking at going over towards the end of May to create a Community Hub to allow the community to discuss possibly category 3 financial assistance which will give us an idea if we need to put somebody on for a couple of months.

Please find attached the 4th Quarter Report – attachment 5.5.

5.6 Michele Duxbury - Welfare Plan

The updated Welfare Plan has been updated and ready to go. Currently with the shire to table.

COVID has started to quieten down, we have done a lot of work over the last few months in relation to welfare assistance right around the South West region, apart from that, it is business as usual.

The Department of Communities is sending two deployment teams to NSW to assist them in the Recover work around the recent flooding. I am fortunate enough to be included in that so am very fortunate to learn more about the Recovery work.

5.7 St John Boyup Brook - Report

Please refer to attachment 5.7 provided by Angela Hales.

5.8 DFES LSW Region - Report

DFES Staff

Nathan mentioned they have had a 50% change over in staff over the last 6 months.

We have Chris Sousa who is currently Acting District Officer Nelson. Tim will be joining us as Area Officer - Warren Blackwood for a 3-month period.

We have two Bushfire Mitigation Officer's – Rob Brogan and Tim Hutton.

Australian Fire Danger Rating System

The new AFRDS is launching on 1 September 2022. It will:

- incorporate new science;
- accurately reflect more fuel types;
- better predict fire danger conditions;
- simplify and improve public information about fire danger; and
- support strategic planning, operations and risk mitigation.

WA Based LAT

The WA Government has committed \$11 million over four years in the 2022-23 Budget to secure the first Large Air Tanker (LAT) to be based permanently in WA during bushfire season.

End of Bushfire High threat Period

The month of May saw the close of one of the State's busiest bushfire seasons. This combined with the Covid-19 pandemic has provided challenging conditions all round. The DFES LSW region would like to pass on our gratitude to the Shire of Boyup Brook and relevant state agencies and departments for their assistance during this period. Please refer to attachment 5.8 for further information.

Late Item

Matt Cole mentioned that the backup generator which powers the DFES building in Boyup Brook and the West Boyup Brook Bushfire Brigade is not working and is irreparable.

Nathan mentioned that Chris Sousa is aware of the situation and will follow this up.

Q. Cr Darren King

Was there any discussion in DFES regarding a new radio tower for Boyup Brook.

Response from Nathan Hall

Not aware of a new radio tower, will follow this up.

6. CLOSURE OF MEETING

There being no further business the Chairperson, Cr Walker thanked all for their attendance and declared the meeting closed at 1.01pm.