

# SHIRE OF BOYUP BROOK ANNUAL AWARDS GUIDELINES



[www.boyupbrook.wa.gov.au](http://www.boyupbrook.wa.gov.au)



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BOYUP BROOK





## What are the Shire of Boyup Brook Annual Awards?

Every year the Shire of Boyup Brook acknowledges outstanding achievements and contributions to the community made by residents of Boyup Brook.

Nominations for the four categories open on the 1st of August and close on the 1st of November each year, with Awards presented at the annual Australia Day Breakfast.



### Four Categories

**Citizen of the Year**

**Young Achiever of the Year**

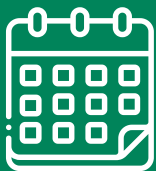
**Sports Person of the Year**

**Kevin Henderson Memorial Award - Volunteer Award**

Photo front page: Lyn Willett - Citizen of the Year 2021

Angela Hales - Kevin Henderson Memorial Award 2021tt





## Important Dates to Remember

- Applications open on the 1st of August each year
- Applications close on the 1st November each year
- Annual Awards Committee meets mid to late November
- Nominees notified of their nomination in December
- Awards presented at the Australia Day Breakfast

## Guidelines for Annual Awards Policy

Policy O.11 Annual Awards - Process  
Policy includes information on:



nominations



eligibility



selection criteria



assessment of nominations

This policy is available from the Policy Manual in the Document Centre on the Shire website [www.boyupbrook.wa.gov.au](http://www.boyupbrook.wa.gov.au)



Shire President Cr Richard Walker 2021



## Selection Criteria

The following selection criteria is used by the Committee when assessing the nominations.



### Citizen of the Year

A resident who has achieved the most distinguished performance, most outstanding achievement and or most positive contribution to the community, during the preceding year, or consistently over a number of years.



### Young Achiever of the Year

A resident no older than 25 years of age on January 26 of the presentation year, who has achieved the most distinguished performance, most outstanding achievement and or most positive contribution to the community, during the preceding year, or over a number of years.



### Sports Person of the Year

A resident (of any age) who has made the most distinguished performance or outstanding achievement during the preceding year; or number of years active participation, coaching, promotion, leadership, sportsmanship, consistent achievement at a high level and service to sport are all factors which can be considered.



### Kevin Henderson Memorial Award - Volunteer

Open to volunteers over the age of 5. The volunteer/nominee must be a current resident in the Shire of Boyup Brook.

The nominee has been a volunteer for a minimum of 5 years within the Shire of Boyup Brook, not necessarily with the same organisation for the whole time.

The volunteer should be from a recognised organisation.





# Eligibility Criteria



- Nominees should reside or work principally within the Shire of Boyup Brook.
- Awards may be granted posthumously in recognition of achievements.
- A person may receive an award on more than one occasion in recognition of their particularly outstanding community contribution or involvement in an alternative initiative.
- Unsuccessful nominees may be nominated in future years.
- Nominations must be apolitical in their nature and should not in any way bring the awards program or local government area into disrepute.
- Sitting members of State, Federal and Local Government are not eligible.

## How to Apply



Application forms are available on the website, under Forms in the Document Centre.

We have endeavoured to make the process as simple as possible; however, if you have any questions, please contact the Community Development Officer on 08 9765 1200.

PREVIOUS AWARD RECIPIENTS

Citizen of the Year

2022	Yvonne Dent
2021	Lyn Willett
2020	Betty Knapp
2019	Neville Parker
2018	Anne Ritson
2017	Ralph Knapp
2016	Ginny Mitchell
2015	Lisa Martin
2014	Sharon Winter & Margaret Hales
2013	Shirley Broadhurst
2012	Maria Bogar
2011	Lynne Schreurs
2010	Rhonda Parker
2009	Colin Barron
2008	Peter Loder
2007	Daly Winter
2006	Margorie Shone
2005	Liz Parker
2004	Anne Beadle
2003	
2002	Noreen Tuckett
2001	Sue White
2000	Peg Clancy

PREVIOUS AWARD RECIPIENTS

Citizen of the Year cont.

1999	Sandie Blakison
1998	Rex Lee Steere
1998	Audrey Smith
1997	Joan Lee Steere
1997	Frank Palmer
1996	C & E Rohrlach
1996	Mrs E Carnaby
1995	
1994	Mrs B Miller
1994	L & J Chambers
1993	W & D Hales
1992	
1991	Mr T Bickford
1991	Mrs P Ritikis
1990	
1989	
1988	Mrs D Moulton
1988	Mrs M Ritson
1988	G & I Miller
1987	
1986	F & T Proctor
1985	E & M McLaughlin



# Application Process

- Step 1** Read through the Annual Awards - Process Policy in the Policy Manual on the website to ensure your nominated person is eligible and contact the Shire if you have any questions.
- Step 2** Complete your nomination form and place in a sealed envelope, addressed:
- Confidential Australia Day Awards Nomination**  
Shire of Boyup Brook  
PO Box 2  
Boyup Brook WA 6244
- Step 3** Nominations must be received by 4:00pm on the 1st November.
- Step 4** Nominations are assessed and Awardees selected by the Awards Committee in November.
- Step 5** Nominees will be notified of their nomination and invited to attend the Australia Day Breakfast and Awards Ceremony.



## Shire Contact Information



55 Abel Street, Boyup Brook WA 6244  
PO Box 2, Boyup Brook WA 6244



Ph: 9765 1200



Monday - Friday  
8.30am - 4.30pm



Email: [shire@boyupbrook.wa.gov.au](mailto:shire@boyupbrook.wa.gov.au)



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