

Policy A.11

Leave – Upper Blackwood Show



Preamble

The responsibility for good governance including proper control and operation of a local government's affairs, the allocation of resources and determination of policies rests with Council. Proper policies and procedures provide for the smooth running of the organisation, whilst providing for the stewardship function of the public moneys under the control of the local government (Western Australian Local Government Accounting Manual).

The *Local Government Act 1995* (the Act) identifies the role of Council to include:

2.7 Role of council

- (2) Without limiting subsection (1), the council is to-
- (a) oversee the allocation of the local government's finances and resources; and
 - (b) determine the local government's policies.

With Council's role focused on the broader governance and financial responsibilities, the Chief Executive Officer (CEO) has substantial operational responsibility to ensure that human resource and finance matters are handled effectively and efficiently.

Objective

To determine the extent of leave permitted to be granted to staff to facilitate attendance at the annual Upper Blackwood Agricultural Show which is held on the first Tuesday in November each year.

Statement

In recognition of local significance of the annual Upper Blackwood Agricultural Show, employees may choose to take a Personal Day Off or a Rostered Day Off to attend the event.

The Shire office shall remain open to the public on the day of the event.

The Chief Executive Officer shall ensure that a minimum number of office staff is present.

POLICY NO.	A.11
POLICY SUBJECT	Leave – Upper Blackwood Show
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