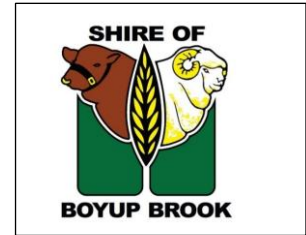


Date: 18 August 2026

To: Shire President
Deputy Shire President
Councillors
Community Members



Notice and Agenda – Rylington Park Committee Meeting

A Rylington Park Committee Meeting will be held in the Council Chambers on 20 August 2026 at 3:00pm to consider the matters set out in the attached agenda.

A handwritten signature in black ink, appearing to read "Long", is written in a cursive style.

Leonard Long
Chief Executive Officer

Shire of Boyup Brook Corporate Values



Proactive

Embrace creativity, adaptability and continuous improvement seeking new ideas and solutions to address challenges and seize opportunities to ensure sustainability.



Leadership & Teamwork

Lead through collaboration, promote diversity, have pride in our work and partner with the community to achieve shared visions and aspirations.



Accountability & Integrity

Demonstrate respect, transparency, honesty and inclusivity in all interactions with the community.



Commitment

Build and share knowledge, act professionally and develop relationships that make a positive contribution to our community.



Engaging Community

Show respect, understanding and compassion for others and work collaboratively with community for better outcomes.





Charter of Rylington Park Institute for Agricultural Training and Research



This Charter confirms that the Rylington Park farming property, home of Rylington Park Institute for Agricultural Training and Research, will be held in trust by the Boyup Brook Shire to benefit the Boyup Brook community and for the use of agricultural training and research.

Rylington Park was gifted to the Shire of Boyup Brook by Mr Eric Farleigh in 1985 to be used for agricultural training and research as this will benefit the town and district as a whole. A quote from Mr Farleigh's last will and testament dated 8th June 1988 states:

"Without creating any specific trust it is my wish that my farming property be retained by the Shire of Boyup Brook for the benefit of persons within the Shire and for research purposes and that my farming records and other records are kept with my farming property."

Eric Farleigh 8th June 1988

The transfer of the farm was officially announced on 2nd November 1985 in order to coincide with a visit to Boyup Brook by the Governor of Western Australia.

After gifting the farm to the Shire, Mr Farleigh continued to live on Rylington Park until his death on 11th November 1988.

OBJECTIVES

The objectives for Rylington Park Institute for Agricultural Training and Research are to:

- Demonstrate good governance and leadership by behaving with integrity and being open and accountable.
- Be recognised as a leader in technology use, training, and sustainable practices.
- Develop, trial and demonstrate the latest agricultural practices and technologies.
- Develop and demonstrate sustainable farming practices to sustainably manage the farm for future generations.
- Deliver industry relevant training.
- Deliver enhanced skills development for the farming community.

ACTIVITIES

To achieve these objectives, the Rylington Park Institute for Agricultural Training and Research will undertake specific activities in the following areas:

- Develop and maintain active partnerships with educational, training and research institutions to conduct training and research in all aspects of agriculture and facilitate these learnings to be shared with the Boyup Brook community.
- Collaborate with local farmers, businesses and organisations to participate in trials and demonstrations.
- Host industry workshops and training days.
- Host rehabilitation and regeneration trials for disused gravel pits and other degraded land.
- Encourage the use of the Rylington Park facilities for broad community participation and involvement.
- Invest in maintenance and ongoing improvements to the farm and facilities to ensure continued use and relevance for future generations.
- Engage the community in annual field days.
- Provide support to the youth of Boyup Brook with agricultural scholarships.
- Contribute to community based projects and activities.
- Provide regular updates on Rylington Park activities to the Boyup Brook community.

Adopted by the Boyup Brook Shire Council on the 25th November 2021


Richard Walker
Shire President


Dale Putland
Chief Executive Officer



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Agenda

1. Declaration of opening

The Presiding Member declared the meeting open at pm.

Welcome to all Committee members and staff in attendance.

Acknowledgement of Traditional Custodians

We acknowledge the Kaniyang people as the Traditional Custodians of the land on which we meet.

We pay our respects to Elders past, present and emerging.

Please ensure that mobile phones are switched off or placed on silent for the duration of the meeting.

This meeting will be audio recorded and made available for public access on the Shire website.

Committee members are reminded to declare any conflict of interest as they arise in accordance with the *Local Government Act 1995*.

2. Record of attendance

2.1 Attendance

Councillors

Shire President

Deputy Shire President

Councillors

Cr Helen O'Connell

Cr Darren King

Cr David Inglis (MS Teams)

Cr Philip Moore

Cr Michael Wright

Community Members

Mr Andy McElroy

Council Officers

Chief Executive Officer

Executive Manager Corporate Services

Executive Officer

Leonard Long

Carolyn Mallett

Magdalena Le Grange

Observers / Public Members

2.2 Apologies

Community Member

Mr Richard Walker

2.3 Approved leave of absence

Nil

2.4 Request for leave of absence

Nil

3. Deputations, petitions and presentations

3.1 Deputations

Nil

3.2 Petitions

Nil

3.3 Presentations

- Presentation by the Interim Rylington Park Community Committee.

4. Public question time

The presiding member will receive questions from the public. Public questions are to be confined to 5 minutes per person and a maximum of 15 minutes and are limited to questions regarding items in the agenda.

4.1 Response to previous public questions taken on notice

Nil

4.2 Public question time

5. Declarations of interest

5.1 Financial and / or proximity interest

5.2 Disclosures of impartiality interest that may cause conflict

The Chief Executive Officer has declared an Impartiality Interest under Regulation 19AA of the *Local Government (Administration) Regulations*, given that Shire provided housing is included in this officer's Total Remuneration Package with the Shire of Boyup Brook.

6. Previous Committee Meeting Minutes / Out of Session Confirmation

6.1 Committee Meeting Minutes – 26 March 2026

Moved:	Seconded:
Officer Recommendation RP 26/08/...	
That the minutes of the Rylington Park Committee Meeting held on 26 March 2026 be confirmed as being a true and accurate record.	
..... For: Against:	

7. Reports of Officers

7.1 Chief Executive Officer

7.1.1 Presentation by the Interim Rylington Park Community Committee	
File Ref:	Committees/Rylington Park
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	The Chief Executive Officer has declared an Impartiality Interest under Regulation 19AA of the <i>Local Government (Administration) Regulations</i> , given that Shire provided housing is included in this officer's Total Remuneration Package with the Shire of Boyup Brook.
Voting Requirements:	Simple Majority
Attachment Number:	7.1.1A - Interim Rylington Park Community Committee Proposal

Moved:	Seconded:
That the Committee recommends Council RP 26/08/...	
1. Receives the presentation from the Interim Rylington Park Community Committee regarding the proposal for the future management and operation of Rylington Park. 2. Advises the Interim Rylington Park Community Committee that, should it wish to pursue the proposal for the future management and operation of Rylington Park, it will be required to submit a conforming tender through the Shire's formal tender process.	

- 3. Advises that any tender submitted by the Interim Rylington Park Community Committee will be considered by Council with all other conforming tenders received through that process, and that the receipt of the Interim Rylington Park Community Committee's presentation does not in any way constitute endorsement of the proposal or provide any preference in the tender assessment process.**
- 4. Recommends to Council that each tenderer that submits a conforming tender be provided with an opportunity, following the close of tenders and prior to Council determining the outcome of the tender process, to make a presentation to Council in support of their tender.**
- 5. Advises all potential tenderers, including the Interim Rylington Park Community Committee, that any canvassing of Council and / or individual Councillors, including in-person, written and / or electronic (website, email, social media) outside of the process detailed in point 4. above may disqualify that tender submission from consideration.**

.....
For:
Against:

Summary

Representatives of the Interim Rylington Park Community Committee will attend the meeting to present their proposal for the future management and operation of Rylington Park.

The purpose of this item is to provide the Interim Rylington Park Community Committee an opportunity to present its proposal and for Committee members to ask questions or seek clarification on matters raised during the presentation.

Background

The Interim Rylington Park Community Committee has provided the Shire with a submission (Attachment 7.1.1A) outlining a proposed future management arrangement for Rylington Park.

The submission proposes a return to a management committee model and identifies several matters for consideration, including community cropping, research trials, scholarship funding and the ongoing use and maintenance of the Rylington Park infrastructure.

The Interim Rylington Park Community Committee has requested the opportunity to present the proposal to the Committee.

Report Details

Representatives of the Interim Rylington Park Community Committee will attend the meeting to speak to their submission and outline their proposed approach to the potential future management and operation of Rylington Park.

The presentation will provide Committee members with an opportunity to hear directly from the Interim Rylington Park Community Committee and ask questions regarding the proposal.

The presentation is for information purposes and does not form part of the formal tender process for the future management and operation of Rylington Park.

Should the Interim Rylington Park Community Committee wish to pursue the management and operation of Rylington Park, it will be required to submit a conforming tender when the Shire formally invites tenders. Any conforming tender received from the Interim Rylington Park Community Committee will be considered by Council together with other tenders received through that process.

Following the close of tenders, Council is recommended to provide all tenderers with an opportunity to present their respective proposals prior to Council considering the tenders received.

Shire of Boyup Brook Strategic Community Plan 2021 – 2031

	Key Imperatives	Governance and Organisation
	Outcome	Effectively communicate and engage the community.
	Objective	Work with groups from across the community to address concerns regarding facilities and services.

Other Strategic Links

Nil

Statutory Environment

- *Local Government Act 1995*

Provides the overarching legislative framework for local government decision-making and the management of Shire property. It is relevant to

any future decision by Council regarding the management, lease or other use of Rylington Park.

- *Local Government (Functions and General) Regulations 1996*

Sets out the requirements applying to local government procurement, including the calling and assessment of tenders. These provisions will be relevant when the Shire invites tenders and Council considers any tenders received, for the future management and operation of Rylington Park.

Sustainability and Risk Consideration

Economic (Impact on the Economy of the Shire and Region)

There are no direct economic implications arising from receiving the presentation.

Social (Quality of life to community and / or affected landowners)

There are no direct social implications arising from receiving the presentation.

Policy Implications

Nil

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk Level	Comment
Low	Any risk associated with the future management and operation of Rylington Park will be considered separately through the tender process.

Consultation

The Interim Rylington Park Community Committee has provided a submission to the Shire and will present its proposal to the Committee.

Resource Implications

Financial

Nil

Workforce

Nil

End

8. Members questions on notice

Nil

9. Late items / urgent business matters

Nil

10. General Business

11. Confidential Items of Business

Nil

12. Next meeting and closure

Next meeting to be determined later.

There being no further business the meeting closed atpm.

Presiding Member

Date