Date: 1 December 2025

To: Shire President
Deputy Shire President
Councillors
Community

Minutes – Rylington Park Committee Meeting

Rylington Park Committee Meeting 20 November 2025 minutes.

Leonard Long
Chief Executive Officer

Shire of Boyup Brook Corporate Values

Proactive

Embrace creativity, adaptability and continuous improvement seeking new ideas and solutions to address challenges and seize opportunities to ensure sustainability.

Leadership & Teamwork

Lead through collaboration, promote diversity, have pride in our work and partner with the community to achieve shared visions and aspirations.

Accountability & Integrity

Demonstrate respect, transparency, honesty and inclusivity in all interactions with the community.

Commitment

Build and share knowledge, act professionally and develop relationships that make a positive contribution to our community.

Engaging Community

Show respect, understanding and compassion for others and work collaboratively with community for better outcomes.

SHIRE OF BOYUP BROOK

Proactive, Leadership & Teamwork, Accountability & Integrity, Commitment, Engaging Community

Growing our community together

Charter of Rylington Park Institute for Agricultural Training and Research

This Charter confirms that the Rylington Park farming property, home of Rylington Park Institute for Agricultural Training and Research, will be held in trust by the Boyup Brook Shire to benefit the Boyup Brook community and for the use of agricultural training and research.

Rylington Park was gifted to the Shire of Boyup Brook by Mr Eric Farleigh in 1985 to be used for agricultural training and research as this will benefit the town and district as a whole. A quote from Mr Farleigh's last will and testament dated 8th June 1988 states:

"Without creating any specific trust it is my wish that my farming property be retained by the Shire of Boyup Brook for the benefit of persons within the Shire and for research purposes and that my farming records and other records are kept with my farming property."

Eric Farleigh 8th June 1988

The transfer of the farm was officially announced on 2nd November 1985 in order to coincide with a visit to Boyup Brook by the Governor of Western Australia.

\fter gifting the farm to the Shire, Mr Farleigh continued to live on Rylington Park until his death on 11th November 1988.

OBJECTIVES

The objectives for Rylington Park Institute for Agricultural Training and Research are to:

- Demonstrate good governance and leadership by behaving with integrity and being open and accountable.
- Be recognised as a leader in technology use, training, and sustainable practices.
- Develop, trial and demonstrate the latest agricultural practices and technologies.
- Develop and demonstrate sustainable farming practices to sustainably manage the farm for future generations.
- Deliver industry relevant training.
- Deliver enhanced skills development for the farming community.

ACTIVITIES

To achieve these objectives, the Rylington Park Institute for Agricultural Training and Research will undertake specific activities in the following areas:

- Develop and maintain active partnerships with educational, training and research institutions to conduct training and research in all aspects of agriculture and facilitate these learnings to be shared with the Boyup Brook community.
- Collaborate with local farmers, businesses and organisations to participate in trials and demonstrations.
- Host industry workshops and training days.
- Host rehabilitation and regeneration trials for disused gravel pits and other degraded land.
- Encourage the use of the Rylington Park facilities for broad community participation and involvement.
- Invest in maintenance and ongoing improvements to the farm and facilities to ensure continued use and relevance for future generations.
- Engage the community in annual field days.
- Provide support to the youth of Boyup Brook with agricultural scholarships.
- Contribute to community based projects and activities.
- Provide regular updates on Rylington Park activities to the Boyup Brook community.

Adopted by the Boyup Brook Shire Council on the 25th November 2021

Richard Walker
Shire President

Dale Putland
Chief Executive Officer

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Agenda

1. Declaration of opening

The Presiding Member declared the meeting open at 7:31am.

Acknowledgement of Traditional Custodians

We acknowledge and pay our respects to the Traditional Custodians of the land on which we meet and work.

Committee Meetings are public meetings.

Committee Members and staff risk being held personally liable if their comments are defamatory or breach any duty of confidentiality.

Statements made during Committee Meetings are solely those of the person making them. Nothing expressed at a Committee Meeting can be attributed to the Shire, unless it is adopted by a resolution of Council.

The Confirmed Minutes of a Committee Meeting are the official record of that Committee Meeting. Verbatim Minutes are not required.

Please make sure your mobiles are turned off or on silent for the duration of the Meeting.

This meeting will be audio-recorded and may be made publicly available on the Shire website.

2. Record of attendance

2.1 Attendance

Councillors

Shire President	Cr Helen O'Connell
Deputy Shire President	Cr Darren King
Councillors	Cr David Inglis
	Cr Philip Moore (via MS Teams)
	Cr Michael Wright
Community Members	Mr Richard Walker
	Mr Andy McElroy
Edith Cowan University	Prof Kerry Brown

Council Officers

Chief Executive Officer	Leonard Long
Farm Working Manager	Peter Grainger

Observers / Public Members

Dan Glover (Left Chambers at 7:54am)

2.2 Apologies
Nil

2.3 Request for leave of absence
Nil

3. Deputations, petitions and presentations

3.1 Deputations
Nil

3.2 Petitions
Nil

3.3 Presentations

Dan Glover from CSBP provided general information on cropping and the year going forward.

4. Public question time

4.1 Response to previous public questions taken on notice
Nil

4.2 Public question time
Nil

5. Appointment of Community Members to the Committee

5.1 Appointment of Community Members onto the Rylington Park Committee and Appointment of Sub-Committee	
File Ref:	Committees/Rylington Park
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number:	5.1A – Mr Richard Walker Submission 5.1B – Mr Andy McElroy Submission

Moved: Cr. King **Seconded: Cr. Wright**

Committee Decision RP 25/11/031

That the Committee:

1. **Appoints Mr. Richard Walker and Mr. Andy McElroy as the two community members to sit on the Rylington Park Committee.**

2. **Appoints Cr. Wright, Cr. Inglis, and Mr. McElroy, as the Sub-Committee.**

CARRIED BY ABSOLUTE MAJORITY 5/0
For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright
Against: Nil

Summary

The Rylington Park Farm committee has been operating for several years. The Committee is requested to consider the appointment of the two community members onto the Rylington Park Farm Committee.

In addition, the Committee is requested to appoint a Sub-Committee whose scope would be to ensure swift decision making can be made when required on operational issues associated with the sale and purchase of the various crops and biological assets located on the Rylington Park Farm. The scope, and members ships is detailed in the draft Rylington Park Farm 'Terms of Reference'.

Background

Recent amendments to section 5.12 of the *Local Government Act 1995* remove the ability for committee members to elect their own Chairperson. Instead, a Chairperson and Deputy Chairperson must be appointed by resolution of the Council for all committees established under section 5.8 of the Act.

This legislative change directly affects the Rylington Park Committee of Council:

Report Detail

The call for expressions of interest for the community to join the Rylington Park Farm Committee was advertised in the local Gazette as well as placed on the Shire website and social media platforms on 3 October 2025. Submissions were to be submitted by Friday, 14 November 2025 and had to provide details on the following:

- Name
- Email
- Phone number.
- Why you would like to be considered for this position.

Two submissions were received:

- Richard Walker (**Attachment 5.1A**)
- Andy McElroy (**Attachment 5.1B**)

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	**Governance and Organisation**
	Objective	Demonstrate effective leadership, advocacy and governance.
	Outcome	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

Other Strategic Links
Nil

Statutory Environment

- *Local Government Act 1995* – Section 5.8: Establishment of Committees.
- *Local Government Act 1995* – Section 5.12: Appointment of Presiding Members.

Sustainability and Risk Consideration

Economic – (Impact on the Economy of the Shire and Region)

By incorporating diverse perspectives and local knowledge into strategic planning, the committee can make more informed decisions that support the sustainable growth of the farm while fostering economic development in the surrounding area.

Social – (Quality of life to community and / or affected landowners)
Nil

Policy Implications
Nil

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk Level	Comment
Moderate	The Rylington Park Farm is a large liability to Council. Input from community members on the committee is invaluable to the farms continued operations.

Consultation
Nil

Resource Implications

Financial
Nil

Workforce
Nil

End

6. Appointment of Deputy Chairperson

6.1 Appointment of the Deputy Chairperson of the Rylington Park Committee	
File Ref:	Committees/Rylington Park
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number:	Nil

Moved: Cr. Inglis **Seconded: Cr. Wright**

Committee Decision RP 25/11/032

That the Committee recommends Council:

1. **Appoint Cr. King as the Deputy Chairperson of the Rylington Park Committee.**

CARRIED BY ABSOLUTE MAJORITY 7/0
For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy
Against: Nil

Summary

The Committee is requested to recommend a Deputy Chairperson for the Rylington Park Committee to Council for approval.

Background

Recent amendments to section 5.12 of the *Local Government Act 1995* remove the ability for committee members to elect their own Chairperson. Instead, a Chairperson and Deputy Chairperson must be appointed by resolution of the Council for all committees established under section 5.8 of the Act.

At its Ordinary Council Meeting of 29 May 2025, Council resolved as follows:

"Moved: Cr. King *Seconded: Cr. Kaltenrieder*

Council Decision CM 25/05/096

That Council:

1. *Due to the recent resignation of Cr Sarah Alexander from Council, that Cr O'Connell be appointed to the Boyup Brook Medical Services Committee.*

2. *In terms of section 5.12 of the Local Government Act 1995 the following Chairperson and Deputy Chairperson is appointed to the relevant committees established in terms of section 5.8 Local Government Act 1995.*

   a) Audit, Risk and Improvement Committee:
   - *Chairperson – Shire President.*
   - *Deputy Chairperson – Deputy Shire President.*

   b) Rylington Park Committee:
   - ***Chairperson – Shire President.***
   - ***Deputy Chairperson – Councillor Caldwell.***

   c) Boyup Brook Medical Services Committee:
   - *Chairperson – Shire President.*
   - *Deputy Chairperson – Councillor O'Connell.*

CARRIED BY ABSOLUTE MAJORITY 6/0
For: Cr Walker, Cr O'Connell, Cr Kaltenrieder, Cr Inglis, Cr King, Cr Caldwell
Against: Nil"

Report Detail

To ensure statutory compliance, Council must appoint both a Chairperson and Deputy Chairperson to its committees.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	**Governance and Organisation**
	Objective	Demonstrate effective leadership, advocacy and governance.
	Outcome	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

Other Strategic Links
Nil

Statutory Environment

- *Local Government Act 1995* – Section 5.8: Establishment of Committees.
- *Local Government Act 1995* – Section 5.12: Appointment of Presiding Members.
- *Local Government Amendment Act 2024* – Section 87 (not yet proclaimed).

Sustainability and Risk Consideration

Economic – (Impact on the Economy of the Shire and Region)
Nil

Social – (Quality of life to community and / or affected landowners)
Nil

Policy Implications
Nil

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk Level	Comment
moderate	To ensure meeting are run in a professional manner it is important to appoint a deputy Chairperson who can run the meeting should the chairperson not be able to attend.

Consultation
Nil

Resource Implications

Financial
Nil

Workforce
Nil

End

7. Declarations of interest

7.1 Financial and / or proximity interest
Nil

7.2 Disclosures of impartiality interest that my cause conflict
Nil

8. Previous Committee Meeting Minutes / Out of Session Confirmation

8.1 Committee Meeting Minutes – 8 October 2025

Moved: Cr. Inglis **Seconded: Cr. Wright**

Committee Decision RP 25/11/033

That the minutes of the Rylington Park Committee Meeting held on 8 October 2025 be confirmed as being a true and accurate record.

CARRIED 7/0
For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy
Against: Nil

9. Reports of Officers

9.1 Chief Executive Officer

9.1.1 Rylington Park Committee and Rylington Park Sub-Committee Terms of Reference	
File Ref:	Committees/Rylington Park
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number:	9.1.1A – Amended Terms of Reference

Moved: Cr. Wright **Seconded: Cr. Inglis**

Committee Decision RP 25/11/034

That the Committee recommends Council:

1. **Approves the amended Terms of Reference for the Rylington Park Committee and Sub-Committee as per attachment 9.1.1A**

CARRIED BY ABSOLUTE MAJORITY 7/0
For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy
Against: Nil

Summary

The Committee is requested to consider the amended Rylington Park Farm 'Terms of Reference'.

Background

It is important for any committee to have 'Terms of Reference' to ensure the committee operates smoothly and within the authority approved by Council.

Report Detail

Rylington Park Farm is a unique asset for the Shire to own and is difficult/challenging to operate/manage in terms of the requirements of the *Local Government Act 1995* without the creation of a committee as well as a sub-committee. In addition to the committee and sub-committee, policies will be created to ensure compliance with the *Local Government Act 1995*.

It must be noted the 'Terms of Reference' provide the committee with full approval authority should the 'Terms of Reference' be approved by Council, with the ability to sub-delegate to the sub-committee.

However, the delegated approval from Council to the committee is limited to those aspects contained within the 'Terms of Reference' scope under clause 2.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	Governance and Organisation
	Objective	Demonstrate effective leadership, advocacy and governance.
	Outcome	Provide transparent decision making that meets our legal and regulatory obligations, reflects the level of associated risk, and is adequately explained to the community.

Other Strategic Links
Nil

Statutory Environment
Nil

Sustainability and Risk Consideration

Economic – (Impact on the Economy of the Shire and Region)
Nil

Social – (Quality of life to community and / or affected landowners)
Nil

Policy Implications
Nil

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk Level	Comment
High	Operating a committee without an adopted Terms of Reference creates significant governance and compliance risks, including unclear authority and potential for invalid or ultra vires decisions. It reduces accountability and transparency by leaving reporting, scope and procedures

	undefined. The lack of clarity can lead to role confusion, inefficiency and conflict among members and staff.

Consultation
Nil

Resource Implications

Financial
Nil

Workforce
Nil

End

9.1.2 Discussion on the annual Storm in a Teacup event	
File Ref:	Committees/Rylington Park
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. King **Seconded: Cr. Inglis**

Committee Decision RP 25/11/035

That the Committee suspend Standing Orders as per clause 15.6 of the Standing Orders Local Law No. 1 to allow free and open discussion on the matter.

CARRIED 7/0
For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy
Against: Nil

Moved: Cr. Inglis **Seconded: Cr. King**

Committee Decision RP 25/11/036

That the Committee resume Standing Orders as per clause 15.6 of the Standing Orders Local Law No. 1.

CARRIED 7/0
For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy
Against: Nil

Moved: Cr. Inglis **Seconded: Cr. Wright**

Committee Decision RP 25/11/037

That the Committee:

1. **Request the CEO to advertise the Storm in a Teacup event for potential groups to take over the running of the event in 2026.**

CARRIED 7/0
For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy
Against: Nil

Summary

The Committee is required to decide if the annual Storm in a Teacup will be hosted in 2026.

Background

The 2026 Annual Storm in a Teacup is earmarked to be held on 13 March 2026.

Report Detail

Due to staff resignations should the event go ahead it would have to depend on the Committee and the Storm in a Teacup Events group to make all the necessary arrangement.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	**Natural Environment**
	Objective	Manage natural resources sustainably.
	Outcome	Work with key stakeholders to manage land, fire disease, pest animals and weeds.

Other Strategic Links
Nil

Statutory Environment
Nil

Sustainability and Risk Consideration

Economic – (Impact on the Economy of the Shire and Region)
Nil

Social – (Quality of life to community and / or affected landowners)
Nil

Policy Implications
Nil

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risk that may impact on the achievement of its business objectives.

Risk Level	Comment
Moderate	The hosting of the event could be perceived as irresponsible from a fiscal perspective considering the farm has not made a profit for a number of years. However, not running it may also result in reputational damage.

Consultation
Nil

Resource Implications

Financial

$18,600 has been set aside to host the event.

Workforce

Unfortunately, due to the shortage of staff, no staff are available to organise the event.

End

9.2 Farm Working Manager

9.2.1 Rylington Park monthly activity report for October 2025	
File Ref:	Committees/Rylington Park
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Peter Grainger, Farm Working Manager
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	9.2.1A - Financials

Moved: Cr. King **Seconded: Cr. Wright**

Committee Decision RP 25/11/038

That the Committee:

1. **Receive the monthly activity report for the Rylington Park Farm for October 2025.**

CARRIED 7/0
For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy
Against: Nil

Summary

The monthly report is to provide the Committee with an update on the operations at Rylington Park.

Background

The Rylington Park Institute for Agricultural Training and Research, known as Rylington Park, is a key agricultural asset located 27km from Boyup Brook, in Mayanup.

This 650-hectare property was donated to the Shire of Boyup Brook in 1985 by Mr. Eric Farleigh for agricultural research and training, aimed at the betterment of the Boyup Brook community. Managed by the Shire, the property runs various agricultural programs, including shearing schools and fertiliser and seed trials.

It also offers scholarships to youth in agriculture and has a strategic relationship with Edith Cowan University for research and education, with the intent to share findings with the local farming community. Rylington Park is committed to supporting the agricultural industry and the regional community through its various initiatives.

Report Detail

Weed Control
- Sprayed around sheds.
- Spray topped 33 and laneway with Gramoxone.

Infrastructure and Equipment Maintenance
- Repairs to sheep yards.
- Ongoing fencing maintenance and cleared fallen tree branches from fences.
- Cleaned all water troughs trough blocks.
- Greased FEL Hay Buggy.
- John Deere front end loader stopped moving forward and backwards in AFGRI getting looked at.
- Serviced feed out trailer.

Crop Management
- Dave Muir cut oaten hay.

Livestock Sales
- Green tags sold 301 @ $176 $52,936.

Feed on Hand
- Barley 90 tonnes.
- Lupins 25 tonnes.
- Barley straw 125 Bales.
- Hay 240 bales.

Grain Sales
Nil

Feeding program
- Barley straw as needed.
- Hay to weaned lambs.

Livestock Handling and Management
- Weaned and needled the rest of the lambs with 6:1.
- Move weaner mobs as required to maximize paddock feed.
- Shore all the XB lambs MJ shearing.
- Treated sheep for fly strike.
- Foot paired the White Suffolk rams were needed treated with antibiotic two rams haven’t recovered well. Need to buy two more from Borree stud.
- Purchased 5 White Suffolk rams from Borree Stud.
- Purchased 7 Rams from Darren Chapman 4 at the sale 3 from private selection.

- Sorted 2 mobs of ewes into age groups ready for mating.

Livestock Inventory 20/5/25
- White Suffolk Rams: 16.
- Merino rams: 36 need to sell 7 older rams.
- Merino Ewes: 2129 including Black tag hoggets' Deaths 12 fly strike.
- Merino Wethers 28.
- Lambs Mixed sex 1842.
- **TOTAL**: 4352

Wool Sales
- 16 bales in store.

Shearing Schools, events
- Dirt and Dust rally for mental health stayed one Saturday night.
- Jordan Gosatti from Bridgetown started working for us last week.

OHS
- Working through the check sheet for the farm.
- No incidents.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	**Natural Environment**
	Objective	Manage natural resources sustainably.
	Outcome	Work with key stakeholders to manage land, fire disease, pest animals and weeds.

Other Strategic Links
Nil

Statutory Environment
Nil

Sustainability and Risk Considerations

Economic – (Impact on the Economy of the Shire and Region)

Rylington Park contributes economically to both the Shire and Region by providing education and skill development in agriculture which can enhance the workforce, leading to more efficient and innovative farming practices.

Conducting agricultural research can lead to better farming techniques and increased productivity, positively impacting the local economy. The farm

also hosting field days, and the event draws visitors locally and regionally which can stimulate local spending.

Offering scholarships encourages local youth to pursue careers in agriculture, potentially leading to a more skilled labour pool. Shearing schools support the sheep industry, vital for the local economy. These activities can lead to job creation, increased productivity, and the overall growth of Boyup Brook's agricultural sector.

Social – (Quality of life to community and / or affected landowners)

Rylington Park can impact the quality of life in the Boyup Brook community by enhancing access to agricultural training and education, boosting local economy through job creation and agricultural advancements.

The farm also brings community members together during events and field days, and through its training encourages young people to consider futures in agriculture, aiding in community retention.

Policy Implications
Nil

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
Moderate	The Shire's risks regarding Rylington Park include costs of operating the farm and funding programs may not always be covered by revenue or grants. Fluctuations in agricultural markets can affect the farm's economic viability. Extreme weather events could impact farm operations and ensuring all farming practices meet regulatory standards.

Consultation
Nil

Resource Implications

Financial
Attachment 9.2.1A – Financials.

Workforce
The position of farmhand has been filled.

End

9.2.2 Rylington Park Mobble management app	
File Ref:	Committees/Rylington Park
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Peter Grainger, Farm Working Manager
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. King **Seconded: Cr. Inglis**

Committee Decision RP 25/11/039

That the Committee suspend Standing Orders as per clause 15.6 of the Standing Orders Local Law No. 1 to allow free and open discussion on the matter.

CARRIED 7/0
For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy
Against: Nil

Moved: Cr. Inglis **Seconded: Cr. Wright**

Committee Decision RP 25/11/040

That the Committee resume Standing Orders as per clause 15.6 of the Standing Orders Local Law No. 1.

CARRIED 7/0
For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy
Against: Nil

Moved: Cr. Inglis **Seconded: Cr. Wright**

Committee Decision RP 25/11/041

That the Committee:

1. **Request the Farm Working Manager to provide a further update on the progress of getting Mobble management app updated at the new committee meeting.**

CARRIED 7/0
For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy
Against: Nil

Summary

The Farm Working Manager is to provide the Committee with an update of updating the Mobble farm management app.

Background

The Committee at its meeting held on 8 October 2025 decided as follows:

"Moved: Mr A. McElroy Seconded: Cr. O'Connell

Committee Decision RP 25/10/028

That the Committee:

1. *Note the discussion.*

2. *Farm Working Manager to provide committee with update at the next Rylington Park Committee meeting.*

CARRIED 6/0
For: Cr Walker, Cr O'Connell, Cr Inglis, Cr Wright, Cr King, Mr McElroy
Against: Nil"

Report Detail

Mobble provides a central platform for managing livestock, paddocks, and on-farm operations. It allows users to map their entire property, including paddocks, water points and infrastructure, and track livestock through births, purchases, sales, treatments, and movements.

The app supports grazing management by recording days grazed and rested, stocking rates and paddock performance. It also captures important compliance and inventory information such as animal treatments, chemical use and feed levels. Mobble includes task management and team communication tools to keep staff aligned, and its offline capability ensures it can be used reliably in areas with limited connectivity.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	**Natural Environment**
	Objective	Manage natural resources sustainably.
	Outcome	Work with key stakeholders to manage land, fire disease, pest animals and weeds.

Other Strategic Links
Nil

Statutory Environment
Nil

Sustainability and Risk Considerations

Economic – (Impact on the Economy of the Shire and Region)

Using a farm management app can improve farm profitability by helping producers make better decisions about stocking, grazing and input use, reducing waste and boosting productivity. It saves time and labour by centralising records and tasks, strengthens compliance by keeping treatment and chemical records accurate, and lowers the risk of costly errors or penalties. Overall, it provides real-time information that supports smarter financial planning and more efficient day-to-day operations.

Social – (Quality of life to community and / or affected landowners)
Nil

Policy Implications
Nil

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
High	Without a farm management app, the farm faces a higher risk of inefficiencies and errors due to relying on manual or inconsistent record-keeping. Important information such as livestock treatments, paddock history, stocking rates and chemical use may be incomplete or misplaced, increasing the chance of compliance breaches or audit issues. Decision-making may be less accurate without timely data, resulting in over- or under-grazing, reduced pasture performance and higher input costs. Overall, the absence of a structured system increases operational, financial and compliance risk for the business.

Consultation
Nil

Resource Implications

Financial
Nil

Workforce
Nil

End

9.2.3 Proposed sale and purchase of farm machinery	
File Ref:	Committees/Rylington Park
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Peter Grainger, Farm Working Manager
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. Inglis **Seconded: Cr. King**

Committee Decision RP 25/11/042

That the Committee suspend Standing Orders as per clause 15.6 of the Standing Orders Local Law No. 1 to allow free and open discussion on the matter.

CARRIED 7/0
For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy
Against: Nil

Moved: Cr. Wright **Seconded: Cr. Inglis**

Committee Decision RP 25/11/043

That the Committee resume Standing Orders as per clause 15.6 of the Standing Orders Local Law No. 1.

CARRIED 7/0
For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy
Against: Nil

Moved: Cr. Inglis **Seconded: Mr. McElroy**

Committee Decision RP 25/11/044

That the Committee recommends Council:

1. **Have the sheep handler valued.**
2. **Sell the existing seeder and sheep handler.**
3. **Purchase a seeder.**

CARRIED 7/0
For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy
Against: Nil

Summary

The Farm Working Manager is to provide the Committee with an update on machinery dealership/supplier invited to demonstrate their harvesting and seeding machinery on Rylington Park and to discuss the potential sale and purchase of farm machinery.

Background

The seeding is currently contracted out at a cost of $10,000 annually.

Report Detail

The Committee at its meeting held on 8 October 2025 decided as follows:

"Moved: Cr. Inglis Seconded: Cr. King

Committee Decision RP 25/10/027

That the Committee:

1. *Note the proposal and provide officers with the following further direction:*

    a) *The Rylington Park Working Farm Manager not to proceed with the business analysis as per the quote attached 7.1.3A. at this stage and undertake further investigations into the program.*

    b) *Rylington Park Working Farm Manager to proceed with the November shearing school and advise AWI the January school cannot be hosted by Rylington Park.*

    c) *Rylington Park Working Farm Manager to negotiate a new contract with AWI by 31 December going forward.*

    d) *Rylington Park Working Farm Manager to obtain quotes from agronomist for a cropping plan.*

    e) *Rylington Park Working Farm Manager to contact machinery dealership/supplier to invite them to demonstrate their harvesting and seeding machinery on Rylington Park.*

    f) *Chief Executive Officer to investigate what operating models there are for the running of Rylington Park.*

CARRIED 6/0

For: Cr Walker, Cr O'Connell, Cr Inglis, Cr Wright, Cr King, Mr McElroy
Against: Nil"

It is proposed to sell the following machinery which is either not being used or not fit for purpose:

- Seeder for approximately $8,000.
- Sheep handling machine for approximately $25,000.

With the proceeds from the sale of the above purchase the following:

- Buy a second-hand seeded fit for purpose.

Upgrading from old, no-longer-fit-for-purpose farm machinery to a more modern seeder provides a clear operational and financial advantage. The current arrangement limits the ability to sow early, particularly for canola, which in turn reduces yield potential and increases seasonal risk. A fit-for-purpose seeder will enable earlier planting, improving establishment, crop performance and overall productivity, with an estimated annual saving of approximately $5,000 in seeding costs further strengthens the case.

Shire of Boyup Brook Strategic Community Plan 2021 - 2031

	Key Imperatives	**Natural Environment**
	Objective	Manage natural resources sustainably.
	Outcome	Work with key stakeholders to manage land, fire disease, pest animals and weeds.

Other Strategic Links
Nil

Statutory Environment

Local Government Act 1995.

Sustainability and Risk Considerations

Economic – (Impact on the Economy of the Shire and Region)
Nil

Social – (Quality of life to community and / or affected landowners)
Nil

Policy Implications

Policy C11 – Assets Management
Policy G9 – Purchasing
Policy G10 – Disposal of Property.

Risk Management Implications

Shire of Boyup Brook's commitment to the identification and management of risks that may impact on the achievement of its business objectives.

Risk Level	Comment
Moderate	Timeliness of seeding by not using a contractor. Investment in improved technology to maximise potential return.

Consultation
Nil

Resource Implications

Financial
Nil

Workforce
Nil

End

10. Edith Cowan University Representative

10.1 Discussion on a proposed farmer well-being safety workshop

10.1.1 Proposed farmer well-being safety workshop	
File Ref:	Committees/Rylington Park
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Kerry Brown, Prof of Employment & Industry ECU
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number:	Nil

Moved: Cr. King **Seconded: Cr. Wright**

Committee Decision RP 25/11/045

That the Committee:

1. **Supports the proposed workshop for farmer well-being safety to be run by the ECU.**

CARRIED 7/0
For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy
Against: Nil

Summary

The Committee supports the proposed workshop.

Background

Professor Brown had contact with an academic from ECU, Associate Professor Marcus Cattani who is involved in farm safety and risk management. He has offered to come to Rylington Park to run a workshop on the topic.

Report Detail

The workshop is to be organised for some time in February 2026. The timing would give ECU enough time to organise the workshop.

Marcus Cattani from ECU is a member of the WorkSafe WA Agriculture Safety Advisory Committee, and recently visited the European farmer health and safety project, which has informed this project.

11. Members questions on notice

Nil

12. Late items / urgent business matters

Nil

13. General Business

Cr Inglis, requested an update on the below resolution:

- *Rylington Park Working Farm Manager to contact machinery dealership/supplier to invite them to demonstrate their harvesting and seeding machinery on Rylington Park.*

Moved: Cr. King **Seconded: Cr. Inglis**

Committee Decision RP 25/11/046

That the Committee:

1. **Request the Farm Working Manager to provide feedback/update on the following item contained in the Committee Decision RP 25/10/027.**

   "Moved: Cr. Inglis *Seconded: Cr. King*

   Committee Decision RP 25/10/027

   That the Committee:

   1. *Note the proposal and provide officers with the following further direction:*

      b. *Rylington Park Working Farm Manager to proceed with the November shearing school and advise AWI the January school cannot be hosted by Rylington Park.*

      c. *Rylington Park Working Farm Manager to negotiate a new contract with AWI by 31 December going forward.*

      d. *Rylington Park Working Farm Manager to obtain quotes from agronomist for a cropping plan.*

      e. *Rylington Park Working Farm Manager to contact machinery dealership/supplier to invite them to demonstrate their harvesting and seeding machinery on Rylington Park.*

   CARRIED 6/0
   For: Cr Walker, Cr O'Connell, Cr Inglis, Cr Wright, Cr King,

Mr McElroy
Against: Nil"

CARRIED 7/0
For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy
Against: Nil

14. Confidential Items of Business

14.1. Closure of Meeting to the Public

Moved: Cr. King **Seconded: Cr. Inglis**

Committee Decision RP 25/11/047

That the Committee:

1. Proceed behind closed doors as per Section 5.23(2) of the *Local Government Act 1995*, to consider item 14.1.1.

CARRIED 7/0
For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy
Against: Nil

14.1.1 Confidential Potential future operational models for Rylington Park	
File Ref:	Committees/Rylington Park
Previous Items:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number:	Confidential

14.2 Proceed with the meeting in Public

Moved: Cr. King **Seconded: Cr. Inglis**

Committee Decision RP 25/11/051

That the Committee:

1. Proceed with the meeting in public.

CARRIED 7/0
For: Cr. O'Connell, Cr. King, Cr. Moore, Cr. Inglis, Cr. Wright, Mr Walker, Mr McElroy
Against: Nil

15. Next meeting and closure

Next meeting to be held on 5 February 2026 at 7:30am in the Council Chambers.

There being no further business the meeting closed at 9:56am.

_____ _____
Presiding Member Date

Outstanding Committee Resolutions		
Res #	Resolution	Status
RP 24/03/024	RYLINGTON PARK POTENTIAL SCHOOL PROGRAM - AUSTRALIAN CENTRE FOR STUDENT EQUITY AND SUCCESS (ACSES) FUNDING 1. If successful, approves a contribution of $20,000 towards the grant submission to Australian Centre for Student Equity and Success being prepared by Prof Brown. 2. The contribution approved in (1.) above is to be funded out of Councils Co-contribution reserve. **Prof Brown Update: 29 January 2025** **While the grant outcome was advised as unsuccessful in the granting round in 2024, the team has been in discussion with ACSES to understand if a) if the project would be eligible to be considered for the new rolling grant system that replaced the annual call for projects b) whether the project could be considered with modification for funding. The responses have been positive so there has been further discussion about the changes required for the grant application and how these changes would support consideration for funding.**	On hold
RP 24/03/033	PROPOSED HEMP TRIALS AT RYLINGTON PARK ~~1. Supports the trials for growing Hemp on 1ha of land at Rylington Park.~~ 2. Authorises the Chief Executive Officer to submit an application for the relevant Hemp Licence to the relevant department. **CEO Update 29 January 2025**: **Application form has been completed, staff will be progressing with the application.** **Licence application paid for 28 February 2025.** Relevant persons to provide: 1. Police Clearance 2. Character references	Outstanding
RP 25/02/006	RYLINGTON PARK GREENING AUSTRALIA, ECU AND AWI JOINT PROJECT	Items closed

	1. Approve the development of a detailed proposal prepared by Greening Australia to consider a research project on the topic of Using integrated native planting to restore farm landscapes for environmental, economic and productivity improvements funded externally though independent sources. 2. Request that prior to the commencement of the project Greening Australia provide a program of activities as well as detailed financials to the committee for consideration. Prof Brown provided an update 6/03/2025 Update: Development of a detailed proposal to support a research project on the topic of: *Using integrated native planting to restore farm landscapes for environmental, economic and productivity improvements.* - Restoration costs have been compiled, and Project Team is currently modelling the project to understand carbon returns - There is a need to obtain the required paperwork from the Shire of Boyup Brook as landholder ahead of being able to provide financial information in a proposal. Timeline for receipt is by end of next week - The project proposal should be ready to share with the Committee during the week ending 28 March 2025 pending all requested details provided as per the point above.	
RP25/06/013	**<u>Update from Prof Brown 19 June 2025</u>** **A decision has been made by Greening Australia Executive to remove the Rylington Park project from the 2026 Aggregation for the following reasons:** • **Timing Issues – they don't see the landholder agreement being finalised in time which could impact other landholders.** • **Project Viability – further additions to the project budget will see this become the most expensive project in the aggregation and they're not sure it will be accepted by the funding partner.**	RPC 4 June 2025

	RYLINGTON PARK AGRONOMY REPORT BY CSBP Dan Glover Rylington Park Trial Results – CSBP Dan Glover to arrange for RPC have access to view trial results. Get Dan Glover back for an informal meeting, give him a heads-up on the topic. RYLINGTON PARK MOBBLE MANAGEMENT APP Farm Working Manager to provide Mobble update on the progress report to the next RPC meeting. GENERAL BUSINESS Farm Working Manager to follow through and provide feedback on decision RP 25/10/027: *d) Rylington Park Working Farm Manager to obtain quotes from agronomist for a cropping plan* *e) Rylington Park Working Farm Manager to contact machinery dealership/supplier to invite them to demonstrate their harvesting and seeding machinery on Rylington Park.*	20 November 2025