

## **PUBLIC AGENDA BRIEFING**

---

To be held on

**Thursday 20 May 2021**

Commencing at 5.00pm

Shire of Boyup Brook Council Chambers, Boyup Brook

---

Dale Putland  
Chief Executive Officer

TABLE OF CONTENTS

<b>1.</b>	<b>DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS .....</b>	<b>3</b>
<b>2.</b>	<b>RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED</b>	<b>3</b>
<b>3.</b>	<b>RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....</b>	<b>3</b>
<b>4.</b>	<b>PUBLIC QUESTION TIME.....</b>	<b>4</b>
<b>5.</b>	<b>PETITIONS/DEPUTATIONS/PRESENTATIONS/REPORTS .....</b>	<b>4</b>
<b>6.</b>	<b>DISCLOSURE OF INTEREST .....</b>	<b>4</b>
<b>7.</b>	<b>CONFIRMATION OF MINUTES .....</b>	<b>4</b>
<b>7.1</b>	<b>Ordinary Council Minutes – 29 April 2021.....</b>	<b>4</b>
<b>8.</b>	<b>PRESIDENTIAL COMMUNICATIONS .....</b>	<b>5</b>
<b>9.</b>	<b>COUNCILLOR QUESTIONS ON NOTICE .....</b>	<b>5</b>
<b>10.1</b>	<b>MANAGER WORKS AND SERVICES.....</b>	<b>6</b>
<b>10.2</b>	<b>FINANCE .....</b>	<b>6</b>
<b>10.2.1</b>	<b>List of Accounts Paid in April 2021.....</b>	<b>6</b>
<b>10.2.2</b>	<b>30 April 2021 Statement of Financial Activity .....</b>	<b>9</b>
<b>10.3</b>	<b>PLANNING.....</b>	<b>11</b>
<b>10.3.1</b>	<b>Development Application (Animal Establishment) – Lot 23 Tuckett Rd Chowerup.....</b>	<b>11</b>
<b>10.3.2</b>	<b>Development (Outbuilding – Sea Container) – Lot 151 Witham Street, Boyup Brook.....</b>	<b>12</b>
<b>10.3.3</b>	<b>Development (Transport Depot) – 35 Banks Road, Boyup Brook .....</b>	<b>18</b>
<b>10.3.4</b>	<b>Subdivision Application (WAPC Ref 160742) - Lots 1852 &amp; 6429 Reservoir Road, Boyup Brook.....</b>	<b>24</b>
<b>11</b>	<b>COMMITTEE MINUTES.....</b>	<b>28</b>
<b>11.1</b>	<b>Rylington Park Transitional Committee .....</b>	<b>28</b>
<b>11.2</b>	<b>Local Emergency Management Advisory Committee .....</b>	<b>28</b>
<b>12</b>	<b>MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....</b>	<b>28</b>
<b>13</b>	<b>URGENT BUSINESS BY APPROVAL OF THE PRESIDENT OR A MAJORITY OF .....</b>	<b>28</b>
	<b>COUNCILLORS PRESENT .....</b>	<b>28</b>
<b>14</b>	<b>CONFIDENTIAL MATTERS – BEHIND CLOSED DOORS .....</b>	<b>28</b>
<b>15</b>	<b>CLOSURE OF MEETING .....</b>	<b>28</b>

**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

*We acknowledge and pay our respects to the traditional custodians of the land on which we meet and work.*

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**

PRESENT:	Shire President	Richard F Walker
	Deputy Shire President	Helen C O'Connell
	Councillor	Sarah E G Alexander
		Steele Alexander
		Philippe Kaltenrieder
		Darren E King
		Kevin J Moir
		Adrian Price
	Chief Executive Officer	Dale Putland
	Manager of Works & Services	Wayne Butler
	Executive Assistant	Maria Lane

LEAVE OF ABSENCE:

APOLOGIES:

MEMBERS OF PUBLIC:

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

#### **4. PUBLIC QUESTION TIME**

In accordance with Reg. 7(4)(a) of the Local Government (Administration) Regulations 1996, members of the public in attendance at the meeting may stand, state aloud their name and address, and ask a question in relation to any matter over which the Shire of Boyup Brook has jurisdiction or involvement.

A person wishing to ask a question, must complete a question form which is available at the Administration Office and the Shire's website. The completed form must include your name and address and contain no more than three (3) questions. If your question requires research or cannot be answered at the meeting, it will be taken on notice and you will receive a written response and a summary of your question (and any responses provided) will be printed in the minutes of the meeting.

#### **5. PETITIONS/DEPUTATIONS/PRESENTATIONS/REPORTS**

#### **6. DISCLOSURE OF INTEREST**

Members should fill in Disclosure of Interest forms for items in which they have a financial proximity interest and forward these to the Presiding Member before the meeting commences.

Section 5.60A: "a person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person."

Section 5.60B: "a person has a proximity interest in a matter if the matter concerns –

- (a) a proposed change to a planning scheme affecting land that adjoins the person's land; or
- (b) a proposed change to the zoning or use of land that adjoins the person's land; or
- (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land."

Regulation 34C (Impartiality): "interest means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association."

#### **7. CONFIRMATION OF MINUTES**

<b>7.1 Ordinary Council Minutes – 29 April 2021</b>
---

##### **OFFICER RECOMMENDATION – ITEM 7.1**

**That the minutes of the Ordinary Council Meeting held on Thursday 29 April 2021 be confirmed as an accurate record.**

- 8. PRESIDENTIAL COMMUNICATIONS**
- 9. COUNCILLOR QUESTIONS ON NOTICE**

## 10.1 Manager Works and Services

Nil

## 10.2 FINANCE

### 10.2.1 List of Accounts Paid in April 2021

<b>Location:</b>	<i>Not applicable</i>
<b>Applicant:</b>	<i>Not applicable</i>
<b>File:</b>	<i>FM/1/002</i>
<b>Disclosure of Officer Interest:</b>	<i>None</i>
<b>Date:</b>	<i>11/05/2021</i>
<b>Author:</b>	<i>Carolyn Mallett –Senior Finance Officer</i>
<b>Authorising Officer:</b>	<i>Dale Putland – CEO</i>
<b>Attachments:</b>	<i>Yes – List of Accounts Paid in April</i>

---

### **SUMMARY**

In accordance with the *Local Government (Financial Management) Regulations 1996* the list of accounts paid in April 2021 are presented to Council.

### **BACKGROUND**

This report presents accounts/invoices received for the supply of goods and services, salaries and wages, and the like which were paid during the period 01 to 30 April 2021.

### **COMMENT**

The attached listing represents accounts/invoices the shire paid by cheque or electronic means during the period 01 to 30 April 2021.

### **CONSULTATION**

Nil

### **STATUTORY OBLIGATIONS**

Local Government (Financial Management) Regulations 1996, Regulations 12 and 13 apply and are as follows:

#### *12. Payments from municipal fund or trust fund*

- (1) A payment may only be made from the municipal fund or the trust fund —*
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.*

- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

13. *Lists of accounts*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*

- (a) the payee's name;*
- (b) the amount of the payment;*
- (c) the date of the payment; and*
- (d) sufficient information to identify the transaction.*

- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*

- (a) for each account which requires council authorisation in that month —*

- (i) the payee's name;*
  - (ii) the amount of the payment; and*
  - (iii) sufficient information to identify the transaction;*
- and*

- (b) the date of the meeting of the council to which the list is to be presented.*

- (3) *A list prepared under sub regulation (1) or (2) is to be —*

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and*
- (b) recorded in the minutes of that meeting.*

**POLICY IMPLICATIONS**

Council's *Authority to Make Payments Policy* has application.

**BUDGET/FINANCIAL IMPLICATIONS**

Account payments accorded with a detailed 2020-21 Annual Budget

**STRATEGIC IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION – Item 10.2.1**

That at its May 2021 ordinary meeting Council receive as presented the list of accounts paid in April 2021, totalling \$677,321.71 from Municipal account, \$53,763.60 from Police Licensing account and \$7.10 from Boyup Brook Early Learning Centre account, as represented by:

<b>Municipal Cheques</b>	<b>20498 - 20506</b>	<b>\$ 20,033.72</b>
<b>Municipal Electronic Payments</b>	<b>EFT10679 – EFT10789</b>	<b>\$401,460.19</b>
<b>Municipal Direct Payments</b>		<b>\$255,827.80</b>
<b>Police Licensing Payments</b>		<b>\$ 53,763.60</b>
<b>BBELC Payments</b>		<b>\$ 7.10</b>



### 10.2.2 30 April 2021 Statement of Financial Activity

<b>Location:</b>	<i>Not applicable</i>
<b>Applicant:</b>	<i>Not applicable</i>
<b>File:</b>	<i>FM/10/003</i>
<b>Disclosure of Officer Interest:</b>	<i>None</i>
<b>Date:</b>	<i>17 May 2021</i>
<b>Authors:</b>	<i>D Long – Finance Consultant</i>
<b>Authorizing Officer:</b>	<i>Dale Putland – Chief Executive Officer</i>
<b>Attachments:</b>	<i>Yes</i>

---

#### **SUMMARY**

The Monthly Financial Report for 30 April 2021 is presented for Councils consideration.

#### **BACKGROUND**

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 require local governments to prepare monthly reports containing the information that is prescribed.

The Regulations require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income, and materials variances can be commented on.

#### **COMMENT**

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- (a) Statement of Comprehensive Income by Function/Program;
- (b) Statement of Comprehensive Income by Nature/Type;
- (c) Statement of Financial Activity;
- (d) Summary of Net Current Asset Position;
- (e) Statement of Explanation of Material Variances;
- (f) Statement of Financial Position;
- (g) Statement of Cash Flows;
- (h) Detailed Operating and Non-Operating Schedules;
- (i) Statement of Cash Back Reserves;
- (j) Loan Borrowings Statement; and
- (k) Trust Fund Statement.

At its budget meeting, Council adopted a material variance threshold of \$10,000 or 10%. For interpretation purposes, this means any variance at Function/Program level that is greater than 10% and exceeds \$10,000 in value is reported on and commentary is provided to explain the YTD budget estimate to YTD actual variance. The material variance is shown on the Statement of Financial Activity, in accordance with the *Local Government (Financial Management) Regulations 1996*.

The material variance commentary is now provided in a separate statement, called the Statement of Explanation of Material Variances. This statement categorises the variance commentary according to reporting Functions/Programs and groups the variances by Operating Revenue, Operating Expenditure, Non-Operating/Capital Revenue, and Capital Expenditure.

The Statement of Financial Activity as at 30 April shows a closing surplus of \$2,794,228.

**CONSULTATION** – Nil

**STATUTORY OBLIGATIONS**

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996:

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
  - (b) budget estimates to the end of month to which the statement relates;
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
  - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

**POLICY IMPLICATIONS** – Nil

**BUDGET/FINANCIAL IMPLICATIONS**

As presented in the attached reports.

**STRATEGIC IMPLICATIONS** - Nil

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION – Item 10.2.2**

**That Council receive the Monthly Financial Report for 30 April 2021, as presented.**

**10.3 PLANNING**

**10.3.1 Development Application (Animal Establishment) – Lot 23 Tuckett Rd Chowerup**

The owner has confirmed to the Shire that he no longer wishes to lease the property to the applicants for the above development application and has asked that the application be withdrawn from the Agenda.

**10.3.2 Development (Outbuilding – Sea Container) – Lot 151 Witham Street, Boyup Brook**

**Location:** Lot 151 Witham Street, Boyup Brook  
**Applicant:** P Clancy  
**File:** A40012  
**Disclosure of Officer Interest:** None.  
**Date:** 27 May 2021  
**Author:** A. Nicoll, Town Planner.  
**Authorizing Officer:** Dale Putland, Chief Executive Officer.  
**Attachments:** Nil

---

**SUMMARY**

The purpose of this report is to put before Council the request to retrospectively approve the development of a sea-container at Lot 151 Witham Street, which is a Special Rural zone property located just north of the Boyup townsite.

The sea container has already been positioned at the subject property, between the property dwelling and the Bode Street.



Council discretion is required due to non-compliance with Council Policy. The Shire's Outbuilding Policy states:

*Outbuildings shall be located away from the primary or secondary street towards the rear of the lot and where possible away from neighbouring dwellings. The exception to*

*this rule applies to outbuildings fronting a street on 'Light Industrial', 'General Industrial' and 'Commercial' zone properties. In this situation, the fascia of the building is to incorporate a mixture of materials such as brick, glass and steel and design features (awnings) to improve the street appeal.*

This report item recommends that the Council support a variation to Council Policy and approves the application for the sea container, subject to the sea container being maintained in good repair and being screened from view by vegetation.

## **BACKGROUND**

The Shire received a complaint, asserting that Lot 151 Witham Street (3.59ha), is impacting on the amenity of the area, due to the storage of machinery, visible from the main road.

In accordance with the Shire's *Local Planning Scheme No.2*, the Subject property is zoned 'Special Rural' area No.1. The Scheme's intent for this areas is:

1. The preservation of the amenity of the locality; and
2. To require development, under a planning consent procedure, to achieve and maintain satisfactory standards of amenity.

***"amenity"** means all those factors which combine to form the character of an area and shall include the present and likely future amenity.*

The landholder was advised that:

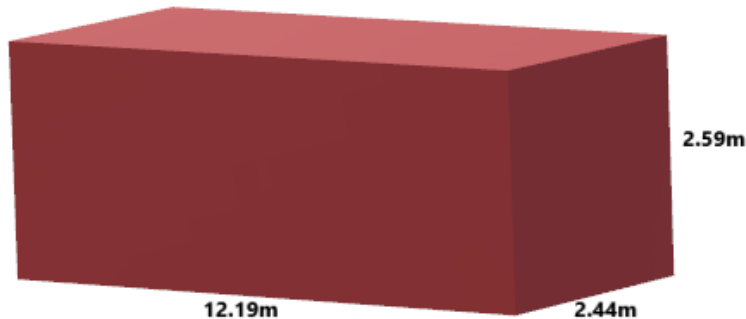
1. *The storage of machinery in the open, is not in-keeping with the character of Special Rural areas;*
2. *The storage of machinery is generally characteristic of industrial areas.*
3. *Options to reduce the impact on the character of the area may include:*
  - *Storage of machinery in shed;*
  - *Minimizing the amount of machinery;*
  - *Relocate to appropriate location off-site (e.g. industrial site).*

Based on the above advice, the landholder submitted an application for a sea-container for the purpose of storing machinery, which is currently dispersed in open areas at the Lot 151 Witham Street.



### **COMMENT**

The sea-container complies with the Shire's Outbuilding Policy for maximum size requirements. The sea-container is red in colour, 12.19m long, 2.44m wide and 2.59m high. The floor area is 29.7m<sup>2</sup>.



The sea-container is setback 40m from Bode Street and 60m from Witham Street and therefore complies with the setback requirements of the Special Rural zone area No.1.

The applicant has positioned the sea-container between an existing dwelling and the main-road. The objective of the Shire's 'Outbuilding Policy' is to minimise adverse impacts outbuildings may have on a locality. To minimise visual impact, the Shire's Outbuilding Policy recommends that sea-containers are located away from the primary or secondary streets, towards the rear of the lot.

In this instance, it has been considered that the sea-container is not expected to impact on the amenity of the area due to a substantial setback from the road (40m) and small size relative to adjacent landscape.

It is however recommended that the sea-container is screened from view from the surrounding lots and adjacent roads by the use of suitable trees and shrubs.

### **STATUTORY OBLIGATIONS**

The Shire's *Local Planning Scheme 2*, Clause 9.6.6 states:

*A Policy shall not bind the Council in respect of any application for planning approval but the Council shall have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its decision.*

Schedule 3, Special Rural Zone 1, of the Shire's *Local Planning Scheme 2* states:

*No building shall be erected closer than 15m to any street or road boundary or 7.5m in respect of any other boundary.*

### **POLICY IMPLICATIONS**

Outbuilding Policy

The objective of the Shire's 'Outbuilding Policy' is to minimise adverse impacts outbuildings may have on a locality.

The Shire's Outbuilding Policy states:

*Outbuildings shall be located away from the primary or secondary street towards the rear of the lot.*

**CONSULTATION**

N/A

**VOTING REQUIREMENTS**

Simple majority

**OFFICER RECOMMENDATION – ITEM 10.3.2**

**That Council**

Grants development approval for Lot 151 Witham Street, for the purpose of Outbuilding (sea-container), subject to the following notice:

***Planning and Development Act 2005***

**Shire of Boyup Brook**

**NOTICE OF DETERMINATION ON APPLICATION FOR DEVELOPMENT  
APPROVAL**

Location: Lot 151 Witham Street, Boyup Brook

Description of proposed development:

**Outbuilding (Sea-container)**

The application for development is approved subject to the following conditions.

Conditions:

1. The sea-container shall be maintained in good repair to the satisfaction of the Shire of Boyup Brook.
2. The sea-container shall be screened from view from the surrounding lots and adjacent roads by the use of suitable trees and shrubs.
3. No processes being conducted on the property that may cause a detriment to the amenity of that area by reason of contamination, noise, vibration, smell, fumes, dust or grit.

Date of determination: 27 May 2021

Note 1: If the development of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

Signed:

Dated:

\_\_\_\_\_  
for and on behalf of the Shire of Boyup Brook.



## Approved Plans

### Site Plan



### Elevations



### 10.3.3 Development (Transport Depot) – 35 Banks Road, Boyup Brook

<b>Location:</b>	35 Banks Road, Boyup Brook
<b>Applicant:</b>	D & L Bleechmore
<b>File:</b>	A40138
<b>Disclosure of Officer Interest:</b>	None
<b>Date:</b>	27 May 2021
<b>Author:</b>	A. Nicoll, Town Planner
<b>Authorizing Officer:</b>	Dale Putland, Chief Executive Officer
<b>Attachments:</b>	Nil

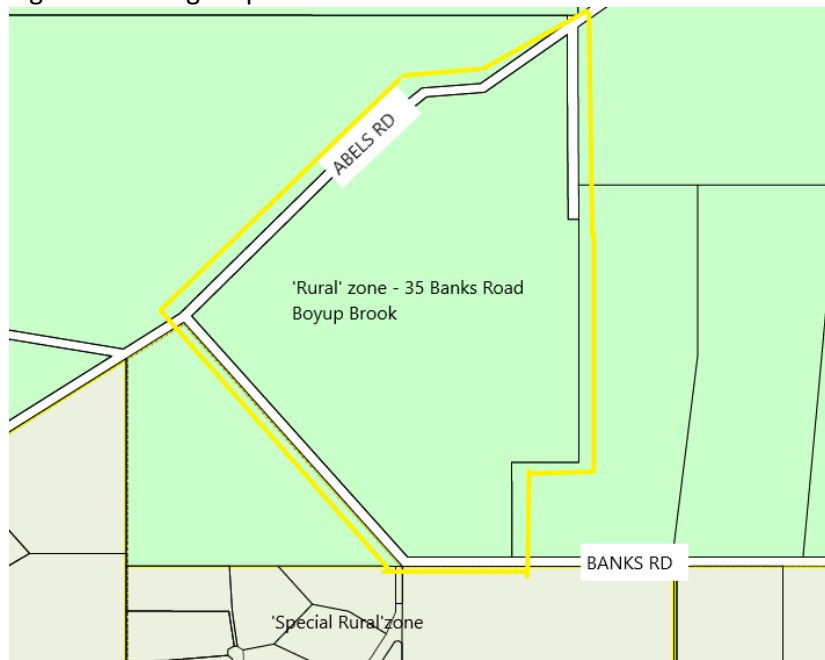
#### SUMMARY

The 'Rural' zone property located at No.35 Banks Road is currently being used to store three trucks and trailers (Transport Depot), which are used to transport livestock, wool, fertiliser, lime, grain and woodchips.

The trucks enter the property via Banks Road, they are stored overnight and then leave the next day (seven days a week) to transport agricultural produce.

The Transport Depot has been operating at the subject property without the approval of the Council. A Transport Depot is a use which is permitted at a 'Rural' zone property, subject to compliance with all requirements of the Shire's Scheme.

Figure 1: Zoning Map – 35 Banks Rd



This report item recommends that the Council agree to retrospectively approve the use of No.35 Banks Road for the purpose of a Transport Depot.

## **BACKGROUND**

The owner operator of the Transport Depot contacted the Shire and expressed concern that neighbours may lodge a complaint due to the seven day operations, involving the movement of trucks to and from the subject property, sometimes in the early and late hours of the day.

Truck movement has the potential to affect the health and amenity of a community as a whole, as well as the wellbeing of an individual. Sleep, relaxation and general wellbeing can all be adversely affected by factors such as truck noise, truck dust and truck lights.

Shire staff advised the owner/operator to seek approval for the use of the land as a Transport Depot. Any future complaints can then be assessed against a legally approved use.

## **COMMENT**

The Transport Depot consists of:

1. Three trucks;
2. Two truck crates;
3. Three flat top trailers; and
4. Two truck tippers.

The trucks operate daily seven days a week and are used to transport livestock, wool, fertiliser, lime, grain and woodchips. The trucks are stored in a shed, which is accessed via a driveway from the Banks Road.

Figure 2: Site Plan – Transport Depot



### Amenity

A Transport Depot has the potential to impact the amenity of an area due to factors associated with truck noise, dust and lights and the storage of machinery in a natural setting.

It has been indicated by the owner/operator of the subject property, that on occasion, trucks may need to access the site when surrounding landholders are resting (night time).

Shire staff have considered that any impact to surrounding landholders would be minimal for the following reasons:

1. The operational requirements for the Transport Depot are considered to be small scale. A maximum of six truck movement to and from the property is expected per day (Three prime movers and associated trailers leaving and entering the property).
2. There are a small number of neighbours who are reasonably well setback from the Banks Road and the Transport Depot.

It is recommended that the Council does not place any unreasonable restrictions or cost implications on the transport depot.

Taking into consideration the parking of the trucks in a shed and the substantial buffer to neighbouring dwellings, there does not appear to be a significant detrimental visual impact on adjoining properties. It is however recommended that Council agree to enforce the planting of trees to improve the screening of the operations to the adjoining roads.

It is recommended that the Shire Council agree to retrospectively approve the Transport Depot subject to conditions ensuring that:

1. The number of trucks operating does not exceed three;
2. Where possible, trucks and associated machinery is stored in a shed;
3. Trees being planted to facilitate the screening of the Transport Depot.

### STATUTORY OBLIGATIONS

The Shire's *Local Planning Scheme 2, Land Use Definitions*, states:

***“transport depot”*** means land or a building or buildings used for the parking or garaging of motor vehicles which are used or intended to be used for the carriage of passengers or goods on a communal basis, or land or a building or buildings used for the transfer of goods from one such motor vehicle to another of such motor vehicles and included the maintenance and repair of such vehicles.

The Shire's *Local Planning Scheme 2, cl.3.3.1*, states:

*In order to give full effect to the provisions and objectives of this Scheme, all development, including a change in the use of land, except as otherwise provided,*

*requires the prior approval of the Council in each case. Accordingly, no person shall commence or carry out any development, including a change in the use of any land, without first having applied for and obtained the planning approval of the Council pursuant to the provisions of this Part.*

The Shire's *Local Planning Scheme 2, Land Use Table*, identifies a Transport Depot as being a 'P' use in the 'Rural' zone.

The Shire's *Local Planning Scheme 2, cl.3.3.4*, states:

*The symbols used in the Zoning Table have the following meanings:-  
'P' A use that is permitted subject to compliance with all requirements of this Scheme.*

The proposed Transport Depot complies with the provisions of the scheme.

#### **POLICY IMPLICATIONS**

There are no policy implications relating to this item.

#### **CONSULTATION**

The Shire's scheme does not require consultation of a Transport Depot proposed at a 'Rural' zone property.

#### **BUDGET/FINANCIAL IMPLICATIONS**

Regular truck movement along Banks Road may incur the need for road upgrading.

#### **VOTING REQUIREMENTS**

Simple majority

**OFFICER RECOMMENDATION – ITEM 10.3.3**

**That Council**

Grants development approval for No.35 Banks Road, for the purpose of Development (Transport Depot), subject to the following notice:

<p style="text-align: center;"><b><i>Planning and Development Act 2005</i></b> <b>Shire of Boyup Brook</b> <b>NOTICE OF DETERMINATION ON APPLICATION FOR DEVELOPMENT APPROVAL</b></p> <p>Location: 35 Banks Road, Boyup Brook.</p> <p>Description of proposed development:</p> <p><b>Transport Depot</b> <b>1.Three trucks;</b> <b>2.Two truck crates;</b> <b>3.Three flat top trailers; and</b> <b>4.Two truck tippers.</b></p> <p>The application for development is approved subject to the following conditions.</p> <p>Conditions:</p> <ol style="list-style-type: none"><li>1. Prior to occupancy of use, unless varied by a condition of approval or a minor amendment to the satisfaction of the Shire of Boyup Brook, all development shall occur in accordance with the approved plans.</li><li>2. The applicant will be responsible for the repair of any undue damage to Banks Road caused by truck movements.</li><li>3. The number of trucks operating does not exceed three.</li><li>4. Where possible, trucks and associated machinery is stored in a shed.</li><li>5. Trees being planted to facilitate the screening of the Transport Depot.</li></ol> <p>Date of determination: 27 May 2021</p> <p>Note 1: If the development of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.</p> <p>Note 2: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.</p> <p>Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the <i>Planning and Development Act 2005</i> Part 14. An application must be made within 28 days of the determination.</p>
--



## Approved Plans

### Site Plan



**10.3.4 Subdivision Application (WAPC Ref 160742) - Lots 1852 & 6429 Reservoir Road, Boyup Brook**

<b>Location:</b>	<i>Lots 1852 &amp; 6429 Reservoir Road, Boyup Brook</i>
<b>Applicant:</b>	<i>R. G. Lester &amp; Associates</i>
<b>File:</b>	<i>S160742</i>
<b>Disclosure of Officer Interest:</b>	<i>None</i>
<b>Date:</b>	<i>27 May 2021</i>
<b>Author:</b>	<i>A. Nicoll, Town Planner</i>
<b>Authorizing Officer:</b>	<i>Dale Putland, Chief Executive Officer</i>
<b>Attachments:</b>	<i>Nil</i>

---

**SUMMARY**

Council is requested to advise the Western Australian Planning Commission (WAPC) to support the proposed 'Rural' Lots 1852 & 6429 Reservoir Road, subdivision (2 lot into 2 lots) with no conditions.

**BACKGROUND**

The WAPC received an application to modify the boundaries of the Lots 1852 & 6429 Reservoir Road.

The WAPC forwarded the application to the Shire of Boyup Brook requesting information, comment or recommended conditions.

The landholder advised Shire staff that the subdivision (boundary adjustment) will allow better farming and environmental management outcomes.

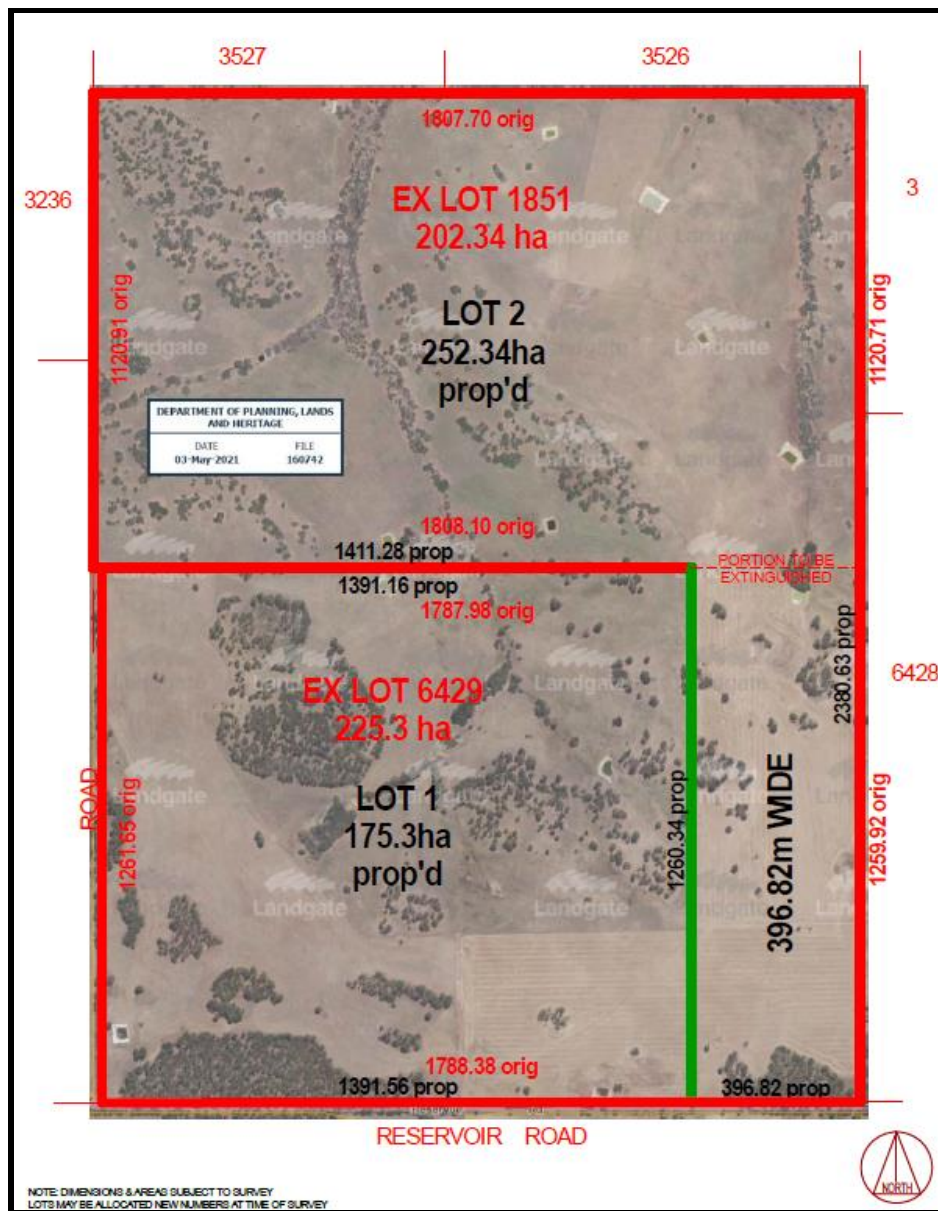
**COMMENT**

The subject Lots are located approximately 8km south east of the Boyup Brook Townsite. The subject Lots are used for extensive farming practices (livestock grazing and cropping).

Surrounding land uses include livestock grazing, broad acre cropping and tree plantations.

Figure 1. Existing Situation and Proposed New Subdivision Layout





The application proposes to reduce the size of the Lot 6429 and to increase the size of the Lot 1851.

Proposed Lot sizes are:

- Lot 1 = 175.3ha (reduced from 225.3ha); and
- Lot 2 = 252.34ha (increased from 202.34ha).

The new proposed Lot 2 becomes an 'L' shaped Lot that utilises cleared and low saline areas suitable for farming practices. It is proposed that the new Lot 1 is farmed and low saline areas are rehabilitated.

It is recommended that the Shire Council agree to advise the Western Australian Planning Commission to support the proposed subdivision as it complies with the Commissions Development Control Policy 3.4. The Development Control Policy 3.4

supports the subdivision of 'Rural' zone land, which proposes to realign boundaries and which does not propose additional lots.

### **CONSULTATION**

N/A

### **STATUTORY OBLIGATIONS**

#### **Shire of Boyup Brook Local Planning Scheme No.2**

Pursuant to clause 5.2.1 of the Shire of Boyup Brook *Local Planning Scheme No. 2* the following is outlined in respect to subdivision:

*In considering applications for subdivision, rezoning and planning consent in the Rural zone, Council shall have regard to:*

- a) the need to protect the agricultural practices of the Rural zone in light of its importance to the District's economy;*
- b) the need to protect the area from uses which will reduce the amount of land available for agriculture;*
- c) the need to preserve the rural character and rural appearance of the area;*
- d) where rural land is being subdivided for closer development, the proposal should be supported with evidence outlining the land's suitability and capability for further development.*

The proposed subdivision does not inherently change or impact on existing land uses or the rural character of the area.

### **POLICY IMPLICATIONS**

The Development Control Policy 3.4 - Rural Subdivision outlines the requirements for rural subdivision within Western Australia. Specifically, section 6 of DCP3.4 outlines the following for which rural subdivision may be considered:

*In considering applications under section 6, the WAPC will consider rural subdivision in the following exceptional circumstances:*

- a) To realign lot boundaries with no increase in the number of lots, where the resultant lots will not adversely affect the rural land uses;*
- b) To protect and actively conserve place of cultural and natural heritage;*
- c) To allow for the efficient provision of utilities and infrastructure and/or for access to natural resources;*
- d) In the Homestead lot policy (Appendix 2)1 allow for the continued occupation of existing homesteads when they are no longer used as part of a farming operation: and*
- e) For other unusual or unanticipated purposes which, in the opinion of the WAPC, do not conflict with this and other relevant policies and are necessary to the public interest.*

Subdivision of the rural land, in the form proposed, is in accordance with the Western Australian Planning Commissions *Development Control Policy 3.4 Subdivision of Rural Land*, which supports the realignment of boundaries.

**BUDGET/FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple majority

**OFFICER RECOMMENDATION – ITEM 10.3.4**

**That Council**

Agree to advise the Western Australian Planning Commission to support the proposal to subdivide Lots 1852 & 6429 Reservoir Road, for the following reason and with no conditions.

**Reason for support**

- 1) The subdivision is in accordance with the State's *Development Control Policy 3.4 Subdivision of Rural Land*, which limits subdivision potential to the following criteria:
  - a) *To realign lot boundaries with no increase in the number of lots, where the resultant lots will not adversely affect the rural land uses.*

The boundary realignment is not expected to impact on existing land uses or the rural character of the area.

**10.4 CHIEF EXECUTIVE OFFICER**

Nil

## **11 COMMITTEE MINUTES**

<b>11.1 Rylington Park Transitional Committee</b>
---

**OFFICER RECOMMENDATION - Item 11.1**

**That the minutes of the Rylington Park Transitional Committee Meeting held on Wednesday 10 May 2021 be received by Council.**

<b>11.2 Local Emergency Management Advisory Committee</b>
---

**OFFICER RECOMMENDATION - Item 11.2**

**That the minutes of the Local Emergency Management Advisory Committee held on Thursday 18 March 2021 be received by Council.**

## **12 MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

## **13 URGENT BUSINESS BY APPROVAL OF THE PRESIDENT OR A MAJORITY OF COUNCILLORS PRESENT**

Nil

## **14 CONFIDENTIAL MATTERS – BEHIND CLOSED DOORS**

Nil

## **15 CLOSURE OF MEETING**

There being no further business the Shire President, Cr Walker thanked all for attending and declared the meeting closed at ....



## Attachment 10.2.1

**Shire of Boyup Brook**  
**Payments 01/04/2021 - 30/04/2021**  
 (GST Inclusive Accordingly)

Chq/EFT	Date	Name	Description	Amount
20498	08/04/2021	Building and Construction Training Fund BCITF	BCITF Collected Mar2021	-1,256.92
20499	08/04/2021	Department of Mines, Industry Regulation and Safety BSL	BSL Collected Mar2021	-2,084.16
20500	08/04/2021	Shire of Boyup Brook	BSL and BCITF Commission Mar2021	-93.00
20501	08/04/2021	Telstra Corporation Limited	Telephone Across Shire Facilities to 01/04/2021	-923.35
20502	15/04/2021	Water Corporation	Water Across Shire Facilities to 30/03/2021	-14,515.24
20503	20/04/2021	Shire of Boyup Brook - Craig Lusty - Rates Refund: unable to locate payee	Rates Refund for Assessment A40093 - Unclaimed Monies	-107.45
20504	20/04/2021	Shire of Boyup Brook - R&C Beatty - Rates refund: unable to locate payee	Rates Refund for Assessment A15168 - Unclaimed Monies	-40.00
20505	22/04/2021	Pivotel	GPS Tracking Service - Grader and Transfer Station Apr2021	-65.00
20506	29/04/2021	Telstra Corporation Limited	Telephone Across Shire Facilities to 22/03/2021	-948.60
TOTAL MUNI CHEQUES to 30 Apr 2021				-20,033.72





**Shire of Boyup Brook**  
**Payments 01/04/2021 - 30/04/2021**  
 (GST Inclusive Accordingly)

EFT10739	22/04/2021	Boyup Brook Farm Supplies (Lakewood Downs Pty Ltd)	Rylington Park - Purchases Mar2021	-3,326.68
EFT10739	22/04/2021	Boyup Brook Farm Supplies (Lakewood Downs Pty Ltd)	Rylington Park - Fertiliser and Fungicide	-23,410.14
EFT10740	22/04/2021	Boyup Brook IGA	Purchases Mar21	-473.27
EFT10741	22/04/2021	Boyup Brook Pharmacy (Westphal Family Trust)	BBELC First Aid Supplies	-101.45
EFT10742	22/04/2021	Boyup Brook Tourism Association Inc.	Tourist Centre - Shire Contribution to Electricity 10/12/2020-12/02/2021	-182.16
EFT10743	22/04/2021	Boyup Brook Tyre Service	P199 Komatsu Back Hoe - Windscreen	-350.00
EFT10743	22/04/2021	Boyup Brook Tyre Service	P177 Tractor John Deere 5083E - Battery	-300.00
EFT10743	22/04/2021	Boyup Brook Tyre Service	P146 Barrow Lights - Battery	-285.00
EFT10744	22/04/2021	Brett Southcott	Refund of BBELC Account Credit	-145.14
EFT10745	22/04/2021	Bridgetown Muffler & Towbar Centre	P211 Isuzu Dmax Tray Back Utility -Parts	-125.10
EFT10745	22/04/2021	Bridgetown Muffler & Towbar Centre	P181 Holden Colorado Ute - Parts	-155.70
EFT10745	22/04/2021	Bridgetown Muffler & Towbar Centre	P192 Mazda BT-50 - Parts	-337.20
EFT10745	22/04/2021	Bridgetown Muffler & Towbar Centre	P193 Mitsubishi MN Triton Utility - Parts	-49.50
EFT10745	22/04/2021	Bridgetown Muffler & Towbar Centre	P206 Triton Tip Tray Ute - Parts	-29.70
EFT10746	22/04/2021	Brodie Potter	Refund of BBELC Account Credit	-123.74
1952551	31/03/2021	Cleanaway Daniels Services Pty Ltd	Medical Centre - Sharps Disposal Mar2021 PO27717	-94.31
EFT10748	22/04/2021	D & L Bleachmore Haulage	Rylington Park - Freight for Fertiliser Mar2021	-1,306.80
EFT10748	22/04/2021	D & L Bleachmore Haulage	Rylington Park - Freight for Lime Mar2021	-5,170.77
EFT10749	22/04/2021	Daly Winter	Reimburse ANZAC Day Road Closure Fee	-84.30
EFT10750	22/04/2021	Dsak Pty Ltd (Manjimup and Bridgetown Retravision)	Town Hall External Toilets - Tap	-69.99
EFT10751	22/04/2021	Ergolink	Admin OHS - Sit Stand Desk Converters	-1,386.35
EFT10752	22/04/2021	Fire & Safety WA Pty Ltd	Fire Brigades PPE	-2,232.86
EFT10753	22/04/2021	Forum Advocating Cultural & Eco-tourism Inc	Cr Kaltenrieder - Spirit of Trails Conference 14-15Mar2021	-250.00
EFT10754	22/04/2021	Fuel Brothers WA.Com Pty Ltd	Fuel Mar2021	-154.52
EFT10755	22/04/2021	G&M Detergents	Various Shire Buildings - Cleaning Supplies	-256.00
EFT10756	22/04/2021	Hales Electrical	Tourist Centre - Lighting Repairs	-616.00
EFT10757	22/04/2021	Hastie Waste	Rylington Park - Bulk Waste Collection Mar2021	-95.00
EFT10758	22/04/2021	Haycom Technology	Medical Centre IT Consulting Fees Mar2021	-900.90
EFT10759	22/04/2021	Holcim (Australia) Pty Ltd	RRG148 BB Cranbrook Project - Pipes and Headwalls	-7,029.00
EFT10760	22/04/2021	IXOM Operations Pty Ltd	Swimming Pool - Chlorine Gas Cylinder PO27549	-652.52
EFT10761	22/04/2021	Internode Pty Ltd	Depot, Admin and BBELC Internet May2021	-329.97
EFT10762	22/04/2021	Jennifer Bradburn	Medical Centre - Refund Overpayment	-100.00
EFT10763	22/04/2021	Jimina Shaw-Sloan	BBELC - Reimburse Sunscreen Purchase	-34.10
EFT10764	22/04/2021	Komatsu Australia Pty Ltd	P199 Komatsu Back Hoe - Parts	-259.61
EFT10764	22/04/2021	Komatsu Australia Pty Ltd	P170 Loader Komatsu WA 200-5 - Service Kit	-977.92
EFT10765	22/04/2021	Lamat Cleaning Services	Cleaning of Various Shire Buildings Apr2021	-3,680.00
EFT10765	22/04/2021	Lamat Cleaning Services	Cleaning of the Caravan Park and Flax Mill Grounds Mar2021	-1,120.00
EFT10766	22/04/2021	Manjimup Liquid Waste	16A and 16B Forrest St - Septic Pump Out	-480.00
EFT10767	22/04/2021	Marketforce Pty Ltd	Position Vacant Advertisement for Finance Manager on Seek 12/02/2021	-220.00
EFT10768	22/04/2021	Micro Products Australia	Animal Control - Microchip Scanner	-315.30
EFT10769	22/04/2021	Neverfail Springwater Limited	Medical Centre - Water	-43.85
EFT10769	22/04/2021	Neverfail Springwater Limited	Chambers - Annual Water Cooler Rental	-154.00
EFT10770	22/04/2021	Old Dog Dirt & Diesel	P155 Bomag Multi Tyre Roller - Service Kit	-487.90
EFT10770	22/04/2021	Old Dog Dirt & Diesel	P222 Mitsubishi Fuso 18000L Water Cart - Service Kit	-383.00
EFT10771	22/04/2021	Rear's Electrical & Mechanical Services Pty Ltd	Medical Centre - Replace Light Switch	-82.50
EFT10771	22/04/2021	Rear's Electrical & Mechanical Services Pty Ltd	Saleyards - Investigate Power Loss	-82.50
EFT10772	22/04/2021	Roamin Enterprises Pty Ltd	RRG148 BB Cranbrook Project - Culvert Extensions	-19,250.00
EFT10773	22/04/2021	SOS Office Equipment	Depot - DocuCentre 5576 Copier Repairs	-105.60
EFT10774	22/04/2021	SUEZ Recycling and Recovery Pty Ltd (NSW)	Paper and Cardboard Recycling Collection Mar2021	-573.36
EFT10775	22/04/2021	South Regional TAFE (Previously South West Institute Of Technology)	Aus Chem Training - 2 day course	-352.40
EFT10776	22/04/2021	South West Isuzu	P214 Isuzu Giga CX7 455 Prime Mover - Parts	-116.77
EFT10777	22/04/2021	Sprint Express	Freight Mar2021	-356.16
EFT10778	22/04/2021	Stewart & Heaton Clothing Co. Pty Ltd	Bush Fire Brigade Uniforms	-181.59
EFT10779	22/04/2021	Suez Recycling & Recovery (Perth) Pty Ltd	Waste Collection Mar2021	-9,733.78
EFT10780	22/04/2021	Synergy (Electricity Generation and Retail Corporation t/as)	Electricity Across Shire Facilities to 19/04/2021	-5,023.42
EFT10781	22/04/2021	Terrys Engineering Services	Garden Maintenance Supplies	-150.00
EFT10782	22/04/2021	Toll Transport Pty Ltd	Freight Feb2021	-48.74
EFT10783	22/04/2021	Traffic Force (TMSW Unit Trust t/as)	LRCI Forrest St Carpark Project - Traffic Management Plan	-283.80
EFT10784	22/04/2021	Winc Australia Pty Limited	Admin Stationery	-544.35
EFT10785	29/04/2021	Boyup Brook IGA	Rylington Park - Shearing School Purchases Mar2021	-1,969.01
EFT10786	29/04/2021	Darren Long Consulting	Budget Review and Audit Support Mar2021	-8,525.00
EFT10787	29/04/2021	Kingspan Water & Energy Pty Limited	Rylington Park - Deposit for Tank Liner	-1,737.51
EFT10788	29/04/2021	Landgate	Rural UV General Revaluations 2020/2021	-15,205.30
EFT10789	29/04/2021	WA College of Agriculture - Harvey	Rylington Park - Agricultural School Scholarships 2020	-1,900.00
<b>TOTAL EFT PAYMENTS to 30 Apr 2021</b>				<b>-401,460.19</b>



# **SHIRE OF BOYUP BROOK**

## **MONTHLY FINANCIAL REPORT**

**30 APRIL 2021**

### **TABLE OF CONTENTS**

STATEMENT OF COMPREHENSIVE INCOME - BY PROGRAM
STATEMENT OF COMPREHENSIVE INCOME - BY NATURE/TYPE
STATEMENT OF FINANCIAL ACTIVITY BY PROGRAM
STATEMENT OF FINANCIAL ACTIVITY BY NATURE/TYPE
STATEMENT OF NET CURRENT POSITION
STATEMENT OF MATERIAL VARIANCES
STATEMENT OF FINANCIAL POSITION
STATEMENT OF CASH FLOWS
DETAILED OPERATING AND NON-OPERATING STATEMENT
SUPPLEMENTARY INFORMATION
- RESERVE ACCOUNTS
- LOAN SCHEDULE
- TRUST FUND

SHIRE OF BOYUP BROOK  
STATEMENT OF COMPREHENSIVE INCOME  
BY NATURE/TYPE  
FOR THE PERIOD ENDING 30 APRIL 2021

	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL
<b>Expenses</b>			
Employee Costs	(2,875,038)	(3,181,870)	(2,839,896)
Materials and Contracts	(2,544,200)	(2,429,226)	(758,058)
Utility Charges	(228,519)	(231,812)	(165,259)
Depreciation on Non-Current Assets	(3,592,229)	(3,592,229)	0
Interest Expenses	(21,754)	(21,754)	(76,918)
Insurance Expenses	(165,432)	(206,901)	(181,398)
Other Expenditure	(251,606)	(228,724)	(166,645)
	(9,678,778)	(9,892,515)	(4,188,172)
<b>Revenue</b>			
Rates	3,007,292	3,007,292	3,007,882
Operating Grants, Subsidies and Contributions	1,125,550	1,226,020	932,668
Fees and Charges	1,518,125	1,662,917	1,558,348
Interest Earnings	45,205	33,780	25,958
Other Revenue	503,190	515,907	675,882
	6,199,362	6,445,916	6,200,738
	(3,479,416)	(3,446,599)	2,012,566
Non-Operating Grants, Subsidies & Contributions	2,661,821	2,513,212	1,471,238
Profit on Asset Disposals	0	0	0
Loss on Asset Disposals	0	0	0
	2,661,821	2,513,212	1,471,238
<b>Net Result</b>	<b>(817,595)</b>	<b>(933,387)</b>	<b>3,483,803</b>
<b>Other Comprehensive Income</b>			
Changes on revaluation of non-current assets	0	0	0
<b>Total Other Comprehensive Income</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(817,595)</b>	<b>(933,387)</b>	<b>3,483,803</b>



**SHIRE OF BOYUP BROOK**  
**FINANCIAL ACTIVITY STATEMENT BY NATURE/TYPE**  
**FOR THE PERIOD ENDING 30 APRIL 2021**

	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD BUDGET (a)	2020-21 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
<b>OPERATING REVENUE</b>	\$	\$	\$	\$			
Ex-Gratia Rates & Write-offs	1,005	1,005	1,047	0	Within Threshold	0%	▲
Operating Grants, Subsidies and Contributions	1,125,550	1,226,020	890,155	932,668	42,513	Within Threshold	▲
Fees and Charges	1,518,125	1,662,917	1,286,937	1,558,348	271,410	(17.42%)	▲
Interest Earnings	45,205	33,780	33,920	25,958	Within Threshold	30.67%	▲
Other Revenue	503,190	515,907	471,896	675,882	203,986	(30.18%)	▲
Profit on Disposal of Asset	0	0	0	0	Within Threshold	0%	▲
	<b>3,193,075</b>	<b>3,439,629</b>	<b>2,683,955</b>	<b>3,192,856</b>	<b>517,909</b>		
<b>LESS OPERATING EXPENDITURE</b>							
Employee Costs	(2,875,038)	(3,181,870)	(2,207,601)	(2,621,257)	(413,658)	(15.78%)	▼
Materials and Contracts	(2,544,200)	(2,468,349)	(2,031,748)	(976,696)	1,055,052	(108.02%)	▲
Utility Charges	(228,519)	(231,812)	(188,028)	(165,259)	22,769	13.78%	▲
Depreciation on Non-Current Assets	(3,592,229)	(3,592,229)	(2,899,024)	0	2,899,024	0%	▲
Interest Expenses	(21,754)	(21,754)	(21,754)	(76,918)	(55,164)	(71.72%)	▼
Insurance Expenses	(165,432)	(206,901)	(165,432)	(181,398)	(15,966)	Within Threshold	▲
Other Expenditure	(251,606)	(189,601)	(251,606)	(166,645)	84,961	50.98%	▲
Loss on Disposal of Asset	0	0	0	0	Within Threshold	0.00%	
	<b>(9,678,778)</b>	<b>(9,892,515)</b>	<b>(7,765,193)</b>	<b>(4,188,172)</b>	<b>3,577,020</b>		
<i>Increase(Decrease)</i>	<b>(6,485,703)</b>	<b>(6,452,886)</b>	<b>(5,081,238)</b>	<b>(995,317)</b>	<b>4,094,930</b>		
<b>NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET</b>							
Movement in Employee Provisions (Non-current)	43,030	43,030	0	0	Within Threshold	0.00%	
Movement in Stock On Hand	0	0	0	2,759	Within Threshold	100.00%	
Movement in Accrued Wages	0	0	0	(134,085)	(134,085)	100.00%	
Depreciation Written Back	3,592,229	3,592,229	2,899,024	0	(2,899,024)	0.00%	
	<b>3,635,259</b>	<b>3,635,259</b>	<b>2,899,024</b>	<b>(131,326)</b>	<b>(3,033,109)</b>		
<i>Sub Total</i>	<b>(2,850,444)</b>	<b>(2,817,627)</b>	<b>(2,182,214)</b>	<b>(1,126,643)</b>	<b>1,061,821</b>		
<b>INVESTING ACTIVITIES</b>							
Purchase Buildings	(104,539)	(89,892)	(104,539)	(89,892)	14,647	(16.29%)	
Purchase Plant and Equipment	(402,500)	(173,031)	(399,000)	(40,129)	358,871	(894.29%)	
Purchase Furniture and Equipment	(30,000)	(46,750)	(30,000)	(16,750)	13,250	(79.10%)	
Infrastructure Assets - Roads	(3,262,655)	(2,853,666)	(2,906,029)	(1,064,351)	1,841,678	(173.03%)	
Infrastructure Assets - Footpaths	(72,000)	0	(72,000)	0	72,000	0.00%	
Infrastructure Assets - Aerodromes	0	0	0	0	Within Threshold	0.00%	
Infrastructure Assets - Drainage	0	(70,824)	0	(83,215)	(83,215)	100.00%	
Infrastructure Assets - Parks & Ovals (Recreation)	(80,000)	(207,665)	0	(64,069)	(64,069)	100.00%	
Infrastructure Assets - Other	(73,729)	(271,519)	(58,729)	(37,317)	21,412	(57.38%)	
Proceeds from Sale of Assets	127,714	195,732	127,714	144,000	16,286	11.31%	▲
Contributions for the Development of Assets	2,661,821	2,513,212	1,471,090	1,471,238	Within Threshold	Within Threshold	▲
<b>Amount Attributable to Investing Activities</b>	<b>(1,235,888)</b>	<b>(1,004,403)</b>	<b>(1,971,493)</b>	<b>219,515</b>	<b>2,190,860</b>		
<b>FINANCING ACTIVITIES</b>							
Repayment of Debt - Loan Principal	(36,156)	(36,156)	(36,156)	(319,487)	(283,331)	(88.68%)	▼
Transfer to Reserves	(19,000)	(152,567)	0	0	Within Threshold	0.00%	
<b>Amount Attributable to Financing Activities</b>	<b>(55,156)</b>	<b>(188,723)</b>	<b>(36,156)</b>	<b>(319,487)</b>	<b>(283,331)</b>		
<i>Sub Total</i>	<b>(4,141,488)</b>	<b>(4,010,753)</b>	<b>(4,189,864)</b>	<b>(1,226,615)</b>	<b>2,969,351</b>		
<b>FUNDING FROM</b>							
Transfer from Reserves	0	0	0	0	Within Threshold	0%	▲
Loans Raised	0	0	0	0	Within Threshold	0%	▲
Estimated Opening Surplus at 1 July	1,135,201	1,004,466	1,135,201	1,012,961	(122,240)	12.07%	▲
Amount Raised from General Rates	3,006,287	3,006,287	3,006,287	3,007,882	Within Threshold	Within Threshold	▲
Closing Funds	0	0	0	0	Within Threshold	0%	▲
	<b>4,141,488</b>	<b>4,010,753</b>	<b>4,141,488</b>	<b>4,020,843</b>	<b>(122,240)</b>		
<b>NET SURPLUS/(DEFICIT)</b>	<b>0</b>	<b>0</b>	<b>(48,376)</b>	<b>2,794,228</b>	<b>2,847,111</b>		

**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 30 APRIL 2021**

**EXPLANATION OF MATERIAL VARIANCES**

<b>REPORTING PROGRAM &amp; EXPLANATION</b>	<b>TIMING / PERMANENT</b>	<b>\$ VARIANCE</b>	<b>% VARIANCE</b>
<b>OPERATING REVENUE</b>			
<b>General Purpose Funding</b>			
General purpose grant allocation higher than budget estimate. Local road grant allocation and interest on reserve accounts lower than budget estimate.	PERMANENT/ TIMING	56,188	Within Threshold
<b>Governance</b>			
Grant for Australia Day and Volunteer Event not anticipated	PERMANENT	23,600	100.00%
<b>Law Order &amp; Public Safety -</b>			
ESL grant funding lower than anticipated for reporting period.	TIMING	(51,083)	(32.28%)
<b>Health</b>			
Medical surgery fees \$255,000 higher than anticipated for reporting period.	PERMANENT	256,367	26.07%
<b>Education &amp; Welfare</b>			
Early learning fees higher than anticipated for reporting period	TIMING	18,155	(13.75%)
<b>Housing</b>			
Rental income for Rogers St and Nix St houses currently at \$0 for reporting period.	PERMANENT	(17,018)	(29.51%)
<b>Community Amenities</b>			
Recycling revenue, Septic licence fees and cemetery fees higher than anticipated for reporting period	TIMING	18,544	Within Threshold
<b>Recreation &amp; Culture</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	(10.55%)
<b>Transport</b>			
Variance within \$10,000 Materiality Threshold		Within Threshold	Within Threshold
<b>Economic Services</b>			
Flax Mill Shed Storage Fees and Building Licence Fees higher than anticipated for reporting period	TIMING	11,013	(10.56%)
<b>Other Property and Services</b>			
Private works charges lower than anticipated for reporting period. Workers compensation reimbursements higher than anticipated for reporting period. Admin reimbursements lower than anticipated for reporting period. Rylington Park income higher than anticipated for reporting period.	TIMING	186,329	27.75%

**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 30 APRIL 2021**

**EXPLANATION OF MATERIAL VARIANCES**

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
<b>Other Property &amp; Services</b>			
Private works expenses lower than anticipated for reporting period. Overheads of \$36,402 charged on Supervision salaries in error, postings to be corrected.			
Supervision salaries \$50,000 higher than anticipated for reporting period.			
Superannuation expenses, leave expenses, training expenses and Occupational health and Safety expenses higher than anticipated for reporting period. Fuel and oil expenses, tyres and tubes expenses, parts & repairs expenses, and blades and points expenses lower than anticipated for reporting period. Gross salaries paid \$361,000 higher than anticipated - primarily relates to medical services and PWOH salaries increased costs. Admin staff employee expenses, admin superannuation, and IT systems operation expenses lower than anticipated for reporting period. Local district planning study expenses and land purchase expenses lower than anticipated for reporting period. Rylington park operational expenses higher than anticipated for reporting period.	PERMANENT/ TIMING	(588,158)	(56.64%)
<b>CAPITAL REVENUES</b>			
<b>Non-Operating Grants, Subsidies &amp; Contributions</b>			
<b>Law, Order &amp; Public Safety</b>			
CCTV Grant - Grant application unsuccessful	PERMANENT	0	
<b>Recreation &amp; Culture</b>			
Non-Operating Grants - Grant funding for Sandakan Memorial not anticipated	TIMING	9,091	
<b>Transport</b>			
Regional Road Group Grants - RRG funding lower than anticipated for reporting period.	TIMING	(119,501)	
Roads to Recovery Grants - Grant funding higher than anticipated for reporting period.	TIMING	(84,671)	
LRCI Commonwealth Grant - Grant funding higher than anticipated for reporting period	TIMING	192,765	
Special Bridge funding MRDWA - Bridge funding higher than anticipated for reporting period.	TIMING	2,464	
		<u>148</u>	Within Threshold
<b>Proceeds from Sale of Assets</b>			
Proceeds from Sale of Assets - Proceeds from sale of plant assets lower than anticipated	PERMANENT	(123,714)	
Proceeds from Sale of Assets - proceeds from Sale of Buildings higher than anticipated.		<u>140,000</u>	
		<u>16,286</u>	11.31%
<b>Transfers from Reserve</b>			
Transfers from Reserve -		0	0%

**SHIRE OF BOYUP BROOK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 30 APRIL 2021**

**EXPLANATION OF MATERIAL VARIANCES**

<b>REPORTING PROGRAM &amp; EXPLANATION</b>	<b>TIMING / PERMANENT</b>	<b>\$ VARIANCE</b>	<b>% VARIANCE</b>
<b><u>Footpath Construction</u></b>			
Footpaths/Bike paths Construction - Project not yet commenced	TIMING	72,000	
<b>Total (Over)/Under Budget</b>		<b>72,000</b>	<b>0.00%</b>
<b><u>Drainage Infrastructure</u></b>			
Drainage Projects - No budget allocation for drainage projects	PERMANENT/ **NB**	(83,215)	
<b>Total (Over)/Under Budget</b>		<b>(83,215)</b>	<b>100.00%</b>
<b><u>Parks &amp; Ovals</u></b>			
Recreation Infrastructure - Capital Renewals - Project commenced earlier than anticipated	TIMING	(2,436)	
LRCI - Football Oval Lights - New project funded by LRCI grant	PERMANENT	(61,633)	
<b>Total (Over)/Under Budget</b>		<b>(64,069)</b>	<b>100.00%</b>
<b><u>Other Infrastructure</u></b>			
Medical Centre Car Park - Other Infrastructure		9,750	
<b><u>Transport</u></b>			
Depot Gates - Project commenced earlier than anticipated	TIMING	(10,519)	
Oil Automation System - Project expenses lower than anticipated for reporting period.	TIMING	21,792	
<b><u>Economic Services</u></b>			
LRCI - Flax Mill / Caravan Park Upgrades - New project funded by LRCI grant	PERMANENT	(15,611)	
LRCI - Tourism Centre Upgrades - New project funded by LRCI grant	PERMANENT	0	
<b><u>Other Property &amp; Services</u></b>			
Rylington Park Rain Water Tank - Project not yet commenced	TIMING	16,000	
<b>Total (Over)/Under Budget</b>		<b>21,412</b>	<b>57.38%</b>

**Note: (NB) = No Budget Provision Made**

SHIRE OF BOYUP BROOK  
STATEMENT OF CASH FLOWS  
FOR THE PERIOD ENDING 30 APRIL 2021

	Note	2019-20 ACTUAL \$	2020-21 BUDGET \$	2020-21 ACTUAL \$
<b>Cash Flows from operating activities</b>				
<b>Payments</b>				
Employee Costs		(3,438,685)	(2,832,008)	(2,845,189)
Materials & Contracts		(1,030,373)	(2,544,200)	(953,547)
Utilities (gas, electricity, water, etc)		(213,746)	(228,519)	(165,259)
Insurance		(192,945)	(165,432)	(181,398)
Interest Expense		(23,984)	(21,754)	(76,918)
Goods and Services Tax Paid		(175,797)	0	(109,327)
Other Expenses		(236,903)	(251,606)	(166,645)
		<b>(5,312,433)</b>	<b>(6,043,519)</b>	<b>(4,498,282)</b>
<b>Receipts</b>				
Rates		2,917,692	3,007,292	2,609,784
Operating Grants & Subsidies		1,805,433	450,956	804,313
Fees and Charges		1,393,045	1,518,125	1,558,348
Interest Earnings		60,926	45,205	25,958
Goods and Services Tax		149,136	0	215,510
Other		219,007	503,190	660,651
		<b>6,545,239</b>	<b>5,524,768</b>	<b>5,874,564</b>
<b>Net Cash flows from Operating Activities</b>		<b>1,232,806</b>	<b>(518,751)</b>	<b>1,376,282</b>
<b>Cash flows from investing activities</b>				
<b>Payments</b>				
Purchase of Land		(127,273)	0	0
Purchase of Buildings		(10,247)	(104,539)	(89,892)
Purchase Plant and Equipment		(757,120)	(402,500)	(40,129)
Purchase Furniture and Equipment		(67,984)	(30,000)	(16,750)
Purchase Road Infrastructure Assets		(1,209,814)	(2,313,365)	(1,064,351)
Purchase of Bridges Assets		(61,381)	(949,290)	0
Purchase of Footpath Assets		(63,597)	(72,000)	0
Purchase Aerodrome Assets		0	0	0
Purchase Drainage Assets		(177,860)	0	(83,215)
Purchase Sewerage Assets		0	0	0
Purchase Parks & Ovals Assets		0	(80,000)	0
Purchase Recreation Assets		(7,980)	0	(64,069)
Purchase Solid Waste Assets		0	(73,729)	0
Purchase Infrastructure Other Assets		(5,443)		(37,317)
<b>Receipts</b>				
Proceeds from Sale of Assets		309,596	127,714	144,000
Non-Operating grants used for Development of Assets		1,426,149	2,661,821	1,471,238
		<b>(752,954)</b>	<b>(1,235,888)</b>	<b>219,514</b>
<b>Cash flows from financing activities</b>				
Repayment of Debentures		(39,432)	(36,157)	(319,487)
Advances to Community Groups		0	0	0
Revenue from Self Supporting Loans		0	0	0
Proceeds from New Debentures		0	0	0
<b>Net cash flows from financing activities</b>		<b>(39,432)</b>	<b>(36,157)</b>	<b>(319,487)</b>
<b>Net increase/(decrease) in cash held</b>		<b>440,420</b>	<b>(1,790,796)</b>	<b>1,276,309</b>
<b>Cash at the Beginning of Reporting Period</b>		<b>3,362,018</b>	<b>3,852,438</b>	<b>4,492,791</b>
<b>Cash at the End of Reporting Period</b>		<b>3,802,438</b>	<b>2,061,642</b>	<b>5,769,100</b>

*Shire of Boyup Brook*  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021		CURRENT YEAR YTD ACTUALS 30 APRIL 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>Proceeds Sale of Assets</b>									
123001	Proceeds Sale of Assets	(\$127,714)	(\$4,000)	(\$4,000)	\$0	(\$127,714)	\$0	(\$55,732)	\$0
092010	Proceeds - Sale of Land/Buildings	\$0	(\$140,000)	(\$140,000)	\$0	\$0	\$0	(\$140,000)	\$0
<b>PROCEEDS FROM SALE OF ASSETS</b>									
		(\$127,714)	(\$144,000)	(\$144,000)	\$0	(\$127,714)	\$0	(\$195,732)	\$0
<b>Written Down Value</b>									
								\$0	\$0
	Written Down Value - Works Plant	\$127,714	\$0	\$0	\$0	\$0	\$127,714	\$0	\$195,732
<b>Sub Total - WDV ON DISPOSAL OF ASSET</b>									
		\$127,714	\$0	\$0	\$0	\$0	\$127,714	\$0	\$195,732
<b>Total - GAIN/LOSS ON DISPOSAL OF ASSET</b>									
		\$0	(\$144,000)	(\$144,000)	\$0	(\$127,714)	\$127,714	(\$195,732)	\$195,732
<b>Total - OPERATING STATEMENT</b>									
		\$0	(\$144,000)	(\$144,000)	\$0	(\$127,714)	\$127,714	(\$195,732)	\$195,732

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021	CURRENT YEAR YTD ACTUALS 30 APRIL 2021	ADOPTED BUDGET 2020-21	AMENDED BUDGET 30 JUNE 2021
		Budget	Income	Income	Income
		Actual	Expenditure	Expenditure	Expenditure
<b>OTHER GENERAL PURPOSE FUNDING</b>					
<b>OPERATING EXPENDITURE</b>					
032100	General Purpose Funding - Administration Allocated	\$5,513	\$0	\$0	\$0
					\$6,618
<b>Sub Total - OTHER GENERAL PURPOSE FUNDING OI/EXP</b>		\$5,513	\$0	\$0	\$0
					\$6,618
<b>OPERATING INCOME</b>					
032001	General Purpose Grants Federal Commission (OP)	(\$257,483)	(\$339,823)	(\$343,310)	(\$453,097)
032002	General Purpose Grants Federal - Roads (OP)	(\$247,733)	(\$226,662)	(\$330,310)	(\$302,216)
032003	General Purpose Funding - Interest On Investments - Municipal Ac	(\$910)	\$0	(\$1,000)	\$0
032004	Interest on Investments - Reserves Account	(\$10,830)	\$0	(\$19,000)	(\$15,000)
032006	General Purpose Funding - Interest on Investments - Medical Func	\$0	\$0	\$0	\$0
032007	General Purpose Funding - Interest on Investments - Business On	\$0	(\$1,077)	\$0	\$0
032008	General Purpose Funding - Interest on Investments - Short Term C	(\$273)	(\$1,146)	(\$300)	(\$300)
					\$0
<b>Sub Total - OTHER GENERAL PURPOSE FUNDING OI/INC</b>		(\$517,228)	(\$568,707)	(\$569,920)	(\$770,613)
					\$0
<b>Total - OTHER GENERAL PURPOSE FUNDING</b>		(\$511,715)	(\$568,707)	(\$569,920)	(\$770,613)
<b>Total - GENERAL PURPOSE FUNDING</b>		(\$3,449,346)	(\$3,596,916)	(\$3,742,447)	(\$3,812,866)
			\$16,209	\$139,443	\$139,443



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021		CURRENT YEAR YTD ACTUALS 30 APRIL 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>GOVERNANCE</b>									
<b>OPERATING EXPENDITURE</b>									
042100	Other Governance - Admin Allocated	\$66,491	\$0	\$0	\$0	\$0	\$79,821	\$0	\$79,821
<b>Sub Total - GOVERNANCE - GENERAL OPI/EXP</b>		\$66,491	\$0	\$0	\$0	\$0	\$79,821	\$0	\$79,821
<b>OPERATING INCOME</b>									
New	Other Minor Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - GOVERNANCE - GENERAL OPI/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - GOVERNANCE - GENERAL</b>		\$66,491	\$0	\$0	\$0	\$0	\$79,821	\$0	\$79,821
<b>Total - GOVERNANCE</b>		\$323,497	\$161,356	(\$23,600)	\$184,956	\$0	\$379,473	(\$25,100)	\$386,917



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021		CURRENT YEAR YTD ACTUALS 30 APRIL 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>ANIMAL CONTROL</b>									
<b>OPERATING EXPENDITURE</b>									
052100	Ranger Services Operation Costs	\$1,243	\$1,309	\$0	\$1,309	\$0	\$1,650	\$0	\$1,650
052005	Trap Hire Refunds	\$50	\$0	\$0	\$0	\$0	\$50	\$0	\$50
052101	Ranger Vehicle Operating Expenses	\$2,875	\$0	\$0	\$0	\$0	\$3,450	\$0	\$3,450
052102	Dog License Discs Costs	\$250	\$0	\$0	\$0	\$0	\$250	\$0	\$250
052103	Other Control Expenses	\$5,948	\$11,902	\$0	\$11,902	\$0	\$7,945	\$0	\$14,123
052104	Animal Impounding Costs	\$5,000	\$386	\$0	\$386	\$0	\$5,000	\$0	\$5,000
052109	Cat License Tags Expense	\$100	\$0	\$0	\$0	\$0	\$100	\$0	\$100
052110	Ranger Services Salary Super and Employee Costs	\$34,523	\$16,676	\$0	\$16,676	\$0	\$39,379	\$0	\$20,525
052150	Admin Allocation - Animal Control	\$16,657	\$0	\$0	\$0	\$0	\$19,989	\$0	\$19,989
052190	Depreciation	\$333	\$0	\$0	\$0	\$0	\$400	\$0	\$400
<b>Sub Total - ANIMAL CONTROL OPI/EXP</b>		\$68,979	\$30,273	\$0	\$30,273	\$0	\$78,213	\$0	\$65,537
<b>OPERATING INCOME</b>									
052001	Animal Fines & Penalties Income	(\$212)	\$0	\$0	\$0	(\$265)	\$0	\$0	\$0
052002	Animal Impounding Fees Income	(\$105)	(\$358)	(\$358)	\$0	(\$105)	\$0	(\$358)	\$0
052003	Dog Registrations Charges	(\$4,593)	(\$5,976)	(\$5,976)	\$0	(\$5,060)	\$0	(\$5,048)	\$0
052004	Cat Registration Charges	\$0	(\$6)	(\$6)	\$0	\$0	\$0	(\$6)	\$0
052006	Animal Control Income - Grant	(\$50)	\$0	\$0	\$0	(\$50)	\$0	(\$50)	\$0
052105	Trap Hire Income	(\$50)	\$0	\$0	\$0	(\$50)	\$0	(\$50)	\$0
<b>Sub Total - ANIMAL CONTROL OPI/INC</b>		(\$5,010)	(\$6,340)	(\$6,340)	\$0	(\$5,530)	\$0	(\$5,512)	\$0
<b>Total - ANIMAL CONTROL</b>		\$61,969	\$23,933	(\$6,340)	\$30,273	(\$5,530)	\$78,213	(\$5,512)	\$65,537

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021		CURRENT YEAR YTD ACTUALS 30 APRIL 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>HEALTH FAMILY STOP CENTRE</b>									
<b>OPERATING EXPENDITURE</b>									
071100	B0101								
	Family Stop Centre - Operation	\$10,285	\$4,169	\$0	\$4,169	\$0	\$11,083	\$0	\$11,083
071150	Admin Allocated - Family Stop Centre	\$11,138	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
071190	Depreciation - Family Stop Centre	\$3,082	\$0	\$0	\$0	\$0	\$3,700	\$0	\$3,700
<b>Sub Total - HEALTH FAMILY STOP OPI/EXP</b>		\$24,505	\$4,169	\$0	\$4,169	\$0	\$28,154	\$0	\$28,154
<b>OPERATING INCOME</b>									
<b>Sub Total - HEALTH FAMILY STOP OPI/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - HEALTH FAMILY STOP</b>		\$24,505	\$4,169	\$0	\$4,169	\$0	\$28,154	\$0	\$28,154
<b>HEALTH ADMINISTRATION &amp; INSPECTION</b>									
<b>OPERATING EXPENDITURE</b>									
072100	Health Administration Services Expenses	\$36,677	\$20,535	\$0	\$20,535	\$0	\$45,690	\$0	\$40,500
072101	Other Health Administration Expenses	\$118	\$78	\$0	\$78	\$0	\$150	\$0	\$150
072102	Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
072103	Health Administration Superannuation	\$150	\$0	\$0	\$0	\$0	\$300	\$0	\$300
072150	Admin Allocation - Other Health	\$11,142	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
<b>Sub Total - HEALTH ADMIN AND INSPECTION OPI/EXP</b>		\$48,087	\$20,613	\$0	\$20,613	\$0	\$59,511	\$0	\$54,321
<b>OPERATING INCOME</b>									
072001	Food Stall Permit Charges	(\$130)	(\$38)	(\$38)	\$0	(\$130)	\$0	(\$130)	\$0
072002	Temporary Camping Site Permit Charges	(\$900)	(\$100)	(\$100)	\$0	(\$900)	\$0	\$0	\$0
072003	Food Business Registration Fee	(\$875)	(\$883)	(\$883)	\$0	(\$1,255)	\$0	(\$655)	\$0
072004	Annual Inspections	(\$105)	\$0	\$0	\$0	(\$105)	\$0	(\$105)	\$0
072005	Lodging House Registration Fees	\$0	(\$306)	(\$306)	\$0	\$0	\$0	(\$306)	\$0
<b>Sub Total - HEALTH ADMIN AND INSPECTION OPI/INC</b>		(\$2,010)	(\$1,327)	(\$1,327)	\$0	(\$2,390)	\$0	(\$1,196)	\$0
<b>Total - HEALTH ADMIN AND INSPECTION</b>		\$46,077	\$19,286	(\$1,327)	\$20,613	(\$2,390)	\$59,511	(\$1,196)	\$54,321

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021		CURRENT YEAR YTD ACTUALS 30 APRIL 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PREVENTIVE SERVICE - OTHER</b>									
<b>OPERATING EXPENDITURE</b>									
073100	Analytical Expenses	\$475	\$254	\$0	\$254	\$0	\$475	\$0	\$475
<b>Sub Total - PREVENTIVE SRVS - OTHER OPI/EXP</b>		\$475	\$254	\$0	\$254	\$0	\$475	\$0	\$475
<b>Total - PREVENTIVE SERVICES - OTHER</b>		\$475	\$254	\$0	\$254	\$0	\$475	\$0	\$475
<b>OTHER HEALTH</b>									
<b>OPERATING EXPENDITURE</b>									
075100	Ambulance Centre Operation	\$24,479	\$12,528	\$0	\$12,528	\$0	\$24,479	\$0	\$24,479
075150	Admin Allocated - Other Health	\$11,138	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
<b>Sub Total - OTHER HEALTH OPI/EXP</b>		\$35,617	\$12,528	\$0	\$12,528	\$0	\$37,850	\$0	\$37,850
<b>OPERATING INCOME</b>									
<b>Sub Total - OTHER HEALTH OP/INC</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - OTHER HEALTH</b>		\$35,617	\$12,528	\$0	\$12,528	\$0	\$37,850	\$0	\$37,850
<b>Total - HEALTH</b>		\$238,587	\$8,398	(\$983,279)	\$991,677	(\$907,844)	\$1,249,020	(\$1,059,830)	\$1,443,420



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021		CURRENT YEAR YTD ACTUALS 30 APRIL 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OTHER WELFARE</b>									
<b>OPERATING EXPENDITURE</b>									
083100	Other Welfare Expenses	\$0	\$0	\$0	\$0	\$0	\$500	\$0	\$500
083104	Depreciation	\$42	\$0	\$0	\$0	\$0	\$50	\$0	\$50
083105	Donations Expended	\$0	\$24	\$0	\$24	\$0	\$0	\$0	\$0
083150	Admin Allocated - Other Welfare	\$33,314	\$0	\$0	\$0	\$0	\$39,978	\$0	\$39,978
<b>Sub Total - OTHER WELFARE OP/EXP</b>		<b>\$33,355</b>	<b>\$24</b>	<b>\$0</b>	<b>\$24</b>	<b>\$0</b>	<b>\$40,528</b>	<b>\$0</b>	<b>\$40,528</b>
<b>OPERATING INCOME</b>									
<b>Sub Total - OTHER WELFARE OP/INC</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total - OTHER WELFARE</b>		<b>\$33,355</b>	<b>\$24</b>	<b>\$0</b>	<b>\$24</b>	<b>\$0</b>	<b>\$40,528</b>	<b>\$0</b>	<b>\$40,528</b>
<b>Total - EDUCATION &amp; WELFARE</b>		<b>\$91,749</b>	<b>\$75,207</b>	<b>(\$132,067)</b>	<b>\$207,274</b>	<b>(\$125,000)</b>	<b>\$240,527</b>	<b>(\$145,650)</b>	<b>\$261,268</b>

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021	CURRENT YEAR YTD ACTUALS 30 APRIL 2021	ADOPTED BUDGET 2020-21	AMENDED BUDGET 30 JUNE 2021
		Budget	Income	Income	Income
		Actual	Expenditure	Expenditure	Expenditure
<b>HOUSING OTHER</b>					
<b>OPERATING EXPENDITURE</b>					
092101	Boyup Brook Citizens Lodge	\$7,959	\$0	\$0	\$0
092102	Community Housing - Units	\$17,994	\$0	\$0	\$0
092103	Other	\$4,240	\$0	\$0	\$0
092104	6 Nix - Operating & Mtce Expense	\$5,400	\$0	\$0	\$0
092105	House - 1 Rogers Ave	\$10,408	\$0	\$0	\$0
092107	7 Knapp Street - Operating & Mtce Expense	\$10,677	\$0	\$0	\$0
092108	Property Selling Expenses	\$0	\$0	\$0	\$0
092150	Admin Allocation - Other Housing	\$11,250	\$0	\$0	\$0
092191	Depreciation - Other Housing	\$4,640	\$0	\$0	\$0
092192	Depreciation - House - 1 Rogers Ave	\$3,636	\$0	\$0	\$0
092190	Depreciation - Boyup Brook Citizens Lodge	\$26,977	\$0	\$0	\$0
	<b>Sub Total - HOUSING OTHER OPI/EXP</b>	<b>\$103,180</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>HOUSING OPERATING INCOME</b>				
092001	Rent 24A Proctor St	(\$7,443)	(\$7,912)	(\$8,932)	(\$8,932)
092002	Rent 24B Proctor St	(\$6,918)	(\$6,564)	(\$8,302)	(\$8,064)
092003	Rent 16A Forrest St	(\$9,026)	(\$8,345)	(\$10,832)	(\$11,600)
092004	Rent 16B Forrest St	(\$9,089)	(\$7,770)	(\$10,907)	(\$11,200)
092005	Rent 1 Rogers St	(\$7,516)	\$0	(\$9,020)	\$0
092006	Rent 6 Nix St	(\$8,335)	\$0	(\$10,003)	\$0
092007	Housing Reimbursements	(\$213)	(\$1,016)	(\$235)	(\$335)
092009	Other Housing: 7 Knapp St	(\$26,141)	(\$26,057)	(\$31,370)	(\$31,370)
	<b>Sub Total - HOUSING OTHER OP/INC</b>	<b>(\$74,692)</b>	<b>(\$57,664)</b>	<b>(\$89,601)</b>	<b>(\$71,501)</b>
	<b>Total - HOUSING OTHER</b>	<b>\$28,488</b>	<b>(\$57,664)</b>	<b>(\$89,601)</b>	<b>(\$71,501)</b>
	<b>Total - HOUSING</b>	<b>\$54,342</b>	<b>(\$57,664)</b>	<b>(\$89,601)</b>	<b>(\$71,501)</b>

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021		CURRENT YEAR YTD ACTUALS 30 APRIL 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>EFFLUENT DRAINAGE SYSTEM</b>									
<b>OPERATING EXPENDITURE</b>									
103100	Septic Tank Inspection Expenses	\$200	\$0	\$0	\$0	\$0	\$200	\$0	\$200
103101	Liquid Waste Disposal Site (Stanton Road)	\$1,915	\$2,059	\$0	\$2,059	\$0	\$1,915	\$0	\$2,808
<b>Sub Total - SEWERAGE OPI/EXP</b>		\$2,115	\$2,059	\$0	\$2,059	\$0	\$2,115	\$0	\$3,008
<b>OPERATING INCOME</b>									
103002	Septic Licence Fees	(\$1,624)	(\$3,776)	(\$3,776)	\$0	(\$1,888)	\$0	(\$2,596)	\$0
<b>Sub Total - SEWERAGE OP/INC</b>		(\$1,624)	(\$3,776)	(\$3,776)	\$0	(\$1,888)	\$0	(\$2,596)	\$0
<b>Total - SEWERAGE</b>		\$491	(\$1,717)	(\$3,776)	\$2,059	(\$1,888)	\$2,115	(\$2,596)	\$3,008
<b>TOWN PLANNING &amp; REGIONAL DEVELOPMENT</b>									
<b>OPERATING EXPENDITURE</b>									
105100	Town Planning Admin & Control	\$22,001	\$18,779	\$0	\$18,779	\$0	\$27,711	\$0	\$63,711
105101	Admin Allocation - Town Planning	\$22,172	\$0	\$0	\$0	\$0	\$26,607	\$0	\$26,607
<b>Sub Total - TOWN PLAN &amp; REG DEV OPI/EXP</b>		\$44,172	\$18,779	\$0	\$18,779	\$0	\$54,318	\$0	\$90,318
<b>OPERATING INCOME</b>									
105001	Planning Application Fees	(\$4,200)	(\$4,871)	(\$4,871)	\$0	(\$5,440)	\$0	(\$5,440)	\$0
<b>Sub Total - TOWN PLAN &amp; REG DEV OP/INC</b>		(\$4,200)	(\$4,871)	(\$4,871)	\$0	(\$5,440)	\$0	(\$5,440)	\$0
<b>Total - TOWN PLANNING &amp; REGIONAL DEVELOPMENT</b>		\$39,973	\$13,908	(\$4,871)	\$18,779	(\$5,440)	\$54,318	(\$5,440)	\$90,318



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021		CURRENT YEAR YTD ACTUALS 30 APRIL 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PUBLIC HALL &amp; CIVIC CENTRES</b>									
<b>OPERATING EXPENDITURE</b>									
111100	Boyup Brook Hall - Operation	\$28,837	\$21,889	\$0	\$21,889	\$0	\$34,494	\$0	\$35,897
111102	Halls - Other Public Halls	\$7,303	\$5,411	\$0	\$5,411	\$0	\$8,639	\$0	\$10,527
111150	Admin Allocation - Public Halls	\$22,172	\$0	\$0	\$0	\$0	\$26,607	\$0	\$26,607
111190	Depreciation - Public Halls	\$42,818	\$0	\$0	\$0	\$0	\$51,384	\$0	\$51,384
<b>Sub Total - PUBLIC HALLS &amp; CIVIC CENTRES OPI/EXP</b>		\$101,130	\$27,299	\$0	\$27,299	\$0	\$121,124	\$0	\$124,415
<b>OPERATING INCOME</b>									
111001	Hall Hire Fees	(\$2,095)	(\$3,435)	(\$3,435)	\$0	(\$2,400)	\$0	(\$2,893)	\$0
<b>Sub Total - PUBLIC HALLS &amp; CIVIC CENTRES OPI/INC</b>		(\$2,095)	(\$3,435)	(\$3,435)	\$0	(\$2,400)	\$0	(\$2,893)	\$0
<b>Total - PUBLIC HALL &amp; CIVIC CENTRES</b>		\$99,035	\$23,865	(\$3,435)	\$27,299	(\$2,400)	\$121,124	(\$2,893)	\$124,415

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021		CURRENT YEAR YTD ACTUALS 30 APRIL 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>SWIMMING POOL</b>									
<b>OPERATING EXPENDITURE</b>									
112100	Swimming Pool General Operations								
112101	Swimming Pool Building Costs	\$73,868	\$62,135	\$0	\$62,135	\$0	\$78,950	\$0	\$80,950
112102	Swimming Pool Employee Costs	\$35,378	\$51,984	\$0	\$51,984	\$0	\$41,428	\$0	\$50,138
112103	Interest on Loan 114 - upgrade pool bowl	\$64,757	\$80,279	\$0	\$80,279	\$0	\$70,168	\$0	\$96,427
112104	Swimming Pool Employee Superannuation	\$4,866	\$4,866	\$0	\$4,866	\$0	\$4,866	\$0	\$4,866
112106	Pool Staff - Fringe Benefits Tax	\$4,634	\$6,226	\$0	\$6,226	\$0	\$4,755	\$0	\$6,588
112150	Admin Allocation - Swimming Pool	\$7,279	\$1,559	\$0	\$1,559	\$0	\$9,705	\$0	\$9,705
112190	Depreciation - Swimming Pool	\$24,526	\$0	\$0	\$0	\$0	\$29,443	\$0	\$29,443
		\$14,777	\$0	\$0	\$0	\$0	\$17,740	\$0	\$17,740
<b>Sub Total - SWIMMING POOL OPI/EXP</b>		<b>\$230,084</b>	<b>\$207,048</b>	<b>\$0</b>	<b>\$207,048</b>	<b>\$0</b>	<b>\$257,055</b>	<b>\$0</b>	<b>\$295,857</b>
<b>OPERATING INCOME</b>									
112001	Swimming Lesson Fees	\$0	\$28	\$28	\$0	\$0	\$0	\$28	\$0
112003	Pool Daily Admission Fees	(\$11,179)	(\$9,003)	(\$9,003)	\$0	(\$11,180)	\$0	(\$8,000)	\$0
112004	Season Tickets Fees	(\$13,960)	(\$16,910)	(\$16,910)	\$0	(\$13,960)	\$0	(\$16,910)	\$0
112005	Pool Hire Fees	(\$250)	(\$210)	(\$210)	\$0	(\$250)	\$0	(\$108)	\$0
112006	Gym Equipment Hire Fees	(\$35)	\$0	\$0	\$0	(\$35)	\$0	\$0	\$0
112008	Vacation Swimming Passes	(\$480)	(\$1,143)	(\$1,143)	\$0	(\$480)	\$0	(\$1,124)	\$0
112009	Grants and Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - SWIMMING POOL OPI/INC</b>		<b>(\$25,904)</b>	<b>(\$29,247)</b>	<b>(\$29,247)</b>	<b>\$0</b>	<b>(\$25,905)</b>	<b>\$0</b>	<b>(\$27,556)</b>	<b>\$0</b>
<b>Total - SWIMMING POOL</b>		<b>\$204,181</b>	<b>\$177,801</b>	<b>(\$29,247)</b>	<b>\$207,048</b>	<b>(\$25,905)</b>	<b>\$257,055</b>	<b>(\$27,556)</b>	<b>\$295,857</b>



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021		CURRENT YEAR YTD ACTUALS 30 APRIL 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OTHER CULTURE</b>									
<b>OPERATING EXPENDITURE</b>									
116100	Museum	\$5,067	\$2,905	\$0	\$2,905	\$0	\$5,478	\$0	\$4,815
116101	Craft Hut	\$1,636	\$907	\$0	\$907	\$0	\$1,804	\$0	\$1,919
116102	Support for Sandakan (Ceremony)	\$9,260	\$3,628	\$0	\$3,628	\$0	\$9,260	\$0	\$16,051
116150	Admin Allocated - Other Culture	\$11,142	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
116190	Depreciation - Other Culture	\$9,912	\$0	\$0	\$0	\$0	\$11,895	\$0	\$11,895
<b>Sub Total - OTHER CULTURE OP/EXP</b>		\$37,017	\$7,440	\$0	\$7,440	\$0	\$41,808	\$0	\$48,051
<b>OPERATING INCOME</b>									
116001	Reimbursements - Other Culture	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
116005	Non-Operating Grants & Contributions	\$0	(\$9,091)	(\$9,091)	\$0	\$0	\$0	(\$9,091)	\$0
<b>Sub Total - OTHER CULTURE OP/INC</b>		\$0	(\$9,091)	(\$9,091)	\$0	\$0	\$0	(\$9,091)	\$0
<b>Total - OTHER CULTURE</b>		\$37,017	(\$1,651)	(\$9,091)	\$7,440	\$0	\$41,808	(\$9,091)	\$48,051
<b>Total - RECREATION AND CULTURE</b>		\$964,414	\$429,239	(\$54,656)	\$483,895	(\$41,441)	\$1,166,964	(\$52,904)	\$1,220,893

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021		CURRENT YEAR YTD ACTUALS 30 APRIL 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE</b>									
<b>OPERATING EXPENDITURE</b>									
122100	Depot Building Building Costs	\$48,345	\$25,552	\$0	\$25,552	\$0	\$58,560	\$0	\$48,560
122101	Depot General Operations	\$25,311	\$26,769	\$0	\$26,769	\$0	\$30,452	\$0	\$49,289
122103	Road Maintenance & Repairs	\$143,341	\$50,901	\$0	\$50,901	\$0	\$150,385	\$0	\$190,045
122107	Maintenance Grading	\$138,488	\$180,856	\$0	\$180,856	\$0	\$266,733	\$0	\$252,383
122105	Repairs & Maint - Bridges	\$54,606	\$85,768	\$0	\$85,768	\$0	\$229,244	\$0	\$149,244
122106	Shire Radio Network Costs	\$800	\$0	\$0	\$0	\$0	\$800	\$0	\$800
122108	Drains & Culverts	\$68,033	\$12,453	\$0	\$12,453	\$0	\$120,179	\$0	\$59,879
122109	Verge Pruning	\$104,987	\$3,502	\$0	\$3,502	\$0	\$109,785	\$0	\$14,785
122110	Verge Spraying	\$38,875	\$6,976	\$0	\$6,976	\$0	\$43,680	\$0	\$38,680
122111	Crossovers Maintenance	\$750	\$183	\$0	\$183	\$0	\$750	\$0	\$750
122112	Town Services Drainage	\$11,716	\$1,711	\$0	\$1,711	\$0	\$13,515	\$0	\$13,515
122113	Town Services - Footpaths	\$14,841	\$615	\$0	\$615	\$0	\$16,494	\$0	\$16,494
122114	Town Services Road Repairs	\$15,237	\$5,259	\$0	\$5,259	\$0	\$18,867	\$0	\$18,867
122115	Town Services - Tree Pruning	\$14,721	\$16,461	\$0	\$16,461	\$0	\$14,858	\$0	\$20,300
122116	Street Lighting	\$21,226	\$21,249	\$0	\$21,249	\$0	\$28,350	\$0	\$28,600
122117	Traffic Signs	\$3,596	\$13,708	\$0	\$13,708	\$0	\$5,425	\$0	\$19,875
122119	Road Building and Other Stock	\$245	\$1,388	\$0	\$1,388	\$0	\$245	\$0	\$245
122120	Roman Road Data Pickup	\$24,800	\$7,780	\$0	\$7,780	\$0	\$24,800	\$0	\$23,037
122121	Town Services - Verge Spraying	\$13,876	\$18,674	\$0	\$18,674	\$0	\$21,059	\$0	\$17,600
122122	Road Sweeping	\$4,563	\$4,680	\$0	\$4,680	\$0	\$9,125	\$0	\$9,125
122123	Emergency Services	\$27,479	\$38,497	\$0	\$38,497	\$0	\$44,827	\$0	\$44,827
122131	Rural Street Addressing	\$3,857	\$1,656	\$0	\$1,656	\$0	\$5,561	\$0	\$6,160
122150	Admin Allocated - Road Maintenance	\$277,316	\$0	\$0	\$0	\$0	\$332,792	\$0	\$269,900
122190	Depreciation - Transport Other	\$17,812	\$0	\$0	\$0	\$0	\$21,375	\$0	\$21,375
122191	Depreciation - Infrastructure	\$21,620	\$0	\$0	\$0	\$0	\$25,945	\$0	\$25,945
122192	Depreciation Roads	\$1,372,874	\$0	\$0	\$0	\$0	\$1,647,515	\$0	\$1,647,515
122193	Depreciation - Bridges	\$537,937	\$0	\$0	\$0	\$0	\$645,550	\$0	\$645,550
122194	Depreciation - Footpaths	\$14,379	\$0	\$0	\$0	\$0	\$17,255	\$0	\$17,255
122195	Depreciation - Drainage	\$226,474	\$0	\$0	\$0	\$0	\$271,780	\$0	\$271,780
123119	Minor Assets and Sundry Items	\$7,500	\$2,375	\$0	\$2,375	\$0	\$10,000	\$0	\$5,000
<b>Sub Total - MTCE STREETS ROADS DEPOTS OPI/EXP</b>		\$3,255,605	\$612,502	\$0	\$612,502	\$0	\$4,185,906	\$0	\$3,927,380

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021		CURRENT YEAR YTD ACTUALS 30 APRIL 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>RURAL SERVICES</b>									
<b>OPERATING EXPENDITURE</b>									
131001	Rural Services Expenses	\$29,085	\$0	\$0	\$0	\$0	\$29,085	\$0	\$25,280
131005	Employee Wages, Superannuation & Employee Costs	\$8,635	\$0	\$0	\$0	\$0	\$13,270	\$0	\$13,270
131009	Admin Allocation - Biosecurity	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - RURAL SERVICES OP/EXP</b>		<b>\$37,720</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$42,355</b>	<b>\$0</b>	<b>\$38,550</b>
<b>OPERATING INCOME</b>									
<b>Sub Total - RURAL SERVICES OP/INC</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total - RURAL SERVICES</b>		<b>\$37,720</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$42,355</b>	<b>\$0</b>	<b>\$38,550</b>



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021		CURRENT YEAR YTD ACTUALS 30 APRIL 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>BUILDING CONTROL</b>									
<b>OPERATING EXPENDITURE</b>									
133100	Building Control	\$34,153	\$13,727	\$0	\$13,727	\$0	\$40,985	\$0	\$40,985
133101	Building Control - Other Costs	\$250	\$0	\$0	\$0	\$0	\$250	\$0	\$250
133102	Building Control Superannuation	\$1,873	\$973	\$0	\$973	\$0	\$2,248	\$0	\$1,300
133103	Building Control - BMO	\$5,523	\$3,595	\$0	\$3,595	\$0	\$7,280	\$0	\$7,280
133150	Admin Allocated - Building Control Expenses	\$11,142	\$0	\$0	\$0	\$0	\$13,371	\$0	\$13,371
	<b>Sub Total - BUILDING CONTROL OI/EXP</b>	\$52,941	\$18,296	\$0	\$18,296	\$0	\$64,134	\$0	\$63,186
<b>BUILDING CONTROL OI/INC</b>									
133001	Building Licences (UFEE)	(\$6,997)	(\$15,930)	(\$15,930)	\$0	(\$8,500)	\$0	(\$13,120)	\$0
133002	BCITF Levy - Commission	(\$99)	(\$140)	(\$140)	\$0	(\$120)	\$0	(\$120)	\$0
133003	Builders Services Levy - Commission	(\$161)	(\$275)	(\$275)	\$0	(\$195)	\$0	(\$195)	\$0
	<b>Sub Total - BUILDING CONTROL OI/INC</b>	(\$7,257)	(\$16,345)	(\$16,345)	\$0	(\$8,815)	\$0	(\$13,435)	\$0
	<b>Total - BUILDING CONTROL</b>	\$45,684	\$1,950	(\$16,345)	\$18,296	(\$8,815)	\$64,134	(\$13,435)	\$63,186
<b>SALEYARDS &amp; MARKETS</b>									
<b>OPERATING EXPENDITURE</b>									
134100	Saleyards	\$30,080	\$12,082	\$0	\$12,082	\$0	\$35,520	\$0	\$35,520
134190	Depreciation - Saleyards & Markets	\$0	\$0	\$0	\$0	\$0	\$113,345	\$0	\$113,345
	<b>Sub Total - SALEYARDS &amp; MARKETS OI/EXP</b>	\$30,080	\$12,082	\$0	\$12,082	\$0	\$148,865	\$0	\$148,865
<b>OPERATING INCOME</b>									
134001	Reimbursements - Saleyards	(\$6,660)	(\$6,983)	(\$6,983)	\$0	(\$8,325)	\$0	(\$8,325)	\$0
	<b>Sub Total - SALEYARDS &amp; MARKETING OI/INC</b>	(\$6,660)	(\$6,983)	(\$6,983)	\$0	(\$8,325)	\$0	(\$8,325)	\$0
	<b>Total - SALEYARDS &amp; MARKETS</b>	\$23,420	\$5,099	(\$6,983)	\$12,082	(\$8,325)	\$148,865	-\$8,325	\$148,865

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021		CURRENT YEAR YTD ACTUALS 30 APRIL 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PRIVATE WORKS</b>									
<b>OPERATING EXPENDITURE</b>									
141100	Private Works - Costs	\$19,394	\$12,002	\$0	\$12,002	\$0	\$23,305	\$0	\$23,305
Sub Total - PRIVATE WORKS OI/EXP		\$19,394	\$12,002	\$0	\$12,002	\$0	\$23,305	\$0	\$23,305
<b>OPERATING INCOME</b>									
141001	Private Works - Recoup Charges	(\$21,545)	(\$10,429)	(\$10,429)	\$0	(\$23,305)	\$0	(\$23,305)	\$0
Sub Total - PRIVATE WORKS OI/INC		(\$21,545)	(\$10,429)	(\$10,429)	\$0	(\$23,305)	\$0	(\$23,305)	\$0
Total - PRIVATE WORKS		(\$2,151)	\$1,573	(\$10,429)	\$12,002	(\$23,305)	\$23,305	(\$23,305)	\$23,305

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021		CURRENT YEAR YTD ACTUALS 30 APRIL 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PLANT OPERATIONS COSTS</b>									
<b>OPERATING EXPENDITURE</b>									
144100	Repair Wages	\$67,007	\$47,762	\$0	\$47,762	\$0	\$88,400	\$0	\$51,800
144101	Fuel & Oil	\$142,441	\$119,054	\$0	\$119,054	\$0	\$178,610	\$0	\$178,610
144102	Tyres & Tubes	\$12,216	\$4,676	\$0	\$4,676	\$0	\$16,215	\$0	\$16,215
144103	Parts and Repairs	\$102,129	\$82,932	\$0	\$82,932	\$0	\$137,510	\$0	\$91,160
144104	Licenses	\$1,275	(\$441)	\$0	(\$441)	\$0	\$8,500	\$0	\$8,500
144105	Insurance	\$25,734	\$22,947	\$0	\$22,947	\$0	\$25,734	\$0	\$22,950
144106	Blades & Points	\$12,600	\$6,051	\$0	\$6,051	\$0	\$14,000	\$0	\$14,000
144107	Expendable Tools	\$4,167	\$6,602	\$0	\$6,602	\$0	\$5,000	\$0	\$7,500
144108	Freight Costs	\$1,750	\$0	\$0	\$0	\$0	\$2,100	\$0	\$2,100
144110	Superannuation - Mechanic	\$6,366	\$5,614	\$0	\$5,614	\$0	\$8,398	\$0	\$8,398
144150	Admin Allocated POC	\$6,641	\$0	\$0	\$0	\$0	\$7,969	\$0	\$7,969
144190	Depreciation - Plant	\$192,555	\$0	\$0	\$0	\$0	\$231,075	\$0	\$231,075
144180	LESS PCO ALLOCATED - PROJECTS	(\$574,880)	(\$710,295)	\$0	(\$710,295)	\$0	(\$723,511)	\$0	(\$640,277)
	Sub Total - PLANT OPERATIONS COSTS OP/EXP	\$0	(\$415,097)	\$0	(\$415,097)	\$0	\$0	\$0	\$0
<b>OPERATING INCOME</b>									
144001	Diesel Rebate	(\$22,334)	(\$17,570)	(\$17,570)	\$0	(\$33,305)	\$0	(\$33,305)	\$0
144002	Reimbursements - Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Sub Total - PLANT OPERATIONS COSTS OP/INC	(\$22,334)	(\$17,570)	(\$17,570)	\$0	(\$33,305)	\$0	(\$33,305)	\$0
	Total - PLANT OPERATIONS COSTS	(\$22,334)	(\$432,667)	(\$17,570)	(\$415,097)	(\$33,305)	\$0	(\$33,305)	\$0



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021		CURRENT YEAR YTD ACTUALS 30 APRIL 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>ADMINISTRATION</b>									
<b>OPERATING EXPENDITURE</b>									
<b>Administration activity units</b>									
146100	Advertising	\$5,251	\$7,445	\$0	\$7,445	\$0	\$7,395	\$0	\$9,745
146101	Audit Fees	\$24,100	\$1,460	\$0	\$1,460	\$0	\$24,100	\$0	\$24,100
146102	Bank Fees	\$9,131	\$9,245	\$0	\$9,245	\$0	\$9,950	\$0	\$9,950
146103	Administration Bldg Costs	\$45,335	\$39,896	\$0	\$39,896	\$0	\$62,051	\$0	\$58,442
146105	Administration Staff Employee Costs	\$566,555	\$486,543	\$0	\$486,543	\$0	\$753,165	\$0	\$713,651
146106	Consultants	\$131,057	\$139,775	\$0	\$139,775	\$0	\$176,989	\$0	\$184,839
146108	Insurance	\$9,743	(\$7,887)	\$0	(\$7,887)	\$0	\$9,743	\$0	\$11,027
146109	Legal Expenses	\$9,096	\$1,022	\$0	\$1,022	\$0	\$14,000	\$0	\$14,000
146110	IT System Operation & maintenance	\$72,440	\$65,739	\$0	\$65,739	\$0	\$78,050	\$0	\$78,050
146111	Office Equipment Maintenance	\$5,000	\$0	\$0	\$0	\$0	\$5,000	\$0	\$5,000
146112	Administration - Postage & Freight	\$3,721	\$4,874	\$0	\$4,874	\$0	\$5,300	\$0	\$6,100
146113	Printing and Stationery	\$11,539	\$8,228	\$0	\$8,228	\$0	\$12,500	\$0	\$12,000
146114	Administration Vehicle Costs	\$2,965	\$29	\$0	\$29	\$0	\$2,965	\$0	\$2,965
146115	Administration - Fringe Benefits Tax	\$2,625	(\$8,540)	\$0	(\$8,540)	\$0	\$3,500	\$0	\$3,500
146117	Employers Indemnity Insurance	\$31,033	\$31,032	\$0	\$31,032	\$0	\$31,033	\$0	\$31,033
146118	Subscriptions	\$23,440	\$17,680	\$0	\$17,680	\$0	\$23,440	\$0	\$17,680
146120	Uniform Allowance	\$1,980	\$106	\$0	\$106	\$0	\$3,000	\$0	\$3,000
146121	Telephones	\$13,041	\$11,147	\$0	\$11,147	\$0	\$15,650	\$0	\$15,650
146122	Minor Furn & Equip Under \$2000	\$2,500	\$1,760	\$0	\$1,760	\$0	\$2,500	\$0	\$2,500
146123	Conferences/Training/Professional Development	\$8,611	\$1,400	\$0	\$1,400	\$0	\$13,385	\$0	\$5,912
146124	Superannuation	\$61,959	\$47,604	\$0	\$47,604	\$0	\$73,708	\$0	\$55,000
146125	Admin Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
146126	Employee (Packaging) Costs	\$725	\$0	\$0	\$0	\$0	\$725	\$0	\$725
146128	Administration - OSH	\$452	\$3,888	\$0	\$3,888	\$0	\$452	\$0	\$3,252
146190	Depreciation - Administration	\$18,341	\$0	\$0	\$0	\$0	\$22,010	\$0	\$22,010
146015	Loss on Sale of Asset	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
146150	Less Administration Costs Alloc	(\$1,060,639)	\$0	\$0	\$0	\$0	(\$1,350,611)	\$0	(\$1,290,131)
<b>Sub Total - ADMINISTRATION OP/EXP</b>		\$0	\$862,446	\$0	\$862,446	\$0	\$0	\$0	\$0
<b>OPERATING INCOME - ADMINISTRATION</b>									
146001	Reimbursements - Administration	(\$27,486)	(\$4,744)	(\$4,744)	\$0	(\$27,789)	\$0	(\$23,304)	\$0
<b>Sub Total - ADMINISTRATION OP/INC</b>		(\$27,486)	(\$4,745)	(\$4,745)	\$0	(\$27,789)	\$0	(\$23,304)	\$0
<b>Total - ADMINISTRATION</b>		(\$27,486)	\$857,700	(\$4,745)	\$862,446	(\$27,789)	\$0	(\$23,304)	\$0

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021		CURRENT YEAR YTD ACTUALS 30 APRIL 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>TRANSFERS TO/FROM RESERVES</b>									
<b>EXPENDITURE</b>									
300101	Transfer to Reserves	\$0	\$0	\$0	\$0	\$0	\$19,000	\$0	\$152,567
<b>Sub Total - TRANSFER TO OTHER COUNCIL FUNDS</b>		\$0	\$0	\$0	\$0	\$0	\$19,000	\$0	\$152,567
<b>INCOME</b>									
300102	Transfer from Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - TRANSFER FROM OTHER COUNCIL FUNDS</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - FUND TRANSFER</b>		\$0	\$0	\$0	\$0	\$0	\$19,000	\$0	\$152,567
000000	(Surplus) / Deficit - Carried Forward	(\$1,135,201)	(\$1,012,961)	(\$1,012,961)	\$0	(\$1,135,201)	\$0	(\$1,004,466)	\$0
<b>Sub Total - SURPLUS C/FWD</b>		(\$1,135,201)	(\$1,012,961)	(\$1,012,961)	\$0	(\$1,135,201)	\$0	(\$1,004,466)	\$0
<b>Total - SURPLUS</b>		(\$1,135,201)	(\$1,012,961)	(\$1,012,961)	\$0	(\$1,135,201)	\$0	(\$1,004,466)	\$0



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
 And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021		CURRENT YEAR YTD ACTUALS 30 APRIL 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>FURNITURE &amp; EQUIPMENT</b>									
<b>HEALTH</b>									
<b>CAPITAL EXPENDITURE</b>									
074603	Surgery F&E - Upgrade server to Dell PowerEdge	\$0	\$16,750	\$0	\$16,750	\$0	\$0	\$0	\$16,750
Sub Total - CAPITAL WORKS		\$0	\$16,750	\$0	\$16,750	\$0	\$0	\$0	\$16,750
Total - HEALTH		\$0	\$16,750	\$0	\$16,750	\$0	\$0	\$0	\$16,750
<b>OTHER PROPERTY &amp; SERVICES - ADMINISTRATION</b>									
<b>CAPITAL EXPENDITURE</b>									
146600	Administration Building - Furniture & Equipment Renewals	\$30,000	\$0	\$0	\$0	\$0	\$30,000	\$0	\$30,000
Sub Total - CAPITAL WORKS		\$30,000	\$0	\$0	\$0	\$0	\$30,000	\$0	\$30,000
Total - OTHER PROPERTY		\$30,000	\$0	\$0	\$0	\$0	\$30,000	\$0	\$30,000
Total - FURNITURE AND EQUIPMENT		\$30,000	\$16,750	\$0	\$16,750	\$0	\$30,000	\$0	\$46,750

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021		CURRENT YEAR YTD ACTUALS 30 APRIL 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>PLANT AND EQUIPMENT</b>									
<b>LAW ORDER &amp; PUBLIC SAFETY</b>									
<b>CAPITAL EXPENDITURE</b>									
053405	Plant & Equipment	\$51,700	\$0	\$0	\$0	\$0	\$51,700	\$0	\$0
Sub Total - CAPITAL WORKS		\$51,700	\$0	\$0	\$0	\$0	\$51,700	\$0	\$0
Total - LAW ORDER & PUBLIC SAFETY		\$51,700	\$0	\$0	\$0	\$0	\$51,700	\$0	\$0
<b>PLANT AND EQUIPMENT</b>									
<b>RECREATION AND CULTURE</b>									
<b>CAPITAL EXPENDITURE</b>									
113907	Plant & Equipment - Parks & Gardens	\$68,000	\$34,909	\$0	\$34,909	\$0	\$68,000	\$0	\$56,909
Sub Total - CAPITAL WORKS		\$68,000	\$34,909	\$0	\$34,909	\$0	\$68,000	\$0	\$56,909
Total - RECREATION AND CULTURE		\$68,000	\$34,909	\$0	\$34,909	\$0	\$68,000	\$0	\$56,909
<b>PLANT AND EQUIPMENT</b>									
<b>TRANSPORT</b>									
<b>CAPITAL EXPENDITURE</b>									
123603	DWS - Fleet Vehicles	\$69,000	\$0	\$0	\$0	\$0	\$69,000	\$0	\$73,122
123609	Light Plant (eg Portable Traffic Lights) - Plant & Equip	\$39,500	\$5,220	\$0	\$5,220	\$0	\$43,000	\$0	\$43,000
123610	Heavy Plant (Graders etc) Purchases	\$160,000	\$0	\$0	\$0	\$0	\$160,000	\$0	\$0
123619	Miscellaneous Small Plant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS		\$268,500	\$5,220	\$0	\$5,220	\$0	\$272,000	\$0	\$116,122
Total - TRANSPORT		\$268,500	\$5,220	\$0	\$5,220	\$0	\$272,000	\$0	\$116,122

**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021		CURRENT YEAR YTD ACTUALS 30 APRIL 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>ROAD INFRASTRUCTURE CAPITAL</b>									
<b>ROAD CONSTRUCTION</b>									
121403	x								
ROADS TO RECOVERY PROJECTS									
121403	RTR004	\$0	\$58	\$0	\$58	\$0	\$0	\$0	\$200,086
121403	RTR007	\$200,086	\$110,541	\$0	\$110,541	\$0	\$200,086	\$0	\$200,086
121403	RTR008	\$112,742	\$83,070	\$0	\$83,070	\$0	\$112,742	\$0	\$82,617
121403	RTR029	\$0	\$21,249	\$0	\$21,249	\$0	\$0	\$0	\$22,427
121403	RTR115	\$189,457	\$39,477	\$0	\$39,477	\$0	\$189,457	\$0	\$214,297
121404	xx								
REGIONAL ROAD GROUP									
121404	RRG148	\$337,407	\$205,497	\$0	\$205,497	\$0	\$337,407	\$0	\$318,000
121404	RRG210	\$495,302	\$87,710	\$0	\$87,710	\$0	\$495,302	\$0	\$501,000
121404	RRG004	\$150,000	\$65,983	\$0	\$65,983	\$0	\$150,000	\$0	\$2,372
121400									
MUNICIPAL ROAD PROJECTS									
121400	MU148	\$100,797	\$88,767	\$0	\$88,767	\$0	\$201,593	\$0	\$193,928
121400	MU500	\$100,713	\$0	\$0	\$0	\$0	\$201,426	\$0	\$0
121400	MU501	\$73,874	\$28,276	\$0	\$28,276	\$0	\$94,990	\$0	\$74,990
121402	LRC109	\$0	\$12,742	\$0	\$12,742	\$0	\$0	\$0	\$40,000
121402	LRC148	\$0	\$77,670	\$0	\$77,670	\$0	\$0	\$0	\$0
121410		\$330,362	\$243,312	\$0	\$243,312	\$0	\$330,362	\$0	\$254,659
121450		\$57,290	\$0	\$0	\$0	\$0	\$57,290	\$0	\$57,290
121450	MR0741	\$170,000	\$0	\$0	\$0	\$0	\$170,000	\$0	\$170,000
121450	MR3310	\$0	\$0	\$0	\$0	\$0	\$134,000	\$0	\$134,000
121450		\$394,000	\$0	\$0	\$0	\$0	\$394,000	\$0	\$394,000
121450		\$110,000	\$0	\$0	\$0	\$0	\$110,000	\$0	\$110,000
121450		\$84,000	\$0	\$0	\$0	\$0	\$84,000	\$0	\$84,000
Sub Total - CAPITAL WORKS									
		\$2,906,029	\$1,064,351	\$0	\$1,064,351	\$0	\$3,262,655	\$0	\$2,853,666
Total - ROADS									
		\$2,906,029	\$1,064,351	\$0	\$1,064,351	\$0	\$3,262,655	\$0	\$2,853,666
Total - INFRASTRUCTURE ASSETS ROADS									
		\$2,906,029	\$1,064,351	\$0	\$1,064,351	\$0	\$3,262,655	\$0	\$2,853,666



**Shire of Boyup Brook**  
**MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YTD COMPARATIVES Period 10 30 APRIL 2021		CURRENT YEAR YTD ACTUALS 30 APRIL 2021		ADOPTED BUDGET 2020-21		AMENDED BUDGET 30 JUNE 2021	
		Budget	Actual	Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>INFRASTRUCTURE ASSETS - OTHER</b>									
<b>HEALTH</b>									
074605	Medical Centre Car Park - Other Infrastructure	\$9,750	\$0	\$0	\$0	\$0	\$9,750	\$0	\$9,750
Sub Total - CAPITAL WORKS		\$9,750	\$0	\$0	\$0	\$0	\$9,750	\$0	\$9,750
Total - HEALTH		\$9,750	\$0	\$0	\$0	\$0	\$9,750	\$0	\$9,750
<b>INFRASTRUCTURE OTHER</b>									
<b>TRANSPORT</b>									
122902	Depot Gates	\$0	\$10,519	\$0	\$10,519	\$0	\$15,000	\$0	\$15,000
122903	Oil Automation System	\$32,979	\$11,187	\$0	\$11,187	\$0	\$32,979	\$0	\$32,979
Sub Total - CAPITAL WORKS		\$32,979	\$21,707	\$0	\$21,707	\$0	\$47,979	\$0	\$47,979
Total - TRANSPORT		\$32,979	\$21,707	\$0	\$21,707	\$0	\$47,979	\$0	\$47,979
<b>INFRASTRUCTURE OTHER</b>									
<b>ECONOMIC SERVICES</b>									
132410	LRC002 LRCI - Flax Mill / Caravan Park Upgrades	\$0	\$15,611	\$0	\$15,611	\$0	\$0	\$0	\$147,680
132410	LRC003 LRCI - Tourism Centre Upgrades	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Sub Total - CAPITAL WORKS		\$0	\$15,611	\$0	\$15,611	\$0	\$0	\$0	\$197,680
Total - ECONOMIC SERVICES		\$0	\$15,611	\$0	\$15,611	\$0	\$0	\$0	\$197,680

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING 30 APRIL 2021**

**LEAVE RESERVE**

Purpose - To be used to fund annual and long service leave and redundancy requirements.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	122	121
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	1
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>122</u>	<u>122</u>

**UNSPENT GRANTS RESERVE**

Purpose - To quarantine forward grant payments, to fund expenses incurred in the intended year.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	78	78
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	1
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>78</u>	<u>79</u>

**PLANT RESERVE**

Purpose - To be used to fund the purchase of plant items, including graders, trucks, utes, sedans, rollers.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	148,275	148,325
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	1,464
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>148,275</u>	<u>149,789</u>

**BUILDING RESERVE**

Purpose - to be used to fund future maintenance of shire owned buildings, including heritage buildings.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	705,999	706,235
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	6,970
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>705,999</u>	<u>713,205</u>

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING 30 APRIL 2021**

**OTHER RECREATION RESERVE**

Purpose - to be used to fund improvements to the recreation facilities and grounds.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	49,989	50,005
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	494
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>49,989</u>	<u>50,499</u>

**COMMERCIAL RESERVE**

Purpose - to be used to fund future economic development, enhancement & promotion of the district.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	446,515	446,665
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	4,408
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>446,515</u>	<u>451,073</u>

**BRIDGES RESERVE**

Purpose - to be used to fund future requirements of bridge works.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	153	154
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	2
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>153</u>	<u>156</u>

**AGED ACCOMMODATION RESERVE**

Purpose - to be used to fund future requirements of aged accommodation.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	381,518	381,646
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	3,767
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>381,518</u>	<u>385,413</u>

**SHIRE OF BOYUP BROOK  
RESERVE ACCOUNTS  
FOR THE PERIOD ENDING 30 APRIL 2021**

**UNSPENT COMMUNITY GRANTS RESERVE**

Purpose - for the purpose of holding unallocated/spent community donation/MOU budgets (2% of annual rates), to fund extraordinary community donations or MOU's.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	121	121
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	1
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>121</u>	<u>122</u>

**RYLINGTON PARK WORKING CAPITAL RESERVE**

Purpose - to be used as working capital for the running and maintenance of Rylington Park Farm.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	250,399	0
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	0
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>250,399</u>	<u>0</u>

**RYLINGTON PARK RESERVE**

Purpose - to be used for community contributions towards major community projects within the Boyup Brook community.

	<b>ACTUAL 2020-21</b>	<b>BUDGET 2020-21</b>
<b>Opening Balance</b>	412,211	0
<b>Transfer from Accumulated Surplus</b>		
- Interest Earned	0	0
- Other Transfers	0	0
<b>Less Transfer to Accumulated Surplus</b>		
-Transfer to Municipal Fund	0	0
<b>CLOSING BALANCE</b>	<u>412,211</u>	<u>0</u>

<b>TOTAL RESERVES</b>	<u>2,587,098</u>	<u>1,944,133</u>
-----------------------	------------------	------------------



## MINUTES

Rylington Park Transitional Committee  
held at the Shire Chambers  
commenced at 4.05 pm, Wednesday 5 May 2021

### Attendance

Cr R Walker  
Cr O'Connell  
Mr D Putland – Chief Executive Officer

### Apologies

Mr M Chambers  
Mr R Turner

The meeting was adjourned due to lack of a quorum.

Order of business:

1. Previous minutes attached – 10 March 2021

**That the Minutes of the Rylington Park Transitional Committee held on 10 March 2021 be accepted as a true and correct record.**

### **General discussion**

2. Next meeting date for the Rylington Park Transitional Committee to be held on \_\_\_\_\_ 2021 at 4pm in the Shire Chambers.
3. Closure of meeting  
There being no further business the Shire President, Cr Walker thanked all for attending and declared the meeting closed at 4.06pm.





## MINUTES

Rylington Park Transitional Committee  
held at the Shire Chambers  
commenced at 4.05 pm, Wednesday 5 May 2021

### Attendance

Cr R Walker  
Cr O'Connell  
Mr D Putland – Chief Executive Officer

### Apologies

Mr M Chambers  
Mr R Turner

The meeting was adjourned due to lack of a quorum.

Order of business:

1. Previous minutes attached – 10 March 2021

That the Minutes of the Rylington Park Transitional Committee held on 10 March 2021 be accepted as a true and correct record.

### General discussion

2. Next meeting date for the Rylington Park Transitional Committee to be held on \_\_\_\_\_ 2021 at 4pm in the Shire Chambers.
3. Closure of meeting  
There being no further business the Shire President, Cr Walker thanked all for attending and declared the meeting closed at 4.06pm.



MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE HELD IN THE SHIRE CHAMBERS,  
ABEL STREET, BOYUP BROOK ON  
Thursday 18th March 2021 at 10.05am.

1 RECORD OF ATTENDANCE

**Shire of Boyup Brook**

Cr Richard Walker - Chairperson

Cr Darren King

**Department of Fire and Emergency Services**

Matt Cole, Chris Sousa

**St John Ambulance**

Lynne Schreurs

**Dept of Communities**

Roma Boucher

**STAFF**

D Putland (Chief Executive Officer)

W Butler (Acting Manager of Works)

D Winter (Community Emergency and Regulation Manager),

Maria Lane (Executive Assistant).

**APOLOGIES**

A/Sergeant Adams

Tara Spencer

Vik Cheema

Tristan Mead

Maria Barry

Kate Lefebvre

**6.2 Optus Tower**  
Ongoing.

Future Engineering and Communications have been contracted by the Department of Fire and Emergency Services to carry out a site measure & audit on the existing guyed mast at the Mayfield Farm (ACMA Site ID: 27889). This inspection took place in early February.

**6.3 LEMC Exercise**  
Vik provided an Exercise Report from Exercise Hermes. See attached.

**6.4 Local Emergency Management Arrangements and Recovery Plans**  
Our Local Emergency Management Arrangements are due to be updated and reviewed in 2023. I have prepared a new folder for each of the agencies with a copy of our most recent plans. Could each agency please start with a review of the Local Emergency Management Arrangements. Please advise the Executive Officer of any amendments or changes required to any section of the current arrangements.

**6.5 LEMC Meeting Venues**  
The suggestion was made to rotate the meeting venues between the various agencies within Boyup Brook. Does the committee still want this to occur?

The committee were still in favour of visits to other local facilities. The Executive Offices was directed to approach the other groups to look at scheduling other visits.

**6.6 Failure of Telstra Mobile Communications 27 July 2020**  
At the last meeting it was requested that the Shire contact Telstra to seek further information regarding the communication failure on the 27<sup>th</sup> of July. Telstra have advised *"on this occasion the mobile site failed due to a transmission fault, i.e. data feeds through to the exchange service were disrupted."* A copy of the email outlining the details of the fault is attached.

See attached a copy of the responses from Telstra regarding the Boyup Brook Mobile communications failure.

Dale Putland suggested the LEMC committee sends a letter to the District Emergency Management Committee to say the Boyup Brook LEMC have concerns in relation to the recent failures of mobile towers.

**6.7 Report by Shire Chief Executive Officer – Dale Putland**

The Shire of Boyup Brook recently submitted a new Local Government Grants Scheme (LGGS) grant application to the Department of Fire and Emergency Services. In the application the Shire of Boyup Brook requested:

- A new 12.2 Water Tanker and;
- Substantial Increase in funding for Personal Protective Equipment for Volunteers.

Mr Putland also mentioned a new agreement in place with ARC Infrastructure for the clean-up of the Rail reserve in town and around the railway station. He also mentioned the Shire was in discussions with Bunbury Regional Prison for prisoners under supervision to undertake various tasks within the community to make it safer like some fire mitigation clean-up jobs.

**7. CLOSURE OF MEETING**

There being no further business the Chairperson, Cr Walker thanked all for their attendance and declared the meeting closed at 10:40 am.