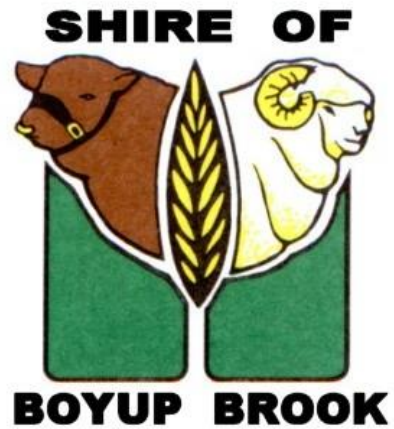


COUNCIL
ATTACHMENTS

16 December 2021



**MINUTES
ORDINARY COUNCIL MEETING**

held on

Thursday 25 November 2021

Commenced at 6.00pm

Shire of Boyup Brook Council Chambers, Boyup Brook

Dale Putland
Chief Executive Officer

TABLE OF CONTENTS

1.	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	3
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED	3
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	3
4.	PUBLIC QUESTION TIME.....	4
5.	PETITIONS/DEPUTATIONS/PRESENTATIONS/REPORTS	4
6.	DISCLOSURE OF INTEREST	4
7.	CONFIRMATION OF MINUTES	4
7.1	Special Council Minutes – 21 October 2021	4
7.2	Special Council Minutes – 27 October 2021	4
7.3	Ordinary Council Minutes – 28 October 2021	4
8.	PRESIDENTIAL COMMUNICATIONS	5
9.	COUNCILLOR QUESTIONS ON NOTICE	5
10.1	MANAGER WORKS AND SERVICES.....	6
10.2	FINANCE	6
10.2.1	List of Accounts paid in October 2021	6
10.2.2	31 October 2021 Statement of Financial Activity	9
10.3	PLANNING.....	12
10.3.1	Land Use - 'Shop' – 63 Abel Street Boyup Brook	12
10.4	CHIEF EXECUTIVE OFFICER	16
10.4.1	Council Meeting Dates for 2022	16
10.4.2	Rylington Park Charter for Adoption	20
11	COMMITTEE MINUTES.....	24
11.1	Audit and Finance Committee Minutes – 21 October 2021	24
11.2	Local Emergency Management Committee Minutes – 3 November 2021.....	24
12	MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	24
13	URGENT BUSINESS BY APPROVAL OF THE PRESIDENT OR A MAJORITY OF	25
COUNCILLORS PRESENT		
13.1	Acquisition of Construction and Maintenance Materials Policy	25
13.2	CoMHAT Action Team Council Representation	28
14	CONFIDENTIAL MATTERS – BEHIND CLOSED DOORS	31
14.1	Australia Day – Annual Awards	31
15	CLOSURE OF MEETING	31

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

We acknowledge and pay our respects to the traditional custodians of the land on which we meet and work.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

PRESENT:	Shire President	Richard Walker
	Deputy Shire President	Helen O'Connell
	Councillor	Sarah Alexander
		Steele Alexander
		Charles Caldwell
		Philippe Kaltenrieder
		Darren E King
		Kevin J Moir arrived at 6.34pm
		Adrian Price

Chief Executive Officer	Dale Putland
Manager Works & Services	Wayne Butler
Executive Assistant	Maria Lane

LEAVE OF ABSENCE: Nil

APOLOGIES: Nil

MEMBERS OF PUBLIC: Harold Wass
Helen Wass

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Harold Wass raised concerns about the Boyup Brook-Cranbrook Road and mentioned there are dead trees overhanging near Rylington Park.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/REPORTS

6. DISCLOSURE OF INTEREST

7. CONFIRMATION OF MINUTES

COUNCIL DECISION

MOVED: Cr Sarah E G Alexander

SECONDED: Cr Helen C O'Connell

That the Council adopts enbloc 7.1, 7.2 and 7.3.

CARRIED BY ENBLOC 8/0

Res 21/11/163

7.1 Special Council Minutes – 21 October 2021

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 7.1

That the minutes of the Special Council Meeting held on Thursday 21 October 2021 be confirmed as an accurate record.

CARRIED BY ENBLOC 8/0

Res 21/11/164

7.2 Special Council Minutes – 27 October 2021

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 7.2

That the minutes of the Special Council Meeting held on Wednesday 27 October 2021 be confirmed as an accurate record.

CARRIED BY ENBLOC 8/0

Res 21/11/165

7.3 Ordinary Council Minutes – 28 October 2021

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 7.3

That the minutes of the Ordinary Council Meeting held on Thursday 28 October 2021 be confirmed as an accurate record.

CARRIED BY ENBLOC 8/0

Res 21/11/166

8. PRESIDENTIAL COMMUNICATIONS

29th October – Attended ECU Bunbury, signing the MOU.

3rd November – Attended LEMC meeting at St John Ambulance.

8th November – Attended Seniors Forum.

10th November – SWDC/WBAC – State Forestry decision.

11th November – Attended Remembrance Day.

12th November – Opening of the Boyup Brook Classic Cars.

18th November – Met with the SWDC, CEO, DSP - Pine Estate Expansion.

19th November – Attended the South West Zone meeting at Dardanup.

23rd November – Met with the Forest Products Commission, Water Corporation, Bushfire X-Ray team – Pine Estate Expansion.

25th November – Met with ECU, Rylington Park Inc, Council and Rylington Park staff at Rylington Park.

9. COUNCILLOR QUESTIONS ON NOTICE

10.1 Manager Works and Services

Nil

10.2 FINANCE

10.2.1 List of Accounts paid in October 2021

Location:	<i>Not applicable</i>
Applicant:	<i>Not applicable</i>
File:	<i>FM/1/002</i>
Disclosure of Officer Interest:	<i>None</i>
Date:	<i>15/11/2021</i>
Author:	<i>Ben Robinson – Finance Manager</i>
Authorising Officer:	<i>Dale Putland – CEO</i>
Attachments:	<i>Yes – List of Accounts Paid in October</i>

SUMMARY

In accordance with the *Local Government (Financial Management) Regulations 1996* the list of accounts paid in October 2021 are presented to Council.

BACKGROUND

This report presents accounts/invoices received for the supply of goods and services, salaries and wages, and the like which were paid during the period 01 to 31 October 2021.

COMMENT

The attached listing represents accounts/invoices the shire paid by cheque or electronic means during the period 01 to 31 October 2021.

CONSULTATION

Nil

STATUTORY OBLIGATIONS

Local Government (Financial Management) Regulations 1996, Regulations 12 and 13 apply and are as follows:

12. *Payments from municipal fund or trust fund*

(1) *A payment October only be made from the municipal fund or the trust fund —*

- (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

13. *Lists of accounts*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
- (a) *the payee's name;*
 - (b) *the amount of the payment;*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
- (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee's name;*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction;*
 - and*
 - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under sub regulation (1) or (2) is to be —*
- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

POLICY IMPLICATIONS

Council's *Authority to Make Payments Policy* has application.

BUDGET/FINANCIAL IMPLICATIONS

Account payments accorded with a detailed 2021-22 Annual Budget

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION & OFFICER RECOMMENDATION – Item 10.2.1

MOVED: Cr Helen C O’Connell

SECONDED: Cr Steele Alexander

That at its November 2021 ordinary meeting Council receive as presented the list of accounts paid in October 2021, totalling \$880,270.62 from Municipal account, \$37,281.15 from Police Licensing account and \$10.74 from Boyup Brook Early Learning Centre account, as represented by:

Municipal Cheques	20533 - 20540	\$ 3371.41
Municipal Electronic Payments	EFT11418 – EFT11541	\$ 676,711.93
Municipal Direct Payments		\$ 200,187.28
Police Licensing Payments		\$ 37,281.15
BBELC Payments		\$ 10.74

CARRIED 8/0

Res 21/11/167

10.2.2 31 October 2021 Statement of Financial Activity

Location:	<i>Not applicable</i>
Applicant:	<i>Not applicable</i>
File:	<i>FM/10/003</i>
Disclosure of Officer Interest:	<i>None</i>
Date:	<i>11 November 2021</i>
Authors:	<i>D Long – Finance Consultant</i>
Authorizing Officer:	<i>Dale Putland – Chief Executive Officer</i>
Attachments:	<i>Yes</i>

SUMMARY

The Monthly Financial Report for 31 October 2021 is presented for Council's consideration.

BACKGROUND

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 require local governments to prepare monthly reports containing the information that is prescribed.

The Regulations require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income, and materials variances can be commented on.

COMMENT

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- (a) Statement of Comprehensive Income by Function/Program;
- (b) Statement of Comprehensive Income by Nature/Type;
- (c) Statement of Financial Activity;
- (d) Summary of Net Current Asset Position;
- (e) Statement of Explanation of Material Variances;
- (f) Statement of Financial Position;
- (g) Statement of Cash Flows;
- (h) Detailed Operating and Non-Operating Schedules;
- (i) Statement of Cash Back Reserves; and
- (j) Loan Borrowings Statement.

At its budget meeting, Council adopted a material variance threshold of \$10,000 or 10%. For interpretation purposes, this means any variance at Function/Program level that is greater than 10% and exceeds \$10,000 in value is reported on and commentary is provided to explain the YTD budget estimate to YTD actual variance. The material variance is shown on the Statement of Financial Activity, in accordance with the *Local Government (Financial Management) Regulations 1996*.

The material variance commentary is now provided in a separate statement, called the Statement of Explanation of Material Variances. This statement categorises the variance commentary according to reporting Functions/Programs and groups the variances by Operating Revenue, Operating Expenditure, Non-Operating/Capital Revenue, and Capital Expenditure.

The Statement of Financial Activity as at 31 October shows a closing surplus of \$4,492,744.

CONSULTATION – Nil

STATUTORY OBLIGATIONS

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996:

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
 - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

POLICY IMPLICATIONS – Nil

BUDGET/FINANCIAL IMPLICATIONS

As presented in the attached reports.

STRATEGIC IMPLICATIONS – Nil

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION & OFFICER RECOMMENDATION – Item 10.2.2

MOVED: Cr Darren E King

SECONDED: Cr Adrian Price

That Council receive the Monthly Financial Report for 31 October 2021, as presented.

CARRIED 8/0

Res 21/11/168

10.3 PLANNING

10.3.1 Land Use - 'Shop' – 63 Abel Street Boyup Brook

Location:	63 Abel Street, Boyup Brook.
Applicant:	T Hird
File:	A10826
Disclosure of Officer Interest:	Nil
Date:	25 November 2021
Author:	A. Nicoll, Town Planner
Authorizing Officer:	Dale Putland, Chief Executive Officer
Attachments:	Nil

SUMMARY

The Shire received an application to change the use of the building at 63 Abel Street from 'Office' to 'Shop'.

In accordance with the Shire's *Local Planning Scheme No.2*, a 'Shop' may-be considered for approval at the subject property, which is zoned 'Commercial'.

It is recommended that the Council approve the use of the building at 63 Abel Street for the purpose of a 'Shop'.

BACKGROUND

The Shire of Boyup Brook received an application to use the building at 63 Abel Street as a 'Shop'.

The landholder proposes to sell 'hair products', 'hair accessories' and electrical items such as hairdryers.

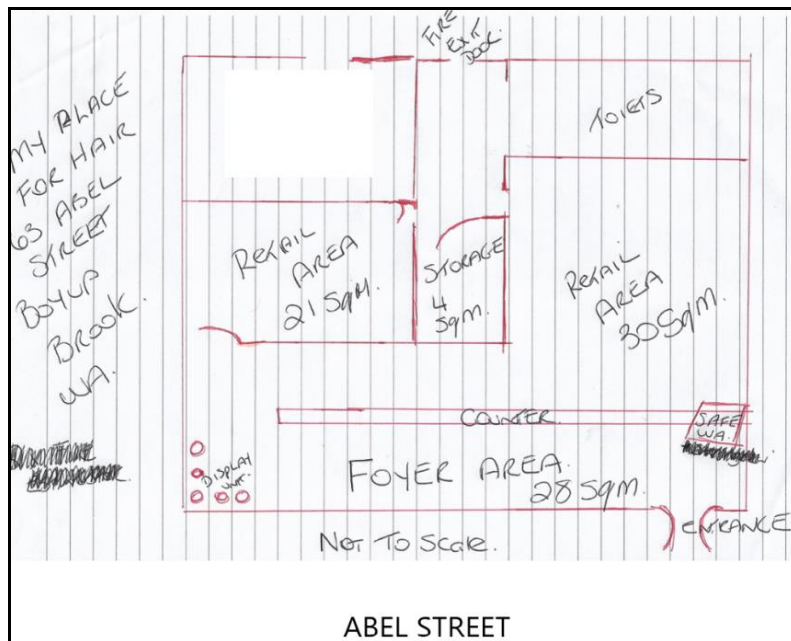
The subject building is currently vacant and was previously used as an 'Office' - Commonwealth Bank.

COMMENT

In accordance with the Shire's *Local Planning Scheme No.2*, the subject property (63 Abel Street) is zoned 'Commercial'. A 'Shop' is a 'permitted' use in the 'Commercial' zone. Sufficient car parking area (i.e. min 4 car parking spaces) is available at the rear of the subject property. Car parking is also available on Abel Street, directly adjacent to the subject building.



The following figure shows the intended floor plan layout, which includes a retail area of approximately 305m².



Signage is proposed to be developed inside of the front windows of the building.

Trading hours are proposed on the following days and times:

Sunday	12pm-5pm
Monday	9am-6pm
Tuesday	9am-5pm
Wednesday	9am-3pm

Shops in Boyup are restricted from operating on Sundays and Public Holidays. Hence the applicant has applied to the Department of Mines, Industry Regulation and Safety for a 'small retail shop certificate', in-order to legally operate on a Sunday.

The proposal complies with the Scheme's intent for the 'Commercial' zone, which is to ensure that the Town Centre continues to function effectively as the location of the District's commercial and civic activity, that the uses approved therein will be compatible with the objectives and function, and with enhancement of the Centre's activity, appearance and movement systems.

STATUTORY OBLIGATIONS

In accordance with the Shire's Local Planning Scheme No.2, *"shop" means premises used to sell goods by retail, hire goods, or provide services of a personal nature (including a hairdresser and beauty therapist) but does not include a showroom or fast food outlet.*

In accordance with the Shire's *Local Planning Scheme No.2*, one (1) car parking space should be provided for every 25m² of retail floor area.

POLICY IMPLICATIONS

There are no Policy implications relating to the proposed use.

CONSULTATION

N/A

BUDGET/FINANCIAL IMPLICATIONS

There are no financial implications relating to this item.

VOTING REQUIREMENTS

Simple majority

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 10.3.1

MOVED: Cr Steele Alexander

SECONDED: Cr Sarah E G Alexander

That Council

Grants development approval for 63 Abel Street, Boyup Brook, for the purpose of a Shop, subject to the following notice:

Planning and Development Act 2005

Shire of Boyup Brook

NOTICE OF DETERMINATION ON APPLICATION FOR DEVELOPMENT APPROVAL

Location: 63 Abel Street, Boyup Brook.

Description of proposed development:

Shop

The application for development is approved subject to the following conditions.

Conditions:

- 1) Vehicular parking and access areas shall be maintained, to the satisfaction of the Shire of Boyup Brook.
- 2) No goods or materials shall be stored, either temporarily or permanently, in the parking areas or in access driveways, unless otherwise agreed in writing by the Shire of Boyup Brook.

Date of determination: 25 November 2021

Note 1

If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2

Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

Note 3

If an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

CARRIED 8/0

Res 21/11/169

Cr Kevin Moir arrived in the Chambers at 6.34pm.

10.4 CHIEF EXECUTIVE OFFICER

10.4.1 Council Meeting Dates for 2022

Location:	<i>N/A</i>
Applicant:	<i>Nil</i>
Disclosure of Officer Interest:	<i>Nil</i>
Date:	<i>12 November 2021</i>
Author:	<i>Maria Lane – Executive Assistant</i>
Authorizing Officer:	<i>Dale Putland – Chief Executive Officer</i>
Attachments:	<i>Nil</i>

SUMMARY

The purpose of the report is for Council to set the Council meeting dates and times for the 2022 calendar year.

BACKGROUND

The Local Government Act 1995 requires a local government, at least once a year, to give local public notice of the dates, times and places at which Ordinary meetings of Council are held within the next 12 months.

All Committee and Council meetings are currently held in the Council Chambers at the Shire of Boyup Brook Administration Building at 55 Abel Street Boyup Brook.

COMMENT

There are several options that Council can consider when deciding Council meeting dates and times for 2022. These include what day; what time; whether Council has briefings; the frequency of meetings; and which week of the month.

In setting times for meetings, consideration should be given to:

- Impact for Councillors – The majority of Shire of Boyup Brook Councillors work full time and have family responsibilities. They attend to Council obligations in addition to these roles. Councillors' duties are not limited to Council meetings and in many cases additional weeknights and weekends are occupied with Council obligations.
One of the principle roles of a Councillor is to participate in the decision-making process at Council meetings. Maximum Councillor attendance is important for rigorous debate and decision-making. Council's primary consideration in setting meeting times should be the availability of Councillors and the optimal time to ensure effective decision making.
- Public Attendance – meeting times of Council are after hours and should be optimised for all the community. It is considered that any one meeting time will not suit all sections of the community.

- Impact for Senior Staff – longer meetings, if started later will extend later into the evening. This may have impacts on Councillors and rostering of staff who attend meetings and potential Occupational Health and Safety impacts if meetings extend into the later part of the evening.
Councillors should consider the suitability of meetings that extend into the later part of the evenings, and how this impacts on them, members of the public and staff, and whether good decision making can still occur later in the night.

Options and Implications

- Day: Monday; Tuesday; Wednesday; Thursday; Friday
Council currently meets on a Thursday. Most local government meetings are on a Tuesday, Wednesday or Thursday.
- Start Times: Between the hours of 8.30am and 7pm
Council currently meets at 6pm. The surrounding local governments meet sometime between 3pm and 7pm.
- Agenda Briefings: yes or no; opened or closed; 1 week before Council or 2 days before.
Council currently has an agenda briefing 1 week before the Council meeting which is open to the public.

Council currently has one Council meeting a month. The majority of Country local governments meet once per month.
- Cycle: 1st Week, 2nd Week, 3rd Week, 4th Week, last week.
The 4th week is slightly more favoured than the 3rd week for local governments.
- Consideration also needs to be given to Council committees.

If Council meetings were the last Thursday of the month, with an agenda briefing session, the Thursday before the Council meeting, dates for 2022 would be:

	Council	Briefing
February	24 th	17 th
March	31 st	24 th
April	28 th	21 st
May	26 th	19 th
June	30 th	23 rd
July	28 th	21 st
August	25 th	18 th
September	29 th	22 nd
October	27 th	20 th
November	24 th	17 th
December	29 th	22 nd

Council has historically not had a January meeting, and has brought forward the December meeting to a week or more before Christmas. It is suggested that the December meeting would be on Thursday 15th December with the briefing to be held on the 8th.

Council may want to consider the amount of time between the December 2021 meeting, which is to be held Thursday December 15th, and the February meeting (assuming no January meeting) which is to be Thursday 24^h February. An option for Council is to have the February meeting earlier in the month. The suggested date is Thursday 10th February, with the briefing held on Thursday 3rd February. The March meeting would be held as per normal.

It is recommended

- That Council meets on the last Thursday of the Month
- That Council meetings commence at 6pm
- That Council has an open agenda briefing session on the Thursday before the Council meeting commencing at 6pm.
- That Council has closed strategic forums on the same Thursday as the Council briefings commencing at a time convenient to Council.

That the changes commence February 2022.

CONSULTATION

Surrounding Local Governments

Local Government	When	Time
Shire of Collie	Every 3rd Thursday	7pm
Shire of Bridgetown - Greenbushes	Last Thursday of the month	5.30pm
Shire of Kojonup	3rd Tuesday of the month	3pm
Shire of West Arthur	3rd Tuesday of the month	6pm
Shire of Donnybrook - Balingup	4th Wednesday of the month	5pm
Shire of Nannup	4th Thursday of the month	5.30pm
Shire of Cranbrook	3rd Wednesday of the Month	3pm
Shire of Manjimup	Every 3rd Thursday	5.30pm

STATUTORY OBLIGATIONS

Section 5.25(1)(g) of the Local Government Act 1995 provides for the giving of public notices of the date and agenda for Council; or Committee meetings.

Regulation 12(1) of the Local Government (Administration) Regulations 1996 provides: -

- (1) At least once each year a local government is to give local public notice of the dates on which and time and place at which –
 - a. (a) The ordinary council meetings; and
 - b. The committee meetings that are required under the Act to be open to member of the public or that are proposed to be open to the members of the public, are to be held in the next 12 months.

In accordance with section 5.25(1)(g) of the Local Government Act 1995 and regulation 12 of the Local Government (Administration) Regulation 1996, Council is required to endorse

the proposed meeting dates and give local public notice of the purpose, date and time of Committee and Council meeting to be held over the following 12 month period.

In accordance with Regulations 12 of the Local Government (Administration) Regulations 1996 an advertisement will be placed in the local community paper. In addition, this advertisement will be placed on the Shire's website and on the Shire's notice boards.

POLICY IMPLICATIONS - Nil

BUDGET /FINANCIAL IMPLICATIONS

Advertising Costs of approximately \$500

STRATEGIC IMPLICATIONS - Nil

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION & OFFICER RECOMMENDATION – Item 10.4.1

MOVED: Cr Helen C O'Connell

SECONDED: Cr Adrian Price

1. That Council meetings are held on a Thursday commencing at 6pm on the following dates:

10th February 2022

31st March 2022

28th April 2022

26th May 2022

30th June 2022

28th July 2022

25th August 2022

29th September 2022

27th October 2022

24th November 2022

15th December 2022

2. That open Agenda briefings be held 1 week before Council meetings on a Thursday commencing at 6pm.
3. That Closed strategic forums be on the same Thursday as the Agenda briefings commencing at a time convenient to Council.

CARRIED 9/0

Res 21/11/170

Note: The reason for changing the February meeting forward is to reduce the time between the last meeting of 2021 and the first meeting of 2022.

10.4.2 Rylington Park Charter for Adoption

Location:	Rylington Park
Applicant:	Not applicable
File:	LS/62/009
Disclosure of Interest:	Nil
Date:	16 March 2020
Author:	Dale Putland – Chief Executive Officer
Authorizing Officer:	Dale Putland– Chief Executive Officer
Attachments:	Attachment 1: Rylington Park Charter

PURPOSE

Council to consider adopting the Charter for Rylington Park and establish a Rylington Park Council Committee to assist the CEO to oversee the Rylington Park operations and future transition to new management arrangements.

BACKGROUND

When the Rylington Park Management Committee Inc relinquished the Rylington Park assets to the Shire of Boyup Brook, the Shire agreed to 15 conditions. One of these conditions was to develop a Charter for Rylington Park on the wishes of Eric Farleigh with submissions from the community. This Charter was to be approved by the Rylington Park / Shire Committee.

At the Ordinary Council Meeting on the August 26th, 2021, Council resolved to commence preparation of a charter using the submissions made in January 2020 and consult further with the community and the Rylington Park Management Committee Inc to ensure that the Charter accorded with Mr Farleigh's wishes.

The draft charter was developed in consultation with the Rylington Park Management Committee Inc. and was advertised for public comment on the Shire website, Facebook page and via the Shire newsletter.

COMMENT

No submissions were received by the Shire objecting to the Charter. However, one submission requested that the amount of money that might be distributed by Rylington Park for community projects be capped at a set amount. The author stating the following *"I feel maybe a limit of 25% the final profit after all taxes, expenses, etc. may be a fair amount"*. It is recommended that a limit is not set in the Charter and that the amount to be allocated be determined on an annual basis.

Verbal comments to Councillors and Shire staff suggest that the charter has broad support and is viewed favourably by the community. Additionally, the draft charter was used as a basis for an MOU between the Shire and Edith Cowan University which was signed on 29th October 2021.

It is recommended that Council adopt the charter to guide future uses and management arrangements for Rylington Park.

It is further recommended that Council establish a formal Committee of Council to assist the CEO to oversee the Rylington Park operations and future transition to new management arrangements. This will assist the CEO in ensuring that farming operations are being managed effectively and efficiently, assist in developing a long-term financial plan for Rylington Park and provide Council with a reference group to guide transition to new management arrangements.

CONSULTATION

Shire Councillors
Rylington Park Management Committee Incorporated (RPMCI) Committee members
Edith Cowan University
Shire of Boyup Brook community

STATUTORY ENVIRONMENT

Local Government Act 1995 - Sections 5.8 to 5.10

5.8. *Establishment of committees*

A local government may establish committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.*

** Absolute majority required.*

5.9. *Committees, types of*

(1) In this section —

other person means a person who is not a council member or an employee.

(2) A committee is to comprise —

- (a) council members only; or*
- (b) council members and employees; or*
- (c) council members, employees and other persons; or*
- (d) council members and other persons; or*
- (e) employees and other persons; or*
- (f) other persons only.*

5.10. *Committee members, appointment of*

(1) A committee is to have as its members —

- (a) persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b)); and*
- (b) persons who are appointed to be members of the committee under subsection (4) or (5).*

** Absolute majority required.*

(2) *At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1)(a) to at least one of those committees as the local government decides.*

(3) *Section 52 of the Interpretation Act 1984 applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the council.*

(4) *If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.*

(5) *If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish —*

(a) *to be a member of the committee; or*

(b) *that a representative of the CEO be a member of the committee,*

the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee.

[Section 5.10 amended: No. 16 of 2019 s. 18.]

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

It is recommended that the Shire develop a future management strategy and long term financial plan for Rylington Park Institute to ensure that sufficient funds are invested into the farm for its continued use as a high value training and research establishment.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Absolute Majority required: Yes.

Economic Implications

Establishment of the Rylington Park Institute as centre for research with a Western Australian based university will likely lead to increased economic opportunities for farmers and associated industries in the Boyup Brook Shire.

Social Implications

Nil

Environmental Implications

Nil

MOVED INTO COMMITTEE

MOVED: Cr Helen C O'Connell

SECONDED: Cr Sarah E G Alexander

That the Council move into a committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1.1 to allow members free discussion on the matter.

CARRIED 9/0

Res 21/11/171

MOVED OUT OF COMMITTEE

MOVED: Cr Darren E King

SECONDED: Cr Philippe Kaltenrieder

That the Council moves out of committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1.

CARRIED 9/0

Res 21/11/172

OFFICER RECOMMENDATION - ITEM 10.4.2

That Council resolve to:

1. Adopt the Charter of Rylington Park Institute for Agricultural Training and Research.
2. Establish the Rylington Park Committee and appoint interested Councillors to the Committee.
3. Appoint Councillors,, and to the Rylington Park Committee.

AMENDEMENT – ITEM 10.4.2

MOVED: Cr Steele Alexander

SECONDED: Cr Darren King

That point 1. "Adopt the Charter of Rylington Park Institute for Agricultural Training and Research " be dealt with as a separate item.

CARRIED 9/0

Res 21/11/173

MOTION

MOVED: Cr Kevin Moir

SECONDED: Cr Darren King

Adopt the Charter of Rylington Park Institute for Agricultural Training and Research with a minor change, remove the wording "*Provide a financial contribution to community based projects from profits resulting from the operation of the Rylington Park facility*" and replace with "*Contribute to community based projects and activities*".

MOTION

MOVED: Cr Helen C O'Connell

SECONDED: Cr Darren King

- Establish the Rylington Park Committee and appoint interested Councillors to the Committee.
- Appoint Cr Darren King, Cr Charles Caldwell, Cr Kevin Moir, Cr Helen C O'Connell and Cr Richard Walker to the Rylington Park Committee.

CARRIED 9/0

Res 21/11/174

11 COMMITTEE MINUTES

11.1 Audit and Finance Committee Minutes – 21 October 2021

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 11.1

MOVED: Cr Steele Alexander

SECONDED: Cr S E G Alexander

That the unconfirmed minutes of the Audit and Finance Committee Meeting held on Thursday 21 October 2021 be received.

CARRIED 9/0

Res 21/11/175

11.2 Local Emergency Management Committee Minutes – 3 November 2021

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 11.2

MOVED: Cr S E G Alexander

SECONDED: Cr Helen C O'Connell

That the unconfirmed minutes of the Local Emergency Management Committee held on Wednesday 3 November 2021 be received.

CARRIED 9/0

Res 21/11/176

12 MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13 URGENT BUSINESS BY APPROVAL OF THE PRESIDENT OR A MAJORITY OF COUNCILLORS PRESENT

13.1 Acquisition of Construction and Maintenance Materials Policy
--

Location:	Shire Boyup Brook
Applicant:	N/A
File:	Policy
Disclosure of Officer Interest:	None
Date:	28 October 2021
Author:	Wayne Butler (Manager Works and Services)
Authorizing Officer:	Dale Putland (Chief Executive Officer)
Attachments:	Yes: Proposed Acquisition of Road Building Materials Policy

SUMMARY

Council is requested to consider and adopt a new Works policy as follows:

- *W.16 Acquisition of Construction and Maintenance Materials*

Policy W.16 is proposed to ensure that the Shire of Boyup Brook provides fair and equitable compensation to all landowners for the acquisition of road building materials and to formalize a procedure that has been in place for many years.

BACKGROUND

The Shire is experiencing some challenges in securing adequate gravel road building supplies from its own sources for the annual road construction and maintenance programs; this policy is a binding agreement that gives landowners confidence to work with the Shire for a mutual benefit.

COMMENT

Policy W.16 has been created so when sourcing materials for construction and maintenance purposes from private land the shire will do so in consultation with the landowner or his/her authorised representative as per Schedule 3.2 of the Local Government Act 1995.

CONSULTATION

Chief Executive Officer

Deputy Chief Executive Officer

Manager Works and Services

STATUTORY OBLIGATIONS

The Local Government Act prescribes that the role of Council includes:

A. Section 3.27 of the Local Government Act 1995 states:

Particular things a Local Government can do on land that is not Local Government Property-

- 1. A Local Government may, in performing its general functions, do any of the things prescribed in Schedule 3.2 even though the land in which it is done is not Local Government property and Local Government does not have consent to do it;*
- 2. Schedule 3.2 may be amended by Regulation; and*
- 3. If Schedule 3.2 expressly states that this subsection applies, subsection (1) does not authorise anything to be done on land that is being used as a site or curtilage of a building or has been developed in any other way or is cultivated.*

B. Schedule 3.2 of the Local Government Act 1995 states:

Take from land any native growing or dead timber, earth, stone, sand or gravel that, in its opinion, the Local Government requires for making or repairing a thoroughfare, bridge, culvert, fence or gate.

C. Schedule 3.6 of the Local Government Act 1995 states:

The Local Government may] Deposit and leave on land adjoining the thoroughfare any timber, earth, stone, sand, gravel and other material that persons engaged in making or repairing a thoroughfare, bridge, culvert, fence or gate do not, in the Local Government's opinion, require.

D. Schedule 3.22 of the Local Government Act 1995 stipulates that an owner or occupier of land is to be compensated by the Local Government for any damages sustained through the performance of its functions under this Act.

POLICY IMPLICATIONS

This item impacts no other policies.

BUDGET/FINANCIAL IMPLICATIONS

Landowners will be compensated for road building materials extracted from there land as listed in the prevalent Shire of Boyup Brook fee and charges listing. Costs will be included as part of the road construction or maintenance project budget.

STRATEGIC IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple majority

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 13.1

MOVED: Cr Kevin Moir

SECONDED: Cr Charles Caldwell

That Council adopt the new *Acquisition of Construction and Maintenance Materials* Policy W.16, as presented.

CARRIED 9/0

Res 21/11/177

13.2 CoMHAT Action Team Council Representation

Location:	<i>N/A</i>
Applicant:	<i>N/A</i>
Disclosure of Officer Interest:	<i>None</i>
Author:	<i>Maria Lane – Executive Assistant</i>
Authorizing Officer:	<i>Dale Putland - Chief Executive Officer</i>
Attachments:	<i>Nil</i>

SUMMARY

The purpose of this report is for Council to consider the nomination of a Council member to represent the Shire on the CoMHAT Action Team. The team meet on a bi-monthly basis at 1330h at the Country Women's Association Hall on Forrest St, Boyup Brook.

BACKGROUND

In 2016, the Public Health Act 2016 was introduced to provide a modern more flexible and risk-based approach to public health regulation. Part 2, division 2 stipulates that a local government must initiate, support and manage public health planning for its district. The Shire can achieve this by partnering with key agencies and community groups who are already working to influence the health and wellbeing of the local community.

CoMHAT have been working with the Mental Health Commission and South West Community Alcohol & Drug Service to create a Community Wellbeing Plan.

CONSULTATION

CoMHAT

STATUTORY OBLIGATIONS

Public Health Act, 2016

Section 5.2 of the *Local Government Act 1995* (the Act), has application as follows:

5.2. Administration of local governments

The council of a local government is to ensure that there is an appropriate structure for administering the local government.

Further, s.5.10.(1) and (4) of the Act have application, as follows:

5.10. Committee members, appointment of

- (1) A committee is to have as its members —
 - (a) persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b)); and
 - (b) persons who are appointed to be members of the committee under subsection (4) or (5).

** Absolute majority required.*

- (4) If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.

Finally, s.5.11A.(1) and (2) of the Act also have application, as follows:

5.11A. Deputy committee members

- (1) The local government may appoint* a person to be a deputy of a member of a committee and may terminate such an appointment* at any time.

** Absolute majority required.*

- (2) A person who is appointed as a deputy of a member of a committee is to be —
 - (a) if the member of the committee is a council member — a council member; or

POLICY IMPLICATIONS

Nil

BUDGET/FINANCIAL IMPLICATIONS

Councillor and/or Administration staff's time to attend the meetings.

STRATEGIC IMPLICATIONS

Relevant excerpt from the Adopted Boyup Brook Strategic Community Plan 2021 - 2031.

1

Support a healthy, active, vibrant community

- 1.1 Facilitate access to health facilities, services and programs to achieve good general and mental health wellbeing in the community
- 1.2 Provide access to community, sport and recreation facilities
- 1.3 Facilitate access to sport and recreation services and programs
- 1.4 Promote community participation, interactions and connections
- 1.5 Retain and grow population

SUSTAINABILITY IMPLICATIONS

- **Environmental**
There are no known significant environmental issues.
- **Economic**
There are no known significant economic issues.
- **Social**
There are no known significant social issues.

VOTING REQUIREMENTS

Simple majority

COUNCIL DECISION & OFFICER RECOMMENDATION – Item 13.2

MOVED: Cr Darren King

SECONDED: Cr Helen C O’Connell

That Council nominate Cr Adrian Price as a Council representative and Cr Darren E King as a proxy to be on the CoMHAT Action Team.

CARRIED 9/0

Res 21/11/178

14 CONFIDENTIAL MATTERS – BEHIND CLOSED DOORS

14.1 Australia Day – Annual Awards

(confidential matter was dealt with behind closed doors)

15 CLOSURE OF MEETING

There being no further business the Shire President, Cr Walker thanked all for attending and declared the meeting closed at 8.00pm.



Attachment 10.2.1 Shire of Boyup Brook

Payments 01/11/2021 - 30/11/2021
(GST Inclusive Accordingly)

Chq/EFT	Date	Name	Description	Amount
20541	05/11/2021	Charles Angus Dominic Caldwell	Refund Council Election Nomination Fee	-80.00
20542	05/11/2021	Lachlan Chilwell	Refund Council Election Nomination Fee	-80.00
20543	05/11/2021	Neil Stuart Derrick	Refund Council Election Nomination Fee	-80.00
TOTAL MUNI CHEQUES to 30 November 2021				-240.00



Chq/EFT	Date	Name	Description	Amount
EFT11542	05/11/2021	A & L Printers	Fire Break Order Books 2021-2022	-1,026.00
EFT11543	05/11/2021	Ampol Petroleum Distributors Pty Ltd (previously Caltex Energy WA)	Fuel Oct2021	-12,001.79
EFT11544	05/11/2021	Aquatic Services WA Pty Ltd	LRCI Swimming Pool Upgrades - Commission Chemical Controller	-1,100.00
EFT11545	05/11/2021	Argos Fire Safety Pty Ltd	VBFB Safety Equipment	-8,250.00
EFT11546	05/11/2021	Australia Post	Postage Oct2021	-464.43
EFT11547	05/11/2021	Australian Services Union	Payroll Deductions	-51.80
EFT11548	05/11/2021	BBG Plumbing	Depot Office - Disconnect Taps	-140.80
EFT11548	05/11/2021	BBG Plumbing	Flax Mill Caravan Park - Install Heat Pump Ensuite 5-6	-3,625.60
EFT11549	05/11/2021	BP Medical	Medical Supplies	-483.13
EFT11550	05/11/2021	Benara Nurseries	Town Streetscaping - Trees	-296.34
EFT11551	05/11/2021	BizLinQ Technology Pty Ltd	MS Office 365 ProPlus and Project Plan Subscription 21/10/2021 - 20/11/2021	-652.34
EFT11552	05/11/2021	Black Box Control Pty Ltd	Monthly Grader Tracking Service Nov2021	-115.50
EFT11553	05/11/2021	Blackwoods (Also Refer Protector Alsaf)	Depot PPE	-322.23
EFT11554	05/11/2021	Boyup Brook District High School	Graduation Donations - Shire President's Award and Rylington Park	-250.00
EFT11555	05/11/2021	Boyup Brook Family Playgroup Inc	Rylington Park Donation 2021-22	-1,000.00
EFT11556	05/11/2021	Boyup Brook Tourism Association Inc.	Citizenship Ceremony Gifts	-69.00
EFT11556	05/11/2021	Boyup Brook Tourism Association Inc.	Tourist Centre - Shire Contribution to Electricity 13/08/2021-11/10/2021	-234.19
EFT11557	05/11/2021	Boyup Brook Tyre Service	P200 Ford Ranger Duel Cab - Parts	-200.00
EFT11557	05/11/2021	Boyup Brook Tyre Service	P224 John Deere 622G Grader - Repairs	-164.49
EFT11557	05/11/2021	Boyup Brook Tyre Service	P202 Isuzu 4T Crane/Hiab Truck - Parts	-375.00
EFT11557	05/11/2021	Boyup Brook Tyre Service	P196 Komatsu 555 Grader - Parts	-700.00
EFT11558	05/11/2021	Bridgetown Carpets & Floorcoverings	LRCI Swimming Pool Upgrades - Vinyl Flooring	-28,178.00
EFT11559	05/11/2021	Commander	Commander System Monthly Rental 20/11/2021 - 19/12/2021	-225.96
EFT11560	05/11/2021	Department of Fire & Emergency Services	ESL on Shire Properties 2021-22	-3,279.91
EFT11561	05/11/2021	DSAK Pty Ltd (Manjimup and Bridgetown Retravision)	VBFB Vehicles - Toolboxes for Storage	-301.46
EFT11562	05/11/2021	EcoPrint Supplies	Medical Centre - Toner	-433.40
EFT11563	05/11/2021	Eric Muncey	Refund Council Election Nomination Fee	-80.00
EFT11564	05/11/2021	Focus Networks	IT Health Check 2021- Balance Payment	-3,135.00
EFT11565	05/11/2021	G&M Detergents	Town Hall - Cleaning Supplies	-198.00
EFT11566	05/11/2021	Hales Electrical	Flax Mill Caravan Park - Connect Heat Pump Ensuite 5-6	-539.00
EFT11566	05/11/2021	Hales Electrical	Flax Mill Caravan Park - Investigate Ablutions Fault	-275.00
EFT11567	05/11/2021	Harcourts Bridgetown (ttff W W Unit Trust T/as)	32 and 34 Bridge St - Deposit for Offer and Acceptance	-2,000.00
EFT11568	05/11/2021	Haycom Technology	Medical Centre IT Consulting Fees Oct2021	-1,464.10
EFT11569	05/11/2021	Helen Christine O'Connell	Refund Council Election Nomination Fee	-80.00
EFT11570	05/11/2021	Instant Sea Containers Pty Ltd	Depot - Sea Container	-4,895.00
EFT11571	05/11/2021	Landgate	Mining Tenements Sep2021	-41.30
EFT11572	05/11/2021	Metal Artwork Creations	Desk Name Plaque - Cr Caldwell	-55.00
EFT11573	05/11/2021	Moore Australia (WA) Pty Ltd (formerly Moore Stephens WA)	WALGA Tax Webinar 29/10/2021 - Payroll Officer	-253.00
EFT11574	05/11/2021	Nara Training and Assessing Pty Ltd	White Card Training - Depot Staff	-200.00
EFT11575	05/11/2021	Neverfail Springwater Limited	Council Chambers - Water	-203.80
EFT11575	05/11/2021	Neverfail Springwater Limited	Medical Centre - Water	-104.40
EFT11576	05/11/2021	O'Connell, SJ & HC	LRCI Flax Mill Upgrades - Scrutching Room Recladding First Payment	-30,000.00
EFT11577	05/11/2021	Old Dog Dirt & Diesel	P225 Isuzu Giga Prime Mover - Repairs	-829.00
EFT11578	05/11/2021	Philippe Kaltenrieder	Refund Council Election Nomination Fee	-80.00
EFT11579	05/11/2021	Phoenix Petroleum	Rylington Park - Fuel Oct2021	-2,951.26
EFT11580	05/11/2021	RICOH Business Centre (Dodima Pty Ltd)	Admin Toner	-362.00
EFT11581	05/11/2021	Rae Jannine Douglas	Reimburse HR Management Cert IV 50%	-490.00
EFT11582	05/11/2021	Raymond Sciano	Reimburse P202 Isuzu Tip Truck Diesel Purchase	-120.00
EFT11583	05/11/2021	Richard Firth Walker	Refund Council Election Nomination Fee	-80.00
EFT11584	05/11/2021	SOS Office Equipment	Photocopier Billing Oct2021 including Community Newsletters	-1,489.59
EFT11585	05/11/2021	Sarah Elizabeth Grace Alexander	Refund Council Election Nomination Fee	-80.00
EFT11586	05/11/2021	St Mary's Parents and Friends Association	Sandakan Service Catering	-2,250.00
EFT11587	05/11/2021	Stephen & Yvonne Dent	3 Reid PI MWS House - Water Usage 20/05/2021-03/08/2021	-29.28
EFT11588	05/11/2021	Surplus Parts Co	Road Work Signs	-1,980.00
EFT11589	05/11/2021	Synergy (Electricity Generation and Retail Corporation t/as)	Electricity Across Shire Facilities to 28/10/2021	-12,519.95
EFT11590	05/11/2021	Taylor Burrell Barnett (Taylor & Burrell Unit Trust	Draft Local Planning Strategy Preparation Sep2021	-1,442.10
EFT11591	05/11/2021	Telstra Corporation Limited	Telephone Across Shire Facilities to 01/11/2021	-1,022.33
EFT11592	05/11/2021	The Dog Tidy Company (Animal Care Equipment & Service Australia Pty Ltd)	Animal Hygiene Supplies	-388.65
EFT11593	05/11/2021	Top Marks IT Solutions	Rylington Park - Internet Security Renewal	-41.97
EFT11594	05/11/2021	Treehouse Coffee Lounge (Webb & Troeger)	Catering Oct2021	-289.50
EFT11595	05/11/2021	Trophies West	Honour Board Name Plaques	-82.60
EFT11596	05/11/2021	Vasse Weed & Pest Control (Warren Pest Control)	Dinninup Showgrounds - Treat Active Termites	-370.00
EFT11597	05/11/2021	WALGA	Elected Members Induction Program for CEO	-240.00
EFT11598	05/11/2021	WR White & Son	Rylington Park - Ram Purchases x 3	-2,970.00
EFT11599	05/11/2021	Wal's Welding, Fabrication and Repairs	VBFB Fast Fill Trailers - Parts	-770.00
EFT11599	05/11/2021	Wal's Welding, Fabrication and Repairs	Workshop Consumables	-174.68
EFT11600	05/11/2021	WeatherSafe WA	Refund Fees for Cancelled Building Application	-235.38
EFT11601	05/11/2021	Westcoast Livestock Pty Ltd	Rylington Park - Ram Purchases x 10	-19,030.00
EFT11602	05/11/2021	Winc Australia Pty Limited	Admin Stationery	-100.48
EFT11603	05/11/2021	Youanme	Medical Centre - Staff Farewell Gift	-18.50
EFT11603	05/11/2021	Youanme	Depot PPE	-98.85
EFT11604	05/11/2021	activ8me (Australian Private Networks Pty Ltd)	GP House and Rylington Park Internet and Phone Oct-Nov2021	-214.16
EFT11605	22/11/2021	Pivotel	GPS Tracking Service - Grader and Transfer Station Nov2021	-65.00
EFT11606	22/11/2021	ABCO Products Pty Ltd	Various Shire Buildings - Cleaning Supplies	-2,315.05
EFT11607	22/11/2021	AFGR1 Equipment Australia Pty Ltd	P226 Ammann AP240 Multityre Roller - Parts	-45.98
EFT11607	22/11/2021	AFGR1 Equipment Australia Pty Ltd	Gardens - Expendable Tools	-83.56
EFT11608	22/11/2021	AT Plumbing & Gas	Tennis Complex - Repair Damaged Septic Pipe	-558.13
EFT11609	22/11/2021	Amity Signs	Traffic and Road Signage	-5,069.90
EFT11610	22/11/2021	Ampol Petroleum Distributors Pty Ltd (previously Caltex Energy WA)	Fuel Nov2021	-2,602.28
EFT11611	22/11/2021	Aquatic Services WA Pty Ltd	Swimming Pool - Chemicals	-3,089.90
EFT11612	22/11/2021	Australian Services Union	Payroll Deductions	-51.80
EFT11613	22/11/2021	BBG Plumbing	Flax Mill Caravan Park - Disconnect Overflow Ablution Block	-121.00
EFT11614	22/11/2021	BOC Limited	Gas Cylinder Rental Oct2021	-62.14
EFT11615	22/11/2021	BP Medical	Medical Supplies	-326.70



Chq/EFT	Date	Name	Description	Amount
EFT11616	22/11/2021	Barrett & Sons Pty Ltd (The Trustee for Barrett Building Trust)	LRCI Flax Mill Caravan Park Upgrades - Camp Kitchen	-4,600.00
EFT11617	22/11/2021	Blackwood Basin Group Inc	Community Grant Funding 2021/22 - Perup Flora and Fauna App	-2,750.00
EFT11618	22/11/2021	Blackwood Plant Hire	Grave Site Preparation	-1,485.00
EFT11619	22/11/2021	Blackwoods (Also Refer Protector Alsaf)	Depot PPE	-141.37
EFT11620	22/11/2021	Boyup Brook Co - Operative	Rylington Park - Purchases Oct2021	-1,613.40
EFT11620	22/11/2021	Boyup Brook Co - Operative	Purchases Oct2021	-2,132.60
EFT11621	22/11/2021	Boyup Brook Community Resource Centre	Community Grant Funding 2021/22 - Super Seniors Forum	-1,100.00
EFT11621	22/11/2021	Boyup Brook Community Resource Centre	Boyup Brook Gazette Advertising Nov2021	-315.00
EFT11621	22/11/2021	Boyup Brook Community Resource Centre	Training Room Hire - 2 Days	-221.25
EFT11622	22/11/2021	Boyup Brook Farm Supplies (Lakewood Downs Pty Ltd)	Purchases Sep-Oct2021	-3,339.62
EFT11622	22/11/2021	Boyup Brook Farm Supplies (Lakewood Downs Pty Ltd)	Rylington Park - Purchases Oct2021	-19.43
EFT11623	22/11/2021	Boyup Brook IGA	Purchases Oct2021	-459.00
EFT11624	22/11/2021	Boyup Brook Pharmacy (Westphal Family Trust)	BBELC and Pool First Aid Supplies	-138.60
EFT11625	22/11/2021	Boyup Brook Pistol Club	Community Grant Funding 2021/22 - Safety Signage and Lighting	-1,000.00
EFT11626	22/11/2021	Boyup Brook Sub-Branch The Returned & Services League of Australia WA Branch Inc	Community Grant Funding 2021/22 - Premises Fit-out	-3,300.00
EFT11627	22/11/2021	Boyup Brook Tyre Service	P229 Mitsubishi MR Triton GLX 1HGZ104 - Tyres	-1,200.00
EFT11627	22/11/2021	Boyup Brook Tyre Service	P219 Mitsubishi MR4W20 Triton - Repairs	-44.00
EFT11628	22/11/2021	Bridgetown Boarding Kennels & Cattery	Animal Impound Fees Sep-Oct2021	-654.50
EFT11629	22/11/2021	Bridgetown Muffler & Towbar Centre	Road Maintenance Supplies	-950.00
EFT11629	22/11/2021	Bridgetown Muffler & Towbar Centre	VBFB Fire Trailers - Parts	-90.00
EFT11630	22/11/2021	Bridgetown Timber Sales	LRCI Flax Mill Caravan Park - Camp Kitchen Upgrade	-252.38
EFT11630	22/11/2021	Bridgetown Timber Sales	Expendable Tools	-87.93
EFT11630	22/11/2021	Bridgetown Timber Sales	Craft Hut - Repairs	-136.80
EFT11630	22/11/2021	Bridgetown Timber Sales	YAK Shack - Repairs	-42.24
EFT11631	22/11/2021	Bunnings Group Ltd	Depot Workshop Maintenance Supplies	-613.49
EFT11632	22/11/2021	Cleanaway Daniels Services Pty Ltd	Medical Centre - Sharps Disposal Oct2021	-211.17
EFT11633	22/11/2021	Country Music Club Of Boyup Brook WA Inc	Community Grant Funding 2021/22 - Country Music Festival	-16,500.00
EFT11634	22/11/2021	Donnybrook Panel Beaters	P219 Mitsubishi MR4W20 Triton - Repairs	-1,316.62
EFT11635	22/11/2021	DSAK Pty Ltd (Manjimup and Bridgetown Retraivision)	VBFB Vehicles - Toolboxes for Storage	-335.54
EFT11636	22/11/2021	Elliott's Small Engines (NF & GA Elliott t/as)	Depot Expendable Tools	-201.00
EFT11637	22/11/2021	Focus Networks	IT Managed Services Setup - Deposit	-3,160.30
EFT11637	22/11/2021	Focus Networks	Monthly Device Management Fees Oct2021	-2,825.90
EFT11638	22/11/2021	Fuel Brothers WA.Com Pty Ltd	Fuel Sep2021	-86.33
EFT11638	22/11/2021	Fuel Brothers WA.Com Pty Ltd	Medical Centre - Coffee Mugs	-23.60
EFT11639	22/11/2021	Garvey Investments Pty Ltd t/as ARB Bunbury	Workshop Expendable Tools	-480.00
EFT11640	22/11/2021	Great Southern Shearing Pty Ltd	Rylington Park - Shearer Training	-4,175.05
EFT11641	22/11/2021	Greenacres Turf Group	Swimming Pool and Tourist Centre - Turf	-238.50
EFT11642	22/11/2021	Harding Contracting	Rylington Park - Contract Shearing	-612.61
EFT11643	22/11/2021	Hare & Forbes Pty Ltd	Workshop Tools	-2,017.50
EFT11644	22/11/2021	Hastie Waste	Rylington Park - Bulk Waste Collection Oct2021	-95.00
EFT11645	22/11/2021	Hersey's Safety Pty Ltd	Workshop Consumables and Expendable Tools	-279.95
EFT11647	22/11/2021	Howard Porter (t/f The Lombardi No 1 Family Trust t/as)	Heavy Plant Replacement - Drop Deck Semi Trailer and Hydraulic Winch	-156,887.00
EFT11648	22/11/2021	IPEC Pty Ltd (Toll)	Freight Oct2021	-240.69
EFT11649	22/11/2021	IT Vision	SynergySoft Upgrade	-1,320.00
EFT11650	22/11/2021	Intermode Pty Ltd	Depot, Admin and BBELC Internet Nov2021	-329.97
EFT11651	22/11/2021	KA & LJ Chambers	Remembrance Day Wreath	-100.00
EFT11651	22/11/2021	KA & LJ Chambers	Citizenship Ceremony Floral Arrangements	-65.00
EFT11652	22/11/2021	Komatsu Australia Pty Ltd	Workshop Consumables	-195.03
EFT11652	22/11/2021	Komatsu Australia Pty Ltd	P196 and P212 Komatsu 555 Graders - Service Kits	-586.41
EFT11653	22/11/2021	LG People and Culture	Workforce Plan - Final Payment	-2,475.00
EFT11654	22/11/2021	Lamat Cleaning Services	Cleaning of Caravan Park and Flax Mill Grounds Oct2021	-540.00
EFT11654	22/11/2021	Lamat Cleaning Services	Cleaning of Various Shire Buildings Nov2021	-3,745.00
EFT11655	22/11/2021	Local Government Professionals Australia WA	Local Government Membership Bronze 2021-22	-550.00
EFT11656	22/11/2021	Lotta Pty Ltd	Catering Nov2021	-140.00
EFT11657	22/11/2021	Manjimup Liquid Waste	Dinninup Show Grounds - Septic Pump-out	-780.00
EFT11658	22/11/2021	Margaret River Office Products Depot	Paper Folding Machine	-1,598.30
EFT11659	22/11/2021	Marketforce Pty Ltd	Council Elections Notice in MBT 06/10/2021	-396.06
EFT11660	22/11/2021	Mathwin Transport	Swimming Pool Freight Oct2021	-156.20
EFT11661	22/11/2021	Mayanup Horse & Pony Club	Community Grant Funding 2021/22 - Cross Country Jumps	-2,150.00
EFT11662	22/11/2021	Metal Artwork Creations	Desk Name Plaque - Cr Caldwell	-17.60
EFT11663	22/11/2021	Mowers Plus	P227 Toro GR3420 Mower - Parts	-1,066.20
EFT11664	22/11/2021	Neverfail Springwater Limited	Council Chambers - Water	-29.65
EFT11665	22/11/2021	Old Dog Dirt & Diesel	P155 Bomag Multityre Roller - Parts	-656.75
EFT11666	22/11/2021	PARKQUIP	LRCI Flax Mill Caravan Park Camp Kitchen - King Size Barbecue Balance Payment	-6,333.25
EFT11667	22/11/2021	Paul Hick	Rylington Park - Shearer Training	-4,241.05
EFT11668	22/11/2021	QUBE Logistics (WA) Pty Ltd	Swimming Pool Freight Oct2021	-728.42
EFT11669	22/11/2021	RAW Animal Health (RAW Pty Ltd t/as)	Rylington Park - Sheep Vaccines	-365.20
EFT11670	22/11/2021	SUEZ Recycling and Recovery Pty Ltd (NSW)	Paper and Cardboard Recycling Collection Oct2021	-584.84
EFT11671	22/11/2021	Sprint Express	Freight Oct2021	-225.50
EFT11672	22/11/2021	Stephen & Yvonne Dent	3 Reid PI MWS House - Water Usage 03/08/2021-06/10/2021	-13.01
EFT11673	22/11/2021	Suez Recycling & Recovery (Perth) Pty Ltd	Waste Collection Oct2021	-7,268.81
EFT11674	22/11/2021	Sunny Sign Company Pty Ltd	Temporary Traffic Management Beacons	-226.16
EFT11675	22/11/2021	Synergy (Electricity Generation and Retail Corporation t/as)	Electricity Across Shire Facilities to 12/10/2021	-165.03
EFT11676	22/11/2021	T-Quip	P228 Toro Z Master 7000 52inch - Parts	-341.35
EFT11677	22/11/2021	Tasman Shearing (SJ&RC Thompson t/as)	Rylington Park - Shearer Training	-1,587.52
EFT11678	22/11/2021	Taylor Burrell Barnett (Taylor & Burrell Unit Trust t/as)	Draft Local Planning Strategy Preparation Oct2021	-969.10
EFT11679	22/11/2021	Telstra Corporation Limited	Telephone Across Shire Facilities to 22/10/2021	-976.47
EFT11680	22/11/2021	The Right Stuff for Landholders	Tourist Centre - Reticulation Supplies	-211.59
EFT11681	22/11/2021	Tonebridge Country Club Inc.	Community Grant Funding 2021/22 - Operating Assistance	-1,000.00
EFT11681	22/11/2021	Tonebridge Country Club Inc.	Catering for WALGA FCO Training	-180.00
EFT11682	22/11/2021	Treehouse Coffee Lounge (Webb & Troeger)	Catering Oct-Nov2021	-435.00
EFT11683	22/11/2021	Upper Blackwood Agricultural Society	BBELC - Dinninup Show Schedule Advertising 2021	-85.00



Shire of Boyup Brook
Payments 01/11/2021 - 30/11/2021
(GST Inclusive Accordingly)

Chq/EFT	Date	Name	Description	Amount
EFT11684	22/11/2021	WA Skills Training Pty Ltd	Front End Loader Training - 7 x Depot Staff	-3,300.00
EFT11685	22/11/2021	WALGA	Local Govt Elections 2021 - Composite Electoral Advertising Program	-2,970.00
EFT11686	22/11/2021	Winc Australia Pty Limited	Admin Stationery	-660.91
TOTAL EFT PAYMENTS to 30 November 2021				-438,745.44



Chq/EFT	Date	Name	Description	Amount
DD6907.1	10/11/2021	Sam & Carolyn Mallett Super Fund	Superannuation Contributions	-305.38
DD6907.2	10/11/2021	Public Sector Superannuation Accumulation Plan	Superannuation Contributions	-140.00
DD6907.3	10/11/2021	Aware Super	Payroll Deductions	-7,654.19
DD6907.4	10/11/2021	Rest Superannuation	Superannuation Contributions	-2,024.84
DD6907.5	10/11/2021	AMP Super Fund - SignatureSuper	Superannuation Contributions	-3,375.53
DD6907.6	10/11/2021	Australian Super	Superannuation Contributions	-1,730.13
DD6907.7	10/11/2021	Commonwealth Essential Super	Superannuation Contributions	-313.42
DD6907.8	10/11/2021	Colonial First State Superannuation	Superannuation Contributions	-462.64
DD6907.9	10/11/2021	MLC Super Fund	Superannuation Contributions	-230.82
DD6909.1	11/11/2021	Salary & Wages	Payroll Pay10Nov2021	-89,453.60
DD6927.1	24/11/2021	Sam & Carolyn Mallett Super Fund	Superannuation Contributions	-254.48
DD6927.2	24/11/2021	Public Sector Superannuation Accumulation Plan	Superannuation Contributions	-140.00
DD6927.3	24/11/2021	Aware Super	Payroll Deductions	-8,168.32
DD6927.4	24/11/2021	Rest Superannuation	Superannuation Contributions	-2,008.33
DD6927.5	24/11/2021	AMP Super Fund - SignatureSuper	Superannuation Contributions	-2,772.40
DD6927.6	24/11/2021	Australian Super	Superannuation Contributions	-1,723.38
DD6927.7	24/11/2021	Commonwealth Essential Super	Superannuation Contributions	-309.43
DD6927.8	24/11/2021	Colonial First State Superannuation	Superannuation Contributions	-530.08
DD6927.9	24/11/2021	MLC Super Fund	Superannuation Contributions	-230.82
DD6929.1	25/11/2021	Salary & Wages	Payroll Pay24Nov2021	-91,523.16
DD6939.1	01/11/2021	Westnet	Admin, Swimming Pool and Medical Centre Internet Nov2021	-289.85
DD6939.2	05/11/2021	Michelle Koster and Stephen Hughes	2 Reid PI FM House - Rent 22/11/2021-05/12/2021	-660.00
DD6939.3	05/11/2021	Stephen & Yvonne Dent	3 Reid PI MWS House - Rent 18/11/2021-01/12/2021	-600.00
DD6939.4	09/11/2021	De Lage Landen Pty Ltd	Rental Agreement for Photocopier DCVII-C5573 Nov2021	-184.80
DD6939.5	19/11/2021	Michelle Koster and Stephen Hughes	2 Reid PI FM House - Rent 06/12/2021-19/12/2021	-660.00
DD6939.6	19/11/2021	Stephen & Yvonne Dent	3 Reid PI MWS House - Rent 02/12/2021-15/12/2021	-600.00
DD6939.7	23/11/2021	AGDATA Holdings Pty Ltd	Rylington Park - Phoenix Accounting Software	-44.00
DD6907.10	10/11/2021	HESTA	Superannuation Contributions	-254.98
DD6927.10	24/11/2021	HESTA	Superannuation Contributions	-284.14
TOTAL DD MUNI ACCOUNT TO 30 November 2021				-216,928.72
DD301121	30/11/2021	Police Licensing	Police Claimed November 2021	-40,713.40
TOTAL DD POLICE LICENSING ACCOUNT TO 30 November 2021				-40,713.40
DD6939.8	25/11/2021	QK Technologies Pty Ltd	BBELC - QikKids Gateway Usage Oct2021	-11.62
TOTAL DD BOYUP BROOK EARLY LEARNING CENTRE ACCOUNT TO 30 November 2021				-11.62
SUMMARY				
CHQ (Muni Account)				-240.00
DD				-216,928.72
EFT				-438,745.44
TOTAL				-655,914.16
ALL MUNI TRANS TO 30 November 2021				-655,914.16
DD (Police Licensing Account) TO 30 November 2021				-40,713.40
DD (Boyup Brook Early Learning Centre) TO 30 November 2021				-11.62



SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

30 NOVEMBER 2021

TABLE OF CONTENTS

STATEMENT OF COMPREHENSIVE INCOME - BY PROGRAM

STATEMENT OF COMPREHENSIVE INCOME - BY NATURE/TYPE

STATEMENT OF FINANCIAL ACTIVITY BY PROGRAM

STATEMENT OF FINANCIAL ACTIVITY BY NATURE/TYPE

STATEMENT OF NET CURRENT POSITION

STATEMENT OF MATERIAL VARIANCES

STATEMENT OF FINANCIAL POSITION

STATEMENT OF CASH FLOWS

DETAILED OPERATING AND NON-OPERATING STATEMENT

SUPPLEMENTARY INFORMATION

- RESERVE ACCOUNTS

- LOAN SCHEDULE

SHIRE OF BOYUP BROOK
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDING 30 NOVEMBER 2021

	2021-22 ANNUAL BUDGET	2021-22 YTD ACTUAL
EXPENDITURE (Excluding Finance Costs)	\$	\$
General Purpose Funding	(137,370)	(42,494)
Governance	(403,128)	(142,764)
Law, Order, Public Safety	(400,084)	(175,415)
Health	(1,569,527)	(471,243)
Education and Welfare	(319,914)	(126,477)
Housing	(152,907)	(48,073)
Community Amenities	(469,520)	(130,786)
Recreation and Culture	(1,117,428)	(276,208)
Transport	(3,976,680)	(485,660)
Economic Services	(651,458)	(127,521)
Other Property and Services	(688,914)	(122,339)
	(9,886,930)	(2,148,979)
REVENUE		
General Purpose Funding	3,867,689	3,522,071
Governance	0	0
Law, Order, Public Safety	158,689	76,005
Health	1,108,380	186,817
Education and Welfare	165,000	62,376
Housing	76,174	29,848
Community Amenities	223,600	211,926
Recreation and Culture	50,694	39,302
Transport	202,981	188,147
Economic Services	107,077	43,503
Other Property & Services	778,777	244,307
	6,739,061	4,604,302
<i><u>Increase/(Decrease)</u></i>	(3,147,869)	2,455,323
FINANCE COSTS		
Housing	(2,268)	(1,186)
Recreation & Culture	(4,132)	(2,160)
Other Property & Services	(2,125)	0
Total Finance Costs	(8,525)	(3,346)
NON-OPERATING REVENUE		
Recreation & Culture	192,221	10,000
Transport	1,945,165	578,122
Economic Services	521,820	0
Total Non-Operating Revenue	2,659,206	588,122
PROFIT/(LOSS) ON SALE OF ASSETS		
Housing Profit	0	0
Transport Profit	0	0
Transport Loss	0	0
Total Profit/(Loss)	0	0
NET RESULT	(497,188)	3,040,099
Other Comprehensive Income		
Changes on revaluation of non-current assets	0	0
Total Abnormal Items	0	0
TOTAL COMPREHENSIVE INCOME	(497,188)	3,040,099

SHIRE OF BOYUP BROOK
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE/TYPE
FOR THE PERIOD ENDING 30 NOVEMBER 2021

	2021-22 ORIGINAL BUDGET	2021-22 YTD ACTUAL
Expenses		
Employee Costs	(3,136,286)	(1,408,953)
Materials and Contracts	(2,352,591)	(362,304)
Utility Charges	(221,024)	(40,135)
Depreciation on Non-Current Assets	(3,586,939)	0
Interest Expenses	(8,525)	(3,346)
Insurance Expenses	(244,831)	(230,485)
Other Expenditure	(345,259)	(107,104)
	(9,895,455)	(2,152,326)
Revenue		
Rates	3,142,969	3,141,003
Operating Grants, Subsidies and Contributions	1,032,368	624,642
Fees and Charges	1,736,814	571,578
Interest Earnings	32,100	13,981
Other Revenue	794,810	253,098
	6,739,061	4,604,303
	(3,156,394)	2,451,977
Non-Operating Grants, Subsidies & Contributions	2,659,206	588,122
Profit on Asset Disposals	0	0
Loss on Asset Disposals	0	0
	2,659,206	588,122
Net Result	(497,188)	3,040,099
Other Comprehensive Income		
Changes on revaluation of non-current assets	0	0
Total Other Comprehensive Income	0	0
TOTAL COMPREHENSIVE INCOME	(497,188)	3,040,099

SHIRE OF BOYUP BROOK
FINANCIAL ACTIVITY STATEMENT BY FUNCTION/PROGRAM
FOR THE PERIOD ENDING 30 NOVEMBER 2021

	2021-22 ORIGINAL BUDGET	2021-22 YTD BUDGET (a)	2021-22 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
OPERATING REVENUE	\$	\$	\$			
General Purpose Funding	725,725	360,046	381,068	21,022	Within Threshold	▲
Governance	0	0	0	Within Threshold	0.00%	
Law, Order Public Safety	158,689	119,819	76,005	(43,814)	57.65%	
Health	1,108,380	466,212	186,817	(279,396)	149.56%	
Education and Welfare	165,000	83,820	62,376	(21,444)	34.38%	
Housing	76,174	36,069	29,848	Within Threshold	20.84%	▲
Community Amenities	223,600	214,966	211,926	Within Threshold	Within Threshold	▲
Recreation and Culture	50,694	31,548	39,302	Within Threshold	(19.73%)	
Transport	202,981	185,794	188,147	Within Threshold	Within Threshold	▲
Economic Services	107,077	39,422	43,503	Within Threshold	Within Threshold	▲
Other Property and Services	778,777	138,775	244,307	105,532	(43.20%)	
	3,597,097	1,676,471	1,463,299	(218,100)		
LESS OPERATING EXPENDITURE						
General Purpose Funding	(137,370)	(51,755)	(42,494)	Within Threshold	21.80%	▲
Governance	(403,128)	(188,411)	(142,764)	45,646	31.97%	▲
Law, Order, Public Safety	(400,084)	(152,336)	(175,415)	(23,079)	(13.16%)	▼
Health	(1,569,527)	(575,378)	(471,243)	104,135	22.10%	▲
Education and Welfare	(319,914)	(147,414)	(126,477)	20,937	16.55%	▲
Housing	(155,175)	(94,962)	(49,258)	45,703	92.78%	▲
Community Amenities	(469,520)	(202,767)	(130,786)	71,981	55.04%	▲
Recreation and Culture	(1,121,560)	(480,709)	(278,368)	202,341	72.69%	▲
Transport	(3,976,680)	(1,518,535)	(485,660)	1,032,875	212.67%	▲
Economic Services	(651,458)	(205,794)	(127,521)	78,273	61.38%	▲
Other Property & Services	(691,039)	(219,771)	(122,339)	97,432	79.64%	▲
	(9,895,455)	(3,837,833)	(2,152,325)	1,676,246		
<i>Increase(Decrease)</i>	(6,298,358)	(2,161,362)	(689,026)	1,458,147		
NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET						
Movement in Employee Provisions (Non-current)	40,045	0	0	Within Threshold	0.00%	
(Profit)/ Loss on the disposal of assets	0	0	0	Within Threshold	0.00%	
Depreciation Written Back	3,586,939	1,447,644	0	(1,447,644)	0.00%	
	3,626,984	1,447,644	0	(1,447,644)		
<i>Sub Total</i>	(2,671,374)	(713,718)	(689,026)	10,503		
INVESTING ACTIVITIES						
Purchase of Land	0	(170,000)	(2,000)	168,000	8400.00%	
Purchase Buildings	(484,544)	(150,644)	(144,097)	Within Threshold	Within Threshold	
Purchase Plant and Equipment	(928,500)	(59,000)	(148,270)	(89,270)	(60.21%)	
Purchase Furniture and Equipment	0	0	0	Within Threshold	0%	
Infrastructure Assets - Roads	(2,637,451)	(868,255)	(468,096)	400,159	85.49%	
Infrastructure Assets - Footpaths	(143,850)	0	0	Within Threshold	0.00%	
Infrastructure Assets - Aerodromes	(49,575)	(24,788)	0	24,788	0.00%	
Infrastructure Assets - Drainage	(49,875)	0	(606)	Within Threshold	100.00%	
Infrastructure Assets - Parks & Ovals	(11,300)	(11,300)	(4,000)	Within Threshold	(182.50%)	
Infrastructure Assets - Recreation	(497,964)	(47,059)	(84,348)	(37,289)	44.21%	
Infrastructure Assets - Other	(646,820)	(25,000)	(7,033)	17,967	255.47%	
Proceeds from Sale of Assets	62,500	0	27,273	27,273	100.00%	
Contributions for the Development of Assets	2,659,206	706,538	588,122	(118,416)	20.13%	
Amount Attributable to Investing Activities	(2,728,173)	(649,508)	(243,056)	393,211		
FINANCING ACTIVITIES						
Repayment of Debt - Loan Principal	(27,711)	(9,383)	(9,943)	Within Threshold	Within Threshold	
Transfer to Reserves	(138,704)	(2,083)	0	Within Threshold	0%	▲
Amount Attributable to Financing Activities	(166,415)	(11,466)	(9,943)	0		
<i>Sub Total</i>	(5,565,962)	(1,374,692)	(942,025)	403,715		
FUNDING FROM						
Transfer from Reserves	135,997	0	0	Within Threshold	0%	▲
Loans Raised	170,000	170,000	0	(170,000)	0%	
Estimated Opening Surplus at 1 July	2,118,000	2,118,000	2,248,459	130,459	Within Threshold	▲
Amount Raised from General Rates	3,141,964	3,141,964	3,141,003	Within Threshold	Within Threshold	▲
Closing Funds	0	0	0	Within Threshold	0%	▲
	5,565,961	5,429,964	5,389,462	(39,541)		
NET SURPLUS/(DEFICIT)	(1)	4,055,272	4,447,437	364,174		

SHIRE OF BOYUP BROOK
FINANCIAL ACTIVITY STATEMENT BY NATURE/TYPE
FOR THE PERIOD ENDING 30 NOVEMBER 2021

	Code	2021-22 ORIGINAL BUDGET	2021-22 YTD BUDGET (a)	2021-22 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
OPERATING REVENUE							
Ex-Gratia Rates & Write-offs	19	\$ 1,005	\$ 1,151	\$ 0	Within Threshold	0%	▲
Operating Grants, Subsidies and Contributions	11	1,032,368	647,571	624,642	(22,929)	Within Threshold	
Fees and Charges	14	1,736,814	869,008	571,578	(297,429)	52.04%	
Interest Earnings	16	32,100	15,285	13,981	Within Threshold	Within Threshold	
Other Revenue	17	794,810	143,457	253,098	109,641	(43.32%)	
Profit on Disposal of Asset	18	0	0	0	Within Threshold	0%	
		3,597,097	1,676,471	1,463,300	(210,717)		
LESS OPERATING EXPENDITURE							
Employee Costs	30	(3,136,286)	(1,354,296)	(1,286,539)	67,756	Within Threshold	
Materials and Contracts	32	(2,352,591)	(697,408)	(484,717)	212,691	(43.88%)	
Utility Charges	34	(221,024)	(85,579)	(40,135)	45,444	113.23%	
Depreciation on Non-Current Assets	33	(3,586,939)	(1,447,644)	0	1,447,644	0%	
Interest Expenses	36	(8,525)	(11,117)	(3,346)	Within Threshold	232.25%	
Insurance Expenses	35	(244,831)	(240,258)	(230,485)	Within Threshold	Within Threshold	
Other Expenditure	37	(345,259)	(1,532)	(107,104)	(105,572)	(98.57%)	
Loss on Disposal of Asset	38	0	0	0	Within Threshold	0.00%	
		(9,895,455)	(3,837,833)	(2,152,326)	1,667,963		
<i>Increase(Decrease)</i>		(6,298,358)	(2,161,362)	(689,026)	1,457,246		
NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET							
Movement in Employee Provisions (Non-current)		40,045	0	0	Within Threshold	0.00%	
(Profit)/ Loss on the disposal of assets		0	0	0	Within Threshold	0.00%	
Depreciation Written Back		3,586,939	1,447,644	0	(1,447,644)	0.00%	
		3,626,984	1,447,644	0	(1,447,644)		
<i>Sub Total</i>		(2,671,374)	(713,718)	(689,026)	9,602		
INVESTING ACTIVITIES							
Purchase Buildings		(484,544)	(320,644)	(144,097)	176,547	(122.52%)	
Purchase Plant and Equipment		(928,500)	(59,000)	(148,270)	(89,270)	60.21%	
Purchase Furniture and Equipment		0	0	0	Within Threshold	0.00%	
Infrastructure Assets - Roads		(2,637,451)	(868,255)	(468,096)	400,159	(85.49%)	
Infrastructure Assets - Footpaths		(143,850)	0	0	Within Threshold	0.00%	
Infrastructure Assets - Aerodromes		(49,575)	(24,788)	0	24,788	0.00%	
Infrastructure Assets - Drainage		(49,875)	0	(606)	Within Threshold	100.00%	▲
Infrastructure Assets - Parks & Ovals		(11,300)	(11,300)	(4,000)	Within Threshold	(182.50%)	
Infrastructure Assets - Recreation		(497,964)	(47,059)	(84,348)	(37,289)	44.21%	
Infrastructure Assets - Other		(646,820)	(25,000)	(7,033)	17,967	255.47%	▲
Proceeds from Sale of Assets		62,500	0	27,273	27,273	100.00%	
Contributions for the Development of Assets	13	2,659,206	706,538	588,122	(118,416)	20.13%	
Amount Attributable to Investing Activities		(2,728,173)	(649,508)	(243,056)	401,758		
FINANCING ACTIVITIES							
Repayment of Debt - Loan Principal		(27,711)	(9,383)	(9,943)	Within Threshold	Within Threshold	▲
Transfer to Reserves		(138,704)	(2,083)	0	Within Threshold	0.00%	
Amount Attributable to Financing Activities		(166,415)	(11,466)	(9,943)	0		
<i>Sub Total</i>		(5,565,962)	(1,374,692)	(942,025)	411,361		
FUNDING FROM							
Transfer from Reserves		135,997	0	0	Within Threshold	0%	▲
Loans Raised		170,000	170,000	0	(170,000)	0%	
Estimated Opening Surplus at 1 July		2,118,000	2,118,000	2,248,459	130,459	Within Threshold	▲
Amount Raised from General Rates	10	3,141,964	3,141,964	3,141,003	Within Threshold	Within Threshold	▲
Closing Funds		0	0	0	Within Threshold	0%	▲
		5,565,961	5,429,964	5,389,462	(39,541)		
NET SURPLUS/(DEFICIT)		(1)	4,055,272	4,447,437			

SHIRE OF BOYUP BROOK
SUMMARY OF CURRENT ASSETS AND LIABILITIES
FOR THE PERIOD ENDING 30 NOVEMBER 2021

	ACTUAL 30 NOVEMBER 2021
<u>Current Assets</u>	
Cash at bank and on Hand	4,210,103
Restricted Cash	68,099
Restricted Cash Reserves	2,389,329
Trade Receivables	1,571,326
Stock on Hand	702,685
Total Current Assets	8,941,543
<u>Current Liabilities</u>	
Trade Creditors	(\$475,802)
Bonds and Deposits	(\$117,240)
Accrued Wages	(\$64,569)
Accrued Interest on Loans	(\$2,392)
Accrued Expense	(\$62,318)
ATO Liabilities	\$0
Contract Liability	(\$470,841)
Loan Liability	(\$10,235)
Provisions	(\$338,207)
Total Current Liabilities	(\$1,541,604)
 Sub-Total	 7,399,939
Adjustments	
LESS Cash Backed Reserves	(\$2,389,329)
LESS Restricted Cash	\$0
LESS Inventory	(\$702,685)
LESS Prepaid Expenses	\$0
ADD: Employee Leave Provisions	\$0
ADD: Accrued Interest	\$2,392
ADD: Accrued Salaries & Wages	\$64,569
ADD: Accrued Expenses	\$62,318
ADD: Current Loan Liability	\$10,235
Rounding	(3)
Net Current Position	4,447,437

SHIRE OF BOYUP BROOK
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 NOVEMBER 2021

EXPLANATION OF MATERIAL VARIANCES

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
<u>OPERATING REVENUE</u>			
General Purpose Funding			
Increase in general purpose and local road grant allocations higher than budget estimate	PERMANENT	21,022	Within Threshold
Governance			
Variance within \$10,000 Materiality Threshold		Within Threshold	0.00%
Law Order & Public Safety -			
Mitigation grant lower than anticipated for the reporting period.	TIMING	(43,814)	57.65%
Health			
Medical surgery revenue lower than anticipated for reporting period.	PERMANENT	(279,396)	149.56%
Education & Welfare			
Early learning centre fees lower than anticipated for reporting period.	PERMANENT	(21,444)	34.38%
Housing			
Variance within \$10,000 Materiality Threshold		Within Threshold	20.84%
Community Amenities			
Variance within \$10,000 Materiality Threshold		Within Threshold	Within Threshold
Recreation & Culture			
Variance within \$10,000 Materiality Threshold		Within Threshold	(19.73%)
Transport			
Variance within \$10,000 Materiality Threshold		Within Threshold	Within Threshold
Economic Services			
Variance within \$10,000 Materiality Threshold		Within Threshold	Within Threshold
Other Property and Services			
Diesel fuel rebate lower than anticipated for reporting period. Rylington Park Income higher than anticipated for reporting period.	TIMING	105,532	(43.20%)

SHIRE OF BOYUP BROOK
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 NOVEMBER 2021

EXPLANATION OF MATERIAL VARIANCES

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
<u>OPERATING EXPENDITURE</u>			
General Purpose Funding			
Variance within \$10,000 Materiality Threshold		Within Threshold	21.80%
Governance			
Depreciation expenses not yet raised. Member sitting fees and Member donation expenses lower than anticipated for reporting period.	TIMING	45,646	31.97%
Law Order & Public Safety -			
Depreciation expenses not yet raised. Leave payout under Fire Hazard Reduction expenses not anticipated. Fire vehicle maintenance expenses higher than anticipated for reporting period.	PERMANENT/ TIMING	(23,079)	(13.16%)
Health			
Depreciation expenses not yet raised. Medical Services employee expenses and superannuation expenses lower than anticipated for reporting period. Medical Centre insurance premium expenses and computer expenses lower than anticipated for reporting period. Medical service general operations expenses higher than anticipated for reporting period.	TIMING	104,135	22.10%
Education & Welfare			
Depreciation expenses not yet raised. Interest on Aged Initiative loan lower than anticipated.	PERMANENT/ TIMING	20,937	16.55%
Housing			
Depreciation expenses not yet raised. Staff housing expenses lower than anticipated for reporting period. Boyup Brook Citizens Lodge expenses and Community Housing Units expenses lower than anticipated for reporting period.	TIMING	45,703	92.78%
Community Amenities			
Depreciation expenses not yet raised. Boyup Transfer Station employee expenses and Boyup Brook Transfer Station expenses lower than anticipated for reporting period. Cemetery grounds maintenance expenses lower than anticipated for reporting period.	TIMING	71,981	55.04%
Recreation & Culture			
Depreciation expenses not yet raised. Boyup Brook halls operation expenses higher than anticipated for reporting period. Reserves and parks wages and overheads expenses higher than anticipated for reporting period. Swimming pool general operations expenses and swimming pool building expenses lower than anticipated for reporting period.	TIMING	202,341	72.69%
Transport			
Depreciation expenses not yet raised. Road maintenance and repairs expenses, Repairs & Maint - bridges expenses, drains and culverts maintenance expenses, town services tree pruning expenses, emergency services expenses higher than anticipated for reporting period. Town services verge spraying expenses lower than anticipated for reporting period.	TIMING	1,032,875	212.67%
Economic Service			
Depreciation expenses not yet raised. Community development officer expenses higher than anticipated for reporting period. Caravan Park/Flaxmill operation expenses lower than anticipated for reporting period. Saleyards expenses lower than anticipated for reporting period. Standpipe expenses and country music festival expenses lower than anticipated for reporting period.	PERMANENT/ TIMING	78,273	61.38%
Other Property & Services			
Depreciation expenses not yet raised. Supervision expenses, Training and meeting expenses, and Occupational Health & Safety expenses higher than anticipated for reporting period. Repair wages expenses and fuel & oil expenses lower than anticipated for reporting period. Parts & repairs expenses higher than anticipated for reporting period. Administration staff employee expenses and IT system operation expenses lower than anticipated for reporting period. Employers indemnity insurance expenses higher than anticipated for reporting period. Rylington Park operational expenses lower than anticipated for reporting period.	TIMING	97,432	79.64%

SHIRE OF BOYUP BROOK
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 NOVEMBER 2021

EXPLANATION OF MATERIAL VARIANCES

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
CAPITAL REVENUES			
<u>Non-Operating Grants, Subsidies & Contributions</u>			
<u>Recreation & Culture</u>			
Recreation - Capital Grants & Contributions - Oval Light Grants		(30,155)	
Grants and Contributions - Swimming Pool - Grant funding lower than anticipated for reporting period.	TIMING	(6,822)	
Non-Operating Grants - Sandakan Memorial Grant		0	
<u>Transport</u>			
period.	TIMING	2,340	
Roads to Recovery Grants - Grant funding received lower than anticipated for reporting period.	TIMING	(25,319)	
LRCI Commonwealth Grant - Grant funding received higher than anticipated for reporting period.	TIMING	786	
Special Bridge funding MRDWA - Bridge funding received lower than anticipated for reporting period.	TIMING	(85,000)	
Non-Operating Grants & Subsidies Airport - Grant received earlier than anticipated	TIMING	25,754	
		(118,416)	20.13%
<u>Proceeds from Sale of Assets</u>			
Proceeds from Sale of Assets - Low loader traded in earlier than anticipated.	TIMING	27,273	
Proceeds from Sale of Assets -		0	
		27,273	100.00%
<u>Transfers from Reserve</u>			
Transfers from Reserve -		0	0%

SHIRE OF BOYUP BROOK
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 NOVEMBER 2021

EXPLANATION OF MATERIAL VARIANCES

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
CAPITAL EXPENDITURE			
<u>Transfers to Reserve</u>			
Transfers to Reserve - Interest on Reserve Accounts higher than anticipated for reporting period.	TIMING	(2,083)	0%
<u>Land</u>			
<u>Housing</u>			
Land Acquisition - Land acquisition costs lower than anticipated for reporting period	TIMING	168,000	
Total (Over)/Under Budget		168,000	0.00%
<u>Buildings</u>			
<u>Recreation & Culture</u>			
LRCI 2 - Lesser Hall Flooring Replacement - Project not yet commenced	TIMING	15,000	
Swimming Pool Buildings - Lands & Buildings - Project not yet commenced	TIMING	13,644	
LRCI 2 - Swimming Pool Buildings - Gym Access Upgrade - Project commenced earlier than anticipated.	TIMING	(53,804)	
LRCI 2 - Swimming Pool Buildings - Floor Covering Replacement - Project expenses lower than anticipated for reporting period.	TIMING	20,716	
<u>Economic Services</u>			
Tourist Centre - Land & Building		0	
LRCI Building Projects - Flaxmill - Project expenses higher than anticipated for reporting period	TIMING	(58,945)	
<u>Other Property & Services</u>			
Rylington Park House Capital - project not yet commenced	TIMING	55,000	
Rylington Park Chemical Shed - Project not yet commenced	TIMING	15,000	
		6,547	Threshold
<u>Plant & Equipment</u>			
<u>Recreation & Culture</u>			
Swimming Pool - Plant & Equipment - Acquisition not yet occurred	TIMING	7,500	
<u>Transport</u>			
DWS - Fleet Vehicles -		0	
Light Plant (eg Portable Traffic Lights) - Acquisition occurred earlier than anticipated	TIMING	(1,290)	
Heavy Plant (Graders etc) Purchases - Acquisitions occurred earlier than anticipated	TIMING	(141,980)	
<u>Other Property & Services</u>			
Pool Vehicle		0	
Rylington Park Plant & Equipment - Acquisition not yet occurred	TIMING	40,000	
Rylington Park Dorm Rooms Air Conditioners - Acquisition not yet occurred	TIMING	11,500	
Total (Over)/Under Budget		(89,270)	(60.21%)
<u>Road Construction</u>			
Roads to Recovery Road Projects - Project expenditure lower than anticipated for reporting period.		378,993	
Regional Road Group - Project expenses higher than anticipated for reporting period.	TIMING	164,159	
Municipal Funded Road Projects -		0	
Municipal Funded Gravel Sheeting Road Projects - Project not yet commenced	TIMING	9,647	
Municipal Funded - Winter Grading - Project expenses higher than anticipated	TIMING	(152,640)	
Total (Over)/Under Budget		400,160	85.49%
<u>Footpath Construction</u>			
Footpaths/Bike paths Construction -		0	
Total (Over)/Under Budget		0	0.00%

SHIRE OF BOYUP BROOK
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 NOVEMBER 2021

EXPLANATION OF MATERIAL VARIANCES

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
<u>Drainage Infrastructure</u>			
Drainage Projects - Drainage projects commenced earlier than anticipated	TIMING	(606)	
Total (Over)/Under Budget		(606)	100.00%
<u>Airport Infrastructure</u>			
Aerodrome Runway Reconstruction - Project not yet commenced	TIMING	24,788	
Total (Over)/Under Budget		24,788	0.00%
<u>Parks & Ovals Infrastructure</u>			
Sandakan Memorial Capital Improvements - Project expenses lower than anticipated for reporting period.	TIMING	7,300	
Total (Over)/Under Budget		7,300	(182.50%)
<u>Recreation Infrastructure</u>			
LRCI 2 Swimming Pool Capital Upgrades - Project expenses higher than anticipated for reporting period	TIMING	(6,556)	
LRCI 2 - Swimming Pool Chlorine System Replacement - Project expenses higher than anticipated for reporting period.		(30,733)	
Recreation Infrastructure - Capital Renewals		0	
Football Oval Lighting Upgrade - CSRRF		0	
Total (Over)/Under Budget		(37,289)	44.21%
<u>Other Infrastructure</u>			
<u>Economic Services</u>			
LRCI 1 - Flax Mill / Caravan Park Upgrades - Project expenses higher than anticipated for reporting period.	TIMING	(7,033)	
LRCI 1 - Tourism Centre Upgrades		0	
Boyup Brook Viewing Tower Construction		0	
<u>Other Property & Services</u>			
Rylington Park Rain Water Tank - Project not yet commenced	TIMING	25,000	
Total (Over)/Under Budget		17,967	255.47%

Note: (NB) = No Budget Provision Made

SHIRE OF BOYUP BROOK
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 30 NOVEMBER 2021

	Note	2020-21 ACTUAL \$	2021-22 ACTUAL \$	Variance \$
Current assets				
Unrestricted Cash & Cash Equivalents		2,976,194	4,197,490	1,221,296
Restricted Cash		2,389,329	2,389,329	0
Trade and other receivables		621,352	1,571,326	949,975
Inventories		702,685	702,685	0
Other assets		0	0	0
Total current assets		6,693,671	8,941,543	2,247,872
Non-current assets				
Trade and other receivables		23,574	23,574	0
LG House Unit Trust		73,807	73,807	0
Land		2,302,466	2,304,466	2,000
Buildings		10,077,463	10,221,560	144,097
Furniture & Equipment		54,435	54,435	0
Plant & Equipment		2,730,905	2,851,903	120,997
Infrastructure Assets - Roads		75,298,522	75,766,617	468,096
Infrastructure Assets - Bridges		17,641,156	17,641,156	0
Infrastructure Assets - Footpaths		1,147,516	1,147,516	0
Infrastructure Assets - Recreation		1,617,220	1,699,133	81,913
Infrastructure Assets - Drainage		10,349,028	10,349,634	606
Infrastructure Assets - Parks/Ovals		415,130	417,565	2,436
Infrastructure Assets - Other		3,322,929	3,333,961	11,033
Total non-current assets		125,054,149	125,885,326	831,177
Total assets		131,747,819	134,826,868	3,079,049
Current liabilities				
Trade and other payables		417,279	605,081	(187,803)
Bonds and deposits		41,331	117,240	(75,909)
Contract Liabilities		685,660	470,841	214,819
Interest-bearing loans and borrowings		20,178	10,235	9,943
Provisions		338,207	338,207	0
Total current liabilities		1,502,654	1,541,604	(38,950)
Non-current liabilities				
Interest-bearing loans and borrowings		93,502	93,502	0
Provisions		16,850	16,850	0
Total non-current liabilities		110,352	110,352	0
Total liabilities		1,613,006	1,651,956	(38,950)
Net assets		130,134,813	133,174,912	3,040,099
Equity				
Retained surplus		59,469,831	59,469,831	0
Net Result		0	3,040,099	3,040,099
Reserve - asset revaluation		68,275,654	68,275,654	0
Reserve - Cash backed		2,389,329	2,389,329	0
Total equity		130,134,813	133,174,912	3,040,099

This statement is to be read in conjunction with the accompanying notes

SHIRE OF BOYUP BROOK
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 30 NOVEMBER 2021

	Note	2020-21 ACTUAL \$	2021-22 BUDGET \$	2021-22 ACTUAL \$
Cash Flows from operating activities				
Payments				
Employee Costs		(3,375,493)	(3,458,423)	(1,204,532)
Materials & Contracts		(1,285,877)	(2,336,056)	(363,562)
Utilities (gas, electricity, water, etc)		(191,781)	(221,024)	(40,135)
Insurance		(203,291)	(8,525)	(230,485)
Interest Expense		(76,918)	(244,831)	(3,346)
Goods and Services Tax Paid		(81,639)	0	(234,371)
Other Expenses		(201,857)	(345,259)	(107,104)
		(5,416,856)	(6,614,118)	(2,183,535)
Receipts				
Rates		2,946,636	3,142,969	2,372,077
Operating Grants & Subsidies		1,936,757	1,004,774	429,674
Fees and Charges		1,803,022	1,836,814	571,578
Interest Earnings		32,364	32,100	13,981
Goods and Services Tax		3,391	359,700	205,337
Other		768,139	801,352	329,007
		7,490,309	7,177,709	3,921,654
Net Cash flows from Operating Activities		2,073,454	563,591	1,738,119
Cash flows from investing activities				
Payments				
Purchase of Land		0	(170,000)	(2,000)
Purchase of Buildings		(216,335)	(314,544)	(144,097)
Purchase Plant and Equipment		(183,576)	(928,500)	(148,270)
Purchase Furniture and Equipment		(16,750)	0	0
Purchase Road Infrastructure Assets		(1,680,847)	(2,467,451)	(468,096)
Purchase of Bridges Assets		(722,000)	(170,000)	0
Purchase of Footpath Assets		0	(143,850)	0
Purchase Drainage Assets		(85,356)	(49,875)	(606)
Purchase Parks & Ovals Assets		(4,000)	(11,300)	(6,436)
Purchase Recreation Assets		(134,056)	(497,964)	(81,913)
Purchase Infrastructure Other Assets		(96,808)	(696,395)	(7,033)
Receipts				
Proceeds from Sale of Assets		192,727	62,500	27,273
Non-Operating grants used for Development of Assets		2,069,877	2,000,869	400,898
		(877,124)	(3,386,510)	(430,279)
Cash flows from financing activities				
Repayment of Debentures		(319,487)	(27,711)	(9,943)
Advances to Community Groups		0	0	0
Revenue from Self Supporting Loans		0	0	0
Proceeds from New Debentures		0	170,000	0
Net cash flows from financing activities		(319,487)	142,289	(9,943)
Net increase/(decrease) in cash held		876,843	(2,680,630)	1,297,897
Cash at the Beginning of Reporting Period		4,492,791	5,276,581	5,369,634
Cash at the End of Reporting Period		5,369,634	2,595,951	6,667,531

**SHIRE OF BOYUP BROOK
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 30 NOVEMBER 2021**

Notes

	2020-21 ACTUAL \$	2021-22 BUDGET \$	2021-22 ACTUAL \$
RECONCILIATION OF CASH			
Cash at Bank	2,654,711	57,821	4,398,799
Restricted Cash	2,708,973	2,532,180	2,262,582
Cash on Hand	5,950	5,950	6,150
TOTAL CASH	5,369,634	2,595,951	6,667,531
RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT			
Net Result (As per Comprehensive Income Statement)	1,187,530	(497,188)	3,040,099
Add back Depreciation	3,504,032	3,586,939	0
(Gain)/Loss on Disposal of Assets	(70,178)	-	0
AASB15 Adjustment	(2,586)		
LG House Unit trust	(2,586)		
Self Supporting Loan Principal Reimbursements	0	-	0
Contributions for the Development of Assets	(2,231,363)	(2,000,869)	(588,122)
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	(71,503)	0	0
(Increase)/Decrease in Receivables	(331,582)	482,777	(762,751)
Increase/(Decrease) in Accounts Payable	135,294	(362,182)	48,893
Increase/(Decrease) in Contract Liability	27,595	(685,931)	0
Increase/(Decrease) in Prepayments	0	0	0
Increase/(Decrease) in Employee Provisions	(73,784)	40,045	0
Increase/(Decrease) in Accrued Expenses	0	0	0
Rounding	-	0	0
NET CASH FROM/(USED) IN OPERATING ACTIVITIES	2,073,454	563,591	1,738,119

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
			Budget	Actual	Income	Expenditure	Income	Expenditure
Proceeds Sale of Assets								
123001	Proceeds Sale of Assets		\$0	(\$27,273)	(\$27,273)	\$0	(\$62,500)	\$0
092010	Proceeds - Sale of Land/Buildings		\$0	\$0	\$0	\$0	\$0	\$0
PROCEEDS FROM SALE OF ASSETS			\$0	(\$27,273)	(\$27,273)	\$0	(\$62,500)	\$0
Written Down Value								
	Written Down Value - Works Plant		\$0	\$0	\$0	\$0	\$0	\$62,500
Sub Total - WDV ON DISPOSAL OF ASSET			\$0	\$0	\$0	\$0	\$0	\$62,500
Total - GAIN/LOSS ON DISPOSAL OF ASSET			\$0	(\$27,273)	(\$27,273)	\$0	(\$62,500)	\$62,500
Total - OPERATING STATEMENT			\$0	(\$27,273)	(\$27,273)	\$0	(\$62,500)	\$62,500

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB		YTD COMPARATIVES Period 05 30 NOVEMBER 2021 Budget Actual		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021 Income Expenditure		ADOPTED BUDGET 2021-22 Income Expenditure	
RATES							
OPERATING EXPENDITURE							
031103	Rates Administration Activity Costs	\$44,884	\$39,446	\$0	\$39,446	\$0	\$107,765
031101	Collection Costs	\$2,083	\$0	\$0	\$0	\$0	\$5,000
031100	Valuation Charges	\$1,765	\$432	\$0	\$432	\$0	\$17,160
031102	Search Costs	\$48	\$0	\$0	\$0	\$0	\$300
Sub Total - GENERAL RATES OP EXP		\$48,780	\$39,878	\$0	\$39,878	\$0	\$130,225
OPERATING INCOME							
031001	Rates · GRV	(\$481,306)	\$0	\$0	\$0	(\$481,306)	\$0
031002	Rates · UV	(\$2,222,749)	\$0	\$0	\$0	(\$2,222,749)	\$0
031003	Rates · GRV - Minimum	(\$53,040)	\$0	\$0	\$0	(\$53,040)	\$0
031004	Rates · UV - Minimum	(\$384,869)	\$0	\$0	\$0	(\$384,869)	\$0
031006	Rates · Ex-Gratia Rates	(\$1,255)	\$0	\$0	\$0	(\$1,255)	\$0
031013	Rates Administration Fee	\$0	\$0	\$0	\$0	\$0	\$0
031005	Rates · Instalment Interest	(\$3,000)	(\$3,369)	(\$3,369)	\$0	(\$3,000)	\$0
031007	Rates · Non Payment Penalty - LG	(\$9,522)	(\$9,285)	(\$9,285)	\$0	(\$20,700)	\$0
01023	Pensioner Deferred Rate Interest	\$0	\$0	\$0	\$0	\$0	\$0
031008	Rates · Rate Enquiries	(\$2,800)	(\$4,707)	(\$4,707)	\$0	(\$10,000)	\$0
031009	Rates - ESL Administration Fee	(\$4,000)	\$0	\$0	\$0	(\$4,000)	\$0
031010	Rates - Reimbursements	\$0	\$0	\$0	\$0	(\$5,000)	\$0
031011	Rates · Penalty Interest - DFES	(\$700)	(\$434)	(\$434)	\$0	(\$700)	\$0
031012	Rates · Rates Interims	\$0	(\$3,141,003)	(\$3,141,003)	\$0	\$0	\$0
031104	Rates Written Off	\$104	\$0	\$0	\$0	\$250	\$0
Sub Total - GENERAL RATES OP INC		(\$3,163,137)	(\$3,158,798)	(\$3,158,798)	\$0	(\$3,186,369)	\$0
Total - GENERAL RATES		(\$3,114,357)	(\$3,118,919)	(\$3,158,798)	\$39,878	(\$3,186,369)	\$130,225

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Code	YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
			Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER GENERAL PURPOSE FUNDING								
OPERATING EXPENDITURE								
032100	General Purpose Funding - Administration Allocated		\$2,976	\$2,616	\$0	\$2,616	\$0	\$7,145
032101	General Purpose Funding - Doubtful Debts Expense		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP			\$2,976	\$2,616	\$0	\$2,616	\$0	\$7,145
OPERATING INCOME								
032001	General Purpose Grants Federal Commission (OP)		(\$171,655)	(\$186,733)	(\$186,733)	\$0	(\$343,310)	\$0
032002	General Purpose Grants Federal - Roads (OP)		(\$165,155)	(\$175,648)	(\$175,648)	\$0	(\$330,310)	\$0
032003	General Purpose Funding - Interest On Investments - Municipal A		(\$133)	(\$853)	(\$853)	\$0	(\$700)	\$0
032004	Interest on Investments - Reserves Account		(\$1,550)	\$0	\$0	\$0	(\$5,000)	\$0
032006	General Purpose Funding - Interest on Investments - Medical Fur		\$0	\$0	\$0	\$0	\$0	\$0
032007	General Purpose Funding - Interest on Investments - Business O		(\$190)	\$0	\$0	\$0	(\$1,000)	\$0
032008	General Purpose Funding - Interest on Investments - Short Term		(\$190)	(\$40)	(\$40)	\$0	(\$1,000)	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC			(\$338,873)	(\$363,274)	(\$363,274)	\$0	(\$681,320)	\$0
Total - OTHER GENERAL PURPOSE FUNDING			(\$335,897)	(\$360,658)	(\$363,274)	\$2,616	(\$681,320)	\$7,145
Total - GENERAL PURPOSE FUNDING			(\$3,450,254)	(\$3,479,578)	(\$3,522,071)	\$42,494	(\$3,867,689)	\$137,370

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
MEMBERS OF COUNCIL							
OPERATING EXPENDITURE							
041100	Members - Sitting Fees.	\$31,471	\$22,875	\$0	\$22,875	\$0	\$75,560
041119	Website Expenses	\$1,458	\$0	\$0	\$0	\$0	\$3,500
041101	Members - Training Costs	\$3,996	\$218	\$0	\$218	\$0	\$10,800
041102	Members - Travelling Costs	\$2,516	\$2,128	\$0	\$2,128	\$0	\$6,800
041103	Members - Telecommunications Reimbursements	\$4,262	\$3,451	\$0	\$3,451	\$0	\$11,520
041104	Members - Other Expenses	\$4,400	(\$408)	\$0	(\$408)	\$0	\$4,400
041105	Members - Conferences/Seminars Costs	\$3,329	\$118	\$0	\$118	\$0	\$15,850
041106	Members - President's Allowance	\$1,131	\$3,427	\$0	\$3,427	\$0	\$10,280
041107	Members - Deputy President's Allowance	\$231	\$857	\$0	\$857	\$0	\$2,570
041108	Members - Council Chamber Expenses	\$672	\$780	\$0	\$780	\$0	\$1,050
041109	Members - Refreshments & Receptions	\$7,156	\$3,291	\$0	\$3,291	\$0	\$17,181
041110	Members - Bunbury Wellington GOC Projects	\$0	\$0	\$0	\$0	\$0	\$0
041111	Members - Insurance Costs For Members	\$5,904	\$7,310	\$0	\$7,310	\$0	\$5,904
041112	Members - Subscriptions	\$8,835	\$8,945	\$0	\$8,945	\$0	\$8,835
041113	Members - Election Expenses	\$4,365	\$2,168	\$0	\$2,168	\$0	\$4,400
041114	Members - Donations	\$48,200	\$29,332	\$0	\$29,332	\$0	\$48,200
041118	ICT - Councillors	\$660	\$0	\$0	\$0	\$0	\$2,640
041120	Warren Blackwood Alliance Expenses	\$0	\$5,695	\$0	\$5,695	\$0	\$30,000
041150	Members - Admin Allocation	\$23,930	\$21,031	\$0	\$21,031	\$0	\$57,455
041190	Depreciation - Membership	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - MEMBERS OF COUNCIL OP/EXP		\$152,515	\$111,218	\$0	\$111,218	\$0	\$316,945
OPERATING INCOME							
041001	Members - Reimbursements Income	\$0	\$0	\$0	\$0	\$0	\$0
041002	Other Governance - Sundry Reimbursements Income	\$0	\$0	\$0	\$0	\$0	\$0
041003	Other Governance - Other Minor Income	\$0	\$0	\$0	\$0	\$0	\$0
041004	Members - Operating Grants and Contributions	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - MEMBERS OF COUNCIL OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - MEMBERS OF COUNCIL		\$152,515	\$111,218	\$0	\$111,218	\$0	\$316,945

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
 And Type Of Activities Within The Programme

<i>Shire of Boyup Brook</i> <i>MONTHLY FINANCIAL REPORT</i>								
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
GOVERNANCE								
OPERATING EXPENDITURE								
042100	Other Governance - Admin Allocated		\$35,895	\$31,546	\$0	\$31,546	\$0	\$86,183
Sub Total - GOVERNANCE - GENERAL OP/EXP			\$35,895	\$31,546	\$0	\$31,546	\$0	\$86,183
OPERATING INCOME								
Sub Total - GOVERNANCE - GENERAL OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - GOVERNANCE - GENERAL			\$35,895	\$31,546	\$0	\$31,546	\$0	\$86,183
Total - GOVERNANCE			\$188,411	\$142,764	\$0	\$142,764	\$0	\$403,128

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
LAW, ORDER AND PUBLIC SAFETY								
FIRE PREVENTION								
OPERATING EXPENDITURE								
051109	ESL - Insurances Fire Appliances and Personnel		\$36,256	\$32,395	\$0	\$32,395	\$0	\$36,256
051112	Fire Prevention And Support		\$12,367	\$14,957	\$0	\$14,957	\$0	\$16,060
051101	Fire Break Inspection Expenses		\$0	\$0	\$0	\$0	\$0	\$3,540
051102	Fire Hazard Reductions Expenses		\$826	\$21,059	\$0	\$21,059	\$0	\$6,881
051104	Minor Fire Plant & Equipment Purchases non ESL		\$167	\$0	\$0	\$0	\$0	\$400
051105	Fire Plant & Equipment Maintenance - Non ESL		\$208	\$0	\$0	\$0	\$0	\$500
051106	ESL - Fire Vehicle Maintenance Costs		\$1,762	\$8,115	\$0	\$8,115	\$0	\$11,010
051107	ESL - Brigade Utilities, rates and taxes		\$44	\$0	\$0	\$0	\$0	\$275
051108	ESL - Other Goods & Services relating to Fires		\$0	\$0	\$0	\$0	\$0	\$2,200
051111	ESL - Minor Fire Plant/Equip Under \$1500		\$1,750	\$0	\$0	\$0	\$0	\$5,000
051114	ESL - Land & Building Maintenance		\$123	\$0	\$0	\$0	\$0	\$770
051115	ESL - Clothing and Accessories		\$6,400	\$10,890	\$0	\$10,890	\$0	\$40,000
051116	ESL - Plant and Equipment Maintenance		\$240	\$12,087	\$0	\$12,087	\$0	\$1,500
051117	BFRC - Bushfire Risk Planning		\$175	\$534	\$0	\$534	\$0	\$1,458
051118	DFES Fire Defence Grant Expenses		\$946	\$0	\$0	\$0	\$0	\$13,520
051120	Bush Fire - Mitigation Activity Funded		\$6,626	\$0	\$0	\$0	\$0	\$66,411
051150	Admin Allocation - Fire Control		\$23,930	\$21,031	\$0	\$21,031	\$0	\$57,455
051190	Depreciation - Fire Control		\$670	\$0	\$0	\$0	\$0	\$670
Sub Total - FIRE PREVENTION OP/EXP			\$92,489	\$121,067	\$0	\$121,067	\$0	\$263,906
OPERATING INCOME								
051001	Fire Infringements/Fines Income		(\$330)	(\$550)	(\$550)	\$0	(\$500)	\$0
051002	Sale Of Fire Maps Income		\$0	(\$18)	(\$18)	\$0	(\$100)	\$0
051004	ESL - Funding Operating Grant Income		(\$115,775)	(\$69,946)	(\$69,946)	\$0	(\$151,789)	\$0
Sub Total - FIRE PREVENTION OP/INC			(\$116,105)	(\$70,513)	(\$70,513)	\$0	(\$152,389)	\$0
Total - FIRE PREVENTION			(\$23,616)	\$50,553	(\$70,513)	\$121,067	(\$152,389)	\$263,906

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	2021-22 BUDGET	2021-22 ACTUAL	2021-22 INCOME	2021-22 EXPENDITURE	2021-22 INCOME	2021-22 EXPENDITURE
ANIMAL CONTROL								
OPERATING EXPENDITURE								
052100	Ranger Services Operation Costs		\$642	\$9,282	\$0	\$9,282	\$0	\$2,100
052005	Trap Hire Refunds		\$50	\$0	\$0	\$0	\$0	\$50
052101	Ranger Vehicle Operating Expenses		\$1,437	\$0	\$0	\$0	\$0	\$3,450
052102	Dog License Discs Costs		\$250	\$271	\$0	\$271	\$0	\$250
052103	Other Control Expenses		\$1,070	\$11,433	\$0	\$11,433	\$0	\$1,748
052104	Animal Impounding Costs		\$4,000	\$1,575	\$0	\$1,575	\$0	\$5,000
052109	Cat License Tags Expense		\$100	\$90	\$0	\$90	\$0	\$100
052110	Ranger Services Salary Super and Employee Costs		\$22,461	\$15,897	\$0	\$15,897	\$0	\$52,271
052150	Admin Allocation - Animal Control		\$8,992	\$7,900	\$0	\$7,900	\$0	\$21,582
052190	Depreciation		\$167	\$0	\$0	\$0	\$0	\$400
Sub Total - ANIMAL CONTROL OP/EXP			\$39,169	\$46,449	\$0	\$46,449	\$0	\$86,951
OPERATING INCOME								
052001	Animal Fines & Penalties Income		\$0	(\$1,758)	(\$1,758)	\$0	\$0	\$0
052002	Animal Impounding Fees Income		(\$300)	(\$392)	(\$392)	\$0	(\$300)	\$0
052003	Dog Registrations Charges		(\$3,414)	(\$3,342)	(\$3,342)	\$0	(\$6,000)	\$0
052004	Cat Registration Charges		\$0	\$0	\$0	\$0	\$0	\$0
052006	Animal Control Income - Grant		\$0	\$0	\$0	\$0	\$0	\$0
052105	Trap Hire Income		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - ANIMAL CONTROL OP/INC			(\$3,714)	(\$5,491)	(\$5,491)	\$0	(\$6,300)	\$0
Total - ANIMAL CONTROL			\$35,455	\$40,957	(\$5,491)	\$46,449	(\$6,300)	\$86,951

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB		YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER LAW ORDER & PUBLIC SAFETY							
OPERATING EXPENDITURE							
053100	Local Emergency Management Committee Expenses	\$300	\$0	\$0	\$0	\$0	\$300
053150	Administration Allocated - Emergency Mgt	\$8,989	\$7,900	\$0	\$7,900	\$0	\$21,582
053190	Depreciation	\$11,389	\$0	\$0	\$0	\$0	\$27,345
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP		\$20,678	\$7,900	\$0	\$7,900	\$0	\$49,227
OPERATING INCOME							
053002	Non-Operating Grants CCTV	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER LAW ORDER PUBLIC SAFETY		\$20,678	\$7,900	\$0	\$7,900	\$0	\$49,227
Total - LAW ORDER & PUBLIC SAFETY		\$32,517	\$99,410	(\$76,005)	\$175,415	(\$158,689)	\$400,084

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	And Type of Activities Within the Programme	Budget	Actual	Income	Expenditure	Income	Expenditure
			30 NOVEMBER 2021		30 NOVEMBER 2021		2021-22	
HEALTH FAMILY STOP CENTRE								
OPERATING EXPENDITURE								
071100	B0101	Family Stop Centre - Operation	\$6,732	\$3,645	\$0	\$3,645	\$0	\$11,766
071150		Admin Allocated - Family Stop Centre	\$6,013	\$5,284	\$0	\$5,284	\$0	\$14,437
071190		Depreciation - Family Stop Centre	\$1,541	\$0	\$0	\$0	\$0	\$3,700
Sub Total - HEALTH FAMILY STOP OP/EXP			\$14,286	\$8,930	\$0	\$8,930	\$0	\$29,903
OPERATING INCOME								
Sub Total - HEALTH FAMILY STOP OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - HEALTH FAMILY STOP			\$14,286	\$8,930	\$0	\$8,930	\$0	\$29,903
HEALTH ADMINISTRATION & INSPECTION								
OPERATING EXPENDITURE								
072100		Health Administration Services Expenses	\$12,100	\$15,980	\$0	\$15,980	\$0	\$32,250
072101		Other Health Administration Expenses	\$81	\$31	\$0	\$31	\$0	\$150
072102		Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$0
072103		Health Administration Superannuation	\$1,452	\$0	\$0	\$0	\$0	\$3,630
072150		Admin Allocation - Other Health	\$6,015	\$5,284	\$0	\$5,284	\$0	\$14,437
Sub Total - HEALTH ADMIN AND INSPECTION OP/EXP			\$19,649	\$21,295	\$0	\$21,295	\$0	\$50,467
OPERATING INCOME								
072001		Food Stall Permit Charges	\$0	\$0	\$0	\$0	\$0	\$0
072002		Temporary Camping Site Permit Charges	(\$11)	(\$300)	(\$300)	\$0	(\$100)	\$0
072003		Food Business Registration Fee	(\$368)	(\$508)	(\$508)	\$0	(\$883)	\$0
072004		Annual Inspections	\$0	\$0	\$0	\$0	\$0	\$0
072005		Lodging House Registration Fees	\$0	\$0	\$0	\$0	(\$306)	\$0
Sub Total - HEALTH ADMIN AND INSPECTION OP/INC			(\$379)	(\$808)	(\$808)	\$0	(\$1,289)	\$0
Total - HEALTH ADMIN AND INSPECTION			\$19,270	\$20,488	(\$808)	\$21,295	(\$1,289)	\$50,467

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

			YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER HEALTH - MEDICAL SERVICES								
OPERATING EXPENDITURE								
074100	B0105	Housing General Practitioner - Medical Service	\$7,261	\$5,674	\$0	\$5,674	\$0	\$13,963
074102		Boyup Brook Medical Services Building Costs	\$11,856	\$10,530	\$0	\$10,530	\$0	\$26,705
074101		Medical Services General Operations	\$3,304	\$17,620	\$0	\$17,620	\$0	\$9,810
074103		Medical Service Employee Costs	\$381,573	\$314,838	\$0	\$314,838	\$0	\$1,015,818
074105		Postage, Printing & Stationery	\$1,438	\$2,002	\$0	\$2,002	\$0	\$4,600
074106		Medical Ctr - Telephones	\$2,874	\$2,613	\$0	\$2,613	\$0	\$6,900
074107		Medical Ctr - Subscriptions	\$2,482	\$2,626	\$0	\$2,626	\$0	\$5,971
074108		Medical Ctr - Insurances	\$16,508	\$6,948	\$0	\$6,948	\$0	\$16,508
074109		Medical Bank Fees	\$396	\$93	\$0	\$93	\$0	\$950
074110		Medical Ctr - Computer Expenses	\$13,123	\$8,092	\$0	\$8,092	\$0	\$29,936
074111		Medical Ctr - Medical Supplies & Equipt	\$9,621	\$6,132	\$0	\$6,132	\$0	\$23,100
074112		Medical Ctr - Locum Doctor	\$0	\$880	\$0	\$880	\$0	\$48,600
074113		Medical Ctr - Superannuation	\$43,894	\$32,543	\$0	\$32,543	\$0	\$117,270
074114		Medical Ctr - Training	\$1,250	\$36	\$0	\$36	\$0	\$2,500
074115		Medical Ctr - Sundry Expenses	\$4,997	\$509	\$0	\$509	\$0	\$12,100
074116		Medical Service Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$31,245
074117		Medical - Fringe Benefit Tax	\$630	\$0	\$0	\$0	\$0	\$2,520
074118		Medical Employee (Packaging) Costs	\$0	\$0	\$0	\$0	\$0	\$1,200
074119		Medical Doubtful Debts Expense	\$0	\$0	\$0	\$0	\$0	\$0
074150		Admin Allocated - Boyup Brook Medical Services	\$26,906	\$23,646	\$0	\$23,646	\$0	\$64,601
074191		Depreciation - Medical Centre	\$3,540	\$0	\$0	\$0	\$0	\$8,500
074190		Depreciation - Housing GP - 5 Rogers Ave	\$2,832	\$0	\$0	\$0	\$0	\$6,800
Sub Total - PREVENTIVE SRVS - OP/EXP			\$534,488	\$434,781	\$0	\$434,781	\$0	\$1,449,597
OPERATING INCOME								
074001		Surgery Turnover	(\$462,880)	(\$184,373)	(\$184,373)	\$0	(\$1,100,000)	\$0
074002		Surgery Rental Income	(\$2,953)	(\$1,636)	(\$1,636)	\$0	(\$7,091)	\$0
074004		Grants, Reimbursements and Contributions	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PREVENTIVE SRVS - OP/INC			(\$465,833)	(\$186,009)	(\$186,009)	\$0	(\$1,107,091)	\$0
Total - PREVENTIVE SERVICES			\$68,654	\$248,771	(\$186,009)	\$434,781	(\$1,107,091)	\$1,449,597

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
PREVENTIVE SERVICE - OTHER								
OPERATING EXPENDITURE								
073100	Analytical Expenses		\$475	\$483	\$0	\$483	\$0	\$475
Sub Total - PREVENTIVE SRVS - OTHER OP/EXP			\$475	\$483	\$0	\$483	\$0	\$475
Total - PREVENTIVE SERVICES - OTHER			\$475	\$483	\$0	\$483	\$0	\$475
OTHER HEALTH								
OPERATING EXPENDITURE								
075100	Ambulance Centre Operation		\$468	\$470	\$0	\$470	\$0	\$24,648
075150	Admin Allocated - Other Health		\$6,013	\$5,284	\$0	\$5,284	\$0	\$14,437
Sub Total - OTHER HEALTH OP/EXP			\$6,481	\$5,754	\$0	\$5,754	\$0	\$39,085
OPERATING INCOME								
Sub Total - OTHER HEALTH OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER HEALTH			\$6,481	\$5,754	\$0	\$5,754	\$0	\$39,085
Total - HEALTH			\$109,165	\$284,426	(\$186,817)	\$471,243	(\$1,108,380)	\$1,569,527

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB		YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER EDUCATION							
OPERATING EXPENDITURE							
081100	Community Resource Centre	\$3,470	\$1,958	\$0	\$1,958	\$0	\$4,745
081101	Rylington Park Farm Complex	\$0	\$0	\$0	\$0	\$0	\$0
081102	Donations - Other Education	\$250	\$150	\$0	\$150	\$0	\$250
081103	Early Learning Centre - Employee Costs	\$89,909	\$90,071	\$0	\$90,071	\$0	\$201,036
081104	Early Learning Centre - Operating Costs	\$7,414	\$7,930	\$0	\$7,930	\$0	\$18,000
081150	Admin Allocation - Other Education	\$6,015	\$5,284	\$0	\$5,284	\$0	\$14,437
081190	Depreciation - Community Resource Centre	\$2,092	\$0	\$0	\$0	\$0	\$5,020
081191	Depreciation - Rylington Park Farm Complex	\$7,035	\$0	\$0	\$0	\$0	\$16,885
Sub Total - OTHER EDUCATION OP/EXP		\$116,185	\$105,392	\$0	\$105,392	\$0	\$260,373
OPERATING INCOME							
081001	Rylington Park Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0
081003	Early Learning Centre - Fees & Charges	(\$83,820)	(\$62,376)	(\$62,376)	\$0	(\$165,000)	\$0
081004	Early Learning Centre -Operating Income	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER EDUCATION OP/INC		(\$83,820)	(\$62,376)	(\$62,376)	\$0	(\$165,000)	\$0
Total - OTHER EDUCATION		\$32,365	\$43,016	(\$62,376)	\$105,392	(\$165,000)	\$260,373

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB		YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
		Budget	Actual	Income	Expenditure	Income	Expenditure
AGED & DISABLED							
OPERATING EXPENDITURE							
082100	Support for Seniors Christmas Lunch	\$0	\$0	\$0	\$0	\$0	\$1,390
082104	Aged Needs Initiative Loan Interest	\$7,211	\$0	\$0	\$0	\$0	\$0
082150	Admin Allocated - Aged & Disabled	\$6,013	\$5,284	\$0	\$5,284	\$0	\$14,437
Sub Total - AGED & DISABLED OP/EXP		\$13,224	\$5,284	\$0	\$5,284	\$0	\$15,827
OPERATING INCOME							
Sub Total - AGED & DISABLED OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - AGED & DISABLED		\$13,224	\$5,284	\$0	\$5,284	\$0	\$15,827
OTHER WELFARE							
OPERATING EXPENDITURE							
083100	Other Welfare Expenses	\$0	\$0	\$0	\$0	\$0	\$500
083104	Depreciation	\$21	\$0	\$0	\$0	\$0	\$50
083105	Donations Expended	\$0	\$0	\$0	\$0	\$0	\$0
083150	Admin Allocated - Other Welfare	\$17,984	\$15,800	\$0	\$15,800	\$0	\$43,164
Sub Total - OTHER WELFARE OP/EXP		\$18,005	\$15,800	\$0	\$15,800	\$0	\$43,714
OPERATING INCOME							
Sub Total - OTHER WELFARE OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER WELFARE		\$18,005	\$15,800	\$0	\$15,800	\$0	\$43,714
Total - EDUCATION & WELFARE		\$63,594	\$64,101	(\$62,376)	\$126,477	(\$165,000)	\$319,914

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
STAFF HOUSING								
OPERATING EXPENDITURE								
091100	Staff Housing		\$5,918	\$1,130	\$0	\$1,130	\$0	\$7,479
091130	Interest Paid Loan 115 - Staff House		\$1,384	\$1,186	\$0	\$1,186	\$0	\$2,268
091190	Depreciation - Staff Housing		\$2,389	\$0	\$0	\$0	\$0	\$5,735
091150	Staff Housing - Less Amt Allocated to Admin.		\$6,013	\$5,284	\$0	\$5,284	\$0	\$14,437
Sub Total - STAFF HOUSING OP/EXP			\$15,703	\$7,600	\$0	\$7,600	\$0	\$29,919
OPERATING INCOME								
Sub Total - STAFF HOUSING OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - STAFF HOUSING			\$15,703	\$7,600	\$0	\$7,600	\$0	\$29,919

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
HOUSING OTHER								
OPERATING EXPENDITURE								
092101	Boyup Brook Citizens Lodge		\$18,696	\$9,584	\$0	\$9,584	\$0	\$19,596
092102	Community Housing - Units		\$20,524	\$9,305	\$0	\$9,305	\$0	\$23,552
092103	Other		\$3,608	\$1,451	\$0	\$1,451	\$0	\$6,498
092104	6 Nix - Operating & Mtce Expense		\$95	\$0	\$0	\$0	\$0	\$145
092105	House - 1 Rogers Ave		\$9,235	\$5,701	\$0	\$5,701	\$0	\$13,418
092107	7 Knapp Street - Operating & Mtce Expense		\$3,400	\$2,392	\$0	\$2,392	\$0	\$5,145
092108	Property Selling Expenses		\$0	\$0	\$0	\$0	\$0	\$0
092109	Community Housing Maintenance - Grant Funded		\$0	\$7,887	\$0	\$7,887		
092150	Admin Allocation - Other Housing		\$6,074	\$5,338	\$0	\$5,338	\$0	\$14,583
092191	Depreciation - Other Housing		\$2,320	\$0	\$0	\$0	\$0	\$5,570
092192	Depreciation - House - 1 Rogers Ave		\$1,818	\$0	\$0	\$0	\$0	\$4,365
092190	Depreciation - Boyup Brook Citizens Lodge		\$13,488	\$0	\$0	\$0	\$0	\$32,385
Sub Total - HOUSING OTHER OP/EXP			\$79,258	\$41,659	\$0	\$41,659	\$0	\$125,256
HOUSING OPERATING INCOME								
092001	Rent 24A Proctor St		(\$3,722)	(\$4,274)	(\$4,274)	\$0	(\$8,932)	\$0
092002	Rent 24B Proctor St		(\$3,333)	(\$3,757)	(\$3,757)	\$0	(\$8,000)	\$0
092003	Rent 16A Forrest St		(\$4,125)	(\$4,274)	(\$4,274)	\$0	(\$9,900)	\$0
092004	Rent 16B Forrest St		(\$3,917)	(\$4,274)	(\$4,274)	\$0	(\$9,400)	\$0
092005	Rent 1 Rogers St		\$0	\$0	\$0	\$0	\$0	\$0
092006	Rent 6 Nix St		\$0	\$0	\$0	\$0	\$0	\$0
092007	Housing Reimbursements		(\$278)	(\$156)	(\$156)	\$0	(\$1,000)	\$0
092009	Other Housing: 7 Knapp St		(\$13,033)	(\$13,114)	(\$13,114)	\$0	(\$31,280)	\$0
092012	Profit on Sale of Asset		\$0	\$0	\$0	\$0	\$0	\$0
092011	Community Housing Maintenance Grant		(\$7,662)	\$0	\$0	\$0	(\$7,662)	\$0
Sub Total - HOUSING OTHER OP/INC			(\$36,069)	(\$29,848)	(\$29,848)	\$0	(\$76,174)	\$0
Total - HOUSING OTHER			\$43,190	\$11,811	(\$29,848)	\$41,659	(\$76,174)	\$125,256
Total - HOUSING			\$58,893	\$19,411	(\$29,848)	\$49,258	(\$76,174)	\$155,175

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB		YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
		Budget	Actual	Income	Expenditure	Income	Expenditure
SANITATION - HOUSEHOLD REFUSE							
OPERATING EXPENDITURE							
101100	Refuse Collection Boyup Brook Townsite Expense	\$19,103	\$15,708	\$0	\$15,708	\$0	\$45,849
101101	Recycling Collection Boyup Brook Town Site	\$11,891	\$10,131	\$0	\$10,131	\$0	\$28,540
101106	Transfer Station Employee Costs	\$40,883	\$11,426	\$0	\$11,426	\$0	\$93,346
101102	B0400 Boyup Brook Transfer Station Costs	\$30,459	\$13,387	\$0	\$13,387	\$0	\$58,935
101103	Land Fill Disposal Site	\$19,999	\$10,541	\$0	\$10,541	\$0	\$44,365
101104	Townsite Street Bins Collection	\$4,468	\$5,006	\$0	\$5,006	\$0	\$10,260
101107	Drum Muster Expenses	\$1,600	\$0	\$0	\$0	\$0	\$1,600
101108	BB Transfer Station Superannuation	\$779	\$789	\$0	\$789	\$0	\$1,700
101119	Waste Bin Maintenance and Delivery	\$887	\$1,303	\$0	\$1,303	\$0	\$2,340
101150	Admin Allocated - Waste Management	\$11,965	\$10,515	\$0	\$10,515	\$0	\$28,728
101190	Depreciation - Waste Management	\$9,192	\$0	\$0	\$0	\$0	\$22,070
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP		\$151,226	\$78,807	\$0	\$78,807	\$0	\$337,733
SANITATION OPERATING INCOME							
101001	Refuse Collection Charges - Rates	(\$188,700)	(\$195,750)	(\$195,750)	\$0	(\$188,700)	\$0
101002	Waste Disposal Charges	(\$6,000)	(\$3,325)	(\$3,325)	\$0	(\$6,000)	\$0
101003	Recycling Scheme Income	(\$900)	(\$5,229)	(\$5,229)	\$0	(\$1,800)	\$0
101004	Scrap Metal Income	(\$792)	\$0	\$0	\$0	(\$2,400)	\$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC		(\$196,392)	(\$204,303)	(\$204,303)	\$0	(\$198,900)	\$0
Total - SANITATION HOUSEHOLD REFUSE		(\$45,166)	(\$125,497)	(\$204,303)	\$78,807	(\$198,900)	\$337,733

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB		YTD COMPARATIVES Period 05 30 NOVEMBER 2021 Budget Actual		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021 Income Expenditure		ADOPTED BUDGET 2021-22 Income Expenditure	
EFFLUENT DRAINAGE SYSTEM							
OPERATING EXPENDITURE							
103100	Septic Tank Inspection Expenses	\$200	\$0	\$0	\$0	\$0	\$200
103101	Liquid Waste Disposal Site (Stanton Road)	\$2,570	\$7,854	\$0	\$7,854	\$0	\$2,570
Sub Total - SEWERAGE OP/EXP		\$2,770	\$7,854	\$0	\$7,854	\$0	\$2,770
OPERATING INCOME							
103002	Septic Licence Fees	(\$2,960)	(\$1,180)	(\$1,180)	\$0	(\$4,000)	\$0
Sub Total - SEWERAGE OP/INC		(\$2,960)	(\$1,180)	(\$1,180)	\$0	(\$4,000)	\$0
Total - SEWERAGE		(\$190)	\$6,674	(\$1,180)	\$7,854	(\$4,000)	\$2,770
TOWN PLANNING & REGIONAL DEVELOPMENT							
OPERATING EXPENDITURE							
105100	Town Planning Admin & Control	\$8,622	\$9,668	\$0	\$9,668	\$0	\$28,752
105101	Admin Allocation - Town Planning	\$11,970	\$10,515	\$0	\$10,515	\$0	\$28,728
Sub Total - TOWN PLAN & REG DEV OP/EXP		\$20,591	\$20,184	\$0	\$20,184	\$0	\$57,480
OPERATING INCOME							
105001	Planning Application Fees	(\$2,384)	(\$588)	(\$588)	\$0	(\$5,000)	\$0
Sub Total - TOWN PLAN & REG DEV OP/INC		(\$2,384)	(\$588)	(\$588)	\$0	(\$5,000)	\$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT		\$18,207	\$19,596	(\$588)	\$20,184	(\$5,000)	\$57,480

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER COMMUNITY AMENITIES								
OPERATING EXPENDITURE								
106101		Cemetery - Operation	\$11,969	\$11,897	\$0	\$11,897	\$0	\$0
106101	B0420	Cemetery - Operation		\$0	\$0	\$0	\$0	\$29,037
106101	B0421	Niche Wall Plaques Operations	\$0	\$0	\$0	\$0	\$0	\$50
106101	G314	Cemetery Grounds	\$2,284	\$0	\$0	\$0	\$0	\$5,928
106102		Public Toilets - Operation		\$6,173	\$0	\$6,173	\$0	\$0
106102	B0450	Toilets - Lions Park Costs	\$1,547	\$0	\$0	\$0	\$0	\$3,675
106102	B0451	Toilets - Tourist Centre Costs	\$1,008	\$0	\$0	\$0	\$0	\$3,635
106102	B0452	Toilets - Town Hall (External) Costs	\$3,002	\$0	\$0	\$0	\$0	\$8,696
106103		Street Furniture	\$0	\$0	\$0	\$0	\$0	\$430
106150		Admin Allocation - Other Community Amenities	\$6,015	\$5,284	\$0	\$5,284	\$0	\$14,437
106151		Admin Allocation - Cemetery	\$668	\$587	\$0	\$587	\$0	\$1,604
106191		Depreciation - Public Toilets	\$421	\$0	\$0	\$0	\$0	\$1,010
106192		Depreciation - Other Community Service's	\$1,265	\$0	\$0	\$0	\$0	\$3,035
Sub Total - OTHER COMMUNITY AMENITIES OP/EXP			\$28,179	\$23,942	\$0	\$23,942	\$0	\$71,537
OPERATING INCOME								
106001		Cemetery Burial Fees	(\$13,000)	(\$3,637)	(\$3,637)	\$0	(\$13,000)	\$0
106002		License/Other Fees BB Cemetery	(\$230)	(\$1,126)	(\$1,126)	\$0	(\$1,000)	\$0
106004		Niche Wall Fees	\$0	(\$1,092)	(\$1,092)	\$0	(\$1,700)	\$0
Sub Total - OTHER COMMUNITY AMENITIES OP/INC			(\$13,230)	(\$5,855)	(\$5,855)	\$0	(\$15,700)	\$0
Total - OTHER COMMUNITY AMENITIES			\$14,949	\$18,087	(\$5,855)	\$23,942	(\$15,700)	\$71,537
Total - COMMUNITY AMENITIES			(\$12,199)	(\$81,140)	(\$211,926)	\$130,786	(\$223,600)	\$469,520

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
PUBLIC HALL & CIVIC CENTRES								
OPERATING EXPENDITURE								
111100	Boyup Brook Hall - Operation		\$19,431	\$26,076	\$0	\$26,076	\$0	\$33,700
111102	Halls - Other Public Halls		\$9,257	\$3,938	\$0	\$3,938	\$0	\$12,266
111150	Admin Allocation - Public Halls		\$11,970	\$10,515	\$0	\$10,515	\$0	\$28,728
111190	Depreciation - Public Halls		\$21,409	\$0	\$0	\$0	\$0	\$51,384
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP			\$62,066	\$40,529	\$0	\$40,529	\$0	\$126,077
OPERATING INCOME								
111001	Hall Hire Fees		\$0	(\$427)	(\$427)	\$0	\$0	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC			\$0	(\$427)	(\$427)	\$0	\$0	\$0
Total - PUBLIC HALL & CIVIC CENTRES			\$62,066	\$40,102	(\$427)	\$40,529	\$0	\$126,077

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER RECREATION & SPORT								
OPERATING EXPENDITURE								
113100	Recreation Complex		\$37,003	\$30,514	\$0	\$30,514	\$0	\$63,321
113109	Walk Trails		\$377	\$1,262	\$0	\$1,262	\$0	\$1,507
113110	Townsite Gardens		\$20,101	\$17,724	\$0	\$17,724	\$0	\$46,022
113112	Reserves and Parks Operations		\$11,585	\$24,821	\$0	\$24,821	\$0	\$32,583
113119	Other Recreation Facilities		\$9,257	\$8,835	\$0	\$8,835	\$0	\$18,636
113120	War Memorial		\$1,117	\$1,325	\$0	\$1,325	\$0	\$3,302
113150	Admin Allocation - Other Recreation		\$20,293	\$17,828	\$0	\$17,828	\$0	\$48,706
113124	Support for UBAS		\$2,181	\$2,385	\$0	\$2,385	\$0	\$42,181
113122	Support for ANZAC Day		\$0	\$0	\$0	\$0	\$0	\$9,657
113125	Support for Others		\$3,047	\$8,611	\$0	\$8,611	\$0	\$6,911
113190	Depreciation - Other Recreation		\$91,838	\$0	\$0	\$0	\$0	\$220,420
113191	Depreciation - Parks & Gardens		\$20,845	\$0	\$0	\$0	\$0	\$50,030
113192	Depreciation: Plant & Equipment		\$6,871	\$0	\$0	\$0	\$0	\$16,490
Sub Total - OTHER RECREATION & SPORT OP/EXP			\$224,516	\$113,526	\$0	\$113,526	\$0	\$559,765
OPERATING INCOME								
113003	Rec Ground Use Hire Fees		(\$3,400)	(\$3,469)	(\$3,469)	\$0	(\$3,400)	\$0
113002	Reimbursements - Other Rec		(\$125)	\$0	\$0	\$0	(\$500)	\$0
113022	Recreation - Capital Grants & Contributions		(\$40,155)	(\$10,000)	(\$10,000)	\$0	(\$180,309)	\$0
Sub Total - OTHER RECREATION & SPORT OP/INC			(\$43,680)	(\$13,469)	(\$13,469)	\$0	(\$184,209)	\$0
Total - OTHER RECREATION & SPORT			\$180,837	\$100,057	(\$13,469)	\$113,526	(\$184,209)	\$559,765

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Shire of Boyup Brook								
MONTHLY FINANCIAL REPORT								
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
SWIMMING POOL								
OPERATING EXPENDITURE								
112100	Swimming Pool General Operations		\$41,853	\$11,264	\$0	\$11,264	\$0	\$77,810
112101	Swimming Pool Building Costs		\$33,132	\$18,671	\$0	\$18,671	\$0	\$57,929
112102	Swimming Pool Employee Costs		\$27,296	\$28,366	\$0	\$28,366	\$0	\$75,058
112103	Interest on Loan 114 - upgrade pool bowl		\$2,522	\$2,160	\$0	\$2,160	\$0	\$4,132
112104	Swimming Pool Employee Superannuation		\$2,791	\$1,560	\$0	\$1,560	\$0	\$8,089
112106	Pool Staff - Fringe Benefits Tax		\$625	\$0	\$0	\$0	\$0	\$2,500
112150	Admin Allocation - Swimming Pool		\$13,241	\$11,636	\$0	\$11,636	\$0	\$31,790
112190	Depreciation - Swimming Pool		\$7,389	\$0	\$0	\$0	\$0	\$17,740
Sub Total - SWIMMING POOL OP/EXP			\$128,848	\$73,657	\$0	\$73,657	\$0	\$275,048
OPERATING INCOME								
112001	Swimming Lesson Fees		\$0	\$0	\$0	\$0	\$0	\$0
112003	Pool Daily Admission Fees		(\$1,713)	(\$1,160)	(\$1,160)	\$0	(\$9,000)	\$0
112004	Season Tickets Fees		(\$8,250)	(\$15,847)	(\$15,847)	\$0	(\$16,500)	\$0
112005	Pool Hire Fees		(\$38)	(\$61)	(\$61)	\$0	(\$200)	\$0
112006	Gym Equipment Hire Fees		\$0	\$0	\$0	\$0	\$0	\$0
112007	Pool Teaching Programme Fees		(\$1,520)	(\$675)	(\$675)	\$0	(\$2,000)	\$0
112008	Vacation Swimming Passes		(\$366)	(\$64)	(\$64)	\$0	(\$1,100)	\$0
112009	Capital Grants and Contributions		(\$6,822)	\$0	\$0	\$0	(\$6,822)	\$0
Sub Total - SWIMMING POOL OP/INC			(\$18,709)	(\$17,806)	(\$17,806)	\$0	(\$35,622)	\$0
Total - SWIMMING POOL			\$110,139	\$55,851	(\$17,806)	\$73,657	(\$35,622)	\$275,048

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
			Budget	Actual	Income	Expenditure	Income	Expenditure
TELEVISION & RADIO REBROADCASTING								
OPERATING EXPENDITURE								
114005	Banks Rd Telecommunications Tower		\$2,546	\$1,053	\$0	\$1,053	\$0	\$4,684
Sub Total - TV & RADIO REBROADCASTING OP/EXP			\$2,546	\$1,053	\$0	\$1,053	\$0	\$4,684
OPERATING INCOME								
114010	Radio & Mobile Tower Site (Including NBN) Fees or Charges		(\$9,278)	(\$9,509)	(\$9,509)	\$0	(\$9,278)	\$0
Sub Total - TV & RADIO REBROADCASTING OP/INC			(\$9,278)	(\$9,509)	(\$9,509)	\$0	(\$9,278)	\$0
Total - TV & RADIO REBROADCASTING			(\$6,732)	(\$8,456)	(\$9,509)	\$1,053	(\$9,278)	\$4,684
LIBRARIES								
OPERATING EXPENDITURE								
115100	Library Operations		\$5,279	\$2,112	\$0	\$2,112	\$0	\$34,973
115150	Admin Allocation - Libraries		\$32,931	\$28,931	\$0	\$28,931	\$0	\$79,037
Sub Total - LIBRARIES OP/EXP			\$38,209	\$31,042	\$0	\$31,042	\$0	\$114,010
OPERATING INCOME								
115001	State Library Grant Income		(\$6,858)	(\$6,239)	(\$6,239)	\$0	(\$8,716)	\$0
Sub Total - LIBRARIES OP/INC			(\$6,858)	(\$6,239)	(\$6,239)	\$0	(\$8,716)	\$0
Total - LIBRARIES			\$31,351	\$24,804	(\$6,239)	\$31,042	(\$8,716)	\$114,010

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	YTD COMPARATIVES Period 05 30 NOVEMBER 2021	YTD ACTUALS 30 NOVEMBER 2021	CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021	ADOPTED BUDGET 2021-22		
			Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER CULTURE								
OPERATING EXPENDITURE								
116100	Museum		\$3,408	\$6,928	\$0	\$6,928	\$0	\$5,121
116101	Craft Hut		\$1,191	\$1,115	\$0	\$1,115	\$0	\$1,569
116102	Support for Sandakan (Ceremony)		\$8,954	\$5,233	\$0	\$5,233	\$0	\$8,954
116150	Admin Allocated - Other Culture		\$6,015	\$5,284	\$0	\$5,284	\$0	\$14,437
116190	Depreciation - Other Culture		\$4,956	\$0	\$0	\$0	\$0	\$11,895
Sub Total - OTHER CULTURE OP/EXP			\$24,524	\$18,561	\$0	\$18,561	\$0	\$41,976
OPERATING INCOME								
116001	Reimbursements - Other Culture		\$0	(\$1,852)	(\$1,852)	\$0	\$0	\$0
116005	Non-Operating Grants & Contributions		\$0	\$0	\$0	\$0	(\$5,090)	\$0
Sub Total - OTHER CULTURE OP/INC			\$0	(\$1,852)	(\$1,852)	\$0	(\$5,090)	\$0
Total - OTHER CULTURE			\$24,524	\$16,709	(\$1,852)	\$18,561	(\$5,090)	\$41,976
Total - RECREATION AND CULTURE			\$402,185	\$229,066	(\$49,302)	\$278,368	(\$242,915)	\$1,121,560

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Shire of Boyup Brook		YTD COMPARATIVES Period 05 30 NOVEMBER 2021 BudgetActual		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021 IncomeExpenditure		ADOPTED BUDGET 2021-22 IncomeExpenditure	
MONTHLY FINANCIAL REPORT							
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme							
G/L	JOB						
STREETS, RD, BRIDGES, DEPOT - CONSTRUCTION							
OPERATING EXPENDITURE							
Sub Total - ST,RDS,BRIDGES,DEPOT-CONST OP/EXP		\$0	\$0	\$0	\$0	\$0	\$0
OPERATING INCOME							
121001	RRG Project Grants	(\$372,560)	(\$374,900)	(\$374,900)	\$0	(\$931,400)	\$0
121002	Grants Direct - State - MRD - (OP)	(\$174,581)	(\$174,581)	(\$174,581)	\$0	(\$174,581)	\$0
121003	Grants - Federal - Roads to Recovery Grant (Cap)	(\$26,319)	(\$1,000)	(\$1,000)	\$0	(\$442,826)	\$0
121004	Capital Grants Other & Road Contributions	(\$175,682)	(\$176,468)	(\$176,468)	\$0	(\$351,364)	\$0
121007	Special Bridge Funding	(\$85,000)	\$0	\$0	\$0	(\$170,000)	\$0
Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OP/INC		(\$834,142)	(\$726,949)	(\$726,949)	\$0	(\$2,070,171)	\$0
Total - ST,RDS,BRIDGES,DEPOT - CONST		(\$834,142)	(\$726,949)	(\$726,949)	\$0	(\$2,070,171)	\$0

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE								
OPERATING EXPENDITURE								
122100	Depot Building Building Costs		\$18,336	\$20,207	\$0	\$20,207	\$0	\$45,715
122101	Depot General Operations		\$4,104	\$9,588	\$0	\$9,588	\$0	\$15,023
122103	Road Maintenance & Repairs		\$47,157	\$67,055	\$0	\$67,055	\$0	\$88,744
122107	Maintenance Grading		\$15,194	\$12,245	\$0	\$12,245	\$0	\$112,053
122105	Repairs & Maint - Bridges		\$31,062	\$53,174	\$0	\$53,174	\$0	\$198,130
122106	Shire Radio Network Costs		\$0	\$124	\$0	\$124	\$0	\$3,740
122108	Drains & Culverts		\$10,974	\$19,378	\$0	\$19,378	\$0	\$91,606
122109	Verge Pruning		\$7,405	\$820	\$0	\$820	\$0	\$104,741
122110	Verge Spraying		\$2,788	\$4,316	\$0	\$4,316	\$0	\$18,161
122111	Crossovers Maintenance		\$0	\$79	\$0	\$79	\$0	\$750
122112	Town Services Drainage		\$1,731	\$532	\$0	\$532	\$0	\$5,283
122113	Town Services - Footpaths		\$0	\$48	\$0	\$48	\$0	\$5,735
122114	Town Services Road Repairs		\$5,441	\$2,509	\$0	\$2,509	\$0	\$10,366
122115	Town Services - Tree Pruning		\$2,805	\$15,396	\$0	\$15,396	\$0	\$6,854
122116	Street Lighting		\$9,702	\$9,753	\$0	\$9,753	\$0	\$29,100
122117	Traffic Signs		\$83	\$8,818	\$0	\$8,818	\$0	\$5,810
122119	Road Building and Other Stock		\$0	\$0	\$0	\$0	\$0	\$0
122120	Roman Road Data Pickup		\$31,043	\$8,557	\$0	\$8,557	\$0	\$31,200
122121	Town Services - Verge Spraying		\$14,112	\$9,155	\$0	\$9,155	\$0	\$30,486
122122	Road Sweeping		\$2,281	\$0	\$0	\$0	\$0	\$9,125
122123	Emergency Services		\$8,187	\$61,833	\$0	\$61,833	\$0	\$19,197
122131	Rural Street Addressing		\$542	\$666	\$0	\$666	\$0	\$2,345
122140	Loss on Sale of Asset		\$0	\$0	\$0	\$0	\$0	\$0
122150	Admin Allocated - Road Maintenance		\$149,705	\$131,523	\$0	\$131,523	\$0	\$359,306
122190	Depreciation - Transport Other		\$8,906	\$0	\$0	\$0	\$0	\$21,375
122191	Depreciation - Infrastructure		\$10,810	\$0	\$0	\$0	\$0	\$25,945
122192	Depreciation Roads		\$686,437	\$0	\$0	\$0	\$0	\$1,647,515
122193	Depreciation - Bridges		\$268,968	\$0	\$0	\$0	\$0	\$645,550
122194	Depreciation - Footpaths		\$7,189	\$0	\$0	\$0	\$0	\$17,255
122195	Depreciation - Drainage		\$113,237	\$0	\$0	\$0	\$0	\$271,780
123119	Minor Assets and Sundry Items		\$5,000	\$6,888	\$0	\$6,888	\$0	\$20,000
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP			\$1,463,201	\$442,665	\$0	\$442,665	\$0	\$3,842,889

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Shire of Boyup Brook								
MONTHLY FINANCIAL REPORT								
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
OPERATING INCOME								
122002		Profit on Disposal of Assets	\$0	\$0	\$0	\$0	\$0	\$0
122003		Sale of Old Materials and Minor Items	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - MTCE STREETS ROADS DEPOTS			\$1,463,201	\$442,665	\$0	\$442,665	\$0	\$3,842,889
TRAFFIC CONTROL								
OPERATING EXPENDITURE								
125100		Bank Fees - Police Licensing	\$0	\$30	\$0	\$30	\$0	\$0
125150		Administration Allocated - Traffic Control	\$44,900	\$39,446	\$0	\$39,446	\$0	\$107,765
Sub Total - TRAFFIC CONTROL OP/EXP			\$44,900	\$39,476	\$0	\$39,476	\$0	\$107,765
OPERATING INCOME								
125001		Licensing Service	(\$10,905)	(\$12,789)	(\$12,789)	\$0	(\$27,400)	\$0
125002		Motor Vehicle Plates	(\$308)	(\$777)	(\$777)	\$0	(\$1,000)	\$0
125005		Sundry Receipts - Heavy Haulage Permits etc	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - TRAFFIC CONTROL OP/INC			(\$11,213)	(\$13,566)	(\$13,566)	\$0	(\$28,400)	\$0
Total - TRAFFIC CONTROL			\$33,687	\$25,911	(\$13,566)	\$39,476	(\$28,400)	\$107,765

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
AERODROMES								
OPERATING EXPENDITURE								
126100	Airstrip		\$964	\$3,519	\$0	\$3,519	\$0	\$3,296
126190	Depreciation - Airport		\$9,470	\$0	\$0	\$0	\$0	\$22,730
Sub Total - AERODROMES OP/EXP			\$10,434	\$3,519	\$0	\$3,519	\$0	\$26,026
OPERATING INCOME								
126003	Non-Operating Grants & Subsidies		\$0	(\$25,754)	(\$25,754)	\$0	(\$49,575)	\$0
Sub Total - AERODROMES OP/INC			\$0	(\$25,754)	(\$25,754)	\$0	(\$49,575)	\$0
Total - AERODROMES			\$10,434	(\$22,234)	(\$25,754)	\$3,519	(\$49,575)	\$26,026
Total - TRANSPORT			\$673,180	(\$280,608)	(\$766,268)	\$485,660	(\$2,148,146)	\$3,976,680

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
RURAL SERVICES								
OPERATING EXPENDITURE								
131001	Rural Services Expenses		\$0	\$0	\$0	\$0	\$0	\$28,809
131005	Employee Wages, Superannuation & Employee Costs		\$0	\$0	\$0	\$0	\$0	\$0
131009	Admin Allocation - Biosecurity		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - RURAL SERVICES OP/EXP			\$0	\$0	\$0	\$0	\$0	\$28,809
OPERATING INCOME					\$0	\$0	\$0	\$0
Sub Total - RURAL SERVICES OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - RURAL SERVICES			\$0	\$0	\$0	\$0	\$0	\$28,809

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
TOURISM AND AREA PROMOTION								
OPERATING EXPENDITURE								
132110	Tourist Bay		\$553	\$236	\$0	\$236	\$0	\$2,161
132103	Community Development Officer		\$0	\$18,147	\$0	\$18,147	\$0	\$0
132104	Tourist Centre		\$13,080	\$10,052	\$0	\$10,052	\$0	\$56,790
132106	Promotion Activities		\$8,124	\$518	\$0	\$518	\$0	\$17,495
132107	OPSFMIL Flax Mill Complex General Operations		\$13,260	\$9,402	\$0	\$9,402	\$0	\$31,240
132108	B0665 Caravan Park/Flax Mill Complex Building Operation		\$34,460	\$30,709	\$0	\$30,709	\$0	\$83,642
132111	Carnaby Beetle Collection		\$100	\$82	\$0	\$82	\$0	\$100
132113	Community Development Officer - Superannuation		\$0	\$293	\$0	\$293	\$0	\$0
132114	Community Development Expenses		\$0	\$0	\$0	\$0	\$0	\$150
132115	Community Development - Fringe Benefit Tax		\$0	\$0	\$0	\$0	\$0	\$0
132116	CDO Vehicle Op Costs GEN		\$0	\$863	\$0	\$863	\$0	\$0
132150	Admin Allocated Tourism		\$20,962	\$18,415	\$0	\$18,415	\$0	\$50,310
132151	Admin Allocated Caravan Pk		\$6,015	\$5,284	\$0	\$5,284	\$0	\$14,437
132190	Depreciation - Tourism/Area Promotion		\$1,787	\$0	\$0	\$0	\$0	\$4,290
132191	Depreciation - Caravan Pk/Flax		\$18,801	\$0	\$0	\$0	\$0	\$45,125
Sub Total - TOURISM & AREA PROMOTION OP/EXP			\$117,143	\$94,001	\$0	\$94,001	\$0	\$305,740
OPERATING INCOME								
132002	Caravan Park & Complex Fees & Charges		(\$15,234)	(\$21,046)	(\$21,046)	\$0	(\$49,000)	\$0
132003	Flax Mill Sheds Storage Charges		(\$5,553)	(\$5,397)	(\$5,397)	\$0	(\$15,000)	\$0
132007	Other Income		(\$1,582)	(\$1,729)	(\$1,729)	\$0	(\$6,600)	\$0
132010	Non-Operating Grants, Subsidies & Contributions				\$0	\$0	(\$521,820)	\$0
Sub Total - TOURISM & AREA PROMOTION OP/INC			(\$22,369)	(\$28,171)	(\$28,171)	\$0	(\$592,420)	\$0
Total - TOURISM & AREA PROMOTION			\$94,773	\$65,830	(\$28,171)	\$94,001	(\$592,420)	\$305,740

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
			\$ NOVEMBER 2021		\$ NOVEMBER 2021		2021-22	
BUILDING CONTROL								
OPERATING EXPENDITURE								
133100	Building Control		\$9,100	\$7,383	\$0	\$7,383	\$0	\$21,840
133101	Building Control - Other Costs		\$1,800	\$6,682	\$0	\$6,682	\$0	\$33,850
133102	Building Control Superannuation		\$910	\$614	\$0	\$614	\$0	\$2,184
133103	Building Control - BMO		\$10,316	\$914	\$0	\$914	\$0	\$13,760
133150	Admin Allocated - Building Control Expenses		\$6,015	\$5,284	\$0	\$5,284	\$0	\$14,437
Sub Total - BUILDING CONTROL OP/EXP			\$28,141	\$20,878	\$0	\$20,878	\$0	\$86,071
BUILDING CONTROL OP/INC								
133001	Building Licences (UFEE)		(\$5,787)	(\$6,776)	(\$6,776)	\$0	(\$10,000)	\$0
133002	BCITF Levy - Commission		(\$69)	(\$41)	(\$41)	\$0	(\$120)	\$0
133003	Builders Services Levy - Commission		(\$113)	(\$80)	(\$80)	\$0	(\$195)	\$0
Sub Total - BUILDING CONTROL OP/INC			(\$5,969)	(\$6,897)	(\$6,897)	\$0	(\$10,315)	\$0
Total - BUILDING CONTROL			\$22,171	\$13,980	(\$6,897)	\$20,878	(\$10,315)	\$86,071
SALEYARDS & MARKETS								
OPERATING EXPENDITURE								
134100	Saleyards		\$17,144	\$1,067	\$0	\$1,067	\$0	\$29,725
134190	Depreciation - Saleyards & Markets		\$0	\$0	\$0	\$0	\$0	\$113,345
Sub Total - SALEYARDS & MARKETS OP/EXP			\$17,144	\$1,067	\$0	\$1,067	\$0	\$143,070
OPERATING INCOME								
134001	Reimbursements - Saleyards		(\$3,900)	(\$1,237)	(\$1,237)	\$0	(\$6,500)	\$0
Sub Total - SALEYARDS & MARKETING OP/INC			(\$3,900)	(\$1,237)	(\$1,237)	\$0	(\$6,500)	\$0
Total - SALEYARDS & MARKETS			\$13,244	(\$170)	(\$1,237)	\$1,067	(\$6,500)	\$143,070

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER ECONOMIC SERVICES								
OPERATING EXPENDITURE								
135100	Standpipes Expenses		\$12,150	\$903	\$0	\$903	\$0	\$36,975
135102	Economic Development Projects		\$1,500	\$0	\$0	\$0	\$0	\$7,500
135103	Country Music Festival Expenses		\$15,000	\$0	\$0	\$0	\$0	\$15,000
135105	Abel Street Shop		\$7,092	\$5,388	\$0	\$5,388	\$0	\$9,991
135150	Admin Allocated - Other Economic Development		\$6,015	\$5,284	\$0	\$5,284	\$0	\$14,437
135190	Depreciation - Develop/Facilities		\$1,610	\$0	\$0	\$0	\$0	\$3,865
Sub Total - OTHER ECONOMIC SERVICES OP/EXP			\$43,367	\$11,575	\$0	\$11,575	\$0	\$87,768
OPERATING INCOME								
135001	Standpipe Water		(\$742)	(\$398)	(\$398)	\$0	(\$4,200)	\$0
135005	Abel Street Shop Rental		(\$6,442)	(\$6,800)	(\$6,800)	\$0	(\$15,462)	\$0
Sub Total - OTHER ECONOMIC SERVICES OP/INC			(\$7,184)	(\$7,198)	(\$7,198)	\$0	(\$19,662)	\$0
Total - OTHER ECONOMIC SERVICES			\$36,183	\$4,377	(\$7,198)	\$11,575	(\$19,662)	\$87,768
Total - ECONOMIC SERVICES			\$166,372	\$84,018	(\$43,503)	\$127,521	(\$628,897)	\$651,458

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
PRIVATE WORKS								
OPERATING EXPENDITURE								
141100	Private Works - Costs		\$6,607	\$3,036	\$0	\$3,036	\$0	\$14,167
Sub Total - PRIVATE WORKS OP/EXP			\$6,607	\$3,036	\$0	\$3,036	\$0	\$14,167
OPERATING INCOME								
141001	Private Works - Recoup Charges		(\$7,915)	(\$2,704)	(\$2,704)	\$0	(\$14,167)	\$0
Sub Total - PRIVATE WORKS OP/INC			(\$7,915)	(\$2,704)	(\$2,704)	\$0	(\$14,167)	\$0
Total - PRIVATE WORKS			(\$1,308)	\$331	(\$2,704)	\$3,036	(\$14,167)	\$14,167

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	05 NOVEMBER 2021 Budget	05 NOVEMBER 2021 Actual	05 NOVEMBER 2021 Income	05 NOVEMBER 2021 Expenditure	2021-22 Income	2021-22 Expenditure
PUBLIC WORKS OVERHEADS							
OPERATING EXPENDITURE							
143100	Supervision	\$73,937	\$106,650	\$0	\$106,650	\$0	\$276,503
143101	Consultant Engineer	\$1,250	\$0	\$0	\$0	\$0	\$5,000
143102	Works Manager Vehicle Op Costs	\$420	\$219	\$0	\$219	\$0	\$2,380
143103	FBT Works Staff	\$900	\$0	\$0	\$0	\$0	\$3,600
143104	Insurance on Works	\$17,358	\$18,466	\$0	\$18,466	\$0	\$17,358
143105	Superannuation of Workmen	\$55,182	\$46,507	\$0	\$46,507	\$0	\$143,106
143106	PWOH Leave - Depot	\$53,907	\$52,356	\$0	\$52,356	\$0	\$185,439
143107	Protective Clothing	\$0	\$701	\$0	\$701	\$0	\$5,400
143108	Uniforms	\$808	\$0	\$0	\$0	\$0	\$1,615
143109	Training & Meeting Expenses	\$8,639	\$34,927	\$0	\$34,927	\$0	\$41,672
143110	Occupational Health & Safety	\$11,762	\$23,516	\$0	\$23,516	\$0	\$49,882
143111	Other Expenses	\$53	\$25	\$0	\$25	\$0	\$4,115
143115	Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$5,190
143116	Conferences and Training Courses (MOW)	\$0	\$0	\$0	\$0	\$0	\$5,250
143117	Works Manager Housing	\$0	\$6,642	\$0	\$6,642	\$0	\$2,400
143150	Admin Allocated - Works Overhead	\$11,970	\$10,515	\$0	\$10,515	\$0	\$28,728
143180	LESS PWOH ALLOCATED - PROJECTS	(\$236,185)	(\$263,495)	\$0	(\$263,495)	\$0	(\$777,638)
Sub Total - PUBLIC WORKS O/HEADS OP/EXP		\$0	\$37,031	\$0	\$37,031	\$0	\$0
OPERATING INCOME							
143001	Workers Compensation Reimbursements	\$0	\$0	\$0	\$0	(\$600)	\$0
Sub Total - PUBLIC WORKS O/HEADS OP/INC		\$0	\$0	\$0	\$0	(\$600)	\$0
Total - PUBLIC WORKS OVERHEADS		\$0	\$37,031	\$0	\$37,031	(\$600)	\$0

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
PLANT OPERATIONS COSTS								
OPERATING EXPENDITURE								
144100	Repair Wages		\$36,839	\$26,595	\$0	\$26,595	\$0	\$59,706
144101	Fuel & Oil		\$91,900	\$61,638	\$0	\$61,638	\$0	\$200,000
144102	Tyres & Tubes		\$2,577	\$9,886	\$0	\$9,886	\$0	\$16,215
144103	Parts and Repairs		\$19,636	\$38,243	\$0	\$38,243	\$0	\$144,275
144104	Licenses		\$425	\$650	\$0	\$650	\$0	\$8,500
144105	Insurance		\$33,725	\$32,506	\$0	\$32,506	\$0	\$33,725
144106	Blades & Points		\$3,750	\$3,245	\$0	\$3,245	\$0	\$15,000
144107	Expendable Tools		\$5,041	\$3,062	\$0	\$3,062	\$0	\$12,100
144110	Superannuation - Mechanic		\$6,707	\$3,696	\$0	\$3,696	\$0	\$10,870
144150	Admin Allocated POC		\$3,585	\$3,149	\$0	\$3,149	\$0	\$8,604
144190	Depreciation - Plant		\$96,277	\$0	\$0	\$0	\$0	\$231,075
144180	LESS POC ALLOCATED - PROJECTS		(\$300,462)	(\$335,951)	\$0	(\$335,951)	\$0	(\$740,070)
Sub Total - PLANT OPERATIONS COSTS OP/EXP			\$0	(\$153,281)	\$0	(\$153,281)	\$0	\$0
OPERATING INCOME								
144001	Diesel Rebate		(\$17,850)	\$0	\$0	\$0	(\$35,000)	\$0
144002	Reimbursements - Operating		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PLANT OPERATIONS COSTS OP/INC			(\$17,850)	\$0	\$0	\$0	(\$35,000)	\$0
Total - PLANT OPERATIONS COSTS			(\$17,850)	(\$153,281)	\$0	(\$153,281)	(\$35,000)	\$0

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Shire of Boyup Brook								
MONTHLY FINANCIAL REPORT								
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
SALARIES AND WAGES								
OPERATING EXPENDITURE								
145100	Gross Total Salaries and Wages		\$1,446,139	\$1,321,766	\$0	\$1,321,766	\$0	\$3,470,872
145130	LESS SALS/WAGES ALLOCATED		(\$1,446,139)	(\$1,307,876)	\$0	(\$1,307,876)	\$0	(\$3,470,872)
145101	Workers Compensation Expenses		\$0	\$7,591	\$0	\$7,591	\$0	\$0
Sub Total - SALARIES AND WAGES OP/EXP			\$0	\$21,481	\$0	\$21,481	\$0	\$0
OPERATING INCOME								
145001	Reimbursements - Administration		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - SALARIES AND WAGES OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - SALARIES AND WAGES			\$0	\$21,481	\$0	\$21,481	\$0	\$0

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
ADMINISTRATION								
OPERATING EXPENDITURE								
146100	Advertising		\$1,434	\$7,018	\$0	\$7,018	\$0	\$7,745
146101	Audit Fees		\$1,750	\$0	\$0	\$0	\$0	\$35,000
146102	Bank Fees		\$5,581	\$2,005	\$0	\$2,005	\$0	\$10,400
146103	Administration Bldg Costs		\$24,115	\$20,220	\$0	\$20,220	\$0	\$57,528
146105	Administration Staff Employee Costs		\$446,437	\$281,640	\$0	\$281,640	\$0	\$803,256
146106	Consultants		\$54,651	\$57,094	\$0	\$57,094	\$0	\$145,000
146108	Insurance		\$12,889	\$10,124	\$0	\$10,124	\$0	\$12,889
146109	Legal Expenses		\$6,832	\$0	\$0	\$0	\$0	\$14,000
146110	IT System Operation & maintenance		\$75,881	\$57,744	\$0	\$57,744	\$0	\$120,174
146111	Office Equipment Maintenance		\$2,500	\$0	\$0	\$0	\$0	\$5,000
146112	Administration - Postage & Freight		\$1,981	\$2,438	\$0	\$2,438	\$0	\$5,300
146113	Printing and Stationery		\$7,771	\$5,550	\$0	\$5,550	\$0	\$12,500
146114	Administration Vehicle Costs		\$1,786	\$0	\$0	\$0	\$0	\$2,965
146115	Administration - Fringe Benefits Tax		\$1,750	\$0	\$0	\$0	\$0	\$3,500
146117	Employers Indemnity Insurance		\$16,174	\$33,181	\$0	\$33,181	\$0	\$16,174
146118	Subscriptions		\$23,440	\$16,681	\$0	\$16,681	\$0	\$23,440
146120	Uniform Allowance		\$990	(\$57)	\$0	(\$57)	\$0	\$3,000
146121	Telephones		\$6,521	\$3,447	\$0	\$3,447	\$0	\$15,650
146122	Minor Furn & Equip Under \$2000		\$1,500	\$1,453	\$0	\$1,453	\$0	\$7,500
146123	Conferences/Training/Professional Development		\$6,687	\$5,783	\$0	\$5,783	\$0	\$13,385
146124	Superannuation		\$37,701	\$28,075	\$0	\$28,075	\$0	\$117,610
146126	Employee (Packaging) Costs		\$0	\$0	\$0	\$0	\$0	\$725
146128	Administration - OSH		\$1,750	\$501	\$0	\$501	\$0	\$3,500
146190	Depreciation - Administration		\$9,170	\$0	\$0	\$0	\$0	\$22,010
146150	Less Administration Costs Alloc		(\$749,292)	(\$533,779)	\$0	(\$533,779)	\$0	(\$1,458,251)
Sub Total - ADMINISTRATION OP/EXP			\$0	\$6,596	\$0	\$6,596	\$0	\$0
OPERATING INCOME - ADMINISTRATION								
146001	Reimbursements - Administration		(\$2,960)	(\$6,596)	(\$6,596)	\$0	(\$3,760)	\$0
Sub Total - ADMINISTRATION OP/INC			(\$2,960)	(\$6,871)	(\$6,871)	\$0	(\$3,760)	\$0
Total - ADMINISTRATION			(\$2,960)	(\$275)	(\$6,871)	\$6,596	(\$3,760)	\$0

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB		YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
		Budget	Actual	Income	Expenditure	Income	Expenditure
UNCLASSIFIED							
OPERATING EXPENDITURE							
147010	Local (District) Planning Strategy	\$0	\$0	\$0	\$0	\$0	\$0
147011	Purchase of Land - Consultants	\$0	\$0	\$0	\$0	\$0	\$0
147013	Loan 119 Interest Expense			\$0	\$0	\$0	\$2,125
149001	Rylington Park Operational Expenses	\$213,164	\$207,476	\$0	\$207,476	\$0	\$674,747
149002	Rylington Park Asset Depreciation	\$0	\$0	\$0	\$0		
Sub Total - UNCLASSIFIED OP/EXP		\$213,164	\$207,476	\$0	\$207,476	\$0	\$676,872
OPERATING INCOME							
147100	Revaluation Profit on Local Govt House Unit Trust	\$0	\$0	\$0	\$0		
149101	Rylington Park Income	(\$110,050)	(\$234,732)	(\$234,732)	\$0	(\$725,250)	\$0
Sub Total - UNCLASSIFIED OP/INC		(\$110,050)	(\$234,732)	(\$234,732)	\$0	(\$725,250)	\$0
Total - UNCLASSIFIED		\$103,114	(\$27,256)	(\$234,732)	\$207,476	(\$725,250)	\$676,872
Total - OTHER PROPERTY AND SERVICES		\$80,996	(\$121,968)	(\$244,307)	\$122,339	(\$778,777)	\$691,039

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	\$ NOVEMBER 2021		\$ NOVEMBER 2021		2021-22	
			Budget	Actual	Income	Expenditure	Income	Expenditure
TRANSFERS TO/FROM RESERVES								
EXPENDITURE								
300101	Transfer to Reserves		\$2,083	\$0	\$0	\$0	\$0	\$138,704
Sub Total - TRANSFER TO OTHER COUNCIL FUNDS			\$2,083	\$0	\$0	\$0	\$0	\$138,704
INCOME								
300102	Transfer from Reserves		\$0	\$0	\$0	\$0	(\$135,997)	\$0
Total - TRANSFER FROM OTHER COUNCIL FUNDS			\$0	\$0	\$0	\$0	(\$135,997)	\$0
Total - FUND TRANSFER			\$2,083	\$0	\$0	\$0	(\$135,997)	\$138,704
000000 (Surplus) / Deficit - Carried Forward			(\$2,118,000)	(\$2,248,459)	(\$2,248,459)	\$0	\$0	\$0
Sub Total - SURPLUS C/FWD			(\$2,118,000)	(\$2,248,459)	(\$2,248,459)	\$0	\$0	\$0
Total - SURPLUS			(\$2,118,000)	(\$2,248,459)	(\$2,248,459)	\$0	\$0	\$0
NEW LONG TERM LOANS								
INCOME								
147500	New Loan Land Acquisition		(\$170,000)	\$0	\$0	\$0	(\$170,000)	\$0
Sub Total - LONG TERM LOANS			(\$170,000)	\$0	\$0	\$0	(\$170,000)	\$0
Total - DEFERRED ASSETS			(\$170,000)	\$0	\$0	\$0	(\$170,000)	\$0

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Shire of Boyup Brook MONTHLY FINANCIAL REPORT			YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			Budget	Actual	Income	Expenditure	Income	Expenditure
G/L	JOB	C						
LIABILITY LOANS - PRINCIPAL REPAYMENTS								
CAPITAL EXPENDITURE								
146800	Principal Repayment on Loans		\$9,383	\$9,943	\$0	\$9,943	\$0	\$27,711
Sub Total - LOAN REPAYMENTS			\$9,383	\$9,943	\$0	\$9,943	\$0	\$27,711
CAPITAL INCOME								
Sub Total - LOANS RAISED			\$0	\$0	\$0	\$0	\$0	\$0
Total - NON CURRENT LIABILITIES			\$9,383	\$9,943	\$0	\$9,943	\$0	\$27,711
OPERATING ACTIVITIES EXCLUDED FROM BUDGET								
000000	Depreciation Written Back		(\$1,447,644)	\$0	\$0	\$0	\$0	(\$3,586,939)
000000	Book Value of Assets Sold Written Back		\$0	\$0	\$0	\$0	\$0	(\$62,500)
000000	Profit/Loss on Sale of Asset Written Back		\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Accrued Interest on Loans		\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Stock On Hand		\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Accrued Expenses		\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Accrued Wages		\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Employee Benefits (Current)		\$0	\$0	\$0	\$0	\$0	\$0
000000	Long Service Leave - Non Cash		\$0	\$0	\$0	\$0	\$0	(\$40,045)
000000	Deferred Pensioner Rates		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OPERATING ACTIVITIES EXCLUDED			(\$1,447,644)	\$0	\$0	\$0	\$0	(\$3,689,484)
Total - OPERATING ACTIVITIES EXCLUDED			(\$1,447,644)	\$0	\$0	\$0	\$0	(\$3,689,484)

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
 And Type Of Activities Within The Programme

YTD COMPARATIVES
Period 05
30 NOVEMBER 2021
Budget Actual

CURRENT YEAR
YTD ACTUALS
30 NOVEMBER 2021
Income Expenditure

ADOPTED BUDGET
2021-22
Income Expenditure

G/L JOB

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Shire of Boyup Brook								
MONTHLY FINANCIAL REPORT								
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
HOUSING								
CAPITAL EXPENDITURE								
092406	Land Acquisition		\$170,000	\$2,000	\$0	\$2,000	\$0	\$170,000
Sub Total - CAPITAL WORKS			\$170,000	\$2,000	\$0	\$2,000	\$0	\$170,000
Total - HOUSING			\$170,000	\$2,000	\$0	\$2,000	\$0	\$170,000
LAND AND BUILDINGS								
RECREATION AND CULTURE								
CAPITAL EXPENDITURE								
111403	LRCI 2 - Lesser Hall Flooring Replacement		\$15,000	\$0	\$0	\$0	\$0	\$15,000
112504	Swimming Pool Buildings - Lands & Buildings		\$13,644	\$0	\$0	\$0	\$0	\$13,644
112504 LRC006	LRCI 2 - Swimming Pool Buildings - Gym Access Upgrade		\$0	\$53,804	\$0	\$53,804	\$0	\$55,000
112504 LRC007	LRCI 2 - Swimming Pool Buildings - Floor Covering Replacement		\$52,000	\$31,284	\$0	\$31,284	\$0	\$52,000
Sub Total - CAPITAL WORKS			\$80,644	\$85,087	\$0	\$85,087	\$0	\$135,644
Total - RECREATION AND CULTURE			\$80,644	\$85,087	\$0	\$85,087	\$0	\$135,644
LAND AND BUILDINGS								
ECONOMIC SERVICES								
EXPENDITURE								
132400	Tourist Centre - Land & Building CAPITAL EXPENDITURE		\$0	\$0	\$0	\$0		
132411 LRC0030	Local Roads & Community Building Projects - FlaxMill		\$0	\$58,945	\$0	\$58,945	\$0	\$108,900
Sub Total - CAPITAL WORKS			\$0	\$58,945	\$0	\$58,945	\$0	\$108,900
Total - ECONOMIC SERVICES			\$0	\$58,945	\$0	\$58,945	\$0	\$108,900

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L JOB		YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
		Budget	Actual	Income	Expenditure	Income	Expenditure
LAND AND BUILDINGS							
OTHER PROPERTY AND SERVICES							
CAPITAL EXPENDITURE							
146605	Administration Building - Building Renewals & Upgrades	\$0	\$0	\$0	\$0	\$0	\$0
147400	Land Purchase	\$0	\$0	\$0	\$0	\$0	\$0
147410	Rylington Park House Capital	\$55,000	\$0	\$0	\$0	\$0	\$55,000
147411	Rylington Park Chemical Shed	\$15,000	\$0	\$0	\$0	\$0	\$15,000
Sub Total - CAPITAL WORKS		\$70,000	\$0	\$0	\$0	\$0	\$70,000
Total - OTHER PROPERTY AND SERVICES		\$70,000	\$0	\$0	\$0	\$0	\$70,000
Total - LAND AND BUILDINGS		\$320,644	\$146,097	\$0	\$146,097	\$0	\$484,544

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

<i>Shire of Boyup Brook</i>								
<i>MONTHLY FINANCIAL REPORT</i>								
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
PLANT AND EQUIPMENT								
RECREATION AND CULTURE								
CAPITAL EXPENDITURE								
112500	Swimming Pool - Plant & Equipment		\$7,500	\$0	\$0	\$0	\$0	\$7,500
Sub Total - CAPITAL WORKS			\$7,500	\$5,000	\$0	\$5,000	\$0	\$7,500
Total - RECREATION AND CULTURE			\$7,500	\$5,000	\$0	\$5,000	\$0	\$7,500
PLANT AND EQUIPMENT								
TRANSPORT								
CAPITAL EXPENDITURE								
123603	DWS - Fleet Vehicles		\$0	\$0	\$0	\$0	\$0	\$48,000
123605	Heavy Plant (Prime Movers etc) - Plant & Equipment		\$0	\$0	\$0	\$0	\$0	\$0
123609	Light Plant (eg Portable Traffic Lights) - Plant & Equip		\$0	\$1,290	\$0	\$1,290	\$0	\$35,000
123610	Heavy Plant (Graders etc) Purchases		\$0	\$141,980	\$0	\$141,980	\$0	\$706,500
Sub Total - CAPITAL WORKS			\$0	\$143,270	\$0	\$143,270	\$0	\$789,500
Total - TRANSPORT			\$0	\$143,270	\$0	\$143,270	\$0	\$789,500

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
 And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
PLANT AND EQUIPMENT								
OTHER PROPERTY & SERVICES								
CAPITAL EXPENDITURE								
146500	Pool Vehicle		\$0	\$0	\$0	\$0	\$0	\$60,000
147450	Rylington Park Plant & Equipment		\$40,000	\$0	\$0	\$0	\$0	\$60,000
147451	Rylington Park Dorm Rooms Air Conditioners		\$11,500	\$0	\$0	\$0	\$0	\$11,500
Sub Total - CAPITAL WORKS			\$51,500	\$0	\$0	\$0	\$0	\$131,500
Total - OTHER PROPERTY & SERVICES			\$51,500	\$0	\$0	\$0	\$0	\$131,500
Total - PLANT AND EQUIPMENT			\$59,000	\$148,270	\$0	\$148,270	\$0	\$928,500

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
ROAD INFRASTRUCTURE CAPITAL								
ROAD CONSTRUCTION								
121403	x	ROADS TO RECOVERY PROJECTS						
121403	RTR003	RTR Scotts Brook Road	\$123,987	\$0	\$0	\$0	\$0	\$123,987
121403	RTR004	Winnejup Road	\$0	\$0	\$0	\$0	\$0	\$0
121403	RTR007	Kulikup Rd South	\$255,006	\$0	\$0	\$0	\$0	\$255,006
121403	RTR008	Jayes Road	\$0	\$0	\$0	\$0	\$0	\$0
121403	RTR013	RTR - Westbourne Road	\$0	\$0	\$0	\$0	\$0	\$70,408
121403	RTR029	Terry Road	\$0	\$0	\$0	\$0	\$0	\$0
121403	RTR115	Beatty Street	\$0	\$0	\$0	\$0	\$0	\$0
121404	xx	REGIONAL ROAD GROUP			\$0	\$0	\$0	\$0
121404	RRG148	RRG Boyup Brook-Cranbrook Rd	\$0	\$217	\$0	\$217	\$0	\$333,000
121404	RRG210	RRG Boyup Brook-Arthur River Rd 2020/21 C/Fwd	\$0	\$98,249	\$0	\$98,249	\$0	\$501,000
121404	RRG210A	RRG Boyup Brook-Arthur River Rd	\$263,000	\$0	\$0	\$0	\$0	\$526,000
121404	RRG004	RRG Winnejup Road	\$0	\$375	\$0	\$375	\$0	\$237,000
121400		MUNICIPAL ROAD PROJECTS			\$0		\$0	\$0
121400	MU148	Muni - Boyup Brook-Cranbrook Shoulders	\$0	\$0	\$0	\$0	\$0	\$0
121400	MU500	Muni - Back Slopes and Shoulders	\$0	\$0	\$0	\$0	\$0	\$0
121400	MU501	Muni - Gravel Pit Rehabilitation	\$4,444	\$0	\$0	\$0	\$0	\$20,000
121401		Municipal Funded Gravel Sheetting Road Projects	\$5,203	\$0	\$0	\$0	\$0	\$40,025
121402	LRC109	LRCI 1 - Forrest Street Car Parking	\$0	\$0	\$0	\$0	\$0	\$0
121402	LRC148	LRCI 1 - Boyup Brook-Cranbrook Road	\$0	\$0	\$0	\$0	\$0	\$0
121410		Municipal Funded - Winter Grading	\$216,615	\$369,255	\$0	\$369,255	\$0	\$361,025
121450	MR0000	BRIDGES	\$0	\$0	\$0	\$0	\$0	\$0
121450	MR0741	BRIDGES - Bridge 0741 - Boree Gully Rd	\$0	\$0	\$0	\$0	\$0	\$170,000
121450	MR3310	BRIDGES - Bridge 3310	\$0	\$0	\$0	\$0	\$0	\$0
121450	MR3306	BRIDGES - Bridge 3306	\$0	\$0	\$0	\$0	\$0	\$0
121450	MR0742	BRIDGES - Bridge 0742	\$0	\$0	\$0	\$0	\$0	\$0
121450	MR3313	BRIDGES - Aegers Bridge	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS			\$868,255	\$468,096	\$0	\$468,096	\$0	\$2,637,451
Total - ROADS			\$868,255	\$468,096	\$0	\$468,096	\$0	\$2,637,451
Total - INFRASTRUCTURE ASSETS ROADS			\$868,255	\$468,096	\$0	\$468,096	\$0	\$2,637,451

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Shire of Boyup Brook								
MONTHLY FINANCIAL REPORT								
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
FOOTPATHS								
121700		Footpaths - Construction						
121700	FP111	Inglis St Footpath Construction	\$0	\$0			\$0	\$26,250
121700	FP107	Bridge Street Footpath Construction	\$0	\$0			\$0	\$42,000
121701		Bike Paths - Construction	\$0	\$0	\$0	\$0	\$0	\$75,600
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$0	\$0	\$143,850
Total - TRANSPORT - FOOTPATHS			\$0	\$0	\$0	\$0	\$0	\$143,850
Total - FOOTPATH ASSETS			\$0	\$0	\$0	\$0	\$0	\$143,850
AIRPORT								
126400		Aerodrome Infrastructue	\$24,788	\$0	\$0	\$0	\$0	\$49,575
Sub Total - CAPITAL WORKS			\$24,788	\$0	\$0	\$0	\$0	\$49,575
Total - TRANSPORT - AERODROMES			\$24,788	\$0	\$0	\$0	\$0	\$49,575
Total - AERODROME ASSETS			\$24,788	\$0	\$0	\$0	\$0	\$49,575
DRAINAGE								
121411		Drainage Projects - Municipal Funded						
121411	DC007	Kulikup South Rd Drainage	\$0	\$606	\$0	\$606	\$0	\$0
121411	DC027	Eulin Crossing RD Culvert	\$0	\$0	\$0	\$0	\$0	\$44,672
121411	DC163	Spencer Road Culvert	\$0	\$0	\$0	\$0	\$0	\$5,203
Sub Total - CAPITAL WORKS			\$0	\$606	\$0	\$606	\$0	\$49,875
Total - TRANSPORT - DRAINAGE			\$0	\$606	\$0	\$606	\$0	\$49,875
Total - DRAINAGE ASSETS			\$0	\$606	\$0	\$606	\$0	\$49,875

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

Shire of Boyup Brook			YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
MONTHLY FINANCIAL REPORT								
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			Budget	Actual	Income	Expenditure	Income	Expenditure
G/L	JOB	C						
PARKS & OVALS INFRASTRUCTURE								
113903	Sandakan Memorial Capital Improvements		\$11,300	\$4,000	\$0	\$4,000	\$0	\$11,300
Sub Total - CAPITAL WORKS			\$11,300	\$4,000	\$0	\$4,000	\$0	\$11,300
Total - OTHER SPORT & RECREATION - PARKS & OVALS			\$11,300	\$4,000	\$0	\$4,000	\$0	\$11,300
Total - PARKS & OVALS ASSETS			\$11,300	\$4,000	\$0	\$4,000	\$0	\$11,300
RECREATION INFRASTRUCTURE								
112503	LRCI 2 Projects - Swimming Pool							
112503	LRC010 LRCI 2 Swimming Pool Capital Upgrades		\$47,059	\$53,615	\$0	\$53,615	\$0	\$84,464
112503	LRC016 LRCI 2 - Swimming Pool Chlorine System Replacement		\$0	\$30,733	\$0	\$30,733	\$0	\$33,500
113906	Recreation Infrastructure - Capital Renewals		\$0	\$0	\$0	\$0	\$0	\$150,000
113911	Football Oval Lighting Upgrade - CSRFF		\$0	\$0	\$0	\$0	\$0	\$230,000
Sub Total - CAPITAL WORKS			\$47,059	\$84,348	\$0	\$84,348	\$0	\$497,964
Total - RECREATION INFRASTRUCTURE			\$47,059	\$84,348	\$0	\$84,348	\$0	\$497,964
Total - INFRASTRUCTURE ASSETS - RECREATION			\$47,059	\$84,348	\$0	\$84,348	\$0	\$497,964

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

			YTD COMPARATIVES Period 05 30 NOVEMBER 2021		CURRENT YEAR YTD ACTUALS 30 NOVEMBER 2021		ADOPTED BUDGET 2021-22	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
INFRASTRUCTURE OTHER								
ECONOMIC SERVICES								
132410	LRC002	LRCI 1 - Flax Mill / Caravan Park Upgrades	\$0	\$7,033	\$0	\$7,033	\$0	\$0
132410	LRC003	LRCI 1 - Tourism Centre Upgrades	\$0	\$0	\$0	\$0	\$0	\$0
132902		Boyup Brook Viewing Tower Construction	\$0	\$0	\$0	\$0	\$0	\$621,820
Sub Total - CAPITAL WORKS			\$0	\$7,033	\$0	\$7,033	\$0	\$621,820
Total - ECONOMIC SERVICES			\$0	\$7,033	\$0	\$7,033	\$0	\$621,820
INFRASTRUCTURE OTHER								
OTHER PROPERTY & SERVICES								
147480		Rylington Park Rain Water Tank	\$25,000	\$0	\$0	\$0	\$0	\$25,000
Sub Total - CAPITAL WORKS			\$25,000	\$0	\$0	\$0	\$0	\$25,000
Total - OTHER PROPERTY & SERVICES			\$25,000	\$0	\$0	\$0	\$0	\$25,000
Total - INFRASTRUCTURE ASSETS - OTHER			\$25,000	\$7,033	\$0	\$7,033	\$0	\$646,820
GRAND TOTALS			(\$4,055,272)	(\$4,447,438)	(\$7,468,156)	\$3,020,718	(\$9,766,764)	\$11,884,765

**SHIRE OF BOYUP BROOK
RESERVE ACCOUNTS
FOR THE PERIOD ENDING 30 NOVEMBER 2021**

LEAVE RESERVE

Purpose - To be used to fund annual and long service leave and redundancy requirements.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	123	123
Transfer from Accumulated Surplus		
- Interest Earned	0	363
- Other Transfers	0	33,000
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	123	33,486

UNSPENT GRANTS RESERVE

Purpose - To quarantine forward grant payments, to fund expenses incurred in the intended year.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	79	78
Transfer from Accumulated Surplus		
- Interest Earned	0	0
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	79	78

PLANT RESERVE

Purpose - To be used to fund the purchase of plant items, including graders, trucks, utes, sedans, rollers.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	149,961	148,497
Transfer from Accumulated Surplus		
- Interest Earned	0	313
- Other Transfers	0	75,170
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	149,961	223,980

BUILDING RESERVE

Purpose - to be used to fund future maintenance of shire owned buildings, including heritage buildings.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	714,025	714,025
Transfer from Accumulated Surplus		
- Interest Earned	0	1,491
- Other Transfers	0	25,170
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	714,025	740,686

**SHIRE OF BOYUP BROOK
RESERVE ACCOUNTS
FOR THE PERIOD ENDING 30 NOVEMBER 2021**

COMMUNITY HOUSING RESERVE

Purpose - to be used to fund maintenance of the Homeswest Housing Units in Forrest & Proctor Streets.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	214,518	214,517
Transfer from Accumulated Surplus		
- Interest Earned	0	451
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	214,518	214,968

EMERGENCY RESERVE

Purpose - to be used to fund emergency situations outside working hours for example trees on roads, ETC

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	12,479	12,479
Transfer from Accumulated Surplus		
- Interest Earned	0	26
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	12,479	12,505

INSURANCE CLAIM RESERVE

Purpose - to be used to fund the excess on certain insurance claims.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	15,207	15,207
Transfer from Accumulated Surplus		
- Interest Earned	0	32
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	15,207	15,239

**SHIRE OF BOYUP BROOK
RESERVE ACCOUNTS
FOR THE PERIOD ENDING 30 NOVEMBER 2021**

OTHER RECREATION RESERVE

Purpose - to be used to fund improvements to the recreation facilities and grounds.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	50,557	50,557
Transfer from Accumulated Surplus		
- Interest Earned	0	106
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	50,557	50,663

COMMERCIAL RESERVE

Purpose - to be used to fund future economic development, enhancement & promotion of the district.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	451,591	451,591
Transfer from Accumulated Surplus		
- Interest Earned	0	944
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	451,591	452,535

BRIDGES RESERVE

Purpose - to be used to fund future requirements of bridge works.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	155	155
Transfer from Accumulated Surplus		
- Interest Earned	0	0
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	155	155

AGED ACCOMMODATION RESERVE

Purpose - to be used to fund future requirements of aged accommodation.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	31,608	27,841
Transfer from Accumulated Surplus		
- Interest Earned	0	59
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	31,608	27,900

**SHIRE OF BOYUP BROOK
RESERVE ACCOUNTS
FOR THE PERIOD ENDING 30 NOVEMBER 2021**

ROAD CONTRIBUTIONS RESERVE

Purpose - to set aside contributions from developers.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	28,609	28,330
Transfer from Accumulated Surplus		
- Interest Earned	0	60
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	28,609	28,390

IT/OFFICE EQUIPMENT RESERVE

Purpose - to be used to fund future IT requirements.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	39,917	39,527
Transfer from Accumulated Surplus		
- Interest Earned	0	83
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	39,917	39,610

CIVIC RECEPTIONS RESERVE

Purpose - to quarantine unspent 'Refreshments and Receptions' budgets to fund future receptions needs.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	16,776	16,612
Transfer from Accumulated Surplus		
- Interest Earned	0	35
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	16,776	16,647

**SHIRE OF BOYUP BROOK
RESERVE ACCOUNTS
FOR THE PERIOD ENDING 30 NOVEMBER 2021**

UNSPENT COMMUNITY GRANTS RESERVE

Purpose - for the purpose of holding unallocated/spent community donation/MOU budgets (2% of annual rates), to fund extraordinary community donations or MOU's.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	122	121
Transfer from Accumulated Surplus		
- Interest Earned	0	0
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	122	121

RYLINGTON PARK WORKING CAPITAL RESERVE

Purpose - to be used as working capital for the running and maintenance of Rylington Park Farm.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	250,774	250,774
Transfer from Accumulated Surplus		
- Interest Earned	0	529
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	(85,997)
CLOSING BALANCE	250,774	165,306

RYLINGTON PARK RESERVE

Purpose - to be used for community contributions towards major community projects within the Boyup Brook community.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	412,828	412,828
Transfer from Accumulated Surplus		
- Interest Earned	0	871
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	(50,000)
CLOSING BALANCE	412,828	363,699

TOTAL RESERVES	2,389,329	2,385,968
-----------------------	------------------	------------------

SHIRE OF BOYUP BROOK
LOAN SCHEDULE
FOR THE PERIOD ENDING 30 NOVEMBER 2021

LOAN DESCRIPTION	LOAN No.	PRINCIPAL 01.07.21	LOANS RAISED		INTEREST		PRINCIPAL		CLOSING BALANCE
			Budget 2021-22	Actual 2021-22	Budget 2021-22	Actual 2021-22	Budget 2021-22	Actual 2021-22	
EDUCATION & WELFARE									
Aged Accommodation	118	0	0	0	0	0	0	0	0
HOUSING									
Staff House	115	40,324	0	0	2,268	1,186	7,158	3,528	36,796
Recreation & Culture									
Swimming Pool	114	73,356	0	0	4,132	2,160	13,019	6,415	66,941
		113,680	0	0	6,400	3,346	20,177	9,943	103,737

Policy No. ? - Tree 'Plantation'

This Local Planning Policy has been adopted in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015, Division 2 – Local Planning Policies* and applies to the Shire of Boyup Brook.

This policy applies to an application for a 'Plantation' in the 'Rural' Zone.

Policy Basis

Broadscale tree plantations have potential to cause severe adverse social and economic impacts to the Boyup Brook community.

This policy is aimed at providing additional guidance to the Shire and applicants in determining the suitability of proposals for tree farming or plantations in the Shire of Boyup Brook.

A Plantation: is a stand of trees of ten hectares or larger that has been established by sowing or planting of either native or exotic tree species selected and managed intensively for their commercial and/or environmental benefits. A plantation includes roads, maintenance tracks and firebreaks.

Policy Objectives

1. The overarching goal is to protect the use of land for broad-acre agriculture (farms engaged in the production of crops or the grazing of livestock for meat or wool, or other forms of intensive agriculture that provides for establishment of local jobs and industries), to ensure the Environmental, Social and Economic benefits for Boyup Brook and the State economy are protected.
2. To ensure that Boyup Brooks economic and social wellbeing are not jeopardised by loss of population caused by the introduction of large-scale plantations.
3. To protect broad-acre agriculture and ultimately benefits for Boyup Brook, this policy seeks to ensure that plantations and tree plantings are integrated into farming operations and expresses a presumption against establishment of whole farm tree plantations that result in loss of the types of broad-acre farming practices outlined in Policy Objective 1.
4. To provide opportunities for tree plantings to be integrated with farming operations and promote plantations and other tree crops where the area of planting is 20ha or less and sufficient space is to be made available between planting areas to enable broadacre farming to occur.
5. To avoid unacceptable risk to the Boyup Brook community from fire developing in plantations
6. To ensure that plantations are provided with onsite rapid deployment fire mitigation and suppression measures and have adequate fire mitigation and suppression response measures available within the district to control fire and prevent the spread of fire to areas outside of the plantation area.

Policy Position

1. Rural zoned land in the Shire of Boyup Brook is considered a priority area for broad-acre agriculture.
2. Development Approval is required prior to establishing a plantation of more than 20ha on land zoned Rural.
3. This policy expresses a presumption against establishment of large forestry tree plantations that result in loss of broad-acre agricultural practices, particularly where this may result in the loss of farming families and existing on farm local employment from the Shire.

4. This policy supports the establishment of plantations that are integrated into agricultural operations and where the primary use of the land remains as agricultural production.
5. On the property, an approved fire unit manned by suitably trained personnel, is to be stationed on-site for firefighting purposes.
6. The location of plantations shall ensure the protection of remnant vegetation and prevent spread of seedlings outside of the plantation area.
7. Plantations shall be designed in such a way to prevent increasing the bush-fire threat to the locality.
8. A 100m setback between the plantation and an existing or approved habitable building must be maintained unless the building has been constructed to an appropriate higher standard.
9. Fire breaks must be maintained in line with the Annual Fire Break Notice developed by the Shire of Boyup Brook which may be varied from time to time.
10. A minimum of 50,000 litres of water must be permanently available on site at accessible locations for initial use during fire response.
11. Plantations adjacent to water courses to control salinity levels or to rehabilitate degraded areas are encouraged.

Application requirements

An application for a plantation in a rural area must be accompanied by the following information, as appropriate:

- A report explaining the proposal and how it addresses this policy, including an economic and social impact statement including the number of local jobs that will be lost or created.
- The location, size and species of plantation area or areas where multiple planting areas are proposed.
- A report showing the areas to be maintained for crops and grazing of domestic animals on pastures and detailing the broadacre farming operations that will continue.
- Existing dwellings and other structures, and intent for use if this is proposed to change.
- A fire management plan that details:
 - the fire response personnel and equipment available on site for firefighting during the high fire risk season,
 - access and egress routes,
 - additional fire resources that are available and equipped for plantation fires including response times for these resources,
 - the location and size of the proposed plantation(s) in relation to adjacent plantations,
 - location of any dwellings and other buildings,
 - an evacuation plan for workers or residents on the property
 - fire break design and maintenance schedules, and

- water sources on site that are exclusively reserved firefighting.
- Any other matter relevant to the site and environment.
- Road access and traffic management measures to minimise damage to the local road network and to ensure safety requirements are met, particularly during planting and harvesting of the plantation(s).
- The design, planting, maintenance, harvesting and post-harvesting land management of the tree farm shall be carried out in accordance with the *Code of Practice for Timber Plantations in Western Australia* and the *2011 FESA Guidelines for Plantation Fire Protection*, or any documents superseding them, to the satisfaction of the Shire of Boyup Brook.



* Shire of Boyup Brook has been given an extension date to advise the Department.

Our Ref: DP/12/00609
Enquiries: DAP Secretariat
Telephone: 6551 9919

Dear Local Government CEO,

DEVELOPMENT ASSESSMENT PANELS – LOCAL GOVERNMENT NOMINATIONS

Following the upcoming local government elections to be held on 16 October 2021, there may be a change in your local government DAP membership if the composition of your council changes. All existing local government DAP members are currently appointed for a term ending 26 January 2022. Prior to this expiry date, your local government will need to nominate four (4) DAP members for appointment by the Minister for Planning.

Representation of local interests is a key aspect of the DAPs system. Under regulation 24 of the *Planning and Development (Development Assessment Panels) Regulations 2011* your local council is requested to nominate, as soon as possible following the elections, four elected council members to sit as DAP members for your local government. Using the attached form, nominations should be submitted via email to the DAPs Secretariat at daps@dplh.wa.gov.au.

All local government councils are requested to provide nominations for local government DAP members by *Friday 19 November 2021, to ensure local interests are represented in future DAP determinations. If you are unable to provide nominations by the above date, please contact the DAPs Secretariat to discuss alternative arrangements and implications. Once nominations are received, the Minister will appoint local government DAP members for the term ending 26 January 2024.

The McGowan Government launched OnBoardWA as part of its commitment to increase the diversity and backgrounds of Government board and committees along with the total number of women appointed.

I encourage you to consider diversity of representation when putting forward your local government nominations in supporting this important election commitment. Further information about OnBoardWA can be found at <http://www.onboardwa.jobs.wa.gov.au>.

The WA Government is committed to continue implementing the Action Plan for Planning Reform to ensure the planning system continues to deliver great outcomes and great places for Western Australians. Changes to the DAP system, identified as part of the reform initiatives, aims to provide a more robust DAP process that promotes consistency and transparency in decision-making. Please note that the local government membership configuration on the DAP will not be affected by the reform initiatives.

If you have any queries regarding this request for nominations, please contact the DAPs secretariat on (08) 6551 9919 or email daps@dplh.wa.gov.au. Further information is available online at <https://www.dplh.wa.gov.au/daps>.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Jodi Cant', followed by a period.

Jodi Cant
Director General

16 September 2021



DEVELOPMENT ASSESSMENT PANELS LOCAL GOVERNMENT MEMBER NOMINATION

Please complete the form and submit to daps@dplh.wa.gov.au.

Local Government	
DAP Name	

	Member 1	Member 2
Name		
Address		
Phone		
Email		
Date of Birth		
Sex		
*Employer Name/s		
*Position/s		
*Employment Status	Full Time Part Time/Casual - Specify hours per week	Full Time Part Time/Casual - Specify hours per week
*Eligibility for Payment	Yes No	Yes No

	Alternate Member 1	Alternate Member 2
Name		
Address		
Phone		
Email		
Date of Birth		
Sex		
*Employer Name/s		
*Position/s		
*Employment Status	Full Time Part Time/Casual - Specify hours per week	Full Time Part Time/Casual - Specify hours per week
*Eligibility for Payment	Yes No	Yes No

* The employment details refer only to external employment and does not include your role as a Local Government member. Eligibility for DAP sitting fees is determined in accordance with the [Premier's Circular 2019/07](#).

LOCAL GOVERNMENT CONTACT DETAILS – MINUTE TAKER			
Name			
Phone		Email	