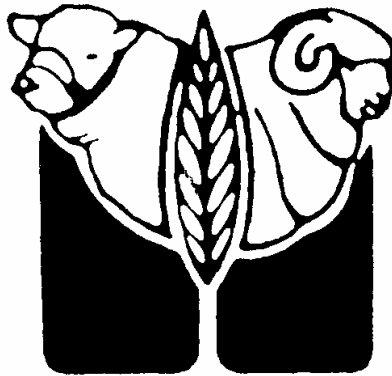


# MINUTES



SPECIAL MEETING

HELD

THURSDAY, 30 JULY 2009

COMMENCED AT 7.34PM

AT

SHIRE OF BOYUP BROOK CHAMBERS

ABEL STREET – BOYUP BROOK

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**1. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**

1.1 **Attendance**

Cr R Downing – Shire President  
Cr P Marshall – Deputy Shire President  
Cr S Broadhurst  
Cr M Giles  
Cr T Ginnane  
Cr K Lamshed  
Cr E Muncey  
Cr A Piper

STAFF: Mr Alan Lamb (Chief Executive Officer)  
Mr John Eddy (Manager of Works and Services)  
Mr Keith Jones (Manager of Finance)

1.2 **Apologies**

Cr B O'Hare

1.3 **Leave of Absence**

**2. PUBLIC QUESTION TIME**

2.1 **Response to Previous Public Questions Taken on Notice**

Nil

2.2 **Public Question Time**

Nil

**3. APPLICATIONS FOR LEAVE OF ABSENCE**

Leave of absence for the August 2009 Ordinary Council meeting was requested by Cr Giles.

**4. PETITIONS/DEPUTATIONS/PRESENTATIONS/REPORTS**

**5. PRESIDENTIAL COMMUNICATIONS**

## 6. MATTERS REQUIRING A DECISION

<b>6.1.1 Adoption of 2009/10 Budget</b>
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<b>Location:</b>	<i>Not applicable</i>
<b>Applicant:</b>	<i>Not applicable</i>
<b>File:</b>	<i>FM/9/002</i>
<b>Disclosure of Officer Interest:</b>	<i>None</i>
<b>Date:</b>	<i>24<sup>th</sup> July 2009</i>
<b>Author:</b>	<i>Alan Lamb CEO</i>
<b>Authorizing Officer:</b>	<i>Not applicable</i>
<b>Attachments:</b>	<i>Yes – Draft Budget</i>

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### **SUMMARY**

Consideration and adoption of the 2009/10 draft budget.

### **BACKGROUND**

A copy of the 2009/10 draft budget has been provided to Councillors.

The budget has been prepared with due regard to the Plan for the Future/Strategic plan, decisions made by Council during the past twelve months and directions given to staff following informal budget discussions.

### **COMMENT**

As presented the draft budget allows for an overall, average rate increase for GRV (Gross Rental Values) properties and UV (Unimproved Values) of 5.00%.

The minimum rate prepared is \$590 for both UV and GRV, compared to \$560 in 2008/09.

Kerbside waste collection charges are to be increased from \$150 to \$160 per annum.

### **CONSULTATION**

Councillors and senior staff.

### **STATUTORY OBLIGATIONS**

Local Government Act 1995 Local Government (Financial Management) Regulations.

### **POLICY IMPLICATIONS**

Nil

### **BUDGET/FINANCIAL IMPLICATIONS**

Not applicable

### **STRATEGIC IMPLICATIONS**

Adoption of the budget will enable Council to provide the necessary services and facilities to ratepayers and residents.

### **SUSTAINABILITY IMPLICATIONS**

- **Environmental**  
The budget reflects an increase in environmental initiatives particularly with the employment of a part time Environmental Officer.
- **Economic**  
There are no specific economic development initiatives however expenditure on capital building works and area promotion will achieve economic stimulus.
- **Social**  
Maintenance of existing facilities, including roads, playing fields and recreation areas together with new capital works will ensure adequate facilities and services are maintained for the community.

### **VOTING REQUIREMENTS**

Absolute Majority

**COUNCIL DECISION & OFFICER RECOMMENDATION – 6.1.1**

MOVED: Cr Marshall

SECONDED: Cr Muncey

1. Fees & Charges  
That the Schedule of Fees & Charges as per Attachment 1 of the 2009/10 budget papers be adopted.
2. Minimum Rate  
That the Minimum Rate for the 2009/10 year be set at \$590.
3. Rates in the Dollar  
That Council sets the Rates in the dollar for the 2009/10 year as:
  - Gross Rental Value (GRV) Rate – 0.14553 cents
  - Unimproved Value (UV) Rate – 0.004182 cents
4. Kerbside Waste Collection  
1 x 240 litre bin per week commercial and residential \$160
5. Due Date for Payment of Rates & Charges  
That Council in accordance with the Local Government Financial Management Regulations 1996 – Clause 64 (1) set the due date for the single payment of a rate and charges for the 2009/10 financial year to be 15 September 2009
6. Due Date for Payments of Rate Instalments  
That Council in accordance with the Local Government Financial Management Regulations 1996 – Clause 64 (2) set the due date for the payment of rate instalments for the 2009/10 financial year as follows:

First Instalment	15 September 2009
Second Instalment	17 November 2009
Third Instalment	19 January 2010
Fourth Instalment	16 March 2010
7. Administration Charge on Instalments  
That Council in accordance with Section 6.45 (3) of the Local Government Act 1995 and the Local Government Financial Management Regulations 1996 – Clause 67 set an administration charge of \$10 per rate instalment notice for the 2009/10 financial year where the instalment plan is selected.
8. Interest on Rate Instalments  
That Council in accordance with Section 6.45 (3) of the Local Government Act 1995 and the Local Government Financial Management Regulations 1996 – Clause 68 sets an additional charge by the way of Interest where the instalment plan is selected, an interest rate of 5.5% for the 2009/10 financial year.
9. Late Payment Interest Charge  
That Council in accordance with Section 6.51 (1) of the Local Government Act 1995 and the Local Government Financial Management Regulations 1996 – Clause 70 set an interest rate of 11% for the 2009/10 financial year as penalty interest for the late payment of rates and charges.
10. Reserve Funds  
That Council in accordance with Section 6.11 of the Local Government Act 1995 allocate funds to and from the Reserve Funds for the financial year ending June 30, 2010 as specified in the 2009/10 budget document.
11. Trust Fund Budget  
That Council adopt the Trust Fund Budget for the financial year ending June 30 2010 as per the budget document.
12. Annual Fees and Allowances for Election Members  
That the following Fees and Allowances for Elected Members for 2009/10 be set at:

Presidents Annual Local Government Allowance	\$ 5,250
Deputy Presidents Annual Local Government Allowance	\$ 1,313
Presidents Annual Attendance Fee	\$10,500
Councillors Annual Attendance Fee	\$ 5,250

2009/10 Municipal Fund Budget

That the 2009/10 budget as presented incorporating the Schedule of Fees & Charges; Minimum Rate; Rates in the Dollar; Significant Accounting Policies and Annual Fees and Allowances for Elected Members be adopted.

**6.1.2 Country Local Government Fund – 2008/09 Grant**

**Location:** N/A  
**Applicant:** N/A  
**File:** FM/04/004  
**Disclosure of Officer Interest:** Nil  
**Date:** 15 July 2009  
**Author:** Alan Lamb  
**Authorizing Officer:** Alan Lamb  
**Attachments:** Nil

**SUMMARY**

The purpose of this report is to put a revised program for the 2008/09 Country Local Government Fund (CLGF) before Council again to correct the proposed new funding program.

**BACKGROUND**

Council previously sought to apply the 2008/09 CLGF grant as follows:

<u>2008/09 GRANT</u>	<u>CURRENT POSITION</u>
<b>COUNCIL AND DLGRD APPROVED PROGRAM</b>	<b>579,414</b>
HERITAGE BUILDINGS	
TOWN HALL AND FLAX MILL	100,000
SPORTING COMPLEX	
PRELIMINARY SITE WORKS	39,707
LIBRARY/OFFICE EXTENSIONS IMPROVEMENTS	400,000
AIRSTRIP	
LAND PURCHASE AND WORKS	39,707
TOTAL	<b>579,414</b>

The foregoing program was approved by the Department for local Government and Regional Development (DLGRD)

The foregoing projects are in varying stages of progress and there has been some doubt that the funds could be spent by the end of the first half of 2009/10. This prompted a look at other eligible projects that might have already been completed in 2008/09 and a revised program has been developed for Council consideration.

It was recommended to the last Council meeting, and Council subsequently resolved the following:

*That Council seeks approval from the Department for Local Government and Regional Development to amend the approved program for the 2008/09 Country Local Government Fund grant and to apply the funds as follows:*

- Construction of Council owned houses \$415,253
- Construction of concrete footpaths in Boyup Brook \$ 47,924

**COMMENT**

As previously reported, it has been established with the DLGRD that the funds could be applied to projects that had already been planned and commenced during 2008/09 and that many Councils had used their grant funds for this type of purpose.

The suggested application of the 2008/09 grant is as follows;

<b><u>PROPOSED</u></b>		
<b><u>2008/09 GRANT</u></b>		<u>579,414</u>
<b>DLGRD HAVE INDICATED WOULD BE APPROVED</b>		
CEO HOUSE		
ACTUAL PAYMENTS MADE 08/09		324,981
TO SPEND IN 09/10		116,237
POLICE HOUSES		
TO SPEND IN 09/10	168,414	
LESS LOAN FUNDS -	78,142	90,272
TOWN FOOTPATHS		
TO SPEND IN 09/10		47,924
TOTAL		<u>579,414</u>

It will be noted that the recommendation, and so the resolution, for a revised application did not add up to the total amount of the grant. The recommendation should have been in line with the foregoing table and so been as follows:-

That Council seeks approval from the Department for Local Government and Regional Development to amend the approved program for the 2008/09 Country Local Government Fund grant and to apply the funds as follows:

- Construction of Council owned houses \$531,490
- Construction of concrete footpaths in Boyup Brook \$ 47,924

**STATUTORY OBLIGATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**BUDGET/FINANCIAL IMPLICATIONS**

Applying the grant to jobs that have been partially completed last year and will be completed in the first half of the current year will take the pressure off meeting the grant expenditure timelines and free up Council's own resources to spend on projects the grant could not be used for.

**STRATEGIC IMPLICATIONS**

Nil

**SUSTAINABILITY ISSUES**

- **Environmental**  
There are no known significant environmental issues.
- **Economic**  
There are no known significant economic issues.
- **Social**  
There are no known significant social issues.



**VOTING REQUIREMENTS**

Absolute majority

**COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 6.1.2**

MOVED: Cr Ginnane

SECONDED: Cr Giles

That Council seeks approval from the Department for Local Government and Regional Development to amend the approved program for the 2008/09 Country Local Government Fund grant and to apply the funds as follows:

- Construction of Council owned houses \$531,490
- Construction of concrete footpaths in Boyup Brook \$ 47,924

CARRIED 8/0

Res 161/09

**7. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**8. URGENT BUSINESS – BY APPROVAL OF THE PRESIDENT OR A MAJORITY OF COUNCILLORS PRESENT**

Nil

**9. CONFIDENTIAL MATTERS**

Nil

**10. CLOSURE OF MEETING**

There being no further business the Shire President, Cr Roger Downing, thanked Councillors and Staff for their attendance and declared the meeting closed at 9.40pm.