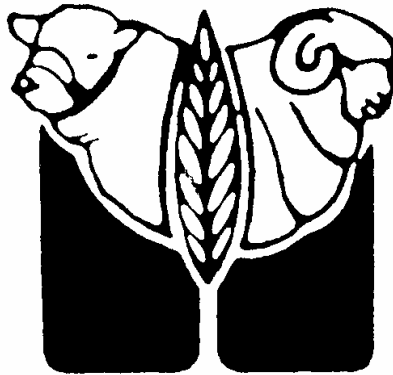


# MINUTES



## ORDINARY MEETING

HELD ON

THURSDAY, 19 OCTOBER 2006

AT

SHIRE OF BOYUP BROOK  
ABEL STREET – BOYUP BROOK  
COMMENCEMENT AT 3.33PM

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**1 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**

1.1 Attendance

Cr T Ginnane – Shire President  
Cr S Broadhurst  
Cr R Downing  
Cr J Florey  
Cr P Marshall  
Cr M Martin  
Cr K Moir  
Cr T Oversby  
Cr A Piper

Mr W Pearce – Chief Executive Officer  
Mr K Jones – Manager of Finance and Administration  
Mr J Eddy – Manager of Works and Services

1.2 Apologies

**2 PUBLIC QUESTION TIME**

2.1 Response to Previous Public Questions Taken on Notice

Nil

2.2 Public Question Time

Nil

**3 APPLICATIONS FOR LEAVE OF ABSENCE**

**4 PETITIONS/DEPUTATIONS/PRESENTATIONS/REPORTS**

4.1 BRVMA

Cr Broadhurst advised:

- Brochure funded \$5,000 by Peel District Development Commission
- RAC Magazine doing an article re postcode areas visited.
- Booklet being progressed.

K Jones left the chambers at 3.40pm.

K Jones returned to the chambers at 3.41pm.

4.2 CBH Meeting at Club

Cr Broadhurst advised:

- Trucks not wanting to come to Boyup Brook. CBH advised Boyup Brook and others about the need to direct some of their grain interests towards feedlotting.
- CBH are looking at collecting direct from farms.
- CBH facility in Boyup Brook would be closing in 5-10years.

4.3 Trees SouthWest

Cr Broadhurst advised:

- Recently hosted their meeting in the shire chambers.

4.4 Rylington Field Day

Cr Florey advised:

- Day starts at 10 am on Friday 20<sup>th</sup>

4.5 Telecentre

- Mr Daly Winter recently appointed to the shire funded Events/Tourism Officer position.
- 1 local student will be employed as a trainee administration officer in events and tourism.

4.6 Country Music Club

Cr Oversby offered to represent the shire at future Country Music Club meetings

4.7 Waste Management

Cr Martin advised:

- Gloss cardboard & paper is not being recycled in this State due to unviable returns. More information to follow.

<b>5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b>
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5.1 Minutes of the Ordinary Meeting of the Council held on 21 September 2006.

**MOVED: Cr Broadhurst**

**SECONDED: Cr Martin**

**That the minutes of the previous Ordinary Meeting of the Council held on 21 September 2006, be confirmed as an accurate record.**

**CARRIED 9/0**

5.2 Minutes of the Special Meeting of the Council held on 4 October 2006.

**MOVED: Cr Downing**

**SECONDED: Cr Florey**

**That the minutes of the previous Special Meeting of the Council held on 4 October 2006, be confirmed as an accurate record.**

CARRIED 9/0

## 6 PRESIDENTIAL COMMUNICATIONS

### Bio Diesel Meeting

Attended the recent meeting organized by the L Coote.

## 7 REPORTS OF OFFICERS AND COMMITTEES

### 7.1 WORKS AND SERVICES

#### 7.1.1 Townscape Advisory Committee Minutes

<i>Proponent:</i>	<i>Shire of Boyup Brook</i>
<i>Location:</i>	<i>-</i>
<i>Reporting Officer:</i>	<i>John Eddy</i>
<i>Date Report Written:</i>	<i>10 October 2006</i>
<i>Enabling Legislation:</i>	<i>Local Government Act 1995</i>
<i>File:</i>	<i>PA/37/001</i>
<i>Appendices:</i>	<i>1.2 - Minutes</i>

#### **BACKGROUND:**

A Townscape Advisory Committee meeting was held on 27 September 2006.

Minutes of the meeting are laid on the table and circulated (refer to appendix 1.2).

**MOVED: Cr Broadhurst**

**SECONDED: Cr Florey**

**That the:-**

- 1. minutes of the Townscape Advisory Committee held on the 27 September 2006, be received;**
- 2. Council approve the names of ACACIA, BANKSIA, CASUARINA and ORCHID for the internal roads to the Boyup Brook Cemetery.**

CARRIED 9/0

**MOVED: Cr Broadhurst**

**SECONDED: Cr Florey**

**That the Council move into a committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1.to allow members free discussion on the matter.**

CARRIED 9/0

**MOVED: Cr Downing**

**SECONDED: Cr Oversby**

That the Council moves out of committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1.

CARRIED 9/0

**MOVED: Cr Broadhurst**

**SECONDED: Cr Florey**

That the Council approves the:

- (a) production of four "Country Music Capital of W.A." signs as presented;
- (b) signs being attached to the 'Community' sign frames located at each town entrance.

CARRIED 6/3

Crs Ginnane, Martin and Moir voted against this motion.

## 7.2 DEVELOPMENT AND COMMUNITY SERVICES

### 7.2.1 Recreation & Leisure Advisory Committee Minutes

<i>Proponent:</i>	<i>Shire of Boyup Brook</i>
<i>Location:</i>	<i>-</i>
<i>Reporting Officer:</i>	<i>Keith Jones</i>
<i>Date Report Written:</i>	<i>11 October 2006</i>
<i>Enabling Legislation:</i>	<i>Local Government Act 1995</i>
<i>File:</i>	<i>RE/37/001</i>
<i>Appendices:</i>	<i>1.3 Minutes</i>

#### **BACKGROUND:**

A meeting of the Recreation & Leisure Advisory Committee was held on the 10 October 2006.

Minutes of the meeting are laid on the table and circulated (refer to appendix 1.3).

**MOVED: Cr Martin**

**SECONDED: Cr Florey**

**That:-**

1. the minutes of the Recreation & Leisure Advisory Committee held on 10 October 2006, be received;
2. the Community Sport and Recreation Facility Fund grant application for the proposed Recreation precinct (hockey area) changeroom and ablution facility as presented be submitted to the Department of Sport and Recreation.

7.2.2 Request to Waive Flax Mill Fees – Lions Camp Quality Organizing Committee

Proponent: Boyup Brook Flax Mill  
Location: Flax Mill  
Reporting Officer: Keith Jones  
Date Report Written: 11 October 2006  
Enabling Legislation: Local Government Act 1995  
File: CP/31/001  
Appendices: -

**BACKGROUND:**

The Lions Camp Quality Organizing Committee requests the free use of the Flax Mill for a programme known as 'Camp Quality'.

**DETAIL:**

A letter was received from the Camp Quality Committee as follows:-

**Lions Camp Quality Organizing Committee**

Mr Will Pearce  
CEO Shire of Boyup Brook, Shire of Boyup Brook  
PO Box 2 Received  
Boyup Brook 6244 5/10/2006  
09 OCT 2006

Dear Mr Pearce, Doc. ID: \_\_\_\_\_  
File: \_\_\_\_\_

Firstly on behalf of the Lions Clubs Camp Quality Organizing Committee I would like to thank you and the Shire of Boyup Brook for the fantastic support you gave the Lads and Dads Camp Quality camp in April 2006. The Flax Mill was an excellent venue and offered just the right sort of accommodation, services and out door areas for the boys to have fun.

As you are probably aware Camp Quality\* is a most worthy charity that supports children living with cancer and their families—with a motto "Laughter is the best medicine". Indeed the Flax Mill camp resulted in much laughter, fun and great bonding times for the lads and dads.

We have been asked again by Camp Quality WA to have another camp in 2007 after Easter and in school holidays—they have requested that we organize an extra night this year as well as accept a few more families. They gave us very positive feedback about the camp and facilities.

**I would therefore ask the Shire of Boyup Brook to help us once again by supporting this camp with accommodation and access to Flax Mill facilities in 2007 in the same way you did last year.**

**Our preferred dates are Tuesday 10<sup>th</sup> April until Saturday 14<sup>th</sup> April 2007.** Once again we will be promoting the Shire as a place of beauty and interest.

Lions Clubs involved in this project are Balingup, Boyup Brook, Bridgetown, Donnybrook, Manjimup, Nannup.

I would be happy to discuss this project with you or indeed the council if that would be helpful.

Yours Sincerely



Dr Paddy Pemberton  
Chairman of Lions Camp Quality Organizing Committee (Flax Mill)

The shire's 'Donation' policy state in part-

“The Chief Executive Officer may in consultation with the Shire President approve extraordinary donation requests up to \$100.00 in cash, or \$500.00 in-kind (excluding administrative support eg. photocopying), to local community groups throughout the year when requested.

Extraordinary in-kind support may be carried out during normal working hours where there is no impact on work programs.

The CEO shall reject all other requests throughout the year outside the donation funding program.”

The value of the overall hire fees would be approximately \$2,310 (inc GST).

**COMMENT:**

This is an extraordinary request with a well-intentioned outcome for these sick children.

It is suggested that the Council waives the Flax Mill Hire fees for the Boyup Brook Lions Club to hold a ‘Camp Quality’ for up to approximately thirty camp goers from 10 – 14 April 2007.

**MOVED: Cr Piper**

**SECONDED: Cr Martin**

**That the Council waives the Flax Mill Hire fees for the Lions Camp Quality Organizing Committee to hold a ‘Camp Quality’ for up to approximately thirty camp goers from 10 – 14 April 2007.**

**CARRIED 9/0**

**7.2.3            Request to Provide a Rubbish Collection service – Boyup Brook Golf Club Inc.**

*Proponent:*                      *Boyup Brook Golf Club Inc*  
*Location:*                        *6 Mile Road Boyup Brook*  
*Reporting Officer:*            *Keith Jones*  
*Date Report Written:*        *11 October 2006*  
*Enabling Legislation:*       *Local Government Act 1995*  
*File:*                                *CP/31/007*  
*Appendices:*                    *-*

**BACKGROUND:**

The Boyup Brook Golf Club Inc. requests the provision of a rubbish collection service during the playing season.

**DETAIL:**

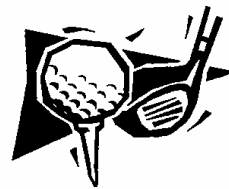
A letter was received from the Boyup Brook Golf Club Inc. as follows:-





## Boyup Brook Golf Club Inc

PO Box 128  
Boyup Brook 6244 WA  
Clubhouse Phone: 97651261  
Secretary: Neville Parker  
P/F 97653079  
Shire of Boyup Brook  
Received



10 OCT 2006

CEO, President & Councillors  
PO Box 2  
Boyup Brook 6244 WA

Doc. ID: \_\_\_\_\_  
File: \_\_\_\_\_

Dear Councillors,

The Boyup Brook Golf Club is a major, well supported sporting club in our Shire which offers a genuine 18 hole Sand Green Course to both visitors and its 115 members, during May to October.

The Committee has requested that I write and seek information as to the possibility of the Shire offering a 'Rubbish Collection' during the playing season.

A stringent code of re-cycling would be enforced by the Golf Club and in turn, by such a service, the district would benefit through the re-cycling provided by the Lions Club.

Please forward all relevant information to the above address once all Councillors have discussed this issue.

We await a favourable reply.

Yours sincerely

Neville Parker  
Secretary

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### COMMENT:

The town site of Mayanup does not currently have a rubbish pickup but could be instigated on a fortnightly basis in the same manner as Wilga, Dinninup and Kulikup. The Golf Club is on route to the Mayanup town site and as such could be included in the rubbish collection run should the Councilors deem it appropriate. No additional costs are anticipated to Council should this suggestion be accepted.

It is suggested that the Council provides a fortnightly rubbish collection service for the Boyup Brook Golf Club Inc. during the playing season May to October.

Mr J Eddy left the chambers, the time being 4.40pm.

**MOVED: Cr Florey**

**SECONDED: Cr Downing**

**That the Council provides a fortnightly rubbish collection service for the Boyup Brook Golf Club Inc. during the playing season May to October at a cost of \$50 per annum.**

**CARRIED 9/0**

Mr J Eddy returned to the chambers, the time being 4.44pm.

### **7.3 CORPORATE SERVICES**

#### **7.3.1 Accounts for Payment**

*Proponent:* Shire of Boyup Brook  
*Location:* -  
*Reporting Officer:* Keith Jones  
*Date Report Written:* 12 October 2006  
*Enabling Legislation:* Local Government Act 1995  
*File:* FM/10/003  
*Appendices:* 1.4 – Payments

#### **BACKGROUND:**

Invoices have been received during the month of September 2006.

#### **DETAIL:**

Accounts are presented for consideration (see appendix 1.4) where paid by direct debit pursuant to the Council's "Authorisation to Incur Debts and Make Payments" policy.

Cheques cancelled during the month were-

- Chq 15301 Boyup Brook Tourism Association for \$7000.00. New Chq 15372 issued to the Boyup Brook Tourism Association for \$5000.00 due to BBTA contributing \$2000 to Boyup Brook Telecentre for Events Co-ordination which was included in Chq 15300.
- Chq 13375 National Pens & 529.60 issued 30/06/05 has been cancelled as National Pens were paid on reissued Chq 2025.
- Chq 12911 Robert Lankshear for \$104.60 has been cancelled as chq is unrepresented after 12 months.
- Chq 13374 John Mondy \$57.20 has been cancelled as chq 13376 was re issued and presented.

#### **COMMENT:**

It is suggested that the recommendation be considered.

**MOVED: Cr Oversby**

**SECONDED: Cr Downing**

**That the accounts as presented totaling \$327,549.55 as-**

- 1. cheque voucher numbers 15369 - 15446 be approved for payment;**
  - 2. paid by-**
    - a. direct electronic payments through the Municipal Account;**
    - b. cheque voucher number 2079 - 2083 paid through the Chief Executive Officer's Advance Account;**
- be endorsed.**

**CARRIED 9/0**

**7.3.2 Monthly Statement of Financial Activity**

*Proponent: Shire of Boyup Brook*  
*Location: -*  
*Reporting Officer: Keith Jones*  
*Date Report Written: 12 October 2006*  
*Enabling Legislation: Local Government Act 1995*  
*File: FM/10/003*  
*Appendices: 1.5 Statement*

**BACKGROUND:**

A monthly financial report is presented for consideration.

**DETAIL:**

Section 6.4 of the Local Government Act 1995 places financial reporting obligations on local government operations.

Regulation 34 (1)–(4) of the Local Government (Financial Management) Regulations 1996 requires the local government to prepare a 'Monthly Statement of Financial Activity'.

The regulations also prescribe the content of the report.

The report is attached – see appendix 1.5

**COMMENT:**

It is suggested that the recommendation be considered.

**MOVED: Cr Martin**

**SECONDED: Cr Oversby**

**That the August 2006 Monthly Statement of Financial Activity as presented, be received.**

**CARRIED 9/0**

7.3.3 Warren Blackwood Economic Alliance Minutes

*Proponent:* Warren Blackwood Economic Alliance  
*Location:* -  
*Reporting Officer:* Will Pearce  
*Date Report Written:* 10 October 2006  
*Enabling Legislation:* -  
*File:* GR/31/006  
*Appendices:* 1.6 - Minutes

**BACKGROUND:**

A meeting of the Warren Blackwood Economic Alliance was held on 3 October 2006.

Minutes of the meeting are laid on the table and circulated (refer to appendix 1.6).

**MOVED: Cr Ginnane**

**SECONDED: Cr Broadhurst**

**That the minutes of the Warren Blackwood Economic Alliance held on 3 October. 2006 be received.**

**CARRIED 9/0**

**MOVED: Cr Moir**

**SECONDED: Cr Downing**

**That the meeting be adjourned for an afternoon tea break, the time being 4.55pm.**

**CARRIED 9/0**

**MOVED: Cr Martin**

**SECONDED: Cr Oversby**

**That the meeting resume, the time being 5.09pm.**

**CARRIED 8/0**

The meeting resumed with the following persons in attendance.

Cr T Ginnane – Shire President  
Cr R Downing  
Cr S Broadhurst  
Cr J Florey  
Cr P Marshall  
Cr M Martin  
Cr K Moir  
Cr T Oversby  
Cr A Piper entered chambers at 5.10pm

Mr W Pearce – Chief Executive Officer  
Mr J Eddy – Manager of Works and Services  
Mr K Jones – Manager for Finance & Administration

**9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**10 URGENT BUSINESS – BY APPROVAL OF THE PRESIDENT OR A MAJORITY OF COUNCILLORS PRESENT**

10.1 Vehicle Use Policy

Mr W Pearce, Mr J Eddy and Mr K Jones declared a financial interest in the following item and departed the Chambers, the time being 5.10pm.

**MOVED: Cr Downing**

**SECONDED: Cr Broadhurst**

**That the item 4.1 motion from Special Council Meeting held on 4 October 2006 relating to 'Vehicle Private Usage' Policy be rescinded.**

**CARRIED 9/0**

The support of at least 3 Councillors was required prior to considering the above motion and subsequently provided by Cr Downing, Cr Broadhurst and Cr Florey.

**MOVED: Cr Downing**

**SECONDED: Cr Ginnane**

**That the Shire of Boyup Brook 'Vehicle Private Usage' policy as presented be accepted.**

**CARRIED 9/0**

Mr W Pearce, Mr J Eddy and Mr K Jones re-entered the chambers the time being 5.17pm.

10.2 Draft CEO Contract

**MOVED: Cr Downing**

**SECONDED: Cr Broadhurst**

**That in accordance with Section 5.23 (2) (c) of the Local Government Act 1995 the next part of the meeting be closed to members of the public to allow the Council to consider a matter dealing with a contract ... which may be entered into ... and the Council go into committee to allow members free discussion on the matter, the time being 5.17pm.**

**CARRIED 9/0**

Mr J Eddy and Mr K Jones left the chambers the time being 5.17pm.

**MOVED: Cr Downing**

**SECONDED: Cr Martin**

**That the Draft CEO Contract be amended as discussed.**

**CARRIED 9/0**

**MOVED: Cr Martin**

**SECONDED: Cr Florey**

In accordance with Section 5.23 (2) of the Local Government Act 1995 the next part of the meeting is open to the members of the public and the Council come out of committee, the time being 5.36pm.

**CARRIED 9/0**

10.3 Proposed State Government Introduction of Proportional Preferential Voting – Local Government Elections

**MOVED: Cr Downing**

**SECONDED: Cr Moir**

**That the Boyup Brook Shire Council:**

1. deploras the high handedness of the State Government in introducing the proposed changes to the current method of voting in Local Government elections without any consultation or communication with Local Government;
2. remains totally opposed to the proposed changes;
3. is of the opinion that the proposed changes will politicise Local Government elections and are contrary to the good governance of local communities;
4. requests the Shire President to immediately write to the Minister for Local Government, local Members of the Legislative Assembly and Members of the Legislative Council opposing the changes and the actions of the State Government.

**CARRIED 9/0**

<b>11 CLOSURE OF MEETING</b>
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There being no further business the Chairman declared the meeting closed at 5.57pm.

These Minutes and Schedule of Accounts were confirmed by the Council at the Council Meeting held on the ..... 2006.
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_____ Cr Terry Ginnane, Shire President
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